



**City of Carpinteria
City Council Agenda
Monday, July 27, 2026
Council Chamber, 5775 Carpinteria Avenue,
Carpinteria, CA 93013
4:00 p.m. Closed Session - 5:30 p.m. Regular Meeting
AMENDED AGENDA - Item No. 15 Title & Recommendation Changed**

**5:30 PM Regular Meeting
In-Person and Virtual Participation Options**

Attendance/Viewing Options:

- Attend the in-person meeting in City Council Chambers at City Hall (5775 Carpinteria Ave.)
- View the meeting live through the City's website (<https://carpinteriaca.gov/city-hall/agendas-meetings/>).
- View the meeting on Government Access Television Channel 21 (broadcast live and rebroadcast on the Wednesday and the Saturday following the meeting at 8:00 p.m. and 5:00 p.m., respectively).
- Call 669-900-9128 (and enter Webinar ID 889 0390 2262) to listen to the meeting.
- [Join the City's Zoom webinar by clicking here.](#) Alternatively, you can join the Zoom webinar by logging on to www.zoom.us, downloading the application, selecting "Join Meeting", and entering Webinar ID 889 0390 2262.
- Spanish interpretation will be available at the in-person meeting and through the City's Zoom webinar.

How to Provide Public Comments

- Provide a live public comment in City Council Chambers at City Hall (5775 Carpinteria Ave.).
- Provide a live comment through the City's Zoom webinar platform (through the link provided above). To make public comments through this platform please use the "raise your hand" feature to notify staff that you would like to make a public comment during designated public comment times. Once it is your turn to provide a public comment, staff will unmute your microphone and you will be given a designated amount of time to provide your comment. At the end of your comment, staff will once again mute your microphone.
- Submit a written comment (as either a general public comment or on a specific agenda item) to be distributed to City Council by 12:00 P.M. on the day of the meeting by either submitting your comment via (1) email to PublicComment@carpinteriaca.gov, or (2) follow this link (<https://carpinteriaca.gov/city-hall/agendas-meetings>), select the meeting you want to provide a comment on, and click the Submit Comments button located on the left hand side of the agenda portal. Please reference the agenda item to which your comment pertains. Although written comments become part of the record, they will not be read aloud at the meeting.

Please note that the City will make every effort to make the meeting accessible virtually; however, if one of the above virtual attendance/viewing or public comment options is unavailable due to

technological issues, you are invited to take advantage of one of the other participation options outlined above (including attending and providing public comment in-person in the City Council Chambers). Additional options may be made available at the meeting.

Call to Order

Roll Call

Public Comment on Closed Session Matter

Closed Session Matter

1. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL –
ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 1 case

Temporary Adjournment to Closed Session

Call to Order

Roll Call

Closed Session Report

Pledge of Allegiance

Councilmember(s) Request for Remote Participation Under AB 2449

The City Council may consider Councilmember(s) request to participate in the meeting remotely under the regulations of AB 2449 by making the necessary findings and voting on whether the Councilmember(s) may participate remotely.

Agenda Modifications

The City Council may modify the regular agenda by tabling items, adding urgency items to the agenda, or changing the order in which items are considered. Changes to the Consent Calendar are considered at the time the Consent Calendar is considered.

Introductions, Proclamations and Presentations: None

Public Information Reports and Announcements

This may include updates on law enforcement activity within the City from a Sheriff's Office representative or a report from a representative of the First District Supervisor's Office.

2. First District Supervisor's Report

Temporary Adjournment for the Purpose of Holding the Annual Meeting of the Carpinteria Public Improvement Corporation (CPIC)

3. Carpinteria Public Improvement Corporation Agenda Packet

Reconvene the Regular Meeting of the City Council

City Manager's Report

The City Manager will report to the City Council regarding various City and/or community events and/or matters of interest. There will be no City Council discussion except to ask questions or refer matters to staff; and no action will be taken unless listed on a subsequent agenda or as otherwise specified below.

4. City Manager's Report

Public Comment on Matters Not on the Agenda

This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the City Council. The Mayor may establish reasonable regulations for public comment based on the time available and/or the number of persons waiting to speak. Typically, the City Council's practice has been to limit each speaker to three minutes. The audiovisual system in the Council Chamber is not available for speaker use during the general Public Comment period.

The City and the City Council are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

Consent Calendar

Items on the consent calendar are considered to be routine and are normally enacted by one unanimous vote of the City Council. If you wish to speak on a consent calendar item, please do so during the public comment period provided at the beginning of this item.

5. Approve the minutes of the regular meeting held July 13, 2026 and the special meeting held July 15, 2026.
6. Receive and file the Warrant Register for the period of July 6, 2026 through July 17, 2026, pursuant to Carpinteria Municipal Code Section 2.08.150(F).
7. Receive and file the Report on Contracts Executed by the City Manager for the Period of June 2, 2026 through July 6, 2026.
8. Receive and file the Quarterly Review of the Pension Stabilization Trust.
9. Designate Councilmember Nomura as the City of Carpinteria's voting delegate and designate Vice Mayor Solórzano as the City's alternate voting delegate for the League of California Cities 2026 Annual Conference and Expo in Anaheim.

10. Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the Linden Avenue Improvements Project with Toro Enterprises, Inc. and authorize the City Manager to release the construction contract bonds after one year of acceptance of the work by the City of Carpinteria in accordance with the warranty required by the construction contract. *(Requires a roll call vote.)*
11. Authorize the City Manager to execute Amendment No. 3 to the Agreement with Bengal Engineering, Inc. for consulting services for the Rincon Multi-Use Trail Project in an amount not to exceed \$122,077 for a total amended agreement amount of \$1,715,597.

Administrative Matters: None

Public Hearing

12. Annual Review of Fire Protection Mitigation Fee Program.
Recommendation: Adopt Resolution No. 6488, approving the update of the Fire Protection Mitigation Fee Schedule for Development and accepting the Carpinteria-Summerland Fire Protection District's Annual Report.
13. Resolution No. 6487, Vacating a Portion of Olive Avenue.
Recommendation: Adopt Resolution No. 6487, vacating a portion of Olive Avenue.

Consideration of Any Items Removed from Consent Calendar and/or Other Agenda Items Requested to Be Advanced

Matters Continued from Previous Meetings: None

Other Business

14. Resolution No. 6489 adopting the City Council Policy establishing guidelines and procedures for the selection, installation, maintenance, and removal of Public Artwork on City-owned or City-controlled property.
Recommendation: Adopt Resolution No. 6489 adopting the City Council policy titled "Public Artwork Policy".
15. Consideration of Carpinteria Cultural Foundation's (CCF) proposal to install a 10-panel mural at the Seal Fountain Plaza/Community Plaza in front of Smart & Final on Linden Avenue (Project Proposal).
Recommendation: Direct staff to process CCF's Project Proposal through the City's Public Artwork Policy, if previously approved, and consider the current agenda item to be a Preliminary Review of CCF's Project Proposal under the Public Artwork Policy.
16. Development of a City Naming Policy.
Recommendation: Provide policy direction to staff regarding the development of a City Naming Policy.

17. Period 2 Department Reports for the Fiscal Year 2025/26 Budget.

Recommendation: Receive and file Period 2 Department Reports for Fiscal Year 2025/26 Budget.

Legislative Update: None

Committee Reports, Inquiries and Other Matters Presented by Councilmembers

Informational reports from Councilmember representatives on committees, commissions and organizations. This is also an opportunity for Councilmembers to request information from staff or seek support from fellow Councilmembers for future agenda items.

Attendance of Councilmembers for Future Meetings

Reconvene in Open Session

Adjournment

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at 684-5405, extension 403 or the California Relay Service at (866) 735-2929. Notification 2 business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office, located at 5775 Carpinteria Avenue, Carpinteria, CA 93013 or by going to the City's website at <https://carpinteriaca.gov/city-hall/agendas-meeting>.

Resources for the Public:

Code of Conduct: https://carpinteriaca.gov/wp-content/uploads/2025/03/Code-of-Conduct_FINAL.pdf%22

Levine Act Warning

Applicants and their agents before the City Council are subject to the campaign disclosure provisions detailed in Government Code Section 84308. No City Council member may accept, solicit, or direct a contribution of more than \$500 from any party for 12 months following the date a final decision is rendered by the City. No City Council Member may accept, solicit, or direct any contribution from an agent of the party during the same time frame. This prohibition commences when an item involving the entitlement has been placed on the City Council's agenda for a public meeting, when the City Council Member knows the action is within the City Council's jurisdiction, and it is reasonably foreseeable that it will come before the City Council as a decisionmaker, or when the proceeding is before the City Council for its decision. A party to a City proceeding—which includes both applicants and agents—shall disclose on the record of the proceeding any contribution of more than \$500 made to any City Council Member by the applicant, or any donations made by the agent, during the preceding 12 months. No party to a City proceeding, or agent, shall make a contribution to a City Council Member during the proceeding and for 12 months following the

date a final decision is rendered by the City. Prior to rendering a decision on a City proceeding, any City Council Member who received contribution of more than \$500 within the preceding 12 months from any party, or who received any donations from an agent, to a proceeding shall disclose that fact on the record of the proceeding, and shall be disqualified from participating in the proceeding. However, if any City Council Member receives a contribution that otherwise would require disqualification, and returns the contribution within 30 days of knowing about the contribution and the relevant proceeding, the City Council Member shall be permitted to participate in the proceeding. If you believe that these provisions apply to you or a City Council Member, please inform the City Clerk at the earliest possible opportunity. Failure to do so may affect the City's ability to process your application.

This agenda was posted on July 24, 2026 in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.



Subject: 7/27 Agenda for Report from First District Supervisor Roy Lee

1. Housing Update in Unincorporated Carpinteria

- A. VAN WINGERDEN 1 and 2 – No project application submitted
- B. CRAVENS LANE – No update; applicant still addressing feedback
- C. BAILARD
 - Red Tail has withdrawn their Builder's Remedy application; the Coastal Development Permit Application was submitted to the County portal on 6/1. County Planning + Development deemed the application incomplete on 6/30 so applicant is working on resubmittal.
 - Red Tail submitted plans to the City of Carpinteria regarding the civil-related items such as easements, utilities, and CDPs; the City is reviewing
 - The Evacuation Study has been completed with Carp-Summerland Fire Dept input; the Fire Department is requesting an emergency exit route via Pandanus alley.
 - RedTail met with the Casitas Village HOA Board Members on 7/2 to discuss the evacuation study
 - The Next Joint Meeting will be on 7/22 with teams from City, Carp-Summerland Fire, County and Red Tail.

2. Cannabis Updates

- 2 operators are still in the appeals court process; Bosim is waiting on the judge's ruling, and G&K and K&G have been continued to September.
- Community members can report odor complaints through the County website:
<https://www.countyofsb.org/4751/Cannabis-Program>

3. Unincorporated Road Updates

- County is installing 7 new Electric Vehicle (EV) charging stations in unincorporated Carpinteria; 4 EV chargers at Santa Claus Lane, 3 at Rincon Park. All projects must be completed by January 2029. Once installed, General Services will operate the charging stations. The total funding for the two projects is \$467,000.
- **Status of Santa Claus Ln:** Staff are completing the utility permits and construction begins in the next few weeks
- **Status of Rincon Park:** Still in the design phase, design estimated completed by the end of Summer; this project still needs to obtain utility permits with South California Edison (SCE).



Roy Lee
County Supervisor, First District

4. County Budget FY2026-2027 - Budget Revision

- On 7/7 The Board approved a budget revision and Salary Resolution to restore 15 full-time equivalent positions and associated appropriations for the County Health Department Health Centers State Budget (additional \$2.27 million)
- These restorations are a direct result of the final enacted State FY 2026-27 budget which included an extension of reimbursements rate for UIS (Unsatisfactory Immigration Status) patient services for a **one-time twelve-month period**
- This restore seven (7) Staff Nurses, two (2) Administrative Office Professionals, two (2) Financial Office Professionals, one (1) Health Education Assistant, two (2) Medical Assistants, and one (1) Pharmacy Technician;

5. **Opportunities/Upcoming BOS Meetings**

- Board is on break 7/21-8/11; meetings resume 8/18 in Santa Barbara
- 8/25/26 First BOS Meeting with New County CEO, Jana Peterson



CARPINTERIA PUBLIC IMPROVEMENT CORPORATION (CPIC)
5775 Carpinteria Avenue
Carpinteria, CA 93013

ANNUAL MEETING AGENDA
MONDAY, JULY 27, 2026
5:30 P.M.

-
1. Call to order and roll call.
 2. Confirmation of legal noticing and procedural requirements of meeting.
 3. Public Comment – This is the time for public comments on matters not otherwise on the agenda but within the subject matter of CPIC.
 4. Approval of minutes of regular annual meeting held July 28, 2025.
 5. Receive and File the CPIC Annual Report.
 6. New Business.
 7. Adjournment.

The CPIC agenda and associated staff report will be available on Thursday, July 23, 2026 on the City's Website: <https://carpinteriaca.gov/city-hall/agendas-meetings/>. The CPIC agenda and staff report are part of the City Council agenda for its regular meeting of July 27, 2026. Please see "TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE ANNUAL MEETING OF THE CARPINTERIA PUBLIC IMPROVEMENT CORPORATION (CPIC)." Details and procedures on how to provide public comment and participate in the meeting through telephonic means are available on the posted City Council agenda at <https://carpinteriaca.gov/city-hall/agendas-meetings/>.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Brian Barrett, City Clerk at brianb@carpinteriaca.gov or (805) 755-4403. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

CARPINTERIA PUBLIC IMPROVEMENT CORPORATION (CPIC)
5775 Carpinteria Avenue
Carpinteria, CA 93013

ANNUAL MEETING MINUTES
MONDAY, JULY 28, 2025

1. Call to order and roll call.

President Alarcon called the meeting to order at 5:38 pm.

Directors present: Director Al Clark
 Director Julia Mayer
 Director Wade T. Nomura
 Vice President Mónica J. Solórzano
 President Natalia Alarcon

Staff members present: Michael Ramirez, Chief Executive Officer
 Ryan Kintz, Assistant Chief Executive Officer
 Jena Shoaf Acos, on behalf of Brownstein Hyatt
 Farber Schreck, LLP acting as City Attorney of the
 City of Carpinteria
 Brian C. Barrett, Secretary

2. Confirmation of legal noticing and procedural requirements of meeting.

Secretary Barrett acknowledged that all legal noticing and procedural requirements of the meeting were met.

3. Public Comment

There was no public comment.

4. Confirmation of Officers for Fiscal Years 2025-26 and 2026-27.

Secretary Barrett provided a brief report.

There was no public comment.

Motion by Director Nomura, seconded by Director Clark, to confirm the following CPIC Officers for Fiscal Years 2025-26 and 2026-27: Directors Al Clark, Julia Mayer, Wade T. Nomura, Vice President Mónica J. Solórzano, and President Natalia Alarcon. Upon voice vote, the motion carried unanimously.

5. Approval of minutes of regular annual meeting held July 22, 2024.

Motion by Director Clark, seconded by Director Nomura, to approve the minutes of the regular annual meeting held July 22, 2024. Upon voice vote, the motion carried unanimously.

6. Receive and File the CPIC Annual Report.

Secretary Barrett provided the Annual Report.

There was no public comment.

Motion by Director Nomura, seconded by Director Clark, to receive and file the CPIC annual report. Upon voice vote, the motion carried unanimously.

7. New Business.

There was no new business.

8. Adjournment.

President Alarcon adjourned the meeting at 5:42 p.m.

Brian C. Barrett, MMC, CPMC
CPIC Secretary



City of Carpinteria

CARPINTERIA PUBLIC IMPROVEMENT CORPORATION BOARD MEETING

ITEM FOR BOARD CONSIDERATION

Carpinteria Public Improvement Corporation Annual Report

STAFF RECOMMENDATION

Receive and file the annual report.

Sample Motion: I move to receive and file the annual report.

BACKGROUND / DISCUSSION

The Carpinteria Public Improvement Corporation (CPIC) was established in July 1988 as a public nonprofit corporation to provide a funding mechanism for the development of certain capital improvements through a lease-purchase arrangement with the City of Carpinteria (City) and the issuance of Certificates of Participation (COPs).

In July 1988, the CPIC issued \$2,015,000 in COPs to be repaid through semi-annual lease payments by the City. The \$2 million in proceeds (net of a \$99,960 issuance discount), along with interest earnings, funded a variety of capital improvements, including the construction of the community swimming pool, expansion of El Carro Park, improvements to City Hall, and construction of Parking Lot No. 3. All projects were completed by the end of Fiscal Year 1989–90. The COPs were fully repaid as of March 1, 2018.

Although there are currently no outstanding bonds or COPs issued by the CPIC, annual Board meetings must continue to be held to maintain the active status of the CPIC entity. State law requires the Board to consider the CPIC's annual report at a public meeting. This staff report serves as the annual report, and the Board meeting was properly noticed in accordance with legal requirements in the local newspaper.

FINANCIAL CONSIDERATIONS

No fiscal impact as a result of this action.

Staff Contact: Brian C. Barrett, Secretary
(805) 755-4403, brianb@carpinteriaca.gov


Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov


Signature

Reviewed by: Michael Ramirez, Chief Executive Officer
(805) 755-4450, michaelr@carpinteriaca.gov


Signature

MEMORANDUM



Council Meeting Date: July 27, 2026
To: Honorable Mayor and City Council
From: Michael Ramirez, City Manager
Subject: City Manager's Report

CITY EMPLOYEE UPDATES

Recruitments

Below are the current open recruitments and recruitment statuses. Additional information on City job openings is available online at <https://carpinteriaca.gov/city-hall/human-resources/>.

- Accounting Specialist/Accounting Technician
 - To be considered for first review, apply by Sunday, August 9.
- Building Official
 - To be considered for first review, apply by Sunday, August 2.
- Engineering Technician
 - To be considered for first review, apply by Sunday, August 2.
- Management Analyst I/II
 - To be considered for first review, apply by Sunday, August 2.

UPDATES ON CAPITAL IMPROVEMENT PROJECTS

None.

UPDATES ON DEVELOPMENT APPLICATIONS

None.

OTHER CITY/COMMUNITY UPDATES

AgeWell

July Lecture Series: City Managers Update

Join AgeWell for the next Lecture Series on Thursday, July 30 from 1:00 p.m. to 2:00 p.m. in the Veterans Hall Meeting Room, featuring City Manager Michael Ramirez. Michael will provide an update on the City's current budget challenges, discuss how they may affect local services and programs, and outline potential revenue measures the City Council may consider to help address the City's financial needs.

August Saturday Excursion: Chrisman California Islands Center

On Saturday, August 8 from 11:00 a.m. to 1:00 p.m., AgeWell will host a free guided tour of the Chrisman California Islands Center, located at 4994 Carpinteria Avenue. Guests will explore the natural and cultural history of California's Channel Islands through interactive exhibits and engaging displays.

August Lecture Series: Library Digital Resources 101

On Thursday, August 20 from 1:00 p.m. to 2:00 p.m. in the Veterans Hall Meeting Room, AgeWell members will learn from City Outreach Librarian Terra Furuta about the many free digital resources available with your library card, including eBooks, audiobooks, streaming services, online learning, research databases, and more.

Aquatics

On Friday, July 10, the Aquatics Program hosted its annual Junior Lifeguard Competition at Carpinteria City Beach. The event welcomed 10 Junior Lifeguard agencies from up and down the California coast, bringing together more than 2,000 athletes, their families, and spectators for a full day of athletic competition.

Participants competed in a variety of events that showcased their athleticism, teamwork, and sportsmanship. Carpinteria's Junior Lifeguard team had an outstanding performance, earning 2nd place overall among the participating agencies.

The success of this large-scale event was made possible through the efforts of 16 Junior Lifeguard staff members, supported by 8 City Beach Lifeguards who provided comprehensive water safety coverage throughout the competition. Along with staff, parent volunteers played a crucial role in helping to distribute ribbons and execute scoring.

The Aquatics team would like to extend a special thank you to the Carpinteria-Summerland Fire Protection District for partnering with the City by providing personnel and a Personal Rescue Watercraft to enhance water safety operations during the event.

The day concluded with all agencies coming together for a spirited "Cha Cha Slide" dance on the beach, creating a memorable moment of camaraderie and unity following a day of friendly competition. The event highlighted the strong partnerships among California's Junior Lifeguard programs while celebrating youth development, ocean safety, teamwork, and community.

**City of Carpinteria
City Council Minutes
Regular Meeting
Monday, July 13, 2026
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013
In-Person and Virtual**

CALL TO ORDER

Mayor Alarcon called the meeting to order at 4:07 pm.

ROLL CALL

Councilmembers present:	Councilmember Al Clark	(District No. 5)
	(arrived at 4:07 pm)	
	Councilmember Julia Mayer	(District No. 3)
	Councilmember Wade T. Nomura	(District No. 4)
	Vice Mayor Mónica J. Solórzano	(District No. 1)
	Mayor Natalia Alarcon	(District No. 2)

Staff members present:	Michael Ramirez, City Manager
	Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
	Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION MATTERS

1. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 2 cases

Legal Counsel Acos read aloud the Closed Session title into the record.

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Alarcon temporarily adjourned to Closed Session at 4:07 pm.

CALL TO ORDER

Mayor Alarcon called the meeting to order at 5:35 pm.

ROLL CALL

Councilmembers present:	Councilmember Al Clark	(District No. 5)
	Councilmember Julia Mayer	(District No. 3)
	Councilmember Wade T. Nomura	(District No. 4)
	Vice Mayor Mónica J. Solórzano	(District No. 1)
	Mayor Natalia Alarcon	(District No. 2)

Staff members present:	Michael Ramirez, City Manager
	Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
	Brian C. Barrett, City Clerk
	David Huff, Lead Maintenance Worker
	Jeanette Gant, Parks, Recreation & Community Services Director
	Lieutenant Rich Brittingham, Santa Barbara County Sheriff's Department
	Nick Bobroff, Community Development Director
	Tatianna Suriel, Environmental Program Specialist
	Syndi Souter, Senior Planner
	Megan Musolf, Assistant Planner

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session Matters.

PLEDGE OF ALLEGIANCE

Mayor Alarcon led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

2. Retirement Recognition for David Huff, Lead Maintenance Worker.

There was no public comment.

David Huff, Lead Maintenance Worker provided remarks. Mayor Alarcon and the Council presented a certificate and City tile to Mr. Huff and congratulated him on his retirement. City Manager Ramirez provided remarks.

3. A Proclamation Designating July 2026 as Park and Recreation Month in the City of Carpinteria. *(Requires taking public comment and approval of the proclamation prior to the City Council reading and presenting the proclamation.)*

There was no public comment.

Motion by Vice Mayor Solórzano, seconded by Councilmember Mayer, to approve the Proclamation Designating July 2026 as Park and Recreation Month in the City of Carpinteria. Upon voice vote, the motion carried unanimously.

Parks, Recreation and Community Services Director Gant provided remarks. Mayor Alarcon and the Council presented the proclamation to Parks, Recreation and Community Services Department staff.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS:

4. Sheriff's Recap

Lieutenant Brittingham with the Santa Barbara County Sheriff's Department provided a law enforcement report for the months of May and June, 2026.

Speakers in-person: Rogelio Delgado

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Alarcon temporarily adjourned the meeting at 6:07 pm.

5. Library Board of Trustees Agenda Packet

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Alarcon reconvened the regular meeting at 6:20 pm.

CITY MANAGER'S REPORT

6. City Manager's Report

a. City Employee Updates

City Manager Ramirez reported on City recruitments.

b. Updates on Capital Improvement Projects

None.

c. Updates on Development Applications

Community Development Director Bobroff discussed the following:

- The Farm Project at 5885 Carpinteria Avenue
- Updates on the Chevron Oil Processing Facility Decommissioning Project

d. Other City/Community Updates

City Manager Ramirez mentioned Congressman Salud Carbajal visited City Hall on July 2 to discuss a variety of Federal, State, and local matters with City staff.

Environmental Program Specialist Suriel reported on the 2026 Household Hazardous Waste Day and the Summer Creek Cleanup with Carpinteria Beautiful.

Speakers via Zoom: Susan Allen

In response to Ms. Allen's comments regarding the condition of the Seal Fountain, City Manager Ramirez replied that it is an ongoing maintenance cost and would need to be prioritized and get those funds into the budget and depending on the amount of repair, the project may rise to the level of a capital improvement project instead of a maintenance project.

PLANNING COMMISSION ACTIONS: NONE

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Susan Mailheu and Rogelio Delgado

Speakers via Zoom: Andy Patrick

Documents distributed: Greg Curtis representing Holdfast Collective, Deja Cabrera Hartley representing Pacific Pride Foundation, Alison Huyett representing Patagonia, Hallie Greene, Mary Ellen Howe, Daniel Hedden, Molly Mitchell-Hardt and Zachary Field, Beth Beals, Doug Adrianson, Chris Elder, Bridget Matson, Rosalie Benitez, Jeff Poe, and Jenny Ziesenhenn

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Mayer, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 7 through 10. The roll call vote on the motion was as follows:

AYES: Councilmember Clark, Councilmember Mayer, Councilmember Nomura,
Vice Mayor Solórzano, and Mayor Alarcon
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

7. Approve the minutes of the regular meeting held June 22, 2026.
8. Receive and file the Warrant Register for the period of June 15, 2026 through July 3, 2026, pursuant to Carpinteria Municipal Code Section 2.08.150(F).
9. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for May 2026.
10. Authorize the City Manager to execute the First Amendment to the Agreement with Showscapes, Inc. (dba Treescapes) to provide landscape maintenance services in an amount not-to-exceed \$111,250. *(Requires a roll call vote.)*

ADMINISTRATIVE MATTERS:

11. Request for waiver of rental and associated fees by Lions Club of Carpinteria for use of the Veterans Memorial Building, Veterans Hall.

Recommendation: Staff does not have a specific recommendation and is seeking direction from the City Council.

Parks, Recreation & Community Services Director Gant provided the staff report.

There was no public comment.

There was Council consensus for the City to partner with the Lions Club free of charge, have a one-year pilot and re-evaluate, and adjust the time so Jazzercise won't be affected.

Motion by Councilmember Mayer, seconded by Councilmember Nomura, to approve the request for the waiver of rental and associated fees for the use of the Veterans Memorial Building, Veterans Hall for one year for the Lions Club.

Councilmember Nomura requested the motion be modified to include two blood drives at the Veterans Hall and one blood drive at a City parking lot with the bloodmobile.

Councilmember Mayer modified the motion to approve the request for the waiver of rental and associated fees for the use of the Veterans Memorial Building, Veterans Hall for one year for the Lions Club and include two blood drives at the Veterans Hall and one blood drive at a City parking lot with the bloodmobile. Councilmember Nomura seconded the amended motion. Upon voice vote, the modified motion carried unanimously.

12. Consideration of Resolution No. 6486, Approving an Appointment to the Architectural Review Board.

Recommendation: Adopt Resolution No. 6486, approving an appointment to the Architectural Review Board.

City Clerk Barrett presented the staff report.

Mayor Alarcon opened up comment from applicants. Applicants Michael Ahn and Steven Zick provided comments.

There was no public comment.

Since the number of applicants exceeded the number of open positions on the Architectural Review Board, Councilmembers ranked their top three candidates and City Clerk Barrett announced that Ildelfonso “Jojo” Fantone and Steven Zick tied with the highest score.

The Council discussed the top two candidates.

Motion by Councilmember Nomura, seconded by Vice Mayor Solórzano, to select Ildelfonso “Jojo” Fantone to serve on the Architectural Review Board. Upon voice vote the motion carried unanimously.

City Clerk Barrett asked for a motion to adopt Resolution No. 6486.

Councilmember Nomura modified the motion to select Ildelfonso “Jojo” Fantone to serve on the Architectural Review Board and adopt Resolution No. 6486. Vice Mayor Solórzano seconded the modified motion. Upon voice vote, the modified motion carried unanimously.

13. Review of 2025 Carpinteria home sales prices and setting of the 2026 in-lieu affordable housing fees pursuant to Carpinteria Municipal Code Chapter 14.75, Inclusionary Housing Requirement, and, if desired, adopt Resolution No. 6485, as read by title only, adjusting the 2026 affordable housing in-lieu fee for single-family dwellings.

Recommendation: Receive and file the report on the City's home sales prices for the 2025 calendar year and the 2026 affordable housing in-lieu fees for condominiums and single-family dwellings, and adopt Resolution No. 6485 to adjust the 2026 affordable housing in-lieu fee for single-family dwellings.

Senior Planner Souter provided the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to receive and file the report on the City's home sales prices for the 2025 calendar year and the 2026 affordable housing in-lieu fees for condominiums and single-family dwellings, and adopt Resolution No. 6485, as read by title only, adjusting the 2026 affordable housing in-lieu fee for single-family dwellings. Upon voice vote, the motion carried unanimously.

PUBLIC HEARING: NONE

**CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR
AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE**

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

14. Conceptual review of a contemplated adaptive reuse project (Project 26-2404-CON) to convert the existing office building located at 6185 Carpinteria Avenue (APN 001-180-028) into a mixed-use development containing 20 live-work units and 11 housing units. The conceptual project is proposed by Peter Lewis, potential purchaser of the property.

Recommendation: Receive public comment, and provide individual comments on the development proposal.

Assistant Planner Musolf presented the staff report and PowerPoint presentation and her and Community Development Director Bobroff responded to Council questions.

Mayor Alarcon invited Project Applicant Peter Lewis to speak. Mr. Lewis provided a verbal presentation and responded to Council questions.

Speakers in-person: Doug Adrianson, Arturo Tello, Patrick O'Connor, and Amrita Salm

Speakers via Zoom: Susan Allen

Documents distributed: Doug Adrianson, Chris Elder, Arturo Tello, Ron Anderson, Susie Anderson, Patricia Houghton Clarke, and Mason Picerni

Community Development Director Bobroff responded to Mr. O'Connor's and Ms. Salm's comments.

Councilmembers provided the following comments on the development proposal:

Vice Mayor Solórzano liked the project concept of residential use in the Industrial/Research Park District (M-RP) Zone. She said there is a pathway forward for the project to be consistent with current commercial uses. She noted that given that the Bluffs are a sensitive community issue, there needs to be more public benefit to this housing project, such as workforce or affordability built into it. She stated the project would help with fulfilling the Regional Housing Needs Allocation (RHNA) numbers and in terms of housing supply it's a win; however, she was concerned with the lack of affordability.

Councilmember Mayer related that residential use on the Bluffs is the biggest difficulty as there are no residential units currently on the Bluffs. She expressed that an empty building serves no community benefit and an empty building that has community members living in it is something to be proud of. She wanted to see adaptive re-use for Carpinteria, noted it was a real way forward, wanted to open doors to this as an option in the M-RP Zone, and would like to know what the Planning Commission thought of this project. She mentioned that she wanted to see the City taking empty buildings and making them beautiful places for people to live. She stated that the community has made it very clear that it's important to not consider putting housing on the Bluffs.

Councilmember Clark explained that it makes sense for the City to use the empty building as housing since the City needs housing. He noted that Mr. Lewis is someone who has already worked in the community and done a successful project. He expressed concern about the potential precedence of increasing residential use on the Bluffs and hoped that it would be done right and well. He commented that this project wouldn't contribute to the traffic impacts at the Bailard intersection like other potential projects.

Councilmember Nomura mentioned that the project should be similar to a typical mixed-use where the units are not directly tied to the working space and could qualify for low-income. He opined that this project was the perfect fit as the adaptive re-use from commercial to residential would have a minimum visual impact for the area since the project would be contained within the existing building footprint. He explained the project would give community members a chance to stay in Carpinteria, establish

themselves here, and be a perfect fit for them to live and work here. He said that currently there is no residential development on the Bluffs and if this project becomes the first one, the City would start with a model that is the least intrusive. He commented that Mr. Lewis has done a great job and that he works with the community until the very end.

Mayor Alarcon remarked that when it came to residential use in the M-RP Zone, she wasn't sure if the commercial and residential aspects balanced each other out. She appreciated the adaptive re-use concept, but was hesitant to introduce any residential on the Bluffs. She noted that the presented project was very interesting and provided one of the least invasive types of development. She also appreciated the overwhelming amount of parking and noted her concern with the area being impacted by the County's Red Tail Bailard Avenue Multi-Family Housing Project and other types of development in the area. She recognized the project would retain the existing public trail access which is an important piece of this potential development.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Nomura announced the Community Matters meeting this Thursday at 6 pm at the Carpinteria Sanitary District Office to discuss the Carpinteria Advanced Purification Project (CAPP).

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the July 27, 2026 regular City Council meeting.

ADJOURNMENT

Mayor Alarcon adjourned the meeting at 8:46 pm.

Natalia Alarcon, Mayor

ATTEST:

Brian C. Barrett, MMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Special Meeting
Wednesday, July 15, 2026
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013**

In-Person

CALL TO ORDER

Mayor Alarcon called the meeting to order at 5:20 pm.

ROLL CALL

Councilmembers present:	Councilmember Al Clark	(District No. 5)
	Councilmember Julia Mayer	(District No. 3)
	Councilmember Wade T. Nomura	(District No. 4)
	Vice Mayor Mónica J. Solórzano	(District No. 1)
	Mayor Natalia Alarcon	(District No. 2)

Staff members present:	Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
	Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTER

There was no public comment.

CLOSED SESSION MATTER

1. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 1 case

Legal Counsel Acos read aloud the title of the Closed Session into the record.

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Alarcon temporarily adjourned the meeting to Closed Session at 5:21 pm.

RECONVENE IN OPEN SESSION

Mayor Alarcon reconvened the meeting in Open Session at 6:51 pm with Councilmember Mayer, Vice Mayor Solórzano, Mayor Alarcon, Legal Counsel Acos and City Clerk Barrett present.

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session.

ADJOURNMENT

Mayor Alarcon adjourned the meeting at 6:52 pm.

Natalia Alarcon, Mayor

ATTEST:

Brian C. Barrett, MMC, CPMC
City Clerk



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Expenditure Report (Warrant Register) for the Period of July 06, 2026, through July 17, 2026.

STAFF RECOMMENDATION

Receive and file the Warrant Register for the period of July 06, 2026, through July 17, 2026, pursuant to Carpinteria Municipal Code 2.08.150(F).

DISCUSSION

As part of each regular City Council agenda, a list of all payments disbursed since the last reporting period is presented to the City Council pursuant to Carpinteria Municipal Code Section 2.08.150(F). The Warrant Register (Attachment A) is provided for the City Council and public information and serves as staff verification that the expenditures have been reviewed and are within budgeted appropriations.

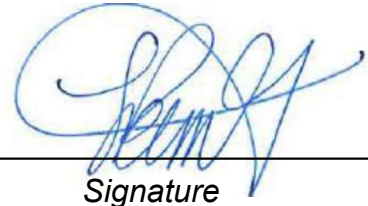
FINANCIAL CONSIDERATIONS

The Warrant Register summarizes the City of Carpinteria's fiscal activity since the prior reporting period and confirms that expenditures are within the adopted budget.

ATTACHMENTS

Attachment A: Warrant Register for the period beginning July 06, 2026, and ending July 17, 2026.

Staff contact: Pam Greer, Finance Manager
(805) 880-3406, PamG@carpinteriaca.gov



Signature

Staff contact: Licette Maldonado, Admin Services Dir.
(805) 755-4448, LicetteM@carpinteriaca.gov



Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov



Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov



Signature

ATTACHMENT A

**Warrant Register for the period beginning
July 06, 2026, and ending July 17, 2026**



Warrant Register

Carpinteria, CA

Date Range: 07/06/2026 - 07/17/2026

Vendor Number	Vendor Name	Payment Date	Payment Amount	Number
Payable #	Payable Type Payable Description			
Bank Code: AP Bank-AP Bank				
Payment Type: Regular	CLEAN HARBORS ENVIRONMENTAL SERVICES	07/14/2026	(7,684.58)	107861
	HOME DEPOT CREDIT SERVICES	07/10/2026	(2,918.87)	107976
	MISSIONSQUARE	07/09/2026	34,264.94	108253
INV0009531	Invoice MissionSquare Employee Contributions			
INV0009532	Invoice MISSIONSQUARE Employee Contributions			
INV0009533	Invoice Deferred Compensation Contribution-Part Time Emp			
INV0009534	Invoice MissionSquareEmployee Contributions			
INV0009535	Invoice MissionSquareEmployee Contributions			
INV0009536	Invoice MISSIONSQUARE Employee Contributions			
	SEIU LOCAL 620	07/09/2026	217.00	108254
INV0009537	Invoice Employee Union Dues Contribution			
	ADVANTAGE TELECOM	07/09/2026	26.95	108255
178697	Invoice JUL26 EMERGENCY PHONE SERVICES			
	AJA FORNER	07/09/2026	60.00	108256
INV0009519	Invoice LIBRARY ADVISORY COMMISSION STIPEND APR-JUN 2026			
	ALLIANT INSURANCE SERVICES	07/09/2026	2,000.00	108257
3603166	Invoice FY26-27 ACIP CRIME INSURANCE			
	AMAZON CAPITAL SERVICES INC	07/09/2026	1,518.20	108258
14KM-CH4L-XMPV	Invoice ENVELOPES FOR CDD MAILINGS			
16MH-73WD-VT7Y	Invoice BOOKS FOR LIBRARY			
16NV-V3H6-X16X	Invoice BOOKS FOR LIBRARY			
1CHM-1GXM-QDKQ	Invoice BOOKS FOR LIBRARY			
1D49-CVLF-69Y6	Credit Memo BOOK RETURNED			
1DTN-MTKR-XPCN	Invoice BOOKS FOR LIBRARY			
1FC3-C1Q4-1XGH	Invoice BOOKS FOR LIBRARY			
1G11-JWPC-VJLX	Invoice PHONE CASE FOR R. ESTRADA			
1GQ3-FWX4-MG9N	Invoice WELDING SUPPLIES FOR PUBLIC WORKS			
1LWN-F4VD-WX7C	Invoice BOOK PROCESSING SUPPLIES FOR LIBRARY			
1PKP-PHQH-RXLG	Credit Memo BOOK RETURNED			
	ASEVA LLC	07/09/2026	1.69	108259
144683	Invoice JUL26 PHONE SERVICES			
	BAYSCAN TECHNOLOGIES	07/09/2026	517.94	108260
83130	Invoice 2D AREA IMAGER			
	COAST AUTO PARTS INC	07/09/2026	219.29	108261
804520	Invoice OIL FOR SWEEPER			
	COAST REPROGRAPHICS CO INC	07/09/2026	985.44	108262
S80970	Invoice 8.5X11 PRINTS FOR FRANKLIN CREEK PROJECT			
S82548	Invoice PRINTS FOR MONTE VISTA DOG PARK			
S83020	Invoice 24X36 PRINTS FOR MONTE VISTA DOG PARK			
	COASTAL VIEW NEWS	07/09/2026	2,308.00	108263
63653	Invoice ABOP AD 6/25/26			
63667	Invoice NO FIREWORKS AD 7/2/26			
63670	Invoice NOTICE OF ELECTION AD 7/2/26 (SPAN/ENG)			

INV0009538	COUNTY OF SANTA BARBARA Invoice	FY27 DISTRIBUTION OF LAFCO BUDGET PAYMENT	07/09/2026	3,660.00	108264
JUL26 001 3011 028030701	COX BUSINESS Invoice	JUL26 POOL & GARDEN INTERNET-PHONE SERVICE	07/09/2026	350.78	108265
INV0009520	DANIELLE MANRIQUEZ-OSBORN Invoice	LIBRARY ADVISORY COMMISSION STIPEND APR-JUN 2026	07/09/2026	60.00	108266
6718 6719	ERDMAN VIDEO SYSTEMS Invoice Invoice	JUL25-JUN26 WEBHOSTING FOR LIVE BEACH CAM JUL26-JUN27 WEBHOSTING FOR LIVE BEACH CAM	07/09/2026	2,280.00	108267
30946852	EWING IRRIGATION PRODUCTS INC Invoice	POOL REPAIR MATERIALS	07/09/2026	498.18	108268
INV0009522	FERNANDO OROZCO Invoice	PARK DEPOSIT REFUND	07/09/2026	100.00	108269
INV0009521	FREDERICK W SHAW Invoice	LIBRARY ADVISORY COMMISSION STIPEND APR-JUN 2026	07/09/2026	60.00	108270
INV0009523	GLYNN BIRDWELL Invoice	LIBRARY ADVISORY COMMISSION STIPEND APR-JUN 2026	07/09/2026	60.00	108271
150052796	GRACENOTE Invoice	JUL26 LISTING DISTRIBUTION SERVICES-GATV	07/09/2026	80.26	108272
9962167145 9962317641 9962903002 9963843272 9964507520	GRAINGER Invoice Invoice Invoice Invoice Invoice	MATERIALS FOR 9TH ST. BRIDGE LIGHT PROJECT ELBOW SUPPORT FOR SWEEPER MATERIALS FOR 9TH ST. BRIDGE LIGHT PROJECT TOOLS AND MATERIALS FOR PUBLIC WORKS SHOP MATERIALS FOR 9TH ST. BRIDGE LIGHT PROJECT	07/09/2026	337.61	108273
E 43052	ID WORKS LLC Invoice	PT FACILITIES ATTENDANT UNIFORMS	07/09/2026	1,502.19	108274
512185	KANOPY Invoice	JUN26 LIBRARY VIDEOS	07/09/2026	216.00	108275
INV0009524	KATRINA FRANCES BARRAZA Invoice	LIBRARY ADVISORY COMMISSION STIPEND APR-JUN 2026	07/09/2026	90.00	108276
121819 122504 124169	LIBRARY IDEAS LLC Invoice Invoice Invoice	BOOKS FOR LIBRARY BOOKS FOR LIBRARY BOOKS FOR LIBRARY	07/09/2026	1,036.60	108277
41544	MCCORMIX CORP Invoice	JUN26 FUEL FOR CITY VEHICLES	07/09/2026	300.74	108278
50068	ROCKWELL PRINTING Invoice	SANDBAG INSERTS FOR A-FRAME SIGNS	07/09/2026	163.50	108279
68653 69292 69665 69667	SANTA BARBARA PEST CONTROL Invoice Invoice Invoice Invoice	JUN26 PEST CONTROL AT CITY HALL JUN26 PEST CONTROL AT COMMUNITY POOL JUN26 PEST CONTROL AT CITY HALL JUN26 PEST CONTROL AT VETS HALL	07/09/2026	345.00	108280

167531542-001	SITEONE LANDSCAPE SUPPLY (ALL AROUND)	07/09/2026	104.05	108281
167652538-001	Invoice IRRIGATION INSTALL AT SALT MARSH			
167741352-001	Invoice IRRIGATION INSTALL AT SALT MARSH			
168160514-001	Invoice PVC PIPES FOR BANNER HOLDERS			
	SO CA EDISON	07/09/2026	11,791.04	108282
JUN26 700247140684	Invoice JUN26 ELECTRICITY-1 CARPINTERIA TC1			
JUN26 700291369452	Invoice JUN26 ELECTRICITY-MULTIPLE LOCATIONS			
JUN26 700465507084	Invoice JUN26 ELECTRICITY-4950 9TH ST BT HM			
JUN26 700814698495	Invoice JUN26 ELECTRICITY-900 ELM AVE EV EV			
	THE WHARF	07/09/2026	254.72	108283
102897	Invoice SAFETY BOOTS FOR A.VEGA			
102908	Invoice SAFETY VEST FOR A.VEGA			
	TRAFFIC TECHNOLOGIES LLC	07/09/2026	1,448.11	108284
53947	Invoice ALUMINUM SIGNS FOR TRAFFIC SIGNAGE			
	UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA	07/09/2026	478.88	108285
25-264256	Invoice JUL26 CA STATE REGULATORY FEE			
620260179	Invoice JUL26 NEW TICKET CHARGES & DATABASE			
	WEX BANK (76)	07/09/2026	458.10	108286
113557836	Invoice JUN26 FUEL FOR CITY VEHICLES			
	19SIX ARCHITECTS	07/09/2026	19,065.28	108287
6224	Invoice JUN26 COMMUNITY POOL RENOVATION			
	AGILE OCCUPATIONAL MEDICINE PC	07/09/2026	360.00	108288
EM085063	Invoice JUN26 PRE-HEALTH SCREENING FOR POOL			
	ANIMAL MEDICAL CLINIC	07/09/2026	165.00	108289
582663	Invoice JUN26 HOME AGAIN ID CHIPS			
583154	Invoice JUN26 EMERGENCY OUT OF CONTRACT VET SERVICES			
583345	Invoice JUN26 DOG LICENSING ISSUANCE			
	CARPINTERIA VALLEY WATER DISTRICT	07/09/2026	27,902.70	108290
CARP CITY JUN26 SERVICE	Invoice JUN26 WATER FOR MULTIPLE LOCATIONS			
	CLIFFORD MOSS LLC	07/09/2026	24,000.00	108291
3411	Invoice MAR26 STRATEGIC SERVICES - DISTRICT OUTREACH			
3501	Invoice MAY26 STRATEGIC SERVICES - DISTRICT OUTREACH			
3538	Invoice JUN26 STRATEGIC SERVICES - DISTRICT OUTREACH			
	COX BUSINESS	07/09/2026	428.43	108292
JUL27 001 3011 022093901	Invoice JULY26 CITY HALL INTERNET-TV SERVICES			
	DATA TICKET INC	07/09/2026	258.00	108293
196353	Invoice JUN26 COLLECTION SERVICES			
	EWING IRRIGATION PRODUCTS INC	07/09/2026	856.68	108294
30946681	Invoice IRRIGATION REPAIR MATERIALS FOR LIBRARY			

	FIRST NATIONAL BANK OF OMAHA	07/09/2026	11,631.10	108295
JUNE26 0853	Invoice CREDIT CARD PAYMENT - JG			
JUNE26 1754	Invoice CREDIT CARD PAYMENT - EC			
JUNE26 3696	Invoice CREDIT CARD PAYMENT - LM			
JUNE26 4480	Invoice CREDIT CARD PAYMENT - NB			
JUNE26 4545	Invoice CREDIT CARD PAYMENT - BB			
JUNE26 5788	Invoice CREDIT CARD PAYMENT - RK			
JUNE26 6160	Invoice CREDIT CARD PAYMENT - JI			
JUNE26 7146	Invoice CREDIT CARD PAYMENT - VC			
JUNE26 9219	Invoice CREDIT CARD PAYMENT: TI			
JUNE26 9341	Invoice CREDIT CARD PAYMENT - MR			
MAY26 & JUNE26 7794	Invoice CREDIT CARD PAYMENT - JB			
	HINDERLITER DE LLAMAS	07/09/2026	32,132.13	108296
SIN064755	Invoice MAY26 NEW ACCOUNTS PROCESSED. STR LICENSES			
SIN61953	Invoice ECONOMIC DEVELOPMENT SERVICES JAN-MAR26			
	JENA JENKINS	07/09/2026	1,080.61	108297
INV0009530	Invoice REIMBURSE TRAVEL MAY26 NCOA CONFERENCE			
	ROCKWELL PRINTING	07/09/2026	65.83	108298
49677	Invoice SIGNS FOR ABOP EVENTS 5/5/26			
	SO CA EDISON	07/09/2026	3,064.08	108299
JUN26 700201069122	Invoice JUN26 ELECTRICITY- 101 ASH AVE			
JUN26 700230547624	Invoice JUN26 ELECTRICITY-5103 CARPINTERIA AVE			
JUN26 700255596559	Invoice JUNE ELECTRICITY- 100 LINDEN AVE			
JUN26 700264659490	Invoice JUN26 ELECTRICITY-1115 LINDEN AVE B PED			
JUN26 700274833982	Invoice JUN26 ELECTRICITY-901 CACTUS LN EV EV			
JUN26 700477662295	Invoice JUN26 ELECTRICITY-901 CACTUS LN LGHT LGHT			
JUN26 700525378417	Invoice JUN26 ELECTRICITY-931 WALNUT & 4851 5TH ST			
JUN26 700827356389	Invoice JUN26 ELECTRICITY-5300 CARPINTERIA AVE TC1 TC1			
	SO CAL GAS	07/09/2026	1,329.23	108300
JUN26 006 514 2700 7	Invoice NATURAL GAS 5305 CARPINTERIA AVE (POOL)			
JUN26 016 913 9500 6	Invoice NATURAL GAS 5775 CARPINTERIA AVE (CITY HALL)			
	ALEXANDRA VANANTWERP	07/16/2026	180.00	108301
Q2 APR-JUN 2026	Invoice PLANNING COMMISSION MEETINGS APR-JUN 2026			
	ALICE WISSING	07/16/2026	470.00	108302
5/4/26	Invoice MINUTES FOR PLANNING COMMISSION MEETING 5/4/26			
6/1/26	Invoice MINUTES FOR PLANNING COMMISSION MEETING 6/1/26			
	AMAZON CAPITAL SERVICES INC	07/16/2026	1,406.80	108303
1GFW-V3TY-KWNL	Invoice ATTATCHMENT FOR POLARIS			
1LPD-HPK3-M19M	Invoice LAMINATING SHEETS FOR POOL			
1M9Y-JX1X-K36Y	Invoice ATTACHEMENTS FOR POLARIS RANGER			
1QHP-7MKG-67TH	Invoice SUPPLIES FOR POOL			
1RP7-QHQR-46N3	Invoice ATTACHEMENTS FOR POLARIS RANGER			
	AMY BLAKEMORE	07/16/2026	25.00	108304
Q2 APR-JUNE 2026	Invoice ARCHITECTURAL REVIEW BOARD MEETING APR-JUN 2026			
	ANIMAL MEDICAL CLINIC	07/16/2026	1,620.00	108305
583346	Invoice JUN26 CONTRACTED VET SERVICES			
583539	Invoice JUN26 DOG LICENSING ISSUANCE			
	AT&T MOBILITY	07/16/2026	661.88	108306
287303896883X07102026	Invoice JUL26 CITY HALL CELL PHONES			
	ATLAS PLANNING SOLUTIONS	07/16/2026	7,013.33	108307
1923	Invoice JUN26 EMERGENCY OPERATIONS PLAN SERVICES			

23099815	BAY ALARM	07/16/2026	570.90	108308
23102111	Invoice SECURITY/FIRE MONITORING 8/1/26-10/31/26 LIBRARY			
	Invoice AHJ PERMIT FEES LIBRARY			
699997	BIG GREEN CLEANING COMPANY	07/16/2026	168.37	108309
	Invoice TOILET PAPER FOR VIOLA PARK			
RI 26033764	BUREAU VERITAS NORTH AMERICA INC	07/16/2026	8,310.20	108310
RI 26033765	Invoice JUN26 MONTHLY PERMIT TECH SERVICES			
RI 26033766	Invoice JUN26 MONTHLY PERMIT TECH-SERVICES			
	Invoice JUN26 ON-SITE INSPECTIONS			
PROP00142	CALIFORNIA JPIA	07/16/2026	129,876.00	108311
	Invoice FY26/27 ALL RISK PROPERTY INSURANCE POLICY			
593801	CARPINTERIA VALLEY LUMBER CO	07/16/2026	99.70	108312
593850	Invoice LIBRARY BOOKCASE HARDWARE			
593863	Invoice VIA REAL IRRIGATION REPAIR			
593887	Invoice 9TH STREET BRIDGE RAIL LIGHTS			
	Invoice LOCK FOR EL CARRO TRASH CANS			
AJ9M74J	CDW LLC	07/16/2026	1,465.49	108313
	Invoice PROCESSOR FOR CITY HALL			
1005941228	CLEAN HARBORS ENVIRONMENTAL SERVICES	07/16/2026	48,191.94	108314
1006086368	Invoice BATTERY PACKING & UW SHIPMENT 3/31/2026			
	Invoice WASTE MANAGEMENT SERVICES HHW DAY JUNE 2026			
63716	COASTAL VIEW NEWS	07/16/2026	210.00	108315
	Invoice ABOP AD 7/9/26			
726133	COTTON SHIRES AND ASSOCIATES INC	07/16/2026	1,085.00	108316
	Invoice MAY26 PEER REVIEW 5560 CALLE OCHO			
JUL26 001 3011 028450702	COX BUSINESS	07/16/2026	81.37	108317
	Invoice JUL26 VETS HALL INTERNET-PHONE SERVICES			
Q2 APR-JUN 2026	DAVID ALLEN	07/16/2026	180.00	108318
	Invoice PLANNING COMMISSION MEETINGS APR-JUN 2026			
26048	ELITE GENERAL ENGINEERING	07/16/2026	16,123.32	108319
	Invoice SIDEWALK REPAIR AT LINDEN			
07533	ENCOMPASS CONSULTANT GROUP INC	07/16/2026	2,040.00	108320
	Invoice JUN26 PAVEMENT MAINTENANCE			
220843	ENVIRONMENTAL SCIENCE ASSOCIATES	07/16/2026	18,419.03	108321
221021	Invoice JUN26 PROFESSIONAL SERVICES			
	Invoice JUN26 PROFESSIONAL SERVICES			
11675	EVERSHADE EXTERIOR CLEANING SOLUTIONS	07/16/2026	450.00	108322
	Invoice JUN26 CLEANING OF TRASH CANS AT CARP & LINEN AVE			
30946278	EWING IRRIGATION PRODUCTS INC	07/16/2026	591.11	108323
	Invoice VETS HALL IRRIGATION REPAIR MATERIALS			
JUL26 805-684-4314-063022-5	FRONTIER COMMUNICATIONS	07/16/2026	445.74	108324
JUL26 805-684-7613-042205-5	Invoice JUL26 PHONE-INTERNET FOR LIBRARY			
	Invoice JUL26 PHONE-INTERNET FOR LG TOWERS			

Q2 APR-JUN 2026	GLENN D LA FEVERS Invoice	PLANNING COMMISSION MEETINGS APR-JUN 2026	07/16/2026	120.00	108325
124603239	GLOBAL INDUSTRIAL Invoice	REPLACEMENT CHAIR FOR BUILDING INSPECTOR'S OFFICE	07/16/2026	185.25	108326
9971032652	GRAINGER Invoice	BRIDGE LIGHT REPAIR	07/16/2026	100.21	108327
9972497490	Invoice	STREET MAINTANCE SUPPLIES			
9975310187	Invoice	POOL PUMP REPAIR			
H6623-397377	HOME DEPOT CREDIT SERVICES Invoice	COMMUNITY GARDEN TUFF SHED	07/16/2026	3,190.05	108328
JUN26 6035 3225 0552 1587	Invoice	JUN26 CREDIT CARD PAYMENT			
E 43170	ID WORKS LLC Invoice	POLO SHIRTS FOR EMPLOYEES	07/16/2026	261.22	108329
35628	INTEGRAL CONSULTING INC Invoice	MAY26 LIVING SHORLINE PROJECT	07/16/2026	63,883.73	108330
9223366	INTERNATIONAL ASSOC. OF EMERGENCY MANAGERS USA Invoice	IAEM CONFERENCE REGISTRATION J.BRIONES NOV26	07/16/2026	967.00	108331
INV0009577	JACK'S BISTRO Invoice	FOOD FOR ALL HANDS STAFF MTG 7/21/26	07/16/2026	775.97	108332
Q2 JAN-MAR 2026	JANE L BENEFIELD Invoice	PLANNING COMMISSION MEETINGS APR-JUN 2026	07/16/2026	180.00	108333
INV0009575	JAYNE DIAZ Invoice	AUG26 MEDICAL REIMBURSEMENT	07/16/2026	890.89	108334
Q2 APR-JUN 2026	JOHN MOYER Invoice	PLANNING COMMISSION MEETINGS APR-JUN 2026	07/16/2026	180.00	108335
482	JUAN O'S MOBILE REPAIR Invoice	LUBE & OIL FOR SWEEPER	07/16/2026	1,500.00	108336
INV0009576	LARRY DRIGGERS Invoice	AUG26 MEDICAL REIMBURSEMENT	07/16/2026	890.89	108337
57408219	LINDE GAS & EQUIPMENT INC Invoice	O2 FOR BEACH GUARDS	07/16/2026	91.17	108338
Q2 APR-JUN 2026	LISA COULTER WOOLF Invoice	ARCHITECTURAL REVIEW BOARD MEETING APR-JUN 2026	07/16/2026	25.00	108339
979723-QWNMOV	LOWE'S Invoice	PAINT TO COVER GRAFFITI	07/16/2026	429.93	108340
984322-QYYYS	Invoice	TOOLS FOR MAINTENANCE SHOP			
INV0009574	MARY ANN COLSON Invoice	AUG26 MEDICAL REIMBURSEMENT	07/16/2026	890.89	108341
40598	MCCORMIX CORP Invoice	MAY26 FUEL FOR CITY VEHICLES	07/16/2026	551.77	108342
INV0009572	MELISSA GILBERTSON Invoice	VETS HALL RENTAL REFUND	07/16/2026	100.00	108343
600-2026-06	MRS ENVIRONMENTAL INC Invoice	JUN26 OIL & GAS ON CALL ENVIROMENTAL SERVICES	07/16/2026	24,019.70	108344

INV0009547	QUADIENT FINANCE USA INC Invoice POSTAGE FOR CITY HALL 7/6/26	07/16/2026	500.00	108345
Q2 APR-JUN 2026	RICHARD A LITTLE Invoice ARCHITECTURAL REVIEW BOARD MEETING APR-JUN 2026	07/16/2026	25.00	108346
INV0009573	RONALD SOLORZANO Invoice VETS HALL RENTAL REFUND	07/16/2026	300.00	108347
2911-01-RC22-13 2911-01-RC22-14	RRM DESIGN GROUP Invoice MAY26 FRANKLIN CREEK TRAIL IMPROVEMENT Invoice JUNE26 FRANKLIN CREEK TRAIL IMPROVEMENT	07/16/2026	3,210.94	108348
388346101 388346584	SHOWSCAPES Invoice JUN26 LANDSCAPE MAINTENANCE Invoice ENHANCEMENT SALT MARSH 6/29/26	07/16/2026	28,444.00	108349
168140923-001 168276829-001	SITEONE LANDSCAPE SUPPLY (ALL AROUND) Invoice IRRIGATION REPAIR AT HEATH RANCH REPAIR Invoice IRRIGATION REPAIR FOR VIOLA PARK	07/16/2026	62.94	108350
JUN26 700604790697 MAY26 700405192484	SO CA EDISON Invoice JUN26 ELECTRICTY-CAPP AV/CSTS PAS 609 Invoice MAY26 ELECTRICITY-MULTIPLE LOCATIONS	07/16/2026	10,537.90	108351
JUN26 140 914 3084 4	SO CAL GAS Invoice NATURAL GAS 941 WALNUT AVE (VETS HALL)	07/16/2026	170.53	108352
240	SOLID WASTE SOLUTIONS INC Invoice JUN26 SOLIDWASTE PROFESSIONAL SERVICES	07/16/2026	2,595.70	108353
103350 104286 106088	THE WHARF Invoice SAFETY BOOTS AND VEST FOR R.AYERLE Invoice SAFETY BOOTS AND HAT FOR T.GRAY Invoice SAFETY BOOTS FOR P.CASTRO LOPEZ	07/16/2026	585.40	108354
20200 20238	TORO ENTERPRISES INC Invoice JUN26 FRANKLIN CREEK TRAIL CONSTRUCTION Invoice JUN26 LINDEN AVE IMPROVEMENTS PROJECT	07/16/2026	281,599.75	108355
206948	TRI-COUNTY OFFICE FURNITURE Invoice STAND UP DESK FOR CITY HALL EMPLOYEE	07/16/2026	1,052.73	108356
26-06-039	TRUE NORTH COMPLIANCE SERVICES INC Invoice JUN26 PLAN CHECK/INSPECTIONS SERVICES	07/16/2026	613.45	108357
NS2431-8 NS2433 NS2453	TVSB Invoice JUN26 VIDEO PRODUCTION SERVICES Invoice APR26 VIDEO PRODUCTION SERVICES Invoice COMMUNITY POOL RENOVATION PRODUCTION	07/16/2026	6,162.50	108358
1612	TWO TRUMPETS COMMUNICATIONS Invoice JUN26 COMMUNICATIONS	07/16/2026	6,000.00	108359

	UNIFIRST CORPORATION	07/16/2026	577.48	108360
2210311098	Invoice TOWEL & MAT REPLACEMENT LIBRARY 6/16/26			
2210311099	Invoice TOWEL & MAT REPLACEMENT VETS HALL 6/16/26			
2210311101	Invoice TOWEL & MAT REPLACEMENT POOL 6/16/26			
2210311112	Invoice MAT REPLACEMENT. UNIFORM CLEANING 6/16/26			
2210311120	Invoice TOWEL & MAT REPLACEMENT CITY HALL 6/16/26			
2210313188	Invoice TOWEL & MAT REPLACEMENT LIBRARY 6/23/26			
2210313190	Invoice TOWEL & MAT REPLACEMENT VETS HALL 6/23/26			
2210313193	Invoice TOWEL & MAT REPLACEMENT POOL 6/23/26			
2210313205	Invoice TOWEL & MAT REPLACEMENT CITY HALL 6/23/26			
2210314928	Invoice TOWEL & MAT REPLACEMENT LIBRARY 6/30/26			
2210314929	Invoice TOWEL & MAT REPLACEMENT VETS HALL 6/30/26			
2210314931	Invoice TOWEL & MAT REPLACEMENT POOL 6/30/26			
2210314937	Invoice MAT REPLACEMENT. UNIFORM CLEANING 6/30/26			
2210314940	Invoice TOWEL & MAT REPLACEMENT CITY HALL 6/30/26			
	UNIQUE MANAGEMENT SERVICES INC	07/16/2026	65.00	108361
6161278	Invoice JUN26 LOST LIBRARY BOOKS			
	VAN ATTA ASSOCIATES INC	07/16/2026	715.00	108362
7153	Invoice JUN26 DESIGN SERVICES FOR COASTAL VISTA TRAIL			
	VILLAGE POOL SUPPLY	07/16/2026	628.19	108363
52824	Invoice CHLORINE. ACID FOR COMMUNITY POOL 6/29/26			
	WALKER CONSULTANTS	07/16/2026	3,723.75	108364
370095090011	Invoice JUN26 PROFESSIONAL SERVICES - DOWNTOWN STUDY			
	WAXIE SANITARY SUPPLY	07/16/2026	2,705.52	108365
83999515	Invoice TOILET PAPER, PAPER & HAND TOWELS, AND DOGGIE BAGS			
	WEST COAST ARBORISTS INC	07/16/2026	55,388.00	108366
1-12261	Invoice ARBORIST SERVICES FOR VARIOUS SITES 5/27-6/22/26			
245740	Invoice TREE MAINTENANCE 6/1-6/15/26			
245899	Invoice RIGHT-OF-WAY TREE PLANTING			
246017	Invoice TREE MAINTENANCE 5/27-6/13/26			
246416	Invoice TREE MAINTENANCE 6/16-6/30/26			
	WHEN TO WORK INC	07/16/2026	1,560.00	108367
69188094-100-12-PRO-25	Invoice FY26-27 ONLINE SCHEDULING SOFTWARE FOR POOL STAFF			
	EDD-SIT	07/09/2026	8,674.06	DFT0003717
PR14 7/9/26	Invoice PR14 7/9/26 EDD TAX DEPOSIT			
	EDD-SDI	07/09/2026	3,360.97	DFT0003718
PR14 7/9/26	Invoice PR14 7/9/26 EDD SDI TAX DEPOSIT			
	INTERNAL REVENUE SERVICE	07/09/2026	28,241.02	DFT0003719
PR14 7/9/26	Invoice PR14 7/9/26 FEDERAL TAX DEPOSIT			
	CalPERS	07/09/2026	17,320.28	DFT0003720
6/20/26-7/3/26 PEPRA	Invoice CALPERS PEPRA CONTRIBUTIONS 6/20/26-7/3/26			
	CalPERS	07/09/2026	11,917.43	DFT0003721
6/20/26-7/3/26 CLASSIC	Invoice CALPERS CLASSIC CONTRIBUTIONS 6/20/26-7/3/26			
	CalPERS	07/09/2026	(181.75)	DFT0003723
6/20/26-7/3/26 CLASSIC	Credit Memo CALPERS CLASSIC D. HUFF CREDIT			



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Contracts Executed by the City Manager on behalf of the City for the Period of June 2, 2026, through July 6, 2026.

STAFF RECOMMENDATION

Receive and file the Report of Contracts Executed by the City Manager for the Period of June 2, 2026, through July 6, 2026.

DISCUSSION

The City Manager is delegated authority by the Carpinteria Municipal Code (CMC) §2.08.150(B) to execute contracts on behalf of the City of Carpinteria (City) in the amount of \$50,000 or less in expenditure, as well as \$100,000 or less in grant funding, where the amount of such contract is within a budgeted appropriation and does not require an additional match of City funds. Pursuant to CMC §2.08.150(C), a list of all contracts executed by the City Manager is provided for City Council information and included as Attachment A.

Attachment A lists all contracts entered into on behalf of the City for goods, construction, and services for the Period of June 2, 2026, through July 6, 2026.

FINANCIAL CONSIDERATIONS

All contracts entered into are within the appropriated budget amounts.

ATTACHMENTS

- A. Report of Contracts Executed by the City Manager

Staff contact:

Brian C. Barrett, City Clerk
(805) 755-4403, brianb@carpinteriaca.gov


Signature

Reviewed by Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov


Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450; michaelr@carpinteriaca.gov


Signature

ATTACHMENT A

Report of Contracts Executed by the City Manager Period of June 2, 2026, through July 6, 2026

VENDOR	AMOUNT	PURPOSE
BKF Engineers	\$10,000.00	Consulting Services Agreement for City Surveyor Staff Augmentation Services
Hinderliter de Llamas & Associates (HdL)	\$500.00	Amendment No. 1 to Consultant Services Agreement No. 2025-027 to include preparation of a final report to City Council on April 13, 2026
PublicPay LLC	\$48,500.00	Consultant Services Agreement to Conduct a Comprehensive Classification, Compensation, and Organizational Assessment Study and Related Services
Solid Waste Solutions	\$20,000.00	Solid Waste Staff Augmentation Services for FY 2026/27
RRM Design Group	\$0.00	Amendment No. 4 to Consultant Services Agreement No. 2022-042 for Design Services for the Franklin Creek Trail Improvement Project No. 15037 to extend term



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Quarterly Review of Pension Stabilization Trust.

STAFF RECOMMENDATION

Receive and file the report.

Sample Motion: I move to receive and file the report.

BACKGROUND/DISCUSSION

The purpose of the Pension Stabilization Trust is to accumulate, hold, and distribute pension plan assets for the exclusive benefit of retiree pensions within the meaning of IRS Code Section 115. Plan assets are irrevocable and may not be used for any purpose other than the purpose of the Trust. Withdrawal of plan assets is not permitted except to transfer to another trust or to reimburse the City of Carpinteria (City) for pension costs paid.

The City's primary objective in establishing the Pension Trust is to control long-term costs and volatility in the annual operating budget. The trust provides more flexibility for the City to level out contributions and mitigate year-to-year contribution volatility.

Plan contributions transfer assets to the Trust, and accordingly, plan assets are not carried on the City's books and are not subject to the City's investment policy. Discretionary Trustee Benefit Trust Company (BTC), with the advice of Morgan Stanley Wealth Management Consulting Group, actively manages plan assets consistent with the Investment Policy Statement. The City's individual trust account is part of a larger Multiple Employer Trust administered by Keenan Financial Services and BTC, referred to as the California Public Entity Pension Stabilization Trust. BTC also provides the City with monthly, quarterly (Attachment A), and annual statements of activity of the City's account. The Pension Stabilization Trust utilizes a Board of Authority that provides management and oversight of the Trust, with participation by one individual per public agency. The fees are asset-based, paid monthly, deducted directly from the Trust

account, and total 30 bps¹ (0.30%) annually. This is competitive with other comparable plans.

The purpose of this quarterly review is to report the portfolio summary of the City's Pension Stabilization Trust account.

POLICY CONSISTENCY

This matter concerns actions aimed at improving the City's long-term financial position and is consistent with the City's fiduciary responsibilities and goal to deliver services that meet community needs efficiently and effectively.

FINANCIAL CONSIDERATIONS

Portfolio Summary:

As of June 30, 2026, the City held investments as shown in Table 1 below.

Table 1 Portfolio Summary

Year to Date (YTD)		
Beginning Value	\$1,022,645.84	
Net Withdrawals	(527.01)	
Interest	0.00	
Dividends	15,491.69	
Change in Market Value	29,913.63	
Management Fees	(1,560.90)	
Ending Value	\$1,065,963.25	
Market Value		Asset Allocation
Fixed Income	714,036.15	67.0%
Equities	339,852.94	31.9%
Alternatives	12,074.17	1.1%
Total Account	\$1,065,963.25	100.0%
Inception date: 6/30/18		
YTD: 1/1/2026 - 6/30/2026		

¹ Basis points pertain to interest rates. One basis point is equal to one one-hundredth of one percentage point (0.01%). Therefore, 100 basis points would be equivalent to 1%.

Investments:

As of June 30, 2026, the portfolio's estimated market value was \$1,065,963.25. Investment performance, net of fees, was 4.68% quarter-to-date, 4.02% year-to-date, 9.17% for the trailing 12-month period, and 4.67% since inception.

Attachment A provides the Benefit Trust performance statement as of June 30, 2026.

On June 30, 2018, an initial deposit of \$1,000,000 was made into the investment account. A second deposit of \$52,900 was added on September 18, 2018, followed by a third deposit of \$76,850 on January 15, 2020. Throughout the investment period, several disbursements have occurred. On October 13, 2021, disbursements of \$64,031 and \$28,666 were made for fiscal years 2021 and 2022, respectively. Additionally, a significant disbursement of \$200,000 was made in fiscal year 2024 to help offset the increase in unfunded accrued liability (UAL) contributions. Per the adopted budget, an additional \$200,000 withdrawal occurred in August 2025 to further offset UAL cost increases. These transactions represent the key events in the timeline of deposits and disbursements associated with this investment.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The establishment of the Pension Stabilization Trust Fund is being developed consistent with Section 115 of the Internal Revenue Code. Establishing the Irrevocable Pension Stabilization Trust Fund mitigates financial risk associated with expected increases in the CalPERS pension rates over the next decade.

ATTACHMENTS

A – June 30, 2026 Performance Report

Staff contact:

Licette Maldonado, Administrative Services Director
licettem@carpinteriaca.gov; (805) 755-4448


Signature

Reviewed by:

Ryan Kintz, Assistant City Manager
ryank@carpinteriaca.gov; (805) 755-4400


Signature

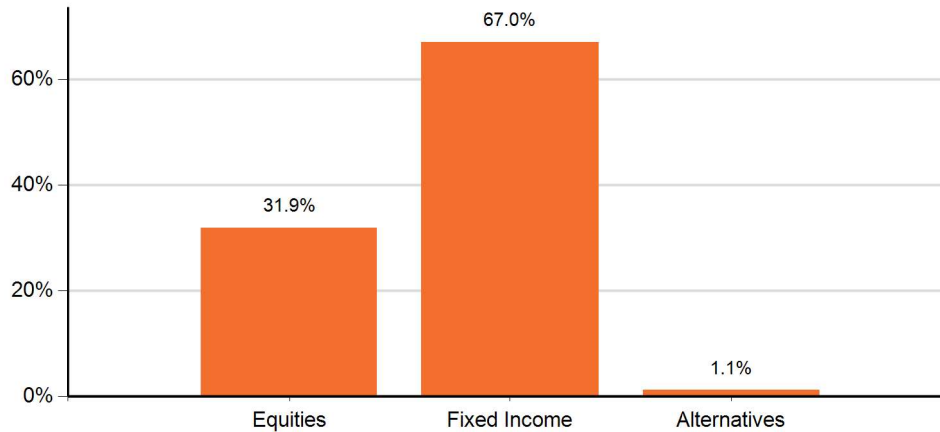
Reviewed by:

Michael Ramirez, City Manager
michaelr@carpinteriaca.gov; (805) 755-4450


Signature

ATTACHMENT A
CITY OF CARPINTERIA CA-MUNI-PST
BENEFIT TRUST ACCOUNT

Asset Allocation



Portfolio Summary

	Year to Date
Beginning Value	\$ 1,022,645.84
Net Withdrawals	(527.01)
Interest	-
Dividends	15,491.69
Change in Market Value	29,913.63
Management Fees	(1,560.90)
Ending Value	<u>\$ 1,065,963.25</u>

YTD: 12/31/2025 - 6/30/2026

Performance

	Market Value	Current Yield	Month to Date	Quarter to Date	Year to Date	Last 12 Months	Last 3 Years	Last 5 Years	Inception* to Date
Fixed Income	714,036.15	4.2	0.00	0.60	0.42	3.30	4.15	-0.35	2.08
Equities	339,852.94	1.6	0.01	13.55	11.52	23.43	19.95	8.83	11.66
Alternatives	12,074.17	2.8	0.77	9.09	12.50	13.14	10.19	3.79	5.34
Total Account	1,065,963.25	3.3	0.01	4.75	4.18	9.50	9.09	2.61	4.98
Total Account (Net of Fees)		3.3	-0.02	4.68	4.02	9.17	8.76	2.30	4.67
S&P 500 TR			-0.95	15.20	10.19	22.29	20.59	13.40	15.35
MSCI EAFE			0.07	10.83	9.46	20.25	16.44	9.05	8.76
MSCI ACWI Ex US Net			-0.59	14.49	13.65	27.67	18.80	8.78	9.01
BBG Agg (US)			0.24	0.67	0.62	3.80	4.16	0.08	2.03
BBG Global Agg			-0.71	0.87	-0.21	0.62	3.42	-1.54	0.58
50% MSCI ACWI/ 50% BBG Agg			-0.28	7.72	6.01	13.54	11.82	5.56	7.32

* Inception date: 6/30/2018

Performance for periods greater than one year are annualized.

PORTFOLIO APPRAISAL
CITY OF CARPINTERIA CA-MUNI-PST
BENEFIT TRUST ACCOUNT 7440
June 30, 2026

Quantity	Security	Security Symbol	Unit Cost	Total Cost	Price	Market Value	Pct. Assets	Cur. Yield
FIXED INC MUTUAL FUNDS								
TAXABLE BOND FUND								
7,454.677	COMMUNITY CAPITAL TR COM ACT INV INST	CRANX	9.30	69,346.12	9.55	71,192.17	6.7	3.6
38,708.752	NORTHERN BOND INDEX	NOBOX	9.24	357,489.26	9.21	356,507.61	33.4	4.1
16,458.302	TARGET PIGM CORE BOND R6	TPCQX	8.65	142,336.46	8.70	143,187.23	13.4	4.5
12,954.674	WELLS FARGO FDS TR WF CORE BOND R6	WTRIX	10.99	142,385.09	11.05	143,149.15	13.4	4.4
				<u>711,556.93</u>		<u>714,036.15</u>	<u>67.0</u>	<u>4.2</u>
				711,556.93		714,036.15	67.0	4.2
DOMESTIC EQUITY MUTUAL FUNDS								
LARGE CAP FUND								
1,454.536	COLUMBIA FDS SER TR I	COFYX	28.50	41,451.15	43.46	63,214.13	5.9	0.4
144.364	STATE STREET INST INV TR EQUITY 500 INDEX A	SSSYX	365.73	52,798.27	561.70	81,089.26	7.6	1.1
				<u>94,249.42</u>		<u>144,303.39</u>	<u>13.5</u>	<u>0.8</u>
SMALL CAP FUNDS								
572.541	ALGER FDS SMALL CP FOCUS Z	AGOZX	20.41	11,683.00	27.29	15,624.64	1.5	0.0
164.124	UNDISCOVERED MANAGERS FDS BEHAVR VAL R6	UBVFX	73.22	12,016.57	88.18	14,472.45	1.4	1.8
				<u>23,699.57</u>		<u>30,097.10</u>	<u>2.8</u>	<u>0.9</u>
				117,948.98		174,400.49	16.4	0.8
INTERNATIONAL MUTUAL FUNDS								
INTERNATIONAL EMERGING MARKET FUND								
237.725	AMERICAN FUNDS NEW WORLD F-2	NFFFX	84.73	20,142.79	108.27	25,738.49	2.4	1.2
INTERNATIONAL FUND								
282.774	AMERICAN FUNDS NEW PERSPECTIVE F2	ANWFX	47.40	13,403.21	75.21	21,267.43	2.0	1.2
223.497	CLEARBRIDGE INTERNATIONAL GROWTH IS	LMGPX	79.69	17,811.07	79.45	17,756.84	1.7	1.6
500.865	HARTFORD INTERNATIONAL VALUE Y	HILYX	17.44	8,736.17	27.30	13,673.61	1.3	2.8
449.987	STATE STR INSTL INVT TR GBL ALCP EQ K	SSGLX	114.91	51,709.77	147.18	66,229.09	6.2	3.0
549.339	THORNBURG INVESTMENT INCOME BUILDER	TIBOX	22.08	12,127.81	37.84	20,786.99	2.0	3.5
				<u>103,788.04</u>		<u>139,713.96</u>	<u>13.1</u>	<u>2.6</u>
				123,930.83		165,452.44	15.5	2.4

"#carp-pst."

PORTFOLIO APPRAISAL
CITY OF CARPINTERIA CA-MUNI-PST
BENEFIT TRUST ACCOUNT 7440
June 30, 2026

Quantity	Security	Security Symbol	Unit Cost	Total Cost	Price	Market Value	Pct. Assets	Cur. Yield
ALTERNATIVE INVESTMENT FUNDS								
ALTERNATIVE FUND								
622.059	COHEN & STEERS RLTY INCM NEW SHS CL Z	CSZIX	15.32	9,530.20	19.41	12,074.17	1.1	2.8
				9,530.20		12,074.17	1.1	2.8
TOTAL PORTFOLIO				962,966.94		1,065,963.25	100.0	3.3

"#carp-pst."



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Designation of Voting Delegate and Alternate for the League of California Cities 2026 Annual Conference and Expo.

STAFF RECOMMENDATION

Designate Councilmember Nomura as the City of Carpinteria's (City) voting delegate and designate Vice Mayor Solórzano as the City's alternate voting delegate for the League of California Cities 2026 Annual Conference and Expo in Anaheim.

Sample Motion: I move to designate Councilmember Nomura as the City's voting delegate and designate Vice Mayor Solórzano as the City's alternate voting delegate for the League of California Cities 2026 Annual Conference and Expo in Anaheim.

BACKGROUND/DISCUSSION

The League of California Cities 2026 Annual Conference and Expo is scheduled for September 23 – 25, 2026, in Anaheim. A key component of the Annual Conference is the General Session, scheduled for Friday, September 25, at the Anaheim Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the League's Annual General Session, the City Council must designate a voting delegate. In the event that the designated voting delegate is unable to serve in that capacity, the City Council may appoint up to two alternate voting delegates.

As of the writing of this report, Councilmember Nomura (the City's representative to the Channel Counties Division of the League), Vice Mayor Solórzano (the City's alternate representative to the Channel Counties Division of the League), and Mayor Alarcon and Councilmember Mayer plan to attend the Annual Conference this year.

The Fiscal Year 2026/27 Adopted Budget includes \$7,150 for attendance at the League of California Cities Annual Conference.

The purpose of this agenda item is to recommend the designation of Councilmember Nomura as the City's voting delegate and Vice Mayor Solórzano as the City's alternate voting delegate for the League of California Cities 2026 Annual Conference and Expo in Anaheim.

ATTACHMENTS

A. League of California Cities Voting Delegate Appointment Information

Staff contact:

Brian C. Barrett, City Clerk
(805) 755-4403; brianb@carpinteriaca.gov


Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov


Signature

ATTACHMENT A

League of California Cities Voting Delegate Appointment Information

Council Action Advised by September 1, 2026

DATE: Wednesday, May 13, 2026

TO: Mayors, Council Members, City Clerks, and City Managers

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Sept. 23-25, 2026
Anaheim Convention Center

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Friday, Sept. 25, 2026 the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

Following council action, please submit your city's delegates through [the online submission portal](#) by Tuesday, Sept. 1, 2026. When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration opens June 2.

For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and



alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Anaheim Convention Center, will be open at the following times: Wednesday, Sept. 23, 8:00 a.m.-6:00 p.m. and Thursday, Sept. 24, 7:30 a.m.-4:00 p.m. On Friday, Sept. 25, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Tuesday, Sept. 1. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance

to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members

review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during

the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee

or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²

General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates—one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).



City of Carpinteria

COUNCIL AGENDA STAFF REPORT July 27, 2026

ITEM FOR COUNCIL CONSIDERATION

Closeout of Linden Avenue Improvements Project.

STAFF RECOMMENDATION

1. Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the Linden Avenue Improvements Project with Toro Enterprises, Inc.; and
2. Authorize the City Manager to release the construction contract bonds after one year of acceptance of the work by the City of Carpinteria in accordance with the warranty required by the construction contract.

Sample Motion: I move to:

1. Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the Linden Avenue Improvements Project with Toro Enterprises, Inc.
2. Authorize the City Manager to release the construction contract bonds after one year of acceptance of the work by the City of Carpinteria in accordance with the warranty required by the construction contract.

(This motion requires a roll call vote.)

BACKGROUND

The Linden Avenue Improvements Project is located along Linden Avenue between Carpinteria Avenue and the Linden Avenue Overcrossing. The project included the construction of new sidewalks, curbs, gutters, parkways, street trees, driveway approaches, and bicycle lanes. These improvements were designed to enhance pedestrian and bicycle safety, improve traffic circulation, and enhance the appearance of a key gateway corridor to the Downtown "T" commercial district.

Project development began in January 2020, when the City's Public Facility Site Acquisition/Development Committee evaluated potential projects eligible for funding through the Carpinteria Circulation Improvements Fund. Eligible projects were required to support transportation improvements associated with the Highway 101 project or

provide transportation safety and operational benefits. Following its review of the City's Five-Year Capital Improvement Program, the Committee recommended the Linden Avenue Improvements Project for funding consideration.

The project was subsequently advanced through the Santa Barbara County Association of Governments (SBCAG), where the South Coast Subregional Planning Committee recommended approval of funding. The SBCAG Board thereafter authorized execution of a Cooperative Agreement with the City. Through the original agreement and subsequent amendments, approximately \$1.202 million was programmed for the project.

On July 27, 2020, the City Council authorized the City Manager to execute a professional services agreement with Stantec Consulting Services, Inc. for engineering design services in an amount not to exceed \$153,963, initiating the project's design phase.

Project delivery experienced several delays following initiation. Design activities were initially impacted by the COVID-19 pandemic, resulting in schedule delays during 2020 and 2021. As design progressed, additional modifications to the project scope were necessary, and construction cost escalation resulted in bids exceeding the available project budget.

On August 8, 2022, the City Council authorized the Public Works Director to advertise the project for construction bids. The City received a single bid; however, the bid substantially exceeded the available project funding. In response, staff revised the bid package by removing pavement resurfacing from the base bid and including it as an additive alternate. This approach allowed the City to competitively bid the core improvements while retaining the flexibility to include pavement resurfacing should additional funding become available. Concurrently, staff worked with SBCAG to amend the Cooperative Agreement and secure additional project funding.

Following these revisions, the project was readvertised for bids in May 2025. On July 14, 2025, the City Council awarded a construction contract to Toro Enterprises, Inc. in the amount of \$908,610. A Notice of Award was issued on July 17, 2025, initiating execution of the construction contract, including submission of the required performance and payment bonds, insurance certificates, and endorsements. Following execution of the agreement, the City issued a Notice to Proceed authorizing construction to begin on January 12, 2026.

Construction has since been completed in accordance with the contract documents, and all contractual obligations have been satisfied. The purpose of this agenda item is to authorize the Mayor to execute the Closeout Agreement and Release of Claims with Toro Enterprises, Inc. for the Linden Avenue Improvements Project. The requested action also authorizes the City Manager to release the performance and payment bonds upon expiration of the one-year warranty period following the City's acceptance of the work, in accordance with the terms of the construction contract.

DISCUSSION

The general scope of work included drainage improvements, concrete sidewalks, curbs, gutters, curb ramp upgrades, driveway approaches, a combination Class II Bikeway (Bike Lane) and Class IV Bikeway (Separated Bikeway), and pavement resurfacing. During the course of construction, the Public Works Director authorized the following contract change orders:

Contract Change Order No.	Brief Description	Cost
1	Concrete Driveway Conforms	\$ 13,963.91
2	Water Service Line Protective Concrete Blanket	\$ 1,068.58
3	Pavement Grind & Overlay and Manhole Ring, Lid, and Collar	\$ 11,294.75
4	Pavement Grind & Overlay, Loop Detectors, and Pavement Striping	\$ 94,199.00
5	Asphalt Concrete Pavement Compaction Testing	\$ 2,021.79
6	Balancing Contract Change Order	(\$ 7,260.30)
	Total	\$115,287.73

The Balancing Contract Change accounts for any increases and decreases in quantity of bid items for the final amount of work.

The following table summarizes the breakdown of the funding sources for the total construction budget:

Funding Summary	
Carpinteria Circulation Improvement Fund	\$1,143,319.73
Developer Capital Contribution	\$ 42,578.00
Total Funding	\$1,185,897.73

The following table summarizes the actual costs:

Cost Summary	
Construction Contract (Total Base Bid)	\$ 908,610.00
Contract Change Orders	\$ 115,287.73
Total	\$1,023,897.73

The Public Works Director has determined that the work was completed in conformance with the contract documents and established May 20, 2026, as the date of project completion. Accordingly, staff recommends that the City Council authorize the Mayor to execute the Closeout Agreement and Release of Claims, attached as Attachment B.

POLICY CONSISTENCY

General Plan and Local Coastal Plan

The recommendation may be found consistent with the following objectives and policies of the General Plan and Local Coastal Plan:

Circulation Element

Objective C-8: To encourage and facilitate pedestrian and bicycle pathways.

Policies:

CD-8a: To design streets with safe and pleasant pedestrian ways that are spatially separated from vehicular traffic by elements such as trees, other plantings, and streetlights.

CD-8b: To provide convenient pedestrians routes in the Downtown District and adjacent neighborhoods that extended into other neighborhoods.

Community Health, Safety, and Wellness

Support residents and property owners' needs related to infrastructure improvements and maintenance to ensure safe and viable neighborhoods.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The recommendation is consistent with the formal bidding procedures of the Uniform Construction Cost Accounting Act (Public Contract Code Section 22030 et al.).

OPTIONS

1. Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the Linden Avenue Improvements Project with Toro Enterprises, Inc., and authorize the City Manager to release the construction contract bonds after one year of acceptance of the work by the City in accordance with the warranty required by the construction contract.
2. The City Council has the option to decline approval of the recommendation and provide alternative directions to staff.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

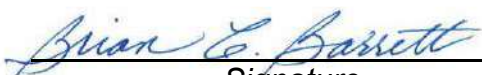
Attachment A: Location Map
Attachment B: Closeout Agreement and Release of Claims

Staff contact:
Stephon Downes, Management Analyst II
(805) 755-4446; stephond@carpinteriaca.gov



Signature

Reviewed by:
Gerald Comati, Interim Public Works Director
(805) 880-3402



Signature for

Reviewed by:
Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov



Signature

Reviewed by:
Michael Ramirez, City Manager
(805) 755-4450; michaelm@carpinteriaca.gov

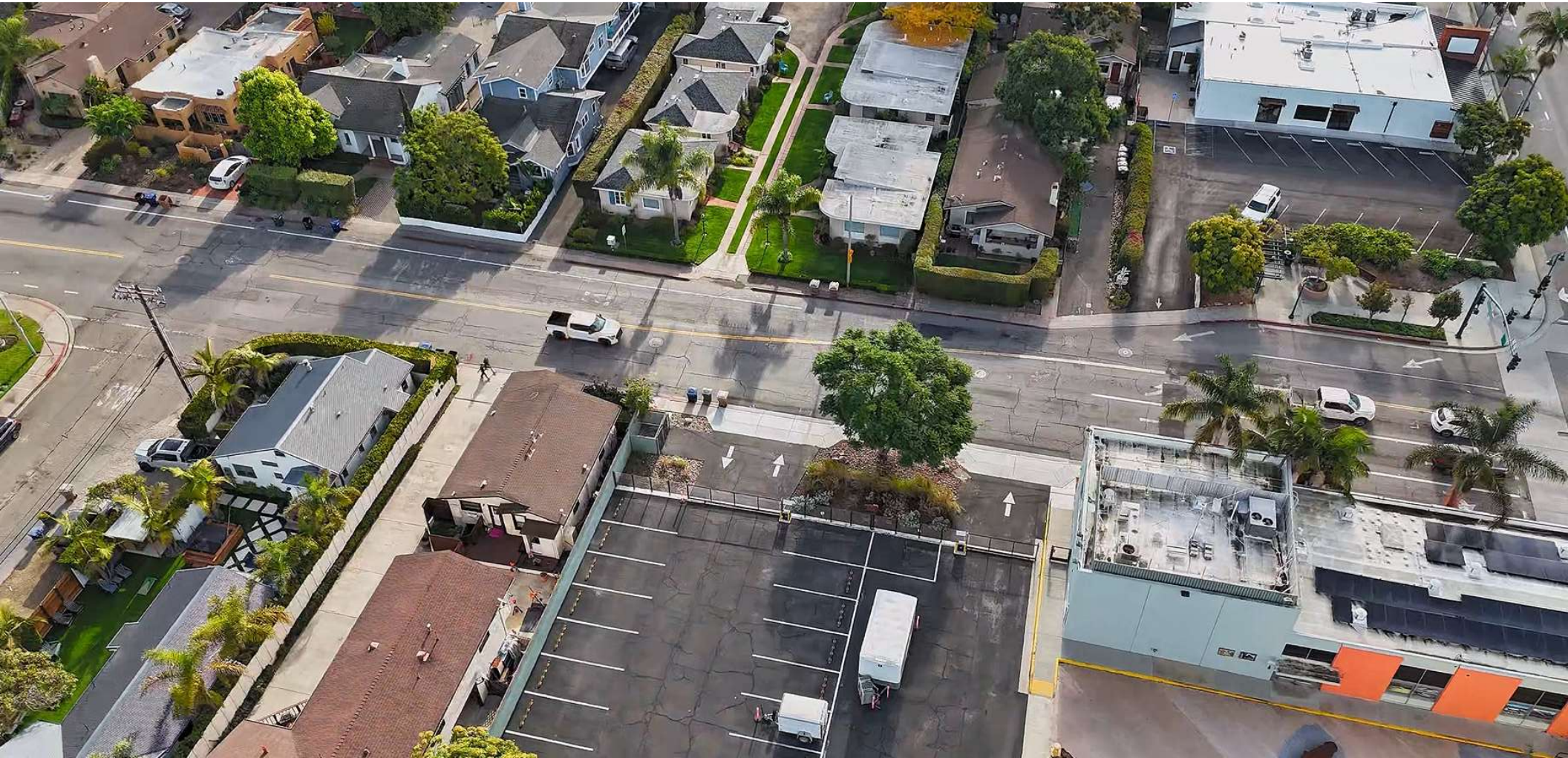


Signature

ATTACHMENT A

Location Map





ATTACHMENT B

Closeout Agreement and Release of Claims

CLOSEOUT AGREEMENT AND RELEASE OF CLAIMS

THIS AGREEMENT AND RELEASE OF CLAIMS (Agreement) is made in Carpinteria, California, this 27th day of July, 2026, by and between the City of Carpinteria, (Owner), and Toro Enterprises, Inc. (Contractor).

KNOW ALL PERSONS BY THESE PRESENTS:

1. That the undersigned, as the authorized representative of Contractor, and for each of its successors, assigns and partners, for and in consideration of Nine Hundred Eight Thousand and Six Hundred Ten Dollars and Zero Cents (\$908,610.00), for the original Contract amount, and the sum of One Hundred Fifteen Thousand and Two Hundred Eighty Seven Dollars and Seventy Three Cents (\$115,287.73) for Contract Change Order Nos. 1 through 6, receipt of which is acknowledged, does release and forever discharge Owner, and each of its successors, assigns, council members, officers, agents, servants, volunteers and employees, from any and all rights, claims, causes of action, demands, debts, obligations, liabilities, actions, damages, costs and expenses (including but not limited to attorneys', paralegal and experts' fees, costs and expenses) and other claims, which may be asserted against Owner by reason of any matter or thing which was the subject matter of or basis for:

- A. The performance of all terms and conditions of that certain agreement dated July 14, 2025, for Owner, project described as Linden Avenue Improvements Project.
- B. Contract Change Order Nos. 1 through 6, as approved by the parties, dated March 26, 2026; March 26, 2026; May 13, 2026; June 3, 2026; June 22, 2026, and June 30, 2026; respectively.

2. Nothing contained in this Agreement shall waive or alter the rights, privileges, and powers of Owner or the duties, liabilities and obligations of Contractor and its surety(ies) in respect to any portion of the Contract.
3. Owner has received the following claims from Contractor: None. Except as expressly provided in this section, Owner has received no other claims from Contractor.
4. Upon execution of this Agreement, Owner agrees to promptly record a Notice of Completion with the Santa Barbara County Recorder.
5. Contractor and Owner agree that the total adjusted Contract Price and time of performance after the execution of change orders, is as follows:

Original Contract Price	<u>\$908,610.00</u>
Original Working Days	<u>45</u> days
Adjusted Contract Price	<u>\$1,023,897.73</u>
Adjusted Working Days	<u>45</u> days

6. The current amount owing to Contractor is:

Adjusted Contract Price:	<u>\$1,023,897.73</u>
Less: Amount Previously Paid (Request Nos. 1 through 6)	<u>\$(972,702.84)</u>
Retention	<u>\$(51,194.89)</u>
BALANCE:	<u>\$0.00</u>

The retention will be released to Contractor at the expiration of thirty-five (35) calendar days after the date of recording a Notice of Completion with the Santa Barbara County Recorder or when all stop notices have been

released, whichever last occurs. The release provided pursuant to this Agreement shall not apply to Contractor's right to the retention amount until and to the extent such amounts are received by Contractor.

7. It is understood and agreed by Contractor that the facts with respect to which the release provided pursuant to this Agreement is given may turn out to be other than or different from the facts as now known or believed to be, and Contractor expressly assumes the risk of the facts turning out to be different than they now appear, and agrees that the release provided pursuant to this Agreement shall be, in all respects, effective and not subject to termination or rescission by any such difference in facts and Contractor expressly waives any and all rights it has or may have under California Civil Code Section 1542, which provides as follows:

"A general release does not extend to claims which the creditor does not know or suspect to exist in its favor at the time of executing the Release which if known by it must have materially affected its settlement with the debtor."

8. The release made by Contractor is not to be construed as an admission or admissions of liability and Contractor denies any such liability. Contractor agrees that it will forever refrain and forebear from commencing, instituting or prosecuting any lawsuit, action or other proceeding against Owner based on, arising out of, or in any way connected with the subject matter of this release.
9. Except as specifically provided in this Agreement, the Contractor releases Owner from all claims, including but not limited to those of its Subcontractors for all delay and impact costs, if any.
10. The Contractor represents and warrants to Owner that Contractor has not assigned or transferred or purported to assign or transfer to any person, firm, corporation, association or entity any of the rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims and Contractor agrees to indemnify and hold harmless Owner, its successors, assigns, council members, officers, agents, servants, volunteers and employees, from and against, without limitation, any and all rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims, including but not limited to attorneys', paralegal and experts' fees, costs and expenses arising out of or connected with any such assignment or transfer or purported assignment or transfer.
11. The parties acknowledge that they have been represented by counsel of their own choice in connection with the preparation and execution of this Agreement. The parties acknowledge and represent that they understand and voluntarily consent and agree to each and every provision contained in this Agreement.
12. The persons executing this Agreement represent and warrant to the other party that the execution and performance of the terms of this Agreement have been duly authorized by all individual, corporate, partnership, or other entity requirements and that such persons have the right, power, legal capacity and authority to execute and enter into this Agreement.
13. The parties further acknowledge and represent that no promise, inducement or agreement, not expressed in this Agreement, have been made and that, with respect to the matters considered, this Agreement contains the entire agreement among the parties and that the terms of the Agreement are contractual and not a mere recital.

APPROVED AS TO FORM:

CITY OF CARPINTERIA
a Municipal Corporation

Jena Shoaf Acos, on behalf of Brownstein Hyatt
Farber Schreck, LLP acting as City Attorney of
the City of Carpinteria

By _____
Mayor

APPROVED AS TO CONTENT:

CONTRACTOR

City Engineer

By_____

ATTEST:

Title

Brian C. Barrett, MMC, CPMC, City Clerk



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Amendment No. 3 to the Agreement with Bengal Engineering, Inc. for the Rincon Multi-Use Trail Project.

STAFF RECOMMENDATION

Authorize the City Manager to execute Amendment No. 3 to the Agreement with Bengal Engineering, Inc. for consulting services for the Rincon Multi-Use Trail Project in an amount not to exceed \$122,077 for a total amended agreement amount of \$1,715,597.

Sample Motion: I move to authorize the City Manager to execute Amendment No. 3 to the Agreement with Bengal Engineering, Inc. for consulting services for the Rincon Multi-Use Trail Project in an amount not to exceed \$122,077 for a total amended agreement amount of \$1,715,597. *(This motion requires a roll call vote.)*

BACKGROUND

The Rincon Multi-Use Trail Project (Project) would establish a public multi-use trail connecting the eastern end of the City of Carpinteria (City) to Rincon Beach County Park located in unincorporated Santa Barbara County near the Ventura County line. The trail would originate from Carpinteria Avenue in the City, just east of the intersection with State Route 150, and proceed southeasterly, approximately parallel to U.S. Highway 101 and ultimately terminating in Rincon Beach County Park. The Project would include a new dedicated overcrossing (i.e., a pedestrian bridge) of the Union Pacific Railroad corridor.

The purpose of the Project is to close an existing critical gap in the California Coastal Trail between the Carpinteria Bluffs and the Pacific Coast Bikeway (the bike path from Bates Road to just south of Mussel Shoals along U.S. Highway 101). By completing this connection, the Project would enhance public coastal access and recreational opportunities while supporting alternative transportation options.

The Project is also intended to provide a safe, convenient, scenic, and attractive route for lateral and vertical beach access, serving as an alternative to the existing informal, unsanctioned trails connecting the Carpinteria Bluffs to Rincon Beach County Park through the unauthorized use of Union Pacific Railroad property. In addition, the Project would reduce reliance on the unprotected shoulder of U.S. Highway 101 for pedestrian and

bicycle travel between State Route 150 and Bates Road. The City's recent acquisition of the Bluffs III property for the Rincon Bluffs Preserve (including the recent addition of the Rincon Gateway property), further underscores the importance of the proposed trail as a vital recreational and mobility corridor linking public open spaces, coastal access points, and other recreational amenities in the area.

Completion of the Project is also a condition of approval for the City's issuance of a Conditional Use Permit (CUP) and Coastal Development Permit (CDP) for the Linden Avenue and Casitas Pass Road Interchanges and Via Real Extension Project (No. 09-1522-CUP/CDP) and Local Coastal Plan Amendment (LCP) (LCP-4-CPN-150018-1), which was required as a balancing measure to offset unavoidable wetland impacts through completion of two regionally significant alternative transportation projects designed to increase access to coastal resources for the public (i.e., the Rincon Multi-Use Trail; and the Santa Claus Lane Bike Path).

In 2017, the City entered into a Memorandum of Understanding (MOU) with the Santa Barbara County Association of Governments (SBCAG) for the delivery of the design, environmental documents, right-of-way clearance, and funding for City costs incurred for the Project. The Council also approved subsequent amendments to the MOU for additional funding.

The City, the California Department of Transportation (Caltrans), and SBCAG have partnered to advance the Project and secure funding for its implementation. The City serves as the lead agency responsible for the environmental review, design, right-of-way and utility coordination, and construction phases of the Project.

The City prepared an Environmental Impact Report (EIR) for the Project, which identified Alternative 3 as the preferred project alternative, and on January 18, 2022, the Planning Commission accepted and certified the Project EIR, and approved a CUP and CDP for the portion of the trail located within the City's jurisdiction.

Prior to the close of the 10-day appeal period, three separate appeals of the Planning Commission's decision were filed. The Council conducted an appeal hearing on March 28, 2022, and conditionally granted the appeals, directing staff to return at a future meeting with additional information regarding the feasibility of Alternatives 2 and 4.

Following the appeal hearing, staff conducted additional analysis of Alternatives 2 and 4, and engaged with project stakeholders through a series of meetings to identify, discuss, and evaluate other potential project alternatives. Based on feedback received during this outreach process, staff further refined and assessed the feasibility and merits of several additional alternative alignments.

After several alternative alignments were studied, staff provided Council with an update on the Project, including stakeholder outreach efforts. At its May 15, 2023 Council meeting, Council directed staff to pursue Alternative 3 for further evaluation as the preferred project alternative. Following the May 15, 2023 Council meeting, all work on the Project was

paused due to allocated funding for the permitting and environmental clearances phase of the Project having been exhausted. Since that time, the City, Caltrans, and SBCAG have been working together to identify and secure additional funding to complete this initial phase of the Project.

Recently, Caltrans identified an additional \$400,000 in the Linden Avenue and Casitas Pass Interchanges Right-of-Way phase funding that could be applied to the Project to support completion of the environmental document and other eligible project-related costs. On June 22, 2026, the City Council approved execution of a Memorandum of Understanding with Caltrans to enable the City to use the available \$400,000 in funding to complete the environmental document and support other eligible project-related costs. The costs associated with proposed Amendment No. 3 will be funded through this \$400,000 Caltrans allocation.

The purpose of this agenda item is for the Council to consider authorizing the City Manager to execute Amendment No. 3 to the Agreement with Bengal Engineering, Inc. for consulting design services for the Rincon Multi-Use Trail Project.

DISCUSSION

The proposed Amendment No. 3 to Bengal Engineering's consulting design services agreement is based on the "Modified Alternative 3" geometric design originally presented in August 2021 and further refined in October 2023. Alternative 3 is the City's preferred alignment. Alternative 3 includes the following refinements to the ocean-side segment to minimize grading impacts:

- Increasing trail grade from 5% to 6% (not compliant with the Americans with Disabilities Act (ADA); a design exception will be prepared due to site and environmental constraints.)
- Reducing trail width from 16 feet to 14 feet

This project phase involves advancing the preferred trail alignment through environmental clearance (California Environmental Quality Act or CEQA) to support future design and construction. As part of the CEQA process, Alternatives 2 and 4, and the No-Build Alternative will also be evaluated. Amendment No. 3 addresses only the CEQA phase. The National Environmental Policy Act (NEPA) documentation required for federal funding will be scoped under a future amendment once funding is programmed and budget is available.

POLICY CONSISTENCY

Consistent with the City's Fiscal Years 2025/26 & 2026/27 Strategic Plan Goal # 3: Enhance Quality of Life for Residents.

FINANCIAL CONSIDERATIONS

No additional funding requested. Minimal staff time to prepare the report is included in the Adopted FY 2025-27 General Fund Budget.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

There are no legal nor risk management considerations presented with this report.

OPTIONS

1. Authorize the City Manager to execute Amendment No. 3 to the Agreement with Bengal Engineering, Inc. for consulting services for the Rincon Multi-Use Trail Project in an amount not to exceed \$122,077 for a total amended agreement amount of \$1,715,597.
2. Decline to authorize the City Manager to execute Amendment No. 3 to the Agreement with Bengal Engineering and provide direction to staff, as appropriate.

PRINCIPAL PARTIES EXPECTED AT MEETING

None

ATTACHMENTS

Attachment A: Amendment No. 3 to Agreement with Bengal Engineering, Inc. for the Rincon Multi-Use Trail Project

Staff contact: Brian C. Barrett, City Clerk
(805) 755-4403; brianb@carpinteriaca.gov

Reviewed by:
Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov


Signature
Signature
Signature

ATTACHMENT A

**Amendment No. 3 to Agreement
with Bengal Engineering, Inc.
for the Rincon Multi-Use Trail Project**

THIRD AMENDMENT TO AGREEMENT FOR CONSULTANT SERVICES

This Third Amendment for additional consulting engineering services for the Rincon Multi-Use Trail Project, for an amount not to exceed \$122,077, is made and effective as of the 27th day of July, 2026 between the City of Carpinteria, a municipal corporation ("City") and Bengal Engineering, Inc. ("Consultant"). This Amendment is made a part of the original Agreement for Consultant Services dated March 26, 2018. The amended total of the Agreement is \$1,715,597. This amendment also extends the term of the original Agreement to June 30, 2027. Except as otherwise specifically provided herein, all other provisions of the Original Agreement, as modified by other amendments, shall remain in full force and effect.

Consultant services for consulting engineering services for the Rincon Multi-Use Trail Project include items as noted in the Scope of Work (Attachment A-3), at the negotiated contract fee as stated in the Payments and Rate Schedule (Attachment A-3); and said attachments are made a part of this Amendment.

Authority to Execute this Amendment

The person or persons executing this Amendment on behalf of Consultant warrants and represents that he/she has the authority to execute this Amendment on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

The City Council, on this 27th day of July, 2026, approves this Amendment and authorize the City Manager to execute this Amendment.

IN WITNESS WHEREOF, the parties have executed this Agreement at the place and as of the date first written above.

"CITY"

City of Carpinteria

"CONSULTANT"

Bengal Engineering, Inc.

By: _____
Michael Ramirez, City Manager

By: _____
Scott Onishuk, Director

APPROVED AS TO FORM:
City of Carpinteria

ATTEST:
City of Carpinteria

By: _____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

By: _____
Brian C. Barrett, MMC, CPMC
City Clerk

EXHIBIT A-3

SCOPE OF WORK AND PAYMENTS AND RATES SCHEDULE

**Bengal Engineering's Proposal to Provide
Engineering Design Services for the
Rincon Multi-Use Trail
Amendment #3**



Submitted to:
Mr. Ryan Kinz
Assistant City Manager
City of Carpinteria

July 23, 2026





Table of Contents

1. Project Management	3
2. SWCA Coordination/Kick-off Support	3
3. Environmental Determination Support (CEQA-Dudek).....	4
4. Support for Public Presentation	4
5. Assumptions & Exclusions	4
6. Contract Amendment #3 - Task Summary, Resource Estimate & Fees	5



July 23, 2026

Mr. Ryan Kinz
Assistant City Manager
City of Carpinteria
Public Works Department
5775 Carpinteria Ave.
Carpinteria, CA 93013

**RE: Contract Amendment #3 for Environmental Support Services
for the Rincon Multi-Use Trail Project**

Dear Mr. Kinz,

Bengal Engineering is pleased to submit this proposed amendment to our existing contract for the Rincon Multi-Use Trail project. This amendment defines the scope of work and associated fee for providing CEQA support to assist the City in completing the environmental phase of the project.

This scope is based on the “Modified Alternative 3” geometric design originally presented in August 2021 and further refined in October 2023. The City confirmed this alternative as the preferred alignment on November 14, 2023. As part of the CEQA process, Alternative 2, Alternative 4, and the No-Build Alternative will also be evaluated.

The Modified Alternative 3 includes the following refinements to the ocean-side segment to minimize grading impacts:

- Increasing trail grade from 5% to 6% (non-ADA compliant; design exception will be prepared due to site and environmental constraints)
- Reducing trail width from 16 feet to 14 feet

We understand the following:

- No new alignments are under consideration
- No additional encroachment into State Highway ROW or Rincon County Park is anticipated
- The City intends to pursue federal funding
- This amendment addresses the CEQA phase only. NEPA documentation required for federal funding will be scoped under a future amendment once funding is programmed and budget is available



This project phase involves advancing the preferred trail alignment through environmental clearance to support future design and construction.

Bengal Engineering will continue to serve as the prime design consultant, preparing PS&E.

Regards,

A handwritten signature in black ink that reads "Md. Wahiduzzaman".

Md. Wahiduzzaman, President



Bengal Engineering's Scope of Work-- Rincon Multi-Use Trail

1. Project Management

This task includes overall scope related project management and coordination with multiple stakeholders, including the City of Carpinteria, Caltrans, Santa Barbara County, and the Coastal Commission.

Bengal Engineering will:

- Project management and coordination
- Meeting agendas, minutes, and action tracking
- QA/QC documentation

Progress Meetings

Attend regular virtual meetings via Teams with the City and stakeholders to monitor progress and resolve issues.

Quality Assurance/Quality Control

Bengal will review reports, submittals, and deliverables throughout the project.

Deliverables:

- Project management and coordination
- Meeting agendas, minutes, and action items
- Internal QA/QC documentation
- Develop project schedule

2. SWCA Coordination/Kick-off Support

SWCA will review and get familiar with the documentation prepared so far for the project and participate in the kick-off meeting.

Deliverables:

- Attend kick-off meeting



3. Environmental Determination Support (CEQA-Dudek)

This task provides the following services:

- Engineering Support Alt2 & Alt4 (Exhibits, Quantities & Descriptions)
- Engineering Support Alt3_Mod (Exhibits, Quantities & Descriptions)
- Geotechnical: Supporting information for Alt2, Alt4 & Alt3 (mod)

Deliverables:

- Technical input
- Exhibits for environmental documentation

4. Support for Public Presentation

This task provides the following services:

- Preparation of Presentation Materials: renderings
- Engineering Support and Presentations

Deliverables:

- Exhibits in Digital Format
- As needed online and in-person presentation

5. Assumptions & Exclusions

- Scope and fee are based on currently available information
- Stakeholders will participate in a timely and coordinated manner
- The project will proceed without major interruptions
- No additional geotechnical investigations are included; existing data will be used
- Redesign due to new geotechnical findings is not included
- Public hearings and agency coordination will be led by City staff
- SWCA environmental support concludes following the kick-off meeting



- Due to budgetary constraints, NEPA-related services by SWCA are not included in this proposal
- Scope does not include additional work resulting from new regulatory requirements, agency comments, or changes in project definition after this proposal.

6. Contract Amendment #3 - Task Summary, Resource Estimate & Fees

Note: Fees are based on the scope described herein and assume no significant changes in project requirements or regulatory conditions.

	BENGAL ENGINEERING Contract Amendment #3 - Task Summary, Resource Estimate & Fees											7/23/2026		
	RINCON MULTI-USE TRAIL DESIGN - CEQA Assistance											BENGAL ENGINEERING FEE	SWCA (ENVIRONMENTAL)	FEE
	Bengal Engineering													
		PROJECT MANAGER \$247.83/HR	CIVIL ENGINEER \$178.99/HR	BRIDGE ENGINEER \$247.83/HR	STRUCTURE ENGINEER \$247.83/HR	ENGINEERING GEOLOGIST \$247.83/HR	GEOTECHNICAL ENGINEER \$247.83/HR	TECHNICIAN /STAFF ENGR \$159.71/HR	ADMIN / CLERICAL \$121.16/HR	TOTAL LABOR HOURS				
Task	ITEM DESCRIPTION	HRS	HRS	HRS	HRS	HRS	HRS	HRS	HRS	HRS	\$	\$	\$	
CEQA Environmental Support														
1	Project Administration													
	Project Management	8	8						4	20				
	Progress Meetings (Six)	12	12					12		36				
	County Parks Review													
	Quality Assurance/Quality Control													
	Schedule	8								8				
	Subtotal	28	20	0	0	0	0	12	4	64	\$ 12,920	\$ -	12,920	
2	SWCA Coordination/Kick-off Support													
	NEPA - Initial Data Review & Kick-off Meeting (Budget)	12						12		24		\$ 4,000		
	Subtotal	12	0	0	0	0	0	12	0	24	\$ 4,890	\$ 4,000	8,890	
3	Environmental Determination Support (CEQA-Dudek)													
	CEQA coordination, Response to Comments & Technical Input (Budget)	40	80					100		220	\$ 40,203	\$ -		
	Engineering Support Alt2 & Alt4 (Exhibits, Quantities & Descriptions)	20	24					24		68	\$ 13,085			
	Engineering Support Alt3_Mod (Exhibits, Quantities & Descriptions)	20	36					24		80	\$ 15,233			
	Geotechnical: Provide Supporting info for Alt2, Alt4 & Alt3 (mod)	8				24	24			56	\$ 13,878			
	Subtotal	88	140	0	0	24	24	148	0	424	\$ 82,401	\$ -	82,401	
4	Support for Public Presentations													
	Preparation of Presentation Materials: renderings	12						40		52				
	Engineering Support and Presentation	24						16		40				
	Subtotal	36	0	0	0	0	0	56	0	92	\$ 17,866	\$ -	17,866	
	Totals Environmental Phase Support:	164	160	0	0	24	24	228	4	604	\$ 118,077	\$ 4,000	122,077	
												Total:	\$	122,077



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/02/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Tina Jackson Insurance Services, Inc 306 Freya Drive Solvang, CA 93463	CONTACT NAME: Tina Jackson	
	PHONE (A/C, No, Ext): 805-966-2500	FAX (A/C, No):
INSURED Bengal Engineering, Inc 250 Big Sur Drive Goleta, CA 93117	E-MAIL ADDRESS: tina@tinajacksonins.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hanover Insurance Company	
	INSURER B: U.S. Specialty Insurance Company	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC #		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y	Y	OB3-A316654	05/15/26	05/15/27	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		Y	AW3A502505	05/15/26	05/15/27	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	Y	WZ3 D557061	05/15/26	05/15/27	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Professional Liability			USS 25 35981	09/17/25	09/17/26	\$2,000,000 Per Claim \$2,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Carpinteria is listed as additional insured in respects to general liability. Coverage is primary and non-contributory. Waiver of subrogation applies.

CERTIFICATE HOLDER

CANCELLATION

City of Carpinteria 5775 Carpinteria Ave Carpinteria, 93013	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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If we submit to an appraisal, we will still retain our right to deny the claim.

2. Duties In The Event Of Accident, Claim, Suit Or Loss

We have no duty to provide coverage under this policy unless there has been full compliance with the following duties:

- a. In the event of "accident", claim, "suit" or "loss", you must give us or our authorized representative prompt notice of the "accident" or "loss". Include:
 - (1) How, when and where the "accident" or "loss" occurred;
 - (2) The "insured's" name and address; and
 - (3) To the extent possible, the names and addresses of any injured persons and witnesses.
- b. Additionally, you and any other involved "insured" must:
 - (1) Assume no obligation, make no payment or incur no expense without our consent, except at the "insured's" own cost.
 - (2) Immediately send us copies of any request, demand, order, notice, summons or legal paper received concerning the claim or "suit".
 - (3) Cooperate with us in the investigation or settlement of the claim or defense against the "suit".
 - (4) Authorize us to obtain medical records or other pertinent information.
 - (5) Submit to examination, at our expense, by physicians of our choice, as often as we reasonably require.
- c. If there is "loss" to a covered "auto" or its equipment you must also do the following:
 - (1) Promptly notify the police if the covered "auto" or any of its equipment is stolen.
 - (2) Take all reasonable steps to protect the covered "auto" from further damage. Also keep a record of your expenses for consideration in the settlement of the claim.
 - (3) Permit us to inspect the covered "auto" and records proving the "loss" before its repair or disposition.

- (4) Agree to examinations under oath at our request and give us a signed statement of your answers.

3. Legal Action Against Us

No one may bring a legal action against us under this Coverage Form until:

- a. There has been full compliance with all the terms of this Coverage Form; and
- b. Under Liability Coverage, we agree in writing that the "insured" has an obligation to pay or until the amount of that obligation has finally been determined by judgment after trial. No one has the right under this policy to bring us into an action to determine the "insured's" liability.

4. Loss Payment - Physical Damage Coverages

At our option we may:

- a. Pay for, repair or replace damaged or stolen property;
- b. Return the stolen property, at our expense. We will pay for any damage that results to the "auto" from the theft; or
- c. Take all or any part of the damaged or stolen property at an agreed or appraised value.

If we pay for the "loss", our payment will include the applicable sales tax for the damaged or stolen property.

5. Transfer Of Rights Of Recovery Against Others To Us

If any person or organization to or for whom we make payment under this Coverage Form has rights to recover damages from another, those rights are transferred to us. That person or organization must do everything necessary to secure our rights and must do nothing after "accident" or "loss" to impair them.

B. General Conditions

1. Bankruptcy

Bankruptcy or insolvency of the "insured" or the "insured's" estate will not relieve us of any obligations under this Coverage Form.

2. Concealment, Misrepresentation Or Fraud

This Coverage Form is void in any case of fraud by you at any time as it relates to this Coverage Form. It is also void if you or any other "insured", at any time, intentionally conceal or misrepresent a material fact concerning:

- a. This Coverage Form;

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESSOWNERS LIABILITY SPECIAL BROADENING ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

SUMMARY OF COVERAGES	Limits	Page
1. Additional Insured by Contract, Agreement or Permit	Included	1
2. Additional Insured - Broad Form Vendors	Included	2
3. Alienated Premises	Included	3
4. Broad Form Property Damage - Borrowed Equipment, Customers Goods and Use of Elevators	Included	3
5. Incidental Malpractice (Employed Nurses, EMT's and Paramedics)	Included	3
6. Personal and Advertising Injury - Broad Form	Included	4
7. Product Recall Expense	Included	4
Product Recall Expense Each Occurrence Limit	\$25,000 Occurrence	5
Product Recall Expense Aggregate Limit	\$50,000 Aggregate	5
Product Recall Deductible	\$500	5
8. Unintentional Failure to Disclose Hazards	Included	6
9. Unintentional Failure to Notify	Included	6

This endorsement amends coverages provided under the Businessowners Coverage Form through new coverages and broader coverage grants. This coverage is subject to the provisions applicable to the Businessowners Coverage Form, except as provided below.

The following changes are made to **SECTION II - LIABILITY**:

1. Additional Insured by Contract, Agreement or Permit

The following is added to **SECTION II - LIABILITY, C. Who Is An Insured**:

Additional Insured by Contract, Agreement or Permit

- a. Any person or organization with whom you agreed in a written contract, written agreement or permit to add such person or organization as an additional insured on your policy is an additional insured only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your acts or omissions, or the acts or omissions of those acting on your behalf, but only with respect to:

- (1) "Your work" for the additional insured(s) designated in the contract, agreement or permit;

- (2) Premises you own, rent, lease or occupy; or

- (3) Your maintenance, operation or use of equipment leased to you.

- b. The insurance afforded to such additional insured described above:

- (1) Only applies to the extent permitted by law; and

- (2) Will not be broader than the insurance which you are required by the contract, agreement or permit to provide for such additional insured.

- (3) Applies on a primary basis if that is required by the written contract, written agreement or permit.

- (4) Will not be broader than coverage provided to any other insured.

- (5) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto.

c. This provision does not apply:

- (1) Unless the written contract or written agreement was executed or permit was issued prior to the "bodily injury", "property damage", or "personal injury and advertising injury".
- (2) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
- (3) To any lessor of equipment:
 - (a) After the equipment lease expires; or
 - (b) If the "bodily injury", "property damage", "personal and advertising injury" arises out of sole negligence of the lessor.
- (4) To any:
 - (a) Owners or other interests from whom land has been leased if the "occurrence" takes place or the offense is committed after the lease for the land expires; or
 - (b) Managers or lessors of premises if:
 - (i) The "occurrence" takes place or the offense is committed after you cease to be a tenant in that premises; or
 - (ii) The "bodily injury", "property damage", "personal injury" or "advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.
- (5) To "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and advertising injury" involved the rendering of or failure to render any professional services by or for you.

d. With respect to the insurance afforded to these additional insureds, the following is added to SECTION II - LIABILITY, D. Liability and Medical Expense Limits of Insurance:

The most we will pay on behalf of the additional insured for a covered claim is the lesser of the amount of insurance:

1. Required by the contract, agreement or permit described in Paragraph a.; or
2. Available under the applicable Limits of Insurance shown in the Declarations.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations

e. All other insuring agreements, exclusions, and conditions of the policy apply.

2. Additional Insured - Broad Form Vendors

The following is added to **SECTION II - LIABILITY, C. Who Is An Insured:**

Additional Insured - Broad Form Vendors

- a. Any person or organization that is a vendor with whom you agreed in a written contract or written agreement to include as an additional insured under this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business.
- b. The insurance afforded to such vendor described above:
 - (1) Only applies to the extent permitted by law;
 - (2) Will not be broader than the insurance which you are required by the contract or agreement to provide for such vendor;
 - (3) Will not be broader than coverage provided to any other insured; and
 - (4) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto

c. With respect to insurance afforded to such vendors, the following additional exclusions apply:

The insurance afforded to the vendor does not apply to:

- (1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reasons of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement;
- (2) Any express warranty unauthorized by you;

- a. Prior to a loss to your Covered Property.
- b. After a loss to your Covered Property only if, at time of loss, that party is one of the following:
 - (1) Someone insured by this insurance;
 - (2) A business firm:
 - (a) Owned or controlled by you; or
 - (b) That owns or controls you; or
 - (3) Your tenant.

You may also accept the usual bills of lading or shipping receipts limiting the liability of carriers.

This will not restrict your insurance.

2. Applicable to SECTION II - LIABILITY Coverage:

If the insured has rights to recover all or part of any payment we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair such rights. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them.

We waive any right of recovery we may have against any person or organization with whom you have a written contract, permit or agreement to waive any rights of recovery against such person or organization because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard".

This condition does not apply to Medical Expenses Coverage.

L. Transfer of Your Rights and Duties Under This Policy

Your rights and duties under this policy may not be transferred without our written consent except in the case of death of an individual Named Insured. If you die, your rights and duties will be transferred to your legal representative but only while that legal representative is acting within the scope of their duties as your legal representative. Until your legal representative is appointed, anyone with proper temporary custody of your property will have your rights and duties but only with respect to that property.

1. **SECTION I - PROPERTY**, if two or more of this coverage part's coverages apply to the same loss or damage, we will not pay more than the actual amount of the loss or damage.
2. **SECTION II - LIABILITY**, it is our stated intent that the various Coverage Parts, forms, endorsements or policies issued to the named insured by us, or any company affiliated with us, do not provide any duplication or overlap of coverage for the same claim, "suit", "occurrence", offense, accident, "wrongful act" or loss. We will not pay more than the actual amount of the loss or damage.

If this Coverage Part and any other Coverage Part, form, endorsement or policy issued to the named insured by us, or any company affiliated with us, apply to the same claim, "suit", occurrence, offense, accident, "wrongful act" or loss, the maximum Limit of Insurance under all such Coverage Parts, forms, endorsements or policies combined shall not exceed the highest applicable Limit of Insurance under any one Coverage Part, form, endorsement or policy.

This condition does not apply to any Excess or Umbrella Policy issued by us specifically to apply as excess insurance over this policy.

G. Liberalization

If we adopt any revision that would broaden the coverage under this policy without additional premium within 45 days prior to or during the policy period, the broadened coverage will immediately apply to this policy.

H. Other Insurance

1. SECTION I - PROPERTY

If there is other insurance covering the same loss or damage, we will pay only for the amount of covered loss or damage in excess of the amount due from that other insurance, whether you can collect on it or not. But, we will not pay more than the applicable Limit of Insurance of **SECTION I - PROPERTY**.

2. SECTION II - LIABILITY

If other valid and collectible insurance is available to the insured for a loss we cover under **SECTION II - LIABILITY**, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary except when paragraph **b.** below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in paragraph **c.** below.

However, if you agree in a written contract, written agreement, or written permit that the insurance provided to any person or organization included as an Additional Insured under this Coverage Part is primary and non-contributory, we will not seek contribution from any other insurance available to that Additional Insured which covers the Additional Insured as a Named Insured except:

- (1) For the sole negligence of the Additional Insured; or
- (2) When the Additional Insured is an Additional Insured under another liability policy.

b. Excess insurance

This insurance is excess over:

- (1) Any of the other insurance, whether primary, excess, contingent or on any other basis:
 - (a) That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";
 - (b) That is Property Insurance for premises rented to you or temporarily occupied by you with permission of the owner;
 - (c) That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner; or
 - (d) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to **SECTION II - LIABILITY, Exclusion g. Aircraft, Auto or Watercraft**; and
- (2) Any other primary insurance available to you covering liability for damages arising out of the premises or operations, or the products and completed operations, for which you have been added as an additional insured by attachment of an endorsement.

When this insurance is excess, we will have no duty under **SECTION II - LIABILITY** to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT-CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2 % of the California workers' compensation premium otherwise due on such remuneration.

Schedule

Person or Organization

Job Description

AS REQUIRED BY CONTRACT

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated. (The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective
Insured

Policy No. WZ3-D557061-01

Endorsement No.

Insurance Company THE HANOVER AMERICAN INSURANCE COMPANY

Countersigned By _____



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Annual Review of Fire Protection Mitigation Fee Program.

STAFF RECOMMENDATION

Adopt Resolution No. 6488, approving the update of the Fire Protection Mitigation Fee Schedule for Development and accepting the Carpinteria-Summerland Fire Protection District's Annual Report.

Sample Motion: I move to adopt Resolution No. 6488, as read by title only.

BACKGROUND

The State Legislature passed into law the Mitigation Fee Act (AB 1600) that established California Government Code Section 66000 et seq. The City and County of Santa Barbara (County) subsequently adopted ordinances imposing Fire Protection Fees on any new development within the jurisdictions of the City and County, respectively. The mitigation fees are collected by the City and County for the benefit of the Carpinteria-Summerland Fire Protection District (District). The City ordinance is codified in Chapter 8.26 of the Carpinteria Municipal Code. The County ordinance is codified in Chapter 15, Article IIIA of County Code. The District's Development Impact Fee Calculation and Nexus Report and Master Facilities Plan for the Carpinteria-Summerland Fire Protection District (dated August 10, 2016) is the initial report that served as the nexus study in accordance with the Mitigation Fee Act. Each year, the City and County are required to receive and review an annual report provided by the District. The annual review includes the District's Development Impact Fee (DIF) fund description, Fee Schedule, Master Facilities Plan, and current fee ledger. Resolution No. 6416 (adopted July 28th, 2025) was the City Council's last approval and acceptance of the District's Annual Report.

The purpose of this agenda item is for the City Council to adopt Resolution No. 6488, Updating the Fire Protection Mitigation Fee Schedule for Development, and accepting the Carpinteria-Summerland Fire Protection District's Annual Report.

DISCUSSION

The District Board approved the Annual Report, as provided in Attachment A, and updated the Fee Schedule at its meeting of July 9, 2026. This City staff report serves as the Annual Report for the Fire Protection Mitigation Fee Program. Should the City Council adopt Resolution No. 6488, as provided in Attachment B, it would also approve the adjustments of the fire protection mitigation fees.

Table 1 below shows the comparison of both the current Fee Schedule as adopted by the City Council on July 28, 2025 and the proposed Fee Schedule with adjustments supported by the Annual Report. The fire protection mitigation fees are adjusted on July 1 of each fiscal year by a percentage equal to the Construction Cost Index as published by Engineering News Record for the preceding twelve months in accordance with Carpinteria Municipal Code Section 8.26.040.

Table 1 Fire Protection Development Impact Fee Schedule (Current and Proposed)		
Type of Development	2025-2026 Fees (Current)	2026-2027 Fees (Proposed)
Estate Residential Dwelling	\$2,854.87 First 2,700 Sq. Ft. (1)	\$2,951.93 First 2,700 Sq. Ft. (1)
Detached Residential Dwellings	\$2,700.81 Per Unit	\$2,792.64 Per Unit
Attached Multiple Residential	\$2,401.98 Per Unit	\$2,483.65 Per Unit
ADU < 750 Sq. Ft.	\$0.00 (2)	\$0.00 (2)
ADU ≥ 750 Sq. Ft.	\$0.705 Per Sq. Ft. (2)	Proportionate to the Sq. Ft of the primary dwelling (2)
Mobile Homes	\$4,936.32 Per Unit	\$5,104.15 Per Unit
Senior Assisted Living Units	\$3,449.420 Per Unit	\$3,566.70 Per Unit
Commercial Lodging	\$2,283.07 Per Unit	\$2,360.69 Per Unit
Retail/Service/Office Uses	\$5.16 Per Sq. Ft.	\$5.33 Per Sq. Ft.
Industrial/Manufacturing Uses	\$0.478 Per Sq. Ft.	\$0.494 Per Sq. Ft.
Institutional Uses	\$0.378 Per Sq. Ft.	\$0.391 Per Sq. Ft.
Notes: (1) Plus \$0.729/Sq. Ft. Beyond 2,700 Sq. Ft. (2) Fees per 2019 AB 68, AB 881, and SB 13; Government Code Section 66311.5(c)(1) $\text{ADU sq. ft.} \div \text{primary dwelling sq. ft.} \times (\text{primary dwelling impact fee}) = \text{ADU impact fee}$ Source: Carpinteria-Summerland Fire Protection District-Development Impact Fees Nexus Calculation Report and Revised Master Facilities Plan, July 2024		
Construction Cost Index 2025 3.4%		

POLICY CONSISTENCY

The recommendation is consistent with the Mitigation Fee Act and Carpinteria Municipal Code Chapter 8.26.

The recommendation is also consistent with the Public Facilities & Services Element of the General Plan and Local Coastal Plan Policies:

PF-5b. The City will require proposed new developments to pay a fair share of the cost of needed public facilities and services...

PF-5c. The City will ensure that new development will not adversely impact services and facilities provided to existing development.

FINANCIAL CONSIDERATIONS

Collection of fire protection mitigation fees provides for a portion of the revenue necessary for the Carpinteria-Summerland Fire Protection District to fund equipment acquisitions and construct facilities as outlined in the District's Facilities Master Plan. The fees are historically adjusted on an annual basis (July 1st) in accordance with Carpinteria Municipal Code Section 8.26.040 by using the Construction Cost Index percentage of the preceding twelve months as listed in the Engineering News Record. For fiscal year 2026-2027, fees will be adjusted by an increase of approximately 3.4%. Table 2 below shows examples of fee payments.

Table 2			
Fire Protection Development Impact Fee Comparison			
Proposed Development	Units/Size	2025-2026 Fee (Current)	2026-2027 (Proposed Fee)
Example Residential Projects			
Residential	1 Unit	\$2,854.87	\$2,951.93
Multi-family	2 Units	\$4,803.96	\$4,967.30
Commercial	6,668 Sq. Ft.	\$34,406.88	\$35,576.71
Residential	6 Units	\$17,129.22	\$17,711.61
Multi-family	23 Units	\$55,245.54	\$57,123.89

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

Notice of Public Hearing appeared in The Coastal View News on July 16 and 23, 2026.

On February 10, 2004, the City of Carpinteria and the Carpinteria-Summerland Fire Protection District executed an indemnification and hold harmless agreement. The purpose of the agreement was for the District to indemnify and hold harmless the City and City agents, officers, and employees from claims related to the imposition, administration, and collection of the District's fire protection mitigation fees. This agreement continues to be in effect.

OPTIONS

1. Adopt Resolution No. 6488, approving the Fire Protection Mitigation Fee Schedule for Development, and approving and accepting the Carpinteria-Summerland Fire Protection District's Annual Report. (Staff recommendation)
2. Direct staff to amend Resolution No. 6488, as determined appropriate, and adopt the resolution as amended.
3. Decline to adopt Resolution No. 6488 which retains the current Fire Protection Mitigation Fee Schedule. However, the current fees would not be commensurate with the increased service demands of the Carpinteria-Summerland Fire Protection District caused by any future development.

PRINCIPAL PARTIES EXPECTED AT MEETING

Carpinteria-Summerland Fire Protection District

ATTACHMENTS

Attachment A: Carpinteria-Summerland Fire Protection District Annual Report
Attachment B: Resolution No. 6488

Staff contact:

Stephon Downes, Management Analyst
(805) 755-4446; stephond@carpinteriaca.gov


Signature

Reviewed by:

Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov


Signature

Reviewed by:

Michael Ramirez, City Manager
(805) 755-4450; michaelr@carpinteriaca.gov


Signature

ATTACHMENT A

Carpinteria-Summerland Fire Protection District Annual Report



CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT

STAFF REPORT

TO: Carpinteria-Summerland Fire Protection District Board of Directors

THROUGH: Dan Stefano, Fire Chief

FROM: Michael LoMonaco, Fire Marshal

DATE: June 29, 2026

SUBJECT: ANNUAL REVIEW OF FIRE PROTECTION MITIGATION FEES

Summary

AB 1600, passed into law in 1989, allows for government agencies to impose Development Impact Fees (DIF). The law was codified in Government Code section 66000 et seq., also called the Mitigation Fee Act. Development Impact Fees or Mitigation Fees are intended to assist local fire agencies in meeting the increasing service demand resulting from additional development. In 2003, the City of Carpinteria and the County of Santa Barbara adopted ordinances imposing fire protection mitigation fees on any new development within the Carpinteria-Summerland Fire Protection District. The City's ordinance is codified in Chapter 8.26 of the Carpinteria Municipal Code. The County ordinance is codified in Chapter 15, Article IIIA, of the County Code.

AB 1600 requires that projects to be financed with DIF must be identified in a Master Facilities Plan. Periodic review and adjustment of the DIF ensure that the district collects sufficient funds to construct and purchase additional facilities and equipment to serve new residential and commercial developments.

Discussion

Government Code Section 66002 requires an annual report reviewing the District's Master Facilities Plan and the estimated costs of constructing public facilities. The estimated construction costs are adjusted each year by the Employment Cost Index, which was 3.4% for FY 2025-2026. In accordance with Carpinteria Municipal Code 8.26.040 and Santa Barbara County Code 15-67, the fees are automatically adjusted.

During FY 2025-2026, fund revenue totaled \$166,874.63 from various new estates and developments; interest generated was \$10,019.25. Total expenditures during this period were \$77,909.28. The ending fund balance was \$551,616.05.

Conclusion

Note and file the 2026 Annual Review of the Fire Protection Mitigation Fees and direct the Fire Chief to forward the report to Santa Barbara County and Carpinteria City as required by County Code Section 15-67 (a) and Municipal Code Section 8.26.040.

Financial Impact

The proposed fees account for a 3.4% increase.

Attachments

Exhibit A – Development Impact Fees

Exhibit B – CSFPD Fund 3633 Balance

EXHIBIT A**DEVELOPMENT IMPACT FEES****Current Fees**

2025-2026 Fire Protection Development Impact Fee Schedule	
Type of Development	
Estate Residential Dwelling	\$2,854.87 First 2,700 Sq. Ft. (1)
Detached Residential Dwellings	\$2,700.81 Per Unit
Attached Multiple Residential	\$2,401.98 Per Unit
ADU < 750 Sq. Ft.	\$0.00 (2)
ADU ≥ 750 Sq. Ft.	\$0.705 Per Sq. Ft. of primary dwelling (2)
Mobile Homes	\$4,936.32 Per Unit
Senior Assisted Living Units	\$3,449.42 Per Unit
Commercial Lodging	\$2,283.07 Per Unit
Retail/Service/Office Uses	\$5.16 Per Sq. Ft.
Industrial/Manufacturing Uses	\$0.478 Per Sq. Ft.
Institutional Uses	\$0.378 Per Sq. Ft.
Notes: (1) Plus \$0.705/Sq. Ft. Beyond 2,700 Sq. Ft.	
(2) Fees per 2019 AB 68, AB 881, and SB 13; Government Code Section 66311.5	
Source: Carpinteria-Summerland Fire Protection District-Development Impact Fees Nexus	
Calculation Report and Revised Master Facilities Plan, July 2024	
Consumer Price Indexes Pacific Cities and U.S. City Average 2024 3.4%	

Fee schedule effective July 1, 2026

2026-2027 Fire Protection Development Impact Fee Schedule	
Type of Development	
Estate Residential Dwelling	\$2,951.93 First 2,700 Sq. Ft. (1)
Detached Residential Dwellings	\$2,792.64 Per Unit
Attached Multiple Residential	\$2,483.65 Per Unit
ADU < 750 Sq. Ft.	\$0.00 (2)
ADU ≥ 750 Sq. Ft.	\$ Proportionate to the Sq. Ft of the primary dwelling (2)
Mobile Homes	\$5,104.15 Per Unit
Senior Assisted Living Units	\$3,566.70 Per Unit
Commercial Lodging	\$2,360.69 Per Unit
Retail/Service/Office Uses	\$5.33 Per Sq. Ft.
Industrial/Manufacturing Uses	\$0.494 Per Sq. Ft.
Institutional Uses	\$0.391 Per Sq. Ft.
Notes: (1) Plus \$0.729/Sq. Ft. Beyond 2,700 Sq. Ft.	
(2) Fees per 2019 AB 68, AB 881, and SB 13; Government Code Section 66311.5(c)(1)	
ADU sq. ft. ÷ primary dwelling sq. ft.) x (primary dwelling impact fee) = ADU impact fee	
Source: Carpinteria-Summerland Fire Protection District-Development Impact Fees Nexus	
Calculation Report and Revised Master Facilities Plan, July 2024	
Employment Cost Index 2025 3.4%	

EXHIBIT B**Carpinteria Summerland FPD Fund 3633**

Fire Protection District Development Impact Fees – Ledger FY 2025-/2026**

	Ledger @				Ledger@
	July 1, 2025	Credits	Interest	Debits	June 29, 2026
Fund 3633 Fire Protection Capital Improvements	\$452,631.45	\$166,874.63	\$10,019.25	\$77,909.28	\$551,616.05

** Totals are unaudited and require review before the final report is complete.

ATTACHMENT B
Resolution No. 6488

RESOLUTION NO. 6488

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA UPDATING THE FIRE PROTECTION MITIGATION FEE SCHEDULE FOR DEVELOPMENT AND APPROVING AND ACCEPTING THE CARPINTERIA- SUMMERLAND FIRE PROTECTION DISTRICT'S ANNUAL REPORT

WHEREAS, on March 22, 2004, the City Council of the City of Carpinteria, California ("City") adopted Ordinance 599, creating and establishing the authority for imposing and charging a fire protection mitigation fee, as codified in Carpinteria Municipal Code Chapter 8.26, and Resolution No. 4857 which established the level of Fire Protection Mitigation Fees; and

WHEREAS, the Carpinteria-Summerland Fire Protection District (District) prepared an analysis of the need for new facilities and improvements required, in the form of a revised 2008 Master Facilities Plan, which set forth the relationship between new development, the needed facilities, and their cost estimates; and

WHEREAS, on September 12, 2016, the City Council received and considered a Report by Revenue and Cost Specialists, LLC, dated August 10, 2016, which analyzes the impacts of future development on the District's fire protection facilities and improvements; and

WHEREAS, by Resolution No. 6416, adopted July 28, 2025, the City Council last approved the District's Annual Report and adjusted Fire Protection Mitigation Fee Schedule for Development; and

WHEREAS, Carpinteria Municipal Code Section 8.26.050 allows the Fire Protection Mitigation Fee to be set and revised periodically by resolution of the City Council; and

WHEREAS, the updated Report and all documents filed with the City Clerk were available for public review on July 24, 2026 and a notice of hearing was published on July 16, 2026 and July 23, 2026 in a newspaper of general circulation within the jurisdiction of the City.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1.

The City Council finds that new development in the City will generate additional demands on fire protection facilities serving the City and will contribute to the impact upon such facilities.

SECTION 2.

The City Council finds the cost estimates set forth in the District's Master Facilities Plan are reasonable cost estimates for the public facilities contained in said Plan and determines that there is a continued need for these improvements and that the improvements are consistent with objectives and policies described in the City's General/Local Coastal Land Use Plan and Environmental Impact Report, Fire Hazard, Objective S-5.

SECTION 3.

The City Council finds that the fees expected to be generated by new development will not exceed the costs for construction of fire protection facilities and improvements set forth in the Master Facilities Plan.

SECTION 4.

The City Council finds as follows:

- a. The purpose of the fees is to finance the acquisition and construction of certain fire protection capital improvements, including structures, fire apparatus, and fire equipment.
- b. The use to which the fees are to be put is to finance the acquisition and construction of certain fire protection capital improvements, including structures, fire apparatus, and fire equipment.
- c. The City Council finds that there is a reasonable relationship between the need for the public facilities for which fees are collected and the type of development project on which the fee is imposed, as more particularly described in Exhibits 1, 2, 3, and 4.
- d. The City Council finds that there is a reasonable relationship between the use of the fees and the type of development project on which the fee is imposed, as more particularly described in Exhibit's 1, 2, 3, and 4.

SECTION 5.

The City Council approves the District's adopted Master Facilities Plan as shown in Exhibit 3.

SECTION 6.

The City Council approves the District's Fire Protection Development Impact Fee Schedule as shown in Exhibit 2.

SECTION 7.

As to funds on deposit in the Fire Mitigation Fees Fund, the City Council finds as follows:

- a. The purpose of the Fire Mitigation Fees is to finance necessary District infrastructure, fire apparatus and equipment as detailed further in Exhibit 3.
- b. A reasonable relationship between the Mitigation Fee and its purpose exists, in that the District nexus calculation report demonstrates that the fee assessed to new development is in proportion to such development's impacts on necessary District infrastructure.
- c. The sources and amounts of funding anticipated to complete financing for the Master Facilities identified in the District's Master Facilities Plan are identified as shown in Exhibit 3.
- d. All projects on the District's Master Facilities Plan are expected to be completed with development fees, when sufficient funds are collected within the 20-year span of the plan, as shown on Exhibit 3.

PASSED, APPROVED AND ADOPTED on July 27, 2026, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

Mayor, City of Carpinteria

ATTEST:

Brian C. Barrett, MMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on July 27, 2026.

Brian C. Barrett, MMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

EXHIBIT 1 TO RESOLUTION NO. 6488

FUND DESCRIPTION

Master Facilities Plan: Fees collected for the actual and estimated costs to acquire certain fire protection capital improvements, including structures, fire apparatus and fire equipment.

EXHIBIT 2 TO RESOLUTION NO. 6488

FEE SCHEDULE

Fee schedule effective July 1, 2026

2026-2027 Fire Protection Development Impact Fee Schedule	
Type of Development	
Estate Residential Dwelling	\$2,951.93 First 2,700 Sq. Ft. (1)
Detached Residential Dwellings	\$2,792.64 Per Unit
Attached Multiple Residential	\$2,483.65 Per Unit
ADU < 750 Sq. Ft.	\$0.00 (2)
ADU ≥ 750 Sq. Ft.	\$ Proportionate to the Sq. Ft of the primary dwelling (2)
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Industrial/Manufacturing Uses	\$0.494 Per Sq. Ft.
Institutional Uses	\$0.391 Per Sq. Ft.
Notes: (1) Plus \$0.729/Sq. Ft. Beyond 2,700 Sq. Ft.	
(2) Fees per 2019 AB 68, AB 881, and SB 13; Government Code Section 66311.5(c)(1)	
ADU sq. ft. ÷ primary dwelling sq. ft.) x (primary dwelling impact fee) = ADU impact fee	
Source: Carpinteria-Summerland Fire Protection District-Development Impact Fees Nexus	
Calculation Report and Revised Master Facilities Plan, July 2024	
Employment Cost Index 2025 3.4%	

EXHIBIT 3 TO RESOLUTION NO. 6488

Schedule 3.1

Carpinteria-Summerland Fire District
2024-25 Development Impact Cost Calculation
Allocation of Project Cost Estimates
Fire Suppression/Medic Facilities, Vehicles & Equipment

			Construction Needs Supported by the Existing Community		Infrastructure Needed to Accommodate Increased Development	
Line #		Estimated Cost	Percent Need	Apportioned Dollar Cost	Percent Need	Apportioned Dollar Cost
FD-001	Station 61 Reconfiguration/Remodel	\$620,000	80.00%	\$496,000	20.00%	\$124,000
FD-002	Secure Land for Station 62	\$3,000,000	80.00%	\$2,400,000	20.00%	\$600,000
FD-003	Purchase Land for Station 63	\$1,524,545	0.00%	\$0	100.00%	\$1,524,545
FD-004	Construction of New Fire Station 62	\$14,000,000	87.50%	\$12,250,000	12.50%	\$1,750,000
FD-005	Locution Station Alerting System	\$99,000	80.00%	\$79,200	20.00%	\$19,800
FD-006	Acquire Squad Vehicle for Station 61	\$250,000	0.00%	\$0	100.00%	\$250,000
FD-007	Acquire Type 3 Fire Engine	\$400,000	0.00%	\$0	100.00%	\$400,000
FD-008	Construct Temporary Station 63	\$700,000	0.00%	\$0	100.00%	\$700,000
FD-009	Expand Station 61 Tool & PPE Shed	\$99,000	50.00%	\$49,500	50.00%	\$49,500
FD-010	Acquire Flat Bed Utility Truck	\$60,000	0.00%	\$0	100.00%	\$60,000
FD-011	Construct Station 63	\$12,000,000	75.00%	\$9,000,000	25.00%	\$3,000,000
Total Infrastructure Master Plan Capital Needs		\$32,752,545	74.12%	\$24,274,700	25.88%	\$8,477,845
Total Mitigating Financial Resources						
Existing Development Fee Fund Balance		\$331,600	0.00%	\$0	100.00%	\$331,600
Sale of Land - Station #2		\$2,000,000	0.00%	\$0	100.00%	\$2,000,000
Sub-Total Off-Setting Revenues		\$2,331,600	0.00%	\$0	100.00%	\$2,331,600
Total Net General Plan Project Costs		\$30,420,945	79.80%	\$24,274,700	20.20%	\$6,146,245

**EXHIBIT 4 TO RESOLUTION NO. 6488
FEE ACCOUNTING**

Carpinteria-Summerland FPD Fund 3633

Fire Protection District Development Impact Fees – Ledger FY 2025-/2026**

	Ledger @				Ledger@
	July 1, 2025	Credits	Interest	Debits	June 29, 2026
Fund 3633 Fire Protection Capital Improvements	\$452,631.45	\$166,874.63	\$10,019.25	\$77,909.28	\$551,616.05

** Totals are unaudited and require review before the final report is complete.



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Resolution No. 6487, Vacating a Portion of Olive Avenue.

STAFF RECOMMENDATION

Adopt Resolution No. 6487, vacating a portion of Olive Avenue.

Sample Motion: I move to adopt Resolution No. 6487, as read by title only.

BACKGROUND

In July 2025, the City received a letter of request from the Carpinteria Sanitary District (CSD) for vacating a portion of Olive Avenue for a proposed protective flood wall and electrical equipment improvements to support the construction and operation of the future Advanced Water Purification Facility component of the Carpinteria Advanced Purification Project. A copy of CSD's letter of request is shown as Attachment A.

That portion of Olive Avenue to be vacated is the City's right-of-way and is shown as Attachment B under Exhibit 1 in Resolution No. 6487. That portion of Olive Avenue to be vacated is approximately 1,800 square feet, and said improvements would require that portion of Olive Avenue. CSD's existing electrical transformer and main electrical switchgear serving its wastewater treatment plant are located within that portion of Olive Avenue.

As required by Section 65402 of the Government Code, no street shall be vacated until the Planning Commission has reported on the proposed location, purpose, and extent thereof as to conformity with the General Plan and Local Coastal Plan. On September 2, 2025, the Planning Commission adopted Resolution No. PC-25-007, reporting the vacation of that portion of Olive Avenue was found in conformance with the General Plan and Local Coastal Plan.

In September 2025, the City also initiated the Surplus Land Act (SLA) process given that the portion of Olive Avenue to be vacated is City-owned property. On October 9, 2025, the City published a Notice of Exemption pursuant to paragraph (4) of subdivision (b) of Government Code Section 54221, which declared the land exempt surplus. On

October 30, 2025, the City Attorney met with the Department of Housing and Community Development (HCD) regarding the City's exemption determination, and HCD informed the City that a written notice of availability (NOA) for open-space purposes was required because the land is located within a coastal zone. On January 27, 2026, the City issued the NOA and received two letters of interest during the required 60-day noticing period. Both interested parties later rescinded their letters of interest after being informed that the portion of Olive Avenue to be vacated is undevelopable. On June 24, 2026, HCD issued its Surplus Land Act Findings Letter to the City, which determined that the portion of Olive Avenue to be vacated qualifies as "exempt surplus land" under Government Code section 54221, subdivision (f)(1)(B) and (E).

On June 22, 2026, the City Council adopted a resolution of intention, Resolution No. 6481, declaring the intention to vacate a portion of Olive Avenue and setting a public hearing on the matter for the City Council Meeting of July 27, 2026. At the hearing, any and all persons interested in or objecting to the proposed vacation of the subject right-of-way may express their position on the matter and will be heard. At the close of the hearing, the City Council will consider the adoption of the attached Resolution No. 6487 that declares the approximately 1,800 square feet of Olive Avenue to be unnecessary for present and prospective street purposes and order the vacation of said portion of the street.

DISCUSSION

The purpose of this public hearing, which has been continued from the City Council Meeting of June 22, 2026, is to receive public testimony and hear evidence by interested persons regarding the City Council's declared intention to vacate a portion of Olive Avenue. If, from all the evidence heard and submitted, the City Council finds that the portion of Olive Avenue, as described in the resolution of intention, is unnecessary for present or prospective public use, the City Council may adopt Resolution No. 6487, as a resolution of vacation. Pursuant to Section 8322(a) of the Streets and Highways Code, the City Clerk issued public notice of the date, hour, and place of the public hearing by publication for at least two (2) successive weeks prior to this public hearing in the Coastal View News, a weekly newspaper that is published and circulated within the City's jurisdictional boundaries. Pursuant to Section 8323 of the Streets and Highways Code, the City Engineer was authorized and directed to post the public notice in conspicuous areas along the line of that portion of Olive Avenue to be vacated at least two (2) weeks before the date of the public hearing. Additionally, the public notice was mailed to all properties within a 500-foot radius of the portion of Olive Avenue to be vacated.

Should the City Council adopt Resolution No. 6487, this resolution of vacation would be the final action of the vacation process. Further, the City's financial and risk liabilities associated with the vacated right-of-way would be reduced only in proportion to the elimination of approximately 1,800 square feet of that portion of Olive Avenue.

This resolution of vacation may also provide for the reservation and exception of easements as may be necessary for existing public utilities. Because existing public utilities are located within the portion of Olive Avenue to be vacated, Resolution No. 6487 provides for the reservation and exception of any existing public utility or public service easements from the vacation.

This resolution of vacation may also include other conditions as the City Council finds necessary. The City Council may not have the resolution of vacation recorded until such conditions are satisfied. Only upon recordation of the resolution of vacation by the Santa Barbara County Recorder's Office is the vacation complete. The City Engineer does not recommend any other conditions to Resolution No. 6487.

The matter of present circulation was also considered by the Planning Commission, and the Planning Commission recommended for the City Council to find that portion of Olive Avenue as not useful for a non-motorized transportation facility.

Finally, the matter of future circulation was considered, and the City Engineer finds the existing street system of Olive Avenue, less that portion of Olive Avenue to be vacated, would adequately serve the adjacent properties.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

Pursuant to Public Resources Code Section 21065, this action does not constitute a "project" within the meaning of CEQA in that it has no potential to cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and therefore does not require environmental review.

POLICY CONSISTENCY

The recommendation is consistent with Planning Commission Resolution No. PC-25-007, which reported that the vacation of that portion of Olive Avenue conforms with the General Plan and Local Coastal Plan.

FINANCIAL CONSIDERATIONS

No additional funding is requested. CSD will reimburse the City for costs associated with the processing of this vacation request.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The vacation proceeding is undertaken in accordance with Division 9, Part 3 (Public Streets, Highways and Service Easements Vacation Law) of the Streets and Highways Code.

OPTIONS

1. Adopt Resolution No. 6487, vacating a portion of Olive Avenue. (Staff recommendation)
2. The City Council could choose to not approve the recommendation and direct staff as determined appropriate.

PRINCIPAL PARTIES EXPECTED AT MEETING

Carpinteria Sanitary District

ATTACHMENTS

Attachment A: Carpinteria Sanitary District Letter of Request dated July 16, 2025
Attachment B: Resolution No. 6487

Staff contact:

Brian C. Barrett, City Clerk
(805) 755-4403; brianb@carpinteriaca.gov



Signature

Reviewed by:

Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov



Signature

Reviewed by:

Michael Ramirez, City Manager
(805) 755-4450; michaelr@carpinteriaca.gov



Signature

ATTACHMENT A

Carpinteria Sanitary District Letter of Request dated July 16, 2025



July 16, 2025

Nick Bobroff
Community Development
Director City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93001

**RE: Request for Determination of Conformance with Ca. Gov. Code Section 65402(a)
for proposed Street Vacation in the City of Carpinteria**

Dear Mr. Bobroff,

The Carpinteria Valley Water District is undertaking the Carpinteria Advanced Purification Project in the City of Carpinteria ("Project"). The Project includes an Advanced Water Purification Facility, purified water conveyance pipelines and injection wells for water storage in the groundwater basin. The Project will provide up to 1.3 million gallons of water per day for storage and reuse in the Carpinteria Valley Groundwater Basin. The Carpinteria Sanitary District ("CSD") is a partner in the Project and is undertaking necessary modifications and improvements to existing CSD facilities located at APN: 033-360-015. This planned improvement will require a small portion of adjacent Olive Avenue City street right of way that is not currently in use for public roadway purposes and is unimproved. The CSD's existing SCE transformer and main electrical switchgear for the wastewater plant are in this area, which is outside the CSD's existing floodwall. Project improvements include new electrical switchgear and transformer in the same general area, enclosing all SCE facilities within the existing flood wall, and adding a passive flood gate to the entrance to mitigate impacts from future flood events for both the existing CSD facilities and the proposed Project.

This letter is requesting a determination from the City's Planning Commission as to whether the proposed Public Street Vacation is, or is not, in conformance with the City of Carpinteria's adopted general plan. The General Plan conformity determination process (i.e. Government Code Sec. 65402) will be administered by the City's Community Development Department. Thereafter, the City's Public Works Department would undertake the street vacation process through the legal procedural requirements of the Streets and Highways Code Section 8320 et seq. (General Vacation Procedure).

Mr. Nick Bobroff
Page 2 of 4

LOCATION: The proposed street vacation area is located on an unimproved portion of Olive Avenue adjacent to APN: 033-360-015 in the City of Carpinteria. An Exhibit Map is included in page 3 of this letter showing the subject area and a photo overlay is shown on page 4 of this letter.

EXTENT: The proposed street vacation area is 1,800 square feet in size and is shown on the Exhibit attached with this letter. After the public street vacation is complete, the CSD would use this area for necessary improvements to their adjacent facilities.

PURPOSE: The Carpinteria Sanitary District ("CSD") is undertaking necessary modifications and improvements to existing CSD facilities located at APN: 033-360-015 in conjunction with the Carpinteria Valley Water District's Advanced Purification Project.

GENERAL PLAN & ZONING: The subject property is designated as public street right of way.

Thank you for your consideration of this matter and feel free to contact me at 805.684.7214 x112 or by email at: craigm@carpsan.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'Craig Murray', with a stylized, flowing script.

Craig Murray, P.E.
General Manager
Carpinteria Sanitary District
5300 Sixth Street
Carpinteria, CA 93013

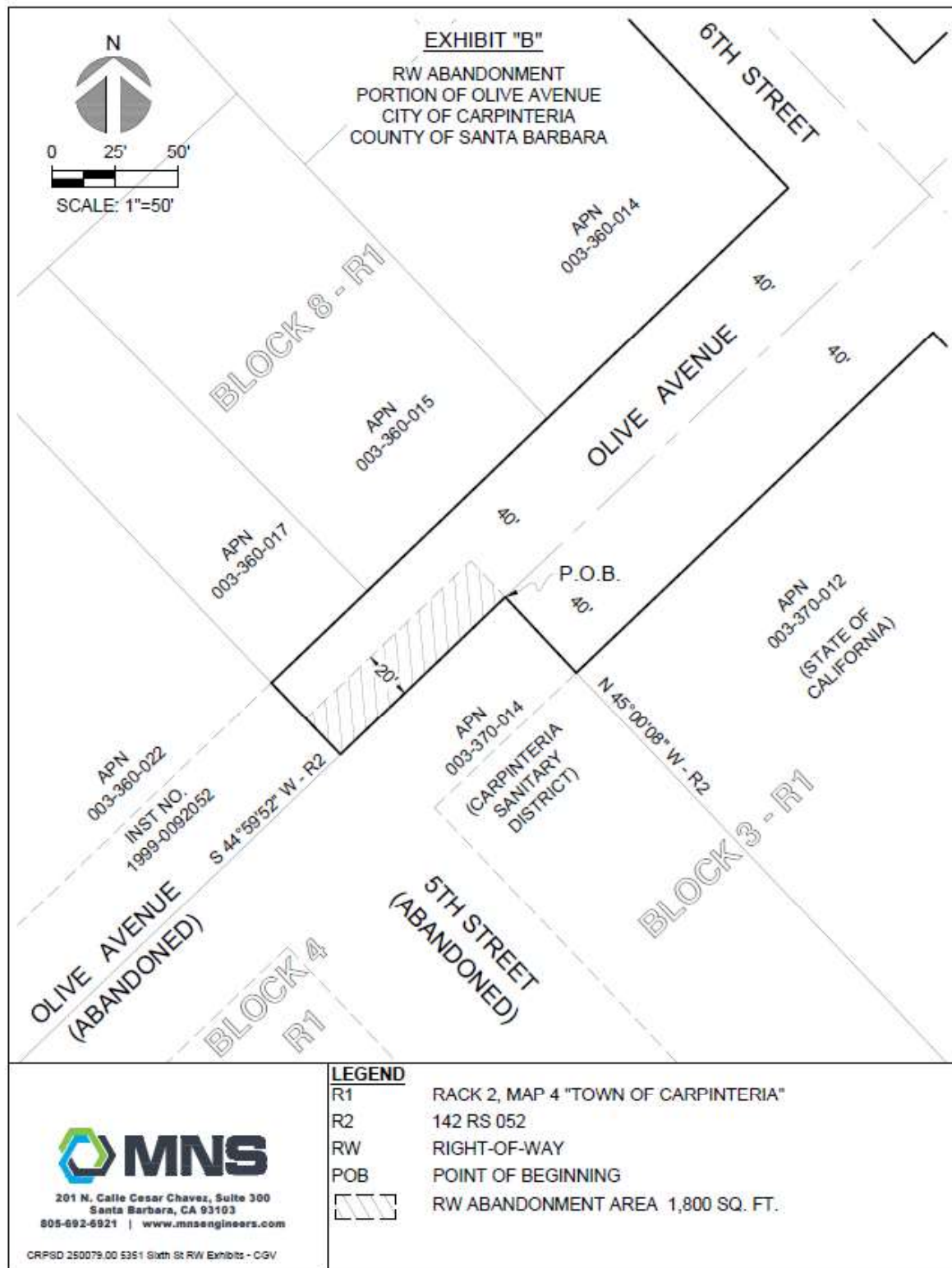


Photo Overlay of Olive Avenue Street Vacation Area



ATTACHMENT B

Resolution No. 6487

RESOLUTION NO. 6487

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA VACATING A PORTION OF THE RIGHT-OF-WAY AT OLIVE AVENUE

WHEREAS, Olive Avenue is a City of Carpinteria right-of-way, as shown on the Map of the Town of Carpinteria recorded as Map 4 Rack 2, records of the County of Santa Barbara, State of California; and

WHEREAS, the City of Carpinteria received a letter of request dated July 16, 2025, from the Carpinteria Sanitary District requesting vacation of a portion of Olive Avenue for a proposed protective flood wall and electrical equipment improvements to support the construction and operation of the future Advanced Water Purification Facility component of the Carpinteria Advanced Purification Project; and

WHEREAS, on September 2, 2025, the Planning Commission adopted Resolution No. PC-25-007, reporting that the vacation of that portion of Olive Avenue was found to be in conformance with the General Plan and Local Coastal Plan; and

WHEREAS, on June 22, 2026, the City Council adopted Resolution No. 6481, declaring the intention to vacate that portion of Olive Avenue, the general location and extent of which was shown therein; and

WHEREAS, said resolution set July 27, 2026, at the hour of 5:30 P.M. in the Council Chamber, City of Carpinteria, 5775 Carpinteria Avenue, Carpinteria, California 93013, as the time and place for hearing all persons interested in said vacation, and the date of the public hearing was not less than fifteen (15) days from the date of the adoption of said resolution; and

WHEREAS, on June 24, 2026, the California Department of Housing and Community Development (HCD) issued its Surplus Land Act Findings Letter to the City, which determined that the portion of Olive Avenue to be vacated qualifies as “exempt surplus land” under Government Code Section 54221, subdivision (f)(1)(B) and (E); and

WHEREAS, it is appropriate to consider the vacation of a portion of Olive Avenue, the location and extent of which is generally described in Exhibit 1 attached hereto and made a part hereof, while reserving and excepting any existing public utility or public service easements from the vacation.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. That all the facts set forth above are true and correct.

SECTION 2. That the approximately 1,800 square foot portion of Olive Avenue, the location and extent of which are described in Exhibit 1 attached hereto and made a part hereof, is unnecessary for present or prospective public use, in conformance with Section 8324 of the Streets and Highways Code.

SECTION 3. That the portion of Olive Avenue to be vacated, as hereinabove described, is not necessary for non-motorized transportation facilities in conformance with Section 892 of the Streets and Highways Code.

SECTION 4. That the portion of Olive Avenue to be vacated, as hereinabove described, is hereby ordered vacated, reserving and excepting any existing public utility or public service easements from the vacation (Streets and Highways Code Section 8340).

SECTION 5. That the City Clerk is directed to record a certified copy of this resolution of vacation in the Office of the County Recorder of the County of Santa Barbara, State of California.

PASSED, APPROVED AND ADOPTED on July 27, 2026, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

Mayor, City of Carpinteria

ATTEST:

Brian C. Barrett, MMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on July 27, 2026.

Brian C. Barrett, MMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

Exhibit 1 to Resolution No. 6487

EXHIBIT "1"
Legal Description
Olive Avenue Right of Way Vacation

All that certain real property situated in the City of Carpinteria, County of Santa Barbara, State of California, being a portion of the right of way of Olive Avenue as shown on the map of the Town of Carpinteria recorded as Map 4 in Rack 2, records of said County, more particularly described as:

Beginning at the most Northerly corner of the parcel described in the deed to Carpinteria Sanitary District recorded in Book 1081 at Page 428 and shown on the Record of Survey recorded in Book 142 of Surveys at Page 52 said corner being a point on the centerline of Olive Avenue , thence;

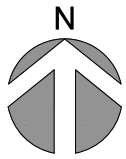
- 1st North 45°00'08 West 20.00 feet along the Northwest prolongation of the Northeast line of said Carpinteria Sanitary District parcel to a line parallel with the centerline of Olive Avenue; thence,
 - 2nd South 44°59'52" West along said parallel line to a point on the Northeast line of the parcel described in the deed to Palm Avenue Lofts recorded November 19, 1999 as Instrument Number 1999-0092052; thence,
 - 3rd South 45°00'08 East 20.00 feet along the Northeast line of said Instrument Number 1999-0092052 to a point on the Northwest line of the first mentioned Carpinteria Sanitary District parcel and the centerline of Olive Avenue; thence,
 - 4th North 44°59'52" East along the last mentioned Northwest line to the **Point of Beginning**
- Containing an area of 1,800 square feet more or less and is shown on the attached Exhibit "B".

This real property description was prepared by me, or under my direction, in conformance with the Professional Land Surveyor's Act.



Christopher G Vandrey, PLS 8783
11/04/2025





0 25' 50'

SCALE: 1"=50'

EXHIBIT "B"

RW ABANDONMENT
PORTION OF OLIVE AVENUE
CITY OF CARPINTERIA
COUNTY OF SANTA BARBARA

6TH STREET

APN
003-360-014

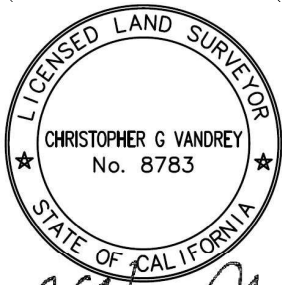
BLOCK 8 - R1

APN
003-360-015

OLIVE AVENUE

40'

40'



CGVandrey
11/04/2025

APN
003-360-017

P.O.B.
40'

APN
003-370-012
(STATE OF CALIFORNIA)

APN
003-360-022

INST NO.
1999-0092052

S 44°59'52" W - R2

APN
003-370-014
(CARPINTERIA
SANITARY
DISTRICT)

N 45°00'08" W - R2

BLOCK 3 - R1

OLIVE AVENUE
(ABANDONED)

BLOCK 4
R1

5TH STREET
(ABANDONED)



201 N. Calle Cesar Chavez, Suite 300
Santa Barbara, CA 93103
805-692-6921 | www.mnsengineers.com

CRPSD 250079.00 5351 Sixth St RW Exhibits - CGV

LEGEND

R1	RACK 2, MAP 4 "TOWN OF CARPINTERIA"
R2	142 RS 052
RW	RIGHT-OF-WAY
POB	POINT OF BEGINNING
	RW ABANDONMENT AREA 1,800 SQ. FT.



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Resolution No. 6489 adopting the City Council Policy establishing guidelines and procedures for the selection, installation, maintenance, and removal of Public Artwork on City-owned or City-controlled property.

STAFF RECOMMENDATION

Adopt Resolution No. 6489 adopting the City Council policy titled "Public Artwork Policy".

Sample Motion: I move to adopt Resolution No. 6489 approving the Public Artwork Policy for the City of Carpinteria.

BACKGROUND

The City of Carpinteria (the "City") recognizes that public art enriches the community, enlivens physical spaces, enhances economic vitality, and contributes to residents' quality of life. Public art on City-owned or City-controlled property ("City Property") constitutes an expression of the City's identity, values, and civic message. As a coastal community with a vibrant cultural heritage, the City has a long-standing interest in promoting the arts and ensuring that artwork displayed on public property reflects the community's character and civic priorities.

To date, the City has not had a formal, comprehensive policy governing the process by which artwork is proposed, evaluated, approved, installed, maintained, or removed from City Property. The absence of a policy may result in inconsistent decision making, reduced transparency, and increased legal risk when considering requests to display artwork on City Property. Such a policy is important to affirm that art displayed on City Property represents government speech and does not create a public forum for private expression. Having a policy in place to guide the City Council's decision making regarding public artwork helps ensure that the City does not unintentionally turn City Property into a public forum for artistic expression, which would limit the City's ability to exercise editorial discretion over the artwork that is displayed.

The proposed Public Artwork Policy ("Policy"), provided in Exhibit 1 of the attached Resolution No. 6489 (Attachment A), addresses these concerns by establishing a

transparent, fair, and legally defensible process for the City's exercise of curatorial judgment and editorial discretion over public artwork.

DISCUSSION

The proposed Policy will be administered by the General Government Department and applies to all Artwork proposed for display on City Property, whether through commission, donation, loan, or other arrangement.

The Policy expressly provides that the City Council's selection and display of public artwork is an exercise of the City's curatorial judgment and editorial discretion, constituting government speech. The Policy does not create a public forum or designated public forum for private expression and does not establish any entitlement to display artwork on City Property.

Summary of Key Provisions

The Policy provides a framework and procedures for selecting and maintaining public artwork:

1. **Artwork Proposal Evaluation Criteria (Section III).** The Policy establishes criteria for evaluating proposals to install public artwork, including the artist's qualifications, artwork content, site considerations, and project feasibility.
2. **City Review Process (Section IV).** The Policy establishes a multi-step review process that begins with a Proposal to install public artwork. This process may be initiated unilaterally by a community member or be in response to a City request for proposal ("RFP") for Commissioned public artwork, if the City decides to engage in such a process in the future. The Policy identifies information that must be included in a proposal, including such things as a description/visual of the proposed artwork, summary of the estimated project costs (including short- and long-term maintenance requirements) and potential funding sources.

After a Proposal is filed with the City Clerk, the City Council or its designee will conduct a preliminary review, which is an opportunity for the City Council to provide feedback to inform potential revisions and/or request additional information. For example, the Policy allows City Council to direct staff to retain an expert to evaluate the historical, factual, or other elements of a proposal for accuracy/completeness or hold public workshop(s) to solicit community feedback. Even where an expert is retained or community input is solicited, the City Council or its designee remains the sole and final decision-making authority regarding all elements of public artwork.

Following its Preliminary Review, the City Council may send the proposal to the Architectural Review Board to evaluate the proposal consistent with its authority under Section 2.36.020 of the Carpinteria Municipal Code. The Architectural

Review Board will provide advisory recommendations for the City Council's consideration.

The final decision regarding the proposal shall be made by the City Council to accept, accept with conditions, request revisions to, or reject the proposal. Once a proposal is approved by the City Council, the artwork becomes part of the City's public artwork collection.

3. **Post-Approval Considerations (Section V).** The Policy ensures that installation and maintenance responsibilities are clearly defined and generally fall with the artist or artwork donor, unless otherwise determined. The Policy also outlines criteria and a formal process for removal of public artwork.

POLICY CONSISTENCY

The adoption of the Policy is consistent with City Council's authority and its interest in protecting public health, safety, and welfare while promoting arts and culture in the City.

The Policy is also consistent with the City's Policy on Policies, the Carpinteria Municipal Code, and the City's existing Architectural Review Board processes.

FINANCIAL CONSIDERATIONS

There is no fiscal impact associated with this action. Minimal staff time will be required to administer the Policy, which can be accommodated within existing departmental resources.

The Policy provides that the artist is responsible for all costs of installation and maintenance unless otherwise determined by the City Council on a case-by-case basis. Any future fiscal impacts associated with specific proposals would be addressed at the time individual Proposals are considered by the City Council.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The Policy establishes viewpoint-neutral content limitations, providing that artwork shall not constitute obscenity (as defined by *Miller v. California*, 413 U.S. 15 (1973)), true threats, incitement to imminent lawless action, commercial advertising, or political advocacy for or against any candidate, ballot measure, or political party. These limitations are consistent with established First Amendment principles governing government speech.

At the same time, the Policy invokes the government speech doctrine, which dictates that when the government speaks on its own behalf, as the City does when it approves public artwork pursuant to this Policy, it is not subject to First Amendment constraints that apply when the government regulates private speech. By clearly establishing that public artwork on City Property approved under this Policy is government speech, the

Policy preserves the City's authority to select, modify, and remove artwork consistent with its civic message without creating a forum for private expression.

The City Attorney has assisted in the preparation of this agenda item and will be available to answer questions at the meeting.

OPTIONS

A. Adopt the Public Artwork Policy for the City of Carpinteria.

B. Decline to adopt the Policy and direct staff as appropriate.

ATTACHMENTS

Attachment A. Resolution No. 6489, attaching Public Artwork Policy

Staff contact: Jena S. Acos, Legal Counsel

 for
Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov


Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov


Signature

ATTACHMENT A

Resolution No. 6489

RESOLUTION NO. 6489

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, ADOPTING THE CITY COUNCIL POLICY TITLED “PUBLIC ARTWORK POLICY” (P-2026CC-006-000)

WHEREAS, the City of Carpinteria (the “City”) recognizes that public art displayed on City-owned or City-controlled property (“City Property”) constitutes expression of the City’s identity, values, and civic message; and

WHEREAS, the City Council desires to establish guidelines for the selection and management of Public Artwork that will enliven physical spaces, enhance economic vitality, and improve the quality of life for residents and visitors; and

WHEREAS, the City Council recognizes that the selection of artwork for display on City Property is an exercise of the City’s curatorial judgment and editorial discretion, through which the City conveys its own message to the public; and

WHEREAS, the adoption of a Public Artwork Policy is consistent with First Amendment principles and does not create a public forum, an entitlement to display artwork on City Property, or regulate private speech; and

WHEREAS, the proposed Public Artwork Policy establishes comprehensive guidelines and process for evaluating and reviewing artwork proposals; and

WHEREAS, the proposed Public Artwork Policy designates the General Government Department as responsible for administering the Policy; and

WHEREAS, the City Council has reviewed the proposed Public Artwork Policy and finds that its adoption is in the best interest of the City and serves the public health, safety, and welfare of the community.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The City Council hereby adopts the Public Artwork Policy, attached hereto as **Exhibit A** and incorporated herein by this reference, as the official policy of the City governing the selection, installation, maintenance, and removal of public artwork on City Property.

SECTION 3. The General Government Department is hereby designated as the department responsible for administering the Public Artwork Policy adopted herein.

SECTION 4. This Resolution shall take effect immediately upon its adoption.

SECTION 5. If any section, subsection, sentence, clause, phrase, or portion of this Resolution or the Public Artwork Policy is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this Resolution or the Policy.

PASSED, APPROVED AND ADOPTED on this 27th day of July, 2026, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

Mayor, City of Carpinteria

ATTEST:

Brian C. Barrett, MMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on July 27, 2026.

Brian C. Barrett, MMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

EXHIBIT A TO RESOLUTION NO. 6489



CITY OF CARPINTERIA CITY POLICY

Arts in Public Spaces Policy

Effective Date*:	7/27/26	Originating Dept:	GG
Supersedes:	N/A		
Next Review Date	N/A	☐ City Manager Approved Policy ☒ City Council Approved Policy	

* City Clerk to complete Policy Number and Effective Date

PURPOSE OF POLICY:

The City of Carpinteria (the “City”) recognizes that public art displayed on City-owned or controlled property constitutes expression of the City’s identity, values, and civic message. Further, the City is committed to supporting and promoting the arts as an essential component of the quality of life in the community. The purpose of the Public Artwork Policy (the “Policy”) is to establish guidelines for the City’s selection and management of Public Artwork. These guidelines are intended to enliven physical spaces, enhance economic vitality, and improve the quality of life for residents and visitors. In implementing this Policy, the City will ensure that decisions regarding Public Artwork are made in a fair and transparent manner consistent with First Amendment principles.

SCOPE:

This policy applies to Artwork displayed in, on or at City-owned or controlled property (“City Property”).

DEFINITIONS (if applicable)

“Artist” means an individual generally recognized by critics and peers as a professional practitioner of the visual arts as judged by the quality of their body of work, educational background and experience, past public commissions, sale of works, exhibition record, and/or publications.

“Artwork” is the unique creative result of an individual or group effort that is normally not mass-produced. The term includes, but is not limited to, sculpture, mural, fresco,

mobiles, photography, drawing, handcrafts, painting, fountain, banners, mosaic, ceramic, weaving, carving, digital media, and stained glass. Artwork does not normally include landscaping, paving, architectural ornamentation, or signs.

“Commissioned Public Artwork” means a Public Artwork that the City has solicited and evaluated through criteria and procedures set forth in this Policy and any additional criteria the City may deem necessary.

“Donation” shall mean a voluntary and unconditional transfer of ownership of an Artwork to the City without compensation.

“Maintenance Plan” shall mean a document prepared by the Artist that describes the materials, finishes, expected lifespan, recommended care, schedule for maintenance, and annual maintenance cost for an Artwork. The Maintenance Plan shall define the party(ies) responsible for performing maintenance activities and bearing the associated costs.

“Proposal” shall mean information provided to the City regarding a proposal to install Artwork in, on or at City Property. Once approved by the City Council, a Proposal will determine the scope and specifications of a Public Artwork installation.

“Proposing Party” shall mean the individual(s) or organization that submits a Proposal with the City Clerk. The Proposing Party may be the Artist, Artwork funder, Artwork donor, and/or an alternate entity.

“Public Artwork” shall mean temporary or permanent Artwork displayed in, on or at City Property.

POLICY STATEMENT:

The City Council may select Artwork that advances the City's cultural, educational, aesthetic, historical, and civic objectives. Selection of Artwork is an exercise of the City's curatorial judgment and editorial discretion, through which the City conveys its own message to the public. Nothing in this Policy creates a public forum, an entitlement to display Artwork on City Property, or regulates private speech.

No part of this policy shall conflict with any federal, state, or City laws or regulations. In the event of a conflict, those laws, regulations, and ordinances shall control.

The General Government Department is responsible for administering this Policy. Inquiries regarding this policy may be directed to the General Government Department.

PROCEDURES

Section I. Artwork Proposal Evaluation Criteria

The City Council or its designee will evaluate proposals to install Public Artwork (“Artwork Proposals” or “Proposals”) under this Policy, taking into account the criteria outlined below. The City has no obligation to approve a Proposal. The City retains the right to determine, in its sole discretion, what Public Artwork will be displayed and maintained on City Property.

At its discretion, the City may issue a request for proposal (“RFP”) for Public Artwork at a particular site. The Proposal evaluation criteria, requirements, and review-approval process outlined in this Policy are applicable to both Artist/community-initiated Proposals as well as any City-initiated RFPs for Commissioned Public Artwork. The City may include additional criteria for future Commissioned Public Artwork, as necessary to adequately evaluate Proposals. The following criteria guide the City’s exercise of curatorial judgment and do not create procedural or substantive rights. These criteria are not intended, and shall not be construed, as objective or mandatory thresholds that entitle any Proposal to approval upon satisfaction of one or more criteria; rather, the City Council retains full discretion to accept or reject any Proposal consistent with the exercise of its own curatorial and editorial judgment.

- A. Artist Qualifications.** An Artist should generally be recognized by critics and peers as a professional practitioner of visual arts. However, the City may also consider emerging or non-professional artists, preferably those who are working under the guidance of a professional mentor or art teacher. To assess the qualifications of an artist, the City may consider the following: (i) Artist’s resume, (ii) portfolio, (iii) sales of work, (iv) art exhibition record, (v) publications, and (vi) references. Artists who are minors may submit Proposals through a parent or legal guardian, who shall execute all required agreements on the minor’s behalf.

Artists should also demonstrate experience in the following areas, where applicable: (i) successful collaborations with cities or other organizations; (ii) demonstrated ability for completing a project within the outlined budget, schedule and guidelines; (iii) conceptualizing, designing, fabricating, and installing large-scale outdoor Artwork similar in scope to the proposed Public Artwork.

All Artist qualifications, including the contract amount paid (if any) to an Artist for previous Artwork commissions or projects, may be verified by the City as part of the approval process.

- B. Artwork Content.** The City shall evaluate whether a Proposal advances one or more of the City's intentions for Public Artwork: (i) represent the diverse social, cultural, natural, and historical values of the City; (ii) contribute to quality of life and economic vitality; (iii) be thought-provoking, memorable, and enduring; (iv) provide opportunities for education and learning; (v) encourage civic pride; and/or (vi) add value to the community and represent the City, as determined by the City Council. Proposals shall not include designs that constitute obscenity as defined by *Miller v. California*, 413 U.S. 15 (1973) and its progeny (i.e., material that, taken as a whole and applying contemporary community standards, appeals to the prurient interest, depicts sexual conduct in a patently offensive way as specifically defined by California law, and lacks serious literary, artistic, political, or scientific value); designs that constitute a true threat or unprotected incitement to imminent unlawful action under governing First Amendment standards; or designs that incorporate copyrighted content without permission of the copyright holder. Nor shall Proposals include elements that constitute commercial advertising (e.g., corporate logos or product marks unrelated to donor acknowledgment) or express advocacy for or against a candidate for public office. These content limitations apply in a viewpoint-neutral manner and are administered as part of the City's exercise of its own editorial and curatorial judgment described in Section I. The City's evaluation of a Proposal shall not favor or disfavor Artwork on the basis of its religious or secular content or viewpoint; Artwork containing religious imagery or themes will be evaluated under the same curatorial criteria applicable to all Proposals under this Policy. Proposals containing any signage elements are subject to the City's sign regulations. (See Section 14.58 of the Carpinteria Municipal Code ("CMC").)

Where Proposals contain historical, factual, or other elements that require evaluation or confirmation by an expert, the City may retain such expert or require the Proposal to include such expert evaluation. Experts shall possess the applicable knowledge, skill, and experience in the relevant subject matter. Even where an expert is retained, the City Council or its designee remains the ultimate decision-making authority regarding the historical, factual, or other elements to be included in the Artwork.

- C. Site Selection.** When evaluating a potential site for Public Artwork, the City Council or its designee shall consider: (i) the relationship and compatibility of the Artwork and site in terms of physical dimensions, social dynamics, local character, and surrounding context of the existing or planned site; (ii) historical context of the site; (iii) accessibility; (iv) public safety; (v) improvements made or proposed to the design of an area; (vi) vehicular and pedestrian traffic patterns; (vii) site design including landscaping, drainage, security, maintenance, grading, and lighting; (viii) relationship of proposed Artwork to existing Artwork, if any; (ix) effect(s) on surrounding area; (x) impact on operational functions (e.g., police, fire, parks and recreation, public works) and City facilities/programs; (xi) future development plans of facility and/or area.

City Council or its designee will approve the final site for Public Artwork. The City does not guarantee the Proposing Party's desired location will be selected for the Artwork. The City may perform its own public outreach when evaluating sites for Public Artwork. Depending on the proposed location, a Proposal may be subject to review by additional bodies (e.g., Proposals for the "Downtown T" may go to Downtown "T" Business Advisory Board ("DTBAB") for review, etc.).

- D. Maintenance.** Proposals will be evaluated based on the proposed maintenance requirements. The City will consider compatibility with routine City maintenance procedures, budget, staffing, required expertise, whether sufficient funding is available for the duration of the project, and/or whether maintenance will be performed by private parties.
- E. Feasibility.** Each Proposal shall be reviewed for realistic completion and installation within the project timeline and budget. With a general exception for commissioned artwork, the City does not typically provide funding for Public Artwork. Feasibility may also involve assessing the valuation of the proposed Artwork in comparison to the budget and maintenance costs.
- F. Project Readiness.** Proposals shall be reviewed for (i) readiness through completeness of design; (ii) skill/experience of the Artist(s); (iii) funding plan and/or ability to secure funding for the Artwork, installation and maintenance; (iv) community engagement; (v) identification of an appropriate site; and (vi) proposed schedule.

- G. Community Context.** The City may consider information regarding community perspectives on the Proposal, including the proposed site location, as one input informing — but not substituting for — the City Council’s own independent curatorial judgment. The City may solicit such information through public meetings, written comments, or other means. Community input is advisory only and shall not be treated as a threshold requirement or a basis for approval or rejection independent of the criteria set forth in this Section III.
- H. Quality.** The City Council may consider the proposed materials and craftsmanship, which should demonstrate technical expertise in the selected medium. Specialized anti-graffiti coating may be required where application on the Artwork is possible and shall be maintained for the life of the Artwork.
- I. Style.** The City Council may consider the artistic merit of the Artwork and compatibility in scale, materials, color, form, and content with its surroundings (e.g., Artwork may not block view corridors or impede public use of open space). This includes evaluating the appropriateness of associated signage, including visibility and scale relative to the proposed Artwork. Signage shall be limited to the Artist’s name, title and/or short description of the Artwork, date of Artwork, and, where appropriate, a dedication and the name of donor. This signage limitation governs only identifying or dedicatory signage displayed as part of the City’s own Public Artwork collection under this Policy and does not apply to, and shall not be construed to modify, the City’s generally applicable, content-neutral sign regulations under CMC Section 14.58. No part of an Artwork may exceed the height or width of the structure to which it is affixed.
- J. Permanence.** Due consideration shall be given to structural/surface soundness, resistance to theft, vandalism, weathering, and excessive maintenance or repair. Artwork shall be designed with requisite physical integrity to withstand public display and exposure to natural elements.
- K. Duplication.** To assure the Artwork is an original, the Artist should warrant the Artwork as unique and an edition of one.
- L. Public Liability.** Each Proposal shall be examined for safety conditions and factors that may relate to public liability. No Proposal shall be approved that would create an objective risk to public health, safety, or welfare. Such objective risks include, but are not limited to, potential hazards or

distractions to motorists (e.g., reflective materials), design features that violate the City's regulations related to illumination and lighting, or the creation of a public nuisance. Illumination, if any, should be dark-sky compliant. Artwork cannot block the exterior surface of any building opening, including, but not limited to, windows, doors, and vents.

M. Legal Considerations. Each Proposal shall be evaluated to determine whether there are legal issues or concerns related to the Proposal.

N. Responsiveness to RFP (Commissioned Public Artwork Only). Proposal's responsiveness to the desired theme and other criteria set forth in the City's RFP for Commissioned Public Artwork.

Section II. City Review Process

The City's process for reviewing Artwork Proposals under this Policy is outlined below. In addition to this process, all Public Artwork shall be subject to all other applicable City review and permitting requirements, as determined by the City Council.

A. Artwork Proposal Requirements

Artwork Proposals shall be submitted to the City Clerk and shall include the following information:¹

- 1. Background Information.** Proposals shall include the Artist's name, contact information, and information establishing the Artist's qualifications, as described in Section III.A, below.
- 2. Written Description of Artwork.** Proposals shall include a written description of the Artwork, including the Artist's own statement about the Artwork's meaning, intent, or significance.
- 3. Proposed Location/Site Plan.** Proposals shall include, at minimum, a proposed location. Prior to final approval by the City, a Proposal must include a site plan with photographs of the site and neighborhood, indicating Artwork in place and to scale. See Section III.C, above, regarding site selection criteria.
- 4. Depiction of the Artwork.** Proposals shall include, at minimum, a draft or sketch of the Artwork providing a general sense of its scale

¹ At its discretion, the General Government Department may develop and make available a standardized Proposal submission form consistent with this Section.

and design. Proposals initially need not provide exact specifications and dimensions of the proposed Artwork (e.g., weight, dimensions) if that information is not yet available. However, such specificity will be required prior to the City Council's final decision.

5. **Materials and Finishes.** Proposals shall establish that the proposed Artwork will be designed to have the requisite physical integrity to withstand public display and exposure to the natural elements.
6. **Colors.** Proposals shall include samples of actual materials to illustrate the proposed color palette.
7. **Construction/Installation Method.** Proposals shall describe, to the extent possible, the equipment and general process(s) that will be required for construction and installation of the proposed Artwork. This includes identifying necessary landscaping, hardscaping, utilities (e.g., electricity/plumbing), security devices, anchoring, or other information related to how the proposed Artwork is to be displayed as necessary to evaluate public safety. A final approved Proposal will require an installation plan.
8. **Disclosure(s).** Proposals shall disclose whether the removal/alteration of existing improvements or landscaping is needed to accommodate the proposed Artwork.
9. **Proposed Signage.** Proposals shall identify any proposed signage for the Artwork, including size, lettering and material.
10. **Project Costs.** Proposals shall provide a rough estimate of costs related to construction/installation as well as short- and long-term maintenance costs. The cost estimate shall also identify whether such costs are proposed to be incurred by the City and/or Proposing Party and any potential funding source(s).
11. **Artwork Valuation.** Proposals shall include an estimated value of the proposed Artwork.
12. **Timeline.** Proposals shall outline the anticipated length of time (i) of construction/installation, (ii) that the proposed Artwork will be displayed, if temporary, and, (iii) the anticipated life of the Artwork, if permanent.

- 13. Effect on Surrounding Area.** Proposals shall identify any effects the Artwork may have on the surrounding physical environment, if applicable, including, not limited to, noise, light, shade, etc.
- 14. Letters in Support.** Proposals are encouraged to include letters of support for the proposed Artwork, if any.
- 15. Legal Issues.** Proposals shall include a written explanation of potential legal issues, if any, including, but not limited to, identifying the current legal owner of the Artwork, the existence of any copyrights, patents, or other title rights in or to the Artwork, such as any interests retained by the Artist, and an explanation of conditions or limitations on the item(s), such as costs to be covered by the City or donor.

Staff shall determine whether a Proposal contains sufficient information for evaluation within thirty (30) days of submission. If a Proposal is determined to be insufficiently documented, staff shall provide the applicant written notice identifying the specific deficiencies and/or request any additional information as necessary or appropriate to analyze a Proposal and the applicant may submit a supplemented Proposal addressing the identified deficiencies for reconsideration. A failure to provide the information outlined above may result in the City rejecting the Proposal as insufficiently documented to warrant staff and/or City Council time to evaluate the Proposal.

Following a determination of sufficiency, staff shall use reasonable efforts to schedule the Proposal for Preliminary Review within a reasonably prompt timeframe consistent with the City Council's regular meeting schedule.

Information provided in the Proposal will be considered a public record consistent with the California Public Records Act (Gov. Code, §§ 7920.000 et seq.), and other applications regulations.

B. Preliminary Review by the City Council

Once City staff determines that a Proposal includes sufficient information for evaluation, the General Government Department shall schedule a time for the Proposal to be presented to the City Council for Preliminary Review.² The City Council shall review the Proposal against this Policy, including but not limited to the Evaluation Criteria listed in Section III of this Policy. As part of this Preliminary Review, The City Council may provide feedback to inform potential revisions to the Proposal and/or request additional

² At any time, the City Council may form and delegate its Preliminary Review authority to a committee or commission.

information as necessary to adequately evaluate the Proposal. For example, during the Preliminary Review, City Council may direct staff and/or the Artist to retain an expert to evaluate the historical, factual, or other elements of the Proposal for accuracy/completeness; direct staff to hold public workshop(s) to solicit community feedback; direct staff to post digital images, renderings, or other information regarding the Proposal to the City's website and/or social media accounts, etc.

Even where an expert is retained or community input is solicited, the City Council or its designee remains the sole and final decision-making authority regarding all elements of Public Artwork.

Following its Preliminary Review, including subsequent review of the Proposal following a request for additional information, the City Council may send the Proposal to the Architectural Review Board for further review. No final decisions are issued during this Preliminary Review.

C. Architectural Review Board

Following Preliminary Review by the City Council, the Proposal may be presented to the Architectural Review Board, which will evaluate the Proposal consistent with its authority (*see* Section 2.36.020 of the CMC). The Architectural Review Board will not evaluate the artistic value or merit of the Proposal. The Architectural Review Board may make advisory (non-binding) recommendations regarding the Proposal and for the City Council's consideration. In instances where another body must also review the Proposal, the General Government Department may schedule a consolidated review by the applicable reviewing boards, committees, or commissions.

In certain instances, a Proposal may have to return to the Architectural Review Board or other reviewing body for additional review should any significant change occur in the scope, materials, design, or siting of the Proposal.

D. City Council Decision

After review by the Architectural Review Board and other bodies, the City Council will consider the Proposal, updates/changes made since the Preliminary Review, reports/information provided by approved experts, and recommendations of the Architectural Review Board and other reviewing bodies. The City Council will exercise its own independent judgment in its review of the Proposal and accompanying information based on compliance and alignment with this Policy. The final decision regarding the Proposal shall be made by the City Council to accept, accept with conditions, request revisions to, or reject the Proposal. For each Proposal, the City Council shall make and record specific findings — in the meeting minutes or a written staff report incorporated

by reference — explaining how an approved Proposal furthers one or more of the City’s objectives identified in Section I and Section III.B of this Policy. The City Council is under no obligation to approve any Proposal, including a Proposal that satisfies the criteria set forth in Section III, and shall exercise independent, substantive judgment with respect to each Proposal rather than a ministerial or pro forma review. If the City Council rejects a Proposal, staff shall provide the applicant written notice identifying the criteria set forth in Section III that formed the basis for the rejection. Once the City Council has approved the Proposal, it becomes final (“Final Proposal”) and the Artist may generally not make additional changes to the design without returning to the City Council and other reviewing bodies for approval of the changes prior to installation of the Artwork.

Once an Artwork Proposal is approved by the City Council, it becomes part of the City’s Public Artwork collection. By accepting an Artwork into the City’s Public Artwork Collection, the City adopts the Artwork as an expression of the City’s own civic message. In addition to compliance with this Policy, all donations of Artwork shall be conducted in accordance with the City’s Donation Policy.

Section III. Post-Approval Considerations & Processes

A. Installation and Maintenance

Installation of Public Artwork is the responsibility of the Proposing Party, unless otherwise determined. Public Artwork shall be installed and sited on City-owned or managed property in a manner that ensures public access and safety and as outlined in the Final Proposal approved by the City Council. Prior to installation, a plan for installation (method and timeline) must be approved by the relevant City department(s). Depending on the scope of the project, a building permit may be required. Installation may be supervised by City staff or their designee and must be completed to the satisfaction of the City. Any damage to City facilities during installation is the responsibility of the Proposing Party.

A Proposing Party whose Public Artwork is approved by the City Council shall enter into an agreement with the City. As a mandatory condition of accepting any Artwork into the City’s Public Artwork collection, the agreement shall include the waiver described in subsection 3 (Waiver) and the removal consent described in subsection 6 (Removal Consent), below. The agreement may also include, but is not limited to, the following additional terms:

- 1. Project Scope.** Details setting forth the scope of work, project budget, timeline for installation, insurance, and other terms for the acquisition of an Artwork.

2. **City Property.** Any Artwork that is commissioned, gifted, or donated to the City becomes the sole property of the City, unless otherwise stated in the agreement with the Proposing Party.
3. **Waiver.** Waiver of proprietary and moral rights (to the extent permitted by law), including rights arising under the Visual Artists Rights Act, 17 U.S.C. § 106A, and California Civil Code section 987.
4. **Indemnification.** Language indemnifying and holding the City harmless from any liability as it relates to the Artwork, including documentation that the City will not be held liable for any damage incurred to the Artwork regardless of the cause of damage.
5. **Detailed Maintenance Plan.** Clearly identify the part(y/ies) responsible for maintenance of the Artwork, including associated costs. The City retains the right to remove or repair the Artwork as necessary to ensure public safety priorities, public accessibility, and other considerations.
6. **Removal Consent.** Acknowledgement consenting to removal as determined to be appropriate in the sole discretion of the City.
7. **Compensation.** Artist compensation for Commissioned Public Artwork shall be established and be tied to a clearly defined and agreed upon schedule of performance.
8. **Other.** Any additional information the City deems necessary or appropriate.

B. Criteria for Removal of Public Artwork

At any time, Public Artwork may be removed at the City Council's sole discretion for one or more of the following reasons:

1. **Condition/Security.** The condition or security of the Public Artwork cannot be reasonably guaranteed.
2. **Emergency.** There is an emergency event such as a fire, storm, or other climate-related event that impacts the integrity of the Public Artwork.

3. **Repair Infeasible.** The Public Artwork is damaged and repair is infeasible, or the cost of repair or maintenance is disproportionate to the value of the Artwork.
4. **Excessive Maintenance.** The Public Artwork requires unanticipated excessive maintenance due to design flaws or other factors.
5. **Public Safety.** The Public Artwork endangers public safety.
6. **Changed Circumstance.** The site of the Public Artwork is so severely altered or there are planned renovations/site improvements such that the Artwork is or will no longer be compatible or relevant. There is no suitable site is available for relocation or exhibition, or significant changes in the use, character or design of the site have occurred which affects the integrity of the Artwork.
7. **Change of Ownership.** The property on which a site-specific Public Artwork is located is no longer owned or maintained by the City. The site where the Public Artwork is located is undergoing privatization, redevelopment, or improvement for a public purpose.
8. **Reassessment of Civic Message.** The City Council, upon its own review — which may be informed by, but shall not be based solely upon, public comment regarding the Public Artwork — determines that continued display of the Public Artwork no longer furthers the City's objectives set forth in Section I and Section III.B of this Policy, and that removal is therefore consistent with the City's ongoing exercise of its own curatorial and editorial judgment.
9. **Stolen/Destroyed.** The Public Artwork has been stolen or destroyed.
10. **Legal Considerations.** Important legal considerations, including issues related, but not limited, to liability, insurance, copyright, warranties, ownership, inauthenticity, theft, vandalism, loss, indemnification, and public safety.
11. **Exceeded Lifespan.** The Public Artwork has exceeded its expected lifespan at the time of creation.

12. **Redundancy.** The Public Artwork is deemed redundant because the City's Public Artwork collection contains a duplicate example of the same artist or style.
13. **Lack of Funds.** The unavailability of necessary funding for conservation, maintenance, and/or repair, exhibition and storage space, real property for siting Public Artwork, and staff support.
14. **Good Cause.** Other good cause reason, consistent with the City's objectives set forth in Section I and Section III.B of this Policy, for removal from the City's Public Artwork collection, as determined and documented by the City Council.

C. **Public Artwork Removal Process**

Removal of Public Artwork shall be pursued only after careful and impartial evaluation of the Public Artwork to avoid the influence of fluctuations of taste and the premature removal of Public Artwork from the City's Public Artwork collection.

1. **Removal Request.** Removal shall begin with a formal removal request which can be initiated by City staff, a member of the public, the City Council, the Artist(s), or the Artist's designated heirs or legally appointed representatives.

The removal request shall be submitted to the General Government Department and describe the reason for the request, noting the applicable conditions that justify removal. The request must also contain information about the requestor's relationship to the Artwork and stake in removing the Artwork.

2. **Contact Artist.** Staff will make every reasonable effort to contact the Artist who created the Artwork and/or any other known parties with a vested interest in the Artwork. For this reason, the Proposing Party must maintain up to date contact information with the City. During the review process, Artwork shall remain accessible to the public in its existing location unless it poses a threat to public health, welfare, or safety.
3. **Consideration by City Council.** When a removal request is initiated, staff shall place the matter on the City Council's agenda for consideration. In presenting the removal request, City staff will

provide all available relevant corresponding materials to the City Council.

The City Council or its designee shall review removal requests and make a final determination based on the Criteria for Removal of Public Artwork (Section V.B). The City Council shall accept with or without conditions, or reject, the removal request. The City Council may order relocation or storage of Artwork.

D. Methods of Disposal

The City may take one of the following actions regarding the disposal of the Public Artwork:

- 1. Exchange/Trade or Gift.** An exchange or gift may be made with the Artist or another person, a gallery, museum, or other institution for one or more Artwork(s) of comparable value by the same Artist (preferred) or another Artist. The Proposing Party will be given the first opportunity to exchange the Public Artwork, provided their contact information is updated and available.
- 2. Transfer.** The Proposing Party will be given priority for the transfer of ownership through either donation or sale, provided their contact information is updated and available.

The Public Artwork, or any part of the Public Artwork, can be donated or sold to the Artist, the original donor, a non-profit organization, a museum, or a conservator or scholar for educational purposes. This list is not exhaustive and other dispossessions are permitted.

The work may be sold through auction, gallery resale, or direct bidding in compliance with City policies concerning surplus property.

The City will honor resale royalty obligations to Artists to the extent required by the California Resale Royalties Act, Civil Code section 986, or any successor statute, as then in effect and enforceable; alternatively, the City and Artist may agree to a resale royalty as a negotiated term of the applicable Artwork agreement. All other proceeds will be deposited into a restricted fund for Public Artwork.

3. **Loan.** The Public Artwork may be loaned to a business, nonprofit organization or other entity for public display, with due notification to the Proposing Party.
4. **Destruction/Disposal.** The Public Artwork may be destroyed when it has deteriorated or been damaged, and the cost of repair is disproportionate to the value or when repair is unfeasible. Public Artwork may also be destroyed if it cannot be relocated or removed. Before destroying any Public Artwork, City staff shall confirm that a valid waiver of rights under the Visual Artists Rights Act, 17 U.S.C. § 106A, is on file for the Artwork or, if no such waiver is on file, shall provide the Artist the notice and opportunity to remove the Artwork required under that Act. Options for recycling will be pursued when possible.
5. **Relocation or Storage of Artwork.** If feasible, Public Artwork may be relocated or stored. A Public Artwork may be relocated to another location within the City if its current location is no longer suitable for whatever reason. Alternative sites will be selected per the considerations listed in Section III.C (“Site Selection”) of this Policy.

Section IV. Record Keeping

The City Clerk shall maintain an inventory of all pieces of Public Artwork owned and/or maintained by the City. All other records related to the Public Artwork shall be maintained by the General Government Department.

Section V. Amendments

Amendment of this Policy may be made from time to time by action of the City Council.

RESPONSIBILITIES:

- City Manager and Assistant City Manager / Policy Owner / Overall policy oversight, First Amendment compliance, and final administrative authority.

RELATED FORMS, ATTACHMENTS & INFORMATION:

N/A

CONTACT / DEPARTMENT RESPONSIBLE

Assistant City Manager / GG

APPROVAL

City Council Approval

Resolution No. 6489

Adopted: 7/27/2026



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Consideration of Carpinteria Cultural Foundation's (CCF) proposal to install a 10-panel mural at the Seal Fountain Plaza/Community Plaza in front of Smart & Final on Linden Avenue (Project Proposal).

STAFF RECOMMENDATION

Direct staff to process CCF's Project Proposal through the City's Public Artwork Policy, if previously approved, and consider the current agenda item to be a Preliminary Review of CCF's Project Proposal under the Public Artwork Policy.

Sample Motion: I move to direct staff to process CCF's Project Proposal through the City's Public Artwork Policy and consider the current agenda item to be a Preliminary Review of CCF's Project Proposal under the Public Artwork Policy.

BACKGROUND

On February 26, 2025, City Council received an e-mail from a representative of the Carpinteria Cultural Foundation (CCF), including a one-page proposal and a series of sketches to install an 8 to 10-panel mural at the Seal Fountain Plaza/Community Plaza in front of Smart & Final on Linden Avenue (Project Proposal).

At the City Council's regular meeting on March 10, 2025, representatives from CCF provided general public comment and requested the opportunity to present their Project Proposal at a future council meeting. According to the approved meeting minutes for March 10,¹ City Council requested that an Public Artwork Policy ("Public Artwork Policy" or "Policy") be developed prior to their consideration of the CCF Project Proposal. In response, City staff offered to resurrect the draft Policy and agendize it for Council consideration at a future Council meeting or as part of a workplan (i.e., Strategic Plan) discussion.

¹ https://carpinteria.granicus.com/MetaViewer.php?view_id=2&clip_id=1604&meta_id=102602

On May 18, 2026, CCF representatives requested a meeting with the City Manager and Mayor Alarcon. Representatives provided an update on their proposed artwork, stating that the Project Proposal was complete, or near complete. They also shared a video and informed Mayor Alarcon and the City Manager that their Project Proposal was available on their website.² During this meeting, the City Manager also shared that staff was finalizing a draft of the Policy, which he anticipated would be ready to go to City Council within the next 30 to 60 days. Overall, the group found this timeline to be acceptable.

Representatives of CCF attended the City Council's June 22, 2026, meeting and made comments during the agenda's "General Public Comment" item regarding their desire for the Council to consider their Project Proposal. In response to CCF's comments, the City Council requested staff to bring the following items back for their consideration at their July 27, 2026 Council meeting: (1) information regarding the City's previous consideration and approval of artwork in public places, and (2) a public artwork policy.

The first several paragraphs of the following section provide a summary of the City's past consideration of public artwork proposals. A Public Artwork Policy was agendized for Council's Consideration as item 14 on this evening's agenda.

The purpose of tonight's agenda item is for Council to consider how it wants to review CCF's Project Proposal -- whether through the Public Artwork Policy (if approved) or some other process modeled after past practices.

DISCUSSION

The following paragraphs (1) provide examples of how the City has previously reviewed and approved artwork proposals; (2) summarize the Public Artwork Policy and identify key provisions; and (3) summarize CCF's Project Proposal.

1. City's Past Practices For Reviewing Artwork Proposals

To date, the City's consideration of public artwork projects has been very limited. Staff has only been able to find examples of three such projects – several located on private property, one located on City Property and initiated/proposed by the City, and one located on City Property and initiated/proposed by the public. Approval of all of these projects generally followed the following steps:

- City Council preliminary review
- Project initiation
- Project refinement/vetting
- Architectural Review Board (ARB)/Planning Commission review
- City Council final approval

² <https://carpinteriaculturalfoundation.org/proposed-community-plaza-on-linden-avenue>

Private Project / Private Property

The majority of public artwork projects processed by the City's Community Development Department (CDD) have been private property installations where either the property owner has commissioned their own artwork (e.g., Linden Square) or where a property owner was approached by an artist or an organization (e.g., Carpinteria Beautiful) and agreed to host an artwork on their property. The John Wullbrandt murals on the Chrisman California Islands Center (CCIC) and Lindamar Building are two such examples.

When private installations are part of a larger development project, such as the Linden Square example referenced above, the City has referred the art components of the project to the Architectural Review Board (ARB) for feedback on general installation considerations (e.g., location, size, maintenance, installation, lighting, etc.). The ARB has not been tasked with commenting on content or artistic merit except in the most basic manner (e.g., add a contrasting border around the mural, etc.). The overall project approvals then include any pertinent conditions related to the mural component.

When installations on private property have come in as stand-alone applications, they've been referred to the ARB and then received an Administrative Director-level approval subject to any special project conditions (e.g., John Wullbrandt murals referenced above).

Such projects, however, do not raise the same First Amendment concerns as the current proposal. When artwork is not installed on City Property, there is not a concern of inadvertently creating a public forum. Artwork on private property does not implicate the forum-based framework applicable to expressive activity on government-controlled property, whereas installations on City Property require careful analysis under the government speech and public forum doctrines to ensure the City does not inadvertently create a public forum for private expression, which would otherwise subject the City's content-based decisions to greater constitutional scrutiny. See *Pleasant Grove City v. Summum*, 555 U.S. 460 (2009) (permanent monument displayed in a city park constituted government speech and was therefore not subject to Free Speech Clause forum analysis); *Shurtleff v. City of Boston*, 596 U.S. 243 (2022) (city's flag-raising program did not qualify as government speech because the city failed to exercise sufficient control over the proffered message, illustrating the risk of inadvertently creating a public forum on government property).

City Project / Public Property

On far fewer occasions, the City has been asked to review public artwork as part of a public project (e.g., Tomol Park) or as a stand-alone project on public property (e.g., Ash Avenue Boathouse mural). These projects have followed a similar review and approval process, but have been subject to additional administrative steps outside of

the CDD permitting role, such as City Council preliminary review, project/process initiation, and final approval.

The Tomol Park project came about as part of a larger City-State Parks partnership project for the Palm to Linden Trail and Tomol Interpretive Play Area project. To staff's best recollection, the Rotary Club Foundation sponsored the park portion of the project, and former Parks, Recreation, and Community Services Director, Matt Roberts, was responsible for conceiving the design and hiring a landscape architect (i.e., Van Atta Associates) to prepare the plans and concept. The art elements of the project were reviewed by the ARB as part of the larger project, which then went on to be approved by the Planning Commission in September 2008. Again, to staff's best knowledge, the role of the City Council included preliminary review, project/process initiation, and final approval, including appropriation of City funds and awarding of a contract for construction.

Privately Initiated / Public Property

The Boathouse Mural project was initiated via a request from Carpinteria Beautiful to pursue a themed mural on the boathouse, in part as a way to honor the passing of a local artist Ray Cole. Mr. Cole's family offered to donate \$5,000 and Carpinteria Beautiful agreed to match the donation, providing a total of \$10,000 toward the estimated \$15,000 project estimate. The matter was presented by Matt Roberts to the City Council for consideration at their March 9, 2020 meeting, wherein the Council authorized the City Manager to: (1) proceed with commissioning Muralism to complete the murals, (2) accept the donations, (3) appropriate \$5,000 of City funds towards the project, and (4) direct the proposal to be referred to the ARB. The artist who completed the mural, Muralism, was brought forward as part of the proposal by Carpinteria Beautiful.

2. Public Artwork Policy

This evening's meeting agenda included a Public Artwork Policy (Policy) that proposes to establish guidelines and procedures similar to those utilized in the past by the City for the selection, installation, maintenance, and removal of public artwork on City Property. Formalizing the City's general process for public artwork protects the City legally by establishing objective criteria and preserving the City's editorial control over City Property, while also providing applicants and staff a clear, uniform process. The Policy also expressly provides that the City Council's selection and display of public artwork is an exercise of the City's curatorial judgment and editorial discretion, constituting government speech.

The Policy includes the following sections:

- Artwork Proposal Evaluation Criteria (Section III). The Policy sets forth criteria against which proposals to install public artwork will be evaluated against,

including an artist's qualifications, artwork content, site criteria, and other feasibility concerns.

- City Review Process (Section IV). The Policy establishes a multi-step review process that begins with a Proposal to install public artwork. This process may be initiated unilaterally by a community member or be in response to a City request for proposal ("RFP") for Commissioned public artwork, if the City decides to engage in such a process in the future. The Policy identifies information that must be included in a proposal, including such things as a description/visual of the proposed artwork, summary of the estimated project costs (including short- and long-term maintenance requirements) and potential funding sources.

After a Proposal is filed with the City Clerk, the City Council or its designee will conduct a preliminary review, which is an opportunity for the City Council to provide feedback to inform potential revisions and/or request additional information. For example, the Policy allows City Council to direct staff to retain an expert to evaluate the historical, factual, or other elements of a proposal for accuracy/completeness or hold public workshop(s) to solicit community feedback. Even where an expert is retained or community input is solicited, the City Council or its designee remains the sole and final decision-making authority regarding all elements of public artwork.

Following its Preliminary Review, City Council may send the proposal to the Architectural Review Board to evaluate the proposal consistent with its authority under Section 2.36.020 of the Carpinteria Municipal Code. The Architectural Review Board will provide advisory recommendations for the City Council's consideration.

The final decision regarding the proposal shall be made by the City Council to accept, accept with conditions, request revisions to, or reject the proposal. Once a proposal is approved by the City Council, the artwork becomes part of the City's public artwork collection.

- Post-Approval Considerations (Section V). The Policy ensures that installation and maintenance responsibilities are clearly defined and generally fall with the artist or artwork donor, unless otherwise determined. The Policy also outlines criteria and a formal process for removal of public artwork.

3. Summary of CCF Proposal

As summarized in the "Background" section above, CCF has informally provided information on their Project Proposal to City staff and the City Council on several occasions. To facilitate the Council's review of the Project Proposal at tonight's meeting (if they so choose), staff has reviewed the information provided on CCF's website (<https://carpinteriaculturalfoundation.org/proposed-community-plaza-on-linden-avenue>)

and formatted it to correspond to the Proposal Requirements outlined in the Public Artwork Policy.

CCF representatives are also expected to be in attendance at this meeting and may be able to provide additional information and details in response to the below categories.

1. Artist Information. Rick Sharp is the artist that designed the mural panels.
2. Written Description of Artwork. CCF proposes to install ten (10) mural panels at the Community Plaza on Linden Avenue. The mural panels chronologically depict the "people who have made [Carpinteria] their home." There is a mural panel depicting the Chumash, Spaniards, Californios, American Settlers, Mexican Americans, Japanese Americans, Dust Bowl Americans, Italians and a mix of other ethnicities as "the cultural identification of today's Carpinterians." The historical images depicted in the mural panels were selected by the CCF members, Richard Medel (president), Dr. Jim Campos, Dr. Jesus J. Gonzales, Mike Damron and Adriana Gonzalez Smith. CCF was assisted in their choice of historical images by a group of historical advisors: Dr. Stephen Bates, Tim Bliss, Jonathan Brown, John Fukasawa Jr., Esq, Brent Winebrenner, and Dr. Jayme Yahr & the Carpinteria Valley Museum of History.
3. Proposed Location. Seal Fountain Plaza/Community Plaza on Linden Avenue. There will be no changes made to the Community Plaza as it now exists, except that it will be given a facelift by the mural panels that the CCF wishes to donate.

The placement of the 10 historical mural panels at Community Plaza surrounding the seal fountain has been developed through a careful design process that included consultation with the project artist, historical advisors, and community stakeholders. Throughout this process, the guiding principle has been to enhance the plaza while preserving the existing features that are meaningful to the community.

During the planning phase, several potential installation approaches were evaluated. However, the curved design of the fountain wall, combined with the integrated bench seating, makes direct installation on the wall impractical without disrupting the seating or altering the structure itself. Mounting the panels above the wall emerged as the most appropriate solution. This placement preserves the existing seating, avoids structural alteration to the wall, and allows the artwork to be viewed clearly from multiple vantage points within the plaza.

Equally important, the project has been designed to protect and preserve the existing tile mural created by Carpinteria Beautiful. The installation will not cover, alter, or damage the tile mural in any way. The new panels were intentionally created in a similar artistic style and texture, allowing them to visually complement the existing mural rather than compete with it. The goal is to create

a cohesive visual narrative that respects the artwork already contributed by our community partners.

Another design consideration is the current view from the open space above the wall. At present, the sightline from the plaza looks toward a parking lot. Installing the historical panels in this space transforms that view into a meaningful visual experience by presenting artwork that tells the story of Carpinteria's history. This approach improves the visual environment of the plaza while reinforcing the site's identity as a public gathering place.

Taken together, these design choices reflect a careful balance between preservation and enhancement. By placing the panels above the wall, the project protects existing structures and artwork, maintains the functionality of the seating area, and improves the visual quality of the space.

4. Depiction of the Artwork.

a. CCF website:

<https://carpinteriaculturalfoundation.org/proposed-community-plaza-on-linden-avenue>

b. CCF video:

<https://drive.google.com/file/d/12EPZIGyBhtQc49B5bnWesywwjXy2E9jo/view?ts=6a45cb65>

- 5. Materials and Finishes.** Each mural panel will be 2 1/2' x 4' and will be installed chronologically to occupy the empty space above the back curved wall and under the ramada of the Community Plaza. Each panel will be spaced 6" under the ramada and 6" above the wall and separated from each other by about 1 1/2'. The mural plans are 1/8" thick aluminum composite panel sheets, which can bend to allow the panels to curve around the ramada and wall.
- 6. Colors.** The framing of the mural panels will be the same green color as the existing ramada, and mural panel colors and style will resemble the Ayala Grapevine tile artwork that already adorns the plaza.
- 7. Construction/Installation Method.** The panels will be mounted to the existing bars of the pergola/ramada. The panels will be slightly behind the light fixtures that sit on the retaining wall. They will be bolted on to the bars to prevent the panels from swaying.
- 8. Disclosure(s).** The grapevine will be professionally pruned as to not hang over the proposed images. The back of the grapevine will be kept at a longer length.
- 9. Proposed Signage.** "Carpinteria" lettering could be added above the tiled artwork either hand-painted or tiled.

10. Project Costs. CCF will be responsible for all costs associated with the Project Proposal.
11. Artwork Valuation. \$35,000 - \$40,000.
12. Timeline. Panels can be manufactured and installed in 60 days from approval and the manufacturer estimates 30 years before a panel needs to be replaced. If damaged at any time, panels will be replaced at no cost to the city within 45 days.
13. Effect on Surrounding Area. Currently the walls have recessed lighting that is inoperable. We plan to restore the current lighting to illuminate the panels at night.
14. Letters of Support. City received approximately 80 letters of support for the project via mail/postcards.
15. Legal Issues. The Carpinteria Cultural Foundation will be giving the actual panels as a gift to the city. The CCF will maintain the panels at our expense and the CCF will own the actual rights to the images themselves.

POLICY CONSISTENCY

Staff's recommendation is consistent with City Council's authority and its interest in protecting public health, safety, and welfare while promoting arts and culture in the City.

Staff's recommendation is also consistent with City's Public Artwork Policy (if approved), the Carpinteria Municipal Code, and the City's existing Architectural Review Board processes.

FINANCIAL CONSIDERATIONS

The proposed outreach activities will be conducted by City staff. Costs associated with the public outreach and City Council's review of CCF's Project Proposal (e.g., public display materials, public noticing, paid ad in the local paper, staff time, etc.) are expected to be absorbed within the General Government Department's operating budget and/or reimbursement may be requested from CCF. Should additional resources be required, staff will return to the City Council for consideration.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

Compliance with the City's Public Artwork Policy provides the City with protection under the First Amendment. Under the government speech doctrine, when the government speaks on its own behalf, as the City is doing here, its speech is not subject to the First Amendment constraints that apply when the government regulates private speech. By

clearly establishing that the artwork installed pursuant to CCF's Project Proposal on City Property constitutes government speech, the City may select, modify, and remove such artwork consistent with its civic message without creating a forum for private expression.

The City Attorney has reviewed the proposed process and will continue to provide legal guidance throughout the review process, as appropriate.

OPTIONS

- [Staff Recommendation] Direct staff to process CCF's Project Proposal through the City's Public Artwork Policy, if previously approved, and consider the current agenda item to be a Preliminary Review of CCF's project proposal under the Public Artwork Policy.
- Direct staff to process CCF's Project Proposal through a similar ad-hoc process as utilized for other artwork projects in the past.
- Provide other direction as desired.

PRINCIPAL PARTIES EXPECTED AT MEETING

Carpinteria Cultural Foundation representatives

ATTACHMENTS

None.

Staff contact:

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov



Signature



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Development of a City Naming Policy

STAFF RECOMMENDATION

Provide policy direction to staff regarding development of a City Naming Policy.

BACKGROUND

The City currently does not have a formal policy establishing procedures and criteria for naming or renaming City-owned facilities, parks, open space, buildings, amenities, or other public assets. As recent naming requests have come before the City Council, staff identified the need to develop a consistent policy to guide future naming and renaming decisions.

Naming and renaming of city assets is a matter of local ordinance or policy, and there currently are no rules on this topic. To address this need, staff researched naming policies adopted by California municipalities. While not all agencies have a standalone naming policy, some instead incorporate naming provisions into their donation or gift acceptance policies. Staff reviewed policies from several jurisdictions, including the Cities of San Diego, Alameda, Gardena, and Morro Bay. Although the policies vary in scope and approach, they generally establish consistent guidance regarding:

- Eligible facilities and assets;
- Naming criteria;
- Procedures for public requests;
- Public engagement;
- City Council authority; and
- Recognition of financial contributions.

Prior to preparing a draft Naming Policy for Council consideration, staff is seeking policy direction on several foundational issues that will shape the proposed policy, which would aim to provide clear, consistent criteria for naming and renaming decisions. The Council may also choose to not proceed with adoption of a formal policy. The City has

handled past requests, including the naming of the David Patrick Crooks Field, through Council approval.

DISCUSSION

The City currently does not have a comprehensive Naming Policy. Rather than asking the City Council to adopt a policy at this time, this agenda item is intended to obtain direction on several foundational policy decisions that will guide preparation of a draft Naming Policy for future consideration.

Staff's research found that naming policies adopted by other California municipalities generally address four core policy areas. These policy areas establish the framework for determining how naming and renaming requests are evaluated and processed. Staff is requesting City Council direction on each of these policy areas so that a draft Naming Policy can be prepared for future Council consideration.

The four policy areas are summarized in the table below:

Table 1. Summary of Policy Questions

Policy Question	Council Direction Requested
1. Eligible Assets	Determine which City-owned assets should be eligible for naming and whether existing assets should be eligible for renaming.
2. Naming Criteria	Determine the criteria that should govern honorary naming requests.
3. Donor Recognition	Determine whether naming rights should recognize significant financial contributions.
4. Request & Approval Process	Determine who may submit requests, required application materials, advisory body review, public participation, and final approval.

Each policy area is discussed in greater detail below.

Policy Question No. 1: City Assets Eligible for Naming or Renaming

One of the primary decisions in developing a Naming Policy is determining which City-owned assets should be eligible for naming or renaming. California agencies vary considerably in the scope of their policies. Some limit naming to parks and recreation facilities, while others apply their policies broadly to all City-owned buildings, facilities, open spaces, and amenities. The below table provides an example of the approach taken by several California cities:

City	Examples of Eligible Assets
San Diego	All City-owned assets, including parks, libraries, facilities, buildings, recreational amenities, and portions thereof
Alameda	Parks, buildings, libraries, City Hall, parking lots, streets, athletic facilities
Gardena	City facilities, parks, buildings, and rights-of-way
Morro Bay	Primarily parks and public buildings

In addition to determining which assets should be eligible for future naming, the City Council may also wish to consider whether currently named City assets should be eligible for renaming. Existing facilities such as Monte Vista Park, the Community Pool, El Carro Park, or other established City facilities may warrant different treatment than newly constructed facilities or unnamed amenities. For example, renaming a facility may require changing physical signage at the facility, re-printing brochures, pamphlets, and other public-facing materials with the new name, updating digital platforms, maps/directories, and emergency dispatch references, and undertaking some limited marketing to inform the public about the name change.

Some agencies discourage renaming except under limited circumstances, recognizing the historical significance and community identity associated with established facility names and potentially higher implementation costs than naming facilities. Renaming can impose costs, affect public memory, and generate community concern even when the proposed new name has merit. Other agencies allow renaming through the same process as naming new facilities, provided sufficient justification is demonstrated.

Council Decision Requested:

Council Decision	Options for Consideration
Which City-owned assets should be eligible for naming?	• All City-owned assets (e.g., parks, buildings, streets, open space, rights-of-way, public facilities, and other City-owned property). • Parks, buildings, facilities, and major public amenities (e.g., City Hall, the Library, the Community Pool, parks, sports fields, plazas, and similar public facilities). • Parks and recreation facilities only (e.g., parks, trails, the Community Pool, Veterans Memorial Building,

	Community Garden, dog park, sports fields, and other PRCS-managed facilities).
	• Other direction.
Should existing City-owned assets be eligible for renaming?	• Yes, using the same criteria as new naming requests. • Yes, but only under limited circumstances. • No. • Other direction.

Policy Question No.2: Naming Criteria

A second policy consideration is determining the criteria that should be used when evaluating naming requests. While each agency has developed its own approach, most policies recognize similar categories for honorary naming, including geographic location, historical significance, cultural importance, outstanding community service, significant local events, and major land or financial contributions.

Many agencies also establish eligibility standards when naming a facility after an individual. These standards help ensure that honorary naming recognizes individuals whose contributions have demonstrated lasting significance to the community rather than recent or temporary accomplishments. In addition, a policy would address conflicts of interest, termination rights of the City, and whether the City may remove a name if the honoree or donor later becomes associated with conduct inconsistent with City values.

Examples include:

City	Examples of Naming Criteria
Gardena	Individual deceased for at least one year
Alameda	Individual deceased for at least three years
Morro Bay	Individual deceased for at least two years
San Diego	Significant and lasting contribution to the community, City, State, or Nation

Council Decision Requested:

Council Decision	Options for Consideration
What criteria should qualify an honorary naming?	• Significant and lasting service • Historic or cultural significance • Demonstrated local impact • Donation of land

	• Significant financial contribution • Individual is deceased • Waiting period after death • Other direction
--	---

Policy Question No.3: Donor Recognition and Naming Rights

The final policy consideration is whether the City should permit naming rights in recognition of significant financial contributions.

Generally, agencies follow one of two approaches:

Option A: Honorary Naming Only. Under this approach, naming is reserved exclusively for honorary recognition based on factors such as community service, historical significance, geography, or cultural importance. Financial contributions alone would not qualify an individual or organization for naming recognition.

Option B: Honorary Naming and Donor Recognition. Alternatively, some agencies permit naming rights when a donor provides a significant public benefit. For example, the City of San Diego allows naming in recognition of major capital contributions, land donations, or long-term maintenance endowments while also limiting commercialization and maintaining City Council approval authority.

Should the City Council choose to allow donor naming opportunities, a future draft policy could establish minimum donation thresholds, eligible facilities, agreement terms, and any limitations on commercial or corporate naming.

Council Decision Requested:

Council Decision	Options for Consideration
Should the City permit donor naming?	• Limit naming to honorary recognition only. • Allow naming for significant financial contributions under defined criteria. • Allow naming only for donations of land or buildings. • Other direction.

Policy Question No.4: Naming Request and Approval Process

Another policy consideration is establishing a consistent process for initiating, reviewing, and approving naming or renaming requests. While all of the policies reviewed ultimately reserve final approval authority to the City Council, agencies differ regarding who may submit requests, the role of advisory bodies, and the level of public engagement required prior to Council consideration.

Several agencies allow requests to originate from members of the public, community organizations, City advisory bodies, City departments, or City Council. Many policies also require requests to include supporting documentation describing the proposed name, its relationship to the City asset, historical or community significance, and evidence of public support. Depending on the type of facility, requests may first be reviewed by the appropriate advisory body before being forwarded to the City Council with a recommendation.

Examples of review processes include:

City	Request Process
San Diego	Requests submitted to the appropriate department, reviewed by applicable boards or commissions, with final approval by the City Council for applicable naming actions.
Alameda	Requests reviewed by the appropriate Board or Commission, followed by final City Council approval. Renaming requests require an application and demonstrated community support.
Gardena	Requests may originate from City departments, commissions, civic organizations, members of the public, or the City Council, with City Council providing final approval.

Staff anticipates that a future Naming Policy could establish a standardized process identifying who may submit requests, the information required for consideration, the role of advisory bodies, opportunities for public input, and final approval by the City Council.

Council Decision Requested:

Council Decision	Options for Consideration
Who should be permitted to initiate a naming request?	• Any member of the public • Community organizations • Advisory bodies • City departments • City Council • Combination of the above • Other direction
What information should be required?	• Description of asset • Proposed name • Justification • Historical/supporting documentation • Evidence of community support

	• Justification for renaming, if applicable
What review process should occur before City Council consideration?	• Department review • Advisory body review, when applicable • Public notice and opportunity for community input • Direct Council consideration • Other direction

As discussed throughout this report, there are several policy decisions that will establish the framework for a future Naming Policy. Before preparing a draft policy, staff requests City Council provide direction on the scope of assets eligible for naming and renaming, the criteria for honorary naming, whether donor recognition through naming rights should be permitted, and the process for submitting, reviewing, and approving naming requests. The City Council's direction will guide preparation of a draft Naming Policy for future consideration.

POLICY CONSISTENCY

The establishment of a formal Naming Policy is consistent with City Council Primary Goal #1: Enhance Public Outreach, Education and Transparency.

FINANCIAL CONSIDERATIONS

No additional funding is requested. Staff time to prepare the report is included in the Adopted FY 2026-27 General Fund Budget.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

Naming and renaming city assets is a matter of local regulation, and a policy will provide certainty and clarity to naming requests. The City Attorney has reviewed this Staff Report and will be available to respond to questions.

OPTIONS

1. Provide staff with direction as requested for the various categories discussed.
2. Direct staff to not proceed with a policy at this time. Any naming requests would be handled on an ad hoc basis.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

None.

Staff contact:

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Signature

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Signature



CITY OF
CARPINTERIA

Naming Policy Workshop

July 27, 2026

Jeanette Gant, Director

Parks, Recreation & Community Services Department

Why a Policy?

- No formal naming policy
- Recent request highlight need
- Consistent criteria
- Improve transparency

Naming Policy Considerations

1

Eligible Assets

2

Naming Criteria

3

**Donor
Recognition**

4

**Request &
Approval Process**

Which City Assets should be eligible?

Which City-owned assets should be eligible for naming?

**All City-owned assets
e.g. parks, buildings,
streets, open space,
etc.**

**Parks, buildings,
facilities, and major
public amenities e.g.
City Hall, library, pool,
plazas, etc.**

**Parks and recreation
facilities only
e.g. parks, pool,
garden, dark park,
sports fields, & other
PRCS-managed
facilities.**

Other direction.

Which City Assets should be eligible?

Should existing City-owned assets be eligible for renaming?

**Yes, using the same
criteria as new
naming requests.**

**Yes, but only under
limited
circumstances.**

No.

Other direction

Naming Criteria

What criteria should qualify an honorary naming?

**Significant and lasting
service**

**Historic or cultural
significance**

**Demonstrated local
impact**

**Significant financial
contribution**

Individual is deceased

**Waiting period after
death**

Other direction

Donor Recognition and Naming Rights

Should the City permit donor naming?

**Limit naming to
honorary recognition
only.**

**Allow naming for
significant financial
contributions.**

**Allow naming only for
donations of land or
buildings.**

Other direction

Naming Request

Who should be permitted to initiate a naming request?

**Any member of the
public**

**Community
Organizations**

Advisory bodies

City departments

City Council

Combination

Other direction

Required Information

What information should be required at time of request?

Description of asset

Proposed name

Justification

Historical/supporting
documentation

Evidence of community
support

Justification for
renaming, if applicable

Other

Review Process

What review process should occur before City Council consideration?

Department review

**Advisory body review,
when applicable**

**Public notice and
opportunity for
community input**

**City Council
Consideration**

Other

Other Considerations for Policy Creation

What additional information should staff take into consideration when drafting a naming policy for Council review?



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Period 2 Department Reports for the Fiscal Year 2025/26 Budget

STAFF RECOMMENDATION

Receive and file Period 2 Department Reports for Fiscal Year 2025/26 Budget.

Sample Motion: I move to receive and file the Period 2 Department Reports for the Fiscal Year 2025/26 Budget.

BACKGROUND

On March 24, 2025, City Council adopted City Council Goals and Priorities for fiscal years 2025/26 and 2026/27 (FY 2025-2027)¹. The adopted City Council Goals and Priorities are listed below:

Goal numbers are used for reference only and do not reflect order of importance

Primary Goal #1

Enhance Public Outreach, Education, and Transparency

Priorities

- a. Strengthen communication and engagement tools, with an emphasis on reaching youth, seniors and the Spanish speaking community.
- b. Provide staff support and resources for City Council-led community outreach initiatives.
- c. Enhance partnerships with community organizations.

Primary Goal #2

Maintain a Small Beachside Town

Priorities

- a. Strengthen regional collaboration with the County and other regional agencies on planning and policy affecting the Carpinteria Valley and greater South Coast.

¹ https://carpinteria.granicus.com/MetaViewer.php?view_id=2&clip_id=1604&meta_id=102663

- b. Advance and sustain comprehensive long-range planning initiatives.
- c. Preserve neighborhood character and community livability, and address housing affordability.

Primary Goal #3

Enhance Quality of Life for Residents

Priorities

- a. Maintain and improve high-priority public infrastructure.
- b. Enhance existing and explore new recreational and community engagement opportunities.
- c. Improve pedestrian, bicycle, and ADA accessibility while enhancing mobility options for all residents.
- d. Uphold community standards through proactive education and compliance efforts.
- e. Invest in City staff and organizational excellence.
- f. Strengthen community institution collaboration.
- g. Support a balanced economy through a broad range of employment opportunities, business support strategies, and housing options for all income levels.

Primary Goal #4

Maintain the Fiscal Sustainability of the City

Priorities

- a. Explore ways to enhance and diversify revenue streams.
- b. Ensure efficient operations of the City.
- c. Drive cost recovery through targeted initiatives.

City Council Goals and Priorities serve as the basis for City staff's development of program goals and objectives. Other important considerations include available funding, staff capacity, technology and resources, and regulatory and legal constraints. Once developed, the goals and objectives are presented to City Council for approval as part of the budget adoption process. As the City utilizes a program-based budget, which allocates resources by program, all goals and objectives are categorized and located under the department and program where they occur.

In FY 2024/25, a quarterly reporting process was implemented to provide City Council and the public with regular updates on program progress, successes, and challenges, if any. With the adoption of the City's two-year budget on June 23, 2025, the reporting cadence was modified to reflect the extended budget cycle. Essentially, the public and Council will continue to receive four reports each budget cycle; however, each report will include progress reports for two quarters of activity, as shown below.

Period 1 – FY 26

- Quarter 1 (Q1): July 1 – September 30
- Quarter 2 (Q2): October 1 – December 31

Period 2 – FY 26

- Quarter 3 (Q3): January 1 – March 31
- Quarter 4 (Q4): April 1 – June 30

Period 3 – FY 27

- Quarter 1 (Q1): July 1 – September 30
- Quarter 2 (Q2): October 1 – December 31

Period 4 – FY 27

- Quarter 3 (Q3): January 1 – March 31
- Quarter 4 (Q4): April 1 – June 30

The reporting schedule shown above seeks to promote public transparency, while also balancing staff capacity, and allowing time for meaningful progress. In addition, regular reporting, aligned with the City's fiscal year, provides flexibility to City Council and staff to make strategic adjustments when unexpected challenges and/or opportunities arise.

On January 26, 2026, staff presented the Period 1 report to City Council. Overall, Period 2 reflects significant progress toward implementation of the FY 2025–2027 Strategic Plan. During the reporting period, departments advanced major capital improvement projects, implemented new technology and operational improvements, strengthened community outreach and partnerships, and continued efforts to maintain fiscal sustainability. The reporting period also included significant organizational transitions, particularly within the Public Works Department, while staff continued to deliver core services and advance City Council priorities.

The purpose of this agenda item is to present the City Council and public with Period 2 (January 1 – June 30) Department Reports for Fiscal Year 2025/26, and to receive feedback and direction from City Council as deemed appropriate.

DISCUSSION:

The Period 2 Reports for Fiscal Year 2025/26 provide a comprehensive overview of each department's goals, objectives, and progress during the period². For reference, report sections are listed and described below.

² This includes all work either started or completed during the period, but does not include previously completed work or work scheduled to begin in a future period.

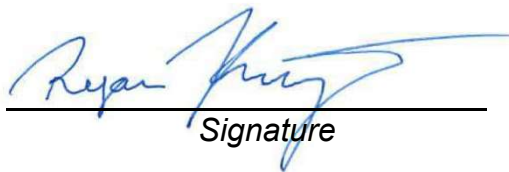
- **Department Overview:** This section delivers a high-level summary of major program activities and challenges, if any, over the reporting period.
- **Key Department Highlights:** This section includes three sub-sections highlighting: Major Milestones Achieved; Significant Challenges Encountered; and Community Engagement.
- **Upcoming Department Priorities:** A look ahead at major activities planned for Period 3 (July 1 – December 31).
- **Department Financial Summary:** This section includes a list of major expenditures over the period, if any, along with a general financial overview, which may include any significant budget adjustments and/or challenges. A department budget table is also included to reflect any changes made over the reporting period (e.g., City Council appropriation, transfers).

One significant issue noted during the previous fiscal year, was that the City's commitment to outreach, education, and transparency required significant budgeting of staff time. This commitment resulted in numerous improvements including the State of the City event, town halls, additional outreach, creation of Frequently Asked Questions (FAQ) pages, and more. However, some unintended impacts included a reduction in staff capacity to manage multiple work efforts. For this reason, the City remains hyper-focused on strategic prioritization (i.e., "If everything is a priority, nothing is a priority") and efficiency through leverage of existing and new technology.

ATTACHMENTS

Attachment A: Period 2 Department Reports for the Fiscal Year 2025/26 Budget

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Signature

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Signature

ATTACHMENT A

Period 2 Department Reports for the Fiscal Year 2025/26 Budget



CITY OF CARPINTERIA

*General Government
Strategic Plan Period Report No. 2*

Department Summary

During this reporting period, the General Government Department focused on strengthening organizational effectiveness, modernizing administrative systems, advancing fiscal sustainability initiatives, enhancing emergency preparedness and risk management, and expanding community outreach and transparency. Significant accomplishments included implementation of the CivicPlus agenda management system, advancement of the Microsoft 365 migration, selection of a consultant to conduct the citywide Classification, Compensation, and Organizational Assessment Study, adoption of several key administrative policies, and continued implementation of human resources improvements. Equity Praxis Group completed community engagement, an organizational assessment, and leadership development planning to support future organizational improvements and equitable service delivery. Staff also completed implementation of the City's e-conveyance education and enforcement strategy through adoption of updated Municipal Code regulations, execution of an agreement with MOVE Santa Barbara County to administer the youth diversion program, and coordination with the Carpinteria Unified School District and Santa Barbara County Sheriff's Office. To advance the City Council's fiscal sustainability goals, staff completed a comprehensive revenue analysis with HdL Companies, prepared the necessary ballot materials and public education program for a local Transactions and Use Tax measure, supported City Council's placement of the measure on the November 3, 2026 General Municipal Election ballot, and completed Proposition 218 proceedings for proposed assessment district rate adjustments. Emergency operations and risk management efforts continued through implementation of the Workplace Violence Prevention Plan, Cal/OSHA compliance initiatives, strengthened contractual risk transfer procedures, continued support for CERT and ReadySBC emergency preparedness programs, administration of the Community Services Support Grant Program, and execution of a five-year agreement for Santa Barbara County 2-1-1 services.

Key Department Highlights

Major Milestones Achieved:

- Successfully launched the new CivicPlus agenda management software, debuting for City Council and advisory commission agendas in early Q2.
- Completed the Request for Proposals (RFP) process and consultant selection for the citywide Classification, Compensation, and Organizational Assessment Study.
- Executed a 5-year agreement with Santa Barbara County Social Services to formalize the 2-1-1 hotline partnership and successfully facilitated and closed out the FY 25/26 Community Services Support Grants program.
- Developed and secured City Council adoption of the City's Administrative Policies Framework, establishing a standardized process for the development, review, and maintenance of City policies.
- Completed an analytical review with a CJPIA consultant to establish a multi-phase implementation timeline for updated municipal personnel rules.



CITY OF CARPINTERIA

General Government Strategic Plan Period Report No. 2

- Completed and presented a comprehensive revenue analysis with HdL Companies, developed ballot materials and a public education strategy, and secured City Council approval to place a local Transactions and Use Tax measure on the November 3, 2026 General Municipal Election ballot.
- Completed Proposition 218 proceedings for the Landscape Maintenance District and Coastal Berm Assessment District, including final engineer's reports, public hearings, and property owner ballot tabulation.
- Completed implementation of the City's e-conveyance education and enforcement strategy, including adoption of updated Municipal Code regulations, execution of an agreement with MOVE Santa Barbara County to administer the youth diversion program, and coordination with the Carpinteria Unified School District and Santa Barbara County Sheriff's Office.
- Submitted an Encampment Resolution Funding grant application in partnership with Dignity Moves to support future supportive housing development opportunities.

Significant Challenges Encountered:

- While the core e-conveyance education and enforcement framework was established, presenting the municipal code amendment to Council was shifted to allow additional time for inter-agency coordination and educational component confirmations.
- Initiation of the comprehensive, standalone Communications Strategy remains on hold due to competing administrative priorities and limited staff capacity.
- Ongoing macroeconomic pressures and state/federal budget shifts continue to constrain available external grant funding for large public infrastructure projects.

Community Engagement:

- Conducted extensive public outreach and education in support of the Assessment Districts and proposed local Transactions and Use Tax measure, including a community town hall, targeted stakeholder engagement, development of public education materials, and ongoing collaboration with CliffordMoss to increase community awareness.
- Facilitated ongoing discussions and preliminary planning regarding community service outreach initiatives to gauge local interest and non-profit needs.
- Sustained bilingual public messaging and outreach in alignment with regional channels (ReadySBC) and maintained community emergency response awareness and CERT support.
- Monitored and managed the 30-day public comment window (May 7 – June 5, 2026) for the Environmental Review of the City's General Plan Update.
- Hosted and coordinated regional professional networking events, including the MMASC Region 1 event at the Santa Barbara Public Market in March 2026.

Upcoming Department Priorities

- Initiate Phase 1 of the city-wide Classification, Compensation, and Organizational Assessment Study alongside the selected consulting firm.



CITY OF CARPINTERIA

General Government Strategic Plan Period Report No. 2

- Complete implementation of the e-conveyance education and enforcement program, including launch of the youth diversion program, public education, and coordinated enforcement activities.
- Finalize educational materials and present the updated e-conveyance ordinance and enforcement guidelines to the City Council.
- Begin preliminary drafting for the City Council Legislative Policy Platform target ahead of FY 27 Q2 adoption goals.

Department Financial Summary

Major Period Expenditures:

- Classification, Compensation & Organizational Assessment Study contract cost: \$48,500
- Completion of FY 25/26 grant allocations and program disbursements: ~\$100,000
- Emergency Operations Plan: ~\$100,000

Financial Overview:

- The General Government Department continues to work with all City departments on cost-recovery efforts, such as facility rental fees, licenses and permits, and potential updates to assessment districts. With a decreasing available fund balance and increasing expenses (e.g., public safety, construction, insurance), subsidies from the City's General Fund are not sustainable long-term. Long-term fiscal sustainability will require additional ongoing revenue sources that keep pace with increasing service demands, inflation, and infrastructure investment needs.

	Original Budget	Current Budget	Fiscal Activity	Budget Remaining	Percentage Remaining
Revenue					
41 - Taxes	\$ 122,800	\$ 122,800	\$ 92,426	\$ 30,374	25%
43 - Intergovernmental	175,000	201,550	201,537	13	0%
44 - Fines & Forfeitures	400	500	200	300	60%
45 - Charges for Services	1,700	3,100	2,883	217	7%
46 - Interest	600	850	708	142	17%
47 - Special Assessments	15,500	15,200	14,542	658	4%
48 - Miscellaneous Revenue	10,000	10,000	8,054	1,946	19%
Revenue Total:	\$ 326,000	\$ 354,000	\$ 320,349	\$ 33,651	10%
Expenditure					
51 - Personnel Services	\$ 2,171,850	\$ 2,183,500	\$ 2,162,855	\$ 20,645	1%
52 - Professional Services	7,895,700	8,354,200	7,988,218	365,982	4%
53 - Contract Services	33,200	29,750	23,251	6,499	22%
54 - Utilities	1,400	1,100	1,272	(172)	-16%
55 - Other Operating Expenses	866,200	821,950	762,030	59,920	7%
56 - Non-Operating Expenses	184,500	194,500	153,074	41,426	21%
Expenditure Total:	\$ 11,152,850	\$ 11,585,000	\$ 11,090,701	\$ 494,299	4%

* Preliminary – Fiscal Year Close in Progress



CITY OF CARPINTERIA

*Administrative Services
Strategic Plan Report No.2*

Department Summary

During Period 2, Administrative Services continued advancing key initiatives to strengthen financial management, improve internal controls, modernize administrative processes, and enhance organizational efficiency. Major accomplishments included implementation of an electronic bid management platform, adoption of a comprehensive Capital Asset Policy, acquisition of a contract management system, advancement of the City's Grant Management Policy, and development of technology solutions to improve financial operations. Staff also continued investing in professional development to strengthen expertise in municipal finance, procurement, treasury management, technology, and cybersecurity.

Staff continued to invest in professional development by attending the California Society of Municipal Finance Officers (CSMFO) Chapter Meeting and Annual Conference, the California Association of Public Procurement Officials (CAPPO) Conference, the Tyler Technologies Conference, and the California Municipal Treasurers Association (CMTA) Conference. These training opportunities expanded staff expertise in municipal finance, treasury management, procurement, technology, and cybersecurity while supporting the implementation of best practices and knowledge sharing throughout the department.

The department made significant progress in strengthening internal operations through the implementation of new policies, procedures, and technology solutions. During the reporting period, the City implemented an electronic bid management platform to streamline procurement activities, standardize bid solicitations and vendor communications, improve document management, increase transparency, and reduce administrative workload associated with formal procurement processes. In addition, the City adopted a comprehensive Capital Asset Policy, developed a GovWell cash receipting upload template, and acquired a contract management system to improve contract oversight. Together, these initiatives strengthen internal controls, improve operational efficiency, reduce manual processes, and enhance financial accountability.

Progress also continued on the development of a comprehensive Grant Management Policy. Staff completed interim internal procedures establishing documentation responsibilities for grant administration and began drafting the formal policy, which will establish standardized roles, responsibilities, internal controls, and timelines for managing grants throughout the grant lifecycle.

Preliminary planning and project scoping for the Office 365 migration were completed during the reporting period. Implementation has been rescheduled to FY 2027 to allow staff to focus on higher-priority operational initiatives, with consultant procurement anticipated during the next fiscal year.

Key Department Highlights

Major Milestones Achieved:

- Continued Professional Development: Staff attended the California Society of Municipal Finance Officers (CSMFO) Chapter Meeting and Annual Conference, California Association of Public Procurement Officials (CAPPO) Conference, Tyler Technologies Conference, and California Municipal Treasurers Association



CITY OF CARPINTERIA

Administrative Services Strategic Plan Report No.2

(CMTA) Conference, expanding expertise in municipal finance, treasury management, procurement, technology, and cybersecurity while supporting knowledge sharing across the department.

- **Grant Management Policy Development:** Interim internal procedures were completed to establish consistent grant documentation responsibilities, and staff began drafting a comprehensive Grant Management Policy to formalize grant administration roles, responsibilities, internal controls, and timelines.
- **Operational Process Improvements:** The City implemented a comprehensive Capital Asset Policy, electronic bid management platform, and GovWell cash receipting upload template. These initiatives strengthened internal controls, streamlined procurement and payment processing, improved transparency and document management, reduced manual data entry, and enhanced financial accountability.
- **Contract Management System Acquired:** The City procured a contract management system that is currently being configured for implementation. Once deployed, the system will centralize contract records, automate expiration notifications, and improve contract oversight across departments.
- **Office 365 Migration Timeline Revised:** Preliminary planning and project scoping for the Office 365 migration were completed; however, implementation was deferred to FY 2027 due to competing operational priorities and staffing constraints. Consultant procurement will begin in the next fiscal year to support implementation.

Significant Challenges Encountered:

- **Staffing Transition and Knowledge Transfer:** During the reporting period, the department experienced the retirement of the Accounting Specialist, requiring the transition of critical accounts payable and administrative functions to a new employee. Although a one-week overlap period was provided to facilitate knowledge transfer, the new employee entered the position without prior experience in government accounting. As a result, additional training, supervision, and cross-training of existing staff have been necessary to ensure continuity of operations while maintaining daily financial responsibilities and year-end activities.

Community Engagement:

- **FY 2025/26 Mid-Year Budget Review:** Presented the FY 2025/26 Mid-Year Budget Review to the Finance/Budget Committee and City Council, providing updated revenue and expenditure projections, fund balance estimates, and recommendations to ensure the City's financial plan remained aligned with current fiscal conditions.
- **FY 2026/27 Mid-Cycle Budget Update:** Completed and presented the FY 2026/27 Mid-Cycle Budget Update, incorporating revised revenue forecasts, expenditure adjustments, and appropriations to address changing operational needs while maintaining the City's long-term fiscal stability.



CITY OF CARPINTERIA

Administrative Services Strategic Plan Report No.2

- **Assessment District and Transaction Use Tax Outreach Support:** Provided support for financial analysis, coordination, and administrative support for assessment district and transaction use tax outreach efforts, assisting with public communication, data preparation, and evaluation of potential revenue impacts.

Upcoming Department Priorities

- **Develop and Implement Five-Year Financial Plan:** Procure and execute a contract with a qualified financial planning consultant by Q2, FY 2027, to support the development of the City's FY 2027–2032 Five-Year Financial Plan. Staff will work collaboratively with the consultant, departments, and City Council to develop financial projections, evaluate long-term fiscal sustainability, and complete City Council adoption of the plan by Q3, FY 2027.
- **Complete Grant Management Policy Development:** Finalize the comprehensive Grant Management Policy, incorporating defined roles, responsibilities, internal controls, and timelines for grant administration. Staff will complete internal review and present the policy for City Council adoption by Q2, FY 2027.
- **Office 365 Migration Implementation:** Continue advancing the Office 365 migration project through consultant procurement, implementation planning, and execution of the migration strategy. Staff will initiate the migration process in FY 2027, complete the transition of City users and data, provide staff training on Office 365 tools, and begin the phased decommissioning of legacy systems.

Department Financial Summary

Major Expenditures:

- No major expenditures to report. Overall expenditures are within normal operating levels and consistent with the adopted budget, with no items exceeding budgeted appropriations.

Financial Overview:

- **Revenue Performance:** As of June 30, 2026, revenues totaled \$95,558, representing 96% of the current budget of \$99,700, with \$4,142 remaining (4%).
- **Expenditure Performance:** Expenditures totaled \$1,425,514, representing 92% of the current budget of \$1,548,250, with \$122,736 remaining (8%).
- **Budget Status:** Overall expenditures remain within adopted budget appropriations, with no significant budget overruns identified.
- **Year-End Adjustments Pending:** Fiscal activity remains subject to change as remaining invoices are processed, accruals are recorded, and final year-end adjustments are completed.



CITY OF CARPINTERIA

Administrative Services Strategic Plan Report No.2

	Original Budget	Current Budget	Fiscal Activity	Budget Remaining	Percentage Remaining
Revenue					
42 - License & Permits	\$ 12,000	\$ 12,000	\$ 10,978	\$ 1,022	9%
44 - Fines & Forfeitures	9,000	20,000	19,387	613	3%
45 - Charges for Services	56,200	67,700	65,192	2,508	4%
Revenue Total:	\$ 77,200	\$ 99,700	\$ 95,558	\$ 4,142	4%
Expenditure					
51 - Personnel Services	\$ 808,100	\$ 809,250	\$ 788,974	\$ 20,276	3%
52 - Professional Services	252,800	233,250	171,797	61,453	26%
53 - Contract Services	227,150	197,000	176,897	20,103	10%
54 - Utilities	326,400	211,350	207,554	3,796	2%
55 - Other Operating Expenses	95,750	97,400	80,292	17,108	18%
Expenditure Total:	\$ 1,710,200	\$ 1,548,250	\$ 1,425,514	\$ 122,736	8%

* Preliminary – Fiscal Year Close in Progress



CITY OF CARPINTERIA

*Community Development
Strategic Plan Report No. 2*

Department Summary

During Period 2, the Community Development Department continued advancing key planning, permitting, housing, and long-range planning initiatives while responding to a higher-than-normal volume of large and complex development applications. Significant accomplishments included executing the agreement for the City's new GovWell online permitting platform, integrating payment and citation collection with Data Ticket, improving planning application requirements to streamline project review, advancing the multi-year General Plan/Coastal Land Use Plan Update, and supporting additional housing opportunities through ordinance updates and formation of the Affordable Housing Subcommittee. The increased workload associated with current planning activities required staff to reprioritize departmental resources, delaying progress on several advanced planning initiatives originally scheduled for the reporting period. Despite these challenges, the Department continued making meaningful progress toward improving operational efficiency, enhancing customer service, and advancing long-term planning efforts that support the City's future growth and housing objectives.

Key Department Highlights

Major Milestones Achieved:

- Completed the soft launch and beta testing of the GovWell online permitting platform in preparation for public implementation.
- Recommenced monthly IDAG meetings
- Completed Notice of Preparation / Scoping for General Plan/Coastal Land Use Plan EIR
- Completed and published an updated planning application checklist to improve application quality and review efficiency.
- Submitted an Encampment Resolution Funding grant application in partnership with Dignity Moves to support future supportive housing development opportunities.

Significant Challenges Encountered:

- Higher than normal workload related to large, complex development projects has required re-allocation of CDD staff resources to current planning projects, causing delays in pending advanced planning work products and other departmental goals/objectives
- Building Official vacancy

Community Engagement:

- Conducted a weeklong public education campaign on the Carpinteria Bluffs to promote compliance with dog leash requirements and protect environmentally sensitive habitat.
- Public scoping meeting on General Plan Update EIR



CITY OF CARPINTERIA

Community Development Strategic Plan Report No. 2

- Associate Planner Megan Musolf appeared as a guest lecturer in UCSB Environmental Studies planning course re: CA Coastal Act
- Fair Housing Month Proclamation in April

Upcoming Department Priorities

- Public launch of new online permitting platform in coordination with GovWell
- Release Request for Proposals for building permit fee study
- Finalize and adopt Code Compliance Office Safety Standards policy
- Successfully recruit and fill Building Official vacancy
- Acquire online dog licensing software
- Complete meaningful progress on priority advanced planning initiatives: 1.) Initiate Environmental Impact Report (EIR) process for General Plan/Coastal Plan Update; 2.) Work towards adoption of key housing legislation, including Accessory Dwelling Units (ADU) and Density Bonus ordinance updates, and Special Needs/Supportive Housing Ordinance

Department Financial Summary

Major Period Expenditures:

- No major expenditures to report. Overall expenditures are within normal operating levels and consistent with the adopted budget, with no items exceeding budgeted appropriations.

Financial Overview:

- Department revenues exceeded original budget projections by approximately 60 percent due to higher-than-anticipated permitting and development activity.
- Modest cost savings realized related to personnel and professional services



CITY OF CARPINTERIA

*Community Development
Strategic Plan Report No. 2*

	Original Budget	Current Budget	Fiscal Activity	Budget Remaining	Percentage Remaining
Revenue					
42 - License & Permits	\$ 248,300	\$ 355,300	\$ 384,496	\$ (29,196)	-8%
43 - Intergovernmental	270,000	145,500	63,166	82,334	57%
44 - Fines & Forfeitures	79,000	138,000	187,011	(49,011)	-36%
45 - Charges for Services	374,000	770,800	806,770	(35,970)	-5%
46 - Interest	9,000	60,650	57,572	3,078	5%
48 - Miscellaneous Revenue	6,000	81,050	81,847	(797)	-1%
Revenue Total:	\$ 986,300	\$ 1,551,300	\$ 1,580,862	\$ (29,562)	-2%
Expenditure					
51 - Personnel Services	\$ 1,682,150	\$ 1,682,150	\$ 1,603,477	\$ 78,673	5%
52 - Professional Services	556,450	371,450	292,585	78,865.35	21%
54 - Utilities	1,450	1,250	1,195	55.44	4%
55 - Other Operating Expenses	44,550	30,000	18,063	11,936.92	40%
Expenditure Total:	\$ 2,284,600	\$ 2,084,850	\$ 1,915,320	\$ 169,530	8%

* Preliminary – Fiscal Year Close in Progress



CITY OF CARPINTERIA

*Public Works Department
Strategic Plan Report No. 2*

Department Summary

During Period 2, the Public Works Department continued advancing strategic initiatives across administration, sustainability, capital improvements, and public engagement while maintaining essential City services. The Department strengthened operational efficiency by finalizing an on-call emergency response and hazardous waste services agreement that provides more predictable pricing and reduces the City's exposure to fluctuating emergency response costs, completing a competitive solicitation for on-call project management support to increase capacity and maintain project schedules, and evaluating the transition of janitorial and landscape maintenance services to in-house operations. While the analysis identified potential long-term cost savings, staff concluded that continuing contracted services is the most prudent approach at this time while a comprehensive implementation strategy is developed.

Public outreach and sustainability efforts continued to expand through extensive bilingual education and community engagement. Staff produced educational materials, social media content, website updates, and outreach resources supporting stormwater pollution prevention, recycling and organics collection, hazardous waste disposal, and implementation of the City's Single-Use Plastic Ordinance. Outreach included Spanish-language presentations, business engagement, continued partnership with the Promotores Network, and participation in numerous community events promoting environmental stewardship, including Carpinteria Beautiful Creek Cleanups, Household Hazardous Waste Day, the second annual Fix-It Fair, CycleMAYnia, Earth Day activities, AgeWell presentations, compost education initiatives, and programming at the Community Garden. The Department also advanced regional environmental initiatives through continued coordination on the Community Hazardous Waste Collection Center program and began planning for Creek Week 2026 in partnership with local organizations.

The Department continued advancing long-term capital planning by presenting Mid-Year and Mid-Cycle Capital Improvement Program updates to the City Council and initiating development of the City's next Five-Year Capital Improvement Program. Public engagement workshops with City leadership, stakeholders, and the community are anticipated to begin in Fall 2026 to help establish future capital investment priorities.

Staff also pursued innovative strategies to reduce pavement rehabilitation costs through regional partnerships with neighboring agencies and evaluated opportunities for collaborative contracting to improve efficiency and reduce construction costs. Although one shared contracting opportunity was ultimately not feasible, these efforts strengthened regional coordination and established a foundation for future cooperative projects.

Finally, the Department continued pursuing external funding opportunities by submitting a \$1.42 million Safe Streets and Roads for All grant application to improve pedestrian and bicycle safety at four major intersections throughout the City.



CITY OF CARPINTERIA

*Public Works Department
Strategic Plan Report No. 2*

Key Department Highlights

Major Milestones Achieved:

- Completed the Linden Avenue Improvement Project, delivering roadway, pedestrian, accessibility, and drainage improvements that enhance safety, mobility, and infrastructure reliability.
- Executed a Cooperative Agreement with Santa Barbara County Association of Governments providing \$198,900 in alternative funding for the Franklin Creek Trail Project, reducing reliance on discretionary City funding.
- Expanded environmental education and outreach through bilingual public education campaigns, composting and recycling education, and community events promoting landfill diversion, sustainable transportation, and environmental stewardship. Partnerships with Carpinteria Beautiful, MOVE Santa Barbara County, SBCAG, the Parks, Recreation and Community Services Department, and the Promotores Network expanded the reach and cultural relevance of these efforts.

Significant Challenges Encountered:

- External regulatory and process delays: In Period 1, enrollment in the Community Hazardous Waste Collection Center was delayed due to concerns raised by the University of California, Santa Barbara (UCSB) following review of the Center's original Environmental Impact Report (EIR) under the California Environmental Quality Act (CEQA). Santa Barbara County's Resource Recovery and Waste Management Division has since finalized Fiscal Year 2024–25 data confirming alignment with the original EIR, which addressed UCSB's concerns. In Period 2, a draft MOU was circulated for review and is expected to be fully executed in Period 3.

Community Engagement:

- Held the City's annual Household Goods & Hazardous Waste Collection Day, serving 335 households through 446 vehicle drop-offs and safely collecting 22.66 tons of household goods and hazardous waste for proper disposal.
- Hosted the 2nd annual Fix-It Fair to promote waste reduction and sustainable repair practices, supported by 17 volunteers and serving 100 participants, resulting in 101 repairs or diagnoses and diverting 700lbs from landfills.
- Hosted the CycleMAYnia: Carp Family Ride, engaging 50 riders in a 5+ mile community bike ride that promoted bike safety and community connection through collaboration with local agencies, businesses, and organizations.



CITY OF CARPINTERIA

Public Works Department Strategic Plan Report No. 2

- Increased outreach to the Spanish-speaking community by providing bilingual outreach materials and partnering with the Promotores Network to deliver in-person education on recycling, organics, and hazardous waste.
- Participated in National Public Works Week in partnership with AgeWell, promoting public awareness and appreciation of the essential services provided by Public Works.

Upcoming Department Priorities

Administration / Capital Improvement Program:

- Complete construction of the Franklin Creek Trail Improvements Project, delivering a key active transportation improvement for the community.
- Initiate development of the City's next Five-Year Capital Improvement Program (CIP), engaging City leadership, stakeholder groups, and the public through a series of workshops and special meetings beginning in Fall 2026 to establish project priorities and guide preparation of the next CIP.
- Continue advancing the City's capital improvement projects while pursuing external funding opportunities to maximize investment in critical infrastructure.

Sustainability and Environment Division

- Continue hosting community events focused on sustainability, including Creek Week and the annual Pumpkin Smash.
- Collaborate with the Parks, Recreation, and Community Services Department on events and outreach.
- Continue tracking outreach outcomes and develop a standardized feedback and evaluation protocol to measure effectiveness and inform future efforts.
- Develop and maintain a volunteer database to support communication about volunteer opportunities and upcoming events.
- Continue monitoring stormwater permit updates and State and Regional Water Quality Control Board requirements related to implementation of a Trash Implementation Plan.
- Evaluate the feasibility of implementing the Council Strategic Plan goal to develop 100% energy sustainable and resilient City facilities in light of reduced federal funding opportunities, organizational capacity, and the overall scope of the initiative. If appropriate, return to City Council during Period 3 reporting with recommended revisions to the goal and performance measure that reflect current conditions and establish achievable, measurable outcomes.



CITY OF CARPINTERIA

*Public Works Department
Strategic Plan Report No. 2*

Department Financial Summary

Major Expenditures:

- Procurement of 28 solid waste receptacles (refuse/recycle combination type) for \$85,000.

Financial Overview:

- Railroad Support Services (\$30k): Eliminates subject matter expert support for railroad-related issues
- Pedestrian Bridge Inspections (\$50k): Routine inspections deferred, delaying identification of maintenance needs
- Storm Drain Master Plan (\$50k): Update of the Master Plan deferred, resulting in continued reliance on outdated data
- Irrigation Repairs (\$17k): Reduced funding constrains the Department's ability to complete repairs as needed, potentially impacting public landscaping and irrigation system reliability.

	Original Budget	Current Budget	Fiscal Activity	Budget Remaining	Percentage Remaining
Revenue					
41 - Taxes	\$ 419,650	\$ 419,650	\$ 422,677	\$ (3,027)	-1%
42 - Licenses & Permits	21,800	36,800	35,955	845	2%
43 - Intergovernmental	8,903,100	6,122,500	2,383,446	3,739,054	61%
44 - Fines & Forfeitures	1,100	1,950	2,432	(482)	-25%
45 - Charges for Services	647,250	801,500	607,881	193,619	24%
46 - Interest	16,200	55,450	47,487	7,963	14%
47 - Special Assessments	220,400	220,400	219,572	828	0%
48 - Miscellaneous Revenue	55,500	116,400	87,889	28,511	24%
Revenue Total:	\$10,285,000	\$ 7,774,650	\$ 3,807,339	\$ 3,967,311	51%
Expenditure					
51 - Personnel Services	\$ 2,172,250	\$ 2,230,650	\$ 1,861,746	\$ 368,904	17%
52 - Professional Services	365,000	183,950	151,137	32,813	18%
53 - Contract Services	1,408,200	1,272,550	1,101,160	171,390	13%
54 - Utilities	220,550	482,500	476,416	6,084	1%
55 - Other Operating Expenses	611,550	455,250	428,728	26,522	6%
57 - Capital Outlay	8,284,500	6,269,150	2,216,006	4,053,144	65%
Expenditure Total:	\$13,062,050	\$10,894,050	\$ 6,235,194	\$ 4,658,856	43%

* Preliminary – Fiscal Year Close in Progress



CITY OF CARPINTERIA

*Parks, Recreation & Community Services
Strategic Plan Report No. 2*

Department Summary

During Period 2, the Parks, Recreation, and Community Services Department continued advancing City Council goals through expanded community engagement, strengthened partnerships, improved access to services, and strategic planning efforts across all divisions.

The Department advanced several strategic initiatives focused on community engagement, organizational planning, and establishing frameworks to support future partnerships and funding opportunities. Staff completed community surveys for AgeWell and the Community Garden to inform future program improvements, expanded Community Garden programming through educational workshops and partnerships, adopted the City's Donation Policy, advanced development of Sponsorship and Naming Policies, and initiated planning for the Rincon Bluffs III Open Space project.

The Carpinteria Community Library continued implementation of its Three-Year Strategic Plan while expanding inclusive programming, community partnerships, and bilingual outreach efforts. Staff maintained consistent communications through social media, MessageBee, and the City's newsletter to increase awareness of library services, programs, and resources available to the community. Partnerships with local schools, community organizations, and Latino-serving agencies continued to strengthen programming opportunities for children, families, seniors, students, and Spanish-speaking residents. Expanded Spanish-language computer classes and bilingual literacy initiatives supported increased accessibility and engagement among diverse community members. The Library also participated in the California State Library's "Every Story Counts" community engagement initiative, gathering additional community input to better understand resident needs and inform future service delivery.

The Community Pool continued advancing capital improvement planning, fundraising efforts, and equitable access to aquatic programming. The Community Pool Renovation Project secured approximately \$373,000 in philanthropic funding, establishing a strong foundation for future fundraising efforts once updated project cost estimates are finalized. Aquatics programming continued to demonstrate strong community demand, with Sunday swim lessons exceeding enrollment goals and averaging approximately 86% enrollment while maintaining access to lap swimming and recreational use. Staff also advanced development of the Youth Aquatics Scholarship Program by drafting a scholarship policy, securing initial grant funding, and beginning coordination with community partners to expand access to swim lessons and Junior Lifeguard programming for youth who may otherwise face financial barriers (Goals #1 and #3).

Ocean Beach Services continued expanding access to ocean recreation opportunities through partnerships, grant-funded programming, and instruction. Supported by the Division of Boating and Waterways Grant, no-cost ocean recreation programming was established with Girls Inc. for Summer 2026, while public kayak, surf,



CITY OF CARPINTERIA

Parks, Recreation & Community Services Strategic Plan Report No. 2

and stand-up paddleboard lessons and equipment rentals were offered throughout the summer season. These efforts support the Department's ongoing commitment to equitable access, youth development, and community wellness through recreation opportunities.

Key Department Highlights

Major Milestones Achieved:

- AgeWell expanded its partnership with Carpinteria Children's Project's Abuelos program, providing monthly social, educational, and resource-based programming for Spanish-speaking older adults.
- AgeWell completed its annual community survey, receiving 120 member responses and 12 volunteer responses to help guide future programming and service improvements.
- Community Garden completed its annual community survey, receiving 69 responses to help inform future programming and operations.
- Community Garden hosted two educational workshops, three community events, and multiple guided tours for local schools and community groups.
- AgeWell, Community Garden, and Park & Facility Rentals translated all program applications and forms into Spanish to improve accessibility and equitable access to City services.
- Community Garden established new partnerships with Mesa Harmony Garden, Melissa's Bees, Girls Inc. of Carpinteria, and the Carpinteria Arts Center.
- Expanded aquatic programming through the launch of kayaking, stand-up paddleboarding, surfing classes, Carp Beach Nights open-water swimming, and expanded swim lesson offerings during the Spring and Summer 2026 seasons.
- Carpinteria Aquatics Club participated in six competitive swim meets during the reporting period.
- Aquatics successfully recruited more than 70 seasonal pool and beach lifeguard staff for the 2026 summer season.
- The Library participated in the California State Library's Every Story Counts initiative, earning a 92.65% community approval rating.
- The Library expanded community partnerships and secured three competitive grants to support innovative programming and broaden access to library services.
- Secured approximately \$373,000 in philanthropic funding to support the Community Pool Renovation Project, establishing a strong foundation for future fundraising efforts and project implementation.



CITY OF CARPINTERIA

*Parks, Recreation & Community Services
Strategic Plan Report No. 2*

Significant Challenges Encountered:

- Difficulty recruiting part-time employees required full-time staff to provide operational coverage, reducing their capacity to advance other departmental priorities.

Community Engagement:

- City Hall Rec Leader Abby Garcia participated in the Carpinteria Children's Project's "Dia Del Niño" Event in April 2026.
- AgeWell's annual social dance welcomed more than 120 community members for an evening of connection, music, and dancing at the Veterans Memorial Hall.
- AgeWell Program Coordinator Jena Jenkins presented at National Council on Aging Conference in May 2026. The presentation, "From Isolation to Connection: Programming Specialized for Aging Men," helped participants learn actionable approaches to improve mental health, increase participation and foster stronger social connections among older men in community and organizational settings.
- Staff supported the annual Katie Roberts Bluffs Day in April 2026.
- Community Garden participated in Carpinteria Art Center's first annual Carpinteria eARTh Day event.
- Community Garden Coordinator Ruby Wedbush led a sustainability activity at the annual Fix-It-Fair.
- AgeWell and Community Garden participated in CycleMAYnia.
- Aquatics continued its partnership with the Carpinteria-Summerland Fire Protection District to support Beach Lifeguard training.
- Aquatics advanced development of a swim lesson scholarship program in partnership with local community organizations and schools.
- The Library expanded community outreach through youth, teen, adult, and bilingual programming, strengthening lifelong learning opportunities and community connections.

Upcoming Department Priorities

Administration

- Utilize Community Garden and AgeWell survey feedback and data to inform administrative and programmatic improvements.
- Begin implementation of the City's new Donation Policy, including staff training and outreach.
- Launch bilingual customer satisfaction surveys to improve data-driven decision making.
- Continue creation of the Sponsorship and Naming Policy and related Council direction.



CITY OF CARPINTERIA

Parks, Recreation & Community Services Strategic Plan Report No. 2

- Advance planning for Rincon Bluffs III Open Space, including consultant selection and funding strategy.

Library Services

- Continue implementation of the Library's Three-Year Strategic Plan.
- Expand Spanish-language programming and outreach to underserved community members.
- Increase community awareness through enhanced marketing, newsletters, and partnerships.
- Continue improving operational efficiency while maintaining high-quality customer service despite staffing and budget constraints.
- Grow teen, family, and lifelong learning programming.

Aquatics

- Launch the Community Pool fundraising campaign following completion of updated project cost estimates.
- Implement the new Aquatics Scholarship Program to increase equitable access.
- Continue planning and design for the Community Pool Renovation Project.
- Expand swim lesson and aquatic recreation opportunities.
- Continue pursuing grant and philanthropic funding opportunities.

Ocean Beach Services

- Launch the Division of Boating & Waterways-funded kayaking program with Carpinteria Unified School District.
- Continue expanding kayak, surf, and stand-up paddleboard programming.
- Evaluate program participation and explore additional recreation opportunities.

Department Financial Summary

Major Expenditures:

- None.

Financial Overview:

- Increased revenue due to a number of factors including facility rental fee increases beginning July 1, 2025



CITY OF CARPINTERIA

*Parks, Recreation & Community Services
Strategic Plan Report No. 2*

	Original Budget	Current Budget	Fiscal Activity	Budget Remaining	Percentage Remaining
Revenue					
42 - License & Permits	\$ 300	\$ 850	\$ 960	\$ (110)	-13%
43 - Intergovernmental	195,500	207,800	406,712	(198,912)	-96%
45 - Charges for Services	990,250	1,284,000	1,336,977	(52,977)	-4%
46 - Interest	6,000	15,100	12,318	2,782	18%
48 - Miscellaneous Revenue	115,900	176,750	102,222	74,528	42%
Revenue Total:	\$ 1,307,950	\$ 1,684,500	\$ 1,859,189	\$ (174,689)	-10%
Expenditure					
51 - Personnel Services	\$ 1,850,050	\$ 1,850,850	\$ 1,575,604	\$ 275,246	15%
52 - Professional Services	113,700	139,800	123,290	16,510	12%
53 - Contract Services	12,900	11,900	8,884	3,016	25%
54 - Utilities	9,650	5,350	5,486	(136)	-3%
55 - Other Operating Expenses	259,575	238,775	176,575	62,200	26%
56 - Non-Operating Expenses	-	-	900	(900)	0%
57 - Capital Outlay	9,000	9,000	8,196	804	9%
Expenditure Total:	\$ 2,254,875	\$ 2,255,675	\$ 1,898,935	\$ 356,740	16%

* Preliminary – Fiscal Year Close in Progress



CITY OF CARPINTERIA

Period 2 Departmental Reports for FY 2025/26 Budget

July 27, 2026

Michael Ramirez, City Manager

Licette Maldonado, Administrative Services Director

Nick Bobroff, Community Services Director

Jeanette Gant, Parks, Rec, and Community Services Director



CITY OF
CARPINTERIA



General Government Department

Michael Ramirez, City Manager
Ryan Kintz, Assistant City Manager

Department Highlights

Emergency Preparedness:

- Initiated Emergency Operations Plan and 5-Year Emergency Preparedness Plan
- Facilitated one BASIC CERT Course for seventeen teen graduates

Elections:

- Prepared Fall 2026 General Municipal Elections
- Prop 218 Assessment District Balloting Process

Records Management:

- Agenda Management System: Migration and Transition

City Administration & Communications:

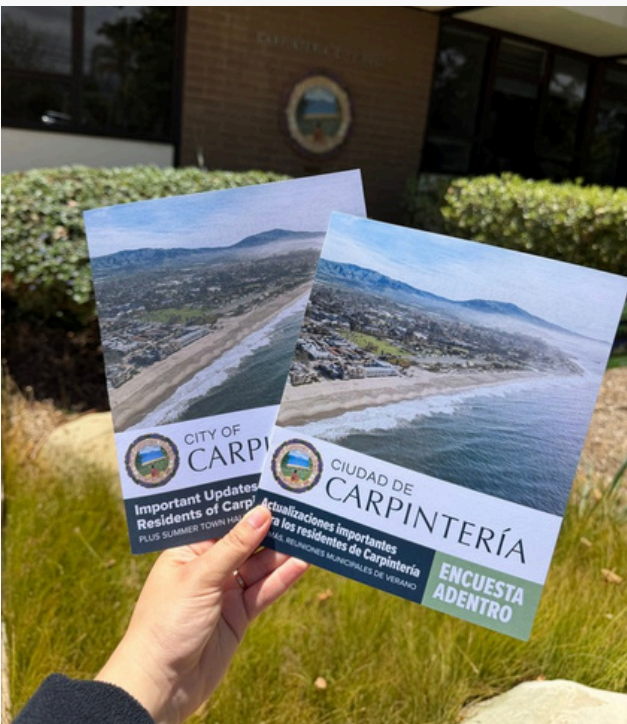
- Developed and Implemented an E-Conveyance Education and Enforcement Strategy; Passed Ordinance 795; executed contract with MOVE Santa Barbara
- Drafting of Arts in Public Places Policy
- State of the City- Santa Barbara South Coast Chamber of Commerce

Community Services Support:

- Community Grants Program fund distribution and recipient report out completed

Risk Management:

- Audited City insurance records to ensure proper coverage and identify savings



CITY OF
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Community Engagement

- Teen CERT
- State of the City
- Assessment Districts Outreach
- Transaction Use Tax Outreach
- HOST Season



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Upcoming Departmental Priorities:

Emergency Preparedness:

- Completion of the Emergency Operations Plan

Elections:

- Completion of Fall 2026 General Municipal Election for Council Candidates in Districts 1, 3, and 5
- Completion of Transaction Use Tax Election

Staff Recruitment:

- Classification & Compensation Study
- Personnel Rules & Regulations Update
- *Union Negotiations*
- *Recurring Recruitments*

City Administration:

- Execute the E-Bike Enforcement and Youth Diversion Program
- Development of Arts in Public Places Program
- *Sheriff Contract Negotiations*

Communications:

- *Development of New Strategic Plan*
- Local State of the City

Risk Management:

- Initiate collaborative effort with CJPIA to resolve outstanding LossCAP compliance items



CITY OF
CARPINTERIA

Financial Overview:

Major Period Expenditures:

- Classification, Compensation & Organizational Assessment Study contract cost: \$48,500
- Completion of FY 25/26 grant allocations and program disbursements: ~\$100,000
- Emergency Operations Plan: ~\$100,000

Financial Overview:

- The General Government Department continues to work with all City departments on cost-recovery efforts, such as facility rental fees, licenses and permits, and potential updates to assessment districts. With a decreasing available fund balance and increasing expenses (e.g., public safety, construction, insurance), subsidies from the City's General Fund are not sustainable long-term. Long-term fiscal sustainability will require additional ongoing revenue sources that keep pace with increasing service demands, inflation, and infrastructure investment needs.



CITY OF
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CITY OF
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Administrative Services Department

Licette Maldonado, Director

Department Highlights

Professional Development:

- Staff attended CSMFO, CAPPO, Tyler Technologies, and CMTA conferences.
- Expanded expertise in municipal finance, procurement, treasury management, technology, and cybersecurity.

Grant Management Policy Development:

- Completed interim grant procedures to establish consistent documentation requirements.
- Began development of a comprehensive policy defining roles, responsibilities, controls, and timelines.

Electronic Bid Management Platform Implementation:

- Implemented electronic bid management platform in May to streamline procurement processes.
- Improved solicitation management, vendor communications, transparency, and administrative efficiency.

Operational Process Improvements:

- Implemented Capital Asset Policy and GovWell cash receipting upload template.
- Strengthened internal controls, reduced manual processes, and improved financial accountability.

Contract Management System Implementation:

- Procured contract management system and began configuration.
- Future implementation will centralize records, automate notifications, and enhance contract oversight.



Community Engagement

- FY 2025/26 Mid-Year Budget Review
- FY 2026/27 Mid-Cycle Budget Update
- Support with Assessment District and Transaction Use Tax Outreach



Upcoming Departmental Priorities:

Five-Year Financial Plan Development:

- Procure financial planning consultant and begin FY 2027–2032 plan development.
- Evaluate long-term fiscal sustainability and present plan for City Council adoption.

Grant Management Policy Completion:

- Finalize comprehensive grant policy defining roles, responsibilities, internal controls, and timelines.
- Complete internal review and seek City Council adoption.

Office 365 Migration Implementation:

- Advance migration through consultant procurement, planning, and execution.
- Transition users and data, provide staff training, and begin retirement of legacy systems.



CITY OF
CARPINTERIA

Financial Overview:

Major Expenditures:

- No major expenditures to report. Overall expenditures are within normal operating levels and consistent with the adopted budget, with no items exceeding budgeted appropriations.

Financial Overview:

- Revenue Performance: As of June 30, 2026, revenues totaled \$95,558, representing 96% of the current budget of \$99,700, with \$4,142 remaining (4%).
- Expenditure Performance: Expenditures totaled \$1,425,514, representing 92% of the current budget of \$1,548,250, with \$122,736 remaining (8%).
- Budget Status: Overall expenditures remain within adopted budget appropriations, with no significant budget overruns identified.
- Year-End Adjustments Pending: Fiscal activity remains subject to change as remaining invoices are processed, accruals are recorded, and final year-end adjustments are completed.



CITY OF
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Community Development Department

Nick Bobroff, Director

Department Highlights

Administration:

- Recommenced monthly IDAG meetings
- “Soft launch” & beta testing of GovWell building permit platform; engineering & planning permit platforms actively in development

Advanced Planning:

- NOP scoping completed for General Plan Update EIR
- Housing Element-related Ordinances under development:
 - ADU updates
 - Supportive & Special Needs Housing

Code Compliance:

- Completion of Supervisor Academy

Development Review & Planning:

- Project application & checklist updated & published

Housing:

- Grant application submitted in coordination with Dignity Moves for Encampment Resolution
Funding to facilitate supportive housing development



CITY OF
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Community Engagement

- Fair Housing Month Proclamation
- Guest lecture at UCSB Environmental Studies course
- Public scoping meeting for General Plan EIR
- Leash law enforcement campaign on Carpinteria Bluffs



CITY OF
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Upcoming Departmental Priorities:

Administration:

- Public launch of GovWell building permit platform & begin beta testing engineering & planning permit platforms
- Release RFP for building permit fee study

Advanced Planning:

- Begin preparation of Draft EIR for General Plan Update
- Achieve progress of Housing Element Ordinance Updates
- Initiate STR Ordinance amendments to improve enforcement tools

Code Compliance:

- Adopt Code Officer Safety Standards Policy

Development Review & Building:

- Recruit and fill vacant Building Official position

Housing:

- Continue ongoing dialogues with developers re: possible affordable housing developments

Animal Control:

- Complete CalAnimals Officer Basic Academy
- Initiate digital dog licensing platform



CITY OF
CARPINTERIA

Financial Overview:

Major Period Expenditures:

- No major expenditures to report. Overall expenditures are within normal operating levels and consistent with the adopted budget, with no items exceeding budgeted appropriations.

Financial Overview:

- Department revenues exceeded original budget projections by approximately 60 percent due to higher-than-anticipated permitting and development activity.
- Modest cost savings realized related to personnel and professional services



CITY OF
CARPINTERIA



Public Works Department

Ryan Kintz, Assistant City Manager

Jeanette Gant, Director of Parks, Recreation and Community Services

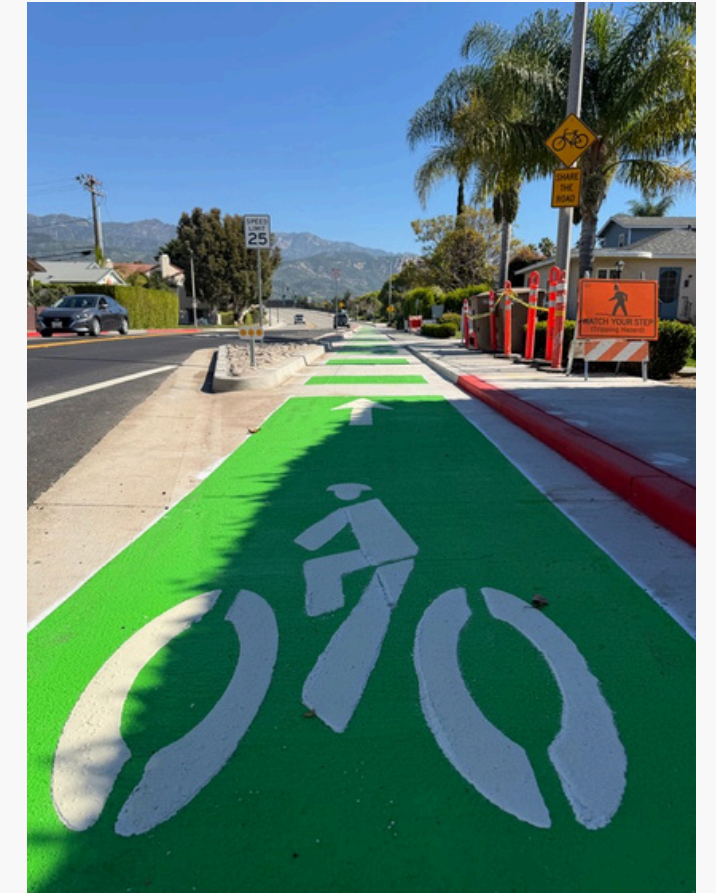
Department Highlights

Outreach Overview:

- Hosted and supported five community outreach events that served approximately 500 residents, safely disposed of 22.66 tons of household and hazardous waste, diverted more than 700 pounds of material from landfills through repair and reuse, removed approximately 300 pounds of litter from local waterways, and collaborated with over 25 volunteers, local businesses, and community partners.

Administration / Capital Improvement Program:

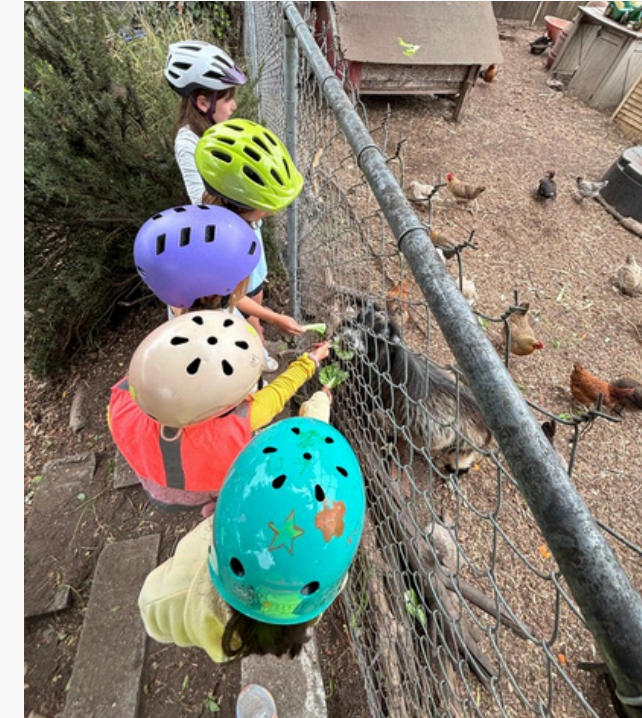
- Submitted an application under the latest Safe Streets and Roads for All (SS4A) grant program requesting \$1,420,570 to fund pedestrian and bicyclist safety improvements at four major intersections throughout the City.
- Advanced the Franklin Creek Trail Project into the construction phase, marking a significant milestone toward expanding the City's active transportation network.
- Successfully completed the Linden Avenue Improvement Project, delivering infrastructure enhancements that improve roadway safety.
- Executed a Cooperative Agreement with Santa Barbara County Association of Governments providing alternative funding for the Franklin Creek Trail Project in the amount of \$198,900 to reduce the reliance on discretionary city funding.



CITY OF
CARPINTERIA

Community Engagement

- Held the City's annual Household Goods & Hazardous Waste Collection Day, serving 335 households through 446 vehicle drop-offs and safely collecting 22.66 tons of household goods and hazardous waste for proper disposal.
- Hosted the 2nd annual Fix-It Fair to promote waste reduction and sustainable repair practices, supported by 17 volunteers and serving 100 participants, resulting in 101 repairs or diagnoses and diverting 700lbs from landfills.
- Hosted the CycleMAYnia: Carp Family Ride, engaging 50 riders in a 5+ mile community bike ride that promoted bike safety and community connection through collaboration with local agencies, businesses, and organizations.
- Increased outreach to the Spanish-speaking community by providing bilingual outreach materials and partnering with the Promotores Network to deliver in-person education on recycling, organics, and hazardous waste.
- Participated in National Public Works Week in partnership with AgeWell, promoting public awareness and appreciation of the essential services provided by Public Works.



CITY OF
CARPINTERIA

Upcoming Departmental Priorities:

Administration / Capital Improvement Program:

- Complete construction of the Franklin Creek Trail Improvements Project, delivering a key active transportation improvement for the community.
- Initiate development of the City's next Five-Year Capital Improvement Program (CIP), engaging City leadership, stakeholder groups, and the public through a series of workshops and special meetings beginning in Fall 2026 to establish project priorities and guide preparation of the next CIP.
- Continue advancing the City's capital improvement projects while pursuing external funding opportunities to maximize investment in critical infrastructure.



CITY OF
CARPINTERIA

Upcoming Departmental Priorities:

Sustainability and Environment Division

- Continue hosting community events focused on sustainability, including Creek Week and the annual Pumpkin Smash.
- Collaborate with the Parks, Recreation, and Community Services Department on events and outreach.
- Continue tracking outreach outcomes and develop a standardized feedback and evaluation protocol to measure effectiveness and inform future efforts.
- Develop and maintain a volunteer database to support communication about volunteer opportunities and upcoming events.
- Continue monitoring stormwater permit updates and State and Regional Water Quality Control Board requirements related to implementation of a Trash Implementation Plan.
- Evaluate the feasibility of implementing the goal to develop 100% energy sustainable and resilient City facilities in light of reduced federal funding opportunities, organizational capacity, and the overall scope of the initiative. Staff will return to City Council during Period 3 reporting with recommended revisions to the goal.



Financial Overview:

Major Expenditures:

- Procurement of 28 solid waste receptacles (refuse/recycle combination type) for \$85,000.

Financial Overview:

- Railroad Support Services (\$30k): Eliminates subject matter expert support for railroad-related issues
- Pedestrian Bridge Inspections (\$50k): Routine inspections deferred, delaying identification of maintenance needs
- Storm Drain Master Plan (\$50k): Update of the Master Plan deferred, resulting in continued reliance on outdated data
- Irrigation Repairs (\$17k): Reduced funding constrains the Department's ability to complete repairs as needed, potentially impacting public landscaping and irrigation system reliability.





Parks, Recreation, and Community Services Department

Jeanette Gant, Director

Department Highlights

PRCS Department

- AgeWell's survey received 120 member responses and 12 volunteer responses.
- Community Garden's survey received 68 English responses and 1 Spanish response.
- AgeWell, Community Garden, and Park & Facility Rentals translated all program applications and forms into Spanish both online and in print.
- *Staff relaunched the DogiPot Sponsorship Program after a one-year hiatus and successfully secured sponsors for all 31 stations, including five new sponsorships.*
- *Hosted the annual Summer Co-Ed City Softball League, with twelve teams participating, including one new team this season.*
- *Submitted the Development Plan for the permanent Monte Vista Off-Leash Dog Park to the Community Development Department in partnership with Public Works.*
- The Library continued implementing its Three-Year Strategic Plan while expanding outreach, community partnerships, and inclusive programming.
- The Community Pool continued to make progress toward both long-term capital improvements and expanded program access. The Pool Renovation Project has now secured \$373,000 in philanthropic funding.
- Sunday swim lessons exceeded performance targets with an average enrollment of approximately 86%
- The Library participated in the California State Library's Every Story Counts initiative, earning a 92.65% community approval rating.
- The Library expanded community partnerships and secured three competitive grants to support innovative programming and broaden access to library services.



CITY OF
CARPINTERIA

Community Engagement

- Carpinteria Children's Project's "Dia Del Niño" Event in April 2026.
- AgeWell Program Coordinator Jena Jenkins presented at National Council on Aging Conference in May 2026
- Staff supported the annual Katie Roberts Bluffs Day in April 2026.
- Community Garden participated in Carpinteria Art Center's first annual Carpinteria eARTh Day event.
- Community Garden Coordinator Ruby Wedbush led a sustainability activity at the annual Fix-It-Fair.
- AgeWell and Community Garden participated in CycleMAYnia.
- Aquatics staff continued partnership with the Carpinteria-Summerland Fire Protection District in Beach Lifeguard trainings.
- Aquatics staff continued developing drafted scholarship program for swim lessons to partner with local organizations such as Carpinteria Children's Project and Carpinteria Unified School District.
- The Library expanded community outreach through youth, teen, adult, and bilingual programming, strengthening lifelong learning opportunities and community connections.



CITY OF
CARPINTERIA

Upcoming Departmental Priorities:

PRCS Department

Community Garden:

- Review participant feedback and program data to identify opportunities for improvement, continue expanding community outreach, and strengthen partnerships.

AgeWell:

- Evaluate participant and volunteer feedback and program data to refine services and activities, and strengthen community partnerships to expand programming and resources.

Park & Facility Rentals:

- Launch a bilingual (English and Spanish) post-rental survey to gather customer feedback

Library

- Continue implementation of the Library's Three-Year Strategic Plan
- Grow teen, family and lifelong learning programming

Aquatics

- Launch Community Pool Fundraising campaign and continue planning and design for the renovation project
- Have the aquatics scholarship program approved and begin implementation
- Launch the Division of Boating & Waterways grant funded kayaking program with CUSD

Administration:

- City Council approval of the Sponsorship policy and Naming policy
- Advance the planning for Rincon Bluffs open space, including consultant selection and funding strategy.
- Begin construction on Bluffs II/Coastal Vista Trail project



CITY OF
CARPINTERIA

Financial Overview:

Major Expenditures:

- None

Financial Overview:

- Increased revenue due to a number of factors including facility rental fee increases beginning July 1, 2025

