

City of Carpinteria
City Council Regular Meeting Agenda
Monday, February 24, 2025
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013

5:30 p.m. Regular Meeting
In-Person and Virtual Participation Options

Attendance/Viewing Options:

- Attend the in-person meeting in City Council Chambers at City Hall (5775 Carpinteria Ave.).
- View the meeting live through the City's website (<https://carpinteriaca.gov/city-hall/agendas-meetings/>).
- View the meeting on Government Access Television Channel 21 (broadcast live and rebroadcast on the Wednesday and the Saturday following the meeting at 8:00 p.m. and 5:00 p.m., respectively).
- Call 669-900-9128 (and enter Webinar ID 889 0390 2262) to listen to the meeting.
- Join the City's Zoom webinar by [CLICKING HERE](#). Alternatively, you can join the Zoom webinar by logging on to www.zoom.us, downloading the application, selecting "Join Meeting", and entering Webinar ID 889 0390 2262.
- Spanish interpretation will be available at the in-person meeting and through the City's Zoom webinar.

Public Comments

- Provide a live public comment in City Council Chambers at City Hall (5775 Carpinteria Ave.).
- Provide a live comment through the City's Zoom webinar platform (through the link provided above). To make public comments through this platform please use the "raise your hand" feature to notify staff that you would like to make a public comment during designated public comment times. Once it is your turn to provide a public comment, staff will unmute your microphone and you will be given a designated amount of time to provide your comment. At the end of your comment, staff will once again mute your microphone.
- Submit a written comment (as either a general public comment or on a specific agenda item) to be distributed to Council Members by **12:00 P.M. on the day of the meeting** by either submitting your comment via (1) email to PublicComment@carpinteriaca.gov, or (2) the **eComment** link on the City's agenda website available at <https://carpinteriaca.gov/city-hall/agendas-meetings/>. Please reference the agenda item to which your comment pertains. Although written comments become part of the record, they will not be read aloud at the meeting.

Please note that the City will make every effort to make the meeting accessible virtually; however, if one of the above virtual attendance/viewing or public comment options is unavailable due to technological issues, you are invited to take advantage of one of the other participation options outlined above (including attending and providing public comment in-person in the City Council Chambers). Additional options may be made available at the meeting.

Levine Act Warning

Applicants and their agents before the City Council are subject to the campaign disclosure provisions detailed in Government Code Section 84308. No City Council Member may accept, solicit, or direct a contribution of more than \$500 from any party for 12 months following the date a final decision is rendered by the City. No City Council Member may accept, solicit, or direct any contribution from an agent of the party during the same time frame. This prohibition commences when an item involving the entitlement has been placed on the City Council's agenda for a public meeting, when the City Council Members knows the action is within the City Council's jurisdiction and it is reasonably foreseeable that it will come before the City Council as a decisionmaker, or when the proceeding is before the City Council for its decision. A party to a City proceeding—which includes both applicants and agents—shall disclose on the record of the proceeding any contribution of more than \$500 made to any Council Member by the applicant, or any donations made by the agent, during the preceding 12 months. No party to a City proceeding, or agent, shall make a contribution to a Council Member during the proceeding and for 12 months following the date a final decision is rendered by the City. Prior to rendering a decision on a City proceeding, any Council Member who received contribution of more than \$500 within the preceding 12 months from any party, or who received any donations from an agent, to a proceeding shall disclose that fact on the record of the proceeding, and shall be disqualified from participating in the proceeding. However, if any Council Member receives a contribution that otherwise would require disqualification, and returns the contribution within 30 days of knowing about the contribution and the relevant proceeding, the Council Member shall be permitted to participate in the proceeding. If you believe that these provisions apply to you or a Council Member, please inform the City Clerk at the earliest possible opportunity. Failure to do so may affect the City's ability to process your application.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

The City Council may consider Councilmember(s) request to participate in the meeting remotely under the regulations of AB 2449 by making the necessary findings and voting on whether the Councilmember(s) may participate remotely.

AGENDA MODIFICATIONS: The City Council may modify the regular agenda by tabling items, adding urgency items to the agenda, or changing the order in which items are considered. Changes to the Consent Calendar are considered at the time the Consent Calendar is considered.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. A Proclamation Designating the Month of March 2025 as “Women’s History Month” in the City of Carpinteria. *(Requires taking public comment and approval prior to the City Council reading and presenting the proclamation.)*
2. A Proclamation Designating Sunday, March 9, 2025 as California Arbor Day in the City of Carpinteria. *(Requires taking public comment and approval prior to the City Council reading and presenting the proclamation.)*
3. Introduction of New Employees: Megan Araghi, Management Assistant; Juliza Briones, Program Manager in General Government; Mitch Perkins, Chief Building Inspector/Plans Examiner; Vittoria Cutbirth, Program Manager in Parks, Recreation & Community Services; Darrell Brown, Parks and Facilities Attendant; and Stephanie Colburn, Literacy Coordinator.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

This may include updates on law enforcement activity within the City from a Sheriff’s Office representative or a report from a representative of the First District Supervisor’s Office.

CITY MANAGER’S REPORT

The City Manager will report to the City Council regarding various City and/or community events and/or matters of interest. There will be no City Council discussion except to ask questions or refer matters to staff; and no action will be taken unless listed on a subsequent agenda or as otherwise specified below.

- a. City Employee Updates
- b. Updates on Capital Improvement Projects
- c. Updates on Development Applications
- d. Other City/Community Updates

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the City Council. The Mayor may establish reasonable regulations for public comment based on the time available and/or the number of persons waiting to speak. Typically, the Council’s practice has been to limit each speaker to three

minutes. The audio-visual system in the Council Chamber is not available for speaker use during the general Public Comment period.

The City and the City Council are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

CONSENT CALENDAR: Items on the consent calendar are considered to be routine and are normally enacted by one unanimous vote of the Council. If you wish to speak on a consent calendar item please do so during the public comment period provided at the beginning of this item.

4. Approve the minutes of the special meeting held February 3, 2025, the regular meeting held February 10, 2025, the special meeting held February 14, 2025, and the special joint meeting held February 18, 2025.
5. Receive and file the Expenditures for the period beginning February 3, 2025 and ending February 14, 2025.
6. Receive and file the Report of Contracts Executed by the City Manager for the Period of January 7, 2025 through February 3, 2025.
7. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for January 2025.

ADMINISTRATIVE MATTERS:

8. Adoption of Resolution No. 6367, Approving an Appointment to the Downtown "T" Business Advisory Board.

Recommendation: Adopt Resolution No. 6367, approving an appointment to the Downtown "T" Business Advisory Board.

Staff Presenter: Brian C. Barrett, City Clerk

- a. Staff Report
- b. Public Comment
- c. City Council Determination

9. Appoint a City Representative to the Community Media Access Center (TV Santa Barbara) Board of Directors.

Recommendation: Appoint a City Representative to the Community Media Access Center (TV Santa Barbara) Board of Directors.

Staff Presenter: Brian C. Barrett, City Clerk

- a. Staff Report
 - b. Public Comment
 - c. City Council Determination
10. Adopt Resolution No. 6368 updating the operational hours of the Skate Park.

Recommendation: Adopt Resolution No. 6368 updating the operational hours of the Skate Park and rescind Resolution No. 6256.

Staff Presenter: Jeanette Gant, Parks, Recreation & Community Services Director

- a. Staff Report
- b. Public Comment
- c. City Council Determination

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS: NONE

LEGISLATIVE UPDATE: The City Council will discuss local, state and/or federal legislation under consideration and decide whether to direct staff to place a matter(s) on a future City Council agenda for consideration.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Informational reports from Councilmember representatives on the committees, commissions and organizations listed below. This is also an opportunity for Councilmembers to request information from staff or seek support from fellow Councilmembers for future agenda items.

1. Appointees to Other Government Agencies
 - a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Mayer/Alt. Clark)
 - b. California Joint Powers Insurance Authority (CJPIA) (Solórzano/Alt. Clark)
 - c. Santa Barbara County Association of Governments (SBCAG)(Clark/Alt. Nomura)
 - d. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura)
 - e. Central Coast Community Energy (3CE) (Goleta/Alt. Nomura)
 - f. Santa Barbara Mosquito and Vector Management District (Joe Franken)

- g. Santa Barbara Metropolitan Transit District (Solórzano)
- 2. Regional Committees
 - a. Channel Counties Division, League of California Cities (Nomura/Alt. Solórzano)
 - b. Santa Barbara Joint Affordable Housing Task Group (Mayer/Alt. Alarcon)
 - c. Santa Barbara County Elected Leaders Forum to Address Homelessness (Mayer/Alt. Alarcon)
 - d. South Coast Youth Safety Partnership (Solórzano/Alt. Mayer)
 - e. Multijurisdictional Solid Waste Task Group (Mayer/Alt. Alarcon)
- 3. Joint and Standing Committees
 - a. City Council/Economic Vitality Committee (Alarcon & Mayer)
 - b. City Council/Public Safety Committee (Clark & Nomura)
 - c. City Council/School Board Committee (Mayer and Solórzano)
 - d. City Council/Utilities Committee (Nomura & Clark)
 - e. City Council/First District Supervisor Committee (Alarcon & Mayer)
 - f. City Council Finance/Budget Committee (Alarcon & Clark)
 - g. Transportation Committee (Clark & Mayer)
 - h. Development Review Committee (Joint Committee membership from City Council, Planning Commission and Architectural Review Board) (CC: Clark & Nomura) (PC: To Be Selected by Planning Commission) (ARB: Stein & O'Connor)
 - i. General Plan and Coastal Plan Update Committee (Joint Committee membership from City Council and Planning Commission) (Solórzano & Clark) (PC: Benefield and Salant)
 - j. Public Facility Site Acquisition/Development Committee (Clark & Nomura)
 - k. Sustainability Committee (Nomura & Solórzano)
 - l. Public Engagement Committee (Solórzano & Nomura)
- 4. Ad Hoc Committees

There are no active Ad Hoc Committees at this time.
- 5. Appointed Representatives to Area Boards & Committees
 - a. Community Media Access Center (Gary Dobbins)
 - b. County Library Advisory Committee (Gail Marshall)

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

CLOSED SESSION MATTER

11. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) and (3) (as applicable): 1

PUBLIC COMMENT ON CLOSED SESSION MATTER

TEMPORARY ADJOURNMENT TO CLOSED SESSION

RECONVENE IN OPEN SESSION

CLOSED SESSION REPORT

ADJOURNMENT

The next regular City Council meeting will be held March 10, 2025 at 5:30 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 755-4403 or the California Relay Service at (866) 735-2929. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office, located at 5775 Carpinteria Avenue, Carpinteria, CA 93013 or by going to the City's website at <https://carpinteriaca.gov/city-hall/agendas-meetings/>.

This agenda was posted on Wednesday, February 19, 2025, in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.



**A PROCLAMATION OF THE CITY COUNCIL OF
THE CITY OF CARPINTERIA DESIGNATING THE
MONTH OF MARCH 2025 AS "WOMEN'S HISTORY
MONTH" IN THE CITY OF CARPINTERIA**

WHEREAS, March is nationally recognized as Women's History Month; and

WHEREAS, the City of Carpinteria is proud to join in the nation's celebration of "Women's History Month," and

WHEREAS, the Carpinteria Woman's Club is dedicating the month of March 2025 to showcase diverse and comprehensive programming to educate, elevate, inspire and celebrate the achievements, courage, and strength of "Women Making Change", to honor the women who fought to win suffrage rights for women and the bravery of women who fought for decades after to exercise their right to vote, and to support the continuing efforts of women in upholding voting and human rights for all Americans; and

WHEREAS, we recognize March 8th as International Women's Day, a global day celebrating the social, economic, cultural and political achievements of women; and

WHEREAS, women of every race, class, and ethnic background have made historic contributions to our Nation and community in countless recorded and unrecorded ways; and

WHEREAS, women have played and continue to play critical economic, cultural, and social roles in every sphere of life by constituting a significant portion of the labor force working inside and outside of the home; and

WHEREAS, women have also played a unique role throughout history by providing the majority of the volunteer labor force of the city; and

WHEREAS, women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our cities; and

WHEREAS, women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement; and

WHEREAS, women have served our country courageously in the military; and

WHEREAS, women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist, emancipation, labor, civil rights, and other movements, including the #MeToo and Equal Rights Amendment efforts; and

WHEREAS, despite these contributions, the role of women in history has often been overlooked and undervalued.

NOW, THEREFORE, the City Council of the City of Carpinteria does hereby proclaim March 2025 as **"WOMEN'S HISTORY MONTH"** in the **CITY OF CARPINTERIA**.

IN WITNESS WHEREOF, the Mayor hereunto set their hand and caused the official seal of the City of Carpinteria, California to be affixed this 24th day of February, 2025.

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk



Natalia Alarcon, Mayor
City of Carpinteria

PROCLAMATION

A PROCLAMATION OF THE CARPINTERIA CITY COUNCIL DESIGNATING SUNDAY, MARCH 9, 2025 AS CALIFORNIA ARBOR DAY IN THE CITY OF CARPINTERIA

WHEREAS, in 1872, the first Arbor Day was observed in Nebraska as a special day set aside for the planting of trees and to recognize the importance of trees in our daily lives; and

WHEREAS, Friday, March 7 through Friday, March 14, 2025 have been designated as California Arbor Week; and

WHEREAS, Friday, April 25, 2025 has been designated as National Arbor Day; and

WHEREAS, the City of Carpinteria recognizes the importance of trees in our daily lives as a source of beauty and comfort in the community by improving neighborhood appearance, creating a better living environment, affecting the weather by providing shade, heat reflection and wind protection, and improving air quality and contributing to energy conservation; and

WHEREAS, the City of Carpinteria has established numerous policies and regulations concerning the protection of trees, including, but not limited to, Carpinteria Municipal Code 12.28.080, which establishes the Tree Advisory Board to act in an advisory capacity to the City Council, City Manager and City staff in the administration of the various provisions concerning street trees.

NOW, THEREFORE, I, Natalia Alarcon, do hereby proclaim Sunday, March 9, 2025, as "CALIFORNIA ARBOR DAY" in Carpinteria and urge all citizens to recognize the importance of trees.

IN WITNESS THEREOF, I have hereunto set my hand and caused the official seal of the City of Carpinteria, California, to be affixed this 24th day of February, 2025.

Natalia Alarcon, Mayor
City of Carpinteria

ATTEST:

Brian C. Barrett, City Clerk
City of Carpinteria



MEMORANDUM



Council Meeting Date: February 24, 2025

To: Honorable Mayor and City Council

From: Michael Ramirez, City Manager

Subject: City Manager's Report

CITY EMPLOYEE UPDATES

Recruitments

Below is a partial list of open recruitments and their current status. Additional information on City job openings is available online at <https://carpinteriaca.gov/city-hall/human-resources/>.

Recruitments

- Finance Manager – Full-Time
 - Deadline to apply extended: February 23, 2025
- Maintenance Worker – Part-time
 - Delayed - Pending department needs assessment
- Principal Planner – Full-Time
 - Pending pre-screening interview

New Employees

- Mitch Perkins - Full-Time Chief Building Inspector / Plans Examiner
 - Started: February 10, 2025
- Juliza Briones - Full-Time Program Manager – General Government
 - Started: February 18, 2025
- Torrie Cutbirth - Full-Time Program Manager – Parks, Recreation, and Community Services
 - Started: February 18, 2025

UPDATES ON CAPITAL IMPROVEMENT PROJECTS

None

UPDATES ON DEVELOPMENT APPLICATIONS

6380 Via Real Multifamily Residential Project Concept Submittal

The Community Development Department recently received a conceptual review application and SB330 pre-application submittal for a proposed multifamily residential development to be located at 6380 Via Real (the former “Lagunitas” office park site). The proposal, submitted by City Ventures Homebuilding, LLC, contemplates a 93-unit townhome (condominium) development containing a mix of two- and three-story units in three- and four-bedroom configurations. The proposal seeks to utilize state Density Bonus Law to receive relief from certain local zoning requirements in exchange for setting aside 12 income-restricted units (10 units at “moderate-income” levels and 2 units at “above-moderate” income levels). City staff is currently reviewing the initial pre-application submittal and will be working with the applicant team to set a date for a conceptual review hearing with City decision-makers. The conceptual plans and pre-application materials are on file with the Community Development Department and are available for public review upon request.

OTHER CITY/COMMUNITY UPDATES

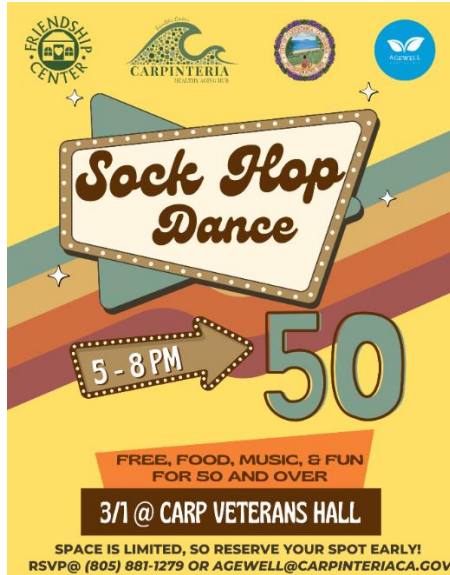
Earthquake Brace & Bolt Grants Now Available to Carpinteria Homeowners

The 2025 Earthquake Brace and Bolt grant application window is now open for Carpinteria homeowners through March 26, 2025. Eligible homeowners can apply for up to \$3,000 in seismic retrofit grants to help make their home less vulnerable to earthquake damage. Income eligible homeowners can also apply for an additional grant of up to \$7,000 (for households with a yearly household income of \$89,040 or less). The grant is managed by the California Residential Mitigation Program (CRMP). Interested persons can learn more about the grant program and apply by visiting: www.earthquakebracebolt.com

New AgeWell Tai Chi Together Class

A new Tai Chi Together class for AgeWell members will begin on Monday, March 10th at 9:30 AM at the Carpinteria Veterans Hall. This class offers an opportunity to improve balance, flexibility, and overall well-being in a welcoming group setting.

50s Sock Hop Dance



The City of Carpinteria's AgeWell program, in collaboration with the Friendship Center's Carpinteria Healthy Aging Hub, invites the community to a nostalgic evening of 1950s-themed food, fun, and music at the upcoming Sock Hop Dance. This free event will take place on Friday, March 1st, at 5:00 PM at the Carpinteria Veterans Hall. Attendees are encouraged to dress in 50s attire and enjoy a night of dancing to classic tunes. Space is limited, and advance reservations are required.

To RSVP, email agewell@carpinteriaca.gov or call 805-881-1271.

Carpinteria Head Start Parent Meeting Outreach

As part of the City's ongoing efforts to support the community, Community Engagement Librarian Eric Castro recently participated in an outreach event with Carpinteria Head Start parents. He was invited to present updated information on immigration-related resources to a group of approximately 12 families, including 16 adults and their children, all of whom are immigrants living and working in Carpinteria.

The presentation was conducted in a conversational format, fostering an open and empathetic dialogue. Seated around a round table, parents engaged in discussion and asked questions as Eric guided them through a Resource Toolkit provided by the Immigrant Legal Resource Center (ILRC, November 2024). Topics covered included:

- The importance of establishing a child care plan, including instructions for completing a Caregiver's Authorization Affidavit (CAA), as outlined in the California Family Code.
- Encouragement to consult with an immigration attorney to explore legal status options.
- Information on immigrants' rights.
- A review of available legal resources in Santa Barbara County.

This outreach effort aligns with the City's commitment to ensuring that all members of the community have access to essential resources and information.

Councilmember Mayer and City Manager Ramirez attend Mayors and Councilmembers Academy

Councilmember Julia Mayer and City Manager Michael Ramirez attended the League of California Cities 2025 Southern California Mayors and Council Members Academy in Garden Grove, California from January 29 to January 31, 2025. The academy provides a comprehensive overview of the legal, financial, and practical fundamentals essential for elected city officials.

City Manager Ramirez and Assistant City Manager Kintz attend City Managers Conference

City Manager Michael Ramirez and Assistant City Manager Ryan Kintz attended the 2025 City Managers Conference held in Rancho Mirage, California from February 5 to February 7, 2025. Designed for city managers and assistant city managers, this conference provides city officials with essential information and updates needed to effectively run their cities and best position their communities for the future.

Ramirez and Kintz participated in sessions covering a variety of topics, including community engagement, relationships with council members, public safety, financial management, and more. The conference also offered opportunities for networking, allowing them to exchange ideas and best practices with other city leaders from across the region.

City of Carpinteria
City Council Minutes
Special Meeting
Monday, February 3, 2025
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013
In-Person and Virtual

CALL TO ORDER

Mayor Alarcon called the meeting to order at 5:34 pm.

ROLL CALL

Councilmembers present: Councilmember Al Clark (District No. 5)
 Councilmember Julia Mayer (District No. 3)
 Councilmember Wade T. Nomura (District No. 4)
 Vice Mayor Mónica J. Solórzano (District No. 1)
 Mayor Natalia Alarcon (District No. 2)

Staff members present: Michael Ramirez, City Manager
 Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Ryan Kintz, Assistant City Manager
 Brian C. Barrett, City Clerk
 Licette Maldonado, Administrative Services Director
 Jeanette Gant, Parks, Recreation & Community
 Services Director
 Nick Bobroff, Community Development Director
 David Hernandez, Code Compliance Supervisor

PLEDGE OF ALLEGIANCE

Mayor Alarcon led those present in the salute to the flag.

PUBLIC COMMENT WILL ONLY BE HEARD CONCERNING THE AGENDIZED ITEMS BELOW

ADMINISTRATIVE MATTERS:

1. Discussion and Potential Action to Adopt Resolution No. 6354, Granting Consent to the County of Santa Barbara to Establish the Santa Barbara County Wine

Improvement District and Include the City of Carpinteria in the established Wine Improvement District.

Recommendation: Adopt Resolution No. 6354, granting consent to the County of Santa Barbara to establish the Santa Barbara County Wine Improvement District and include the City of Carpinteria in the established Wine Improvement District.

Assistant City Manager Kintz introduced Alison Laslett, CEO of Santa Barbara Vintners Association who presented the staff report.

There were no verbal public comments.

Emails distributed: Jill Siple representing Rincon Mountain Winery & Smoke Mountain Brewery

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6354, as read by title only. Upon voice vote, the motion carried unanimously.

2. Consideration of Making Appointments to the Planning Commission, Architectural Review Board, Mobile Home Rent Stabilization Board, Carpinteria Open Space Management Advisory Board, Tree Advisory Board, Downtown "T" Business Advisory Board, Integrated Pest Management Committee, Environmental Review Committee, Community Development Block Grant Committee, and Appoint Representatives to the Santa Barbara Mosquito and Vector Management District, Community Media Access Center and County Library Advisory Committee.

Recommendation: Adopt Resolution Nos. 6355 through 6364, approving public member appointments to certain City Council Advisory Groups and appoint Carpinteria public member representatives to the Santa Barbara Mosquito and Vector Management District, Community Media Access Center, and the County Library Advisory Committee, respectively, as discussed.

City Clerk Barrett provided the staff report and PowerPoint presentation.

Library Advisory Commission Appointments:

Speakers in-person: Glynn Birdwell, Danielle Manriquez-Osborn, Aja Forner, James Smart, Fred Shaw, and Katrina Barraza

Emails distributed: Hazel Dugre

Due to there being more applicants than positions available on the Library Advisory Commission, the Council ranked the applicants and City Clerk Barrett announced the top

five applicants were Glynn Birdwell, Danielle Manriquez-Osborn, Aja Forner, Fred Shaw, and Katrina Barraza.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to appoint Glynn Birdwell, Danielle Manriquez-Osborn, Aja Forner, Fred Shaw, and Katrina Barraza to the Library Advisory Commission. Upon voice vote, the motion carried unanimously.

Mayor Alarcon noted the Council would next consider appointment of the Youth Position on the Library Advisory Commission.

Speakers in-person: Klayton Bryan

Due to there being more applicants than Youth Positions on the Library Advisory Commission, the Council ranked the applicants and City Clerk Barrett announced the top applicant was Hazel Dugre.

Motion by Councilmember Mayer, seconded by Councilmember Nomura, to appoint Hazel Dugre as the Youth Position on the Library Advisory Commission.

Planning Commission Appointments:

Speakers in-person: Katherine Salant, Jane Benefield, John Moyer, Alexandra VanAntwerp, David Allen, and Patrick O'Connor

Due to there being more applicants than positions available on the Planning Commission, the Council ranked the applicants and City Clerk Barrett announced the top five applicants were Jane Benefield, Glenn LaFevers, Alexandra VanAntwerp, David Allen, and John Moyer.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to appoint Jane Benefield, Glenn LaFevers, Alexandra VanAntwerp, David Allen, and John Moyer to the Planning Commission. Upon voice vote, the motion carried unanimously.

Carpinteria Open Space Management Advisory Board Appointments:

Speakers in-person: Jonathan Lewis, David Allen, Kimberly Cory, Evan Hobson, and Scout Vernon

Speakers via Zoom: Patrick Crooks and Michael Wilding

Due to there being more applicants than positions available on the Carpinteria Open Space Management Advisory Board, the Council ranked the applicants and City Clerk Barrett announced the top seven applicants were Patrick Crooks, Jonathan Lewis, Evan Hobson, David Allen, Ted Rhodes, James McElvain, and Scout Vernon.

Motion by Councilmember Clark, seconded by Councilmember Nomura, to appoint Patrick Crooks, Jonathan Lewis, Evan Hobson, David Allen, Ted Rhodes, James McElvain, and Scout Vernon to the Carpinteria Open Space Management Advisory Board. Upon voice vote the motion carried unanimously.

Mobile Home Park Rent Stabilization Board Appointments:

Speakers in-person: Kathleen Mattes and Danel Trevor

Since the number of applicants matched the number of available positions on the Mobile Home Park Rent Stabilization Board, the Council did not rank applicants and proceeded to vote on the appointments.

Motion by Councilmember Clark, seconded by Councilmember Nomura, to appoint Kathleen Mattes, Danel Trevor, Bob Franco, Bart Dickens, and Kathy Quigley to the Mobile Home Park Rent Stabilization Board. Upon voice vote, the motion carried unanimously.

Architectural Review Board Appointments:

Speakers in-person: Richard Johnson and Patrick O'Connor

Speakers via Zoom: Amy Blakemore and Lisa Woolf

Due to there being more applicants than positions available on the Architectural Review Board, the Council ranked the applicants and City Clerk Barrett announced the top five applicants were Patrick O'Connor, Amy Blakemore, Richard Johnson, Richard Little, and Lisa Woolf.

Motion by Councilmember Nomura, seconded by Councilmember Clark, to appoint Patrick O'Connor, Amy Blakemore, Richard Johnson, Richard Little, and Lisa Woolf to the Architectural Review Board. Upon voice vote, the motion carried unanimously.

Tree Advisory Board Appointments:

Speakers in-person: Susan Mailheu, Dale Olivas, and Susan Everett

Speakers via Zoom: Patrick Crooks

Due to there being more applicants than positions available on the Tree Advisory Board, the Council ranked the applicants and City Clerk Barrett announced the top five applicants were Patrick Crooks, Diane Ledbetter, Susan Everett, Dale Olivas, and Susan Mailheu.

Motion by Councilmember Clark, seconded by Councilmember Nomura, to appoint Patrick Crooks, Diane Ledbetter, Susan Everett, Dale Olivas, and Susan Mailheau to the Tree Advisory Board. Upon voice vote, the motion carried unanimously.

Downtown "T" Business Advisory Board Appointments:

Speakers in-person: Kristina Calkins, André Jackson, and Michelle Carlen

Speakers via Zoom: Lorraine McIntire

Since the number of applicants was less than the number of available Assessment-Paying Member positions on the Downtown "T" Business Advisory Board, the Council did not rank applicants and proceeded to vote on the appointments.

Motion by Vice Mayor Solórzano, seconded by Councilmember Clark, to appoint Mary Beth Radley, Kristina Calkins, and André Jackson as Assessment-Paying Members on the Downtown "T" Business Advisory Board. Upon voice vote, the motion carried unanimously.

Due to there being more applicants than At-Large Member positions on the Downtown "T" Business Advisory Board, the Council ranked the applicants and City Clerk Barrett announced the top three applicants were Lorraine McIntire, Michelle Carlen, and Kathy Quigley.

Motion by Councilmember Mayer, seconded by Vice Mayor Solórzano, to appoint Lorraine McIntire, Michelle Carlen, and Kathy Quigley as At-Large Members on the Downtown "T" Business Advisory Board. Upon voice vote, the motion carried unanimously.

Integrated Pest Management Committee Appointments:

Speakers via Zoom: Patrick Crooks

Since the number of applicants was at or less than the number of available positions on the Integrated Pest Management Committee, the Council did not rank applicants and proceeded to vote on the appointments.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to appoint Patrick Crooks as the Carpinteria Open Space Management Advisory Board Representative on the Integrated Pest Management Committee and Will Carleton as the public member on the Integrated Pest Management Committee. Upon voice vote, the motion carried unanimously.

Environmental Review Committee Appointments:

There was no public comment.

Due to there being more applicants than available positions on the Environmental Review Committee, the Council ranked the applicants and City Clerk Barrett announced the top applicant was Jenny Slaughter.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to appoint Jenny Slaughter as the public member on the Environmental Review Committee. Upon voice vote, the motion carried unanimously.

Community Development Block Grant Committee Appointments:

There was no public comment.

Since the number of applicants was at or less than the number of available positions on the Community Development Block Grant Committee, the Council did not rank applicants and proceeded to vote on the appointments.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to appoint Glenn LaFevers as the Planning Commission Representative on the Community Development Block Grant Committee and Jessica Petrillo as the public member on the Community Development Block Grant Committee. Upon voice vote, the motion carried unanimously.

Appointed Representatives to Area Boards & Committees:

Speakers in-person: Glynn Birdwell

City Clerk Barrett stated the City received no applications to serve on the Community Media Access Center (TV Santa Barbara) Board of Directors.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura to appoint Joe Franken as the City's Representative on the Santa Barbara Mosquito and Vector Management District Board of Directors and appoint Glynn Birdwell as the City's Representative on the County Library Advisory Committee. Upon voice vote, the motion carried unanimously.

Motion by Councilmember Nomura seconded by Councilmember Clark, to adopt Resolution Nos. 6355 through 6364, as ready by title only, approving public member appointments to certain City Council Advisory Groups and appoint Carpinteria public member positions to the Santa Barbara Mosquito and Vector Management District and County Library Advisory Committee. Upon voice vote, the motion carried unanimously.

Mayor Alarcon recessed to a break at 7:53 pm and reconvened the meeting at 8:02 pm.

OTHER BUSINESS:

3. Annual Comprehensive Financial Report (ACFR) for the Fiscal Year (FY) Ended June 30, 2024.

Recommendation: Receive and file the ACFR for the fiscal year ended June 30, 2024.

Administrative Services Director Maldonado introduced Evelyn Morentin-Barcena with Rogers, Anderson, Malody & Scott, LLP who presented the staff report.

There was no public comment.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to receive and file the Annual Comprehensive Financial Report. Upon voice vote, the motion carried unanimously.

4. Ad Hoc Harbor Seal Advisory Committee Recommendations.

Recommendation: Receive and file this report.

Parks, Recreation & Community Services Director Gant provided the staff report and PowerPoint presentation.

Speakers in-person: Mike Wondolowski representing Carpinteria Valley Association, Susan Mailheau, Chris Elder representing Carpinteria Seal Watch, Patricia French, Susan Allen, Becki Norton, Roxanne Bacchilega, Kate Stewart, David Allen, Julie Tumamait-Stenslie (did not speak), Valerie Bentz, and Randy Moon,

Speakers via Zoom: Julie Tumamait-Stenslie, Denise Drachenberg, and Kim Akeman

Emails distributed: Santa Barbara County First District Supervisor Roy Lee, Susan Endow, Renee (no last name provided), Patty Schwartzkopf, Kathleen Stewart, Kathleen Curtis, Susan Mailheau, Randall Moon, Kim & Thom Akeman, Nancy Baron, KC Rodriguez, Michael McKeon, Mike Wondolowski, Roxanne Liles, Anonymous, Mara Weiss, Patricia French, Tom Beland, Sally Gundlach (Jones), Kim Wysocki, Rod Maknoui, Al Clark, Sue Wilson, and Greg Stewart

Motion by Councilmember Nomura, seconded by Vice Mayor Solórzano, to receive and file the final Ad Hoc Harbor Seal Advisory Committee Recommendations and direct staff to present an estimate for what the cost would be for a consultant to assist with the coastal permit along with a potential for a three-year closure of the beach. Upon voice vote, the motion carried unanimously.

Mayor Alarcon recessed to a break at 9:53 pm and reconvened the meeting at 10:00 pm.

5. Receive an update on the City's Live Entertainment Licensing program and provide direction to staff.

Recommendation: Receive and file an update on the status of the City's Live Entertainment Licensing program.

Community Development Director Bobroff presented the staff report and PowerPoint presentation.

Speakers in-person: Marilyn Jenkins, André Jackson representing Cork Tree Cellars, Carrie Smith, Cheryl Wright representing Island Brewing Company, Paul Wright representing Island Brewing Company, Paula Lund, Stephen Marcussen, Eileen Marcussen, and Jan Harrington (did not speak)

Speakers via Zoom: Jan Harrington and Robert Schroll

Emails distributed: Anonymous and Stephen and Eileen Marcussen

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to receive and file an update on the status of the City's Live Entertainment Licensing Program. Upon voice vote, the motion carried unanimously.

ADJOURNMENT

Mayor Alarcon adjourned the meeting at 11:04 pm.

Natalia Alarcon, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, February 10, 2025
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013

In-Person and Virtual

CALL TO ORDER

Mayor Alarcon called the meeting to order at 5:31 pm.

ROLL CALL

Councilmembers present:	Councilmember Al Clark	(District No. 5)
	Councilmember Julia Mayer	(District No. 3)
	Councilmember Wade T. Nomura	(District No. 4)
	Vice Mayor Mónica J. Solórzano	(District No. 1)
	Mayor Natalia Alarcon	(District No. 2)

Staff members present:	Michael Ramirez, City Manager
	Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
	Ryan Kintz, Assistant City Manager (present via Zoom)
	Brian C. Barrett, City Clerk
	Lieutenant Rich Brittingham, Santa Barbara County Sheriff's Department
	John L. Ilasin, Public Works Director
	Jeanette Gant, Parks, Recreation & Community Services Director
	Stephon Downes, Management Analyst II
	Tiffany Smith, Parks and Facilities Maintenance Supervisor
	Licette Maldonado, Administrative Services Director
	Nick Bobroff, Community Development Director

PLEDGE OF ALLEGIANCE

Mayor Alarcon led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. A Proclamation Proclaiming February 2025 as Black History Month in the City of Carpinteria. *(Requires taking public comment and approval prior to the City Council reading and presenting the proclamation.)*

There was no public comment.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to approve the Proclamation Proclaiming February 2025 as Black History Month in the City of Carpinteria. Upon voice vote, the motion carried unanimously.

Mayor Alarcon and the Council presented the proclamation to Dianne Travis-Teague on behalf of The Black History Celebration Committee.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Alarcon temporarily adjourned the meeting at 5:37 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Alarcon reconvened the meeting at 5:57 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Brittingham with the Santa Barbara County Sheriff's Department provided a law enforcement report for the month of January.

Speakers in-person: Rogelio Delgado

CITY MANAGER'S REPORT

- a. City Employee Updates

City Manager Ramirez reported on City recruitments.

- b. Updates on Capital Improvement Projects

City Manager Ramirez provided an update on the Carpinteria Avenue Bridge Replacement Project – Clearing and Grubbing.

- c. Updates on Development Applications

Community Development Director Bobroff reported that the Architectural Review Board will hold a final review of the proposed renovations to the Palms Restaurant building on February 13th.

d. Other City/Community Updates

City Manager Ramirez reported on the upcoming AgeWell Chocolate Tasting Party.

Community Development Director Bobroff reported that the City's 2023-2031 Housing Element has been certified and found to be substantially compliant with state Housing Element law.

Assistant City Manager Kintz (present via Zoom) provided an update on the upcoming rain storm later this week which was not included in the written City Manager's Report.

There was no public comment.

PLANNING COMMISSION ACTIONS: NONE

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Debbie Nomura representing The Alcazar Theater, Joe Franken representing Cycling Without Age, Betty Songer, Amrita Salm representing HopeNet of Carpinteria, Kristina Calkins representing the Lynda Fairly Carpinteria Arts Center, Rogelio Delgado, and Jay Hotchner representing Carpinteria Unified School District Employee Union

Emails distributed: Amie Rodriguez, Greg Stewart, Melissa Cunningham, Susan Mailheau, Kristina Calkins, and Betty Songer

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Mayer, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 2 through 3. Upon voice vote, the motion carried unanimously.

2. Approve the minutes of the special meeting held January 18, 2025 and the regular meeting held January 27, 2025.
3. Receive and file the Expenditures for the period beginning January 13, 2025 and ending January 31, 2025.

ADMINISTRATIVE MATTERS:

4. Closeout of Carpinteria Avenue Bridge Replacement Project – Clearing and Grubbing.

Recommendation: (1) Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the Carpinteria Avenue Bridge Replacement Project – Clearing and Grubbing with Mark Crane's Tree, Inc. and (2) Authorize the City Manager to release the construction contract bonds after one year of acceptance of the work by the City in accordance with the warranty required by the construction contract. *(Requires a roll call vote.)*

Public Works Director Iasin presented the staff report.

There was no public comment.

Motion by Councilmember Clark, seconded by Councilmember Nomura, to (1) Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the Carpinteria Avenue Bridge Replacement Project – Clearing and Grubbing with Mark Crane's Tree, Inc. and (2) Authorize the City Manager to release the construction contract bonds after one year of acceptance of the work by the City in accordance with the warranty required by the construction contract. The roll call vote on the motion was as follows:

AYES: Councilmember Clark, Councilmember Mayer, Councilmember Nomura,
Vice Mayor Solórzano, and Mayor Alarcon
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

5. Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities.

Recommendation: (1) Authorize the City Manager to execute the Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities and (2) Find that execution of the Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines.

Parks, Recreation & Community Services Director Gant presented the staff report and PowerPoint presentation.

Speakers in-person: Patrick O'Connor

Motion by Councilmember Mayer, seconded by Councilmember Nomura, to (1) Authorize the City Manager to execute the Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities and (2) Find that the execution of the Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines. Upon voice vote, the motion carried unanimously.

PUBLIC HEARING:

6. Adopt Resolution No. 6366, Approving the Measure A Five-Year Local Program of Projects for Fiscal Years 2025-26 through 2029-30.

Recommendation: (1) Adopt Resolution No. 6366, approving the Measure A Five-Year Local Program of Projects for Fiscal Years 2025-26 through 2029-30 and (2) Authorize the Public Works Director to submit the Measure A Five-Year Local Program of Projects to the Santa Barbara County Association of Governments.

Management Analyst II Downes provided the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to (1) Adopt Resolution No. 6366, as read by title only and (2) Authorize the Public Works Director to submit the Measure A Five-Year Local Program of Projects to the Santa Barbara County Association of Governments. Upon voice vote, the motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

7. 2024 Annual Integrated Pest Management Report.

Recommendation: Receive and file the 2024 Annual Integrated Pest Management Report.

Parks and Facilities Maintenance Supervisor Smith presented the staff report.

There was no public comment.

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to receive and file the 2024 Annual Integrated Pest Management Report. Upon voice vote, the motion carried unanimously.

Mayor Alarcon recessed to a break at 7:49 pm and reconvened the meeting at 7:57 pm.

8. Second Quarter Department Reports for the Fiscal Year 2024/25 Budget.

Recommendation: Receive and file Second Quarter Department Reports for Fiscal Year 2024/25 Budget.

City Manager Ramirez introduced the item and went over the General Government Department PowerPoint slides along with City Clerk Barrett, Administrative Services Director Maldonado covered the Administrative Services Department slides, Community Development Director Bobroff covered the Community Development Department slides, Public Works Director Ilasin and Environmental Program Manager Maker covered the Public Works Department slides, and Parks, Recreation & Community Services Director Gant covered the Parks, Recreation & Community Services Department slides.

Speakers in-person: Rogelio Delgado

Motion by Vice Mayor Solórzano, seconded by Councilmember Nomura, to receive and file the Second Quarter Department Reports for the Fiscal Year 2024/25 Budget. Upon voice vote, the motion carried unanimously.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Nomura requested staff look at the emergency ingress/egress of the beach neighborhood due to the potential high tides that may effect the neighborhood.

Vice Mayor Solórzano reported on the Santa Barbara Metropolitan Transit District community meeting held at the library to discuss the proposed fare increase and noted that the District would hold a special board meeting for a closed session on real property negotiations.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the special joint City Council, Planning Commission, and Architectural Review Board meeting on February 18th.

ADJOURNMENT

Mayor Alarcon adjourned the meeting at 9:27 pm.

Natalia Alarcon, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

**City of Carpinteria
City Council Minutes
Special Meeting
Friday, February 14, 2025
6555 Carpinteria Avenue, Carpinteria, CA 93013**

In-Person

CALL TO ORDER

Mayor Alarcon called the meeting to order at 10:05 am.

ROLL CALL

Councilmembers present:	Councilmember Al Clark	(District No. 5)
	Councilmember Julia Mayer	(District No. 3)
	Councilmember Wade T. Nomura	(District No. 4)
	Vice Mayor Mónica J. Solórzano	(District No. 1)
	Mayor Natalia Alarcon	(District No. 2)

Staff members present:	Michael Ramirez, City Manager
	Ryan Kintz, Assistant City Manager
	Jeanette Gant, Parks, Recreation & Community Services Director

**PUBLIC COMMENT WILL ONLY BE HEARD CONCERNING THE AGENDIZED ITEM
BELOW**

Conservation Announcement at Rincon Bluffs

The entire City Council was present for a press conference hosted by the Land Trust of Santa Barbara County, First District County Supervisor Roy Lee, and Citizens for the Bluffs where a significant announcement was made regarding the southern end of the Rincon Bluffs. This event highlighted ongoing efforts to protect local open space and ensure long-term public benefits for the Carpinteria Bluffs.

There was no public comment.

The Council took no formal action.

ADJOURNMENT

Mayor Alarcon adjourned the meeting at 10:38 am.

Natalia Alarcon, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Special Joint City Council, Planning Commission, &
Architectural Review Board Meeting
Tuesday, February 18, 2025
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013

In-Person and Virtual

CALL TO ORDER

Mayor Alarcon called the meeting to order at 5:30 pm.

ROLL CALL

City Councilmembers present:

Councilmember Al Clark
Councilmember Julia Mayer
Councilmember Wade T. Nomura
Vice Mayor Mónica J. Solórzano
Mayor Natalia Alarcon

Planning Commissioners present:

Commissioner Jane Benefield
Commissioner John Moyer
Commissioner Alexandra VanAntwerp
Vice Chair David Allen
Chair Glenn LaFevers

Architectural Review Board Members
present:

Member Richard Johnson
Member Richard Little
Vice Chair Patrick O'Connor
Chair Amy Blakemore

Architectural Review Board Members
absent:

Lisa Woolf

Staff members present:

Michael Ramirez, City Manager
Mack Carlson, on behalf of Brownstein Hyatt
Farber Schreck, LLP acting as City
Attorney of the City of Carpinteria
Cody Sargeant, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as City
Attorney of the City of Carpinteria
Nick Bobroff, Community Development Director
Brian C. Barrett, City Clerk

PLEDGE OF ALLEGIANCE

Mayor Alarcon led those present in the salute to the flag.

CITY COUNCIL BUSINESS:

The City Council met to consider the following item:

1. Update on new state housing laws taking effect in 2025.

Recommendation: Receive and file report on new state housing laws taking effect in 2025.

Legal Counsel Carlson and Sargeant provided the staff report and PowerPoint presentation and responded to questions along with Community Development Director Bobroff from the City Council, Planning Commission, and Architectural Review Board

PUBLIC COMMENT WILL ONLY BE HEARD CONCERNING THE AGENDIZED ITEM BELOW

There was no public comment.

Motion by Councilmember Clark, seconded by Councilmember Nomura, to receive and file the report on new state housing laws taking effect in 2025. Upon voice vote, the motion carried unanimously.

ADJOURNMENT

Mayor Alarcon adjourned the meeting at 6:24 pm.

Natalia Alarcon, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk



City of Carpinteria

COUNCIL AGENDA STAFF REPORT February 24, 2025

ITEM FOR COUNCIL CONSIDERATION

Expenditures for the period beginning February 03, 2025 and ending February 14, 2025.

STAFF RECOMMENDATION

Receive and file Warrant Register for the period of February 03, 2025, through February 14, 2025, pursuant to Carpinteria Municipal Code 2.08.150(F).

DISCUSSION

As part of each regular City Council agenda, a list of all checks (Attachment A) disbursed since the last reporting period is presented to the City Council pursuant to C.M.C. 2.08.150(F). The report is provided to the City Council and the public and serves as staff's verification that the expenditures have been reviewed and are within budgeted appropriations.

FINANCIAL CONSIDERATIONS

The warrant register is designed to communicate the City's fiscal activity since the prior reporting period and ensure expenditures are within the approved budget.

ATTACHMENTS

Attachment A: Warrant Register for the period beginning February 03, 2025, and ending February 14, 2025.

Staff contact: Brenda Robinson, Accounting Specialist
(805) 755-4442, BrendaR@carpinteriaca.gov



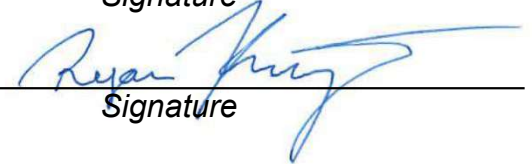
Signature

Staff contact: Licette Maldonado, Admin Services Dir.
(805) 755-4448, LicetteM@carpinteriaca.gov



Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov



Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov



Signature

ATTACHMENT A



Warrant Register

Carpinteria, CA

Date Range: 02/03/2025 - 02/14/2025

Vendor Number Payable #	Vendor Name Payable Type	Payable Description	Payment Date	Payment Amount	Number
Bank Code: AP Bank-AP Bank Payment Type: Regular					
	MBJ HOMES INC		02/13/2025	(398.68)	104284
	MISSIONSQUARE		02/06/2025	11,891.31	105150
INV0006918	Invoice	MISSIONSQUARE Employee Contributions			
INV0006919	Invoice	Deferred Compensation Contribution-Part Time Emp			
INV0006920	Invoice	MissionSquareEmployee Contributions			
INV0006921	Invoice	MISSIONSQUARE Employee Contributions			
	SEIU LOCAL 620		02/06/2025	235.32	105151
INV0006922	Invoice	Employee Union Dues Contribution			
	ACCESS CONTROL SECURITY INC.		02/06/2025	323.58	105152
0063751	Invoice	SECURITY: R. SANTANA 11/30/24			
	ADVANTAGE TELECOM		02/06/2025	70.11	105153
166425	Invoice	FEB25 EMERGENCY PHONE LINE SERVICES			
	AMAZON CAPITAL SERVICES INC		02/06/2025	432.94	105154
11F4-N7KV-X14W	Invoice	BOOKS FOR LIBRARY			
17CY-HNPQ-M1T1	Invoice	SUPER SMASH BROS GAMES FOR LIBRARY			
19T6-WHTT-3YTR	Invoice	BOOKS FOR LIBRARY			
1DW9-7J77-RVRK	Invoice	BOOKS FOR LIBRARY			
1FG4-D17C-Q49Q	Invoice	BOOKS FOR LIBRARY			
1GFR-GY3X-W6WT	Invoice	ZIP BOOKS:R. HARDT-FIELD			
1HVV-Y7NL-99XL	Invoice	BATTERIES FOR COMMUNITY POOL			
1PCX-R6PQ-PWCH	Invoice	PADDLE BOARD RACKS FOR BOATHOUSE			
	ANTONIO PALACEOS		02/06/2025	100.00	105155
INV0006895	Invoice	PARK RENTAL DEPOSIT REFUND			
	CANNON		02/06/2025	1,524.00	105156
90921	Invoice	DEC24 2022 PAVEMENT REHABILITATION			
	CARPINTERIA VALLEY LUMBER CO		02/06/2025	208.10	105157
555123	Invoice	MATERIAL FOR HOSE REPAIRS PUBLIC WORKS YARD			
555370	Invoice	HARDWARE FOR COMMUNITY POOL			
555543	Invoice	HARDWARE FOR COMMUNITY POOL			
555570	Invoice	WOOD POLE FOR PUBLIC WORKS SHOP REPAIR			
555615	Invoice	EPOXY FOR PUBLIC WORKS SHOP REPAIR			
555748	Invoice	2X4 WOOD FOR PUBLIC WORKS SHOP REPAIR			
555780	Invoice	HARDWARE FOR COMMUNITY POOL			
	CIVICWELL		02/06/2025	925.00	105158
320.2025.1/23.B	Invoice	LGSEC MEMBERSHIP 2/1/25-1/31/26			
	EVERSHADE EXTERIOR CLEANING SOLUTIONS		02/06/2025	475.00	105159
11106	Invoice	JAN25 CLEANING OF TRASH CANS AT CARP & LINDEN AVE			
	FABIOLA SORIANO		02/06/2025	300.00	105160
INV0006907	Invoice	VETS HALL DEPOSIT REFUND			
	FRONTIER COMMUNICATIONS		02/06/2025	68.34	105161
FEB25 805-566-3374-042524-5	Invoice	FEB25 PHONE & INTERNET-BOATHOUSE			
	GFOA		02/06/2025	460.00	105162
00023692	Invoice	FY23-24 CERTIFICATE OF ACHIEVEMENT REVIEW FEE			
	GRAINGER		02/06/2025	43.63	105163
9382039262	Invoice	PIPE FLANGE GASKET FOR COMMUNITY POOL REPAIR			
9383648970	Invoice	PIPE FLANGE GASKET FOR COMMUNITY POOL REPAIR			

128716	IMPULSE ADVANCE COMMUNICATIONS Invoice	02/06/2025 FEB25 PHONE SERVICES	2,008.00	105164
9312033701	LAWSON PRODUCTS INC Invoice	02/06/2025 1/4" JOBBER DRILL BIT FOR PUBLIC WORKS SHOP	11.55	105165
523195366	MISSION UNIFORM SERVICE Invoice	02/06/2025 TOWEL & MAT REPLACEMENT VETS HALL 1/27/25	305.80	105166
523195367	Invoice	TOWEL & MAT REPLACEMENT LIBRARY 1/27/25		
523195369	Invoice	TOWEL & MAT REPLACEMENT POOL 1/27/25		
523195370	Invoice	MAT REPLACEMENT, UNIFORM CLEANING 1/27/25		
523195371	Invoice	TOWEL & MAT REPLACEMENT CITY HALL 1/27/25		
88759	MNS ENGINEERS INC Invoice	02/06/2025 DEC24 SURVEY FOR 435 CONCHA LOMA SB9	1,733.75	105167
JAN25 PETTY CASH	NOAH ALVARA Invoice	02/06/2025 REPLENISH PETTY CASH	115.64	105168
01352DA25018570	OVERDRIVE INC. Invoice	02/06/2025 JAN25 EBOOKS/AUDIOBOOKS FOR LIBRARY	190.80	105169
INV0006917	PAUL ZEOLI Invoice	02/06/2025 PROJECT CLOSE OUT PL-23-2268	227.20	105170
2745595	REGENTS OF UNIVERISTY OF CALIFORNIA DAVIS Invoice	02/06/2025 COURSE ENROLLMENT - SYNDI SOUTER	382.50	105171
JAN25 700201069122	SO CA EDISON Invoice	02/06/2025 JAN25 ELECTRICITY-101 ASH AVE	8,931.26	105172
JAN25 700230547624	Invoice	JAN25 ELECTRICITY-5103 CARPINTERIA AVE		
JAN25 700247140684	Invoice	JAN25 ELECTRICITY-1 CARPINTERIA TC1		
JAN25 700255596559	Invoice	JAN25 ELECTRICITY-100 LINDEN		
JAN25 700264659490	Invoice	JAN25 ELECTRICITY-1115 LINDEN AVE B PED		
JAN25 700274833982	Invoice	JAN25 ELECTRICITY-901 CACTUS LN EV EV		
JAN25 700291369452	Invoice	JAN25 ELECTRICITY-MULTIPLE LOCATIONS		
JAN25 700465507084	Invoice	JAN25 ELECTRICITY-4950 9TH ST BT HM		
JAN25 700477662295	Invoice	JAN25 ELECTRICITY-901 CACTUS LN LGHT LGHT		
JAN25 700525378417	Invoice	JAN25 ELECTRICITY-931 WALNUT & 4851 5TH ST		
JAN25 700604790697	Invoice	JAN25 ELECTRICITY-CAPP AV/CSTS PAS 609		
JAN25 700827356389	Invoice	JAN25 ELECTRICITY-5300 CARPINTERIA AVE TC1 TC1		
34602	THE FLAG FACTORY Invoice	02/06/2025 2 US FLAGS, 2 CALIFORNIA FLAGS FOR VETS HALL	546.26	105173
18524 R	TORO ENTERPRISES INC Invoice	02/06/2025 DEC24 2022 PAVEMENT REHABILITATION PROJECT	719,090.98	105174
025-493464	TYLER TECHNOLOGIES INC Invoice	02/06/2025 TYLER TUTORING 1/6/2025	320.00	105175
50306	VILLAGE POOL SUPPLY Invoice	02/06/2025 CHLORINE, ACID FOR COMMUNITY POOL 1/28/25	444.79	105176
21414	WESTAIRE HEATING & CONDITIONING INC Invoice	02/06/2025 TROUBLE SHOOT FURNACE AT CITY HALL 1/23/25	315.00	105177
102576344	WEX BANK (76) Invoice	02/06/2025 JAN25 FUEL FOR CITY VEHICLES	276.41	105178
31483	ALL LANGUAGES INTERPRETING & TRANSLATING INC. Invoice	02/13/2025 2 INTERPRETERS FOR CC MTGS JAN25	1,590.00	105179
116T-6VRM-KYD7	AMAZON CAPITAL SERVICES INC Credit Memo	02/13/2025 TISSUE PAPER RETURNED-LIBRARY PROGRAMS	3,337.34	105180
11KG-RQPL-JXFX	Credit Memo	BOOKS FOR LIBRARY		
11L3-DKTQ-WPQK	Invoice	ZIP BOOKS-K. PATTON		
11RH-T1CX-3QTM	Invoice	ZIP BOOKS-D. DEMOULPIED		
137X-VLYG-6MFM	Invoice	BOOKS FOR LIBRARY		
14TH-FYLK-39M6	Invoice	BOOKS FOR LIBRARY		
163N-H7XK-743D	Credit Memo	BOOKS FOR LIBRARY		
169H-T7D6-1G41	Invoice	BOOKS FOR LIBRARY		

16FG-DHWC-37NC	Invoice	FIRST AID SUPPLIES FOR BEACH TOWER			
16RC-4WJ4-1V9T	Invoice	BOOKS FOR LIBRARY			
17H3-DRTQ-1QJP	Invoice	BOOKS FOR LIBRARY			
17QH-JMH7-4K6L	Invoice	BOOKS FOR LIBRARY			
19CC-QXV6-WQ9X	Invoice	BOOKS FOR LIBRARY			
19G6-4M1T-6CG6	Invoice	FIRST AID SUPPLIES FOR COMMUNITY POOL			
1D1T-4JW1-VNPT	Invoice	ZIP BOOKS-P. MARCUS			
1DCR-JMLP-JN1N	Invoice	BOOKS FOR LIBRARY			
1DJ7-QHX3-6WNH	Invoice	DANCE PARTY SUPPLIES FOR AGE WELL PROGRAM			
1FP4-QJ1T-TCVX	Invoice	ZIP BOOKS-L. GRYBOWSKI			
1G4W-J77D-67XM	Invoice	PARTY SUPPLIES FOR AGE WELL PROGRAM			
1G7P-PQRJ-61XH	Invoice	BOOKS FOR LIBRARY			
1H1X-P49G-33QV	Invoice	BOOKS FOR LIBRARY			
1H1X-P49G-6HJV	Invoice	BOOKS FOR LIBRARY			
1HY1-J6YP-16CF	Invoice	BOOKS FOR LIBRARY			
1J9H-6GKF-GWMW	Invoice	DISPOSABLE CUPS FOR LIBRARY PROGRAMS			
1LGG-Y99D-FNCP	Invoice	2 PADLOCKS FOR COMMUNITY POOL			
1LNF-VXTX-3J16	Invoice	4 USB HEADSETS FOR STAFF MEETINGS			
1M9X-DLGJ-61P6	Invoice	BOOKS FOR LIBRARY			
1MH9-1GNQ-W1GJ	Invoice	ZIP BOOKS-N. LYHITCHENKO			
1MRX-7R44-4J3X	Invoice	BOOKS FOR LIBRARY			
1P9J-TQFK-1PCT	Invoice	BOOKS FOR LIBRARY			
1PL1-QQQT-17KM	Invoice	CRAFT SUPPLIES FOR LIBRARY PROGRAMS			
1PL1-QQQT-1HDT	Invoice	BOOKS FOR LIBRARY			
1Q4F-QJL-4D3W	Invoice	BOOKS FOR LIBRARY			
1QV7-X9RH-DR9N	Credit Memo	MESSAGE BOARD FOR LIBRARY			
1QV7-X9RH-J3DV	Invoice	TISSUE PAPER, CONFETTI GLITTER-LIBRARY PROGRAMS			
1RKV-LKL1-HVMR	Invoice	BOOKS FOR LIBRARY			
1T1X-7P9Q-664N	Invoice	STAMP BLOCKS, CUTTERS FOR LIBRARY			
1T3Y-D976-4DKH	Invoice	FIRST AID SUPPLIES FOR COMMUNITY POOL			
1VDJ-9HY1-34L3	Invoice	BOOKS FOR LIBRARY			
1VFY-PLC9-6W3Q	Invoice	ZIP BOOKS-L. FRIEDMAN			
1VK9-H7YT-VYKJ	Invoice	BOOKS FOR LIBRARY			
1VL7-VMLP-FMJN	Invoice	ZIP BOOKS-A. JENNINGS			
1WWF-GGVY-3G1R	Invoice	BOOKS FOR LIBRARY			
1XRG-99NY-GMFD	Invoice	VALINTINE CRAFT SUPPLIES FOR LIBRARY			
1XRG-99NY-HY94	Invoice	CRAFT TWINE FOR LIBRARY			
1Y1L-J3QP-7PTT	Invoice	BOOKS FOR LIBRARY			
	Void		02/13/2025	-	105181
	Void		02/13/2025	-	105182
	Void		02/13/2025	-	105183
	AT&T MOBILITY		02/13/2025	694.15	105184
287303896883X02102025	Invoice	FEB25 CITY HALL CELL PHONES			
	BACKGROUNDS ONLINE		02/13/2025	670.37	105185
575396	Invoice	JAN25 PROFESSIONAL SERVICES			
	BIG GREEN CLEANING COMPANY		02/13/2025	13,440.00	105186
665102	Invoice	FEB25 CONTRACTED CLEANING SERVICES			
	BROWNSTEIN HYATT FARBER SCHRECK		02/13/2025	48,884.00	105187
1019479	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 12/31/24			
1019480	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 12/31/24			
1019481	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 12/31/24			
1019482	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 12/31/24			
1019483	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 12/31/24			
1019488	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 12/31/24			
	CALIFORNIA BUILDING OFFICIALS		02/13/2025	75.00	105188
18295	Invoice	CHIEF BLDG INSPECTOR JOB AD			
	CARPINTERIA BUSINESS PARK PARTNERS		02/13/2025	11,393.00	105189
INV0006971	Invoice	PLAN CHECK DEPOSIT REFUND			
	CARPINTERIA VALLEY LUMBER CO		02/13/2025	44.48	105190
556213	Invoice	WASHER-BOATHOUSE, HOSE NOZZLE-POOL			
556229	Invoice	HARDWARE FOR PUBLIC WORKS SHOP			
556392	Invoice	HARDWARE FOR LIFEGUARD TOWER			

CARP CITY JAN25 SERVICE	CARPINTERIA VALLEY WATER DISTRICT Invoice	02/13/2025 JAN25-WATER FOR MULTIPLE LOCATIONS	20,756.45	105191
INV0006957	CITY OF SANTA BARBARA CD-RHMP Invoice	02/13/2025 FY24/25 Q2 RENTAL HOUSING MEDIATION SERVICES	6,250.00	105192
62056	COASTAL VIEW NEWS Invoice	02/13/2025 SPECIAL MEETING AD 1/30/25	524.00	105193
62065	Invoice	NOTICE OF PUBLIC HEARING AD 1/30/25		
65753	COUNTY SANITATION COMPANY INC STEWARTS & SELZER P Invoice	02/13/2025 JET MAIN LINE AT CITY HALL 1/3/25	610.00	105194
FEB25 001 3011 022093901	COX BUSINESS Invoice	02/13/2025 FEB25 CITY HALL INTERNET-PHONE SERVICE	915.80	105195
FEB25 001 3011 028030701	Invoice	FEB25 POOL & GARDEN INTERNET-PHONE SERVICE		
FEB25 001 3011 028450702	Invoice	FEB25 VETS HALL INTERNET-PHONE SERVICE		
25007	ELITE GENERAL ENGINEERING Invoice	02/13/2025 BIKE LANE REPAIR ON CARPINTERIA AVE	6,811.39	105196
4228	EVERYWHERE RIGHT NOW Invoice	02/13/2025 JAN25 WEBSITE PROGRAMMING	114.00	105197
JAN25 0853	FIRST NATIONAL BANK OF OMAHA Invoice	02/13/2025 CREDIT CARD PAYMENT-JG	5,563.89	105198
JAN25 3409	Invoice	CREDIT CARD PAYMENT-JS		
JAN25 3696	Invoice	CREDIT CARD PAYMENT-LM		
JAN25 4480	Invoice	CREDIT CARD PAYMENT-NB		
JAN25 4545	Invoice	CREDIT CARD PAYMENT-BB		
JAN25 5788	Invoice	CREDIT CARD PAYMENT-RK		
JAN25 6160	Invoice	CREDIT CARD PAYMENT-JI		
JAN25 9341	Invoice	CREDIT CARD PAYMENT-MR		
JAN25 9893	Invoice	CREDIT CARD PAYMENT-JT		
FEB25 209-188-2500-061589-5	FRONTIER COMMUNICATIONS Invoice	02/13/2025 FEB25 PHONE & INTERNET-LG TOWER	226.79	105199
FEB25 805-566-1944-032923-5	Invoice	FEB25 PHONE & INTERNET-BEACH STORE		
150029685	GRACENOTE Invoice	02/13/2025 FEB25 LISTING DISTRIBUTION SERVICES-GATV	77.92	105200
9392548419	GRAINGER Invoice	02/13/2025 4 GALLONS CLEANER/DEGREASER FOR PUBLIC WORKS	41.77	105201
438134 - PPU	KANOPY Invoice	02/13/2025 JAN25 LIBRARY VIDEOS	175.00	105202
206515	MAR CO EQUIPMENT COMPANY Invoice	02/13/2025 2 STREET SWEEPER BROOMS	547.24	105203
4156	MARK CRANES TREE INC Invoice	02/13/2025 CLEARING/GRUBBING CARPINTERIA AVE BRIDGE	114,000.00	105204
INV0006096	MBJ HOMES INC Invoice	02/13/2025 PROJECT CLOSE OUT PL-14-1731	398.68	105205
25908	MCCORMIX CORP Invoice	02/13/2025 FUEL FOR CITY VEHICLES	237.55	105206
523232699	MISSION UNIFORM SERVICE Invoice	02/13/2025 MAT REPLACEMENT, UNIFORM CLEANING 2/3/25	256.35	105207
523232700	Invoice	TOWEL & MAT REPLACEMENT CITY HALL 2/3/25		
FY24/25 KINTZ	MUNICIPAL MANAGEMENT ASSOCIATION OF SOUTHERN CA Invoice	02/13/2025 FY25 MMASC FULL MEMBERSHIP R. KINTZ	125.00	105208
1030	NGU DRONE PHOTOGRAPHY LLC Invoice	02/13/2025 PUBLIC WORKS PROMOTION VIDEO 1/17/25	460.00	105209
2496	ON DUTY UNIFORMS INC Invoice	02/13/2025 JUNIOR GUARD UNIFORMS & RASH GUARDS	915.41	105210

01352CO25025625	OVERDRIVE INC.	02/13/2025	2,605.13	105211
01352CO25037867	Invoice JAN25 EBOOKS/AUDIOBOOKS FOR LIBRARY			
01352CO25038112	Invoice FEB25 EBOOKS/AUDIOBOOKS FOR LIBRARY			
01352DA25038679	Invoice FEB25 EBOOKS/AUDIOBOOKS FOR LIBRARY			
11226-0	PACIFIC PLUMBING SPECIALITIES	02/13/2025	277.69	105212
	Invoice PARTS FOR POOL PUMP REPAIR			
3855	PRO WINDOW TINT	02/13/2025	1,125.00	105213
	Invoice CITY HALL WEST HALLWAY WINDOW TINT			
4779	RISDON'S 76 SERVICE	02/13/2025	70.00	105214
5086	Invoice CAR WASH FOR UNIT 255 1/4/25			
	Invoice CAR WASH FOR UNIT 250 1/5/25			
2024-20241000173-2	SANTA BARBARA COUNTY TREAS/TAX COLLECTOR	02/13/2025	23,737.05	105215
2024-20241000406-2	Invoice 001-080-038 MONTE VISTA			
2024-20241000436-2	Invoice 001-170-018 CITY HALL			
2024-20241001566-2	Invoice 001-180-072 VIOLA FIELDS			
2024-20241001661-2	Invoice 004-105-011 LINDEN PARKING LOT			
2024-20241002319-2	Invoice 004-005-005 EL CARRO			
2024-20241002352-2	Invoice 003-261-008 CARP AVE PARKING LOT			
2024-20241002388-2	Invoice 004-047-001 SEASIDE			
2024-20241002982-2	Invoice 004-047-040 5351 CARPINTERIA AVE			
2024-20241004649-2	Invoice 003-470-013 ASH AVE			
	Invoice 004-105-016 COMMUNITY GARDEN			
42697	SANTA BARBARA PEST CONTROL	02/13/2025	215.00	105216
42698	Invoice JAN25 PEST CONTROL AT VETS HALL			
	Invoice JAN25 PEST CONTROL AT CITY HALL			
225544	SANTA BARBARA SAND & TOP SOIL CORP	02/13/2025	859.27	105217
	Invoice SAND FOR LOCAL RESIDENTS			
INV0006968	SHAWNA PEREZ	02/13/2025	100.00	105218
	Invoice PARK DEPOSIT REFUND			
388339433	SHOWSCAPES	02/13/2025	22,575.00	105219
388339434	Invoice FEB25 LANDSCAPE MAINTENANCE			
	Invoice FEB25 MONTHLY CHEMICAL CHARGE			
149320879-001	SITEONE LANDSCAPE SUPPLY (ALL AROUND)	02/13/2025	57.68	105220
	Invoice T CHRISTY 4 WAY IRRIGATION KEY			
DEC24 700405192484	SO CA EDISON	02/13/2025	9,683.63	105221
	Invoice DEC24 ELECTRICITY-MULTIPLE LOCATIONS			
JAN25 006 514 2700 7	SO CAL GAS	02/13/2025	6,132.93	105222
JAN25 014 914 3239 7	Invoice NATURAL GAS 5305 CARPINTERIA AVE (POOL)			
JAN25 016 913 9500 6	Invoice NATURAL GAS 5103 CARPINTERIA AVE (FRIENDS OF THE C			
JAN25 140 914 3084 4	Invoice NATURAL GAS 5775 CARPINTERIA AVE (CITY HALL)			
	Invoice NATURAL GAS 941 WALNUT AVE (VETS HALL)			
222	SOLID WASTE SOLUTIONS INC	02/13/2025	534.50	105223
	Invoice JAN25 WASTEWATER PROFESSIONAL SERVICES			
6022829487	STAPLES ADVANTAGE	02/13/2025	169.12	105224
	Invoice 2 BOX MANILA FOLDERS, 2 BOX EXPANDING FILES			
365929	THE WHARF	02/13/2025	341.30	105225
	Invoice BOOTS, JACKET, SOCKS R. ESTRADA			
1340	TKM ENGINEERING	02/13/2025	1,230.00	105226
	Invoice DEC24 REVIEW DRAFT CIRCULATION			
NS2284	TVSB	02/13/2025	17,975.00	105227
NS2285	Invoice JAN25 VIDEO PRODUCTION SERVICES			
	Invoice TV SB CALENDAR YEAR 2025			
120250171	UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA	02/13/2025	209.10	105228
24-252376	Invoice FEB25 NEW TICKET CHARGES & DATABASE			
	Invoice FEB25 CA STATE REGULATORY FEE			

125020401	VIDIFLO LLC Invoice	JAN25 REMOTE SERVICE TO CONFIGURE NETWORK	02/13/2025	325.00	105229
50208	VILLAGE POOL SUPPLY Invoice	CHLORINE, ACID FOR POOL 1/9/25	02/13/2025	626.23	105230
INV0006979	VINCENT SEMONSEN Invoice	JAN25 CARPINTERIA AVE BRIDGE PROJECT	02/13/2025	5,205.00	105231
83008435	WAXIE SANITARY SUPPLY Invoice	BATH TISSUE, TRASH BAGS 1/30/25	02/13/2025	251.60	105232
2024-0306	ZWORLD GIS Invoice	JAN25 MAPPING/GIS SERVICES	02/13/2025	2,977.00	105233
100000017801023	CalPERS Invoice	FEB25 HEALTH PREMIUMS	02/06/2025	53,603.27	DFT0003414
100000017801024	CalPERS Invoice	FEB25 HEALTH PREMIUMS	02/06/2025	13,143.95	DFT0003415
PR03 2/6/25	EDD-SIT Invoice	PR03 2/6/25 PIT TAX DEPOSIT	02/06/2025	7,758.79	DFT0003417
PR03 2/6/25	EDD-SDI Invoice	PR03 2/6/25 SDI TAX DEPOSIT	02/06/2025	2,288.86	DFT0003418
PR03 2/6/25	INTERNAL REVENUE SERVICE Invoice	PR03 2/6/25 FEDERAL TAX DEPOSIT	02/06/2025	23,473.28	DFT0003419
1/18/25-1/31/25 CLASSIC	CalPERS Invoice	CLASSIC RETIREMENT CONTRIBUTIONS 1/18/25-1/31/25	02/06/2025	14,137.52	DFT0003420
1/18/25-1/31/25 PEPRA	CalPERS Invoice	PEPRA RETIREMENT CONTRIBUTIONS 1/18/25-1/31/25	02/06/2025	13,527.19	DFT0003421



City of Carpinteria

COUNCIL AGENDA STAFF REPORT February 24, 2025

ITEM FOR COUNCIL CONSIDERATION

Contracts Executed by the City Manager on behalf of the City for the Period of January 7, 2025 through February 3, 2025.

STAFF RECOMMENDATION

Receive and file Report of Contracts Executed by the City Manager for the Period of January 7, 2025 through February 3, 2025.

DISCUSSION

The City Manager is delegated authority by the Carpinteria Municipal Code (CMC), §2.08.150B, to execute contracts on behalf of the City in the amount of \$50,000 or less. Pursuant to CMC §2.08.150C, a list of all contracts executed by the City Manager is provided for City Council information and appended to this Staff Report as Attachment A. Attachment A lists all contracts entered into on behalf of the City for goods, construction and services for the Period of January 7, 2025 through February 3, 2025.

FINANCIAL CONSIDERATIONS

All contracts entered into are within the appropriated budgeted amounts.

ATTACHMENTS

- A. Report of Contracts Executed by the City Manager

Report of Contracts Executed by City Manager
February 24, 2025
Page 2

Staff contact:

Brian C. Barrett, City Clerk
(805) 755-4403, brianb@carpinteriaca.gov


Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov


Signature

ATTACHMENT A

Report of Contracts Executed by the City Manager
Period of January 7, 2025 through February 3, 2025

[illegible]



City of Carpinteria

COUNCIL AGENDA STAFF REPORT February 24, 2025

ITEM FOR COUNCIL CONSIDERATION

Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds.

STAFF RECOMMENDATION

Receive and file the report.

Sample Motion: I move to receive and file the report.

BACKGROUND / DISCUSSION

The City Council of Carpinteria serves as the trustees of the City's public funds and is authorized to make investment decisions in accordance with the Prudent Investment Standard. The Prudent Investor Standard of the California Government Code Section 53600.3 states, "When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence and diligence under circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated need of the City, that a prudent person in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City." The standard of prudence to be used by investment officials shall be applied in the context of managing the overall portfolio.

Trustees are those persons authorized to make investment decisions on behalf of a local agency. Trustees or City Investment Officials, acting in accordance with investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk changes or market price changes, provided deviations from expectations are reported on time and appropriate action is taken to control adverse developments.

The purpose of this agenda item is to provide the City Council with the required monthly Treasurer's Report (Attachment A.)

POLICY CONSISTENCY

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

FINANCIAL CONSIDERATIONS

Cash Statement: On January 31, 2025, the City held cash and cash investments as shown in Table 1 below.

Table 1

<u>CASH ACTIVITY FOR THE MONTH:</u>	
Cash and Investment Beginning of the Month	\$ 15,877,464.89
Cash Receipts	5,645,651.03
Cash Disbursements	(5,496,180.20)
Cash and Investment End of the Month	<u>\$ 16,026,935.72</u>

Investments:

Changes in the market value of treasury securities are inversely proportional to changes in interest rates demanded in the open market (i.e., when rates rise market values fall, when rates fall market values rise). The sensitivity of a portfolio's market value to these changes in market rates is a function of its days to maturity and coupon rate. Securities with longer maturities and/or lower coupon rates are more sensitive to changes in market interest rates. As security matures, changes in its value become less sensitive to market rate changes.

As of January 31, 2025, the portfolio's average days to maturity was 2.20 years, the average coupon rate was 2.57%, the average yield to maturity was 4.27%, the par value was \$9,500,000 and the Market Value was \$9,307,773.30.

The City does not intend to sell or have any foreseeable need to sell any securities. The City's investment policy intends to hold all securities to maturity, and securities so held are redeemed at par value resulting in no net market gain or loss.

Attached for City Council review is the Treasurer's Report listing all the investments and cash activity during the month.

The City of Carpinteria will be able to meet all expenditure obligations that might reasonably be anticipated for the next six-month period from February 1, 2025, to August 1, 2025.

LEGAL

This report has been prepared in compliance with California Government Code Sections 53600 and 53646.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

Attachment A: City of Carpinteria Monthly Treasurer's Report

Staff contact:

Licette Maldonado, Administrative Services Director
licettem@carpinteriaca.gov; (805) 755-4448



Signature

Reviewed by: Ryan Kintz, Assistant City Manager
ryank@carpinteriaca.gov; (805) 755-4400



Signature

Reviewed by: Michael Ramirez, City Manager
michaelr@carpinteriaca.gov; (805) 755-4450



Signature

ATTACHMENT A

City Treasurer's Monthly Report

CITY OF CARPINTERIA TREASURER'S REPORT
For the Month Ended January 2025

CASH ACTIVITY FOR THE MONTH:

Cash and Investment Beginning of the Month	\$ 15,877,464.89
Cash Receipts	5,645,651.03
Cash Disbursements	(5,496,180.20)
Cash and Investment End of the Month	<u><u>\$ 16,026,935.72</u></u>

CASH AND INVESTMENT PORTFOLIO:

<u>Type of Investment/Coupon/CUSIP #</u>	<u>Institution/Issuer</u>	<u>Yield to Maturity</u>	<u>Maturity Date</u>	<u># Days to Maturity</u>	<u>Par Value</u>	<u>Market Value (1)</u>	<u>Book Value (2)</u>
Demand Deposit - General Checking	Montecito Bank	N/A	N/A	N/A	(233,803.16)	(233,803.16)	(233,803.16)
Demand Deposit - Premier Public Money Market	Montecito Bank	N/A	2/1/2025	1	1,511,202.55	1,511,202.55	1,511,202.55
Demand Deposit - Section 125 Checking	Montecito Bank	N/A	N/A	N/A	5,043.34	5,043.34	5,043.34
Demand Deposit - Payroll Checking	Montecito Bank	N/A	N/A	N/A	5,000.00	5,000.00	5,000.00
Local Agency Investment Fund	State of California	0.22%	2/1/2025	1	1,826,874.72	1,826,874.72	1,826,874.72
Demand Deposit - Money Market	Charles Schwab	N/A	2/1/2025	1	3,633,672.40	3,633,672.40	3,633,672.40
Treasury Note, 1.125%, (912828ZC7)	U.S. Government	1.29%	2/28/2025	28	250,000.00	249,414.05	248,740.00
Treasury Note, 2.625%, (9128284F4)	U.S. Government	1.30%	3/31/2025	59	250,000.00	249,375.00	260,224.61
Treasury Note, 0.25%, (912828ZT0)	U.S. Government	1.25%	5/31/2025	120	250,000.00	246,718.75	241,660.01
Treasury Note, 0.25%, (912828ZW3)	U.S. Government	1.53%	6/30/2025	150	250,000.00	245,976.55	239,598.86
Treasury Note, 0.25%, (91282CAM3)	U.S. Government	1.32%	9/30/2025	242	250,000.00	243,476.55	240,265.00
Treasury Note, 3.0%, (9128285J5)	U.S. Government	4.09%	10/31/2025	273	250,000.00	247,695.30	242,136.63
Treasury Note, 0.375%, (91282CBC4)	U.S. Government	1.20%	12/31/2025	334	250,000.00	241,445.30	241,955.00
Treasury Note, 0.375%, (91282CBC4)	U.S. Government	1.37%	12/31/2025	334	250,000.00	241,445.30	240,365.00
Treasury Note, 3.875%, (91282CGE5)	U.S. Government	3.77%	1/1/2026	335	250,000.00	249,179.68	250,641.19
Treasury Note, 1.625%, (912828P46)	U.S. Government	1.56%	2/15/2026	380	250,000.00	243,359.38	250,595.69
Treasury Note, 0.5%, (91282CBQ3)	U.S. Government	1.28%	2/25/2026	390	250,000.00	240,234.38	242,113.19
Treasury Note, 0.75%, (91282CBT7)	U.S. Government	1.28%	3/31/2026	424	250,000.00	240,234.38	244,459.30
Treasury Note, 0.75%, (91282CCF6)	U.S. Government	1.34%	5/31/2026	485	250,000.00	238,906.25	243,702.50
Treasury Note, 0.875%, (91282CCJ8)	U.S. Government	1.35%	6/30/2026	515	250,000.00	238,632.80	244,821.96
Treasury Note, 1.625%, (91282YQ7)	U.S. Government	4.00%	10/31/2026	638	250,000.00	239,218.75	227,869.30
Treasury Note, 2%, (91282U24)	U.S. Government	4.31%	11/15/2026	653	250,000.00	240,546.88	228,317.27
Treasury Note, 1.25%, (91282CDK4)	U.S. Government	1.28%	11/30/2026	668	250,000.00	237,109.38	249,602.02
Treasury Note, 1.5%, (912828Z78)	U.S. Government	3.64%	1/31/2027	730	250,000.00	237,148.43	231,040.31
Treasury Note, 2.25%, (912828V98)	U.S. Government	4.29%	2/15/2027	745	250,000.00	240,507.80	229,819.14
Treasury Note, 2.5%, (91282CEF4)	U.S. Government	3.96%	2/16/2027	746	250,000.00	241,289.05	235,031.06
Treasury Note, 2.75%, (91282CEN7)	U.S. Government	3.71%	4/30/2027	819	250,000.00	242,226.55	241,094.62
Treasury Note, 3.25%, (91282CEW7)	U.S. Government	3.70%	6/30/2027	880	250,000.00	244,570.30	245,668.13
Treasury Note, 3.125%, (91282CFH9)	U.S. Government	4.19%	8/31/2027	942	250,000.00	243,281.25	238,232.21
Treasury Note, 4.125%, (91282CFU0)	U.S. Government	4.02%	10/31/2027	1003	250,000.00	249,335.93	250,962.10

CITY OF CARPINTERIA TREASURER'S REPORT
For the Month Ended January 2025

Treasury Note, 2.25%, (9128283F5)	U.S. Government	4.01%	11/15/2027	1018	250,000.00	237,031.25	232,267.50
Treasury Note, 3.875%, (91282CGC9)	U.S. Government	4.01%	12/31/2027	1064	250,000.00	247,578.13	248,750.00
Treasury Note, 4%, (91282CGPO)	U.S. Government	3.99%	2/29/2028	1124	250,000.00	248,203.13	249,990.24
Treasury Note, 3.625%, (91282CGT2)	U.S. Government	4.15%	2/29/2028	1124	250,000.00	245,390.63	244,990.00
Treasury Note, 4%, (91282CHK0)	U.S. Government	4.14%	3/31/2028	1155	250,000.00	247,890.63	248,593.75
Treasury Note, 4.125%, (91282CHQ7)	U.S. Government	4.13%	7/31/2028	1277	250,000.00	248,789.50	249,920.00
Treasury Note, 4.375%, (91282CHX2)	U.S. Government	4.23%	8/31/2028	1308	250,000.00	250,664.05	251,445.00
Treasury Note, 4.625%, (91282CJA0)	U.S. Government	4.52%	9/30/2028	1338	250,000.00	252,773.00	251,015.00
Treasury Note, 4.875%, (91282CJF9)	U.S. Government	4.51%	10/31/2028	1369	250,000.00	254,921.88	253,583.99
Treasury Note, 4.375%, (91282CJN2)	U.S. Government	4.20%	11/30/2028	1399	250,000.00	250,585.93	251,775.00
Treasury Note, 3.75%, (91282CJR3)	U.S. Government	4.50%	12/31/2028	1430	250,000.00	245,000.00	242,177.50
Treasury Note, 4.25%, (91282CKD2)	U.S. Government	4.48%	2/28/2029	1489	250,000.00	249,375.00	247,505.21
Treasury Note, 4.125%, (91282CLR0)	U.S. Government	4.34%	10/31/2029	1734	250,000.00	247,773.43	247,675.78
Treasury Note, 4.375%, (91282CMD0)	U.S. Government	4.34%	12/31/2029	1795	250,000.00	250,468.75	250,341.80
					16,247,989.85	16,055,763.15	16,026,935.72

REPORT ON COMPLIANCE WITH STATEMENT OF SAFEKEEPING AND INVESTMENT OF PUBLIC FUNDS

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

REPORT OF ABILITY TO MEET REQUIRED EXPENDITURES FOR THE NEXT SIX MONTHS

Based upon currently budgeted revenues and expenditures, the City currently has sufficient liquid financial resources to meet anticipated expenditures during the period 2/01/25 through 8/01/25.

WEIGHTED AVERAGE MATURITY OF PORTFOLIO

As of January 31, 2025 the weighted average days to maturity of the City's investment portfolio is 2.20 years.

FOOTNOTES TO REPORT/DEFINITION OF TERMS:

(1) The market value of U.S. Government Securities was provided by the custodial agent, Charles Schwab.

For the Local Agency Investment Fund the market value represents the contract value.

For all other investments, the market value is equal to book value.

(2) Book value of demand deposits equals the bank balance minus outstanding checks plus deposits-in-transit.

Yield to Maturity (YTM): The percentage rate of return for the note assuming that the City holds the asset until its maturity date. It is the sum of all its remaining coupon payments.

Par Value: Equals face value of security (value of the security when it reaches maturity).

Market Value: The last price for which a security was bought or sold. In this case, the value as of the last day of the month of this report.

Book Value: The amount at which the security is carried in the City's accounting records (adjusted at year-end for GASB 40 reporting purposes).



City of Carpinteria

COUNCIL AGENDA STAFF REPORT February 24, 2025

ITEM FOR COUNCIL CONSIDERATION

Adoption of Resolution No. 6367, Approving an Appointment to the Downtown "T" Business Advisory Board.

STAFF RECOMMENDATION

Adopt Resolution No. 6367, approving an appointment to the Downtown "T" Business Advisory Board.

Sample Motion: I move to adopt Resolution No. 6367, as read by title only, approving the appointment of Kevin Murphy as an assessment-paying member to the Downtown "T" Business Advisory Board.

BACKGROUND

The Downtown "T" Business Advisory Board (formerly the Parking and Business Improvement Area Advisory Board or PBIAAB) was formed in 1990 (via Resolution No. 1882) in order to comply with a change in State law that required the appointment of an advisory board to make recommendations to the City Council on the use of Business Improvement District funds collected through assessments. The Carpinteria Parking and Business Improvement Area District was formed in 1986 and has operated continuously since that time. The composition of the Downtown "T" Business Advisory Board was changed due to the dissolution of the Carpinteria First Committee via Resolution No. 5902 in June 2019.

On February 3, 2025, at a special City Council meeting, the Council made biennial (every two years) appointments to the City's Council Advisory Groups. After the meeting, the City received the attached application (Attachment A) from a business owner in Parking and Business Improvement Area District No. 4 for the Downtown "T" Business Advisory Board (DTBAB). Since all DTBAB appointments have not been filled, the Council may still appoint the final member.

The purpose of this agenda item is for the Council to consider appointing the remaining member to the DTBAB.

DISCUSSION

The City has received an application (Attachment A) from one business owner within the Parking and Business Improvement Area Assessment District No. 4. There is currently one vacancy for an assessment-paying member and three vacancies for three alternate assessment-paying members. The sole applicant qualifies as an assessment-paying member (and previously served as an alternate assessment-paying member on the DTBAB through January 31, 2025).

Below is a more detailed explanation of the current membership composition, responsibilities, meeting schedule, and funding for the DTBAB:

Board Member Composition/Qualifications

As established by Resolution No. 5902, the current composition of the DTBAB consists of a total of seven members plus three alternate members. Four members must be assessment-paying members of the Parking and Business Improvement Area District No. 4, three members are at-large, and there are an additional three alternate assessment-paying members. The at-large members may be any qualified individuals as determined by the City Council. See table below for currently filled and vacant positions on the DTBAB.

Current Composition of Downtown "T" Business Advisory Board	
Member	Member Type
Kristina Calkins	Assessment-Paving Member
Marv Beth Radley	Assessment-Paying Member
André Jackson	Assessment-Paying Member
VACANT	Assessment-Paying Member
Lorraine McIntire	At-Large Member
Michelle Carlen	At-Large Member
Kathy Quigley	At-Large Member
VACANT	Alternate Assessment-Paving Member
VACANT	Alternate Assessment-Paying Member
VACANT	Alternate Assessment-Paying Member

Board Responsibilities

In compliance with local and State regulations, the DTBAB makes recommendations to the City Council concerning the use of revenues collected through Parking and Business Improvement Area Assessment District No. 4 for general promotion of business activities, economic growth and stability in said district, and general maintenance issues within the Downtown 'T'. The Board prepares and presents an Annual Report to the City Council that addresses all matters related to Parking and Business Improvement Area Assessment District No. 4, including the methods and

basis of levying the assessments and recommendations on use of funds collected by said district.

Meeting Schedule

The DTBAB meets on the first Thursday of every other month at City Hall (i.e. January, March, etc.).

Funding

The revenues and expenses for operation of Parking and Business Improvement Area Assessment District No. 4 activities are accounted for in the City's Parking and Business Improvement Area (PBIA) Fund. All assessment revenues are expended within the District.

Attendance and Removal

Per 12.28 of CMC, *"In the event a member of the board shall not attend two consecutive regular meetings, unless excused by the chairman of the board for good cause, the position of such member shall be deemed to be vacant, and the term of such member terminated, and the mayor notified immediately by the chairman of such termination."*

POLICY CONSISTENCY

Appointments to the DTBAB are compliant with the Parking and Business Improvement Area Law of 1989 of the California Streets and Highways Code. The City Council has the authority to determine the makeup of the board pursuant to said law.

FINANCIAL CONSIDERATIONS

There will be no effect on the General Fund or PBIA Fund with the proposed appointments to and the removal from the DTBAB.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

Per the Streets and Highways Code Section 36530, the City Council has full discretion in the composition, qualifications, and selection of the DTBAB members

OPTIONS

1. Adopt Resolution No. 6367, approving an appointment to the Downtown 'T' Business Advisory Board.
2. Decline to adopt Resolution No. 6367 and provide further direction to staff.

PRINCIPAL PARTIES EXPECTED AT MEETING

DTBAB Applicant

ATTACHMENTS

Attachment A: Received Application
Attachment B: Resolution No. 6367

Staff contact:

Brian C. Barrett, City Clerk
(805) 755-4403; brianb@carpinteriaca.gov


Signature

Reviewed by:

Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov


Signature

Reviewed by:

Michael Ramirez, City Manager
(805) 755-4450; michaelr@carpinteriaca.gov


Signature

ATTACHMENT A
Received Application

**CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY BOARD, COMMISSION OR
COMMITTEE**

RECEIVED
CITY OF CARPINTERIA

FEB 03 2025

BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: Downtown Advisory Board

APPLICANT:

Name KEVIN MURPHY

Home Address

Email

Business Address

Phone Number(s)

977 LINCOLN AVE.

Are you a resident of the City of Carpinteria? YES

EXPERIENCE/BACKGROUND:

Education

2 YEAR COLLEGE

Present Occupation (Please describe any relevant past work experience.)

OWN NAIL RECORD STORE IN DOWNTOWN AREA

Memberships in Organizations

Downtown A.B.

Reasons why you believe you should be appointed (attach additional sheets if needed.):

HAVE AN UNDERSTANDING FOR NEED OF AWARENESS
& IMPROVEMENT NEEDED TO ENHANCE AREA FOR VISITORS

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: Downtown A.B.

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING - SEE

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature

Date



**CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR
APPOINTMENT TO A CITY BOARD, COMMISSION OR
COMMITTEE**

Please return to:

City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED

FEB 03 2025

CITY OF CARPINTERIA

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:

Downtown "T" Business Advisory Board

APPLICANT:

KEVIN MURPHY
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes ___ No ___; if so, which Board, Commission or Committee do you serve on? DOWNTOWN "T" BUSINESS ADVISORY BOARD

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? LOCAL BUSINESS IN DOWNTOWN AREA

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? CHALK BOARD, XMAS LIGHTS, SUPPORTING ALL DOWNTOWN ACTIVITY - ADOPTEST, HOTRED SHOW & ALL PARADES. ALSO HALLOWEEN CANDY HANDOUT

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? TO HELP & INSPIRE FOR MORE ACTIVITY & AWARENESS TO DOWNTOWN

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? SPREAD WORD TO ALL TO BE & GET MORE INVOLVED WITH COMMUNITY

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

CHRISTMAS LIGHT ON LINCOLN

What do you think the biggest challenges are right now for Downtown "T" businesses?

MORE MEMBERS NEEDED

How would you work with local businesses to identify matters of improvement in the Downtown Business District?

ASK & QUESTION THEIR IMMEDIATE NEEDS TO
IMPROVE AWARENESS OF THEIR BUSINESS

ATTACHMENT B

Resolution No. 6367

RESOLUTION NO. 6367

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CARPINTERIA, APPROVING AN APPOINTMENT TO THE
DOWNTOWN "T" BUSINESS ADVISORY BOARD FOR THE TERM
ENDING JANUARY 31, 2027**

WHEREAS, under the provisions of the Parking and Business Improvement Area Law of 1989 of the California Streets and Highways Code and Resolution No. 5902, the Downtown 'T' Business Advisory Board is composed of a total of seven members plus three alternate members (four members must be assessment-paying members of the Parking and Business Improvement Area District No. 4, three members are at-large, and there are an additional three alternate assessment-paying members); and

WHEREAS, the Downtown 'T' Business Advisory Board serves to make recommendations to the City Council concerning the use of revenues collected through Parking and Business Improvement Area Assessment District No. 4 for general promotion of business activities, economic growth, and stability in said district, and general maintenance issues within the Downtown 'T'.

WHEREAS, a few vacancies exist on the Downtown 'T' Business Advisory Board including one assessment-paying member and three alternate assessment-paying members; and

WHEREAS, said vacancies have been duly noticed and advertised as required and all interested persons have been invited to submit an application for consideration for appointment to fill said vacancies; and

WHEREAS, the City Council at a special meeting on February 3, 2025 made biennial appointments to the City's Council Advisory Groups and one application to the Downtown "T" Business Advisory Board was received after the special meeting; and

WHEREAS, the City Council has considered persons who have indicated an interest in serving and has recommended that certain persons be appointed to the Downtown "T" Business Advisory Board.

NOW, THEREFORE BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct.

SECTION 2. The Carpinteria City Council hereby resolves that the following appointment is approved and confirmed effective February 24, 2025, and that such appointment is to continue in effect at the pleasure of the City Council for the term ending January 31, 2027.

APPOINTED TO THE DOWNTOWN "T" BUSINESS ADVISORY BOARD

SECTION 3. Any appointed Board member who fails to attend two consecutive regular meetings of the Board without excuse acceptable to the City Council shall be deemed to have resigned from said Board and the position declared vacant.

PASSED, APPROVED AND ADOPTED this 24th day of February 2025 by the following called vote:

AYES: COUNCIL MEMBER:

NOES: COUNCIL MEMBER:

ABSENT: COUNCIL MEMBER:

ABSTAIN: COUNCILMEMBER:

ATTEST:

Mayor, City of Carpinteria

Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 24th day of February 2025.

Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria



City of Carpinteria

COUNCIL AGENDA STAFF REPORT February 24, 2025

ITEM FOR COUNCIL CONSIDERATION

Appoint a City Representative to the Community Media Access Center (TV Santa Barbara) Board of Directors.

STAFF RECOMMENDATION

Appoint a City Representative to the Community Media Access Center (TV Santa Barbara) Board of Directors.

Sample Motion: I move to appoint a City Representative to the Community Media Access Center (TV Santa Barbara) Board of Directors.

BACKGROUND/DISCUSSION

The history of Carpinteria's involvement with public access television began in 1981 with the City of Santa Barbara's creation of the Cable Television Advisory Committee (CTAC), and continued in 1985 with the establishment of the Public Access Advisory Committee (PAAC). During this time and through 2003, Public and Educational Access programming was managed by Cox Communications.

In 2001, Santa Barbara County staff recommended that Public and Educational Access television would be best served by a non-profit organization. After much discussion and planning by the PAAC members, the Community Media Access Center (now known as TV Santa Barbara) was officially established on January 1, 2003. TV Santa Barbara is responsible for the operation of both Public Access (Channel 17) and Educational Access (Channel 71) in the cable franchise areas served by Cox Communications. In addition to programming, TV Santa Barbara provides Carpinteria residents with access to equipment and studio space that can be used for community-based programming. The Board of Directors of TV Santa Barbara includes a City of Carpinteria Representative which the Council appoints for a two-year term.

On November 12, 2024, the City Council adopted Resolution No. 6346, adopting a process to appoint public members to City Council Advisory Groups and to appoint City Council representatives to outside agencies and committees and to City Council subcommittees. In addition, the Council approved a City Council Advisory Group Handbook. Under Resolution

No. 6346, the term “Council Advisory Group” encompasses all City Boards, Committees, and Commissions, City Council Ad Hoc Committees (if there are public member appointments), and public member appointees to other government agencies.

On February 3, 2025, at a special City Council meeting, the Council made biennial (every two years) appointments to the City’s Council Advisory Groups (which includes public member appointees to other government agencies). The City received one application (Attachment A) after the special meeting for the Community Media Access Center (TV Santa Barbara) Board of Directors. This agenda item is for the Council to consider making an appointment to the Community Media Access Center (TV Santa Barbara) Board of Directors.

The current City Representative on the TV Santa Barbara Board of Directors, Gary Dobbins, has submitted an application (Attachment A) to continue to serve for another two-year term through January 31, 2027.

FINANCIAL CONSIDERATIONS

There are no financial considerations presented with this report.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

As per the Carpinteria Municipal Code, City Council Advisory Group members serve at the pleasure of the City Council and shall be appointed by the Mayor with the advice and consent of the City Council.

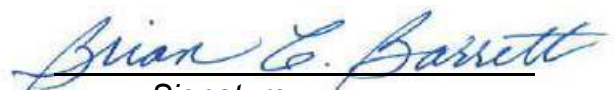
PRINCIPAL PARTIES EXPECTED AT MEETING

Applicants have been advised of the meeting date and invited to attend.

ATTACHMENTS

A. Received Application

Staff contact: Brian C. Barrett, City Clerk
(805) 755-4403, brianb@carpinteriaca.gov


Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov


Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450; michaelr@carpinteriaca.gov


Signature

ATTACHMENT A

Received Application



**CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP**

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA

FEB 18 2025

BRIAN C. BARRETT
CITY CLERK

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

TV SANTA BARBARA BOARD OF DIRECTORS (CARPINTERIA REP.)

APPLICANT: GARY L. Dobbins

Name

Home Address

480 VIAREAL STE F CARP CA 93013

Email

Business Address

Phone Number(s)

Are you a resident of the City of Carpinteria? Business

EXPERIENCE/BACKGROUND:

Education

35 years TVSB - Board / Wrote Bylaws / CARP rep
Co-Publisher Coast L View News / CARP Mag

Present Occupation (Please describe any relevant past work experience.)

Memberships in Organizations

To many to list including Viet Nam Veterans / VFW

Reasons why you believe you should be appointed (attach additional sheets if needed.):

Been doing for CARP 35 years

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on:

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING - SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position. This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature

Date



City of Carpinteria

COUNCIL AGENDA STAFF REPORT February 24, 2025

ITEM FOR COUNCIL CONSIDERATION

Adopt Resolution No. 6368 updating the operational hours of the Skate Park.

STAFF RECOMMENDATION

Adopt Resolution No. 6368 updating the operational hours of the Skate Park and rescind Resolution No. 6256.

Sample Motion: I move to adopt Resolution No. 6368 as read by title only.

BACKGROUND

On March 13, 2023¹, the Carpinteria City Council adopted Ordinance No. 763, establishing Skate Park Rules and Regulations as a part of Carpinteria Municipal Code (CMC) Chapter 12.24, including that Skate Park hours shall be established by City Council Resolution, CMC 12.24.101(C)(20).

As set by Resolution No. 6256², Skate Park hours “shall be 30 minutes before sunrise until 30 minutes after sunset every day of each week. Operating Hours may be extended by the City Manager until 10PM when posted at the Park by the City in writing and then only when the Skate Park lights are illuminated.”

The purpose of this agenda matter is for the City Council to consider rescinding Resolution No. 6256 and adopting Resolution No. 6368 thereby revising and extending the operational hours of the Skate Park.

DISCUSSION

¹ https://carpinteria.granicus.com/GeneratedAgendaViewer.php?view_id=2&clip_id=1210

² https://carpinteria.granicus.com/GeneratedAgendaViewer.php?view_id=2&clip_id=1279

Due to equipment issues, the Skate Park has been lit throughout the night since it opened. City staff and others, including the Police Chief and deputies, have witnessed consistent and positive use of the park into the late-night hours. The City recently received the equipment necessary to properly control the lighting schedule; however, given the usage level of the park after sunset, lack of issues or complaints, and overall positive feedback from stakeholders, staff is proposing a potential change to Skate Park hours.

The City Council has the authority to define the open hours of the Skate Park and may revisit this matter as needed to ensure that the facility is managed in a way that best serves the community. Currently, Resolution No. 6256 states Skate Park hours are 30 minutes before sunrise until 30 minutes after sunset every day of each week. Extended hours, up to 10PM, are allowed with City Manager approval, when posted at the Skate Park by the City in writing, and only when the Skate Park lights are illuminated. Based on observed usage and discussions with the Carpinteria Skate Foundation and our local Santa Barbara County Sheriff's Office, City staff proposes the following changes to the Skate Park's operational hours:

- From 30 minutes before sunrise to 10PM, Sunday thru; and
- From 30 minutes before sunrise to 11PM, Friday and Saturday

The proposed changes would establish fixed extended hours without requiring special approval or postings; however, the City Manager or their designee would still retain the authority to adjust hours as needed for safety, maintenance, or special circumstances. Examples would include closing for graffiti removal or weather, or extended hours past 11 PM with an approved City permit.

Expanding the weekend hours could provide several benefits to the community. The Skate Park has proven to be a well-used and valued recreational amenity, drawing participants of all ages, including youth, teens, and adults. Extending Friday and Saturday hours would allow park users more time to enjoy the facility in a well-lit, controlled, and safe environment rather than seeking alternative, potentially unsafe spaces after hours. Additionally, weekend events, including those hosted by the Carpinteria Skate Foundation, often conclude around 10 PM, and an additional hour would provide a more structured timeframe for event breakdown and cleanup.

Lastly, operational hours that reflect community usage serve to reduce the need for enforcement, and park activation, in general, serves to deter other improper uses in or around the park. If approved, proper signage will be posted at the facility to reflect the new hours, and City staff will continue to monitor usage patterns and address any concerns as they arise.

POLICY CONSISTENCY

City Council Primary Goal #4: Strengthen community institution collaboration.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested. Minimal staff time to prepare the report is included in the Adopted FY 2024-25 General Fund Budget.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

No legal issues are presented as part of this report.

OPTIONS

1. Adopt Resolution No. 6368 updating the operational hours of the Skate Park, rescinding Resolution No. 6256.
2. Do not adopt Resolution No. 6368 and provide direction to staff as appropriate.

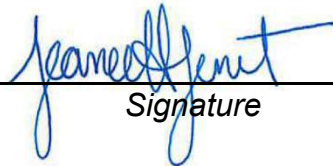
PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

- A. Resolution No. 6368

Staff contact:
Jeanette Gant, Director
Parks, Recreation and Community Services
(805) 755-4449, jeanetteg@carpinteriaca.gov



Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov



Signature

ATTACHMENT A

Resolution No. 6368

RESOLUTION NO. 6368

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, UPDATING THE OPERATIONAL HOURS OF THE CARPINTERIA SKATE PARK AND RESCINDING RESOLUTION NO. 6256

WHEREAS, on March 13, 2023, the City Council adopted Ordinance No. 763 which established Skate Park Rules and Regulations as a part of Carpinteria Municipal Code Chapter 12.24, including that Skate Park hours shall be established by resolution; and

WHEREAS, on July 10, 2023, the City Council adopted Resolution No. 6256 which established the Skate Park operating hours when the Carpinteria Skate Park is open to the public; and

WHEREAS, staff is proposing an extension of the operating hours until 11 PM on Friday and Saturday to accommodate the park's high demand and frequent evening programming, while maintaining a 10 PM closure on all other days; and

WHEREAS, expanding weekend hours would allow park users more time to enjoy the facility in a well-lit, controlled, and safe environment; and weekend events often conclude around 10 PM and an additional hour would provide a more structured timeframe for event breakdown and cleanup; and

WHEREAS, the Skate Park is equipped with lights designed to illuminate the skateable areas allowing the park to be used after sunset when the lights illuminate; and

WHEREAS, if adopted, the extended new hours will be implemented immediately and staff will review the effectiveness of the new hours of operation.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that Resolution No. 6256 is hereby rescinded.

SECTION 3. The updated operating hours of the Skate Park shall be the following:

Sunday through Thursday: 30 minutes before sunrise until 10 pm

Friday and Saturday: 30 minutes before sunrise until 11 pm

SECTION 4. While the updated operating hours provide greater access, the City Manager or their designee shall retain the authority to adjust hours as needed for safety, maintenance, or special circumstances without requiring special approval or postings. Examples would include closing for graffiti removal or weather, or extended hours past 11 pm with an approved City permit.

PASSED, APPROVED AND ADOPTED on this 24th day of February, 2025, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

ATTEST:

Mayor, City of Carpinteria

Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on February 24, 2025.

Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria