

City of Carpinteria
City Council Regular Meeting Agenda
Monday, January 26, 2026
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013

5:30 p.m. Regular Meeting
In-Person and Virtual Participation Options

Attendance/Viewing Options:

- Attend the in-person meeting in City Council Chambers at City Hall (5775 Carpinteria Ave.).
- View the meeting live through the City's website (<https://carpinteriaca.gov/city-hall/agendas-meetings/>).
- View the meeting on Government Access Television Channel 21 (broadcast live and rebroadcast on the Wednesday and the Saturday following the meeting at 8:00 p.m. and 5:00 p.m., respectively).
- Call 669-900-9128 (and enter Webinar ID 889 0390 2262) to listen to the meeting.
- Join the City's Zoom webinar by [CLICKING HERE](#). Alternatively, you can join the Zoom webinar by logging on to www.zoom.us, downloading the application, selecting "Join Meeting", and entering Webinar ID 889 0390 2262.
- Spanish interpretation will be available at the in-person meeting and through the City's Zoom webinar.

Public Comments

- Provide a live public comment in City Council Chambers at City Hall (5775 Carpinteria Ave.).
- Provide a live comment through the City's Zoom webinar platform (through the link provided above). To make public comments through this platform please use the "raise your hand" feature to notify staff that you would like to make a public comment during designated public comment times. Once it is your turn to provide a public comment, staff will unmute your microphone and you will be given a designated amount of time to provide your comment. At the end of your comment, staff will once again mute your microphone.
- Submit a written comment (as either a general public comment or on a specific agenda item) to be distributed to Council Members by **12:00 P.M. on the day of the meeting** by either submitting your comment via (1) email to PublicComment@carpinteriaca.gov, or (2) the **eComment** link on the City's agenda website available at <https://carpinteriaca.gov/city-hall/agendas-meetings/>. Please reference the agenda item to which your comment pertains. Although

written comments become part of the record, they will not be read aloud at the meeting.

Please note that the City will make every effort to make the meeting accessible virtually; however, if one of the above virtual attendance/viewing or public comment options is unavailable due to technological issues, you are invited to take advantage of one of the other participation options outlined above (including attending and providing public comment in-person in the City Council Chambers). Additional options may be made available at the meeting.

Levine Act Warning

Applicants and their agents before the City Council are subject to the campaign disclosure provisions detailed in Government Code Section 84308. No City Council Member may accept, solicit, or direct a contribution of more than \$500 from any party for 12 months following the date a final decision is rendered by the City. No City Council Member may accept, solicit, or direct any contribution from an agent of the party during the same time frame. This prohibition commences when an item involving the entitlement has been placed on the City Council's agenda for a public meeting, when the City Council Members knows the action is within the City Council's jurisdiction and it is reasonably foreseeable that it will come before the City Council as a decisionmaker, or when the proceeding is before the City Council for its decision. A party to a City proceeding—which includes both applicants and agents—shall disclose on the record of the proceeding any contribution of more than \$500 made to any Council Member by the applicant, or any donations made by the agent, during the preceding 12 months. No party to a City proceeding, or agent, shall make a contribution to a Council Member during the proceeding and for 12 months following the date a final decision is rendered by the City. Prior to rendering a decision on a City proceeding, any Council Member who received contribution of more than \$500 within the preceding 12 months from any party, or who received any donations from an agent, to a proceeding shall disclose that fact on the record of the proceeding, and shall be disqualified from participating in the proceeding. However, if any Council Member receives a contribution that otherwise would require disqualification, and returns the contribution within 30 days of knowing about the contribution and the relevant proceeding, the Council Member shall be permitted to participate in the proceeding. If you believe that these provisions apply to you or a Council Member, please inform the City Clerk at the earliest possible opportunity. Failure to do so may affect the City's ability to process your application.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

The City Council may consider Councilmember(s) request to participate in the meeting remotely under the regulations of AB 2449 by making the necessary findings and voting on whether the Councilmember(s) may participate remotely.

AGENDA MODIFICATIONS: The City Council may modify the regular agenda by tabling items, adding urgency items to the agenda, or changing the order in which items are considered. Changes to the Consent Calendar are considered at the time the Consent Calendar is considered.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. A Proclamation Proclaiming February 2026 as Black History Month in the City of Carpinteria. *(Requires taking public comment and approval prior to the City Council reading and presenting the proclamation.)*
2. Mayoral Recognition Awarded to City Clerk Brian C. Barrett for Achieving the Master Municipal Clerk Designation.
3. Presentation by a representative(s) of Chevron U.S.A., Inc., about the Carpinteria Oil and Gas Facility Decommissioning.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

This may include updates on law enforcement activity within the City from a Sheriff's Office representative or a report from a representative of the First District Supervisor's Office.

CITY MANAGER'S REPORT

The City Manager will report to the City Council regarding various City and/or community events and/or matters of interest. There will be no City Council discussion except to ask questions or refer matters to staff; and no action will be taken unless listed on a subsequent agenda or as otherwise specified below.

- a. City Employee Updates
- b. Updates on Capital Improvement Projects
- c. Updates on Development Applications
- d. Other City/Community Updates

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the City Council. The Mayor may establish reasonable regulations for public comment based on the time available and/or the number of persons

waiting to speak. Typically, the Council's practice has been to limit each speaker to three minutes. The audio-visual system in the Council Chamber is not available for speaker use during the general Public Comment period.

The City and the City Council are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

CONSENT CALENDAR: Items on the consent calendar are considered to be routine and are normally enacted by one unanimous vote of the Council. If you wish to speak on a consent calendar item, please do so during the public comment period provided at the beginning of this item.

4. Approve the minutes of the regular meeting held January 12, 2026.
5. Receive and file the Warrant Register for the period of January 3, 2026 through January 16, 2026, pursuant to Carpinteria Municipal Code Section 2.08.150(F).
6. Receive and file the Report of Contracts Executed by the City Manager for the Period of December 2, 2025 through January 5, 2026.
7. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for December 2025.
8. Receive and file the Quarterly Review of the Pension Stabilization Trust.
9. Adopt Resolution No. 6432, ratifying the Carpinteria- Summerland Fire Protection District's Ordinance No. 2025-02 pursuant to Health and Safety Code §13869.7(c), which adopts the 2025 California Fire Code and Wildland-Urban Interface Code with amendments.

ADMINISTRATIVE MATTERS:

10. Approve and adopt Resolution No. 6433, rescinding Resolution No. 6384 and updating the Parks, Recreation and Community Services Department Program & Facility Fee Schedule.

Recommendation: Approve and adopt Resolution No. 6433, rescinding Resolution No. 6384 and updating the Parks, Recreation and Community Services Department Program and Facility Fee Schedule.

Staff Presenter: Jeanette Gant, Parks, Recreation & Community Services Director

- a. Staff Report
- b. Public Comment

c. City Council Determination

11. Authorization to issue the Notice Inviting Bids for the Carpinteria Avenue Bridge Replacement Project.

Recommendation: Authorize the Public Works Director to advertise the Notice Inviting Bids for the Carpinteria Avenue Bridge Replacement (Project No. 15016).

Staff Presenter: John L. Ilasin, Public Works Director

- a. Staff Report
- b. Public Comment
- c. City Council Determination

PUBLIC HEARING:

12. Introduction and First Reading of Ordinance No. 795, Repealing and Replacing Chapter 10.60 (Bicycles) of the Carpinteria Municipal Code Entitled "Bicycles and Electric Mobility Devices."

Recommendation: Approve Ordinance No. 795 on first reading and continue the second reading and adoption to the City Council meeting of February 9, 2026. *(Requires reading of Ordinance title and a roll call vote.)*

Staff Presenter: Ryan Kintz, Assistant City Manager

- a. Staff Report
- b. Public Comment
- c. City Council Determination

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

13. Period 1 Department Reports for the Fiscal Year 2025/26 Budget.

Recommendation: Receive and file Period 1 Department Reports for Fiscal Year 2025/26 Budget.

Staff Presenter: Michale Ramirez, City Manager

- a. Staff Report

- b. Public Comment
- c. City Council Determination

LEGISLATIVE UPDATE: The City Council will discuss local, state and/or federal legislation under consideration and decide whether to direct staff to place a matter(s) on a future City Council agenda for consideration.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Informational reports from Councilmember representatives on the committees, commissions and organizations listed below. This is also an opportunity for Councilmembers to request information from staff or seek support from fellow Councilmembers for future agenda items.

1. Appointees to Other Government Agencies

- a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Mayer/Alt. Clark)
- b. California Joint Powers Insurance Authority (CJPIA) (Solórzano/Alt. Clark)
- c. Santa Barbara County Association of Governments (SBCAG)(Clark/Alt. Nomura)
- d. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura)
- e. Central Coast Community Energy (3CE) (Goleta/Alt. Nomura)
- f. Santa Barbara Mosquito and Vector Management District (Joe Franken)
- g. Santa Barbara Metropolitan Transit District (Solórzano)

2. Regional Committees

- a. Channel Counties Division, League of California Cities (Nomura/Alt. Solórzano)
- b. Santa Barbara Joint Affordable Housing Task Group (Mayer/Alt. Alarcon)
- c. Santa Barbara County Elected Leaders Forum to Address Homelessness (Mayer/Alt. Alarcon)
- d. South Coast Youth Safety Partnership (Solórzano/Alt. Mayer)
- e. Multijurisdictional Solid Waste Task Group (Mayer/Alt. Alarcon)

3. Joint and Standing Committees

- a. City Council/Economic Vitality Committee (Alarcon & Mayer)
- b. City Council/Public Safety Committee (Clark & Nomura)
- c. City Council/School Board Committee (Mayer and Solórzano)
- d. City Council/Utilities Committee (Nomura & Clark)
- e. City Council/First District Supervisor Committee (Alarcon & Mayer)

- f. City Council Finance/Budget Committee (Alarcon & Clark)
 - g. Transportation Committee (Clark & Mayer)
 - h. Development Review Committee (Joint Committee membership from City Council, Planning Commission and Architectural Review Board) (CC: Clark & Nomura) (PC: To Be Selected by Planning Commission) (ARB: Stein & O'Connor)
 - i. General Plan and Coastal Plan Update Committee (Joint Committee membership from City Council and Planning Commission) (Solórzano & Clark) (PC: Benefield and Van Antwerp)
 - j. Public Facility Site Acquisition/Development Committee (Clark & Nomura)
 - k. Sustainability Committee (Nomura & Solórzano)
 - l. Public Engagement Committee (Solórzano & Nomura)
 - m. Affordable Housing Committee (Clark & Alarcon)
4. Ad Hoc Committees
- a. E-Conveyance Committee (Mayer & Alarcon)
 - b. Immigration Response & Support Committee (Solórzano & Mayer)
5. Appointed Representatives to Area Boards & Committees
- a. Community Media Access Center (Gary Dobbins)
 - b. County Library Advisory Committee (Glynn Birdwell)

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

The next regular City Council meeting will be held on February 9, 2026 at 5:30 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 755-4403 or the California Relay Service at (866) 735-2929. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office, located at 5775 Carpinteria Avenue, Carpinteria, CA 93013 or by going to the City's website at <https://carpinteriaca.gov/city-hall/agendas-meetings/>.

This agenda was posted on Thursday, January 22, 2026, in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.



**A PROCLAMATION OF THE CITY COUNCIL OF
THE CITY OF CARPINTERIA PROCLAIMING
FEBRUARY 2026 AS BLACK HISTORY MONTH IN
THE CITY OF CARPINTERIA**

WHEREAS, Black History Month is an annual observance in February dedicated to recognizing and celebrating the invaluable contributions and achievements of African Americans throughout the history of the United States; and

WHEREAS, the national theme for Black History Month 2026 is "A Century of Black History Commemorations;" marking the 100th year of national efforts to recognize Black history and culture, focusing on how these commemorations have shaped identity, fostered pride, advanced equality, and transformed the status of Black people in America and the world; and

WHEREAS, 2026 marks a century of national commemorations of Black history, dating back to the early efforts of Carter G. Woodson and others who institutionalized the teaching, study, dissemination, and commemoration of Black history through the founding of the Association for the Study of Negro Life and History in 1915; and

WHEREAS, as a part of the global African diaspora, people of African descent in the United States have viewed their role in history as critical to their own development and that of the world and observed the milestones in their struggle to gain their freedom and equality; and

WHEREAS, when Carter G. Woodson established Negro History Week in 1926, he sought to turn the commemorations into a far-reaching, organized, and sustained effort to transform how Blacks viewed themselves and how the world viewed them; and

WHEREAS, in 1976, President Gerald Ford became the first president to issue a message recognizing Black History Month and in 1986, Congress passed Public Law 99-244 designating February as Black History Month; and

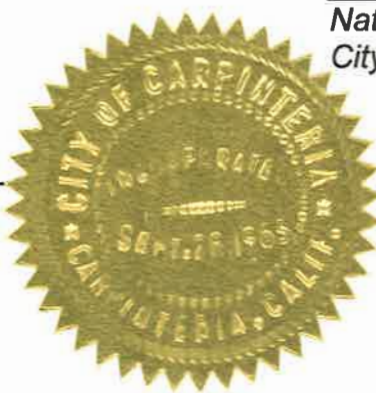
WHEREAS, these efforts have made February the month when Black history finds its way into not only schools, but also into cultural heritages sites, public squares, workplaces, houses of worship, and homes across the land and across the oceans.

NOW, THEREFORE, the City Council of the City of Carpinteria does hereby recognize and honor Black History Month 2026, embracing the theme "A Century of Black History Commemorations" and honors the founders of Black History Month and urges all to explore the impact and meaning of Black history and life commemorations in transforming the status of Black peoples in the modern world.

IN WITNESS THEREOF, the Mayor hereunto set their hand and caused the Official Seal of the City of Carpinteria, California, to be affixed this 26th day of January, 2026.

ATTEST:

Brian C. Barrett, MMC, CPMC
City Clerk



Natalia Alarcon, Mayor
City of Carpinteria

Mayoral Recognition Awarded to City Clerk Brian C. Barrett

The City of Carpinteria commends and congratulates City Clerk Brian C. Barrett on achieving the Master Municipal Clerk designation, the highest professional honor awarded by the International Institute of Municipal Clerks. This accomplishment reflects exceptional dedication to public service, professional excellence, and a steadfast commitment to the principles of effective and ethical municipal government. The City of Carpinteria is grateful for your leadership and service to our community.

Presented this 26th day of January, 2026.

Natalia Alarcon, Mayor





City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Presentation by a representative(s) of Chevron U.S.A., Inc., about the Carpinteria Oil and Gas Facility Decommissioning.

STAFF RECOMMENDATION

Receive and file the presentation on the Carpinteria Oil and Gas Facility Decommissioning.

Sample Motion: I move to receive and file the presentation.

DISCUSSION

The City Council will receive a presentation by a representative(s) of Chevron about the decommissioning of the Carpinteria Oil and Gas Facility.

FINANCIAL CONSIDERATIONS

There are no financial considerations presented.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

There are no legal nor risk management considerations presented.

OPTIONS

1. Receive and file the presentation (staff recommendation).
2. Provide direction to staff.

PRINCIPAL PARTIES EXPECTED AT MEETING

Mark Korte-Nahabedian – Corporate Affairs, Chevron USA
Ryan Jones – Regulatory Affairs, Chevron USA
Chris Penza – Project Manager, Chevron USA
Simon Poulter – Padre Associates, Inc.

ATTACHMENTS

None.

Staff Contact: Brian C. Barrett, City Clerk
(805) 755-4403; brianb@carpinteriaca.gov



Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov



Signature



Roy Lee
County Supervisor, First District

Agenda Section: Public Information
Agenda Item No.: N/A
Council Meeting Date: January 26, 2026

Date: January 23, 2026

To: Michael Ramirez, City Manager + Honorable Carpinteria City Council

From: Supervisor Roy Lee

Subject: 1/26 Agenda for Report from First District Supervisor Roy Lee

CC: Brian Barrett, City Clerk

Updates from District 1 at Carpinteria City Council Meeting, presented by District Director Daisy Weber:

1. Update on Housing in Unincorporated Carpinteria
 - a. [1/27 BOS - LCP Rezone Modifications](#) – Back to the Board of Supervisors for approval of [Coastal Commission modifications](#)
 - b. [Bailard Project](#) – Status Update
2. Cannabis Updates
 - a. 8 operators filed for extension for Carbon Scrubber installation
 - b. 3/3 BOS – Hearing on extensions
 - c. March 18th compliance deadline
3. \$800k Funding Agreement set for 2/3 BOS Meeting
4. Chevron Shell Mounds Update
 - a. [Background](#)
 - b. [2/9 State Lands Commission Meeting](#)
5. County Public Health's Carpinteria Health Care Center (CHCC)
 - a. [Background and Services](#)
 - b. To schedule a tour or request an informational presentation, email Jeanette Gumber, Health Care Administrator for CHCC (JGumber@sbcphd.org)



MEMORANDUM



Council Meeting Date: January 26, 2026
To: Honorable Mayor and City Council
From: Michael Ramirez, City Manager
Subject: City Manager's Report

CITY EMPLOYEE UPDATES

Recruitments

Below is a partial list of open recruitments and their current status. Additional information on City job openings is available online at <https://carpinteriaca.gov/city-hall/human-resources/>.

- Aqua Instructor/Coach I, II, III – Part-Time
 - Pending background screening
- Lifeguard Program Coordinator I, II, III – Part-Time
 - Deadline to Apply: February 4, 2026

New Employees

- David Russo, Parks & Facilities Attendant – Part-Time
 - Started, January 26, 2026

Employee Leadership Development

Assistant Engineer Josefina Arechiga completed the Resident Engineers Academy, a training program provided by the California Local Technical Assistance Program (CALTAP). The Academy offered practical, real-world instruction for local government engineers responsible for administering construction contracts using State and federal funds.

The 16-module curriculum covered pre-construction preparation, scope of work development, legal relations, payments, environmental stewardship, project completion, and labor compliance. Completion of the Academy strengthened Josefina's technical knowledge and practical skills related to project oversight and construction contract administration.

UPDATES ON CAPITAL IMPROVEMENT PROJECTS

None

UPDATES ON DEVELOPMENT APPLICATIONS

Surfliner Inn Draft Environmental Impact Report

The Draft Environmental Impact Report (DEIR) prepared for the Surfliner Inn project was released on January 22, 2026, for a 45-day public review period (ending March 9, 2026). A public meeting to consider the DEIR will be held before the City's Environmental Review Committee (ERC) on February 18, 2026, starting at 5:30 p.m. in the Council Chambers. All pertinent documents related to the DEIR are available on the City's Surfliner Inn project webpage at: <https://carpinteriaca.gov/city-hall/community-development/linden-inn-project/> Copies of the DEIR are also available to review at City Hall and the Carpinteria Community Library. Questions or comments on the DEIR should be directed to Principal Planner, Mindy Fogg, at MindyF@carpinteriaca.gov

Downtown Business Activity

Carpinterians will soon see a flurry of new business activity in the downtown core. Building permits have been issued for the renovation of the historic Palms restaurant and an adjoining café space (701 Linden Ave.) and at Arnie's rooftop bar (768 Linden Ave, upstairs at Linden Square), and construction is underway at both locations. Arnie's will also be coming before the City Council at an upcoming meeting to request approval of their ABC license. Coyote's Little Market will be taking over the former Carp Kitchen space at 4945-A Carpinteria Ave., and will feature local meat and seafood along with local dry goods and kitchen essentials. They expect to open later this spring. Ojai Rotie-Deux continues to work on tenant improvements and clean-up at their new location at 5003 Carpinteria Ave. (corner of Linden Ave. and Carpinteria Ave., former Giovanni's location), with a target opening in spring.

Chevron Decommissioning Activities to Begin This Week

Chevron is expected to begin decommissioning activities this week at the former Carpinteria Oil and Gas Processing Facility (Facility). Initial work activities will involve targeted tree removals in certain areas of the Facility, and demolition and removal of above-ground structures and facilities to allow for upcoming soil remediation activities to follow. Chevron is required to adhere to a number of mitigation and monitoring plan requirements as stipulated in the certified Environmental Impact Report (EIR) to ensure negative effects related to demolition activities are avoided or minimized to the maximum extent feasible. Both Chevron-appointed and City inspectors and monitors will be onsite throughout decommissioning activities to ensure compliance with all protective measures.

January 29 Architectural Review Board Agenda

At the upcoming January 29 Architectural Review Board (ARB) meeting, the Board will be considering the following projects:

- Final Review of the Burgess- Birk Residence Remodel/Addition, 748 Maple Ave.

- Final Review of the Cypress Apartments Renovations, 4956 Fifth St/ 4963 Sixth St.
- Preliminary Review of the Surf Cottages 3-unit Condominium Project, 4716 Seventh St.

The agenda and staff reports for these items are available on the City website at: <https://carpinteriaca.gov/city-hall/agendas-meetings/> The meeting will be held at 5:30 p.m. in the Council Chambers at City Hall and will also be broadcast live on Government Access TV Channel 21 and on the City website and Zoom.

February 2 Planning Commission Agenda

On February 2, the Carpinteria Planning Commission will be holding public hearings to consider the following items:

- New Single Family Residence proposed for 333 Linden Ave.
- New rooftop Verizon Wireless Communications Facility proposed at 912 Linden Ave.

The agenda and staff reports for the items will be available on the City website at: <https://carpinteriaca.gov/city-hall/agendas-meetings/> The meeting will be held at 5:30 p.m. in the Council Chambers at City Hall and will also be broadcast live on Government Access TV Channel 21 and on the City website and Zoom.

OTHER CITY/COMMUNITY UPDATES

Assessment District Ballot Mailing Update

Ballots for the City's assessment district formation processes were mailed to affected property owners on January 9, 2026, and property owners have begun receiving ballots.

Property owners may return completed ballots by mail at any time. To be counted, ballots must be received by the City Clerk no later than the close of the public hearing scheduled for March 9, 2026. All ballots are pre-posted for the convenience of property owners; to return a ballot, property owners need only mark their ballot, place it in the provided envelope, and put it in the mail. Ballots may also be delivered in person to the City Clerk prior to the close of the hearing.

City staff continue to assist property owners with questions related to the assessment districts, ballot procedures, and applicable timelines. Additional information, including district maps and background materials, is available on the City's website at <https://carpinteriaca.gov/assessmentdistricts/>. Property owners may also contact City staff directly at assessmentdistricts@carpinteriaca.gov or by phone for assistance.

The City encourages all affected property owners to participate in the process and submit their ballots so their input is included as part of the public hearing.

New Agenda Management System Launched

The City is excited to announce the launch of its new agenda management system through CivicPlus which went live on January 22. The new platform will make it easier for residents and the public to access meetings agendas, search for items, and review meeting materials online. The first meeting available through the new system will be the Planning Commission meeting on February 2. Moving forward all subsequent public meetings will be posted on the new platform. The platform will be accessible through the same link that is currently used to host all meeting agendas: www.carpinteriaca.gov/city-hall/agendas-meetings. During the transition, staff will transfer existing posted meeting materials for the City Council, Planning Commission, Architectural Review Board, and General Plan Update Committee meetings to CivicPlus. The previous agenda management system will remain accessible on the City website through April 2026. After April 2026, the new agenda management system can be utilized to reference past City Council, Planning Commission, Architectural Review Board, and General Plan Update Committee meeting agendas and documents.

AgeWell

Aloha Friday Luau – AgeWell Annual Dance

AgeWell's Annual Dance will be an Aloha Friday Luau held on Friday, February 13 at 5:30 p.m. at the Veterans Memorial Hall. This free community event will feature food, tropical music, dancing, and great company. RSVP is requested by calling (805) 881-1279 or emailing agewell@carpinteriaca.gov.

Lecture Series: Advanced Care Directive Workshop

In collaboration with Hospice of Santa Barbara, AgeWell will host a two-part Advanced Care Directive Workshop on February 5 and February 12 from 1:00–2:30 p.m. at the Veterans Hall Meeting Room. This workshop will guide participants through planning ahead by outlining medical wishes and designating a healthcare representative in the event they are unable to communicate their decisions.

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, January 12, 2026
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013

In-Person and Virtual

CALL TO ORDER

Mayor Alarcon called the meeting to order at 5:31 pm.

ROLL CALL

Councilmembers present:

Councilmember Al Clark	(District No. 5)
Councilmember Julia Mayer	(District No. 3)
Councilmember Wade T. Nomura	(District No. 4)
Vice Mayor Mónica J. Solórzano	(District No. 1)
Mayor Natalia Alarcon	(District No. 2)

Staff members present:

Michael Ramirez, City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the City of
Carpinteria
Ryan Kintz, Assistant City Manager
Brian C. Barrett, City Clerk
Jeanette Gant, Parks, Recreation & Community
Services Director
Lieutenant Rich Brittingham, Santa Barbara County
Sheriff's Department
Nick Bobroff, Community Development Director
John L. Ilasin, Public Works Director
Tatianna Suriel, Environmental Program Specialist

PLEDGE OF ALLEGIANCE

Mayor Alarcon led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Introduction of Abby Garcia, Recreation Leader II in the Parks, Recreation & Community Services Department and Debra Doria, Management Assistant in the General Government Department.

There was no public comment.

Parks, Recreation & Community Services Director Gant introduced Abby Garcia, Recreation Leader II in the Parks, Recreation & Community Services Department and Assistant City Manager Kintz introduced Debra Doria, Management Assistant in the General Government Department. Both new employees provided remarks.

2. A Proclamation Designating January 2026 as “Human Trafficking Awareness Month” in the City of Carpinteria. *(Requires taking public comment and approval prior to the City Council reading and presenting the proclamation.)*

There was no public comment.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to approve the Proclamation Designating January 2026 as “Human Trafficking Awareness Month” in the City of Carpinteria. Upon voice vote, the motion carried unanimously.

Mayor Alarcon and the Council presented the proclamation to Tiffany Carty, Victim Witness Program Supervisor with the County of Santa Barbara District Attorney’s Office who provided remarks.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Alarcon temporarily adjourned the meeting at 5:51 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Alarcon reconvened the regular meeting at 6:07 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Brittingham with the Santa Barbara County Sheriff’s Department provided a law enforcement report for the months of November and December 2025.

Speakers in-person: Rogelio Delgado and Susan Allen

Lt. Brittingham and Assistant City Manager Kintz responded to public comments.

CITY MANAGER’S REPORT

a. City Employee Updates

Assistant City Manager Kintz reported on current City recruitments and employee leadership development.

b. Updates on Capital Improvement Projects

None.

c. Updates on Development Applications

Community Development Director Bobroff spoke on the Surfliner Inn Draft Environmental Impact Report process and provided updates on the following proposed housing projects: (Via Real Townhomes at 6380 Via Real; 5885 Carpinteria Avenue; and 5115 Ogan Road).

d. Other City/Community Updates

Assistant City Manager Kintz reported that the ballots for the formation of the new Landscape Maintenance and Beach Berm Assessment Districts have been mailed out to property owners and ballots must be returned to the City Clerk by the close of the public hearing on March 9th.

City Manager Ramirez provided an update on the Community Emergency Response Team (CERT) and the December & January storms.

Parks, Recreation & Community Services Director Gant reported on the Community Garden and AgeWell activities.

Speakers in-person: Rogelio Delgado

Speakers via Zoom: Lisa Guravitz

Documents distributed: Patrick O'Connor

Legal Counsel Acos responded to Ms. Guravitz' question on the mailed-out assessment district ballots.

PLANNING COMMISSION ACTIONS: NONE

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Rogelio Delgado

Documents distributed: Ellen Barger, Nathan Pratt, and Sullivan Israel representing Strong Towns Santa Barbara

Assistant City Manager Kintz responded to Mr. Delgado's comment regarding the mailed-out assessment district ballots.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Mayer, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 3 through 7. Upon voice vote, the motion carried unanimously.

3. Approve the minutes of the regular meeting held December 8, 2025.
4. Receive and file the Warrant Register for the period of December 1, 2025 through January 2, 2026, pursuant to Carpinteria Municipal Code Section 2.08.150(F).
5. Receive and file the Report of Contracts Executed by the City Manager for the Period of November 4, 2025 through December 1, 2025.
6. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for November 2025.
7. Adopt Resolution No. 6431, approving the Title VI Implementation Plan.

ADMINISTRATIVE MATTERS:

8. Approval of the December 2026 Holiday Schedule, Closure of City Hall from December 24, 2026 through January 1, 2027, and Cancellation of the August 10, 2026 and December 28, 2026 Council meetings.

Recommendation: Approve the December 2026 holiday schedule, authorize the closure of City Hall from December 24, 2026 through January 1, 2027, and cancel the August 10, 2026 and December 28, 2026 Council meetings.

City Clerk Barrett presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Mayer, seconded by Councilmember Nomura, to approve the December 2026 holiday schedule, authorize the closure of City Hall from December 24, 2026 through January 1, 2027, and cancel the August 10, 2026 and December 28, 2026 City Council meetings. Upon voice vote, the motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

9. Authorize the City Manager to execute a funding agreement with the County of Santa Barbara for Carpinteria Bluffs Improvements Project.

Recommendation: Authorize the City Manager to execute a funding agreement with the County of Santa Barbara for the Carpinteria Bluffs Improvements Project.
(Requires a roll call vote.)

Parks, Recreation & Community Services Director Gant provided the staff report.

Speakers in-person: Susan Allen

Speakers via Zoom: Ted Rhodes, Arturo Tello, and Patrick Crooks

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to authorize the City Manager to execute a funding Agreement with the County of Santa Barbara for the Carpinteria Bluffs Improvements Project. The roll call vote on the motion was as follows:

AYES: Councilmember Clark, Councilmember Mayer, Councilmember Nomura,
Vice Mayor Solórzano, and Mayor Alarcon
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Mayor Alarcon asked for a history lesson on the Bluffs as a future agenda item. There was Council consensus to direct staff to bring back a future agenda item on the history of the Bluffs.

Councilmember Nomura suggested that the Mayor send a thank you letter to the County Board of Supervisors. The Council was in agreement to direct staff to send a thank you letter to the County.

10. License Agreement for Chevron U.S.A., Inc. for Tar Pits Beach and Adjacent Tidelands.

Recommendation: Authorize the City Manager to execute a License Agreement with Chevron U.S.A., Inc. for Tar Pits Beach and adjacent tidelands. *(Requires a roll call vote.)*

Public Works Director Ilasin presented the staff report.

Speakers in-person: Susan Allen

Speakers via Zoom: Arturo Tello

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to authorize the City Manager to execute a License Agreement with Chevron U.S.A., Inc. for Tar Pits Beach and Adjacent Tidelands. The roll call vote on the motion was as follows:

AYES: Councilmember Clark, Councilmember Mayer, Councilmember Nomura, Vice Mayor Solórzano, and Mayor Alarcon
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

11. Resolution No. 6430, Opposing the Inclusion of New Offshore Oil and Gas Leasing.

Recommendation: (1) Adopt Resolution No. 6430, opposing the inclusion of new offshore oil and gas leasing and (2) authorize the Mayor to sign a Letter of Opposition opposing the inclusion of new offshore oil and gas leasing.

Public Works Director Ilasin and Environmental Program Specialist Suriel provided the staff report.

There was no verbal public comment.

Documents distributed: Noah Boland representing Heal the Ocean

Motion by Councilmember Mayer, seconded by Councilmember Clark, to (1) Adopt Resolution No. 6430, opposing the inclusion of new offshore oil and gas leasing and (2) Authorize the Mayor to sign a Letter of Opposition opposing the inclusion of new offshore oil and gas leasing. Upon voice vote, the motion carried unanimously.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS: NONE

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the January 26, 2026 Council meeting.

CLOSED SESSION MATTER

12. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) and (3): 1 case

Mayor Alarcon read aloud the Closed Session title into the record.

PUBLIC COMMENT ON CLOSED SESSION MATTER

There was no public comment.

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Alarcon temporarily adjourned to Closed Session at 8:04 pm.

RECONVENE IN OPEN SESSION

Mayor Alarcon reconvened in Open Session at 10:25 pm with all Councilmembers, City Manager Ramirez, Legal Counsel Acos, and City Clerk Barrett present.

CLOSED SESSION REPORT

Legal Counsel Acos announced there was no reportable action from the Closed Session.

ADJOURNMENT

Mayor Alarcon adjourned the meeting at 10:25 pm.

Natalia Alarcon, Mayor

ATTEST:

Brian C. Barrett, MMC, CPMC
City Clerk



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Warrant Register for the period beginning January 3, 2026 and ending January 16, 2026.

STAFF RECOMMENDATION

Receive and file the Warrant Register for the period of January 3, 2026, through January 16, 2026, pursuant to Carpinteria Municipal Code 2.08.150(F).

DISCUSSION

As part of each regular City Council agenda, a list of all checks (Attachment A) disbursed since the last reporting period is presented to the City Council pursuant to C.M.C. 2.08.150(F). The report is provided for City Council and public information and serves as staff's verification that the expenditures have been reviewed and are within budgeted appropriations.

FINANCIAL CONSIDERATIONS

The warrant register is designed to communicate the City's fiscal activity since the prior reporting period and ensure expenditures are within the approved budget.

ATTACHMENTS

Attachment A: Warrant Register for the period beginning January 3, 2026, and ending January 16, 2026.

Prepared by: Noah Alvara, Accounting Technician
(805) 755-4422, NoahA@carpinteriaca.gov



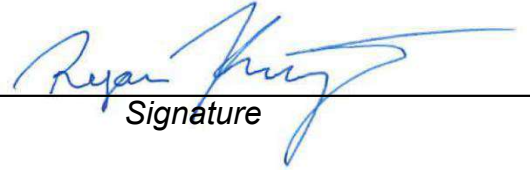
Signature

Staff contact: Licette Maldonado, Admin Services Dir.
(805) 755-4448, LicetteM@carpinteriaca.gov



Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov



Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov



Signature

ATTACHMENT A

**Warrant Register for the period beginning
January 3, 2026, and ending January 16, 2026**



Warrant Register

Carpinteria, CA

Date Range: 01/03/2026 - 01/16/2026

Vendor Number Payable # Bank Code: AP Bank-AP Bank	Vendor Name Payable Type Payable Description	Payment Date	Payment Amount	Number
ENRIQUE PEREZ	ENRIQUE PEREZ	01/15/2026	(100.00)	106718
OLIVIA ANDRADE	OLIVIA ANDRADE	01/15/2026	(100.00)	106833
MISSIONSQUARE	MISSIONSQUARE	01/08/2026	12,490.36	107164
INV0008532	Invoice			
INV0008533	Invoice			
INV0008534	Invoice			
INV0008535	Invoice			
INV0008536	Invoice			
SEIU LOCAL 620	SEIU LOCAL 620	01/08/2026	235.32	107165
INV0008537	Invoice			
ADVANTAGE TELECOM	ADVANTAGE	01/08/2026	69.88	107166
174352	Invoice			
ALL LANGUAGES INTERP	ALL LANGUAGES	01/08/2026	2,800.00	107167
32236	Invoice			
32241	Invoice			
AMAZON	AMAZON	01/08/2026	1,856.62	107168
13WF-R4RQ-WFRD	Invoice			
193Y-W399-LC4R	Invoice			
19XL-WJD7-Q4JX	Invoice			
1DD4-4QCQ-PJK4	Invoice			
1DXG-7HJW-N11N	Invoice			
1GJ1-JXH1-GCFG	Invoice			
1GTH-94GK-QGTG	Invoice			
1HDD-1MDT-7PHX	Invoice			
1HDD-1MDT-R44Y	Invoice			
1J67-TC4H-N3WL	Invoice			
1JQL-XCL1-NK3H	Invoice			
1KKQ-JGK4-7P9X	Invoice			
1L1V-3C79-HR41	Invoice			
1LK3-FNJQ-66J7	Credit Memo			
1LKW-66Y1-1WWL	Invoice			
1NV3-TC3L-6GKJ	Invoice			
1QDF-DHQM-NXVH	Invoice			
1QF6-FRRW-MN1V	Invoice			
1RTC-THVG-K4MX	Invoice			
1RY4-RDRK-WQRD	Invoice			
1T4N-V3KN-FP1P	Credit Memo			
1TMW-XPDO-CQ9P	Invoice			
1VH3-PFMC-XFLT	Invoice			
1VVL-RJMW-DQFW	Invoice			
1XX4-VL11-1XVC	Credit Memo			
	Void	01/08/2026	-	107169
ANIMAL MEDICAL CLINI	ANIMAL	01/08/2026	3,677.22	107170
574225	Invoice			
574356	Invoice			
575615	Invoice			
576199	Invoice			
576201	Invoice			
576597	Invoice			
576845	Invoice			
576914	Invoice			
576946	Invoice			

ASEVA LLC 139234	ASEVA LLC Invoice	JAN26 PHONE SERVICES	01/08/2026	1,840.78	107171
CA DEPT OF JUSTICE 010134	CA DEPT OF Invoice	NOV25 FINGERPRINT APPLICATIONS	01/08/2026	32.00	107172
CANON FINANCIAL SERV 42303177	CANON Invoice	DEC25 MAINT & SERVICE CANON PRINTERS	01/08/2026	1,249.52	107173
CARPINTERIA GLASS CO 37939	CARPINTERIA Invoice	WINDOW REPLACEMENT-2 OFFICE AREAS CITY HALL	01/08/2026	986.56	107174
CARPINTERIA VALLE_2 578701 580057	CARPINTERIA Invoice Invoice	LIGHT SWITCH REPAIR AT VETS HALL KITCHEN HARD HAT FOR RYAN AYERLE	01/08/2026	85.79	107175
CDW LLC AH4CA6M	CDW LLC Invoice	ADO ACROBAT SUBSCRIPTION 12/17/25-12/16/26	01/08/2026	2,503.36	107176
COASTAL VIEW NEWS 63120	COASTAL VIEW Invoice	NOTICE OF PUBLIC HEARING AD 1/1/26	01/08/2026	162.00	107177
COX BUSINESS JAN26 001 3011 028030701	COX BUSINESS Invoice	JAN26 POOL & GARDEN INTERNET-PHONE SERVICE	01/08/2026	352.23	107178
DAVID FAREBROTHER INV0008531	DAVID Invoice	VETS HALL DEPOSIT REFUND	01/08/2026	300.00	107179
DOCUPRODUCTS 320893	DOCUPRODUCTS Invoice	STAPLES FOR COLOR COPIER	01/08/2026	89.99	107180
ENVIRONMENTAL SCIENC 214504	ENVIRONMENTA Invoice	NOV25 PROFESSIONAL SERVICES	01/08/2026	14,972.52	107181
FIRST NATIONAL BA_2 DEC25 0853 DEC25 1754 DEC25 3696 DEC25 4480 DEC25 4545 DEC25 5788 DEC25 6160 DEC25 7146 DEC25 7794 DEC25 9341	FIRST NATIONAL Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	CREDIT CARD PAYMENT-JG CREDIT CARD PAYMENT-EC CREDIT CARD PAYMENT-LM CREDIT CARD PAYMENT-NB CREDIT CARD PAYMENT-BB CREDIT CARD PAYMENT-RK CREDIT CARD PAYMENT-JI CREDIT CARD PAYMENT-VC CREDIT CARD PAYMENT-JB CREDIT CARD PAYMENT-MR	01/08/2026	7,160.93	107182
FRONTIER COMMUNICATI JAN26 805-566-3374-042524-5	FRONTIER Invoice	JAN26 INTERNET - BEACH STORE	01/08/2026	59.99	107183
GIANNA GARCIA INV0008530	GIANNA GARCIA Invoice	VETS HALL DEPOSIT REFUND	01/08/2026	300.00	107184
GRACENOTE 150045139	GRACENOTE Invoice	JAN26 LISTING DISTRIBUTION SERVICES-GATV	01/08/2026	80.26	107185
INTEGRAL CONSULTING 0032927	INTEGRAL Invoice	NOV25 LIVING SHORELINE PROJECT	01/08/2026	103,309.51	107186
JUAN O'S MOBILE REPA 363	JUAN O'S Invoice	MOVE K-RAILS FOR AVOCADO FESTIVAL	01/08/2026	3,600.00	107187
KNORR SYSTEMS INT'L 332319	KNORR SYSTEMS Invoice	POOL VACCUM REPLACEMENT 12/16/25	01/08/2026	3,091.46	107188
KT LOCKSMITH 000194 000231	KYLE STEFFEN Invoice Invoice	INSTALL KEY PAD VETS HALL KITCHEN KEY COPIES FOR SENIOR SERVICES	01/08/2026	849.53	107189
MCCORMIX CORP 35612	MCCORMIX Invoice	FUEL FOR CITY VEHICLES	01/08/2026	282.86	107190
ODP BUSINESS Solutio 447493869001 451811635	ODP BUSINESS Invoice Invoice	ERGONOMIC CHAIR L. MALDONADO ERGONOMIC CHAIR M. MUSOLF	01/08/2026	1,098.55	107191
OVERDRIVE INC. 01352CO25396905	OVERDRIVE INC. Invoice	DEC25 EBOOKS/AUDIOBOOKS FOR LIBRARY	01/08/2026	2,081.54	107192

POLICORE INC. 403700 403701 403702	POLICORE INC. Invoice Invoice Invoice	IT SERVICES-CITY HALL NOV25 IT SERVICES-LIBRARY NOV25 IT SERVICES-POOL NOV25	01/08/2026	6,682.50	107193
ROBERT DUNCAN INV0008529	ROBERT Invoice	PROJECT CLOSE OUT PL-25-2340	01/08/2026	35.61	107194
RRM DESIGN GROUP 2911-01-RC22-8	RRM DESIGN Invoice	NOV25 FRANKLIN CREEK TRAIL IMPROVEMENT	01/08/2026	9,686.00	107195
SANTA BARBARA PEST C 59713 59716	SANTA BARBARA Invoice Invoice	DEC25 PEST CONTROL AT CITY HALL DEC25 PEST CONTROL AT VETS HALL	01/08/2026	145.00	107196
SESAC INV0008524	SESAC Invoice	MUSIC PERFORMANCE LICENSE THROUGH 12/31/2026	01/08/2026	641.00	107197
SHOWSCAPES 388340824 388340826 388340828 388343732	SHOWSCAPES Invoice Invoice Invoice Invoice	IRRIGATION REPAIR FRANKLIN PARK 5/12/25 IRRIGATION REPAIR DOWNTOWN T 5/9/25 IRRIGATION REPAIR MONTE VISTA PARK 5/9/25 CARP AVE BRIDGE CLEARING AND GRUBBING 12/11/25	01/08/2026	5,455.00	107198
SO CA EDISON DEC25 700163777874 DEC25 700247140684 DEC25 700291369452 DEC25 700465507084 DEC25 700814698495 DEC25 700827247063	SO CA EDISON Invoice Invoice Invoice Invoice Invoice Invoice	DEC25 ELECTRICITY-6145 CARPINTERIA AVE DEC25 ELECTRICITY-1 CARPINTERIA TC1 DEC25 ELECTRICITY-MULTIPLE LOCATIONS DEC25 ELECTRICITY-4950 9TH ST BT HM DEC25 ELECTRICITY-900 ELM AVE EV EV DEC25 ELECTRICITY-5781 CARPINTERIA AVE PED PED	01/08/2026	9,422.24	107199
TVSB NS2393	TVSB Invoice	DEC25 VIDEO PRODUCTION SERVICES	01/08/2026	2,465.00	107200
TWO TRUMPETS COMMUNI 1551	TWO TRUMPETS Invoice	DEC25 COMMUNICATIONS	01/08/2026	6,000.00	107201
UNIQUE MANAGEMENT SE 6147505	UNIQUE Invoice	NOV25 LOST LIBRARY BOOKS	01/08/2026	68.95	107202
VIDIFLO LLC J25122301	VIDIFLO LLC Invoice	INSTALL ENCODER - CIVICPLUS MANAGEMENT	01/08/2026	1,271.55	107203
WESTERN EXTERMINATOR 89115147	WESTERN Invoice	DEC25 PEST CONTROL AT VETS HALL 12/9/25	01/08/2026	103.44	107204
WEX BANK (76) 109696358	WEX BANK (76) Invoice	DEC25 FUEL FOR CITY VEHICLES	01/08/2026	302.01	107205
WEX BANK (CHEVRON) 109384259	WEX BANK Invoice	DEC25 FUEL FOR CITY VEHICLES	01/08/2026	1,315.05	107206
AJA FORNER Q4 OCT-DEC 2025	AJA FORNER Invoice	LIBRARY ADVISORY COMMISSION STIPEND OCT-DEC 2025	01/15/2026	30.00	107207
ALEXANDRA VANANTWERP Q4 OCT-DEC 2025	ALEXANDRA Invoice	PLANNING COMMISSION MEETINGS OCT-DEC 2025	01/15/2026	120.00	107208

AMAZON	AMAZON	01/15/2026	2,681.72	107209
11FY-DLDY-H93M	Invoice	BOOKS FOR LIBRARY		
11Y9-X1GX-9K9Y	Invoice	AREA RUGS, LAMPS, SUPPLIES FOR SENIOR SERVICES		
13JK-HXLT-LG49	Invoice	VOICE TRANSLATOR FOR COMMUNITY LIBRARY		
1479-1FNW-GGG1	Invoice	BOOKS FOR LIBRARY		
17LV-CHQ1-CXDK	Invoice	BOOKS FOR LIBRARY		
17VK-G7VL-JNYY	Invoice	ZIP BOOKS:J. ANDERSON		
19FH-WMMV-FDM6	Invoice	BOOKS FOR LIBRARY		
19MG-4T4F-RT3F	Invoice	BOOKS FOR LIBRARY		
1C97-KYWX-TM1C	Invoice	BOOKS FOR LIBRARY		
1CLY-KJ7K-KHJY	Invoice	BOOKS FOR LIBRARY		
1CLY-KJ7K-WM4T	Invoice	BOOKS FOR LIBRARY		
1D9H-LK39-GYJF	Invoice	BOOKS FOR LIBRARY		
1F63-4TTQ-P7LH	Invoice	BOOKS FOR LIBRARY		
1GVG-DLP1-JD1V	Invoice	CRAFT SUPPLIES FOR SENIOR PROGRAMS		
1KTJ-CWHT-6NTX	Invoice	ZIP BOOKS:J. SMART		
1KV9-FDTG-4VQ7	Credit Memo	KIDS HEADPHONE FOR COMMUNITY LIBRARY		
1LL1-6RWY-1966	Invoice	TAILGATE LATCH FOR UNIT 425		
1M7C-17HQ-NX6P	Invoice	ZIP BOOKS:M. LOTZE		
1MY9-HNNK-VC6T	Invoice	ZIP BOOKS:L. GRYBOWSKI		
1PY7-KQD6-HHP6	Invoice	OFFICE SUPPLIES FOR LIBRARY		
1QD4-7KRR-7XQT	Invoice	MAGAZINE RACK FOR CITY HALL LOBBY		
1QJH-1LT4-RKKN	Invoice	ZIP BOOKS:L. FRIEDMAN		
1THC-1N99-3RH9	Invoice	AIR PLANTS, TWEEZERS FOR SENIOR PROGRAMS		
1VGR-Q36W-QYKM	Invoice	BUBBLE MACHINE FOR COMMUNITY LIBRARY		
1WLG-QYV1-4MML	Invoice	BOOKS FOR LIBRARY		
1X7C-D7X7-DYL3	Invoice	BOOKS FOR LIBRARY		
1XPG-HYXT-3PPR	Invoice	BOOKS FOR LIBRARY		
1YNC-YWXP-G1JJ	Invoice	BOOKS FOR LIBRARY		
	Void			
AMY BLAKEMORE	AMY	01/15/2026	-	107210
Q4 OCT-DEC 2025	Invoice	ARCHITECTURAL REVIEW BOARD MEETINGS OCT-DEC 2025	50.00	107211
BACKGROUNDS ONLINE	BACKGROUNDS	01/15/2026	49.95	107212
589712	Invoice	DEC25 PROFESSIONAL SERVICES		
BASIC	BASIC	01/15/2026	172.72	107213
IN3628718	Invoice	DEC25 MONTHLY FSA ADMIN FEE		
BAY ALARM	BAY ALARM	01/15/2026	186.75	107214
22661362	Invoice	SECURITY/FIRE MONITORING 1/1/26-3/31/26 POOL		
BLACK GOLD COOPERATI	BLACK GOLD	01/15/2026	21,295.00	107215
26-564	Invoice	FY25/26 Q3 BLACK GOLD LIBRARY SERVICES		
BROWNSTEIN HYATT FAR	BROWNSTEIN	01/15/2026	151,303.34	107216
1067511	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/25		
1067512	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/25		
1067513	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/25		
1067514	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/25		
1067515	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/25		
1067516	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/25		
1067517	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/25		
CALIFORNIA EMERGENCY	CALIFORNIA	01/15/2026	75.00	107217
3207	Invoice	MEMBERSHIP THROUGH 3/5/27 J. BRIONES		
CARPINTERIA GLASS CO	CARPINTERIA	01/15/2026	922.57	107218
37955	Invoice	WINDOW REPLACEMENT-PW HALLWAY CITY HALL		
CARPINTERIA VALLEY W	CARPINTERIA	01/15/2026	19,438.90	107219
CARP CITY DEC25 SERVICE	Invoice	DEC25 WATER FOR MULTIPLE LOCATIONS		
COAST AUTO PARTS IN	COAST AUTO	01/15/2026	38.81	107220
798335	Invoice	WEATHER STRIP FOR SWEEPER, FUEL CLEANER UNIT 420		
COUNTY SB EVFS	COUNTY OF	01/15/2026	322.00	107221
25N000320	Invoice	PERMIT 5691 EV CHARGING STATION 9TH STREET		
COX BUSINESS	COX BUSINESS	01/15/2026	564.42	107222
JAN26 001 3011 022093901	Invoice	JAN26 CITY HALL INTERNET-TV SERVICE		
JAN26 001 3011 028450702	Invoice	JAN26 VETS HALL INTERNET-PHONE SERVICE		

DANIELLE MANRIQUEZ-O Q4 OCT-DEC 2025	DANIELLE Invoice	LIBRARY ADVISORY COMMISSION STIPEND OCT-DEC 25	01/15/2026	90.00	107223
DAVID ALLEN Q4 OCT-DEC 2025	DAVID ALLEN Invoice	PLANNING COMMISSION MEETINGS OCT-DEC 2025	01/15/2026	120.00	107224
ENRIQUE PEREZ INV0008163	ENRIQUE PEREZ Invoice	PARK DEPOSIT REFUND	01/15/2026	100.00	107225
FREDERICK W SHAW Q4 OCT-DEC 2025	FREDERICK W Invoice	LIBRARY ADVISORY COMMISSION STIPEND OCT-DEC 2025	01/15/2026	90.00	107226
FRONTIER COMMUNICATI JAN26 805-684-4314-063022-5 JAN26 805-684-7613-042205-5	FRONTIER Invoice Invoice	JAN26 PHONE-INTERNET FOR LIBRARY JAN26 PHONE & INTERNET FOR LG TOWERS	01/15/2026	396.39	107227
GLENN D LA FEVERS Q4 OCT-DEC 2025	GLENN D LA Invoice	PLANNING COMMISSION MEETINGS OCT-DEC 2025	01/15/2026	60.00	107228
GLYNN BIRDWELL Q4 OCT-DEC 2025	GLYNN Invoice	LIBRARY ADVISORY COMMISSION STIPEND OCT-DEC 2025	01/15/2026	90.00	107229
HINDERLITER DE LLAMA SIN057218	HINDERLITER DE Invoice	CONTRACT & AUDIT SERVICES-SALES TAX Q2/2025	01/15/2026	1,556.37	107230
JANE L BENEFIELD Q4 OCT-DEC 2025	JANE L Invoice	PLANNING COMMISSION MEETINGS OCT-DEC 2025	01/15/2026	60.00	107231
JOHN MOYER Q4 OCT-DEC 2025	JOHN MOYER Invoice	PLANNING COMMISSION MEETINGS OCT-DEC 2025	01/15/2026	120.00	107232
JOHNSON CONTROLS SEC 41916670 41916671	JOHNSON Invoice Invoice	10/31/25-9/30/26 CITY HALL ALARM INSTALLATION CHARGE 1666553701	01/15/2026	997.07	107233
KANOPY 485519 - PPU	KANOPY Invoice	DEC25 LIBRARY VIDEOS	01/15/2026	280.00	107234
KATRINA FRANCES BARR Q4 OCT-DEC 2025	KATRINA Invoice	LIBRARY ADVISORY COMMISSION STIPEND OCT-DEC 2025	01/15/2026	60.00	107235
LISA COULTER WOOLF Q4 OCT-DEC 2025	LISA COULTER Invoice	ARCHITECTURAL REVIEW BOARD MEETINGS OCT-DEC 2025	01/15/2026	25.00	107236
MISSION UNIFORM SERV 525145739	MISSION Invoice	MAT REPLACEMENT, UNIFORM CLEANING 12/15/25	01/15/2026	904.28	107237
OLIVIA ANDRADE INV0007879	OLIVIA ANDRADE Invoice	PARK DEPOSIT REFUND	01/15/2026	100.00	107238
OVERDRIVE INC. 01352DA25406715	OVERDRIVE INC. Invoice	DEC25 EBOOKS/AUDIOBOOKS FOR LIBRARY	01/15/2026	59.99	107239
PATRICK O'CONNOR Q4 OCT-DEC 2025	PATRICK Invoice	ARCHITECTURAL REVIEW BOARD MEETINGS OCT-DEC 2025	01/15/2026	50.00	107240
RICHARD A LITTLE Q4 OCT-DEC 2025	RICHARD A Invoice	ARCHITECTURAL REVIEW BOARD MEETINGS OCT-DEC 2025	01/15/2026	50.00	107241
RICHARD E JOHNSON Q4 OCT-DEC 2025	RICHARD E Invoice	ARCHITECTURAL REVIEW BOARD MEETINGS OCT-DEC 2025	01/15/2026	50.00	107242
RISDON'S 76 SERVICE DEC25 CITY	RISDON'S 76 Invoice	DEC25 CAR WASHES FOR CITY VEHICLES	01/15/2026	35.00	107243
SITEONE LANDSCAPE SU 161226168-001	SITEONE Invoice	PVC MATERIAL FOR HYDRATION STATION AT LIBRARY	01/15/2026	28.25	107244
SO CA EDISON DEC25 700201069122 DEC25 700230547624 DEC25 700255596559 DEC25 700264659490 DEC25 700274833982 DEC25 700477662295 DEC25 700525378417 DEC25 700604790697 DEC25 700827356389	SO CA EDISON Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	DEC25 ELECTRICITY-101 ASH AVE DEC25 ELECTRICITY-5103 CARPINTERIA AVE DEC25 ELECTRICITY-100 LINDEN AVE DEC25 ELECTRICITY-1115 LINDEN AVE B PED DEC25 ELECTRICITY-901 CACTUS LN EV EV DEC25 ELECTRICITY-901 CACTUS LN LGHT LGHT DEC25 ELECTRICITY-931 WALNUT & 4851 5TH ST DEC25 ELECTRICITY-CAPP AV/CSTS PAS 609 DEC25 ELECTRICITY-5300 CARPINTERIA AVE TC1 TC1	01/15/2026	2,304.23	107245

SO CAL GAS DEC25 006 514 2700 7 DEC25 014 914 3239 7 DEC25 016 913 9500 6 DEC25 140 914 3084 4	SO CAL GAS Invoice Invoice Invoice Invoice	NATURAL GAS 5305 CARPINTERIA AVE (POOL) NATURAL GAS 5103 CARPINTERIA AVE (FRIENDS OF THE L NATURAL GAS 5775 CARPINTERIA AVE (CITY HALL) NATURAL GAS 941 WALNUT AVE (VETS HALL)	01/15/2026	5,785.36	107246
TRUE NORTH COMPLIANC 25-12-039	TRUE NORTH Invoice	DEC25 PLAN CHECK/INSPECTION SERVICES	01/15/2026	1,662.78	107247
WATERS CARDENAS LAND JC7350-4604	WATERS Invoice	FY25/26 WINTER BERM SURVEY	01/15/2026	2,740.00	107248
WILLDAN FINANCIAL SE 010-64460	WILLDAN Invoice	FY25/26 LANDSCAPE FORMATION ASSESSMENT	01/15/2026	7,287.00	107249
X-TECH SYSTEMS 487583	X-TECH SYSTEMS Invoice	COPY MACHINE CHARGES 9/21/25-12/20/25 LIBRARY	01/15/2026	149.66	107250
CalPERS HEALTH 100000018155586	CalPERS HEALTH Invoice	JAN26 HEALTH PREMIUMS	01/08/2026	9,537.88	DFT0003589
CalPERS HEALTH 100000018155585	CalPERS HEALTH Invoice	JAN26 HEALTH PREMIUMS	01/08/2026	63,212.80	DFT0003590
INTERNAL REVENUE SER PR01 1/8/26	INTERNAL Invoice	PR01 1/8/26 FEDERAL TAX DEPOSIT	01/08/2026	22,338.28	DFT0003591
EDD-SIT PR01 1/8/26	EDD-SIT Invoice	PR01 1/8/26 EDD PIT TAX DEPOSIT	01/08/2026	7,488.60	DFT0003592
EDD-SDI PR01 1/8/26	EDD-SDI Invoice	PR01 1/8/26 EDD SDI TAX DEPOSIT	01/08/2026	2,427.79	DFT0003593
CalPERS 12/20/25-1/2/26 PEPRA	CalPERS Invoice	CALPERS PEPRA CONTRIBUTIONS 12/20/25-1/2/26	01/08/2026	16,878.60	DFT0003594
CalPERS 12/20/25-1/2/26 CLASSIC	CalPERS Invoice	CALPERS CLASSIC CONTRIBUTIONS 12/20/25-1/2/26	01/08/2026	13,346.76	DFT0003595



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Contracts Executed by the City Manager on behalf of the City for the Period of December 2, 2025 through January 5, 2026.

STAFF RECOMMENDATION

Receive and file the Report of Contracts Executed by the City Manager for the Period of December 2, 2025 through January 5, 2026.

DISCUSSION

The City Manager is delegated authority by the Carpinteria Municipal Code (CMC) §2.08.150(B) to execute contracts on behalf of the City in the amount of \$50,000 or less. Pursuant to CMC §2.08.150(C), a list of all contracts executed by the City Manager is provided for City Council information and included as Attachment A.

Attachment A lists all contracts entered into on behalf of the City for goods, construction, and services for the period of December 2, 2025 through January 5, 2026.

FINANCIAL CONSIDERATIONS

All contracts entered into are within the appropriated budget amounts.

ATTACHMENTS

- A. Report of Contracts Executed by the City Manager

Staff contact:

Brian C. Barrett, City Clerk

(805) 755-4403, brianb@carpinteriaca.gov


Signature

Reviewed by: Ryan Kintz, Assistant City Manager

(805) 755-4400; ryank@carpinteriaca.gov


Signature

ATTACHMENT A

Report of Contracts Executed by the City Manager
Period of December 2, 2025 through January 5, 2026

[illegible]



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Monthly City Treasurer's Report on Compliance with the Statement of Safekeeping and Investment of Public Funds.

STAFF RECOMMENDATION

Receive and file the report.

Sample Motion: I move to receive and file the report.

BACKGROUND / DISCUSSION

The City Council of Carpinteria serves as the trustee of the City's public funds and is authorized to make investment decisions in accordance with the Prudent Investor Standard. The Prudent Investor Standard of the California Government Code Section 53600.3 states:

"When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence and diligence under circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated need of the City that a prudent person in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City."

The standard of prudence to be used by investment officials shall be applied in the context of managing the overall portfolio.

Trustees are those persons authorized to make investment decisions on behalf of a local agency. Trustees or City Investment Officials, acting in accordance with investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk changes or market price changes, provided deviations from expectations are reported in a timely manner and appropriate action is taken to address adverse developments.

The purpose of this agenda item is to provide the City Council with the required monthly Treasurer's Report (Attachment A).

POLICY CONSISTENCY

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

FINANCIAL CONSIDERATIONS

Cash Statement: On December 31, 2025, the City held cash and cash investments as shown in Table 1 below.

Table 1	
<u>CASH ACTIVITY FOR THE MONTH:</u>	
Cash and Investment Beginning of the Month	\$ 15,340,629.27
Cash Receipts	(11,958,498.73)
Cash Disbursements	12,227,864.45
Cash and Investment End of the Month	<u>\$ 15,609,994.99</u>

Investments:

Changes in the market value of treasury securities are inversely proportional to changes in interest rates demanded in the open market (i.e., when rates rise, market values fall, when rates fall, market values rise). The sensitivity of a portfolio's market value to these changes in market rates is a function of its days to maturity and coupon rate. Securities with longer maturities and/or lower coupon rates are more sensitive to changes in market interest rates. As a security matures, changes in its value become less sensitive to market rate fluctuations.

As of December 31, 2025, the portfolio's average days to maturity was 2.31 years, the average coupon rate was 3.2%, the average yield to maturity was 3.57%, the par value was \$10,000,000 and the market value was \$10,036,201.91

The City does not intend, nor does it have any foreseeable need, to sell its securities. The City's investment policy provides that all securities will be held to maturity, and securities so held are redeemed at par value, resulting in no net market gain or loss.

Attachment A provides the City Council with the Treasurer's Report, detailing all investments and cash activity for the month.

The City of Carpinteria can meet all expenditure obligations that may reasonably be anticipated for the next six-month period from January 1, 2026, to July 1, 2026.

LEGAL

This report has been prepared in compliance with California Government Code Sections 53600 and 53646.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

Attachment A: City of Carpinteria Monthly Treasurer's Report

Prepared by:

Noah Alvara, Accounting Technician
noaha@carpinteriaca.gov; (805) 755-4422



Signature

Staff contact:

Licette Maldonado, Administrative Services Director
licettem@carpinteriaca.gov; (805) 755-4448



Signature

Reviewed by:

Ryan Kintz, Assistant City Manager
ryank@carpinteriaca.gov; (805) 755-4400



Signature

Reviewed by:

Michael Ramirez, City Manager
michaelr@carpinteriaca.gov; (805) 755-4450



Signature

ATTACHMENT A

City Treasurer's Monthly Report

CITY OF CARPINTERIA TREASURER'S REPORT
For the Month Ended December 2025

CASH ACTIVITY FOR THE MONTH:

Cash and Investment Beginning of the Month	\$ 15,340,629.27
Cash Receipts	(11,958,498.73)
Cash Disbursements	12,227,864.45
Cash and Investment End of the Month	<u>\$ 15,609,994.99</u>

CASH AND INVESTMENT PORTFOLIO:

<u>Type of Investment/Coupon/CUSIP #</u>	<u>Institution/Issuer</u>	<u>Yield to Maturity</u>	<u>Maturity Date</u>	<u># Days to Maturity</u>	<u>Par Value</u>	<u>Market Value (1)</u>	<u>Book Value (2)</u>
Demand Deposit - General Checking	Montecito Bank	N/A	N/A	N/A	870,723.89	870,723.89	1,627,106.92
Demand Deposit - Premier Public Money Market	Montecito Bank	N/A	1/1/2026	1	2,792,372.36	2,792,372.36	238,541.53
Demand Deposit - Section 125 Checking	Montecito Bank	N/A	N/A	N/A	8,366.00	8,366.00	6,484.07
Demand Deposit - Payroll Checking	Montecito Bank	N/A	N/A	N/A	5,000.00	5,000.00	5,000.00
Local Agency Investment Fund	State of California	0.22%	1/1/2026	1	1,581,377.06	1,581,377.06	1,581,377.06
Demand Deposit - Money Market	Charles Schwab	N/A	1/1/2026	1	1,281,400.83	1,281,400.83	2,334,684.12
Treasury Note, 3.875%, (91282CGE5)	U.S. Government	3.77%	1/1/2026	1	250,000.00	249,970.70	250,641.19
Treasury Note, 1.625%, (912828P46)	U.S. Government	1.56%	2/15/2026	46	250,000.00	249,316.40	250,595.69
Treasury Note, 0.5%, (91282CBQ3)	U.S. Government	1.28%	2/25/2026	56	250,000.00	248,691.40	242,113.19
Treasury Note, 0.75%, (91282CBT7)	U.S. Government	1.28%	3/31/2026	90	250,000.00	248,291.00	244,459.30
Treasury Note, 0.75%, (91282CCF6)	U.S. Government	1.34%	5/31/2026	151	250,000.00	247,021.48	243,702.50
Treasury Note, 0.875%, (91282CCJ8)	U.S. Government	1.35%	6/30/2026	181	250,000.00	246,718.75	244,821.96
Treasury Note, 1.625%, (91282YQ7)	U.S. Government	4.00%	10/31/2026	304	250,000.00	246,015.63	227,869.30
Treasury Note, 2%, (91282U24)	U.S. Government	4.31%	11/15/2026	319	250,000.00	246,689.45	228,317.27
Treasury Note, 1.25%, (91282CDK4)	U.S. Government	1.28%	11/30/2026	334	250,000.00	244,853.50	249,602.02
Treasury Note, 1.5%, (912828Z78)	U.S. Government	3.64%	1/31/2027	396	250,000.00	244,658.20	231,040.31
Treasury Note, 2.25%, (912828V98)	U.S. Government	4.29%	2/15/2027	411	250,000.00	246,503.90	229,819.14
Treasury Note, 2.5%, (91282CEF4)	U.S. Government	3.96%	2/16/2027	412	250,000.00	246,894.53	235,031.06
Treasury Note, 2.75%, (91282CEN7)	U.S. Government	3.71%	4/30/2027	485	250,000.00	247,548.83	241,094.62
Treasury Note, 3.25%, (91282CEW7)	U.S. Government	3.70%	6/30/2027	546	250,000.00	249,140.63	245,668.13
Treasury Note, 3.125%, (91282CFH9)	U.S. Government	4.19%	8/31/2027	608	250,000.00	248,564.45	238,232.21
Treasury Note, 4.125%, (91282CFU0)	U.S. Government	4.02%	10/31/2027	669	250,000.00	252,773.43	250,962.10
Treasury Note, 2.25%, (912828F5)	U.S. Government	4.01%	11/15/2027	684	250,000.00	244,443.35	232,267.50
Treasury Note, 3.875%, (91282CGC9)	U.S. Government	4.01%	12/31/2027	730	250,000.00	254,864.23	248,750.00
Treasury Note, 4%, (91282CGPO)	U.S. Government	3.99%	2/29/2028	790	250,000.00	252,607.40	249,990.24
Treasury Note, 3.625%, (91282CGT2)	U.S. Government	4.15%	2/29/2028	790	250,000.00	250,673.83	244,990.00
Treasury Note, 4%, (91282CHK0)	U.S. Government	4.14%	3/31/2028	821	250,000.00	252,919.90	248,593.75
Treasury Note, 4.125%, (91282CHQ7)	U.S. Government	4.13%	7/31/2028	943	250,000.00	253,740.23	249,920.00
Treasury Note, 4.375%, (91282CHX2)	U.S. Government	4.23%	8/31/2028	974	250,000.00	255,302.73	251,445.00
Treasury Note, 4.625%, (91282CJA0)	U.S. Government	4.52%	9/30/2028	1004	250,000.00	257,080.08	251,015.00

CITY OF CARPINTERIA TREASURER'S REPORT
For the Month Ended December 2025

Treasury Note, 4.875%, (91282CJF9)	U.S. Government	4.52%	10/31/2028	1035	250,000.00	258,876.95	253,583.99
Treasury Note, 4.375%, (91282CJN2)	U.S. Government	4.21%	11/30/2028	1065	250,000.00	255,693.35	251,775.00
Treasury Note, 3.75%, (91282CJR3)	U.S. Government	4.50%	12/31/2028	1096	250,000.00	251,425.78	242,177.50
Treasury Note, 4.25%, (91282CKD2)	U.S. Government	4.48%	2/28/2029	1155	250,000.00	255,078.13	247,505.21
Treasury Note, 4.125%, (91282CKG5)	U.S. Government	4.37%	3/31/2029	1186	250,000.00	254,218.75	247,724.61
Treasury Note, 4.5%, (91282CKT7)	U.S. Government	4.37%	5/31/2026	151	250,000.00	257,246.08	251,259.77
Treasury Note, 4.25%, (91282CKX8)	U.S. Government	4.25%	6/30/2029	1277	250,000.00	255,371.08	248,750.00
Treasury Note, 3.625%, (91282CLK5)	U.S. Government	3.56%	8/31/2029	1339	250,000.00	250,058.58	250,556.41
Treasury Note, 3.5%, (91282CLN9)	U.S. Government	3.56%	9/30/2029	1369	250,000.00	248,906.25	249,433.47
Treasury Note, 4.125%, (91282CLR0)	U.S. Government	4.34%	10/31/2029	1400	250,000.00	254,355.45	247,675.78
Treasury Note, 4.125%, (91282CMA6)	U.S. Government	4.13%	11/30/2029	1430	250,000.00	254,375.00	247,333.99
Treasury Note, 4.375%, (91282CMD0)	U.S. Government	4.34%	12/31/2029	1461	250,000.00	257,656.25	250,341.80
Treasury Note, 3.625%, (91282CNX5)	U.S. Government	3.70%	8/31/2030	1704	250,000.00	249,199.20	249,218.75
Treasury Note, 3.625%, (91282CPA3)	U.S. Government	3.70%	9/30/2030	1734	250,000.00	249,140.63	249,140.63
Treasury Note, 3.625%, (91282CPD7)	U.S. Government	3.71%	10/31/2030	1765	250,000.00	249,062.50	249,060.63
Treasury Note, 3.75%, (91282CJQ5)	U.S. Government	3.72%	12/31/2030	1826	250,000.00	250,253.90	250,322.27
					16,539,240.14	16,575,442.05	15,609,994.99

REPORT ON COMPLIANCE WITH STATEMENT OF SAFEKEEPING AND INVESTMENT OF PUBLIC FUNDS

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

REPORT OF ABILITY TO MEET REQUIRED EXPENDITURES FOR THE NEXT SIX MONTHS

Based upon currently budgeted revenues and expenditures, the City currently has sufficient liquid financial resources to meet anticipated expenditures during the period 1/01/26 through 07/01/26.

WEIGHTED AVERAGE MATURITY OF PORTFOLIO

As of December 31, 2025 the weighted average days to maturity of the City's investment portfolio is 2.31 years.

FOOTNOTES TO REPORT/DEFINITION OF TERMS:

(1) The market value of U.S. Government Securities was provided by the custodial agent, Charles Schwab.

For the Local Agency Investment Fund the market value represents the contract value.

For all other investments, the market value is equal to book value.

(2) Book value of demand deposits equals the bank balance minus outstanding checks plus deposits-in-transit.

Yield to Maturity (YTM): The percentage rate of return for the note assuming that the City holds the asset until its maturity date. It is the sum of all its remaining coupon payments.

Par Value: Equals face value of security (value of the security when it reaches maturity).

Market Value: The last price for which a security was bought or sold. In this case, the value as of the last day of the month of this report.

Book Value: The amount at which the security is carried in the City's accounting records (adjusted at year-end for GASB 40 reporting purposes).



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Quarterly Review of Pension Stabilization Trust.

STAFF RECOMMENDATION

Receive and file the report.

Sample Motion: I move to receive and file the report.

BACKGROUND/DISCUSSION

The purpose of the Pension Stabilization Trust is to accumulate, hold, and distribute pension plan assets for the exclusive benefit of retiree pensions within the meaning of IRS Code Section 115. Plan assets are irrevocable and may not be used for any purpose other than the purpose of the Trust. Withdrawal of plan assets is not permitted except to transfer to another trust or to reimburse the City for pension costs paid.

The City's primary objective in establishing the Pension Trust is to control long-term costs and volatility in the annual operating budget. The trust provides more flexibility for the City to level out contributions and mitigate year-to-year contribution volatility.

Plan contributions transfer assets to the Trust, and accordingly, plan assets are not carried on the City's books and are not subject to the City's investment policy. Discretionary Trustee Benefit Trust Company (BTC), with the advice of Morgan Stanley Wealth Management Consulting Group, actively manages plan assets consistent with the Investment Policy Statement. The City's individual trust account is part of a larger Multiple Employer Trust administered by Keenan Financial Services and BTC, referred to as the California Public Entity Pension Stabilization Trust. BTC also provides the City with monthly, quarterly (Attachment A), and annual statements of activity of the City's account. The Pension Stabilization Trust utilizes a Board of Authority that provides management and oversight of the Trust, with participation by one individual per public agency. The fees are asset-based, paid monthly, deducted directly from the Trust account, and total 30 bps¹ annually. This is competitive with other comparable plans.

¹ Basis points pertain to interest rates. One basis point is equal to one one-hundredth of one percentage point (0.01%). Therefore, 100 basis points would be equivalent to 1%.

The purpose of this quarterly review is to report the portfolio summary of the City of Carpinteria Pension Stabilization Trust account.

POLICY CONSISTENCY

This matter concerns actions aimed at improving the City's long-term financial position and is consistent with the City's fiduciary responsibilities and goal to deliver services that meet community needs efficiently and effectively.

FINANCIAL CONSIDERATIONS

Portfolio Summary:

As of December 31, 2025, the City held investments as shown in Table 1 below.

Table 1

Year to Date (YTD)		
Beginning Value	\$1,103,731.69	
Net Withdrawals	(200,000.00)	
Interest	0.00	
Dividends	46,522.95	
Change in Market Value	75,673.59	
Management Fees	(3,282.39)	
Ending Value	\$1,022,645.84	
Market Value		Asset Allocation
Fixed Income	681,487.63	66.6%
Equities	308,320.59	30.1%
Alternatives	32,837.62	3.2%
Total Account	\$1,022,645.84	100.0%
Inception date: 6/30/18		
YTD: 1/1/2025 - 12/31/2025		

Investments:

As of December 31, 2025, the portfolio's estimated market value was \$1,022,654.44. Investment performance, net of fees, was 1.37% quarter-to-date, 10.87% year-to-date, 10.87% for the trailing 12-month period, and 4.44% since inception.

Attachment A provides the Benefit Trust performance statement as of December 31, 2025.

On June 30, 2018, an initial deposit of \$1,000,000 was made into the investment account. A second deposit of \$52,900 was added on September 18, 2018, followed by a third

deposit of \$76,850 on January 15, 2020. Throughout the investment period, several disbursements have occurred. On October 13, 2021, disbursements of \$64,031 and \$28,666 were made for fiscal years 2021 and 2022, respectively. Additionally, a significant disbursement of \$200,000 was made in fiscal year 2024 to help offset the increase in unfunded accrued liability (UAL) contributions. Per the adopted budget, an additional \$200,000 withdrawal occurred in August 2025 to further offset UAL cost increases. These transactions represent the key events in the timeline of deposits and disbursements associated with this investment.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The establishment of the Pension Stabilization Trust Fund is being developed consistent with Section 115 of the Internal Revenue Code. Establishing the Irrevocable Pension Stabilization Trust Fund mitigates financial risk associated with expected increases in the CalPERS pension rates over the next decade.

ATTACHMENTS

A – December 31, 2025 Performance Report

Staff contact:

Licette Maldonado, Administrative Services Director
licettem@carpinteriaca.gov; (805) 755-4448


Signature

Reviewed by:

Ryan Kintz, Assistant City Manager
ryank@carpinteriaca.gov; (805) 755-4400


Signature

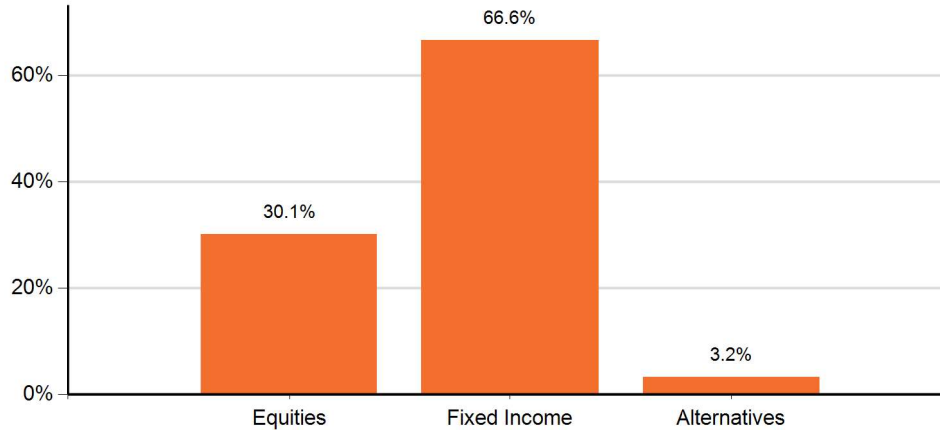
Reviewed by:

Michael Ramirez, City Manager
michaelr@carpinteriaca.gov; (805) 755-4450


Signature

ATTACHMENT A
CITY OF CARPINTERIA CA-MUNI-PST
BENEFIT TRUST ACCOUNT

Asset Allocation



Portfolio Summary

	Year to Date
Beginning Value	\$ 1,103,731.69
Net Withdrawals	(200,000.00)
Interest	-
Dividends	46,522.95
Change in Market Value	75,673.59
Management Fees	(3,282.39)
Ending Value	<u>\$ 1,022,645.84</u>

Performance

	Market Value	Current Yield	Month to Date	Quarter to Date	Year to Date	Last 12 Months	Last 3 Years	Last 5 Years	Inception* to Date
Fixed Income	681,487.63	4.0	-0.26	0.80	6.47	6.47	5.14	-0.66	2.17
Equities	308,320.59	1.9	1.17	3.10	22.94	22.94	21.32	9.06	10.86
Alternatives	32,837.62	3.1	-2.18	-1.40	4.83	4.83	7.77	5.10	4.05
Total Account	1,022,645.84	3.4	0.11	1.44	11.19	11.19	10.01	2.55	4.75
Total Account (Net of Fees)		3.4	0.08	1.37	10.87	10.87	9.68	2.24	4.44
S&P 500 TR			0.06	2.65	17.86	17.86	22.99	14.42	14.94
MSCI EAFE Net			3.00	4.86	31.22	31.22	17.22	8.92	8.05
MSCI ACWI Ex US Net			3.00	5.06	32.41	32.41	17.33	7.90	7.77
BBG Agg (US)			-0.15	1.10	7.31	7.31	4.67	-0.36	2.08
BBG Global Agg			0.26	0.24	8.17	8.17	3.98	-2.13	0.65
50% MSCI ACWI/ 50% BBG Agg			0.45	2.20	14.72	14.72	12.49	5.40	6.99

* Inception date: 6/30/2018

Performance for periods greater than one year are annualized.

PORTFOLIO APPRAISAL
CITY OF CARPINTERIA CA-MUNI-PST
BENEFIT TRUST ACCOUNT 7440
December 31, 2025

Quantity	Security	Security Symbol	Unit Cost	Total Cost	Price	Market Value	Pct. Assets	Cur. Yield
FIXED INC MUTUAL FUNDS								
TAXABLE BOND FUND								
7,093.021	COMMUNITY CAPITAL TR COM ACT INV INST	CRAN.X	9.29	65,880.01	9.65	68,447.65	6.7	3.5
36,381.195	NORTHERN BOND INDEX	NOBO.X	9.24	336,035.87	9.34	339,800.36	33.2	3.9
15,499.169	TARGET PIGM CORE BOND R6	TPCQ.X	8.64	133,990.01	8.82	136,702.67	13.4	4.4
12,201.693	WELLS FARGO FDS TR WF CORE BOND R6	WTRI.X	10.99	134,061.55	11.19	136,536.94	13.4	4.4
				<u>669,967.44</u>		<u>681,487.63</u>	<u>66.6</u>	<u>4.0</u>
				669,967.44		681,487.63	66.6	4.0
DOMESTIC EQUITY MUTUAL FUNDS								
LARGE CAP FUND								
1,534.646	COLUMBIA FDS SER TR I	COFY.X	28.97	44,457.70	39.96	61,324.45	6.0	0.6
134.001	STATE STREET INST INV TR EQUITY 500 INDEX A	SSSY.X	350.50	46,967.83	509.80	68,313.71	6.7	1.2
				<u>91,425.52</u>		<u>129,638.16</u>	<u>12.7</u>	<u>1.0</u>
SMALL CAP FUNDS								
591.554	ALGER FDS SMALL CP FOCUS Z	AGOZ.X	20.38	12,055.27	22.43	13,268.56	1.3	0.0
169.854	UNDISCOVERED MANAGERS FDS BEHAVR VAL R6	UBVF.X	73.62	12,504.91	78.48	13,330.14	1.3	2.0
				<u>24,560.18</u>		<u>26,598.70</u>	<u>2.6</u>	<u>1.0</u>
				115,985.71		156,236.86	15.3	1.0
INTERNATIONAL MUTUAL FUNDS								
INTERNATIONAL EMERGING MARKET FUND								
147.808	AMERICAN FUNDS NEW WORLD F-2	NFFF.X	71.07	10,504.61	92.88	13,728.41	1.3	1.4
INTERNATIONAL FUND								
288.993	AMERICAN FUNDS NEW PERSPECTIVE F2	ANWF.X	47.79	13,811.92	70.24	20,298.87	2.0	1.3
224.893	CLEARBRIDGE INTERNATIONAL GROWTH IS	LMGP.X	79.70	17,922.88	74.14	16,673.57	1.6	1.8
571.711	HARTFORD INTERNATIONAL VALUE Y	HILY.X	17.49	10,001.10	24.82	14,189.87	1.4	3.1
506.381	STATE STR INSTL INVT TR GBL ALCP EQ K	SSGL.X	114.21	57,831.90	129.86	65,758.64	6.4	3.4
647.956	THORNBURG INVESTMENT INCOME BUILDER	TIBO.X	22.55	14,614.37	33.08	21,434.38	2.1	3.9
				<u>114,182.17</u>		<u>138,355.32</u>	<u>13.5</u>	<u>2.9</u>
				124,686.78		152,083.73	14.9	2.8

"#

PORTFOLIO APPRAISAL
CITY OF CARPINTERIA CA-MUNI-PST
BENEFIT TRUST ACCOUNT 7440
December 31, 2025

Quantity	Security	Security Symbol	Unit Cost	Total Cost	Price	Market Value	Pct. Assets	Cur. Yield
ALTERNATIVE INVESTMENT FUNDS								
ALTERNATIVE FUND								
1,325.001	COHEN & STEERS RLTY INCM NEW SHS CL Z	CSZLX	15.26	20,219.90	17.37	23,015.27	2.3	3.2
478.439	PRUDENTIAL GLOBAL REAL ESTATE	PGRQX	23.25	11,121.41	20.53	9,822.35	1.0	3.0
				<u>31,341.31</u>		<u>32,837.62</u>	<u>3.2</u>	<u>3.1</u>
				31,341.31		32,837.62	3.2	3.1
TOTAL PORTFOLIO				941,981.24		1,022,645.84	100.0	3.4



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Resolution No. 6432, a Resolution of the City Council of the City of Carpinteria Ratifying Carpinteria-Summerland Fire Protection District's Ordinance No. 2025-02 pursuant to Health and Safety Code §13869.7(c), which adopts the 2025 California Fire Code and Wildland-Urban Interface Code with amendments.

STAFF RECOMMENDATION

Adopt Resolution No. 6432, ratifying the Carpinteria- Summerland Fire Protection District's Ordinance No. 2025-02.

BACKGROUND

On November 3, 2025, Fire Marshal Michael LoMonaco of the Carpinteria- Summerland Fire Protection District (District) provided the City with the District's Draft Ordinance adopting and amending the 2025 California Fire Code and California Wildland- Urban Interface Code and appendices thereto, amending Section R309 of the 2025 California Residential Code, and repealing District Ordinance No. 2022-01 (Draft Ordinance). The Draft Ordinance was provided to the City for review and comment prior to the District's introduction of the Draft Ordinance on a first reading to the District Board on November 5, 2025. The City provided no comments to the District on the Draft Ordinance.

On December 3, 2025, the District held a second reading and adopted Ordinance No. 2025-02 (Exhibit 1, Attachment B). Following adoption of the Ordinance by the District, the Ordinance must be transmitted to both the City of Carpinteria and County of Santa Barbara for consideration. A request from the District that the City Council ratify the adopted ordinance was transmitted to the City on December 4, 2025 (Attachment A). The City Council may ratify, modify, or deny an adopted ordinance and must transmit its determination to the District within 15 days of Council action. Upon ratification by the County and City, the adopted Ordinance would become effective as of the date of ratification. Following ratification of the adopted Ordinance, the City must transmit a copy of the adopted Resolution and the District's Ordinance to the Department of Housing and Community Development (HCD).

DISCUSSION

The State updates the California Fire Code every few years and the District and the City are required to act cooperatively in order to adopt the update(s) for local implementation. The District may amend the state code(s) to reflect local conditions provided certain findings are made demonstrating these amendments are necessary because of local climatic, geological or topographical conditions. As a part of that cooperative process as described above, the District provided a Draft Ordinance for the City's consideration prior to adoption by the District.

The District's Ordinance No. 2025-02 adopts by reference and amends the 2025 California Fire Code and California Wildland- Urban Interface Code, including their respective Appendix Chapters and Appendix Standards. The Ordinance functions, in part, to also do the following:

- Prescribe regulations governing conditions hazardous to life and property from fire, hazardous materials or explosions;
- Adopts by reference the Carpinteria-Summerland Fire Protection District development standards;
- Provides for the issuance of permits for hazardous uses or operations;
- Establishes a Bureau of Fire Prevention and providing officers therefore and defines their powers and duties within the District;
- Amends Section R309 of the 2025 California Residential Code; and
- Repeals the District's Ordinance No. 2022-01 (the now superseded 2022 District-amended California Fire Code).

The primary nature of the local amendments and modifications to the 2025 California Fire Code and 2025 California Residential Code adopted by the District simply re-adopt the modifications and amendments previously made by the District to the preceding 2022 Fire Code. These include re-adopting modified standards related to thresholds for triggering the requirement for installation of automatic fire sprinkler systems in projects involving additions, remodels, alterations or modifications that exceed 50% of the existing square footage of the building floor area in one- or two-family dwellings, or townhomes. Requirements for installation of automatic fire sprinkler systems would also continue to be triggered for projects involving aggregate alterations, modifications, remodels and/or additions of 500 square feet or more, or 50% of existing legal square footage to existing non-residential buildings and structures; and for projects involving 1,000 square feet or more, or 50% of the existing legal square footage to existing residential buildings or structures (excluding townhouses and one- and two-family dwellings, which are instead covered under the Residential Code described earlier).

As identified above, the adopted Ordinance amends portions of the 2025 California Residential Code. Should the District's Ordinance be ratified as presented, the City would need to amend the 2025 California Residential Code to align with the new Fire Code

amendment for the City's upcoming code cycle adoption, which is planned for later this spring.

The other major element of local modifications to the state codes address changes to the 2025 California Wildland- Urban Interface Code. These Code modifications would apply to buildings and structures located within the Wildland- Urban Interface in the District's service territory. These modified standards would not, however, affect any properties located within the incorporated boundaries of the City of Carpinteria.

FINANCIAL CONSIDERATIONS

Staff time spent reviewing the Fire Code updates and preparing this staff report is covered under existing budget allocations from the General Fund for Community Development Department Administration, and Development Review and Building Programs.

In general, more protective or higher performance standards associated with periodic code updates result in increased construction costs for new and modified buildings. However, in the context of new construction or projects involving significant alterations of existing square footage (e.g., 50% remodel), these increased costs are typically nominal in terms of the overall construction budget.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

This process for Ordinance adoption when there is Special District and City jurisdiction overlapping is governed by several state laws including Government Code sections 25131, 50022.3 & 6066, and Health and Safety Code section 13869.7(b) & 17958.7(a). The City Attorney will also be available at the meeting to answer questions.

OPTIONS

1. Approve and adopt Resolution No. 6432, as read by title only, ratifying the Carpinteria-Summerland Fire Protection District's Ordinance No. 2025-02 and direct staff to transmit the Resolution and Ordinance to the State Department of Housing and Community Development. (*Staff Recommendation*)
2. Direct staff to return with modification(s) to the Ordinance.
3. Deny the District's request for ratification of the Ordinance.

PRINCIPAL PARTIES EXPECTED AT MEETING

Fire Marshal Michael LoMonaco, CSFPD

ATTACHMENTS

Attachment A. December 4, 2025 letter requesting Ratification of Ordinance 2025-02
Attachment B. Resolution No. 6432, with Ordinance No. 2025-02 attached

Staff contact: Nick Bobroff, CDD Director
(805) 755-4407, nickb@carpinteriaca.gov



Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov



Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov



Signature

Attachment A.

December 4, 2025 Letter Requesting Ratification of
Ordinance No. 2025-02

Todd A. Amspoker
Cory T. Baker
Kristen M. R. Blabey
Shannon D. Boyd
Melissa J. Fassett
Ian M. Fisher
Arthur R. Gaudi
Cameron Goodman
Christopher E. Haskell
James H. Hurley, Jr.
Eric P. Hvolbøll
Kristin M. King



PRICE, POSTEL & PARMA LLP

Counsellors at Law

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Mark S. Manion
Timothy E. Metzinger
Shereef Moharram
Craig A. Parton
Hana Princip
Paul A. Roberts
Peter D. Slaughter
Jeremy D. Stone
Jeff Tchakarov
David W. Van Horne
C.E. Chip Wullbrandt

Our File Number:
12068-24

December 4, 2025

VIA E-MAIL ONLY

Nick Bobroff
Community Development Director
City of Carpinteria
5775 Carpinteria Ave
Carpinteria, CA 93013

nickb@carpinteriaca.gov

Re: Ratification of Carpinteria-Summerland Fire Protection District Ordinance 2025-02

Dear Mr. Bobroff:

This firm represents the Carpinteria-Summerland Fire Protection District ("District"). Attached hereto is a copy of the District's Ordinance No. 2025-02 dated December 3, 2025 ("Ordinance"). The Ordinance is being sent to the Carpinteria City Council pursuant to the provisions of Health and Safety Code section 13869.7, which provides that the District "may adopt building standards relating to fire and panic safety that are more stringent than those building standards adopted by the State Fire Marshal and contained in the California Building Standards Code." The District has elected to adopt more stringent standards and the proposed standards are set forth in the Ordinance.

Sections 13869.7(a) and 17958.7 provide that before the District may adopt such an ordinance, the District "shall make an express finding that the Ordinance is reasonably necessary because of local climatic, geological or topographical conditions. The findings shall be available as a public record." The District's "express findings" are set forth in Section 9 of the Ordinance.

Mr. Nick Bobroff

Re: Ratification of Carpinteria-Summerland Fire Protection District Ordinance 2025-02

December 4, 2025

Page 2

Section 13869.7(b) also provides that the District “shall, not less than 30 days prior to noticing a proposed ordinance for public hearing, provide a copy of that ordinance, together with the adopted findings . . . to the . . . city and county where the ordinance will apply. The . . . city and county . . . may provide the district with written comments which shall become a part of the fire protection district’s public hearing record.” Copies of the Ordinance were previously provided to the City on or about November 3, 2025.

Finally, Section 13869.7(c) provides that the District “shall transmit the adopted ordinance to the . . . city and county where the ordinance will apply. The legislative body of the . . . city and county, may ratify, modify, or deny an adopted ordinance and transmit its determination to the district within 15 days of the determination.” Upon ratification by the County and the City, the Ordinance will become effective as of the date of ratification.

In addition, following the City’s ratification of the District’s ordinance, Section 13869.7(c) requires that the City forward a copy of the District’s Ordinance to the Department of Housing and Community Development.

There are no direct fiscal, facilities, or staffing impacts to the City in connection with the City Council’s ratification of the Ordinance. This letter of notification shall serve as a request for consideration by the Carpinteria City Council for ratification of the Ordinance at the next City Council meeting.

The District and this office are both looking forward to working with the City on this matter in order that the building standards as set forth in the Ordinance shall become effective in the interest of public safety and health in the Carpinteria-Summerland Fire Protection District area at the earliest possible date. Should you have any questions concerning any of the attachments and the procedures to be followed, please feel free to contact the undersigned or Robert Kovach at the District.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cameron Goodman', written over a horizontal line.

Cameron Goodman
for PRICE, POSTEL & PARMA LLP

Attachment

Attachment B.

City Council Resolution No. 6432
with Ordinance No. 2025-02 attached

RESOLUTION NO. 6432

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA RATIFYING AN ORDINANCE OF THE CARPINTERIA- SUMMERLAND FIRE PROTECTION DISTRICT WHICH AMENDS AND ADOPTS BY REFERENCE THE 2025 CALIFORNIA FIRE CODE AND 2025 CALIFORNIA WILDLAND- URBAN INTERFACE CODE AND APPENDIX CHAPTERS AND APPENDIX STANDARDS THERETO; PROVIDES FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; ESTABLISHES A BUREAU OF FIRE PREVENTION AND PROVIDING OFFICERS THEREFORE AND DEFINING THEIR POWERS AND DUTIES WITHIN THE DISTRICT; AMENDS SECTION R309 OF THE 2025 CALIFORNIA RESIDENTIAL CODE; AND REPEALS DISTRICT ORDINANCE NO. 2022-01.

WHEREAS, on December 3, 2025, the Carpinteria- Summerland Fire Protection District adopted Ordinance No. 2025-02, which includes building standards relating to fire and panic safety that are more stringent than those adopted by the State Fire Marshal and contained in the California Building Standards Code. A copy of Ordinance No. 2025-02 is attached to this Resolution as Exhibit 1 and is incorporated herein by reference; and

WHEREAS, in accordance with Health and Safety Code Sections 13869.7(a) and 17958.7, the Carpinteria-Summerland Fire Protection District adopted findings in Section 9 of Ordinance No. 2025-02 which provide that the adoption of the Ordinance is reasonably necessary because of local climatic, geological or topographical conditions; and

WHEREAS, in accordance with Health and Safety Code Section 13869.7(c), the City Council may ratify, modify or deny Carpinteria-Summerland Fire Protection District Ordinance No. 2025-02; and

WHEREAS, upon ratification of Ordinance No. 2025-02, the City shall submit a copy of this resolution and Ordinance No. 2025-02, and associated findings, to the California Department of Housing and Community Development.

NOW, THEREFORE, BE IT RESOLVED as follows:

The Carpinteria-Summerland Fire Protection District Ordinance No. 2025-02 and the associated findings, attached hereto as Exhibit 1 and incorporated in full by reference, are ratified.

PASSED, APPROVED AND ADOPTED on January 26, 2026, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

ATTEST:

Mayor, City of Carpinteria

Brian C. Barrett, MMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on January 26, 2026.

Brian C. Barrett, MMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

Exhibit 1: Carpinteria-Summerland Fire Protection District Ordinance No. 2025-02

Exhibit 1 to Resolution No. 6432

Carpinteria- Summerland Fire Protection District Ordinance No. 2025-02

ORDINANCE NO. 2025-02

AN ORDINANCE OF THE GOVERNING BOARD OF THE CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT ADOPTING BY REFERENCE AND AMENDING THE 2025 CALIFORNIA FIRE CODE AND CALIFORNIA WILDLAND-URBAN INTERFACE CODE AND APPENDIX CHAPTERS AND APPENDIX STANDARDS PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE, HAZARDOUS MATERIALS OR EXPLOSION; ADOPTING BY REFERENCE THE CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT DEVELOPMENT STANDARDS; PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; ESTABLISHING A BUREAU OF FIRE PREVENTION AND PROVIDING OFFICERS THEREFORE AND DEFINING THEIR POWERS AND DUTIES WITHIN THE DISTRICT; AMENDING SECTION R309 OF THE 2025 CALIFORNIA RESIDENTIAL CODE AND REPEALING ORDINANCE NO. 2022-01.

WHEREAS, the Carpinteria-Summerland Fire Protection District operates under the provisions of California's Fire Protection District Law of 1987, wherein the State Legislature declared that the local provision of fire protection services, rescue services, emergency medical services, hazardous material emergency response services and other services relating to the protection of lives and property is critical to the public peace, health and safety of the State of California and that local control over the types, levels and availability of these services is a long-standing tradition in California; and

WHEREAS, the State Legislature has also declared that its intent is to provide broad statutory authority for local fire protection districts, encouraging local officials to adopt powers and procedures set forth in the Fire Protection District Law of 1987 to meet their own circumstances and responsibilities; and

WHEREAS, Health and Safety Code Section 13869.7 expressly authorizes the Carpinteria-Summerland Fire Protection District to adopt building standards relating to fire and panic safety that are more stringent than those building standards contained in the California Fire Code.

NOW, THEREFORE, the Governing Board of the Carpinteria-Summerland Fire Protection District ordains as follows:

Section 1. **Repeal of Previous Ordinances.**

Ordinance No. 2022-01 of the Carpinteria-Summerland Fire Protection District is hereby repealed.

Section 2. **Adoption of California Fire Code and California Wildland-Urban Interface Code.**

There is hereby adopted by the Board of Directors ("Board") of the Carpinteria-Summerland Fire Protection District ("District"), by reference and incorporation, for the purpose of prescribing regulations governing conditions dangerous to life and property from fire, hazardous materials or explosion, the 2024 International Fire Code and Part 9 of Title 24 of the California Code of Regulations, known as the California Fire Code 2025 Edition ("CFC"), the 2024

International Wildland-Urban Interface Code and Part 7 of Title 24 of the California Code of Regulations, known as the California Wildland-Urban Interface Code 2025 Edition ("WUIC"), and the Carpinteria-Summerland Fire Protection District Development Standards ("Development Standards"), hereinafter collectively known as the Fire Code of the Carpinteria-Summerland Fire Protection District ("Code"). Adoption of the CFC includes Appendix Chapter 4 and Appendices B, BB, C, CC, E, F, G, H, K, N, and P published by the International Code Council, Inc., including necessary California amendments, save and except such portions as are hereinafter amended, deleted, or added by this Ordinance. Adoption of the WUIC includes Chapters 1-4, and 6-7, published by the International Code Council, Inc., including necessary California amendments, save and except such portions as are hereinafter amended, deleted, or added by this Ordinance. In the event of an inconsistency or conflict between the provisions and standards set forth in the Code and this Ordinance, the more restrictive provisions shall apply. The Development Standards are intended to establish regulations governing conditions dangerous to life and property from fire, and to supplement the District's adoption of and amendments to the CFC, the WUIC, and the California Residential Code herein. Copies of the CFC, WUIC, and the Development Standards, certified to be true copies by the Clerk of the Board have been and are now filed in the office of the Clerk of the Board and the same are hereby adopted and incorporated as fully as if set out at length herein. From the date on which this Ordinance shall take effect, the provision thereof shall be controlling within the limits of the territory of the District.

Section 3. Amendments to the California Fire Code.

The California Fire Code is amended and changed in the following respects:

I. Chapter 1, **SCOPE AND ADMINISTRATION:**

Section 101.1, **Title**, is amended to read as follows:

"These regulations shall be known as the Fire Code of the Carpinteria-Summerland Fire Protection District, may be cited as such and will be hereinafter referred to (collectively with the Carpinteria-Summerland Wildland-Urban Interface Code) as the 'Code'."

Section 103.1, **Creation of Agency**, is amended to read as follows:

"The Code shall be enforced by the Fire Prevention Bureau of the Carpinteria-Summerland Fire Protection District which is hereby established and which shall be operated under the supervision of the Fire Code Official."

Section 103.3, **Deputies**, is amended to read as follows:

"The Fire Code Official may recommend to the Board the employment of technical inspectors, who shall be selected through an examination to determine their fitness for the position. The examination shall be open to members and nonmembers of the District at the discretion of the Fire Code Official."

Section 104.4, **Right of Entry**, is amended to read as follows:

"Whenever it is necessary to make an inspection to enforce the provisions of this Code, or whenever the *Fire Code Official* has reasonable cause to believe that there exists in a building or upon any premises any conditions or violations of this Code which make the building or premises unsafe, dangerous or hazardous, the *Fire Code Official* shall have the authority to enter the building

or premises at all reasonable times to inspect or to perform the duties imposed upon the *Fire Code Official* by this Code. If such building or premises is occupied, the *Fire Code Official* shall present credentials to the occupant and request entry. If such building or premises is unoccupied, the *Fire Code Official* shall first make a reasonable effort to locate the *owner* or other *person* having charge or control of the building or premises and request entry. If entry is refused, the *Fire Code Official* has recourse to every remedy provided by law to secure entry."

Section 104.10, **Fire Investigations**, is amended to read as follows:

"The District is authorized to promptly investigate the origin, cause, and circumstances of each and every fire, explosion, unauthorized release of hazardous materials, or any other hazardous condition within the jurisdiction of the District. If it appears to the Fire Prevention Bureau that such fire is suspicious in origin, it is authorized to take immediate charge of all physical evidence relating to the cause of fire and to pursue investigation to its conclusion."

Section 104.11.4, **Financial responsibility**, is hereby added as follows:

"Any person who personally, or through another, willfully, negligently, or in violation of law, sets a fire, allows a fire to be set, or allows a fire kindled or attended by him/her to escape from his/her control, allows any hazardous material to be handled, stored, disposed of or transported in a manner not in accordance with this Code, State law or nationally recognized standards, allows any hazardous material to escape from his/her control, or allows continuation of a violation of this Code shall be liable to the District for the expense of fighting the fire and for the expenses incurred during a hazardous materials incident."

Section 112, **Means of Appeals**, is deleted.

Section 113.5, **Buildings or Property Damaged by Fire**, is added to read as follows:

"The owner, occupant or other person having under his or her control any property or materials damaged by fire shall secure the property either by boarding up all openings, fencing, barricading or other appropriate measures as directed by the Fire Code Official. Such damaged property shall be secured within 48 hours or as specified by the Fire Code Official. Within 30 days of the date written notice to do so has been served, all debris and/or damaged materials shall be removed from the property or proof furnished that contract arrangements have been made assuring the removal of debris, demolition, replacement or repair of all fire damaged structures remaining on the property involved in fire within a period of time acceptable to the Fire Code Official."

II. Chapter 2, **DEFINITIONS**. The following terms in the Code shall be defined as follows:

- (a) "'Chief of police' shall mean the Sheriff of the County of Santa Barbara or his or her designee.
- (b) "'City' shall mean the City of Carpinteria."
- (c) "'County' shall mean the County of Santa Barbara."
- (d) "'Fire Code Official' shall mean the Fire Chief or designee."
- (e) "'Jurisdiction' shall mean the territory of the District."
- (f) "'Mixed-use building' shall mean any building or structure that includes both residential dwelling unit(s) and non-residential unit(s)."

- (g) "Police officer' shall mean Sheriff's deputy."

III. Chapter 5, FIRE SERVICE FEATURES.

Section 503.1, Where required, is amended to read as follows:

"Fire Apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.4, California Code of Regulations Title 14, and the most current version of the District's Private Road and Driveway Standards."

Section 503.1.1, Buildings and facilities, Exception 1.3 is deleted.

Section 503.1.4, Access road design, is added to read as follows:

"The Fire Code Official may evaluate access road design in terms of total response efficiency. The Fire Code Official is authorized to make modifications to access road network design, access road routes and inter-connectivity with new or existing roads so that response efficiency is maintained, consistent with California Code of Regulations Title 14, and the most current version of the District's Development Standards."

Section 503.6.1, Gate location and features, is added to read as follows:

"For any structure or area that is secured by a gate limiting access by vehicles, the opening for such gate shall be two feet wider than the minimum required access road width. In addition, all such gates shall be located at least 30 feet from the improved public road right-of-way and shall open inward allowing a vehicle to stop in front of the gate without obstructing traffic along the improved public road right-of-way, consistent with California Code of Regulations Title 14, and the most current version of the District's Development Standards. All motorized gates shall be equipped with auxiliary back-up power and a Fire District approved key operated switch."

Section 505.1, Address identification, is amended to read as follows:

"Approved address numbers and letters must be placed on all new and existing buildings and units in such a location as to be plainly visible and legible from the street or road fronting such buildings and units. Numbers and letters must be at least four (4) inches in height for residential, six (6) inches in height for commercial, and twelve (12) inches in height for industrial buildings and units and may not be located on doors or other areas that can be obstructed from view. The numbers and letters must be in a color that contrasts with their background and must be in the City's and County's approved numbering sequence. Residential, commercial and industrial buildings and units that are served by an alley or fire apparatus access road must also have approved address numbers and letters posted in a visible location near the primary door to the alley or fire apparatus access road. Address identification shall be maintained."

Section 505.1.1, Signage for complexes, is added to read as follows: "Complexes with large building(s) may be required to provide directories, premise maps and directional signs. The scale, design and location(s) shall be approved by the Fire Code Official."

Section 505.1.2, Mixed-use building, is added to read as follows:

"A notification system, which indicates the presence of residential dwelling units, shall be installed in a manner and location approved by the Fire Code Official."

Section 505.1.3, Address Modifications, is added to read as follows:

"When deemed necessary by the Fire Chief, to provide for fire and life safety, an address assignment shall be modified."

Section 506.1, Where required, is amended to read as follows:

"When access to or within a structure or an area is unduly difficult because of secured openings or where immediate access is necessary for life saving or firefighting purposes, the Fire Code Official is authorized to require a key box or switch to be installed in an approved, accessible location. The key box or switch shall be of an approved type. The key box shall contain keys to gain necessary access as required by the Fire Code Official. Key switches installed for the purpose of overriding gate operators shall be wired such that gates remain open upon activation by the District."

Section 510.4.2.10, Building conduit and pathway survivability, is added to read as follows:

"All new non-residential buildings shall be constructed with not less than a two inch (2") dedicated conduit raceway or other method approved by the fire code official for future expandability, or the installation of an Emergency Responder Radio Coverage System. The raceway shall meet pathway survivability requirements in NFPA 1221 and shall be installed from the lowest floor level to the roof."

Section 510.4.2.9.11, Identification, is added to read as follows:

"The raceway and junction boxes shall be labeled "Emergency Responder Radio Coverage System use only."

IV. Chapter 9, FIRE PROTECTION SYSTEMS

Section 901.4.8, Partial fire sprinkler systems, is added to read as follows:

"Where in this Code or the California Building Code a partial fire sprinkler system is required, the fire sprinkler system must be installed, modified or extended to protect the entire building or structure."

Section 901.11, Problematic systems, is added to read as follows:

"In the event of a failure of a fire protection system or 2 or more alarms in a week where the Fire Code Official finds no evidence of a situation requiring a response, the Fire Code Official is authorized to require the building owner or occupant to provide a fire watch until the system is repaired. Fire watch personnel must be provided with at least one approved means for notification of the District and their only duty is to perform constant patrols of the protected premises and keep watch for fires."

Section 903.2, Where required, is amended to read as follows:

"Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in sections 903.2.1 through 903.2.21. Approved automatic sprinkler systems in existing buildings and structures shall be provided in the locations described by section 903.2.22 and section 1103.5 as amended."

Section 903.2.18, Group U private garages and carports accessory to Group R-3 occupancies. Exception, is amended to read as follows:

"An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing carports and/or garages that do not have an automatic residential fire sprinkler system installed in accordance with this section. NOTE: This exception shall not apply if the alteration or addition includes modification such that a habitable space is created."

Section 903.2.22, Automatic Fire Sprinkler Systems, is added to read as follows:

"This section shall apply to all occupancies within the District's jurisdiction except for townhouses and one- and two-family dwellings, which occupancies are governed by the California Residential Code as amended by the District. If any part of this Section is in conflict with any other part, the more restrictive provision shall govern."

Section 903.2.22.1, Locations Required, is added to read as follows:

Automatic fire sprinkler systems shall be installed in new and existing buildings and structures as follows:

1. New Buildings or Structures. New buildings or new structures (including prefabricated or relocated structures) for which application for building permits are filed or required to be filed with the County or City regardless of square footage.
2. Existing Buildings or Structures.
 - (i) Aggregate alterations, modifications, remodels and/or additions of 500 square feet or more, or 50% of existing legal square footage, to existing non-residential buildings or structures for which applications for building permits are filed or required to be filed with the County or City shall require the installation of an automatic fire sprinkler system throughout the entire non-residential building or structure. Square footage shall be measured cumulatively.
 - (ii) Aggregate alterations, modifications, remodels and/or additions of 1,000 square feet or more, or 50% of existing legal square footage, to existing residential buildings or structures (excluding townhouses and one- and two-family dwellings governed by the California Residential Code) for which applications for building permits are filed or required to be filed with the County or City shall require the installation of an automatic fire sprinkler system throughout the entire residential building or structure. Square footage shall be measured cumulatively.
 - (iii) The installation of an automatic fire sprinkler system throughout the entire building or structure shall be required for any additions or modification to an existing building or structure which is not served by water supplies

- meeting Fire District Standards and for which an application for a building permit is filed or required to be filed with the County or City.
- (iv) The installation of an automatic fire sprinkler system throughout the entire building or structure shall be required for any change of occupancy classification in an existing building or structure.

3. Cumulative Square Footage. For purposes of measuring cumulative square footage, the District shall include all additions or modifications occurring on or after January 1, 2011.

Exceptions:

1. Section 903.2.22 shall not apply to any greenhouses, as defined in the California Building Code, which would otherwise be included within the requirements of this section, provided that, whenever there is any change in the use or occupancy of such building so that it no longer meets the definition of a greenhouse, the building must have a sprinkler system installed prior to making such change of use or occupancy in all areas of the building which would have been required to have sprinklers.
2. Other detached Group U buildings, as defined by the California Building Code, may be exempted from Section 903.2.22 on a case-by- case basis in writing by the Fire Code Official (subject to the same occupancy change conditions as noted in "Exception 1" above).
3. Buildings classified as Group S-2, as defined by the California Building Code, may be exempted from Section 903.2.22 on a case-by- case basis in writing by the Fire Code Official in accordance with Sections 1.11.2.5 and 104.9 of the Code (subject to the same occupancy change conditions as noted in "Exception 1" above).

Section 903.2.22.2, Floor area computation. The total floor area of such buildings or structures shall be within the outside perimeter of the exterior walls of the building under consideration, exclusive of vent shafts and courts, without deduction for corridors, stairways, closets, the thickness of interior walls, columns or other features. For all occupancies other than Group R, Division 3 the floor area of a building, or portion thereof, not provided with surrounding exterior walls shall be the usable area under the horizontal projection of the roof, floor above or awning. The gross floor area shall not include shafts with no openings or interior courts.

Section 903.2.22.3, Plan approval. No automatic sprinkler system required by this section shall be installed without prior approval, by the Fire Code Official, of the plans for the installation, testing and maintenance of the system."

Section 907.2.30, Mixed-use buildings, is added to read as follows:

"Where residential occupancies are combined with commercial occupancies, a monitored fire alarm system shall be installed which notifies all occupants in the event of a fire. The system shall include automatic smoke detection throughout the commercial and common areas."

Section 907.2.31 Carbon Dioxide, is added to read as follows:

"A gas detection system shall be provided in rooms or indoor areas in which the carbon dioxide enrichment process is located, in rooms or indoor areas in which container systems are located, and in other areas where carbon dioxide is expected to accumulate. This is required for new and existing system with over 100 lbs of CO2."

Section 907.8.5, Annual Fire Alarm Maintenance, Inspection and Testing, is added to read as follows:

"Fire alarm systems must be certified by a fire alarm contractor holding a C-10 (electrical) and C-7 (low voltage) state contractor licenses and have service personnel that meet the qualification requirements of NFPA 72. Every owner of a fire alarm system subject to this subsection must provide the District with certification issued by said licensed fire alarm testing agency verifying that all components of the fire alarm systems are operative and have been tested according to National Fire Protection Association standards. Fire alarm systems shall be serviced whenever:

1. A false alarm occurs for an unknown reason or reasons;
2. The fire alarm is activated by fire;
3. The system is in "trouble" condition"

V. Chapter 11, CONSTRUCTION REQUIREMENTS FOR EXISTING BUILDINGS

Section 1103.5, Sprinkler Systems, is amended to read as follows:

"An automatic sprinkler system shall be provided in existing buildings in accordance with Sections 1103.5.1 through 1103.5.5 and in accordance with the provisions of Section 903.2"

VI. Chapter 12, ENERGY SYSTEMS.

Section 1203.1.3.2, Signage for Electrical generators, wind generators or other power sources, is added to read as follows:

"All permanent installations of electrical generators, wind generators or other power sources shall be approved by the Fire Code Official. All provisions of the National Electrical Code, the Uniform Fuel Gas Code, the California Building Code and this Code shall be followed for any such installation. Permanent engraved and affixed signage, red in color, reading 'Caution – Alternate Power Source' in 1" tall letters shall be permanently installed on each electrical panel subject to back-feed from alternate power sources. Any and all power disabling switches shall be clearly labeled."

Section 1205.2.1.2, Set Backs at Ridge, is amended as follows:

"Panels/modules installed on the roofs of residential buildings shall be located only on one side of any ridge in order to allow for District smoke and heat ventilation operations. The panel/module(s) shall be located no less than 3 feet from the ridge."

Exceptions: Where photovoltaic arrays are placed on both sides of any ridge, the photovoltaic arrays shall be spaced a minimum of 5 feet on one side and 3 feet on the other side of the ridge.”

Section 1205.2.1.4, **Flat and Alternative Roofs**, is added to read as follows:

“Panels and modules shall be located in a manner that provides a minimum 3-foot-wide (968mm) clear perimeter around the edges of the roof. The panels and modules shall be installed in a way that smoke ventilation areas are created over common hallways and corridors to the approval of Fire Code Official.”

Section 1205.3.5, **Flat and Alternative Roofs**, is added to read as follows:

“Panels and modules on R-1 and R-2 occupancies shall be located in a manner that provides a minimum 3-foot-wide (968mm) clear perimeter around the edges of the roof. The panels and modules shall be installed in a way that smoke ventilation areas are created over common hallways and corridors to the approval of Fire Code Official.”

VII. Chapter 28, **LUMBER YARDS AND WOODWORKING FACILITIES**

Sections 2807.5 and 2808.10, **Emergency plan**, are amended to read as follows:

“The owner or operator shall develop a Fire Protection Plan (FPP) for monitoring, controlling, and extinguishing spot fires and submit the plan to the Fire Code Official for review and approval. The FPP shall include the following:

- (i) Scaled and dimensioned site plan indicating property lines, buildings, access roads, fire hydrants, location of piles, and push out area.
- (ii) Available fire flow (if from water purveyor) or location and size of water tank (if stored water).
- (iii) Monitoring procedures for pile temperature and moisture content.
- (iv) Fire suppression methods, methods to reduce fire within piles and on-site equipment and resources available for fire suppression.
- (v) Methods to control contaminants and contaminant storage.
- (vi) Disposal procedures for contaminants
- (vii) Employee training
- (viii) Thresholds for calling 911.”

VIII. Chapter 56, **EXPLOSIVES AND FIREWORKS**.

Section 5601.1, **Scope**, is amended to read as follows:

“For explosives requirements, see Title 19 California Code of Regulations, Chapter 10. For fireworks requirements, see Section 5601.2 of this Code.”

Section 5601.1.3, **Fireworks**, is amended to read as follows:

“The manufacture, possession, storage, sale, use or handling of fireworks is prohibited within the jurisdiction of the Carpinteria-Summerland Fire Protection District.

Exception: A permitted public display of fireworks, as defined in Health and Safety Code section 12524, may be conducted by a pyrotechnic operator licensed by the State Fire Marshal and

approved by the Fire Code Official. Public displays shall comply with Title 19 California Code of Regulations, Division 1, Chapter 6."

IX. Chapter 57, FLAMMABLE AND COMBUSTIBLE LIQUIDS

Sections 5704.2.9.6.1 and 5706.2.4.4, Locations where above-ground tanks are prohibited, are amended to read as follows:

"The storage of flammable or combustible liquids is prohibited within the jurisdiction of the Carpinteria-Summerland Fire Protection District, except that such storage is allowed subject to compliance with applicable zoning and other ordinances and laws, as follows:

- (1) In agricultural zones, where the minimum lot size is five acres or more and the particular zone encompasses a contiguous area of not less than 50 acres, and where the use will not unreasonably endanger adjoining property, as determined by the Fire Code Official.
- (2) In all other zones, where the written approval of the Fire Code Official is obtained subject to such reasonable conditions as the Fire Code Official may impose to protect life and property."

X. Chapter 61, LIQUEFIED PETROLEUM GASES.

Section 6104.1.1, Location, is added to read as follows:

"The storage of liquefied petroleum gases is prohibited in the jurisdiction of the Carpinteria-Summerland Fire Protection District, except that such storage is allowed subject to compliance with applicable zoning and other ordinances and laws, in the hereinafter named zones, as follows:

- (1) In agricultural zones, where the minimum lot size is five acres or more and the particular zone encompasses a contiguous area of not less than 50 acres, and where the use will not unreasonably endanger adjoining property, as determined by the Fire Code Official.
- (2) In all other zones, where the written approval of the Fire Code Official is obtained subject to such reasonable conditions as the Fire Code Official may impose to protect life and property."

XI. Appendix B FIRE FLOW REQUIREMENTS FOR BUILDINGS

Section B103.3 Areas without water supply systems, is amended to read as follows:

"For information regarding water supplies for fire-fighting purposes in rural areas in which adequate and reliable water supply systems do not exist, the fire code official is authorized to utilize NFPA 1142."

XII. Appendix C FIRE HYDRANT LOCATION AND DISTRIBUTION

Section C103.1 Hydrant spacing, is amended to read as follows:

"Fire apparatus access roads and public streets providing required access to buildings in accordance with Section 503 and CSFD Standards shall be provided with one or more fire hydrants, as determined by Section C102.1. Where more than one fire hydrant is required, the distance between required fire hydrants shall be in accordance with Sections C103.2 and C103.3. When required by the fire code official, additional fire hydrants above those required by Section 102.1 shall be provided to provide a water supply for wildland fires."

Section 4. **Amendments to the California Wildland-Urban Interface Code.**

The California Wildland-Urban Interface Code is amended and changed in the following respects:

I. Chapter 1 , **DIVISION II SCOPE AND ADMINISTRATION**

Section 101.1 **Title** is amended to read as follows:

These regulations shall be known as the Carpinteria-Summerland Wildland-Urban Interface Code, may be cited as such and will be hereinafter referred to (collectively with the Carpinteria-Summerland Fire Code) as the "Code".

Section 103.1 **Creation of agency** is amended to read as follows:

The Fire Prevention Bureau ("Bureau") is established in the jurisdiction of the District under the Fire Code Official. The function of the Bureau shall be the implementation, administration and enforcement of the provisions of the Code.

Section 104.6 **Notices and orders** is amended to read as follows:

The Fire Code Official is authorized to issue such notices or orders as are required to affect compliance with the Code in accordance with California Health & Safety Code Sections 13870 and 13872.5.

Section 104.6.1 **Citations** is added to read as follows:

The Fire Code Official and his or her authorized representatives shall have the authority to issue citations for violations of the Code in accordance with Section 7 of the Carpinteria-Summerland Fire Code, and California Health & Safety Code Section 13872.

Section 106.9.1 **Approved documents** is added to read as follows:

Construction documents approved by the Fire Code Official are approved with the intent that such construction documents comply in all respects with the Code. Review and approval by the Fire Code Official shall not relieve the applicant of the responsibility of compliance with the Code.

SECTION 112-- MEANS OF APPEALS Section 112 "Means of Appeals" is deleted.

II. Chapter 2, **DEFINITIONS**

SECTION 202 **Definitions** is amended to add or amend the following definitions (amendments are identified with an *asterisk):

COMBUSTIBLE FENCING. Any fencing material or installation that is not an ignition-resistant material. Combustible fencing includes wood, plastic, and other petroleum-based fence materials.

COMBUSTIBLE MATERIAL. Includes seasonal and recurrent weeds, stubble, brush, dry leaves, mulch, tumbleweeds, rubbish, recyclable material, litter or flammable materials of any kind that are readily ignitable and endanger the public safety.

***CRITICAL FIRE WEATHER.** As determined by the Fire Code Official, a set of weather conditions (usually a combination of low relative humidity, warmer temperatures and/or high winds) favorable to the ignition and the effect of which on fire behavior makes control of a fire difficult and threatens fire fighter and public safety. This includes "Red Flag Warnings" and "Fire Weather Watches" as issued by the National Weather Service.

DECK. A flat surface capable of supporting weight, similar to a floor, constructed outdoors and attached to or located within five (5) feet of a Structure, including porches, balconies, and stairs. A Patio on grade constructed of concrete, stone, or similar materials is not a deck.

***FUEL.** Any combustible material, including petroleum-based products, cultivated landscape plants, Ornamental Landscape, grasses, weeds, and wildland vegetation.

***FUEL BREAK.** An area, strategically located for fighting anticipated fires, where the native vegetation has been modified or replaced so that fires burning into it can be more easily controlled. Fuel Breaks divide fire-prone areas into smaller areas for easier fire control and to provide access for firefighting.

***FUEL MODIFICATION.** A method of modifying fuel load by reducing the amount of non fire-resistive vegetation or altering the type of vegetation to reduce the fuel load.

LADDER FUELS. Vegetative fuels which provide vertical continuity, thereby allowing fire to carry from surface fuels into the crowns of trees or shrubs with relative ease.

PUBLIC NUISANCE. The presence of Combustible Material on a Parcel that the Fire Code Official determines creates a fire hazard.

VEGETATION. Means all plants, including trees, shrubs, grass, and perennial or annual plants.

III. Chapter 4, WILDLAND-URBAN INTERFACE AREA REQUIREMENTS

Section 402.1.1 Access is amended to read as follows:

New subdivisions, as determined by this jurisdiction, shall be provided with Fire Apparatus Access Roads in accordance with the California Fire Code; the California Code of Regulations, Title 14, Division 1.5, Chapter 7, Subchapter 2, Article 2; access requirements in accordance with Section 403 of the Code, and the current CSFPD access standards.

Section 402.1.2 Water Supply is amended to read as follows:

New subdivisions, as determined by this jurisdiction, shall be provided with water supply in accordance with the Section 507 of the California Fire Code; California Code of Regulations, Title 14, Division 1.5, Chapter 7, Subchapter 2, Appendix B of the California Fire Code; and Section 404 of the Code, and the current CSFPD water standards.

Section 402.2.1 Access is amended to read as follows:

Individual structures hereafter constructed or relocated into or within the Wildland-Urban Interface Areas shall be provided with Fire Apparatus Access in accordance with the California Fire Code; the California Code of Regulations, Title 14, Division 1.5, Chapter 7, Subchapter 2 Article 4; Subsection 1273, Section 403 of the Code, and the current CSFPD access standards.

Section 402.2.2 Water Supply is amended to read as follows:

Individual structures hereafter constructed or relocated into or within the Wildland-Urban Interface Areas shall be provided with a conforming water supply in accordance with the California Code of Regulations, Title 14, Division 1.5, Chapter 7, Subchapter 2, Article 4; California Fire Code Section 507, Appendix B of the California Fire Code, Section 404 of the Code and the current CSFPD water standards.

Sections 403.1.1 through 403.1.10 are deleted.

Section 404.4 Hydrants is amended to read as follows:

Hydrants shall be designed and constructed in accordance with nationally recognized standards. The location and access shall be approved by the Fire Code Official. The number and spacing of fire hydrants shall be in accordance with the current CSFPD water standards.

Section 404.5 Adequate water supply is amended to read as follows:

Fire-flow requirements shall be determined in accordance with Appendix B or BB of the California Fire Code, and the current CSFPD water standards.

IV. Chapter 5, SPECIAL BUILDING CONSTRUCTION REGULATIONS
Chapter 5 is not adopted by the Carpinteria-Summerland Fire Protection District.

V. Chapter 6, FIRE PROTECTION REQUIREMENTS

Section 601.1 Scope is amended to read as follows:

This section provides provisions intended to identify fire hazard areas and contains minimum requirements to mitigate the risk to life and structures from intrusion of fire from wildland fire

exposures, fire exposures from adjacent structures, and to mitigate fires from spreading from a structure to wildland fuels, all of which may threaten to destroy life, overwhelm fire suppression capabilities, or result in large property loss. Requirements are based upon the California Health & Safety Code, California Public Resource Code (PRC), California Code of Regulations, California Government Code and the Carpinteria-Summerland Fire Protection District requirements.

Section 601.3 Definitions is deleted.

Section 602.1 General is amended to read as follows:

A fire protection plan shall be submitted to the Fire Code Official for any proposed subdivision of land, or building project, when located in a Wildland-Urban Interface area ("WUI area"). The fire protection plan shall be prepared to determine the acceptability of fire protection and life safety measures designed to mitigate wildfire hazards presented for the property under consideration and reducing the impact on the community's fire protection delivery system.

The fire protection plan shall be prepared by a registered design professional, qualified landscape architect, qualified fire safety specialist or similar specialist acceptable to the fire code official and shall analyze the wildfire risk of the building, project, premises or region to recommend necessary changes.

Exception: A single-family dwelling (Group R-3 Occupancy) when located on an existing legal parcel.

Section 602.2 Contents is amended to read as follows:

The fire protection plan shall be based on a project-specific wildfire hazard assessment that includes considerations of location, topography, aspect, and climatic and fire history. The plan shall identify conformance with all applicable state wildfire protection regulations, statutes and applicable local ordinances, whichever are more restrictive. The plan shall address fire department access, egress, road and address signage, water supply, in addition to fuel reduction, in accordance with PRC 4290, the Code, and the current CSFPD access standards; the defensible space requirements in accordance with PRC 4291, Government Code 51182; and the applicable building codes and standards for wildfire safety. The plan shall identify mitigation measures to address the project's specific wildfire risk. The plan must be submitted and approved by the District prior to the erection of combustible materials. The plan must describe all actions that will be taken to prevent fire from being carried toward or away from structures. The requirements of the plan shall be applicable for the life of the project or development. The plan shall include:

1. A copy of the site plan that includes a landscape plan, property line boundaries, and topographic reference lines.
2. The building envelope with all structures and improvements.
3. Designated Fuel Modification Zones in compliance with defensible space standards.
4. A map identifying all proposed plants in the fuel modification zones with a legend that includes a symbol for each proposed plant species
5. Methods and timetables for controlling, changing, or modifying areas on the property.
6. Requirements for vegetation reduction around emergency access and evacuation routes.
7. Legally binding statements regarding community responsibility for maintenance of Fuel Modification Zones.

8. Legally binding statements to be included in covenants, conditions and restrictions regarding property owner responsibilities for vegetation maintenance.

Section 603.1 General is amended to read as follows:

Planting of vegetation for new and replacement landscaping shall be selected to minimize vegetation in proximity to a structure so as to reduce the risk to life and property from wildfire.

Section 603.2 Application is amended to read as follows:

All new plantings of vegetation in State Responsibility Areas (SRA) and Local Responsibility Areas (LRA) designated as a Fire Hazard Severity Zone, and WUI areas identified by the Fire Code Official, shall comply with the current CSFPD Vegetation Management Standard.

Section 603.4 Vegetation is amended to read as follows:

All new or replaced vegetation shall exclude species on the undesirable plant list and be in accordance with this section and the requirements of the Defensible Space Standards as issued and approved by the Fire Code Official.

Section 603.4.1 Shrubs is deleted.

Section 603.4.2 Trees is deleted.

Section 603.4.2.1 Nonfire-smart vegetation is deleted.

Section 604.1 General is amended to read as follows:

Vegetation and fuels shall be managed to reduce the severity of potential exterior wildfire exposure to buildings and to reduce the risk of fire spreading to buildings as required by applicable laws and regulations. Defensible Space and plants and other vegetation shall be in accordance with the requirements of the Defensible Space Standards as issued and approved by the Fire Code Official and the current CSFPD Vegetation Management Standard.

Section 604.2 Application is amended to read as follows:

Buildings and structures located in the following areas shall maintain the required defensible space:

1. All unincorporated lands designated by the State Board of Forestry and Fire Protection as a State Responsibility Area (SRA).
2. Land designated as a Very High Fire Hazard Severity Zone by the Director.
3. Land designated in ordinance by local agencies as a High or Very High Fire Hazard Severity Zone pursuant to Government Code Section 51179.
4. Other land designated by the Fire Code Official.

Section 604.3 Requirements is amended to read as follows:

Vegetation and fuels around all buildings and structures shall be maintained and spaced at all times in accordance with the following laws and regulations.

1. Public Resources Code, Section 4290 & 4291.
2. California Code of Regulations, Title 14, Division 1.5, Chapter 7, Subchapter 3, Article

- 3, Section 1299.03.
3. California Government Code, Section 51182.
4. California Code of Regulations, Title 19, Division 1, Chapter 7, Subchapter 1, Section 3.07.
5. The requirements of the Vegetation Management Standards as issued and approved by the Fire Code Official.

Section 604.4 Outbuildings is deleted.

Section 604.5 Disposal of Flammable Vegetation and Fuels is amended to read as follows:

All Fuels and vegetation cut and/or removed to provide the required Defensible Space, including clearing of land for a new building, access roads and driveways, shall be disposed of in accordance with all applicable Federal, State, and Local Laws and Regulations. Cut and/or removed Fuels and vegetation shall not be relocated outside the required Defensible Space zone. Burning of Fuels and vegetation for disposal is prohibited.

Section 604.6 Correction of Condition is added to read as follows:

The Fire Code Official is authorized to give notice to the owner of the property on which conditions regulated by Section 4907.1 exist to correct such conditions. If the owner fails to correct such conditions, the legislative body of the jurisdiction is authorized to cause the same to be done and make the expense of such correction a lien on the property where such conditions exist.

Section 604.7 Roadway Vegetation Clearance is added to read as follows:

Property owners are responsible for vegetation maintenance along private roadway / driveways and in most cases along public roads which front their property. The Fire Code Official is authorized to cause areas within 10 feet on each side of portions of highways, streets, and private roads and/or driveways which are improved, designed or ordinarily used for vehicular traffic to be cleared of flammable vegetation and other combustible growth.

Exception: Single specimen trees, ornamental shrubbery or cultivated ground cover such as green grass, ivy, succulents or similar plants used as ground covers, provided that they do not form a means of readily transmitting fire. A minimum 13 feet 6 inches of vertical clearance shall be maintained above the full width of the required roadway or driveway to allow for effective response of emergency vehicles. The Fire Code Official is authorized to enter upon private property to do so. Property owners shall remove dead trees, plants and other vegetative materials within 100 feet of any driveway, road, or as determined necessary by the Fire District.

Section 604.8 Dumping is added to read as follows:

Waste material, ashes, refuse, trash or rubbish shall not be placed, deposited or dumped in the WUI area, or upon hazardous fire areas or in, upon or along trails, roadways or highways in hazardous fire areas.

Section 604.9 Fire Hazard Determination is added to read as follows:

Cut or uncut weeds, grass, vines, dead trees, and other vegetation shall be removed when determined by the Fire Code Official to be a fire hazard. Section 4906 and Health and Safety Code section 13879 shall be utilized by the Fire Code Official to effect abatement.

Section 604.10 Alternative Measures is added to read as follows:

If the Fire Code Official determines that difficult terrain, danger of erosion or other unusual circumstances make strict compliance with the clearance of vegetation provisions of Section 4907 or impractical, enforcement thereof may be suspended and reasonable alternative measures may be provided.

VI. APPENDICES

Appendices A through I are deleted.

Section 5. The California Residential Code is amended and changed as follows:

I. Chapter 3, Section R313 is amended and changed as follows:

Section R309.1, Exception, is deleted in its entirety and replaced with the following:
“Any existing townhouse for which an application for building permits is filed or required to be filed with the County or City for any alteration, modification, remodel and/or addition that exceeds 50% of the existing square footage of the building floor area, shall be required to install automatic fire sprinklers throughout the entire building. Square footage shall be measured cumulatively. The provisions of this Section shall be applicable within the District’s jurisdiction. If any part of this Section is in conflict with any other part, the more restrictive shall be controlling. For purposes of measuring cumulative square footage, the District shall include all additions or modifications occurring on or after January 1, 2011.”

Section R309.2, Exception 1, is deleted in its entirety and replaced with the following:
“Any existing one- and two-family dwellings for which an application for building permits is filed or required to be filed with the County or the City for any alteration, modification, remodel and/or addition that exceeds 50% of the existing square footage of the building floor area shall be required to install automatic fire sprinklers throughout the entire building. Square footage shall be measured cumulatively. The provisions of this Section shall be applicable within the District’s jurisdiction. If any part of this Section is in conflict with any other part, the more restrictive shall be controlling. For purposes of measuring cumulative square footage, the District shall include all additions or modifications occurring on or after January 1, 2011.”

Section R313.3.1.2, Exception (4), is deleted.

Section 6. Appeals.

Whenever the Fire Code Official disapproves an application or refuses to issue a permit applied for, or when it is claimed that the provisions of this Ordinance do not apply or that the true intent and meaning of this Ordinance have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the Fire Code Official to the Board of the District within 30 days from

the date of the decision of the Fire Code Official. All decisions of the Board shall be final. The Board shall cause to be kept accurate written minutes and shall deliver or cause to be delivered written findings and decisions on all appeals considered by the Board to the appellant upon request.

Section 7. Enforcement and Penalties.

(a) Any person who violates any of the provisions of this Ordinance or fails to comply therewith, or who violates or fails to comply with any order made thereunder, or who builds in violation of any detailed statement of specifications or plans submitted and approved thereunder, or any certificate or permit issued thereunder, and from which no appeal has been taken, or who fails to comply with such an order as affirmed or modified by the District Board of Directors or by a court of competent jurisdiction, within the required time, shall severally for each and every such violation and non-compliance, respectively, be guilty of an infraction punishable by a fine of not more than \$250. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.

(b) The application of the above penalties shall not be held to prevent the enforced removal of prohibited conditions. If a violation is determined to exist or to be impending, the Fire Code Official is authorized to take such measures as are deemed necessary or expedient to secure compliance. In carrying out such measures, the Fire Code Official and designees may request, and shall receive, the assistance and cooperation of the County Building Official or other appropriate officials of the County, or the City Building Official or other appropriate officials of the City.

(c) When the Fire Code Official determines that any person has engaged in, is engaged in, or is about to engage in any act(s) or practice(s) which constitute or will constitute a violation of any provision of this Ordinance or the Code hereby adopted, the District Attorney or District Counsel may make application to the Superior Court of Santa Barbara County for an order restraining or enjoining such act(s) or practice(s), a permanent or temporary injunction, restraining order or other corrective order may be granted.

(d) In the event that any person, firm or corporation, whether as a principal, agent, employee or other type of representative shall fail to abate or correct a violation of any provision of this Ordinance or the Code hereby adopted after notice and opportunity to correct or end same, the District Attorney or District Counsel may apply to the Superior Court of the County for an order authorizing the District to undertake actions necessary to abate the violation and to require the violator to pay for the cost of such undertaking.

(e) In the event that any person, firm or corporation, whether as a principal, agent, employee or other type of representative shall fail to abate or correct a violation of any provision of this Ordinance or the Code hereby adopted after notice and opportunity to correct or end same, the District Attorney or District Counsel may apply to the Superior Court of the County for an order authorizing the District to undertake actions necessary to abate the violation and to require the violator to pay for the cost of such undertaking.

(f) Any violation of any provision of this Ordinance or the Code and any amendment thereto may, in the discretion of the District Attorney for the County, be prosecuted as a misdemeanor.

Section 8. Liability.

It is the intent of the Board to establish minimum standards for the protection of the public health, safety and welfare. This Ordinance shall not be construed to establish standards of performance, strength, or durability other than those specified. Neither this Ordinance nor any services rendered in connection with or pursuant to its terms by District officers, agents or employees, are intended as nor shall be construed to be the basis for any express or implied warranties or guarantees to any person concerning any structure or portion thereof or appurtenance thereto constructed, repaired, replaced or removed pursuant to this Ordinance or the Code hereby adopted.

Section 9. Findings.

The Board, following due consideration, hereby finds and determines that all the amendments, deletions, and additions to the foregoing Codes are reasonably necessary due to local climatic, geological, and topographical conditions existing in the District. The District hereby finds and declares that:

The area within which the District is located regularly experiences strong, hot, dusty, and down canyon winds referred to locally as "Sundowners" or "Santa Anas". Such wind conditions increase fire danger by significantly contributing to the spread and intensity of fires, and significantly increase the difficulty of effective fire suppression within the District. If a fire involving a single structure cannot be immediately extinguished, such wind conditions can rapidly spread flames to adjacent structures, significantly endangering lives and/or millions of dollars in property value. Such winds can spread existing flames from a structure or natural fuel to structures and natural fuel significant distances away, even jumping over fire breaks and freeways, resulting in significant property damage and/or loss of life.

Areas of the District are also densely populated, and the close proximity of structures significantly increases the risk of "exposure fires," which emanate from a fire initiated within one structure and can rapidly spread to other nearby structures to generate a conflagration, endangering entire neighborhoods. The installation of automatic fire sprinklers in existing buildings upon any addition, alteration, or repair—i.e. when they are modernized so as to extend their expected useful life—will minimize the risk of exposure fires and provide more time efficient fire suppression actions.

Much of the jurisdiction of the District is within heavy brush and chaparral. It is generally known to take approximately 25 years to build up extremely dangerous combustible brush conditions, and the District contains areas where combustible flora has built up for 50 to 100 years.

The District is in an area prone to extensive drought conditions, significantly increasing the already natural combustibility of the chaparral, brush and ornamental shrubbery in the District. Such fuels can rapidly transform a small manageable fire into an uncontrollable conflagration, compromising

the lives and safety of District personnel and residents. The reduction of such fuels provides a direct correlation to the safety of the lives and property within the District, and will substantially reduce the risk of injury or death to District personnel.

The District is geographically situated such that extreme solar exposure (south, southwest, and west facing slopes) continually results in critically low live fuel moisture levels, further rendering most brush, chaparral and ornamental shrubbery highly combustible. Due to these conditions even non- structural fires can pose a massive threat to the lives and structures located in the District.

The District is located in close proximity to several active earthquake faults. During and after an earthquake, there is a high potential for fires and other emergencies threatening the lives of District residents, generally requiring the commitment of all available resources.

Geographic and topographic conditions delay response times for fire apparatus (these conditions include remote structures; narrow, winding roads which hamper the access of modern fire suppression apparatus; and extremely sloping roads which tend to slow fire apparatus response).

Water can be in short supply in the District, and fires in areas with structures with noncombustible roofing typically consume far lesser quantities of water than those not complying with the Plan, allowing greater fire suppression coverage, and preventing unnecessary loss of life and/or property within the District.

The amendments provide a means of ensuring that safe and efficient firefighting operations are conducted in buildings with rooftop photovoltaic systems during periods of low humidity and high winds, potential seismic activity, or in areas of restricted access present in the City and County.

U.S. Highway 101 traverses the District, and is a transportation route for hazardous materials and some traffic accidents on Highway 101 require the presence of all available fire apparatus, leaving the District with fewer resources to combat structural fires elsewhere in the District.

The Union Pacific Railroad line also traverses the District. A train accident or derailment could immediately deplete the District's resources, limiting the District's ability to furnish fire protection for the balance of the District.

The Carpinteria-Summerland Fire Protection District is in the mutual aid plan and is committed to supply personnel and equipment for serious fires outside the District and which can reduce the personnel and equipment available for response to possible emergencies within the District.

Further, in many instances because of the extra hazardous conditions, a defensible space protection zone around buildings and structures of only one hundred feet is not sufficient to provide for tenable wildland firefighting operations around such buildings and structures. These conditions are common upon lands within the rural areas with slopes exceeding 25% and are covered with old age class chaparral and dense vegetation, creating conditions that are dangerous to fire fighters.

The increase in population and traffic within the Carpinteria-Summerland Fire Protection District has hampered and obstructed response routes and has increased response times for fire apparatus, especially during peak hours of mornings and evenings. On-site fire protection appliances will tend to reduce the amount of fire spread should a delay exist. Additionally, the continued

residential growth and spread into undeveloped remote wildland areas has increased the demands on firefighting resources and response times

The Governing Board expressly finds and declares that the findings contained herein are needed to properly protect the health, safety, and welfare of existing and future residents and provide the basis for the amendment, deletions, and additions to the Code contained in this Ordinance.

Section 10. Severability.

If any article, section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance. The Board hereby declares that it would have passed this Ordinance and each article, section, subsection, sentence, clause, phrase or word thereof irrespective of the fact that any one or more articles, sections, subsections, sentences, clauses, phrases or words may be unconstitutional or invalid.

Section 11. Effective Date and Publication.

(a) **Effective Date.** This Ordinance was introduced for first reading on November 5, 2025, and passed on December 3, 2025 and shall take effect 30 days after final passage.

(b) **Publication.** In accordance with Government Code section 25124, this Ordinance shall be published once, with the names of the members of the Board voting for and against it in a newspaper of general circulation in the District within 15 days after its adoption.

PASSED, APPROVED AND ADOPTED by the Governing Board of the CARPINTERIA SUMMERLAND FIRE PROTECTION DISTRICT on this 3rd day of December, 2025, by the following vote:

AYES: Cawthon, Qualls, Jenkins, McGlade

NAYS: none

ABSTAIN: none

ABSENT: Collins


President

ATTEST:


Grace Rampton, Secretary
STATE OF CALIFORNIA)

COUNTY OF SANTA BARBARA)

ss.

I, Grace Rampton, Secretary of the Governing Board of the Carpinteria Summerland Fire Protection District, DO HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of the California Fire Code hereby adopted Ordinance No. 2025-02 of said District, adopted at a regular meeting of the Governing Board, held on the 3rd day of December, 2025, at which meeting a quorum of the Governing Board was present and acting throughout, and that the same has not been amended or repealed.

DATED: This 3rd day of __December__, 2025.


Grace Rampton, Secretary of Board



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Approve and adopt Resolution No. 6433, rescinding Resolution No. 6384 and updating the Parks, Recreation and Community Services Department Program & Facility Fee Schedule.

STAFF RECOMMENDATION

Approve and adopt Resolution No. 6433, rescinding Resolution No. 6384 and updating the Parks, Recreation and Community Services Department Program & Facility Fee Schedule.

Sample Motion: I move to approve and adopt Resolution No. 6433, as read by title only.

BACKGROUND

On April 14, 2025, the City Council approved and adopted Resolution No. 6384, updating the Parks, Recreation and Community Services Department (PRCS) Program & Facility Fee Schedule¹.

The PRCS Department regularly evaluates its programs and services to ensure they continue to meet community needs, remain financially sustainable, and align with best practices in recreation programming.

Over the past two summer seasons, PRCS aquatics staff have received increasing feedback from families participating in the Junior Lifeguard (JG) program requesting greater flexibility in program options, expanded supervision hours, and additional beach-based recreational opportunities. At the conclusion of Summer 2025, staff conducted a participant survey that was emailed to approximately 200 parents and guardians, with 60 responses received. Survey results were presented to the City Council on October 13, 2025². A consistent theme in the feedback indicated that the traditional seven-week JG program structure limited families' ability to participate due to competing summer camps and parent work schedules.

¹ https://carpinteria.granicus.com/GeneratedAgendaViewer.php?view_id=2&clip_id=1616

² https://carpinteria.granicus.com/GeneratedAgendaViewer.php?view_id=2&clip_id=1729

Over time, the City has invested in beach recreation equipment, including kayaks and paddleboards, using grant funding from the California State Parks Division of Boating and Waterways. This equipment has been available for public rental at the Boathouse on Ash Avenue and previously through the Beach Store on Linden Avenue. A review of Summer 2025 boathouse operations showed that equipment rentals operated at a loss. Staff attributes this to limited marketing and the absence of structured programming. To improve utilization and cost recovery, staff are exploring strategies such as developing beach-based programs operated out of the boathouse to increase public engagement and equipment use.

Additionally, during the April 2025 update to the PRCS Program and Facility Fee Schedule, two fees were removed in error and need to be reinstated. The non-profit rental rate for special event space at the Community Garden was also inadvertently omitted and needs to be added.

The purpose of this agenda item is for the City Council to consider approval of an updated PRCS Program and Facility Fee Schedule (Attachment A). If approved, the revised fee schedule will become effective on March 1, 2026. The PRCS fees will then be incorporated into the City's Master Fee Schedule when it is presented to Council in March.

DISCUSSION

PRCS Aquatics staff evaluated potential program enhancements based on community feedback, staffing capacity, and cost-recovery objectives. The proposed changes are intended to increase program flexibility, expand beach-based recreation opportunities, strengthen community engagement, and support long-term financial sustainability.

While program design and operational details are administered by staff, City Council approval is required for the adoption of new or revised fees. Accordingly, the following program information is provided to offer context and transparency regarding the proposed fee adjustments.

Proposed Beach Program Changes

1. Junior Lifeguard Program Modifications

Staff recommend the following modifications to the JG Program:

- **Earlier Daily Start Time:** Adjust the start time to better accommodate working families and morning work schedules.
- **Two-Session Program Model:** Transition from a single seven-week session to two four-week session options, providing greater scheduling flexibility for families and allowing participation in other local summer camps. Families may register for one or both sessions, with the option to participate in the full eight-week season.
- **Afternoon Camp:** Offer an optional afternoon camp featuring structured games, beach activities, and supervised free play. This option supports families needing extended supervision beyond the morning program hours.

2. Additional Beach Programming

To enhance community engagement and optimize the use of existing beach equipment, staff recommend adding the following programs:

- Ocean Recreation Lessons (such as kayak and stand-up paddling): Instructional classes utilizing existing City-owned equipment.
- “Carp Beach Nights” Weekly Program: A community event featuring swimming- and running-based activities designed to encourage community participation and beach use.

Proposed Beach Program Fees

Carp Beach Nights

- Entry Fee: \$15 per participant

Ocean Recreation Lessons

- Private Lessons
 - 1 participant
 - Fee: \$75 per participant
- Semi-Private Lessons
 - 2–3 participants
 - Fee: \$50 per participant
- Group Lessons
 - Up to 5 participants
 - Fee: \$25 per participant
- School and Non-Profit Group Lessons
 - Up to 10 participants
 - Fee: \$15 per participant

Junior Lifeguard Program Fees

- Current Fee:
 - \$675 for a 7-week session
- Proposed Fees:
 - \$450 for a 4-week session
 - \$900 for an 8-week session

Afternoon Camp Fee

- \$200 for a 4-week session

JG Fee Comparison and Cost Analysis

Session Length	Session Cost	Session Times	Daily Hours	Cost Per Hour
4 weeks	\$450	9:00 a.m. – 12:30 p.m.	3.5	\$6.40
7 weeks*	\$675	9:30 a.m. – 12:30 p.m.	3.0	\$6.40

Session Length	Session Cost	Session Times	Daily Hours	Cost Per Hour
8 weeks	\$900	9:00 a.m. – 12:30 p.m.	3.5	\$6.40
Afternoon Camp 4 weeks	\$200	12:30 p.m. – 2:30 p.m.	2.0	\$5.00
Afternoon Camp 8 weeks	\$400	12:30 p.m. – 2:30 p.m.	2.0	\$5.00

*Historic program session length.

- The proposed 4-week and 8-week sessions maintain the same hourly rate as the 7-week program.
- The Afternoon Camp is offered at a lower hourly rate, reflecting its recreational focus and emphasis on fun, supervised beach play and group activities.

During the last update of the PRCS Program and Facility Fee Schedule, two Carpinteria Aquatics Club fees were inadvertently removed, and the non-profit rental rate for special event space at the Community Garden was not included. Staff are requesting approval to reinstate the following fees into the adopted fee schedule:

Carpinteria Aquatics Club Fees

- Per Visit: \$10.00
- Access Pass (10 visits): \$100.00

Community Garden Fee

- Facility Rental – Non-Profit Rate: \$50 per hour

If approved, the revised PRCS Program and Facility Fee Schedule shall become effective March 1, 2026.

Staff will monitor participation levels and cost recovery and make adjustments as needed through future fee schedule updates.

POLICY CONSISTENCY

The recommendation is consistent with City Council Primary Goal #3 – Enhance Quality of Life for Residents.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested. Minimal staff time to prepare the report is included in the Adopted FY 2025-26 General Fund Budget.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

None.

OPTIONS

The City Council could choose to:

1. Approve and adopt Resolution No. 6433, rescinding Resolution No. 6384 and updating the Parks, Recreation and Community Services Department Program & Facility Fee Schedule.
2. The City Council could choose to not approve the recommendation and direct staff as determined appropriate.

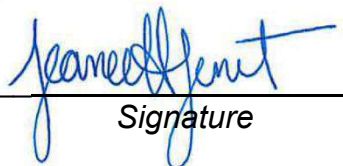
PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

Attachment A: Resolution No. 6433 including Updated Parks, Recreation, and Community Services Department (PRCS) Program & Facility Fee Schedule

Staff Contact: Jeanette Gant, Director
Parks, Recreation & Community Services
(805)755-4449, jeanetteg@carpinteriaca.gov



Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov



Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov



Signature

ATTACHMENT A

**Resolution No. 6433 including Updated Parks, Recreation, and Community
Services Department (PRCS) Program & Facility Fee Schedule**

RESOLUTION NO. 6433

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ADOPTING THE PARKS, RECREATION AND COMMUNITY SERVICES PROGRAM & FACILITY FEE SCHEDULE PURSUANT TO CHAPTER 3.34 OF THE CARPINTERIA MUNICIPAL CODE AND RESCINDING RESOLUTION NO. 6384

WHEREAS, pursuant to Article XIII B of the California Constitution and Carpinteria Municipal Code (CMC) Chapter 3.34, it is the intent of the City Council to require the ascertainment and recovery of costs reasonably borne from fees, charges, and regulatory license fees; and

WHEREAS, CMC Chapter 3.34 provides a mechanism for ensuring that fees adopted by the City do not exceed the reasonable estimated cost for providing the regulation, products or services for which the fees are charged; and

WHEREAS, “costs reasonably borne” shall include all direct and indirect costs, fixed asset recovery expenses, general and departmental overhead, and debt service costs as further defined in CMC Section 3.34.030; and

WHEREAS, pursuant to CMC Section 3.34.020, the City Manager has been delegated the authority to implement said City Council policy to establish or adjust the amount of fees and charges to recover the percentage of costs reasonably borne in providing the regulation, product, or service; and

WHEREAS, on April 22, 2024 the City Council adopted Resolution No. 6316, approving the City’s Master Fee Schedule which included some but not all Parks, Recreation and Community Services Fees; and

WHEREAS, on April 14, 2025, the City Council adopted Resolution No. 6384, adopting the Parks, Recreation and Community Services Program & Facility Fee Schedule; and

WHEREAS, staff is recommending the Council rescind Resolution No. 6384 and adopt Resolution No. 6433, updating the Parks, Recreation and Community Services Program & Facility Fee Schedule to reflect updates to the Junior Lifeguard program fee structure, the addition of new beach recreation program fees, and the reinstatement of fees that were previously removed in error.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby rescinds Resolution No. 6384 and adopts the updated Parks, Recreation and Community Services Department Program & Facility Fee Schedule, attached herein as Exhibit 1 and incorporated by reference, as shown therein to reflect the recommended fees.

PASSED, APPROVED AND ADOPTED on the 26th day of January, 2026, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

ATTEST: _____
Mayor, City of Carpinteria

Brian C. Barrett, MMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on January 26, 2026.

Brian C. Barrett, MMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

Exhibit 1 to Resolution No. 6433

**Updated Parks, Recreation and Community Services Department Program &
Facility Fee Schedule**

Updated Parks, Recreation and Community Services Department Program & Facility Fee Schedule (Effective Date: March 1, 2026)											
Division	Facility	Program	Item	Current Fees						Proposed Fees	Notes
				Rate	Base Price	Senior (65+)	Youth (<13)	Sibling	Non Profit	Recommendation	
Aquatics	Pool	Aerobics	Day Pass	Per Day	\$ 10.00	\$ 8.00					
Aquatics	Pool	Aerobics	10 Class Punch card	Per 10 Visit	\$ 90.00	\$ 75.00					
Aquatics	Pool	Aerobics	Monthly Membership	Per Month	\$ 90.00	\$ 80.00					
Aquatics	Pool	Aerobics	Annual Membership	Per Year	\$ 900.00	\$ 750.00					
Aquatics	Pool	Rec Swim	Day Pass	Per Day	\$ 7.00	\$ 5.00	\$ 5.00				
Aquatics	Pool	Rec Swim	10 Visits Punch card	Per 10 Visit			\$ 45.00				
Aquatics	Pool	Rec Swim	25 Visits Punch card	Per 25 Visit			\$ 95.00				
Aquatics	Pool	Lap Swim	Day Pass	Per Day	\$ 7.00	\$ 5.00	\$ 5.00				
Aquatics	Pool	Lap Swim	10 Visits Punch card	Per 10 Visit	\$ 64.00	\$ 60.00	\$ 45.00				
Aquatics	Pool	Lap Swim	25 Visits Punch card	Per 25 Visit	\$ 125.00	\$ 95.00	\$ 95.00				
Aquatics	Pool	Lap Swim	Monthly Membership	Per Month	\$ 55.00	\$ 50.00					
Aquatics	Pool	Lap Swim	Annual Membership	Per Year	\$ 725.00	\$ 575.00					
Aquatics	Pool	Masters	Day Pass	Per Day	\$ 10.00	\$ 8.00					
Aquatics	Pool	Masters	10 Class Punch card	Per 10 Visit	\$ 90.00	\$ 75.00					
Aquatics	Pool	Masters	Monthly Membership	Per Month	\$ 90.00	\$ 80.00					
Aquatics	Pool	Masters	Annual Membership	Per Year	\$ 900.00	\$ 750.00					
Aquatics	Pool	Swim Lessons	Group (10x30min)	Per Session	\$ 100.00						
Aquatics	Pool	Swim Lessons	Group (4x30min)	Per Session	\$ 40.00						
Aquatics	Pool	Swim Lessons	Semi-Private (4x30min)	Per Session	\$ 160.00						
Aquatics	Pool	Swim Lessons	Private (4x30min)	Per Session	\$ 160.00						
Aquatics	Pool	CAC Swim	Copper	Per Month			\$ 100.00	\$ 90.00			
Aquatics	Pool	CAC Swim	Bronze	Per Month			\$ 100.00	\$ 90.00			
Aquatics	Pool	CAC Swim	Silver	Per Month			\$ 120.00	\$ 110.00			
Aquatics	Pool	CAC Swim	Gold	Per Month			\$ 120.00				
Aquatics	Pool	CAC Polo	Polo 12U	Per Month			\$ 120.00	\$ 110.00			
Aquatics	Pool	CAC Polo	Polo 14U	Per Month			\$ 120.00	\$ 110.00			
Aquatics	Pool	CAC	Access Pass (10 visits)	Per 10			\$ 100.00				Accidentally removed last FY but is still needed
Aquatics	Pool	CAC	Day Pass	Per Visit			\$ 10.00				Accidentally removed last FY but is still needed
Aquatics	Pool	CUSD	Swim Lessons	Per Student	\$ 5.00						
Aquatics	Pool	CUSD	Exclusive Facility Use	Per Hour	\$ 220.00						
Aquatics	Pool	CUSD	Partial Use (5 lanes)	Per Hour	\$ 110.00						
Aquatics	Pool	CUSD	Additional Lane Rental	Per Hour	\$ 28.00						
Aquatics	Pool	Equipment Rental	Locker (Large)	Per Month	\$ 10.00						
Aquatics	Pool	Equipment Rental	Locker (Large)	Per Year	\$ 108.00						
Aquatics	Pool	Equipment Rental	Locker (Medium)	Per Month	\$ 7.50						
Aquatics	Pool	Equipment Rental	Locker (Medium)	Per Year	\$ 90.00						
Aquatics	Pool	Equipment Rental	Locker (Small)	Per Month	\$ 5.00						
Aquatics	Pool	Equipment Rental	Locker (Small)	Per Year	\$ 72.00						
Aquatics	Pool	Facility Rentals	General Public (1 lane)	Per 30min	\$ 17.50						
Aquatics	Pool	Facility Rentals	General Public (1 lane)	Per Hour	\$ 35.00						
Aquatics	Pool	Facility Rentals	Exclusive Facility Use	Per Hour	\$ 300.00						
Aquatics	Beach	Junior Lifeguard	Summer Camp	Per 4 Weeks	\$ 675.00					\$ 450.00	remains at \$6.50/hour - increasing program time and providing an 4 week option
Aquatics	Beach	Junior Lifeguard	Summer Camp	Per 8 Weeks						\$ 900.00	remains at \$6.50/hour - increasing program time and providing an 8 week option
Aquatics	Beach	JG After Camp	Summer Camp	Per 4 Weeks						200.00	NEW FEE
Aquatics	Beach	Special Event	Carp Beach Nights	Per Person/Per Event						\$ 15.00	NEW FEE

Updated Parks, Recreation and Community Services Department Program & Facility Fee Schedule (Effective Date: March 1, 2026)

				Current Fees						Proposed Fees	
Division	Facility	Program	Item	Rate	Base Price	Senior (65+)	Youth (<13)	Sibling	Non Profit	Recommendation	Notes
Aquatics	Beach	Lessons	Private Lessons	Lessons	Per Person/Per Class					\$ 75.00	NEW FEE
Aquatics	Beach	Lessons	Semi-Private Lessons	Lessons	Per Person/Per Class					\$ 50.00	NEW FEE
Aquatics	Beach	Lessons	Group Lessons	Lessons	Per Person/Per Class					\$25 individual, \$15 non-profit	NEW FEE
Aquatics	Beach	Equipment Rental	Kayak - Single	Equipment Rental	Per Hour	\$ 20.00					
Aquatics	Beach	Equipment Rental	Kayak - Single	Equipment Rental	Per 4hrs	\$ 50.00					
Aquatics	Beach	Equipment Rental	Kayak - Double	Equipment Rental	Per Hour	\$ 40.00					
Aquatics	Beach	Equipment Rental	Kayak - Double	Equipment Rental	Per 4hrs	\$ 80.00					
Aquatics	Beach	Equipment Rental	SUP Board	Equipment Rental	Per Hour	\$ 20.00					
Aquatics	Beach	Equipment Rental	SUP Board	Equipment Rental	Per 4hrs	\$ 50.00					
Aquatics	Beach	Equipment Rental	Boogie Board	Equipment Rental	Per Hour	\$ 5.00					
Aquatics	Beach	Equipment Rental	Boogie Board	Equipment Rental	Per Day	\$ 15.00					
Parks	Parks	Facility Rentals	BBQ/Picnic Deposit	Facility Rentals	Per reservation	\$ 100.00					
Parks	Parks	Facility Rentals	BBQ/Picnic Rental	Facility Rentals	Per Site/ Day	\$ 45.00					
Parks	Fields	Facility Rentals	Sports Field	Facility Rentals	Per Hour/Per field	\$ 35.00					
Parks	Fields	Facility Rentals	Field Preparation	Facility Rentals	Per Day	\$ 60.00					
Parks	Salt Marsh Amphitheater	Facility Rentals	Special Event Deposit	Facility Rentals	Per event	\$ 100.00					
Parks	Salt Marsh Amphitheater	Facility Rentals	Special Event	Facility Rentals	Per Hour	\$ 50.00					
Parks	Misc Parks (ex. Viola Parking Lot, Seaside Park)	Facility Rentals	Special Event	Facility Rentals	Per Hour	\$ 50.00					
Parks	Garden	Membership	Monthly	Membership	Per Month	\$ 10.00					
Parks	Garden	Membership	Deposit	Membership	One Time	\$ 50.00					
Parks	Garden	Facility Rentals	Special Event	Facility Rentals	Per Hour	\$ 75.00			\$50		NEW Non-Profit Fee
Parks	Garden	Facility Rentals	Event Deposit	Facility Rentals	Per Event	\$ 200.00					
Parks	Skate Park	Facility Rentals	Special Event	Facility Rentals	Per Hour	\$ 150.00					
Parks	Skate Park Pavillion	Facility Rentals	Party/Special Event	Facility Rentals	Per Day	\$ 75.00					
Parks	Skate Park Pavillion	Facility Rentals	Party/Special Event Deposit	Facility Rentals	Per Event	\$ 100.00					
Parks	Various	Sponsorship	Dogipot	Sponsorship	Per Year	\$ 160.00					
Com. Serv.	Veteran's Memorial Building	Facility Rentals	Event Deposit	Facility Rentals	Per event	\$ 300.00					
Com. Serv.	Veteran's Memorial Building	Facility Rentals	Hall Hourly	Facility Rentals	Per Hour	\$ 75.00			\$ 35.00		
Com. Serv.	Veteran's Memorial Building	Facility Rentals	Venue Fee (Hall, Kitchen, Reception & Courtyard)	Facility Rentals	Per Hour	\$ 175.00			\$ 88.00		
Com. Serv.	Veteran's Memorial Building	Facility Rentals	Meeting Room	Facility Rentals	Per Hour	\$ 49.00			\$ 25.00		
Com. Serv.	All Facilities	Facility Rentals	Staffing Fee*	Facility Rentals	Per Person/Per Hour	\$ 25.00					Subject to COLA increase
Library	Library	Library	Card Replacement	Library	Per Item	\$ 1.00					
Library	Library	Library	Lost/Damaged Material	Library	Per Item	Cost + \$5.00					
Library	Library	Library	Test Proctoring	Library	Per Item	\$ 45.00					
Library	Library	Library	Self Serve Printing B&W	Library	Per Copy	\$ 0.15					
Library	Library	Library	Self Serve Printing Color	Library	Per Copy	\$ 0.25					
Library	Library	Library	Library Collection Recovery	Library	Per Item						
Com. Serv.			Check Processing Fee	Com. Serv.	Per Cancellation	\$ 5.00					
*Subject to COLA increase											



City of Carpinteria

COUNCIL AGENDA STAFF REPORT **January 26, 2026**

ITEM FOR COUNCIL CONSIDERATION

Authorization to issue the Notice Inviting Bids for the Carpinteria Avenue Bridge Replacement Project.

STAFF RECOMMENDATION

Authorize the Public Works Director to advertise the Notice Inviting Bids for the Carpinteria Avenue Bridge Replacement (Project No. 15016).

Sample Motion: I move to authorize the Public Works Director to advertise the Notice Inviting Bids for the Carpinteria Avenue Bridge Replacement (Project No. 15016).

BACKGROUND

In 2010, the City secured federal-aid funding from the Highway Bridge Program (HBP) for the replacement of the Carpinteria Avenue Bridge¹ over Carpinteria Creek. The HBP is a reimbursement funding program in which 88.53-percent of participating costs are paid for with federal-aid funds and the remaining 11.47-percent is paid for by the local agency (i.e. City). The design (i.e. project approval, environmental document, and preliminary engineering), right-of-way (i.e. easement acquisitions and utility relocations), and construction phases of the project are programmed in the HBP.

On August 26, 2024, the City Council received and filed the status of the Carpinteria Avenue Bridge Replacement Project and authorized the Public Works Director to advertise the Notice Inviting Bids for the clearing and grubbing work of the Carpinteria Avenue Bridge Replacement Project. On November 25, 2024, the City Council awarded a construction contract to Mark Crane's Tree, Inc. in the Total Base Bid amount of \$120,000 for the clearing and grubbing work. On January 17, 2025, the clearing and grubbing work was completed.

¹ Carpinteria Avenue Bridge over Carpinteria Creek was built in 1937. In accordance with federal regulations, the California Department of Transportation (Caltrans) conducts inspections for the Carpinteria Avenue Bridge. Caltrans is responsible for inspecting over 12,000 State Highway bridges and approximately 12,200 bridges owned by local agencies. The Carpinteria Avenue Bridge is one of seven vehicular bridges maintained by the City. According to a bridge inspection report prepared by Caltrans in 2012, it is structurally deficient and hydraulically insufficient because it would not allow the 100-year flood, as currently defined, to pass under it.

On February 10, 2025, the City Council authorized the Mayor to sign the Closeout Agreement and Release of Claims for the clearing and grubbing work.

The purpose of this agenda item is for the City Council to authorize the Public Works Director to advertise the Notice Inviting Bids for the bridge work of the Carpinteria Avenue Bridge Replacement Project.

DISCUSSION

Should the City Council authorize the Notice Inviting Bids, staff anticipates issuing the Notice in early 2026. The bidding period is tentatively scheduled to remain open for two months. Once bids are received and analyzed, staff will identify the lowest responsive and responsible bidder and return to the City Council with a recommendation for awarding a construction contract.

POLICY CONSISTENCY

The recommendation may be found consistent with the following objectives and policies of the General Plan and Local Coastal Plan:

Circulation Element

Policies:

C-1b. The City shall strive to improve vehicular and pedestrian overcrossings of the freeway and the various creeks while respecting their habitat value and sensitivity.

Open Space, Recreation & Conservation Element

Policies:

C-8a. Integrate the development of bicycle routes and pedestrian pathways in additional areas of the city, and encourage the utilization of such routes for commuting as well as recreational purposes.

C-8f. Encourage pedestrian movement by providing pedestrian facilities that are direct and convenient, particularly in the beach and downtown areas.

OSC-6a. Support the preservation of creeks and their corridors as open space, and maintain and restore riparian habitat to protect the community's water quality, wildlife diversity, aesthetic values, and recreation opportunities.

OSC-6b. Protect and restore degraded creeks on City-owned land where protection and restoration does not interfere with good flood control practices.

The project may also be found consistent with the City's Creeks Preservation Program including Policy 2.10 and Implementation Measure 2.10.2, which promote the aquatic and riparian habitats of Carpinteria Creek for restoration through both public and private efforts.

Finally, the recommendation is consistent with the Capital Improvement Plan.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested. The project anticipates a combination of revenue sources including Development Impact Fees, Gas Tax, Highway Bridge Program (HBP), and Measure A. Once the bids are received and analyzed by staff, a recommendation will be presented to the City Council at a future date. The project is currently programmed in the Fiscal Year 2025/26 and Fiscal Year 2026/27 Capital Improvement Program Budget.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The recommendation is consistent with the formal bidding procedures of the Uniform Construction Cost Accounting Act (Public Contract Code Section 22030 et al.).

OPTIONS

1. Authorize the Public Works Director to advertise the Notice Inviting Bids for the Carpinteria Avenue Bridge Replacement (Project No. 15016). (Staff recommendation)
2. The City Council could choose to not approve the recommendation and direct staff as determined appropriate; however, non-action would delay the project and/or may forfeit the grant funds.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

None.

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Reviewed by:
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Signature



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Introduction and First Reading of Ordinance No. 795, Repealing and Replacing Chapter 10.60 (Bicycles) of the Carpinteria Municipal Code Entitled "Bicycles and Electric Mobility Devices."

STAFF RECOMMENDATION

Approve Ordinance No. 795 on first reading and continue the second reading and adoption to the City Council meeting of February 9, 2026.

I move to approve Ordinance No. 795, as read by title only, and continue the second reading and adoption to the City Council meeting of February 9, 2026. *(This motion requires reading of the ordinance title and a roll call vote.)*

BACKGROUND

The use of electric mobility devices, including electric bicycles (e-bikes), motorized scooters, and other powered devices, has increased significantly in Carpinteria over the past three years as a form of both transportation and recreation. While these devices expand mobility access and reduce vehicle trips, the City has also received increasing reports of unsafe riding behavior, particularly involving youth riders traveling at excessive speeds, failing to comply with traffic laws, and riding on sidewalks in high-pedestrian areas.

Community concerns have been most pronounced in:

- The Downtown and Linden Avenue area;
- Near school campuses and routes to schools; and
- Residential neighborhoods experiencing increased Class 3 e-bike use.

In response to these concerns, the City Council held a Special Meeting on March 4, 2025, to discuss electric mobility device safety issues with local stakeholders, including representatives from the Carpinteria Unified School District, the Santa Barbara County Sheriff's Office, California State Parks, MOVE Santa Barbara, and the Carpinteria Open

Space Management Advisory Board. The discussion focused on community education, safe riding practices, enforcement challenges, and the need for coordinated, locally appropriate solutions.

Following that meeting, on April 14, 2025, the City Council adopted Resolution No. 6385, formally establishing an Ad Hoc Electric (E) Conveyance Committee to assist and guide staff with evaluating regulatory options and developing program and policy recommendations for City Council consideration. The Committee was structured as an ad hoc committee of less than a quorum of the City Council and was intended to operate for a limited duration, dissolving upon completion of its work.

The Ad Hoc E-Conveyance Committee consists of Mayor Natalia Alarcón, and Council Member Julia Mayer, with participation from the City Chief of Police, representatives from the Carpinteria Unified School District, representatives from MOVE Santa Barbara, and City staff. The Committee's role was to review safety concerns, consider best practices from other jurisdictions, evaluate enforcement and education strategies, and recommend a balanced framework that promotes public safety while supporting active transportation.

Over the course of its work, the Committee reviewed existing Municipal Code provisions, State law requirements, enforcement authority limitations, education-based alternatives for youth violations, and community feedback. The Committee ultimately made the following recommendations:

- **Consolidate regulations** by combining the City's existing bicycle ordinance (Carpinteria Municipal Code Chapter 10.60) with new electric mobility device regulations into a single, comprehensive chapter.
- **Retain the Central Traffic District sidewalk restriction** for bicycles and extend that restriction to electric mobility devices.
- **Allow bicycle and electric mobility device riding in appropriate areas**, including the Carpinteria Bluffs, consistent with existing access and safety considerations.
- **Emphasize education-first enforcement**, particularly for youth, rather than punitive approaches.
- **Include a youth diversion program option** focused on bicycle and electric mobility device safety education for first-time violations.

Provisions relating to the private sale and purchase of bicycles, accident requirements, and the City Engineer's authority to erect appropriate signage for vehicles and bicycles were removed because they were out-of-date or duplicative to state law.

Based on the Committee's direction and recommendations, staff prepared the proposed ordinance (Ordinance No. 795) for City Council consideration. The ordinance is intended to supplement State law by establishing local operating rules and an administrative citation option for defined unsafe behaviors, and by clarifying how the City's enforcement partners may apply these local provisions.

The intent of the ordinance (Attachment A) is to promote safe and responsible riding behavior, reduce conflicts with pedestrians and drivers, and provide clear enforcement tools for local personnel.

DISCUSSION

Overview of the Ordinance

The ordinance establishes regulations governing the operation, equipment, and parking of bicycles and electric mobility devices on public property. The ordinance emphasizes safe operation, pedestrian protection, respect for the public right-of-way, and shared roadway use.

The ordinance also provides a local administrative citation framework that may be used by the Santa Barbara County Sheriff's Office and City Code Enforcement staff to address defined unsafe behaviors under the Municipal Code. This approach can be more practical and proportionate than reliance solely on traffic or criminal citations.

Impoundment Authority (Sheriff-Only)

The draft ordinance includes impoundment provisions modeled after the City of Santa Barbara's ordinance. Under State law, only sworn law enforcement personnel may impound bicycles or electric mobility devices; City Code Enforcement staff do not have this authority.

The ordinance permits impoundment as an enforcement tool available to sworn law enforcement personnel when necessary to protect public safety. Operational details regarding storage and release would be addressed by the Sheriff's Office consistent with existing law enforcement procedures.

Sidewalk Riding – Safety Exceptions and Possible Designated Areas

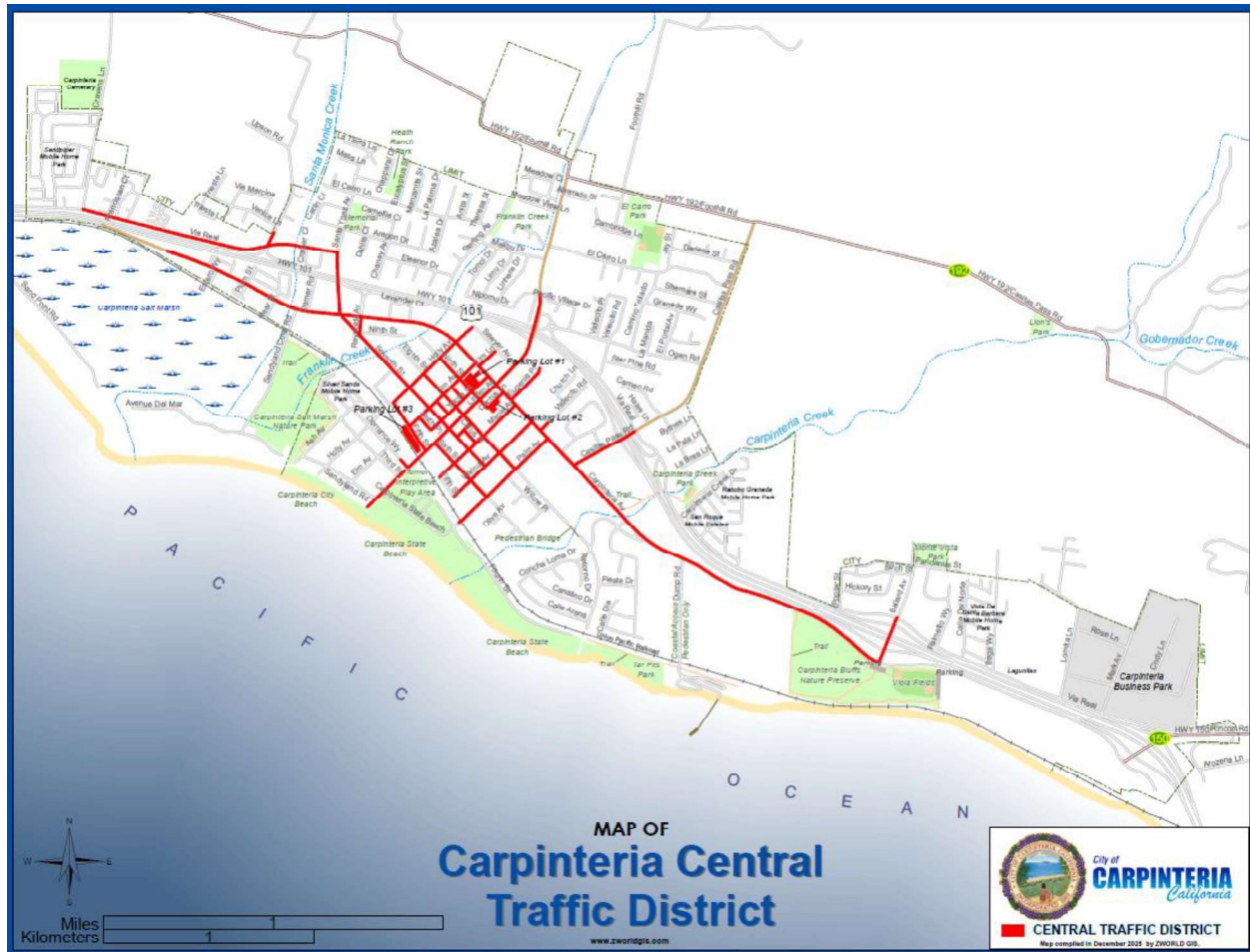
Under California Vehicle Code Section 21206, cities and counties have the authority to regulate bicycle use on sidewalks.

Under existing City law, bicycle riding on sidewalks is already prohibited within the Central Traffic District pursuant to Chapter 10.60 of the Carpinteria Municipal Code. The Central Traffic District, defined in Carpinteria Municipal Code Section 10.04.030, encompasses the City's downtown core, adjacent streets, and designated public parking facilities—areas with the highest pedestrian activity and potential for conflicts.

Consistent with this existing framework, and based on the direction of the Ad Hoc E-Conveyance Committee, the proposed ordinance retains the current sidewalk riding prohibition for bicycles in the Central Traffic District and extends that same prohibition to electric mobility devices. Applying the restriction uniformly to both bicycles and electric mobility devices promotes clarity, consistency, and pedestrian safety in the City's most

heavily traveled areas. Figure 1 illustrates the boundaries of the Central Traffic District as established in the Municipal Code.

Figure 1: Central Traffic District



Outside the Central Traffic District, sidewalk riding by bicycles is currently permitted under existing City code. During its deliberations, the Committee considered whether to adopt a citywide sidewalk riding prohibition for bicycles and electric mobility devices. The Committee ultimately declined to recommend a citywide ban, recognizing that there are areas within the City where no safe or practical on-street alternative exists, due to roadway width, traffic speeds, vehicle volumes, or the absence of dedicated bicycle facilities. In such locations, a blanket sidewalk prohibition could unintentionally place riders in unsafe conditions.

For these reasons, the Committee supported a targeted, location-based approach that prioritizes pedestrian safety in high-conflict areas while preserving flexibility elsewhere. The ordinance, as proposed, reflects this balanced framework.

Optional City Council Consideration

If the City Council wishes to adopt a more restrictive approach, the ordinance could be modified to prohibit sidewalk riding by bicycles and electric mobility devices citywide, with or without limited safety-based exceptions (for example, where no reasonable on-street alternative exists). While a citywide prohibition would increase uniformity, it could also require additional enforcement resources and may create unintended safety impacts in areas lacking adequate bicycle infrastructure. In addition, the City Council could choose to broaden the area subject to the sidewalk riding prohibition (e.g., expand the Central Traffic District).

The ordinance before the City Council maintains the Committee-recommended approach of continuing the existing bicycle sidewalk restriction in the Central Traffic District and extending it to electric mobility devices, with the ability to revisit sidewalk regulations in the future as infrastructure and safety conditions evolve.

Any future modifications to sidewalk riding rules could be evaluated in conjunction with changes to bicycle infrastructure, traffic conditions, or Central Traffic District boundaries.

Youth Violations and Diversion Program

The ordinance establishes a Youth Diversion Program to provide an educational alternative to administrative citations and fines for minors under 18 years of age cited for violations involving bicycles or electric mobility devices. The intent of the program is to promote safer riding behavior through education while avoiding punitive outcomes for first-time youth offenders.

If the ordinance is adopted, staff will work with MOVE Santa Barbara to finalize a locally appropriate youth safety curriculum and enter into a limited-scope agreement for program delivery. Staff anticipates that any agreement would be in an amount less than \$1,500 for this Fiscal Year and would focus on bicycle and electric mobility device safety education tailored to Carpinteria's community and school context.

Under the program framework contemplated by the ordinance:

- First-time youth offenders under 18 years of age would be eligible to complete an approved safety education course in lieu of an administrative citation or fine;
- Successful completion of the course would result in dismissal of the citation; and
- Repeat, egregious, or unsafe violations would remain subject to standard enforcement and penalties as allowed by law.

Staff anticipates exploring cost-sharing opportunities with the Carpinteria Unified School District, reflecting the program's direct benefit to students and its alignment with school-based safety education efforts. Final program structure, costs, and reimbursement terms would be addressed in an agreement executed following ordinance adoption.

Education-based diversion programs for minors are consistent with approaches used by other jurisdictions, including the **City of Santa Barbara**, and reflect best practices for improving youth safety through education and behavior change rather than financial penalties.

Santa Barbara County Grand Jury Findings (June 2025)

A June 2025 Santa Barbara County Grand Jury report examined electric bicycle safety issues specific to the City of Santa Barbara, documenting rising e-bike injuries and unsafe riding behavior, particularly among youth, and identifying enforcement capacity limitations as a key challenge.

The report did not evaluate post-ordinance outcomes or conclude that any single enforcement strategy is more effective than others. However, it found that inconsistent and/or low-visibility enforcement is unlikely to change rider behavior and emphasized the importance of a coordinated approach that combines targeted enforcement with expanded public education and outreach.

While the findings are specific to Santa Barbara, Carpinteria faces similar policy trade-offs, particularly near school corridors where enforcement resources are limited and long-term behavior change is a priority. The ordinance reflects this balanced, education-supported enforcement approach.

State Legislative Context – AB 2234 and AB 1779 Pilot Programs

Recent State legislation established pilot programs in San Diego and Marin Counties (AB 2234 and AB 1779) that allow participating jurisdictions to impose stricter rules on electric bicycles, including enhanced age limits, helmet requirements, and local administrative penalties. Carpinteria is not part of these pilot programs; however, their outcomes may inform future statewide legislation or expanded local authority.

Staff recommends tracking the results of these pilot programs and maintaining alignment with current State law at this time. Depending on the findings from these pilots, the City may wish to consider future amendments to strengthen or refine local regulations once additional authority is granted by the State.

Key Provisions of the Draft Ordinance

The draft ordinance:

- Applies to bicycles, Class 1–3 electric bicycles, motorized scooters, electric skateboards, and other devices powered by human or electric propulsion.
- Prohibits operation of e-bikes and other electric mobility devices on sidewalks in the city's central traffic district to protect pedestrian safety.

- Prohibits operation in drainage facilities, athletic fields, sports courts, and other areas not designed for bicycle use. Consistent with Committee direction, the ordinance allows bicycle and electric mobility device riding on the Carpinteria Bluffs; however, consistent with existing regulations, bicycles and electric mobility devices remain prohibited within the Carpinteria Salt Marsh.¹
- Requires riders to exercise due care, obey traffic control devices, reduce speed around pedestrians, and ride in a safe manner.
- Establishes a maximum operating speed of 28 mph in public areas.
- Requires slower-moving riders to stay to the right side of the roadway.
- Requires yielding to pedestrians and vehicles when entering a roadway, bike lane, or sidewalk area.
- Prohibits unsafe riding behaviors such as stunt riding, carrying passengers on devices not designed for passengers, riding against traffic, or failure to yield.
- Establishes equipment requirements including properly fitted helmets for riders under 18, lighting for nighttime operation, reflectors, and functional brakes.
- Restricts parking that blocks sidewalks, access ramps, or pedestrian access.
- Allows administrative citations for violations (\$100 first, \$200 second, \$500 subsequent).
- Allows impoundment of devices when necessary for public safety.
- Includes exemptions for ADA mobility devices and public safety personnel.
- Requires adherence to traffic laws and rules of the road.

The full ordinance is included as Attachment A – Bicycle and Electric Mobility Device Ordinance

Implementation And Education Approach

If the City Council approves the ordinance, it will become effective 30 days following the second reading and adoption. Upon the ordinance becoming effective, staff intends to implement the regulations using a phased approach that emphasizes education and compliance prior to full enforcement. The exact dates and timelines for the phased approach below will be determined by the Ad Hoc Electric Conveyance Committee following the first reading of the ordinance. This timeline will be shared with the City Council and the public once finalized.

Phase 1 – Public Awareness and Outreach:

Staff will conduct community education and outreach in coordination with the Santa Barbara County Sheriff's Office, Carpinteria Unified School District (CUSD), local bicycle retailers,

¹ See CMC Section 12.24.021.

and community partners. Outreach efforts will include the use of City communication channels, social media, and local media outlets such as *Coastal View News*.

Phase 2 – Warning and Education Period:

Initial enforcement efforts will focus on education and safety warnings to promote awareness of the new regulations and encourage voluntary compliance.

Phase 3 – Targeted Enforcement:

Following the education period, enforcement will shift to targeted use of administrative citations for violations posing safety concerns.

Phase 4 – Education in Lieu of Fine (Youth Diversion Program):

Eligible first-time juvenile offenders may complete an approved youth safety education program in lieu of paying an administrative fine, with successful completion resulting in dismissal of the citation.

This phased implementation approach emphasizes education and voluntary compliance while maintaining a focus on public safety and effective enforcement.

POLICY CONSISTENCY

This item is consistent with the Circulation and Safety Elements of the Carpinteria General Plan, which emphasize safe multimodal transportation networks, pedestrian safety, and protection of the public right-of-way. The ordinance promotes orderly mobility and reduces conflicts between riders, drivers, and pedestrians.

FINANCIAL CONSIDERATIONS

Implementation of the ordinance may require targeted and dedicated enforcement resources beyond the scope of the City's existing contract with the Santa Barbara County Sheriff's Office. Staff will return to Council with cost options if enhanced enforcement is recommended. Administrative citation revenue may offset a portion of enforcement and program costs but is not expected to be a significant funding source. Sufficient funds are available in the current fiscal year budget to support implementation of the Youth Diversion Program.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The ordinance promotes public safety and helps reduce risk exposure to the City by establishing clear regulations for the safe operation of electric mobility devices. The ordinance has been reviewed by the City Attorney's Office.

CEQA Review

The ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), as it can be seen with certainty that there is no

possibility the ordinance may have a significant effect on the environment. The ordinance addresses operational and enforcement provisions related to bicycle and electric mobility device use and does not authorize any physical development or result in a physical change to the environment.

OPTIONS

The City Council may take one of the following actions:

1. Approve Ordinance No. 795 on first reading and continue the second reading and adoption to the City Council meeting of February 9, 2026.
2. Direct staff to modify Ordinance No. 795 (e.g., to prohibit sidewalk riding by bicycles and electric mobility devices citywide, with or without limited safety-based exceptions), and approve ordinance with modifications.
3. Continue the item and direct staff to return with additional revisions or policy alternatives for further City Council consideration.
4. Decline to introduce and approve Ordinance No. 795 and provide alternative direction to staff.

PRINCIPAL PARTIES EXPECTED AT MEETING

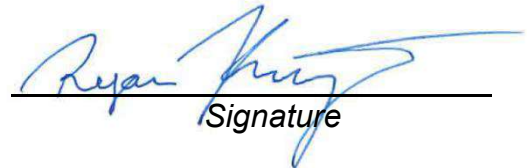
MOVE Santa Barbara, Carpinteria Unified School District, Santa Barbara County Sheriff's Office.

ATTACHMENTS

- A) Bicycle and Electric Mobility Device Ordinance (Ordinance No. 795)

Staff Contact:

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Signature

Reviewed by:

Michael Ramirez, City Manager
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Signature

ATTACHMENT A

Bicycle and Electric Mobility Device Ordinance (Ordinance No. 795)

ORDINANCE NO. 795

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA AMENDING AND REPLACING CHAPTER 10.60 OF THE MUNICIPAL CODE PERTAINING TO BICYCLES AND ELECTRIC MOBILITY DEVICES

WHEREAS, the use of bicycles and electric mobility devices (including electric bicycles, motorized scooters, and motorized skateboards) has substantially grown in popularity, both as a form of recreation and as an alternative means of travel, due to their ease of use, relatively low price, and convenience; and

WHEREAS, bicycles and electric mobility devices are often operated in areas used by pedestrians, automobiles, and buses and can create unsafe environments when used recklessly or inappropriately; and

WHEREAS, as a result of the increased use of bicycles and electric mobility devices, the City Council has determined that it is necessary to update and clarify local regulations in order to protect the health, safety, and welfare of Carpinteria residents, businesses, and visitors; and

WHEREAS, the City Council desires to modernize and consolidate the City's existing bicycle regulations with regulations governing electric mobility devices into a single, comprehensive chapter to improve clarity, consistency, and enforceability.

NOW THEREFORE, the City Council of the City of Carpinteria does ordain as follows:

Section 1. Incorporation of Recitals

The above recitals are true and correct and are incorporated herein by reference. Each recital is relied upon independently by the City Council for the adoption of this Ordinance.

Section 2. Amendment To Code

Chapter 10.60 (Bicycles) of the Carpinteria Municipal Code is hereby repealed and replaced in its entirety with the following Chapter 10.60, titled "Bicycles and Electric Mobility Devices" to read as follows:

10.60.010 - PURPOSE.

The purpose of this chapter is to protect the health, safety, and welfare of Carpinteria residents, businesses, and visitors by regulating the operation of Bicycles and Electric Mobility Devices. The City supports the use of Bicycles and Electric Mobility Devices as an alternative mode of transportation, but recognizes that increased usage has created

safety concerns about Operator interactions with pedestrians, riders, and motorists that warrant regulation.

10.60.020 – Applicability of Traffic Regulations

Every person operating a Bicycle or Electric Mobility Device upon the highways, streets, or Public Areas of the City has all the rights and is subject to all the duties applicable to the driver of a vehicle under this Code and the California Vehicle Code, except those provisions which by their nature have no application.

10.60.030 - DEFINITIONS.

Except where the context otherwise requires, the following definitions apply. Whenever a reference is made to a State Code, the reference applies to the then-current version of such statute.

- A. "Bicycle" means a device defined in California Vehicle Code Section 231.
- B. "Bikeway" has the same meaning as defined in Streets and Highways Code Section 890.4.
- C. "Electric Bicycle" means a bicycle equipped with operable pedals and an electric motor that does not exceed 750 watts of power, and shall include Class 1, Class 2, and Class 3 electric bicycles as defined in California Vehicle Code Section 312.5. An Electric Bicycle may also be referred to herein as an "e-bike."
 - 1. " Class 1 Electric Bicycle," or " low-speed pedal-assisted electric bicycle," means a bicycle equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
 - 2. " Class 2 Electric Bicycle," or " low-speed throttle-assisted electric bicycle," means a bicycle equipped with a motor that may be used exclusively to propel the bicycle, and that is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
 - 3. " Class 3 Electric Bicycle," or " speed pedal-assisted electric bicycle," is a bicycle equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour and is equipped with a speedometer.
- D. "Electric Mobility Device" includes the following, each as defined in this Chapter or the California Vehicle Code:
 - 1. "Electric Bicycles;"

2. "Electric Personal Assistive Mobility Devices," or EPAMD, as defined in California Vehicle Code Section 313;
 3. "Electrically Motorized Board" as defined in California Vehicle Code Section 313.5;
 4. "Motorized Scooter" as defined in California Vehicle Code Section 407.5;
 5. Any other device that is designed to convey one or more people and is capable of being powered by human propulsion or electric motor propulsion.
- E. "Minor" means a person under the age of 18.
- F. "Narrow Width Lane" means a lane that is too narrow for a Bicycle and a Vehicle to travel safely side by side within the lane.
- G. "Operator" means a person who owns, operates, and/ or controls a Bicycle or Electric Mobility Device.
- H. "Pedestrian" has the same meaning as defined in California Vehicle Code Section 467.
- I. "Public Area" means any outdoor area that is open to the public, whether publicly or privately owned.
- J. " Vehicle" has the same meaning as in California Vehicle Code Section 670.

10.60.040 – Registration and Identification

- A. Bicycle licensing and registration shall comply with California Vehicle Code Sections 39000 et seq.
- B. No person shall remove, alter, or deface any serial number or identification mark on a Bicycle or on an Electric Mobility Device.

10.60.050 – Operation of Bicycles and Electric Mobility Devices.

- A. No Operating or Riding of Bicycles or Electric Mobility Devices on Sidewalks and Public Facilities in the Central Traffic District. It is unlawful to operate a Bicycle or an Electric Mobility Device upon any sidewalk in the Central Traffic District (Carpinteria Municipal Code Section 10.04.030) in the City. In addition, no person shall operate or ride a Bicycle or an Electric Mobility Device: (1) in any public drainage facility, culvert, ditch, or channel; (2) in or upon any public athletic field, athletic/sports court, or gymnasium in the City; (3) within the boundaries of the Carpinteria Salt Marsh Nature Park (Chapter 12.24.021); or (4) within the

boundaries of the Carpinteria Skate Park (Chapter 12.24.101). Nothing herein shall be deemed to prohibit operation of any e-bike upon any Bikeway.

B. Duty to Operate Bicycles and Electric Mobility Devices with Due Care and Reduced Speed.

1. Every person riding a Bicycle or Electric Mobility Device has all the rights and is subject to all the duties applicable to the driver of a Vehicle as defined in this Code and the Vehicle Code, except those provisions which by their very nature can have no application.
2. The Operator of an Electric Mobility Device shall exercise all due care and shall reduce the speed of the device, obey all traffic laws, and take all other actions relating to the operation of the device as necessary to protect the safety of the Operator, passengers, and any persons or other Vehicles or devices in the vicinity. In no case shall an Operator operate an Electric Mobility Device in excess of the maximum speed permitted under the California Vehicle Code for that class of device.
3. No person shall ride a Bicycle, Motorized Scooter, or any other Electric Mobility Device, in an unsafe manner in any Public Area. "Unsafe manner" means and includes operating a device in any manner whatsoever that displays a willful or wanton disregard for the safety of the Operator, or other persons or property. Examples of riding in an unsafe manner may include, but are not limited to, the following examples:
 - a. Riding on a public street or bikeway against the flow of traffic.
 - b. Not yielding to vehicles or pedestrians when required.
 - c. Operating an Electric Mobility Device in a manner it was not designed for, including carrying passengers when not designed for carrying passengers.
 - d. Failing to obey posted traffic or other signs.
 - e. A person under the age of 18 riding without a properly fitted and fastened helmet.
 - f. Engaging in racing or speed contests.
 - g. Carrying any package, bundle, item or article which prohibits the Operator from having full control and forward visibility at all times.

- h. Operating an Electric Mobility Device at a speed greater than is reasonable and prudent under the conditions then existing, taking into account the weather, pedestrian and vehicular traffic, and the surface and width of the sidewalk or roadway.
 - i. Performing any acrobatics, tricks, wheelies, or stunts when pedestrians or vehicles are in close proximity.
 - j. Clinging or attaching to any moving Vehicle, or other moving motorized or non-motorized wheeled device.
- 4. Any person operating a Bicycle or an Electric Mobility Device upon a street at a speed less than the normal speed of traffic moving in the same direction shall ride as close as practicable to the right-hand curb or edge of the roadway, except under any of the following situations:
 - a. When overtaking and passing another Bicycle, Electric Mobility Device, or Vehicle proceeding in the same direction.
 - b. When preparing for a left turn at an intersection or into a private road or driveway.
 - c. When reasonably necessary to avoid conditions that make it unsafe to continue along the right-hand curb or edge (including, but not limited to, fixed or moving objects, Vehicles, Electric Mobility Devices, Bicycles, Pedestrians, animals, surface hazards, or Narrow Width Lanes).
 - d. When operating as close as practicable to the left-hand curb or edge of the roadway on a one-way street.
- 5. Persons riding or operating a Bicycle or an Electric Mobility Device shall not ride more than two abreast, except on paths or parts of a roadway set aside for the exclusive use of Bicycles.
- 6. No person shall transport a passenger on a Bicycle or an Electric Mobility Device designed for a single person.
- 7. Any person operating a Bicycle or an Electric Mobility Device who is emerging from an alley, driveway, bicycle path, building or otherwise approaching upon a sidewalk or sidewalk area, shall yield the right-of-way to all pedestrians on such sidewalk or sidewalk area, and upon entering a bicycle lane, highway, or street shall yield the right-of-way to all vehicles, buses, Bicycles, and Electric Mobility Devices on the roadway.

8. Operators shall allow the inspection of Electric Mobility Devices upon lawful contact with law or code enforcement and when supported by reasonable suspicion to determine if the rider is legally allowed to operate such Electric Mobility Device, and/ or when such officer has a reasonable suspicion that the device has been unlawfully modified, or otherwise as authorized by law.

10.60.060 Parking.

No person shall leave or park a Bicycle or an Electric Mobility Device in a manner that obstructs the pedestrian travel way of any sidewalk or pedestrian path, or on public property in violation of any official sign prohibiting parking of an Electric Mobility Device at a location.

10.60.070 - Equipment.

- A. All persons under the age of 18 operating or riding as a passenger upon a Bicycle or an Electric Mobility Device on a public street, public right-of-way, public place, or place open to the public for vehicle and pedestrian travel must wear a properly fitted and fastened bicycle helmet.
- B. No person may operate, or ride as a passenger on, a Class 3 Electric Bicycle without a helmet regardless of age.
- C. No person under 16 years of age may operate a Class 3 Electric Bicycle.
- D. No person shall operate an Electric Mobility Device unless it is equipped with a brake that will enable the Operator to make one braked wheel skid on dry, level, clean pavement.
- E. All Bicycles and Electric Bicycles shall have reflectors affixed to both the front and back wheels and on the rear of the Bicycle or Electric Bicycle.
- F. All Bicycles and Electric Bicycles operated during darkness shall be equipped with a lamp emitting a white light that, while it is in motion, illuminates the ground in front of the Bicycle or Electric Bicycle and is visible from a distance of 300 feet in front and from the sides.
- G. No person shall remove, destroy, mutilate or otherwise alter the serial number permanently stamped or cast on a Bicycle or Electric Mobility Device's frame by the Bicycle or Electric Mobility Device manufacturer.

10.60.080 - Enforcement.

- A. Any person who violates the provisions of this Chapter may be subject to administrative citation as described in Chapter 1.06.

B. Appeal. Administrative citations issued pursuant to this Chapter may be appealed according to the provisions of Chapter 1.06 of this Code. In reviewing an appeal, the Hearing Officer shall take into consideration the person's ability to pay the fine and may make an appropriate reduction of the fine.

C. Violations By Minors.

1. As an alternative to paying any fine associated with the administrative citation, any Minor cited for violating any provision of this Chapter may participate in a Youth Diversion Program (or a substantially similar program if the Youth Diversion Program should cease to operate) that will help facilitate education on Bicycle and Electric Mobility Device safety. Action on the citation, including the payment of any associated fine, will be held in abeyance until such time the Minor timely completes the Youth Diversion Program. Upon completion of the Youth Diversion Program, the citation will be dismissed by the City. If a Minor refuses to participate in the Youth Diversion Program or otherwise does not timely complete it, any fine will be due in accordance with this Section. In cases where said Program is not timely completed, which determination will be at the City's sole discretion, the fine shall be due within thirty days' notice by the City that the Minor has failed to timely complete the Program. Notice by the City to the Minor will be deemed accomplished within three days of deposit with the Post Office by first class U.S. mail.
2. The Youth Diversion Program shall only be available for a first-time offense.
3. The Minor or the parents or legal guardian(s) of that Minor have the right to appeal an administrative citation pursuant to Section 1.06.110 prior to enrolling into the Youth Diversion Program.
4. Each parent or legal guardian having custody and control of a Minor who is issued an administrative citation for violation of this Chapter shall be jointly and severally liable with such Minor for payment of the fine. With respect to Minors whose bicycling activities are in violation of this Chapter and where such activities result in damage to public property, the City may, pursuant to California Civil Code Section 1714.1, pursue a civil complaint in tort for property damage caused by such activity against the Minor's parent(s) or guardian having custody and control of the Minor.
5. If a Minor is cited or arrested for a violation of any section in this Chapter, a peace officer may impound an Electric Mobility Device, such that the conveyance may be released to a responsible adult. The fee for release will be consistent with the County of Santa Barbara Fee Schedule and payable to County. Bicycles and Electric Mobility Devices impounded and

retained by the Santa Barbara Sheriff's Office hereunder shall be considered abandoned after a period in excess of 90 days and may be disposed of as provided by Civil Code Sections 2080.1 – 2080.6.

10.60.090 - Exemptions.

- A. The restrictions in this Chapter do not apply to persons with mobility disabilities properly utilizing a wheelchair or other power-driven mobility device in accordance with the Americans with Disabilities Act (42 U.S.C. Section 12101 et seq.) and Section 36.311 of Title 28 of the Code of Federal Regulations.
- B. City and other public agency personnel, including but not limited to "first responders" as defined in California Government Code Section 8562, are exempt from this Chapter while in the performance of their duties.

Section 3. CEQA. The City Council finds that this Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Sections 15061(b)(3) on the grounds that it can be seen with certainty that the regulations on the operation of Bicycles and Electric Mobility Devices in public places, as provided in this Ordinance, will not have a significant effect on the environment.

Section 4. Severability. If any section, sentence, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council declares that it would have adopted this Ordinance and each section, sentence, phrase, or portion thereof irrespective of the fact that any one or more sections, sentences, phrases, or portions be declared invalid.

PASSED, APPROVED AND ADOPTED on the 9th day of February, 2026 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

Mayor, City of Carpinteria

ATTEST:

Brian C. Barrett, MMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing Ordinance was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held on February 9, 2026.

Brian C. Barrett, MMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Jena S. Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria



City of Carpinteria

COUNCIL AGENDA STAFF REPORT

ITEM FOR COUNCIL CONSIDERATION

Period 1 Department Reports for the Fiscal Year 2025/26 Budget

STAFF RECOMMENDATION

Receive and File Period 1 Department Reports for Fiscal Year 2025/26 Budget.

Sample Motion: I move to receive and file the Period 1 Department Reports for the Fiscal Year 2025/26 Budget.

BACKGROUND

On March 24, 2025, City Council adopted City Council Goals and Priorities for fiscal years 2025/26 and 2026/27 (FY 2025-2027)¹. The adopted City Council Goals and Priorities are listed below:

Goal numbers are used for reference only and do not reflect order of importance

Primary Goal #1

Enhance Public Outreach, Education, and Transparency

Priorities

- a. Strengthen communication and engagement tools, with an emphasis on reaching youth seniors and the Spanish speaking community.
- b. Provide staff support and resources for City Council-led community outreach initiatives.
- c. Enhance partnerships with community organizations.

Primary Goal #2

Maintain a Small Beachside Town

Priorities

- a. Strengthen regional collaboration with the County and other regional agencies on planning and policy affecting the Carpinteria Valley and greater South Coast.

¹ https://carpinteria.granicus.com/MetaViewer.php?view_id=2&clip_id=1604&meta_id=102663

- b. Advance and sustain comprehensive long-range planning initiatives.
- c. Preserve neighborhood character and community livability, and address housing affordability.

Primary Goal #3

Enhance Quality of Life for Residents

Priorities

- a. Maintain and improve high-priority public infrastructure.
- b. Enhance existing and explore new recreational and community engagement opportunities.
- c. Improve pedestrian, bicycle, and ADA accessibility while enhancing mobility options for all residents.
- d. Uphold community standards through proactive education and compliance efforts.
- e. Invest in City staff and organizational excellence.
- f. Strengthen community institution collaboration.
- g. Support a balanced economy through a broad range of employment opportunities, business support strategies, and housing options for all income levels.

Primary Goal #4

Maintain the Fiscal Sustainability of the City

Priorities

- a. Explore ways to enhance and diversify revenue streams.
- b. Ensure efficient operations of the City.
- c. Drive cost recovery through targeted initiatives.

City Council Goals and Priorities serve as the basis for City staff's development of program goals and objectives. Other important considerations include available funding, staff capacity, technology and resources, and regulatory and legal constraints. Once developed, the goals and objectives are presented to City Council for approval as part of the budget adoption process. As the City utilizes a program-based budget, which allocates resources by program, all goals and objectives are categorized and located under the department and program where they occur.

In FY 2024/25, a quarterly reporting process was implemented to provide City Council and the public with regular updates on program progress, successes, and challenges, if any. With the adoption of the City's two-year budget on June 23, 2025, the reporting cadence was modified to reflect the extended budget cycle. Essentially, the public and Council will continue receive four reports each budget cycle; however, each report will include progress reports for two quarters of activity, as shown below.

Period 1 – FY 26

- Quarter 1 (Q1): July 1 – September 30
- Quarter 2 (Q2): October 1 – December 31

Period 2 – FY 26

- Quarter 3 (Q3): January 1 – March 31
- Quarter 4 (Q4): April 1 – June 30

Period 3 – FY 27

- Quarter 1 (Q1): July 1 – September 30
- Quarter 2 (Q2): October 1 – December 31

Period 4 – FY 27

- Quarter 3 (Q3): January 1 – March 31
- Quarter 4 (Q4): April 1 – June 30

The reporting schedule shown above seeks to promote public transparency, while also balancing staff capacity, and allowing time for meaningful progress. In addition, regular reporting, aligned with the City's fiscal year, provides flexibility to City Council and staff to make strategic adjustments when unexpected challenges and/or opportunities arise.

The purpose of this agenda item is to present the City Council and public with Period 1 (July 1 – December 31) Department Reports for Fiscal Year 2025/26, and to receive feedback and direction from City Council as deemed appropriate.

DISCUSSION:

The Period 1 Reports for Fiscal Year 2025/26 provide a comprehensive overview of each department's goals, objectives, and progress during the period². For reference, report sections are listed and described below.

- **Department Overview:** This section delivers a high-level summary of major program activities and challenges, if any, over the reporting period.
- **Key Department Highlights:** This section includes three sub-sections highlighting: Major Milestones Achieved; Significant Challenges Encountered; and Community Engagement.

² This includes all work either started or completed during the period, but does not include previously completed work or work scheduled to begin in a future period.

- **Upcoming Department Priorities:** A look ahead at major activities planned for Period 2 (January 1 – June 30).
- **Department Financial Summary:** This section includes a list of major expenditures over the period, if any, along with a general financial overview, which may include any significant budget adjustments and/or challenges. A department budget table is also included to reflect any changes made over the reporting period (e.g., City Council appropriation, transfers).

One significant change from previous reports is the removal of individual program reports, as program highlights are adeptly summarized in the sections listed above. In its place, the City has created, and will make available within the next two to four weeks, a detailed activity report. For Councilmembers and/or residents interested in progress on a specific task, this report will provide detail by individual goal and objective, making this focused level of research possible. Due to the length of such a report, and need for search and filtering capabilities to maximize utility, the report will be made available solely online.

One significant issue noted during the previous fiscal year, was that the City's commitment to outreach, education, and transparency required significant budgeting of staff time. This commitment resulted in numerous improvements including the State of the City event, creation of Frequently Asked Questions (FAQ) pages, and more. However, some unintended impacts included a reduction in staff capacity to manage multiple work efforts. For this reason, the City remains hyper-focused on strategic prioritization (i.e., "If everything is a priority, nothing is a priority") and efficiency through leverage of existing and new technology.

ATTACHMENTS

Attachment A: Period 1 Department Reports for the Fiscal Year 2025/26 Budget

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov



Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov



Signature

ATTACHMENT A

Period 1 Department Reports for the Fiscal Year 2025/26 Budget



CITY OF CARPINTERIA

*General Government
Strategic Plan Report No. 1*

Department Summary

During this reporting period, the General Government Department focused on modernizing internal systems, enhancing community outreach, and advancing critical safety and organizational assessments and initiatives. For community outreach, this included coordination of several assessment district presentations, weather and emergency preparedness communications, and a local State of the City event, to name a few. For Emergency Preparedness, bilingual materials, aligned with ReadySBC messaging were developed, translated, and printed. A BASIC CERT training was held on July 1, and included 10 graduates. In addition, the department prepared for major technology transitions in agenda management while also advancing the City's planned transition to Microsoft 365. Lastly, significant strides were made in risk management, including security assessments, asset audits, and policy and procedure development.

Key Department Highlights

Major Milestones Achieved:

- Successfully executed a service contract with CivicPlus (Sept 23, 2025) and completed staff training and hardware installation (new encoder) in December. The system is on track to go live in late January 2026.
- Completed a voter survey in Quarter 1 (Q1) regarding potential updates to two assessment districts and a potential sales tax increase.
- Two staff members and two volunteers completed FEMA's Train-the-Trainer and Program Manager certifications, ensuring the City remains eligible to deliver CERT programming.
- Completed a Capital Asset Audit to strengthen the City's insurance profile. Additionally, an internal contractual risk transfer system was implemented for contract/agreement review.

Significant Challenges Encountered:

- The development of the e-conveyance (electric scooter/bike) education and enforcement strategy was completed; however, the presentation of the municipal code amendment was delayed to Q3 to allow staff more time to confirm the educational component and agency partners.
- The development of the comprehensive Communications Strategy has not yet started, representing a delay in the strategic plan timeline and limited staff capacity.
- Staff noted that the state's large budget deficit and federal changes have decreased available funding for public infrastructure, though opportunities for parks and open space remain viable.

Community Engagement:

- Successfully hosted the local State of the City event on September 29, 2025, at the Veterans Hall with broad participation, livestreamed by TVSB.



CITY OF CARPINTERIA

General Government Strategic Plan Report No. 1

- Held five district-specific events between Nov 19 and Dec 18, 2025, to discuss proposed assessment district updates, plus two supplemental town halls.
- Partnered with Latino organizations to deliver Spanish-language presentations (e.g., Abuela AgeWell meeting, Nov 7). Emergency preparedness outreach reached over 350 community members through events like National Night Out and Kinderkirk presentations.

Upcoming Department Priorities

- Issue the Request for Proposals (RFP) for the comprehensive Classification and Compensation Study.
- Launch the new CivicPlus agenda management system, debuting with the Planning Commission meeting on February 2, 2026.
- Present the proposed e-conveyance plan and municipal code amendment to the City Council in early Q3.
- Finalize and present the consolidated Personnel Rules and Regulations for adoption, separating out benefit-related provisions into a standalone resolution.

Department Financial Summary

Major Period Expenditures:

- CivicPlus/Granicus agenda management software cost: ~\$14,000

Financial Overview:

- The General Government Department continues to work with all City departments on cost-recovery efforts such as facility rental fees, licenses and permits, and potential updates to assessment districts. With a decreasing available fund balance and increasing expenses (e.g., public safety, construction), subsidies from the City's General Fund are not sustainable long-term. Service efficiencies and budget reductions provide some short-term relief, however, additional revenues structured to keep pace with increased expenses are required for long-term sustainability and to restore the City's available fund balance and address critical infrastructure needs.



CITY OF CARPINTERIA

General Government Strategic Plan Report No. 1

	Original Budget	Current Budget	Fiscal Activity	Budget Remaining	Percentage Remaining
Revenue					
41 - Taxes	\$ 122,800	\$ 122,800	\$ 38,102	\$ 84,698	69%
43 - Intergovernmental	175,000	175,000	141,944	33,056	19%
44 - Fines & Forfeitures	400	400	500	(100)	-25%
45 - Charges for Services	1,700	1,700	2,883	(1,183)	-70%
46 - Interest	600	600	453	147	25%
47 - Special Assessments	15,500	15,500	15,174	326	2%
48 - Miscellaneous Revenue	10,000	10,000	5,058	4,943	49%
Revenue Total:	\$ 326,000	\$ 326,000	\$ 204,112	\$ 121,888	37%
Expenditure					
51 - Personnel Services	\$ 2,171,850	\$ 2,171,850	\$ 1,055,283	\$ 1,116,567	51%
52 - Professional Services	7,895,700	7,902,200	3,830,925	4,071,275	52%
53 - Contract Services	33,200	30,850	9,680	21,170	69%
54 - Utilities	1,400	1,400	535	865	62%
55 - Other Operating Expenses	866,200	868,700	373,573	495,127	57%
56 - Non-Operating Expenses	184,500	184,500	136,500	48,000	26%
Expenditure Total:	\$11,152,850	\$11,159,500	\$ 5,406,495	\$ 5,753,005	52%



CITY OF CARPINTERIA

*Administrative Services
Strategic Plan Report No. 1*

Department Summary

During the reporting period, Administrative Services made significant progress across professional development, operational improvements, and strategic technology planning. Staff met and exceeded professional development objectives by participating in a combination of in-person conferences and webinar-based trainings focused on municipal finance, revenue administration, risk management, procurement, and accounting. These efforts strengthened technical expertise, supported knowledge sharing, and were completed in a cost-effective manner through the successful use of partial and full training scholarships.

Operationally, the department advanced several key process improvements to enhance efficiency, accountability, and customer service. In July 2025, formal procurement procedures and a City-issued credit card policy were implemented to strengthen internal controls and financial oversight. In November 2025, work began to streamline the business license compliance process through enhanced coordination with HdL and Code Enforcement, including the development of a fiscal-year compliance timeline. Additionally, a citation and collections system went live in October 2025, establishing a standardized approach for pursuing unpaid citations and other amounts owed to the City.

In support of long-term technology modernization, staff initiated preliminary planning for the Office 365 migration, including evaluating licensing options, estimating costs, and assessing the need for consultant support. This foundational work positions the City to initiate the migration with an anticipated completion date by Q4 FY 2025/26, followed by post-migration training and the phased decommissioning of impacted legacy systems.

Key Department Highlights

Major Milestones Achieved:

- **Professional Development Exceeded:** Staff participated in multiple in-person conferences and webinar-based trainings focused on municipal revenue administration, risk management and insurance programs, information systems, procurement practices, municipal finance, and accounting standards. These efforts strengthened staff expertise and were completed in a cost-effective manner through the successful use of partial and full training scholarships.
- **Operational Processes Implemented:** Key standard operating procedures were developed and implemented, including formal procurement procedures and a City-issued credit card policy in July 2025, improving internal controls, financial oversight, and accountability.
- **Business License Compliance Improvements Initiated:** In November 2025, efforts began to streamline the business license compliance process through improved coordination with the HdL Companies (consultant) and Code Enforcement, including the development of a fiscal-year compliance timeline.



CITY OF CARPINTERIA

Administrative Services Strategic Plan Report No. 1

- Citation and Collections System Launched: A standardized citation and collections system went live in October 2025, improving documentation, coordination, and the recovery of unpaid citations and other amounts owed to the City.
- Technology Modernization Planning: Preliminary research was completed to support the Microsoft Office 365 migration, including evaluation of licensing options, cost estimates, and assessment of consultant support, positioning the project for initiation in the first quarter of fiscal year 2025/26.

Significant Challenges Encountered:

- None

Community Engagement:

- Contributed to the development of the Budget in Brief, providing the community with a clear, accessible summary of the City's budget, priorities, and use of public resources.
- Assisted in the preparation of the State of the City, supporting the communication of key financial information and departmental initiatives to residents and stakeholders.

Upcoming Department Priorities

- Develop Comprehensive Grant Management Policy: Begin drafting policy and defining roles, responsibilities, and timelines in advance of Q4, FY 26, to ensure Council adoption.
- Finalize Business License Compliance Procedures: Complete the development and implementation of standard operating procedures, including the fiscal-year compliance timeline, in coordination with HdL and Code Enforcement.
- Office 365 Migration: Complete detailed planning, execute consultant agreement if needed, and initiate full migration of all City users and data by Q1, FY 26, with post-migration staff training and decommissioning of legacy systems to follow.
- Professional Development and Knowledge Sharing: Continue to promote staff participation in trainings, conferences, and webinars to strengthen technical expertise and enhance organizational capacity.
- A key upcoming priority will be the development and implementation of a capital asset policy, including establishing capitalization thresholds, inventory tracking procedures, and roles and responsibilities to strengthen asset accountability and financial reporting.



CITY OF CARPINTERIA

*Administrative Services
Strategic Plan Report No. 1*

Department Financial Summary

Major Expenditures:

- No major expenditures to report. Overall expenditures are within normal operating levels and consistent with the adopted budget, with no items exceeding budgeted appropriations.

Financial Overview:

- Corrected budget allocations to the appropriate department. With the creation of facility programs, related utility accounts were reclassified and adjusted to align with the corresponding facilities and departments.

	Original Budget	Current Budget	Fiscal Activity	Budget Remaining	Percentage Remaining
Revenue					
42 - License & Permits	\$ 12,000	\$ 12,000	\$ 5,337	\$ 6,663	56%
44 - Fines & Forfeitures	9,000	9,000	1,982	7,018	78%
45 - Charges for Services	56,200	56,200	47,668	8,532	15%
Revenue Total:	\$ 77,200	\$ 77,200	\$ 54,987	\$ 22,213	29%
Expenditure					
51 - Personnel Services	\$ 808,100	\$ 808,100	\$ 384,540	\$ 423,560	52%
52 - Professional Services	252,800	252,800	62,975	189,825	75%
53 - Contract Services	227,150	230,500	86,775	143,725	62%
54 - Utilities	348,000	229,850	89,000	140,850	61%
55 - Other Operating Expenses	95,750	95,750	30,787	64,963	68%
Expenditure Total:	\$ 1,731,800	\$ 1,617,000	\$ 654,076	\$ 962,924	60%



CITY OF CARPINTERIA

*Community Development
Strategic Plan Report No. 1*

Department Summary

Department priorities and allocation of staffing resources shifted during this past Strategic Plan reporting period in response to a higher-than-normal influx of currently active large and complex planning applications. This shift in workload and priorities has delayed some of the Departmental goals and objectives that were targeted to begin or make meaningful progress on during the reporting period. Nevertheless, Community Development Department staff have successfully completed important steps towards improving Departmental workflows and efficiency, such as executing the vendor agreement with GovWell for the City's new online permitting platform, successfully integrating payment and collection of fines and citations with Data Ticket, and taking steps to improve the thoroughness of planning project applications. Forward progress on key long-range or advanced planning initiatives also occurred related to the multi-year General Plan/Coastal Land Use Plan update, and strategies to support production of additional housing in Carpinteria, including ordinance updates and formation of an Affordable Housing Subcommittee to assist in guiding and developing housing strategies in the years ahead.

Key Department Highlights

Major Milestones Achieved:

- City Council approval to execute Vendor Agreement with GovWell Technologies to provide online permitting platform for all Community Development Department and Public Works permits
- Vendor Agreement executed with Data Ticket and implementation completed to handle all City fines and citations payments and collections
- Public review period, including public workshop completed for draft General Plan/Coastal Land Use Plan update, and two General Plan Update Committee hearings held to review public comments received
- Formation of City Council Affordable Housing Sub Committee to assist City staff in ongoing development of affordable housing production strategies

Significant Challenges Encountered:

- Higher than normal workload related to large, complex development projects has required re-allocation of CDD staff resources to current planning projects, causing delays in pending advanced planning work products and other departmental goals/objectives

Community Engagement:

- Public Workshop held for review of Draft General Plan/Coastal Plan update in July 2025 with ~35 attendees
- Planning staff attended and participated in panel discussion at Coastal Housing Conference in December 2025



CITY OF CARPINTERIA

Community Development Strategic Plan Report No. 1

- Site visits to multifamily residential developments to assist in gaining compliance with City's Multifamily Residential Smoking Ordinance
- Code Compliance booth at "National Night Out" Event

Upcoming Department Priorities

- Re-launch Inter-Department Advisory Group (IDAG) monthly meetings with City and Special Districts staff to improve communication and coordination on pending development project applications and active building projects
- Begin buildout phase of new online permitting platform in coordination with GovWell
- Complete meaningful progress on priority advanced planning initiatives: 1.) Initiate Environmental Impact Report (EIR) process for General Plan/Coastal Plan Update; 2.) Work towards adoption of key housing legislation, including Accessory Dwelling Units (ADU) and Density Bonus ordinance updates, and Special Needs/Supportive Housing Ordinance

Department Financial Summary

Major Period Expenditures:

- 3-year contract for up to \$24,000 per year awarded to Animal Medical Clinic (AMC) for animal control-related support services
- 3-year contract totaling \$99,000 awarded to GovWell for initial implementation and 3-year subscription to online permitting platform

Financial Overview:

- Revenues related to permits and licenses, and charges for services are exceeding original budget projections, a reflection of the high number of recent permits and pending planning applications

	Original Budget	Current Budget	Fiscal Activity	Budget Remaining	Percentage Remaining
Revenue					
42 - License & Permits	\$ 248,300	\$ 248,300	\$ 175,235	\$ 73,065	29%
43 - Intergovernmental	270,000	270,000	17,741	252,259	93%
44 - Fines & Forfeitures	79,000	79,000	47,519	31,481	40%
45 - Charges for Services	374,000	374,000	444,013	(70,013)	-19%
46 - Interest	9,000	9,000	49,157	(40,157)	-446%
48 - Miscellaneous Revenue	6,000	6,000	78,099	(72,099)	-1202%
Revenue Total:	\$ 986,300	\$ 986,300	\$ 811,764	\$ 174,536	18%
Expenditure					
51 - Personnel Services	\$ 1,682,150	\$ 1,682,150	\$ 789,450	\$ 892,700	53%
52 - Professional Services	556,450	556,450	138,184	418,266.26	75%
54 - Utilities	1,450	1,450	586	863.89	60%
55 - Other Operating Expenses	44,550	44,550	11,949	32,600.63	73%
Expenditure Total:	\$ 2,284,600	\$ 2,284,600	\$ 940,169	\$ 1,344,431	59%



CITY OF CARPINTERIA

*Public Works Department
Strategic Plan Report No. 1*

Department Summary

During the reporting period, the Department advanced several strategic initiatives aligned with City Council goals related to accessibility, sustainability, operational efficiency, and community engagement. Work during the period focused on improving service delivery, expanding bilingual outreach, and strengthening internal capacity. Notably progress includes the successful implementation of multi-language translation across the GoGov service request platform, improving access for non-English-speaking residents. The Department also completed its role in supporting the selection and implementation of a new permit workflow system aimed at modernizing internal processes and improved external coordination. Public education and outreach efforts continued to expand, particularly in solid waste and environmental programs. Materials and event promotions were provided in English and Spanish for all department community activities, school-based programs, and hands-on demonstrations, such as Creek Week, Explore Ecology education partnership, and the Pumpkin Smash Event. Operational capacity was strengthened through workforce training and certification, enhancing the ability to perform specialized work in-house, including traffic control, playground inspections, and backflow testing. Cost-control efforts for out-sourced work also progressed through the execution of on-call maintenance agreements with pre-negotiated fixed rates for multiple services, namely tree care and landscaping. Several initiatives related to capital improvements, greenhouse gas reduction, and solid waste program implementation remained pending due to external factors such as lack of grant availability, delayed regulatory review, and interagency coordination challenges. Staff continues to monitor these factors and is prepared to advance initiatives from pending to started as ability and opportunities arise.

Key Department Highlights

Major Milestones Achieved:

- **Workforce Development and Capacity Building:** The Public Works Department invested in employee training and certification, expanding internal skill sets. Certifications obtained during the period included traffic control and flagger safety, certified pool operation, backflow prevention testing and maintenance, and 40-hour Hazardous Waste Operations and Emergency Response certification. These efforts are intended to strengthen operational ability, improve safety, and reduced reliance on external contractors.
- **Expanded Environmental Education and Outreach:** The Sustainability and Environment Division delivered or supported multiple educational initiatives, including school-based waste reduction and watershed programs, composting education, and community events focused on landfill diversion and environmental stewardship. Partnerships with organizations such as Explore Ecology; the Parks, Recreation, and Community Services Department; and the Promotores Network expanded the reach and cultural relevance of these efforts.



CITY OF CARPINTERIA

Public Works Department Strategic Plan Report No. 1

- **Improved Accessibility and Digital Services:** The Department successfully completed the integration of multi-language translation functionality across the GoGov platform, including the embedded City website and mobile application. This achievement aimed to improved accessibility for non-English-speaking residents and represents a major milestone in equitable service delivery. Ongoing monitoring will ensure functionality remains effective and up to date.

Significant Challenges Encountered:

- **External regulatory and process delays:** Certain sustainability initiatives, including enrollment in the Community Hazardous Waste Collection Center, were delayed due to concerns raised by University of California Santa Barbara (UCSB) following California Environmental Quality Act (CEQA) review of the Center's original Environmental Impact Report (EIR). Santa Barbara County's Resource Recovery and Waste Management Division is waiting for final data from Fiscal Year 2024/25 to confirm alignment with the original EIR to alleviate UCSB's concerns and allow the City to sign a Memorandum of Understanding (MOU).
- **Limited near-term grant opportunities:** Staff actively monitored state and federal funding programs, especially for pavement; however, no opportunities were identified.

Community Engagement:

- **Expanded targeted community engagement and programs through:**
 - Promotores led solid waste outreach through a Memorandum of Understanding with the Santa Barbara County Education Office
 - In collaboration with Explore Ecology, waste reduction and composting education was provided to 300 students through summer and school-year programs
 - Hosted three Creek Week cleanup events focused protection of creeks, waterways, and the ocean
 - Held the annual Pumpkin Smash event, promoting landfill diversion and composting

Upcoming Department Priorities

- **Develop and implement a standardized feedback and evaluation framework for community events to assess outcomes, capture public input, and inform continuous improvement of future programming.**
- **Execute the Memorandum of Understanding required for enrollment and access to the Community Hazardous Waste Collection Center and Obtain regulatory approval for the Trash Implementation Plan.**



CITY OF CARPINTERIA

*Public Works Department
Strategic Plan Report No. 1*

Department Financial Summary

Major Expenditures:

- Procurement of 28 solid waste receptacles (refuse/recycle combination type) for \$85,000.

Financial Overview:

- No significant department budget deviations or concerns to report.
- Overall, departmental operating budgets remain stable. While minor unforeseen maintenance issues arose during Q1 and Q2, most notably the replacement of playground equipment at Tomol Park and Memorial Park. Sufficient funding was available to cover associated costs incurred through internal budget adjustments.
- The Public Works Department will continue pursuing on-call service agreements with negotiated rates to help reduce maintenance costs, while also conducting feasibility studies to evaluate potential long-term savings through selective in-house service delivery.

	Original Budget	Current Budget	Fiscal Activity	Budget Remaining	Percentage Remaining
Revenue					
41 - Taxes	\$ 419,650	\$ 419,650	\$ 235,419	\$ 184,231	44%
42 - Licenses & Permits	21,800	21,800	17,755	4,045	19%
43 - Intergovernmental	8,903,100	12,177,500	1,670,808	10,506,692	86%
44 - Fines & Forfeitures	1,100	1,100	859	241	22%
45 - Charges for Services	647,250	647,250	152,072	495,178	77%
46 - Interest	16,200	16,200	26,138	(9,938)	-61%
47 - Special Assesments	220,400	220,400	128,813	91,587	42%
48 - Miscellaneous Revenue	55,500	55,500	30,416	25,084	45%
Revenue Total:	\$10,285,000	\$13,559,400	\$ 2,262,280	\$11,297,120	83%
Expenditure					
51 - Personnel Services	\$ 2,172,250	\$ 2,172,250	\$ 912,629	\$ 1,259,621	58%
52 - Professional Services	365,000	398,000	52,854	345,147	87%
53 - Contract Services	1,408,200	1,406,500	534,617	871,883	62%
54 - Utilities	198,950	320,500	193,133	127,367	40%
55 - Other Operating Expenses	611,550	606,600	151,082	455,518	75%
57 - Capital Outlay	8,284,500	12,860,150	390,426	12,469,724	97%
Expenditure Total:	\$13,040,450	\$17,764,000	\$ 2,234,740	\$15,529,260	87%



CITY OF CARPINTERIA

*Parks, Recreation & Community Services
Strategic Plan Report No. 1*

Department Summary

During Period 1, the Parks, Recreation, and Community Services Department advanced City Council goals through inclusive programming, strengthened partnerships, and data-informed decision-making across all divisions.

The AgeWell program made meaningful progress toward inclusion, partnerships, and data-informed programming. Partnerships with culturally connected organizations, including the Carpinteria Children's Project and Legal Aid Foundation were strengthened through expanded program offerings. In collaboration with Carpinteria Children's Project, AgeWell expanded its Abuelos meetup group from a monthly to a weekly program and partnered with the Legal Aid Foundation to provide a presentation focused on accessible legal education and available community resources for participants. Community engagement initiatives included a comprehensive AgeWell survey, a community feedback forum, and an onsite suggestion box, supporting transparency in program planning and development.

The Aquatics program advanced capital planning, equitable access, and fiscal sustainability in alignment with City Council goals. Fundraising for Community Pool renovations included securing a \$250,000 grant and submitting additional grant applications totaling over \$675,000. Expanded access to aquatic programming included successful Sunday swim lessons, achieving a minimum of 80% enrollment, and new Parent & Child lessons. Draft plans for kayaking and stand-up paddleboarding programs were developed to enhance resident wellness. Work has begun on the creation Youth Aquatics Scholarship Policy and targeted outreach efforts further supported equitable access and public benefit.

The Community Garden program continued to promote inclusion, engagement, and community partnerships. Translation of applications, forms, and on-site signage into Spanish has begun and will improve accessibility, with a target completion by the end of Quarter 3. Staff continue to gather participant feedback through conversations, emails, Google Forms and direct request for input in the monthly newsletter to ensure responsive and transparent programming. Three successful community events were hosted during the period - "Meet and Greet Mingling and Rock Painting" in September, "Volunteer Day" in October and the annual "Pumpkin Smash" in November and a new partnership with the Santa Barbara Community College Extended Learning Program brought the Santa Barbara Master Gardeners class to the garden

The Carpinteria Community Library advanced public awareness and access to programs, services, and resources through expanded, inclusive, and bilingual outreach efforts. This included consistent daily social media posting schedule to highlight programs, services and resources available throughout the week. In addition, specialized promotional campaigns were developed using curated content, including custom posts, reels, ad stories, to increase awareness of special events and initiatives. A social media audit informed the implementation of a consistent posting schedule and targeted campaigns to engage diverse audiences. Partnerships with local



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organizations were strengthened during this period through continued programing with Carpinteria Children's Project, Carpinteria Head Start, First 5, Santa Barbara City College, the Mexican Consulate, and Saint Joseph Church. Program participation totaled approximately 4,900 individuals throughout this reporting period. MessageBee, a library-focused patron communication and engagement platform, was implemented to centralize patron communications and support consistent branding through in-house production of promotional materials. Platform features include branded email communications, automated SMS/txt reminders, phone notifications, and multi-language support to improve accessibility and patron engagement.

Overall, Period 1 reflects measurable progress across the department, highlighting inclusive and bilingual programming, strengthened community partnerships, expanded access to services, and the implementation of data-informed decision-making processes.

Key Department Highlights

Major Milestones Achieved:

- Adoption of the Library's Three-Year Strategic Plan by the Library Board of Trustees.
- Library's social media audit identified opportunities to increase engagement.
 - Stories (48.3%) and photos (35.6%) dominated engagement, reels (7.9%) and multi-photo posts (5.8%) had lower engagement.
 - Opportunities were identified to increase the use of dynamic content formats, such as reels and multi-photo posts.
- Approximately 4,900 participants in Library programming throughout the reporting period.
- Community Garden fostered collaborations, including a Santa Barbara Master Gardeners course, hosting SBCC Extended Learning art classes, and weekly volunteer opportunities for the CLAY children's group.
- Community Garden hosted three events at the Garden, "Meet and Greet Mingling and Rock Painting", "Pumpkin Smash" and "Volunteer Day".
- Successful implementation of Sunday swim lessons, 135 of 162 available lesson spaces were filled, resulting in 83.33% fill rate.
- AgeWell expanded its monthly Abuelos meetup partnership with the Carpinteria Children's Project to weekly meetups, fostering closer collaboration while offering social connection, educational presentations, and resources to Spanish-speaking older adults.
- AgeWell partnered with the Legal Aid Foundation to provide a presentation focused on accessible legal education and available resources as part of the abuelos meetup.



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- Draft program plans have been developed to implement Kayak and stand up paddleboarding classes in Spring and Summer 2026. Staff will present proposed program fees to City Council for adoption on January 26, 2026.

Significant Challenges Encountered:

- Several vacancies during the reporting period impacted the Department. Difficulty in hiring part-time employees, in particular, required full-time staff to provide coverage at facilities and for programming, which reduced their availability to focus on other departmental priorities.

Community Engagement:

- Department wide participation in National Night Out, August 2025
- AgeWell, Library and Aquatics participated in the Carpinteria Independence Day Parade, July 2025
- AgeWell program Coordinator was a guest speaker at the annual HOPENet Candlelight Vigil
- AgeWell participated in the Avocado Festival
- AgeWell & Aquatics participated in the Carpinteria Children's Project Health Fair
- Library & AgeWell participated in the Carpinteria Holiday Parade, December 2025
- Community Garden co-hosted the Pumpkin Smash event in collaboration with the Public Works Department
- The Library hosted the Mexican Consulate, the event engaged 50 adults, fostering connections with Latino community members and identifying needs and barriers.
- In November, the Library hosted HeadStart Cafecito events, welcoming 25 adults each time, providing a comfortable space for Spanish-speaking parents to connect and learn about Library resources.
- Community Engagement Librarian Specialist facilitated multiple middle school class visits in November, with a total of 53 teens engaged, supporting youth outreach in Spanish and English.
- Outreach with the Carpinteria Children's Project in November engaged 16 babies, 7 children, 18 teens, and 41 adults, offering culturally relevant programming and resource sharing.
- Community Engagement Library specialist led additional middle school class visits in December, reaching 34 teens, and on December 10, delivered a winter Storytime at Aliso School with 32 children and 25 adults participating, promoting bilingual literacy and family engagement.
- Community Engagement Library Specialist participated in the Carpinteria High Winter Concert outreach engaged 8 teens and 3 adults, connecting with families through culturally relevant events
- Program Manager presented to Noon Rotary



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- Hosted Community Pool Project information session

Upcoming Department Priorities

- Complete the development of a fundraising plan for the Community Pool project.
- Completion and formal adoption of the Youth Aquatics Scholarship Policy.
- Finalize translation of Garden and AgeWell applications and forms in Spanish.
- Create, translate and post bilingual garden signage.
- Continue with phased implementation of the Library Strategic and Operating Plan.

Department Financial Summary

Major Expenditures:

- None.

Financial Overview:

- A \$250,000 grant was secured for the Community Pool Project and is held by the Santa Barbara Foundation, reducing the need for City budgeted funds for the project.

	Original Budget	Current Budget	Fiscal Activity	Budget Remaining	Percentage Remaining
Revenue					
42 - License & Permits	\$ 300	\$ 300	\$ 660	\$ (360)	-120%
43 - Intergovernmental	195,500	195,500	2,015	193,485	99%
45 - Charges for Services	990,250	990,250	602,722	387,528	39%
46 - Interest	6,000	6,000	7,417	(1,417)	-24%
48 - Miscellaneous Revenue	115,900	115,900	36,659	79,241	68%
Revenue Total:	\$ 1,307,950	\$ 1,307,950	\$ 649,473	\$ 658,477	50%
Expenditure					
51 - Personnel Services	\$ 1,850,050	\$ 1,850,050	\$ 793,294	\$ 1,056,756	57%
52 - Professional Services	113,700	119,200	52,362	66,838	56%
53 - Contract Services	12,900	12,400	5,447	6,953	56%
54 - Utilities	9,650	6,250	2,642	3,608	58%
55 - Other Operating Expenses	259,575	254,575	50,442	204,133	80%
57 - Capital Outlay	9,000	9,000	3,992	5,008	56%
Expenditure Total:	\$ 2,254,875	\$ 2,251,475	\$ 908,180	\$ 1,343,295	60%