City of Carpinteria
City Council Regular Meeting Agenda
Monday, January 27, 2025
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013

5:30 p.m. Regular Meeting
In-Person and Virtual Participation Options

Attendance/Viewing Options:

- Attend the in-person meeting in City Council Chambers at City Hall (5775 Carpinteria Ave.).
- View the meeting live through the City's website (https://carpinteriaca.gov/city-hall/agendas-meetings/).
- View the meeting on Government Access Television Channel 21 (broadcast live and rebroadcast on the Wednesday and the Saturday following the meeting at 8:00 p.m. and 5:00 p.m., respectively).
- Call 669-900-9128 (and enter Webinar ID 889 0390 2262) to listen to the meeting.
- Join the City's Zoom webinar by CLICKING HERE. Alternatively, you can join the Zoom webinar by logging on to www.zoom.us, downloading the application, selecting "Join Meeting", and entering Webinar ID 889 0390 2262.
- Spanish interpretation will be available at the in-person meeting and through the City's Zoom webinar.

Public Comments

- Provide a live public comment in City Council Chambers at City Hall (5775 Carpinteria Ave.).
- Provide a live comment through the City's Zoom webinar platform (through the link provided above). To make public comments through this platform please use the "raise your hand" feature to notify staff that you would like to make a public comment during designated public comment times. Once it is your turn to provide a public comment, staff will unmute your microphone and you will be given a designated amount of time to provide your comment. At the end of your comment, staff will once again mute your microphone.
- Submit a written comment (as either a general public comment or on a specific agenda item) to be distributed to Council Members by **12:00 P.M. on the day of the meeting** by either submitting your comment via (1) email to PublicComment@carpinteriaca.gov, or (2) the **eComment** link on the City's agenda website available at https://carpinteriaca.gov/city-hall/agendas-meetings/. Please reference the agenda item to which your comment pertains. Although written comments become part of the record, they will not be read aloud at the meeting.

Please note that the City will make every effort to make the meeting accessible virtually; however, if one of the above virtual attendance/viewing or public comment options is unavailable due to technological issues, you are invited to take advantage of one of the other participation options outlined above (including attending and providing public comment in-person in the City Council Chambers). Additional options may be made available at the meeting.

Levine Act Warning

Applicants and their agents before the City Council are subject to the campaign disclosure provisions detailed in Government Code Section 84308. No City Council Member may accept, solicit, or direct a contribution of more than $500 from any party for 12 months following the date a final decision is rendered by the City. No City Council Member may accept, solicit, or direct any contribution from an agent of the party during the same time frame. This prohibition commences when an item involving the entitlement has been placed on the City Council's agenda for a public meeting, when the City Council Members knows the action is within the City Council's jurisdiction and it is reasonably foreseeable that it will come before the City Council as a decisionmaker, or when the proceeding is before the City Council for its decision. A party to a City proceeding —which includes both applicants and agents—shall disclose on the record of the proceeding any contribution of more than $500 made to any Council Member by the applicant, or any donations made by the agent, during the preceding 12 months. No party to a City proceeding, or agent, shall make a contribution to a Council Member during the proceeding and for 12 months following the date a final decision is rendered by the City. Prior to rendering a decision on a City proceeding, any Council Member who received contribution of more than $500 within the preceding 12 months from any party, or who received any donations from an agent, to a proceeding shall disclose that fact on the record of the proceeding, and shall be disqualified from participating in the proceeding. However, if any Council Member receives a contribution that otherwise would require disqualification, and returns the contribution within 30 days of knowing about the contribution and the relevant proceeding, the Council Member shall be permitted to participate in the proceeding. If you believe that these provisions apply to you or a Council Member, please inform the City Clerk at the earliest possible opportunity. Failure to do so may affect the City's ability to process your application.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449: The City Council may consider Councilmember(s) request to participate in the meeting remotely under the regulations of AB 2449 by making the necessary findings and voting on whether the Councilmember(s) may participate remotely.

AGENDA MODIFICATIONS: The City Council may modify the regular agenda by tabling items, adding urgency items to the agenda, or changing the order in which items are considered. Changes to the Consent Calendar are considered at the time the Consent Calendar is considered.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. A Proclamation Declaring February 2025 as "211 Community Day Celebration Month" in the City of Carpinteria and Honoring CommUnify for Its Much-Appreciated Contributions to the Carpinteria Community. *(Requires taking public comment and approval prior to the City Council reading and presenting the proclamation.)*

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

This may include updates on law enforcement activity within the City from a Sheriff's Office representative or a report from a representative of the First District Supervisor's Office.

CITY MANAGER'S REPORT

The City Manager will report to the City Council regarding various City and/or community events and/or matters of interest. There will be no City Council discussion except to ask questions or refer matters to staff; and no action will be taken unless listed on a subsequent agenda or as otherwise specified below.

a. City Employee Updates
b. Updates on Capital Improvement Projects
c. Updates on Development Applications
d. Other City/Community Updates

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the City Council. The Mayor may establish reasonable regulations for public comment based on the time available and/or the number of persons waiting to speak. Typically, the Council's practice has been to limit each speaker to three minutes. The audio-visual system in the Council Chamber is not available for speaker use during the general Public Comment period.

The City and the City Council are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

CONSENT CALENDAR: Items on the consent calendar are considered to be routine and are normally enacted by one unanimous vote of the Council. If you wish to speak on a

consent calendar item please do so during the public comment period provided at the beginning of this item.

2. Approve the minutes of the regular meeting held January 13, 2025.

3. Receive and file the Expenditures for the period beginning December 30, 2024 and ending January 10, 2025.

4. Receive and file the Report of Contracts Executed by the City Manager for the Period of December 3, 2024 through January 6, 2025.

5. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for December 2024.

6. Receive and file the Quarterly Review of the Pension Stabilization Trust.

7. Authorize the City Manager to execute the Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities and find that execution of the Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines.

8. Approve the Agreement for Joint Use of the Carpinteria Community Pool and Beach and Provision of Related Services between the City of Carpinteria and the Carpinteria Unified School District and find that approval of the Agreement for Joint Use of the Carpinteria Community Pool and Beach and Provision of Related Services between the City of Carpinteria and the Carpinteria Unified School District is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines.

9. Authorize the City Manager to approve the First Amendment to Agreement No. 2022-048 with New Beginnings for the Safe Parking Program, adding $1,500 to the contract for a new total not-to-exceed amount of $95,500 to cover expenses related to expanding the program from 6 to 12 parking spaces and approve and adopt Resolution No. 6365 expanding the Safe Parking Program from 6 to 12 parking spaces. *(This motion requires a roll call vote.)*

ADMINISTRATIVE MATTERS:

10. Consideration of Making Appointments to the Planning Commission, Architectural Review Board, Mobile Home Rent Stabilization Board, Carpinteria Open Space Management Advisory Board, Tree Advisory Board, Downtown "T" Business Advisory Board, Integrated Pest Management Committee, Environmental Review Committee, Community Development Block Grant Committee, and Appoint

Representatives to the Santa Barbara Mosquito and Vector Management District, Community Media Access Center and County Library Advisory Committee.

Recommendation: Adopt Resolution Nos. 6355 through 6364, approving public member appointments to certain City Council Advisory Groups and appoint Carpinteria public member representatives to the Santa Barbara Mosquito and Vector Management District, Community Media Access Center, and the County Library Advisory Committee, respectively, as discussed.

Staff Presenter: Brian C. Barrett, City Clerk

a. Staff Report
b. Public Comment
c. City Council Determination

11. Code Compliance Quarterly Report Q4, 2024.

Recommendation: Receive and file the Q4 Code Compliance Quarterly Report.

Staff Presenter: David Hernandez, Code Compliance Supervisor

a. Staff Report
b. Public Comment
c. City Council Determination

12. Closeout of Former Venoco Oil Pipeline #0470 Abandonment Project.

Recommendation: (1) Authorize the Mayor to sign the Closeout Agreement and Release of Claims with Beacon West Energy Group, LLC/Pacific Petroleum California, Inc. for the Former Venoco Oil Pipeline #0470 Abandonment Project and (2) Authorize the City Manager to release the construction contract bonds after one year of acceptance of the work by the City in accordance with the warranty required by the construction contract. *(This motion requires a roll call vote.)*

Staff Presenter: John L. Ilasin, Public Works Director

a. Staff Report
b. Public Comment
c. City Council Determination

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

13. Annual Comprehensive Financial Report (ACFR) for the Fiscal Year (FY) Ended June 30, 2024.

    Recommendation: Receive and file the ACFR for the fiscal year ended June 30, 2024.

    Staff Presenter: Licette Maldonado, Administrative Services Director

    a. Staff Report
    b. Public Comment
    c. City Council Determination

14. Ad Hoc Harbor Seal Advisory Committee Recommendations.

    Recommendation: Receive and file this report.

    Staff Presenter: Jeanette Gant, Parks, Recreation & Community Services Director

    a. Staff Report
    b. Public Comment
    c. City Council Determination

15. Discussion and Potential Action to Adopt Resolution No. 6354, Granting Consent to the County of Santa Barbara to Establish the Santa Barbara County Wine Improvement District and Include the City of Carpinteria in the Established Wine Improvement District.

    Recommendation: Adopt Resolution No. 6354, granting consent to the County of Santa Barbara to establish the Santa Barbara County Wine Improvement District and include the City of Carpinteria in the established Wine Improvement District.

    Staff Presenter: Ryan Kintz, Assistant City Manager

    a. Staff Report
    b. Public Comment
    c. City Council Determination

16. Receive an update on the City's Live Entertainment Licensing program and provide direction to staff.

Recommendation: Receive and file an update on the status of the City's Live Entertainment Licensing program.

Staff Presenter: Nick Bobroff, Community Development Director

a. Staff Report
b. Public Comment
c. City Council Determination

LEGISLATIVE UPDATE: The City Council will discuss local, state and/or federal legislation under consideration and decide whether to direct staff to place a matter(s) on a future City Council agenda for consideration.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Informational reports from Councilmember representatives on the committees, commissions and organizations listed below. This is also an opportunity for Councilmembers to request information from staff or seek support from fellow Councilmembers for future agenda items.

1. Appointees to Other Government Agencies

    a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Mayer/Alt. Clark)
    b. California Joint Powers Insurance Authority (CJPIA) (Solórzano/Alt. Clark)
    c. Santa Barbara County Association of Governments (SBCAG)(Clark/Alt. Nomura)
    d. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura)
    e. Central Coast Community Energy (3CE) (Goleta/Alt. Nomura)
    f. Santa Barbara Mosquito and Vector Management District (Joe Franken)
    g. Santa Barbara Metropolitan Transit District (Solórzano)

2. Regional Committees

    a. Channel Counties Division, League of California Cities (Nomura/Alt. Solórzano)
    b. Santa Barbara Joint Affordable Housing Task Group (Mayer/Alt. Alarcon)
    c. Santa Barbara County Elected Leaders Forum to Address Homelessness (Mayer/Alt. Alarcon)
    d. South Coast Youth Safety Partnership (Solórzano/Alt. Mayer)
    e. Multijurisdictional Solid Waste Task Group (Mayer/Alt. Alarcon)

3. Joint and Standing Committees

    a. City Council/Economic Vitality Committee (Alarcon & Mayer)

b. City Council/Public Safety Committee (Clark & Nomura)
c. City Council/School Board Committee (Mayer and Solórzano)
d. City Council/Utilities Committee (Nomura & Clark)
e. City Council/First District Supervisor Committee (Alarcon & Mayer)
f. City Council Finance/Budget Committee (Alarcon & Clark)
g. Transportation Committee (Clark & Mayer)
h. Development Review Committee (Joint Committee membership from City Council, Planning Commission and Architectural Review Board) (CC: Clark & Nomura) (PC: To Be Selected by Planning Commission) (ARB: Stein & O'Connor)
i. General Plan and Coastal Plan Update Committee (Joint Committee membership from City Council and Planning Commission) (Solórzano & Clark) (PC: Benefield and Salant)
j. Public Facility Site Acquisition/Development Committee (Clark & Nomura)
k. Sustainability Committee (Nomura & Solórzano)
l. Public Engagement Committee (Solórzano & Nomura)

4. Ad Hoc Committees

There are no active Ad Hoc Committees at this time.

5. Appointed Representatives to Area Boards & Committees

a. Community Media Access Center (Gary Dobbins)
b. County Library Advisory Committee (Gail Marshall)

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

The next regular City Council meeting will be held February 10, 2025 at 5:30 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 755-4403 or the California Relay Service at (866) 735-2929. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office, located at 5775 Carpinteria Avenue, Carpinteria, CA 93013 or by going to the City's website at https://carpinteriaca.gov/city-hall/agendas-meetings/.

This agenda was posted on Wednesday, January 22, 2025, in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.

A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA DECLARING FEBRUARY 2025 AS "211 COMMUNITY DAY CELEBRATION MONTH" IN THE CITY OF CARPINTERIA AND HONORING COMMUNIFY FOR ITS MUCH-APPRECIATED CONTRIBUTIONS TO THE CARPINTERIA COMMUNITY

***WHEREAS**, The 211 HelpLine is an information and referral system connecting people to free or low-cost health and human services and current incident and emergency information through call, text, and the web; and*

***WHEREAS**, 211 was first enacted by the Federal Communication Commission in 2000 and now covers 85% of all households nationwide; and*

***WHEREAS**, 96 % of the population in the State of California has access to 211; and*

***WHEREAS**, 211 Santa Barbara County was first implemented in 2005 and is a free and confidential service available 24 hours a day, 7 days a week, in 150 languages to every resident countywide; and*

***WHEREAS**, In November 2014, 211 became a program of CommUnify, a Santa Barbara County nonprofit which empowers people and transforms lives through their 16 programs which serve the community; and*

***WHEREAS**, In 2023 211 had 14,842 web visits including 12,084 new users to 211SBCO.org; and*

***WHEREAS**, In 2023, approximately 11,592 resources were provided to residents throughout the County by a live call specialist; and*

***WHEREAS**, In 2023, the most urgent resident needs included calls about Housing, Utility Assistances, Mental Health, Food Insecurity, Legal/Public Safety Services, Community Support Services, Financial Assistance, Health Care, and Clothing/Household needs; and*

***WHEREAS**, CommUnify's Energy Services and Head Start programs will be hosting the free 211 Community Day Celebration on Saturday, February 8, 11am-3pm at Earl Warren Showgrounds in Santa Barbara with over 70 nonprofit agencies, free health screenings and vaccines, children's activities, food, entertainment and more.*

***NOW, THEREFORE**, the City Council of the City of Carpinteria does hereby declare the month of February 2025 as "211 Community Celebration Month" in our **CITY OF CARPINTERIA**, and acknowledges CommUnify's 11 years of serving the residents of Carpinteria, and thanks its directors, board, staff, and volunteers for their much-appreciated contributions to the Carpinteria community.*

***IN WITNESS THEREOF**, the Mayor hereunto set their hand and caused the Official Seal of the City of Carpinteria, California, to be affixed this 27th day of January, 2025.*

ATTEST:

Natalia Alarcon, Mayor
City of Carpinteria

Brian C. Barrett, CMC, CPMC
City Clerk

MEMORANDUM

Council Meeting Date: **January 27, 2025**

To: Honorable Mayor and City Council

From: Michael Ramirez, City Manager

Subject: **City Manager's Report**

CITY EMPLOYEE UPDATES

Recruitments

Below is a partial list of open recruitments and their current status. Additional information on City job openings is available online at https://carpinteriaca.gov/city-hall/human-resources/.

- Chief Building Inspector / Plans Examiner – Full-time
  - Tentative start date pending background: February 3, 2025
- Literacy Coordinator – Part-time
  - Tentative start date pending background: February 3, 2025
- Maintenance Worker – Part-time
  - Pending start date
- Program Manager – General Government
  - Pending final selection
- Program Manager – Parks, Recreation, and Community Services
  - Tentative start date pending background: February 18, 2025
- Principal Planner
  - Pending application screening
- Finance Manager
  - Deadline to apply: January 30, 3025
- New Employees
  - Full-time Management Assistant – Started: January 21, 2025
  - Part-time Parks & Facilities Attendant – Started: January 22, 2025

UPDATES ON CAPITAL IMPROVEMENT PROJECTS

2022 Pavement Rehabilitation Project

The construction phase is substantially complete, and punch list work is in progress.

Via Real Stormwater Project

The construction phase is approximately 75-percent complete. Storm drains; bioswales; and concrete curbs, gutters, curb ramps, sidewalks, and driveway approaches are complete. The remaining work is the bioretention basin and landscaping, respectively.

UPDATES ON DEVELOPMENT APPLICATIONS

Surfliner Inn EIR Request for Proposals

A Request for Proposals (RFP) was circulated on January 22nd to invite submission of a statement of qualifications, references and cost proposal to assist City staff in the preparation of an Environmental Impact Report (EIR) to be prepared for the Surfliner Inn project. Qualified environmental consulting firms have until February 20th, 2025, to submit their respective proposals for consideration. Following the close of the RFP period, City staff will review and score the proposals and select a consultant for recommendation to the City Council for the awarding of a contract to prepare the project-level EIR. The selected environmental consultant will prepare the EIR under the supervision of City staff. Costs associated with preparation of the EIR will be borne by the project applicant.

OTHER CITY/COMMUNITY UPDATES

City Response to AB413 "Daylighting" Law

Starting January 1, 2025, it is illegal in California to park within 20 feet of the vehicle approach of any marked or unmarked crosswalk, even if a red curb is not present, or 15 feet of any crosswalk where a curb extension is present. The purpose of the law is to improve pedestrian safety at intersections by increasing visibility.

In response to the new law having taken effect, City staff and the City's Traffic Safety Committee (TSC) met to discuss and identify the following proposed actions to implement the "Daylighting" law:

Parking Enforcement Recommendations:

- **Removal of "T" Stalls:** The TSC recommended the removal of any "T" marked stalls that may be located within the 20-foot approach of any crosswalk.
- **Public Education:** The TSC emphasized the need for public education regarding the new law and its importance for pedestrian safety.

Parking Enforcement Action Items:

- **February 2025:** Parking Enforcement will begin an educational period, issuing warnings to vehicles parked within 20 feet of an intersection's approach side.
- **March 1st, 2025:** Enforcement of citations will commence for vehicles parked in violation of the 20-foot rule.

Public Works Recommendations:

- **Installation of Red Curbs:** The TSC recommended for the installation of new red curbs along major arterial roads, such as Carpinteria Avenue and Via Real, where necessary to enhance pedestrian safety.

Public Works Department Action Items:

- **Survey of Arterial Roads:** Public Works will conduct a survey of major arterial roads to identify locations where the installation of red curbs would be beneficial.
- **Public Outreach:** Public Works will coordinate with the City's public outreach consultant regarding AB 413 through the City's newsletter and social media channels.

Strategic Planning

The City hosted a Strategic Planning retreat on Saturday, January 18, from 8 a.m. to 3:30 p.m. at Girls Inc. of Carpinteria. City Council, City staff, and approximately 20 Carpinteria residents discussed topics such as the City's Mission, Vision, and Values; and City Council Goals and Priorities for fiscal years 2025-2027 (FY 2025-27).

Next steps include:

- City staff and strategic planning consultant Tripepi Smith will meet to review the goals and priorities affirmed by the City Council and discuss departmental strategic goals, objectives, and performance measures (February).
- Tripepi Smith will assemble and present a report to City Council reflecting feedback received at the Strategic Planning retreat. The report will include a draft of City Council's Goals and Priorities for FY 2025-27 for potential adoption (February).
- Once approved, City staff will utilize the adopted City Council Goals and Priorities to develop departmental strategic goals, objectives, and metrics for consideration (February/March) and vetting through the budget development and approval process (February – June).

Upcoming AgeWell Lecture Series: Estate Planning

On January 29, Attorney Maya from Korling Law will present an informative session on the importance of establishing an estate plan and the potential consequences of not having one. The lecture will highlight essential tools, including wills and living trusts, provide an overview of probate and why it is critical to avoid it in California, and discuss the importance of planning for incapacity, utilizing documents such as a financial power of attorney and an advance healthcare directive.

Saturday Excursions: Carpinteria Historical Museum

Join AgeWell on Saturday, February 1, at 1:00 PM for an enriching Saturday Excursion. Participants will meet at the Carpinteria Historical Museum for a docent-led tour, offering a unique opportunity to explore the rich history of Carpinteria and its surrounding areas.

Santa Barbara City College Continuing Education Returns with Nutrition for Longevity

The Parks, Recreation, and Community Services Department is pleased to announce the return of HEAL NC009 - Nutrition for Longevity, offered through Santa Barbara City College (SBCC) Continuing Education. This course is designed to demonstrate how wholesome food can enhance quality of life and promote longevity. Participants will learn about nutritious meal preparation, optimal food choices, and the benefits of antioxidant-rich foods that reduce inflammation and improve overall health. The course also explores the dietary and lifestyle habits of centenarians from the world's "Blue Zones." Registration is available through SBCC.

Summer Planning Has Begun!

The Aquatics team has kicked off preparations for the summer season, focusing on recruitment efforts for pool and beach lifeguards. Staff have created recruitment flyers, visited Carpinteria High School (January 24) to share information, and are scheduled to host a virtual recruitment session through SBCC in early February.

To support these efforts, staff are organizing essential training classes, including American Red Cross Lifeguard Training for pool lifeguards, American Heart Association First Aid/CPR Training, and United States Lifesaving Association (USLA) Open Water Lifeguarding Certification for beach lifeguards. Tentative dates for the USLA training are set for March 14–16 and April 11–13 (applicants will only need to attend one weekend). American Red Cross Lifeguard Training dates will be determined soon.

Applicants interested in the USLA training must first pass a qualifying swim test: a 500-yard ocean swim completed in under 10 minutes. Multiple swim test dates are available in February and March. Detailed information for all positions is available online at carpinteriaca.gov/become-a-lifeguard.

Letter of Support for Santa Barbara County Board of Supervisors' Cannabis Odor Abatement Amendments

At its meeting on January 13, 2025, the City Council approved the submission of a Letter of Support from the City of Carpinteria to the Santa Barbara County Board of Supervisors for proposed amendments to Chapter 50 and Chapter 35, Article II of the County Code related to cannabis odor abatement. See attached Letter of Support.

Diversity, Equity, and Inclusion (DEI)

The City held a DEI Committee Meeting with new Police Chief. Lt. Rich Brittingham, focused on community safety, diversity in law enforcement, and trust-building between the Sheriff's Department and residents of Carpinteria. Key discussions included the diversity of the local police station, the effectiveness of Spanish-speaking officers, and community policing strategies like informal engagement through school visits and public events. The committee also explored the need for Spanish-language educational materials, sustaining engagement efforts despite staff turnover, and enhancing proactive patrol strategies to foster stronger relationships between law enforcement and the community. Chief Brittingham agreed to send a representative to all future DEI Committee

meetings to ensure robust communication. Next steps are to review the draft Strategic Equity Plan with our consultants from Equity Praxis Group and we should have a final report with recommendations this Spring.

CITY of CARPINTERIA, CALIFORNIA

Members of the City Council

Natalia Alarcon - *Mayor*
Mónica Solórzano - *Vice Mayor*
Al Clark
Julia Mayer
Wade T. Nomura

January 13, 2025

Honorable Laura Capps, Chair
Santa Barbara County Board of Supervisors
c/o Clerk of the Board
105 E. Anapamu Street, Room 407
Santa Barbara, CA 93101

Re: Agenda Item #3 - Cannabis Odor Abatement: Proposed Amendments to Chapter 50 and Article II of the County Code

Honorable Chair Capps:

The City of Carpinteria ("City") appreciates the opportunity to review and comment on the proposed Cannabis Odor Abatement and Enforcement Amendments. The City is encouraged to see the County of Santa Barbara ("County") taking these important steps to improve the process by which cannabis-related nuisance odors would be controlled, monitored and enforced.

As you are no doubt aware, the City has in the past provided comments to both the Santa Barbara County Planning Commission ("Planning Commission") and Board of Supervisors ("Board") on the ongoing and persistent presence of malodors as a result of the County's approval of numerous commercial cannabis cultivation facilities bordering Carpinteria. Since 2018, Carpinterians have filed 3,700 complaints with the County concerning cannabis odors; ample evidence that the existing implementation of odor control requirements, and enforcement thereof, remains ineffectual.

As such, the City fully supports proposed amendments to Chapter 50 of the County Code Cannabis Licensing requirements and Article II Coastal Zoning Ordinance regulations which would require integration of Mandatory Multi-Technology Carbon Filtration (MTCF) measures. The City has encouraged the County to specify "carbon scrubbers" as the sole best available control technology to mitigate nuisance cannabis odors within the Carpinteria Valley for many years, and the inclusion of the MTCF measures in existing and proposed cannabis operations is an important step in improving the quality of life to the citizens of Carpinteria and surrounding areas most affected by cannabis operations.

Likewise, the City is encouraged by the other potential amendments as outlined in the Board Letter to require a site-specific analysis of both existing and proposed cannabis operations when developing the required Odor Abatement Plan (OAP) for each facility, and the proposed 12-month implementation and amortization timeline to comply with the proposed amendments to the Chapter 50 licensing requirements and Article II Coastal Zoning Ordinance regulations.

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With respect to the proposed extension process, the City urges the Board to limit proposed extension requests by cannabis operators to comply with any adopted amendments to a narrowly defined set of criteria that is most protective of surrounding residential uses rather than the somewhat ill-defined examples provided in the Board letter.

Finally, the City encourages the Board to provide clear directives to the Planning Commission in their upcoming deliberations related to amending the Article II OAP regulations and enforcement process, including:

- Establishing an objective cannabis odor threshold which clearly specifies that cannabis odors should not be present beyond the property line of each facility; and

- Establishing a proactive enforcement approach, in place of the current complaint-based system, which would include, at minimum, regular odor monitoring of each facility by County Enforcement Staff at various hours (including early morning and late evenings when odors tend to be more prevalent), and periodic inspections of each facility to ensure that all odor abatement technology is operating and maintained in compliance with each facility's OAP.

The City appreciates the County's efforts to improve the current cannabis permitting process and welcomes the opportunity to continue to collaborate with the County on this important matter.

Respectfully,

~~Natalia Alarcon, Mayor~~
City of Carpinteria
Monica J. Solorzano, Vice-Mayor

Cc. City Council Members
Michael Ramirez, City Manager
Lisa Plowman, Planning Director

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City of Carpinteria
City Council Minutes
Regular Meeting
Monday, January 13, 2025
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013

In-Person and Virtual

CALL TO ORDER

Vice Mayor Solórzano called the meeting to order at 5:32 pm.

ROLL CALL

Councilmembers present:	Councilmember Al Clark	(District No. 5)
	Councilmember Julia Mayer	(District No. 3)
	Councilmember Wade T. Nomura	(District No. 4)
	Vice Mayor Mónica J. Solórzano	(District No. 1)
Councilmembers absent:	Mayor Natalia Alarcon	(District No. 2)

Staff members present:
Michael Ramirez, City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
Ryan Kintz, Assistant City Manager
Brian C. Barrett, City Clerk
Lieutenant Rich Brittingham, Santa Barbara County Sheriff's Department
Stephon Downes, Management Analyst II
Shay Darrington, Engineering Technician
Licette Maldonado, Administrative Services Director
Nick Bobroff, Community Development Director
Erin Maker, Environmental Program Manager
Jeanette Gant, Parks, Recreation & Community Services Director

PLEDGE OF ALLEGIANCE

Vice Mayor Solórzano led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. A Proclamation Designating January 2025 as "Human Trafficking Awareness Month." *(Requires taking public comment and approval prior to the City Council reading and presenting the proclamation.)*

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Clark, to approve the Proclamation Designating January 2025 as "Human Trafficking Awareness Month." Upon voice vote, the motion carried unanimously with Mayor Alarcon absent.

Vice Mayor Solórzano and the City Council presented the proclamation to Tiffany Carty, Victim Witness Program Supervisor with the Santa Barbara County District Attorney's Office who provided remarks.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Vice Mayor Solórzano temporarily adjourned the meeting at 5:40 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Vice Mayor Solórzano reconvened the meeting at 5:50 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

There was no public comment.

Lieutenant Brittingham with the Santa Barbara County Sheriff's Department provided a law enforcement report for the month of December.

CITY MANAGER'S REPORT

a. City Employee Updates

   City Manager Ramirez reported on City recruitments.

b. Updates on Capital Improvement Projects

   None.

c. Updates on Development Applications

None

d. Other City/Community Updates

City Manager Ramirez reported on the following:

- City Council Retreat on Saturday, January 18th from 8 am to 5 pm at Girls Inc. of Carpinteria located at 5315 Foothill Road. This is a public meeting where the Council will develop the City's two-year (Fiscal Years 2025/26 and 2026/27) Strategic Plan.
- AgeWell news.
- Community Pool Facilities Needs Assessment Request for Proposals is set to close January 26th.
- Fire Safety and Preparedness information.

He also reported on following new information which was not included in the posted City Manager's Report:

- City used security guards who patrolled Linden Avenue and the City beach during New Year's Eve from 4:30 pm to 12:30 am and no incidents occurred; will continue to use security guards for the July 4th holiday.
- Street sweeper has been out of service due to maintenance issues, it will resume regular service starting tomorrow.
- Due to the public safety power shutoffs, Southern California Edison had a community resource center this morning beginning at 8 am through 10 pm – where they are answering questions, connecting people to resources, and providing supply bags. He also noted an interactive outage map at www.sce.com/outagemap.

Speakers in-person: Susan Allen

Speakers via Zoom: Andy Patrick (Vice Mayor Solórzano referred Mr. Patrick to make his comments under Public Comment on Matters not on the Agenda); Davis Mersereau

PLANNING COMMISSION ACTIONS: NONE

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Alan Koch, George Ramsay, Stephen Marcussen, Leslie Gascoigne, Xy VanAntwerp, Julie Sigwart, Fred Shaw, and Patrick O'Connor

Speakers via Zoom: Andy Patrick, Eilleen Marcussen, and Davis Mersereau

Emails distributed: Davis Mersereau

City Manager Ramriez responded to some of the public comments.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Mayer, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 2 through 9. The roll call vote on the motion was as follows:

AYES: Councilmember Clark, Councilmember Mayer, Councilmember Nomura, and Vice Mayor Solórzano
NOES: None
ABSENT: Mayor Alarcon
ABSTAIN: None

The motion carried.

2. Approve the minutes of the regular meeting held December 9, 2024.

3. Receive and file the Expenditures for the period beginning December 2, 2024 and ending December 27, 2024.

4. Receive and file the Report of Contracts Executed by the City Manager for the Period of November 5, 2024 through December 2, 2024.

5. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for November 2024.

6. Authorize the City Manager to execute the First Amendment to the Agreement with Big Green Cleaning Company for janitor services. *(Requires a roll call vote.)*

7. Approve and authorize the Mayor to execute the Library Agreement between the County of Santa Barbara and the City of Carpinteria.

8. Approve the submission of a Letter of Support from the City of Carpinteria to the Santa Barbara County Board of Supervisors for proposed amendments to Chapter 50 and Chapter 35, Article II of the County Code related to cannabis odor abatement.

9. Approve and adopt Resolution No. 6353, clarifying that the City's required deposit for pre-application review (REF No. S-01410) applies to all types of pre-application reviews, including but not limited to SB 330 pre-applications.

ADMINISTRATIVE MATTERS:

10. Approval of the December 2025 Holiday Schedule, Closure of City Hall from December 24, 2025 through January 2, 2026, and Adoption of Resolution No. 6351, Amending the City's Recognized Holidays.

    Recommendation: Approve the December 2025 holiday schedule, authorize the closure of City Hall from December 24, 2025 through January 2, 2026, and adopt Resolution No. 6351, amending the City's recognized holidays.

City Clerk Barrett presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Clark, to approve the December 2025 holiday schedule, authorize the closure of City Hall from December 24, 2025 through January 2, 2026, and adopt Resolution No. 6351, amending the City's recognized holidays. Upon voice vote, the motion carried unanimously with Mayor Alarcon absent.

11. Authorize the City Manager to Purchase an Electric Tractor from Monarch Tractor.

    Recommendation: (1) Authorize the City Manager to purchase an electric tractor from Monarch Tractor in an amount not-to-exceed $114,750 and (2) Authorize the City Manager to execute the Off-Road Equipment Replacement Program Voucher Agreement with the Santa Barbara County Air Pollution Control District. *(Requires a roll call vote.)*

Management Analyst II Downes provided the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Clark, seconded by Councilmember Nomura, to (1) Authorize the City Manager to purchase an electric tractor from Monarch Tractor in an amount not-to-exceed $114,750 and (2) Authorize the City Manager to execute the Off-Road Equipment Replacement Program Voucher Agreement with the Santa Barbara County Air Pollution Control District. The roll call vote on the motion was as follows:

AYES:	Councilmember Clark, Councilmember Mayer, Councilmember Nomura, and Vice Mayor Solórzano
NOES:	None
ABSENT:	Mayor Alarcon
ABSTAIN:	None

The motion carried.

12. Authorize the Chaney Avenue Emergency Repair and approval of a budget appropriation for the emergency repair costs.

    Recommendation: (1) Authorize the Chaney Avenue Emergency Repair and (2) Approve a not-to-exceed budget appropriation of $358,000 to the Capital Improvement Projects Fund from the General Reserve – Special Projects Fund and the associated transfer for the emergency repair costs of the Chaney Avenue Emergency Repair. *(Requires a roll call vote.)*

Engineering Technician Darrington presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Mayer, to (1) Authorize the Chaney Avenue Emergency Repair and (2) Approve a not-to-exceed budget appropriation of $358,000 to the Capital Improvement Projects Fund from the Measure X Fund and the associated transfer for the emergency repair costs of the Chaney Avenue Emergency Repair. The roll call vote on the motion was as follows:

AYES:	Councilmember Clark, Councilmember Mayer, Councilmember Nomura, and Vice Mayor Solórzano
NOES:	None
ABSENT:	Mayor Alarcon
ABSTAIN:	None

The motion carried.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

13. A Report on Department Priorities for Consideration in Development of the City's Strategic Plan for Fiscal Years 2025-26 and 2026-27, Including City Council Goals and Priorities.

    Recommendation: Receive and file the report.

City Manager Ramirez introduced the item and the following Department Heads presented their respective PowerPoint slides: Assistant City Manager Kintz - General Government Department, Administrative Services Director Maldonado - Administrative Services Department, Community Development Director Bobroff - Community Development Department, Environmental Program Manager Maker - Public Works Department, and Parks, Recreation & Community Services Director Gant - Parks, Recreation & Community Services Department.

Speakers in-person: Susan Allen

Motion by Councilmember Nomura, seconded by Councilmember Clark, to receive and file the report. Upon voice vote, the motion carried unanimously with Mayor Alarcon absent.

Vice Mayor Solórzano recessed to a break at 8:24 pm and reconvened the meeting at 8:32 pm.

14. Adoption of Resolution No. 6352, concerning the formation of the Standing Public Engagement Committee, and appointment of two Councilmembers to the Committee.

    Recommendation: Adopt Resolution No. 6352 approving the formation of the Standing Public Engagement Committee and appoint two Councilmembers to serve on the Committee to assist staff in developing program recommendations for City Council consideration.

Assistant City Manager Kintz provided the staff report and PowerPoint presentation.

Speakers in-person: Fred Shaw

Motion by Councilmember Mayer, seconded by Councilmember Nomura, to adopt Resolution No. 6352, as read by title only, approving the formation of the Standing Public Engagement Committee to include Councilmembers Mónica Solórzano and Wade Nomura. Upon voice vote, the motion carried unanimously with Mayor Alarcon absent.

15. Safe Parking Program Update and Potential Expansion.

    Recommendation: Receive and file the Safe Parking Program report, and provide direction to staff on potentially adding six additional parking spaces, increasing the total available parking spaces for the Safe Parking Program from 6 to 12.

Assistant City Manager introduced Kristine Schwartz, Executive Director of New Beginnings who presented the PowerPoint presentation.

Speakers in-person: Susan Allen

Speakers via Zoom: Lisa Guravitz and Ted Rhodes

Motion by Councilmember Nomura, seconded by Councilmember Clark, to receive and file the Safe Parking Program report and encourage staff to seek the additional six potential parking spaces, increasing the total available parking spaces for the Safe Parking Program from six to twelve. Upon voice vote, the motion carried unanimously with Mayor Alarcon absent.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Vice Mayor Solórzano reported on the following:

- BEACON met on December 19th and the Board bid farewell to Das Williams and Kyle Richards, one item for discussion coming up at next meeting is BEACON's proposed increase in membership dues.
- Sustainability Committee met on January 9th, included updates on the status of the building electrification ordinance, the City's fleet and equipment electrification plan, franchise agreements and fees, and potential partnership with the Santa Barbara County Trails Council.
- Ad Hoc Harbor Seal Committee had its final meeting on December 19th and its recommendations will be presented at the next City Council meeting.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers present are expected to be in attendance at the January 27, 2025 regular meeting.

ADJOURNMENT

Vice Mayor Solórzano adjourned the meeting at 9:29 pm.

_____
Natalia Alarcon, Mayor

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Expenditures for the period beginning December 30, 2024 and ending January 10, 2025.

STAFF RECOMMENDATION

Receive and file Warrant Register for the period of December 30, 2024, through January 10, 2025, pursuant to Carpinteria Municipal Code 2.08.150(F).

DISCUSSION

As part of each regular City Council agenda, a list of all checks (Attachment A) disbursed since the last reporting period is presented to the City Council pursuant to C.M.C. 2.08.150(F). The report is provided for City Council and public information and serves as staff's verification that the expenditures have been reviewed and are within budgeted appropriations.

FINANCIAL CONSIDERATIONS

The warrant register is designed to communicate the City's fiscal activity since the prior reporting period and ensure expenditures are within the approved budget.

ATTACHMENTS

Attachment A: Warrant Register for the period beginning December 30, 2024, and ending January 10, 2025.

Staff contact: Brenda Robinson, Accounting Specialist
(805) 755-4442, BrendaR@carpinteriaca.gov

Signature

Staff contact: Licette Maldonado, Admin Services Dir.
(805) 755-4448, LicetteM@carpinteriaca.gov

Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov

Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov

Signature

ATTACHMENT A

Warrant Register

Carpinteria, CA

Date Range: 12/30/2024 - 01/10/2025

Vendor Number / Payable #	Vendor Name / Payable Type	Payable Description	Payment Date	Payment Amount	Number
Bank Code: AP Bank-AP Bank					
Payment Type: Regular					
	MISSIONSQUARE		01/09/2025	9,572.09	104970
INV0006754	Invoice	MISSIONSQUARE Employee Contributions			
INV0006755	Invoice	Deferred Compensation Contribution-Part Time Emp			
INV0006756	Invoice	MissionSquareEmployee Contributions			
INV0006757	Invoice	MISSIONSQUARE Employee Contributions			
	SEIU LOCAL 620		01/09/2025	235.32	104971
INV0006758	Invoice	Employee Union Dues Contribution			
	ADVANTAGE TELECOM		01/09/2025	70.11	104972
165675	Invoice	JAN25 EMERGENCY PHONE LINE SERVICES			
	AJA FORNER		01/09/2025	60.00	104973
Q4 OCT-DEC 2024	Invoice	LIBRARY ADVISORY COMMISSION STIPEND OCT-DEC 2024			
	AMAZON CAPITAL SERVICES INC		01/09/2025	68.76	104974
19WX-HW93-7TKR	Invoice	POST CARDS FOR MAILINGS, CITY HALL KITCHEN SUPPLY			
1FCT-WM1R-JHLT	Invoice	ART SUPPLIES FOR AGE WELL PROGRAM			
1HJ1-HFQ9-D441	Invoice	STENCILS FOR BOATHOUSE EQUIPMENT			
	AMBER KAPLAN		01/09/2025	60.00	104975
Q4 OCT-DEC 2024	Invoice	LIBRARY ADVISORY COMMISSION STIPEND OCT-DEC 2024			
	AQUA-FLO SUPPLY		01/09/2025	59.22	104976
SI2450480	Invoice	KNEE GUARDS FOR PUBLIC WORKS			
	BASIC		01/09/2025	157.48	104977
IN3307319	Invoice	DEC24 MONTHLY FSA ADMIN FEE			
	BROWNSTEIN HYATT FARBER SCHRECK		01/09/2025	45,709.50	104978
1016161	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/24			
1016162	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/24			
1016163	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/24			
1016164	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/24			
1016165	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/24			
1016166	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/24			
1016167	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/24			
1016168	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/24			
1016173	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/24			
	CA DEPT OF JUSTICE		01/09/2025	32.00	104979
781703	Invoice	NOV24 FINGERPRINT APPLICATIONS			
	CANNON		01/09/2025	16,690.00	104980
90389	Invoice	NOV24 VIA REAL STORMWATER PROJECT			
	CANON FINANCIAL SERVICES INC		01/09/2025	1,249.52	104981
36869196	Invoice	DEC24 MAINT & SERVICE CANON PRINTERS			
	CARPINTERIA CHILDREN'S PROJECT		01/09/2025	25,000.00	104982
FY24-25 GRANT	Invoice	FY24-25 COMMUNITY SERVICE SUPPORT GRANT			
	CARPINTERIA VALLEY LUMBER CO		01/09/2025	44.38	104983
553403	Invoice	ANTI-SLIP MATERIAL FOR VETS HALL BACK STEPS			
553421	Invoice	2X4 FOR SHERIFFS PULL UP BAR INSTALLATION			
553426	Invoice	CEMENT ADHESIVE FOR VETS HALL			
553510	Invoice	WOODEN STAKES FOR PARKS			
	COTTON SHIRES AND ASSOCIATES INC		01/09/2025	33,920.00	104984
1224169	Invoice	NOV24 2022 PAVEMENT REHAB PROJECT			

1224170	Invoice	NOV24 VIA REAL STORMWATER PROJECT			
	COX BUSINESS		01/09/2025	779.48	104985
JAN25 001 3011 022093901	Invoice	JAN25 CITY HALL INTERNET-PHONE SERVICE			
JAN25 001 3011 028030701	Invoice	JAN25 POOL & GARDEN INTERNET-PHONE SERVICE			
	DANIELLE MANRIQUEZ-OSBORN		01/09/2025	60.00	104986
Q4 OCT-DEC 2024	Invoice	LIBRARY ADVISORY COMMISSION STIPEND OCT-DEC 2024			
	EVERYWHERE RIGHT NOW		01/09/2025	266.00	104987
4184	Invoice	NOV-DEC24 WEBSITE PROGRAMMING			
	FIRE SERVICES TRAINING INSTITUTE		01/09/2025	10,000.00	104988
FY24-25 GRANT	Invoice	FY24-25 COMMUNITY SERVICE GRANT			
	FIRST NATIONAL BANK OF OMAHA		01/09/2025	9,625.16	104989
DEC24 0853	Invoice	CREDIT CARD PAYMENT-JG			
DEC24 3409	Invoice	CREDIT CARD PAYMENT-JS			
DEC24 3696	Invoice	CREDIT CARD PAYMENT-LM			
DEC24 4545	Invoice	CREDIT CARD PAYMENT-BB			
DEC24 5788	Invoice	CREDIT CARD PAYMENT-RK			
DEC24 6160	Invoice	CREDIT CARD PAYMENT-JI			
DEC24 9341	Invoice	CREDIT CARD PAYMENT-MR			
DEC24 9893	Invoice	CREDIT CARD PAYMENT-JT			
	GIRLS INC		01/09/2025	30,000.00	104990
FY24-25 GRANT	Invoice	FY24-25 COMMUNITY SERVICE GRANT			
	GLYNN BIRDWELL		01/09/2025	60.00	104991
Q4 OCT-DEC 2024	Invoice	LIBRARY ADVISORY COMMISSION STIPEND OCT-DEC 2024			
	GRACENOTE		01/09/2025	77.92	104992
150028216	Invoice	JAN25 LISTING DISTRIBUTION SERCVICES-GATV			
	HOME DEPOT CREDIT SERVICES		01/09/2025	2,780.62	104993
NOV24 6035 3225 0552 1587	Invoice	DOWNTOWN-T CHRISTMAS LIGHTS, SWEEPER REPAIR			
	HOSPICE OF SANTA BARBARA-COMPASSIONATE CARE OF CARPINTERIA		01/09/2025	12,500.00	104994
FY24-25 GRANT	Invoice	FY24-25 COMMUNITY SERVICE GRANT			
	IMPULSE ADVANCE COMMUNICATIONS		01/09/2025	1,631.21	104995
127730	Invoice	JAN25 PHONE SERVICES			
	LAWSON PRODUCTS INC		01/09/2025	259.74	104996
9311963534	Invoice	SIX IN 1 PHILLIPS SCREWDRIVER			
9312019034	Invoice	CABLE TIES, HOSE CLAMPS, GRINDING WHEELS FOR SHOP			
	LIEBERT CASSIDY WHITMORE		01/09/2025	1,620.00	104997
281983	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 11/30/24			
	MARTHA DIAZ		01/09/2025	300.00	104998
INV0006742	Invoice	VETS HALL DEPOSIT REFUND			
	MINER'S ACE HARDWARE INC		01/09/2025	3,436.45	104999
20687	Invoice	CORDLESS BLOWER, AP 500 BATTERY, AR 3000 SYSTEM			
	MISSION UNIFORM SERVICE		01/09/2025	144.52	105000
522944862	Invoice	TOWEL & MAT REPLACEMENT VETS HALL 12/16/24			
522944863	Invoice	TOWEL & MAT REPLACEMENT LIBRARY 12/16/24			
522944865	Invoice	TOWEL & MAT REPLACEMENT POOL 12/16/24			
522944867	Invoice	TOWEL & MAT REPLACEMENT CITY HALL 12/16/24			
	MURALISM		01/09/2025	6,000.00	105001
FY24-25 GRANT	Invoice	FY24-25 COMMUNITY SERVICES GRANT			
	POLICORE INC.		01/09/2025	187.50	105002
403489	Invoice	IT SERVICES-POOL OCT24			
	QUADIENT FINANCE USA INC		01/09/2025	500.00	105003
JAN25 7900 0440 8110 0954	Invoice	POSTAGE FOR CITY HALL 1/6/25			
	ROCKWELL PRINTING		01/09/2025	663.36	105004
45776	Invoice	DISPLAY SIGNS FOR STRATEGIC WORK PLAN			
45784	Invoice	DISPLAY SIGNS FOR BIENNIAL RECRUITMENT			

	SANSUM CLINIC		01/09/2025	356.00	105005
84844	Invoice	PRE-SCREENING FOR D.B. 12/3/24			
	SANTA BARBARA PEST CONTROL		01/09/2025	150.00	105006
40690	Invoice	DEC24 PEST CONTROL AT VETS HALL			
40694	Invoice	DEC24 PEST CONTROL AT COMMUNITY POOL			
	SESAC		01/09/2025	610.00	105007
INV0006752	Invoice	MUSIC PERFORMANCE LICENSE THROUGH 12/31/2025			
	SO CA EDISON		01/09/2025	8,087.48	105008
DEC24 700201069122	Invoice	DEC24 ELECTRICITY-101 ASH AVE			
DEC24 700230547624	Invoice	DEC24 ELECTRICITY-5103 CARPINTERIA AVE			
DEC24 700247140684	Invoice	DEC24 ELECTRICITY-1 CARPINTERIA TC1			
DEC24 700264659490	Invoice	DEC24 ELECTRICITY-1115 LINDEN AVE B PED			
DEC24 700274833982	Invoice	DEC24 ELECTRICITY-901 CACTUS LN EV EV			
DEC24 700291369452	Invoice	DEC24 ELECTRICITY-MULTIPLE LOCATIONS			
DEC24 700477662295	Invoice	DEC24 ELECTRICITY-901 CACTUS LN LGHT LGHT			
DEC24 700525378417	Invoice	DEC24 ELECTRICITY-931 WALNUT & 4851 5TH ST			
DEC24 700604790697	Invoice	DEC24 ELECTRICITY-CAPP AV/CSTS PAS 609			
DEC24 700827356389	Invoice	DEC24 ELECTRICITY-5300 CARPINTERIA AVE TC1 TC1			
	STESA		01/09/2025	10,000.00	105009
FY24-25 GRANT	Invoice	FY24-25 COMMUNITY SERVICES SUPPORT GRANT			
	TYLER TECHNOLOGIES INC		01/09/2025	640.00	105010
025-488982	Invoice	NOV24 TYLER TUTORING			
	WAXIE SANITARY SUPPLY		01/09/2025	356.07	105011
82915059	Invoice	BATH TISSUE, TRASH BAGS CITY HALL 12/11/24			
	WEX BANK (76)		01/09/2025	424.44	105012
101905708	Invoice	DEC24 FUEL FOR CITY VEHICLES			
	WEX BANK (CHEVRON)		01/09/2025	1,138.85	105013
101653664	Invoice	DEC24 FUEL FOR CITY VEHICLES			
	CalPERS HEALTH		01/02/2025	53,964.26	DFT0003399
100000017773819	Invoice	JAN25 HEALTH PREMIUMS			
	CalPERS HEALTH		01/02/2025	8,636.46	DFT0003400
100000017773820	Invoice	JAN25 HEALTH PREMIUMS			
	CalPERS		01/02/2025	1,203.72	DFT0003401
100000017760372	Invoice	2025 REPLACEMENT CHARGES A. SIMONIAN			
	EDD-SDI		01/09/2025	1,990.93	DFT0003403
PR01 1/9/25	Invoice	PR01 1/9/25 SDI TAX DEPOSIT			
	EDD-SIT		01/09/2025	7,041.32	DFT0003404
PR01 1/9/25	Invoice	PR01 1/9/25 PIT TAX DEPOSIT			
	INTERNAL REVENUE SERVICE		01/09/2025	21,078.26	DFT0003405
PR01 1/9/25	Invoice	PR01 1/9/25 FEDERAL TAX DEPOSIT			
	CalPERS		01/09/2025	13,022.32	DFT0003406
12/21/24-1/3/25 PEPRA	Invoice	PEPRA RETIREMENT CONTRIBUTIONS 12/21/24-1/3/25			
	CalPERS		01/09/2025	14,137.49	DFT0003407
12/21/24-1/3/25 CLASSIC	Invoice	CLASSIC RETIREMENT CONTRIBUTIONS 12/21/24-1/3/25			

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Contracts Executed by the City Manager on behalf of the City for the Period of December 3, 2024 through January 6, 2025.

STAFF RECOMMENDATION

Receive and file Report of Contracts Executed by the City Manager for the Period of December 3, 2024 through January 6, 2025.

DISCUSSION

The City Manager is delegated authority by the Carpinteria Municipal Code (CMC), §2.08.150B, to execute contracts on behalf of the City in the amount of $50,000 or less. Pursuant to CMC §2.08.150C, a list of all contracts executed by the City Manager is provided for City Council information and appended to this Staff Report as Attachment A. Attachment A lists all contracts entered into on behalf of the City for goods, construction and services for the Period of December 3, 2024 through January 6, 2025.

FINANCIAL CONSIDERATIONS

All contracts entered into are within the appropriated budgeted amounts.

ATTACHMENTS

A. Report of Contracts Executed by the City Manager

Staff contact:
Brian C. Barrett, City Clerk
(805) 755-4403, brianb@carpinteriaca.gov

Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov

Signature

ATTACHMENT A

Report of Contracts Executed by the City Manager
Period of December 3, 2024 through January 6, 2025

VENDOR	PURPOSE	AMOUNT
Cotton, Shires and Associates, Inc.	Amendment No. 1 for Materials Testing Services for Via Real Stormwater Project No. 15019	$30,000.00
Tripepi Smith	City Council Strategic Goal Setting for FY 2025/26 & 2026/27	$35,275.00
Cannon Corporation	Amendment No. 3 to Agreement No. 2022-031; Amendment No. 2 (2023-027); Amendment No. 1 (2023-005)	$7,880.00
Cotton, Shires and Associates, Inc.	Soils Engineering & Engineering Geology Reports Review Staff Augmentation Services	$30,000.00

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds.

STAFF RECOMMENDATION

Receive and file the report.

Sample Motion: I move to receive and file the report.

BACKGROUND / DISCUSSION

The City Council of Carpinteria serves as the trustees of the City's public funds and is authorized to make investment decisions in accordance with the Prudent Investment Standard. The Prudent Investor Standard of the California Government Code Section 53600.3 states, "When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence and diligence under circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated need of the City, that a prudent person in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City." The standard of prudence to be used by investment officials shall be applied in the context of managing the overall portfolio.

Trustees are those persons authorized to make investment decisions on behalf of a local agency. Trustees or City Investment Officials, acting in accordance with investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk changes or market price changes, provided deviations from expectations are reported on time and appropriate action is taken to control adverse developments.

The purpose of this agenda item is to provide the City Council with the required monthly Treasurer's Report (Attachment A.)

POLICY CONSISTENCY

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

FINANCIAL CONSIDERATIONS

Cash Statement: On December 31, 2024, the City held cash and cash investments as shown in Table 1 below.

Table 1

CASH ACTIVITY FOR THE MONTH:	
Cash and Investment Beginning of the Month	$ 17,915,418.48
Cash Receipts	5,593,844.08
Cash Disbursements	(7,631,797.67)
Cash and Investment End of the Month	$ 15,877,464.89

Investments:

Changes in the market value of treasury securities are inversely proportional to changes in interest rates demanded in the open market (i.e., when rates rise market values fall, when rates fall market values rise). The sensitivity of a portfolio's market value to these changes in market rates is a function of its days to maturity and its coupon rate. Securities with longer maturities and/or lower coupon rates are more sensitive to changes in market interest rates. As security matures, changes in its value become less sensitive to market rate changes.

As of December 31, 2024, the portfolio's average days to maturity was 2.07 years, the average coupon rate was 2.44%, the average yield to maturity was 4.30%, the par value was $9,250,000 and the Market Value was $9,018,278.76.

The City does not intend to sell or have any foreseeable need to sell any securities. The City's investment policy intends to hold all securities to maturity, and securities so held are redeemed at par value resulting in no net market gain or loss.

Attached for City Council review is the Treasurer's Report listing all the investments and cash activity during the month.

The City of Carpinteria will be able to meet all expenditure obligations that might reasonably be anticipated for the next six-month period from January 1, 2025, to July 1, 2025.

LEGAL

This report has been prepared in compliance with California Government Code Sections 53600 and 53646.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

Attachment A: City of Carpinteria Monthly Treasurer's Report

Staff contact:
Licette Maldonado, Administrative Services Director
licettem@carpinteriaca.gov; (805) 755-4448

Licette Maldonado
Signature

Reviewed by: Ryan Kintz, Assistant City Manager
ryank@carpinteriaca.gov; (805) 755-4400

Signature

Reviewed by: Michael Ramirez, City Manager
michaelr@carpinteriaca.gov; (805) 755-4450

Signature

ATTACHMENT A

City Treasurer's Monthly Report

CITY OF CARPINTERIA TREASURER'S REPORT
For the Month Ended December 2024

CASH ACTIVITY FOR THE MONTH:

Cash and Investment Beginning of the Month	$ 17,915,418.48
Cash Receipts	5,593,844.08
Cash Disbursements	(7,631,797.67)
Cash and Investment End of the Month	$ 15,877,464.89

CASH AND INVESTMENT PORTFOLIO:

Type of Investment/Coupon/CUSIP #	Institution/Issuer	Yield to Maturity	Maturity Date	# Days to Maturity	Par Value	Market Value (1)	Book Value (2)
Demand Deposit - General Checking	Montecito Bank	N/A	N/A	N/A	608,314.87	608,314.87	608,314.87
Demand Deposit - Premier Public Money Market	Montecito Bank	N/A	1/1/2025	1	310,245.33	310,245.33	310,245.33
Demand Deposit - Section 125 Checking	Montecito Bank	N/A	N/A	N/A	8,628.29	8,628.29	8,628.29
Demand Deposit - Payroll Checking	Montecito Bank	N/A	N/A	N/A	5,000.00	5,000.00	5,000.00
Local Agency Investment Fund	State of California	0.22%	1/1/2025	1	1,792,954.22	1,792,954.22	1,792,954.22
Demand Deposit - Money Market	Charles Schwab	N/A	1/1/2025	1	4,134,043.42	4,134,043.42	4,134,043.42
Treasury Note, 1.125%, (91282CDS7)	U.S. Government	4.09%	1/15/2025	15	250,000.00	249,648.43	237,350.47
Treasury Note, 1.125%, (912828ZC7)	U.S. Government	1.29%	2/28/2025	59	250,000.00	248,710.93	248,740.00
Treasury Note, 2.625%, (9128284F4)	U.S. Government	1.30%	3/31/2025	90	250,000.00	248,984.38	260,224.61
Treasury Note, 0.25%, (912828ZT0)	U.S. Government	1.25%	5/31/2025	151	250,000.00	245,898.43	241,660.01
Treasury Note, 0.25%, (912828ZW3)	U.S. Government	1.53%	6/30/2025	181	250,000.00	245,195.30	239,598.86
Treasury Note, 0.25%, (91282CAM3)	U.S. Government	1.32%	9/30/2025	273	250,000.00	242,656.25	240,265.00
Treasury Note, 3.0%, (9128285J5)	U.S. Government	4.09%	10/31/2025	304	250,000.00	247,421.88	242,136.63
Treasury Note, 0.375%, (91282CBC4)	U.S. Government	1.20%	12/31/2025	365	250,000.00	240,703.12	241,955.00
Treasury Note, 0.375%, (91282CBC4)	U.S. Government	1.37%	12/31/2025	365	250,000.00	240,703.13	240,365.00
Treasury Note, 3.875%, (91282CGE5)	U.S. Government	3.77%	1/1/2026	366	250,000.00	249,140.63	250,641.19
Treasury Note, 1.625%, (912828P46)	U.S. Government	1.56%	2/15/2026	411	250,000.00	242,851.55	250,595.69
Treasury Note, 0.5%, (91282CBQ3)	U.S. Government	1.28%	2/25/2026	421	250,000.00	239,492.18	242,113.19
Treasury Note, 0.75%, (91282CBT7)	U.S. Government	1.28%	3/31/2026	455	250,000.00	239,453.13	244,459.30
Treasury Note, 0.75%, (91282CCF6)	U.S. Government	1.34%	5/31/2026	516	250,000.00	238,085.93	243,702.50
Treasury Note, 0.875%, (91282CCJ8)	U.S. Government	1.35%	6/30/2026	546	250,000.00	237,890.63	244,821.96
Treasury Note, 1.625%, (91282YQ7)	U.S. Government	4.00%	10/31/2026	669	250,000.00	238,593.75	227,869.30
Treasury Note, 2%, (91282U24)	U.S. Government	4.31%	11/15/2026	684	250,000.00	239,921.88	228,317.27
Treasury Note, 1.25%, (91282CDK4)	U.S. Government	1.28%	11/30/2026	699	250,000.00	236,367.18	249,602.02
Treasury Note, 1.5%, (912828Z78)	U.S. Government	3.64%	1/31/2027	761	250,000.00	236,406.25	231,040.31
Treasury Note, 2.25%, (912828V98)	U.S. Government	4.29%	2/15/2027	776	250,000.00	239,921.88	229,819.14
Treasury Note, 2.5%, (91282CEF4)	U.S. Government	3.96%	2/16/2027	777	250,000.00	240,742.18	235,031.06
Treasury Note, 2.75%, (91282CEN7)	U.S. Government	3.71%	4/30/2027	850	250,000.00	241,718.75	241,094.62
Treasury Note, 3.25%, (91282CEW7)	U.S. Government	3.70%	6/30/2027	911	250,000.00	244,179.68	245,668.13
Treasury Note, 3.125%, (91282CFH9)	U.S. Government	4.19%	8/31/2027	973	250,000.00	242,851.55	238,232.21

Treasury Note, 4.125%, (91282CFU0)	U.S. Government	4.02%	10/31/2027	1034	250,000.00	249,062.50	250,962.10
Treasury Note, 2.25%, (9128283F5)	U.S. Government	4.01%	11/15/2027	1049	250,000.00	236,367.18	232,267.50
Treasury Note, 3.875%, (91282CGC9)	U.S. Government	4.01%	12/31/2027	1095	250,000.00	247,226.55	248,750.00
Treasury Note, 4%, (91282CGPO)	U.S. Government	3.99%	2/29/2028	1155	250,000.00	247,812.50	249,990.24
Treasury Note, 3.625%, (91282CGT2)	U.S. Government	4.15%	2/29/2028	1155	250,000.00	244,921.88	244,990.00
Treasury Note, 4%, (91282CHK0)	U.S. Government	4.14%	3/31/2028	1186	250,000.00	247,460.93	248,593.75
Treasury Note, 4.125%, (91282CHQ7)	U.S. Government	4.13%	7/31/2028	1308	250,000.00	248,320.30	249,920.00
Treasury Note, 4.375%, (91282CHX2)	U.S. Government	4.23%	8/31/2028	1339	250,000.00	250,273.43	251,445.00
Treasury Note, 4.625%, (91282CJA0)	U.S. Government	4.52%	9/30/2028	1369	250,000.00	252,421.88	251,015.00
Treasury Note, 4.875%, (91282CJF9)	U.S. Government	4.51%	10/31/2028	1400	250,000.00	254,531.25	253,583.99
Treasury Note, 4.375%, (91282CJN2)	U.S. Government	4.20%	11/30/2028	1430	250,000.00	250,195.30	251,775.00
Treasury Note, 3.75%, (91282CJR3)	U.S. Government	4.50%	12/31/2028	1461	250,000.00	244,453.13	242,177.50
Treasury Note, 4.25%, (91282CKD2)	U.S. Government	4.48%	2/28/2029	1520	250,000.00	248,906.25	247,505.21
					16,109,186.13	**15,898,678.21**	**15,877,464.89**

REPORT ON COMPLIANCE WITH STATEMENT OF SAFEKEEPING AND INVESTMENT OF PUBLIC FUNDS

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

REPORT OF ABILITY TO MEET REQUIRED EXPENDITURES FOR THE NEXT SIX MONTHS

Based upon currently budgeted revenues and expenditures, the City currently has sufficient liquid financial resources to meet anticipated expenditures during the period 1/01/25 through 7/01/25.

WEIGHTED AVERAGE MATURITY OF PORTFOLIO

As of December 31, 2024 the weighted average days to maturity of the City's investment portfolio is 2.07 years.

FOOTNOTES TO REPORT/DEFINITION OF TERMS:

(1) The market value of U.S. Goverment Securities was provided by the custodial agent, Charles Schwab.
For the Local Agency Investment Fund the market value represents the contract value.

For all other investments, the market value is equal to book value.

(2) Book value of demand deposits equals the bank balance minus outstanding checks plus deposits-in-transit.

Yield to Maturity (YTM): The percentage rate of return for the note assuming that the City holds the asset until its maturity date. It is the sum of all its remaining coupon payments.
Par Value: Equals face value of security (value of the security when it reaches maturity).
Market Value: The last price for which a security was bought or sold. In this case, the value as of the last day of the month of this report.
Book Value: The amount at which the security is carried in the City's accounting records (adjusted at year-end for GASB 40 reporting purposes).

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
JANUARY 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Quarterly Review of Pension Stabilization Trust.

STAFF RECOMMENDATION

Receive and file the report.

Sample Motion: I move to receive and file the report.

BACKGROUND/DISCUSSION

The purpose of the Pension Stabilization Trust is to accumulate, hold, and distribute pension plan assets for the exclusive benefit of retiree pensions within the meaning of IRS Code Section 115. Plan assets are irrevocable and may not be used for any purpose other than the purpose of the Trust. Withdrawal of plan assets is not permitted except to transfer to another trust or to reimburse the City for pension costs paid.

The City's primary objective in establishing the Pension Trust is to control long-term costs and volatility in the annual operating budget. The trust provides more flexibility for the City to level out contributions and mitigate year-to-year contribution volatility.

Plan contributions transfer assets to the Trust, and accordingly, plan assets are not carried on the City's books and are not subject to the City's investments policy. Discretionary Trustee Benefit Trust Company (BTC), with the advice of Morgan Stanley Wealth Management Consulting Group, actively manages plan assets consistent with the Investment Policy Statement. The City's individual trust account is part of a larger Multiple Employer Trust administered by Keenan Financial Services and BTC, referred to as the California Public Entity Pension Stabilization Trust. BTC also provides the City with monthly, quarterly (Attachment A), and annual statements of activity of the City's account. The Pension Stabilization Trust utilizes a Board of Authority that provides management and oversight of the Trust with participation by one individual per public agency. The fees

are asset-based, paid monthly, deducted directly from the Trust account, and totaled 30 bps[1] annually. This is competitive with other comparable plans.

The purpose of this quarterly review is to report the portfolio summary of the City of Carpinteria Pension Stabilization Trust account.

POLICY CONSISTENCY

This matter concerns actions aimed at improving the City's long-term financial position and is consistent with the City's fiduciary responsibilities and goal to deliver services that meet community needs efficiently and effectively.

FINANCIAL CONSIDERATIONS

Portfolio Summary:

As of December 31, 2024, the City held investments as shown in Table 1 below.

Table 1

	Year to Date (YTD)	
Beginning Value	**$1,232,241.12**	
Net Withdrawals	(200,000.00)	
Interest	0.00	
Dividends	50,578.47	
Change in Market Value	24,486.51	
Management Fees	(3,574.41)	
Ending Value	**$1,103,731.69**	
Market Value		**Asset Allocation**
Cash and Equivalents	0.00	0.0%
Fixed Income	735,613.15	66.6%
Equities	334,100.50	30.3%
Alternatives	34,018.05	3.1%
Total Account	**$1,103,731.69**	**100.0%**

Inception date: 6/30/18
YTD: 1/1/2024 - 12/31/2024

Investments:

As of December 31, 2024, the portfolio's estimated market value was $1,103,731.69 quarter-to-date (net of fees) of -2.61%, year-to-date (net of fees) of 6.44%, last 12 months

[1] Basis points pertain to interest rates. One basis point is equal to one one-hundredth of one percentage point (0.01%). Therefore, 100 basis points would be equivalent to 1%.

(net of fees) 6.44%, and inception to date (net of fees) of 3.48%. Attached for City Council review is the statement from Benefit Trust as of December 31, 2024.

On June 30, 2018, an initial deposit of $1,000,000 was made into the investment account. Later, a second deposit of $52,900 was added on September 18, 2018, followed by a third deposit of $76,850 on January 15, 2020. Throughout the investment period, there were several disbursements. On October 13, 2021, disbursements of $64,031 and $28,666 were made for fiscal years 2021 and 2022, respectively. Additionally, a significant disbursement of $200,000 was made in fiscal year 2024 to help offset the increase in unfunded accrued liability (UAL) contributions. These transactions represent the key events in the timeline of deposits and disbursements associated with this investment.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The establishment of the Pension Stabilization Trust Fund is being developed consistent with Section 115 of the Internal Revenue Code. Establishing the Irrevocable Pension Stabilization Trust Fund mitigates financial risk associated with expected increases in the CalPERS pension rates over the next decade.

ATTACHMENTS

A - December 31, 2024 Performance Report

Staff contact:
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licettem@carpinteriaca.gov; (805) 755-4448

Licette Maldonado
Signature

Reviewed by:
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Signature

Reviewed by:
Michael Ramirez, City Manager
michaelr@carpinteriaca.gov; (805) 755-4450

Signature

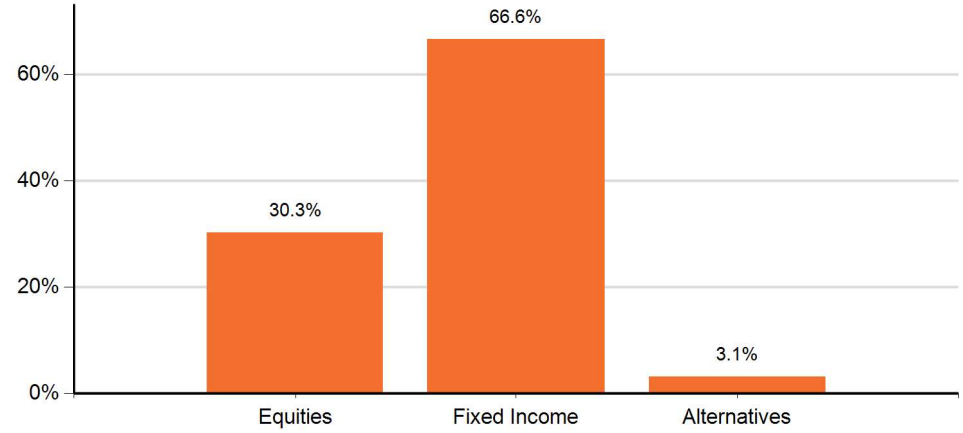
ATTACHMENT A
CITY OF CARPINTERIA CA-MUNI-PST
BENEFIT TRUST ACCOUNT

Portfolio Summary

CITY OF CARPINTERIA CA-MUNI-PST
BENEFIT TRUST ACCOUNT 7440

Net of Fees | US Dollar
12/31/2024

Asset Allocation



Portfolio Summary

		Year to Date
Beginning Value	$	1,232,241.12
Net Withdrawals		(200,000.00)
Interest		-
Dividends		50,578.47
Change in Market Value		24,486.51
Management Fees		(3,574.41)
Ending Value	$	1,103,731.69

Performance

	Market Value	Current Yield	Month to Date	Quarter to Date	Year to Date	Last 12 Months	Last 3 Years	Last 5 Years	Inception* to Date
Fixed Income	735,613.15	4.1	-1.57	-2.81	1.70	1.70	-2.76	0.05	1.52
Equities	334,100.50	2.1	-2.11	-1.20	16.75	16.75	3.08	9.68	9.11
Alternatives	34,018.04	2.8	-8.30	-9.04	5.92	5.92	-4.13	3.63	3.94
Total Account	**1,103,731.69**	**3.4**	**-1.96**	**-2.53**	**6.44**	**6.44**	**-0.95**	**3.03**	**3.79**
Total Account (Net of Fees)		**3.4**	**-1.98**	**-2.61**	**6.12**	**6.12**	**-1.25**	**2.72**	**3.48**
S&P 500 TR			*-2.39*	*2.39*	*25.01*	*25.01*	*8.94*	*14.52*	*14.51*
MSCI EAFE			*-2.25*	*-8.06*	*4.35*	*4.35*	*2.17*	*5.07*	*5.14*
MSCI ACWI Ex US Net			*-1.94*	*-7.60*	*5.53*	*5.53*	*0.81*	*4.10*	*4.42*
BBG Agg (US)			*-1.64*	*-3.06*	*1.26*	*1.26*	*-2.41*	*-0.33*	*1.30*
BBG Global Agg			*-2.15*	*-5.10*	*-1.69*	*-1.69*	*-4.50*	*-1.95*	*-0.46*
50% MSCI ACWI/ 50% BBG Agg			*-2.01*	*-2.02*	*9.15*	*9.15*	*1.58*	*5.02*	*5.85*

* Inception date: 6/30/2018

Performance for periods greater than one year are annualized.

PORTFOLIO APPRAISAL

CITY OF CARPINTERIA CA–MUNI-PST

BENEFIT TRUST ACCOUNT 7440

December 31, 2024

Quantity	Security	Security Symbol	Unit Cost	Total Cost	Price	Market Value	Pct. Assets	Cur. Yield
FIXED INC MUTUAL FUNDS								
TAXABLE BOND FUND								
11,866.134	COMMUNITY CAPITAL TR COM ACT INV INST	CRAN.X	9.29	110,248.19	9.35	110,948.35	10.1	3.4
24,239.571	NORTHERN BOND INDEX	NOBO.X	9.17	222,213.38	9.06	219,610.51	19.9	3.8
23,599.637	TARGET PIGM CORE BOND R6	TPCQ.X	8.73	205,930.27	8.59	202,720.88	18.4	4.4
18,579.743	WELLS FARGO FDS TR WF CORE BOND R6	WTRI.X	11.09	205,966.46	10.89	202,333.40	18.3	4.5
				744,358.30		735,613.15	66.6	4.1
				744,358.30		735,613.15	66.6	4.1
DOMESTIC EQUITY MUTUAL FUNDS								
LARGE CAP FUND								
1,895.673	COLUMBIA FDS SER TR I	COFY.X	28.33	53,700.49	36.49	69,173.11	6.3	0.7
496.565	STATE STR INSTL INVT TR GBL ALCP EQ K	SSGL.X	108.31	53,784.82	102.23	50,763.84	4.6	3.1
175.306	STATE STREET INST INV TR EQUITY 500 INDEX A	SSSY.X	347.61	60,938.43	438.90	76,941.80	7.0	1.6
				168,423.74		196,878.75	17.8	1.7
SMALL CAP FUNDS								
757.826	ALGER FDS SMALL CP FOCUS Z	AGOZ.X	20.31	15,391.27	20.90	15,838.56	1.4	0.0
177.535	UNDISCOVERED MANAGERS FDS BEHAVR VAL R6	UBVF.X	72.23	12,822.61	84.28	14,962.65	1.4	2.0
				28,213.88		30,801.21	2.8	1.0
				196,637.62		227,679.96	20.6	1.6
INTERNATIONAL MUTUAL FUNDS								
INTERNATIONAL EMERGING MARKET FUND								
182.293	AMERICAN FUNDS NEW WORLD F-2	NFFF.X	70.60	12,870.04	76.76	13,992.81	1.3	1.2
INTERNATIONAL FUND								
361.496	AMERICAN FUNDS NEW PERSPECTIVE F2	ANWF.X	47.28	17,090.14	61.79	22,336.84	2.0	0.8
1,144.165	HARTFORD INTERNATIONAL VALUE Y	HILY.X	16.77	19,184.39	18.15	20,766.59	1.9	3.3

"#carp-pst."

PORTFOLIO APPRAISAL

CITY OF CARPINTERIA CA–MUNI-PST

BENEFIT TRUST ACCOUNT 7440

December 31, 2024

Quantity	Security	Security Symbol	Unit Cost	Total Cost	Price	Market Value	Pct. Assets	Cur. Yield
1,919.233	THORNBURG INVESTMENT INCOME BUILDER	TIBO.X	22.17	42,540.89	25.70	49,324.29	4.5	4.9
				78,815.42		92,427.72	8.4	3.6
				91,685.47		106,420.53	9.6	3.2
ALTERNATIVE INVESTMENT FUNDS								
ALTERNATIVE FUND								
1,382.861	COHEN & STEERS RLTY INCM NEW SHS CL Z	CSZI.X	15.28	21,136.58	17.27	23,882.01	2.2	2.9
523.826	PRUDENTIAL GLOBAL REAL ESTATE	PGRQ.X	22.97	12,030.21	19.35	10,136.03	0.9	2.8
				33,166.79		34,018.04	3.1	2.8
				33,166.79		34,018.04	3.1	2.8
TOTAL PORTFOLIO				**1,065,848.18**		**1,103,731.69**	**100.0**	**3.4**

"#carp-pst."

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities.

STAFF RECOMMENDATION

1. Authorize the City Manager to execute the Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities.

2. Find that execution of the Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines.

Sample Motion: I move to (1) approve the Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities and (2) find that this is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines.

BACKGROUND

On October 25, 2004, the City and the Carpinteria Unified School District ("District") entered into a 20-year Agreement for Joint Development and Use of New Outdoor Athletic Facilities at Carpinteria Middle School ("2004 Agreement") (Attachment B) for purposes of jointly developing and operating athletic facilities ("Facilities") at the District's middle school campus. As further set forth in the 2004 Agreement and the Staff Report for that Agreement (Attachment C), the parties entered into the 2004 Agreement in part because City staff had identified a grant opportunity, known as "The State Urban Parks and Health Communities Program", which provided grants for the acquisition and development of properties for active recreational purposes (i.e. soccer, baseball, football, etc.). The grant was available to local governments, but not school districts. Also, in order to have a successful grant application, the City had to have some connection to, or interest in, the property designated for the development. In light of all of this, the City and the District decided to partner together via the 2004 Agreement so that the City could apply for the grant funding and ultimately jointly develop Facilities with the District on the District's property. The parties intended that, if built, the Facilities would generally be available to

the District during normal school hours and to the public at large during non-school hours, unless the District desired to host District programming (e.g., sports practices) during non-school hours.

From and after the execution of the 2004 Agreement, the City and the District pursued funding for the joint development of Facilities and continued to meet and plan for joint development. Then, on May 12, 2008, the City Council authorized the City Manager to execute the Memorandum of Understanding Regarding Development of Carpinteria Middle School Site for Joint Recreational Use ("2008 MOU") with the District, through which the parties further defined and agreed on terms related to development of Facilities at the middle school, including project funding responsibilities, construction management and public bidding procedures (Attachment D). The 2008 MOU was designed to complement the 2004 Agreement and outlined that the City and District would work together to "jointly develop property for community and educational use, through the construction of outdoor athletic facilities, including a jogging track, a turf field, basketball courts and tennis courts". The parties thereafter proceeded to construct a track, turf field, basketball courts and tennis courts at the middle school.

Since the Facilities opened, the parties have jointly used the Facilities under the 2004 Agreement and 2008 MOU. However, due to rising safety concerns at schools, the District constructed a fence around the middle school track, field and basketball courts. Members of the public are currently unable to utilize the track, field and basketball courts due to the fencing. The tennis courts are also fenced but have two points of entry, one from the campus and the other from the parking lot. This allows the District to secure the campus while allowing members of the public to utilize the tennis courts during non-school hours and on school breaks. Simultaneously, the high school track, field and two half-court basketball courts remain open and accessible for use by the community, but no formal agreement outlining community access to these amenities has been created.

Given that the 2004 Agreement expired on October 25, 2024, the City and the District desire to enter into the Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities ("Agreement") (Attachment A) for joint use of the Facilities at the middle school. Additionally, the Agreement provides for joint use of the track, field and two half-court basketball courts at the District's high school campus, which helps mitigate the current unavailability of the track, field and basketball courts at the middle school. The use of the Carpinteria Community Pool by the District is outlined in a separate use agreement.

DISCUSSION

The City and the District desire to enter into the Agreement to agree on the terms and conditions governing shared use of the Facilities at the District's middle and high school campuses. The proposed Agreement sets forth various terms and conditions applicable to the shared use, including priority of use, maintenance, insurance and indemnification. Below is a high-level summary of some of the key terms, all as set forth in more detail in the Agreement.

Term

- 5 years, subject to automatic renewals unless terminated earlier.

Schedule

- District has use rights during school hours.
- District has the right to conduct programming (e.g., sports leagues) during non-school hours.
- City has use rights during non-school hours (generally 3 p.m. and continue until 7 p.m. or later on weekdays and all day on weekends and during school breaks), subject to any District programming.

Future Programming

- Currently, during the City's use times, the City simply makes the Facilities available for public use (although the City's AgeWell program offers free pickleball play and lessons on Wednesday and Friday mornings in the summer).
- In the future, the City may develop and operate additional City programming (e.g., sports leagues) at the Facilities, as further set forth in the Agreement.

Additional terms and conditions are set forth in the Agreement.

POLICY CONSISTENCY

This Council agenda item aligns with City Council Primary Goal #4: Strengthen collaboration with community institutions.

FINANCIAL CONSIDERATIONS

No additional funding is being requested. Minimal staff time to prepare the report is included in the Adopted FY 2024-25 General Fund Budget.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The City Attorney's Office has been working closely with staff on this matter and will be available at the City Council meeting to answer any questions.

OPTIONS

1. Approve staff recommendation as listed.
2. Approve staff recommendation with amendment(s).
3. Do not approve staff recommendation and provide direction to staff as desired.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

Attachment A: Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities
Attachment B: Agreement for Joint Development & Use of New Outdoor Athletic Facilities at Carpinteria Middle School 2004
Attachment C: October 25, 2004 Staff Report for Agreement for Joint Development & Use of New Outdoor Athletic Facilities at Carpinteria Middle School
Attachment D: MOU Regarding Development of Carpinteria Middle School Site for Joint Recreational Use

Staff contact: Jeanette Gant, Director Parks, Recreation & Community Services
(805) 684-5405, jeanetteg@carpinteriaca.gov

Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov

Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, MichaelR@carpinteriaca.gov

Signature

Reviewed by: Jena Shoaf Acos,
on behalf of Brownstein Hyatt Farber Schreck, LLP
acting as City Attorney for the City of Carpinteria

for

Signature

ATTACHMENT A

BOARD APPROVED
DATE: 01/14/2025

AGREEMENT FOR JOINT USE OF CARPINTERIA UNIFIED SCHOOL DISTRICT ATHLETIC FACILITIES

This Agreement for Joint Use of Carpinteria Unified School District Athletic Facilities ("Agreement") is entered into this 14 day of January, 2025 ("Effective Date") by and between the Carpinteria Unified School District, a California public school district (hereinafter "District"), and the City of Carpinteria, a political subdivision of the State of California (hereinafter "City") with regard to the following recitals:

RECITALS

A. **WHEREAS**, there is a high unmet demand in the Carpinteria area for athletic facilities to benefit the local community;

B. **WHEREAS**, the joint use of the District's athletic facilities would help address the unmet needs of community for active recreation;

C. **WHEREAS**, the Carpinteria Middle School's downtown location, adjacent to the existing joint use middle school gymnasium and Carpinteria Community Pool, with available support facilities including locker rooms, showers and bathrooms, is the most ideal location for shared recreational facilities, although the Carpinteria High School also provides an opportunity for shared recreational facilities;

D. **WHEREAS**, the joint use of such facilities would benefit District students, Carpinteria Valley and City residents, and community visitors to improve participation in active recreation and enhance community health and welfare;

E. **WHEREAS**, Education Code §§ 10900 et seq. authorize and empower public school districts and municipalities to enter into cooperative agreements for the joint planning, development, and use of recreational facilities for the benefit of the community;

F. **WHEREAS**, the City and the District recognize that a joint use agreement for the provision of these Facilities is a highly efficient means of allocating limited financial resources for such projects;

G. **WHEREAS**, the City and the District previously entered into a joint use agreement dated as of October 26, 2004 ("Prior Agreement") under the authority set forth in Education Code §§ 10900 et seq. and jointly applied for funding to develop certain facilities;

H. **WHEREAS**, said facilities have now been developed, and the District and the City have a proven and highly successful record of shared use and joint recreational ventures at such facilities, which benefit youth and the community at large; and

I. **WHEREAS**, the District and the City desire to establish a basis for the cooperative use of all facilities, pursuant to the terms and conditions set forth herein.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, the parties hereby agree as follows:

A. SCOPE

1. As of the Effective Date hereof, the following District facilities are available for shared-use, all subject and pursuant to the terms and conditions set forth herein: Carpinteria Middle School Tennis Courts, Carpinteria High School track, field and two half-court basketball courts ("Facilities"). From and after the Effective Date hereof, the District shall endeavor to make additional facilities available for shared recreational use. If any such additional facilities become available for shared recreational use, the City and District may execute an addendum or amendment to bring said facilities within the scope of this Agreement.

2. The parties hereby agree that the City may use and open the Facilities to the public at no cost fees for community use during non-school hours, which during the District's academic year will normally be all-day on weekends and during the District's summer, winter, spring, or other breaks will normally be all-day on weekdays and weekends, but in either case will exclude hours of District-sponsored use (e.g., sports tournaments) during which the District requires exclusive use of the Facilities. Notwithstanding the foregoing, the Carpinteria Middle School Tennis Courts will also be available after school at 3 pm during the weekday during the District's academic year.

B. OPERATION OF FACILITIES

1. General.

(a) The Facilities shall be used for outdoor active recreation and athletic purposes. Subject to the limitations specified herein, the Facilities will generally be used (i) by the District during school hours and (ii) by the City during non-school hours for public outdoor recreation. In furtherance of the foregoing, the District shall leave the Facilities unlocked and publicly accessible during non-school hours. The District expressly acknowledges and agrees it is voluntarily leaving the Facilities unlocked and publicly accessible during non-school hours and assumes all risks related to the same. Further, by August 15 each year, the District shall provide the City with a copy of the District's school calendar, which shall inform the City of the District's school hours for the forthcoming year.

(b) For purposes of overseeing the operations, scheduling and maintenance of the Facilities, the parties' representatives, which are currently the City's Parks, Recreation and Community Services Director and the District's Asst. Superintendent of Business, respectively, will meet annually within fifteen (15) days of the date the District's school calendar is delivered to the City (unless a different meeting date is agreed to in writing by the parties) to review specific policies and programs pertaining to the use and maintenance of the Facilities in conformity with this Agreement.

(c) During the term of the Agreement, the Facilities shall not be converted to any use other than their current use as recreational facilities.

(d) Each party shall be responsible for supervision of its own activities. To the extent the City makes the Facilities available for general public use (without providing any City-sponsored programming), such use will not be staffed or supervised by City or District staff, and signage shall be posted by the District that such public use is at the public's sole risk.

2. Future Programming. The City intends and desires to develop City programming to operate out of the Facilities located at Carpinteria Middle School (including, specifically, the gym), which the City shall have the right to do under this Agreement. In such a case, the City and the District shall meet and confer in good faith to discuss the same and to amend this Agreement as necessary (if at all) to provide for the same. Further, any such use would be subject to the priorities of use set forth below:

(a) The Facilities will be reserved for school use by the District during school hours.

(b) To the extent the District and the City offer jointly sponsored after-school programming, which they may agree to do as part of this Agreement, the Facilities shall be reserved for such use at the scheduled times agreed upon by the parties, provided that such use will have second priority to District-sponsored use.

(c) The Facilities will generally be available for use by the City for City-sponsored activities or open public outdoor recreation during non-school hours. For clarity, the City's use shall have third priority, with District-sponsored use being first priority and jointly-sponsored use (if any) being second priority.

C. MAINTENANCE OF FACILITIES

1. Ownership of Facilities. The parties acknowledge and agree that all permanently constructed Facilities are the property of the District.

2. General Maintenance. At all times, the District shall operate and maintain the Facilities in accordance with all applicable federal, state, and local laws, rules and regulations and ensure appropriate and safe use, appearance and longevity thereof.

3. Trash Disposal. The City shall be responsible for trash disposal at the Facilities during the District's summer, winter, spring, or other breaks (per the District's school calendar), while the District shall be responsible for trash disposal at the Facilities the remainder of the year.

4. Equipment Maintenance. The District shall provide and maintain recreation equipment at its discretion relating to District-sponsored programs. The City shall provide recreational equipment at its discretion for City sponsored recreation programs and may, at its own expense and with the permission of the District, install other recreation materials which shall become the property and responsibility of District upon installation.

5. Damage and Destruction. In the event that any damage is caused to the Facilities, the District, at its sole cost and expense, will undertake all necessary repairs, as reasonably determined necessary in the District's discretion, except that, in the event the damage is caused by the City or in connection with City-sponsored programming, as evidenced by supporting documentation reasonably acceptable to the City, the District will subsequently invoice the City such cost. The City shall reimburse the District in full for all undisputed expenses within thirty (30) days of receiving the invoice.

D. TERM AND RENEWAL PROVISIONS

1. Term. Commencing on the Effective Date hereof, the term of this Agreement shall be five (5) years and shall thereafter automatically renew on an annual basis, unless earlier terminated.

2. Termination. Either Party may terminate this Agreement for convenience, meaning any reason or no reason, upon thirty (30) days written notice to the other Party. Either Party may terminate this Agreement for cause, meaning if the other Party breaches or defaults on its obligations hereunder, effective immediately upon written notice to the other Party. Any termination of this Agreement shall in no event be construed as a termination of the Lease

E. INSURANCE AND INDEMNIFICATION

1. By City. To the fullest extent permitted by law, the City shall defend, indemnify, and hold the District and any of its officials, directors, employees and agents harmless from and against any and all liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, interest, defense costs and expert witness fees) ("Claims") to the extent arising from, arising out of, pertaining to, relating to or in connection with (1) the use of the Facilities by the City or anyone acting by or through the City; (2) any breach of this Agreement by the City or anyone acting by or through the City; (3) the negligence or willful misconduct of the City or anyone acting by or through the City; (4) any act or omission by the City or anyone acting by or through the City related to the performance of its obligations under this Agreement; and (5) any Claims brought by third parties arising out of the City's activities under this Agreement, except to the extent the Claims arise out of, pertain to, or relate to the District's gross negligence, willful misconduct, or breach of this Agreement. In the event of any Claim, the District shall provide the City with written notice of such Claim. The City shall have the right to assume the defense of the Claim with counsel of its choice, subject to the prior written consent of the District, which shall not be unreasonably withheld. The City shall not settle any Claim without the prior written consent of the District, which consent shall not be unreasonably withheld or delayed.

2. By District. To the fullest extent permitted by law, the District shall defend, indemnify, and hold the City and any of its officials, directors, employees and agents harmless from and against any and all Claims to the extent arising out of, pertaining to, relating to or in connection with (1) the use of the Facilities by the District or anyone acting by or through the District; (2) any breach of this Agreement by the District or anyone acting by or through the District; (3) the negligence or willful misconduct of the District or anyone acting by or through the District; (4) any act or omission by the District or anyone acting by or through the District related to the performance of its obligations under this Agreement; and (5) any Claims brought by third parties arising out of the District's activities under this Agreement, except to the extent the Claims arise out of, pertain to, or relate to the City's gross negligence, willful misconduct, or breach of this Agreement. In the event of any Claim, the City shall provide the District with written notice of such Claim. The District shall have the right to assume the defense of the Claim with counsel of its choice, subject to the prior written consent of the City, which shall not be unreasonably withheld. The District shall not settle any Claim without the prior written consent of the City, which consent shall not be unreasonably withheld or delayed.

3. Survival. The indemnification obligations herein shall be in addition to, and not in lieu of, any other rights or remedies available to the parties at law or in equity and shall survive the termination or expiration or earlier termination of this Agreement.

F. GENERAL PROVISIONS

1. Dispute Resolution. Any dispute with respect to this Agreement shall be reduced to writing and delivered to the other party within thirty (30) days of the event leading to the dispute. The parties shall meet and confer within ten (10) days of receipt of a written notice of a dispute and shall make a good faith effort to resolve the dispute. If the parties cannot come to a mutually acceptable resolution within forty-five (45) days of commencing meet and confer, either party may request that the dispute be submitted to non-binding mediation. In the event that the parties cannot agree on a mediator, each party shall each select a mediator, and the selected mediators shall select and agree to a qualified neutral third party who shall then mediate the dispute as the sole mediator. All costs, fees, and expenses of the mediator, and the mediation, shall be shared equally by the parties. In the event that a dispute remains unresolved after mediation, either party may proceed with litigation.

2. Further Assurances. The City and the District each agree to cooperate with one another, to use their best efforts, to act in good faith, and to promptly perform such acts and execute such documents or instruments as are reasonably necessary and proper to consummate the transactions contemplated by this Agreement.

3. Notices. All notices, requests, demands, and other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if personally served or on the second day after mailing if mailed by first-class mail, registered or certified, return receipt requested, postage prepaid and properly addressed as follows:

To the City:

City of Carpinteria
City Hall
5775 Carpinteria Avenue
Carpinteria, CA 93013
Attn: Michael Ramirez, City Manager
P: (805) 684-5405

To the District:
Attn: Asst. Superintendent, Business Services
Carpinteria Unified School District
1400 North Linden Avenue
Carpinteria, CA 93013
P: (805) 684-4511

Any party may change their address for the purpose of this paragraph by giving the other party written notice of the new address in the above manner.

4. Legal Responsibilities. Each party will at all times observe and comply with all applicable laws and regulations. All provisions of law applicable to public contracts and/or this Agreement are incorporated herein by this reference and are made a part of this Agreement to the same extent as if they were fully stated in the Agreement and shall be complied with by the parties.

5. Discrimination. No person shall be excluded from employment in the performance of this Agreement on the grounds of race, creed, color, sex, age, marital status, sexual orientation, or place

of national origin. The parties shall comply with all local, state, and federal laws relating to equal employment opportunity rights.

6. Assignment. Neither party may assign this Agreement.

7. Amendments. This Agreement may not be modified except by written instrument executed by the parties.

8. Waiver. No waiver of a provision of this Agreement shall constitute a waiver of any other provision, whether or not similar. No waiver shall constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

9. Force Majeure. Neither the District nor the City shall be liable for any delays resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, act of God, strike or labor dispute, war or other violence, or any law, order or requirement of any governmental agency or authority.

10. Construction of Terms. All parts of this Agreement shall in all cases be construed according to their plain meaning and shall not be construed in favor or against either of the parties. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, in whole or in part, the remainder of this Agreement shall remain in full force and effect and shall not be affected, impaired or invalidated thereby. In the event of any provision shall be adjudged invalid, void or unenforceable, the parties hereto agree to enter into a supplemental agreement to effectuate the intent of the parties and the purposes of this Agreement.

11. Controlling Law. The City and the District understand and agree that the laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement, with venue proper only in the County of Santa Barbara, State of California.

12. Authorization. All officers and individuals executing this and other documents on behalf of the respective parties hereby certify and warrant that they have the capacity and have been duly authorized to execute said documents on behalf of the entities indicated.

13. Entire Agreement. This Agreement, along with its attached exhibits, which are incorporated herein by this reference, constitutes the entire Agreement between the parties and supersedes all prior and contemporaneous agreements, representations and understandings of the parties, including without limitation the Prior Agreement and any other agreement related to the development or use of the Facilities. This Agreement may be altered, amended or modified only by a supplemental writing executed by the parties to this Agreement and by no other means. Each party waives any future right to claim, contest, or assert that this Agreement was modified, canceled, superseded, or changed by any oral agreement, course of conduct, waiver or estoppel.

14. Counterparts. This Agreement may be executed in counterparts, each of which shall remain in full force and effect as to each party.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

"CITY"

CITY OF CARPINTERIA,
a political subdivision of the State of California

By:_____
Michael Ramirez, City Manager

APPROVED AS TO FORM:

By:_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

ATTEST:

By:_____
Brian C. Barrett, CMC, CPMC, City Clerk

"DISTRICT"

CARPINTERIA UNIFIED SCHOOL DISTRICT,
a California public school district

By: Diana J Rigby
Diana Rigby, District Superintendent
1.14.2025

ATTACHMENT B

AGREEMENT FOR JOINT DEVELOPMENT AND USE OF NEW OUTDOOR ATHLETIC FACILITIES AT CARPINTERIA MIDDLE SCHOOL

This Agreement is entered into this 26 day of October by and between the Carpinteria Unified School District, a political subdivision of the State of California (hereinafter "District"), and the City of Carpinteria, California, a general law city (hereinafter "City") with regard to the following recitals:

WHEREAS, Education Code §§ 17051(a) and 35275 and Government Code §§ 6500 *et seq.* authorize and empower public school districts and municipalities to enter into cooperative agreements for the joint planning, development, and use of recreational facilities for the benefit of the community, and

WHEREAS, District and City have a proven and highly successful record of joint recreational ventures, including the Carpinteria Middle School gymnasium and adjacent Carpinteria Community Pool which benefit youth and the community at large, and

WHEREAS, there is a high unmet demand for additional outdoor athletic facilities to benefit underserved youth in the community as well as others in the downtown Carpinteria area, and

WHEREAS, the Carpinteria Middle School downtown location, adjacent to the existing joint use middle school gymnasium and Carpinteria Community Pool bathhouse, with available support facilities including locker rooms, showers and bathrooms to serve the project, is an ideal location, and

WHEREAS, the joint development of outdoor basketball courts, lighted tennis courts and a multipurpose turf playfield with athletic track will substantially address the unmet needs of community youth for active recreation, and

WHEREAS, the joint development of such facilities, to be made available for joint school and community use, will benefit District students, Carpinteria Valley and City residents, and community visitors to improve participation in active recreation and enhance community health and welfare, and

WHEREAS, the City and the District recognize that a joint planning, development, and use agreement for the provision of these facilities is a highly efficient means of allocating limited financial resources for such projects.

NOW THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

A. SCOPE

1. Subject to available funding, City and the District shall cooperatively plan, develop and operate four outdoor basketball courts, two lighted tennis courts, and a multipurpose athletic field, including athletic track, suitable for youth soccer at the Carpinteria Middle School (hereafter "Facilities")

2. The Facilities will be made available for use by the public, when not needed for school outdoor athletic purposes, at no cost or low fees which will not deter public use.

3. A joint use committee, as hereinafter prescribed, consisting of representatives of City and District, will be appointed to implement and administer this Agreement, including making recommendations regarding facility scheduling, community priorities and maintenance and operation of the Facilities.

B. JOINT PLANNING AND DEVELOPMENT

1. City and District shall jointly select an architect to prepare plans for the new facilities conforming to the requirements of the Division of the State Architect, which regulates school facility construction. The architect shall be experienced in public school construction. The location of the new Facilities shall be determined based upon keeping impacts to the educational programs at the school to a minimum, as well as achieving optimal community access and benefit.

2. During the planning process, District and City will provide local residents with the broadest possible opportunity to participate in the planning process. This shall include at least three public meetings to receive public comments on Facility attributes and design. Additionally, the selected architect and staff of each agency shall provide regular planning updates at City Council and Board of Trustee meetings respectively, at which public review and input will be solicited.

3. The responsibility for preparing designs, specifications, bidding, supervision of work and construction administration shall be defined pursuant to the terms of a separate Joint Facilities Development Agreement in accordance with applicable law to be approved by both agencies.

C. OPERATION OF FACILITIES

1. The Facilities shall be used for outdoor active recreation and athletic purposes. Subject to the limitations specified herein, the Facilities will generally be used by District during the school year during school hours, and used by the City at other times for public outdoor recreation.

2. For purposes of overseeing the operations, scheduling and maintenance of the Facilities, a Joint Use Committee shall be established as follows: District and City shall each appoint one representative from each agency. The Joint Use Committee will develop specific policies and programs pertaining to the use and maintenance of the Facilities in conformity with the principles contained in this Agreement, which shall be submitted to each agency and updated on no less than an annual basis for review and approval by City Council and Board of Trustees. Prior to approval of Joint Use Committee recommendations by each agency, there shall be provided a broad opportunity for input by community youth organizations and the public. In addition, the Joint Use Committee, which shall meet as often as necessary to carry out the intent of this Agreement, will bring recommendations before both agencies concerning the resolution of any issues which arise in connection with carrying out the intent of this Agreement.

3. The following general principles shall apply and govern the use of the project Facilities and are intended to be implemented to the fullest extent feasible by the Joint Use Committee.

a. The Facilities will be reserved for school use by the District during all school hours throughout the academic year. The Facilities will generally be available for use by City for public outdoor recreation during non-school hours, normally beginning at 3p.m. and continuing until 7 p.m. or later on weekdays and during weekends. In addition, use of the Facilities by District at other times than those specified above for District-sponsored activities will be permitted to occur in accordance with District requirements. Jointly sponsored after school programming that may be provided by District and City will have next priority after District use, when such programs are in effect.

b. The Joint Use Committee will develop schedules for the use of the Facilities giving priority after District and joint City-District programming, to City recreation programs. Next priority shall be given to other organized community recreation providers, youth groups and the general public.

c. Every reasonable attempt will be made to avoid scheduling conflicts.

d. City and District (for non-school day use) shall submit written use requests in advance according to protocols to be formulated by the Joint Use Committee.

e. The Joint Use Committee shall establish a master calendar for Facility usage.

f. The Joint Use Committee shall work with the District to insure that the Civic Center Fee Schedule used by the District over these Facilities shall be designed to avoid deterring Facility use by the underserved.

D. MAINTENANCE OF FACILITIES

1. All permanently constructed facilities shall become the property of District.

2. At all times, Facilities shall be adequately maintained to ensure appropriate and safe use, appearance and longevity.

3. Each party shall be responsible for staffing and supervision of its own activities. The Joint Use Committee will be responsible for development of policies and procedures to assure that organizations wishing to schedule the use of the Facilities have adequate supervision and staffing at all times to ensure the safety of the participants and proper use of the Facilities, as well as meeting appropriate insurance and other requirements.

4. The City shall be responsible for maintenance of the lighted tennis courts during the term of this agreement, while District shall be responsible for the maintenance of all other portions of the Facilities.

5. The District shall provide and maintain recreation equipment at its discretion relating to those Facility activities normally used for school purposes (except lighted tennis courts). City shall provide recreational equipment at its discretion for City sponsored recreation programs and may, at its own expense and with the permission of the District, install other recreation materials which shall become the property of District upon installation.

6. The City shall pay all operational costs for the lighted tennis courts. The District shall pay all operational costs for all other portions of the project.

E. TERM AND RENEWAL PROVISIONS

The term of this Agreement shall be twenty (20) years, which may be extended by written agreement between the parties. During the term of the Agreement, the project Facilities shall not be converted to any use that interferes with the athletic and recreational value of the Facilities.

F. INDEMNIFICATION

City shall defend, indemnify, and hold District harmless from any and all claims, demands, actions or damages arising out of City's use of District Facilities to which District may be subjected as a direct consequence of this Agreement, except for those claims, demands, actions, or damages resulting from the sole negligence of District, its officers, agents and employees.

District shall defend, indemnify, and hold City harmless from any and all claims, demands, actions or damages arising out of District's use of City Facilities to which City may be subjected as a direct consequence of this Agreement, except for those claims, demands, actions, or damages resulting from the sole negligence of City, its officers, agents and employees.

G. ENTIRE AGREEMENT

This Agreement sets forth the entire agreement and understanding of the parties; any modification must be executed in writing by both parties.

H. NOTICES

Any notices to be given under this Agreement shall be as follows:

Carpinteria Unified School District
Carpinteria Unified School District Superintendent
1400 Linden Avenue
Carpinteria, CA 93013

City of Carpinteria
City Manager
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

Any and all notices between the parties provided for or permitted under this Agreement or by law shall be in writing and shall be deemed duly served when personally delivered to one of the parties or deposited in the United States mail, postage prepaid, addressed to such party as stated above or as may be modified in writing as provided above.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first hereinabove written.

Carpinteria Unified School District

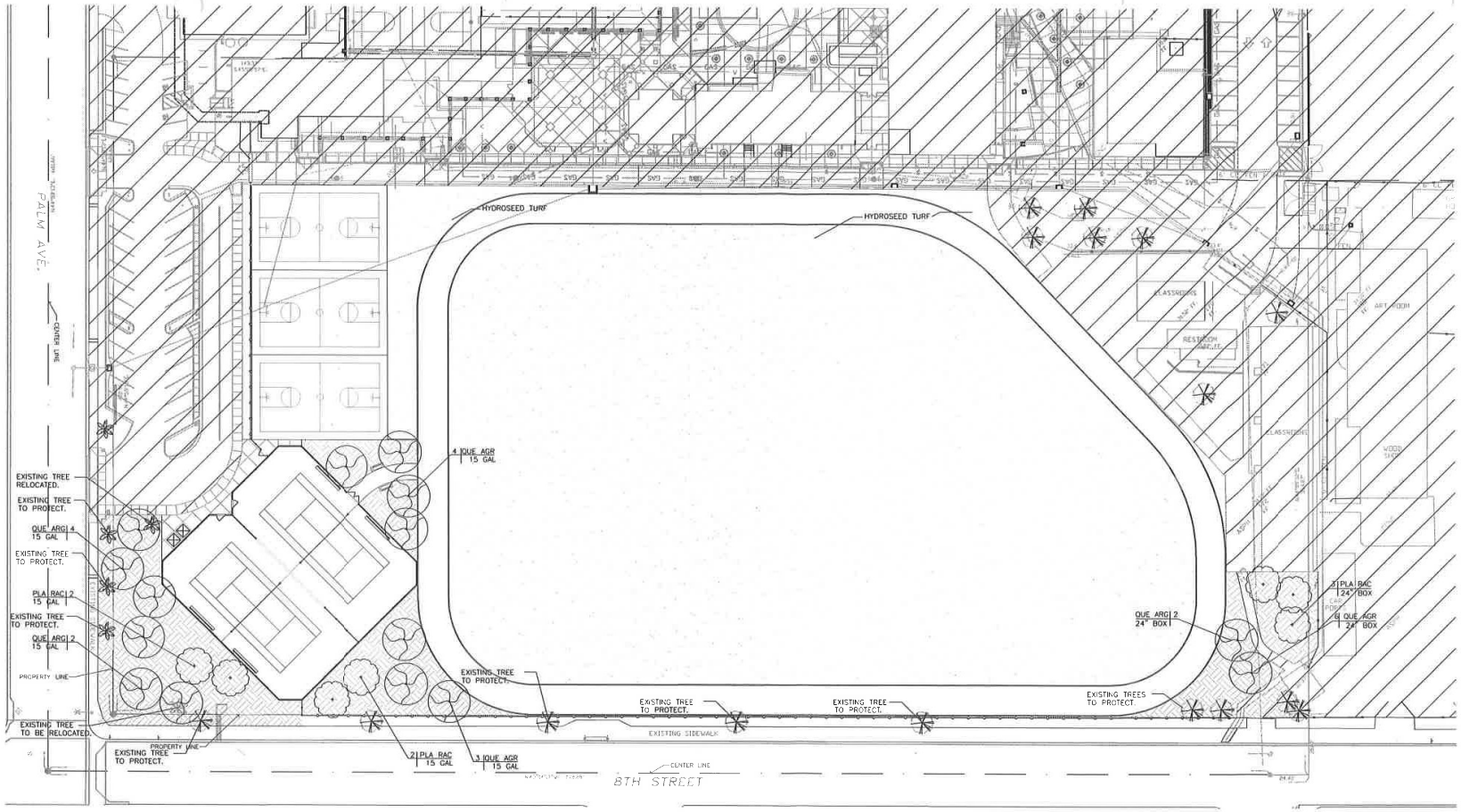
By: _____
Superintendent

Approved by the Board of Trustees on
Date 10-26-04

City of Carpinteria

By: _____
City Manager

Approved by the City Council on
Date 10/25/04



PLANTING LEGEND

SYMBOL	ABBREVIATION	BOTANICAL NAME	COMMON NAME	SIZE	DETAIL
	TREES				
	PLA RAC	PLATANUS RACEMOSA	CALIFORNIA SYCAMORE	SEE PLANS	A, PD
	QUE VIR	QUERCUS AGRIFOLIA	COAST LIVE OAK	SEE PLANS	A, PD
	SHRUBS				
	RHA UMB	RHAPHIOLEPIS UMBELLATA 'MINOR'	N.C.N.	SEE PLANS	B, PD
	ESC RIO	ESCALLONIA RUBRA 'C.F. BALL'	C.F. BALL ESCALLONIA	SEE PLANS	B, PD
	LAN IRE	LANTANA 'IRENE'	IRENE LANTANA	SEE PLANS	B, PD
	CAR CAL	CARPENTERIA CALIFORNICA	BUSH ANEMONE	SEE PLANS	B, PD
	HET ARB	HETEROMELES ARBUTIFOLIA	TOYON	SEE PLANS	B, PD
	GROUND COVER				
	TURF, SEE SPECIFICATIONS - RYES			HYDROSEED	
	MULCH				
	EXISTING TREES				
	QUE SUB	QUERCUS SUBER	CORK OAK	EXISTING (PROTECT)	

0' 30' 60' 90'
SCALE - 1" = 30'-0"

DIGALERT DIAL TOLL FREE 1-800-227-2600
UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

HIRSCH & ASSOCIATES, INC.
LANDSCAPE ARCHITECTURE & PLANNING
2221 EAST WINSTON ROAD, SUITE A
ANAHEIM, CALIFORNIA 92806
PHONE 714-577-5434-0 FAX 714-776-4395
WWW.HAILANDARCH.COM LA# 1710

Project;
CARPINTERIA MIDDLE SCHOOL
CITY OF CARPINTERIA
5351 CARPINTERIA AVE.
CARPINTERIA, CA

PRELIMINARY
NOT FOR
CONSTRUCTION

Date: 2-26-07
Design: HIRSCH
Job No: 0549

Description:
TREE & GROUNDCOVER PLANTING PLAN

SHEET: 8
TGPP-1
OF: 10

ATTACHMENT C

100 Grant Dist

OTHER BUSINESS
AGENDA ITEM # 11
REPORT # 04-105

STAFF REPORT
Council Meeting Date: October 25, 2004

ITEM FOR COUNCIL CONSIDERATION:

1. **Approval of a Joint Use Agreement with the Carpinteria Unified School District that pertains to the Carpinteria Middle School outdoor athletic facilities.**

2. **Approval of Resolution No. 4903 approving the application for grant funds from the 2002 Resources Bond Act State Urban Parks and Healthy Communities Program under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 for the Carpinteria Middle School sports complex project.**

Report prepared by: Matthew Roberts

Department: Parks and Recreation Matthew Roberts *Signature*

City Manager _____ *Signature* **Admin. Services Dir.** _____ *Signature*

STAFF RECOMMENDATION:

1. **Approve the Joint Use Agreement with the Carpinteria Unified School District that pertains to the Carpinteria Middle School outdoor athletic facilities.**

2. **Approve Resolution No. 4903 authorizing the application for grant funds from the 2002 Resources Bond Act State Urban Parks and Healthy Communities Program under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002for the Carpinteria Middle School sports complex project.**

I. BACKGROUND:

After completion of the reconstruction of the Carpinteria Middle School, the area formerly known as the Memorial Field was left unimproved. Because of the priority placed on educational

facility remodeling, the School District did not have sufficient funds to complete the Middle School vision that included a variety of outdoor athletic courts and fields. The current condition of the Middle School fields does not meet the needs of the school or the community. Because the campus is located in an area of the City that lacks close by public park amenities, it is an ideal candidate for a joint use project where the City and the School District provide athletic and active recreation amenities to meet school needs and the needs of the community at large. The City and School District Staff and the City Council School Board Committee have met on several occasions to discuss this unmet need. At the request of this Committee, City Staff brings forth this Project's joint use agreement and funding proposal.

City Staff has identified a grant opportunity known as The State Urban Parks and Healthy Communities program. This program provides grants for the acquisition and development of properties for active recreational purposes. An active recreational purpose is an activity that requires athletic fields, courts, gymnasiums, or other recreational facilities for youth soccer, baseball, football, basketball, tennis, or swimming, or any recreation activity that involves physical exertion.

This grant program is available to local governments but not to school districts. Because the Middle School fields are an ideal candidate for redesign and renovation and because they can fulfill a critical unmet need in the community, City Staff believes it is in the best interests of the community at large to enter into a cooperative agreement with the School District to develop and operate new recreational amenities at the Carpinteria Middle School to serve our community's children and adults. In order to have a successful grant application, the City must have some tenure to the property designated for development. The joint use agreement defines this tenure with terms drafted to meet the requirements of the grant program and to reflect the needs of the School District and the City. The critical points are that the facilities, if built, will be generally available to the School District during normal school hours and if no school use is desired by the District at other times, to the public at large. Should this project be built, maintenance obligations will be performed by the School District except that the tennis courts will be maintained by the City.

The Carpinteria Middle School field is of an adequate size to have a running track, basketball courts, lighted tennis courts and a multipurpose turf area. A concept plan is shown as an attachment to this report. Should funding be secured, public meetings to allow public input on design attributes will be held. Additionally, public meetings to gain discretionary permits will also be conducted allowing adequate public involvement in the design review process.

II. POLICY:

This project provides recreational facilities for health and fitness for the community. These characteristics are goals of the City's General Plan. Please see GP/LCP Objective OSC – 14. To provide for adequate park and recreation facilities to meet the needs of the community.

III. FINANCIAL CONSIDERATIONS:

The Healthy Communities Program requires Grantees to supply matching funds. State grant funds from this program cannot pay for more than 75% of the total Project costs. The Applicant must provide at least 25% of the total Project costs, unless the match requirement is waived. The state grant amount plus the required match equals the total state grant project. Matching sources may be in the form of money or equivalents, including:

- State funds (other than this program)
- Local funds

- Federal funds
- Gifts of real property
- Gifts of equipment, consumable supplies, and/or cash from businesses or the community
- Volunteer services/labor
- Force Account labor
- Free or reduced-cost use of lands, Facilities/Venues, or equipment
- Bequests and income from wills, estates, and trusts

A preliminary project budget indicates the project cost to be approximately $600,000.00. The precise source of the matching funds has not yet been identified but could be shared among the School District, the City and community service groups. The City and School District will still need to identify the source of matching funds cash should a grant contract be offered by the State.

IV. LEGAL ISSUES:

The Joint Use Agreement has been reviewed by the City Attorney and the School District Attorney. The Carpinteria Unified School District Board will consider approval of the agreement at its next Board of Trustees meeting scheduled to be held on Tuesday October 26. Should they decline to approve the agreement, then the City will not go forward with the grant application.

It is anticipated that the City and School District will also enter into a separate development and maintenance agreement to define each agency's role the Project's execution and continued use. Such an agreement will only be negotiated should the City be successful in attracting grant funds.

V. ALTERNATIVE OPTIONS:

The City Council may decline to enter into the joint use agreement, propose amendments to the joint use agreement, or decline to apply for the Project grant.

VII. PRINCIPAL PARTIES EXPECTED AT MEETING:

None

VI. ATTACHMENTS:

Joint Use Agreement
Resolution # 4903
Conceptual Site Plan

AGREEMENT FOR JOINT DEVELOPMENT AND USE OF NEW OUTDOOR ATHLETIC FACILITIES AT CARPINTERIA MIDDLE SCHOOL

This Agreement is entered into this __ day of October by and between the Carpinteria Unified School District, a political subdivision of the State of California (hereinafter "District"), and the City of Carpinteria, California, a general law city (hereinafter "City") with regard to the following recitals:

WHEREAS, Education Code §§ 17051(a) and 35275 and Government Code §§ 6500 *et seq.* authorize and empower public school districts and municipalities to enter into cooperative agreements for the joint planning, development, and use of recreational facilities for the benefit of the community, and

WHEREAS, District and City have a proven and highly successful record of joint recreational ventures, including the Carpinteria Middle School gymnasium and adjacent Carpinteria Community Pool which benefit youth and the community at large, and

WHEREAS, there is a high unmet demand for additional outdoor athletic facilities to benefit underserved youth in the community as well as others in the downtown Carpinteria area, and

WHEREAS, the Carpinteria Middle School downtown location, adjacent to the existing joint use middle school gymnasium and Carpinteria Community Pool bathhouse, with available support facilities including locker rooms, showers and bathrooms to serve the project, is an ideal location, and

WHEREAS, the joint development of outdoor basketball courts, lighted tennis courts and a multipurpose turf playfield with athletic track will substantially address the unmet needs of community youth for active recreation, and

WHEREAS, the joint development of such facilities, to be made available for joint school and community use, will benefit District students, Carpinteria Valley and City residents, and community visitors to improve participation in active recreation and enhance community health and welfare, and

WHEREAS, the City and the District recognize that a joint planning, development, and use agreement for the provision of these facilities is a highly efficient means of allocating limited financial resources for such projects.

NOW THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

A. SCOPE

1. Subject to available funding, City and the District shall cooperatively plan, develop and operate four outdoor basketball courts, two lighted tennis courts, and a multipurpose athletic field, including athletic track, suitable for youth soccer at the Carpinteria Middle School (hereafter "Facilities")

2. The Facilities will be made available for use by the public, when not needed for school outdoor athletic purposes, at no cost or low fees which will not deter public use.

3. A joint use committee, as hereinafter prescribed, consisting of representatives of City and District, will be appointed to implement and administer this Agreement, including making recommendations regarding facility scheduling, community priorities and maintenance and operation of the Facilities.

B. JOINT PLANNING AND DEVELOPMENT

1. City and District shall jointly select an architect to prepare plans for the new facilities conforming to the requirements of the Division of the State Architect, which regulates school facility construction. The architect shall be experienced in public school construction. The location of the new Facilities shall be determined based upon keeping impacts to the educational programs at the school to a minimum, as well as achieving optimal community access and benefit.

2. During the planning process, District and City will provide local residents with the broadest possible opportunity to participate in the planning process. This shall include at least three public meetings to receive public comments on Facility attributes and design. Additionally, the selected architect and staff of each agency shall provide regular planning updates at City Council and Board of Trustee meetings respectively, at which public review and input will be solicited.

3. The responsibility for preparing designs, specifications, bidding, supervision of work and construction administration shall be defined pursuant to the terms of a separate Joint Facilities Development Agreement in accordance with applicable law to be approved by both agencies.

C. OPERATION OF FACILITIES

1. The Facilities shall be used for outdoor active recreation and athletic purposes. Subject to the limitations specified herein, the Facilities will generally be used by District during the school year during school hours, and used by the City at other times for public outdoor recreation.

2. For purposes of overseeing the operations, scheduling and maintenance of the Facilities, a Joint Use Committee shall be established as follows: District and City shall each appoint one representative from each agency. The Joint Use Committee will develop specific policies and programs pertaining to the use and maintenance of the Facilities in conformity with the principles contained in this Agreement, which shall be submitted to each agency and updated on no less than an annual basis for review and approval by City Council and Board of Trustees. Prior to approval of Joint Use Committee recommendations by each agency, there shall be provided a broad opportunity for input by community youth organizations and the public. In addition, the Joint Use Committee, which shall meet as often as necessary to carry out the intent of this Agreement, will bring recommendations before both agencies concerning the resolution of any issues which arise in connection with carrying out the intent of this Agreement.

3. The following general principles shall apply and govern the use of the project Facilities and are intended to be implemented to the fullest extent feasible by the Joint Use Committee.

a. The Facilities will be reserved for school use by the District during all school hours throughout the academic year. The Facilities will generally be available for use by City for public outdoor recreation during non-school hours, normally beginning at 3p.m. and continuing until 7 p.m. or later on weekdays and during weekends. In addition, use of the Facilities by District at other times than those specified above for District-sponsored activities will be permitted to occur in accordance with District requirements. Jointly sponsored after school programming that may be provided by District and City will have next priority after District use, when such programs are in effect.

b. The Joint Use Committee will develop schedules for the use of the Facilities giving priority after District and joint City-District programming, to City recreation programs. Next priority shall be given to other organized community recreation providers, youth groups and the general public.

c. Every reasonable attempt will be made to avoid scheduling conflicts.

d. City and District (for non-school day use) shall submit written use requests in advance according to protocols to be formulated by the Joint Use Committee.

e. The Joint Use Committee shall establish a master calendar for Facility usage.

f. The Joint Use Committee shall work with the District to insure that the Civic Center Fee Schedule used by the District over these Facilities shall be designed to avoid deterring Facility use by the underserved.

D. MAINTENANCE OF FACILITIES

1. All permanently constructed facilities shall become the property of District.

2. At all times, Facilities shall be adequately maintained to ensure appropriate and safe use, appearance and longevity.

3. Each party shall be responsible for staffing and supervision of its own activities. The Joint Use Committee will be responsible for development of policies and procedures to assure that organizations wishing to schedule the use of the Facilities have adequate supervision and staffing at all times to ensure the safety of the participants and proper use of the Facilities, as well as meeting appropriate insurance and other requirements.

4. The City shall be responsible for maintenance of the lighted tennis courts during the term of this agreement, while District shall be responsible for the maintenance of all other portions of the Facilities.

5. The District shall provide and maintain recreation equipment at its discretion relating to those Facility activities normally used for school purposes (except lighted tennis courts). City shall provide recreational equipment at its discretion for City sponsored recreation programs and may, at its own expense and with the permission of the District, install other recreation materials which shall become the property of District upon installation.

6. The City shall pay all operational costs for the lighted tennis courts. The District shall pay all operational costs for all other portions of the project.

E. TERM AND RENEWAL PROVISIONS

The term of this Agreement shall be twenty (20) years, which may be extended by written agreement between the parties. During the term of the Agreement, the project Facilities shall not be converted to any use that interferes with the athletic and recreational value of the Facilities.

F. INDEMNIFICATION

City shall defend, indemnify, and hold District harmless from any and all claims, demands, actions or damages arising out of City's use of District Facilities to which District may be subjected as a direct consequence of this Agreement, except for those claims, demands, actions, or damages resulting from the sole negligence of District, its officers, agents and employees.

District shall defend, indemnify, and hold City harmless from any and all claims, demands, actions or damages arising out of District's use of City Facilities to which City may be subjected as a direct consequence of this Agreement, except for those claims, demands, actions, or damages resulting from the sole negligence of City, its officers, agents and employees.

G. ENTIRE AGREEMENT

This Agreement sets forth the entire agreement and understanding of the parties; any modification must be executed in writing by both parties.

H. NOTICES

Any notices to be given under this Agreement shall be as follows:

Carpinteria Unified School District
Carpinteria Unified School District Superintendent
1400 Linden Avenue
Carpinteria, CA 93013

City of Carpinteria
City Manager
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

Any and all notices between the parties provided for or permitted under this Agreement or by law shall be in writing and shall be deemed duly served when personally delivered to one of the parties or deposited in the United States mail, postage prepaid, addressed to such party as stated above or as may be modified in writing as provided above.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first hereinabove written.

Carpinteria Unified School District

By: _____
Superintendent

Approved by the Board of Trustees on
Date _____

City of Carpinteria

By: _____
City Manager

Approved by the City Council on
Date _____

RESOLUTION NO. 4903

RESOLUTION OF THE CARPINTERIA CITY COUNCIL APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE 2002 RESOURCES BOND ACT STATE URBAN PARKS AND HEALTHY COMMUNITIES PROGRAM UNDER THE CALIFORNIA CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002 FOR THE CARPINTERIA MIDDLE SCHOOL SPORTS COMPLEX

WHEREAS, the people of the State of California have enacted the CALIFORNIA CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002, which provides funds to the State of California for grants to eligible Applicants; and

WHEREAS, the California Department of Parks and Recreation has been delegated the responsibility for the administration of the State Urban Parks and Healthy Communities Program and the grant Project shown above within the State, setting up necessary procedures, and

WHEREAS, said procedures established by the California Department of Parks and Recreation require the Applicant's Governing Body to certify by resolution the approval of the Application before submission of said Application to the State, and

WHEREAS, the Applicant will enter into a Contract with the State of California for the Project;

NOW, THEREFORE, BE IT RESOLVED that the Carpinteria City Council hereby:

1. Approves the filing of an Application for local assistance funds from the State Urban Parks and Healthy Communities Program under the California Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Act of 2002; and

2. Certifies that the Applicant has or will have sufficient funds to operate and maintain the Project; and

3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the Contract shown in the Procedural Guide; and

4. Certifies that the Grantee has or will have available, prior to commencement of any work on the Project, the required Match;

5. Certifies that the Project conforms to the recreation element of any applicable city or county general plan; and

6. Appoints the City Manager as agent to conduct all negotiations, execute and submit all documents including, but not limited to, Applications, agreements, payment requests and so on, which may be necessary for the completion of the Project.

Approved and Adopted the 25th[nd] day of October, 2004

I, the undersigned, hereby certify that the foregoing Resolution Number 4903 was duly adopted by the City of Carpinteria following roll call vote:

PASSED, APPROVED AND ADOPTED this 25th day of October, 2004, by the following called vote:

AYES:	COUNCILMEMBER:	Jordan, Gandrud, Ledbetter, Stein, Weinberg
NOES:	COUNCILMEMBER:	None
ABSENT:	COUNCILMEMBER:	None

Richard Weinberg
Mayor, City of Carpinteria

ATTEST:

Jayne Doiz
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 25th day of October, 2004.

Jayne Doiz
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

City Attorney, City
of Carpinteria

Concept Site Plan
Middle School Sports Complex
Carpinteria Unified School Dist.
City of Carpinteria
October, 2004
Carpinteria Avenue
Pool
Middle School Campus
Palm Avenue
2 reg. lighted tennis courts
4 outdoor basketball courts

ATTACHMENT D

MEMORANDUM OF UNDERSTANDING
REGARDING DEVELOPMENT OF CARPINTERIA MIDDLE SCHOOL SITE
FOR JOINT RECREATIONAL USE

This Memorandum of Understanding ("MOU") is entered into this ___ day of May, 2008, by and between the CITY OF CARPINTERIA, a municipal corporation of the State of California, herein called "City," and the CARPINTERIA UNIFIED SCHOOL DISTRICT, a political subdivision of the State of California, herein called "District." City and District are sometimes collectively referred to herein as the "Parties."

This MOU is made with reference to the following facts and intentions:

A Pursuant to that "Agreement for Joint Development and Use of New Outdoor Athletic Facilities at Carpinteria Middle School" dated October 26, 2004, which is attached hereto as Exhibit "A" and incorporated by this reference ("Joint Use Agreement") City and District agreed to jointly undertake the development, construction and installation of recreational facilities on certain real property owned by the District, namely the site of the Carpinteria Middle School (the "Property".)

B. Per the Joint Use Agreement, the City and District agreed to enter a separate Joint Facilities Development Agreement to define the responsibility for preparing designs, specifications, bidding, supervision of work and construction administration. The parties have agreed to enter into this memorandum of understanding to effectuate that purpose.

C. This memorandum of understanding is designed to compliment the Joint Use Agreement and the Parties acknowledge that the Joint Use Agreement shall remain in full force and effect, except as provided herein.

D. It is to the mutual benefit of the City and the District to contribute jointly to the establishment of recreational facilities which can serve the interest, convenience and needs of both the District and the general public.

E. The Parties agree that they are engaging in a governmental function to provide for the health, safety, and general welfare of their respective residents and that entering into this memorandum of understanding will further the Parties' efforts to construct, maintain and operate outdoor recreational facilities that will benefit the District, the city and the public at large.

NOW THEREFORE, in consideration of the covenants and conditions hereafter set forth, the Parties agree as follows:

Premises and Project

1. The Property subject to this MOU is owned by the District and is the site of Carpinteria Middle School, located at 5351 Carpinteria Avenue, within the boundaries of APN 003-280-001 and 004-047-041 in the City of Carpinteria, County of Santa Barbara, California.

2. City and District shall work together as set forth herein to jointly develop the Property for community and educational use, through the construction of outdoor athletic facilities, including a jogging track, a turf field, basketball courts, and tennis courts (hereafter, the "Project.")

3. It is the intent of the Parties that the Project be constructed in time to be operational no later than September 30, 2008.

4. District represents, to the best of its knowledge, that the Property is suitable for construction of the Project as shown in the plans and specifications. Should hazardous materials be discovered on the Property, District assumes sole responsibility for the cost of cleanup and for any responsive Project modifications. Work required as a result of any unanticipated site conditions other than hazardous materials, however, shall be deemed a Project Expense as set forth in Paragraph 5, below.

Funding

5. The City has obtained a grant from the State of California Department of Parks and Recreation to partially fund the Project. The grant requires additional funding in the form of matches by the Parties as well as a specified level of community fundraising ("Community Raised Funds"). The funds received from the state, the matching funds from the Parties, and the Community-Raised Funds pursuant to the grant, total $693,256 (the "Grant Funding.")

The Grant Funding shall be used to pay for Project expenses, which shall include all costs actually incurred in connection with the Project, including but not limited to, architectural fees, engineering fees, testing, plan checking, connection fees, and site and building construction costs. Notwithstanding the forgoing, Project expenses do not include the following, all of which shall be the sole responsibility of the District: (a) compensation to the Project Manager as described in Paragraph 17 below and (b) any additional costs incurred if the jogging track curb is constructed to a depth of 12" or greater (detail K, Sheet CD-1), rather than 8" (Detail F, Sheet CD-1). In addition, if conditions are found on the Property that require environmental remediation not anticipated in the bid documents for Construction of the Project in order for the Property to be developed for the Project, District shall notify City in writing and District shall be solely responsible for the expenses incurred in remediating the condition.

With respect to all Project expenses incurred in excess of the Grant Funding ("Excess Project Expenses"), City shall contribute funds that are either equal to the cash

contribution from the District, or fifty percent (50%) of the defined Excess Project Expenses, whichever is less provided, however, the City's total cash contribution, including aforementioned matching funds, shall not exceed $200,000. The District shall contribute the remainder of the Excess Project Expenses. For the purposes of this section, Community-Raised funds applied to this Project shall not be considered a contribution of District or City funds.

6. The estimated construction cost of the Project is $1,029,000. If the lowest responsible bid obtained for the construction of the Project exceeds the estimated cost, the Parties may, but are not required to, renegotiate the allocation of Excess Project Expenses described in Paragraph 5, above.

7. City shall remit its share of the Project Expenses to District in payments, to be made upon District's written request, within 10 days from the date of such request, as needed for the District to pay invoices, make progress payments, or satisfy other Project-related financial obligations. City's release to District of funds provided by the state grant shall be consistent with the terms of such grant. City's release to District of funds provided by the State grant shall be consistent with the terms of such grant. In any event, all of City's share of the Project Expenses shall be paid as a precondition to the recordation of a Notice of Completion with respect to the Project. Any outstanding reconciliation of costs shall occur upon filing of the Notice of Completion.

8. City and District agree that each shall make all necessary appropriations from any source of legally available funds for the actual amount of Project Expenses which become due and payable during the Project.

Bidding

9. The Parties acknowledge that the Project constitutes a public works project which must be competitively bid under California law. For purposes of engaging in public bidding for the project, District shall be responsible for conducting the bidding process and shall be the awarding agency. District shall defend, indemnify and hold the City harmless from any and all claims, liabilities, suits, or damages which arise out of the bidding and pre-qualification processes.

10. District shall provide City with copies of any Requests for Information or similar inquiries received from potential bidders and shall also copy the City on the District's response to such inquiries.

11. All bidders for the Project shall be pre-qualified as provided for by Public Contract Code § 20111.5. Pre-qualification shall be performed by an outside consultant and District shall have the sole responsibility for paying all outside consulting fees incurred in connection with the pre-qualification process.

12. At bid opening, City and District shall both be present and shall consult in good faith to determine whether a recommendation should be made to the District Board

of Education to award the contract to the lowest responsible bidder (the "Contractor.") Prior to any such recommendation to the Board of Education, approval of the lowest responsible bid by the City Council shall be required. District shall consult with City, and the Parties shall utilize their best efforts, including seeking necessary approvals from the District Board of Education and City Council, to resolve any bid protests or other issues which arise during the bidding process.

13. Either District or City may, in its respective, sole and absolute discretion, elect not to proceed with the Project after receipt and opening of bids. Failure of either party to agree to proceed with the Project shall result in termination of the bidding process.

14. If a recommendation is made to the District Board of Education to award a contract, and the Board of Education approves such an award, District shall enter into all appropriate contract documents with the Contractor (the "Contract Documents").

Construction

15. Except as may otherwise result from change orders, District agrees to construct the Project in accordance with the approved plans and specifications, and shall also comply with the terms of the Grant Funding, including but not limited to requirements pertaining to records management and responding to audit requests.

16. District's "Project Manager," David Weniger or other designee, shall manage the construction of the Project through completion and shall have, without limitation, the authority to make all day-to-day field inspections and decisions, resolve field problems, interpret plans, and estimate and compute payments due to Contractor. The Project Manager shall also interpret and decide matters concerning performance under, and requirements of, the Contract Documents, including but not limited to rejection of any work. District shall have the sole responsibility for compensating the Project Manager.

17. District shall keep City informed of the progress of the Project and of any disputes, delays, or other material issues which arise during the course of construction. One or more representatives of the City shall be entitled to be present on the Property to monitor the Project during work hours. Furthermore, City shall have access to all construction drawings and records. In no event, however, shall City or its representatives be authorized to provide direction to Contractor without first consulting with the Project Manager and obtaining the Project Manager's approval for any such direction.

18. District shall have responsibility for the receipt, processing, and payment of all construction-related invoices, as well as for making payment to Contractor as provided for by the Contract Documents. District shall remit copies of all such invoices to the City.

19. In the event of any requests for payment, change order requests, requests for information, or similar inquiries from the Contractor to the Project Manager, District shall inform the City and the Project architect of such requests. Providing these requests do not affect the contract price, District and City shall utilize their best, good faith efforts to reach a mutually agreeable decision on these requests. If District and City cannot agree, then the Parties shall follow the dispute resolution procedure set forth in Paragraph 26 of this MOU.

20. In the event of change order requests, changes in the scope of work, or other issues involving an increase in the contract price, if any individual change is equal to or less than two thousand dollars ($2,000), then District and City will work in good faith to make a decision on the request, without needing to seek approval of their respective legislative bodies. If a change order or other request increases the contract price in excess of the allowable amount set forth in this paragraph, District and City shall cooperate in good faith to reach a decision on whether to recommend to the District Board of Education and the City Council, respectively, that a change order be executed altering the contract price. If District and City cannot agree, then the Parties shall follow the dispute resolution procedure set forth in Paragraph 26 of this MOU. The cumulative dollar amount of change orders cannot exceed twenty thousand dollars ($20,000) without further negotiation between, and agreement of, the Parties.

21. City and District, upon consultation with each other, shall make a mutual determination as to the completeness of the Project. District shall not record a Notice of Completion with respect to the Project until a mutual determination has been reached that the Project is complete. If City and District cannot make this determination, following a good faith effort to do so, then the Parties shall follow the dispute resolution procedure set forth in Paragraph 26 of this MOU.

22. Any liquidated damages assessed against the Contractor, refunds of overpayment, or similar surplus monies, shall be applied to the funding of the Project. These surplus funds shall be applied to the District's credit unless the amount paid by the District is equal to or less than the City's contribution regarding the Excess Project Expenses as defined in Paragraph 5. If the City's contribution toward Excess Project Expenses is equal to or greater than the District's contribution, then any surplus funds shall be allocated equally between District and City. Any remaining funds after the Project is completed and closed out shall be divided and distributed evenly between the Parties.

23. Following completion of the Project, District shall maintain all construction and construction-related financial records with respect to the Project. District agrees to make such documents available to City upon reasonable request.

Indemnity and Insurance

24. The Contract Documents shall require that the Contractor maintain policies of comprehensive general liability insurance, workers' compensation insurance,

and automobile liability insurance, with limits appropriate to the size and scope of the Project. The Contract Documents shall also require that the Contractor name the City and each of City's officers, elected officials, agents, and employees as additional insureds on Contractor's insurance policies. Contractor shall be required to provide to City standard certificates of insurance reflecting the City's status as an additional insured.

25. Except as otherwise provided herein, each party agrees to indemnify, defend, and hold harmless the other party, its officers, agents and employees from any and all liabilities, claims, or losses of any nature, including attorneys' fees, to the extent caused by, arising out of, or in connection with, the indemnifying party's acts or omissions pursuant to this MOU, whether such acts and omissions are willful or negligent, either active or passive.

Resolution of Disputes

26. Any dispute arising out of the Project or out of any of the terms and conditions in this MOU shall be resolved by the agreement of the City Manager and Superintendent of District. To the extent the City Manager and District Superintendent have the discretionary authority to make a decision without approval of City Council and District Board of Education, their decision shall be final. To the extent City Council and Board of Education approval are required, the agreement made between City Manager and Superintendent of District shall result in a recommendation to their respective legislative bodies. In the event that the City Manager and the Superintendent are unsuccessful in resolving any dispute, the parties agree to submit the dispute to mediation, subject to any necessary approval of the Parties' legislative bodies.

27. In resolving disputes arising out of the Project or this MOU, the Parties acknowledge that time is of the essence and agree to utilize their best efforts to attain resolution as quickly as practicable.

Miscellaneous Provisions

28. The facts and intentions stated above are incorporated herein and are each relied upon independently by the Parties.

29. This MOU is subject to, and expressly conditioned upon approval by the Carpinteria Unified School District Board of Education and by the Carpinteria City Council. Whenever any decision required under this MOU requires approval of the Board of Education or City Council, the Parties shall utilize their best efforts to seek prompt approval from their respective legislative bodies.

30. This MOU may be amended only in a writing signed by both City and District. City Council and District School Board must approve any such changes or modifications.

31. The Parties shall exercise good faith in their dealings with each other and shall take all necessary actions and execute all necessary documents to facilitate and complete the Project. Whenever this MOU requires one party to give its consent or approval to any action on the part of the other, such consent or approval, or disapproval shall not be unreasonably withheld, delayed or given.

32. Wherever this MOU requires a party to make a request in writing or to give notice to the other, such notices or writings shall be directed to City at 5775 Carpinteria Avenue, Carpinteria, California 93013, and to District at 1400 Linden Avenue, Carpinteria, California 93013. All notices, requests, demands, and other communications shall be deemed to have been duly given on the date of service if personally served or on the second day after mailing if mailed by first class mail, registered or certified, return receipt requested, postage prepaid and properly addressed as provided above. Any party may change their address for the purposes of this section by giving the other party written notice of the new address in the above manner.

33. All questions with respect to the construction of this MOU and the rights and liabilities of the Parties to the MOU shall be governed by the laws of the State of California.

34. If any provision of this MOU shall be invalid or unenforceable either in its entirety or by virtue of its scope or application to given circumstances, such provision shall be deemed modified to the extent necessary to render the same valid or as not applicable to given circumstances, or deemed to be excised from this MOU, as the situation may require.

35. This MOU is to be deemed to have been prepared jointly by the Parties hereto; any uncertainty or ambiguity existing herein shall not be interpreted against either party but according to the application of rules of contracts generally.

36. Nothing contained in this MOU shall be interpreted so as to create a partnership or any other arrangement whereby one of the Parties is authorized to act as an agent for the other.

37. The captions of this MOU are inserted for convenience of reference only and in no way define, describe or limit the scope or intent of this MOU or any other provisions hereof.

38. This MOU contains the entire agreement of the Parties, and supersedes any prior written or oral agreements or writings between them concerning the subject matter contained herein. There are no representations, agreements, arrangements or understandings, oral or written, between the Parties, relating to the subject matter contained herein that are not fully expressed in the MOU. Nothing in this paragraph, however, shall affect the Joint Use Agreement, between the Parties, which shall remain in full force and effect and shall govern the joint use of the Property. In the event of a

conflict between the terms of this MOU and the Joint Use Agreement, the provisions of the Joint Use Agreement shall prevail.

WHEREFORE, the Parties have executed the MOU effective as of the date first set forth above.

Dated: _____

_____
Authorized Representative of the
City of Carpinteria

Dated: _____

_____
Authorized Representative of the
Carpinteria Unified School District

ATTACHMENTS:

Exhibit A: Agreement for Joint Development and Use of New Outdoor Athletic Facilities at Carpinteria Middle School

Exhibit A:
Agreement for Joint Development and Use
of New Outdoor Athletic Facilities at Carpinteria Middle School

[To be attached]

Exhibit A:
Agreement for Joint Development and Use
of New Outdoor Athletic Facilities at Carpinteria Middle School

[To be attached]

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Agreement for Joint Use of the Carpinteria Community Pool and Beach and Provision of Related Services between the City of Carpinteria and the Carpinteria Unified School District.

STAFF RECOMMENDATION

1. Approve the Agreement for Joint Use of the Carpinteria Community Pool and Beach and Provision of Related Services between the City of Carpinteria and the Carpinteria Unified School District.

2. Find that approval of the Agreement for Joint Use of the Carpinteria Community Pool and Beach and Provision of Related Services between the City of Carpinteria and the Carpinteria Unified School District is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines.

Sample Motion: I move to (1) approve the Agreement for Joint Use of the Carpinteria Community Pool and Beach and Provision of Related Services between the City of Carpinteria and with the Carpinteria Unified School District and (2) find that this is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines.

BACKGROUND

The City and Carpinteria Unified School District ("District") are parties to the Community Swimming Pool Joint Use and Recreation Lease Agreement ("Lease"), which commenced on January 1, 1987 and expires on January 1, 2047, unless sooner terminated or extended in accordance with the provisions of the Lease (Attachment B). Under the Lease, the City leases the property located at 5305 Carpinteria Avenue, Carpinteria, CA 93013 from the District for the purpose of developing and operating a community pool. Before and after execution of the Lease and through and until 1989, the City and the District worked with local community members and organizations to raise funds and receive donations for purposes of constructing a pool on the property. After years of fundraising, planning, and construction, the Carpinteria Community Pool ("Pool")

opened on June 11, 1989. Since then, the City has operated the Pool under the terms and conditions of the Lease, which includes some minimal provisions on maintenance, shared use, operation of community recreation programs, and insurance.

On January 28, 2002, the City and the District entered into an Agreement for Services ("2002 Agreement") regarding the District's use of the Pool (Attachment C). The 2002 Agreement set forth certain terms and provisions applicable to the District's use of the Pool for its middle and high school programming and grade school class swim lessons, all of which were not addressed in the Lease. The 2002 Agreement expired on January 15, 2003, although the terms and conditions were thereafter continually adhered to by both parties in an unofficial manner. The District recently approached the City regarding hosting programming and swim lessons at the Pool during the 2024/2025 school year, as well as District beach days at City beaches, which led the parties to discuss the need for a new, updated joint use agreement.

DISCUSSION

Given the District's desire to continue hosting programming and swim lessons at the Pool and District beach days at City beaches, the City and District desire to establish the Agreement for Joint Use of the Carpinteria Community Pool and Beach and Provision of Related Services ("Agreement") (Attachment A) to agree on the terms and conditions governing pool use by the District for its youth swim lessons and California Interscholastic Federation ("CIF") practices, games, and meets and beach use by the District for its District beach days. These programs and events are not addressed in the Lease, so a separate agreement is necessary.

The proposed Agreement sets forth various terms and conditions applicable to the youth swim lessons, CIF practices, games, and meets, and beach days, including terms related to fees, supervision, scheduling and reservation processes, responsibility for damage to the Pool, insurance, and indemnification. Below is a high-level summary of some of the key terms, all as set forth in more detail in the Agreement.

Term

- 5 years, subject to automatic renewals unless earlier terminated.

Youth Swim Lessons

- Includes Pool rentals for District's 3rd and 6th grade swim lessons.
- For the first year of the term, the District pays the City a flat rate of Five Dollars ($5.00) per student, per swim lesson. This amount is subject to adjustment as may be determined by the City Council.

CIF

- Includes Pool rentals for District CIF sports practices, games and meets.
- District pays City the City's standard Pool and lane rental fees, as described in the City's fee schedule for the Pool.

Beach Days

- Includes use of beach and provision of lifeguard services for District beach days.
- District pays City an hourly rate per lifeguard for each reservation pursuant to the City's standard fee schedule for said services.

Additional terms and conditions are set forth in the Agreement.

POLICY CONSISTENCY

This Council agenda item aligns with City Council Primary Goal #4: Strengthen collaboration with community institutions.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested. Minimal staff time to prepare the report is included in the Adopted FY 2024-25 General Fund Budget.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The City Attorney's Office has been working closely with staff on this matter and will be available at the City Council meeting to answer any questions.

OPTIONS

1. Approve staff recommendation as listed.
2. Approve staff recommendation with amendment(s).
3. Do not approve staff recommendation and provide direction to staff as desired.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

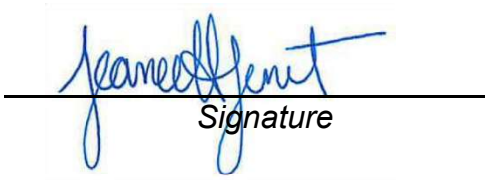
ATTACHMENTS

Attachment A: Agreement for Joint Use of the Carpinteria Community Pool and Beach and Provision of Related Services

Attachment B: Community Swimming Pool Joint Use & Recreation Lease Agreement 1986

Attachment C: Agreement for Pool Services 2002

Staff contact: Jeanette Gant, Director of Parks, Recreation & Community Services
(805) 684-5405, jeanetteg@carpinteriaca.gov



Signature

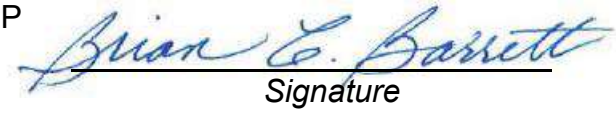
Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov

Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, MichaelR@carpinteriaca.gov

Signature

Reviewed by: Jena Shoaf Acos,
on behalf of Brownstein Hyatt Farber Schreck, LLP
acting as City Attorney for the City of Carpinteria



for

Signature

ATTACHMENT A

BOARD APPROVED
DATE: 01/14/2025

AGREEMENT FOR JOINT USE OF THE CARPINTERIA COMMUNITY POOL AND BEACH AND PROVISION OF RELATED SERVICES

This Agreement for Joint Use of the Carpinteria Community Pool and Beach and Provision of Related Services ("**Agreement**") is made and effective as of the 14 of January, 2025 ("**Effective Date**") by and between the CITY OF CARPINTERIA, a political subdivision of the State of California ("**City**"), and the CARPINTERIA UNIFIED SCHOOL DISTRICT, a California public school district ("**District**") (each of the City and the District are referred to herein as a "**Party**" and together as the "**Parties**"), at Carpinteria, California, with reference to the following facts:

RECITALS

A. **WHEREAS**, the City leases that certain real property located at 5305 Carpinteria Avenue, Carpinteria, CA 93013 (the "**Real Property**") from the District pursuant to that certain Community Swimming Pool Joint Use and Recreation Lease Agreement between the parties dated as of December 9, 1986 (as amended, the "**Lease**").

B. **WHEREAS**, both before and after execution of the Lease and through and until 1989, the City and the District worked with local community members and organizations to raise funds and receive donations for purposes of constructing a pool on the Real Property. After years of fundraising, planning, and construction, the Carpinteria Community Pool opened on June 11, 1989.

C. **WHEREAS**, the City is the operator of the Carpinteria Community Pool, which includes a pool and related ancillary facilities (including, without limitation, the locker rooms) (collectively, the "**Pool**") located on the Real Property.

D. **WHEREAS**, the City provides aquatics programming and coordinates all activities and reservations at the Pool.

E. **WHEREAS**, the District is in need of a pool for its various athletic programs.

F. **WHEREAS**, District desires to reserve the Pool for swim lessons and high school athletics.

G. **WHEREAS**, Education Code §§ 10900 et seq. authorize and empower public school districts and municipalities to enter into cooperative agreements for the joint planning, development, and use of recreational facilities for the benefit of the community.

H. **WHEREAS**, the District and City previously entered into that certain Agreement for Services dated as of January 28, 2002 ("**Prior Agreement**") regarding cooperative use of the Pool, which Prior Agreement has expired by its own terms.

I. **WHEREAS**, the District and City desire to re-establish a basis for the cooperative use of the Pool, pursuant to the terms and conditions set forth herein.

J. **WHEREAS**, the City provides lifeguard services at the Pool and, on a seasonal basis, on beach areas within the City's jurisdiction (the "**Beach**", and, together with the Pool, the "**Facilities**").

K. **WHEREAS**, the District desires to host beach days at the Beach.

L. **WHEREAS**, the City desires to make lifeguard shifts available to City lifeguards during the District's beach days, as further set forth herein.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises and agreements contained herein, the City and the District agree as follows:

I. TERM

A. Commencing on the Effective Date hereof, the term of this Agreement shall be five (5) years and shall thereafter automatically renew on an annual basis, unless earlier terminated.

B. The City and the District may meet annually (or more often if they so desire) to review the terms of this Agreement and to determine if revisions are necessary, in which case such revisions, to the extent mutually agreed, shall be memorialized in a written amendment to this Agreement.

II. TERMINATION

A. Either Party may terminate this Agreement for convenience, meaning any reason or no reason, upon thirty (30) days written notice to the other Party. Either Party may terminate this Agreement for cause, meaning if the other Party breaches or defaults on its obligations hereunder, effective immediately upon written notice to the other Party. In the event of such a termination, the Parties shall work together in good faith to address shared equipment, storage, etc. to ensure the consistent continuation of programming and operations. Any such termination shall not relieve the District from responsibility for payment of all services performed and reimbursable expenses incurred prior to such termination. Any termination of this Agreement shall in no event be construed as a termination of the Lease.

III. SCOPE OF USE AND SERVICES

A. Activities and Services.

1. CIF Sports. Subject to availability (as determined in the City's discretion), the District may reserve time and space at the Pool as needed for California Interscholastic Federation ("**CIF**") sanctioned practices, games, and competitions for the Carpinteria High School boys' and girls' swim and water polo teams ("**CIF Sports**"). Provided that appropriate notice is provided to the City in accordance with Section III.D. below, the City shall staff a lifeguard at the Pool during such reservations, all on the terms and conditions set forth herein.

2. Swim Lessons. Subject to availability (as determined in the City's discretion), the District may reserve time and space at the Pool for swim lessons for District students ("**Swim Lessons**"), and, provided that appropriate notice is provided to the City in accordance with Section III.D. below, the City shall staff a swim instructor and lifeguard at the Pool during such reservations, all on the terms and conditions set forth herein. Each Swim Lesson shall include a 30-minute lesson led by City staff and a 15-minute free-swim period supervised by qualified District staff and the City lifeguard on duty. The Parties acknowledge and agree that City staff does not hold any California single subject teaching credential, physical education credential, or other teaching credential.

3. Beach Days. The District may host District beach days at the Beach ("**Beach Days**"), and, provided that appropriate notice is provided to the City in accordance with Section III.D. below, the City shall staff a lifeguard at a Lifeguard Tower previously agreed upon during such Beach Days.

B. Fees.

1. CIF Sports. For Pool reservations for CIF Sports, the District shall pay the City pursuant to the City's standard Pool and lane rental fees, as described in the City's fee schedule for the Pool, a copy of which (current as of the Effective Date hereof) is attached hereto as **Exhibit A**. Upon receiving the District's reservation request for CIF Sports and approving the same (either as submitted or as modified), the City shall prepare an invoice for the District of all fees owed for the high school sport season. The District shall pay such invoice in full within thirty (30) days of receipt and in any event prior to the start of each high school sport season, except that, to the extent Pool reservations for CIF Sports are scheduled on short notice (as further discussed herein), the City may invoice the District before or after the reservation and the District shall pay such invoice within thirty (30) days of receipt. Fees are subject to change per any updates to the City's fee schedule for the Pool. The City shall notify the District in writing each July of any fee changes for the upcoming City Fiscal Year (July 1- June 30).

2. Swim Lessons. For Swim Lessons, for the first year of the term, the District shall pay the City a flat rate of Five Dollars ($5.00) per student, per Swim Lesson. Said amount shall be subject to adjustment as may be determined by the City Council. The number of students participating in a Swim Lesson shall be determined at the time the reservation is confirmed. Upon receiving the District's reservation request for Swim Lessons and approving the same (either as submitted or as modified), the City shall prepare an invoice for the District of all fees owed for the Swim Lessons. The District shall pay such invoice in full within thirty (30) days of receipt and in any event prior to the start of the reservations.

3. Beach Days. For Beach Days, the District shall pay the City an hourly rate per lifeguard for each reservation pursuant to the City's standard fee schedule for said services. An additional hour shall be added to each reservation for purposes of calculating the applicable fee to provide for thirty (30) minutes of lifeguard time before and after reservation start and end times. Upon receiving the District's reservation request for Beach Days and approving the same (either as submitted or as modified), the City shall prepare an invoice for the District of all fees owed for the Beach Day. The District shall pay such invoice in full within thirty (30) days of receipt and in any event prior to the start of the Beach Day. Fees are subject to change per any updates to the applicable fee schedule. The City shall provide written notice to the District annually in July of the staff cost for the next City Fiscal Year (July 1 – June 30).

C. Supervision.

1. CIF Sports. The District shall provide coaches for all CIF Sports practices, competitions, games and events at the Pool. Students (i) are not permitted at the Pool for CIF Sports reservations unless accompanied by a coach, (ii) shall not enter the water prior to their reservation start time, and (iii) shall not enter the pool deck prior to their reservation start time unless permitted by the City. The District shall be solely responsible for supervising and disciplining District students during any and all Pool reservations. The District shall ensure students follow all Pool rules, including, but not limited to, in the pool, locker rooms, office areas, and on the pool deck. A lifeguard shall be stationed at the Pool lifeguard tower, consistent with the City's usual practices. The Parties acknowledge and agree that City staff does not hold any California single subject teaching credential, physical education credential, or other teaching credential.

2. Swim Lessons. For Swim Lessons, the City shall provide at least one (1) swim instructor for every ten (10) students up to twenty (20) students. If there are more than twenty (20) students attending a Swim Lesson, the District shall also provide at least one (1) "water competent" teacher for every one (1) to ten (10) students beyond twenty (20), and said teacher shall be in the water with the class during the Swim Lesson. As used herein, "water competent" means certified as an American Red Cross Lifeguard, American Red Cross Water Safety Instructor, or reasonably equivalent certification. The District represents and warrants to the City that any teacher sent to the Pool pursuant to this paragraph shall be water competent; the District shall provide documentation evidencing the water competency of its teachers upon request of the City. The District shall be solely responsible for supervising and disciplining District students during any and all Pool reservations. The District shall ensure that at least one male and one female District staff member attend each reservation at the Pool so that such staff members can supervise District students in the locker rooms. The District shall ensure students follow all Pool rules, including, but not limited to, in the pool, locker rooms, office areas, and on the pool deck. A lifeguard shall be stationed at the Pool lifeguard tower, consistent with the City's usual practices. The Parties acknowledge and agree that City staff does not hold any California single subject teaching credential, physical education credential, or other teaching credential.

3. Beach Days. The District shall be solely responsible for supervising and instructing District students during any and all Beach Days. A lifeguard shall be stationed at a Lifeguard Tower previously agreed upon during such Beach Days.

D. Scheduling and Reservations. By August 15 each year, the District shall submit to the City a reservation request including a calendar for the forthcoming school year showing the CIF Sports teams' practice, games and competitions schedule, the proposed Swim Lesson schedule, and the proposed Beach Day schedule. Additional reservation requests shall be submitted from the District to the City in writing no less than thirty (30) days prior to the first requested date of reservation. The City shall review submitted requests and provide status of approval within three (3) business days of receipt. The City shall not confirm a request unless the City can provide swim instructor and/or lifeguard staffing, as applicable, as set forth herein. Incomplete or partial reservation requests shall not be accepted and do not count towards said 30-day notice period. All requested dates and times for reservations must be during the Facilities' normal operating hours (i.e., open hours). Notwithstanding the foregoing, the Parties acknowledge that CIF Sports competitions may be scheduled on shorter notice, and the City shall make every reasonable accommodation to facilitate these events, regardless of notice.

E. Damage to Facilities. In the event that any damage is caused to the Facilities by District students, staff, or spectators (including, without limitation, if there is human feces, vomit, or other human waste in the Pool), the City shall undertake all necessary repairs, as reasonably determined necessary in the City's discretion, and the City shall subsequently invoice the District for all costs incurred in connection with such repairs. The District shall reimburse the City in full for such expenses within thirty (30) days of receiving the invoice.

F. Transportation. The District shall be responsible for any and all transportation of its students, staff, and spectators to and from the Facilities and for ensuring students arrive to the scheduled reservation on time.

G. Shared Use. The District acknowledges and agrees that programming at the Pool for the general public may run concurrently with the District's use of the Pool. Notwithstanding the foregoing, reservations for CIF games and competitions shall be exclusive use, subject to the

District's payment of the "exclusive use" fee as set forth in the City's fee schedule for the Pool. The District further acknowledges and agrees that any use of the Beach shall be shared with use by the general public.

H. **Exclusive Use**. The District may submit a request for the exclusive use of the Pool. Approval of such a request shall be at the sole discretion of the City. Should the City grant exclusive use of the Pool, the City agrees not to schedule any other activities or use of the Pool during the approved exclusive use period. The District shall be subject to exclusive use fees as specified in the City's fee schedule for the Pool.

I. **Equipment**. The District shall provide and use its own equipment for any and all Pool reservations, except that the District may use the City's kick boards and pull buoys. The District shall exercise reasonable care in using any City owned equipment and shall reimburse the City for the cost of any repair or replacement necessitated by the District's use.

J. **Storage**. The District may store District-owned equipment in a location designated by the City (currently, a storage shed). The District shall maintain said storage area in a clean, neat, and orderly condition, free from debris and trash.

K. **Signage**. The District shall not hang or otherwise install any signage, photos, or banners at the Pool without the prior written approval of the City's Parks, Recreation and Community Services Director, which may be withheld or granted in thier discretion. The signage, photos, and banners existing at the Pool as of the Effective Date of this Agreement are deemed approved.

L. **District-Designated Point of Contact**. The District shall designate a single point of contact ("**POC**") to be responsible for submitting reservation requests and otherwise communicating with the City regarding the Facilities. As of the Effective Date, the POC shall be the Assistant Superintendent of Business Services unless otherwise agreed upon in writing.

M. **Reservation No-Shows, Cancellations, and/or Modifications**. Reservation no-shows are not eligible for any refund or credit. Cancellations made two (2) or more weeks in advance are eligible for a refund, less a $25 administrative fee. Requests for modification to an existing reservation in part or in whole, must be submitted in writing. Modification requests made with at least two (2) or more weeks' notice shall be accommodated at City's discretion, subject to staff availability, and shall incur a $25 administrative fee payable by the District. Refunds will not be issued for no-shows or for individual students who are absent from a Swim Lesson or other reservation.

N. **No Subleasing**. The District shall not sublease or permit the subletting of any portion of its allocated Facilities time to any third party, whether for monetary consideration or otherwise.

O. **Facilities Closures**.

1. Emergency Facilities Closures. In the event the City determines that it must close the Facilities as a result of an unforeseen emergency, including but not limited to mechanical failures or inclement weather, the City shall promptly notify the District of such closure. The City shall provide the District with either a refund or a credit for the Facilities usage affected by the closure, at the District's discretion.

2. Planned Facilities Closures. For planned Facilities closures, such as the annual Winter Maintenance Closure or staff in-services, the City shall provide notice to the District as

far in advance as reasonably possible. The Parties shall work together to ensure that no District activities are scheduled during such planned closures and/or to reschedule any District activities as necessary.

3. Long-Term Facility Closures. In the event of any long-term closure of the Facilities, the City shall notify the District as far in advance as reasonably possible.

4. Liability. Except as otherwise set forth above, the City shall have no liability to the District for any closure of the Facilities. The responsibility for securing alternative facilities for District activities during any closures shall rest solely with the District.

P. **Liability Waivers**. The District shall obtain a signed liability waiver from each District student that will attend a CIF reservation at the Pool, a Swim Lesson, or a Beach Day prior to said student's first attendance at or participation in any of the foregoing events, and the District shall obtain a new signed liability waiver from each student each year. Said liability waivers shall be in the form attached hereto as **Exhibit B**. The District shall provide copies of the signed liability waivers to the City upon request.

IV. INSURANCE

The District is self-insured. The District shall deliver evidence of self-insured coverage providing general liability insurance, coverage of bodily injury and property damage liability, in an amount of $1,000,000 per occurrence and $2,000,000 in aggregate and $5,000,000 in excess by delivering a letter certifying self-insurance. The District shall provide the original letter certifying self-insurance as a condition to the City's execution of this Agreement.

V. INDEMNIFICATION AND LIABILITY

A. **Indemnification**. To the fullest extent permitted by law, the District shall, in addition to its indemnification obligations under the Lease, defend, indemnify, and hold the City and any of its officials, directors, employees and agents harmless from and against any and all liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, interest, defense costs and expert witness fees) ("**Claims**") to the extent arising out of, pertaining to, relating to or in connection with (1) the use of the Facilities by the District or anyone acting by or through the District; (2) any breach of this Agreement by the District or anyone acting by or through the District; (3) the negligence or willful misconduct of the District or anyone acting by or through the District; (4) any act or omission by the District or anyone acting by or through the District related to the performance of its obligations under this Agreement; and (5) any Claims brought by third parties arising out of the District's activities under this Agreement, except to the extent the Claims arise out of, pertain to, or relate to the City's gross negligence, willful misconduct, or breach of this Agreement. In the event of any Claim, the City shall provide the District with written notice of such Claim. The District shall have the right to assume the defense of the Claim with counsel of its choice, subject to the prior written consent of the City, which shall not be unreasonably withheld. The District shall not settle any Claim without the prior written consent of the City, which consent shall not be unreasonably withheld or delayed.

B. **Survival**. The indemnification obligations herein shall be in addition to, and not in lieu of, any other rights or remedies available to the parties at law or in equity and shall survive the termination or expiration or earlier termination of this Agreement.

VI. GENERAL PROVISIONS

A. Dispute Resolution. Any dispute with respect to this Agreement shall be reduced to writing and delivered to the other Party within thirty (30) days of the event leading to the dispute. The Parties shall meet and confer within ten (10) days of receipt of a written notice of a dispute and shall make a good faith effort to resolve the dispute. If the Parties cannot come to a mutually acceptable resolution within forty-five (45) days of commencing meet and confer, either Party may request that the dispute be submitted to non-binding mediation. In the event that the Parties cannot agree on a mediator, each Party shall each select a mediator, and the selected mediators shall select and agree to a qualified neutral third party who shall then mediate the dispute as the sole mediator. All costs, fees, and expenses of the mediator, and the mediation, shall be shared equally by the Parties. In the event that a dispute remains unresolved after mediation, either Party may proceed with litigation.

B. Conflicts. In the event of any conflicts between the terms of the Lease and the terms of this Agreement, this Agreement shall control.

C. Further Assurances. The City and the District each agree to cooperate with one another, to use their best efforts, to act in good faith, and to promptly perform such acts and execute such documents or instruments as are reasonably necessary and proper to consummate the transactions contemplated by this Agreement.

D. Notices. All notices, requests, demands and other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if personally served or on the second day after mailing if mailed by first-class mail, registered or certified, return receipt requested, postage prepaid and properly addressed as follows:

To City:
Attn: City Manager
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013-2698
P: (805) 684-5405

To District:
Attn: Asst. Superintendent, Business Services
Carpinteria Unified School District
1400 North Linden Avenue
Carpinteria, CA 93013
P: (805) 684-4511

Any party may change their address for the purpose of this paragraph by giving the other party written notice of the new address in the above manner.

E. Legal Responsibilities. Each Party shall at all times observe and comply with all applicable laws and regulations. Further, each Party hereby acknowledges and agrees that all provisions of law applicable to public contracts and/or this Agreement are incorporated herein by this reference and are made a part of this Agreement to the same extent as if they were fully stated in the Agreement and shall be complied with by the Parties.

F. Discrimination. No person shall be excluded from employment in the performance of this Agreement on the grounds of race, creed, color, sex, age, marital status, sexual orientation, or place of national origin. The Parties shall comply with all local, state, and federal laws relating to equal employment opportunity rights.

G. Assignment. Neither Party may assign this Agreement.

H. **Amendments**. This Agreement may not be modified except by written instrument executed by the Parties.

I. **Waiver**. No waiver of a provision of this Agreement shall constitute a waiver of any other provision, whether or not similar. No waiver shall constitute a continuing waiver. No waiver shall be binding unless executed in writing by the Party making the waiver.

J. **Force Majeure**. Neither the District nor the City shall be liable for any delays resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, act of God, strike or labor dispute, war or other violence, or any law, order or requirement of any governmental agency or authority.

K. **Construction of Terms**. All parts of this Agreement shall in all cases be construed according to their plain meaning and shall not be construed in favor or against either of the Parties. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, in whole or in part, the remainder of this Agreement shall remain in full force and effect and shall not be affected, impaired or invalidated thereby. In the event of any provision shall be adjudged invalid, void or unenforceable, the Parties hereto agree to enter into a supplemental agreement to effectuate the intent of the Parties and the purposes of this Agreement.

L. **Controlling Law**. The City and the District understand and agree that the laws of the State of California shall govern the rights, obligations, duties and liabilities of the Parties to this Agreement and also govern the interpretation of this Agreement, with venue proper only in the County of Santa Barbara, State of California.

M. **Authorization**. All officers and individuals executing this and other documents on behalf of the respective Parties hereby certify and warrant that they have the capacity and have been duly authorized to execute said documents on behalf of the entities indicated.

N. **Entire Agreement**. This Agreement and the Lease, along with their respective attached exhibits, which are incorporated herein by this reference, constitute the entire Agreement between the Parties and supersedes all prior and contemporaneous agreements, representations and understandings of the Parties, including, without limitation, the Prior Agreement. This Agreement may be altered, amended or modified only by a supplemental writing executed by the Parties to this Agreement and by no other means. Each Party waives any future right to claim, contest, or assert that this Agreement was modified, canceled, superseded, or changed by any oral agreement, course of conduct, waiver or estoppel.

O. **Counterparts**. This Agreement may be executed in counterparts, each of which shall remain in full force and effect as to each Party.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

"CITY"

CITY OF CARPINTERIA,
a political subdivision of the State of California

By:_____
Michael Ramirez, City Manager

APPROVED AS TO FORM:

By:_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

ATTEST:

By:_____
Brian C. Barrett, CMC, CPMC, City Clerk

"DISTRICT"

CARPINTERIA UNIFIED SCHOOL DISTRICT,
a California public school district

By: Diana J Rigby
Diana Rigby, District Superintendent
Jan 14 2025

EXHIBIT A
Fee Schedule as of the Effective Date

POOL	
Aerobics - Drop-in Adult	$10.00
Aerobics - Drop-in Senior	$8.00
Aerobics - Punchcard (10)	$90.00
Aerobics - Punchcard Senior (10)	$75.00
Aerobics - Monthly	$90.00
Aerobics - Monthly Senior	$80.00
Aerobics - Annual	$900.00
Aerobics - Annual Senior	$750.00
Lap Swim - Drop-in	$7.00
Lap Swim - Drop-in Senior	$5.00
Lap Swim - Monthly	$64.00
Lap Swim - Monthly Senior	$60.00
Lap Swim - Punchcard (10)	$55.00
Lap Swim - Punchcard Senior (10)	$50.00
Lap Swim - Annual	$725.00
Lap Swim - Annual Senior	$575.00
Masters - Drop-in	$10.00
Masters - Drop-in Senior	$8.00
Masters - Punchcard (10)	$90.00
Masters - Punchcard Senior (10)	$75.00
Masters - Monthly	$90.00
Masters - Monthly Senior	$80.00
Masters - Annual	$900.00
Masters - Annual Senior	$750.00
Swim Lessons - Group 10 x 30 min.	$100.00
Swim Lessons - Semi Private (4x30 Min)	$160.00
Swim Lessons - Private (4x30 Min)	$160.00
Swim Lessons - CUSD	$5/child
Swim Club - Monthly Beginners-Bronze & Copper	$100.00
Swim Club - Monthly Intermediate-Silver & CAC Polo	$120.00
Swim Club - Monthly Advanced-Gold	$105.00
Rental - General Public (1 Lane) Per Hour	$35.00
Rental - Exclusive Facility Use (Day) Inc. 2 LG's	$1,650.00
Rental - Exclusive Facility Use (Hourly) Inc. 2 LG's	$275.00
Rental - CUSD Lane (Additional Lane)	$25.00
Rental - CUSD Exclusive Facility Use	$200.00
Rental - CUSD Non-exclusive Use (5 Lanes)	$100.00

EXHIBIT B
Form of Liability Waiver

The City of Carpinteria, a political subdivision of the State of California ("City") requires Carpinteria Unified School District, a California public school district ("District") students visiting or using the Carpinteria Community Pool during District-sponsored events (i.e., swim lessons and sports events) or attending District-sponsored beach days to read and sign this waiver, release, and assumption of risk ("Agreement"). Please be reminded that participating in such events is at your own risk and discretion and you must decide for yourself whether the benefits of participating outweigh the risks.

The undersigned, on behalf of themselves, their personal representatives, heirs, successors, spouses, children, and assigns, hereby acknowledges and agrees as follows:

1. I recognize the dangers, hazards, and risks associated with visiting the Carpinteria Community Pool and/or City beach and participating in District-sponsored activities, which risks include, without limitation, drowning, water related injuries, etc.

2. I agree that I will at all times abide by the City's and the District's rules and regulations that may be imposed from time to time or based on a specific visit.

3. I acknowledge that this Agreement will be used by the City and the District and that it will govern my actions and responsibilities during my time at the Carpinteria Community Pool and/or City beach for District-sponsored events.

4. I attest that I have chosen to visit the Carpinteria Community Pool and/or City beach by my own free will and that I assume all risks of visiting the Carpinteria Community Pool and/or City beach and participating in any and all activities while there.

5. I waive, release, discharge, and covenant not to sue the City and its Council members, employees, volunteers, agents, representatives, members, managers, affiliates, related parties, and property managers (collectively, the "Released Parties") from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for my death, disability, contraction of COVID-19 or any other virus, personal injury, property damage, property theft, slip and falls and other similar bodily harms, or actions of any kind which may hereafter occur to me including during my traveling to and from the Carpinteria Community Pool and/or City beach. This is a full release of any and all claims, known and unknown, and I, having read and understood the meaning of California Civil Code Section 1542 (which reads as follows), hereby waive the protections of California Civil Code Section 1542:

"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY."

_____
(Initials)

6. I indemnify and hold harmless the Released Parties from any and all liabilities or claims made as a result of visiting the Carpinteria Community Pool and/or City beach and/or participating in activities while there, including incidents related to my transit to and from the Carpinteria Community Pool and/or City beach.

7. I acknowledge and agree that this Agreement and my covenants herein shall apply to my visits to and activities for District-sponsored events (e.g., swim lessons, sports events, and beach days) at the Carpinteria Community Pool and/or City beach from the date of this Agreement forward.

The Agreement shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law. If any provision of this Agreement or application thereto to any circumstance is held to be invalid or unenforceable, such provision shall be ineffective and the remainder of this Agreement shall be valid and enforceable. This Agreement shall be construed and interpreted in accordance with the laws of the State of California.

BY SIGNING BELOW, I UNDERSTAND AND AGREE THAT RESORT ASSUMES NO LIABILITY, AND I HOLD THE RELEASED PARTIES HARMLESS FOR INCIDENTS ARISING FROM OR RELATED TO MY VISIT TO THE CARPINTERIA COMMUNITY POOL AND/OR CITY BEACH AND PARTICIPATION IN ANY ACTIVITY OR EVENT. I CERTIFY THAT I HAVE READ THIS AGREEMENT AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS AGREEMENT IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL.

Participant's Signature: _____

Participant's Name: _____

Date: _____

Parent/Guardian Signature: _____
(If Participant is under 18 years old, Parent or Guardian must also sign.)

Date: _____

ATTACHMENT B

RECORDING REQUESTED BY AND
WHEN RECORDED RETURN TO:
City Manager
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

88-0[illegible]334
88-078834
Recorded
Official Records
County of
Santa Barbara
Kenneth A. Pettit
Recorder
3:04pm 7-Dec-88

Rec Fee .0[illegible]
Total .0[illegible]

RO 1[illegible]

13

COMMUNITY SWIMMING POOL
JOINT USE AND RECREATION LEASE AGREEMENT

This Lease Agreement is entered into by and between the CARPINTERIA UNIFIED SCHOOL DISTRICT, hereinafter sometimes called DISTRICT, and the CITY OF CARPINTERIA, hereinafter sometimes called CITY, effective the 9th day of December, 1986.

WHEREAS, CITY is authorized under the Community Recreation Act (Sections 10900 to 10916, inclusive, of the Education Code) to construct, maintain and operate as recreation centers swimming pools together with necessary equipment and appurtenances; and

WHEREAS, DISTRICT is authorized by the Community Recreation Act to cooperate with CITY in carrying out the purposes of the Act, and in doing so may agree to the joint use and occupancy of a portion of school grounds to the CITY if such use will not interfere with the operation of the public school system; and

WHEREAS, the parties agree that the establishment and operation of a community swimming pool in Carpinteria will be of great benefit to the residents of Carpinteria and to DISTRICT students; and

WHEREAS, the parties agree that the establishment of the facility on the site of Carpinteria Junior High School is appropriate, and DISTRICT has determined that the operation of such facility in accordance with this agreement will not interfere with the operation of such school; and

WHEREAS, DISTRICT has determined that the parcel which is the subject of this Lease Agreement will not be needed for school purposes during the term of the Lease.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. The term of this Lease shall commence on January 1, 1987 and terminate on January 1, 2047, unless sooner terminated in accordance with provisions of this Lease.

2. In consideration of the rents, covenants, and respective agreements set forth herein, DISTRICT hereby leases to CITY and CITY hereby leases from DISTRICT that certain parcel of land more particularly described in EXHIBIT "A" attached hereto. Said parcel hereinafter is called "the premises." CITY shall use the premises for the purpose of constructing, maintaining and operating a swimming pool and appurtenant facilities for community recreation purposes. Said swimming pool and appurtenant facilities are sometimes hereinafter referred to as "the facilities." City may include and operate a concession stand in the facilities. No other use of the premises shall be made by CITY.

3. CITY shall cause a swimming pool and other appurtenant facilities to be constructed on the premises at no expense to DISTRICT. CITY shall be responsible for the design of the facilities and shall submit the plans and specifications therefor to DISTRICT for its approval prior to the commencement of construction. Approval by the DISTRICT shall not be unreasonably withheld. This paragraph shall apply to the initial facilities to be constructed, and also to improvements made during the term of this lease. All improvements shall be constructed at such times and in such manner as to minimize any inconvenience to the operations of Carpinteria Junior High School. The preceding sentence shall not be construed to require all construction activities to take place during summer recesses.

4. During the term of this Lease, CITY shall be entitled to share with DISTRICT the use of the parking lot located adjacent to the premises, for the purposes of parking for users of the facilities.

5. CITY shall be responsible for the maintenance and operation of the facilities in a good and safe condition and for the operation of the community recreation programs conducted at the facilities during the term of this Lease. CITY shall not schedule recreation programs at the facilities which interfere with school operations, and DISTRICT acting through its Superintendent reserves the right to require CITY to reschedule or modify activities at the facilities when it determines with reason that such activities may interfere with school operations.

6. Unless otherwise agreed by the parties, the District shall have the right to use the facilities at reasonable times for at least ten days per year for up to three hours per day for student recreational purposes, and for two hours per week for handicapped student therapy. Such uses shall be at no cost to District, except that it will reimburse

CITY for any lifeguard services requested. In addition, if the DISTRICT determines to establish another program or programs for its students, which would involve the use of a swimming pool, it shall have the right of reasonable usage of the facilities for such program or programs. The terms and conditions of additional such usage shall annually be agreed upon by the parties. It is further agreed that the swimming pool shall be available for use by members of the community for not less than fifty percent (50%) of the number of days that the pool is in use during any calendar year.

7. CITY shall not have the right to assign this Agreement without the prior written consent of DISTRICT, which consent shall not be withheld unreasonably; provided, however, that CITY may (1) lease the site and facilities to the Carpinteria Public Improvement Corporation, a nonprofit public benefit corporation; (2) lease back the site and facilities from the Carpinteria Public Improvement Corporation; and (3) enter into an lease with a third party to handle the day to day operations of the facilities without further consent. CITY shall, however, remain responsible to DISTRICT for compliance with the terms of this Lease.

8. CITY shall provide separate utility connections to the premises, and shall pay all installation and ongoing charges for gas, water, electricity, telephone, garbage, and other utility services used on the premises during the term of this Lease.

9. CITY shall pay all taxes and assessments, state in lieu fees, or other charges on the premises and the facilities, if any, during the term of this Lease. CITY understands that the use of this property might give rise to possessory interest taxes, and that it will be responsible hereunder for the payment of any such taxes during the term of this Lease.

10. CITY shall indemnify DISTRICT and save it harmless from and against any and all claims, actions, damages, liability and expenses, including but not limited to attorneys' fees, for any loss, damage or injury of any kind or character to any person or property which occur or arise during the term of this Lease:

(a) caused solely by any defect in the facilities which CITY has caused to be erected or maintains under the terms of this Lease; or,

(b) caused by or arising solely from any act or omission or neglect of CITY or any of CITY's duly authorized agents, employees or licensees; or,

(c) occasioned solely by the failure of CITY to maintain the facilities in a safe condition under the terms of this Lease.

CITY as a material part of the consideration of this Agreement hereby waives on its behalf all claims and demands against DISTRICT for any such loss, damage or injury to CITY arising out of or resulting from any of the events described in subparagraphs (a) through (c) of this Paragraph.

11. DISTRICT shall indemnify CITY and save it harmless from and against any and all claims, actions, damages, liability and expenses, including but not limited to attorneys' fees, for any loss, damage or injury of any kind or character to any person or property which occur or arise during the term of this Lease:

(a) caused solely by any defect in any land or any building, structure or other improvement or any equipment or other facility located on the Carpinteria Junior High School site other than the facilities which CITY has caused to be erected or maintains under the terms of this Lease; or,

(b) caused by or arising solely from any act or omission or neglect of DISTRICT or any of DISTRICT's duly authorized agents, employees or licensees; or,

(c) occasioned solely by the failure of DISTRICT to maintain any land, building, structure or other improvement or any equipment or other facility located on the Carpinteria Junior High School site other than the facilities which CITY has caused to be erected or maintains under the terms of this Lease.

DISTRICT, as a material part of the consideration of this Agreement hereby waives on its behalf all claims and demands against CITY for any loss, damage or injury to DISTRICT arising out of or resulting from the events described in subparagraphs (a) through (c) of this Paragraph.

12. CITY, at its own sole cost and expense, during the entire term of this Lease, shall procure, pay for, and keep in full force and effect, a policy or policies of insurance with coverage for not less than One Million Dollars ($1,000,000) combined single limit per occurrence to indemnify and otherwise provide coverage for and against those losses described in paragraph 10 above, which policy or policies shall name DISTRICT as an additional insured. DISTRICT at its own sole cost and expense, shall, during the entire term hereof, procure, pay for, and keep in full force and effect, a policy

or policies of insurance with coverage for not less than One Million Dollars ($1,000,000) combined single limit per occurrence to indemnify and otherwise provide coverage for and against those losses described in paragraph 11 above, which policy or policies shall name CITY as an additional insured. Such coverages shall include but not be limited to owned and non-owned vehicle liability, personal injury, blanket contractual, owner's protective, broad form property damage, road form general liability, workers' compensation, and fire, vandalism, malicious mischief and such other additional perils as now are or hereafter may be included in a standard risk policy in special extended coverage endorsement from time to time in general use in Santa Barbara County in an amount equal to no less than ninety percent (90%) of the actual replacement cost of the facilities and premises referred to herein. Every three years, the limits of any and all insurance coverages provided for above shall be reexamined by the parties and adjusted where necessary as mutually agreed. In addition to the foregoing coverages, and solely with respect to improvements, alterations and the like permitted to be made by CITY under the terms of this lease, CITY shall maintain contingent liability and builder's all risk insurance in amounts satisfactory to DISTRICT. CITY reserves the right to fulfill this specific provision of this lease by being an additional named insured on policies of insurance held by any contractor or subcontractor under any construction contract let by the CITY for construction of the improvements contemplated by this Lease. CITY and DISTRICT hereby each release the other, and their respective agents and representatives, from any and all claims for damage to any person or property or to the premises and facilities, and to any fixtures and personal property situated therein, resulting from or attributable to any risk insured against under any insurance policies carried by the parties and in force at the time of the damage. CITY and DISTRICT each shall cause any insurer providing insurance to it pursuant to this Agreement to waive all rights of recovery by way of subrogation against either party by virtue of the payment of any loss under such insurance, such waiver to be effective as long as each party is empowered to grant such waiver under the terms of the insurance policy or policies involved without payment of any additional premium. Such waivers shall stand mutually terminated as of the date either CITY or DISTRICT ceases to be so empowered.

13. All improvements to the premises shall be made at the sole expense of CITY; except that DISTRICT may make such improvements at its own expense which it desires for student activities. All improvements shall be made in strict accordance with applicable CITY and other governmental regulations.

14. At all times during the term of this Lease, CITY shall, at its sole cost and expense, keep and maintain the premises and all improvements thereon and all facilities appurtenant thereto in first-class condition, order, and repair, and the entire premises, improvements thereto, and all landscaping and undeveloped areas thereon, in a clean, sanitary, orderly, and attractive condition, free from weeds, rubbish, and debris. DISTRICT shall cooperate with the CITY in CITY'S performance of its duties under this paragraph.

15. Representatives of DISTRICT shall have reasonable access to the premises to determine if the terms and conditions of the Agreement are being met.

16. In the event of partial or complete destruction of the facilities, all insurance proceeds shall be used to repair or replace the facilities. If there are no such proceeds or if the proceeds are inadequate to reconstruct the facilities so as to be useful for the purposes intended, CITY shall have the option to reconstruct the facilities with other funds or to terminate this Lease. In the event CITY elects to terminate this Lease under this paragraph, CITY at its sole expense shall restore the premises to the same condition as existed at the commencement of this Lease.

17. In the event of any taking or damage of all or part of the premises, or any interest therein by reason of any exercise of the power of eminent domain, CITY shall be entitled to the portion of the award attributable to the value of the improvements constructed by it, and DISTRICT shall be entitled to the balance.

18. If CITY shall default materially in fulfilling any of the covenants herein contained, DISTRICT shall give to CITY written notice of said default, and if, after the expiration of sixty (60) days after service of such notice, the contingency upon which such notice was based continues to exist, DISTRICT shall have the right to terminate this Lease, except that in the event that the default cannot be cured during said 60-day period due to circumstances beyond CITY's control, DISTRICT shall not have the right to terminate this Lease if CITY has commenced good faith efforts to cure said default. In addition thereto, DISTRICT shall have such other rights or remedies as may be provided by law.

19. All rents, notices, demands, or requests from one party to another may be personally delivered, during normal business hours on a business day, to the main administrative offices of the receiving party or sent by certified or

registered mail return receipt requested, postage prepaid, to the address stated in this paragraph and shall be deemed to have been given at the time of personal delivery or on the date of receipt shown on the return receipt if mailed. In the event said receipt is not returned, delivery shall be deemed to have occurred on the fifth (5th) day following the date of mailing.

The address of DISTRICT is:

1400 Linden Avenue
Carpinteria, CA 93013

The address of CITY is:

City Hall
5775 Carpinteria Avenue
Carpinteria, CA 93013

Each party shall have the right from time to time to designate a different address by notice given in conformity with this paragraph.

20. CITY and DISTRICT hereby agree that this Agreement includes the following miscellaneous terms:

(a) The terms, conditions, and obligations of this Agreement shall extend to and bind, and inure to the benefit of (as the case may require), the respective successors and assigns of the parties.

(b) In the event that any legal action is instituted by either of the parties hereto to enforce or construe any of the terms, conditions, and covenants of this Lease, or the validity thereof, the party prevailing in such action shall be entitled to recover from the other party all court costs and attorneys fees incurred therein, and the costs and attorneys fees incurred in enforcing any judgement entered therein.

(c) If any term or provision of this Lease Agreement shall to any extent be invalid or unenforceable, the remainder of this Lease Agreement shall not be affected thereby, and each term and provision of this Lease Agreement shall be valid and enforceable to the fullest extent permitted by law.

(d) Each and every provision of this Lease Agreement constitutes a covenant and a condition of the performance of each and every other provision.

(e) This Lease Agreement constitutes the entire agreement between the parties and may not be altered, amended,

modified, or extended except by an instrument in writing signed by the parties hereto. The parties respectively acknowledge and agree that neither has made any representations or warranties to the other not expressly set forth herein.

(f) Exhibit "A" attached hereto is incorporated into this Agreement as if its provisions are set forth in full herein.

(g) This Lease Agreement constitutes an amendment to a prior unrecorded agreement between the parties entitled "Community Recreation Agreement Community Swimming Pool" dated December 9, 1986 which deals with the same Community Swimming Pool and this Lease Agreement is intended by the parties to totally replace and supercede said prior agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first set forth above.

CARPINTERIA UNIFIED SCHOOL DISTRICT

By James E. Gray
President, Board of Trustees

ATTEST:

Mary E. Carl
Clerk, Board of Trustees

CITY OF CARPINTERIA

By Thomas M. Lewis
Mayor

ATTEST:

Alma R. Porter
City Clerk

EXHIBIT "A"

All that property situated in the City of Carpinteria, County of Santa Barbara, State of California and described as follows:

Parcel "1" as shown on that certain Parcel Map filed on November 22, 1988 , in Book 42 , Pages 47 and 48 , of Parcel Maps, in the Office of the Santa Barbara County Recorder.

STATE OF CALIFORNIA)
)
COUNTY OF SANTA BARBARA)

On this 27th day of October, 1988, before me Jayne A. Diaz, Deputy City Clerk of the City of Carpinteria, personally appeared Thomas N. Lewis, known to me to be the Mayor of the City of Carpinteria, and Allan R. Coates, Jr., known to me to be the City Manager of the City of Carpinteria, and known to me to be the persons who executed the within instrument on behalf of said public agency and acknowledged to me that such public agency executed the same.

Jayne A. Diaz
Deputy City Clerk

ACKNOWLEDGEMENTS

3001 (6/82) (Individual) First American Title Company

STATE OF CALIFORNIA
COUNTY OF Santa Barbara } ss.

On November 30, 1988, before me, the undersigned, a Notary Public in and for said State, personally appeared Mary C. Earle
James E. Gray

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same.

WITNESS my hand and official seal.

Signature Lisa R. Newberry

OFFICIAL SEAL
Lisa R. Newberry
NOTARY PUBLIC-CALIFORNIA
PRINCIPAL OFFICE IN
SANTA BARBARA COUNTY
My Commission Expires Sept 21 1992

(This area for official notarial seal)

Public Agency (C.C. 1191)

State of California)
) s.s.
County of Santa Barbara)

On November 30, 1988 before me, the undersigned, a Notary Public in and for said State, personally appeared James E. Gray known to me OR proved to me on the basis of satisfactory evidence to be the President, Board of Trustees of Carpinteria Unified School District and known to me to be the person who executed the within instrument on behalf of said School Board and acknowledged to me that such Public Agency executed the same. Witness my hand and official seal.

Signature Lisa R. Newberry
Lisa R. Newberry

OFFICIAL SEAL
Lisa R. Newberry
NOTARY PUBLIC-CALIFORNIA
PRINCIPAL OFFICE IN
SANTA BARBARA COUNTY
My Commission Expires Sept 21 1992

AFFIX SEAL ABOVE

Public Agency (C.C. 1191)

State of California)
) s.s.
County of Santa Barbara)

On November 30, 1988 before me, the undersigned, a Notary Public in and for said State, personally appeared Mary E. Earle known to me OR proved to me on the basis of satisfactory evidence to be the Clerk, Board of Trustees of Carpinteria Unified School District and known to me to be the person who executed the within instrument on behalf of said School Board and acknowledged to me that such Public Agency executed the same. Witness my hand and official seal.

Signature Lisa R. Newberry
Lisa R. Newberry

OFFICIAL SEAL
Lisa R. Newberry
NOTARY PUBLIC-CALIFORNIA
PRINCIPAL OFFICE IN
SANTA BARBARA COUNTY
My Commission Expires Sept. 21 1992

AFFIX SEAL ABOVE

RESOLUTION OF THE BOARD OF TRUSTEES

OF THE CARPINTERIA UNIFIED SCHOOL DISTRICT

In the Matter of Approving a Community Swimming Pool/ Joint Use and Recreation Lease Agreement	)))))	Resolution No. 121

BE IT RESOLVED by the Board of Trustees of the Carpinteria Unified School District that a community swimming pool/joint use and recreation lease agreement between the Carpinteria Unified School District and the City of Carpinteria (which agreement amends the agreement dated December 9, 1986 heretofore entered into between the parties) is hereby approved and the president of this board is authorized to execute said lease agreement on behalf of this district.

PASSED, APPROVED AND ADOPTED by the Board of Trustees of the Carpinteria Unified School District this 25th day of October 1988, by the following vote:

AYES: James E. Gray, Edward Damron, Mary Earle, Paul Foley, Jr. John Franklin

NOES: None

ABSTAIN: None

ABSENT: None

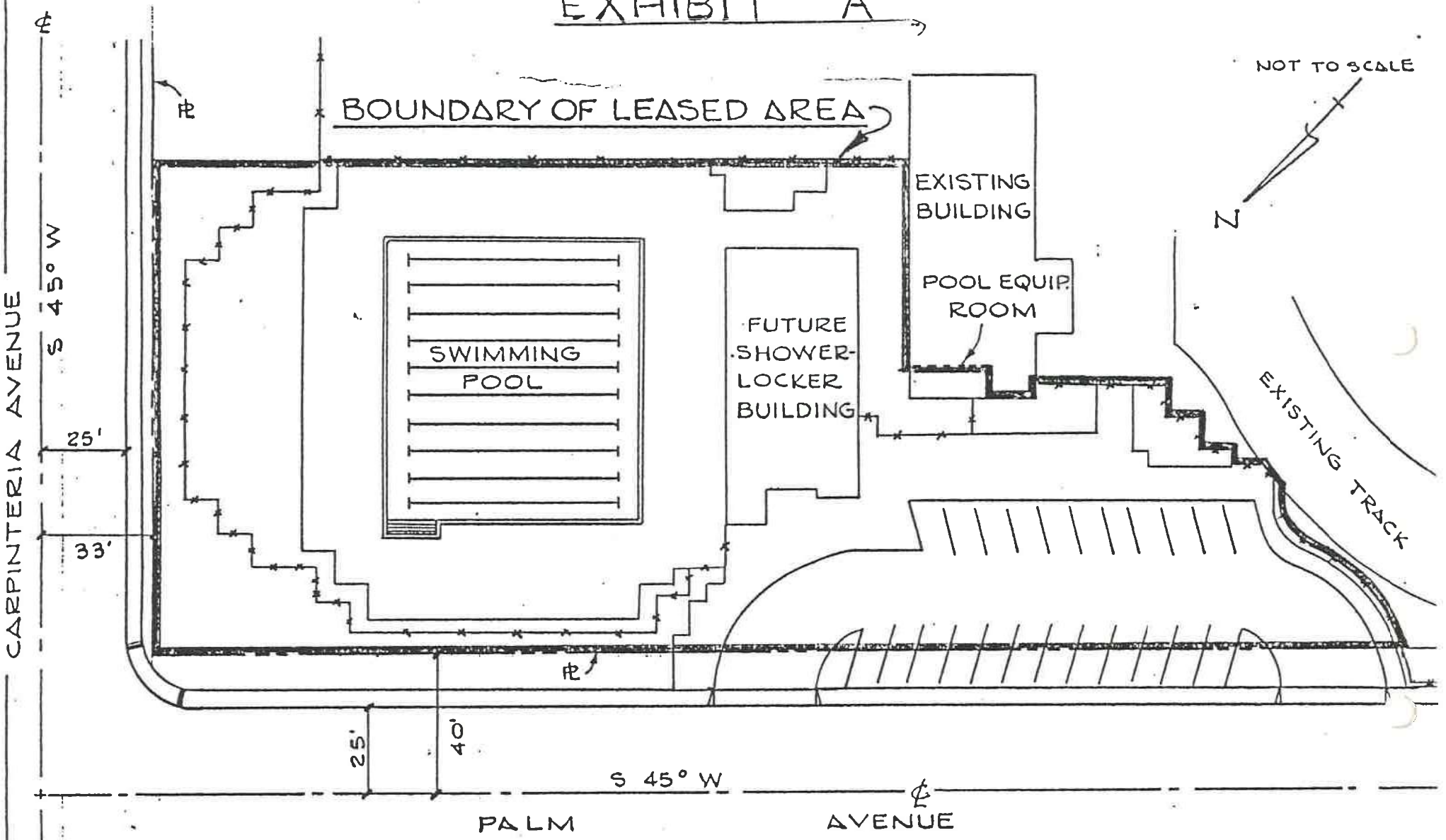
James E. Gray
PRESIDENT, BOARD OF TRUSTEES

ATTEST:

By Mary E. Earle
CLERK, BOARD OF TRUSTEES

7132B

EXHIBIT "A"



CARPINTERIA COMMUNITY SWIMMING POOL
PROJECT SITE

ATTACHMENT C

AGREEMENT FOR SERVICES

Carpinteria Unified School District
City of Carpinteria

THIS AGREEMENT is made as of the 28th day of January, 2002, by and between the City of Carpinteria ("City") and Carpinteria Unified School District ("District") at Carpinteria, California, with reference to the following facts:

A. District desires to provide swimming, water polo and swim lessons to their student body.

B. To accomplish this, City and District have entered into this Agreement. City has agreed to provide the Carpinteria Community Pool (Facility) and a qualified employees to assist the District perform the services necessary for a safe and effective program. District has agreed to provide no less than one qualified employee to supervise and proctor the students when present at the Facility.

NOW, THEREFORE, IT IS AGREED that:

1. SERVICES BY CITY.

A. Basic Services.
City will provide the Facility during the following schedule:

(1) On school days per the attached school district calendar during the following times each day:

First Class	8:30 – 9:25 AM
Second Class	9:30 – 10:19 AM
Third Class	10:33 – 11: 23 AM
Fourth Class	11:27 – 12:17 AM
Fifth Class	2:10 – 3:00 PM

During the above agreed upon schedule, the City will provide one qualified swim instructor and one qualified lifeguard.

(2) Other times mutually agreed upon by the District and the City for the District's Men's and Women's Swim Teams and Water Polo Teams. For all practices, games and meets the schedules will be provided by the District to the City in writing immediately when schedules become available. City requires the Facility to be reserved at least seven days in advance.

(3) Upon request for group swim lessons under the following conditions:

a. Group lessons will consist of ten one hour sessions with no more than 40 students per session and will be held on ten consecutive school days unless otherwise agreed upon.
b. City will provide four instructors per session.
c. All lessons will be completed prior to the Friday before Memorial Day.
d. All lessons will be held from 1PM -2 PM M-F unless otherwise mutually agreed upon.

B. Methods. District shall consult with City Staff as to the methods preferred by District to promote, coordinate, plan and facilitate the Facility use by the District. District shall exercise general supervisory control over all instruction pursuant to this agreement.

2. TERM. This Agreement shall be effective as of the date of this Agreement and shall continue until January 15, 2003 unless terminated earlier as provided in Section 6. The term may be extended if mutually agreed upon by both parties. Compensation to the City may be adjusted at the discretion of the City pursuant to section 3 d of this Agreement.

3. COMPENSATION

a. Basic Services.
(1) For the Basic Services number (1), District shall pay City based upon the schedule described in paragraph 1 A (1) a sum of $23,800.00.

(2) For the Basic Services number (2), District shall pay City a flat amount of $26.00 per hour for non exclusive use team practices and $46.50 per hour for games or other exclusive use of the Facility.

(3) For the Basic Services number (3), District shall pay City a flat amount of $600.00 per group lesson.

b. Invoices. City shall submit invoices in a timely manner as frequently as is convenient for the City.

c. Termination. If the services for District are terminated by the District in whole or in part, City shall be compensated for all services performed and reimbursable expenses incurred prior to such termination.

d. Automatic Adjustment. Should this agreement be extended pursuant to Section 2 above, the Compensation to the City may be adjusted by City in an amount equal to the inflation index as published by the Bureau of Labor Statistics, U.S. Department of Labor for all urban consumers, all items for Los Angeles, Riverside and Orange Counties or its equivalent

4. INSURANCE.

a. Workers' Compensation. District shall procure and/or maintain in full force and effect during the performance of services pursuant to this Agreement workers's compensation insurance covering its employees in performance of services under this Agreement. District shall also require that any subcontractor of District carry similar coverage for its employees with respect to the District's use of the pool.

b. General Provisions. Prior to the performance of services under this Agreement and at any time thereafter, upon request by City, District shall provide City with Certificates of Insurance evidencing the above coverages. Each Certificate of Insurance shall provide thirty (30) days advance written notice to City of any change or cancellation of insurance that is required under this Section. The foregoing insurance coverage shall not limit the indemnification obligations of District as set forth in Section 5, and the failure to maintain said coverages shall constitute a material breach of this Agreement.

5. INDEMNIFICATION.

a. District shall indemnify, defend and hold City, as well as its officers, agents and employees, harmless from and against all claims, damages, losses and expenses, including attorney's fees, which arise out of, relate to or result from District's obligations under, or its performance of services pursuant to this Agreement, whether caused by, or alleged to have been caused by, any act or omission, negligent or otherwise, of District or of any employee or subcontractor.

b. City shall indemnify, defend and hold District, as well as its officers, agents and employees, harmless from and against all claims, damages, losses and expenses, including attorney's fees, which arise out of, relate to or result from City's obligations under, or its performance of services pursuant to this Agreement, whether caused by, or alleged to have been caused by, any act or omission, negligent or otherwise, of City or of any employee or subcontractor.

6. TERMINATION.

District may terminate this Agreement for any reason by giving City at least thirty (30) days prior written notice of such termination. Such termination shall not relieve District from responsibility for payment for services rendered by City prior to termination but shall relieve District of its obligations for the full payment of compensation due under this Agreement or for the services of City after the notice of termination.

7. GENERAL PROVISIONS.

a. Notices. All notices, requests, demands and other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if personally served or on the second day after mailing if mailed by first-class

mail, registered or certified, return receipt requested, postage prepaid and properly addressed as follows;

To City: City Manager
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013-2698

With Copy to: HATCH AND PARENT
21 East Carrillo St.
Santa Barbara, CA 93101

To District: Assistant Superintendent, Business Services
Carpinteria Unified School District
1400 North Linden Avenue
Carpinteria, CA 93013

Any party may change their address for the purpose of this paragraph by giving the other party written notice of the new address in the above manner.

b. Assignment. This Agreement shall not be assigned by District to any third party without the prior written consent of City, who shall have the sole discretion to consent or not to consent to any proposed assignment. Any attempted assignment without approval of City shall be voidable at the option of City.

c. Waiver. No waiver of a provision of this Agreement shall constitute a waiver of any other provision, whether or not similar. No waiver shall constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

d. Construction of Terms. All parts of this Agreement shall in all cases be construed according to their plain meaning and shall not be construed in favor or against either of the parties. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, in whole or in part, the remainder of this Agreement shall remain in full force and effect and shall not be affected, impaired or invalidated thereby In the event of such invalidity, voidness or unenforceability, the parties hereto agree to enter into supplemental agreements to effectuate the intent of the parties and the purposes of this Agreement.

e. Controlling Law. This Agreement shall be construed in accordance with and governed by the laws of the State of California, with venue proper only in the County of Santa Barbara, State of California.

f. Authorization. All officers and individuals executing this and other documents on behalf of the respective parties hereby certify and warrant that they have the capacity and have been duly authorized to execute said documents on behalf of the entities indicated.

g. Discrimination. No person shall be excluded from employment in the performance of this Agreement on the grounds of race, creed, color, sex, age, marital status or place of national origin. District shall comply with all local, state and federal laws relating to equal employment opportunity rights.

h. The Existing Agreement The pre existing Agreement entitled " Community Swimming Pool Joint Use And Recreation Lease Agreement" that commenced January 1, 1987 remains in full force and effect.

i. Entire Agreement. This Agreement with its attached exhibits which are incorporated herein by this reference constitutes the entire agreement between the parties pertaining to the service and supersedes all prior and contemporaneous agreements, representations and understandings of the parties. This Agreement may be altered, amended or modified only by a supplemental writing executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest or assert that this Agreement was modified, cancelled, superseded or changed by any oral agreement, course of conduct, waiver or estoppel.

IN WITNESS WHEREOF, the parties have executed this Agreement at the place and as of the date first written above.

City of Carpinteria

By _____
David Durflinger,
City Manager

Carpinteria Unified School District

By: _____
Terry Hickey Banks
President of District Board

Exhibits

School District Calendar

CARPINTERIA UNIFIED SCHOOL DISTRICT
SCHOOL CALENDAR 2001-2002

Board Approved March 13, 2001

2001	S	M	T	W	T	F	S
JULY ♦ 4 Independence Day	1	2	3	♦4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
AUG ◘29 New Teacher Meeting				1	2	3	4
■30 Staff Development Day	5	6	7	8	9	10	11
•31 Teacher Work Day	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	◘29	■30	•31	
SEPT ♦3 Labor Day							1
4 First Day of School	2	♦3	▲4	▲5	▲6	▲7	8
▲ 4-7 K-5 Parent Conferences (K-5 Minimum Days)	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						
OCT ▪12 End of 6-week grading period (6-12)		1	2	3	4	5	6
	7	8	9	10	11	▪12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			
NOV ♦12 Veterans Day					1	2	3
▲ 13-16 K-5 Parent Conferences (K-5 Minimum Days)	4	5	6	7	8	9	10
♦22 Thanksgiving Holiday	11	♦12	▲13	▲14	▲15	▲16	17
◊23 Board Holiday	18	19	20	21	♦22	◊23	24
▪30 End of 12-week grading period (6-12)	25	26	27	28	29	▪30	
DEC ☺21-31 Winter Break							1
◊24 Board Holiday	2	3	4	5	6	7	8
♦25 Christmas Holiday	9	10	11	12	13	14	15
	16	17	18	19	20	☺21	22
	23	◊24	♦25	☺26	☺27	☺28	29
	30	☺31					

S	M	T	W	T	F	S	2002
		♦1	☺2	☺3	☺4	5	♦1 New Years Holiday
6	7	8	9	10	11	12	☺2-4 Winter Break — JAN
13	14	15	16	17	18	19	♦21 Martin Luther King Jr. Holiday
20	♦21	▲22	▲23	▲24	•25	26	▲ 22-24 (6-12 Final Exams, 6-12 Minimum Days)
27	28	29	30	31			•25 Teacher Work Day – End of Semester
					1	2	♦11 Lincoln's Holiday
3	4	5	6	7	8	9	♦18 President's Holiday — FEB
10	♦11	12	13	14	15	16	
17	♦18	19	20	21	22	23	
24	25	26	27	28			
					1	2	▪8 End of 6-week grading period (6-12)
3	4	5	6	7	▪8	9	Δ18-22 K-5 Parent Conferences (K-5 Minimum Days)
10	11	12	13	14	15	16	▲ 29 K-12 Minimum Day — MARCH
17	Δ18	Δ19	Δ20	Δ21	Δ22	23	
24	25	26	27	28	▲29	30	
31							
	☺1	☺2	☺3	☺4	☺5	6	☺1-5 Spring Break
7	8	9	10	11	12	13	▪26 End of 12-week grading period (6-12)
14	15	16	17	18	19	20	23-13 Standardized Testing Window — APRIL
21	22	23	24	25	▪26	27	
28	29	30					
						4	♦27 Memorial Day
5	6	7	8	9	10	11	— MAY
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	♦27	28	29	30	31		
						1	▲ 12-13 (6-12 Final Exams, 6-12 Minimum Days)
2	3	4	5	6	7	8	▲ 14 Last Day of School, K-12 Minimum Day — JUNE
9	10	11	▲12	▲13	▲14	15	■17-18 Staff Development Days
16	■17	■18	19	20	21	22	
23	24	25	26	27	28	29	
30							

182 Teacher Days
180 Student Days

• Staff Work Days (2 days)
■ Staff Development Days (3)

♦ Legal Holidays (10 days)
◊ Board Holidays (2 days)

▲ Minimum Days (10)
Δ Non-Standard Days (5)

☺ Recess Days (13 days)
◘ New Teacher Meeting

Board of Education meetings are held on the second and fourth Tuesday of every month, 6:30 p.m., District Office.

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 13, 2025

ITEM FOR COUNCIL CONSIDERATION

First Amendment to Agreement No. 2022-048 with New Beginnings for the City's Safe Parking Program and Approval and Adoption of Resolution No. 6365, Amending Resolution No. 6171, pertaining to the Safe Parking Pilot Program and expanding the program from 6 to 12 parking spaces.

STAFF RECOMMENDATION

1. Authorize the City Manager to approve the First Amendment to Agreement No. 2022-048 with New Beginnings for the Safe Parking Program, adding $1,500 to the contract for a new total not to exceed amount of $95,500 to cover insurance expenses related to expanding the program from 6 to 12 parking spaces.

2. Approve and Adopt Resolution No. 6365, amending Resolution No. 6171, pertaining to the Safe Parking Pilot Program and expanding the Safe Parking Program from 6 to 12 parking spaces.

Sample Motion: I move to (1) Authorize the City Manager to approve the First Amendment to Agreement No. 2022-048 with New Beginnings for the Safe Parking Program and (2) Approve and adopt Resolution No. 6365.

This motion requires a roll call vote.

BACKGROUND

The Safe Parking Program (Program) was approved by City Council on October 24, 2022, as a two-year pilot project. Following review and approval by The Land Trust for Santa Barbara County (Land Trust) on January 25, 2023, the City finalized an agreement with New Beginnings on June 22, 2023, and the Program officially launched in July 2023. The two-year pilot Program is scheduled to conclude on July 1, 2025.

Administered by New Beginnings, the Program provides temporary overnight vehicle parking for individuals and families experiencing homelessness. The Program's goal is to

provide a secure, managed environment for those living in vehicles, while connecting participants to support services and housing resources.

The City's efforts to address homelessness include collaboration with the County of Santa Barbara via the County's Department of Behavioral Wellness, which connects individuals residing in homeless encampments to existing resources through the Continuum of Care (CoC); and participation in the County's Elected Leaders Forum to Address Homelessness. The Safe Parking Program is a key component of these efforts, aligning with the City's strategic goals to improve public health and safety, and mitigate the impacts of homelessness on public spaces.

On January 13, 2025, the City Council received an update on the Safe Parking Program and directed staff to return to the City Council with an amendment to the agreement with New Beginnings to expand the program from 6 to 12 parking spaces. The purpose of this report is to authorize the City Manager to approve the First Amendment to the Agreement with New Beginnings and approve and adopt Resolution No. 6365.

DISCUSSION

City staff coordinated with New Beginnings to identify the additional expenses related to expanding the program from 6 to 12 parking spaces, as directed by the City Council. New Beginnings notified staff that their insurance expenses would increase by $1,500 to expand the program to accommodate a total of 12 parking spaces for the remainder of the approved pilot program (ending July 1, 2025). Staff is therefore recommending the City Council authorize the City Manager to execute the First Amendment to Agreement No. 2022-48 with New Beginnings increasing the contract by $1,500 for a new total not to exceed amount of $95,500. Attachment A provides the original agreement. The First Amendment to the agreement is provided in Attachment B.

In addition, the City Council adopted Resolution No. 6171 on October 24, 2022, establishing administrative procedures for a Safe Parking Pilot Program, authorizing the City Manager, on behalf of the City, to enter into an operating agreement with New Beginnings Counseling Center for a not-to-exceed amount of $94,000, and allocating a FY 2022-23 budget amount of $32,000. An updated Resolution is now required to expand the program from 6 to 12 spaces. Resolution No. 6365 is provided in Attachment C. Staff is recommending the City Council adopt Resolution No. 6365 updating the Safe Parking Program to have 12 parking spaces and amending Resolution No. 6171.

POLICY CONSISTENCY

The Safe Parking Program aligns with the City's goals to promote public health and safety and supports the Community Action Plan to Address Homelessness in Santa Barbara County. The program contributes to the following strategic objectives:

1. Increasing access to safe, affordable housing.
2. Delivering tailored supportive services.

3. Strengthening support systems for housing stability.
4. Building provider capacity to address specific population needs.

FINANCIAL CONSIDERATIONS

No additional appropriation is required; there are sufficient funds in the current Fiscal Year Budget to cover the additional expense.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The Safe Parking Program is consistent with the City's enforcement of Chapters 8.20 and 12.24 of the Carpinteria Municipal Code, which govern sleeping and camping regulations. Providing a designated space for vehicle dwellers enhances the City's ability to manage unsanctioned camping activities in public areas while mitigating associated legal risks.

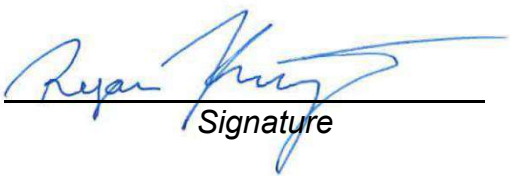
PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

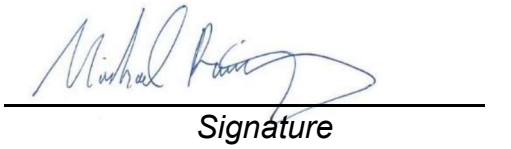
A. Original Agreement
B. First Amendment to Agreement No. 2022-048.
C. Resolution No 6365.

Staff contact: Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov



Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov



Signature

ATTACHMENT A

2022-048

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT FOR CONSULTANT SERVICES ("**Agreement**") is made and effective as of the 26 Day of April 2023 by and between the City of Carpinteria, a municipal corporation ("**City**"), and the New Beginnings ("**Consultant**") (collectively, the "**Parties**") at Carpinteria, California, with reference to the following facts:

A. City has determined that it is necessary and appropriate to engage a non-design professional to carry out the services described herein; and

B. Consultant has represented itself as being fully qualified and available to perform the consultant services required or necessary under this Agreement in a fully competent, professional and timely manner; and

C. City desires to contract with Consultant and Consultant is willing to perform the consultant services, subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. SERVICES.

1.1 **Basic Services**. City hereby retains Consultant to perform the services described and set forth in the attached Exhibit A ("**Basic Services**"), which is incorporated by this reference as though set forth in full. Consultant hereby agrees to perform said services within the designated time frames and accepts this retention. Consultant shall complete the Basic Services according to a schedule of performance which is also set forth in Exhibit A. The Parties agree and acknowledge that time is of the essence in performance of this Agreement.

1.2 **Additional Services**. In addition to the Basic Services, City may elect to have Consultant perform additional services that are beyond the current scope of the Basic Services, but within the expertise of Consultant ("**Additional Services**"). Such Additional Services shall be mutually agreed to in advance and specified in a writing, which shall also specify the basis for the Consultant's fee for such additional services. Basic Services and Additional Services are referenced collectively as "**Services.**"

2. PERFORMANCE.

2.1 **Standard of Performance**. Consultant shall faithfully, competently and diligently perform the obligations and responsibilities required by this Agreement, applying best management practices and the same standards of care utilized by persons commonly engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement. Consultant shall not engage the assistance of

subcontractors for performance of the Services unless previously agreed to in writing by the City.

2.2 **Labor and Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, tools, transportation and services necessary for the successful completion of the Services. Consultant shall give its attention and supervision to the fulfillment of the provisions of this Agreement by its employees and subcontractors and shall be responsible for the timely performance of the Services required by this Agreement. Consultant is an independent contractor of City. Any and all employees of the Consultant engaged by the Consultant in the performance of any work or services required of the Consultant under this Agreement, shall be considered employees or agents of the Consultant only and not of the City, and any and all claims that may or might arise under any workers compensation or other law or contract on behalf of said employees while so engaged shall be the sole obligation and responsibility of the Consultant. Consultant is solely responsible for the professional quality, accuracy and timely completion and/or submission of all work related to the Basic Services.

2.3 **Review of Service**. Consultant shall furnish City with reasonable opportunities from time to time to ascertain whether the Services of Consultant are being performed in accordance with this Agreement. All work done and materials furnished shall be subject to final review and approval by City; Consultant is not providing final approval or review, which is solely City's function and role. City review and approval of such work and Services shall not, however, relieve Consultant of any of its obligations under this Agreement.

2.4 **Contract Administration**. The City Manager or his/her designee shall represent the City in all matters relating to the administration of this Agreement. The City Manager or his/her designee shall have the authority to act on the City's behalf to review and approve all products submitted by Consultant and may execute all necessary documents to authorize Consultant to perform Additional Services as provided for herein. The City Manager or his/her designee shall have the authority to render decisions within guidelines established by the City Council and shall be available during working hours as often as may be reasonably required to render decisions and to furnish information. The following individual(s) will serve as the primary contact(s) for Consultant in the administration of this Agreement:

B. Kristine Schwarz, Executive Director

1.1 **Representations and Warranties.** Consultant represents and warrants to City that: (i) its fulfillment of its obligations and, as applicable, performance the Services under this Agreement, will not violate any applicable or breach any contracts with third parties and (ii) it has the right, power and authority to fulfill its obligations, and, as applicable perform the Services, and enter into this Agreement; (iii) the Services contemplated hereunder will be performed by adequately trained, competent personnel, in a professional manner, with such personnel having the requisite skill and expertise necessary to perform and complete the Services in accordance with industry standards and in accordance with the terms and conditions of this Agreement; and (iv) the Services and all deliverables provided hereunder will conform to the specifications agreed-to by the parties.

2. **TERM.** This Agreement shall be effective as of the date first above written and shall continue until all Services to be provided by Consultant are completed to the satisfaction of the City, unless terminated earlier as provided for herein.

3. **COMPENSATION.**

3.1 **Basic Services**. For Basic Services, City shall pay Consultant on a time and materials basis, not to exceed amount of $94,000 as full compensation for all labor, materials, equipment, tools, transportation, and Services. This compensation shall be paid in accordance with the payment rates and schedule as set forth in Exhibit B, attached hereto and incorporated herein by this reference as though set forth in full, based on the actual time spent on the tasks and the actual price of the necessary materials. In the event a term or condition in any document or attachment conflicts with a term or condition of this Agreement the term or condition in this Agreement shall control. Should such conflict arise the priority of documents shall be as follows: This Agreement, the City's Request For Proposal together with attachments, Consultant's proposal together with attachments.

3.2 **Additional Services**. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to the Basic Services, unless such services are authorized Additional Services agreed to in advance and in writing in the method provided for herein. Consultant will submit fee estimates for such Additional Services upon request of City.

3.3 **Invoices**. Should City reasonably determine that Consultant has not fulfilled any services or met the timelines established in Exhibit A, City shall notify Consultant of the failure in writing of deficiencies believed to be substantially inadequate within thirty (30) days after receipt of product or performance of Services. The City, at its discretion may provide the Consultant five (5) days to cure the breach. City may withhold the accompanying payment without penalty until such time as Consultant cures the breach. In the alternative, upon Consultant's failure to meet any deadlines the City may modify the Services schedule. Should Consultant or its representatives fail to cure the breach within five (5) days, or fail to reasonably agree to such modified schedule, City may immediately terminate this Agreement in writing, without penalty or incurring further obligation to Consultant.

3.4 **Withholding**. City reserves the right to withhold future payment to Consultant if any aspect of the Consultant's work or performance of Services is found to be substantially inadequate. City shall notify Consultant in writing of deficiencies believed to be substantially inadequate within thirty (30) days after receipt of product or performance of Services.

3.5 **Taxes/Insurance/Licenses**. Consultant shall be solely responsible for the payment of any federal, state, or local income tax, social security tax, workers' compensation insurance, state disability insurance, and any other taxes or insurance which Consultant is responsible for paying as an independent contractor under federal, state or local law. At all times during the term of this Agreement, Consultant and any approved subcontractors performing Services under this Agreement shall have in full force and effect all licenses necessary for

the performance of Services hereunder, including without limitation, business licensing from City, all at the sole cost of Consultant.

4. **RECORDS.**

4.1 **Financial Records**. Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information required by City that relate to the performance of Services under this Agreement. Consultant shall also maintain adequate records of Services provided in sufficient detail to permit an evaluation of Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible.

4.2 **Access to Records**. Consultant shall (i) provide free access to the representatives of City or its designees at reasonable times to books and records as set forth in section 5.1; (ii) shall give City the right to examine and audit said books and records; (iii) shall permit City to make transcripts therefrom as necessary; and (iv) shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of four (4) years after receipt of final payment.

Original Records.

All original agreements, data, documents, designs, drawings, exhibits, maps, models, computer files, reports, studies, surveys, notes, and other work, materials or documents prepared for City or prepared pursuant to the terms of this Agreement shall be referred to as "Consultant Work Product". Excluded from this definition of Consultant Work Product shall be any existing curriculum, frameworks, models, manual, tools, etc. that Consultant owned or used prior to execution of this Agreement, to the extent no such curriculum, frameworks, models, tools, manual, etc. possess or contain information or materials gathered over the course of the project. All such exclusions shall remain property of Consultant. To the extent any such existing curriculum, frameworks, models, manual or tools owned by Consultant possess any information or data collected from the community or the City over the course of the project or this Agreement, City shall be permitted to extract or dispose of all such materials and information.

Upon completion of the project or Agreement, or in the event of termination or suspension of this Agreement, all completed and incomplete Consultant Work Product, including but not limited to all data collected from the community and the City over the course of the project, shall be the sole property of City once the Consultant has received payment..

4.3 . With respect to computer files, Consultant shall make available to the City, at Consultant's office and upon reasonable written request by City, the necessary computer software and hardware for purposes of accessing, compiling, transferring and printing computer files. Consultant may retain copies of such Consultant Work Product as a part of its record of professional activity, except for Consultant Work Product marked as "DRAFT" or "CONFIDENTIAL".

5. **TERMINATION.**

5.1 **Termination Without Cause**. This Agreement may be terminated by either party for any reason upon ten (10) days prior written notice by the terminating party to the other party. In the event of a termination, the date of termination shall be deemed to be the first business day occurring after the expiration of the notice period. Upon receipt of said notice, Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise.

5.2 **Termination With Cause**. Either party may terminate this Agreement with cause, effective immediately upon written notice of such termination to the other party and failure of the breaching party to correct within five (5) days of receiving such notice, based upon the occurrence of any of the following events:

- Material breach of this Agreement;
- Cessation of Consultant to be licensed, as required by applicable law;
- Failure to substantially comply with any applicable federal, state or local law or regulation;
- Filing by or against Consultant of any petition under any law for the relief of debtors; and,
- Filing of a criminal complaint against Consultant for any crime, other than minor traffic offenses.

5.3 **Performance Upon Termination**. In the event this Agreement is terminated pursuant to this Section, City shall pay Consultant for the outstanding balance owed for work performed up to the time of termination. Upon termination of the Agreement, Consultant shall submit an invoice to City as provided for herein and shall submit to the City all of its files for any billable or non-billable matters in which the Consultant is involved under the scope of this Agreement.

5.4 **Termination Upon Mutual Consent**. This agreement may also be terminated by mutual consent of the parties and in accordance with the terms and conditions of any plan of termination established by the parties. In the event of a termination by mutual consent, the date of termination shall be such date as is agreed upon by the parties. The parties may agree to suspend or terminate a portion of this Agreement and such suspension or termination shall not make void or invalidate the remainder of this Agreement.

6. **DISPUTE RESOLUTION.** Except as explicitly provided in Exhibit C relating to claims by Consultant, if any dispute, claim or disagreement shall arise relative to the interpretation or enforcement of this Agreement, the parties shall use commercially reasonable efforts to settle the dispute, claim or disagreement. To this end, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such a solution within a period of thirty (30) days, then, upon notice by either party to the other, the dispute, claim or disagreement shall be submitted to final, binding arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules. The arbitrator shall have the authority to assess arbitration costs and expenses against either or both parties. The decision in the arbitration shall be binding on all parties, and judgment on any arbitration award may be entered in any court of competent jurisdiction.

7. **INSURANCE**. Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in the attached Exhibit D, which is incorporated by this reference as though set forth in full.

8. **INDEMNIFICATION**. To the fullest extent permitted by law, Consultant shall indemnify, defend and hold harmless City and any of its officials, employees and agents ("Indemnified Parties") from and against any and all loss, liability, claims or expense, including attorney's fees, where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement, including but not limited to any activities associated with carrying out the agreed to Services, by Consultant or by any individual or entity for whom Consultant is legally liable, including but not limited to, officers, agents, employees, subcontractors or consultants of Consultant.

9. **RELEASE OF INFORMATION.**

9.1 **Confidentiality**. All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released except to the City, directly or indirectly, by Consultant without City's prior written authorization. Consultant, its officers, employees, subcontractors or sub-consultants shall not voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the Services performed under this Agreement unless requested by the City Attorney or authorized in writing by the City Manager. Response to a subpoena or court order shall not be considered "voluntary" provided that Consultant shall give City prompt written notice of any such court order or subpoena. The provisions of this Paragraph shall survive the termination of this Agreement.

9.2 **Notice and Cooperation**. Consultant shall promptly notify the City Manager and City Attorney in writing if Consultant, its officers, employees, agents, subcontractors or subconsultants are served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any person or party related to this Agreement and/or Consultant's related Services. City has no obligation to, but may exercise discretion to represent Consultant and/or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide the City an opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not grant or imply a right of City to control, direct, dictate or rewrite said response.

10. **RELATIONSHIP TO CITY.**

10.1 **Independent Contractor**. Consultant is and shall at all times remain as to the City a wholly independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees or agents are in any manner officers,

employees or agents of City. Consultant shall not incur or have the power to incur any debt, obligation or liability whatever against City, or bind City in any manner.

10.2 **No Employee Privileges**. No City employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages or other compensation to Consultant for performing Services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing Services hereunder.

10.3 **Consultant Duty to City**. Consultant understands and agrees that its responsibility to provide complete and accurate Services is owed solely to City and that its accountability under this contract shall likewise be solely to City and not to any City applicants or any other third person or entity.

10.4 **Interest of Consultant**. Consultant represents and warrants to City that it presently has no interests, and covenants that it shall not acquire any interests, direct or indirect, financial or otherwise, which would conflict with the performance of the services to be provided by Consultant under this Agreement. Consultant further covenants that, in the performance of this Agreement, no subcontractor or employee having such an interest shall be employed by Consultant. Consultant certifies that no one who has or will have any financial interest under this Agreement is: (a) an officer or employee of City, or (b). an officer or employee of the applicant and any of its consultants. Consultant agrees to comply with any applicable conflict of interest code.

10.5 **Undue Influence**. Consultant declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of City in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement or financial inducement. No officer or employee of City will receive compensation, directly or indirectly, from Consultant or any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling City to any and all remedies at law or in equity.

11.6 **Third Party Beneficiaries.** This Agreement is entered into solely for the benefit of the City and the Consultant and will not confer any rights upon any person not expressly a party to this Agreement.

11. GENERAL PROVISIONS.

11.1 **Assignment of Rights.** Contractor agrees to assign City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act or under the Cartwright Act arising from purchases of goods, services, or materials pursuant to this Agreement.

11.2 **Further Assurances**. City and Consultant each agree to cooperate with one another, to use their best efforts, to act in good faith, and to promptly perform such acts and execute

such documents or instruments as are reasonably necessary and proper to consummate the transactions contemplated by this Agreement.

11.3 **Notices**. All notices, requests, demands and other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if personally served or on the second day after mailing if mailed by first-class mail, registered or certified, return receipt requested, postage prepaid and properly addressed as follows:

To City:
Dave Durflinger, City Manager
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013-2698
P: (805) 684-5405

To Consultant:
Kristine J. Schwarz, Executive Director
New Beginnings
530 E. Montecito Street, Suite 101
Santa Barbara, CA 93103

Any party may change their address for the purpose of this paragraph by giving the other party written notice of the new address in the above manner.

11.4 **Legal Responsibilities**. Consultant shall keep itself informed of state, federal and laws and regulations which in any manner affect those employed by it or in any way affect the performance of its Service pursuant to this Agreement. The Consultant shall reasonably observe and comply with such laws and regulations. The City and its officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

11.5 **Licenses**. At all times during the term of this Agreement, Consultant shall have in full force and effect, all licenses, certifications, or related credentials required by law for the performance of Services described in this Agreement. Consultant represents that it and/or its employees, agents and subcontractors engaged in such activities possess such licenses, certifications, or credentials and that such licenses certifications, or credentials are current, active, and not in a state of suspension or revocation.

11.6 **Labor Conditions**. City is a public entity in the state of California, and therefore, City and Consultant are subject to the provisions of the Government Code and the Labor Code of the state of California. All provisions of law applicable to public contracts and/or this Agreement are incorporated herein by this reference and are made a part of this Agreement to the same extent as if they were fully stated in the Agreement and shall be complied with by Consultant.

11.7 **Labor Requirements**. Consultant shall abide by all federal and California laws and regulations regarding wages, including, without limitation, the Fair Labor Standards Act and the California Labor Code. Consultant also must secure the payment of workers' compensation to its employees as provided by California law. Consultant acknowledges its obligation to secure payment of Workers' Compensation before beginning work as set forth in the attached Exhibit E (together, "Acknowledgement of Workers' Compensation Obligation" and "Declaration of Exemption from Workers' Compensation") which is incorporated by this reference as though set forth in full. Additionally, Consultant is

required to comply with all statutory requirements relating to payroll records, including the maintenance of the records, , and their availability for inspection.

11.8 **Discrimination**. No person shall be excluded from employment in the performance of this Agreement on the grounds of race, creed, color, sex, age, marital status, sexual orientation or place of national origin. Consultant shall comply with all local, state, and federal laws relating to equal employment opportunity rights.

11.9 **Assignment**. Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of City, which shall have the sole discretion to consent to any proposed assignment. Because of the personal nature of the Services to be rendered pursuant to this Agreement, only Consultant shall perform the services described in this Agreement.

11.10 **Waiver**. No waiver of a provision of this Agreement shall constitute a waiver of any other provision, whether or not similar. No waiver shall constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

12.11 **Force Majeure**. Neither Consultant nor City shall be liable for any delays resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, act of God, strike or labor dispute, war or other violence, or any law, order or requirement of any governmental agency or authority.

11.12 **Construction of Terms**. All parts of this Agreement shall in all cases be construed according to their plain meaning and shall not be construed in favor or against either of the parties. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, in whole or in part, the remainder of this Agreement shall remain in full force and effect and shall not be affected, impaired or invalidated thereby. In the event of any provision shall be adjudged invalid, void or unenforceable, the parties hereto agree to enter into a supplemental agreement to effectuate the intent of the parties and the purposes of this Agreement.

11.13 **Controlling Law**. The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement, with venue proper only in the County of Santa Barbara, State of California.

11.14 **Authorization**. All officers and individuals executing this and other documents on behalf of the respective parties hereby certify and warrant that they have the capacity and have been duly authorized to execute said documents on behalf of the entities indicated.

11.15 **Entire Agreement**. This Agreement, along with its attached exhibits, which are incorporated herein by this reference, constitutes the entire Agreement between the parties and supersedes all prior and contemporaneous agreements, representations and understandings of the parties. This Agreement may be altered, amended or modified only by a supplemental writing executed by the parties to this Agreement and by no other means. Each party waives any future right to claim, contest, or assert that this Agreement was

modified, canceled, superseded, or changed by any oral agreement, course of conduct, waiver or estoppel.

11.16 **Counterparts**. This Agreement may be executed in counterparts, each of which shall remain in full force and effect as to each party.

11.17 **Severability.** In the event that any term or provision of this Agreement shall be held to be invalid, void or unenforceable, then the remainder of this Agreement shall not be affected, impaired or invalidated, and each such term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, the parties have executed this Agreement at the place and as of the date first written above.

"CITY"
City of Carpinteria

By: _____
David Durflinger, City Manager

"CONSULTANT"
New Beginnings

By: _____
Kristine J. Schwarz, Executive Director

APPROVED AS TO FORM:
City of Carpinteria

By: _____ for
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

EXHIBIT A

BASIC SERVICES TO BE PERFORMED

EXHIBIT B

PAYMENT RATES AND SCHEDULE

NEW BEGINNINGS

324 East Carrillo Street, Suite C
Santa Barbara, California 93101
805.963.7777 Fax: 805.963.8135

www.sbnbcc.org

Board of Directors
Jacqueline Kurta, MFT, Psy.D
President

Dan Engel
Vice President

Mark Cardona, J.D.
Secretary

Ziad Elkurjie
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Steve Baird
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Mike McCarthy
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Fred Morguelan, Ph.D.
Marilyn Rickard Schafer
Das Williams
Michael Young
Maria Zate

Judi Weisbart
Fundraising Consultant

Management Team
Kristine Schwarz, MFT, LPCC
Executive Director

Linda Rosso
Development Director

Lisa Falcone
Homeless Services Director

Shana Burns, MFT
Clinical Director

Victoria Garfield
Grants Administration Director

October 18, 2022

Dave Durflinger
City Manager
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

Dear Dave:

Per our discussion, New Beginnings is proposing implementing a pilot Safe Parking Program in the City of Carpinteria. The expectation is that we will commence initially with opening 2-3 "safe parking lots" with a maximum of 5-10 spaces per lot, depending upon the size and location of the lots, and to be agreed upon by your office and New Beginnings' Safe Parking Program management. The lots will be operated in a manner consistent with our existing Safe Parking Program which has operated effectively and successfully in Santa Barbara since 2004. All program participants will be enrolled in and permitted through the program, and all participants will be provided with housing navigation and general case management, with an ultimate goal of eventually transitioning all participants into permanent and traditional housing.

In support of this pilot program, New Beginnings is requesting to enter into a contract for services with the City of Carpinteria. This contract will help to fund the operation of the shelter component of the program which provides shelter case management, nightly lot monitoring, equipment, connectivity, training, insurance, supervision, and supplies consistent with our current model of operation. Any additional support and/or activities under this pilot program may result in a revised cost to operate the program. All rapid rehousing housing navigation services and housing financial assistance provided to program participants will be provided with match funds through our rapid rehousing projects, e.g., CoC, HHAP, ESG and HOME TBRA. Please see an itemized cost proposal below.

The pilot project will provide monthly reporting with information including but not limited to:

- Number served at each lot by month;
- Number on waiting list monthly and number of people contacted in Carpinteria and made aware of the program;
- Number of complaints received by New Beginnings about lots / clients in Carpinteria;
- Number violating program rules and the type of violation;

NEW BEGINNINGS

- Number of clients exited from program and the basis for exit;
- Number of clients receiving information about services and housing; and
- Number of clients housed and what type of housing.

We appreciate the City of Carpinteria's efforts to bring safe parking lots to its city and we look forward to working with you to make this a successful program for you and the members of your community.

Kind Regards,

Kristine J. Schwarz, MFT, LPCC
Executive Director

Proposed contract:

Fixed annual costs regardless of number of lots:

Client Liaison (Lot Monitor) salary, non-exempt (one monitor @ approximately .5 FTE @ $18.00 per hour**)	$18,720
Insurance and benefits @ 25%	$ 4,680
Weekly Supervision, 2 hours per week @ $52 per hour x 52 weeks)	$ 5,408
Training	$ 1,000
Equipment and connectivity	$ 2,260
Supplies (locks, jumper cables, etc.)	$ 1,000

Adjustable costs based on number of lot locations and spaces:

Mileage (at IRS reimbursement rate) average cost per lot per year	$ 1,250
Lot Liability Insurance @ $120 per space per year, estimated at 10 spaces	$ 1,200

NEW BEGINNINGS

Porta Potty Rental per unit @ $200 per unit (depending on unit) per month (estimate for one unit for one lot for one year)		$ 2,400
	Sub-Total	$37,918
Indirect Costs @ 10%		$ 3,792
	TOTAL:	**$41,710**

**If city requires additional services of the lot monitor that regularly exceed .5 FTE, this cost would need to be increased.

EXHIBIT D

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to City in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to City.

Consultant shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01 or the exact equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than $1,000,000 per occurrence.

Business Auto Coverage on ISO Business Auto Coverage form CA 00 01 including symbol 1 (Any Auto) or the exact equivalent. Limits are subject to review, but in no event to be less than $1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

When applicable, Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than $1,000,000 per accident or disease.

Excess or Umbrella Liability Insurance (Over Primary) if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Any such coverage provided under an umbrella liability policy shall include a drop down provision providing primary coverage above a maximum $25,000 self-insured retention for liability not covered by primary but covered by the umbrella. Coverage shall be provided on a "pay on behalf" basis, with defense costs payable in addition to policy limits. Policy shall contain a provision obligating insurer at the time insured's liability is determined, not requiring actual payment by the insured first. There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another. Coverage shall be applicable to City for injury to employees of Consultant, subconsultants or others involved in the Work. The scope of coverage provided is subject to approval of City following receipt of proof of insurance as required herein. Limits are subject to review but in no event less than $1,000,000 per occurrence.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than $1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of this agreement.

Insurance procured pursuant to these requirements shall be written by insurers that are admitted carriers in the state of California and with an A.M. Bests rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and City agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds City, its officials, employees, volunteers and agents, using standard ISO endorsement No. CG 2010-0413. Consultant also agrees to require all contractors and subcontractors to do likewise.

2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against City regardless of the applicability of any insurance proceeds, and to require all contractors and subcontractors to do likewise.

3. All insurance coverage and limits provided by Contractor and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the City or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any contractor or subcontractor.

6. All coverage types and limits required are subject to approval, modification and additional requirements by the City, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g., elimination of contractual liability or reduction of discovery period) that may affect City's protection without City's prior written consent.

7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to City at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by City shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at City option.

8. Certificate(s) are to reflect that the insurer will provide 30 (thirty) days notice to City of any cancellation of coverage. Consultant agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will "endeavor" (as opposed to being required) to comply with the requirements of the certificate.

9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, non-contributing basis in relation to any other insurance or self insurance available to City.

10. Consultant agrees to ensure that subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to City for review.

11. Consultant agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any contractor, subcontractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this agreement to self-insure its obligations to City. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the City. At that time the City shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.

12. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City will negotiate additional compensation proportional to the increased benefit to City.

13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of City to inform Consultant of non-compliance with any insurance requirement in no way imposes any additional obligations on City nor does it waive any rights hereunder in this or any other regard.

15. Consultant will renew the required coverage annually as long as City or its employees or agents face an exposure from operations of any type pursuant to this Agreement. This obligation applies whether or not the Agreement is canceled or terminated for any reason. Termination of this obligation is not effective until City executes a written statement to that effect.

16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to City within five days of the expiration of the coverages.

17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this Agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to City, its employees, officials and agents.

18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be limiting or all-inclusive.

19. These insurance requirements are intended to be separate and distinct from any other provision in this agreement and are intended by the parties here to be interpreted as such.

20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.

21. Consultant agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge City or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.

22. The City's failure to comply with reporting requirements should not affect coverage required under the Agreement.

23. The consultant's insurance is primary to that of any insurance claimed by the City.

Consultant agrees to provide immediate notice to City of any claim or loss against Consultant arising out of the work performed under this agreement. City assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve City.

EXHIBIT E

WORKERS' COMPENSATION REQUIREMENTS

The Consultant is required to sign and file either a statement acknowledging its obligation to secure payment of Workers' Compensation before beginning work, or a declaration confirming that as a sole proprietor consultant is exempt from Workers' Compensation Requirements.

ACKNOWLEDGEMENT OF WORKERS' COMPENSATION OBLIGATION

I, Kristine J. Schwarz, hereby acknowledge my obligation to secure payment of Workers' Compensation before beginning work.

New Beginnings

By: _____
Kristine J. Schwarz, Executive Director

Dated: 6/22/23

ATTACHMENT B

CITY OF CARPINTERIA
FIRST AMENDMENT TO AGREEMENT FOR CONSULTANT SERVICES

This First Amendment for additional consultant services for program management services for the Safe Parking Pilot Program, for an amount not to exceed $95,500, is made and effective as of the 27th day of January, 2025 between the City of Carpinteria, a municipal corporation ("City") and New Beginnings ("Consultant"). This Amendment is made a part of the original Agreement for Consultant Services for the amount of $94,000.00, dated April 26, 2023 (Council approved Agreement on October 24, 2022). The amended total of the Agreement is $95,500. This amendment also increases the parking spaces per parking lot to twelve (12) parking spaces for the Safe Parking Program.

Authority to Execute this Amendment

The person or persons executing this Amendment on behalf of Consultant warrants and represents that he/she has the authority to execute this Amendment on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

The City Council, on this 27th day of January, 2025, approves this Amendment and authorizes the City Manager to execute this First Amendment.

IN WITNESS WHEREOF, the parties have executed this First Amendment at the place and as of the date first written above.

"CITY"
City of Carpinteria

By:_____
Michael Ramirez, City Manager

ATTEST:

City of Carpinteria

By:_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

"CONSULTANT"
New Beginnings

By:_____
Kristine J. Schwartz, Executive Director

APPROVED AS TO FORM:

By:_____
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

ATTACHMENT C

RESOLUTION NO. 6365

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, AMENDING RESOLUTION NO. 6171 PERTAINING TO THE SAFE PARKING PILOT PRORAM

WHEREAS, on October 24, 2022, the City Council adopted Resolution No. 6171, establishing the Safe Parking Pilot Program for purposes of providing temporary overnight accommodations for people experiencing homelessness and living from a vehicle that is safe and appropriate for the participants; and

WHEREAS, with the adoption of Resolution No. 6171, the City Council also approved the Administrative Policies and Procedures for the Program prepared by staff pursuant to the City Council's direction on August 8, 2022 and attached as Exhibit 1 to Resolution No. 6171; and

WHEREAS, on January 13, 2023, the Council heard an update on the Safe Parking Program and the potential expansion of the program from 6 available parking spaces to 12 parking spaces; and

WHEREAS, the City Council directed staff to seek the additional six potential parking spaces, increasing the total available parking spaces for the Safe Parking Program from six to twelve; and

WHEREAS, with the Council's direction, the Safe Parking Pilot Program Administrative Policies and Procedures must be amended to change the total available parking spaces from six to twelve; and

WHEREAS, the Amended Administrative Policies and Procedures for the Safe Parking Pilot Program are attached as Exhibit 1; and

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that the Safe Parking Pilot Program provides homeless individuals and families with vehicles a safe place to temporarily park overnight in order to facilitate the transition to permanent housing.

SECTION 3. The City Manager is authorized to designate public property for use for camping or lodging pursuant to CMC 8.20.020 and 12.24.020(14).

SECTION 4. The Amended Administrative Policies and Procedures attached hereto as Exhibit 1, dated January 27, 2025, serve to minimize any potential impacts on the adjacent neighborhood and real properties and assure the use is transitional and designed to assist vehicle dwellers in obtaining safe and decent housing alternatives.

SECTION 5. The Safe Parking Pilot Program and the Amended Administrative Policies and Procedures attached as Exhibit 1 are hereby approved, and the City Manager is directed to implement the Program consistent with CMC 8.20.020 and 12.24.020(14) and Exhibit 1.

SECTION 6. In carrying out the authority granted to the City Manager in CMC 8.20.020 and 12.24.020(14), and designations shall be made consistent with the criterion and conditions described in the Amended Administrative Policies and Procedures attached as Exhibit 1.

SECTION 7. The City Manager is hereby authorized to negotiate and execute an amendment with New Beginnings Counseling Center for Program management services. The exact sites within the City and the express rules and regulations and conditions for the use of such lots by New Beginnings may be established by the City Manager as a part of the amendment, provided that any such selection of sites and/or establishment of rules and regulations and conditions for use shall be consistent with the Amended Administrative Policies and Procedures attached as Exhibit 1. The agreement shall also function as a license for use of the public property, which such license may be revoked, in the sole and absolute discretion of the City, upon any violation of its terms or at the termination of the Program as may be determined appropriate by the City Manager.

SECTION 8. The Safe Parking Pilot Program shall operate for a period not to exceed 2 years (24 months), from the date the first site is established and operates to serve clients(s). Data on the program shall be collected during the operation of the Safe Parking Pilot Program sufficient to understand the effectiveness of the program and issues with neighborhood compatibility/impacts.

SECTION 9. This action is categorically exempt pursuant to Section 15301 (Existing Facilities) of the California Environmental Quality Act (CEQA).

PASSED, APPROVED AND ADOPTED on the 27th day of January, 2025, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on January 27, 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

Safe Parking Pilot Program

Amended Administrative Policies and Procedures

(Exhibit 1 to City Council Resolution No. 6365)

I. DESIGNATION OF PUBLIC PROPERTY FOR OVERNIGHT ACCOMODATIONS.

A. Authority. These Amended Administrative Policies and Procedures are established pursuant to Carpinteria Municipal Code (CMC) Sections 8.20.020 and 12.24.020(14), concerning the City's authority to designate property(ies) as locations for camping and lodging, and City Council Resolution No. 6365.

B. Purpose. The Program is intended to provide locations for temporary camping and lodging for people experiencing homelessness and living from a vehicle that is safe and appropriate for the participants, minimizes any potential impacts on the adjacent neighborhoods and real properties, and assures the use is transitional and designed to assist vehicle dwellers in obtaining safe and decent housing alternatives.

C. Process. Consistent with the authority established in the CMC and the direction provided in City Council Resolution No. 6365, the City Manager, or their designee, shall consider and make determinations regarding the designation of property for use as temporary camping and lodging as part of the Program.

D. Final Determination. Actions of the City Manager regarding the designations described in Subsection I.C above are determined to be ministerial in nature, are final, and not subject to appeal.

II. CONDITIONS/CRITERIA FOR DESIGNATION OF PROPERTY.

A. The City Manager or their designee shall consider the conditions and criteria set forth in this Section II when designating property for use as temporary camping and lodging as part of the Program.

1. At the City Manager's sole discretion, locations shall be determined to be suitable for the temporary use including, but not limited to, availability of restrooms.

2. No more than twelve parking spaces shall be designated for use by the Program at any single location.

3. Appropriate City staff representatives shall be consulted, including but not limited to Law and Code Enforcement, Parks, Recreation and Community Services, and Public Works.

III. PROGRAM MANAGEMENT.

A. The City Council may, in its discretion, authorize the City Manager to enter into an amendment (Amended Program Management Agreement) for the purposes of retaining a nonprofit social service organization to administer the Program (Program Manager).

B. The City Manager and the Program Manager shall collaborate to develop an agreement for Program participants (Participation Agreement). Program participants shall be required to sign such Participation Agreement prior to participating in the Program.

C. The City Manager shall establish and implement Program criteria concerning eligibility for participation in the Program, including but not limited to the following:

1. The vehicle owner(s), and/or all occupants of a vehicle, have agreed in writing to abide by all Program rules and policies and have signed the Participation Agreement.

2. Participants hold a valid driver's license, vehicle registration and auto insurance meeting California minimum requirements, and vehicles are operational.

3. Certification on an initial and on-going basis (such as every 90 days) that the vehicle owner(s), and/or all occupants of a vehicle, meet certain maximum income criteria requirements and that each has agreed to meet with a person or persons who is engaged by either the City or Program Manager to assist participants with obtaining relevant supportive services (Case Manager) at least once per month for purposes of engaging with the Program. The Program shall follow a Housing First Approach. A Housing First Approach means an approach to quickly and successfully connect individuals and families experiencing homelessness to permanent housing without preconditions and barriers to entry, such as sobriety, treatment, or service participation requirements. Supportive services are proactively offered to help such individuals achieve and maintain housing stability, but such individuals are not required to participate in services as a condition of Program participance.

4. Certification that the vehicle owner(s), and/or all occupants of the vehicle, have agreed and continue to abide by the Rules and Regulations (defined

below in Section III.D), particularly with respect to compliance with the law and with respect to minimizing any adverse impact on the neighboring property owners and on the safe and healthy use of the site upon which the vehicle is located.

5. The participant has signed an acknowledgement that they may be excluded from the Program for violation of the rules and regulations (defined below in Section III.D) and/or violation of state and local laws during our outside of Program operating hours.

6. The participant shall display on the vehicle windshield dated permits in order to establish the right of the owner of the vehicle to participate in this Program and to have their vehicle parked overnight at a particular permitted and designated location.

D. The City Manager, in consultation with the Program Manager, shall establish and implement rules and regulations applicable to the Program (Rules and Regulations). The City Manager shall also consult with appropriate City staff representatives, including but not limited to Law and Code Enforcement, Parks, Recreation and Community Services, and Public Works. The Rules and Regulations should address, without limitation, the following:

1. The Program's logistical parameters, such as the hours of operation, whether children are permitted, whether pets or service animals are permitted, how often participants' vehicle permits must be renewed, noise limitations, etc.

2. Compliance with all applicable local, state, and federal laws.

3. Impermissible activities at the Program site(s), such as the use or presence of drugs or alcohol and violent behavior.

4. The City's right to enter and inspect the Program site(s) during business hours to ensure compliance with these policies and procedures and applicable law.

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Consideration of Making Appointments to the Planning Commission, Architectural Review Board, Mobile Home Rent Stabilization Board, Carpinteria Open Space Management Advisory Board, Tree Advisory Board, Downtown "T" Business Advisory Board, Integrated Pest Management Committee, Environmental Review Committee, Community Development Block Grant Committee, and Appoint Representatives to the Santa Barbara Mosquito and Vector Management District, Community Media Access Center and County Library Advisory Committee.

STAFF RECOMMENDATION

Adopt Resolution Nos. 6355 through 6364, approving public member appointments to certain City Council Advisory Groups and appoint Carpinteria public member representatives to the Santa Barbara Mosquito and Vector Management District, Community Media Access Center, and the County Library Advisory Committee, respectively, as discussed.

Sample Motion: I move to adopt Resolution Nos. 6355 through 6364, as read by title only, approving public member appointments to certain City Council Advisory Groups and appoint Carpinteria public member representatives to the Santa Barbara Mosquito and Vector Management District, Community Media Access Center, and the County Library Advisory Committee, respectively, as discussed.

BACKGROUND

In accordance with Carpinteria Municipal Code (CMC), appointments to the City Council Advisory Groups (Commissions, Boards and Committees) expire every two years on January 31st following the municipal election. Each City Council Advisory Group member serves at the pleasure of the City Council and shall be appointed by the Mayor with the advice and consent of the City Council[1]. Each term is automatically extended until a successor is appointed.

[1] CMC Chapter 2.32, Chapter 2.36 & Section 12.28.080 concerning the Planning Commission, Architectural Review Board, and Tree Advisory Board, respectively. By practice, the City Council follows the same procedures for Commission, Boards and Committees pursuant to CMC Chapter 2.24.

On November 12, 2024, the City Council adopted Resolution No. 6346, adopting a process to appoint public members to City Council Advisory Groups and to appoint City Council representatives to outside agencies and committees and to City Council subcommittees. In addition, the Council approved a City Council Advisory Group Handbook.

Under Resolution No. 6346, the term "Council Advisory Group" encompasses all City Boards, Committees, and Commissions, City Council Ad Hoc Committees (if there are public member appointments), and public member appointees to other government agencies.

In accordance with the Maddy Act[2], a list of all Council Advisory Groups was posted on December 9, 2024 on the City Hall bulletin board and on the City's website. The list also included the current members, their terms, and the qualifications for each position.

In December 2024, the City Clerk sent an email to each of the current Council Advisory Group members letting them know that their current terms would be expiring on January 31, 2025, and if they wished to be considered for another two-year term to submit an application and supplemental questionnaire (if applicable) to the City Clerk by the close of business on January 17, 2025. Current members were also notified on the recently approved City Council Advisory Group Handbook and Appointment Policy and provided a link to the City Clerk's website where the Handbook and all information on the biennial (every two-year) recruitment of City Council Advisory Groups is available. Current members were also notified that the Council would be making appointments to the City Council Advisory Groups on January 27, 2025, and were encouraged to attend to provide a statement of their qualifications and respond to any Council questions should they apply.

Staff ran a quarter-page display ad (see Attachment A) in the Coastal View News on December 12, 2024, and signs were created from the display ad and posted on twelve A-frames placed strategically around town to direct interested folks to the City Clerk's website with all the information on the City Council Advisory Groups and the biennial recruitment. This information was also posted on social media. Lastly, Vice Mayor Solórzano supported this effort by working with the Carpinteria Unified School District to place some of the A-frame signs on school property to help get the word out about the recruitment. The Vice Mayor also submitted a letter to the Coastal View News which was published on January 16, 2025, encouraging folks to apply to serve on a City Council Advisory Group. The recruitment efforts were very successful and the City received a total of 61 applications. Several applicants have applied for multiple positions; however, the City Council Advisory Handbook discourages individuals from serving on more than one Council Advisory Group. The decision to appoint a single individual to multiple boards remains at the discretion of the City Council.

This agenda item invites the Council to consider biennial appointments to the City Council Advisory Groups for a two-year term ending January 31, 2027. Attachment B includes a list of current members and new applicants, which will be presented during the meeting. Resolution Nos. 6355–6364 are provided in Attachment C.

[2] Maddy Act (California Government Code Section 54972)

DISCUSSION

Planning Commission (PC)

The Planning Commission consists of five members with the qualifications for membership being residency within the city at the time of their appointment and during their tenure in office.

The following current members have submitted an application and supplemental questionnaire: Katherine Salant, Glenn LaFevers, Jane Benefield, David Allen, and John Moyer.

The City has received three new applications and supplemental questionnaires from Alexandra VanAntwerp, Patrick O'Connor, and Daniel Ojeda Ross.

Received applications and supplemental questionnaires are attached for Council's consideration in Attachment D.

Architectural Review Board (ARB)

The Architectural Review Board consists of five members with the qualifications for membership being residency within the city at the time of appointment and during tenure in office and that membership consists of a mix of lay and professional citizens skilled in the interpretation of architectural and landscape drawings and ability to evaluate the effects of proposed development upon surrounding areas.

The following current members have submitted applications and supplemental questionnaires: Richard Johnson, Patrick O'Connor, Richard Little, and Amy Blakemore.

The City has received two new applications and supplemental questionnaires from Amanda Martinez and Lisa Woolf.

Received applications and supplemental questionnaires are attached for Council's consideration in Attachment D.

Mobile Home Park Rent Stabilization Board

The Mobile Home Park Rent Stabilization Board consists of five members, all of which shall be appointed on an at-large basis. The following current members have submitted applications and supplemental questionnaires: Kathleen Mattes, Danel Trevor, and Bob Franco.

The City has received two new applications and supplemental questionnaires from Bart Dickens and Kathy Quigley.

Received applications and supplemental questionnaires are attached for Council's consideration in Attachment D.

Carpinteria Open Space Management Advisory Board

The Carpinteria Open Space Management Advisory Board is comprised of seven residents from the community at-large. The following current members have submitted applications and supplemental questionnaires: Patrick Crooks, Jonathan Lewis, David Allen, James McElvain, and Ted Rhodes.

The City has received four new applications and supplemental questionnaires from Michael Wilding, Kimberly Cory, Evan Hobson, and Scout Vernon.

Received applications and supplemental questionnaires are attached for Council's consideration in Attachment D.

Tree Advisory Board (TAB)

The Tree Advisory Board consists of five members with the qualifications for membership being residency within the Carpinteria Valley and a composition of a mix of lay citizens and professionals from a pertinent discipline. CMC Section 12.28.080A provides examples of some of the characteristics or attributes to be used in creating a composition of board members.[3] The following current members have submitted applications and supplemental questionnaires: Patrick Crooks, Diane Ledbetter, Susan Mailheau, and Dale Olivas.

The City has received two new applications and supplemental questionnaires from Susan Everett and Shelby Donald.

Received applications and supplemental questionnaires are attached for Council's consideration in Attachment D.

Downtown "T" Business Advisory Board (DTBAB)

The Downtown "T" Business Advisory Board is comprised of seven members with at least four of those regular members paying assessments within Parking and Business Improvement District No. 4, three members from the general public and three assessment paying alternates. The following current members have submitted applications and supplemental questionnaires: District No. 4 paying member Mary Beth Radley, District No. 4 paying member Kristina Calkins, at-large member Lorraine McIntire, and at-large member Michelle Carlen.

The City has received three new applications and supplemental questionnaires from Kathy Quigley, Bubby Vernon, and Thomas Schmitz who qualify as at-large members.

[3] These attributes are as follows: 1. Members of the public interested in trees as a major component of Carpinteria's physical and aesthetic environment; 2. Arborists, ornamental horticulturists, and landscape architects and designers, or those with a technical background in a related field. At least two members of the board shall have such a professional background; 3. Other qualified and interested persons from garden clubs, conservation and beautification organizations; 4. Members of the academic community with training in the biological or other natural sciences.

Received applications and supplemental questionnaires are attached for Council's consideration in Attachment D.

Integrated Pest Management Advisory (IPM) Committee

The Integrated Pest Management Advisory Committee is comprised of no fewer than five and no more than nine members that include representation from the Parks and Recreation Department, the Public Works Department, the Carpinteria Open Space Management Advisory Board, and at least two at-large community members. The following current members have submitted applications and supplemental questionnaires: Patrick Crooks (Carpinteria Open Space Management Advisory Board Representative) and Will Carleton (at-large member).

The City has not received any new applications nor supplemental questionnaires for this committee.

Received applications and supplemental questionnaires are attached for Council's consideration in Attachment D.

Environmental Review Committee (ERC)

The Environmental Review Committee is a five-member committee made up of the City Manager or his designee, the City Engineer, the Community Development Director or his designee, the City Biological Resource Specialist, and a member of the general public. The current public member Natasha Lohmus did not submit an application for reappointment.

The City has received two new applications for this committee from Daniel Ojeda Ross and Jenny Slaughter.

Received applications are attached for Council's consideration in Attachment D.

Community Development Block Grant (CDBG) Committee

The responsibility of this committee is to review grant applications for CDBG funds and to make recommendations to the City Council on which applications to fund. This committee meets once annually approximately in February. The Community Development Block Grant Committee is comprised of one member of the Planning Commission and two at-large community members. The following current member has submitted an application: Jessica Petrillo. Glenn LaFevers would like to be reappointed as the Planning Commission Representative to this committee.

The City has not received any new applications for this committee.

Received applications are attached for Council's consideration in Attachment D.

Library Advisory Commission

The Library Advisory Commission was established to be a conduit between the community to provide advice and feedback to the Library Board of Trustees and the City Librarian. The Commission reviews programs and services and makes necessary recommendations with the goals of increasing citizen participation. The original Library Advisory Commissioners were appointed in July 2022 for a two-year term (ending July 2024). On March 13, 2023, the Library Board of Trustees extended the term of the Library Advisory Commission to January 31, 2025, to coincide with the biennial appointment process to the City's Boards, Committees, and Commissions. On May 28, 2024, the City Council adopted Ordinance No. 782, amending the composition of the Library Advisory Commission to also include a youth representative. The following current members have submitted applications and supplemental questionnaires: Glynn Birdwell, Danielle Manriquez-Osborn, and Aja Forner.

The City received new applications and supplemental questionnaires from James Smart, Fred Shaw, Jessica Mayer, Katrina Barraza, Sarah Grewe, Gabriela Severt, and Thomas Schmitz. Hazel Dugre and Klayton Bryan submitted applications and supplemental questionnaires for the Youth Representative on the Library Advisory Commission.

Received applications and supplemental questionnaires are attached for Council's consideration in Attachment D.

Appointed Representatives to Area Boards & Committees

In years past, public member appointments to Area Boards and Committees have been made by the City Council as a standalone matter and approved by minute order. In order to streamline the process, staff has included the appointments to the Santa Barbara Mosquito and Vector Management District, Community Media Access Center, and the County Library Advisory Committee with the biennial appointments.

The current Carpinteria representative on the Santa Barbara Mosquito and Vector Control District, Joe Franken, has submitted an application to continue to serve for another two-year term. There were no new applications received.

The current Carpinteria representative for the Community Media Access Center, Gary Dobbins, did not submit an application to continue to serve for another two-year term. There were no new applications received.

The current Carpinteria representative on the County Library Advisory Committee, Gail Marshall did not wish to continue for another two-year term. A new application was received from Glynn Birdwell (who currently serves on the Library Advisory Commission and has submitted an application to continue serving the Commission).

Received applications are attached for Council's consideration in Attachment D.

FINANCIAL CONSIDERATIONS

There are no financial considerations presented with this report.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

As per the Carpinteria Municipal Code, Commission, Board, and Committee members serve at the pleasure of the City Council and shall be appointed by the Mayor with the advice and consent of the City Council.

PRINCIPAL PARTIES EXPECTED AT MEETING

Applicants have been advised of the meeting date and invited to attend.

ATTACHMENTS

A. City Display Ad for Biennial Recruitment of City Council Advisory Groups
B. List of Current Members and New Applicants
C. Resolution Nos. 6355 - 6364
D. Received Applications and Supplemental Questionnaires

Staff contact: Brian C. Barrett, City Clerk
(805) 755-4403, brianb@carpinteriaca.gov

Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov

Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450; michaelr@carpinteriaca.gov

Signature

ATTACHMENT A

City Display Ad for Biennial Recruitment of City Council Advisory Groups

Help your City Council make Carpinteria the best it can be.
Calling all
CARPINTERIA
Volunteers
YOU can apply to sit on a Committee, Board or Commission!
GROUPS INCLUDE
Downtown Business Advisory Board
Planning Commission
Architectural Review Board
Mobile Home Park Rent Stabilization Board
Tree Advisory Board
Library Advisory Commission
APPLY BY
Jan. 17, 2024
Learn more & apply through QR code
or at https://bit.ly/CouncilAdvisoryGroups
Learn about your city!
Training provided
Share your ideas!
Limited time commitment

ATTACHMENT B

List of Current Members and New Applicants

Current and New Applicants Interested in Serving for Term Ending January 31, 2027	Notes	Appointments for the Term Ending January 31, 2027
LIBRARY ADVISORY COMMISISON		
Glynn Birdwell (Current)	Also Applied for County Library Advisory Committee	1)
Danielle Manriquez-Osborn (Current)		2)
Aja Forner (Current)		3)
James Smart (New)		4)
Fred Shaw (New)		5)
Jessica Mayer (New)		
Katrina Barraza (New)		
Sarah Grewe (New)		
Gabriela Severt (New)		
Thomas Schmitz (New)	Also Applied for Downtown "T" Business Advisory Board	
Hazel Dugre (New)	Qualifies for Youth Representative	Youth Representative:
Klayton Bryan (New)	Qualifies for Youth Representative	

Current and New Applicants Interested in Serving for Term Ending January 31, 2027	Notes	Appointments for the Term Ending January 31, 2027
PLANNING COMMISSION		
Katherine Salant (Current)		1)
Glenn LaFevers (Current)		2)
Jane Benefield (Current)		3)
David Allen (Current)	Also applied for Carpinteria Open Space Advisory Board	4)
John Moyer (Current)		5)
Alexandra VanAntwerp (New)		
Patrick O'Connor (New)	Also applied for Architectural Review Board	
Daniel Ojeda Ross (New)	Also Applied for Environmental Review Committee	

Current and New Applicants Interested in Serving for Term Ending January 31, 2027	Notes	Appointments for the Term Ending January 31, 2027
CARPINTERIA OPEN SPACE MANAGEMENT ADVISORY BOARD		
Patrick Crooks (Current)	Also applied for Tree Advisory Board and Integrated Pest Management Committee	1)
Jonathan Lewis (Current)		2)
David Allen (Current)	Also applied for Planning Commission	3)
James McElvain (Current)		4)
Ted Rhodes (Current)		5)
Michael Wilding (New)		6)
Kimberly Cory (New)		7)
Evan Hobson (New)		
Scout Vernon (New)		

Current and New Applicants Interested in Serving for Term Ending January 31, 2027	Notes	Appointments for the Term Ending January 31, 2027
ARCHITECTURAL REVIEW BOARD		
Richard Johnson (Current)		1)
Patrick O'Connor (Current)	Also Applied for Planning Commission	2)
Richard Little (Current)		3)
Amy Blakemore (Current)		4)
Amanda Martinez (New)		5)
Lisa Woolf (New)		

Current and New Applicants Interested in Serving for Term Ending January 31, 2027	Notes	Appointments for the Term Ending January 31, 2027
TREE ADVISORY BOARD		
Patrick Crooks (Current)	Also Applied for Carpinteria Open Space Management Advisory Board and Integrated Pest Management Committee	1)
Diane Ledbetter (Current)		2)
Susan Mailheau (Current)		3)
Dale Olivas (Current)		4)
Susan Everett (New)		5)
Shelby Donald (New)		

Current and New Applicants Interested in Serving for Term Ending January 31, 2027	Notes	Appointments for the Term Ending January 31, 2027
MOBILE HOME PARK RENT STABILIZATION BOARD		
Kathleen Mattes (Current)		1)
Danel Trevor (Current)		2)
Bob Franco (Current)		3)
Bart Dickens (New)		4)
Kathy Quigley (New)	Also Applied for Downtown "T" Business Advisory Board	5)

Current and New Applicants Interested in Serving for Term Ending January 31, 2027	Notes	Appointments for the Term Ending January 31, 2027
DOWNTOWN "T" BUSINESS ADVISORY BOARD		
Mary Beth Radley (Current)	Homestead Antiques	Assessment Paying Members
Kristina Calkins (Current)	The Lynda Fairly Carpinteria Arts Center	1)
		2)
		3)
		4)
Lorraine McIntire (Current)		At-Large Members
Michelle Carlen (Current)		1)
Kathy Quigley (New)	Also Applied for Mobile Home Park Rent Stabilization Board	2)
Bubby Vernon (New)		3)
Thomas Schmitz (New)	Also Applied for Library Advisory Commission	

Current and New Applicants Interested in Serving for Term Ending January 31, 2027	Notes	Appointments for the Term Ending January 31, 2027
INTEGRATED PEST MANAGEMENT COMMITTEE		
Patrick Crooks (Current)	Carpinteria Open Space Management Advisory Board Representative	1)
Will Carleton (Current)	At-Large Member	2)

Current and New Applicants Interested in Serving for Term Ending January 31, 2027	Notes	Appointments for the Term Ending January 31, 2027
ENVIRONMENTAL REVIEW COMMITTEE		
Daniel Ojeda Ross (New)	Also Applied for Planning Commission	1)
Jenny Slaughter (New)		

Current and New Applicants Interested in Serving for Term Ending January 31, 2027	Notes	Appointments for the Term Ending January 31, 2027
COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE		
Glenn LaFevers (Current)	Planning Commission Representative	Planning Commission Rep.:
Jessica Petrillo (Current)	At-Large Community Member	At-Large Member:

Current and New Applicants Interested in Serving for Term Ending January 31, 2027	Notes	Appointments for the Term Ending January 31, 2027
SANTA BARBARA MOSQUITO AND VECTOR MANAGEMENT DISTRICT		
Joe Franken		1)
COMMUNITY MEDIA ACCESS CENTER		
No applications received.		1)
COUNTY LIBRARY ADVISORY COMMITTEE		
Glynn Birdwell	Also Applied for Library Advisory Commission	1)

ATTACHMENT C

Resolution Nos. 6355 - 6364

RESOLUTION NO. 6355

A RESOLUTION OF THE CARPINTERIA CITY COUNCIL APPOINTING MEMBERS TO THE LIBRARY ADVISORY COMMISSION FOR THE TERM ENDING JANUARY 31, 2027

WHEREAS, on June 14, 2021, the City Council adopted Ordinance No. 747, establishing the Carpinteria Municipal Library, Library Board of Trustees, and the Library Division of the Parks, Recreation and Public Facilities Department; and

WHEREAS, on October 11, 2021, the Library Board of Trustees adopted Resolution No. 6074 establishing a Carpinteria Municipal Library Advisory Commission and adopting bylaws for its operation; and

WHEREAS, the Library Advisory Commission was established to be a conduit between the community to provide advice and feedback to the Library Board of Trustees and the City Librarian; and

WHEREAS, the Library Board of Trustees made the first appointments to the Library Advisory Commission on July 25, 2022 with a two-year term; at its meeting on March 13, 2023, the Library Board of Trustees extended the Library Advisory Commission members' terms to January 31, 2025 to coincide with the biennial appointment process to the City's Boards, Commissions and Committees; and

WHEREAS, Ordinance No. 782, adopted on May 28, 2024, added a Youth Representative from the library service area to the Commission; and

WHEREAS, pursuant to Municipal Code Section 2.24.010, the terms of all appointed commissions and boards expires on January 31, 2025,; and

WHEREAS, pursuant to California Government Code Section 54970 et seq., all vacancies on appointed boards and commissions have been duly advertised and all interested persons have been invited to indicate their interest in serving; and

WHEREAS, the City Council has reviewed and considered all persons who have indicated an interest in serving and recommended that certain persons be appointed to the Library Advisory Commission.

NOW, THEREFORE BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that the following appointments are approved and confirmed effective January 27, 2025, and that such

appointments are to continue in effect at the pleasure of the City Council for the two-year term ending January 31, 2027.

APPOINTED TO THE LIBRARY ADVISORY COMMISSION:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

SECTION 3. Any appointed Commission member who fails to attend two consecutive regular meetings of the Board without excuse acceptable to the City Council shall be deemed to have resigned from said Commission and the position declared vacant.

PASSED, APPROVED AND ADOPTED on this 27th day of January 2025, by the following called vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 27th day of January 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

RESOLUTION NO. 6356

A RESOLUTION OF THE CARPINTERIA CITY COUNCIL APPOINTING MEMBERS TO THE CARPINTERIA PLANNING COMMISSION FOR THE TERM ENDING JANUARY 31, 2027

WHEREAS, under the provisions of Carpinteria Municipal Code Chapter 2.32 a Planning Commission, composed of five members, exists to serve as the City's planning body and to advise the City Council on land use, planning and related matters; and

WHEREAS, pursuant to Municipal Code Section 2.24.010, the terms of all appointed commissions and boards expires on January 31, 2025; and

WHEREAS, pursuant to California Government Code Section 54970 et seq., all vacancies on appointed boards and commissions have been duly advertised and all interested persons have been invited to indicate their interest in serving; and

WHEREAS, the City Council has reviewed and considered all persons who have indicated an interest in serving and has recommended that certain persons be appointed to the Commission.

NOW, THEREFORE BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that the following appointments are approved and confirmed effective January 27, 2025, and that such appointments are to continue in effect at the pleasure of the City Council for the two-year term ending January 31, 2027.

APPOINTED TO THE PLANNING COMMISSION:

1. _____
2. _____
3. _____
4. _____
5. _____

SECTION 3. Any appointed Commission member who fails to attend two consecutive regular meetings of the Commission without excuse acceptable to the City

Council shall be deemed to have resigned from said Commission and the position declared vacant.

PASSED, APPROVED AND ADOPTED on this 27th day of January 2025, by the following called vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 27h day of January 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

RESOLUTION NO. 6357

A RESOLUTION OF THE CARPINTERIA CITY COUNCIL APPOINTING MEMBERS TO THE CARPINTERIA OPEN SPACE MANAGEMENT ADVISORY BOARD FOR THE TERM ENDING JANUARY 31, 2027

WHEREAS, under the provisions of Carpinteria City Council Resolution No. 6002 Carpinteria Open Space Management Advisory Board was created and is composed of seven members; and

WHEREAS, the Carpinteria Open Space Management Advisory Board is needed to assist the City in its compliance with the applicable terms of relevant Conservation and Trail Easements; and

WHEREAS, pursuant to Carpinteria Municipal Code Section 2.24.010, the terms of all appointed commissions and boards expires on January 31, 2025; and

WHEREAS, pursuant to California Government Code Section 54970 et seq., all vacancies on appointed boards and commissions have been duly advertised and all interested persons have been invited to indicate their interest in serving; and

WHEREAS, the City Council has reviewed and considered all persons who have indicated an interest in serving and a standing City Council sub-Committee comprised of Mayor Clark and Councilmember Nomura has recommended that certain persons be appointed to the Board.

NOW, THEREFORE BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that the following appointments are approved and confirmed effective January 27, 2025, and that such appointments are to continue in effect, at the pleasure of the City Council, for the two-year term ending January 31, 2027.

APPOINTED TO THE CARPINTERIA OPEN SPACE MANAGEMENT ADVISORY BOARD:

1. _____
2. _____
3. _____
4. _____
5. _____

6. _____

7. _____

SECTION 3. Any appointed Board member who fails to attend two consecutive regular meetings of the Board without excuse acceptable to the City Council shall be deemed to have resigned from said Board and the position declared vacant.

PASSED, APPROVED AND ADOPTED on this 27th day of January 2025, by the following called vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 27th day of January 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

RESOLUTION NO. 6358

A RESOLUTION OF THE CARPINTERIA CITY COUNCIL APPOINTING MEMBERS TO THE CARPINTERIA ARCHITECTURAL REVIEW BOARD FOR THE TERM ENDING JANUARY 31, 2027

WHEREAS, under the provisions of Carpinteria Municipal Code Chapter 2.36 an Architectural Review Board, composed of five members, exists to advise City staff, the Planning Commission and City Council on architectural design and landscape matters; and

WHEREAS, pursuant to Municipal Code Section 2.24.010, the terms of all appointed commissions and boards expires on January 31, 2025; and

WHEREAS, pursuant to California Government Code Section 54970 et seq., all vacancies on appointed boards and commissions have been duly advertised and all interested persons have been invited to indicate their interest in serving; and

WHEREAS, the City Council has reviewed and considered all persons who have indicated an interest in serving and has recommended that certain persons be appointed to the Board.

NOW, THEREFORE BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that the following appointments are approved and confirmed effective January 27, 2025, and that such appointments are to continue in effect at the pleasure of the City Council for the two-year term ending January 31, 2027.

APPOINTED TO THE ARCHITECHURAL REVIEW BOARD:

1. _____
2. _____
3. _____
4. _____
5. _____

SECTION 3. Any appointed Board member who fails to attend two consecutive regular meetings of the Board without excuse acceptable to the City Council shall be deemed to have resigned from said Board and the position declared vacant.

PASSED, APPROVED AND ADOPTED on this 27th day of January 2025, by the following called vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 27th day of January 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

RESOLUTION NO. 6359

A RESOLUTION OF THE CARPINTERIA CITY COUNCIL APPOINTING MEMBERS TO THE CARPINTERIA TREE ADVISORY BOARD FOR THE TERM ENDING JANUARY 31, 2027

WHEREAS, under the provisions of Carpinteria Municipal Code Chapter 12.28, a Tree Advisory Board, composed of five members, exists to advise the City Council on street tree and other tree and planting matters; and

WHEREAS, pursuant to Municipal Code Section 2.24.010, the terms of all appointed commissions and boards expired on January 31, 2025; and

WHEREAS, pursuant to California Government Code Section 54970 et seq., all vacancies on appointed boards and commissions have been duly advertised and all interested persons have been invited to indicate their interest in serving; and

WHEREAS, the City Council has reviewed and considered all persons who have indicated an interest in serving and has recommended that certain persons be appointed to the Board.

NOW, THEREFORE BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that the following appointments are approved and confirmed effective January 27, 2025, and that such appointments are to continue in effect at the pleasure of the City Council for the two-year term ending January 31, 2027.

APPOINTED TO THE TREE ADVISORY BOARD:

1. _____
2. _____
3. _____
4. _____
5. _____

SECTION 3. Any appointed Board member who fails to attend two consecutive regular meetings of the Board without excuse acceptable to the City Council shall be deemed to have resigned from said Board and the position declared vacant.

PASSED, APPROVED AND ADOPTED on this 27th day of January 2025, by the following called vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 27th day of January 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

RESOLUTION NO. 6360

A RESOLUTION OF THE CARPINTERIA CITY COUNCIL APPOINTING MEMBERS TO THE CARPINTERIA MOBILE HOME PARK RENT STABILIZATION BOARD FOR THE TERM ENDING JANUARY 31, 2027

WHEREAS, under the provisions of Carpinteria Municipal Code Chapter 5.69 a Mobile Home Park Rent Stabilization Board, composed of five members, exists to approve, set and adjust the rent schedule and maximum rents for mobile home tenancies in the City in accordance with Chapter 5.69; and

WHEREAS, pursuant to Municipal Code Section 2.24.010, the terms of all appointed commissions and boards expires on January 31, 2025; and

WHEREAS, pursuant to California Government Code Section 54970 et seq., all vacancies on appointed boards and commissions have been duly advertised and all interested persons have been invited to indicate their interest in serving; and

WHEREAS, the City Council has reviewed and considered all persons who have indicated an interest in serving and has recommended that certain persons be appointed to the Board.

NOW, THEREFORE BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that the following appointments are approved and confirmed effective January 27, 2025, and that such appointments are to continue in effect at the pleasure of the City Council for the two-year term ending January 31, 2027.

APPOINTED TO THE MOBILE HOME PARK RENT STABILIZATION BOARD:

1. _____
2. _____
3. _____
4. _____
5. _____

SECTION 3. Any appointed Board member who fails to attend two consecutive regular meetings of the Board without excuse acceptable to the City Council shall be deemed to have resigned from said Board and the position declared vacant.

PASSED, APPROVED AND ADOPTED on this 27th day of January 2025, by the following called vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 27th day of January 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

RESOLUTION NO. 6361

A RESOLUTION OF THE CARPINTERIA CITY COUNCIL APPOINTING MEMBERS TO THE CARPINTERIA DOWNTOWN "T" BUSINESS ADVISORY BOARD FOR THE TERM ENDING JANUARY 31, 2027

WHEREAS, under the provisions of Carpinteria City Council Resolution No. 1882, a Parking and Business Improvement Area Advisory Board also known as the Downtown "T" Business Advisory Board (DTBAB), exists to advise the City Council on parking and business improvement matters within a designated retail business area of the City; and

WHEREAS, under the provisions of Carpinteria City Council Resolution No.5902, a seven-member board consisting of four individuals paying assessments for Parking and Business Improvement District No. 4 and three at-large members, as determined by the City Council, shall be appointed, as well as three alternate assessment-paying members to serve on the DTBAB; and

WHEREAS, pursuant to Municipal Code Section 2.24.010, the terms of all appointed commissions and boards expires on January 31, 2025; and

WHEREAS, pursuant to California Government Code Section 54970 et seq., all vacancies on appointed boards and commissions have been duly advertised and all interested persons have been invited to indicate their interest in serving; and

WHEREAS, the City Council has reviewed and considered all persons who have indicated an interest in serving and has recommended that certain persons be appointed to the Board.

NOW, THEREFORE BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that the following appointments are approved and confirmed effective January 27, 2025, and that such appointments are to continue in effect at the pleasure of the City Council for the two-year term ending January 31, 2027.

APPOINTED TO THE DOWNTOWN "T" BUSINESS ADVISORY BOARD:

1. _____
2. _____

3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

SECTION 3. Any appointed Board member who fails to attend two consecutive regular meetings of the Board without excuse acceptable to the City Council shall be deemed to have resigned from said Board and the position declared vacant.

PASSED, APPROVED AND ADOPTED this 27th day of January 2025, by the following called vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 27th day of January 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

RESOLUTION NO. 6362

A RESOLUTION OF THE CARPINTERIA CITY COUNCIL APPOINTING MEMBERS TO THE INTEGRATED PEST MANAGEMENT ADVISORY COMMITTEE FOR THE TERM ENDING JANUARY 31, 2027

WHEREAS, the Carpinteria City Council on January 9, 2012, approved the establishment of the Integrated Pest Management ("IPM") Advisory Committee, to be composed of no more than seven members of the general public; and

WHEREAS, the Integrated Pest Management Advisory Committee is needed to assist the City in implementing and amending the City's IPM Policy; and

WHEREAS, pursuant to Carpinteria Municipal Code Section 2.24.010, the terms of all appointed commissions, boards and committees expires on January 31, 2025; and

WHEREAS, pursuant to California Government Code Section 54970 et seq., all vacancies on appointed boards and commissions have been duly advertised and all interested persons have been invited to indicate their interest in serving; and

WHEREAS, the City Council has reviewed and considered all persons who have indicated an interest in serving and has recommended that certain persons be appointed to the Committee.

NOW, THEREFORE BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that the following appointments are approved and confirmed effective January 27, 2025, and that such appointments are to continue in effect, at the pleasure of the City Council, for the two-year term ending January 31, 2027.

APPOINTED TO INTEGRATED PEST MANAGEMENT ADVISORY COMMITTEE:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

7. _____

SECTION 3. Any appointed Committee member who fails to attend two consecutive regular meetings of the Committee without excuse acceptable to the City Council shall be deemed to have resigned from said Committee and the position declared vacant.

PASSED, APPROVED AND ADOPTED on this 27th day of January 2025, by the following called vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 27th day of January 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

RESOLUTION NO. 6363

A RESOLUTION OF THE CARPINTERIA CITY COUNCIL APPOINTING MEMBERS TO THE CARPINTERIA ENVIRONMENTAL REVIEW COMMITTEE FOR THE TERM ENDING JANUARY 31, 2027

WHEREAS, Carpinteria City Council Resolution No. 4082, adopted updated and revised environmental review regulations pursuant to the California Environmental Quality Act of 1970 and Carpinteria Municipal Chapter 8.48, as amended; and

WHEREAS, Carpinteria City Council Resolution No. 4418 provides for an increase in the Environmental Review Committee membership from three to five members, composed of the City Manager or his/her designee, the City Engineer, the Community Development Director or his/her designee, the City Biological Resource Specialist, and a member of the general public, and exists to provide direct input to the City's environmental review process; and

WHEREAS, pursuant to Municipal Code Section 2.24.010, the terms of all appointed commissions, boards and committees expires on January 31, 2025; and

WHEREAS, pursuant to California Government Code Section 54970 et seq., all vacancies on appointed commissions, boards and committees have been duly advertised and all interested persons have been invited to indicate their interest in serving; and

WHEREAS, the City Council has reviewed and considered all person(s) who have indicated an interest in serving and has recommended that a certain person be appointed to the Committee.

NOW, THEREFORE BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that the following appointment is approved and confirmed effective January 27, 2025, and that such appointment is to continue in effect at the pleasure of the City Council for the two-year term ending January 31, 2027.

APPOINTED TO THE ENVIRONMENTAL REVIEW COMMITTEE:

1. _____

SECTION 3. Any appointed Committee member who fails to attend two consecutive regular meetings of the Committee without excuse acceptable to the City Council shall be deemed to have resigned from said Committee and the position declared vacant.

PASSED, APPROVED AND ADOPTED on this 27th day of January 2025, by the following called vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 27th day of January 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

RESOLUTION NO. 6364

A RESOLUTION OF THE CARPINTERIA CITY COUNCIL APPOINTING MEMBERS TO THE COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE FOR THE TERM ENDING JANUARY 31, 2027

WHEREAS, the Carpinteria City Council on December 11, 2006, approved by Council action the Community Development Block Grant Committee which is composed of one member of the Planning Commission and two members from the general public at large; and

WHEREAS, the Community Development Block Grant Committee is needed to assist the City to review funding applications and make recommendations to the City Council on which applications to fund; and

WHEREAS, pursuant to Carpinteria Municipal Code Section 2.24.010, the terms of all appointed commissions, boards and committees expires on January 31, 2025; and

WHEREAS, pursuant to California Government Code Section 54970 et seq., all vacancies on appointed boards and commissions have been duly advertised and all interested persons have been invited to indicate their interest in serving; and

WHEREAS, the City Council has reviewed and considered all persons who have indicated an interest in serving and a standing City Council sub-Committee comprised of Mayor Clark and Councilmember Nomura has recommended that certain persons be appointed to the Committee.

NOW, THEREFORE BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that the following appointments are approved and confirmed effective January 27, 2025, and that such appointments are to continue in effect, at the pleasure of the City Council, for the two-year term ending January 31, 2027.

APPOINTED TO COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE:

1. _____
2. _____
3. _____

SECTION 3. Any appointed Committee member who fails to attend two consecutive regular meetings of the Committee without excuse acceptable to the City Council shall be deemed to have resigned from said Committee and the position declared vacant.

PASSED, APPROVED AND ADOPTED on this 27th day of January 2025, by the following called vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 27th day of January 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

ATTACHMENT D

Received Applications and Supplemental Questionnaires

LIBRARY ADVISORY COMMISSION
APPLICATIONS

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
CITY OF CARPINTERIA
JAN 14 2025
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: Glynn Birdwell
Name

[redacted] Carpinteria CA 93013 [redacted]
Home Address Email

[redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? No

EXPERIENCE/BACKGROUND:
BA Scripps College, Claremont CA; Master of Library Science, UCLA
Education
Retired; extensive experience in library management and operations
Present Occupation (Please describe any relevant past work experience.)
Friends of the Carpinteria Library, Women's Club, Women's Fund
Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I believe my career in public libraries is very valuable to the commission and the library. I have been serving as the chair and I would love to continue to use my experience and passion for libraries to support the continued success of the CCL

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: I am currently serving as the Chair of the Library Advisory Commission

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Glynn Birdwell — Signature
Jan. 10, 2025 — Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 14 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: Glynn Birdwell
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? Library Advisory Commission

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Please see attached sheets

What ideas do you have to improve Carpinteria?

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?

Glynn Birdwell
Supplemental Questionnaire for the Carpinteria Community Library Advisory Commission
January 2025

1. What skills and experience do you bring to make you a successful commission member?

I have been serving as the Chair of the Library Advisory Commission since its inception and feel that continuity on the commission will be important during the upcoming two year term. I have been working with the Commission on a variety of priorities including:

Strategic planning
Updating Library policies
Evaluated the Carpinteria/Montecito Library Project report
Created a Youth Representative policy and application
Proposed ordinance revision language to include a youth position on the Commission and clarifying language on a Library annual report
Worked on a Community Needs assessment and asset mapping
Advised on budget priorities

In my 17 years of public library experience I have had the opportunity to serve in a variety of roles providing library services to residents of the City of Livermore and the City of Carlsbad. I worked as a part-time hourly reference librarian, Head of Youth Services, Head of Reference Services and Principal Librarian of the Carlsbad Library Learning Center.

Some highlights of my experience that would be valuable to the Carpinteria Community Library:

- Participated in the libraries' strategic and succession planning process
- Lead library-wide staff training
- Lead the library Policy & Procedure team
- Lead the library Staff Appreciation & Engagement team
- Managed the Carlsbad Library Learning Center which houses Bilingual Services and Adult Literacy Services; responsibilities include budgeting, building maintenance and improvements, programming, personnel management
- Participated in library technology projects, evaluating RFPs, developing staff training for:
  - Public computer management software
  - Scheduling software
  - Library management system
- Developed partnerships:
  - Career Online High School in collaboration with the California State Library
  - ESL program in collaboration with MiraCosta College
  - Osher Institute of Lifelong Learning to provide diverse learning opportunities to community members
- Participated in City-wide teams:
  - Carlsbad Emergency Management Team
  - Facilities meetings
  - Technology projects

- Building renovations and space planning
- Training in and leading change management
- Contribution to planning the annual Carlsbad Reads Together program

2. What ideas do you have to improve Carpinteria?

As a member of the Library Advisory Commission my goal will be to improve Carpinteria by improving the lives of all Carpinteria residents and visitors by offering top-quality library services and programs. The City and the Library should continue to engage residents to learn what programs and services are most important to them. I believe that we must manage change in a way that allows Carpinteria to keep the low-key, family oriented beach town feel while fostering employment, housing and sustainability.

3. What would an effective tenure on this Commission look like to you? How would you measure the group's success?

In the next two years I would like to see the Commission focus on the Library's Strategic Plan and Mission and Vision statements. I would like the Library to participate in a citywide professional community needs survey and asset mapping process. The Commission should continue to work on updating policies and procedures as well as advocate for adequate Library funding. I would also like to see further integration of the Library as part of the City.

4. In your opinion, what would the core duties be for a member of the Commission?

Core duties for this commission include supporting the City Librarian to ensure that we maintain the momentum we have built, staying abreast of current issues and strategizing what role the library can play, reaching out to the community to increase awareness of the Library and learn from residents about their hopes for the Library, and how it can serve them.

5. How would you take an active role on this Commission, both as a member of the larger group, and as an individual?

I am currently serving as the Commission Chair and leading a sub-group to review policies and procedures. I pay attention to current issues in the community and in public libraries and bring that knowledge to the Commission. I share my extensive experience working in public libraries with the Commission.

6. Can you give us an example of a time when you worked collaboratively with a team on a common goal?

When I worked at the Carlsbad City Library I participated on and lead a wide variety of teams. For example, I was head of the Policy & Procedure Committee. Our responsibility was to review library policies, amend as necessary and create new policies as needed. The committee

consisted of members from management, multiple library divisions, and 3 facilities. My responsibilities included making sure all voices were heard, researching current laws and best practices, producing a collaborative document and shepherding it through edits, internal approvals, City Attorney approval and Library Board of Trustee approval. I also was responsible for staff training to ensure proper implementation.

Over the last two+ years I have been working with the City Librarian and the Library Advisory Commission members to launch the library commission. This was a challenge as everyone was new – the commission members, the Librarian, the Library Board of Trustees. We learned a great deal and made great progress. This collaboration was possible, I think, because we all shared the common goal of providing excellent library services to the people of Carpinteria.

7. What type of programs do you envision implemented at the Library? Please explain.

A well designed community survey will point us in the right direction for program planning. Data from a needs assessment would help prioritize resources given the current limited space and staffing. We should aspire to increase both our space and staff in order to expand program offerings. Programming must also be responsive to current events. A great example of this was the "Know Your Rights" workshop planned in response to changes in immigration policy. Collaboration with other community groups can also provide an opportunity to expand offerings even with our current limitations. I would love to see the Library implement programs such as Career Online High School.

8. What type of strategies would you find effective to increase the use of the Library?

Become informed: Learn what the community wants their library to be. Talk to people, commission a community survey

Get the word out and keep the Library in people's minds: The Library should continue to keep a high profile in the community, promoting programs and services through diverse methods – social media, newspapers, City newsletter, outreach using the Library's database, and a presence at community events

Collaborate: Reaching out to community groups that already have systems in place to reach a wide audience and doing cross-promotion; using the Library's database to reach cardholders

Offer what people want: in addition to having a traditional collection of books and materials, both physical and digital, the Library can draw people with programming on current topics, spaces for activities that people do – a coffee cart, a reservable group study space, a pop-up library at the beach, for examples. The Library is already doing many of these things with great success and we need to keep up the good work.

9. If you are appointed, do you have any suggestions for new funding opportunities?

The Library can strategically partner with other groups that share goals, actively seek out donors in the community, apply for grants and offer naming opportunities. Building lasting relationships with donors, and making sure they are thanked profusely, can help insure that they will continue their support.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

RECEIVED
CITY OF CARPINTERIA
JAN 08 2025
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Carpinteria Community Library Commission

APPLICANT:

Name
Danielle Manriquez-Osborn

Home Address [redacted] Email [redacted]

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education
B.A. Developmental Psychology, U.C.S.B., Teaching Credential, Elementary, Northridge University

Present Occupation (Please describe any relevant past work experience.)
Retired currently. I was a second grade teacher for 20 years but worked at the Carpinteria and Santa Barbara Public Library as an assistant and outreach person.

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
The number one reason I believe I should be appointed to this Commission is to continue the collaborative work of the current Commission. I feel we have just begun to develop new Library policy snd need more time to complete this enormous task. Also, I am a local Carpinterian, with the exception of a couple of years, and I believe I know this beautiful city very well.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: Carpinteria Library Advisory Commission, August 2022-Present

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Danielle Manriquez-Osborn 01/08/25
Signature Date

Rev. 12/09/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: Danielle Manriquez-Osborn
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? Carpinteria Community Library Commission

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? See attached sheets.

What ideas do you have to improve Carpinteria?

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue?

What type of programs do you envision implemented at the Library? Please explain.

What type of strategies would you find effective to increase the use of the Library?

If you are appointed, do you have any suggestions for new funding opportunities?

City of Carpinteria
Supplemental Questionnaire to Application for
Appointment to a City Board, Commission or
Committee
Library Advisory Board

1. What skills and experience do you bring to make you a successful commissioner?

Born and raised in Carpinteria, I visited the library on a weekly basis. I worked at the Carpinteria Community Library for two years as an assistant to Grace Moyer, long term librarian. Also, for a year, I worked as an Outreach Coordinator for the Santa Barbara Public Library. For the last two years, I have served on the Carpinteria Library Advisory Board. I believe these experiences and skills will help me to a become a successful Library Board Commissioner.

2. What ideas do you have to improve Carpinteria?

Carpinteria is an incredible, small town that offers a variety of opportunities for everyone. Although difficult to improve on this small town gem, I think Carpinteria could improve with more community outreach.

The library is currently acting as a bridge between the city and the community. I would like to help extend this bridge further and reach out to more segments of the community.

3. What would an effective tenure on this Commission look like to you? How would you measure the groups success?

An effective tenure on this commission would definitely mean helping to make the library an asset to the city and the community.

I feel the library has made great strides already to achieve this goal. Many in the community view the library as a welcoming and gathering place. Adults and children alike partake in the variety of programs the library offers.

The groups success can be measured by making sure the library develops practices and policies that are fair to all and adhere to high library standards.

4. In your opinion, what would the core duties be for a member of the Commission?

Core duties would be to work collaboratively with others to ensure the library is delivering services to the community and that the library is being supported by the city and the community.

Developing library policy is an important duty also. Although this takes time and effort, I believe a group that works well together can achieve this goal.

5. How would you take an active role on the Commission, both as a member of the larger group, and as an individual?

An active role for a library commissioner would be to carry out the wishes and directions of the City Council Library Advisory Board. Another important role would be to work and develop new library policy. With our ever-changing world, new policy development is always on the horizon.

As an individual, my role is to promote the Carpinteria Library in the community. Many people are unaware of all the library programs and events. I have convinced my family and friends to obtain library cards and frequent the library often. I will continue to actively do this as a commissioner.

6. Can you give us an example of a time when you worked collaboratively with a team on a common goal?

Currently, as a Library Commissioner, I have worked monthly to develop new library policy with the other Library Commissioners. The other Commissioners have patiently worked with me to develop new library policy and present new ideas for approval by the City Council Library Advisory Board.

As a second grade teacher for twenty years, I worked collaboratively with other educators to develop and implement educational policies. This work was done on a yearly basis.

7. How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue?

I believe the Library can actively engage underrepresented groups through a variety of programs designed to engage the whole community. The current Librarian, Jody Thomas, offers a broad spectrum of programs and events designed to engage and attract the whole community.

The computer program for adults that helped them become more proficient on the computer was fantastic. They were given a Chromebook upon the completion of this program. Many children were served this summer with the Summer Reading Program. This is just a sampling of the different program and they were both offered on a bilingual basis.

As a Commissioner, I intend to keep spreading the word about the Library programs and events. I can speak speak Spanish, not as well as my ancestors, but I can usually get my ideas delivered.

8. What type of programs do you envision implemented at the Library? Please explain.

There are a variety of cultures and representatives of many groups in Carpinteria. Current Library programs address many groups. The Library also presents educational programs for children and adults. I would like to promote more of these programs as my expertise is in education.

Personally, I envision more educational programs to help children become more knowledgeable in all aspects of life from social to community awareness. I would like to work with the other Commissioners to promote these types of programs.

9. What type of strategies would you find effective to increase the use of the Library?

A specific Carpinteria Community Outreach Program would help to increase the use of the Library. The Librarian and Library Staff have their hands full delivering Library services, programs, and events.

I believe Library Commissioners could help spread the word about the Library at Community events designed to engage the entire community. Bilingual services should be made available in both both spoken and written form.

10. If you are appointed, do you have any suggestions for new funding opportunities?

Funding is always a concern in every area of services to the Community. As a teacher, schools had federal and state funding but always fell short providing enough funding for all programs. Parents and the community always rallied around to help our schools.The Library is no exception. The Library also receives funding from different sources and all very much appreciated.

I feel more funding would definitely help the Library be more effective in the Community. Seeking funds from all sources possible, federal, state, and city levels is probably necessary. Rallying the Community is a possibility also.

Presenting possible sources with a complete transparent view of the Library would be helpful in seeking funds. More funding would be very valuable for the Library. The Library needs more staffing to deliver all the wonderful services and possibly be open seven days a week and for longer hours.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commision

APPLICANT: Aja Forner
Name

[redacted] [redacted]
Home Address Email

[redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
Avid reader, supporter adn patron of the library. Served 1 year on the commision and looking forward to another year of service

Education
SBCC - Early Education

Present Occupation (Please describe any relevant past work experience.)
Girls Inc Development & Volunteer Coordinator

Memberships in Organizations
Noon Rotary, Board Member Carpinteria Middle School, Santa Barbara Women's Political Committee

Reasons why you believe you should be appointed (attach additional sheets if needed.):
Please see Supplimental Questionaire for this response

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: Library Advisory Commision 2024

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature

1.16.25
Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
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Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: Aja Forner
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? Library Advisory Commission

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I believe I should be appointed to the Library Commission because I have served for one year on the committee, actively working to safeguard our library's content both written and digital. Over the past year, I have gained valuable experience and a dep understanding of what is required to support and enhacne the library's mission. The library is a cornerstone of our community - a vital hub where people connect, learn and grow. I am passioante aout preserving and strengthening this institution to ensure it remains a resource for future generations. With my experience and dedication, I am continuing this important work.

What ideas do you have to improve Carpinteria? Continue to ensure affordable housing is a priority. So many of our teachers, city staff and support staff are unable to afford to live in our community. Cost of housing prevents so many individuals from being able to afford to live here. We need to continue to support our local business to ensure they can thrive. They support our schools, youth teams, fundraisers in abundance. we need to ensure we are supporting them.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Increase funding for the library. There are so many programs the llibrary offers free to the public. The library works with a passionate skeleton staff. If we had a full staff and larger space, the library could offer more programs benefitting our community and strengthening our youth for generations to come.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Support the library in finding addtional funding, safeguard it from budget cuts and work on increasing staff and a larger space to continue to thrive in.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? Continuing to be a voice for the funding needed for the library. Increase awareness of the wonderful programming offered by the library as well as increasing membership.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?
I collaborated with members to draft a resolution safeguarding our library's digital and written content from censorship

How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue? Continue to offer bi-lingual programing and services. Bringing in a Teen Advisor will help us learn what this specific age group is interested in and help drive them to the library in a larger number.

What type of programs do you envision implemented at the Library? Please explain.
Additional Teen Programming, Bi-lingual offerings, young children programming and adult offerings/programs.

What type of strategies would you find effective to increase the use of the Library?
Teen Programming, movie clubs, additional homework help

If you are appointed, do you have any suggestions for new funding opportunities?
Private donors, grant money and measure x funds

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
CITY OF CARPINTERIA
JAN 03 2025
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CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: Library Commission

APPLICANT:

Name James Smart

Home Address [redacted] Email [redacted]

Business Address [redacted] Phone Number(s) [redacted]

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education Master in English Univ of Ca San Bernadino

Present Occupation (Please describe any relevant past work experience.) ~~SBAPCO~~ retired

Memberships in Organizations SBAPCC - Report Sup Roy Chen for all Radio Group Amateur

Reasons why you believe you should be appointed (attach additional sheets if needed.): Taught RR, Journalism, Public Speaking Speech at Junior Community college & University Level

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: NA

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

James R Smart — Signature

Jan 3-2025 — Date

Rev. 10/02/24

Brian Barrett

From: Jim Smart <[redacted]>
Sent: Wednesday, January 15, 2025 2:55 PM
To: Brian Barrett
Subject: Jim Smart

****EXTERNAL EMAIL****

CAUTION: This email originated from outside the City of Carpinteria. DO NOT OPEN attachments or CLICK on links unless you are sure they are safe. Remember, reputable vendors, banks, etc. will not ask you to disclose passwords or other sensitive information.

Yes, I support your request and please use me as a reference. From Roy Lee to Jim Smart

Let me know if you get this

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

JAN 14 2025

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: James R Smart
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X; if so, which Board, Commission or Committee do you serve on?

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I have earned a Masters in English Literature from Cal State University, San Bernardino, and taught as an adjunct professor of Communication Studies at the same university for 14 years. I was honored for my service by the University. I have a degree in English from USC. I maintain my own library of 100 classics at my home in Rancho Granada Mobile Home Park, #281.

What ideas do you have to improve Carpinteria? My wife, Meg, and I have a sign displayed on the front of our home that reads: "This is paradise." That's our view of our community. In a word "SUSTAIN" our beautiful community.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? If appointed to the Library Commission, I would strive to improve the number, and quality of books owned by our system. I have made, already, suggestions to Jody Thomas, our local librarian, for books to purchase and I have donated some to our library.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Listen. I have found in my nearly 20 years of public government service that the professionals make the best suggestions for the operation of the service provided. My job would be to support staff recommendations.

1/31/23

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I would participate on subcommittees and do my best to honestly represent Carpinteria on the full Commission.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? I worked with elected officials including Mayor Tom Bradley of Los Angeles and members of the Los Angeles County Board of Supervisors to garner federal state and local support and raise more than $3 billion to begin construction of the Red Line subway system in Los Angeles, and found & build a new multi-billion dollar headquarters at Union Station in Los Angeles while at the LACTC. I also made presentations to the media.

How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue? I don't know the answer to this. If I am selected to serve on the Commission I promise to do research on this.

What type of programs do you envision implemented at the Library? Please explain. I would support multi-lingual programs and the purchase of books and audio/visual materials for the Library, as well as use of volunteers to help people access materials and improve their reading & writing skills.

What type of strategies would you find effective to increase the use of the Library? Encourage public & private School Teachers to recomend to their students greater use of the Library System.

If you are appointed, do you have any suggestions for new funding opportunities? If appointed, I would be willing to make presentations before civic groups such as the Rotarians and others to provide funding grants to the Library.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
CITY OF CARPINTERIA
NOV 15 2024
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
LIBRARY ADVISORY COMMISSION

APPLICANT:

Name Fred Shaw

Home Address [redacted] Email [redacted]

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education
BA in History CSUN

Present Occupation (Please describe any relevant past work experience.) Retired
MAYOR, COUNCIL MEMBER, VICE CHAIR JOINT HOUSING TASK FORCE, CHAIR LIBRARY ADHOC COMM.

Memberships in Organizations Nat'l Assoc. of Letter Carriers, F.O.E. Board of Directors
Board of Directors HopeNet, Host Program Steering Comm., Seal Beach Steering Comm.-
Carpinteria Beautiful

Reasons why you believe you should be appointed (attach additional sheets if needed.):
As the Chair of the original library adhoc committee I have a vested interest in the continued growth of our Community Library. I believe I bring historical background to the Library's creation and a knowledge of City processes to the Commission

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: Kokie Home Rent Stabilization Board 2005-2012 City Council 2018-2020 Mayor 2019-2018 Library Adhoc Committee 2018-2020 L.O.C. Board of Directors 2016 2008-2015

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Fred Shaw
Signature

Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: FRED SHAW
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed): See attached

What skills and experience do you bring to make you a successful board/commission/committee member?_____

What ideas do you have to improve Carpinteria?_____

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?_____

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue?

What type of programs do you envision implemented at the Library? Please explain.

What type of strategies would you find effective to increase the use of the Library?

If you are appointed, do you have any suggestions for new funding opportunities?

Skills - Time on City Council and other related activities (ie. League of Cities Board of Directors) have given me the ability to navigate the workings of City government and how to move ideas forward. I communicate well with others and am able to listen and find workable solutions for sometimes difficult issues.

Ideas - I have always believed a library is the most important building in a City. I believe the Commission must continue to reinforce the value of the programs our City librarian has started. We need to work with our schools and other community organizations (ie. Boys & Girls Club, Girls Inc.) to promote the Library as a vital resource for their success. Add even more outreach for our adult literacy and Spanish language programming. Also advocate for more state and local funding through grants. Currently Santa Barbara County is one of the least funded recipients for libraries in the state; only about 2/3 of the average per resident stipend.

Success Measurement - If we realized more funding per resident that would be a quantifiable success. Also growing the physical size of the library by either taking advantage of the open space behind the building or finding another central site in the City. Currently we occupy about 3500 square feet and for a community our size about 7000 square feet would be the statewide norm.

Core Duties - I believe they are pretty straightforward. Let the residents know what our needs are through the media. And advertise our successful programs with CVN letters and other testimonials. Also work to stay within budget but don't be afraid to push aggressively for programs the Commission sees as important to the community. Work with our County Library Advisory Representative to ensure the Board of Supervisors knows what our Library needs (that could include speaking at County budget meetings).

Active Role - If selected I would listen to each voice (including public comment) at meetings looking for commonalities that would enable successful decision making. Using what expertise I have, I would help fashion a presentation to Council and Staff that had a good chance of being adopted. And as a Commission member I would be advocating for our Library whenever the chance arose.

Collaboration Example - When I was part of City Council, we were faced with crafting a short-term rental ordinance. Because of recusal issues only three of the Council members were able to participate. One member wanted to leave things as they were, one member wanted to eliminate all STR's. After a lengthy discussion I brought forth a compromise; we would limit STR's to the beach neighborhood where the majority already existed. We put limits on various sections and required that any STR outside that area would have five years to establish a long-term rental at that property or keep it strictly a family vacation home. I feel that was, personally, a real success for my belief in finding workable compromise on thorny issues.

Engaging Underrepresented - I would suggest more outreach in the CVN and other media in both English and Spanish. Also work with the churches in town to emphasize community serving library programs. Every time someone checks something out of the Library it comes with a receipt. Perhaps those receipts could highlight a current or upcoming Library program. So, when you use that receipt as a bookmark it would also be a reminder of an upcoming program of interest. Also perhaps schedule a presentation two or three times a year to highlight something culturally or ethnically interesting.

Programming - I definitely want to see programs like adult literacy and the road to citizenship continue. Before I moved here twenty-five years ago, I used to frequent a bookshop in the Conejo Valley. It primarily featured mysteries (a personal favorite read) and every month the shop would have a writer come in for a talk. Here in

Santa Barbara County, we are home to many skilled authors, and it would be great to have them come speak to interested library patrons; be it mystery, travel, biography etc. And let's continue some of the just for fun activities the Library offers - Dungeons & Dragons, summertime Beach Bingo and more.

Strategies - More media outreach. If we have a guest speaker come to the Library advertise it with photos and a brief bio in the CVN. As I suggested before, find a way to entice potential patrons by holding events or readings that are relevant to their cultural or ethnic interests. Involve younger patrons so they not only understand the enjoyment of immersing themselves in a good book or movie but also set an example for the next generation. My parents were avid readers and so I grew up realizing a good story can open up new and fascinating worlds.

Funding - Look for state grants. Also, private groups and major businesses sometimes sponsor worthwhile endeavors. Reach out to the Fund for Santa Barbara, the Orfalea Foundation, state grants for Diversity, Equity, and Inclusion.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: Library Commission

APPLICANT: Jessica Mauer

Name [redacted]

Home Address [redacted] Email [redacted]

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? yes

EXPERIENCE/BACKGROUND:

Education BA at UCSB major in political science

Present Occupation (Please describe any relevant past work experience.)
Mom of 4 voracious readers ages 8-14

Memberships in Organizations
Chair of Education on Citizens for the Carpinteria Bluffs, member of Warrior Pool Foundation

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I am an involved parent of 4 young Carpinterians that realizes the value and future possibilities of our local library. I am connected to many local families and believe this is a great way for me to serve the community I love. Also reading is my favorite hobby.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: none

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Signature [signature] Date 1/15/25

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

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Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: Jessica Mayer
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No✓; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed): See attached sheet

1. What skills and experience do you bring to make you a successful board/commission/committee member?_____

2. What ideas do you have to improve Carpinteria?_____

3. What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?_____

4. In your opinion, what would the core duties be for a member of this Board/Commission/Committee?_____

5. How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

6. Can you give us an example of a time when you worked collaboratively with a team on a common goal?

7. How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue?

8. What type of programs do you envision implemented at the Library? Please explain.

9. What type of strategies would you find effective to increase the use of the Library?

10. If you are appointed, do you have any suggestions for new funding opportunities?

City of Carpinteria
Supplemental Questionnaire to Application for Appointment to a City Board, Commission or Committee

1. I have served on the Lou Grant Parent Child Workshop Board, worked for years helping the Parents for Canalino, currently am the Chair of Education on the Citizens for the Carpinteria Bluffs Board, and am a member of the Warrior Pool Foundation. In addition, I have run the Canalino Battle of the Books for the last few years, I work weekly with the Canalino Math Club that trains kids to compete in the annual countywide Math Superbowl, and I have spent the last 9 years volunteering in various Canalino classrooms getting to know students, staff, and families. I am organized and hard working. I am an advocate for education, nature, and community, and I believe in serving those who need help. I love Carpinteria, my home for the last 16 years.

2. To improve Carpinteria we need to bridge the gap between the different demographics that reside here. The library is the best place for this to occur. The Dual Language Immersion program at our local elementary schools is breeding a whole new generation of bilingual kids. Our library offers bilingual books, assistance in learning both English and Spanish, and is a nonthreatening place to receive information and help in applying for citizenship. Continuing to offer experiences, events, classes and clubs that bring our community together, the library gives us a place and a way to build stronger community and in doing so benefits us all.

3. An effective tenure on the library board would grow the amount of users, see more people utilizing services, and would expand awareness of all the services the library provides. Our local library is underutilized by many in the community and has so much to offer.

4. The core duties would be to work with other board members to come up with ideas to expand users, make sure the library remains well funded, look for opportunities to acquire additional funding for programs like the new makerspace, and mostly to ensure the vitality of the library as the heart of the community.

5. I will advocate for library funding with city council. I will brainstorm ideas to increase usership through my connections with the school and local families. I will push to see more student volunteers working at the library. I will work to expand the makerspace program which provides such a fun alternative to screen time for many kids. I will work with the board to explore community building and bridging activities and events.

6. During the pandemic I worked with others to offer the elementary school students something extra. The first thing I tackled was trying to replace the annual jogathon with outdoor activity for students. I came up with the idea of having a month in motion where each weekend students and their families were invited to a different outdoor activity to get people off the screens and get their bodies moving. I reached out to many families I knew, got a great group of voluteers to staff the various activities and everyone had a blast getting together outside while fundraising for our school. The other

program I spearheaded during the pandemic was creating a take home makerspace kit for every student at Canalino. Again, I gathered willing volunteers, purchased supplies, communicated projects with teachers, and ultimately supplied around 600 students with STEAM supplies to use in their pandemic online learning.

7. Underserved and underrepresented groups tend to work long hours on weekdays making it difficult to utilize library services. I would love to see our library open more on the weekends even if that would come at the cost of having to shorten weekday hours. I believe our library has and continues to build a great selection of bilingual material, but I do believe language and literacy are barriers to engaging with underserved groups. I think it may be useful to work with school guidance counselors to inquire about what services the library could provide for struggling students. Collaborating with other community organizations that help underserved groups would also provide useful insight into how the library can support these communities.

8. I have always seen reading as a privilege. I have made reading with my family a priority, but I have also had the luxury of time to be able to read to my kids. Many kids don't have a parent who is able to read with them and thus never learn to love reading. For these kids reading becomes a chore and they often fall behind in school. I would love to address this problem by creating a group of student volunteers to read with younger underprivileged kids. I would love to see high school students fulfill their community service requirements by becoming reading mentors. As underserved kids benefit from library services I hope their families too would become more comfortable utilizing all the programs the library offers.

9. As I have mentioned I run the Canalino Battle of the Books and each summer my kids sign up for the library's summer reading program. I think increasing use of the library could be achieved by offering more targeted or incentivized reading programs. Because I have 4 kids, I know that reading is a nightly homework assignment for students of all ages. I have found that having a list or goal helps make the reading more fun. I would love to see book clubs or booklists targeting specific interests or topics. Perhaps this is something the library could explore in collaboration with the local schools, working with the after school program, student volunteers, and possible Girls Inc and the Boys and Girls Club as well. Also, I love that the library offers chess club, makerspace, language, tutoring and more. Trying to make the larger community more aware of all these services could be effective in increasing usership. I think partnering with the local schools is the way to get these messages out.

10. I have chaired the Lou Grant Auction, run the Canalino Jogathon, and serve on the Warrior Pool Foundation. I am happy to brainstorm fun, community-oriented fundraising opportunities with fellow board members and to work to make them happen.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
JAN 17 2025
CITY OF CARPINTERIA

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: Library Advisory Commission

APPLICANT: Katrina Barraza
Name

[redacted]
Home Address

[redacted]
Email

[redacted]
Business Address

[redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? yes

EXPERIENCE/BACKGROUND:
Carpinteria High School, Some College (SBCC + SMC), Culver City Beauty School.
Education

Hairstylist, self-employed
Present Occupation (Please describe any relevant past work experience.)

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I believe I can help the library team incorporate all members of the community. Older members, younger, new, we are all important here. I enjoy taking direction, and also sharing new ideas about how we can grow and serve others.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: None yet.

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

K Barraza
Signature

1-17-25
Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

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Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: Katrina Barraza
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Mainly my experience, is in people skills. I am passionate about people in general and very much enjoy working with others. I think creativity is important. I have enjoyed working with people and hearing their stories all of my life. While I have a passion for language and reading, I believe a thriving library starts with our ability to connect with others.

What ideas do you have to improve Carpinteria? To give our time, and support one another in business and growth.

I think bringing together all age groups and backgrounds in support, is a good idea. Open to new ideas as well.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? I think at least a year, or ideally a few, would be ideal to form a good and strong collaborative team.

The group's success could be measured by setting and meeting goals, and increasing community involvement.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Following the direction of our leaders, working together to create solutions and opportunities for our board, and community. Perhaps some planning and reaching out to involving businesses and residents of Carpinteria. I am so open to learning more about this.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? By working together, and actively addressing any needs that the library/board may have. By communicating and reaching out to whomever we need, to help our library and community grow. As an individual, I believe I possess the skills to do that.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? I worked with the YMCA to give a small speech about my experience with one of their youth programs. The goal was bring attention to the program and share how it was good for the community. I spoke briefly, in front of 200+ potential sponsors, and enjoyed working with the swim dept.

How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue? There is so much opportunity here. I think one way is to bring professionals who live in our community, and have them share their story, or offer their time. Or have the library go to others, and share our services with different organizations/groups.

What type of programs do you envision implemented at the Library? Please explain. Every kind! Maybe working with a nearby co-op school to help parents (parenting support/classes) • Mental health for children and teens. Programs that encourage entrepreneurship or creative fields. Programs for seniors.

What type of strategies would you find effective to increase the use of the Library? Im open to all strategies, I do feel that getting your feet on the ground and going to others can help bring people in. I think including businesses and programs near to us, can bring attention to our library.

If you are appointed, do you have any suggestions for new funding opportunities? I wonder if small, regular fundrausers may help? I am not experienced here, but I think regular fundraising may be more effective than say one per year? Open to ideas on this, and very open to put in the work to create more funding for the library. Applying for all the grants I think is an obvious one.

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CITY OF CARPINTERIA
JAN 17 2025
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Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: Sarah Grewe
Name

[redacted] [redacted]
Home Address Email

[redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education
B.A. Political Science, UCLA

Present Occupation (Please describe any relevant past work experience.)
Self-employed event producer, previous work experience includes the SB Museum of Natural History, public education, ECE, non-profit development and the UCLA library.

Memberships in Organizations
Carpinteria Women's Club, Democratic Women of Santa Barbara County, Girl Scouts of America, Junior League, CMS Parents

Reasons why you believe you should be appointed (attach additional sheets if needed.):
Please see attachement.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: Marin County Commissioner: Childcare Commission 2017-2019

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Signature [signature] 1/17/2025 Date

Rev. 10/02/24

Reasons why you believe you should be appointed:

I would like to serve on the Library Advisory Commission because I love our library. It's my favorite place in Carpinteria and I would like to support the board and employees in their work and to assist them in best serving our community members. Our library is one of our most valuable community resources and I think my prior experience and extensive community service make me well-qualified to serve. I've included some of my volunteer experience below and supplied more background on my supplemental questionnaire.I look forward to being considered.

Events Committee Co-Chair
Santa Barbara County Democratic Women

County Commissioner
Marin County Childcare Commission 2017 - 2019

Vice President
Mill Valley Children's Garden 2018 - 2019

Marin County Lead
Sister District Project 2017 - 2018

Troop Leader
Girl Scouts of Northern California 2016 - 2019

Family Activities Lead
Raphael House 2008 - 2010

Secretary and Program Planner
San Carlos Belmont Mothers Club 2011 - 2013

Housing Counselor
Project Homeless Connect SF 2008 - 2010

Americorps VISTA & Housing Selection Committee Volunteer
Habitat for Humanity Greater San Francisco 2009 - 2010

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JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: Sarah Grewe
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No x ; if so, which Board, Commission or Committee do you serve on? Library Advisory Commission

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I have leadership experience and prior experience serving on a local government commission, as an appointed member of Marin County's childcare commission. I've served on many committees and boards, and as a parent of three children, I have a vested interest in making our library a successful community hub that best serves our members.

What ideas do you have to improve Carpinteria? Carpinteria really is the best, but there is always room for improvement! I would like to be able to offer more comprehensive services to our unhoused population, perhaps by implementing a scaled down version of "Project Homeless Connect" and giving increased access to needed services. I would also love to see a park park added to the Concha Loma neighborhood for the children that live in the apartments to be able to access. Housing is always a need, so increased housing in the downtown corridor, while preserving our agricultural land.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? An effective board tenure for me would be to assist the library with increasing their funding, so that they could offer all of the programming and services that they would like to be able to offer. Success would be measured by having sustainable funding sources and well-utilized services and programs.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? As an advisory board, I think the core duties are to be engaged and active in supporting the library board, and assisting them with community engagment and representation.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? As a parent of 3 children (one in high school, one is middle school, and one in elementary school) I think I can be helpful in tapping into the needs of our community's children and famillies. I grew up visiting our local libraries, but moved often in adulthood, and have been a member of libraries in Los Angeles, San Francisco, Palo Alto, Marin County and Seattle, so I'd like to also offer suggestions of what programming other libraries offered that might be useful to our community.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? As a member of the Marin County Childcare Commission we worked in conjunction with the County Office of Education, First 5, and the local childcare providers to create a comprehensive "Early Learning Roadmap": a guide for policy decisions to better serve the famillies of Marin in accessing and affording childcare and supporting childcare providers with better pay and opportunites for development. We began by holding listening sessions and engaging our stakeholders to identify the needs of our providers and famillies, and then crafted workable solutions in conjunction with our local governmental and non-profit agencies.

How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue? I think the first step would be to survey the needs of our population by sending out a survey to the community and having it accessible at the library. Once we understand what our community needs are, we can prioritize programming. Any materials should be bilingual and a bilingual representative should be present at meetings and listening sessions to ensure everyone is heard. Materials should be accessible in written form and digitally to increase participation.

What type of programs do you envision implemented at the Library? Please explain. I think programs like the "Know your Rights" seminar are very helpful, as well as tax preparation, assistance with filling out government aid forms, educational programming, tutoring, STEAM classes and technology trouble-shooting and instruction. Of course these would be in conjunction with the core mission of increasing literacy, with summer reading programs and book clubs. The Mill Valley Library had a wonderful program matching middle and high schoolers with early elementary kids to help them with reading and tutoring. I also love SBPL's "Library of Things" lending program.

What type of strategies would you find effective to increase the use of the Library? I think having a "Library of Things" would increase use of the library by patrons that might not check out books, and offering more classes and open hours for tech support would increase the population served. More after-school and school break programming would also increase engagment.

If you are appointed, do you have any suggestions for new funding opportunities? I think we could increase funding through sponsorships and with the Friends of the Library's assistance, hosting an annual fundraiser, possibly increasing the price of books in the Friends of the Library store, and increasing endowments.

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Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: Library Advisory Commission

APPLICANT: Gabriela Severt
Name

[redacted] Carpinteria, CA [redacted]
Home Address Email

[redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education:

Bachelor of Science - MIT

Candidate for Master's of Library and Information Science - SJSU

Present Occupation (Please describe any relevant past work experience.)

Homemaker

Previously Financial Analyst, Management Consultant

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):

I believe that the library is a vital lifeline for a community. It's a place where people can come to learn, share and grow without any expectations. As an avid library goer and long-time Carpinteria community member, I want nothing more than for our library to be a positive reflection of our community members and remain inviting and inclusive to all.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: _____

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THIS APPLICATION MUST BE SIGNED AND DATED

_____ _____
Signature Date

Rev. 10/02/24

CITY OF CARPINTERIA
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JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: Gabriela Severt

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No_X_; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? My experience as a Carpinteria community member will help me be a successful commission member. I grew up in Carpinteria and got my first library card at the age of 5. Now that I am back in Carp, raising my son, I am so grateful to the library as a space for our youth to grow and for our parents to make connections. I will bring the voice of other parents and keep our young patrons in mind when serving on this commission. In addition to my library patronage, I am currently earning a Master's degree in Library Science. I would love to bring what I'm learning to our library and community.

What ideas do you have to improve Carpinteria? As someone who grew up in Carp, I am incredibly lucky to be able to come back to raise my son and bring my husband to live in the best little town in the world. In order to keep Carpinteria's charm and community feel, we need more spaces like the library that are free, welcoming and focused on helping our community members. It's no secret that Carpinteria is incredibly expensive and becoming more like Montecito every day, and while that isn't necessarily a bad thing, it will only be a good thing for families and long time community members if we remember to keep nurturing the places that help our sense of community grow.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Anything that makes Carpinteria feel more like a community that celebrates together, lifts people up, and allows for all of our diverse talents and knowledge to be showcased is a positive to me. The Library is not just a place to borrow books, and if the community can use the space and attend programs more often, that would be a success to me. The advisory commission acts as another way for the community to be heard, so if more people can use the commission to get the most out of their library and we can see successful programs or changes made that were once ideas from the community, that would also be a success to me.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? The core duties for a member of this commission would be to listen to the community and be sure to give an equal opportunity for all community members to share their thoughts. I would also think that being an avid library patron is important so one could keep up with all of the great things already happening there. It's also hugely important to stay up to date on what other libraries are doing to get ideas for what might be a good fit for ours.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I love making connections, so as a member of this commission, I would love to stay involved with our other community pillars such as our schools, our kid's programs, our parks and so on. As a life long Carpinterian, I have only been marginally involved with our city government, and that is admitedly my own fault, however, I would like to help others who may be in the same boat become more involved. I think that an active commission member, would help to make the city government process more accessible and approachable for all of our community members.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? I often have to work on group projects for my classwork and in graduate school, there are often challenges with finding time in people's busy schedules around their home lives and work to get the assignments done. I recently coordinated a semester long group paper with 6 other people to ensure that the paper was presentable, met all formatting and citation criteria and the entire paper flowed with a unified voice. Taking on this important role was natural to me as I am very detail oriented and am happy to do the small but important tasks needed to get a project over the finish line.

How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue? I think our library does an amazing job engaging with the very young, the senior age group, and especially with the Spanish speaking community. Where I think our library can improve is with the younger adult population and teens. I think something as simple as a contemporary fiction book club in the early evenings, or partnering with a brewery to host an evening book club, so young professionals can attend after work would be a good start in getting younger adults involved. Also, I think collaborating with the schools to create programming would be a good step in engaging with the teen population. For example, coordinating programs when schools are out, or when schools have early release days would help to fill the gap for parents who need to find things for their kids to do in addition to getting these teens into the library.

What type of programs do you envision implemented at the Library? Please explain. I love the idea of collaboration with our local institutions. I could see a summer program with story time at our amazing parks, book clubs that may meet at different businesses around town if the library is otherwise occupied, and programming that promote all types of literacy for teens. Teen literacy in areas of sifting through misinformation on social media, how to register to vote and what kinds of things are on ballots, etc. I would also love to see a tech focused teaching program where people can learn simple repair methods, it could feature local volunteers to teach phone repair, clothing repair, or even car maintenance.

What type of strategies would you find effective to increase the use of the Library? Most people are aware that the library exists, but not a lot of people will seek it out for programming beyond the obvious reading focused programs. So, I think it would be a great idea to bring the library to our community which would help to showcase what the library can do outside of just offering books to borrow. I also think an expansion of the library of things could help to get more patrons in the door. Some libraries have cookware, seasonal items, tools and items used to explore (like a telescope) available to be borrowed, and I think expanding our current offerings would be a great way to get people thinking outside of the box when they think of what their library has to offer.

If you are appointed, do you have any suggestions for new funding opportunities? Admittedly, this is not something I have experience in, but I am excited to learn and get involved in researching and writing grants.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

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CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Downtown-Business Advisory Board, Library Advisory Commiss

APPLICANT: Thomas Schmitz

Name [redacted]

Home Address [redacted] Email

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education Marquette University - Business

Present Occupation (Please describe any relevant past work experience.) Retail Sales - Mate Gallery & Sunspel

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
My wife & I love Carpinteria & have great pride in living here. We want the city to thrive & allow businesses to flourish to create more opportunities to make a livable wage.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: N/A

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Signature 1-17-25 Date

Rev. 10/02/24

CITY OF CARPINTERIA
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JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Downtown "T" Business Advisory Board

APPLICANT: Thomas John Schmitz
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X ; if so, which Board, Commission or Committee do you serve on?

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Pride in my city. Business degree and have worked in Retail and Hospitality for 20 years. I can see both the immediate & big picture of developments.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? An effective tenure to me would be helping to finalize the downtown areas growth & developments. It's an exciting time to live in Carpinteria.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Ensure the growth & success of current & new businesses. Helping to create rewarding jobs along the way.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I'd get out in the community & learn the needs of the town as a whole. Fight for progress.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

- Conference Track Champions @ Marquette University
My Senior year our team @ Marquette set a goal at the beginning of the year to win conference. It took us supporting one another & picking up the slack when we failed. We accomplished our goal by sticking together & believing in each other.

What do you think the biggest challenges are right now for Downtown "T" businesses?

- Completion of the currently planned builds. Definitely need to ensure that when the dust settles that Carp is better than ever.
- Aiding the downtown businesses gain customers so they can thrive

How would you work with local businesses to identify matters of improvement in the Downtown Business District? Feet on the ground! I'd go door to door to learn about the problems & successes. To also make sure we were doing all we could to provide customers in our city.

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BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Commission

APPLICANT: Hazel Dugre
Name

[redacted] Carpinteria CA [redacted]
Home Address Email

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? yes

EXPERIENCE/BACKGROUND:
10th Grade Carpinteria High School Student
Education
10th Grade Carpinteria High School Student
Present Occupation (Please describe any relevant past work experience.)
10th Grade Carpinteria High School Student
Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I'm interested in learning more about the library and helping to identify how it can best serve the youth. I have been going to the library my whole life and think I can offer valuable perspective. I also am interested in learning more about public service.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: NA

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Hazel Dugre — Signature
1/17/25 — Date

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Carpinteria, CA 93013

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CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: HAZEL DUGRE
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X ; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I am a student at Carpinteria High School and longtime library user interested in serving the commission however I can. As a youth representative I can share what I think other youth would like to see at the library and hopefully make them more likely to visit.

What ideas do you have to improve Carpinteria? We could tell more students about the benefits and services available for them at the library.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Representing the voice of students and making more lifelong library users.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
I don't know, but I am interested in learning more and helping as a youth representative.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I would attend meetings, look at materials and give my opinion.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?
I play water polo all the time and do group projects.

How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue? I don't know.

What type of programs do you envision implemented at the Library? Please explain.
We could let students know that there is wifi and that if they can't find a book at the school, the library is another option.

What type of strategies would you find effective to increase the use of the Library?
Make sure students know what is happening.

If you are appointed, do you have any suggestions for new funding opportunities?
I don't know.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
JAN 17 2025
CITY OF CARPINTERIA

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission: Student member

APPLICANT: Klayton J. Bryan
Name

[redacted] Carpinteria [redacted]
Home Address Email

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
library intern
Education
student
Present Occupation (Please describe any relevant past work experience.)
student/library intern
Memberships in Organizations
None

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I am very interested in the library and I have a great love of literature. I have had over 300 hours of volunteer experience at the library. And I feel this would be a great learning opportunity for me as a student.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: None

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Klay SB — 1.17.24
Signature Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
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Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Library Advisory Commission

APPLICANT: Klayton Bryan
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes__ No X; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I have had over 300 hours of volunteer experience at the library and I was also the library intern this summer. I spend more than 50% of my free time reading. And I have a great love of learning and literature.

What ideas do you have to improve Carpinteria? I would love to see more quality literature in our library, specifically targeted at my age group and those younger than me. I have seen what Mrs. Jody has done with the funds she has been given, I really appreciate what she has done and I would like to continue to aquire more well thought out additions to the library of Things

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? I would be very happy if I could get more advantageous checkouts such as better literature and passes to more local things like the Natural History museum in Santa Barbara.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? I think it would be to advise the library on any matters which are brought up at any meetings. It should also be to strive to aid the library in any way possible.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? As an individual I would help to choose the new books, I would also help with any of the bookclubs that might start. As a member of a group I would do my best to complete any tasks at hand.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? This last summer I worked as an intern at the library and we worked together to keep the library running well and to keep our patrons happy.

How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue? I think that currently students of my age are being underserved. I feel one way to remedy that would be to get some better literature in the library and also to start some of the programs I have suggested.

What type of programs do you envision implemented at the Library? Please explain. I think there should be at least one bookclub started for each age group, complete with review/trivia, snacks and other readers! I also think there should be more events targeted at teens and tweens. Currently there are very few events which intrest them.

What type of strategies would you find effective to increase the use of the Library? I think as more age appropriate books and multimedia more kids will come in. When I was at the public library in New York City they had lots of things other than books, and seemed to draw in quite a crowd. The Camarillo library had a much larger selection of books and also attracted a good number of people.

If you are appointed, do you have any suggestions for new funding opportunities? I think we should try to get businesses around town to sponsor our library and any bookclubs started. Also we might seek endowments or as a non-profit we could use certain grants.

PLANNING COMMISSION
APPLICATIONS

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

CITY OF CARPINTERIA
JAN 17 2025
RECEIVED

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: Planning Commission

APPLICANT: Katherine Szalay katherines@santacarpinteria.ca.gov

Name [redacted]

Home Address [redacted]

Business Address [redacted] Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education M. Architecture, Harvard, Study at School of Architecture, Ahmedabad, India BA, Wellesley

Present Occupation (Please describe any relevant past work experience.)
Retired

Memberships in Organizations
Friends of Carp Library (FOL); Santa Barbara Harvard Club Board member; past member of AIA

Reasons why you believe you should be appointed (attach additional sheets if needed.):
See the bottom of this form *

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: Planning Commission (2023-25), General Plan/Coastal Plan Update Committee (2024-25)

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Katherine Szalay — Jan 17, 2025
Signature — Date

Reasons why you believe you should be appointed: 1) In the last two years as a Planning Commissioner, I have demonstrated knowledge of our planning commission issues, 2) devoted time and energy to studying the projects to be presented to the planning commission, 3) Actively participated in the Planning Commission meetings.

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Planning Commission

APPLICANT: Katherine Solant
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? Planning Commission

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Please see attached sheets

What ideas do you have to improve Carpinteria? Please see attached sheets
I have two ideas; they are described on pages 3-5 in the attached

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Please see attached sheets

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
Please see attached sheets

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? Please see attached sheets

Can you give us an example of a time when you worked collaboratively with a team on a common goal? Please see attached sheets

What do you see as the future of Carpinteria? Please see attached sheets

What is your experience in reading architectural and landscape plans? Are you familiar with the City's Land Use/Design Policies? Please see attached sheets

Are you aware that if appointed, you may have to read numerous staff reports and technical documents? Are you able to commit the time necessary to accomplish these? Please see attached sheets

Katherine Salant

2025 Supplemental Questionnaire, City of Carpinteria
Application for Appointment to the Planning Commission

What skills and experience do you bring to make you a successful Planning Commission member?

Analytical skills: Ease with digging into planning documents, including often voluminous reports, building floor plans and site plans to determine the salient points to bring up for discussion in Planning Commission meetings. I always visit the site as well.

Unusual perspective: When digging into a project before the Planning Commission, I always analyze projects from the "inside out" (what is it like to live or work in this particular space in this particular project) as well as from the "outside in" (how it will impact the surrounding neighborhood and does it conform to Carpinteria's General Plan).

Unusual background: I love our town. My respect, affection, and desire to preserve the places in our town that reflect its history comes not from living here for decades but from growing up in another town where history is also very important -- Alexandria, Virginia, George Washington's hometown – and observing over the years how it has maintained its cultural heritage while embracing modernity.

Education: M. Architecture degree, Harvard; B.A., Wellesley College.

What ideas do you have to improve Carpinteria?

Refer to two proposals at the end of this attachment.

What would an effective tenure on the Planning Commission look like to you? How would you measure the group's success?

Making good decisions!!

Good decisions are made when all sides of every project (there are always pluses and minuses) under the consideration of the Planning Commission are examined.

This includes careful study of the often-voluminous material sent by the Planning Department before the meeting, and attentive listening to all the presentations from the Planning Department, the owner or developer and their architect, and comments from members of the public and fellow commissioners. Questions always help the discussion, often eliciting information that was not included in the presentations.

Salant Supplemental Questionnaire

It also means that after long discussion and debate, a commissioner should be open to the possibility of voting differently than he/she anticipated before the meeting began.

What are the core duties for a member of the Planning Commission?

Study of the often-voluminous material sent by the Planning Department before each meeting.

Visiting the site of the proposed project and talking with neighbors to get feedback.

For especially complicated projects, conferring with one other commissioner, if it is felt that this commissioner has a particular expertise and can help shed light (commissioners are legally restrained from talking to more than one other commissioner before a meeting).

Ask pertinent questions of everyone!

How would you take an active role on the Planning Commission, both as a member of the larger group and as an individual?

I have joined in the discussion of every project at every meeting, often questioning and commenting on presentations and comments of the public and fellow commissioners. Owing to my facility in reading plans, I have pointed out issues that other Commissioners have missed.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

Years ago when I worked in an architect's office, I was always part of a team because the nature of the work is collaborative – it takes many people from different professions as well as government officials to bring a building to completion.

As a journalist, I was a freelancer and always worked alone. But, as a Planning Commissioner, I think this is a plus, because legally we are not allowed to talk to more than one commissioner regarding any project before the commission.

What do you see as the future of Carpinteria?

Currently, the biggest part of our local economy is tourism. People come here because we are unique among California beach towns – very small with astonishing 360-degree views of mountains and ocean – and a more than 200-year-old history that is written on the buildings in our downtown area (Carp Ave and Linden Ave) as well as in the residential areas close to those streets. Small houses once occupied in the early 1900s by employees in the lima bean cannery still stand, intermixed with larger houses of later eras. At a Planning Commisssion hearing, a

Salant Supplemental Questionnaire

Carp resident characterized our town as "funky," and saying it's what attracts visitors. I agree with this assessment.

Tourism will continue to drive our local economy, but change is inevitable. As we move forward into the future, we should move slowly and thoughtfully, preserving our "funkiness." We don't want to keep our town in a strait jacket, but we don't want to kill the goose that has kept on laying golden eggs (summer visitors) for decades.

Addressing the affordable housing issue is urgent, complicated and will not be solved anytime soon, but I hope that many more affordable housing units are eventually built here. We need to preserve our economic diversity, of which we are justly proud.

What is my experience in reading architectural and landscape plans? Am I familiar with the City's Land Use/Design Policies?

I have been reading architectural and landscape plans for more than 50 years.

Not only am I familiar with the city's design policies, I served on the General Plan/Coastal Plan Update Committee that reviewed the Planning Department's revisions of the General Plan over the last year.

Are you aware that if appointed, you may have to read numerous staff reports and technical documents? Are you able to commit the time necessary to accomplish these?

As a current planning commissioner, I am well aware of the staff reports and technical documents to be reviewed! And yes, I have committed a lot of time to this!

What ideas do you have to improve Carpinteria?

I have two ideas.

One. A way to get the ball rolling in creating affordable housing in Carpinteria.

In Carpinteria we have a long and proud history of economic diversity. To maintain it now and into the future, we need to drastically increase the amount of affordable rental housing. Towards this end, I propose establishing a Carpinteria Land Trust, a private non-profit entity, whose sole purpose would be to acquire land parcels of varying sizes in Carpinteria. The land would be used exclusively for affordable housing. If Carp has the land, we will be much more likely to attract not-for-profit builders such as People's Self Help Housing because building in our town will be less costly for them. Such a trust also ensures that land will be available for the construction of affordable rental housing.

Salant Supplemental Questionnaire

There are many details to be worked out, including the relation between the Land Trust and the City. For example who would select the firm to build the housing?

It is assumed that whomever builds the housing, its on-going management would be taken over by a non-profit, such as People's Self Help Housing, which currently manages 4 affordable housing projects in Carpenteria.

The Carpenteria Land Trust would raise money from foundations, and organizations committed to this issue as well as concerned individuals in the greater Carpinteria area. Its board would include local citizens who have experience in the foundation world, the financial world, and the complexity of the affordable housing issues and non-profit affordable housing entities.

This is a big idea. It will require a lot of work. I believe we are up to the challenge.

I believe such a land trust is necessary as reliance on the private market (private developers willing to include a small number of affordable units in a project in return for being allowed to build more market rate units than zoning wouldl ordinarily allow) will not solve our affordable housing problem. To solve it, we need projects that are 100 percent affordable housing, such as our own Casa de la Flores on Via Real, not more 4745 Carpenteria Avenue mixed use projects, which has 3 affordable units and 21 market rate ones. To be clear, I am **not** against new market rate housing projects with some affordable units. The problem is that this will not produce nearly enough affordable housing units to meet the needs of our residents.

Second Big Idea: A Carpinteria Good Times Summer Festival that would celebrate our long history with food and music.

The intent of this festival would be to directly benefit the merchants in our downtown area. I hope that a local service organization like the Rotary Club or the Lions Club would be interested in sponsoring it.

As I envision the Good Times Summer Festival, Linden Avenue would be divided into three groupings, each representing eras in our history, from the 1900s and before to the 1970s. The restaurants in each area would offer three food items from that era and their wait staff would dress accordingly. Local bands would play covers of popular music from that era, some songs straight and some tailored for a modern audience. Visitors and residents so inclined are encouraged to wear period clothing.

How would this work? Upper Linden, near Carpinteria Ave, could be the 1960s and 1970s. Participating restaurants would offer three menu items from this era, and the wait staff would dress accordingly (Mini-skirts, outrageous bell bottoms, and tie-dyed shirts anyone?). The music would be covers of 1960s and 70s popular music, provided by local bands (think of all the local bands that played in the Palms).

Salant Supplemental Questionnaire

The mid part of Linden around Smart and Final and our new Linden Square could the 1950s, 1940s and 1930s. Participating restaurants would have three appropriate menu items (the original version of mac'n cheese? tacos and pizzas from that era?) and the bands could include Elvis impersonators, stand-ins for Frank Sinatra and Dean Martin and covers from groups like The Platters.

The lower part of Linden including Easu's, Thai Elephant, Little Dom, Dan's Pizza, and Gianfranco's Trattoria, could feature anything that dates from the 1920s and further back in time. Band covers could include ragtime hits like Scott Joplin's The Entertainer (which most of us know from the movie The Sting) and many other songs from the 20s and earlier that are well known to us now, though most people may not know the songs are that old). The bands would be invited to improvise and tailor the music to modern tastes.

In the past we were not a ritzy place. It would not be costly for participating merchants to acquire appropriate clothing -- the clothes that Carpinterians were wearing way back when could easily be found or fashioned from items sold at our own Goodwill Store in the Albertson's Shopping Center.

The Carpinteria Historical Society could be tapped to help in finding recipes from past eras, plus many families may have their own recipes handed down through the generations. It should also be noted that old recipes might need some jazzing up to appeal to a modern palette.

There are many bands in the Carp area, so there may be a lot of local interest in performing.

The festival could also celebrate California's car culture over the decades. If they are willing, local owners of vintage cars could give Good Times visitors a slow ride up or down in Linden. Though we've all seen pictures of Henry Ford's Model T, what does it feel like to ride in one? Will you feel truly glamorous as you ride in a 1953 Buick convertible with the top down?

If we wanted to show how far back in time we go as a town, for one half day of a two day festival, we could have also have horse drawn wagons going up and down Linden.

Not only would the Carpinteria Good Times Summer Festival showcase the things that make Carpinteria a special place. Planning and organizing it would also draw on many different groups in our community, making it truly a community-wide event.

I have suggested three areas of Linden Street. A fourth could be added around the corner with the restaurants and shops on Carpinteria Avenue, near the farm cart.

If this is too ambitious to undertake for this year, a scaled down version of Good Times Festival could include local bands doing covers of golden oldies from the breadth of our history at several locations while each participating restaurant could offer a few fixed price menu items or a "sampler plate" that would showcase their regular menu.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
CITY OF CARPINTERIA
JAN 16 2025
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: Planning Commission

APPLICANT: Glenn LaFevers
Name

[redacted]
Home Address

[redacted]
Email

Business Address

[redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education
BA Geological Sciences; BA Environmental Studies, U.C. Santa Barbara
Present Occupation (Please describe any relevant past work experience.)
Director, Gas Storage, SoCalGas (Retired)
Memberships in Organizations
National Alliance on Mental Illness (NAMI) - Santa Barbara

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I am a liftime resident of Carpinteria and I care about our community and its future. I have been actively involved in City land use and planning, and in shaping and preserving Carpinteria for more than 30 years.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: City of Carpinteria Planning Commission - 1991 to Present; City of Carpinteria CDBG Committee - 2022 to Present; General Plan Advisory Committee - 1990's

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Signature

1/16/25
Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
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Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 16 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Planning Commission

APPLICANT: Glenn LaFevers
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? Planning Commission; CDBG Committee

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Lifetime resident of Carpinteria (2nd Generation); More than 30 years of continuous service on the City of Carpinteria Planning Commission; UCSB Graduate with degrees in Geology and Environmental Studies; Previous work experience in land use planning, project permitting including in the coastal zone in Santa Barbara County, preparation of CEQA and NEPA environmental documents, preparation and implementation of air quality documents including Title V permits

What ideas do you have to improve Carpinteria? Carpinteria is and has been a great community and wonderful place to live for many, many decades. I want to continue to be actively involved to help us keep it that way. I believe we should continue to focus on building a thriving downtee T, focus higher density residential development into our downtown core areas, discourage residential development in the bluffs area (especially east of Bailard) and protect our commercial/industrial zone districts downtown.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? A commission comprised of intelligent people who care about Carpinteria and are committed to being fair and good stewards of our planning process. A successful commission is one that works together with city staff and the community to build concensus from multiple and varied viewpoints/interests to shape the way in which the community changes over time.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Apply good judgement, logic and critical thinking to making decisions about projects within the context of implementing and interpreting the general plan/local coastal plan and the supporting special plans, zoning codes and desires of the community.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I will use my experience as a planning commissioner, my knowledge of the planning and permitting process, and my significant people skills to support and assist my fellow commissioners to build consensus on the commission. I will serve with integrity and with a sense of urgency.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? I directed and oversaw a large team of employees and contractors in the successful construction, commissioning and start-up of a $300 million infrastructure/electrification project. The project has been in operation for more than 5 years and is a showcase project for industrial electrification.

What do you see as the future of Carpinteria? A small beach town with a strong and vibrant downtown; good jobs in a diverse professional/industrial cross section of businesses and companies; safe streets and neighborhoods. A great place to live for all members of the community and a great place to raise a family

What is your experience in reading architectural and landscape plans? Are you familiar with the City's Land Use/Design Policies? I have decades of experience with project plan sets including architectural + landscape plans.
Yes, I am very familiar with the City's Land Use and design policies.

Are you aware that if appointed, you may have to read numerous staff reports and technical documents? Are you able to commit the time necessary to accomplish these? Yes, I am willing and available to commit the necessary time.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

RECEIVED
CITY OF CARPINTERIA
JAN 15 2025
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:
PLANNING COMMISSION

APPLICANT: Jane L. Benefield
Name

[redacted]
Home Address

[redacted]
Email

Business Address

Phone Number(s)

Are you a resident of the City of Carpinteria? YES

EXPERIENCE/BACKGROUND: SEE Attached

Education

Present Occupation (Please describe any relevant past work experience.)

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on:

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

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THIS APPLICATION MUST BE SIGNED AND DATED

Jane L. Benefield — Signature

1-16-25 — Date

Rev. 12/09/24

Jane L. Benefield
Carpinteria Planning Commission

Education
Certificate in Business Management
UCLA 1983
MA in American History
Cal State LA 1980
BA in Urban Studies
Cal State Northridge 1974
Fifty thousand meetings, workshops, seminars, conferences, rubber chicken dinners related to planning in its many forms

Memberships in other organizations
League of Women Voters
State Redistricting Committee, 2000/2010
HELP of Carpinteria
CERT volunteer
Women's Political Committee

Experience
Retired Senior City Planner Los Angeles (1972-2002)
2010 US Census instructor and field worker
2009 and 2019 Redistricting Commission watchdog (arf)

All my work history is related to the position of Planning Commissioner.
Ten of my 30 years in the Los Angeles Planning Department were spent developing a workable specific plan for Los Angeles International Airport (LAX), mostly the federal and state environmental work....needless to say, not much of it was implemented.

Other areas of expertise:

Preparing General, specific, community, etc plans
Directing consultants in writing EIRs for major projects including DreamWorks, Playa Vista, LAX, Crenshaw Commercial District, community, Getty Center,
Investigating and preparing variances, conditional uses, modification, subdivisions, findings for the Board of Zoning Appeals,
Writing municipal and city charter codes amendments including the first recycling ordinance, adult entertainment regulations, zone/land use consistency, zone changes, annual report

Conducting mostly calm and often raucous public hearings (once I was given an LAPD body guard)
Worked as Council Liaison between the Planning Department and the Planning Committee of the City Council
Staff planning representative to all city council offices (15)
Staff supervisor of the L.A. City Planning Commission
Contract negotiations for consultants, projects, staff
Supervision, reports, attendance all meetings...so many

Why do I want to be a commissioner?
Well frankly I hope I want to be one, because I am one, and I love it. I have been plugging away for 18 years and believe I do a good job. I have learned so very much; it has been a total pleasure to serve.

I am not serving in any other commissions, committees at this time.

What is your understanding of the role of Planning Commissioner?

The Carpinteria planning commissioner has a couple of important functions. One is to minimize the major learning curve of a project, law or policy so that the City Council members do not have to devote serious time to digest the nuances or details of an agenda item. Therefore a commissioner should have urban planning knowledge and experience or related expertise to understand these project complexities and succinctly summarize for council.

Also the planning commission makes final decisions on many issues that, unless appealable, are final thus accomplishing the work program more efficiently.

Commissioners should have a varied background ranging from negotiating skills to achieve a solution/consensus on land use/planning decisions. The current planning commission in Carpinteria has a variety of skilled experts including me, a certified city planner.

One role of the commissioner is to explain the why and how of a project or new law or process clearly so all parties are understand the details and ramifications of an action.

Importantly, the planning commissioner must listen and understand the staff recommendations and the public agreement or objections. All this must be done in an organized, legal and fair manner. I believe I do this as do my fellow commissioners.

What do you believe are the most important land use issues facing Carpinteria?

Foremost and most obvious is the California State housing mandates regarding of zoning, processing and approval of housing. The state stepped in when many jurisdictions refused or could not build adequate housing in "their own backyards." In Carpinteria a feeble attempt to allow granny flats produced about three dwellings in 20 years.(Long story here which I can elaborate upon if you wish). In the past couple of years Carpinteria has seriously examined locations for these affordable units.

Regional Housing Needs Assessment (RHNA) numbers are outrageous and unattainable if we want to "keep" our city. Solutions are being applied and not in our community's best interests and the balance of burden requires a however but it is a delicate balance. How can a town with a general plan that was meticulously created, a town with few vacant lots, height restrictions to preserve the award winning view sheds and no additional funding, provide this feature? Gail's re good but they should be somewhat attainable.

Some repercussions include agricultural land encroachment, required building height increases, parking reductions or elimination, diminished discretionary actions and threats of reduced funding.

State mandates do not including funding!

Another issue that should be considered rather urgent is the internal transportation system we have in our city, or should I say DO NOT have. We shore up some of the need with the HELP program. I believe we need trolley system that services the residents including students, tourists, those who don't have a vehicle, shoppers. This is a real need and would allow for more businesses to succeed by providing more access.

And one third item I will mention is sea level rise and coastal shore enhancements. We need to get a handle on how we will manage existing properties in areas subject to inundation. How do we handle remolding efforts in these areas? What is the liability? So much is speculation at this point but it is a real and present threat.

What would be your recommend approach to resolving the most important issues?

One thing that we can do about the State mandated demands on our small jurisdiction is to tailor the mandates i.e. SB9 or ADU's or reduced parking or no discretionary reviews but using the tools we have already. One of these is the Coastal Act. So far we have included required parking in designate beach areas, not allowed by the state but necessary for coastal access, etc.

One positive result has been a very workable Additional Dwelling Units (ADU's) opportunity which we tailored to our city's needs, the Housing and Development HCD and the coastal commission input. I believe that even if a small portion of homeowners avail themselves of this improvement, it will be have a myriad of positive results. I can elaborate if asked.

I was a big advocate for this ordinance and met with resistance from staff all the way. Ironically, the community was completely behind this housing approach WITH NOT A SINGLE PERSON SPEAKING AGAINST THE ORDINANCE. Success so far.

I believe that if you can fund a skatepark we can fund a trolley. To me the need for internal transport is imperative because it limits mobility of many of our seniors. We have 27% (varies by date) of our population over 65 which is about double the national average. We do not have school buses, Uber or taxis, we only have a limited bus route and HELP. I think we can do better.

Frankly I do not know what to do about the RHNA numbers that so plague us. They are the antithesis of a small town community. They also reflect the NIMBY fallout for every community saddled with outrageous numbers.

These figures trash the general plan objectives. Yes we need housing, this approach would be better modified.

I am strong believer in reigning in the short term rentals as they usurp long term housing. Violators should be sentenced to Pelican Bay, in my humble opinion.

We should be seriously examining the future use of Tee Time and Chevron properties. Why wait? We need to jump start the land use proposals/discussions now before developers do the planning. One thing we could also do is meet with developers and builders to more clearly understand what they are up against. They do, after all build the physical structures, not us.

University students are a valuable untapped resource for urban design, charrettes, outside the box ideas and all for free.

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JAN 0 2 REC'D
Accounting Dept.
CITY OF CARPINTERIA

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Planning Commission

APPLICANT: David L Allen

Name

[redacted] Carpinteria CA 93013 [redacted]

Home Address Email

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education
JD UC Berkeley. BA UCSB

Present Occupation (Please describe any relevant past work experience.)
Retired

Memberships in Organizations
None

Reasons why you believe you should be appointed (attach additional sheets if needed.):
See attached.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: Bluffs Advisory/COSMAB since inception. HSAC since inception. PC since 1990 - one two year break.

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature 1/2/25 Date

Rev. 12/09/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR
APPOINTMENT TO A CITY BOARD, COMMISSION OR
COMMITTEE
Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013
BOARD, COMMISSION OR COMMITTEE APPLYING FOR:

Planning Commission

Name: David Allen

Are you a current incumbent on a City Board, Commission or Committee? Yes___X No___; if so, which Board,
Commission or Committee do you serve on?

Planning Commission, COSMAB.

Supplemental Questions:

What skills and experience do you bring to make you a successful board/commission/committee member?

I have served many years on the Planning Commission, including a number as chair and vice chair. Until retirement I was a Sr Deputy County Counsel for Santa Barbara advising the County Planning Commission and Board of Supervisors on land use cases. I believe my memory of the reasons for design of many past projects and of the reasoning behind some of our GP and ordinances is valuable.

What ideas do you have to improve Carpinteria?

(I recognize many of these suggestions are being considered and action underway.)

Housing is obviously a priority, and I'm hoping as a quick improvement we can move a General Plan amendment rapidly to add Site 1, adjacent to Rancho Granada. Along with Phase 1 of rezoning already moving forward, Site 1 provides the potential to relieve State mandate pressure and may relieve pressure on less favorable locations.

In addition, we should anticipate and plan now for other major land uses. In no order of importance : (1) The zoning and future uses of Bluffs 0 (Chevron property) should be considered

now. Housing and commercial along Carpinteria Ave? Open space/park and recreational uses on the southern portion, plus all open space south of the RR? (2) Future use of the pier is a concern. While it could be an asset (for example supporting marine education facilities), piers are notoriously expensive to maintain without onsite commercial support, and the adjacent ESH area and harbor seal sanctuary would make onshore development design very difficult. I think the City's future is best served by removal of the pier and extension of a world class park extending along all the Bluffs without insertion of major population pressure directly adjacent to the ocean. (3) We should do everything appropriate and feasible to acquire/utilize/plan project designs on the few remaining open space areas to maximize open space and parklands for future increased Carpinteria Valley population. The City Lagunitas parcel should be planned for dog and/or recreational uses. (4) The number of small electric vehicles may increase substantially, and offer both benefits and need for adjustments. For example, pedestrian sidewalks/trails need to be better separated, or more traffic slowdown barriers placed, to protect them from higher speeds and greater use by scooters and ebikes. (5) While a friendly welcoming approach should be kept, code enforcement needs to have more teeth with more officers hired and more citations on second offenses. Limited enforcement has led to disregard of some ordinances meant to improve life for all—as examples parking, leash law, noise, and short term "underground" rentals. (6) While parking is adequate per the Walker study, public perception is less favorable. State law is removing much local ability to require adequate parking with development. In addition to parking as proposed south of the RR on Linden, we should be looking at other opportunities such as pay and time limited parking, and contracted conjunctive use with businesses. (7) Not necessarily a planning issue, but continued expansion of the wonderful library programs. (8) Some City staff are not residents, and it would be helpful if ways could be instituted to better familiarize employees with both history and geography.

Although I understand staff time is limited, when the PC will be the recommending body I would like to see the PC involved more often in discussion sessions at inception of staff drafts of significant GP/LCP and ordinance revisions.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the groups success?

The PC is effective when its members have done their homework and are thoughtful in applying law and policies to decide on, and recommend changes upon, projects to reach consensus meeting community goals with fairness to applicants. When consensus among the members is not possible, views on all sides of an issue should be clearly explained for the benefit of applicants, the public, and Council.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?

The core duties are (1) to apply the City General Plan and Zoning Ordinance to proposed projects, (2) to use permitted discretion in applying these laws to reach a final project that best fits Carpinteria's goals, (3) to review proposed GP/Zoning Plan revisions, as well as other planning documents such as the parking and sea level rise studies, and make recommendations to City Council. (4) I also believe a duty should be to communicate to the public the reasons for the decisions and recommendations.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

I hope and try to make my thoughts and reasoning clear to fellow members, and I try to remain open to views of other members. Sometimes I'm persuaded by others, sometimes compromise works best to accomplish a result fair to all, and sometimes cordial disagreement is appropriate.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

I wrote and then teamed to finalize the Bluffs Vision Statement, and then was on the committee drafting the conservation easement with counsel. I participated in the 2020 visioning process, and as a previous member of GPAC worked on sections of the GP. I've been a member of the Bluffs Advisory Committee- now COSMAB-since inception and as a team with staff believe we've seen many projects do well. As a member of HSAC I joined in providing information and reaching final recommendations. The PC has usually worked well as a team both in reaching consensus on projects and in legislative recommendations.

What do you see as the future of Carpinteria?

There are too many forces in play—economic, political, and state housing laws—to make predictions, but I know what I'd like to see:

A vibrant downtown T with continued and increasing local businesses. A world class Bluffs Park extending from the State Park through the King property. Completion of trail connections, including the trail to the Rincon. Better multifaceted transit/bike/e routes through town to supplement and reduce car use. Continued focus on multi income housing in existing developed sites, discouraging housing in open space south of Carpinteria Avenue/east of Arbol Verde. Continued and increased support for social and cultural services such as the library, low income resources, museum, art center, senior services, and CI museum. Improved communication and cooperation with the County and local districts, particularly the school district.

What is your experience in reading architectural and landscape plans? Are you familiar with the City's Land Use/Design Policies?

I have many years experience reading plans, am familiar with the City's policies, and review and apply City policies and ordinances with each project brought before the PC —these of course are usually presented in staff reports. As the City moves forward with General Plan and Zoning amendments it's crucial that the most important of Carpinteria's goals be maintained and strengthened in legally enforceable language.

Are you aware that if you are appointed, you may have to read numerous staff reports and technical documents? Are you able to commit the time necessary to accomplish these?

Yes. Studying documents often takes more time than attendance at the City commissions and boards.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 07 2025
BRIAN C. BARRETT
CITY CLERK

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Planning Commission

APPLICANT: John Wright Moyer
Name

[redacted] Carpinteria CA 93103 [redacted]
Home Address Email

[redacted] [redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? yes

EXPERIENCE/BACKGROUND:

Professional Degree is Architecture from CalPoly San Luis Obispo
Education

"On-call" status with RRM Design Group (18 years full time with Peikert Architects/ RRM Design Group)
Present Occupation (Please describe any relevant past work experience.)

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):

I've served on the commission for 12+ years and hopefully have served the people of Carpinteria in preserving everything that makes our town a wonderful place to live.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: Add-hawk Highway design advisory group. 2011 (?)

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

John Moyer — Signature
1.7.25 — Date

Rev. 12/09/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
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5775 Carpinteria Avenue
Carpinteria, CA 93013

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JAN 07 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Planning Commission

APPLICANT: John Moyer
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? Planning Commission

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I've lived in Carpinteria for 70+ years which gives me a good sense of its history. I've been a property owner as well as a renter. I raised a daughter and 3 stepdaughters here all attending Carpinteria public schools. I've worked as a nursery man before becoming an oil field welder and eventually becoming a union pipefitter. At the age of 47 I embarked on 8 years of education first at SBCC transferring to CalPoly San Luis Obispo achieving a Professional Degree in Architecture in 2001. I've worked full time as an architectural Designer for the past 24 years. I've served on the commission for 12+ years.

What ideas do you have to improve Carpinteria? It's more a matter of updating preserving what we have.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? I believe my tenure so far has been effective. The commission is made up of 5 individuals with varying points of view often engaged in trying to find consensus on complicated issues. In this endeavor I'm grateful for my fellow commissioners diverse points of view.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
The Planning Commission's primary role is to plan. A Planning Commission is a body of citizens that serve within local government, acting as an advisory group to the municipal governing body on issues and policies related to planning, land use regulation, and community development. Planning Commissioners act as citizen planners and work to develop implementation policies that affect how their community manages changes in growth and development. (I copied this off the Internet. It conveys a more organized opinion than my own words could convey.)

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I hope I've been a balancing voice on the commission so far and hope to continue in that regard.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?
12+ years on the planning Commission. 25 years in the architectural industry collaborating with clients, fellow architects and consultants on projects small and large.

What do you see as the future of Carpinteria? I think Carpinteria is in a position for a wonderful future if we work together to find a balance with the ever changing dynamics of our times: Sea water rise, the status of the on going barrage of state housing regulations, wildfires, and the increasing economic burdens of governance just to name a few. Everyone wants what they want to the point where we live in an increasingly black and white quagmire of descent from any meaningful dialog. Those who have come before have done a wonderful job of laying the foundation of a truly unique place to live and it's our duty to continue their great works.

What is your experience in reading architectural and landscape plans? Are you familiar with the City's Land Use/Design Policies? I've been in the construction industry most of my adult life.

Are you aware that if appointed, you may have to read numerous staff reports and technical documents? Are you able to commit the time necessary to accomplish these? oh yes! The reading has been very enlightening. I've got a better understanding of how civilization and governance truly work. Time well spent.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

JAN 17 2025

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: PLANNING COMMISSION

APPLICANT: Alexandra "Yu" Van Antwerp

Name [redacted]

Home Address [redacted] Email [redacted]

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND: See Attached Please

Education

Present Occupation (Please describe any relevant past work experience.)

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on:

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED.

Alexandra Van Antwerp — Signature

1-17-25 — Date

Rev. 10/02/24

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Planning Commission

APPLICANT:
Name: Alexandra "Xy" VanAntwerp
Home Address: [redacted] Carpinteria CA
Email: [redacted]
Phone Number(s): [redacted]

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CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

Are you a resident of the City of Carpinteria?
Yes

EXPERIENCE/BACKGROUND:

Education:

- EXECUTIVE MASTERS BUSINESS ADMINISTRATION (**EMBA**), Management School of Business, California Lutheran University 2019-2021
- Bachelor's Degree, Political Science and Economics California State University, Bakersfield, Cum Laude. Activities and societies: Model United Nations Debate Team
- National Chengchi University, Taipei Taiwan, Certificate of International Studies, Far East Business and Economic Relations

Present Occupation (Please describe any relevant past work experience):

I am currently a technical Business Author with Madecraft, where I lead the creation of professional on-line learning content focused on technology driven business development strategies. As the primary figure on camera and the Author, I collaborate with a talented production team of 19 professionals, including directors, editors, designers, and producers, to deliver high-quality educational material. Together, we bring complex business concepts to life in an engaging and accessible format, empowering professionals with actionable insights and skills.

In addition, I am a Business Development Strategist at Alexandra VanAntwerp Consulting, where I have successfully supported businesses across multiple industries, including cybersecurity, hospitality, first responders, and government agencies. My work involves developing strategies that align with business objectives, conducting in-depth analyses, and managing complex projects to achieve sustainable outcomes.

I have held leadership roles that demonstrate skills valuable for the Planning Commission. As VP of Business Development for a tech company developing first responder software for public safety organizations, I created go-to-market strategies, managed stakeholder engagement, and addressed complex organizational needs—skills relevant to balancing diverse community priorities. As founder and VP of Sales for a software company, I built a Microsoft Solution Provider business that generated over $35 million in revenue by delivering systems analysis services and implementing global solutions. These experiences required strategic planning, collaboration, and data-driven decision-making, which I would bring to the Planning Commission to support thoughtful and sustainable development for Carpinteria.

Memberships in Organizations:

- Past member of the Carpinteria Valley Association Board.

Reasons why you believe you should be appointed:

As a lifelong Carpinteria resident, I have a deep respect for our community's history, values, and the challenges we face, particularly with new state housing mandates and high real estate values. My experience in growing businesses has given me opportunities to engage in strategic planning, navigate constraints, and approach decisions thoughtfully—skills I believe could support the Planning Commission's efforts.

As a technical business author in the e-learning industry, I've learned to communicate detailed information in a clear and accessible way. I stay connected to community issues through collaboration, online platforms, and public outreach. I am committed to transparency, thoughtful development, and helping preserve Carpinteria's unique character, and I would be honored to contribute to the Planning Commission's work.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: NONE

Signature: Alexandra Van Steenwyk

Date: 1-17-25

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

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CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Planning Commission

APPLICANT: Alexander VanAntwerp
Name

Please see attached

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No___; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member?_____

What ideas do you have to improve Carpinteria?_____

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?_____

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

What do you see as the future of Carpinteria?

What is your experience in reading architectural and landscape plans? Are you familiar with the City's Land Use/Design Policies?

Are you aware that if appointed, you may have to read numerous staff reports and technical documents? Are you able to commit the time necessary to accomplish these?

Supplemental application for Planning Commission:

1. What skills and experience do you bring to make you a successful board/commission/committee member?

I bring over 20 years of experience in business development, strategic planning, public speaking, and community engagement, along with strong connections to the Carpinteria community as a multigenerational resident. I have worked across industries to develop strategies, analyze data, and align initiatives with long-term goals, while contributing to local discussions and collaborating with community groups to support efforts that reflect Carpinteria's values and priorities.

I excel at fostering consensus among diverse groups, guiding discussions toward the common good. My open-mindedness allows me to make decisions based on a variety of feedback and data, ensuring thoughtful, evidence-based outcomes rather than snap judgments. This approach is crucial for addressing the complex challenges facing Carpinteria while balancing community priorities.

Key skills and experiences include:

- **Public Speaking:** Extensive experience presenting to diverse audiences, facilitating discussions, and advocating with clarity.
- Community Outreach: Coordinated and participated in efforts addressing local issues, focusing on responsible development and community priorities.
- **Political Experience:** Ran for the Carpinteria Valley Water District Board in 2012, demonstrating commitment to public service and understanding of local infrastructure. Thorough understanding of the Brown Act and its application to public meetings and governance.
- **Strategic and Analytical Thinking:** Skilled at reviewing technical documents and creating actionable strategies that align with community goals.
- **Consensus-Building:** Effective at uniting diverse viewpoints to foster mutual understanding and balanced decisions.
- **Open-Minded Decision-Making:** Committed to thoughtful, data-driven decisions that incorporate varied perspectives.
- **Preserving Carpinteria's Unique Character:** Ensuring that all developments respect our small-town charm and natural environment by adhering to sustainable design principles and thoughtful land use.

2. What ideas do you have to improve Carpinteria?

- **Addressing Housing Challenges:** Supporting affordable housing initiatives for families, essential workers, and seniors, while preserving the quality of life for all residents.
- **Enhancing Public Participation:** Expanding opportunities for community members to engage in the planning process through accessible public forums and technology-driven feedback tools.
- **Improving Public Spaces:** Advocating for improvements to parks, bike paths, and green spaces to encourage outdoor activity, improve connectivity, and promote environmental sustainability.
- **Focusing on Sea Level Rise and Climate Change:** Prioritizing proactive measures to address the impacts of rising sea levels and climate change, such as implementing coastal resilience strategies, promoting energy-efficient infrastructure, and integrating sustainable practices in all future developments.

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3. What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?

An effective tenure would involve achieving balanced decisions that respect Carpinteria's character while addressing growth and sustainability. Success would be measured by:

- Community feedback that reflects trust in the Planning Commission's process.
- Completion of projects that align with the city's General Plan and benefit residents.
- Increased public participation in planning discussions, ensuring transparency and inclusivity.

---

4. In your opinion, what would the core duties be for a member of this Board/Commission/Committee?

The core duties include:

- Reviewing and approving development plans to ensure they align with city policies and community goals.

- Balancing the environmental, economic, and social impacts of proposed projects.
- Serving as a liaison between the community and city government, advocating for public concerns.
- Staying informed on state and local regulations that affect planning decisions.
- Act as an advisory body to the City Council for land use and policy-related matters.
- Review and provide feedback on amendments to General Plans, zoning codes, and related policies when such changes are initiated by the City Council or staff.

---

5. How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

As a group member, I would foster collaboration by listening to diverse viewpoints and working toward consensus-driven solutions. Individually, I would use my public speaking skills to clearly articulate the rationale behind decisions and advocate for responsible development that reflects the community's best interests. My experience with community outreach ensures I will bring the community's voice to the table.

---

6. Can you give us an example of a time when you worked collaboratively with a team on a common goal?

In Carpinteria, I have worked with community groups on a range of local issues important to our environment and quality of life. By coordinating efforts, engaging with stakeholders, and presenting clear, well-reasoned information, I have helped raise awareness and contribute to positive outcomes. These experiences reflect my ability to collaborate effectively and support initiatives that benefit the community.

As a Business Author with Madecraft, I work alongside a talented 19-person production team to create engaging professional learning content. My role as both on-camera presenter and Author involves collaborating with directors, editors, and designers to adapt content, meet deadlines, and ensure everything comes together smoothly. It's been a fast-paced and rewarding experience that's taught me the importance of clear communication, teamwork, and staying focused on our shared goals.

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7. What do you see as the future of Carpinteria?

Carpinteria's future lies in preserving its unique character while addressing growth responsibly. I envision a community that:

- Balances thoughtful development with environmental conservation.
- Creating affordable housing opportunities for residents of all income levels.
- Enhances public spaces and infrastructure to meet evolving needs.
- Strengthens local businesses through strategic planning and community engagement.

---

8. What is your experience in reading architectural and landscape plans? Are you familiar with the City's Land Use/Design Policies?

I have reviewed technical documents, including architectural and land-use plans, in my consulting roles, and I have a general understanding of urban planning principles. That said, I recognize there is a lot to learn, and I am eager to study Carpinteria's specific Land Use/Design Policies in detail. I am committed to building the knowledge needed to make informed, thoughtful decisions that align with the community's goals.

---

9. Are you aware that if appointed, you may have to read numerous staff reports and technical documents? Are you able to commit the time necessary to accomplish these?

Yes, I believe I understand the time commitment required for this role. My professional experience has equipped me to analyze detailed reports, and I am prepared to dedicate the time necessary to thoroughly review all relevant materials.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Planning Commission

APPLICANT: Patrick O'Connor
Name

[redacted] Carpinteria, CA 93013 [redacted]
Home Address Email

Business Address [redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Bachelor of Science in Mechanical Engineering and Masters in Business Administration / International Management
Education

Aerospace Executive, Board Advisor
Present Occupation (Please describe any relevant past work experience.)

Aerospace Executive. Fluid Mechanical and Civil Engineer. LinkedIn profile http://linkedin.com/in/patrick-o-connor-338a7823
Memberships in Organizations

Carpinteria Valley Water Association Board of Directors

Reasons why you believe you should be appointed (attach additional sheets if needed.):

Please refer to Cover Letter

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: Architectural Review Board Sept 2022 - Present.

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature

1/17/25
Date

Rev. 12/09/24

January 17, 2025

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

Mayor Alarcon
City of Carpinteria

Subject: Applications for Carpinteria Boards and Commissions

Dear Mayor Alarcon,

I am submitting applications for both the ARB and Planning Commission in order to provide you and the Council the flexibility to staff these entities with best fit candidates. Also, applying for both is a reflection of searching for the best fit for my abilities to serve as my career winds down.

In addition to serving on the ARB, I've dutifully attended City Council meetings, Planning Commission meetings, and various standing committee meetings out of interest in contributing, but also to understand what might be the best fit for longer term public service.

I was recently appointed to the Carpinteria Valley Water District Board of Directors and serve on key committees including the Central Coast Water Authority and Cachuma Operations and Maintenance Board. This role coupled with the Planning Commission can only benefit both agencies through a cross-functional perspective. The frequency of CVWB project applications that might require recusal are estimated at once (or less) per year.

The applications ask why (the candidate) should be appointed. I believe I've demonstrated my commitment to serve Carpinteria. I've articulated thoughtful inputs to a number of Committees. Feedback from peers and the public has been uniformly positive. I've taken independent positions on key projects both in support and in dissent. I deliberately present myself objectively without cynicism, while challenging the status quo.

I do believe moving from ARB to Planning is a logical progression and a good fit for my abilities.

Regardless of the outcome, I will serve either appointment with the same commitment I've demonstrated in my current role on the ARB.

I have the time and I'm wired for it.

Patrick O'Connor
Carpinteria Resident - District 5

Brian Barrett

From: Patrick Oconnor [redacted]
Sent: Tuesday, January 21, 2025 4:36 PM
To: Brian Barrett
Subject: Re: ARB and Planning Applications

****EXTERNAL EMAIL****

CAUTION: This email originated from outside the City of Carpinteria. DO NOT OPEN attachments or CLICK on links unless you are sure they are safe. Remember, reputable vendors, banks, etc. will not ask you to disclose passwords or other sensitive information.

Hi again, Brian

Another relevant thought regarding CVWD and Planning ...

The CVWD staff is responsible for issuing Intent-to-Serve notices for project applications. The Board is advised in retrospect but does not issue nor provide consent.

The triggers for decision making are technical and codified in a matrix based on drought conditions.

This is deliberate and has been upheld on review by the CVWD Board and Staff with the intent to keep water supply decision making under objective technical criteria codified in a matrix of percent drought conditions.

Therefore, recusal from development applications on the basis of water supply decision making would not be required.

If at all possible, please distribute this commentary to the Mayor and Council considering the boards & commissions applications

-O'C

On Friday, January 17, 2025, 4:40 PM, Brian Barrett <BrianB@carpinteriaca.gov> wrote:

> Hi Patrick, I've included your email below with both your apps for ARB and PC.
>
> **From:** Patrick Oconnor [redacted]
> **Sent:** Friday, January 17, 2025 4:36 PM
> **To:** Brian Barrett <BrianB@carpinteriaca.gov>
> **Cc:** Patrick Oconnor [redacted]
> **Subject:** Re: ARB and Planning Applications

****EXTERNAL EMAIL****

CAUTION: This email originated from outside the City of Carpinteria. DO NOT OPEN attachments or CLICK on links unless you are sure they are safe. Remember, reputable vendors, banks, etc. will not ask you to disclose passwords or other sensitive information.

Hi again, Brian

A couple other thoughts come to mind that I'd like included for evaluation if at all possible.

I am a full-time resident in Carpinteria ... 5th District. A staff member said recently they thought we had a primary residence elsewhere ... that is definitely not the case.

Also regarding my role on the CVWD Board ... I did disclose my intent to apply for the Planning Commission and spoke to the President of the Board, GM and General Counsel. There were no objections ... the GM said that once a year (or less) the CVWD may have a project application requiring Planning Commission findings that may require recusal ... and that the members of the Board with agricultural interest do recuse somewhat frequently.

Please confirm receipt and test these comments will be included as an addendum to my application(s)

-O'C

On Friday, January 17, 2025, 1:22 PM, Patrick Oconnor [redacted] wrote:

> Brian,
>
> Please note ... I am applying for both ARB and Planning Commission. I've attached one cover letter along with both application forms and supplemental questionaires.
>
> The questionaire form is awkward to poulate ... I composed a separate document for each.
>
> Please confirm receipt by reply. I'll drop hard copies off shortly.

-O'C

City of Carpinteria
Supplemental Questionnaire to Application for
Appointment to a City Board, Commission or Committee

Board, Commission or Committee Applying for: Planning Commission

Applicant: Patrick O'Connor
[redacted]
Carpinteria, Ca 93013
[redacted]

Are you a current incumbent on a City Board, Commission or Committee ?

Yes – Architectural Review Board. Carpinteria Valley Water District Board

What skills and experience do you bring to make you a successful Planning Commissioner ?

I have a Bachelor of Science Degree in Mechanical Engineering and a Masters degree in Business Administration. I have a background in civil and mechanical engineering and am currently an executive in aerospace manufacturing. Evaluating drawings, specifications, proposals and contracts are standard practices in my work environment. Complex problem solving using quantitative and qualitative methods is also a core skill.

During my recent tenure on the Carpinteria Architectural Review Board, and while participating regularly in Planning and Council sessions, I've provided credible input to projects progressing through the approval process. Peer feedback has been uniformly positive.

I've provided independent research as a member of the public on several project applications to the Community Development Department, Planning Commission and Council including:

- 4745 Carp Ave (Klentner) Project buildable lot coverage matter
- 6th & Palm Warehouse expansion split zoning matter
- CUSD Maintenance Facility Master Plan and Code matters
- Surfliner Hotel southeast corner / Amtrak platform egress safety matter.

I am on the Board of the Carpinteria Water District, unanimously appointed to complete a vacancy through 2026. References included senior Planning Commissioners, City Council Members and prominent members of the Community. I serve on a number of committees including the Central Coast Water Authority and Cahuma Operations and Maintenance Board. This role coupled with the Planning Commission can only benefit both agencies through a cross-functional perspective. The frequency of CVWB project applications that might require recusal are estimated at once (or less) per year.

What ideas do you have to improve Carpinteria ?

Keep Carpinteria, Carpinteria ... recognizing this is a complex idea that means more than do nothing or zero growth.

Support housing and mixed use development in the downtown core.

Protect the agricultural buffer and bluffs.

Reduce short term rentals in the beach neighborhood through reasonable phasing out as permitting expires and/or properties change ownership.

Move industrial uses to the R&D space above the 101 and otherwise convert underutilized space in this subarea to housing.

Revise the Safety Element to explicitly address urban wildfire risk and urgently advance the California Public Utilities "Undergrounding" progam.

Incentivize resident landowners and pressure multifamily property owners to address legacy non-conformances that adversely affect hazardous risks (fire and tide).

Partner with CDD and Council to incorporate more nuanced language and interpretations of zoning density, setbacks and lot coverage warranted by a change in use of infill projects.

Lean into relationships with the special districts. CUSD has landmark properties that are gateways to the community with weak aesthetics and untapped potential. The Water District has a very successful and understated track record of proactive work and ambitious planning to protect the community against drought through the CAPP project. At the same time, both exploit their rights to not adhere to certain codes and guidelines that citizen property owners are held to.

What would an effective tenure on the Planning Commission look like ? How would you measure the group's success ?

I would like to personally lead an effort with the Planning Commission, ARB and Community Development Department to map the project approval process, identify waste, measure improvement and communicate progress publicly against a goal to substantially reduce the cycle time. This would include a vision and set of standards for customer service, where the customers are permit applicants and affected residents.

I would also like to pursue changes to code and ordinance language to eliminate unbuildable surface area from the calculations of lot coverage and density. Several recent projects have exploited this nuance to the detriment of neighboring properties.

In your opinion, what would the core duties be for a member of the Planning Commission ?

To perform due diligence and articulate findings against the guidelines and standards in the General Plan, Coastal Land Use Plan and Zoning Codes. To understand and apply neighborhood guidelines to the evaluation of projects to maintain the character of Carpinteria.

To proactively address code, ordinance and General Plan language to address density and hazardous risk impacts as a result of changes in State Law with respect to housing

To behave professionally and constructively without cynicism and comply with the Brown Act provisions.

How would you take an active role on the Planning Commission, both as a member of the larger group, and as an individual ?

I will participate in the Planning Commission meetings enthusiastically and without cynicism. I will also continue to attend and engage in the City Council, ARB and other ad hoc committee meetings to remain informed and contribute ideas.

I will also continue to perform independent research to understand legacy property conditions and development decisions to better inform my review of current projects.

I do encourage the City CDD Staff to include Planning Commissioners in advance discussions with property owners and developers as zoning conditions change to address housing needs. Engagement at the very end of the project approval process suffers from the pressures of creeping expectations and timing.

Can you give us an example of a time when you worked collaboratively with a team on a common goal ?

For 25 years, I have worked as a volunteer with a 501-3C charitable organization. I've lead teams that number in the tens to hundreds ranging in age from grade school to retirees. The work surrounds construction, operation and hospitality for professional sporting events. The common goal of these teams are fundraising, community involvement, crowd safety and pride.

What do you see as the future of Carpinteria

Carpinteria's aging residential and retail infrastructure must be carefully developed and/or maintained to preserve the fragile character that remains. Affordable housing is not negotiable. Managing where and in what form is the challenge. I believe these challenges are best met with mixed use projects in the downtown and near adjacent neighborhoods, not to the exclusion of opportunities in the R&D subarea above the 101.

Public safety and rational density are a must in the face of increasing hazardous risks (fire & tide). A vibrant economic climate for retail and tourism must also coexist. The agricultural legacy at the City's perimeter must also be preserved.

What is your experience in reading architectural and landscape plans ? Are you familiar with the City's Land Use / Design Policies ?

Although not a design professional, my engineering training is very transferrable to reading and understanding architectural and landscape plans. I have studied the combined General Plan and Local Costal Plan with particular interest in the Downtown area of Districts 1 and 5. I have also researched and participated in both Carp City and Santa Barbara County's Housing Element Plan discussions. I'm particularly interested in the infill transitions occurring where single family use to PRD multifamily and mixed-use is driving density and occupancy effects in the area.

My personal life is largely defined and intertwined in architectural and interior design as a result of my wife's profession. We have multiple home workspaces consumed with drafting of commercial and residential design projects. We have completed two primary home remodels and one new two-story home design. Developing plans and negotiating revisions with architects, developers, city planners and tradesmen are commonplace for us. Each of these homes included exterior, interior and landscaping plans.

Are you aware that if appointed, you may have to read numerous staff reports and technical documents ? are you able to commit the time necessary to accomplish these ?

Yes ... reading technical documents and reports is a part of my professional life. I have committed personal time and effort into researching historical zoning and development cases in public record. I find it fascinating to understand the fabric of the community from its legacies of development.

As my career winds down, I'm seeking the best fit roles in intellectually stimulating public service. Moving from ARB to Planning is a logical extension of my abilities and perhaps better fit. Coupling Planning (or the ARB) with the Water District Board role with be a benefit to both agencies.

I have the time. I'm wired for it.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Planning Commission

APPLICANT: Daniel Ojeda Ross
Name

[redacted] [redacted]
Home Address Email

N/A [redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
My professional carreer consists in positions from engineering to people management; mostly in the automotive field. I have a sincere desire for Carpinteria to reach its full potential.

Education
Master In Innovation for Business Development. Bachelor in Electronics Engineering.

Present Occupation (Please describe any relevant past work experience.)
Electro-Optical Systems Engineer. Have also served as Supervisor for Systems Engineering and Technical Project Lead in Continental Automotive.

Memberships in Organizations
None

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I can contribute by bringing a whole fresh perspective to the table. I care for Carpinteria and I want Carpinteria to flourish and reach its full potential. If I'm appointed I will bring the best of me and will always have the community interests in mind. I have two kids and I want them to grow and mature on a safe environment that also give them the opportunities to succeed in life. I believe the town of Carpinteria can continue to become a prime location in California for both tourism and certain type of businesses/industries.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: None

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Daniel Ojeda Ross — Signature
01/17/2025 — Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Planning Commission

APPLICANT: Daniel Ojeda Ross
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X ; if so, which Board, Commission or Committee do you serve on?

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? During my whole professional carreer, I have been characterized as being dilligent and have a great sense of ownership. I plan on bringing these two characteristics to the table with me and always drive for the overall benefit of the community. I have great skills and knowledge on leading people and complex projects. If I am appointed to the committee, I will make it my goal that the community interests are reflected in the decisions taken by the Commission. I'm 34 years old and can bring new and fresh perspectives to keep revamping our town to reach its full potential.

What ideas do you have to improve Carpinteria? First I would start looking into ways of attracting 1) more tourism and 2) more investments and industries. The proposal for the new Amtrak station is a great start to cover both but I believe we also need to offer additional parks/entretainment options to people comming out of town. Linden Street is beautiful and amazing but it is only one street. We need to offer additional areas/parks/entretainments options for tourists and people out of town to visit. For example, attracting more people from Goleta or other areas to drive down and spend the day here. Option #2 would be to beautify some of the areas close to downtown like the north side of Carp Ave close to Brew Lab area/businesses.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Group's success would be if at the end of the ternure we as a team know that we have made decisions that will continue to boost Carpinteria's potential in years to come. This by laying out the ground and continue building upon great decisions and projects as the new Amtrak station and the new plaza on the 700 block of Linden St. Success would also mean laying out a development project for the town to be developed in the next years. This plan could include housing development, entretainment development, green areas and bluffs conservations, etc.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
1) Always look for the best benefit of the town keeping the larger community in mind.
2) Search and think of ways to boost Carpinteria's development and potential. This by always keeping in mind the current architecture and historic landscape that characterizes the town.
3) Support local business grow. Promote them, promote Carp residents to go out and spend their money in Carp. Create a larger sense of community where local businnesses are supported. Support new local businesses.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? First and foremost, starting as a member I would start talking with friends and members of the community how we can all improve Carpinteria and what are the most pressing needs. Goal would be: what is it that Carpinteria really needs to keep improving and 1) keep attracting more investments, and 2) more young families to make Carpinteria their home. Secondly, I will speak up during meetings and hearings to support local entrepreneurs who want to inject new businesses in Carp. Both of these actions, and all my actions during my ternure, will be with keeping the benefit of the larger community of Carpinteria.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? During my professional carreer of almost 12 years, I have always worked as part of a team to design and produce automotive products. Sometimes my role has been as a member, and some other times as a leader. For me, the most important thing when working on a team is to understand your role inside the team, and understand how best you can support the team with your unique skills and knowledge to reach the targets. I have led teams of people with all different types of backgrounds (gender, age, country of origin, education levels, etc) and the most important things for me is to always threat everyone with respect and always communicate.

What do you see as the future of Carpinteria? I see a gorgeous beach town where people from close cities come over to spend the day at the town/beach and inject money into our town. I see a safe town where families feel safe living here, where kids ride their bikes to school and where peace and the respect to your neighbours and community reigns. I see a town that keeps its roots and historic architecture but at the same time offers new ammenities and options for people to keep comming back.

What is your experience in reading architectural and landscape plans? Are you familiar with the City's Land Use/Design Policies? I have an engineering technical background and I'm familiar with reading design documents and engineering drawings. I'm confident my background will help me understand architectural and landscape plans. If appointed, I'm confident to get familiar with the City's Land Use/Design Policies in no time.

Are you aware that if appointed, you may have to read numerous staff reports and technical documents? Are you able to commit the time necessary to accomplish these? Yes, I'm aware and I'm able to commit the necessary time. I would be happy to give back to my community by making myself available and preparing myself in the best way possible towards meetings and discussions.

CARPINTERIA OPEN SPACE MANAGEMENT ADVISORY BOARD APPLICATIONS

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Carpinteria Open Space Management Advisory Board (COSMAB), Tree Advisory Board (TAB), and Integrated Pest Management (IPM) Committee

APPLICANT: Patrick Crooks
Name

[redacted] [redacted]
Home Address Email

[redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

B.S. Environmental Science
Education

Project Scientist / Wildlife Biologist / ISA Certified Arborist / FAA Part 107 Remote Pilot (small unmanned aerial system [drone]), QSP (Qualified Stormwater Practitioner)
Present Occupation (Please describe any relevant past work experience.)

Citizens for the Carpinteria Bluffs, California Native Plant Society, California Central Coast Chapter Wildlife Society, Western Chapter ISA, and American Society of Consulting Arborists (ASCA)
Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: COSMAB (2017-current), IPM Committee (2017-current), and TAB (2022-current)

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature 1.17.2025 Date

Dear Mayor Alarcon and Members of the Council,

Happy New Year! I am writing to express my sincere interest in being reappointed to the Carpinteria Open Space Management Advisory Board (COSMAB), Integrated Pest Management (IPM) Committee, and Tree Advisory Board (TAB). It has been an honor to serve on these boards for the past eight years, and I am eager to continue contributing my experience, knowledge, and dedication to the betterment of our community.

First and foremost, I want to extend my gratitude to you each individually on the council for your previous appointments to the COSMAB, IPM Committee, and TAB. Serving on these boards has been an enriching experience, allowing me to engage in meaningful discourse, challenge my own perspectives, and collaborate with a diverse group of individuals. These forums have exemplified the true spirit of democracy, where robust and honest discussions have guided us towards what I hope is the best possible outcome for our community. The opportunity to contribute to how our city maintains its' character and residents well-being has been both rewarding and inspiring.

While these boards and committees serve in an advisory capacity to the council through city staff, the conversations have consistently been dynamic and transparent. The dedication to open dialogue and diverse viewpoints has been instrumental in striving for the most favorable outcomes for our community. This collaborative approach has ensured that all voices are heard and that our recommendations are well-informed and in the best interest of our city's residents.

~ ATTACHMENT 1

I encourage you to revisit my initial 2017 attachment (letter dated January 25, 2017), as everything I conveyed there remains true today. Since then, I have experienced significant life events including grieving the death of my mother, celebrating five years of marriage with the mother of my two young boys, and parenting them within the same local parent-child workshop I was fortunate to attend. Through these experiences I have further deepened my commitment to our community and my desire to contribute positively through these advisory roles.

My professional background in environmental consulting has provided me with valuable insights and a unique perspective that has been beneficial in making informed decisions for our city. I am passionate about continuing this work and believe that my experience, dedication, and proven track record make me an asset to these advisory boards.

If reappointed, I will continue to advocate for policies and initiatives that promote the well-being of our residents and are guided with inclusivity in mind. It is my belief that my participation on these boards provides essential perspective from a lifelong resident who has been shaped by his community and notes the importance of retaining the character of this small beach town through a meaningful democratic process that fully considers the issues that shape our future.

My family cherishes our town. I am dedicated to contributing to these forums where my skills and passion have impact to further our community's understanding and respect for the wild spaces we enjoy with flora and fauna allowed to flourish. Thank you for considering my reappointment to the COSMAB, IPM Committee, and TAB.

Cheers,

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Carpinteria Open Space Management Advisory Board

APPLICANT: Patrick Crooks
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No ___; if so, which Board, Commission or Committee do you serve on? COSMAB, TAB, IPM COMMITTEE

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I believe my previous tenure on these three boards along with my engagement in professional development in my career allow me to stay up to date on the issues that face our community.

What ideas do you have to improve Carpinteria? As Carpinteria currently stands, I believe there is an increased need to further engage and interact with our residents young and old through education of our resources (open spaces and parks). Recent published articles by the U.S. Fish and Wildlife Service estimate that 96 million Americans engage in birding. Assuming 1 of 3 Carpinterians birdwatch from their backyard or seek more open space to connect in a meaningful way with the natural word in our community is an important concept to recognize. We are fortunate that previous civilizations and more recent development has left us with some open undeveloped coastal land that provide significant opportunities to connect with nature within our city limits. These spaces are fully accessible to its' residents and visitors alike. The effective stewardship of these open spaces is critical to well-being of our residents, in my opinion.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Further recognizing and enhancing protections of biological resources and planning for future restoration efforts that honor the intent of the conservation easement at the Carpinteria Bluffs Nature Preserve. The success of the group will may rely on how to maintain a realistic approach on what is needed in both the short-term and long-term management of the open spaces we currently enjoy. There are both acute and chronic issues and challenges that we face.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Maintaining an understanding of the conservation easement that was placed on the preserve where the Citizens of the Carpinteria Bluffs with the Land Trust for Santa Barbara County handed over management to the City. Core duties would also include maintaining open communication with staff and coming to meetings prepared with an open-mind.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I think my track record indicates how I look to advance these priorities with my leadership of Citizens of the Carpinteria Bluffs. There is a public element that places additional responsibilities on how I choose to engage in this board as a boardmember and as a private citizen.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?
I think my track record again with participation over the last eight years demonstrates a collaborative approach to a common goal of stewardship of these open spaces.

Please describe your thoughts about balancing open space and conservation in our community.
I believe there is opportunity for growth within our city limits, if the residents honestly desire it. Whether or not the state housing laws look to further remove local planning control remains to be seen. For me personally, I think the balance is in recognizing as the CA Coastal Commission has, that the planning area that is falls within their jurisdiction is a planning area that is extraordinarily unique across the states landscape. That being said I think development and re-development ought to be prioritized in the downtown and recognize these resources along our coast as inexplicably rare and worthy of full protection to retain what remains while allowing further restoration and opportunity for population of biological resources that rely on these lands.

Attachment 1

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
JAN 27 2017
CITY OF CARPINTERIA

BOARD, COMMISSION OR COMMITTEE APPLIED FOR:

BLUFFS MANAGEMENT ADVISORY BOARD
EL PIRU

APPLICANT: PATRICK CROOKS
Name

Address Email

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? UNINCORPORATED – NO

EXPERIENCE/ BACKGROUND:

BACHELOR OF SCIENCE – FERRUM COLLEGE VA
Education

ENVIRONMENTAL SPECIALIST
Present Occupation (Please describe any relevant past work experience)

NONE
Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if necessary):

PLEASE SEE ATTACHED LETTER

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on:

NONE

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review.

THIS APPLICATION MUST BE SIGNED IN INK AND DATED

Signature 1-25-2017
Date

Rev. 12/7/12

January 25, 2017

To whom it may concern:

I am applying for appointment to the City of Carpinteria's Bluffs Management Advisory Board, as I understand there is currently one vacancy on the board made up of seven. My motivation for this position stems from a profound interest in continuing to preserve open space for the community. I was privileged enough to grow up in this amazing little beach town, which in my lifetime has always felt like a place where the natural world is right here in front of us to the ocean or behind us to the foothills. To me, The Carpinteria Bluffs is a place that shouts —"Home!"

As other nearby, somewhat similar beach towns exist to the north and south none seem to have the same appealing character. Carpinteria has an ongoing commitment from its citizens near and far to work on preserving access to open space. As evidenced by the organized effort when I was just ten years old, Carpinterians joined together to form the Citizens for the Carpinteria Bluffs with the enthusiastic purpose to voice opposition to development of the Bluffs. As a youngster, I unfortunately did not realize the scope of this effort. However, as the community banded together to raise the millions of dollars necessary to purchase the property from willing owners it became more evident that this was something special.

At that young age, it was my best understanding of a "grass roots" movement. My mother, middle-class as they come felt it in our family's best interest to donate to this cause. With her generous gift, our names remain engraved on the dedication rock plaque. The fact that my name exists there is a special honor, it is not for others to recognize–but for me to know "we" the community-local, county-wide, country-wide, world-wide, have chosen to be stewards to this open space in permanency. As you undoubtedly well recognize this day in age calls for active management, which includes actions behind voices. Actions that in their majority come voluntarily.

My mother and father, although split in separate households taught me and my brothers to give willingly among other things. Leading by example is the best way, in my opinion, to show others how things ought to be done. For the most part, local prominent figures and leaders in the Carpinteria community have lead by example and the community in whole reaps the rewards. My father, has been one of those figures, making sure he can do everything in his power to provide Little League baseball to the youth of this Carpinteria Valley. My mother, who moved to a rural area in central Montana, worked as a teacher for the federally-funded the Montana Head Start Association from 2008-2015. Head Start is a comprehensive child development program that serves low-income families, an essential service in my opinion, for those families and individuals with less opportunity.

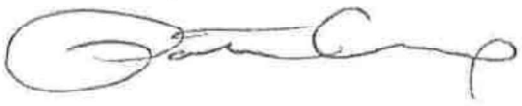
In a changing time where our United States seem to be dismally divided with a abnormal leader at the helm, I feel compelled to engage myself in local matters—because we make our home here. With the perspective of "it takes a village to raise a child" I feel

2017

an obligation to acknowledge and provide a great thanks to the people of this community who have enriched my life with their attitude and commitment to this "village", if you will. It is a collaborative effort, if we are so lucky in this democracy, and the specific work at hand to advise the City of Carpinteria on the Carpinteria Bluffs is a task I would feel honored to participate in and represent my peers and all like-minded folk, as a voice of a new generation.

I would argue that my educational background (B.S. in Environmental Science from Ferrum College, VA), professional work experience (environmental consultant since 2010), and life experiences-(travel, pursuit of enjoyment in the natural landscape [hiking, climbing, photography, and study of the natural world]) have qualified me for this position. I most recently reached out Mr. Arturo Tello, President of The Citizens for the Carpinteria Bluffs, and was encouraged to get involved in this committee. I would expect to bring a new energy to this advisory board, while encouraging the up and coming generations to take action where feasible and to get involved (locally at a minimum) where a desire to make changes exists. Thank you for your consideration on this matter.

Gratefully,



Patrick Crooks

2017

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:

RECEIVED
CITY OF CARPINTERIA
JAN 06 2025
BRIAN C. BARRETT
CITY CLERK

Carpinteria Open Space Management Advisory Board (COSMAB)

APPLICANT: Jonathan Lewis
[redacted] Carpinteria CA 93013
[redacted]

Are you a resident of the City of Carpinteria?_Yes

EXPERIENCE/BACKGROUND:
Education: B.A. Communications, UC San Diego, Various Professional Certifications

Present Occupation (Please describe any relevant past work experience.): See Attachment

Memberships in Organizations: See Attachment

Reasons why you believe you should be appointed (attach additional sheets if needed.): See Attachment

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: Carpinteria Open Space Management Advisory Board 2021-2024 (Board Secretary)

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Jonathan Lewis 12/30/2024
Signature Date

Rev. 06/15/22

Attachment to Application for Appointment to a City Board or Commission
December 2024
Jonathan Lewis, COSMAB - Carpinteria Open Space Management Advisory Board, for 2025-2026 Term

Why I believe I should be appointed:
Served on COSMAB as Secretary for 2021-2024. Informed and engaged on Carpinteria open space issues. Government experience as a 37 year ex-public servant in national parks (AK, CA, NM), San Francisco Regional Office, and Washington DC HQ. Environmentally-conscious frequent user of Carpinteria bluffs and beaches as a walker, runner, cyclist, and photographer. Trash patrol volunteer for trash cleanup along Bluffs. Resident of Carpinteria Valley 1993-Present.

I hope to be re-appointed and look forward to continuing serving through the 2025-2026 term.

Relevant Past Work Experience:
Last occupation prior to retirement was Chief, Project Services Division, NISC, Office of the CIO, US National Park Service. As Chief IT Project Mgr for USNPS, led a team of IT Project Managers for enterprise IT Projects. Chaired servicewide Technology Officers Committee, etc. Total 37 years with USNPS from first summer job on trail crew to law enforcement/backcountry ranger, admin/IT positions, and ending career as HQ Division Chief with Servicewide scope and responsibilities.

Memberships in Organizations:
Budget & Finance Committee, Association of National Park Rangers
Citizens for the Carpinteria Bluffs & The Land Trust for Santa Barbara County
The Coalition to Protect America's National Parks
Various local non-profit organizations (Carp Historical Society, Carp Arts Center, SB Maritime Museum, etc.)

Jon 12/30/2024

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 08 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Carpinteria Open Space Management Advisory Board

APPLICANT: Jonathan "Jon" Lewis

Are you a current incumbent on a City Board, Commission or Committee? Yes_X_ No___; if so, which Board, Commission or Committee do you serve on? **Carpinteria Open Space Mgt. Advisory Board (COSMAB)**

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member?

I have been an active participant on the COSMAB (serving as Board Secretary since mid-2021), and bring a wealth of park management experience, having retired from a 37-year career with the US National Park Service, where I began as a trail crew member in Alaska and ended as the Chief Project Manager for IT under the Office of the CIO in Washington, DC (duty-stationed in Carpinteria). In my twenties, I was a law enforcement ranger in Alaska, Calif, and New Mexico, including two years as an Island ranger at Channel Islands Nat'l Park. I was also a park SCUBA research diver there one summer. I have served on and led many internal project meetings and operational committees, including the NPS Technology Officer Committee (CTO and regional reps), and have served as Chief Systems Officer. I led a complex IT review of the NPS Cultural Resource Management Division in DC. I led or directly worked on large-scale servicewide IT projects for secure mail and messaging, document interchange, wide-area networks, integration with the Internet and other large technologies affecting the entire NPS workforce. I have direct experience in Park administration and issues at the park, regional and HQ levels, and have worked at some point with almost all of the various divisions and areas of expertise within the NPS. I currently serve on the Association of Nat'l Park Rangers' Budget and Finance Committee.

What ideas do you have to improve Carpinteria?

Continue City outreach efforts to revise the General Plan, define deliverables and timeframe, assign clear responsibilities to individuals to achieve them, and transparently track their progress. Update the City's capabilities in regards to IT and Geographic Information Systems (GIS). Reduce reliance on consultants when feasible by making strategic hires. Ensure that the areas of the City subject to future sea level rise and sea storm activity begin planning for managed retreat by considering creative financial solutions such as lifetime rights, lifetime estates, and tax incentives rather than hardening the shoreline with rock rip-rap and jetties.

In regards to the Carpinteria Bluffs parks and trails, complete the interim trail segments at Linden-to-Holly and behind S&S Seeds, complete the EIR elements for the Carpinteria Bluffs to position the property's future development for grant opportunities, implement a uniform Sign program for wayfinding, regulatory, and advisory signs throughout the Coastal trail system and larger park system, continue planting of native plant species (including trees) and continue weed abatement and trash removal volunteer efforts. Fill the requested Park Ranger position to provide visitor assistance, code enforcement, and conditions monitoring. Improve the on-line reporting system for Parks and Public Works maintenance and repair issues, so report tickets from the public are visible and responded to in a timely manner.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?

The COSMAB was born out of a requirement of the Carpinteria Bluffs (including Viola Fields) and Rincon Bluffs conservation agreements held by the Land Trust for Santa Barbara County. Initial advisory board members were members of the board from the Citizens for the Carpinteria Bluffs, however the board is open to all Carpinteria citizens, and I am one of two members that is not a CCB board member. I believe a mix of CCB board members and non-CCB board members provides a wider range of inputs into advice the board can provide the City Parks Director. I support the continued involvement and attendance of a representative from the SB Land Trust so the Trust continues to understand the issues and needs facing the city in managing these properties, and to further the partnership between the Trust and the City in the potential acquisition of remaining coastal open space properties as opportunities arise.

The City Parks Director has requested a Park Ranger position to assist visitors and enforce regulations within the Coastal parks areas and connecting trail segments. The board supports this request, which would help address issues of public concern such as dogs off leash, overnight camping, and bikes failing to yield to pedestrian trail users, as well as assist visitors unfamiliar with City resources.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?

Be informed and familiar with current city issues, plans, and public documents that overlay

the Coastal park sites and connecting trail elements. Work with the City Parks Director and Parks staff to report incidents and issues in an efficient manner, along with suggestions for good practices that have been used in similar situations elsewhere to address them. This can range from grant opportunities to potential park features and mitigation strategies. For example, I was able to obtain the assistance of the National Park Service's Technical Info Center in obtaining wildlife exclusion fencing diagrams to share with City Parks staff. It is important for all members to be frequent users, observers, and involved volunteers of the City's coastal areas from the Salt Marsh to the Rincon. I have worked on the trails at the Rincon and Carpinteria bluffs with hand tools and regularly remove trash and remnants of homeless camp sites so that City and contract maintenance staff can work on higher priority projects. Observations, suggestions, and complaints should be directed to the appropriate City Park staff level so they are not saved up and presented at COSMAB meetings.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

The Board advises the City Parks Director as to priorities, plans, and potential solutions to address both operational and strategic plan issues. I would like to see a more effective advisory board, and I believe that having a City Council member on the board, along with a more formal relationship with the Planning Commission would improve its effectiveness. Meeting notes and board recommendations and decisions should be made available to the public on the City's website, along with the COSMAB Charter document, conservation easements and other documents that guide the management of these park areas. This may have helped prevent the last-minute controversy around the Rincon bike trail which caused the City to forgo a $6M Caltrans grant that would have paid for most of the project. I welcome diverse viewpoints and input from all members of the community to make our Board deliberations and advice more inclusive.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

I initiated and drafted a Charter for the COSMAB that is in the process of being adopted with additional COSMAB and City Parks input, as a document the clearly describes the purpose and scope of the board to help inform the Community about the COSMAB and the scope of advice given to the City Parks Director in regards to future park plans and current operations. In my career, I led the team responsible for design and implementation of several generations of email and collaborative tools within the National Park Service.

Please describe your thoughts about balancing open space and conservation in our community.

It is important for the City to advocate to the County and State that Carpinteria sits in a unique geographic area with a productive agricultural valley ringed by National Forest lands and the Pacific Ocean. The town itself is "the last small SoCal beach town" with a distinct downtown district and a State Beach park that serves over a million visitors a year. Folks are

drawn to Carpinteria because of these attributes along with some of the best weather in the continental US. Further housing and other development needs to honor the City's general plan and respect the needs and desires of the citizens who are already here. We cannot realistically build our way out of a housing crisis by building on ag lands that serve as open space buffers for the City. The City can promote better infill housing for older properties that are near end-of-life, ADU's, and visitor serving facilities like small hotel properties in the downtown "T" to reduce traffic and promote pedestrian and cycling transportation, as well as train transportation for visitors coming from out of town. I would like to see the City work with the SB Land Trust and other non-profit conservation groups to prioritize acquisition of the Tee Time and King properties before they become developed. The Chevron pier and oil processing facility present additional future opportunities for coastal interpretive and educational non-profits (including wildlife rescue organizations) and visitor serving facilities, along with potential future additional recreational facilities (additional ball fields, pickleball courts, dog park, etc).

RECEIVED
JAN 0 2 REC'D
Accounting Dept.
CITY OF CARPINTERIA

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

COSMAB

APPLICANT: David L Allen
Name

[redacted] Carpinteria CA 93013 [redacted]
Home Address Email

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education
JD UC Berkeley. BA UCSB

Present Occupation (Please describe any relevant past work experience.)
Retired

Memberships in Organizations
None

Reasons why you believe you should be appointed (attach additional sheets if needed.):
See attached.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: Bluffs Advisory/COSMAB since inception. HSAC since inception. PC since 1990 - one two year break.

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature 1/2/25
Date

Rev. 12/09/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR
APPOINTMENT TO A CITY BOARD, COMMISSION OR
COMMITTEE
Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013
BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Carpinteria Open Space Management Advisory Board

Name: David Allen

Are you a current incumbent on a City Board, Commission or Committee? Yes___X No___; if so, which Board, Commission or Committee do you serve on?

Planning Commission; COSMAB.

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful Board/Commission/Committee member?

I have been a member of the Bluffs Advisory Board, now expanded as the Carpinteria Open Space Management Advisory Board, since inception. I believe my participation on the Planning Commission sometimes brings some broader helpful insight into the actions of COSMAB. I am familiar with the issues COSMAB addresses in making recommendations to City staff regarding our parks and trails, and I regularly walk most of the areas COSMAB addresses. I'm familiar with the relevant planning documents, including the easements for the Bluffs Nature Preserve and Rincon Bluffs Preserve. I participated in several meetings years ago regarding Tarpits Park plans. I've been an advocate for trails and trail expansions most of my life in and beyond Carpinteria.

What ideas do you have to improve Carpinteria?

(See PC application for a broader response— this answer focuses on open space and trails, and partially is a "wishlist" assuming unlimited funds.)

COSMAB has recently essentially completed redrafting the first section and I'm hopeful will soon complete the Bluffs Management Plan as a living document to guide Tarpits, the Bluffs Nature Preserve, and the Rincon Bluffs Preserve. This guide assists in determining goals and

understanding maintenance, including issues such as recreation, revegetation, weed eradication, tree trimming, and resource protection.

I would like to see the City eventually negotiate a continuous bluffs park from the State Park through the King property. Recognizing that acquisition of the full acreage of all the properties may not be feasible, at a minimum I'd hope for (1) parklands south of the RR through Chevron and the adjacent Seal Overlook property, (2) as already planned, trail and ESHA designation on the southern portion of the S & S Seeds and adjacent parcels, (3) parkland north and adjacent to the RR through the Chevron property and adjacent "TeeTime/agriculture" parcel, plus the top bluff side of the King parcel. (4) continued "buffer" open space per City maps adjacent to the Arbol Verde neighborhood.

I would like to see the Carpinteria Creek trail extend south of Carpinteria Avenue to the Sanitary District, perhaps as a boardwalk avoiding bank impacts. The ramp down to the beach in the southwest corner of the Bluffs Park needs grading and safety improvements.

I'd like to see increased harbor seal protection to enhance the year round visitor experience. (See HSAC recommendations.)

Ideally, I'd like to see the first section of the Franklin trail rerouted along the east side of the high school and/or on adjacent property in the County for direct access to the hills. (With parking, this would considerably shorten the town portion by removing the sections beginning at Meadowview which then detour around the west side of the high school and greenhouses.)

I'd like to see a conceptual plan for Lagunitas Park move forward. Though there are no funds now, and whether a final design will include a dog park or solely recreation, it's time to define future use of this area as a citywide resource.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?

COSMAB has, in my opinion, been a very effective means of public/community communication on open space/trail issues. The discussions and recommendations are not good fits for management by general bodies like the PC and Council—members have spent considerable time, as just a few examples, discussing interpretive sign design, and meeting with LaBrea Tarpits representatives regarding the Bluffs tar seep. I would say the group is successful if it continues to be helpful to staff in arriving at work priorities and understanding community open space/park/trail concerns.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?

Members should walk and be familiar with City open spaces and trails, communicate with others in the public about their concerns, and be familiar with the conservation easements, Salt Marsh Park issues, draft Bluffs Management Plan, and basic City governance issues.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group and as an individual?

I have been chair of the board since inception, and hope I have always worked productively and cordially with all members and staff.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

See PC application. With respect to open space, parks and trails:

I assisted as an attorney in the County lawsuit to acquire the Franklin trail easement. I wrote the initial and then collaborated on the final Bluffs Vision Statement. I teamed with others and City counsel on the Bluffs Conservation Easement. I assisted Bud Girard and was a participant of the acquisition group in the final stage of Franklin trail easements and trail design. I've been a committee member and chair of the Bluffs Advisory/COSMAB since inception and would like to continue.

Please describe your thoughts about balancing open space and conservation in our community?

It's a truism but worth keeping in mind that open space once lost to development is lost forever. There are great pressures on our sports fields, recreational parks, natural parks, and trails now. Increasing population means protection of all open areas that can be acquired or protected is increasingly important. Rincon Bluffs Preserve is a good example—it may be years before there's a budget enabling completion of a plan for trails, parking, and other natural park improvements, but the land is and always will be available as funding permits. As opportunities for new acquisitions arise this principle should be foremost.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
DEC 16 2024
CITY OF CARPINTERIA

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

COSMAB

APPLICANT: James McElvain
Name

[redacted] Carp
Home Address

[redacted]
Email

Business Address

[redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

See attached application filled out in 2019 for this board for all of the information below.

Education

Present Occupation (Please describe any relevant past work experience.)

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: COSMAB 2019-present

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature

12/16/24
Date

Rev. 12/09/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Carpinteria Open Space Management Advisory Board

APPLICANT: James McElvain
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? Yes, please see the enclosed original information on my participation on the COSMAB.

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? By serving on the COSMAB since 2019.

What ideas do you have to improve Carpinteria? As a COSMAB member, improving our open space planning and implementation.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Active participation on COSMAB. Increased visibility by the citizens of Carp on the accomplishments of COSMAB.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
Active participation on COSMAB to preserve the unique open space areas in Carp.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

Introduced the concept of meeting summaries and action items for COSMAB and successfully handed off the responsibility of "COSMAB secretary" to the newest member of COSMAB.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

Independently reached out to reps of the La Brea Tar Pits to obtain outside input on the resolving the tar seep issue through cross functional collaboration..

Please describe your thoughts about balancing open space and conservation in our community.

The open space available in Carp is a precious resource that should be appreciated and preserved.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
COSMAB

APPLICANT: James McElvain
Name

[redacted]Carp
Home Address
N/A
Business Address

As a COSMAB member, improving our open space planning and implementation.
Email
[redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
See attached application filled out in 2019 for this board for all of the information below.
Education

Present Occupation (Please describe any relevant past work experience.)

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: COSMAB 2019-present

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature

12/15/22
Date

Rev. 06/15/22

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLIED FOR:

Bluffs Management Advisory Board

APPLICANT: James (Jamie) McElvain
Name

[redacted]
Address

[redacted]
Email

N/A
Business Address

[redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/ BACKGROUND:

Ph.D. in Biochemistry from Washington State University
Education

Scientific consultant in the pharmaceutical industry (previously scientific professional for 25+ years)
Present Occupation (Please describe any relevant past work experience)

See attached sheet for membership summary on scientific board of directors and advisory committees
Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if necessary):

My scientific training, experience, and problem solving abilities coupled with my passion for the outdoors and commitment to preserving Carp's unique open spaces for future generations hopefully supports my desire to be an active steward on the Bluffs Committee

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on:

None

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review.

THIS APPLICATION MUST BE SIGNED IN INK AND DATED

Rev. 12/7/12

Signature

01JAN2019
Date

JAMES S. MCELVAIN, Ph.D.

[redacted]

Carpinteria, CA 93013

[redacted] [redacted]

SUMMARY OF PREVIOUS ACTIVITIES AND MEMBERSHIPS

- Board of directors member and developing founder of the International Consortium for Innovation and Quality in Pharmaceutical Development (IQ) which serves as a cross-disciplinary technical forum to advance science based and scientifically driven standards and regulations for medicinal products worldwide
- Chair of the IQ Analytical Leadership Group (ALG) focusing on advancing science-based standards and regulations for both small and large molecule medicinal products by proactively addressing scientific and regulatory issues related to global registration of analytical procedures and their validation, specifications, other relevant CMC documentation and compendial standards, and quality control testing of clinical and commercial products
- Co-leader of the IQ GMPs in Early Development Working Team responsible for defining and publishing phase appropriate GMP expectations within the pharmaceutical industry to help influence regulatory policy on the appropriate definition and application of GMPs during the clinical phases of development
- Elected member and past-chair of the PhRMA Analytical Technical Group (ATG) focusing on identifying, recommending, and publishing acceptable analytical practices in the pharmaceutical industry for benchmarking and influencing regulatory agencies
- Leader of the PhRMA R&D GMP Initiative Team responsible for defining the phase appropriate GMP expectations within the pharmaceutical industry to help influence regulatory policy on the appropriate definition and application of GMPs during the clinical phases of development
- Member of the multiple cross-functional PhRMA teams focused on defining and communicating a common Industry position on emerging analytical topics such as Process Analytical Technologies (PAT), genotoxic impurities, and analytical Quality by Design (aQbD)
- Member of the Cal Poly Industrial Advisory Board to influence the technical training programs for Cal Poly undergraduate and advanced degree programs, establish and maintain research opportunities and workforce development programs for students and faculty, identify potential new hires, intern/coop students, and research collaborations for Amgen, and educate students to the career opportunities available in the pharmaceutical and biotechnology industry
- Scientific advisory board member of the Gilson Center for Integrated Discovery Technology (CIDT) focusing on identifying, reviewing, and recommending future analytical technologies to support drug discovery and development

REFERENCES AND ADDITIONAL INFORMATION AVAILABLE UPON REQUEST

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

RECEIVED
CITY OF CARPINTERIA
DEC 12 2024
BRIAN C. BARRETT
CITY CLERK

Please return to:

City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

COSMAB

APPLICANT: Ted Rhodes
Name

[redacted]
Home Address

[redacted]
Email

Business Address

[redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? No

EXPERIENCE/BACKGROUND:

Education
Retired

Present Occupation (Please describe any relevant past work experience.)
Citizens for the Carpinteria Bluffs, Land Trust for Santa Barbara County, and the FUND for Santa Barbara

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
My ongoing involvement with all issues pertaining to the Carpinteria Bluffs, my institutional memory and the fact that it was those of us involved in helping craft the conservation easement included in that document the requoirment of a bluffs management plan and advisory bvoard.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: I have only served on this one.

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council Advisory Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature

12-11-2024
Date

Rev. 12/09/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
DEC 12 2024
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Carpinteria Open Space Management Advisory Board

APPLICANT: Ted Rhodes
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes Yes No___; if so, which Board, Commission or Committee do you serve on? Carpinteria Open Space Management Advisory Board

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I have served on a number of nonprofit boards as well as this city advisory board, where I have hepled those barod face difficult challenges,adopt a budget, develop strategic plans, build consensus , and adhere to the mission. In regard to COSMAB, I bring a lot of land use and open space management experience. I helped spearhead the public acquisition of the Carpinteria Bluffs as President of Citizens for the Carpinteria Bluffs. working with our partner, the Land Trust for Santa Barbara County, we helped write the conservation easement for the Bluffs, which called for the creation of the original Carpinteria Bluffs Advisory Board to help the City manage the property. That board has now ezpanded to include other open space areas in the city.

What ideas do you have to improve Carpinteria? Finish the safe bike path that we hope soon to finish linking Santa Claus Lane through our town and the Carpinteria & Rincon Bluffs to Rincon and and the bike path their to Ventura.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? One like we have already at COSMAB, dealing and addressing problems that arise with our local open space areas as well as creating a vision for the future. Advising the City (ie Parks & Rec) on its management practices of these op en spaces. We can measure the group's success on how well the public is using and enjoying these open space areas, how well and quickly any problems are are resolved, and how well COSMABAs we responds to public concerns as well as those concerns expressed by the Land Trust for Santa Barbara County. (and Citizens for the Carpinteria Bluffs) regarding conservation easement, conservation values, and endowment issues.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
As we started to draft in a board "charter," core duties would include: p roviding a forum for input from community members pertaining to issues related to the City's open spaces; porviding oversight & review to ensure compliance wiath conservation easement issues and endowment fund agreements; advising the Ctihy Council & staff regarding maintenance, capital improvems & habitat enhancements for these properties, as well as making recommendations for future land & trail acquisitions; and helping to identify and seek funding sou rces for acquisitions, maintanance, & capital improvements. One of my other duties on this board is to provide institutional memory regarding the formation & background of this board.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

The most important thing is too show up regularly,on time, and be prepared. Know hwat the mission is. Know what is on each agendaa. If I am chairing the meeting, ensure everyone, includijng members of the public, have a chance to speak and voice his/her concerns, and try to resolve any and all issues by building consensus,if possible. Respect City staff time. Be a good listener.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

Spearheading the grassroots fundraiging public acquisition efforts of the Carpinteri Bluffs that involved over 3000 individual donors, private foundations, nonprofits, and public agencies to raise4.6million dollars (in today's money, more like 7.5-8 million). I also co-chaired ,with former mayor Donna Jordan, the successful No on Measure J campaign back in 2010.

Please describe your thoughts about balancing open space and conservation in our community.

Open space and conservation are in pretty close alignment and do not need a blancing with one another. Regarding that, however, I trhink it make sense for there to a balance of active and passive recreation available for the community, which Carpinteria is already fortunate to have. Out beaches, Bluffs preserves, salt march, city parks, bike paths, and access to the Franklin Trail come with great recreational, spiritual,,& mantal health benefit to our Carpinteria and South Coast community , as well as providing some financial benefit for our community from thecenter eoctourism centered around these natural assets.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 03 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
CoSMAB

APPLICANT: Michael Wilding
Name

[redacted] [redacted]
Home Address Email

[redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
Ph.D. UCLA
Education
Retired. Past VP Student Affairs at College of the Canyons (Santa Clarita)
Present Occupation (Please describe any relevant past work experience.)

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
Pretty good at understanding issues. Can usually find some good advice to provide. Understand the workings of government agencies.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: Sheriffs Advisory Board. LASD Santa Clarita

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Signature 12/22/2024 Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Carpinteria Open Space Management Advisory Board

APPLICANT: Michael Wilding
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X ; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Very experienced in working with state and city agencies. I worked for 23 years with an elected board. When working, I was responsible for policies development. I worked to mediate disputes between constituent agencies. I pretty good at finding middle ground and solutions to issues.

What ideas do you have to improve Carpinteria? The City is doing well. I would seek to ensure a balance between continued improvement and development and maintaining the small town vibe.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Resolving issues (if any) and accomplishing something tangible.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Listen and provide informed opinions.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? Stay informed. Seek input from community members and provide advice when I have something useful to contribute.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

Working for 23 years as a senior VP in higher education requires collaboration and team work. I was often placed in leadership roles. In order to accomplish our goals, I had to build a trusting team.

Please describe your thoughts about balancing open space and conservation in our community.

Maintaining open space is a part of conservation. Nevertheless, I believe that some development is needed to generate revenue in order to maintain conservation efforts. It has to balance.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Carpinteria Open Space Management Advisory Board

APPLICANT: Kimberly (Kim) Cory
Name

[redacted] Carp
Home Address

Email [redacted]

Business Address

Phone Number(s)

Are you a resident of the City of Carpinteria? yes

EXPERIENCE/BACKGROUND:
Culinary School
Education
Retired office manager for Dentist.
Present Occupation (Please describe any relevant past work experience.)
Agewell, Lynda Fairly Carp Art Center, Republican Club of Carp.
Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
Just looking for more ways to give back to our amazing Community.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: Ø

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Kimberly A Cory — Signature
1/17/25 — Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

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JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Carpinteria Open Space Management Advisory Board

APPLICANT: Kimberly (Kim) Cory
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X; if so, which Board, Commission or Committee do you serve on?

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Was the President of the Desert Opera Theater for 2 years.
I play well with others & never run with sissors!!
I love our Community & was raised in Carp.

What ideas do you have to improve Carpinteria? would love more picnic tables in open spaces like on the bluffs, and at the linden square. We need a Community Center where young and old alike can gather and socialize.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? To have a group of people who can work together in a productive way to better Carpinteria.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? To assess our open spaces, and work to preserve the natural habitat as much as possible.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I would attend each meeting, and voice my opinion when I feel it necessary. I am willing to work to get things done.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?
I spent 20+ years in Community Theater and worked every area from Directing a production to lighting design.

Please describe your thoughts about balancing open space and conservation in our community.
I believe that Carp works hard to preserve the open spaces we do have. We truly live in paradise and I am committed to doing my part to continue to keep it that way.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

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5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Carpinteria Open Space Management Advisory Board

APPLICANT: Evan Hobson
Name

[redacted] Carpinteria, Ca 93013 [redacted]
Home Address Email

Business Address [redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
Passionate ecologist and outdoor enthusiast currently pursuing a Masters of Natural Resource Stewardship from Colorado State University with over 10 years of experience in landscape management, conservation and restoration.

Education
B.S. Environmental Science, M.N.R.S. Ecological Restoration

Present Occupation (Please describe any relevant past work experience.)
Staff Research Associate II/Restoration Project Manager, UC Santa Barbara; Field Crew Supervisor II, Irvine Ranch Conservancy; Naturalist Tour Guide, SoCal Mountains Foundation

Memberships in Organizations
Active with CalIPC, The Nature Conservancy, The Wildlife Conservation Board, Calflora, and SERCAL

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I am passionate about land stewardship and protection that not only serves the natural environment but also sustained enjoyment and direct involvement by the community. I believe my personal and professional experience would provide a balanced perspective to the nuanced challenges of open space management. I regularly use and enjoy Carpinteria's open space areas, and I want to see them protected and managed sustainably for future generations to enjoy and cherish.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: N/A

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Signature 1/17/2025 Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

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Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Carpinteria Open Space Management Advisory Board

APPLICANT: Evan Hobson
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No_X_; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I have over a decade of experience working in land management, habitat restoration, and ecological conservation directly related to open space areas and natural resources. I am a good orator and am experienced explaining these topics to the general public as well as knowledgeable professionals and groups. I maintain a steady knowledge of the current science regarding ecology and open space management. Generally, however, I also have a broad experience with varying interests, topics, and lines of work that provide me with a well-rounded approach when viewing challenging issues and dilemmas. I've worked in small business, non-profit organizations, as well as in and alongside of public agencies that give me a diverse array of experiences to pull from. I also work hard, collaborate well, and am impassioned to provide and do good for our community.

What ideas do you have to improve Carpinteria? Carpinteria is already a great place to live, especially for young, upcoming families and established, long-standing locals alike. As Carpinteria grows, garners greater interest via tourism and public visitation, and adapts to the unknowable future, it is important to establish infrastructure, both physically and philosophically, to prepare for these growing trends. Similar to revitalization efforts along Linden Ave. to provide more shopping, dinning, and economic growth, open space areas, especially in smaller communities, also need that attention. Ecological and aesthetic enhancement and maintenance of our open space areas are important to provide flexibility and adaptability in the face of increased use and possible degredation of our treasured open space areas.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? An effective tenure would mean accomplishing short-term goals and solutions to enhance Carpinteria's open space areas with a long-term vision of the future. This would mean providing opportunities for natural space improvement and enhancement that incorporate and support community efforts. Direct involvement in regular meetings and any other responsibilities that arise would be an imperative. And, successful collaboration with additional board members and various groups would be integral for success. No one individual is greater than the group in this instance. Success would be measured by completing everything stated above, no matter how general it may seem, whilst creating opportunities for greater public interaction and enjoyment in Carpinteria's open spaces.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
To balance stakeholders' (community members, local officials, conservation groups) needs and desires so that competing interests are accounted for and acknowledged during discussions, agreements, and potential compromises. To keep the core values of open space management and conservation aligned with the greater needs of the public. To offer solutions to potential problems, to listen and empathize with issues that arise, and accommodate the needs of our impassioned and tight-knit community.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

I would view this role as a civil duty that garners just as much responsibility as a paid working position or a personal passion project. I see my role as an opportunity to contribute personal expertise regarding natural resource management and conservation, while also acting as a supportive, action-oriented member of the group. Individually, I have opinions and thoughts regarding how to enhance and maintain Carpinteria's open spaces to the best they can be. While as a member of the group, I can act as a sounding board and constructive supporter to any issues, opinions or thoughts they may arise from other board members as well as the community at large.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

I have worked, both personally and professionally, on several projects that involved teamwork, collaboration, and effective communication to accomplish a shared vision and common goal. I have collaborated with groups as small as 3-4 people and as large as 12-20 people to manage and complete successful projects. Some examples include: working in a small landscaping business to complete several ecofriendly, waterwise, edible gardens and drought tolerant landscapes while also progressing and growing the business, and currently working on a large-scale restoration project (~240 acres) with several collaborators and various city, state, and local agencies in the Santa Clara River outside of Fillmore, Ca where increased public access is a primary component of the project alongside habitat restoration.

Please describe your thoughts about balancing open space and conservation in our community.

Balance is everything, but particularly challenging and every issue needs to be evaluated on a case-by-case basis. I tend to lean towards conservation as the main priority but absolutely acknowledge the importance of equitable public access, community outreach and involvement, as well increased awareness and accountability amongst stakeholders and interested parties. People need to experience and be aware of the land and potential issues in order for them to actually care about it.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
JAN 17 2025
CITY OF CARPINTERIA

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Carpinteria Open Space Management Advisory Board

APPLICANT: Scout Vernon

Name

[redacted] Carpinteria, CA 93013 [redacted]

Home Address Email

Business Address [redacted] Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
I am an avid hiker and biker, I grew up in Boulder, CO where I experienced a robust trail system, and I am looking for jobs in land conservation and stewardship.

Education
College educated at Cal Poly SLO

Present Occupation (Please describe any relevant past work experience.)
I run a paddleboard and kayak rental company called Buoy Water Club. I led Retail Store expansion at Outdoor Voices and I also was the Sustainability lead there.

Memberships in Organizations
Santa Barbara Botanic Garden, National Parks, The Nature Conservancy

Reasons why you believe you should be appointed (attach additional sheets if needed.):
1. I am highly knowledgable in California native plant identification and ecologies. 2. I run a company with experience bringing people to public waters. 3. I want to help provide the public with more opportunities to experience public land. 4. I worked and work in real estate and can help identify and lead land acquisition. 5. I use the trail networks and open space. 6. I am a landscape designer and can aid in design and purchasing of native plants.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: n/a

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THIS APPLICATION MUST BE SIGNED AND DATED

Scout Vernon — 1/16/25

Signature Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

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RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Carpinteria Open Space Management Advisory Board

APPLICANT: Scout Vernon
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No x ; if so, which Board, Commission or Committee do you serve on?

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? 1. I have worked on teams at multiple companies and am a collaborative worker in team settings. 2. I studied California botany and ecology at Cal Poly SLO, and have multiple years experience in professional landscaping, and larger land stewardship projects which could assist the committee in land valuation and restoration projects. 3. I have worked for a year in real estate for a retail clothing company and could help the committee in navigating land acquisition. 4. I am an avid hiker and biker and have a deep interest in expanding trail network 5. I also work as a project manager with multiple years of experience working on construction projects and could help manage or advise on the management of restoration and/or land acquistion. 6. I worked as an arborist for 2 years and would be able to advise on tree removal and tree placement.

What ideas do you have to improve Carpinteria? I think Carpinteria has secured a strong amount of public land on the beach side of town, but my idea is to secure land and easements on the mountain side of town to provide many hiking trails into the Los Padres mountains. I imagine providing public access to the creeks that flow in to town. And to restore the creeks to their wild selves which will be habitat for riparian species and also trails for the public. How about a sea to summit connection. Another idea I have is to steward in more native plant species into the existing open space to create more native habitat with a more defined trail network. Lets double the amount of trail the city currently has!

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? An effective tenure would include: 1. Acquisition of more open space. 2. An increase in the trail miles. 3. Connecting existing trails. 4. Restoration of open space with native plants. 5. A sea to summit trail. 6. Restoration of a creek with public access. I would measure the groups success by the addition of any of these things. We could measure by counting the number of trail miles the City has, and counting the amount of land that was acquired and or restored.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? The core duties would be: 1. Work with ecologists to identify key ecosystems to protect. 2. Identify and purchase land. 3. Work with botanists to develop a plan to restore open space habitat. 4. Work with trail builders to create new trails. 5. Work with landscape architects to design more wayfinding communication. 6. Work with landscapers to restore open space landscapes. 7. Provide inspection of trail projects throughout the city. 8. Support City members work within the city to improve plant diversity and trail networks. 9. Develop solutions to resolve issues on City land. 10. Apply for grants.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

I would love to be part of developing a strategic plan to achieve our goals. And then to find qualified partners to work with in the pursuit of our goals. I would advise on individual projects, perform necessary reasearch to present to the larger group.

And would help manage land projects throughout the city.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

A time comes to mind when I worked with 8 other people to install a stucco wall on a friends house. This involved mixing the stucco, getting everyone tools for application, we applied the stucco all day. Some of us worked high on the wall, others low. Some prepared lunch for our hungry bodies. There were instances where the stucco got too thick on the wall and the master would remove sections so they could be re done. It was all done with the intention to help our friend, and we worked together to efficiently and patiently get the work done. And we cheered each other on and communicated when we needed a break.

Please describe your thoughts about balancing open space and conservation in our community.

Our community is made up of agriculture which takes much of our land and also requires housing for ag workers. So I believe it is important to continue to sustain that industry, and I view open space and conservation as the opportunity to preserve the unique landscapes and ecologies which make up our lands. So open space begins with preserving undisturbed landscapes and then evolves to restoring disturbed landscapes. And using open space to connect vast lands for people and animal and plant movements.

ARCHITECTURAL REVIEW BOARD
APPLICATIONS

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

ARCHITECTURAL REVIEW BOARD, CITY OF CRPINTERIA,CA.

APPLICANT:

Name
RICHARD E JOHNSON

[redacted]

Home Address

[redacted]

Email

[redacted]

Business Address

Phone Number(s)

Are you a resident of the City of Carpinteria? YES

EXPERIENCE/BACKGROUND:

Education
BACH OF ARCHITECTURE, KANSAS STATE UNIV., 5 YEAR

Present Occupation (Please describe any relevant past work experience.)
ARCHITECT. SOLE PROPRIETOR FIRM FOR 49 YEARS.MISSION GROUP ARCHITECTS

Memberships in Organizations
AMERICAN ISTITIUTE OF ARCHITECTS, HOPE RANCH ARCH.REVIEW BD., SUMMERLAND ARCH. REV. BD.

Reasons why you believe you should be appointed (attach additional sheets if needed.):
30 YEAR CARPINTERIA RESIDENT, THIS WILL BE MY 18 YEAR MEMBER ARCHITECTURAL REVIEW BD. I ENDEVOR TO PROVIDE A COMMON SENSE GUIDANCE FOR THE APPLICATNTS BEFORE THE ARC

BOARD FOR A 'WIN-WIN' SOLUTION FOR ALL CONCERNS TO INTERPRET, UNDERSTAND, RESPECT AND CONSTRUCT.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: CARPINTERIA ARCHITECTURAL REVIEW BOARD

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

RICHARD E JOHNSON
Signature

JAN.17,2025
Date

Rev. 12/09/24

125 Y3

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Architectural Review Board

APPLICANT: RICHARD E JOHNSON
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? ARCHITECTURAL REVIEW BOARD

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? LICENSENED ARCHITECT SINCE 1972 IN THE SANTA BARBARA COUNTY AREA
OPENED MY FIRM IN 1976, CONTINUOUSLY OPERATING
35 YEAR BOARD MEMBER OF HOPE RANCH, 18 YEAR BOARD MEMBER FOR SUMMERLAND.

What ideas do you have to improve Carpinteria?
TO MAINTAIN THE UNIQUE SCAALE AND CHARACTER OF CARPINTERIA

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?
I BELIEVE A 4 YEAR TERM WOULD BE APPROPRIATE, RENEWABLE BY PLANNING, COMPRISED OF DESIGN
PROFESSIONALS AND BUILDING/CONSTRUCTON RELATED EXPERIANCES.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
TO PROVIDE A COMFORTABLE, COMMON SENSE GUIDLINES FOR THE APPLICANT TO ADHERE TO FOR A NOTABLE
SUCCESSFUL BUILT IMPROVEMENT FOR THE COMMUNITY.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

YOU MAY REVIEW MY HISTORY AND SERVICE ON THIS BOARD

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

MY COMMENTS TO APPLICANTS ARE A MATTER OF MY HISTORY ON THIS BOARD

Describe your knowledge of the functions, regulations and procedures of the Architectural Review Board and the Neighborhood Design Guidelines.

TO GUIDE THE APPLICANTS TOWARD A GREAT DESIGN SOLUTION FOR THE APLICANT'S NEEDS AND THE CARPINTERIA COMMUNITY

Please describe your interests in design review and what you believe is the role of design review in this community.

SEE MY COMMENTS ABOVE AND MY HISTORY

Non-design professional candidates: Please describe your experience in reading site, building, floor and landscape plans.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Architectural Review Board

APPLICANT: Patrick O'Connor
Name

[redacted] [redacted]
Home Address Email

[redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Bachelor of Science in Mechanical Engineering and Masters in Business Administration / International Management
Education

Aerospace Executive, Board Advisor
Present Occupation (Please describe any relevant past work experience.)

Aerospace Executive. Fluid Mechanical and Civil Engineer. LinkedIn profile http://linkedin.com/in/patrick-o-connor-338a7823
Memberships in Organizations

Carpinteria Valley Water Association Board of Directors

Reasons why you believe you should be appointed (attach additional sheets if needed.):

Please refer to Cover Letter

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: Architectural Review Board Sept 2022 - Present.

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature

1/17/25
Date

Rev. 12/09/24

January 17, 2025

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

Mayor Alarcon
City of Carpinteria

Subject: Applications for Carpinteria Boards and Commissions

Dear Mayor Alarcon,

I am submitting applications for both the ARB and Planning Commission in order to provide you and the Council the flexibility to staff these entities with best fit candidates. Also, applying for both is a reflection of searching for the best fit for my abilities to serve as my career winds down.

In addition to serving on the ARB, I've dutifully attended City Council meetings, Planning Commission meetings, and various standing committee meetings out of interest in contributing, but also to understand what might be the best fit for longer term public service.

I was recently appointed to the Carpinteria Valley Water District Board of Directors and serve on key committees including the Central Coast Water Authority and Cachuma Operations and Maintenance Board. This role coupled with the Planning Commission can only benefit both agencies through a cross-functional perspective. The frequency of CVWB project applications that might require recusal are estimated at once (or less) per year.

The applications ask why (the candidate) should be appointed. I believe I've demonstrated my commitment to serve Carpinteria. I've articulated thoughtful inputs to a number of Committees. Feedback from peers and the public has been uniformly positive. I've taken independent positions on key projects both in support and in dissent. I deliberately present myself objectively without cynicism, while challenging the status quo.

I do believe moving from ARB to Planning is a logical progression and a good fit for my abilities.

Regardless of the outcome, I will serve either appointment with the same commitment I've demonstrated in my current role on the ARB.

I have the time and I'm wired for it.

Patrick O'Connor
Carpinteria Resident - District 5

Brian Barrett

From: Patrick Oconnor [redacted]
Sent: Tuesday, January 21, 2025 4:36 PM
To: Brian Barrett
Subject: Re: ARB and Planning Applications

****EXTERNAL EMAIL****

CAUTION: This email originated from outside the City of Carpinteria. DO NOT OPEN attachments or CLICK on links unless you are sure they are safe. Remember, reputable vendors, banks, etc. will not ask you to disclose passwords or other sensitive information.

Hi again, Brian

Another relevant thought regarding CVWD and Planning ...

The CVWD staff is responsible for issuing Intent-to-Serve notices for project applications. The Board is advised in retrospect but does not issue nor provide consent.

The triggers for decision making are technical and codified in a matrix based on drought conditions.

This is deliberate and has been upheld on review by the CVWD Board and Staff with the intent to keep water supply decision making under objective technical criteria codified in a matrix of percent drought conditions.

Therefore, recusal from development applications on the basis of water supply decision making would not be required.

If at all possible, please distribute this commentary to the Mayor and Council considering the boards & commissions applications

-O'C

On Friday, January 17, 2025, 4:40 PM, Brian Barrett <BrianB@carpinteriaca.gov> wrote:

> Hi Patrick, I've included your email below with both your apps for ARB and PC.
>
> **From:** Patrick Oconnor [redacted]
> **Sent:** Friday, January 17, 2025 4:36 PM
> **To:** Brian Barrett <BrianB@carpinteriaca.gov>
> **Cc:** Patrick Oconnor [redacted]
> **Subject:** Re: ARB and Planning Applications

****EXTERNAL EMAIL****

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Hi again, Brian

A couple other thoughts come to mind that I'd like included for evaluation if at all possible.

I am a full-time resident in Carpinteria ... 5th District. A staff member said recently they thought we had a primary residence elsewhere ... that is definitely not the case.

Also regarding my role on the CVWD Board ... I did disclose my intent to apply for the Planning Commission and spoke to the President of the Board, GM and General Counsel. There were no objections ... the GM said that once a year (or less) the CVWD may have a project application requiring Planning Commission findings that may require recusal ... and that the members of the Board with agricultural interest do recuse somewhat frequently.

Please confirm receipt and test these comments will be included as an addendum to my application(s)

-O'C

On Friday, January 17, 2025, 1:22 PM, Patrick Oconnor [redacted] wrote:

> Brian,
>
> Please note ... I am applying for both ARB and Planning Commission. I've attached one cover letter along with both application forms and supplemental questionaires.
>
> The questionaire form is awkward to poulate ... I composed a separate document for each.
>
> Please confirm receipt by reply. I'll drop hard copies off shortly.

-O'C

City of Carpinteria
Supplemental Questionnaire to Application for
Appointment to a City Board, Commission or Committee

Board, Commission or Committee Applying for: Architectural Review Board

Applicant: Patrick O'Connor
[redacted]
Carpinteria, CA 93013
[redacted]

Are you a current incumbent on a City Board, Commission or Committee?

Yes – Architectural Review Board. Carpinteria Valley Water District Board.

What skills and experience do you bring to make you a successful Architectural Review Board Member ?

During my recent tenure on the Architectural Review Board, and while participating regularly in Planning and Council sessions, I've provided credible input to projects progressing through the approval process. Peer feedback has been uniformly positive.

I have a Bachelor of Science Degree in Mechanical Engineering and a Masters degree in Business Administration. My technical background is in fluid mechanics in both mechanical and civil engineering and am currently an executive in aerospace manufacturing. Evaluating drawings, specifications, proposals and contracts are standard practices in my work environment. Complex problem solving using quantitative and qualitative methods is also a core skill.

I've provided independent research as a member of the Public on several project applications to the Community Development Department, Planning Commission and City Council, including:

- 4745 Carp Ave (Klentner) Project buildable lot coverage matter
- 6th & Palm Warehouse expansion split zoning matter
- CUSD Maintenance Facility Master Plan and Code matters
- Surfliner Hotel southeast corner / Amtrak platform egress safety matter.

I am on the Board of the Carpinteria Water District, unanimously appointed to complete a vacancy through 2026. References included senior Planning Commissioners, City Council Members and prominent members of the Community. I serve on a number of committees including the Central Coast Water Authority and Cahuma Operations and Maintenance Board. This role coupled with the Planning Commission can only benefit both agencies through a cross-functional perspective.

What ideas do you have to improve Carpinteria ?

Keep Carpinteria, Carpinteria ... recognizing this is a complex idea that means more than do nothing or zero growth.

Support housing and mixed use development in the downtown core.

Protect the agricultural buffer and bluffs.

Revise the Safety Element to explicitly address urban wildfire risk and urgently advance the California Public Utilities "Undergrounding" progam.

Incentivize resident landowners and pressure multifamily property owners to address legacy non-conformances that adversely affect hazardous risks (fire and tide).

Reduce short term rentals in the beach neighborhood through reasonable phasing out as permitting expires and/or properties change ownership.

Revise zoning to shift industrial uses to the R&D space above the 101 and otherwise convert underutilized space in this subarea to housing.

Partner with CDD and Council to incorporate more nuanced language and interpretations of zoning density, setbacks and lot coverage warranted by a change in use of infill projects.

Lean into relationships with the special districts. CUSD has landmark properties that are gateways to the community with weak aesthetics and untapped potential. The Water District has a very successful and understated track record of proactive work and ambitious planning to protect the community against drought through the CAPP project. At the same time, both exploit their rights to not adhere to certain codes and guidelines that citizen property owners are held to.

What would an effective tenure on the Architectural Review Board look like ? How would you measure the group's success ?

I believe the ARB's effectiveness can be improved by establishing meaningful change in the General Plan and Neighborhood Guidelines language to address desired characteristics for each sub-area / District.

Effectiveness can be further improved through a closer relationship with the Planning Commission and Council ... more regular joint sessions, especially on larger strategic projects. ARB and Planning often find themselves addressing eachother's responsibilities.

I would also like to pursue changes to code and ordinance language to eliminate unbuildable surface area from the calculations of lot coverage and density. Several recent projects have exploited this nuance to the detriment of neighboring properties.

The most relevant measure of success is public opinion. Existing surveys should include appropriate questions covering boards' and commissions' performance. I'd also suggest publishing Zoom participation statistics ... the raised hand function is the only visibility into digital participation. Telecast participation statistics would be of interest if at all possible.

In your opinion, what would the core duties be for a member of the Architectural Review Board ?

To perform due diligence and articulate findings against the guidelines and standards in the General Plan, Coastal Land Use Plan and Zoning Codes. To understand and apply neighborhood guidelines to the evaluation of projects to maintain the character of Carpinteria.

To behave professionally and constructively without cynicism and comply with the Brown Act provisions.

How would you take an active role on the Architectural Review Board, both as a member of the larger group, and as an individual ?

I will continue to attend the ARB meetings religiously and participate enthusiastically. I will continue to provide written comment as a member of the public when I am unable to attend in person. I will also continue to attend and engage in the City Council Meetings, Planning Commission and other ad hoc committee meetings to remain informed and contribute ideas.

I will also continue to perform independent research to understand legacy property conditions and development decisions to better inform my review of current projects. I do encourage the City CDD Staff should include Planning Commissioners in advance discussions with property owners and developers as zoning conditions change to address the housing needs. Engagement at the very end of the project approval process suffers from the pressures of creeping expectations and timing.

Coupling either ARB (or Planning) with the Water District Board role can only be a benefit to both agencies.

Can you give us an example of a time when you worked collaboratively with a team on a common goal ?

For 25 years, I have worked as a volunteered with a 501-3C charitable organization. I've lead teams that number in the tens to hundreds ranging in age from grade school to retirees. The work surrounds fundraising, facility construction, event operationa and corporate hospitality for professional sporting events.

Describe your knowledge of the functions, regulations and procedures of the Architectural Review Board and the Neighborhood Design Guidelines.

My working knowledge of the ARB and Neighborhood Design Guidelines is derived from participation as a Board member since September 2022. I have studied the standards in the Design Element of the General Plan and Zoning Code chapters 14 and 2.36. I am familiar with the policies and objectives of size, mass & scale, frontage design & architectural elements, landscaping, lighting, fencing and utilities.

Please describe your interests in design review and what you believe is the role of design review in the community.

Design review is a community service that bridges the interests of property owners, developers and near adjacent residents. These interests are not often in alignment and require reasoned compromise. I understand the tenets of business planning, where the economics of a project drive design and hold opportunity for compromise. I am interested in the transitions occurring from historically single family to PRD multifamily and mixed-use and the inherent density effects on adjacent properties.

Non-design professional candidates: Please describe your experience in reading site, building, floor and landscape plans.

I've demonstrated proficiency in my tenure on the ARB with uniformly positive peer and community feedback. Although not a design professional, my engineering training is very transferrable to reading and understanding drawings and plans.

I articulate findings independently and vote objectively in both support and dissent. I'm deliberate in avoiding cynicism. Nevertheless, I am persistent regarding non-conformances affecting density and hazardous risk.

My personal life is largely defined and intertwined in architectural and interior design as a result of my wife's profession. We have multiple home workspaces consumed with drafting of commercial and residential design projects. We have completed two primary home remodels and one new two-story home design. Developing plans and negotiating revisions with architects, developers, city planners and tradesmen are commonplace for us. Each of these homes included exterior, interior and landscaping plans.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 02 2025
BRIAN C. BARRETT
CITY CLERK

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Architectural Review Board

APPLICANT: Richard Little

Name

[redacted] Carpinteria, CA [redacted]

Home Address Email

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria?

EXPERIENCE/BACKGROUND:

San Fernando Vally State College - BS-Accounting

Education

Semi Retired Tax Consultant

Present Occupation (Please describe any relevant past work experience.)

Memberships in Organizations

Enrolled Agent

Reasons why you believe you should be appointed (attach additional sheets if needed.):

While my professional life was spent around accounting my real passion since high school has been architecture (interesting story why I switched majors). I have studied, designed and remodeled several homes for myself and provided design assistance to many others people. I am in my second year on the ARB and have enjoyed it and believe I have been able to provide valuable imput to the city and staff and applicants.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: ARB

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED.

Signature 12/31/2024 Date

Rev. 12/09/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 02 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Architectural Review Board

APPLICANT: Richard Little
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes x No___; if so, which Board, Commission or Committee do you serve on? ARB

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I have served on the ARB for 2 years and believe I have been a benefical member of the board by providing meaningful input to the city staff and to the building applicants. While not employed in the building trade I have designed, prepared building plans and severly remodeled numerous homes. While several of the current ARB members are long time residents of Carpinteria I have been in Carpinteria for only 14 years, so I am often seen as a "outsider", or "newcomer" and seen as not fully supporting the keep Carpinteria as it has always been. I believe my newcomer role is benefical for the advancement of Carpinteria.

What ideas do you have to improve Carpinteria? I love the small town feel of Carpinteria, but believe it needs to allow builders to make appropriate additions to the towns business and residential community. There are upcoming projects that need to address the housing crisis we have, but not at the expense of loosing the open bluffs or the small town feel.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? The two year appointment with reappointments seems reasonable. A measurement of the success of the ARB is by meeting the community design standards and helping applicants deevelop projects that are a benefit to all parties.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? As an ARB member we are not a final decision body, but provide a vital step in the development of building projects. We take the staff reports and the applicants documents to see if they are in line with the various design elements set by the city. Our task is to work with staff and applicants to fine tune the plans so that the final decision members don't have to get down to the mundane items.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? As a member of the ARB we freely and openly exchange our ideas at our meetings. While each member has their own design preference we all openly listen to each others ideas and usually come to a majority agreement on most projects. As the newest member on the ARB I haven't been contrained by the other members from contributing input on projects.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? The multi use project on Carpinteria Ave was a project that required many meetings. There was vocal opposition from the community and concerns by ARB members. While nobody got what they wanted initially we were able to work with the applicant to refine and make numerous concessions that benefited both the applicant and the community.

Describe your knowledge of the functions, regulations and procedures of the Architectural Review Board and the Neighborhood Design Guidelines. While serving two years on the ARB I am still learing the fine details of all the cities regulations and design guidelines. Having done a major remodel myself in Carpinteria I had to become very familar with what I could and could not do. Do I know all the regulations and procedures, nope. I'm still discovering new things especially when comes to the new State mandates on develpment.

Please describe your interests in design review and what you believe is the role of design review in this community. Since I was a teenager I have loved the beauty of creating structures that make a lasting statement. Personally I am a lover of Greene and Greene, and Frank Lloyd Wright structures for how they emcompass there natural surroundings and attention to detail and use of natural materials. However, even with my preferences I'm flexible to other designs provided they align with city guidelines and blend into the neighborhood.

Non-design professional candidates: Please describe your experience in reading site, building, floor and landscape plans. When I was originally planning on being an architect I learned to read plans. I continued to improve on my skill when I prepared, submitted, and had approved plans to do major remodeling of numerous homes that I have owned.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY COUNCIL ADVISORY GROUP

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DEC 18 REC'D
Accounting Dept.
CITY OF CARPINTERIA

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Architectural Review Board

APPLICANT: Amy Blakemore
Name

[redacted] Comp. [redacted]
Home Address Email
[redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

BS in Landscape Architecture, Cornell University
Education

Landscape Architect, self employed, previous project manager for custom home builders
Present Occupation (Please describe any relevant past work experience.)

Previous VP, Parents for Canalino, Current treasurer, Parents for Carp Middle School
Memberships in Organizations

member SB Botanic Garden, previous President SB Horticultural Society

Reasons why you believe you should be appointed (attach additional sheets if needed.):

I believe my experience as a design professional, experience on previous community boards and my past experience on the ARB would give me the ability to positively contribute to the ARB process.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: Architectural Review Board Apr 2021 - current

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council Advisory Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature

12.14.2024
Date

Rev. 12/09/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Architectural Review Board

APPLICANT: Amy Blakemore
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No ___; if so, which Board, Commission or Committee do you serve on? Architectural Review Board

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I've been working in the field of custom residential construction, design, and planning for over 20 years. I've presented to many of the local review boards including MBAR, SBAR, Hope Ranch, Ennisbrook, Birnamwood, SBDRB, SBHLC and the Montecito Planning Comission. I was born and raised in Santa Barbara County and have been resident of Carpinteria for the last fifteen years. I have two children in the local schools and am active with the school parent groups. I'm a licensed Landscape Architect and have worked on a wide range of both residential and commercial projects.

What ideas do you have to improve Carpinteria? I have great love and admiration for how Carpinteria is right now and believe it's important to balance the need for change in response to new demands, both environmental and economic with the respect all for the things we love about our town right now. I don't see my role on the Architectural Review Board as one of generating ideas for improvement, but as more of a guiding influence to help balance the inevitable change and growth in a way that respects the town we currently have and the people that live and work here.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? I think our Board's success would be measured by our reputation for fairness and thoughful responses to design proposals. I believe the current Board offers an inviting forum for neighborhood discussion and is welcoming to feedback.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
To provide feedback, discussion and guidance on proposed development with regard to size, bulk, scale and neighborhood compatibility.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I think it's important to point out not only when the Board is in agreement on its feedback and direction but also to discuss areas where we may not agree and why. I think design is often a balancing of views and although we are often in agreement about our feedback, I think it's important and educational to have the discussion when viewpoints aren't necessarily aligned.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? I am a current member of several project teams that are working together to build homes and gardens throughout the county. I routinely interface with architects, contractors, individual tradesmen, clients and neighbors to create a successful project.

Describe your knowledge of the functions, regulations and procedures of the Architectural Review Board and the Neighborhood Design Guidelines. I've been on the Board since April of 2021 and currently serve as the Vice Chair of the Board. In that time, we have had the opportunity to review a wide range of project types which has helped add to the depth of my knowledge of the Neighborhood Design Guidelines. I believe I have a good grasp of the regulations and procedures, but since every project is unique, there is always more to learn.

Please describe your interests in design review and what you believe is the role of design review in this community. I feel that my time on the Architectural Review Board is a way I can give back to my community. I have greatly benefitted from the review of my work by other design professionals on the various local boards over the years nd hope that I can offer some beneficial advice and guidance to others from my own experiences.

Non-design professional candidates: Please describe your experience in reading site, building, floor and landscape plans.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
JAN 17 2025
CITY OF CARPINTERIA

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Architectural Review Board

APPLICANT: Amanda A. Martinez
Name

[redacted] Carpinteria, CA 93013 [redacted]
Home Address Email

[redacted] [redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
B.S in Civil Engineering
Education

Project Engineer - Project Manager. I have worked on several multi-million dollar projects in transportation as well as working along side architectural planners for structural designs.
Present Occupation (Please describe any relevant past work experience.)

Professional Member of Society of Hispanic Professional Engineers - American Indian Sciences and Engineering Society.
Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I believe that I should be appointed because of my willingness to serve my community utilizing my strengths. When it comes to my passion in engineering I believe all aspects of building are important. Whether this be from pre-liminary reviews, take-offs, estimating; they are all important especially to the city we live in. As a growing community, we should start including the younger generations that want to be apart of and make changes in the community for the future.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: I am not sitting on a City Commission/Committee/Board, but Currently I am sitting on our company's Strategic Planning - People Board for our region. From August 2024- Present.

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Amanda Martinez
Signature

1/16/2025
Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
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RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Architectural Review Board

APPLICANT: Amanda A Martinez
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X ; if so, which Board, Commission or Committee do you serve on?

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I bring a variety of skills and experience that make me succussful such as:
- Creating, I am apt to think strategically to synthesize information, assess risk, generate ideas, and develop solutions.
-Adaptability, I am able to adapt to my surrounding quickly and seek the informations or research needed to complete tasks.
-Experience leading my own projects, I have had to start from pre-construction to production all while managing budgets and people.
-Communication, I believe in making connections with people for my growth and theirs. Having thorough communication allows us to move forward on the same page.

What ideas do you have to improve Carpinteria?
I would like to learn more about our processes and how we are thinking forward into the future for this town before making improvements.
I believe if I am approved to be apart of this board I could help make a difference.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? I believe the 2 year tenure track can be somewhat successful, but depending on the guidelines or group themselves it can be hard to make a real change. Having an avg tenure of 2-5 yrs would really allow someone to become very knowledgeable in their first year or two and then be able to make real change, success.
I would measure the groups success based on how they move forward together in certain projects or processes, and if they are accomplishing their goals they set forth for the community.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
I believe the core duties needed to be a member are: 1. Oversight of financials 2. Having Strategic direction and Decision Making
3. Gathering and Providing Important Information to the team members and the community.
4. Engagement by knowing your role and the skills you bring to the table and when to shift to other team members.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I would make time for the meetings, mandatory or not. I would also do my research, and reach out to other knowledgeable members. Engaging in conversations to understand the objectives.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? Currently, I am working with a team of 4 (includes me) on building three bridges simultaneously. We all know each others strengths and weaknesses so it allows us to know who can accomplish what tasks. Meanwhile, we try to teach each other in order to grow our weaknesses. I have build many structures, but understanding a gps computer for as builts took some time to learn and my team members were knowledgeable enough to teach me. This works both ways, I have guys that may not know the details of building a bridge and the mathematics that are involved in finding elevations so I teach them as I am working out the problem.

Describe your knowledge of the functions, regulations and procedures of the Architectural Review Board and the Neighborhood Design Guidelines. My knowledge is very limited in neighborhood design guidelines in California, but I am willing to review and learn them just as I have had to for Caltrans and City Building Codes.

Please describe your interests in design review and what you believe is the role of design review in this community. In my work, we hold pre-construction meetings for exactly that, design review, to see if what is being proposed is feasible. In this case it would mean being feasible for the city and the area thats being presented. I am able to review, look at specifications, and collaborate on why's of the project. Knowing what the pro's and con's are of the design is part of that role. Understanding what the design may do financially to the city's budget.

Non-design professional candidates: Please describe your experience in reading site, building, floor and landscape plans. While I may not design myself, I do work along side architecure engineers for certain aspects of my work. I am proficient in reading most plans and if not I know how to research or ask for guidance.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
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Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 14 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: ARCHITECTURAL REVIEW BOARD

APPLICANT: LISA WOOLF

Name

[redacted] CARP.

Home Address Email

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? YES

EXPERIENCE/BACKGROUND:

Education B.A. ARCHITECTURE UC BERKELEY CLASS OF '82

Present Occupation (Please describe any relevant past work experience.)
9 YEARS FRESNO COUNTY PLANNING COMMISSION

Memberships in Organizations
4 YEARS ARCHITECTURAL REVIEW BOARD CITY OF FRESNO

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I'VE RENTED OR OWNED IN CARPINTERIA FOR 27 YEARS. I HAVE EXPERIENCE SERVING ON PLANNING & ARCH REVIEW BOARDS. I HAVE NO AGENDA AND NOT AFFILIATED WITH ANY DEVELOPER.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: NOTHING IN CARPINTERIA. PLENTY IN FRESNO. I'VE MOVED HERE FULL TIME IN 2020.

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Lisa C Woolf — Signature

JAN 10. 2025 — Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Architectural Review Board

APPLICANT: LISA WOOLF
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X ; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? 9 YEARS FRESNO COUNTY PLANNING COMMISSION 2015 - 2024
4 YEARS ARCHITECTURAL REVIEW BOARD FRESNO 2011-2015
FRESNO REDEVELOPMENT COMMISSION 2009-2011
I UNDERSTAND INFRASTRUCTURE AND PERMITTING PROCESSES + ABILITY TO READ ARCHITECTURAL PLANS AND ZONING

What ideas do you have to improve Carpinteria? ITS BEEN ON A GOOD TRACK OF DEVELOPMENT FOR MANY YEARS. I RESPECT THE PLANNERS AND THE OPEN FORUMS FOR INPUT FROM THE PUBLIC. MY INTEREST IN VOLUNTEERING AS A COMMISSIONER, OR AS A MEMBER OF THE ARCH REVIEW BOARD IS PHILANTHROPIC. MY EXPERIENCE CAN ONLY BENEFIT THIS COMMUNITY THAT I AM FORTUNATE TO BE A PART OF.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? SUCCESS IS A GRATEFUL "HEARD" COMMUNITY. APPROVED PROJECTS THAT BENEFIT THE CITY AS A WHOLE. IDENTIFYING CREED OR AN APPLICATION THAT PUSHES THE CITY'S GENERAL PLAN UNNECESSARILY. WORKING WITH AN APPLICANT AND A NEIGHBORHOOD TO MEDIATE AN ACCEPTABLE SOLUTION

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? RESPECTING ZONING ORDINANCES, GENERAL PLAN, TRAFFIC PATTERNS AND PLANNING DEPARTMENTS' RECOMMENDATIONS. READING THE PROPOSALS THOROUGHLY AND ASKING STAFF APPROPRIATE QUESTIONS. LISTENING TO PUBLIC COMMENT WITH AN OPEN MIND. FOLLOW ROBERTS RULES OF ORDER & RESPECT EVERYONE.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? AS A BOARD MEMBER I WOULD LISTEN TO EVERY BOARD MEMBER'S OPINION AND MAKE SURE I UNDERSTOOD EXACTLY WHERE THEY STOOD. AS AN INDIVIDUAL, I WANT TO MAKE SURE ALL CITIZENS ARE HEARD AND RESPECTED FOR SHOWING UP AT THE MEETINGS. I LIKE TO MAKE SURE OPPOSITION AND SUPPORT FEEL ANY COMPROMISE IS A SUITABLE SOLUTION.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? I SPENT 2 YEARS ON THE GRAND JURY OF FRESNO COUNTY. AS A TEAM WE INTERVIEWED 100's OF PUBLIC EMPLOYEES TO CREATE A REPORT ON MISUSE OF TAX PAYER MONEY. I'VE SERVED ON MANY BOARDS. WHERE ONE DECISION MUST EVOLVE BENEFITTING THE COMMUNITY.

Describe your knowledge of the functions, regulations and procedures of the Architectural Review Board and the Neighborhood Design Guidelines. AS A FORMER PLANNING COMMISSIONER AND ARCH REVIEW BOARD MEMBER, I KNOW THERE ARE [redacted] WELL THOUGHT OUT PRE-ESTABLISHED DESIGN GUIDELINES THAT NEED TO BE RESPECTED, ON OCCASSION THERE ARE "GREY AREAS" THAT NEED TO BE ADDRESSED ON A CASE BY CASE BASIS. THE CARPINTERIA PLANNING DEPT PROVIDES GUIDANCE

Please describe your interests in design review and what you believe is the role of design review in this community. I LOVE GOOD DESIGN THAT ELEVATES A COMMUNITY. I'M VERY AWARE OF THE COSTS OF BUILDING & DEVELOPEMENT I SPENT 2 YEARS IN A CONSTRUCTION MANAGEMENT PROGRAM AFTER MY ARCHITECTURE DEGREE. I RECOGNIZE SHORT CUTS AND POOR DESIGN. I'M ALSO VERY GOOD AT RECOGNIZING HOLES OR INTENTIONAL ELIMINATIONS IN A PROPOSAL

Non-design professional candidates: Please describe your experience in reading site, building, floor and landscape plans. I CAN DESIGN, DRAFT & BUILD A HOUSE FROM THE GROUND UP. I'M FAMILIAR WITH MOST AREAS OF THE PERMITTING, BIDDING & CONSTRUCTION PROCESS. I'M EQUALLY COGNIZANT OF LIMITED BUDGET CONSTRAINTS LIMITING CITY EMPLOYEES & PLANNING DEPARTMENTS TO MAKE MIRACLES HAPPEN OVERNIGHT. I'VE REMODELED A HOME HERE IN CARPINTERIA AND HAVE WORKED WITH THE ARCH. REVIEW BOARD & PLANNING DEPARTMENT. I HAVE MUCH TO LEARN AS CODES CHANGE. I WILL USE THE EXPERIENCE OF THE PLANNING DEPARTMENT TO GUIDE ME IN ANY DECISIONS.

TREE ADVISORY BOARD
APPLICATIONS

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Carpinteria Open Space Management Advisory Board (COSMAB), Tree Advisory Board (TAB), and Integrated Pest Management (IPM) Committee

APPLICANT: Patrick Crooks

Name

[redacted] [redacted]

Home Address Email

[redacted]

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

B.S. Environmental Science

Education

Project Scientist / Wildlife Biologist / ISA Certified Arborist / FAA Part 107 Remote Pilot (small unmanned aerial system [drone]), QSP (Qualified Stormwater Practitioner)

Present Occupation (Please describe any relevant past work experience.)

Citizens for the Carpinteria Bluffs, California Native Plant Society, California Central Coast Chapter Wildlife Society, Western Chapter ISA, and American Society of Consulting Arborists (ASCA)

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: COSMAB (2017-current), IPM Committee (2017-current), and TAB (2022-current)

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council Advisory Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature 1.17.2025 Date

Rev. 12/09/24

Dear Mayor Alarcon and Members of the Council,

Happy New Year! I am writing to express my sincere interest in being reappointed to the Carpinteria Open Space Management Advisory Board (COSMAB), Integrated Pest Management (IPM) Committee, and Tree Advisory Board (TAB). It has been an honor to serve on these boards for the past eight years, and I am eager to continue contributing my experience, knowledge, and dedication to the betterment of our community.

First and foremost, I want to extend my gratitude to you each individually on the council for your previous appointments to the COSMAB, IPM Committee, and TAB. Serving on these boards has been an enriching experience, allowing me to engage in meaningful discourse, challenge my own perspectives, and collaborate with a diverse group of individuals. These forums have exemplified the true spirit of democracy, where robust and honest discussions have guided us towards what I hope is the best possible outcome for our community. The opportunity to contribute to how our city maintains its' character and residents well-being has been both rewarding and inspiring.

While these boards and committees serve in an advisory capacity to the council through city staff, the conversations have consistently been dynamic and transparent. The dedication to open dialogue and diverse viewpoints has been instrumental in striving for the most favorable outcomes for our community. This collaborative approach has ensured that all voices are heard and that our recommendations are well-informed and in the best interest of our city's residents.

I encourage you to revisit my initial 2017 attachment ~ ATTACHMENT 1 (letter dated January 25, 2017), as everything I conveyed there remains true today. Since then, I have experienced significant life events including grieving the death of my mother, celebrating five years of marriage with the mother of my two young boys, and parenting them within the same local parent-child workshop I was fortunate to attend. Through these experiences I have further deepened my commitment to our community and my desire to contribute positively through these advisory roles.

My professional background in environmental consulting has provided me with valuable insights and a unique perspective that has been beneficial in making informed decisions for our city. I am passionate about continuing this work and believe that my experience, dedication, and proven track record make me an asset to these advisory boards.

If reappointed, I will continue to advocate for policies and initiatives that promote the well-being of our residents and are guided with inclusivity in mind. It is my belief that my participation on these boards provides essential perspective from a lifelong resident who has been shaped by his community and notes the importance of retaining the character of this small beach town through a meaningful democratic process that fully considers the issues that shape our future.

My family cherishes our town. I am dedicated to contributing to these forums where my skills and passion have impact to further our community's understanding and respect for the wild spaces we enjoy with flora and fauna allowed to flourish. Thank you for considering my reappointment to the COSMAB, IPM Committee, and TAB.

Cheers,

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Tree Advisory Board

APPLICANT: Patrick Crooks
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No ___; if so, which Board, Commission or Committee do you serve on? See COSMAB Supplemental Questionnaire.

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? See COSMAB Supplemental Questionnaire.

What ideas do you have to improve Carpinteria? See COSMAB Supplemental Questionnaire. Additionally, I would like to see a program to better promote and educate the public on the value of its' urban forest and urban canopy. I think there is plenty of opportunity to plant hundreds of street trees within our city limits at locations with space currently.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? I think balancing the net benefit of an individual tree as a specimen is essential to maintaining the urban forest. I would love to have an effective effort that sees the health of our urban forest diversified through plantings of resilient species that may hold up better to our most likely future of a warmer global climate with rising sea level.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? See COSMAB and IPM Supplemental Questionnaire. Similar to previous core duties I think it is essential for board members to stay engaged in professional development with regard to our urban forest and those factors that are crucial to tree health. This allows well informed participation in our meetings.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? See COSMAB and IPM Supplemental Questionnaire. Again, similar to COSMAB and IPM being active on this board may carry additional responsibility in our community to advocate for the outcomes we desire as a community and not necessarily an individual property owner with a dislike or issue with a specific tree.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?
See COSMAB Supplemental Questionnaire.

Are you knowledgeable in any of the areas listed below, if so please explain.

a. Urban planning Yes, I regularly attend two symposiums each year in southern California with the WCISA through Street Tree Symposium where discussion and presentation focus on urban forestry and the planning that affects our urban areas. Additionally, as an environmental consultant I am fully aware of the planning processes that drive development and the requirements and conditions associated with them to gain approval.

b. Landscape architecture Yes, I have college course work in landscape architecture and work alongside professional landscape architects who specialize in this area. Additionally, as an ISA Certified Arborist I often review details incorporated and required into plans for projects.

c. Tree-related professionals (forestry professors, nursery operators, arborists, or other environmental civic activist) Yes, I am an ISA Certified Arborist and am pursuing my Consulting Arborist designation with ASCA. I often interact with with nursery operators, arborists and environmental activists.

d. Other horticulture activities, please explain. I am a backyard gardener, CA native plant enthusiast, SBCC Permaculture Design Course Certificate holder and member of the IPM Committee (2017-present).

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

TREE BOARD

APPLICANT: DIANE LEDBETTER

Name
DIANE LEDBETTER

Home Address
[redacted] CARPINTERIA CA 93013

Email
[redacted]

Business Address

Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Carpinteria Beautiful and community member, served on Tree Board since 2019.

Education
None applicable to Tree Board

Present Occupation (Please describe any relevant past work experience.)
Retired

Memberships in Organizations
Carpinteria Beautiful

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I have served as a community member representing Carpinteria Beautiful, whose mission is to keep Carpinteria Clean, Green and Beautiful, since 2019 when our previous Carpinteria Beautiful Tree Board member resigned. I have participated on all tree tours and every meeting and have a good understanding of the process and responsibilities of a Tree Board member.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: Tree Board, 2019 to present

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council Advisory Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Diane Ledbetter
Signature

01/17/2025
Date

Rev. 12/09/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
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Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Tree Advisory Board

APPLICANT: Diane Ledbetter
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? Tree Advisory Board

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I have served on the TAB since 2019 and have attended almost every meeting and tree tour to date. I am a good listener and believe I communicate well with staff, other board members and the public. Prior to retiring in 2023, I chaired and participated on multiple committees and believe I have a good understanding of how to both effectively run meetings and ensure everyone feels they have been heard. I am comfortable participating in focused discussions and decision making.

What ideas do you have to improve Carpinteria? I want to make sure that all new tree plantings make sense for the space they will be in as we see many trees that are too large for the parkways and cause damage to homes and property which upsets the public.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Ensuring that all members of the public are heard, whether they want to save a tree or remove a tree. It is not always possible to do what the presenter/requestor is asking, but I believe being fair and listening to them is a successful outcome.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Attending at least 75% of the meetings (including tree tours) per year; participating in decision making; being a good listener.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? As a member of the group, I would attempt to attend every meeting and actively participate in discussions and decision making. As an individual, I would not let any personal feelings get in the way of what I would consider to be right for the City and the public.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? I work collaboratively with other volunteers at the Carpinteria Valley Museum to ensure projects, such as the Marketplace and Family Day events, are successful.

Are you knowledgeable in any of the areas listed below, if so please explain.

a. Urban planning No

b. Landscape architecture No

c. Tree-related professionals (forestry professors, nursery operators, arborists, or other environmental civic activist) No

d. Other horticulture activities, please explain. I love to garden but hire professionals for all of the above areas. I also volunteer at the Carpinteria Valley Museum to water and maintain their landscape plantings.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
JAN 17 2025
CITY OF CARPINTERIA

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: TREE ADVISORY BOARD

APPLICANT: Susan Mailheau

Name

[redacted] [redacted]

Home Address Email

—

Business Address [redacted] Phone Number(s)

Are you a resident of the City of Carpinteria? yes

EXPERIENCE/BACKGROUND: See the attached

Education

Present Occupation (Please describe any relevant past work experience.)

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: Harbor Seal Advisory Committee

Several years serving on the Tree Advisory Board.

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Signature 1-17-25 Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Tree Advisory Board

APPLICANT: Susan Mailheau
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes ___ No X ; if so, which Board, Commission or Committee do you serve on? Uncertain. I have been current

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Several years serving on the Tree Advisory Board

What ideas do you have to improve Carpinteria? More positive interaction with the public. As a Board member I have advocated for regular viewing of the Tree Fund educational webinars

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Carpinteria's beauty and climate would be enhanced by increasing a healthy tree canopy

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Regular visitation of all urban forests and street trees in Carpinteria

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I would share constructive information, especially educational webinars such as Tree Fund that promote healthy trees in the City

Can you give us an example of a time when you worked collaboratively with a team on a common goal? I was the lead veterinarian of several committees in Seattle. Importantly, the Disaster Preparedness committee.

Are you knowledgeable in any of the areas listed below, if so please explain.

a. Urban planning yes through TAB

b. Landscape architecture personal only

c. Tree-related professionals (forestry professors, nursery operators, arborists, or other environmental civic activist) Natural Resources at Humboldt State University

d. Other horticulture activities, please explain. Personal gardens

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLIED FOR:

Tree Advisory Board

APPLICANT: Susan Mailheau
Name

[redacted] [redacted]

Address | Email

same | [redacted]

Business Address | Phone Number(s)

Are you a resident of the City of Carpinteria? **yes**

EXPERIENCE/ BACKGROUND:

BS in Wildlife Management and courses in Botany and Natural Resources from Humboldt State University, DVM from Washington State University

Education

Veterinarian and consultant currently; biologist formerly

Present Occupation (Please describe any relevant past work experience)

National, State, and Local Veterinary Associations

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if necessary):

I have developed a strong interest in serving toward the betterment of our city and I believe that the benefits city street trees provide are many. Having lived in an area where trees were under-appreciated, I was pleased to find that the City values providing a Tree Advisory Board. (cont.)

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on:

I am a board member of the Carpinteria Valley Association

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review.

THIS APPLICATION MUST BE SIGNED IN INK AND DATED

Rev. 12/7/12

8/15/19

Signature | Date

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Tree Advisory Board

APPLICANT: Dale Olivas
Name

[redacted] Carpinteria, CA 93013 [redacted]
Home Address Email

Business Address [redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education
Bachelor / Certified Instructor / EOC Volunteer

Present Occupation (Please describe any relevant past work experience.)
Tree Arborist

Memberships in Organizations
Arborist / Certified Instructor / Volunteer EOC Center

Reasons why you believe you should be appointed (attach additional sheets if needed.):
With my 20+ year experience in trees and landscaping like to use that experience to be helpful for my community.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: Current Tree Advisory Board member for 8 years; Certified Instructor Year 2000

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Dale Olivas 1-15-2025
Signature Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

JAN 14 2025

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Tree Advisory Board

APPLICANT: Dale Olivas
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No __; if so, which Board, Commission or Committee do you serve on? Tree Advisory Board

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Nine generation Carpinterian. Been an Arborist for over 30 yrs. Worked with the CERT community as a Trainer.

What ideas do you have to improve Carpinteria? Safety is my first concern for our citizens. Habit for our wild life.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Fairness ~~Safety~~ Accuracy

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Fairness and Accuracy

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? Study the information that has been Presented.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? Santa Barbara Bucket Brigade, Helped build and establish the walking Paths in Montecito After the Debris Flows. Bucket Brigade is a Volunteer Organization.

Are you knowledgeable in any of the areas listed below, if so please explain.

a. Urban planning After the Debris Flows I was hired by FEMA to re establish Public lands.

b. Landscape architecture 30 yrs in the Tree business you work with many Landscape Architeture Contractors With selecting tree that will best fit the Project.

c. Tree-related professionals (forestry professors, nursery operators, arborists, or other environmental civic activist) 30 yrs as a Arborist, I am familar With all these Branches of Tree related Proffessionals.

d. Other horticulture activities, please explain. Landscape Design, Habit Restoration.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

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FEB 20 2024
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Please return to: City Clerk's Office
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5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: Tree Advisory Board

APPLICANT: Susan Everett
Name

[redacted]
Home Address

[redacted]
Email

NA
Business Address

[redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
BS Marine Biology BS Engineering Geology
Education
Retired from Project Manager/HACSB (Ventura)
Present Occupation (Please describe any relevant past work experience.)
Carpinteria Womans Club
Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I am interested in volunteering time for the betterment of our City and I have a passion for the beauty of plants and trees. My garden won the Water Wise garden Santa Barbar in 2013.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: None

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Susan Everett
Signature

2/16/2024
Date

Rev. 06/15/22

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Tree Advisory Board

APPLICANT: Susan Everett
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No x ; if so, which Board, Commission or Committee do you serve on?

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I am a retired Project Manager who oversaw construction projects for the Housing Authority of the City of San Buenaventura. Prior to that I was employed by the County of Santa Barbara in the Housing and Community Development Department.
I have worked with City Council in Ventura and the Board of Supervisors at SB County to submit and receive permits for construction projects..
I have an interest in plants, especially flora more suited for our Mediterranean climate. My interest led me to design and implement a redesign of my front yard to a drought tolerant and environmentally appropriate landscaping and won the 2013 WaterwiseSB Garden Award for Carpinteria.

What ideas do you have to improve Carpinteria? I would like to encourage more participation of the local community in the bluffs, the marsh and beach clean-up days.
I would like to encourage more participation of the community in planning of the downtown T area.
I would like to see the enhancement of the urban forest by seeing that appropriate trees are planted in the parkways and parks.
I would like to encourage more participation by the community in keeping weeds abated in the street plantings.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? An effective tenure on this Board would be characterized by tangible improvements, increased community participation and implementation of eco-friendly policies. The board should set clear, measurable goals, review progress and adjust strategies as needed.
The community should set a goal of protecting the urban forest, identifying non-native trees and selection of appropriate trees for parkways and parks.
The goals would be measured by tracking the progress of successful outcomes.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
The core duties of a board member should be to promote and maintain healthy urban forests, assist in developing and implementing tree-related policies and plans and critically review and issue permits for tree removal, pruning, and planting ensuring that any tree work complies with local regulations and best practices.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I would take an active role by attending regular board meetings to discuss and make decisions on tree-related matters. I would participate in other groups that have related flora goals such as the bluffs and salt marsh renewal. Both areas of participation are aimed at the goal of enhancing the urban forest and native flora environment and promoting the well-being of the community.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? My experience has been with submitting permits to City Council for the issuance of building permits for affordable housing in the City of Ventura, which can be a challenging but rewarding process. The team must get out in front by working with planning officials to obtain guidance and understand the potential obstacles but at the same time work with community leaders and community members to explain the project and garner their feedback. With this guidance the architects and engineers can create plans that comply with local building codes and zoning regulation but are acceptable to the public.

Are you knowledgeable in any of the areas listed below, if so please explain.

a. Urban planning is the goal of creating sustainable, functional and attractive environments for communities through land use planning, zoning, environmental, transportation and community engagement.

b. Landscape architecture is the process of creating outdoor environments that are functional, sustainable and aesthetically pleasing.

c. Tree-related professionals (forestry professors, nursery operators, arborists, or other environmental civic activist) I have volunteered with community members who were working for habitat renewal at the bluffs. We removed non-native plants to provide area for replanting with native flora.

d. Other horticulture activities, please explain. As I mentioned, I planned and implemented a conversion of my front yard from grass to a more suitable Mediterranean landscape and won the 2013 WaterwiseSB Garden Award for Carpinteria.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: TREE ADVISORY BOARD

APPLICANT: Shelby Donald
Name

[redacted] [redacted]
Home Address Email

[redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education Masters of Physical Therapy

Present Occupation (Please describe any relevant past work experience.) PT

Memberships in Organizations SBMA, SBBG, LPFA, MTF

Reasons why you believe you should be appointed (attach additional sheets if needed.):

I am interested in helping my community with my Botany & CA Native plant knowledge.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: NA

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Shelby Donald 1-2-25
Signature Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

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CITY OF CARPINTERIA
JAN 0 2 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Tree Advisory Board

APPLICANT: Shelby Donald
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X ; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? SBCC Green Gardner Cert. 2024
Avid home gardner & volunteer at SB Botanic Garden
professionally I've always worked in a group setting
for the greater good of my patients.

What ideas do you have to improve Carpinteria?
Planters around town are 30% or more
Native California plants, ↑ Year long Blooms for
Beauty + helping our local Birds & Bees!

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?
Properties are kept Safe, Sidewalks are intact,
Native Bugs, Birds and Bees are happy with tree
selections
Beauty, Shade, growth pattern kept in mind!

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
Assessing health of existing trees, Property / human safety if
there is a tree issue.
Tree selection based on size, space, plant needs.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

Show up to meetings, ask questions, do the research, have hard conversations, ask local experts. work together as a team with a united goal. Show up prepared and eager to make a positive change.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

I am a physical therapist that has ALWAYS worked with a team of Doctors, orthopedics, Nurses, occupational & speech therapists for the greater goal of the patient. No Ego!

Are you knowledgeable in any of the areas listed below, if so please explain.

a. Urban planning Basic level as a home owner

b. Landscape architecture SBCC Green gardner Certified 2024 x2 personal home landscapes completed + designed by self

c. Tree-related professionals (forestry professors, nursery operators, arborists, or other environmental civic activist) Ive worked with arborists for all my fruit trees + liquid Amber tree

d. Other horticulture activities, please explain. Weekly SBBG volunteer, channel islands volunteer, avid CA native gardener & edible gardner.

MOBILE HOME PARK RENT STABILIZATION BOARD APPLICATIONS

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 13 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Rent Stabilization Board

APPLICANT: Kathleen Mattes
Name

[redacted] Carpinteria [redacted]
Home Address Email

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
Bachelor of Science, Accounting & Secondary Education, Cal State Long Beach
Education
Retired from bookkeeping, condo association management, and teaching grade school
Present Occupation (Please describe any relevant past work experience.)
Golden State Manufactured-Home Owners League (GSMOL)
Memberships in Organizations
Sandpiper Homeowners Association (SHA)

Reasons why you believe you should be appointed (attach additional sheets if needed.):

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: Appointed to the Carpinteria Mobile Home Park Rent Stabilization Board April 2024

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Kathleen J. Mattes 1-13-25
Signature Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

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JAN 13 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Mobile Home Park Rent Stabilization Board

APPLICANT: Kathleen Mattes
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? RSO board

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Fourteen years in a condo association as bookkeeper, secretary & manager. Twenty years as president of Sandpiper chapter of GSMOL. Ten years as president or treasurer of Sandpiper Homeowners Association (SHA). Negotiated a 15% rent reduction and a three year rent freeze following years of new residents being coerced into signing 5-year leases which took them out of rent control. (John Nicoli was on the committee.) With John's and GSMOL's efforts, this led to the passage of AB2782. and led to Carpinteria adding amendments to the RSO.

What ideas do you have to improve Carpinteria? Make sure that the RSO board is fully staffed and functional.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Attending meetings and insuring that the board performs its duties. Ensure that the annual rent increase letters are clearly understandable and accurate.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Attend meetings and be knowledgeable of the RSO rules and regulations.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? Be a team member and offer input on various subjects of discussion.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? Set up a Carpinteria Rent Ordinance Action Committee (COAC) under the auspices of the Sandpiper Homeowners Association (SHA) which led to rent reductions and Civil Code changes.

What are the unique needs of Mobile Home Park tenants? The tenant's rights need to be protected, and they need to be informed about the state civil code and the Carpinteria RSO. They need to know where to get help when necessary. They are both tenants and homeowners, which adds complications.

What experience do you have with rent stabilization? I have been a resident of Sandpiper for over 25 years and have observed improper rent increases and coercion of new buyers. My memberships in SHA, GSMOL and COAC have assisted in stabilizing rent increases and eliminating loopholes.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
CITY OF CARPINTERIA
DEC 23 2024
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: MOBILE HOME PARK RENT STABILIZATION BOARD

APPLICANT: Daniel Trevor

Name [redacted] Carpinteria Ca. 93013

Home Address N/A Email N/A Hope [redacted]

Business Address Phone Number(s) Cell [redacted]

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education 2 yrs. College - Registered X-Ray Tech.

Present Occupation (Please describe any relevant past work experience.) Retired. Jadical Asst SB Co. Muni Court. Program Director

Memberships in Organizations Am. Cancer Society in Santa Barbara Corp. CoHosp-Patient Board, Host; Usher to Docent Harbor Seal Rookie, Docent on Condor. Carp Seniors Board.

Reasons why you believe you should be appointed (attach additional sheets if needed.): I've served on Board previously. Live at San Roque Mobil Home Park For over 25 some years. I under Stand Residents Needs.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served 2024-25 on: Carpinteria Rent Stabilization Board. CoHosp. Patient Advisory Board. Carp. Seniors. Seal Watch, Host many years

2024

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Daniel Trevor 12-20-24

Signature Date

Rev. 10/02/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

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5775 Carpinteria Avenue
Carpinteria, CA 93013

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DEC 23 2024
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Mobile Home Park Rent Stabilization Board

APPLICANT: Danel Trevor
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes ✓ No___; if so, which Board, Commission or Committee do you serve on? Mobil Home Rent Stabilization Board

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Mobile Home Resident for over 26 years. Member of Mobil Home Rent Stabilization Board. Held many positions on Carpinteria Seniors Board. Volunteer Host 12 years. Used to do Seal Watch 10 years before foot injury. Used to be Volunteer on Condor.

What ideas do you have to improve Carpinteria? Keep open Communication. Any follow thru with ideas from Corp and Carpinteria Residents.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Last year we got State to get rid of Toop holes. the Park owners used to get residents off Rent Control

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
Keep Open Communication with Residents and City Officers.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? Be open for new information and Activities. And Act on Them.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

Served on Carp Interim Rent Stabilization Board, as needed. Got State to change Laws to stop Park Managers from Taking Residents off Rent Control

What are the unique needs of Mobile Home Park tenants? Resionable Rents. Work Hard, Like Carpintería. To be Part of Communig Activities

What experience do you have with rent stabilization? Serving on Past Board.

Got State to change Laws Hold that Park Owners were using to Take Rentens off Rent Control.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

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CITY OF CARPINTERIA
DEC 17 2024
BRIAN C. BARRETT
CITY CLERK

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

MOBILE HOME PARK RENT STABILIZATION BOARD

APPLICANT: Bob Emmes

Name

[redacted] [redacted]

Home Address Email

Business Address [redacted] Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education H.S. + City College

Present Occupation (Please describe any relevant past work experience.)
Retired

Memberships in Organizations
Carpinteria Valley Association

Reasons why you believe you should be appointed (attach additional sheets if needed.):
Several Years Resident of Carpinteria + Several Years on Rent Stabilization Control Board

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: None

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council_Advisory_Groups.

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THIS APPLICATION MUST BE SIGNED AND DATED

Signature Date

Rev. 12/09/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Mobile Home Park Rent Stabilization Board

APPLICANT: Bob Franco
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes ✓ No___; if so, which Board, Commission or Committee do you serve on? Rent Stabilization Control Board

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Member of Rent Board For Several Years

What ideas do you have to improve Carpinteria? Improving standard of living in our Mobile Home parks. More Attention to climate change and water projects

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? the Board needs to be more active in Administering Rent Control. the Board has not met For several years. the Board needs to Have more control over Issues Regarding MHP's

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? to make Sure rent Control is being Administered Fairly throughout All our MHP's

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? To meet more often to discuss mobile Home park issues. To be more active concerning MHP's

Can you give us an example of a time when you worked collaboratively with a team on a common goal? We have never done this

What are the unique needs of Mobile Home Park tenants? Making sure Rent Control is not undermined by park owners. Making sure MHP's Remain the Foundation of Affordable Housing. Making sure MHP residents know their rights.

What experience do you have with rent stabilization? Several Years as Board Member.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
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5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 14 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: MOBILE HOME PARK RENT STABILIZATION BOARD

APPLICANT: BART DICKENS

Name [redacted]

Home Address N.A. Email [redacted]

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? YES

EXPERIENCE/BACKGROUND:

Education B.A. CAL STATE EAST BAY (HAYWARD)

Present Occupation (Please describe any relevant past work experience.) OWNED AND OPERATED A SMALL CONSTRUCTION CO. 20 YEARS

Memberships in Organizations AS OF JAN 1 2025 RETIRED

PRESIDENT RANCHO GRANADA M.H.P OWNERS ASSOCIATION

Reasons why you believe you should be appointed (attach additional sheets if needed.): I HAVE BEEN ASSOCIATED WITH MOBILE HOME PARKS FOR OVER 20 YEARS

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on:

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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RECEIVED
CITY OF CARPINTERIA
JAN 14 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Mobile Home Park Rent Stabilization Board

APPLICANT: BART DICKENS
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I HAVE LIVED IN AND WORKED ON MOBILE HOMES IN CARPINTERIA FOR OVER 20 YEARS AND AM CURRENTLY (3 YEARS) PRESIDENT OF OUR PARKS RESIDENT OWNERS ORGANIZATION. (RANCHO GRANADA)

What ideas do you have to improve Carpinteria? MOSTLY I WOULD BE INTERESTED IN WORKING TO ASSURE OUR MOBILE HOME OWNERS ARE PROTECTED TO THE FULLEST EXTENT POSSIBLE FROM UNREASONABLE RENT INCREASES

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? EFFECTIVE = RESULTS MAINTAINING A FAIR RENT CONTROL PROGRAM WOULD BE THE PRIMARY MEASURE OF SUCCESS.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? KNOW WHAT THE LAWS ARE, AND FOLLOW THE NEWS FROM SACRAMENTO. THIS WOULD ENABLE PROGRESSIVE DEFENSE FOR OUR MANY PARK RESIDENCES.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? OPEN COMMUNICATION WITH ALL MEMBERS WOULD BE IMPERATIVE. SELF EDUCATION OF COURSE ESSENTIAL.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? AS A BOARD MEMBER OF OLD SPANISH DAYS OF SANTA BARBARA I WORKED TO CREATE A NEW VENUE AT MACKENZIE PARK THAT ENABLED OVER A DOZEN COMMUNITY NONPROFITS TO RAISE FUNDS FOR THEIR ORGS. THE MERCADO AT MACKENZIE TURNED INTO THE MAJOR FUNDRAISER FOR MANY OF THESE ORGS.

What are the unique needs of Mobile Home Park tenants? SAFE CLEAN PARKS WITH THE SECURITY OF KNOWING THAT THEIR CITY WORKS TO ENFORCE REASONABLE LEGAL RENT CONTROL.

What experience do you have with rent stabilization? NONE! BUT I HAVE SUCCESSFULLY BEEN SELF EMPLOYED AS A GENERAL CONTRACTOR FOR OVER 20 YEARS AND SUCCESSFULLY FOUNDED A COLON CANCER EDUCATIONAL OUTREACH NON PROFIT 501C-3. I HAVE OBTAINED PATIENTS AND 2 TRADEMARKS, SO I CAN FIGURE THINGS OUT.

AND I WOULD LIKE TO HELP!

THANK YOU

Bob Dale

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

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5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: Mobile Home Park Rent Stabilization Board

APPLICANT: Kathy Quigley
Name

[redacted]
Home Address

[redacted]
Email

Carpinteria, CA 93013
Business Address

[redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
RN AA Degree
Education

Retired
Present Occupation (Please describe any relevant past work experience.)

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I've lived in Rancho Granada's MHP for 7 1/2 yrs. Rent Stabilization for Seniors is important in our community. I feel I'd be an asset in this group.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on:

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THIS APPLICATION MUST BE SIGNED AND DATED

Kathy Quigley
Signature

1-17-25
Date

Rev. 10/02/24

DOWNTOWN “T” BUSINESS ADVISORY BOARD APPLICATIONS

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 13 2025
BRIAN C. BARRETT
CITY CLERK

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Downtown T Business Advisory Board

APPLICANT: Mary Beth Radley

Name

[redacted] Carpinteria, CA 93013 [redacted]

Home Address Email

943 Linden Ave [redacted]

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

High School Diploma, Some College (Drafting, design)

Education

Owner & operator of Homestead Antiques & Trading Co.

Present Occupation (Please describe any relevant past work experience.)

Board member of DTBAB since 2019

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):

I've been in business since 1998 & have a on hand view of what might help our businesses

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: DTBAB

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council Advisory Groups.

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Signature JAN 13, 2025 Date

Rev. 12/09/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

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RECEIVED
CITY OF CARPINTERIA
JAN 14 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Downtown "T" Business Advisory Board

APPLICANT: Mary Beth Radley
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? Downtown T Business Advisory Committee

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I have owned & operated a small business on Linden for 26yr. & have served on the board since 2019

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? Improving communication with the businesses in the T & the city. Helping solve issues that come up with the business.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
To advise the city & the business on issues that need attention

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I would attend meetings & give advise or seek advise from the city on issues

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

Our board has put together a visitor map and are in the process of a video featuring downtown T businesses. Along with input for the Chalkwalk and Halloween trick or treat event

What do you think the biggest challenges are right now for Downtown "T" businesses?

The delay of new businesses opening and parking

How would you work with local businesses to identify matters of improvement in the Downtown Business District?

We have an open meeting for anyone that has an issue and after hearing the situation I (we) would look into where to go for an answer to solve the issue

CITY OF CARPINTERIA
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CITY CLERK

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Downtown T Business Advisory Board

APPLICANT: Kristina Calkins

Name

[redacted] Carpinteria, CA 93013 [redacted]

Home Address — Email

865 Linden Ave., Carpinteria, CA 93013 [redacted]

Business Address — Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Experienced leader with a demonstrated history of working in public relations. Skilled in nonprofit management, investor relations, sales, communications, event management, and community engagement.

Education

Bachelor of Arts from Westmont College with a dual major in Spanish and International Studies

Present Occupation (Please describe any relevant past work experience.)

Executive Director at the Lynda Fairly Carpinteria Arts Center

Memberships in Organizations

President elect for Rotary Club of Carpinteria Morning, Girl Scout volunteer, 4-H Club and FFA Booster Club volunteer

Reasons why you believe you should be appointed (attach additional sheets if needed.):

As the Executive Director of the Lynda Fairly Carpinteria Arts Center, which is in the heart of downtown Carpinteria, I am passionate about our mission of creating a vibrant community thouugh the arts, and creating and maintaining a vibrant community aligns and supports the efforts of the DTBAB. Our nonprofit is open 7 days a week and I hear the concerns and ideas from fellow businesses, tourists and community members. I help create a welcoming eelironment at our nonprofit so thai people can easily come talk to me and I have lots of opportulties to share.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: I am currently serving on the Downtown T Business Advisory Board and have served since 2023.

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Kristina Calkins — Signature

1/12/25 — Date

Rev. 12/09/24

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JAN 13 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Downtown "T" Business Advisory Board

APPLICANT: Kristina Calkins
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No ___; if so, which Board, Commission or Committee do you serve on? Downtown T Business Advisory Board

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I am bilingual in Spanish and our nonprofit, the Carpinteria Arts Center, has weekly programs at the 3 People Self-Help Housing complexes in Carpinteria, along with at the Spanish speaking seniors program, "Los Abuelos" at the Carpinteria Children's Project, so I am able to share news and engage a diverse section of our community. I am uniquily positioned, due to the many free community events we host at our site, to help bring the community together and downtown. I am also part of the Carpinteria Nonrpofit Collaboration Council, which consists of local nonprofit leaders that meet on a regular basis to work collaboratively for the betterment of our community. I have lived in Carpinteria for over 15 years and am an active community member, nonprofit leader and volunteer.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? I meassure the groups' success by the various avenues of communication to businesses and how we helped promote the downtown. The past two years of the DTBAB's service have been a sucess because of the many different ways we reached out to the dowtown merchants. We created a newsletter to be mailed, collected emails, did site visits, worked collaboratively with the Carpinteria Community Association, and we are fine tuning a promotional video for downtown. We also allocated funds to support events that helped create a vibrant and economically prosperous downtown such as the holiday parades, avocado festival and the Chalk Walk, all of which bring people downtown to support local businesses.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? The core duty of the DTBAB is to advise the city council on matters concerning the downtown T and promote the economic growth and stability of the downtown and make recommendations on how to use the general business assessment fee. I also think it is important to have a relationship with fellow local downtown business to hear ideas and concerns and share news and infomration.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? As demonstrated during my service the past two years, I would actively walk around to all the businesses to share about events or request feedback when needed. During the last two years, I helped collect emails and input from businesses, handed out Halloween Downtown Trick or Treat event flyers, and visted different business trying to recruit new DTBAB board members.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

The DTBAB board has made a tremendous effort to create a new map to hand out to visitors. We dvided the downtown and each adopted blocks to gather as much information and feedback from the business. The end result is a beautiful map that features all of the downtown locations and local art by John Wullbrandt. With the same information that was collected, we are in the process of creating a promotion video created by Larry Nimmer that features each business.

What do you think the biggest challenges are right now for Downtown "T" businesses?

The biggest challenge for retail businesses is the trend of people shopping online. A challenge of the entire downtown are the slow seasons when there are not as many tourists supporting the businesses.

How would you work with local businesses to identify matters of improvement in the Downtown Business District?

During these past two years our board created a DTBAB newsletter which has proved to be an excellent avenue to communicate news with the businesses. I would help continue that effort and use the collected emails more to keep the business owners connected. And the most valuable method is always in person visits. The challenge that I had with this method is sometimes the owner is not onsite. So email and mail will continue to be a good avenue to reach the owner.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Downtown T Business Advisory Board

APPLICANT: Lorraine McIntire

Name

[redacted] [redacted]

Home Address Email

Business Address Phone Number(s) [redacted]

Are you a resident of the City of Carpinteria? yes

EXPERIENCE/BACKGROUND:

Former Chair of the Downtown T Business Advisory Group, Former VP of Tax for Camping World, practicing CA CPA for 34 years, former board member on several local non-profits.

Education

BS Economics/Accounting, Masters in Taxation, CPA licensed in California

Present Occupation (Please describe any relevant past work experience.)

retired since September 2023

Memberships in Organizations

Rotary Club of Ventura East, Rotary District 5240 Finance Chair, Carpinteria Dog Owners Group Treasurer/Secretary,

Reasons why you believe you should be appointed (attach additional sheets if needed.):

During my 2-year tenure as Chair of the DTBAB board, we picked up momentum on many projects that are still in process. I would like to stay on the board long eough to see them completed.

The map project is ready for its 3rd update prior to the opening of the Visitor Kiosk for the 2025 season, and the drone video project with Larry Nimmer is still in beta phase. We are also in the middle of business

outreach, still going door to door collecting emails for e-newsletter distribution. I would also like the opportunity to help transition the new board chair.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: Downtown T Business Advisory Board since January 2023

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THIS APPLICATION MUST BE SIGNED AND DATED

Lorraine McIntire
Signature

01/14/2025
Date

Rev. 12/09/24

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BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Downtown "T" Business Advisory Board

APPLICANT: Lorraine McIntire
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes x No ___; if so, which Board, Commission or Committee do you serve on? Downtown T Business Advisory Board

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? In addition to being an active community member involved with other non-profits providing a community service, I am also an active CPA. I have served as chair of the Downtown T Business Advisory Board since January 2023. During this time, we grew our board to 8 very active and diverse members. We have accomplished several major goals including creation of the Downtown T Map, which was distributed at the Visitor Kiosk and by various businesses last year. We had also generated a quarterly newsletter with updates and information pertinent to the businesses within the Downtown "T". We have several other projects in the works, and I would really like to continue my service and also support/transition the next chair and any newly appointed members.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? I feel I could add value by staying on the board for another term. As mentioned above, we have several projects in process (that I specified in my application). Money and effort has already been spent towards these projects, and since I was the acting project manager I would like to see these these projects cross the finish line next term. I measure success of this group not just in accomplishments and praises, but also from the group feeling totally satisfied, heard, and valued.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Having just completed my first term on DTBAB, I have learned what is needed to make a successful partnership with both the City and the businesses. The core duty of the DTBAB is to advise the City on how best to spend or "invest' the assessments collected from the Downtown T businesses, which become the "budget "for the DTBAB to focus on. The money spent from the budget also follows DTBAB's Mission Statement as outlined on the website. Also, the City's newly updated handbook contains useful and required information which should be incorporated into some of the core duties going forward.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I would continue to be an active participant, a team player, a cheerleader, an advocate, volunteering to lead or support whatever initiatives the board or City approves.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

My past tenure on DTBAB is a key example of collaboration, teamwork, momentum. During the last term, we had 21 fully engaged board meetings (only one without quorum), accomplished major goals including the Downtown Map and the Quarterly Newsletter, among others.

What do you think the biggest challenges are right now for Downtown "T" businesses?

The biggest challenge I see will be in recruiting/retaining the volunteers who desire to serve. The revisions that City Staff made recently made to the eligibility qualifications could actually hinder/limit the pool of applicants. For example, needing to be a resident of the City or owning a business in the City eliminates those with special skills who add tremendous value. And creating a second-class board system, where members at large are not eligible to be chair, could discourage and/or put unequal pressure on the assessment paying members to always carry the weight of the chair.

How would you work with local businesses to identify matters of improvement in the Downtown Business District?

As in the prior term, we make ourselves known through the Quarterly Newsletters, showing up at various events sponsored by either the City or DTBAB (such as Chalk-Walk and Downtown Trick or Treating), handing out the Downtown Maps, and collecting e-communication contact details through boots on the ground efforts. In 2023, we hosted a Meet & Mingle, inviting Downtown T businesses.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

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JAN 13 2025
BRIAN C. BARRETT
CITY CLERK

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Downtown Business Advisory Board

APPLICANT: Michelle Carlen
Name

[redacted] Ventura, CA
Home Address Email

[redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Formerly yes for 5 years from 2018 - 2023. Had to relocate due to mold and no other available housing.

EXPERIENCE/BACKGROUND:

Bachelors of Science in Business Administration from Cal Poly Pomona
Education

Founder & President of Alignment Advising - a business consultancy specializing in tourism promotion. I've owned my business for five years.
Present Occupation (Please describe any relevant past work experience.)

Prior work history was working for cities and other juridictions to promote tourism, hospitality and travel to businesses from hotels to restaurants, meeting facilities to tour companies and attractions. 25 + years doing so
Memberships in Organizations

Western Association of Chamber of Commerces; SCORE; previous work with Women's Economic Ventures; National Association of Women Business Owners

Reasons why you believe you should be appointed (attach additional sheets if needed.):

I am completing my first term as a Board Member At-Large for DTBAB. My professional experience spans decades working with citys and their businesses to promote tourism.

I have worked with various juridictions from San Diego, Orange County, Pasadena, Santa Barbar and Monterey tourism bureaus and Chamber's of Commerce.

The work experience I have is paramount to understanding economic development for cities and communities.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: Downtown Business Advisory Board

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THIS APPLICATION MUST BE SIGNED AND DATED

Signature Date

Rev. 12/09/24

Alignment
ADVISING

January 13, 2025

Attn: City Council Members
C/O Brian C. Barrett, CMC, CPMC
City Clerk
City of Carpinteria
5775 Carpinteria Ave, Carpinteria, CA 93013

Dear City Council Members:

This letter serves as additional information and documentation to supplement the application to be on the Downtown Business Advisory Board for the City of Carpinteria.

For almost two years I have served on the DTBAB as a Board member at Large. I lived in Carpinteria from 2018 to 2023 but unfortunately had to relocate to Ventura both myself and my business in summer 2023. I have continued to serve and supported the DTBAB in accomplishing great strides in supporting Downtown T businesses.

As shared in my application, I spent 25 + years in the tourism and hospitality industry representing various city tourism and chamber bureaus from San Diego, Newport Beach, Irvine, Santa Barbara and Monterey before starting by business Alignment Advising which provides business consulting and professional development coaching services for small businesses and professionals. I currently have clients all over the state of California, some in and near Carpinteria. Living there, I developed a strong affinity for the town and was the leader of the "stop the beach dumping" campaign in the winter of 2023. I have valuable relationships, experiences, and long-standing resources that prove to be critical to the Board's work.

Recently, the City Handbook and criteria for being on city boards was shared with our group. While I do not currently reside in Carpinteria, page 17 of the handbook states "membership requirements for particular background and experience do not require residency" so I'm hopeful that this statement stand in my situation.

Thank you in advance for your consideration. I look forward to the opportunity to continue to serve the City of Carpinteria.

Sincerely,

Michelle R. Carlen
Founder & President

https://www.alignmentadvising.com
Ventura, CA
(805) 233-7626

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 13 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Downtown "T" Business Advisory Board

APPLICANT: Michelle Carlen
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes x No___; if so, which Board, Commission or Committee do you serve on? Downtown Business Advisory Board

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I have over 25 years of experience in tourism marketing promotion and serving the hospitality and tavel industry from communities of San Diego Orange County (Newport Beach/Irvine), Pasadena, Santa Barbara, Monterey and as far north as Santa Cruz/Gilroy areas. I've been employed with tourism bureaus and Chamber's of Commerce to support business from retails to mom and pop shops, large scales corporations to francises. From shopping to resaurants, hotels to meeting facilities - I understand what it takes to help build a thriving community and tax base through tourism.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? I've served on this Board already for two years. The work and volunteerism that I have committed to helped the group to get organized and more acclimated with what benefits the community and downtown businesses as a whole. As a group we accomplished in partnership with the City launching the new downtown map. Additionally, we've expanded and more specifically coordinated special promotion of downtown parades and events like Chalk Walk and Downtown Trick or Treat. This Board needs committed members who are willing to go out in the community and meet the faces of the business owners. I have spent time personally doing this. The success of the group is really defined by the actions taking. I would like to build on momentum.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Be available not just to attend meetings on a monthly basis, but represent and be a face to the business owners in the community. Understand the role that marketing and tourism promotion plays in getting more people to downtown to patronize our businesses. Have the ability to work with city leaders to help provide vision and priority to the Board and the assesed paying members. Come up with new ideas and ways to build initiatives to continue to bring relevant and family friendly events to downtown T.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? Again, after serving two years, I would continue to provide my expertise from a tourism perspective, community member and as a business owner. I have clients in the Carpinteria area that I serve as well which makes me an idea person to serve on this Board. I will continue to be visible to business owners, understanding their desires and encouraging them to participate in the organization.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

Collecting contact information from all the assessed paying members I personally went around to introduce myself as a DTBAB Board member

I provided feedback on the Map project given I have created for other communities in the past.

I worked to develop the first ever DTBAB Newsletter. My company created and updated the newsletter and worked with the city to distribute.

I have provided and lead discussion with the Board on parameters for makes an event a good event for the Downtown T.

What do you think the biggest challenges are right now for Downtown "T" businesses?

Carpinteria is in a huge transitionary time with some businesses closing their doors after many, many years and others coming in new with more of a corporate or franchise background. Viewpoints from community members and residents are differing and how the community goes about trying to plan for the future, but keep the small town, laid back nature is really what I think is on the mind of business owners.

The Downtown T can be a facilitator of feedback and discussion for this in concert with the City.

How would you work with local businesses to identify matters of improvement in the Downtown Business District?

Again, my background gives great frame of reference and perspective to understand the issues that some of the downtown business owners face.

The upcoming new openings of new businesses and future plans for hotels, restaurants and other service type businesses to open is also something to consider when looking at how to help shape the future and vision for downtown. I would take a personal approach by continuing to develop relationships with these business owners and encourage them to join our monthly meetings to get more engagement.

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
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Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: Downtown Business Advisory Board

APPLICANT: Kathy Quigley
Name

[redacted]
Home Address

Carpinteria, CA 93013
Business Address

[redacted]
Email

[redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

RN AA Degree
Education

Retired
Present Occupation (Please describe any relevant past work experience.)

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I've lived in Carpinteria for 7 1/2 yrs. I want to give back to my Community through participation in this committee. Organization qualities are one of my fortes.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: N/A

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Kathy Quigley
Signature

1-17-25
Date

Rev. 10/02/24

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BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Downtown "T" Business Advisory Board

APPLICANT: Kathy Quigley
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No✓; if so, which Board, Commission or Committee do you serve on?___

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I was VP of operations for 26 Urgent Care facilities for 14yrs. Some of my functions were financial planning (26 budgets), operational efficiency, risk management and growth strategies.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? To aid decision making and improve overall business health.
I would measure the group's success by reports of helping businesses prosper and succeed in our community.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Communication abilities, business knowledge, time management and excellent organizational skills

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I would promote the economic growth of our community by supporting the organization's goals.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

What do you think the biggest challenges are right now for Downtown "T" businesses?

How would you work with local businesses to identify matters of improvement in the Downtown Business District?

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BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Downtown "T" Business Advisory Board

APPLICANT: Bubby Vernon
Name

[redacted] Carpinteria 93013 [redacted]
Home Address Email

Business Address [redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? yes

EXPERIENCE/BACKGROUND:

Education
I have a bachelors of Industrial Design from Pratt Institute in Brooklyn New York
Present Occupation (Please describe any relevant past work experience.)
Buoy Water Club - owner/operator/designer of self-service paddleboard, surfboard and kay
Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I am passionate about urban planning as I see it as a strong opportunity to improve community, especi

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on:

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[redacted] 01/17/2025
Signature Date

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BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Downtown "T" Business Advisory Board

APPLICANT: Bubby Vernon
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No~~no~~___; if so, which Board, Commission or Committee do you serve on?_____

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member?

As a trained designer with experience in property development, I bring a unique combination of creative problem-solving, practical execution, and strategic planning skills to the role. My design background equips me to analyze challenges, envision innovative solutions, and prioritize functionality and sustainability. Meanwhile, my experience in property development has given me a solid understanding of project management, budgeting, and regulatory processes, enabling me to evaluate proposals from multiple perspectives. Having worked with diverse stakeholders, I excel at fostering collaboration and balancing visionary ideas with practical feasibility, all while focusing on creating spaces that positively impact communities.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?

An effective tenure on the Downtown "T" Business Advisory Board would focus on fostering a thriving and vibrant business environment within the District by ensuring that the funds collected through the general business assessment are used strategically and transparently to support economic growth and community vitality. Success would be measured by tangible improvements, such as increased business activity, enhanced public spaces, and stronger engagement among local businesses and stakeholders. It would also involve establishing clear priorities, aligning investments with the unique needs of the District, and maintaining open communication with the business community. Ultimately, success would be reflected in a stronger, more cohesive downtown area that attracts visitors, supports local businesses, and benefits the entire community.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?

The core duties of a member of the Downtown "T" Business Advisory Board include ensuring the effective allocation of business assessment funds to promote the District's economic growth, representing the needs of local businesses, and providing informed recommendations to the City Council. Members collaborate with stakeholders to drive initiatives that benefit the community, foster engagement, and enhance the District's vitality. They also ensure transparency, accountability, and clear communication to build trust and support within the business community.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

As a member of the Downtown "T" Business Advisory Board, I would take an active role by participating in meetings, contributing thoughtful insights, and collaborating with fellow members to ensure decisions align with the District's needs and goals. I would engage with local businesses to understand their concerns and priorities, bringing those perspectives to the group to inform decision-making. Individually, I would focus on leveraging my expertise in design and property development to evaluate proposals, suggest innovative ideas, and support initiatives that enhance the District's appeal and functionality. Additionally, I would actively communicate with stakeholders to promote transparency and build trust within the community.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

During my time as a college basketball player, I developed a strong understanding of teamwork, communication, and working collaboratively toward a common goal. This experience taught me how to align individual strengths to achieve success as a group. More recently, as the owner of a self-service paddleboard rental business, I've managed a team to ensure smooth operations, customer satisfaction, and business growth. By fostering open communication, delegating responsibilities effectively, and addressing challenges proactively, we've worked together to create a seamless and enjoyable experience for our customers, showcasing my ability to lead and collaborate in diverse environments.

What do you think the biggest challenges are right now for Downtown "T" businesses?

Downtown "T" businesses in Carpinteria face several significant challenges. The limited variety and quality of businesses reduce the area's appeal to both locals and visitors. Additionally, dedicating a substantial portion of the main street to parking for a big-box grocery store not only disrupts the continuity of the commercial landscape but also diminishes the pedestrian experience. Moreover, the absence of inviting public spaces for people to sit and observe daily life hinders community engagement and the area's overall vibrancy. As Christopher Alexander notes in A Pattern Language, "The street cafe provides a unique setting, special to cities: a place people can sit lazily, legitimately, be on view, and watch the world go by." Addressing these issues holistically is essential to creating a more cohesive and thriving downtown environment.

How would you work with local businesses to identify matters of improvement in the Downtown Business District?

To effectively collaborate with local businesses in identifying and addressing areas for improvement within the Downtown Business District, I would establish open communication channels through regular meetings and forums, allowing business owners to share their insights and concerns. Conducting surveys and assessments would provide detailed feedback on challenges and opportunities, enabling data-driven decision-making. Forming collaborative committees with business representatives can focus on specific areas such as marketing, infrastructure, or safety, fostering a sense of ownership and ensuring targeted initiatives. Partnering with local organizations, like the Chamber of Commerce and community groups, would leverage existing networks and resources to support improvement efforts. Implementing ongoing feedback mechanisms ensures that changes are effective and adaptable to evolving needs. By adopting these strategies, we can create a collaborative environment that empowers local businesses to actively participate in the continuous enhancement of the Downtown Business District.

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BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Downtown - T Business Advisory Board, Library Advisory Commiss

APPLICANT: Thomas Schmitz

Name [redacted]

Home Address Email [redacted]

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education Marquette University - Business

Present Occupation (Please describe any relevant past work experience.) Retail Sales - Mate Gallery & Sunspel

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
My wife & I love Carpinteria & have great pride in living here. We want the city to thrive & allow businesses to flourish to create more opportunities to make a livable wage.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: N/A

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Signature 1-17-25 Date

Rev. 10/02/24

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CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Downtown "T" Business Advisory Board

APPLICANT: Thomas John Schmitz
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes___ No X ; if so, which Board, Commission or Committee do you serve on?

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? Pride in my city. Business degree and have worked in Retail and Hospitality for 20 years. I can see both the immediate & big picture of developments.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? An effective tenure to me would be helping to finalize the downtown areas growth & developments. It's an exciting time to live in Carpinteria.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? Ensure the growth & success of current & new businesses. Helping to create rewarding jobs along the way.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I'd get out in the community & learn the needs of the town as a whole. Fight for progress.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

* Conference Track Champions @ Marquette University
My senior year our team @ Marquette set a goal at the beginning of the year to win conference. It took us supporting one another & picking up the slack when we failed. We accomplished our goal by sticking together & believing in each other.

What do you think the biggest challenges are right now for Downtown "T" businesses?

* Completion of the currently planned builds. Definitely need to ensure that when the dust settles that Carp is better than ever.
* Aiding the downtown businesses gain customers so they can thrive

How would you work with local businesses to identify matters of improvement in the Downtown Business District? Feet on the ground! I'd go door to door to learn about the problems & successes. To also make sure we were doing all we could to provide customers in our city.

INTEGRATED PEST MANAGEMENT COMMITTEE APPLICATIONS

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY COUNCIL ADVISORY GROUP

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CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Carpinteria Open Space Management Advisory Board (COSMAB), Tree Advisory Board (TAB), and Integrated Pest Management (IPM) Committee

APPLICANT: Patrick Crooks
Name

[redacted]
Home Address

[redacted]
Email

Business Address

[redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

B.S. Environmental Science
Education

Project Scientist / Wildlife Biologist / ISA Certified Arborist / FAA Part 107 Remote Pilot (small unmanned aerial system [drone]), QSP (Qualified Stormwater Practitioner)
Present Occupation (Please describe any relevant past work experience.)

Citizens for the Carpinteria Bluffs, California Native Plant Society, California Central Coast Chapter Wildlife Society, Western Chapter ISA, and American Society of Consulting Arborists (ASCA)
Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: COSMAB (2017-current), IPM Committee (2017-current), and TAB (2022-current)

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council Advisory Groups.

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THIS APPLICATION MUST BE SIGNED AND DATED

Signature

1-17-2025
Date

Rev. 12/09/24

Dear Mayor Alarcon and Members of the Council,

Happy New Year! I am writing to express my sincere interest in being reappointed to the Carpinteria Open Space Management Advisory Board (COSMAB), Integrated Pest Management (IPM) Committee, and Tree Advisory Board (TAB). It has been an honor to serve on these boards for the past eight years, and I am eager to continue contributing my experience, knowledge, and dedication to the betterment of our community.

First and foremost, I want to extend my gratitude to you each individually on the council for your previous appointments to the COSMAB, IPM Committee, and TAB. Serving on these boards has been an enriching experience, allowing me to engage in meaningful discourse, challenge my own perspectives, and collaborate with a diverse group of individuals. These forums have exemplified the true spirit of democracy, where robust and honest discussions have guided us towards what I hope is the best possible outcome for our community. The opportunity to contribute to how our city maintains its' character and residents well-being has been both rewarding and inspiring.

While these boards and committees serve in an advisory capacity to the council through city staff, the conversations have consistently been dynamic and transparent. The dedication to open dialogue and diverse viewpoints has been instrumental in striving for the most favorable outcomes for our community. This collaborative approach has ensured that all voices are heard and that our recommendations are well-informed and in the best interest of our city's residents.

~ ATTACHMENT 1

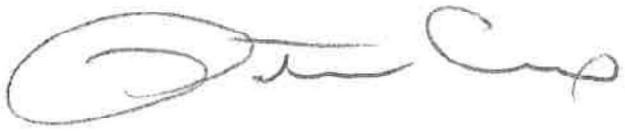
I encourage you to revisit my initial 2017 attachment (letter dated January 25, 2017), as everything I conveyed there remains true today. Since then, I have experienced significant life events including grieving the death of my mother, celebrating five years of marriage with the mother of my two young boys, and parenting them within the same local parent-child workshop I was fortunate to attend. Through these experiences I have further deepened my commitment to our community and my desire to contribute positively through these advisory roles.

My professional background in environmental consulting has provided me with valuable insights and a unique perspective that has been beneficial in making informed decisions for our city. I am passionate about continuing this work and believe that my experience, dedication, and proven track record make me an asset to these advisory boards.

If reappointed, I will continue to advocate for policies and initiatives that promote the well-being of our residents and are guided with inclusivity in mind. It is my belief that my participation on these boards provides essential perspective from a lifelong resident who has been shaped by his community and notes the importance of retaining the character of this small beach town through a meaningful democratic process that fully considers the issues that shape our future.

My family cherishes our town. I am dedicated to contributing to these forums where my skills and passion have impact to further our community's understanding and respect for the wild spaces we enjoy with flora and fauna allowed to flourish. Thank you for considering my reappointment to the COSMAB, IPM Committee, and TAB.

Cheers,



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BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Integrated Pest Management Committee

APPLICANT: Patrick Crooks
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? See COSMAB Supplemental Questionnaire.

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? See COSMAB Supplemental Questionnaire.

What ideas do you have to improve Carpinteria? See COSMAB Supplemental Questionnaire.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? See COSMAB Supplemental Questionnaire.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
Maintaining awareness to policies and practices with respect to IPM. In the world of IPM, there are ever evolving opinions and understanding of risk and desired outcomes. The core duties of a member of the IPM Committee should include a comprehensive understanding of how significant our City's practices have evolved and could easily digress.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? See COSMAB Supplemental Questionnaire. Again, I believe through my professional experiences and engagement with non-profit organizations in the sphere of an environmentally friendly world there is a duty and responsibility to continue to bring awareness to these IPM practices. I want to be proud as a resident to speak highly of our City's IPM practices and responsibilities to further advance awareness to the public.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?
See COSMAB Supplemental Questionnaire.

How familiar are you with integrated pest control management procedures?
Very familiar as a task in my profession requires working knowledge of IPM practices and their application with desired outcomes to advance restoration.

How would you help guide a private citizen on integrated pest control management practices?
I would point them to resources available on the web such as the UC IPM page as well as how there may unintended affects to insects, pollinators, and our own human health. I would also direct them to trusted businesses that educate their customers in their pursuit of IPM in an environmentally responsible manner.

CITY OF CARPINTERIA
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TO A CITY COUNCIL ADVISORY GROUP

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CITY CLERK

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

Integrated Pest Management Committee.

APPLICANT: William Carleton

Name
Will Carleton

[redacted]
Email

Home Address
[redacted] Carpinteria Ca.93013

Business Address

Phone Number(s)

Are you a resident of the City of Carpinteria? No

EXPERIENCE/BACKGROUND:

Education
B.S.Arts & Science MBA

Present Occupation (Please describe any relevant past work experience.)
Organic Farmer

Memberships in Organizations
Board member HASS Avocado Board

Reasons why you believe you should be appointed (attach additional sheets if needed.):
24 years certified organic farmer. Interested in lessioning the impact of City on local lands.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: IPM 8+ years.

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council Advisory Groups.

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any City Council Advisory Group of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Will Carleton
Signature

12/12/2024
Date

Rev. 12/09/24

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
DEC 12 2024
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Integrated Pest Management Committee

APPLICANT: Will Carleton
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No___; if so, which Board, Commission or Committee do you serve on? Integrated Pest Management

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? 40 years management experience in Silicon Valley. 24 years Certified Organic Farmer.

What ideas do you have to improve Carpinteria?
Discover alternatives to any non-organic practices used by the City.

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?
Reducing or elimination of Pesticide and Herbecide use. Reduce use of non-organic--Petroleum based fertilizers or cleaning products.

In your opinion, what would the core duties be for a member of this Board/Commission/Committee?

Meeting with department personnel to access usage rates and explore alternatives.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?

Team player.

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

Board member of Calif Avocado Commission. Helped evaluate President replacement, and find interim solution to vacant position.

How familiar are you with integrated pest control management procedures?

Very familiar. Converted 20 acre ranch from use of conventional methods to total organic. Passed State and Federal Certification Requirements

How would you help guide a private citizen on integrated pest control management practices?

Make aware;ness a cornerstone of committee. Outreach to Schools. Articles in local news paper.

ENVIRONMENTAL REVIEW BOARD
APPLICATIONS

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Environmental Review Committee

APPLICANT: Daniel Ojeda Ross
Name

[redacted] [redacted]
Home Address Email

N/A [redacted]
Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
My professional carreer consists in positions from engineering to people management; mostly in the automotive field. I have a sincere desire for Carpinteria to reach its full potential.

Education
Master in Innovation for Business Development. Bachelor in Electronics Engineering.

Present Occupation (Please describe any relevant past work experience.)
Electro-Optical Systems Engineer. Have also served as Supervisor for Systems Engineering and Technical Project Lead in Continental Automotive.

Memberships in Organizations
None

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I can conitribute by bringing a whole fresh perspective to the table. I care for Carpinteria and I want Carpinteria to flourish and reach its full potential. If I'm appointed I will bring the best of me and will always have the community interests in mind. I have two kids and I want them to grow and mature on a safe environment that also give them the opportunities to succeed in life. I believe the town of Carpinteria can coninue to become a prime location in California for both tourism and certain type of businesses/industries.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: None

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Daniel Ojeda Ross — Signature
01/17/2025 — Date

Rev. 10/02/24

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
CITY OF CARPINTERIA
JAN 17 2025
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Environmental Review Committee

APPLICANT: Jenny Slaughter
Name

[redacted] Carpinteria, CA 93013 [redacted]
Home Address Email

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? yes

EXPERIENCE/BACKGROUND:
B.S. Aquatic Biology UCSB

Education
B.S. Aquatic Biology UCSBEnvironmental Consultant

Present Occupation (Please describe any relevant past work experience.)
Environmental Consultant, managing CEQA and NEPA projects under construction on behalf of Lead Agencies and Permittees preparing preconstruction compliance documentation, permitting

Memberships in Organizations
Carpinteria Birdwatchers, Wildlife Care Network

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I'm a Carpinteria resident with 25 years experience in Environmental Compliance and CEQA/NEPA processes.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on:

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Signature 01/17/25 Date

Rev. 10/02/24

COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE APPLICATIONS

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

RECEIVED
CITY OF CARPINTERIA
JAN 16 2025
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLYING FOR: Community Development Block Grant (CDBG) Committee

APPLICANT: Glenn LaFevers
Name

[redacted]
Home Address

[redacted]
Email

Business Address

[redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

Education
BA Geological Sciences; BA Environmental Studies - U.C. Santa Barbara
Present Occupation (Please describe any relevant past work experience.)
Director, Gas Storage So Cal Gas (Retired)
Memberships in Organizations
National Alliance on Mental Illness (NAMI)

Reasons why you believe you should be appointed (attach additional sheets if needed.):
I am the current Planning Commission representative and chair of the CDBG committee and have served on the committee for three years. I strongly support the non-profit organizations in our community.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: City of Carpinteria Planning Commission - 1991 to present
City of Carpinteria CDBG Committee - 2022 to present

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Signature

1/16/25
Date

Rev. 10/02/24

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT
TO A CITY COUNCIL ADVISORY GROUP

RECEIVED
CITY OF CARPINTERIA
JAN 08 2025
BRIAN C. BARRETT
CITY CLERK

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

CITY COUNCIL ADVISORY GROUP (BOARD, COMMISSION OR COMMITTEE) APPLYING FOR:

CDBG Committee

APPLICANT: Jessica Petrillo

Name

[redacted] Carpinteria [redacted]

Home Address Email

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:

15+ years in social services with a focus on housing/homelessness

Education

Master of Arts from San Francisco State University, and a Bachelor of Social Work from Toronto Metropolitan University (BSW from Canada)

Present Occupation (Please describe any relevant past work experience.)

CalAIM Program Manager with Ventura County Healthcare Agency, previously Homeless Assistance Program Coordinator for City of Oxnard

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):

I am a current member of the CDBG Committee (appointed 10/23/23) and would like to continue my role.

I have professional experience in low income housing and homeless services including administering CDBG and CDBG-CV (covid) grants. I work in Ventura County and am looking for ways that

I can contribute to my home community of Carpinteria.

Please list City Council Advisory Groups (including dates) you are currently serving on or have served on: Carpinteria CDBG Committee (appointed 10/23/23)

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE CITY COUNCIL ADVISORY GROUP IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/#Council Advisory Groups.

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THIS APPLICATION MUST BE SIGNED AND DATED

Jessica Petrillo — Signature

1/2/25 — Date

Rev. 12/09/24

SANTA BARBARA MOSQUITO & VECTOR MANAGEMENT DISTRICT
APPLICATIONS

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 02 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Mosquito & Vector Management District

APPLICANT: Joe Franken
Name

[redacted] Carpinteria, CA 93013 [redacted]
Home Address Email

Business Address [redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? YES

EXPERIENCE/BACKGROUND:
Currently Serve on the MVMD as Vice President and Trustee for the past 4+ Years.

Education
BA Degree and former licensed Health Care Administrator in CA & NJ

Present Occupation (Please describe any relevant past work experience.)
Long Term Care Administrator, Hospice & Memory Care Executive (Retired)

Memberships in Organizations
Masonic Lodge #444, Carpinteria Beautiful, Community Hot Rod Project

Reasons why you believe you should be appointed (attach additional sheets if needed.):
Past and current association with the Board, as well as their planned future projects being considered.

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: Participant in Annual City Planning Projects Meeting, Currently on MVMD Board as Vice Prestant

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Franken 12-30-24
Signature Date

Rev. 10/02/24

COMMUNITY MEDIA ACCESS CENTER APPLICATIONS

-NONE RECEIVED-

COUNTY LIBRARY ADVISORY COMMITTEE
APPLICATIONS

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 14 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
County Library Advisory Committee

APPLICANT: Glynn Birdwell
Name

[redacted] Carpinteria CA 93013 [redacted]
Home Address Email

Business Address [redacted] Phone Number(s)

Are you a resident of the City of Carpinteria? No

EXPERIENCE/BACKGROUND:
BA Scripps College, Claremont CA; Masters of Library Science, UCLA
Education
Retired; extensive experience in municipal library management and operations
Present Occupation (Please describe any relevant past work experience.)
Friends of the Carpinteria Library, Women's Club, Women's Fund
Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if needed.):
Please see attached sheet

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: I am currently serving as Chair of the Carpinteria City Library Advisory Commission

PLEASE ALSO FILL OUT AND SUBMIT A SUPPLEMENTAL QUESTIONNAIRE FOR THE BOARD, COMMISSION, OR COMMITTEE IN WHICH YOU ARE INTERESTED IN SERVING – SEE https://carpinteriaca.gov/city-hall/city-clerk/.

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THIS APPLICATION MUST BE SIGNED AND DATED

Glynn Birdwell — Signature
Jan 10, 2025 — Date

Rev. 10/02/24

Glynn Birdwell
County Library Advisory Committee Application

Reasons why you believe you should be appointed

If I am appointed to the County Library Advisory Committee I will be able to expand my understanding of the County library system and I will bring that knowledge to our City LAC. My background in public libraries will help me contribute to the County committee. I've attended two of the Committee meetings and believe that they will be a great source of information about programming and operations that I can share with Carpinteria to better serve our residents.

CITY OF CARPINTERIA
SUPPLEMENTAL QUESTIONNAIRE TO APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
JAN 14 2025
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
County Library Advisory Committee

APPLICANT: Glynn Birdwell
Name

Are you a current incumbent on a City Board, Commission or Committee? Yes X No ___; if so, which Board, Commission or Committee do you serve on? Carpinteria Library Advisory Commission

Please respond to the following questions (attach additional sheets as needed):

What skills and experience do you bring to make you a successful board/commission/committee member? I have served as the Chair of the Carpinteria City Library Advisory Board since its inception. I have drawn on my years of experience in working in public libraries to help launch the Carpinteria Community Library. I have also been on many teams and committees, including regional groups, with the goal of improving and enhancing library services for our communities. Please see attached sheet for more information.

What ideas do you have to improve Carpinteria? My goal in serving on the County LAC would be to bring to the Carpinteria library strategies and ideas from libraries throughout the county. Serving on the County LAC would expand my knowledge and keep me up to date on library issues in a broader context. This knowledge would inform the programs and services that our Carpinteria Library offers with the ultimate goal of improving lives by offering top-quality services and programs

What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success? As a new member to this group I would strive to learn all that I can about the County Library system, look for ideas and strategies from other libraries that could benefit Carpinteria, and work to ensure adequate library services to all the inhabitants of the County Success would be equitable library services and stable funding for all county inhabitants

In your opinion, what would the core duties be for a member of this Board/Commission/Committee? The core duties for members of this Committee include ensuring quality library services to the County's population and developing recommendations on to the Board of Supervisors on how to achieve this goal. Also, participating in collaborative exchange of ideas among the libraries in the county for the betterment of all.

How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual? I would like to start by visiting as many of the County libraries as I can to see the facilities and learn about their achievements and challenges. I would bring Carpinteria's perspective on issues, with the input of the City Library Advisory Commission and library staff. I am a member of the American Library Association and stay abreast of current issues and ideas through their communications.

Can you give us an example of a time when you worked collaboratively with a team on a common goal? See attached sheet

Glynn Birdwell
Application for the County Library Advisory Commission
January 2025

Skills and Experience, cont.

In my 17 years of public library experience I have had the opportunity to serve in a variety of roles providing library services to residents of the City of Livermore and the City of Carlsbad. I worked as a part-time hourly reference librarian, Head of Youth Services, Head of Reference Services and Principal Librarian of the Carlsbad Library Learning Center. I also served on regional committees dealing with youth services.

Some highlights of my experience that would be valuable to the Carpinteria Community Library:

- Participated in the libraries' strategic and succession planning process
- Lead library-wide staff training
- Lead the library Policy & Procedure team
- Lead the library Staff Appreciation & Engagement team
- Managed the Carlsbad Library Learning Center which houses Bilingual Services and Adult Literacy Services; responsibilities include budgeting, building maintenance and improvements, programming, personnel management
- Participated in library technology projects, evaluating RFPs, developing staff training for:
  - Public computer management software
  - Scheduling software
  - Library management system
- Developed partnerships:
  - Career Online High School in collaboration with the California State Library
  - ESL program in collaboration with MiraCosta College
  - Osher Institute of Lifelong Learning to provide diverse learning opportunities to community members
- Participated in City-wide teams:
  - Carlsbad Emergency Management Team
  - Facilities meetings
  - Technology projects
- Building renovations and space planning
- Training in and leading change management
- Contribution to planning the annual Carlsbad Reads Together program

Glynn Birdwell
County Library Advisory Committee
Supplemental Questionnaire

Can you give us an example of a time when you worked collaboratively with a team on a common goal?

When I worked at the Carlsbad City Library I participated on and lead a wide variety of teams. For example, I was head of the Policy & Procedure Committee. Our responsibility was to review library policies, amend as necessary and create new policies as needed. The committee consisted of members from management, multiple library divisions, and 3 facilities. My responsibilities included making sure all voices were heard, researching current laws and best practices, producing a collaborative document and shepherding it through edits, internal approvals, City Attorney approval and Library Board of Trustee approval. I also was responsible for staff training to ensure proper implementation.

Over the last two+ years I have been working with the City Librarian and the Library Advisory Commission members to launch the library commission. This was a challenge as everyone was new – the commission members, the Librarian, the Library Board of Trustees. We learned a great deal and made great progress. This collaboration was possible, I think, because we all shared the common goal of providing excellent library services to the people of Carpinteria.

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Code Compliance Quarterly Report Q4, 2024.

STAFF RECOMMENDATION

Receive and file the Q4 Code Compliance Quarterly Report.

BACKGROUND

The Code Compliance Division enforces local and state laws for the City of Carpinteria. Staffing includes one Code Compliance Supervisor and one Code Compliance Officer II with varied schedules generally serving the city seven days a week. Code Compliance staff work both proactively and in response to community-initiated requests to address zoning, building, homelessness, public nuisances, smoking restrictions, animal control, and parking regulations, within City limits. Code Compliance staff work in cooperation with all City Departments, the Sheriff's Office, and other outside agencies to resolve code-related issues and calls for service in an efficient and timely manner.

At the request of the City Council, Code Compliance staff provides a quarterly report summarizing the recent types and number of compliance efforts responded to by the Code Compliance division. Where appropriate or noteworthy, the quarterly report can be used to highlight current issue areas, trends (both positive and negative), or particularly significant cases that have been addressed.

Figure 1, below, provides the available means to contact Code Compliance staff. Contact via the City's service request portal (web link provided below) is the preferred method for filing a complaint or logging a request for service.

Figure 1. Code Compliance Contact Information

https://carpinteriaca.gov/service-request/		
David Hernandez	(805) 755-4418	davidh@carpinteriaca.gov
Henry Menendez	(805) 755-4413	henrym@carpinteriaca.gov

DISCUSSION

The following discussion and attached presentation (Attachment A) summarizes the reported Code Compliance activities for the fourth quarter (Oct., Nov., Dec.) of 2024.

Dozens of service requests are received monthly, in addition to numerous code violations identified by Code Compliance staff during routine patrols. Those initial service requests and officer-initiated contacts that require further investigation or action by Code Compliance staff are logged as "cases." Code Compliance responds to and/or investigates each case to determine the appropriate course of action to best resolve these issues. Code Compliance staff logged **123 total cases opened this quarter, down 38 from last quarter's 161 cases.** This quarter's caseload is summarized by type below and is graphically depicted in slide 3 of Attachment A:

- Animal Control Services: 12
- Animal Violations: 1
- Bicycles on Sidewalk: 0
- Business Licensing: 1
- Graffiti: 12
- Health and Safety: 3
- Homeless Contacts: 7
- Parking Enforcement: 69
- Public Nuisances: 5
- Public Parks & Beaches: 2
- Street & Sidewalk Encroachments: 0
- Zoning- Sign Regulations: 6
- Zoning Enforcement: 5

Code Compliance routinely patrols City streets and parks, and monitors for typical parking and animal-related code violations (e.g., 72-hour parking or off-leash dog), in addition to watching out for other types of code violations such as unpermitted signs or construction, and homeless encampments. Code Compliance also receives requests for service from the public via online service requests (GoGov), email, phone, and in person, with online being the preferred and most efficient means. The most common types of service requests and contacts during Q4 were for Parking, Animal Control Services, and Graffiti at **69, 12, and 12,** respectively. Slide 4 provides a snapshot of the total cases opened in 2024. Slide 5 presents a year-over-year comparison for 2023 and 2024, showcasing both the number of cases managed and the total hours dedicated to each. This year-over-year analysis is invaluable as it allows the city to identify emerging trends, pinpoint areas of increased workload, and proactively address potential problem areas. Slide 6 denotes actions taken within a typical case, these statistics are year-to-date for 2024.

In Q4 there were 146 community-initiated service requests. Members of the public can access the online service request portal both through the City's website and/or the City's smartphone app (search "Carpinteria" in the app store). The system allows for better tracking of requests, automatic notifications to requestors when service is complete, and even allows requestors to leave feedback on the quality of service provided. Public outreach to encourage utilization of the online service request system remains ongoing. Slide 7 in Attachment A shows public feedback received in Q4 from users of the online service request system; these survey results from the public are a great metric and can help inform improvements in how staff resolves various code compliance matters going forward.

Slides 8 and 9 in Attachment A break down the way service requests are being generated and the types of requests that are being reported to the Code Compliance division through the GOGov software.

Code Compliance cases, excluding parking and animal control-related compliance activities, are summarized in Slide 10 of Attachment A. These cases include zoning violations, graffiti, public nuisances, homeless contacts, and business license violations, among others.

Zoning compliance efforts include incidents like residents building without permits, unpermitted use of property, and businesses operating without a business license. When a violation is found to have occurred, several code compliance tools are used to gain voluntary compliance such as a “stop work order,” “compliance order,” or “notice of violation.” If voluntary compliance is not gained, staff has the ability to issue Administrative Citations in the amount of $100, $200, and up to $500 per day for each day that a violation continues to exist. Staff opened **5 zoning** cases this quarter, all being resolved within the requested time frame. Additionally, staff resolved **6 sign regulation** violations.

Code Compliance staff addressed **5 Public Nuisance** cases this quarter. Public Nuisances can include property maintenance issues such as overgrown lawns and shrubs, or barking dogs and other loud sounds. Staff successfully addressed 4 vehicles under the Municipal Code for storage of abandoned, wrecked, dismantled, or inoperative vehicles or parts thereof on private property and 1 storage of abandoned, discarded or unused furniture, appliances, sinks, toilets, cabinets, or other household fixtures or equipment that is visible from a public area.

This quarter there were a total of 28 noise complaints. Twenty of those complaints related to Island Brewing Company, all of which originated from two reporting parties. While these complaints are not formally logged as cases, they highlight an ongoing concern by some Carpinteria residents regarding live entertainment noise. Recent noise level readings will be presented to the City Council in a separate report.

There were **7 contacts with people experiencing homelessness,** up slightly from 3 last quarter, but still significantly down over past years. This reduction is believed to be partly due to the combined efforts of the Parks Department, Public Works, and Code Compliance staff, including contacts, outreach, and enforcement; which helps reduce the number of violations. Also contributing to the reduction is the centralized location of the lunch program where service providers can assist helping people in need connect with a wide range of services. Typically, organizations like Good Samaritan, New Beginnings, Behavioral Wellness, and AmeriCorps attend weekly.

Even though staff have seen an overall reduction in contacts and calls for service there is still a small group of people experiencing homelessness that are resistant to services and tend to repeatedly return to sensitive habitat areas as seen on slide 11(map). Enforcement efforts, along with collaboration from Public Works for clean-up, continue to remain a priority and follow the City’s new administrative policy for illegal camping as recently shared with the Council.

Staff dedicates approximately 10 hours a month to attend meetings and trainings related to people experiencing homelessness, and/or doing outreach in the field and working with outside agencies who assist people to get off the street and into housing. Staff's enforcement and outreach approach, along with connecting those in need to the providers previously listed, have seen dramatic reduction in contacts this year. Slide 12 of Attachment A acts as a visual aid showing the contacts and site clean-ups conducted in Q4.

There were **18 Health and Safety, Public Parks & Beaches, Animal Services, and Business Licensing-related** cases this quarter. These include public contacts for public smoking and open containers, and shopping carts, among others. To highlight some of the cases opened this quarter, 12 Animal Service cases were addressed. These include protective custody cases, welfare checks, and dead animal removal.

There were **409 parking tickets issued, potentially generating $34,777 in fines, and 80+ service requests for alleged 72-Hour Parking violations** in Q4 compared to last quarter's 692 tickets and 81 service requests. Certain areas of the city, such as neighborhoods with higher density housing, generate more service requests related to 72-hour parking violations. These areas may require increased monitoring and enforcement actions to gain compliance. Staff notes that parking enforcement service requests held steady compared to the last quarter and may be credited to the new online portal. Slides 13 and 14 (map) of Attachment A break down the 409 issued parking citations by type of violation and location, with the vast majority attributed to: (1) parking in "no parking" areas; (2) 72-hour parking violations; and (3) registration violations.

Slide 15 of Attachment A shows typical animal control-related contacts and/or service requests including off-leash reports, stray dogs, and disposal of dead animals. This quarter included **3 animal impounds, 1 welfare check, 1 license checks, and 3 protective custodies.** The City Dog License Program is a mandatory program that requires all dogs 4 months and older to be licensed. The program aims to accomplish two goals: (1) To ensure all dogs are currently vaccinated. (2) Identification of lost or stolen dogs. Code Compliance staff routinely preform license checks when contacts are made for other animal violations like off leash contacts, dog bites, and animal noise complaints. To purchase a dog license, please visit City Hall during normal business hours with your current rabies vaccination record or visit one of our off-site partners. [1]

As a reminder, citizens who wish to volunteer to foster or walk our adoptable pets can go to the City's website to learn more about becoming a volunteer, or contact Code Compliance staff directly for questions on becoming a foster volunteer. If interested in adopting a pet, please see the Animal Control page of the city's website for information on currently available pets.[2]

[1] Animal Medical Clinic, 1037 Casitas Pass Rd. and Lemos Feed & Pet Supply, 4945 Carpinteria Ave.
[2] Please visit Carpinteria's Animal Care and Control page here: https://carpinteriaca.gov/city-hall/community-development/animal-care-and-control/

POLICY CONSISTENCY

City Council Primary Goal #1 – Enhance Public Outreach, Education, and Transparency.

The purpose of this report is to provide transparency to the public for the services the Code Compliance Division provides to the community.

FINANCIAL CONSIDERATIONS

No financial analysis is included as a part of this report.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

No legal issues are presented as a part of this report.

OPTIONS

The City Council could provide feedback and/or additional direction to staff regarding future reports.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

Attachment A. Code Compliance 4th Quarter 2024 Presentation

Staff contact: David Hernandez, Code Supervisor
(805) 755-4418, DavidH@carpinteriaca.gov

David Hernandez
Signature

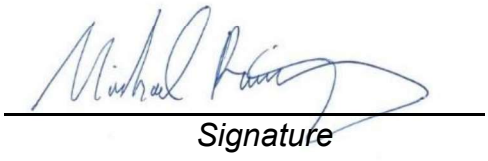
Reviewed by: Nick Bobroff, Community Development Director
(805) 755-4407, NickB@carpinteriaca.gov

Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, RyanK@carpinteriaca.gov

Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, MichaelR@carpinteriaca.gov



Signature

ATTACHMENT A

Code Compliance

QUARTERLY REPORT

Oct. 1 – Dec. 31, 2024

https://carpinteriaca.gov/service-request/

Code Compliance Supervisor	David Hernandez	(805) 755-4418	david@carpinteriaca.gov
Code Compliance Officer II	Henry Menendez	(805) 755-4413	henrym@carpinteriaca.gov

TOTAL CASES OPENED BY TYPE

One Year Analysis of Opened Requests

Ending December 2024

	24-Jan	24-Feb	24-Mar	24-Apr	24-May	24-Jun	24-Jul	24-Aug	24-Sep	24-Oct	24-Nov	24-Dec	Total
Community Development													
Abandoned Vehicle	11	19	22	22	28	21	28	32	27	32	27	21	**290**
Animals	6	3	1	1	4	4	2	3	6	2	0	3	**35**
Building and Safety	3	1	1	1	4	2	2	0	2	6	1	1	**24**
Building Inspection	0	0	0	2	1	0	0	0	1	2	0	0	**6**
Fences	0	1	0	0	0	0	0	0	0	1	0	0	**2**
Noise	3	0	1	1	7	7	23	16	5	7	14	8	**92**
Other Request	8	6	3	7	9	14	6	9	13	6	6	8	**95**
Overgrown Weeds	0	0	0	2	0	2	0	0	0	0	0	0	**4**
Permits	0	2	1	1	1	0	3	2	1	1	1	1	**14**
Planning	1	3	0	1	1	0	0	0	1	1	0	0	**8**
Short Term Rental Complaints	1	0	2	0	0	2	0	2	1	0	0	2	**10**
Signs	2	0	5	3	4	0	0	3	2	0	3	0	**22**
Total - Community Development	35	35	36	41	59	52	64	67	59	58	52	44	602

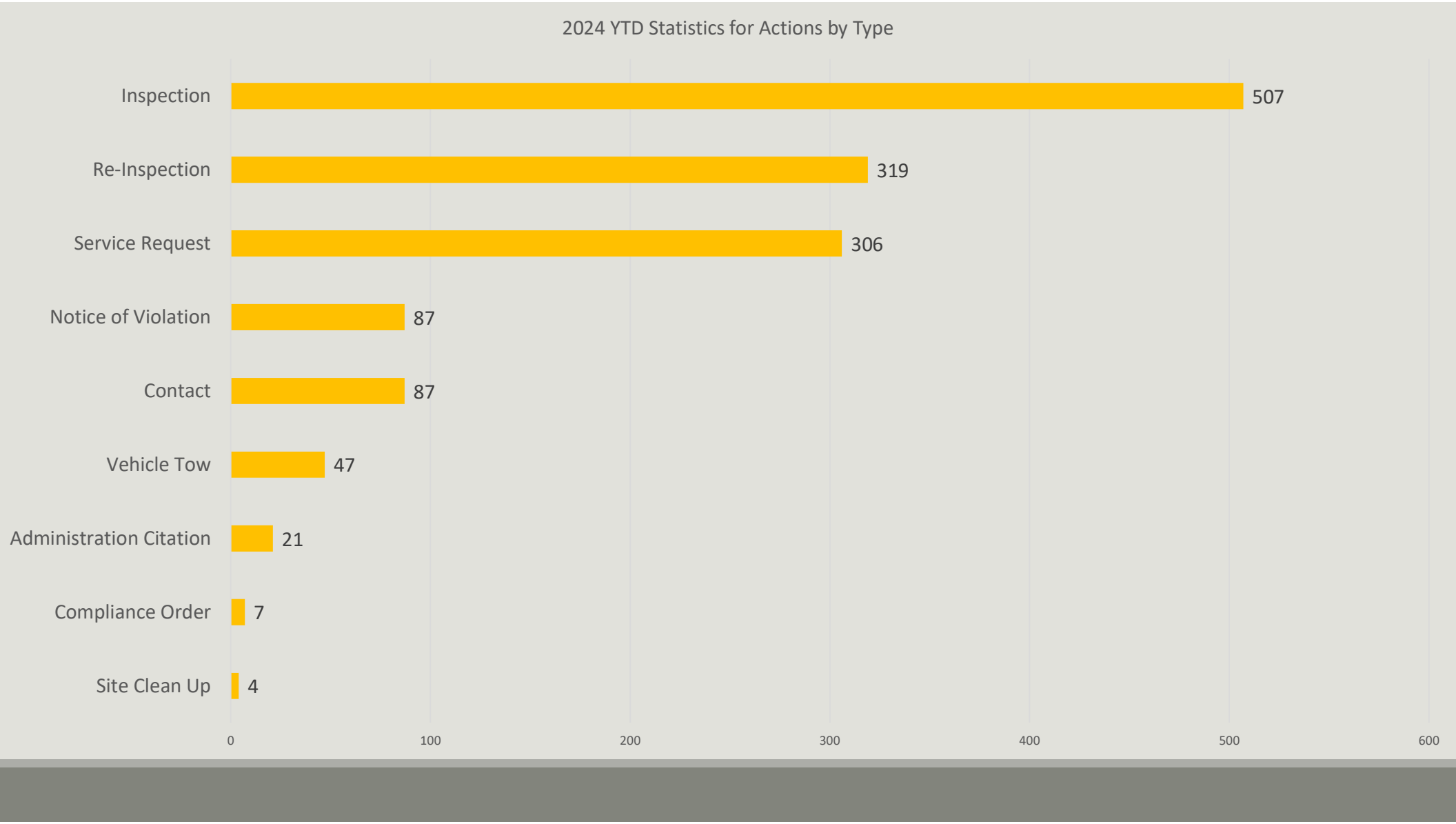
Row Labels	Number of Cases Managed in 2023
Animal Control Services	60
Animal Violations	90
Bicycles on sidewalks	6
Business Licensing	16
Graffiti	36
Health and Safety	24
Homeless Contact	146
Parking	213
Public Nuisance	17
Public Parks and Beaches	19
Street and Sidewalk Encroachments	25
Zoning	32
Grand Total	**684**

2023 vs 2024

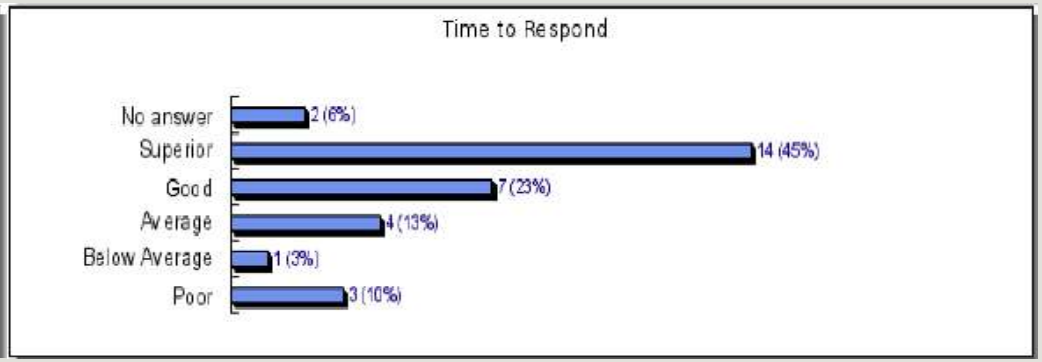
Row Labels	Number of Cases Managed in 2024
Animal Control Services	38
Animal Violations	56
Bicycles on sidewalks	38
Business Licensing	28
Graffiti	58
Health and Safety	14
Homeless Contact	30
Parking	283
Public Nuisance	16
Public Parks and Beaches	22
Street and Sidewalk Encroachments	9
Zoning	21
Zoning- Sign Regulations	28
Grand Total	**641**

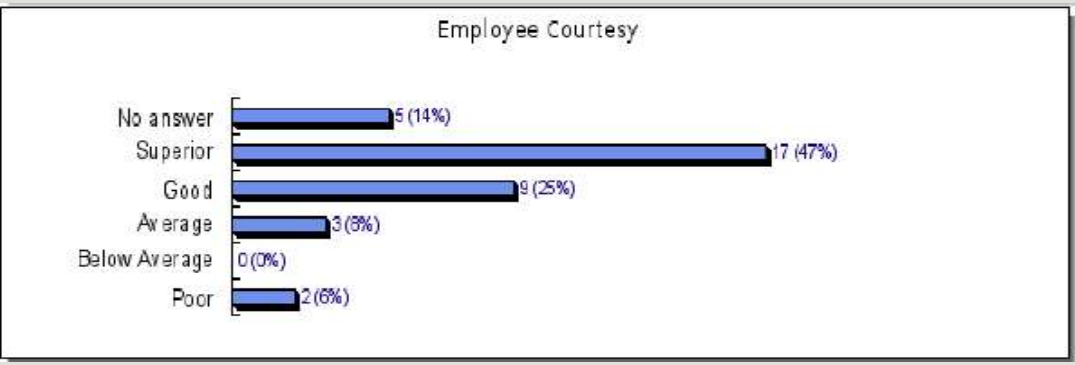
Row Labels	Number of Hours by Case in 2023
Animal Control Services	39.10
Animal Violations	36.25
Bicycles on sidewalks	1.00
Business Licensing	10.95
Graffiti	11.80
Health and Safety	9.50
Homeless Contact	95.05
Parking	132.85
Public Nuisance	9.00
Public Parks and Beaches	7.75
Street and Sidewalk Encroachments	12.75
Zoning	22.00
Grand Total	**388.00**

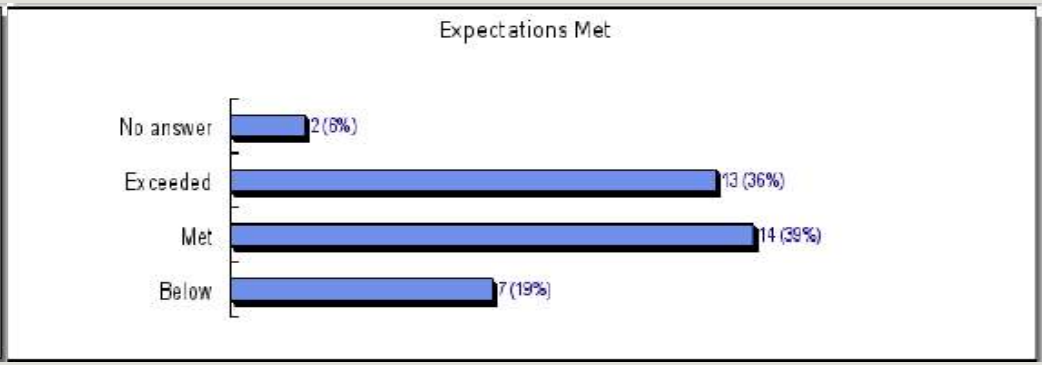
Row Labels	Number of Hours by Case in 2024
Animal Control Services	27.75
Animal Violations	24.30
Bicycles on sidewalks	14.00
Business Licensing	29.50
Graffiti	24.50
Health and Safety	7.75
Homeless Contact	26.75
Parking	318.00
Public Nuisance	13.25
Public Parks and Beaches	8.50
Street and Sidewalk Encroachments	4.00
Zoning	18.75
Zoning- Sign Regulations	15.50
Grand Total	**532.55**


2024 YTD Statistics for Actions by Type
Inspection
507
Re-Inspection
319
Service Request
306
Notice of Violation
87
Contact
87
Vehicle Tow
47
Administration Citation
21
Compliance Order
7
Site Clean Up
4
0
100
200
300
400
500
600

Customer Satisfaction Results For Q4 2024

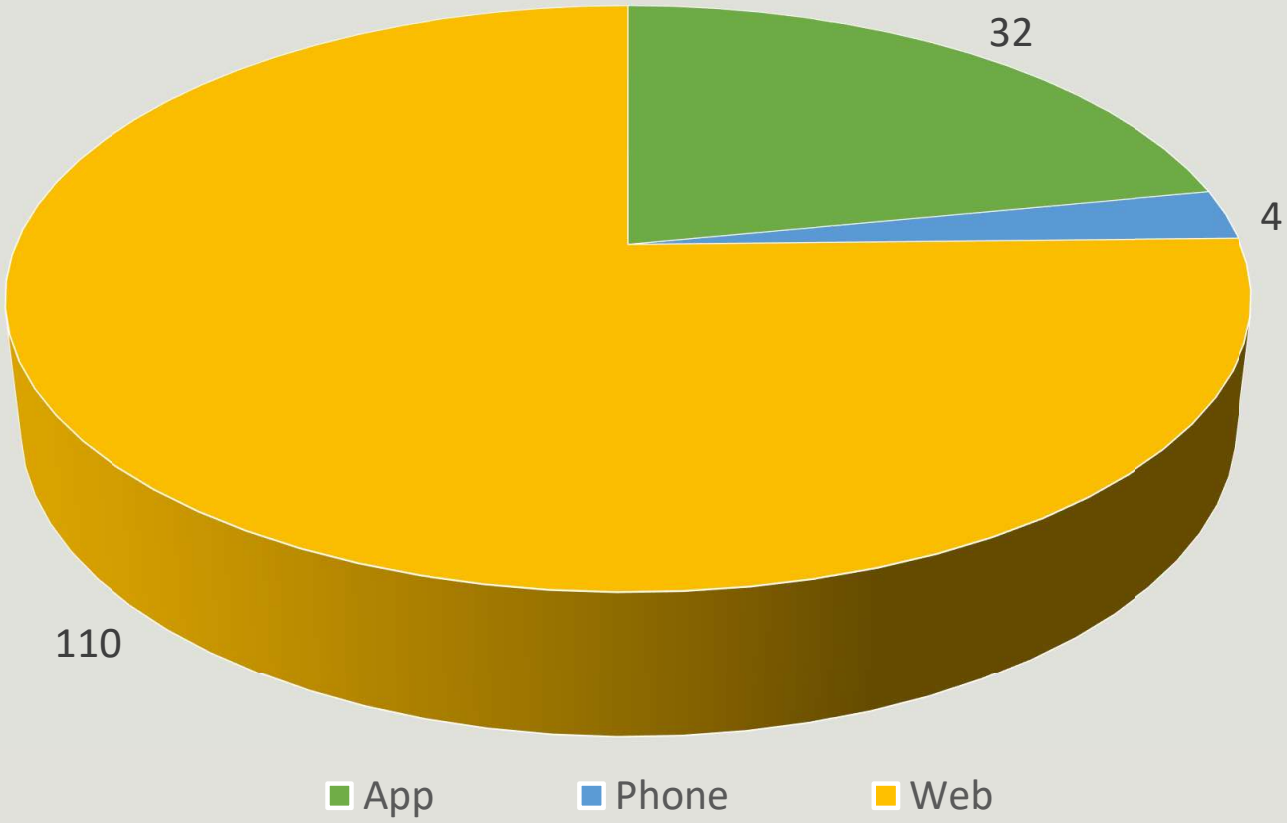




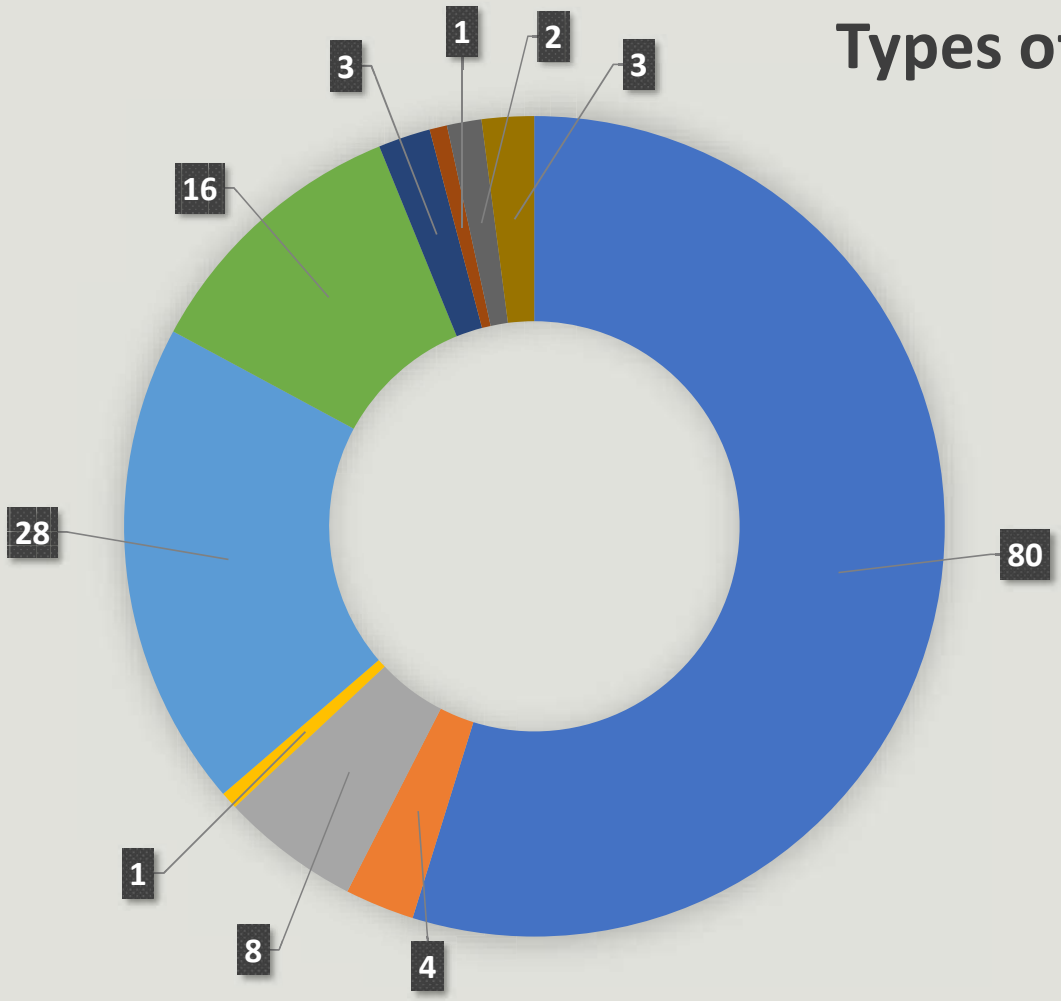


For Date Period From 10/01/2024 Through 12/31/2024

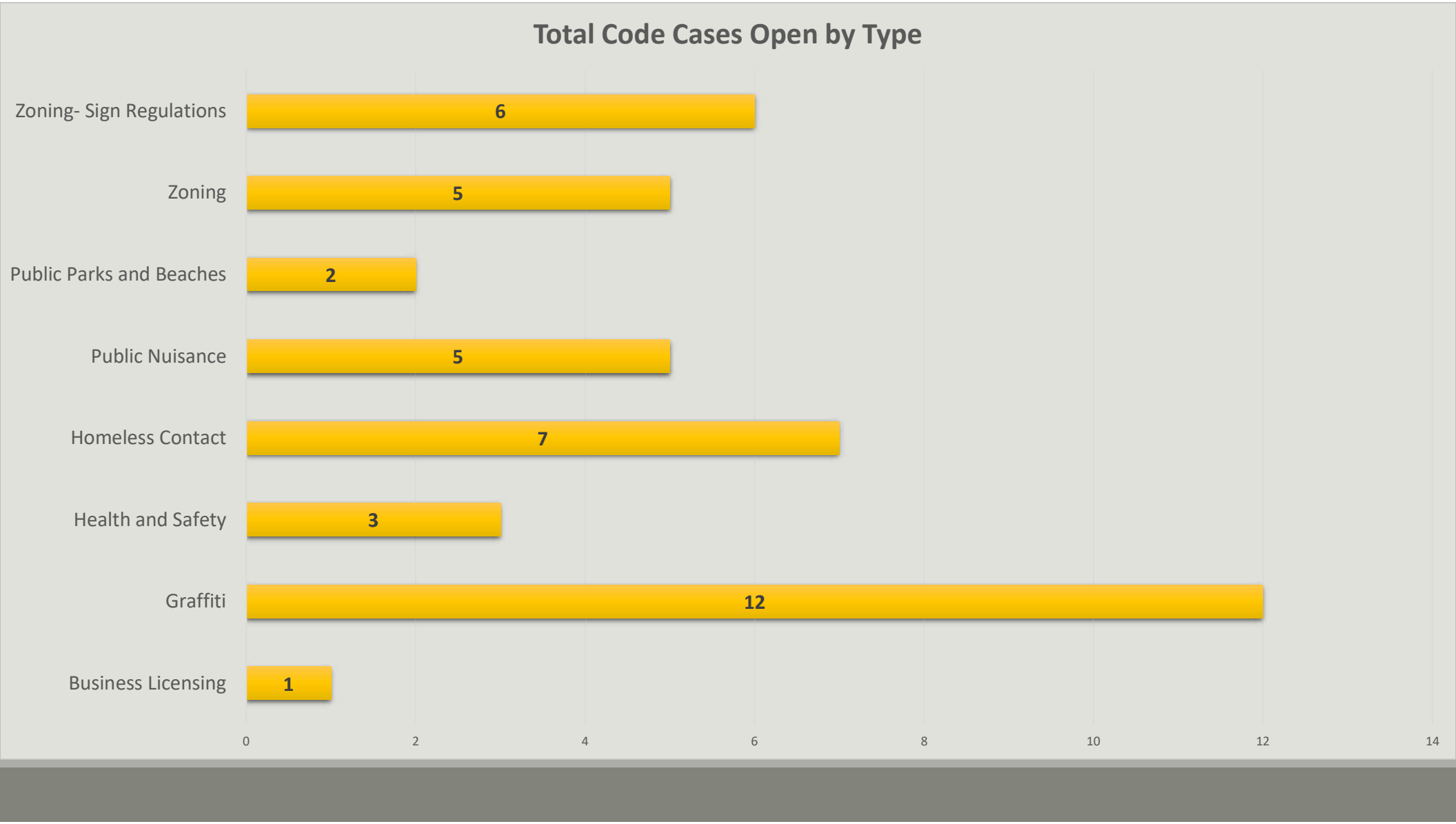
How Request are being Reported

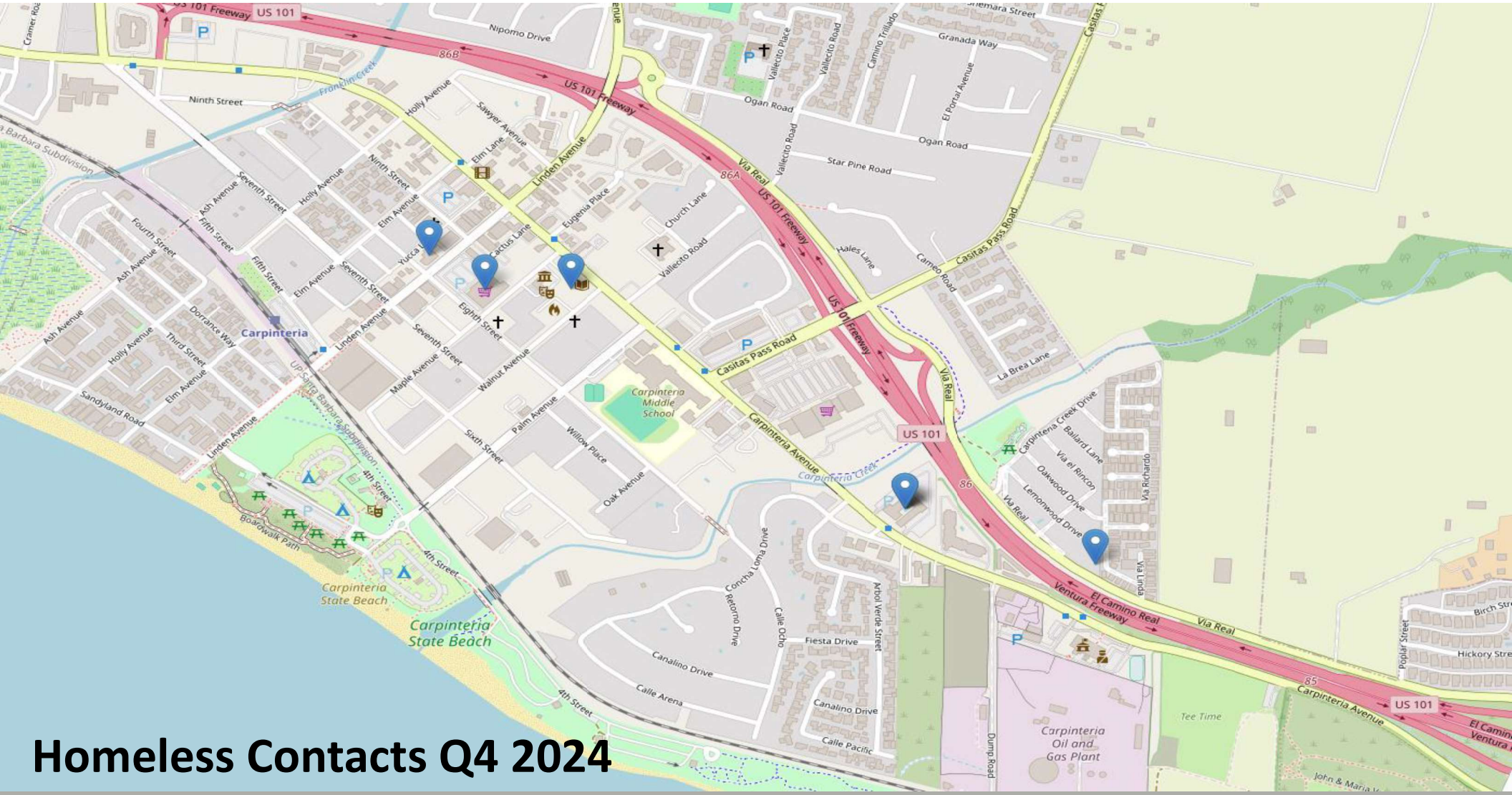


Types of Requests Reported

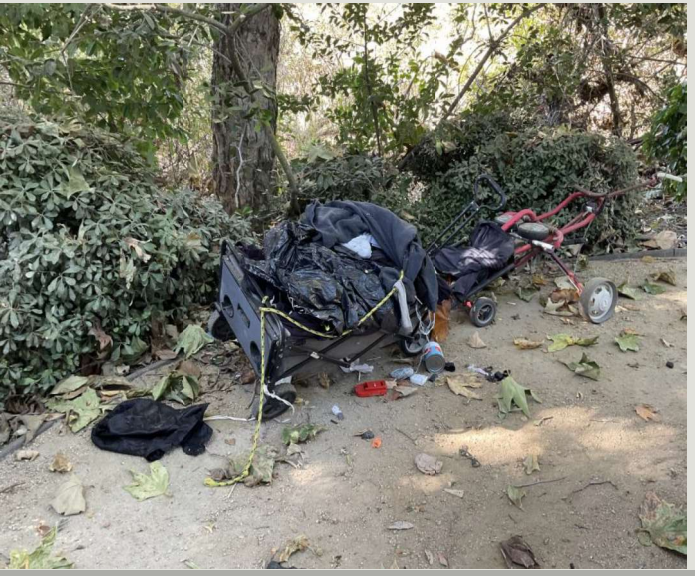


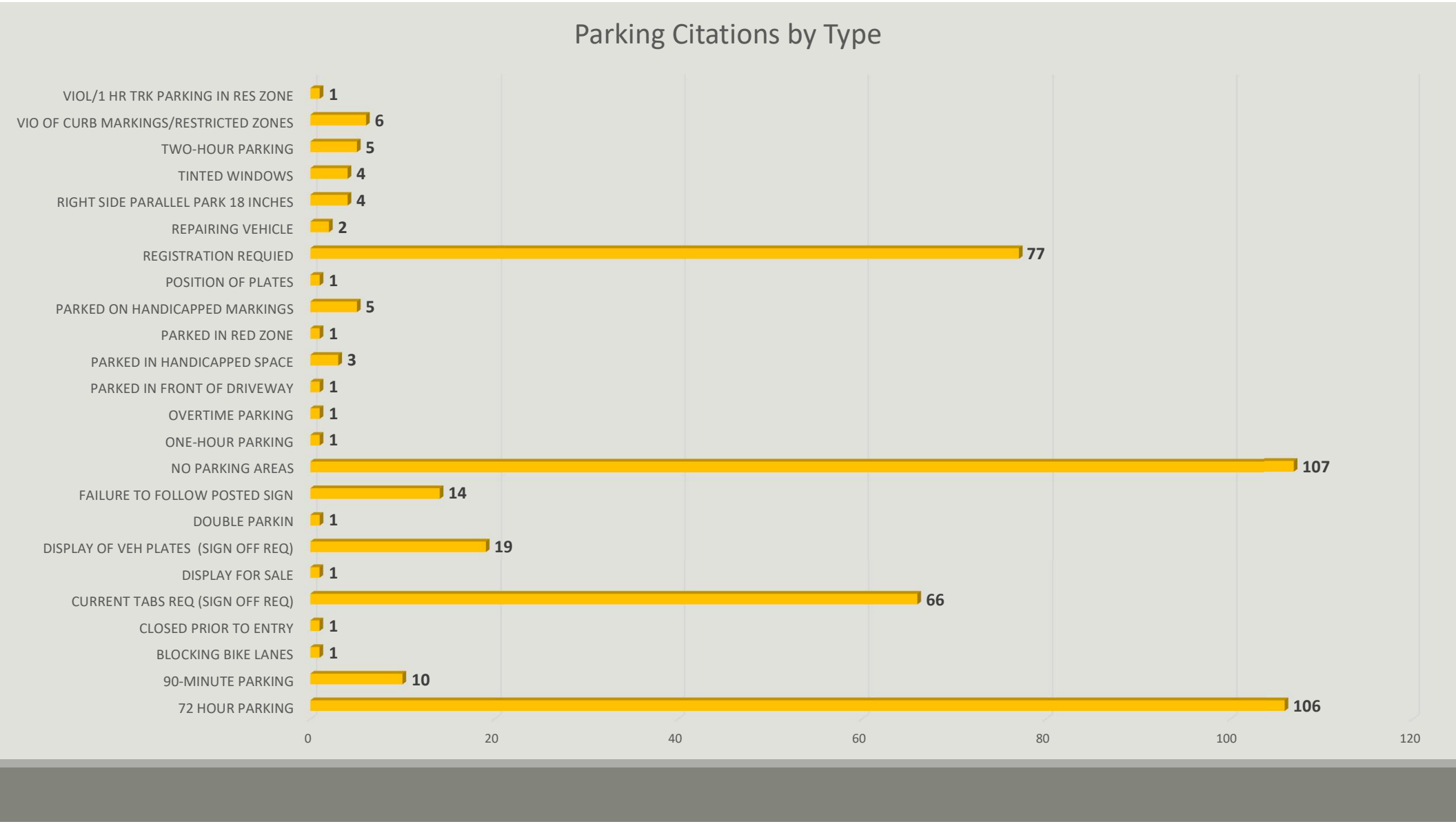
- Abandoned Vehicle
- Animals
- Building Inspection
- Fences
- Noise
- Other Request
- Permits
- Planning
- Short Term Rental Complaints
- Signs

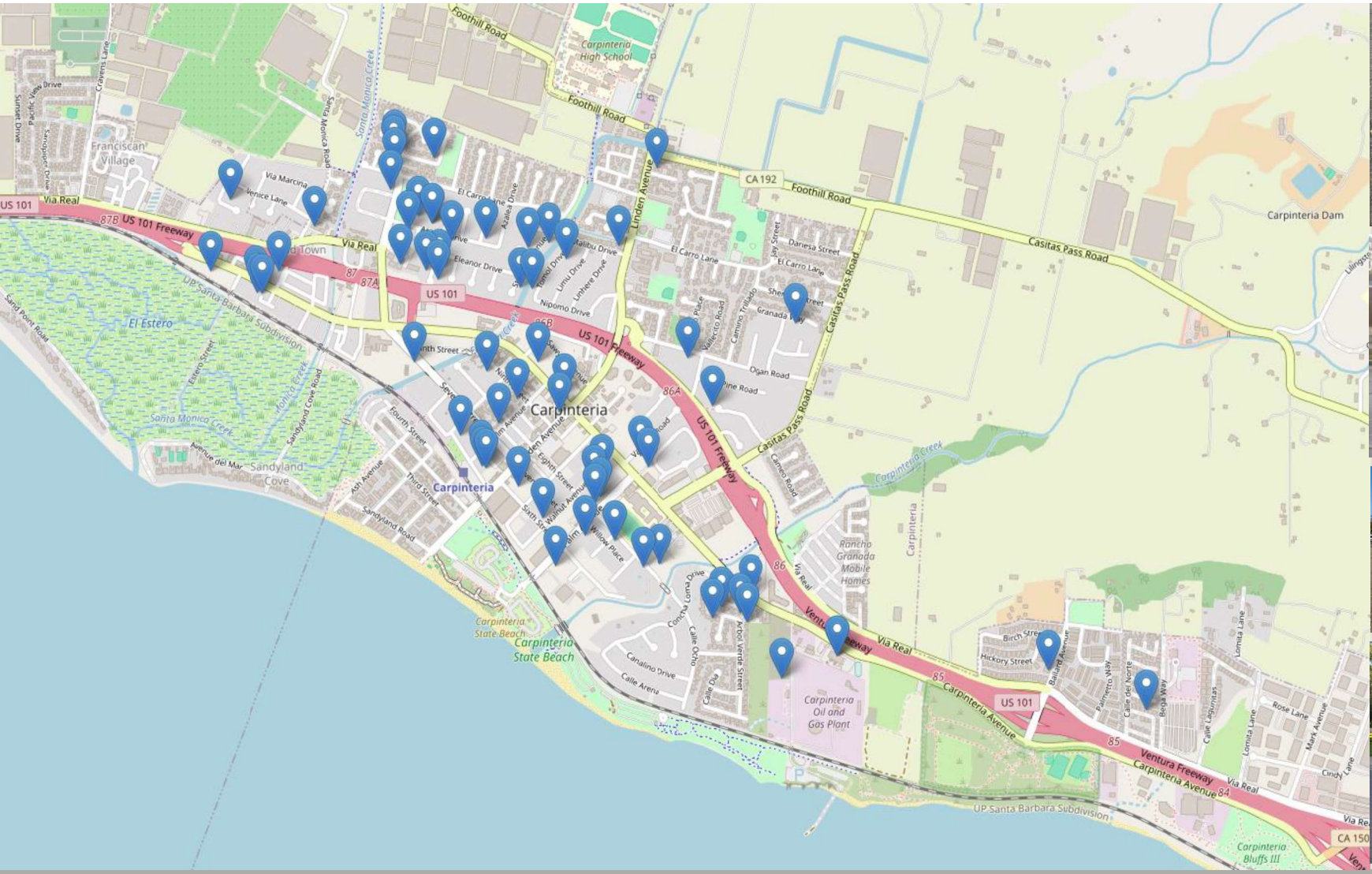

Total Code Cases Open by Type
Zoning- Sign Regulations
6
Zoning
5
Public Parks and Beaches
2
Public Nuisance
5
Homeless Contact
7
Health and Safety
3
Graffiti
12
Business Licensing
1
0
2
4
6
8
10
12
14



Homeless Contacts Q4 2024




Parking Citations by Type
VIOL/1 HR TRK PARKING IN RES ZONE
1
VIO OF CURB MARKINGS/RESTRICTED ZONES
6
TWO-HOUR PARKING
5
TINTED WINDOWS
4
RIGHT SIDE PARALLEL PARK 18 INCHES
4
REPAIRING VEHICLE
2
REGISTRATION REQUIED
77
POSITION OF PLATES
1
PARKED ON HANDICAPPED MARKINGS
5
PARKED IN RED ZONE
1
PARKED IN HANDICAPPED SPACE
3
PARKED IN FRONT OF DRIVEWAY
1
OVERTIME PARKING
1
ONE-HOUR PARKING
1
NO PARKING AREAS
107
FAILURE TO FOLLOW POSTED SIGN
14
DOUBLE PARKIN
1
DISPLAY OF VEH PLATES (SIGN OFF REQ)
19
DISPLAY FOR SALE
1
CURRENT TABS REQ (SIGN OFF REQ)
66
CLOSED PRIOR TO ENTRY
1
BLOCKING BIKE LANES
1
90-MINUTE PARKING
10
72 HOUR PARKING
106
0
20
40
60
80
100
120

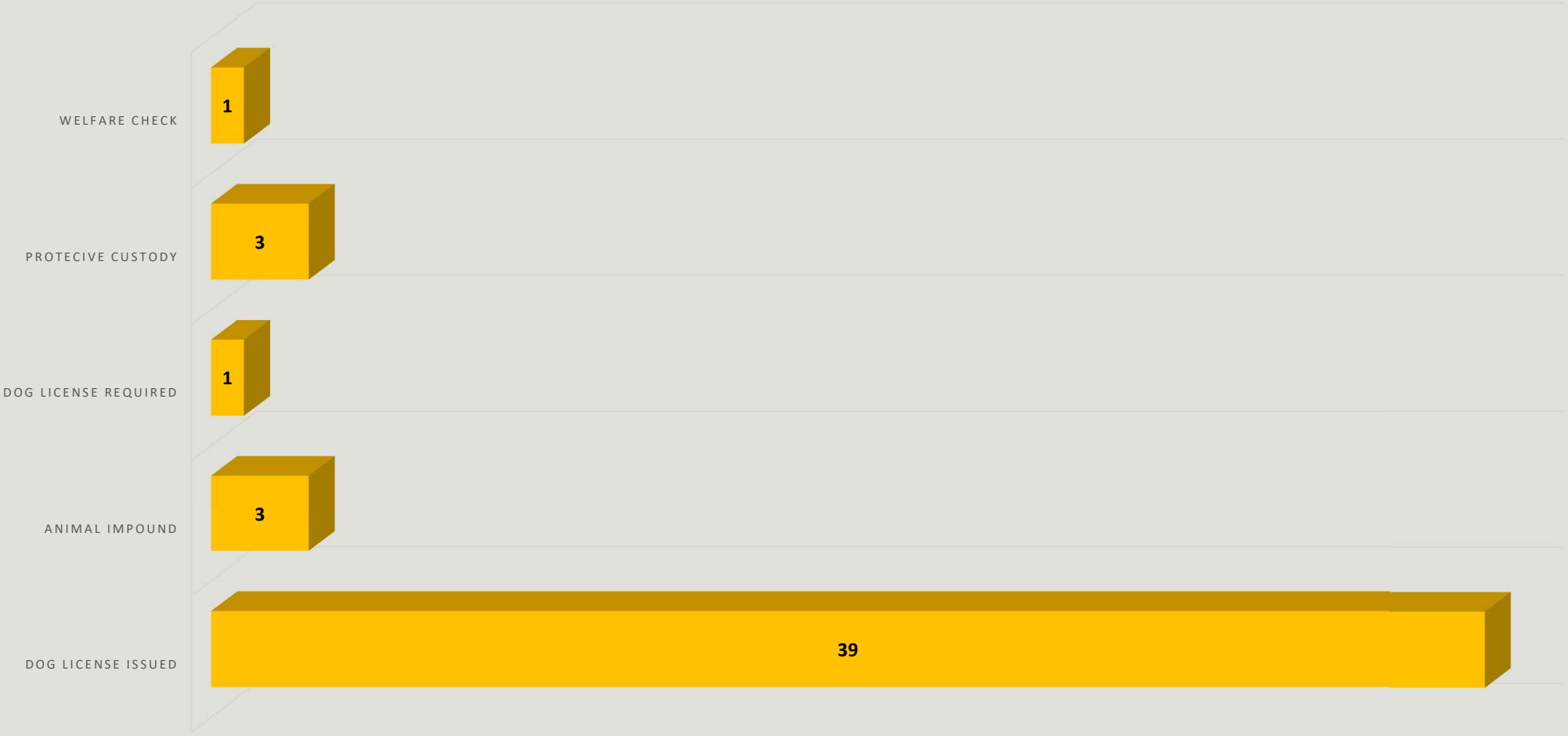

Carpinteria
Foothill Road
CA 192
Casitas Pass Road
Carpinteria Dam
US 101
US 101 Freeway
Via Real
Linden Avenue
Carpinteria High School
Franciscan Village
El Estero
Santa Monica Creek
Sandyland Cove
Carpinteria State Beach
Carpinteria Oil and Gas Plant
Carpinteria Avenue
Ventura Freeway
Rancho Granada Mobile Homes
UP Santa Barbara Subdivision
Carpinteria Bluffs III

Sea Buggie
Dec 12, 2024 9:59:12 AM

Dec 20, 2024 7:58:24 AM

Nov 1, 2024 9:02:02 AM

ANIMAL CONTROL Q4 2024



City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Closeout of Former Venoco Oil Pipeline #0470 Abandonment Project.

STAFF RECOMMENDATION

1. Authorize the Mayor to sign the Closeout Agreement and Release of Claims with Beacon West Energy Group, LLC/Pacific Petroleum California, Inc. for the Former Venoco Oil Pipeline #0470 Abandonment Project.

2. Authorize the City Manager to release the construction contract bonds after one year of acceptance of the work by the City in accordance with the warranty required by the construction contract.

Sample Motion: I move to:

1. Authorize the Mayor to sign the Closeout Agreement and Release of Claims with Beacon West Energy Group, LLC/Pacific Petroleum California, Inc. for the Former Venoco Oil Pipeline #0470 Abandonment Project.
2. Authorize the City Manager to release the construction contract bonds after one year of acceptance of the work by the City in accordance with the warranty required by the construction contract.

(This motion requires a roll call vote.)

BACKGROUND

In January 2022, the City applied for Senate Bill (SB) 170 Funds for the abandonment of the Former Venoco Oil Pipeline #0470 in the interest of public safety. In March 2022, the City received SB 170 funds in the amount of $500,000. On October 10, 2022, the City Council awarded a construction contract to Beacon West Energy Group, LLC/Pacific Petroleum California, Inc. in the Total Base Bid amount of $444,888 for the Former Venoco Oil Pipeline #0470 Abandonment Project. On October 11, 2022, the Notice of Award was issued to Beacon West Energy Group, LLC/Pacific Petroleum California, Inc. in order to begin the process of executing the construction contract including furnishing the required performance bond, payment bond, and certificates of insurance and insurance endorsements. The Notice

to Proceed to Beacon West Energy Group, LLC/Pacific Petroleum California, Inc. for starting construction was on October 21, 2024. The reason for the Notice to Proceed to start construction at two years after issuance of the Notice of Award was mainly due to the process duration of obtaining an agreement from Chevron USA to access its property (i.e. Carpinteria Plant) for the project.

The purpose of this agenda item is for the City Council to authorize the Mayor to sign the Closeout Agreement and Release of Claims with Beacon West Energy Group, LLC/Pacific Petroleum California, Inc. for the Former Venoco Oil Pipeline #0470 Abandonment Project; and authorize the City Manager to release the construction contract bonds after one year of acceptance of the work by the City in accordance with the warranty required by the construction contract.

DISCUSSION

The general scope of work of the Former Venoco Oil Pipeline #0470 Abandonment Project consisted of abating the existing, biocide-treated and corrosion-inhibiting water contents in the pipeline and filling it with nitrogen gas, which is in conformance with Title 49 of the United States Code of Federal Regulations Part 195.402 (c)(10) requirements. The location map is shown as Attachment A. Approximately 18,630 linear feet of pipeline from the Carpinteria Plant to a site within the La Conchita area was abandoned, with approximately 80,000 gallons of its contents removed.

In December 2024, the City received a confirmation letter from the State Fire Marshal, under the California Department of Forestry and Fire Protection, regarding the final abandonment of the pipeline. A copy of this letter is included as Attachment B.

During the course of construction, contract change orders were directed by the Public Works Director. Table 1 below summarizes the contract change orders:

Table 1: Contract Change Orders

Contract Change Order No.	Brief Description	Cost
1	Balancing Contract Change Order	$33,549
Total		$33,549

The Balancing Contract Change Order accounts for any increases and decreases in quantity of bid items for the final amount of work. The Balancing Contract Change Order also accounts for extra work and eliminated work.

Table 2 below summarizes the project revenue and expense:

Table 2: Project Revenue and Expense

Revenue	
Capital Improvement Projects Fund (SB 170 Funds)	$500,000

Total	$500,000
Expense	
Construction Contract (Total Base Bid)	$444,888
Construction Contingency	($17,298)
Contract Change Orders	$33,549
Construction Management and Inspection	$31,414
Total	$492,553

Construction management and inspection services were performed by consulting services.

The Public Works Director finds the work as being in conformance with the contract documents and determined the construction was completed on December 24, 2024, in consideration of the State Fire Marshal letter. Therefore, staff recommends for the City Council to authorize the Mayor to sign the Closeout Agreement and Release of Claims as shown in Attachment C.

POLICY CONSISTENCY

The recommendation can be found consistent with the Safety Element of the City's General Plan/Local Coastal Land Use Plan, including, in particular, the following:

Objective S-6: Minimize the potential risks and reduce the loss of life, property and the economic and social dislocations resulting from hazardous materials accidents at large industrial facilities, at facilities handling acutely hazardous materials, and along transportation corridors.

Policy S-6d. The City shall support protective measures against the spillage of hazardous materials, including crude oil, gas and petroleum products, and shall support effective containment and cleanup facilities and procedures for accidental spills that occur.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

In accordance with the contract documents, the Closeout Agreement and Release of Claims is required for capital projects to be closed out.

OPTIONS

1. Authorize the Mayor to sign the Closeout Agreement and Release of Claims with Beacon West Energy Group, LLC/Pacific Petroleum California, Inc. for the Former Venoco Oil Pipeline #0470 Abandonment Project; and authorize the City Manager to release the construction contract bonds after one year of acceptance of the work by the City in accordance with the warranty required by the construction contract. (Staff recommendation)

2. The City Council could choose to not approve the recommendation and direct staff as determined appropriate.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Location Map
Attachment B: State Fire Marshal letter dated December 24, 2024
Attachment C: Closeout Agreement and Release of Claims

Staff contact:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

Signature

Reviewed by:
Licette Maldonado, Administrative Services Director
(805) 755-4448; licettem@carpinteriaca.gov

Signature

Reviewed by:
Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov

Signature

Reviewed by:
Michael Ramirez, City Manager
(805) 755-4450; michaelr@carpinteriaca.gov

Signature

ATTACHMENT A

Location Map

Source: Beacon West Consulting and Pacific Petroleum California, Inc. Pipeline #0470 Closeout Report. 2024

ATTACHMENT B

State Fire Marshal letter dated December 24, 2024

DEPARTMENT OF FORESTRY AND FIRE PROTECTION
OFFICE OF THE STATE FIRE MARSHAL
Pipeline Safety Division
3780 Kilroy Airport Way, Suite 500
Long Beach, California 90806
(562) 497-0350
Website: www.fire.ca.gov

CERTIFIED MAIL NO.: 9589-0710-5270-0333-0258-14

December 24, 2024

John L. Ilasin
Public Works Director/City Engineer
City of Carpinteria
Public Works Department
5775 Carpinteria Avenue
Carpinteria, California 93013

SUBJECT: ABANDONMENT CONFIRMATION (OSFM LINE ID #0470 CARPINTERIA STATION TO LA CONCHITA PROCESSING PLANT, 3.53 OUT OF 3.53 MILES)

Dear John Ilasin:

CAL FIRE – The Office of the State Fire Marshal (OSFM) received an abandonment request from the City of Carpinteria seeking confirmation to change the jurisdictional status of the subject pipeline to "Abandoned". In the abandonment request dated October 2, 2023, and supporting documents received on December 20, 2024, the City of Carpinteria confirmed that the subject pipeline has been purged of hydrocarbons, with all ends capped and isolated from the active pipeline system.

OSFM	Description	Abandoned Length
#0470	Carpinteria Station to La Conchita Processing Plant	3.53 out of 3.53 miles

This letter acknowledges that the OSFM has reclassified the subject pipeline will be to the Abandoned category, and they will no longer be subject to the requirements described in the California Government Code, Sections 51010 through 51019.1 and the OSFM mileage fee under Title 19, California Code of Regulations. It should be noted that the abandoned pipeline may not return to hazardous liquid service.

The OSFM will maintain the data on this pipeline that was collected during the time the pipeline was classified as jurisdictional. Even though this pipeline is considered non-jurisdictional to the OSFM, this determination does not affect or negate any permit or requirements of any other agency.

If you have any questions regarding this issue, please contact Andy Chau, Supervising Pipeline Safety Engineer, at (562) 305-0679.

Sincerely,

DocuSigned by:
Jim Hosler
980F8D3AE95C42E...

JAMES HOSLER
Assistant Deputy Director
Chief of Pipeline Safety and CUPA Programs

cc: Alin Podoreanu, OSFM, Supervising Pipeline Safety Engineer
Andy Chau, OSFM, Supervising Pipeline Safety Engineer
Brendan Feery, OSFM, Supervising Pipeline Safety Engineer
Doug Allen, OSFM, Supervising Pipeline Safety Engineer,
Huy Nguyen, OSFM, Supervising Pipeline Safety Engineer

ATTACHMENT C

Closeout Agreement and Release of Claims

CLOSEOUT AGREEMENT AND RELEASE OF CLAIMS

THIS AGREEMENT AND RELEASE OF CLAIMS (Agreement) is made in Carpinteria, California, this 27th day of January, 2025, by and between the City of Carpinteria, (Owner), and Beacon West Energy, LLC/Pacific Petroleum California, Inc. (Contractor).

KNOW ALL PERSONS BY THESE PRESENTS:

1. That the undersigned, as the authorized representative of Contractor, and for each of its successors, assigns and partners, for and in consideration of Four Hundred Forty-Four Thousand Eight Hundred Eighty-Eight Dollars and Zero Cents ($444,888.00), for the original Contract amount, and the sum of Thirty-Three Thousand Five Hundred Forty-Eight Dollars and Twenty-Two Cents ($33,548.22) for Contract Change Order No. 1, receipt of which is acknowledged, does release and forever discharge Owner, and each of its successors, assigns, council members, officers, agents, servants, volunteers and employees, from any and all rights, claims, causes of action, demands, debts, obligations, liabilities, actions, damages, costs and expenses (including but not limited to attorneys', paralegal and experts' fees, costs and expenses) and other claims, which may be asserted against Owner by reason of any matter or thing which was the subject matter of or basis for:

    A. The performance of all terms and conditions of that certain agreement dated October 10, 2022, for Owner, project described as Former Venoco Oil Pipeline #0470 Abandonment Project.

    B. Contract Change Order No. 1, as approved by the parties, dated January 27, 2025.

2. Nothing contained in this Agreement shall waive or alter the rights, privileges, and powers of Owner or the duties, liabilities and obligations of Contractor and its surety(ies) in respect to any portion of the Contract.

3. Owner has received the following claims from Contractor: None. Except as expressly provided in this section, Owner has received no other claims from Contractor.

4. Upon execution of this Agreement, Owner agrees to promptly record a Notice of Completion with the Santa Barbara County Recorder.

5. Contractor and Owner agree that the total adjusted Contract Price and time of performance after the execution of change orders, is as follows:

Original Contract Price	$444,888.00
Original Working Days	60 days
Adjusted Contract Price	$478,436.22
Adjusted Working Days	60 days

6. The current amount owing to Contractor is:

Adjusted Contract Price:		$478,436.22
Less:	Amount Previously Paid (Request No. 1 and 2)	$(454,514.41)
	Retention	$(23,921.81)
BALANCE:		$0.00

The retention will be released to Contractor at the expiration of thirty-five (35) calendar days after the date of recording a Notice of Completion with the Santa Barbara County Recorder or when all stop notices have been

released, whichever last occurs. The release provided pursuant to this Agreement shall not apply to Contractor's right to the retention amount until and to the extent such amounts are received by Contractor.

7. It is understood and agreed by Contractor that the facts with respect to which the release provided pursuant to this Agreement is given may turn out to be other than or different from the facts as now known or believed to be, and Contractor expressly assumes the risk of the facts turning out to be different than they now appear, and agrees that the release provided pursuant to this Agreement shall be, in all respects, effective and not subject to termination or rescission by any such difference in facts and Contractor expressly waives any and all rights it has or may have under California Civil Code Section 1542, which provides as follows:

> "A general release does not extend to claims which the creditor does not know or suspect to exist in its favor at the time of executing the Release which if known by it must have materially affected its settlement with the debtor."

8. The release made by Contractor is not to be construed as an admission or admissions of liability and Contractor denies any such liability. Contractor agrees that it will forever refrain and forebear from commencing, instituting or prosecuting any lawsuit, action or other proceeding against Owner based on, arising out of, or in any way connected with the subject matter of this release.

9. Except as specifically provided in this Agreement, the Contractor releases Owner from all claims, including but not limited to those of its Subcontractors for all delay and impact costs, if any.

10. The Contractor represents and warrants to Owner that Contractor has not assigned or transferred or purported to assign or transfer to any person, firm, corporation, association or entity any of the rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims and Contractor agrees to indemnify and hold harmless Owner, its successors, assigns, council members, officers, agents, servants, volunteers and employees, from and against, without limitation, any and all rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims, including but not limited to attorneys', paralegal and experts' fees, costs and expenses arising out of or connected with any such assignment or transfer or purported assignment or transfer.

11. The parties acknowledge that they have been represented by counsel of their own choice in connection with the preparation and execution of this Agreement. The parties acknowledge and represent that they understand and voluntarily consent and agree to each and every provision contained in this Agreement.

12. The persons executing this Agreement represent and warrant to the other party that the execution and performance of the terms of this Agreement have been duly authorized by all individual, corporate, partnership, or other entity requirements and that such persons have the right, power, legal capacity and authority to execute and enter into this Agreement.

13. The parties further acknowledge and represent that no promise, inducement or agreement, not expressed in this Agreement, have been made and that, with respect to the matters considered, this Agreement contains the entire agreement among the parties and that the terms of the Agreement are contractual and not a mere recital.

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

CITY OF CARPINTERIA
a Municipal Corporation

By_____
Mayor

APPROVED AS TO CONTENT:

_____
John L. Ilasin, City Engineer

ATTEST:

_____
Brian C. Barrett, CMC, CPMC, City Clerk

CONTRACTOR

By_____

_____
Title

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Annual Comprehensive Financial Report (ACFR) for the Fiscal Year (FY) Ended June 30, 2024.

STAFF RECOMMENDATION

Receive and file the ACFR for the fiscal year ended June 30, 2024.

Sample Motion: I move to receive and file the ACFR and various reports.

BACKGROUND

The purpose of the annual financial audit is to assess whether the City's financial statements are presented fairly and in accordance with applicable laws and regulations. The audit serves as a vital check to assure decision-makers and the public that the City's financial reports are reliable. It also provides management and the Council with insights into any deficiencies in internal controls that may exist.

The City was recognized with the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for its Annual Comprehensive Financial Report for the 2023/24 fiscal year. This marks the 26th consecutive year that the City's ACFR has received this prestigious distinction. We believe that the 2023/24 ACFR also meets the GFOA's Certificate of Achievement Program requirements and has been submitted to the GFOA for review and eligibility for this recognition.

The various reports included in this staff report are listed below:

1. Annual Comprehensive Finance Report

2. lndependent Auditors' Report on lnternal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

3. Independent Accountants' Report on Agreed-Upon Procedures Applied to Appropriation Limit Worksheets

4. Letter to Those Charged with Governance

The ACFR has been distributed to Councilmembers under separate cover. The ACFR can also be viewed on the web via the following link:

https://carpinteriaca.gov/city-hall/administrative-services-finance/

DISCUSSION

The auditors have issued an unmodified ("clean") opinion of the financial statements in the Annual Comprehensive Financial Report (ACFR), meaning that, in their opinion, the statements present fairly, in all material respects, the financial position of the City in conformity with generally accepted accounting principles.

POLICY CONSISTENCY

Resolution No. 6247 adopted June 26, 2023, approves the Budget and Fiscal Policies. The following table outlines the 2024 General Fund (includes reserves and Measure X) balance components, detailing the allocation among various reserves and a comparison to the prior year's levels.

Fund Balances	FY 2024	FY 2023	Variance
Nonspendable	$ 6,074	$ -	$ 6,074
Restricted:			
Pension Stabilization	1,270,124	1,172,172	97,952
Committed:			
Major Asset Replacement and Repair Reserve	1,080,447	1,067,448	12,999
Financial and Economic Uncertainty Reserve	5,327,794	4,933,100	394,694
General Reserve - Special Projects	832,645	797,739	34,906
Assigned:			
Improvements and services	5,171,629	4,813,735	357,894
Total Nonspendable/Restricted/Committed/Assigned	13,688,713	12,784,194	904,519
Unassigned Fund Balance (AFB)	2,495,282	3,919,558	(1,424,276)
Total Fund Balance	**$ 16,183,995**	**$ 16,703,752**	**$ (519,757)**

The fund balance restricted for Pension Stabilization represents the available balance set aside to help mitigate the annual increases in CalPERS unfunded liability.

The committed fund balance includes $1.1 million allocated for Major Asset Replacement, $5.3 million for Economic Uncertainties, and $833 thousand for Special Projects.

The $5.3 million committed to Economic Uncertainties aligns with the City's reserve policy, which stipulates that reserves should cover at least 40% of operating expenditures.

The $1.1 million designated for Major Asset Replacement and Repair meets the policy level of $1.0 million, while the $833 thousand set aside for Special Projects does not meet the policy level of $1.0 million as of the end of FY 2024.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The following table illustrates original and final budgets versus actual for the General Fund (includes reserves and Measure X) for Fiscal Year 2023/24.

	Budget Amounts			
	Original	Final	Actual	Variance
Revenues	$16,553,300	$16,753,550	$17,097,662	$ 344,112
Expenditures	(15,247,850)	(14,283,300)	(13,443,799)	839,501
Net Transfers	(6,250,450)	(4,810,089)	(4,173,620)	636,469
Changes in fund balances	(4,945,000)	(2,339,839)	(519,757)	1,820,082
Fund Balance - Beginning of year	15,703,752	16,703,752	16,703,752	-
Fund Balance - End of year	**$10,758,752**	**$14,363,913**	**$16,183,995**	**$1,820,082**

The final budget projected a change in fund balance of $2.3 million, resulting in an ending fund balance of $14.4 million. However, actual activity led to a change in fund balance of $520 thousand, bringing the ending fund balance to $16.2 million.

General Fund revenues were $344 thousand higher than budgeted. This was primarily due to $352 thousand in Interest Income and $104 thousand more in Property Tax receipts than projected. These gains were partially offset by a $76 thousand shortfall in Transient Occupancy Tax revenue and a $77 thousand decrease in Intergovernmental (grant) revenues compared to the budget.

General Fund expenditures were $840 thousand lower than budgeted. This was mainly due to $371 thousand in Professional Services costs being lower than anticipated, $214 thousand in Personnel Costs savings due to vacancies throughout the year, and $123 thousand in Other Operating Expenses being under budget.

For additional details on the General Fund's Budget to Actual performance, please refer to page 54 of the ACFR.

The table below summarizes the budgeted and actual ending fund balances for each of the City's funds.

	FUND	Budget Fund Balances	Audited Fund Balances	Variance
101	General Fund	$ 1,638,964	$ 2,591,592	$ 952,628
101	General Reserve - Economic Uncertainties	5,327,794	5,327,794	-
101	General Fund (Nonspendable/Restricted)	1,179,887	1,179,887	-
102	General Reserve - Special Projects	803,939	832,645	28,706
103	Capital Asset Replacement GF	1,037,848	1,080,448	42,600
104	Measure X Fund	4,375,481	5,171,629	796,148
201	Traffic Safety Fund	66,576	84,722	18,146
202	Library Fund	-	66,205	66,205
203	Road Maintenance Rehab Fund	77	64,592	64,515
204	Park Maintenance Fund	-	-	-
205	Gas Tax Fund	473,488	571,155	97,667
206	Local Transportation Fund	5,407	6,566	1,159
207	Tidelands Trust Fund	504,339	612,166	107,827
208	Street Lighting Fund	505,449	541,062	35,613
209	R-O-W Assessment District Fund	-	-	-
210	PBIA Fund	20,915	22,498	1,583
211	AB 939 Fund	-	51,149	51,149
213	Recreation Services Fund	-	-	-
214	Housing Fund	431,290	467,389	36,099
215	Measure A Fund	1,384,775	1,515,157	130,382
216	Revolving Fund	-	-	-
217	Peg Fees Fund	13,373	29,810	16,437
301	Capital Improvement Projects Fund	3,093,474	2,299,711	(793,763)
	Total All Funds	**$ 20,863,076**	**$ 22,516,177**	**$ 1,653,101**

Overall, the City's combined ending fund balance was $22.5 million, reflecting an increase of $1.7 million over the budgeted fund balance of $20.9 million. At the end of fiscal year 2024, all City funds had a zero or positive fund balance. For additional details, please refer to the Management's Discussion and Analysis section, which begins on page 5 of the ACFR.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

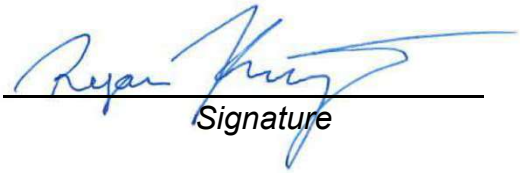
ATTACHMENTS

Attachment A: Annual Comprehensive Financial Report
Attachment B: Auditor's report on internal controls
Attachment C: Auditor's report on appropriations limit calculation (GANN Limit)
Attachment D: Auditor's required Letter to Those Charged with Governance

Staff contact:
Licette Maldonado, Administrative Services Director
licettem@carpinteriaca.gov; (805) 755-4448

Signature

Reviewed by: Ryan Kintz, Assistant City Manager
ryank@carpinteriaca.gov; (805) 755-4400



Signature

Reviewed by: Michael Ramirez, City Manager
michaelr@carpinteriaca.gov; (805) 755-4450

Signature

ATTACHMENT A

Annual Comprehensive Financial Report – (distributed under separate cover)

CITY OF CARPINTERIA
CALIFORNIA

ANNUAL COMPREHENSIVE FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2024

Cover: Josefina Arechiga- City of Carpinteria 2024
Cover Photo: Megan Musolf

CITY OF CARPINTERIA
CALIFORNIA

ANNUAL COMPREHENSIVE FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2024

PREPARED BY THE ADMINISTRATIVE SERVICES DEPARTMENT
LICETTE MALDONADO, ADMINISTRATIVE SERVICES DIRECTOR

CITY OF CARPINTERIA, CALIFORNIA
INCORPORATED 1965

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INTRODUCTORY SECTION

CITY OF CARPINTERIA, CALIFORNIA
INCORPORATED 1965

City of Carpinteria

Administrative Services Department

5775 Carpinteria Avenue
Carpinteria, California 93013
805-684-5405

December 20, 2024

Honorable Mayor, Members of the City Council, and Citizens of the City of Carpinteria, California:

The City of Carpinteria (City) is pleased to present the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2024. State law requires all general-purpose local governments, within seven months of the close of each fiscal year, to publish a complete set of financial statements presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants.

Responsibility for the accuracy of the data and the fairness of presentation, including all notes and disclosures, rests with the City. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds of the City. All material statements and disclosures necessary for the reader to obtain a reasonable understanding of the City's financial activities are included. City management has an established comprehensive internal control framework designed both to protect the City's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh the anticipated benefits, the City's comprehensive framework of internal controls is designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatements.

Rogers, Anderson, Malody & Scott, LLP, a Certified Public Accountant Firm selected by the City Council to perform the audit of the financial statements for the fiscal year ended June 30, 2024, has audited the City's financial statements. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used, and significant estimates made by management, and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there is a reasonable basis for rendering an unmodified opinion that the City of Carpinteria's financial statements for the fiscal year ended June 30, 2024, are fairly presented in conformity with GAAP. The independent auditors' report is presented as the first component of the financial section of this report.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statement in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City's MD&A can be found immediately following the independent auditors' report.

CITY OF CARPINTERIA PROFILE

Carpinteria was incorporated on September 28, 1965, as a general law city. Located in Santa Barbara County, Carpinteria is about 16 miles north of the City of San Buenaventura and 10 miles south of the City of Santa Barbara. The City is a part of the greater Carpinteria Valley with its vital agricultural economy and a coastal region visited annually by substantial numbers of tourists seeking to enjoy the area's moderate climate, beaches, active recreational opportunities, fine restaurants, and relaxing atmosphere unique to coastal communities.

The City currently has an estimated population of 12,744 individuals, served by a quaint downtown and with an array of businesses from those positioned to take advantage of nearby universities to those supporting agriculture and tourism. New development occurs primarily through small infill projects as major commercial and industrial development is constrained by available land and policies and regulations intended to preserve and protect coastal resources.

The City operates under the Council-Manager form of government. The City Council, which is elected by the citizens of Carpinteria and consists of five members elected by district to four-year staggered terms. The Council is responsible, among other matters, for adopting policies, setting goals and objectives for the City government's operation, passing ordinances, adopting budgets, appointing committees, and hiring the City Manager and City Attorney. The City Council also conducts the affairs of the City on behalf of the citizens, in accordance with the State Constitution and the General Laws of the State of California. The City Manager is responsible for carrying out the policies and regulations of the City, appointing other employees, and otherwise managing the daily operations of the City.

The City provides a range of municipal services that include municipal administration, law enforcement, solid waste disposal and recycling, planning and building, business licensing, code compliance and animal control, public works engineering and street maintenance, parks & recreation, public facilities maintenance and operations, and public library services.

The City Council is required to adopt an annual balanced budget no later than June 30 of each year per State legislation and City Council policy. Budgets are adopted annually by the Council by resolution and are prepared for each fund in accordance with its applicable basis of accounting. The annual budget serves as the foundation for the City to maintain sound and conservative financial practices to ensure the fiscal sustainability of the City. The City Council and staff hold various budget workshops to provide an opportunity for public input. The proposed balanced budget is presented to the City Council for adoption before June 30th fiscal year-end.

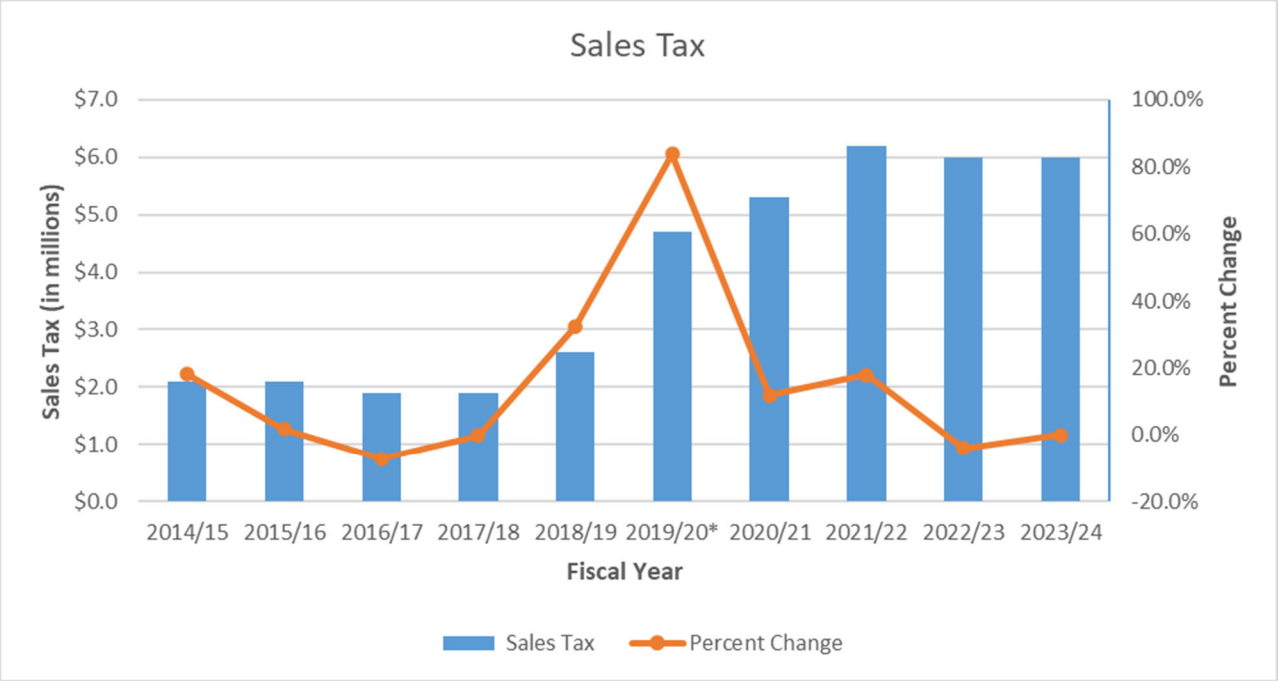
The City maintains budgetary controls to ensure compliance with provisions embodied in the annual budget approved by the City Council. The City Council approves operating and capital appropriations at the fund and program levels.

The City Manager has the authority to transfer between expenditure accounts and between funds of the City as long as no funding source incompatibility exists, provided those changes do not increase the overall appropriation.

LOCAL ECONOMY

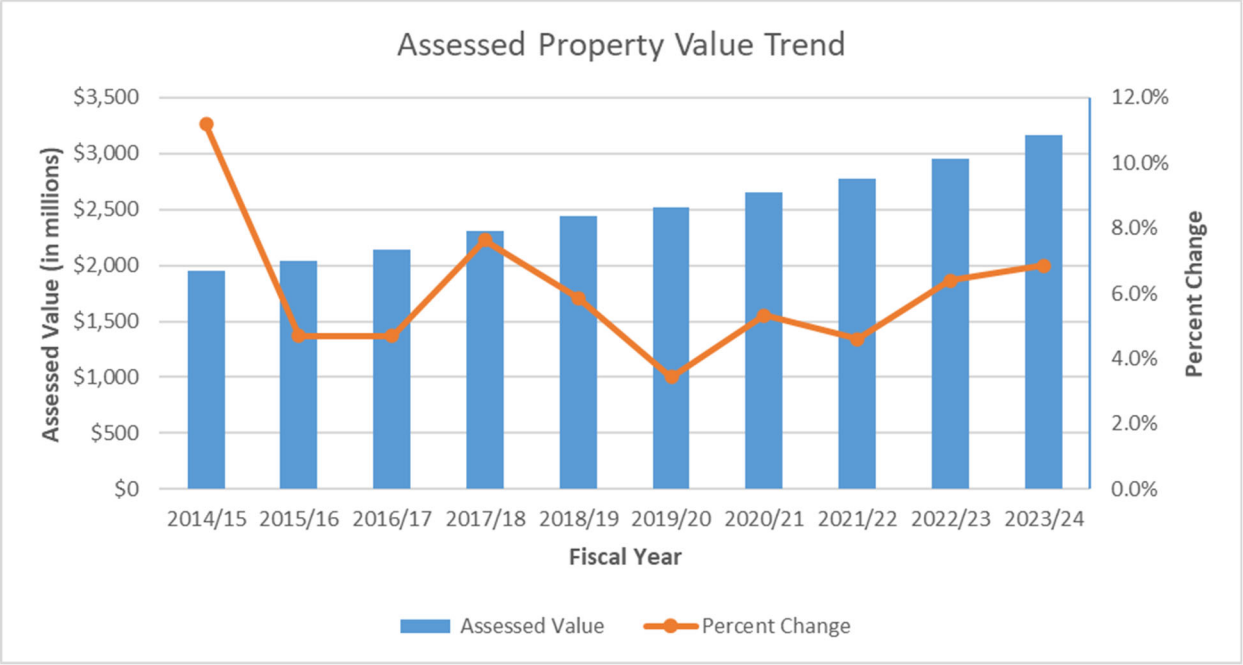
The City of Carpinteria is nestled in the stunning landscapes of California's Central Coast, with its limits encompassing picturesque beaches along the Pacific Ocean. Visitors can easily access a range of accommodations, fine dining, and charming shops within walking distance of these beautiful beaches. The City draws a significant number of tourists to attractions such as the State and City beaches, the scenic Carpinteria Bluffs for hiking, the Salt Marsh Preserve for birdwatching, and the popular annual Avocado Festival. This influx of visitors and their spending is a vital component of Carpinteria's economy, contributing to the top three General Fund revenue sources: sales tax, property tax, and transient tax, with sales tax leading the way in FY 2024/25.

Since the passing of Measure X sales tax measure in April 2018, it continues to be the largest General Fund revenue. In FY 2023/24, Sales tax was flat with a slight increase of 0.10% over the prior year, primarily due to economic corrections of the pandemic and inflationary pressure. The following graph shows the historical growth in Sales Tax revenue over the past ten fiscal years.



Note: Fiscal Year 2019-20 was the first year of the Measure X Sales Tax accounting for the larger than normal increase year-over-year.

Property Tax was the second-largest General Fund revenue in FY 2023/24. The City experienced an increase in net taxable assessed property value of $202.7 million, or 6.7 percent over the previous year. This increase is primarily due to growth in valuation for the residential category. The City has seen its net taxable assessed property value consistently increase over the last ten fiscal years, as shown in the following graph.



MAJOR INITIATIVES

General and Measure X Funds – General and Measure X Funds expenditures and transfers out of $17.1 million exceed revenues and transfers in of $17.5 million for FY 2023/24 primarily due to one-time facility improvement projects as well as transfers out to the Capital Improvement Project fund for various City projects. Additionally, the General and Measure X Funds are expected to continue to provide subsidies to the Park Maintenance, Recreation Services, Right of Way Assessment District, and AB 939 to support ongoing operations. Staff continues to pursue opportunities to minimize General and Measure X Fund subsidies and departments have worked conscientiously to identify cost reductions while maintaining service levels.

Cash Management Policies and Practices – When monies are deemed investable, they are placed in the State of California Local Agency Investment Fund (LAIF), U.S. Treasury, Money Market accounts, and Federal Agency securities that mature in five years or less. The City's investment portfolio at June 30, 2024, included $10.6 million invested in U.S. Treasury, $3.8 million invested in Money Market, and $3.6 invested in LAIF. Funds with LAIF and Money Market accounts can be withdrawn with same-day notice, providing the City with daily liquidity, while investments in U.S. Government securities provide portfolio diversification. All investment vehicles offer the City outstanding security and are in compliance with the City's Investment Policy.

The City has a Budget/Finance Committee (Committee) consisting of two City Council members. The Administrative Services Director/City Treasurer, City Manager, Assistant City Manager, and Finance Manager provide staff support. The Committee meets monthly to review the financial statements and cash and investment position of the City. The Investment Policy is reviewed annually by the Committee and City Council. Investment-related policy changes are recommended as necessary.

Long-term Financial Planning – The City's Five-Year General Fund Fiscal Forecast is utilized in long-range budgeting and cash flow projection to ensure that funding for the City's future needs are being met through prudent investments, conservative expenditures, and efficient operations. This multi-year strategy toward fiscal sustainability for the General Fund focuses on maintaining a healthy fund balance. The adopted Five-Year Financial Plan (Plan) covers fiscal years 2022/23 through 2026/27. The Plan identified gaps between revenues and costs associated with meeting long-term capital maintenance, capital projects, and other critical service needs of the community. The Plan recommended two revenue options, updating the City's cost recovery and updating the City's Business License tax.

The City's Cost Recovery / Fee Study was reviewed and filed at a Special City Council Meeting on October 30, 2023. On November 27, 2023, City Council adopted Resolution 6282, updating the City's Master Fee Schedule with an effective date of January 29, 2024. Since the implementation of the updated fee schedule, there have been increased revenues, reflecting the positive impact of the adjustments made to the City's fees. These changes have contributed to enhanced financial stability, further supporting the City's ability to provide essential services to the community.

Businesses operating in the City are required to pay a business license tax, which is used solely for general revenue purposes. While there are over 40 different business categories, the maximum business license tax is currently set at $100, regardless of gross receipts or the number of employees. Given that this amount has remained unchanged for some time, the City recognizes that the current tax rate may be too low and is in need of reevaluation. The City is considering a proposal to update the business license tax structure, aiming to create a more equitable and sustainable revenue stream to support the costs of services within the City.

In addition to prudent fiscal management and forward-looking budget projections, the City follows a fund reserve policy set by the Council that complies with Government Accounting Standards Board (GASB) Statement No. 54. As of June 30, 2024, $5.3 million of the General Fund's total fund balance of $16.1 million was committed as a reserve for financial and economic uncertainties. This reserve balance aligns with the Council's reserve policy, which requires 40% of the operating budget in the General Fund. The Capital Asset Replacement Fund, with a balance of $1.1 million, meets the reserve policy threshold of $1 million. However, the Special Projects Fund, with a balance of $828 thousand, falls short of the $1 million reserve policy requirement.

SIGNIFICANT ACCOMPLISHMENTS AND RECOGNITION

Awards - The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Carpinteria for its Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2023. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized ACFR. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year. Staff is confident that this ACFR continues to meet the Certificate of Achievement Program's requirement and it will be submitted to GFOA to determine its eligibility for another certificate. A copy of the certificate for the fiscal year ended June 30, 2023, is included in the Introductory Section of this ACFR.

The California Society of Municipal Finance Officers (CSMFO) awarded the Certificate of Excellence in Budgeting to the City for its Operating Budget for fiscal year 2023/24 and anticipates receiving the award for fiscal year 2024/25. To be awarded a Certificate of Excellence, a government unit must receive a minimum of seventy points out of an eighty-point maximum based on guidelines established by CSMFO. The CSMFO Certificate of Excellence is valid for the budget's life cycle.

Acknowledgments – I wish to acknowledge the excellent participation and professional contributions of the finance staff in the preparation of this document, in particular Finance Manager Gilbert Punsalan, Accounting Technician Noah Alvara, and Accounting Specialist Brenda Robinson who are to be commended for their continued high level of performance. I would also like to express my appreciation to all departments within the City who provided assistance and support.

Sincere appreciation is also expressed to City Manager Michael P. Ramirez, Assistant City Manager Ryan A. Kintz, and members of the City Council, for their leadership and support in planning and conducting the financial operations of the City in a responsible and forward-looking manner.

Sincerely,

Licette Maldonado

Licette Maldonado
Administrative Services Director

Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Carpinteria
California

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2023

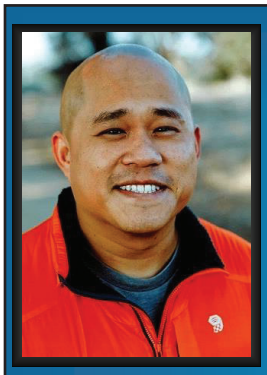
Christopher P. Morrill

Executive Director/CEO

CITY OF CARPINTERIA

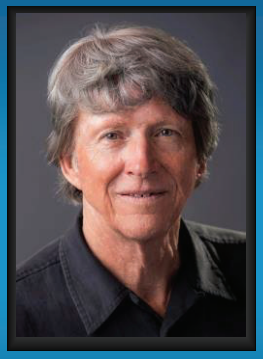
ORGANIZATIONAL STRUCTURE AND DIRECTORY OF CITY OFFICIALS

CARPINTERIA RESIDENTS



Roy Lee
Councilmember

Wade T. Nomura
Councilmember



Al Clark
Mayor

Natalia Alarcon
Vice-Mayor

Mónica Solórzano
Councilmember

Advisory Boards & Commissions

Michael Ramirez
City Manager

Jena Acos
City Attorney
(Contract)

Ryan Kintz
Assistant City Manager

- Legislative & Policy
- Legal Services
- City Administration
- Communication & Community Promotions
- Economic Vitality
- Community Services Support
- Records Management
- Elections
- Human Resources
- Risk Management
- Law Enforcement
- Emergency Preparedness

Brian Barrett
City Clerk

Olivia Uribe-Mutal
Program Manager

Butch Arnoldi
Law Enforcement Services
(Contract)

Nick Bobroff
Director
Community Development

- Advance Planning
- Housing
- Development Review & Building
- Code Compliance
- Animal Care & Control

Licette Maldonado
Director
Administrative Services

- Financial Management Services
- Central Services
- Management Information Services

John Ilasin
Director
Public Works

- Capital Improvements
- Transportation Parking & Lighting
- Solid Waste
- Watershed Mgmt.
- Street Maintenance
- Right-of-Way Maint.
- Resource Conservation
- Parks & Facility Improvement and Maintenance

Jeanette Gant
Director
Parks, Recreation & Community Services

- Recreation
- Community Pool Services
- Ocean Beach Services
- Special Events
- Facilities Support
- City Library
- Senior Services

FINANCIAL SECTION

CITY OF CARPINTERIA, CALIFORNIA
INCORPORATED 1965

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CERTIFIED PUBLIC ACCOUNTANTS, SINCE 1948

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Independent Auditor's Report

To the Honorable Members of City Council
City of Carpinteria, California

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Carpinteria, California (the entity), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the entity's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the entity, as of June 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about entity's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the entity's basic financial statements. The supplementary information, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information Included in the Annual Report

Management is responsible for the other information *included in the annual report/annual comprehensive financial report* (ACFR). The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 20, 2024 on our consideration of entity's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering entity's internal control over financial reporting and compliance.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
December 20, 2024

MANAGEMENT'S DISCUSSION AND ANALYSIS

CITY OF CARPINTERIA, CALIFORNIA
INCORPORATED 1965

As management of the City of Carpinteria (the City), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2024. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our Letter of Transmittal, which can be found on pages i-vi of this report. Comparative data on the government-wide financial statements are only presented in Management's Discussion and Analysis.

A. FINANCIAL HIGHLIGHTS

Government-Wide

- At June 30, 2024, the City's net position (assets and deferred outflows over liabilities and deferred inflows) was $54.6 million. Of this amount, $6.6 million (unrestricted net position) may be used to meet ongoing service demands of the City.

- City total net position increased $1.3 million during the fiscal year. An increase of $5.3 million, or 19.8 percent, over prior fiscal year's increase of $6.4 million. This increase is primarily due to an increase in property tax of $0.3 million, use of money and property of $.4 million, offset by a decrease in other general revenues of $0.2 million.

Fund Based

- At June 30, 2024, governmental funds reported a combined ending fund balance of $22.5 million, a decrease of $0.1 million. The ending fund balance primarily consists of $7.6 million restricted fund balance, $7.2 million committed fund balance, and $5.2 million assigned fund balance.

- At June 30, 2024, the City's General Fund reported a combined ending fund balance of $16.2 million, an increase of $0.5 million over the prior fiscal year's ending fund balance.

- General Fund revenues for fiscal year 2023/24 were $17.1 million, a decrease of $0.8 million, or 4.7 percent, over prior fiscal year's General Fund revenues of $17.9 million.

- General Fund expenditures and transfers out for fiscal year 2023/24 were $17.6 million, an increase of $0.9 million, or 5.9 percent, over the prior fiscal year's expenditures and transfers out uses of $16.6 million.

B. OVERVIEW OF FINANCIAL STATEMENTS

Management's discussion and analysis are intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to basic financial statements. This report also contains other required supplementary information in addition to the basic financial statements.

The basic financial statements include the City (primary government) and all legally separate entities (component units) for which the government is financially accountable. The City's component unit consists of the following: Carpinteria Public Improvement Corporation. This component unit has been included in the basic financial statements as an integral part of the primary government using the blended method.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents information on all of the City's assets (including infrastructure) and deferred outflows, as well as all liabilities (including long-term debt) and deferred inflows, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net position change during the current fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of timing of related cash flows. Thus all the current fiscal year's revenues and expenses are considered regardless of when cash is received or paid (e.g., earned but unused vacation leave or uncollected taxes).

Government-wide financial statements distinguish City governmental activities that are principally supported by taxes and intergovernmental revenues from other business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include public safety, general administration, public works, and parks and recreation. Property, business license, transient occupancy and sales taxes, charges for services, interest income, franchise fees, and state and federal grants finance these activities. The government-wide financial statements can be found on pages 18-19 of this report.

Fund Financial Statements

Fund financial statements are designed to report information about groupings of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The City currently utilizes governmental funds. The government funds are prepared using the current financial resources measurement focus and the modified accrual basis of accounting.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental funds financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains several individual governmental funds organized by their type (i.e., general, special revenue, and capital projects funds). Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balance for the General Fund, Capital Improvements Fund, Revolving Fund, Tidelands Trust Fund, Measure A Fund, and Housing Fund, which are considered to be major funds. Data from the remaining governmental funds are combined into a single, aggregated presentation as other non-major governmental funds. Individual fund data for each of the non-major governmental funds is provided in the form of combining statements show on pages 65-68. The General Fund includes monies reserved for general reserves and money received from the Measure X sales tax.

The City adopts an annual appropriated budget for all of its funds. Major funds include the General Fund, Measure A Fund, Housing Fund, Capital Improvements Fund, Tidelands Trust Fund and Revolving Fund. Budgetary comparison statements for the City's major funds and special revenue funds are provided to demonstrate compliance with this budget on pages 54-58, 62 and 69-80.

The basic governmental fund financial statements can be found on pages 21-26 of this report.

Notes to Basic Financial Statements

The notes provide additional information essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to basic financial statements can be found on pages 27-52 of this report.

Required Supplementary Information

In addition to the basic financial statements, this report also presents certain Required Supplementary Information (RSI), including the City's budgetary comparison schedules for the General Fund, Tidelands Trust, and Measure A, schedule of proportionate share of net pension liability, schedule of plan contributions, and schedule of changes in the City's total Other Post-Employment Benefits (OPEB) liability and related ratios. RSI can be found on pages 53-61 of this report.

Supplementary Information

Combining statements and budgetary comparison schedules for non-major governmental funds, are presented immediately following the RSI. Supplementary information can be found on pages 62-80 of this report.

Statistical Section

Statistical tables regarding financial trends, revenue capacity, debt capacity, demographic and economic information, and operating information can be found on pages 81-103 of this report.

C. GOVERNMENT WIDE FINANCIAL ANALYSIS

STATEMENT OF NET POSITION

Net position is a useful indicator of the City's financial position over time. For the fiscal year ended June 30, 2024, assets and deferred outflows of resources exceed liabilities and deferred inflows of resources by $54.6 million. The following is a condensed Statement of Net Position for the fiscal years ended June 30, 2024 and 2023.

	Governmental Activities	
	2024	2023
Assets:		
Current and noncurrent assets	$ 27,633,345	$ 29,016,040
Capital assets (net of depreciation)	40,513,332	39,099,744
Total assets	68,146,677	68,115,784
Deferred outflows of resources:		
Deferred pension items	4,207,705	4,022,295
Deferred OPEB items	206,925	261,867
Total deferred outflows of resources	4,414,630	4,284,162
Liabilities:		
Current liabilities	2,918,902	4,229,906
Noncurrent liabilities	12,120,701	11,388,931
Total Liabilities	15,039,603	15,618,837
Deferred inflows of resources:		
Deferred pension items	438,852	648,088
Deferred OPEB items	841,107	1,132,213
Deferred lease related items	1,589,730	1,656,468
Total deferred inflows of resources	2,869,689	3,436,769
Net Position:		
Net investment in capital assets	40,513,332	39,085,569
Restricted	7,540,594	7,102,592
Unrestricted	6,598,089	7,156,179
Total net position	$ 54,652,015	$ 53,344,340

The largest portion (74.1 percent) of the City's net position reflects its investment of $40.5 million in capital assets (land, building and improvements, equipment, City pool and infrastructure, right-to-use assets and construction in progress, net of accumulated depreciation/amortization), less any related outstanding debt used to acquire those assets. The City uses these capital assets to provide services to the community; consequently, these assets are not available for future spending. Although the City's investment in capital assets is reported net of related debt, resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Another portion of the City's net position, $7.5 million (13.8 percent), represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position, $6.6 million (12.1 percent), may be used at the City's discretion to meet the government's ongoing operations and imposed designations (e.g., reserves, pending litigation, contingencies, and capital projects).

Statement of Activities

The statement of activities show how the City's net position changed during fiscal year 2023-24. Overall, the City's net position increased by $1.3 million during the fiscal year. These increases are explained in the governmental activities on the following pages. Provided below is a summary of changes in net position:

	Governmental Activities	
	2024	2023
Revenues:		
Program revenues:		
Charges for services	$ 1,990,264	$ 1,788,490
Operating grants and contributions	2,203,730	3,565,750
Capital grants and contributions	308,428	1,164,612
General revenues:		
Property taxes	5,799,615	5,512,042
Sales and use taxes	5,977,182	5,971,207
Transient occupancy taxes	3,194,248	3,485,465
Franchises	723,011	717,135
Business license taxes	70,586	62,076
Other general revenues	413,253	579,491
Use of money and property	1,078,439	639,453
Fines and forfeits	126,992	112,800
Total revenues	21,885,748	23,598,521
Expenses:		
General government	6,809,354	6,113,371
Public safety	6,418,427	4,421,423
Public works administration	2,510,302	2,314,271
Streets	1,674,900	1,491,099
Parks and recreation	3,165,090	2,826,648
Total expenses	20,578,073	17,166,812
Change in net position	1,307,675	6,431,709
Net position, beginning, as restated	53,344,340	46,912,631
Net position, ending	$ 54,652,015	$ 53,344,340

Governmental Activities increased the City's net position by $1.3 million compared to the prior fiscal year's increase of $6.4 million. Key elements of the increase in net position are as follows:

Program revenues decreased by $2.0 million due to a decrease in operating grants and contributions of $1.4 million, capital grants and contributions of $0.8 million, and an increase in charges for services of $0.2 million.

- Operating grants and contributions decreased by $1.4 million primarily due to the decrease of $1.6 million from American Rescue Plan Act (ARPA) offset by an increase of $86 thousand from the COPS grants and $90 thousand from a state grant for advance planning.

- Capital grants and contributions decreased by $0.8 million primarily due to a decrease in grant revenue recognition for capital projects.

- Charges for services increased by $0.2 million primarily due to an increase of $0.2 million in planning charges due to the City's updated Master Fee Schedule.

General revenues increased $0.3 million primarily due to increases in property taxes of $0.3 million, and use of money and property of $0.4 million, offset by decreases in transient occupancy taxes of $0.3 million and other general revenues of $0.2 million. The major changes are highlighted below:

- Property taxes increased $0.3 million, or 5.2 percent, in line with the City's increase in assessed valuation over the prior fiscal year.

- Transient Tax decreased by $0.3 million primarily due to economic factors and the continued impact of the pandemic aftermath.

- Other general revenues decreased $0.2 million primarily due to a reimbursement of $0.2 million related to the 2021 Pavement Rehabilitation Project and Linden Avenue Improvements in the prior year.

- Use of money and property increased $0.4 million reflecting increases in interest received in the City's investments.

Expenses increased by $3.4 million primarily due to increases in general government expenses of $0.7 million, public safety expenses of $2.0 million, parks and recreation expenses of $0.3 million, and public works expenses of $0.2 million.

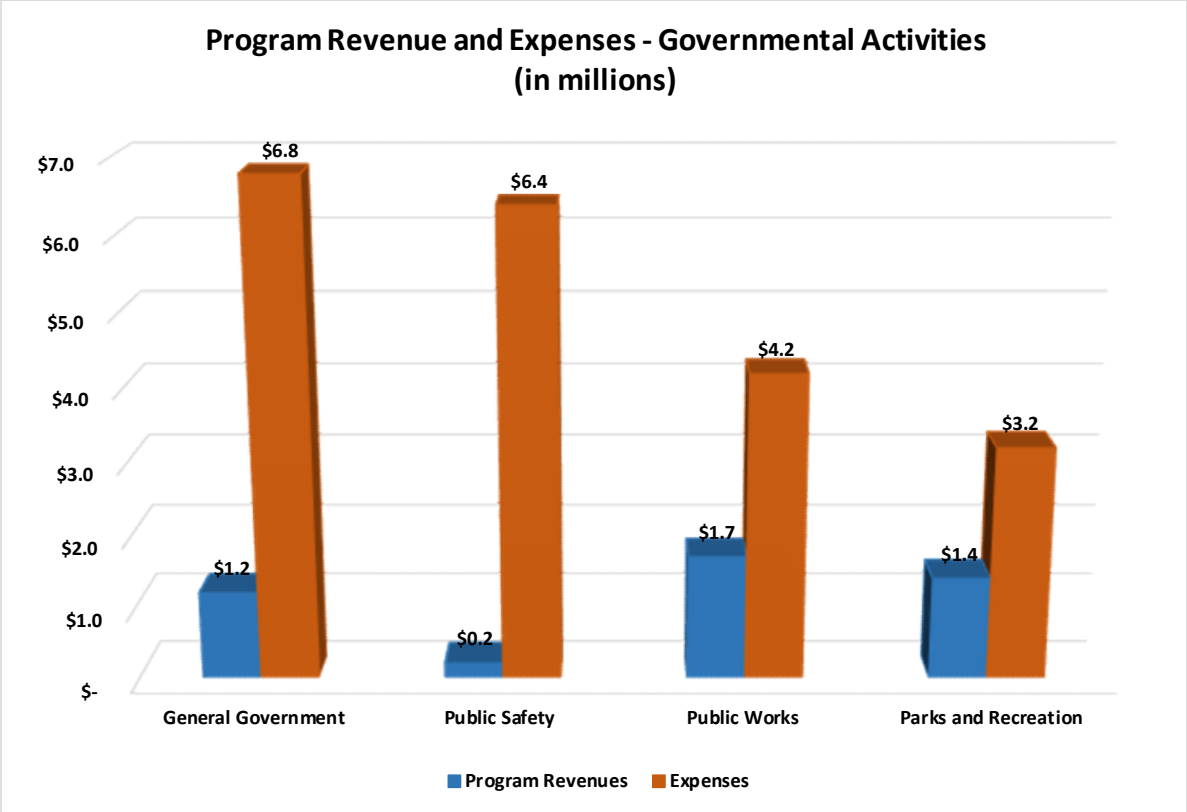
- General government expenses increased $0.7 million primarily due to an increase in personnel costs of $0.3 million due to the filling of vacant positions and a $0.6 million increase in depreciation expense, offset by a $0.1 million decrease in professional services and a $0.1 million decrease in pension and OPEB costs.

- Public safety expenses increased $2.0 million primarily due $1.0 million increase in costs for the County of Santa Barbara law enforcement services contract and a $1.0 million increase in pension and OPEB costs.

- Park and recreation expenses increased $0.3 million primarily due to $0.1 million in depreciation expense and $0.1 million in recreation and community services.

- Public works expenses increased $0.2 million primarily due to increased street-related expenses.

As shown in the following charts, general government is the largest program expense ($6.8 million), followed by public safety ($6.6 million), parks and recreation ($3.0 million), and public works ($4.2 million). General revenues, such as property and sales tax, are not shown by the program but are effectively used to support governmental activities citywide.



D. FUND FINANCIAL STATEMENT ANALYSIS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-regulated legal requirements.

Governmental Funds

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of fiscal year 2023/24, the City's governmental funds reported a combined fund balance of $22.5 million, a decrease of $0.1 million in comparison with the prior fiscal year's fund balance of $22.6 million. The decrease in fund balance is primarily due to the decrease of $0.5 million in the General Fund. The ending fund balance consists of $7.6 million in restricted fund balance, $7.2 million in committed fund balance, $5.2 million in assigned fund balance, $2.5 million in unassigned fund balance, and $42 thousand in nonspendable fund balance.

General Fund – Fund Balance Analysis

The General Fund is the chief operating fund of the City. As of June 30,2024, ending fund balance decreased by $0.5 million to $16.2 million.

General Fund's fund balance consists of $1.3 million restricted for Pension Stabilization; $7.2 million committed to capital projects, special projects, and economic uncertainties; and $5.2 million assigned for improvements and services. The remaining $2.5 million fund balance is unassigned. Refer to page 21 for more details of the fund balance.

Below is a five-year trend on the General Fund:

Changes to General Fund - Fund Balance by Fiscal Year

	2023-24	2022-23	2021-22	2020-21	2019-20
Revenue	$ 17,097,662	$ 17,942,042	$ 17,517,158	$ 13,711,990	$ 13,814,008
Expenditures	(13,443,799)	(12,567,085)	(11,418,816)	(10,333,320)	(11,117,608)
Other financing sources (uses)	(4,173,620)	(4,067,553)	(2,994,597)	(2,148,297)	(1,031,666)
Operating surplus/(deficit)	(519,757)	1,307,404	3,103,745	1,230,373	1,664,734
Fund balance - beginning	16,703,752	15,396,348	12,274,965	11,044,592	9,122,590
Fund balance - ending	$ 16,183,995	$ 16,703,752	$ 15,378,710	$ 12,274,965	$ 10,787,324
Fund balance categories:					
Nonspendable	$ 6,074	$ 7,715	$ -	$ 350	$ -
Restricted	1,270,124	1,172,172	1,116,923	1,438,613	4,168,410
Committed	7,240,886	6,798,287	5,958,673	5,757,473	6,074,608
Assigned	5,171,629	4,813,735	4,153,242	3,645,131.00	-
Unassigned	2,495,282	3,911,843	4,149,872	1,433,398	544,306
Fund balance	$ 16,183,995	$ 16,703,752	$ 15,378,710	$ 12,274,965	$ 10,787,324

General Fund – Revenue and Expenditure Analysis

General Fund Revenues for fiscal year 2023/24 were $17.1 million, a decrease of $0.8 million, or 4.7 percent, compared to prior fiscal year. The chart on the following page compares General Fund revenues for current and prior fiscal years followed by key information:

Comparison of General Fund Revenues

	Fiscal Year 2023-24	Fiscal Year 2022-23	Variance Over/(Under) Prior Fiscal Year	% of Increase/ (Decrease) Over Prior Fiscal Year	% of Total
Property tax	$ 5,191,288	$ 4,932,538	$ 258,750	5.2%	30.4%
Sales tax	5,977,182	5,971,207	5,975	0.1%	35.0%
Transient occupancy tax	3,194,248	3,485,465	(291,217)	-8.4%	18.7%
Franchise tax	723,011	717,135	5,876	0.8%	4.2%
Business license	70,586	62,076	8,510	13.7%	0.4%
Licenses and permits	284,202	289,804	(5,602)	-1.9%	1.7%
Fines and forfeits	76,044	66,961	9,083	13.6%	0.4%
Intergovernmental	420,947	1,826,490	(1,405,543)	-77.0%	2.5%
Interest	653,680	318,104	335,576	105.5%	3.8%
Charges for service	385,284	251,908	133,376	52.9%	2.3%
Miscellaneous	121,190	20,354	100,836	495.4%	0.7%
Total revenues	$ 17,097,662	$ 17,942,042	$ (844,380)	-4.7%	100%

- Property tax increased by $0.3 million, due to average median home sale price and higher assessed valuations. Transient tax had a decrease of $0.3 million primarily due to post-pandemic and high inflationary factors.

- Intergovernmental revenue decreased $1.4 million primarily due to the decrease of $1.6 million from the ARPA funds, offset by increase of $86 thousand in COPS grant and $95 thousand in state grant.

- Interest increased $0.3 million primarily due to a higher average annual yield, an increase in securities invested, and an increase in the fair market value of investments held by the City at fiscal year-end.

General Fund Expenditures, including transfers out, for fiscal year 2023/24 increased $1.0 million, or 5.9 percent compared to prior fiscal year. The chart below compares General Fund expenditures for the last two fiscal years followed by key information:

Comparison of General Fund Expenditures

	Fiscal Year 2023-24	Fiscal Year 2022-23	Variance Over/(Under) Prior Fiscal Year	% of Increase/ (Decrease) Over Prior Fiscal Year	% of Total
General government	$ 5,889,112	$ 5,704,640	$ 184,472	3.2%	33.4%
Public safety	6,391,915	5,413,143	978,772	18.1%	36.3%
Public works and streets	702,587	879,098	(176,511)	-20.1%	4.0%
Parks and recreation	409,758	507,606	(97,848)	-19.3%	2.3%
Capital outlay	50,427	62,598	(12,171)	-19.4%	0.3%
Other financing uses	4,173,620	4,067,553	106,067	2.6%	23.7%
Total expenditures	$ 17,617,419	$ 16,634,638	$ 982,781	5.9%	100.0%

- Public safety expenditures increased $1.0 million primarily due to the costs of the County of Santa Barbara contract for law enforcement services and CalPERS pension.
- General government expenditures increased by $0.2 million primarily due to increased personnel costs.
- Other financing uses increased $0.1 million primarily due to increased funding of capital projects.

Other Major Governmental Funds

The Capital Improvement Projects Fund met the GASB 34 criteria which continued to require this fund to be presented as a major fund in FY 2023/24. Fund balance increased by less than $0.4 million (19.1%), compared with a decrease of less than $95 thousand in the prior fiscal year. This $0.4 million net increase was driven mainly by the reimbursement of grants and higher interest revenues.

The Revolving Fund met the GASB 34 criteria which continued to require this fund to be presented as a major fund in FY 2023/24. The fund balance is $0 at the fiscal year-end and prior fiscal year.

The Measure A Fund met the GASB 34 criteria which required this fund to be presented as a major fund in FY 2023/24. Fund balance increased $27 thousand (1.8%), compared with a decrease of $0.2 million in the prior fiscal year. This decrease is primarily due to a $0.1 million increase in street maintenance costs and a $0.1 million increase in funding of capital projects.

The Housing Fund for the first time met the GASB 34 criteria which required this fund to be presented as a major fund in FY 2023/24. Fund balance decreased by $68 thousand (12.8%), compared with a decrease of $0.2 million in the prior fiscal year. This $68 thousand net decrease is primarily due to repayments of loans and the disbursements of new loans.

The Tidelands Trust Fund met the GASB 34 criteria which continued to require this fund to be presented as a major fund in FY 2023/24. Fund balance increased $87 thousand (16.7%), compared with an increase of $66 thousand in the prior fiscal year. This $87 thousand net increase was primarily due to an increase in lease revenue of $29 thousand and $11 thousand in interest revenues offset by decreased expenditures.

E. GENERAL FUND BUDGETARY HIGHLIGHTS

Over the course of the year, the City Council revised the City budget several times. The budget amendments fall into two categories: changes made during budget review for unanticipated revenues and costs and increases in appropriations to prevent budget overruns.

General Fund revenues were $0.3 million higher than the budget, primarily driven by interest income receipts of less than $0.4 million and property tax receipts exceeding the adjusted budget by $0.1 million. However, this was partially offset by lower-than-expected transient tax revenue of $76 thousand and intergovernmental revenue that was $77 thousand under budget.

General Fund expenditures were $0.8 million lower than budget. This was primarily due to professional services costs of less than $0.4 million less than budget, personnel costs of $0.2 million less than budget due to vacancies throughout the year and other operating expenses $0.1 million less than budget.

F. CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

Investments in capital assets as of June 30, 2024, totaled $40.5 million (net of accumulated depreciation/amortization). This investment in capital assets includes land, building and improvements, equipment, infrastructure, right-to-use-assets and construction in progress. The total increase in capital assets for fiscal year 2023/24 is $1.4 million. Additional information on the City's capital assets can be found on page 36 in the notes to basic financial statements. Capital assets are summarized below:

Capital Assets
(net of accumulated depreciation/amortization)

	Governmental Activities	
	2024	2023
Land	$ 10,492,125	$ 10,492,125
Improvements	2,133,835	2,133,835
Buildings	6,034,727	6,280,725
Machinery and equipment	667,842	770,571
Vehicles	295,096	421,753
Infrastructure	10,083,923	10,603,458
City pool and facilities	88,896	92,822
Construction in progress	10,716,888	8,290,486
Right-to-use SBITA	-	13,969
Total capital assets, net	$ 40,513,332	$ 39,099,744

Major capital asset events during the fiscal year 2023/24 included the following:

- The $2.4 million increase in Construction in Progress was primarily due to capital outlay on street projects beginning during the current fiscal year, such as the Pavement Rehabilitation Projects, Carpinteria Ave/Palm Ave Intersection, and City Hall Campus Improvements.

- The $0.5 million decrease in Infrastructure is primarily due to depreciation during the current fiscal year.

- The $0.3 million decrease in Buildings is primarily due to depreciation during the current fiscal year.

Long-Term Debt

The City had no long-term debt at June 30, 2024. The City's last outstanding debt issuance, the 1993 Certificate of Participation, was retired in fiscal year 2017/18.

G. ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

On June 24, 2024, the City Council adopted an operationally balanced $38.4 million annual budget for FY 2024/25, aligning with key priorities aimed at benefiting the Carpinteria community. The budget ensures the continuation of essential services and projects for residents while maintaining service levels that meet the needs of the City of Carpinteria. In setting annual goals and objectives, the City Council emphasized its commitment to fiscal sustainability, ensuring the City's capacity to deliver efficient, cost-effective services. Additionally, the budget supports a safe and enriched environment, enhanced public communication, and a positive atmosphere for both new business development and the retention of existing businesses.

Total budgeted revenues for FY 2024/25 are $30.0 million, reflecting an increase of $8.1 million, or 37.0%, compared to the FY 2023/24 budgeted revenues. Total budgeted expenses for the same period are $23.6 million, representing an increase of $14.8 million, or 62.6%, from the FY 2023/24 budgeted expenditures. The City is projecting sales tax revenues to remain flat, with sales tax accounting for 35.2% of all discretionary revenue. This is expected to total $6.0 million, consistent with the actual sales tax revenue of FY 2023/24. Property tax is projected at $5.3 million, reflecting a 3.3% increase from the prior year. Transient occupancy taxes, the third-largest discretionary revenue source for the City, are expected to increase by 5% from the FY 2023/24 budget, reaching $3.5 million.

The City's budget for personnel services, which makes up 21% of all City operational spending, is projected to increase by $1.2 million, or 16.7%, due to salary adjustments, benefits, and pension costs. The Major Capital budget has risen significantly by $0.8 million, or 636.1%, driven by one-time equipment replacements. The total Capital Projects budget is $16.5 million, which includes $8.4 million allocated for pavement maintenance and rehabilitation, $3.6 million for a stormwater project, $2.4 million for park projects, and $1.5 million for street transportation projects.

In summary, the City's financial position remains strong and stable, reflecting a commitment to prudent fiscal management. The City continues to prioritize sound and conservative financial practices, which are essential to ensuring its long-term fiscal sustainability. These practices not only allow for the maintenance of essential services and infrastructure but also ensure that the City is well-positioned to navigate economic uncertainties and future challenges. By adhering to these principles, the City aims to maintain financial stability, support community needs, and create a foundation for continued growth and prosperity for Carpinteria residents.

H. REQUEST FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City of Carpinteria's Administrative Services Director at 5775 Carpinteria Avenue, Carpinteria, California 93013 or (805) 684-5405. This report is also available online at the City's website at www.carpinteriaca.gov.

CITY OF CARPINTERIA, CALIFORNIA
INCORPORATED 1965

BASIC FINANCIAL STATEMENTS

CITY OF CARPINTERIA, CALIFORNIA
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GOVERNMENT-WIDE FINANCIAL STATEMENTS

CITY OF CARPINTERIA, CALIFORNIA
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Statement of Net Position
June 30, 2024

	Governmental Activities
ASSETS	
Current assets:	
Cash and investments	$ 22,056,555
Accounts receivables	3,172,069
Lease receivable	310,755
Inventories	19,636
Prepaid expenses	22,415
Total current assets	25,581,430
Noncurrent assets:	
Notes receivable	641,303
Lease receivable, net of current portion	1,410,612
Capital assets not being depreciated	23,342,848
Net capital assets being depreciated	17,170,484
Total noncurrent assets	42,565,247
Total assets	68,146,677
DEFERRED OUTFLOWS OF RESOURCES:	
Pension related	4,207,705
OPEB related	206,925
Total deferred outflows of resources	4,414,630
LIABILITIES	
Current liabilities:	
Accounts payable	917,209
Accrued liabilities	39,125
Compensated absences	24,464
Deposits	837,615
Unearned revenue	1,100,489
Total current liabilities	2,918,902
Noncurrent liabilities:	
Compensated absences, net of current portion	204,675
Total other postemployment benefits liability	1,230,373
Net pension liability	10,685,653
Total noncurrent liabilities	12,120,701
Total liabilities	15,039,603
DEFERRED INFLOWS OF RESOURCES:	
Pension related	438,852
OPEB related	841,107
Lease related	1,589,730
Total deferred inflows of resources	2,869,689
NET POSITION	
Net investment in capital assets	40,513,332
Restricted for:	
Development	2,299,711
Recycling	34,808
Cable television access	29,810
Streets	3,273,141
Housing	633,000
Pension stabilization	1,270,124
Unrestricted	6,598,089
Total net position	$ 54,652,015

The accompanying notes are an integral part of these financial statements.

Statement of Activities
For the Fiscal Year Ended June 30, 2024

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expenses) Revenues and Changes in Net Position: Governmental Activities
City government:					
Governmental activities:					
General government	$ 6,809,354	$ 594,095	$ 311,596	$ 308,428	$ (5,595,235)
Public safety	6,418,427	-	186,159	-	(6,232,268)
Public works:					
Public works administration	2,510,302	41,935	-	-	(2,468,367)
Streets	1,674,900	-	1,705,975	-	31,075
Parks and recreation	3,165,090	1,354,234	-	-	(1,810,856)
Total governmental activities	20,578,073	1,990,264	2,203,730	308,428	(16,075,651)
Total City government	$ 20,578,073	$ 1,990,264	$ 2,203,730	$ 308,428	(16,075,651)
		General revenues:			
		Taxes:			
		Property taxes			5,799,615
		Sales and use taxes			5,977,182
		Transient occupancy taxes			3,194,248
		Franchises			723,011
		Business license taxes			70,586
		Other general revenues			413,253
		Use of money and property			1,078,439
		Fines and forfeitures			126,992
		Total general revenues			17,383,326
		Change in net position			1,307,675
		Net position, beginning of fiscal year,			53,344,340
		Net position, end of fiscal year			$ 54,652,015

The accompanying notes are an integral part of these financial statements.

FUND FINANCIAL STATEMENTS

Governmental Funds Financial Statements

CITY OF CARPINTERIA, CALIFORNIA
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GOVERNMENTAL FUNDS FINANCIAL STATEMENTS

General Fund - This fund is used to account for resources which are not required legally or by sound financial management to be accounted for in another fund.

Capital Improvements Fund - This fund is used to account for capital assets acquisition, construction and improvements of capital facilities, including infrastructure, from general government resources, designated developer fees (such as traffic mitigation fees, bridge fees, etc.), and intergovernmental grants. Funds collected under this program may be used only for the purpose collected.

Revolving Fund - The Revolving Fund is used to account for most grants from public or private sources which have been awarded to the City for specific purposes.

Measure A Fund - The Measure A Fund is used to account for Measure "A" funds, the county wide sales tax on motor vehicle fuel which was approved by the voters of the County. The program is administered by the Santa Barbara County Association of Governments. Funds under this program must be used for local transit, street and right-of-way maintenance and improvements and street related capital improvements pursuant to the City adopted Five Year Program of Projects which is updated and reviewed annually.

Housing Fund - The Housing Fund is used to account for the Workforce Homebuyers Down Payment Loan Program to expand homeownership opportunities in the City.

Tidelands Trust Fund - The Tidelands Trust Fund is used to account for revenues received from the City's offshore tidelands which were granted in trust to the City by the State. In addition to interest earnings, revenues are also derived from annual lease payments form oil company off-shore pipelines and the pier as well as a share of state royalty payments which are authorized to public agencies maintaining public recreational beaches fronting a producing oil field. These monies may only be used for beach related purposes.

Other Governmental Funds - This is the aggregate of all the non-major governmental funds.

City of Carpinteria
Governmental Funds
Balance Sheet
June 30, 2024

	General Fund	Capital Improvements Fund	Revolving Fund	Measure A Fund
ASSETS:				
Cash and investments	$ 14,715,792	$ 3,277,947	$ 519,365	$ 1,294,458
Accounts receivable	2,494,286	130,178	23,015	262,516
Lease receivable	-	-	-	-
Notes receivable	-	8,303	-	-
Inventory	-	-	-	-
Prepaid expenses	6,074	-	-	-
Total assets	$ 17,216,152	$ 3,416,428	$ 542,380	$ 1,556,974
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:				
LIABILITIES:				
Accounts payable	$ 487,526	$ 235,165	$ 5,806	$ 41,817
Accrued liabilities	39,125	-	-	-
Deposits	394,987	442,628	-	-
Unearned revenue	110,519	438,924	536,574	-
Total liabilities	1,032,157	1,116,717	542,380	41,817
DEFERRED INFLOWS OF RESOURCES:				
Lease related	-	-	-	-
Unavailable revenue	-	-	-	-
Total deferred inflows of resources	-	-	-	-
FUND BALANCES:				
Nonspendable	6,074	-	-	-
Restricted for:				
Development	-	2,299,711	-	-
Recycling	-	-	-	-
Cable television access	-	-	-	-
Recreation services	-	-	-	-
Streets	-	-	-	1,515,157
Housing	-	-	-	-
Pension stabilization	1,270,124	-	-	-
Library services	-	-	-	-
Committed for:				
Capital asset replacement	1,080,447	-	-	-
Economic uncertainties	5,327,794	-	-	-
Special projects	832,645	-	-	-
Assigned				
Improvements and services	5,171,629	-	-	-
Unassigned	2,495,282	-	-	-
Total fund balances	16,183,995	2,299,711	-	1,515,157
Total liabilities, deferred inflows of resources, and fund balances	$ 17,216,152	$ 3,416,428	$ 542,380	$ 1,556,974

The accompanying notes are an integral part of these financial statements.

Housing Fund (Formerly Non-Major)	Tidelands Trust	Other Governmental Funds	Total Governmental Funds
$ 463,711	$ 492,737	$ 1,292,545	$ 22,056,555
8,186	2,323	251,565	3,172,069
-	1,537,394	183,973	1,721,367
633,000	-	-	641,303
-	-	19,636	19,636
-	-	16,341	22,415
$ 1,104,897	$ 2,032,454	$ 1,764,060	$ 27,633,345
$ 4,508	$ 2,818	$ 139,569	$ 917,209
-	-	-	39,125
-	-	-	837,615
-	-	14,472	1,100,489
4,508	2,818	154,041	2,894,438
-	1,417,470	172,260	1,589,730
633,000	-	-	633,000
633,000	1,417,470	172,260	2,222,730
-	-	35,977	42,051
-	-	-	2,299,711
-	-	34,808	34,808
-	-	29,810	29,810
-	612,166	-	612,166
-	-	1,290,595	2,805,752
467,389	-	-	467,389
-	-	-	1,270,124
-	-	66,205	66,205
-	-	-	1,080,447
-	-	-	5,327,794
-	-	-	832,645
-	-	-	5,171,629
-	-	(19,636)	2,475,646
467,389	612,166	1,437,759	22,516,177
$ 1,104,897	$ 2,032,454	$ 1,764,060	$ 27,633,345

CITY OF CARPINTERIA, CALIFORNIA
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Reconciliation of the Governmental Funds – Balance Sheet to the Statement of Net Position
June 30, 2024

Total fund balances - governmental funds		$ 22,516,177
In governmental funds, only current assets are reported. In the statement of position, all assets are reported, including capital assets and accumulated depreciation.		
Capital assets at historical cost	$ 48,872,801	
Accumulated depreciation	(8,359,469)	
Net		40,513,332
Long-term liabilities: In governmental funds, only current liabilities are reported. statement of net position, all liabilities, including long-term liabilities, are reported.		
Long-term liabilities relating to governmental activities consist of:		
Compensated absences payable	(229,139)	
Total OPEB liability	(1,230,373)	
Net pension liability	(10,685,653)	
Total		(12,145,165)
Some assets such as long-term notes receivable are not available for use and reported as deferred inflows of resources in the governmetnal funds until collected in cash.		633,000
In governmental funds, deferred outflows and inflows of resources relating to pensions and OPEB are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions and OPEB are reported.		
Deferred outflows of resources:		
Pension related	4,207,705	
OPEB related	206,925	
Deferred inflows of resources:		
Pension related	(438,852)	
OPEB related	(841,107)	
Total		3,134,671
Total net position - governmental activities		$ 54,652,015

The accompanying notes are an integral part of these financial statements.

Governmental Funds
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2024

	General Fund	Capital Improvements Fund	Revolving Fund	Measure A Fund
REVENUES:				
Property taxes	$ 5,191,288	$ -	$ -	$ -
Sales taxes	5,977,182	-	-	-
Transient occupancy taxes	3,194,248	-	-	-
Franchises	723,011	-	-	-
Business license taxes	70,586	-	-	-
Special assessments	-	-	-	-
Licenses and permits	284,202	-	-	-
Fines and forfeitures	76,044	-	-	-
Intergovernmental	420,947	308,428	57,863	1,010,245
Use of money and property	653,680	107,956	-	66,271
Charges for services	385,284	41,935	-	-
Miscellaneous	121,190	-	31,278	10,209
Total revenues	17,097,662	458,319	89,141	1,086,725
EXPENDITURES:				
Current:				
General government	5,889,112	-	12,689	-
Public safety	6,391,915	-	-	-
Public works and streets	702,587	-	26,151	562,189
Parks and recreation	409,758	-	39,419	-
Capital outlay	50,427	3,593,466	6,000	-
Total expenditures	13,443,799	3,593,466	84,259	562,189
Excess (deficiency) of revenues over (under) expenditures	3,653,863	(3,135,147)	4,882	524,536
OTHER FINANCE SOURCES (USES):				
Transfers in	-	3,503,884	12,689	-
Transfers out	(4,173,620)	-	(17,571)	(497,754)
Total other financing sources (uses)	(4,173,620)	3,503,884	(4,882)	(497,754)
Net change in fund balances	(519,757)	368,737	-	26,782
Fund balance, beginnin gof year as previously reported	16,703,752	1,930,974	-	1,488,375
Adjustment - change from non-major to major	-	-	-	-
Fund balance, beginning of fiscal year, as adjusted	16,703,752	1,930,974	-	1,488,375
Fund balances, end of fiscal year	$ 16,183,995	$ 2,299,711	$ -	$ 1,515,157

The accompanying notes are an integral part of these financial statements.

Housing Fund (Formerly Non-Major)	Tidelands Trust	Other Governmental Funds	Total Governmental Funds
$ -	$ -	$ 407,165	$ 5,598,453
-	-	-	5,977,182
-	-	-	3,194,248
-	-	-	723,011
-	-	-	70,586
-	-	270,097	270,097
-	-	-	284,202
-	-	50,948	126,992
-	-	714,675	2,512,158
58,545	38,672	53,841	978,965
-	309,803	983,538	1,720,560
59,400	170	107,572	329,819
117,945	348,645	2,587,836	21,786,273
186,321	-	111,483	6,199,605
-	-	-	6,391,915
-	-	1,351,604	2,642,531
-	256,595	2,273,762	2,979,534
-	-	32,369	3,682,262
186,321	256,595	3,769,218	21,895,847
(68,376)	92,050	(1,181,382)	(109,574)
-	-	1,751,567	5,268,140
-	(4,573)	(574,622)	(5,268,140)
-	(4,573)	1,176,945	-
(68,376)	87,477	(4,437)	(109,574)
-	524,689	1,977,961	22,625,751
535,765	-	(535,765)	-
535,765	524,689	1,442,196	22,625,751
$ 467,389	$ 612,166	$ 1,437,759	$ 22,516,177

Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance to the Statement of Activities
For the Fiscal Year Ended June 30, 2024

Total net change in fund balances - governmental funds		$ (109,574)
Capital assets are reported in governmental funds as expenditures. However, in thestatement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which additions to capital assets of exceeded depreciation expense.		1,413,588
In the statement of activities, compensated absences and long-term debt are measured by the amounts earned during the fiscal year. In governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially the amounts paid). Proceeds from debt issuances are reported as a revenue in the governmental funds, but the issuance increases long-term liabilities in the statement of net position.		
Change in compensated abscences payable	$ (74,787)	
Subscription payments	14,175	
		(60,612)
In governmental funds, OPEB costs are recognized when employer contributions are made. In the statement of activities, OPEB costs are recognized on the accrual basis. This fiscal year, the difference between accrual-basis OPEB costs and actual employer contribution was:		166,612
Expenditures for long-term notes receivable are an outflow of resources in the funds but are reported as assets in the statement of net position		99,475
In governmental funds, pension costs are recognized when employer contributions are made. In the statement of activities, pension costs are recognized on the accrual basis. This year, the difference between accrual-basis pension costs and actual employer contributions was:		(201,814)
Changes in net position - governmental activities		$ 1,307,675

The accompanying notes are an integral part of these financial statements.

NOTES TO BASIC FINANCIAL STATEMENTS

CITY OF CARPINTERIA, CALIFORNIA
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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City of Carpinteria conform to U.S. Generally Accepted Accounting Principles as applicable to governments. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

A) Reporting Entity

The City of Carpinteria is a municipal corporation governed by an elected five-member City Council. The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable.

The Carpinteria Public Improvement Corporation is a legally separate Corporate Entity for which the City is financially accountable, and it is governed by the elected City Council. The Corporation was formed to provide a method of financing public improvements. The financial activities of the Corporation are blended with those of the City and are reported in the City's governmental funds, and as capital assets of the City and debt obligations of the City. The Carpinteria Public Improvement Corporation last debt was paid off in fiscal year 2018.

B) Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the City. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The City has no functions which are reported as business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C) Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Assets in governmental funds that do not meet the availability criterion for recognition as revenue in the governmental funds are classified as a deferred inflow of resources as those resources are not available for spending in the current period.

Property taxes, sales taxes, transient occupancy taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period.

All other revenue items are considered to be measurable and available only when cash is received by the government. The City reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund.

The Capital Improvements Fund accounts for development impact fees collected by the City and restricted by City regulation for use only for capital related improvements, primarily infrastructure type assets.

The Revolving Fund is used to account for grants and allocations made to the City by Federal, State, and County governments for special projects.

The Measure A fund is used to account for allocations made to the City by the County for use in street related projects.

The Housing Fund is used to account for the Workforce Homebuyers Down Payment Loan Program to expand homeownership opportunities in the City.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C) Measurement Focus, Basis of Accounting, and Financial Statement Presentation (continued)

The Tidelands Trust Fund is used to account for revenues received from the City's offshore tidelands which were granted in trust to the City by the State.

As a general rule the effect of interfund activity has been eliminated from the governmentwide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the City's various other functions of government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

D) Assets, Liabilities, and Fund Balance

Deposits and Investments

The City is authorized by its most recent investment policy to invest in the State of California Local Agency Investment Fund; FDIC insured interest-bearing checking accounts; investments permitted by California Law including U.S. Treasury securities. The City's investment policy specifically prohibits any investment resulting in zero interest accrual if held to maturity. Investments in the debt service fund are permitted to be invested in other investments in accordance with the trust agreement. Investments of the City are reported at fair value. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds".

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable government funds to indicate that they are not available for appropriation and are not expendable available financial resources. All trade and property tax receivables are not shown net of an allowance for un-collectibles.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D) Assets, Liabilities, and Fund Balance (continued)

Receivables and Payables (continued)

Property taxes are levied as of March 1 on property values assessed as of the same date. State statutes provide that the property tax rate be limited generally to one percent of market value, be levied by only the County, and be shared by applicable jurisdictions. The County of Santa Barbara collects the taxes and distributes them to taxing jurisdictions on the basis of assessed valuations subject to voter- approved debt. Property taxes are due on November 1 and March 1 and become delinquent on December 10 and April 10. The City recognizes property tax revenues in the fiscal year in which they are due to the City.

Inventories and Prepaid Items

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when used or consumed. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements using the consumption method.

Capital and Intangible Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than $3,000 ($50,000 for infrastructure type assets) and an estimated useful life in excess of one year. Such assets are recorded at historical cost, or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant, and equipment of the City are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings and improvements	15-40
Public domain infrastructure	50
System infrastructure	50
Vehicles and equipment	5-10

Intangible right-to-use assets are related to equipment or real property that the City has obtained the right to utilize for a specified period of time through the use of an agreement. The life of the right-to-use asset is for the same period as the lease and amortized on a straight-line basis over that period.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D) Assets, Liabilities, and Fund Balance (continued)

Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused paid time off. All paid time off is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Pensions and Other Postemployment Benefits

For purposes of measuring the net pension liability (NPL), deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the State of California Public Employees Retirement System (PERS) and additions to or deductions from the PERS fiduciary net position have been determined on the same basis as they are reported by the PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. The general fund is used to liquidate the net pension liability.

For purposes of measuring the other postemployment benefit total liability (OPEB), deferred outflows of resources and deferred inflows of resources, and expense associated with the City's requirement to contribute to its OPEB Plan, the City obtains an actuarial valuation of its OPEB plan. The City recognizes benefit payments when due and payable in accordance with the Plan. The general fund is used to liquidate the OPEB liability.

Long-term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position.

Leases

The City's lease receivable is measured at the present value of lease payments expected to be received during the lease term. Under the lease agreement, the City may receive variable lease payments that are dependent upon the lessee's revenue. The variable payments are recorded as an inflow of resources in the period the payment is received. A deferred inflow of resources is recorded for the lease. The deferred inflow of resources is recorded at the initiation of the lease in an amount equal to the initial recording of the lease receivable. The deferred inflow of resources is amortized on a straight-line basis over the term of the lease.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D) Assets, Liabilities, and Fund Balance (continued)

Fund Balances – Governmental Funds

Fund balances for governmental funds are reported in classifications based primarily on the extent to which the City is bound to honor constraints about the specific purposes for which amounts in these funds can be spent. These classifications include (1) non-spendable, (2) restricted, (3) committed, (4) assigned and (5) unassigned amounts. Non-spendable amounts generally are items not expected to be converted into cash such as inventories, prepaid items, and certain long-term receivables. Restricted amounts include those amounts where constraints placed on the use of the resources are externally imposed by grantors, contributors, other governments or by laws and regulations. Committed amounts are those that can only be used for a specific purpose as determined by the City Council. Such committed amounts may be redeployed for other uses only by direction of the City Council. Assigned amounts are fund balance amounts constrained by the City's intent to be used for a specific purpose as determined by the Administrative Services Director or City Manager. Unassigned amounts are the residual amounts reported in the general fund. The City Council by resolution established a policy that delegates to the City Manager or Administrative Services Director the authority to establish, rescind or modify assigned amounts. Committed amounts may be established, modified, or rescinded by the adoption of a resolution of the City Council.

When expenditures are incurred for which both restricted and unrestricted (committed, assigned or unassigned) amounts are available, the City considers that restricted amounts would be spent first. When expenditures are incurred for which any class of unrestricted fund balance could be used, the City considers committed amounts would be reduced first, followed by assigned, and then unassigned amounts.

E) New Accounting Pronouncements

For the fiscal year ended June 30, 2024, the City implemented Governmental Accounting Standards Board (GASB) Statement No. 100, *Accounting Changes and Error Corrections*. This Statement provides guidance on the accounting and financial reporting requirements for accounting changes and error corrections. The requirements of this Statement are effective for reporting periods beginning after June 15, 2023.

Implementation Guide No. 2023-1, *Implementation Guidance update – 2023*, effective for reporting periods beginning after June 15, 2023.

NOTE 2 - DETAIL NOTES ON ALL FUNDS

A) Deposits and Investments

Deposits and investments on June 30, 2024 consisted of the following:

Cash on hand	$ 1,000
Deposits with financial institutions	2,801,657
Investments	19,253,898
Total cash and investments	$ 22,056,555

Interest Rate Risk - As a means of limiting its exposure to fair value losses arising from rising interest rates, the City's investment policy limits the City's investment portfolio to the State of California Local Agency Investment Fund and to U.S. Treasury bills and notes with a maturity of five years or less at the time of purchase.

		Remaining Maturity (in Months)		
Investment Type	Carrying Amount	12 Months or Less	13-24 Months	25-60 Months
LAIF	$ 3,595,658	$ 3,595,658	$ -	$ -
Money Market Funds	3,755,070	3,755,070	-	-
Pension Stabilization	1,270,124	1,270,124	-	-
U.S. Agency Securities	10,633,046	2,705,117	2,366,406	5,561,523
Total	$ 19,253,898	$ 11,325,969	$ 2,366,406	$ 5,561,523

Credit Risk - The City's policy is to limit investments to those that are rated in the top two credit ratings by nationally recognized rating organizations. The City's investment in LAIF and mutual funds were unrated.

Investment Type	Carrying Amount	Minimum Legal Rating	Unrated
LAIF	$ 3,595,658	N/A	$ 3,595,658
Money Market Funds	3,755,070	N/A	3,755,070
Pension Stabilization	1,270,124	N/A	1,270,124
U.S. Agency Securities	10,633,046	N/A	10,633,046
Total	$ 19,253,898		$ 19,253,898

Custodial Credit Risk - For an investment, custodial credit risk is the risk that, in the event of the failure of a counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City's investment policy specifies that securities are to be held by a third party, other than the counterparty, in the City's name, whenever possible. Investments in the LAIF and mutual fund are not subject to custodial credit risk as they are not evidenced by specific securities. The U.S. Treasury Notes are held in a separate account in the name of the City.

NOTE 3 - DETAIL NOTES ON ALL FUNDS (continued)

A) Deposits and Investments (continued)

Fair Value Measurements – Investments – The City categorizes its fair value measurements within the hierarchy established by generally accepted account principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted market prices in active markets for identical assets; Level 2 inputs are significant other observable inputs, and level 3 inputs are significant unobservable inputs. The City has the following fair value measurements at June 30, 2024:

Investments by Fair Value Level	Total	Level 1	Level 2	Level 3
U.S. Agency Securities	$ 10,633,046	$ 10,633,046	$ -	$ -
Investments Measured at Amortized Cost				
Local Agency Investment Fund	3,595,658			
Money Market Funds	3,755,070			
Pension Stabilization	1,270,124			
Total	$ 19,253,898			

B) Receivables

Receivables as of year-end for the government's individual major and nonmajor funds in the aggregate, net of the applicable allowances for uncollectible accounts, are as follows:

Receivables	General Fund	Capital Improvements Fund	Revolving Fund	Measure A Fund	Housing Fund	Tidelands Trust Fund	Nonmajor Funds	Total
Accounts	$ 2,494,286	$ 130,178	$ 23,015	$ 262,516	$ 8,186	$ 2,323	$ 251,565	$ 3,172,069
Long-term note	-	8,303	-	-	633,000	-	-	641,303
	$ 2,494,286	$ 138,481	$ 23,015	$ 262,516	$ 641,186	$ 2,323	$ 251,565	$ 3,813,372

C) Lease Receivable

On May 10, 1982, the City entered into a lease agreement with DCOR for the use of the Platform Habitat. This lease was extended on April 13, 2022 for an additional five years through 2027. Under the lease, DCOR will pay the City $35,671 yearly.

On September 4, 2018, the City entered into a lease agreement with Chevron for the use of the Casitas Pier. The original lease expired in September 2023, and was extended through October 31, 2030. Under the lease, Chevron will pay the City $247,173 yearly.

On July 1, 2023, the City entered into a lease agreement with the Friends of the Library for the use of the Library. The contract expires June 30, 2028. Under the lease, Friends of the Library will pay the City $12,500 per quarter.

NOTE 3 - DETAIL NOTES ON ALL FUNDS (continued)

C) Lease Receivable (continued)

The following is a schedule of future payments of principal and interest of the lease receivable as of June 30, 2024:

Year Ending June 30,	Principal	Interest
2025	$ 310,755	$ 22,089
2026	315,187	17,657
2027	319,718	13,126
2028	288,678	8,495
2029	242,303	4,870
Thereafter	244,726	2,447
	$ 1,721,367	$ 68,684

In the fiscal year ended June 30, 2024, the City recognized $24,170 in interest revenue and $308,674 in lease revenue.

D) Interfund Transfers

The composition of interfund transfers as of June 30, 2024, is as follows:

	Transfer In			
Transfer Out	Capital Improvements	Revolving Fund	Non-major Funds	**Total**
General Fund	$ 2,426,935	$ 12,689	$ 1,733,996	$4,173,620
Measure A	497,754	-	-	497,754
Revolving Fund	-	-	17,571	17,571
Tidelands Trust	4,573	-	-	4,573
Non-major Funds	574,622	-	-	574,622
	$ 3,503,884	$ 12,689	$ 1,751,567	$5,268,140

The transfers were made from the General Fund to the non-major funds for a total of $1,701,774 for subsidies, the remaining transfers were related to insurance, CIP projects, Insurance and Hazard Mitigation grant write offs, and GATV remodel for $2,471,846. Transfers from the General Fund, Measure A, Tidelands Trust, and the non-major funds to the Capital Improvements Fund were for several capital project expenditures. Transfer from the Revolving Fund to the Non-major Funds were for the repayment of a Garden Coordinator.

NOTE 3 - DETAIL NOTES ON ALL FUNDS (continued)

E) Capital Assets

Capital asset activity for the fiscal year ended June 30, 2024 was as follows:

	Balance at June 30, 2023	Additions	Deletions	Balance at June 30, 2024
Governmental Activities				
Nondepreciable capital assets:				
Land	$ 10,492,125	$ -	$ -	$ 10,492,125
Park land site improvements	2,133,835	-	-	2,133,835
Construction in progress	8,290,486	2,426,402	-	10,716,888
Total nondepreciable capital assets	20,916,446	2,426,402	-	23,342,848
Depreciable capital assets:				
Buildings	8,004,758	-	-	8,004,758
Machinery and equipment	1,690,055	97,303	70,283	1,717,075
Vehicles	784,167	-	-	784,167
Infrastructure	13,553,335	-	-	13,553,335
City pool and facilities	1,470,618	-	-	1,470,618
Right-to-use subscription asset	27,937	-	27,937	-
Total depreciable capital assets	25,530,870	97,303	98,220	25,529,953
Less accumulated depreciation/amortization				
Buildings	1,724,033	245,998	-	1,970,031
Machinery and equipment	919,484	200,032	70,283	1,049,233
Vehicles	362,414	126,657	-	489,071
Infrastructure	2,949,877	519,535	-	3,469,412
City pool and facilities	1,377,796	3,926	-	1,381,722
Right-to-use subscription asset	13,968	13,969	27,937	-
Total accumulated depreciation/amortization	7,347,572	1,110,117	98,220	8,359,469
Net depreciable/amortizable capital assets	18,183,298	(1,012,814)	-	17,170,484
Governmental Activities Capital Assets, Net	$ 39,099,744	$ 1,413,588	$ -	$ 40,513,332

Depreciation expense was charged to functions/programs of the City as follows:

Governmental Activities	
General government	$ 592,054
Parks and recreation programs	161,421
Public works and streets	356,642
Total depreciation/amortization expense	$1,110,117

F) Long-Term Liabilities

Changes in Long-term Liabilities

Long-term liability activity for the 2024 fiscal year was as follows:

	Balance at June 30, 2023	Additions	Deletions	Balance at June 30, 2024	Due Within One Year
Compensated absences	$ 154,352	$ 399,906	$ (325,119)	$ 229,139	$ 24,464
SBITA liabilities	14,175	-	(14,175)	-	-
	$ 168,527	$ 399,906	$ (339,294)	$ 229,139	$ 24,464

The City's General Fund is normally used to liquidate the liability for compensated absences.

NOTE 3 - DETAIL NOTES ON ALL FUNDS (continued)

F) Long-Term Liabilities (continued)

The subscription-based information technology (SBITA) arrangements are for 12-60 months with interest rates at 3%. The City is required to make payments ranging between $2,800-$11,266. As of June 30, 2024, the City had no balance outstanding for the SBITA liability.

G) Restricted Net Position and Non-spendable Fund Balances

The $7,540,594 restricted amount in the governmental activities statement of net position represents amounts to be used only for specific purposes which restrictions are imposed by laws, formal agreements, or other governments. The restricted amounts consist of $2,299,711 restricted for development, $3,273,141 in the Capital Projects Fund, $1,270,124 for pension stabilization, $633,000 restricted for housing, $34,808 for solid waste recycling program and $29,810 for cable television access. The pension stabilization arrangement was established by the City Council formally adopting an enabling resolution and entering into a third-party agreement for the pooled investment of the stabilization funds (an IRS section 115 irrevocable trust). The stabilization funds can only be spent for any pension related purpose. The City may, but is not required to do so, make addition deposits to the stabilization fund.

Non-spendable fund balances consisted of $42,051 for inventory prepaid expenses balances.

NOTE 4 - OTHER INFORMATION

A) Risk Management

Description of Self-Insurance Pool Pursuant to Joint Powers Agreement

The City of Carpinteria is a member of the CALIFORNIA JOINT POWERS INSURANCE AUTHORITY (Authority). The Authority is composed of 124 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other lines of coverage. The California JPIA began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a nine-member Executive Committee.

NOTE 4 - OTHER INFORMATION (continued)

A) Risk Management (continued)

Primary Self-Insurance Programs of the Authority

Each member pays an annual contribution at the beginning of the coverage period. A retrospective adjustment is then conducted annually thereafter, for coverage years 2012-13 and prior. Coverage years 2013-14 and forward are not subject to routine annual retrospective adjustment. The total funding requirement for primary self-insurance programs is based on an actuarial analysis. Costs are allocated to individual agencies based on payroll and claims history, relative to other members of the risk-sharing pool.

Primary Liability Program

Claims are pooled separately between police and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to $100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from $100,000 to $500,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from $500,000 to $50 million, are distributed based on the outcome of cost allocation within the first and second loss layers.

The overall coverage limit for each member, including all layers of coverage, is $50 million per occurrence. Subsidence losses also have a $50 million per occurrence limit. The coverage structure is composed of a combination of pooled self-insurance, reinsurance, and excess insurance. Additional information concerning the coverage structure is available on the Authority's website: https://cjpia.org/coverage/risk-sharing-pools/.

Primary Workers' Compensation Program

Claims are pooled separately between public safety (police and fire) and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to $75,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from $75,000 to $200,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from $200,000 to statutory limits are distributed based on the outcome of cost allocation within the first and second loss layers.

NOTE 4 - OTHER INFORMATION (continued)

A) Risk Management (continued)

For 2023-24 the Authority's pooled retention is $1 million per occurrence, with reinsurance to statutory limits under California Workers' Compensation Law. Employer's Liability losses are pooled among members to $1 million. Coverage from $1 million to $5 million is purchased through reinsurance policies, and Employer's Liability losses from $5 million to $10 million are pooled among members.

Purchased Insurance

Pollution Legal Liability Insurance

The City of Carpinteria participates in the pollution legal liability insurance program which is available through the Authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City of Carpinteria. Coverage is on a claims-made basis. There is a $250,000 deductible. The Authority has an aggregate limit of $20 million.

Property Insurance

The City of Carpinteria participates in the all-risk property protection program of the Authority. This insurance protection is underwritten by several insurance companies. City of Carpinteria property is currently insured according to a schedule of covered property submitted by the City of Carpinteria to the Authority. City of Carpinteria property currently has all-risk property insurance protection in the amount of $26,657,203. There is a $10,000 deductible per occurrence except for non-emergency vehicle insurance which has a $2,500 deductible.

Earthquake and Flood Insurance

The City of Carpinteria purchases earthquake and flood insurance on a portion of its property. The earthquake insurance is part of the property protection insurance program of the Authority. City of Carpinteria property currently has earthquake protection in the amount of $10,677,015. There is a deductible of 5% per unit of value with a minimum deductible of $100,000.

Crime Insurance

The City of Carpinteria purchases crime insurance coverage in the amount of $1,000,000 with a $2,500 deductible. The fidelity coverage is provided through the Authority.

NOTE 4 - OTHER INFORMATION (continued)

A) Risk Management (continued)

Special Event Tenant User Liability Insurance

The City of Carpinteria further protects against liability damages by requiring tenant users of certain property to purchase low-cost tenant user liability insurance for certain activities on agency property. The insurance premium is paid by the tenant user and is paid to the City of Carpinteria according to a schedule. The City of Carpinteria then pays for the insurance. The insurance is facilitated by the Authority.

Adequacy of Protection

During the past three fiscal years, none of the above programs of protection experienced settlements or judgments that exceeded pooled or insured coverage. There were also no significant reductions in pooled or insured liability coverage in 2023-24.

B) Contingencies and Commitments

Litigation. The City is involved in litigation incurred in the normal course of conducting City business. City management believes that, based upon consultation with its counsel, these cases, in the aggregate, are not expected to result in a material adverse financial impact on the City.

C) Law Enforcement Agreement

The City, since 1992, has maintained an agreement with the Santa Barbara County Sheriff's Department to provide law enforcement services to the City of Carpinteria. These services are accounted for in the City's general fund and related expenditures are charged to public safety. The City's Public Employees Retirement Plan (PERS) for police employees pertains only to safety employees employed by the City prior to 1992, and the City made separate current contributions to that Plan based upon the PERS funding arrangements.

NOTE 4 - OTHER INFORMATION (continued)

D) Public Employee Pension Plans

Plan Description – All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan or PERF C) administered by the California Public Employees' Retirement System (CalPERS.) The Plan consists of a miscellaneous pool and a safety pool (also referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety rate plans, respectively. Plan assets may be used to pay benefits for any employer rate plan of the safety and miscellaneous pools. Accordingly, rate plans within the safety or miscellaneous pools are not separate plans under generally accepted accounting principles. Individual employers may sponsor more than one rate plan in the miscellaneous or safety risk pools. The City participates in three rate plans (two miscellaneous and one safety). Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS' website, at www.calpers.ca.gov.

Benefits Provided – CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 5 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan operates under the provisions of the California Public Employees' Retirement Law (PERL), the California Public Employees' Pension Reform Act of 2013 (PEPRA), and the regulations, procedures and policies adopted by the CalPERS Board of Administration. The Plan's authority to establish and amend the benefit terms are set by the PERL and PEPRA and may be amended by the California state legislature and in some cases require approval by the CalPERS Board.

NOTE 4 - OTHER INFORMATION (continued)

D) Public Employee Pension Plans, (continued)

The Plan's provisions and benefits in effect at June 30, 2024 are summarized as follows:

	Miscellaneous	
	Prior to	On or after
Hire date	January 1, 2013	January 1, 2013
Benefit formula	2% @ 55	2.0% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50-55	52-67
Monthly benefits, as a % of eligible compensation	2.0% to 2.7%	1.0% to 2.5%
Required employer contribution rates	13.00%	7.91%

	Safety
	Prior to
Hire date	January 1, 2013
Benefit formula	3.0% @ 55
Benefit vesting schedule	5 years service
Benefit payments	monthly for life
Retirement age	50
Monthly benefits, as a % of eligible compensation	3.0%
Required employer contribution rates	0.00%

Contributions: Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. Payments made by the employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements are classified as plan member contributions. Employer Contributions to the Plan for the fiscal year ended June 30, 2024 were $1,232,748. The actual employer payments of $995,935 made to CalPERS by the City during the measurement period ended June 30, 2023 differed from the City's proportionate share of the employer's contributions of $955,176 by $40,759, which is being amortized over the expected average remaining service lifetime in the Public Agency Cost-Sharing Multiple Employer Plan.

NOTE 4 - OTHER INFORMATION (continued)

D) Public Employee Pension Plans, (continued)

Net Pension Liability: The City's net pension liability for the Plan is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2023, using an annual actuarial valuation as of June 30, 2022 rolled forward to June 30, 2023 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is as follows.

Actuarial Methods and Assumptions Used to Determine Total Pension Liability: The collective total pension liability for the June 30, 2023 measurement period was determined by an actuarial valuation as of June 30, 2022, with update procedures used to roll forward the total pension liability to June 30, 2023. The collective total pension liability was based on the following assumptions:

Valuation Date	June 30, 2022
Measurement Date	June 30, 2023
Actuarial Cost Method	Entry Age Actuarial Cost Method
Asset Valuation Method	Fair Value of Assets
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table[(1)]	Derived using CalPERS' membership data for all funds
Post Retirement Benefit Increase	The lesser of contract COLA or 2.30% until Purchasing Power Protection Allowance floor on purchasing power applies, 2.30% thereafter

[(1)] The mortality table used was developed based on CalPERS-specific data. The probabilities of mortality are based on the 2021 CalPERS Experience Study and Review of Actuarial Assumptions. Mortality rates incorporate full generational mortality improvement using 80% of Scale MP-2020 published by the Society of Actuaries. For more details on this table, please refer to the 2021 experience study report from November 2021 that can be found on the CalPERS website.

Long-term Expected Rate of Return: The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the next 20 years using a building-block approach. The expected rate of return was then adjusted to account for assumed administrative expenses of 10 Basis points.

NOTE 4 - OTHER INFORMATION (continued)

D) Public Employee Pension Plans, (continued)

The expected real rates of return by asset class are as follows:

Asset Class	Assumed Asset Allocation	Real Return [1,2]
Global equity - cap-weighted	30.00%	4.54%
Global equity - non-cap-weighted	12.00%	3.84%
Private equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-backed securities	5.00%	0.50%
Investment grade corporates	10.00%	1.56%
High yield	5.00%	2.27%
Emerging market debt	5.00%	2.48%
Private debt	5.00%	3.57%
Real assets	15.00%	3.21%
Leverage	-5.00%	-0.59%
Total	100.00%	

[1] An expected inflation of 2.30% used for this period.

[2] Figures are based on the 2021 Asset Liability Management study.

Change of Assumptions: There were no assumption changes in 2023. Effective with the June 30, 2021 valuation date (June 30, 2022 measurement date), the accounting discount rate was reduced from 7.15% to 6.90%. In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. In addition, demographic assumptions and the price inflation assumption were changed in accordance with the 2021 CalPERS Experience Study and Review of Actuarial Assumptions. The accounting discount rate was 7.15% for measurement dates June 30, 2017 through June 30, 2021, 7.65% for measurement dates June 30, 2015 through June 30, 2016, and 7.50% for measurement date June 30, 2014.

Discount Rate: The discount rate used to measure the total pension liability for PERF C was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

NOTE 4 - OTHER INFORMATION (continued)

D) Public Employee Pension Plans, (continued)

Subsequent Events: There were no subsequent events that would materially affect the results presented in this disclosure

Pension Plan Fiduciary Net Position: Information about the pension plan's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position are presented in CalPERS' audited financial statements, which are publicly available reports that can be obtained at CalPERS' website, at www.calpers.ca.gov. The plan's fiduciary net position and additions to/deductions from the plan's fiduciary net position have been determined on the same basis used by the pension plan, which is the economic resources measurement focus and the accrual basis of accounting. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value.

Proportionate Share of Net Pension Liability: The following table shows the City's proportionate share of the Plan's net pension liability over the measurement period.

	Increase (Decrease)		
	Proportionate Share of Total Pension Liability	Proportionate Share of Fiduciary Net Position	Proportionate Share of Net Pension Liability
Balance at: 6/30/2022 (VD)	$ 32,569,312	$ 22,480,119	$ 10,089,193
Balance at: 6/30/2023 (MD)	33,895,720	23,210,067	10,685,653
Net changes during 2022-23	$ 1,326,408	$ 729,948	$ 596,460

VD: valuation date, MD: measurement date

The City's proportion of the net pension liability was determined by CalPERS using the output from the Actuarial Valuation System and the fiduciary net position, as provided in the CalPERS Public Agency Cost-Sharing Allocation Methodology Report, which is a publicly available report that can be obtained at CalPERS' website, at www.calpers.ca.gov. The City's proportionate share of the net pension liability for the total Plan as of the June 30, 2022 and 2023 measurement dates was as follows:

Proportionate share - June 30, 2022	0.08735%
Proportionate share - June 30, 2023	0.08565%
Change - Increase (Decrease)	-0.00170%

NOTE 4 - OTHER INFORMATION (continued)

D) Public Employee Pension Plans, (continued)

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the City's proportionate share of the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 6.9 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (5.9 percent) or 1 percentage-point higher (7.9 percent) than the current rate:

	1% Decrease 5.90%	Current Discount Rate 6.90%	1% Increase 7.90%
City's proportionate share of net pension plan liability	$ 15,288,368	$ 10,685,653	$ 6,904,437

Amortization of Deferred Outflows and Deferred Inflows of Resources: Under GASB 68, gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

The amortization period differs depending on the source of the gain or loss:

Net difference between projected and actual earnings on pension plan investments	5-year straight-line amortization
All other amounts	Straight-line amortization over the expected average remaining service lives (EARSL) of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period

NOTE 4 - OTHER INFORMATION (continued)

D) Public Employee Pension Plans, (continued)

The expected average remaining service lifetime (EARSL) is calculated by dividing the total future service years by the total number of plan participants (active, inactive, and retired) in the Public Agency Cost-Sharing Multiple-Employer Plan (PERF C).

The EARSL for PERF C for the measurement period ending June 30, 2023 is 3.8 years, which was obtained by dividing the total service years of 600,538 (the sum of remaining service lifetimes of the active employees) by 160,073 (the total number of participants: active, inactive, and retired) in PERF C. Inactive employees and retirees have remaining service lifetimes equal to 0. Total future service is based on the members' probability of decrementing due to an event other than receiving a cash refund.

Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions: As of the start of the measurement period (July 1, 2022), the City's net pension liability was $10,089,193. For the measurement period ending June 30, 2023 (the measurement date), the Local Government incurred a pension expense of $1,434,562.

As of June 30, 2024, the City has deferred outflows and deferred inflows of resources related to pensions as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Change of assumptions	$ 637,296	$ -
Differences between expected and actual experience	554,621	-
Net difference between projected and annual earnings on retirement plan investments	1,632,448	-
Changes in proportion and differences between City contributions and proportionate share of contributions	67,030	266,933
Changes in employer's proportion	83,562	171,919
City contributions subsequent to the measurement date	1,232,748	-
	$ 4,207,705	$ 438,852

The amounts above are net of outflows and inflows recognized in the 2022-23 measurement period expense. Contributions subsequent to the measurement date of $1,232,748 reported with deferred outflows of resources will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Fiscal Year Ending June 30,	Amount
2025	$ 709,229
2026	521,956
2027	1,258,496
2028	46,424

NOTE 4 - OTHER INFORMATION (continued)

D) Public Employee Pension Plans, (continued)

Payable to the Pension Plan: At June 30, 2024, the City reported a payable of $-0- for the outstanding amount of contributions to the pension plan required for the year then ended.

E) Other Post-Employment Benefits

Plan Description: The City administers the City's retired employee's healthcare plan, a single employer defined benefit health care plan. The plan provides medical benefits to eligible retired employees and their beneficiaries. The City's plan is affiliated with the State of California PERS in so much as the City's Health insurance premium payments are paid to the PERS. The PERS through an aggregation of single employer plans pools administrative functions in regard to purchases of commercial health insurance policies and coverage. City resolutions and regulations assign the authority to establish and amend benefit provisions to the City. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement Number 75.

The City participates in this State Health Insurance Pool (City resolutions 1839, 1840, 1841, May 22, 1989) administered by the California Public Employees Retirement System (CalPERS). Member agencies participating in the State Pool are subject to regulations of the Public Employees Medical and Hospital Care Act (PEMHCA) which requires that member agencies provide lifetime health benefits for retirees. California Government Code.

Section 22892 of the PEMHCA establishes the contracting agencies minimum health premium contribution for their participating active membership and requires that the employer contribution be an equal amount for retirees. The minimum employer contribution is currently $151 monthly. Further, the City extends additional health insurance benefits to retirees (Resolutions numbers 1496 and 3063) that were employed on June 30, 1988 and who retire from the City after 20 years of qualified service. This benefit provides retirees with single-coverage HMO insurance through the City's insurance program at City expense.

Benefits Provided: The City's OPEB plan provides healthcare benefits to eligible retirees and their dependents. Benefits are provided through third party insurers, and the full cost of the benefits is provided by the Plan.

NOTE 4 - OTHER INFORMATION (continued)

E) Other Post-Employment Benefits (continued)

Employees Covered by the Benefit Terms: At June 30, 2022, the following employees were covered by the benefit terms:

Active plan members	41
Inactive plan members or beneficiaries currently receiving benefits	11
Inactive plan members entitled to but not yet receiving benefits	11
Total	63

The City's OPEB Plan is closed to new entrants.

Contributions: City regulations grant authority to the City Council to establish and amend contribution requirements. Employees are not required to contribute to the plan. For the fiscal year ending June 30, 2024, the City's average contribution rate was 2.5 percent of covered employee payroll. The amount contributed for fiscal year 2024 was $52,949.

Total OPEB Liability: The City's total OPEB liability was measured as of June 30, 2023 and the total OPEB liability used to calculate the OPEB liability was determined by an actuarial valuation as of June 30, 2022, rolled forward to June 30, 2023.

Actuarial Assumptions: The total OPEB liability as of June 30, 2024 was determined using the following actuarial assumptions, applied to all periods included in the measurement unless otherwise specified:

Actuarial Assumptions	June 30, 2023 Measurement Date
Valuation date	June 30, 2022
Inflation	2.5% annually
Salary increases	Aggregate - 2.75% annually Merit - CalPERS 2000-2019 Experience Study
Discount rate	3.65% at June 30, 2023 (Bond Buyer 20-Bond Index) 3.54% at June 30,2022 (Bond Buyer 20-Bond Index)
Healthcare cost trend rate	Non-Medicare - 8.50% for 2024, decreasing to an ultimate rate of 3.45% in 2076 Medicare (Kaiser) - 6.25% for 2024, decreasing to an ultimate rate of 3.45% in 2076 Medicare (Non-Kaiser) - 7.50% for 2024, decreasing to an ultimate rate of 3.45% in 2076
Mortality improvements	Mortality projected fully generational with Scale MP-2021

Mortality rates were based on the MP-2021 Health Annuitant Mortality Table for Males and Females, as appropriate, with adjustments for mortality improvements based on Scale AA. The actuarial assumptions used in the June 30, 2022 valuation were based on the results of CalPERS experience study for the period 1997-2015.

NOTE 4 - OTHER INFORMATION (continued)

E) Other Post-Employment Benefits (continued)

Change of Assumptions: The discount increased from 3.54% to 3.65% in 2024 based on municipal bond rate as of the measurement date. PEMHCA minimum did not change and remained at 3.5% annually. New medical trends were adopted along with active spouse participation changing from 100% to 50% participation. Demographic assumptions were updated to CalPERS 2000-2019 Experience Study and mortality improvement scale was updated to Scale MP-2022.

Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at June 30, 2023	$ 1,160,821
(Valuation Date June 30, 2022)	
Changes recognized for the measurement period:	
Service cost	92,465
Interest	43,483
Assumption changes	(16,494)
Benefit payments	(49,902)
Net changes	69,552
Balance at June 30, 2024	$ 1,230,373
(Measurement Date June 30, 2023)	

Sensitivity of the Total OPEB Liability to changes in the discount rate and health- care cost trend rates: The following presents the Total OPEB liability of the City, as well as what the City's Total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.65 percent) or 1 percentage point higher (4.65 percent) than the current discount rate:

	1% Decrease 2.65%	Current Discount Rate 3.65%	1% Increase 4.65%
OPEB liability	$ 1,393,886	$ 1,230,373	$ 1,094,902

Sensitivity of the Total OPEB liability to changes in healthcare cost trend rates:

	1% Decrease	Healthcare Trend Rate	1% Increase
OPEB liability	$ 1,080,480	$ 1,230,373	$ 1,415,152

NOTE 4 - OTHER INFORMATION (continued)

E) Other Post-Employment Benefits (continued)

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB: For the fiscal year ended June 30, 2024, the City recognized OPEB (income) of $(113,663). At June 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to the total OPEB liability from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ -	$ 488,550
Changes in assumptions	153,976	352,557
Employer contributions subsequent to the measurement date	52,949	-
	$ 206,925	$ 841,107

The $52,949 reported as deferred outflows of resources related to OPEB from City contributions subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the plan measurement period ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year Ending June 30,	Amount
2025	$ (222,459)
2026	(133,043)
2027	(99,741)
2028	(98,761)
2029	(100,334)
Thereafter	(32,793)

Payable to the OPEB Plan: None

NOTE 4 - OTHER INFORMATION (continued)

F) Changes Within the Financial Reporting Entity

Due to the implementation of GASB 100, the City is required to restate its June 30, 2023 governmental funds fund balance, as well as governmental activities net position. The Housing Fund was previously reported as nonmajor, and qualified as major for the year ending June 30, 2024. This qualifies as a change to or within the financial reporting entity, under the guidance of GASB 100.

Changes to the governmental fund balances were as follows:

	Housing Fund	Total Nonmajor Governmental Funds
Fund balance, beginning of year, as previously stated	$ -	$ 1,977,961
Adjustment change from non-major to major	535,765	(535,765)
Fund balance, beginning of year, as asjusted	$ 535,765	$ 1,442,196

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF CARPINTERIA, CALIFORNIA
INCORPORATED 1965

(1) Budgetary Data

On or before June 30 of each year, the City Council adopts a budget for the ensuing fiscal year. The City Manager is responsible for the preparation and administration of the annual budget.

Budgets are reported on the same basis as the fund types and are adopted on a basis consistent with generally accepted accounting principles. The legal level of control or the level at which expenditures may not legally exceed appropriations is at the program level. The program level includes general government, public safety, public works, community services, public health and capital outlay. Unexpended budgetary appropriations lapse at year-end.

Management may amend budgets within the program level. Budgetary revisions that alter the total appropriations of a program must be approved by City Council.

General Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Property taxes	$ 4,945,100	$ 5,087,300	$ 5,191,288	$ 103,988
Sales taxes	6,054,000	5,961,200	5,977,182	15,982
Transient occupancy taxes	3,530,000	3,270,000	3,194,248	(75,752)
Franchises	695,000	711,500	723,011	11,511
Business license taxes	62,000	65,000	70,586	5,586
Licenses and permits	252,400	271,650	284,202	12,552
Fines and forfeitures	59,500	74,200	76,044	1,844
Intergovernmental	380,000	498,000	420,947	(77,053)
Use of money and property	301,700	301,700	653,680	351,980
Charges for services	249,500	380,600	385,284	4,684
Miscellaneous	24,100	132,400	121,190	(11,210)
Total revenues	16,553,300	16,753,550	17,097,662	344,112
EXPENDITURES				
Current:				
General government	6,994,700	6,518,300	5,889,112	629,188
Public safety	6,279,800	6,422,800	6,391,915	30,885
Public works and streets	753,700	814,950	702,587	112,363
Parks and recreation	512,150	465,150	409,758	55,392
Capital outlay	707,500	62,100	50,427	11,673
Total expenditures	15,247,850	14,283,300	13,443,799	839,501
Excess (deficiency) of revenues over (under) expenditures	1,305,450	2,470,250	3,653,863	1,183,613
OTHER FINANCING SOURCES (USES)				
Transfers out	(6,250,450)	(4,810,089)	(4,173,620)	636,469
Total other financing sources (uses)	(6,250,450)	(4,810,089)	(4,173,620)	636,469
Net change in fund balance	(4,945,000)	(2,339,839)	(519,757)	1,820,082
Fund balance, beginning of fiscal year	16,703,752	16,703,752	16,703,752	-
Fund balance, end of fiscal year	$ 11,758,752	$ 14,363,913	$ 16,183,995	$ 1,820,082

Revolving Fund Special Revenue Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ 61,100	$ 74,900	$ 57,863	$ (17,037)
Miscellaneous	54,000	57,800	31,278	(26,522)
Total revenues	115,100	132,700	89,141	(43,559)
EXPENDITURES				
Current:				
General government	10,000	10,000	12,689	(2,689)
Public works and streets	16,600	19,100	26,151	(7,051)
Parks and recreation	12,000	77,100	39,419	37,681
Capital outlay	50,000	-	6,000	(6,000)
Total expenditures	88,600	106,200	84,259	21,941
Excess (deficiency) of revenues over (under) expenditures	26,500	26,500	4,882	(21,618)
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	12,689	12,689
Transfers out	(26,500)	(26,500)	(17,571)	8,929
Total other financing sources (uses)	(26,500)	(26,500)	(4,882)	21,618
Net change in fund balance	-	-	-	-
Fund balance, beginning of fiscal year	-	-	-	-
Fund balance, end of fiscal year	$ -	$ -	$ -	$ -

Measure A Special Revenue Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ 1,020,000	$ 1,020,000	$ 1,010,245	$ (9,755)
Use of money and property	16,150	28,000	66,271	38,271
Miscellaneous	-	10,200	10,209	9
Total revenues	1,036,150	1,058,200	1,086,725	28,525
EXPENDITURES				
Current:				
Public works and streets	685,300	694,350	562,189	132,161
Total expenditures	685,300	694,350	562,189	132,161
Excess (deficiency) of revenues over (under) expenditures	350,850	363,850	524,536	160,686
OTHER FINANCING SOURCES (USES)				
Transfers out	(1,188,450)	(467,450)	(497,754)	(30,304)
Total other financing sources (uses)	(1,188,450)	(467,450)	(497,754)	(30,304)
Net change in fund balance	(837,600)	(103,600)	26,782	130,382
Fund balance, beginning of fiscal year	1,488,375	1,488,375	1,488,375	-
Fund balance, end of fiscal year	$ 650,775	$ 1,384,775	$ 1,515,157	$ 130,382

Housing Special Revenue Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Use of money and property	$ 14,500	$ 45,000	$ 58,545	$ 13,545
Miscellaneous	-	59,400	59,400	-
Total revenues	14,500	104,400	117,945	13,545
EXPENDITURES				
Current:				
General government	23,000	208,875	186,321	22,554
Total expenditures	23,000	208,875	186,321	22,554
Net change in fund balance	(8,500)	(104,475)	(68,376)	36,099
Fund balance, beginning of fiscal year	535,765	535,765	535,765	-
Fund balance, end of fiscal year	$ 527,265	$ 431,290	$ 467,389	$ 36,099

Tidelands Trust Special Revenue Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Use of money and property	$ 6,800	$ 10,000	$ 38,672	$ 28,672
Charges for services	347,700	354,000	309,803	(44,197)
Miscellaneous	-	-	170	170
Total revenues	354,500	364,000	348,645	(15,355)
EXPENDITURES				
Current:				
Parks and recreation	378,900	284,350	256,595	27,755
Total expenditures	378,900	284,350	256,595	27,755
Excess (deficiency) of revenues over (under) expenditures	(24,400)	79,650	92,050	12,400
OTHER FINANCING SOURCES (USES)				
Transfers out	(114,350)	(100,000)	(4,573)	95,427
Total other financing sources (uses)	(114,350)	(100,000)	(4,573)	95,427
Net change in fund balance	(138,750)	(20,350)	87,477	107,827
Fund balance, beginning of fiscal year	524,689	524,689	524,689	-
Fund balance, end of fiscal year	$ 385,939	$ 504,339	$ 612,166	$ 107,827

Schedule of Proportionate Share of Net Pension Liability and Related Ratios
Last 10 Years
As of June 30, 2024

Measurement Date	Proportion of net pension liability	Proportionate share of the net pension liability	Covered payroll	Proportionate share of the net pension liability as percentage of covered payroll	Plan fiduciary net position as a percentage of the total pension liability
June 30, 2014	0.07490%	$ 4,660,841	$ 2,306,493	202.07%	79.82%
June 30, 2015	0.07480%	5,134,179	2,435,091	210.84%	78.40%
June 30, 2016	0.07647%	6,617,331	2,472,058	267.69%	74.06%
June 30, 2017	0.07659%	7,595,683	2,669,641	284.52%	73.31%
June 30, 2018	0.07794%	7,510,128	2,495,201	300.98%	75.26%
June 30, 2019	0.07906%	8,100,834	2,586,349	313.22%	75.26%
June 30, 2020	0.08041%	8,749,282	2,703,377	323.64%	75.10%
June 30, 2021	0.10384%	5,615,991	2,800,679	200.52%	88.29%
June 30, 2022	0.08735%	10,089,193	3,009,791	335.21%	69.02%
June 30, 2023	0.08565%	10,685,653	3,174,874	336.57%	69.02%

[1] Proportion of the net pension liability represents the plan's proportion of PERF C, which includes both the Miscellaneous and Safety Risk Pools excluding the 1959 Survivors Risk Pool.

Schedule of Pension Contributions
Last 10 Years
As of June 30, 2024

The following table provides required supplementary information regarding the City's Pension Plan.

Fiscal year	Contractually required contribution (actuarially determined)	Contribution in relation to the actuarially determined contributions	Contribution deficiency (excess)	Covered payroll	Contributions as a percentage of covered payroll
June 30, 2015	$ 328,288	$ (328,288)	$ -	$ 2,435,091	13.48%
June 30, 2016	685,896	(685,896)	-	2,472,058	27.75%
June 30, 2017	447,362	(447,362)	-	2,669,641	16.76%
June 30, 2018	510,893	(510,893)	-	2,495,201	20.48%
June 30, 2019	554,356	(554,356)	-	2,586,349	21.43%
June 30, 2020	695,301	(695,301)	-	2,703,377	25.72%
June 30, 2021	783,279	(783,279)	-	2,800,679	27.97%
June 30, 2022	892,662	(892,662)	-	3,009,791	29.66%
June 30, 2023	995,935	(995,935)	-	3,174,874	31.37%
June 30, 2024	1,232,748	(1,232,748)	-	3,526,604	34.96%

Notes to Schedule

Changes in Benefit Terms: There were no changes to benefit terms that applied to all members of the Public Agency Pool. Additionally, the figures above do not include any liability impact that may have resulted from Golden Handshakes that occurred after the June 30, 2021 valuation date, unless the liability impact is deemed to be material to the Public Agency Pool.

Changes in Assumptions: Effective with the June 30, 2021 valuation date (2022 measurement date), the accounting discount rate was reduced from 7.15% to 6.90%. In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. Projected returns for all asset classes are estimated, combined with risk estimates, and are used to project compound (geometric) returns over the long term. The discount rate used to discount liabilities was informed by the long-term projected portfolio return. In addition, demographic assumptions and the inflation rate assumption were changed in accordance with the 2021 CalPERS Experience Study and Review of Actuarial Assumptions. There were no assumption changes for 2021. For 2020, the Plan adopted a new amortization policy effective with the 2019 actuarial valuation. The new amortization policy shortens the period over which actuarial gains and losses are amortized from 30 years to 20 years with the payments computed as a level dollar amount. In addition, the new policy does not utilize a five-year ramp-up and ramp-down on UAL bases attributable to assumption changes and non-investment gains/losses. The new policy also does not utilize a five-year ramp-down on investment gains/losses. These changes apply only to new UAL bases established on or after June 30, 2019. There were no changes in assumptions in 2019. In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate in 2019. In 2017, the accounting discount rate was reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes in the discount rate. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense). In 2014, amounts reported were based on the 7.5 percent discount rate.

Schedule of Changes in OPEB Liability and Related Ratios
Last 10 Years*
As of June 30, 2024

Measurement Period	2024	2023	2022	2021	2020	2019
Total OPEB Liability						
Service cost	$ 92,465	$ 109,790	$ 105,667	$ 74,852	$ 66,976	$ 193,627
Interest on the total OPEB liability	43,483	40,400	39,206	58,908	59,388	87,075
Difference between expected and actual experience	-	(370,463)	-	-	-	(498,532)
Changes in assumptions	(16,494)	(347,214)	12,427	(7,514)	79,004	(483,898)
Changes in benefit terms	-	-	-	-	-	-
Benefit payments	(49,902)	(64,554)	(65,667)	(66,500)	(62,984)	(75,620)
Net change in total OPEB liability	69,552	(632,041)	91,633	59,746	142,384	(777,348)
Total OPEB liability, beginning	1,160,821	1,792,862	1,701,229	1,641,483	1,499,099	2,276,447
Total OPEB liability, ending (a)	$ 1,230,373	$ 1,160,821	$ 1,792,862	$ 1,701,229	$ 1,641,483	$ 1,499,099
Covered employee payroll	$ 3,176,848	$ 2,937,987	$ 2,708,835	$ 2,660,837	$ 2,638,133	$ 2,733,208
Total OPEB liability as a percentage of covered payroll	38.73%	39.51%	66.19%	63.94%	62.22%	54.85%

Measurement Period	2018
Total OPEB Liability	
Service cost	$ 217,554
Interest on the total OPEB liability	71,293
Difference between expected and actual experience	-
Changes in assumptions	(262,330)
Changes in benefit terms	-
Benefit payments	(68,028)
Net change in total OPEB liability	(41,511)
Total OPEB liability, beginning	2,317,958
Total OPEB liability, ending (a)	$ 2,276,447
Covered employee payroll	$ 2,763,313
Total OPEB liability as a percentage of covered payroll	82.38%

* Fiscal year 2018 was the 1st year of implementation, therefore only six years are shown.

Contributions are fixed and not based on a measure of pay, therefore, covered employee payroll is used.
There are no assets accumulated in a trust to pay related benefits that quality for GASB 75.

CITY OF CARPINTERIA, CALIFORNIA
INCORPORATED 1965

SUPPLEMENTARY INFORMATION

CITY OF CARPINTERIA, CALIFORNIA
INCORPORATED 1965

Capital Improvements Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ 1,650,000	$ 857,150	$ 308,428	$ (548,722)
Use of money and property	35,300	30,000	107,956	77,956
Charges for services	44,700	41,500	41,935	435
Total revenues	1,730,000	928,650	458,319	(470,331)
EXPENDITURES				
Current:				
Capital outlay	8,028,950	3,765,600	3,593,466	172,134
Total expenditures	8,028,950	3,765,600	3,593,466	172,134
Excess (deficiency) of revenues over (under) expenditures	(6,298,950)	(2,836,950)	(3,135,147)	(298,197)
OTHER FINANCING SOURCES (USES)				
Transfers in	6,215,200	3,999,450	3,503,884	(495,566)
Total other financing sources (uses)	6,215,200	3,999,450	3,503,884	(495,566)
Net change in fund balance	(83,750)	1,162,500	368,737	(793,763)
Fund balance, beginning of fiscal year	1,930,974	1,930,974	1,930,974	-
Fund balance, end of fiscal year	$ 1,847,224	$ 3,093,474	$ 2,299,711	$ (793,763)

Non-major Governmental Funds

The City has established the following governmental funds in order to account for the proceeds from revenue sources that are restricted to expenditures for specified purposes, debt service, and capital projects. Budgets are prepared using the modified accrual basis of accounting consistent with U.S. generally accepted accounting principles.

Special Revenue Funds:

Traffic Safety Fund - The Traffic Safety Fund is used to account for the receipt of fines assessed to violators of the California Vehicle Code within the City limits. Monies from this fund must be used for traffic safety purposes such as traffic signs and markings and related traffic safety enforcement activities.

Road Maintenance Rehab Fund - The Road Maintenance Fund is used to account for road maintenance and rehabilitation, safety projects, railroad grade separations, traffic control devices, and complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and storm water capture projects in conjunction with any other allowable project. Funds made available by the program may also be used to satisfy a match requirement in order to obtain State or Federal funds for projects authorized by this subdivision.

Park Maintenance Fund - The Park Maintenance Fund is used to account for the receipt of special tax to be levied. The revenue from this fund are collected based upon authority of a public vote held on June 3, 1997 whereby over two-thirds of the voters approved. Expenditures from this fund are for parks maintenance needs including equipment replacement, water, grounds keeping and other enhancements.

Gas Tax Fund - The Gas Tax Fund is used to account for State Gas Tax Funds received as the City's share of the state–wide tax on gasoline and other motor vehicle fuels. Gas Tax Funds may only be used for construction, reconstruction and maintenance of public streets, drains and other right of way expenses, including labor costs.

Local Transportation Fund - The Local Transpiration Fund is used to account for the City's share of the State Sales Tax on motor vehicle fuels. Revenues from this source must be used for maintenance of bikeways and are administered by the Santa Barbara County Association of Governments.

Street Lighting Fund - The Street Lighting Fund is used to account for the Street Lighting District #1 that is officially an independent special district governed by the City Council and is included within the City's overall budget for convenience. District revenues are derived from the district's share of the advalorem tax pursuant to Proposition 13 in addition to interest earnings and state assistance. Monies from this fund may be expended on street lighting, parking lot lighting and other public lighting operations, maintenance and capital improvements.

Non- Major Governmental Funds

Special Revenue Funds, (continued):

Right-of-Way Assessment District Fund - The R-O-W Assessment District Fund is used to account for the special right-of-way assessment placed on all eligible properties throughout the City. Revenues for this fund are the individual assessments plus interest earned. Expenditures form this fund must be used only for repairs and improvements to curves, gutters, sidewalks and other right-of-way improvements plus operation and maintenance of the City's street tree program.

Parking and Business Improvement Area Fund - The Parking and Business Improvement Area Fund is used to account funds collected and expended pursuant to the California Parking and Business Improvement Area Law of 1989. Businesses are assessed for business improvement and promotion activities. Certain businesses are assessed an additional amount to assist in payment of annual obligations to finance the construction of these parking lots.

AB 939 Solid Waste Fund - The AB 939 Fund is used to account for fees paid by the solid waste collection franchisee for implementation of the City's integrated solid waste management program. The authority for the collection of such fees is the Integrated Waste Management Act of 1989 (State Assembly Bill 939). In addition to the general administration of the City's solid waste program, funds are also used to finance special hazardous waste collection day.

Recreation Services Fund - The Recreation Services Fund is used to account for the Community Pool, The City's recreational programming, and the revenues and expenses of the Veteran's Memorial Building. Revenues into this fund include user fees from the various programming as well as a general fund subsidy. Expenses are all associated with facilities and programing incorporated in this fund.

PEG Fee Fund - The Public, Education, Government (PEG) Fund is used to account for fees to be used for cable television programing.

Library Fund - The Library Fund is used to account for the operations of the City of Carpinteria Library.

Non-major Governmental Funds
Combining Balance Sheet
June 30, 2024

	Special Revenue Funds						
	Traffic Safety	Road Maintenance Rehabilitation	Park Maintenance	Gas Tax	Local Transportation	Street Lighting	Right of Way
ASSETS:							
Cash and investments	$ 80,817	$ 5,403	$ 20,420	$ 544,543	$ 3,186	$ 559,118	$ 10,199
Accounts receivable	3,905	59,189	900	33,222	3,380	2,636	-
Lease receivable	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	-
Prepaid expenses	-	-	-	-	-	-	-
Total assets	$ 84,722	$ 64,592	$ 21,320	$ 577,765	$ 6,566	$ 561,754	$ 10,199
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES:							
LIABILITIES:							
Accounts payable	$ -	$ -	$ 21,320	$ 6,610	$ -	$ 20,692	$ 10,199
Unearned revenue	-	-	-	-	-	-	-
Total liabilities	-	-	21,320	6,610	-	20,692	10,199
DEFERRED INFLOWS OF RESOURCES:							
Lease related	-	-	-	-	-	-	-
Total deferred inflows of resources	-	-	-	-	-	-	-
FUND BALANCES:							
Nonspendable	-	-	-	-	-	-	-
Restricted for recycling	-	-	-	-	-	-	-
Restricted for cable television access	-	-	-	-	-	-	-
Restricted for streets	84,722	64,592	-	571,155	6,566	541,062	-
Restricted for library services	-	-	-	-	-	-	-
Unassigned	-	-	-	-	-	-	-
Total fund balances	84,722	64,592	-	571,155	6,566	541,062	-
Total liabilities, deferred inflows of resources, and fund balances	$ 84,722	$ 64,592	$ 21,320	$ 577,765	$ 6,566	$ 561,754	$ 10,199

Non-major Governmental Funds
Combining Balance Sheet (concluded)
June 30, 2024

	Special Revenue Funds					
	Parking and Business Improvement	AB 939 Solid Waste	Recreation Services	PEG Fee	Library	Totals
ASSETS:						
Cash and investments	$ 39,216	$ -	$ 5,703	$ 23,840	$ 100	$ 1,292,545
Accounts receivable	185	73,470	551	8,545	65,582	251,565
Lease receivable	-	-	-	-	183,973	183,973
Inventory	-	-	19,636	-	-	19,636
Prepaid expenses	-	16,341	-	-	-	16,341
Total assets	$ 39,401	$ 89,811	$ 25,890	$ 32,385	$ 249,655	$ 1,764,060
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES:						
LIABILITIES:						
Accounts payable	$ 2,431	$ 38,662	$ 25,890	$ 2,575	$ 11,190	$ 139,569
Unearned revenue	14,472	-	-	-	-	14,472
Total liabilities	16,903	38,662	25,890	2,575	11,190	154,041
DEFERRED INFLOWS OF RESOURCES:						
Lease related	-	-	-	-	172,260	172,260
Total deferred inflows of resources	-	-	-	-	172,260	172,260
FUND BALANCES:						
Nonspendable	-	16,341	19,636	-	-	35,977
Restricted for recycling	-	34,808	-	-	-	34,808
Restricted for cable television access	-	-	-	29,810	-	29,810
Restricted for streets	22,498	-	-	-	-	1,290,595
Restricted for library services	-	-	-	-	66,205	66,205
Unassigned	-	-	(19,636)	-	-	(19,636)
Total fund balances	22,498	51,149	-	29,810	66,205	1,437,759
Total liabilities, deferred inflows of resources, and fund balances	$ 39,401	$ 89,811	$ 25,890	$ 32,385	$ 249,655	$ 1,764,060

Non-major Governmental Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2024

	Special Revenue Funds						
	Traffic Safety	Road Maintenance Rehabilitation	Park Maintenance	Gas Tax	Local Transportation	Street Lighting	Right of Way
REVENUES:							
Property taxes	$ -	$ -	$ 160,639	$ -	$ -	$ 246,168	$ 358
Special assessments	-	-	56,163	-	-	-	201,162
Fines and forfeitures	49,552	-	-	-	-	-	-
Intergovernmental	-	339,479	-	356,251	12,294	-	-
Use of money and property	3,098	2,658	-	22,712	173	22,288	-
Charges for services	-	-	16,696	-	-	-	-
Miscellaneous	3,107	-	9,742	-	-	-	14,509
Total revenues	55,757	342,137	243,240	378,963	12,467	268,456	216,029
EXPENDITURES:							
Current:							
General government	-	-	-	-	-	-	-
Public works and streets	-	-	-	293,246	13,358	194,843	368,843
Parks and recreation	15,711	-	590,494	-	-	-	-
Capital outlay	-	-	-	-	-	-	-
Total expenditures	15,711	-	590,494	293,246	13,358	194,843	368,843
Excess (deficiency) of revenues over (under) expenditures	40,046	342,137	(347,254)	85,717	(891)	73,613	(152,814)
OTHER FINANCING SOURCES (USES)							
Transfers in	-	-	347,254	-	-	-	152,814
Transfers out	-	(574,622)	-	-	-	-	-
Total other financing sources (uses)	-	(574,622)	347,254	-	-	-	152,814
Net change in fund balances	40,046	(232,485)	-	85,717	(891)	73,613	-
Fund balance, previously reported	44,676	297,077	-	485,438	7,457	467,449	-
Adjustment - change from non-major to major	-	-	-	-	-	-	-
Fund balance, beginning of fiscal year, as adjusted	44,676	297,077	-	485,438	7,457	467,449	-
Fund balance, end of fiscal year	$ 84,722	$ 64,592	$ -	$ 571,155	$ 6,566	$ 541,062	$ -

Non-major Governmental Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balance (concluded)
For the Fiscal Year Ended June 30, 2024

	Special Revenue Funds						
	Parking and Business Improvement	AB 939 Solid Waste	Recreation Services	Housing (Formerly Non-Major)	PEG Fee	Library	Totals
REVENUES							
Property taxes	$ -	$ -	$ -		$ -	$ -	$ 407,165
Special assessments	12,772	-	-		-	-	270,097
Fines and forfeitures	1,396	-	-		-	-	50,948
Intergovernmental	-	-	6,651		-	-	714,675
Use of money and property	1,485	(78)	-		1,505	-	53,841
Charges for services	-	279,450	503,123		34,365	149,904	983,538
Miscellaneous	-	9,932	35		3,701	66,546	107,572
Total revenues	15,653	289,304	509,809		39,571	216,450	2,587,836
EXPENDITURES							
Current:							
General government	11,770	-	-		82,286	17,427	111,483
Public works - streets and recycling	-	481,314	-		-	-	1,351,604
Parks and recreation	-	-	1,017,610		-	649,947	2,273,762
Capital outlay	-	-	-		32,369	-	32,369
Total expenditures	11,770	481,314	1,017,610		114,655	667,374	3,769,218
Excess (deficiency) of revenues over (under) expenditures	3,883	(192,010)	(507,801)		(75,084)	(450,924)	(1,181,382)
OTHER FINANCING SOURCES (USES)							
Transfers in	-	194,763	507,386		32,221	517,129	1,751,567
Transfers out	-	-	-		-	-	(574,622)
Total other financing sources (uses)	-	194,763	507,386		32,221	517,129	1,176,945
Net change in fund balances	3,883	2,753	(415)		(42,863)	66,205	(4,437)
Fund balance, previously reported	18,615	48,396	415	$ 535,765	72,673	-	1,977,961
Adjustment - change from non-major to major	-	-	-	(535,765)	-	-	(535,765)
Fund balance, beginning of fiscal year, as adjusted	18,615	48,396	415	-	72,673	-	1,442,196
Fund balance, end of fiscal year	$ 22,498	$ 51,149	$ -	$ -	$ 29,810	$ 66,205	$ 1,437,759

Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-major Governmental Funds
Traffic Safety Fund – Special Revenue Fund
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Fines and forfeitures	$ 30,000	$ 40,000	$ 49,552	$ 9,552
Use of money and property	500	1,000	3,098	2,098
Miscellaneous	2,500	2,500	3,107	607
Total revenues	33,000	43,500	55,757	12,257
EXPENDITURES				
Current:				
Parks and recreation	21,600	21,600	15,711	5,889
Total expenditures	21,600	21,600	15,711	5,889
Net change in fund balance	11,400	21,900	40,046	18,146
Fund balance, beginning of fiscal year	44,676	44,676	44,676	-
Fund balance, end of fiscal year	$ 56,076	$ 66,576	$ 84,722	$ 18,146

Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-major Governmental Funds
Road Maintenance Rehabilitation Fund – Special Revenue Fund
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ 325,200	$ 315,000	$ 339,479	$ 24,479
Use of money and property	5,500	2,400	2,658	258
Total revenues	330,700	317,400	342,137	24,737
EXPENDITURES				
Total expenditures	-	-	-	-
Excess (deficiency) of revenues over (under) expenditures	330,700	317,400	342,137	24,737
OTHER FINANCING SOURCES (USES)				
Transfers out	(617,600)	(614,400)	(574,622)	39,778
Total other financing sources (uses)	(617,600)	(614,400)	(574,622)	39,778
Net change in fund balance	(286,900)	(297,000)	(232,485)	64,515
Fund balance, beginning of fiscal year	297,077	297,077	297,077	-
Fund balance, end of fiscal year	$ 10,177	$ 77	$ 64,592	$ 64,515

Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-major Governmental Funds
Park Maintenance Fund – Special Revenue Fund
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Property taxes	$ 148,000	$ 159,100	$ 160,639	$ 1,539
Special assessments	49,900	56,400	56,163	(237)
Charges for services	15,000	15,000	16,696	1,696
Miscellaneous	4,000	8,200	9,742	1,542
Total revenues	216,900	238,700	243,240	4,540
EXPENDITURES				
Current:				
Parks and recreation	588,350	636,800	590,494	46,306
Total expenditures	588,350	636,800	590,494	46,306
Excess (deficiency) of revenues over (under) expenditures	(371,450)	(398,100)	(347,254)	50,846
OTHER FINANCING SOURCES (USES)				
Transfers in	371,450	398,100	347,254	(50,846)
Total other financing sources (uses)	371,450	398,100	347,254	(50,846)
Net change in fund balance	-	-	-	-
Fund balance, beginning of fiscal year	-	-	-	-
Fund balance, end of fiscal year	$ -	$ -	$ -	$ -

Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-major Governmental Funds
Gas Tax Fund – Special Revenue Fund
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ 372,100	$ 353,600	$ 356,251	$ 2,651
Use of money and property	8,600	10,000	22,712	12,712
Total revenues	380,700	363,600	378,963	15,363
EXPENDITURES				
Current:				
Public works and streets	379,150	373,550	293,246	80,304
Capital outlay	2,000	2,000	-	2,000
Total expenditures	381,150	375,550	293,246	82,304
Net change in fund balance	(450)	(11,950)	85,717	97,667
Fund balance, beginning of fiscal year	485,438	485,438	485,438	-
Fund balance, end of fiscal year	$ 484,988	$ 473,488	$ 571,155	$ 97,667

Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-major Governmental Funds
Local Transportation Fund – Special Revenue Fund
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ 14,000	$ 14,000	$ 12,294	$ (1,706)
Use of money and property	-	150	173	23
Total revenues	14,000	14,150	12,467	(1,683)
EXPENDITURES				
Current:				
Public works and streets	15,850	16,200	13,358	2,842
Total expenditures	15,850	16,200	13,358	2,842
Net change in fund balance	(1,850)	(2,050)	(891)	1,159
Fund balance, beginning of fiscal year	7,457	7,457	7,457	-
Fund balance, end of fiscal year	$ 5,607	$ 5,407	$ 6,566	$ 1,159

Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-major Governmental Funds
Street Lighting District Fund – Special Revenue Fund
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Property taxes	$ 228,450	$ 235,250	$ 246,168	$ 10,918
Use of money and property	8,400	10,000	22,288	12,288
Total revenues	236,850	245,250	268,456	23,206
EXPENDITURES				
Current:				
Public works and streets	206,150	207,250	194,843	12,407
Total expenditures	206,150	207,250	194,843	12,407
Net change in fund balance	30,700	38,000	73,613	35,613
Fund balance, beginning of fiscal year	467,449	467,449	467,449	-
Fund balance, end of fiscal year	$ 498,149	$ 505,449	$ 541,062	$ 35,613

Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-major Governmental Funds
Right-of-Way Fund – Special Revenue Fund
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Property taxes	$ 50	$ 150	$ 358	$ 208
Special assessments	196,900	198,400	201,162	-
Miscellaneous	-	14,500	14,509	9
Total revenues	196,950	213,050	216,029	217
EXPENDITURES				
Current:				
Public works and streets	380,000	420,700	368,843	51,857
Total expenditures	380,000	420,700	368,843	51,857
Excess (deficiency) of revenues over (under) expenditures	(183,050)	(207,650)	(152,814)	54,836
OTHER FINANCING SOURCES (USES)				
Transfers in	183,050	207,650	152,814	(54,836)
Total other financing sources (uses)	183,050	207,650	152,814	(54,836)
Net change in fund balance	-	-	-	-
Fund balance, beginning of fiscal year	-	-	-	-
Fund balance, end of fiscal year	$ -	$ -	$ -	$ -

Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-major Governmental Funds
Parking and Business Improvement Fund – Special Revenue Fund
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Special assessments	$ 15,000	$ 15,000	$ 12,772	$ (2,228)
Fines and forfeitures	-	2,000	1,396	(604)
Use of money and property	200	600	1,485	885
Total revenues	15,200	17,600	15,653	(1,947)
EXPENDITURES				
Current:				
General government	15,300	15,300	11,770	3,530
Total expenditures	15,300	15,300	11,770	3,530
Net change in fund balance	(100)	2,300	3,883	1,583
Fund balance, beginning of fiscal year	18,615	18,615	18,615	-
Fund balance, end of fiscal year	$ 18,515	$ 20,915	$ 22,498	$ 1,583

Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-major Governmental Funds
AB 939 Solid Waste Fund – Special Revenue Fund
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Use of money and property	$ 1,300	$ -	$ (78)	$ (78)
Charges for services	245,000	265,000	279,450	14,450
Miscellaneous	-	8,000	9,932	1,932
Total revenues	246,300	273,000	289,304	16,304
EXPENDITURES				
Current:				
Public works and streets	486,000	564,200	481,314	82,886
Total expenditures	486,000	564,200	481,314	82,886
Excess (deficiency) of revenues over (under) expenditures	(239,700)	(291,200)	(192,010)	99,190
OTHER FINANCING SOURCES (USES)				
Transfers in	174,050	242,804	194,763	(48,041)
Total other financing sources (uses)	174,050	242,804	194,763	(48,041)
Net change in fund balance	(65,650)	(48,396)	2,753	51,149
Fund balance, beginning of fiscal year	48,396	48,396	48,396	-
Fund balance, end of fiscal year	$ (17,254)	$ -	$ 51,149	$ 51,149

Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-major Governmental Funds
Recreation Services Fund – Special Revenue Fund
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Intergovernmental	$ 8,750	$ 8,750	$ 6,651	$ (2,099)
Charges for services	524,200	528,300	503,123	(25,177)
Miscellaneous	-	-	35	35
Total revenues	532,950	537,050	509,809	(27,241)
EXPENDITURES				
Current:				
Parks and recreation	1,184,550	1,115,150	1,017,610	97,540
Total expenditures	1,184,550	1,115,150	1,017,610	97,540
Excess (deficiency) of revenues over (under) expenditures	(651,600)	(578,100)	(507,801)	70,299
OTHER FINANCING SOURCES (USES)				
Transfers in	678,100	577,685	507,386	(70,299)
Total other financing sources (uses)	678,100	577,685	507,386	(70,299)
Net change in fund balance	26,500	(415)	(415)	-
Fund balance, beginning of fiscal year	415	415	415	-
Fund balance, end of fiscal year	$ 26,915	$ -	$ -	$ -

Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-major Governmental Funds
PEG Fee Fund – Special Revenue Fund
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Use of money and property	$ 1,100	$ 1,500	$ 1,505	$ 5
Charges for services	38,000	34,000	34,365	365
Miscellaneous	2,400	3,000	3,701	701
Total revenues	41,500	38,500	39,571	1,071
EXPENDITURES				
Current:				
General government	97,800	97,800	82,286	15,514
Capital outlay	50,000	50,000	32,369	17,631
Total expenditures	147,800	147,800	114,655	33,145
Excess (deficiency) of revenues over (under) expenditures	(106,300)	(109,300)	(75,084)	34,216
OTHER FINANCING SOURCES (USES)				
Transfers in	50,000	50,000	32,221	(17,779)
Total other financing sources (uses)	50,000	50,000	32,221	(17,779)
Net change in fund balance	(56,300)	(59,300)	(42,863)	16,437
Fund balance, beginning of fiscal year	72,673	72,673	72,673	-
Fund balance, end of fiscal year	$ 16,373	$ 13,373	$ 29,810	$ 16,437

Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-major Governmental Funds
Library Fund – Special Revenue Fund
Budget and Actual
For the Fiscal Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Charges for services	$ 152,000	$ 154,000	$ 149,904	$ (4,096)
Miscellaneous	65,000	65,000	66,546	1,546
Total revenues	217,000	219,000	216,450	(2,550)
EXPENDITURES				
Current:				
General government	32,000	31,100	17,427	13,673
Parks and recreation	710,500	730,650	649,947	80,703
Total expenditures	742,500	761,750	667,374	94,376
Excess (deficiency) of revenues over (under) expenditures	(525,500)	(542,750)	(450,924)	91,826
OTHER FINANCING SOURCES (USES)				
Transfers in	525,500	542,750	517,129	(25,621)
Total other financing sources (uses)	525,500	542,750	517,129	(25,621)
Net change in fund balance	-	-	66,205	66,205
Fund balance, beginning of fiscal year	-	-	-	-
Fund balance, end of fiscal year	$ -	$ -	$ 66,205	$ 66,205

CITY OF CARPINTERIA, CALIFORNIA
INCORPORATED 1965

STATISTICAL SECTION

CITY OF CARPINTERIA, CALIFORNIA
INCORPORATED 1965

This part of the City of Carpinteria's annual comprehensive financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information reveals about the City's overall financial health.

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Financial Trends 82

These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.

Revenue Capacity 89

These schedules contain information to help the reader assess the factors affecting the City's ability to generate its property and sales taxes.

Debt Capacity 94

These schedules present information to help assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Demographic and Economic Information 99

These schedules offer demographic and economic indicators to help understand the environment within which the City's financial activities take place.

Operating Information 101

These schedules contain information about the City's operations and resources to help the reader understand how the City's financial information relates to the services the City provides and the activities it performs.

CITY OF CARPINTERIA, CALIFORNIA
INCORPORATED 1965

Schedule of Net Position By Component
Last Ten Fiscal Years
(accrual basis of accounting)

	2020	2021	2022	2023	2024
Governmental activities					
Net investment in capital assets	$28,594,754	$32,095,926	$34,749,467	$39,085,569	$ 40,513,332
Restricted	6,421,673	7,425,708	6,806,924	7,102,592	7,540,594
Unrestricted	1,553,460	1,496,155	5,167,758	7,156,179	6,598,089
Total governmental activities net position	$36,569,887	$41,017,789	$46,724,149	$53,344,340	$ 54,652,015
Primary government (City wide totals)					
Net investment in capital assets	$28,594,754	$32,095,926	$34,749,467	$39,085,569	$ 40,513,332
Restricted	6,421,673	7,425,708	6,806,924	7,102,592	7,540,594
Unrestricted	1,553,460	1,496,155	5,167,758	7,156,179	6,598,089
Total primary government net position	$36,569,887	$41,017,789	$46,724,149	$53,344,340	$ 54,652,015

	2015	2016	2017	2018	2019
Governmental activities					
Net investment in capital assets	$18,752,543	$19,256,641	$19,923,896	$21,201,117	$ 22,878,404
Restricted	6,635,977	5,949,721	7,159,751	6,673,049	5,949,116
Unrestricted	826,607	1,373,207	(260,945)	(623,857)	657,539
Total governmental activities net position	$26,215,127	$26,579,569	$26,822,702	$27,250,309	$ 29,485,059
Primary government (City wide totals)					
Net investment in capital assets	$18,752,543	$19,256,641	$19,923,896	$21,201,117	$ 22,878,404
Restricted	6,635,977	5,949,721	7,159,751	6,673,049	5,949,116
Unrestricted	826,607	1,373,207	(260,945)	(623,857)	657,539
Total primary government net position	$26,215,127	$26,579,569	$26,822,702	$27,250,309	$ 29,485,059

Source: City of Carpinteria financial data

Schedule of Changes Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	2015	2016	2017	2018	2019
Expenses					
Governmental activities:					
General government	$ 3,392,625	$ 3,945,980	$ 4,089,430	$ 4,992,268	$ 6,402,259
Public safety	3,805,193	3,623,748	3,847,015	4,015,026	3,839,003
Public works	2,516,574	3,173,896	3,316,121	3,798,587	2,527,811
Parks and recreation	1,556,728	1,618,317	1,713,791	1,734,987	1,536,832
Interest on long-term debt	28,842	21,665	13,833	6,453	-
Total governmental activities expenses	11,299,962	12,383,606	12,980,190	14,547,321	14,305,905
Total primary government expenses	$ 11,299,962	$ 12,383,606	$ 12,980,190	$ 14,547,321	$ 14,305,905
Program Revenues					
Governmental activities:					
Charges for services:					
General government	$ 373,398	$ 473,436	$ 376,726	$ 460,427	$ 262,758
Public safety	88,528	118,930	102,104	173,263	-
Public works	780,293	596,135	611,045	504,692	729,320
Parks and recreation	987,432	848,388	922,434	792,892	440,442
Operating grants and contributions	2,006,552	1,255,382	1,050,751	2,146,260	2,073,316
Capital grants and contributions	-	333,563	1,169,000	1,172,594	560,627
Total governmental activities program revenues	4,236,203	3,625,834	4,232,060	5,250,128	4,066,463
Total primary governmental program revenues	$ 4,236,203	$ 3,625,834	$ 4,232,060	$ 5,250,128	$ 4,066,463
Net (expense)/revenue					
Governmental activiites	$ (7,063,759)	$ (8,757,772)	$ (8,748,130)	$ (9,297,193)	$ (10,239,442)
Total primary government net (expense)/revenue	$ (7,063,759)	$ (8,757,772)	$ (8,748,130)	$ (9,297,193)	$ (10,239,442)
General Revenues and Change in Net Position					
Governmental activities:					
Taxes					
Property tax	$ 2,962,918	$ 3,142,567	$ 3,291,947	$ 3,580,012	$ 4,298,673
Sales tax	2,054,033	2,090,019	1,939,686	1,935,212	2,564,179
Other taxes	3,593,823	3,681,124	3,742,734	3,897,842	3,247,767
Other general revenues	53,208	25,242	16,896	69,230	1,897,634
Investment earnings	(88,082)	183,262	-	-	296,110
Total governmental activities	8,575,900	9,122,214	8,991,263	9,482,296	12,304,363
Total primary government	$ 8,575,900	$ 9,122,214	$ 8,991,263	$ 9,482,296	$ 12,304,363
Change in Net Position					
Governmental activities	$ 1,512,141	$ 364,442	$ 243,133	$ 185,103	$ 2,064,921
Total primary government	$ 1,512,141	$ 364,442	$ 243,133	$ 185,103	$ 2,064,921

Source: City of Carpinteria

Schedule of Changes Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	2020	2021	2022	2023	2024
Expenses					
Governmental activities:					
General government	$ 6,962,506	$ 5,420,633	$ 7,277,140	$ 6,113,371	$ 6,809,354
Public safety	4,205,759	4,222,540	4,848,534	4,421,423	6,579,848
Public works	2,335,610	3,118,807	2,222,126	3,805,370	4,185,202
Parks and recreation	1,627,747	1,749,597	2,228,902	2,826,648	3,003,669
Interest on long-term debt	-	-	-		-
Total governmental activities expenses	15,131,622	14,511,577	16,576,702	17,166,812	20,578,073
Total primary government expenses	$ 15,131,622	$ 14,511,577	$ 16,576,702	$ 17,166,812	$ 20,578,073
Program Revenues					
Governmental activities:					
Charges for services:					
General government	$ 301,979	$ 566,239	$ 727,724	$ 523,136	$ 594,095
Public safety	-	-	-	-	-
Public works	559,981	480,318	305,300	42,173	41,935
Parks and recreation	354,161	808,010	1,084,739	1,223,181	1,354,234
Operating grants and contributions	2,028,774	1,874,733	3,718,249	3,565,750	2,203,730
Capital grants and contributions	1,395,580	813,619	970,771	1,164,612	308,428
Total governmental activities program revenues	4,640,475	4,542,919	6,806,783	6,518,852	4,502,422
Total primary governmental program revenues	$ 4,640,475	$ 4,542,919	$ 6,806,783	$ 6,518,852	$ 4,502,422
Net (expense)/revenue					
Governmental activiites	$ (10,491,147)	$ (9,968,658)	$ (9,769,919)	$ (10,647,960)	$ (16,075,651)
Total primary government net (expense)/revenue	$ (10,491,147)	$ (9,968,658)	$ (9,769,919)	$ (10,647,960)	$ (16,075,651)
General Revenues and Change in Net Position					
Governmental activities:					
Taxes					
Property tax	$ 4,686,335	$ 4,939,368	$ 5,188,273	$ 5,512,042	$ 5,799,615
Sales tax	4,714,243	5,271,570	6,215,507	5,971,207	5,977,182
Other taxes	2,780,435	2,939,406	4,236,470	4,264,676	3,194,248
Other general revenues	4,518,029	538,381	369,876	692,291	1,333,842
Investment earnings	627,348	141,208	(533,847)	639,453	1,078,439
Total governmental activities	17,326,390	13,829,933	15,476,279	17,079,669	17,383,326
Total primary government	$ 17,326,390	$ 13,829,933	$ 15,476,279	$ 17,079,669	$ 17,383,326
Change in Net Position					
Governmental activities	$ 6,835,243	$ 3,861,275	$ 5,706,360	$ 6,431,709	$ 1,307,675
Total primary government	$ 6,835,243	$ 3,861,275	$ 5,706,360	$ 6,431,709	$ 1,307,675

Source: City of Carpinteria

Schedule of Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2015	2016	2017	2018	2019
General Fund					
Nonspendable	$ 4,167	$ 216,537	$ 16,478	$ 556	$ -
Restricted	217,091	191,981	179,242	1,141,465	1,721,343
Committed	6,233,213	6,528,226	6,592,489	5,639,967	6,132,441
Assigned	-	-	-	-	-
Unassigned	1,972,371	1,734,662	1,421,593	2,181,761	1,268,806
Total General Fund	$ 8,426,842	$ 8,671,406	$ 8,209,802	$ 8,963,749	$ 9,122,590
All other governmental funds					
Nonspendable	$ 26,439	$ 26,439	$ 19,326	$ 32,441	$ 29,633
Restricted	6,418,886	6,757,800	7,150,509	5,531,584	5,951,166
Committed	-	34,151	34,151	34,151	10,914
Unassigned	42,912	-	-	-	(30,818)
Total all other governmental funds	$ 6,488,237	$ 6,818,390	$ 7,203,986	$ 5,598,176	$ 5,960,895

Source: City of Carpinteria

Schedule of Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2020	2021	2022	2023	2024
General Fund					
Nonspendable	$ -	$ 350	$ -	$ 7,715	$ 6,074
Restricted	4,168,410	1,438,613	1,116,923	1,172,172	1,270,124
Committed	6,074,608	5,757,473	5,958,673	6,798,287	7,240,886
Assigned	-	3,645,131	4,153,242	4,813,735	5,171,629
Unassigned	544,306	1,433,398	4,149,872	3,911,843	2,495,282
Total General Fund	$ 10,787,324	$ 12,274,965	$ 15,378,710	$ 16,703,752	$ 16,183,995
All other governmental funds					
Nonspendable	$ 30,630	$ 34,960	$ 33,590	$ 27,781	$ 35,977
Restricted	6,321,701	6,180,379	5,979,552	5,921,584	6,315,841
Committed	-	-	-	-	-
Unassigned	(31,405)	(75,554)	(16,858)	(27,366)	(19,636)
Total all other governmental funds	$ 6,320,926	$ 6,139,785	$ 5,996,284	$ 5,921,999	$ 6,332,182

Schedule of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds and Debt Service Ratio
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2015	2016	2017	2018	2019
Revenues					
Taxes	$ 8,610,774	$ 8,913,710	$ 8,974,367	$ 9,353,024	$ 10,110,619
Licenses and permits	106,271	115,914	136,296	142,644	262,758
Fines and forfeitures	88,431	119,233	101,871	173,122	67,292
Charges for services	1,384,306	1,255,899	1,235,012	1,089,196	1,169,762
Special assessments	226,954	223,300	227,596	208,339	562,571
Intergovernmental	1,377,172	1,600,265	2,220,803	3,342,497	2,451,590
Investment earnings	595,462	232,183	16,167	102,953	296,110
Other revenues	422,733	287,544	311,211.00	320,649	1,450,124
Total revenues	12,812,103	12,748,048	13,223,323	14,732,424	16,370,826
Expenditures					
General government	3,388,728	3,656,340	3,811,276	4,466,576	5,859,713
Public safety	3,792,309	3,608,378	3,576,255	3,746,553	3,859,754
Parks and recreation	1,256,754	1,380,332	1,474,515	1,430,897	1,338,586
Public works and streets	2,152,697	2,114,983	2,183,728	3,288,119	2,167,037
Capital outlay	2,121,720	1,234,048	2,077,057	2,473,642	2,741,769
Debt service					
Principal	145,000	155,000	160,000	170,000	-
Interest	31,138	24,250	16,500	8,500	-
Total expenditures	12,888,346	12,173,331	13,299,331	15,584,287	15,966,859
Excess (deficiency) of revenues over (under) expenditures	(76,243)	574,717	(76,008)	(851,863)	403,967
Other Financing Sources (Uses)					
Subscription acquisition	-	-	-	-	-
Transfers in	1,703,420	2,451,170	2,462,162	2,910,863	3,420,917
Transfers out	(1,703,420)	(2,451,170)	(2,462,162)	(2,910,863)	(3,420,917)
Total other financing sources	-	-	-	-	-
Net change in fund balances	$ (76,243)	$ 574,717	$ (76,008)	$ (851,863)	$ 403,967
Debt services as a percentage of noncapital expenditures	1.66%	1.67%	1.60%	1.38%	0.00%

Source: City of Carpinteria

Schedule of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds and Debt Service Ratio
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2020	2021	2022	2023	2024
Revenues					
Taxes	$ 12,181,011	$ 13,151,630	$ 15,640,250	$ 15,552,420	$15,563,480
Licenses and permits	301,979	258,386	278,926	289,804	284,202
Fines and forfeitures	75,501	69,300	109,601	112,801	126,992
Charges for services	914,142	1,581,578	1,838,837	1,517,261	1,720,560
Special assessments	119,834	102,585	90,795	259,706	270,097
Intergovernmental	2,028,774	2,691,018	4,689,020	4,726,572	2,512,158
Investment earnings	627,348	82,559	(533,847)	452,907	978,965
Other revenues	5,718,274	435,796	169,480	526,085	329,819
Total revenues	21,966,863	18,372,852	22,283,062	23,437,556	21,786,273
Expenditures					
General government	6,168,332	5,165,320	5,707,822	6,063,169	6,199,605
Public safety	4,172,589	4,222,540	4,848,534	5,413,143	6,391,915
Parks and recreation	1,482,383	1,709,143	2,228,902	2,870,313	2,642,531
Public works and streets	1,819,008	2,100,261	2,222,126	2,974,169	2,979,534
Capital outlay	6,549,371	4,126,356	4,315,434	5,082,424	3,682,262
Debt service					
Principal	-	-	-	-	-
Interest	-	-	-	-	-
Total expenditures	20,191,683	17,323,620	19,322,818	22,403,218	21,895,847
Excess (deficiency) of revenues over (under) expenditures	1,775,180	1,049,232	2,960,244	1,034,338	(109,574)
Other Financing Sources (Uses)					
Subscription acquisition	-	-	-	27,937	-
Transfers in	2,236,358	3,347,853	3,726,095	4,604,070	5,268,140
Transfers out	(2,236,358)	(3,347,853)	(3,726,095)	(4,604,070)	(5,268,140)
Total other financing sources	-	-	-	27,937	-
Net change in fund balances	$ 1,775,180	$ 1,049,232	$ 2,960,244	$ 1,062,275	$ (109,574)
Debt services as a percentage of noncapital expenditures	0.00%	0.00%	0.00%	0.00%	0.00%

Tax Revenues by Source, Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

Fiscal Year	Property Tax	Sales Tax	Transient Occupancy Tax	Franchise Tax	Other Taxes	Total
2015	$ 3,411,370	$ 2,054,033	$ 2,369,762	$ 634,782	$ 140,827	$ 8,610,774
2016	3,623,079	2,090,019	2,379,751	660,231	160,630	8,913,710
2017	3,788,813	1,939,686	2,503,821	614,506	127,541	8,974,367
2018	4,106,134	1,935,212	2,462,092	708,595	140,991	9,353,024
2019	4,298,673	2,564,179	2,635,754	612,013	57,718	10,168,337
2020	4,686,335	4,714,243	2,023,128	757,307	48,859	12,229,872
2021	4,940,654	5,271,570	2,209,191	689,056	41,159	13,151,630
2022	5,188,273	6,215,507	3,487,613	685,283	63,574	15,640,250
2023	5,512,042	5,971,207	3,485,465	717,135	62,076	15,747,925
2024	5,799,615	5,977,182	3,194,248	723,011	70,586	15,764,642

Source: City of Carpinteria

Assessed and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years
(modified accrual basis of accounting)

Fiscal Year	Assessed Taxable Values			Total Direct Tax Rate	Estimated Actual Taxable Value	Taxable Assessed Value as Percentage of Estimated Actual Taxable Value
	Secured	Unsecured	Totals			
2015	$ 1,828,344,041	$ 124,049,385	$ 1,952,393,426	1.00%	$ 4,748,073,510	41.12%
2016	1,919,853,476	124,041,961	2,043,895,437	1.00%	4,976,836,491	41.07%
2017	2,011,828,207	128,079,932	2,139,908,139	1.00%	5,212,541,849	41.05%
2018	2,152,174,030	151,088,408	2,303,262,438	1.00%	5,596,275,658	41.16%
2019	2,273,924,309	164,475,978	2,438,400,287	1.00%	5,919,776,455	41.19%
2020	2,354,028,360	167,969,241	2,521,997,601	1.00%	6,125,026,959	41.18%
2021	2,507,884,649	148,209,784	2,656,094,433	1.00%	6,481,439,885	40.98%
2022	2,637,827,737	140,289,211	2,778,116,948	1.00%	6,794,982,501	40.88%
2023	2,816,016,350	139,680,208	2,955,696,558	1.00%	7,239,584,029	40.83%
2024	3,001,089,412	157,293,848	3,158,383,260	1.00%	7,727,429,027	40.87%

Notes:
1) Property in Santa Barbara County is assessed at market value in the year in which the property is exchanged pursuant to a sale. In years thereafter, the assessed value is increased by one percent as required by state law. Based upon the frequency of property exchanges, assessed value is estimated to be about 40 percent of actual value for real property and about 70 percent for personal property. Estimated actual value is calculated by dividing assessed value by those percentages. Tax rates are per $100 of assessed values.

2) In 1978, the voters of the State of California passed Proposition 13, which limited property taxes to a total maximum rate of 1% based upon the assessed value of the property being taxed. Each year, the assessed value of property may be increased by an "inflation factor" (limited to a maximum increase of 2%). With few exceptions, property is only reassessed at a time that it is sold to a new owner. At that point, the assessed value is reassessed at the purchase price of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above. The County does not provide breakout of residential, commercial and industrial assessed values to the cities.

Source: Santa Barbara County Auditor- Controller

Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years
(rates per $100 of assessed value)

	Direct Rates		Overlapping Rates		
Fiscal Year	Basic Rate	General Obligation Debt Rate	School Districts	Special Districts	Total Direct & Overlapping Tax
2015	1.00%	0.00%	0.00635%	0.00%	1.0064%
2016	1.00%	0.00%	0.00635%	0.00%	1.0064%
2017	1.00%	0.00%	0.00635%	0.00%	1.0064%
2018	1.00%	0.00%	0.05571%	0.00%	1.0557%
2019	1.00%	0.00%	0.05571%	0.00%	1.0557%
2020	1.00%	0.00%	0.05151%	0.00%	1.0515%
2021	1.00%	0.00%	0.05151%	0.00%	1.0515%
2022	1.00%	0.00%	0.05113%	0.00%	1.0511%
2023	1.00%	0.00%	0.05113%	0.00%	1.0511%
2024	1.00%	0.00%	0.04897%	0.00%	1.0490%

Notes:
In 1978, California voters passed Proposition 13 which sets the property tax rate at a 1% fixed amount. This 1% is shared by all taxing agencies for which the subject property resides within. In addition to the 1% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of school and water district bonds.

Source: Santa Barbara County Auditor-Controller

Principal Property Tax Payers
Current Year and Nine Years Ago

		2024		2015		
Rank	Employer	Taxable Assessed Value	Percentage of Total City Taxable Assessed Value	Rank	Taxable Assessed Value	Percentage of Total City Taxable Assessed Value
1	LINKEDIN CORPORATION	$ 63,591,972	2.15%			
2	RBE CARPINTERIA LLC	45,777,600	1.55%			
3	CCP ONE LP	41,969,500	1.42%			
4	ROIC CaLIFORNIA LLC	27,937,381	0.95%			
5	LAVENDER BLUE, LP	20,080,290	0.68%	3	$ 16,625,000	0.90%
6	JHMM Hospitality LLC	19,146,000	0.65%			
7	6267 CARP AVE LLV	18,671,455	0.63%	4	15,846,618	0.86%
8	RBP CARPINTERIA RE LLC	18,639,520	0.63%			
9	BEGA/US , INC	18,194,455	0.62%	5	15,337,140	0.83%
10	BBH HOLDINGS, LLC (CA)	15,693,179	0.53%	9	13,246,016	0.72%
	Venoco INC			2	20,622,292	1.12%
	G6 Hospitality Property LLC			1	21,970,044	1.19%
	Carp One LLC			6	15,063,264	0.82%
	Schaff, Victor William			7	14,588,554	0.79%
	Carp Two LLC			8	14,422,956	0.78%
	SCHAFF, VICTOR WILLIAMS 1998 REVOCABLE TRUST			10	12,155,234	0.66%
	TOTAL	$289,701,352	9.80%		$159,877,118	8.69%

Source: Santa Barbara County Auditor- Controller

Property Tax Levies and Collections
Last Ten Fiscal Years

	City of Carpinteria					
		Collections with the Fiscal Year of the Levy			Total Collections to Date	
Fiscal Year	Total Tax Levy for Fiscal Year	Amount	Percentage of Levy	Collections in Subsequent Years	Amount	Percentage of Levy
2015	$ 1,702,720	$ 1,688,463	99.2%	$ 13,447.00	$ 1,701,910.00	100.0%
2016	1,780,112	1,762,381	99.0%	13,730	1,776,111	99.8%
2017	1,863,185	1,847,951	99.2%	11,998	1,859,949	99.8%
2018	2,001,901	1,978,832	98.8%	19,064	1,997,896	99.8%
2019	2,306,494	2,280,017	98.9%	21,037	2,301,054	99.8%
2020	2,385,984	2,351,981	98.6%	28,282	2,380,263	99.8%
2021	2,515,399	2,480,701	98.6%	29,307	2,510,008	99.8%
2022	2,639,701	2,610,648	98.9%	21,652	2,632,300	99.7%
2023	2,803,012	2,768,306	98.8%	22,575	2,790,881	99.6%
2024	2,991,824	2,950,918	98.6%	-	2,950,918	98.6%

	Carpinteria Street Lighting District #1					
		Collections with the Fiscal Year of the Levy			Total Collections to Date	
Fiscal Year	Total Tax Levy for Fiscal Year	Amount	Percentage of Levy	Collections in Subsequent Years	Amount	Percentage of Levy
2015	$ 302,164	$ 299,634	99.2%	$ 2,386	$ 302,020	100.0%
2016	315,757	312,612	99.0%	2,436	315,048	99.8%
2017	330,668	327,964	99.2%	2,129	330,093	99.8%
2018	356,018	351,915	98.8%	3,390	355,305	99.8%
2019	179,299	177,240	98.9%	1,635	178,875	99.8%
2020	185,725	183,078	98.6%	2,201	185,279	99.8%
2021	195,830	193,128	98.6%	2,282	195,410	99.8%
2022	204,890	202,635	98.9%	1,681	204,316	99.7%
2023	217,950	215,252	98.8%	1,755	217,007	99.6%
2024	232,602	229,422	98.6%	-	229,422	98.6%

Notes:
Taxes collected have been restated to reflect available data from the Santa Barbara County Auditor- Controller. Emailed Cluadia 10/24

Source: Santa Barbara County Auditor- Controller

Ratio of Outstanding Debt by Type
Last Ten Fiscal Years

Fiscal Year	Governmental Activities: Certificates of Participation	Governmental Activities: Subscription Based IT Arrangements	Total Outstanding Debt	Percentage of Personal Income	Population	Debt per Capita
2015	$ 485,000	$ -	$ 485,000	0.09%	13,547	36
2016	330,000	-	330,000	0.06%	13,928	24
2017	170,000	-	170,000	0.03%	13,950	12
2018	-	-	-	0.00%	13,849	-
2019	-	-	-	0.00%	13,680	-
2020	-	-	-	0.00%	13,335	-
2021	-	-	-	0.00%	13,361	-
2022	-	-	-	0.00%	12,963	-
2023	-	14,175	14,175	0.00%	12,711	1
2024	-	-	-	0.00%	12,744	-

Sources: City of Carpinteria

Ratio of General Bonded Debt Outstanding
Last Ten Fiscal Years

Fiscal Year	General Bonded Debt Oustanding			Percentage of Actual Taxable Value of Property	Per Capita
	General Obligation Bonds	Lease Revenue Bonds	Total		
2015	$ -	$ -	$ -	0.00%	$ -
2016	-	-	-	0.00%	-
2017	-	-	-	0.00%	-
2018	-	-	-	0.00%	-
2019	-	-	-	0.00%	-
2020	-	-	-	0.00%	-
2021	-	-	-	0.00%	-
2022	-	-	-	0.00%	-
2023	-	-	-	0.00%	-
2024	-	-	-	0.00%	-

Sources: City of Carpinteria

Direct and Overlapping Governmental Activities Debt
As of June 30, 2024

2023-24 Assessed Valuation: $3,170,830,636

	Total Debt 6/30/2024	% Applicable [1]	City's Share of Debt 6/30/2024
Overlapping Tax and Assessment Debt:			
Santa Barbara Community College District	$ 49,095,000	4.294%	$ 2,108,139
Carpinteria Unified School District	87,565,000	35.763%	31,315,871
Total Overlapping Tax and Assessment Debt			$ 33,424,010
Overlapping General Fund Debt:			
Santa Barbara County General Fund Obligations	$ 118,125,000	2.900%	$ 3,425,625
Total Gross Overlapping General Fund Debt			$ 3,425,625
Less: Santa Barbara County Supported Obligations			(32,045)
Total Net Overlapping General Fund Debt			$ 3,393,580
Total Gross Overlapping Debt[2]			$ 36,849,635
Total Net Overlapping Debt			$ 36,817,590

Notes:

1 The percentage of overlapping debt applicable to the City is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the City divided by the district's total taxable assessed

2 Excludes tax and revenue anticipation notes, revenue, mortgage revenue and tax allocation bonds and non-bonded capital lease obligations.

Ratios to 2023-24 Assessed Valuation:	
Total Overlapping Tax and Assessment Debt	1.05%
Gross Combined Total Debt	1.16%
Net Combined Total Debt	1.16%

Sources: California Municipal Statistics, Inc.

Legal Debt Margin Information
Last Ten Fiscal Years

Fiscal Year	Debt Limit	Total Net Debt Applicable To Limit	Legal Debt Margin	Total Net Debt Applicable to the Limit as a Percentage of Debt Limit
2015	$ 73,214,247	$ -	$ 73,214,247	0.00%
2016	76,646,079	-	76,646,079	0.00%
2017	80,246,555	-	80,246,555	0.00%
2018	86,372,341	-	86,372,341	0.00%
2019	91,440,011	-	91,440,011	0.00%
2020	94,574,910	-	94,574,910	0.00%
2021	99,603,541	-	99,603,541	0.00%
2022	104,179,386	-	104,179,386	0.00%
2023	110,838,621	-	110,838,621	0.00%
2024	118,439,372	-	118,439,372	0.00%

Legal Debt Margin Calculation for Fiscal Year 2024	
Total Assessed Property Value	3,158,383,260
Debt limit (3.75% of assessed value)	118,439,372
Less debt applicable to limit:	
General obligation bonds	-
Total debt applicable to limit	-
Legal debt margin	$ 118,439,372.0

Note: The Government Code of the State of California provides for a legal debt limit of 15% of gross assessed valuation. However, this provision was enacted when assessed valuation was based upon 25% of market value. Effective with the 1981/82 fiscal year, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown above reflect a conversion and assessed valuation data for each fiscal year from the current full valuation perspective to the 25% level that was in effect at the time that the legal debt margin was enacted by the State of California for local governments located within the state.

Source: Santa Barbara County Auditor- Controller

Pledged Revenue Coverage
Last Ten Fiscal Years

	Special Assessment Bonds				
			Debt Service		
Fiscal Year	Special Assessment Collections	Capital Impact Fees	Principal	Interest	Coverage
2015	$ -	$ -	$ -	$ -	0.0%
2016	-	-	-	-	0.0%
2017	-	-	-	-	0.0%
2018	-	-	-	-	0.0%
2019	-	-	-	-	0.0%
2020	-	-	-	-	0.0%
2021	-	-	-	-	0.0%
2022	-	-	-	-	0.0%
2023	-	-	-	-	0.0%
2024	-	-	-	-	0.0%

Note: The City had no Pledged Revenues during this period.

Source: City of Carpinteria

Demographic and Economic
Last Ten Fiscal Years

Fiscal Year	Population	Personal Income	Per Capita Personal Income	Unemployment Rate
2015	13,547	$ 673,285,900	$ 49,700	4.7%
2016	13,928	706,066,032	50,694	4.6%
2017	13,950	721,326,600	51,708	4.5%
2018	13,849	508,119,810	36,690	3.9%
2019	13,680	580,100,400	42,405	3.4%
2020	13,335	593,487,510	44,506	4.9%
2021	13,361	621,727,413	46,533	5.5%
2022	12,963	603,207,279	46,533	2.3%
2023	12,711	634,075,524	49,884	3.7%
2024	12,744	666,549,432	52,303	5.3%

Sources: Department of Finance
Sources: University of California Santa Barbara
Sources: EDD Unemployment Rate and Labor Force

Principal Employers
Current Year and Nine Year Ago

	2024			2015		
Employer	Rank	Employees	Percentage of Total City Employment	Rank	Employees	Percentage of Total City Employment
Procore	1	850	5.45%			
Agilent (Formerly DAKO)	2	408	2.61%	4	180	1.15%
Carpinteria Unified School District	3	322	2.06%	3	272	1.74%
LinkedIn	4	240	1.54%			
Plan Member Services	5	185	1.19%	8	110	0.70%
Bega - US	6	167	1.07%			
Freudenberg Medical, LLC	7	163	1.04%			
Jimenez Nursery, Inc	8	115	0.74%			
Albertsons	9	94	0.60%	10	99	0.63%
Gigavac	10	92	0.59%			
Nusil Technology				1	415	2.66%
Lynda.com				2	410	2.63%
Helix Medical Inc				5	143	0.92%
TE Connectivity				6	130	0.83%
AGIA, Inc.				7	129	0.83%
CKE (Carl Karchler Enterprises)				9	103	0.66%
		2636	16.89%		1,991	12.76%

Source: City of Carpinteria

Employees by Function
Last Ten Fiscal Years

	Full-time Equivalent Employees as of June 30									
Function/Program	**2015**	**2016**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**
General Government										
City Council	5	5	5	5	5	5	5	5	5	5
City Clerk	2	2	2	2	2	2	3	3	3	2
City Manager	4	4	4	4	4	4	4	4	4	6
Administrative Services										
Finance	2	2	2	2	2	3	3	3	4	4
Community Development										
Planning	5	5	5	5	5	5	5	5	5	5
Building	1	1	1	1	1	1	1	1	1	1
Code Compliance	3	3	3	3	3	4	4	4	4	4
Public Works										
Public Works Administration	4	4	4	4	4	5	5	5	5	6
Roads and Streets	5	5	5	5	5	6	5	5	5	5
Parks, Recreation & Public Facilities										
Parks and Recreation Administration	4	4	4	4	4	2	4	4	4	5
Facilities	0	0	0	0	0	1	3	3	3	3
Community Pool/Beach Services	8	8	8	8	8	2	2	2	2	2
Total	43	43	43	43	43	40	44	44	45	48

Source: City of Carpinteria
Note* FTE basis changed back full time employees only.

Operating Indicators by Function Program
Last Ten Fiscal Years

	Fiscal Year									
Function/Program	**2015**	**2016**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**
Public Safety										
Traffic violations	735	735	735	1,445	1,778	1,766	1,699	1,739	1,620	1,771
Planning										
Building permits issued	246	285	279	282	310	267	269	286	299	265
Public Works										
Miles of streets resurfaced	0.67	0.67	0.00	0.00	0.00	3.50	2.25	2.50	2.00	2.00
Parks										
Jr. Lifeguard paricipants	190	190	200	185	170	148	150	156	186	201
Swimming pool admissions	32,005	32,005	33,000	42,000	33,000	24,530	45,309	48,120	48,947	36,075

Source: City of Carpinteria

Capital Asset Statistics by Function
Last Ten Fiscal Years

Function/Program	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Public Safety										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	2	2	2	2	2	2	2	2	2	2
Public Works										
Miles of streets	33	33	33	33	33	33	33	33	33	33
Streetlights	631	631	631	631	631	631	631	631	631	631
Traffic signals	3	3	3	3	3	4	4	4	4	5
Parks										
Community centers	1	1	1	1	1	1	1	1	1	1
Parks	12	12	12	12	12	13	13	13	14	14
Park acerage	103	103	103	103	103	124	124	124	103	103

Source: City of Carpinteria

ATTACHMENT B

Auditor's report on internal controls

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditor's Report

To the Honorable Mayor and Members of the City Council
City of Carpinteria
Carpinteria, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Carpinteria, California (the entity) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the entity's basic financial statements, and have issued our report thereon dated December 20, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the entity's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified a certain deficiency in internal control, described in the accompanying Schedule of Findings and Responses as item 2024-001 that we consider to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the entity's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we have reported to management of the entity in a separate letter dated December 20, 2024.

City's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the entity's response to the findings identified in our audit and described in the accompanying Schedule of Findings and Responses. The entity's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
December 20, 2024

2024-001

Significant Deficiency in Internal Control over Financial Reporting – Inadequate Segregation of Duties

Criteria and Condition

During our audit of the City, we noted a lack of segregation of duties in the City's accounting process. Proper segregation of duties dictates that the functions of recording, authorization, custody and execution are not dominated by one individual. An adequate segregation of duties requires that one individual does not handle a transaction from its inception to its completion. Adequately segregated duties helps to reduce the possibility of fraud and defalcations from occurring and to ensure the integrity of the information provided by the City's financial reporting system.

Context

We observed inadequate segregation of duties over payroll, process by performing observations of processes and interviews of personnel and management.

Effect or Potential Effect

Without sufficient segregation of duties, the risk significantly increases that errors and fraud related to financial reporting, including misappropriation of assets, could occur and not to be detected within a timely basis.

Auditor's Recommendation

An adequate segregation of duties requires that one individual does not handle a transaction from its inception to it completion. However, we realize that this is due to the limited number of individuals available to the City to perform numerous, and sometimes incompatible duties. Unless more personnel are hired, there may be no practical corrective action possible for this inherent weakness. We believe it is important for management and City Council to be aware that whenever a limited number of people are in control of the accounting process, the system is far more susceptible to errors or other irregularities, either intentional or unintentional, not being discovered.

View of Responsible Officials and Planned Corrective Actions

The City acknowledges the observation regarding inadequate segregation of duties within the accounting process, particularly over payroll. We recognize the importance of this internal control to prevent errors, fraud, and misappropriation of assets, and we are committed to addressing the issue.

Given the limited number of staff in the accounting department, we understand that achieving full segregation of duties is challenging. However, we will explore alternative measures to mitigate the risk of errors and fraud. These may include implementing enhanced supervisory reviews, increasing the frequency of reconciliations, and introducing additional approval layers to key processes. Additionally, we will assess the potential for leveraging technology or automated controls to reduce manual involvement and minimize risks.

While achieving perfect segregation of duties may not be feasible with current staffing levels, we are committed to strengthening the control environment and maintaining the integrity of the City's financial reporting. We will continue to monitor this risk and make adjustments as needed to ensure that the City's financial processes are as robust as possible given the constraints.

ATTACHMENT C

Auditor's report on appropriations limit calculations

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Independent Accountant's Report

To the Honorable City Council
City of Carpinteria, California

We have performed the procedures enumerated below to the accompanying Appropriations Limit Worksheet of the City of Carpinteria, California (the City) for the year ended June 30, 2024. The management of the City is responsible for the accompanying Appropriations Limit Worksheet.

The City has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of meeting the requirements of Section 1.5 of Article XIII-B of the California Constitution. These procedures, which were suggested by the League of California Cities and presented in the publication entitled *Agreed-upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII-B of the California Constitution,* were performed solely to assist you in meeting the requirements. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

1. We obtained the completed worksheets and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the City Council. We also compared the population and inflation options included in the aforementioned documents to those that were selected by a recorded vote of the City Council.

   Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit Worksheet, we added last year's limit to total adjustments and agreed the resulting amount to this year's limit.

   Finding: No exceptions were noted as a result of our procedures.

3. We agreed the current year information presented in the accompanying Appropriations Limit Worksheet to the other documents referenced in number one above.

   Finding: No exceptions were noted as a result of our procedures.

4. We agreed the prior year appropriations limit presented in the accompanying Appropriations Limit Worksheet to the prior year appropriations limit adopted by the City Council during the prior year.

   Finding: No exceptions were noted as a result of our procedures.

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on accompanying Appropriations Limit Worksheet for the year ended June 30, 2024. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City Council and management of the City of Carpinteria, California, and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
December 20, 2024

City of Carpinteria
Appropriations Limit Worksheet
2023 – 2024

Per capita personal income change	4.44%
Population change:	
County population growth	-0.60%
CPI change converted to a ratio	1.0444
Population change converted to a ratio	0.994
2022 - 2023 Limit	$ 21,155,763
2023 - 2024 Limit ($21,155,763 x 1.0444 x 0.994)	$ 21,962,508

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California Society of
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Independent Accountant's Report

To the Honorable City Council
City of Carpinteria Street Lightning District No. 1, California

We have performed the procedures enumerated below to the accompanying Appropriations Limit Worksheet of the City of Carpinteria Street Lightning District No.1, California (the City) for the year ended June 30, 2024. The management of the City is responsible for the accompanying Appropriations Limit Worksheet.

The City has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of meeting the requirements of Section 1.5 of Article XIII-B of the California Constitution. These procedures, which were suggested by the League of California Cities and presented in the publication entitled *Agreed-upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII-B of the California Constitution,* were performed solely to assist you in meeting the requirements. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

1. We obtained the completed worksheets and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the City Council. We also compared the population and inflation options included in the aforementioned documents to those that were selected by a recorded vote of the City Council.

   Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit Worksheet, we added last year's limit to total adjustments and agreed the resulting amount to this year's limit.

   Finding: No exceptions were noted as a result of our procedures.

3. We agreed the current year information presented in the accompanying Appropriations Limit Worksheet to the other documents referenced in number one above.

   Finding: No exceptions were noted as a result of our procedures.

4. We agreed the prior year appropriations limit presented in the accompanying Appropriations Limit Worksheet to the prior year appropriations limit adopted by the City Council during the prior year.

   Finding: No exceptions were noted as a result of our procedures.

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on accompanying Appropriations Limit Worksheet for the year ended June 30, 2024. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City Council and management of the City of Carpinteria Street Lightning District No.1, California, and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
December 20, 2024

City of Carpinteria
Appropriations Limit Worksheet
2023 – 2024

Per capita personal income change		4.44%
Population change:		
County population growth		-0.60%
CPI change converted to a ratio		1.0444
Population change converted to a ratio		0.994
2022 - 2023 Limit	$	747,534
2023 - 2024 Limit		
($747,534 x 1.0444 x 0.994)	$	776,040

ATTACHMENT D

Auditor's required Letter to Those Charged with Governance

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December 20, 2024

To the Honorable Mayor and Members of the City Council
City of Carpinteria
Carpinteria, California

We have audited the financial statements of the City of Carpinteria (the entity) as of and for the year ended June 30, 2024, and have issued our report thereon dated December 20, 2024. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated May 10, 2024, our responsibility, as described by professional standards, is to form and express opinions about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of the system of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the system of internal control of the entity solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings regarding significant control deficiencies over financial reporting and other matters noted during our audit in a separate letter to you dated December 20, 2024.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

We have evaluated whether certain nonattest services performed by our firm during the audit have created a significant threat to our independence in relation to the entity. We have identified a threat to our independence (preparation of the entity's financial statements, creating a self-review threat) that if not reduced to an acceptable level, would impair our independence. In order to reduce the threat to an acceptable level, we have applied the following safeguard:

> Prior to the issuance of the entity's financial statements, another partner or manager, independent of the engagement, will review the financial statements.

Significant Risks Identified

We have identified the possibility of the following significant risks:

> *Management's override of internal controls over financial reporting* – Management override of internal controls is the intervention by management in handling financial information and making decisions contrary to internal control policy.
>
> *Revenue recognition* – Revenue recognition is a generally accepted accounting principle that refers to the conditions under which an entity can recognize a transaction as revenue. Auditing standards indicate that recognizing revenue is a presumed fraud risk and usually classified as a significant risk in most audits.

These significant risks are presumptive in most audits and merit attention by the auditors due to the direct impact over financial reporting and internal control processes. Although identified as significant risks, we noted no matters of management override of controls or deviations from generally accepted accounting principles which caused us to modify our audit procedures or any related matters which are required to be communicated to those charged with governance due to these identified risks.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the entity is included in Note 1 to the financial statements. The City adopted GASB Statement No. 100, Accounting Changes and Error Corrections during 2024. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates and Related Disclosures

Accounting estimates and related disclosures are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the entity's financial statements are:

Management's estimate of the net pension liability and related deferred inflows and outflows of resources are based on actuarial reports by independent actuaries. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Management's estimate of the liability for other post-employment benefits (OPEB) and related deferred inflows and outflows of resources are based on actuarial reports provided by independent actuaries. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users.

The most sensitive disclosures affecting the entity's financial statements relate to:

The disclosure of net pension liability and related deferred inflows and outflows of resources in the basic financial statements is based on actuarial assumptions. Actual future liabilities and actuarial deferred inflows and outflows may vary from disclosed estimates.

The disclosures of the other post-employment benefits (OPEB) liability and related deferred inflows and outflows of resources in the basic financial statements is based on actuarial assumptions. Actual future liabilities and actuarial deferred inflows and outflows may vary from disclosed estimates.

The disclosure of leases and subscription liabilities, right-to-use assets, and asset amortization in the basic financial statements is based on certain terms and assumptions in the agreements which could differ from actual amounts.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. There were no uncorrected misstatements noted.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole or applicable opinion unit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the entity's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated December 20, 2024.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the entity, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the entity's auditors.

Other Information Included in Annual Reports

Pursuant to professional standards, our responsibility as auditors for other information, whether financial or nonfinancial, included in the entity's annual reports, does not extend beyond the information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, we have:

> Read the transmittal letter and statistical section and considered whether a material inconsistency existed between the other the information and the basic financial statements, or the other information otherwise appears to be materially misstated. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

This report is intended solely for the information and use of the City and management of the entity and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
December 20, 2024

CITY of CARPINTERIA, CALIFORNIA

December 20, 2024

Rogers, Anderson, Malody & Scott, LLP

This representation letter is provided in connection with your audit of the basic financial statements of the City of Carpinteria (the entity) as of June 30, 2024, and for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions on whether the basic financial statements present fairly, in all material respects, the financial position, and results of operations of the various opinion units of the entity in accordance with accounting principles generally accepted for governments in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information such that, in the light of surrounding circumstances, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of December 20, 2024:

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated May 10, 2024, for the preparation and fair presentation of the financial statements of the various opinion units referred to above in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- We acknowledge our responsibility for compliance with the laws, regulations, and provisions of contracts and grant agreements.
- We have reviewed, approved, and taken responsibility for the financial statements and related notes.
- We have a process to track the status of audit findings and recommendations.
- We have identified and communicated to you all previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- The methods, data and significant assumptions used by us in making accounting estimates and their related disclosures, are appropriate to achieve recognition, measurement, or disclosure that is reasonable in the context of the applicable financial reporting framework.
- All related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- We have reviewed and approved the various adjusting journal entries that were proposed by you for recording in our books and records and reflected in the financial statements.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.

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- All component units, as well as joint ventures with an equity interest, if any, are included and other joint ventures and related organizations are properly disclosed.
- All funds and activities are properly classified.
- All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments,* GASB Statement No. 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus as amended*, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, for presentation as major are identified and presented as such and all other funds that are presented as major are considered important to financial statement users.
- All components of net position, nonspendable fund balance, and restricted, committed, assigned, and unassigned fund balance are properly classified and, if applicable, approved.
- Our policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position/fund balance are available is appropriately disclosed and net position/fund balance is properly recognized under the policy.
- All revenues within the statement of activities have been properly classified as program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- All expenses have been properly classified in or allocated to functions and programs in the statement of activities, and allocations, if any, have been made on a reasonable basis.
- All interfund and intra-entity transactions and balances have been properly classified and reported.
- Deposit and investment risks have been properly and fully disclosed.
- Capital assets, including infrastructure assets, are properly capitalized, reported, and if applicable, depreciated.
- All required supplementary information is measured and presented within the prescribed guidelines.
- We have evaluated all of our lease and subscription agreements and have given you our assessment as to whether each agreement is subject to GASB Statement No. 87, *Leases* and GASB Statement No. 96, *Subscription Based Information Technology Arrangements.*
- With regard to investments and other instruments reported at fair value:
  - The underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated courses of action.
  - The measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied.
  - The disclosures related to fair values are complete, adequate, and in accordance with U.S. GAAP.
  - There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.
- With respect to preparation of the financial statements, we have performed the following:
  - Made all management decisions and performed all management functions;
  - Assigned a competent individual to oversee the services;
  - Evaluated the adequacy of the services performed;
  - Evaluated and accepted responsibility for the result of the service performed; and
  - Established and maintained internal controls, a process to monitor the system of internal controls.
- There have been no changes or updates to legal information disclosed to you by our attorney(s) since the date of such legal response and now.

Information Provided

- We have provided you with:
  - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements of the various opinion units referred to above, such as records, documentation, meeting minutes, and other matters;
  - Additional information that you have requested from us for the purpose of the audit; and
  - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
    - A written acknowledgement of all the documents that we expect to issue that will be included in the annual report and the planned timing and method of issuance of that annual report;

  - A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
- The financial statements and any other information included in the annual report are consistent with one another, and the other information does not contain any material misstatements.
- All information provided in electronic form are true representations of the original documents.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have provided to you our analysis of the entity's ability to continue as a going concern, including significant conditions and events present, and we believe that our use of the going concern basis of accounting is appropriate.
- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
  - Management;
  - Employees who have significant roles in internal control; or
  - Others where the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, vendors, regulators, or others.
- We are not aware of any pending or threatened litigation, claims, and assessments whose effects should be considered when preparing the financial statements and we have not consulted legal counsel concerning litigation, claims, or assessments.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.
- There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.
- The entity has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
- We have disclosed to you all guarantees, whether written or oral, under which the entity is contingently liable.
- We have disclosed to you all nonexchange financial guarantees, under which we are obligated and have declared liabilities and disclosed properly in accordance with GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, for those guarantees where it is more likely than not that the entity will make a payment on any guarantee.
- We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB Statement No. 62 (GASB-62), *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.
- We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
- There are no:
  - Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, including applicable budget laws and regulations.
  - Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62.
  - Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62.
  - Continuing disclosure consent decree agreements or filings with the Securities and Exchange Commission and we have filed updates on a timely basis in accordance with the agreements (Rule 240, 15c2-12).
- The entity has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset or future revenue been pledged as collateral, except as disclosed to you.

- We have complied with all aspects of grant agreements and other contractual agreements that would have a material effect on the financial statements in the event of noncompliance.

Use of a Specialist

- We agree with the findings of specialists in evaluating the entity's net pension and net other post-employment benefit liabilities and related deferred amounts and have adequately considered the qualifications of the specialist in determining the amounts and disclosures used in the financial statements and underlying accounting records. We did not give or cause any instructions to be given to specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had an impact on the independence or objectivity of the specialists.
- We believe that the actuarial assumptions and methods used to measure pension and other postemployment benefit liabilities and costs for financial accounting purposes are appropriate in the circumstances

Cybersecurity

- There have been no cybersecurity breaches or other cyber events whose effects should be considered for disclosure in the financial statements, as a basis for recording a loss contingency, or otherwise considered when preparing the financial statements.

Supplementary Information in Relation to the Financial Statements as a Whole

With respect to supplementary information accompanying the financial statements:

- We acknowledge our responsibility for the presentation of the supplementary information in accordance with accounting principles generally accepted in the United States of America.
- We believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America.
- The methods of measurement or presentation have not changed from those used in the prior period.
- We believe any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information, and the basis for our assumptions and interpretations, are reasonable and appropriate in the circumstances.
- When the supplementary information is not presented with the audited financial statements, management will make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by the entity of the supplementary information and the auditor's report thereon.
- We acknowledge our responsibility to include the auditor's report on the supplementary information in any document containing the supplementary information and that indicates the auditor reported on such supplementary information.
- We acknowledge our responsibility to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by the entity of the supplementary information and the auditor's report thereon.

Required Supplementary Information

With respect to the required supplementary information accompanying the financial statements:

- We acknowledge our responsibility for the presentation of the required supplementary information in accordance with U.S. GAAP.
- We believe the required supplementary information, including its form and content, is measured and fairly presented in accordance with U.S. GAAP.
- The methods of measurement or presentation have not changed from those used in the prior period.

- We believe the significant assumptions or interpretations underlying the measurement or presentation of the required supplementary information, and the basis for our assumptions and interpretations, are reasonable and appropriate in the circumstances.

Accounting Estimates and Related Disclosures

- The significant judgments made in making the accounting estimates have taken into account all relevant information of which we are aware.
- We have consistently and appropriately selected and applied methods, assumptions, and data when making accounting estimates.
- The assumptions we used in making and disclosing accounting estimates appropriately reflect our intent and ability to carry out specific courses of action on behalf of the entity, when relevant to the accounting estimates and disclosures.
- The disclosures related to accounting estimates, including those disclosures describing estimation uncertainty, are complete and are reasonable in the context of the applicable financial reporting framework.
- We have obtained and applied appropriate specialized skills and expertise in making accounting estimates.
- We are not aware of any events subsequent to the date of the financial statements that require adjustment to our accounting estimates and related disclosures included in the financial statements.

Signature: _____ Signature: _____

Title: City Manager Title: Admin Service Director

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Ad Hoc Harbor Seal Advisory Committee Recommendations

STAFF RECOMMENDATION

Staff recommends that the City Council receive and file this report and provide direction to staff as appropriate.

Sample Motion: I move to receive and file the final Ad Hoc Harbor Seal Advisory Committee Recommendations and direct staff to [add direction, as appropriate].

BACKGROUND

Harbor seals are known to haul out[1] along the Carpinteria coastline, most commonly at the Seal Sanctuary (also referred to as the Rookery), located just east of the Casitas Pier. The harbor seal haul-out areas, including the Seal Sanctuary, are located near the mid-point of the approximate three-mile length of coastline that is within City limits, between the heavily used City and State Park beaches to the west and the more remote coastline to the east before reaching Rincon County Park.

The City's commitment to protecting the Seal Sanctuary dates back to the 1980s, when studies were conducted to characterize the colony and identify measures necessary for its long-term viability. In 1990/91, the City established legislation codified in Carpinteria Municipal Code Section 12.24.090, instituting an annual beach closure from December 1 through May 31. The closure extends approximately 750 feet to the East and West, and 1,000 feet out to sea. The City implements other programs and services aimed at protecting the health and habitat of harbor seals while maintaining public beach access. These efforts include enforcement of the beach closure and related laws, coordination and permitting of nearby maintenance and development to minimize seal disturbances,

[1] To "haul out" means to temporarily leave the water to rest, reproduce and perform other activities, such as socializing, molting, avoiding predators and reducing parasites.

and public education through signage, news, and social media. These actions complement federal regulations governing human activities near marine mammals.[2]

In 2021, the Council formed the Ad Hoc Harbor Seal Advisory Committee (HSAC) to examine a decline in seal numbers and make recommendations to the Council regarding potential preservation efforts. On July 10, 2023, the City Council received and filed HSAC's 2023 Harbor Seal Rookery Report.[3] On October 23, 2023[4], the City Council adopted Resolution No. 6271, charging the HSAC with further advancing the recommendations from the 2023 Harbor Seal Rookery report "to mitigate habitat degradation and incidents of harassment in the City."

To focus their efforts in 2024, HSAC's work was split among subgroups: a survey working group and a data collection working group. The survey working group was responsible for surveying the local volunteer group, Seal Watch[5], to gauge their interest in increased City involvement in their volunteer operations. The data collection working group was formed to focus on harbor seal count data. This effort included digitizing and analyzing decades of existing data collected by Seal Watch.

At its final meeting on December 19, 2024, HSAC voted on the final documents attached to this staff report to be presented to City Council. HSAC's priorities are listed below, and categorized based on "desirability" and "feasibility." Although the desirability of some items (e.g. Park Ranger) were high, HSAC understood the feasibility would be low (e.g. due to lack of funding).

High desirability priorities

- Beach closure – extend length of closure by at least one month up to a year
- Park Ranger
- Live streaming camera
- Outreach program
- Seek other collaborative partners

High Feasibility Priorities

- Sign program

---

[2] For example, the Marine Mammal Protection Act (MMPA) is a federal law designed to protect and conserve marine mammal species and population stocks. The National Oceanic and Atmospheric Administration (NOAA) Fisheries is responsible for the protection of whales, dolphins, porpoises, seals and sea lions. To protect all marine mammals, the MMPA prohibits the "taking" of any marine mammal species in U.S. waters. The term "take" means to hunt, harass, capture, or kill any marine mammal or attempting to do so. It also prohibits the import and export of marine mammals and their parts or products.

[3] https://carpinteria.granicus.com/GeneratedAgendaViewer.php?view_id=2&clip_id=1279

[4] https://carpinteria.granicus.com/GeneratedAgendaViewer.php?view_id=2&clip_id=1335

[5] Carpinteria Seal Watch is a dedicated team of volunteers marking its 33rd year at the Carpinteria Harbor Seal Rookery. Volunteers monitor rookery activities to prevent or minimize disturbances caused by human or dog encroachments. They collect data that includes multiple daily counts of adult seals and pups, records of disturbances, observations of injured animals, and the number of visitors observing the seals. Most of this data has been recorded by hand and was not in a digital format ready for detailed analysis.

- Interpretative signs
- Outreach program (if done by volunteers)
- Seek other collaborative partners (if done by volunteers)

Other objectives include: establishing a Marine Protected Area and develop a Harbor Seal Rookery website. A detailed spreadsheet outlining HSAC's goals is included as Attachment B.

Survey Working Group

The Survey Working Group created a survey, which was distributed to Seal Watch volunteers. 117 surveys were distributed to the volunteers and 45 were returned. The responses are summarized in Attachment C.

When asked about the City increasing its involvement in Seal Watch, the top three areas of agreement among surveyed volunteers were:

- Educating the public on the colony's vulnerabilities and ways to help mitigate them.
- Publicizing the need for more Seal Watch volunteers.
- Providing additional protective signage on the beach.

When asked "Would you like to see the current (December 1 – May 31) beach closure extended?"

- 23.3% said "partially" (by 2-4 months)
- 34.9% of the respondents said "no"
- 41.9% responded "All year"

Data Collection

The Data Collection Working Group created a "Request for Temporary Beach Closure" document (Attachment D) and HSAC voted (5-2) to move forward with the request for a three-year beach closure to City Council. Based on data in Attachment D, HSAC believes that keeping dogs and people out of the seal sanctuary for an extended period of time is likely to reduce disturbances and negative impacts to the harbor seal population.

DISCUSSION

Beach Closure

A number of committee members – particularly those from the Data Collection Working Group - strongly believe a beach closure will be the most effective long-term measure to prevent the harassment of harbor seals. To that end, staff conducted research into the measures taken by the City of San Diego in closing Point La Jolla Beach to protect the sea lion population.

San Diego's experience is informative. In response to well-known conflicts between the public and sea lions, in April 2022, the California Coastal Commission ("CCC") approved a seasonal closure of Point La Jolla from May 1 – October 31 for seven years. Examples of conflicts included people taking selfies, people getting too close, people attempting to pet and wake up the animals, and dogs on the beach. Permit conditions of approval were extensive:

- Signage
- Barriers
  - Two plastic K-rail barriers and a metal chain with a sign to close the wooden beach access stairs.
- Rangers on-site daily to educate visitors and enforce rules:
  - 11AM to 7PM daily from the Saturday before Memorial Day through Labor Day
  - 10AM to 6PM daily the rest of the year
- Create Monitoring Plan: (Minimum 16 days/month, data recorded 3x/day)
  - Assess sea lion use of the haul-out site
  - Assess effectiveness of the seasonal closure in preventing harassment.
  - Submit annual monitoring reports to the CCC (reports must detail number of sea lions, number of people in the vicinity, instances of harassment / citations / warnings, and environmental conditions)
  - Reports reviewed to determine if closure adjustments are needed via a permit amendment.
- Long-Term Management Plan to address harassment outside the pupping season while maximizing public access.

In September 2023, the City of San Diego applied to extend the seasonal closure to a year-round closure, lasting seven years, due to continued documented cases of harassment outside of their seasonal closure. The stipulations from the CCC for the approval included:

- Additional signage and comprehensive sign program
- Expanded access to the beach at another nearby location
- Park Ranger staffing – 8 hours/day, 7 days/week
- Year-round prohibition of dogs
- Prohibition of fireworks during the pupping season
- Re-apply to extend the closure in 2029

A sample Monitoring Report submitted by City of San Diego to the CCC is included as Attachment E. Additional narrative discussing the San Diego example is included as Attachment F.

If the City Council would like to pursue a year-round or multi-year beach closure, the City must initiate the standard Coastal Development Permit process with the CCC. While City of San Diego staff stated that their CDP application fees were waived[6], they also specified that San Diego incurred considerable costs for staff and consultant time needed to gather

[6] Application fees can range from $4,000 to $150,000

the supporting documentation associated with submission of the CDP, as well as responding to CCC comments and questions. In order to sustain the closure, however, additional costs must be factored into the effort and will need to be appropriately budgeted if a closure is to be successful.

If the San Diego example is indicative of the CCC's requirements, then a realistic budget to meet those requirements must be met. This will include the cost of physical barriers and signage, as well as at least two full-time employee(s), who would be responsible for watching the Rookery, collecting data, and creating appropriate reports. Additionally, the work of Parks or Planning staff might also need to be re-prioritized to create a Monitoring Plan or Long-Term Management Plan that is satisfactory to CCC staff, which staff anticipates will require a continual back-and-forth dialog.

Other HSAC priorities that have not been fulfilled appear to be preconditions to obtaining a CDP (e.g., sign program, outreach program). If the City is not prepared to both obtain and maintain a CDP at this time, step-wise preparatory work can be undertaken in the near term in order to revisit the beach closure request at a later time. In the meantime, this would move a beach closure goal forward while strengthening protective measures for the seals.

Staff believes that pursuing a revised unified sign program that includes incorporation of interpretive signs, is not only a desirable, but feasible goal for FY 25-26.

POLICY CONSISTENCY

The proposed recommendations are consistent with Carpinteria General Plan Objective OSC-5. Protect the Harbor Seal Hauling Ground from human disturbance.

FINANCIAL CONSIDERATIONS

No financial implications at this time.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

No legal issues have been identified.

OPTIONS

1. Receive and file the Ad Hoc Harbor Seal Advisory Committee report, and take no action.
2. Receive and file the Ad Hoc Harbor Seal Advisory Committee report, and direct staff to pursue a CDP with the California Coastal Commission, specifying the desired length of beach closure.
3. Receive and file the Ad Hoc Harbor Seal Advisory Committee report, and provide direction to staff as appropriate.

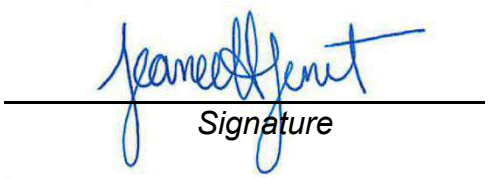
PRINCIPAL PARTIES EXPECTED AT MEETING

HSAC and Seal Watch members

ATTACHMENTS

Attachment A 2023 Harbor Seal Rookery Report Presentation
Attachment B HSAC 2024 Final Priorities
Attachment C HSAC 2024 Seal Watch Volunteer Survey Report
Attachment D HSAC 2024 Data Working Group Final Report
Attachment E City of San Diego Annual Monitoring Report
Attachment F City of San Diego Case Study

Staff contact:
Jeanette Gant, Parks, Recreation &
Community Services Director
(805) 755-4449, jeanetteg@carpinteriaca.gov



Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400; ryank@carpinteriaca.gov

Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, michaelr@carpinteriaca.gov

Signature

ATTACHMENT A

HARBOR SEAL ADVISORY COMMITTEE
&
CARPINTERIA OPEN SPACE MANAGEMENT ADVISORY BOARD

RECOMMENDATIONS

CARPINTERIA CITY COUNCIL MEETING

SEPTEMBER 25, 2023

BACKGROUND

- August 2021 – Council directed staff to form the Harbor Seal Advisory Committee
- Purpose Statement:

  The Harbor Seal Advisory Committee is formed for the purpose of developing an understanding of the local harbor seal population, including causes of recent trends in births and haul-out numbers, and recommending to the City Council specific actions that it finds should be taken to mitigate habitat degradation and incidents of harassment in the City.

BACKGROUND

- Harbor Seal Advisory Committee: 7 members, sunset June 2023
- Recommendations provided are those that the majority (4 or more) of Committee members agreed upon
- Additional information from Staff research is also included.

BACKGROUND

- July 10, 2023 – Council took the following action:
  - Received and filed the Harbor Seal Rookery Report;
  - Directed staff to forward the report to COSMAB for review; and
  - Directed staff to bring forward options for reforming a harbor seal advisory committee.

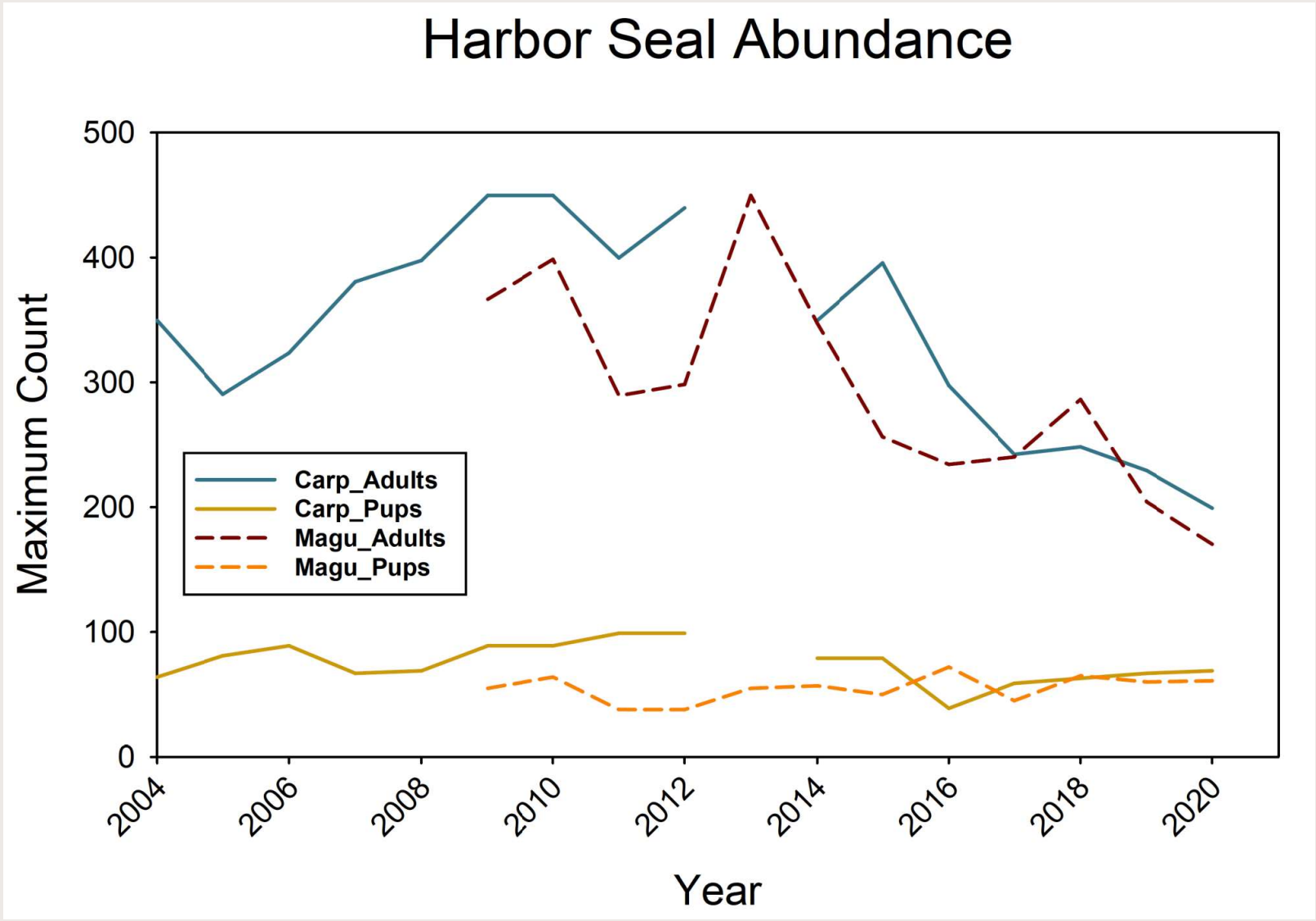
COSMAB RECOMMENDATIONS

1. Harbor Seal Sign Program. Placement of directional, advisory and/or interpretative signs on Harbor Seals on public areas under the purview of COSMAB
2. Public Land Acquisition. Ensure that any land acquisition related to the Harbor Seal area to receive review and recommendation of the COSMAB
3. Marine Protected Area (MPA). Opportunity to make recommendations concerning potential establishment of a Marine Protected Area (MPA)
4. Committee Continuation. Support to continuing / re-forming a Harbor Seal Advisory Committee
5. Urgency. Recommendation to accomplish whatever feasible protective measures that can be implemented in the near future.

HARBOR SEAL POPULATION

When comparing population counts from Point Magu harbor seal colony to Carpinteria harbor seal colony, data suggest that the factors leading to the decline in numbers are likely to be regional in nature as opposed to local and limited to only the Carpinteria population. This does not suggest that actions should not be taken to alleviate local pressures that the Carpinteria colony is facing, but these actions may not reverse the overall decline in numbers which appear to be caused by as yet unidentified regional factors.

-Dr. Andrew Brooks


Harbor Seal Abundance
Maximum Count
500
400
300
200
100
0
2004
2006
2008
2010
2012
2014
2016
2018
2020
Year
Carp_Adults
Carp_Pups
Magu_Adults
Magu_Pups

HARBOR SEAL ADVISORY COMMITTEE RECOMMENDATIONS

Recommendations have been divided into Phase I, II, & III

PHASE I

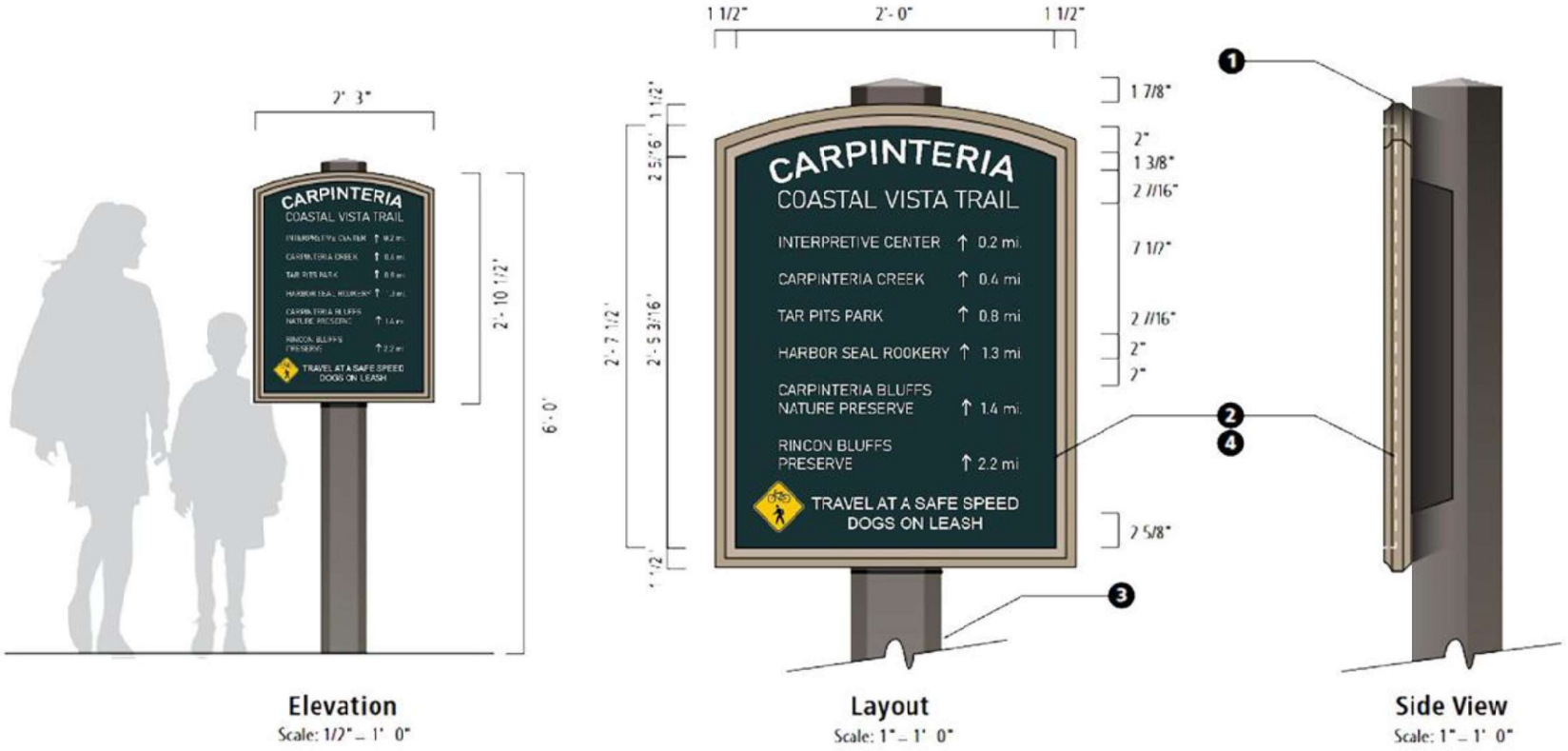
Short Term- These items could be accomplished in the FY 2023-24

RECOMMENDATION:
ADOPT UNIFIED SIGN PROGRAM

- Revise Annual Sign Program
- Adopt a Unified Sign Program for Coastal Trail
- Expand Interpretive Sign Program

TYPICAL DIRECTION SIGN
CARPINTERIA COASTAL VISTA TRAIL

WAYFINDING SIGN – EXAMPLE ONLY



Elevation
Scale: 1/2" – 1' 0"

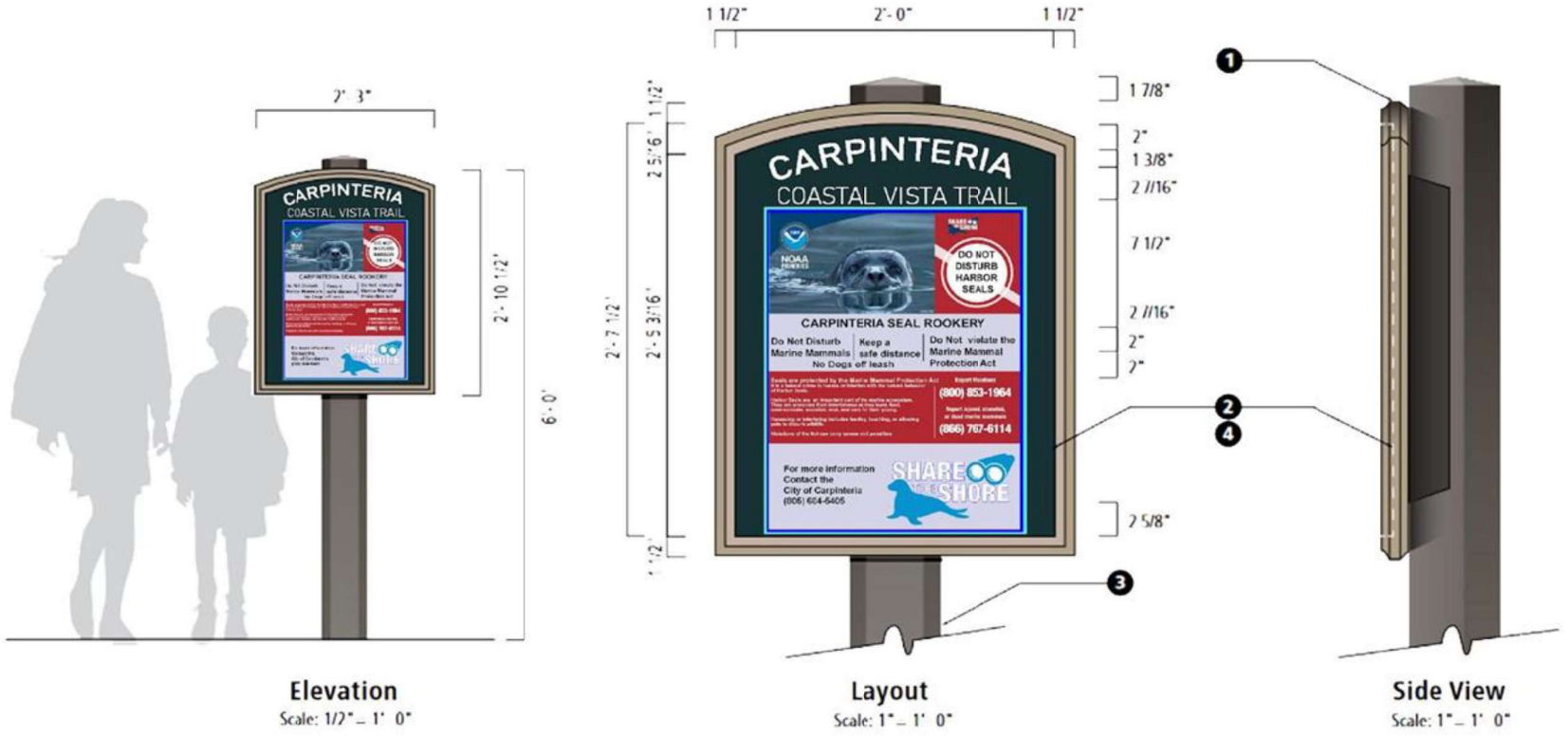
Layout
Scale: 1" – 1' 0"

Side View
Scale: 1" – 1' 0"

1 Sign Panel exterior grade plywood backing, 2" thick redwood frame, water sealed, carrage bolted to post, top and bottom
2 Sign Face, .040 aluminum, exterior grade, inset into sign frame
3 Sign Post, 6" x 6" treated wood post rated for ground contact
4 Font: Bahnschrift

TYPICAL ADVISORY SIGN
CARPINTERIA COASTAL VISTA TRAIL

ADVISORY SIGN EXAMPLE ONLY



Elevation
Scale: 1/2" – 1' 0"

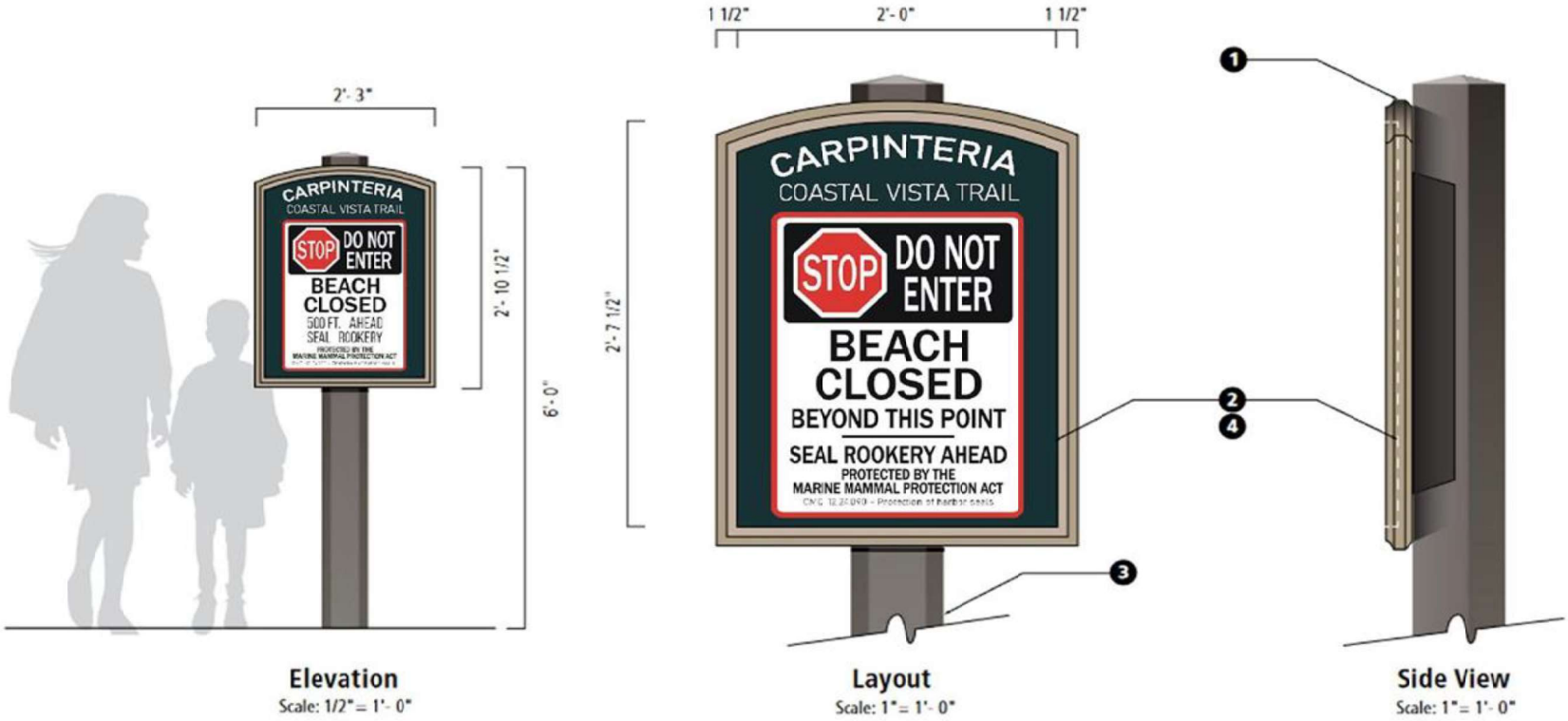
Layout
Scale: 1" – 1' 0"

Side View
Scale: 1" – 1' 0"

1 Sign Panel exterior grade plywood backing, 2" thick redwood frame, water sealed, carrage bolted to post, top and bottom
2 Sign Face, .040 aluminum, exterior grade, inset into sign frame
3 Sign Post, 6" x 6" treated wood post rated for ground contact
4 Font: Bahnschrift

TYPICAL REGULATORY SIGN
CARPINTERIA COASTAL VISTA TRAIL

REGULATORY SIGN – EXAMPLE ONLY



Elevation
Scale: 1/2"= 1'- 0"

Layout
Scale: 1"= 1'- 0"

Side View
Scale: 1"= 1'- 0"

1 Sign Panel exterior grade plywood backing, 2" thick redwood frame, water sealed, carrage bolted to post, top and bottom
2 Sign Face, .040 aluminum, exterior grade, inset into sign frame
3 Sign Post, 6" x 6" treated wood post rated for ground contact
4 Font: Bahnschrift

INTERPRETIVE SIGN – EXAMPLE ONLY

Carpinteria Coastal Vista Trail

HARBOR SEAL

Flying through the water…describes the Pacific harbor seal (*Phocavitulina richardsi*). It is in the scientific order pinnipedia; stemming from the word pinna meaning wing and pedia meaning foot. These "wing footed" mammals spend a majority of their time searching for food in the ocean. Capable of diving down to a depth of 300 feet and staying submerged for 23 minutes, they hunt for fish, crabs, octopus, squid and shellfish. They have smooth heads with no external ears and are covered by tan and brown or silver and black dappled fur.

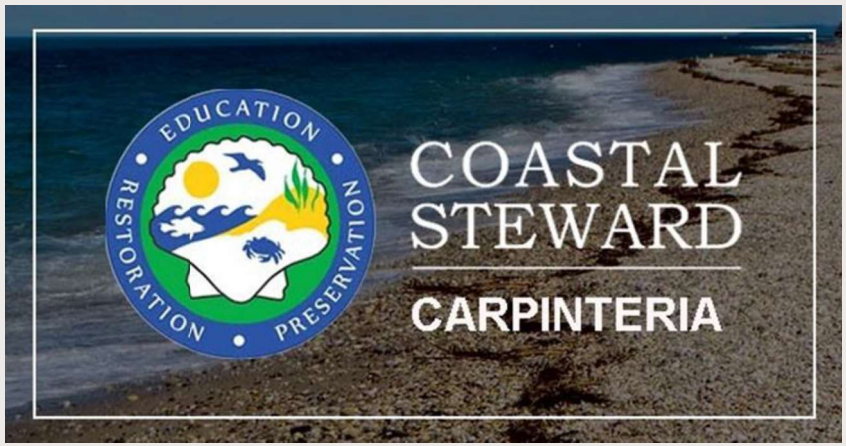
Though they spend most of their time at sea to forage and mate, harbor seals have hauled out on the beaches of Carpinteria for many years. They come on land to rest, regulate their body temperatures, give birth, molt, and help digestion. Harbor seals move awkwardly like big slugs when on land.

Always keep a good distance away from these marine mammals. Human and dog disturbances to the "haul out areas" can cause a reduction in seal numbers, an increase seal pup deaths and lead to parents abandoning their pups. Harbors seals are protected by the Marine Mammal Protection Act of 1972 making it unlawful to approach, feed, touch or disturb them.

Photos by Chuck Graham

RECOMMENDATION: CITY INVOLVEMENT IN SEAL WATCH

1. Volunteer Coordination
   - City takes active role in recruiting and training volunteers
2. Support Seal Watch.
   - Seal Watch becomes a program of the City of Carpinteria, all authority falls under selected City Department



PHASE II

Mid Term- Items in this category would be included in the 2024 Work Plan and would go beyond FY 2023-24

HUMAN RESOURCES AND PUBLIC OUTREACH

- ✓ Update Existing Outreach Program and Materials
- ✓ Develop Docent Program and Provide Support to Seal Watch
- ✓ Raise Funds for Docent Support
- ✓ Host a Harbor Seal Rookery Website
- ✓ Establish a Park Ranger Position
- ✓ Install a Wildlife Camera

RECOMMENDATION: WILDLIFE CAMERA

- Wildlife camera for remote viewing of Harbor Seal Rookery
- Provides education and research benefits
- May help with fund raising

PHASE III

Long Term - Items in this category would require multi-year effort, and could be initiated in the 2024 Work Plan

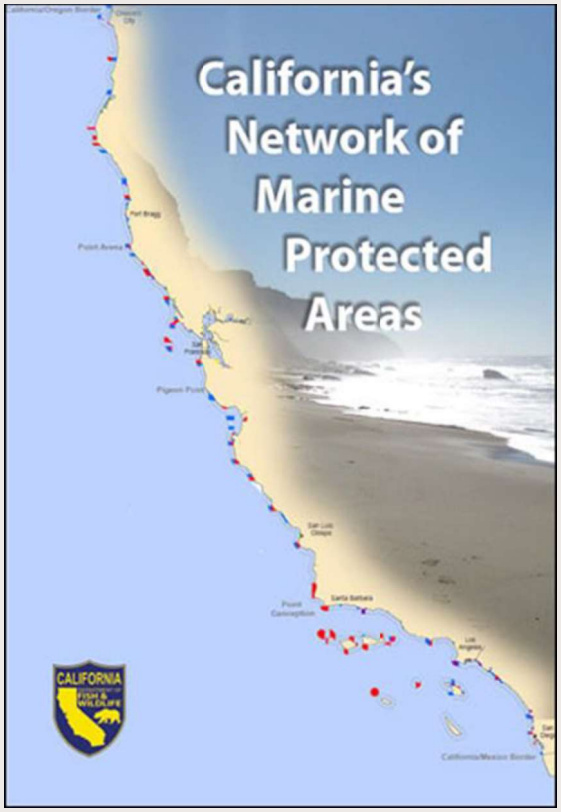
RECOMMENDATION:
CONSIDER LEGISLATIVE ACTIONS

1. Update Carpinteria Municipal Code to reflect Marine Mammal Protection Act.
2. Extend length of beach closure by as little as one month and up to year round (include temporary basis for one year closure).
3. Seek Greater Resource Agency Regulatory Protection
4. Consider Forming a Marine Protected Area (MPA).

RECOMMENDATION: SEEK GREATER REGULATORY PROTECTION FOR THE OFFSHORE AND TIDAL AREA

- Consider pursuing a Marine Protected Area designation for the Carpinteria Shoreline

A marine protected area (MPA) is a section of the ocean where a government has placed limits on human activity. Limitations would apply to certain types of recreation, scientific study, and industrial activities.



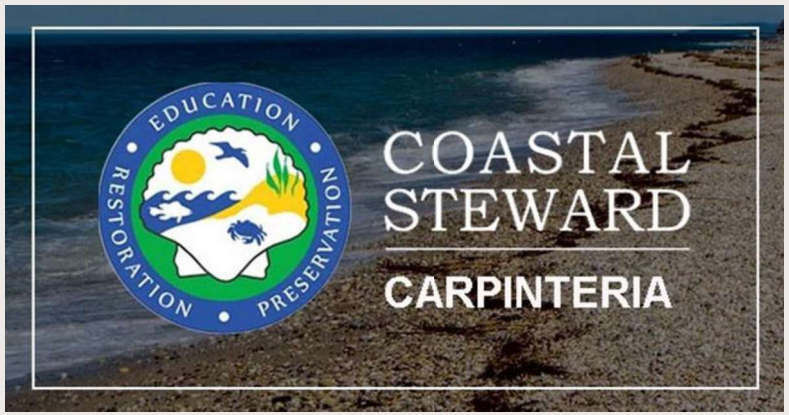
X = Sign Locations
Additional Signs
may be located further west
along the Coastal Trail
Winter/Spring
Summer / Fall
CARPINTERIA
COASTAL VISTA TRAIL
INTERPRETIVE CENTER ↑ 0.2 mi.
CARPINTERIA CREEK ↑ 0.4 mi.
TAR PITS PARK ↑ 0.8 mi.
HARBOR SEAL ROOKERY ↑ 1.3 mi.
CARPINTERIA BLUFFS NATURE PRESERVE ↑ 1.4 mi.
RINCON BLUFFS PRESERVE ↑ 2.2 mi
TRAVEL AT A SAFE SPEED
DOGS ON LEASH
CARPINTERIA
COASTAL VISTA TRAIL
STOP DO NOT ENTER
BEACH CLOSED
BEYOND THIS POINT
SEAL ROOKERY AHEAD
PROTECTED BY THE MARINE MAMMAL PROTECTION ACT
CARPINTERIA
COASTAL VISTA TRAIL
WARNING
DO NOT DISTURB HARBOR SEALS
Do Not Violate the Marine Mammal Protection Act
(800) 853-1964
(866) 767-6114
Google Earth

Approximate Boundaries of Seasonal Beach Closure

INSTITUTE A TRAINING PROGRAM

Collaborative Effort with:

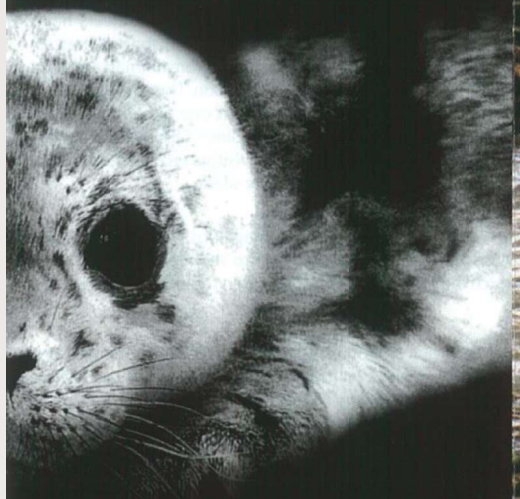
1. Volunteer Group (Harbor Seal Docents)
2. Seal Watch.
3. Carpinteria State Park Rangers



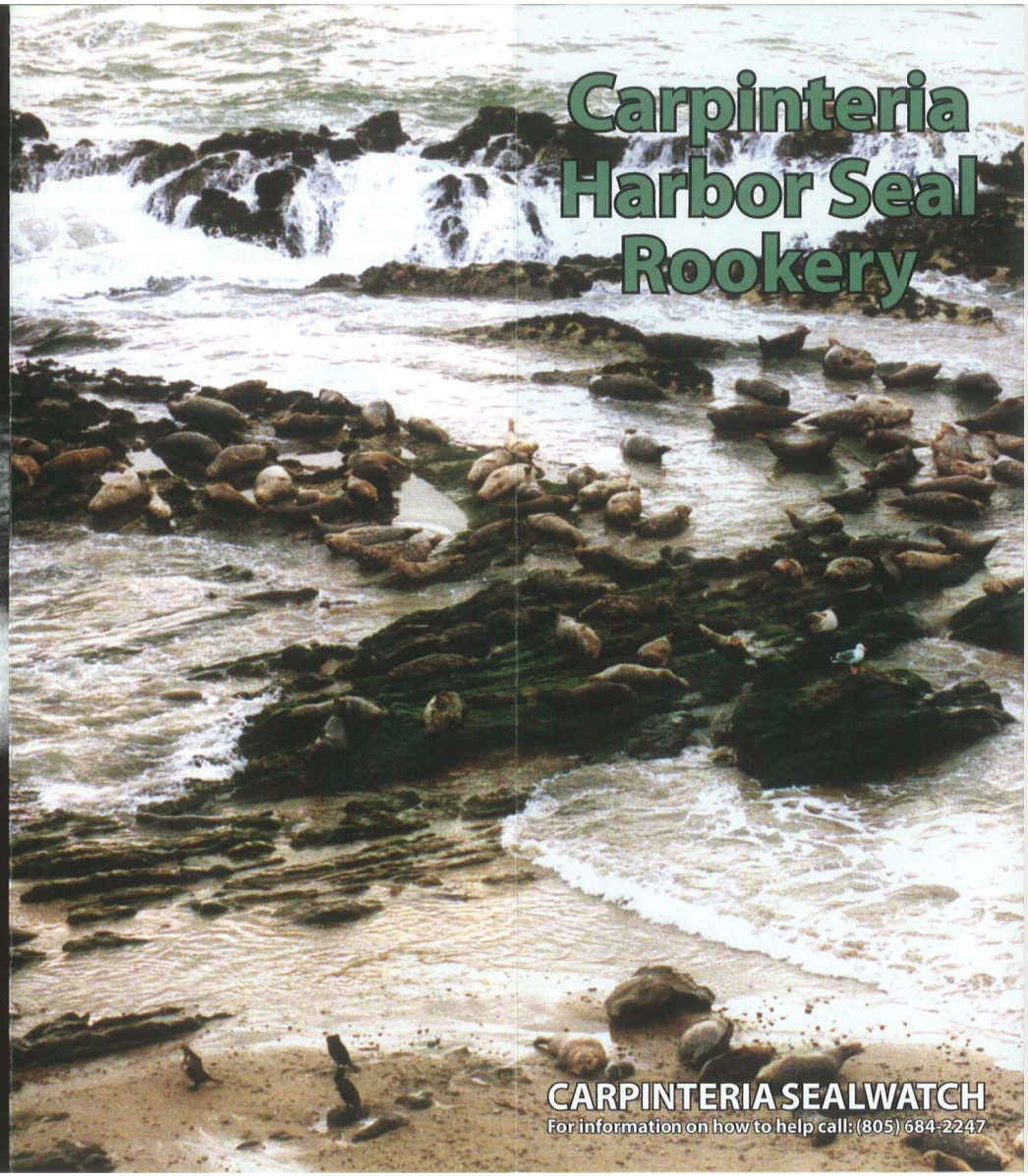
LAWS THAT PROTECT THE SEALS

City of Carpinteria Municipal Code § 12.24.090 closes the beach 750' east and 750' west of the rookery from December 1 through May 31 each year. Violators can be cited for a misdemeanor by sworn officers or by citizens. The area in the ocean that extends from the beach (mean high tide) out to a distance of 1,000' is closed during this period.

The Federal Marine Mammal Protection Act imposes a fine of up to $10,000 and/or one year in prison for disturbances of the seals. Disturbances can include injury to the seals or actions that frighten seals. Dog owners are liable for disturbances and injuries perpetrated by their dogs.



SEALWATCH VOLUNTEERS inform the public about the seals and the laws that protect the seals. Volunteers attempt to divert human and dog encroachments as to prevent or minimize the intensity of the disturbances. Volunteers also assist local and federal protection efforts and collect data about seal behavior and seal disturbances.



Carpinteria Harbor Seal Rookery

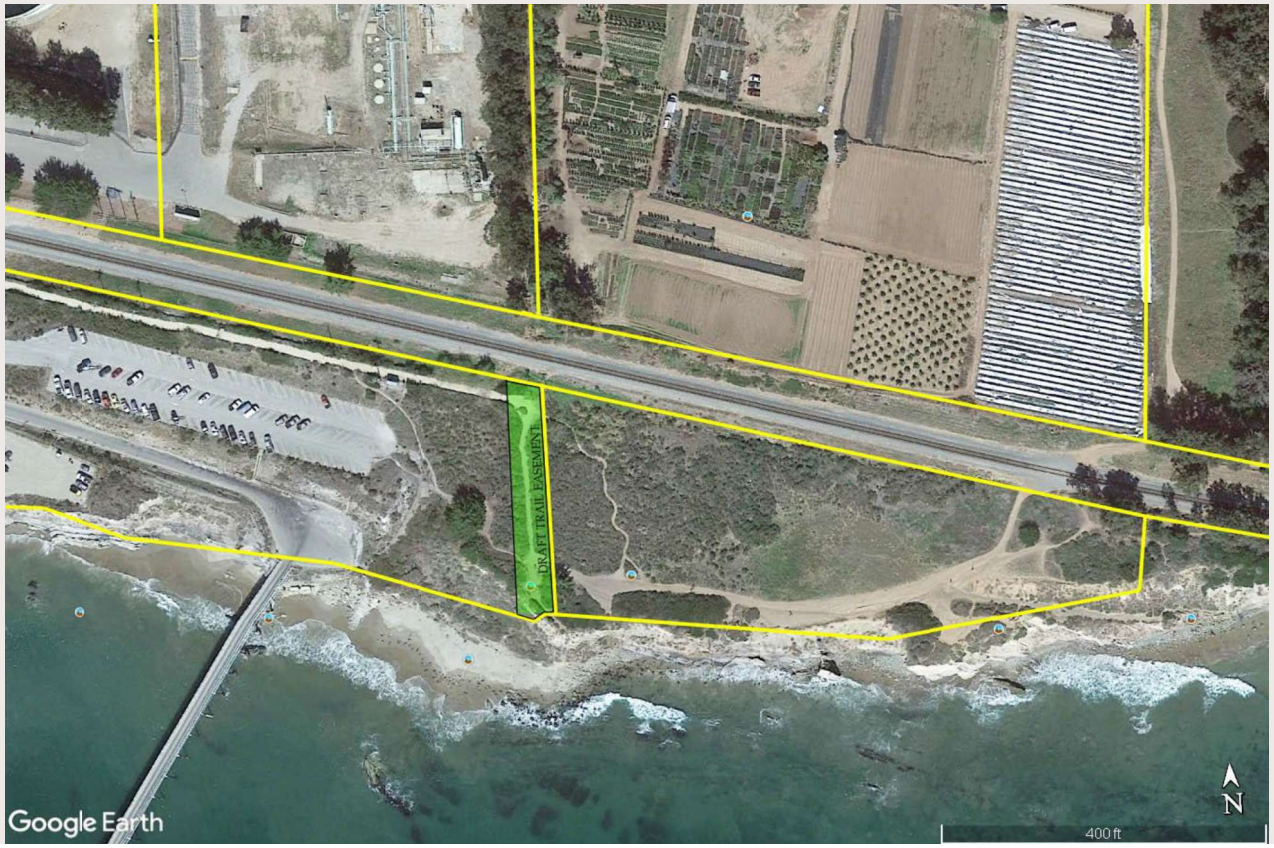
CARPINTERIA SEALWATCH

For information on how to help call: (805) 684-2247

RECOMMENDATION: PUBLIC TRAIL ACQUISITION

- Pursue public ownership of the blufftop above the Harbor Seal Rookery.
  - Allow for incorporation of site into public trail system.
  - Provide for public safety and proper trail maintenance.
  - Possible location for web based wildlife viewing camera.

EXPLORE ACQUISITION OF PUBLIC TRAIL



SEEK OTHER COLLABORATIVE PARTNERS

1. National Atmospheric and Oceanographic Administration (NOAA)
2. Optimize Harbor Seal Rookery information at Carpinteria State Beach Park interpretive center
3. Channel Islands Marine and Wildlife Institue
4. Carpinteria School District

RECOMMENDATION: PURSUE POSSIBLE PARTNERSHIPS FOR RESEARCH

Explore possibilities of studies in partnership with a UC, CSU, community colleges, and others to promote and fund Carpinteria rookery research.

COMMITTEE RE-FORMATION

- Scope of Work/Outcomes: Council could be very specific, with set timeframes, or more general
- Members: By appointment or via an application process
- Size & Type of Committee: Size can be as small as 2 members; members could be technical experts, stakeholders, members of the public, or a mix

COMMITTEE RE-FORMATION: STAFF RECOMMENDATION

Ad Hoc Council Committee (Small or Medium Size):

- 1 or 2 Councilmembers and up to three additional members – Maximum 5
- Committee would be subject to the regular Brown Act public meeting rules if select 5 member option.

Ad Hoc Advisory Committee:

- Technical/stakeholder advisory committee
- Council would either appoint of recruit members, up to five members

RESULTS OF A SUCCESSFUL PROGRAM

- LONG TERM VIABILITY OF OUR MARINE ENVIRONMENT

ATTACHMENT B

HSAC Priorities List

Updated December 2024

The Harbor Seal Advisory Committee is formed for the purpose of developing an understanding of the local harbor seal population, including causes of recent trends in births and haul-out numbers, and recommending to the City Council specific actions that it finds should be taken to mitigate habitat degradation and incidents of harassment in the City.

Effectively, the Committee would be tasked with answering the questions; (1) What is happening with the Carpinteria harbor seal population; (2) Why is it happening; and (3) What recommended actions can be taken to address any identified issues?

The Harbor Seal Advisory Committee shall be dissolved upon completion of its work, but no later than December 30, 2024 unless extended by the City Council.

COMPLETED					
Sign Program (for beach closure)	Design and replacement of multiple signs for annual beach closure.	Year round signs need to be designed.	City Council approved NOAA signs & seasonal beach closure signs.		Completed August 2024
City Involvement in Seal Watch	Engage Seal Watch volunteers to see if they want City involvement.	Survey completed	Survey working group was formed	Survey Working Group	Completed October 2024
Collection of Harbor Seal Count Data	Digitized document compilation of Seal Watch Data	Data presented	Data Collection working group was formed	Data Working Group	Completed October 2024
Outreach Program	Webpage design		Website designed and online		Completed Summer 2024
Priority Title	**Details**	**What is needed?**	**Next Steps**	**Feasibility**	**Desirability**
Sign Program	Design year-round signs.	Year round signs to be designed. Council will need to review and approve.	$14k was allocated for all HSAC signs. Signs need to be designed, approved by Council, fabricated and installed.	High	Low
Interpretative Sign	Create and design multiple interpretative signs.	Signs need to be designed.	$14k allocated for all HSAC signs. Signs need to be designed, approved by Council, fabricated and installed.	High	Low
Beach Closure	Close beach for three years.	Multi agency collaboration needed.	Data collection working group presented data and recommended three year beach closure.	Low	High
DEFERRED					
Park Ranger	The cost of a Park Ranger would be estimated around a Code Compliance Officer II and total cost would be approximatley $120k	Funding needed		Low	High
Live Streaming Camera	Approximately $27,000 for solar power system camera and installation, live streaming monthly service $3k/year	Funding needed		Low	High
Outreach Program	Design of new brochure and printed materials	Funding needed		High*	High
Volunteer Program	Part-time coordinator $15k at 10hrs/wk or $30k at 20 hrs/wk	Funding needed		Medium	Low
Update Muni Code	Update Carpinteria Municipal code to reflect the MMPA	Deferred to focus on other priorities		Low	Low
Seek other Collaborative Partners	Seek greater resource agency regulatory protection	Deferred to focus on other priorities		High*	High
Marine Protected Area	Form a Marine Protected Area (MPA)	Deferred to focus on other priorities		Low	Low

*if done by volunteers

ATTACHMENT C

SUMMARY OF THE SEAL WATCH VOLUNTEER SURVEY

The Harbor Seal Advisory Committee (HSAC) designed and distributed a survey to Seal Watch Volunteers in August 2024. **The purpose of the survey was to compile the opinions and perceptions of the volunteers regarding City involvement in the current volunteer activities.**

Background

The Harbor Seal Advisory Committee (HSAC) was formed by the Carpinteria City Council for the purpose of developing an understanding of the local harbor seal population, including causes of recent trends in births and haul-out numbers, and recommending to the City Council specific actions that it finds should be taken to mitigate habitat degradation and incidents of harassment in the City.

Current recommendations under consideration by the HSAC include potential City involvement in Seal Watch volunteer activities.

Respondents were advised to keep in mind that the City budget is currently very limited, and money would likely not currently be available for most of the potential ideas, were but asked to answer as if cost were not a factor.

Surveys Distributed	Surveys Returned	% Response Rate
117	45	38%

Highest Positive Responses:

Question #	% Agree or Strongly Agree	
3	88.9%	*Assist in educating and increasing public awareness of the vulnerabilities of the colony and how the public can help mitigate them.*
4	84.5%	*Assist in publicizing the need for Sealwatch volunteers.*
12	80%	*Provide additional protective signage on the beach.*

Question #	% Agree or Strongly Agree	
17	77.8%	*Provide a video camera to record and allow remote public viewing of the seals on the sanctuary beach (similar to eagle cams) and to assist in providing year-round population and disturbance data.*
15	77.8%	*Digitize and preserve Seal Watch's 33 years of records (now kept in a garage).*
9	77.7%	*Update the current beach closure ordinance (codes) to provide more protection.*
13	75.6%	*Provide additional signage in town advising people to walk the bluff trail rather than the beach.*
16	75.6%	*Acquire the blufftop area from Chevron in order to permit overlook improvements such as signage, a bench, more aesthetic rope/barrier, and control winter mud.*
14	75.5%	*Provide guidance brochures to all State Park visitors.*
6	73.4%	*Host a website providing harbor seal information.*
11	73.4%	*Establish a Park Ranger position focusing on our trails and parks, to include enforcement of ordinances such as the beach closure.*

Highest Negative Responses		
Question #	% Strongly Disagree or Disagree	
8	42.2%	*Help finance, design, market Seal Watch volunteer clothing.*
7	38.7%	*Provide liability protection to the volunteer organization.*

Separate Question			
Would you like to see the current beach closure extended? (Current closure is Dec 1 – May 31)	No	Partially (by 2-4 more months)	All year
	34.9%	23.3%	41.9%
Note: 60% of respondents were in favor of Question #18: *Sponsor the continuance of a Summer Low Tide watch volunteer group (currently in existence) to provide beach walkers with information regarding the seals, the Marine Mammal Protection Act, and the alternate bluff trail.*			

Full Survey with Responses

What (if any) City involvement would you support:						
		1 Strongly Disagree	**2** Disagree	**3** Neutral	**4** Agree	**5** Strongly Agree
1.	City "adoption" of *any* of the activities of the current Sealwatch volunteer organization?	5 (11.1%)	3 (6.7%)	12 (26.7%)	7 (15.6%)	18 (40%)
2.	Hire a staff person to coordinate and liaison Seal Watch volunteer activities?	9 (20%)	4 (8.9%)	13 (28.9%)	9 (20%)	10 (22.2%)
3.	Assist in educating and increasing public awareness of the vulnerabilities of the colony and how the public can help to mitigate them?	2 (4.4%)	1 (2.2%)	2 (4.4%)	6 (13.3%	34 (75.6%)
4.	Assist in publicizing the need for Sealwatch volunteers?	0	2 (4.4%)	5 (11.1%)	4 (8.9%)	34 75.6%)
5.	Provide volunteer coordination and scheduling?	5 (11.1%)	6 (13.3%)	11 (24.4%)	7 (15.6%)	16 (35.6%)
6.	Host a website providing harbor seal information?	1 (2.2%)	5 (11.1%)	6 (13.3%)	3 (6.7%	30 (66.7%)

		1 Strongly Disagree	2 Disagree	3 Neutral	4 Agree	5 Strongly Agree
7.	Provide liability protection to the volunteer organization?	8 (18.2%)	9 (20.5%)	8 (18.2%)	3 (6.8%)	16 (36.4%)
8.	Help finance, design, market Seal Watch volunteer clothing?	13 (28.9%)	6 (13.3%)	9 (20%)	7 (15.6%)	10 (22.2%)
9.	Update the current beach closure ordinance (codes) to provide more protection?	2 (404%)	3 (6.7%)	6 (13.3%)	6 (13.3%)	28 (62.2%)
10.	Provide increased Code Enforcement presence?	2 (4.4%)	2 (4.4%)	6 (13.3%)	2 (4.4%)	33 (73.3%)
11.	Establish a Park Ranger position focusing on our trails and parks, to include enforcement of ordinances such as the beach closure?	6 (13.3%)	1 (2.2%)	5 (11.1%)	8 (17.8%)	25 (55.6%)
12.	Provide additional protective signage on the beach?	6 (13.3%)	2 (4.4%)	1 (2.2%)	4 (8.9%)	32 (71.1%)
13.	Provide additional signage in town advising people to walk the bluff trail rather than the beach?	2 (4.4%)	2 (4.4%)	7 (15.6%)	3 (6.7%)	31 (68.9%)
14.	Provide guidance brochures to all State Park visitors?	4 (8.9%)	0	7 (15.5%)	6 (13.3%)	28 (62.2%)

		1 Strongly Disagree	2 Disagree	3 Neutral	4 Agree	5 Strongly Agree
15.	Digitize and preserve Seal Watch's 33 years of records (now kept in a garage)?	0	3 (6.7%)	7 (15.6%)	10 (22.2%)	25 (55.6%
16.	Acquire the blufftop area from Chevron in order to permit overlook improvements such as signage, a bench, more aesthetic rope/barrier, and control winter mud?	3 (6.7%)	2 (4.4%)	6 (13.3%)	8 (17.8%)	26 (57.8%)
17.	Provide a video camera to record and allow remote public viewing of the seals on the sanctuary beach (similar to eagle cams) and to assist in providing year-round population and disturbance data?	2 (4.4%)	2 (4.4%)	6 (13.3%)	3 (6.7%)	32 (71.1%)
18.	Sponsor the continuance of a Summer Low Tide watch volunteer group (currently in existence) to provide beach walkers with information regarding the seals, the Marine Mammal Protection Act, and the alternate bluff trail?	5 (11.1%	5 (11.1%)	8 (17.8%)	4 (8.9%)	23 (51.1%)

	No	Partially (by 2-4 more months)	All year
Would you like to see the current beach closure extended? (Current closure is Dec 1 – May 31)	34.9%	23.3%	41.9%

ATTACHMENT D

REQUEST FOR TEMPORARY BEACH CLOSURE

CITY OF CARPINTERIA

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REQUEST FOR TEMPORARY BEACH CLOSURE

SUMMARY: This document is intended to serve as a proposal to the city council of Carpinteria and subsequently to the California Coastal Commission (CCC) asking to temporarily stop access of humans and dogs to the 1500 feet of beach comprising the harbor seal rookery of Carpinteria. The goal of this 3-year closure is to reduce the negative impact of disturbances on the health and survival of the at-risk small population of harbor seals. Data collected during these 3 years on the numbers and health of the harbor seals will be used to inform the City and the California Coastal Commission on whether to extend this protection.

A decline in the harbor seal population: For over 100 years there has been a harbor seal rookery in Carpinteria, one of the last remaining on the coast from San Luis Obispo to Mexico. (Exhibits1-3). It is one of only two rookeries in southern California where harbor seals can be viewed safely from an overlook in their natural habitat. This is an attraction for thousands of visitors annually from every state and country. The population of harbor seals in the Carpinteria rookery has been declining for years (e.g. Exhibit 11). In response, Carpinteria City Council formed an Ad Hoc Harbor Seal Advisory Committee (HSAC) to evaluate trends, to identify plausible causes of the decline, and to suggest steps to avert the loss of the rookery. By majority vote the Committee agreed that keeping dogs and people out of the seal sanctuary was likely to reduce disturbances and reduce their negative impact. It is the goal of this proposal to test this hypothesis by temporarily closing access to 1500 feet of beach, containing the rookery, for 3 years at which time we will review the effects on the harbor seal population. At present the rookery is closed December 1 to May 31st so this proposal is asking for an extension of a pre-existing closure.

Factors affecting the harbor seal population: Potential causes of the decline in the harbor seal population are diverse, including reduced quality and quantity of food, reduced kelp beds, ocean warming, altered water chemistry and pollutants, and predators including dogs, coyotes, sharks, and direct disturbances by human activity. The finding of the committee is that humans and dogs cause the majority of disturbances in the Carpinteria harbor seal rookery. We further propose that the observed daily disturbances are above the threshold that constitute violations of the Marine Mammal Protection Act (MMPA), and are violations of Carpinteria city code.

Defining disturbances (from S. Codde et al, 2009): "Disturbances included any events that cause the seals to lift their head (head alert), flush (move towards the water), or flush into water, while potential disturbances were defined as any anthropogenic event within a defined haul out zone that had the potential to flush seals (Exhibits 5,6)." We note that the Seal Watch website (https://carpinteriasealwatch.org/about/) uses different definitions of disturbances, that we believe greatly underestimate the number of seals affected.

The toll of disturbances. We quote from an independent source with which we agree. "The impact of disturbances on harbor seals have not been well studied though a number of possible effects have been identified by other researchers. These include 1) change in behavior at site by altering haul out times 2) abandonment of preferred haul out areas 3) mother-pup separation during bond formation, 4) interruption of nursing, 5) increased stress during the molt, 6) potential stress during other seasons (e.g. mating), and 7) interruption of rest resulting in lower

fitness and health (Calambokidis et al 1991)". Note most of these effects are not immediately evident and take time to manifest. Other researchers also note the long period of time between insult to individuals and effect: In the document "Causes of Mortality in a Harbor Seal (Phoca vitulina) Population at Equilibrium," Ashley EA et al (Frontiers in Marine Science) notes that pups are very vulnerable to mortality. Of those which die, 70 % do so from nutritional causes. "Nutritional causes of mortality in pups were likely related to limitations in mid- and late-gestational maternal nutritional, post-partum mismothering, or maternal separation possibly related to human disturbance."

As all of our efforts to educate the public on how to co-exist with harbor seals have failed, we request closure of the 1500 feet for a period of 3 years to reduce pressure on the harbor seal population. This closure is the one action that is based on clear and compelling evidence that this would reduce disturbances and promote stabilization of the population. Supportively, as noted by S. Allen et al (publication of the National Park Service) when access of humans and dogs to a harbor seal rookery is restricted, seal numbers rebound. Thus, Carpinteria has a popular and rare harbor seal rookery. This rookery has a declining population with an identified source of disturbances, which we believe can be largely mitigated by reducing access to the beach. Importantly, the public has access to an alternative path to the overlook that avoids use of the rookery beach. However, the rookery does not have protections afforded state parks (e.g. Point Magu), nor does it have any ability to access federal enforcement officers despite many documented phone calls. The fact is that agencies do not have the manpower to send personnel to reduce seal disturbances.

Further justification for closing access to the harbor seal sanctuary: The Carpinteria overlook is extremely busy with a high volume of tourists who come from around the world to view this rare harbor seal rookery. Despite this popularity, no one oversees the rookery or overlook. The rookery has no budget and no year-round monitoring. One positive asset is that that the volunteer organization Seal Watch does provide monitoring and educational services from January 1 to May 31.

Nevertheless, there are no physical barriers to block people and dogs from finding the rookery and walking through it. There is a large source of people and dogs who cause many of the disturbances—the adjacent Carpinteria State Beach and Campground for RV and tent camping. As described below, evidence points to the likely benefits of banning people and dogs from the rookery year-round. Year-round protection is justifiable given that harbor seals are non-migratory and live at this location all year. They also exhibit "site fidelity" for their beach, reducing the likelihood of their voluntarily leaving to find a safer home. Thus, harbor seals need to be protected where you find them as they are not inclined to move to find a safer beach to outhaul.

Harbor seals are very different from sea lions: In considering this proposal to protect the harbor seal sanctuary it may be tempting to apply lessons learned from the closure of the LaJolla seal lion sanctuary. It is important to keep in mind that harbor seals are anatomically and evolutionarily distinct from sea lions and have different behaviors and physiological needs. Harbor seals, not sea lions, must spend 50% of their time on land. This rest is critical for restoring oxygen, re-establishing body temperature, digesting food, mating, molting, for deep

sleep and gestation. The pregnant mothers in particular need protection. While on the beach harbor seals are exposed to disturbances from dogs and humans, curtailing their physiological recovery, and reducing the ability of females to prepare for the rigors of pregnancy and births and weaning and raising their pups.

Harbor seals are at a disadvantage when trying to escape canine antagonists when compared with sea lions. Specifically, sea lions have longer front flippers and can run on land, whereas harbor seals are reduced to inch-worming their way to the water which is energetically costly. We offer as speculation that slow moving harbor seals are more likely to be harmed by dogs and people than faster moving sea lions. We argue that the harbor seals need greater protection given that they have no defenses on land, and that closure of the rookery beach is the most effective means of protecting them.

Factors affecting responses to disturbances: geography: The location of the Carpinteria rookery is ideal from the viewpoint of the seals—it has rocks that form a semi-circle protecting a swimming area ideal for new pups and escaping aquatic predators. (Exhibit 1 showing crescent rocks).

However, other features of the location are not ideal. The rookery is a thin stretch of sandy beach that extends only 1,500 feet along the coast. The north/south limits of the rookery have the ocean on one side, and high bluffs on the opposite side. The width of the haul out area varies depending on the tides from under 10 feet to 100 feet.

All studies of the distance between disturbance source, from land or from the water, and the hauled-out harbor seals have found that the closer the disturbance, the more likely seals are to flush into the water. Most flushing to the water occurs by the seal being 300 feet from the perceived threat, though in other cases the harbor seals may respond to threats that are over 1000 feet away (Henry & Hammill 2001, Wilson et al. 2011). So, beach walkers may have already flushed the colony before the people have even seen a seal. The tendency of harbor seals to flush well before they can be observed by people can therefore lead to an underestimate in flushing events.

Factors affecting responses to disturbances: biology: Harbor seals are well known for being skittish, and they exhibit very different behaviors when compared with sea lions. Responses of harbor seals to disturbances range from modest changes in alertness, to focused attention by sentry seals, to lining up on the beach with their heads oriented towards the water (termed flight readiness), to an all-out stampede (flush,) (Exhibit 6) into the water. We include links to 4 movies of flushing with the cause of the flushing being caught in the act (Exhibit 6A-D). Since the space between the bluffs and the ocean can be as little as 10 feet and since harbor seals begin responding to beach walkers and dogs while still hundreds of feet away, this may result in increased baseline stress and flushing in response to even minor disturbances.

Disturbances and access to the Carpinteria rookery: On leash and off-leash dogs are a major cause of the most serious disturbances, despite a large sign at the top of the wooden stairs leading from the top of the bluffs to the "jelly bowl beach". This sign conveys that dogs are not permitted on the beach (Exhibit 2B)-a sign that is widely ignored. It is hard to quantify the

impact of dogs on the harbor seal population because at any one time there can be 5-10 dogs in or near the rookery. Finally, off leash dogs cause the most extreme flushing and result in the slowest rate of recovery. We have recorded that it can take up to 3 days for any harbor seals to return after being flushed by dogs (Exhibit 7 example of counting seals), and Exhibit 12) Besides dogs, the rookery is also subjected to threats that include hang gliders, e-bikes on the beach, kayakers, helicopters, drones, sharks, and fishermen (see Exhibit 10 of fishing line entanglement). Closing the beach would help reduce many of these disturbances since closure extends for a short distance offshore.

Disturbances predicted to decrease resilience: Harbor seals face disturbances that might serve to increase their baseline stress thereby further degrading their resilience. Harbor seals have been found to flush in response to rocket launches from Vandenburg, so the question becomes "Would baseline stress be reduced by closing the beach, thus increasing resilience?" There are currently 36 launches/year scheduled, and SpaceX is seeking to substantially increase this number. The sonic booms associated with these launches are often heard and witnessed by volunteers near to the Carpinteria harbor seal rookery. The sonic booms cause unusually frantic flushing by the harbor seals. Yet another threat to the harbor seal sanctuary are the current plans of a developer to put a hotel on the bluffs immediately above the harbor seal rookery. The construction and operation of a hotel would add considerably to the stress felt by the harbor seals as the hotel would be within the distance that alerts harbor seals to threats.

Is public education an effective substitute for beach closure? We first tried to reduce the incidence of disturbances by educating the public on the negative impact of disturbances. Our goal was to change the path that people were taking to reach the rookery, and to change their behavior independent of where they were walking. With regard to where they walked, we diverted people to the trail at the top of the bluffs, out of sight of the seals. With regard to behavior we stopped beach walkers as they came from the east and west side of the rookery. Most of these people originated in the state campground. We taught the beach walkers to walk along the base of the bluffs, thereby maximizing separation of seals and people. We further taught people to walk slowly and parallel to or away from the seals, remaining quiet, with no rapid movements. While this reduced flushing in a few instances, the seals usually flushed, suggesting that changing human behavior was ineffective in altering the outcome.

Is signage an effective substitute for beach closure? Permanent signage on the beach is located at the east and west ends of the rookery. It says that beach walkers should stop and turn back. It also says that this is by order of city statutes and the Marine Mammal Protection Act (MMPA). This signage is partially effective and leads to compliance by 70-90% of beach walkers. Non-compliant people, and dogs, routinely walk past the signs and lead to disturbances. The most effective approach is to have trained volunteers, including from Seal Watch, stationed at the permanent signs. This helps stop people who otherwise might not see or comply with the permanent signs. Some people, along with dogs, are still inclined to violate the MMPA and this can lead to an undesirable change in the role of the volunteer. The overlook has one sign (Exhibit) and is open to visitors year-round, while the beach below the bluffs are closed December 1 to May 31. This closure has saved countless pups from harm.

A unique challenge to protecting the harbor seal rookery is the presence of a large State Park campground that is a short walk on the beach west of the rookery. On any day there are hundreds of tents and campers in RVs parked next to the beach. The beach is the focal point for most visitors. Thus every day there is a stream of new uninformed campers, who hear there is a seal rookery just a brief walk down the beach. We routinely provide the entrance kiosk with fliers about the need to use the path above the bluffs to access the lookout, but this has only limited success in reducing disturbances due to the transient nature of staff at the kiosk.

Opening access to the beach correlates with a decline in the counts of harbor seals: The impact of opening access to the rookery cannot be overstated. Harbor seals require that 50% of their time be spent on the beach. It is impossible to attain this degree of rest when there are people and dogs crawling over the rookery rocks and the beach (Exhibit 6). If these disturbances impact the seals there should be evidence over the course of monitoring the harbor seals for months. To test this further we went to the overlook on the bluff that borders the rookery and counted the number of harbor seals at about 7:00 a.m. A six-month span of counts were taken in 2020, 2022, and 2024, in the months of March, April, and May when access to the rookery is closed and in June, July, and August when the beach is open to the public. The data is collected and analyzed using the approach of the successful bid of the LaJolla beach closure group. *The data (EXHIBITS 9A,9B) show that for all three years the opening of the rookery roughly correlates with lower counts of harbor seals.* EXHIBIT 9B provides a statistical insight into year 2020 data. This correlation is consistent with the hypothesis that increased dog and beach walker traffic in the rookery results in an increase in disturbances and a reduction in harbor seal numbers. The most informative analysis of seal numbers would be to close the beach and determine whether this results in an increase in seal numbers, as has been demonstrated elsewhere (Allen et al 2020).

These data are important in gaining an understanding of the population dynamics of harbor seals. Previously, the community's prevailing thinking was that harbor seals migrated during the summer and autumn months. Our data prove that harbor seals live year-round in their sanctuary and thus compliance with the MMPA, and mitigating disturbances, is required in every month. City Council has agreed that statutes will be revised and updated to match the MMPA.

Volunteers and Disturbances: The major volunteer organization is Seal Watch, which provides docent support by speaking with the public at the overlook. Seal Watch operates January 1 to-May 31 during which time the rookery is closed by city statute. (Exhibit 4). Outside of these times the rookery has no formal protection, even though many pups are maturing and vulnerable.

Low Tide Patrol is a related group of volunteers that operates on weekends and holidays, especially when the beach is open. Volunteers stand next to the permanent signs. They tell anyone who is approaching the rookery that the beach is closed January 1 to-May 31 and how to use the bluff trail to avoid the rookery. When the beach is open according to city statute (June 1st – November 30) the volunteers try to persuade beachgoers to use the trail. People who ignore attempts of volunteers to keep them from walking to the rookery are often filmed and, depending on the dates, they are told they are violating city statutes. As noted below, true law enforcement would be helpful along with closing the beach year-round as our volunteers lack the legal standing to enforce city statutes.

Marine Mammal Protection Act: During the months when the beach is open to the public, we also invoke the Marine Mammal Protection Act to try to dissuade people from walking near the rookery. We say that even though the city statutes are not in force for 6 months, people are still not allowed to disturb the harbor seals and fines could be imposed. However, without any history of anyone being cited, the public ignores the Marine Mammal Protection Act as a tooth-less decree. To this day there remain a small but hard core group of people with dogs who refuse year after year to be diverted from walking through the rookery, causing frantic flushing EXHIBIT 12). We have videos of these people but to date there has been no interest from enforcement in identifying or reprimanding them.

Monitored cameras: The most effective way to improve our understanding of the effect of disturbances on the seals is with video cameras operating continuously to identify the magnitude and causes of disturbances. This would be a tool to gather scientific data, not to be used for enforcement. This initiative must include a plan for how the recorded video is monitored and data documented.

Enforcement: An enforcement officer is needed to enforce existing city statutes (Exhibit 4) and the MMPA. The focus would be on dogs and people who ignore signage. Education would be the main approach to compliance. All of the people involved in speaking with the public on the beach acknowledge that there is some personal risk involved given that a cordial exchange between the volunteer and a member of the public can quickly become a matter for proper ranger/enforcement staff. Volunteers finding themselves in any uncomfortable situation are asked to call the sheriff's hotline number. However, police response times are never fast enough to prevent the person from leaving the scene. Thus, involving law enforcement has simply not worked to reduce disturbances. City Council has acknowledged a request for consideration of hiring a ranger.

Petition: We wanted to get a sense of whether the public was supportive of closing the 1,500 ft long rookery year-round so we created a petition asking that question. We have had near universal support with over 500 signatures (available on request).

EXHIBIT 1A Rookery viewed from Overlook on the bluff, showing crescent rocks and Chevron pier

EXHIBIT 1B Map of the rookery and surrounding areas

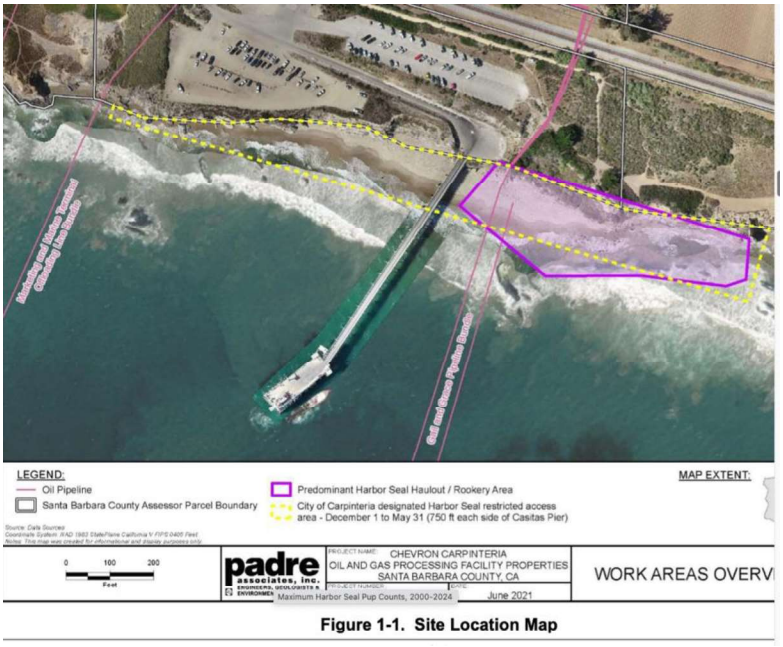


Figure 1-1. Site Location Map

EXHIBIT 7: Representative data collection sheet (JULY 2024). Note three consecutive days with no seals after a flushing by dogs, and note numerous incidents by people and dogs.

JULY

	Date/Time. Initials	Seal Count	Overlook Visitors		Disturbances or seal track evidence	Flush video?	
1	7/1/24 Gina	75, 40	10			caught	
2	7/2/24,PS	GINA 23	47, Patty filmed release, 47	West volunteer held walkers back	8 flushed by people in nursery	Patty caught flush	
3	7/3/24, SM/R	40	29	3			
4	7/4/24 S,LP	6	16	tide closed point			Carbajal employee
5	7/5/24, S	5	>35 lost count	2, 1 dog	5,	no	
6	7/6/24	47	12	4 E	47->25->16	YES	YES, SEE 7?10 IPHONE
7	,7/7/24, S&R	9			Tracks	Photo	
8	7/8/24, RB	4 West rocks		19 E,	footprints entering rookery		
9	7/9/24 S,RB	25, 3 West rocks	0 at 7AM	1 jogger W, 12E	unknown	no	
10	7/10/24 C, RB	58 ->26 ->24	9	2 + dog			
11	7/11/24 S, RB	61 ->43 -> 40	14	48 stopped by RB 17 went to pier	18 kids on bikes at overlook	no	
12	7/12/24 Gina,	95 -31	10		64 flushed	no	
13	7/13/24 S	1, 3 swimming	10				Thunderstorms, pups couldn't climb
14	7/14/24 S	75	4	LOUD DOG BARKING AT OVERLOOK	all but 7 flushed, trying to stop it	no	
15	7/15/24 S	0					
16	7/18/24 C	33, 36		2			
17	7/21/24 S, RB	23	4	6 # 2 dogs	all flushed	YES	
18	7/22/24 S	35		1 E, 2 dogs	all flushed	no	
19	7/23/24 C	0		4 sets E	witnessed walkers W	no	
20	7/24/24 Gina, C	0		many and dogs			
21	7/25/24 C, RB	0		many walkers	2 E bikes W, 1 walker W		
22	7/26/24 S	57		man E	36 remained after flushes	YES	
23	7/27/24	0					Gina's last day
24	7/28/24 S, RB	74	0	3 + 2 dogs	all flushed	no	
25	7/29/24 S	87					
26	7/30/24 , S	65					
27	7/31/24, S + R	0					
28							
29							

EXHIBIT 8: KEY FOR COUNTING SEALS

- 2020 All Data from 2020 – SLM Logs, 7AM unless otherwise stated.
- 2024 prior to June – SLM Logs, after June 1st either SLM Log or Excel, observations recorded by Low Tide volunteer group at multiple times and listed as separate observations.
- Counts before June 1st, beach Closed
  Counts June 1st and after, beach Open

Abbreviations\\Counts taken before June first:

A = Adults

P = Pups

R = Rookery Counts

N = Nursery Counts

ST = Subtotal = Adults + Pup

Calculations are derived from total seal counts available each month

Divided by total observations for that month.

Multiple counts in a day are included if separated by 3 hours or more.

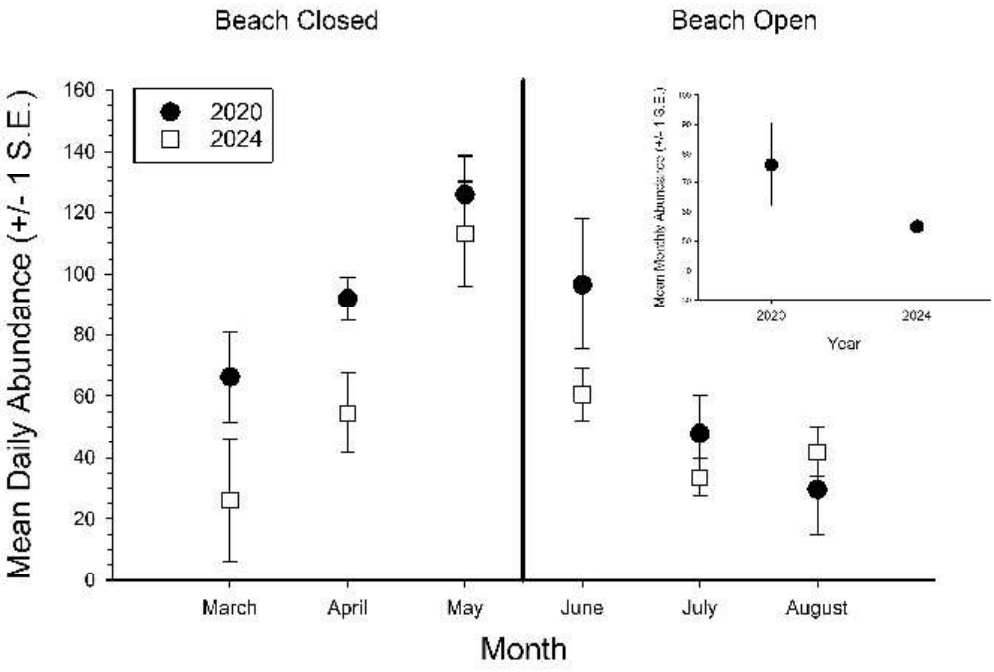
T = Total = Rookery + Nursery + Adults + Pups

EXHIBIT 9A: Changes average harbor seal counts

	March	April	May	June	July	August
2020	66	78	108	97	38	30
2022	83	98	126	80	40	60
2024	26	47	113	60	34	42

Monthly numbers correspond to the average number of seals counted during an early morning observation from the overlook. The results demonstrate the consistent decline in seals numbers during the summer months when the beach is open to foot traffic. This table is derived from data sheets that are available on request.

EXHIBIT 9B: Unexpected summer decline in harbor seals upon opening the beach to people.



Month	Year	Tot_Seals	Obs	Average	Std_Err
3	2020	729	11	66	15
4	2020	1654	18	92	7
5	2020	2889	23	126	13
6	2020	579	6	97	21
7	2020	575	12	48	13
8	2020	267	9	30	15
3	2024	78	3	26	20
4	2024	327	6	55	13
5	2024	904	8	113	17
6	2024	1333	22	61	9
7	2024	904	27	33	6
8	2024	836	20	42	8

Year	Obs	Average	Std_Err
2020	6	76	14
2024	6	55	13

EXHIBIT 2A, THE OVERLOOK ON TOP OF THE BLUFFS

EXHIBIT 2B: THE WOOD STAIRS TO THE BEACH. TURN LEFT TO WALK THROUGH THE SEAL SANCUARY, TURN RIGHT TO ENTER THE STATE PARK. THIS NO DOG SIGN IS GENERALY IGNORED.

EXHIBIT 3: SIGNAGE AT OVERLOOK

EXHIBIT 4: City and Coastal Commission Jurisdiction

[6] Ordinance Nos. 460, 465, 469 and 470, codified at Carpinteria Municipal Code §12.24.090, Protection of Harbor Seals, https://library.municode.com/ca/carpinteria/codes/code_of_ordinances
[7] Carpinteria Seal Watch website can be found at: https://carpinteriasealwatch.org/
[8] The Coastal Commission Staff Report for Application Nos. 6-14-0691-A1 and 6-15-0223-A2 can be found here: June 2019 Permit No. 6-14-0691-A1 (City of San Diego Children's Pool Closure) June 2019 Permit No. 6-15-0223-A2 (City of San Diego Children's Pool Rope Barrier)

EXHIBIT 6: A-D LINKS TO FLUSH VIDEOS

1. FRANTIC FLUSH demonstrating the energy cost in disturbance

https://share.icloud.com/photos/09e70ykrwD998mrEGh2TGEUIg

2. FLUSH WITH TWO WOMEN WITH CAUSE 7 SEPT 2024 7:30 A.M.

https://photos.app.goo.gl/9xevFcHEApNtFkGX9

3. WOMEN AND SEA LION AND SEALS, June 10th

https://www.icloud.com/photos/#058QJE4j1RhBV79ohzvHgF_ww

4. FLUSH WITH MAN /DOG CAUSE SEPT 5 , 7:00 AM

https://photos.app.goo.gl/yQpwL9jpkSQvfy3R6

EXHIBIT 10: Fishermen's line entangles an unfortunate sea lion (top photo) and harbor seal (bottom photo).This is not a unique case.

EXHIBIT 11: Over ten years of seal counts from the overlook

A volunteer community group, Carpinteria Seal Watch, has been advocating for, monitoring, gathering data and providing public education on the Carpinteria harbor seal colony since the 1980's.[7] Seal Watch data includes volunteer counts of the number of adult seals and pups, as well as disturbances and visitors during the pupping season. Annual Carpinteria harbor seal colony adult and pup counts are available on the Seal Watch website and information provided by the group is summarized in the below chart.

Year	Adults	Pups
2004	365	65
2005	291	82
2006	324	90
2007	381	68
2008	398	70+
2009	410-445	90
2010	450	70-90
2011	400+	100
2012	440	100
2013	(data not available at time of publication)	
2014	350	80+
2015	396	80+
2016	298	40
2017	243	60+
2018	249	64
2019	230	68
2020	200+	70
2021	220	64

From: City Council report, August 9, 2021

From: City Council report, August 9, 2021

EXHIBIT 12: DISTURBANCE DATA IN THE HARBOR SEAL ROOKERY

KEY

DISTURBANCES ARE CATEGORIZES AS FOLLOWS:

1. INCREASED ALERTNESS
2. REPOSITIONING
3. FLIGHT READINESS FORMATION
4. TRACKS, NO SEALS
5. OBSERVED FLUSH

GENERALIZATIONS AROSE AS SOON AS THE BEACH REOPENED ON THE FIRST OF EACH JUNE:

- FLUSHES OCURRED AS SOON AS THE POINT AT JELLY BOWL IS OPEN TO BEACH WALKERS
- SEALS DO NOT RETURN (RECOVER) UNTIL A TIDE CHANGE, THIS IS CONSISTENT WITH THE LITERATURE
- PUPS AND JUVENILES BEGIN CIRCLING THE CRESCENT ROCKS SOON AFTER A FLUSH, BUT WILL NOT HAUL OUT ALONE. (de Silva, J. and J. M. Terhune. 1988.). Harbor Seal grouping as an anti-predator strategy. Animal Behav. 36:1309-1316.
- WHEN NO SEALS ARE SEEN IN THE ROOKERY, TRACKS OF FLUSHING, PEOPLE AND DOGS ON THE BEACH ARE TAKEN AS EVIDENCE THAT A FLUSHING EVENT HAS OCCURRED, CONVERSLY,
- EACH SUBSEQUENT GROUP OF PEOPLE AND DOGS PASSING THROUGH THE ROOKERY PREVENT THE SEALS' RECOVERY.
- ZERO SEALS HAULING OUT IN THE ROOKERY OFTEN CONTINUES FOR SEVERAL CONSECUTIVE
- DAYS. THIS HAS BEEN TERMED SITE ABANDOMENT AND DESIGNATED WITH AN ASTERISK.
- SEALS NOTED ON WEST ROCKS OR CAMPGROUND ROCKS ARE EVIDENCE THAT THEY NEED TO HAUL OUT. THIS IS CONSISTENT WITH THE LITERATURE. (Brasseur, S., J. Creuwels, B. V/D Werf, and P. Reijnders. 1996. Deprivation indicates necessity for haul-out in harbor seals. Mar. Mamm. Sci. 12(4):619-624.

FREQUENCY OF FLUSHING

DISTURBANCES RESULTING IN A FLUSH OF HARBOR SEALS INTO THE WATER DURING THREE MONTHS OF SUMMER

EACH OBSERVATION PERIOD IS ROUGHLY ONE HOUR AT THE OVERLOOK AND PROVIDES AN UNDERESTIMATE OF DISTURBANCES

ON AVERAGE, DISTURBANCES IN CATEGORIES 1-5 WERE OBSERVED DAILY OR EVERY OTHER DAY (SEE DATA 2022 BELOW

EXTRAPOLATING OVER THE ENTIRE TIME THE BEACH IS OPEN, THERE IS CUMULATIVE STRESS TO THE COLONY

Summer 2024

Month	Number of Days Observed	Total Water Flushes	Category 4	Category 5
June	23	13	2	11
July	27	12	3	9, 6*
August	21	6	2	4, 3*

NOTABLE DISTURBANCES THAT ARE SIGNIFICANT FOR THESE REASONS OCCUR EVERY YEAR

- EITHER REPEAT CAUSES OR OFFENDERS, OR
- YEARS THAT MAKE FLUSHES TO WATER ESPECIALLY DANGEROUS TO THE COLONY WELFARE

8/12/19	ALL FLUSHED BY OFF LEASH GERMAN SHORTHAIR DOG IS A YEARLY OFFENDER	CHEVRON WORK ALSO ONGOING
6/24/20	THE YEAR SHARKS WERE KILLING AND ATTACKING MULTIPLE PINNIPEDS, HAUL-OUT IN ROOKERY WAS ESPECIALLY CRUCIAL, LATE BIRTHS, MANY SMALLPUPS	PUP DIED AS A RESULT OF 30 SEALS FLUSHED
7/4/22	125 SEALS FLUSH AT 6:25 DUE TO MAN WITH DOG, THEN FAMILY CLIMBED THE SEALS CRESCENT ROCKS	
7/26/22	WOMAN WITH RED BASEBALL CAP, WHITE DOG PHOTOGRAPHED SUBARU OUTBACK CALIF. LICENSE PLATE # DOCUMENTED	FREQUENT AND ANNUAL OFFENDER
7/20/23	6:45 41 SEALS, SAME WOMAN ENTERED ROOKERY THEN UNLEASHED HER DOG	VIDEO OF FLUSHING

REPORTS

MANY CALLS MADE IN THE EFFORT TO REPORT DISTURBANCES

1) **CAL TIP** LINE, 1-888-334-2258 or TEXT 847-411 CALTIPS
2) **NOAA** – 5/14/20 FIRST OF MANY CALLS TO MITCH IN SEATTLE WHO WAS VERY CONCERNED BUT THE ONLY ENFORCEMENT OFFICER ON WEST COAST
3) **CODE ENFORCEMENT** – SYMPATHETIC BUT HANDS WERE TIED DUE TO WORDING OF CITY CODE DEFINING DISTURBANCE

6/24/20	AFTER 6.2 HIGH TIDE 30 SEALS FLUSHED DUE TO A STEADY STREAM OF BEACH GOERS	HIGH TIDE, THEN PEOPLE PREVENTED THEIR REST
7/20/20	MAJOR DISTURBANCE REPORTED TO CHAD AT CAL TIP MAN AND WOMAN FISHING APPROACHED CRESCENT ROCKS, WOMAN WAVED HER ARMS TO SCARE OFF 38 SEALS	IT WAS ACKNOWLEDGED THAT THIS IS A FEDERAL OFFENSE
8/2/20	7:47 FISHERMAN ON CRESCENT ROCKS, REPORTED TO CAL TIP, CE, DEPUTY RODRIGUES SAID THE PROBLEM IS DUE TO THE SIGN	FREQUENT AND ANNUAL OFFENDER

Harbor Seal Counts and Disturbances starting June 1, 2022

6/1/22 Observer- Carla (SM unless noted)
Count 0 seals at 7:50 AM
Beach Walkers FAMILY IN SANCTUARY
Disturbance – apparent
Witnessed flushing? NO
Photo and/or Video ?

6/1/22 Observer TOM (SM unless noted)
Count 0 SEALS AT 3:25, 3 SEALS AT 3:40
Beach Walkers
Disturbance
Witnessed flushing? NO
Photo and/or Video NO

6/2/22 Observer (SM unless noted)
Count 123 AT 6AM, 3 WERE TINY PUPS
Beach Walkers. WALKER CAUSED SHUFFLING, WALKER TURNED AROUND BEFORE PIER
Disturbance YES
Witnessed flushing?
Photo and/or Video

6/3/22 KEY EVENT – PIER WORK DISTURBANCE, Observer(SM unless noted)
Count 114 AT 6AM BEFORE FLUSHING
Beach Walkers. MEN IN HARDHATS CAME DOWN RAMP AND BEGAN DIGGING
Disturbance. YES – ALL, THEN SEVERAL WITH TINY PUPS RETURNED
Witnessed flushing? YES
Photo and/or Video. YES
Harbor Seal Counts and Disturbances starting June 1, 2022

6/3/22
Observer TOM (SM unless noted)
Count. 40 SEALS AT 2:25
Beach Walkers
Disturbance
Witnessed flushing? NO
Photo and/or Video NO

Harbor Seal Counts and Disturbances starting June 1, 2022

6/5/22 Observer. CHERYL (SM unless noted)
Count 124 AT 6:50
Beach Walkers – POWER WALKER FROM WEST
Disturbance. YES
Witnessed flushing? YES
Photo and/or Video YES

6/7/22 Observer (SM unless noted)
Count 88 AT 9:15
Beach Walkers. MULTIPLE WALKERS FROM WEST, ONE FROM EAST
Disturbance. YES
Witnessed flushing? YES, SEVERAL ONLOOKERS
Photo and/or Video. NO

6/7/22 Observer TOM (SM unless noted)
Count 90 AT 10:20
Beach Walkers YES, WOMEN/KIDS FROM EAST
Disturbance , HALF SEALS FLUSHED
Witnessed flushing? YES
Photo and/or Video. NO

6/15/22 Observer (SM unless noted)
Count 89 SEALS AT 6AM, 2 ARE VERY SMALL
Beach Walkers WOMAN THEN MAN WITH LEASHED DOG
Disturbance NO
Witnessed flushing?
Photo and/or Video

6/20/2022 Observer (SM unless noted)
Count 80 AT 8AM, 7 SMALL PUPS. Several had wounds
Beach Walkers 2 SEPARATE, BOTH WITH UNLEASHED DOGS
Disturbance. ALL FLUSHED
Witnessed flushing? YES, several at overlook observed
Photo and/or Video YES

Harbor Seal Counts and Disturbances starting June 1, 2022

622/22 Observer (SM unless noted)
Count 150, MANY SMALL PUPS. HIGH TIDE.
Beach Walkers. NONE
Disturbance
Witnessed flushing?
Photo and/or Video

6/25/22 Observer (SM unless noted)
Count 30, 2 SMALL PUPS. DOGS IN OVERLOOK BARKING.
Beach Walkers NO
Disturbance
Witnessed flushing? NO
Photo and/or Video

6/30/22 Observer (SM unless noted)
Count. 26 ADULTS, 5 PUPS
Beach Walkers. NO
Disturbance
Witnessed flushing?
Photo and/or Video

7/4/22 Observer (SM unless noted)
Count 125 ADULTS, 9 PUPS, ONE VERY SMALL
Beach Walkers MAN WHITH LEASHED DOG, FAMILY OF 6 CAME TO CRESCENT ROCKS
Disturbance ALL FLUSHED
Witnessed flushing? YES
Photo and/or Video. NO

7/10/22 Observer (SM unless noted)
Count. 87, APPROX. 12 PUPS, SOME VERY SMALL
Beach Walkers. NO
Disturbance
Witnessed flushing?
Photo and/or Video

Harbor Seal Counts and Disturbances starting June 1, 2022

7/12/22 Observer (SM unless noted)
Count ONLY 2 ON CRESCENT ROCK, ONE HAS DEEP GASH. 5:30 PM
Beach Walkers. NONE SEEN
Disturbance
Witnessed flushing?
Photo and/or Video

7/14/22 Observer (SM unless noted)
Count 12 ON WEST ROCKS, 2 SMALL SEALS SWAM AROUND OUTSIDE OF CRESCENT ROCKS
Beach Walkers 2 PEOPLE ON CRESCENT ROCKS
Disturbance. YES
Witnessed flushing? YES
Photo and/or Video. YES

7/15/22 Observer (SM unless noted)
Count. 30 ON CRESCENT ROCKS, ONE BADLY WOUNDED
Beach Walkers WOMAN WITH RED BASEBALL CAP ON UNLEASHED DOG
Disturbance YES
Witnessed flushing? YES
Photo and/or Video. YES

7/17/22 Observer (SM unless noted)
Count 5 ON CRESCENT ROCKS 10 ON WEST ROCKS, SEVERAL SWIMMING AROUND TO GET UP
Beach Walkers. PARADE OF WALKERS, SEVERAL USED DATES ON SIGN AS PERMISSION
Disturbance YES
Witnessed flushing? YES
Photo and/or Video. YES

7/20/22 Observer (SM unless noted)
Count. 42
Beach Walkers. MAN AND CHILD
Disturbance. FLUSHED HALF
Witnessed flushing? YES
Photo and/or Video YES
Harbor Seal Counts and Disturbances starting June 1, 2022

Harbor Seal Counts and Disturbances starting June 1, 2022

7/22/22 Observer (SM unless noted)
Count 97
Beach Walkers NONE SEEN
Disturbance NONE SEEN
Witnessed flushing?
Photo and/or Video

7/23/22 Observer (SM unless noted)
Count. 113
Beach Walkers
Disturbance. NONE SEEN
Witnessed flushing?
Photo and/or Video

7/26/22 Observer (SM unless noted)
Count NONE, SMALL PUP AND ADULT SWIMMING AROUND CRESCENT ROCK, 5-8 ON WEST ROCKS
Beach Walkers WOMAN WITH RED BASEBALL CAP ON UNLEASHED DOG
Disturbance EVIDENCE OF FLUSHING (MULTIPLE PARALLEL TRACKS TO SEA)
Witnessed flushing? NO
Photo and/or Video. PHOTO

7/31/22 Observer (SM unless noted)
Count 13 ON CRESCENT ROCKS, 18 ON WEST ROCKS
Beach Walkers. NONE SEEN
Disturbance
Witnessed flushing?
Photo and/or Video
Harbor Seal Counts and Disturbances starting June 1, 2022

8/2/22 Observer (SM unless noted)
Count 76 ON CRESCENT ROCKS, 4-5 ON WEST ROCKS
Beach Walkers PIER WORKERS COME ON DUTY
Disturbance SEVERAL SEALS FLUSHED OR VIGILANT
Witnessed flushing? YES
Photo and/or Video. NO

Harbor Seal Counts and Disturbances starting June 1, 2022

8/5/22 Observer (SM unless noted)
Count NONE
Beach Walkers DOZENS ON FRESH SHOE PRINTS
Disturbance. EVIDENT BY PARALLEL SEAL TRACKS TO SEA
Witnessed flushing?
Photo and/or Video. PHOTO

8/8/22 Observer (SM unless noted)
Count 85, THE ADULT AND PUP NEAR WATER'S EDGE
Beach Walkers
Disturbance
Witnessed flushing?
Photo and/or Video PHOTO

8/13/22 Observer (SM unless noted)
Count 106 ON CRESCENT ROCKS, A PUP STRUGGLED TO CLIMB UP
Beach Walkers NONE SEEN
Disturbance
Witnessed flushing?
Photo and/or Video

8/15/22 Observer (SM unless noted)
Count 10 ON CRESCENT ROCKS, 1 WOUNDED, 1 MOLTING
Beach Walkers 2 APPROACHED SEALS
Disturbance ALL BUT 2 FLUSHED
Witnessed flushing? YES
Photo and/or Video YES, SENT TO HSAC, GOOD EVIDENCE FOR HARM DONE BY DISTURBANCE

8/18/22 Observer (SM unless noted)
Count 140
Beach Walkers NONE
Disturbance NONE SEEN
Witnessed flushing?
Photo and/or Video

Harbor Seal Counts and Disturbances starting June 1, 2022

8/22/22 Observer (SM unless noted)
Count 63, SEVERAL MOLTING
Beach Walkers NONE SEEN
Disturbance
Witnessed flushing?
Photo and/or Video

8/27/22 Observer (SM unless noted)
Count ONLY 3 ON CRESCENT ROCKS
Beach Walkers TRACKS IN SAND INDICATE RECENT FLUSHING OF DOZENS, FISHERMAN ON WEST
Disturbance
Witnessed flushing?
Photo and/or Video PHOTO

9/2/22 Observer (SM unless noted)
Count ABOUT 50, SOME VERY SMALL
Beach Walkers
Disturbance FLUSHED BEFORE I COULD COUNT
Witnessed flushing? YES
Photo and/or Video. NO

9/5/22 Observer (SM unless noted)
Count 131, SEVERAL WOUNDED
Beach Walkers NONE SEEN
Disturbance HALF FLUSHED
Witnessed flushing? YES
Photo and/or Video. PHOTOS

9/9/22 Observer (SM unless noted)
Count 34 ON BEACH, SEVERAL MOLTING
Beach Walkers. NONE SEEN
Disturbance SEVERAL PARALLEL TRACKS OF DOZENS TO SEA
Witnessed flushing? NO
Photo and/or Video. YES

Harbor Seal Counts and Disturbances starting June 1, 2022

9/14/22. CIMWI HAS AN ORCA ATTACK VICTIM Observer (SM unless noted)
Count 129
Beach Walkers
Disturbance. NONE NOTED
Witnessed flushing?
Photo and/or Video

Harbor Seal Counts and Disturbances starting June 1, 2022

9/17/22 Observer (SM unless noted)
Count 137
Beach Walkers NONE SEEN, HIGH TIDE
Disturbance
Witnessed flushing?
Photo and/or Video

9/20/22 Observer (SM unless noted)
Count 145 ON BEACH IN LIGHT RAIN
Beach Walkers. NONE SEEN
Disturbance
Witnessed flushing?
Photo and/or Video

9/23/22 Observer (SM unless noted)
Count 61
Beach Walkers. CLEAR FRESH SHOE PRINTS THROUGH ROOKERY
Disturbance SEAL PRINTS OF DOZENS FLUSHING
Witnessed flushing? NO
Photo and/or Video PHOTO

CLOSING COMMENTS

HARBOR SEALS ARE A UNIQUE PUBLIC ASSET

The Carpinteria harbor seal rookery is a unique resource. It's one of only two haulout/rookeries in Southern California accessible for public viewing. (Footnote 1) At least 100,000 visitors come annually to the Carpinteria bluff lookout to see the seals. (Footnote 2) The seals are honored by the central plaza fountain and sculpture at the beach, and are celebrated in many publications over the years. One year visitors from 49 countries and 49 states were recorded at the overlook. The harbor seals are identified by many as part of Carpinteria's ocean-oriented culture.

SANCTUARY BEACH PROTECTION PROVIDES MORE PUBLIC BENEFITS THAN BEACH ACCESS

The sanctuary beach does not have high value for beach users.

Public access exists to the beaches east and west of the harbor seal sanctuary, but the beach inhabited by the seals is not accessible during medium to high tides because of a headland to the west and rocky beach flooded at higher tides to the east. Beach access also varies with seasonal scouring of beach sand and wave heights. Although the harbor seal sanctuary beach is used at times by beach walkers and occasionally by people fishing, it is not a popular sunbathing/picnic recreational area, probably because of nearby oil industry activity, rocks, and harbor seal excrement. Sealwatch volunteers report far more visitors to the overlook than to the beach even during June-November.

PUBLIC EDUCATION AND RECREATION ARE ENHANCED BY BEACH CLOSURE

Closure of the sand beach does not diminish coastal recreation in Carpinteria. Access to the harbor seal overlook "is" coastal access- though immediately above not on the sand beach. Views of the ocean and islands are spectacular. Blufftop viewing does not disturb the harbor seals and enables onsite educational and recreational opportunities that are rarely matched in Southern California. Nearby trail signage, and Sealwatch volunteers, provide visitors with information on harbor seal biology and the surrounding ecosystem. Visitors come from far and wide; one year volunteers recorded visitors from 49 states and 49 countries, and every years sees similar visitation.

Marine resource education and enjoyment motivate and benefit visitors to the overlook. Many schools and groups schedule trips to the overlook. While watching the seals' life cycle activities, such as pupping and molting, is fun and educational, many visitors also appreciate the other wildlife that take advantage of beach closure. Birders record many species of sea bird, pelicans

and cormorants rest onshore by the hundreds at times, and elephant seals and sea lions are occasional visitors.

The visitor experience can be ruined by one beach walker flushing the harbor seals. Many people come from great distances just to see the seals or expecting to see them as part of a visit. A single disturbance may cause the harbor seals to leave the beach for hours. It is not unusual for a group of visitors to arrive and see none, because of earlier disturbance. When this happens, the common response of visitors is “Why aren’t people kept off the beach?”

Footnote 1: La Jolla is the other. Point Mugu and Point Conception are closed to the public. Elwood has apparently been abandoned due to human pressure on the beach. There are no accessible harbor seal rookeries on Santa Cruz Island and rookeries on Santa Rosa and San Miguel Islands are not readily accessible. Catalina?

Footnote 2: Carpinteria Sealwatch volunteer data sheets consistently record around 30,000 visitors January through May. These are undercounts as volunteers are not always present, and visitor counts are not a priority volunteer duty. The data sheets are maintained, available, and cover most years since 1990. For about a decade Carpinteria Coastal View has reported visitor counts January through May.

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Authors

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With Contributions from the Harbor Seal Advisory Committee

Appendix 1: Decision Matrix below demonstrates that we have considered all likely contributors to the harbor seal population decline

Carpinteria Harbor Seal Population Decline Causes & Solutions

The matrix below attempts to list all possible reasonable causes for population decline at the Carpinteria Harbor Seal Sanctuary (along the left side of the matrix), and an evaluation of how likely that cause is to be a big contributor to the issue, and how controllable that cause is. Then across the top, it lists various actions that might be taken, and evaluates how much that action might affect each possible cause.

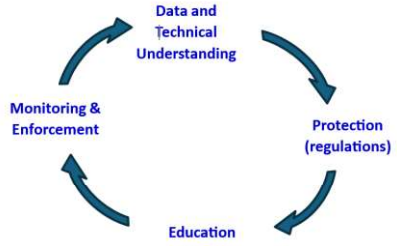
Overall, the purpose of this matrix is to be a tool for the Harbor Seal Advisory Committee in determining the biggest causes and the most effective actions that might be taken. It also provides documentation for others of the wide-range of possible causes and solutions that were considered. This background will be useful when the committee reports its recommendations to the City Council and the public.

Note this is a high-level qualitative analysis -- don't let all the numbers fool you!
The info shown does not explicitly address how different possible causes may interact with each other.

Each cell has a score 1-5:
5= High (i.e., that problem is a big cause of decline / that action should reduce that problem a lot)
1 = Low
-- = None
? = Unknown

Possible Causes	How likely is this cause to be a big contributor to the population decline?	How controllable is this cause by the City of Carpinteria? (How feasible is it for City actions to have an impact on it?)	*Possible Actions from Final Harbor Seal Advisory Committee*																				
			Legislative Recommendations				**Educational & Regulatory Recommendations**										**Seek Other Collaborative Partners**				**Pursue Partnerships in Research**		
							City Signage Program			**Human Resources and Public Outreach**													
			Update Carpinteria Municipal Code	Extend Beach Closure period	Seek Greater Resource Agency	Establish a Marine Protected Area (MPA)	Revise Annual Sign Program	Adopt Unified Sign Program for Coastal Trail	Expand the Interpretive Sign program	Update Existing Outreach Programs and Materials	Develop Docent Program and Provide Support to Seal Watch	Raise Funds for Research and Docent Support	Establish a Park Ranger position	Install A Wildlife Camera	Pursue Public Ownership of the Blufftop above the Seal Rookery	National Atmospheric and Oceanographic Administration	California State parks	Channel Islands Marine and Wildlife Institute	Carpinteria School District	Kelp Beds	Kelp Hold fasts	Management of Debris Basins
Anthropogenic Impacts																							
Disturbances by people who know but disregard their effect	5	5	4	5	3	3	2	2	2	4	4	3	5	4	1	3	4	2	2	--	--	--
Disturbances by people do not recognize their effect	5	5	4	5	3	3	4	4	4	4	4	3	5	4	1	4	4	3	3	--	--	--
Boat strike	3	2	2	--	3	4	--	--	--	2	--	--	--	--	--	1	1	1	--	--	--	--
Fishing gear	4	2	2	--	3	4	--	--	--	2	--	--	--	--	--	1	--	--	--	--	--	--
Sediment dumping from debris basins / saltmarsh	3	4	--	--	3	2	--	--	--	--	--	--	--	--	--	1	--	--	--	1	1	4
Sewage releases	2	2	--	--	3	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Global warming (e.g. => decrease in kelp => reduction in fish seals eat)	?	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Predators																							
Sharks	3	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Orcas	1	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Coyotes	2	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Domestic dogs	2	5	2	5	3	3	3	3	3	3	4	3	5	4	1	2	3	2	1	--	--	--
Pathogens																							
Phocid Distemper virus	2	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Highly Pathogenic Avian Influenza virus (HPAI).	2	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Other (e.g., from sewage release)	2	1	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Toxins																							
Oil seeps	2	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Phase(s) of Analysis-Action-Analysis Cycle Addressed																							
Data and Technical Understanding												X		X						X	X	X
Protection (regulations)			X	X	X	X									X	X	X						
Education							X	X	X	X	X		X				X	X	X				
Monitoring & Enforcement													X	X									

Phase(s) of the Analysis-Action-Analysis Cycle



Appendix 2

We also have a report of data collected outside of the above multi-year study (available on request).

This collection provides useful details about tide level and additional observations of seals at additional locations: it includes counts at separate time points, and seal counts that have hauled out outside of the main rookery.

Many independent observers report that it is only when seals have been flushed out of their preferred habitat that they will haul-out on nearshore rocks referred to as West Rocks and as Campground Rocks. These rocks allow seals in small numbers to haul-out, but often excludes smaller pups.

The small numbers support published findings:

- Seals noted on west rocks or campground rocks are evidence that they need to haul out. This is consistent with the literature. (Brasseur, S., J. Creuwels, B. V/D Werf, and P. Reijnders. 1996. Deprivation indicates necessity for haul-out in harbor seals. Mar. Mamm. Sci. 12(4):619-624.

- The fact that the numbers are small show this to be less-than ideal for behavior reported in the literature. de Silva, J. and J. M. Terhune. 1988. Harbor Seal grouping as an anti-predator strategy. Animal Behav. 36:1309-1316.

SUPPLEMENTAL REFERENCES WITH QUOTED PASSAGES

Suryan RM and Harvey JT. 1999. Variability in reactions of Pacific harbour seals, *Phoca vitulina richardsi*, to disturbance. Fish. Bull. 97: 332–339:.

"In this study, we collected data to evaluate the extent of disturbance to harbor seals at haul-out sites in the northern San Juan Islands. Our objective
was to determine 1) if human-related activities were
the primary source of disturbance; 2) if recovery [return] varied between flood and ebb tides and was similar among the three haul-out sites (one location was a pupping area); 3) if vigilance characteristics differed among haul-out sites; 4) if the response to harass-
ment was similar for pups and for adults and sub- adults; and 5) if the mean distance between harbor seals and a boat causing a disturbance varied within
and among haul-out sites and, if so, to determine potential causes of this variability."
Overerall, only 39% of all harassments resulted in full recovery, indicating seals often remained in the water or moved to a different site. Allen et al. (1984) reported that the number of harbor seals that re-turned to a haul-out site after a disturbance in Bolinas Lagoon, California, was always less than the original number, and in most cases, harbor seals did not move to a nearby reef.

Allen, S et al. Conserving pinnipeds in Pacific Ocean parks in response to climate change (U.S. National Park Service) 5/27/24, 3:51 PM . **THIS PAPER MAKES THE LINK THATAS HUMAN DISTURBANCES INCREASE, NUMBERS OF HARBOR SEALS GO DOWN**

Glucocorticoids in harbor seal (Phoca vitulina) pups during rehabilitation S.C,Wilson et al 2023 Gen Comp Endocrinol,. 2023 May 1:335:114227. PMID: **36774982** DOI: 10.1016/j.ygcen.2023.114227

Immune status and function in harbor seal pups during the course of rehabilitation., Frouin H, Haulena M, 98-109. doi: 10.1016/j.vetimm.2013.06.011. Epub 2013 Jun 20.PMID: 23866720

Hematology and serum chemistry in stranded and wild-caught harbor seals in central California: reference intervals, predictors of survival, and parameters affecting blood variables J Wildl Dis 2010 Oct;46(4):1172-84. doi: 10.7589/0090-3558-46.4.1172.

Seasonal variation in harbour seal (Phoca vitulina) blubber cortisol - A novel indicator of physiological state? Joanna L Kershaw[1], Ailsa J Hall[1] Sci Rep. 2016 Feb 24:6:21889. doi: 10.1038/srep21889.

Sapolsky R. M., Romero L. M. & Munck A. U. How Do Glucocorticoids Influence Stress Responses? Integrating Permissive, Suppressive, Stimulatory, and Preparative Actions. Endocrine Reviews 21, 55–89 (2000). - PubMed

Human activities **disturb** haul out and nursing behavior of Pacific **harbor** **seals** at Punta Banda Estuary, Mexico.Ruiz-Mar MG, Heckel G, Solana-Arellano E, Schramm Y, García-Aguilar MC,

Arteaga MC.PLoS One. 2022 Jul 6;17(7):e0270129. doi: 10.1371/journal.pone.0270129. eCollection 2022.PMID: 35793316 :

"However, the proportion of seals affected was highest when pedestrians were the "disturbance source. Recovery events (seals hauling out after flushing) occurred after 34% of disturbance events, after less than half of which the same number of hauled-out seals as there were prior to the disturbance were observed. Recovery time varied among the years studied, of which 2017 saw the longest recovery time. In addition, pedestrians were the disturbance source with the longest recovery time. Given that resting on land is essential for pup survival, which depends on both the establishment of the mother-pup bond from birth and its maintenance throughout nursing, flushing behavior may have significant implications for the entire colony during the nursing season. We recorded a decrease in nursing duration, which did not return to the same level even after recovery and the resumption of nursing. Terrestrial vehicles were found to be the disturbance source that shortened nursing events most significantly."

Post-breeding season migrations of a top predator, the **harbor** seal (**Phoca**vitulina richardii), from a marine protected area in Alaska. Womble JN, Gende SM.PLoS One. 2013;8(2):e55386. doi: 10.1371/journal.pone.0055386. Epub 2013 Feb 14.PMID: 23457468

Impact of small boats on the haulout activity of harbour seals (Phoca vitulina) in Métis Bay, Saint Lawrence Estuary, Québec, Canada2001 Aquatic Mammals 27.2, 140-148

Natural and human effects on harbor seal abundance and spatial distribution in an Alaskan glacial fjord , JOHN K. JANSEN,1 PETER L. BOVENG, JAY M. VER HOEF, SHAWN P. DAHLE, and JOHN L. BENGTON, MARINE MAMMAL SCIENCE, 31(1): 66–89 (January 2015)

Seals noted on west rocks or campground rocks are evidence that they need to haul out. This is consistent with the literature. (Brasseur, S., J. Creuwels, B. V/D Werf, and P. Reijnders. 1996. Deprivation indicates necessity for haul-out in harbor seals. Mar. Mamm. Sci. 12(4):619-624

Causes of Mortality in a Harbor Seal (Phoca vitulina) Population at Equilibrium, Ashley, EA; Olson, JK; Adler, TE; Raverty, S; Anderson, EM; Jeffries, S; Gaydos, JK 2020 Frontiers in Marine Science ISSN: *2296-7745* DOI 10.3389/fmars.2020.00319

Flynn, E., D. Press, S. Codde, D. Roberts, and S. Allen. 2009. Pacific harbor seal (*Phoca vitulina richardii*) monitoring at Point Reyes National Seashore and Golden Gate National Recreation Area: 2010 annual report. Natural Resource Technical Report NPS/SFAN/NRTR-2011/465. National Park Service, Fort Collins, Colorado, USA

Karpovich, S.A.et al. (2015).Combined physiological and behavioral observations to assess the influence of vessel encounters **on** harbor seals in glacial fjords of southeast Alaska.Jpournalof Experimental Marine Biology and Ecology 473: 110-120.
"this study presents evidence that encounters have energetic and physiological consequences while the seals are hauled out and these consequences persist for some time

after the water entry behavior. Accordingly, exposure of harbor seals to increased vessel traffic may result in altered behavior, increased energetic expenditures, and increased exposure to stress, negatively affecting the health, condition, and reproductive success of harbor seal populations that reside in glacial fjords."

Censuses and disturbance of harbor seals at Woodard Bay and recommendations for protection - https://cascadiaresearch.org

One of the key findings in this project for the DNR is this:
"The most critical period for harbor seals at the site is July and August when pupping is occurring at the site and September to October when animals are molting. Activities that might disturb harbor seals should be avoided during these periods."

Authors

Susan Mailheau, DVM. Susan has a Bachelor of Science degree in Wildlife Management and a Bachelor of Sciences degree from Humbolt University She received her Doctor of Veterinary Medicine from Washington State University. She has studied harbor sea closely for over 5 years. She is a member of the Ad Hoc Harbor Seal Committee. 425-891-3264. susan.mailheau@gmail.com

Randall Moon, PhD. Randall is Professor Emeritus, University of Washington School of Medicine. He received his doctorate from the University of Washington and did his postdoctoral training at Caltech. He is a member of the National Academy of Sciences,and the American Academy of Arts and Scences and and was an alternate for the Ad Hoc Harbor Seal Committee 206-475-8213.

With Contributions from the Harbor Seal Advisory Committee

ATTACHMENT E

CALIFORNIA COASTAL COMMISSION
SAN DIEGO DISTRICT OFFICE
7575 METROPOLITAN DRIVE, SUITE 103
SAN DIEGO, CA 92108-4402
VOICE (619) 767-2370
FAX (619) 767-2384

Th16a

6-22-0113-A1 (City of San Diego Point La Jolla Closure)

September 7, 2023

EXHIBITS

Table of Contents

EXHIBIT 1: Location Map
EXHIBIT 2: Jurisdiction Map
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EXHIBIT 4: Gate Plan
EXHIBIT 5: Sierra Club Request for Additional Signage
EXHIBIT 6: Point La Jolla Photographs
EXHIBIT 7: 2022 Seasonal Closure Monitoring Report

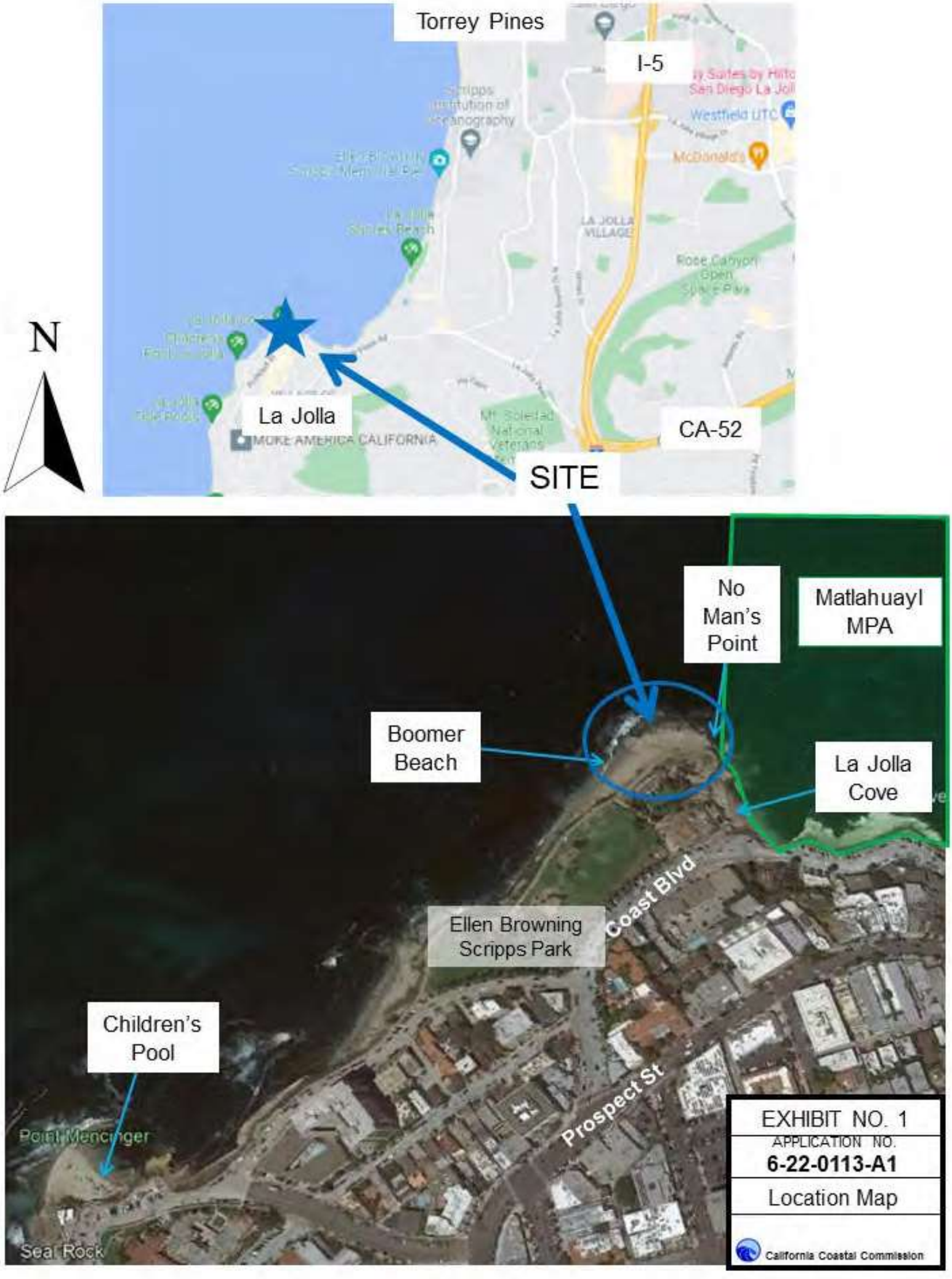


EXHIBIT NO. 1
APPLICATION NO.
6-22-0113-A1
Location Map
California Coastal Commission

Legend

CCC CDP Jurisdiction

City of San Diego CDP/CCC Appeals Jurisdiction

N

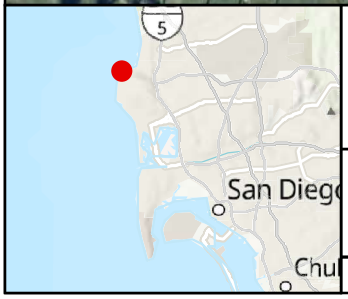
EXHIBIT NO. 2

APPLICATION NO.

6-22-0113-A1

Jurisdiction Map

California Coastal Commission



Point La Jolla Year-Round Closure

Ocean Access Closure Boundary

Coordinate System: NAD 1983 StatePlane California VI FIPS 0406 Feet

N

0 37

EXHIBIT NO. 3

APPLICATION NO.
6-22-0113-A1

Closure Area

California Coastal Commission

Area Closed City Personnel Access Only sign (size 24-inches by 18-inches) in English and Spanish for Year-Round Closure located on the gate at the top of the stairs.

Mockup of gate without sign at the top of the access stairs for illustrative purposes only. Final gate design is in process.

Mockup of gate with sign at the top of the access stairs for illustrative purposes only. Final gate design is in process.

EXHIBIT NO. 4
APPLICATION NO.
6-22-0113-A1
Gate Plan
California Coastal Commission

SIERRA CLUB
SAN DIEGO CHAPTER

SEAL SOCIETY
SIERRA CLUB
SAN DIEGO CHAPTER

June, 30, 2023

To: Andy Field, Director Park and Recreation
Karen Denison, Assistant Director Park and Recreation
Randy Wilde, Sr. Policy Director, Mayor Todd Gloria's Office
Joe La Cava, Council Member La Jolla

Cc: Melody Lassiter, Coastal Analyst, CA. Coastal Commission

On May 1, 2023, the Pt. La Jolla seasonal closure for sea lion pupping season began. Unfortunately, there have been incursions into the closed area during and after Ranger working hours. When the people were asked by rangers or docents why they were in the closed area, they said they didn't see the 2 closed signs posted along the long low wall. In the cases of the kids with fishing rods, a spear fisherman, and another well-known individual inside the Pt. La Jolla closed area, they were seen climbing over the chained stairs or wall and chose to ignore the closed signs. The photos below support our and the public's requests for:

- adding 4 more closure signs along the low wall above the rookery closure area.
- increasing patrolling by Rangers.
- accelerating the installation of surveillance cameras at the rookery.
- add patrolling by police or security guard before and after ranger hours (many spearfisherman go early in the morning or at sunset) and sunset is the peak viewing time by visitors.
- encouraging rangers, lifeguards and police to issue citations so the word gets out that violating the closure will not be tolerated.

At the moment, there are 2 "Closure" signs along the wall between the stairs and the K rail as per the map attached and shown in yellow. We suggested additional locations in red.

8304 Clairemont Mesa Blvd., Ste 101 • San Diego, CA. 92111
TEL: 858-569-6005
http://sandiegosierraclub.org

EXHIBIT NO. 5
APPLICATION NO.
6-22-0113-A1
Sierra Club Letter
California Coastal Commission

The distance between the “Closure” sign in front of the bridge club is quite a distance from the k-rail and the “Ocean Access” Corridor and can be seen more clearly in this photo than the map. Crowds often obscure the signage.

<u>Examples of incursions in the closed area since May 1, 2023 Seasonal Closure for sea lion pupping season</u>

May 25, 2023, 6:29 pm. Local spearfisherman enters a closed area, flushes pregnant sea lions. **(Right)**. Known person enters Pt. La Jolla.

6/2/23, 1:31 pm. Kids with fishing rods inside the closure area. They went down the closed stairs.

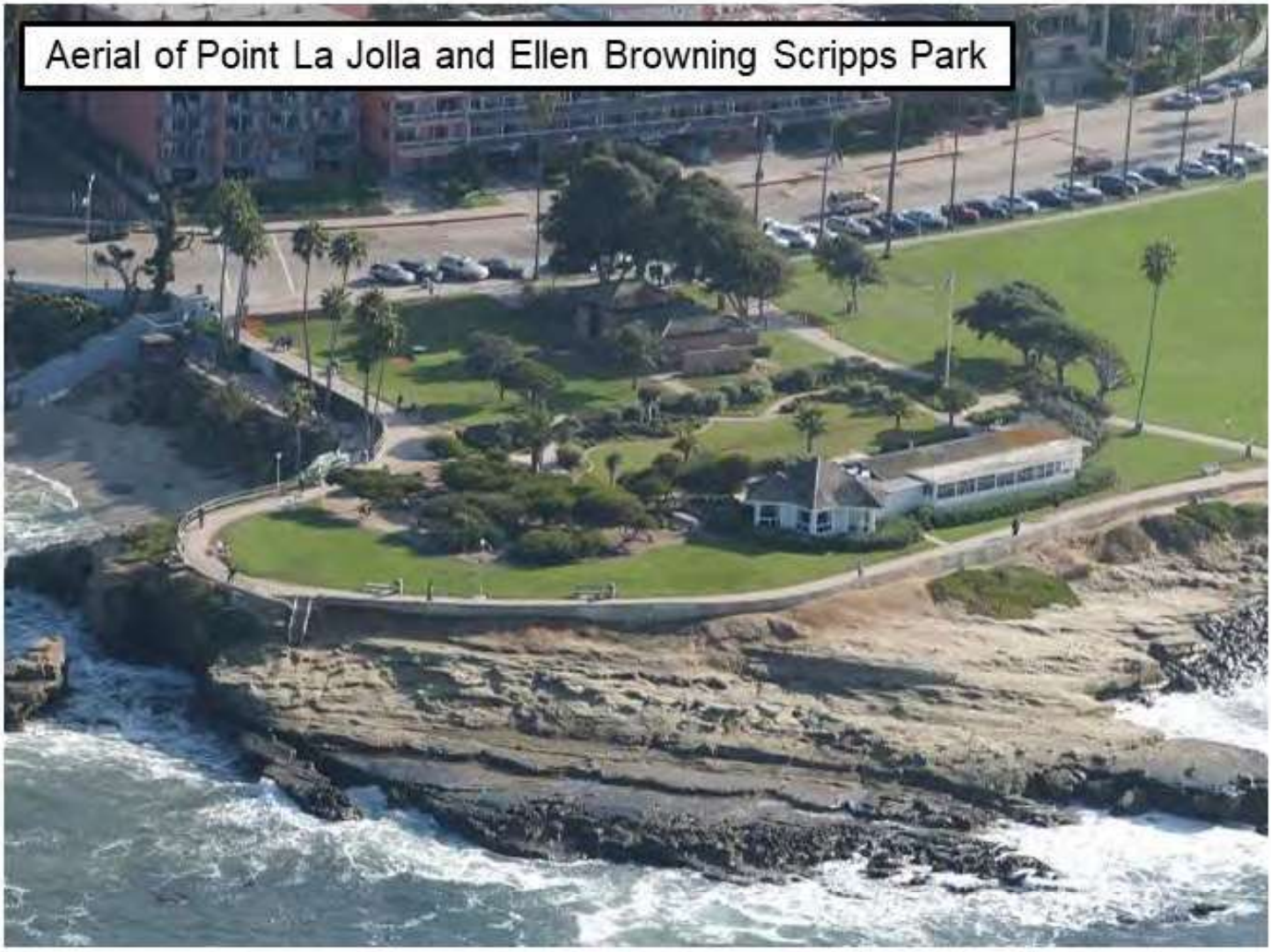


EXHIBIT NO. 6

APPLICATION NO.
6-22-0113-A1

Photos

California Coastal Commission

K-rail and signage during closure

Closure Signage

Point La Jolla Nov. '22, following seasonal closure (credit: Sierra Club)

The City of SAN DIEGO
Parks and Recreation Department

Date: March 1, 2023

To: Executive Director, California Coastal Commission

From: Richard Belesky, Senior Park Ranger, Shoreline Parks, Parks and Recreation Department, City of San Diego

Subject: Pt. La Jolla Seasonal Closure Monitoring Report

2022 Monitoring Report

For the Pt. La Jolla Seasonal Closure

May 1, 2022, through October 31, 2022

Coastal Development Permit Application No. 6-22-0113

On April 8, 2022, the California Coastal Commission approved Coastal Development Permit Application No. 6-22-0113 requested by the City of San Diego for development consisting of the closure of Pt La Jolla to all public access during California Sea Lion pupping season, May 1 to October 31 of each year. The permit was accepted by the City on May 9, 2022. Special Condition 3B of the granted permit requires the City of San Diego to submit a written report annually by March 1 summarizing the results of the data collected during the monitoring period, the condition and performance of the closure and signs, make recommendations for modifications, and photographs. The following is submitted in fulfillment of that requirement.

Requirement #1: All records of measurements, analyses, and conclusions created in conformance with the approved Monitoring Plan:

The data compiled during the closure monitoring period is entered on the Pt La Jolla Data Collection 2022-5-1 to 2022-10-31 Seasonal Closure (enclosure 1) Excel spreadsheet. Observations are made hourly and entered directly into the spreadsheet by the on-duty Park Ranger. The observations were made during the day between the hours of 10:00 am and 6:00 pm, 11:00 am and 7:00 pm between Memorial Day and Labor Day. An observation consists of a count of all sea lions hauled out (out of the

EXHIBIT NO. 7
APPLICATION NO.
6-22-0113-A1
2022 Seasonal Closure Monitoring
California Coastal Commission

water) within the entire closure area; (divided into the Pt. La Jolla bluff and Boomer Beach, the beach area to the south of the bluff); the number of visitors viewing the area on the walkway; the number of people accessing the water via the ocean access corridor; the number of people (if any) on the bluff in violation of the closure; as well as weather conditions and state of the tide.

Summary of Data Collected

Sea Lion Population Summary

At Pt. La Jolla, California Sea Lion bull males arrive in May to establish breeding territories on the bluff. Bull males maintain a 35 to 40-foot separation between other breeding males and have been observed to attract up to 15 females to their territories. Breeding age female sea lions, which have been pregnant for the past year, give birth mainly in June, although the first surviving pup observed this season was born May 24th. Females come into estrus 20 to 30 days after giving birth, which makes mid to late July the period when female sea lions become pregnant again. After breeding is completed for the season male sea lions migrate north. Adult females, new pups, and juvenile sea lions remain in the area year-round.

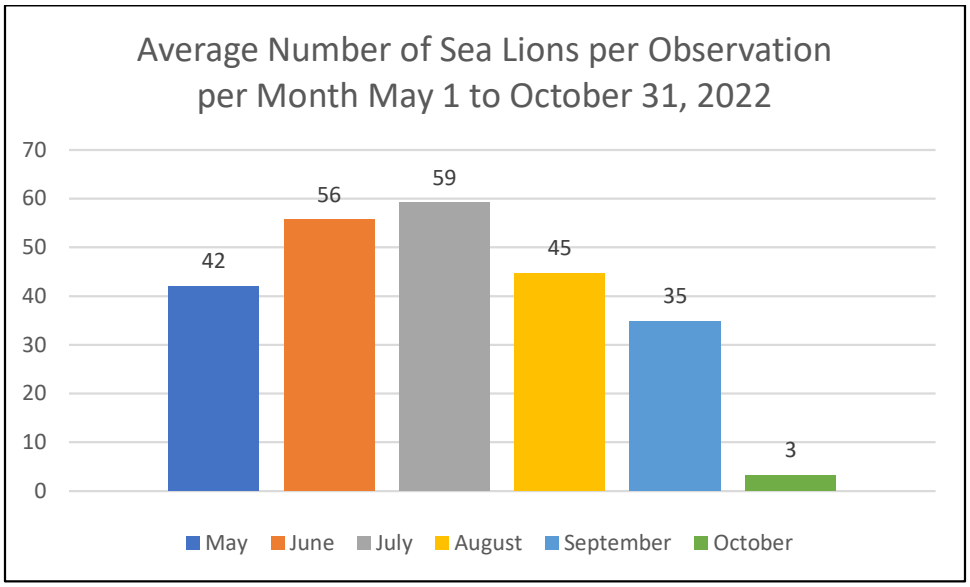


Table 1

Table 1 displays the average number of sea lions counted by Rangers within the entire closure area each month of the closure period. There were 100 or more sea lions observed 23 times, with 137 on May 18th the largest number counted. Given that females, pups, and juveniles remain in the area year-round, the drop-off in the number observed in October cannot be explained yet. A year or two more of data collection may reveal a reason or pattern not yet understood.

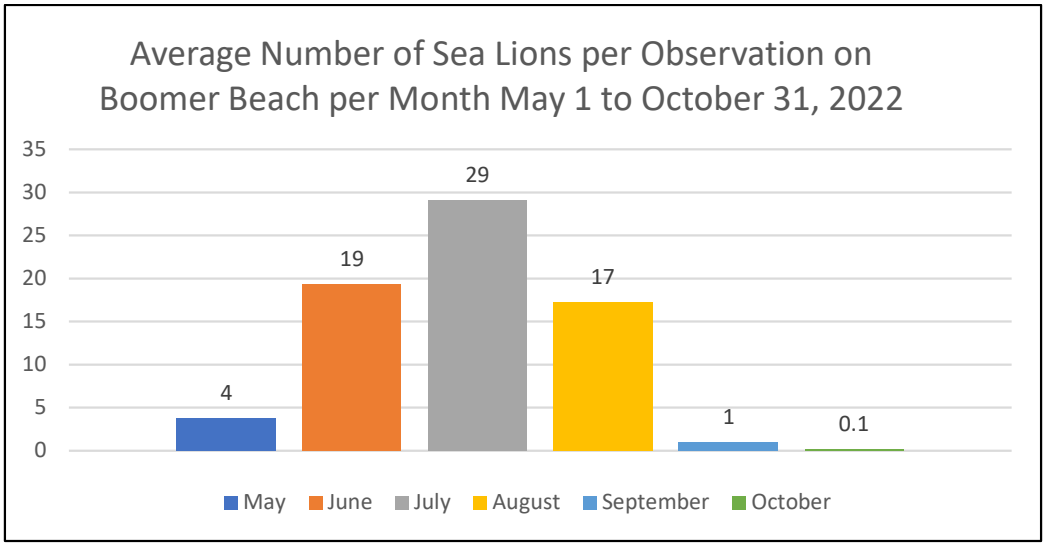


Table 2

Table 2 displays the average number of sea lions per observation on Boomer Beach each month of the closure period. June, July, and August have shown to be the primary time sea lions haul out onto the beach. The most likely reason can be seen in figures 1 and 2. Figure 1 was taken April 29th and shows no sand on the otherwise rock covered beach. High energy, locally generated, shorter period swells in the fall and winter erode all sand off the beach and deposit it just offshore. Lower energy, longer period summer swells pick up the sand offshore and deposit back on the beach eventually covering the rocks, leaving a beach much more comfortable for sea lion mothers and pups to haul out on to, as seen in figure 2, taken May 27th.

Figure 1. Boomer Beach April 29, 2022. No sand on the beach

Figure 2. Boomer Beach May 27, 2022. Sand on the beach

Sea Lion Pup Statistics

According to Sea World Rescue and the Sierra Club Seal Society there were 35 sea lion pups born alive during the 2022 pupping season. It is very difficult to keep an accurate count of all the pups being born since births can occur at any time of the day or night so the number 35 should be considered an estimate. The first healthy pup was born May 24, 2022 and is believed to be the only pup not born in June. One pup carcass was removed by Park Rangers from the closure area and one probably abandoned pup was rescued by SeaWorld.

Visitor Statistics Summary

E.B. Scripps Park, which Pt. La Jolla is adjacent to and a part of, and the famous La Jolla Cove, which is just yards away, attract hundreds of thousands of visitors a year. The Park's perimeter walkway is the primary viewing area during the closure period for visitors to observe the sea lions on the bluff and beach below. Rangers counted the number of visitors on the walkway hourly during the eight-hour monitoring period. The average number of visitors per observation was 44, with 324 being the largest number counted during the closure period.

Ocean Access Corridor

Coastal Development Permit Application No. 6-22-0113 directed the creation of an ocean access corridor to allow people to legally enter and exit the ocean across Boomer Beach through the closure area. City of San Diego Municipal Code 63.0102 (f) delineates the boundaries of the corridor. Park Rangers observed 555 public uses of the corridor during the closure period. Many swimmers and divers mentioned to on-duty Rangers how appreciative they are that can enter and exit the water through the closure area and the existence of the corridor greatly reduced opposition to the creation of the seasonal closure.

Harassments and Other Incidents

The Harassment Documentation Form is included as sheet #8 in Pt La Jolla Data Collection 2022-5-1 to 2022-10-31 Seasonal Closure (enclosure 1) Excel spreadsheet.

The approved monitoring plan defines sea lion harassment as "each separate action by a human while on the Pt. La Jolla bluff or Boomer Beach, that causes at least one marine mammal to flush into the water in response to that action." Park Rangers observed no sea lions being harassed as defined during the closure period. Rangers did report 322 instances of visitors trespassing into the closure area. No visitors received citations. All immediately abided by Ranger requests to exit the area. No sea lions were observed to have been harassed during these trespass incidents.

There were 9 incidents of vandalization recorded during the closure period. Signs were stolen, destroyed, or damaged requiring replacement. The plastic orange K-rail which marks the closed area south boundary was cut open in an apparent, unsuccessful, attempt to drain its water ballast and remove it. These incidents occurred at night. There were no witnesses and no suspects were identified.

Rangers and other visitors observed two or three different sub-adult male sea lions which individually climbed over the low wall bordering the walkway and lay down on the walkway or the grassy area next to the walkway on multiple occasions (figure 3). The animals were surrounded by orange cones to alert visitors on the walkway. There were no injuries to visitors or the sea lions during the animals' excursions out of the bluff area.

Figure 3

Requirement #2: Recommendations for repair, maintenance, modifications, or other work to the development.

The City will continue to replace signs should they be vandalized. The City will order the same plastic orange K-rail to replace the damaged K-rail for the upcoming seasonal closure. This is the first seasonal

closure of Point La Jolla and currently, there are no additional recommendations for repair, maintenance, modifications, or other work to the development.

Requirement #3: Photographs taken from pre-designated sites (annotated to a copy of the site plans) indicating the condition, performance, and effectiveness of the seasonal beach closure and associated signage

Photographs are included on the attached CD.

Enclosures (on attached CD):

1. Pt. La Jolla Data Collection 2022-5-1 to 2022-10-31 Seasonal Closure Excel spreadsheet
2. Folder labeled Bluff Closure Photos 2022
3. Folder labeled Sea Lion Pup Photos 2022
4. 2022 Pt La Jolla Seasonal Closure Monitoring Report unsigned PDF copy

Submitted by:

Richard Belesky
Senior Park Ranger
Shoreline Parks/Developed Regional Parks Division
City of San Diego Park and Recreation Department
2125 Park Boulevard, MS 30M
San Diego, CA 92101

ATTACHMENT F

Case Study: Point La Jolla Beach Closure

The Ad hoc Harbor Seal Advisory Committee frequently referenced the beach closure at Point La Jolla in the City of San Diego, which was implemented to protect sea lions. Given the relevance of this example, City staff conducted research into the measures taken by the City of San Diego and engaged directly with their staff. The information gathered from this research is presented below as a case study to provide valuable insights and context for addressing similar considerations locally.

An increase in conflicts at Point La Jolla between people and sea lions was brought to the attention of the California Coastal Commission in spring and summer of 2021. Press reports, phone calls to Commission offices, video recordings, and numerous photos and observations by trained, volunteer docents documented repeated instances of harassment to sea lions. Reports included the death of one sea lion pup and several reports of injury to sea lions from visitor harassment, both accidental and malicious. On August 10, 2021 the City of San Diego issued an emergency CDP for the immediate and temporary closure of Point La Jolla to public access until September 15, 2021.

In Aprill 2022, the California Coastal Commission approved a seasonal closure of Point La Jolla from May 1 – October 31 for seven years in response to conflicts between the public and sea lions[1]. Examples of conflicts include people taking selfies, people getting too close, people attempting to pet and wake up the animals and dogs on the beach. The conditions of the permit (specific rules or requirements attached to the permit which must be followed) approval included the below:

- Permit Term: A seasonal 7-year permit.
- Signage and Barriers:
    - "Area Closed" signs installed on the concrete wall along the public pathway.
    - Two plastic K-rail barriers and a metal chain with a sign to close the wooden beach access stairs.
- Rangers on-site daily to educate visitors and enforce rules:
    - Labor Day through Memorial Day Saturday: 10 a.m. to 6 p.m.
    - Memorial Day Saturday through Labor Day: 11 a.m. to 7 p.m.
- Monitoring Plan:
    - Assess sea lion use of the haul-out site and the effectiveness of the seasonal closure in preventing harassment.
    - Submit annual monitoring reports to the Commission by January 1.
    - Reports reviewed to determine if closure adjustments are needed via a permit amendment.

  Long-Term Management Plan to address harassment outside the pupping season while maximizing public access.

[1] https://www.coastal.ca.gov/meetings/agenda/#/2022/4

In September 2023, the City of San Diego applied to extend the seasonal closure to a year-round closure, lasting seven years[2]. The stipulations from the Coastal Commission for the approval of a seven-year closure included

- Additional signage
- The City of San Diego had to provide access to the beach at another nearby location
- The staffing of Park Rangers
- Year-round prohibition of dogs,
- Prohibition of fireworks during the pupping season
- The City of San Diego would need to re-apply to extend the closure in 2029

Prior to issuance of the Coastal Development Permit, the City of San Diego submitted a monitoring plan for the management and monitoring of the closure at Point La Jolla. The plan included a physical description delineating the precise location of the public access restrictions and associated signage, a discussion of the goals and objectives of the plan, including the method by which the City would assess the level of use by sea lions throughout the year, and the method of determining the effectiveness of the closure at minimizing harassment of hauled out sea lions. It was stipulated that upon implementation of the closure that the City of San Diego must abide by the following:

Monitoring Requirements:

- Conducted at least 16 days per month, including:
- At least two Saturdays and two Sundays each month.
- Memorial Day, July 4th, and Labor Day.
- Data recorded three times daily (10 AM, 1 PM, and 4 PM).

Data to Record:

- Number of sea lions in the closure area, "ocean recreation accessway," and Boomer Beach.
- Number of people on the bluffs and concrete walkway.
- Number of people using the "ocean recreation accessway."
- Instances of harassment, citations, and warnings (with outcomes, if available).
- Environmental conditions (tide, weather, water, and air temperature).
- Date of monitoring.

Year-Round Staffing:

- A City Park Ranger present 7 days a week.
- Hours:
    - 10 AM to 6 PM (Labor Day through Memorial Day Saturday).
    - 11 AM to 7 PM (Memorial Day Saturday through Labor Day).

[2] https://www.coastal.ca.gov/meetings/agenda/#/2023/9

The City of San Diego must submit annually (JB Comment) a written monitoring report from a qualified biologist or other qualified experts, which must contain all the records of measurements, analyses and conclusions, recommendations for repair, maintenance, modifications or other work needed and photographs taken from pre-designate sites indicating the condition, performance and effectiveness of the closure and associated signage. The City of San Diego must also submit annually all raw monitoring data, provide an annual report to the Commission on the status of harassment reduction. Additionally, prior to the issuance of the Coastal Development Permit, the City of San Diego was required to submit to the Coastal Commission for review and written approval, a final comprehensive sign program. . An example of an annual monitoring plan the City of San Diego has submitted to the Coastal Commission is attached to the staff report (Attachment F).

The City of San Diego has faced similar challenges with managing human-wildlife conflicts at Point La Jolla and Children's Pool. While neither sea lions nor harbor seals are threatened or endangered, their growing populations have attracted more visitors. La Jolla's urban environment makes safe viewing from a distance difficult, and the public often ignores efforts to separate people and animals without restricting access. At Children's Pool, a shared-use policy failed to reduce conflicts, leading to a seasonal beach closure during the harbor seal pupping season (December 15 to May 15). Outside the closure period, a guideline rope with an opening for beach and ocean access provides a visual buffer to protect the seals year-round.

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Discussion and Potential Action to Adopt Resolution No. 6354, Granting Consent to the County of Santa Barbara to Establish the Santa Barbara County Wine Improvement District and Include the City of Carpinteria in the established Wine Improvement District.

STAFF RECOMMENDATION

Adopt Resolution No. 6354, granting consent to the County of Santa Barbara to establish the Santa Barbara County Wine Improvement District and include the City of Carpinteria in the established Wine Improvement District.

Sample Motion: I move to adopt Resolution No. 6354, as read by title only.

BACKGROUND

The Santa Barbara Vintners' Association has been developing the proposed SBCWID for several months and has collected the necessary signatures from assessed businesses (wine tasting facility owners in Santa Barbara County) to initiate formation of the SBCWID. A portion of the territory proposed to be included in the SBCWID lies within the boundaries of the Cities of Carpinteria, Santa Barbara, Goleta, Solvang, Buellton, Lompoc, Santa Maria, and Guadalupe (Cities). On December 17, 2024, the Santa Barbara County Board of Supervisors adopted Resolution No. 24-282 requesting consent of the Cities to form the Santa Barbara County Wine Improvement District[1].

The proposed SBCWID would apply to all wine tasting facilities in the unincorporated County and the Cities. It would be the first Business Improvement District in which the County is the lead government agency and would be managed by the Santa Barbara Vintners' Association. This approach has successfully been used in other destination areas throughout the State to increase assessed wine tasting facility sales and revenue.

[1] Santa Barbara County Board of Supervisors December 17, 2024 Board Letter and Attachments can be found at https://santabarbara.legistar.com/LegislationDetail.aspx?ID=7050753&GUID=F38A6104-6FDC-455C-A3CD-7E48718BEAA7

The purpose of this agenda item is for the Council to consider adoption of Resolution No. 6354, granting consent to the County of Santa Barbara to establish the Santa Barbara County Wine Improvement District and include the City of Carpinteria in the established Wine Improvement District.

DISCUSSION

The SBCWID is a benefit assessment district proposed to create a revenue source to help fund the Santa Barbara Vintners' Association with promotions and engagement efforts for Santa Barbara County wine tasting facilities. The Santa Barbara County Vintners' Association will serve as the Owners' Association for the SBCWID. The SBCWID would impose an annual assessment of 1% of gross sales revenue of assessed wine tasting facilities, and collected only on purchases made within the State. The SBCWID is estimated to generate $1.65 million annually for the promotion of winery facilities specific to the County. Details of the SBCWID are included in the Management Plan[2].

The SBCWID boundaries will include all wine tasting facilities, existing and in the future, located within the boundaries of the County, which includes the unincorporated areas of the County and all the Cities within the County.

The City of Carpinteria has one winery within its boundaries, Rincon Mountain Winery Tasting Room. Staff from the Santa Barbara Vintners' Association reached out to Rincon, and the owner expressed support for the formation of the district. They emphasized the importance of being included in the Santa Barbara Wine Region map and anticipate increased visitation resulting from the establishment of the SBCWID.

The assessment rate is one percent (1%) of gross sales revenue of assessed wine tasting facilities. Based on the benefit received, assessments will not be collected on purchases made outside of the State of California or purchases made pursuant to contracts executed prior to April 1, 2025. Revenue generated from the SBCWID is intended only to provide programs and services for assessed businesses, all of which are located in California. Assessment dollars will not be spent on any programs or activities to benefit individual wine tasting facilities outside of the State of California. Assessment dollars may be spent outside of California to elevate the notoriety of the County as a premier winery destination with the desired outcome of increased in-person visitation to businesses paying the assessment.

The proposed SBCWID will have a five (5) year term beginning April 1, 2025, or as soon as possible thereafter, and ending five (5) years from its start date. Once per year beginning on the anniversary of SBCWID formation there is a thirty (30) day period in which business owners paying fifty percent (50%) or more of the assessment may protest and begin proceedings to terminate the SBCWID.

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[2] Management Plan found at: https://santabarbara.legistar.com/View.ashx?M=F&ID=13618213&GUID=0DF85B80-DB94-4E32-83C5-A1D4B342A9D2

A third-party collection agency will be responsible for collecting the assessment on a quarterly basis from each assessed wine tasting facility which will be forwarded to the Santa Barbara County Vintners' Association. The Vintners' Association will submit an annual report to the County to provide oversight into the management of SBCWID funds.

Estimated collected assessment revenues will be used as follows:

Use	Amount	Percentage
Administration Costs	$330,000	20%
Contingency/Reserve	$82,500	5%
Collections	$33,000	2%
Promotions/Engagement	$1,204,500	73%
Total	**$1,650,000**	**100%**

POLICY CONSISTENCY

The City Council has the sole discretion to give consent to the County's request. Should the City Council give consent, it may contribute to the City Council's Fiscal Year 2024-25 Primary Goal #3 – Take Steps to Address the Fiscal Sustainability of the City.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested. Minimal staff time to prepare the report is included in the Adopted FY 2024-25 General Fund Budget.

There is no direct financial impact at this time; however, because the SBCWID programs are intended to increase visitation to wine tasting facilities in the County, including the City of Carpinteria, there may be an increase in sales tax revenue.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

There are no legal nor risk management considerations presented with this report.

OPTIONS

1. Adopt Resolution No. 6354, granting consent to the County of Santa Barbara to establish the Santa Barbara County Wine Improvement District (SBCWID) and include the City of Carpinteria in the established SBCWID. (Staff recommendation)
2. Decline to adopt Resolution No. 6354 and direct staff as appropriate. Should the Council decline to adopt Resolution No. 6354 all Carpinteria-based wine tasting facilities would be left out of any marketing materials produced by SBCWID.

PRINCIPAL PARTIES EXPECTED AT MEETING

Alison Laslett, Chief Executive Officer of Santa Barbara Vintners

ATTACHMENTS

A. Resolution No. 6354

Staff contact: Brian C. Barrett, City Clerk
(805) 755-4403, brianb@carpinteriaca.gov

Signature

Reviewed by: Ryan Kintz, Assistant City Manager
(805) 755-4400, ryank@carpinteriaca.gov

Signature

Reviewed by: Michael Ramirez, City Manager
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Signature

ATTACHMENT A

Resolution No. 6354

RESOLUTION NO. 6354

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, GRANTING CONSENT TO THE COUNTY OF SANTA BARBARA TO ESTABLISH THE SANTA BARBARA COUNTY WINE IMPROVEMENT DISTRICT (SBCWID) AND INCLUDE THE CITY OF CARPINTERIA IN THE ESTABLISHED SBCWID

WHEREAS, the Property and Business Improvement Law of 1994, Streets and Highways Code § 36600 et seq., authorizes the County of Santa Barbara (County) to establish business improvement districts for the purpose of promoting assessment businesses; and

WHEREAS, the Santa Barbara County Vintners Association, wine tasting facility owners, and representatives from the County have met to consider the formation of the SBCWID; and

WHEREAS, the Santa Barbara County Vintners Association has drafted a Management District Plan (Plan) which sets forth the proposed boundary of the SBCWID, a service plan and budget, and a proposed means of governance; and

WHEREAS, the proposed SBCWID includes all wine tasting facilities, existing and in the future, located within the boundaries of the County, which includes the unincorporated areas of the County and the cities of Carpinteria, Santa Barbara, Goleta, Solvang, Buellton, Lompoc, Santa Maria, and Guadalupe; and

WHEREAS, the County has requested consent to form the SBCWID in the City of Carpinteria with adoption of Santa Barbara County Board of Supervisors Resolution No. 24-282, dated December 17, 2024.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that Santa Barbara County is hereby granted consent to include the City of Carpinteria in the SBCWID, for the formation of the SBCWID and future renewals.

SECTION 3. This resolution shall be effective upon adoption.

SECTION 4. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 5. The Clerk of the City of Carpinteria is hereby directed to transmit a certified copy of this Resolution to the Clerk of the County of Santa Barbara.

PASSED, APPROVED AND ADOPTED on the 27th day of January, 2025, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on January 27, 2025.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
January 27, 2025

ITEM FOR COUNCIL CONSIDERATION

Receive an update on the City's Live Entertainment Licensing program and provide direction to staff

STAFF RECOMMENDATION

Receive and file an update on the status of the City's Live Entertainment Licensing program.

Sample Motion: I move to receive and file an update on the status of the City's Live Entertainment Licensing program.

BACKGROUND

On March 25, 2024, Community Development Department ("CDD") staff provided the Council with an update on the City's Live Entertainment Licensing Program.[1] The update was prompted following a pronounced uptick in noise complaints resulting from Carpinteria businesses hosting live outdoor entertainment between Summer 2023 and into Winter 2024. In response to the increased complaints, CDD staff reinstated the Live Entertainment Licensing Program that had been allowed to lapse during the COVID-19 pandemic and imposed additional licensing conditions on newly re-issued Entertainment Licenses in an effort to address the noise complaints that resulted from live entertainment being held in outdoor locations. The additional staff-imposed conditions were successful in reducing live entertainment noise levels (and resultant complaints), but caused additional hardships for the businesses that hosted live entertainment, and ultimately prompted several of the affected businesses and their patrons to ask the Council to intervene and help resolve the matter.

Following extensive public comment and deliberation, the Council directed staff to make additional revisions to the City's Entertainment License regulations and to the Entertainment License conditions of approval. In particular, the Council directed staff to:

[1] The City Council staff report for the March 25, 2024 Live Entertainment Licensing Program update is available here (item no. 16):
https://carpinteria.granicus.com/GeneratedAgendaViewer.php?view_id=2&clip_id=1412

- Amend Carpinteria Municipal Code (CMC) Chapter 5.40, Live Entertainment, to expand the definition of "place of entertainment" to include indoor ***and outdoor*** premises in order to allow for outdoor live entertainment on a permanent ongoing basis beyond the temporary allowances made under COVID-19 protocols;
- Remove distance-based noise or volume standards from the License conditions;
- Remove the "three strikes" condition that triggered suspension or revocation of an Entertainment License whenever more than three documented warnings or citations were issued in the same license year; and instead rely upon the City's standard administrative citation process for any documented violations;
- Impose a 9:00 p.m. curfew on all live entertainment for weekdays, and a 10:00 p.m. curfew for weekends and holidays; and
- Revise daily and weekly caps on the duration of live entertainment to allow no more than six hours cumulatively of live entertainment on weekdays and no more than nine hours cumulatively on weekends and holidays.

Staff returned to the Council on May 28, 2024 with the requested ordinance amendment to Chapter 5.40 to change the definition of "place of entertainment," as described above. The Council approved the ordinance upon a first reading at that meeting and the ordinance returned for adoption upon second reading at the following meeting on June 10, 2024.

As part of the discussion at the May 28, 2024 meeting, staff indicated an intention to return to the Council at a later date in the fall or winter following several months of live entertainment having operated under the revised regulations and conditions to provide a status update to the Council. As part of the City Manager's Report at the July 22, 2024 Council meeting, staff disclosed the recent purchase of a decibel reader to aid staff in objectively measuring sound levels around live entertainment venues and better understanding any potential noise impacts from live entertainment locations, and committed to sharing those findings with the Council as part of the future update.

DISCUSSION

The following discussion sections provide updates on several aspects of the City's Entertainment Licensing Program, including a list of the currently licensed businesses, a summary of filed complaints and any related enforcement actions, and a discussion of the findings from staff's sound monitoring surveys.

Licensed Entertainment Venues

Since the March 25, 2024 Council meeting, several other Carpinteria businesses have successfully applied for and obtained Live Entertainment Licenses, bringing the total number of licensed venues up to seven locations, as follows:

- Apiary Beverage Company, 4191 Carpinteria Avenue #10
- BrewLAB, 4191 Carpinteria Avenue #8

- Corktree Cellars, 910 Linden Avenue
- Giovanni's Pizza, 5205 Carpinteria Avenue
- Island Brewing Company, 5049 Sixth Street
- Rincon Brewery, 5065 Carpinteria Avenue
- Sunburst Wine Bar, 5080 Carpinteria Avenue

One additional business, Oaxaca Fresh, inquired about the licensing process, but as of January 2025, had not yet completed all steps necessary to obtain a license. Based on discussions with project representatives, staff expects at least two additional businesses, The Linden Square (700 Linden Avenue) and the Palms Restaurant (701 Linden Avenue), to apply for Entertainment Licenses once they complete their respective renovations and prepare to open for business.

Live Entertainment Noise Complaints

The City has continued to receive and monitor noise complaints related to live entertainment since the March 2024 update. According to the City's online service request portal, a total of 78 noise complaints related to licensed live entertainment have been filed with the City since April 2024. All of the filed complaints concerned live music hosted at Island Brewing, and concerned volume levels of live music. Of those complaints, 16 were filed anonymously, the remaining 62 filed complaints originated from two households (22 and 40 filed complaints, respectively), both of which are located in the Beach Neighborhood near Linden Avenue. City staff acknowledged receipt of the complaints, but as the City's live entertainment license conditions do not limit sound levels, no enforcement actions were taken.

Avocado Festival weekend generated a slightly higher number of complaints than a typical weekend. The circumstances of this weekend were unique in that Island Brewing Company requested permission to hold a special promotional event, with expanded hours and a larger outdoor patio area, in conjunction with the annual Avocado Festival as they have done in previous years. Uniquely, Island Brewing reoriented the band area to face Linden Avenue rather than facing away from Linden Avenue (which is the standard orientation). The larger-sized event, extended event hours, and louder music directed towards Linden Avenue triggered additional complaints as being notably louder than usual. Going forward, staff intends to make clear that licensed live entertainment venues must still comply with other license conditions (e.g., directing live music away from residential areas) for special events in order to continue to mitigate noise impacts to sensitive receptors.

Live Entertainment Sound Monitoring

In July 2024, Code Compliance staff acquired a handheld digital sound meter to use in measuring sound levels resulting from licensed live entertainment locations. The purpose of gathering sound level readings was to support City staff and decision makers with objective data to better understand the extent to which amplified live music from licensed

live entertainment locations may be impacting other areas of the city, particularly nearby residential areas. Later in the summer, staff purchased a second handheld sound meter in order to provide one to law enforcement that they could use in documenting sound levels when responding to noise complaints.

To date, sound monitoring efforts have been around Island Brewing Company. Staff identified eight sampling locations surrounding Island Brewing Company to allow for consistent sampling purposes, and collected sound readings at these locations on four instances over the summer/fall 2024. Staff attempted to schedule the sound level monitoring times with a variety of different musical acts in an effort to understand how, or if, different types of musical acts affect sound levels at different distances. Monitoring locations, dates, and details on the musical acts are described below:

Sampling locations and Distance from Source:

- S1. 500 Maple Avenue (~135' from source)
- S2. 499 Linden Avenue (at railroad tracks) (~300' from source)
- S3. 4900 block of Third Street (~585' from source)
- S4. 4800 block of Third Street (corner of Elm Avenue) (~850' from source)
- S5. South end of Linden Field (~700' from source)
- S6. Palm to Linden Trail (near NW corner of campground) (~165' from source)
- S7. 550 Walnut Avenue (~610' from source)
- S8. 355 Linden Avenue (corner of Dorrance Way) (~360' from source)

Monitoring Dates and Musical Act Details:

- July 26, 4:30pm to 5:30pm: Ambient Sound (no music)
- July 26, 6:30pm to 7:30pm: Acoustic / Folk (no drums)
- August 17, 7:30pm to 8:30pm: Reggae / Rock
- September 6, 6:30pm to 7:30pm: Rock
- October 19, 7:00 pm to 8:00pm: Blues / Rock

Sound measurements were captured by City staff using the handheld sound reader(s) over a span of several minutes at each sampling location. Apart from the "ambient noise" readings captured on July 26th to provide a baseline reading with no live music present, all other readings were taken when live music was being performed and audible. Both "peak" noise levels and "average" noise levels were logged for each reading, with the peak figure capturing the single loudest moment during the sampling period, and the average representing the overall averaged noise level captured during each reading. Importantly, the noise meter cannot isolate its readings to a single source of noise; rather it captures and measures the overall sound environment during the reading period. Accordingly, in many of the readings taken, the "peak" recorded noise levels are attributable to sources of noise other than live music (e.g., automobile traffic, train, pedestrians, etc.) that are part of normal day-to-day activities in an urban area. A map of the monitoring locations and graphical results from the completed noise monitoring exercises are provided in Attachment A. The results are summarized in table format, below:

Table 1. Noise Monitoring Results

	Jul-26 (no music)	Jul-26 (acoustic)	Aug-17 (rock / reggae)	Sep-6 (rock)	Oct-19* (rock / blues)
S1	Avg. 50 dBA Max. 52 dBA	Avg. 60 dBA Max. 70 dBA	Avg. 60 dBA Max. 75 dBA	Avg. 62.7 dBA Max. 63.9 dBA	Avg. 69.4 dBA Max. 73.4 dBA
S2	Avg. 55 dBA Max. 70 dBA	Avg. 55 dBA Max. 60 dBA	Avg. 45 dBA Max. 55 dBA	Avg. 58.8 dBA Max. 66.4 dBA	
S3	Avg. 50 dBA Max. 65 dBA	Avg. 50 dBA Max. 60 dBA	Avg. 45 dBA Max. 49 dBA	Avg. 51.2 dBA Max. 53.7 dBA	Avg. 54.5 dBA Max. 56.1 dBA
S4	Avg. 50 dBA Max. 65 dBA	Avg. 45 dBA Max. --**	Avg. 43 dBA Max. 46 dBA	Avg. 53.7 dBA Max. 55 dBA	
S5	Avg. 50 dBA Max. 60 dBA	Avg. 50 dBA Max. --**	Avg. 31 dBA Max. 51 dBA	Avg. 53.6 dBA Max. 53.8 dBA	
S6	Avg. 50 dBA Max. 55 dBA	Avg. 55 dBA Max. 65 dBA	Avg. 59 dBA Max. 65 dBA	Avg. 64.6 dBA Max. 66.4 dBA	
S7	Avg. 45 dBA Max. --**	Avg. 45 dBA Max. --**	Avg. 25 dBA Max. 32 dBA	Avg. 47.8 dBA Max. 48.6 dBA	
S8	Avg. 60 dBA Max. 75 dBA	Avg. 60 dBA Max. 70 dBA	Avg. 59 dBA Max. 65 dBA	Avg. 62.5 dBA Max. 70.1 dBA	

* Samples only collected at sites S1 and S3
** No maximum sound level recorded

Overall, the readings show that sound levels associated with live outdoor entertainment at Island Brewing Company generally fall within acceptable ambient noise levels for surrounding land uses. Based on distance, sampling locations S1 and S6 are located in closest proximity to the live music hosted on the Island Brewing patio and should see the most significant effects of live music on ambient noise levels. This is borne out in the collected results: on July 26th, the ambient readings with no music for both sampling locations measured approximately 50 decibels (dBA). With live music present, the recorded noise levels at these two locations increased by 5 to 20 dBA, depending upon the musical act. At these recorded volumes (55 dBA to 70 dBA), sound levels fall within "normally acceptable" limits for industrial or manufacturing areas (sampling location S1) and are at the upper limits of the "normally acceptable" range for recreational areas, like parks (sampling location S6), according to the City's Land Use Compatibility Matrix (Figure 2, below).

As the physical separation from Island Brewing increases, the impact of the live music on ambient noise levels is lessened. For example, sampling locations S3, S4 and S7 are located within residential neighborhoods where ambient noise levels without live music fall within the 45- 50 dBA range, according to readings collected on July 26th. Over the course of the other readings, the introduction of live music at Island Brewing Company did not appreciably alter collected noise readings at these locations, with the exception of the readings collected on October 19th (for site S3 only), which were approximately five to 10 dBA higher than ambient (no music) readings. Importantly, as for sites S1 and S6 discussed above, even the collected noise readings for site S3 on October 19th (~48- 60 dBA) fall within the "normally acceptable" range for multifamily residential areas according to Figure 2, below.

Based on the foregoing, it appears the live music acts Island Brewing Company hosts generally do not result in noise levels that would constitute unacceptable conditions or pose a health, safety or nuisance threat. This does not mean that the music is not audible; indeed, staff relied upon being able to hear the music from each of the sampling locations to gather the noise measurements. Rather, it means that while the music may be audible to varying degrees, it does not, in most circumstances, contribute to an overall increase in ambient noise levels that would result in an inconsistency with the City's noise policies as discussed in the General Plan/Coastal Land Use Plan.

Acknowledging that certain types of music or certain bands are louder than others, and that, on some occasions, the measured sound levels reached or were nearing the upper limits of their respective "normally acceptable" ranges, the Council could consider whether it would be appropriate to place a volume-based threshold on outdoor live entertainment. If directed to do so, staff could research the matter further and return to the Council with additional information and options for how to implement such a standard. The Council could also reconsider the conditions related to Live Entertainment.

POLICY CONSISTENCY

The following General Plan/Coastal Land Use Plan objectives and policies are relevant to the discussion at hand:

Policy LU-3d: *Establish a commercial sector that balances the retail and service needs of citizens and visitors.*

Policy LU-3g: *Provide for a range of business activities that bring vitality, revenue, and employment to Carpinteria and are compatible with its small town character.*

Objective CDS2-3: *Preserve and enhance the downtown's historic status as the center of commercial activity by encouraging a range of uses that serve both residents and visitors.*

Policy CDS2-a: *Ensure that new intensified land uses within the Downtown remain consistent with the City's "small beach town" image.*

Policy CDS2A-b: *Ensure that intensified land uses within the subarea support a lively place to visit, live, work, and shop, and that the scale and character of the District remain consistent with the City's "small beach town" image.*

The Land Use and Community Design Elements of the City's General Plan/Coastal Land Use Plan contains several objectives and policies that generally encourage and promote efforts to establish a diverse and vibrant commercial core that can meet the needs of both citizens and visitors alike. Providing opportunities for local businesses to host live entertainment helps to not only support the economic success of those businesses, but helps contribute to a livelier and engaging commercial core that draws citizens and visitors to the City's downtown areas. Nevertheless, placing appropriate limitations and

conditions on ancillary activities like live entertainment are important to ensure that potential nuisance impacts do not begin to negatively affect surrounding land uses.

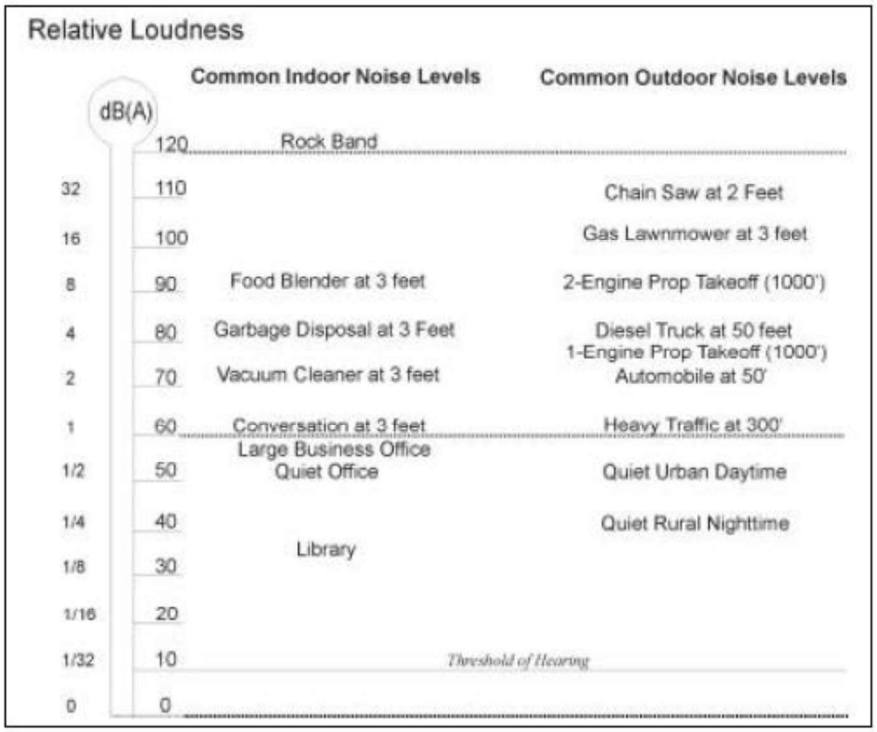
Objective N-5: *The City will minimize the effects of nuisance noise effects on sensitive land uses.*

Policy N-5a: *The City will address nuisance noise on a case-by-case basis and develop appropriate mitigation measures such as scheduling of events or activities during hours when effects would be minimal.*

The Noise Element of the City's General Plan/Coastal Land Use Plan ("GP/CLUP") contains one objective and several policies that address nuisance noise impacts. While the most common source of nuisance noise impact anticipated by the GP/CLUP relates to construction activities, other types of nuisance noise impacts also occur throughout the City and remain subject to regulation.

The Noise Element includes the following two graphics that are instructive in understanding the relative loudness of different activities (Figure 1) and the appropriateness of noise levels for different types of land uses (Figure 2).

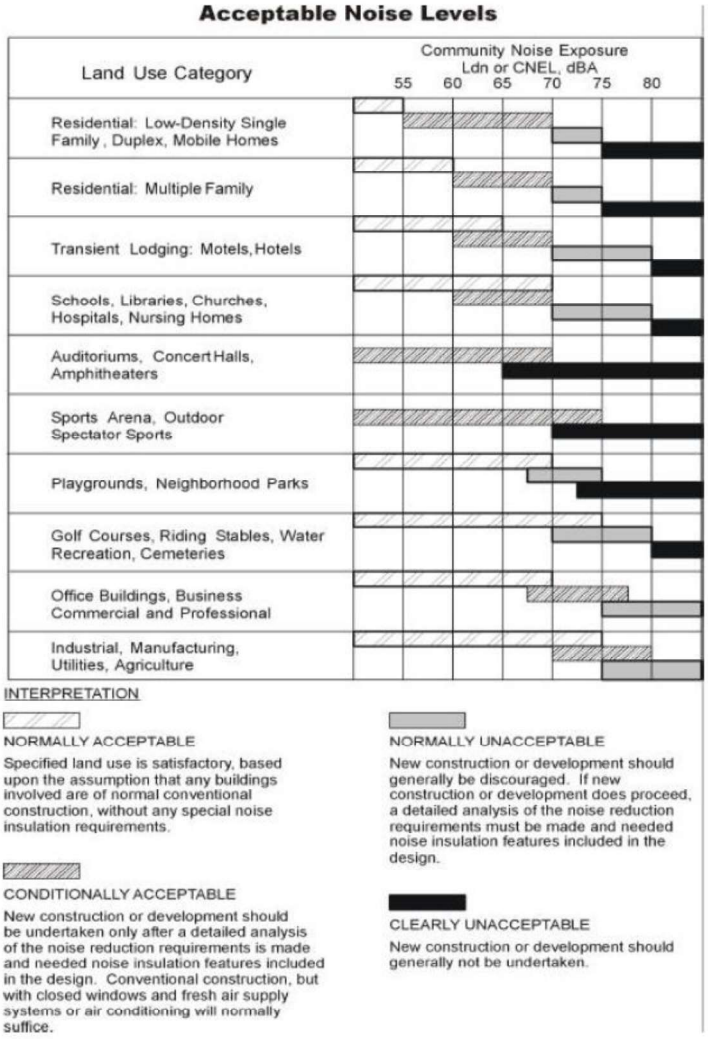
Figure 1.



According to Figure 1, a performance by a rock band indoors is amongst the loudest common types of noise a person might encounter, measuring at 120 decibels dB(A). By contrast, the interior noise levels of a typical library, may measure between 30 and 40 dB(A).

Figure 2, below, referred to as a land use compatibility matrix, shows which noise levels are typically "acceptable," "conditionally acceptable," "normally unacceptable," and "clearly unacceptable" for a variety of common types of land uses. For example, in residential neighborhoods, noise levels below 55-60 dBA are considered acceptable and noise levels up 70 dBA are considered conditionally acceptable. Sustained noise levels above 70 dBA are generally considered unacceptable for residential uses. Commercial areas, meanwhile typically have a higher tolerance, where noise levels in the 70-75 dBA range are generally deemed acceptable and noise levels approaching 80 dBA are found to be conditionally acceptable.

Figure 2.



These relative noise levels can be used to help inform when noise impacts from particular land uses, such as live entertainment associated with a licensed business, reach a level of being unacceptable (i.e., a nuisance) for surrounding uses and sensitive receptors. Consistent with the above Objective and Policy, the City can enforce nuisance noise

impacts, including, but not limited to, those generated by live music entertainment, through appropriate regulation and mitigation to minimize impacts to sensitive receptors. Conditioning Live Entertainment Licenses to avoid or reduce the severity of such impacts is consistent with these General Plan/Coastal Land Use Plan policies.

Accordingly, and as discussed above, the recorded noise levels from the City's periodic monitoring of Island Brewing Company's outdoor live music acts shows that recorded noise levels fall within "normally acceptable" ranges for the affected land use types, but on certain occasions, are nearing or reaching the upper thresholds of the respective "normally acceptable" range. Consideration could be given to placing volume limits on outdoor live entertainment to ensure those thresholds are not exceeded, or amending the conditions of Live Entertainment.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested at this time. Staff time to prepare the report is included in the Adopted FY 2024-25 General Fund Budget. However, in the event that the Council directs staff to research and develop amended regulations, or to undertake a more active monitoring or enforcement presence, there could be a need to budget for additional staff time, consultant services, or City Attorney time. In such a scenario, staff would likely include these added expenditures as part of the proposed next fiscal year budget for the Council's consideration.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

It is a well-established legal principle that a public agency's police power has broad application to protect the public health, safety, and welfare of its residents which has been interpreted to include regulating live entertainment and nuisance noise impacts.

The City Attorney's Office assisted in the preparation and review of this staff report, and will be present at the City Council meeting to assist in answering questions.

OPTIONS

1. Receive and file report (staff recommendation);
2. Provide direction to staff concerning the regulation and conditioning of live entertainment; or
3. Direct staff to return to a future Council meeting with proposed amendments to the City's Live Entertainment Ordinance.

PRINCIPAL PARTIES EXPECTED AT MEETING

Representatives from licensed Live Entertainment businesses
Supporters of live music entertainment
Residents negatively affected by live music entertainment

ATTACHMENTS

Attachment A. Noise Monitoring Results

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(805) 755-4407, nickb@carpinteriaca.gov

Signature

Reviewed by: Ryan Kintz, Assistant City Manager
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Signature

Reviewed by: Michael Ramirez, City Manager
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Signature

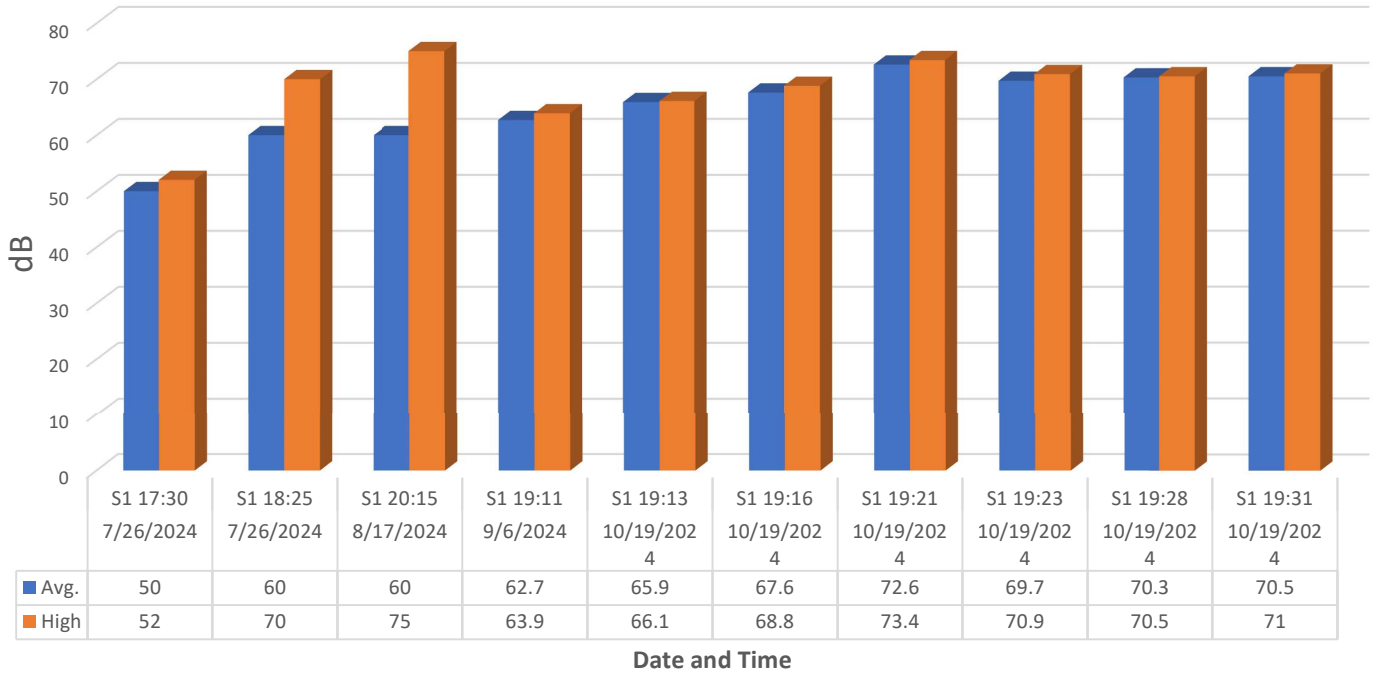
ATTACHMENT A

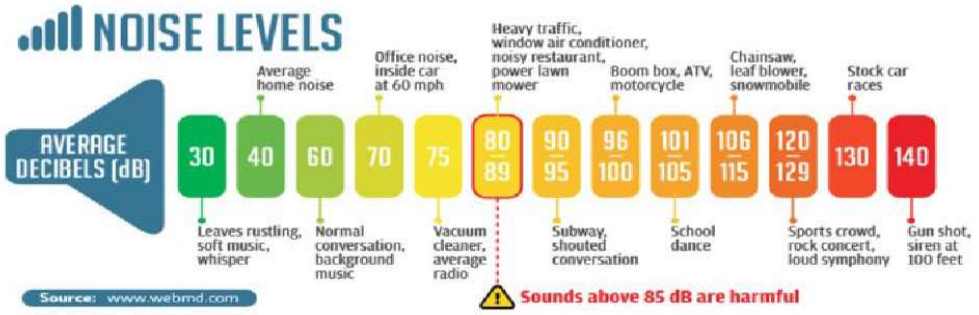
2024 SOUND STUDY

Conducted by the Code Compliance Division

S4 850ft
S2 300ft
S8 363ft
S1 135ft
S3 585ft
S6 165ft
S7 610ft
S5 705ft
Carpinteria Community Garden Park
Carpinteria
Esau's Cafe
Little Dom's Seafood
Smart & Final Extra!
Carpinteria Children's Project
Sunset Shores Coastal Condominiums
Restrooms
Palm Loft Gallery
Holly Ave
5th St
Elm Ave
6th Pl
Yucca
Cactus Ln
Maple Ave
8th St
Walnut Ave
Dorrance Way
3rd St
Linden Ave
7th St
Palm Ave
Olive Ave
Anacapa Rd
Sandyland Rd
4th St

Location S1





Date	Music Type
*7/26/2024	*Ambient Read
7/26/2024	Acoustic Classic Rock
8/17/2024	Reggae / Classic Rock band
9/6/2024	Rock
*10/19/2024	Blues/Rock
10/19/2024	Blues/Rock
10/19/2024	Blues/Rock
10/19/2024	Blues/Rock
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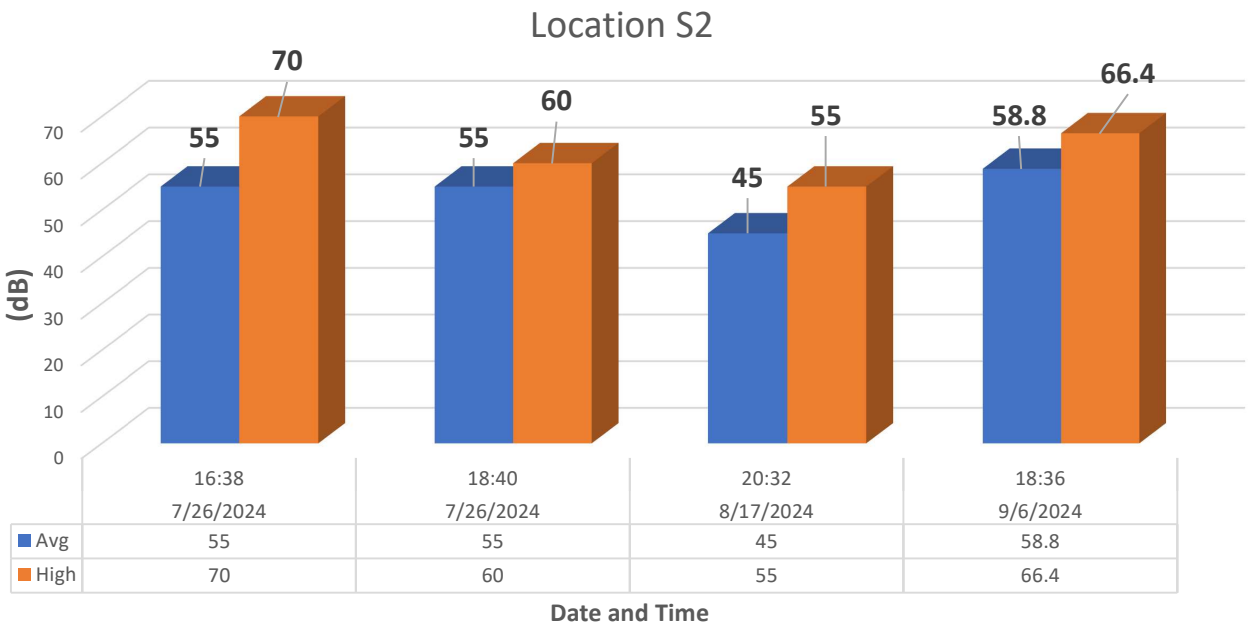
* Instrument Calibrated



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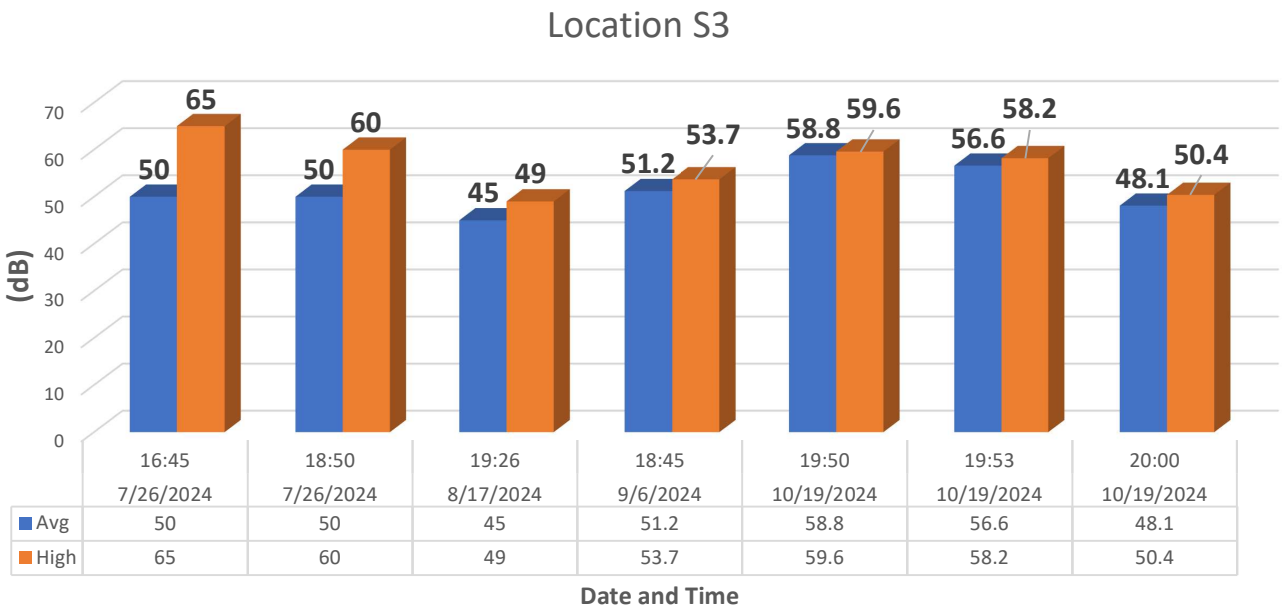

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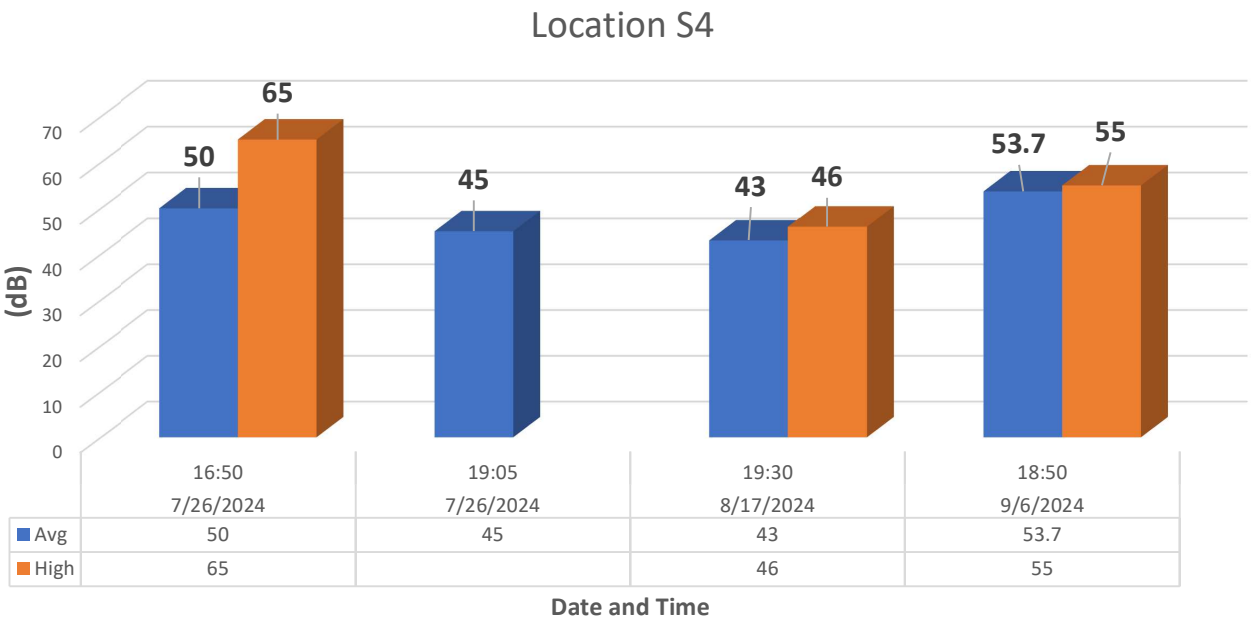

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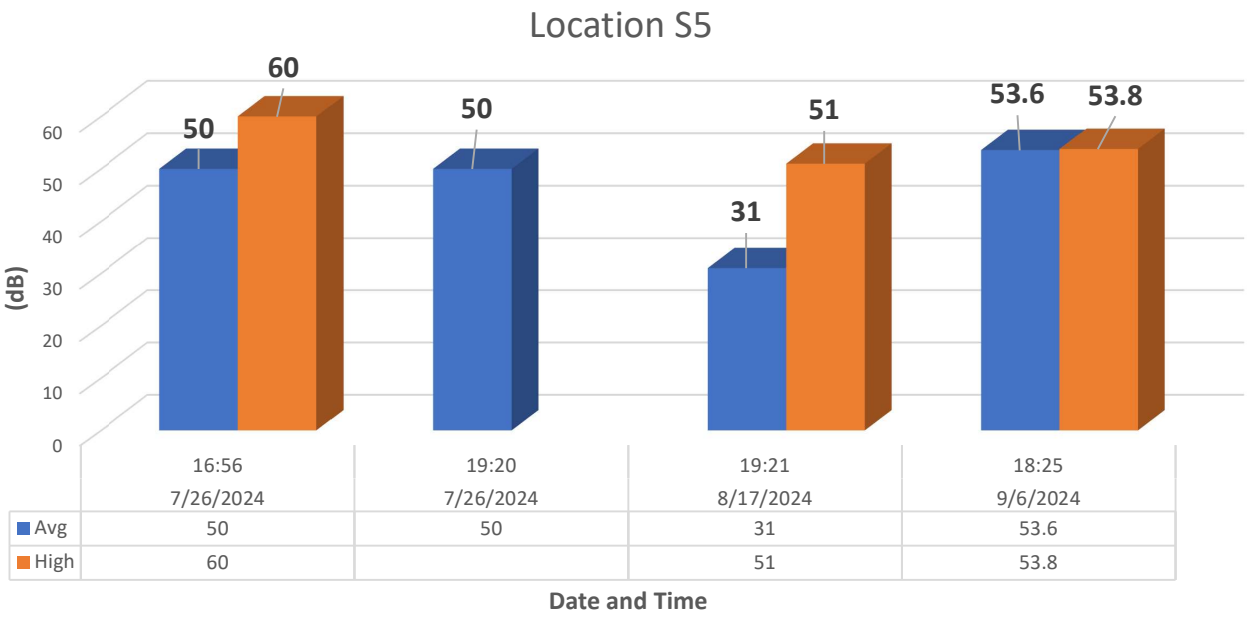

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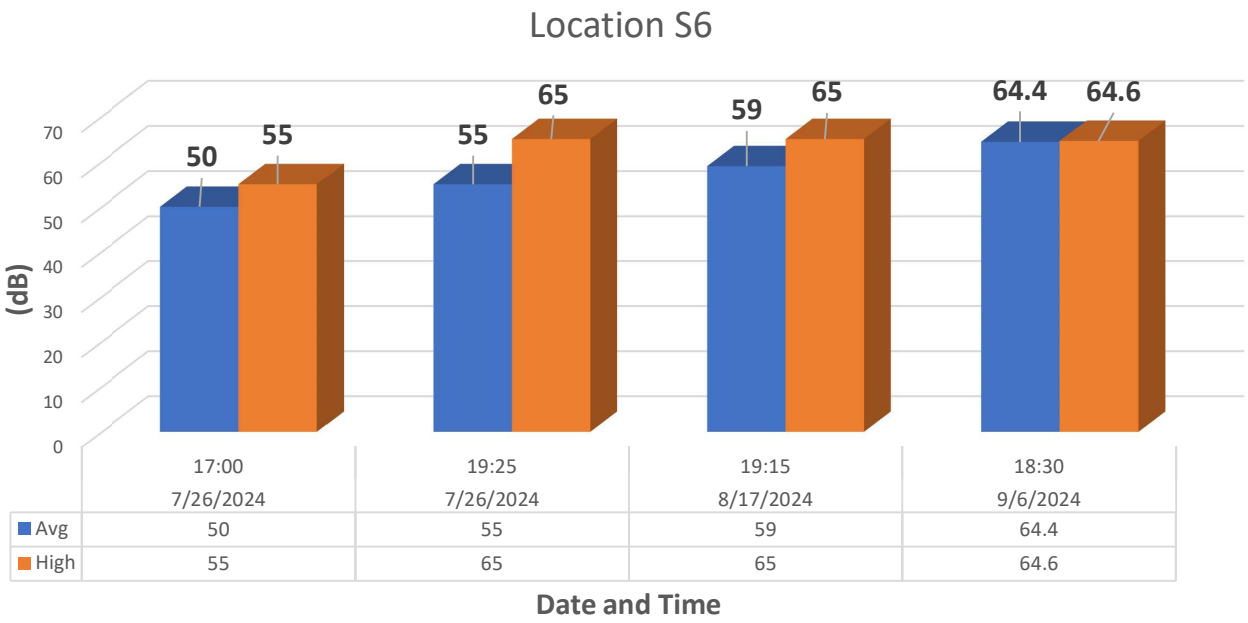

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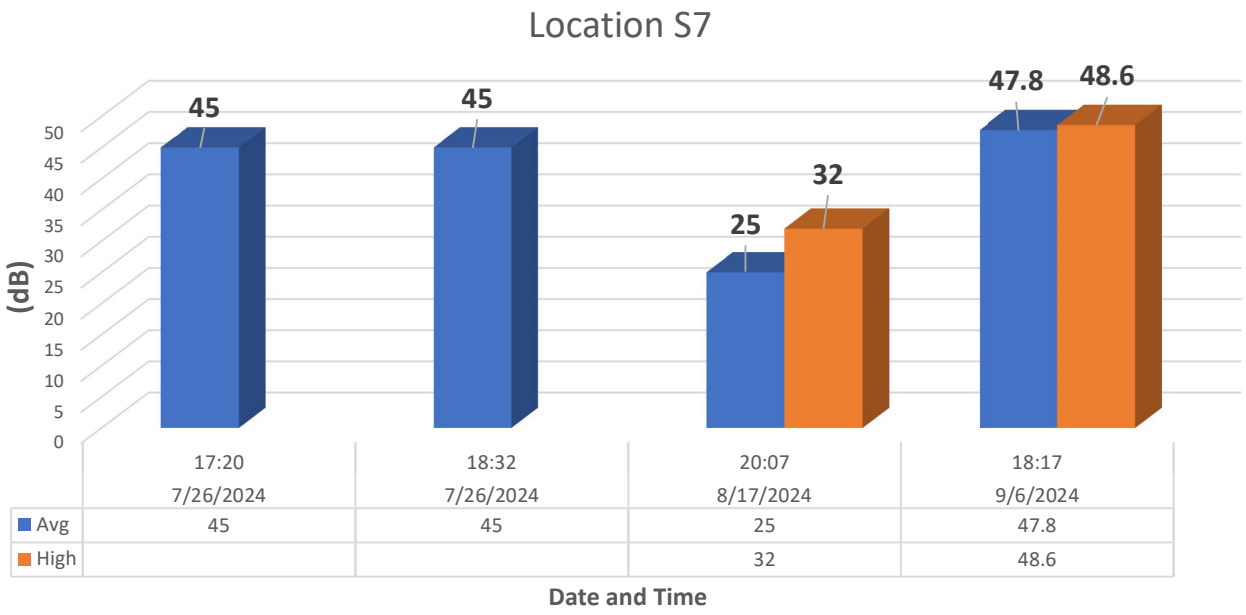

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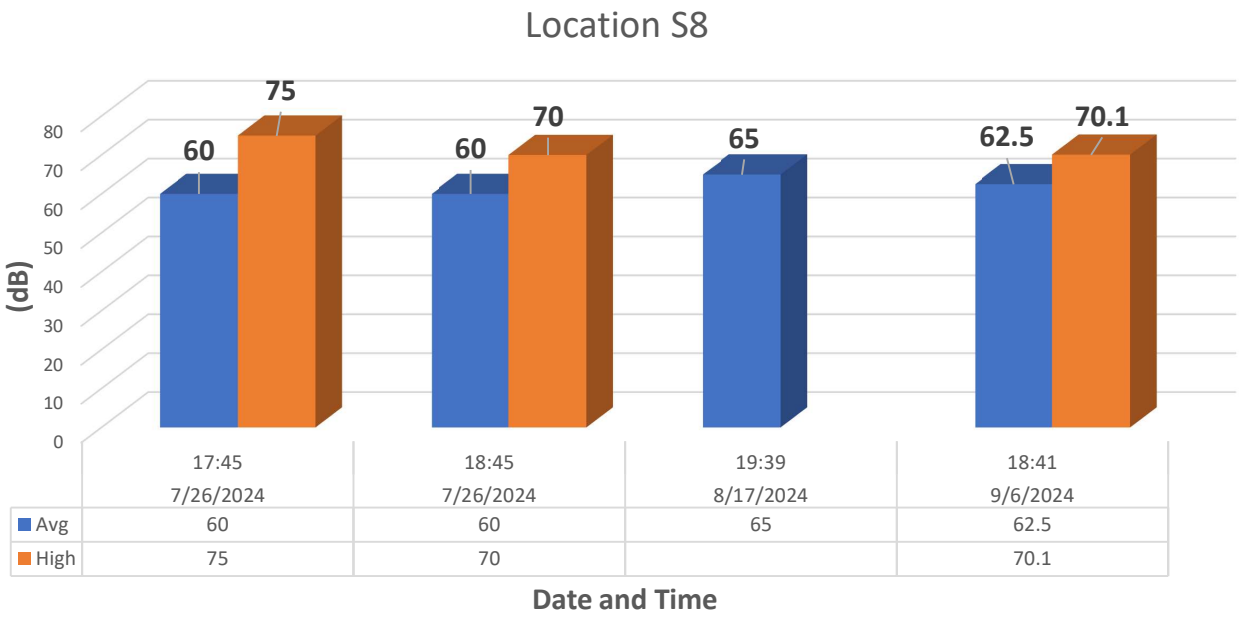

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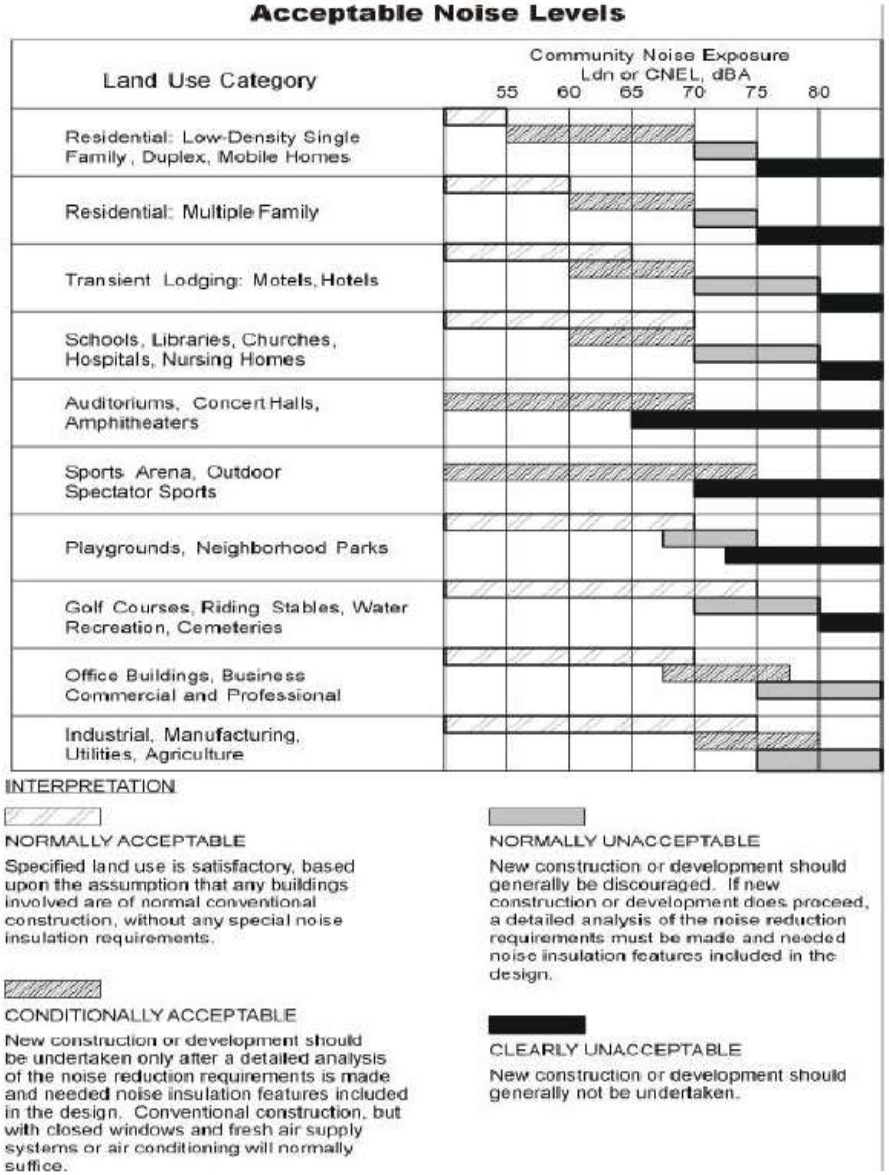
dB Scale Increases as Sound Intensity Grows
In some ways, you can compare the dB scale to the Richter scale, which measures the intensity of earthquakes. The measurement levels increase almost exponentially. 10 dB is 10 times more intense than 0 dB. A sound that is 1,000 times more intense than 0 dB (near total silence) is 30 dB.

How Loud is Loud?
Some common dB measurements include near total silence at 0 dB, a normal voice is 60 dB, a rock concert is around 110 dB, while a firecracker is about 140 dB.

In addition, distance impacts the intensity of noise. The intensity diminishes with distance. Therefore, the dB scale takes into account the noise very close to the source.

What Sound Levels Cause Ear Damage?
Noise above 85 dB may result in hearing loss. This loss comes from both the intensity of the noise and the length of exposure to the noise. If you need to raise your voice to be heard, chances are that you are listening to sound at around 85 dB. Eight hours of exposure to higher levels at 90 dB can cause damage to your ears. Noise above 140 dB results in immediate, permanent damage and intense pain.