# City of Carpinteria
# City Council Regular Meeting Agenda
# Monday, April 28, 2025
**Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013**

**5:30 p.m. Regular Meeting**
**In-Person and Virtual Participation Options**

## AMENDED AGENDA – MODIFIED ITEM NO. 13

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**Attendance/Viewing Options:**

- Attend the in-person meeting in City Council Chambers at City Hall (5775 Carpinteria Ave.).
- View the meeting live through the City's website (https://carpinteriaca.gov/city-hall/agendas-meetings/).
- View the meeting on Government Access Television Channel 21 (broadcast live and rebroadcast on the Wednesday and the Saturday following the meeting at 8:00 p.m. and 5:00 p.m., respectively).
- Call 669-900-9128 (and enter Webinar ID 889 0390 2262) to listen to the meeting.
- Join the City's Zoom webinar by CLICKING HERE. Alternatively, you can join the Zoom webinar by logging on to www.zoom.us, downloading the application, selecting "Join Meeting", and entering Webinar ID 889 0390 2262.
- Spanish interpretation will be available at the in-person meeting and through the City's Zoom webinar.

**Public Comments**

- Provide a live public comment in City Council Chambers at City Hall (5775 Carpinteria Ave.).
- Provide a live comment through the City's Zoom webinar platform (through the link provided above). To make public comments through this platform please use the "raise your hand" feature to notify staff that you would like to make a public comment during designated public comment times. Once it is your turn to provide a public comment, staff will unmute your microphone and you will be given a designated amount of time to provide your comment. At the end of your comment, staff will once again mute your microphone.
- Submit a written comment (as either a general public comment or on a specific agenda item) to be distributed to Council Members by **12:00 P.M. on the day of the meeting** by either submitting your comment via (1) email to PublicComment@carpinteriaca.gov, or (2) the **eComment** link on the City's

agenda website available at https://carpinteriaca.gov/city-hall/agendas-meetings/. Please reference the agenda item to which your comment pertains. Although written comments become part of the record, they will not be read aloud at the meeting.

Please note that the City will make every effort to make the meeting accessible virtually; however, if one of the above virtual attendance/viewing or public comment options is unavailable due to technological issues, you are invited to take advantage of one of the other participation options outlined above (including attending and providing public comment in-person in the City Council Chambers). Additional options may be made available at the meeting.

**Levine Act Warning**

Applicants and their agents before the City Council are subject to the campaign disclosure provisions detailed in Government Code Section 84308. No City Council Member may accept, solicit, or direct a contribution of more than $500 from any party for 12 months following the date a final decision is rendered by the City. No City Council Member may accept, solicit, or direct any contribution from an agent of the party during the same time frame. This prohibition commences when an item involving the entitlement has been placed on the City Council's agenda for a public meeting, when the City Council Members knows the action is within the City Council's jurisdiction and it is reasonably foreseeable that it will come before the City Council as a decisionmaker, or when the proceeding is before the City Council for its decision. A party to a City proceeding —which includes both applicants and agents—shall disclose on the record of the proceeding any contribution of more than $500 made to any Council Member by the applicant, or any donations made by the agent, during the preceding 12 months. No party to a City proceeding, or agent, shall make a contribution to a Council Member during the proceeding and for 12 months following the date a final decision is rendered by the City. Prior to rendering a decision on a City proceeding, any Council Member who received contribution of more than $500 within the preceding 12 months from any party, or who received any donations from an agent, to a proceeding shall disclose that fact on the record of the proceeding, and shall be disqualified from participating in the proceeding. However, if any Council Member receives a contribution that otherwise would require disqualification, and returns the contribution within 30 days of knowing about the contribution and the relevant proceeding, the Council Member shall be permitted to participate in the proceeding. If you believe that these provisions apply to you or a Council Member, please inform the City Clerk at the earliest possible opportunity. Failure to do so may affect the City's ability to process your application.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:** The City Council may consider Councilmember(s) request to participate in the meeting remotely under the regulations of AB 2449 by making the necessary findings and voting on whether the Councilmember(s) may participate remotely.

**AGENDA MODIFICATIONS:** The City Council may modify the regular agenda by tabling items, adding urgency items to the agenda, or changing the order in which items are considered. Changes to the Consent Calendar are considered at the time the Consent Calendar is considered.

**INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:**

1. Presentation of Carpinteria Valley Association's Climate Change Essay Contest Winners – Evelyn Calkins (First Place), Anna Morrison (Second Place), and Luke Donahue (Third Place).

2. A Proclamation Designating April 2025 as "Healthy People Healthy Trails Month" in the City of Carpinteria. *(Requires taking public comment and approval prior to the City Council reading and presenting the proclamation.)*

3. 15-Year Service Award to Erin Maker, Environmental Program Manager.

4. Retirement Recognition for Robert Howard, Public Works Supervisor.

**PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS**

This may include updates on law enforcement activity within the City from a Sheriff's Office representative or a report from a representative of the First District Supervisor's Office.

**CITY MANAGER'S REPORT**

The City Manager will report to the City Council regarding various City and/or community events and/or matters of interest. There will be no City Council discussion except to ask questions or refer matters to staff; and no action will be taken unless listed on a subsequent agenda or as otherwise specified below.

a. City Employee Updates
b. Updates on Capital Improvement Projects
c. Updates on Development Applications
d. Other City/Community Updates

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the City Council. The Mayor may establish reasonable regulations for public comment based on the time available and/or the number of persons waiting to speak. Typically, the Council's practice has been to limit each speaker to three minutes. The audio-visual system in the Council Chamber is not available for speaker use during the general Public Comment period.

***The City and the City Council are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.***

**CONSENT CALENDAR:** Items on the consent calendar are considered to be routine and are normally enacted by one unanimous vote of the Council. If you wish to speak on a consent calendar item, please do so during the public comment period provided at the beginning of this item.

5. Approve the minutes of the regular meeting held April 14, 2025.

6. Receive and file the Expenditures for the period beginning April 7, 2025 and ending April 18, 2025.

7. Receive and file the Report of Contracts Executed by the City Manager for the Period of March 4, 2025 through April 7, 2025.

8. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for March 2025.

9. Receive and file the Quarterly Review of the Pension Stabilization Trust.

10. Approve Ordinance No. 792, updating Carpinteria Municipal Code Chapter 2.04 to Remove Reference to Robert's Rules of Order for the Conduct of City Council Meetings. *(Requires reading of ordinance title and a roll call vote.)*

11. Adopt Resolution No. 6395, authorizing signers on City bank accounts.

12. Adopt Resolution No. 6396, as read by title only, authorizing certain officers to order the deposit or withdrawal of monies in the Local Agency Investment Fund (LAIF).

13. Authorize the City Manager to execute a Professional Services Agreement with California Consulting, Inc. for grant writing and grant administration services in an amount not-to-exceed $50,000.

14. Adopt Resolution Nos. 6380, 6381, and 6382, congratulating the Carpinterian of the Year for 2024, the Junior Carpinterian of the Year for 2024, and the Volunteer of the Year for 2024, respectively.

**ADMINISTRATIVE MATTERS:**

15. Scope of Work Modification for The Alcazar Theatre's FY 2024/25 Community Services Support Grant Award.

    Recommendation: Authorize The Alcazar Theatre to apply its unused FY 2024/25 Community Services Support Grant funds toward the "I Am Carpinteria" Forum, a community event held in collaboration with the Carpinteria Community Library on May 15, 2025.

    Staff Presenter: Ryan Benson, Management Analyst I

    a. Staff Report
    b. Public Comment
    c. City Council Determination

16. Development Permit Application Authorization concerning the Carpinteria Advanced Purification Project.

    Recommendation: Authorize the City Manager to sign City Permit Application No. 24-2313-CUP/CDP on behalf of the City of Carpinteria as property owner for the Carpinteria Advanced Purification Project. *(Requires a roll call vote.)*

    Staff Presenter: John L. Ilasin, Public Works Director

    a. Staff Report
    b. Public Comment
    c. City Council Determination

17. Report on Street Lighting District No. 1 for Fiscal Year 2025-2026.

    Recommendation: Adopt Resolution Nos. 6388 and 6389, acting to accept and file the mandatory Annual Report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2025-26 for public hearing at the regular City Council meeting of May 27, 2025.

    Staff Presenter: Stephon Downes, Management Analyst II

    a. Staff Report
    b. Public Comment
    c. City Council Determination

18. Report on Lighting, Landscaping and Right-of-Way Improvement District No. 3 for Fiscal Year 2025-26.

Recommendation: Adopt Resolution Nos. 6390 and 6391, acting to accept and file the mandatory Annual Report of the City Engineer and set the matter of the continuation of Lighting, Landscaping and Right-of-Way Improvement District No. 3 for Fiscal Year 2025-26 for public hearing at the regular City Council meeting of May 27, 2025.

Staff Presenter: Stephon Downes, Management Analyst II

a. Staff Report
b. Public Comment
c. City Council Determination

19. Report on Parking and Business Improvement Area Assessment District No. 4 for Fiscal Year 2025-26.

Recommendation: Adopt Resolution Nos. 6392 and 6393, acting to accept the mandatory Annual Report and Budget and set the matter of the continuation of Parking and Business Improvement Area District No. 4 for Fiscal Year 2025-26 for public hearing at the regular City Council meeting of May 27, 2025.

Staff Presenter: Stephon Downes, Management Analyst II

a. Staff Report
b. Public Comment
c. City Council Determination

20. Report on Winter Protection Berm Assessment District No. 5 for Fiscal Year 2025-26.

Recommendation: Adopt Resolution No. 6394 to accept the mandatory Annual Report and Budget and to schedule a public hearing on the continuation of Assessment District No. 5 for Fiscal Year 2025-26 at the regular City Council meeting on May 27, 2025.

Staff Presenter: Stephon Downes, Management Analyst II

a. Staff Report
b. Public Comment
c. City Council Determination

**PUBLIC HEARING: NONE**

**CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED**

**MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE**

**OTHER BUSINESS:**

21. Code Compliance First Quarter Report for 2025.

    Recommendation: Receive and file the First Quarter of 2025 Code Compliance Report.

    Staff Presenter: David Hernandez, Code Compliance Supervisor

    a. Staff Report
    b. Public Comment
    c. City Council Determination

22. Potential Local State of the City Event.

    Recommendation: Direct staff to plan and execute, or assist with planning and execution of, a local State of the City event; accept staff recommendations; and provide direction where requested.

    Staff Presenter: Michael Ramirez, City Manager

    a. Staff Report
    b. Public Comment
    c. City Council Determination

**LEGISLATIVE UPDATE:** The City Council will discuss local, state and/or federal legislation under consideration and decide whether to direct staff to place a matter(s) on a future City Council agenda for consideration.

**COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS**

Informational reports from Councilmember representatives on the committees, commissions and organizations listed below. This is also an opportunity for Councilmembers to request information from staff or seek support from fellow Councilmembers for future agenda items.

1. Appointees to Other Government Agencies

    a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Mayer/Alt. Clark)
    b. California Joint Powers Insurance Authority (CJPIA) (Solórzano/Alt. Clark)

c. Santa Barbara County Association of Governments (SBCAG)(Clark/Alt. Nomura)
d. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura)
e. Central Coast Community Energy (3CE) (Goleta/Alt. Nomura)
f. Santa Barbara Mosquito and Vector Management District (Joe Franken)
g. Santa Barbara Metropolitan Transit District (Solórzano)

2. Regional Committees

a. Channel Counties Division, League of California Cities (Nomura/Alt. Solórzano)
b. Santa Barbara Joint Affordable Housing Task Group (Mayer/Alt. Alarcon)
c. Santa Barbara County Elected Leaders Forum to Address Homelessness (Mayer/Alt. Alarcon)
d. South Coast Youth Safety Partnership (Solórzano/Alt. Mayer)
e. Multijurisdictional Solid Waste Task Group (Mayer/Alt. Alarcon)

3. Joint and Standing Committees

a. City Council/Economic Vitality Committee (Alarcon & Mayer)
b. City Council/Public Safety Committee (Clark & Nomura)
c. City Council/School Board Committee (Mayer and Solórzano)
d. City Council/Utilities Committee (Nomura & Clark)
e. City Council/First District Supervisor Committee (Alarcon & Mayer)
f. City Council Finance/Budget Committee (Alarcon & Clark)
g. Transportation Committee (Clark & Mayer)
h. Development Review Committee (Joint Committee membership from City Council, Planning Commission and Architectural Review Board) (CC: Clark & Nomura) (PC: To Be Selected by Planning Commission) (ARB: Stein & O'Connor)
i. General Plan and Coastal Plan Update Committee (Joint Committee membership from City Council and Planning Commission) (Solórzano & Clark) (PC: Benefield and Salant)
j. Public Facility Site Acquisition/Development Committee (Clark & Nomura)
k. Sustainability Committee (Nomura & Solórzano)
l. Public Engagement Committee (Solórzano & Nomura)

4. Ad Hoc Committees

a. E-Conveyance Committee (Mayer & Alarcon)

5. Appointed Representatives to Area Boards & Committees

a. Community Media Access Center (Gary Dobbins)

b. County Library Advisory Committee (Glynn Birdwell)

**ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS**

**ADJOURNMENT**

The next regular City Council meeting will be held May 12, 2025 at 5:30 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 755-4403 or the California Relay Service at (866) 735-2929. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office, located at 5775 Carpinteria Avenue, Carpinteria, CA 93013 or by going to the City's website at https://carpinteriaca.gov/city-hall/agendas-meetings/.

This agenda was posted on Thursday, April 24, 2025, in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.

Agenda Section: Presentations
Agenda Item No.: 1
Council Meeting Date: April 28, 2025

# Mayoral Recognition Awarded to Evelyn Calkins

*The City of Carpinteria commends and congratulates Evelyn Calkins for winning first place on the Carpinteria Valley Association's Climate Change Essay Contest in April 2025. Your dedication to raising awareness and advocating for a sustainable future is truly commendable and your insights have inspired us all to take meaningful action.*

_____

*Natalia Alarcon, Mayor*

# Mayoral Recognition
# Awarded to Anna Morrison

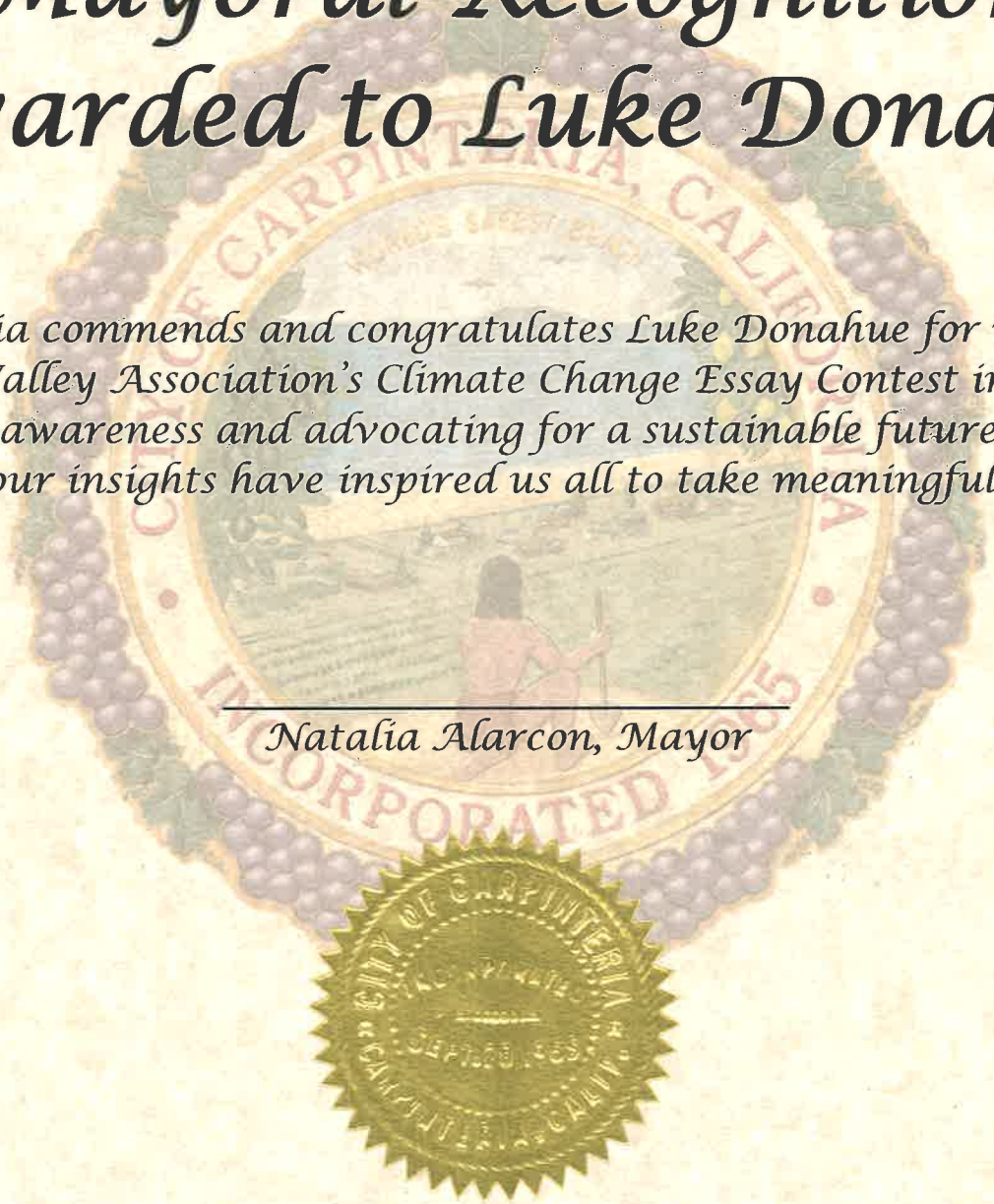
*The City of Carpinteria commends and congratulates Anna Morrison for winning second place on the Carpinteria Valley Association's Climate Change Essay Contest in April 2025. Your dedication to raising awareness and advocating for a sustainable future is truly commendable and your insights have inspired us all to take meaningful action.*

_____

*Natalia Alarcon, Mayor*

# Mayoral Recognition Awarded to Luke Donahue

*The City of Carpinteria commends and congratulates Luke Donahue for winning third place on the Carpinteria Valley Association's Climate Change Essay Contest in April 2025. Your dedication to raising awareness and advocating for a sustainable future is truly commendable and your insights have inspired us all to take meaningful action.*



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*Natalia Alarcon, Mayor*

Agenda Section: Presentations
Agenda Item No.: 2
Council Meeting Date: April 28, 2025

# *A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA DESIGNATING APRIL 2025 AS "HEALTHY PEOPLE HEALTHY TRAILS MONTH" IN THE CITY OF CARPINTERIA*

***WHEREAS,*** *the Carpinteria Valley is rich in natural resources, with many freely accessible parks and open spaces that are essential for the community's quality of life, health, and economic wellbeing; and*

***WHEREAS****, Healthy People Healthy Trails is a countywide collaboration involving healthcare providers and land/recreation organizations aimed at improving public health and welfare by enhancing equitable access to nature, as well as the enjoyment of trails, parks, and open spaces for everyone; and*

***WHEREAS,*** *the month of April is a time of celebration, marking numerous national events that promote an active lifestyle, including National Park Week, ParkRx Day, National Play Outside Day, Every Kid Healthy Week, National Public Health Week, Children and Nature Awareness Month, Move More Month, and Earth Day; and*

***WHEREAS,*** *the City of Carpinteria's AgeWell program promotes the health of our community by expanding opportunities for physical activity in neighborhoods, workplaces, and schools, as well as encouraging time spent in nature through parks, trails, and open spaces. These activities have been shown to reduce stress, improve mental health, and promote physical fitness, thereby contributing to the overall wellbeing of our community; and*

***WHEREAS,*** *the long-distance, neighborhood, and heritage trails stretching throughout Carpinteria, with their stunning coastal views and rich biodiversity, connect our past and future. As both physical and cultural infrastructure, they represent our community's collective memory, guiding us forward while reminding us of our roots; and*

***WHEREAS,*** *the City of Carpinteria's Parks, Recreation and Community Services Department actively promotes a healthy lifestyle through the development of trails, walking paths, parks, and outdoor recreation activities accessible to all ages and abilities; and*

***WHEREAS,*** *Healthy People Healthy Trails Month fosters greater awareness, education, collaboration, and increased outdoor activities by encouraging the exploration of remarkable places, sharing stories of history and culture, and supporting the growing movement of healthcare providers who refer patients to parks to enhance their health and wellbeing.*

***NOW, THEREFORE, BE IT RESOLVED*** *that the City Council of the City of Carpinteria, in its commitment to the health and wellbeing of our community, designates April 2025 as "Healthy People Healthy Trails Month" in the City of Carpinteria.*

***IN WITNESS WHEREOF****, the Mayor hereunto set their hand and caused the official seal of the City of Carpinteria, California to be affixed this 28th day of April, 2025.*

*ATTEST:*

*Natalia Alarcon, Mayor*
*City of Carpinteria*

*Brian C. Barrett, CMC, CPMC*
*City Clerk*

# *Service Award*

***Agenda Section:*** *Presentations*
***Agenda Item No.:*** *3*
***Council Meeting Date:*** *April 28, 2025*

***Presented to***

## ***Erin Maker***

*In Appreciation of fifteen years of Loyal and Dedicated Service to the City of Carpinteria.*

## 15 Years of Service

*We commend your professionalism, integrity, and service to the residents of Carpinteria. On behalf of the City Council, staff, and community, we extend our sincere appreciation and best wishes.*

*Presented this 28th day of April, 2025*
*at a meeting of the City Council of the City of Carpinteria*
*With gratitude and respect,*

*Natalia Alarcon, Mayor*

*Michael Ramirez, City Manager*

# *Certificate of Recognition*

**Agenda Section:** Presentations
**Agenda Item No.:** 4
**Council Meeting Date:** April 28, 2025

***Presented to***

## ***Robert Howard***

*In honor of your retirement and in recognition of over 25 years of dedicated public service, including six years of exemplary service to the City of Carpinteria.*
*As Public Works Supervisor, your leadership and commitment have been instrumental in maintaining and improving our streets, fleet, parks, and public facilities. Your hard work and unwavering dedication have left a lasting impact on our community and your team.*
*We commend your professionalism, integrity, and service to the residents of Carpinteria.*
*On behalf of the City Council, staff, and community, we extend our sincere appreciation and best wishes for a happy and fulfilling retirement.*

*Presented this 28th day of April, 2025*
*at a meeting of the City Council of the City of Carpinteria*
*With gratitude and respect,*

*Natalia Alarcon, Mayor*

*Michael Ramirez, City Manager*

**Roy Lee**
County Supervisor, First District

**Agenda Section:** Public Information Reports & Announcements
**Agenda Item No.:** N/A
**Council Meeting Date:** April 28, 2025

Date: April 24, 2025

To: Michael Ramirez, City Manager + Honorable Carpinteria City Council

From: Supervisor Roy Lee

Subject: 4/28 Agenda for Report from First District Supervisor Roy Lee

CC: Brian Barrett, City Clerk

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Updates from District 1 Supervisor Roy Lee at Carpinteria City Council Meeting:

1. Upcoming May Town Hall

2. County Budget Update

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Agenda Section: City Manager's Report
Agenda Item No.: N/A
Council Meeting Date: April 28, 2025

# MEMORANDUM

**Council Meeting Date:** **April 28, 2025**

**To:** Honorable Mayor and City Council

**From:** Michael Ramirez, City Manager

**Subject:** **City Manager's Report**

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## CITY EMPLOYEE UPDATES

### Recruitments

Below is a partial list of open recruitments and their current status. Additional information on City job openings is available online at https://carpinteriaca.gov/city-hall/human-resources/.

- Aquatics Part-Time Summer Positions
  - Apply Immediately – Open Until Filled
    - Beach Lifeguard
    - Pool Lifeguard
    - Swim/Water Polo Coach
- City Librarian – Full-Time
  - Pending Interviews – Tuesday, April 29, 2025
- Public Works Manager – Full-Time
  - Deadline to Apply: May 11, 2025
- Recreation Leader – Part-Time (Two Positions)
  - Deadline to Apply: May 4, 2025
    - Beach Boat House (Equipment Rentals)
    - Library (Summer Reading Program)

### New Employees

- Bret McNulty – Full-Time Principal Planner
  - Started: April 28, 2025

## UPDATES ON CAPITAL IMPROVEMENT PROJECTS

### Chaney Avenue Emergency Repair Project

The Chaney Avenue Emergency Repair Project, addressing groundwater seepage issues, has been completed. A final punch-list walkthrough was conducted on Wednesday, April 2nd confirming all work was performed to satisfaction. The Notice of Completion was submitted to the Santa Barbara County Recorder's Office on Friday, April 18th. In accordance with standard procedure, the City will release the retention payment to Toro Enterprises (contractor) 35 days after the recorded Notice of Completion is returned to the City.

### Via Real Stormwater Project

Construction of the Via Real Stormwater Project, a flood control green infrastructure project that addressed flooding issues along Via Real near Bailard Avenue, was completed April 18. The project received more than $2.5 million in federal and state grant funding. Final closeout of the project will be brought to Council in May 2025. A hyperlapse of the construction phase can be found at https://youtu.be/ML50vjxi9lg?si=jYe2dabMm1FbT1_t.

## UPDATES ON DEVELOPMENT APPLICATIONS

### Chevron Oil and Gas Processing Facility Decommissioning Project

The Chevron Oil and Gas Processing Facility Decommissioning project is scheduled to be considered by the Carpinteria Planning Commission at their next monthly meeting on Monday, May 5, 2025 at 5:30p.m. in the Council Chambers at Carpinteria City Hall. The Decommissioning project would remove the defunct oil and gas processing facilities, including above-ground and below-grade equipment and improvements, and remediate the site. The Proposed Final Environmental Impact Report (FEIR) prepared for the project has recently been released and is available for review on the City website at: https://carpinteriaca.gov/city-hall/community-development/oil-gas-information/oil-processing-facility-decommissioning/. The agenda and staff report for the meeting will be published on the City website, approximately one week prior to the hearing, at: https://carpinteriaca.gov/city-hall/agendas-meetings/.

## OTHER CITY/COMMUNITY UPDATES

### Public Works Updates

The City of Carpinteria is planning a Fix-it Fair! Instead of throwing away your old or broken items, bringing them to a Fix-it Fair gives them a second chance, reduces waste in the landfill and saves you money. The goal of this event is to show the community that repair is a viable option. Attendees will learn how to fix their items with help from local experts and connect with repair businesses available year-round. The event will be held

on Saturday, May 31st from noon to 4 p.m. at the Carpinteria Veterans Hall, 941 Walnut Ave. If you are a creator, repairer or anyone with skills and an interest in volunteering time, submit interest on our website at carpinteriaca.gov/fixitfair.

## Library Updates

### Independent Learning Workshop for Educators & Parents

The Library will host a free all-day workshop on Saturday, May 3, from 9:00 AM to 5:00 PM in the Library Community Room. The workshop will explore local independent learning options, featuring speakers:

- Kent Ferguson, founder of Santa Barbara Middle School and the School Down-Under in New Zealand.
- Wendelin Wagner, with 35 years of experience in alternative, independent, and micro-schools.

Lunch will be provided. Registration is required—please contact the Library to sign up or for more information.

### Carp Reads 2025 continues through May, featuring several engaging community events:

Author Event – Javier Zamora

The Carpinteria Community Library will host Javier Zamora, author of *Solito*, on Thursday, May 1 at 6:00 PM at the Veterans Hall. This free event is sponsored by the Friends of the Carpinteria Library, who are also providing free copies of *Solito* in both English and Spanish (while supplies last). The book is also available as an eBook and audiobook through the Library with a valid library card. A book signing will follow the author talk.

Book Discussions

- Spanish Language Discussion – Wednesday, May 7 at 5:30 PM
- English Language Discussion – Monday, May 19 at 4:00 PM

Both book discussions will be held in the Carpinteria Community Library Community Room and are free to attend.

Panel Discussion: Local Immigrant Stories

In partnership with the Alcazar Theater, a panel of Carpinterians will share personal immigration stories on Thursday, May 15 at 6:00 PM at the Alcazar Theater. Admission is free.

*The Library extends its gratitude to the Alcazar Theater and the Friends of the Library for their continued support of Carp Reads 2025.*

## AgeWell Program Updates

### Spring Fling at Cate School

Join AgeWell for a special Saturday excursion on May 3 from 11:00 AM to 1:00 PM at Cate School (962 Camino Cielo, Carpinteria). Participants will enjoy a scenic campus tour, student engagement, and delicious refreshments.

### May Day Celebration

AgeWell will host a festive May Day Party on Thursday, May 1 at 1:00 PM in the Veterans Hall Meeting Room. Attendees will celebrate spring by crafting colorful May baskets in a fun, social environment.

### New Little Gallery at Veterans Hall Courtyard

AgeWell proudly introduces the Little Gallery, a creative outdoor space inspired by the “little library” model. Located in the Veterans Hall Courtyard (941 Walnut Ave), the gallery invites community members to contribute and take small works of art, fostering creativity and community connection.

# City of Carpinteria
# City Council Minutes
# Regular Meeting
# Monday, April 14, 2025

**Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013**

**In-Person and Virtual**

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## CALL TO ORDER

Mayor Alarcon called the meeting to order at 5:30 pm.

## ROLL CALL

| | | |
|---|---|---|
| Councilmembers present: | Councilmember Al Clark | (District No. 5) |
| | Councilmember Julia Mayer | (District No. 3) |
| | Councilmember Wade T. Nomura | (District No. 4) |
| | Vice Mayor Mónica J. Solórzano | (District No. 1) |
| | Mayor Natalia Alarcon | (District No. 2) |

Staff members present:
Michael Ramirez, City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
Ryan Kintz, Assistant City Manager
Brian C. Barrett, City Clerk
Lieutenant Rich Brittingham, Santa Barbara County Sheriff's Department
Nick Bobroff, Community Development Director
Stephon Downes, Management Analyst II
John L. Ilasin, Public Works Director
Mindy Fogg, Principal Planner
Licette Maldonado, Administrative Services Director
Juliza Briones, Program Manager
Jeanette Gant, Parks, Recreation & Community Services Director
Ryan Benson, Management Analyst I

## PLEDGE OF ALLEGIANCE

Mayor Alarcon led those present in the salute to the flag.

## COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

There were no Councilmember requests for remote participation under AB 2449.

**AGENDA MODIFICATIONS: NONE**

**INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:**

1. A Proclamation Designating April 2025 as "Fair Housing Month" in the City of Carpinteria. *(Requires taking public comment and approval prior to the City Council reading and presenting the proclamation.)*

Speakers in-person: Rogelio Delgado

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to approve the Proclamation Designating April 2025 as "Fair Housing Month" in the City of Carpinteria. Upon voice vote, the motion carried unanimously.

Andrea Bifano, Rental Housing Mediation Supervisor with the City of Santa Barbara provided remarks and Mayor Alarcon and the Council presented her with the proclamation.

2. A Proclamation Designating the Week of April 21-28, 2025 as "International Dark Sky Week" in the City of Carpinteria. *(Requires taking public comment and approval prior to the City Council reading and presenting the proclamation.)*

There was no public comment.

Motion by Councilmember Mayer, seconded by Councilmember Nomura, to approve the Proclamation Designating the Week of April 21-28, 2025 as "International Dark Sky Week" in the City of Carpinteria. Upon voice vote, the motion carried unanimously.

Mike Wondolowski, representing the Carpinteria Valley Association provided remarks and Mayor Alarcon and the Council presented the proclamation to members of the Carpinteria Valley Association.

3. A Proclamation Celebrating the 66th Anniversary of the Carpinteria Community Awards Banquet. *(Requires taking public comment and approval prior to the City Council reading and presenting the proclamation.)*

There was no public comment.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to approve the Proclamation Celebrating the 66th Anniversary of the Carpinteria Community Awards Banquet. Upon voice vote, the motion carried unanimously.

Karen Graf, representing the Carpinteria Community Association provided remarks and Mayor Alarcon and the Council presented the proclamation to members of the Carpinteria Community Association.

4. Santa Barbara Metropolitan Transit District Update Presentation by Jerry Estrada, General Manager of Santa Barbara Metropolitan Transit District.

Jerry Estrada, General Manager of the Santa Barbara Metropolitan Transit District provided the presentation.

There was no public comment.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to receive and file the presentation from the Santa Barbara Metropolitan Transit District. Upon voice vote, the motion carried unanimously.

5. Introduction of New Employee: Pam Greer, Finance Manager.

Administrative Services Director Maldonado introduced Pam Greer, Finance Manager who provided remarks.

**TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES**

Mayor Alarcon temporarily adjourned the meeting at 6:15 pm.

**RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL**

Mayor Alarcon reconvened the meeting at 6:29 pm.

**PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS**

Lieutenant Brittingham with the Santa Barbara County Sheriff's Department provided a law enforcement report for the month of March.

Speakers in-person: Rogelio Delgado

**CITY MANAGER'S REPORT**

City Manager Ramirez reported on the following which were not included in the written City Manager's Report:

- The Mayor and City Manager participated in the State of the City event held last Friday by the Santa Barbara South Coast Chamber of Commerce.
- The City is looking at holding a local State of the City event.
- Annual Household Hazardous Waste Event was held last Saturday.

Also not mentioned in the written City Manager's Report, Community Development Director Bobroff reported that the County's Division of Housing and Community Development released the following two documents last Friday for a 30-day public review: (1) Draft 2025-2029 Consolidated Plan and (2) Draft Pro-Housing Designation Application. He noted that both documents would go before the Board of Supervisors on May 13th.

a. City Employee Updates

   Assistant City Manager Kintz provided updates on City recruitments and staff trainings in which staff participated.

b. Updates on Capital Improvement Projects

   City Manager Ramirez reported on the recent Capital Improvement Plan (CIP) Study Session held as a special City Council meeting on March 25, 2025.

c. Updates on Development Applications

   Community Development Director Bobroff noted that the Chevron Oil and Gas Processing Facility Decommissioning Project is tentatively scheduled for the May 5th Planning Commission meeting.

d. Other City/Community Updates

   City Manager Ramirez reported that the Community Emergency Response Team (CERT) will be returning to Carpinteria this Spring.

Speakers in-person: Rogelio Delgado

**PLANNING COMMISSION ACTIONS**

Community Development Director Bobroff reported on the Planning Commission Actions from its meeting of April 7, 2025.

There was no public comment.

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Speakers in-person: Michael Baker, representing United Boys & Girls Clubs, Fred Shaw, Alan Koch, and Gail Marshall

In response to Mr. Koch's comment, City Manager Ramirez announced another item not mentioned in the written City Manger's Report was that the Surfliner Inn Frequently Asked Questions (FAQ) is posted on the City's website under Hot Topics.

**CONSENT CALENDAR:**

There was no public comment.

Motion by Councilmember Mayer, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 6 through 10. The roll call vote on the motion was as follows:

AYES: Councilmember Clark, Councilmember Mayer, Councilmember Nomura, Vice Mayor Solórzano, and Mayor Alarcon
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

6. Approve the minutes of the regular meeting held March 24, 2025 and the special meetings held March 25, 2025 and March 31, 2025.

7. Receive and file the Expenditures for the period beginning March 17, 2025 and ending April 4, 2025.

8. Authorize the Public Works Director to advertise the Notice Inviting Bids for the Carpinteria High School Area Crosswalk Safety Improvements Project (Project No. 15125).

9. Ratify the City Manager's execution of Amendment No. 4 (Attachment A) to the Agreement for Consultant Services between the City of Carpinteria and WSP USA Environment & Infrastructure Inc. (formerly Amec Foster Wheeler Environment & Infrastructure, Inc. and Wood Environment & Infrastructure Solutions, Inc.) to extend the term of the Agreement to December 31, 2026 for continued planning and environmental services in support of the City's Coastal Land Use Plan and General Plan (CLUP/GP) Update. *(Requires a roll call vote.)*

10. Approve and adopt Resolution No. 6386, updating the City's Master Fee Schedule.

**ADMINISTRATIVE MATTERS:**

11. Resolution No. 6383, Approving the Road Maintenance and Rehabilitation Account Fiscal Year 2025-26 Project List.

    Recommendation: Adopt Resolution No. 6383, approving the Road Maintenance and Rehabilitation Account Fiscal Year 2025-26 Project List.

Management Analyst II Downes presented the staff report and Public Works Director Ilasin responded to questions from the Council.

There was no public comment.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6383, as read by title only. Upon voice vote, the motion carried unanimously.

**PUBLIC HEARING:**

12. Public Hearing at the request of the City of Carpinteria to:

(1) Adopt modified Ordinance Nos. 788 and 789 on a revised second reading, making changes to Carpinteria Municipal Code, Title 14- Zoning, adding clarifying language to Chapter 14.04- General Provisions, Section 14.04.030 (Applicability), adding Chapter 14.19- RMU Residential/Mixed Use, and adding Chapter 14.51- Objective Design Standards;

(2) Adopt Resolution No. 6379, acknowledging receipt of, and accepting, the California Coastal Commission's conditional certification of LCP Amendment LCP-4-CPN-24-0066-1 with suggested modifications (Chapter 14.04- General Provisions, Section 14.04.030 (Applicability), Chapter 14.19- RMU Residential/Mixed Use, and Chapter 14.51- Objective Design Standards), and directing the City Manager to transmit this Resolution to the Coastal Commission Executive Director; and

(3) Determine that none of the conditions have occurred or exist as set forth in California Environmental Quality Act ("CEQA") Guidelines section 15162 to require the preparation of a supplemental or subsequent Environmental Impact Report ("EIR") for the subject zoning amendments, and that the Addendum to the certified 2003 Program EIR satisfies the environmental review requirements of CEQA. The City Council also finds that the Coastal Commission adopted a certified regulatory program containing the necessary environmental review for the Project (Public Resources Code Section 21080.5). Finally, the City Council finds that, notwithstanding the foregoing, the approval and adoption of Ordinance Nos. 788 and 789 are exempt from review under CEQA pursuant to Public Resources Code Section 21080.9, and CEQA Guidelines Section 15265.

Recommendation: (1) Adopt modified Ordinance Nos. 788 and 789, as read by titles only; (2) Adopt Resolution No. 6379; and (3) Determine that none of the conditions have occurred or exist as set forth in CEQA Guidelines section 15162 to require the preparation of a supplemental or subsequent EIR for the subject zoning amendments, and that the Addendum to the certified 2003 Program EIR satisfies the environmental review requirements of CEQA. The City Council also finds that the Coastal Commission adopted a certified regulatory program containing the necessary environmental review for the Project (Public Resources Code Section 21080.5). Finally, the City Council finds that, notwithstanding the foregoing, the

approval and adoption of Ordinance Nos. 788 and 789 are exempt from review under CEQA pursuant to Public Resources Code Section 21080.9, and CEQA Guidelines Section 15265.

Principal Planner Fogg provided the staff report and PowerPoint presentation.

Mayor Alarcon opened the public hearing at 7:35 pm and being there was no public comment, closed the public hearing at 7:36 pm.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to adopt modified Ordinance Nos. 788 and 789, as read by titles only, adopt Resolution No. 6379, as read by title only, and find that none of the conditions have occurred or exist as set forth in CEQA Guidelines section 15162 to require the preparation of a supplemental or subsequent EIR for the subject zoning amendments, and that the Addendum to the certified 2003 Program EIR satisfies the environmental review requirements of CEQA. The City Council also finds that the Coastal Commission adopted a certified regulatory program containing the necessary environmental review for the Project (Public Resources Code Section 21080.5). Finally, the City Council finds that, notwithstanding the foregoing, the approval and adoption of Ordinance Nos. 788 and 789 are exempt from review under CEQA pursuant to Public Resources Code Section 21080.9, and CEQA Guidelines Section 15265. Upon voice vote, the motion carried unanimously.

Mayor Alarcon recessed to a break at 7:37 pm and reconvened the meeting at 7:45 pm.

**CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE**

**MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE**

**OTHER BUSINESS:**

13. Update Budget and Fiscal Policy to include a 2-Year Budget.

    Recommendation: Approve and adopt Resolution No. 6387, updating the Budget and Fiscal Policy.

Administrative Services Director Maldonado presented the staff report.

Speakers in-person: Patrick O'Connor

Motion by Councilmember Mayer, seconded by Councilmember Nomura, to adopt Resolution No. 6387, approving the Budget and Fiscal Policy. Upon voice vote, the motion carried unanimously.

14. Adoption of Resolution No. 6385, concerning the formation of the Ad Hoc E-Conveyance Committee, and appointment of up to two Council members to the Committee.

    Recommendation: Receive nominations and appoint two Council members to serve on Ad Hoc E-Conveyance Committee to assist staff with developing program recommendations for City Council consideration.

Program Manager Briones provided the staff report.

There was no public comment.

Motion by Councilmember Clark, seconded by Councilmember Nomura, to adopt Resolution No. 6385, as read by title only, approving the formation of the Ad Hoc E-Conveyance Committee to include Councilmembers Julia Mayer and Natalia Alarcon. Upon voice vote, the motion carried unanimously.

15. Approve and adopt Resolution No. 6384, updating the City's Parks, Recreation and Community Services Department Program & Facility Fee Schedule.

    Recommendation: (1) Receive and file the Parks, Recreation and Community Services Fee Study and (2) Approve and adopt Resolution No. 6384, updating the Parks, Recreation and Community Services Department Program & Facility Fee Schedule as set forth in Exhibit 1.

Parks, Recreation & Community Services Director Gant and Management Analyst I Benson presented the staff report and PowerPoint presentation.

Speakers via Zoom: Lisa Guravitz

Motion by Councilmember Nomura, seconded by Vice Mayor Solórzano, to (1) receive and file the Parks, Recreation and Community Services Fee Study and (2) approve and adopt Resolution No. 6384, updating the Parks, Recreation and Community Services Department Program & Facility Fee Schedule as set forth in Exhibit 1. Upon voice vote, the motion carried unanimously.

16. Consultant Services Agreement between the City of Carpinteria and Environmental Science Associates (ESA) to oversee and prepare environmental review documents for the Surfliner Inn Project for an amount not-to-exceed $258,890.

    Recommendation: Authorize the City Manager to execute an Agreement for Consultant Services with Environmental Science Associates to oversee and prepare environmental review documents for the Surfliner Inn Project for an amount not-to-exceed $258,890. *(Requires a roll call vote.)*

Principal Planner Fogg provided the staff report.

Speakers in-person: Alan Koch and Patrick O'Connor

Speakers via Zoom: Amrita Salm

Emails distributed: Alan Koch

Councilmember Nomura asked the Council if the Surfliner Inn Applicant could provide a statement. Mayor Alarcon allowed Whitt Hollis, Surfliner Inn Applicant to provide comments.

Motion by Councilmember Nomura, seconded by Vice Mayor Solórzano, to authorize the City Manager to execute an Agreement for Consultant Services with Environmental Science Associates to oversee and prepare environmental review documents for the Surfliner Inn Project for an amount not-to-exceed $258,890. The roll call vote on the motion was as follows:

| | |
|---|---|
| AYES: | Councilmember Clark, Councilmember Mayer, Councilmember Nomura, Vice Mayor Solórzano, and Mayor Alarcon |
| NOES: | None |
| ABSENT: | None |
| ABSTAIN: | None |

The motion carried unanimously.

**LEGISLATIVE UPDATE**

Legal Counsel Acos presented on the following State legislation:

- Assembly Bill 306

  There was no public comment.

  Motion by Councilmember Clark, seconded by Councilmember Nomura, to submit an opposition letter regarding AB 306. Upon voice vote, the motion carried unanimously.

- Senate Bill 79

  There was no public comment.

  Motion by Vice Mayor Solórzano, seconded by Councilmember Mayer, to submit an opposition letter regarding SB 79. Upon voice vote, the motion carried unanimously.

- Senate Bill 346

  There was no public comment.

  Motion by Councilmember Clark, seconded by Councilmember Nomura, to submit a support letter regarding SB 346. Upon voice vote, the motion carried unanimously.

**COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS**

Vice Mayor Solórzano reported on the South Coast Youth Safety Partnership met this morning and discussed having a community conversation in Carpinteria in the Fall. She also announced that the first Public Engagement Committee meeting would be on April 21st at 4 pm.

**ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS**

All Councilmembers are expected to be in attendance at the regular Council meeting on April 28th.

**CLOSED SESSION MATTER**

17. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957(b)(1); Title: City Manager Michael Ramirez

Legal Counsel Acos read aloud the title of the Closed Session into the record.

**PUBLIC COMMENT ON CLOSED SESSION MATTER**

There was no public comment.

**TEMPORARY ADJOURNMENT TO CLOSED SESSION**

Mayor Alarcon temporarily adjourned the meeting to Closed Session at 9:30 pm.

**RECONVENE IN OPEN SESSION**

Mayor Alarcon reconvened the meeting in Open Session at 9:40 pm with all Councilmembers, City Manager Ramirez, Legal Counsel Acos, Assistant City Manager Kintz, and City Clerk Barrett present.

**CLOSED SESSION REPORT**

Assistant City Manager Kintz announced that there was no reportable action from the Closed Session.

**ADJOURNMENT**

Mayor Alarcon adjourned the meeting at 9:40 pm.

_____
Natalia Alarcon, Mayor

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk

**Agenda Section:** Consent Calendar
**Agenda Item No.:** 6
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Expenditures for the period beginning April 07, 2025 and ending April 18, 2025.

### STAFF RECOMMENDATION

Receive and file Warrant Register for the period of April 07, 2025, through April 18, 2025, pursuant to Carpinteria Municipal Code 2.08.150(F).

### DISCUSSION

As part of each regular City Council agenda, a list of all checks (Attachment A) disbursed since the last reporting period is presented to the City Council pursuant to C.M.C. 2.08.150(F). The report is provided for City Council and public information and serves as staff's verification that the expenditures have been reviewed and are within budgeted appropriations.

### FINANCIAL CONSIDERATIONS

The warrant register is designed to communicate the City's fiscal activity since the prior reporting period and ensure expenditures are within the approved budget.

### ATTACHMENTS

Attachment A: Warrant Register for the period beginning April 07, 2025, and ending April 18, 2025.

Staff contact: Brenda Robinson, Accounting Specialist
(805) 755-4442, brendar@carpinteriaca.gov

*Signature*

Staff contact: Licette Maldonado, Admin Services Dir.
(805) 755-4448, licettem@carpinteriaca.gov

*Signature*

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov

*Signature*

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov

*Signature*

# ATTACHMENT A

# Warrant Register

Carpinteria, CA

Date Range: 04/07/2025 - 04/18/2025

| Vendor Number / Payable # | Vendor Name / Payable Type | Payable Description | Payment Date | Payment Amount | Number |
|---|---|---|---|---|---|
| **Bank Code: AP Bank-AP Bank** | | | | | |
| **Payment Type: Regular** | | | | | |
| | ADVANTAGE TELECOM | | 04/10/2025 | 70.11 | 105527 |
| 167906 | Invoice | APR25 EMERGENCY PHONE LINE SERVICES | | | |
| | AJA FORNER | | 04/10/2025 | 90.00 | 105528 |
| Q1 JAN-MAR 2025 | Invoice | LIBRARY ADVISORY COMMISSION STIPEND JAN-MAR 2025 | | | |
| | ALEXANDRA VANANTWERP | | 04/10/2025 | 120.00 | 105529 |
| Q1 JAN-MAR 2025 | Invoice | PLANNING COMMISSION MEETINGS JAN-MAR 2025 | | | |
| | AMAZON CAPITAL SERVICES INC | | 04/10/2025 | 1,356.64 | 105530 |
| 13QV-NV3R-VRXG | Invoice | HEAVY WEIGHT BOOKENDS | | | |
| 14HY-9PND-T4R9 | Invoice | OFFICE CHAIR CITY HALL, APPLE AIRPODS A. VEGA | | | |
| 1D3Q-D6YY-64J3 | Invoice | DOCUMENT FOLDER FOR PRODUCTION ROOM | | | |
| 1DMC-FQQX-91DK | Invoice | MESSAGE BOARD FOR J. ARECHIGA | | | |
| 1RLH-L76X-9G93 | Invoice | COLOR TONER, RUBBER BANDS | | | |
| | AMBER KAPLAN | | 04/10/2025 | 30.00 | 105531 |
| Q1 JAN-MAR 2025 | Invoice | LIBRARY ADVISORY COMMISSION STIPEND JAN-MAR 2025 | | | |
| | AMERICAN SILKSCREEN INC | | 04/10/2025 | 2,660.58 | 105532 |
| 28689 | Invoice | JUNIOR LIFEGUARD HATS | | | |
| | AMY BLAKEMORE | | 04/10/2025 | 100.00 | 105533 |
| Q1 JAN-MAR 2025 | Invoice | ARCHITECTURAL REVIEW BOARD MEETINGS JAN-MAR 2025 | | | |
| | ASBURY ENVIRONMENTAL SVCS | | 04/10/2025 | 137.00 | 105534 |
| I500-01191512 | Invoice | DISPOSAL OF USED OIL/MIXED OILS 3/17/25 | | | |
| | BIG GREEN CLEANING COMPANY | | 04/10/2025 | 1,170.00 | 105535 |
| 668383 | Invoice | CARPET SHAMPOO AT CITY HALL 2/17/25 | | | |
| 668759 | Invoice | HOMELESS CLEANUP CARP BRIDGE 3/13/25 | | | |
| | BRAD STEIN | | 04/10/2025 | 25.00 | 105536 |
| Q1 JAN-MAR 2025 | Invoice | ARCHITECTURAL REVIEW BOARD MEETINGS JAN-MAR 2025 | | | |
| | BROWNSTEIN HYATT FARBER SCHRECK | | 04/10/2025 | 69,303.50 | 105537 |
| 1025201 | Invoice | PROFESSIONAL LEGAL SERVICES THROUGH 1/31/25 | | | |
| 1025205 | Invoice | PROFESSIONAL LEGAL SERVICES THROUGH 1/31/25 | | | |
| 1025206 | Invoice | PROFESSIONAL LEGAL SERVICES THROUGH 1/31/25 | | | |
| 1025207 | Invoice | PROFESSIONAL LEGAL SERVICES THROUGH 1/31/25 | | | |
| 1025208 | Invoice | PROFESSIONAL LEGAL SERVICES THROUGH 1/31/25 | | | |
| 1025209 | Invoice | PROFESSIONAL LEGAL SERVICES THROUGH 1/31/25 | | | |
| 1025210 | Invoice | PROFESSIONAL LEGAL SERVICES THROUGH 1/31/25 | | | |
| 1025211 | Invoice | PROFESSIONAL LEGAL SERVICES THROUGH 1/31/25 | | | |
| 1025212 | Invoice | PROFESSIONAL LEGAL SERVICES THROUGH 1/31/25 | | | |
| 1025213 | Invoice | PROFESSIONAL LEGAL SERVICES THROUGH 1/31/25 | | | |
| | CALIFORNIA EMERGENCY SERVICES ASSOCIATION | | 04/10/2025 | 599.00 | 105538 |
| 2426 | Invoice | FULL CONFERENCE MEMBERSHIP J. BRIONES | | | |
| | CARPINTERIA VALLEY LUMBER CO | | 04/10/2025 | 118.78 | 105539 |
| 559684 | Invoice | TOOL FOR SKATE PARK LIGHT REPAIR | | | |
| 559721 | Invoice | SCREWS FOR GARDEN FLAIR AT VETS HALL | | | |
| 559991 | Invoice | SCREWS FOR GARDEN FLAIR AT VETS HALL | | | |
| 560046 | Invoice | HARDWARE FOR BEACH SIGN REPAIR | | | |
| 560224 | Invoice | PAINT MATERIALS FOR CURBS | | | |
| | CARPINTERIA VALLEY WATER DISTRICT | | 04/10/2025 | 17,506.37 | 105540 |
| CARP CITY MAR25 SERVICE | Invoice | MAR25-WATER FOR MULTIPLE LOCATIONS | | | |

| | | | | | |
|---|---|---|---|---|---|
| | DANIELLE MANRIQUEZ-OSBORN | | 04/10/2025 | 120.00 | 105541 |
| Q1 JAN-MAR 2025 | Invoice | LIBRARY ADVISORY COMMISSION STIPEND JAN-MAR 2025 | | | |
| | DAVID ALLEN | | 04/10/2025 | 60.00 | 105542 |
| Q1 JAN-MAR 2025 | Invoice | PLANNING COMMISSION MEETINGS JAN-MAR 2025 | | | |
| | DEWBERRY ENGINEERS INC. | | 04/10/2025 | 4,077.45 | 105543 |
| 22441131 | Invoice | FEB25 CARPINTERIA AVE BRIDGE REPLACEMENT | | | |
| | EVERSHADE EXTERIOR CLEANING SOLUTIONS | | 04/10/2025 | 475.00 | 105544 |
| 11170 | Invoice | MAR25 CLEANING OF TRASH CANS AT CARP & LINDEN AVE | | | |
| | FIRST NATIONAL BANK OF OMAHA | | 04/10/2025 | 10,274.18 | 105545 |
| MAR25 0853 | Invoice | CREDIT CARD PAYMENT-JG | | | |
| MAR25 3409 | Invoice | CREDIT CARD PAYMENT-JS | | | |
| MAR25 3696 | Invoice | CREDIT CARD PAYMENT-LM | | | |
| MAR25 4545 | Invoice | CREDIT CARD PAYMENT-BB | | | |
| MAR25 5788 | Invoice | CREDIT CARD PAYMENT-RK | | | |
| MAR25 6160 | Invoice | CREDIT CARD PAYMENT-JI | | | |
| MAR25 7794 | Invoice | CREDIT CARD PAYMENT-JB | | | |
| MAR25 9341 | Invoice | CREDIT CARD PAYMENT-MR | | | |
| MAR25 9893 | Invoice | CREDIT CARD PAYMENT-JT | | | |
| | FRONTIER COMMUNICATIONS | | 04/10/2025 | 236.62 | 105546 |
| APR25 209-188-2500-061589-: | Invoice | APR25 PHONE & INTERNET-LG TOWER | | | |
| APR25 805-566-3374-042524-: | Invoice | APR25 PHONE & INTERNET-BEACH STORE | | | |
| | GLENN D LA FEVERS | | 04/10/2025 | 120.00 | 105547 |
| Q1 JAN-MAR 2025 | Invoice | PLANNING COMMISSION MEETINGS JAN-MAR 2025 | | | |
| | GLYNN BIRDWELL | | 04/10/2025 | 150.00 | 105548 |
| Q1 JAN-MAR 2025 | Invoice | LIBRARY ADVISORY COMMISSION STIPEND JAN-MAR 2025 | | | |
| | GUADALUPE MATEO | | 04/10/2025 | 100.00 | 105549 |
| INV0007278 | Invoice | PARK DEPOSIT REFUND | | | |
| | HDL SOFTWARE LLC | | 04/10/2025 | 2,729.33 | 105550 |
| SIN048662 | Invoice | FEB25 NEW ACCOUNTS, RETURNS PROCESSED | | | |
| | JANE L BENEFIELD | | 04/10/2025 | 60.00 | 105551 |
| Q1 JAN-MAR 2025 | Invoice | PLANNING COMMISSION MEETINGS JAN-MAR 2025 | | | |
| | JOHN MOYER | | 04/10/2025 | 120.00 | 105552 |
| Q1 JAN-MAR 2025 | Invoice | PLANNING COMMISSION MEETINGS JAN-MAR 2025 | | | |
| | LAWSON PRODUCTS INC | | 04/10/2025 | 181.13 | 105553 |
| 9312162962 | Invoice | VARIOUS SIZED NYLON CABLE TIES FOR SHOP | | | |
| 9312204034 | Invoice | VARIOUS HEX NUTS, MULTIPURPOSE DEGREASER FOR SHOP | | | |
| | MCCORMIX CORP | | 04/10/2025 | 201.26 | 105554 |
| 27335 | Invoice | FUEL FOR CITY VEHICLES | | | |
| | MISSION UNIFORM SERVICE | | 04/10/2025 | 516.15 | 105555 |
| 523489409 | Invoice | MAT REPLACEMENT, UNIFORM CLEANING 3/17/25 | | | |
| 523489410 | Invoice | TOWEL & MAT REPLACEMENT CITY HALL 3/17/25 | | | |
| 523530903 | Invoice | TOWEL & MAT REPLACEMENT VETS HALL 3/24/25 | | | |
| 523530904 | Invoice | TOWEL & MAT REPLACEMENT LIBRARY 3/24/25 | | | |
| 523530906 | Invoice | TOWEL & MAT REPLACEMENT POOL 3/24/25 | | | |
| 523530907 | Invoice | MAT REPLACEMENT, UNIFORM CLEANING 3/24/25 | | | |
| 523530908 | Invoice | TOWEL & MAT REPLACEMENT CITY HALL 3/24/25 | | | |
| | MOST DEPENDABLE FOUNTAINS INC | | 04/10/2025 | 413.87 | 105556 |
| INV82791 | Invoice | O-RING ASSEMBLY FOR REPAIRS AT VARIOUS PARKS | | | |
| | NOAH ALVARA | | 04/10/2025 | 181.80 | 105557 |
| INV0007297 | Invoice | REPLENISH PETTY CASH | | | |
| | PATRICK O'CONNOR | | 04/10/2025 | 125.00 | 105558 |
| Q1 JAN-MAR 2025 | Invoice | ARCHITECTURAL REVIEW BOARD MEETINGS JAN-MAR 2025 | | | |
| | PERMACOLOR INC | | 04/10/2025 | 218.00 | 105559 |
| 2503141 | Invoice | SANDBLAST & POWDER COAT HANDRAIL AT VETS HALL | | | |

| | | | | | |
|---|---|---|---|---|---|
| | POWER MACHINERY CENTER | | 04/10/2025 | 714.01 | 105560 |
| W93813 | Invoice | INSPECTION & MAINTENANCE UNIT 322 3/14/25 | | | |
| W93817 | Invoice | YEARLY MAINTENANCE UNIT 417 3/13/25 | | | |
| | QUINN COMPANY | | 04/10/2025 | 210.54 | 105561 |
| PC010456480 | Invoice | ELEMENT FILTERS FOR UNIT 324 | | | |
| | RICHARD A LITTLE | | 04/10/2025 | 125.00 | 105562 |
| Q1 JAN-MAR 2025 | Invoice | ARCHITECTURAL REVIEW BOARD MEETINGS JAN-MAR 2025 | | | |
| | RICHARD E JOHNSON | | 04/10/2025 | 125.00 | 105563 |
| Q1 JAN-MAR 2025 | Invoice | ARCHITECTURAL REVIEW BOARD MEETINGS JAN-MAR 2025 | | | |
| | SANTA BARBARA COUNTY CLERK OF THE BOARD | | 04/10/2025 | 50.00 | 105564 |
| INV0007296 | Invoice | CEQA NOTICE OF EXEMPTION FILING FEE PL-24-2318 | | | |
| | SANTA BARBARA PEST CONTROL | | 04/10/2025 | 145.00 | 105565 |
| 44944 | Invoice | MAR25 PEST CONTROL AT VETS HALL | | | |
| 44946 | Invoice | MAR25 PEST CONTROL AT CITY HALL | | | |
| | SANTA BARBARA SOUTH COAST CHAMBER OF COMMERCE | | 04/10/2025 | 500.00 | 105566 |
| 12001 | Invoice | 2025 STATE OF THE CITY REGISTRATION M. SOLORZANO | | | |
| 12002 | Invoice | 2025 STATE OF THE CITY REGISTRATION J. MAYER | | | |
| 12003 | Invoice | 2025 STATE OF THE CITY REGISTRATION W. NOMURA | | | |
| 12026 | Invoice | 2025 STATE OF THE CITY REGISTRATION E. MAKER | | | |
| | SO CA EDISON | | 04/10/2025 | 2,487.54 | 105567 |
| MAR25 700201069122 | Invoice | MAR25 ELECTRICITY-101 ASH AVE | | | |
| MAR25 700230547624 | Invoice | MAR25 ELECTRICITY-5103 CARPINTERIA AVE | | | |
| MAR25 700247140684 | Invoice | MAR25 ELECTRICITY-1 CARPINTERIA TC1 | | | |
| MAR25 700255596559 | Invoice | MAR25 ELECTRICITY-100 LINDEN | | | |
| MAR25 700264659490 | Invoice | MAR25 ELECTRICITY-1115 LINDEN AVE B PED | | | |
| MAR25 700274833982 | Invoice | MAR25 ELECTRICITY-901 CACTUS LN EV EV | | | |
| MAR25 700465507084 | Invoice | MAR25 ELECTRICITY-4950 9TH ST BT HM | | | |
| MAR25 700477662295 | Invoice | MAR25 ELECTRICITY-901 CACTUS LN LGHT LGHT | | | |
| MAR25 700525378417 | Invoice | MAR25 ELECTRICITY-931 WALNUT & 4851 5TH ST | | | |
| MAR25 700604790697 | Invoice | MAR25 ELECTRICITY-CAPP AV/CSTS PAS 609 | | | |
| MAR25 700827356389 | Invoice | MAR25 ELECTRICITY-5300 CARPINTERIA AVE TC1 TC1 | | | |
| | SO CAL GAS | | 04/10/2025 | 6,336.37 | 105568 |
| MAR25 006 514 2700 7 | Invoice | NATURAL GAS 5305 CARPINTERIA AVE (POOL) | | | |
| MAR25 014 914 3239 7 | Invoice | NATURAL GAS 5103 CARPINTERIA AVE (FRIENDS OF THE L | | | |
| MAR25 016 913 9500 6 | Invoice | NATURAL GAS 5775 CARPINTERIA AVE (CITY HALL) | | | |
| MAR25 140 914 3084 4 | Invoice | NATURAL GAS 941 WALNUT AVE (VETS HALL) | | | |
| | STAPLES ADVANTAGE | | 04/10/2025 | 218.46 | 105569 |
| 6027689045 | Invoice | COPY PAPER, 3-RING BINDERS | | | |
| | TOTAL BARRICADE SERVICE INC | | 04/10/2025 | 600.00 | 105570 |
| 65668 | Invoice | RENTAL EQUIPMENT FOR WINTER BERM CONSTRUCTION | | | |
| | TRAFFIC TECHNOLOGIES LLC | | 04/10/2025 | 474.91 | 105571 |
| 50115 | Invoice | ALUMINUM & HARDWARE MATERIAL FOR SIGN REPAIR | | | |
| | TRIPEPI SMITH AND ASSOCIATES INC | | 04/10/2025 | 13,275.00 | 105572 |
| 14372 | Invoice | MILESTONE 3 OF STRATEGIC PLANNING | | | |
| | TVSB | | 04/10/2025 | 6,006.25 | 105573 |
| NS2315-12 | Invoice | MAR25 VIDEO PRODUCTION SERVICES | | | |
| NS2315-6 | Invoice | IMPACT VIDEO FOR STATE OF THE CITY CELEBRATING 60 | | | |
| | TWO TRUMPETS COMMUNICATIONS | | 04/10/2025 | 6,000.00 | 105574 |
| 1464 | Invoice | MAR25 COMMUNICATIONS | | | |
| | VERENICE MONTEJANO | | 04/10/2025 | 100.00 | 105575 |
| INV0007280 | Invoice | PARK DEPOSIT REFUND | | | |
| | WAXIE SANITARY SUPPLY | | 04/10/2025 | 236.84 | 105576 |
| 83115281 | Invoice | BATH TISSUE, TRASH BAGS 3/20/25 | | | |
| | WEX BANK (76) | | 04/10/2025 | 330.64 | 105577 |
| 103878050 | Invoice | MAR25 FUEL FOR CITY VEHICLES | | | |

| | | | | | |
|---|---|---|---|---|---|
| | MISSIONSQUARE | | 04/17/2025 | 17,255.89 | 105578 |
| INV0007298 | Invoice | MISSIONSQUARE Employee Contributions | | | |
| INV0007299 | Invoice | Deferred Compensation Contribution-Part Time Emp | | | |
| INV0007300 | Invoice | MissionSquareEmployee Contributions | | | |
| INV0007301 | Invoice | MISSIONSQUARE Employee Contributions | | | |
| | SEIU LOCAL 620 | | 04/17/2025 | 235.32 | 105579 |
| INV0007302 | Invoice | Employee Union Dues Contribution | | | |
| | AMAZON CAPITAL SERVICES INC | | 04/17/2025 | 1,761.80 | 105580 |
| 13C6-3KXT-9GM4 | Invoice | DOUBLE SIDED TAPE FOR AGE WELL PROGRAM | | | |
| 13LD-C4MW-1M7Y | Invoice | ZIP BOOKS-S. BURSTEN | | | |
| 13TR-TD9M-9XYG | Invoice | CIRCLE LABELS FOR LIBRARY | | | |
| 143F-JYRW-4JP9 | Invoice | BOOKS FOR LIBRARY | | | |
| 16D3-HDVK-9HVG | Invoice | BOOKS FOR LIBRARY | | | |
| 16H3-1MT9-F4H1 | Invoice | BOOKS FOR LIBRARY | | | |
| 17KD-NLD4-X96P | Invoice | ZIP BOOKS-S. VANDERKAR | | | |
| 17L7-3JNP-C3DX | Invoice | ZIP BOOKS-R. PEREZ | | | |
| 17L7-3JNP-MC3K | Credit Memo | ZIP BOOKS-C. PRINS | | | |
| 199N-99XH-7XND | Invoice | ZIP BOOKS-A. STANFIELD | | | |
| 19R3-7DPQ-LX76 | Invoice | BOOKS FOR LIBRARY | | | |
| 1CCM-Y1MX-QGKQ | Invoice | 3-RING BINDERS FOR LITERACY PROGRAM | | | |
| 1CLN-YVCL-6T4Y | Invoice | ZIP BOOKS-E. NELSON | | | |
| 1G36-ML6X-FJ49 | Invoice | BOOKS FOR LIBRARY | | | |
| 1GJX-PWPP-9T39 | Invoice | TONER CARTRIDGES, SWING DRESS FOR LIBRARY | | | |
| 1GK1-PPCD-W33V | Credit Memo | ZIP BOOKS-C. PRINS | | | |
| 1HMQ-9F33-YML6 | Invoice | BOOKS FOR LIBRARY | | | |
| 1J4L-MKYK-CDJY | Invoice | ZIP BOOKS-N. BARON | | | |
| 1J7M-Y6H7-N7K3 | Invoice | ZIP BOOKS-R. HERMAN | | | |
| 1JDP-LRRF-W7HR | Invoice | BOOKS FOR LIBRARY | | | |
| 1L6W-R1QY-7C3Q | Invoice | ZIP BOOKS-C. CUMES | | | |
| 1L6W-R1QY-PG1N | Invoice | BOOKS FOR LIBRARY | | | |
| 1L94-6HKQ-HLMY | Invoice | BOOKS FOR LIBRARY | | | |
| 1MV7-TFD9-664C | Invoice | RUBBER BANDS FOR PRODUCTION ROOM | | | |
| 1NRK-WFD3-7QJN | Invoice | SURGE PROTECTORS FOR FINANCE MANAGER OFFICE | | | |
| 1R3F-R9TH-NLDN | Invoice | BOOKS FOR LIBRARY | | | |
| 1R79-V469-Q69J | Invoice | ZIP BOOKS-J. MATTHEWS | | | |
| 1R9G-TV9W-DD9H | Invoice | BOOKS FOR LIBRARY | | | |
| 1TGC-LV7C-NL7K | Invoice | BOOKS FOR LIBRARY | | | |
| 1W6K-M6HW-7HGV | Invoice | ZIP BOOKS-M. CARDENAS | | | |
| 1WF6-PTCJ-LFQD | Invoice | BOOKS FOR LIBRARY | | | |
| 1XFT-R9NG-CML1 | Invoice | ZIP BOOKS-J. SMART | | | |
| 1XFT-R9NG-MMYJ | Invoice | WATERPROOF TAPE FOR OCEAN BUOYS | | | |
| 1XHH-Y1FD-9LJ3 | Invoice | BOOKS FOR LIBRARY | | | |
| 1XRR-7QFC-R11D | Invoice | ZIP BOOKS-B. MENDOZA | | | |
| 1XVD-74X7-CPCY | Invoice | ZIP BOOKS-S. RADNICK | | | |
| 1YCV-K3DN-LCVF | Invoice | BOOKS FOR LIBRARY | | | |
| | **Void** | | 04/17/2025 | - | 105581 |
| | **Void** | | 04/17/2025 | - | 105582 |
| | AMERICAN SILKSCREEN INC | | 04/17/2025 | 386.51 | 105583 |
| 28690 | Invoice | T-SHIRTS FOR JUNIOR GUARDS | | | |
| | ANIMAL MEDICAL CLINIC | | 04/17/2025 | 1,635.00 | 105584 |
| 569666 | Invoice | MAR25 DOG LICENSING ISSUANCE | | | |
| 569667 | Invoice | APR25 CONTRACTED VET SERVICES | | | |
| | AQUASOURCE | | 04/17/2025 | 12,033.60 | 105585 |
| 405598 | Invoice | BLUE TABLET CHECMICALS FOR POOL 4/3/25 | | | |
| | AT&T MOBILITY | | 04/17/2025 | 694.15 | 105586 |
| 287303896883X04102025 | Invoice | APR25 CITY HALL CELL PHONES | | | |
| | BAKER & TAYLOR LLC | | 04/17/2025 | 1,064.87 | 105587 |
| FEB25 L4672004 | Invoice | BOOKS FOR LIBRARY | | | |
| | BAY ALARM | | 04/17/2025 | 194.58 | 105588 |
| 22139219 | Invoice | SECURITY/FIRE MONITORING 5/1/25-7/31/25 LIBRARY | | | |
| | BEACON WEST ENERGY GROUP LLC | | 04/17/2025 | 23,921.81 | 105589 |

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|---|---|---|---|---|---|
| BWSI-20250035 | Invoice | PIPELINE ABANDONMENT PROJECT RETENTION RELEASE | | | |
| | BERENICE CINTURA | | 04/17/2025 | 100.00 | 105590 |
| INV0007321 | Invoice | PARK DEPOSIT REFUND | | | |
| | BIG GREEN CLEANING COMPANY | | 04/17/2025 | 13,440.00 | 105591 |
| 669131 | Invoice | APR25 CONTRACTED CLEANING SERVICES | | | |
| | BLACK GOLD COOPERATIVE LIBRARY SYSTEM | | 04/17/2025 | 18,718.00 | 105592 |
| 25-514 | Invoice | FY24/25 Q4 REIMBURSABLE HOOPLA & HOTSPOTS | | | |
| | CAL-COAST MACHINERY INC | | 04/17/2025 | 1,719.46 | 105593 |
| 960050 | Invoice | REPLACE ALL FILTERS ON UNIT B1 | | | |
| 960648 | Invoice | SEAT REPLACEMENT UNIT B1 | | | |
| 960650 | Invoice | REPLACE ALL FILTERS ON UNIT B2 | | | |
| 960651 | Invoice | SEAT REPLACEMENT UNIT B1 | | | |
| 960655 | Credit Memo | SEAT REPLACEMENT UNIT B1 | | | |
| 965607 | Invoice | MANIFOLD, GASKET FOR UNIT B2 | | | |
| 967014 | Invoice | RAKE REPAIR ON UNIT B1 | | | |
| | CALIFORNIA BUILDING STANDARDS COMMISSION | | 04/17/2025 | 188.10 | 105594 |
| INV0007337 | Invoice | FEE REMITTANCE FY25 (Q3 JAN-MAR 2025) | | | |
| | CALTRANS | | 04/17/2025 | 2,365.43 | 105595 |
| SL250651 | Invoice | OCT24-DEC24 SIGNALS & LIGHTING BILLINGS | | | |
| | CANNON | | 04/17/2025 | 9,836.94 | 105596 |
| 91480 | Invoice | FEB25 PROFESSIONAL PLAN CHECK SERVICES | | | |
| 91632 | Invoice | MAR25 PROFESSIONAL PLAN CHECK SERVICES | | | |
| | CARPINTERIA VALLEY LUMBER CO | | 04/17/2025 | 184.97 | 105597 |
| 560272 | Invoice | DUPLICATE KEYS FOR E.J. HARRISON TRASH | | | |
| 560329 | Invoice | 10X12 TARP FOR COMMUNITY POOL | | | |
| 560464 | Invoice | MATERIALS TO INSTALL LITTLE GALLERY AT VETS HALL | | | |
| 560718 | Invoice | PAINT FOR SIGN AT SALT MARSH | | | |
| 560750 | Invoice | MATERIAL TO RESET TILES AT SEAL FOUNTAIN | | | |
| 560780 | Invoice | UTILITY KNIFE FOR UNIT 420 | | | |
| 561088 | Invoice | REPLACE PADLOCK AT LIBRARY | | | |
| | CLASSIC CAR WASH | | 04/17/2025 | 585.00 | 105598 |
| INV0379 | Invoice | 3/27/25 FLEET CARWASH SERVICES | | | |
| | COAST AUTO PARTS INC | | 04/17/2025 | 380.47 | 105599 |
| 789613 | Invoice | FUEL FILTER, OIL FOR UNIT B2 | | | |
| 789751 | Invoice | OIL & FILTER UNIT 328 | | | |
| 790009 | Invoice | BATTERY FOR UNIT 225 | | | |
| | COASTAL VIEW NEWS | | 04/17/2025 | 1,336.00 | 105600 |
| 62205 | Invoice | CLEANUP DAY AD 3/27/25 | | | |
| 62206 | Invoice | HOUSEHOLD/HAZARDOUS WASTE DAY AD 3/27/25 | | | |
| 62247 | Invoice | HOUSEHOLD DISPOSAL DAY AD 4/3/25 | | | |
| | COM3 CONSULTING INC | | 04/17/2025 | 4,800.00 | 105601 |
| COM3-PM-0325 | Invoice | JAN-MAR25 PROJECT MANAGEMENT CARP BRIDGE | | | |
| | COX BUSINESS | | 04/17/2025 | 564.42 | 105602 |
| APR25 001 3011 022093901 | Invoice | APR25 CITY HALL INTERNET-PHONE SERVICE | | | |
| APR25 001 3011 028450702 | Invoice | APR25 VETS HALL INTERNET-PHONE SERVICE | | | |
| | DEPARTMENT OF CONSERVATION | | 04/17/2025 | 699.90 | 105603 |
| INV0007338 | Invoice | FEE REMITTANCE FY25 (Q3 JAN-MAR 2025) | | | |
| | EASY LIFT TRANSPORTATION | | 04/17/2025 | 1,000.00 | 105604 |
| 7604 | Invoice | APR25 COMMUNITY TRANSPORTATION SERVICES | | | |
| | EVERYWHERE RIGHT NOW | | 04/17/2025 | 750.00 | 105605 |
| 4287 | Invoice | ANNUAL HOST/DOMAIN NAMES FOR CITY HALL WEBSITE | | | |
| | FILIPPIN ENGINEERING INC. | | 04/17/2025 | 9,455.00 | 105606 |
| 240501-12 | Invoice | MAR25 2022 PAVEMENT REHABILITATION PROJECT | | | |
| 250301-02 | Invoice | FEB25 CHANEY AVE EMERGENCY REPAIR | | | |
| | FREDERICK W SHAW | | 04/17/2025 | 90.00 | 105607 |

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|---|---|---|---|---|---|
| INV0007339 | Invoice | LIBRARY ADVISORY COMMISSION STIPEND JAN-MAR 2025 | | | |
| | GRACENOTE | | 04/17/2025 | 77.92 | 105608 |
| 150032898 | Invoice | APR25 LISTING DISTRIBUTION SERVICES-GATV | | | |
| | GRAINGER | | 04/17/2025 | 83.92 | 105609 |
| 9455541509 | Invoice | EQUIPMENT CLEANING SUPPLIES FOR PUBLIC WORKS SHOP | | | |
| | GUARDIAN | | 04/17/2025 | 8,822.82 | 105610 |
| APR25 PREMIUMS | Invoice | APR25 PREMIUMS | | | |
| | HINDERLITER DE LLAMAS | | 04/17/2025 | 3,525.84 | 105611 |
| SIN040003 | Invoice | CONTRACT & AUDIT SERVICES-TRANSACTION TAX Q4/2024 | | | |
| SIN041941 | Invoice | CONTRACT & AUDIT SERVICES-SALES TAX Q1/2024 | | | |
| SIN041996 | Invoice | CONTRACT & AUDIT SERVICES-TRANSACTION TAX Q1/2024 | | | |
| SIN046079 | Invoice | CONTRACT & AUDIT SERVICES-TRANSACTION TAX Q2/2024 | | | |
| | HOME DEPOT CREDIT SERVICES | | 04/17/2025 | 667.96 | 105612 |
| MAR25 6035 3225 0552 1587 | Invoice | MAR25 CREDIT CARD PAYMENT | | | |
| | IIA LIFTING SERVICES INC | | 04/17/2025 | 434.70 | 105613 |
| INDI95059 | Invoice | SAFETY INSPECTION ON UNIT 315 | | | |
| | JAYNE DIAZ | | 04/17/2025 | 790.53 | 105614 |
| INV0007372 | Invoice | MAY25 MEDICAL REIMBURSEMENT | | | |
| | JOSEFINA SERRANO | | 04/17/2025 | 100.00 | 105615 |
| INV0007371 | Invoice | PARK DEPOSIT REFUND | | | |
| | KALYN PINA | | 04/17/2025 | 187.06 | 105616 |
| INV0007373 | Invoice | TRAVEL REIMBURSEMENT WATER SAFETY TRAINING | | | |
| | KANOPY | | 04/17/2025 | 229.00 | 105617 |
| 447228 - PPU | Invoice | MAR25 LIBRARY VIDEOS | | | |
| | LARRY DRIGGERS | | 04/17/2025 | 790.53 | 105618 |
| INV0007375 | Invoice | MAY25 MEDICAL REIMBURSEMENT | | | |
| | LAUREN LEVINSON | | 04/17/2025 | 100.00 | 105619 |
| INV0007374 | Invoice | PARK DEPOSIT REFUND | | | |
| | LESLIE'S POOL SUPPLIES INC | | 04/17/2025 | 1,458.94 | 105620 |
| 00308-02-057972 | Invoice | CHLOR BRITE, PHOS REMOVER FOR POOL 4/2/25 | | | |
| | LIN CONSULTING INC. | | 04/17/2025 | 1,388.80 | 105621 |
| 15816 | Invoice | MAR25 ENGINEERING CARP & PALM AVE INTERSECTION | | | |
| | MARY ANN COLSON | | 04/17/2025 | 790.53 | 105622 |
| INV0007376 | Invoice | MAY25 MEDICAL REIMBURSEMENT | | | |
| | MCCORMIX CORP | | 04/17/2025 | 261.32 | 105623 |
| 27759 | Invoice | FUEL FOR CITY VEHICLES | | | |
| | MISSION UNIFORM SERVICE | | 04/17/2025 | 516.15 | 105624 |
| 523570505 | Invoice | MAT REPLACEMENT, UNIFORM CLEANING 3/31/25 | | | |
| 523570506 | Invoice | TOWEL & MAT REPLACEMENT CITY HALL 3/31/25 | | | |
| 523616764 | Invoice | TOWEL & MAT REPLACEMENT VETS HALL 4/7/25 | | | |
| 523616765 | Invoice | TOWEL & MAT REPLACEMENT LIBRARY 4/7/25 | | | |
| 523616767 | Invoice | TOWEL & MAT REPLACEMENT POOL 4/7/25 | | | |
| 523616768 | Invoice | MAT REPLACEMENT, UNIFORM CLEANING 4/7/25 | | | |
| 523616769 | Invoice | TOWEL & MAT REPLACEMENT CITY HALL 4/7/25 | | | |
| | MRS ENVIRONMENTAL INC | | 04/17/2025 | 13,380.06 | 105625 |
| 600-2025-03 | Invoice | MAR25 OIL & GAS ON CALL ENVIRONMENTAL SERVICES | | | |
| | MSC INDUSTRIAL SUPPLY CO. INC | | 04/17/2025 | 116.75 | 105626 |
| 86774819 | Invoice | STRETCH FILM FOR WRAPPING PALLETS | | | |
| | OVERDRIVE INC. | | 04/17/2025 | 487.96 | 105627 |
| 01352DA25093647 | Invoice | MAR25 EBOOKS/AUDIOBOOKS FOR LIBRARY | | | |
| 01352DA25106340 | Invoice | APR25 EBOOKS/AUDIOBOOKS FOR LIBRARY | | | |
| | PACIFIC PLUMBING SPECIALITIES | | 04/17/2025 | 215.73 | 105628 |
| 11322-0 | Invoice | METERING SINK FAUCET FOR VIOLA | | | |

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|---|---|---|---|---|---|
| | PATRICIA BEALS | | 04/17/2025 | 180.00 | 105629 |
| INV0007377 | Invoice | BP13663 REFUND | | | |
| | RISDON'S 76 SERVICE | | 04/17/2025 | 175.00 | 105630 |
| MAR25 CITY | Invoice | MAR25 CAR WASHES FOR CITY VEHICLES | | | |
| | ROCKWELL PRINTING | | 04/17/2025 | 562.96 | 105631 |
| 46609 | Invoice | BUSINESS CARDS FOR 8 EMPLOYEES | | | |
| | SANTA BARBARA PEST CONTROL | | 04/17/2025 | 95.00 | 105632 |
| 45741 | Invoice | APR25 PEST CONTROL AT COMMUNITY POOL | | | |
| | SHOWSCAPES | | 04/17/2025 | 22,575.00 | 105633 |
| 388340133 | Invoice | APR25 LANDSCAPE MAINTENANCE | | | |
| 388340134 | Invoice | APR25 MONTHLY CHEMICAL CHARGE | | | |
| | SO CA EDISON | | 04/17/2025 | 9,652.59 | 105634 |
| FEB25 700405192484 | Invoice | FEB25 ELECTRICITY-MULTIPLE LOCATIONS | | | |
| | SOLID WASTE SOLUTIONS INC | | 04/17/2025 | 223.75 | 105635 |
| 224 | Invoice | MAR25 SOLIDWASTE PROFESSIONAL SERVICES | | | |
| | SOLO REPROGRAPHICS | | 04/17/2025 | 147.19 | 105636 |
| V70970 | Invoice | LARGE FORMAT COLOR PRINT | | | |
| | SUPERBOAT INC | | 04/17/2025 | 2,080.00 | 105637 |
| BOOKING DXSTWJ | Invoice | BOOKING DXSTWJ FLOATING CLASSROOM JUNIOR GUARDS | | | |
| | TKM ENGINEERING | | 04/17/2025 | 2,460.00 | 105638 |
| 1361 | Invoice | MAR25 REVIEW DRAFT CIRCULATION | | | |
| | TORO ENTERPRISES INC | | 04/17/2025 | 505,455.82 | 105639 |
| 18706 R | Invoice | FEB25 VIA REAL STORMWATER PROJECT | | | |
| 18727 | Invoice | FEB25 CHANEY REPAIR | | | |
| | TRANSAMERICA EMPLOYEE BENEFITS | | 04/17/2025 | 687.24 | 105640 |
| 2505696830 | Invoice | APR25 EMPLOYEE PREMIUMS | | | |
| | TRUE NORTH COMPLIANCE SERVICES INC | | 04/17/2025 | 2,937.98 | 105641 |
| 25-03-039 | Invoice | MAR25 BP PLAN CHECK/INSPECTION SERVICES | | | |
| | UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNI | | 04/17/2025 | 251.65 | 105642 |
| 24-253112 | Invoice | APR25 CA STATE REGULATORY FEE | | | |
| 320250173 | Invoice | APR25 NEW TICKET CHARGES & DATABASE | | | |
| | UNION PACIFIC RAILROAD COMPANY | | 04/17/2025 | 57.50 | 105643 |
| 90144038 | Invoice | PLAN REVIEW RINCON TRAIL MULTI-USE PROJECT | | | |
| | UNIQUE MANAGEMENT SERVICES INC | | 04/17/2025 | 65.00 | 105644 |
| 6138042 | Invoice | MAR25 LOST LIBRARY BOOKS | | | |
| | VILLAGE POOL SUPPLY | | 04/17/2025 | 590.99 | 105645 |
| 50648 | Invoice | TEST STRIPS, CHLORINE, ACID FOR POOL 4/9/25 | | | |
| | WATERS CARDENAS LAND SURVEYING LLP | | 04/17/2025 | 1,940.00 | 105646 |
| 7350-4150JC | Invoice | FY24/25 WINTER BERM LAND SURVEY | | | |
| | WESTAIRE HEATING & CONDITIONING INC | | 04/17/2025 | 1,925.00 | 105647 |
| 21615 | Invoice | MAR25 MAINTENANCE-LIBRARY & VETS HALL 3/27/25 | | | |
| 21626 | Invoice | MAR25 MAINTENANCE-CITY HALL 3/28/25 | | | |
| 21628 | Invoice | REPAIR FURNACE LIBRARY BOOKSTORE (SEASIDE) 3/28/25 | | | |
| | WSP USA INC | | 04/17/2025 | 8,220.00 | 105648 |
| 40172814 | Invoice | GENERAL PLAN UPDATE THROUGH 3/28/25 | | | |
| | ZWORLD GIS | | 04/17/2025 | 2,977.00 | 105649 |
| 2025-0158 | Invoice | MAR25 MAPPING/GIS SERVICES | | | |
| | CalPERS | | 04/17/2025 | 14,727.36 | DFT0003450 |
| 3/29/25-4/11/25 PEPRA | Invoice | CALPERS PEPRA CONTRIBUTIONS 3/29/25-4/11/25 | | | |
| | CalPERS | | 04/17/2025 | 14,137.52 | DFT0003451 |
| 3/29/25-4/11/25 CLASSIC | Invoice | CALPERS CLASSIC CONTRIBUTIONS 3/29/25-4/11/25 | | | |

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|---|---|---|---|---|---|
| | EDD-SDI | | 04/17/2025 | 2,379.61 | DFT0003452 |
| PR08 4/17/25 | Invoice | PR08 4/17/25 EDD SDI TAX DEPOSIT | | | |
| | EDD-SIT | | 04/17/2025 | 7,456.19 | DFT0003453 |
| PR08 4/17/25 | Invoice | PR08 4/17/25 EDD PIT TAX DEPOSIT | | | |
| | INTERNAL REVENUE SERVICE | | 04/17/2025 | 23,558.58 | DFT0003454 |
| PR08 4/17/25 | Invoice | PR08 4/17/25 FEDERAL TAX DEPOSIT | | | |
| | CalPERS HEALTH | | 04/17/2025 | 60,436.48 | DFT0003456 |
| 100000017897176 | Invoice | MAY25 HEALTH PREMIUMS | | | |
| | EDD-SIT | | 04/17/2025 | 4,757.00 | DFT0003457 |
| Q1 2025 UNEMPLOYMENT CH | Invoice | Q1 2025 UNEMPLOYMENT CHARGES | | | |

**Agenda Section:** Consent Calendar
**Agenda Item No.:** 7
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Contracts Executed by the City Manager on behalf of the City for the Period of March 4, 2025 through April 7, 2025.

### STAFF RECOMMENDATION

Receive and file Report of Contracts Executed by the City Manager for the Period of March 4, 2025 through April 7, 2025.

### DISCUSSION

The City Manager is delegated authority by the Carpinteria Municipal Code (CMC), §2.08.150B, to execute contracts on behalf of the City in the amount of $50,000 or less. Pursuant to CMC §2.08.150C, a list of all contracts executed by the City Manager is provided for City Council information and appended to this Staff Report as Attachment A. Attachment A lists all contracts entered into on behalf of the City for goods, construction and services for the Period of March 4, 2025 through April 7, 2025.

### FINANCIAL CONSIDERATIONS

All contracts entered into are within the appropriated budgeted amounts.

### ATTACHMENTS

A. Report of Contracts Executed by the City Manager

Staff contact:
Brian C. Barrett, City Clerk
(805) 755-4403, brianb@carpinteriaca.gov

*Signature*

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov

*Signature*

ATTACHMENT A

Report of Contracts Executed by the City Manager
Period of March 4, 2025 through April 7, 2025

| VENDOR | PURPOSE | AMOUNT |
|---|---|---|
| Watkins Fence Company | Installation of Corporation Yard Security Gate | $14,533.00 |
| NGU Drone Photography | Amendment No. 1 to Consultant Services Agreement for On Call Drone Services for CIP Projects | $3,600.00 |
| Carpinteria Children's Project | Facility Use Agreement for Main School Site for Strategic Plan Community Workshop on December 4 and 5, 2024 | $500.00 |
| Carpinteria Senior Citizens Inc. | Community Services Support Grant for FY 2024-25 | $2,000.00 |
| Counsilman Hunsaker | Community Pool Facility Condition Assessment | $20,000.00 |
| | | |
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**Agenda Section:** Consent Calendar
**Agenda Item No.:** 8
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds.

### STAFF RECOMMENDATION

Receive and file the report.

Sample Motion: I move to receive and file the report.

### BACKGROUND / DISCUSSION

The City Council of Carpinteria serves as the trustees of the City's public funds and is authorized to make investment decisions in accordance with the Prudent Investor Standard. The Prudent Investor Standard of the California Government Code Section 53600.3 states:

> *When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence and diligence under circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated need of the City, that a prudent person in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City.*

The standard of prudence to be used by investment officials shall be applied in the context of managing the overall portfolio.

Trustees are those persons authorized to make investment decisions on behalf of a local agency. Trustees or City Investment Officials, acting in accordance with investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk changes or market price changes, provided deviations from expectations are reported on time and appropriate action is taken to control adverse developments.

The purpose of this agenda item is to provide the City Council with the required monthly Treasurer's Report (Attachment A).

## POLICY CONSISTENCY

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

## FINANCIAL CONSIDERATIONS

**Cash Statement:** On March 31, 2025, the City held cash and cash investments as shown in Table 1 below.

**Table 1**

| CASH ACTIVITY FOR THE MONTH: | |
|---|---|
| Cash and Investment Beginning of the Month | $ 15,736,546.67 |
| Cash Receipts | 3,193,286.08 |
| Cash Disbursements | (5,159,789.33) |
| Cash and Investment End of the Month | $ 13,770,043.42 |

**Investments:**

Changes in the market value of treasury securities are inversely proportional to changes in interest rates demanded in the open market (i.e., when rates rise, market values fall, when rates fall, market values rise). The sensitivity of a portfolio's market value to these changes in market rates is a function of its days to maturity and coupon rate. Securities with longer maturities and/or lower coupon rates are more sensitive to changes in market interest rates. As security matures, changes in its value become less sensitive to market rate changes.

As of March 31, 2025, the portfolio's average days to maturity was 2.37 years, the average coupon rate was 2.77%, the average yield to maturity was 3.99%, the par value was $10,000,000, and the Market Value was $9,903,202.98.

The City does not intend to sell or have any foreseeable need to sell any securities. The City's investment policy intends to hold all securities to maturity, and securities so held are redeemed at par value, resulting in no net market gain or loss.

Attachment A provides the City Council with the Treasurer's Report, detailing all investments and cash activity for the month.

The City of Carpinteria will be able to meet all expenditure obligations that might reasonably be anticipated for the next six-month period from April 1, 2025, to October 1, 2025.

## LEGAL

This report has been prepared in compliance with California Government Code Sections 53600 and 53646.

## PRINCIPAL PARTIES EXPECTED AT MEETING

None.

## ATTACHMENTS

Attachment A: City of Carpinteria Monthly Treasurer's Report

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licettem@carpinteriaca.gov; (805) 755-4448

Licette Maldonado
*Signature*

Reviewed by: Ryan Kintz, Assistant City Manager
ryank@carpinteriaca.gov; (805) 755-4400

*Signature*

Reviewed by: Michael Ramirez, City Manager
michaelr@carpinteriaca.gov; (805) 755-4450

*Signature*

# ATTACHMENT A

## City Treasurer's Monthly Report

**CITY OF CARPINTERIA TREASURER'S REPORT**
**For the Month Ended March 2025**

## CASH ACTIVITY FOR THE MONTH:

| | |
|---|---|
| Cash and Investment Beginning of the Month | $ 15,736,546.67 |
| Cash Receipts | 3,193,286.08 |
| Cash Disbursements | (5,159,789.33) |
| Cash and Investment End of the Month | $ 13,770,043.42 |

## CASH AND INVESTMENT PORTFOLIO:

| Type of Investment/Coupon/CUSIP # | Institution/Issuer | Yield to Maturity | Maturity Date | # Days to Maturity | Par Value | Market Value (1) | Book Value (2) |
|---|---|---|---|---|---|---|---|
| Demand Deposit - General Checking | Montecito Bank | N/A | N/A | N/A | (702,993.20) | (702,993.20) | (702,993.20) |
| Demand Deposit - Premier Public Money Market | Montecito Bank | N/A | 4/1/2025 | 1 | 8,432.60 | 8,432.60 | 8,432.60 |
| Demand Deposit - Section 125 Checking | Montecito Bank | N/A | N/A | N/A | 4,123.22 | 4,123.22 | 4,123.22 |
| Demand Deposit - Payroll Checking | Montecito Bank | N/A | N/A | N/A | 155,000.00 | 155,000.00 | 155,000.00 |
| Local Agency Investment Fund | State of California | 0.22% | 4/1/2025 | 1 | 1,826,874.72 | 1,826,874.72 | 1,826,874.72 |
| Demand Deposit - Money Market | Charles Schwab | N/A | 4/1/2025 | 1 | 2,713,556.45 | 2,713,556.45 | 2,713,556.45 |
| Treasury Note, 0.25%, (912828ZT0) | U.S. Government | 1.25% | 5/31/2025 | 61 | 250,000.00 | 248,281.25 | 241,660.01 |
| Treasury Note, 0.25%, (912828ZW3) | U.S. Government | 1.53% | 6/30/2025 | 91 | 250,000.00 | 247,500.00 | 239,598.86 |
| Treasury Note, 0.25%, (91282CAM3) | U.S. Government | 1.32% | 9/30/2025 | 183 | 250,000.00 | 245,117.18 | 240,265.00 |
| Treasury Note, 3.0%, (9128285J5) | U.S. Government | 4.09% | 10/31/2025 | 214 | 250,000.00 | 248,281.25 | 242,136.63 |
| Treasury Note, 0.375%, (91282CBC4) | U.S. Government | 1.20% | 12/31/2025 | 275 | 250,000.00 | 243,125.00 | 241,955.00 |
| Treasury Note, 0.375%, (91282CBC4) | U.S. Government | 1.37% | 12/31/2025 | 275 | 250,000.00 | 243,125.00 | 240,365.00 |
| Treasury Note, 3.875%, (91282CGE5) | U.S. Government | 3.77% | 1/1/2026 | 276 | 250,000.00 | 249,570.30 | 250,641.19 |
| Treasury Note, 1.625%, (912828P46) | U.S. Government | 1.56% | 2/15/2026 | 321 | 250,000.00 | 244,609.38 | 250,595.69 |
| Treasury Note, 0.5%, (91282CBQ3) | U.S. Government | 1.28% | 2/25/2026 | 331 | 250,000.00 | 241,953.13 | 242,113.19 |
| Treasury Note, 0.75%, (91282CBT7) | U.S. Government | 1.28% | 3/31/2026 | 365 | 250,000.00 | 241,953.13 | 244,459.30 |
| Treasury Note, 0.75%, (91282CCF6) | U.S. Government | 1.34% | 5/31/2026 | 426 | 250,000.00 | 240,703.13 | 243,702.50 |
| Treasury Note, 0.875%, (91282CCJ8) | U.S. Government | 1.35% | 6/30/2026 | 456 | 250,000.00 | 240,546.88 | 244,821.96 |
| Treasury Note, 1.625%, (91282YQ7) | U.S. Government | 4.00% | 10/31/2026 | 579 | 250,000.00 | 241,132.80 | 227,869.30 |
| Treasury Note, 2%, (91282U24) | U.S. Government | 4.31% | 11/15/2026 | 594 | 250,000.00 | 242,382.80 | 228,317.27 |
| Treasury Note, 1.25%, (91282CDK4) | U.S. Government | 1.28% | 11/30/2026 | 609 | 250,000.00 | 239,257.80 | 249,602.02 |
| Treasury Note, 1.5%, (912828Z78) | U.S. Government | 3.64% | 1/31/2027 | 671 | 250,000.00 | 239,335.93 | 231,040.31 |
| Treasury Note, 2.25%, (912828V98) | U.S. Government | 4.29% | 2/15/2027 | 686 | 250,000.00 | 242,460.93 | 229,819.14 |
| Treasury Note, 2.5%, (91282CEF4) | U.S. Government | 3.96% | 2/16/2027 | 687 | 250,000.00 | 243,320.30 | 235,031.06 |
| Treasury Note, 2.75%, (91282CEN7) | U.S. Government | 3.71% | 4/30/2027 | 760 | 250,000.00 | 244,257.80 | 241,094.62 |
| Treasury Note, 3.25%, (91282CEW7) | U.S. Government | 3.70% | 6/30/2027 | 821 | 250,000.00 | 246,601.55 | 245,668.13 |
| Treasury Note, 3.125%, (91282CFH9) | U.S. Government | 4.19% | 8/31/2027 | 883 | 250,000.00 | 245,546.88 | 238,232.21 |
| Treasury Note, 4.125%, (91282CFU0) | U.S. Government | 4.02% | 10/31/2027 | 944 | 250,000.00 | 251,367.18 | 250,962.10 |
| Treasury Note, 2.25%, (9128283F5) | U.S. Government | 4.01% | 11/15/2027 | 959 | 250,000.00 | 239,804.68 | 232,267.50 |
| Treasury Note, 3.875%, (91282CGC9) | U.S. Government | 4.01% | 12/31/2027 | 1005 | 250,000.00 | 249,921.88 | 248,750.00 |
| Treasury Note, 4%, (91282CGPO) | U.S. Government | 3.99% | 2/29/2028 | 1065 | 250,000.00 | 250,742.18 | 249,990.24 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Treasury Note, 3.625%, (91282CGT2) | U.S. Government | 4.15% | 2/29/2028 | 1065 | 250,000.00 | 248,203.13 | 244,990.00 |
| Treasury Note, 4%, (91282CHK0) | U.S. Government | 4.14% | 3/31/2028 | 1096 | 250,000.00 | 250,820.30 | 248,593.75 |
| Treasury Note, 4.125%, (91282CHQ7) | U.S. Government | 4.13% | 7/31/2028 | 1218 | 250,000.00 | 251,757.80 | 249,920.00 |
| Treasury Note, 4.375%, (91282CHX2) | U.S. Government | 4.23% | 8/31/2028 | 1249 | 250,000.00 | 253,671.88 | 251,445.00 |
| Treasury Note, 4.625%, (91282CJA0) | U.S. Government | 4.52% | 9/30/2028 | 1279 | 250,000.00 | 255,820.30 | 251,015.00 |
| Treasury Note, 4.875%, (91282CJF9) | U.S. Government | 4.51% | 10/31/2028 | 1310 | 250,000.00 | 257,968.75 | 253,583.99 |
| Treasury Note, 4.375%, (91282CJN2) | U.S. Government | 4.20% | 11/30/2028 | 1340 | 250,000.00 | 253,906.25 | 251,775.00 |
| Treasury Note, 3.75%, (91282CJR3) | U.S. Government | 4.50% | 12/31/2028 | 1371 | 250,000.00 | 248,554.68 | 242,177.50 |
| Treasury Note, 4.25%, (91282CKD2) | U.S. Government | 4.48% | 2/28/2029 | 1430 | 250,000.00 | 252,968.75 | 247,505.21 |
| Treasury Note, 4.125%, (91282CKG5) | U.S. Government | 4.13% | 3/31/2029 | 1461 | 250,000.00 | 251,835.93 | 247,724.61 |
| Treasury Note, 4.5%, (91282CKT7) | U.S. Government | 4.50% | 5/31/2026 | 426 | 250,000.00 | 255,429.68 | 251,259.77 |
| Treasury Note, 4.25%, (91282CKX8) | U.S. Government | 4.25% | 6/30/2029 | 1552 | 250,000.00 | 253,046.88 | 248,750.00 |
| Treasury Note, 4.125%, (91282CLR0) | U.S. Government | 4.34% | 10/31/2029 | 1675 | 250,000.00 | 251,835.93 | 247,675.78 |
| Treasury Note, 4.125%, (91282CMA6) | U.S. Government | 4.13% | 11/30/2029 | 1705 | 250,000.00 | 251,953.13 | 247,333.99 |
| Treasury Note, 4.375%, (91282CMD0) | U.S. Government | 4.34% | 12/31/2029 | 1736 | 250,000.00 | 254,531.25 | 250,341.80 |
| | | | | | **14,004,993.79** | **13,908,196.77** | **13,770,043.42** |

REPORT ON COMPLIANCE WITH STATEMENT OF SAFEKEEPING AND INVESTMENT OF PUBLIC FUNDS

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

REPORT OF ABILITY TO MEET REQUIRED EXPENDITURES FOR THE NEXT SIX MONTHS

Based upon currently budgeted revenues and expenditures, the City currently has sufficient liquid financial resources to meet anticipated expenditures during the period 4/01/25 through 10/01/25.

WEIGHTED AVERAGE MATURITY OF PORTFOLIO

As of March 31, 2025 the weighted average days to maturity of the City's investment portfolio is 2.37 years.

FOOTNOTES TO REPORT/DEFINITION OF TERMS:

(1) The market value of U.S. Goverment Securities was provided by the custodial agent, Charles Schwab.
For the Local Agency Investment Fund the market value represents the contract value.

For all other investments, the market value is equal to book value.

(2) Book value of demand deposits equals the bank balance minus outstanding checks plus deposits-in-transit.

Yield to Maturity (YTM): The percentage rate of return for the note assuming that the City holds the asset until its maturity date. It is the sum of all its remaining coupon payments.
Par Value: Equals face value of security (value of the security when it reaches maturity).
Market Value: The last price for which a security was bought or sold. In this case, the value as of the last day of the month of this report.
Book Value: The amount at which the security is carried in the City's accounting records (adjusted at year-end for GASB 40 reporting purposes).

**Agenda Section:** Consent Calendar
**Agenda Item No.:** 9
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Quarterly Review of Pension Stabilization Trust.

### STAFF RECOMMENDATION

Receive and file the report.

Sample Motion: I move to receive and file the report.

### BACKGROUND/DISCUSSION

The purpose of the Pension Stabilization Trust is to accumulate, hold, and distribute pension plan assets for the exclusive benefit of retiree pensions within the meaning of IRS Code Section 115. Plan assets are irrevocable and may not be used for any purpose other than the purpose of the Trust. Withdrawal of plan assets is not permitted except to transfer to another trust or to reimburse the City for pension costs paid.

The City's primary objective in establishing the Pension Trust is to control long-term costs and volatility in the annual operating budget. The trust provides more flexibility for the City to level out contributions and mitigate year-to-year contribution volatility.

Plan contributions transfer assets to the Trust, and accordingly, plan assets are not carried on the City's books and are not subject to the City's investments policy. Discretionary Trustee Benefit Trust Company (BTC), with the advice of Morgan Stanley Wealth Management Consulting Group, actively manages plan assets consistent with the Investment Policy Statement. The City's individual trust account is part of a larger Multiple Employer Trust administered by Keenan Financial Services and BTC, referred to as the California Public Entity Pension Stabilization Trust. BTC also provides the City with monthly, quarterly (Attachment A), and annual statements of activity of the City's account. The Pension Stabilization Trust utilizes a Board of Authority that provides management and oversight of the Trust with participation by one individual per public agency. The fees are asset-based, paid monthly, deducted directly from the Trust account, and totaled 30 bps[1] annually. This is competitive with other comparable plans.

[1] Basis points pertain to interest rates. One basis point is equal to one one-hundredth of one percentage point (0.01%). Therefore, 100 basis points would be equivalent to 1%.

The purpose of this quarterly review is to report the portfolio summary of the City of Carpinteria Pension Stabilization Trust account.

## POLICY CONSISTENCY

This matter concerns actions aimed at improving the City's long-term financial position and is consistent with the City's fiduciary responsibilities and goal to deliver services that meet community needs efficiently and effectively.

## FINANCIAL CONSIDERATIONS

### Portfolio Summary:

As of March 31, 2025, the City held investments as shown in Table 1 below.

**Table 1**

| | Year to Date (YTD) | |
|---|---|---|
| **Beginning Value** | **$1,103,731.69** | |
| Net Withdrawals | 0.00 | |
| Interest | 0.00 | |
| Dividends | 8,391.96 | |
| Change in Market Value | 12,224.39 | |
| Management Fees | (839.49) | |
| **Ending Value** | **$1,123,508.55** | |
| | | |
| **Market Value** | | **Asset Allocation** |
| Fixed Income | 755,560.65 | 67.3% |
| Equities | 333,019.99 | 29.6% |
| Alternatives | 34,927.93 | 3.1% |
| **Total Account** | **$1,123,508.55** | **100.0%** |

Inception date: 6/30/18
YTD: 1/1/2025 - 3/31/2025

### Investments:

As of March 31, 2024, the portfolio's estimated market value was $1,123,508.55 quarter-to-date (net of fees) of 1.79%, year-to-date (net of fees) of 1.79%, last 12 months (net of fees) 5.50%, and inception to date (net of fees) of 3.62%. Attached for City Council review is the statement from Benefit Trust as of March 31, 2025.

On June 30, 2018, an initial deposit of $1,000,000 was made into the investment account. Later, a second deposit of $52,900 was added on September 18, 2018, followed by a third deposit of $76,850 on January 15, 2020. Throughout the investment period, there were

several disbursements. On October 13, 2021, disbursements of $64,031 and $28,666 were made for fiscal years 2021 and 2022, respectively. Additionally, a significant disbursement of $200,000 was made in fiscal year 2024 to help offset the increase in unfunded accrued liability (UAL) contributions. These transactions represent the key events in the timeline of deposits and disbursements associated with this investment.

## LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The establishment of the Pension Stabilization Trust Fund is being developed consistent with Section 115 of the Internal Revenue Code. Establishing the Irrevocable Pension Stabilization Trust Fund mitigates financial risk associated with expected increases in the CalPERS pension rates over the next decade.

## ATTACHMENTS

A - March 31, 2025 Performance Report

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*Signature*

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*Signature*

Reviewed by:
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*Signature*

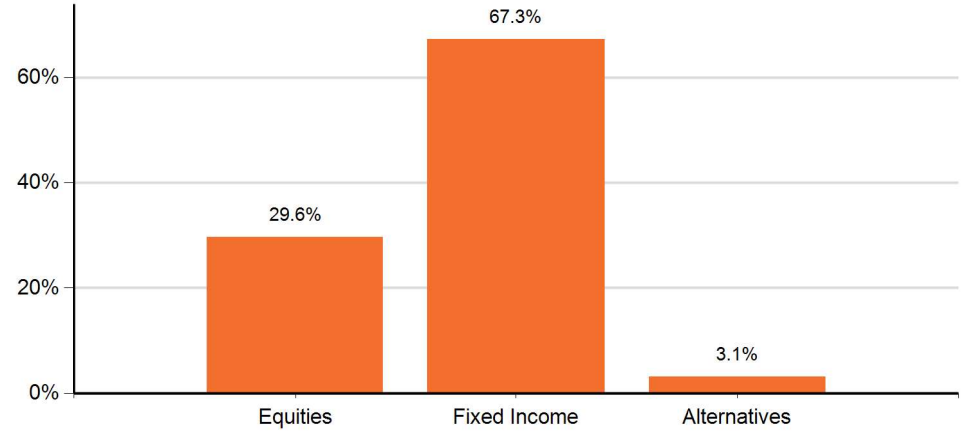
**ATTACHMENT A**
**CITY OF CARPINTERIA CA-MUNI-PST**
**BENEFIT TRUST ACCOUNT**

# Portfolio Summary

CITY OF CARPINTERIA CA-MUNI-PST
BENEFIT TRUST ACCOUNT 7440

Net of Fees | US Dollar
3/31/2025

## Asset Allocation




## Portfolio Summary

| | | Year to Date |
|---|---|---|
| Beginning Value | $ | 1,103,731.69 |
| Net Contributions | | - |
| Interest | | - |
| Dividends | | 8,391.96 |
| Change in Market Value | | 12,224.39 |
| Management Fees | | (839.49) |
| Ending Value | $ | 1,123,508.55 |

YTD: 12/31/2024 - 3/31/2025

## Performance

| | Market Value | Current Yield | Month to Date | Quarter to Date | Year to Date | Last 12 Months | Last 3 Years | Last 5 Years | Inception* to Date |
|---|---|---|---|---|---|---|---|---|---|
| Fixed Income | 755,560.64 | 4.1 | 0.01 | 2.71 | 2.71 | 4.91 | 0.55 | 0.86 | 1.87 |
| Equities | 333,019.98 | 2.1 | -3.05 | -0.08 | -0.08 | 7.22 | 6.52 | 15.19 | 8.75 |
| Alternatives | 34,927.92 | 2.8 | -2.04 | 2.67 | 2.67 | 8.77 | -1.36 | 10.11 | 4.19 |
| **Total Account** | **1,123,508.55** | **3.4** | **-0.98** | **1.87** | **1.87** | **5.82** | **2.36** | **5.19** | **3.93** |
| **Total Account (Net of Fees)** | | **3.4** | **-1.01** | **1.79** | **1.79** | **5.50** | **2.06** | **4.87** | **3.62** |
| *S&P 500 TR* | | | *-5.63* | *-4.28* | *-4.28* | *8.23* | *9.06* | *18.59* | *13.20* |
| *MSCI EAFE* | | | *-0.29* | *7.00* | *7.00* | *5.42* | *6.60* | *12.17* | *6.00* |
| *MSCI ACWI Ex US Net* | | | *-0.23* | *5.23* | *5.23* | *6.07* | *4.49* | *10.91* | *5.04* |
| *BBG Agg (US)* | | | *0.04* | *2.78* | *2.78* | *4.89* | *0.52* | *-0.40* | *1.66* |
| *BBG Global Agg* | | | *0.62* | *2.64* | *2.64* | *3.05* | *-1.62* | *-1.37* | *-0.06* |
| *50% MSCI ACWI/ 50% BBG Agg* | | | *-1.95* | *0.75* | *0.75* | *6.08* | *3.84* | *7.32* | *5.75* |

* Inception date: 6/30/2018

Performance for periods greater than one year are annualized.

# PORTFOLIO APPRAISAL

## *CITY OF CARPINTERIA CA–MUNI-PST*

## *BENEFIT TRUST ACCOUNT 7440*

*March 31, 2025*

| Quantity | Security | Security Symbol | Unit Cost | Total Cost | Price | Market Value | Pct. Assets | Cur. Yield |
|---|---|---|---|---|---|---|---|---|
| **FIXED INC MUTUAL FUNDS** | | | | | | | | |
| TAXABLE BOND FUND | | | | | | | | |
| 11,969.761 | COMMUNITY CAPITAL TR COM ACT INV INST | CRAN.X | 9.29 | 111,227.42 | 9.49 | 113,593.03 | 10.1 | 3.4 |
| 24,487.118 | NORTHERN BOND INDEX | NOBO.X | 9.17 | 224,469.04 | 9.22 | 225,771.23 | 20.1 | 3.8 |
| 23,859.566 | TARGET PIGM CORE BOND R6 | TPCQ.X | 8.73 | 208,190.72 | 8.72 | 208,055.42 | 18.5 | 4.4 |
| 18,785.286 | WELLS FARGO FDS TR WF CORE BOND R6 | WTRI.X | 11.08 | 208,234.82 | 11.08 | 208,140.97 | 18.5 | 4.4 |
| | | | | 752,122.00 | | 755,560.64 | 67.3 | 4.1 |
| | | | | 752,122.00 | | 755,560.64 | 67.3 | 4.1 |
| **DOMESTIC EQUITY MUTUAL FUNDS** | | | | | | | | |
| LARGE CAP FUND | | | | | | | | |
| 1,888.392 | COLUMBIA FDS SER TR I | COFY.X | 28.29 | 53,418.87 | 34.77 | 65,659.39 | 5.8 | 0.7 |
| 496.565 | STATE STR INSTL INVT TR GBL ALCP EQ K | SSGL.X | 108.31 | 53,784.82 | 107.89 | 53,574.40 | 4.8 | 3.0 |
| 175.306 | STATE STREET INST INV TR EQUITY 500 INDEX A | SSSY.X | 347.61 | 60,938.43 | 420.09 | 73,644.30 | 6.6 | 1.7 |
| | | | | 168,142.13 | | 192,878.09 | 17.2 | 1.7 |
| SMALL CAP FUNDS | | | | | | | | |
| 744.711 | ALGER FDS SMALL CP FOCUS Z | AGOZ.X | 20.37 | 15,167.27 | 17.25 | 12,846.26 | 1.1 | 0.0 |
| 177.535 | UNDISCOVERED MANAGERS FDS BEHAVR VAL R6 | UBVF.X | 72.23 | 12,822.61 | 81.07 | 14,392.76 | 1.3 | 2.0 |
| | | | | 27,989.88 | | 27,239.03 | 2.4 | 1.1 |
| | | | | 196,132.00 | | 220,117.11 | 19.6 | 1.6 |
| **INTERNATIONAL MUTUAL FUNDS** | | | | | | | | |
| INTERNATIONAL EMERGING MARKET FUND | | | | | | | | |
| 182.293 | AMERICAN FUNDS NEW WORLD F-2 | NFFF.X | 70.60 | 12,870.04 | 78.04 | 14,226.15 | 1.3 | 1.2 |
| INTERNATIONAL FUND | | | | | | | | |
| 361.496 | AMERICAN FUNDS NEW PERSPECTIVE F2 | ANWF.X | 47.28 | 17,090.14 | 60.62 | 21,913.89 | 2.0 | 0.8 |
| 1,138.654 | HARTFORD INTERNATIONAL VALUE Y | HILY.X | 16.76 | 19,084.64 | 20.45 | 23,285.47 | 2.1 | 3.0 |

"#carp-pst."

# PORTFOLIO APPRAISAL

## *CITY OF CARPINTERIA CA–MUNI-PST*

## *BENEFIT TRUST ACCOUNT 7440*

*March 31, 2025*

| Quantity | Security | Security Symbol | Unit Cost | Total Cost | Price | Market Value | Pct. Assets | Cur. Yield |
|---|---|---|---|---|---|---|---|---|
| 1,929.894 | THORNBURG INVESTMENT INCOME BUILDER | TIBO.X | 22.21 | 42,863.34 | 27.71 | 53,477.36 | 4.8 | 4.5 |
| | | | | 79,038.12 | | 98,676.72 | 8.8 | 3.3 |
| | | | | 91,908.16 | | 112,902.87 | 10.0 | 3.1 |
| **ALTERNATIVE INVESTMENT FUNDS** | | | | | | | | |
| ALTERNATIVE FUND | | | | | | | | |
| 1,391.903 | COHEN & STEERS RLTY INCM NEW SHS CL Z | CSZI.X | 15.30 | 21,296.99 | 17.74 | 24,692.36 | 2.2 | 2.8 |
| 523.826 | PRUDENTIAL GLOBAL REAL ESTATE | PGRQ.X | 22.97 | 12,030.21 | 19.54 | 10,235.56 | 0.9 | 2.8 |
| | | | | 33,327.20 | | 34,927.92 | 3.1 | 2.8 |
| | | | | 33,327.20 | | 34,927.92 | 3.1 | 2.8 |
| **TOTAL PORTFOLIO** | | | | **1,073,489.37** | | **1,123,508.55** | **100.0** | **3.4** |

"#carp-pst."

**Agenda Section:** Consent Calendar
**Agenda Item No.:** 10
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Update to Carpinteria Municipal Code Chapter 2.04 to Remove Reference to Robert's Rules of Order for the Conduct of City Council Meetings.

### STAFF RECOMMENDATION

Approve Ordinance No. 792, as read by title only (first reading).

Sample Motion: I move to approve Ordinance No. 792, on first reading, as read by title only, and continue second reading for adoption to May 12, 2025. *(Requires reading of ordinance title and a roll call vote.)*

### BACKGROUND

The Carpinteria Municipal Code (CMC) establishes City Council meeting procedures and rules of debate (CMC Chapter 2.04). The CMC established Robert's Rules of Order as the parliamentary procedures that govern the conduct of City Council meetings. The CMC also established that the City Council may alternatively use informal procedures for the conduct of its meetings (CMC Sections 2.04.480 and 2.04.490).

Robert's Rules of Order are the most commonly referenced parliamentary procedures and are used by clubs, private boards and public agencies throughout the United States. However, Robert's Rules of Order are formal, complex, and rather antiquated. The more informal and modern procedures are spelled out in Rosenberg's Rules of Order. Rosenberg's Rules of Order are a more simplified version of Robert's Rules of Order and relate better with the running of a meeting of a five-member legislative body, such as the City Council.

On May 29, 2012, the City Council adopted Resolution No. 5391 which set the latest version of Rosenberg's Rules of Order to be used as the parliamentary procedures, including rules of debate, for the conduct of City Council meetings.

On November 12, 2024, the City Council adopted the new Council Advisory Group Handbook. The Handbook is designed to be a reference guide for individuals serving on the Council Advisory Groups and is intended to describe the Council Advisory Groups, their

memberships and duties, and provide meeting guidelines and Rules of Conduct and Decorum.

On March 10, 2025, the City Council adopted a Code of Conduct for the efficient and orderly running of all City public meetings including City Council and all other Council Advisory Group meetings. The Code of Conduct, like the Council Advisory Group Handbook, provides that meetings are to be conducted in accordance with Rosenberg's Rules of Order. Carpinteria Municipal Code (CMC) Chapter 2.04, however, still directs the City Council to primarily rely on Robert's Rules of Order.

The purpose of this agenda matter is for the Council to approve the first reading of Ordinance No. 792 updating the CMC to eliminate references that state council meetings will be conducted according to Robert's Rules of Order. The proposed Ordinance No. 792 is included as Attachment A.

## DISCUSSION

With the adoption of the recently approved Code of Conduct and City Council Advisory Group Handbook that refer to the more informal Rosenberg's Rules of Order for the conduct of meetings, CMC Chapter 2.04 needs to be updated to remove references to Robert's Rules of Order as the applicable Code of Conduct. In addition, the time limits on public comment were updated to three minutes to align with the Code of Conduct and City Council Advisory Group Handbook. Updates to CMC Chapter 2.04 include the following:

- Amending Section 2.04.300, subsections A and C (Addressing council – Procedure – Restrictions.) to remove the time limit of five minutes for public comment and replace with three minutes and clarify that self-identification is not a prerequisite for making a public comment.
- Amending Section 2.04.320 (Point of Personal Privilege.) to remove its use to contest questions of a councilmember's integrity, character or motives, which instead may be addressed under Section 2.04.330.
- Amending Section 2.04.330 (Points of Order.) to clarify the circumstances under which this privilege may be used, including addressing questions of a councilmember's integrity, character or motives.
- Amending Section 2.04.340 (Privilege of closing the debate.) to make the presiding officer the person responsible for closing debate.
- Retitling and amending Section 2.04.480 from "Rules of debate – Table of Rules and Robert's Rules of Order to govern" to "Rules of debate – Rosenberg's Rules of Order to govern."
- Amending Section 2.04.490 (Rules of debate – informal procedures permitted when.) to remove reference to Rosenberg's Rules of Order in the conduct of City Council meetings.
- Removing Section 2.04.510 (Table of Rules.) and its accompanying table in their entirety. This section and accompanying table is not needed as it references Robert's Rules of Order.
- Amending Section 2.04.580 (Minutes of council.) to remove the requirement that the names and addresses of persons addressing the council be recorded in the minutes,

and instead require that identification of persons addressing the council be recorded when provided.

## POLICY CONSISTENCY

Updating CMC Chapter 2.04 to align with the recently adopted Code of Conduct and City Council Advisory Group Handbook is consistent with the City's adopted Fiscal Year 2024/25 Annual Work Plan which includes Primary Goal #1 – "Enhance Public Outreach, Education and Transparency."

## FINANCIAL CONSIDERATIONS

**No Additional Funding Requested.** Minimal staff time to prepare the report is included in the Adopted FY 2024-25 General Fund Budget.

## LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The City Attorney's Office has reviewed Ordinance No. 792 and is available to respond to any questions at the meeting.

## OPTIONS

1. Approve Ordinance No. 792, as read by title only (first reading).
2. Amend Ordinance No. 792 and approve.
3. Decline to approve Ordinance No. 792 and direct staff as determined appropriate.

## PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

## ATTACHMENTS

A. Ordinance No. 792 (with redline)

Staff contact: Brian C. Barrett, City Clerk
(805) 755-4403; brianb@carpinteriaca.gov

Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov

Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov

Signature

**ATTACHMENT A**

**Ordinance No. 792**

# ORDINANCE NO. 792

## AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA AMENDING CARPINTERIA MUNICIPAL CODE CHAPTER 2.04 (CITY COUNCIL)

**WHEREAS**, Carpinteria Municipal Code (CMC) establishes City Council meeting procedures and rules of debate (CMC Chapter 2.04); and

**WHEREAS**, the CMC established Robert's Rules of Order as the parliamentary procedures that govern the conduct of City Council meetings; and

**WHEREAS**, Robert's Rules of Order are the most commonly referenced parliamentary procedures; however, they are formal, complex, and rather antiquated; and

**WHEREAS,** the more informal and modern procedures are spelled out in Rosenberg's Rules of Order which are a more simplified version of Robert's Rules of Order and relate better with the running of a meeting of a five-member legislative body, such as the City Council; and

**WHEREAS,** on May 29, 2012, the City Council adopted Resolution No. 5391 which set the latest version of Rosenberg's Rules of Order to be used as the parliamentary procedures, including rules of debate, for the conduct of City Council meetings; and

**WHEREAS,** the City Council wishes to update CMC Chapter 2.04 to reflect that Rosenberg's Rules of Order shall govern the conduct of all meetings of the City Council and remove any references to Robert's Rules of Order in alignment with the recently adopted Council Advisory Group Handbook and Code of Conduct.

**THE CITY COUNCIL OF THE CITY OF CARPINTERIA DOES ORDAIN AS FOLLOWS:**

**SECTION 1. INCORPORATION OF RECITALS.**

The above recitals are true and correct and are incorporated herein, and are each relied upon independently by the City Council for its adoption of this Ordinance.

**SECTION 2. AMENDMENT OF CMC CHAPTER 2.04.**

CMC Title 2 (Administration and Personnel), Chapter 2.04 (City Council) is hereby amended in part as follows (underlines shall denote additions, strikethroughs shall denote deletions):

1. **Section 2.04.300 Addressing council – Procedure – Restrictions, subsections (A) and (C), are amended as follows:**

A. Each person desiring to address the council shall fill out a speaker slip, although not a requirement to provide public comment, and approach the podium, ~~state his name and address~~ identify him- or herself for the record if desired, and state the subject which he wishes to discuss (unless he is speaking to an agenda item). ~~state whom he is representing if he represents an organization or other persons and,~~ Unless further time is granted by the presiding officer or majority of the council, the speaker shall limit his remarks to three minutes, and shall confine his remarks to the subject matter which he has previously stated or which is pending before the council. To efficiently manage the time available for the conduct of city business, the presiding officer may limit each speaker to a lesser amount of time to speak.

C. Under agenda item F as specified in Section 2.04.070, a person speaking may be required to limit his total time as to all subjects to an aggregate of ~~five~~ three minutes.

**2. 2.04.320 - Point of personal privilege is hereby amended as follows:**

The right of a councilmember to address the council on a question of personal privilege shall be limited to cases in which ~~his integrity, character or motives are questioned, or where~~ the welfare of the council is concerned. A councilmember raising the point of personal privilege may interrupt another councilmember who has the floor only if the presiding officer recognizes the privilege.

**3. 2.04.330 - Points of order is amended as follows:**

The presiding officer shall determine all points of order subject to the right of any councilmember who requests full council ruling on the question.~~, and the question shall be: "Shall the decision of the presiding officer be sustained?" The majority vote shall conclusively determine such question of order.~~ Points of order shall be limited to cases in which a councilmember's integrity, character or motives are questioned, or anything not considered appropriate conduct for the meeting.

**4. 2.04.340 - Privilege of closing the debate is amended as follows:**

The ~~councilmember moving the adoption of an ordinance, resolution or motion~~ presiding officer shall have the privilege of closing debate, subject to council majority voting the debate should be continued.

**5. Section 2.04.480 Rules of debate – Table of Rules and Robert's Rules of Order to govern is amended in its entirety as follows:**

~~2.04.480 - Rules of debate—Table of Rules and Robert's Rules of Order to govern.~~

~~Except as otherwise provided in this chapter or provided by law, Robert's Rules of Order, Newly Revised (1970 copyright, Library of Congress Card No. 71-106451) shall govern the conduct of regular meetings of the council; provided, however, the~~

~~Table of Rules relating to motions, as set forth in Section 2.04.510, shall state the procedures to be followed or the vote to be required for any motion, notwithstanding anything to the contrary contained in Robert's Rules of Order.~~

Except as otherwise provided in this Chapter or provided by law, the most current version of Rosenberg's Rules of Order shall govern the conduct of all meetings of the council.

**6. Section 2.04.490 Rules of debate – Informal procedures permitted when. is amended as follows:**

In the event of the use of informal procedures by the council or the failure of the council to act strictly in accordance with ~~Robert's~~ Rosenberg's Rules of Order ~~or the Table of Rules, as set forth in Section 2.04.510~~, such rules shall be deemed waived by all councilmembers, unless a councilmember expresses his objections at the time when such matter is pending.

**7. 2.04.580 - Minutes of council.**

The official minutes of the city council will be kept by the city clerk in the Minute Book, with the record of each particular type of business transacted set off in the paragraph with the proper subheads. The clerk shall be required to make a record only of such business actually passed upon by the council, and it shall not be required to record the remarks of any member of the council or any other person, except as specifically provided by this chapter. ~~Names and addresses~~ Identification of persons addressing the council (where provided), the title of the subject matter to which their remarks are relating and whether they spoke in support or opposition of the matter shall be entered in the minutes. The provisions of this section shall be directory and not mandatory.

**8. Section 2.04.510 Table of Rules. and its accompanying table are deleted in their entirety. (strikethrough not shown)**

**PASSED, APPROVED AND ADOPTED** on the 28th day of April, 2025, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing Ordinance was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held on April 28, 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

**Agenda Section:** Consent Calendar
**Agenda Item No.:** 11
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Adoption of the attached Resolution No. 6395, authorizing signers on City bank accounts.

### STAFF RECOMMENDATION

Adopt Resolution No. 6395, authorizing signers on City bank accounts.

Sample Motion: I move the adoption of Resolution No. 6395, as read by title only.

### BACKGROUND / DISCUSSION

On occasion, the City must update its list of employees authorized to sign on City bank accounts, typically due to staffing changes, reorganization, or adjustments in responsibilities. The City Council formally authorizes such changes through the adoption of a resolution.

Resolution No. 6395 (Attachment A) authorizes specific City personnel to act as signers on all City bank accounts. It designates the City Manager, Assistant City Manager, Administrative Services Director, Finance Manager, and City Clerk as authorized signers, with the requirement that any two of these individuals must act together in accordance with applicable City policies and procedures. This resolution also supersedes all prior signer authorizations, thereby ensuring that the City's banking authorizations remain current and consistent with organizational structure.

### POLICY CONSISTENCY

The authorization of bank signers by resolution is consistent with the City's established financial management practices. The most recent update to the authorized signers list was adopted by Resolution No. 6285 on January 8, 2024. Resolution No. 6395 continues this practice by formally updating the authorized signers in accordance with current staffing.

## FINANCIAL CONSIDERATIONS

None

## LEGAL

None

## PRINCIPAL PARTIES EXPECTED AT MEETING

Not applicable.

## ATTACHMENTS

A. Resolution No. 6395

Staff contact:

Licette Maldonado, Administrative Services Director
(805) 755-4448, licettem@carpinteriaca.gov

*Signature*

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov

*Signature*

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov

*Signature*

# Attachment A

# Resolution 6395

**RESOLUTION NO. 6395**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA AUTHORIZING SIGNERS ON BANK ACCOUNTS FOR THE CITY OF CARPINTERIA AND SUPERSEDING ALL PRIOR AUTHORIZATION**

**WHEREAS,** the City of Carpinteria on occasion finds it necessary to make changes to the list of employees authorized and empowered to sign on bank accounts on behalf of the City; and

**WHEREAS,** The City's practice is for the City Council to authorize bank signers via Resolution.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

**SECTION 1.** The above recitals are true and correct.

**SECTION 2.** The City Manager, or their designee, is authorized and directed to open and maintain such bank accounts in banks or savings institutions as they deem necessary and advisable for the conduct of the affairs of the City and any two of the following persons, acting together, and coexistent with all applicable City policies and procedures, are authorized and empowered to execute checks and other items of indebtedness for and on behalf of this City.

- Michael P. Ramirez, City Manager
- Ryan Kintz, Assistant City Manager
- Licette Maldonado, Administrative Services Director
- Pamela Greer, Finance Manager
- Brian C. Barrett, City Clerk

**SECTION 3.** This resolution authorizing signers on City bank accounts supersedes all prior authorizations.

**PASSED, APPROVED AND ADOPTED** on April 28, 2025, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 28, 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

**Agenda Section:** Consent Calendar
**Agenda Item No.:** 12
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Adopt the City's Resolution authorizing certain officers to order the deposit or withdrawal of monies in the Local Agency Investment Fund.

### STAFF RECOMMENDATION

Adopt Resolution No. 6396, as read by title only, authorizing certain officers to order the deposit or withdrawal of monies in the Local Agency Investment Fund (LAIF).

Sample Motion: I move the adoption of Resolution No. 6396, as read by title only.

### BACKGROUND / DISCUSSION

The Local Agency Investment Fund (LAIF) is a program established in the State Treasury under Government Code section 16429.1 et seq., which allows local agencies to deposit funds for investment by the State Treasurer. In accordance with this statute, the City of Carpinteria periodically updates the list of authorized officers who may order the deposit or withdrawal of City monies in LAIF.

Resolution No. 6396 (Attachment A), if adopted, will authorize the City Manager, Assistant City Manager, Administrative Services Director, Finance Manager, and City Clerk—or their successors in office—to execute and deliver any and all documents necessary for these transactions. The resolution affirms that the deposit and withdrawal of funds in LAIF is in the best interest of the City and supersedes all prior authorizations.

This update was prompted by a request from the State Treasurer's Office to ensure the City's authorizations on file remain current following recent staffing changes.

### POLICY CONSISTENCY

The City's participation in the Local Agency Investment Fund (LAIF) and the designation of authorized officers to manage deposits and withdrawals is consistent with Government Code section 16429.1 et seq. The City last updated its LAIF authorization via Resolution

No. 6286, adopted on January 8, 2024. Resolution No. 6396 continues this practice by updating the list of authorized officers in alignment with current staffing.

## FINANCIAL CONSIDERATIONS

None

## LEGAL

None

## PRINCIPAL PARTIES EXPECTED AT MEETING

Not applicable.

## ATTACHMENTS

A. Resolution No. 6396

Staff contact: Licette Maldonado,
Administrative Services Director
(805) 755-4448, licettem@carpinteriaca.gov

*Signature*

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov

*Signature*

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov

*Signature*

# Attachment A

# Resolution 6396

# RESOLUTION NO. 6396

## A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, AUTHORIZING INVESTMENT OF THE CITY OF CARPINTERIA MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF)

**WHEREAS,** the Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS,** the City Council hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interest of the City of Carpinteria; and

**WHEREAS,** the Officer of the Treasurer, State of California, has asked that the City update the authorizations in said Resolution reflecting the subsequent changes.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council hereby authorizes the withdrawal of City of Carpinteria monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

**BE IT FURTHER RESOLVED,** as follows:

**SECTION 1.** The following City of Carpinteria officers holding the title(s) specified hereinbelow or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transaction contemplated hereby:

Michael P. Ramirez, City Manager
Ryan Kintz, Assistant City Manager
Licette Maldonado, Administrative Services Director
Pamela Greer, Finance Manager
Brian C. Barrett, City Clerk

**SECTION 2.** This resolution shall remain in full force and effect until rescinded by City Council by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office

**SECTION 3.** This resolution authorizing investment of City of Carpinteria monies in the Local Agency Investment Fund supersedes all prior authorizations.

**PASSED, APPROVED AND ADOPTED** on April 28, 2025, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 28, 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

**Agenda Section:** Consent
**Agenda Item No.:** 13
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Agreement with California Consulting, Inc. for Grant Writing and Administration Services

### STAFF RECOMMENDATION

Authorize the City Manager to execute a Professional Services Agreement with California Consulting, Inc. for grant writing and grant administration services in an amount not to exceed $50,000.

**Sample Motion:** I move to authorize the City Manager to execute a Professional Services Agreement with California Consulting, Inc. for grant writing and grant administration services in an amount not to exceed $50,000.

### BACKGROUND

The City's adopted Fiscal Year 2024/25 Annual Work Plan includes Primary Goal #3 – "Take Steps to Address the Fiscal Sustainability of the City." As part of this goal, the City Council directed staff to explore new revenue sources to help maintain current service levels and programs while also meeting the demand of the City's growing infrastructure maintenance and improvement needs.

As part of this Primary Goal, the City of Carpinteria actively seeks to secure external grant funding to support capital improvement projects (CIP) and special initiatives that enhance community services and infrastructure. However, with limited internal staffing resources, the number of grants the City can pursue is constricted, and staff often face challenges in managing awarded grants alongside their day-to-day responsibilities and Work Plan commitments. Grant compliance requirements—such as tracking expenditures, submitting progress reports, and meeting program deadlines—place an additional administrative burden on staff capacity. Given these constraints, there is a growing need for specialized assistance to identify, apply for, and manage grant opportunities effectively.

Additionally, the City's financial landscape continues to face challenges stemming from the lingering effects of the COVID-19 pandemic, rising inflation, and growing demands for services and infrastructure investment. Costs for law enforcement, City programs,

and capital improvements have all increased significantly, while core revenue sources—such as sales tax (including Measure X), property tax, and transient occupancy tax—have remained relatively flat. The uncertainty surrounding federal policies, including potential changes to tariffs, immigration, and trade, adds another layer of economic volatility that may impact local businesses and tourism revenues. These pressures underscore the urgent need for external grant funding to help bridge the growing gap between community needs and available resources, and to offset the cost of essential projects and services without relying solely on the General Fund.

California Consulting, Inc. has an extensive track record of successfully securing and administering grants for public agencies across California. Given the firm's expertise and the City's current resource constraints, staff recommends contracting with California Consulting to augment the City's grant acquisition and administration capacity.

The purpose of this staff report is for the City Council to consider authorizing the City Manager to execute a Professional Services Agreement with California Consulting, Inc. for grant writing and grant administration services in an amount not to exceed $50,000.

## DISCUSSION

The proposed Professional Services Agreement with California Consulting provided in Attachment A, Inc. is structured on a time-and-materials basis, with compensation not to exceed $50,000 over the term of the agreement, which concludes on June 30, 2026.

Under the scope of work (Exhibit A of the Agreement), California Consulting will:

- Conduct a comprehensive needs assessment to align grant pursuits with City priorities.
- Research and identify applicable grant opportunities.
- Prepare and submit grant applications.
- Assist with post-award grant administration and compliance reporting if grants are awarded.

This agreement will enable the City to pursue additional grant funding opportunities that otherwise may not be attainable due to staffing limitations. Importantly, the services provided by California Consulting also include post-award grant compliance and reporting, which further alleviates staff workload and ensures continuity during staff transition.

Staff recommends approval of the agreement to support the City's strategic efforts to secure external funding critical to advancing City projects and priorities.

## POLICY CONSISTENCY

This action is consistent with the City's adopted 2025 Annual Work Plan, including Primary Goal #3 – "Take Steps to Address the Fiscal Sustainability of the City." It also

supports the City's broader strategic goals to enhance fiscal sustainability, invest in infrastructure, and leverage external funding opportunities to meet community needs.

## FINANCIAL CONSIDERATIONS

No additional appropriation is needed at this time. Funding for this agreement will be split between two fiscal years:

- $10,000 is included in the Adopted FY 2025 General Fund Budget.
- $40,000 will be included in the proposed FY 2026 General Fund Budget, which City Council will consider for adoption in June 2025

The full $50,000 will be encumbered only as services are rendered.

## LEGAL AND RISK MANAGEMENT CONSIDERATIONS

None.

## OPTIONS

1. Authorize the City Manager to execute the Professional Services Agreement with California Consulting, Inc. in an amount not to exceed $50,000 (staff recommendation).

2. Decline to authorize the agreement and direct staff to seek alternative grant support services.

## PRINCIPAL PARTIES EXPECTED AT MEETING

None.

## ATTACHMENTS

Attachment A – Professional Services Agreement with California Consulting, Inc.

Staff contact:
Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov

*Signature*

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov

*Signature*

# ATTACHMENT A

## Professional Services Agreement with California Consulting, Inc.

# AGREEMENT FOR CONSULTANT SERVICES

**THIS AGREEMENT FOR CONSULTANT SERVICES** ("**Agreement**") is made and effective as of the 28th of April , 2025 by and between the City of Carpinteria, a municipal corporation ("**City**"), and the California Consulting, Inc. (**"Consultant**") (collectively, the "**Parties**") at Carpinteria, California, with reference to the following facts:

A. City has determined that it is necessary and appropriate to engage a non-design professional to carry out the services described herein; and

B. Consultant has represented itself as being fully qualified and available to perform the consultant services required or necessary under this Agreement in a fully competent, professional and timely manner; and

C. City desires to contract with Consultant and Consultant is willing to perform the consultant services, subject to the terms and conditions of this Agreement.

**NOW, THEREFORE,** in consideration of the mutual covenants and conditions set forth herein, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **SERVICES.**

1.1 **Basic Services**. City hereby retains Consultant to perform the services described and set forth in the attached Exhibit A ("**Basic Services**"), which is incorporated by this reference as though set forth in full. Consultant hereby agrees to perform said services within the designated time frames and accepts this retention. Consultant shall complete the Basic Services according to a schedule of performance which is also set forth in Exhibit A. The Parties agree and acknowledge that time is of the essence in performance of this Agreement.

1.2 **Additional Services**. In addition to the Basic Services, City may elect to have Consultant perform additional services that are beyond the current scope of the Basic Services, but within the expertise of Consultant ("**Additional Services**"). Such Additional Services shall be mutually agreed to in advance and specified in a writing, which shall also specify the basis for the Consultant's fee for such additional services. Basic Services and Additional Services are referenced collectively as "**Services.**"

2. **PERFORMANCE.**

2.1 **Standard of Performance**. Consultant shall faithfully, competently and diligently perform the obligations and responsibilities required by this Agreement, applying best management practices and the same standards of care utilized by persons commonly engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement. Consultant shall not engage the assistance of

subcontractors for performance of the Services unless previously agreed to in writing by the City.

2.2 **Labor and Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, tools, transportation and services necessary for the successful completion of the Services. Consultant shall give its attention and supervision to the fulfillment of the provisions of this Agreement by its employees and subcontractors and shall be responsible for the timely performance of the Services required by this Agreement. Consultant is an independent contractor of City. Any and all employees of the Consultant engaged by the Consultant in the performance of any work or services required of the Consultant under this Agreement, shall be considered employees or agents of the Consultant only and not of the City, and any and all claims that may or might arise under any workers compensation or other law or contract on behalf of said employees while so engaged shall be the sole obligation and responsibility of the Consultant. Consultant is solely responsible for the professional quality, accuracy and timely completion and/or submission of all work related to the Basic Services.

2.3 **Review of Service**. Consultant shall furnish City with reasonable opportunities from time to time to ascertain whether the Services of Consultant are being performed in accordance with this Agreement. All work done and materials furnished shall be subject to final review and approval by City; Consultant is not providing final approval or review, which is solely City's function and role. City review and approval of such work and Services shall not, however, relieve Consultant of any of its obligations under this Agreement.

2.4 **Contract Administration**. The City Manager or his/her designee shall represent the City in all matters relating to the administration of this Agreement. The City Manager or his/her designee shall have the authority to act on the City's behalf to review and approve all products submitted by Consultant and may execute all necessary documents to authorize Consultant to perform Additional Services as provided for herein. The City Manager or his/her designee shall have the authority to render decisions within guidelines established by the City Council and shall be available during working hours as often as may be reasonably required to render decisions and to furnish information. The following individual(s) will serve as the primary contact(s) for Consultant in the administration of this Agreement:

Ryan Kintz, Assistant City Manager

2.5 **Representations and Warranties.** Consultant represents and warrants to City that: (i) its fulfillment of its obligations and, as applicable, performance the Services under this Agreement, will not violate any applicable or breach any contracts with third parties and (ii) it has the right, power and authority to fulfill its obligations, and, as applicable perform the Services, and enter into this Agreement; (iii) the Services contemplated hereunder will be performed by adequately trained, competent personnel, in a professional manner, with such personnel having the requisite skill and expertise necessary to perform and complete the Services in accordance with industry standards and in accordance with the terms and conditions of this Agreement; and (iv) the Services and all deliverables provided hereunder will conform to the specifications agreed-to by the parties.

3. **TERM**. This Agreement shall be effective as of the date first above written and shall continue until all Services to be provided by Consultant are completed to the satisfaction of the City, but in no event later than June 30, 2026; unless terminated earlier as provided for herein.

4. **COMPENSATION.**

4.1 **Basic Services**. For Basic Services, City shall pay Consultant on a time and materials basis, not to exceed amount of $50,000.00 as full compensation for all labor, materials, equipment, tools, transportation, and Services. This compensation shall be paid in accordance with the payment rates and schedule as set forth in Exhibit B, attached hereto and incorporated herein by this reference as though set forth in full, based on the actual time spent on the tasks and the actual price of the necessary materials. In the event a term or condition in any document or attachment conflicts with a term or condition of this Agreement the term or condition in this Agreement shall control. Should such conflict arise the priority of documents shall be as follows: This Agreement, the City's Request For Proposal together with attachments, Consultant's proposal together with attachments.

4.2 **Additional Services**. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to the Basic Services, unless such services are authorized Additional Services agreed to in advance and in writing in the method provided for herein. Consultant will submit fee estimates for such Additional Services upon request of City.

4.3 **Invoices**. Should City reasonably determine that Consultant has not fulfilled any services or met the timelines established in Exhibit A, City shall notify Consultant of the failure in writing of deficiencies believed to be substantially inadequate within thirty (30) days after receipt of product or performance of Services. The City, at its discretion may provide the Consultant five (5) days to cure the breach. City may withhold the accompanying payment without penalty until such time as Consultant cures the breach. In the alternative, upon Consultant's failure to meet any deadlines the City may modify the Services schedule. Should Consultant or its representatives fail to cure the breach within five (5) days, or fail to reasonably agree to such modified schedule, City may immediately terminate this Agreement in writing, without penalty or incurring further obligation to Consultant.

4.4 **Withholding**. City reserves the right to withhold future payment to Consultant if any aspect of the Consultant's work or performance of Services is found to be substantially inadequate. City shall notify Consultant in writing of deficiencies believed to be substantially inadequate within thirty (30) days after receipt of product or performance of Services.

4.5 **Taxes/Insurance/Licenses**. Consultant shall be solely responsible for the payment of any federal, state, or local income tax, social security tax, workers' compensation insurance, state disability insurance, and any other taxes or insurance which Consultant is responsible for paying as an independent contractor under federal, state or local law. At all times during the term of this Agreement, Consultant and any approved subcontractors performing Services under this Agreement shall have in full force and effect all licenses necessary for

the performance of Services hereunder, including without limitation, business licensing from City, all at the sole cost of Consultant.

5. **RECORDS**.

5.1 **Financial Records**. Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information required by City that relate to the performance of Services under this Agreement. Consultant shall also maintain adequate records of Services provided in sufficient detail to permit an evaluation of Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible.

5.2 **Access to Records**. Consultant shall (i) provide free access to the representatives of City or its designees at reasonable times to books and records as set forth in section 5.1; (ii) shall give City the right to examine and audit said books and records; (iii) shall permit City to make transcripts therefrom as necessary; and (iv) shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of four (4) years after receipt of final payment.

5.3 **Original Records**. All original agreements, data, documents, designs, drawings, exhibits, maps, models, computer files, reports, studies, surveys, notes, and other work, materials or documents prepared or used to prepare Consultant's work product in the course of providing the Services pursuant to this Agreement shall be referred to as "**Consultant Work Product**". Upon completion of, or in the event of termination or suspension of this Agreement, all completed and incomplete Consultant Work Product shall become the sole property of City once the Consultant has received payment. City may duplicate, disclose, disseminate, use, reuse or otherwise dispose of Consultant Work Product in whole or in part in any manner it deems appropriate, without the permission of Consultant. With respect to computer files, Consultant shall make available to the City, at Consultant's office and upon reasonable written request by City, the necessary computer software and hardware for purposes of accessing, compiling, transferring and printing computer files. Consultant may retain copies of such Consultant Work Product as a part of its record of professional activity, except for Consultant Work Product marked as "DRAFT" or "CONFIDENTIAL".

6. **TERMINATION.**

6.1 **Termination Without Cause**. This Agreement may be terminated by either party for any reason upon ten (10) days prior written notice by the terminating party to the other party. In the event of a termination, the date of termination shall be deemed to be the first business day occurring after the expiration of the notice period. Upon receipt of said notice, Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise.

6.2 **Termination With Cause**. Either party may terminate this Agreement with cause, effective immediately upon written notice of such termination to the other party and failure

of the breaching party to correct within five (5) days of receiving such notice, based upon the occurrence of any of the following events:

- Material breach of this Agreement;
- Cessation of Consultant to be licensed, as required by applicable law;
- Failure to substantially comply with any applicable federal, state or local law or regulation;
- Filing by or against Consultant of any petition under any law for the relief of debtors; and,
- Filing of a criminal complaint against Consultant for any crime, other than minor traffic offenses.

6.3 **Performance Upon Termination**. In the event this Agreement is terminated pursuant to this Section, City shall pay Consultant for the outstanding balance owed for work performed up to the time of termination. Upon termination of the Agreement, Consultant shall submit an invoice to City as provided for herein and shall submit to the City all of its files for any billable or non-billable matters in which the Consultant is involved under the scope of this Agreement.

6.4 **Termination Upon Mutual Consent**. This agreement may also be terminated by mutual consent of the parties and in accordance with the terms and conditions of any plan of termination established by the parties. In the event of a termination by mutual consent, the date of termination shall be such date as is agreed upon by the parties. The parties may agree to suspend or terminate a portion of this Agreement and such suspension or termination shall not make void or invalidate the remainder of this Agreement.

7. **DISPUTE RESOLUTION.** Except as explicitly provided in Exhibit C relating to claims by Consultant, if any dispute, claim or disagreement shall arise relative to the interpretation or enforcement of this Agreement, the parties shall use commercially reasonable efforts to settle the dispute, claim or disagreement. To this end, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such a solution within a period of thirty (30) days, then, upon notice by either party to the other, the dispute, claim or disagreement shall be submitted to final, binding arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules. The arbitrator shall have the authority to assess arbitration costs and expenses against either or both parties. The decision in the arbitration shall be binding on all parties, and judgment on any arbitration award may be entered in any court of competent jurisdiction.

8. **INSURANCE**. Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in the attached Exhibit D, which is incorporated by this reference as though set forth in full.

9. **INDEMNIFICATION**. To the fullest extent permitted by law, Consultant shall indemnify, defend and hold harmless City and any of its officials, directors, employees and agents ("**Indemnified Parties**") from and against any and all losses, liabilities, damages, costs, charges, payments, claims, and expenses, including attorney's fees and costs of defense, which arise out of,

are a consequence of, or are in any way attributable to, in whole or in part, this Agreement, including but not limited to any activities associated with carrying out the agreed to Services by Consultant, its agents, employees, subcontractors, consultants, assigns or by any individual or entity for whom Consultant is legally liable.

10. **RELEASE OF INFORMATION.**

10.1 **Confidentiality**. All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released except to the City, directly or indirectly, by Consultant without City's prior written authorization. Consultant, its officers, employees, subcontractors or sub-consultants shall not voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the Services performed under this Agreement unless requested by the City Attorney or authorized in writing by the City Manager. Response to a subpoena or court order shall not be considered "voluntary" provided that Consultant shall give City prompt written notice of any such court order or subpoena. The provisions of this Paragraph shall survive the termination of this Agreement.

10.2 **Notice and Cooperation**. Consultant shall promptly notify the City Manager and City Attorney in writing if Consultant, its officers, employees, agents, subcontractors or subconsultants are served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any person or party related to this Agreement and/or Consultant's related Services. City has no obligation to, but may exercise discretion to represent Consultant and/or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide the City an opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not grant or imply a right of City to control, direct, dictate or rewrite said response.

11. **RELATIONSHIP TO CITY.**

11.1 **Independent Contractor**. Consultant is and shall at all times remain as to the City a wholly independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees or agents are in any manner officers, employees or agents of City. Consultant shall not incur or have the power to incur any debt, obligation or liability whatever against City, or bind City in any manner.

11.2 **No Employee Privileges**. No City employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages or other compensation to Consultant for performing Services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing Services hereunder.

11.3 **Consultant Duty to City.** Consultant understands and agrees that its responsibility to provide complete and accurate Services is owed solely to City and that its accountability under this contract shall likewise be solely to City and not to any City applicants or any other third person or entity.

11.4 **Interest of Consultant**. Consultant represents and warrants to City that it presently has no interests, and covenants that it shall not acquire any interests, direct or indirect, financial or otherwise, which would conflict with the performance of the services to be provided by Consultant under this Agreement. Consultant further covenants that, in the performance of this Agreement, no subcontractor or employee having such an interest shall be employed by Consultant. Consultant certifies that no one who has or will have any financial interest under this Agreement is: (a) an officer or employee of City, or (b). an officer or employee of the applicant and any of its consultants. Consultant agrees to comply with any applicable conflict of interest code.

11.5 **Undue Influence**. Consultant declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of City in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement or financial inducement. No officer or employee of City will receive compensation, directly or indirectly, from Consultant or any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling City to any and all remedies at law or in equity.

11.6 **Third Party Beneficiaries.** This Agreement is entered into solely for the benefit of the City and the Consultant and will not confer any rights upon any person not expressly a party to this Agreement.

12. **GENERAL PROVISIONS.**

12.1 **Assignment of Rights.** Contractor agrees to assign City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act or under the Cartwright Act arising from purchases of goods, services, or materials pursuant to this Agreement.

12.2 **Further Assurances**. City and Consultant each agree to cooperate with one another, to use their best efforts, to act in good faith, and to promptly perform such acts and execute such documents or instruments as are reasonably necessary and proper to consummate the transactions contemplated by this Agreement.

12.3 **Notices**. All notices, requests, demands and other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if personally served or on the second day after mailing if mailed by first-class mail, registered or certified, return receipt requested, postage prepaid and properly addressed as follows:

**To City:**
Michael Ramirez, City Manager
City of Carpinteria

**To Consultant:**
Steve Samuelian, Owner
California Consulting, Inc.

Any party may change their address for the purpose of this paragraph by giving the other party written notice of the new address in the above manner.

12.4 **Legal Responsibilities**. Consultant shall keep itself informed of state, federal and laws and regulations which in any manner affect those employed by it or in any way affect the performance of its Service pursuant to this Agreement. The Consultant shall reasonably observe and comply with such laws and regulations. The City and its officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

12.5 **Licenses**. At all times during the term of this Agreement, Consultant shall have in full force and effect, all licenses, certifications, or related credentials required by law for the performance of Services described in this Agreement. Consultant represents that it and/or its employees, agents and subcontractors engaged in such activities possess such licenses, certifications, or credentials and that such licenses certifications, or credentials are current, active, and not in a state of suspension or revocation.

12.6 **Labor Conditions**. City is a public entity in the state of California, and therefore, City and Consultant are subject to the provisions of the Government Code and the Labor Code of the state of California. All provisions of law applicable to public contracts and/or this Agreement are incorporated herein by this reference and are made a part of this Agreement to the same extent as if they were fully stated in the Agreement and shall be complied with by Consultant.

12.7 **Labor Requirements**. Consultant shall abide by all federal and California laws and regulations regarding wages, including, without limitation, the Fair Labor Standards Act and the California Labor Code, which, in part, mandate that 8 hours' labor constitutes a legal days' work, and require Consultant to pay the general prevailing wage rates. The California statutory provisions for penalties for failure to pay prevailing wages will be enforced and the statutory provisions for penalties for failure to comply with California's wage and hour laws will be enforced. In addition, Consultant is required to comply with the statutory requirements relating to employment of apprentices. Consultant also must secure the payment of workers' compensation to its employees as provided by California law. Consultant acknowledges its obligation to secure payment of Workers' Compensation before beginning work as set forth in the attached Exhibit E (together, "Acknowledgement of Workers' Compensation Obligation" and "Declaration of Exemption from Workers' Compensation") which is incorporated by this reference as though set forth in full. Additionally, Consultant is required to comply with all statutory requirements relating to certified payroll records, including the maintenance of the records, their certification, and their availability for inspection.

12.8 **Discrimination**. No person shall be excluded from employment in the performance of this Agreement on the grounds of race, creed, color, sex, age, marital status, sexual orientation

or place of national origin. Consultant shall comply with all local, state, and federal laws relating to equal employment opportunity rights.

12.9 **Assignment**. Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of City, which shall have the sole discretion to consent to any proposed assignment. Because of the personal nature of the Services to be rendered pursuant to this Agreement, only Consultant shall perform the services described in this Agreement.

12.10 **Waiver**. No waiver of a provision of this Agreement shall constitute a waiver of any other provision, whether or not similar. No waiver shall constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

12.11 **Force Majeure**. Neither Consultant nor City shall be liable for any delays resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, act of God, strike or labor dispute, war or other violence, or any law, order or requirement of any governmental agency or authority.

12.12 **Construction of Terms**. All parts of this Agreement shall in all cases be construed according to their plain meaning and shall not be construed in favor or against either of the parties. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, in whole or in part, the remainder of this Agreement shall remain in full force and effect and shall not be affected, impaired or invalidated thereby. In the event of any provision shall be adjudged invalid, void or unenforceable, the parties hereto agree to enter into a supplemental agreement to effectuate the intent of the parties and the purposes of this Agreement.

12.13 **Controlling Law**. The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement, with venue proper only in the County of Santa Barbara, State of California.

12.14 **Authorization**. All officers and individuals executing this and other documents on behalf of the respective parties hereby certify and warrant that they have the capacity and have been duly authorized to execute said documents on behalf of the entities indicated.

12.15 **Entire Agreement**. This Agreement, along with its attached exhibits, which are incorporated herein by this reference, constitutes the entire Agreement between the parties and supersedes all prior and contemporaneous agreements, representations and understandings of the parties. This Agreement may be altered, amended or modified only by a supplemental writing executed by the parties to this Agreement and by no other means. Each party waives any future right to claim, contest, or assert that this Agreement was modified, canceled, superseded, or changed by any oral agreement, course of conduct, waiver or estoppel.

12.16 **Counterparts**. This Agreement may be executed in counterparts, each of which shall remain in full force and effect as to each party.

12.17 **Severability.** In the event that any term or provision of this Agreement shall be held to be invalid, void or unenforceable, then the remainder of this Agreement shall not be affected, impaired or invalidated, and each such term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

**IN WITNESS WHEREOF**, the parties have executed this Agreement at the place and as of the date first written above.

**"CITY"**
**City of Carpinteria**

By:_____
Michael Ramirez, City Manager

APPROVED AS TO FORM:
City of Carpinteria

By:_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

**"CONSULTANT"**
**California Consulting, Inc.**

By:_____
Steve Samuelian, Owner

ATTEST:
City of Carpinteria

By:_____
Brian C. Barrett, CMC, CPMC
City Clerk

**EXHIBIT A**

**BASIC SERVICES TO BE PERFORMED**

# A Proposal for the City of Carpintera

## *History*

Founded in 2004, California Consulting has an excellent reputation for hard work and a commitment to success for our clients. California Consulting is the largest grant writing firm in California. With offices in Southern California, Northern California, and Central California. We have over 135 clients statewide. We have 55 members of our team from Chico in the North, to San Diego in the South. California Consulting has developed expertise in representing public agencies, and non-profit organizations. We have secured over $1.6 billion for our clients since inception. The California Consulting team boasts over 30 grant writers. Through years of experience, our grant writers have a proven track record of success and have mastered their skills of identifying, researching and obtaining funding for significant projects at every level of government. California Consulting grant writers have written over 1,600 competitive grant applications that have been funded. Our aggressive, hard-working, and results-oriented style has translated into success for our clients. Our professional grant writers are diligent and stay current on every Federal and State grant available on a myriad of different topics and public policy areas. Whether it is transportation, recreation, education, parks, energy, climate or public safety, our grants team knows where to locate grant funds and how to successfully write the applications.

## *Grant Funding Services*

California Consulting is a full service grant writing firm. We are experts in the fields of grant research and identification. We prepare comprehensive and concise grant application packages. We submit grants in a timely fashion and follow through after the grant has been submitted to determine the status of the grant. We also conduct post-award compliance and administration. California Consulting has a fundamental business philosophy founded on open communication and tailoring the grants we pursue to fit our client's needs.

## Scope of Work

1. **Needs Assessment (Meetings with Department Heads to review priorities and funding needs):** We learn about the client at the outset of the contract by conducting an in-depth Needs Assessment. Each client is assigned a lead Project Manager. The Project Manager communicates regularly with the client and on an ongoing basis. This relationship building is the key to keeping the grants pursued on target with the client's overall goals.

   *Sample questions asked during the Needs Assessment:*

   a) List and describe any program initiatives or priority projects.
   b) What needs, projects, or content areas would you like to target for funding? You can list specific projects or general areas in which you have funding needs.
   c) List any grants for which you are considering applying or have decided to apply. In addition, please list what kind of grant-writing support would be helpful for each grant.
   d) List past grants that your agency has received.
   e) List past grant applications you would like to revise and submit again.

2. **Facilitation of Department Decision Making Processes:** Our Project Managers are experts on grant identification. With years of experience, your Project Manager will be able to assist your Staff in deciding which grants make the most sense to meet the funding needs identified.
3. **Grant Research and Identification:** Our Project Manager's conduct thorough research on an ongoing basis. We track current and upcoming grants in order to let our client's know what is available and what we recommend would fit their situation. By regularly tracking grant announcements we are able to present these grant opportunities to our clients as soon as they are released. California Consulting will provide you with a Grant Activity Report monthly, detailing the grants available, grants in progress and grants submitted. You will also be provided with available grant opportunities on an ongoing basis.
4. **Client Commitment:** When identifying grants that meet your needs and funding priorities, your Project Manager will advise you of the estimated time commitment required from your staff.
5. **Grant Preparation Process:** When your staff and California Consulting agree to pursue a grant, we will develop a checklist and schedule. The checklist and schedule will include what things you will be responsible for and when we will need them submitted. We need your staff involved in the grant preparation process to provide required information we don't have access to. The Project Manager will provide you with grant portions along the way to review for content accuracy. The more engaged you are able to be in this process, the higher quality the application will be. California Consulting retains copies of all grants we've submitted. If the application was successful, we use it as a guide for future grants.

   Below is a list of general tasks for our grant process:

   a. Create a task timeline with due dates
   b. Ensure the proposed project meets the grant agency's requirements
   c. Review similar successful grant applications and apply where possible
   d. Collect information on the project
   e. Meet with staff to create an accurate scope of work, budget, timeline, narratives, and cost analysis
   f. Obtain letters of support when necessary
   g. Draft proposals and send to staff for review
   h. Incorporate staff edits in final drafts
   i. Submit completed application timely
   j. Monitor funding agency until grant awards are announced.
6. **Quality Assurance:** California Consulting takes pride in our impeccable grant applications. We are successful in this area due to our thorough quality assurance measures. Our Grant Mangers conduct group meetings with all Project Managers regularly. In addition, our Grant Managers meet individually with each Project Manager to review each client. These meetings thoroughly discuss each client's needs, what grants are being worked on and what additional grants may be a good fit. We ensure the best quality product before the grant application is submitted.
7. **Facilitation of Partnership Meetings:** Our Project Managers will arrange and schedule meetings with key personnel to review all grants prior to submission to ensure application accuracy.
8. **Timely Submission:** We create a precise timeline to ensure the grant is submitted on time. This timeline not only captures the submission deadline, but we create other deadlines in order to obtain the information needed for a quality submission. We believe if everyone is on the same page and is aware of what needs to be done, we can limit scrambling at the last minute.
9. **Funding Agency Monitoring:** California Consulting will monitor the Funding Agency until grant awards are announced.

10. **Grant Administration**: Some grants require post award compliance, reporting and administration. California Consulting will prepare required agency reports and submit them by the required due date. We propose that to the extent legally allowed, the Client hire California Consulting as grant administrators when dollars are available from within the grant (at no additional cost to you). When grant dollars from the grant are not available for administration, reporting, and evaluation purposes we will provide these services to the Client for a monthly fee or hourly fee based on the Client's preference

## *References*

California Consulting references include key leaders from around the State. All of our current clients are references. California Consulting currently has contracts with over 50 cities across California, almost 40 School Districts, Non-Profits and others. A full client list can be obtained at www.californiaconsulting.org.

## *Pricing*

We propose an agreement on a Per Grant basis, plus reimbursement of out of pocket expenses. If Client decides to withdraw the application or cease work on the application prior to submission and after work has begun, Client agrees to pay Consultant for work completed at an hourly rate of $150.00, not to exceed the total amount of the per grant rate. The following is a breakdown of cost per grant:

| Grant Amount Request | Cost |
|---|---|
| Up to $10,000 | $2,000 |
| $10,001 - $50,000 | $5,000 |
| $50,001 - $200,000 | $8,000 |
| $200,001 - $500,000 | $10,000 |
| $500,001 - $2,000,000 | $12,000 |
| Over $2,000,000 | $15,000 - $18,000 |

**Cost will be determined based on complexity of grant preparation for grant requests exceeding $2,000,000*

Grant research, grant identification, and grant administration can be provided at an hourly rate of $150.00. For research completed at an hourly rate, client may specify a "not to exceed" amount.

**EXHIBIT B**

**PAYMENT RATES AND SCHEDULE**

**(See Exhibit A)**

## EXHIBIT C

## RESOLUTION OF CONSTRUCTION CLAIMS

The following pertains to Public Contract Code Sections 20104 through 20104.6 (Resolution of Construction Claims)

1. This article applies to all public works claims of three hundred seventy-five thousand dollars ($375,000) or less which arise between a contractor and a local agency.

2. This article shall not apply to any claims resulting from a contract between a contractor and a public agency when the public agency has elected to resolve any disputes pursuant to Article 7.1 (commencing with Section 10240) of Chapter 1 of Part 2.

3. "Public work" means "public works contract" as defined in Section 1101 but does not include any work or improvement contracted for by the state or the Regents of the University of California.

4. "Claim" means a separate demand by the contractor for (a) a time extension, (b) payment of money or damages arising from work done by, or on behalf of, the contractor pursuant to the contract for a public work and payment of which is not otherwise expressly provided for or the claimant is not otherwise entitled to, or (c) an amount the payment of which is disputed by the local agency.

5. The provisions of this article or a summary thereof shall be set forth in the plans or specifications for any work which may give rise to a claim under this article.

6. This article applies only to contracts entered into on or after January 1, 1991.

7. For any claim subject to this Agreement, the following requirements apply:

   a. The claim shall be in writing and include the documents necessary to substantiate the claim. Claims must be filed on or before the date of final payment. Nothing in this subdivision is intended to extend the time limit or supersede notice requirements otherwise provided by contract for the filing of claims.

   b. (1) For claims of less than fifty thousand dollars ($50,000), the City shall respond in writing to any written claim within 45 days of receipt of the claim, or may request, in writing, within 30 days of receipt of the claim, any additional documentation supporting the claim or relating to defenses to the claim the City may have against the claimant.

   (2) If additional information is thereafter required, it shall be requested and provided pursuant to this subdivision, upon mutual agreement of the City and the claimant.

(3) The City's written response to the claim, as further documented, shall be submitted to the claimant within 15 days after receipt of the further documentation or within a period of time no greater than that taken by the claimant in producing the additional information, whichever is greater.

c. (1) For claims of over fifty thousand dollars ($50,000) and less than or equal to three hundred seventy-five thousand dollars ($375,000), the City shall respond in writing to all written claims within 60 days of receipt of the claim, or may request, in writing, within 30 days of receipt of the claim, any additional documentation supporting the claim or relating to defenses to the claim the City may have against the claimant.

(2) If additional information is thereafter required, it shall be requested and provided pursuant to this subdivision, upon mutual agreement of the City and the claimant.

(3) The City's written response to the claim, as further documented, shall be submitted to the claimant within 30 days after receipt of the further documentation, or within a period of time no greater than that taken by the claimant in producing the additional information or requested documentation, whichever is greater.

d. If the claimant disputes the City's written response, or the City fails to respond within the time prescribed, the claimant may so notify the City, in writing, either within 15 days of receipt of the City's response or within 15 days of the City's failure to respond within the time prescribed, respectively, and demand an informal conference to meet and confer for settlement of the issues in dispute. Upon a demand, the City shall schedule a meet and confer conference within 30 days for settlement of the dispute.

e. Following the meet and confer conference, if the claim or any portion remains in dispute, the claimant may file a claim as provided in Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code. For purposes of those provisions, the running of the period of time within which a claim must be filed shall be tolled from the time the claimant submits his or her written claim pursuant to subdivision (a) until the time that claim is denied as a result of the meet and confer process, including any period of time utilized by the meet and confer process.

f. This article does not apply to tort claims and nothing in this article is intended nor shall be construed to change the time periods for filing tort claims or actions specified by Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code.

The following procedures are established for all civil actions filed to resolve claims subject to this article:

8. Within 60 days, but no earlier than 30 days, following the filing or responsive pleadings, the court shall submit the matter to nonbinding mediation unless waived by mutual stipulation of

both parties. The mediation process shall provide for the selection within 15 days by both parties of a disinterested third person as mediator, shall be commenced within 30 days of the submittal, and shall be concluded within 15 days from the commencement of the mediation unless a time requirement is extended upon a good cause showing to the court or by stipulation of both parties. If the parties fail to select a mediator within the 15-day period, any party may petition the court to appoint the mediator.

9. (a) If the matter remains in dispute, the case shall be submitted to judicial arbitration pursuant to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, notwithstanding Section 1141.11 of that code. The Civil Discovery Act (Title 4 (commencing with Section 2016.010) of Part 4 of the Code of Civil Procedure) shall apply to any proceeding brought under this subdivision consistent with the rules pertaining to judicial arbitration.

(b) Notwithstanding any other provision of law, upon stipulation of the parties, arbitrators appointed for purposes of this article shall be experienced in construction law, and, upon stipulation of the parties, mediators and arbitrators shall be paid necessary and reasonable hourly rates of pay not to exceed their customary rate, and such fees and expenses shall be paid equally by the parties, except in the case of arbitration where the arbitrator, for good cause, determines a different division. In no event shall these fees or expenses be paid by state or county funds.

(c) In addition to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, any party who after receiving an arbitration award requests a trial de novo but does not obtain a more favorable judgment shall, in addition to payment of costs and fees under that chapter, pay the attorney's fees of the other party arising out of the trial de novo.

10. The court may, upon request by any party, order any witnesses to participate in the mediation or arbitration process.

11. The City shall not fail to pay money as to any portion of a claim which is undisputed except as otherwise provided in the contract.

12. In any suit filed under Section 20104.4, the City shall pay interest at the legal rate on any arbitration award or judgment. The interest shall begin to accrue on the date the suit is filed in a court of law.

13. Pursuant to California Public Contract Code Section 7201, the City may not retain greater than five (5%) percent of contract price.

## EXHIBIT D

## INSURANCE REQUIREMENTS

*Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to City in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to City.*

*Consultant shall provide the following types and amounts of insurance:*

Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01 or the exact equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than $1,000,000 per occurrence.

Business Auto Coverage on ISO Business Auto Coverage form CA 00 01 including symbol 1 (Any Auto) or the exact equivalent. Limits are subject to review, but in no event to be less than $1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

When applicable, Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than $1,000,000 per accident or disease.

Excess or Umbrella Liability Insurance (Over Primary) if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Any such coverage provided under an umbrella liability policy shall include a drop down provision providing primary coverage above a maximum $25,000 self-insured retention for liability not covered by primary but covered by the umbrella. Coverage shall be provided on a "pay on behalf" basis, with defense costs payable in addition to policy limits. Policy shall contain a provision obligating insurer at the time insured's liability is determined, not requiring actual payment by the insured first. There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another. Coverage shall be applicable to City for injury to employees of Consultant, subconsultants or others involved in the Work. The scope of coverage provided is subject to approval of City following receipt of proof of insurance as required herein. Limits are subject to review but in no event less than $1,000,000 per occurrence.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than $1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of this agreement.

*Insurance procured pursuant to these requirements shall be written by insurers that are admitted carriers in the state of California and with an A.M. Bests rating of A- or better and a minimum financial size VII.*

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and City agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds City, its officials, employees, volunteers and agents, using standard ISO endorsement No. CG 2010-0413. Consultant also agrees to require all contractors and subcontractors to do likewise.

2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against City regardless of the applicability of any insurance proceeds, and to require all contractors and subcontractors to do likewise.

3. All insurance coverage and limits provided by Contractor and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the City or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any contractor or subcontractor.

6. All coverage types and limits required are subject to approval, modification and additional requirements by the City, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g., elimination of contractual liability or reduction of discovery period) that may affect City's protection without City's prior written consent.

7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to City at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by City shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at City option.

8. Certificate(s) are to reflect that the insurer will provide 30 (thirty) days notice to City of any cancellation of coverage. Consultant agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will "endeavor" (as opposed to being required) to comply with the requirements of the certificate.

9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, non-contributing basis in relation to any other insurance or self insurance available to City.

10. Consultant agrees to ensure that subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to City for review.

11. Consultant agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any contractor, subcontractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this agreement to self-insure its obligations to City. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the City. At that time the City shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.

12. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City will negotiate additional compensation proportional to the increased benefit to City.

13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of City to inform Consultant of non-compliance with any insurance requirement in no way imposes any additional obligations on City nor does it waive any rights hereunder in this or any other regard.

15. Consultant will renew the required coverage annually as long as City or its employees or agents face an exposure from operations of any type pursuant to this Agreement. This obligation applies whether or not the Agreement is canceled or terminated for any reason. Termination of this obligation is not effective until City executes a written statement to that effect.

16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to City within five days of the expiration of the coverages.

17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this Agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to City, its employees, officials and agents.

18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be limiting or all-inclusive.

19. These insurance requirements are intended to be separate and distinct from any other provision in this agreement and are intended by the parties here to be interpreted as such.

20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.

21. Consultant agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge City or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.

22. The City's failure to comply with reporting requirements should not affect coverage required under the Agreement.

23. The consultant's insurance is primary to that of any insurance claimed by the City.

Consultant agrees to provide immediate notice to City of any claim or loss against Consultant arising out of the work performed under this agreement. City assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve City.

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/14/2025

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

**PRODUCER**
Inszone Insurance Services, LLC
2721 Citrus Road, Suite A
Rancho Cordova, CA 95742

License#: 0F82764
CALICON-12

**CONTACT NAME:** Certificate Team
**PHONE (A/C, No, Ext):** 877-308-9663 **FAX (A/C, No):** 916-400-2625
**E-MAIL ADDRESS:** certs@inszoneins.com

| INSURER(S) AFFORDING COVERAGE | NAIC # |
|---|---|
| INSURER A : Hartford Underwriters Insurance Company | 30104 |
| INSURER B : California Automobile Insurance Co | 38342 |
| INSURER C : United States Liability Ins Co | 25895 |
| INSURER D : | |
| INSURER E : | |
| INSURER F : | |

**INSURED**
California Consulting, Inc.
214 Main Street, Suite 102
El Segundo, CA 90245

**COVERAGES** **CERTIFICATE NUMBER:** 369599477 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| A | X COMMERCIAL GENERAL LIABILITY<br>[ ] CLAIMS-MADE [X] OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br>[X] POLICY [ ] PRO-JECT [ ] LOC<br>[ ] OTHER: | Y | Y | 57SBABE3FE7 | 9/22/2024 | 9/22/2025 | EACH OCCURRENCE<br>DAMAGE TO RENTED PREMISES (Ea occurrence)<br>MED EXP (Any one person)<br>PERSONAL & ADV INJURY<br>GENERAL AGGREGATE<br>PRODUCTS - COMP/OP AGG | $ 2,000,000<br>$ 1,000,000<br>$ 10,000<br>$ 2,000,000<br>$ 4,000,000<br>$ 4,000,000 |
| B | AUTOMOBILE LIABILITY<br>[ ] ANY AUTO<br>[ ] OWNED AUTOS ONLY [X] SCHEDULED AUTOS<br>[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY | Y | Y | BA040000062189 | 9/30/2024 | 9/30/2025 | COMBINED SINGLE LIMIT (Ea accident)<br>BODILY INJURY (Per person)<br>BODILY INJURY (Per accident)<br>PROPERTY DAMAGE (Per accident) | $ 1,000,000<br>$<br>$<br>$ |
| | [ ] UMBRELLA LIAB [ ] OCCUR<br>[ ] EXCESS LIAB [ ] CLAIMS-MADE<br>[ ] DED [ ] RETENTION $ | | | | | | EACH OCCURRENCE<br>AGGREGATE | $<br>$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ]<br>(Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below | N / A | | | | | [ ] PER STATUTE [ ] OTH-ER<br>E.L. EACH ACCIDENT<br>E.L. DISEASE - EA EMPLOYEE<br>E.L. DISEASE - POLICY LIMIT | <br>$<br>$<br>$ |
| C | Professional Liability | | | SP 1560852I | 9/16/2024 | 9/16/2025 | Aggregate/Each Claim | $2,000,000 |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**
Additional Insured on the General Liability and Auto Liability. Primary and Non-Contributory with a Waiver of Subrogation on the General Liability and Auto Liability.

The aforementioned coverage is provided to the extent in the attached forms for: City of Carpinteria, its officials, employees, volunteers and agents.

**CERTIFICATE HOLDER**

City of Carpinteria
Attn: Brian C. Barnett
5775 Carpintiria Ave.,
Carpintiria, CA 93013

**CANCELLATION**

**SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.**

**AUTHORIZED REPRESENTATIVE**

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POLICY NUMBER: 57 SBA BE3FE7

# BUSINESS LIABILITY COVERAGE FORM

**READ YOUR POLICY CAREFULLY**


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# BUSINESS LIABILITY COVERAGE FORM

Various provisions in this Policy restrict coverage. Read the entire Policy carefully to determine rights, duties and what is and is not covered.

Throughout this Coverage Part the words "you" and "your" refer to the Named Insured shown in the Declarations. The words "we", "us" and "our" refer to the insurance company shown in the Declarations.

"Policy period", as used in this Coverage Part**,** means the period from the effective date of this Coverage Part to the expiration date of the Coverage Part as stated in the Declarations or the date of cancellation, whichever is earlier.

The word "insured" means any person or organization qualifying as such under Section **C**. Who Is An Insured.

Other words and phrases that appear in quotation marks have special meaning. Refer to Section **F**. Liability And Medical Expenses Definitions.

**A. COVERAGES**

**1. Business Liability Coverage (Bodily Injury, Property Damage, Personal And Advertising Injury) Insuring Agreement**

**a.** We will pay those sums that the insured becomes legally obligated to pay as damages because of "bodily injury", "property damage" or "personal and advertising injury" to which this insurance applies. We will have the right and duty to defend the insured against any "suit" seeking those damages. However, we will have no duty to defend the insured against any "suit" seeking damages for "bodily injury", "property damage" or "personal and advertising injury" to which this insurance does not apply.

We may, at our discretion, investigate any "occurrence" or offense and settle any claim or "suit" that may result. But:

**(1)** The amount we will pay for damages is limited as described in Section **D.** Liability And Medical Expenses Limits Of Insurance; and

**(2)** Our right and duty to defend ends when we have used up the applicable limit of insurance in the payment of judgments, settlements or medical expenses to which this insurance applies.

No other obligation or liability to pay sums or perform acts or services is covered unless explicitly provided for under Coverage Extension - Supplementary Payments.

**b.** This insurance applies:

**(1)** To "bodily injury" and "property damage" only if:

**(a)** The “bodily injury” or “property damage” is caused by an “occurrence” that takes place in the “coverage territory”;

**(b)** The "bodily injury" or "property damage" occurs during the policy period; and

**(c)** Prior to the policy period, no insured listed under Paragraph **1.** of Section **C.** Who Is An Insured and no "employee" authorized by you to give or receive notice of an "occurrence" or claim, knew that the "bodily injury" or "property damage" had occurred, in whole or in part. If such a listed insured or authorized "employee" knew, prior to the policy period, that the "bodily injury" or "property damage" occurred, then any continuation, change or resumption of such "bodily injury" or "property damage" during or after the policy period will be deemed to have been known prior to the policy period.

**(2)** To "personal and advertising injury" caused by an offense arising out of your business, but only if the offense was committed in the "coverage territory" during the policy period.

**c.** "Bodily injury" or "property damage" will be deemed to have been known to have occurred at the earliest time when any insured listed under Paragraph **1.** of Section **C.** Who Is An Insured or any "employee" authorized by you to give or receive notice of an "occurrence" or claim:

**(1)** Reports all, or any part, of the "bodily injury" or "property damage" to us or any other insurer;

**(2)** Receives a written or verbal demand or claim for damages because of the "bodily injury" or "property damage"; or



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**(3)** Becomes aware by any other means that "bodily injury" or "property damage" has occurred or has begun to occur.

**d.** Damages because of "bodily injury" include damages claimed by any person or organization for care, loss of services or death resulting at any time from the "bodily injury".

**e. Incidental Medical Malpractice**

**(1)** "Bodily injury" arising out of the rendering of or failure to render professional health care services as a physician, dentist, nurse, emergency medical technician or paramedic shall be deemed to be caused by an "occurrence", but only if:

**(a)** The physician, dentist, nurse, emergency medical technician or paramedic is employed by you to provide such services; and

**(b)** You are not engaged in the business or occupation of providing such services.

**(2)** For the purpose of determining the limits of insurance for incidental medical malpractice, any act or omission together with all related acts or omissions in the furnishing of these services to any one person will be considered one "occurrence".

**2. Medical Expenses**

**Insuring Agreement**

**a.** We will pay medical expenses as described below for "bodily injury" caused by an accident:

**(1)** On premises you own or rent;

**(2)** On ways next to premises you own or rent; or

**(3)** Because of your operations;

provided that:

**(1)** The accident takes place in the "coverage territory" and during the policy period;

**(2)** The expenses are incurred and reported to us within three years of the date of the accident; and

**(3)** The injured person submits to examination, at our expense, by physicians of our choice as often as we reasonably require.

**b.** We will make these payments regardless of fault. These payments will not exceed the applicable limit of insurance. We will pay reasonable expenses for:

**(1)** First aid administered at the time of an accident;

**(2)** Necessary medical, surgical, x-ray and dental services, including prosthetic devices; and

**(3)** Necessary ambulance, hospital, professional nursing and funeral services.

**3. Coverage Extension - Supplementary Payments**

**a.** We will pay, with respect to any claim we investigate or settle, or any "suit" against an insured we defend:

**(1)** All expenses we incur.

**(2)** Up to $1,000 for the cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which Business Liability Coverage for "bodily injury" applies. We do not have to furnish these bonds.

**(3)** The cost of appeal bonds or bonds to release attachments, but only for bond amounts within the applicable limit of insurance. We do not have to furnish, finance, arrange for, guarantee, or collateralize these bonds, whether the collateralization is characterized as premium or not.

**(4)** All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to $500 a day because of time off from work.

**(5)** All court costs taxed against the insured in the "suit". However, such costs do not include attorneys' fees, attorneys' expenses, witness or expert fees, or any other expenses of a party taxed against the insured.

**(6)** Prejudgment interest awarded against the insured on that part of the judgment we pay. If we make an offer to pay the applicable limit of insurance, we will not pay any prejudgment interest based on that period of time after the offer.



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**(7)** All interest on the full amount of any judgment that accrues after entry of the judgment and before we have paid, offered to pay, or deposited in court the part of the judgment that is within the applicable limit of insurance.

Any amounts paid under **(1)** through **(7)** above will not reduce the Limits of Insurance.

**b.** If we defend an insured against a "suit" and an indemnitee of the insured is also named as a party to the "suit", we will defend that indemnitee if all of the following conditions are met:

**(1)** The "suit" against the indemnitee seeks damages for which the insured has assumed the liability of the indemnitee in a contract or agreement that is an "insured contract";

**(2)** This insurance applies to such liability assumed by the insured;

**(3)** The obligation to defend, or the cost of the defense of, that indemnitee, has also been assumed by the insured in the same "insured contract";

**(4)** The allegations in the "suit" and the information we know about the "occurrence" are such that no conflict appears to exist between the interests of the insured and the interest of the indemnitee;

**(5)** The indemnitee and the insured ask us to conduct and control the defense of that indemnitee against such "suit" and agree that we can assign the same counsel to defend the insured and the indemnitee; and

**(6)** The indemnitee:

**(a)** Agrees in writing to:

**(i)** Cooperate with us in the investigation, settlement or defense of the "suit";

**(ii)** Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the "suit";

**(iii)** Notify any other insurer whose coverage is available to the indemnitee; and

**(iv)** Cooperate with us with respect to coordinating other applicable insurance available to the indemnitee; and

**(b)** Provides us with written authorization to:

**(i)** Obtain records and other information related to the "suit"; and

**(ii)** Conduct and control the defense of the indemnitee in such "suit".

So long as the above conditions are met, attorneys' fees incurred by us in the defense of that indemnitee, necessary litigation expenses incurred by us and necessary litigation expenses incurred by the indemnitee at our request will be paid as Supplementary Payments.

Notwithstanding the provisions of Paragraph **1.b.(b)** of Section **B.** Exclusions, such payments will not be deemed to be damages for "bodily injury" and "property damage" and will not reduce the Limits of Insurance.

Our obligation to defend an insured's indemnitee and to pay for attorneys' fees and necessary litigation expenses as Supplementary Payments ends when:

**(1)** We have used up the applicable limit of insurance in the payment of judgments or settlements; or

**(2)** The conditions set forth above, or the terms of the agreement described in Paragraph **(6)** above, are no longer met.

## B. EXCLUSIONS

### 1. Applicable To Business Liability Coverage

This insurance does not apply to:

**a. Expected Or Intended Injury**

**(1)** "Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property; or

**(2)** "Personal and advertising injury" arising out of an offense committed by, at the direction of or with the consent or acquiescence of the insured with the expectation of inflicting "personal and advertising injury".



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**b. Contractual Liability**

**(1)** "Bodily injury" or "property damage"; or

**(2)** "Personal and advertising injury"

for which the insured is obligated to pay damages by reason of the assumption of liability in a contract or agreement.

This exclusion does not apply to liability for damages because of:

**(a)** "Bodily injury", "property damage" or "personal and advertising injury" that the insured would have in the absence of the contract or agreement; or

**(b)** "Bodily injury" or "property damage" assumed in a contract or agreement that is an "insured contract", provided the "bodily injury" or "property damage" occurs subsequent to the execution of the contract or agreement. Solely for the purpose of liability assumed in an "insured contract", reasonable attorneys' fees and necessary litigation expenses incurred by or for a party other than an insured are deemed to be damages because of "bodily injury" or "property damage" provided:

**(i)** Liability to such party for, or for the cost of, that party's defense has also been assumed in the same "insured contract"; and

**(ii)** Such attorneys' fees and litigation expenses are for defense of that party against a civil or alternative dispute resolution proceeding in which damages to which this insurance applies are alleged.

**c. Liquor Liability**

"Bodily injury" or "property damage" for which any insured may be held liable by reason of:

**(1)** Causing or contributing to the intoxication of any person;

**(2)** The furnishing of alcoholic beverages to a person under the legal drinking age or under the influence of alcohol;

**(3)** Providing or failing to provide transportation with respect to any person that may be under the influence of alcohol; or

**(4)** Any statute, ordinance or regulation relating to the sale, gift, distribution or use of alcoholic beverages.

This exclusion applies even if the claims allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by an insured, if the "bodily injury" or "property damage" involved that which is described in Paragraph **(1), (2), (3)** or **(4)** above.

However, this exclusion applies only if you are in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages. For the purposes of this exclusion, permitting a person to bring alcoholic beverages on your premises, for consumption on your premises, whether or not a fee is charged or a license is required for such activity, is not by itself considered the business of selling, serving, or furnishing alcoholic beverages.

**d. Workers' Compensation And Similar Laws**

Any obligation of the insured under a workers' compensation, disability benefits or unemployment compensation law or any similar law.

**e. Employer's Liability**

"Bodily injury" to:

**(1)** An "employee" of the insured arising out of and in the course of:

**(a)** Employment by the insured; or

**(b)** Performing duties related to the conduct of the insured's business; or

**(2)** The spouse, child, parent, brother or sister of that "employee" as a consequence of **(1)** above.

This exclusion applies:

**(1)** Whether the insured may be liable as an employer or in any other capacity; and

**(2)** To any obligation to share damages with or repay someone else who must pay damages because of the injury.



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This exclusion does not apply to liability assumed by the insured under an "insured contract".

**f. Pollution**

**(1)** "Bodily injury", "property damage" or "personal and advertising injury" arising out of the actual, alleged or threatened discharge, dispersal, seepage, migration, release or escape of "pollutants":

**(a)** At or from any premises, site or location which is or was at any time owned or occupied by, or rented or loaned to any insured. However, this paragraph does not apply to:

**(i)** "Bodily injury" if sustained within a building and caused by smoke, fumes, vapor or soot produced by or originating from equipment that is used to heat, cool or dehumidify the building, or equipment that is used to heat water for personal use, by the building's occupants or their guests;

**(ii)** "Bodily injury" or "property damage" for which you may be held liable, if you are a contractor and the owner or lessee of such premises, site or location has been added to this Coverage Part as an additional insured with respect to your ongoing operations performed for that additional insured at that premises, site or location and such premises, site or location is not and never was owned or occupied by, or rented or loaned to, any insured, other than that additional insured; or

**(iii)** "Bodily injury" or "property damage" arising out of heat, smoke or fumes from a "hostile fire";

**(b)** At or from any premises, site or location which is or was at any time used by or for any insured or others for the handling, storage, disposal, processing or treatment of waste;

**(c)** Which are or were at any time transported, handled, stored, treated, disposed of, or processed as waste by or for:

**(i)** Any insured; or

**(ii)** Any person or organization for whom you may be legally responsible;

**(d)** At or from any premises, site or location on which any insured or any contractors or subcontractors working directly or indirectly on any insured's behalf are performing operations if the "pollutants" are brought on or to the premises, site or location in connection with such operations by such insured, contractor or subcontractor. However, this paragraph does not apply to:

**(i)** "Bodily injury" or "property damage" arising out of the escape of fuels, lubricants or other operating fluids which are needed to perform the normal electrical, hydraulic or mechanical functions necessary for the operation of "mobile equipment" or its parts, if such fuels, lubricants or other operating fluids escape from a vehicle part designed to hold, store or receive them. This exception does not apply if the "bodily injury" or "property damage" arises out of the intentional discharge, dispersal or release of the fuels, lubricants or other operating fluids, or if such fuels, lubricants or other operating fluids are brought on or to the premises, site or location with the intent that they be discharged, dispersed or released as part of the operations being performed by such insured, contractor or subcontractor;

**(ii)** "Bodily injury" or "property damage" sustained within a building and caused by the release of gases, fumes or vapors from materials brought into that building in connection with operations being performed by you or on your behalf by a contractor or subcontractor; or

**(iii)** "Bodily injury" or "property damage" arising out of heat, smoke or fumes from a "hostile fire"; or

**(e)** At or from any premises, site or location on which any insured or any contractors or subcontractors working directly or indirectly on any insured's behalf are performing operations if the operations are to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to, or assess the effects of, "pollutants".

**(2)** Any loss, cost or expense arising out of any:

**(a)** Request, demand, order or statutory or regulatory requirement that any insured or others test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to, or assess the effects of, "pollutants"; or

**(b)** Claim or "suit" by or on behalf of a governmental authority for damages because of testing for, monitoring, cleaning up, removing, containing, treating, detoxifying or neutralizing, or in any way responding to, or assessing the effects of, "pollutants".



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However, this paragraph does not apply to liability for damages because of "property damage" that the insured would have in the absence of such request, demand, order or statutory or regulatory requirement, or such claim or "suit" by or on behalf of a governmental authority.

**g. Aircraft, Auto Or Watercraft**

**(1) Unmanned Aircraft**

"Bodily injury" or "property damage" arising out of the ownership, maintenance, use or entrustment to others of any aircraft that is an "unmanned aircraft". Use includes operation and "loading or unloading".

This Exclusion **g.(1)** applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "bodily injury" or "property damage" arises out of the ownership, maintenance, use or entrustment to others of any aircraft that is an "unmanned aircraft".

**(2) Aircraft (Other Than Unmanned Aircraft), Auto or Watercraft**

"Bodily injury" or "property damage" arising out of the ownership, maintenance, use or entrustment to others of any aircraft (other than "unmanned aircraft"), "auto" or watercraft owned or operated by or rented or loaned to any insured. Use includes operation and "loading or unloading".

This Exclusion **g.(2)** applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "bodily injury" or "property damage" arises out of the ownership, maintenance, use or entrustment to others of any aircraft (other than "unmanned aircraft"), "auto" or watercraft that is owned or operated by or rented or loaned to any insured.

This Exclusion **g.(2)** does not apply to:

**(a)** A watercraft while ashore on premises you own or rent;

**(b)** A watercraft you do not own that is:

**(i)** Less than 51 feet long; and

**(ii)** Not being used to carry persons or property for a charge;

**(c)** Parking an "auto" on, or on the ways next to, premises you own or rent, provided the "auto" is not owned by or rented or loaned to you or the insured;

**(d)** Liability assumed under any "insured contract" for the ownership, maintenance or use of aircraft (other than "unmanned aircraft") or watercraft;

**(e)** "Bodily injury" or "property damage" arising out of:

**(i)** The operation of any of the machinery or equipment listed in Paragraph **f.(2)** or **f.(3)** of the definition of "mobile equipment"; or

**(ii)** The operation of machinery or equipment that is attached to, or part of, a land vehicle that would qualify under the definition of "mobile equipment" if it were not subject to a compulsory or financial responsibility law or other motor vehicle insurance or motor vehicle registration law where it is licensed or principally garaged; or

**(f)** An aircraft (other than "unmanned aircraft") that is not owned by any insured and is hired, chartered or loaned with a paid crew. However, this exception does not apply if the insured has any other insurance for such "bodily injury" or "property damage", whether the other insurance is primary, excess, contingent or on any other basis.

**h. Mobile Equipment**

"Bodily injury" or "property damage" arising out of:

**(1)** The transportation of "mobile equipment" by an "auto" owned or operated by or rented or loaned to any insured; or

**(2)** The use of "mobile equipment" in, or while in practice or preparation for, a prearranged racing, speed or demolition contest or in any stunting activity.



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**i. War**

"Bodily injury", "property damage" or "personal and advertising injury", however caused, arising, directly or indirectly, out of:

**(1)** War, including undeclared or civil war;

**(2)** Warlike action by a military force, including action in hindering or defending against an actual or expected attack, by any government, sovereign or other authority using military personnel or other agents; or

**(3)** Insurrection, rebellion, revolution, usurped power, or action taken by governmental authority in hindering or defending against any of these.

**j. Professional Services**

"Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or failure to render any professional service. This includes but is not limited to:

**(1)** Legal, accounting or advertising services;

**(2)** Preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications;

**(3)** Supervisory, inspection, architectural or engineering activities;

**(4)** Medical, surgical, dental, x-ray or nursing services, treatment, advice or instruction;

**(5)** Any health or therapeutic service treatment, advice or instruction;

**(6)** Any service, treatment, advice or instruction for the purpose of appearance or skin enhancement, hair removal or replacement or personal grooming;

**(7)** Optical or hearing aid services including the prescribing, preparation, fitting, demonstration or distribution of ophthalmic lenses and similar products or hearing aid devices;

**(8)** Optometry or optometric services including but not limited to examination of the eyes and the prescribing, preparation, fitting, demonstration or distribution of ophthalmic lenses and similar products;

**(9)** Any:

**(a)** Body piercing (not including ear piercing);

**(b)** Tattooing, including but not limited to the insertion of pigments into or under the skin; and

**(c)** Similar services;

**(10)** Pharmaceutical services including but not limited to:

**(a)** The administering, prescribing, preparing, distributing or compounding of pharmaceutical drugs, vaccinations, immunizations or any of their component parts;

**(b)** The providing of or failure to provide home health care or home infusion products or services; and

**(c)** Advising and consulting customers;

**(11)** Computer consulting, design or programming services, including web site design.

This exclusion applies even if the claims allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by an insured, if the “bodily injury”, “property damage”, or “personal and advertising injury” arises out of the rendering of or the failure to render any professional service.

Paragraphs **(4)** and **(5)** of this exclusion do not apply to the Incidental Medical Malpractice coverage afforded under Paragraph **1.e.** in Section **A.** Coverages.

**k. Damage To Property**

"Property damage" to:

**(1)** Property you own, rent or occupy, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property;

**(2)** Premises you sell, give away or abandon, if the "property damage" arises out of any part of those premises;



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**(3)** Property loaned to you;

**(4)** Personal property in the care, custody or control of the insured;

**(5)** That particular part of real property on which you or any contractors or subcontractors working directly or indirectly on your behalf are performing operations, if the "property damage" arises out of those operations; or

**(6)** That particular part of any property that must be restored, repaired or replaced because "your work" was incorrectly performed on it.

Paragraphs **(1)**, **(3)** and **(4)** of this exclusion do not apply to "property damage" (other than damage by fire) to premises, including the contents of such premises, rented to you for a period of 7 or fewer consecutive days. A separate limit of insurance applies to Damage To Premises Rented To You as described in Section **D.** Limits Of Insurance.

Paragraph **(2)** of this exclusion does not apply if the premises are "your work" and were never occupied, rented or held for rental by you.

Paragraphs **(3)** and **(4)** of this exclusion do not apply to the use of elevators.

Paragraphs **(3)**, **(4)**, **(5)** and **(6)** of this exclusion do not apply to liability assumed under a sidetrack agreement.

Paragraphs **(3)** and **(4)** of this exclusion do not apply to "property damage" to borrowed equipment while not being used to perform operations at a job site.

Paragraph **(6)** of this exclusion does not apply to "property damage" included in the "products-completed operations hazard".

**l. Damage To Your Product**

"Property damage" to "your product" arising out of it or any part of it.

**m. Damage To Your Work**

"Property damage" to "your work" arising out of it or any part of it and included in the "products-completed operations hazard".

This exclusion does not apply if the damaged work or the work out of which the damage arises was performed on your behalf by a subcontractor.

**n. Damage To Impaired Property Or Property Not Physically Injured**

"Property damage" to "impaired property" or property that has not been physically injured, arising out of:

**(1)** A defect, deficiency, inadequacy or dangerous condition in "your product" or "your work"; or

**(2)** A delay or failure by you or anyone acting on your behalf to perform a contract or agreement in accordance with its terms.

This exclusion does not apply to the loss of use of other property arising out of sudden and accidental physical injury to "your product" or "your work" after it has been put to its intended use.

**o. Recall Of Products, Work Or Impaired Property**

Damages claimed for any loss, cost or expense incurred by you or others for the loss of use, withdrawal, recall, inspection, repair, replacement, adjustment, removal or disposal of:

**(1)** "Your product";

**(2)** "Your work"; or

**(3)** "Impaired property";

if such product, work or property is withdrawn or recalled from the market or from use by any person or organization because of a known or suspected defect, deficiency, inadequacy or dangerous condition in it.

**p. Personal And Advertising Injury**

"Personal and advertising injury":

**(1)** Arising out of oral, written, electronic, or any other manner of publication of material, if done by or at the direction of the insured with knowledge of its falsity;



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**(2)** Arising out of oral, written, electronic, or any other manner of publication of material whose first publication took place before the beginning of the policy period;

**(3)** Arising out of a criminal act committed by or at the direction of the insured;

**(4)** Arising out of any breach of contract, except an implied contract to use another's "advertising idea" in your "advertisement";

**(5)** Arising out of the failure of goods, products or services to conform with any statement of quality or performance made in your "advertisement";

**(6)** Arising out of the wrong description of the price of goods, products or services;

**(7)** Arising out of:

**(a)** Any actual or alleged infringement or violation of any intellectual property rights, such as copyright, patent, right of publicity, trademark, trade dress, trade name, trade secret, service mark or other designation of origin or authenticity; or

**(b)** Any injury or damage alleged in any claim or "suit" that also alleges an infringement or violation of any intellectual property right, whether such allegation of infringement or violation is made against you, or by you or by any other party involved in the claim or "suit", regardless of whether this insurance would otherwise apply.

However, this exclusion does not apply if the only allegation in the claim or "suit" involving any intellectual property right is limited to:

**(i)** Infringement, in your "advertisement", of:

**a.** Copyright;

**b.** Slogan; unless the slogan is also a trademark, trade dress, trade name, service mark or other designation of origin or authenticity; or

**c.** Title of any literary or artistic work; or

**(ii)** Copying, in your "advertisement", a person's or organization's "advertising idea" or style of "advertisement".

Paragraph **(7)(b)ii** above shall not apply to claims or "suits" alleging infringement or violation of trademark, trade dress, trade name, service mark or other designation of origin or authenticity.

**(8)** Arising out of an offense committed by an insured whose business is:

**(a)** Advertising, broadcasting, publishing or telecasting;

**(b)** Designing or determining content of web sites for others; or

**(c)** An Internet search, access, content or service provider.

However, this exclusion does not apply to Paragraphs **a., b.** and **c.** under the definition of "personal and advertising injury" in Section **F.** Liability And Medical Expenses Definitions.

For the purposes of this exclusion, the placing of frames, borders, or links, or advertising, for you or others anywhere on the Internet, is not by itself, considered the business of advertising, broadcasting, publishing or telecasting;

**(9)** Arising out of an electronic chat room or bulletin board the insured hosts, owns, or over which the insured exercises control;

**(10)** Arising out of the unauthorized use of another's name or product in your e-mail address, domain name or metatags, or any other similar tactics to mislead another's potential customers;

**(11)** Arising out of the violation of a person's right of privacy created by any state or federal act.

However, this exclusion does not apply to liability for damages that the insured would have in the absence of such state or federal act;

**(12)** Arising out of:

**(a)** Advertising content for others on your web site;

**(b)** Placing a link to a web site of others on your web site;



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**(c)** Content from a web site of others displayed within a frame or border on your web site. Content includes information, code, sounds, text, graphics or images; or

**(d)** Computer code, software or programming used to enable:

**(i)** Your web site; or

**(ii)** The presentation or functionality of an "advertisement" or other content on your web site;

**(13)** Arising out of a violation of any anti-trust law;

**(14)** Arising out of the fluctuation in price or value of any stocks, bonds or other securities;

**(15)** Arising out of any access to or disclosure of any person's or organization's confidential or personal information, including patents, trade secrets, processing methods, customer lists, financial information, credit card information, health information or any other type of nonpublic information.

This exclusion applies even if damages are claimed for notification costs, credit monitoring expenses, forensic expenses, public relations expenses or any other loss, cost or expense incurred by you or others arising out of any access to or disclosure of any person's or organization's confidential or personal information; or

**(16)** Arising out of the ownership, maintenance, use or entrustment to others of any aircraft that is an "unmanned aircraft". Use includes operation and "loading or unloading".

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "personal and advertising injury" arises out of the ownership, maintenance, use or entrustment to others of any aircraft that is an "unmanned aircraft".

However, this exclusion does not apply if the only allegation in the claim or "suit" involves an intellectual property right which is limited to:

**(a)** Infringement, in your "advertisement", of:

**(i)** Copyright;

**(ii)** Slogan; or

**(iii)** Title of any literary or artistic work; or

**(b)** Copying, in your "advertisement", a person's or organization's "advertising idea" or style of "advertisement".

**q. Access Or Disclosure Of Confidential Or Personal Information And Data-Related Liability**

**(1)** Damages because of “bodily injury” or “property damage” arising out of any access to or disclosure of any person’s or organization’s confidential or personal information, including patents, trade secrets, processing methods, customer lists, financial information, credit card information, health information or any other type of nonpublic information; or

**(2)** Damages arising out of the loss of, loss of use of, damage to, corruption of, inability to access, or inability to manipulate "electronic data".

This exclusion applies even if such damages are claimed for notification costs, credit monitoring expenses, forensic expenses, public relations expenses or any other loss, cost or expense incurred by you or others arising out of that which is described in Paragraphs **(1)** or **(2)** above.

However, unless Paragraph **(1)** above applies, this exclusion does not apply to damages because of “bodily injury”.

**r. Employment-Related Practices**

"Bodily injury" or "personal and advertising injury" to:

**(1)** A person arising out of any:

**(a)** Refusal to employ that person;

**(b)** Termination of that person's employment; or



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**(c)** Employment-related practices, policies, acts or omissions, such as coercion, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination, malicious prosecution or false arrest directed at that person; or

**(2)** The spouse, child, parent, brother or sister of that person as a consequence of "bodily injury" or "personal and advertising injury" to that person at whom any of the employment-related practices described in Paragraphs **(a)**, **(b)**, or **(c)** above is directed.

This exclusion applies:

**(1)** Whether the injury-causing event described in Paragraphs **(a)**, **(b)**, or **(c)** above occurs before employment, during employment or after employment of that person;

**(2)** Whether the insured may be liable as an employer or in any other capacity; and

**(3)** To any obligation to share damages with or repay someone else who must pay damages because of the injury.

**s. Asbestos**

**(1)** "Bodily injury", "property damage" or "personal and advertising injury" arising out of the "asbestos hazard".

**(2)** Any damages, judgments, settlements, loss, costs or expenses that:

**(a)** May be awarded or incurred by reason of any claim or “suit” alleging actual or threatened injury or damage of any nature or kind to persons or property which would not have occurred in whole or in part but for the "asbestos hazard";

**(b)** Arise out of any request, demand, order or statutory or regulatory requirement that any insured or others test for, monitor, clean up, remove, encapsulate, contain, treat, detoxify or neutralize or in any way respond to or assess the effects of an "asbestos hazard"; or

**(c)** Arise out of any claim or “suit” for damages because of testing for, monitoring, cleaning up, removing, encapsulating, containing, treating, detoxifying or neutralizing or in any way responding to or assessing the effects of an "asbestos hazard".

**t. Recording And Distribution Of Material Or Information In Violation Of Law**

"Bodily injury", "property damage", or "personal and advertising injury" arising directly or indirectly out of any action or omission that violates or is alleged to violate:

**(1)** The Telephone Consumer Protection Act (TCPA), including any amendment of or addition to such law;

**(2)** The CAN-SPAM Act of 2003, including any amendment of or addition to such law;

**(3)** The Fair Credit Reporting Act (FCRA), and any amendment of or addition to such law, including the Fair and Accurate Credit Transaction Act (FACTA); or

**(4)** Any federal, state or local statute, ordinance or regulation, other than the TCPA, CAN-SPAM Act of 2003 or FCRA and their amendments and additions, that addresses, prohibits or limits the printing, dissemination, disposal, collecting, recording, sending, transmitting, communicating or distribution of material or information.

**Damage To Premises Rented To You – Exception For Damage By Fire, Lightning Or Explosion**

Exclusions **c.** through **h.** and **k.** through **o.** do not apply to damage by fire, lightning or explosion to premises rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to this coverage as described in Section **D.** Liability And Medical Expenses Limits Of Insurance.

**2. Applicable To Medical Expenses Coverage**

We will not pay expenses for "bodily injury":

**a. Any Insured**

To any insured, except "volunteer workers".

**b. Hired Person**

To a person hired to do work for or on behalf of any insured or a tenant of any insured.



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**c. Injury On Normally Occupied Premises**

To a person injured on that part of premises you own or rent that the person normally occupies.

**d. Workers' Compensation And Similar Laws**

To a person, whether or not an "employee" of any insured, if benefits for the "bodily injury" are payable or must be provided under a workers' compensation or disability benefits law or a similar law.

**e. Athletics Activities**

To a person injured while practicing, instructing or participating in any physical exercises or games, sports or athletic contests.

**f. Products-Completed Operations Hazard**

Included with the "products-completed operations hazard".

**g. Business Liability Exclusions**

Excluded under Business Liability Coverage.

**C. WHO IS AN INSURED**

**1.** If you are designated in the Declarations as:

**a.** An individual, you and your spouse are insureds, but only with respect to the conduct of a business, other than that described in **b.** through **e.** below, of which you are the sole owner.

**b.** A partnership or joint venture, you are an insured. Your members, your partners, and their spouses are also insureds, but only with respect to the conduct of your business.

**c.** A limited liability company, you are an insured. Your members are also insureds, but only with respect to the conduct of your business. Your managers are insureds, but only with respect to their duties as your managers.

**d.** An organization other than a partnership, joint venture or limited liability company, you are an insured. Your "executive officers" and directors are insureds, but only with respect to their duties as your officers or directors. Your stockholders are also insureds, but only with respect to their liability as stockholders.

**e.** A trust, you are an insured. Your trustees are also insureds, but only with respect to their duties as trustees.

**2.** Each of the following is also an insured:

**a. Employees And Volunteer Workers**

Your "volunteer workers" only while performing duties related to the conduct of your business, or your "employees", other than either your "executive officers" (if you are an organization other than a partnership, joint venture or limited liability company) or your managers (if you are a limited liability company), but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business.

However, none of these "employees" or "volunteer workers" are insureds for:

**(1)** "Bodily injury" or "personal and advertising injury":

**(a)** To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), or to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;

**(b)** To the spouse, child, parent, brother or sister of that co-"employee" or that "volunteer worker" as a consequence of Paragraph **(1)(a)** above;

**(c)** For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraphs **(1)(a)** or **(b)** above; or

**(d)** Arising out of his or her providing or failing to provide professional health care services.

If you are not in the business of providing professional health care services, Paragraph **(d)** does not apply to any nurse, emergency medical technician or paramedic employed by you to provide such services.

**(2)** "Property damage" to property:



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**(a)** Owned, occupied or used by:

**(b)** Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by you, any of your "employees", "volunteer workers", any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company).

**b. Real Estate Manager**

Any person (other than your "employee" or "volunteer worker"), or any organization while acting as your real estate manager.

**c. Temporary Custodians Of Your Property**

Any person or organization having proper temporary custody of your property if you die, but only:

**(1)** With respect to liability arising out of the maintenance or use of that property; and

**(2)** Until your legal representative has been appointed.

**d. Legal Representative If You Die**

Your legal representative if you die, but only with respect to duties as such. That representative will have all your rights and duties under this insurance.

**e. Unnamed Subsidiary**

Any subsidiary and subsidiary thereof, of yours which is a legally incorporated entity of which you own a financial interest of more than 50% of the voting stock on the effective date of this Coverage Part.

The insurance afforded herein for any subsidiary not shown in the Declarations as a named insured does not apply to injury or damage with respect to which an insured under this insurance is also an insured under another policy or would be an insured under such policy but for its termination or upon the exhaustion of its limits of insurance.

**3. Newly Acquired Or Formed Organization**

Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain financial interest of more than 50% of the voting stock, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

**a.** Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier; and

**b.** Coverage under this provision does not apply to:

**(1)** "Bodily injury" or "property damage" that occurred; or

**(2)** "Personal and advertising injury" arising out of an offense committed

before you acquired or formed the organization.

**4. Operator Of Mobile Equipment**

With respect to "mobile equipment" any person is an insured while driving such equipment along a public highway with your permission. Any other person or organization responsible for the conduct of such person is also an insured, but only with respect to liability arising out of the operation of the equipment, and only if no other insurance of any kind is available to that person or organization for this liability. However, no person or organization is an insured with respect to:

**a.** "Bodily injury" to a co-"employee" of the person driving the equipment; or

**b.** "Property damage" to property owned by, rented to, in the charge of or occupied by you or the employer of any person who is an insured under this provision.

**5. Operator Of Nonowned Watercraft**

With respect to watercraft you do not own that is less than 51 feet long and is not being used to carry persons or property for a charge, any person is an insured while operating such watercraft with your permission. Any other person or organization responsible for the conduct of such person is also an insured, but only with respect to liability arising out of the operation of the watercraft, and only if no other insurance of any kind is available to that person or organization for this liability.

However, no person or organization is an insured with respect to:



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**a.** "Bodily injury" to a co-"employee" of the person operating the watercraft; or

**b.** "Property damage" to property owned by, rented to, in the charge of or occupied by you or the employer of any person who is an insured under this provision.

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

**D. LIABILITY AND MEDICAL EXPENSES LIMITS OF INSURANCE**

**1. The Most We Will Pay**

The Limits of Insurance shown in the Declarations and the rules below fix the most we will pay regardless of the number of:

**a.** Insureds;

**b.** Claims made or "suits" brought; or

**c.** Persons or organizations making claims or bringing "suits".

**2. Aggregate Limits**

The most we will pay for:

**a.** Damages because of "bodily injury" and "property damage" included in the "products-completed operations hazard" is the Products-Completed Operations Aggregate Limit shown in the Declarations.

**b.** Damages because of all other "bodily injury", "property damage" or "personal and advertising injury", including medical expenses, is the General Aggregate Limit shown in the Declarations.

This General Aggregate limit does not apply to "property damage" to premises while rented to you or temporarily occupied by you with permission of the owner, arising out of fire, lightning or explosion.

**3. Each Occurrence Limit**

Subject to **2.a.** or **2.b** above, whichever applies, the most we will pay for the sum of all damages because of all "bodily injury", "property damage" and medical expenses arising out of any one "occurrence" is the Liability and Medical Expenses Limit shown in the Declarations.

The most we will pay for all medical expenses because of "bodily injury" sustained by any one person is the Medical Expenses Limit shown in the Declarations.

**4. Personal And Advertising Injury Limit**

Subject to **2.b.** above, the most we will pay for the sum of all damages because of all "personal and advertising injury" sustained by any one person or organization is the Personal and Advertising Injury Limit shown in the Declarations.

**5. Damage To Premises Rented To You Limit**

The Damage To Premises Rented To You Limit is the most we will pay under Business Liability Coverage for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, lightning or explosion, while rented to you or temporarily occupied by you with permission of the owner.

In the case of damage by fire, lightning or explosion, the Damage to Premises Rented To You Limit applies to all damage proximately caused by the same event, whether such damage results from fire, lightning or explosion or any combination of these.

**6. How Limits Apply To Additional Insureds**

The most we will pay on behalf of a person or organization who is an additional insured under this Coverage Part is the lesser of:

**a.** The limits of insurance required in a written contract, written agreement or permit; or

**b.** The Limits of Insurance shown in the Declarations.

Such amount shall be a part of and not in addition to the Limits of Insurance shown in the Declarations and described in this Section.

If more than one limit of insurance under this Policy and any endorsements attached thereto applies to any claim or "suit", the most we will pay under this Policy and the endorsements is the single highest limit of liability of all



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coverages applicable to such claim or "suit". However, this paragraph does not apply to the Medical Expenses limit set forth in Paragraph **3.** above.

The Limits of Insurance of this Coverage Part apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for purposes of determining the Limits of Insurance.

## E. LIABILITY AND MEDICAL EXPENSES GENERAL CONDITIONS

### 1. Bankruptcy

Bankruptcy or insolvency of the insured or of the insured's estate will not relieve us of our obligations under this Coverage Part.

### 2. Duties In The Event Of Occurrence, Offense, Claim Or Suit

#### a. Notice Of Occurrence Or Offense

You or any additional insured under this Coverage Part must see to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, notice should include:

**(1)** How, when and where the "occurrence" or offense took place;

**(2)** The names and addresses of any injured persons and witnesses; and

**(3)** The nature and location of any injury or damage arising out of the "occurrence" or offense.

#### b. Notice Of Claim

If a claim is made or "suit" is brought against any insured, you or any additional insured under this Coverage Part must:

**(1)** Immediately record the specifics of the claim or "suit" and the date received; and

**(2)** Notify us as soon as practicable.

You or any additional insured under this Coverage Part must see to it that we receive a written notice of the claim or "suit" as soon as practicable.

#### c. Assistance And Cooperation Of The Insured

You and any other involved insured must:

**(1)** Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the claim or “suit”;

**(2)** Authorize us to obtain records and other information;

**(3)** Cooperate with us in the investigation, settlement of the claim or defense against the "suit"; and

**(4)** Assist us, upon our request, in the enforcement of any right against any person or organization that may be liable to the insured because of injury or damage to which this insurance may also apply.

#### d. Obligations At The Insured's Own Cost

No insured will, except at that insured's own cost, voluntarily make a payment, assume any obligation, or incur any expense, other than for first aid, without our consent.

#### e. Additional Insured's Other Insurance

If we cover a claim or "suit" under this Coverage Part that may also be covered by other insurance available to an additional insured under this Coverage Part, such additional insured must submit such claim or "suit" to the other insurer for defense and indemnity.

However, this provision does not apply to the extent that you have agreed in a written contract, written agreement or permit that this insurance is primary and non-contributory with such additional insured's own insurance.

#### f. Knowledge Of An Occurrence, Offense, Claim Or Suit

Paragraphs **a.** and **b.** apply to you or to any additional insured under this Coverage Part only when such "occurrence", offense, claim or "suit" is known to:



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**(1)** You or any additional insured under this Coverage Part that is an individual;

**(2)** Any partner, if you or an additional insured under this Coverage Part is a partnership;

**(3)** Any manager, if you or an additional insured under this Coverage Part is a limited liability company;

**(4)** Any "executive officer" or insurance manager, if you or an additional insured under this Coverage Part is a corporation;

**(5)** Any trustee, if you or an additional insured under this Coverage Part is a trust; or

**(6)** Any elected or appointed official, if you or an additional insured under this Coverage Part is a political subdivision or public entity.

This Paragraph **f.** applies separately to you and any additional insured under this Coverage Part.

**3. Legal action Against Us**

No person or organization has a right under this Coverage Part:

**a.** To join us as a party or otherwise bring us into a "suit" asking for damages from an insured; or

**b.** To sue us on this Coverage Part unless all of its terms have been fully complied with.

A person or organization may sue us to recover on an agreed settlement or on a final judgment against an insured; but we will not be liable for damages that are not payable under the terms of this insurance or that are in excess of the applicable limit of insurance. An agreed settlement means a settlement and release of liability signed by us, the insured and the claimant or the claimant's legal representative.

**4. Separation Of Insureds**

Except with respect to the Limits of Insurance, and any rights or duties specifically assigned in this Policy to the first Named Insured, this insurance applies:

**a.** As if each Named Insured were the only Named Insured; and

**b.** Separately to each insured against whom a claim is made or "suit" is brought.

**5. Representations**

**a. When You Accept This Policy**

By accepting this Policy, you agree:

**(1)** The statements in the Declarations are accurate and complete;

**(2)** Those statements are based upon representations you made to us; and

**(3)** We have issued this Policy in reliance upon your representations.

**b. Unintentional Failure To Disclose Hazards**

If unintentionally you should fail to disclose all hazards relating to the conduct of your business at the inception date of this Coverage Part, we shall not deny any coverage under this Coverage Part because of such failure.

**6. Other Insurance**

If other valid and collectible insurance is available for a loss we cover under this Coverage Part, our obligations are limited as follows:

**a. Primary Insurance**

This insurance is primary except when **b.** below applies. If other insurance is also primary, we will share with all that other insurance by the method described in **c.** below.

**b. Excess Insurance**

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

**(1) Your Work**

That is Fire, Extended Coverage, Builder's Risk, Installation Risk, Owner Controlled Insurance Program or OCIP, Contractor Controlled Insurance Program or CCIP, Wrap Up Insurance or similar coverage for "your work";



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**(2) Premises Rented To You**

That is fire, lightning or explosion insurance for premises rented to you or temporarily occupied by you with permission of the owner;

**(3) Tenant Liability**

That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner;

**(4) Aircraft, Auto Or Watercraft**

If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion **g.** of Section **B.** Exclusions.

**(5) Property Damage To Borrowed Equipment Or Use Of Elevators**

If the loss arises out of "property damage" to borrowed equipment or the use of elevators to the extent not subject to Exclusion **k.** of Section **B.** Exclusions.

**(6) When You Are Added As An Additional Insured To Other Insurance**

That is other insurance available to you covering liability for damages arising out of the premises or operations, or products and completed operations, for which you have been added as an additional insured by that insurance; or

**(7) When You Add Others As An Additional Insured To This Insurance**

That is other insurance available to an additional insured.

However, the following provisions apply to other insurance available to any person or organization who is an additional insured under this Coverage Part:

**(a) Primary Insurance When Required By Contract**

This insurance is primary if you have agreed in a written contract, written agreement or permit that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in **c.** below.

**(b) Primary And Non-Contributory To Other Insurance When Required By Contract**

If you have agreed in a written contract, written agreement or permit that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs **(a)** and **(b)** do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty under this Coverage Part to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

**(1)** The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

**(2)** The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

**c. Method Of Sharing**

If all the other insurance permits contribution by equal shares, we will follow this method also. Under this approach, each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.



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If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

**7. Transfer Of Rights Of Recovery Against Others To Us**

**a. Transfer Of Rights Of Recovery**

If the insured has rights to recover all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them. This condition does not apply to Medical Expenses Coverage.

**b. Waiver Of Rights Of Recovery (Waiver Of Subrogation)**

If the insured has waived any rights of recovery against any person or organization for all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, we also waive that right, provided the insured waived their rights of recovery against such person or organization in a contract, agreement or permit that was executed prior to the injury or damage.

## F. LIABILITY AND MEDICAL EXPENSES DEFINITIONS

**1.** "Advertisement" means a notice that is broadcast or published to the general public or specific market segments about your goods, products or services for the purpose of attracting customers or supporters. For the purpose of this definition:

**a.** Notices that are published include material placed on the Internet or on similar electronic means of communication; and

**b.** Regarding web sites, only that part of a web site that is about your goods, products or services for the purpose of attracting customers or supporters is considered an advertisement.

**2.** "Advertising idea" means any idea for an "advertisement".

**3.** "Asbestos hazard" means an exposure or threat of exposure to the actual or alleged properties of asbestos and includes the mere presence of asbestos in any form.

**4.** "Auto" means:

**a.** A land motor vehicle, trailer or semi-trailer designed for travel on public roads, including any attached machinery or equipment; or

**b.** Any other land vehicle that is subject to a compulsory or financial responsibility law or other motor vehicle insurance or motor vehicle registration law where it is licensed or principally garaged.

However, "auto" does not include "mobile equipment".

**5.** "Bodily injury" means physical:

**a.** Injury;

**b.** Sickness; or

**c.** Disease

sustained by a person and, if arising out of the above, mental anguish or death at any time.

**6.** "Coverage territory" means:

**a.** The United States of America (including its territories and possessions), Puerto Rico and Canada;

**b.** International waters or airspace, but only if the injury or damage occurs in the course of travel or transportation between any places included in **a.** above;

**c.** All other parts of the world if the injury or damage arises out of:

**(1)** Goods or products made or sold by you in the territory described in **a.** above;

**(2)** The activities of a person whose home is in the territory described in **a.** above, but is away for a short time on your business; or



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**(3)** "Personal and advertising injury" offenses that take place through the Internet or similar electronic means of communication.

provided the insured's responsibility to pay damages is determined in the United States of America (including its territories and possessions), Puerto Rico or Canada, in a "suit" on the merits according to the substantive law in such territory, or in a settlement we agree to.

**7.** "Electronic data" means information, facts or computer programs stored as or on, created or used on, or transmitted to or from computer software (including systems and applications software), on hard or floppy disks, CD-ROMs, tapes, drives, cells, data processing devices or any other repositories of computer software which are used with electronically controlled equipment. The term computer programs, referred to in the foregoing description of “electronic data”, means a set of related electronic instructions which direct the operations and functions of a computer or device connected to it, which enable the computer or device to receive, process, store, retrieve or send data.

**8.** "Employee" includes a "leased worker". "Employee" does not include a "temporary worker".

**9.** "Executive officer" means a person holding any of the officer positions created by your charter, constitution, by-laws or any other similar governing document.

**10.** "Hostile fire" means one which becomes uncontrollable or breaks out from where it was intended to be.

**11.** "Impaired property" means tangible property, other than "your product" or "your work", that cannot be used or is less useful because:

**a.** It incorporates "your product" or "your work" that is known or thought to be defective, deficient, inadequate or dangerous; or

**b.** You have failed to fulfill the terms of a contract or agreement;

if such property can be restored to use by:

**a.** The repair, replacement, adjustment or removal of "your product" or "your work"; or

**b.** Your fulfilling the terms of the contract or agreement.

**12.** "Insured contract" means:

**a.** A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning or explosion to premises while rented to you or temporarily occupied by you with permission of the owner is subject to the Damage To Premises Rented To You limit described in Section **D.** Liability And Medical Expenses Limits Of Insurance.

**b.** A sidetrack agreement;

**c.** Any easement or license agreement, including an easement or license agreement in connection with construction or demolition operations on or within 50 feet of a railroad;

**d.** Any obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;

**e.** An elevator maintenance agreement; or

**f.** That part of any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another party to pay for "bodily injury" or "property damage" to a third person or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

Paragraph **f.** includes that part of any contract or agreement that indemnifies a railroad for "bodily injury" or "property damage" arising out of construction or demolition operations within 50 feet of any railroad property and affecting any railroad bridge or trestle, tracks, road-beds, tunnel, underpass or crossing.

However, Paragraph **f.** does not include that part of any contract or agreement:

**(1)** That indemnifies an architect, engineer or surveyor for injury or damage arising out of:

**(a)** Preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or

**(b)** Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage; or



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**(2)** Under which the insured, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failure to render professional services, including those listed in **(1)** above and supervisory, inspection, architectural or engineering activities.

**13.** "Leased worker" means a person leased to you by a labor leasing firm under an agreement between you and the labor leasing firm, to perform duties related to the conduct of your business. "Leased worker" does not include a "temporary worker".

**14.** "Loading or unloading" means the handling of property:

**a.** After it is moved from the place where it is accepted for movement into or onto an aircraft, watercraft or "auto";

**b.** While it is in or on an aircraft, watercraft or "auto"; or

**c.** While it is being moved from an aircraft, watercraft or "auto" to the place where it is finally delivered;

but "loading or unloading" does not include the movement of property by means of a mechanical device, other than a hand truck, that is not attached to the aircraft, watercraft or "auto".

**15.** "Mobile equipment" means any of the following types of land vehicles, including any attached machinery or equipment:

**a.** Bulldozers, farm machinery, forklifts and other vehicles designed for use principally off public roads;

**b.** Vehicles maintained for use solely on or next to premises you own or rent;

**c.** Vehicles that travel on crawler treads;

**d.** Vehicles, whether self-propelled or not, on which are permanently mounted:

**(1)** Power cranes, shovels, loaders, diggers or drills; or

**(2)** Road construction or resurfacing equipment such as graders, scrapers or rollers;

**e.** Vehicles not described in **a., b., c.,** or **d.** above that are not self-propelled and are maintained primarily to provide mobility to permanently attached equipment of the following types:

**(1)** Air compressors, pumps and generators, including spraying, welding, building cleaning, geophysical exploration, lighting and well servicing equipment; or

**(2)** Cherry pickers and similar devices used to raise or lower workers;

**f.** Vehicles not described in **a., b., c.,** or **d.** above maintained primarily for purposes other than the transportation of persons or cargo.

However, self-propelled vehicles with the following types of permanently attached equipment are not "mobile equipment" but will be considered "autos":

**(1)** Equipment, of at least 1,000 pounds gross vehicle weight, designed primarily for:

**(a)** Snow removal;

**(b)** Road maintenance, but not construction or resurfacing; or

**(c)** Street cleaning;

**(2)** Cherry pickers and similar devices mounted on automobile or truck chassis and used to raise or lower workers; and

**(3)** Air compressors, pumps and generators, including spraying, welding, building cleaning, geophysical exploration, lighting and well servicing equipment.

However, “mobile equipment” does not include any land vehicle that is subject to a compulsory or financial responsibility law or other motor vehicle insurance or motor vehicle registration law where they are licensed or principally garaged. Land vehicles subject to a compulsory or financial responsibility law or other motor vehicle insurance law or motor vehicle registration law are considered “autos”.

**16.** "Occurrence" means an accident, including continuous or repeated exposure to substantially the same general harmful conditions.

**17.** "Personal and advertising injury" means injury, including consequential "bodily injury", arising out of one or more of the following offenses:



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**a.** False arrest, detention or imprisonment;

**b.** Malicious prosecution;

**c.** The wrongful eviction from, wrongful entry into, or invasion of the right of private occupancy of a room, dwelling or premises that a person or organization occupies, committed by or on behalf of its owner, landlord or lessor;

**d.** Oral, written, electronic, or any other manner of publication of material that slanders or libels a person or organization or disparages a person's or organization's goods, products or services;

**e.** Oral, written, electronic, or any other manner of publication of material that violates a person's right of privacy;

**f.** Copying, in your "advertisement", a person's or organization's "advertising idea" or style of "advertisement"; or

**g.** Infringement of copyright, slogan, or title of any literary or artistic work, in your "advertisement".

**18.** "Pollutants" means any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals and waste. Waste includes materials to be recycled, reconditioned or reclaimed.

**19.** "Products-completed operations hazard";

**a.** Includes all "bodily injury" and "property damage" occurring away from premises you own or rent and arising out of "your product" or "your work" except:

**(1)** Products that are still in your physical possession; or

**(2)** Work that has not yet been completed or abandoned. However, "your work" will be deemed to be completed at the earliest of the following times:

**(a)** When all of the work called for in your contract has been completed.

**(b)** When all of the work to be done at the job site has been completed if your contract calls for work at more than one job site.

**(c)** When that part of the work done at a job site has been put to its intended use by any person or organization other than another contractor or subcontractor working on the same project.

Work that may need service, maintenance, correction, repair or replacement, but which is otherwise complete, will be treated as completed.

The "bodily injury" or "property damage" must occur away from premises you own or rent, unless your business includes the selling, handling or distribution of "your product" for consumption on premises you own or rent.

**b.** Does not include "bodily injury" or "property damage" arising out of:

**(1)** The transportation of property, unless the injury or damage arises out of a condition in or on a vehicle not owned or operated by you, and that condition was created by the "loading or unloading" of that vehicle by any insured; or

**(2)** The existence of tools, uninstalled equipment or abandoned or unused materials.

**20.** "Property damage" means:

**a.** Physical injury to tangible property, including all resulting loss of use of that property. All such loss of use shall be deemed to occur at the time of the physical injury that caused it; or

**b.** Loss of use of tangible property that is not physically injured. All such loss of use shall be deemed to occur at the time of "occurrence" that caused it.

As used in this definition, "electronic data" is not tangible property.

**21.** "Suit" means a civil proceeding in which damages because of "bodily injury", "property damage" or "personal and advertising injury" to which this insurance applies are alleged. "Suit" includes:

**a.** An arbitration proceeding in which such damages are claimed and to which the insured must submit or does submit with our consent; or

**b.** Any other alternative dispute resolution proceeding in which such damages are claimed and to which the insured submits with our consent.



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**22.** "Temporary worker" means a person who is furnished to you to substitute for a permanent "employee" on leave or to meet seasonal or short-term workload conditions.

**23.** "Unmanned aircraft" means an aircraft that is not:

**a.** Designed;

**b.** Manufactured; or

**c.** Modified after manufacture;

to be controlled directly by a person from within or on the aircraft.

**24.** "Volunteer worker" means a person who:

**a.** Is not your "employee";

**b.** Donates his or her work;

**c.** Acts at the direction of and within the scope of duties determined by you; and

**d.** Is not paid a fee, salary or other compensation by you or anyone else for their work performed for you.

**25.** "Your product":

**a.** Means:

**(1)** Any goods or products, other than real property, manufactured, sold, handled, distributed or disposed of by:

**(a)** You;

**(b)** Others trading under your name; or

**(c)** A person or organization whose business or assets you have acquired; and

**(2)** Containers (other than vehicles), materials, parts or equipment furnished in connection with such goods or products.

**b.** Includes:

**(1)** Warranties or representations made at any time with respect to the fitness, quality, durability, performance or use of "your product"; and

**(2)** The providing of or failure to provide warnings or instructions.

**c.** Does not include vending machines or other property rented to or located for the use of others but not sold.

**26.** "Your work":

**a.** Means:

**(1)** Work or operations performed by you or on your behalf; and

**(2)** Materials, parts or equipment furnished in connection with such work or operations.

**b.** Includes:

**(1)** Warranties or representations made at any time with respect to the fitness, quality, durability, performance or use of "your work"; and

**(2)** The providing of or failure to provide warnings or instructions.



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**POLICY NUMBER:** BA040000062189

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

# Business Auto Broadening Endorsement

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

I. NEWLY ACQUIRED OR FORMED ENTITY (BROAD FORM NAMED INSURED)
II. EMPLOYEES AS INSUREDS
III. AUTOMATIC ADDITIONAL INSURED
IV. EMPLOYEE HIRED AUTO LIABILITY
V. SUPPLEMENTARY PAYMENTS
VI. FELLOW EMPLOYEE COVERAGE
VII. ADDITIONAL TRANSPORTATION EXPENSE
VIII. HIRED AUTO PHYSICAL DAMAGE COVERAGE
IX. ACCIDENTAL AIRBAG DEPLOYMENT COVERAGE
X. LOAN/LEASE GAP COVERAGE
XI. GLASS REPAIR – DEDUCTIBLE WAIVER
XII. TWO OR MORE DEDUCTIBLES
XIII. AMENDED DUTIES IN EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS
XIV. WAIVER OF SUBROGATION
XV. UNINTENTIONAL ERROR, OMISSION, OR FAILURE TO DISCLOSE HAZARDS
XVI. EMPLOYEE HIRED AUTO PHYSICAL DAMAGE
XVII. PRIMARY AND NONCONTRIBUTORY IF REQUIRED BY CONTRACT
XVIII. HIRED AUTO – COVERAGE TERRITORY
XIX. BODILY INJURY REDEFINED TO INCLUDE RESULTANT MENTAL ANGUISH

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# BUSINESS AUTO COVERAGE FORM

**I. NEWLY ACQUIRED OR FORMED ENTITY (Broad Form Named Insured)**

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured, the following is added:

d. Any business entity newly acquired or formed by you during the policy period provided you own 50% or more of the business entity and the business entity is not separately insured for Business Auto Coverage. Coverage is extended up to a maximum of 180 days following acquisition or formation of the business entity. Coverage under this provision is afforded only until the end of the policy period. Coverage does not apply to an “accident” which occurred before you acquired or formed the organization.

**II. EMPLOYEES AS INSUREDS**

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured, the following is added:

e. Any “employee” of yours is an "insured" while using a covered “auto" you don't own, hire or borrow in your business or your personal affairs.

**III. AUTOMATIC ADDITIONAL INSURED**

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured, the following is added:

f. Any person or organization that you are required to include as additional insured on the Coverage Form in a written contract or agreement that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period is an "insured" for Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

**IV. EMPLOYEE HIRED AUTO LIABILITY**

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured, the following is added:

g. An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

**V. SUPPLEMENTARY PAYMENTS**

SECTION II – LIABILITY COVERAGE, A. Coverage, 2. Coverage Extensions, a. Supplementary Payments, Subparagraphs (2) and (4) are replaced by the following:

(2) Up to $3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We are not obligated to furnish these bonds.

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to $500 a day because of time off from work.

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**VI. FELLOW EMPLOYEE COVERAGE:**

SECTION II – LIABILITY COVERAGE, B. Exclusions, 5. Fellow Employee

This exclusion does not apply if you have workers' compensation insurance in-force covering all of your "employees". Coverage is excess over any other collectible insurance.

**VII. ADDITIONAL TRANSPORTATION EXPENSE**

SECTION III - PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions, a. Transportation Expenses, is replaced with the following:

We will pay up to $50 per day to a maximum of $1000 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss". If your business shown in the Declarations is other than an auto dealership, we will also pay up to $1,000 for reasonable and necessary costs incurred by you to return a stolen covered auto from the place where it is recovered to its usual garaging location.

**VIII. HIRED AUTO PHYSICAL DAMAGE COVERAGE**

SECTION III – PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions, the following is added:

c. If Liability Coverage is provided in this policy on a Symbol 1 or a Symbol 8 basis and Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this coverage form for any "auto" you own, then the Physical Damage Coverages provided are extended to "autos" you hire, subject to the following limit:

(1) The most we will pay for "loss" to any hired "auto" is $50,000 or Actual Cash Value or Cost of Repair, whichever is less

(2) $500 deductible will apply to any loss under this coverage extension, except that no deductible shall apply to "loss" caused by fire or lightning

Subject to the above limit and deductible we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own of similar size and type. This coverage extension is excess coverage over any other collectible insurance.

**IX. ACCIDENTAL AIRBAG DEPLOYMENT COVERAGE**

SECTION III - PHYSICAL DAMAGE COVERAGE, B. Exclusions, 3.a., is amended to add the following:

This exclusion does not apply to the accidental discharge of an airbag.

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**X. LOAN/LEASE GAP COVERAGE**

SECTION III - PHYSICAL DAMAGE COVERAGE C. Limit of Insurance, the following is added:

4. In the event of a "total loss" to a covered "auto" shown in the schedule or declarations for which Collision and Comprehensive Coverage apply, we will pay any unpaid amount due on the lease or loan for that covered "auto," less:
   a. The amount paid under the Physical Damage Coverage Section of the policy; and
   b. Any:
      (1) Overdue lease/loan payments at the time of the "loss";
      (2) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage.
      (3) Security deposits not returned by the lessor;
      (4) Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
      (5) Carry-over balances from previous loans or leases.

   The most we will pay under Auto Loan/Lease Gap Coverage for an insured auto is 25% of the actual cash value of that insured auto at the time of the loss.

**XI. GLASS REPAIR – DEDUCTIBLE WAIVER**

SECTION III - PHYSICAL DAMAGE COVERAGE, D. Deductible, the following is added:

No deductible applies to glass damage if the glass is repaired rather than replaced.

**XII. TWO OR MORE DEDUCTIBLES**

SECTION III -PHYSICAL DAMAGE COVERAGE, D. Deductible, the following is added:

If two or more "company" policies or coverage forms apply to the same accident:

1. If the applicable Business Auto deductible is the smallest, it will be waived; or
2. If the applicable Business Auto deductible is not the smallest, it will be reduced by the amount of the smallest deductible; or
3. If the loss involves two or more Business Auto coverage forms or policies the smallest deductible will be waived.

For the purpose of this endorsement "company" means the company providing this insurance and any of the affiliated members of the Mercury Insurance Group of companies.

**XIII. AMENDED DUTIES IN EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS**

The requirement in SECTION IV, BUSINESS AUTO CONDITIONS, A. Loss Conditions, 2. Duties In The Event Of Accident, Claim, Suit, Or Loss, a., In the event of "accident", you must notify us of an "accident" applies only when the "accident" is known to:

(1) You, if you are an individual;
(2) A partner, if you are a partnership;
(3) A member, if you are a limited liability company; or
(4) An executive officer or insurance manager, if you are a corporation.

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**XIV. WAIVER OF SUBROGATION**

SECTION IV - BUSINESS AUTO CONDITIONS, A. Loss Conditions, 5. Transfer of Rights Of Recovery Against Others To Us, section is replaced by the following:

5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of the operations contemplated by such contract. The waiver applies only to the person or organization designated in such contract.

**XV. UNINTENTIONAL ERROR, OMISSION, OR FAILURE TO DISCLOSE HAZARDS**

SECTION IV - BUSINESS AUTO CONDITIONS, B. General Conditions, 2. Concealment, Misrepresentation, or Fraud, the following is added:

Any unintentional omission of or error in information given by you, or unintentional failure to disclose all exposures or hazards existing as of the effective date or at any time during the policy period shall not invalidate or adversely affect the coverage for such exposure or hazard or prejudice your rights under this insurance. However, you must report the undisclosed exposure or hazard to us as soon as reasonably possible after its discovery. This provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

**XVI. EMPLOYEE HIRED AUTO PHYSICAL DAMAGE**

SECTION IV – BUSINESS AUTO CONDITIONS, B. General Conditions, 5. Other Insurance, b. For Hired Auto Physical Damage Coverage, is replaced by the following:

b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

1. Any covered "auto" you lease, hire, rent or borrow; and
2. Any covered "auto" hired or rented by your "employee" under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

**XVII. PRIMARY AND NONCONTRIBUTORY IF REQUIRED BY CONTRACT**

SECTION IV – BUSINESS AUTO CONDITIONS, B. General Conditions, 5. Other Insurance, the following is added and supersedes any provision to the contrary:

e. This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

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**XVIII. HIRED AUTO - COVERAGE TERRITORY**

SECTION IV - BUSINESS AUTO CONDITIONS, B. General Conditions, 7. Policy Period, Coverage Territory, e. Anywhere in the world if:, is replaced by the following:

e. Anywhere in the world if:

(1) A covered "auto" is leased, hired, rented or borrowed without a driver for a period of 30 days or less; and

(2) The "insured's" responsibility to pay damages is determined in a "suit" on the merits, in the United States of America, the territories and possessions of the United States of America, Puerto Rico, or Canada or in a settlement we agree to.

**XIX. BODILY INJURY REDEFINED TO INCLUDE RESULTANT MENTAL ANGUISH**

SECTION V – DEFINITIONS, C. "Bodily Injury" is amended by adding the following:

"Bodily injury" also includes mental anguish but only when the mental anguish arises from other bodily injury, sickness, or disease.

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THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

April 14, 2025

City of Carpinteria
5775 CARPINTERIA AVE
CARPINTERIA CA 93013

## Account Information:

| | |
|---|---|
| **Policy Holder Details :** | **CALIFORNIA CONSULTING INC** |

## Contact Us

**Need Help?**

Chat online or call us at

(866) 467-8730.

We're here Monday - Friday.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/14/2025

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATIONIS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

| PRODUCER | CONTACT NAME: | |
|---|---|---|
| PAYCHEX INSURANCE AGENCY INC<br>76210705<br>225 KENNETH DR STE 110<br>ROCHESTER NY 14623 | PHONE (A/C, No, Ext): (877) 266-6850 | FAX (A/C, No): (585) 389-7894 |
| | E-MAIL ADDRESS: | |
| | INSURER(S) AFFORDING COVERAGE | NAIC# |
| | INSURER A : Hartford Casualty Insurance Company | 29424 |
| INSURED | INSURER B : | |
| CALIFORNIA CONSULTING INC<br>214 MAIN ST STE 102<br>EL SEGUNDO CA 90245-3803 | INSURER C : | |
| | INSURER D : | |
| | INSURER E : | |
| | INSURER F : | |

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED.NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/Y YYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| | COMMERCIAL GENERAL LIABILITY | | | | | | EACH OCCURRENCE | |
| | CLAIMS-MADE / OCCUR | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | |
| | | | | | | | MED EXP (Any one person) | |
| | | | | | | | PERSONAL & ADV INJURY | |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | GENERAL AGGREGATE | |
| | POLICY / PRO-JECT / LOC | | | | | | PRODUCTS - COMP/OP AGG | |
| | OTHER: | | | | | | | |
| | **AUTOMOBILE LIABILITY** | | | | | | COMBINED SINGLE LIMIT (Ea accident) | |
| | ANY AUTO | | | | | | BODILY INJURY (Per person) | |
| | ALL OWNED AUTOS / SCHEDULED AUTOS | | | | | | BODILY INJURY (Per accident) | |
| | HIRED AUTOS / NON-OWNED AUTOS | | | | | | PROPERTY DAMAGE (Per accident) | |
| | | | | | | | | |
| | **UMBRELLA LIAB** / OCCUR | | | | | | EACH OCCURRENCE | |
| | **EXCESS LIAB** / CLAIMS-MADE | | | | | | AGGREGATE | |
| | DED / RETENTION $ | | | | | | | |
| A | **WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** | | | | | | X PER STATUTE / OTH-ER | |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N | N/ A | | 76 WBG PT1436 | 01/16/2025 | 01/16/2026 | E.L. EACH ACCIDENT | $1,000,000 |
| | **(Mandatory in NH)** | | | | | | E.L. DISEASE -EA EMPLOYEE | $1,000,000 |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - POLICY LIMIT | $1,000,000 |
| | | | | | | | | |

***DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES*** **(ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Those usual to the Insured's Operations. Notice of Cancellation will be provided in accordance with Form WC990394, attached to this policy.

**CERTIFICATE HOLDER**

City of Carpinteria
5775 CARPINTERIA AVE
CARPINTERIA CA 93013

**CANCELLATION**

**SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.**

**AUTHORIZED REPRESENTATIVE**

Susan L. Castaneda

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## EXHIBIT E

## WORKERS' COMPENSATION REQUIREMENTS

*The Consultant is required to sign and file either a statement acknowledging its obligation to secure payment of Workers' Compensation before beginning work, or a declaration confirming that as a sole proprietor consultant is exempt from Workers' Compensation Requirements.*

## ACKNOWLEDGEMENT OF WORKERS' COMPENSATION OBLIGATION

I, Steve Samuelian, hereby acknowledge my obligation to secure payment of Workers' Compensation before beginning work.

**California Consulting, Inc.**

By:_____
Steve Samuelian, Owner

Dated:_____

**Agenda Section:** Presentations
**Agenda Item No.:** 14
**Council Meeting Date:** April 28, 2025

***RESOLUTION NO. 6380***

***A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CONGRATULATING LYNDA FAIRLY UPON BEING NAMED CARPINTERIAN OF THE YEAR FOR 2024***

***WHEREAS,*** *Lynda Fairly has been a part of the Carpinteria community for ten years, having moved here in 2015; and*

***WHEREAS,*** *Lynda holds a Master's Degree in Counseling and Guidance, served at Santa Barbara City College for 34 years, and has had a distinguished career in public education; and*

***WHEREAS,*** *Lynda has donated her time and money to such local nonprofits as Girls, Inc. of Carpinteria, Boys & Girls Club, Carpinteria Children's Project, Carpinteria Education Foundation, Carpinteria Beautiful and dozens of others; and*

***WHEREAS,*** *Lynda cares deeply about the community, education, the arts, children, and creating opportunities for people to thrive, and her efforts have touched the lives of thousands of Carpinterians and left a lasting impact; and*

***WHEREAS,*** *Lynda is an acute observer, expert listener, and a champion doer who makes it her job to learn about all the agencies that make Carpinteria work and invests her time, talent and treasure to help them work better; and*

***WHEREAS,*** *her most remarkable attributes are her boundless generosity and exemplary acts of compassion and empathy that serve as inspiration for all; she is locally called the "Fairly Godmother"; and*

***WHEREAS,*** *Lynda's profound commitment to addressing real community needs has left an indelible mark on the Carpinteria community, significantly enhancing the quality of life for its residents and inspiring positive change.*

***NOW, THEREFORE, BE IT RESOLVED*** *as follows:*

***SECTION 1.*** *The above recitals are true and correct, and incorporated herein by reference.*

***SECTION 2.*** *The City Council of the City of Carpinteria recognizes and commends Lynda Fairly as "2024 Carpinterian of the Year," for her years of dedication towards the betterment of the community and its citizens.*

***PASSED, APPROVED, AND ADOPTED*** *this 28th day of April, 2025.*

*Natalia Alarcon, Mayor*
*City of Carpinteria*

*ATTEST:*

*Brian C. Barrett, CMC, CPMC*
*City Clerk*

**RESOLUTION NO. 6381**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CONGRATULATING VALERIA SUSANO UPON BEING NAMED JUNIOR CARPINTERIAN OF THE YEAR FOR 2024**

***WHEREAS,*** *Valeria Susano is an outstanding student at Carpinteria High School where she has consistently received a GPA of above 4.0 each semester; she is a 2024 AP Scholar, having achieved an average score of at least 3.25 on all AP exams taken and scores of 3 or higher on World History, U.S. History, Psychology, and English Language and Composition; and*

***WHEREAS,*** *Valeria has participated in Girls Junior/Varsity Tennis, Track and Field, and MESA (Mathematics, Engineering, Science, Achievement) Club, where she is currently building a roller coaster out of paper; and*

***WHEREAS,*** *Valeria's community involvement included mentoring younger girls in their transition to middle school under the Summer Bridge Program of Girls Inc. of Carpinteria; and*

***WHEREAS,*** *she also participated in the REACH fellowship, an experiential learning program focused on helping first-generation students prepare for life after high school; Mission Scholars, a competitive program helping high-achieving first-generation students apply and go to college; and Girls Inc. of Carpinteria's Eureka Program where she participated in a learning experience with the County of Santa Barbara's First District Supervisor's Office and gained insight about the County operations; and*

***WHEREAS,*** *Valeria worked as a Personal Assistant with Evolve Equity, assisting the CEO with clerical duties, childcare, and errands; she also served as a school lunch employee at Carpinteria High School, where she provided food during nutrition and lunch periods, stocked supplies, and strengthened her customer service skills.*

***NOW, THEREFORE, BE IT RESOLVED*** *as follows:*

***SECTION 1.*** *The above recitals are true and correct, and incorporated herein by reference.*

***SECTION 2.*** *The City Council of the City of Carpinteria recognizes and commends Valeria Susano as the "2024 Junior Carpinterian of the Year," honoring her outstanding academic achievements, her ability to work hard and demonstrate resilience in the face of adversity, and being a role model.*

***PASSED, APPROVED, AND ADOPTED*** *this 28th day of April, 2025.*

*ATTEST:*

*Natalia Alarcon, Mayor*
*City of Carpinteria*

*Brian C. Barrett, CMC, CPMC*
*City Clerk*

**RESOLUTION NO. 6382**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CONGRATULATING TED RHODES UPON BEING NAMED VOLUNTEER OF THE YEAR FOR 2024**

***WHEREAS,*** *Ted Rhodes has been an advocate and community leader dedicated to the preservation of open space in Carpinteria since 1988; and*

***WHEREAS,*** *Ted spearheaded the public acquisition efforts of the Carpinteria Bluffs Nature Preserve and Viola Fields in 1998, continuing on with the subsequent Bluffs acquisitions and stewardship issues that led up, this year, to the Land Trust for Santa Barbara's successful acquisition of the Rincon Gateway Preserve; and*

***WHEREAS,*** *Additionally, Ted helped with the successful Measure X campaign as well as the Friends of the Franklin Trail funding and reopening of the Franklin Trail; and*

***WHEREAS,*** *he currently serves on the Carpinteria Open Space Management Advisory Board (COSMAB).*

***NOW, THEREFORE, BE IT RESOLVED*** *as follows:*

***SECTION 1.*** *The above recitals are true and correct, and incorporated herein by reference.*

***SECTION 2.*** *The City Council of the City of Carpinteria recognizes and commends Ted Rhodes as "2024 Volunteer of the Year," for his years of dedicated efforts related to education, preservation, and maintenance of Carpinteria's most precious resources.*

***PASSED, APPROVED, AND ADOPTED*** *this 28th day of April, 2025.*

*Natalia Alarcon, Mayor*
*City of Carpinteria*

*ATTEST:*

*Brian C. Barrett, CMC, CPMC*
*City Clerk*

**Agenda Section:** Administrative Matters
**Agenda Item No.:** 15
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Scope of Work Modification for The Alcazar Theatre's FY 2024/25 Community Services Support Grant Award

### STAFF RECOMMENDATION

Authorize The Alcazar Theatre to apply its unused FY 2024/25 Community Services Support Grant funds toward the "I Am Carpinteria" Forum, a community event held in collaboration with the Carpinteria Community Library on May 15, 2025.

Sample Motion: I move to authorize The Alcazar Theatre to apply its unused FY 2024/25 Community Services Support Grant funds toward the "I Am Carpinteria" Forum, a community event held in collaboration with the Carpinteria Community Library on May 15, 2025.

### BACKGROUND

The FY 2024/25 Community Services Support Grant (CSSG) program budget of $152,250 was approved by City Council during the budget adoption process on June 24, 2024. Included in the adopted appropriations was a $3,250 CSSG award to The Alcazar Theatre.

Out of an abundance of caution, Councilmember Nomura requested that the matter be reconsidered by the City Council without his participation. On November 12, 2024, the Council reapproved the FY 2024/25 CSSG funding, excluding Councilmember Nomura's vote, and the $3,250 grant was subsequently issued to The Alcazar Theatre.

Originally, The Alcazar intended to use the funds to support school-based performing arts programming, offering students an opportunity to perform on stage for their families and the community at no charge. However, due to the delay in disbursing the funds and the school year coming to a close, The Alcazar is requesting a modification to the use of funds.

The purpose of this agenda item is to consider authorizing The Alcazar Theatre to apply its unused FY 2024/25 Community Services Support Grant funds toward the "I Am Carpinteria" Forum, a community event held in collaboration with the Carpinteria Community Library on May 15, 2025.

## DISCUSSION

On April 11, 2025, The Alcazar Theatre's Executive Director, Debbie Nomura, submitted a letter to the City Manager requesting approval to modify the use of their FY 2024/25 CSSG funds to support the upcoming "I Am Carpinteria" Forum. This free community event, scheduled for May 15, 2025, is a partnership between The Alcazar Theatre and the Carpinteria Community Library and will include panel discussions and moderated dialogue designed to foster local engagement and cultural connection. The Alcazar's formal request letter is provided as Attachment A.

Staff recommends authorizing this scope of work modification. Allocating the existing grant funds to the "I Am Carpinteria" Forum ensures that the funds are used within the current fiscal year, eliminating the need to carry them forward into FY 2025/26. This not only supports administrative clarity and consistency in grant tracking, but also aligns with the purpose of the CSSG program—to support local nonprofits in delivering meaningful community services.

In addition, the proposed event directly supports the goals of the CSSG program by providing a no-cost, public-facing event that strengthens community connections and broadens access to local arts and cultural programming.

## POLICY CONSISTENCY

The proposed action aligns with:

1. The City's established policy for community support, as detailed in Carpinteria Municipal Code Section 2.20.040, which governs the Community Services Support Grant Program within the General Government Department; and,

2. City Council's FY 2024/25 Strategic Plan Primary Goal #4 to Strengthen Community Institution Collaboration.

## FINANCIAL CONSIDERATIONS

There is no fiscal impact associated with this action. The grant funds were previously issued as part of the FY 2024/25 CSSG cycle and will be reallocated within the same fiscal year and budget

## LEGAL AND RISK MANAGEMENT CONSIDERATIONS

None.

## OPTIONS

1. Approve staff's recommendation to authorize The Alcazar Theatre to utilize its FY 2024/25 Community Services Support Grant funds to support the "I Am Carpinteria" Forum in partnership with the Carpinteria Community Library on May 15, 2025. This option allows the grant funds to be used within the current fiscal year and supports a public-facing, collaborative community event.

2. Authorize the grant funds to be carried over into FY 2025/26 for use on the school-based programming originally proposed in The Alcazar Theatre's approved CSSG scope of work. This option would permit the funds to support student performance programming in the next academic year but would require tracking the funds across fiscal years.

3. Take no action at this time. The $3,250 in awarded CSSG funds would remain unused and could be subject to further Council direction or reallocation at a future date.

## PRINCIPAL PARTIES EXPECTED AT MEETING

The Alcazar Theatre Executive Director, Debbie Nomura.

## ATTACHMENTS

Attachment A - The Alcazar Theatre Letter Request

Staff contact:
Ryan Benson, Management Analyst I
ryanb@carpinteriaca.gov; (805) 755-4417

*Signature*

Reviewed by: Ryan Kintz, Assistant City Manager
ryank@carpinteriaca.gov; (805) 755-4400

*Signature*

Reviewed by: Michael Ramirez, City Manager
michaelr@carpinteriaca.gov; (805) 755-4450

*Signature*

# ATTACHMENT A

## The Alcazar Theatre Letter Request

# THE ALCAZAR

Attention: Michael Ramirez
City Of Carpinteria
5775 Carpinteria Ave
Carpinteria CA 93013

April 10, 2025

Dear Michael

As discussed, The Alcazar is grateful for the $3,250 grant under the 2024/2025 Community Service Support Grant Program that is for providing Carpinteria Schools students with the opportunity to perform on stage for their family, friends and the community at no charge.

The funds were for a program to occur during the year 1 July 2024 to 30 June 2025, however as a result of some issues, The Alcazar received the funds in late February 2025.

Separate to this grant program, The Alcazar has welcomed student performances and since February 2025 we have had Canalino and Carpinteria Family School deliver their annual talent showcase, Cate School Winter Performing Arts showcase and The Carpinteria Middle School deliver a theater performance, plus many students will appear in the Rotary Talent Showcase later this month. Between the spring holidays and the summer holidays plus the performances that were already scheduled and detailed above, we are concerned about coordinating another school performance to occur prior to 30 June 2025, at the standard we would like.

We are therefore requesting that the $3,250 provided to the Alcazar either be applied to:

1. Another free community event that will occur pre 30 June 2025 – such as the "I Am Carpinteria" Forum at El Alcázar on May 15th at 6:00pm held in collaboration with the Carpinteria Community Library that is a free event involving 5 panellists plus a moderator. To date we have received no sponsorship for this event and as you appreciate, The Alcazar is a small non-profit with a minimal budget and does not have sufficient reserves to host many free community events.

2. Alternatively, another possible solution is for the City to grant an extension of the time to deliver a combined school program to possibly June 2026. For your information, since submitting our grant application to the City, the Alcazar has collaborated with the Rotary Club of Carpinteria with plans to deliver 3 programs over the next year for students to perform at the Alcazar, with free entry for both performers and audience members. Given many families in Carpinteria are

financially disadvantaged, we want the students and their families to have this opportunity.

A grant has been submitted to cover some of the costs, and we are unsure if we will be successful or not. Assuming we are successful, there will still be a gap in funds needed to cover the costs for the three programs. Your $3,250 grant funds could be applied to the three events so there could be free entry for the students and audience members.

Please note, should we be unsuccessful with the grant currently applied for, we will be looking for other sponsorship so we can give students the opportunity to perform at the Alcazar on an ongoing basis.

Should you have any queries, please do not hesitate to contact me.

Yours sincerely
**The Alcazar Theatre**

D. Nomura

**Debbie Nomura**
**Executive Director**

**Agenda Section:** Administrative Matters
**Agenda Item No.:** 16
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Development Permit Application Authorization concerning the Carpinteria Advanced Purification Project.

### STAFF RECOMMENDATION

Authorize the City Manager to sign City Permit Application No. 24-2313-CUP/CDP on behalf of the City of Carpinteria as property owner for the Carpinteria Advanced Purification Project.

Sample Motion: I move to authorize the City Manager to sign City Permit Application No. 24-2313-CUP/CDP on behalf of the City of Carpinteria as property owner for the Carpinteria Advanced Purification Project. *(This motion requires a roll call vote.)*

### BACKGROUND

The Carpinteria Advanced Purification Project (CAPP) is a joint, collaborative project between the City, Carpinteria Valley Water District (CVWD), and Carpinteria Sanitary District (CSD). The CAPP proposes an indirect potable reuse system that is intended to enhance the Carpinteria Groundwater Basin's potable water supply reliability and to reduce drought vulnerability. The system consists of an advanced water purification facility and incidental transmission pipeline and groundwater monitoring wells. The system will further treat municipal wastewater tertiary effluent from the CSD wastewater treatment plant and then convey the treated wastewater into the Carpinteria Groundwater Basin by way of injection wells for final, natural purification and groundwater replenishment.

In 2019, the state designated the Carpinteria Groundwater Basin as a high-priority basin. The Sustainable Groundwater Management Act requires groundwater basins that are designated as either high- or medium-priority by the state to develop a sustainability plan. The CAPP is the primary implementation tool for the Carpinteria Groundwater Sustainability Plan developed by the Carpinteria Groundwater Sustainability Agency, of which the City is a member[1].

[1] On January 13, 2020, the City Council approved the City in joining the Carpinteria Groundwater Sustainability Agency and authorized execution of the Joint Exercise of Powers Agreement.

The purpose of this agenda item is for the City Council to authorize the City Manager to sign City Permit Application No. 24-2313-CUP/CDP on behalf of the City as property owner for the Carpinteria Advanced Purification Project.

## DISCUSSION

The City received a development permit application from CVWD for the CAPP (City Permit Application No. 24-2313-CUP/CDP) as shown in Attachment A. Additional detailed information of the CAPP is provided in Attachment A.

The CAPP is an independent capital project of CVWD, but the CAPP's footprint is situated within multiple properties citywide. Table 1 below summarizes the properties that are proposed for the CAPP:

**Table 1: Proposed Properties**

| Property Address | Assessor Parcel No. | Owner |
|---|---|---|
| 5351 Sixth Street | 003-370-014 | CSD |
| 1532 Linden Avenue | 004-005-007 | Archdiocese of Los Angeles (Saint Joseph Catholic Church) |
| Memorial Park | 003-590-039 | City |

The CAPP's footprint is also located within the City's public right-of-way for the transmission pipeline, specifically along Carpinteria Avenue, Eugenia Place, Linden Avenue, Maple Avenue, Meadow View Lane, and Sixth Street (listed alphabetically). The proposed properties and right-of-way areas are identified in the preliminary plans included as Attachment B.
Should the City Council authorize the City Manager to sign City Permit Application No. 24-2313-CUP/CDP, it would go through the regular development permitting process including review by the Planning Commission. At such time, there would be opportunity to address further concerns prior to permit approval and/or through the imposition of conditions of approval.

## POLICY CONSISTENCY

The recommendation is consistent with the Sustainable Groundwater Management Act (SGMA). The SGMA is overseen by the California Department of Water Resources and enforced by the California State Water Resources Control Board. The Carpinteria Groundwater Sustainability Agency, which comprises of the City, CVWD, Santa Barbara County Water Agency, and County of Ventura, is required to manage the Carpinteria Groundwater Basin in accordance with the SGMA.

The recommendation is also consistent with the following objectives of the Public Facilities and Services Element in the General Plan and Local Coastal Use Plan:

> Objective PF-1: To ensure the provision of adequate water supplies by minimizing consumption and investigating new sources either in existing supply or outside existing sources.

## FINANCIAL CONSIDERATIONS

No additional funding is requested. As with other development permits, administrative costs associated with processing are the responsibility of the permit applicant. In addition, the easement process is a separate right-of-way acquisition procedure, and the terms of cost and/or compensation have not yet been determined.

## LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The City must be signatory as the legal property owner for the Condition Use Permit/Coastal Development Permit Application.

## OPTIONS

1. Authorize the City Manager to sign City Permit Application No. 24-2313-CUP/CDP on behalf of the City of Carpinteria as property owner for the Carpinteria Advanced Purification Project. (Staff recommendation)
2. Direct staff concerning any changes as determined necessary.
3. Decline to approve the recommendation.

## PRINCIPAL PARTIES EXPECTED AT MEETING

Robert McDonald, General Manager, Carpinteria Valley Water District

## ATTACHMENTS

Attachment A: City Permit Application No. 24-2313-CUP/CDP
Attachment B Preliminary Plans

Staff contact:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

*Signature*

Reviewed by:
Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov

*Signature*

Reviewed by:
Michael Ramirez, City Manager
(805) 755-4450; michaelr@carpinteriaca.gov

*Signature*

# ATTACHMENT A

## City Permit Application No. 24-2313-CUP/CDP

Docusign Envelope ID: 7B185E0F-8ED5-4FF4-BF9B-6193A43DF918

City of Carpinteria

# Project Application

Planning Division •5775 Carpinteria Avenue, Carpinteria, CA 93013

| OFFICIAL USE ONLY |
|---|
| Project File Number |
| Site/Zoning |

**PROJECT LOCATION** Various (see Attachment) (Address) | Various (see Attachment) (Assessor's Parcel Number)

**GENERAL PROJECT DESCRIPTION:**
The Carpinteria Advanced Purification Project (CAPP) is an advanced water purification facility (AWPF) proposed by the Carpinteria Valley Water District (CVWD) that will treat the effluent from Carpinteria Sanitary District's (CSD) existing wastewater treatment plant, which is on the same property. Purified water from the AWPF will be conveyed to injection wells to replenish the groundwater basin. CVWD will extract the purified water from the groundwater basin to serve to water customers. See attachment for more details.

## PERMITS AND APPROVALS REQUESTED

- ☐ Architectural Review
- ☐ Certificate of Compliance
- ☑ Coastal Development Permit
- ☐ Conceptual Review
- ☑ Conditional Use Permit
- ☐ Development Plan
- ☐ GP/LCP Amendment
- ☐ Rezone
- ☐ Accessory Dwelling Unit
- ☐ Specific Plan
- ☐ Subdivision (Tract/Parcel Map)
- ☐ Variance
- ☐ Fire Protection Certificate Application
- ☐ Other _____

The City charges 100% of its costs of processing to the applicant. Prior to receiving any permits, applicant shall reimburse City for all processing costs. The City will review the application for completeness and will notify the applicant within 30 days of submittal of a complete or incomplete application.

**PROPERTY OWNER CONSENT:** I, City of Cartpineria (1) Property Owner Name Printed, hereby authorize Carpinteria Valley Water District (2) Applicant Name Printed to submit the attached application.

(1) Property Owner Signature ***(Required)*** Date

**AGENT AUTHORIZATION:** I, Carpinteria Valley Water Distirct (2) Applicant Name Printed, hereby authorize Christopher Malejan (3) Agent Name to act as my agent and to bind me in all matters concerning this application.

DocuSigned by:
Robert McDonald
83E955853F85424...
8/12/2024

(2) Applicant Signature Date

Docusign Envelope ID: 7B185E0F-8ED5-4FF4-BF9B-6193A43DF918

# CITY OF CARPINTERIA
## PROJECT APPLICATION AGREEMENT FOR PAYMENT OF DEPOSIT AND PAYMENT OF PROCESSING FEES AND CONSULTANT COSTS

The parties to this agreement are as follows:

**(1) PROPERTY OWNER:**

| | |
|---|---|
| City of Carpinteria | |
| Printed Name | |
| 5775 Carpinteria Ave | Carpinteria, CA 93013 |
| Mailing Address | City/State/Zip Code |
| 805-684-5405 | |
| Telephone Number | Email Address |

**(2) APPLICANT:**
If different from owner.

| | |
|---|---|
| Carpinteria Valley Water District | |
| Printed Name | |
| 1301 Santa Ynez Ave | Carpinteria, CA 93013 |
| Mailing Address | City/State/Zip Code |
| 805-684-2816 | bob@cvwd.net |
| Telephone Number | Email Address |

**(3) AGENT:**
If different from owner.

| | |
|---|---|
| Christopher Malejan | |
| Printed Name | |
| 805 Aerovista Place, Suite 201 | San Luis Obispo, CA 93401 |
| Mailing Address | City/State/Zip Code |
| 805-457-8833 | cmalejan@wsc-inc.com |
| Telephone Number | Email Address |

**(4) FINANCIALLY RESPONSIBLE PARTY:**

| | |
|---|---|
| Carpinteria Valley Water District | |
| Printed Name | |
| 1301 Santa Ynez Ave | Carpinteria, CA 93013 |
| Mailing Address | City/State/Zip Code |
| 805-684-2816 | bob@cvwd.net |
| Telephone Number | Email Address |

Received from Owner and/or Applicant the sum of **$**_____ as a deposit for costs associated with this application.

In this agreement, APPLICANT shall refer collectively to the project applicant, agent and financially responsible party.
CITY shall refer to the City of Carpinteria, its staff and its agents.
PROJECT shall refer to the proposed development or activities in the attached application.
CONSULTANT shall refer to any contracted person or firm hired to provide services, studies or analysis as necessary to meet local, state or federal law.

The parties of this agreement, by payment of this deposit and submittal of the attached application, desire the processing of this project application to be continuous, uninterrupted and efficient.

The APPLICANT understands and agrees that Government Code §65104 authorizes CITY to charge and collect all processing fees including consultant costs as part of the application fee charged for THE PROJECT and that a signed agreement for payment of all processing fees and consultant costs and an initial deposit submitted to the CITY is a condition precedent to a determination of application completeness under Government Code §65943 and to continued, uninterrupted processing of THE PROJECT.

The APPLICANT understands and agrees that once an application is determined to be complete, CITY has a mandatory duty under Government Code §65950 to exercise its discretion to approve, conditionally approve or deny THE PROJECT within statutory time limits, and that it is impractical for CITY to complete processing

Docusign Envelope ID: 7B185E0F-8ED5-4FF4-BF9B-6193A43DF918

City of Carpinteria

# Project Application

Planning Division •5775 Carpinteria Avenue, Carpinteria, CA 93013

| OFFICIAL USE ONLY |
|---|
| Project File Number |
| Site/Zoning |

**PROJECT LOCATION** Various (see Attachment) (Address) | Various (see Attachment) (Assessor's Parcel Number)

**GENERAL PROJECT DESCRIPTION:**
The Carpinteria Advanced Purification Project (CAPP) is an advanced water purification facility (AWPF) proposed by the Carpinteria Valley Water District (CVWD) that will treat the effluent from Carpinteria Sanitary District's (CSD) existing wastewater treatment plant, which is on the same property. Purified water from the AWPF will be conveyed to injection wells to replenish the groundwater basin. CVWD will extract the purified water from the groundwater basin to serve to water customers. See attachment for more details.

## PERMITS AND APPROVALS REQUESTED

- ☐ Architectural Review
- ☐ Certificate of Compliance
- ☑ Coastal Development Permit
- ☐ Conceptual Review
- ☑ Conditional Use Permit
- ☐ Development Plan
- ☐ GP/LCP Amendment
- ☐ Rezone
- ☐ Accessory Dwelling Unit
- ☐ Specific Plan
- ☐ Subdivision (Tract/Parcel Map)
- ☐ Variance
- ☐ Fire Protection Certificate Application
- ☐ Other _____

The City charges 100% of its costs of processing to the applicant. Prior to receiving any permits, applicant shall reimburse City for all processing costs. The City will review the application for completeness and will notify the applicant within 30 days of submittal of a complete or incomplete application.

**PROPERTY OWNER CONSENT:** I, Carpinteria Sanitary District (1) Property Owner Name Printed, hereby authorize Carpinteria Valley Water District (2) Applicant Name Printed to submit the attached application.

Signed by: Craig Murray 1DCBDD523961483... — 8/15/2024

(1) Property Owner Signature ***(Required)*** — Date

**AGENT AUTHORIZATION:** I, Carpinteria Valley Water Distirct (2) Applicant Name Printed, hereby authorize Christopher Malejan (3) Agent Name to act as my agent and to bind me in all matters concerning this application.

DocuSigned by: Robert McDonald 83E955053F85424... — 8/12/2024

(2) Applicant Signature — Date

Docusign Envelope ID: 7B185E0F-8ED5-4FF4-BF9B-6193A43DF918

CITY OF CARPINTERIA

# PROJECT APPLICATION AGREEMENT FOR PAYMENT OF DEPOSIT AND PAYMENT OF PROCESSING FEES AND CONSULTANT COSTS

The parties to this agreement are as follows:

**(1) PROPERTY OWNER:**

| | |
|---|---|
| Carpinteria Sanitary District | |
| Printed Name | |
| 5300 6th St | Caprtineria, CA 93013 |
| Mailing Address | City/State/Zip Code |
| 805-684-7214 | |
| Telephone Number | Email Address |

**(2) APPLICANT:**
If different from owner.

| | |
|---|---|
| Carpinteria Valley Water District | |
| Printed Name | |
| 1301 Santa Ynez Ave | Carpinteria, CA 93013 |
| Mailing Address | City/State/Zip Code |
| 805-684-2816 | bob@cvwd.net |
| Telephone Number | Email Address |

**(3) AGENT:**
If different from owner.

| | |
|---|---|
| Christopher Malejan | |
| Printed Name | |
| 805 Aerovista Place, Suite 201 | San Luis Obispo, CA 93401 |
| Mailing Address | City/State/Zip Code |
| 805-457-8833 | cmalejan@wsc-inc.com |
| Telephone Number | Email Address |

**(4) FINANCIALLY RESPONSIBLE PARTY:**

| | |
|---|---|
| Carpinteria Valley Water District | |
| Printed Name | |
| 1301 Santa Ynez Ave | Carpinteria, CA 93013 |
| Mailing Address | City/State/Zip Code |
| 805-684-2816 | bob@cvwd.net |
| Telephone Number | Email Address |

Received from Owner and/or Applicant the sum of **$**_____ as a deposit for costs associated with this application.

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City of Carpinteria

# Project Application

Planning Division •5775 Carpinteria Avenue, Carpinteria, CA 93013

| OFFICIAL USE ONLY |
|---|
| Project File Number |
| Site/Zoning |

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- ☐ Variance
- ☐ Fire Protection Certificate Application
- ☐ Other _____

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**PROPERTY OWNER CONSENT:** I, Saint Joseph Catholic Church (1) Property Owner Name Printed, hereby authorize Carpinteria Valley Water District (2) Applicant Name Printed to submit the attached application.

(1) Property Owner Signature ***(Required)*** Date

**AGENT AUTHORIZATION:** I, Carpinteria Valley Water Distirct (2) Applicant Name Printed, hereby authorize Christopher Malejan (3) Agent Name to act as my agent and to bind me in all matters concerning this application.

DocuSigned by: Robert McDonald 83E956853F86424... 8/12/2024

(2) Applicant Signature Date

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# CITY OF CARPINTERIA
## PROJECT APPLICATION AGREEMENT FOR PAYMENT OF DEPOSIT AND PAYMENT OF PROCESSING FEES AND CONSULTANT COSTS

The parties to this agreement are as follows:

**(1) PROPERTY OWNER:**

| | |
|---|---|
| Saint Joseph Catholic Church | |
| Printed Name | |
| 1500 Linden Avenue | Carpinteria, CA 93013 |
| Mailing Address | City/State/Zip Code |
| 805-684-2181 | |
| Telephone Number | Email Address |

**(2) APPLICANT:**
If different from owner.

| | |
|---|---|
| Carpinteria Valley Water District | |
| Printed Name | |
| 1301 Santa Ynez Ave | Carpinteria, CA 93013 |
| Mailing Address | City/State/Zip Code |
| 805-684-2816 | bob@cvwd.net |
| Telephone Number | Email Address |

**(3) AGENT:**
If different from owner.

| | |
|---|---|
| Christopher Malejan | |
| Printed Name | |
| 805 Aerovista Place, Suite 201 | San Luis Obispo, CA 93401 |
| Mailing Address | City/State/Zip Code |
| 805-457-8833 | cmalejan@wsc-inc.com |
| Telephone Number | Email Address |

**(4) FINANCIALLY RESPONSIBLE PARTY:**

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|---|---|
| Carpinteria Valley Water District | |
| Printed Name | |
| 1301 Santa Ynez Ave | Carpinteria, CA 93013 |
| Mailing Address | City/State/Zip Code |
| 805-684-2816 | bob@cvwd.net |
| Telephone Number | Email Address |

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CONSULTANT shall refer to any contracted person or firm hired to provide services, studies or analysis as necessary to meet local, state or federal law.

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The APPLICANT understands and agrees that once an application is determined to be complete, CITY has a mandatory duty under Government Code §65950 to exercise its discretion to approve, conditionally approve or deny THE PROJECT within statutory time limits, and that it is impractical for CITY to complete processing

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or present sufficient information to the Review Authority to enable the Review Authority to make legally required findings for PROJECT approval, unless costs are paid in full prior to decision.

APPLICANT and CITY agree that because of the size, nature or scope of the proposed PROJECT, it is impossible to ascertain the full extent of the costs involved in processing the application and preparing necessary environmental documentation upon initiation of case processing. APPLICANT and CITY further agree that it is in the interest of the parties and the intent of this agreement to: a) permit payment of a deposit of a portion of the estimated case processing fees prior to a determination of application completeness; b) permit subsequent periodic billings and payments as necessary to keep a positive balance on account; and c) permit subsequent deposits as necessary to fund consultant costs. APPLICANT agrees it will be benefited by retaining greater cash liquidity and will make additional payments upon notification by CITY when they are necessary. CITY agrees it will be benefited through the greater certainty of recovering its full costs to process APPLICANT's application. CITY further agrees that all fees charged to APPLICANT under this agreement shall comply with Government Code §65104.

The APPLICANT understands and agrees that, prior to the processing of this application: 1) Financially Responsible Party must pay in full any and all outstanding City fees and exactions due and owing to the City related to this or any of Property Owner's or financially responsible party's other real property and 2) Applicant must deposit with the City an amount as provided in the applicable City of Carpinteria fee schedule.

The APPLICANT further understands and agrees that the CITY charges 100% of its cost of processing this application against the deposit(s). Cost of processing may include but shall not be limited to, City staff time and the services of the City's contract employees such as the City Engineer, City Attorney, City Biologist and other contractors who provide specialized services to the City relating to the project application, such as environmental review. Administrative and overhead costs will also be charged pursuant to the City's 2011 adopted fee schedule (currently between $90-350 per hour for professional staff and $75-185 per hour for support staff). Should the cost of processing exceed the deposit the City reserves the right to require additional deposits to cover the excess. If, after all conditions have been complied with and all permits issued, the deposits are in excess of the costs of processing, such excess will be returned to applicant upon request.

The APPLICANT agrees that "consultant costs" includes those reasonably necessary to satisfy CITY's duty to meet the requirements of the California Environmental Quality Act (CEQA) and the CITY CEQA Guidelines resulting in preparation of environmental documents such as Environmental Impact Reports, and Negative Declarations. In the event the project is approved, APPLICANT further agrees that "consultant costs" also includes the reasonable cost of any necessary, special studies or programs pursuant to permit project conditions, including any condition requiring participation in the permit compliance program, to assess APPLICANT's compliance with its permit conditions, during both construction and operation where necessary. CITY shall retain and contract necessary services of environmental and technical consultants (hereinafter CONSULTANT), after consultation with APPLICANT, consistent with CITY's normal contracting procedures. APPLICANT further agrees that it shall deposit with CITY 100% of CONSULTANT Base Contract amount plus any funds required for contingency or a lesser amount as agreed by the CITY and the APPLICANT. CITY shall use these funds to meet the projected cost for completion of tasks as contracted with CONSULTANT. APPLICANT agrees that the adequacy of performance of CONSULTANT and the extent of payment to CONSULTANT for its work shall be determined by CITY after consultation with APPLICANT. APPLICANT agrees that all decisions concerning the preparation of contractual documents lies with the CITY through its designated representatives.

Please indicate the recipient of a refund in the event there are excess funds remaining in the project account after the project has been completed, closed or withdrawn.

**REFUND RECIPIENT:** Carpinteria Valley Water District

| | |
|---|---|
| Printed Name | |
| 1301 Santa Ynez Ave | Carpinteria, CA 93013 |
| Mailing Address | City/State/Zip Code |
| 805-684-2816 | bob@cvwd.net |
| Telephone Number | Email Address |

The FINANCIALLY RESPONSIBLE PARTY will be sent a periodic statement on active accounts setting forth the costs of processing and status of any deposits or other credits received. Payment of the balance of this statement must be received by the City within thirty (30) days of the date of the statement. Should payment of the balance not be made in a timely manner, the City may discontinue processing of this application, including but not limited to, review of the application by the Architectural Review Board, Community Development Director, Planning Commission and/or City Council, the preparation of staff reports, or the issuance of any permits until such time as payment is received. Further, interest will accrue monthly on any outstanding balance at the rate of 10% per annum or the prevailing legal rate. No permits will be issued to applicant until such time as the City is reimbursed for all fees, costs and expenses incurred in processing the application.

In the event that the APPLICANT withdraws the application, the FINANCIALLY RESPONSIBLE PARTY understands that he/she will be billed for any outstanding amount due. The FINANCIALLY RESPONSIBLE PARTY agrees to pay such invoices within 30 days of the billing notice.

This Agreement shall be read and interpreted in conjunction with the City of Carpinteria Community Development Department Project Application, by this reference incorporated herein.

The FINANCIALLY RESPONSIBLE PARTY agrees to pay all attorneys' fees and costs incurred by the City in collecting said fees. The FINANCIALLY RESPONSIBLE PARTY also understands that if the deposit amount has not been exceeded, the Refund Recipient will receive a refund of the remaining amount upon completion of the project.

I acknowledges that I have read and understand this Agreement and will comply with its terms and conditions and I represent the common interests of the APPLICANT.

DocuSigned by:
Robert McDonald
83E955053F65424...

8/12/2024

(2) Applicant Signature — Date

Robert McDonald, General Manager

(2) Applicant Printed Name

DocuSigned by:
Robert McDonald
83E955053F65424...

8/12/2024

(4) Financially Responsible Party Signature — Date

Carpinteria Valley Water District

(4) Financially Responsible Party Printed Name

Docusign Envelope ID: 7B185E0F-8ED5-4FF4-BF9B-6193A43DF918

## A. PROPERTY INFORMATION

1. Site area Various (see Attachment) square feet Various (see Attachment) acres
2. Site dimensions Various (see Attachment)
3. Lot features (sloping, flat, next to a creek, etc.)
   Various (see Attachment)
4. Amount of grading proposed (in cubic yards) Various (see Attachment)

## B. LAND USE INFORMATION

1. Existing use(s) of property
   Various (see Attachment)
2. Proposed use(s) of property
   Various (see Attachment)
3. How are adjacent properties used?
   North Various (see Attachment) South Various (see Attachment)
   East Various (see Attachment) West Various (see Attachment)
4. Describe your project
   See attachment
5. Are there any restrictions (deed restriction, easements, etc.) that affect the property? If so, what are they?
   Various (see Attachment)
6. 6a) If this a request for a variance, is it for
   ☐ Setback ☐ Lot Coverage ☐ Parking ☐ Height ☐ Other _____

   6b) Why do you feel this variance is justified?
   No variance requested.

Docusign Envelope ID: 7B185E0F-8ED5-4FF4-BF9B-6193A43DF918

## C. PROJECT INFORMATION

### 1. ALL PROJECTS

| | Square Feet | | Percent of Site | |
|---|---|---|---|---|
| | *Existing* | *Proposed* | *Existing* | *Proposed* |
| Lot coverage (area covered by buildings, including garage) | 37,200 sf | 51,780 sf | 26 % | 37 % |
| Area paved or used for parking, including walkways, patios, etc. | 91,500 sf | 76,920 sf | 65 % | 54 % |
| Area landscaped | 13,000 sf | 13,000 sf | 9 % | 9 % |
| **TOTAL** | | | **100%** | **100%** |

### 2A. EXISTING BUILDINGS

Number existing building(s) 3 Height(s) 29-ft, 21-ft,15-ft Number of stories 2,1,1

Accessory structures and uses _____

Ground floor area 5,930, 2,160, 1,580 sq. ft. Second-story floor area 5270 sq. ft.

Total floor area of each building 11,200, 2160, 1580 sq. ft.

Total floor area of all buildings 14,940 sq. ft.

### 2B. PROPOSED BUILDINGS

Number of new buildings 1 New accessory structures 1

Building height(s) 30 Number of stories 1 w/ mezzanine

Ground floor area 10,750 sq. ft. Second-story floor area 1,149 sq. ft.

Total floor area of each new building 12,558 sq. ft.

Total floor area of all new buildings 12,558 sq. ft.

### 3. RESIDENTIAL

Number of existing units N/A Schedule of unit sizes _____

_____ 1 bdrm _____ 2 bdrm _____ 3 bdrm _____ 4 + bdrm

Range of sale prices or rents _____

Number of proposed units N/A Schedule of unit sizes _____

_____ 1 bdrm _____ 2 bdrm _____ 3 bdrm _____ 4 + bdrm

Range of sale prices or rents _____

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## 4. COMMERCIAL/INDUSTRIAL

Existing improvements and use(s)

Wastewater treatment facility

| | | |
|---|---|---|
| Existing net floor area: | Office | _____ square feet |
| | Retail | _____ square feet |
| | Warehouse | _____ square feet |
| | Manufacturing | _____ square feet |
| | Other | _____ square feet |
| New net floor area: | Office | _____ square feet |
| | Retail | _____ square feet |
| | Warehouse | _____ square feet |
| | Manufacturing | _____ square feet |
| | Other | _____ square feet |

Number of tenant (lease) spaces _____ Hours of operation _____

Number of employees per shift _____ Number of shifts per day _____

Loading facilities _____

Type(s) of business(es) to occupy tenant space(s)

## 5. PARKING

Number of existing: garage spaces _____ carport _____ uncovered 19

Number of new: garage spaces _____ carport _____ uncovered 0

Number of handicapped spaces: existing 0 proposed 0

Number of bicycle parking spaces: existing 0 proposed 0

Number of loading facilities: existing 0 proposed 0

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## 6. TREES, SHRUBS AND VEGETATION (show on site plan)

Existing trees (type, height, diameter at breast height), shrubs and other vegetation on site

2 palm trees, roughly 32' and 29' in height. All other trees and vegetation on the property are between the southeastern perimeter fence and property line.

Trees, shrubs and vegetation to be removed

Some of the recently installed shrubs and minor vegetation may need to be removed for the well installation at Saint Joseph Catholic Church property. One tree is expected to be removed within the Eugenia Place easement for the pipeline installation.

Proposed new landscaping

No new proposed landscape at the existing wastewater treatment plant site. Any removed landscaping around the Saint Joseph Catholic Church will be replaced in-kind. Addition of landscaping at the Meadow View Lane Injection Well subject to City conditions.

## 7. Storm Water Management Program

Projects with new or replaced impervious (hard) surface may be subject to City of Carpinteria storm water requirements. Plans and data sheets shall be submitted in accordance with the project tier.

Please identify the project tier:

☐ **Tier 1** Projects that create or replace 2,500 square feet or more of impervious surface*

☐ **Tier 2** Projects that create or replace 5,000 square feet of net impervious surface*

☐ **Tier 3** Projects that create or replace 15,000 square feet or more of impervious surface*

☐ **Tier 4** Projects that create or replace 22,500 square feet of impervious surface*

☑ Not Applicable

*Please refer to the County of Santa Barbara Stormwater Technical Guide, which can be found at http://www.sbprojectcleanwater.org/development.aspx?id=76.

For questions, please call the Department of Public Works Environmental Coordinator at (805) 880-3415.

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## D. ENVIRONMENTAL INFORMATION

1. Address of project: 5351 6th St, Carpinteria CA

2. List and describe any other related permits and other public approvals required for this project, including those required by city, regional, state and federal agencies:

See attached

3. Is this property identified in the Hazardous Waste Substance Sites List, which was prepared by the State Office of Planning and Research? ☐ Yes ■ No

4. Are there any dangerous, explosive, flammable or hazardous chemicals and/or processes to be used or stored on this property? ■ Yes ☐ No

If yes, describe: see attached.

5. Proposed scheduling for the project:

See attached

6. Anticipated incremental development:

N/A

Are any of the following items applicable to the project or its effects? Discuss below all items checked yes.

| | | Yes | No |
|---|---|---|---|
| 7. | Change in existing features of any tidelands, beaches, or hills, or substantial alteration of ground contours. | ☐ | ✔ |
| 8. | Change in scenic views or vistas from existing residential areas or public lands or roads. | ☐ | ✔ |
| 9. | Change in pattern, scale, or character of general area of project. | ☐ | ✔ |
| 10. | Significant amounts of solid waste or litter. | ☐ | ✔ |
| 11. | Change in dust, ash, smoke, fumes, or odors in vicinity. | ☐ | ✔ |
| 12. | Change in ocean, stream, or ground water quality or quantity, or alteration of existing drainage patterns. | ✔ | ☐ |
| 13. | Substantial change in existing noise or vibration levels in the vicinity. | ☐ | ✔ |
| 14. | Site on filled land or on slope of 10% or more. | ☐ | ✔ |
| 15. | Use or disposal of potentially hazardous materials such as toxic substances, flammables, or explosives. | ☐ | ✔ |
| 16. | Substantial change in demand for municipal services (police, fire, water, sewage, etc.). | ☐ | ✔ |
| 17. | Substantial increase in fossil fuel consumption (electricity, oil, natural gas, etc.). | ✔ | ☐ |
| 18. | Relationship to larger project or series of projects? | ☐ | ✔ |

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19. Please discuss any items that were checked yes *(attach additional sheets as necessary)*:

See attached

20. Describe the project site as it exists currently, including information on topography, soil stability, plants and animals, and any cultural, historical or scenic aspects. Describe any existing structures on the site, and the use of the structures.

See Final EIR

21. Describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects. Indicate the type of land use, intensity of land use (one-family, apartments, restaurants, shops, etc.), and scale of development (height, setbacks, rear yard, etc.).

See Final EIR

## Certification

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements and information presented are true and correct to the best of my knowledge and belief.

Date 8/12/2024

Signature DocuSigned by: Robert McDonald 83E955053F85424...

Name Robert McDonald
Printed Name

For Carpinteria Valley Water District
Printed Name

Docusign Envelope ID: 7B185E0F-8ED5-4FF4-BF9B-6193A43DF918

# SUBMITTAL CHECKLIST

City of Carpinteria • Community Development Department • Planning Division

**STAFF INFORMATION – OFFICE USE ONLY**

1. Date Application Received_____
2. Project No._____
3. Environmental Review Committee Required? Yes_____ No_____
   (Categorical Exemption Class No._____)
   _____Fish & Game Fee Collected? $_____
   Zoning_____
4. Previous Case Numbers_____
5. General Plan/LCP Land Use Designation_____
6. Special Features:
   _____CA Overlay District
   _____FH Overlay District
   _____ESH Overlay District
   _____V Overlay District
   _____ADU-Beach Overlay District
   _____Other
8. Fee Paid $_____ Receipt #_____ Date_____

# SUBMITTAL CHECKLIST

**THE FOLLOWING INFORMATION MUST BE PROVIDED**
**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

**A NOTE ON COPIES**: We require an adequate number of applications and plan sets to distribute to decision makers and other departments and agencies for review. Initial application review requires a minimum of two sets of scaled plans, one reduced set, and one digital PDF file. Additional plan sets or submittal documents may be required to satisfy agency, environmental and/or departmental review needs. The project planner may authorize a reduction in the number of plans you must submit or may request more copies in the course of project review. If your project design changes, one revised plan set and one electronic PDF set must be resubmitted.

**A. APPLICATION INFORMATION**

- ▣ All questions fully and honestly answered
- ▣ APN and street address provided
- ▣ Complete project description
- ▣ Original signature of project owner
- ☐ Application deposit

(more on next page)

Docusign Envelope ID: 7B185E0F-8ED5-4FF4-BF9B-6193A43DF918



**B. PLANS –**
**2 full-size sets+ 1 half-sized (or 11x17) set + 1 digital set** unless otherwise directed by CDD staff.
**PLEASE FOLD ALL OVERSIZE PLANS TO 8-1/2" X 11" W/ TITLE BLOCK FACING UP.**

**SITE PLAN**
- ☐ Scale (¼" = 1' or 1" = 20') and north arrow
- ☐ Property lines and required setbacks with dimensions
- ☐ Adjacent street locations/names and widths
- ☐ Existing/proposed buildings, parking, entrances/exits
- ☐ Footprint of all buildings on adjacent lots
- ☐ Plan preparer's name, address and phone number
- ☐ Accessory structures and usage
- ☐ Trees (type, height, diameter at breast height, dripline) shrubs and other vegetation

**SITE TOPOGRAPHIC/GRADING/DRAINAGE PLAN**
- ☐ Direction of drainage indicated with arrows
- ☐ Adjacent grades within five feet (5') of the site boundaries

**BUILDING ELEVATIONS**
- ☐ Scale (¼" = 1') and elevations labeled (north, east, south, west)
- ☐ Building heights from finished grade
- ☐ Windows, doors, stairs, railings, major architectural features
- ☐ Application of solar access guidelines

**FLOOR PLANS**
- ☐ Scale (¼" = 1')
- ☐ Use(s) and dimensions of all rooms including garage

**CROSS-SECTIONS**
- ☐ Project site cross-section
- ☐ Building cross-section

**ROOF PLAN**

**UTILITY PLAN**

**LANDSCAPE PLAN –** refer to attached requirements

**RENDERINGS** (not required for ADUs)
- ☐ Colored renderings of all four exterior building elevations

**C. ELECTRONIC COPY OF PLANS AND RENDERINGS –** PDF format

**D. PHOTOGRAPHS**
- ☐ Photos with labels of the site, showing existing conditions and/or buildings on property
- ☐ Photos with labels of immediately adjacent buildings and properties

**E. COLORS AND MATERIALS BOARD –** 1 set, 8-1/2" X 11" (not required for ADUs)

(more on next page)

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**F. SOILS REPORT AND SURVEY – 3 COPIES** prepared by a registered, licensed professional engineer
- ☐ **Required** if project is over 700 sq. ft. or it is a new development

**G. PRELIMINARY TITLE REPORT – 1 Copy –** Most current report (within one year)

**H. HEIGHT POLES –** Required for all second story additions and new two-story homes, may be required for commercial additions or remodels. Please refer to the requirements outlined in the attached "Story Pole Procedures." (not required for ADUs)

**I. STORM WATER MANAGEMENT PROGRAM –** Provide required plans, checklists and documents as required by the Storm Water Management Program on page 6 of this application.

**J. SOLAR ACCESS COMPLIANCE –** Projects in residential zones shall provide verification of solar access by providing a site plan and elevation drawing(s), as described on the attached "Instructions for Determining Solar Impacts."

**K. FLOOD HAZARD DETERMINATION LETTER – Required if the project is in the floodplain.** Must be obtained from the City of Carpinteria Public Works Department (contact John Ilasin).

**L. MAILING LABELS**
- ☐ **Project:** ONE sheet of labels with the property owner, applicant and agent mailing addresses

- ☐ **Neighbor Noticing:**
  - Map and address list showing 300-foot radius (owner) AND 100-foot radius (occupant)
  - THREE sets of labels for property owners within a 300 foot radius and occupants within a 100 foot radius. The labels, radius map and address list may be ordered online from the Santa Barbara County Assessor's Office: https://www.countyofsb.org/300/Mapping
    - Select "Radius Request"
    - Fill out the online form completely
    - Follow the "self-service" link for secure online payment
      (take note of the payment order number and enter it into the form where indicated prior to submitting)
    - The cost for this service starts at approximately $88 per subject parcel.
    - For questions, please call the County Assessor's Mapping Department at (805) 568-3264 or their main line at (805) 568-2550. Their office is located at 105 E. Anapumu St., Room 204, Santa Barbara, CA 93101.
  - Alternatively, applicants may have an independent contractor prepare the mailing labels, the radius map, and list. Consistent with the information required from the County:

    *Radius map shall include the following*:
    - The subject parcel should be shaded in color.
    - A 300-foot boundary line drawn around the subject parcel (owners).
    - A 100-foot boundary line drawn around the subject parcel (occupants).
    - Each of the affected parcels shaded in a different color.
    - Parcel numbers on the affected parcels.
    - A scale
    - A north arrow
    - The name, address and phone number of the person preparing and certifying the map
    - All of the above information to be on 11 x 17 size paper

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*Mailing labels shall include the following:*

- Mailing labels shall include the owned or occupied parcel to which the labels refer.
- Mailing labels identifying the current property owner on the most current Tax Assessor's Roll (not older than 30 days) AND Certification that the mailing labels are the most current available.

**M. FIRE PROTECTION CERTIFICATE APPLICATION –** *Must be submitted together with the project application to the City. The corresponding plan check fee must be paid to directly to the Fire District.*

**N. WATER AND SANITARY DISTRICT INTENT TO SERVE LETTERS (for ADUs ONLY)** – Intent to Serve Letters are required for all ADU/JADU applications to ensure adequate water and sewer capacity and service are available. Please contact Syndi Souter at (805) 755-4405 or SyndiS@carpinteriaca.gov to obtain a tracking number to obtain these letters. Please contact the districts directly with any questions on their application process to apply for a letter.

- **Carpinteria Valley Water District Intent to Serve Letter**- contact Danielle Rose at (805) 684-2816 x121 or Danielle@cvwd.net
- **Carpinteria Sanitary District Intent to Serve Letter**- contact Lance Lawhon at (805) 684-7214 x113 or LanceL@carpsan.com

Staff_____Date_____

---

*When submitting your application, please include the application checklist along with the project application forms.*

| **Where to File** | **Office Hours** | **Questions** |
|---|---|---|
| Carpinteria City Hall<br>Community Development Department<br>5775 Carpinteria Avenue<br>Carpinteria, CA 93013 | 8 a.m. to 5 p.m.<br>Monday - Friday | *(805) 755 – 4410*<br>*LorenaE@carpinteriaca.gov*<br>*Se ofrece asistencia en español.* |

Additional application resources (www.carpinteriaca.gov/city-hall/community-development):

➲ Applicant's Guide - PC ➲ Fee Schedule ➲ Development Impact Fees

**Other Departments, Agencies and Special Districts:**

| | |
|---|---|
| (805) 755-4441 | City Public Works Department |
| (805) 755- 4442 | City Finance Department |
| (805) 684-7214 | Carpinteria Sanitary District |
| (805) 566-2451 | Carpinteria-Summerland Fire Protection District |
| (805) 684-4511 | Carpinteria Unified School District |
| (805) 684-2816 | Carpinteria Valley Water District |
| (805) 961-8800 | Santa Barbara Air Pollution Control District |
| (805) 681-4900 | Santa Barbara County Environmental Health Department |
| (805) 275-8777 | United States Post Office |

# City of Carpinteria

# Project Application
# Coastal Development Permit
# /Conditional Use Permit

CAPP

Carpinteria Advanced Purification Project

# Supplementary Information

Prepared for

# Carpinteria Valley Water District

# CDP Application Organization

This letter, attached supporting information, and one copy of the City of Carpinteria (City) Community Development Department's Project Application form are intended to serve as a complete Conditional Use Permit (CUP) and Coastal Development Permit (CDP) application for the Carpinteria Advanced Purification Project (CAPP). CAPP involves components on multiple sites, and one project application form without attachments would be insufficient to convey all necessary information. Many of the fields in the Project Application form have a singular response field that do not consider a project with multiple locations, or do not provide sufficient space to respond fully.

Where a Project Application field requires information specific to an individual project site for CAPP, this letter will include the requested information in tabular form. Fields with uniform responses across all sites, or for which we believe a detailed response is only required for one site is included in the Project Application form. We note instances of the latter case in this letter, where appropriate.

# Project Purpose and Overview

The Carpinteria Valley Water District (CVWD) water supply sources consist of local groundwater, surface water collected at Lake Cachuma in the Santa Ynez watershed, and imported water from the State Water Project (SWP), delivered via Lake Cachuma. These sources are becoming increasingly unreliable during times of drought. Capacity limitations of the SWP conveyance system, increasing costs to sustain reliability, new groundwater regulations, competition for Lake Cachuma water, and the vulnerability of Cachuma Project conveyance systems are a few emerging issues facing the area's water systems. Existing SWP and Cachuma Project supplies may not be reliable during a drought when deliveries may be reduced or when competition from other users may increase, such as additional water needed for downstream fisheries. As the global climate changes, increased variability in precipitation patterns may result in increased duration and intensity of drought and decreased availability of surface water supplies for the Statewide imported water system. The Carpinteria Groundwater Basin was deemed a high priority basin by the State of California (State) as part of evaluations dictated by the Sustainable Groundwater Management Act (SGMA). The Carpinteria Groundwater Sustainability Agency adopted the basin's groundwater sustainability plan (GSP) on November 29, 2023.

The proposed Carpinteria Advanced Purification Project (herein referred to as "project" or "CAPP") is an indirect potable reuse project intended to enhance water supply reliability by treating wastewater through advanced water purification processes and then injecting purified water into the groundwater basin, reducing CVWD's vulnerability to drought and reduced supply reliability. CAPP will provide approximately 1,000 AFY of potable water supply even during extended drought periods. While CVWD is the lead agency and financer of CAPP, CVWD is working closely with the Carpinteria Sanitary District (CSD). CVWD and the CSD are working

towards a joint exercise of powers agreement (JEPA), which will formally bind the two parties to advance, construct, maintain and operate CAPP.

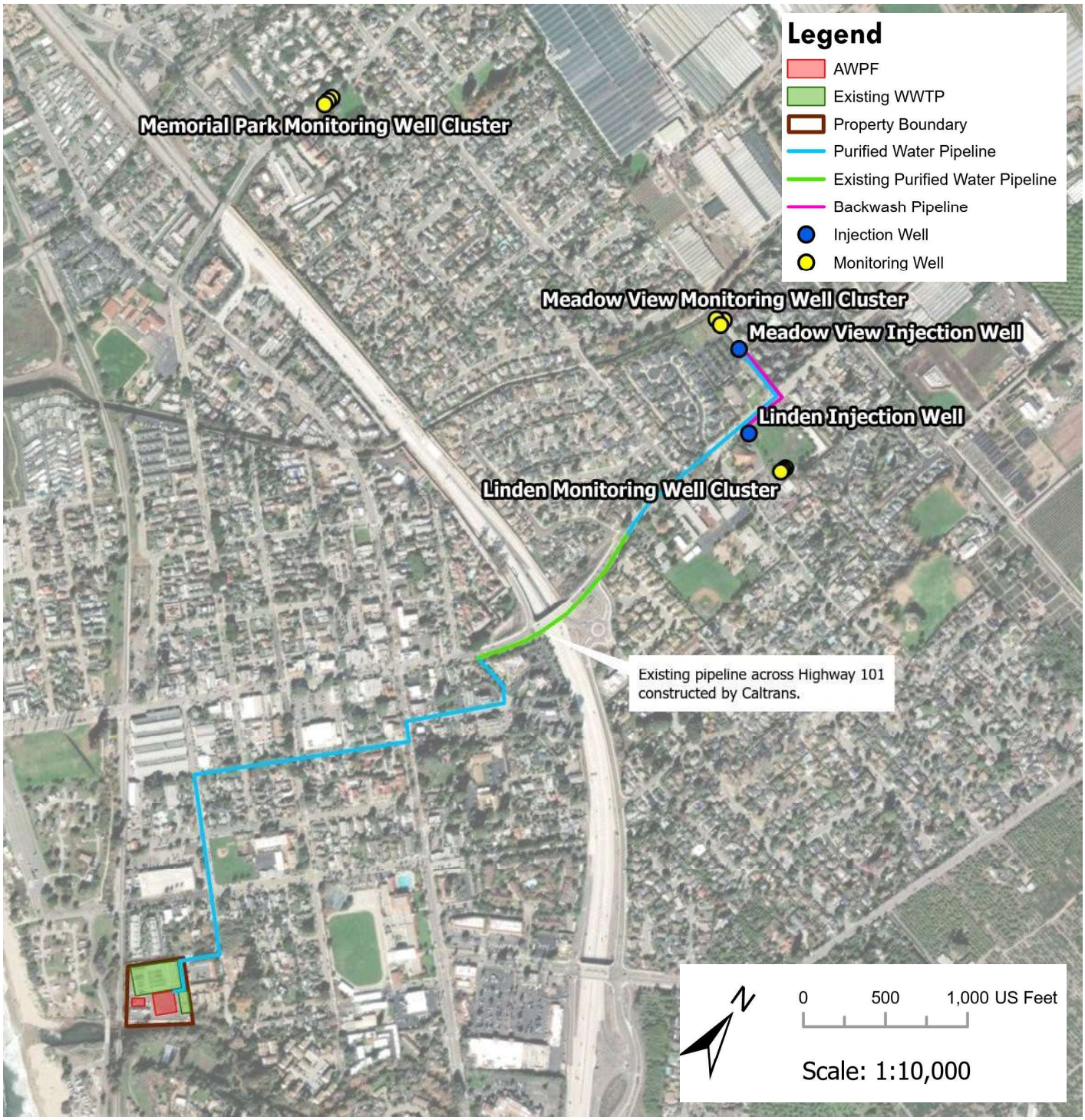
The proposed project will augment groundwater supplies by recycling water currently discharged to the ocean and injecting it into the groundwater basin. Water for the project will be sourced from the CSD's existing wastewater treatment plant (WWTP). Treated secondary effluent will undergo a full advanced treatment process at a new advanced water purification facility (AWPF) co-located at the existing WWTP site to purify it beyond drinking water standards. The purified water will then be distributed through a network of pipelines to two injection wells and injected into the Carpinteria Groundwater Basin. Monitoring wells will be constructed to monitor project benefits and ensure the protection of the groundwater basin. CVWD will extract this additional supply source via its existing groundwater production wells. This CUP and CDP application is for all aspects of the project: the AWPF, pipelines, injection wells, and monitoring wells.

## Project Location

The project area is in the City of Carpinteria and unincorporated Santa Barbara County, California (Figure 1). Table 1 describes the approximate locations of project components.

| Project Component | Project Location | APN |
|---|---|---|
| **Advanced Water Purification Facility** | 5351 6th St, Carpinteria | 003-370-014 |
| **Conveyance Pipelines** | See Figure 1 for alignment | Public Right of Way |
| **Meadow View Injection Well (IW)** | Meadow View Ln. near entrance to Church of Jesus Christ of Latter-Day Saints | Public Right of Way |
| **Meadow View Monitoring Well (MW)** | End of Meadow View Ln near Franklin Creek. | Public Right of Way |
| **Linden IW** | 1532 Linden Ave, Carpinteria | 004-005-007 |
| **Linden MW** | 1532 Linden Ave, Carpinteria | 004-005-007 |
| **Memorial Park MW** | Western Edge of Memorial Park near Santa Ynez Road | Public Right of Way/003-590-039 |

**Figure 1: Project Overview**



# Project Description

The proposed project consists of the following: an AWPF; purified water pipelines, backwash pipelines, injection and monitoring wells, and a pump station (on the AWPF/WWTP site). The water produced by the project and injected into the groundwater basin will be extracted via existing production wells, resulting in increased groundwater pumping from existing production wells. The following project descriptions reflect the information in the Final 2019 Environmental Impact Report (Final EIR). Minor differences will be noted below and anticipated to be covered in the EIR Addendum planned for circulation in Fall 2024. Each of these project components is described below.

The project is anticipated to be split into four separate construction bid packages: 1) Advanced Water Purification Facility; 2) Purified water and backwash water conveyance pipelines; 3) Purified Water Injection Wells; and 4) Monitoring Wells. The primary reason for separation of bid packages is to encourage local participation by Contractors who may not have requisite experience to construction an advanced water purification facility and increase competition. Each construction contract will be independently constructed with only a few dependencies on the other construction contracts. Anticipated dependencies will be further described below.

## Advanced Water Purification Facility

**Estimated Bid Date: Early Spring 2025**

**Estimated Construction Start Date: Winter 2025/2026**

**Estimated Construction Duration: 3 years**

The AWPF will include an AWPF process building, an equalization (EQ) below grade tank, a waste equalization below grade tank and an effluent purified water below grade clearwell, below grade pump station and associated yard piping. This will all be constructed on the site on which the existing WWTP is located, 5351 6$^{th}$ Street, Carpinteria. The main project components are described in the following sections.

The AWPF will treat flows from the CSD WWTP. The AWPF is currently designed to produce up to 1.3 million gallons per day (mgd) of purified water and on average will produce 1 mgd of purified water (1,000 AFY). Advanced treatment purifies water from the CSD WWTP through several treatment processes, including ultrafiltration (UF), reverse osmosis (RO), and ultraviolet (UV) disinfection with advanced oxidation.

The project includes construction of a below grade 200,000-gallon equalization tank at the CSD's WWTP. The equalization tank foundation will be stabilized with helical anchors, which is not anticipated to be impactful to the surrounding areas. The tank will store secondary treated effluent from the WWTP, allowing for normal fluctuations in flow from the WWTP to maintain a near constant flow rate to the AWPF. Secondary treated effluent in equalization tank is then pumped to the UF filter system inside the main AWPF building.

The AWPF building encloses the advanced treatment equipment for noise attenuation and to protect it from the elements. The AWPF building will match the existing architectural style of the

main wastewater treatment facility operations building, which will feature CMU block walls and a standing seam metal roof. Renderings of the building are included with this application. In addition to the advanced treatment components, the AWPF building includes a small laboratory area, a locker room, a restroom, a shower, and a break room. Given the soil conditions on site, different techniques have been used on past projects to stabilize foundations including driven piles and then later stone columns to reduce noise. Rather than these methods, the soil improvements under the AWPF building will be via deep soil mixing (DSM), which mechanically mixes existing soil with a cementitious slurry pumped at low pressure. This method of soil stabilization is both quiet and vibration free as compared to driven piles.

Inside the AWPF building, the UF system filters the wastewater that has already undergone secondary treatment through a physical membrane barrier with very small pores to remove turbidity, particles, and microorganisms. Typical UF pores have diameters on the order of 0.01 micrometer (µm). For comparison, 0.01 µm is 1/6000$^{th}$ the diameter of a human hair, and the smallest size of bacteria is approximately 0.3 µm, or 1/300$^{th}$ the diameter of a human hair. The UF membranes are permeable and retain suspended particulates, including bacteria, protozoa, and some organics and viruses, thereby removing these constituents from the water. The UF membranes are designed to adapt to water quality conditions and flow with automatic adjustments to the filter system, which saves energy, chemical use, and manpower.

From the UF component, the water travels to the RO system. RO removes dissolved solids, organic contaminants, sugars, salts, sub-micron particles and viruses from the water. It also uses a physical membrane barrier with pore sizes that range from 0.02 µm to 0.0001 µm depending on the membranes used. Unlike UF, RO produces a clean water stream (permeate) and a reject stream (concentrate). This means that not all the water is recovered from this process as permeate water. A percentage of the water becomes concentrate (Project designed for 20 percent), which contains a higher concentration of the dissolved particles than were in the source water flow. This concentrate will be discharged to the ocean through the CSD's existing ocean outfall that currently conveys secondary treated wastewater. While the concentrate stream (~7,000 mg/L Total Dissolved Solids (TDS)) is more concentrated than typical drinking water (250-500 mg/L TDS), it is still much less salty than ocean water (~35,000 mg/L TDS) or concentrate from ocean desalination facilities.

After the dissolved solids have been removed, the water that passed through the RO membranes is ready for the UV disinfection/advanced oxidation treatment process. The UV disinfection component provides additional treatment by oxidizing trace chemical pollutants that may have passed through the UF and RO stages. Advanced oxidation uses UV light and oxidation chemicals to initiate a series of chemical reactions that break down compounds in the water that cannot be broken down by biological treatment or removed using the membranes.

Water from the UV system will flow by gravity to a clearwell, located adjacent to the UV system canopy. Sodium Hypochlorite can be added to the water upstream of the clearwell, which would allow for appropriate contact time with free chlorine for additional virus inactivation. Purified water would be pumped directly from the clearwell to two injection wells off site.

The advanced treatment process requires the use of multiple chemicals. Chemicals will either be stored in bulk liquid tanks that allow for deliveries to be pumped into the tanks or stored in chemical totes delivered to the site. The chemical storage area will be equipped with chemical pumps to transfer chemicals to the various treatment processes. The chemical storage will be equipped with a secondary containment barrier all around to prevent any spills or leaks.

Construction is estimated to take 3 years to complete, with several months of start-up and commissioning following the construction period. No permanent infrastructure will be constructed within the 50-foot setback from Carpinteria Creek. However, it is expected that the Contractor will utilize portions of the paved area within the 50-foot setback for temporary construction staging. Construction BMP's will be in place to mitigate construction impacts on the creek.

The project will not change how the existing treatment facility manages stormwater, including dewatering, which is collected, and pumped to the headworks of the facility for treatment.

## Purified Water and Backwash Water Conveyance Pipelines

**Estimated Bid Date: Spring 2025**

**Estimated Construction Start Date: Late Summer 2025**

**Estimated Construction Duration: 8 months**

The purified water and backwash water conveyance pipelines are planned to be installed along the alignment shown in Figure 1 with traditional open cut construction method. No trenchless methods of construction are expected. These pipelines would accomplish two purposes: 1) convey purified water from the AWPF to injection wells; and 2) convey backwash water from injection wells to the existing sanitary sewer system at an acceptably low flowrate. The primary conveyance pipelines conveying purified water consist of approximately 5,400 feet of 8- and 10-inches buried PVC pipeline. This is a slight shift from the Final EIR, where the proposed pipelines were 8- and 12-inches. The pipeline size was reduced to save project cost. The proposed pipelines are mostly within the City of Carpinteria's public right-of-way, except for short portion on private property off Eugenia Place. CVWD holds a permanent easement for this section of pipeline.

The injection wells require regular backwashing, where each injection well temporarily acts as a production well, producing about 2x the average injected flowrate. The resultant backwash water must be disposed. While the Final EIR described a 42,000 gallon above ground storage tank, the project proposes to tie into and dispose of backwash water to the existing sanitary sewer system, using a 48-inch diameter buried pipeline. A buried pipeline for storage was selected to minimize the visual impact on the public. The buried pipeline serves both conveyance and storage purposes; where the backwash water can be released and metered at a lower flowrate. Two new sewer manholes are also included in the proposed project. The backwash water pipelines consist of approximately 600-ft of 12-inch pressurized pipelines and approximately 400-ft of 48-inch gravity pipelines. A depiction of the backwash water approach is shown in Figure 2.

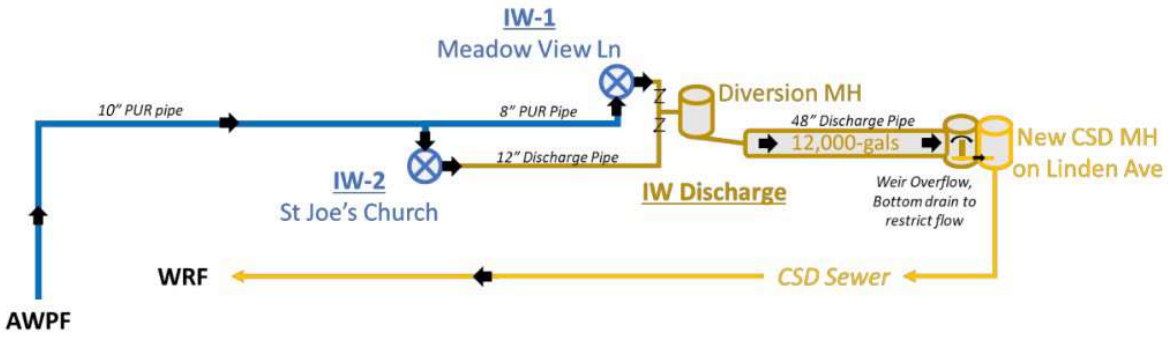



**Figure 2: Backwash Water Approach**

## Injection and Monitoring Wells

**Estimated Bid Date: Spring 2025**

**Estimated Construction Start Date: Late Summer 2025**

**Estimated Construction Duration: 8 months**

The project includes the installation of two injection wells, one in Meadow View Lane and one on the Saint Joseph Catholic Church property, hereafter referred to as the Linden Injection Well. The Linden Injection Well is sited at Well Site #2 from the Final EIR. The Meadow View Lane location was not previously identified in the Final EIR and will be covered by the EIR Addendum. A third injection well is not part of this application. The wellhead of the injection well on Meadow View Lane is located below grade, accessed by a manhole. Above-grade piping, valving, and electrical cabinets would be behind a fenced enclosure on the sidewalk. The Linden Injection wellhead is also below grade within the grassy field. Piping, valving, and electrical panels are within a fenced area above grade. Conceptual renderings of the injection wells are included with this application. Construction of each injection well is anticipated to span up to 20 weeks, with the principal activities necessitating 24-hour drilling expected to last approximately 4 weeks. Mitigation measures to reduce the community impact are outlined in the Final EIR.

Each well will inject approximately 350 gallons per minute of purified water while the AWPF is operational. Upon project completion, the injection wells will operate 24 hours per day, so long as the AWPF is operational. Injection well operation is anticipated to be silent during injection because the pump and motor providing the necessary energy to the flow will be at the AWPF site. The injection wells need to be periodically backflushed. Injection well operation is anticipated to be silent during backflush events because the pump and motor in each well will be submersible. Initially, backflush events may occur once or twice per week (per well) for approximately 60 minutes. Hydrogeologic conditions may allow operators to decrease this backwash frequency. Backwash water will be discharged to the sanitary sewer as discussed in the previous section. Proposed construction equipment layouts and sound wall barriers are included with this application. A second mobilization for each injection well site will be required to install the above-

grade infrastructure, including concrete pads, piping, electrical cabinets, and security fencing. This second mobilization is expected to occur several months after the wells have been drilled.

The project also includes three monitoring well clusters installed at three separate sites: Memorial Park, Meadow View Lane, and Saint Joseph's Catholic Church property (hereafter referred to as the Linden monitoring well cluster). The regulations governing potable reuse projects like CAPP require extensive groundwater monitoring to ensure there's no net negative impact on the groundwater basin. The three principal aquifer zones (deep, intermediate, and shallow) will be monitored at each site. No above grade infrastructure is required for the monitoring wells, and each are accessed by a manhole lid. Each nested monitoring well location is expected to span 2 months with some principal activities necessitating 24-hour operations. For the three wells at each cluster site, 24-hour operations will occur for 10 days (deep), 8 days (intermediate), and 5 days (shallow). For all other elements of the field operations, including repositioning rig on subsequent holes, operations will be conducted on a daylight hours basis only.

The injection wells and monitoring wells are expected to be constructed under a single contract. While the borehole size difference between the monitoring wells and injection wells necessitates different drill rigs, by grouping them into a single contract, CVWD can impose a greater level of control on construction sequencing. One soundwall enclosure is expected for the Meadow View Lane Injection/Monitoring Wells and another soundwall enclosure for the Linden Injection/Monitoring Wells. The anticipated sequence will commence with drilling the Meadow View Injection Well, followed by the relocation of the drilling rig to the Linden Injection Well site. After moving the injection well rig from Linden to Meadow View, a smaller drill rig will be mobilized to construct the Meadow View monitoring well cluster. CVWD aims to reduce the impact on the community by coordinating a single mobilization of equipment and sound barriers for each site. An example schedule is shown below, but construction may start on Linden, rather than Meadow View, depending on timing.

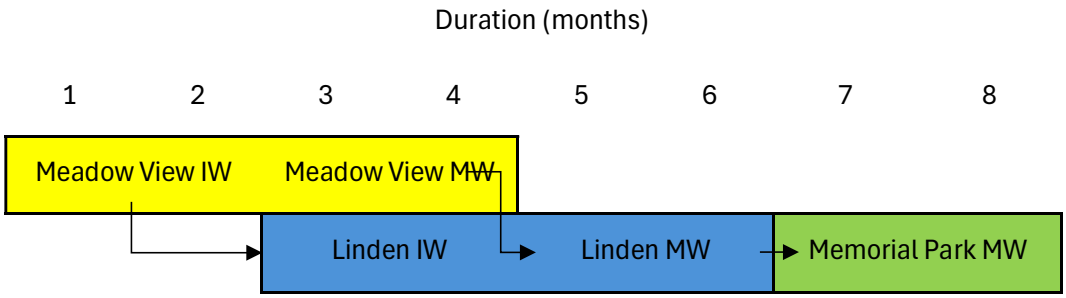



**Figure 3: Conceptual schedule for injection and monitoring well construction.**

One major condition of work at the St. Joseph Church site is that no work can occur immediately leading up to and during the annual festival that typically takes place in July. This condition will be imposed on the contractor.

# A. Property Information

| Project Component | Site Area (acres) | Dimensions | Lot Features | Proposed Grading |
|---|---|---|---|---|
| **AWPF** | 2.78 | 380-ft x 380-ft | Wastewater treatment plant | Cut = 11,820 CY<br>Fill = 2,345 CY |
| **Conveyance Pipelines**[1] | ROW | ROW | Paved road | Cut = 3,980 CY<br>Fill = 1,697 CY |
| **Meadow View IW**[2] | ROW | ROW | Paved road | Cut = 66 CY<br>Fill = 8 CY |
| **Meadow View MW**[2] | ROW | ROW | Paved road | 0 |
| **Linden IW**[2] | 3.82 | 380-ft x 420-ft | Flat, turf grass field | Cut = 14 CY<br>Fill = 80 CY |
| **Linden MW**[2] | 3.82 | 380-ft x 420-ft | Flat, turf grass field | 0 |
| **Memorial Park MW**[2] | 1.91 | 210-ft x 420-ft | Flat, turf grass field | 0 |

[1]Total conveyance pipeline length of all pipelines multiplied by the width of the excavated trench = 0.47 acres

[2]IW/MW Site area (acres) above identify the parcel area the wells are located within. Approximate impacted area of improvements are as follows: Meadow View IW = 500-SF, Meadow View MW = 600-SF, Linden IW = 2,000-SF, Linden MW = 300-SF, Memorial Park MW = 300-SF

# B. Land Use Information

| Project Component | 1. Existing use of Property | 2. Proposed Use of Property | 3. Adjacent Properties Use | |
|---|---|---|---|---|
| **AWPF** | Wastewater Treatment Facility | Advanced Water Purification Facility | NW: Commercial<br>SE: Agricultural | NE: Corporation yard<br>SW: Railroad |
| **Conveyance Pipelines** | Paved Roadway | Paved Roadway | N/A | |
| **Meadow View IW** | Paved Roadway | Paved Roadway | N: Residential<br>S: Church | E: Paved Roadway<br>W: Paved Roadway |
| **Meadow View MW** | Paved Roadway | Paved Roadway | N: Residential<br>S: Church | E: Paved Roadway<br>W: Paved Roadway |
| **Linden IW** | Open Field-Grass | Open Field-Grass | N: Residential<br>S: Canalino Elementary School | E: Residential<br>W: Residential/Church |
| **Linden MW** | Open Field-Grass | Open Field-Grass | N: Residential<br>S: Canalino Elementary School | E: Residential<br>W: Residential/Church |
| **Memorial Park MW** | Open Field-Grass | Open Field-Grass | N: Residential<br>S: Residential | E: Residential<br>W: Residential |

**4. Describe your Project**

See above.

**5. Are there any restrictions (deed restriction, easements, etc.) that affect the property? If so, what are they?**

The table below describes the property restrictions for each project component. CVWD is not asking for a variance from any of these restrictions.

| Project Component | Property Restrictions |
|---|---|
| **AWPF** | 50-ft Creek setback from Carpinteria Creek. |
| **Conveyance Pipelines** | Permanent Easement with Eugenia Spaces, LCC (Obtained) |
| **Meadow View IW** | 50-ft Creek setback from Franklin Creek |
| **Meadow View MW** | 50-ft Creek setback from Franklin Creek |
| **Linden IW** | Permanent and temporary construction easements with Catholic Church (In progress) |
| **Linden MW** | Permanent and temporary construction easements with Catholic Church (In progress) |
| **Memorial Park MW** | N/A |

# C. Project Information

Refer to main Project Application for Information. Information pertains only to the AWPF site.

**7. Storm Water Management Program**

Currently, all stormwater within the CSD WWTP site is captured and conveyed to the headworks for treatment. The site is entirely impervious, thus there's no net change in impervious surface area with the construction of the AWPF. Since the current stormwater collection and conveyance capacity is met by current conditions and there's no change in impervious area, there's no impact on this system by the implementation of the AWPF. Furthermore, there's a net benefit since the stormwater flows add source water for advanced treatment and ultimately contribute to beneficial recharge of the groundwater basin.

All other facilities, including the conveyance pipelines and injection/monitoring wells are not subject to the requirements of the storm water management program.

# D. Environmental Information

1. **Address of the Project:** 5300 6th St, Carpinteria CA
2. **Required Permits:**

| Agency | Approval | AWPF | Conveyance Pipelines | Injection/ Monitoring Wells |
|---|---|---|---|---|
| **State Board – Department of Drinking Water** | Review and Approval of Title 22 Engineering Report | X | X | X |
| **Central Coast Regional Water Quality Control Board (Region 3)** | Waste Discharge and Water Reclamation Requirements | X | X | X |
| | Updated NPDES discharge permit for CSD WWTP | X | | |
| | NPDES General Construction Permit / Stormwater Pollution Prevention Plan (SWPPP) | TBD | X | X |
| **City of Carpinteria** | Conditional Use Permit / Coastal Development Permit | X | X | X |
| | Encroachment Permit | | X | X |
| **Santa Barbara County Environmental Health Services** | Well/Boring Installation Permit | | | X |

4. **Are there any dangerous, explosive, flammable or hazardous chemicals and/or processes to be used or stored on this property?**

   Only the AWPF site will store potentially hazardous chemicals. Each IW will have compressed nitrogen gas stored inside a cabinet that is used to control the rate of injection using a downhole valve. All chemicals stored are common to these treatment systems and storage will comply with applicable National Fire Protection Association (NFPA) requirements for chemical storage. Each chemical storage tank resides within its own chemical storage area with secondary containment sized to retain 100% of the storage volume plus a factor of safety. None of the chemicals are explosive and flammable. The Chemicals that will be stored are their use within the treatment process

are as follows:

*Antiscalant:* proprietary chemical added to the RO feed water to minimize the potential for inorganic scaling on the membrane surface

*Ammonium Sulfate:* added to the UF and RO feed water to generate monochloramines promoting UF and RO membrane anti-fouling.

*Calcium Chloride:* added to finished water to reduce corrosion potential of purified water.

*Sulfuric Acid:* added to the RO feed water to reduce pH, which minimizes scaling on the RO membranes.

*Sodium Hydroxide:* added to finished water to adjust alkalinity and pH to reduce corrosion potential of purified water.

*Sodium Hypochlorite:* added at several steps throughout the process for disinfection.

*Citric Acid:* used for UF and RO membrane cleaning.

*Ferric Chloride:* added as a coagulant ahead of the UF filter system to promote removal of contaminates.

**5. Proposed scheduling for the project:**

The proposed schedule for each component of the project are described above in the Project description.

**19. Please discuss any items that were checked yes (attach additional sheets as necessary):**

12. The CSD currently holds an NPDES permit for discharging treated wastewater to the Pacific Ocean. This permit does not include provisions for discharging RO concentrate, which the AWPF will produce. Therefore, a revised NPDES permit will be required. The *mass* loading of most pollutants in the RO concentrate will not be higher than what is currently discharged, but the concentration may be up to six times higher. The RO concentrate will be conveyed and discharged using the existing outfall pipeline that is currently discharging treated wastewater. The issuing agency for this permit is the Central Coast RWQCB.

17. RO treatment requires more energy than conventional water treatment due to the pressures required to overcome the osmotic pressure of the RO membranes. However, since the osmotic pressure is proportional to the salt concentration in the source water, the energy requirements of potable reuse project such as CAPP are typically significantly less than a conventual RO treatment facility with ocean water as the source water.

From the Final EIR, the total annual energy consumption anticipated by the facility is 2,108,949 kWh/year, which equates to approximately, 6,500 kWh/million gallon of

purified water. According to the California Air Pollution Control Officers Association, the energy intensity of imported water supplies to the Central Coast Region from the SWP is approximately 6,444 kWh/million gallons, which is equivalent to the anticipated energy use by the Project. Since CAPP will offset SWP supplies, this project is anticipated to have net neutral effect on energy use generally. These findings are consistent with the Final EIR.

# ATTACHMENT B

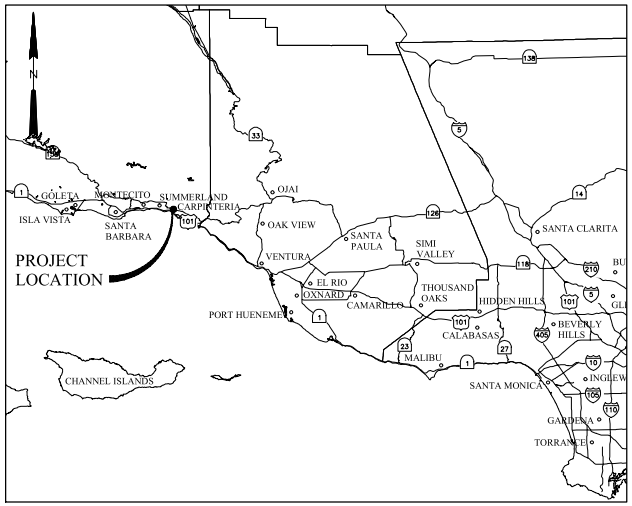
## Preliminary Plans

**CARPINTERIA VALLEY WATER DISTRICT**

PRELIMINARY DESIGN PLANS FOR

# CARPINTERIA ADVANCED PURIFICATION PROJECT, PURIFIED WATER PIPELINE 50% DESIGN SUBMITTAL

December 2019

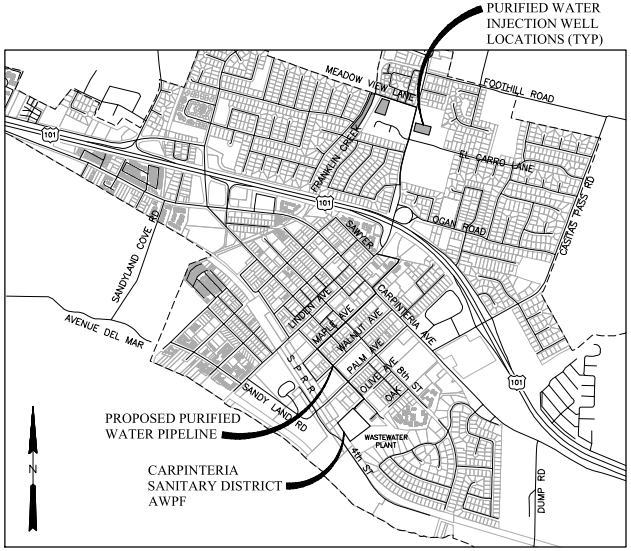



VICINITY MAP

NOT TO SCALE

## INDEX OF DRAWINGS


| | |
|---|---|
| G-1 | TITLE SHEET, VICINITY MAP, AND LOCATION MAP |
| G-2 | ABBREVIATIONS AND LEGEND |
| G-3 | KEYPLAN AND SURVEY NOTES |
| G-4 | GENERAL NOTES |
| G-5 | HYDRAULIC PROFILE |
| PP-1 | PLAN AND PROFILE |
| PP-2 | PLAN AND PROFILE |
| PP-3 | PLAN AND PROFILE |
| PP-4 | PLAN AND PROFILE |
| PP-5 | PLAN AND PROFILE |
| PP-6 | PLAN AND PROFILE |
| GC-1 | CIVIL STANDARD DETAILS I |
| GC-2 | CIVIL STANDARD DETAILS II |


LOCATION MAP

NOT TO SCALE

NOT FOR CONSTRUCTION

0" — 1" VERIFY SCALES BAR IS ONE INCH LONG ON FULL SIZE DRAWING. IF NOT ONE INCH LONG ON THIS DRAWING, ADJUST SCALES ACCORDINGLY

WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|

DESIGNED BY: J. Anketell
DRAWN BY: C. To
CHECKED BY: K. Erickson

SUBMITTED: ENGR C____
APPROVED: PROJ ENGR C____

CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN
PURIFIED WATER PIPELINE
TITLE SHEET, VICINITY MAP AND LOCATION MAP

DWG NO G-1
SHEET NO 1 OF -
PROJ NO 00115170.00
DATE December 2019

FILENAME: 00115170-G-1 12-12-19 03:34pm Janketell XREFS: I:\CWD-TBLK <<--

Last Saved By: Janketell 12-11-19 04:29pm

## ABBREVIATIONS

| | |
|---|---|
| @ | AT |
| Δ | CENTRAL ANGLE (OF A CURVE) |
| ABND | ABANDONED |
| AC | ASPHALT CONCRETE |
| ADJ | ADJUSTABLE |
| AFF | ABOVE FINISHED FLOOR |
| AISC | AMERICAN INSTITUTE OF STEEL CONSTRUCTION |
| ALT | ALTERNATE |
| APPROX | APPROXIMATE |
| ASCE | AMERICAN SOCIETY OF CIVIL ENGINEER |
| ASSY | ASSEMBLY |
| AVE | AVENUE |
| BC | BEGINNING OF CURVE |
| BF | BLIND FLANGE |
| BFV | BUTTERFLY VALVE |
| BLVD | BOULEVARD |
| BM | BENCHMARK |
| BO | BLOWOFF |
| BP | BOLLARD POST |
| ℄ | CENTERLINE |
| CAV | COMBINATION AIR VALVE |
| CAB | CRUSHED AGGREGATE BASE |
| CB | CATCH BASIN |
| CCTV | CLOSED CIRCUIT TELEVISION |
| CIP | CAST IRON PIPE |
| CL | CHLORINE |
| CLR | CLEAR |
| CMTS | CORROSION MONITORING TEST STATION |
| CMU | CONCRETE MASONRY UNIT |
| CNAIL | CONCRETE NAIL |
| CO | CLEANOUT |
| CONC | CONCRETE OR CONCENTRIC |
| COND | CONDUIT |
| CONST | CONSTRUCTION |
| CONT | CONTINUOUS/CONTINUATION |
| CP | CONTROL POINT |
| CSD | CARPINTERIA SANITARY DISTRICT |
| CU YD | CUBIC YARD |
| CV | CHECK VALVE |
| CVR | COVER |
| CVWD | CARPINTERIA VALLEY WATER DISTRICT |
| D | DRAIN |
| DETL | DETAIL |
| DI | DUCTILE IRON |
| DIA | DIAMETER |
| DIP | DUCTILE IRON PIPE |
| DWG(S) | DRAWING(S) |
| DWY | DRIVEWAY |
| E | EAST (EASTING) |
| EA | EACH |
| EC | END OF CURVE |
| ECC | ECCENTRIC |
| E-DUCT | ELECTRICAL DUCT |
| EG | EDGE OF GUTTER |
| EL | ELEVATION |
| ELC | ELECTRICAL CONDUIT |
| ELEC | ELECTRICAL |
| ELL | ELBOW |
| EMH | ELECTRICAL MANHOLE |
| EPNL | ELECTRICAL PANEL |
| EPS | EXPANDED POLYSTYRENE |
| EQN | EQUATION |
| EVLT | ELECTRICAL VAULT |
| EX | EXISTING |
| FCA | FLANGE COUPLING ADAPTER |
| FD | FOUND |
| FE | FLANGE END |
| FF | FINISHED FLOOR |
| FG | FINISHED GRADE |
| FH | FIRE HYDRANT |
| FIN | FINISHED |
| FL | FLOWLINE |
| FLG | FLANGE |
| FOC | FIBER OPTIC CABLE OR CONDUIT, FACE OF CURB |
| FS | FINISHED SURFACE |
| FT | FOOT |
| FUT | FUTURE |
| GALV | GALVANIZED |
| GB | GRADE BREAK |
| GPM | GALLONS PER MINUTE |
| GSM | GALVANIZED SHEET METAL |
| GV | GATE VALVE, GAS VALVE |
| HD | HUB DRAIN |
| HDPE | HIGH DENSITY POLYETHYLENE |
| HGL | HYDRAULIC GRADE LINE |
| HPG | HIGH PRESSURE GAS |
| HWL | HIGH WATER LEVEL |
| ID | INSIDE DIAMETER |
| IFK | INSULATING FLANGE KIT |
| I.P. | IRON PIPE |
| IN | INCH (INCHES) |
| INV | INVERT |
| JT | JOINT |
| L | LENGTH |
| LBS | POUNDS |
| LF | LINEAL FEET |
| LN | LANE |
| L/T | LEAD AND TACK |
| LV3 | LEVEL 3 |
| MAX | MAXIMUM |
| ME | MATCH EXISTING |
| MECH | MECHANICAL |
| MH | MANHOLE |
| MIN | MINIMUM |
| MISC | MISCELLANEOUS |
| MJ | MECHANICAL JOINT |
| ML&C | MORTAR LINED AND COATED |
| MSL | MEAN SEA LEVEL |
| MUTCD | MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES |
| MW | MONUMENT WELL |
| N | NORTH (NORTHING) |
| NO | NUMBER |
| NOS | NUMBERS |
| N/T | NAIL AND TAG |
| NTS | NOT TO SCALE |
| OC | ON CENTER |
| OD | OUTSIDE DIAMETER |
| OHE | OVERHEAD ELECTRICAL |
| OPNG | OPENING |
| PB | PULLBOX |
| PCC | PORTLAND CEMENT CONCRETE |
| PE | PLAIN END |
| PH | POTHOLE |
| PI | POINT OF INTERSECTION |
| PO | PUSH-ON |
| PP | PLAN AND PROFILE |
| PR | PROPOSED |
| PSF | POUNDS PER SQUARE FOOT |
| PSI | POUNDS PER SQUARE INCH |
| PSIG | POUNDS PER SQUARE INCH GAUGE |
| PTDF | PRESSURE TREATED DOUGLAS FIR |
| PVI | POINT OF VERTICAL INTERSECTION |
| PVC | POLYVINYL CHLORIDE |
| PUR | PURIFIED WATER |
| PW | POTABLE WATER |
| Q | FLOW |
| R | RADIUS |
| RAD | RADIUS |
| RCP | REINFORCED CONCRETE PIPE |
| RD | ROAD |
| RED | REDUCER |
| REQD | REQUIRED |
| REST | RESTRAINED |
| RIM | RIM ELEVATION |
| RJ | RESTRAINED JOINT |
| RMJ | RESTRAINED MECHANICAL JOINT |
| RPPD | REDUCED PRESSURE PRINCIPLE DEVICE |
| RW | RECYCLED WATER |
| R/W | RIGHT OF WAY |
| S&W | SPIKE AND WASHER |
| SCE | SOUTHERN CALIFORNIA EDISON |
| SCG | SOUTHERN CALIFORNIA GAS |
| SCH, SCHED | SCHEDULE |
| SCRRA | SOUTHERN CALIFORNIA REGIONAL RAIL AUTHORITY |
| SD | STORM DRAIN |
| SDMH | STORM DRAIN MANHOLE |
| SF | SQUARE FOOT (FEET) |
| SHR | SHINER |
| SHT | SHEET |
| SIM | SIMILAR |
| SPECS | SPECIFICATIONS |
| SPK | SPIKE |
| SQ | SQUARE |
| SS | SANITARY SEWER |
| SSD | SEE STRUCTURAL DRAWINGS |
| SSMH, SMH | SANITARY SEWER MANHOLE |
| SSTL | STAINLESS STEEL |
| ST | STREET |
| STA | STATION |
| STL | STEEL |
| STD | STANDARD |
| SVC | SERVICE |
| SWPPP | STORMWATER POLLUTION PREVENTION PLAN |
| SYM | SYMMETRICAL |
| T | THICKNESS |
| TAN | TANGENT |
| TC | TOP OF CURB |
| TEL | TELECOMMUNICATIONS |
| TG | TOP OF GRATE |
| TMH | TELEPHONE MANHOLE |
| TP | TOP OF PIPE |
| TPO | THERMOPLASTIC OLEFIN (ROOFING MEMBRANE) |
| TRFRM | TRANSFORMER |
| TS | TRAFFIC SIGNAL |
| TSPB | TRAFFIC SIGNAL PULLBOX |
| TVLT | TELEPHONE VAULT |
| TW | TOP OF WALL |
| TYP | TYPICAL |
| UG | UNDERGROUND |
| UNO | UNLESS NOTED OTHERWISE |
| UTC | UTILITY CONDUIT |
| VAR | VARIES |
| VCP | VITRIFIED CLAY PIPE |
| VER | VERIZON |
| VERT | VERTICAL |
| VIF | VERIFY IN FIELD |
| VPI | VERTICAL POINT OF INTERSECTION |
| VLT | VAULT |
| W | WEST OR WATER |
| W/ | WITH |
| WHR | WASHER |
| WM | WATER METER |
| WS | WATER SURFACE |
| WSE | WATER SURFACE ELEVATION |
| WV | WATER VALVE |
| WVLT | WATER VAULT |

NOTES:
FOR ABBREVIATIONS NOT LISTED HERE, CONTACT THE ENGINEER.

## EXISTING LEGEND

- PROPERTY LINE OR R/W LINE
- ROAD CENTER LINE
- CONCRETE PAVEMENT
- D.I. DRAIN INLET
- EDGE OF PAVEMENT
- E ELECTRIC MANHOLE
- ELECTRIC METER
- EPB ELECTRIC PULL BOX
- FIRE HYDRANT
- SURVEY CONTROL POINT OR SURVEY MONUMENT
- GAS VALVE
- GUY WIRE
- IRRIGATION CONTROL VALVE
- PIPE END-CAP OR PLUG
- POWER POLE
- CTV CABLE TELEVISION VAULT
- S SEWER MANHOLE
- SIGN
- STORM DRAIN MANHOLE
- STREET LIGHT
- T TELECOMMUNICATIONS MANHOLE
- TPB TELECOMMUNICATIONS PULL BOX
- TRAFFIC LINE
- TRAFFIC LOOP
- TRAFFIC SIGNAL
- SCE POWER POLE
- TREE
- W WATER MANHOLE
- WATER METER
- WATER VALVE
- 100 EXISTING CONTOUR

- —X"SS— EXISTING SANITARY SEWER
- —X"SD— EXISTING STORM DRAIN
- —X"G— EXISTING GAS MAIN
- —X"W— EXISTING WATER
- —ELECT— EXISTING ELECTRIC CONDUIT, DUCTBANK OR CABLE
- —ATT— EXISTING AT&T LINE
- —FOC— EXISTING FIBER OPTIC CONDUIT OR CABLE
- —TEL— EXISTING TELECOMMUNICATIONS LINE
- —CTV— EXISTING CABLE TV LINE
- —COM— EXISTING COMMUNICATION LINE
- X—X—X— EXISTING FENCE
- EXISTING PIPE LARGER THAN 14"

## PROPOSED LEGEND

- PIPE END-CAP OR PLUG
- BLOWOFF
- AIR VALVE
- CORROSION MONITORING TEST STATION
- FLEXIBLE EXPANSION JOINT
- GATE VALVE

NOT FOR CONSTRUCTION

0" VERIFY SCALES 1" — BAR IS ONE INCH LONG ON FULL SIZE DRAWING. IF NOT ONE INCH LONG ON THIS DRAWING, ADJUST SCALES ACCORDINGLY

WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|
| | | | | |

DESIGNED BY: J. Anketell
DRAWN BY: C. To
CHECKED BY: K. Erickson

SUBMITTED: ENGR C___
APPROVED: PROJ ENGR C___

CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN

ABBREVIATIONS AND LEGEND

DWG NO G-2
SHEET NO 2 OF -
PROJ NO 0011517.00
DATE December 2019

FILENAME: 0011517-G-2 12-12-19 03:34pm Janketell XREFS: X-CWD-TBLK Xcc--

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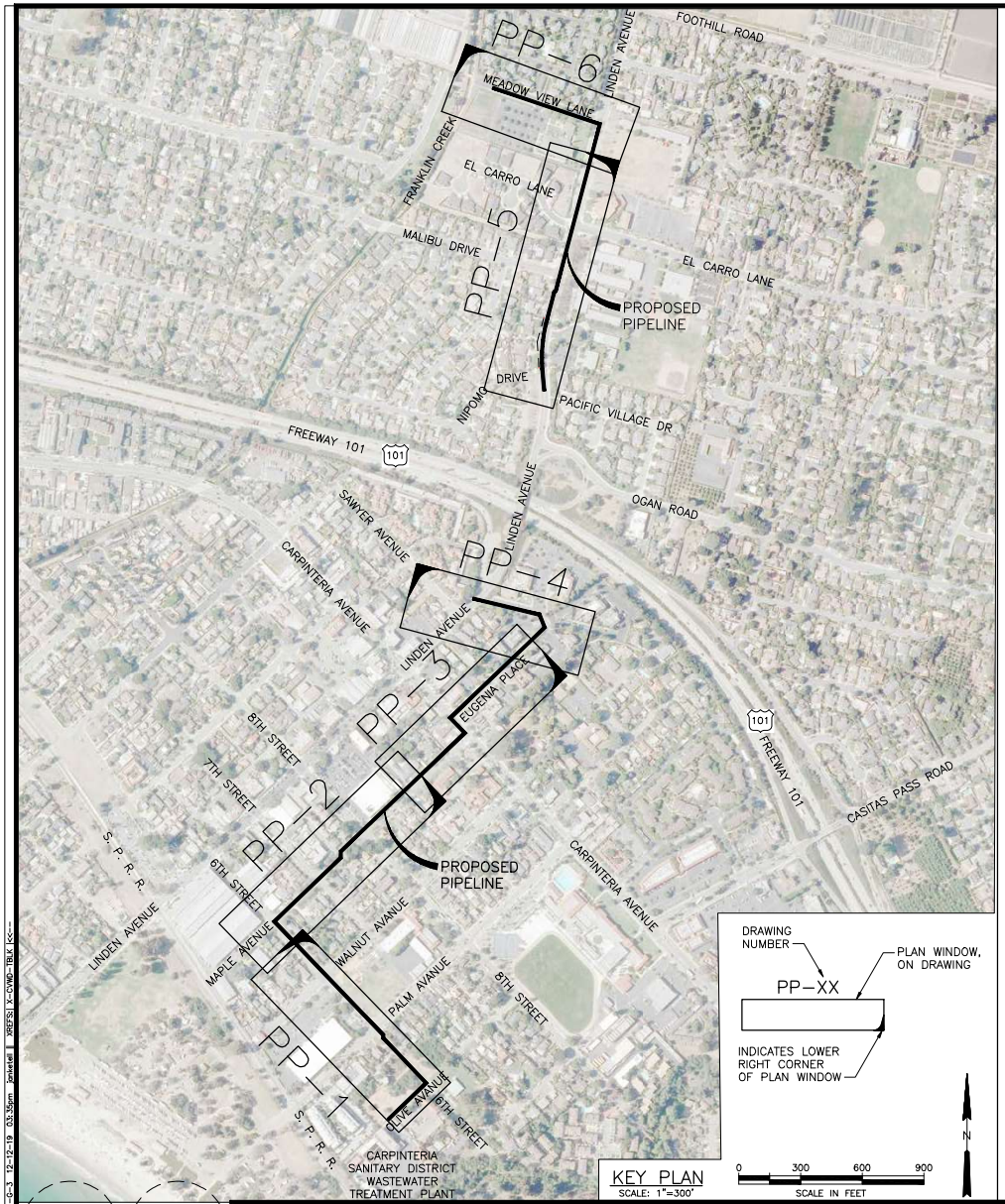



KEY PLAN
SCALE: 1"=300'

DRAWING NUMBER — PP-XX — PLAN WINDOW, ON DRAWING

INDICATES LOWER RIGHT CORNER OF PLAN WINDOW

0 300 600 900
SCALE IN FEET

N

## SURVEY NOTES

1. TOPOGRAPHIC SURVEY AND MAPPING PERFORMED BY WATERS CARDENAS LAND SURVEYING, LLP.
2. HORIZONTAL BASIS OF COORDINATES IS NAD83(2017.5 EPOCH) PER STATION 59 PER RECORD OF SURVEY BOOK 212 PAGES 48–52.
3. VERTICAL DATUM IS NAVD88 PER STATION 59 PER RECORD OF SURVEY BOOK 212 PAGES 48–52. ELEVATION = 25.39' FEET

NOT FOR CONSTRUCTION

0" — 1" VERIFY SCALES — BAR IS ONE INCH LONG ON FULL SIZE DRAWING. IF NOT ONE INCH LONG ON THIS DRAWING, ADJUST SCALES ACCORDINGLY

WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|

DESIGNED BY: J. Anketell
DRAWN BY: C. To
CHECKED BY: K. Erickson

SUBMITTED: ENGR C____
APPROVED: PROJ ENGR C____

CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN

KEY PLAN AND SURVEY NOTES

DWG NO G-3
SHEET NO 3 OF .
PROJ NO 0011517.00
DATE December 2019

FILENAME: 0011517-G-3 12-12-19 03:36pm Janketell XREFS: X-CVWD-TBLK Icc--
Last Saved By: Janketell 11-11-19 05:00pm

# GENERAL NOTES

1. PIPELINE TRENCH BACKFILL, PAVEMENT REPAIR AND REMOVAL AND REPLACEMENT OF EXISTING CONCRETE CURBS, GUTTERS, SIDEWALKS AND OTHER IMPROVEMENTS IF REQUIRED FOR INSTALLATION OF THE PIPELINE AND APPURTENANCES, INCLUDING BUT NOT LIMITED TO LATERALS (SERVICES), CAVS AND BLOWOFFS SHALL BE PERFORMED BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE AGENCY. SAID IMPROVEMENTS SHALL BE REPAIRED OR REPLACED TO PRE-EXISTING CONDITION OR BETTER IN ACCORDANCE WITH CVWD AND CSD DRAWINGS AND SPECIFICATIONS.

2. UNLESS OTHERWISE NOTED, PURIFIED WATER MAIN SHALL BE PURPLE PVC PIPE AWWA C 900 WITH TWO CONTINUOUS METALLIC TAPE STRIPS, STAMPED "PURIFIED WATER". STRIPS SHALL BE SET AT TOP OF PIPE AND AT 24" ABOVE THE PIPE.

3. PURIFIED WATER MAINS SHALL BE LAID TO THE LINE AND GRADE SHOWN ON THE PLANS. FIELD MODIFICATIONS TO LINE AND GRADE SHALL BE APPROVED BY THE AGENCY AND DOCUMENTED ON THE CONTRACTOR'S AS-BUILT DRAWINGS. TO AVOID INTERMEDIATE HIGH POINTS, THE RECYCLED WATER PIPELINE SHALL BE INSTALLED AT A CONSTANT SLOPE BETWEEN STATIONS WHERE COVER REQUIREMENTS OR INVERT ELEVATIONS OF THE PURIFIED WATER PIPELINE ARE SHOWN ON THE DRAWINGS.

4. THE MINIMUM DEPTH OF COVER OVER PURIFIED WATER MAINS SHALL BE 36", UNLESS OTHERWISE NOTED. DEPTH ADJUSTMENTS IN THE FIELD UP TO 1-FOOT UP OR DOWN AS REQUIRED TO AVOID EXISTING UTILITIES SHALL BE MADE AT NO ADDITIONAL COST TO THE DISTRICT.

5. EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED IN PLACE BY THE CONTRACTOR, UNLESS DESIGNATED FOR ABANDONMENT OR REMOVAL. PROVIDE 12-INCHES OF CLEARANCE BETWEEN EXISTING UTILITIES AND THE PROPOSED RECYCLED WATER MAIN UNLESS OTHERWISE NOTED. SEE FOLLOWING NOTE FOR ADDITIONAL SEPARATION REQUIREMENTS FOR POTABLE MAINS.

6. SEPARATION CRITERIA FOR POTABLE AND PURIFIED WATER TRANSMISSION AND DISTRIBUTION SYSTEMS:

   a. PURIFIED WATER MAINS SHALL BE INSTALLED A MINIMUM OF FOUR FEET HORIZONTALLY FROM AND ONE FOOT VERTICALLY BELOW EXISTING WATER MAINS.
   b. CROSSING CONSTRUCTION SHALL BE AS CLOSE TO PERPENDICULAR AS POSSIBLE, WITH A MINIMUM CROSSING ANGLE OF 45-DEGREES AND MAINTAINING THE VERTICAL SEPARATION CRITERIA DEFINED ABOVE.
   c. SEPARATION DISTANCES SHALL BE AS MEASURED FROM THE NEAREST OUTSIDE EDGE OF EACH PIPE BARREL.
   d. POTABLE AND PURIFIED WATER MAINS SHALL NOT BE INSTALLED WITHIN A COMMON TRENCH.

7. THE EXISTENCE, LOCATION AND SIZE OF UNDERGROUND UTILITY PIPES, CABLES AND STRUCTURES SHOWN ON THESE PLANS WERE OBTAINED BY SEARCH OF AVAILABLE RECORDS AND MAPPING PROVIDED BY LOCAL UTILITY PROVIDERS. THE CONTRACTOR IS REQUIRED TO TAKE PRECAUTIONARY MEASURES TO PROTECT THE UTILITY LINES SHOWN, AS WELL AS OTHER LINES NOT OF RECORD OR NOT SHOWN ON THESE PLANS THAT ARE DISCOVERED DURING THE COURSE OF CONDUCTING WORK.

8. EXISTING UTILITIES OUTSIDE OF WORK AREA ARE NOT COMPLETELY SHOWN. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING THE LOCATION OF ALL UTILITIES WITHIN AND IN THE IMMEDIATE AREA OF THE WORK BEING PERFORMED.

9. THE CONTRACTOR SHALL FOLLOW THE CALIFORNIA ONE-CALL LAW INCLUDING NOTIFICATION TO DIGALERT (811) BEFORE EXCAVATING IN ACCORDANCE WITH CALIFORNIA CODE 4216 THROUGH 4216.9.

10. THE CONTRACTOR SHALL PRESSURE TEST PURIFIED WATER MAINS IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.

11. PIPE TRENCHES SHALL NOT BE BACKFILLED UNTIL THE CONTRACTOR HAS PROPERLY DOCUMENTED AS-BUILT COORDINATES FOR ALL STRUCTURES AND APPURTENANCES.

12. THE WORK SHALL BE PERFORMED IN ACCORDANCE WITH THESE PLANS AND SPECIFICATIONS AND THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, "GREEN BOOK" 2018 EDITION.

13. THE CONTRACTOR SHALL PROTECT ADJACENT PROPERTIES FROM DAMAGE THAT MAY RESULT FROM ITS OPERATIONS DURING THE PERFORMANCE OF THE WORK. ADJACENT PROPERTY THAT IS DAMAGED BY THE CONTRACTOR SHALL BE REPAIRED OR REPLACED TO PRE-EXISTING CONDITION OR BETTER AT NO ADDITIONAL COST TO THE AGENCY AND TO THE SATISFACTION OF THE PROPERTY OWNER.

14. THE CONTRACTOR SHALL COORDINATE THE LOCATION OF PROPOSED APPURTENANCES WITHIN THE SIDEWALK WITH THE AGENCY DURING CONSTRUCTION TO AVOID EXISTING IMPROVEMENTS AND SHALL TAKE PRECAUTION WHEN EXCAVATING IN THE AREA, AS UTILITIES MAY BE PRESENT THAT ARE NOT SHOWN ON THE MAPPING.

15. NATURAL GAS, ELECTRIC, TELECOMMUNICATION AND WATER SERVICES THAT INTERFERE WITH OR ARE DAMAGED DURING CONSTRUCTION SHALL BE RELOCATED WITHIN THE TRENCH LIMITS USING LIKE MATERIALS, PROVIDING A MINIMUM OF 30 INCHES OF COVER AND 12 INCHES OF VERTICAL CLEARANCE FROM THE PROPOSED PIPELINE. SPLICES OR REPAIR CONNECTIONS SHALL BE MADE IN ACCORDANCE WITH THE UTILITY PROVIDER'S REQUIREMENTS. THE CONTRACTOR SHALL NOTIFY THE APPROPRIATE UTILITY PROVIDER AND CUSTOMER IMMEDIATELY OF AN UNPLANNED DISRUPTION OF SERVICE, AND PROVIDE A MINIMUM OF 5 WORKING DAYS NOTICE OF A PLANNED DISRUPTION OF SERVICE.

16. SANITARY SEWER LATERALS (HOUSE CONNECTIONS) THAT INTERFERE WITH THE WORK SHALL BE RELOCATED IN ACCORDANCE WITH CSD STANDARDS. REPAIR SEWER LATERALS WITH THE SAME MATERIAL AS THE EXISTING PIPE.

17. WATER SERVICE LATERALS THAT INTERFERE WITH THE WORK SHALL BE RELOCATED IN ACCORDANCE WITH CVWD STANDARDS, REPAIR LATERALS WITH THE SAME MATERIAL AS THE EXISTING PIPE.

18. THE CONTRACTOR SHALL PHOTOGRAPH AND VIDEOTAPE THE SITE AND ADJACENT FACILITIES TO DOCUMENT PRE-EXISTING CONDITIONS IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.

19. EXCAVATIONS SHALL BE IN COMPLIANCE WITH CAL-OSHA AND THE PROJECT SPECIFICATIONS. THE CONTRACTOR SHALL REPAIR OR REPLACE ANY DAMAGE CAUSED BY INSTALLATION AND REMOVAL OF SHORING SYSTEMS.

20. THE CONTRACTOR SHALL BACKFILL TRENCHES TO GRADE AT THE END OF EACH DAY OR PROTECT THE TRENCH WITH STEEL TRAFFIC PLATES WITH SKID RESISTANT COATING AND COLD MIX AC AT THE EDGES. TRENCH PLATES SHALL BE WEDGED, OR PINNED TO PREVENT SLIPPAGE UNDER TRAFFIC. TRENCH PLATES SHALL BE NOTCHED INTO AC PAVING AND WELDED WHERE REQUIRED BY THE ENCROACHMENT PERMIT.

21. CONSTRUCTION EQUIPMENT USED ON THIS PROJECT SHALL BE SELECTED TO MINIMIZE DAMAGE TO THE EXISTING PAVEMENT ALONG THE PROJECT SITE AND TO ALL ROADS USED AS TRUCK ROUTES TO BRING MATERIALS AND EQUIPMENT TO THE SITE. THE CONTRACTOR SHALL REPAIR DAMAGED AC PAVEMENT, CURBS, SIDEWALKS, GUTTERS, AND DRIVEWAYS CAUSED BY ITS OPERATIONS AT NO ADDITIONAL COST TO THE AGENCY.

22. THE CONTRACTOR SHALL COMPLY WITH ALL FEDERAL, STATE, COUNTY AND CITY LAWS AND ORDINANCES RELATING TO THE SAFETY AND CHARACTER OF THE WORK, EQUIPMENT AND LABOR PERSONNEL. THIS SHALL INCLUDE BUT IS NOT LIMITED TO SHORING OF TRENCHES, VENTILATION OF CONFINED SPACES, CONFORMANCE WITH TRAFFIC CONTROL REQUIREMENTS, INCLUDING THE PROVISION AND MAINTENANCE OF BARRICADES AND PREPARATION AND IMPLEMENTATION OF TRAFFIC CONTROL PLANS, AS REQUIRED.

23. THE CONTRACTOR SHALL APPLY FOR DISTRICT INSPECTION AT LEAST 48 HOURS BEFORE STARTING WORK.

NOT FOR CONSTRUCTION

0" — 1" — VERIFY SCALES — BAR IS ONE INCH LONG ON FULL SIZE DRAWING. IF NOT ONE INCH LONG ON THIS DRAWING, ADJUST SCALES ACCORDINGLY

WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|
| | | | | |

DESIGNED BY: J. Anketell
DRAWN BY: J. Anketell
CHECKED BY: K. Erickson

SUBMITTED: _____ ENGR C____
APPROVED: _____ PROJ ENGR C____

CARPINTERIA VALLEY WATER DISTRICT

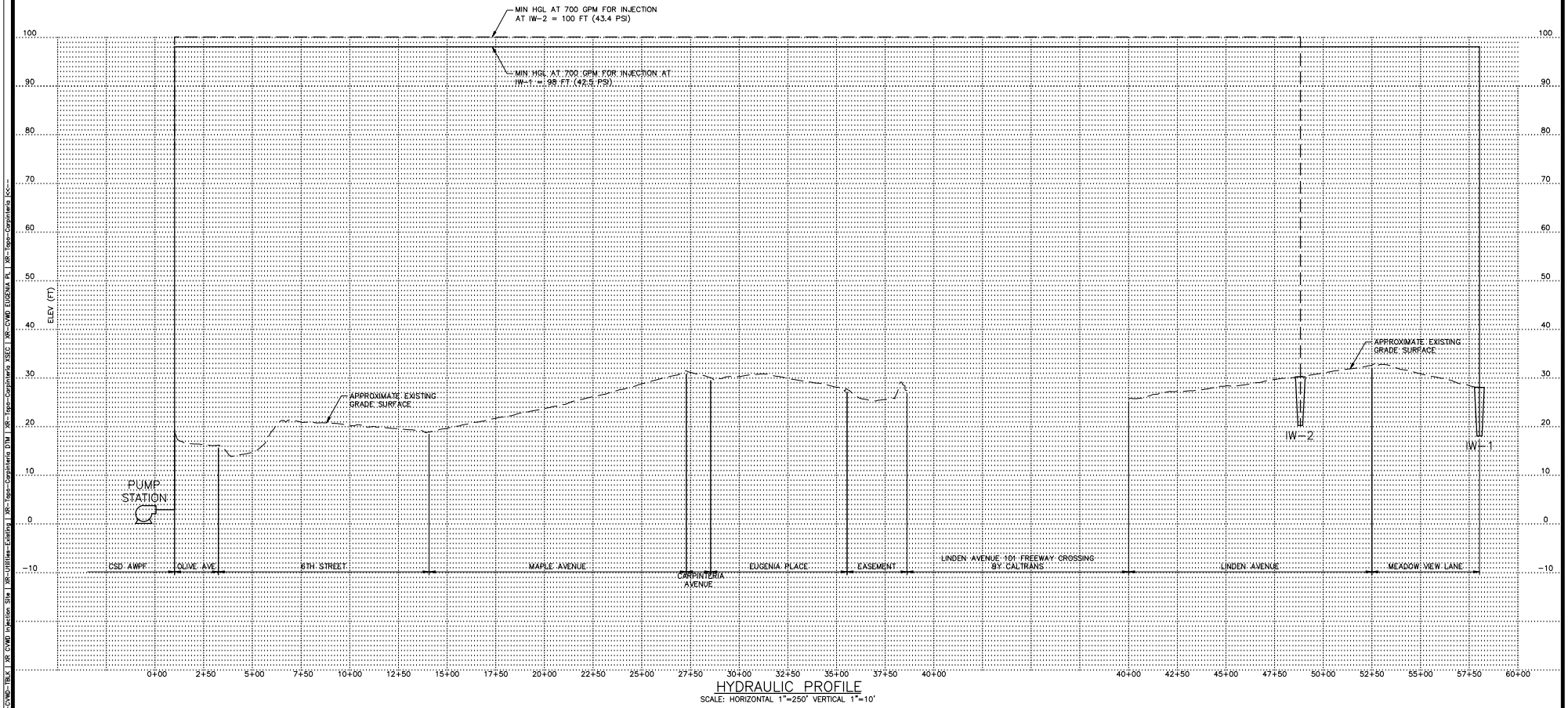
CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN

GENERAL NOTES

DWG NO G-4
SHEET NO 4 OF .
PROJ NO 0011517.00
DATE December 2019

FILENAME: 0011517-G-3 12-12-19 03:36pm Janketell XREFS: X-CVWD-TBLK Icc--

Last Saved By: Janketell 11-11-19 05:00pm




HYDRAULIC PROFILE

SCALE: HORIZONTAL 1"=250' VERTICAL 1"=10'

NOT FOR CONSTRUCTION

0" — 1" — VERIFY SCALES BAR IS ONE INCH LONG ON FULL SIZE DRAWING. IF NOT ONE INCH LONG ON THIS DRAWING, ADJUST SCALES ACCORDINGLY

WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|
| | | | | |

DESIGNED BY: J. Anketell
DRAWN BY: C. To
CHECKED BY: K. Erickson

SUBMITTED: ENGR C____
APPROVED: PROJ ENGR C____

CARPINTERIA VALLEY WATER DISTRICT

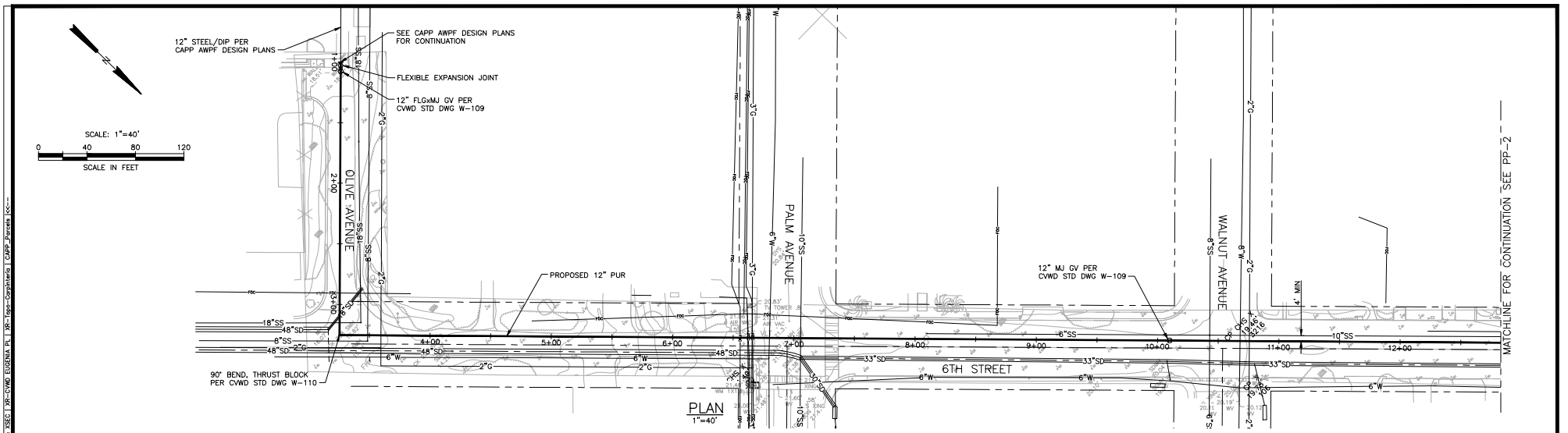
CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN

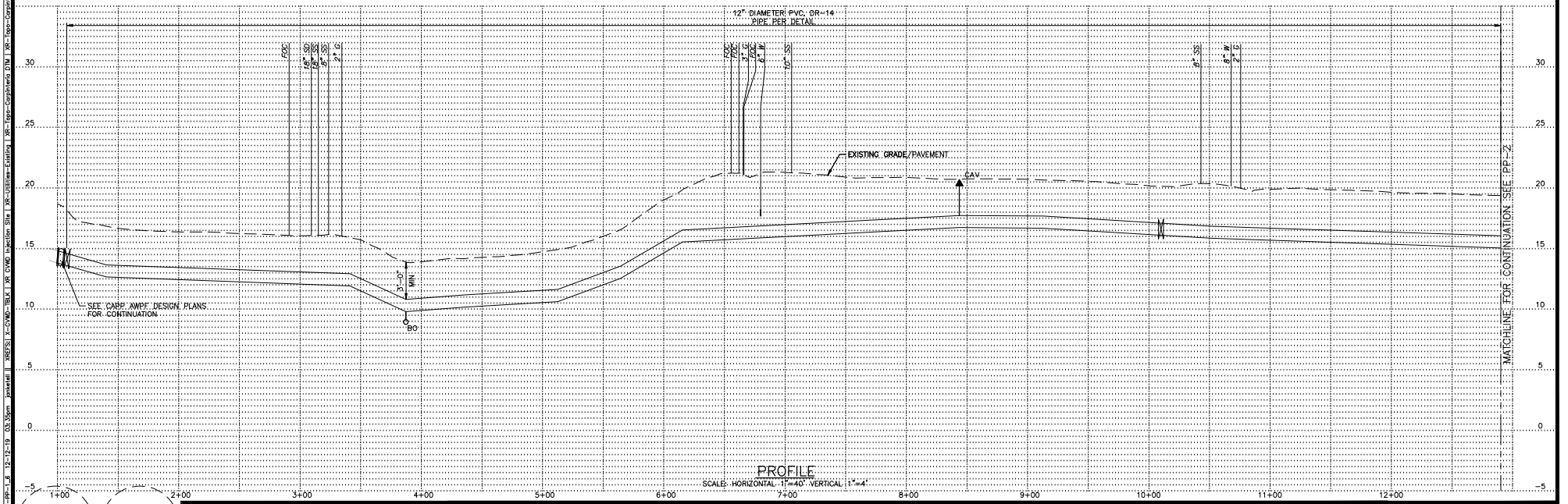
HYDRAULIC PROFILE

DWG NO G-5
SHEET NO 5 OF -
PROJ NO 0011517.00
DATE December 2019

FILENAME: 0011517-G-5 12-12-19 03:36pm Janketell | XREFS: | X-CWD-TBLK | XR-CWD Injection Site | XR-Utilities-Existing | XR-Topo-Carpinteria DTM | XR-Topo-Carpinteria XSEC | XR-CWD EUGENIA PL | XR-Topo-Carpinteria Xcc=

Last Saved By: Janketell 12-03-19 04:58pm




NOT FOR CONSTRUCTION

0" VERIFY SCALES 1" BAR IS ONE INCH LONG ON FULL SIZE DRAWING. IF NOT ONE INCH LONG ON THIS DRAWING, ADJUST SCALES ACCORDINGLY

WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|
| | | | | |

DESIGNED BY: J. Anketell
DRAWN BY: C. To
CHECKED BY: K. Erickson

SUBMITTED: ENGR C___
APPROVED: PROJ ENGR C___

CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN
CIVIL
PLAN AND PROFILE

DWG NO PP-1
SHEET NO 6 OF
PROJ NO 0011517.00
DATE December 2019

FILENAME: 0011517-PP-1.dgn 12-12-19 03:36pm Janketell XREFS: X-CVWD-TBLK | XR-CVWD Injection Site | XR-Utilities-Existing | XR-Topo-Carpinteria DTM | XR-Topo-Carpinteria XSEC | XR-CVWD EUGENIA PL | XR-Topo-Carpinteria | CAPP_Parcels <<--

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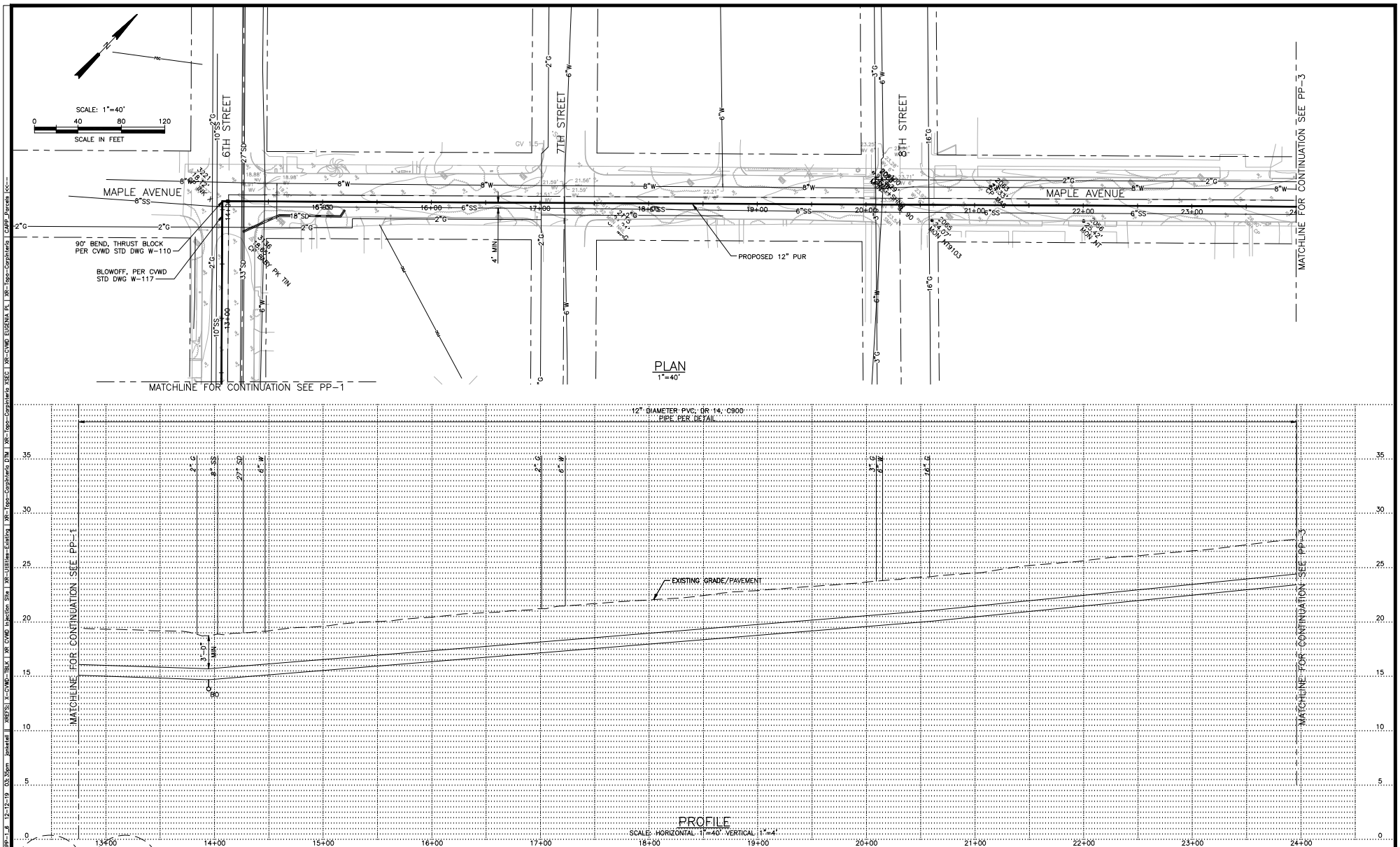



NOT FOR CONSTRUCTION

0" 1" VERIFY SCALES BAR IS ONE INCH LONG ON FULL SIZE DRAWING. IF NOT ONE INCH LONG ON THIS DRAWING, ADJUST SCALES ACCORDINGLY

WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|

DESIGNED BY: J. Anketell
DRAWN BY: C. To
CHECKED BY: K. Erickson

SUBMITTED: ENGR C___
APPROVED: PROJ ENGR C___

CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN

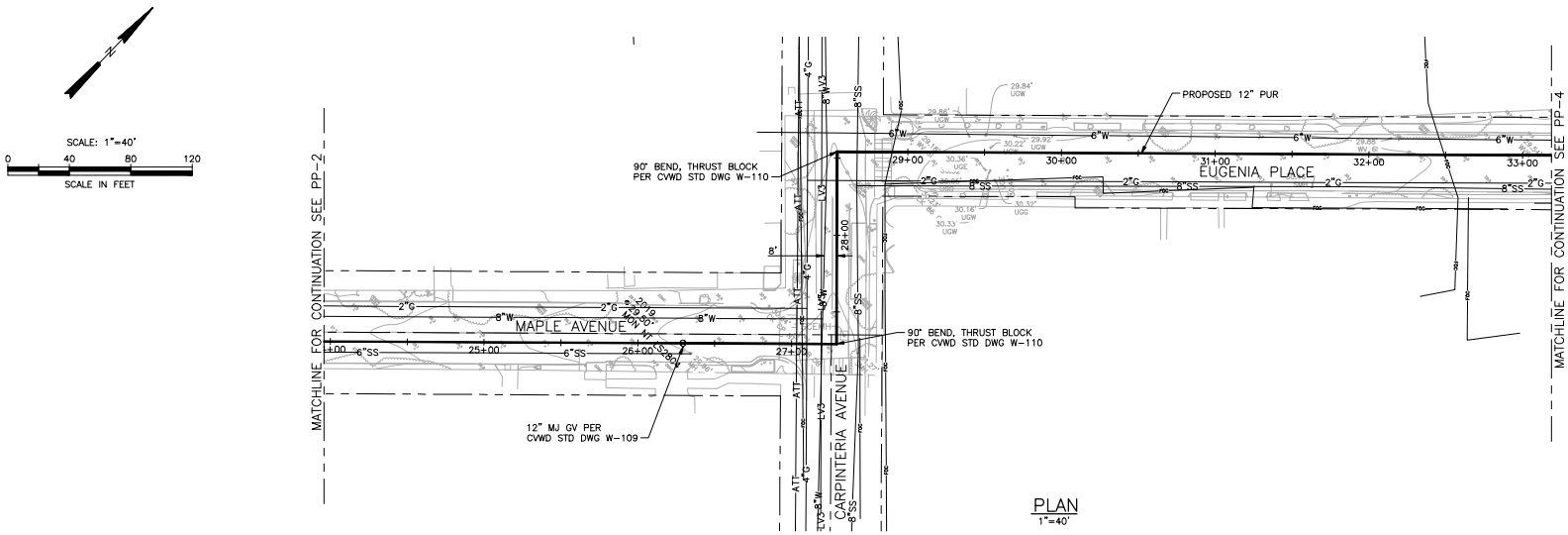
CIVIL

PLAN AND PROFILE

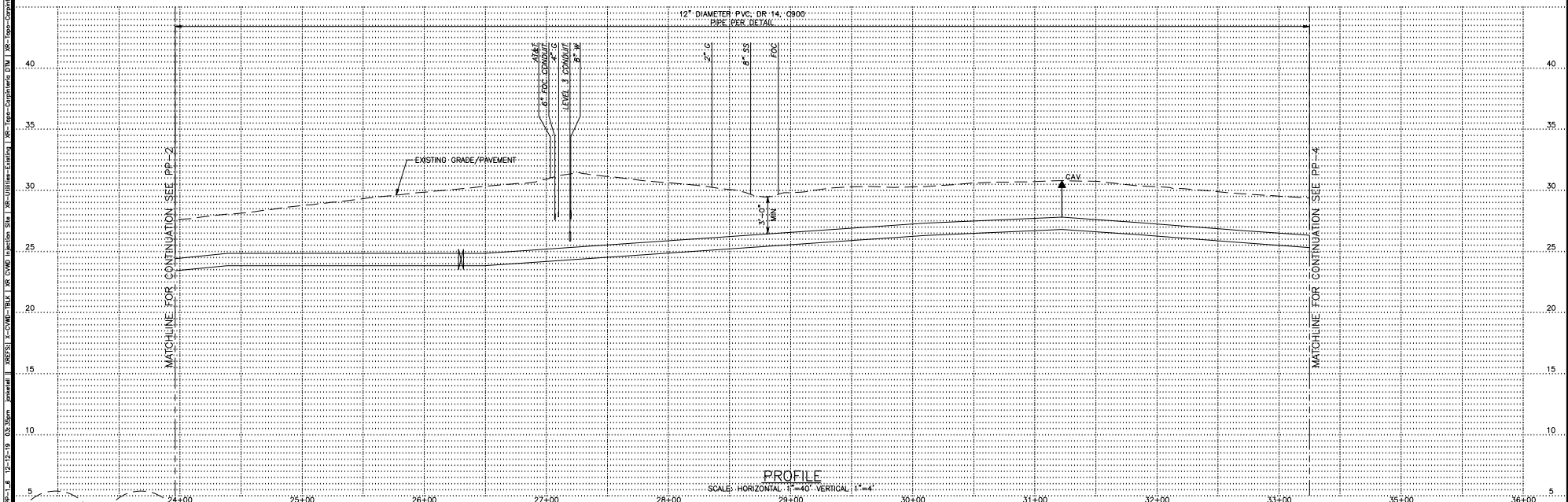
| | |
|---|---|
| DWG NO | PP-2 |
| SHEET NO | 7 OF . |
| PROJ NO | 0011517.00 |
| DATE | December 2019 |

FILENAME: 0011517-PP-1.dgn 12-12-19 03:36pm Janketell XREFS: X-CVWD-TBLK XR-CVWD Injection Site XR-Utilities-Existing XR-Topo-Carpinteria DTM XR-Topo-Carpinteria XSEC XR-CVWD EUGENIA PL XR-Topo-Carpinteria CAPP_Parcels

Last Saved By: Janketell 12-12-19 03:17pm




PLAN
1"=40'




PROFILE
SCALE: HORIZONTAL 1"=40' VERTICAL 1"=4'

NOT FOR CONSTRUCTION

0" 1" VERIFY SCALES BAR IS ONE INCH LONG ON FULL SIZE DRAWING. IF NOT ONE INCH LONG ON THIS DRAWING, ADJUST SCALES ACCORDINGLY

WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|
| | | | | |

DESIGNED BY: J. Anketell
DRAWN BY: C. To
CHECKED BY: K. Erickson

SUBMITTED: ENGR C___
APPROVED: PROJ ENGR C___

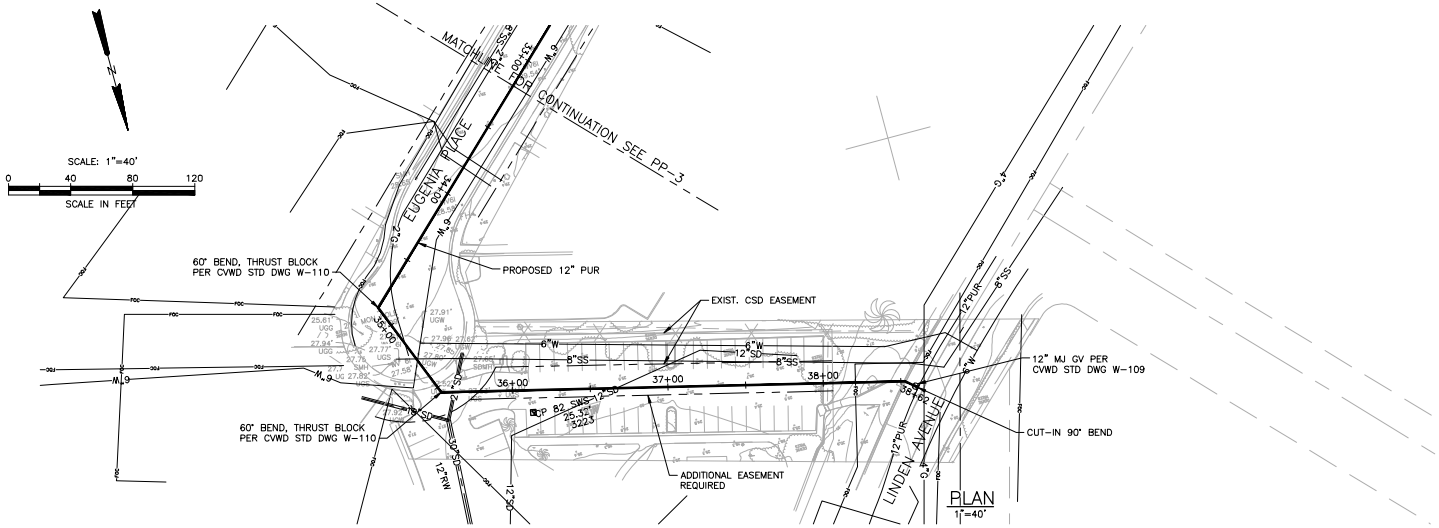
CARPINTERIA VALLEY WATER DISTRICT

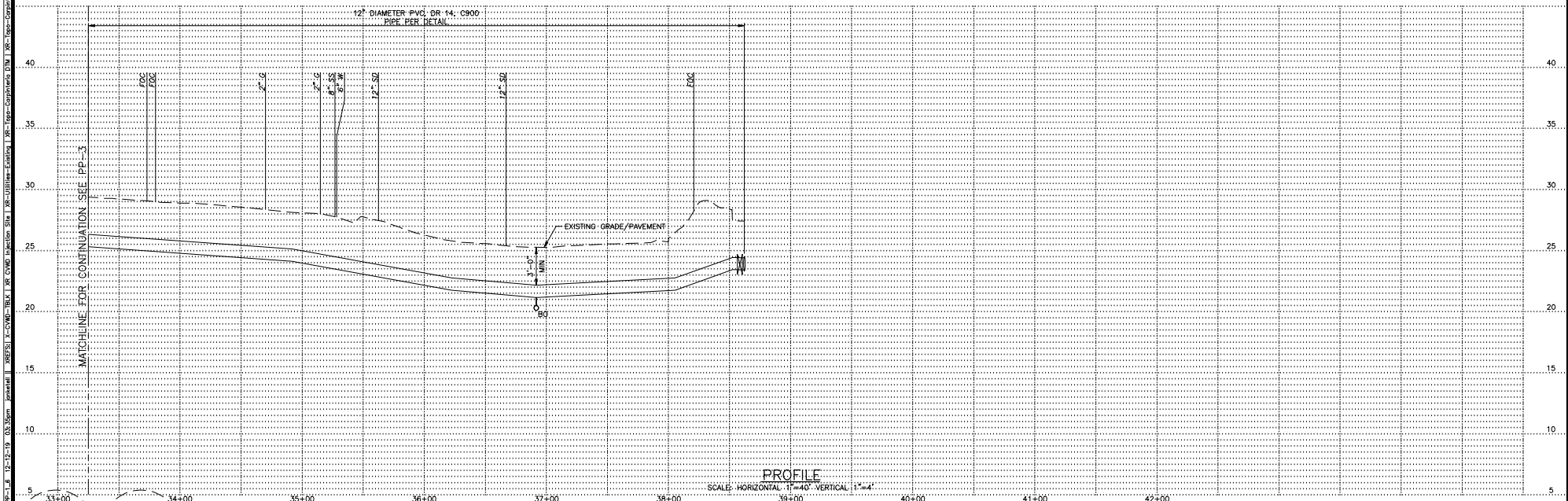
CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN
CIVIL
PLAN AND PROFILE

| | |
|---|---|
| DWG NO | PP-3 |
| SHEET NO | 8 OF . |
| PROJ NO | 0011517.00 |
| DATE | December 2019 |

FILENAME: 0011517-PP-1_8 12-12-19 03:36pm Janketell | XREFS: X-CVWD-TBLK | XR-CVWD Injection Site | XR-Utilities-Existing | XR-Topo-Carpinteria DTM | XR-Topo-Carpinteria XSEC | XR-CVWD EUGENIA PL | XR-Topo-Carpinteria | CAPP_Parcels |<<--

Last Saved By: Janketell 12-12-19 03:17pm




NOT FOR CONSTRUCTION

1" VERIFY SCALES BAR IS ONE INCH LONG ON FULL SIZE DRAWING. IF NOT ONE INCH LONG ON THIS DRAWING, ADJUST SCALES ACCORDINGLY

WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|
| | | | | |

DESIGNED BY: J. Anketell
DRAWN BY: C. To
CHECKED BY: K. Erickson

SUBMITTED: ENGR C____
APPROVED: PROJ ENGR C____

CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN
CIVIL
PLAN AND PROFILE

DWG NO PP-4
SHEET NO 9 OF
PROJ NO 0011517.00
DATE December 2019

FILENAME: 0011517-PP-1_R 12-12-19 03:36pm Janketell XREFS: X-CVWD-TBLK | XR CVWD Injection Site | XR-Utilities-Existing | XR-Topo-Carpinteria DTM | XR-Topo-Carpinteria XSEC | XR-CVWD EUGENIA PL | XR-Topo-Carpinteria | CAPP_Parcels |<<--

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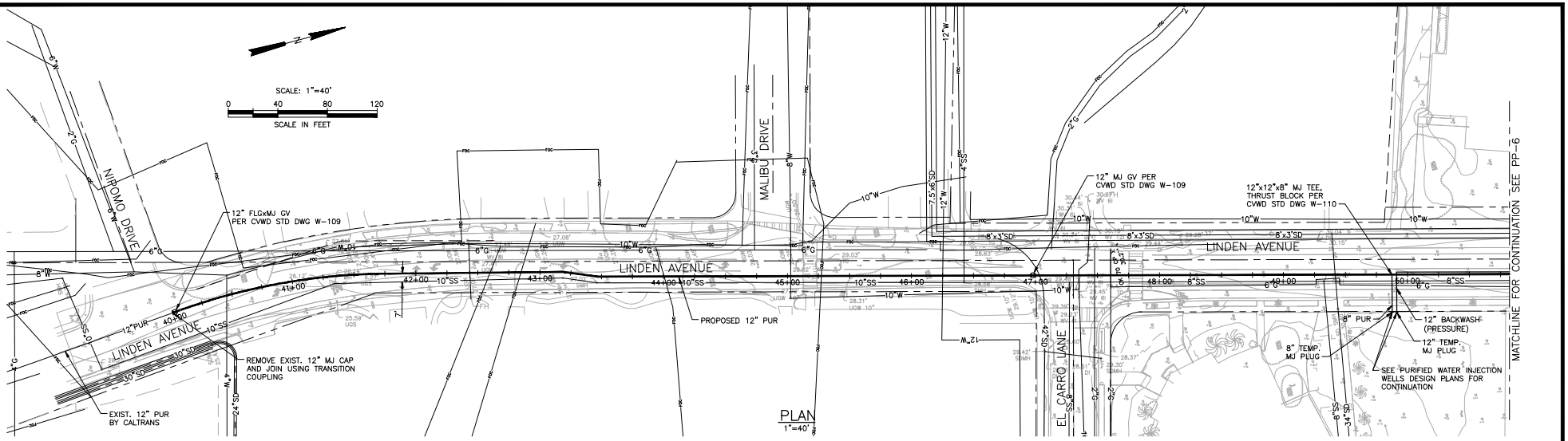


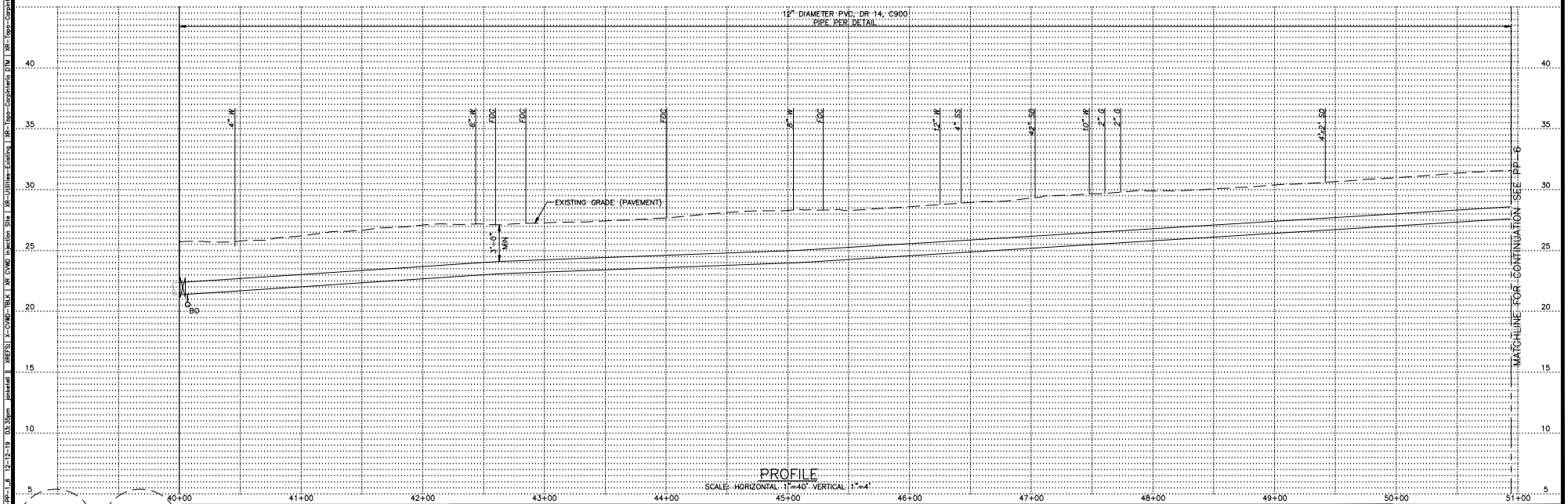


NOT FOR CONSTRUCTION

VERIFY SCALES — BAR IS ONE INCH LONG ON FULL SIZE DRAWING. IF NOT ONE INCH LONG ON THIS DRAWING, ADJUST SCALES ACCORDINGLY

WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|
| | | | | |

DESIGNED BY: J. Anketell
DRAWN BY: C. To
CHECKED BY: K. Erickson

SUBMITTED: ENGR C___
APPROVED: PROJ ENGR C___

CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN

CIVIL

PLAN AND PROFILE

| | |
|---|---|
| DWG NO | PP-5 |
| SHEET NO | 10 OF |
| PROJ NO | 0011517.00 |
| DATE | December 2019 |

FILENAME: 0011517-PP-1_R 12-12-19 03:36pm Janketell XREFS: X-CVWD-TBLK | XR CVWD Injection Site | XR-Utilities-Existing | XR-Topo-Carpinteria DTM | XR-Topo-Carpinteria XSEC | XR-CVWD EUGENIA PL | XR-Topo-Carpinteria | CAPP_Parcels |<<--

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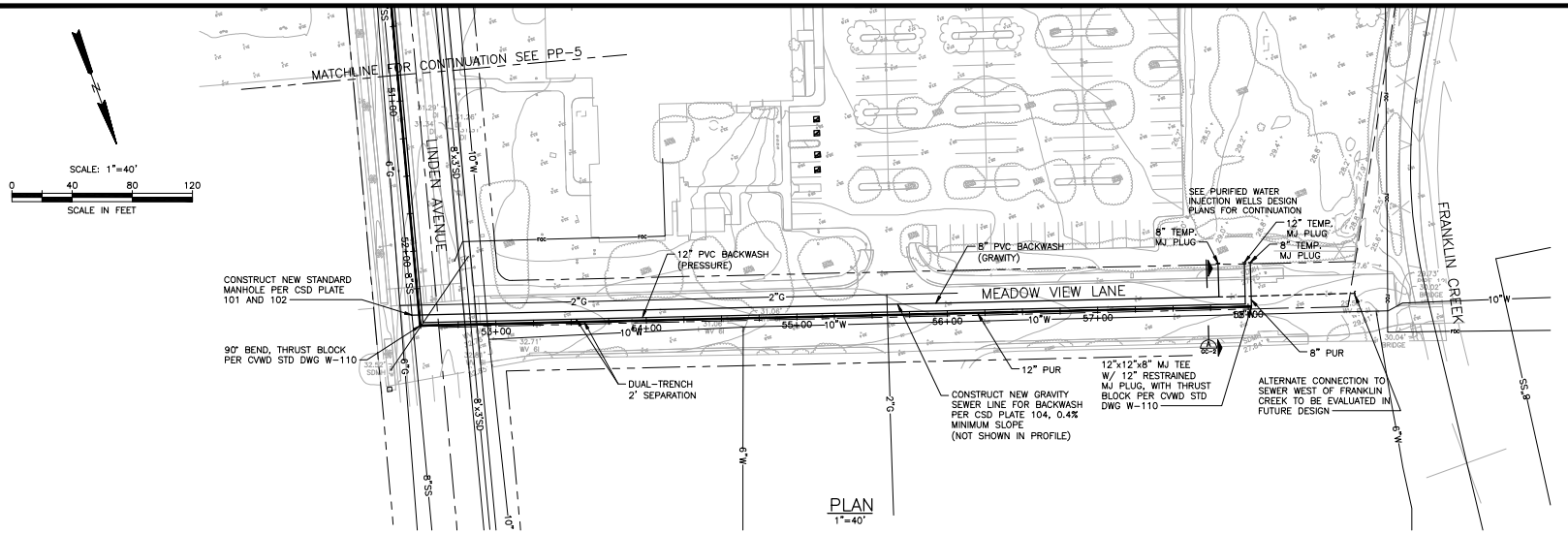


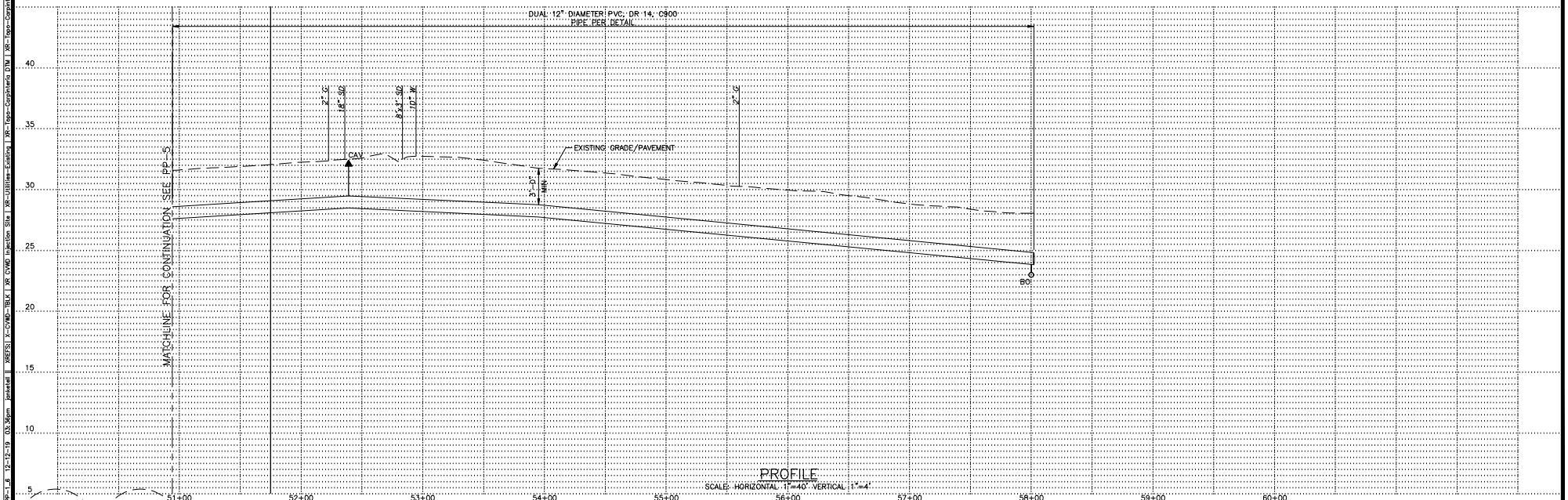


NOT FOR CONSTRUCTION

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WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|
| | | | | |

DESIGNED BY: J. Anketell
DRAWN BY: C. To
CHECKED BY: K. Erickson

SUBMITTED: ENGR C___
APPROVED: PROJ ENGR C___

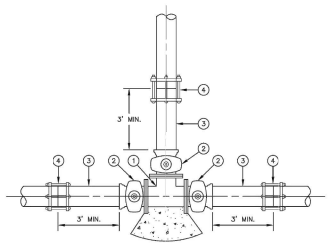
CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN
CIVIL
PLAN AND PROFILE

DWG NO PP-6
SHEET NO 11 OF -
PROJ NO 0011517.00
DATE December 2019

FILENAME: 0011517-PP-1_R 12-12-19 03:36pm Janketell | XREFS: X-CVWD-TBLK | XR-CVWD Injection Site | XR-Utilities-Existing | XR-Topo-Carpinteria DTM | XR-Topo-Carpinteria XSEC | XR-CVWD EUGENIA PL | XR-Topo-Carpinteria | CAPP_Parcels |<<--

Last Saved By: Janketell 12-12-19 03:17pm



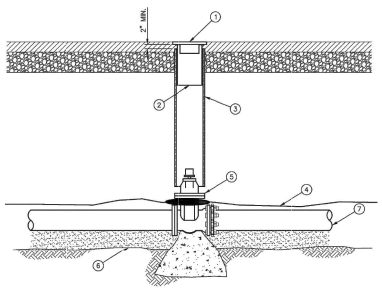

| ITEM | DESCRIPTION |
|---|---|
| 1 | FL X FL X FL D.I.P. TEE. |
| 2 | FL X MJ RWGV |
| 3 | BEVELED END JOINING VALVE x PE DR-14 PVC (C900) PIPE |
| 4 | MACRO TWO-BOLT SLEEVE-TYPE COUPLING FOR IDENTICAL OR DIFFERENT PIPE MATERIALS ON EACH SIDE |

GENERAL NOTES

A. NUTS AND BOLTS SHALL BE 316 STAINLESS STEEL.
B. DOUBLE WRAP TEES, VALVES AND ALL FITTINGS IN 8-MIL POLYETHYLENE.
C. WARNING TAPE SHALL BE INSTALLED.
D. SEE CVWD W-109 FOR VALVE BOX ASSEMBLY AND VALVE EXTENSION.
E. SEE CVWD W-110 FOR FURTHER THRUST BLOCK DETAILS.
F. SEE CVWD W-111 FOR TRENCH DETAILS.

| REV. | DATE | BY | CARPINTERIA VALLEY WATER DISTRICT | TEE CUT-IN | STANDARD DETAIL NO. W-108 |
|---|---|---|---|---|---|
| | | | DRAWN BY: TJB; SCALE: NONE; DATE: 07/27/18; APPROVED BY: | | SHT 1 OF 1 |

P:\Standard Details\2018 STANDARD DETAILS



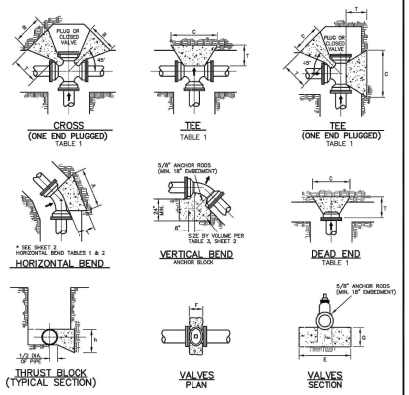

| ITEM | DESCRIPTION |
|---|---|
| 1 | SOUTH BAY FOUNDRY (SBF) 6" GATE CAP MARKED "WATER" |
| 2 | 6 INCH X 12 INCH GALVANIZED SLIP CAN |
| 3 | 6 INCH PVC SCH. 40 OR GREATER CENTERED AND PLUMB OVER OPERATOR NUT |
| 4 | TRACER WIRE #10 AWG |
| 5 | RWGV FLANGED OR MJ FITTING |
| 6 | PIPE BEDDING |
| 7 | WATER MAIN. |

GENERAL NOTES

A. NUTS AND BOLTS SHALL BE 316 STAINLESS STEEL.
B. DOUBLE WRAP TEES, VALVES AND ALL FITTINGS IN 8-MIL POLYETHYLENE.

| REV. | DATE | BY | CARPINTERIA VALLEY WATER DISTRICT | VALVE ASSEMBLY DETAIL | STANDARD DETAIL NO. W-109 |
|---|---|---|---|---|---|
| | | | DRAWN BY: BK; SCALE: NONE; DATE: 07/27/18; APPROVED BY: | | SHT 1 OF 1 |

P:\Standard Details\2018 STANDARD DETAILS




| REV. | DATE | BY | CARPINTERIA VALLEY WATER DISTRICT | THRUST RESTRAINT DETAIL | STANDARD DETAIL NO. W-110 |
|---|---|---|---|---|---|
| | | | DRAWN BY: BK; SCALE: NONE; DATE: 07/27/18; APPROVED BY: | | SHT 1 OF 2 |

P:\Standard Details\2018 STANDARD DETAILS

## THRUST BLOCK DIMENSIONS

TABLE 1

| PIPE SIZE (IN.) | CROSSES, TEES, DEAD ENDS AND VALVES DIMENSION ARE IN FEET | | | | | | | 90 & 45 DEGREE HORIZ. BENDS DIMENSION ARE IN FEET | |
|---|---|---|---|---|---|---|---|---|---|
| | T | h | B | C | D | E | F | G | A (90°) | A (45°) |
| 4 | 3.00 | 2.00 | 1.25 | 1.50 | 2.25 | 2.00 | 1.50 | 1.50 | 2.25 | 1.25 |
| 6 | 4.00 | 2.50 | 2.25 | 3.00 | 4.00 | 2.00 | 1.50 | 1.50 | 4.00 | 2.25 |
| 8 | 5.00 | 3.00 | 3.25 | 4.50 | 5.75 | 2.00 | 2.00 | 1.50 | 6.00 | 3.25 |
| 10 | 6.00 | 3.50 | 4.00 | 5.50 | 7.00 | 2.50 | 2.00 | 1.50 | 8.00 | 4.25 |
| 12 | 7.00 | 4.00 | 5.00 | 7.00 | 8.75 | 3.00 | 2.50 | 2.00 | 10.00 | 5.50 |
| 14 | 8.00 | 4.50 | 6.00 | 8.50 | 10.50 | 3.00 | 2.50 | 2.00 | 12.00 | 6.50 |

BLOCK SIZED BASED ON 250 PSI TEST PRESSURE AND 1000 PSF SOIL BEARING CAPACITY

TABLE 2

| PIPE SIZE (IN.) | 22 1/2 & 11 1/4 DEGREE HORIZONTAL BENDS DIMENSION ARE IN FEET | | | |
|---|---|---|---|---|
| | T | h | A(22 1/2°) | A(11 1/4°) |
| 4 | 2.00 | 1.50 | 1.50 | 1.50 |
| 6 | 2.50 | 1.50 | 2.00 | 1.50 |
| 8 | 3.00 | 2.00 | 2.50 | 1.50 |
| 10 | 3.50 | 2.00 | 4.00 | 1.00 |
| 12 | 3.50 | 2.00 | 5.50 | 1.75 |
| 14 | 4.00 | 2.50 | 6.00 | 1.00 |

BLOCK SIZED BASED ON 250 PSI TEST PRESSURE AND 1000 PSF SOIL BEARING CAPACITY

TABLE 3

| PIPE SIZE (IN.) | VERTICAL BENDS REQUIRED VOLUME IN CUBIC FEET | | |
|---|---|---|---|
| | 45° | 22 1/2° | 11 1/4° |
| 4 | 16 | 8 | 4 |
| 6 | 36 | 18 | 9 |
| 8 | 64 | 32 | 16 |
| 10 | 100 | 51 | 25 |
| 12 | 144 | 73 | 37 |
| 14 | 196 | 100 | 50 |

BLOCK SIZED BASED ON 250 PSI TEST PRESSURE AND 1000 PSF SOIL BEARING CAPACITY

GENERAL NOTES

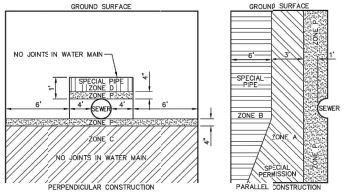
A. THE VALUES IN TABLE 1 ABOVE FOR SIZE OF THRUST BLOCK ARE BASED ON A TEST PRESSURE OF 250 PSI AND SOIL BEARING CAPACITY OF 1000 PSF. A HIGHER SOIL BEARING PRESSURE MAY BE USED, IF THE PROJECT ENGINEER SUBMITS TO THE DISTRICT A REPORT PREPARED BY A LICENSED GEOTECHNICAL ENGINEER INDICATING THAT THE NATIVE SOILS AT THE PROJECT SITE HAVE A HIGHER SOIL BEARING PRESSURE.
B. THE PROJECT ENGINEET SHALL SUBMIT CALCULATIONS FOR THRUST BLOCK SIZES OTHER THAN THOSE RECOMMENDED ABOVE. DIMENSIONS OF THRUST BLOCKS SHALL BE SHOWN ON THE PLANS.
C. CONCRETE MIX SHALL HAVE A 28 DAY COMPRESSIVE STRENGTH OF 2500 PSI.
D. THRUST BLOCKS SHALL BE INSTALLED TO THE DIMENSIONS AND CONFIGURATIONS AS SHOWN
E. THRUST BLOCKS SHALL BE POURED SOLIDLY AGAINST FIRM UNDISTURBED NATIVE SOIL.
F. CONCRETE POURED AGAINST THE PIPE FITTING SHALL NOT EXTEND BEYOND THE JOINTS, AND A MIN. 3" CLEARANCE SHALL BE MAINTAINED FROM BOLTS.
G. JOINTS SHALL BE WRAPPED WITH TRENTON #1 WAX TAPE BEFORE POURING CONCRETE.
H. UNLESS APPROVED OTHERWISE BY THE CVWD INSPECTOR, WOOD FORMS OR SAND BAGS SHALL BE USED FOR FORMING THRUST BLOCKS EXCEPT ON BEARING FACE OF BLOCKS.
I. ANCHOR RODS AT VALVES AND VERTICAL BENDS SHALL BE EPOXY COATED.

| REV. | DATE | BY | CARPINTERIA VALLEY WATER DISTRICT | THRUST RESTRAINT DETAIL | STANDARD DETAIL NO. W-110 |
|---|---|---|---|---|---|
| | | | DRAWN BY: BK; SCALE: NONE; DATE: 07/27/18; APPROVED BY: | | SHT 2 OF 2 |

P:\Standard Details\2018 STANDARD DETAILS

CASE II

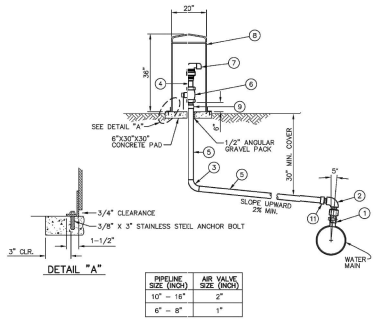
CONSTRUCTION REQUIREMENTS FOR DOMESTIC WATER MAINS




| ZONE | |
|---|---|
| A | SPECIAL PERMISSION REQUIRED. DO NOT LOCATE ANY PARALLEL WATER MAIN IN THIS AREA WITHOUT DISTRICT ENGINEER APPROVAL. |
| B | IF THE SEWER OR NON-DOMESTIC WATER MAIN DOES NOT MEET THE REQUIREMENTS OF CASE I, ZONE B THE WATER MAIN SHALL BE DIP OR C900 PVC PIPE CLASS 200 WITH PUSH-ON TYPE RUBBER RING JOINTS, OR MORTAR-LINED AND COATED STEEL PIPE (1/4" THICK MINIMUM WALL) WITH FULLY WELDED JOINTS |
| C | IF THE SEWER OR NON-DOMESTIC WATER MAIN DOES NOT MEET THE REQUIREMENTS OF CASE I, ZONE C, THE WATER MAIN SHALL BE CONSTRUCTED AS DESCRIBED FOR ZONE B ABOVE, WITH THE EXCEPTION THAT THE WATER MAIN SHALL CONTAIN NO JOINTS IN ZONE C |
| D | IF THE SEWER OR NON-DOMESTIC WATER MAIN DOES NOT MEET THE REQUIREMENTS OF CASE I, ZONE D, THE WATER MAIN SHALL BE CONSTRUCTED AS DESCRIBED FOR ZONE B ABOVE, WITH THE EXCEPTION THAT THE WATER MAIN SHALL CONTAIN NO JOINTS IN ZONE D |
| P | PROHIBITED ZONE; NO DOMESTIC WATER MAINS; SECTION 64630 (e) (2) CALIFORNIA ADMINISTRATIVE CODE, TITLE 22 |

| REV. | DATE | BY | CARPINTERIA VALLEY WATER DISTRICT | PIPE ZONE DETAIL (CASE 2) | STANDARD DETAIL NO. W-112 |
|---|---|---|---|---|---|
| | | | DRAWN BY: TJB; SCALE: NONE; DATE: 07/27/18; APPROVED BY: | | SHT 2 OF 2 |

P:\Standard Details\2018 STANDARD DETAILS

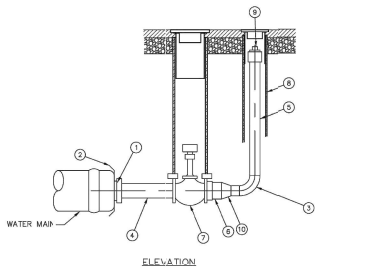



| PIPELINE SIZE (INCH) | AIR VALVE SIZE (INCH) |
|---|---|
| 10" – 16" | 2" |
| 6" – 8" | 1" |

| ITEM | DESCRIPTION |
|---|---|
| 1 | SERVICE CONNECTION INSTALLED WITH F/P THREAD OUTLET CORP STOP |
| 2 | 2 INCH 90 DEGREE ELBOW, MIP THREAD X F/P THREAD |
| 3 | 2 INCH COPPER 90 DEGREE ELBOW SILVER SOLDERED OR FORD ELL PACK JOINT L44-77-NL |
| 4 | 2 INCH BRASS NIPPLE |
| 5 | 2 INCH TYPE K COPPER TUBING WITH MIP ADAPTOR |
| 6 | CVWD APPROVED 2 INCH DIELECTRIC BALL VALVE, F/P THREAD X F/P THREAD, WITH HANDLE |
| 7 | COMBINATION AIR VALVE – AIR "BARAK" D-04L |
| 8 | 20 INCH DIA. ARMORCAST HOUSING CANISTER WITH SANDSTONE FINISH |
| 9 | SLIP X MIP ADAPTOR, COPPER |

| REV. | DATE | BY | CARPINTERIA VALLEY WATER DISTRICT | AIR VAC ASSEMBLY | STANDARD DETAIL NO. W-116 |
|---|---|---|---|---|---|
| | | | DRAWN BY: TJB; SCALE: NONE; DATE: 07/27/18; APPROVED BY: | | SHT 1 OF 1 |

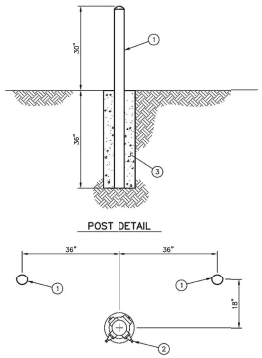
P:\Standard Details\2018 STANDARD DETAILS




| ITEM | DESCRIPTION |
|---|---|
| 1 | 3 INCH SS BUSHING |
| 2 | TAR PAPER |
| 3 | 2 INCH COPPER 90 DEGREE ELBOW SILVER SOLDERED OR FORD ELL PACK JOINT L44-77-NL |
| 4 | 3 INCH BRASS NIPPLE |
| 5 | 2 INCH TYPE K COPPER TUBING WITH MIP ADAPTOR |
| 6 | 3 INCH COPPER MIP X COPPER SWEAT ADAPTOR |
| 7 | 3 INCH PLIG VALVE AFC CORP. NO. R-1430 W/2" SQ. OPERATING NUT (OR APPROVED EQUAL) |
| 8 | VALVE CAN ASSEMBLY PER W-109 |
| 9 | 2 INCH BRASS COUPLING WITH PLUG |
| 10 | 3 INCH X 2 INCH COPPER REDUCER |

| REV. | DATE | BY | CARPINTERIA VALLEY WATER DISTRICT | BLOW OFF ASSEMBLY | STANDARD DETAIL NO. W-117 |
|---|---|---|---|---|---|
| | | | DRAWN BY: TJB; SCALE: NONE; DATE: 07/27/18; APPROVED BY: | | SHT 1 OF 1 |

P:\Standard Details\2018 STANDARD DETAILS




| ITEM | DESCRIPTION |
|---|---|
| 1 | 4 INCH DIAMETER STANDARD WEIGHT STEEL PIPE, CONCRETE FILLED AND PAINTED WITH SAFTIEY YELLOW EPOXY PAINT |
| 2 | HYDRANT |
| 3 | CONCRETE FOOTING |

| REV. | DATE | BY | CARPINTERIA VALLEY WATER DISTRICT | GUARD POST DETAIL | STANDARD DETAIL NO. W-118 |
|---|---|---|---|---|---|
| | | | DRAWN BY: TJB; SCALE: NONE; DATE: 08/01/18; APPROVED BY: | | SHT 1 OF 1 |

P:\Standard Details\2018 STANDARD DETAILS

NOT FOR CONSTRUCTION

0" 1" — VERIFY SCALES — BAR IS ONE INCH LONG ON FULL SIZE DRAWING. IF NOT ONE INCH LONG ON THIS DRAWING, ADJUST SCALES ACCORDINGLY

WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|

DESIGNED BY: J. Anketell
DRAWN BY: J. Anketell
CHECKED BY: K. Erickson

SUBMITTED: ENGR C___
APPROVED: PROJ ENGR C___

CARPINTERIA VALLEY WATER DISTRICT

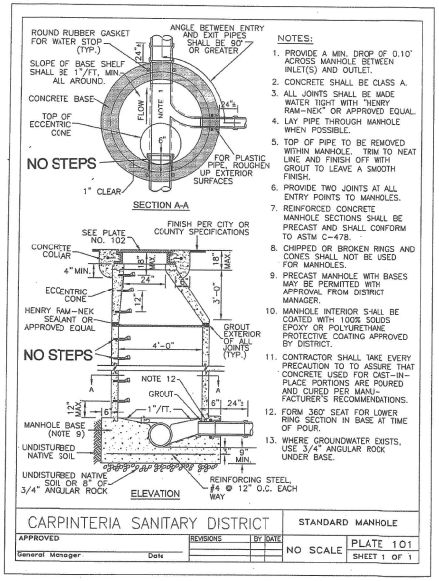
CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN

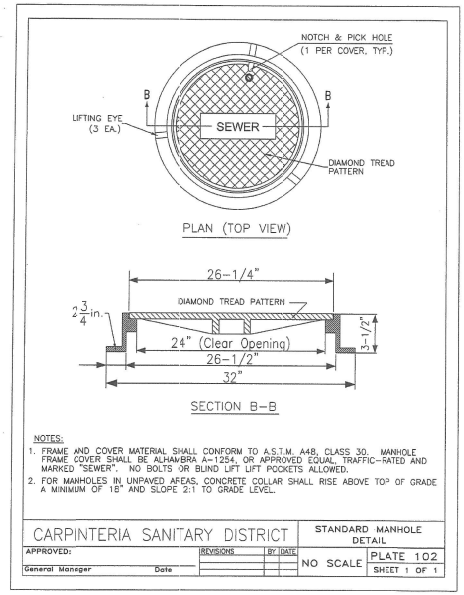
CIVIL STANDARD DETAILS I

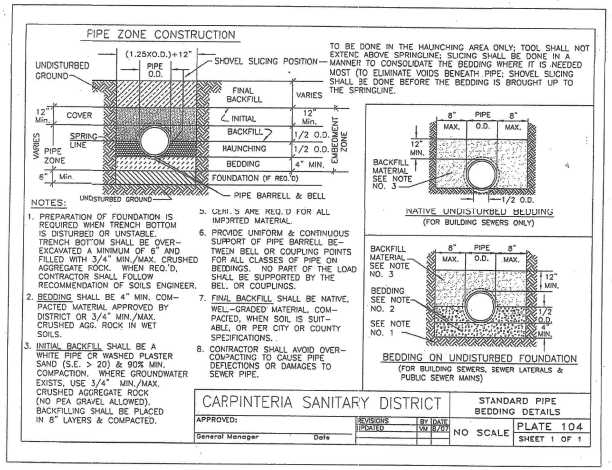
DWG NO GC-1
SHEET NO 12 OF .
PROJ NO 0011517.00
DATE December 2019

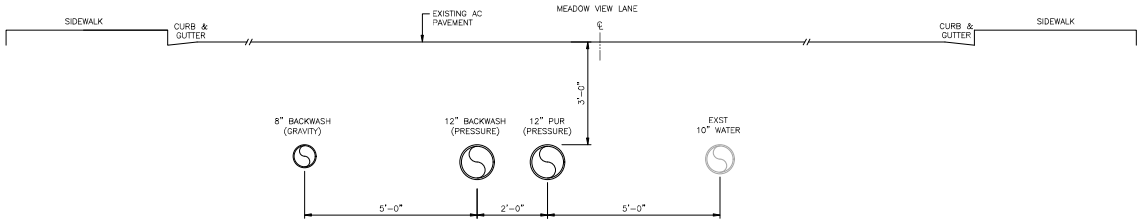
FILENAME: 0011517-05-1 12-12-19 03:36pm Janketell XREFS: X-CVWD-TBLK KC--

Last Saved By: Janketell 12-12-19 03:20pm




PIPELINE CROSS SECTION (A)
NTS PP-6

NOT FOR CONSTRUCTION

0" ——— 1" — VERIFY SCALES — BAR IS ONE INCH LONG ON FULL SIZE DRAWING. IF NOT ONE INCH LONG ON THIS DRAWING, ADJUST SCALES ACCORDINGLY

WOODARD & CURRAN

| REV | DATE | BY | APVD | DESCRIPTION |
|---|---|---|---|---|

DESIGNED BY: J. Anketell
DRAWN BY: J. Anketell
CHECKED BY: K. Erickson

SUBMITTED: ENGR C____
APPROVED: PROJ ENGR C____

CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA ADVANCED PURIFICATION PROJECT, CONVEYANCE PIPELINE, 50% DESIGN

CIVIL STANDARD DETAILS II

DWG NO GC-2
SHEET NO 13 OF .
PROJ NO 0011517.00
DATE December 2019

FILENAME: 0011517-05-1 12-12-19 03:36pm Janketell | XREFS: | X-CWD-TBLK KC--

Last Saved By: Janketell 12-12-19 03:20pm

## KEY NOTES:

1. INSTALL NEW CATCH BASIN PER DETAIL X ON DWG C-XXX.
2. CONNECT NEW 6"-SD TO EXISTING CATCH BASIN PER DETAIL X ON DWG C-XXX.
3. CONSTRUCT 6"-SD (PV02) FROM EXISTING CATCH BASIN TO NEW CB #1 AND CB #2 PER TRENCH DETAIL X ON DWG C-XXX.
4. NEW FENCE TO MATCH EXISTING 6' HIGH IRON PERIMETER FENCE WITH 3' WIDE ACCESS GATE PER DETAIL X ON DWG C-XXX.
5. CONSTRUCT CONCRETE PAD PER DETAIL X ON DWG C-XXX.
6. CONSTRUCT PRECAST CONCRETE INJECTION WELL VAULT WITH 36" MANHOLE FRAME AND COVER, AND CONCRETE PAD PER DETAIL X ON DWG C-XXX.
7. REMOVE AND REPLACE SIDEWALK PER CITY OF CARPINTERIA STANDARDS AS NEEDED FOR PIPE INSTALLATION. SIDEWALK REPLACEMENT SHALL BE FROM JOINT TO JOINT.
8. CONNECT NEW FENCE TO EXISTING FENCE. CONSTRUCT NEW FENCE POLE AS NECESSARY FOR CONNECTION.
9. RESTORE PARKWAY LANDSCAPING TO ORIGINAL CONDITION AS DIRECTED BY THE CITY OF CARPINTERIA.

## GENERAL NOTES:

1. SEE DWG M-601 FOR THE INJECTION WELL MECHANICAL DETAILS.
2. SEE DWG G-003 FOR GENERAL CIVIL AND YARD PIPING NOTES.
3. SEE DWG G-005 FOR PIPE SCHEDULE.
4. FIELD VERIFY ALL EXISTING PIPING AND UTILITIES PRIOR TO THE START OF CONSTRUCTION.
5. TOPOGRAPHIC SURVEY AND MAPPING PERFORMED BY WATERS CARDENAS LAND SURVEYING, 2018.
6. A NEW SURVEY WILL BE PERFORMED FOR THIS AREA IN ADVANCE OF THE 75% SUBMITTAL.

| REV. | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

Woodard & Curran

| | |
|---|---|
| DESIGNED BY: | XXX |
| DRAWN BY: | XXX |
| CHECKED BY: | XXX |
| SCALE: | 1"=10' |

SUBMITTED: _____ PROJECT MANAGER RCE NO.

APPROVED: _____ CVWD GENERAL MANAGER RCE NO.

APPROVED: _____ CSD GENERAL MANAGER RCE NO.

CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY

# LINDEN INJECTION WELL SITE AND PIPING PLAN

DRAWING NO. C-601

PROJ NO. ----

DATE: JANUARY 2024

FILENAME: 002181-C-601 | 1-05-24 12:33pm | dls | XREFS: | R-Utilities-Existing | Carpinteria CAPP | X-Topo-Carpinteria | X-CAPP-AWPF-BLK | X-CAPP-AWPF-Pr Injection Wells | 002181-PP-1.6 | <<--

Last Saved By: janketell 1-05-24 11:28am

HYPERLINK TO G-002 SHEET INDEX

## KEY NOTES:

1. GRADE GROUND SURFACE TO ELEVATIONS DENOTED ON THIS DRAWING. MATCH EXISTING ELEVATIONS AT LIMITS OF GRADING.
2. INSTALL NEW CATCH BASIN PER DETAIL X ON DRAWING C-X. SEE DWG C-601 FOR INVERT ELEVATIONS AND STORM DRAIN PIPING INFORMATION.
3. CONNECT NEW 6"-SD TO EXISTING CATCH BASIN PER DETAIL X ON DWG C-XXX.

## GENERAL NOTES:

1. IMPORTED FILL FOR GRADING SHALL BE PER SPECIFICATION SECTION XXXXXX.
2. SEE DWG G-003 FOR GENERAL CIVIL NOTES.

| REV. | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

Woodard & Curran

| | |
|---|---|
| DESIGNED BY: | J. ANKETELL |
| DRAWN BY: | V. MARTINS |
| CHECKED BY: | M. MATSON |
| SCALE: | 1"=10' |

SUBMITTED: _____ PROJECT MANAGER RCE NO.

APPROVED: _____ CVWD GENERAL MANAGER RCE NO.

APPROVED: _____ CSD GENERAL MANAGER RCE NO.

CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY

# LINDEN INJECTION WELL GRADING AND PAVING PLAN

DRAWING NO. C-602

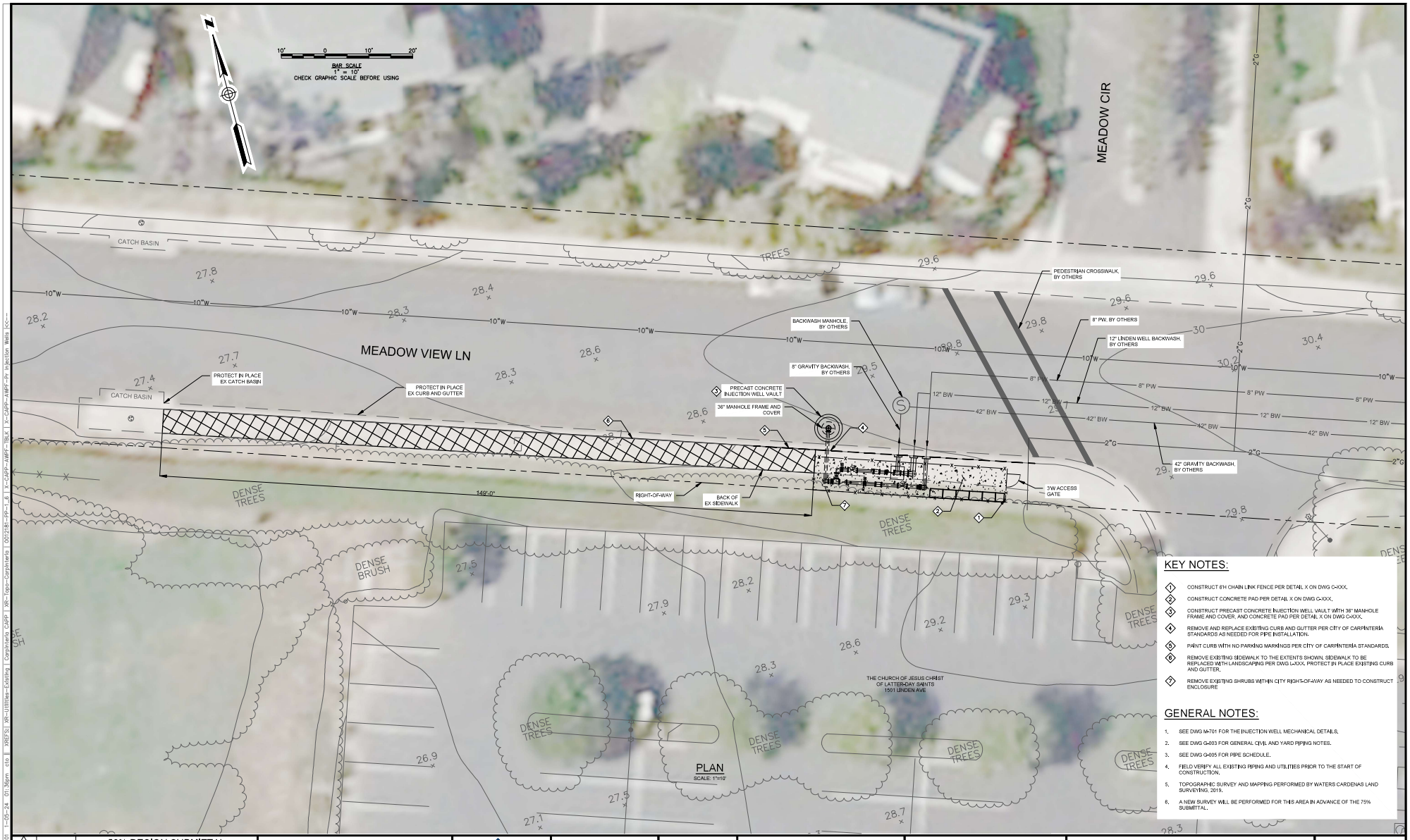
PROJ NO. ----

DATE: JANUARY 2024

FILENAME: 002181-C-602 | 1-05-24 12:36pm | cls | XREFS: | 0R-Utilities-Existing | X-CAPP-AWPF-TBLK | 0R-Topo-Carpinteria | X-CAPP-AWPF-Fr Injection Wells | 002181-PP-1_Ltr | KC--

Last Saved By: janketell 1-05-24 10:45am

HYPERLINK TO G-002 SHEET INDEX




## KEY NOTES:

1. CONSTRUCT 6'H CHAIN LINK FENCE PER DETAIL X ON DWG C-XXX.
2. CONSTRUCT CONCRETE PAD PER DETAIL X ON DWG C-XXX.
3. CONSTRUCT PRECAST CONCRETE INJECTION WELL VAULT WITH 36" MANHOLE FRAME AND COVER, AND CONCRETE PAD PER DETAIL X ON DWG C-XXX.
4. REMOVE AND REPLACE EXISTING CURB AND GUTTER PER CITY OF CARPINTERIA STANDARDS AS NEEDED FOR PIPE INSTALLATION.
5. PAINT CURB WITH NO PARKING MARKINGS PER CITY OF CARPINTERIA STANDARDS.
6. REMOVE EXISTING SIDEWALK TO THE EXTENTS SHOWN. SIDEWALK TO BE REPLACED WITH LANDSCAPING PER DWG L-XXX. PROTECT IN PLACE EXISTING CURB AND GUTTER.
7. REMOVE EXISTING SHRUBS WITHIN CITY RIGHT-OF-WAY AS NEEDED TO CONSTRUCT ENCLOSURE

## GENERAL NOTES:

1. SEE DWG M-701 FOR THE INJECTION WELL MECHANICAL DETAILS.
2. SEE DWG G-003 FOR GENERAL CIVIL AND YARD PIPING NOTES.
3. SEE DWG G-005 FOR PIPE SCHEDULE.
4. FIELD VERIFY ALL EXISTING PIPING AND UTILITIES PRIOR TO THE START OF CONSTRUCTION.
5. TOPOGRAPHIC SURVEY AND MAPPING PERFORMED BY WATERS CARDENAS LAND SURVEYING, 2019.
6. A NEW SURVEY WILL BE PERFORMED FOR THIS AREA IN ADVANCE OF THE 75% SUBMITTAL.

| REV. | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

Woodard & Curran

| | |
|---|---|
| DESIGNED BY: | XXX |
| DRAWN BY: | XXX |
| CHECKED BY: | XXX |
| SCALE: | 1"=10' |

SUBMITTED: _____ PROJECT MANAGER RCE NO.

APPROVED: _____ CVWD GENERAL MANAGER RCE NO.

APPROVED: _____ CSD GENERAL MANAGER RCE NO.

CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY

MEADOW VIEW INJECTION WELL SITE AND PIPING PLAN

DRAWING NO. C-701

PROJ NO. ---

DATE: JANUARY 2024

FILENAME: 002181-C-701 1-05-24 01:36pm cto | XREFS: |R-Utilities-Existing | Carpinteria CAPP |R-Topo-Carpinteria | 002181-PP-1_6 | X-CAPP-AWPF-TBLX | X-CAPP-AWPF-Pr Injection Wells |<<--

Last Saved By: cto 1-05-24 12:44pm

HYPERLINK TO G-002 SHEET INDEX

VIEW MAP

VIEW 1: LINDEN WELL - LOOKING SOUTH

VIEW 3: MEADOW VIEW WELL - LOOKING SOUTH

VIEW 2: LINDEN WELL - LOOKING WEST

| REV | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL<br>NOT FOR CONSTRUCTION |

Woodard & Curran

DESIGNED BY:
DRAWN BY:
CHECKED BY:
SCALE:

SUBMITTED: _____ PROJECT MANAGER RCE NO.
APPROVED: _____ CVWD GENERAL MANAGER RCE NO.
APPROVED: _____ CSD GENERAL MANAGER RCE NO.

CARPINTERIA Sanitary District

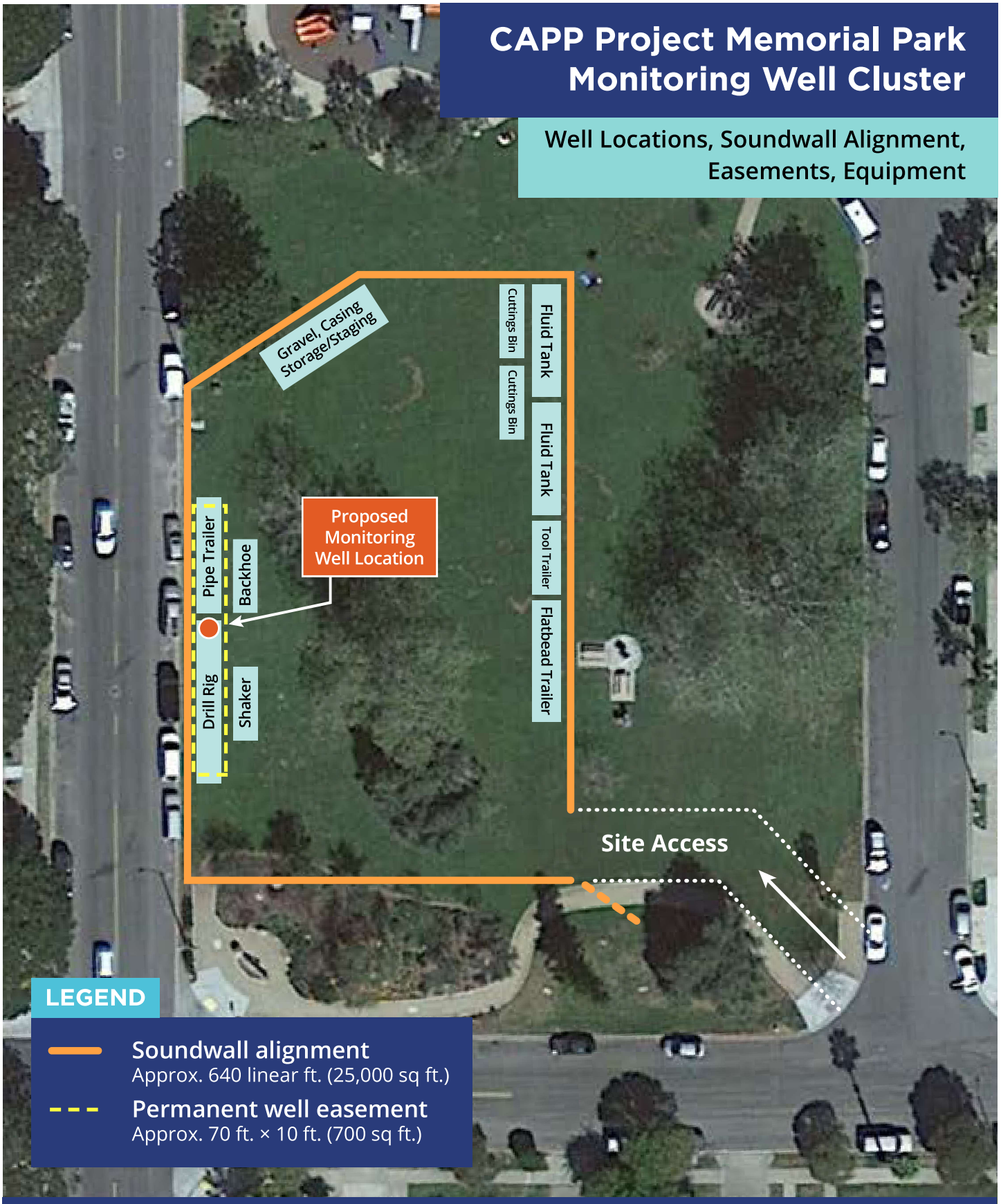
CARPINTERIA ADVANCED PURIFICATION PROJECT,
ADVANCED WATER PURIFICATION FACILITY

3D RENDERING
INJECTION WELLS

DRAWING NO.
PROJ NO -----
DATE: JULY 2024

# CAPP Project Memorial Park Monitoring Well Cluster

## Well Locations, Soundwall Alignment, Easements, Equipment



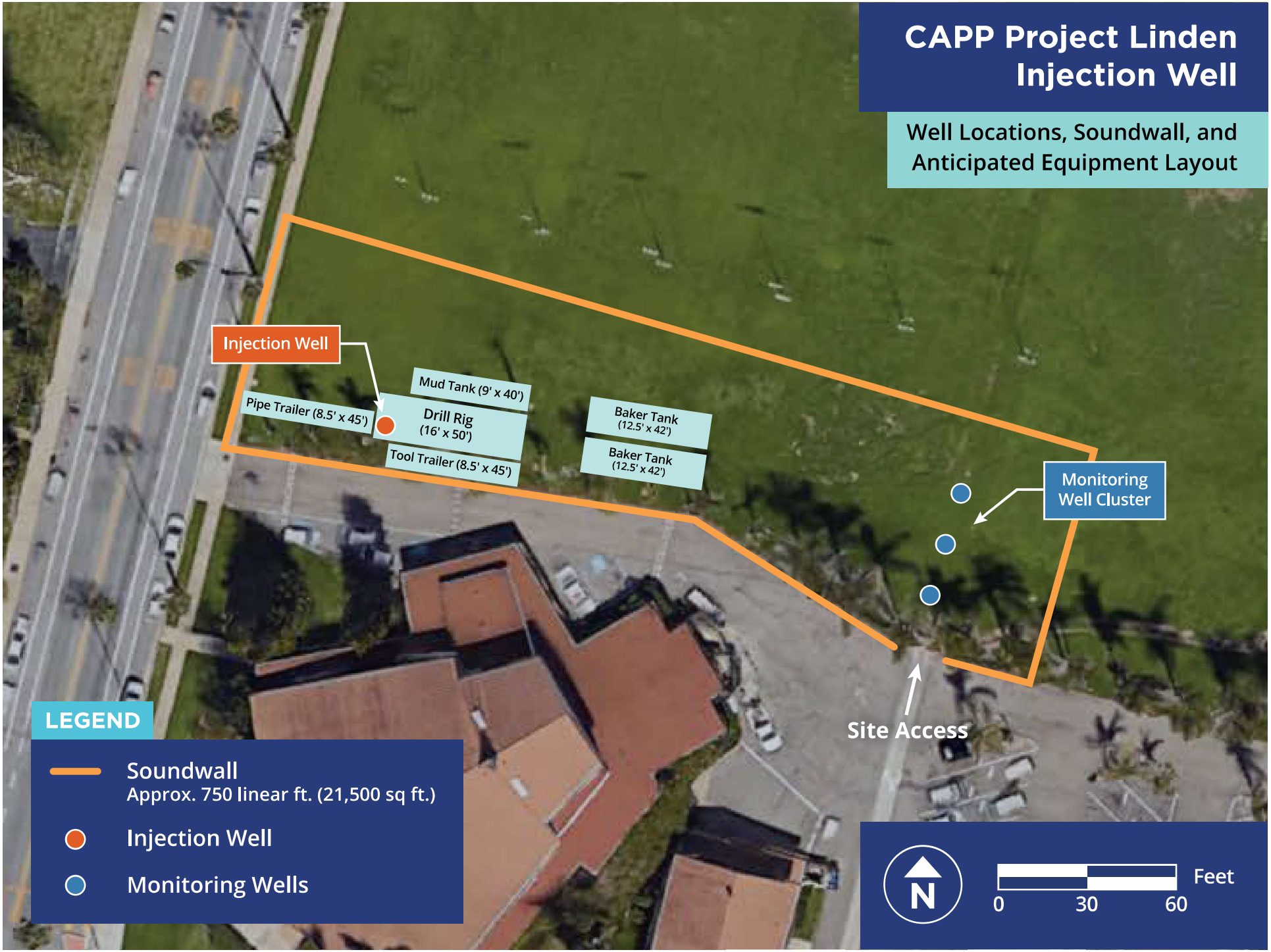

**LEGEND**

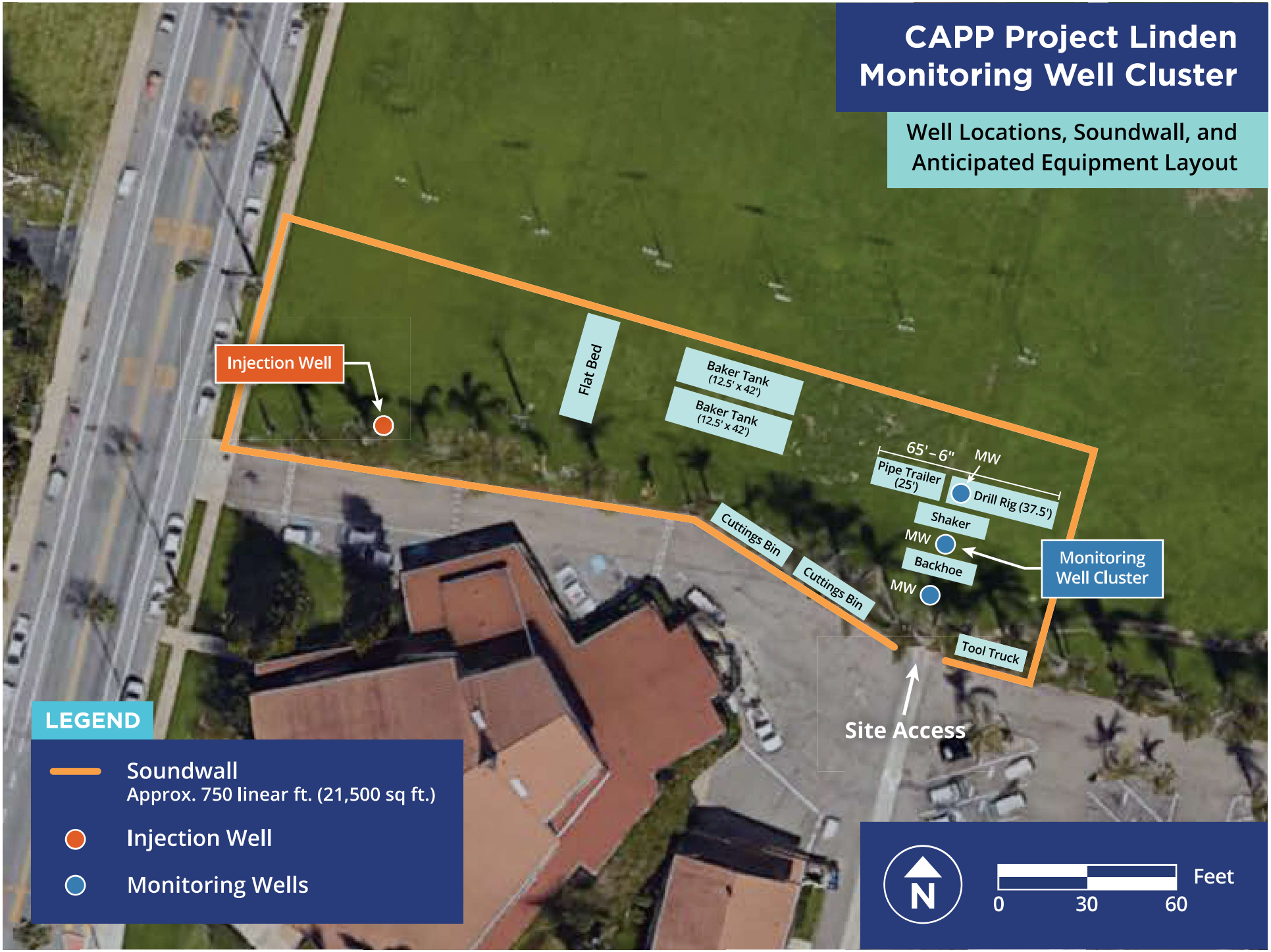
- Soundwall alignment
  Approx. 640 linear ft. (25,000 sq ft.)
- Permanent well easement
  Approx. 70 ft. × 10 ft. (700 sq ft.)

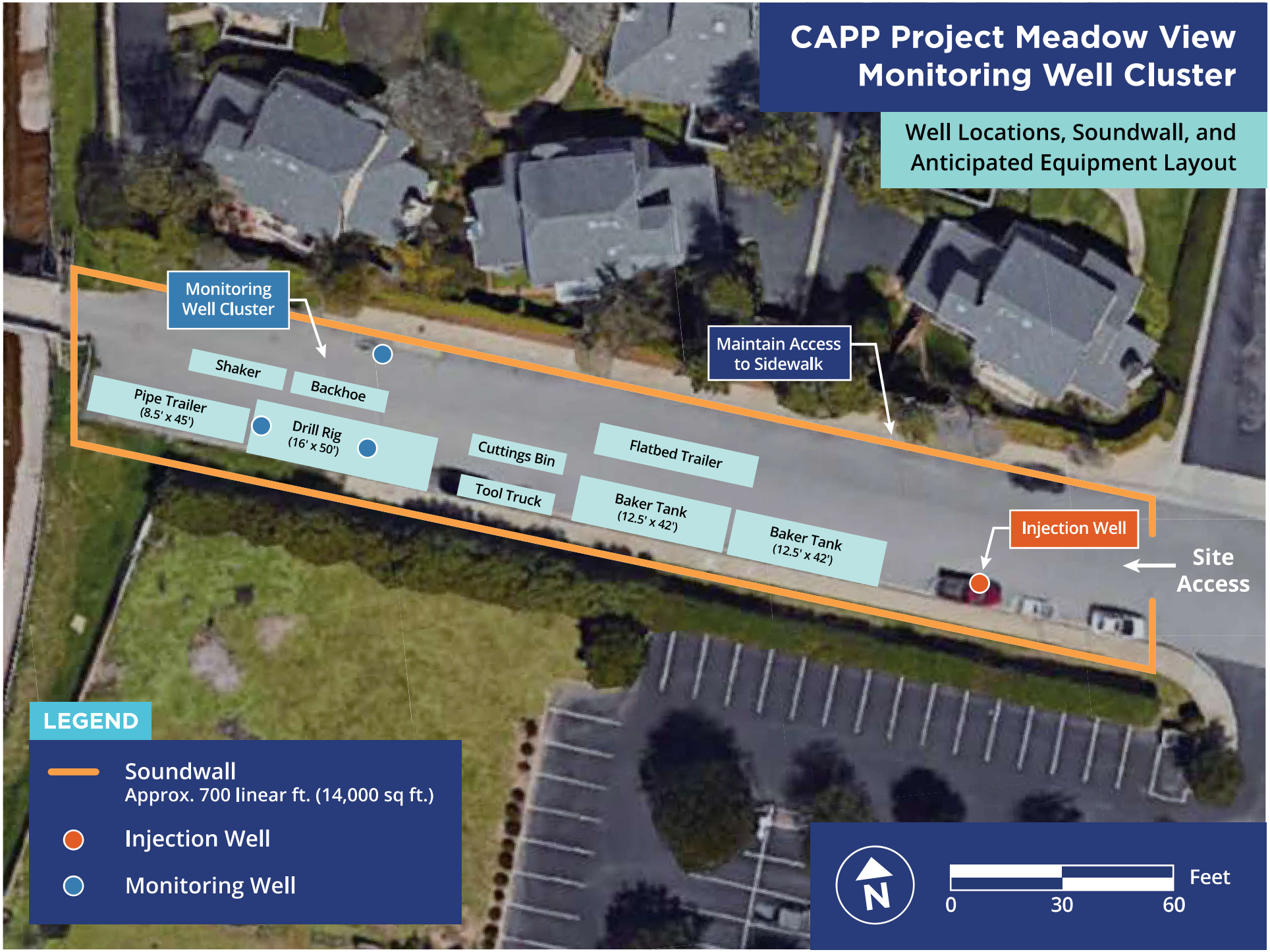
N

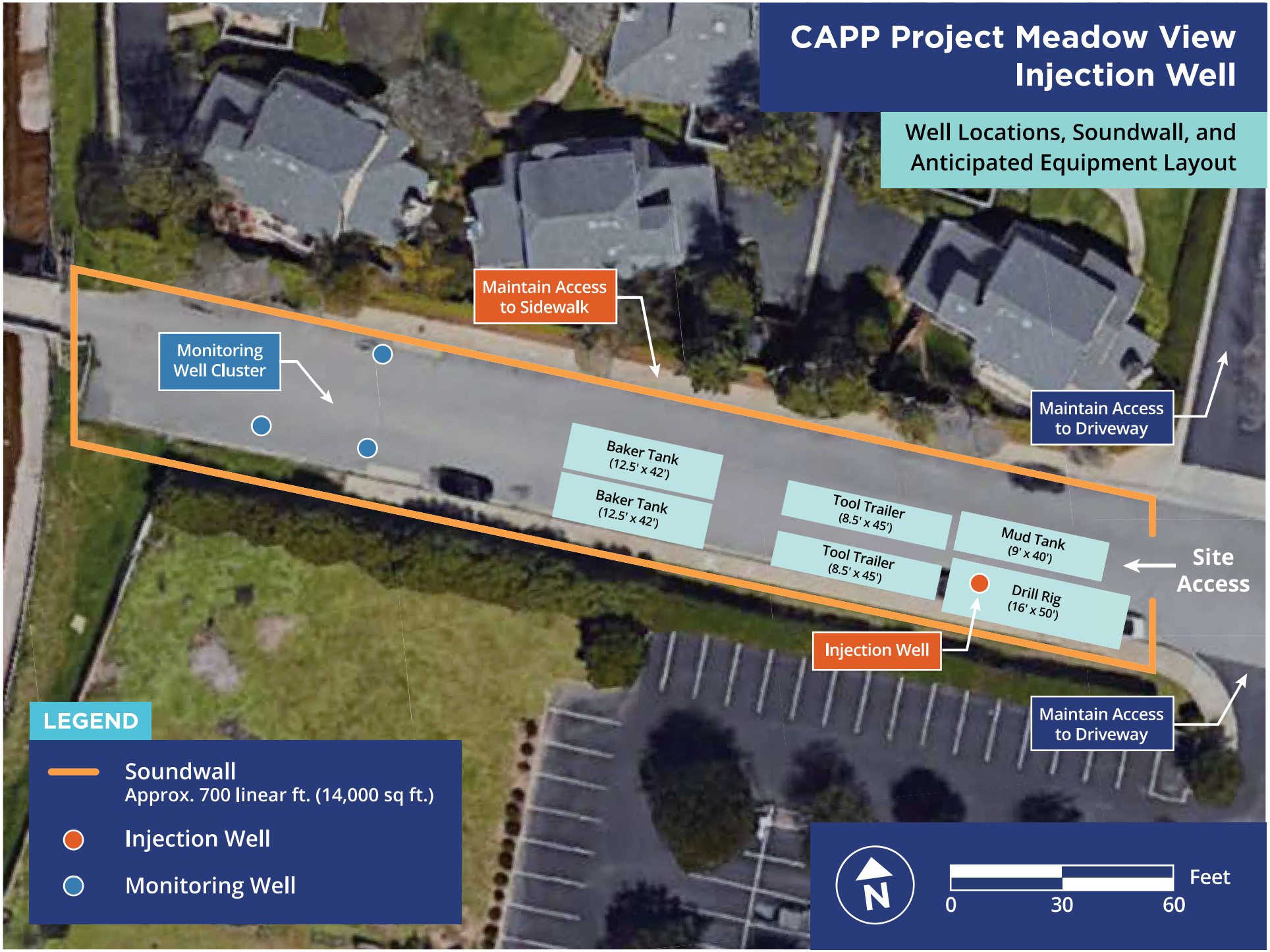
0 50 100 Feet

**Note:** Rig set up is for MW-3 (shallow)
MW-1 will be 30 ft N. of MW-3
MW-2 will be 30 ft S. of MW-3

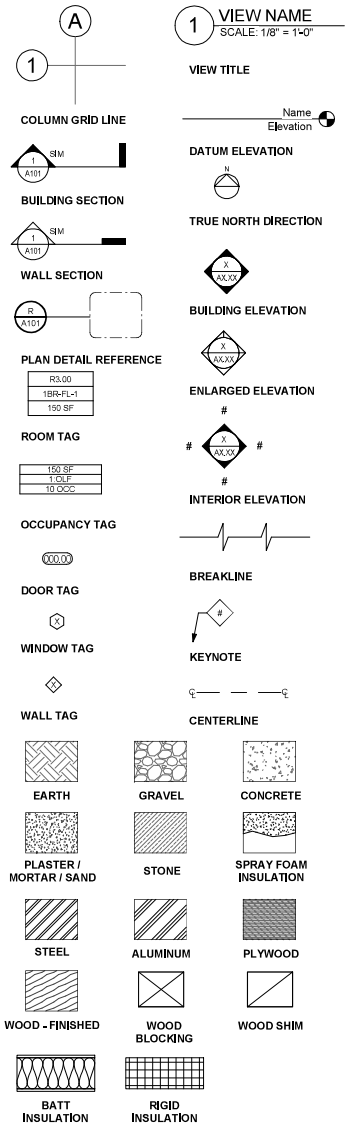

CAPP Project Linden
Injection Well
Well Locations, Soundwall, and
Anticipated Equipment Layout
Injection Well
Mud Tank (9' x 40')
Pipe Trailer (8.5' x 45')
Drill Rig
(16' x 50')
Tool Trailer (8.5' x 45')
Baker Tank
(12.5' x 42')
Baker Tank
(12.5' x 42')
Monitoring
Well Cluster
Site Access
LEGEND
Soundwall
Approx. 750 linear ft. (21,500 sq ft.)
Injection Well
Monitoring Wells
N
0
30
60
Feet


CAPP Project Linden
Monitoring Well Cluster
Well Locations, Soundwall, and
Anticipated Equipment Layout
Injection Well
Flat Bed
Baker Tank
(12.5' x 42')
Baker Tank
(12.5' x 42')
65' – 6"
MW
Pipe Trailer
(25')
Drill Rig (37.5')
Shaker
MW
Backhoe
MW
Cuttings Bin
Cuttings Bin
Monitoring
Well Cluster
Tool Truck
Site Access
LEGEND
Soundwall
Approx. 750 linear ft. (21,500 sq ft.)
Injection Well
Monitoring Wells
N
0
30
60
Feet


CAPP Project Meadow View
Monitoring Well Cluster
Well Locations, Soundwall, and
Anticipated Equipment Layout
Monitoring
Well Cluster
Maintain Access
to Sidewalk
Shaker
Backhoe
Pipe Trailer
(8.5' x 45')
Drill Rig
(16' x 50')
Cuttings Bin
Flatbed Trailer
Tool Truck
Baker Tank
(12.5' x 42')
Baker Tank
(12.5' x 42')
Injection Well
Site
Access
LEGEND
Soundwall
Approx. 700 linear ft. (14,000 sq ft.)
Injection Well
Monitoring Well
N
0
30
60
Feet


CAPP Project Meadow View
Injection Well
Well Locations, Soundwall, and
Anticipated Equipment Layout
Maintain Access
to Sidewalk
Monitoring
Well Cluster
Maintain Access
to Driveway
Baker Tank
(12.5' x 42')
Baker Tank
(12.5' x 42')
Tool Trailer
(8.5' x 45')
Tool Trailer
(8.5' x 45')
Mud Tank
(9' x 40')
Drill Rig
(16' x 50')
Site
Access
Injection Well
Maintain Access
to Driveway
LEGEND
Soundwall
Approx. 700 linear ft. (14,000 sq ft.)
Injection Well
Monitoring Well
N
0
30
60
Feet

## GRAPHIC SYMBOLS




## ABBREVIATIONS

| | |
|---|---|
| & | AND |
| L | ANGLE |
| @ | AT |
| CL | CENTERLINE |
| Ø | DIAMETER |
| ABV | ABOVE |
| ACOUST | ACOUSTIC |
| ACT | ACOUSTIC CEILING TILE |
| AFF | ABOVE FINISHED FLOOR |
| AD | AREA DRAIN |
| ADJ | ADJUSTABLE |
| APPROX | APPROXIMATE(LY) |
| ARCH | ARCHITECTUR(AL) |
| ALUM | ALUMINUM |
| BLDG | BUILDING |
| BLCK | BLOCKING |
| BM | BEAM |
| BO | BOTTOM OF |
| BOT | BOTTOM |
| CAB | CABINET |
| CCR | CALIFORNIA CODE OF REGULATIONS |
| CB | CATCH BASIN |
| CBC | CALIFORNIA BUILDING CODE |
| CEM | CEMENT |
| CLG | CEILING |
| CLO | CLOSET |
| CO | CLEANOUT |
| COL | COLUMN |
| CLR | CLEAR |
| CONC | CONCRETE |
| CONT | CONTINOUS |
| CPT | CARPET |
| CTR | CENTER |
| DET | DETAIL |
| DTL | DETAIL |
| DIA | DIAMETER |
| DIAG | DIAGONAL |
| DIM | DIMENSION |
| DO | DOOVER |
| DN | DOWN |
| DR | DOOR |
| DS | DOWNSPOUT |
| DWG | DRAWING |
| (E) | EXISTING |
| FA | FIREALARM |
| FACT | FACTORY |
| FEC | FIRE EXTINGUISHER... |
| FF | FINISHED FLOOR |
| FFE | FINISH FLOOR ELEVATION |
| FG | FINISHED GRADE |
| FIN | FINISH(ED) |
| FLR | FLOOR |
| FLUOR | FLUORESCENT |
| FO | FACEOF |
| FOF | FACE OF FINISH |
| FOS | FACE OF STUD |
| FOW | FACE OF WALL |
| FR | FIRE RATED |
| FS | FINISHED SURFACE |
| FT | FOOT/FEET |
| FURR | FURRING |
| FV | FIELD VERIFY |
| GA | GAUGE |
| GALV | GALVANIZED |
| GC | GENERAL CONTRACTOR |
| GI | GALVANIZED IRON |
| GL | GLASS |
| GWB | GYPSUM WALL BOARD |
| HC | HOLLOW CORE |
| HC | HANDICAPPED |
| HDWD | HARDWOOD |
| HM | HOLLOW METAL |
| HO | HOLDOPEN |
| HR | HOUR/HANDRAIL |
| HT | HEIGHT |
| HVAC | HEATING VENTILATION & AIRCONDITIONING |
| HW | HOT WATER |
| HB | HOSE BIB |
| ID | INSIDE DIAMETER |
| IE | PIPE INVERT ELEVATION |
| INSUL | INSULATION |
| JC | JANITOR'SCLOSET |
| JT | JOINT |
| KIT | KITCHEN |
| LAM | LAMINATE |
| LT | LIGHT |
| MACH | MACHINE(D) |
| MAX | MAXIMUM |
| MEP | MECHANICAL,ELECTRICAL & PLUMBING |
| MANU | MANUFACTURER |
| MIN | MINIMUM |
| MISC | MISCELLANEOUS |
| MTD | MOUNTED |
| MTL | METAL |
| MHC | MANHOLE COVER |
| N | NORTH |
| NEC | NATIONAL ELECTRICAL CODE |
| NIC | NOT IN CONTRACT |
| NO | NUMBER |
| NOM | NOMINAL |
| NTS | NOT TO SCALE |
| OC | ONCENTER |
| OD | OUTSIDE DIAMETER |
| OH | OPPOSITE HAND |
| OLF | OCCUPANT LOAD FACTOR |
| OPNG | OPENING |
| OPP | OPPOSITE |
| PTD | PAINTED |
| PD | PLANTER DRAIN |
| PL | PLATE |
| PLAM | PLASTIC LAMINATE |
| PLYWD | PLYWOOD |
| PNL | PANEL |
| PR | PAIR |
| PT | POINT |
| PART | PARTITION |
| R | RISER |
| RAD | RADIUS |
| RE: | REFERTO |
| REINF | REINFORCING |
| REQ'D | REQUIRED |
| RM | ROOM |
| RO | ROUGH OPENING |
| S | SOUTH |
| SC | SOLIDCORE |
| SCHED | SCHEDULE |
| SEC(T) | SECTION |
| SFH | SHELF |
| SHT | SHEET |
| SIM | SIMILAR |
| SPEC | SPECIFICATION(S) |
| STC | SOUND TRANSMISSION... |
| STD | STANDARD |
| STL | STEEL |
| STR(UCT) | STRUCTURE |
| SUSP | SUSPENDED |
| T | TREAD |
| T&G | TONGUE&GROOVE |
| TG | TOPOFGRATE |
| THK | THICK |
| TO | TOP OF |
| TOC | TOP OF CONCRETE |
| TOS | TOP OF STEEL |
| TOW | TOP OF WALL |
| TYP | TYPICAL |
| UBC | UNIFORM BUILDING CODE |
| UL | UNDER WRITERS... |
| UNF. | UNFINISHED |
| UNO | UNLESS OTHERWISE... |
| UPC | UNIFORM PLUMBING CODE |
| VCT | VINYL COMPOSITION TILE |
| VER | VERIFY |
| VIF | VERIFY IN FIELD |
| WP | WATERPROOFING |
| W | WEST |
| W/ | WITH |
| WD | WOOD |
| W/O | WITHOUT |

## BUILDING INFO

### BUILDING SUMMARY

| | |
|---|---|
| **OCCUPANCY:** | B, F-1, H-5 |
| **CONSTRUCTION TYPE:** | TYPE II-B: UNPROTECTED |
| **SPRINKLERS:** | YES |
| **STORIES:** | 1 + MEZZANINE |
| **HEIGHT (ZONING):** | 30' |

| REV | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |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Woodard & Curran


| | |
|---|---|
| DESIGNED BY: | Designer |
| DRAWN BY: | Author |
| CHECKED BY: | Checker |
| SCALE: | 1/4" = 1'-0" |

SUBMITTED: _____ PROJECT MANAGER _____ RCE NO.

APPROVED: _____ CVWD GENERAL MANAGER _____ RCE NO.

APPROVED: _____ CSD GENERAL MANAGER _____ RCE NO.

CARPINTERIA Sanitary District

CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY

ARCHITECTURAL

BUILDING DATA AND WALL TYPES

DRAWING NO. A-201

PROJ NO -----

DATE: JULY 2024


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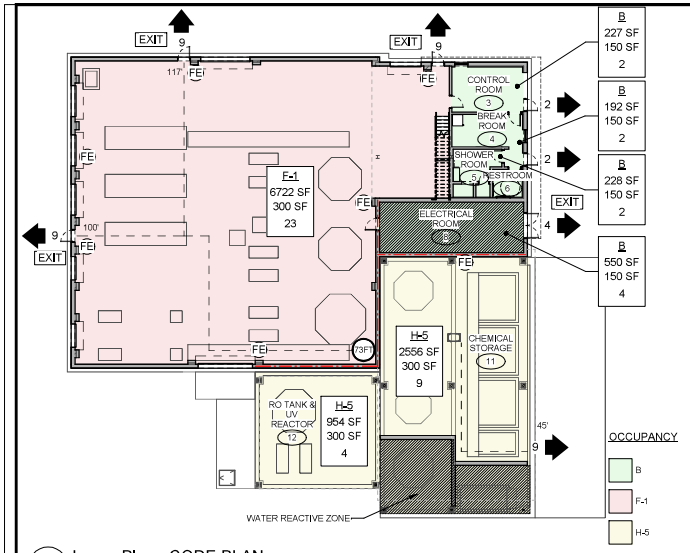
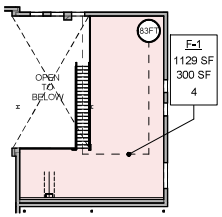



1 Lower Plan - CODE PLAN
SCALE: 1/16" = 1'-0"




2 Mezzanine Plan - CODE PLAN
SCALE: 1/16" = 1'-0"

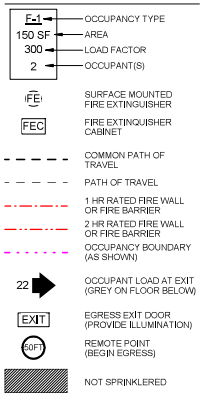
| ROOM NAMES | OCCUPANCY | AREA | FUNCTION OF SPACE | OCCUPANT LOAD FACTOR | AREA TYPE | OCCUPANT LOAD | MIN NUMBER OF EXITS |
|---|---|---|---|---|---|---|---|
| BREAK ROOM | B | 192 SF | BUSINESS | 150 SF | GROSS | 2 | 1 |
| CONTROL ROOM | B | 227 SF | BUSINESS | 150 SF | GROSS | 2 | 1 |
| SHOWER ROOM AND RESTROOM | B | 228 SF | BUSINESS | 150 SF | GROSS | 2 | 1 |
| ELECTRICAL ROOM | B | 550 SF | BUSINESS | 150 SF | GROSS | 4 | 1 |
| MEZZANINE | F-1 | 1129 SF | ACCESSORY STORAGE AREA | 300 SF | GROSS | 4 | 1 |
| PROCESS MECHANICAL | F-1 | 6722 SF | MECHANICAL EQUIPMENT ROOM | 300 SF | GROSS | 23 | 1 |
| RO TANK & UV REACTOR | H-5 | 954 SF | STORAGE | 300 SF | GROSS | 4 | 1 |
| CHEMICAL STORAGE | H-5 | 2556 SF | STORAGE | 300 SF | GROSS | 9 | 1 |

## HAZARDOUS MATERIALS LIST

| CHEMICAL | CAS# | HAZARD TYPE | HMIS | STORAGE TYPE | SOLUTION | QUANTITY STORED | LOCATION | ALLOWABLE QUANTITY PER CBC CHAPTER 4 & CHAPTER 3 TABLE 307.1 | NOTES |
|---|---|---|---|---|---|---|---|---|---|
| ANTISCALANT | NON-DOT REGULATED | N/A | HEALTH: 0 FIRE: 0 REACTIVITY: 0 | | 100% | 300 GALLONS | INDOOR | NOT LIMITED | |
| AMMONIA SULFATE | 7783-20-2 | IRRITANT | HEALTH: 1 FIRE: 0 REACTIVITY: 0 | | 40% | 2000 GALLONS | INDOOR | NOT LIMITED | |
| CALCIUM CHLORIDE | 10036-04-8 | N/A | HEALTH: 1 FIRE: 0 REACTIVITY: 0 | | 35% | 8000 GALLONS | INDOOR | NOT LIMITED | |
| CITRIC ACID | 77-92-9 | IRRITANT | HEALTH: 1 FIRE: 0 REACTIVITY: 0 | | 50% | 550 GALLONS | INDOOR | NOT LIMITED | |
| FERRIC CHLORIDE | 7705-08-0 | TOXIC / CORROSIVE | HEALTH: 2 FIRE: 0 REACTIVITY: 0 | | 40% | 550 GALLONS | INDOOR | 500 GALLONS | |
| SODIUM HYDROXIDE | 1310-73-2 | TOXIC / CORROSIVE | HEALTH: 3 FIRE: 0 REACTIVITY: 1 | | 25% | 8000 GALLONS | INDOOR | 500 GALLONS | |
| SPECIALTY CLEANING CHEMICAL | | | | | | 550 GALLONS | INDOOR | | |
| SULFURIC ACID | 7664-93-9 | CORROSIVE, WATER REACTIVE II | HEALTH: 3 FIRE: 0 REACTIVITY: 2 | | 93% | 300 GALLONS | INDOOR | 100 GALLONS | AUTOMATIC H-3 |

NOTES:
1. SECONDARY CONTAINMENT REQUIRED FOR CORROSIVE LIQUIDS PER CFC CHAPTER 50 SECTION 5004.2.2
2. STORAGE, DISPENSING, USE AND HANDLING AREAS SHALL BE SECURED AGAINST UNAUTHORIZED ENTRY AND SAFEGUARDED IN A MANNER APPROVED BY THE FIRE CODE OFFICIAL PER CFC 5003.9.2.
3. INCOMPATIBLE MATERIALS IN STORAGE AREA SHALL BE SEPARATED IN ACCORDANCE TO CFC 5003.9.8.
4. OUTDOOR CHEMICAL STORAGE PER CBC SECTION 414.6.1.
5. OUTDOOR STORAGE OF WATER REACTIVE II CHEMICAL LIQUIDS IS LIMITED TO 20 GALLONS PER CBC 5003.1.1(3).

### LIFE SAFETY LEGEND




## CODE DATA

CODE REFERENCES ARE FROM 2022 CALIFORNIA BUILDING CODE, UNLESS NOTED OTHERWISE

| | |
|---|---|
| **FACILITY:** | |
| **GENERAL INFORMATION** | **DEMONSTRATION FACILITY** |
| USE AND OCCUPANCY CLASSIFICATION (SECTION 304.1, 306.2, 306.3, 307.6) | GROUP: B BUSINESS<br>F-1 MODERATE HAZARD FACTORY INDUSTRIAL<br>H-5 HIGH HAZARD + HEALTH HAZARD + VOLUME |
| CONSTRUCTION TYPE (SECTION 602.2) | TYPE II-B: UNPROTECTED |
| **AREA AND HEIGHT LIMITATIONS** | |
| ALLOWABLE ADJUSTMENTS (TABLE 506.2) | OCCUPANT LOAD CALCS PER FLOOR |
| FIRST FLOOR | $\left(\frac{(B)\ 1,122\ SF}{92,000\ SF} = 0.01 + \frac{(F\text{-}1)\ 7,851\ SF}{62,000\ SF} = 0.13 + \frac{(H\text{-}5)\ 3,510\ SF}{150,000\ SF} = 0.02\right) = 0.16 \leq 1$ |
| TOTAL: | 12,483 SF |
| **ACTUAL AREA** | |
| FIRST | 11,354 SF |
| | |
| | |
| MAXIMUM ALLOWABLE STORIES (TABLE 504.4 & SECTION 503) | 3 STORIES |
| ACTUAL NUMBER OF STORIES | 1 STORY |
| MAXIMUM ALLOWABLE HEIGHT (TABLE 504.3) | 55 FT |
| ACTUAL ROOF HEIGHT | 30 FT |
| **OCCUPANCY / EGRESS INFORMATION** | |
| DESIGN OCCUPANCY (TABLE 1006.3.1, 1006.3.2, & 1004.1.2) NOTE: ALSO MIN EXITS PER FLOOR | |
| OCCUPANTS PER FLOOR | |
| FIRST | 46 |
| | |
| EGRESS WIDTH REQUIRED FOR DOORS (SECTION 1010.1) | 32" CLEAR WIDTH |
| ALLOWABLE COMMON PATH OF TRAVEL (TABLE 1006.2.1) | B OCCUPANCY: 75 FT<br>F OCCUPANCY: 75 FT |
| MAX TRAVEL DISTANCE ALLOWED (TABLE 1017.2) | B OCCUPANCY: 200 FT<br>F OCCUPANCY: 300 FT |
| **REQUIRED FIRE RESISTANT RATING** | |
| BUILDING ELEMENTS (TABLE 601) | |
| STRUCTURAL FRAME | 0 |
| EXTERIOR BEARING WALLS | 0 |
| INTERIOR BEARING WALLS | 0 |
| INTERIOR NON-BEARING WALLS | 0 |
| FLOOR CONSTRUCTION | 0 |
| ROOF CONSTRUCTION | 0 |
| FIRE BARRIER: FIRE RESISTANT RATING (TABLE 706.4) | 2 HR FIRE SEPARATION AT NON-SPRINKLERED ELECTRICAL ROOM PER NFPA 13 SECTION 9.2.6 |
| **OCCUPANCY SEPARATIONS (508.4)** | |

| | F-1 | B | H-5 |
|---|---|---|---|
| F-1 | -- | -- | 1HR |
| B | -- | 1HR | 1HR |
| H-5 | 1HR | 1HR | -- |

NOTE: ELECTRICAL ROOM SEPARATION 1 HR

| | |
|---|---|
| ACCESSORY OCCUPANCIES (508.2) | |
| **FIRE PROTECTION FEATURES** | |
| **FIRE PROTECTION SYSTEMS** | |
| SPRINKLERS | YES AND SPRINKLERED AT EXTERIOR CHEM. STORAGE CBC 415 EXCEPT AT ELECTRICAL ROOM PER NFPA 13 SECTION 9.2.6 AND WATER REACTIVE STORAGE AREA |
| FIRE EXTINGUISHERS | SEE EGRESS PLAN |
| EXIT LIGHTING | SEE ELECTRICAL DRAWINGS |

**PLUMBING FIXTURE COUNT** (CPC TABLE 422.1)

**CALCULATED OCCUPANCY LOAD:**

| OCCUPANCY | REQUIRED | PROVIDED |
|---|---|---|
| B = 10<br>M: 5 F:5 | TOILET<br>M: 1 F: 2<br>LAVATORY<br>M: 1 F: 1<br>URINAL<br>M: 1 | TOILET<br>UNISEX: 1<br>LAVATORY<br>UNISEX: 1<br>URINAL: 0 |
| F-1 = 27<br>M: 14 F: 14 | | |
| H-5 = 13<br>M: 7 F: 7 | DRINKING FOUNTAIN: 1<br>SERVICE SINK: 1 | DRINKING FOUNTAIN: 1<br>SERVICE SINK:1 |
| 10+27+13=<br>M: 25 F: 25 | SHOWER: 0 | SHOWER: 1 |

## APPLICABLE CODES AND STANDARDS

- 2022 CALIFORNIA BUILDING CODE (CBC), WITH AMENDMENTS PER SEC. 9-1.01 OF MUNICIPAL CODE
- 2022 CALIFORNIA ENERGY CODE
- 2022 CALIFORNIA GREEN BUILDING STANDARDS CODE (CALGREEN)
- 2022 CALIFORNIA PLUMBING CODE (CPC)
- 2022 CALIFORNIA FIRE CODE (CFC)
- HAYWARD MUNICIPAL CODE (HMC)
- INDUSTRIAL DISTRIC DESIGN GUIDELINES - CITY OF HAYWARD
- CALOSHA
- NFPA 13 STANDARD FOR THE INSTALLATION OF SPRINKLER SYSTEMS
- NFPA 45 STANDAR ON FIRE PROTECTION FOR LABORATORIES USING CHEMICALS
- NFPA 70 NATIONAL ELECTRICAL CODE
- NFPA 72 NATIONAL FIRE ALARM AND SIGNALING CODE
- NFPA 101 LIFE SAFETY CODE

## ACCESSIBILITY

MACHINERY SPACES FREQUENTED ONLY BE SERVICE PERSONNEL FOR MAINTENANCE, REPAIR OR OCCASIONAL MONITORING OF EQUIPMENT ARE NOT REQUIRE TO COMPLY WITH ACCESSIBILITY REQUIREMENTS OR TO BE ON AN ACCESSIBLE ROUTE AND ARE EXEMPT FROM CHAPTER 11B REQUIREMENTS PER 11B-203.5.

| REV | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL<br>NOT FOR CONSTRUCTION |

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carollo

Woodard & Curran

| | |
|---|---|
| DESIGNED BY: | Designer |
| DRAWN BY: | Author |
| CHECKED BY: | Checker |
| SCALE: | As indicated |

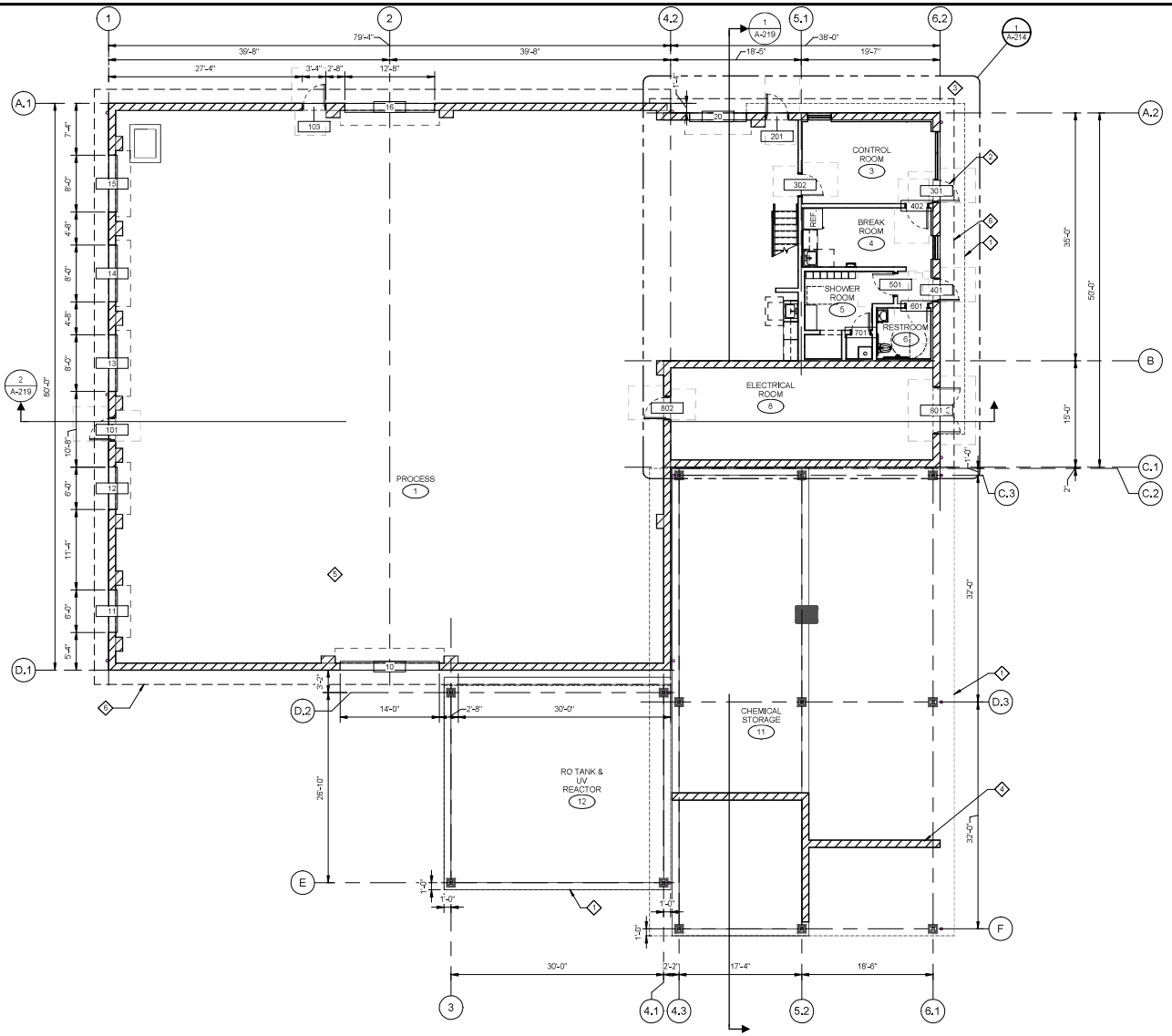
SUBMITTED: _____ PROJECT MANAGER _____ RCE NO.
APPROVED: _____ CWD GENERAL MANAGER _____ RCE NO.
APPROVED: _____ CSD GENERAL MANAGER _____ RCE NO.

CARPINTERIA VALLEY WATER DISTRICT
CARPINTERIA Sanitary District

CARPINTERIA ADVANCED PURIFICATION PROJECT,
ADVANCED WATER PURIFICATION FACILITY
ARCHITECTURAL
CODE STUDY, LIFE SAFETY PLAN

DRAWING NO. A-202
PROJ NO -----
DATE: JULY 2024

Project Specific Drawings (.dwg) - 2022 Advanced Purification Project.dwg 9.24.24 9:24 AM




1 Ground Floor Level
SCALE: 1/8" = 1'-0"

## GENERAL NOTES:

1. METAL STUD WALLS ARE DIMENSIONED TO FACE OF STUD UNO.
2. EXTERIOR OPENINGS ARE DIMENSIONED TO ROUGH OPENING.
3. INTERIOR DOORS IN STUD WALLS ARE DIMENSIONED TO CENTERLINE OF ROUGH OPENING, UNO.
4. CERTAIN KEYNOTES DO NOT APPLY.
5. SEE MECHANICAL DRAWINGS FOR MORE INFORMATION.
6. SEE STRUCTURAL DRAWINGS FOR MORE INFORMATION.
7. SEE SHEET XXX FOR WINDOW TYPES
8. SEE SHEET XXX FOR DOOR SCHEDULE
9. SEE SHEET XXX FOR DOOR TYPES

## KEY NOTES:

1. CANOPY ABOVE
2. CONCRETE PAD AT DOOR TYP. SEE CIVIL
3. BOLLARDS, SEE CIVIL
4. CHEMICAL SEPARATION WALL, SEE STRUCTURAL
5. TRENCHES WITH COVER, SEE STRUCTURAL
6. ROOF OVERHANG

TRUE NORTH
PLANT NORTH

| REV | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

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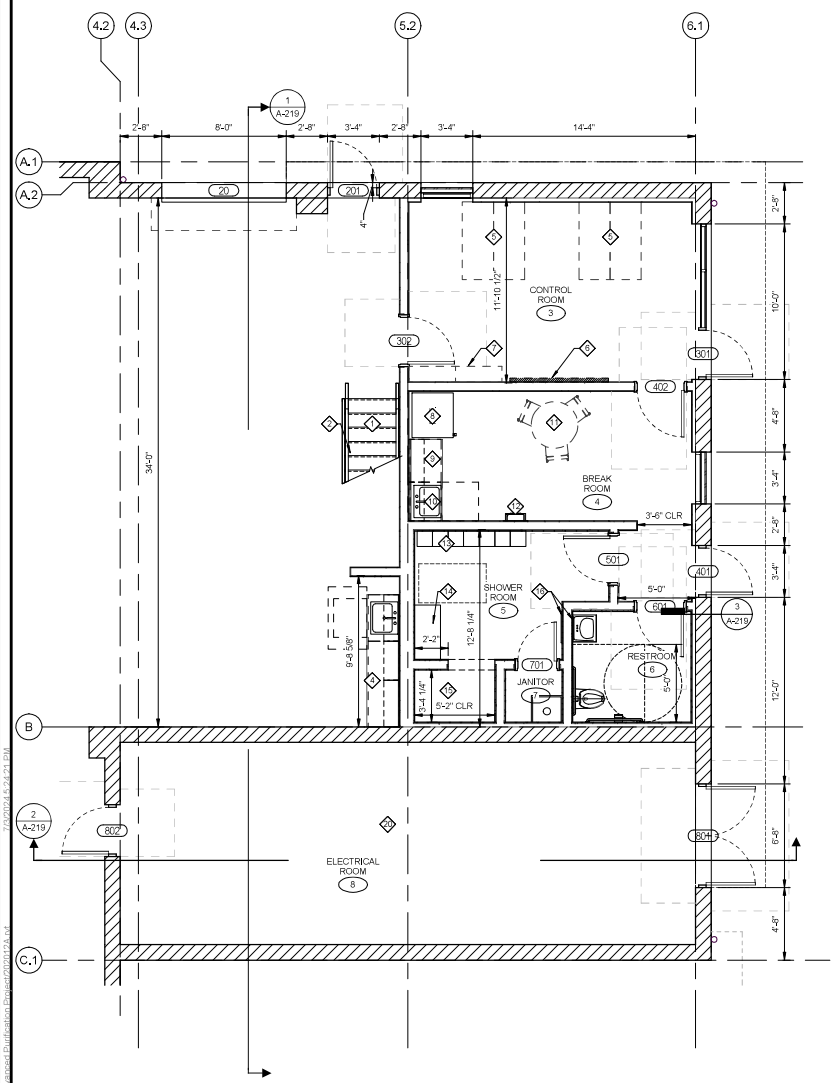
| | |
|---|---|
| DESIGNED BY: | Designer |
| DRAWN BY: | S.ALBERTS-MILLIS |
| CHECKED BY: | Checker |
| SCALE: | As indicated |

SUBMITTED: _____ PROJECT MANAGER RCE NO.
APPROVED: _____ CVWD GENERAL MANAGER RCE NO.
APPROVED: _____ CSD GENERAL MANAGER RCE NO.

CARPINTERIA Sanitary District

CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY
ARCHITECTURAL
FLOOR PLAN I

DRAWING NO. A-213
PROJ NO -----
DATE: JULY 2024




1 Lower Level - ENLARGED
SCALE: 1/4" = 1'-0"

2 Mezzanine Plan - ENLARGED
SCALE: 1/4" = 1'-0"

GENERAL NOTES:

1. METAL STUD WALLS ARE DIMENSIONED TO FACE OF STUD UNO.
2. EXTERIOR OPENINGS ARE DIMENSIONED TO ROUGH OPENING.
3. INTERIOR DOORS IN STUD WALLS ARE DIMENSIONED TO CENTERLINE OF ROUGH OPENING, UNO.
4. CERTAIN KEYNOTES DO NOT APPLY.
5. SEE MECHANICAL DRAWINGS FOR MORE INFORMATION.
6. SEE STRUCTURAL DRAWINGS FOR MORE INFORMATION.
7. SEE SHEET XXX FOR WINDOW TYPES
8. SEE SHEET XXX FOR DOOR SCHEDULE
9. SEE SHEET XXX FOR DOOR TYPES

KEY NOTES:

1. STEEL STAIR
2. RAILING
3. GUARD RAIL
4. WET LAB BENCH W/ STORAGE
5. WORKSTATION NOT IN CONTRACT
6. MONITOR WALL NOT IN CONTRACT
7. STORAGE NOT IN CONTRACT
8. REFRIGERATOR, OWNER PROVIDED
9. MICROWAVE ABOVE, OWNER PROVIDED
10. ACCESSIBLE SINGLE BASIN SINK
11. SEATING NOT IN CONTRACT
12. DRINKING FOUNTAIN
13. LOCKERS NOT IN CONTRACT
14. ACCESSIBLE BENCH
15. ACCESSIBLE SHOWER
16. FULL LENGTH MIRROR
17. FIXED ACCESS LADDER
18. CANOPY
19. PROCESS EQUIPMENT, SEE MECHANICAL
20. ELECTRICAL EQUIPMENT, SEE ELECTRICAL

TRUE NORTH
PLANT NORTH

| REV | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

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| | |
|---|---|
| DESIGNED BY: | Designer |
| DRAWN BY: | Author |
| CHECKED BY: | Checker |
| SCALE: | As indicated |

SUBMITTED: _____ PROJECT MANAGER _____ RCE NO.
APPROVED: _____ CVWD GENERAL MANAGER _____ RCE NO.
APPROVED: _____ CSD GENERAL MANAGER _____ RCE NO.

CARPINTERIA SANITARY DISTRICT

CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY

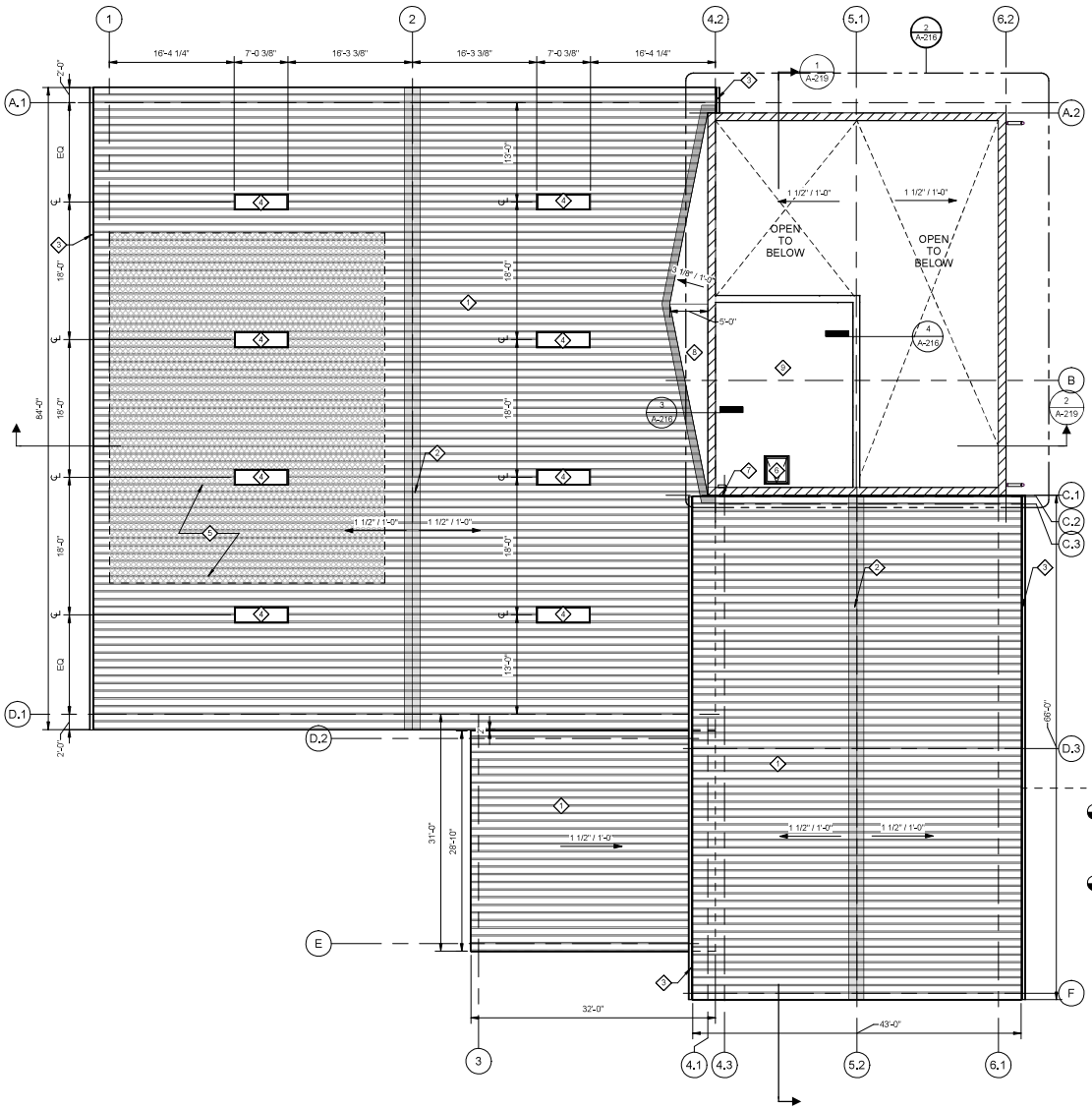
ARCHITECTURAL

FLOOR PLAN II

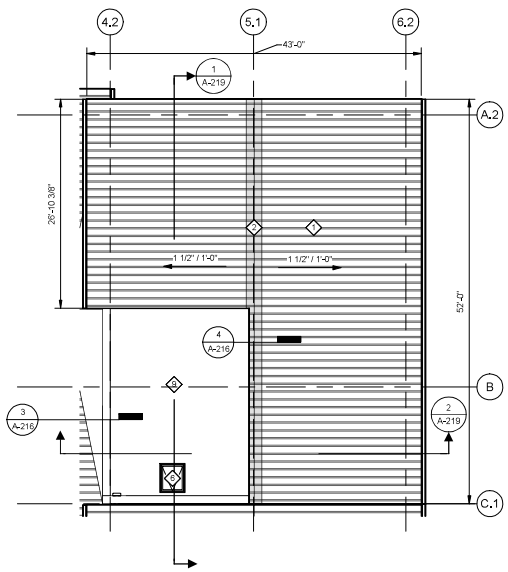
DRAWING NO. A-214

PROJ NO -----

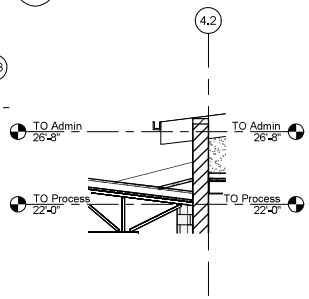
DATE: JULY 2024



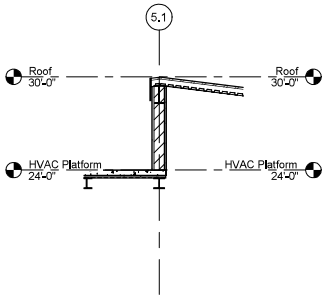

1 Roof Plan
SCALE: 1/8" = 1'-0"




2 Roof Plan - Callout 1
SCALE: 1/8" = 1'-0"




3 CRICKET
SCALE: 1/4" = 1'-0"




4 Detail 1
SCALE: 1/4" = 1'-0"

GENERAL NOTES:

1. LIQUID FLASHING AT MECHANICAL EQUIPMENT SUPPORTS, UNO.
2. SEE MECHANICAL DRAWINGS FOR ROOF EQUIPMENT.
3. SEE PLUMBING DRAWINGS FOR ROOF DRAINS

KEY NOTES:

1. STANDING SEAM ROOF
2. STANDING SEAM RIDGE CAP
3. GUTTER
4. SKYLIGHT
5. SOLAR READY PER CA ENERGY CODE, SEE ELECTRICAL FOR CONDUIT AND PANEL INFORMATION
6. ACCESS HATCH
7. SCUPPER
8. SHEET METAL DRAINAGE CRICKET
9. HVAC EQUIPMENT, SEE MECHANICAL

TRUE NORTH
PLANT NORTH

| REV | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

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Woodard & Curran

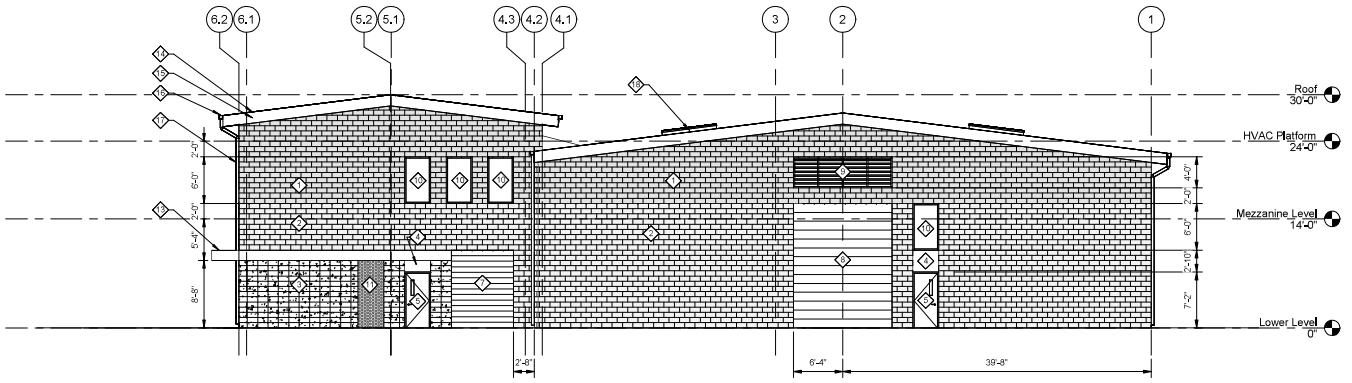
| | |
|---|---|
| DESIGNED BY: | Designer |
| DRAWN BY: | Author |
| CHECKED BY: | Checker |
| SCALE: | As indicated |

SUBMITTED: PROJECT MANAGER RCE NO.
APPROVED: CVWD GENERAL MANAGER RCE NO.
APPROVED: CSD GENERAL MANAGER RCE NO.

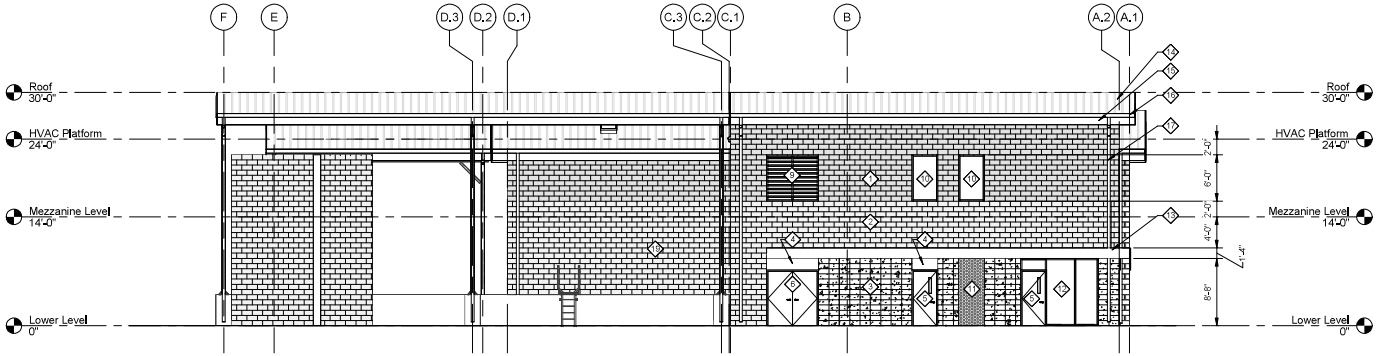
CARPINTERIA SANITARY DISTRICT

CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY
ARCHITECTURAL
ROOF PLAN

DRAWING NO. A-216
PROJ NO -----
DATE: JULY 2024




1 North
SCALE: 1/8" = 1'-0"




2 East
SCALE: 1/8" = 1'-0"

GENERAL NOTES:

1. SEE SHEET XXX FOR WINDOW TYPES
2. SEE SHEET XXX FOR DOOR SCHEDULE
3. SEE SHEET XXX FOR DOOR TYPES

# KEY NOTES:

1. CMU - 1, SPLIT FACE BLOCK *COLOR TBD*
2. CMU - 2, PRECISION BLOCK *COLOR TBD*
3. CMU - 3, SCORED BLOCK *COLOR TBD*
4. PREFINISHED METAL PANEL
5. HM DOOR WITH LITE
6. HM DOOR
7. 8' - 0" x 10' - 0" OVERHEAD DOOR
8. 12' - 8" x 16' - 0" OVERHEAD DOOR
9. PREFINISHED METAL LOUVER, SEE LOUVER SCHEDULE
10. 3' - 4" x 6' - 0" HOLLOW METAL WINDOW
11. 3' - 4" x 10' - 0" WINDOW WITH PERFORATED METAL SCREEN
12. STOREFRONT
13. PREFABRICATED METAL CANOPY
14. INSULATED STANDING SEAM METAL ROOF PANEL
15. PAINTED METAL FASCIA
16. PAINTED METAL GUTTER
17. PAINTED METAL DOWNSPOUT
18. 2' - 0" x 7' - 0" PREFABRICATED METAL SKYLIGHT
19. PROCESS EQUIPMENT, SEE MECHANICAL

| REV | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

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|---|---|
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| DRAWN BY: | Author |
| CHECKED BY: | Checker |
| SCALE: | As indicated |

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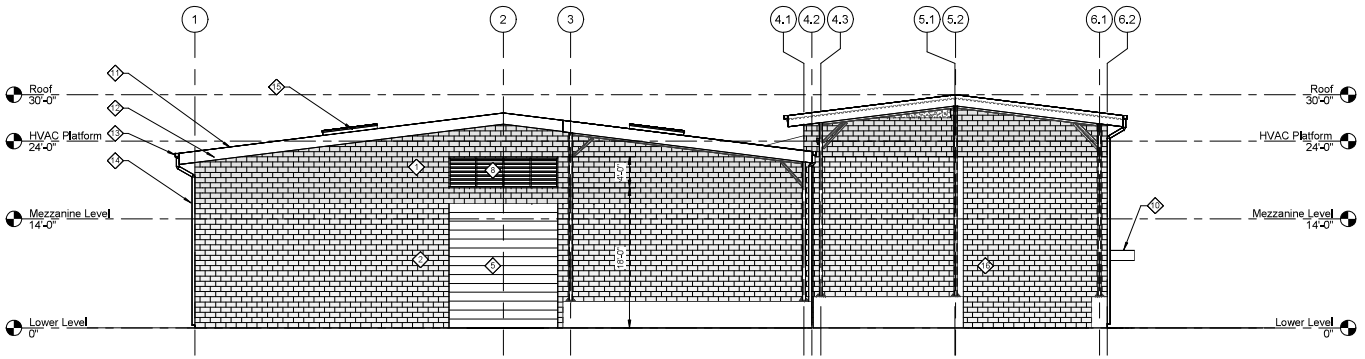
APPROVED: _____ CVWD GENERAL MANAGER _____ RCE NO.
APPROVED: _____ CSD GENERAL MANAGER _____ RCE NO.

CARPINTERIA Sanitary District

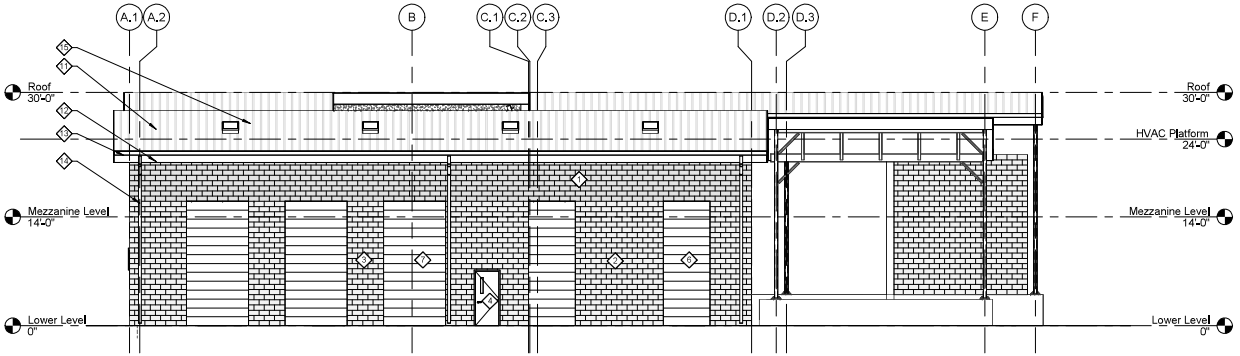
CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY
ARCHITECTURAL
EXTERIOR ELEVATIONS I

DRAWING NO. A-217
PROJ NO -----
DATE: JULY 2024

Autodesk Docs://Carpinteria WWF - 2020/Z Advanced Purification Project/2020 PDA.rvt




1 South
SCALE: 1/8" = 1'-0"




2 West
SCALE: 1/8" = 1'-0"

GENERAL NOTES:

1. SEE SHEET XXX FOR WINDOW TYPES
2. SEE SHEET XXX FOR DOOR SCHEDULE
3. SEE SHEET XXX FOR DOOR TYPES

# KEY NOTES:

1. CMU - 1, SPLIT FACE BLOCK *COLOR TBD*
2. CMU - 2, PRECISION BLOCK *COLOR TBD*
3. CMU - 2, PRECISION BLOCK *COLOR TBD*
4. HM DOOR WITH LITE
5. 14' - 0" x 16' - 0" OVERHEAD DOOR
6. 6' - 0" x 16' - 0" OVERHEAD DOOR
7. 8' - 0" x 16' - 0" OVERHEAD DOOR
8. PREFINISHED METAL LOUVER, SEE LOUVER SCHEDULE
9. PREFABRICATED METAL CANOPY
10. INSULATED STANDING SEAM METAL ROOF PANEL
11. PAINTED METAL FASCIA
12. PAINTED METAL GUTTER
13. PAINTED METAL DOWNSPOUT
14. 2' - 0" x 7' - 0" PREFABRICATED METAL SKYLIGHT
15. PROCESS EQUIPMENT, SEE MECHANICAL

| REV | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

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| | |
|---|---|
| DESIGNED BY: | Designer |
| DRAWN BY: | Author |
| CHECKED BY: | Checker |
| SCALE: | As indicated |

SUBMITTED: _____ PROJECT MANAGER RCE NO.
APPROVED: _____ CVWD GENERAL MANAGER RCE NO.
APPROVED: _____ CSD GENERAL MANAGER RCE NO.

CARPINTERIA Sanitary District

CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY
ARCHITECTURAL
EXTERIOR ELEVATIONS II

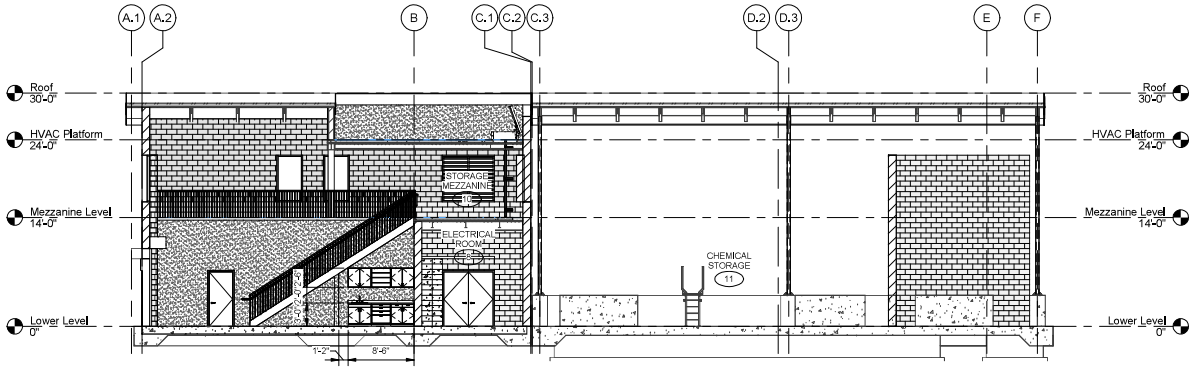
DRAWING NO. A-218
PROJ NO -----
DATE: JULY 2024

22x34
1:1

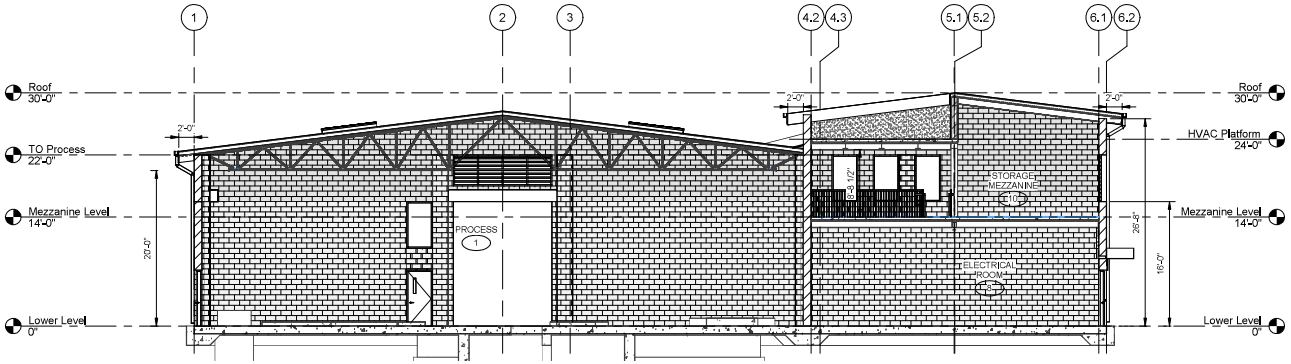
GENERAL NOTES:

1. SEE STRUCTURAL DRAWINGS FOR ENGINEERED FILL INFORMATION.
2. SEE STRUCTURAL DRAWINGS FOR FOOTING DEPTHS AND LOCATIONS.
3. VAPOR RETARDER REQUIRED TO EXTENTS OF BUILDING FOOTPRINT UNO.

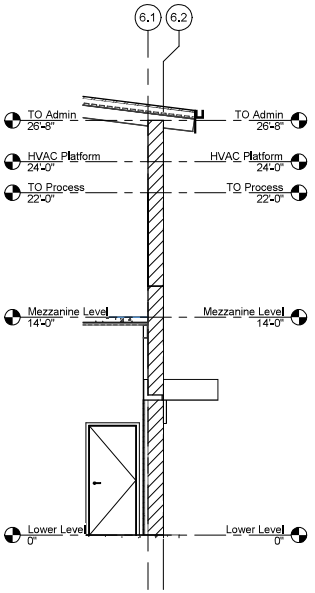
# KEY NOTES:




1 NORTH / SOUTH SECTION
SCALE: 1/8" = 1'-0"




2 EAST / WEST SECTION
SCALE: 1/8" = 1'-0"




3 WALL SECTION
SCALE: 1/4" = 1'-0"

| REV | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

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|---|---|
| DESIGNED BY: | Designer |
| DRAWN BY: | Author |
| CHECKED BY: | Checker |
| SCALE: | As indicated |

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APPROVED: _____ CVWD GENERAL MANAGER RCE NO.
APPROVED: _____ CSD GENERAL MANAGER RCE NO.

CARPINTERIA Sanitary District

CARPINTERIA ADVANCED PURIFICATION PROJECT,
ADVANCED WATER PURIFICATION FACILITY
ARCHITECTURAL
SECTIONS I

DRAWING NO. A-219
PROJ NO -----
DATE: JULY 2024

Autodesk Docs://Carpinteria WWF - 2020.rvt Advanced Purification Project/2020.rvt

PLAN

SCALE: 1" = 30'

## KEY NOTES:

1. INSTALL BOLLARD PER DETAIL X ON DWG C-X.
2. INSTALL CONCRETE PAD PER ELEVATIONS SHOWN ON DWG C-002.
3. INSTALL CONCRETE RAMP PER ELEVATIONS SHOWN ON DWG C-002.

## GENERAL NOTES:

1. CONTRACTOR SHALL FIELD VERIFY LOCATIONS OF EXISTING UTILITIES PRIOR TO THE START OF CONSTRUCTION.
2. ACCESS TO EXISTING FACILITIES MUST BE MAINTAINED AT ALL TIMES DURING CONSTRUCTION, UNLESS APPROVED OTHERWISE BY CSD.
3. SEE DRAWING C-002 FOR THE OVERALL GRADING AND PAVING PLAN.
4. PROPOSED YARD PIPING ARE NOT SHOWN ON THIS DRAWING. SEE DRAWING C-004 FOR THE OVERALL YARD PIPING PLAN.
5. EXISTING UTILITIES LOCATED INSIDE THE SOUTH, MAIN, AND NORTH UTILITY CORRIDORS AND THE SOUTH, CENTRAL, AND NORTH GALLERIES ARE NOT SHOWN ON THIS DRAWING.

## POINT TABLE

| PT # | NORTHING | EASTING | DESCRIPTION |
|---|---|---|---|
| 1 | 1968571.12 | 6103575.48 | AWPF BUILDING CORNER |
| 2 | 1968651.12 | 6103661.32 | AWPF BUILDING CORNER |
| 3 | 1968614.94 | 6103695.83 | AWPF BUILDING CORNER |
| 4 | 1968588.72 | 6103668.32 | AWPF BUILDING CORNER |
| 5 | 1968567.97 | 6103688.10 | AWPF BUILDING CORNER |
| 6 | 1968513.23 | 6103630.68 | AWPF BUILDING CORNER |
| 7 | 1968534.66 | 6103665.38 | CLEARWELL CORNER |
| 8 | 1968541.36 | 6103706.57 | CLEARWELL CORNER |
| 9 | 1968526.42 | 6103673.14 | VALVE VAULT CORNER |
| 10 | 1968511.86 | 6103675.62 | VALVE VAULT CORNER |
| 11 | 1968525.06 | 6103562.49 | EQ TANK CORNER |
| 12 | 1968445.97 | 6103511.55 | EQ TANK CORNER |
| 13 | 1968518.45 | 6103587.45 | CONCRETE PAD CORNER |
| 14 | 1968488.61 | 6103566.66 | CONCRETE PAD CORNER |
| 15 | 1968477.95 | 6103456.45 | CONCRETE RAMP CORNER |
| 16 | 1968470.87 | 6103461.39 | CONCRETE RAMP CORNER |
| 17 | 1968665.21 | 6103658.55 | VALLEY GUTTER START |
| 18 | 1968575.05 | 6103567.53 | VALLEY GUTTER END |
| 19 | 1968531.08 | 6103560.52 | VALLEY GUTTER START |
| 20 | 1968474.54 | 6103484.18 | VALLEY GUTTER END |
| 21 | 1968460.99 | 6103540.24 | CB CENTER |
| 22 | 1968438.86 | 6103510.51 | CB CENTER |
| 23 | | | CB CENTER |
| 24 | 1968514.81 | 6103598.53 | EX WETWELL PAD CORNER |
| 25 | 1968499.87 | 6103603.27 | EX WETWELL PAD CORNER |
| 26 | 1968488.86 | 6103614.22 | EX PAD CORNER |
| 27 | 1968463.87 | 6103623.25 | EX PAD CORNER |

BAR SCALE
1" = 30'
CHECK GRAPHIC SCALE BEFORE USING

| REV. | DATE | DESCRIPTION |
|---|---|---|
| | | 75% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

Woodard & Curran

| | |
|---|---|
| DESIGNED BY: | JK |
| DRAWN BY: | VM |
| CHECKED BY: | KE |
| SCALE: | 1"=20' |

SUBMITTED: _____ PROJECT MANAGER RCE NO.

APPROVED: _____ CVWD GENERAL MANAGER RCE NO.

APPROVED: _____ CSD GENERAL MANAGER RCE NO.

CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY

AWPF SITE PLAN AND KEY MAP

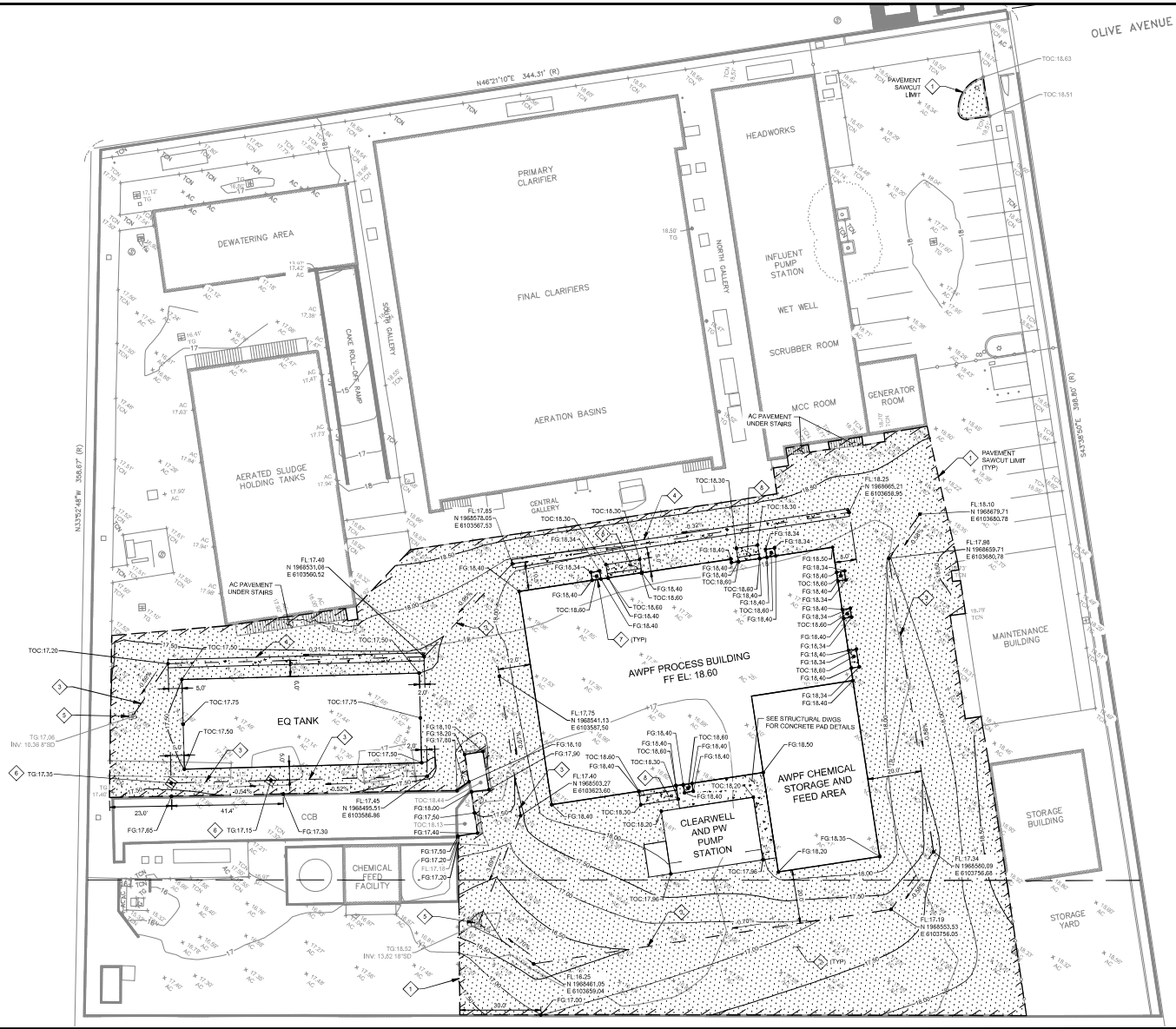
DRAWING NO. C-001

PROJ NO. ----

DATE: SEPTEMBER 2024

FILENAME: 001218\C-001 GSP 8-28-24 06:08pm BLing | XREFS: X-CAPF-AWPF-TBLK | 001218\Survey | X-CAPF-AWPF-Pr Site | 08-02-3D View | X-CAPF-AWPF-Pr Grading |<<--

Last Saved By: BLing 8-28-24 06:03pm




PLAN
SCALE: 1" = 20'

## GENERAL NOTES:

1. CONTRACTOR SHALL FIELD VERIFY LOCATIONS OF EXISTING UTILITIES PRIOR TO THE START OF CONSTRUCTION.
2. GRADING WITHIN SAWCUT LIMITS IS INTENDED TO PROVIDE POSITIVE DRAINAGE AWAY FROM BUILDINGS AND STRUCTURES.
3. WHERE NEW PAVEMENT JOINS THE EXISTING PAVEMENT, THE CONTRACTOR SHALL SAWCUT THE EXISTING PAVEMENT NEATLY BEFORE PLACING THE NEW PAVEMENT. CONTRACTOR SHALL COLD MILL AND OVERLAY TO A DEPTH OF 2" AT THE JOINT LINE WITH A MINIMUM WIDTH OF 1'.
4. SEE DRAWING D-001 FOR STRUCTURE DEMOLITION AND PAVEMENT SAWCUT BOUNDARY.
5. SEE DRAWING C-004 FOR YARD PIPING PLAN.
6. SEE DRAWING A-211 FOR AWPF DOORWAY AND ROLL-UP DOOR DIMENSIONS.
7. EXISTING CONCRETE RAMPS AND STRUCTURES TO BE DEMOLISHED ARE OMITTED FROM THIS DRAWING.

## KEY NOTES:

1. CONFORM TO EXISTING GRADE AT AC PAVEMENT SAWCUT LIMITS PER DETAIL X ON DWG C-X.
2. GRADE AC PAVEMENT TO ELEVATIONS SHOWN. PAVEMENT, BASE, AND SUBBASE SHALL BE PER DETAIL X ON DWG C-X.
3. CONSTRUCT AC SWALE PER DETAIL X ON DWG C-X.
4. CONSTRUCT 3' WIDE CONCRETE VALLEY GUTTER PER DETAIL X ON DWG C-X.
5. PROTECT IN PLACE EXISTING CATCH BASIN AND MAINTAIN EXISTING ELEVATION AS NOTED ON THIS DRAWING.
6. CONSTRUCT NEW CATCH BASIN PER DETAIL X ON DWG C-X. SEE DRAWING C-005 FOR STORM DRAIN PIPING.
7. CONSTRUCT CONCRETE DOORWAY PAD EXTENDING 3 FEET FROM THE AWPF BUILDING TO THE ELEVATIONS SHOWN ON THIS DRAWING. SEE DETAIL X ON DWG C-X FOR CONCRETE PAD DETAIL.
8. CONSTRUCT CONCRETE RAMP TO THE ELEVATIONS SHOWN ON THIS DRAWING. SEE DETAIL X ON DWG C-X FOR CONCRETE RAMP DETAIL.

20' 0 20' 40'
BAR SCALE
1" = 20'
CHECK GRAPHIC SCALE BEFORE USING

| REV. | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

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|---|---|
| DESIGNED BY: | XXX |
| DRAWN BY: | XXX |
| CHECKED BY: | XXX |
| SCALE: | XXX |

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APPROVED: _____ CVWD GENERAL MANAGER RCE NO.
APPROVED: _____ CSD GENERAL MANAGER RCE NO.

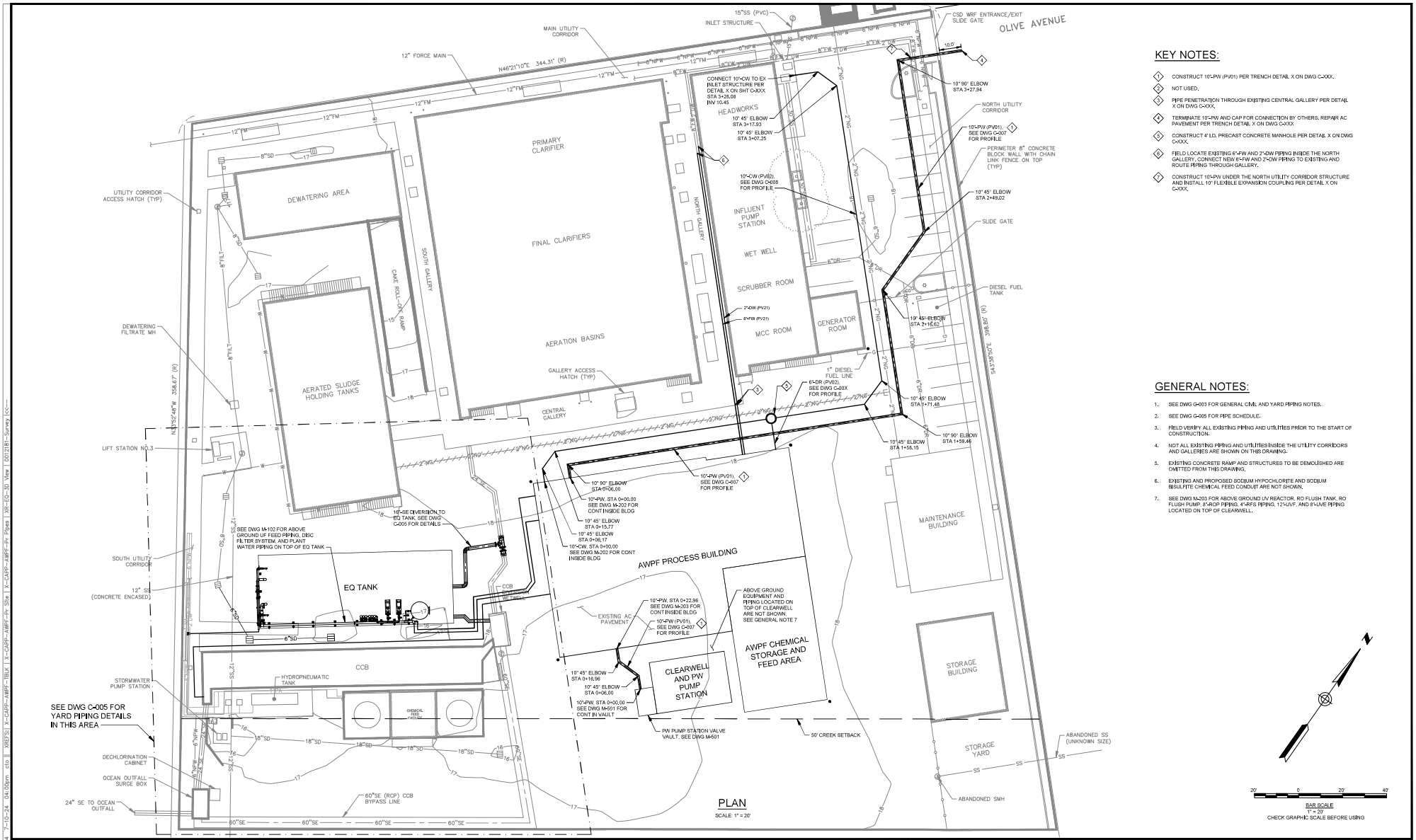
CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY

GRADING AND PAVING PLAN

DRAWING NO. C-002
PROJ NO. ---
DATE: JULY 2024

FILENAME: 001281-C-002 & C-003 7-01-24 09:38am BLing || XREFS: X-CAPP-AWPF-TBLK | 001281-Survey | X-CAPP-AWPF-Pr Site | X-CAPP-AWPF-Pr Grading KK—

Last Saved By: BLing 7-02-24 05:57pm




PLAN
SCALE: 1" = 20'

## KEY NOTES:

1. CONSTRUCT 10"-PW (PV01) PER TRENCH DETAIL X ON DWG C-XXX.
2. NOT USED.
3. PIPE PENETRATION THROUGH EXISTING CENTRAL GALLERY PER DETAIL X ON DWG C-XXX.
4. TERMINATE 10"-PW AND CAP FOR CONNECTION BY OTHERS. REPAIR AC PAVEMENT PER TRENCH DETAIL X ON DWG C-XXX
5. CONSTRUCT 4' I.D. PRECAST CONCRETE MANHOLE PER DETAIL X ON DWG C-XXX.
6. FIELD LOCATE EXISTING 6"-FW AND 2"-DW PIPING INSIDE THE NORTH GALLERY. CONNECT NEW 6"-FW AND 2"-DW PIPING TO EXISTING AND ROUTE PIPING THROUGH GALLERY.
7. CONSTRUCT 10"-PW UNDER THE NORTH UTILITY CORRIDOR STRUCTURE AND INSTALL 10" FLEXIBLE EXPANSION COUPLING PER DETAIL X ON C-XXX.

## GENERAL NOTES:

1. SEE DWG G-003 FOR GENERAL CIVIL AND YARD PIPING NOTES.
2. SEE DWG G-005 FOR PIPE SCHEDULE.
3. FIELD VERIFY ALL EXISTING PIPING AND UTILITIES PRIOR TO THE START OF CONSTRUCTION.
4. NOT ALL EXISTING PIPING AND UTILITIES INSIDE THE UTILITY CORRIDORS AND GALLERIES ARE SHOWN ON THIS DRAWING.
5. EXISTING CONCRETE RAMP AND STRUCTURES TO BE DEMOLISHED ARE OMITTED FROM THIS DRAWING.
6. EXISTING AND PROPOSED SODIUM HYPOCHLORITE AND SODIUM BISULFITE CHEMICAL FEED CONDUIT ARE NOT SHOWN.
7. SEE DWG M-203 FOR ABOVE GROUND UV REACTOR, RO FLUSH TANK, RO FLUSH PUMP, 8"-ROP PIPING, 4"-RFS PIPING, 12"-UVP, AND 8"-UVE PIPING LOCATED ON TOP OF CLEARWELL.




BAR SCALE
1" = 20'
CHECK GRAPHIC SCALE BEFORE USING

| REV. | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

Woodard & Curran

| | |
|---|---|
| DESIGNED BY: | JK |
| DRAWN BY: | CT |
| CHECKED BY: | MM |
| SCALE: | 1"=20' |

SUBMITTED: _____ PROJECT MANAGER RCE NO.

APPROVED: _____ CVWD GENERAL MANAGER RCE NO.

APPROVED: _____ CSD GENERAL MANAGER RCE NO.

CARPINTERIA Sanitary District

CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY

YARD PIPING PLAN

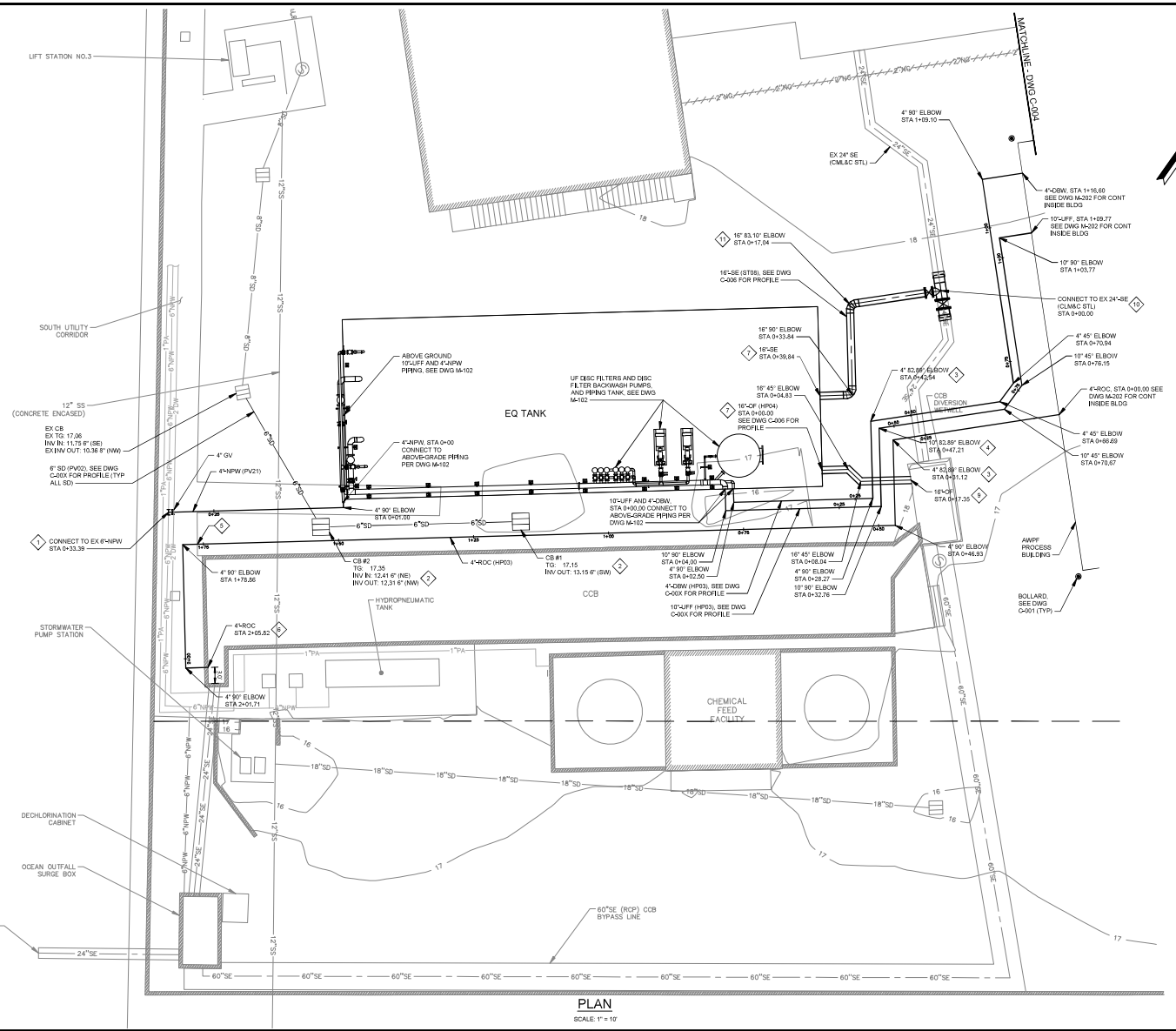
DRAWING NO. C-004

PROJ NO. ----

DATE: JULY 2024

FILENAME: 00721B1-C-004 7-10-24 04:00pm cto | X:\EPS\ | X:\CAPP-AWPF-TBLK | X:\CAPP-AWPF-Pr Site | X:\CAPP-AWPF-Pr Pipes | XR-EG-3D View | 00721B1-Survey XC—

Last Saved By: cto 7-10-24 03:55pm

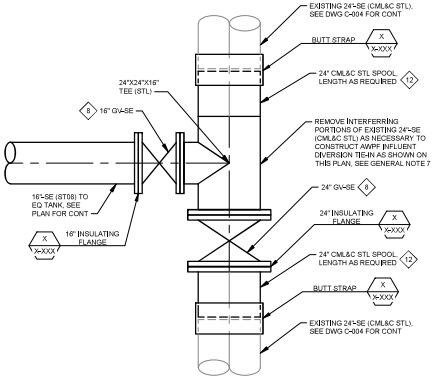



## KEY NOTES:

1. CONNECT TO EXISTING 6"-NPW IN THE SOUTH UTILITY CORRIDOR WITH A 4" HOT TAP CONNECTION PER DETAIL X ON DWG C-XXX.
2. INSTALL CATCH BASIN PER DETAIL X ON DWG C-XXX. SEE DWG C-002 FOR GRADING AND PAVING AROUND CATCH BASINS.
3. PROVIDE CUSTOM FABRICATED 4" HDPE ELBOW WITH AN ANGLE POINT OF 82.89° AS SHOWN ON THIS PLAN.
4. PROVIDE CUSTOM FABRICATED 10" HDPE ELBOW WITH AN ANGLE POINT OF 82.89° AS SHOWN ON THE PLAN.
5. CONSTRUCT PIPE PENETRATION THROUGH EXISTING SOUTH UTILITY CORRIDOR FOR 4"-ROC PIPE PER DETAIL X ON DWG C-XXX.
6. CORE-DRILL 4"-ROC PIPE THROUGH EXISTING CCB SIDEWALL FOR DISCHARGE INTO CCB PER DETAIL X ON DWG C-XXX.
7. SEE DWG M-102 FOR 16"-SE AND 16"-DF PIPE CONNECTIONS AT EQ TANK.
8. BURIED GATE VALVES SHALL BE CONSTRUCTED PER DETAIL X ON DWG C-X.
9. CORE-DRILL 16"-DF PIPE THROUGH EXISTING CCB DIVERSION WETWELL SIDEWALL PER DETAIL X ON DWG C-00X.
10. CONNECT TO EXISTING 24"-SE (CML&C STEEL) AS SHOWN ON DWG C-005.
11. PROVIDE CUSTOM FABRICATED 16" STEEL ELBOW WITH AN ANGLE POINT OF 83.10° AS SHOWN ON THIS PLAN.
12. PROVIDE HANDHOLE FOR FIELD APPLICATION OF CEMENT MORTAR LINING INSIDE 24" STEEL PIPE AS NEEDED IN ACCORDANCE WITH THE SPECIFICATIONS.

## GENERAL NOTES:

1. SEE DWG G-003 FOR GENERAL CIVIL AND YARD PIPING NOTES.
2. SEE DWG G-005 FOR PIPE SCHEDULE.
3. FIELD VERIFY ALL EXISTING PIPING AND UTILITIES PRIOR TO THE START OF CONSTRUCTION.
4. NOT ALL EXISTING PIPING AND UTILITIES INSIDE THE UTILITY CORRIDORS AND GALLERIES ARE SHOWN ON THIS DRAWING.
5. EXISTING CONCRETE RAMP AND STRUCTURES TO BE DEMOLISHED ARE OMITTED FROM THIS DRAWING.
6. EXISTING AND PROPOSED SODIUM HYPOCHLORITE AND SODIUM BISULFITE CHEMICAL FEED CONDUIT ARE NOT SHOWN.
7. REFER TO THE SPECIFICATIONS FOR THE AWPF INFLUENT DIVERSION CONSTRUCTION SEQUENCING AND CONSTRAINTS.




## 24"-SE CONNECTION PLAN

SCALE: 1/2"=1'-0"

BAR SCALE 1" = 10' — CHECK GRAPHIC SCALE BEFORE USING

BAR SCALE 1/2" = 1'-0" — CHECK GRAPHIC SCALE BEFORE USING

| REV. | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL NOT FOR CONSTRUCTION |

Woodard & Curran

| | |
|---|---|
| DESIGNED BY: | JK |
| DRAWN BY: | CT |
| CHECKED BY: | MM |
| SCALE: | 1"=10' |

SUBMITTED: _____ PROJECT MANAGER RCE NO.

APPROVED: _____ CVWD GENERAL MANAGER RCE NO.

APPROVED: _____ CSD GENERAL MANAGER RCE NO.

CARPINTERIA ADVANCED PURIFICATION PROJECT, ADVANCED WATER PURIFICATION FACILITY

# YARD PIPING PLAN AT EQUALIZATION TANK AREA

DRAWING NO. C-005

PROJ NO. ----

DATE: JULY 2024

FILENAME: 00121B1-C-005 7-10-24 02:51pm cto | XREFS: K-CAPP-AWPF-TBLK | 00121B1-Survey | K-CAPP-AWPF-Pr Site | K-CAPP-AWPF-Pr Pipes | XR-EQ-10 View KC—

Last Saved By: cto 7-10-24 02:48pm

22x34
1:1

| REV | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL<br>NOT FOR CONSTRUCTION |

mwa architects
135 MAIN STREET
SUITE 550
SAN FRANCISCO, CA 94105
P 415 957 2750
F 415 957 2780
MWAARCHITECTS.COM

carollo

Woodard & Curran

| | |
|---|---|
| DESIGNED BY: | Designer |
| DRAWN BY: | Author |
| CHECKED BY: | Checker |
| SCALE: | |

SUBMITTED: _____ PROJECT MANAGER RCE NO.

APPROVED: _____ CVWD GENERAL MANAGER RCE NO.

APPROVED: _____ CSD GENERAL MANAGER RCE NO.

CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA Sanitary District

CARPINTERIA ADVANCED PURIFICATION PROJECT,
ADVANCED WATER PURIFICATION FACILITY

3D RENDERING
LOOKING SOUTH

DRAWING NO.
A-300

PROJ NO -----

DATE: JULY 2024

Project Documents\Drawings\WWTF_2000\Z Advanced Purification Project\2000123.rvt

22x34
1:1

| REV | DATE | DESCRIPTION |
|---|---|---|
| | | 50% DESIGN SUBMITTAL<br>NOT FOR CONSTRUCTION |

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P 415 957 2750
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carollo

Woodard & Curran

| | |
|---|---|
| DESIGNED BY: | Designer |
| DRAWN BY: | Author |
| CHECKED BY: | Checker |
| SCALE: | |

SUBMITTED: _____ PROJECT MANAGER RCE NO.

APPROVED: _____ CVWD GENERAL MANAGER RCE NO.

APPROVED: _____ CSD GENERAL MANAGER RCE NO.

CARPINTERIA Sanitary District

CARPINTERIA ADVANCED PURIFICATION PROJECT,
ADVANCED WATER PURIFICATION FACILITY

3D RENDERING
LOOKING NORTH

DRAWING NO.
A-301

PROJ NO -----

DATE: JULY 2024

Project Documents/Drawings/Arch - Arch/A-301 Advanced Purification Project.dwg, 7/30/2024 5:23:51 PM

**Agenda Section:** Administrative Matters
**Agenda Item No.:** 17
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Report on Street Lighting District No. 1 for Fiscal Year 2025-2026.

### STAFF RECOMMENDATION

Adopt Resolution Nos. 6388 and 6389 to accept and file the mandatory Annual Report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2025-26 for public hearing at the regular City Council Meeting of May 27, 2025.

Sample Motion: I move to adopt Resolution Nos. 6388 and 6389, as read by title only.

### BACKGROUND/DISCUSSION

On March 24, 2025, by Resolution No. 6375, the City Council ordered a report on the status and projections for Street Lighting District No. 1 (District) for Fiscal Year 2025-26. This annual status report is required under the California Street Lighting Act of 1919, as amended, and is one of several steps required each year in order to continue the District. The purpose of the District is to provide for a funding source to finance the cost of electrical power and maintenance and replacement of outdoor public lighting facilities.

The purpose of this agenda matter is for the City Council to consider the second step of continuing Street Lighting District No. 1 for Fiscal Year 2025-26 by accepting the District Report and setting the matter for public hearing at the regular City Council meeting of May 27, 2025.

### POLICY CONSISTENCY

The recommendation can be found consistent with policies of the City's General Plan and Local Coastal Plan, as described below.

Community Design Element Objective CD-8: *To encourage and facilitate pedestrian and bicycle pathways.*

### FINANCIAL CONSIDERATIONS

The ending fund balance as of June 30, 2024, was $541,062. Revenues, expenditures and net transfers from/to other funds for Fiscal Year 2024-25 are projected to be $247,250, $235,050, and $0, respectively, leaving a fund balance of $553,262, as of June 30, 2025.

## LEGAL AND RISK MANAGEMENT CONSIDERATIONS

This district is an ad-valorem (property tax) district and as such is governed by the provisions of Proposition 13 and is not subject to the provisions of Proposition 218.

The following is the sequence of events for continuing the District:

March 24, 2025 -- Adopt a resolution ordering the preparation of a report describing the financial status and recommending assessments for fiscal year 2025-26.

April 28, 2025 -- The report is prepared and presented by staff with recommendations.
Adopt a resolution accepting the report.
Adopt a resolution of intention to continue the District and to levy assessments for next year and set for public hearing.

May 27, 2025 -- Conduct a public hearing on the proposal to continue the District.
Adopt a resolution continuing the District and levying assessments for fiscal year 2025-26.

## OPTIONS

1. Adopt Resolution Nos. 6388 and 6389, acting to accept and file the mandatory Annual Report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2025-26 for public hearing at the regular City Council meeting of May 27, 2025.
2. The City Council could choose not to accept the mandatory Annual Report and/or not set the matter of continuing the Street Lighting District No. 1 for Fiscal Year 2025-26 for public hearing; however, by omitting this step, the District would not be continued for Fiscal Year 2025-26.

## PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

## ATTACHMENTS

Attachment A: Report of the City Engineer
Attachment B: Resolution No. 6388
Attachment C: Resolution No. 6389

Staff contact:
Stephon Downes, Management Analyst
(805) 755-4446; stephond@carpinteriaca.gov

*Signature*

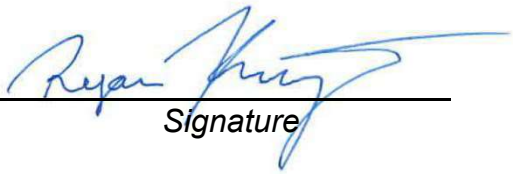
Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

*Signature*

Reviewed by:
Licette Maldonado, Administrative Services Director
(805) 755-4448; licettem@carpinteriaca.gov

*Signature*

Reviewed by:
Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov



*Signature*

Reviewed by:
Michael Ramirez, City Manager
(805) 755-4400; michealr@carpinteriaca.gov

*Signature*

# ATTACHMENT A

## Report of the City Engineer

# CITY OF CARPINTERIA
# CARPINTERIA STREET LIGHTING DISTRICT NO. 1
# REPORT OF THE CITY ENGINEER
# RELATIVE TO THE CONTINUATION OF CARPINTERIA STREET LIGHTING DISTRICT NO. 1

April 28, 2025

## 1. INTRODUCTION

This report is prepared pursuant to Resolution No. 6375 as adopted by the City Council on March 24, 2025. The objective of the report is to describe the status of the District, which provides street lighting for the City and to provide projections for Fiscal Year 2025-26.

## 2. BACKGROUND

The City assumed responsibility for funding street lighting within the City on July 1, 1977, in conjunction with the detachment of the City from County Service Area No. 11, the funding vehicle for street lighting prior to July 1, 1977. The City ultimately established two special districts to provide funding for street lighting; both are governed by the City Council and both cover the entire City. The second district, Street Lighting District No. 2, was suspended in 1985.

Street Lighting District No. 1 was formed by the City Council on November 22, 1976, for a period of five (5) years starting July 1, 1977 and has been continued each year thereafter in one-year increments. The Street Lighting Act of 1919 was the legal basis for this action. The District was formed to establish a way of financing street lights through the collection of the ad valorem (property) tax. The initial tax rate was about 15 cents per $100.00 of assessed valuation and the second year was 12.95 cents per $100.00. With the adoption of Proposition 13, a limit was placed on the overall tax rate as well as a reduction of the total tax base. Since the passage of Proposition 13, the district's share of the property tax has been about 1.8% of all property tax or a tax rate equivalent to about 1.8 cents per $100.00 of assessed valuation.

On April 9, 2018, City Council adoption of Resolution Nos. 5787 and 5788, concerning a property tax transfer agreement between the City of Carpinteria and Carpinteria Street Lighting District No. 1. These actions resulted to a portion of the fund balance and annual property tax revenue of the District to be transferred to the City of Carpinteria.

Most of the Street lighting in Carpinteria is owned and operated by Southern California Edison Company. The City has a contract with Edison to provide street lighting based on a monthly flat rate as set by the California Public Utilities Commission. The same rate is charged year-round. As owner of the lights, Edison has the responsibility for

maintenance and operations. As the customer, the City determines number, location, and type of lights and pays the bill.

With respect to other public lighting provided by the District, included are lights on the Franklin Creek and Carpinteria Creek Bikeways, Civic Center parking lights, and parking lot lights in Parking Lot Nos. 1, 2 and 3, lights on Linden Avenue between Carpinteria Avenue and the beach and street-end parking lot lights at Elm, Holly and Ash Avenues. All of these lights are City-owned and charges are based on meter readings. In addition to electrical power, funding from this district pays for both the maintenance and operations costs of the city-owned portion of the lighting system.

## 3. ANNEXATIONS

There were no annexations to either the City or the District during the past fiscal year.

## 4. STREET LIGHTING DISTRICT NO. 1

The attached Exhibit 1 is a map of the City and District. The District boundaries are coterminous with the City boundaries with the exception of that portion located off-shore.

## 5. STREET LIGHT INVENTORY

Please refer to the attached Exhibit 2 for a listing of projected street lights by size and cost.

## 6. FINANCIAL DATA AND PROPOSED FY 2024-25 BUDGET

Exhibit 3 is a Statement of Fund Transactions and Financial Condition for the past three years, current year and next year.

The District also has its own Appropriations Limit pursuant to Proposition 4.

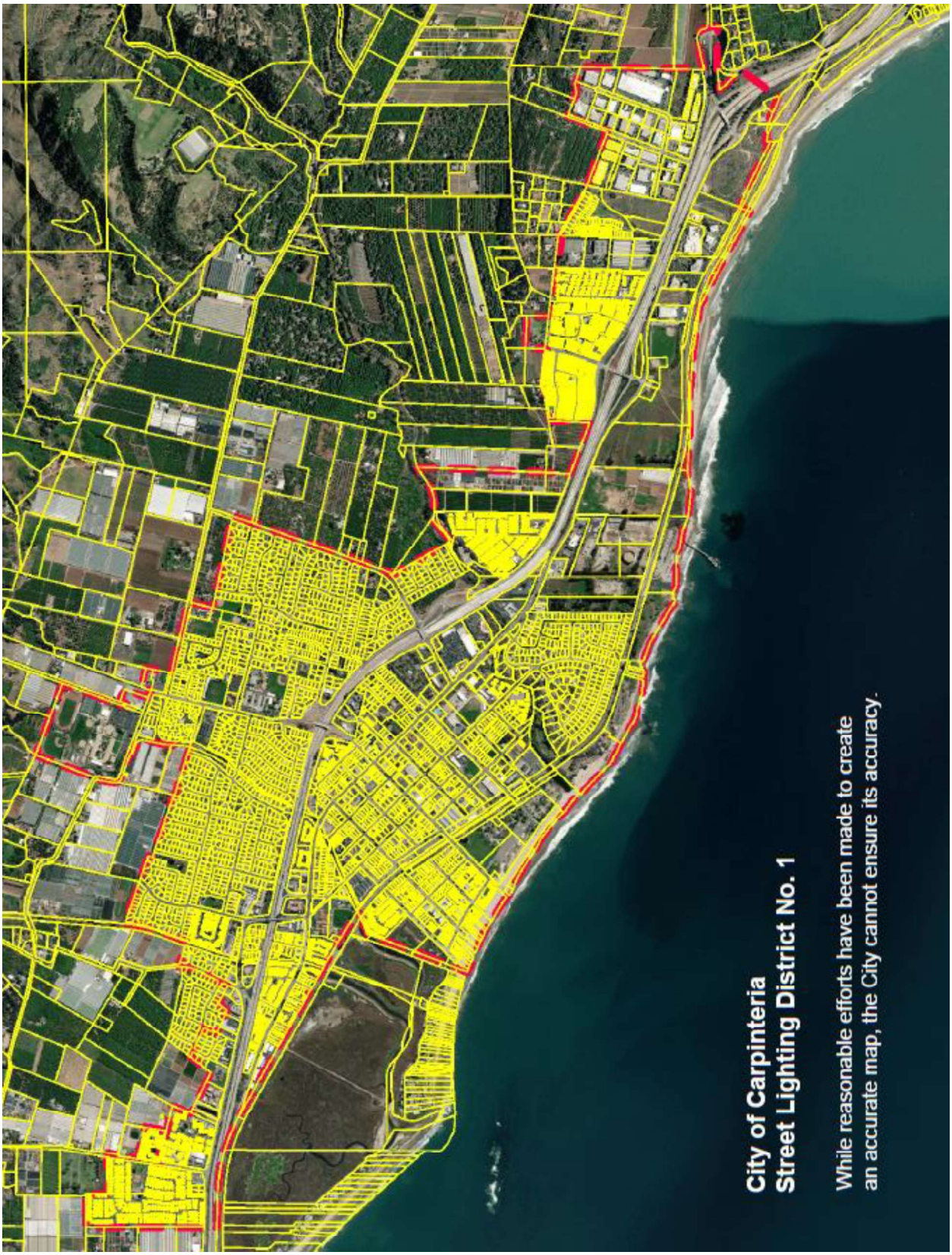
## 7. RECOMMENDATION

It is recommended that the City Council adopt Resolution Nos. 6308 and 6309, thereby acting to accept and file the mandatory annual report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2024-25 for public hearing at the regular City Council meeting of May 28, 2024.

By:

John L. Ilasin, P.E.
Public Work Director/City Engineer
City of Carpinteria

Exhibit 1
Map of the District Boundaries


City of Carpinteria
Street Lighting District No. 1
While reasonable efforts have been made to create an accurate map, the City cannot ensure its accuracy.

# Exhibit 2
# Street Lighting Inventory

| CITY OF CARPINTERIA | | | |
|---|---|---|---|
| STREET LIGHTING DISTRICT NUMBER 1 | | | |
| | | | |
| STREET LIGHTING INVENTORY | | | |
| | | | |
| | | | |
| **LOCATION** | **NUMBER** | **WATTS** | **TYPE** |
| | | | |
| CARPINTERIA AVE. | 62 | 23 | LED |
| CARPINTERIA AVE. | 4 | 35 | LED |
| DOWNTOWN "T" | 8 | 23 | LED |
| LINDEN AVE. | 69 | 23 | LED |
| LINDEN AVE. | 10 | 100 | HID METAL HALIDE |
| LINDEN AVE. | 1 | 24 | LED |
| LINDEN BEACH | 6 | 23 | LED |
| ELM AVE. | 4 | 70 | HIGH PRESSURE SODIUM VAPOR |
| HOLLY AVE. | 4 | 70 | HIGH PRESSURE SODIUM VAPOR |
| ASH AVE. | 4 | 70 | HIGH PRESSURE SODIUM VAPOR |
| WULLBRANDT WAY | 3 | 23 | LED |
| | | | |
| PARKING LOT #1 | 5 | 100 | LED |
| PARKING LOT #2 | 11 | 36 | HIGH PRESSURE SODIUM VAPOR OR LED |
| PARKING LOT #3 | 12 | 23 | LED 23 WATT |
| | | | |
| TRAIN STATION | 28 | 23 | LED |
| | | | |
| FRANKLIN CREEK BIKEWAY | 8 | 26 | CFL |
| CARPINTERIA CREEK BIKEWAY | 3 | 25 | LED |
| | | | |
| TRAFFIC LIGHTS/SIGNALS | 17 | | |
| | | | |
| SEAL FOUNTAIN | 16 | 3 | LEDs |
| | | | |
| FIFTH STREET | 5 | 23 | LED |
| | | | |
| NINTH STREET BRIDGE | 2 | 26 | LED |
| | | | |
| CASITAS PASS BRIDGE | 6 | 100 | HID METAL HALIDE |

Exhibit 3
State of Fund Transactions and Financial Condition

**LIGHTING, LANDSCAPING AND RIGHT OF WAY IMPROVEMENT DISTRICT NUMBER 3**
**STATEMENT OF FUND TRANSACTIONS AND FINANCIAL CONDITION**

**FUND 209**

| **RIGHT OF WAY FUND** | **ACTUAL 2020-21** | **ACTUAL 2021-22** | **ACTUAL 2022-23** | **ACTUAL 2023-24** | **BUDGET 2024-25** | **Projected 2025-26** |
|---|---|---|---|---|---|---|
| **A. SUMMARY OF FUND TRANSACTIONS:** | | | | | | |
| Fund Balance; July 1 | $ (1,665) | $ (12,572) | $ (12,572) | $ (12,572) | $ (12,572) | $ (12,572) |
| Fiscal Year Revenues | 224,586 | 317,368 | 297,122 | 368,843 | 410,750 | 410,750 |
| Fiscal Year Expenditures | 235,493 | 317,368 | 297,122 | 368,843 | 410,750 | 410,750 |
| Fund Balance; June 30 | $ (12,572) | $ (12,572) | $ (12,572) | $ (12,572) | $ (12,572) | $ (12,572) |
| Revenue Over/(Under) Expense | $ (10,907) | $ - | $ - | $ - | $ - | $ - |
| **B. BALANCE SHEET, JUNE 30** | | | | | | |
| ASSETS: | | | | | | |
| Cash in Savings | $ - | $ - | $ - | $ - | $ - | $ - |
| Accounts Receivable | - | - | - | - | - | - |
| Total Assets | - | - | - | - | - | - |
| LIABILITIES AND FUND BALANCE: | | | | | | |
| Accounts Payable | - | - | - | - | - | - |
| Fund Balance | - | - | - | - | - | - |
| Total Liabilities & Fund Balance | $ - | $ - | $ - | $ - | $ - | $ - |
| **C. FISCAL YEAR REVENUE DETAIL:** | | | | | | |
| District #3 Assessment | $ 194,285 | $ 198,186 | $ 193,000 | $ 201,162 | $ 198,400 | $ 198,400 |
| Penalties and Interest | 628 | (423) | 100 | 358 | 1,300 | 1,300 |
| Miscellaneous Revenue | - | 2,500 | 2,500 | 14,509 | 6,200 | 6,200 |
| Transfer from Other Funds | 29,673 | 117,104 | 101,522 | 152,814 | 204,850 | 204,850 |
| Total Revenues | $ 224,586 | $ 317,368 | $ 297,122 | $ 368,843 | $ 410,750 | $ 410,750 |
| **D. FISCAL YEAR EXPENDITURE DETAIL:** | | | | | | |
| Personnel Expense | $ 112,784 | $ 127,391 | $ 121,500 | $ 141,326 | $ 126,450 | $ 126,450 |
| Right-Of-Way Maintenance (Contract) | 61,733 | 90,742 | 74,250 | 134,116 | 154,400 | 154,400 |
| Street Tree Maintenance (Contract) | - | - | - | - | - | - |
| Supplies and Materials | 15,205 | 34,890 | 21,500 | 38,099 | 61,500 | 61,500 |
| Vehicle Operations | - | - | - | - | - | - |
| Other Contract Services | 930 | 5,918 | 21,000 | 1,086 | 5,000 | 5,000 |
| Utilities | 44,841 | 46,269 | 46,300 | 54,216 | 63,400 | 63,400 |
| Total Operating Expense | 235,493 | 305,210 | 284,550 | 368,843 | 410,750 | 410,750 |
| Transfers Out | - | 12,158 | 12,572 | - | - | - |
| Capital Improvements | - | - | - | - | - | - |
| Total Capital Outlay Expense | - | - | - | - | - | - |
| Total Expenditures | $ 235,493 | $ 317,368 | $ 297,122 | $ 368,843 | $ 410,750 | $ 410,750 |

**ATTACHMENT B**

**Resolution No. 6388**

**RESOLUTION NO. 6388**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ACCEPTING AND ORDERING THE FILING OF THE REPORT OF THE CITY MANAGER OF SAID CITY FOR THE FURNISHING OF ELECTRIC CURRENT AND THE MAINTENANCE OF CERTAIN LIGHTING FIXTURES AND APPLIANCES IN THE CITY OF CARPINTERIA STREET LIGHTING DISTRICT NO. 1 (FY 2025-26)**

**WHEREAS,** pursuant to the provisions of the "Street Lighting Act of 1919" of the State of California (Part 1 of Division 14, of the Streets and Highways Code of said State), as amended, the City Council of the City of Carpinteria did on March 24, 2025 adopt Resolution 6375 instructing the City Manager to make and file with the City Council a report in writing presenting certain matters relating to street lighting assessment districts for the furnishing of electric energy and the servicing and maintenance of all street lights in said City; and

**WHEREAS,** the City Manager of the City of Carpinteria has presented to the City Council a report in writing dated April 28, 2025, presenting certain matters relating to the furnishing of electric energy and the servicing and maintenance of all street lights in the City of Carpinteria Street Lighting District No. 1; and

**WHEREAS,** proceedings for the lighting, maintenance and servicing district are to be undertaken pursuant to the provisions of the "Street Lighting Act of 1919," Part 1 of Division 14, of the Streets and Highways Code, as amended, and particularly as contemplated under the provisions of said law; and

**WHEREAS,** this City Council has carefully examined and inspected the report of the City Manager, and is satisfied with each and all of the items set forth in said report;

**NOW, THEREFORE, BE IT RESOLVED** as follows:

**SECTION 1.** That the report of the City Manager of the City of Carpinteria, dated April 22, 2024, is hereby accepted and is hereby ordered filed with the City Clerk of the City.

**SECTION 2.** That the City Clerk shall certify to the passage and adoption of this resolution and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council in the minutes of the meeting at which the same is passed and adopted.

**PASSED, APPROVED AND ADOPTED** on April 28, 2025 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 28, 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

**ATTACHMENT C**

**Resolution No. 6389**

**RESOLUTION NO. 6389**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA DECLARING ITS INTENTION TO CONTINUE FURNISHING ELECTRICAL ENERGY, SERVICING AND MAINTENANCE OF ALL STREET LIGHTS, APPLIANCES AND FIXTURES ON THE STREETS AND PUBLIC PLACES IN THE CITY OF CARPINTERIA, FOR THE PERIOD BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026, AS PERMITTED BY THE STREET LIGHTING ACT OF 1919, FOR CARPINTERIA STREET LIGHTING DISTRICT NO. 1, AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO (FY 2025-26)**

**The City Council of the City of Carpinteria, California, does hereby resolve, declare, determine and order as follows:**

**SECTION 1.** That the public interest and convenience require, and it is the intention of the City Council of the City of Carpinteria, to order the furnishing of electric energy, servicing and maintenance of all street lights, appliances and fixtures, on portions of public streets, places, avenues, courts, and drives within said City, all as shown on Diagram and Plan No. LP-1977-2002-E, on file in the office of the City Clerk to be maintained and electric current to be furnished for lighting said fixtures and appliances for the period beginning July 1, 2025, and ending June 30, 2026 (Street Lighting District No. 1 ) permitted by the Street Lighting Act of 1919, in accordance with the report of the City Manager dated April 28, 2025, on file in the office of the City Clerk, and which is hereby referred to and by this reference incorporated herein and made a part hereof. The period of time for the furnishing of electric current and maintenance for the fixtures and appliances on said streets (or rights-of-way stated above) shall be set forth in a "NOTICE OF IMPROVEMENT," which said notice the law requires to be both published and posted. All of the work and improvement shall be done in accordance with the plans and specifications referred to in the report of the City Manager dated April 28, 2025.

**SECTION 2.** That public interest and convenience further requires, and that it is the intention of the City Council, from time to time to add certain lighting fixtures, lamps and appliances and/or the replacement of certain existing street lighting fixtures, lamps and appliances on and along said public streets, places, avenues, courts and drives, as they become necessary, said cost to be included in the District costs.

**SECTION 3.** That the City Treasurer has established a special fund known as "Carpinteria Street Lighting District, No. 1 Fund"; said City Treasurer shall place in said special fund all moneys collected by the Tax Collector pursuant to the provision of Section 6 of this resolution as soon as said moneys have been transferred to said City Treasurer. Payments shall be made out of said special fund only for the purposes provided for in this

resolution. To expedite the making of this improvement, the City Council may transfer into said special fund, out of any money in the general fund, such sums as it may deem necessary, and the sums so transferred, shall be deemed a loan to such special fund, and shall be repaid out of the proceeds of the assessments provided for in this resolution.

**SECTION 4.** That said contemplated work of improvement, in the opinion of the City Council, is of more than local or ordinary benefit, and said Council hereby makes the expense of said work and improvement chargeable upon a district, which district said Council hereby declares to be the district benefited by said work and improvements, and to be assessed to pay the cost and expense thereof, which said District includes the entire City of Carpinteria as shown on Diagram and Plan No. LP-1977-2002-E (District No. 1) on file in the office of the City Clerk, on which Diagram and Plans the extent of said District is indicated, and the exterior boundaries thereof are described by a boundary line, (being the City Boundary Lines including annexations completed prior to June 30, 1992) and to which said Diagram and Plan reference is hereby made for a complete and detailed description of said district, excepting from said district any portion of any public street or alley that may be included therein. The said diagram on file shall govern for all details as to the extent of said District.

**SECTION 5**. Any lots or parcels of land known as public property, as the same is defined in Section 18014, Part 1, Division 14, Streets and Highways Code, as amended ("Street Lighting Act of 1919"), hereinafter referred to, which are included in the said District shall be exempt from the assessment to be made to cover and expenses of said contemplated improvement.

**SECTION 6.** That the improvements contemplated by the Resolution of Intention shall be done under the provisions of the "Street Lighting Act of 1919" (now Part 1 of Division 14 of the Streets and Highways Code of the State of California), as amended.

**SECTION 7.** That on May 27, 2025, at approximately 5:30 P.M., at City Council Chambers in City Hall, located at 5775 Carpinteria Avenue, is hereby appointed as the date and place for hearing protests in reference to said improvement and also in reference to those matters stated in Section 2, above.

**SECTION 8.** That the City Clerk is hereby authorized, designated and directed to give notice of said hearing in time, form and manner as required by law.

**SECTION 9.** That the Coastal View, a newspaper of general circulation, published in the County of Santa Barbara and circulated within the City of Carpinteria, is hereby designated as the newspaper in which such notice shall be published.

**SECTION 10.** That this resolution shall take effect immediately and the City Clerk shall certify to the passage and adoption of this resolution; shall enter the same among the original resolutions of the City Council of said City, and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

**PASSED, APPROVED AND ADOPTED** on April 28, 2025 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 28, 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

**Agenda Section:** Administrative Matters
**Agenda Item No.:** 18
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Report on Lighting, Landscaping and Right-of-Way Improvement District No. 3 for Fiscal Year 2025-26.

### STAFF RECOMMENDATION

Adopt Resolution Nos. 6390 and 6391 to accept and file the mandatory Annual Report of the City Engineer and set the matter of the continuation of Lighting, Landscaping and Right-of-Way Improvement District No. 3 for Fiscal Year 2025-26 for a public hearing at the regular City Council Meeting of May 27, 2025.

Sample Motion: I move to adopt Resolution Nos. 6390 and 6391, as ready by title only.

### BACKGROUND/DISCUSSION

On March 24, 2025, by Resolution No. 6376, the City Council ordered a report on the status and projections for Lighting, Landscaping and Right of Way Improvement District No. 3 (District) for Fiscal Year 2025-26. The District provides for funding of the maintenance of rights-of-way including curbs, gutters, sidewalks, and trees. The District may also make assessments for street lighting, but such assessments are not made since the overlapping Street Lighting District No.1 provides for funding that is sufficient to meet current street lighting needs.

The District encompasses the entire City, and assessments are made on a parcel-by-parcel basis depending on use, location, and need for services. District revenues are currently used to pay maintenance positions as well as general right-of-way maintenance and water and electric utilities costs.

A report of the City Engineer is required in accordance with California Streets and Highways Code Section 22500 et al., and is the second of a three-step procedural process required each year in order to continue the District. A copy of the Report of the City Engineer is provided as Attachment A. The steps are 1) Order the report and issue the Notice of Intent to continue the assessment District, 2) Accept the report and set for public hearing, and 3) Conduct the public hearing and decide on continuing the District.

The Report by the City Engineer includes a summary of revenue and expenses for the District providing past years, current year, and projected data for next year. The District's income stream is derived from a fixed dollar assessment on real property, while a majority of the District's expenses are subject to inflationary pressures.

Since the District's original adoption, there have been no assessment increases. Should an increase in the assessment be considered, the City must abide by the following procedures to impose any new or increased special assessment:

1. Identify the benefit the public improvement will provide.

   The City must identify the benefits that the District assessment will provide. The District provides maintenance and repairs of curb, gutter and sidewalks, tree planting, tree trimming and tree removal as well as installation and maintenance of landscaped street tree planters and medians.

2. Identify the parcels to receive special benefit.

   The City must identify all of the parcels, including property owned by federal, state, or local governmental agencies, which will have a special benefit conferred upon them and upon which the assessment will be imposed.

3. Determine whether the improvements provide general benefits and identify appropriate source of funding therefore.

   Because assessments are limited to capturing the amount of money that specially benefits property, it is necessary to determine if the costs of the improvements provide a general benefit. If so, the general benefit must be paid for with other agency sources of funding.

4. Determine proportionate special benefit.

   The assessment on a parcel may not exceed the reasonable cost of the proportionate special benefit conferred on such parcel. Accordingly, once all of the parcels are identified, the City must determine the proportionate special benefit to each property in relationship to the entirety of the cost of acquiring or constructing an improvement, or of maintaining and operating such an improvement. The City will make this determination by obtaining an engineer's report that supports the assessment by identifying the benefitted parcels, distinguishing general from special benefits, and apportioning the assessment.

5. Provide adequate notice of the protest hearing on the proposed assessment.

   The City must mail written notice of the proposed assessment to the record owner of each parcel at least forty-five (45) days prior to the public hearing on the proposed assessment. The information in the mailed notice should be based on

the engineer's report and the date, time, and location of the public hearing along with a ballot to be completed by the owner where the owner indicates their support or opposition to the proposed assessment.

6. Hold a public hearing.

   Not less than forty-five (45) day after mailing the notice, the City must conduct a public hearing. During the hearing, the City must consider all objections to, or protests against, the proposed assessment and tabulate the ballots received before the conclusion of the public hearing.

7. Adopt an increase by Resolution or Ordinance

   If there is no majority protest, the City may make a determination to increase or impose a new assessment based on the information in the engineer's report and/or determined at the hearing, and then, by ordinance or resolution, adopt the proposed assessment.

## POLICY CONSISTENCY

The recommendation can be found consistent with policies of the City's General Plan and Local Coastal Plan, as described below.

Community Design Element Objective CD-8: *To encourage and facilitate pedestrian and bicycle pathways.*

## FINANCIAL CONSIDERATIONS

The District's annual revenue of approximately $198,000 is insufficient to address both maintenance and capital improvements needed for the District. An estimated $204,000 subsidy from the General Fund would be needed to balance the District fund for the current fiscal year. The projected ending fund balance of Fiscal Year 2024-25 was $0.

## LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The following is the sequence of events for continuing the District:

March 24, 2025 -- Adopt a resolution ordering the preparation of a report describing the financial status and recommending assessments for fiscal year 2025-26.

April 28, 2025 -- The report is prepared and presented by staff with recommendations.
Adopt a resolution accepting the report.
Adopt a resolution of intention to continue the District and to levy assessments for next year and set for public hearing.

May 27, 2025 -- Conduct a public hearing on the proposal to continue the District. Adopt a resolution continuing the District and levying assessments for Fiscal year 2025-26.

## OPTIONS

1. Adopt Resolution Nos. 6390 and 6391, acting to accept and file the mandatory Annual Report of the City Engineer and set the matter of the continuation of Lighting, Landscaping and Right of Way Improvement District No. 3 for Fiscal Year 2025-26 for public hearing at the regular City Council Meeting of May 27, 2025.
2. The City Council could choose to modify the mandatory Annual Report and approve it as modified, and continue the Lighting, Landscaping and Right of Way Improvement District for Fiscal Year 2025-26 for public hearing at the regular City Council Meeting of May 27, 2025.
3. The City Council could choose not to accept the mandatory Annual Report and/or not set the matter of continuing the Lighting, Landscaping and Right of Way Improvement District for Fiscal Year 2025-26 for public hearing; however, by omitting this step, the District would not be continued for Fiscal Year 2025-26.

## PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

## ATTACHMENTS

Attachment A: Report of the City Engineer
Attachment B: Resolution No. 6390
Attachment C: Resolution No. 6391

Staff contact:
Stephon Downes, Management Analyst
(805) 755-4446; stephond@carpinteriaca.gov

*Signature*

Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

*Signature*

Reviewed by:
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*Signature*

Reviewed by:
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(805) 755-4400; ryank@carpinteriaca.gov

*Signature*

Reviewed by:
Michael Ramirez, City Manager
(805) 755-4400; michealr@carpinteriaca.gov

*Signature*

# ATTACHMENT A

## Report of the City Engineer

# CITY OF CARPINTERIA
# REPORT OF THE CITY ENGINEER
# RELATIVE TO THE ASSESSMENT OF
# CARPINTERIA LIGHTING, LANDSCAPING AND RIGHT-OF-WAY IMPROVEMENT DISTRICT NO. 3

April 28, 2025

## 1. INTRODUCTION

This report is prepared pursuant to Resolution No. 6376 as adopted by the City Council on March 24, 2025. The objective of the report is to describe the status of the District which provides funding for maintenance and improvements to the public right-of-way, including but not limited to maintenance and repair of curbs, gutters, sidewalks, street trees, and related activities. Further, the purpose is to provide a recommendation for assessments for the coming year which provides revenue to offset the costs involved in the district.

## 2. BACKGROUND

The Lighting, Landscaping and Right of Way Improvement District No. 3, hereinafter called District, was formed under the authority of the Landscaping and Lighting Act of 1972 in accordance with California Streets and Highways Code Section 22500 et al. The District was formed after lengthy study and hearings that were completed in June 1985.

Under the provisions of said authority, an annual report of the City Engineer must be presented and a hearing conducted on the proposed assessments for the upcoming fiscal year, Fiscal Year 2024-25. The assessment is not considered a tax in that the "benefit" is derived in accordance with the assessment, which varies from location to location depending upon the level of maintenance required in the public right-of-way adjacent to a parcel.

Effective with the adoption of the Fiscal Year 1992-1993 budget, assessments were increased $150,000 to finance the cost of park maintenance previously financed by the General Fund.

With the passage of Proposition 218 in Fiscal Year 1996-1997 park maintenance costs became ineligible for funding from this source and the $150,000 assessment for park maintenance was removed from the roll in Fiscal Year 1997-1998. In that same year, Carpinteria voters approved a Park Maintenance Tax that was accounted for in a separate Park Maintenance Fund to finance these activities.

## 3. FINANCIAL DATA/ASSESSMENT INFORMATION

The income stream to the District consists of a fixed dollar assessment on real property, interest, and transfers from other funds. Fund transfers, such as from the Gas Tax Fund, are permitted to offset expenses associated with District staff performing activities as a part of District implementation that qualify for payment through the Gas Tax Fund. Although the expenses of the District are subject to inflationary pressures, there is no corresponding provision for inflationary adjustments to the assessments. The current assessment amount may only be increased by submitting the issue to a vote of the City's electorate. Although District revenue is currently not sufficient to cover costs, revenue from other sources ($184,050) such as general fund and Measure A are proposed for use to fully fund the District. See Exhibit 2.

## 4. DISTRICT BOUNDARIES

Exhibit 1 is a map of the District boundary. The District boundary is coterminous with the City boundary with the exception of that portion located off-shore. Public and other exempt properties are not assessed by the District.

## 5. ANNEXATIONS

There were no annexations to either the City or the District during the past fiscal year.

## 6. RECOMMENDATION

It is recommended that the City Council adopt Resolution Nos. 6310 and 6311, thereby acting to accept and file the mandatory annual report of the City Engineer and set the matter of the continuation of Lighting, Landscaping, Right of Way Improvement District No. 3 for Fiscal Year 2024-25 for public hearing at the regular City Council meeting of May 28, 2024.

By:

John L. Ilasin, P.E.
Public Works Director/City Engineer
Public Works Department
City of Carpinteria

Exhibit 1
Map of District Boundary

City of Carpinteria
Lighting, Landscaping and Right of
Way Improvements District No. 3
While reasonable efforts have been made to create
an accurate map, the City cannot ensure its accuracy.

Exhibit 2
State of Fund Transactions and Financial Condition for the District

**LIGHTING, LANDSCAPING AND RIGHT OF WAY IMPROVEMENT DISTRICT NUMBER 3**
**STATEMENT OF FUND TRANSACTIONS AND FINANCIAL CONDITION**

**FUND 209**

| **RIGHT OF WAY FUND** | **ACTUAL 2020-21** | **ACTUAL 2021-22** | **ACTUAL 2022-23** | **ACTUAL 2023-24** | **BUDGET 2024-25** | **Projected 2025-26** |
|---|---|---|---|---|---|---|
| **A. SUMMARY OF FUND TRANSACTIONS:** | | | | | | |
| Fund Balance; July 1 | $ (1,665) | $ (12,572) | $ (12,572) | $ (12,572) | $ (12,572) | $ (12,572) |
| Fiscal Year Revenues | 224,586 | 317,368 | 297,122 | 368,843 | 410,750 | 410,750 |
| Fiscal Year Expenditures | 235,493 | 317,368 | 297,122 | 368,843 | 410,750 | 410,750 |
| Fund Balance; June 30 | $ (12,572) | $ (12,572) | $ (12,572) | $ (12,572) | $ (12,572) | $ (12,572) |
| Revenue Over/(Under) Expense | $ (10,907) | $ - | $ - | $ - | $ - | $ - |
| **B. BALANCE SHEET, JUNE 30** | | | | | | |
| ASSETS: | | | | | | |
| Cash in Savings | $ - | $ - | $ - | $ - | $ - | $ - |
| Accounts Receivable | - | - | - | - | - | - |
| Total Assets | - | - | - | - | - | - |
| LIABILITIES AND FUND BALANCE: | | | | | | |
| Accounts Payable | - | - | - | - | - | - |
| Fund Balance | - | - | - | - | - | - |
| Total Liabilities & Fund Balance | $ - | $ - | $ - | $ - | $ - | $ - |
| **C. FISCAL YEAR REVENUE DETAIL:** | | | | | | |
| District #3 Assessment | $ 194,285 | $ 198,186 | $ 193,000 | $ 201,162 | $ 198,400 | $ 198,400 |
| Penalties and Interest | 628 | (423) | 100 | 358 | 1,300 | 1,300 |
| Miscellaneous Revenue | - | 2,500 | 2,500 | 14,509 | 6,200 | 6,200 |
| Transfer from Other Funds | 29,673 | 117,104 | 101,522 | 152,814 | 204,850 | 204,850 |
| Total Revenues | $ 224,586 | $ 317,368 | $ 297,122 | $ 368,843 | $ 410,750 | $ 410,750 |
| **D. FISCAL YEAR EXPENDITURE DETAIL:** | | | | | | |
| Personnel Expense | $ 112,784 | $ 127,391 | $ 121,500 | $ 141,326 | $ 126,450 | $ 126,450 |
| Right-Of-Way Maintenance (Contract) | 61,733 | 90,742 | 74,250 | 134,116 | 154,400 | 154,400 |
| Street Tree Maintenance (Contract) | - | - | - | - | - | - |
| Supplies and Materials | 15,205 | 34,890 | 21,500 | 38,099 | 61,500 | 61,500 |
| Vehicle Operations | - | - | - | - | - | - |
| Other Contract Services | 930 | 5,918 | 21,000 | 1,086 | 5,000 | 5,000 |
| Utilities | 44,841 | 46,269 | 46,300 | 54,216 | 63,400 | 63,400 |
| Total Operating Expense | 235,493 | 305,210 | 284,550 | 368,843 | 410,750 | 410,750 |
| Transfers Out | - | 12,158 | 12,572 | - | - | - |
| Capital Improvements | - | - | - | - | - | - |
| Total Capital Outlay Expense | - | - | - | - | - | - |
| Total Expenditures | $ 235,493 | $ 317,368 | $ 297,122 | $ 368,843 | $ 410,750 | $ 410,750 |

**ATTACHMENT B**

**Resolution No. 6390**

**RESOLUTION NO. 6390**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ACCEPTING AND ORDERING THE FILING OF THE REPORT OF THE CITY ENGINEER, LIGHTING, LANDSCAPING AND RIGHT OF WAY IMPROVEMENT DISTRICT NO. 3 (FY 2025-26)**

**WHEREAS,** the City Council of the City of Carpinteria, California, Resolution No. 6376, adopted March 24, 2025, pursuant to the provisions of the California Landscaping and Lighting Act of 1972 (Section 22500 et seq. of the Streets and Highways Code), required the City Engineer to make and file with the City Clerk a report in writing, presenting certain matters to order certain street lighting fixtures and appurtenances to be installed, electrical energy and maintenance to be furnished for street lights; and to maintain landscaping, which includes the maintenance of street trees; replacing of same and appurtenances and appurtenant work relating to the above said landscaping including street tree maintenance; the installation and maintenance of irrigation systems necessary for the above; street sweeping; maintenance of designated parkways, landscaped areas, and curbs, gutters, and sidewalks, as contemplated under the provisions of the Landscaping and Lighting Act of 1972; and

**WHEREAS**, on April 28, 2025, the City Engineer made and filed in the office of the City Clerk the report, which is responsive to the requirements of said resolution and as contemplated under the provisions of the Landscaping and Lighting Act of 1972; and

**WHEREAS**, The Public Works Director has presented the said report to the City Council, and the City Council has proceeded to carefully examine, inspect, and consider said report and is satisfied with said report and with each and all of the items therein set forth.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

**SECTION 1.** That the report of the City Engineer of the City of Carpinteria, California, dated April 28, 2025, prepared and filed in the Office of the City Clerk pursuant to the requirements of the provisions of Resolution No. 6376 and in conformity with the provisions of the State Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the Streets and Highways Code) is hereby approved as so prepared, presented and filed.

**SECTION 2.** That the City Clerk shall certify to the passage and adoption of this resolution; shall cause the same to be entered among the original resolutions of the City Council, and shall make a minute of the passage and adoption thereof in the records of the passage and adoption thereof in the records of the proceedings of the City Council in the minutes of the meeting at which the same is passed and adopted.

**PASSED, APPROVED AND ADOPTED** on April 28, 2025, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 28, 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

**ATTACHMENT C**

**Resolution No. 6391**

**RESOLUTION NO. 6391**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA DECLARING ITS INTENTION TO LEVY ASSESSMENTS WITHIN LIGHTING, LANDSCAPING AND RIGHT-OF-WAY IMPROVEMENT DISTRICT NO. 3 FOR THE 2025/2026 FISCAL YEAR AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO**

**WHEREAS**, the Lighting, Landscaping and Right-of-Way Improvement District No. 3 ("District") was established in 1985 by the City Council pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Section 22500 et seq.) to fund the cost of maintaining and servicing improvements in the right of ways within the boundaries of the District; and

**WHEREAS**, the City Council has continuously since levied an annual assessment on the lots and parcels of the District in an amount equal to and proportional to the benefits received by such lots and parcels for said maintenance and servicing; and

**WHEREAS**, the assessment is made in the public interest to ensure street safety.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** It is the intention of the City Council to order the continuation of the assessment district known as the Lighting, Landscaping and Right-of-Way Improvement District No. 3 for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

**SECTION 2**. Continuation of said District shall entail the levy and collection of assessments pursuant to the Landscaping and Lighting Act of 1972, whereby certain street lighting fixtures and appurtenances be installed, electrical energy and maintenance be furnished for street lights; and maintenance of landscaping, which includes street trees; replacing of the same and appurtenances and appurtenant work relating to the above said landscaping and tree maintenance; the installation and maintenance of irrigation systems necessary for the above; street sweeping; maintenance of designated parkways, landscaped areas, curbs, gutters, and sidewalks, as shown on Diagram for the Lighting, Landscaping and Right of Way Improvement District No. 3.

**SECTION 3.** The District boundary is coterminous with the City boundary with the exception of that portion located off-shore. Public properties shall be omitted and are not assessed by the District.

**SECTION 4.** The City Council has approved the Engineer's Report on the annual assessment for fiscal year 2025/2026, copies of which are on file with the City Clerk's Office. Reference to the Report may be made for a full and detailed description of the

improvements, the boundaries of the assessment district and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the district.

**SECTION 5.** The City Council finds that the assessments to be levied against each lot and parcel within the District are less than or equal to the assessments levied in fiscal year 2023/2024.

**SECTION 6.** That on May 27, 2025, at approximately 5:30 P.M., at City Council Chambers in City Hall, located at 5775 Carpinteria Avenue, is hereby appointed as the date and place for hearing protests in reference to said improvement.

**SECTION 7.** That the City Clerk is hereby authorized, designated and directed to give notice of said hearing in time, form and manner as required by law.

**SECTION 9.** That this resolution shall take effect immediately on adoption.

**PASSED, APPROVED AND ADOPTED** on April 28, 2025 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 28, 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

**Agenda Section:** Administrative Matters
**Agenda Item No.:** 19
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Report on Parking and Business Improvement Area Assessment District No. 4 for Fiscal Year 2025-26.

### STAFF RECOMMENDATION

Adopt Resolution Nos. 6392 and 6393, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Parking and Business Improvement Area District No. 4 for Fiscal Year 2025-26 for public hearing at the regular City Council meeting of May 27, 2025.

Sample Motion: I move to adopt Resolution Nos. 6392 and 6393, as read by title only.

### BACKGROUND

The Parking and Business Improvement Area Assessment District No. 4 (District) was formed in September 1986 with the adoption of City Ordinance No. 393, pursuant to the California Parking and Business Improvement Area Law of 1979. The District was formed to enhance a specific area and increase customer/ tourist appeal. Historically, this was accomplished through parking improvements, advertising/promotions, and increased public services like restroom and sidewalk cleanings. In 1989, the State of California repealed the Parking and Business Improvement Area Law of 1979 and enacted the Parking and Business Improvement Area Law of 1989 (Streets and Highways Code Section 36500 et seq.). In 1990, this new law was the impetus for the adoption of Resolution No.1882, which appointed a five-member Downtown "T" Business Advisory Board (DTBAB) – formerly the Parking and Business Improvement Advisory Board (PBIAAB). The role of DTBAB is to advise the City Council on the level of assessments, expenditure of revenues from the assessments, and to provide an Annual Report outlining certain activities within the District for the coming fiscal year. In 2019, the City Council restructured the DTBAB from a five-member body to a seven-member body with three alternate members.

On March 24, 2025, by Resolution No. 6377, the City Council ordered a report on the status and projections of the District for Fiscal Year 2025-26.

This matter will allow the City Council, if determined appropriate, to accept the Annual Report and to set a public hearing date for its consideration of continuing the District.

## DISCUSSION

The DTBAB's duty is to prepare and present an Annual Report to the City Council that addresses all matters relating to the District, such as the methods and basis of levying the assessments and recommendations on the use of funds collected by the District. Further, the DTBAB makes recommendations to the City Council for general promotion of business activities, economic growth and stability of the District, and general maintenance issues within the Downtown "T". The DTBAB recommended for the Annual Report, provided as Attachment A, to be considered by the City Council. A map of the District boundaries is provided as Attachment B.

The District funds approximately $15,300 in various Downtown "T" promotions and related activities including the Independence Day Parade, Halloween Trick or Treat, Holiday Spirit Parade, and operation of the light pole banner program. In the 1990s, the City improved the Downtown "T" with new pavement and sidewalks, landscaping, decorative street lighting, and street furniture (benches, trash receptacles, newspaper vending racks, etc.). No major improvements to the Downtown "T" have been made since this time. However, the City continues to maintain the Downtown "T" with the use of other eligible revenue sources, such as Gas Tax and Measure A funds, at approximately $100,000 per year. A current *statement of fund transactions and financial condition* for the District is provided as Attachment C. The proposed assessment roll for Fiscal Year 2025-26 is provided as Attachment D.

The District assessment comprises of the following fees:

**General Assessment Fees:** Apply to all businesses within the district. These fees are used for promotion, maintenance, and revitalization activities within the District.

**Special Parking Assessment Fees:** Apply only to selected businesses and are based on parking shortfalls as specified by City Zoning Code and a benefit ratio. The benefit ratio is based on a business' proximity to the location of a specific parking improvement and is used for acquisition, construction, and maintenance of those specific sub area parking improvements. The City has three publicly owned parking lots that are improved through special assessments. The remaining special parking assessment (Parking Lot No. 3) has been paid off and there are no active special parking assessments for Fiscal Year 2025-26.

> Parking Lot # 1 (Located on 9th Street between Yucca Lane and Elm Street)
> The funding program for this parking lot, which was financed through the sale of serial bonds, was paid off in 1988 by means of property assessments on the individual property owners. In Fiscal Year 1996-97, these fees were levied on businesses adjacent to Parking Lot #1 to reimburse the City for half of the costs incurred for resurfacing of the parking lot. Final payments on this assessment were completed in June 2006.

Parking Lot #2 (Located on Cactus Lane)
The funding program for Parking Lot #2 was established in Fiscal Year 1987-88. SB 959 Grant monies were used to fund a portion of the cost and funding of the balance was shared equally by the City and the businesses located in the area of benefit. The business-share of the assessment was paid off in June 1997.

Parking Lot #3 (Located at the Amtrak Station on Linden Ave. and Fifth Street)
Parking Lot #3 was completed in Fiscal Year 1989-90. SB 959 Grant monies were used on this project and, since this lot was intended to benefit both the downtown and the beach area, a portion of the cost was funded through the Tidelands Trust Fund as well as the City's General Fund. Businesses located in the proximity of Parking Lot #3 (Attachment B - Sub Area "B") were paying an assessment of $51.00 per parking space shortfall. This debt was paid off in 2018.

Following deliberation by the Downtown T Business Advisory Board at the April 3rd, 2025 meeting, a motion was made, and upon vote, carried unanimously, to increase the current annual assessment of $122.65 in accordance with the March-to-March Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers for Los Angeles-Long Beach-Anaheim, CA. The Board found the increase necessary to ensure promotion efforts would not be impacted by rising cost. The March-to-March CPI, published on April 10, 2025, shows a 3.1% increase, as such, would increase the annual assessment by $3.80, for a total annual assessment fee of $126.45 in fiscal year 2025-26. The Special Parking Assessment Fees, which apply only to selected businesses, are currently not active, and no increase is considered at this time.

Although the majority of businesses fulfill their assessment obligations in a timely manner, there are occasional instances of delinquency. Regardless, these delinquent businesses continue to receive benefits from the services provided by the District. Accordingly, the Downtown T Business Advisory Board (DTBAB) recommends that the City Council direct the Administrative Services Department to withhold the renewal of annual business licenses for any business with an outstanding assessment balance until such delinquency is fully resolved. This course of action is permitted under Carpinteria Municipal Code (CMC) Section 5.04. Furthermore, in alignment with CMC Sections 5.04.290 through 5.04.380, DTBAB recommends that delinquent assessments not be subject to forgiveness. Instead, unpaid balances should be carried forward and incorporated into the subsequent fiscal year's assessment, inclusive of any applicable penalties or fines. The City currently provides written notice to businesses in delinquency and, pursuant to CMC Section 5.04.300, reserves the right to initiate legal proceedings should the delinquency remain unresolved. At the time of this report, there is one business with an outstanding assessment in the amount of $603.03. Lastly, DTBAB recommends that newly established businesses opening within the District after the conclusion of the annual billing cycle not be granted a first-year waiver of the assessment fee. Rather, such businesses should be billed on a prorated basis reflective of the remaining duration of the fiscal year.

## POLICY CONSISTENCY

The preparation and adoption of the Annual Report is consistent with the requirements laid out in Chapters 3 and 4 of the California Streets and Highways Cod ("Parking and Business Improvement Area Law of 1989").

## FINANCIAL CONSIDERATIONS

Total revenue from the District is proposed to be approximately $16,000. For Fiscal Year 2025-26, the District would only collect assessment from the General Assessment Fees since the Parking Lot No. 3 debt has been paid off.

The projected fund balance at the end of Fiscal Year 2024-25 is $24,198. The estimated revenue for Fiscal Year 2025-26 is $16,000, and the proposed budget is $16,000. This would leave a fund balance of $24,198 as of June 30, 2025.

## LEGAL AND RISK MANAGEMENT CONSIDERATIONS

Assessments for the District are made on businesses located within the improvement area; not on property owners. As such these assessments are not subject to the provisions of Proposition 218. It is possible to establish a district that is property based making collections through the County property tax roll. However, such a district and assessments would be subject to Proposition 218 requirements.

Carpinteria Municipal Code 5.04.290 through 5.04.380 establish **two options** for the City to collect delinquent assessments.

First, the City **may levy a fine** that prohibits the business from receiving new business licenses (or having suspended or revoked business licenses reinstated) until the business pays the assessment and corresponding fine, or enters into a written agreement with the City to pay the delinquency in installments. (CMC 5.04.290(A).) The fine shall be eight percent of the assessment for every month following the date that the assessment is due, up to a maximum of fifty percent of the total assessment. (CMC 5.04.290(A).)

Second, the City **may bring an action against the debtor** for the amount of the delinquent assessment and fine. (CMC 5.04.300.) Additionally, the City collector may make additional rules and regulations to aid in the collection of delinquent payments. (CMC 5.04.330.)

## OPTIONS

1. Adopt Resolution Nos. 6392 and 6393, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Parking and Business Improvement Area District No. 4 for Fiscal Year 2025-26 for public hearing at the regular City Council Meeting of May 27, 2025.

2. The City Council could choose not to accept the mandatory annual report and/or not set the matter of continuing the Parking and Business Improvement Area District for Fiscal Year 2025-26 for public hearing; however, by omitting this step, the District would not be continued for Fiscal Year 2025-26.

## PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

## ATTACHMENTS

| | |
|---|---|
| Attachment A: | Downtown "T" Business Advisory Board Annual Report & Fiscal Year 2025-26 Proposed Budget |
| Attachment B: | Map of the District Boundaries |
| Attachment C: | Statement of Fund Transactions and Financial Condition for District |
| Attachment D: | Proposed Assessment Roll for 2025-26 |
| Attachment E: | Resolution No. 6392 |
| Attachment F: | Resolution No. 6393 |

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*Signature*

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Reviewed by:
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Reviewed by:
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*Signature*

# ATTACHMENT A

## Downtown “T” Business Advisory Board
## Annual Report and Fiscal Year 2025-26 Proposed Budget

**City of Carpinteria**
**Downtown "T" Business Advisory Board**

# ANNUAL REPORT RELATIVE TO ASSESSMENT DISTRICT NO.4
**Submitted April 28, 2025**

## BOARD RESPONSIBILITIES

In compliance with local and State regulations, the Downtown "T" Business Advisory Board (DTBAB) is responsible for providing an operational and financial mechanism to acquire, construct, and maintain off-street public parking facilities. Additionally, the Board makes recommendations to the City Council for general promotion of business activities, economic growth and stability in the District, and general maintenance issues within the Downtown "T". The Board has a duty to prepare and present an Annual Report to the City Council that addresses all matters relating to the Assessment District, including the methods and basis of levying the assessments and recommendations on use of funds collected by the District. Prior to preparing this report the Board reviewed the status of delinquent assessment fees and changes that have taken place on the assessment roll during the past year.

## BACKGROUND

California State Law and Streets and Highways Code Sections 36500-36504 prescribe the process for levying assessments and establish guidelines for the appointment of an Advisory Board to make recommendations on assessments and use of funds collected by the Assessment District. The Downtown "T" Business Advisory Board was created in 1990 pursuant to the California Parking and Business Improvement Area Law of 1989 and was composed of five members (three assessment paying members and two at-large members). On June 24, 2019 the City Council restructured the Downtown "T" Business Advisory Board to seven members (four assessment paying members and three at-large members), as well as three alternate members. The members are appointed by the Mayor, subject to the advice and consent of the City Council. They serve at the pleasure of the City Council without pay. Four of the members must represent businesses paying assessment fees in Assessment District No. 4. The remaining three members, while preferably business-related and representative of the Assessment District, may be any qualified persons as determined by the Council. In addition, to the seven members, the City Council also created three alternate assessment-paying members to assist in obtaining a quorum.

## ASSESSMENT DISTRICT NO. 4

### Advisory Board
The Downtown "T" Business Advisory Board meets at City Hall at 8:30 a.m. on the first Thursday of every month. Meetings are conducted in accordance with the Brown Act and are open to the public.

**Current Board members:**

| | |
|---|---|
| Mary Beth Radley | Assessment Paying Mbr. (Homestead Antiques & Trading |
| Kevin Murphy | Co.) Assessment Paying Member (Murphy's Vinyl Shack) |
| Andre Jackson (Chair) | Assessment Paying Member (Corktree Cellars) |
| Kristina Calkins (Vice) | Assessment Paying Member (Carpinteria Arts Center) |
| Lorraine McIntire | At-Large Member |
| Kathy Quigley | At-Large Member |
| Michelle Carlen | At-Large Member |
| Vacant | Alternate Boardmember |
| Vacant | Alternate Boardmember |
| Vacant | Alternate Boardmember |

**District Boundaries**

The boundaries of Carpinteria Assessment District No. 4 include the areas adjacent to Linden Avenue from the railroad to Carpinteria Avenue and from Holly Avenue to Palm Avenue. All businesses located within the boundary of the Carpinteria Parking and Business Improvement Area District No. 4 are subject to a general business improvement assessment as set by City Ordinance and, where applicable, a special parking benefit assessment fee based on parking requirements as outlined in the City's zoning ordinance. The District Boundaries can be found following this report.

## PARKING ASSESSMENT

Businesses within the boundaries of the Assessment District are subject to a special parking benefit assessment fee, which is used to reimburse the City's General Fund for the costs associated with the City's three parking lots. By City Ordinance No. 393, the funds derived from this assessment must be used exclusively for the purpose of acquisition, construction, and maintenance of off-street parking.

The criteria used for establishing parking assessments is based on the parking requirement per the zoning ordinance, less any on-site parking provided by the business, adjusted to reflect the benefit derived from the parking lot based on distance and accessibility to the parking lot.

- **Parking Lot # 1** (Located on 9th Street between Yucca Lane and Elm Street)
  The funding program for this parking lot, which was financed through the sale of serial bonds, was paid off in 1988 by means of property assessments on the individual property owners. In FY 1996-97 an assessment fee was levied on businesses adjacent to Parking Lot #1 to reimburse the City for costs incurred for resurfacing of the parking lot. Final payments on this assessment were completed in June, 2006.

- **Parking Lot #2** (Located on Cactus Lane)
  The funding program for Parking Lot #2 was established in FY 1987-88. SB 959 Grant monies were used to fund a portion of the cost and funding of the balance was shared equally by the City and the businesses located in the area of benefit. The business share of the assessment was paid off in June, 1997.

- **Parking Lot #3** (Located at the Amtrak Station on Linden Ave. and Fifth Street)
  Parking Lot #3 was completed in FY 1989-90. SB 959 Grant monies were used on this project and, since this lot was intended to benefit both the downtown and the beach area, a portion of the cost was funded through the Tidelands Trust Fund as well as the City's General Fund. Businesses located in the proximity of Parking Lot #3 were assessed for the construction of the parking lot. This assessment was paid off in 2018.

**Board Recommendation:**

The Downtown "T" Business Advisory Board recommends the following to the City Council:

Parking Lot # 1, Parking Lot #2, and Parking Lot #3
Parking Lots #1, #2, and #3 are paid off. No action taken by Board.

## GENERAL BUSINESS ASSESSMENT

All businesses located within the boundaries of District No. 4 are required to pay a general business assessment fee.

As outlined by City Ordinance No. 393, funds derived from the general business improvement assessment are restricted funds and must be used exclusively for the benefit of general business revitalization, promotion and improvement within the boundaries of the Parking and Business Improvement Assessment District No.4.

The General Business Assessment fee for all businesses located within the Parking and Business Improvement Area District No. 4 had not been increased since 1991 when City Resolution No. 1998 increased the assessment from the Fifty Dollars ($50.00) set by Ordinance in 1988, to One Hundred Dollars ($100.00) per business per year. On June 27, 2011, the annual general assessment was increased to One Hundred Fifteen Dollars ($115.00) per business per year, including an annual inflationary adjustment with a maximum increase of 3% annually. In 2012, the general assessment fee was adjusted to $117.00 and in 2013 was $119.00 following the inflationary adjustments. For Fiscal Years 2020-21 and 2021-22, the Board suspended the general assessment to support Downtown "T" businesses during the COVID-19 pandemic and in Fiscal Year 2022-23, the Board reinstated the $119.25 per business general assessment. In Fiscal Year 2023-24, the Board approved a 2.84% increase, raising the annual fee to $122.65. In Fiscal Year 2024-25, the Board declined to make a recommendation for an assessment Increase. However, for Fiscal Year 2025-26, the Board passed a motion to recommend an increase to the assessment in accordance with the annual inflationary index. The annual inflationary index for this assessment is the Consumer Price Index for Urban Wage Earners and Clerical Workers for Los Angeles-Long Beach-Anaheim, CA. The calculation is based on a March to March increase evaluation. The March-to-March CPI, published on April 10, 2025, shows a 3.1% increase, as such, would increase the annual assessment by $3.80, for a total annual assessment fee of $126.45 in Fiscal Year 2025-26

**Board Recommendation:**

The Downtown “T” Business Advisory Board recommends the following to the City Council:

> Increase the current annual assessment of $122.65 to $126.45 for Fiscal Year 2025-26 in accordance with the March-to-March Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers for Los Angeles-Long Beach-Anaheim, CA, published on April 10, 2025, of 3.1%.

## FUNDING OF DTBAB EVENTS AND ACTIVITIES

With the adoption of a City Marketing Plan in 1993, the City Council authorized the PBIA Board to fund events and activities in the Downtown "T" with monies derived from the annual General Business Assessment fees. The use of the restricted business assessment fees as the primary funding source changed the scope of the 1993 City Marketing Plan, at least geographically, from focus on a "Community-wide" plan to a Downtown "T" plan.

The Downtown “T” Business Advisory Board budget allocates the fees for planning and promotion of events held in the Downtown "T", as well as cooperative advertising programs, preparation and distribution of a courtesy map listing merchants in the Downtown "T", maintenance and replacement of the existing flag (banner) systems, a signage program, and many other maintenance/improvement activities.

It should be noted that the Project Carpinteria Committee, which was formed under the Marketing Plan and made up of PBIAAB members and representatives of the Carpinteria Valley Chamber of Commerce, has been dissolved and is no longer an active Committee under the Downtown “T” Business Advisory Board.

In October, 2007 the City Council approved the formation of a more inclusive community committee, separating it from the PBIAAB. Funding for the new "Carpinteria First" Committee was provided by the General Fund, with the expectation that the Committee would focus on events and activities that benefit the entire community. The Carpinteria First Committee was dissolved in 2019.

The Downtown “T” Business Advisory Board continues to have the responsibility and duty to oversee the Assessment District parking and business assessment fees in compliance with State regulations, including the responsibility to promote and encourage the economic growth and stability of the district. The Board also continues to plan and promote activities and events in the Downtown "T".

The DTBAB reviewed the proposed 2025-26 budget prepared by City staff. The balanced budget included various promotional, marketing, maintenance, improvements and special events that highlight the Downtown “T”. In adopting the budget, the DTBAB recommends

that the budget be reviewed during the next fiscal year to explore ways to reduce the costs of the special events and parades while increasing the funds allocated to promotions and marketing.

## PROPOSALS

The Downtown "T" Business Advisory Board recommends the following proposals to the City Council:

1. Although there are occasional delinquencies in the payment of general business assessment fees, delinquent merchants continue to receive the benefits funded by the business assessment fees. The Downtown "T" Business Advisory Board urges the City Council include the General Business Assessment fee in the Business License process and that renewal of said license be contingent on compliance with and payment of the General Business Assessment fee for applicable businesses.
2. Unpaid balances from an individual merchant continue to *not* be forgiven, but the balance due be carried forward and added to assessments billed to that business in the next fiscal year. Those merchants currently delinquent will be sent out a delinquent notice and letter.
3. If new businesses open within the district after the annual billing cycle, the Board recommends that a first-year waiver of the assessment fee *not* be granted. Instead, businesses should be billed on a prorated basis.

## PRESENTATION OF REPORT

It is recommended that the City Council accept this report and continue the existing Parking and Business Improvement Area District No. 4 for Fiscal Year 2025-2026, including the various proposals and recommendations associated therewith as presented or with modification.

**SUBMITTED April 28, 2025 by:**

_____

Stephon L. Downes, Management Analyst and Staff Liaison to the Downtown "T" Business Advisory Board

**CITY OF CARPINTERIA**
**Assessment District No. 4**
**Parking and Business Improvement Area Fund 210**
**General Business Assessment Budget**
**FY 2025-2026**

| | | |
|---|---|---|
| **Estimated Fund Balance on 7/1/25** | **$** | **24,198.00** |
| **General Assessment** | **$** | **126.45** |
| **Estimated General Assessment Revenue 2024-2025** | **$** | **16,000.00** |
| **Estimated Parking Lot Assessment Revenue 2024-2025** | **$** | **-** |
| **Total Estimated Revenue** | **$** | **16,000.00** |
| **Budgeted Expenditures** | **$** | **16,000.00** |

**Estimated General Fund Subsidy to Cover Parking Lot #3 Debt**

| Item Description | | FY 25/26 Proposed Budget |
|---|---|---|
| **Employee Salaries** | | |
| Portion of Annual Salary Attributed to DTBAB | | $ - |
| Staff Liaison Work | | |
| | | |
| SUB TOTAL | | $ - |
| **Contract Services (210-161-5301)** | | |
| Laundering Banners | | $ 600.00 |
| PBIA Portion of Independence Day Parade | | $ 1,850.00 |
| PBIA Portion of Holiday Spirit Parade | | $ 1,850.00 |
| Downtown Community Sponsorships | | $ 7,900.00 |
| SUB TOTAL | | $ 12,200.00 |
| **Printing & Advertising (210-161-5500)** | | |
| Advertisements (Halloween & DTBAB Mtgs.) | | $ 800.00 |
| Downtown T Map Printing | | $ 700.00 |
| | | |
| SUB TOTAL | | $ 800.00 |
| **Dues & Subscriptions (210-161-5510)** | | |
| BMI/ASCAP Musical Licensing | | $ 1,550.00 |
| | | |
| | | |
| SUB TOTAL | | $ 1,550.00 |
| **Equipment/Office Rent & Leases (210-161-5536)** | | |
| Downtown "T" Washing Stations | | $ - |
| | | |
| | | |
| SUB TOTAL | | $ - |
| **Supplies & Materials (210-161-5560)** | | |
| Banner Setup/Hardware | | $ 530.00 |
| Halloween Candy | | $ 220.00 |
| | | |
| SUB TOTAL | | $ 750.00 |
| **Street Maintenance (210-431-5302)** | | |
| Downtown "T" Trash Can Steam Cleaning | | $ - |
| | | |
| | | |
| SUB TOTAL | | $ - |
| **Transfers In / (Transfers Out)** | | |
| Transfers In | | |
| (Transfers Out) | | |
| | | |
| SUB TOTAL | | $ - |
| | | |
| **GRAND TOTAL OF EXPENSES** | | **$ 16,000.00** |
| | | |
| **Projected Fund Balance (as of 6/30/25)** | | **$ 24,198.00** |

# ATTACHMENT B

## Map of the District Boundaries

District Boundaries of Carpinteria Parking and Business Improvement Area District No. 4

Parking Lot No. 1
OGAN ROAD
STERLING AVE.
STERLING WAY
DRIVE
TOMOI
IMU
NIPOMO
LINHERE
AZALEA
POST AVE
JUNE AVE
STERLING AVE
SAWYER AVE.
ELM LN.
CARPINTERIA
EUGENIA PL
CHURCH LN.
VALLECITO RD.
AVE.
ARBOR MHP
NINTH ST.
JUNIPER PL.
CACTUS LN.
EIGHTH ST.
HOLLY
ELM
CEDAR PL.
LINDEN
CITRUS PL.
MAPLE
WALNUT
MAIN SCHOOL
SEVENTH ST.
ASH AVE
5th PL.
SIXTH ST.
FIFTH ST.
FOURTH STREET

Sub-Area "A"

SEVENTH
ELM
CEDAR
ST.
JUNIPER
PL.
LINDEN
CITRUS
PL
ORRANGE
AVE.
ST.
AVE.
SIXTH
ST.
Parking Lot #3
INDEN

Sub Area “B”

Sub Area "C"
Parking Lot #2

# ATTACHMENT C

## State of Fund Transactions and Financial Condition for the District

**PARKING AND BUSINESS IMPROVEMENT AREA DISTRICT NUMBER 4**
**STATEMENT OF FUND TRANSACTIONS AND FINANCIAL CONDITION**

**FUND 210**

| **STREET LIGHTING FUND** | **ACTUAL 2020-21** | **ACTUAL 2021-22** | **ACTUAL 2022-23** | **ACTUAL 2023-24** | **Budget 2024-25** | **Projected 2025-26** |
|---|---|---|---|---|---|---|
| **A. SUMMARY OF FUND TRANSACTIONS:** | | | | | | |
| Fund Balance; July 1 | $ 45,570 | $ 26,962 | $ 14,126 | $ 18,616 | $ 22,498 | $ 24,198 |
| Fiscal Year Revenues | 604 | 1,953 | 17,378 | 15,652 | 17,000 | 17,000 |
| Fiscal Year Expenditures | 19,212 | 14,789 | 12,888 | 11,770 | 15,300 | 15,300 |
| Fund Balance; June 30 | 26,962 | 14,126 | 18,616 | 22,498 | 24,198 | 25,898 |
| Revenue Over/(Under) Expense | $ (18,608) | $ (12,836) | $ 4,490 | $ 3,882 | $ 1,700 | $ 1,700 |
| **B. BALANCE SHEET, JUNE 30** | | | | | | |
| ASSETS: | | | | | | |
| Cash in Savings | $ 26,962 | $ 14,126 | $ 18,616 | $ 22,498 | $ 24,198 | $ 25,898 |
| Accounts Receivable | - | - | - | - | - | - |
| Total Assets | 26,962 | 14,126 | 18,616 | 22,498 | 24,198 | 25,898 |
| LIABILITIES AND FUND BALANCE: | | | | | | |
| Accounts Payable | - | - | - | - | - | - |
| Fund Balance | 26,962 | 14,126 | 18,616 | 22,498 | 24,198 | 25,898 |
| Total Liabilities & Fund Balance | $ 26,962 | $ 14,126 | $ 18,616 | $ 22,498 | $ 24,198 | $ 25,898 |
| **C. FISCAL YEAR REVENUE DETAIL:** | | | | | | |
| Use of Money & Property | $ 137 | $ (247) | $ 495 | $ 2,880 | $ 2,000 | $ 2,000 |
| Assessment General Business District #4 Assessment | 467 | | 14,883 | 12,772 | 15,000 | 15,000 |
| Transfers from Other Funds | - | 2,200 | 2,000 | - | - | - |
| Total Revenues | $ 604 | $ 1,953 | $ 17,378 | $ 15,652 | $ 17,000 | $ 17,000 |
| **D. FISCAL YEAR EXPENDITURE DETAIL:** | | | | | | |
| Personnel Expense | $ 5,306 | $ 3,704 | $ 662 | $ - | $ - | $ - |
| Marketing Materials | 3,592 | 3,671 | 5,624 | 10,049 | 12,200 | 12,200 |
| Street Maintenance | 4,950 | 4,800 | 4,666 | - | - | - |
| Printing & Advertising | - | 1,187 | 458 | 346 | 800 | 800 |
| Dues & Subscriptions | 381 | 625 | 673 | 719 | 1,550 | 1,550 |
| Supplies & Materials | 747 | 802 | 805 | 656 | 750 | 750 |
| Equipment/Office Rent & Leases | 4,236 | - | - | - | - | - |
| Trnasfer Out | - | - | - | - | - | - |
| Total Operating Expense | 19,212 | 14,789 | 12,888 | 11,770 | 15,300 | 15,300 |
| Capital Improvements | - | - | - | - | - | - |
| Total Capital Outlay Expense | - | - | - | - | - | - |
| Total Expenditures | $ 19,212 | $ 14,789 | $ 12,888 | $ 11,770 | $ 15,300 | 15,300 |

# ATTACHMENT D

## Proposed Assessment Roll for Fiscal Year 2025-26

# PBIA Assessment Roll FY 2025-26

| Remainder General Assessment | Status | Line # | Street No. | Street Name | Unit # | Business Name | Gross Assessment Lot 1 | Gross Assessment Lot 3 | Benefit Adjustment Factor | Adjusted Assessment Lot 1 | Adjusted Assessment Lot 3 | General Business Assessment | Prior Year Unpaid Assessments | Total Assessed | Sub Area | Total Square Feet | Spaces Required | Spaces Provided | Deficit Lot 1 | Deficit Lot 3 | Assessment Per Space | Penalty | Grand Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 122.64 | 0 | #### | 4961 | Carpinteria Ave | | Yudith's Salon | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 680 | 1.36 | 1.00 | 0.36 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4960 | Carpinteria Ave | | Yesenia's Boutique | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 630 | 1.26 | 0.50 | 0.76 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 962 | Linden Avenue | | Whimsy Antiques | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 1,710 | 3.42 | 1.88 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4921 | Ninth Street | #A | Watermark | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 506 | 2.00 | 0.00 | 2.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4920 | Carpinteria Ave | | Valley Barbers | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 680 | 1.36 | 1.00 | 0.36 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4939 | Carpinteria Ave | A | Two Trumpets Communications | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 174 | 0.34 | 0.00 | 0.34 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 957 | Maple Avenue | #2 | Twice As Nice | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 300 | 0.60 | 0.41 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4904 | Carpinteria Ave | | True Blue Barber Shop | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 680 | 1.36 | 1.00 | 0.36 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 929 | Linden Avenue | #E | Traveling Pants | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 545 | 1.09 | 0.00 | 1.09 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 732 | Linden Avenue | | Tina's Pizza | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | | | | | | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 890 | Linden Avenue | | Tiki Trader | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 3,395 | 6.75 | 0.09 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 619 | Linden Avenue | | Tide Pools | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 950 | 1.90 | 0.00 | 0.00 | 1.90 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 973 | Linden Avenue | | The Worker Bee Cafe | $0.00 | $0.00 | 0.80 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 1,282 | 12.00 | 4.00 | 8.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5036 | Carpinteria Ave | | The Swell Longevity Lab | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 0 | 0.00 | 0.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 389 | Linden Avenue | | The Spot | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 864 | 9.78 | 14.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 0.00 | 99 | #### | 700 | Linden Avenue | | THE SHOPKEEPERS | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | B | 15,000 | 30.00 | 7.00 | 0.00 | 23.00 | $0.00 | $0.00 | $0.00 |
| 122.64 | 0 | #### | 4915 | Carpinteria Ave | #A | The Gym Next Door | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 2,375 | 4.75 | 1.00 | 3.75 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5095 | Sixth Street | | The Flag Factory | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 13,847 | 27.69 | 0.00 | 0.00 | 27.69 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 957 | Maple Avenue | | The Castro House | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 480 | 0.96 | 0.65 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4916 | Carpinteria Ave | | The Alcazar Theatre | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 3,917 | 43.20 | 12.00 | 31.20 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5096 | Carpinteria Ave | | Teddy's By the Sea | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 2,200 | 24.40 | 19.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 919 | Linden Avenue | #B | Tech Doctors | $0.00 | $0.00 | 0.80 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 350 | 0.70 | 0.56 | 0.14 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 550 | Linden Avenue | | TE Connectivity | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 40,000 | 80.28 | 7.00 | 0.00 | 73.28 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 751 | Linden Avenue | #B | Tacos Don Roge Inc. | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 440 | 6.75 | 0.00 | 0.00 | 6.75 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 970 | Linden Avenue | | Sushi Teri | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 4,550 | 25.00 | 5.01 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5080 | Carpinteria Ave | | Sunburst Wine Bar | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 0 | 0.00 | 0.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 517 | Maple Avenue | | Sun Potion LLC | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 5,200 | 10.40 | 0.00 | 0.00 | 10.40 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 871 | Yucca Lane | #A | STP Screenprinting | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 0 | 0.00 | 0.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4856 | Carpinteria Ave | | SPACE Home & Garden | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 624 | 1.24 | 1.00 | 0.24 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 910 | Linden Avenue | #A | SOAP | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 350 | 1.00 | 0.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 850 | Linden Avenue | | Smart & Final #915 / Attn: Property Accounting | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 27,720 | 110.90 | 138.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 509 | Linden Avenue | | Siam Elephant | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 2,075 | 15.15 | 0.00 | 0.00 | 15.15 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5040 | Sixth Street | | Serigraph Resort Wear Inc. | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 11,328 | 22.70 | 0.00 | 0.00 | 22.70 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 919 | Linden Avenue | | Seastrand | $0.00 | $0.00 | 0.80 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 925 | 1.85 | 0.56 | 1.29 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4915 | Carpinteria Ave | #C | Seascape Realty | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 1,858 | 3.71 | 1.00 | 2.71 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4943 | Carpinteria Ave | A | Sante Pilates | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 174 | 0.34 | 0.00 | 0.34 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4994 | Carpinteria Ave | | Santa Cruz Island Foundation | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 4,000 | 8.00 | 35.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4806 | Carpinteria Ave | | Sansum Clinic | $0.00 | $0.00 | 0.30 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 9,742 | 36.00 | 26.00 | 10.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5250 | Carpinteria Ave | | Rusty's Pizza Parlor | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 2,840 | 29.00 | 22.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 919 | Maple Avenue | | Roxanne's A Wish & A Dream | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 2,690 | 12.00 | 7.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 751 | Linden Avenue | | Rori's Artisanal Creamery | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 1,988 | 4.97 | 2.00 | 0.00 | 2.97 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4850 | Carpinteria Ave | A | Rockwell Printing | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 625 | 1.25 | 2.50 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4850 | Carpinteria Ave | | Rockwell Cleaners | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 1,925 | 3.85 | 2.50 | 1.35 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 659 | Linden Avenue | | Rincon Designs | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 2,520 | 5.04 | 4.00 | 0.00 | 1.04 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5065 | Carpinteria Ave | | Rincon Brewery, Inc. | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 4,250 | 8.50 | 7.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4915 | Carpinteria Ave | #H | Rhio Company, Inc | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 480 | 0.96 | 1.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 897 | Linden Avenue | | Reynaldo's Bakery | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 1,363 | 2.73 | 2.78 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4924 | Carpinteria Ave | | Puerto Vallarta Fashion | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 680 | 1.36 | 1.00 | 0.36 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 555 | Maple Avenue | | ProHealth, Inc. | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 1,450 | 2.90 | 7.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 699 | Linden Avenue | | PizzaMan Dan's | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 2,109 | 20.00 | 13.00 | 0.00 | 7.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 944 | Linden Avenue | | Pacific Health Foods | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 2,800 | 5.60 | 2.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 0.00 | 99 | #### | 892 | Linden Avenue | | OCEAN LOVE FOUND | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | C | 1,800 | 11.00 | 0.56 | 0.00 | 0.00 | $0.00 | $0.00 | $0.00 |
| 122.64 | 0 | #### | 721 | Linden Avenue | | Oaxaca Fresh | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 1,530 | 15.00 | 4.00 | 0.00 | 11.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 915 | Linden Avenue | | Nutbelly Pizzaria & Deli | $0.00 | $0.00 | 0.80 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 2,750 | 20.50 | 1.00 | 19.50 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5212 | Carpinteria Ave | | Neat & Tidy | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 3,150 | 12.60 | 0.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 977 | Linden Avenue | | Murphy's Vinyl Shack | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 4,550 | 25.00 | 5.01 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5292 | Carpinteria Ave | #B | Miri Mara Ceramics LLC | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 0 | 0.00 | 0.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 916 | Linden Avenue | | Miramed and Day Spa | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 1,147 | 2.29 | 0.45 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5045 | Sixth Street | | McKee Communications Inc. | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 3,400 | 6.80 | 0.00 | 0.00 | 6.80 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5100 | Carpinteria Ave | | Lucky Llama, Inc. | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 0 | 0.00 | 0.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4943 | Carpinteria Ave | B | L's Salon | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 633 | 0.34 | 0.00 | 0.34 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 905 | Linden Avenue | | Lost & Found | $0.00 | $0.00 | 0.80 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 1,525 | 3.05 | 0.56 | 2.49 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 686 | Linden Avenue | | Little Dom's Seafood | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 3,319 | 33.00 | 4.00 | 0.00 | 29.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 961 | Linden Avenue | | Linden Studios | $0.00 | $0.00 | 0.80 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 2,512 | 4.00 | 1.93 | 2.07 | 0.00 | $0.00 | $0.00 | $122.64 |

# PBIA Assessment Roll FY 2024-25

| Remainder General Assessment | Status | Line # | Street No. | Street Name | Unit # | Business Name | Gross Assessment Lot 1 | Gross Assessment Lot 3 | Benefit Adjustment Factor | Adjusted Assessment Lot 1 | Adjusted Assessment Lot 3 | General Business Assessment | Prior Year Unpaid Assessments | Total Assessed | Sub Area | Total Square Feet | Spaces Required | Spaces Provided | Deficit Lot 1 | Deficit Lot 3 | Assessment Per Space | Penalty | Grand Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 122.64 | 0 | #### | 954 | Linden Avenue | | Linden Strands | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 710 | 3.42 | 2.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 877 | Linden Avenue | | LINDEN Laundry Mat | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 2,160 | 4.32 | 4.41 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4945 | Carpinteria Ave | | Lemos Feed and Supply | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 4,500 | 14.99 | 4.00 | 10.99 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 991 | Linden Avenue | | Lavish Nails & Lashes | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 4,550 | 25.00 | 5.01 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 771 | Linden Avenue | | Laughing Buddha Thrift | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 1,038 | 2.07 | 3.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 887 | Linden Avenue | | Lana Nails & Spa | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 1,080 | 2.16 | 2.20 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4928 | Carpinteria Ave | | La Tiendita | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 680 | 1.36 | 1.00 | 0.36 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5210 | Carpinteria Ave | | Karen Lacks & Co. Real Estate | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 3,150 | 12.60 | 0.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 509 | Maple Avenue | | Joah Brown, LLC | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 5,200 | 10.40 | 0.00 | 0.00 | 10.40 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5050 | Carpinteria Ave | | Jack's Famous Bagels Inc. | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 5,800 | 36.60 | 24.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5049 | Sixth Street | | Island Brewing Company | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 7,230 | 18.46 | 0.00 | 0.00 | 18.46 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 933 | Linden Avenue | | Ikat & Pearls Boutique | $0.00 | $0.00 | 0.80 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 1,500 | 9.50 | 1.30 | 8.20 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 914 | Linden Avenue | | Hurley Optical | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 1,219 | 2.44 | 0.48 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 943 | Linden Avenue | | Homestead Antiques & Trading | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 2,000 | 4.00 | 4.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5100 | Carpinteria Ave | | Heritage Goods & Supply | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 4,050 | 16.20 | 6.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 901 | Linden Avenue | #B | Haru Massage & Spa | $0.00 | $0.00 | 0.80 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 700 | 1.60 | 0.61 | 0.99 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 901 | Linden Avenue | | Guicho's Eatery | $0.00 | $0.00 | 0.80 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 700 | 1.60 | 0.61 | 0.99 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4859 | Carpinteria Ave | | Gonzo Cycles | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 1,250 | 2.50 | 5.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5205 | Carpinteria Ave | | Giovannies Pizza | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 2,800 | 21.20 | 18.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 666 | Linden Avenue | | GiannFranco's Trattoria | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 1,200 | 10.00 | 0.00 | 0.00 | 10.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5055 | Sixth Street | | Forms & Surfaces | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 2,632 | 5.26 | 0.00 | 0.00 | 5.26 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4915 | Carpinteria Ave | #D | Farmers Insurance | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 760 | 1.52 | 1.00 | 0.52 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 507 | Linden Avenue | | Esau's Coffee Shop, Inc. | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 1,900 | 20.00 | 0.00 | 0.00 | 20.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5292 | Carpinteria Ave | | Erics Auto | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 0 | 0.00 | 0.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4950 | Carpinteria Ave | | El Payasito Party Supplies | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 496 | 1.00 | 2.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4962 | Carpinteria Ave | | El Corte Perfecto Beauty Salon | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 630 | 1.26 | 0.50 | 0.76 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 888 | Linden Avenue | E | Deep Light Therapy | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 3,395 | 6.75 | 0.09 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 0.00 | 99 | #### | 4869 | Carpinteria Ave | | DE COLORES PHOTOGRAPHY | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | A | 756 | 1.51 | 5.00 | 0.00 | 0.00 | $0.00 | $0.00 | $0.00 |
| 0.00 | 99 | #### | 794 | Linden Avenue | | DART COFFEE | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | B | 1,500 | 3.00 | 1.00 | 0.00 | 2.00 | $0.00 | $0.00 | $0.00 |
| 122.64 | 0 | #### | 4909 | Ninth Street | | CSD School of Performing Arts/9th Street Dance Shop | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 440 | 0.88 | 2.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5096 | Sixth Street | | Costa's Auto Works | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 3,482 | 6.96 | 8.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 910 | Linden Avenue | | Corktree Cellars | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 2,270 | 9.54 | 0.34 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 0.00 | 99 | #### | 768 | Linden Avenue | | CORAZON COCINA | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | B | 1,100 | 2.20 | 0.00 | 0.00 | 2.20 | $0.00 | $0.00 | $0.00 |
| 122.64 | 0 | #### | 4860 | Carpinteria Ave | | Coastal Liquors | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 1,900 | 3.80 | 1.00 | 2.80 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 655 | Linden Avenue | | Coast Calibration Co., Inc | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 3,300 | 3.00 | 6.60 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 901 | Linden Avenue | #C | Coast Auto Parts | $0.00 | $0.00 | 0.80 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 866 | 1.73 | 1.21 | 0.52 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5292 | Carpinteria Ave | | City Market Center | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 0 | 0.00 | 0.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 501 | Linden Avenue | | City Market #15 | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 2,080 | 4.16 | 9.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5212 | Carpinteria Ave | B | Christie's Chateau | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 1,450 | 4.00 | 1.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 704 | Linden Avenue | | Channel Islands Surfboards | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | | | | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 888 | Linden Avenue | A | Cassie Wayne Hat Co | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 3,395 | 6.75 | 0.09 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4912 | Carpinteria Ave | | Casa Don Roge | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 680 | 1.36 | 1.00 | 0.36 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5046 | Seventh Street | | Carpinteria Valley Woodworks | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 360 | 0.72 | 0.00 | 0.00 | 0.72 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 915 | Elm Avenue | | Carpinteria Valley Lumber | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 5,130 | 20.50 | 11.00 | 9.50 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 865 | Linden Avenue | | Carpinteria Valley Art Council | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 1,656 | 15.32 | 0.00 | 15.32 | 0.00 | $0.00 | $0.00 | $122.64 |
| 0.00 | 99 | #### | 776 | Linden Avenue | | **Carpinteria T-Shirt Co. Moved to 963 Linden** | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | B | 900 | 1.80 | 1.00 | 0.00 | 0.80 | $0.00 | $0.00 | $0.00 |
| 0.00 | 99 | #### | 963 | Linden Avenue | | address | $0.00 | $0.00 | 0.80 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | A | 424 | 1.00 | 2.00 | 0.00 | 0.00 | $0.00 | $0.00 | $0.00 |
| 122.64 | 0 | #### | 5035 | Wullbrandt Way | | Carpinteria Nails | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 532 | 1.06 | 0.18 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4939 | Carpinteria Ave | | Carpinteria Lock & Key | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 633 | 1.27 | 0.00 | 1.27 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5025 | Wullbrandt Way | | Carpinteria Cotton Co | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 546 | 1.09 | 0.17 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 873 | Linden Avenue | | Carpinteria Beach Company | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 2,160 | 4.32 | 4.41 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4991 | Carpinteria Ave | | Carp Moon Café | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 680 | 1.36 | 1.00 | 0.36 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4945 | Carpinteria Ave | A | Carp Kitchen & Grocery | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 4,500 | 14.99 | 4.00 | 10.99 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4954 | Carpinteria Ave | | Brew & Cue | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 1,100 | 7.00 | 2.00 | 5.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4835 | Carpinteria Ave | | Brass Bird | $0.00 | $0.00 | 0.30 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 2,000 | 25.00 | 12.00 | 13.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 929 | Linden Avenue | #A | Bon Fortune | $0.00 | $0.00 | 0.80 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 1,120 | 2.24 | 1.00 | 1.24 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 606 | Linden Avenue | #B | Blum & Sons Electric Inc. | $0.00 | $0.00 | 0.70 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | B | 3,184 | 6.36 | 4.00 | 0.00 | 2.36 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4897 | Carpinteria Ave | | Beach Motors & Tires | $0.00 | $0.00 | 0.90 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 1,854 | 3.70 | 5.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 4846 | Carpinteria Ave | | Angels | $0.00 | $0.00 | 0.30 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 2,752 | 5.50 | 3.00 | 2.50 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | #### | 5085 | Carpinteria Ave | | American Supreme Gas | $0.00 | $0.00 | 1.25 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 850 | 3.40 | 4.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | 1 | 890 | Cactus Lane | | Alley Pets | $0.00 | $0.00 | 0.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | C | 900 | 3.60 | 4.00 | 0.00 | 0.00 | $0.00 | $0.00 | $122.64 |
| 122.64 | 0 | 2 | 4915 | Carpinteria Ave | #G | Alarcon Legal | $0.00 | $0.00 | 1.50 | $0.00 | $0.00 | $122.64 | $0.00 | $122.64 | A | 860 | 1.72 | 1.00 | 0.72 | 0.00 | $0.00 | $0.00 | $122.64 |

**ATTACHMENT E**

**Resolution No. 6392**

**RESOLUTION NO. 6392**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ACCEPTING AND ORDERING THE FILING OF THE REPORT MADE PURSUANT TO THE REQUIREMENTS OF RESOLUTION NO. 6392 OF SAID COUNCIL PARKING AND BUSINESS IMPROVEMENT AREA DISTRICT NO. 4 (FY 2025-26)**

**WHEREAS,** the City Council of the City of Carpinteria, California, did in Resolution No. 6377, adopted March 24, 2025, pursuant to the provisions of Chapters 3 and 4 "Parking and Business Improvement Area Law of 1989" of the State of California (Part 6 of Division 18 Section 36530 et seq. of the Streets and Highways Code of said State), require the Downtown "T" Business Advisory Board to make and file with the Clerk of the City Council a report in writing, presenting certain matters relating to the proposed acquisition, construction or maintenance of parking facilities for the benefit of the area; decoration of any public place in the area; promotion of public events which are to take place on or in public places in the area; furnishing music in any public place in the area; and general promotion of business activities in the area as contemplated under the provisions of said "Parking and Business Improvement Area Law of 1989"; and

**WHEREAS,** said Downtown "T" Business Advisory Board, pursuant to the requirements of said City Council as expressed in said Resolution and of said law, did make and on the 28th day of April, 2025, file in the office of the City Clerk (who is ex-officio Clerk of the City Council) of said City, the report in writing responsive to the requirements of said Resolution and as contemplated under the provisions of said "Parking and Business Improvement Area Law of 1989"; and

**WHEREAS,** said City Clerk has presented the said report to the City Council of said City, and said Council has proceeded to carefully examine, inspect and consider the said report and is satisfied with said report and with each and all of the items therein set forth;

**NOW, THEREFORE, BE IT RESOLVED** as follows:

**SECTION 1.** That the report of the Downtown "T" Business Advisory Board of the City of Carpinteria, California, bearing date of the 28th of April, 2025, which said report was prepared and filed pursuant to the requirements of the provisions of Resolution No. 6377 of the City Council of said City and in conformity with the provisions of the "Parking and Business Improvement Area Law of 1989," of the State of California, (Part 6 of Division 18 of the Streets and Highways Code of said State), and which said report was filed in the office of the City Clerk of the City of Carpinteria, California, on the 28th day of April, 2025, be and the same is hereby approved as so prepared, presented and filed.

**SECTION 2.** That the City Clerk shall certify to the passage and adoption of this resolution; shall cause the same to be entered among the original resolutions of the City

Council of said City and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

**PASSED, APPROVED AND ADOPTED** this 28th day of April, 2025 by the following called vote:

AYES: COUNCIL MEMBER:

NOES: COUNCIL MEMBER:

ABSENT: COUNCIL MEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 28th day of April, 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

**ATTACHMENT F**

**Resolution No. 6393**

**RESOLUTION NO. 6393**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA DECLARING ITS INTENTION TO ORDER THE CONTINUATION OF AN ASSESSMENT DISTRICT AND COLLECT ASSESSMENTS PURSUANT TO THE PARKING AND BUSINESS IMPROVEMENT AREA LAW OF 1989 FOR PURPOSES OF ACQUISITION, CONSTRUCTION OR MAINTENANCE OF PARKING FACILITIES AND GENERAL PROMOTION OF BUSINESS ACTIVITIES IN THE AREA DESCRIBED AS SHOWN ON THE PLAN AND DIAGRAM FOR THE FISCAL YEAR COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026; AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO -- CARPINTERIA PARKING AND BUSINESS IMPROVEMENT AREA DISTRICT NO. 4 (FY 2025-26)**

**THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** That the public interest and convenience require, and that it is the intention of the City Council of the City of Carpinteria, California, to order the continuation of an assessment district known as the Carpinteria Parking and Business Improvement Area District No. 4 and to levy and collect assessments pursuant to the Parking and Business Improvement Area Law of 1989 (Streets and Highways Code 36500 et seq.) and to order the acquisition, construction and maintenance of parking facilities as well as to undertake such other activities for the purpose of the general promotion of business activities within the District as described herein, shown on the diagram and plan for the Carpinteria Parking and Business Improvement Area District No. 4, all as on file in the office of the City Clerk, for the fiscal year beginning July 1, 2025.

**SECTION 2.** The following summarizes the proposed boundaries, assessments and programs for Fiscal Year 2025-26 for Improvement Area District No. 4:

1. The boundaries of the Parking and Business Improvement Area District No. 4 are proposed to be unchanged from FY 1997-98.

2. The General Business Assessment, applicable to all businesses within the Improvement Area District No. 4, is proposed not to be adjusted by the Consumer Price Index for Urban Wage Earners and Clerical Workers for Los Angeles-Riverside-Orange County, CA based on the March to March increase evaluation of 4% and remain $122.64.

3. The debt for the creation of Parking Lot #3 has been paid off and there will be no parking assessments within Sub-Area "B" assessed per business as detailed in the staff report dated April 28, 2025.

4. Proceeds from the General Business Assessment will be used to promote and advertise business activities within the Improvement Area, develop a directional signage program, and contribute to parking lot maintenance activities.

**SECTION 3.** To expedite the making of said improvement, the City Council may at any time transfer into the Carpinteria Parking and Business Improvement Area District No. 4 Fund, from the General Fund, such sums as it shall deem necessary, and the sums so transferred shall be deemed a loan to such Fund and shall be repaid out of the proceeds of the assessments provided for in this resolution, and pursuant to the provisions of the "Parking and Business Improvement Area Law of 1989," referred to herein.

**SECTION 4.** That said contemplated work and improvement, in the opinion of the City Council, is of more than local or ordinary benefit, and said Council hereby makes the expense of said work and improvement chargeable upon a district, which district said Council hereby declares to be the district benefited by said work and improvement, and to be assessed to pay the cost and expense thereof, which said district consists of portions of the City of Carpinteria as shown on the Diagram and Plan for said District No. 4 on file in the office of the City Clerk, and to which said Diagram and Plan reference is hereby made for a complete and detailed description of said district, excepting from said district any portion of any public street, alley or court that may be included therein. The said Diagram and Plan so on file shall govern for all details as to the extent of said assessment district.

**SECTION 5.** Any lots or parcels of land known as public property, as the same is defined in Section 22663, Streets and Highways Code, hereinafter referred to, which are included in the said assessment district, shall be omitted and exempt from the assessment to be made to cover the costs and expenses of said contemplated improvement.

**SECTION 6.** The improvement contemplated by this Resolution of Intention shall be done under the provisions of the "Parking and Business Improvement Area Law of 1989" (now Part 6 of Division 18 of the Streets and Highways Code of the State of California).

**SECTION 7.** That Monday, May 26, 2025, at the hour of 5:30 P.M. of said day, be and the same is hereby appointed as the time, and the Council Chamber in the City Hall, at 5775 Carpinteria Avenue in the City of Carpinteria, California, is hereby appointed as the place for hearing protests in reference to said improvement.

**SECTION 8.** That the City Clerk is hereby authorized, designated and directed to give notice of said hearing in time, form and manner as required by law.

**SECTION 9.** That the Coastal View, a newspaper of general circulation, published in the County of Santa Barbara and circulated in the City of Carpinteria, California, is hereby designated as the newspaper in which such notice shall be published.

**SECTION 10.** That this resolution shall take effect immediately, and the City Clerk shall certify to the passage and adoption of this resolution; shall cause the original of the same to be entered among the original resolutions of the City Council of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings

of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

**PASSED, APPROVED AND ADOPTED** this 28th day of April, 2025 by the following called vote:

AYES: COUNCIL MEMBER:

NOES: COUNCIL MEMBER:

ABSENT: COUNCIL MEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 28th day of April, 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

**Agenda Section:** Administrative Matters
**Agenda Item No.:** 20
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

### ITEM FOR COUNCIL CONSIDERATION

Report on Winter Protection Berm Assessment District No. 5 for Fiscal Year 2025-26.

### STAFF RECOMMENDATION

Adopt Resolution No. 6394 to accept the mandatory Annual Report and Budget and to schedule a public hearing on the continuation of Assessment District No. 5 for Fiscal Year 2025-26 at the regular City Council meeting on May 27, 2025.

Sample Motion: I move to adopt Resolution No. 6394, as read by title only.

### BACKGROUND

The Assessment District No. 5 (District) for the Winter Protection Berm Program was formed by Resolution No. 3061, dated December 14, 1992, in order to fund a sand berm facility as a measure of shoreline protection for Carpinteria City Beach and immediately adjacent properties. Each year, the City must hold a public hearing to receive public input, including any protests, prior to consideration of setting the annual assessment charged to properties within the District's boundaries.

This matter would allow the City Council, if determined appropriate, to accept the Annual Report and Budget and to set a public hearing date for its consideration of continuing the District.

### DISCUSSION

The adoption of Resolution No. 6394 (Attachment A), is the next step of the benefit assessment district process. Resolution No. 6394 sets the date of the public hearing for May 27, 2025, when final action on the setting of the annual assessment for the District may be taken pursuant to Government Code Section 54954.6, which pertains to notice of assessments.

In accordance with the City Council's Resolution Initiating Proceedings, the City Engineer filed a report with the City Clerk as required by the Municipal Improvement Act of 1913. The report contains the following parts:

A. Plans and specifications of Winter Protection Berm Project.
B. Estimate of Project Cost.
C. Assessment Role of Parcels of Land within Assessment District.
D. Method of Apportionment of Assessment.
E. Assessment Role of the Owners of Parcels of Land within Assessment District.
F. Assessment Diagram.
G. Collection Statement.
H. Unpaid Assessment Statement.

A copy of the City Engineer's Report is provided as Attachment B.

The City utilizes the revenue from the District to partially pay for the Winter Protection Berm Program. Should the District not collect the funds as programmed, the City would need to find an alternative source of funds or discontinue the District.

## POLICY CONSISTENCY

The recommendation can be found consistent with policies of the City's General Plan and Local Coastal Plan, as described below.

Safety Element Objective S-4: *Minimize the potential risks and reduce the loss of life, property and the economic and social dislocations resulting from flooding.*

Implementation Measure No. 13: *The City shall support and facilitate the current Army Corps of Engineers (ACOE) feasibility study and otherwise pursue long-term solutions for beach nourishment and establishment of a vegetated dune system at City Beach. As an interim measure, and with permission from the Coastal Commission and US Army Corps of Engineers, the City may construct a sand berm on the City Beach parallel to the homes fronting on the beach*.

## FINANCIAL CONSIDERATIONS

| | |
|---|---|
| District Funding | $20,228.34 |
| City Contribution | $48,787.66 |
| Total Annual Cost | $69,016.00 |

## LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The protection provided by the Winter Protection Berm Program is not intended to serve as a substitute for any flood protection improvements or flood insurance. The Winter Protection Berm Program is not impervious to being destroyed itself. Even with the Winter Protection Berm Program in place, the possibility of damage to public and private improvements by winter storms still exists.

## OPTIONS

1. Adopt Resolution No. 6394, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Assessment District No. 5 for Fiscal Year 2025-26 for public hearing at the regular City Council Meeting of May 27, 2025.
2. The City Council, at its discretion, may modify the findings of the Report in any respect (Streets and Highway Code Section 10300) and the modified Report will stand as the Report for all subsequent proceedings except that the City Council may not change the boundaries of the District to include any territory that will not, in its judgment, be benefitted by the improvement.
3. The City Council could choose not to accept the mandatory Annual Report and/or not set the matter of continuing Assessment District No. 5 for public hearing; however, by omitting this step, the District would not be continued for Fiscal Year 2025-26.

## PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

## ATTACHMENTS

Attachment A: Resolution No. 6394
Attachment B: Report of the City Engineer

Staff contact:
Stephon L. Downes, Management Analyst
(805) 755-4446; stephond@carpinteriaca.gov

*Signature*

Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

*Signature*

Reviewed by:
Licette Maldonado, Administrative Services Director
(805) 755-4448; licettem@carpinteriaca.gov

*Signature*

Reviewed by:
Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov

*Signature*

Reviewed by:
Michael Ramirez, City Manager
(805) 755-4400; michaelr@carpinteriaca.gov

*Signature*

**ATTACHMENT A**

**Resolution No. 6394**

**RESOLUTION NO. 6394**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA TO SET THE ASSESSMENT FOR THE CITY OF CARPINTERIA'S ASSESSMENT DISTRICT NO. 5 FOR THE 2025-26 FISCAL YEAR. (PURSUANT TO THE MUNICIPAL IMPROVEMENT ACT OF 1913)**

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CARPINTERIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** The City Council intends to set the amount of the assessment for the City of Carpinteria's Assessment District No. 5 and to levy and collect this assessment pursuant to the Municipal Improvement Act of 1913, Streets and Highways Code.

**SECTION 2.** The improvements to be made in this assessment district are generally described as follows:

> The annual installation and removal of Winter Protection Berm that is located along the entire length of the Carpinteria City Beach between Linden Avenue and the western limits of the City of Carpinteria along the coastline.

**SECTION 3.** This assessment district is known as Assessment District No. 5, City of Carpinteria, Santa Barbara County, California. The general location of this assessment district includes the area northerly of Carpinteria City Beach and southerly of Sandyland Road in the City of Carpinteria.

**SECTION 4.** In accordance with the City Council's Resolution Initiating Proceedings, the City Engineer has filed with the City Clerk the report required by the Municipal Improvement Act of 1913. All interested persons are referred to that report for a full and detailed description of the improvements, the boundaries of the Assessment District No. 5 and the proposed assessments upon assessable lots and parcels of land within the assessment district.

**SECTION 5.** On Tuesday, the 27th day of May, 2025, at the hour of 5:30 PM, or as soon thereafter as may be heard, the City Council will conduct a public hearing on the levying of the proposed assessment and ordering the installation of the improvements. The public hearing will be held in the City Council Chambers located at 5775 Carpinteria Avenue, Carpinteria, California.

**SECTION 6**. By adoption of this Resolution, the City Council indicates its intention to comply with the requirements of the Special Assessment Investigation, Limitation and Majority Protest Act of 1931, Streets and Highways Code Section 2800 and following including specifically Sections 2960 and 2961 thereof.

**SECTION 7.** The City Clerk is authorized and has been directed to give the notice of this hearing as required by Government Code Section 54954.6.

**PASSED, APPROVED AND ADOPTED** on April 28, 2025, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 28, 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

# ATTACHMENT B

## Report of the City Engineer

# City of Carpinteria Assessment District No. 5

# Winter Protection Berm Program

# Report of the City Engineer

# Fiscal Year 2025-26

This report contains the following parts:

A. Plans and specifications of the winter berm project.

B. An estimate of the costs of the project.

C. An assessment role.

D. A statement of the method in which project costs were apportioned to each benefited parcel of land within the district.

E. A list of the names and addresses of each owner of property within the district's boundaries known to the City.

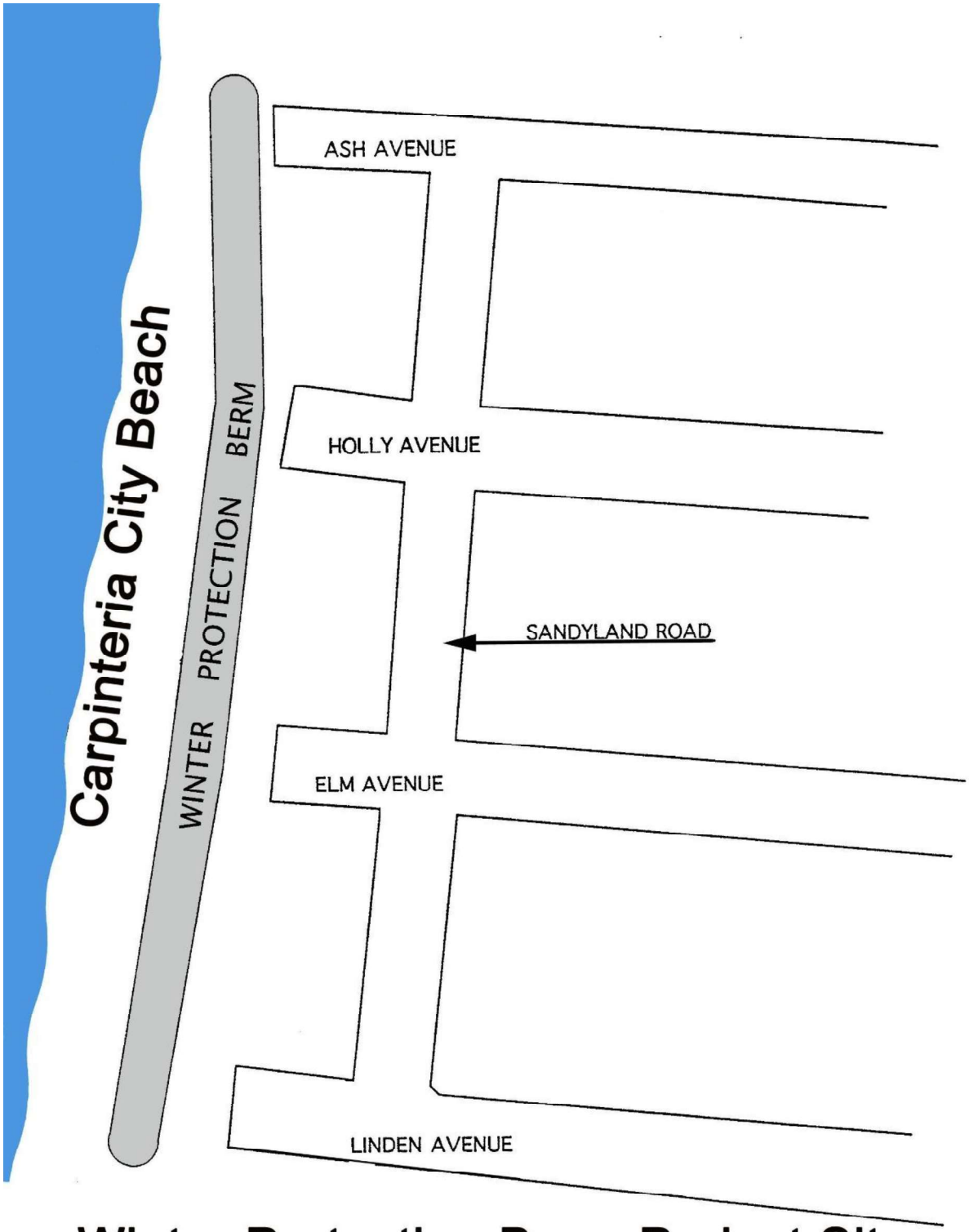
F. An assessment diagram.

G. A statement which confirms the collection of assessments for the project may be subsequent to the work for the project.

H. A statement of the total amount of assessments for all properties with in district's boundaries which remains unpaid and the total true value, as near as may be determined, of the parcels of land and improvements that are proposed to be assessed. This is provided pursuant to §2961 of California's Streets and Highways Code known as the Majority Protest Act of 1931.

# PART A

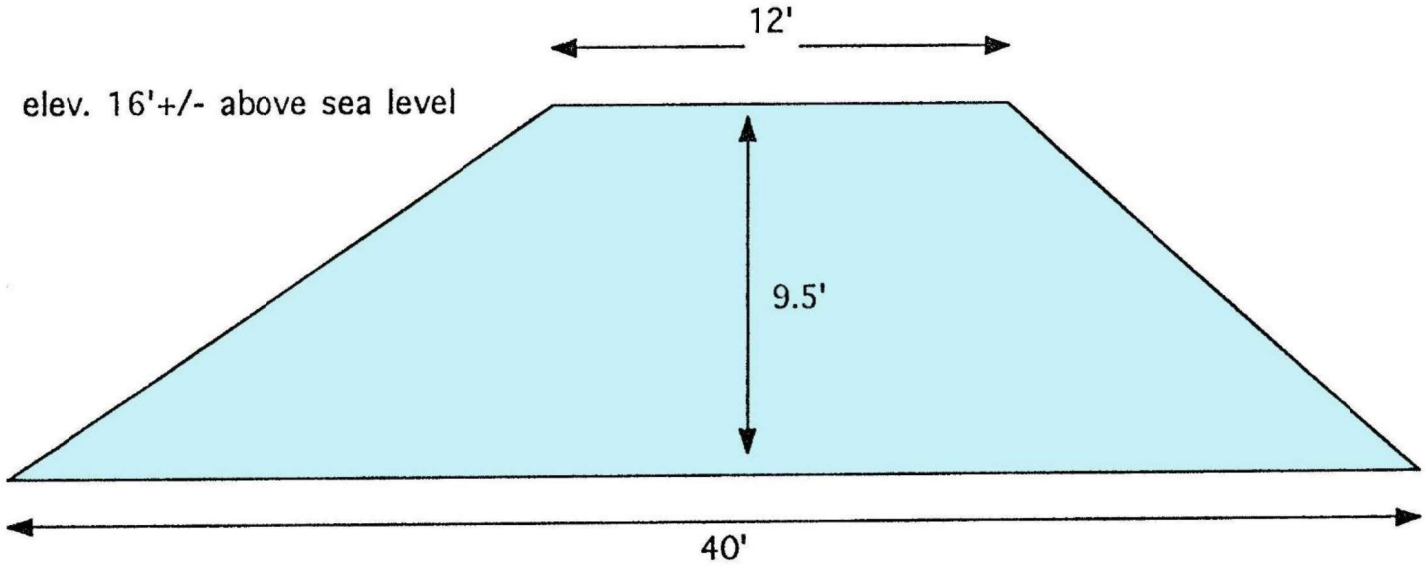
## Project Plans and Specifications




# Winter Protection Berm Project Site

Carpinteria, California 93013

CITY OF CARPINTERIA WINTER PROTECTION BERM (TYPICAL SECTION)




Typical Section
(no scale)

Sand Material shall be bulldozed up primarily from seaward side, preferably from above mean tide height

Notes:

1. Typical section diagram is typical only and may vary depending upon field conditions
2. Estimated cubic yardage is 13,200 CY based on 1,440 linear feet. This will vary depending on field conditions.

# PART B

## Estimate of Project Cost

**Engineer's Report**

**Estimate of Project Cost**

**Carpinteria City Beach Winter Protection Berm**

**Fiscal Year 2025-26**

This Estimate of Project Cost for the Carpinteria City Beach Winter Protection Berm is prepared in order to determine the anticipated cost of installation, maintenance, and removal. Variables that exist in this estimation include not knowing what beach conditions will be for the berm installation in the fall, what level of maintenance will be necessary to keep the berm intact during the winter and how much machine time will be needed to remove the berm in the springtime. Other components of the cost estimate are more reliable. These components include the cost of biological reporting and project administration.

The installation of the winter protection berm is accomplished by a negotiated contract pursuant to 22032(a) of the California Public Contract Code. This code states that public projects of forty-five thousand dollars ($45,000) or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order.

For Fiscal Year 2025-26, the total annual cost is estimated to be $69,016.00. The paragraph that follows is a general description of the scope of work that is involved with cost of the winter protection berm.

The quantity of maintenance needed throughout the winter storm season is based upon the severity of weather encountered during the time the berm is in place. Some winters require no maintenance while others can require a significant maintenance effort. An amount should be contributed each year in an effort to anticipate some level of maintenance. Removal of the berm in order to return the berm material to the upper tidal zone and to reconfigure the beach to a natural spring profile also varies for several reasons. Should the winter be exceptionally mild, and the berm remains one hundred percent intact, a greater amount of time will be required to remove it. After some winter seasons, a significant portion of the berm is eroded away, reducing berm removal costs. Removal costs can thereby vary significantly from year to year. Biological monitoring is a requirement of the Army Corps of Engineers and California Coastal Commission who grants authority to the City to do this project. Under the monitoring plan, the California grunion and snowy plover bird must be studied each season in order to ensure mechanical beach sand movement does not interfere with the spawning or nesting grounds. This procedure is performed by City staff with consultation being performed by a qualified biologist. The general administration of the berm project overall includes the coordination for construction of the berm, supervision of the construction, any general or related tasks associated with berm management, monitoring of the berm in the winter to watch for berm erosion, preparation of the

reports that must be submitted to the U.S. Army Corps of Engineers and the California Coastal Commission, berm assessment accounting and management.

The table below shows the cost breakdown of the winter protection berm:

| **Description** | **Cost** |
|---|---|
| Construction | $35,400.00 |
| Land Surveyor | $6,420.00 |
| Biologist | $1,000.00 |
| Permits | $2,985.00 |
| Temporary Traffic Control | $2,400.00 |
| Staff Time | $20,810.54 |
| | $69,016.00 |

The Assessment District No. 5 total assessment was set in January 1997 by a mail ballot. In that process, the total District fees were set at $20,228.34. The City of Carpinteria may not raise that assessment without an affirmative vote of the affected property owners. For Fiscal Year 2025-26, the City will contribute an amount of $48,787.66. Therefore, the net amount assessable on land within the District is $20,228.34.

# PART C

## Assessment Roll of Land Parcel

## Owners within the District

# FY 2024-25 Assessment District No. 5 Assessment Roll

| APN | Owner | Mailing Address | Mailing City, State, ZIP | Total Assessment |
|---|---|---|---|---|
| 003-470-008 | SEAHORSE TRUST 01/15/03 | 4040 FAIRWAY AVE | OAKLAND CA 94605 4514 | $ 500.52 |
| 003-470-010 | ROBERTS FAMILY TRUST B (RESIDUAL TRUST) 4/19/76 | 3150 FOOTHILL RD | CARPINTERIA CA 93013 3192 | $ 494.21 |
| 003-470-013 | CITY OF CARPINTERIA | 5775 CARPINTERIA AVE | CARPINTERIA CA 93013 | $ 15,271.66 |
| 003-490-001 | MING, THARRELL & DINAH FAMILY LIMITED PARTNERSHIP | 1113 TAM O SHANTER DR | BAKERSFIELD CA 93009 | $ 547.90 |
| 003-490-025 | CARNEVALE LOUIE & JACQUELINE FAM TR 6-83 | 18021 MAYERLING ST | GRANADA HILLS CA 91344 | $ 235.30 |
| 003-760-001 | REESER BRITTANY LEE BARNES | 1155 N CENTRAL AVE 209 | GLENDALE CA 91202 2539 | $ 235.87 |
| 003-760-002 | EHRGOTT LAUREN MULFORD | 1583 BEE CANYON RD | ARROYO GRANDE CA 93420 4939 | $ 235.87 |
| 003-760-003 | CAMPBELL SANDYLAND LLC | 15421 CHEMICAL LN | HUNTINGTON BEACH CA 92649 1219 | $ 235.87 |
| 003-760-004 | MILLER JAMES H/CAROL REV EST TR 5-14-80 | 40023 VILLAGE 40 | CAMARILLO CA 93012 | $ 235.87 |
| 003-760-005 | MUNEIO THOMAS A | 172 LA VISTA GRANDE | SANTA BARBARA CA 93103 2817 | $ 235.87 |
| 003-760-006 | JOHN M LIVING TRUST 10/13/06 | 492 MONARCH LN | SANTA BARBARA CA 93108 2689 | $ 235.87 |
| 003-760-007 | AMSS LLC | 210 S ORANGE GROVE BLVD | PASADENA CA 91105 | $ 235.87 |
| 003-760-008 | GIACOPUZZI RUTH | 4675 RICE CT | VENTURA CA 93003 | $ 235.87 |
| 003-770-001 | ROUGHAN, FRANCIS T | 4709 SANDYLAND RD 3 | CARPINTERIA CA 93013 | $ 235.87 |
| 003-770-002 | VAN WINGERDEN R & J FAMILY TRUST 11/28/95 | 4444 FOOTHILL RD | CARPINTERIA CA 93013 3075 | $ 235.87 |
| 003-770-003 | RESNIK RODNEY A/ANN B TRUSTEES (for) RESNIK LIV 1988 TR | 352 CALLE CONVERSE | CAMARILLO CA 93010 | $ 235.87 |
| 003-770-004 | RESNIK 1988 LIV TR | 352 CALLE CONVERSE | CAMARILLO CA 93010 | $ 235.87 |
| 003-800-001 | JAMIESON, LEE | 3101 STATE RD | BAKERSFIELD CA 93308 | $ 235.87 |
| 003-800-002 | JAMIESON, KRYSTYNA | 3101 STATE RD | BAKERSFIELD CA 93308 | $ 235.87 |
| 003-800-003 | DENNIS MAUL SALES, INC | 2729 21ST ST | BAKERSFIELD CA 93301 | $ 244.52 |
| 003-830-001 | SANDYLAND TIC MANAGEMENT INC | 4975 SANDYLAND RD | CARPINTERIA CA 93013 2313 | $ 193.80 |
| 003-830-002 | ALLEMAN FAMILY TRUST 10/30/17 | 2004 N TRACY AVE | SIMI VALLEY CA 93063 | $ 193.80 |
| 003-830-003 | SCHENKER, ERIC M | 3324 STATE ST F | SANTA BARBARA CA 93105 | $ 193.80 |
| 003-830-004 | CHESLER, MARK/FLOR | 4975 SANDYLAND RD 104 | CARPINTERIA CA 93013 | $ 193.80 |
| 003-830-005 | COLETTA FAMILY RESIDUAL TRUST 4/21/00 | 966 BLUE MOUNTAIN CIR | WESTLAKE VILLAGE CA 91362 5457 | $ 193.80 |
| 003-830-006 | BOECKMANN FAMILY TRUST 9/19/00 | 8400 MELVIN AVE | NORTHRIDGE CA 91324 4133 | $ 193.80 |
| 003-830-007 | 4975 SANDYLAND ROAD LLC | 4975 SANDYLAND RD 107 | CARPINTERIA CA 93013 2313 | $ 193.80 |
| 003-830-008 | ROGERS, LUCI | 835 HOLLY AVE | CARPINTERIA CA 93013 | $ 193.80 |
| 003-830-009 | ECHEVERRIA, JAVIER | 4403 BEAR MOUNTAIN BLVD | BAKERSFIELD CA 93313 | $ 193.80 |
| 003-830-010 | SCHIFRIN FAMILY TRUST 1/25/02 | 980 ENCHANTED WAY 105 | SIMI VALLEY CA 93065 | $ 193.80 |
| 003-830-011 | OTIS HARVEY C TRUST 4/1/09 | 32126 VILLAGE 32 | CAMARILLO CA 93012 | $ 193.80 |
| 003-830-012 | BLACKBURN, DAVID | 32451 MEDITERRANEAN DR | MONARCH BEACH CA 92629 | $ 193.80 |
| 003-830-013 | PALACIOS RON/KELLY FAMILY TRUST 1/22/18 | PO BOX 940148 | SIMI VALLEY CA 93094 0148 | $ 193.80 |
| 003-830-014 | SION, HAIM MIKO/BARBARA SUSAN REVOCABLE TRUST 8/16/99 | 2768 BEL CIR | SIMI VALLEY CA 93063 5028 | $ 193.80 |
| 003-830-015 | WRIGHT, NANCY A | 3153 SCOTTYS TERRACE | SIMI VALLEY CA 93063 | $ 193.80 |
| 003-830-016 | FORTNER/GUYOR FAMILY SURVIVOR'S TRUST 12/9/02 | PO BOX 1530 | WRANGELL AK 99929 | $ 193.80 |
| 003-830-017 | FRIEDMAN, MAURY/LISA | 29480 BERTRAND DR | AGOURA HILLS CA 91301 | $ 193.80 |
| 003-830-018 | STENGEL FAMILY 2022 REVOCABLE TRUST 5/18/22 | 1525 JAY ST | CARPINTERIA CA 93013 1522 | $ 193.80 |
| 003-830-019 | GERLACH FAMILY LIVING TRUST 3/27/97 | 1186 DEEP WOOD DR | WESTLAKE VILLAGE CA 91362 | $ 193.80 |
| 003-830-020 | RINER, JAMES/PATRICIA TRUST 9/14/92 | 23222 8TH ST | NEWHALL CA 91321 | $ 193.80 |
| 003-830-021 | KOZMAN FAMILY TRUST 5/27/09 | 4259 CLARINDA DR | TARZANA CA 91356 | $ 193.80 |
| 003-830-022 | MULHOLLAND, MARYJANE | 203 QUINCY AVE | LONG BEACH CA 90803 | $ 193.80 |
| 003-830-023 | RYCKMAN, GERALD OWEN JR TRUSTEE (for) RYCKMAN TRUST 10/10/90 | 1784 COLLINGSWOOD CT | WESTLAKE VILLAGE CA 91362 | $ 193.80 |
| 003-830-024 | KOZMAN, MIKE/CELINE TRUSTEES (for) KOZMAN FAM TR 6/26/95 | 3630 VIEWCREST DR | BURBANK CA 91504 | $ 193.80 |

# FY 2024-25 Assessment District No. 5 Assessment Roll

| APN | Owner | Mailing Address | Mailing City, State, ZIP | Total Assessment |
|---|---|---|---|---|
| 003-830-025 | DAVIS, ROBERT L/W JACQUELINE | 12008 WOOD RANCH RD | GRANADA HILLS CA 91344 | $ 193.80 |
| 003-830-026 | GENSTIL REVOCABLE TRUST 7/28/17 | 30 NORLYN DR | WALNUT CREEK CA 94596 | $ 193.80 |
| 003-830-027 | PRESS TRUST 10/2/17 | 10726 ESTHER AVE | LOS ANGELES CA 90064 3223 | $ 193.80 |
| 003-830-028 | ROLLINS, JANET L TRUSTEE (for) ROLLINS, JANET L TR 8/13/86 | 4605 WINDSOR BLVD | CAMBRIA CA 93428 | $ 193.80 |
| 003-830-029 | ALDRICH TRUST 11/30/87 | 707 E PALM AVE | BURBANK CA 91501 | $ 193.80 |
| 003-830-030 | GENSTIL TRUST 11/16/06 | 798 PREAKNESS PL | NEWBURY PARK CA 91320 | $ 193.80 |
| 003-830-031 | SCHILLO LLC | 91 DOMBEY CIR | THOUSAND OAKS CA 91360 3601 | $ 193.80 |
| 003-830-032 | TODHUNTER LIVING TRUST 4/28/04 | 3101 CORONADO DR | FULLERTON CA 92835 | $ 193.80 |
| 003-830-033 | BLACKBURN, DAVID | 32451 MEDITERRANEAN DR | MONARCH BEACH CA 92629 | $ 193.80 |
| 003-830-034 | MURACHANIAN FAMILY TRUST 2/20/01 | 2370 SHERWOOD RD | SAN MARINO CA 91108 | $ 193.80 |
| 003-830-035 | FREY FAMILY TRUST A | 31349 CHERRY DR | CASTAIC CA 91384 | $ 193.80 |
| 003-830-036 | ROSS/MCDONOUGH FAMILY TRUST 12/3/13 | 10880 WILSHIRE BLVD 1000 | LOS ANGELES CA 90024 | $ 193.80 |
| 003-840-013 | TYBARCA SORTINO PARTNERS, LLC (DE) | 29249 WAGON RD | AGOURA CA 91301 | $ 251.03 |
| 003-840-014 | HENRY, PATRICK L/MERRY G 2007 REVOCABLE LIVING TRUST 7/20/07 | 139 WOOD DUCK DR | SANGER CA 93657 | $ 251.03 |
| 003-840-015 | PANT PROPERTIES, LP | 1390 OAKRIDGE CT | NORTHRIDGE CA 91362 | $ 251.03 |
| 003-840-016 | MEZZIO SANDYLAND LLC | 4925 SANDYLAND RD D | CARPINTERIA CA 93013 2356 | $ 251.03 |
| 003-840-017 | CLARK MIKE & BECKY FAMILY TRUST 4/9/19 | 4616 CHRISTMAS TREE LN | BAKERSFIELD CA 93306 1721 | $ 251.03 |
| 003-840-018 | HERMAN B & P TRUST | 2715 PORTER ST 103 | SOQUEL CA 95073 2437 | $ 251.03 |
| 003-850-013 | LUND, JOHN D & CHRISTINA E REVOCABLE LIVING TRUST 6/23/1998 | 98 OLIVE MILL LN | SANTA BARBARA CA 93108 | $ 369.40 |
| 003-850-014 | SINCLAIR, JACK L | 4923 SANDYLAND RD | CARPINTERIA CA 93013 | $ 251.03 |
| 003-850-015 | GARCIA FAMILY TRUST 10/30/02 | 5301 SCOTT ROBERTSON RD | HIDDEN HILLS CA 91302 | $ 251.03 |
| 004-090-001 | BAMA & BAMPA EXEMPTION TRUST 9/7/05 | PO BOX 228 | SOMIS CA 93066 | $ 235.30 |
| 004-090-003 | FITZGERALD JAMES A TRUST NO II 9/24/79 | 1935 CALAMAR CT | CAMARILLO CA 93010 9279 | $ 235.30 |
| 004-090-004 | ZEOLLA PROPERTIES TRUST 12/23/20 | 534 ASPEN VIEW CT | OAK PARK CA 91377 3812 | $ 235.30 |
| 004-091-001 | PAICH DAVID/LORRAINE A TRUSTEES (for) PAICH FAM TR 6-19-90 | 10351 SANTA MONICA BLVD 270 | LOS ANGELES CA 90025 | $ 235.24 |
| 004-091-002 | FERRO FAMILY TRUST 3/28/91 | 1110 E CENTER RD | SOMIS CA 93066 9760 | $ 235.24 |
| 004-091-003 | CARATAN, JUDITH LIVING TRUST 9/27/04 | 11611 HARRINGTON ST | BAKERSFIELD CA 93311 | $ 235.24 |
| 004-091-004 | HOBIN FAMILY TRUST | 4327 SPRING FOREST LN | WESTLAKE VILLAGE CA 91362 | $ 235.24 |
| 004-091-005 | MARCHBANKS PROPERTIES, LLC | 3000 CORMIER DR | BAKERSFIELD CA 93311 2946 | $ 235.24 |
| 004-091-006 | CARATAN, CL FAMILY TRUST 2/26/18 | 2901 22ND ST | BAKERSFIELD CA 93301 | $ 235.24 |
| 004-091-007 | MCINTOSH LIVING TRUST 5/12/17 | 14919 LA CUMBRE DR | PACIFIC PALISADES CA 90272 | $ 235.24 |
| 004-091-008 | DEMORNAY RICHARD TRUSTEE (for) DEMORNAY RICHARD TR 10/2/92 | PO BOX 4085 | SANTA BARBARA CA 93140 | $ 235.24 |
| 004-101-001 | ECKER, DORIS L TRUST 2/18/97 | 412 OAK HILL DR | BELLEVILLE IL 62223 | $ 219.45 |
| 004-101-002 | COOK, MYRON & CONNIE FAMILY TRUST 7/10/07 | 8633 LAGO DI COMO LN | BAKERSFIELD CA 93312 | $ 219.45 |
| 004-101-003 | BAMA & BAMPA SURVIVOR'S TRUST 9/7/05 | PO BOX 228 | SOMIS CA 93066 | $ 219.45 |
| 004-101-004 | SCHREINER TRUST 2/19/93 | 347 EL TUACA ST | CAMARILLO CA 93010 | $ 219.45 |
| 004-101-005 | COLLIER LIVING TRUST 1/20/89 | 185 CRESTVIEW AVE | CAMARILLO CA 93010 1759 | $ 219.45 |
| 004-101-006 | BIG MONEY PROPERTIES LLC | 6077 COFFEE RD 4 | BAKERSFIELD CA 93308 | $ 219.45 |
| 004-101-007 | MULLINS KATHERYN A TRUSTEE (for) MULLINS MARITAL TR 1/20/96 | PO BOX 156 | SOLVANG CA 93464 | $ 219.45 |
| 004-101-008 | 4825 SANDYLAND 8, LLC | 1359 SWEETWATER AVE | CAMARILLO CA 93010 | $ 219.45 |
| 004-109-001 | GPREV, LLC | 2086 CERVATO DR | CAMARILLO CA 93012 | $ 248.37 |
| 004-109-002 | DUNCAN, M B SEPARATE PROPERTY TRUST | PO BOX 21235 | BAKERSFIELD CA 93390 1235 | $ 248.37 |
| 004-115-001 | MARINA SHORES, LP | 4681 SIERRA MADRE RD | SANTA BARBARA CA 93110 | $ 236.37 |
| 004-115-002 | MARINA SHORES, LP | 4681 SIERRA MADRE RD | SANTA BARBARA CA 93110 | $ 236.37 |

# FY 2024-25 Assessment District No. 5 Assessment Roll

| APN | Owner | Mailing Address | Mailing City, State, ZIP | Total Assessment |
|---|---|---|---|---|
| 004-115-003 | MARINA SHORES, LP | 4681 SIERRA MADRE RD | SANTA BARBARA CA 93110 | $ 236.37 |
| | | | **TOTAL** | **$ 35,500.00** |

# PART D

## Engineer's Report

## Method of Apportionment of Assessment

## Carpinteria City Beach Winter Protection Berm

## Fiscal Year 2025-26

**Engineer's Report**
**Method of Apportionment of Assessment**
**Carpinteria City Beach Winter Protection Berm**
**Fiscal Year 2025-26**

The Carpinteria City Beach Winter Protection Berm Project is constructed along the Carpinteria City Beach bordered on the east by Linden Avenue and to the west by Ash Avenue. The berm is constructed each fall in order to provide a measure of protection to public and private improvements from severe winter storms and wave action. In order to fairly assess the ocean front properties that directly benefit from the berm protection, a formula was developed which reflects the benefit each parcel of land receives.

First, the cost of providing the service is divided into fixed and variable costs. Fixed costs are those that are required regardless of the amount of sand actually moved. These include the permit compliance, biological monitoring and administration of the berm project. The fixed costs are apportioned equally to all properties within the boundaries of the assessment district. The contribution toward the maintenance fund is also included among the fixed costs. Variable costs include the cost of the actual machine time required to move the sand. Since properties in the District receive varying levels of benefit depending upon the property's length of beach frontage, variable cost is assigned to each property based upon its actual length of beach frontage. Condominium or apartment properties' beach frontage was determined by dividing the number of units in each complex by the length of the property's beach frontage. These variable and fixed costs were apportioned to each property and an assessment assigned as part of a Proposition 218 vote and the assessments have not been altered in subsequent years.

A City owned parcel within the District's boundaries is assessed in the same fashion as all other parcels within the District's boundaries in order to comply with Article XIII D of the California Constitution.

# PART E

A list of names and addresses of each property owner within the District's boundaries known to the City

# FY 2025-26 Assessment District No. 5 Assessment Roll

| APN | Owner | Mailing Address | Mailing City, State, ZIP |
|---|---|---|---|
| 003-470-008 | SEAHORSE TRUST 01/15/03 | 4040 FAIRWAY AVE | OAKLAND CA 94605 4514 |
| 003-470-010 | ROBERTS FAMILY TRUST B (RESIDUAL TRUST) 4/19/76 | 3150 FOOTHILL RD | CARPINTERIA CA 93013 3192 |
| 003-470-013 | CITY OF CARPINTERIA | 5775 CARPINTERIA AVE | CARPINTERIA CA 93013 |
| 003-490-001 | MING, THARRELL & DINAH FAMILY LIMITED PARTNERSHIP | 1113 TAM O SHANTER DR | BAKERSFIELD CA 93009 |
| 003-490-025 | CARNEVALE LOUIE & JACQUELINE FAM TR 6-83 | 18021 MAYERLING ST | GRANADA HILLS CA 91344 |
| 003-760-001 | REESER BRITTANY LEE BARNES | 1155 N CENTRAL AVE 209 | GLENDALE CA 91202 2539 |
| 003-760-002 | EHRGOTT LAUREN MULFORD | 1583 BEE CANYON RD | ARROYO GRANDE CA 93420 4939 |
| 003-760-003 | CAMPBELL SANDYLAND LLC | 15421 CHEMICAL LN | HUNTINGTON BEACH CA 92649 1219 |
| 003-760-004 | MILLER JAMES H/CAROL REV EST TR 5-14-80 | 40023 VILLAGE 40 | CAMARILLO CA 93012 |
| 003-760-005 | MUNEIO THOMAS A | 172 LA VISTA GRANDE | SANTA BARBARA CA 93103 2817 |
| 003-760-006 | JOHN M LIVING TRUST 10/13/06 | 492 MONARCH LN | SANTA BARBARA CA 93108 2689 |
| 003-760-007 | AMSS LLC | 210 S ORANGE GROVE BLVD | PASADENA CA 91105 |
| 003-760-008 | GIACOPUZZI RUTH | 4675 RICE CT | VENTURA CA 93003 |
| 003-770-001 | ROUGHAN, FRANCIS T | 4709 SANDYLAND RD 3 | CARPINTERIA CA 93013 |
| 003-770-002 | VAN WINGERDEN R & J FAMILY TRUST 11/28/95 | 4444 FOOTHILL RD | CARPINTERIA CA 93013 3075 |
| 003-770-003 | RESNIK RODNEY A/ANN B TRUSTEES (for) RESNIK LIV 1988 TR | 352 CALLE CONVERSE | CAMARILLO CA 93010 |
| 003-770-004 | RESNIK 1988 LIV TR | 352 CALLE CONVERSE | CAMARILLO CA 93010 |
| 003-800-001 | JAMIESON, LEE | 3101 STATE RD | BAKERSFIELD CA 93308 |
| 003-800-002 | JAMIESON, KRYSTYNA | 3101 STATE RD | BAKERSFIELD CA 93308 |
| 003-800-003 | DENNIS MAUL SALES, INC | 2729 21ST ST | BAKERSFIELD CA 93301 |
| 003-830-001 | SANDYLAND TIC MANAGEMENT INC | 4975 SANDYLAND RD | CARPINTERIA CA 93013 2313 |
| 003-830-002 | ALLEMAN FAMILY TRUST 10/30/17 | 2004 N TRACY AVE | SIMI VALLEY CA 93063 |
| 003-830-003 | SCHENKER, ERIC M | 3324 STATE ST F | SANTA BARBARA CA 93105 |
| 003-830-004 | CHESLER, MARK/FLOR | 4975 SANDYLAND RD 104 | CARPINTERIA CA 93013 |
| 003-830-005 | COLETTA FAMILY RESIDUAL TRUST 4/21/00 | 966 BLUE MOUNTAIN CIR | WESTLAKE VILLAGE CA 91362 5457 |
| 003-830-006 | BOECKMANN FAMILY TRUST 9/19/00 | 8400 MELVIN AVE | NORTHRIDGE CA 91324 4133 |
| 003-830-007 | 4975 SANDYLAND ROAD LLC | 4975 SANDYLAND RD 107 | CARPINTERIA CA 93013 2313 |
| 003-830-008 | ROGERS, LUCI | 835 HOLLY AVE | CARPINTERIA CA 93013 |
| 003-830-009 | ECHEVERRIA, JAVIER | 4403 BEAR MOUNTAIN BLVD | BAKERSFIELD CA 93313 |
| 003-830-010 | SCHIFRIN FAMILY TRUST 1/25/02 | 980 ENCHANTED WAY 105 | SIMI VALLEY CA 93065 |
| 003-830-011 | OTIS HARVEY C TRUST 4/1/09 | 32126 VILLAGE 32 | CAMARILLO CA 93012 |
| 003-830-012 | BLACKBURN, DAVID | 32451 MEDITERRANEAN DR | MONARCH BEACH CA 92629 |
| 003-830-013 | PALACIOS RON/KELLY FAMILY TRUST 1/22/18 | PO BOX 940148 | SIMI VALLEY CA 93094 0148 |
| 003-830-014 | SION, HAIM MIKO/BARBARA SUSAN REVOCABLE TRUST 8/16/99 | 2768 BEL CIR | SIMI VALLEY CA 93063 5028 |
| 003-830-015 | WRIGHT, NANCY A | 3153 SCOTTYS TERRACE | SIMI VALLEY CA 93063 |
| 003-830-016 | FORTNER/GUYOR FAMILY SURVIVOR'S TRUST 12/9/02 | PO BOX 1530 | WRANGELL AK 99929 |
| 003-830-017 | FRIEDMAN, MAURY/LISA | 29480 BERTRAND DR | AGOURA HILLS CA 91301 |
| 003-830-018 | STENGEL FAMILY 2022 REVOCABLE TRUST 5/18/22 | 1525 JAY ST | CARPINTERIA CA 93013 1522 |
| 003-830-019 | GERLACH FAMILY LIVING TRUST 3/27/97 | 1186 DEEP WOOD DR | WESTLAKE VILLAGE CA 91362 |
| 003-830-020 | RINER, JAMES/PATRICIA TRUST 9/14/92 | 23222 8TH ST | NEWHALL CA 91321 |

# FY 2025-26 Assessment District No. 5 Assessment Roll

| APN | Owner | Mailing Address | Mailing City, State, ZIP |
|---|---|---|---|
| 003-830-021 | KOZMAN FAMILY TRUST 5/27/09 | 4259 CLARINDA DR | TARZANA CA 91356 |
| 003-830-022 | MULHOLLAND, MARYJANE | 203 QUINCY AVE | LONG BEACH CA 90803 |
| 003-830-023 | RYCKMAN, GERALD OWEN JR TRUSTEE (for) RYCKMAN TRUST 10/10/90 | 1784 COLLINGSWOOD CT | WESTLAKE VILLAGE CA 91362 |
| 003-830-024 | KOZMAN, MIKE/CELINE TRUSTEES (for) KOZMAN FAM TR 6/26/95 | 3630 VIEWCREST DR | BURBANK CA 91504 |
| 003-830-025 | DAVIS, ROBERT L/W JACQUELINE | 12008 WOOD RANCH RD | GRANADA HILLS CA 91344 |
| 003-830-026 | GENSTIL REVOCABLE TRUST 7/28/17 | 30 NORLYN DR | WALNUT CREEK CA 94596 |
| 003-830-027 | PRESS TRUST 10/2/17 | 10726 ESTHER AVE | LOS ANGELES CA 90064 3223 |
| 003-830-028 | ROLLINS, JANET L TRUSTEE (for) ROLLINS, JANET L TR 8/13/86 | 4605 WINDSOR BLVD | CAMBRIA CA 93428 |
| 003-830-029 | ALDRICH TRUST 11/30/87 | 707 E PALM AVE | BURBANK CA 91501 |
| 003-830-030 | GENSTIL TRUST 11/16/06 | 798 PREAKNESS PL | NEWBURY PARK CA 91320 |
| 003-830-031 | SCHILLO LLC | 91 DOMBEY CIR | THOUSAND OAKS CA 91360 3601 |
| 003-830-032 | TODHUNTER LIVING TRUST 4/28/04 | 3101 CORONADO DR | FULLERTON CA 92835 |
| 003-830-033 | BLACKBURN, DAVID | 32451 MEDITERRANEAN DR | MONARCH BEACH CA 92629 |
| 003-830-034 | MURACHANIAN FAMILY TRUST 2/20/01 | 2370 SHERWOOD RD | SAN MARINO CA 91108 |
| 003-830-035 | FREY FAMILY TRUST A | 31349 CHERRY DR | CASTAIC CA 91384 |
| 003-830-036 | ROSS/MCDONOUGH FAMILY TRUST 12/3/13 | 10880 WILSHIRE BLVD 1000 | LOS ANGELES CA 90024 |
| 003-840-013 | TYBARCA SORTINO PARTNERS, LLC (DE) | 29249 WAGON RD | AGOURA CA 91301 |
| 003-840-014 | HENRY, PATRICK L/MERRY G 2007 REVOCABLE LIVING TRUST 7/20/07 | 139 WOOD DUCK DR | SANGER CA 93657 |
| 003-840-015 | PANT PROPERTIES, LP | 1390 OAKRIDGE CT | NORTHRIDGE CA 91362 |
| 003-840-016 | MEZZIO SANDYLAND LLC | 4925 SANDYLAND RD D | CARPINTERIA CA 93013 2356 |
| 003-840-017 | CLARK MIKE & BECKY FAMILY TRUST 4/9/19 | 4616 CHRISTMAS TREE LN | BAKERSFIELD CA 93306 1721 |
| 003-840-018 | HERMAN B & P TRUST | 2715 PORTER ST 103 | SOQUEL CA 95073 2437 |
| 003-850-013 | LUND, JOHN D & CHRISTINA E REVOCABLE LIVING TRUST 6/23/1998 | 98 OLIVE MILL LN | SANTA BARBARA CA 93108 |
| 003-850-014 | SINCLAIR, JACK L | 4923 SANDYLAND RD | CARPINTERIA CA 93013 |
| 003-850-015 | GARCIA FAMILY TRUST 10/30/02 | 5301 SCOTT ROBERTSON RD | HIDDEN HILLS CA 91302 |
| 004-090-001 | BAMA & BAMPA EXEMPTION TRUST 9/7/05 | PO BOX 228 | SOMIS CA 93066 |
| 004-090-003 | FITZGERALD JAMES A TRUST NO II 9/24/79 | 1935 CALAMAR CT | CAMARILLO CA 93010 9279 |
| 004-090-004 | ZEOLLA PROPERTIES TRUST 12/23/20 | 534 ASPEN VIEW CT | OAK PARK CA 91377 3812 |
| 004-091-001 | PAICH DAVID/LORRAINE A TRUSTEES (for) PAICH FAM TR 6-19-90 | 10351 SANTA MONICA BLVD 270 | LOS ANGELES CA 90025 |
| 004-091-002 | FERRO FAMILY TRUST 3/28/91 | 1110 E CENTER RD | SOMIS CA 93066 9760 |
| 004-091-003 | CARATAN, JUDITH LIVING TRUST 9/27/04 | 11611 HARRINGTON ST | BAKERSFIELD CA 93311 |
| 004-091-004 | HOBIN FAMILY TRUST | 4327 SPRING FOREST LN | WESTLAKE VILLAGE CA 91362 |
| 004-091-005 | MARCHBANKS PROPERTIES, LLC | 3000 CORMIER DR | BAKERSFIELD CA 93311 2946 |
| 004-091-006 | CARATAN, CL FAMILY TRUST 2/26/18 | 2901 22ND ST | BAKERSFIELD CA 93301 |
| 004-091-007 | MCINTOSH LIVING TRUST 5/12/17 | 14919 LA CUMBRE DR | PACIFIC PALISADES CA 90272 |
| 004-091-008 | DEMORNAY RICHARD TRUSTEE (for) DEMORNAY RICHARD TR 10/2/92 | PO BOX 4085 | SANTA BARBARA CA 93140 |
| 004-101-001 | ECKER, DORIS L TRUST 2/18/97 | 412 OAK HILL DR | BELLEVILLE IL 62223 |
| 004-101-002 | COOK, MYRON & CONNIE FAMILY TRUST 7/10/07 | 8633 LAGO DI COMO LN | BAKERSFIELD CA 93312 |
| 004-101-003 | BAMA & BAMPA SURVIVOR'S TRUST 9/7/05 | PO BOX 228 | SOMIS CA 93066 |
| 004-101-004 | SCHREINER TRUST 2/19/93 | 347 EL TUACA ST | CAMARILLO CA 93010 |

# FY 2025-26 Assessment District No. 5 Assessment Roll

| APN | Owner | Mailing Address | Mailing City, State, ZIP |
|---|---|---|---|
| 004-101-005 | COLLIER LIVING TRUST 1/20/89 | 185 CRESTVIEW AVE | CAMARILLO CA 93010 1759 |
| 004-101-006 | BIG MONEY PROPERTIES LLC | 6077 COFFEE RD 4 | BAKERSFIELD CA 93308 |
| 004-101-007 | MULLINS KATHERYN A TRUSTEE (for) MULLINS MARITAL TR 1/20/96 | PO BOX 156 | SOLVANG CA 93464 |
| 004-101-008 | 4825 SANDYLAND 8, LLC | 1359 SWEETWATER AVE | CAMARILLO CA 93010 |
| 004-109-001 | GPREV, LLC | 2086 CERVATO DR | CAMARILLO CA 93012 |
| 004-109-002 | DUNCAN, M B SEPARATE PROPERTY TRUST | PO BOX 21235 | BAKERSFIELD CA 93390 1235 |
| 004-115-001 | MARINA SHORES, LP | 4681 SIERRA MADRE RD | SANTA BARBARA CA 93110 |
| 004-115-002 | MARINA SHORES, LP | 4681 SIERRA MADRE RD | SANTA BARBARA CA 93110 |
| 004-115-003 | MARINA SHORES, LP | 4681 SIERRA MADRE RD | SANTA BARBARA CA 93110 |

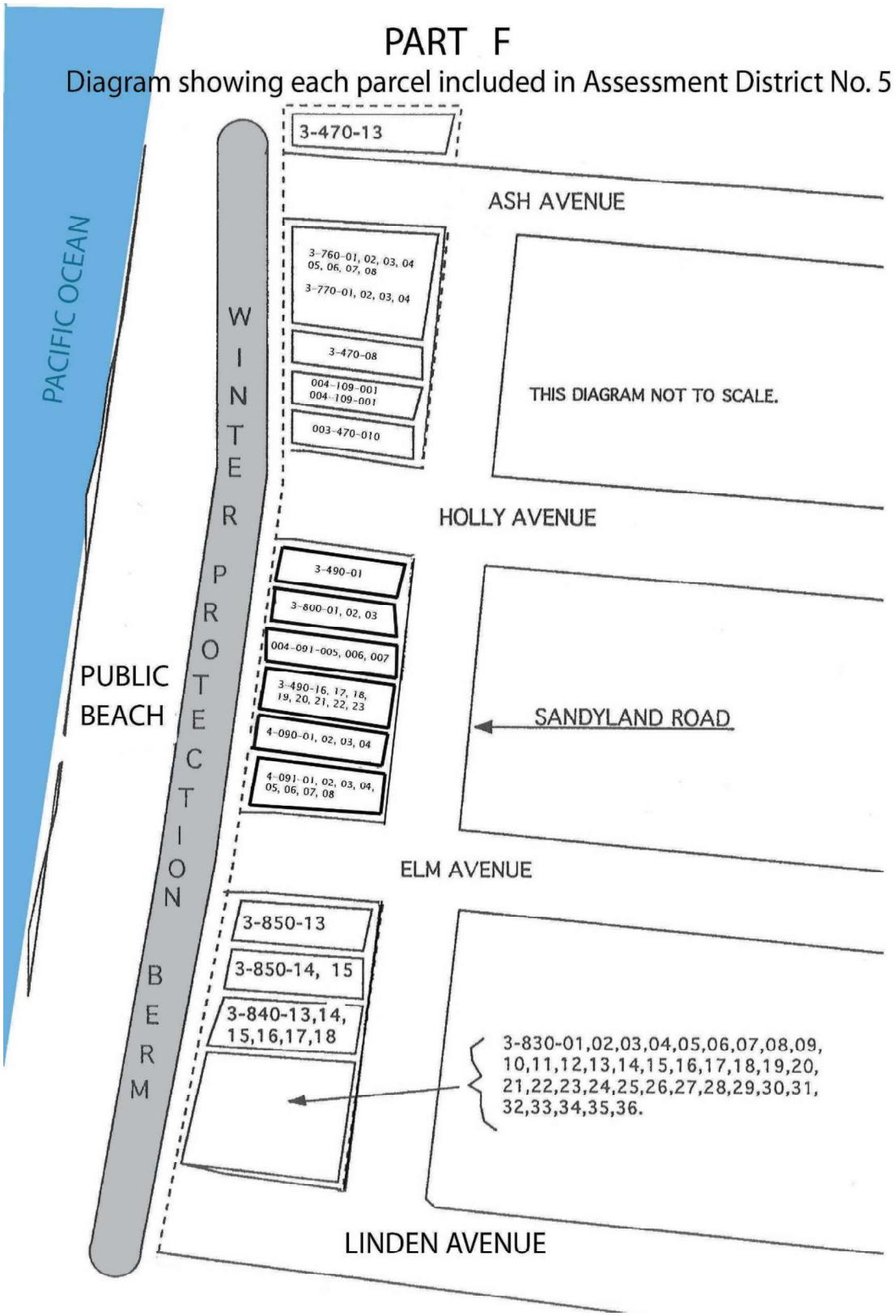
# PART F

A diagram showing each parcel

included in Assessment District No. 5

# PART F

Diagram showing each parcel included in Assessment District No. 5



# PART G

## Collection Statement

## Collection Statement

The Collection of Assessment District No. 5 funds may take place after the construction, maintenance and / or removal of each season's project. Should in good faith, the City of Carpinteria construct the winter protection berm as described in the Park, Recreation, and Community Services Director's report, and subsequently, the proposed assessments be adopted, the district will reimburse the City of Carpinteria for the current season's project costs to the extent described in the Engineer's report.

# PART H

## Unpaid Assessment Statement

## Unpaid Assessment Statement

The total principal sum of unpaid assessments for all properties within the City of Carpinteria's Assessment District Number Five's boundaries which remain unpaid as computed pursuant to paragraph (1) of Subdivision (b) of §2961 of California's Streets and Highways Code known as the Majority Protest Act of 1931 is $0.00  The total true value, as near as may be determined, of the parcels of land and improvements which are proposed to be assessed is equal or greater than $90,400,000.00 computed pursuant to paragraph (2) of subdivision (b) of §2961 of California's Streets and Highways Code known as the Majority Protest Act of 1931.

**Agenda Section:** Other Business
**Agenda Item No.:** 21
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

## ITEM FOR COUNCIL CONSIDERATION

Code Compliance First Quarter Report for 2025.

## STAFF RECOMMENDATION

Receive and file the First Quarter of 2025 Code Compliance Report.

Sample Motion: I move to receive and file the First Quarter of 2025 Code Compliance Quarterly Report.

## BACKGROUND

The Code Compliance Division enforces local and state laws for the City of Carpinteria. Staffing includes one Code Compliance Supervisor and one Code Compliance Officer II with varied schedules generally serving the city seven days a week. Code Compliance staff work both proactively and in response to community-initiated requests to address zoning, building, homelessness, public nuisances, smoking restrictions, animal control, and parking regulations, within City limits. Code Compliance staff work in cooperation with all City Departments, the Sheriff's Office, and other outside agencies to resolve code-related issues and calls for service in an efficient and timely manner.

At the request of the City Council, Code Compliance staff provides a quarterly report summarizing the recent types and number of compliance efforts responded to by the Code Compliance division. Where appropriate or noteworthy, the quarterly report can be used to highlight current issue areas, trends (both positive and negative), or particularly significant cases that have been addressed.

Figure 1, below, provides the available means to contact Code Compliance staff. Contact via the City's service request portal (web link provided below) is the preferred method for filing a complaint or logging a request for service.

Figure 1. Code Compliance Contact Information

| https://carpinteriaca.gov/service-request/ | | |
|---|---|---|
| David Hernandez | (805) 755-4418 | davidh@carpinteriaca.gov |
| Henry Menendez | (805) 755-4413 | henrym@carpinteriaca.gov |

## DISCUSSION

The following discussion and attached presentation (Attachment A) summarize the reported Code Compliance activities for the first quarter (Q1 - Jan., Feb., March) of 2025.

Dozens of service requests are received monthly, in addition to numerous code violations identified by Code Compliance staff during routine patrols. Those initial service requests and officer-initiated contacts that require further investigation or action by Code Compliance staff are logged as "cases." Code Compliance responds to and/or investigates each case to determine the appropriate course of action to best resolve these issues. Code Compliance staff logged **136 total cases opened this quarter, up 13 from last quarter's 123 cases.** This quarter's caseload is summarized by type below and is graphically depicted in slide 3 of Attachment A:

Code Enforcement Topic Counts
For Date Period From 01/01/2025 Through 03/31/2025

| Topic | Count |
|---|---|
| Parking | 59 |
| Animal Violations | 19 |
| Graffiti | 13 |
| Zoning | 12 |
| Homeless Contact | 10 |
| Business Licensing | 9 |
| Zoning- Sign Regulations | 8 |
| Animal Control Services | 3 |
| Public Parks and Beaches | 2 |
| Health and Safety | 1 |
| Total | 136 |

Code Compliance routinely patrols City streets and parks, monitoring for typical parking and animal-related code violations (e.g., 72-hour parking, off-leash dogs), as well as other violations like unauthorized signs, unpermitted construction, and homeless encampments. The department also responds to public service requests submitted via the City's website or smartphone app (GOGov - preferred and most efficient method), email, phone, and in person. During Q1, the most common service requests and contacts were for Parking (59), Animal Control Services (19), and Graffiti (13). As detailed on slide 4 of Attachment A, the investigation of the 136 opened cases in Q1 resulted in 120 documented violations and required 333 separate actions by Code Compliance staff to investigate and resolve those cases. Specifically, in Q1, staff conducted 96 initial inspections, 70 follow-up inspections, and made 25 contacts. This resulted in addressing 45 time-limit parking violations, 14 off-leash dog violations, and issuing 10 notices to abate graffiti.

In Q1, there were 143 community-initiated service requests. Members of the public can access the online service request portal both through the City's website and/or the City's smartphone app (search "Carpinteria" in the app store). The system allows for better tracking of requests, automatic notifications to requestors when service is complete, and even allows requestors to leave feedback on the quality of service provided. Public outreach to encourage utilization of the online service request system remains ongoing. Slide 5 in Attachment A shows public feedback received in Q1 from users of the online service request system; these survey results from the public provide a consistent metric and can help inform improvements in how staff resolves various code compliance matters going forward. The survey results from Q1 indicate that most customers were generally pleased with the effectiveness, responsiveness and professionalism of Code Compliance staff in addressing their service requests.

Slides 6 and 7 in Attachment A break down the way service requests are being generated and the types of requests that are being reported to the Code Compliance division through the GOGov software. Most, but not all, service requests result in the opening and investigation of a compliance case.

Code Compliance cases, excluding parking and animal control-related compliance activities, are summarized in Slide 8 of Attachment A. These cases include zoning violations, graffiti, public nuisances, homeless contacts, and business license violations, among others.

Zoning compliance efforts include incidents like residents building without permits, unpermitted use of property, and businesses operating without a business license. When a violation is found to have occurred, several code compliance tools are used to gain voluntary compliance such as a "stop work order," "compliance order," or "notice of violation." If voluntary compliance is not gained, staff has the ability to issue Administrative Citations in the amount of $100, $200, and up to $500 per day for each day that a violation continues to exist. Staff initiated 12 zoning cases this quarter. Of these, 3 were resolved within the requested timeframe. Notably, 1 Administrative Citation was issued to a repeat offender for commencing work without a permit. This case is significant due to the property owner's history of generating frequent service requests and requiring substantial staff resources.

During the past quarter, Code Compliance staff received 22 noise complaints originating from two households, all related to live entertainment at Island Brewing Company. While these complaints are not formally logged as cases, they highlight an ongoing concern among some Carpinteria residents regarding live entertainment noise.

There were **10 contacts with people experiencing homelessness,** up slightly from 7 last quarter, but still significantly down over past years. This reduction is believed to be partly due to the combined efforts of the Public Works Department (including the Parks Division) and Code Compliance staff, including contacts, outreach, and enforcement; which helps reduce the number of violations. Also, contributing to the reduction is the centralized location of the lunch program where service providers can assist helping people in need to connect with a wide range of services. Typically, organizations like Good Samaritan, New Beginnings, Behavioral Wellness, and AmeriCorps attend weekly.

Slide 9 of Attachment A shows a historical graph of the reduction in the contacts made starting 2023 to present.

Even though staff have seen an overall reduction in contacts and calls for service, there is still a small group of people experiencing homelessness that are resistant to services and tend to repeatedly return to sensitive habitat areas as seen on slide 10 (map). Enforcement efforts, along with collaboration from Public Works for clean-up, continue to remain a priority for these areas.

Staff dedicates approximately 10 hours a month to attend meetings and trainings related to people experiencing homelessness, and/or doing outreach in the field and working with outside agencies who assist people to get off the street and into housing. Staff's enforcement and outreach approach, along with connecting those in need to the providers previously listed, have seen dramatic reduction in contacts this year. Slide 10 of Attachment A acts as a visual aid showing the contacts and site clean-ups (3) conducted in Q1.

There were **15 Health and Safety, Public Parks & Beaches, Animal Services, and Business Licensing-related** cases this quarter. These include public contacts for public smoking and open containers, and shopping carts, among others. To highlight some of the cases opened this quarter, **9 Business License** cases were opened. These involved working with the Administrative Services Department to get delinquent accounts current and newly discovered businesses operating within the city without a license.

There were **304 parking tickets issued, potentially bringing in $21,865 in fines, and 59 service requests for alleged 72-Hour Parking violations** in Q1 compared to last quarter's 409 tickets and 80 service requests. Certain areas of the city, such as neighborhoods with higher density housing, generate more service requests related to 72-hour parking violations. These areas require increased monitoring and enforcement actions to gain compliance, and to encourage vehicle owners to regularly move their cars or relocate them off public streets. Slides 11 and 12 (map) of Attachment A break down the 304 issued parking citations by type of violation and location, with the vast majority attributed to: (1) parking in "no parking" areas; (2) 72-hour parking violations; and (3) 2-Hour Parking violations. Following the implementation of the new daylighting law, staff also issued several citations for violations.

Slide 13 of Attachment A shows typical animal control-related contacts and/or service requests including off-leash reports, stray dogs, and disposal of dead animals. This quarter included **2 animal impounds, 13 off-leash Contacts, 1 dog bite, and 1 notice for an animal noise nuisance.** One of the more interesting calls this quarter involved a citizen who dropped off two domesticated birds with metal bands on their legs. Staff was able to temporarily care for them until they could be placed with an organization who was better suited to provide long term care and assist with rehoming them.

The City Dog License Program is a mandatory program that requires all dogs 4 months and older to be licensed. The program aims to accomplish two goals: (1) To ensure all dogs are currently vaccinated. (2) Identification of lost or stolen dogs. Code Compliance staff routinely perform license checks when contacts are made for other animal violations

like off-leash contacts, dog bites, and animal noise complaints. To purchase a dog license, please visit City Hall during normal business hours with your current rabies vaccination record or visit one of our off-site partners. [1]

As a reminder, citizens who wish to volunteer to foster or walk our adoptable pets can go to the City's website to learn more about becoming a volunteer, or contact Code Compliance staff directly for questions on becoming a foster volunteer. If interested in adopting a pet, please see the Animal Control page of the city's website for information on currently available pets.[2]

## POLICY CONSISTENCY

City Council Primary Goal #1 – Enhance Public Outreach, Education, and Transparency.

The purpose of this report is to provide transparency to the public for the services the Code Compliance Division provides to the community.

## FINANCIAL CONSIDERATIONS

No financial analysis is included as a part of this report.

## LEGAL AND RISK MANAGEMENT CONSIDERATIONS

No legal issues are presented as a part of this report.

## OPTIONS

The City Council could provide feedback and/or additional direction to staff regarding future reports.

## PRINCIPAL PARTIES EXPECTED AT MEETING

None.

## ATTACHMENTS

Attachment A. Code Compliance First Quarter 2025 Presentation

Staff contact: David Hernandez, Code Supervisor
(805) 755-4418, DavidH@carpinteriaca.gov

David Hernandez
*Signature*

[1] Animal Medical Clinic, 1037 Casitas Pass Rd. and Lemos Feed & Pet Supply, 4945 Carpinteria Ave.
[2] Please visit Carpinteria's Animal Care and Control page here: https://carpinteriaca.gov/city-hall/community-development/animal-care-and-control/

Reviewed by: Nick Bobroff, Community Development Director
(805) 755-4407, NickB@carpinteriaca.gov

*Signature*

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, RyanK@carpinteriaca.gov

*Signature*

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, MichaelR@carpinteriaca.gov

*Signature*

# ATTACHMENT A

## Code Compliance First Quarter 2025 Presentation

# Code Compliance

## FIRST QUARTER 2025 REPORT

Jan. 1 – March 31, 2025

# https://carpinteriaca.gov/service-request/

| | | | |
|---|---|---|---|
| **Code Compliance Supervisor** | David Hernandez | (805) 755-4418 | david@carpinteriaca.gov |
| **Code Compliance Officer II** | Henry Menendez | (805) 755-4413 | henrym@carpinteriaca.gov |

# Code Enforcement Topic Counts

## For Date Period From 01/01/2025 Through 03/31/2025

| Topic | Count |
|---|---|
| Parking | 59 |
| Animal Violations | 19 |
| Graffiti | 13 |
| Zoning | 12 |
| Homeless Contact | 10 |
| Business Licensing | 9 |
| Zoning- Sign Regulations | 8 |
| Animal Control Services | 3 |
| Public Parks and Beaches | 2 |
| Health and Safety | 1 |
| Total | 136 |

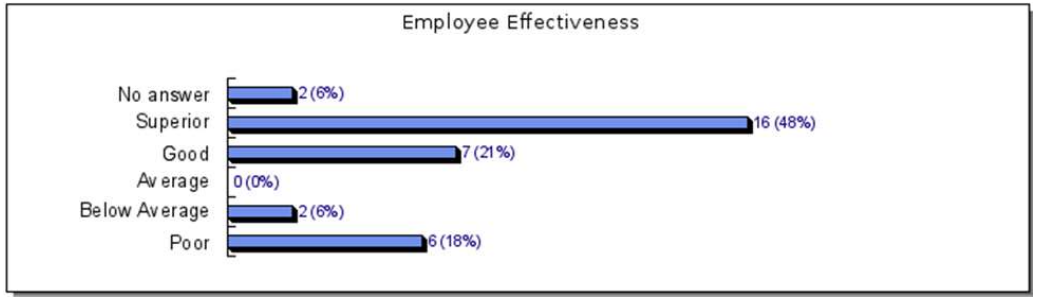
## Code Enforcement Action Counts
For Date Period From 01/01/2025 Through 03/31/2025

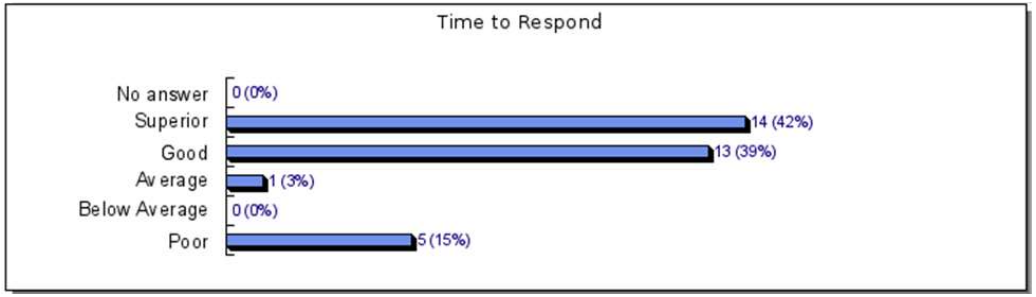
| Action | Count |
|---|---|
| Inspection | 96 |
| Service Request | 71 |
| Re-Inspection | 70 |
| Contact | 25 |
| Notice of Violation | 25 |
| Case Notes | 14 |
| Vehicle Tow | 10 |
| Administration Citation | 4 |
| Site Clean Up | 3 |
| Other | 3 |
| Voicemail | 3 |
| Animal Impound | 2 |
| Compliance Order | 2 |
| email | 2 |
| Animal Bite Report | 1 |
| Animal Nuisance First Notice | 1 |
| Stop Work Order | 1 |
| **Total** | 333 |

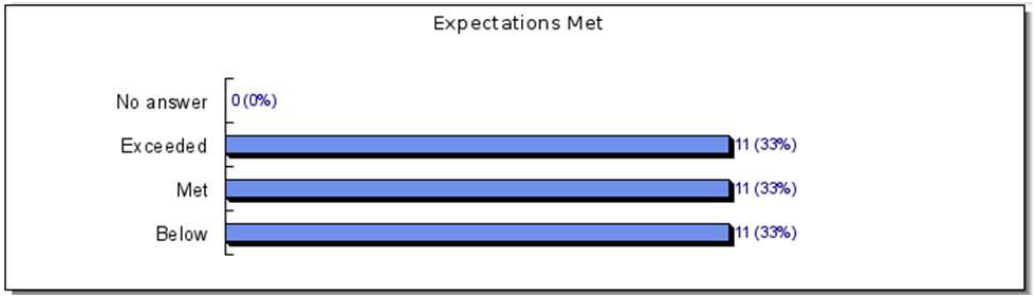
## Code Enforcement Violation Counts
For Date Period From 01/01/2025 Through 03/31/2025

| Violation | Count |
|---|---|
| Parking time limit. | 45 |
| Dog leash required | 14 |
| Notice to abate graffiti | 10 |
| Permit—Required when | 9 |
| Prohibited signs | 8 |
| License and tax payment required | 7 |
| Dog license required | 6 |
| Parking | 4 |
| Animal Noise Nuisance | 3 |
| Abandoned Vehicles | 3 |
| Peddler's permit—Required | 3 |
| Dogs prohibited | 2 |
| Public parks and beaches—Prohibited acts and exceptions | 2 |
| Public and other places where smoking shall be prohibited | 1 |
| Accessory structures | 1 |
| Home occupations | 1 |
| Compliance with other laws. | 1 |
| **Total** | 120 |

# Customer Satisfaction Survey Results
# For Date Period From 01/01/2025 Through 03/31/2025

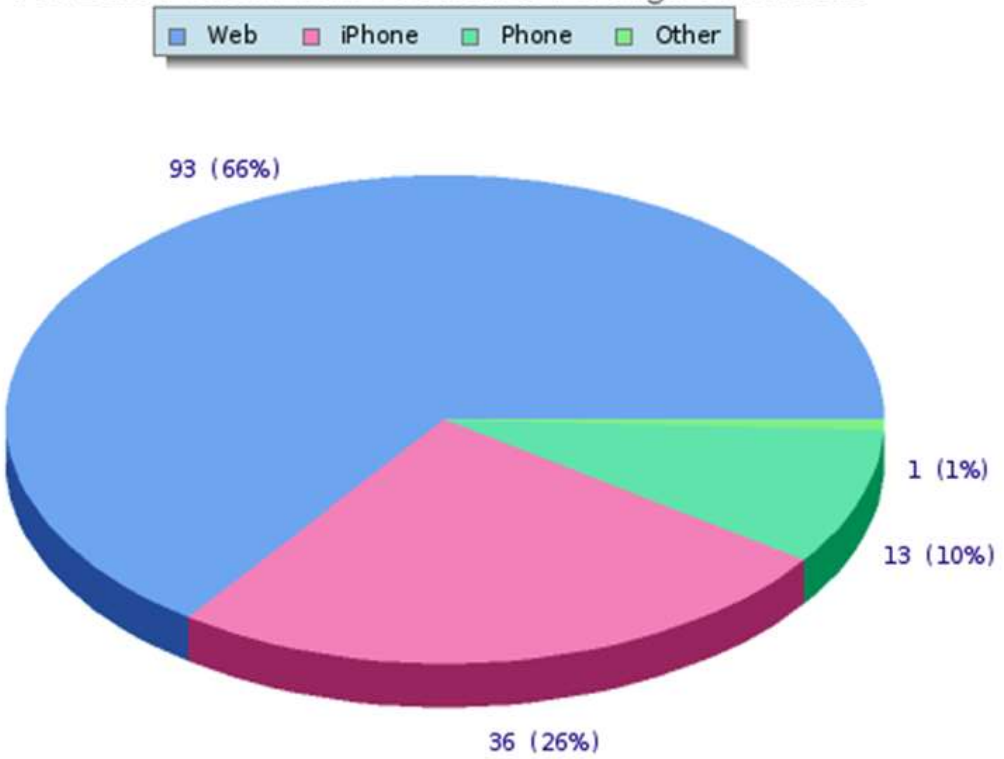




# How Requests Are Reported

For Date Period From 01/01/2025 Through 03/31/2025



# Types of Requests Reported

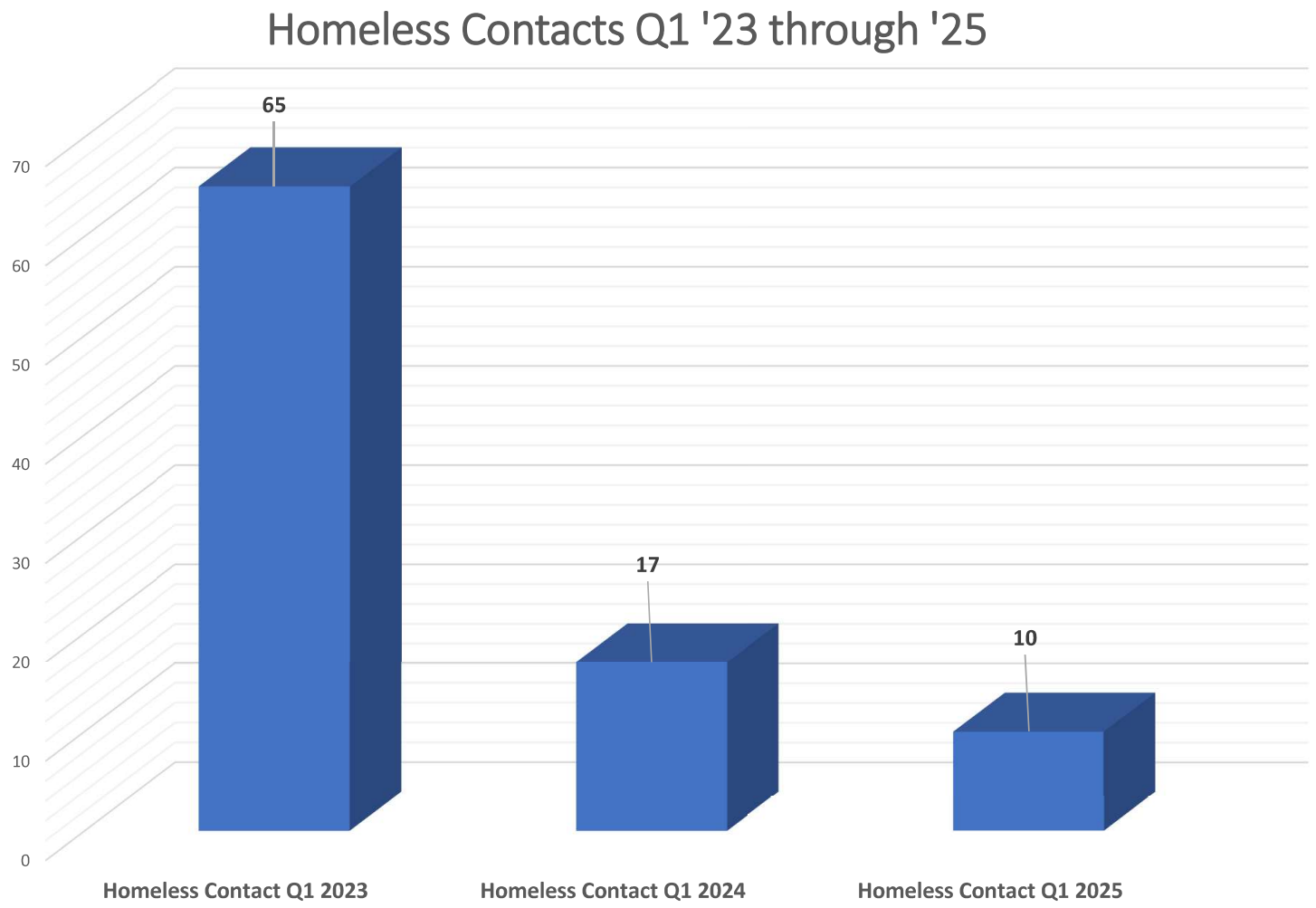
For Dates Period 01/01/2025 Through 03/31/2025

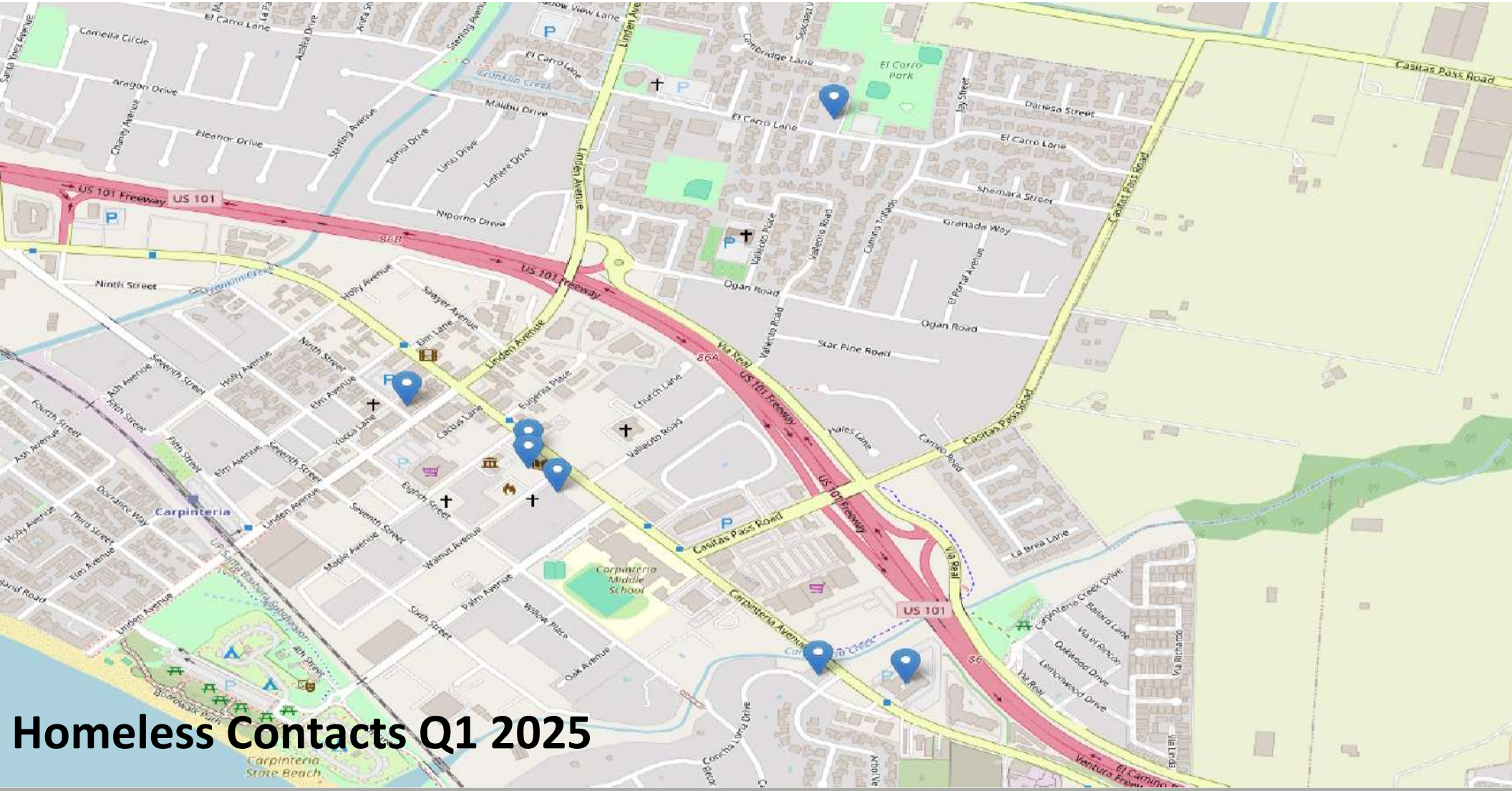
| Topic | Count |
|---|---|
| Abandoned Vehicle | 63 |
| Animals | 16 |
| Building and Safety | 6 |
| Building Inspection | 3 |
| Fences | 1 |
| Noise | 22 |
| Other Request | 22 |
| Overgrown Weeds | 1 |
| Permits | 1 |
| Planning | 3 |
| Short Term Rental Complaints | 0 |
| Signs | 5 |
| **Total - Community Development** | **143** |

# Total Code Cases Opened by Type

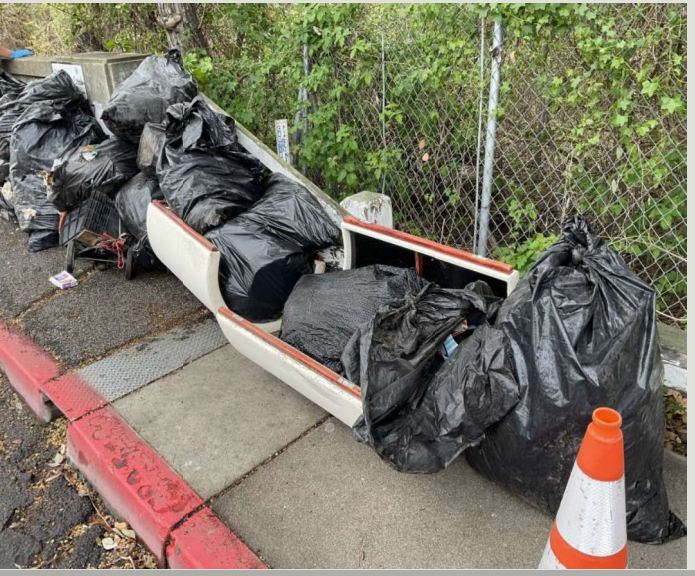
For Dates Period 01/01/2025 Through 03/31/2025

| Topic | Count |
|---|---|
| Business Licensing | 9 |
| Graffiti | 13 |
| Health and Safety | 1 |
| Homeless Contact | 10 |
| Zoning | 12 |
| Zoning- Sign Regulations | 8 |
| Total | 53 |


Homeless Contacts Q1 '23 through '25
65
17
10
70
60
50
40
30
20
10
0
Homeless Contact Q1 2023
Homeless Contact Q1 2024
Homeless Contact Q1 2025



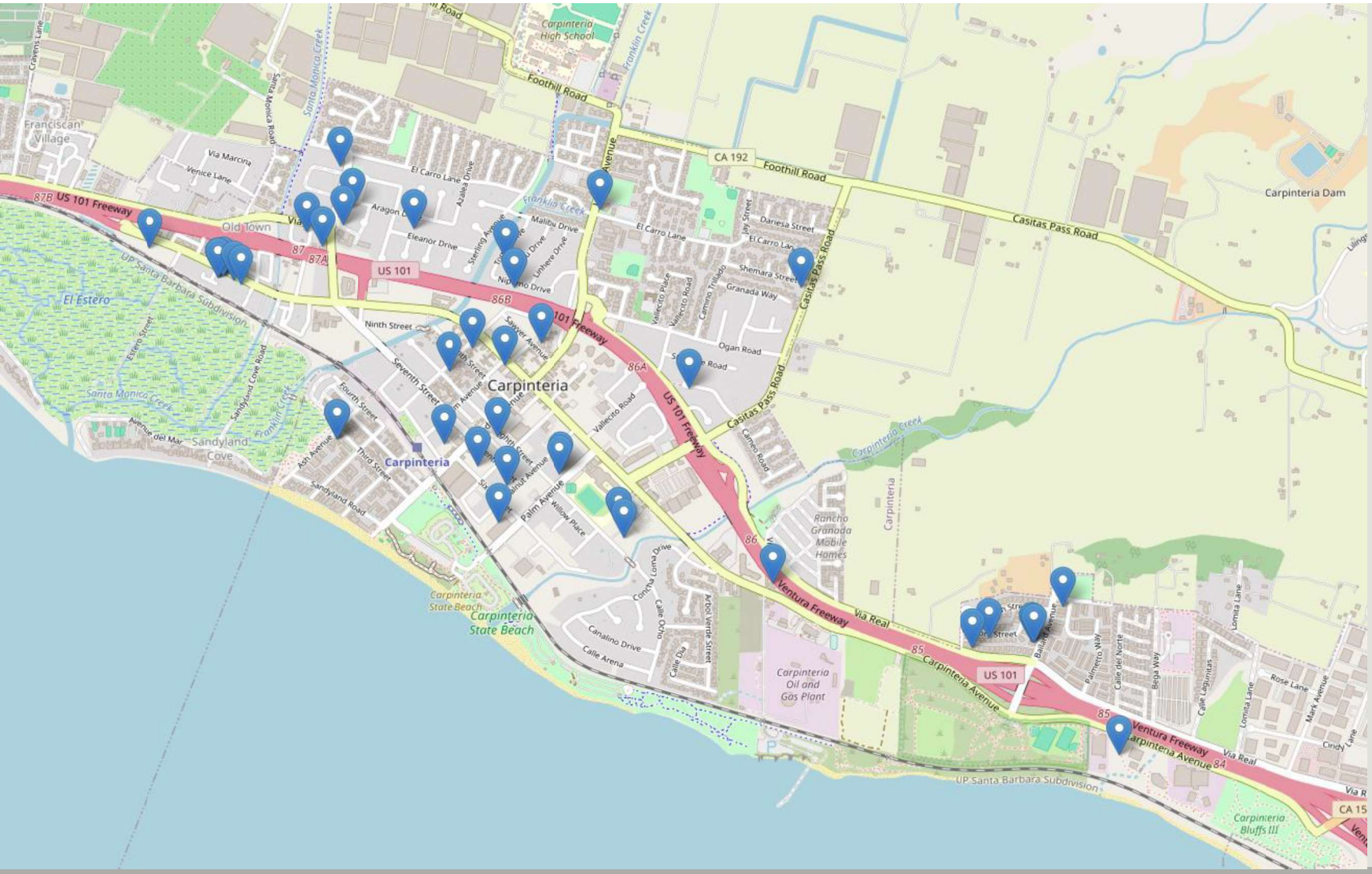

# Homeless Contacts Q1 2025



# Total Citations Issued by Type

For Dates Period 01/01/2025 Through 03/31/2025

| Violation Description | Violations Issued | Value |
|---|---|---|
| 73 HOUR PARKING | 70 | $7,980 |
| 90-MINUTE PARKING | 12 | $456 |
| BLUE CURB HANDICAPPED ZONE | 2 | $566 |
| CURRENT TABS REQ (SIGN OFF REQ) | 21 | $693 |
| DISPLAY OF VEH PLATES (SIGN OFF REQ) | 4 | $132 |
| FAILURE TO FOLLOW POSTED SIGN | 12 | $528 |
| GREEN CURB (24 MIN) | 4 | $152 |
| NO PARKING AREAS | 91 | $4,004 |
| PARKED ON HANDICAPPED MARKINGS | 2 | $516 |
| PARKED W/IN 15 FT OF FIRE HYDRANT | 2 | $76 |
| PASSENGER LOADING ZONE | 2 | $76 |
| REGISTRATION REQUIED | 34 | $4,862 |
| RIGHT SIDE PARALLEL PARK 18 INCHES | 3 | $114 |
| T PRKG SINGLE SPACE REQUIRED | 2 | $76 |
| TWO-HOUR PARKING | 35 | $1,330 |
| VIOL/1 HR TRK PARKING IN RES ZONE | 8 | $304 |
| Totals | 304 | $21,865 |


Carpinteria
Carpinteria High School
Foothill Road
CA 192
Casitas Pass Road
Carpinteria Dam
US 101 Freeway
US 101
Ventura Freeway
Via Real
Carpinteria Avenue
Franciscan Village
Old Town
El Estero
Santa Monica Creek
Sandyland Cove
Carpinteria State Beach
Rancho Granada Mobile Homes
Carpinteria Oil and Gas Plant
Carpinteria Bluffs III
UP Santa Barbara Subdivision
Ninth Street
Seventh Street
Fourth Street
Third Street
Ogan Road
Vallecito Road
Palm Avenue
Linden Avenue
Ash Avenue
Sandyland Road
Avenue del Mar
Canalino Drive
Calle Arena
Concha Loma Drive
Calle Ocho
Calle Dia
Arbol Verde Street
Camino Trillado
Granada Way
Shemara Street
Daniesa Street
El Carro Lane
Malibu Drive
Eleanor Drive
Aragon Drive
Azalea Drive
Via Marcina
Venice Lane
Franklin Creek
Santa Monica Road
Carpinteria Creek
Bailard Avenue
Palmetto Way
Calle del Norte
Bega Way
Calle Lagunitas
Lomita Lane
Rose Lane
Mark Avenue
Cindy Lane

Jan 25, 2025 1:47:53 PM

Mar 30, 2025 1:36:40 PM

# Animal Control by Type

For Dates Period 01/01/2025 Through 03/31/2025

| Topic | Action Type | |
|---|---|---|
| Animal Control Services | Animal Bite Report | 1 |
| Animal Control Services | Animal Impound | 2 |
| Animal Control Services | Dog License Issued | 50 |
| Animal Violations | Animal Nuisance First Notice | 1 |
| Animal Violations | Off-leash Contact | 13 |
| **Total** | **17 Actions** | |

**Agenda Section:** Other Business
**Agenda Item No.:** 22
**Council Meeting Date:** April 28, 2025

# City of Carpinteria

## COUNCIL AGENDA STAFF REPORT

## ITEM FOR COUNCIL CONSIDERATION

Potential Local State of the City Event

## STAFF RECOMMENDATION

Direct staff to plan and execute, or assist with planning and execution of, a local State of the City event; accept staff recommendations; and provide direction where requested.

Sample Motion: I move to direct staff to plan and execute, or assist with planning and execution of, a local State of the City event; accept staff recommendations; and provide direction where requested.

## BACKGROUND

"State of the City" and similar-type events in local government trace their roots back to the tradition of the State of the Union address, which dates back to President George Washington's 1790 address to Congress. Over time, governors adopted similar State of the State addresses, and eventually, mayors and city managers followed suit with State of the City presentations. These local versions started becoming more common in the mid-20th century, particularly as cities began to adopt more formalized public relations and civic engagement practices.

**Primary Purpose of State of the City Events:**

1. Transparency & Accountability

   They provide a formal platform for city leaders to report on the city's accomplishments, challenges, and overall condition, helping residents understand how tax dollars are spent and what is being prioritized.

2. Civic Engagement & Communication

   These events serve to engage residents, local businesses, nonprofits, and other stakeholders in the city's goals and direction. They offer a direct communication channel between government and the public.

3. Vision & Agenda Setting

   Leaders use the event to outline future priorities, announce new initiatives, and set the tone for the coming year. It often acts as a kickoff for upcoming budgets, policy efforts, or major projects.

4. Public Relations

   They are also used to generate goodwill, celebrate community achievements, and recognize outstanding individuals or groups.

The City of Carpinteria has participated in several State of the City, or similar, events over the years, such as the State of the City event hosted in 2015[1], the State of the Community event hosted by the Carpinteria Valley Chamber of Commerce in 2018[2] and, most recently, the Santa Barbara South Coast Chamber of Commerce (SBSCCC) State of the City event held on April 11, 2025, at the Hilton Santa Barbara Beachfront Resort.

**Organization:**

In Southern California, State of the City, or similar, events are commonly organized by city governments in collaboration with local chambers of commerce, civic organizations, or community groups. For example, in Long Beach, the Mayor's Office partners with local organizations to host their event, while Ventura works with the Ventura Chamber of Commerce to organize its annual gathering. Thousand Oaks teams up with the Greater Conejo Valley Chamber of Commerce, and Pasadena typically organizes its event independently, often followed by public forums.

In our coastal region, Goleta recently hosted a *local* State of the City event in addition to participating in the regional event organized by the Santa Barbara South Coast Chamber of Commerce. The Goleta local State of the City event attracted community leaders, stakeholders, residents, and City staff, creating an opportunity for locals to connect with each other and with City leadership. The event featured live music, city information tables, mingling opportunities, refreshments, and presentations from the Mayor and City Manager. The program began with remarks from the Mayor, followed by a presentation from the City Manager, who provided updates on the City's finances, capital improvement projects, and the City's ongoing commitment to meeting residents' needs. The event concluded with a question and answer session where City staff addressed various topics ranging from parking and public safety to future development and infrastructure projects.

**Accessibility:**

While the regional State of the City event hosted by SBSCCC provides valuable visibility and fosters collaboration across the South Coast, there are notable barriers to local

[1] https://www.youtube.com/watch?v=kUUV1Ch_blo
[2] https://www.coastalview.com/news/state-of-the-community-gives-carpinteria-report/article_c45b99fe-5edb-11e8-9623-2387d1f879b7.html

participation, including the cost of attendance ($150 for members, $200 for non-members), the time of the event (e.g., 11AM to 2PM on a weekday), and travel to the event venue. Additionally, the format of the SBSCCC event limits the inclusion of all City Council members due to potential violations of the Brown Act. Hosting this as an official City Special Meeting, however, would allow for full participation by the entire Council, ensuring transparency and compliance with state open meeting laws while maximizing engagement from local leadership.

Given these barriers, there is a desire to provide a similar local State of the City experience to what Goleta has offered its community, with a focus on increasing accessibility for all residents.

The purpose of this agenda item is for the Council to consider participating and/or hosting a local State of the City event and, if so, the format for the event.

## DISCUSSION

On April 21, 2025, City staff engaged the Public Engagement Committee (Committee), including Councilmember Nomura and Vice-Mayor Solorzano. The discussion focused on exploring a format that would be informative, welcoming, and reflective of the Carpinteria community.

Topics and options discussed included:

- **Event format:** Organizing a City-hosted event or partnering with a local group (or groups) to host the event.
- **City-staff involvement:** Traditional presentation by the City Manager only and/or presentations by all departments on recent accomplishments, challenges, and future goals; department information tables; and/or a Question & Answer (Q&A) session.
- **City Council involvement:** Traditional presentation by the Mayor only and/or select involvement by all City Council members.
- **Event timeline:** Before the end of the fiscal year or fall of 2025.

Other options not discussed, or only briefly discussed, include: location, day of the week, time of day, and other related logistics such as whether to include food or entertainment.

Below is a list of all options above, staff's understanding of the feedback provided by the Committee, and staff's recommendation.

### Event Format:

Vice-Mayor Solorzano favored a City-led event, while Councilmember Nomura preferred a local organization-led format. Both formats have potential strengths and weaknesses in areas such as staff involvement/capacity, cost, community engagement, and flexibility/control. For example, coordination with a local group (or groups) could require

more staff time in the short-term, while limiting staff time in future years. A City-led event could potentially provide more control and flexibility in regards to the event format and desired outcomes; however, coordination with local groups could potentially increase community engagement.

In the absence of data from previous local events, staff recommends the City Council consider both options, while acknowledging that partnering with a local group (or groups) would likely require additional time for coordination.

**City-staff involvement:**

The Committee agreed that increased City-staff involvement would be a preferred addition to the traditional City Manager-only presentation.

Staff recommends that the City Council: (1) direct staff to include increased City-staff participation, regardless of the event format; and (2) provide direction to staff on any staff participation elements that the City Council feels strongly should be included (e.g., department presentations, tables, Q&A).

**City Council involvement:**

The Committee agreed that increased City Council involvement would be a preferred addition to the traditional Mayor-only presentation.

Staff recommends that the City Council: (1) direct staff to include a Mayoral presentation in the event format; and (2) provide direction to staff on ways that all City Council members could be involved (e.g., district presentations, Q&A).

**Event timeline:**

The Committee agreed that a fall 2025 timeline would be preferable to allow more time for planning and promotion.

Staff recommends that the City Council direct staff to plan for a fall 2025 event.

**Logistics:**

Staff recommends that the City Council provide direction to staff regarding preferred locations, times, and day of the week for the proposed event, if any.

In addition, staff recommends that the City Council provide direction on any related event items that the Council feels strongly should be included, such as food and entertainment, while acknowledging that these additional items would likely require additional budget support.

## POLICY CONSIDERATIONS:

The proposed event reflects the City's ongoing commitment to increasing accessibility and aligns with City Council Primary Goal #1: Enhance Public Outreach, Education, and Transparency.

## FINANCIAL CONSIDERATIONS:

There are no financial considerations associated with receipt of this report; however, the event timeline, format, and associated components may require additional funding if held this fiscal year. If held next fiscal year (i.e., after July 1), all funds required for the event will be included in the proposed Communications and Community Promotions program budget for FY 2025-26 and FY 2026-27.

## LEGAL AND RISK MANAGEMENT CONSIDERATIONS:

None.

## PRINCIPAL PARTIES EXPECTED AT THE MEETING:

None.

## OPTIONS:

1. Direct staff to plan and execute, or assist with planning and execution of, a local State of the City event; accept staff recommendations; and provide direction where requested.

2. Direct staff to plan and execute, or assist with planning and execution of, a local State of the City event; do not accept staff recommendations; and direct staff as appropriate.

3. Direct staff to not plan and execute, or assist with planning and execution of, a local State of the City event; and provide direction as appropriate.

## ATTACHMENTS

None.

Staff Contact:
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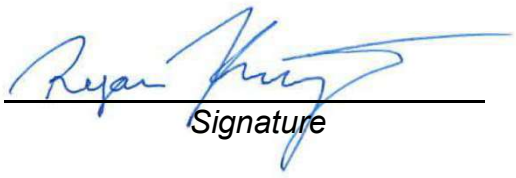
*Signature*

Reviewed by:
Michael Ramirez, City Manager
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*Signature*

Agenda Section: Legislative Update
Agenda Item No.: N/A
Council Meeting Date: April 28, 2025

Take Action

Home / Advocacy / Take Action

**Help provide greater clarity to the housing element process by supporting AB 650 (Papan)!**

AB 650 (Papan) would help ensure that cities have the necessary resources, feedback, and time to site and plan for housing, as required by state law. The Assembly Committee on Housing and Community Development will hear the bill on April 24. Cities should call or mail their legislators and tell them to **vote YES on AB 650**. Please send letters to cityletters@calcities.org and your regional public affairs manager.

AB 650 Sample City Support Letter

**Tell your representatives to vote no on SB 634 (Pérez)!**

SB 634 (Pérez) would prohibit local governments from adopting any regulation, policy, or guidance that imposes civil or criminal penalties on a person experiencing homelessness. The Senate Local Government Committee will hear the measure on April 23.The Senate Local Government Committee will hear the measure on April 23. Cities should send an opposition letter or call their elected representatives and **tell them to vote NO** on SB 634.

SB 634 Sample City Opposition Letter

**Oppose SB 79 (Wiener): Protect local control and housing priorities!**

SB 79 (Wiener) requires cities to ministerially approve higher-density residential projects — up to 7 stories — near public transit stops, regardless of zoning codes. SB 79 limits the use of local development standards and allows transit agencies full land-use authority over residential and commercial development on property they own or lease,

without any requirement that developers build housing, let alone affordable housing. This one-size-fits-all mandate overrides local planning, bypasses environmental review, and silences public input. Cities must **oppose SB 79** to preserve balanced, community-driven development.

SB 79 will be heard in the Senate Housing and Local Government Committees soon. **Submit opposition letters ASAP** to cityletters@calcities.org and your Regional Manager to ensure they are included in the committee analyses.

Cal Cities SB 79 Opposition Letter

SB 79 Sample City Opposition Letter