City of Carpinteria
City Council Regular Meeting Agenda
Monday, April 22, 2024
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013

5:30 p.m. Regular Meeting
In-Person and Virtual Participation Options

Attendance/Viewing Options:

- Attend the in-person meeting in City Council Chambers at City Hall (5775 Carpinteria Ave.).
- View the meeting live through the City's website (https://carpinteriaca.gov/city-hall/agendas-meetings/).
- View the meeting on Government Access Television Channel 21 (broadcast live and rebroadcast on the Wednesday and the Saturday following the meeting at 8:00 p.m. and 5:00 p.m., respectively).
- Call 669-900-9128 (and enter Webinar ID 889 0390 2262) to listen to the meeting.
- Join the City's Zoom webinar by CLICKING HERE. Alternatively, you can join the Zoom webinar by logging on to www.zoom.us, downloading the application, selecting "Join Meeting", and entering Webinar ID 889 0390 2262.
- Spanish interpretation will be available at the in-person meeting and through the City's Zoom webinar.

Public Comments

- Provide a live public comment in City Council Chambers at City Hall (5775 Carpinteria Ave.).
- Provide a live comment through the City's Zoom webinar platform (through the link provided above). To make public comments through this platform please use the "raise your hand" feature to notify staff that you would like to make a public comment during designated public comment times. Once it is your turn to provide a public comment, staff will unmute your microphone and you will be given a designated amount of time to provide your comment. At the end of your comment, staff will once again mute your microphone.
- Submit a written comment (as either a general public comment or on a specific agenda item) to be distributed to Council Members by **12:00 P.M. on the day of the meeting** by either submitting your comment via (1) email to PublicComment@carpinteriaca.gov, or (2) the **eComment** link on the City's agenda website available at https://carpinteriaca.gov/city-hall/agendas-meetings/.

Please reference the agenda item to which your comment pertains. Although written comments become part of the record, they will not be read aloud at the meeting.

Please note that the City will make every effort to make the meeting accessible virtually; however, if one of the above virtual attendance/viewing or public comment options is unavailable due to technological issues, you are invited to take advantage of one of the other participation options outlined above (including attending and providing public comment in-person in the City Council Chambers). Additional options may be made available at the meeting.

Levine Act Warning

Applicants and their agents before the City Council are subject to the campaign disclosure provisions detailed in Government Code Section 84308. No City Council Member may accept, solicit, or direct a contribution of more than $250 from any party or agent for 12 months following the date a final decision is rendered by the City. This prohibition commences when an application has been filed, or the proceeding is otherwise initiated. A party to a City proceeding—which includes both applicants and agents—shall disclose on the record of the proceeding any contribution of more than $250 made to any Council Member by the applicant or agent, during the preceding 12 months. No party to a City proceeding, or agent, shall make a contribution to a Council Member during the proceeding and for 12 months following the date a final decision is rendered by the City. Prior to rendering a decision on a City proceeding, any Council Member who received contribution of more than $250 within the preceding 12 months from any party, or agent, to a proceeding shall disclose that fact on the record of the proceeding, and shall be disqualified from participating in the proceeding. However, if any Council Member receives a contribution that otherwise would require disqualification, and returns the contribution within 30 days of knowing about the contribution and the relevant proceeding, the Council Member shall be permitted to participate in the proceeding. If you believe that these provisions apply to you or a Council Member, please inform the City Clerk at the earliest possible opportunity. Failure to do so may affect the City's ability to process your application.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449: The City Council may consider Councilmember(s) request to participate in the meeting remotely under the regulations of AB 2449 by making the necessary findings and voting on whether the Councilmember(s) may participate remotely.

AGENDA MODIFICATIONS: The City Council may modify the regular agenda by tabling items, adding urgency items to the agenda, or changing the order in which items are considered. Changes to the Consent Calendar are considered at the time the Consent Calendar is considered.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation Recognizing the 96th Anniversary of the Alcazar Theatre.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

This may include updates on law enforcement activity within the City from a Sheriff's Office representative.

CITY MANAGER'S REPORT

The City Manager will report to the City Council regarding various City and/or community events and/or matters of interest. There will be no City Council discussion except to ask questions or refer matters to staff; and no action will be taken unless listed on a subsequent agenda or as otherwise specified below.

a. Senior Services Programming
b. City Employee Updates
c. Updates on Capital Improvement Projects
d. Updates on Development Applications
e. Other City/Community Updates

PLANNING COMMISSION ACTIONS: NONE

The City Council may vote to appeal a decision of the Planning Commission to itself by majority vote (CMC 14.78.040(2)).

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the City Council. The Mayor may establish reasonable regulations for public comment based on the time available and/or the number of persons waiting to speak. Typically, the Council's practice has been to limit each speaker to three minutes. The audio-visual system in the Council Chamber is not available for speaker use during the general Public Comment period.

The City and the City Council are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

CONSENT CALENDAR: Items on the consent calendar are considered to be routine and are normally enacted by one unanimous vote of the Council. If you wish to speak on a consent calendar item please do so during the public comment period provided at the beginning of this item.

2. Approve the minutes of the regular meeting held March 25, 2024, the special meeting held March 26, 2024, and the regular meeting held April 8, 2024.

3. Receive and file the Expenditures for the period beginning April 1, 2024 and ending April 12, 2024.

4. Receive and file the Report of Contracts Executed by the City Manager for the Period of March 19, 2024 through April 15, 2024.

5. Receive and file the Monthly Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for March 2024.

6. Receive and file the Quarterly Review of the Pension Stabilization Trust.

7. Accept a donation by the Ann Jackson Family Foundation to the Carpinteria Community Pool for the purpose of making improvements to the locker room facilities.

ADMINISTRATIVE MATTERS:

8. Making an Appointment to the Mobile Home Park Rent Stabilization Board.

   Recommendation: Adopt Resolution No. 6315, approving the appointment of Kathleen Mattes to the Mobile Home Park Rent Stabilization Board.

   Staff Presenter: Brian C. Barrett, City Clerk

   a. Staff Report
   b. Public Comment
   c. City Council Determination

9. Annual report on the progress being made implementing the City's General Plan.

   Recommendation: Accept the 2023 General Plan Annual Progress Report and direct the Community Development Director to submit the Report to the Governor's Office Planning and Research.

   Staff Presenter: Marysol Smith, Associate Planner

   a. Staff Report

b. Public Comment
c. City Council Determination

10. Second Reading of Ordinance No. 779, Amendment to the City's CalPERS Contract.

Recommendation: Adopt Ordinance No. 779 (second reading*). (This motion requires a roll call vote.)*

Staff Presenter: Teresa Ilasin, Management Analyst II

a. Staff Report
b. Public Comment
c. City Council Determination

11. Code Compliance Quarterly Report Q1, 2024.

Recommendation: Receive and file quarterly report.

Staff Presenter: David Hernandez, Code Compliance Supervisor

a. Staff Report
b. Public Comment
c. City Council Determination

12. Report on Street Lighting District No. 1 for Fiscal Year 2024-25.

Recommendation: Adopt Resolution Nos. 6308 and 6309, acting to accept and file the mandatory Annual Report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2024-25 for public hearing at the regular City Council meeting of May 28, 2024.

Staff Presenter: Stephon Downes, Management Analyst I

a. Staff Report
b. Public Comment
c. City Council Determination

13. Report on Lighting, Landscaping and Right-of-Way Improvement District No. 3 for Fiscal Year 2024-25.

Recommendation: Adopt Resolution Nos. 6310 and 6311, acting to accept and file the mandatory Annual Report of the City Engineer and set the matter of the continuation of Lighting, Landscaping and Right of Way Improvement District No. 3 for Fiscal Year 2024-25 for public hearing at the regular City Council Meeting of May 28, 2024.

Staff Presenter: Stephon Downes, Management Analyst I

a. Staff Report
b. Public Comment
c. City Council Determination

14. Report on Parking and Business Improvement Area Assessment District No. 4 for Fiscal Year 2024-25.

Recommendation: Adopt Resolution Nos. 6312 and 6313, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Parking and Business Improvement Area District No. 4 for Fiscal Year 2024-25 for public hearing at the regular City Council meeting of May 28, 2024.

Staff Presenter: Stephon Downes, Management Analyst I

a. Staff Report
b. Public Comment
c. City Council Determination

15. Report on Winter Protection Berm Assessment District No. 5 for Fiscal Year 2024-25.

Recommendation: Adopt Resolution No. 6314, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Assessment District No. 5 for Fiscal Year 2024-25 for public hearing at the regular City Council Meeting of May 28, 2024.

Staff Presenter: Stephon Downes, Management Analyst I

a. Staff Report
b. Public Comment
c. City Council Determination

16. Amendment No. 1 to Agreement with Showscapes Inc. (dba Treescapes) for a One-Year Term Extension and Related Costs to Provide Landscape Maintenance Services.

Recommendation: Authorize the City Manager to execute Amendment No. 1 to the Maintenance Agreement with Showscapes Inc. (dba Treescapes) for a one-year term extension to provide landscape maintenance services in an amount not-to-exceed $267,600.00 for a total amended agreement amount of $961,410.00. *(This motion requires a roll call vote.)*

Staff Presenter: Stephon Downes, Management Analyst I

a. Staff Report
b. Public Comment
c. City Council Determination

17. Second Amendment to Santa Barbara County Association of Governments Joint Powers Agreement.

Recommendation: Authorize the Mayor to execute a Second Amendment to the Santa Barbara County Association of Governments Joint Powers Agreement.

Staff Presenter: John L. Ilasin, Public Works Director

a. Staff Report
b. Public Comment
c. City Council Determination

18. Closeout of City Hall Campus Improvements Project - Sewer Replacement.

Recommendation: Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the City Hall Campus Improvements Project- Sewer Replacement with Toro Enterprises Inc. *(This motion requires a roll call vote.)*

Staff Presenter: John L. Ilasin, Public Works Director

a. Staff Report
b. Public Comment
c. City Council Determination

19. Closeout of Carpinteria Avenue and Palm Avenue Intersection Improvements Project.

Recommendation: Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the Carpinteria Avenue and Palm Avenue Intersection Improvements Project with Taft Electric Company. *(This motion requires a roll call vote.)*

Staff Presenter: John L. Ilasin, Public Works Director

a. Staff Report
b. Public Comment
c. City Council Determination

PUBLIC HEARING:

20. Annual Review of the City's Master Fee Schedule.

Recommendation: Approve and adopt Resolution No. 6316, updating the City's Master Fee Schedule.

Staff Presenter: Licette Maldonado, Administrative Services Director

a. Staff Report
b. Public Comment
c. City Council Determination

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS: NONE

LEGISLATIVE UPDATE: The City Council will discuss local, state and/or federal legislation under consideration and decide whether to direct staff to place a matter(s) on a future City Council agenda for consideration.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Informational reports from Councilmember representatives on the committees, commissions and organizations listed below. This is also an opportunity for Councilmembers to request information from staff or seek support from fellow Councilmembers for future agenda items.

1. Appointees to Other Government Agencies

a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Solórzano/Alt. Clark)
b. California Joint Powers Insurance Authority (CJPIA) (Clark/Alt. Alarcon)
c. Santa Barbara County Association of Governments (SBCAG)(Clark/Alt. Nomura)

d. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura)
e. Central Coast Community Energy (3CE) (Nomura/Alt. Goleta)
f. Santa Barbara Mosquito and Vector Management District (Joe Franken)
g. Santa Barbara Metropolitan Transit District (Solórzano)

2. Regional Committees

a. Channel Counties Division, League of California Cities (Nomura/Alt. Alarcon)
b. Santa Barbara Joint Affordable Housing Task Group (Alarcon & Solórzano)
c. Santa Barbara County Elected Leaders Forum to Address Homelessness (Clark/Alt. Alarcon)
d. South Coast Youth Safety Partnership (Solórzano/Alt. Lee)
e. Multijurisdictional Solid Waste Task Group (Lee/Alt. Alarcon)

3. Joint and Standing Committees

a. City Council/Economic Vitality Committee (Alarcon & Lee)
b. City Council/Public Safety Committee (Clark & Nomura)
c. City Council/School Board Committee (Lee and Alarcon)
d. City Council/Utilities Committee (Lee & Nomura)
e. City Council/First District Supervisor Committee (Lee & Solórzano)
f. City Council Finance/Budget Committee (Alarcon & Clark)
g. Transportation Committee (Lee & Clark)
h. Development Review Committee (Joint Committee membership from City Council, Planning Commission and Architectural Review Board) (CC: Clark & Nomura) (PC: To Be Selected by Planning Commission) (ARB: Stein & O'Connor)
i. General Plan and Coastal Plan Update Committee (Joint Committee membership from City Council and Planning Commission) (Lee & Clark) (PC: Benefield and Salant)
j. Public Facility Site Acquisition/Development Committee (Clark & Nomura)
k. City Council Boards, Commissions and Committees Review Committee (Clark & Nomura/ Alt. Lee)
l. Sustainability Committee (Nomura & Solórzano)

4. Ad Hoc Committees

a. Senior Services Planning Committee (Lee & Solórzano)
b. Civic/Youth Engagement Committee (Lee & Nomura)
c. City Council Housing Element Committee (Clark & Nomura)
d. Harbor Seal Advisory Committee (Solórzano & Alarcon)
e. Appointment Process Committee (Alarcon & Clark)

5. Appointed Representatives to Area Boards & Committees

   a. Community Media Access Center (Gary Dobbins)
   b. County Library Advisory Committee (Gail Marshall)

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

The next regular City Council meeting will be held May 13, 2024 at 5:30 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 755-4403 or the California Relay Service at (866) 735-2929. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office, located at 5775 Carpinteria Avenue, Carpinteria, CA 93013 or by going to the City's website at https://carpinteriaca.gov/city-hall/agendas-meetings/.

This agenda was posted on Wednesday, April 17, 2024, in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.

A PROCLAMATION OF THE CARPINTERIA CITY COUNCIL RECOGNIZING THE 96TH ANNIVERSARY OF THE ALCAZAR THEATRE

WHEREAS, *in 1928, Oliver Pricket became the first proprietor of the little theatre at 4916 Carpinteria Avenue; and*

WHEREAS, *Mr. Pricket named the theatre The Alcazar Theatre, a name borrowed from an old castle in Spain; Mr. Pricket referred to his new theatre, "as strong as the cliff of Gibraltar"; and*

WHEREAS, *this theatre has survived the many proprietors and name changes over the years and has provided decades of entertainment to the Carpinteria Valley community, serving mainly as a movie theater; and*

WHEREAS, *MGM Studios brought its lion in a big rolling cage for all to admire at The Alcazar Theatre and many known and unknown artists graced the theatre's stage over the years including Judy Garland and her sister in the late 1930s; and*

WHEREAS, *in 2000, Metropolitan Theatres moved into town and after a much needed remodel the theatre opened and operated for six years before approaching Carpinteria Community Theatre Inc. to take over; and*

WHEREAS, *with help from a local contractor and other volunteers, and partnering with another community organization, the theatre opened its doors for its first concert on December 10, 2010; and*

WHEREAS, *from then on, the Theatre has become a place for young and old to enjoy a multifold venue of the performing arts and entertainment which is completely run by volunteer efforts; and*

WHEREAS, *over the years, the theatre has been able to offer classes on improvisation and drama, hosted community events, and opened the stage to schools and private celebrations; and*

WHEREAS, *the Theatre received the Outstanding Community Partner award for outstanding service and contribution to the Carpinteria community in 2017; and*

WHEREAS, *this theatre is once again called The Alcazar Theatre, a gem of a theatre that Carpinterians can call their own.*

NOW THEREFORE*, the City Council of the City of Carpinteria recognizes and celebrates the 96th Anniversary of The Alcazar Theater.*

IN WITNESS THEREOF*, the Mayor hereunto set their hand and caused the official seal of the City of Carpinteria, California, to be affixed this 22nd day of April 2024.*

Al Clark, Mayor
City of Carpinteria

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

MEMORANDUM

Council Meeting Date: April 22, 2024

To: Honorable Mayor and City Council

From: Michael Ramirez, City Manager

Subject: **City Manager's Report**

SENIOR SERVICES PROGRAMMING (AGEWELL)

Monte Vista Dog Park

On Saturday April 20th, the City of Carpinteria will host the ribbon cutting ceremony for the Monte Vista Off-Leash Dog Park at 11am. Penelope's Shaved Ice & Hot dog truck will provide a Hotdog lunch from 12pm-2pm for the first 200 attendees. The Carpinteria Dog Owners Group (C-DOG) has generously sponsored the opening of the off-leash dog park celebration, including the free lunches. Carpooling to the event is encouraged. Additional parking will be available in the Bluffs parking lot on the south end of Bailard Ave.

CITY EMPLOYEE UPDATES

Recruitments

Below is a partial list of open recruitments and status. Additional information on City job openings is available online at https://carpinteriaca.gov/city-hall/human-resources/

- Parks, Recreation, and Community Services Director
  - Start Date: May 20, 2024
- Accounting Technician
  - Interviews conducted on 4/17/24
  - Pending selection
- Aquatics Coordinator
  - Tentative start date: 4/29/24
- Library Technician
  - Open Recruitment
  - First Review of Applications 4/26/24
- Recreation Leader
  - In process: Pending successful completion of a background check.

UPDATES ON CAPITAL IMPROVEMENT PROJECTS

No updates

UPDATES ON DEVELOPMENT APPLICATIONS

No updates

OTHER CITY/COMMUNITY UPDATES

FEMA Preliminary Flood Insurance Rate Maps

The Federal Emergency Management Agency (FEMA) scheduled the Community Coordination and Outreach (CCO) Meeting on April 22, 2024, as an opportunity for City Council and staff to discuss with FEMA about the preliminary flood insurance rate maps. This meeting is not a public meeting or public hearing. After the CCO Meeting, FEMA will be scheduling a second and final meeting, called Flood Risk Open House, which is for the Carpinteria community, and is a public meeting. After the CCO Meeting and Flood Risk Open House, FEMA will then schedule a public review period, called 90-Day Appeal and Comment Period.

Carpinteria Bluffs Nature Preserve Restoration Volunteer Event

The next event is scheduled for Saturday, May 4, 2024, from 9:00 a.m. to noon. The event is a volunteer event, and the purpose of the event is to canvas the Bluffs for removal of non-native plant species and general cleaning of trash debris. The meeting location is at the Carpinteria Bluffs Nature Preserve Parking Lot. No experience is required. It is recommended for volunteers to wear sun protection attire and work gloves. For more information of the Carpinteria Bluffs Nature Preserve Restoration Volunteer Event, contact Linsday Erdman lindsaye@carpinteriaca.gov.

Annual Household Goods and Hazardous Waste Collection Event

The Annual Household Goods and Hazardous Waste Collection Event was rescheduled for Saturday, May 4, 2024, from 9:00 a.m. to 1:00 p.m. at the City Hall Campus. Household goods include furniture, appliances, and electronics as well as yard waste. Household hazardous waste includes pesticides, automotive fluids, light bulbs, medications, and other household chemicals. Liquids are limited to 15 gallons per vehicle. Tires, explosives, and biohazards and radioactive materials will not be accepted. Household goods and hazardous waste must be delivered in the participant's vehicle car trunk or truck bed, and participants are required to remain in their vehicle during unloading at the event. The event is only for Carpinteria residents. Carpinteria businesses may participate but must make an appointment. For more information of the Annual Household Goods and Hazardous Waste Collection Event, contact Environmental Program Manager Erin Maker at (805) 880-3415 or erinm@carpinteriaca.gov.

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, March 25, 2024

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:32 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Michael Ramirez, City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Nick Bobroff, Community Development Director Stephon Downes, Management Analyst I Teresa Ilasin, Management Analyst II

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Designating April 2024 as DMV/Donate Life Month, the Proclamation Designating the Week of April 2 – 8, 2024, as “International Dark Sky Week”, the

Proclamation Designating April 2024 as Carpinteria Business Month, and the Proclamation Celebrating the 65th Anniversary of the Carpinteria Awards Banquet. Upon voice vote, the motion carried unanimously.

1. Proclamation Designating April 2024 as DMV/Donate Life Month. *(Requires approval prior to presentation of proclamation.)*

There was no public comment.

The Mayor and Council presented the proclamation to Scott Burns representing Donate Life California and Tom Mone representing Donate Life California Donor Registry and One Legacy. Mr. Burns and Mr. Mone provided remarks.

2. Proclamation Designating the Week of April 2 – 8, 2024, as "International Dark Sky Week". *(Requires approval prior to presentation of proclamation.)*

There was no public comment.

The Mayor and Council presented the proclamation to members of the Carpinteria Valley Association. Mike Wondolowski representing Carpinteria Valley Association provided remarks.

3. Proclamation Designating April 2024 as Carpinteria Business Month. *(Requires approval prior to presentation of proclamation.)*

There was no public comment.

The Mayor and Council presented the proclamation to the Santa Barbara South Coast Chamber of Commerce. Kristen Miller and Dustin Hoiseth, both representing the Santa Barbara South Coast Chamber of Commerce provided remarks.

4. Proclamation Celebrating the 65th Anniversary of the Carpinteria Awards Banquet. *(Requires approval prior to presentation of proclamation.)*

There was no public comment.

The Mayor and Council presented the proclamation to members of the Carpinteria Community Association. Karen Graf representing the Carpinteria Community Association provided remarks.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Senior Services Programming

City Manager Ramirez reported on the Senior Saturday Excursions and the AgeWell Facebook Account.

b. City Employee Updates

City Manager Ramirez reported on current City recruitments.

c. Updates on Capital Improvement Projects

None.

d. Updates on Development Applications

None.

e. Other City/Community Updates

City Manager Ramirez reported on Community Service Support Grants, the Klentner Mixed-Use Project Appeal Hearing, and the Carpinteria Bluffs Restoration. Community Development Director Bobroff reported on the County of Santa Barbara Housing Element.

There was no public comment.

PLANNING COMMISSION ACTIONS: NONE

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Dr. Lee Heller, Brad Stein, Fred Shaw representing HopeNet, and Louis Torres representing Lantern Tree Books

Emails distributed: Gary Campopiano, Davis Mersereau, Brandon Martinez-Avina, Drew Ochsner, Elijah Whitney, Dylan Skarston, Harrison Wilkinson, Lily Dallow, Mitchell (no last name given), Anonymous, Cristian Vazquez, and Brad Stein

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 5 through 12. Upon voice vote, the motion carried unanimously.

5. Approve the minutes of the regular meeting held March 11, 2024 and the special meeting held March 19, 2024.

6. Receive and file the Expenditures for the period beginning March 4, 2024 and ending March 15, 2024.

7. Receive and file the Report of Contracts Executed by the City Manager for the Period of February 20, 2024 through March 18, 2024.

8. Receive and file the Monthly Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for February 2024.

9. Adopt Resolution No. 6296, as read by title only, directing the City Manager to prepare an assessment report for the consideration of continuing Street Lighting District No. 1 for the Fiscal Year 2024-25.

10. Adopt Resolution No. 6297, as read by title only, ordering the preparation of a report describing the financial status of the District and recommending assessments for Fiscal Year 2024-25 for Carpinteria Lighting, Landscaping and Right of Way Improvement District No. 3.

11. Adopt Resolution No. 6298, ordering a report by the Downtown "T" Business Advisory Board for the purpose of continuing assessments for the Carpinteria Parking and Business Improvement Area Assessment District No. 4 for Fiscal Year 2024-25.

12. Adopt Resolution No. 6299, as read by title only, ordering the preparation of a report describing the Winter Protection Berm Program and associated assessment and continue the Winter Protection Berm Assessment District No. 5 for Fiscal Year 2024-25.

ADMINISTRATIVE MATTERS:

13. Adoption of Resolution No. 6300, Approving Appointments to, and a Removal from, the Downtown "T" Business Advisory Board.

    Recommendation: Adopt Resolution No. 6300, approving appointments to, and a removal from, the Downtown "T" Business Advisory Board.

Management Analyst I Downes presented the staff report.

Appointees Andre Jackson and Louis Torres provided additional remarks to the Council. Appointee Kevin Murphy was unable to attend.

Speakers in-person: Lorraine McIntire and Michelle Carlen both representing the Downtown “T” Business Advisory Board

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to adopt Resolution No. 6300, as read by title only, approving the appointment of Andre Jackson as an assessment-paying member to the Downtown “T” Business Advisory Board and appointment of Kevin Murphy and Louis Torres as alternate assessment-paying members to the Downtown “T” Business Advisory Board; and remove Warner Ebbink as an alternate assessment-paying member due to consecutive unexcused absences. Upon voice vote, the motion carried unanimously.

14. Approval of the Agreement between the City of Carpinteria and The South Coast Community Media Access Center (CMAC dba TV Santa Barbara).

    Recommendation: Approve the Agreement between the City of Carpinteria and The South Coast Community Media Access Center. *(This motion requires a roll call vote.)*

City Clerk Barrett provided the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the Mayor to sign the Agreement between the City of Carpinteria and The South Coast Community Media Access Center. The roll call vote on the motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

15. Amendment to the City’s CalPERS Contract.

    Recommendation: (1) Adopt Resolution No. 6301, Resolution of Intention and (2) Approve Ordinance No. 779, as read by title only (first reading). *(Require reading of ordinance title and a roll call vote.)*

Management Analyst II Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6301 and approve Ordinance No. 779, on the first reading, as read by title only, and continue the second reading for adoption to the April 22, 2024 Council meeting.

City Clerk Barrett read aloud the title of Ordinance No. 779 into the record.

The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

16. Receive an update on the City's Live Entertainment Licensing program and provide direction to staff on revisions to the Live Entertainment Licensing program.

    Recommendation: Receive an update on the status of the City's Live Entertainment Licensing program, receive public comment, and provide direction to staff on revisions to the Live Entertainment Licensing program.

Community Development Director Bobroff presented the staff report and PowerPoint presentation.

Speakers in-person: Bill Wellman, Bryan Mootz, Paul Wright representing Island Brewing Company, Andre Jackson representing Corktree Cellars, Will Breman, Sandy Dorfman, Carrie Smith, Mark Matthews, Cheryl Wright representing Island Brewing Company, Leora Wien, Robin Karlsson, Lorraine McIntire, Michael McMahon, Curtis Lopez, Bonnie Yonker, Suzan Kozman, Steve Kozman, Michelle Carlen, Rosa Markolf, John Thomas and Monica Thomas, Julie Sigwart, Jared Lettow, Eileen Marcussen, Stephen Marcussen, Debbie Murphy, Liam Moran, Lisa Starr, and Andrew Fedders

Speakers via Zoom: Aja Forner, Andy Patrick, Julia Mayer, and Steve Jarmie

Emails distributed: Eileen and Stephen Marcussen, Mike Stoker, Cheryl Wright, Mika Kinney, Tim Latham, Chris Wehling, Mark Rose, Nikki Wilmore, Emily Chisum, Kari Monk, Tom Walsh, Dana Silecchio, Will Carleton, Martin Aguilar, Joanne Latham, Beau Wilding, Leanne Rose, Michelle Meier, Nancy & Rick Rentler, Mark Matthews, Danielle Andrea, Jeffrey Renlie, and Susan Everett

Mayor Clark recessed to a break at 9:01 pm and reconvened the meeting at 9:11 pm.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to direct staff to amend the City's live entertainment provisions in order to accommodate outdoor music following the expiration of the City's temporary COVID program. Upon voice vote, the motion carried unanimously.

Community Development Director Bobroff noted the following changes from the Council related to the Administrative Entertainment License Conditions:

- 9 pm curfew on weekdays (for both indoor and outdoor music)
- 10 pm curfew on weekends and holidays (still some uncertainty on whether holidays is the day before, the day of or both)
- Not going to rely on any decibel or distance type standards for now
- Cap of no more than six hours cumulatively of live music on weekdays and no more than 9 hours on weekends with the similar holiday language
- Doing away with the three-strike rule for revocation of license and instead rely on the City's administrative citation powers

City Manager Ramirez sought clarification on whether the cumulative number of hours for the weekdays and weekends was specific to outdoor music or indoor music. The Council specified outdoor music.

Motion by Councilmember Solórzano, seconded by Councilmember Lee, to direct staff to incorporate the changes noted by the Council related to the Administrative License Conditions. Upon voice vote, the motion carried unanimously.

City Manager Ramirez discussed the nuances between using the word "enclosed" versus "indoors". The City Council decided to leave it to staff to determine the exact language.

LEGISLATIVE UPDATE:

Councilmember Solórzano requested a list of letters sent by the Council in the past year.

Councilmember Nomura suggested staff create a separate list of upcoming bills of interest from the League of California Cities that specifically affect Carpinteria versus the others that would have minimal to no impact.

Councilmember Lee asked staff to explore Dr. Heller's request from Public Comment on Matters Not on the Agenda. Dr. Heller's request included advertising dogs for foster homes and finding foster homes, bring more community attention through City staff and volunteers, and have City's Volunteer Coordinator reach out to find volunteers for fostering, social media networking, and walking dogs. The Council did not provide direction to staff on Councilmember Lee's request.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

Councilmember Solórzano reported on her attendance at:

- BEACON meeting last week where the Board discussed an increase to voting membership dues to provide additional revenue to BEACON; received a presentation from the Science Advisory Committee Co-chairs on their plans for 2024 activities, and the BEACON Board approved payment of an invoice to CSUCI to help initiate review of a coastal resource center.
- Santa Barbara Metropolitan Transit District Board meeting last week where the Board renewed their ADA paratransit services master agreement with Easy Lift and put out their draft service plan for the upcoming fiscal year and doing community outreach on that plan to get feedback from cities in terms of what they want from bus use, what the gaps are, and they'll come to our library at a to-be-determined date. She noted that the Board is also facing a fiscal cliff due to the change to a large urban zone.

ADJOURNMENT

Mayor Clark adjourned the meeting at 10:05 pm.

_____
Al Clark, Mayor

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Special Meeting
Tuesday, March 26, 2024

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:31 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Michael Ramirez, City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Nick Bobroff, Community Development Director Brian Banks, Principal Planner

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

PUBLIC HEARING:

The City Council held a public hearing on the following matter:

1. Consideration of an appeal of the Planning Commission's decision to approve Project 23-2221-DP/CDP/ARB, for a Development Plan and Coastal Development Permit to allow redevelopment of the property at 4745 Carpinteria Avenue (currently occupied by Sun Coast Rentals) into a new three-story mixed-use (commercial / residential) development consisting of a 24-unit, 31,026 square foot apartment complex built around and atop a ground-level 22,198 square foot concrete parking podium, and a 4,044 square foot two-story commercial building fronting Carpinteria Avenue, under the provisions of the Commercial Planned

Development (“CPD”) and Planned Residential Development (“PRD-13”) Zone Districts; and approval of an Exemption pursuant to §15332 of the California Environmental Quality Act (“CEQA”) Guidelines. The project is located at 4745 Carpinteria Avenue and is identified as Assessor’s Parcel No. 003-251-021.

Recommendation: Adopt the attached Resolution with Findings for Approval of Project 23-2221-DP/CDP/ARB, thereby approving the project; and accept a categorical exemption pursuant to §15332 of the CEQA Guidelines.

Councilmember Solórzano recused herself from this meeting as she has a real property conflict of interest and left the Council Chambers at 5:32 pm and did not return for the remainder of the meeting.

Community Development Director Bobroff and Principal Planner Banks presented the staff report and PowerPoint presentation.

Legal Counsel Carlson asked the Council to report any ex parte disclosures.

Councilmember Lee exchanged email with the developer last week.

Mayor Clark met with the developer on the site and the developer explained the project to him.

Vice Mayor Alarcon did a tour of the City with City Manager Ramirez on January 26, 2024 and they stopped by the property on the Ninth Street side.

Councilmember Nomura made no contact; however, he did share an exchange through a tv reporter where he got some information which was what the public heard.

Michael Stroh with DMHA Architecture, Wiley Uretz with Reetz, Fox & Bartlett LLP, and Justin Klentner, developer and builder provided the applicant’s PowerPoint presentation.

Mayor Clark opened the public hearing at 7:19 pm.

Speakers in-person: Leslie Gascoigne, Mike Wondolowski representing Carpinteria Valley Association, Katherine Salant (provided PowerPoint presentation authorized by the Mayor), Don Risdon, John Nicoli representing Arbor Trailer Park, Bob Franco, Suzanne Garrett, Amrita Salm, Xy Van Antwerp, David Samenyago, Melanja Jones, Giti White, Patrick O’Connor, Patrick Crooks, John Gonzalez, Joseph Viens, Fred Shaw, O’Hara Haggerty, and Katherine Salant (again)

Emails distributed: Wiley Uretz with Reetz, Fox & Bartlett LLP, representing Justin Klentner, Brandon Martinez-Avina, Gina Tolleson, Brolin Parris, Mitchell (no last name provided), Cristian Vazquez, Drew Ochsner, Dylan Skarston, Elijah Whitney, Harrison Wilkinson, Lily Dallow, Anonymous, Brad Stein, Katherine Salant

Mayor Clark closed the public hearing at 8:09 pm.

Motion by Councilmember Lee, seconded by Councilmember Nomura, that the City Council adopt Resolution No. 6295 and the attached Findings for Approval of Project 23-2221-DP/CDP/ARB, thereby approving the project; and accepting a categorical exemption pursuant to §15332 of the CEQA Guidelines.

Mayor Clark asked if the motion included a reduction in building height of 17 inches and one very low-income unit.

Councilmember Lee modified the motion that the City Council adopt Resolution No. 6295 and the attached Findings for Approval of Project 23-2221-DP/CDP/ARB, thereby approving the project; and accepting a categorical exemption pursuant to §15332 of the CEQA Guidelines and include a reduction in building height of 17 inches and one very low-income unit. Councilmember Nomura seconded the modified motion.

The voice vote on the modified motion was unanimous with Councilmember Solórzano absent due to her recusal.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:38 pm.

_____
Al Clark, Mayor

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, April 8, 2024

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:37 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Councilmembers absent:	Councilmember Wade T. Nomura
Staff members present:	Michael Ramirez, City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Nick Bobroff, Community Development Director John L. Ilasin, Public Works Director Stephon Downes, Management Analyst I Gilbert Punsalan, Finance Manager Teresa Ilasin, Management Analyst II

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation Celebrating the 15th Anniversary of the Rotary Club of Carpinteria Talent Showcase. *(Requires approval prior to presentation of proclamation.)*

There was no public comment.

Motion by Councilmember Lee, seconded by Vice Mayor Alarcon, to approve the Proclamation Celebrating the 15th Anniversary of the Rotary Club of Carpinteria Talent Showcase. Upon voice vote, the motion carried unanimously with Councilmember Nomura absent.

Mayor Clark and the Council presented the proclamation to Rotary Club members. Roland Rotz and David Powdrell both representing the Rotary Club provided remarks.

2. Proclamation Designating April 2024 as Fair Housing Month. *(Requires approval prior to presentation of proclamation.)*

There was no public comment.

Motion by Councilmember Lee, seconded by Vice Mayor Alarcon, to approve the Proclamation Designating April 2024 as Fair Housing Month. Upon voice vote, the motion carried unanimously with Councilmember Nomura absent.

Mayor Clark and the Council presented the proclamation to Andrea Bifano, Rental Housing Mediation Supervisor with the City of Santa Barbara. Ms. Bifano provided remarks.

3. Proclamation Designating the Week of April 7 – 13, 2024 as "National Library Week". *(Requires approval prior to presentation of proclamation.)*

There was no public comment.

Motion by Councilmember Lee, seconded by Vice Mayor Alarcon, to approve the Proclamation Designating the Week of April 7 – 13, 2024 as "National Library Week". Upon voice vote, the motion carried unanimously with Councilmember Nomura absent.

Mayor Clark and the Council presented the proclamation to members of the City's Library Advisory Commission. Library Advisory Commission Chair Glynn Birdwell provided remarks.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 6:00 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:11 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Senior Services Programming

City Manager Ramirez reported on the upcoming ribbon cutting ceremony for the Monte Vista Off Leash Dog Park.

b. City Employee Updates

City Manager Ramirez provided an update on current recruitments.

c. Updates on Capital Improvement Projects

None.

d. Updates on Development Applications

Community Development Director Bobroff reported that the story poles for the Lagunitas Mixed Use Development at 6380 Via Real have gone up.

e. Other City/Community Updates

City Manager Ramirez reported on an upcoming Compost Workshop and noted that the dates of the event had been corrected to April 13th and 20th.

Community Development Director provided an update on the Santa Barbara County Housing Element.

Public Works Director Ilasin provided an update on FEMA Preliminary Flood Insurance Rate Maps.

Speakers in-person: Rogelio Delgado

Motion by Councilmember Lee, seconded by Vice Mayor Alarcon, to approve the City Manager's Report. Upon voice vote, the motion carried unanimously with Councilmember Nomura absent.

PLANNING COMMISSION ACTIONS:

Community Development Director Bobroff reported on the Planning Commission Actions from its meeting on April 1st.

There was no public comment.

Motion by Councilmember Lee, seconded by Vice Mayor Alarcon, to approve the Planning Commission Actions. Upon voice vote, the motion carried unanimously with Councilmember Nomura absent.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Rogelio Delgado, Amrita Salm representing HopeNet of Carpinteria and self, and Patrick O'Connor

Speakers via Zoom: Dianne Black representing the League of Women Voters of Santa Barbara

Emails distributed: Kristen Fuerst, Kelli Butler, and Marilyn Jenkins

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Solórzano, to approve the Consent Calendar Item Nos. 4 through 6. Upon voice vote, the motion carried unanimously with Councilmember Nomura absent.

4. Receive and file the Expenditures for the period beginning March 18, 2024 and ending March 29, 2024.

5. Adopt Resolution Nos. 6302, 6303, 6304, and 6305, congratulating the Carpinterian of the Year for 2023, the Junior Carpinterian of the Year for 2023, the Volunteer of the Year for 2023, and the Outstanding Community Business of 2023, respectively.

6. Approve and adopt Resolution No. 6307, declaring certain City-owned property/equipment as surplus assets and authorizing disposal.

ADMINISTRATIVE MATTERS:

7. Resolution No. 6306, Approving the Road Maintenance and Rehabilitation Account Fiscal Year 2024-25 Project List.

Recommendation: Adopt Resolution No. 6306, approving the Road Maintenance and Rehabilitation Account Fiscal Year 2024-25 Project List.

Management Analyst I Downes presented the staff report and PowerPoint presentation.

Speakers in-person: Julie Sigwart

Motion by Councilmember Solórzano, seconded by Councilmember Lee, to adopt Resolution No. 6306, as read by title only. The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: Councilmember Nomura
ABSTAIN: None

The motion carried.

8. Second Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvement Funds.

Recommendation: Authorize the Mayor to sign the Second Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds. *(This motion requires a roll call vote.)*

Public Works Director Ilasin provided the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to authorize the Mayor to sign the Second Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds. The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: Councilmember Nomura
ABSTAIN: None

The motion carried.

Mayor Clark recessed to a break at 7:23 pm and reconvened the meeting at 7:33 pm.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

9. Receive an update on the status of private parklets and provide direction to Staff on permitting for permanent private parklets.

   Recommendation: Receive an update on the status of private parklets; receive public comment; and provide direction to Staff on permitting for permanent private parklets.

Community Development Director Bobroff presented the staff report and PowerPoint presentation.

Speakers in-person: Carlena McKnerney, Julie Sigwart, Rogelio Delgado, and Carlena McKnerney (again)

Motion by Councilmember Solórzano to receive and file an update on the status of private parklets and not sure if we have direction to staff concerning permitting for permanent private parklets.

Councilmember Solórzano amended the motion to receive and file an update on the status of private parklets and agree with staff recommendation concerning the grace period for existing permitted private parklets. Councilmember Lee seconded. Upon voice vote, the amended motion carried unanimously with Councilmember Nomura absent.

10. A Construction Contract for the 2022 Pavement Rehabilitation Project to Toro Enterprises, Inc., and Agreements for related Construction Management and Inspection, and Testing Services.

    Recommendation: (1) Award a Construction Contract to Toro Enterprises, Inc. in the Total Base Bid amount of $5,416,217 for the 2022 Pavement Rehabilitation Project. (2) Authorize the City Manager to execute an Agreement with Filippin Engineering to provide construction management and inspection services in an amount not-to-exceed $311,320 for the 2022 Pavement Rehabilitation Project. (3) Authorize the City Manager to execute an Agreement with Cotton Shires and Associates, Inc. to provide acceptance/materials testing services in an amount not-to-exceed $86,790 for the 2022 Pavement Rehabilitation Project. (4) Approve a budget appropriation in the amount of $840,250 to the Capital Improvements Fund

of the Fiscal Year 2023-24 Capital Improvements Program Budget for the 2022 Pavement Rehabilitation Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin provided the staff report and PowerPoint presentation. He noted the appropriation amount on page 2 of the staff report was incorrect and should be $840,250 as noted in the recommendation and sample motion.

Speakers in-person: Fred Shaw

Motion by Councilmember Lee, seconded by Vice Mayor Alarcon, to (1) Award a Construction Contract to Toro Enterprises, Inc. in the Total Base Bid amount of $5,416,217 for the 2022 Pavement Rehabilitation Project. (2) Authorize the City Manager to execute an Agreement with Filippin Engineering to provide construction management and inspection services in an amount not-to-exceed $311,320 for the 2022 Pavement Rehabilitation Project. (3) Authorize the City Manager to execute an Agreement with Cotton Shires and Associates, Inc. to provide acceptance/materials testing services in an amount not-to-exceed $86,790 for the 2022 Pavement Rehabilitation Project. (4) Approve a budget appropriation in the amount of $840,250 to the Capital Improvements Fund of the Fiscal Year 2023-24 Capital Improvements Program Budget for the 2022 Pavement Rehabilitation Project. The roll call vote on the motion was as follows:

AYES:	Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	Councilmember Nomura
ABSTAIN:	None

The motion carried.

11. Approval of a budget appropriation for the Franklin Creek Trail Improvement Project for Fiscal Year 2023-24.

    Recommendation: Approve a budget appropriation of $209,650 to the Measure A Fund to transfer to the Capital Improvement Project Fund for the Franklin Creek Trail Improvement Project. *(This motion requires a roll call vote.)*

Finance Manager Punsalan presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Vice Mayor Alarcon, to approve a budget appropriation of $209,650 to the Measure A Fund to transfer to the Capital Improvement Projects Fund for the Franklin Creek Trail Improvement Project. The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: Councilmember Nomura
ABSTAIN: None

The motion carried.

12. Senate Bill 329 and potential adjustments to City Council compensation.

Recommendation: Receive and file report, and direct staff as determined appropriate.

Management Analyst II Ilasin provided the staff report.

Speakers in-person: Rogelio Delgado and Fred Shaw

Motion by Councilmember Solórzano, seconded by Vice Mayor Alarcon, to receive and file the report and direct staff to return with a City Council compensation range between $837 and $950 per month. The roll call vote on the motion was as follows:

AYES: Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: Councilmember Lee
ABSENT: Councilmember Nomura
ABSTAIN: None

The motion carried.

LEGISLATIVE UPDATE:

City Manager Ramirez reported that there were no attachments from the League of California Cities.

Speakers in-person: Fred Shaw

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS: NONE

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:07 pm.

_____
Al Clark, Mayor

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Expenditures for the period beginning April 1, 2024 and ending April 12, 2024.

STAFF RECOMMENDATION

Receive and file Warrant Register for the period of April 1, 2024, through April 12, 2024, pursuant to Carpinteria Municipal Code 2.08.150(F).

DISCUSSION

As part of each regular City Council agenda, a list of all checks (attached) dispersed since the last reporting period is presented to the City Council pursuant to C.M.C. 2.08.150(F). The report is provided for City Council and public information and serves as staff's verification that the expenditures have been reviewed and are within budgeted appropriations.

FINANCIAL CONSIDERATIONS

The warrant register is designed to communicate fiscal activity since the prior reporting period.

ATTACHMENTS

Attachment A: Warrant Register for the period beginning April 1, 2024 and ending April 12, 2024.

Staff contact: Brenda Robinson, Accounting Specialist
(805) 755-4442, BrendaR@carpinteriaca.gov

Signature

Staff contact: Licette Maldonado, Admin Services Dir.
(805) 755-4448, LicetteM@carpinteriaca.gov

Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, MichaelR@carpinteriaca.gov

Signature

Warrant Register

Carpinteria, CA

Date Range: 04/01/2024 - 04/12/2024

Vendor Number / Payable #	Vendor Name / Payable Type	Payable Description	Payment Date	Payment Amount	Number
Bank Code: AP Bank-AP Bank					
Payment Type: Regular					
	MISSIONSQUARE		04/04/2024	9,019.14	103305
INV0005495	Invoice	MISSIONSQUARE Employee Contributions			
INV0005496	Invoice	Deferred Compensation Contribution-Part Time Emp			
INV0005497	Invoice	MissionSquareEmployee Contributions			
INV0005498	Invoice	MISSIONSQUARE Employee Contributions			
	SEIU LOCAL 620		04/04/2024	258.96	103306
INV0005499	Invoice	Employee Union Dues Contribution			
	ALL PRO SIGN INC		04/04/2024	312.61	103307
INV0005480	Invoice	REFUND COMPLETED PROJECT PL-16-1821			
	AMAZON CAPITAL SERVICES INC		04/04/2024	2,651.70	103308
11XV-KY9K-MD3T	Invoice	BOOKS FOR LIBRARY			
11YR-LC4C-KYDX	Invoice	ZIP BOOKS-C. ANTONIO-PALACIOS			
13H4-HR14-FNX9	Credit Memo	BOOKS FOR LIBRARY			
13QD-FN9N-9RYR	Credit Memo	DVD'S FOR LIBRARY			
13TL-PN6V-1P13	Invoice	BOOKS FOR LIBRARY			
143W-TTCK-4V1L	Invoice	BOOKS FOR LIBRARY			
14LQ-J7VJ-JGDY	Invoice	MEGAPHONE FOR LIBRARY PROGRAM			
1636-WQ1N-NRQ3	Invoice	BOOKS FOR LIBRARY			
167V-3LCD-3C9L	Invoice	BOOKS FOR LIBRARY			
1696-GCDC-GHM6	Invoice	ZIP BOOKS-D. JAYNES			
17G3-4T7H-M1GG	Invoice	ZIP BOOKS-R. MILES			
19FM-NFYK-1LLT	Invoice	CREATIVE THINKING CARD SET FOR LIBRARY			
1C3J-RXX6-XNHH	Invoice	BOOKS FOR LIBRARY			
1CJV-DDYX-17GF	Invoice	BOOKS FOR LIBRARY			
1CTH-61PK-4JRH	Invoice	ART SUPPLIES AND GAMES FOR LIBRARY			
1G7P-FKWD-649N	Invoice	BOOKS FOR LIBRARY			
1HHC-NYC7-CTCT	Credit Memo	BOOKS FOR LIBRARY			
1JHP-DLMM-9WXY	Credit Memo	BOOKS FOR LIBRARY			
1JLQ-YG3V-JNV9	Invoice	ZIP BOOKS-J. BLACKMAN			
1JP4-KQW9-PCHW	Invoice	BOOKS FOR LIBRARY			
1KFY-6HWY-QN1G	Invoice	BOOKS FOR LIBRARY			
1KMK-LHT3-X6ND	Invoice	BOOKS FOR LIBRARY			
1KMK-LHT3-XG47	Credit Memo	BOOKS FOR LIBRARY			
1KX7-7DVY-93KP	Credit Memo	BOOKS FOR LIBRARY			
1KYX-L4WR-L6WV	Invoice	ZIP BOOKS-L. VAN EYCK			
1LYD-DYJR-F1TQ	Invoice	ZIP BOOKS-D. DURFLINGER			
1MK9-H4LX-T6Q1	Invoice	BOOKS FOR LIBRARY			
1MRJ-MWQQ-G9QR	Invoice	ZIP BOOKS-L. FRIEDMAN			
1MRJ-MWQQ-LV36	Invoice	BOOKS FOR LIBRARY			
1NQ6-RCWN-6FH7	Invoice	ECLIPSE GLASSES FOR LIBRARY			
1PMX-4LTY-D164	Credit Memo	BOOKS FOR LIBRARY			
1VQV-MTWY-JHRC	Credit Memo	BOOKS FOR LIBRARY			
1XGC-P67J-7JMT	Credit Memo	BOOKS FOR LIBRARY			
1XX1-JPXF-Y1MC	Invoice	BOOKS FOR LIBRARY			
	Void		04/04/2024	-	103309
	Void		04/04/2024	-	103310
	BAKER & TAYLOR LLC		04/04/2024	1,137.77	103311
2038084211	Invoice	BOOKS FOR LIBRARY			
2038084212	Invoice	BOOKS FOR LIBRARY			
2038084213	Invoice	BOOKS FOR LIBRARY			
2038084214	Invoice	BOOKS FOR LIBRARY			
2038097182	Invoice	BOOKS FOR LIBRARY			

2038097183	Invoice	BOOKS FOR LIBRARY			
2038126684	Invoice	BOOKS FOR LIBRARY			
2038126685	Invoice	BOOKS FOR LIBRARY			
2038126686	Invoice	BOOKS FOR LIBRARY			
2038126687	Invoice	BOOKS FOR LIBRARY			
2038126688	Invoice	BOOKS FOR LIBRARY			
	BOB MURRAY & ASSOCIATES		04/04/2024	10,268.50	103312
10447	Invoice	EXECUTIVE SEARCH-ASSISTANT CITY MANAGER			
	BUENAVENTURA SWIM CLUB		04/04/2024	295.50	103313
INV0005478	Invoice	APR24 BUENAVENTURA LONG COURSE MEET			
	CALIFORNIA STORMWATER QUALITY ASSOCIATION		04/04/2024	3,396.00	103314
MAR2024	Invoice	MULTI ORGANIZATION SUB. PHASE II MEMBER			
	CANNON		04/04/2024	645.95	103315
87820	Invoice	MAR24 2022 PAVEMENT REHABILITATION			
	CARPINTERIA COMM ASSOC		04/04/2024	1,760.00	103316
1002	Invoice	COMMUNITY AWARDS BANQUET 4/6/2024			
	CARPINTERIA COMMUNITY THEATRE		04/04/2024	303.52	103317
INV0005481	Invoice	REFUND COMPLETED PROJECT PL-18-1917			
	CARPINTERIA VALLEY LUMBER CO		04/04/2024	39.69	103318
532697	Invoice	WOOD TO REBUILD PLATFORM FOR OIL PIT			
	COASTAL VIEW NEWS		04/04/2024	180.00	103319
61015	Invoice	NOTICE OF PUBLIC MEETING AD 4/1/24			
	DLP MANAGEMENT		04/04/2024	23.34	103320
INV0005490	Invoice	REFUND COMPLETED PROJECT PL-23-2219			
	FAITH LUTHERAN CHURCH		04/04/2024	107.68	103321
INV0005486	Invoice	REFUND COMPLETED PROJECT PL-14-1700			
	GONZO CYCLES		04/04/2024	446.05	103322
INV0005483	Invoice	REFUND COMPLETED PROJECT PL-16-1828			
	GRAINGER		04/04/2024	832.76	103323
9059654245	Invoice	STREET LIGHTS & SUPPLIES			
9061425774	Invoice	EMERGENCY OIL ABSORPTION PADS FOR FLEET			
9061529120	Invoice	MASKS FOR PUBLIC WORKS			
	JESSICA CLARK		04/04/2024	268.13	103324
INV0005482	Invoice	REFUND COMPLETED PROJECT PL-16-1809			
	JOE FRANKEN		04/04/2024	339.30	103325
INV0005492	Invoice	REFUND COMPLETED PROJECT PL-23-2270			
	KATHERINE SALANT		04/04/2024	120.00	103326
INV0005476	Invoice	REPLACE AP AUTOMATION JULY 2023 PAYMENT			
	KOREEN PAGANO		04/04/2024	163.39	103327
INV0005491	Invoice	REFUND COMPLETED PROJECT PL-23-2213			
	MAC PARTNERS		04/04/2024	7,992.18	103328
INV0005485	Invoice	REFUND COMPLETED PROJECT PL-17-1876			
	MCCORMIX CORP		04/04/2024	1,629.58	103329
671212	Invoice	FUEL FOR CITY VEHICLES			
	MISSION UNIFORM SERVICE		04/04/2024	63.68	103330
521192425	Invoice	TOWEL & MAT REPLACEMENT AT LIBRARY 3/11/24			
521273274	Invoice	TOWEL & MAT REPLACEMENT AT LIBRARY 3/25/24			
	OVERDRIVE INC.		04/04/2024	3,705.41	103331
01352CO24076109	Invoice	MAR24 EBOOK/AUDIOBOOKS FOR LIBRARY			
01352CO24090914	Invoice	MAR24 EBOOKS/AUDIOBOOKS FOR LIBRARY			
01352CO24090915	Invoice	MAR24 EBOOKS/AUDIOBOOKS FOR LIBRARY			
01352DA24079395	Invoice	MAR24 EBOOKS/AUDIOBOOKS FOR LIBRARY			
01352DA24086324	Invoice	MAR24 EBOOKS/AUDIOBOOKS FOR LIBRARY			

	POLICORE INC.		04/04/2024	4,316.25	103332
403272	Invoice	IT SERVICES-LIBRARY DEC23			
403284	Invoice	IT SERVICES-LIBRARY JAN24			
403285	Invoice	IT SERVICES-LIBRARY FEB24			
	PROMOTION PLUS SIGN CO INC		04/04/2024	275.48	103333
INV0005489	Invoice	REFUND COMPLETED PROJECT PL-17-1892			
	ROADLINE PRODUCTS INC USA		04/04/2024	3,842.60	103334
19644	Invoice	NEW LIGHT SIGNS FOR CASITAS PASS RD & CAMEO RD			
	RORIS ARTISANAL CREAMER		04/04/2024	191.36	103335
INV0005484	Invoice	REFUND COMPLETED PROJECT PL-18-1950			
	SANTA BARBARA SWIM CLUB		04/04/2024	924.00	103336
INV0005477	Invoice	APR24 SBSC NOVICE SWIM MEET			
	SIGNATURE SIGNS INC		04/04/2024	247.44	103337
INV0005488	Invoice	REFUND COMPLETED PROJECT PL-17-1878			
	SITEONE LANDSCAPE SUPPLY (ALL AROUND)		04/04/2024	2.65	103338
139311879-001	Invoice	HOSE & COUPLING FOR SHOP POWER WASHER			
	SO CA EDISON		04/04/2024	6,134.85	103339
MAR24 700247140684	Invoice	MAR24 ELECTRICITY-1 CARPINTERIA TC1			
MAR24 700291369452	Invoice	MAR24 ELECTRICITY-MULTIPLE LOCATIONS			
MAR24 700465507084	Invoice	MAR24 ELECTRICITY-4950 9TH ST BT HM			
	SO CA EDISON		04/04/2024	264.16	103340
7590544689	Invoice	METER FOR SKATE PARK			
	SUPERBOAT INC		04/04/2024	2,585.00	103341
2024 JG FIELD TRIP	Invoice	BOOKING #CYYSED JUNIOR GUARD FIELD TRIP			
	TOM KENNY		04/04/2024	74.44	103342
INV0005487	Invoice	REFUND COMPLETED PROJECT PL-17-1857			
	WEX BANK (76)		04/04/2024	470.21	103343
96146420	Invoice	MAR24 FUEL FOR CITY VEHICLES			
	ADVANTAGE TELECOM		04/11/2024	69.99	103344
158644	Invoice	APR24 EMERGENCY PHONE LINE SERVICES			
	ALL LANGUAGES INTERPRETING & TRANSLATING INC.		04/11/2024	7,902.50	103345
30585	Invoice	2 SPANISH INTERPRETERS FOR CC MTGS JAN24-MAR24			
	AMAZON CAPITAL SERVICES INC		04/11/2024	3,184.16	103346
11XH-GNP3-3DNC	Invoice	SUPPLIES FOR LIBRARY SUMMER READING PRORAM			
1361-F34H-DNL4	Invoice	ADA RAMP FOR VETS HALL MEETING ROOM			
13WW-PYHQ-QNP6	Invoice	BOOKS FOR LIBRARY			
16V4-GPJX-GRN3	Invoice	BOOKS FOR LIBRARY			
1CGM-Y6FH-79LM	Invoice	POST ITS,MOUSE PAD,PEN HOLDER,PAPER ORGANIZER			
1CRG-YTYY-KQKG	Invoice	BOOKS FOR LIBRARY			
1DK4-PMP1-R1C9	Invoice	BOOKS FOR LIBRARY			
1G44-CPGF-GQGX	Invoice	BOOKS FOR LIBRARY			
1JM4-VCTD-GP7N	Invoice	BOOKS FOR LIBRARY			
1JM4-VCTD-K6RP	Invoice	PEOPLE COUNTER AND TAPE FOR LIBRARY			
1KFC-7FPC-6L94	Invoice	BOOKS FOR LIBRARY			
1M3T-3DL9-C7QQ	Invoice	BOOKS FOR LIBRARY			
1PPG-ML4X-F4DH	Invoice	BOOKS FOR LIBRARY			
1VQV-MTWY-XH4P	Invoice	2 DESKSIDE WASTE BASKETS			
1VW9-MKCC-6N9H	Invoice	NEW MAIL IN BOX SORTER			
1XQD-GVGQ-D9FV	Invoice	FLAGS FOR LAWN IRRIGATION LANDSCAPE			
1YWH-L7GX-4YYT	Invoice	BOOKS FOR LIBRARY			
	Void		04/11/2024	-	103347
	ANIMAL MEDICAL CLINIC		04/11/2024	100.00	103348
556844	Invoice	JAN24 EMERGENCY OUT OF CONTRACT VET SERVICES			
557436	Invoice	JAN24 EMERGENCY OUT OF CONTRACT VET SERVICES			
	BAKER & TAYLOR LLC		04/11/2024	43.36	103349
2038156503	Invoice	BOOKS FOR LIBRARY			

2038156504	Invoice	BOOKS FOR LIBRARY			
	BIG GREEN CLEANING COMPANY		04/11/2024	1,126.00	103350
643029	Invoice	MAR24 CONTRACTED SERVICES AT LIBRARY			
644818	Invoice	MAR24 CLEANING SERVICES FOR VETS HALL 3/5/24			
644855	Credit Memo	MAR24 CREDIT FOR CLEANING SERVICES FOR LIBRARY			
	CA MUNICIPAL TREASURERS ASSOC		04/11/2024	475.00	103351
200005012	Invoice	ANNUAL CONFERENCE FEE FOR ATTENDEE			
	CARPINTERIA ARTS CENTER		04/11/2024	8,000.00	103352
9020	Invoice	COMMUNITY ART PROJECT			
	CARPINTERIA VALLEY LUMBER CO		04/11/2024	110.35	103353
532769	Invoice	8X5FT CABLE LOCK			
532924	Invoice	POOL CANAPY			
532975	Invoice	LIBRARY WINDOW SCREEN REPLACEMENT			
533076	Invoice	TARPS FOR YARD			
533133	Invoice	BOLTS & NOTS FOR CASITAS PASS & CAMEO WALK			
	COAST AUTO PARTS INC		04/11/2024	37.04	103354
776258	Credit Memo	325 BATTERY CORE DEPOSIT CREDIT			
776534	Invoice	FUEL ADDITIVE FOR SWEEPER			
	COASTAL VIEW NEWS		04/11/2024	346.00	103355
61004	Invoice	ABOP AD 3/21/24			
	COM3 CONSULTING INC		04/11/2024	5,340.00	103356
CAB-0324	Invoice	JUL23-MAR24 PROJECT MANAGEMENT CARP BRIDGE			
	COUNTY SANITATION COMPANY INC STEWARTS & SEL		04/11/2024	610.00	103357
63671	Invoice	PULLED & RESET TOILET FOR COUNCIL CHAMBER RESTROOM			
	COX BUSINESS		04/11/2024	780.89	103358
APR24 001 3011 022093901	Invoice	APR24 CITY HALL INTERNET-PHONE SERVICES			
APR24 001 3011 028030701	Invoice	APR24 POOL & GARDEN INTERNET-PHONE SERVICE			
	DEWBERRY ENGINEERS INC.		04/11/2024	3,196.81	103359
0022402668	Invoice	JAN-FEB24 CARPINITERIA AVENUE BRIDGE REPLACEMENT			
	ENVIROCERT INTERNATIONAL INC		04/11/2024	350.00	103360
78154	Invoice	CPESC APPLICATION FEE FOR ERIN MAKER			
	EVERSHADE EXTERIOR CLEANING SOLUTIONS		04/11/2024	475.00	103361
10746	Invoice	MAR24 CLEANING OF TRASH CANS ON CARP & LINDEN AVE			
	EVERYWHERE RIGHT NOW		04/11/2024	1,775.00	103362
3879	Invoice	ANNUAL HOSTING/DOMAIN NAMES FOR CITY HALL WEBSITE			
3888	Invoice	MAR24 WEBSITE PROGRAMMING FOR CITY HALL			
	FIRST NATIONAL BANK OF OMAHA		04/11/2024	3,697.35	103363
MAR24 0983	Invoice	CREDIT CARD PAYMENT-OUM			
MAR24 3409	Invoice	CREDIT CARD PAYMENT-JS			
MAR24 3498	Invoice	CREDIT CARD PAYMENT-JT			
MAR24 3696	Invoice	CREDIT CARD PAYMENT-LM			
MAR24 4480	Invoice	CREDIT CARD PAYMENT-NB			
MAR24 4545	Invoice	CREDIT CARD PAYMENT-BB			
MAR24 6160	Invoice	CREDIT CARD PAYMENT-JI			
MAR24 9341	Invoice	CREDIT CARD PAYMENT-MR			
	FRONTIER COMMUNICATIONS		04/11/2024	157.61	103364
APR24 209-188-2500-061589-5	Invoice	APR24 PHONE & INTERNET - LG TOWER			
	GRAINGER		04/11/2024	191.09	103365
9061607926	Invoice	EMERGENCY RESTROOM CLEANUP SUPPLIES			
	HDL SOFTWARE LLC		04/11/2024	1,516.49	103366
SIN036980	Invoice	FEB24 NEW ACCTS./STR RETURNS/TOT MGMT./STR LICENSE			
	IMPULSE ADVANCE COMMUNICATIONS		04/11/2024	1,642.16	103367
117591	Invoice	MAY24 PHONE SERVICES			
	JACK'S BISTRO		04/11/2024	941.76	103368

INV0005524	Invoice	ALL HANS STAFF MEETING 4/11/24			
	KANOPY		04/11/2024	84.00	103369
395463 - PPU	Invoice	MAR24 LIBRARY VIDEOS			
	MELINDA BIE		04/11/2024	700.00	103370
401	Invoice	DTBAB MAP-CITY PORTION			
402	Invoice	DOWNTOWN "T" BUSINESS ADVISORY BOARD FEB-MAR24			
	MISSION UNIFORM SERVICE		04/11/2024	250.30	103371
521273256	Invoice	TOWEL & MAT REPLACEMENT- VETS HALL 3/25/24			
521273272	Invoice	TOWEL & MAT REPLACEMENT-POOL 3/25/24			
521273273	Invoice	MAT REPLACEMENT, UNIFORM CLEANING 3/25/24			
521273276	Invoice	TOWEL & MAT REPLACEMENT FOR CITY HALL 3/25/24			
	OVERDRIVE INC.		04/11/2024	363.36	103372
01352DA24093438	Invoice	MAR24 EBOOK/AUDIOBOOKS FOR LIBRARY			
01352DA24103397	Invoice	APR24 EBOOK/AUDIOBOOKS FOR LIBRARY			
	PAUL WRIGHT		04/11/2024	100.00	103373
INV0005500	Invoice	REFUND OF ADMINISTRATIVE CITATION #4140			
	POLICORE INC.		04/11/2024	180.00	103374
403286	Invoice	IT SERVICES-POOL NOV23			
403287	Invoice	IT SERVICES-POOL DEC23			
	QUADIENT FINANCE USA INC		04/11/2024	500.00	103375
MAR24A 7900 0440 8110 0954	Invoice	POSTAGE FOR CITY HALL 4/5/24			
	SANSUM CLINIC		04/11/2024	148.00	103376
77391	Invoice	PRE-SCREENING FOR LIFEGAURD 3/18/24			
	SANTA BARBARA COUNTY CLERK OF THE BOARD		04/11/2024	50.00	103377
INV0005526	Invoice	CEQA NOTICE OF EXEMPTION FILING FEE 23-2237-CUP/CD			
	SITEONE LANDSCAPE SUPPLY (ALL AROUND)		04/11/2024	66.49	103378
139040350-001	Invoice	SOIL FOR DOG PARK			
	SO CA EDISON		04/11/2024	11,321.42	103379
FEB24.A 700405192484	Invoice	FEB24 ELECTRICITY-MULTIPLE LOCATIONS			
MAR24 700201069122	Invoice	MAR24 ELECTRICITY-101 ASH AVE			
MAR24 700230547624	Invoice	MAR24 ELECTRICITY-5775 CARPINTERIA AVE			
MAR24 700255596559	Invoice	MAR24 ELECTRICITY-100 LINDEN			
MAR24 700264659490	Invoice	MAR24 1115 LINDEN AVE B PED			
MAR24 700274833982	Invoice	MAR24 ELECTRICITY-901 CACTUS LN EV EV			
MAR24 700477662295	Invoice	MAR24 ELECTRICITY-901 CACTUS LN LGHT LGHT			
MAR24 700525378417	Invoice	MAR24 WALNUT AVE & 4851 5TH ST			
MAR24 700604790697	Invoice	MAR24 ELECTRICITY-CAPP AV/CSTS PAS 609			
MAR24 700827356389	Invoice	MAR24 NEW METER CARP & PALM AVE			
	SO CAL GAS		04/11/2024	5,341.51	103380
MAR24 006 514 2700 7	Invoice	NATRUAL GAS 5305 CARPINTERIA AVE (POOL)			
MAR24 014 914 3239 7	Invoice	NATRUAL GAS 5103 CARPINTERIA AVE (FRIENDS OF THE L			
MAR24 016 913 9500 6	Invoice	NATRUAL GAS 5775 CARPINTERIA AVE (CITY HALL)			
MAR24 140 914 3084 4	Invoice	NATRUAL GAS 941 WALNUT AVE (VETS HALL)			
	SOLID WASTE SOLUTIONS INC		04/11/2024	721.25	103381
212	Invoice	MAR24 WASTEWATER PROFFESIONAL SERVICES			
	STAPLES ADVANTAGE		04/11/2024	302.01	103382
3562346192	Invoice	TONER AND PAPER FOR MARIA			
	SUNBELT RENTALS INC		04/11/2024	8,135.82	103383
151024886-0001	Invoice	CRAWLER DOZER RENTAL 2/29/24-3/27/24			
	TRAFFIC TECHNOLOGIES LLC		04/11/2024	1,182.09	103384
46911	Invoice	HAZARDOUS,NO PARKING,CITY OF CARPINTERIA SIGNS			
	TREESCAPES		04/11/2024	2,338.00	103385
388335492	Invoice	TREE MAINTENANCE VIA REAL 3/22/24			
	TRI-CO REPROGRAPHICS		04/11/2024	25.21	103386
196963	Invoice	SCANNING SMALL FORMAT,FILE RENAME 3/20/24			

196964	Invoice	SCANNING SMALL FORMAT,FILE RENAME 3/20/24			
196965	Invoice	SCANNING SMALL FORMAT,FILE RENAME 3/20/24			
196967	Invoice	SCANNING SMALL FORMAT,FILE RENAME 3/20/24			
196968	Invoice	SCANNING SMALL FORMAT,FILE RENAME 3/20/24			
	TRIPEPI SMITH AND ASSOCIATES INC		04/11/2024	5,000.00	103387
11938	Invoice	COUNCIL GOAL SETTING PROJECT			
	TVSB		04/11/2024	2,500.00	103388
NS2159	Invoice	PRODUCTION SERVICES APRIL-DECEMBER24			
	UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFO		04/11/2024	192.71	103389
23-2424968	Invoice	APR24 STATE REGULATORY FEE			
320240157	Invoice	APR24 NEW TICKET CHARGES & DATABASE MAINTENANCE			
	VINCENT SEMONSEN		04/11/2024	1,940.00	103390
INV0005513	Invoice	JAN24-MAR24 BIOLOGICAL SERVICES			
	VITAL RECORDS CONTROL		04/11/2024	101.50	103391
4162432SBP1	Invoice	APR24 CONTRACTED SHREDDING SERVICES			
	WEST COAST ARBORISTS INC		04/11/2024	43,360.00	103392
212398	Invoice	TREE MAINTENANCE 2/6/24-3/5/24			
212403	Invoice	TREE MAINTENANCE 3/1/24-3/15/24			
	CalPERS HEALTH		04/04/2024	52,877.82	DFT0003237
100000017487206	Invoice	APR24 HEALTH PREMIUMS			
	CalPERS HEALTH		04/04/2024	7,902.99	DFT0003238
100000017487209	Invoice	APR24 HEALTH PREMIUMS			
	INTERNAL REVENUE SERVICE		04/04/2024	18,738.12	DFT0003244
PR07 04/04/2024	Invoice	PR07 04/04/2 FEDERAL TAX PAYMENT			
	EDD-SIT		04/04/2024	6,011.00	DFT0003245
PR07 04/04/2024	Invoice	PR07 04/04/2 SIT TAX PAYMENT			
	EDD-SDI		04/04/2024	1,811.78	DFT0003246
PR07 04/04/2024	Invoice	PR07 04/04/2 SDI TAX PAYMENT			
	CalPERS		04/04/2024	11,163.91	DFT0003247
3/16/24-3/29/24	Invoice	PEPRA RETIREMENT CONTRIBUTION 3/16/24-3/29/24			
	CalPERS		04/04/2024	13,555.93	DFT0003248
3/16/24-3/29/24 CLASSIC	Invoice	CLASSIC RETIREMENT CONTRIBUTION 3/16/24-3/29/24			

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Contracts Executed by the City Manager on behalf of the City for the Period of March 19, 2024 through April 15, 2024.

STAFF RECOMMENDATION

Receive and file Report of Contracts Executed by the City Manager for the Period of March 19, 2024 through April 15, 2024.

DISCUSSION

The City Manager is delegated authority by the Carpinteria Municipal Code (CMC), §2.08.150B, to execute contracts on behalf of the City in the amount of $30,000 or less. Pursuant to CMC §2.08.150C, a list of all contracts executed by the City Manager is provided for City Council information and appended to this Staff Report as Attachment A. Attachment A lists all contracts entered into on behalf of the City for goods, construction and services for the Period of March 19, 2024 through April 15, 2024.

FINANCIAL CONSIDERATIONS

All contracts entered into are within the appropriated budgeted amounts.

ATTACHMENTS

A. Report of Contracts Executed by the City Manager

Staff contact:
Brian C. Barrett, City Clerk
(805) 755-4403, brianb@carpinteriaca.gov

Brian C Barrett
Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450; michaelr@carpinteriaca.gov

Signature

ATTACHMENT A

Report of Contracts Executed by the City Manager
Period of March 19, 2024 through April 15, 2024

VENDOR	PURPOSE	AMOUNT
Pacific Metal Buildings Inc.	Purchase and Installation of Electric Vehicle Sweeper Housing	$11,136.53
Bluestudio, Inc.	Linden Plaza Project Phase Two Landscape Architecture Services	$23,650.00

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds.

STAFF RECOMMENDATION

Receive and file the report.

Sample Motion: I move to receive and file the report.

BACKGROUND / DISCUSSION

The City Council is the City of Carpinteria trustees and is authorized to make investment decisions concerning public funds that are subject to the Prudent Investment Standard. The Prudent Investor Standard of the California Government Code Section 53600.3 states, "when investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence and diligence under circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated need of the City, that a prudent person in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City." The standard or prudence to be used by investment officials shall be applied in the context of managing the overall portfolio.

Trustees are those persons authorized to make investment decisions on behalf of a local agency. Trustees or City Investment Officials, acting in accordance with investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk changes or market price changes, provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

The purpose of this agenda matter is to provide the City Council with the required monthly Treasurer's Report (Attachment A.)

POLICY CONSISTENCY

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

FINANCIAL CONSIDERATIONS

Cash Statement: On March 31, 2024, the City held cash and cash investments as shown in the table below.

Table I

CASH ACTIVITY FOR THE MONTH:

Cash and Investment Beginning of the Month	$	20,560,251.69
Cash Receipts		3,130,100.66
Cash Disbursements		(4,165,343.15)
Cash and Investment End of the Month	$	19,525,009.20

Investments:

Changes in the market value of treasury securities are inversely proportional to changes in interest rates demanded in the open market (i.e., when rates rise market values fall, when rates fall market values rise.) The sensitivity of a portfolio's market value to these changes in market rates is a function of its days to maturity and its coupon rate. Securities with longer maturities and/or lower coupon rates are more sensitive to changes in market interest rates. As security matures, changes in its value become less sensitive to market rate changes.

As of March 31, 2024, the portfolio's average days to maturity was 2.10 years, the average coupon rate was 2.09%, the average yield to maturity was 4.83%, the par value was $10,750,000 and the Market Value was $10,346,406.43.

The City does not intend to sell nor does it have any foreseeable need to sell any securities. The City's investment policy intends to hold all securities to maturity, and securities so held are redeemed at par value resulting in no net market gain or loss.

Attached for City Council review is the Treasurer's Report listing all the investments and cash activity during the month.

The City of Carpinteria will be able to meet all expenditure obligations that might reasonably be anticipated for the next six-month period October 1, 2024.

LEGAL

This report has been prepared in compliance with California Government Code Sections 53600 and 53646.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

Attachment A: City of Carpinteria Monthly Treasurer's Report

Staff contact:
Licette Maldonado, Administrative Services Director
licettem@carpinteriaca.gov; (805) 755-4448

Signature

Reviewed by: Michael Ramirez, City Manager
michaelr@carpinteriaca.gov; (805) 755-4450

Signature

Attachment A

City Treasurer's Monthly Report

CITY OF CARPINTERIA TREASURER'S REPORT
For the Month Ended March 2024

CASH ACTIVITY FOR THE MONTH:

Cash and Investment Beginning of the Month	$ 20,560,251.69
Cash Receipts	3,130,100.66
Cash Disbursements	(4,165,343.15)
Cash and Investment End of the Month	$ 19,525,009.20

CASH AND INVESTMENT PORTFOLIO:

Type of Investment/Coupon/CUSIP #	Institution/Issuer	Yield to Maturity	Maturity Date	# Days to Maturity	Par Value	Market Value (1)	Book Value (2)
Demand Deposit - General Checking	Montecito Bank	N/A	N/A	N/A	383,991.38	383,991.38	383,991.38
Demand Deposit - Premier Public Money Market	Montecito Bank	N/A	4/1/2024	1	677,654.43	677,654.43	677,654.43
Demand Deposit - Section 125 Checking	Montecito Bank	N/A	N/A	N/A	5,265.30	5,265.30	5,265.30
Demand Deposit - Payroll Checking	Montecito Bank	N/A	N/A	N/A	5,000.00	5,000.00	5,000.00
Local Agency Investment Fund	State of California	0.22%	4/1/2024	1	3,570,800.15	3,570,800.15	3,570,800.15
Demand Deposit - Money Market	Charles Schwab	N/A	4/1/2024	1	4,419,569.59	4,419,569.59	4,419,569.59
Treasury Note, 2.25%, (9128286R6)	U.S. Government	2.41%	4/30/2024	30	250,000.00	249,335.93	249,156.76
Treasury Note, 2.0%, (912828XT2)	U.S. Government	1.11%	5/31/2024	61	250,000.00	248,632.80	255,107.50
Treasury Note, 0.25%, (91282CCG4)	U.S. Government	4.61%	6/15/2024	76	250,000.00	247,421.88	235,669.96
Treasury Note, 3.0%, (91282CFA4)	U.S. Government	4.53%	7/31/2024	122	250,000.00	248,046.80	244,503.55
Treasury Note, 3.25%, (91282CFG1)	U.S. Government	4.30%	8/31/2024	153	250,000.00	247,890.63	245,158.84
Treasury Note, 0.375%, (91282CCX7)	U.S. Government	1.08%	9/15/2024	168	250,000.00	244,570.30	245,359.46
Treasury Note, 2.125%, (9128282Y5)	U.S. Government	4.31%	9/30/2024	183	250,000.00	246,210.93	239,586.84
Treasury Note, 0.625%, (91282CDB4)	U.S. Government	4.14%	10/15/2024	198	250,000.00	243,906.65	233,056.64
Treasury Note, 2.25%, (912828G38)	U.S. Government	4.35%	11/15/2024	229	250,000.00	245,468.75	241,052.35
Treasury Note, 1.00%, (91282CDN8)	U.S. Government	0.98%	12/15/2024	259	250,000.00	242,812.50	250,079.39
Treasury Note, 1.125%, (91282CDS7)	U.S. Government	4.09%	1/15/2025	290	250,000.00	242,343.75	237,350.47
Treasury Note, 1.125%, (912828ZC7)	U.S. Government	1.29%	2/28/2025	334	250,000.00	241,210.93	248,740.00
Treasury Note, 2.625%, (9128284F4)	U.S. Government	1.30%	3/31/2025	365	250,000.00	244,218.75	260,224.61
Treasury Note, 0.25%, (912828ZT0)	U.S. Government	1.25%	5/31/2025	426	250,000.00	236,718.75	241,660.01
Treasury Note, 0.25%, (912828ZW3)	U.S. Government	1.53%	6/30/2025	456	250,000.00	235,976.55	239,598.86
Treasury Note, 0.25%, (91282CAM3)	U.S. Government	1.32%	9/30/2025	548	250,000.00	233,593.75	240,265.00
Treasury Note, 3.0%, (9128285J5)	U.S. Government	4.09%	10/31/2025	579	250,000.00	243,164.05	242,136.63
Treasury Note, 0.375%, (91282CBC4)	U.S. Government	1.20%	12/31/2025	640	250,000.00	231,875.00	241,955.00
Treasury Note, 0.375%, (91282CBC4)	U.S. Government	1.37%	12/31/2025	640	250,000.00	231,875.00	240,365.00
Treasury Note, 3.875%, (91282CGE5)	U.S. Government	3.77%	1/1/2026	641	250,000.00	246,406.25	250,641.19
Treasury Note, 1.625%, (912828P46)	U.S. Government	1.56%	2/15/2026	686	250,000.00	236,367.18	250,595.69
Treasury Note, 0.5%, (91282CBQ3)	U.S. Government	1.28%	2/25/2026	696	250,000.00	231,054.68	242,113.19
Treasury Note, 0.75%, (91282CBT7)	U.S. Government	1.28%	3/31/2026	730	250,000.00	231,640.63	244,459.30
Treasury Note, 0.75%, (91282CCF6)	U.S. Government	1.34%	5/31/2026	791	250,000.00	230,312.50	243,702.50
Treasury Note, 0.875%, (91282CCJ8)	U.S. Government	1.35%	6/30/2026	821	250,000.00	230,507.80	244,821.96
Treasury Note, 1.625%, (91282YQ7)	U.S. Government	4.00%	10/31/2026	944	250,000.00	232,656.25	227,869.30
Treasury Note, 2%, (91282U24)	U.S. Government	4.31%	11/15/2026	959	250,000.00	234,687.50	228,317.27
Treasury Note, 1.25%, (91282CDK4)	U.S. Government	1.28%	11/30/2026	974	250,000.00	229,843.75	249,602.02

CITY OF CARPINTERIA TREASURER'S REPORT
For the Month Ended March 2024

Treasury Note, 1.5%, (912828Z78)	U.S. Government	3.64%	1/31/2027	1036	250,000.00	230,507.80	231,040.31
Treasury Note, 2.25%, (912828V98)	U.S. Government	4.29%	2/15/2027	1051	250,000.00	235,312.50	229,819.14
Treasury Note, 2.5%, (91282CEF4)	U.S. Government	3.96%	2/16/2027	1052	250,000.00	236,679.68	235,031.06
Treasury Note, 2.75%, (91282CEN7)	U.S. Government	3.71%	4/30/2027	1125	250,000.00	238,085.93	241,094.62
Treasury Note, 3.25%, (91282CEW7)	U.S. Government	3.70%	6/30/2027	1186	250,000.00	241,445.30	245,668.13
Treasury Note, 3.125%, (91282CFH9)	U.S. Government	4.19%	8/31/2027	1248	250,000.00	240,156.25	238,232.21
Treasury Note, 4.125%, (91282CFU0)	U.S. Government	4.02%	10/31/2027	1309	250,000.00	248,007.80	250,962.10
Treasury Note, 2.25%, (9128283F5)	U.S. Government	4.01%	11/15/2027	1324	250,000.00	232,500.00	232,267.50
Treasury Note, 3.875%, (91282CGC9)	U.S. Government	4.01%	12/31/2027	1370	250,000.00	246,015.63	248,750.00
Treasury Note, 4%, (91282CGPO)	U.S. Government	3.99%	2/29/2028	1430	250,000.00	247,109.38	249,990.24
Treasury Note, 3.625%, (91282CGT2)	U.S. Government	4.15%	2/29/2028	1430	250,000.00	243,710.93	244,990.00
Treasury Note, 4%, (91282CHK0)	U.S. Government	4.14%	3/31/2028	1461	250,000.00	247,226.55	248,593.75
Treasury Note, 4.125%, (91282CHQ7)	U.S. Government	4.13%	7/31/2028	1583	250,000.00	248,515.63	249,920.00
Treasury Note, 4.375%, (91282CHX2)	U.S. Government	4.23%	8/31/2028	1614	250,000.00	251,015.63	251,445.00
Treasury Note, 4.375%, (91282CJN2)	U.S. Government	4.20%	11/30/2028	1705	250,000.00	251,367.18	251,775.00
					19,812,280.85	**19,408,687.28**	**19,525,009.20**

REPORT ON COMPLIANCE WITH STATEMENT OF SAFEKEEPING AND INVESTMENT OF PUBLIC FUNDS

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

REPORT OF ABILITY TO MEET REQUIRED EXPENDITURES FOR THE NEXT SIX MONTHS

Based upon currently budgeted revenues and expenditures, the City currently has sufficient liquid financial resources to meet anticipated expenditures during the period 4/01/24 through 10/01/24.

WEIGHTED AVERAGE MATURITY OF PORTFOLIO

As of March 31, 2024 the weighted average days to maturity of the City's investment portfolio is 2.10 years.

FOOTNOTES TO REPORT/DEFINITION OF TERMS:

(1) The market value of U.S. Goverment Securities was provided by the custodial agent, Charles Schwab.
For the Local Agency Investment Fund the market value represents the contract value.

For all other investments, the market value is equal to book value.

(2) Book value of demand deposits equals the bank balance minus outstanding checks plus deposits-in-transit.

Yield to Maturity (YTM): The percentage rate of return for the note assuming that the City holds the asset until its maturity date. It is the sum of all its remaining coupon payments.
Par Value: Equals face value of security (value of the security when it reaches maturity).
Market Value: The last price for which a security was bought or sold. In this case, the value as of the last day of the month of this report.
Book Value: The amount at which the security is carried in the City's accounting records (adjusted at year-end for GASB 40 reporting purposes).

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
APRIL 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Quarterly Review of Pension Stabilization Trust.

STAFF RECOMMENDATION

Receive and file the report

Sample Motion: I move to receive and file the report.

BACKGROUND/DISCUSSION

The purpose of the Pension Stabilization Trust is to accumulate, hold, and distribute pension plan assets for the exclusive benefit of retiree pensions within the meaning of IRS Code Section 115. Plan assets are irrevocable and may not be used for any purpose other than the purpose of the Trust. Withdrawal of plan assets is not permitted except to transfer to another trust or to reimburse the City for pension costs paid.

The City's primary objective in establishing the Pension Trust is to control long-term costs and volatility in the annual operating budget. The trust provides more flexibility for the City to both level out contributions and mitigate year-to-year contribution volatility.

Plan contributions transfer assets to the Trust, and accordingly, plan assets are not carried on the City's books and are not subject to the City's investments policy. Discretionary Trustee Benefit Trust Company (BTC), with the advice of Morgan Stanley Wealth Management Consulting Group, actively manages plan assets consistent with the Investment Policy Statement. The City's individual trust account is part of a larger Multiple Employer Trust administered by Keenan Financial Services and BTC, referred to as the California Public Entity Pension Stabilization Trust. BTC also provides the City with monthly, quarterly (attached), and annual statements of activity of the City's account. The Pension Stabilization Trust utilizes a Board of Authority that provides management and oversight of the Trust with participation by one individual per public

agency. The fees are asset-based, paid monthly, deducted directly from the Trust account, and totaled 30 bps[1] annually. This is competitive with other comparable plans.

POLICY CONSISTENCY

This matter concerns actions aimed at improving the City's long-term financial position and is consistent with the City's fiduciary responsibilities and goal to deliver services that meet community needs efficiently and effectively.

The purpose of this quarterly review is to report the portfolio summary of the City of Carpinteria Pension Stabilization Trust account.

FINANCIAL CONSIDERATIONS

Portfolio Summary:

As of December 31, 2024, the City held investments as shown in the table below.

Table 1

	Year to Date (YTD)
Beginning Value	**$1,232,241.12**
Net Withdrawals	0.00
Interest	0.00
Dividends	9,881.21
Change in Market Value	20,463.43
Management Fees	(926.37)
Ending Value	**$1,261,659.39**

Market Value		**Asset Allocation**
Fixed Income	840,598.51	66.6%
Equities	379,352.06	30.1%
Alternatives	41,708.82	3.3%
Total Account	**$1,261,659.39**	**100.0%**

Inception date: 6/30/18
YTD: 1/1/2024 - 3/31/2024

Investments:

As of March 31, 2024, the portfolio's estimated market value was $1,261,659.39 quarter to date (net of fees) of 2.39%, year to date (net of fees) of 2.39%, last 12 months (net of

[1] Basis points pertain to interest rates. One basis point is equal to one one-hundredth of one percentage point (0.01%). Therefore, 100 basis points would be equivalent to 1%.

fees) 9.73%, and inception to date (net of fees) of 3.30%. Attached for City Council review is the statement from Benefit Trust as of March 31, 2024.

An initial deposit of 1 million dollars was invested on June 30, 2018. A second deposit of $52,900 was made on September 18, 2018, and a third of $76,850 was made on January 15, 2020. There was a disbursement of $64,031 for FY 2021 and $28,666 for FY 2022 on October 13, 2021.

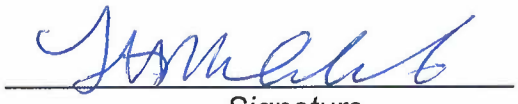
LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The establishment of the Pension Stabilization Trust Fund is being developed consistent with Section 115 of the Internal Revenue Code. The establishment of the Irrevocable Pension Stabilization Trust Fund mitigates financial risk associated with expected increases in the CalPERS pension rates over the next decade.

ATTACHMENTS

A. March 31, 2024 Performance Report

Staff contact:
Licette Maldonado, Administrative Services Director
licettem@carpinteriaca.gov; (805) 755-4448


Signature

Reviewed by:
Michael Ramirez, City Manager
michaelr@carpinteriaca.gov; (805) 755-4450

Signature

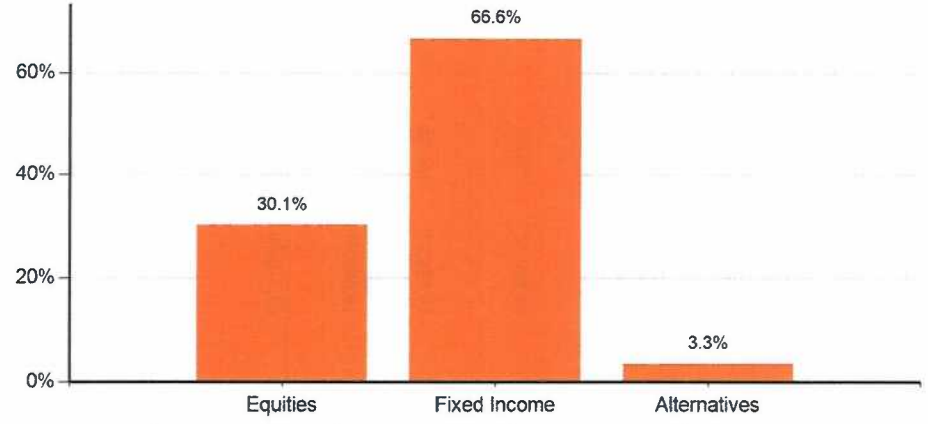
ATTACHMENT A
CITY OF CARPINTERIA CA-MUNI-PST
BENEFIT TRUST ACCOUNT

CITY OF CARPINTERIA CA-MUNI-PST
BENEFIT TRUST ACCOUNT 7440

Portfolio Summary

Net of Fees | US Dollar
3/31/2024

Asset Allocation



Portfolio Summary

		Year to Date
Beginning Value	$	1,232,241.12
Net Contributions		-
Interest		-
Dividends		9,881.21
Change in Market Value		20,463.42
Management Fees		(926.37)
Ending Value	$	1,261,659.39

YTD: 12/31/2023 - 3/31/2024

Performance

	Market Value	Current Yield	Month to Date	Quarter to Date	Year to Date	Last 12 Months	Last 3 Years	Last 5 Years	Inception* to Date
Fixed Income	840,598.51	4.3	1.00	-0.43	-0.43	3.31	-2.59	0.76	1.35
Equities	379,352.06	1.8	3.50	8.81	8.81	25.41	3.91	10.66	9.01
Alternatives	41,708.82	2.8	2.18	-0.01	-0.01	9.86	2.45	3.48	3.42
Total Account	**1,261,659.39**	**3.5**	**1.78**	**2.46**	**2.46**	**10.06**	**-0.34**	**3.71**	**3.61**
Total Account (Net of Fees)		**3.5**	**1.76**	**2.39**	**2.39**	**9.73**	**-0.64**	**3.40**	**3.30**
S&P 500 TR			*3.22*	*10.56*	*10.56*	*29.87*	*11.50*	*15.05*	*14.09*
MSCI EAFE			*3.40*	*5.91*	*5.91*	*15.91*	*5.19*	*7.60*	*6.11*
MSCI ACWI Ex US Net			*3.13*	*4.69*	*4.69*	*13.24*	*1.93*	*5.96*	*4.86*
BBG Agg (US)			*0.92*	*-0.78*	*-0.78*	*1.69*	*-2.46*	*0.36*	*1.11*
BBG Global Agg			*0.55*	*-2.08*	*-2.08*	*0.49*	*-4.71*	*-1.15*	*-0.59*
50% MSCI ACWI/ 50% BBG Agg			*2.03*	*3.66*	*3.66*	*12.10*	*2.31*	*5.82*	*5.69*

* Inception date: 6/30/2018

Performance for periods greater than one year are annualized.

PORTFOLIO APPRAISAL

CITY OF CARPINTERIA CA–MUNI-PST

BENEFIT TRUST ACCOUNT 7440

March 31, 2024

Quantity	Security	Security Symbol	Unit Cost	Total Cost	Price	Market Value	Pct. Assets	Cur. Yield
FIXED INC MUTUAL FUNDS								
TAXABLE BOND FUND								
17,010.786	BLACKROCK TOTAL RETURN FD BD FD BLKRK CL	MPHQ.X	11.27	191,629.11	9.88	168,066.57	13.3	4.4
8,956.201	COMMUNITY CAPITAL TR COM ACT INV INST	CRAN.X	9.27	83,045.21	9.34	83,650.92	6.6	3.1
10,409.745	GUGGENHEIM FDS TR INVT GD BD INSTL	GIUS.X	18.26	190,096.15	16.15	168,117.38	13.3	4.5
9,185.270	NORTHERN BOND INDEX	NOBO.X	9.11	83,670.48	9.14	83,953.37	6.7	3.4
14,107.690	PRUDENTIAL TOTAL RETURN BD FD	PTRQ.X	13.90	196,113.09	11.93	168,304.74	13.3	4.8
18,002.728	WESTERN ASSET FDS INC	WAPS.X	11.20	201,684.26	9.36	168,505.53	13.4	4.4
				946,238.30		840,598.51	66.6	4.3
				946,238.30		840,598.51	66.6	4.3
DOMESTIC EQUITY MUTUAL FUNDS								
LARGE CAP FUND								
2,108.844	COLUMBIA FDS SER TR I	COFY.X	28.08	59,210.65	35.67	75,222.47	6.0	0.6
213.559	STATE STREET INST INV TR EQUITY 500 INDEX A	SSSY.X	345.98	73,887.30	394.35	84,216.99	6.7	1.3
				133,097.95		159,439.46	12.6	1.0
SMALL CAP FUNDS								
854.301	ALGER FDS SMALL CP FOCUS Z	AGOZ.X	20.29	17,335.85	19.85	16,957.87	1.3	0.0
204.220	UNDISCOVERED MANAGERS FDS BEHAVR VAL R6	UBVF.X	66.57	13,594.29	85.03	17,364.83	1.4	1.7
				30,930.14		34,322.70	2.7	0.9
				164,028.09		193,762.16	15.4	1.0
INTERNATIONAL MUTUAL FUNDS								
INTERNATIONAL EMERGING MARKET FUND								
210.812	AMERICAN FUNDS NEW WORLD F-2	NFFF.X	70.66	14,896.52	78.63	16,576.15	1.3	1.5
INTERNATIONAL FUND								
414.730	AMERICAN FUNDS NEW PERSPECTIVE F2	ANWF.X	46.60	19,326.81	60.34	25,024.81	2.0	1.1
1,301.494	GOLDMAN SACHS TR II GQG PARTNRS R6	GSIY.X	15.13	19,689.97	22.51	29,296.63	2.3	2.1
1,347.938	HARTFORD INTERNATIONAL VALUE Y	HILY.X	16.56	22,316.00	18.88	25,449.07	2.0	2.6

"#carp-pst."

PORTFOLIO APPRAISAL
CITY OF CARPINTERIA CA–MUNI-PST
BENEFIT TRUST ACCOUNT 7440
March 31, 2024

Quantity	Security	Security Symbol	Unit Cost	Total Cost	Price	Market Value	Pct. Assets	Cur. Yield
541.798	PRUDENTIAL WORLD FD INC JENNISON GBL Q	PRJQ.X	27.05	14,658.09	45.58	24,695.15	2.0	0.0
2,572.662	THORNBURG INVESTMENT INCOME BUILDER	TIBO.X	22.27	57,284.86	25.09	64,548.09	5.1	4.8
				133,275.72		169,013.75	13.4	2.7
				148,172.25		185,589.90	14.7	2.6
ALTERNATIVE INVESTMENT FUNDS								
ALTERNATIVE FUND								
1,769.217	COHEN & STEERS RLTY INCM NEW SHS CL Z	CSZI.X	15.30	27,064.10	16.44	29,085.93	2.3	3.0
652.009	PRUDENTIAL GLOBAL REAL ESTATE	PGRQ.X	23.04	15,019.46	19.36	12,622.89	1.0	2.4
				42,083.56		41,708.82	3.3	2.8
				42,083.56		41,708.82	3.3	2.8
TOTAL PORTFOLIO				**1,300,522.20**		**1,261,659.39**	**100.0**	**3.5**

"#carp-pst."

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Acceptance of a donation by the Ann Jackson Family Foundation to the Carpinteria Community Pool for the purpose of making improvements to the locker room facilities.

STAFF RECOMMENDATION

Staff recommends that City Council formally accept the donation.

Sample Motion: I move to accept a donation by the Ann Jackson Foundation to the Carpinteria Community Pool for the purpose of making improvements to the locker room facilities.

BACKGROUND

On February 13 2024, City Hall received a generous contribution of $10,000 from the Ann Jackson Family Foundation for the purpose of making improvements to the locker room facilities at the Carpinteria Community Pool.

The Ann Jackson Foundation has donated approximately $40,000 to the Carpinteria Community Pool since July of 2022 alone.

DISCUSSION

The Ann Jackson Foundation has been supporting various causes in Carpinteria since 1978. A representative of the Foundation, Palmer Jackson, estimates that the Foundation has contributed at least one million dollars to causes in Carpinteria since 1978, including: Carpinteria Bluffs, Carpinteria Community Library, Carpinteria Community Pool, The Alcazar Theatre, Girls Inc. of Carpinteria, and the newly opened Chrisman Channel Islands Center.

On behalf of the City, Aquatics staff, and Carpinteria Community Pool users, we express our sincerest thanks to the Ann Jackson Foundation for their ongoing support

of our City programs and local non-profits.

POLICY CONSISTENCY

The acceptance of this donation aligns with the City's commitment to strengthen community institution collaboration, fostering community engagement, and enhancing the quality of public amenities.

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with the acceptance of this donation. However, the donated funds have been earmarked specifically for making improvements to the locker room facilities at the Carpinteria Community Pool.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

No specific legal or risk management considerations are associated with the acceptance of these donations.

OPTIONS

1. Accept the donation (staff recommendation)
2. Decline to except donation and direct staff as appropriate.

PRINCIPAL PARTIES EXPECTED AT MEETING

Palmer Jackson

ATTACHMENTS

None

Staff contact: Michael Ramirez, City Manager
((805) 755-4449, MichaelR@carpinteriaca.gov

Signature

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Making an Appointment to the Mobile Home Park Rent Stabilization Board.

STAFF RECOMMENDATION

Adopt Resolution No. 6315, approving the appointment of Kathleen Mattes to the Mobile Home Park Rent Stabilization Board.

Sample Motion: I move to adopt Resolution No. 6315, as read by title only, approving the appointment of Kathleen Mattes to the Mobile Home Park Rent Stabilization Board.

BACKGROUND

The Mobile Home Park Rent Stabilization Board (Board) consists of five regular members who are appointed by the City Council on an at-large basis. The Board is empowered under Section 5.69.030 of the Carpinteria Municipal Code to approve, set and adjust the rent schedule and maximum rents for mobile home tenancies in the City.

There are currently two vacancies on the Board. The purpose of this agenda matter is for the Council to consider making an appointment to the Board.

DISCUSSION

The Board typically meets once a year in April. The term of office for members on the Board is two years which expires on January 31st in odd-numbered years. Notice of this vacancy was posted on the notice board at City Hall, on the City's website, on social media, and in the Coastal View News. Ms. Mattes has recently reapplied to serve on the Board (see Attachment A). Should the Council appoint Ms. Mattes, her term would be through January 31, 2025.

POLICY CONSISTENCY

This item is consistent with Carpinteria Municipal Code Chapter 2.32, 2.36, and 12.28.080 concerning the Planning Commission, Architectural Review Board, and Tree

Advisory Board, respectively. By practice, the City Council follows the same procedures for Commission, Boards and Committees pursuant to Carpinteria Municipal Code Chapter 2.24.

FINANCIAL CONSIDERATIONS

There are no financial considerations presented with this report.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

Per the Carpinteria Municipal Code, Commission, Board, and Committee members serve at the pleasure of the City Council and shall be appointed by the Mayor with the advice and consent of the City Council.

OPTIONS

1. Adopt Resolution No. 6315, approving the appointment of Kathleen Mattes to the Mobile Home Park Rent Stabilization Board.
2. Decline to adopt Resolution No. 6315, and provide direction to staff as appropriate.

PRINCIPAL PARTIES EXPECTED AT MEETING

Applicant Kathleen Mattes has been invited to the meeting.

ATTACHMENTS

A: Application to Mobile Home Park Rent Stabilization Board
B: Resolution No. 6315

Staff contact: Brian C. Barrett, City Clerk
(805) 755-4403; brianb@carpinteriaca.gov

Brian C. Barrett
Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4400, michaelr@carpinteriaca.gov

Signature

ATTACHMENT A
Application to Mobile Home Park Rent Stabilization Board

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CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RECEIVED
CITY OF CARPINTERIA
FEB 26 202
BRIAN C. BARRETT
CITY CLERK

BOARD, COMMISSION OR COMMITTEE APPLYING FOR:
Rent Stabilization Board

APPLICANT: Kathleen Mattes
Name

[redacted]
Home Address

[redacted]
Email

Business Address

C [redacted] H [redacted]
Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/BACKGROUND:
Bachelor of Science, Accounting & Secondary Education, Cal State Long Beach
Education
Retired. See attachment
Present Occupation (Please describe any relevant past work experience.)
Golden State Manufactured-home Owners League (GSMOL)
Memberships in Organizations
Sandpiper Homeowners Association (SHA)

Reasons why you believe you should be appointed (attach additional sheets if needed.):
See attachment

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on: None

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review. You are strongly encouraged to attend the Council meeting when appointment is being made.

THIS APPLICATION MUST BE SIGNED AND DATED

Kathleen Mattes
Signature

Feb. 26, 2024
Date

Rev. 06/15/22

Kathleen Mattes - attachment

I have been a manufactured home owner in Sandpiper village for 25 years.

Previous to moving to Carpinteria, I worked in a condo association in California for 14 years in the positions of bookkeeper, secretary and manager.

Shortly before moving to Carpinteria, I retired.

Currently president of the Sandpiper Chapter of GSMOL, and have been in that position for about 14 of the last 15 years.

Currently treasurer of Sandpiper Homeowners Association. Have also served as president and secretary at various times over the last ten years.

In 2018 I was lead chair on a Sandpiper Committee that met with our park owners where we negotiated a 15 percent reduction of our space rents with a three-year freeze. (John Nicoli was on that committee) With John's and GSMOL's efforts, this led to the passage of AB2782 which amended MRL 798.17 by eliminating an exemption loophole which allowed leases of more than one year to be exempt from rent control.

My years of experience in both management as well as resident positions makes me a good candidate for a position on the RSO board. I understand the board is currently understaffed, and it is important that we have a fully staffed and functional board.

Please note that I will be out of town from March 2nd through March 26th. I can be contacted by text at [redacted] or by email at [redacted].

ATTACHMENT B
Resolution No. 6315

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RESOLUTION NO. 6315

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, APPOINTING MEMBERS TO THE CARPINTERIA MOBILE HOME PARK RENT STABILIZATION BOARD FOR THE TERM ENDING JANUARY 31, 2025

WHEREAS, under the provisions of Carpinteria Municipal Code Chapter 5.69 a Mobile Home Park Rent Stabilization Board, composed of five members, exists to approve, set and adjust the rent schedule and maximum rents for mobile home tenancies in the City in accordance with Chapter 5.69; and

WHEREAS, two vacancies exist on the Mobile Home Park Rent Stabilization Board; and

WHEREAS, said vacancies have been duly noticed and advertised as required and all interested persons have been invited to submit an application for consideration for appointment to fill said vacancies; and

WHEREAS, an application to the Mobile Home Park Rent Stabilization Board was received; and

WHEREAS, the City Council has reviewed and considered persons who have indicated an interest in serving and the Mayor has recommended that a certain person be appointed to the Mobile Home Park Rent Stabilization Board.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council hereby resolves that the following appointment is approved and confirmed effective April 22, 2024, and that such appointment is to continue in effect at the pleasure of the City Council for the term ending January 31, 2025.

APPOINTED TO THE MOBILE HOME PARK RENT STABILIZATION BOARD

_____

SECTION 3. Any appointed Board member who fails to attend two consecutive regular meetings of the Board without excuse acceptable to the City Council shall be deemed to have resigned from said Board and the position declared vacant.

PASSED, APPROVED AND ADOPTED on the 22nd day of April, 2024, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 22, 2024.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Annual report on the progress being made implementing the City's General Plan.

STAFF RECOMMENDATION

Accept the 2023 General Plan Annual Progress Report and direct the Community Development Director to submit the Report to the Governor's Office Planning and Research.

Sample Motion: I move to accept the 2023 General Plan Annual Progress Report and to direct the Community Development Director to submit the Report to the Governor's Office of Planning and Research.

BACKGROUND

Pursuant to California State law, each City and County is required to prepare an Annual Report to its legislative body on the status of the General Plan and progress on its implementation. The law requires that a copy of the General Plan Annual Progress Report (Report) be submitted to the Governor's Office of Planning and Research (OPR) at the same time it is submitted to the legislative body. The Community Development Department will send the report to the State and post the document on the City's website pursuant to Council's direction.

DISCUSSION

Status of the General Plan / Coastal Land Use Plan

Carpinteria last adopted an update of its General Plan and Coastal Land Use Plan in January 2003 and its last Housing Element was certified by the State in 2014. In January 2024, the City Council re-adopted its new Housing Element for the current planning period (2023-2031), and submitted it to the California Department of Housing and Community Development (HCD), however, it has not yet been certified pending completion of necessary rezones.

The annual report for the Housing Element is reviewed and submitted separately from the annual report for the General Plan. The 2023 Housing Element Annual Report (for year 1 of the current planning period) was reviewed and approved by the City Council

on March 11, 2024 and was subsequently submitted to the State Department of Housing and Community Development on March 14th. The report is included as an exhibit to the General Plan Annual Progress Report.

The City continues to also work on an update to its 2003 General Plan and Coastal Land Use Plan. This effort was initiated in 2016 and proceeded in earnest until the outbreak of the COVID-19 pandemic in early 2020. Work on the update was paused throughout the pandemic and was recently restarted in late 2023. Work to complete the General Plan and Coastal Land Use Plan update will continue into 2025.

General Plan Implementation

The General Plan identifies the central goal of the community as:

> *To preserve the essential character of our small beach town, its family-oriented residential neighborhoods, its unique visual and natural resources and its open, rural surroundings while enhancing recreational, cultural and economic opportunities for our citizens.*

Implementation of the central goal is described through the General Plan objectives and policies organized by eight elements: Land Use; Housing; Community Design; Circulation; Open Space, Recreation & Conservation; Safety; Noise; and Public Facilities & Services.

The 2023 Report was prepared, in part, to comply with the requirements of OPR's General Plan Guidelines. The format and content of the Report has been prepared in accordance with the State's submittal requirements. The report includes a summary of activities and actions taken by the City that implement the objectives and policies of the General Plan. The report is organized by the eight General Plan elements. For each of the Elements, a summary of key objectives and policies is provided accompanied by a description of the City activities and achievements that were undertaken to implement those objectives and policies over the last calendar year.

In summary, the Report describes various development, legislative and administrative/regulatory actions that serve to implement the General Plan. The accomplishments include actions taken by the City Council, Planning Commission and various committees and boards in response to private and public development project applications, legislative actions that further the objectives and policies of the General Plan, and supporting administrative and regulatory activities undertaken by City staff.

POLICY CONSISTENCY

As a requirement of Government Code (Section 65400(a)(2)), the Report serves as evidence of implementation of the City's General Plan goals, objectives and policies. By submitting the required Reports to OPR and HCD each year, the City fulfills statutory requirements to report certain housing information that shows progress in the local agency's efforts in meeting its share of regional housing needs and local efforts. The Report is also a tool for understanding where General Plan implementation work

remains and how related resources may need to be focused to address General Plan policies.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested. Staff time to prepare the report in included in the Adopted FY 2023-2024 General Fund Budget. Other than the cost of preparation, there is no anticipated financial impact to the City as a result of submitting this report. Preparation of the annual General Plan Report is an unfunded state mandate.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

With submittal of the document to OPR, the City will have complied with California planning law pursuant to §65400(b)(1) of the Government Code.

OPTIONS

1. Authorize the CDD Director to submit the Report to the Governor's Office of Planning and Research.
2. Recommend changes be incorporated into the Report and authorize the Community Development Director to submit the revised Report to OPR.
3. Recommend changes and direct staff to return a revised Report for further review.

PRINCIPAL PARTIES EXPECTED AT MEETING

Interested members of the public.

ATTACHMENTS

Attachment A — 2023 General Plan Annual Progress Report

Staff contact: Marysol Smith, Associate Planner
(805) 755-4451, MarysolS@carpinteriaca.gov

FOR MS
Signature

Reviewed by: Nick Bobroff, Community Development Director
(805) 755-4407, NickB@carpinterica.gov

Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4450, MichaelR@carpinteriaca.gov

Signature

Attachment A

2023 General Plan Annual Progress Report

City Council Meeting
April 22, 2024

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2023 General Plan Annual Progress Report

City of Carpinteria

Report Presented to the City Council

April 22, 2024

City Council

Al Clark, Mayor
Natalia Alarcon, Vice Mayor
Roy Lee
Wade Nomura
Mónica J. Solórzano

Planning Commission

Glenn La Fevers, Chair
David Allen, Vice-Chair
Jane L. Benefield
John Moyer
Katherine Salant

City Staff

Michael Ramirez, City Manager
Nick Bobroff, Community Development Director
Aida Thau, Parks, Recreation & Public Facilities Management Analyst II
John Ilasin, Public Works Director
Licette Maldonado, Administrative Services Director

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Exhibits

Housing Element Annual Progress Report (2023) . . . . . Exhibit 1
City Council Meeting Minutes. . . . . Exhibit 2
Planning Commission Meeting Minutes . . . . . Exhibit 3
Work Plan Status Presentation from the City's Annual Work Plan . . . Exhibit 4
City Council Staff Report (April 22, 2024) . . . . . Exhibit 5

City of Carpinteria

2023 General Plan Annual Progress Report

Introduction

California Government Code Section 65400(a)(2) requires an annual report on the status of the General Plan and the City's progress in its implementation, including progress in meeting its share of regional housing needs. This Annual Report must be submitted to the City Council and the Office of Planning and Research (OPR) each year; a separate annual report detailing the City's progress toward implementing its Housing Element has been submitted to the Department of Housing and Community Development (HCD). The preparation of this report provides an opportunity to review activities and projects of the prior year in the areas of development and other programs that work toward implementing the City's General Plan.

Carpinteria adopted an update of its General Plan and Coastal Land Use Plan in January 2003. The General Plan identifies the central goal of the community as:

> *To preserve the essential character of our small beach town, its family-oriented residential neighborhoods, its unique visual and natural resources and its open, rural surroundings while enhancing recreational, cultural and economic opportunities for our citizens.*

Since its adoption in 2003, the City has worked to implement the policies outlined in the General Plan. The various departments that make up the City of Carpinteria work together to implement various aspects of the General Plan. These departments include General Government, Administrative Services, Parks, Recreation and Public Facilities, Public Works, and Community Development. The General Plan is designed to be consistent with the California Coastal Act. The Land Use Plan is a part of the City's certified Local Coastal Program.

This document is a reporting document, and does not create or alter policy. The content is provided for informational purposes only, and is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15306.

This report is organized to comply with OPR's General Plan Guidelines. The report includes sections that correlate with the Elements of the General Plan and details important information and events from the 2023 calendar year. Exhibit 1 includes the City Council Adopted Housing Element Annual Progress Report. Exhibits 2 and 3 include a complete account of the City Council and Planning Commission actions. Exhibit 4 includes the Work Plan Status Presentation from the City of Carpinteria's Annual Work Plan. The City Council Staff Report that accompanies this annual Report is included as Exhibit 5.

Development Activities/Project and Program Review

Throughout this past year, the City reviewed numerous projects through the development review process and participated in many planning efforts. The proposed projects function to implement land use, community design and other elements of the General Plan. The following summaries provide a general overview of the projects, programs and permits that were reviewed. These summaries are general and are not intended to be exhaustive.

BUILDING PERMITS

In 2023, the Building Division issued 285 Building Permits. These permits were issued for commercial remodel projects, residential remodels, solar photovoltaic power systems projects, new construction projects, and various other energy-reducing water heater replacements, LED lighting upgrades, and other minor permits throughout the City. Two Certificates of Occupancy were issued for an Accessory Dwelling Unit and another for a new commercial building.

PLANNING PERMITS

The Planning Division processed a variety of planning permits throughout the year, including Development Plans, Conditional Use Permits, Coastal Development Permits, Parcel Maps, and associated environmental review documents, as needed.

The Planning Commission reviewed the following application types over the course of the year:

- 6 Development Plans/Amendments/Revisions
- 2 Conditional Use Permits/Revisions
- 8 Coastal Development Permits
- 1 Tentative Parcel Map
- 1 Temporary Use Permit
- 1 Rezones/GPA/LCPA
- 1 Government Code § 65402 Consistency Reviews

Over the course of the year, the Architectural Review Board evaluated 28 items, which consisted of 22 separate projects (including 15 residential projects). Of those reviewed, 19 projects resulted in favorable recommendations to the Community Development Director or the Planning Commission, 2 received conceptual comments, and 3 projects were continued with comments for redesign.

CODE COMPLIANCE

The Code Compliance Division works diligently to abate code violations through voluntary and, if needed, mandatory actions. The Division prepares quarterly reports for the City Council. The Division handled a total of 689 cases throughout the year, of which 212 were related to parking violations, 146 were matters related to the unhoused community, and 90 were related to animal violations. Furthermore, the Division abated numerous Zoning Code and Building Code violations. Other abated violations include, smoking in public places, public nuisances, and health and safety issues. Although many violations required formal citations, most violations get resolved through voluntary compliance efforts. During the year, voluntary compliance efforts were successful in abating unpermitted advertising banners, parking violations, weed abatement, fences and many other violations.

CITY COUNCIL

The City Council reviewed various programs, projects and regulations this past year. The meeting minutes, documenting all of the Council's decisions throughout the year, are included in Exhibit 2. The following are some of the key highlights of the Council's accomplishments.

- Adopted an Accessory Dwelling Units/Junior Accessory Dwelling Unit Ordinance (January).
- Approved amendments to allow a parklet as a right-of-way encroachment (February).
- Received an update regarding new state housing laws (February).
- Approved a construction contract to complete the Linden to Holly Trail (March).
- Adopted the Local Hazard Mitigation Plan (April).
- Approved the 2023-2031 Housing Element (April).
- Received the annual report on efforts to assist people experiencing homelessness (May).
- Initiated amendments for anti-displacement regulations, protective of tenants (May).
- Adopted a new Formula Business Ordinance (July).
- Initiated amendments to the Accessory Dwelling Unit ordinance (August).
- Received an annual report on Law Enforcement Services (August).
- Approved an agreement with the Skate Park Foundation (August).
- Received an annual report on the City's Sustainable Community Policy (August).
- Approved an Urgency ordinance for Just Cause for Termination of Residential Tenancy (September).
- Approved staff augmentation for building plan check and inspection services (November).
- Received the annual Economic Vitality Program Report (November).

PLANNING COMMISSION

The Planning Commission reviewed various projects last year. Meeting minutes are included as Exhibit 3. The following matters are the key projects that were reviewed:

- Approved the Carpinteria Valley Water District / Carpinteria Groundwater Sustainability Agency's El Carro Park Groundwater Monitoring Wells (January).
- Approved a new condominium triplex on Eighth Street (February).
- Approved a new commercial/residential mixed-use building on Carpinteria Avenue (February).
- Reviewed and recommended approval of the draft 2023-2031 Housing Element (March).
- Approved a new hotel on Via Real (April).
- Approved a Government Code consistency determination for the granting of an easement to allow for Southern California Edison to install, maintain and operate electric vehicle infrastructure in a City parking lot (August).
- Approved a new single-family residence on Dorrance Way (September).
- Approved a new single-family residence on Fourth Street (September).
- Approved a residential remodel on Olive Avenue (November).
- Approved an off-leash dog park pilot project at Monte Vista Park (November).

General Plan Elements and Implementation

This section of the Annual Progress Report discusses specific projects and policies that demonstrate the implementation of the goals detailed in the General Plan during the 2023 calendar year. The 2023 Work Plan Status Presentation is attached as Exhibit 4.

LAND USE ELEMENT

The Land Use Element establishes the type and density of land uses and guides growth and development by presenting a plan that reflects the community's desire to maintain and enhance an enjoyable, balanced quality of life. The City's Land Use Map identifies specified land use areas, including Agriculture, Residential, Commercial, Industrial and Open Space/Recreation. Decision-making bodies, such as the Architectural Review Board and the Planning Commission, rely on Land Use Element policies during the discretionary development review process. This basic tenet is expressed in the community's central goal for the General Plan as stated at the beginning of this report.

Key Objectives

- *Objective LU-1:* Establish the basis for orderly, well planned urban development while protecting coastal resources and providing for greater access and recreational opportunities for the public.

- *Objective LU-2:* Protect the natural environment within and surrounding Carpinteria.

- *Objective LU-3:* Preserve the small beach town character of the built environment of Carpinteria, encouraging compatible revitalization and avoiding sprawl development at the city's edge.

- *Objective LU-4:* Influence land use decision making, use and development patterns in the unincorporated Carpinteria Valley to be supportive of the California Coastal Act and City objectives to preserve unique coastal resources by establishing open-field agricultural use as the predominant use in the unincorporated Valley.

- *Objective LU-5:* Maintain availability of agriculture, coastal -dependent industry and visitor-serving commercial development including hotels/motels, restaurants and commercial recreation uses.

- *Objective LU-6:* Create flexible land use and zoning standards for general commercial and industrial parcels that allow opportunities for residential use to expand, as determined appropriate by the City, in response to changing needs relative to the jobs/housing

balance locally and in the region, and as incentive toward the development of affordable housing.

- *Objective LU-7:* Adopt and amend as necessary a Sphere of Influence that serves to establish the basis for annexation of certain land contiguous to city limits.

Land Use – 2023 Implementation Summary

- The ordinance for Accessory Dwelling Units/Junior Accessory Dwelling Units was completed. The City Council reviewed the final draft September of 2022 and authorized transmittal to the Coastal Commission. The Coastal Commission approved the program in December of 2022. It returned to the City Council in January for final approval of the ordinance and it was unanimously approved. The ordinance became effective at the end of February. Amendments are ongoing to conform to the most recent ADU laws adopted by the state legislature.

- Formula Business Regulations: Regulations limiting the operation of formula businesses within the City were initiated in May 2022 and recommended for approval by the Planning Commission in December 2022. In February 2023, the Council approved the Ordinance upon a first reading and adopted the Ordinance on a second reading in July 2023 following certification by the California Coastal Commission.

- Anti-Displacement Legislation: In May 2023, the City Council initiated a series of Ordinance amendments intended to help protect existing workforce rental housing, including but not limited to, enhanced just-cause tenant eviction protections and strengthened regulations for short-tern vacation rentals. In September 2023, the City Council adopted Urgency Ordinance 770 establishing just-cause tenant eviction protections. Work on the related anti-displacement legislative items will continue into the upcoming years.

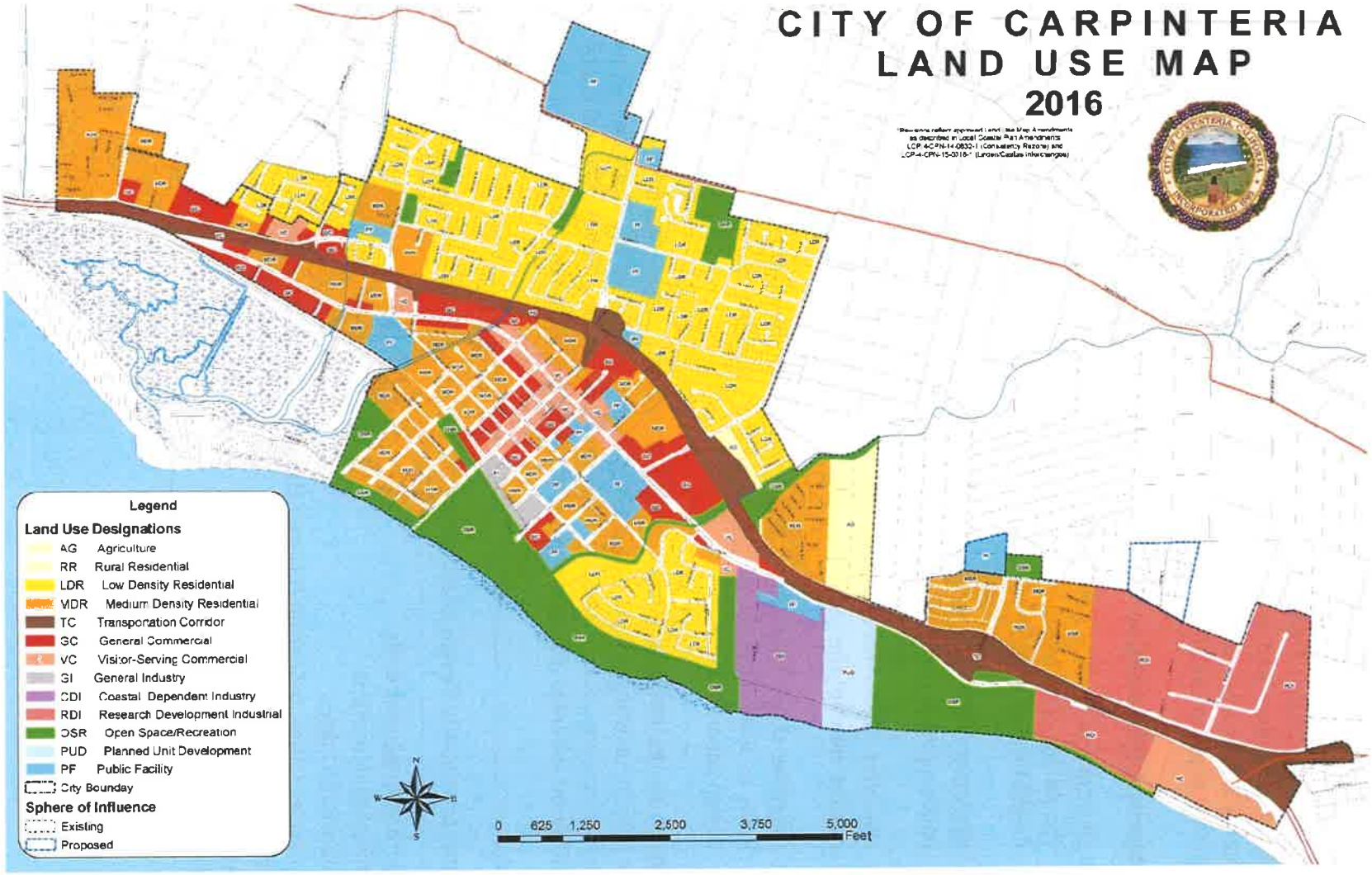
Ongoing Implementation

Carpinteria strives to participate with the County of Santa Barbara in the land use planning process and review of development projects within the Carpinteria Valley. Likewise, the City provides notification to the County when development is proposed adjacent to the City's boundaries. This same process applies to local special districts whose district boundaries include both incorporated and unincorporated lands in the Carpinteria Valley.

Adjustments to Carpinteria's identified Sphere of Influence were made in 2003, 2009, and 2015. In 2009, the Coastal Commission certified an amendment to the Local Coastal Program to rezone one property to allow the development of 34 condominiums on Cravens Lane. The project served

as a transition between more urbanized residential development within the City to the south of the site and a more rural area within the County of Santa Barbara jurisdiction to the north. The property was annexed into the City by the Local Agency Formation Commission (LAFCO) in 2009. In 2015, two agricultural parcels were removed from the City's Sphere of Influence to protect future agricultural uses of the sites as a condition of approval for a highway widening project that resulted in unavoidable impacts to other agricultural lands within the City. In addition, a correction was made to the Sphere of Influence to remove a portion of a parcel which was believed to have been included in error.

During the 2023 calendar year, the City engaged in the County's land use planning process as it related to a proposed high density residential project on the City's border, just outside of the designated urban/rural boundary, and several contemplated rezones of agricultural lands to high density residential zoning as part of the County's Housing Element update. The City's participation emphasized its concern with potential development that could erode the protective greenbelt of agricultural and rural development surrounding the City meant to concentrate urban development within City boundaries. Both of these efforts remain ongoing in 2024.


CITY OF CARPINTERIA
LAND USE MAP
2016
Legend
Land Use Designations
AG Agriculture
RR Rural Residential
LDR Low Density Residential
MDR Medium Density Residential
TC Transportation Corridor
GC General Commercial
VC Visitor-Serving Commercial
GI General Industry
CDI Coastal Dependent Industry
RDI Research Development Industrial
OSR Open Space/Recreation
PUD Planned Unit Development
PF Public Facility
City Boundary
Sphere of Influence
Existing
Proposed
N
W
E
S
0 625 1,250 2,500 3,750 5,000
Feet

COMMUNITY DESIGN ELEMENT

The Community Design Element identifies key design characteristics of the community and establishes objectives and policies to guide future development in a consistent manner. The Community Design Element includes both overarching policies that apply citywide as well as policies that apply to specific subareas of the City.

Key Objectives (Citywide)

- *Objective CD-1:* The size, scale and form of buildings, and their placement on a parcel should be compatible with adjacent and nearby properties, and with the dominant neighborhood or district development pattern.
- *Objective CD-2:* Architectural designs based on historic regional building types should be encouraged to preserve and enhance the unique character of the city.
- *Objective CD-3:* The design of the community should be consistent with the desire to protect views of the mountains and the sea.
- *Objective CD-4:* These objectives and policies should be implemented through Specific Plans or similar documents based on the identified neighborhood, district and corridor design subareas.

In addition to the citywide design objectives outlined above, the City of Carpinteria seeks to ensure that the existing unique qualities and characteristics of the City's distinct neighborhoods and districts are enhanced through the preservation of both citywide physical characteristics and neighborhood subareas. Each category and neighborhood have specific objectives and policies.

Physical Community Design Characteristics
Residential Neighborhoods
Neighborhood Interiors
Neighborhood Edges
Commercial, Office, Industrial & Mixed Use Corridors
Frontage Design
Public Spaces

Neighborhood Design Subareas
1. Downtown Beach
2. Downtown and Old Town
2a. Downtown Core District
3. Santa Monica, Canalino and El Carro
4. The Northeast
5. Concha Loma
6. The Bluffs (Areas 0, I, II and III)

Community Design – 2023 Implementation Summary

- Downtown Design Guidelines: Efforts to develop Downtown Design Guidelines has been initiated and is ongoing. Staff is reviewing the latest working draft submitted by the consultants in October.

- Project Review: The Architectural Review Board (ARB) evaluated 22 separate projects in 2023, which included reviewing the design for proposals to improve commercial and residential properties as well proposals for new residential and mixed use developments. The commercial improvement projects received favorable recommendations, including projects to improve two prominent downtown properties and to comprehensively re-landscape a visitor-serving property on the west end of Carpinteria Avenue.

Ongoing Implementation

On every project that is reviewed, City decision makers apply the unique community design standards applicable to the neighborhood. The Architectural Review Board, Community Development Department staff and Planning Commission consider these design standards in their review of projects on a case-by-case basis to maintain and enhance the quality of Carpinteria's streetscape.

The City Council created a new ad hoc committee in 2019 to make recommendations to the Planning Commission and City Council on a strategy, tasks, and a schedule for creating polices and regulations capable of reducing uncertainty as a part of the City's development review decision-making process. It is envisioned that the Committee's recommendation to the Planning Commission and Council could include new form-based codes and zoning overlays in addition to recommending modifications to the City's Neighborhood Design Guidelines. The committee's work is ongoing.

The City adopted design guidelines for the Beach Neighborhood (2012) and the Concha Loma Neighborhood (2014), establishing standards to guide future development in these neighborhoods. Design guidelines for other neighborhoods is being planned for in the future.

The City conducts meetings with the local agencies regarding development to ensure that adequate consideration is made for the concerns raised by new development. Through these Inter-Departmental Agency Group (IDAG) meetings, projects are reviewed in their early stages to anticipate concerns and issues which may impact their design or eventual build-out. Development proposals are transmitted to the Carpinteria-Summerland Fire Protection District for recommendations relating to fire safety. These recommendations are incorporated into a master set of conditions required for the approval of a project.

CIRCULATION ELEMENT

The purpose of the Circulation Element is to designate an efficient system of streets and highways that will provide adequate linkages between land uses in the city. This Element complements the Land Use Element by contributing to the achievement of the economic, physical, and social goals of the community. The Circulation Element describes the existing transportation network and how future transportation needs can be accommodated. Provisions for the use of alternative modes of transportation, including bicycle and pedestrian circulation, are also included in the Circulation Element. The Circulation Element implements coastal access policies as required by the City's Local Coastal Program.

Key Objectives

- *Objective C-1:* To improve the community's ability to access U.S. 101 and areas north of the freeway through the improvement of interchanges.
- *Objective C-2:* To designate scenic routes so as to provide for the scenic enjoyment of and maintain and enhance the natural beauty of the lands and views along the roadways of the Carpinteria Valley.
- *Objective C-3:* Provide a balanced transportation network with consistent designations and standards for roadways that will provide for the safe and efficient movement of goods and people through the community.
- *Objective C-4:* Improve the Carpinteria Avenue corridor to ensure adequate traffic flow, safe bicycle use and improved aesthetic qualities.
- *Objective C-5:* Provide a system of safe and functional truck routes.
- *Objective C-6:* Provide adequate safe railroad crossings and to effectuate community design of buffers that will attenuate rail-related noise.
- *Objective C-7:* Build demand for alternative transportation use by increasing ease, effectiveness, and social acceptability, and through foresighted planning.
- *Objective C-8:* Support and develop safe, direct and well-maintained bicycle and pedestrian systems and recreational boating facilities that serve all segments of the public.
- *Objective C-9:* Promote the use of public transit systems that provide mobility to all city residents, and reduce automobile congestion within the capabilities of the community.

Circulation – 2023 Implementation Summary

- Carpinteria Avenue Bridge Replacement Project: The Right-of-Way Certification was completed in September 2021. The estimated start of construction is fall 2024.
- Franklin Creek Trail Improvement Project: The Coastal Development Permit application is being prepared for submittal to the Community Development Department in 2024. The construction is estimated to start in winter 2024.
- Improve Public Transit Services: In June 2021, the Transportation Committee received a status report on the Seaside Shuttle (SBMTD Route 36) from SBMTD General Manager Jerry Estrada, who explained they are reassessing the route including the use of micro-transit service. The Seaside Shuttle has been replaced by a new all-electric, on-demand micro-transit service called The Wave. The estimated start of micro-transit service was initially in 2023, but it is now postponed to an undetermined schedule at this time.
- Parking Management Plan: The Downtown Carpinteria Parking Study, the basis for the parking Management Plan, was prepared. The administrative draft of the plan was presented to the Public Facility Site Acquisition/Development Committee in 2020. The City Council accepted the plan in November of 2021. The Council authorized proceeding with recommendations of the plan in May of 2022. In April 2023, the Public Facility Site Acquisition/Development Committee recommended for the Parking Management Plan to be suspended until the completion of the 700 Linden Adaptive Reuse Project.
- Pavement Management Program: The design of the 2022 Pavement Rehabilitation Project was completed in December 2023, and the estimated start of construction is spring 2024. The design of the 2023 Pavement Maintenance and Rehabilitation Project started in May 2023. The estimated start of construction is fall 2024.
- Santa Claus Lane Bikeway Project: The Mitigated Negative Declaration was certified in January 2020 and the Conditional Use Permit and Coastal Development Permit were approved in 2021. Construction was completed in summer 2023.
- Downtown "T" Parklet Permit Program: In 2021, the City Council directed staff to initiate drafting an ordinance for permitting parklets in the downtown. In March of 2022, staff conducted a public workshop in the downtown area. In June, staff presented the draft permit program to the Public Facility Site Acquisition/Development Committee. In 2022, the draft permit program was presented to the Traffic Safety Committee, Architectural Review Board, and Planning Commission. The City Council approved amendments in 2023 to incorporate parklets as a right-of-way encroachment.

Ongoing Implementation

The City has coordinated with Caltrans and the Santa Barbara County Association of Governments (SBCAG) on several projects to improve freeway accessibility and circulation throughout the community. Significant Highway 101 improvement projects have been completed, including the following: (1) High-Occupancy Vehicle (HOV) Lanes and freeway pavement; (2) bridges over Franklin Creek and Santa Monica Creek; (3) sound walls; (4) drainage improvements; (5) intersection improvements at Santa Monica Road and Via Real; (6) Linden Avenue – Casitas Pass Road interchanges; the (7) Via Real extension; and (8) Class 1 bike path improvements.

Carpinteria aims to provide a balanced transportation network with consistent designations and standards for roadways that will provide for the safe and efficient movement of goods and people throughout the community. With new development, the City works to improve circulation and enhance safe and efficient traffic patterns.

The City supports various forms of alternative transportation, including bike, bus, van-pool, and train, to serve the wide variety of needs of both residents and visitors. The City aims to encourage and develop safe, direct and well-maintained bicycle and pedestrian systems that serve all segments of the public and serve to connect residential areas, schools, parks and shopping areas. The City strives to provide safe mobility for those with access and functional needs through the design of street improvements and public facilities, provide continuous sidewalks in priority locations for safe pedestrian circulation and promote alternative transportation.

The City continues planning efforts to complete the Alternative Transportation Plan, which would guide and influence bikeway and pedestrian policies and programs to make the bicycling and walking experience for residents and visitors safe, convenient and enjoyable.

Paratransit services, like HELP, and Easy-Lift, are provided to aid community members with access and functional needs. Circulation Element policies are implemented through these services that provide alternatives to traditional automobile transportation. These forms of alternative transportation also improve access to coastal resources such as local beaches and city parks.

Street maintenance projects are an ongoing effort for Public Works through their Pavement Management Program, which is used to establish baselines and improvement strategies to repair and replace aging street infrastructure over time. As part of this program, the Department conducts city-wide inspections and maintenance analysis. Pavement maintenance and rehabilitation capital improvement projects are ongoing. A multi-year Pavement Management Map was completed in 2020. The map shows existing pavement condition, proposed treatment, and treatment schedule for each street.

Through its contract for law enforcement services with the Santa Barbara County Sheriff's Department, renewed in 2023, the City conducts traffic safety operations, in particular, at

locations where public safety issues related to speeding and other vehicle code violations have been identified.

OPEN SPACE, RECREATION & CONSERVATION ELEMENT

This combined element describes the community's open space, recreation and natural resources that the City manages. This includes natural open space areas, outdoor recreation areas, water habitats, plant and animal life, agricultural land, scenic and cultural resources, and management of open space for public health and safety. Carpinteria has a variety of natural resources that have local, regional and statewide significance such as wetlands, riparian areas, coastal bluffs, beaches and tidal areas.

The City's policies support the preservation and conservation of environmental resources to maintain the quality of the environment and the character of the community. Adopted policies provide for clean air, water and soil; adequate protection of plant and wildlife habitats; maintenance of visual resources; and preservation and enhancement of special resources including beaches, recreation areas, trails, marshland, creekways, and agricultural land. The Open Space, Recreation, and Conservation Element implements various components of the Local Coastal Program, including coastal access and resource protection.

Key Objectives

- *Objective OSC-1*: Protect, preserve and enhance local natural resources and habitats.
- *Objective OSC-2:* Preserve and restore the natural resources of the Carpinteria Bluffs.
- *Objective OSC-3:* Preserve and restore wetlands such as the Carpinteria Salt Marsh.
- *Objective OSC-4:* Preserve the biological diversity of shoreline habitats.
- *Objective OSC-5:* Protect the Harbor Seal Hauling Ground from human disturbance.
- *Objective OSC-6:* Preserve the natural environmental qualities of creekways and protect riparian habitat.
- *Objective OSC-7:* Conserve native plant communities.
- *Objective OSC-8:* Protect and conserve Monarch butterfly tree habitat.
- *Objective OSC-9:* Encourage and promote open-field agriculture as an independent, viable industry to meet the needs of present and future populations and to preserve the Carpinteria Valley's rural, open space character.

- *Objective OSC-10:* Conserve all water resources, and protect the quality of water.
- *Objective OSC-11:* Carpinteria will conduct its planning and administrative activities so as to maintain the best possible air quality.
- *Objective OSC-12:* Maintain an understanding of the oil industry and its exploration objectives.
- *Objective OSC-13:* Preserve Carpinteria's visual resources.
- *Objective OSC-14:* Provide for adequate park and recreation facilities to meet the needs of the community and visitors.
- *Objective OSC-15:* Maintain the existing trail system and provide additional recreation and access opportunities by expanding the trail system.
- *Objective OSC-16:* Preserve Carpinteria's cultural resources.

Open Space, Recreation & Conservation – 2023 Implementation Summary

- Carpinteria Coastal Vista Trail – Progress Updates: The Carpinteria Coastal Vista Trail is a multi-year project that would connect Rincon County Beach all the way to Santa Claus Lane. The network would improve coastal access and result in significant bike and pedestrian improvements. The Coastal Vista Trail project is dependent on several key linkages described in more detail in this report. The following are some highlights for particular segments of the network:
    - Bluffs II Reach: The project application for the Bluffs II reach of the trail was submitted to the Planning Department for review and processing in 2021 and was approved by the Planning Commission in 2022 (Project# 21-2107-CUP/CDP/ARB; 6155 Carpinteria Avenue). The City was awarded a competitive Habitat Conservation Fund grant of $183,000 from the California Department of Parks and Recreation. This funding will be used to develop and construct the coastal trail segment at Bluffs II. This segment extends past Viola Park and allows the public to enjoy the incredible views from that section of the Bluffs. The grant is administered by the State Parks Office of Grant and Local Services (OGALS) and funded by California's Wildlife Protection Act of 1990 (Proposition 117). This grant requires matching funds and the City will study possible ways to raise the matching funds through alternative funding sources.
    - Linden to Holly Trail: Permits were granted for an interim trail crossing (near 399 Linden Avenue) in 2022. The project is interim until a decision about proceeding

with the Surfliner Inn project is made. The Linden to Ash Avenue segment of the Coastal Trail opened June 2023 and residents and visitors enjoy the open trail.

- Rincon Bluffs Preserve: A public workshop was held and concept designs were completed for the 23-acre preserve (previously the Bluffs III property prior to City acquisition). The preserve permanently protects the property as open space with native habitat and passive public recreational uses. Design and funding for trails in the preserve are ongoing. The Request for Proposals (RFP) to prepare the Environmental Report was completed in August 2023 and two qualifying proposals were received. The City and the Santa Barbara Land Trust decided to place the decision to select the consultant on hold until the new Parks and Recreation Department's Director comes on board.

- Creekside Parcel Acquisition: The objective is to acquire flood prone real estate located adjacent to Carpinteria Creek. The City was awarded a grant to purchase a 0.61 acre parcel located south of Carpinteria Avenue on the west side of the creek. The acquisition has been completed. The grant has been successfully closed out.

- Dog Park Project: A pilot program at El Carro Park was established and an annual report on the program was presented to the City Council. The pilot program was granted a one-year extension. A second report was presented to the City Council in 2023 to help determine continuance options for the program. In November 2023, the Planning Commission approved a Temporary Use Permit to install an off-leash dog park pilot project at Monte Vista Park. The design of the temporary dog park will be reviewed by the City Council in 2024. The park is estimated to be open by the spring. A status report would be prepared for the Planning Commission after six months.

- Concha Park: The objective of this project is to permit a pocket park in the Concha Loma area nearest the multifamily residential property closest to Carpinteria Avenue. A concept park design has been prepared. A grant application to the Land and Water Conservation Fund (LWCF) program was not successful. This project is currently on hold due to lack of funding.

- Community Farm Project: As a project condition of approval related to a highway widening project, Caltrans was to grant an agricultural property to the City and help fund the development of an agricultural education program. Title to the 2.75-acre property has been transferred to the City. Use of the land is restricted to agricultural use in perpetuity. The objective is to develop a long-term viable agricultural use with public benefit. Since taking ownership, the City has been maintaining the orchard and harvesting the crops. The concrete fence has been put on hold temporarily.

- Skate Park Planning: The Skate Park construction was completed in August 2023 and secured a temporary Certificate of Occupancy until the installation of a permanent

electrical pedestal has been completed. The grand opening ribbon cutting ceremony took place August 24, 2023. A municipal code amendment to the skate park rules was approved by the City Council on September 11, 2023 to allow for non-motorized scooters to use the park. The permanent pedestal is expected to be delivered to the City in February of 2024, and installation of the permanent electrical pedestal is expected to be completed before June 2024.

- Linden Beach Plaza and Lifeguard Tower: The objective of this project is to improve coastal access, ADA compliance, emergency response, bicycle and pedestrian use and general ambiance of the Linden Ave street end. It is a cooperative project between the City and California State Parks. A grant has been awarded to construct the portion of the project on State Park property. A survey has been prepared and preliminary design of the project has begun. The preliminary plans are under review by the City and State Parks prior to submittal of a permit application. There have been several meetings in 2023 to coordinate the details of the project. The preliminary plans will be updated to address comments from the meetings.

- Park and Playground Improvement Projects: Construction for a new playground at Heath Ranch Park was completed and has since been reopened. A purchase order was issued to replace the playground at Monte Vista Park. The installation of the new playground at Monte Vista was completed in June 2023. It has been a great improvement to the park and it has been very well received by the community.

- Rincon Multi-Use Trail Project: This project would construct a dedicated multi-use path connecting the City of Carpinteria to Rincon Beach Park, providing safe access that avoids the UPR railroad corridor and Highway 101. Preparation of plans, specifications and estimate are well underway. A draft Environmental Impact Report has been completed. Following an appeal of the Planning Commission's approval of the project and EIR in 2022, a year-long public outreach campaign with stakeholders was completed to identify and study project alternatives. The results of the outreach effort were presented to the Council in May 2023 wherein the Council affirmed their support for the proposed project alignment. Continued work on the project has been placed on hold until the new Parks and Recreation Department Director comes on board and additional funding is secured.

Ongoing Implementation

The City operates approximately 100 acres of parkland and open space. Each park is unique, but most offer some visitor amenities such as picnic facilities, restrooms, ball fields or children's play structures. Ongoing use of the City's fields for adult and youth soccer, softball and baseball remains in high demand as these activities are very important to the local and visiting community. The Parks and Recreation Department continues to conduct a variety of pool and ocean recreation programs for youth and adults.

The City's Creeks Preservation Program provides a framework for implementing various projects to achieve the community's watershed protection goals. A number of restoration projects along Carpinteria Creek have been accomplished over years as a result of effort.

Through protection of local creek resources and improvements to infrastructure, like creek crossings and bridges, along with efforts of other local agencies like the Carpinteria Creek Watershed Coalition, the County's Agricultural Commissioner, and many volunteer organizations, the City has implemented both habitat protections and improved public access to areas of natural priority. Ongoing work related to the replacement of the Carpinteria Avenue Bridge over Carpinteria Creek and bridge replacements related to the Highway 101 widening projects continue to make progress towards enhancements of City creeks.

The City continues to conduct water quality monitoring in partnership with the cities of Goleta, Buellton, and Solvang and the County of Santa Barbara. All monitoring was done in accordance with the Phase II MS4 Permit 3030(d) Monitoring Plan, approved by the Central Coast Regional Water Quality Control Board. A report is submitted annually to the State Water Board.

The City is continually looking for opportunities to acquire undeveloped property within or adjacent to Carpinteria Creek. In doing so, Carpinteria can preserve important riparian habitat, reduce urban runoff into the creek and maintain an undeveloped riparian corridor for aesthetic and wildlife movement purposes, as well as for contributing to ocean water quality.

The Parks and Recreation Department continues efforts to realize completion of the Coastal Vista Trail, a City-wide hiking/biking trail system. The long-term goal is a trail for walking or biking that would connect Rincon County Beach, the Rincon Bluffs Preserve, the Carpinteria Bluffs Nature Preserve, Tar Pits Park, Carpinteria State Beach Park, the City's Salt Marsh Park, and Santa Claus Lane. The City envisions a network of trails that would connect northern beaches to the town, improve coastal access and result in significant bike and pedestrian improvements. The Coastal Vista Trail project is dependent on several key linkages detailed below:

Coastal Vista Trail – Key linkages	
Carpinteria Rincon Trail Reach	This trail would connect easterly Carpinteria Avenue and the Carpinteria Bluffs with Rincon County Park. *Status: Planning and permitting remain underway.*
Bluffs II Reach	A public trail easement across the property known as Bluffs II. *Status: A portion of this trail has been completed and is currently open.*
Bluffs III (Rincon Bluffs Preserve)	The City acquired the property and it is now protected under a conservation easement and endowment. *Status: Planning for trail and habitat improvements is underway.*
Fifth Street to Carpinteria Avenue	The Los Angeles-San Diego-San Luis Obispo (LOSSAN) Rail Corridor Agency was awarded a grant to pursue various improvements. Locally, a commuter rail station would be improved to include double tracking to allow for trains to pass, a new platform on the south side of the tracks, a railroad undercrossing, and the establishment of key pedestrian linkages. One of the pedestrian routes includes a connection from Fifth Street to Carpinteria Avenue, including a walking bridge over Franklin Creek.
Santa Claus Lane Trail	This trail links westerly Carpinteria Avenue to Santa Claus Lane in unincorporated Santa Barbara County. The project was incorporated into the freeway widening project and the Rincon Trail project, *Status: This project was completed in 2023.*

SAFETY ELEMENT

The purpose of this Safety Element is to adopt policies that will reduce death, injuries, property damage, and the economic and social dislocation resulting from natural hazards. City policies minimize the potential risks and reduce the loss of life, property and the economic and social dislocations resulting from natural hazards. The Element identifies several issues related to natural hazards including seismically induced hazards, slope stability hazards, soil hazards, flood hazards, fire hazards and hazardous materials.

Key Objectives

- *Objective S-1:* Minimize the potential risks and reduce the loss of life, property and the economic and social dislocations resulting from fault surface rupture in the planning area, from ground shaking due to an earthquake along a fault in the planning area or in the region, from seismically-induced liquefaction in the planning area, and from seismically-induced tsunamis.

- *Objective S-2:* Minimize the potential risks and reduce the loss of life, property and economic and social dislocations resulting from seismically-induced and naturally – occurring landslides, from mud and debris flows, from rock falls, and from seacliff retreat.

- *Objective S-3:* Minimize the potential risks and reduce the loss of property and the economic and social dislocations resulting from expansive soils, soil settlement, subsidence, and hydrocompaction.

- *Objective S-4:* Minimize the potential risks and reduce the loss of life, property and the economic and social dislocations resulting from flooding.

- *Objective S-5:* Minimize the potential risks and reduce the loss of life, property and economic and social dislocation resulting from urban and wildland fires.

- *Objective S-6:* Minimize the potential risks and reduce the loss of life, property and the economic and social dislocations resulting from hazardous materials accidents at large industrial facilities, at facilities handling acutely hazardous materials, and along transportation corridors.

Safety – 2023 Implementation Summary

- Local Hazard Mitigation Plan (LHMP) and the Multi-jurisdiction Hazard Mitigation Plan: Updates to both plans have received approvals from CalOES and FEMA. The City Council passed a resolution adopting the update to the City's LHMP on April 10, 2023. The related grant has been extended until July 1, 2025 so that the LHMP can be incorporated into the Safety Element as part of the General Plan update process.

- Sea Level Rise Vulnerability Assessment and Adaptation Plan: As part of the preparation for the General Plan Update effort, this assessment and adaptation plan has been completed and biennial updates are planned to keep the document current.

- National Flood Insurance Program Community Rating System (CRS): Submittal of the CRS Application to the Federal Emergency Management Agency (FEMA) was deferred until the City Council accepted the Dune and Shoreline Management Plan. The City Council accepted the Dune and Shoreline Management Plan on July 11, 2022, and the City is expected to be enrolled in CRS in April of 2024.

- FEMA Updates: The City has been working with FEMA on proposed updates to flood maps for the Carpinteria area. Preliminary flood insurance rates and flood insurance study updates are expected to be issued by FEMA in early 2024.

Ongoing Implementation

Through the development review and environmental review process, the City ensures that development meets the standards set forth in the Safety Element. The Building & Safety Department ensures that new construction or retrofit projects are done to meet current safety requirements and that the necessary geotechnical studies are conducted when appropriate.

The City plans and administers preparedness and response programming for all types of human-made and natural disasters that may occur within the City and surrounding areas. City staff actively serve on county-wide committees that facilitate the coordination of disaster planning and response efforts, maintain and update City-wide emergency plans, conduct disaster preparedness and response trainings and exercises for City staff and residents, and participate in other activities that enhance the City's and residents' ability to prepare for and respond to disasters and emergencies.

In 2018, the Federal Emergency Management Administration (FEMA) released updated flood maps depicting the 100-year flood plain and the Flood Insurance Rate Map (FIRM) for Carpinteria. This updated map clarifies what properties are in the flood zone and are therefore required to obtain flood insurance and comply with minimum finish floor elevations to avoid flooding impacts to new development. Through the permit review process, development has been required to

meet minimum standards that meet or exceed anticipated flood levels to reduce risk and potential loss of life and structure due to flood hazards. The City continues to work with FEMA to ensure the FIRMs are updated and accurate.

NOISE ELEMENT

Carpinteria is affected by several different sources of noise, including automobile and rail traffic, agricultural and industrial activity, ocean waves and wind, and periodic nuisances such as construction, loud parties or other events. The Noise Element identifies these sources and provides goals and policies that ensure that noise from these sources does not create an unacceptable noise environment. The City believes that controlling noise sources can substantially improve the quality of life for residents as well as visitors to the City.

Key Objectives

- *Objective N-1:* The City will minimize noise impacts of Highway 101 traffic on residential and other sensitive land uses.
- *Objective N-2:* The City will minimize the noise impacts of the railroad on residential and other sensitive land uses.
- *Objective N-3:* The City will minimize the adverse effects of traffic generated noise from City streets on residential and other sensitive land uses.
- *Objective N-4:* Minimize noise spillover from industrial operations into adjacent residential neighborhoods and other sensitive uses.
- *Objective N-5:* The City will minimize the effects of nuisance noise effects on sensitive land uses.

Noise - 2023 Implementation Summary

- Highway Improvement Project: A variety of measures have been implemented to reduce noise impacts, including sound walls and noise-reducing pavement materials.
- Public Nuisance Enforcement: During the second half of 2023, the City undertook a heightened effort to respond to and resolve nuisance noise complaints related to outdoor live entertainment hosted at Carpinteria businesses. The effort will culminate in updated Live Entertainment Conditions to be issued to permittees in early 2024.

Ongoing Implementation

Noise impacts are evaluated during public improvement projects and the development review process. Site-specific noise studies provide recommendations for construction techniques that will mitigate noise impacts for development near Highway 101. Similarly, for highway improvement projects, noise studies are used to develop mitigation measures to ensure that new traffic patterns or increased traffic volumes will not significantly affect nearby residents.

The Public Works Department replaces worn or deteriorating asphalt roads with rubberized asphalt to reduce street noise from vehicle traffic. The City analyzes the location of industrial and commercial truck access on properties adjacent to residential areas and makes recommendations during site planning to mitigate noise spillover onto sensitive uses.

Through the Code Compliance Division, City staff also responds to noise complaints from neighbors located near commercial or industrial operations. Through amendments to the Municipal Code, the City has placed limitations on the days and hours during which construction may occur in order to protect sensitive land uses. In addition, the Municipal Code grants the Community Development Director and Planning Commission authority to impose more restrictive construction hours as a condition for approval on permits.

PUBLIC FACILITIES AND SERVICES ELEMENT

Local government supplies essential public services, provides for the general welfare of the community and implements regulations in the interest of public health and safety. Preparing for and planning how to accomplish these tasks is addressed in the Public Facilities and Services Element. The Element evaluates the major public and private services and facilities in the Carpinteria Planning Area and includes policies and objectives to plan for future needs.

The City wishes to maintain the best possible police and fire safety services for the community. The City implements development review procedures that incorporate fire district and law enforcement interaction at the earliest possible point in the process. The City seeks to provide a high quality and broad range of public services, facilities and utilities to meet the needs of all current and future residents of the Carpinteria Planning Area.

Key Objectives

- *Objective PF-1:* To ensure the provision of adequate water supplies by minimizing consumption and investigating new sources either in existing supply or outside existing sources.

- *Objective PF-2:* Ensure adequate service systems for the transmission, treatment and disposal of sewage and wastewater generated within this area as well as the disposal of trash, green waste and recyclable material.

- *Objective PF-3:* The City shall strive to maintain the best possible police and fire safety services for the community.

- *Objective PF-4:* To assist the school district in continued provision of high-quality educational opportunities for all of the community's youth.

- *Objective PF-5:* To provide a high quality and broad range of public services, facilities and utilities to meet the needs of all present and future residents of the Carpinteria Planning Area.

- *Objective PF-6:* To ensure that new development is adequately served by utilities and does not impact existing service areas in the community.

Public Facilities & Services – 2023 Implementation Summary

- Via Real Stormwater Project: The Coastal Development Permit for the project was approved in March 2023. Additional federal-aid and state-aid funding was awarded in 2023. The Notice Inviting Bids will be issued in early 2024. The estimated start of construction is summer 2024.

- Organics Waste Diversion: Ordinance 750 was approved by the City Council in January 2021 to incorporate SB 1383 Organics Diversion requirements. E.J. Harrison & Sons has been conducting site visits to educate residents about organic waste diversion and ensure businesses and residents are in compliance. In the last year, focus has primarily been on multi-family complexes. Education about the regulations is also being provided in Spanish to local residents through a contract with Santa Barbara County Promotores Network. The organization provides residents with free resources, including kitchen pails for food scraps, with the goal of distributing at least 300 pails to Spanish speaking residents. Additionally, the City's Sustainability and Environment Division has a CivicSpark Fellow under contract until August 9, 2024 to assist with additional outreach, including holding composting workshops and conducting direct outreach with businesses.

- Single-Use Materials Outreach: Work to update C.M.C. 8.50 was completed in 2023 with the goal of adoption by the Council in January 2024. This update includes additional prohibitions on single-use polystyrene food containers, as well as prohibiting mylar balloons from being distributed in Carpinteria and prohibiting the release of latex balloons.

- City Hall Solar Energy Generation and Storage Project: The City is participating in the California Energy Commission's Distributed Electricity Backup Assets (DEBA) Program with the County of Santa Barbara acting as the lead in an effort to fund this project.

- City Storage Needs: Onsite portable storage containers were procured, installed and are in operation.

- Carpinteria Branch Library: The City assumed library operations, established the Library Board of Trustees, and created a Library Advisory Commission. The library gained membership in the Black Gold system. A City Librarian and staff were hired. Improvements to the facility and library system were completed.

- Racial Equity and Social Justice Council Committee: Consultants were engaged to support the work in creation of a new program. Councilmembers completed training on Normalizing Racial Equity. City Staff participated in an anonymous survey. Additional trainings are being coordinated for Councilmembers and staff. A core Committee comprised of staff was created to lead the City's efforts. Work is ongoing.

Ongoing Implementation

The City continued cooperative work with the Water and Sanitary Districts toward developing a recycled (potable) water project to serve the Carpinteria Valley.

Carpinteria Southern California Edison customers have been transitioned to Central Coast Community Energy which supports renewable energy.

The Public Works Department opens its Antifreeze, Batteries, Oil and Paint (ABOP) Center two weekends each month to provide free services for community members to recycle these types of materials. The ABOP facility is part of the City of Carpinteria and County of Santa Barbara joint effort to reduce the risk of hazardous waste in our landfills and in the environment.

The City also hosts an annual Household Goods and Hazardous Waste Collection Day. Carpinteria residents have the opportunity to safely dispose of hazardous chemicals, cleaning products, used oil, solvents, universal and electronic waste such as computer screens, televisions, household appliances and fluorescent, mercury and other gas filled tubes.

HOUSING ELEMENT

The Housing Element is prepared in accordance with State and Federal Law to identify policies and guidelines that implement City goals to provide and maintain safe and adequate housing for households in all economic sectors. Goals and objectives support affordable housing programs,

rehabilitate aging housing stock and provide services to prevent homelessness. The Housing Element Update was adopted by the City Council and certified by the State's Housing and Community Development Department in 2014.

2023 Updates

- The update process for the 2023-2031 Housing Element is nearing completion. The City Council, Planning Commission, and the public weighed in on the Housing Element Update project. The draft Housing Element was released in November of 2022. This draft was submitted to the State Department of Housing and Community Development (HCD) for review. HCD's response letter was provided to the City in February of 2023. The updated document was subsequently approved by the City Council in April and submitted to HCD for certification. HCD followed up with another letter in June. The City released a revised draft document for public review in November. It will return to the City Council for re-adoption in early 2024.

- Implementation of the various Zoning Code amendments and rezones contemplated in the 2023-2031 Housing Element were initiated by the Council in May 2023 and will follow the re-adoption of the Housing Element in 2024.

The 2023 Annual Housing Report is attached as Exhibit 1. The document was transmitted to the State Department of Housing and Community Development on March 14, 2024.

General Plan/Coastal Plan and Zoning Code Updates

The General Plan was adopted in April 2003. The General Plan visioning process included planning and goal strategies to plan for a 20-year timeline. The Zoning Code was adopted in 1981 and consistency updates and amendments occur annually.

The City has initiated two separate comprehensive multi-year update programs, for both the General Plan/Coastal Plan and the Zoning Code. In addition to updating all of the required General Plan Elements, new sections would be incorporated that address climate change/sea level rise and healthy community initiatives. The Circulation Element will also receive an update to include Vehicle Miles Traveled (VMT) metrics. The City continues planning for an upcoming comprehensive zone code update project which would in part evaluate vertical consistency between the Land Use Designations and zone districts. This concerted multi-year work effort is in progress.

2023 Updates

- General Plan /Coastal Plan Update Program: The Sea Level Rise Vulnerability Assessment and Adaptation Plan is complete and will inform the General Plan/Coastal Plan update program. Draft policies were reviewed at public committee meetings. Draft Elements have been review by the Coastal Commission. Preparation of the CEQA Environmental Impact Report is underway. Staff is working closely with consultants to develop the drafts for the Committee and the public to review.

- Accessory Dwelling Unit (ADU): Development of a new ordinance and zone code update has been completed for the ADUs. There have been numerous public hearings at the Planning Commission and City Council. The City Council reviewed the final draft in September of 2022 and authorized transmittal to the Coastal Commission. The Coastal Commission approved the program in December 2022. It returned to the City Council in January of 2023 for final approval of the ordinance and it was unanimously approved. The ordinance became effective at the end of February. In August 2023, the City Council initiated additional amendments to the ADU ordinance to respond to recent updates to state ADU law.

- Density Bonus Ordinance: An administrative draft for a new Density Bonus Ordinance is in progress.

- Coastal Adaptation Overlay: Staff initiated the research for a Coastal Adaptation Overlay.

- Formula Business Regulations: Regulations limiting the operation of formula businesses within the City were initiated in May 2022 and recommended for approval by the Planning Commission in December 2022. In February 2023, the Council approved the Ordinance upon a first reading and adopted the Ordinance on a second reading in July 2023 following certification by the California Coastal Commission.

- Anti-Displacement Legislation: In May 2023, the City Council initiated a series of Ordinance amendments intended to help protect existing workforce rental housing, including but not limited to, enhanced just cause tenant eviction protections and strengthened regulations for short-tern vacation rentals. In September 2023, the City Council adopted Urgency Ordinance 770 establishing just cause tenant eviction protections. Work on the related anti-displacement legislative items will continue into the upcoming years.

- Housing Element Rezones: Also in May 2023, the City Council initiated updates to the City's zoning regulations and zoning map to undertake rezones required to implement the City's 2023-2031 Housing Element. Work on the contemplated rezones and zoning code updates will continue into 2024.

Goals, Priorities and Objectives

The City of Carpinteria aims to implement the priorities and objectives outlined in the General Plan throughout various activities and functions of local government. Many of the goals outlined for the future of the City are reviewed annually through the City's Annual Work Program process whereby the City Council adopts strategies and goals to direct the staff work effort for the upcoming calendar year. In this way, the implementation of the General Plan is an ongoing endeavor. Some of the primary goals to implement over the course of the next few years will include the following:

- Complete updates of the City's Zoning Code and Zoning Map as implementation of the General Plan/Local Coastal Land Use Plan;
- Establish concrete plans for expansion/improvement of local public transit to include better connectivity;
- Continue projects to reduce energy use at City buildings and facilities through equipment replacement and taking advantage of incentive programs;

- Continue to expand and improve the City's emergency preparedness program in order to promote resilient households, neighborhoods and businesses;
- Complete another phase of City Hall campus facility improvements and upgrading of various hardware and software systems;
- Continue to collaborate with Peoples' Self-Help Housing and the County Housing Authority to increase affordable housing opportunities;
- Continue making changes to the development review process to improve efficiency and customer experience;
- Continue working towards the completion of the Carpinteria Coastal Vista Trail; and
- Continue and expand collaboration and cooperation with other agencies in providing accessible and effective health and human services to the Carpinteria community, including but not limited to County mental and public health services, Central Coast Collaborative on Homelessness, Restorative Policing, and other initiatives.

Conclusion

The General Plan Annual Progress Report illustrates activities undertaken by the City of Carpinteria over the last year that worked toward implementing the City's General Plan. The City has worked to progressively implement the policies outlined in each element of the City's guiding planning document as outlined in the various sections of this Progress Report. The General Plan represents the community's collective vision for preserving and improving the quality of life in the Carpinteria Valley. Only minor revisions, aside from the Housing Element Update, have been implemented since the General Plan/Coastal Land Use Plan Update was adopted in 2003. The update process for the General Plan was initiated in 2015 and will continue over the next several years.

The ideas, proposals and suggestions that have come to the City have all furthered the City's goal to preserve important local resources, improve the local economy and quality of life for the community. The City will continue its efforts in this regard.

Exhibit 1

2023 Housing Element Annual Progress Report

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City of Carpinteria

2023 Housing Element Annual Progress Report

March 2024

INTRODUCTION

Pursuant to Government Code Section 65400, Community Development Department staff prepares an annual report to the City Council on the status of the General Plan and its Elements, and the progress being made in implementation of the General Plan's respective goals and programs. The Housing Element Annual Progress Report ("Report") provides an opportunity to review activities and projects of the prior year in the areas of housing development and other programs that implement the City's Housing Element. The City's Housing Element identifies the community's housing needs, and describes how safe, affordable housing can be provided and maintained for City residents. Included in this Report are statistics demonstrating progress in meeting the City's Regional Housing Needs Assessment ("RHNA") allocation.

The 2023-2031 Housing Element was finalized and re-adopted by Resolution No. 6288 by the City Council on January 22, 2024. The re-adopted Housing Element was submitted to the California Department of Housing and Community Development ("HCD") for final certification on January 24, 2024. Despite acknowledgment that the City's re-adopted Housing Element met all statutory requirements for approval, HCD staff declined to certify the City's Housing Element since the City was not on track to complete its required rezones, to meet its RHNA shortfall, by the statutory deadline on February 15, 2024. Thus, the City remains out of compliance with Housing Element Law until the City Council approves the rezones that are generally described in the Housing Element.

Nevertheless, the City has prepared the annual progress report for the 2023 calendar year reporting on the City's progress on implementation of the respective 2023-2031 Housing Element programs, including but not limited to, meeting its RHNA targets.

2023 Housing Highlights

On February 22, 2023, the City's updated Accessory Dwelling Unit ("ADU") and Junior Accessory Dwelling Unit ("JADU") Ordinance went into effect. Throughout the remainder of the year, 20 Coastal Development applications were submitted for ADUs. Of the 20 ADU applications received, 16 were approved in 2023 and eight received building permits in 2023. One ADU completed construction and received the first ADU Certificate of Occupancy on 9/7/2023. Additionally, four building permit applications were received for JADUs, and two of those building permits were issued in 2023.

Additionally, four other residential project applications were submitted and deemed complete for processing in 2023. These applications included a mix of housing types. Two of the applications were for new single-family dwellings, one was for a mixed-use project consisting of commercial space and 24 apartment units (21 market rate and 3 low-income), and one was for a mixed-use project with a 99-room resort and 41 apartment units (1 manager unit and 40 very-low- and low-income units). The proposed projects, if permitted and constructed, would result in 67 new housing units in the City of Carpinteria. Applications for an additional 165 housing units were also submitted in 2023 and will be reported on in future annual reports once deemed complete for processing.

In summary, 10 building permits were issued in 2023 for new residential units in the City of Carpinteria, all of which were for ADUs or JADUs. One ADU was completed and received its Certificate of Occupancy in 2023.

The City continues to provide various forms of assistance to increase housing opportunities in Carpinteria. In 2023, staff continued to implement the Workforce Housing Down Payment Loan Program. The program was first funded by a 2011 Development Agreement that allowed the conversion of five above-moderate affordable residential units at Lavender Court into a payment of $571,000 to the City's Affordable Housing Trust Fund. Like an in-lieu fee, the funds have since been used to provide down payment loans for families purchasing homes in the City of Carpinteria. During 2023, two new loans were funded through this Program and one loan was repaid. Staff continues to work with the Housing Trust Fund of Santa Barbara County to find interested buyers looking to use the deferred repayment loans to buy homes in Carpinteria.

The City also continues to participate in Santa Barbara County's Home for Good program with the regional Creative Housing Solutions Subcommittee, a working group composed of representatives from the County Housing Authority, People's Self-Help Housing Corporation, Home for Good, United Way, and City staff, along with the local community, to identify and pursue innovative housing opportunities. Starting in 2023, in partnership with New Beginnings, the City launched its first "safe parking program" to provide safe overnight shelter and rapid rehousing programs for families and individuals living in their vehicles.

In May 2023, the City initiated an "anti-displacement" legislative package, which includes a series of proposed Municipal Code amendments intended to protect existing rental housing stock, encourage production of additional rental housing, and protect rental housing affordability. In October 2023, the City successfully completed adoption of the first piece of the legislative package through adoption of Urgency Ordinance No. 770, which established "just cause" tenant eviction protections. Additional efforts related to the "anti-displacement" package will continue in the coming years.

Housing Element Review

The Housing Element is organized into two sections that describe the goals and objectives of the City in addressing the community's housing needs. The Housing Element also includes Technical Appendices with detailed information to document compliance with applicable Government Code requirements. Section 2 of the Housing Element is organized by the five primary program categories which are to be implemented during the 2023-2031 planning period. The document also contains a Housing Element Implementation Plan which describes 18 specific programs the City will implement to realize the goals of the Housing Element. This report explains the housing programs and goals, and the progress the City made to implement them throughout 2023.

Program Category 1: Make sites available to accommodate the RHNA.

Housing Needs Summary

The Santa Barbara County Association of Governments (SBCAG) allocated a housing need to the City of 901 housing units for the 2023-2031 Regional Housing Needs Allocation period. The 2023-2031 Housing Element Table II-1 below shows the City's share of the regional housing need across five income categories.

Table II-1
Land Inventory Summary

	Income Category				Total
	Very Low	Low	Mod	Above	
RHNA 2023-2031	286	132	135	348	901
Completed, Approved & Pending Projects (Table B-3)	-	3	-	259	262
Net Remaining RHNA	415		135	89	639
Vacant Sites (Table B-4)	-		10	5	15
Underutilized Sites with R Overlay (Table B-5)	56		47	-	103
Other Underutilized Sites (Table B-6)	-		153	153	306
ADUs	84		8	48	140
Surplus (Shortfall)	(275)		83	117	(75)

Source: City of Carpinteria, 2023

Program Category 1: Make sites available to accommodate the RHNA.

Goals

- Maintain an adequate supply of appropriately zoned land and take all necessary actions to support the production of at least 901 housing units in the City to accommodate the RHNA allocation for the 2023-2031 period.
- Maintain a jobs-housing balance or ratio within the 0.75 to 1.25 range suggested by the Santa Barbara County Association of Governments.

Policies

- Adequate Sites: Provide and maintain sufficient sites in the General Plan and Zoning Code and associated Land Use and Zoning Maps to accommodate the housing needs allocated to the City in the Regional Housing Needs Allocation (RHNA) Plan.
- Housing Types: In the General Plan and implementing ordinances, provide for a mix of housing types consistent with the City's needs, including single-family detached and multi-family housing.
- Accessory Dwelling Units: Promote the development of ADUs consistent with State law and City regulations.
- Public Services and Facilities: Ensure that public services and facilities have the capacity to support the need for the new residential development allocated to the City by the RHNA Plan.

Result

The City maintains an inventory that details the amount, type and size of vacant parcels to assist developers in identifying land suitable for residential development. The City also reports on the number of extremely low-, very low-, low-, and moderate-income units constructed annually. The City also works with developers to ensure that appropriate lot densities are used when planning new development.

Having identified insufficient existing capacity under existing zoning to meet the City's entire RHNA allocation (see Table II-1, above), the City initiated efforts in 2023 to rezone sufficient properties to meet its RHNA shortfall. The City also committed to studying, and where appropriate, amending existing residential development standards, such as building height and/or parking, to accommodate increased densities and new housing unit production. These efforts will continue into 2024.

The past year saw the final adoption and effectuation of the City's updated Accessory Dwelling Unit ("ADU") and Junior Accessory Dwelling Unit ("JADU") regulations (Ordinance No. 758) in February 2023. The City also successfully completed and launched its ADU prototype plans program in July 2023, consisting of two pre-designed ADU plan sets made available to the public at no cost. Following effectuation of Ordinance No. 758, 20 Coastal Development applications were submitted for ADUs for calendar year 2023. Of the 20 ADU applications received, 16 were approved in 2023 and eight received building permits in 2023. One ADU completed construction and received the first ADU Certificate of Occupancy on 9/7/2023. Additionally, four building permit applications were received for JADUs, and two of those building permits were issued in 2023. Several of the ADUs applied for, to date, have utilized the pre-designed plans provided by the City; the first of which is expected to be completed in early 2024.

In 2023, one new residential unit received its Certificate of Occupancy, as summarized in Table I below. Ten building permits were issued in 2023 for new residential units. These building permits are summarized in Table II below. These tables do not include the previously discussed 67 new residential units that were deemed complete and accepted for processing in 2023, nor the additional 165 units that were applied for in 2023, but had not yet been accepted for processing by the end of the year.

Table I: New Residential Units Completed in 2023
(Issued Certificate of Occupancy)

Project Name	Address	Units	Income Category
Albert ADU	1387 Vallecito Place	1	Above Moderate
Total Residential Units Completed in 2023: 1			

Table II: Building Permits for New Residential Units Issued in 2023
(Not Completed in 2023)

Project Name	Address	Number of Units	Income Category
Albert ADU	1387 Vallecito Place	1	Above Moderate
Pagano ADU	1286 Casitas Pass Road	1	Above Moderate
Pinkernell ADU	5556 Calle Ocho	1	Above Moderate
Pini ADU	990 Concha Loma Drive	1	Above Moderate
Jacobs JADU	5031 Foothill Road	1	Above Moderate
Norton ADU	5294 El Carro Lane	1	Above Moderate
Short ADU	1126 Vallecito Road	1	Above Moderate
Lemere ADU	1359 La Mesa Plaza	1	Above Moderate
Goytia JADU	1485 Manzanita Street	1	Above Moderate
Jacquet ADU	4917 Sawyer Avenue	1	Above Moderate
Total Residential Units Approved in 2023: 10			

The City's annual RHNA progress for the 2023-2031 cycle is summarized in Table III, below. For RHNA purposes, units are counted when the building permits are issued. Although the City has granted building permits for 10 units and entitlements for an additional 25 new units so far for this RHNA cycle, all of those units fall within the above-moderate income category. In 2023, no building permits or entitlements were granted for projects that fall within the Very Low-, Low-, or Moderate-income categories. For comparison of units approved (via building permits) versus actual units constructed, see Table IV below which summarizes the number of Certificates of Occupancy issued for each year of the current RHNA cycle.

Table III: Regional Housing Needs Allocation (RHNA) Progress
(Based on Building Permit Issuance Date)

Income Group	2023-2031 RHNA	Units Added 6/30/22-2/14/23	Units Added 2023	Units Added 2024	Units Added 2025	Units Added 2026	Units Added 2027	Units Added 2028	Units Added 2029	Units Added 2030	Units Added 2031	Total Units Approved
Very Low	286	0	0	-	-	-	-	-	-	-	-	0
Low	132	0	0	-	-	-	-	-	-	-	-	0
Moderate	135	0	0	-	-	-	-	-	-	-	-	0
Above Moderate	348	1	10	-	-	-	-	-	-	-	-	11
TOTAL	901	1	10	-	-	-	-	-	-	-	-	11

Table IV: Constructed Units
(Based on Certificate of Occupancy Issuance Date)

Year	Units Completed (Certificate of Occupancy)
2023	1
2024	-
2025	-
2026	-
2027	-
2028	-
2029	-
2030	-
2031	-
TOTAL	1

Program Category 2: Assist in the development of adequate housing to meet the needs of extremely-low, very-low-, low-, and moderate-income households.

Goals

- Attain a housing supply that meets a variety of housing needs.
- Attain a housing supply that meets the needs of extremely-low-, very-low-, low- and moderate-income households.
- Attain a housing supply that meets the needs of special population groups.

Policies

- *Infill Development*: Promote infill housing development through land use policies and by deferring or reducing development impact fees where the City wants to encourage affordable infill development.
- *Suitable Housing Unit Sizes*: Provide for a range in the number of bedrooms in assisted housing developments so as to help meet the needs of various household types and special needs populations.
- *Downtown Mixed Use*: Encourage studio and one-bedroom units above commercial uses in the downtown district to reduce parking needs and facilitate affordability.
- *Rental Assistance*: Continue participation in the County of Santa Barbara Housing Authority's Section 8 program as the primary means to address the City's rental assistance needs. Allocate HOME funds and in-lieu fees to state and federally assisted housing that provides rent restricted units in existing and/or new residential developments.
- *Acquisition and Rehabilitation of Rental Housing*: Work with non-profit sponsors to acquire and rehabilitate rental housing units in order to maintain long-term affordability of the units. This will include, but not be limited, to: (a) technical support needed to obtain funding commitments from county, state and/or federal programs; (b) assistance in permit processing; (c) possible deferral, reduction or waiver of City fees; and (d) contribution of City housing funds, if available.
- *Critical Workforce Housing*: Implement "set-aside" policies for critical workforce occupations. New housing developed through the Inclusionary Housing Ordinance, current and future Development Agreements, and other appropriate Housing Element programs should set aside a percentage of the units for households employed in critical workforce occupations. Examples of critical workforce occupations are law enforcement, firefighters, nurses, teachers, and local government.
- *Farm Employee and Supportive Housing*: Allocate in-lieu fees for predevelopment activities, including state and/or federal funding applications, to support the sponsors of farm employee housing and supportive housing for special needs populations.
- *Shelter for the Homeless*: Support countywide programs to provide for a continuum of care for the homeless including emergency shelters, transitional housing, supportive housing and permanent housing. Allocate Community Development Block Grant (CDBG) funds to agencies assisting homeless persons and families to meet shelter and non-shelter needs.

Result

The City continues to prioritize efforts to protect existing rental housing stock and facilitate production of new rental housing stock, with an emphasis on affordable and workforce housing opportunities.

As part of Program Category 2 efforts, the City has continued to support and help connect qualifying households with rental assistance through the Section 8 voucher program. In 2023, 163 households in Carpinteria received rental assistance via Section 8 vouchers. This is down slightly from the 177 households that received rental assistance through Section 8 vouchers in 2022.The reason(s) for the slight drop, however, are unknown at this time.

The City initiated efforts in 2023 to amend zoning regulations to, among other things, facilitate increased opportunities for infill housing development and mixed-use development in commercial areas of the City. The City Council also initiated an "anti-displacement" legislative package, which includes, but is not limited to, updates to the City's inclusionary housing program and increased protections for rental housing. The first part of the legislative package, adoption of just cause "no fault" tenant eviction protections, was adopted by the Council in October 2023. These efforts will continue on into 2024, and once fully completed and effectuated, will help to facilitate new housing production with an emphasis on lower-income rental housing, and protecting the City's existing affordable rental housing stock.

To assist the local homeless population, the City participates in the Santa Barbara Continuum of Care, known as Home for Good of Santa Barbara County, and facilitates the Carpinteria Regional Coordination Committee. The Coordination Committee has two subgroups: The Creative Housing Solutions Subcommittee, which identifies opportunities and resources for homeless individuals, and the Coordinated Outreach Team, which makes regular contact with those individuals and attempts to connect them with the services and housing they need. The City also initiated its first Safe Parking Program, in partnership with New Beginnings, which provides safe overnight shelter and rapid rehousing programs for families and invidivuals living in their vehicles.

Program Category 3: **Address and, where appropriate and legally possible, remove governmental constraints to the maintenance, improvement, and development of housing.**

Goals

- Address, and to the extent legally possible, mitigate and/or remove governmental constraints to the maintenance, preservation, improvement and development of housing.
- Implement land use regulations that facilitate meeting affordable housing needs.

Policies

- *Expedite Affordable Housing Development Review*: Affordable housing developments shall receive the highest priority and efforts by staff, the Planning Commission, and City Council to: (a) provide technical assistance to affordable housing developers, including community involvement; (b) take into account project funding and timing needs in the processing and review of the applications; and (c) provide the fastest turnaround possible in determining application completeness.
- *Fee Mitigation*: Permit on a case-by-case basis fee reductions and waivers to help owner-builder projects, projects with minimum public service impacts, retrofitting projects, and affordable housing developments.

Result

The City has implemented a 50% Development Impact Fee (DIF) reduction for 100% affordable housing developments to assist in removing governmental constraints to the development of affordable housing. Additionally, no DIFs are charged for ADUs that are less than 750 square-feet, and DIFs are reduced by approximately 66% for ADUs that are 750 square-feet or larger.

As part of the City's ADU program described in Program 1, the City established and implemented an ADU prototype plans program, consisting of two pre-designed ADU plan sets made available to the public for free. The two pre-designed plans were developed as detached 400-sq. ft. and 480-sq. ft. ADUs that would fit in a typical residential back yard in order to be available to the broadest number of residential property owners in the City. Use of the pre-designed plans allows for substantially reduced design and plan check/permit costs, and streamlined plan review. To date, three property owners have applied for or obtained permits for construction of a pre-designed ADU and the first ones will be nearing completion in early 2024.

Included within the zoning code amendments described above as part of Program 2 efforts, are commitments to identifying and implementing opportunities to streamline permitting requirements, including allowing for "by right" housing, where feasible, to remove governmental constraints to the maintenance, preservation, improvement and development of new housing.

Program Category 4: Conserve and improve the condition of the existing stock of affordable housing.

Goals

- Conserve existing housing important to the community such as rental apartments, mobile home parks, and other affordable housing units.
- Maintain the affordability of existing and future affordable housing developments.
- Attain a housing supply free from substandard and deteriorated housing conditions.

Policies

- *Section 8 Housing*: Maintain the numbers of extremely-low-, very-low- and low-income households that are assisted by the Section 8 rental assistance program.
- *Apartment Conservation*: Conserve apartment rental housing through Carpinteria Municipal Code Chapter 14.74 which prohibits the conversion to condominium ownership unless the apartment rental vacancy rate is more than 5%.
- *Apartment Conservation:* Conserve apartment rental housing by prohibiting the conversion to tenancy in common ownership through Ordinance No. 742.
- *Mobile Homes, Mobile Home Parks, and Manufactured Housing*: Conserve mobile homes, mobile home parks, and manufactured housing as an essential part of Carpinteria's housing supply through the City's Mobile Home Park Closure Ordinance.
- *Mobile Home Rents*: Continue the Mobile Home Park Rental Stabilization and Mobile Home Park Rent Stabilization Disclosure ordinances.

- *Long-Term Housing Affordability*: Enforce resale controls and income restrictions to ensure that affordable housing provided through the Inclusionary Housing Program remains affordable over time to the income group for which it is intended.
- *Maintenance and Repair*: Promote the maintenance and repair of owner-occupied and rental housing to prevent deterioration within the City.
- *Housing Rehabilitation*: Facilitate the rehabilitation of substandard and deteriorated housing where feasible.
- *Housing Replacement*: Where possible, promote the removal and replacement of those substandard units that cannot be rehabilitated.
- *CDBG Rehabilitation*: Facilitate the allocation of CDBG funds to multi-family rehabilitation programs, and retrofitting of existing housing.
- *Acquisition and Rehabilitation of Rental Housing*: Work with non-profit sponsors to acquire and rehabilitate rental housing units in order to maintain long-term affordability of the units. This will include, but not be limited to: (a) technical support needed to obtain funding commitments from County, State and/or Federal programs; (b) assistance in permit processing; (c) possible deferral, reduction or waiver of City fees; and (d) contribution of City housing funds, if available.

Result

Seven mobile home parks provide affordable-by-design housing in the City with a total of 860 mobile home park spaces. The City's Mobile Home Rent Stabilization regulations aim to protect the value of mobile homes for tenants of rental parks, and control space rents to protect affordability. The City also allows manufactured homes to be constructed in all residential zones which may reduce construction costs.

The City conducts annual compliance monitoring of all affordable deed-restricted inclusionary units to ensure said units remain occupied in a manner that is consistent with the terms of their respective affordability covenants. The monitoring program, for which the City contracts with the City of Santa Barbara to complete, found that all inclusionary units were in compliance for the last reporting period of November 2022 to October 2023.

The City continues to protect against the conversion of existing rental housing stock to condominiums or other types of owner-occupied housing through ongoing enforcement of the City's Ordinance No. 742, which restricts ownership conversion affecting apartments.

In May 2023, the City initiated an "anti-displacement" legislative package, which includes a series of proposed Municipal Code amendments intended to protect existing rental housing stock, encourage production of additional rental housing, and protect rental housing affordability. Specific programs included in the legislative package include: adoption of a just cause tenant eviction ordinance; strengthening the City's Short-Term Rental Housing regulations; amendments to the City's inclusionary housing requirements to include rental housing projects, and to address additional levels of affordability; exploring options for establishing a rent stabilization ordinance; establishing regulations for

fractional ownership timeshares; and exploring options for establishing a vacant parcel tax. In October 2023, the City successfully completed adoption of the first piece of the legislative package through adoption of Urgency Ordinance No. 770, which established "just cause" tenant eviction protections. Additional efforts related to the "anti-displacement" package will continue in the coming years.

Program Category 5: Affirmatively Furthering Fair Housing.

Goals

- Attain a housing market with "fair housing choice," meaning the ability of persons of similar income levels regardless of race, color, religion, sex, national origin, disability, and familial status to have available to them the same housing choices.
- Promote inclusive communities, further housing choice, and address racial and economic disparities through government programs, policies, and operations.

Policies

- *Promote Fair Housing*: Promote fair housing opportunities through the City's participation in the County's Community Development Block Grant (CDBG) Program.
- *Information and Referral*: Promote fair housing through the provision of information and referral services to residents who need help on fair housing issues. This includes referring local residents who want to file a housing discrimination complaint to the appropriate local, county, state or federal agency, depending on the nature of the complaint.
- *Fair Housing Information*: Implement activities to broaden resident knowledge of fair housing law.
- *Affirmatively further fair housing in compliance with state law.*

Result

The City continues to fund services provided by the City of Santa Barbara Rental Housing Mediation Program (RHMP). The RHMP provides dispute resolution resulting from landlord, tenant, and roommate issues which arise in rental housing situations. The primary goal of the program is to provide an alternative to the formal judicial system and provide legal advice and mediation when disputes arise. The program provides free legal assistance for residents living at or below the poverty line, while also providing general social service guidance for those with disabilities, seniors, and victims of domestic violence. In 2014, the RHMP began outreach programs in Carpinteria to educate local residents about tenant/landlord rights and to answer housing questions. The program shows success in preventing litigation through mediation and conflict resolution. In 2023, the RHMP provided service to 60 Carpinteria tenants and landlords regarding issues related to rental housing and to educate local residents about the services provided by RHMP and other typical concerns related to rental housing. Beginning in Fall 2023, the City partnered with RHMP staff to educate renters and landlords about the City's newly-adopted "just cause" tenant eviction protections (see Program 4 discussion, above).

The City continues to look for opportunities to further expand home production in all levels of affordability. The City remains an active partner in the Cities-County Joint Affordable Housing Task Group, a county-wide group of elected officials, agency staff, affordable housing developers, and community members working together to share information and resources related to affordable housing production countywide.

Conclusion

The Housing Element Annual Progress Report illustrates activities undertaken by the City of Carpinteria in 2023 that seek to improve the quality and quantity of market rate and affordable housing in Carpinteria. Given the efficacy of Carpinteria's program, many of the affordable housing strategies from the 2015-2023 Housing Element were continued into the 2023-2031 Housing Element with modifications made as necessary to meet new State laws and the City's regional housing needs. This is the first annual progress report for the new 2023-2031 Housing Element period and the sixth RHNA cycle.

Exhibit 1 Housing Element Annual Progress Report Form 2023

Exhibit 1

Housing Element Annual Progress Report Form 2023

City Council Hearing, March 11, 2024

Jurisdiction	Carpinteria	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Housing Element Planning Period	6th Cycle	02/15/2023 - 02/15/2031

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		10
Total Units		10

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Units by Structure Type	Entitled	Permitted	Completed
Single-family Attached	0	0	0
Single-family Detached	2	0	0
2 to 4 units per structure	5	0	0
5+ units per structure	0	0	0
Accessory Dwelling Unit	18	10	1
Mobile/Manufactured Home	0	0	0
Total	**25**	**10**	**1**

Infill Housing Developments and Infill Units Permitted	# of Projects	Units
Indicated as Infill	10	10
Not Indicated as Infill	0	0

Housing Applications Summary	
Total Housing Applications Submitted:	24
Number of Proposed Units in All Applications Received:	87
Total Housing Units Approved:	45
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions - Applications	
Number of SB 35 Streamlining Applications	0
Number of SB 35 Streamlining Applications Approved	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	**0**	**0**	**0**

Streamlining Provisions Used - Permitted Units	# of Projects	Units
SB 9 (2021) - Duplex in SF Zone	0	0
SB 9 (2021) - Residential Lot Split	0	0
AB 2011 (2022)	0	0
SB 6 (2022)	0	0
SB 35 (2017)	0	0

Ministerial and Discretionary Applications	# of Applications	Units
Ministerial	21	21
Discretionary	3	66

Density Bonus Applications and Units Permitted	
Number of Applications Submitted Requesting a Density Bonus	2
Number of Units in Applications Submitted Requesting a Density Bonus	65
Number of Projects Permitted with a Density Bonus	0
Number of Units in Projects Permitted with a Density Bonus	0

Housing Element Programs Implemented and Sites Rezoned	Count
Programs Implemented	18
Sites Rezoned to Accommodate the RHNA	0

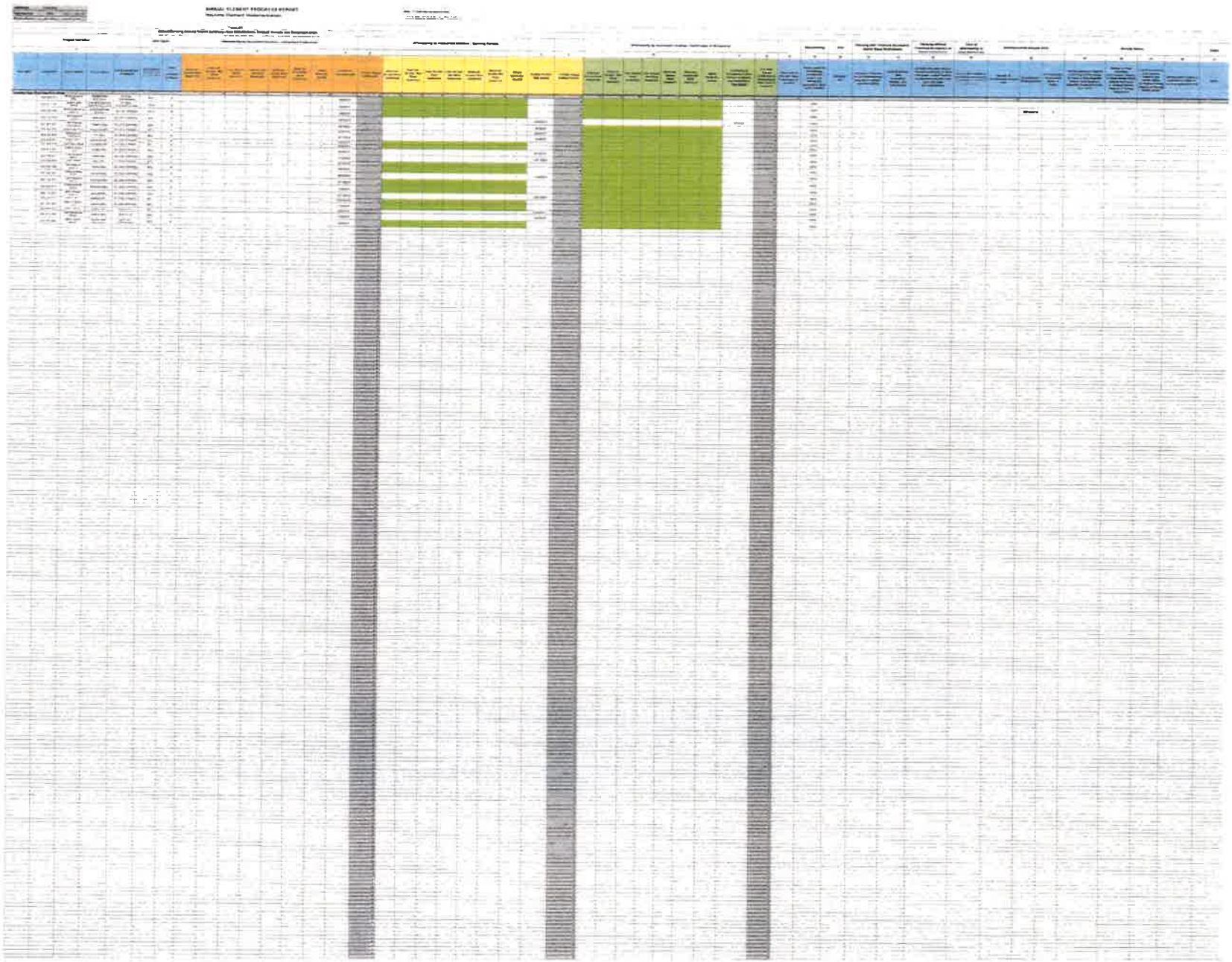
Jurisdiction	Carpinteria
Reporting Year	2023 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle (projection - projection)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes							Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Density Bo Applic
1					2	3	4	5						6	7	8	9	10
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+ ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted (see instructions)	Very Low-Income Deed Restricted	Very Low-Income Non-Deed Restricted	Low-Income Deed Restricted	Low-Income Non-Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non-Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Please select streamlining provision(s) the application was submitted pursuant to:	Did the housing development application seek incentives or concessions pursuant to Government Code section 65915?
Summary Row: Start Data Entry Below								20	0	23	0	0	0	44	87	45	0		
	001-170-010, 001-170	5699 & 5885 Carpinteria Avenue	Carpinteria Farm Preserve & Bungalows	23-Z207-DP/LCPA/TPM/CDP	5+	R	11/21/2023	20		20				1	41			NONE	Yes
	003-382-012	5559 Calle Arena	Platt New Residence	23-2209-CDP/ARB	SFD	O	6/22/2023							1	1			NONE	No
	003-142-015	1387 Vallecito Place	Albert ADU	23-2212-CDP/ADU	ADU	R	3/31/2023							1	1	1		NONE	No
	001-251-001	1286 Casitas Pass Road	Pagano ADU	23-2213-CDP/ADU	ADU	R	3/31/2023							1	1	1		NONE	No
	003-351-005	5556 Calle Ocho	Pinkernell ADU	23-2214-CDP/ADU	ADU	O	4/18/2023							1	1	1		NONE	No
	003-292-023	990 Concha Loma Drive	Pini ADU	23-2219-CDP/ADU	ADU	R	5/11/2023							1	1	1		NONE	No
	003-254-011	4854 Eighth Street	Heimberg ADU	23-2220-CDP/ADU	ADU	R	9/20/2023							1	1	1		NONE	No
	003-251-021	4745 Carpinteria Avenue	Klemmer Mixed-Use	23-2221-DP/CDP	5+	R	11/28/2023			3				21	24	24		NONE	Yes
	001-292-023	1551 Myra Street	Carrington ADU	23-2225-CDP/ADU	ADU	R	6/29/2023							1	1	1		NONE	No
	004-012-021	5294 El Carro Lane	Norton ADU	23-2226-CDP/ADU	ADU	R	6/29/2023							1	1	1		NONE	No
	003-193-011	1126 Vallecito Road	Short ADU	23-2227-CDP/ADU	ADU	R	7/13/2023							1	1	1		NONE	No
	003-325-016	5307 Willow Place	Miller ADU	23-2229-CDP/ADU	ADU	R	8/14/2023							1	1	1		NONE	No
	004-047-026	842 Walnut Avenue	Carter ADU	23-2242-CDP/ADU	ADU	R	9/25/2023							1	1	1		NONE	No
	001-400-031	1359 La Mesa Plaza	Lemere ADU	23-2245-CDP/ADU	ADU	R	9/25/2023							1	1	1		NONE	No
	003-142-013	1397 Vallecito Place	Dickman ADU	23-2249-CDP/ADU	ADU	O	10/19/2023							1	1	1		NONE	No
	003-193-015	1150 Vallecito Road	Wheatley ADU	23-2250-CDP/ADU	ADU	O	10/4/2023							1	1	1		NONE	No
	003-153-003	4917 Sawyer Avenue	Jacquet ADU	23-2255-CDP/ADU	ADU	R	10/13/2023							1	1	1		NONE	No
	003-331-002	5353 Eighth Street	Mathers ADU	23-2256-CDP/ADU	ADU	R	11/15/2023							1	1	1		NONE	No
	001-271-023	5491 El Carro Lane	Karimy ADU	23-2260-CDP/ADU	ADU	R	11/8/2023							1	1	1		NONE	No
	004-006-080	5031 Foothill Road	Jacobs JADU	BP#14002	ADU	R	5/24/2023							1	1	1		NONE	No
	004-010-008	1485 Manzanita Street	Goytia JADU	BP#14102	ADU	R	8/18/2023							1	1	1		NONE	No
	003-381-022	5556 Calle Arena	Stout JADU	BP#14157	ADU	R	11/6/2023							1	1	1		NONE	No
	003-242-021	4620 Ninth Street	Rizo JADU	BP#14196	ADU	O	12/13/2023							1	1	1		NONE	No
	003-431-005	4510 Fourth Street	Scerni New Residence	ZZ-2184-DP/CDP/ARB	SFD	O	3/21/2023							1	1	1		NONE	No
															0				
															0				
															0				
															0				
															0				
															0				



Jurisdiction	Carpinteria	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.

Please contact HCD if your data is different than the material supplied here

Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

Income Level		1 RHNA Allocation by Income Level	Projection Period - 06/30/2022-02/14/2023	2 2023	2024	2025	2026	2027	2028	2029	2030	2031	3 Total Units to Date (all years)	4 Total Remaining RHNA by Income Level
Very Low	Deed Restricted	286	-	-	-	-	-	-	-	-	-	-	-	286
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-		
Low	Deed Restricted	132	-	-	-	-	-	-	-	-	-	-	-	132
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-		
Moderate	Deed Restricted	135	-	-	-	-	-	-	-	-	-	-	-	135
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-		
Above Moderate		348	1	10	-	-	-	-	-	-	-	-	11	337
Total RHNA		901												
Total Units			1	10	-	-	-	-	-	-	-	-	11	890

Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).

	5 Extremely low-income Need		2023	2024	2025	2026	2027	2028	2029	2030	2031	6 Total Units to Date	7 Total Units Remaining
Extremely Low-Income Units*	143		-	-	-	-	-	-	-	-	-	-	143

*Extremely low-income houisng need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten

Please Note: Table B does not currently contain data from Table F or Table F2 for prior years. You may login to the APR system to see Table B that contains this data.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

VLI Deed Restricted
VLI Non Deed Restricted

Jurisdiction	Carpinteria	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table C

Sites Identified or Rezoned to Accommodate Shortfall Housing Need and No Net-Loss Law

Project Identifier				Date of Rezone	RHNA Shortfall by Household Income Category				Rezone Type	Sites Description							
1				2	3				4	5	6	7	8		9	10	11
APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Date of Rezone	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income	Rezone Type	Parcel Size (Acres)	General Plan Designation	Zoning	Minimum Density Allowed	Maximum Density Allowed	Realistic Capacity	Vacant/Nonvacant	Description of Existing Uses
Summary Row: Start Data Entry Below																	
001-080-040, 001-080-002, 001-080-030	no address, Via Real		1			316			Unaccommodated Need	15.81	AG	A-10	20	25	316	Non-Vacant	Agriculture, avocado farm
001-080-041, 001-080-035	5800 Via Real		2			242			Unaccommodated Need	16.74	AG	A-10	20	25	242	Non-Vacant	Agriculture, container plant nursery
001-180-006, 001-180-0	1000 & 1010 Bega Way		3			178			Unaccommodated Need	9.88	RDI	M-RP	20	25	178	Non-Vacant	Office, warehousing &
001-180-064, -065, -066, 001-080-067	6250 Bega Way		4			167			Unaccommodated Need	8.47	RDI	M-RP	20	25	167	Non-Vacant	Personal self-storage business
001-190-025, -058, 073, -084, -086	6385 Cindy Lane, 1005 & 1013 Mark Ave, 6388 & 6382 Rose Lane		6			310			Unaccommodated Need	10.58	RDI	M-RP	20	25	310	Non-Vacant	Warehouse, office, assembly & research facilities
001-190-023, -092, 093, -091	6390 & 6398 Cindy Ln, 1001 Mark Ave, 6392 Via Real		7			110			Unaccommodated Need	5.51	RDI	M-RP	20	25	110	Non-Vacant	Warehouse, office, assembly & research facilities
001-190-099, -100, -101, 001-430-011	1000 Mark Ave & 6402 Cindy Lane, 6410-6460 Via Real		8			199			Unaccommodated Need	10.02	RDI	M-RP	20	25	199	Non-Vacant	Office, warehouse & surface parking lot
001-430-008	no address, Cindy Lane		9			89			Unaccommodated Need	4.49	RDI	M-RP	20	25	89	Vacant	
001-070-058	5320 Carpinteria Avenue		10			21			Unaccommodated Need	1.08	GC	CPD	20	25	21	Non-Vacant	1-story office building
003-280-017, 003-280-005	5407 Carpinteria Avenue		11			38			Unaccommodated Need	1.98	GC	CPD	20	25	39	Non-Vacant	Mixed-use commercial/residential and vacant
003-162-011, 003-162-012, 003-162-009	1145, 1155, 1160 Eugenia Place		12			92			Unaccommodated Need	4.66	GC	CPD	20	25	92	Non-Vacant	Four 2-story commercial office buildings with some tenant vacancies

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction	Carpinteria	
Reporting Year	2023	(Jan. 1 - Dec. 31)

Table D

Program Implementation Status pursuant to GC Section 65583

Housing Programs Progress Report

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element

1 Name of Program	2 Objective	3 Timeframe in H.E	4 Status of Program Implementation
Adequate Sites to Accommodate Regional Housing Needs	Provide adequate sites to accommodate the City's entire 2023-2031 RHNA allocation of 901 units including rezoning land to accommodate a shortfall of 292 lower-income units.	As soon as possible	Staff are working to prepare information to City Council on suggested rezone sites.
Accessory Dwelling Units	Facilitate the construction of 112 ADUs constructed during planning period including 67 lower income, 82 moderate income, and 107 above moderate income units.	Ongoing	The City's ADU Ordinance went into effect on 2/22/2023 In 2023, 24 ADU/JADU applications were received, 16 ADU CDPs were approved, 10 ADU/JADU building permits were issued, and 1 ADU Certificate of Occupancy was issued. An ADU Ordinance update is scheduled for Planning Commission review in early March 2024.
Energy Conservation	Adopt Building Code updates in 2025, 2028, and 2031.	Ongoing	Staff will adopt Building Code updates as needed.
Section 8 Rental Assistance	Preserve 177 Section 8 vouchers during the planning period.	Ongoing	In 2023, 163 Section 8 Certificates were issued by the Housing Authority of Santa Barbara County and the City of Santa Barbara Housing Authority within the City of Carpinteria.
Affordable Rental Housing Development Assistance	Facilitate construction of 418 lower income rental units, including 143 ELI units, during the planning period, commensurate with the City's RHNA allocation.	Ongoing	In 2023, the City of Carpinteria received development applications that proposed 43 low/very-low income restricted rental units.
Inclusionary Housing	Facilitate construction of at least 8 inclusionary workforce housing units during the planning period.	Ongoing	Staff will continue to identify opportunities for additional inclusionary housing and work with developers which might develop multi-family housing developmerns.
Density Bonus	Adopt density bonus regulations by April 2024.	April 2024 for new regulations; apply regulations ongoing	Staff are drafting a new ordinance to align with state law.
Facilitate Lot Consolidation or Subdivision	Approve 6 residential or mixed-use projects involving lot consolidations.	Ongoing; City SB 9 Regulations by December 2024	Staff will continue to update ordinances and work with developers.
Regulatory Concessions and Incentives for Affordable Housing	Facilitate construction of at least 418 lower income units during the planning period commensurate with the City's RHNA allocation.	Ongoing	In 2023, the City of Carpinteria received two development applications that proposed a total of 43 low/very-low income restricted units, both of which used density bonus incentives.
Fee mitigation	Facilitate construction of at least 418 lower income units during the planning period commensurate with the City's RHNA allocation.	Ongoing	In 2023, the City of Carpinteria received development applications that proposed 43 low/very-low income restricted units. City DIF fees are reduced for affordable units and accessory dwelling units.
Special Needs Housing	Adopt all special needs-housing zoning code amendments by April 2024.	April 2024	Staff are currently drafting new zone code language.
Conservation of Mobile Home Parks and Rent Stabilization	Preserve 861 mobile home units throughout the planning period.	Ongoing	The City continues to monitor rental rates in mobile home parks through the Mobile Home Rent Stabilization Program and has had no conversion of the seven mobile home parks in Carpinteria.
Condominium Conversion Ordinance	0 units converted unless rental vacancy rate exceeds 5%.	Ongoing	During the 2023 calendar year, no residential rental units were converted to condominiums due to provisions of the Condominium Conversion Ordinance related to rental vacancy rates.
Housing Code Compliance	Complete two surveys during the planning period and contact property owners and landlords with nonconforming conditions following each survey.	Ongoing	In addition to the surveys, the Community Development Department's Building and Code Compliance divisions regularly respond to complaints and conduct site inspections and enforce the housing and building and safety codes through compliance orders and administrative citations.
Single-Family Housing Rehabilitation	Facilitate rehabilitation of 5 units occupied by extremely-low income owner households and 5 units occupied by very-low income households during the planning period.	Ongoing	The City will continue to encourage eligible extremely-low and very-low income homeowners to contact the USDA Rural Housing Repair and Rehabilitation Program for loans to help modernize and improve their homes to remove health and safety hazards.
Multi-Family Housing Rehabilitation and Preservation	Facilitate rehabilitation of 5 extremely-low income units, 5 very-low income units, and 10 low income units during the planning period.	Ongoing	The City will continue to seek grant funds to assist property owners with the rehabilitation of multifamily housing in need of repair.
Affirmatively Furthering Fair Housing	Increase Housing Affordability & Access to Opportunity and Mobility; address homelessness; enhance fair housing education.	Ongoing	Several "Meaningful Actions" identified as part of this program are currently in progress, identified above. Additionally, the City continues to partner with the City of Santa Barbara's Rental Housing Mediation Program to provide tenants, landlords, and interested parties with information and mediation services related to housing and rental disputes. In 2023, 80 residents received rental-related consultation via phone or in person. The city also refers residents to the Legal Aid Foundation of Santa Barbara County and California Rural Legal Assistance to address concerns related to disability access, those living on fixed incomes, and victims of domestic or elder abuse.
Workforce Homebuyer Down Payment Loans	Facilitate at least 2 loans for the local workforce per year.	Ongoing	The City continues to provide down payment loans, in collaboration with the Housing Trust Fund of Santa Barbara County. In 2023, two down payment loans were funded through this program.

Jurisdiction	Cupertino	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	(10/15/2014 - 10/15/2022)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table E

Commercial Development Bonus Approved pursuant to GC Section 65915.7

Project Identifier				Units Constructed as Part of Agreement				Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
1				2				3	4
APN	Street Address	Project Name	Local Jurisdiction Tracking ID+	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary row: Start Data Entry Below									

Jurisdiction	Carpinteria	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F

Activity Type	Units that Do Not Count Towards RHNA* Listed for Informational Purposes Only				Units that Count Towards RHNA* Note - Because the statutory requirements severely limit what can be counted, please contact HCD at apr@hcd.ca.gov and we will unlock the form which enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1*. For detailed reporting requirements, see the chcklist here:
	Extremely Low-Income*	Very Low-Income*	Low-Income*	TOTAL UNITS*	Extremely Low-Income*	Very Low-Income*	Low-Income*	TOTAL UNITS*	https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf
Rehabilitation Actrvity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Carpinteria	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field

Cells in gray contain auto-calculation formulas

Table F2
Above Moderate Income Units Converted to Moderate Income Pursuant to Government Code section 65400.2

For up to 25 percent of a jurisdiction's moderate-income regional housing need allocation, the planning agency may include the number of units in an existing multifamily building that were converted to deed-restricted rental housing for moderate-income households by the imposition of affordability covenants and restrictions for the unit. Before adding information to this table, please ensure housing developments meet the requirements described in Government Code 65400.2(b).

Project Identifier					Unit Types		Affordability by Household Incomes After Conversion							Units credited toward Moderate Income RHNA		Notes
1					2	3	4							5		6
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (2 to 4,5+)	Tenure R=Renter	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total Moderate Income Units Converted from Above Moderate	Date Converted	Notes
Summary Row: Start Data Entry Below							0	0	0	0	0	0	0	0		

Jurisdiction	Carpinteria
Reporting Period	2023 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle (02/15/2023 - 02/15/2031)

NOTE: This table must only be filled out if the housing element sites inventory contains a site which is or was owned by the reporting jurisdiction, and has been sold, leased, or otherwise disposed of during the reporting year.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table G
Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwise disposed of

Project Identifier						
1				2	3	4
APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Realistic Capacity Identified in the Housing Element	Entity to whom the site transferred	Intended Use for Site
Summary Row: Start Data Entry Below						

Jurisdiction	Carpinteria	
Reporting Period	2023	(Jan. 1 - Dec. 31)

NOTE: This table must contain an invenory of ALL surplus/excess lands the reporting jurisdiction owns

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

For Santa Barbara County jurisdictions, please format the APN's as follows:999-999-999

Table H
Locally Owned Surplus Sites

Parcel Identifier				Designation	Size	Notes
1	2	3	4	5	6	7
APN	Street Address/Intersection	Existing Use	Number of Units	Surplus Designation	Parcel Size (in acres)	Notes
Summary Row: Start Data Entry Below						

Jurisdiction	Carpinteria	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	5th Cycle	02/15/2023 - 02/15/2031

NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code65915(b)(1)(F)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Not
Cells in g

Table J

Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Section 65915

Project Identifier				Project Type	Date	Units (Beds/Student Capacity) Approved						
1				2	3	4						
APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SH - Student Housing)	Date	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income
Summary Row: Start Data Entry Below												

Jurisdiction	Carpinteria	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT

Table K
Tenent Preference Policy

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes operational.

Does the Jurisdiction have a local tenant preference policy?	No
If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage on their internet website containing authorizing local ordinance and supporting materials.	
Notes	

Jurisdiction	Carpinteria	
Reporting Year	2023	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Local Early Action Planning (LEAP) Reporting
(CCR Title 25 §6202)

Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable

Total Award Amount	$ 65,000.00	*Total award amount is auto-populated based on amounts entered in rows 15-16*

Task	$ Amount Awarded	$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes
ADU-/JADU Program Tasks & Budget 1) Coordination $10,000 2) Hearing-Adoption Process: $15,000 3) Coastal Commission: $12,000 4) Legal Review: $15,000 5) Management: $3,000 6)Outreach and Training $10,000	$65,000.00	$65,000.00	Completed	None	District Coordination: (Initial comments received from all districts, the CCC and HCD. Tribal consultation completed, anticipate more coordination during the adoption hearing process, 100% complete) 2) Hearing-Adoption Process: (ongoing process through the Planning Commission and City Council adoption hearing process. Planning Commission hearing date tentatively set for 5/2/2022, and related staff report, exhibits, and notices are being prepared, 100% complete) 3) Coastal Commission Coordination, Hearing Attendance, Certification Process: (ongoing task through the certification process, first comments from the CCC received, 100% complete) 4) Legal Review of the ADU Program: (ongoing task, 100% complete) 5) Program Public Management and Grant Administration: (ongoing task, 100% complete) 6) Post-adoption Public Outreach and Staff Training: (This will occur after program adoption, HCD approval, and Coastal Commission certification, 100% complete) The request for close out was submitted to HCD on 6/5/2023 and this grant was fully reimbursed with a payment of $65,000 to the City of Carpinteria on 8/31/2023.

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A3)

Completed Entitlement Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		25
Total Units		25

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		10
Total Units		10

Certificate of Occupancy Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		1
Total Units		1

CITY of CARPINTERIA, CALIFORNIA

March 14, 2024

California Department of Housing and Community Development
Housing Policy Development Division
APR@hcd.ca.gov

Re: City of Carpinteria 2023 Housing Element Annual Progress Report

Dear Colleague:

The City of Carpinteria is formally submitting its 2023 Housing Element Annual Progress Report in conformance with Government Code section 65400(a)(2)(B). The Report was reviewed and accepted by the City Council at its March 11, 2024 meeting. I have enclosed a copy of the City Council staff report which accompanied the Annual Progress Report as well as the Annual Progress Report Form in Excel format. Please let me know if you need any additional information. I can be reached by phone at (805) 755-4407 or by email at nickb@carpinteriaca.gov.

Sincerely,

Nick Bobroff
Community Development Director

cc: Governor's Office of Planning and Research, opr.apr@opr.ca.gov

5775 CARPINTERIA AVENUE • CARPINTERIA, CA 93013-2603 (805) 684-5405 • FAX (805) 684-5304
www.carpinteria.ca.us

Exhibit 2

City Council Meeting Minutes

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City of Carpinteria
City Council Minutes
Regular Meeting
Monday, January 9, 2023

Virtual Meeting

The January 9, 2023 Closed Session meeting at 4 pm for the below item was cancelled due to the severe weather.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Government Code Section 54957(b)(1); Title: City Manager Dave Durflinger

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

All Councilmembers, staff, presenters, and members of the public were present via Zoom.

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Olivia Uribe Mutal, Program Manager John L. Ilasin, Public Works Director David Hernandez, Code Compliance Officer II Erin Maker, Environmental Program Manager

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

Legal Counsel Acos announced that there was an immediate need to take action to adopt Resolution No. 6185, authorizing continued remote teleconference meetings of the City Council and Boards, Committees and Commissions, for the purposes of holding a virtual

meeting because of the severe weather and the proclamation issued by the Governor. She further stated that the immediate need for action came to the attention of the City after the agenda was posted and that the necessity is determined by a two-thirds vote of the Council.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to find that an emergency situation exists necessitating the addition of Resolution No. 6185 to the agenda for the Council's consideration. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

ADDITION TO AGENDA

Resolution No. 6185, authorizing continued remote teleconference meetings of the City Council and Boards, Committees, and Commissions.

City Clerk Barrett presented Resolution No. 6185.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6185, as read by title only, including the correction to the typographical error on page 2, paragraph 2 to the Resolution stating that Resolution No. 6181 was adopted on December 12, 2022, not December 12, 203. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

2. Proclamation Designating January 2023 as "Human Trafficking Awareness Month."

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Designating January 2023 as "Human Trafficking Awareness Month." The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Elsa Granados with Standing Together To End Sexual Assault provided remarks and virtually accepted the Proclamation.

3. Proclamation Designating Thursday, January 19, 2023 as E-Bike Safety Awareness Day in the City of Carpinteria.

Emails distributed: Susan Mailheau

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to approve the Proclamation Designating Thursday, January 19, 2023 as E-Bike Safety Awareness Day in the City of Carpinteria. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Kent Epperson with Santa Barbara County Association of Governments provided remarks and virtually accepted the Proclamation.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 6:01 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:20 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

City Manager Durflinger announced that the Council would receive a report on the storm update and suggested deferring the City Manager's Report to the next meeting and move up the Agenda Modifications section to consider adding an emergency item on the agenda – Resolution No. 6186, proclaiming the existence of a local emergency caused by January storms and also to consider continuing certain agenda items to another Council meeting when the public could attend in-person.

Mayor Clark agreed with City Manager Durflinger's suggestion.

CITY MANAGER'S REPORT

The City Manager's Report was deferred to the next regular City Council meeting.

AGENDA MODIFICATIONS:

City Manager Durflinger announced that there was an immediate need to take action to adopt Resolution No. 6186, proclaiming the existence of a local emergency caused by January storms. Legal Counsel Acos noted that this emergency item would be added pursuant to Government Code Section 54954.2 subsection b.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to find that an emergency situation exists necessitating the addition of Resolution No. 6186 to the agenda for the Council's consideration. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

ADDITION TO AGENDA

Resolution No. 6186, proclaiming the existence of a local emergency caused by January storms.

City Manager Durflinger presented Resolution No. 6186.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6186, as read by title only. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Program Manager Uribe Mutal, Public Works Director Ilasin, Carpinteria-Summerland Fire Protection District Chief Greg Fish, and Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department all briefed the Council on the current storm.

Speakers via Zoom: Santa Barbara County First District Supervisor Das Williams

Due to the meeting being entirely virtual because of the storm event, the Council discussed which upcoming items on the agenda to reschedule to a future Council meeting when the public could attend in-person.

Mayor Clark recommended Agenda Item No. 9 be rescheduled.

Councilmember Lee recommended rescheduling Agenda Item Nos. 11 and 12 as well.

Councilmember Nomura said the cancelled Closed Session would need to be rescheduled too.

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to reschedule Agenda Item No. 9 at a time that would work on a future Council agenda.

Councilmember Nomura stated that all agenda items to be rescheduled could be considered in one motion.

Vice Mayor Alarcon modified the motion, to reschedule Agenda Item Nos. 9, 11, 12, and the Closed Session at a time that would work on a future Council agenda. Councilmember Solórzano seconded the modified motion.

City Manager Durflinger said Agenda Item Nos, 9, 11, 12, and the Closed Session could be rescheduled to the January 23rd Council meeting.

The roll call vote on the modified motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None

ABSTAIN: None

The motion carried unanimously.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers via Zoom: Bob Franco

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 4 through 5.

Councilmember Solórzano recused herself from voting on the minutes of the special joint meeting held December 19, 2022.

In response to Councilmember Solórzano's announcement, Mayor Clark requested breaking up the Consent Calendar so the Council could vote separately on the approval of the December 12, 2022 minutes, approval of the December 19, 2022 special joint minutes, and receive and file the Expenditures for the period beginning December 3, 2022 and ending December 30, 2022.

The roll call vote on the approval of the minutes of the regular meeting held December 12, 2022 was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

The roll call vote on the approval of the minutes of the special joint meeting held December 19, 2022 was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, and Mayor Clark
NOES:	None
ABSENT:	Councilmember Solórzano (recused)
ABSTAIN:	Vice Mayor Alarcon

The motion carried.

The roll call vote to receive and file the Expenditures for the period beginning December 3, 2022 and ending December 30, 2022 was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

4. Approve the minutes of the regular meeting held December 12, 2022 and the special joint meeting held December 19, 2022.

5. Receive and file the Expenditures for the period beginning December 3, 2022 and ending December 30, 2022.

ADMINISTRATIVE MATTERS:

6. Code Compliance Quarterly Report Q4, 2022.

   Recommendation: Receive and file quarterly report.

Code Compliance Officer II Hernandez presented the staff report and PowerPoint presentation.

There was no public comment.

The quarterly report was received and filed.

7. (1) Adoption of Ordinance No. 762, Amending Sections 1.04.140(F) and 10.04.080 of the Carpinteria Municipal Code Pertaining to Holidays; and (2) Adoption of Resolution No. 6184, Designating Holidays on Which City of Carpinteria Public Offices Shall Be Closed; and (3) Approval of the December 2023 Holiday Schedule.

   Recommendation: (1) Approve Ordinance No. 762, as read by title only, and continue to second reading for adoption to January 23, 2023; and (2) Adopt Resolution No. 6184, as read by title only; and (3) Approve the December 2023 Holiday Schedule. *(This motion requires reading of Ordinance title and a roll call vote.)*

City Clerk Barrett presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to (1) approve Ordinance No. 762, as read by title only, and continue second reading for adoption to January 23, 2023; and (2) adopt Resolution No. 6184, as read by title only; and (3) approve the December 2023 Holiday Schedule.

Councilmember Solórzano recommended continuing the discussion on holidays at the Annual Workplan meeting to include which holidays the State observes versus the holidays nearby local agencies observe and how the holidays are chosen.

The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

8. Agreement with ZWorld GIS for Mapping and Geographic Information System Services.

   Recommendation: Authorize the City Manager to execute the Agreement with ZWorld GIS for mapping and geographic information system services in an amount not-to-exceed $35,724. *(This motion requires a roll call vote.)*

Environmental Program Manager Maker presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to authorize the City Manager to execute the Agreement with ZWorld GIS for mapping and geographic information system services in an amount not-to-exceed $35,724. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

9. Continuance of the off-leash dog park program at El Carro Park.

   Recommendation: Staff recommends that the City Council hear the report and provide direction to Staff.

The Council rescheduled this item to the January 23, 2023 Council meeting.

10. Update of Grid Reliability, Renewable Energy Procurement, and Building Electrification.

    Recommendation: Receive and file updates from Central Coast Community Energy, Southern California Edison, and Tri-County Regional Energy Network regarding grid reliability, renewable energy procurement and education opportunities, and the process for drafting local building electrification regulations.

Environmental Program Manager Maker introduced Natalia Yanez with Southern California Edison, Joshua Torres with Southern California Edison, Catherine Stedman with Central Coast Community Energy, Santa Barbara County First District Supervisor Das Williams, and Ashley Watkins with County of Santa Barbara, all presented PowerPoint presentations (except for Mr. Williams).

Speakers via Zoom: Jonathan Ullman, Kyle Richards, Michael Chiacos, and Bob Franco

Emails distributed: Jim Taylor and Anonymous

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to receive and file the updates regarding grid reliability, renewable energy procurement and education opportunities, and the process for drafting building electrification regulations. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

11. Selection of City Council representatives for Regional Agencies and Committees, City Council Joint and Standing Committees, and Ad Hoc Committees.

    Recommendation: Assign City Council representatives to Regional Agencies and Committees, City Council Joint and Standing Committees, and Ad Hoc Committees, as set forth in the staff report and the below sample motion.

The Council rescheduled this item to the January 23, 2023 Council meeting.

12. Selection of Interview Questions for City Boards, Committees and Commissions.

    Recommendation: Select interview questions for the City Boards, Committees and Commissions.

The Council rescheduled this item to the January 23, 2023 Council meeting.

13. Rescheduling a special meeting of the City Council for consideration of the Annual Work Plan form January 28 to February 4, 2023.

    Recommendation: Reschedule the special City Council meeting for consideration of the Annual Work Plan, to be held from 8:00 am to approximately noon, on Saturday, February 4, 2023.

City Manager Durflinger presented the staff report.

Due to Councilmember Nomura not being able to attend the proposed date of February 4th, the Council discussed holding the meeting on a weekday in the late afternoon.

City Manager Durflinger announced that there is a fifth Monday in January (January 30th) that the meeting could be held on. The Council concurred. City Manager Durflinger stated that staff would start preparing for that date and he would return to the January 23rd Council meeting with a Consent Calendar item to allow the Council to act on rescheduling the Work Plan meeting to January 30th.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to place the consideration of rescheduling the Annual Work Plan to January 30, 2023 in the late afternoon on the January 23, 2023 Council meeting agenda.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS: NONE

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS:

All Councilmembers are expected to be in attendance at the next regular Council meeting on January 23rd.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:41 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, January 23, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:11 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Olivia Uribe Mutal, Program Manager

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Government Code Section 54957(b)(1); Title: City Manager Dave Durflinger

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:12 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:32 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon

Mayor Al Clark

Staff members present:
Dave Durflinger, City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
Olivia Uribe Mutal, Program Manager
John L. Ilasin, Public Works Director
Licette Maldonado, Administrative Services Director
Steve Goggia, Community Development Director
Matt Roberts, Parks, Recreation and Public Facilities Director
Michael Ramirez, Assistant City Manager

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

2. Proclamation Designating the Month of February 2023 as "Black History Month".

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Designating the Month of February 2023 as "Black History Month." The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

There was no one present to receive the Proclamation.

3. Presentation of City Tile Commending and Thanking Planning Commissioner John Callender for 15 Years of Service on the Planning Commission.

Mr. Callender provided remarks.

Mayor Clark presented the City Tile to Mr. Callender.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

City Manager Durflinger reported that the City flags were flying at half-staff based on President Biden's proclamation as a mark of respect to the victims of the senseless shooting in Monterey Park on January 21, 2023.

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City and presented the 2022 year-end crime statistics.

CITY MANAGER'S REPORT

a. January Storm Cleanup Update

City Manager Durflinger, Public Works Director Ilasin, and Program Manager Uribe Mutal provided an update on the January Storm cleanup.

b. Carpinteria Skate Park Drone Video

City Manager Durflinger presented the video.

c. Introduction of New City Employees

Administrative Services Director Maldonado introduced Finance Manager Gilbert Punsalan and Public Works Director Ilasin introduced Engineering Technician Jesus Montiel.

d. Planning Commission Actions

City Manager Durflinger provided background on the placement of Planning Commission Actions on the Council agenda.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Rick Olmstead, Susan Mailheau, Mike Wondolowski, Andy Patrick, Susan Allen, and Michelle Carlen

Emails distributed: Russell Ruiz

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 4 through 12. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

4. Approve the minutes of the regular meeting held January 9, 2023.

5. Receive and file the Expenditures for the period beginning December 31, 2022 and ending January 13, 2023.

6. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping for the Month of November 2022.

7. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping for the Month of December 2022.

8. Receive and file the Contracts Executed by the City Manager on behalf of the City for the Period of November 22, 2022 through January 16, 2023.

9. Receive and file the Quarterly Review of the Pension Stabilization Trust.

10. Adopt Resolution No. 6188, Authorizing Continued Remote Teleconference Meetings of the City Council and Boards, Committees, and Commissions.

11. Reschedule the special City Council meeting for consideration of the Annual Work Plan, to be held from 4:00 pm to approximately 8:00 pm, on Monday, January 30, 2023.

12. Adopt Ordinance No. 762, Amending Sections 1.04.140(F) and 10.04.080 of the Carpinteria Municipal Code Pertaining to Holidays (second reading).

ADMINISTRATIVE MATTERS:

13. Adoption of Resolution No. 6189, extending the emergency proclamation in response to the January 2023 storms and related emergency response.

Recommendation: (1) Adopt Resolution No. 6189, extending the emergency proclamation related to the January 2023 storms and related emergency response, pursuant to Government Code Sections 8558 and 8630, et. seq., and Chapter 2.40 of the Carpinteria Municipal Code; and (2) Direct City staff to return at least every 30 days for consideration of further extending the emergency proclamation until such time that the response and recovery conditions dictate otherwise; and (3) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment.

Program Manager Uribe Mutal presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to (1) Adopt Resolution No. 6189, determining that an emergency situation continues to exist, as defined in Government Code section 54956.5, due to the impacts from the January 2023 storms and related emergency response, and the threat posed by future storms, and re-ratifying previously issued emergency proclamations; (2) Direct City staff to return at least every 30 days for re-ratification of the emergency until such time that the response and recovery conditions dictate otherwise; and (3) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

14. Second Reading of Ordinance No. 758, amending provisions of the City's Local Coastal Program and Zoning Code regarding Accessory Dwelling Unit (ADU) and Junior Accessory Dwelling Unit (JADU) regulations and amending the City's Zoning Map to establish an ADU Beach Neighborhood District; and Adoption of Resolution No. 6187, acknowledging receipt of, and accepting, the California Coastal

Commission's approval of LCP Amendment LCP-4-CPN-22-0050-1 (Accessory Dwelling Units) Project 19-2008-LCPA/ORD); and Find that Ordinance No. 758 is statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.17, which states that CEQA does not apply to adoption of an Accessory Dwelling Unit ordinance to implement the provisions of State Government Code Section 65852.2; and is also categorically exempt pursuant to CEQA Guidelines Section 15303, which exempts new construction or conversion of small structures. *(This motion requires reading of Ordinance title and roll call vote.)*

Recommendation: (1) Adopt Ordinance No. 758 (second reading); and (2) Adopt Resolution No. 6187; and (3) Find that Ordinance No. 758 is statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.17 and exempt pursuant to Section 15303 of the CEQA Guidelines.

Community Development Director Goggia presented the staff report and PowerPoint presentation.

Vice Mayor Alarcon suggested exploring if the City could come up with its own first time workforce housing program that would support the development of ADUs on citizen residences.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to adopt Ordinance No. 758 (second reading), and adopt Resolution No. 6187, and find that Ordinance No. 758 is statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.17 and exempt pursuant to Section 15303 of the CEQA Guidelines.

Councilmember Nomura recommended amending the motion to include read by title only.

Vice Mayor Alarcon amended the motion and Councilmember Nomura seconded the amended motion, to adopt Ordinance No. 758 (second reading), as read by title only, and adopt Resolution No. 6187, as read by title only, and find that Ordinance No. 758 is statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.17 and exempt pursuant to Section 15303 of the CEQA Guidelines. The roll call vote on the amended motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

15. Amendment to Consultant Services Agreement between the City of Carpinteria and John Douglas/JHD Planning LLC for additional planning services to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed $33,000.

Recommendation: Authorize the City Manager to execute the Amendment (Attachment A) to the Agreement for Consultant Services to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed $33,000, for a total contract amount of $97,680. *(This motion requires a roll call vote.)*

Community Development Director Goggia presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the City Manager to sign the Amendment to the Agreement for Consultant Services between the City of Carpinteria and John Douglas/JHD Planning LLC to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed $33,000, for a total contract amount of $97,680. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

16. Authorization for the City Manager to execute Amendment No. 1 to the Agreement with Cannon Corporation to provide additional services for the 2022 Pavement Rehabilitation Project.

Recommendation: (1) Authorize the City Manager to execute Amendment No. 1 to the Agreement with Cannon Corporation to provide additional services for the 2022 Pavement Rehabilitation Project in the not-to-exceed amount of $37,272 for a total amended amount of $648,300, and (2) Approve a budget appropriation in the amount of $37,300 from Measure X Fund to Fiscal Year 2022/23 Capital Improvements Program Budget for the 2022 Pavement Rehabilitation Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

Councilmember Solórzano requested advertising that Measure X dollars are being used on this project and showing what Measure X is doing for the community. Mayor Clark requested staff provide a presentation on the Measure X Fund at a future Council meeting. City Manager Durflinger noted that staff would return with an agenda matter at a future Council meeting.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) Authorize the City Manager to execute Amendment No. 1 to the Agreement with Cannon Corporation to provide additional services for the 2022 Pavement Rehabilitation Project in the not-to-exceed amount of $37,272 for a total amended amount of $648,300 and (2) Approve a budget appropriation in the amount of $37,300 from Measure X Fund to Fiscal Year 2022/23 Capital Improvements Program Budget for the 2022 Pavement Rehabilitation Project. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Mayor Clark recessed to a break at 7:37 pm and reconvened the meeting at 7:49 pm.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS:

17. Continuance of the off-leash dog park program at El Carro Park.

    Recommendation: Staff recommends that the City Council hear the report and provide direction to Staff.

Parks, Recreation & Public Facilities Director Roberts presented the staff report and PowerPoint presentation.

Speakers in-person: Lorraine McIntire, Laura Lopez, Van Fleischer, Valerie Bentz, George Lehtinen, Dan Runhaar, Hal Price, Tom Truax, Phil Gilligan, Patricia Mickelson, Susan Allen, and Carolyn Friedman

Speakers via Zoom: Devon Tursick, Ryan Tursick, and Jackie Morris

Emails distributed: Karen Sketch, Usha Atterbury, Carole Soden, Devon Tursick, Anonymous, and Mary Docter

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to receive and file the report and assign the matter to the Public Facilities Site Acquisition / Development Committee and return with a report at the next Council meeting on February 13, 2023. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

18. Review and Update of City Council Representatives to Regional Agencies and Committees and Representatives to Area Boards and Committees, and Selection of City Council Representatives to Regional Agencies and Committees, City Council Joint and Standing Committees, Ad Hoc Committees, and Appointed Representatives to Area Boards and Committees.

    Recommendation: (1) Review existing Representatives to Regional Agencies and Committees an Appointed Representatives to Area Boards and Committees; (2) Approve the renaming of the Representatives to Regional Agencies and Committees to Regional Committees; (3) Approve the creation of a new category entitled Appointees to Other Government Agencies consisting of certain Regional Committees and Appointed Representatives to Area Boards and Committees as noted in the staff report; and (4) Assign City Council representatives to Regional Agencies and Committees, City Council Joint and Standing Committees, and Ad Hoc Committees, as set forth in the staff report and the below sample motion.

City Manager Durflinger presented the staff report.

Speakers in-person: Fred Shaw

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to (1) Approve the renaming of the Representatives to Regional Agencies and Committees to Regional Committees; (2) Approve the creation of a new category entitled Appointees to Other Government Agencies consisting of certain Regional Committees and Appointed Representatives to Area Boards and Committees as noted in Table 1 of the staff report; (3) Assign representatives as follows:

(a) Assign Councilmember and other representatives, as discussed in Table 2, to the newly created category of Appointees to Other Government Agencies.

Committee	New Representatives
Appointees to Other Government Agencies	
Beach Erosion Authority for Clean Oceans and Nourishment (BEACON)	Mónica Solórzano (Alternate: Al Clark)
California Joint Powers Insurance Authority (CJPIA)	Al Clark (Alternate: Natalia Alarcon)
Santa Barbara County Association of Governments (SBCAG)	Al Clark (Alternate: Wade Nomura)
Santa Barbara County Air Pollution Control District (APCD)	Al Clark (Alternate: Wade Nomura)
Central Coast Community Energy (3CE) Policy Board	Wade Nomura
Santa Barbara Mosquito and Vector Management District	Joe Franken
Santa Barbara Metropolitan Transit District	Mónica Solórzano

(b) Assign Councilmember representatives, as discussed in Table 2, to the Regional Committees.

Committee	New Representatives
Regional Committees	
Channel Counties Division, League of California Cities	Wade Nomura (Alternate: Natalia Alarcon)
Santa Barbara Joint Affordable Housing Task Group	Natalia Alarcon Mónica Solórzano
Santa Barbara County Elected Leaders Forum to Address Homelessness	Al Clark (Alternate: Natalia Alarcon)
South Coast Youth Safety Partnership	Mónica Solórzano (Alternate: Roy Lee)
Multijurisdictional Solid Waste Task Group	Roy Lee (Alternate: Natalia Alarcon)

(c) Assign Councilmember representatives, as discussed in Table 2, to the City's Joint and Standing Committees.

Committee	New Representatives
Joint and Standing Committees	
City Council/Economic Vitality Committee	Natalia Alarcon Roy Lee

City Council/Public Safety Committee	Al Clark Wade Nomura
City Council/School Board Committee	Roy Lee Natalia Alarcon
City Council/Utilities Committee	Roy Lee Wade Nomura
City Council/First District Supervisor Committee	Roy Lee Mónica Solórzano
City Council Finance/Budget Committee	Natalia Alarcon Al Clark
Transportation Committee	Roy Lee Al Clark
Development Review Committee (Joint Committee membership from City Council, Planning Commission and Architectural Review Board)	Al Clark and Wade Nomura Planning Commission will assign two representatives. Architectural Review Board will assign two representatives.
General Plan and Coastal Plan Update Committee (Joint Committee membership from City Council and Planning Commission)	Roy Lee and Al Clark Planning Commission will assign two representatives.
Public Facility Site Acquisition/Development Committee	Al Clark Wade Nomura
City Council Boards, Commissions and Committees Interview Committee	Al Clark Wade Nomura (Alternate: Roy Lee)

(d) Assign Councilmember representatives, as discussed in Table 2, to the City's Ad Hoc Committees.

Committee	**New Representatives**
Ad Hoc Committees	
COVID-19 Communications Committee	Wade Nomura Al Clark
Harbor Seal Advisory Committee	Al Clark Natalia Alarcon
Senior Services Planning Committee	Roy Lee Mónica Solórzano
Civic/Youth Engagement Committee	Roy Lee Wade Nomura
City Council Housing Element Committee	Al Clark Wade Nomura

Vice Mayor Alarcon requested that staff find out how alternates can attend the committees and add this information to the committee descriptions and Table 2 of the staff report.

The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

19. Selection of Interview Questions for City Boards, Committees and Commissions.

Recommendation: Select interview questions for the City Boards, Committees and Commissions.

City Manager Durflinger presented the staff report and requested clarification on Council's direction regarding how the recommendations of the City Council Boards, Commissions and Committee Interview Committee (sub-Committee) would get forwarded to the full Council.

The Council discussed the aspects of the process.

City Manager Durflinger summarized the process discussed by the Council as follows:

- Council will select the questions tonight
- The selected questions will be put into a survey form for applicants to fill out as an addendum to the application
- The sub-Committee will review the application forms and make recommendations to the full Council
- The full Council will have the benefit of having the sub-Committee's recommendations and the applications with the responses to the survey
- The applicants can attend the Council meeting where the full City Council can have the opportunity to interview applicants before making the appointments to City Boards, Commissions and Committees

The Council was in agreement with City Manager Durflinger's summary of the process.

The Council reviewed and added, deleted, and amended the presented interview questions as noted below and requested staff reorder the final list of questions and update the current City application to inquire if someone is an incumbent or not.

<u>For any Board/Commission/Committee:</u>

2. What skills and experience do you bring to make you a successful board/commission/committee member?
5. What ideas do you have to improve Carpinteria? (remove this question for Downtown "T" Business Board applicants)

7. What would an effective tenure on this Board/Commission/Committee look like to you? How would you measure the group's success?
8. In your opinion, what would the core duties be for a member of this Board/Commission/Committee?
9. How would you take an active role on this Board/Commission/Committee, both as a member of the larger group, and as an individual?
10. Can you give us an example of a time when you worked collaboratively with a team on a common goal?

For Downtown "T" Business Advisory Board:

18. What do you think the biggest challenges are right now for Downtown "T" businesses?
20. How would you work with local businesses to identify matters of improvement in the Downtown Business District?

For Library Advisory Commission:

22. How can the library better engage with underrepresented and/or underserved groups? As a Commission member, how would you address this issue?
23. What type of programs do you envision implemented at the Library? Please explain.
24. What type of strategies would you find effective to increase the use of the Library?
25. If you are appointed, do you have any suggestions for new funding opportunities?

For Planning Commission:

29. What do you see as the future of Carpinteria?
32. What is your experience in reading architectural and landscape plans? Are you familiar with the City's Land Use/Design Policies?
34. Are you aware that if appointed, you may have to read numerous staff reports and technical documents? Are you able to commit the time necessary to accomplish these?

For Architectural Review Board:

36. Describe your knowledge of the functions, regulations and procedures of the Architectural Review Board and the Neighborhood Design Guidelines.
37. Please describe your interests in design review and what you believe is the role of design review in this community.
39. Non-design professional candidates: Please describe your experience in reading site, building, floor and landscape plans.

For Mobile Home Park Rent Stabilization Board:

(Council added the following questions.)
What are the unique needs of Mobile Home Park tenants?
What experience do you have with rent stabilization?

For Carpinteria Open Space Management Advisory Board

41. Please describe your thoughts about balancing open space and conservation in our community.

For Integrated Pest Management Advisory Committee

42. How familiar are you with integrated pest control management procedures?
43. How would you help guide a private citizen on integrated pest control management practices?

For Tree Advisory Board:

44. Are you knowledgeable in any of the areas listed below, if so please explain.
    a. Urban planning
    b. Landscape architecture
    c. Tree-related professionals (forestry professors, nursery operators, arborists, or other environmental civic activist)
    d. Other horticulture activities, please explain.

Speakers in-person: Fred Shaw

Motion by Councilmember Nomura , seconded by Councilmember Solórzano, to select interview question nos. for City Boards, Committees and Commissions as discussed. The roll call vote was as follows:

AYES:	Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon and Mayor Clark
NOES:	Councilmember Lee
ABSENT:	None
ABSTAIN	None

The motion carried.

OTHER BUSINESS:

20. (A) Adoption of Resolution No. 6190, approving the Memorandum of Understanding (MOU) for the period of July 1, 2022 – June 30, 2027 between the City of Carpinteria (CITY) and Service Employees International Union (SEIU) Local 620, representing employees in the General Service; Public Works; and Parks, Recreation, and Public Facilities (PRPF) bargaining unit and (B) Adoption of Resolution No. 6191, approving a revised SEIU Represented Employees Classification and Compensation Schedule as required by terms of the proposed MOU, and including final recommendations from the 2021 Total Compensation Report.

    Recommendation: (A) Adopt Resolution No. 6190, approving and adopting the MOU for the period of July 1, 2022 – June 30, 2027 between the CITY and SEIU Local 620, and authorize the City Manager to implement the changes effective July 1, 2022 and (B) Adopt Resolution No. 6191, approving a revised SEIU Represented Employees Classification and Compensation Schedule.

Assistant City Manager Ramirez presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to adopt Resolution No. 6190 and Resolution No. 6191, as read by title only, approving the MOU for the period of July 1, 2022 – June 30, 2027 between the CITY and SEIU Local 620; and approving a revised SEIU Represented Employees Classification and Compensation Schedule. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Mayor Nomura spoke on the mass shooting of Chinese farmworkers in Half Moon Bay.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next regular Council meeting of February 13th.

ADJOURNMENT

Mayor Clark adjourned the meeting at 10:32 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Special Meeting (Annual Work Plan)
Monday, January 30, 2023

In-Person Meeting

CALL TO ORDER

Mayor Clark called the meeting to order at 4:15 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Michael Ramirez, Assistant City Manager Olivia Uribe Mutal, Program Manager Licette Maldonado, Administrative Services Director Steve Goggia, Community Development Director John L. Ilasin, Public Works Director Matt Roberts, Parks, Recreation & Public Facilities Director Amber Workman, Aquatics Superintendent Brian C. Barrett, City Clerk

PUBLIC COMMENT WILL ONLY BE HEARD CONCERNING THE AGENDIZED ITEM BELOW

Speakers in-person: Several members of the public spoke throughout the meeting.

Emails distributed: Fred Shaw, Susan Mailheau, Donna Schroeder, Patrick O'Connor, and Russell Ruiz

CITY COUNCIL WORKSHOP

The City Council met for the following purpose:

Review and approval of the Annual Work Plan.

Recommendation: Review and approve the Annual Work Plan for the 2023 calendar year.

City Manager Durflinger provided introductory remarks on the Annual Work Plan.

Assistant City Manager Ramirez and Program Manager Uribe Mutal presented programs from the General Government Department.

The City Council selected the following General Government programs as high priority:

- Active Adult/Senior Center
- Strategic Reorganization
- Youth Engagement
- Homeless Services
- Emergency Response Capacity Building
- City Staff & Elected Officials Training & Exercise
- Community Preparedness & Engagement
- Staff Recruitment & Retention

Administrative Services Director Maldonado presented programs from the Administrative Services Department.

The City Council selected the following Administrative Services programs as high priority:

- Business License and STR Enforcement Program
- Cost of Service Analysis

Mayor Clark recessed the meeting to a break at 6:00 pm and reconvened the meeting at 6:15 pm.

Community Development Director Goggia presented programs from the Community Development Department.

The City Council selected the following Community Development programs as high priority:

- Advanced Planning
- Design Standards and Guidance
- General/Coastal Plan & Comprehensive Zoning Code Update
- Housing Element Update and Response to State Housing Legislation

Public Works Director Ilasin presented programs from the Public Works Department.

The City Council selected the following Public Works programs as high priority:

- Community Broadband
- Capital Improvement: Strategic Priorities

Parks, Recreation & Public Facilities Director Roberts presented programs from the Parks, Recreation & Public Facilities Department.

The City Council selected the following Parks, Recreation & Public Facilities programs as high priority:

- Off-Leash Dog Park / Pickle Ball Facility
- Maintenance/Storage Building
- Capital Improvement Strategic Priorities (elevating Library above others)
- Department Staffing

The Council unanimously approved the Annual Work Plan including the selection of priorities as discussed for each City Department.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:04 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, February 13, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:01 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Government Code Section 54957(b)(1); Title: City Manager Dave Durflinger

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

   Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): One Potential Case

Facts and Circumstance: City Attorney to provide oral statement prior to closed session pursuant to Government Code section 54956.9(e)(2).

Participants: City Manager Dave Durflinger, Assistant City Manager Michael Ramirez; Community Development Director Steve Goggia, and Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria.

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:03 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:35 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Matthew Hofer, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Olivia Uribe Mutal, Program Manager Michael Ramirez, Assistant City Manager Gilbert Punsalan, Finance Manager Matt Roberts, Parks, Recreation and Public Facilities Director John L. Ilasin, Public Works Director Steve Goggia, Community Development Director

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action on the two items from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

AGENDA MODIFICATIONS

The Council took action to modify the agenda later in the meeting.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS: NONE

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:37 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 5:51 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Update on January Storm Cleanup

   Program Manager Uribe Mutal provided an update on the January Storm cleanup.

b. Measure X Spending Plan

   City Manager Durflinger presented the updates to the City's website including the Measure X Spending Plan.

c. Introduction of New City Employees

   Finance Manager Punsalan introduced Accounting Specialist Brenda Robinson.

d. Planning Commission Actions

   City Manager Durflinger noted the Planning Commission Actions from February 6, 2023 were included in the agenda packet.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers via Zoom: Brett Garrett and Gary Campopiano

Emails distributed: Ann Matson, Greg Karpain, and Randall Moon

In response to a request from a member of the public to hear Agenda Item No. 11 sooner, the Council decided to modify the agenda.

AGENDA MODIFICATIONS

Motion by Councilmember Lee, seconded by Councilmember Nomura, to move Agenda Item No. 11 to after the Consent Calendar. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 3 through 5. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

3. Approve the minutes of the regular meeting held January 23, 2023 and the special meeting held January 30, 2023.

4. Receive and file the Expenditures for the period beginning January 14, 2023 and ending February 3, 2023.

5. Adopt Resolution No. 6193, Authorizing Continued Remote Teleconference Meetings of the City Council and Boards, Committees, and Commissions.

ADMINISTRATIVE MATTERS:

11. Continuance of the off-leash dog park program at El Carro Park and consideration of additional sites.

    Recommendation: Staff recommends that the City Council receive the report and provide direction to Staff as it determines appropriate.

Parks, Recreation and Public Facilities Director Roberts presented the staff report and PowerPoint presentation.

Speakers in-person: Ron Contreras Jr., Carly Bass, Julia Mayer and Hallie Mayer, Lorraine McIntire, John Goss, Marisa Kahn, Don Runhoor, Lee Jacobs, Van Fleisher, Jay Galvin, David Crooks, and Jon Ryan Schlobohm

Emails distributed: David Renner, Anonymous, Linda Reimel, Hallie Green, Blair Edwards, Robyn Beaudoin, Priyanka Shahheydari, Jason, Briana & Harper Olcese, Shannon Gallup, Abby Carrington, Alanna Wiltshire, Lindsey Aresco, Carey Bradshaw, Jenna Foster, Erica Delaney, Erika Cotter, Amy Harrison, Mike Wiltshire, Eric Graf, Kelly O'Donnell, Andrew Rowbottom, Nick Henry, Julien Brun, Scott Carrington, Sarah Brown, Kevin Lamkin, Amy Blakemore, and Christie Cooney

Motion by Councilmember Lee, seconded by Councilmember Nomura, to direct staff to return with project plans for a dedicated off-leash dog park at Monte Vista Park and Lagunitas Park. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously and the off-leash dog park pilot program at El Carro Park officially ended.

6. Adoption of Resolution No. 6194, extending the emergency proclamation in response to the January 2023 storms and related emergency response.

   Recommendation: (1) Adopt Resolution extending the emergency proclamation related to the January 2023 storms and related emergency response, pursuant to Government Code Sections 8558 and 8630, et seq., and Chapter 2.40 of the Carpinteria Municipal Code; and (2) Direct City staff to return at least every 30 days for consideration of further extending the emergency proclamation until such time that the response and recovery conditions dictate otherwise; and (3) Determine the above actions are not a "Project" within the meaning of the

California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment.

Program Manager Uribe Mutal presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to (1) Adopt Resolution No. 6194, determining that an emergency situation continues to exist, as defined in Government Code section 54956.5, due to the impacts from the January 2023 storms and related emergency response, and the threat posed by future storms, and re-ratifying previously issued emergency proclamations; (2) Direct City staff to return at least every 30 days for re-ratification of the emergency until such time that the response and recovery conditions dictate otherwise; (3) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

7. Closeout of 2022 Pavement Maintenance Project.

Recommendation: Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the 2022 Pavement Maintenance Project with Onyx Paving Company, Inc. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the Mayor to sign the Closeout Agreement and Release of Claims for the 2022 Pavement Maintenance Project with Onyx Paving Company, Inc. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

8. Adoption of Resolution No. 6196, approving the recommendations of the Traffic Safety Committee.

Recommendation: Adopt Resolution No. 6196, approving the recommendations of the Traffic Safety Committee.

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Councilmember Nomura suggested switching the traffic light from a red light to a red arrow at the intersection of Ogan Road and Linden Avenue when one is making a right hand turn. He also suggested adding warning stripes on the southbound offramp at Casitas Pass Road next to McDonalds to notify drivers that there is a pedestrian crosswalk up ahead and avoid near misses.

Public Works Director Ilasin noted Councilmember Nomura's concerns and responded that the consulting traffic engineer is investigating the deficiency in that intersection.

Motion by Councilmember Lee, seconded by Councilmember Nomura to adopt Resolution No. 6196, as read by title only.

Public Works Director asked that the motion be modified to correct the Ogan Road red curb at the Pacific Village Drive intersection to be 90 feet instead of 130 feet.

Councilmember Lee modified the motion, to adopt Resolution No. 6196, as read by title only and include the correction that the Ogan Road red curb at the Pacific Village Drive intersection be 90 feet instead of 130 feet. Councilmember Nomura seconded the modified motion. The roll call vote on the modified motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING

9. (1) Introduction of Ordinance No. 760 (Attachment A), making changes to the City of Carpinteria's ("City") zoning regulations and General Plan/Local Coastal Program ("GP/LCP") regarding regulation of formula businesses. Changes to the Carpinteria Municipal Code ("CMC") include the addition of Chapter 14.53 entitled "Regulation of Formula Businesses" and the addition of a new definition to Chapter 14.08; and (2) A finding that approval and adoption of Ordinance No. 760 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines, and (3) Adoption of Resolution No. 6192 (Attachment B), certifying that Ordinance No. 760 is intended to carry out the policies of the City's certified LCP consistent with the California Coastal Act, and direct that the proposed LCP Amendment ("LCPA") be transmitted to the California Coastal Commission for certification.

   Recommendation: (1) That the City Council approve the first reading of Ordinance No. 760, amending the City's zoning regulations and GP/LCP to establish formula business regulations in CMC 14.53 (including the addition of a definition to CMC 14.08); (2) That the City Council find that approval and adoption of Ordinance No. 760 is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines; and (3) That the City Council adopt Resolution No. 6192, certifying that Ordinance No. 760 is intended to carry out the policies of the City's certified LCP consistent with the California Coastal Act, and direct that the proposed LCP Amendment be transmitted to the California Coastal Commission for certification.

Councilmember Lee recused himself due to his family owning and operating a restaurant in the City and left the Council Chambers at 7:33 pm.

Community Development Director Goggia and Legal Counsel Acos and Hofer presented the staff report and PowerPoint presentation.

Speakers in-person: Warner Ebbink and Sue Skenderian

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) Approve the first reading of Ordinance No. 760 including the revised language currently under discussion, amending the City's zoning regulations and GP/LCP to establish formula business regulations in CMC 14.53 (including the addition of a definition to CMC 14.08); (2) Find that approval and adoption of Ordinance No. 760 is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines; and (3) Adopt Resolution No. 6192, certifying that Ordinance No. 760 is intended to carry out the policies of the City's certified LCP consistent with the California Coastal Act, and direct that the proposed LCP Amendment be transmitted to the California Coastal Commission for certification.

Legal Counsel Acos requested the motion be modified to include amended language in section 14.53.060 to prohibit formula businesses that are located within the exclusion zone to relocate to areas outside of the exclusion zone.

Councilmember Solórzano modified the motion to (1) Approve the first reading of Ordinance No. 760 including the amended language in section 14.53.060 to prohibit formula businesses that are located within the exclusion zone to relocate to areas outside of the exclusion zone, amending the City's zoning regulations and GP/LCP to establish formula business regulations in CMC 14.53 (including the addition of a definition to CMC 14.08); (2) Find that approval and adoption of Ordinance No. 760 is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines; and (3) Adopt Resolution No. 6192, certifying that Ordinance No. 760 is intended to carry out the policies of the City's certified LCP consistent with the California Coastal Act, and direct that the proposed LCP Amendment be transmitted to the California Coastal Commission for certification. Councilmember Nomura seconded the modified motion. The roll call vote on the modified motion was as follows:

AYES:	Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	Councilmember Lee (recused)
ABSTAIN:	None

The motion carried.

Councilmember Lee returned to the dais at 8:00 pm.

10. Adopt Resolution No. 6195, Approving the Measure A Five-Year Local Program of Projects for Fiscal Years 2023-24 through 2027-28.

    Recommendation: (1) Adopt Resolution No. 6195, approving the Measure A Five-Year Local Program of Projects for Fiscal Years 2023-24 through 2027-28 and (2) Authorize the Public Works Director to submit the Measure A Five-Year Local Program of Projects to the Santa Barbara County Association of Governments.

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to adopt Resolution No. 6195, as read by title only, approving the Measure A Five-Year Local Program of Projects and authorizing submittal by the Public Works Director to the Santa Barbara County Association of Governments. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Mayor Clark recessed to a break at 8:12 pm and reconvened the meeting at 8:20 pm.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

12. Amendments to the Downtown "T" Encroachment Guidelines, authorizing a parklet as an allowed encroachment of the City of Carpinteria public right-of-way in the Downtown "T" Business District.

    Recommendation: (A) Adopt Resolution No. 6174, approving the amended Downtown "T" Encroachment Guidelines and (B) Provide direction concerning development of Downtown "T" Encroachment Permit fee for parklets and refer the matter to the Finance Committee for recommendation(s).

Public Works Director Ilasin and Consulting Traffic Engineer Tom Mericle with TKM Engineering presented the staff report and PowerPoint presentation.

Speakers in-person: Warner Ebbink, Justin Fitzgerald, and Lorraine McIntire

City Manager Durflinger, Mr. Mericle, and Public Works Director Ilasin responded to the public comments received and answered questions from the Council.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to bring this item back with a second hearing to address concerns and in the meantime extend the current encroachment permits at the discretion of staff.

Mayor Clark inquired what the concerns were that Councilmember Nomura brought up.

Councilmember Nomura stated the following concerns: the potential for grandfathering in existing parklets, allowing more diverse designs, possibly having a program through the City where the City could lease out or assist in purchasing parklets, and also determine the number of parklets the City is going to allow. He also noted that the Council does not have the cost factors on the parklets yet and that by continuing this item to the next

meeting or within a month, the Council at that time would have more answers to make a sound decision.

City Manager Durflinger responded that staff could return with a clarification on the maximum number of parklets and expand design options among other things. He stated his concern with grandfathering in the existing parklets that weren't built to any standard and went through no plan check at all. He stated he did not want to give business owners the expectation that there is some way to salvage their temporary parklets in a permanent program. He encouraged that the motion be modified to include the referral of finance matters of the parklets to the Finance Committee for discussion and recommendation.

Councilmember Nomura modified the motion to bring this item back with a second hearing to address the potential for grandfathering in existing parklets, allow more diverse designs, possibly have a program through the City where the City could lease out or assist in purchasing parklets, and determine the number of parklets the City is going to allow and in the meantime extend the current encroachment permits at the discretion of staff and refer the financial matters of the parklets to the Finance Committee for discussion and recommendation. Councilmember Lee seconded the modified motion.

City Manager Durflinger sought clarification on the motion in regards to extending the temporary program. He noted the temporary program will end on June 30, 2023 and that the Council could consider extending the temporary program later.

Councilmember Nomura further modified the motion to bring this item back with a second hearing to address the potential for grandfathering in existing parklets, allow more diverse designs, possibly have a program through the City where the City could lease out or assist in purchasing parklets, and determine the number of parklets the City is going to allow and refer the financial matters of the parklets to the Finance Committee for discussion and recommendation. Councilmember Lee seconded the further modified motion. The roll call vote on the further modified motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

13. Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2022.

    Recommendation: Receive and file the ACFR for the fiscal year ended June 30, 2022.

This item has been moved to the February 27, 2023 City Council meeting.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at the League of California Cities New Mayor and Councilmember Academy.

Councilmember Lee asked about installing lighting in El Carro Park. City Manager Durflinger replied that in the past there was interest in installing lighting at El Carro Park, but it was a concern to adjacent neighbors and never got traction.

Vice Mayor Alarcon reported on her attendance at the Santa Barbara County Elected Leaders Forum to Address Homelessness. She requested an update from Carpinteria Children's Project. She also asked if the County could give a presentation on this year's Homeless Point-In-Time Count that occurred in January.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

City Manager Durflinger reminded the Council that there is a special joint City Council and Planning Commission meeting on Tuesday, February 21st to cover new housing laws.

All Councilmembers are expected to be in attendance at the special joint meeting on February 21st.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:36 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
Joint City Council and Planning Commission
Special Meeting Minutes
Tuesday, February 21, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:01 pm.

ROLL CALL

City Councilmembers present:
Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon (arrived at 4:03 pm)
Mayor Al Clark

Staff members present:
Dave Durflinger, City Manager
Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Government Code Section 54957(b)(1); Title: City Manager Dave Durflinger

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned to Closed Session at 4:03 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:33 pm.

ROLL CALL

City Councilmembers present:
Councilmember Roy Lee
Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano

	Vice Mayor Natalia Alarcon Mayor Al Clark
Planning Commissioners present:	Commissioner David Allen Commissioner John Moyer Vice Chair Glenn LaFevers Chair Jane Benefield
Planning Commissioners absent:	None
Staff members present:	Dave Durflinger, City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Cody T. Sargeant, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Steve Goggia, Community Development Director Brian C. Barrett, City Clerk

CLOSED SESSION REPORT

City Manager Durflinger announced there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

CITY COUNCIL BUSINESS:

The City Council and Planning Commission met to discuss the following subject matter:

2. Update on new state housing laws taking effect in 2023.

   Recommendation: Receive and file report on new state housing laws taking effect in 2023.

Community Development Director Goggia, Legal Counsel Carlson and Sargeant, and City Manager Durflinger presented the staff report and PowerPoint presentation and responded to questions from the City Council and Planning Commission.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

There was no public comment.

The report was received and filed.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:48 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, February 27, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:03 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Government Code Section 54957(b)(1); Title: City Manager Dave Durflinger

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:03 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano

Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present:

Dave Durflinger, City Manager
Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
Brian C. Barrett, City Clerk
Amber Workman, Aquatics Superintendent
Michael Ramirez, Assistant City Manager
Matt Roberts, Parks, Recreation and Public Facilities Director
John L. Ilasin, Public Works Director
Laura Kalty, on behalf of Liebert Cassidy Whitmore, acting as City Attorney of the City of Carpinteria
Gilbert Punsalan, Finance Manager
Steve Goggia, Community Development Director

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

AGENDA MODIFICATIONS:

There was consensus amongst the Council to move Agenda Item No. 17 to after the Consent Calendar.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

2. Proclamation Honoring Mrs. Phyllis Hansen on Her 100th Birthday.

The Council presented the proclamation to Mrs. Hansen and she provided remarks.

3. Special City Council Commendation to Vic Anderson.

Mayor Clark presented the special City Council Commendation to Mr. Anderson. Aquatics Superintendent Workman and Mr. Anderson provided remarks.

4. Special City Council Commendation to Ron Mousouris.

Mayor Clark presented the special City Council Commendation to Mr. Mousouris. Aquatics Superintendent Workman and Mr. Mousouris provided remarks.

5. Proclamation Designating the Month of March 2023 as "Women's History Month".

Beth Cox, on behalf of the Women Making Change, provided remarks and Mayor Clark presented the proclamation to Mrs. Cox and members of Women Making Change.

6. Proclamation Designating Sunday, March 12, 2023 as California Arbor Day in the City of Carpinteria.

Mayor Clark presented the proclamation to Public Works Director Ilasin.

7. Presentation of Frontier's Status in Installing Fiber Optics.

Doug McAllister, Vice President of Frontier Communications presented the PowerPoint presentation and answered questions from the Council.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

Assistant City Manager Ramirez provided an update on the work of the Senior Services Committee and announced that Girls Inc. will open its doors for limited senior programming and activities tentatively on March 14th and thereafter on Tuesdays and Thursdays between 9:30 am and noon.

Parks, Recreation and Public Facilities Director Roberts provided an update on the January storm cleanup including beach operations and the sediment deposition.

Public Works Director Ilasin provided an update on the opening of the Carpinteria Creek bikepath and noted that woody debris still needs to be removed from under the Carpinteria Avenue Bridge.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Linda Lisiecki, Diane Ledbetter and Bryan Mootz, Robin Karlsson, Lisa Schoenthal, David Rosso, and Tom Phillips

Speakers via Zoom: Robert Nisbet

Emails distributed: Sarah Henry, Brianna Adam, and Michelle Carlen

Diane Ledbetter and Bryan Mootz, on behalf of Carpinteria Beautiful, presented a $500 check to the City for street tree plantings.

City Manager Durflinger responded to Ms. Schoenthal's comments.

Parks, Recreation and Public Facilities Director Roberts responded to Mr. Phillips' comments.

CONSENT CALENDAR

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 8 through 12. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

8. Approve the minutes of the regular meeting held February 13, 2023 and the special joint meeting held February 21, 2023.

9. Receive and file the Expenditures for the period beginning February 4, 2023 and ending February 17, 2023.

10. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping for the Month of January 2023.

11. Receive and file the Contracts Executed by the City Manager on behalf of the City for the Period of January 17, 2023 through February 20, 2023.

12. Approval and adoption of Resolution No. 6197, declaring certain City-owned property/equipment as surplus assets and authorizing disposal.

ADMINISTRATIVE MATTERS:

17. Proposed Compensation for Local Agency Executive, City Manager Dave Durflinger.

Recommendation: Consider the City of Carpinteria 2021 Total Compensation Study Report and related market adjustments for City classifications, and negotiated cost of living increases approved for represented and unrepresented employees, to determine appropriate salary increases for City Manager as part of Eighth Amendment to the Employment Agreement for the City Manager.

Legal Counsel Kalty presented the staff report.

There was no oral public comment.

Emails distributed: Russell Ruiz

Mayor Nomura left the Council Chambers at 7:03 pm and did not return to the meeting.

Motion by Councilmember Lee, seconded by Councilmember Solórzano, to direct staff to prepare an eighth amendment to the July 22, 2013 City Manager employment agreement to include a 5% market based adjustment and a 5% based salary increase effective July 1, 2022 along with health increases that were provided to staff of the City. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	Councilmember Nomura
ABSTAIN:	None

The motion carried.

PUBLIC HEARING

13. Adoption of Ordinance No. 763 to amend Chapter 12.24 and Chapter 10.62 of the Carpinteria Municipal Code to add regulations pertaining to skateboard and skate use at the Carpinteria Skate Park and to amend regulations pertaining to skateboard and skate use citywide.

    Recommendation: Approve the first reading of Ordinance No. 763 as read by title only.

Parks, Recreation and Public Facilities Director Roberts presented the staff report and PowerPoint presentation.

Mayor Clark opened the public hearing at 7:21 pm.

Speakers in-person: Peter Bonning

Speakers via Zoom: Michelle Carlen

Mayor Clark closed the public hearing at 7:25 pm.

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to approve on first reading Ordinance No. 763, as read by title only. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	Councilmember Nomura
ABSTAIN:	None

The motion carried.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

14. Annual Comprehensive Financial Report (ACFR) for the Fiscal Year (FY) Ended June 30, 2022.

    Recommendation: Receive and file the ACFR for the fiscal year ended June 30, 2022.

Finance Manager Punsalan and Travis Hole with Moss, Levy & Hartzheim LLP presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Lee, to receive and file the ACFR and various reports. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	Councilmember Nomura
ABSTAIN:	None

The motion carried.

15. Review of the Mid-Year Budget Report and making related adjustments to appropriations.

    Recommendation: Accept the Mid-Year Budget Report and approve adjustments to the budget as summarized

This item has been moved to the March 13, 2023 City Council meeting.

16. Proposed correspondence to the County of Santa Barbara regarding the Draft 2023 – 2031 Housing Element Update.

    Recommendation: Approve the letter to be sent to the County of Santa Barbara regarding the Draft 2023 – 2031 Housing Element Update.

Community Development Director Goggia and City Manager Durflinger presented the staff report and PowerPoint presentation.

Speakers in-person: D Kaye, Gail Marshall, Patrick O'Connor, Mike Wondolowski, and David Rosso

Emails distributed: Gail Henderson and Mike Wondolowski

Councilmember Lee left the Council Chambers at 8:43 pm and returned to the dais at 8:43 pm.

Motion by Councilmember Lee, seconded by Vice Mayor Alarcon, to approve the letter to be sent to the County of Santa Barbara regarding the Draft 2023 – 2031 Housing Element Update with the following modification: remove the last two sentences of the second to last paragraph on page three of the letter.

Vice Mayor Alarcon suggested modifying the motion to include mention of prioritizing housing for agricultural and service workers.

Councilmember Lee modified the motion to approve the letter to be sent to the County of Santa Barbara regarding the Draft 2023 – 2031 Housing Element Update with the following modifications: remove the last two sentences of the second to last paragraph on page three of the letter and mention in the letter the prioritization of housing for agricultural and service workers. Vice Mayor Alarcon seconded the modified motion. The roll call vote on the modified motion was as follows:

AYES:	Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	Councilmember Nomura
ABSTAIN:	None

The motion carried.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Lee asked if the Council would support (1) the creation of an ad hoc Committee to set policies to hire a new City Manager and (2) to support a letter to the County in regards to the sediment deposition at the beach and to work on creating a long-term sediment management plan.

There was consensus amongst the Council to add Councilmember Lee's two requests to a future Council meeting agenda.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next regular meeting on March 13th.

City Manager Durflinger announced that there is a tentative special City Council meeting on April 17th on the Rincon Trail Project.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:54 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, March 13, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:00 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Assistant City Manager Michael Ramirez Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
   Significant exposure to litigation pursuant to 54956.9(d)(2): One potential case.

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
   Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): one potential case.
   Facts and Circumstance: City Attorney to provide oral statement prior to closed session pursuant to Government Code section 54956.9(e)(2)

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:01 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:35 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Olivia Uribe Mutal, Program Manager John L. Ilasin, Public Works Director Marysol Smith, Associate Planner Steve Goggia, Community Development Director Jody Thomas, City Librarian Licette Maldonado, Administrative Services Director

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from either of the two Closed Session items.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

3. Adopt Resolution No. 6210 Commending and Thanking Chuck McQuary for His Dedicated Service as the City's Representative on the Santa Barbara Metropolitan Transit District Board of Directors from 2007 to 2023.

Mayor Clark and the City Council presented Mr. McQuary with Resolution No. 6210. Mr. McQuary provided remarks.

Speakers in-person: Jerry Estrada, General Manager of the Santa Barbara Metropolitan Transit District

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6210 Commending and Thanking Chuck McQuary for His Dedicated Service as the City's Representative on the Santa Barbara Metropolitan Transit District Board of Directors from 2007 to 2023. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

4. Proclamation Designating the Month of April 2023 as "Carpinteria Beautiful Month".

Mayor Clark and the City Council presented the proclamation to members of Carpinteria Beautiful.

Bryan Mootz, representing Carpinteria Beautiful provided remarks and presented a $500 check to the City for street tree plantings.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Proclamation Designating the Month of April 2023 as "Carpinteria Beautiful Month". The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:48 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:01 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Update on January Storm Cleanup

Program Manager Uribe Mutal provided news on tomorrow's rain storm and Public Works Director Ilasin provided an update on the January Storm Cleanup.

b. Update on FEMA Mapping Process

Public Works Director Ilasin and City Manager Durflinger provided an update on the FEMA Mapping Process.

c. Planning Commission Actions

City Manager Durflinger noted that the Planning Commission meeting did not meet this month.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Bob Franco and Rick Olmstead

Speakers via Zoom: Jon Lewis (no comment provided) and Michelle Carlen

Vice Mayor Alarcon responded to Mr. Franco's comment.

City Manager Durflinger responded to Mr. Olmstead's comment.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 5 through 8. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

5. Approve the minutes of the regular meeting held February 27, 2023.

6. Receive and file the Expenditures for the period beginning February 18, 2023 and ending March 3, 2023.

7. Adopt Resolution No. 6198, authorizing the filing of the Transportation Development Act Claim for Fiscal Year 2023/24.

8. Approve the second reading of Ordinance No. 763, as read by title only, to amend Chapter 12.24 and Chapter 10.62 of the Carpinteria Municipal Code to add regulations pertaining to skateboard and skate use at the Carpinteria Skate Park and to amend regulations pertaining to skateboard and skate use citywide. *(This motion requires a roll call vote.)*

ADMINISTRATIVE MATTERS:

9. Adoption of Resolution No. 6208, extending the emergency proclamation in response to the January 2023 storms and related emergency response.

   Recommendation: (1) Adopt Resolution extending the emergency proclamation related to the January 2023 storms and related emergency response, pursuant to Government Code Sections 8558 and 8630, et seq., and Chapter 2.40 of the Carpinteria Municipal Code; and (2) Direct City staff to return at least every 60 days for consideration of further extending the emergency proclamation until such time that the response and recovery conditions dictate otherwise; and (3) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment.

Program Manager Uribe Mutal presented the staff report.

Speakers via Zoom: Michelle Carlen

City Manager Durflinger responded to Ms. Carlen's comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to (1) Adopt Resolution No. 6194, determining that an emergency situation continues to exist, as defined in Government Code section 54956.5, due to the impacts from the January 2023 storms and related emergency response, and the threat posed by future storms, and re-ratifying previously issued emergency proclamations; (2) Direct City staff to return to at least every 60 days for re-ratification of the emergency until such time that the response and recovery conditions dictate otherwise; and (3) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational and administrative activities of the government that will not result in direct or indirect physical changes in the environment.

Program Manager Uribe Mutal noted a correction to the sample motion in that Resolution No. 6194 needed to be replaced with Resolution No. 6208.

Vice Mayor Alarcon modified the motion to (1) Adopt Resolution No. 6208, determining that an emergency situation continues to exist, as defined in Government Code section 54956.5, due to the impacts from the January 2023 storms and related emergency response, and the threat posed by future storms, and re-ratifying previously issued emergency proclamations; (2) Direct City staff to return to at least every 60 days for re-ratification of the emergency until such time that the response and recovery conditions dictate otherwise; and (3) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational and administrative activities of the government that will not result in direct or indirect physical changes in the environment. Councilmember Nomura seconded the modified motion. The roll call vote on the modified motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

10. Elect to commend a Carpinteria Volunteer of the Year for their service in 2022, and two Carpinteria Community Partners/Businesses of the Year for 2021 and 2022.

    Recommendation: (1) Elect to commend a Carpinteria Volunteer of the Year for their service in 2022, and two Carpinteria Community Partners/Businesses of the Year for 2021 and 2022; and (2) Direct City staff to prepare a Resolution for each awardee to be adopted at a future City Council Meeting.

Mayor Clark recused himself from participating in this item due to a potential conflict of interest and left the Council Chambers at 6:53 pm. Vice Mayor Alarcon chaired the meeting during Mayor Clark's absence.

Program Manager Uribe Mutal presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to (1) elect to commend Kathy and Andy Shaffer as Carpinteria Volunteer of the Year for their service in 2022 and (2) direct City staff to prepare a Resolution for each awardee to be adopted at a future City Council meeting. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, and Vice Mayor Alarcon
NOES:	None
ABSENT:	Mayor Clark (recused)
ABSTAIN:	None

The motion carried.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to (1) elect to commend Two Trumpets Communications as Carpinteria Community Partner/Business of the Year for 2021 and The Carpinteria Skate Foundation as Carpinteria Community Partners/Business of the Year for 2022 and (2) direct City staff to prepare a Resolution for each awardee to be adopted at a future City Council meeting. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, and Vice Mayor Alarcon
NOES:	None
ABSENT:	Mayor Clark (recused)
ABSTAIN:	None

The motion carried.

Mayor Clark returned to the dais at 7:02 pm.

11. The City's 2022 Housing Element Annual Progress Report to the State Department of Housing and Community Development on the status of implementation of its goals, policies, and objectives.

Recommendation: Receive the 2022 Housing Element Annual Progress Report and direct that it be submitted to the State Housing and Community Development Department.

Associate Planner Smith and Community Development Director Goggia presented the staff report and PowerPoint presentation.

Speakers in-person: Russell Ruiz

Motion by Councilmember Nomura, seconded by Councilmember Lee, to accept the 2022 Housing Element Annual Progress Report on the status of implementation and direct the Community Development Director to submit the document to the State Department of Housing and Community Development. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

12. Community Development Block Grant (CDBG) Committee recommendations concerning the 2023-2024 Public Services Grant Applications and allocation of program funds.

Recommendation: Allocate the CDBG Public Services Grant Funding pursuant to the recommendations of the City's CDBG Committee to equally share the funds between the Peoples' Self-Help Housing's Carpinteria Camino Scholars program and the United Boys & Girls Club of Santa Barbara County's Carpinteria Club – Power Hour. *(This motion requires a roll call vote.)*

Associate Planner Smith and Community Development Director Goggia presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to allocate the 2023-2024 CDBG Public Services Grant Funding equally between the Peoples' Self-Help Housing and United Boys & Girls Club programs, as recommended by the CDBG Committee. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None

ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

13. Consideration of Making Appointments to the Planning Commission, Architectural Review Board, Mobile Home Park Rent Stabilization Board, Carpinteria Open Space Management Advisory Board, Tree Advisory Board, Downtown "T" Business Advisory Board, Integrated Pest Management Committee, Environmental Review Committee, Community Development Block Grant Committee, and Appoint Representatives to the Community Media Access Center and County Library Advisory Committee.

    Recommendation: Adopt Resolution Nos. 6199 through 6207, approving appointments to all City Boards, Commissions and Committees and appoint a representative to the Community Media Access Center and a representative to the County Library Advisory Committee, as discussed.

City Clerk Barrett presented the staff report and PowerPoint presentation.

Planning Commission Appointments:

Speakers in-person: David Allen, Jane Benefield, Russell Ruiz, Kim Seefeld, Patrick O'Connor, and Katherine Salant

Emails distributed: Russell Ruiz

Mayor Clark made a motion to appoint David Allen, Glenn LaFevers, Jane Benefield, Russell Ruiz, and Katherine Salant to the Planning Commission. The motion failed due to a lack of a second.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to appoint David Allen, Glenn LaFevers, Jane Benefield, John W. Moyer, and Katherine Salant to the Planning Commission. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,

	Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Architectural Review Board Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint Richard E. Johnson, Patrick O'Connor, Amy Blakemore, and Brad Stein to the Architectural Review Board and advertise the vacancy on the Board. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Mobile Home Park Rent Stabilization Board Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint John J. Nicoli and Bob Franco to the Mobile Home Park Rent Stabilization Board and advertise the vacancies on the Board. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Carpinteria Open Space Management Advisory Board Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint Andrea Adams-Morden, Arturo Tello, David Allen, Ted Rhodes, James McElvain, Patrick Crooks,

and Jonathan Lewis to the Carpinteria Open Space Management Advisory Board. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Tree Advisory Board Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint Carol Terry, Diane Ledbetter, Susan Mailheau, Dale Olivas, and Patrick Crooks to the Tree Advisory Board. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Downtown "T" Business Advisory Board Appointments:

Speakers via Zoom: Michelle Carlen

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon to appoint Mary Beth Radley, Richard Mancilla, Jason M. Lesh, and Kristina Calkins as assessment paying members; appoint Lorraine McIntire, Tina Frontado, and Michelle Carlen as at-large members, and Warner Ebbink as an alternate assessment paying member. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Integrated Pest Management Committee Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint William Carleton, Russell Ruiz, and Patrick Crooks to the Integrated Pest Management Committee and advertise the vacancies on the Committee. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Environmental Review Committee Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint Natasha Lohmus to the Environmental Review Committee. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Community Development Block Grant Committee Appointments:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint Phylene Wiggins and Clyde Freeman as at-large public members and Glenn LaFevers as the Planning Commission representative. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Library Advisory Commission Appointments:

There was no public comment.

The Council took no action on the appointments to the Library Advisory Commission as the Library Board of Trustees previously extended the Library Advisory Commissioners' terms through January 31, 2025 by minute order at their meeting on March 13, 2023.

Appointed Representatives to Area Boards & Committees:

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to appoint Gary Dobbins as the City Representative to the Media Access Center and Gail Marshall as the City Representative to the County Library Advisory Committee. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Councilmember Nomura requested the Council receive written update reports on actions from the City's various Boards, Commissions and Committees. City Manager Durflinger stated as an interim measure, staff could forward minutes and/or summary notes from each of the City's Boards, Commissions and Committees to update the Council. The Council was in favor of this. Mayor Clark requested a future agenda item be brought back to the Council to debrief on the appointment process of the City's Boards, Commissions and Committees and potentially put in place a written process. The Council was in favor of this.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to adopt Resolution Nos. 6199 through 6207, as read by title only, approving appointments to all City Boards, Commissions and Committees and appoint a representative to the Community Media Access Center and a representative to the County Library Advisory Committee, as discussed. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

14. Agreement for Operation of a Countywide Library System between the County of Santa Barbara and the City of Carpinteria.

Recommendation: Approve and authorize the City Manager to execute the Agreement for Operation of a Countywide Library System (Library Agreement) between the County of Santa Barbara and the City of Carpinteria.

City Librarian Thomas presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve and authorize the City Manager to execute the Library Agreement between the County of Santa Barbara and the City of Carpinteria. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Mayor Clark recessed to a break at 8:24 pm and reconvened the meeting at 8:30 pm.

15. Review of the Mid-Year Budget Report and making related adjustments to appropriations.

Recommendation: Accept the Mid-Year Budget Report and approve adjustments to the budget as summarized in Attachment A.

City Manager Durflinger and Administrative Services Director Maldonado presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to accept the Mid-year Budget Report and approving amendments to the adopted budget as provided for in Attachment A. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

16. Amendment to the City Manager Employment Agreement, including adjusting the annual base wage from $186,861.10 to $206,014.36.

Recommendation: Approve the attached Eighth Amendment to the Employment Agreement for the City Manager.

Legal Counsel Acos presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to accept staff's oral report summarizing the eight amendment to the July 22, 2013, City Manager Employment Agreement and approve said 8th amendment, including adjusting the annual base wage from $186,861.10 to $206,014.36. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

17. City Manager succession process and formation of an Ad hoc Committee.

Recommendation: Form an Ad hoc City Manager Succession Process Committee for the purpose of working with the City Manager and consultants to draft process recommendations for Council's consideration.

City Manager Durflinger presented the staff report.

Speakers in-person: Patrick O'Connor

Emails distributed: Russell Ruiz

Motion by Councilmember Lee, seconded by Councilmember Nomura, to form an Ad hoc City Manager Succession Process Committee for the purpose of drafting recommendations for Council consideration on the process and related details for determining a successor to the current City Manager; the Committee to provide its recommendations and conclude its work no later than the regular City Council meeting of April 10, 2023, and to include Councilmembers Wade T. Nomura and Natalia Alarcon.

Vice Mayor Alarcon withdrew her nomination so Mayor Clark could be on the Committee.

Councilmember Lee modified the motion to form an Ad hoc City Manager Succession Process Committee for the purpose of drafting recommendations for Council consideration on the process and related details for determining a successor to the current City Manager; the Committee to provide its recommendations and conclude its work no later than the regular City Council meeting of April 10, 2023, and to include Councilmembers Wade T. Nomura and Al Clark. Councilmember Nomura seconded the modified motion.

Mayor Clark withdrew his nomination for the Committee.

Councilmember Lee further modified the motion back to the original motion to form an Ad hoc City Manager Succession Process Committee for the purpose of drafting recommendations for Council consideration on the process and related details for determining a successor to the current City Manager; the Committee to provide its recommendations and conclude its work no later than the regular City Council meeting of April 10, 2023, and to include Councilmembers Wade T. Nomura and Natalia Alarcon. Councilmember Nomura seconded the further modified motion. The roll call vote on the further modified motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger reported on a State ballot measure that qualified for the November 2024 ballot and would restrict voters' input and local taxing authority. The Council agreed for staff to bring back this item at a future Council meeting.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at the Santa Barbara Metropolitan Transit District, noted she would be attending the BEACON meeting on March 17th, and announced that the senior services programs that were scheduled to begin on March 14th were delayed a week by the rain. She stated that the City Council/First District Supervisor Committee would be held on April 3rd.

Vice Mayor Alarcon requested a future agenda item on exploring the increase to the City Council stipend. Mayor Clark requested this item first be brought up at the Finance Committee. Councilmember Nomura suggested including an increase to the stipend for the Planning Commission and Architectural Review Board as well. The Council agreed to direct staff to agendize the exploration of an increase to the stipend for the City Council, Planning Commission, and Architectural Review Board at the next Finance Committee meeting.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next regular meeting on March 27th.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:01 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, March 27, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Michael Ramirez, Assistant City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
   Government Code section 54956.9(d)(1)
   Name of case: DARIO L. PINI, an individual; DARIO L. PINI, Trustee of the DARIO L. PINI TRUST U/D/T DATED MARCH 2, 2015, Plaintiffs, v. THE CITY OF CARPINTERIA, a political subdivision of the State of California, DOES 1-10, Defendants, SBSC Case No. 23CV01129.

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:31 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk John L. Ilasin, Public Works Director Michael Ramirez, Assistant City Manager Matt Roberts, Parks, Recreation & Public Facilities Director

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

The Council heard this item later in the meeting.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

2. Proclamation Designating April 2023 as Carpinteria Business Month.

Mayor Clark presented the proclamation to representatives of the Santa Barbara South Coast Chamber of Commerce. Kristen Miller, President & CEO of the Santa Barbara South Coast Chamber of Commerce provided remarks.

3. Proclamation Designating April 2023 as DMV/Donate Life Month.

Mayor Clark presented the proclamation to Scott Burns, on behalf of Donate Life California. Mr. Burns provided remarks.

4. Proclamation Designating the Week of April 15 – 22, 2023, as "International Dark Sky Week".

Mayor Clark presented the proclamation to members of the Carpinteria Valley Association. Mike Wondolowski, representing Carpinteria Valley Association provided remarks.

Mayor Clark requested staff look into initiating a "night sky" ordinance.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

Public Works Director Ilasin provided information on an upcoming road closure on Carpinteria Avenue between City Hall and Bailard Avenue.

Assistant City Manager Ramirez gave an update on senior activities programming.

City Manager Durflinger reported on the Planning Commission actions from its special meeting on March 20th.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Michael Baker, Ann Matson (presented petition regarding pickleball), Erick Trigueros, Will Carleton, and Andres Nuño

Emails distributed: Susan Mailheau, Cynthia Naughton, and Anonymous

In response to Mr. Nuño's comments, there was Council consensus to direct staff to place a presentation on the Surf 'n' Suds Beer Festival on a future Council agenda.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 5 through 13. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

5. Approve the minutes of the regular meeting held March 13, 2023.

6. Receive and file the Expenditures for the period beginning March 4, 2023 and ending March 17, 2023.

7. Receive and file the Contracts Executed by the City Manager on behalf of the City for the Period of February 21, 2023 through March 20, 2023.

8. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping for the Month of February 2023.

9. Adopt Resolution No. 6214, as read by title only, directing the City Manager to prepare an assessment report for the consideration of continuing Street Lighting District No. 1 for the Fiscal Year 2023-24.

10. Adopt Resolution No. 6215, as read by title only, ordering the preparation of a report describing the financial status of the District and recommending assessments for Fiscal Year 2023-24 for Carpinteria Lighting, Landscaping and Right of Way Improvement District No. 3.

11. Adopt Resolution No. 6216, ordering a report by the Downtown "T" Business Advisory Board for the purpose of continuing assessments for the Carpinteria Parking and Business Improvement Area Assessment District No. 4 for Fiscal Year 2023-24.

12. Adopt Resolution No. 6217, as read by title only, ordering the preparation of a report describing the Winter Protection Berm Program and associated assessment and continue the Winter Protection Berm Assessment District No. 5 for Fiscal Year 2023-24.

13. Authorize the City Manager to execute the Agreement with Rogers Anderson Malody & Scott, LLP for auditing services in an amount not to exceed $195,020. *(This motion requires a roll call vote.)*

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

Vice Mayor Alarcon announced that she would be participating remotely at the April 24th regular Council meeting.

Legal Counsel Acos suggested discussing offline with Vice Mayor Alarcon regarding her request to participate remotely at the April 24th Council meeting.

ADMINISTRATIVE MATTERS:

14. Authorize a construction contract for the Project known as the interim trail from Linden Avenue to Holly Avenue (399 Linden Avenue).

    Recommendation: Authorize the City Manager to execute the attached Proposal in an amount not to exceed $33,800.00 for Bob's Backhoe & Trucking to complete the trail from Linden to Holly Avenues.

Parks, Recreation & Public Facilities Director Roberts presented the staff report and PowerPoint presentation.

Speakers in-person: Susan Allen and David Allen

Motion by Councilmember Nomura, seconded by Councilmember Lee, to authorize the City Manager to execute the construction contract in an amount not to exceed $33,800.00 for Bob's Backhoe & Trucking. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

15. Authorize the City Manager to execute an Agreement for Services in the amount of $46,800.00 to demolish an outbuilding located at 6155 Carpinteria Avenue (APN 001-180-040).

    Recommendation: Authorize the City Manager to execute an Agreement for Services in an amount not to exceed $46,800.00 for Bob's Backhoe & Trucking to demolish the outbuilding located at 6155 Carpinteria Avenue.

Parks, Recreation & Public Facilities Director Roberts presented the staff report and PowerPoint presentation.

Speakers in-person: Susan Allen and David Allen

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the City Manager to execute the Agreement for Services in an amount not to exceed $46,800.00 for Bob's Backhoe & Trucking to demolish an out building located at 6155 Carpinteria Avenue. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

16. Legislation position letter opposing Initiative 21-0042A1, a proposed state constitutional amendment to limit the ability of voters and state and local governments to raise revenues for government services.

    Recommendation: Direct that a position letter for the Mayor's signature be prepared for submittal to state representatives consistent with the request and sample letter provided by CalCities.

City Manager Durflinger presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to direct that a position letter for the Mayor's signature be prepared for submittal to state representatives consistent with the request and sample letter provided by CalCities. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

17. Receive the recommendation of the City Manager Succession Process Committee to seek consultant proposals for executive search services for the City Manager position and for the Committee to vet proposals received and recommend a firm for Council consideration.

    Recommendation: Direct staff to solicit proposals from executive search firms and request that the City Manager Succession Process Committee review and select a firm for Council consideration.

City Manager Durflinger presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to direct staff to solicit proposals from the identified executive search firms and request that the City Manager Succession Process Committee review and select a firm for Council consideration. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger reported on a housing bill by State Senator Weiner. There was consensus of the Council to direct staff to return with a position letter on the housing bill by Senator Weiner at a future meeting.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at the March 17th BEACON meeting.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next regular meeting on April 10th.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:11 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, April 10, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Michael Ramirez, Assistant City Manager Erin Maker, Environmental Program Manager Robert Howard, Public Works Supervisor Olivia Uribe Mutal, Program Manager John L. Ilasin, Public Works Director Steve Goggia, Community Development Director Teresa Ilasin, Management Analyst II

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation.

AGENDA MODIFICATIONS:

Mayor Clark noted that Item No. 4 was removed from the agenda.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Presentation of Community Partner/Business Award for 2021 to Two Trumpets.

Mayor Clark and the City Council presented the business award to Lea Boyd representing Two Trumpets. Ms. Boyd thanked the City and provided remarks.

2. Presentation of Community Partner/Business Award for 2022 to The Carpinteria Skate Foundation.

Mayor Clark and the City Council presented the business award to members of the Skate Park Foundation. Peter Bonning with the Skate Park Foundation provided remarks.

3. Proclamation Designating the Week of April 23 – 29, 2023, as "National Library Week."

Mayor Clark and the City Council presented the proclamation to City Librarian Jody Thomas.

4. Presentation of 2023 Surf 'n' Suds Beer Festival by En Fuego Events.

This item was not heard as En Fuego Events withdrew their request to present to the Council.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:41 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 5:47 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

City Manager Durflinger noted the Night-Sky Friendly Lighting Policies & Regulations Memo and said that these regulations and policies will be revisited as part of the General Plan/Local Coastal Plan Update and Zoning Ordinance Update. He also mentioned the Planning Commission Actions memo.

Assistant City Manager Ramirez provided an update on the Senior Services Planning Ad Hoc Committee and the senior services programs/activities.

Environmental Program Manager Maker provided an update on the Household Hazardous Waste Day which occurred this past weekend.

Public Works Supervisor Howard introduced Ruben Estrada, Maintenance Worker I in the Parks, Recreation and Public Facilities Department.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Kristina Calkins

Emails distributed: Susan Mailheau

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 5 through 10. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

5. Approve the minutes of the regular meeting held March 27, 2023.

6. Receive and file the Expenditures for the period beginning March 18, 2023 and ending March 31, 2023.

7. Adopt Resolution No. 6219, Commending and Congratulating Gregg and Geri Ann Carty Upon Being Named Carpinterians of the Year for 2022.

8. Adopt Resolution No. 6220, Commending and Congratulating Stephanie Ramirez Garcia Upon Being Named Junior Carpinterian of the Year for 2022.

9. Adopt Resolution No. 6222, Recognizing and Commending Kathy and Andy Sheaffer for Outstanding Volunteer Service to the Carpinteria Community.

10. Receive and file the Single Audit Report for the Fiscal Year Ended June 30, 2022.

ADMINISTRATIVE MATTERS:

11. Adoption of the Local Hazard Mitigation Plan Update and Amendment to the Safety Element of the City's General Plan to incorporate by reference the City's 2022 Hazard Mitigation Plan, pursuant to Government Code Sections 8685.9, and 65302.6.

    Recommendation: Adopt Resolution No. 6221, adopting the 2022 Local Hazard Mitigation Plan as an annex to the Santa Barbara County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP) and approving an amendment to the General Plan Safety Element to incorporate by reference the City's 2022 Local Hazard Mitigation Plan, pursuant to Government Code Sections 8685.9, and 65302.6.

Program Manager Uribe Mutal presented the staff report and PowerPoint presentation.

Speakers in-person: Catherine Overman

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6221, as read by title only, adopting the Local Hazard Mitigation Plan and approving an amendment to the General Plan Safety Element to incorporate by reference the City's 2022 Local Hazard Mitigation Plan, pursuant to Government Code Sections 8685.9, and 65302.6.

Councilmember Nomura requested that the motion be modified to include an annual update of the Local Hazard Mitigation Plan. Program Manager Uribe Mutal noted the Local Hazard Mitigation Plan is looked at on a regular basis per the Hazard Mitigation Guidebook requirements. Councilmember Nomura withdrew his request to modify the motion.

The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

12. Resolution No. 6223, Adopting the Road Maintenance and Rehabilitation Account Fiscal Year 2023-24 Project List.

    Recommendation: Adopt Resolution No. 6223, approving the Road Maintenance and Rehabilitation Account Fiscal Year 2023-24 Project List.

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to adopt Resolution No. 6223, as read by title only, approving the Road Maintenance and Rehabilitation Account Fiscal Year 2023/24 Project List. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC HEARING:

13. Adoption of Resolution No. 6218 (Attachment A) approving the 2023-2031 Housing Element of the Carpinteria General Plan as revised to address comments from the California Department of Housing and Community Development (HCD) and other interested parties (General Plan Amendment No. 22-2157-GP).

    Recommendation: Receive staff presentation and public testimony; find the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3); and adopt Resolution No. 6218 approving the 2023-2031 Housing Element and directing the City Manager to submit the Housing Element to the California Department of Housing and Community Development for review.

Community Development Director Goggia introduced Consultant John Douglas with JHD Planning LLC who presented the staff report and PowerPoint presentation.

Mayor Clark opened the public hearing at 7:40 pm.

Speakers in-person: Patrick O'Connor, Catherine Overman, and Jim Taylor

Emails distributed: Sam Fearer on behalf of the California Coastal Commission

Mayor Clark closed the public hearing at 7:44 pm.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the staff recommendation to adopt Resolution No. 6218 finding that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA

Guidelines Section 15061(b)(3), and approve General Plan Amendment No. 22-2157-GP, a comprehensive update to the Housing Element of the Carpinteria General Plan for the 2023-2031 planning period, and direct the City Manager to submit the Housing Element to the California Department of Housing and Community Development for review.

Legal Counsel Carlson sought clarification if Councilmember Nomura intended the motion to include the errata provided in the PowerPoint presentation. Councilmember Nomura responded affirmatively.

Councilmember Nomura modified the motion to approve the staff recommendation to adopt Resolution No. 6218 finding that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), and approve General Plan Amendment No. 22-2157-GP, a comprehensive update to the Housing Element of the Carpinteria General Plan for the 2023-2031 planning period, and direct the City Manager to submit the Housing Element to the California Department of Housing and Community Development for review and include the errata provided in the PowerPoint presentation. Councilmember Lee seconded the modified motion. The roll call vote on the modified motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Mayor Clark recessed to a break at 7:46 pm and reconvened the meeting at 7:55 pm.

14. Ordinance No. 764, an Ordinance of the City Council, of the City of Carpinteria, California, Adding Chapter 8.30 of Title 8 (Health and Safety) of the City of Carpinteria Municipal Code Regarding a Prohibition of Fuel Gas Infrastructure in New Construction.

    Recommendation: Approve Ordinance No. 764, as read by title only. (*This item requires reading of ordinance title and a roll call vote.*)

Environmental Program Manager Maker presented the staff report and PowerPoint presentation.

Mayor Clark opened the public hearing at 8:01 pm.

Speakers in-person: Patrick O'Connor, Jim Taylor, and Jonathan Allman

Speakers via Zoom: Farah Stack

Emails distributed: Jim Taylor, Katie Davis, Torrie Cutbirth, and Haley Ehlers

Mayor Clark closed the public hearing at 8:06 pm.

City Clerk Barrett read the title of Ordinance No. 764 into the record.

Motion by Councilmember Nomura to approve Ordinance No. 764, on first reading, as read by title only, and continue second reading for adoption to April 24, 2023 with the inclusion of a clarification of Junior Accessory Dwelling Unit.

Legal Counsel Carlson noted a minor revision to the definition of Junior Accessory Dwelling Unit in the Ordinance to incorporate by reference the section of the City's Accessory Dwelling Unit Ordinance that defines Accessory Dwelling Unit. He noted there will be a slight change to the language based on the draft here to incorporate the reference to Section 14.72.020E, that while the intent is slightly different it won't change the overall Ordinance. He also noted for the record that these types of Ordinances are typically found exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) and 15308 because they have the opportunity to reduce Greenhouse Gas Emissions, improve indoor air quality, and increase public safety associated with gas leaks.

Councilmember Nomura modified the motion to approve Ordinance No. 764, on first reading, as read by title only, and continue second reading for adoption to April 24, 2023 and include Legal Counsel Carlson's above statement as a part of the motion, and that the Ordinance include mention of capping the gas line connection at the street as a part of the remediation of the gas line connection to buildings or sites, as suggested by Mr. O'Connor during public comment.

Environmental Program Manager Maker responded that staff would look into adding language for capping the gas line connection at the street and bring back on the second reading of the Ordinance.

Councilmember Lee seconded the modified motion. The roll call vote on the modified motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

15. Adopt Resolution Nos. 6224 and 6225, amending the Conditions of Employment for both Miscellaneous Unrepresented Employees and Management Personnel.

    Recommendation: (1) Adopt Resolution No. 6224, amending the Conditions of Employment between the City of Carpinteria and Miscellaneous Unrepresented Personnel for the period of July 1, 2022 – June 30, 2023, and authorize the City Manager to implement the changes effective April 10, 2023 and (2) Adopt Resolution No. 6225, amending the Conditions of Employment for the period of July 1, 2022 – June 30, 2023, between the City of Carpinteria and Management Personnel, and authorize the City Manager to implement the changes effective April 10, 2023.

Assistant City Manager Ramirez introduced Teresa Ilasin, Management Analyst II, who presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to (1) adopt Resolution No. 6224, amending the Conditions of Employment between the City of Carpinteria and Miscellaneous Unrepresented Personnel for the period of July 1, 2022 – June 30, 2023, and authorize the City Manager to implement the changes effective April 10, 2023 and (2) adopt Resolution No. 6225, amending the Conditions of Employment for the period of July 1, 2022 – June 30, 2023, between the City of Carpinteria and Management Personnel, and authorize the City Manager to implement the changes effective April 10, 2023. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Lee requested (1) the Council be proactive and address and prevent rent evictions from happening in the City in light of rent evictions taking place in Isla Vista and (2) the Council address fractional home ownership (e.g. Picasso) and place on the Workplan as a future agenda item.

City Manager Durflinger responded that the current Workplan includes legislative initiatives which intend to prevent residential displacement in the community, such as rent control in multi-family residential. He noted that one of the initiatives is to establish regulations for fractional ownership and that staff has been analyzing this matter and will bring forward an agenda item at a future meeting. He stated that upon Council's direction, staff could add to the list of legislative initiatives, regulations addressing and preventing rent evictions and bring back to the Council for consideration of initiation. There was consensus amongst the Council to direct staff to add regulations addressing and preventing rent evictions to the list of legislative initiatives and bring back to the Council for consideration of initiation.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next regular meeting on April 24th.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:28 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, April 24, 2023

Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013

Teleconference Location: Sheraton Grand Sacramento Hotel Lobby, 1230 J Street, Sacramento, CA 95814

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

City Clerk Barrett noted for the record that the meeting would be conducted pursuant to California Government Code Section 54953, in that Vice Mayor Alarcon would be participating in the meeting via teleconference (Zoom) and in accordance with the Brown Act, the teleconference location has been identified in the notice and agenda for this meeting.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon (present via Zoom) Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Michael Ramirez, Assistant City Manager David Hernandez, Code Compliance Officer II Steve Goggia, Community Development Director John L. Ilasin, Public Works Director Sydne Rennie, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Erin Maker, Environmental Program Manager Marysol Smith, Associate Planner Program Mgr. Olivia Uribe Mutal (present via Zoom)

Vice Mayor Alarcon verified she could hear the proceedings well, she had a copy of the agenda for this meeting, the agenda was posted at the location where she is, her location is reasonably accessible to the public to allow a member of the public to participate in the teleconference from her location, and there was no member of the public present at her location who wished to participate in the meeting.

All Councilmembers present in the Council Chamber could clearly hear Vice Mayor Alarcon.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS:

Mayor Clark noted that Item No. 12 had been moved from the Public Hearing section to the first item under the Other Business section of the agenda.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS: NONE

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

Assistant City Manager Ramirez provided an update on the Ad Hoc Senior Services Planning Committee.

Legal Counsel Carlson reported that at its last meeting on April 10th the Council approved Ordinance No. 764 which would amend the Municipal Code to prohibit fuel gas infrastructure in new construction. He noted that the second reading and adoption of the Ordinance was scheduled for April 24th; however, on April 17th the Ninth Circuit Court of Appeals issued a decision in the ruling of *California Restaurant Association vs. City of Berkely*, related to the City of Berkely's prohibition on new natural gas connections in construction as being preempted by the Federal Energy Policy and Conservation Act of 1975. He stated in light of this decision and to let the court process unfold, staff recommends deferral of the second reading of this ordinance until the reach code working group can coordinate on whether revisions to the City's, County's, and City of Goleta's

potential proposed ordinances are required in response to this decision or alternative language that could be proposed, or whether they can move forward with the ordinance as approved. He expected the ordinance to be back before the City Council before October 2023 when the ordinance is slated to take effect.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Deborah Pentland, Scott Barash, and Roberta Lehtinen

Emails distributed: Mike Modugno

City Manager Durflinger responded to Ms. Pentland's and Mr. Barash's comments and explained that the Council approved modifications to the administrative procedures for implementing home stays which clarified the requirements to ensure compliance with the intent of the ordinance that homestays be occupied by residents of the home. He mentioned that he had met with the speakers and will respond by email to them to assist them in making a request to the Council, the Council can see their proposal and determine if an agenda matter is appropriate and if and how the Council would like to proceed.

There was consensus amongst the Council to wait for City Manager Durflinger's response to Ms. Pentland and Mr. Barash's request and determine at that time if an agenda matter is appropriate and if and how the Council would like to proceed.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 1 through 5. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

1. Approve the minutes of the regular meeting held April 10, 2023.

2. Receive and file the Expenditures for the period beginning April 1, 2023 and ending April 14, 2023.

3. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for the Month of March 2023.

4. Receive and file the Quarterly Review of the Pension Stabilization Trust.

5. Accept the in-kind and cash donations made to the City.

ADMINISTRATIVE MATTERS:

The Council heard Item No. 7 before Item No. 6.

7. Chalk Up Carpinteria 2023 Special Event.

Recommendation: (1) Approve Special Event Permit Application for the Chalk Up Carpinteria 2023 and (2) Approve an appropriation of $2,000 from the Parking Business Improvement Area fund, account no. 210-162-5601, and authorizing expenditure of $8,000 from the Community Services Support program, account no. 104-162-5601.

Public Works Director Ilasin presented the staff report and PowerPoint presentation in conjunction with Greg Perea with Muralism and Kristina Calkins, Executive Director of the Lynda Fairly Carpinteria Arts Center.

Speakers via Zoom: Lorraine McIntire

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) approve Special Event Permit Application for the Chalk Up Carpinteria 2023 and (2) approve an appropriation of $2,000 from the Parking Business Improvement Area fund, account no. 210-162-5601, and authorizing expenditure of $8,000 from the Community Services Support program, account no. 104-162-5601. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

6. Code Compliance Quarterly Report Q1, 2023.

Recommendation: Receive and file quarterly report.

Code Compliance Officer II Hernandez presented the staff report and PowerPoint presentation.

Speakers in-person: Roberta Lehtinen

Motion by Councilmember Lee, seconded by Councilmember Nomura, to receive and file the Code Compliance Quarterly Report. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

8. Report on Street Lighting District No. 1 for Fiscal Year 2023-2024.

   Recommendation: Adopt Resolution Nos. 6226 and 6227, acting to accept and file the mandatory Annual Report and set the matter for the continuation of Street Lighting District No. 1 for Fiscal Year 2023-24 for public hearing at the regular City Council meeting of May 22, 2023.

Public Works Director Ilasin presented the staff report.

Councilmember Nomura and Mayor Clark requested staff contemplate a capital project to light up dark crosswalks in the City to make pedestrians more visible to drivers.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to adopt Resolution Nos. 6226 and 6227, as read by title only, acting to accept and file the mandatory Annual Report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2023-24 for public hearing at the regular City Council meeting of May 22, 2023. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

9. Report on Lighting, Landscaping and Right-of-Way Improvement District No. 3 for Fiscal Year 2023-24.

Recommendation: Adopt Resolution Nos. 6228 and 6229, acting to accept and file the mandatory Annual Report of the City Engineer and set the matter of the continuation of Lighting, Landscaping and Right of Way Improvement District No. 3 for Fiscal Year 2023-24 for public hearing at the regular City Council Meeting of May 22, 2023.

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to adopt Resolution Nos. 6228 and 6229, as read by title only, acting to accept and file the mandatory Annual Report of the City Engineer and set the matter of the continuation of Lighting, Landscaping and Right of Way Improvement District No. 3 for Fiscal Year 2023-24 for public hearing at the regular City Council Meeting of May 22, 2023. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to have the Finance Committee review and recommend methods to potentially increase the revenue for right-of-way expenditures.

Councilmember Nomura modified the motion to have the Finance Committee review and recommend methods to potentially increase the revenue for right-of-way expenditures, have staff seek potential competitive bids for work in the right-of-way to see if the City is in the realm of commercial landscape maintenance, and isolate a few of the larger planters and allow groups such as non-profits to adopt a planter(s) to reduce the maintenance workload for the City. Councilmember Lee seconded the modified motion. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

10. Report on Parking and Business Improvement Area Assessment District No. 4 for Fiscal Year 2023-24.

    Recommendation: Adopt Resolution Nos. 6230 and 6231, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Parking and Business Improvement Area District No. 4 for Fiscal Year 2023-24 for public hearing at the regular City Council meeting of May 22, 2023.

Public Works Director Ilasin presented the staff report.

There was no public comment.

City Clerk Barrett announced that the internet was temporarily out and Zoom was in the process of reconnecting remote participants, including Vice Mayor Alarcon. He requested the Council standby until the connection resumed. The Zoom connection resumed and remote participants including Vice Mayor Alarcon returned to the meeting and the meeting continued.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution Nos. 6230 and 6231, as read by title only, thereby acting to accept the mandatory Annual Report and Budget; and to set the matter of the continuation of Parking and Business Improvement Area District No. 4 for fiscal year 2023-24 for public hearing at the regular City Council meeting of May 22, 2023. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

The Council next heard Item Nos. 13 and 14 before No. 11.

13. Authorization concerning an easement and accompanying agreements for the Carpinteria Valley Water District El Carro Park Groundwater Monitoring Wells Project.

    Recommendation: Authorize the City Manager to execute the Easement Deed, Easement Agreement, and License Agreement on behalf of the City of Carpinteria as property owner for the El Carro Park Groundwater Monitoring Wells Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin and Carpinteria Valley Water District General Manager Robert McDonald presented the staff report and PowerPoint presentation.

Public Works Director Ilasin presented a memo explaining a correction to the Easement Deed presented in the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the City Manager to execute the Easement Deed, Easement Agreement, and License Agreement on behalf of the City of Carpinteria as property owner for the El Carro Park Groundwater Monitoring Wells Project. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

14. Amendments to the Downtown "T" Encroachment Guidelines, authorizing a parklet as an allowed encroachment of the City of Carpinteria public right-of-way in the Downtown "T" Business District, and disposition of the outdoor space permit program for private property.

    Recommendation: (1) Adopt Resolution No. 6174, approving the amended Downtown "T" Encroachment Guidelines, (2) Direct staff in the selection of a cost recovery rate towards purchase of prefabricated modular parklets, (3) Direct staff with respect to the development of an outdoor space permit program for private property, and (4) Initiate process to extend the Temporary COVID-19 Outdoor Business Permit Program.

Public Works Director Ilasin and Consulting Traffic Engineer Tom Mericle with TKM Engineering presented the staff report and PowerPoint presentation.

Speakers in-person: Cliff Gordon, Steven Jarmi, Warner Ebbink, and Richard Mancilla

Motion by Councilmember Nomura, seconded by Councilmember Lee, to

- Extend the temporary program time to the end of this calendar year (December 2023).
- Include a review process for the private sector outdoor space permits.
- Cost recovery of 0% - City covers all costs.

- City would be the owner of parklets and lease to the businesses.
- Power could be supplied via overhead to the parklets.
- Roof element should be looked at to include something that appears clear, even though it may be a solid roof type, include trellises and things like that.
- Not grandfather in the existing parklets and at the end of the calendar year take a look at those to decide if the Council will go with a City-approved design; existing parklets would be able to stay in place until the Council makes an effective date which would be the end of this calendar year.

City Manager Durflinger requested clarification on the lease rate. Councilmember Nomura said he did not mention a lease rate though it would include overhead and any expenses the City would incur. City Manager Durflinger specified that staff has not done much work on the lease rate because that was not a recommendation of the Finance Committee. He stated that staff could come back with scenarios of payback under a lease program, such as two years, five years, or ten years which would establish a lease rate and the cost recovery on an upfront purchase cost of say $16,000.

The Council briefly discussed the financial aspects of the parklets.

Councilmember Nomura modified the motion to:

- Extend the temporary program time to the end of this calendar year (December 2023).
- Include a review process for the private sector outdoor space permits.
- Cost recovery of 0% - City covers all costs.
- City would be the owner of parklets and lease to the businesses.
- Power could be supplied via overhead to the parklets.
- Roof element should be looked at to include something that appears clear, even though it may be a solid roof type, include trellises and things like that.
- Not grandfather in the existing parklets and at the end of the calendar year take a look at those to decide if the Council will go with a City-approved design; existing parklets would be able to stay in place until the Council makes an effective date which would be the end of this calendar year.
- Direct staff to come back with recommendations.

Councilmember Lee seconded the modified motion.

The Council briefly discussed the parklet roof element and whether it was a part of the design guidelines.

City Manager Durflinger summarized the modified motion with Councilmember Nomura's assistance as follows:

- Extend the temporary program through the end of the year (involves staff bringing back an ordinance for the Council to approve for both public parklet and private outdoor area program).
- Staff will come back with scoping for guidelines and what a private sector program would look like.
- Staff will return to the City Council after studying the financial component of the parklets (i.e. cost recovery and subsidy); the Council will wait for the cost recovery study and the consultant's recommendation and the Council will decide at that time what the appropriate cost recovery would be.
- Staff will amend the language for the roofing material and how to provide electrical power to the parklets and let the Council consider the amended language at a future meeting.
- There will be no grandfathering of existing parklets and closer to the end of the year staff will bring back to Council for reconsideration based on where the City is at and assuming by that time the Council will have approved a parklet program.
- Staff will bring back information on the pros and cons of leasing, renting or selling the parklets to the private business owners for the Council to consider. It will include how liability metes out, what a lease agreement could do to protect the City or not, and the practical aspects of the City owning the parklets versus letting the businesses own the parklets.

The Council was in agreement with the summarized modified motion as presented by City Manager Durflinger.

The roll call vote on the summarized modified motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Mayor Clark recessed to a break at 9:44 pm and reconvened the meeting at 9:59 pm.

The Council next heard the remaining Item Nos. in the following order: 16, 11, 12, 15, 17, and 18.

16. Annual report on the progress being made implementing the City's General Plan.

Recommendation: Accept the 2022 General Plan Annual Progress Report and direct the Community Development Director to submit the Report to the Governor's Office Planning and Research.

Associate Planner Smith presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to accept the 2022 General Plan Annual Progress Report and to direct the Community Development Director to submit the Report to the Governor's Office of Planning and Research. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

11. Report on Winter Protection Berm Assessment District No. 5 for Fiscal Year 2023-24.

    Recommendation: Adopt Resolution No. 6232, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Assessment District No. 5 for Fiscal Year 2023-24 for public hearing at the regular City Council Meeting of May 22, 2023.

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to adopt Resolution No. 6232, as read by title only, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Assessment District No. 5 for Fiscal Year 2023-24 for public hearing at the regular City Council meeting of May 22, 2023. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

12. Approve the first reading of Ordinance No. 765, an Ordinance of the City Council of the City of Carpinteria, amending Carpinteria Municipal Code Sections 8.20 and 12.24 pertaining to public sleeping and camping.

    Recommendation: (1) Approve the first reading of Ordinance No. 765, amending CMC Sections 8.20 and 12.24, as read by title only; (2) Find that approval and adoption of Ordinance No. 765 is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines; (3) Receive and file the Administrative Policy for Enforcement of CMC Sections 8.20 and 12.24; and (4) Receive and file the Overnight Camping Notice used in connection with CMC Sections 8.20 and 12.24.

Legal Counsel Rennie presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) approve the first reading of Ordinance No. 765, amending CMC Sections 8.20 and 12.24, as read by title only; (2) find that approval and adoption of Ordinance No. 765 is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines; (3) receive and file the Administrative Policy; and (4) receive and file the Overnight Camping Notice. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

15. Bob Hansen Creeks Preservation Program Annual Report.

    Recommendation: Receive a presentation on City efforts to protect and restore City creek resources as part of the Bob Hansen Creeks Preservation Program.

Environmental Program Manager Maker presented the staff report.

There was no public comment.

There was consensus amongst the Council to have staff continue presenting the Bob Hansen Creeks Preservation Program Annual Report as a City Council staff report.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to receive and file the annual Bob Hansen Creeks Preservation Program Report. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

17. Reclassification of the limited term Principal Planner position and eliminating the limited term authorization and establishing it as a regular permanent full-time position.

    Recommendation: Adopt Resolution No. 6233, reclassifying the limited term Principal Planner position assigned to advanced planning duties and eliminating the limited term authorization

Assistant City Manager Ramirez presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve and adopt Resolution No. 6233, as read by title only. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

18. Receive and act on the recommendations of the City Manager Succession Process Committee to: (1) Enter into an agreement with Regional Government Services (RGS) for executive search services for the City Manager position; and (2) Initiate amendment to the City Manager Residency Requirements of Carpinteria Municipal Code Chapter 2.08; and (3) Authorize an update of the City

Manager contract form via current agreement with Liebert Cassidy Whitmore (LCW).

Recommendation: (1) Authorize executive search services to be conducted by RGS as a part of the existing agreement between City and RGS; and (2) Initiate amendment to the City Manager Residency Requirements of Carpinteria Municipal Code Chapter 2.08; and (3) Authorize work by LCW as necessary to prepare a draft updated City Manager contract for Council consideration.

City Manager Durflinger presented the staff report.

Speakers in-person: Fred Shaw and Mike Wondolowski

Emails distributed: Mike Wondolowski

Program Manager Uribe Mutal (present via Zoom) announced that copies of the memo that compared the executive search services proposals was available to the public.

Motion by Councilmember Lee, seconded by Councilmember Solórzano, to (1) authorize executive search services to be conducted by RGS as a part of the existing agreement between City and RGS; and (2) initiate amendment to the City Manager Residency Requirements of Carpinteria Municipal Code Chapter 2.08; and (3) authorize work by LCW as necessary to prepare a draft updated City Manager contract for Council consideration. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, and Vice Mayor Alarcon
NOES:	Mayor Clark
ABSENT:	None
ABSTAIN:	None

The motion carried.

LEGISLATIVE UPDATE:

City Manager Durflinger presented the usual attachments from the League of California Cities. The Council was interested in staff bringing back an item on SB 423 (Wiener) for the Council to consider taking a position on.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on MTD community outreach regarding Line 19X bus service.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next regular meeting on May 8th.

ADJOURNMENT

Mayor Clark adjourned the meeting at 11:10 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, May 8, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Michael Ramirez, Assistant City Manager Matt Roberts, Parks, Recreation & Public Facilities Director John L. Ilasin, Public Works Director Olivia Uribe Mutal, Program Manager David Hernandez, Code Compliance Officer II Steve Goggia, Community Development Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

The Council heard Item No. 1 after Item No. 4 to allow the recipient for Item No. 1 to appear.

2. Adoption of Resolution No. 6236, Recognizing and Commending Family Baptist Church on Its 70th Anniversary.

Pastor Joe Epley of Family Baptist Church provided remarks.

Mayor Clark and the City Council presented Resolution No. 6236 to representatives of Family Baptist Church.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6236. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

3. Proclamation Proclaiming May as Asian American & Pacific Islander Heritage Month in the City of Carpinteria.

Karena Jew with Santa Barbara Asian American & Pacific Islander Solidarity Network, a gentleman who did not provide his name, and Jill Stassinos with Santa Barbara Weihai Sister City all provided comments.

Mayor Clark and the City Council presented the Proclamation to the speakers.

4. Proclamation Designating May 2023 as Community Action Month and on the Occasion of Communify's 56th Anniversary.

Vice Mayor Alarcon recused herself due to her employment with CommUnify and left the Council Chambers at 5:47 pm.

There was no public comment.

Vice Mayor Alarcon returned to the dais at 5:50 pm.

Being there was no one present to receive the proclamation, Mayor Clark handed the Proclamation to Vice Mayor Alarcon to give to CommUnify.

1. Adoption of Resolution No. 6237, Recognizing and Commending Charles Lo Bue for His Long History of Support for the Arts in the Carpinteria Community.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6237. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Being there was no one present to receive Resolution No. 6237, Mayor Clark handed the proclamation to City Clerk Barrett.

5. Annual Member Agency Update Presentation from Central Coast Community Energy.

Judi Young with Central Coast Community Energy presented the PowerPoint presentation.

There was no public comment.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 6:04 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:10 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

Assistant City Manager Ramirez introduced Teresa Ilasin, Management Analyst II in the General Government Department.

Parks, Recreation & Public Facilities Director Roberts introduced Aida Thau, Management Analyst II in the Parks, Recreation & Public Facilities Department.

Public Works Director Ilasin introduced Stephon Downes, Management Analyst I in the Public Works Department.

Assistant City Manager Ramirez provided an update on the Senior Services Committee.

City Manager Durflinger went over the Planning Commission Actions and announced the City Council would hold a special meeting on May 15th at 5:30 pm.

Program Manager Uribe Mutal announced the May 20th City Council District Nos. 1 and 2 Neighbor to Neighbor event at Aliso Elementary School and the May 20th – 21st Chalk Up Carpinteria event in the Downtown "T".

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Rick Olmstead, Susan Mailheau, Carly Bass, Aja Forner, Amy Harrison, Caroline Campopiano, Sierra Ford, and Van Fleisher

Speakers via Zoom: Lisa Guravitz and Lorraine McIntire

Emails distributed: Davis Mersereau and Susan Mailheau

In response to several public comments, there was consensus amongst the Council to direct staff to bring back an ordinance on the safe storage of firearms to a future meeting.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 6 through 8. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

6. Approve the minutes of the regular meeting held April 24, 2023.

7. Receive and file the Expenditures for the period beginning April 17, 2023 and ending April 28, 2023.

8. Adopt Ordinance No. 765 (second reading), amending CMC Sections 8.20 and 12.24; and find that approval and adoption of Ordinance No. 765 is exempt from CEQA pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines.

ADMINISTRATIVE MATTERS:

9. Selection of an Executive Search firm for the City Manager position and formation of an ad hoc committee of the City Council to work with the consultant.

   Recommendation: (1) Take one of the following actions concerning acquiring the services of an Executive Search firm: (a) Select a consultant from the remaining list, i.e. CPS or Raftelis; or (b) Form an ad hoc committee to review the remaining consultant proposals/conduct interviews, etc., and make a recommendation; or (c) Direct staff to solicit new consultant proposals; (2) Form an ad hoc committee of the City Council to work with the Executive Search firm consultant in drafting key recommendations for Council consideration.

City Manager Durflinger presented the staff report. Catherine Tuck Parish with Raftelis and Pam Derby with CPS HR Consulting presented their individual firm's proposals and qualifications.

Speakers in-person: Mike Wondolowski and Gail Marshall

Emails distributed: Mike Wondolowski

Motion by Mayor Clark, seconded by Vice Mayor Alarcon, to form an ad hoc Committee consisting of Mayor Clark and Vice Mayor Alarcon, work with staff to come up with the criteria for selecting a City Manager and at the same time find more executive search firms to reach out to, and have the ad hoc Committee dissolve on January 30, 2024 or whenever its work is done.

Mayor Clark amended the motion to do the following:

- Form an ad hoc Committee consisting of Mayor Clark and Vice Mayor Alarcon.
- The ad hoc Committee will develop criteria for interviewing Raftelis and CPS HR Consulting and come back to the City Council to review and approve the criteria with the full Council, likely at the next Council meeting.
- The Committee will then interview Raftelis and CPS HR Consulting and if the Committee felt it necessary, it would reach out to other executive search firms and report back to the City Council.
- The Committee would also be involved in the City Manager profile and would sunset on January 30, 2024 or whenever its work is complete.

Vice Mayor Alarcon seconded the amended motion. The roll call vote on the amended motion was as follows:

AYES:	Councilmember Lee, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	Councilmember Nomura
ABSENT:	None
ABSTAIN:	None

The motion carried.

10. 2023 Annual Report on efforts to assist people experiencing homelessness in Carpinteria and address issues related to homelessness in the community.

    Recommendation: Receive the annual report concerning ongoing efforts to assist people experiencing homelessness and to address issues related to homelessness in the community.

Code Compliance Officer II Hernandez and Kimberly Albers, Homeless Assistance Program Manager with the County of Santa Barbara presented the staff report and PowerPoint presentation.

Speakers via Zoom: Lisa Guravitz

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive the annual report concerning ongoing efforts to assist people experiencing homelessness and to address issues related to homelessness in the community. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

11. Approval of a budget appropriation for the City's portion of emergency repair costs of the Highway 101 Fire Incident Emergency Repair.

    Recommendation: Approve a not-to-exceed budget appropriation of $335,000 to the Capital Improvement Projects Fund from the General Reserve – Special Projects Fund and the associated transfer for the City's portion of emergency

repair costs of the Highway 101 Fire Incident Emergency Repair. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to approve a not-to-exceed budget appropriation of $335,000 to the Capital Improvement Projects Fund from the General Reserve – Special Projects Fund and the associated transfer for the City's portion of emergency repair costs of the Highway 101 Fire Incident Emergency Repair. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

Mayor Clark recessed to a break at 8:05 pm and reconvened the meeting at 8:15 pm.

The Council heard the remaining Item Nos. in the following order: 15, 12, 13, 14, and 16.

OTHER BUSINESS:

15. Initiation of an amended lease between the City of Carpinteria and Friends of the Carpinteria Community Library for its use and occupancy of the Seaside Building, 5103 Carpinteria Avenue.

    Recommendation: Direct Staff to open lease negotiations in response to the request received from the Friends of the Carpinteria Community Library.

Parks, Recreation & Public Facilities Director presented the staff report.

Speakers in-person: Gaby Edwards

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to direct staff to open lease negotiations in response to the request received from the Friends of the Carpinteria Community Library. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None

ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING:

12. A report describing measures taken to alleviate need for Moratorium on Formula Businesses and approval and adoption of Ordinance No. 766, extending Ordinance No. 755, a temporary moratorium on the issuance of certificates of occupancy and/or business licenses or any other entitlement for the establishment of formula businesses within the City of Carpinteria, with the exception of Casitas Plaza and Shepard Place Shops, for one additional year.

    Recommendation: Approve and issue the Government Code 65858(d) Report describing the measures taken, to date, to alleviate the conditions that led to the adoption of the Moratorium; and approve and adopt Ordinance No. 766 (Attachment A), extending a temporary moratorium on the issuance of certificates of occupancy and/or business licenses or any other entitlement for the establishment of formula businesses within the City of Carpinteria, with the exception of Casitas Plaza and Shepard Place Shops, for one additional year or until the effective date of Ordinance No. 760, whichever occurs first. *(This motion requires, at a minimum, a 4/5th vote for approval by the legislative body to pass.)*

Councilmember Lee identified a potential conflict of interest due to his family owning a restaurant in the City and recused himself and left the Council Chambers at 8:26 pm.

Community Development Director Goggia and Legal Counsel Carlson presented the staff report.

Legal Counsel Carlson reported that Coastal Commission staff are prepared to process this item as a de minimis finding at the June meeting of the Coastal Commission.

Mayor Clark opened the public hearing at 8:32 pm and being there was no public comment, closed the public hearing at 8:32 pm.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to (1) approve and issue the May 8, 2023 report describing the measures taken to alleviate the need for a moratorium on formula businesses for the purposes of meeting the requirements of Government Code section 65858(d) concerning moratorium extensions and (2) approve and adopt Ordinance No. 766, as read by title only, to extend the Moratorium for an additional one year from June 26, 2023 or until the effective date of Ordinance No. 760, whichever occurs first. The roll call vote was as follows:

AYES: Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon,

	and Mayor Clark
NOES:	None
ABSENT:	Councilmember Lee (recused)
ABSTAIN:	None

The motion carried.

Councilmember Lee returned to the dais at 8:33 pm.

13. Adoption of Resolution No. 6234, initiating proposed amendments to the City's Local Coastal Program and Carpinteria Municipal Code Title 14: Zoning to address State law consistency and implement the 2023-2031 Housing Element.

    Recommendation: Adopt Resolution No. 6234 (Attachment A), initiating amendments to the Carpinteria Local Coastal Program, and Carpinteria Municipal Code Title 14: Zoning to address State law consistency and implement the 2023-2031 Housing Element.

Community Development Director Goggia presented the staff report.

Mayor Clark opened the public hearing at 8:39 pm and being there was no public comment, closed the public hearing at 8:40 pm.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve and adopt Resolution No. 6234, initiating amendments to the Carpinteria Local Coastal Program, and Carpinteria Municipal Code Title 14: Zoning to address State law consistency and implement the 2023-2031 Housing Element. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

14. Amendments to the Carpinteria Municipal Code to add or modify anti-displacement regulations protective of tenants and adoption of Resolution No. 6235, initiating proposed amendment(s) to the City's Local Coastal Program and Carpinteria Municipal Code, as appropriate, for said regulations.

    Recommendation: Adopt Resolution No. 6235 (Attachment A), initiating amendments to the City's Local Coastal Program and Carpinteria Municipal

Code ("CMC"), as appropriate, for anti-displacement regulations; and articulate order of priorities for development of said regulations.

Community Development Director Goggia and Legal Counsel Carlson presented the staff report and PowerPoint presentation.

Mayor Clark opened the public hearing at 9:07 pm.

Speakers via Zoom: Kit Brown

Mayor Clark closed the public hearing at 9:09 pm.

Motion by Councilmember Nomura, seconded by Council Lee, to approve and adopt Resolution No. 6235, initiating amendments to the City's Local Coastal Program and Carpinteria Municipal Code relating to:

- Housing affordability;
- Just cause eviction ordinance, including "renovictions";
- A vacant parcel tax;
- Regulation of fractional ownership timeshares;
- Amending the City's existing inclusionary housing requirements (CMC Chapter 14.75); and/or
- Amending the City's existing short term rental regulations to allow for imposition of increased fines for certain violations (CMC Chapter 14.47);

and directing staff to prioritize the drafting of the regulations based on staff's recommendations.

The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS (Continued):

16. Authorization for the City Manager to execute an Agreement with Encompass Consultant Group, Inc. to provide consulting design services for the 2023 Pavement Maintenance and Rehabilitation Project (includes the whole or segments of Aragon Drive, Arbol Verde Street, Calle Rey Mar, Carnation Place, Concha Loma Drive, Eleanor Drive, Holly Avenue, La Quinta Drive, Malibu Drive, Sawyer Avenue, Vallecito Court, Vallecito Place, Vallecito Road, and Verano Drive).

    Recommendation: Authorize the City Manager to execute an Agreement with Encompass Consultant Group, Inc. to provide consulting design services in an amount not-to-exceed $330,730 for the 2023 Pavement Maintenance and Rehabilitation Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the City Manager to execute an Agreement with Encompass Consultant Group, Inc. to provide consulting design services in an amount not-to-exceed $330,730 for the 2023 Pavement Maintenance and Rehabilitation Project. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger provided the usual attachments from the League of California Cities.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on the City Council/First District Supervisor Committee meeting that occurred last week and that the Santa Barbara Metropolitan Transit District would be recognizing former Board Director Chuck McQuary at its meeting tomorrow.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the May 15th special City Council meeting with the exception of Councilmember Nomura.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:33 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Special Meeting
Monday, May 15, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Councilmembers absent:	Councilmember Wade T. Nomura
Staff members present:	Dave Durflinger, City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Nick Bobroff, Principal Planner John L. Ilasin, Public Works Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

PUBLIC HEARING:

The City Council met to consider the following item:

1. Receive an update on the status of the Rincon Multi-Use Trail project, including stakeholder outreach efforts and consideration of alternative trail alignments, and selection of a preferred project alternative for further evaluation.

   Recommendation: Receive an update on the status of the Rincon Multi-Use Trail project and select a preferred project alternative for further evaluation.

Principal Planner Bobroff presented the staff report and PowerPoint presentation.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

Mayor Clark opened the public hearing at 6:14 pm.

Speakers in-person: Ottis Gillespie, Karl Cameron, Kim Fly, Aenaelle Acres, James Acres, George Jimenez, Jim Taylor, John Greynald, Will Carleton, Barry Remis, Jamie Bishop, Helen O'Neil, Gary Mussell, Susan Allen, Patrick Crooks, David Patterson, Tom Truax, Todd Jared, Leslie Ogden, Brandon Ussery, Jay Plaehn, Carl Cadenasso, Bob Smith, Suzanne Duca, and George Jimenez (Mayor Clark allowed Mr. Jimenez to speak for a second time)

Speakers via Zoom: James Zender, Janica (no last name given), R. Siberell, Nate Swinney, Ron Lee, Grant Foad, Jeffrey Longcor on behalf of Santa Barbara Soaring Association, Chris Garcia, and Aaron LaPlante

Emails distributed: Jim Taylor, Sylvie Monsivais, Thomas Fefer, Lisa Fell, Jeff Longcor, Monte Lunacek, Victor Berchet, Jeff Worsnop, Dimitry Khairullin, Whitney Hart, Matt Merina, Kerem San, Galen Kirkpatrick, Scott Drinkard, Ella Gambel, Cole VandenBerg, Lindsey Ripa Burns, Chris Diebold, Aviv Elbag, Emily Diebold, Josh Cohn, Carl Cadenasso, Butch Peachy, Jamie Bishop, Kirby Ryan, Janica Lee, Patrick Gaylord, Drew Wadsworth, Mickey Sensenbach, Lena Lander, Daniel Garcken, Greg Karpain, Taylor Giordani, Margaret Connors, Alex Tenenbaum, Manuela Cavaness, Sam Eck, Brandon Ussery, Katie Davis, Susan Allen, Jesse Byler, Susan Mailheau, Laurie McMahon, Randall Liggett, Tim Tester, David Hogan, David Patterson, Amanda Winther, George Jimenez, Aaron LaPlante, Sam Fearer on behalf of the California Coastal Commission, Jesse Nichols, Valeria Thomas, William Hetzel, Dylan Laughlin, Anonymous, Steve McMahon, and Gary Mussell

Mayor Clark closed the public hearing at 7:27 pm.

Mayor Clark recessed to a break at 7:28 pm and reconvened the meeting at 7:41 pm.

Principal Planner Bobroff responded to several public comments.

Motion by Councilmember Solórzano, seconded by Councilmember Lee, to receive an update on the status of the Rincon Multi-Use Trail project and to direct staff to pursue Alternative 3 for further evaluation as the preferred project alternative. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Solórzano, and Vice Mayor Alarcon
NOES:	Mayor Clark
ABSENT:	Councilmember Nomura
ABSTAIN:	None

The motion carried.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:10 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, May 22, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:32 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Michael Ramirez, Assistant City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk John L. Ilasin, Public Works Director Erin Maker, Environmental Program Manager Matt Roberts, Parks, Recreation & Public Facilities Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Resolution No. 6242, Recognizing the 10th Anniversary of the Franklin Trail.

Speakers in-person: Kim Fly

Mayor Clark and the City Council presented Resolution No. 6242 to Franklin Trail enthusiasts.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6242. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

2. Resolution No. 6245, Recognizing the 95th Anniversary of the Alcazar Theatre.

Speakers in-person: Asa Olsson

Mayor Clark and the City Council presented Resolution No. 6245 to representatives of the Alcazar Theatre.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6245. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

3. Proclamation Designating May 21 through 27, 2023, as National Public Works Week in the City of Carpinteria.

Public Works Director Ilasin introduced Public Works Department staff and provided comments.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Designating May 21 through 27, 2023, as National Public Works Week in the City of Carpinteria. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City and reported on crime statistics for the first four months of 2023.

CITY MANAGER'S REPORT

Assistant City Manager Ramirez reported on the following:

- The new playground structure at Monte Vista Park is in place and expected to be open in mid-June.
- Draft Annual Budget is going before the Finance Committee on May 25th and presentation at the June 12th Council meeting.
- Final versions of the two pre-approved Accessory Dwelling Unit plans will be posted on the City website.
- City started a Management Intern Program today with two interns from UCSB.
- Reported on the Together We Thrive Event held the past weekend.
- There will be a special City Council meeting on June 5th at 5:30 pm to update the Parks, Recreation & Public Facilities Director job description and the City's municipal code.
- Registration opens for pool/youth programs at 6 pm on May 30th.
- Lifeguard training concluded last Friday and Beach Lifeguard Academy will conclude this Friday. Additional staff trainings will be conducted over the next three weeks.
- Rentals for kayaks/stand up paddleboards and tennis/pickleball are available.
- Beach Store at the end of Linden Avenue will open May 27th for weekends only and fully operational June 19th through the summer season.
- The Community Pool has new pool covers and an ADA lift.

Legal Counsel Carlson announced that staff will return soon with multi-family smoking regulations for the Council to consider.

Councilmember Lee asked for an update on senior programming or the Senior Prom. Assistant City Manager Ramirez replied that the Senior Prom is on June 17th and that senior programming for the summer is anticipated to move into the Carpinteria Arts

Center as a hub and the Vets Hall will be used for other senior events. He also noted that the City is working with the Area Agency on Aging to provide meals at the Vets Hall, Monday through Friday and that once the program is up and running, more details would be announced.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Michael Baker, Daniel Gonzalez, Ivan Vega, Mireya Garcia, and Susan Allen

Emails distributed: Rachael Hendricks, Katie Jacox, Todd Jared, Vanessa Rencher, Nathan Burns-Sprung, Christopher Grantham, Julianna Ornelas, and Iltze (no last name provided)

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 4 through 8. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

4. Approve the minutes of the regular meeting held May 8, 2023 and the special meeting held May 15, 2023.

5. Receive and file the Expenditures for the period beginning May 1, 2023 and ending May 12, 2023.

6. Receive and file the Contracts Executed by the City Manager on behalf of the City for the Period of April 18, 2023 through May 15, 2023.

7. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for the Month of April 2023.

8. Adopt Resolution No. 6246, as read by title only, authorizing the City Manager to apply for grant funds from the California Department of Boating and Waterways

for the Carpinteria Beach Continuing Authority Program (CAP) Study being prepared by the United States Army Corps of Engineers (ACOE).

ADMINISTRATIVE MATTERS:

9. Adopt Resolution No. 6244, Approving an Appointment to the Architectural Review Board.

   Recommendation: Adopt Resolution No. 6244, approving an appointment to the Architectural Review Board.

City Clerk Barrett presented the staff report.

Speakers in-person: Richard Little

Motion by Councilmember Lee, seconded by Councilmember Nomura, to adopt Resolution No. 6244, as read by title only, approving the appointment of Richard Little to the Architectural Review Board. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC HEARING:

10. Adopt Resolution No. 6243, Approving the Revised Measure A Five-Year Local Program of Projects for Fiscal Years 2023-24 through 2027-28 and repealing Resolution No. 6195.

    Recommendation: (1) Adopt Resolution No. 6243, approving the Revised Measure A Five-Year Local Program of Projects for Fiscal Years 2023-24 through 2027-28 and repealing Resolution No. 6195 and (2) Authorize the Public Works Director to submit the Revised Measure A Five-Year Local Program of Projects to the Santa Barbara County Association of Governments.

Public Works Director Ilasin presented the staff report.

Mayor Clark opened the public hearing at 6:35 pm and being there was no public comment, closed the public hearing at 6:36 pm.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6243 as read by title only. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

11. Continuation of Carpinteria Street Lighting District No. 1 and Levying of Ad Valorem Tax for Fiscal Year 2023-24 and Related Protest Hearing.

    Recommendation: (1) Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No. 1 for Fiscal Year 2023-24, and close the public hearing and (2) Adopt Resolution No. 6238, concerning the continuation of Assessment District No. 1 for Fiscal Year 2023-24.

Public Works Director Ilasin presented the staff report.

Mayor Clark opened the public hearing at 6:40 pm and being there was no public comment, closed the public hearing at 6:40 pm.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6238, as read by title only, continuing Assessment District No. 1 and levying the ad valorem tax for Fiscal Year 2023-24. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

12. Resolution No. 6239, concerning the continuation of Carpinteria Lighting, Landscaping and Right-Of-Way Improvement District No. 3 and Levying Assessment for Fiscal Year 2023-24.

    Recommendation: (1) Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No. 3 for Fiscal Year 2023-24, and close the public hearing and (2) Adopt

Resolution No. 6239, concerning the continuation of Assessment District No. 3 for Fiscal Year 2023-24.

Public Works Director Ilasin presented the staff report.

Mayor Clark opened the public hearing at 6:43 pm and being there was no public comment, closed the public hearing at 6:43 pm.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to adopt Resolution No. 6239, as read by title only, continuing Assessment District No. 3 and levying assessments for Fiscal Year 2023-24. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

13. Resolution No. 6240, concerning the continuation of Parking and Business Improvement Area Assessment District No. 4, including setting the general business assessment amount for Fiscal Year 2023-24.

    Recommendation: (1) Following the staff report, open the public hearing, receive any testimony and/or protests concerning the continuation of Parking and Business Improvement Area Assessment District No. 4 and close the public hearing and (2) Adopt Resolution No. 6240, continuing the District for Fiscal Year 2023-24, including establishing the annual general business assessment amount of $122.64, for Fiscal Year 2023-24.

Public Works Director Ilasin presented the staff report.

Mayor Clark opened the public hearing at 6:47 pm and being there was no public comment, closed the public hearing at 6:47 pm.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6240, as read by title only, continuing Assessment District No. 4 for Fiscal Year 2023-24, establishing the annual general business assessment amount of $122.64 for Fiscal Year 2023-24. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None

ABSTAIN: None

The motion carried unanimously.

Councilmember Nomura recommended that staff not dip into the Parking and Business Improvement Area Fund balance on future budgets.

14. Continuation of the Winter Protection Berm Assessment District No. 5 and Levying the Annual Assessment for Fiscal Year 2023-24 and Related Protest Hearing.

Recommendation: (1) Following the Staff Report, open the public hearing, receive any testimony and/or protests concerning the continuation of Assessment District No. 5 for Fiscal Year 2023-24, and close the public hearing and (2) Adopt Resolution No. 6241, concerning the continuation of Assessment District No. 5 for Fiscal Year 2023-24.

Public Works Director Ilasin presented the staff report.

Mayor Clark opened the public hearing at 6:54 pm and being there was no public comment, closed the public hearing at 6:54 pm.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to adopt Resolution No. 6241, as read by title only, continuing Assessment District No. 5 and levying the annual assessment for Fiscal Year 2023-24. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

15. Authorization for the City Manager to execute an Agreement with CivicWell to provide staff augmentation services through the CivicSpark Program.

Recommendation: Authorization for the City Manager to execute an Agreement with CivicWell to provide staff augmentation services through the CivicSpark

Program in an amount not-to-exceed $31,000. *(This motion requires a roll call vote.)*

Environmental Program Manager Maker presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the City Manager to execute an Agreement with CivicWell to provide staff augmentation services through the Civic Spark Program in an amount not-to-exceed $31,000. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

16. 2022 Annual Integrated Pest Management (IPM) Report.

Recommendation: Accept the report to be made available for public review and kept on file with the City Clerk.

Parks, Recreation & Public Facilities Director Roberts presented the staff report.

There was no public comment.

Councilmember Nomura suggested activating the IPM Committee.

Mayor Clark discussed glyphosate.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to accept the 2022 Annual Integrated Pest Management Program (IPM) Report to be made available for public review and kept on file in the City Clerk's Office. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

17. Initiation of the following legislation position letters:
    - Oppose Senate Bill 423 (Wiener), Land Use: streamlined housing approvals: multifamily housing developments, and
    - Support for permanent budget allocation for housing production and state mandated programs payback.
    - Request state response to the Fentanyl public health crisis.

    Recommendation: Authorize the Mayor to sign and direct staff to submit to the appropriate state the subject legislative advocacy letters on behalf of the City of Carpinteria.

Assistant City Manager Ramirez presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the Mayor to sign and direct staff to submit to the appropriate state representatives the following:

- Letter opposing Senate Bill 423, (Wiener), Land Use: streamlined housing approvals, multifamily housing developments; and
- Letter supporting state budget funding for housing programs; and
- Letter urging the state legislature to address the Fentanyl public health crisis.

The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at a BEACON meeting and Santa Barbara Metropolitan Transit District meeting. Mayor Clark reported there would be a City Manager Succession Ad Hoc Committee meeting this week.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the June 5th special City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:32 pm in memory of Joe Lazaro.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Special Meeting
Monday, June 5, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Councilmembers absent:	Councilmember Roy Lee
Staff members present:	Dave Durflinger, City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Michael Ramirez, Assistant City Manager Brian C. Barrett, City Clerk

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

CITY COUNCIL BUSINESS:

The City Council met to consider the following item:

1. Reorganization of functions between the Public Works and Parks, Recreation and Public Facilities Departments and related actions including adoption of Resolution No. 6250, a revision to a Department Director title and position description and initiating an amendment to Carpinteria Code Chapter 2.20, City Departments, to reflect the reorganization.

   Recommendation: (1) Approve the proposed reorganization of functions between the Public Works and Parks, Recreation and Public Facilities Departments; (2) Adopt Resolution No. 6250, revising the title and description for the Parks,

Recreation and Public Facilities Director position; (3) Initiate amendment to Municipal Code Chapter 2.20, City Departments, to reflect the reorganization.

Assistant City Manager Ramirez presented the staff report.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

Speakers in-person: Susan Allen, Ted Rhodes, and Mike Wondolowski

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) Approve the proposed reorganization of functions between the Public Works and Parks, Recreation and Public Facilities Departments; (2) Adopt Resolution No. 6250, revising the title and description for the Parks, Recreation and Public Facilities Director position; and (3) Initiate amendment to Municipal Code Chapter 2.20, City Departments, to reflect the reorganization. The roll call vote was as follows:

AYES:	Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	Councilmember Lee
ABSTAIN:	None

The motion carried.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:31 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, June 12, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:31 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Michael Ramirez, Assistant City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk John L. Ilasin, Public Works Director Licette Maldonado, Administrative Services Director Gilbert Punsalan, Finance Manager Erin Maker, Environmental Program Manager

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation Celebrating June 19, 2023 as "Juneteenth Independence Day" in Recognition of June 19, 1865, When Enslaved Africans Learned of Their Freedom in the Southwestern States.

There was no public comment.

Mayor Clark and the City Council presented the Proclamation to Dianne Travis-Teague of Pacifica Graduate Institute who accepted the proclamation on behalf of the Juneteenth Committee of Santa Barbara.

Ms. Travis-Teague provided remarks.

The Council approved this Proclamation under Item No. 2.

2. Proclamation Recognizing June as Pride Month in Carpinteria.

Speakers in-person: Fred Shaw, Kristin Flickinger, Sam Crewdson, and Julianna Ornelas

Speakers via Zoom: Maria Melo

Mayor Clark and the City Council presented the Proclamation to representatives of Carp PRIDE and Pacific Pride Foundation.

Representatives of Carp PRIDE provided remarks.

Motion by Councilmember Lee, seconded by Councilmember Solórzano, to approve: (1) the Proclamation Celebrating June 19, 2023 as "Juneteenth Independence Day" in Recognition of June 19, 1865, When Enslaved Africans Learned of Their Freedom in the Southwestern States and (2) the Proclamation Recognizing June as Pride Month in Carpinteria. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:47 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 5:54 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Status Update on the Work of the City Manager Succession Process Committee

City Manager Durflinger reported that the Committee has met a few times and is scheduled to meet again to conduct interviews with potential executive search firms, review the criteria for conducting the interviews, and review responses the City received from solicitations. He noted that the remaining executive search firm Raftelis has backed out and the Committee will bring the interview criteria to the Council to confirm and will use the criteria in its interview process in the weeks ahead.

b. Status Update on the Work of the Senior Services Planning Committee

Assistant City Manager Ramirez reported that the Senior Prom (for senior citizens ages 55 and up) is free and will be on Saturday, June 17th from 5 – 9 pm at Girls Inc. of Carpinteria at 5315 Foothill Road.

c. Housing Element Update Status

Legal Counsel Carlson reported that the City received a response letter from the California Department of Housing and Community Development (HCD) regarding the City's Adopted Housing Element. He mentioned that the letter identifies further revisions that HCD believes are necessary to bring the City's Housing Element in compliance with State Housing Element Law and that City staff, the City's Consultant, and legal counsel will review HCD's response letter and bring back a revised draft housing element for the Council's consideration as soon as feasible. He also stated that the City will be unable to adopt a housing element that HCD found substantially compliant with state housing law by the June 15th deadline. He remarked that this deadline is important because it allows the City to qualify for a three-year period to rezone the sites that are identified in the housing element for lower-income housing and also due to the deadline, the City is on a shorter one-year re-zone deadline. Lastly, he said staff will move forward with efforts to start the rezoning process that the Council initiated in May 2023.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Rosalyn Kohute, Jamie Collins, and Kristina Calkins

Emails distributed: Sandra Duncan and Susan Mailheau

CONSENT CALENDAR:

There was no verbal public comment.

Emails distributed: Susan Mailheau, Steve McMahon, and Randall Moon

Motion by Councilmember Lee, seconded by Vice Mayor Alarcon, to approve the Consent Calendar Item Nos. 3 through 6. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

3. Approve the minutes of the regular meeting held May 22, 2023 and the special meeting held June 5, 2023.

4. Receive and file the Expenditures for the period beginning May 15, 2023 and ending June 2, 2023.

5. Approve and authorize the Mayor to execute Amendment No. 3 to the Law Enforcement Services Agreement between the City of Carpinteria and Santa Barbara County for the period of July 1, 2023 through September 29, 2023, or until the current Agreement is replaced, whichever comes first. *(This motion requires a roll call vote.)*

6. Adopt Resolution No. 6251, approving applications for the Habitat Conservation Fund Program. *(This motion requires a roll call vote.)*

ADMINISTRATIVE MATTERS:

7. Approval and adoption of Urgency Ordinance No. 767, extending the Temporary COVID-19 Outdoor Business Permit Program to December 31, 2023, and notice of exemption findings for said Urgency Ordinance under the California Environmental Quality Act.

   Recommendation: Approve and adopt Urgency Ordinance No. 767, extending the Temporary COVID-19 Outdoor Business Permit Program in order to allow

businesses to continue to operate in the City right-of-way and privately-owned outdoor spaces. *(This motion requires a roll call vote and 4/5th approval.)*

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to approve and adopt Urgency Ordinance No. 767, as read by title only. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC HEARING:

8. Proposed Fiscal Year (FY) 2023-24 Operating Budget Study Session.

Recommendation: Receive the staff report, open the public hearing and receive public comment, provide staff with direction concerning Budget Funds, and continue the public hearing to the City Council Meeting on Monday, June 26, 2023.

City Manager Durflinger, Administrative Services Director Maldonado, Public Works Director Ilasin, and Finance Manager Punsalan presented the staff report and PowerPoint presentation.

Speakers in-person: Kristina Calkins, Roberta Lehtinen, and Patrick O'Connor

Speakers via Zoom: Lorraine McIntire

Councilmember Lee supported increasing the budget for service provider grants as a high priority that the Council should focus on and continue to commit to the dog park.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to take a second look at the dog park and also the service provider grants and continue the public hearing to the City Council meeting on Monday, June 26, 2023 and add anything else that is going to be included in suggestions from Councilmembers.

Vice Mayor Alarcon inquired if the motion included the review of all service provider grants or just the one for the Carpinteria Arts Center. She recommended that the service

provider grants go back to the Finance Committee and an appeal process be put in place. She expressed concern for opening the door for one agency to appeal directly to the Council, which would open the door for everyone.

Councilmember Nomura modified the motion to take a second look at the dog park and also the service provider grants and continue the public hearing to the City Council meeting on Monday, June 26, 2023 and add anything else that is going to be included in suggestions from Councilmembers and have the Finance Committee review all service provider grants and that an appeal process be put in place for service provider grants.

Councilmember Lee seconded the modified motion.

Councilmember Solórzano noted that the dog park is meant to be in next year's budget and asked if the motion suggested that it be moved. Councilmember Nomura stated the motion includes continuing with the dog park.

Vice Mayor Alarcon inquired if she should recuse herself from voting on the Community Service Support Program Funding that is associated with her employer. Legal Counsel Carlson replied that the City Attorney's Office has reviewed Vice Mayor Alarcon's potential conflicts for her action tonight and based on their assessment, she is able to act on the budget.

The roll call vote on the modified motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

9. Via Real Stormwater Project status report and options for determining how to proceed.

   Recommendation: Receive the status report of the Via Real Stormwater Project and select an option of how to proceed.

Environmental Program Manager Maker and Public Works Director Ilasin presented the staff report and PowerPoint presentation.

Speakers in-person: Patrick O'Connor

Motion by Councilmember Lee, seconded by Councilmember Nomura, to receive the status report on the Via Real Stormwater Project, and to proceed as described in Option E (Reject Bid and redesign to phase project), as discussed.

Vice Mayor Alarcon noted the opportunity to request staff to return to the next Council meeting with this project and the proposed Fiscal Year 2023-24 Capital Improvement Program List and allow the Council to deliberate on prioritizing the projects and one-time dollars. Council discussion ensued.

Mayor Clark asked the motion maker if they wished to modify the motion to include Vice Mayor Alarcon's comments. The motion maker said Vice Mayor Alarcon's comments fit within the original motion made and a modified motion is not needed.

The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger presented the Hot Bill List from the League of California Cities and recommended the Council review and give staff direction at the next meeting to consider drafting letter(s). Council discussion ensued.

The Council provided direction to staff to (1) return to the City Council after the budget is approved with an item on the different types of committees the Council could put in practice, or the processes the Council could implement to review legislative bills and determine whether to support/oppose or not respond at all and (2) the Council will review the Hot Bill List from the League of California Cities and return with any bills it would like to support at the next Council meeting.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at the Santa Barbara Metropolitan Transit District meeting where the Fiscal Year 2023-24 budget was discussed.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the June 26th regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:33 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, June 26, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:35 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Michael Ramirez, Assistant City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Steve Goggia, Community Development Director Olivia Uribe Mutal, Program Manager John L. Ilasin, Public Works Director Licette Maldonado, Administrative Services Director Matt Roberts, Parks, Recreation & Public Facilities Director Amber Workman, Aquatics Superintendent Jody Thomas, City Librarian

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation Celebrating the 85th Anniversary of the League of Women Voters of Santa Barbara.

There was no public comment.

Mayor Clark and the City Council presented the Proclamation to representatives of the League of Women Voters of Santa Barbara.

Vicki Allen, on behalf of the League of Women Voters of Santa Barbara provided remarks.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Introduction of Paige Treloar-Ballard, Aquatics Program Coordinator in the Parks, Recreation and Public Facilities Department

   City Manager Durflinger announced that the introduction of Ms. Treloar-Ballard would be held at a future Council meeting.

b. Status Update on the Work of the City Manager Succession Process Committee

   City Manager Durflinger noted the status update on the work of the City Manager Succession Process Committee would be heard via an item later on the agenda.

c. Status Update on the Work of the Senior Services Planning Committee

   Assistant City Manager Ramirez reported that the Senior Prom took place on June 17th with 150 people attending and he thanked all the volunteers and sponsors who made the event happen. He noted that the senior programming has transitioned from Girls Inc. to the Carpinteria Arts Center and talked about potential schedule adjustments in programming. He related that Seniors Inc. is helping coordinate senior programming and reserving the Vets Hall and announced that the Area Agency on Aging will bring back senior meals likely in early July.

d. Housing Element Update Status

   Community Development Director Goggia mentioned the Housing Element is listed under the Hot Topics section on the City's website. He related that the City

received a letter from the California Department of Housing and Community Development (HCD) on June 12th asking for more information on the City's submitted Housing Element and that City staff has set up a phone meeting with HCD on Wednesday to discuss.

e. Accessory Dwelling Unit (ADU) information on City website

Community Development Director Goggia commented that the ADU ordinance became effective in February earlier this year, and so far the City has received 50 inquiries on ADUs, 35 of those were very serious, to date the City received 10 ADU applications, two of which are completely through the process with building permits being issued, and one of them is under construction. He reported that most of these are conversions, some illegal garage conversions or illegal outbuilding conversions. He said that the plans for a 400 square foot ADU and a 480 square foot ADU are posted on the City's website; the City is in process to place the ADUs under the Hot Topics section of the City's website; and Associate Planner Syndi Souter is the primary contact for matters relating to ADUs.

City Manager Durflinger announced that on Saturday, July 1st on Linden Avenue the Rods and Roses Car Show would occur from 10 am to 2 pm and the Independence Day Parade would begin at 3:30 pm.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Gail Marshall, Roberta Lehtinen, and Connie Geston

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 2 through 5. Upon voice vote, the motion carried unanimously.

2. Approve the minutes of the regular meeting held June 12, 2023.

3. Receive and file the Expenditures for the period beginning June 5, 2023 and ending June 16, 2023.

4. Receive and file the Contracts Executed by the City Manager on behalf of the City for the Period of May 16, 2023 through June 19, 2023.

5. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for the Month of May 2023.

ADMINISTRATIVE MATTERS:

6. Criteria and Interview Questions to be used in the Selection Process for the City Manager position executive search firm.

   Recommendation: Approve the criteria and interview questions as recommended by the City Manager Succession Process Ad Hoc Committee for use by the Committee in the process of selecting an executive search firm to be recommended to the City Council.

Program Manager Uribe Mutal presented the staff report and PowerPoint presentation.

Speakers in-person: Mike Wondolowski

Councilmember Nomura commented that the questions and criteria are good, but rather generic. He recommended taking a look at the assets and challenges Carpinteria faces and create the questions and criteria based on that. He noted the following aspects: City's housing issue (potentially adding 901 new units); infrastructure (City working in conjunction with water and sanitary districts and law enforcement); City is unique in that it is entirely in the Coastal Zone; tourism plays a key role and the City's collaboration with State Parks; the extremely high cost of living though the City does have a non-profit sector which provides support to the community. He noted that the City would have to present these items to the executive search firm as part of the City Manager search plan.

Motion by Councilmember Solórzano, seconded by Councilmember Lee, to approve the criteria and interview questions as recommended by the City Manager Succession Process Ad Hoc Committee for use by the Committee in the process of selecting an executive search firm to be recommended to the City Council and take into consideration the suggestions made by Councilmember Nomura.

Discussion ensued and the Council listed the following items to include under question no. 8: City's housing issue (potentially adding 901 new units); infrastructure (City working in conjunction with water and sanitary districts and law enforcement); City is unique in that it is entirely in the Coastal Zone; tourism plays a key role and the City's collaboration with State Parks; and the extremely high cost of living though the City does have a non-profit sector which provides support to the community.

Councilmember Solórzano modified the motion to approve the criteria and interview questions as recommended by the City Manager Succession Process Ad Hoc Committee for use by the Committee in the process of selecting an executive search firm to be recommended to the City Council while including the additional clarifications to question no. 8 that Councilmember Nomura suggested. Councilmember Lee seconded the modified motion.

Upon voice vote, the modified motion carried unanimously.

7. Cancellation of the regular City Council meeting of August 14, 2023.

   Recommendation: Authorize the cancellation of the August 14, 2023 City Council meeting.

City Clerk Barrett presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the cancellation of the August 14, 2023 City Council meeting. Upon voice vote, the motion carried unanimously.

8. Second Amendment to Consultant Services Agreement between the City of Carpinteria and John Douglas/JHD Planning LLC for additional planning services to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed $6,000 and direct that the 10% donation be provided to People's Self-Help Housing.

   Recommendation: Authorize the City Manager to execute the Second Amendment (Attachment B) to the Agreement for Consultant Services to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed $6,000, for a total contract amount of $103,680, and direct that the 10% donation be provided to People's Self-Help Housing. *(This motion requires a roll call vote.)*

Community Development Director Goggia presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to authorize the City Manager to sign the Second Amendment to the Agreement for Consultant Services between the City of Carpinteria and John Douglas/JHD Planning, LLC to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed $6,000, for a total contract amount of $103,680, and direct that the 10% donation be provided to People's Self-Help Housing. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

9. Authorization for the City Manager to execute Amendment No. 1 to the Agreement with DCME to provide additional services for the Carpinteria Skate Park Project.

   Recommendation: Authorize the City Manager to execute Amendment No. 1 to the Agreement with DCME to provide additional services for the Carpinteria Skate Park Project in the not-to-exceed amount of $139,060 for a total amended amount of $233,410 and approve a time extension. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to authorize the City Manager to execute Amendment No. 1 to the Agreement with DCME to provide additional services for the Carpinteria Skate Park Project in the not-to-exceed amount of $139,060 for a total amended amount of $233,410 and approve a time extension. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC HEARING (Continued from June 12, 2023 Regular City Council Meeting):

10. Adoption of the Fiscal Year (FY) 2023-24 Budget, setting related Appropriations Limits as required by State Law, making year-end amendments to the FY 2022-23 Budget, updating the budget and fiscal policies, and adopting salary schedules for FY 2023-24.

    Recommendation: Receive the staff report and public comments, close the public hearing, provide staff with direction concerning any changes to the proposed budget and take the following actions: (1) Approve and adopt by Resolution No. 6247, the Municipal Budget for Fiscal Year 2023-24, including authorization of year-end amendments for Fiscal Year 22-23, and updating the budget and fiscal policies; and (2) Establish the appropriation limit for the City of Carpinteria for the 2023-24 Fiscal Year through adoption of Resolution No. 6248; and (3) Establish the appropriation limit for the Street Lighting District No. 1 for the 2023-24 Fiscal Year through adoption of Resolution No. 6249; and (4) Approve and adopt Fiscal Year 2023-24 Salaries for SEIU-represented Employees, Miscellaneous and

Management Employees, and Part-Time, Temporary, and Seasonal Employees by Resolution Nos. 6252, 6253, and 6254, respectively. *(This motion requires a roll call vote.)*

Administrative Services Director Maldonado introduced Consultant Bill Statler who presented the budget and fiscal policies presentation. City Manager Durflinger provided an overview of the budget. Administrative Services Director Maldonado provided a budget summary by fund and program. Assistant City Manager Ramirez and Administrative Services Director Maldonado provided their respective budget presentations.

Mayor Clark recessed to a break at 7:44pm and reconvened the meeting at 7:58 pm.

Community Development Director Goggia, Public Works Director Ilasin, Parks, Recreation and Public Facilities Director Roberts, Aquatics Superintendent Workman, City Librarian Thomas, and Assistant City Manager Ramirez provided their respective budget presentations.

Mayor Clark opened the public hearing at 9:02 pm.

Speakers in-person: Mike Wondolowski

Emails distributed: Mike Wondolowski

Mayor Clark closed the public hearing at 9:06 pm.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution Numbers 6247, 6248, 6249, 6252, 6253, and 6254, as read by title only, approving the Municipal Budget for FY 2023-24, setting related Appropriations Limits, making year-end amendments to the FY 2022-23 Budget, updating the budget and fiscal policies, and adopting salary schedules for FY 2023-24. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS: NONE

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at a Santa Barbara Metropolitan Transit District meeting where the transportation safety plan was adopted and there was discussion about the contactless payment system in all buses.

Councilmember Solórzano asked staff to provide an update on the sustainable community policy to get a status update and how the Council can be involved in the next steps. There was consensus of the Council to direct staff to bring back an update on the sustainable community policy.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

This section of the agenda was not heard.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:12 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, July 10, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Government Code Section 54957(b)(1); Title: City Manager

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:31 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:31 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee

Councilmember Wade T. Nomura
Councilmember Mónica J. Solórzano
Vice Mayor Natalia Alarcon
Mayor Al Clark

Staff members present:

Dave Durflinger, City Manager
Michael Ramirez, Assistant City Manager
Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
Brian C. Barrett, City Clerk
Amber Workman, Aquatics Superintendent
Paige Treloar-Ballard, Aquatics Coordinator
Olivia Uribe Mutal, Program Manager
Steve Goggia, Community Development Director
Matt Roberts, Parks, Recreation and Public Facilities Director
Jody Thomas, City Librarian
Erin Maker, Environmental Program Manager

CLOSED SESSION REPORT

Legal Counsel Carlson announced that there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS

Mayor Clark proposed moving Item No. 10 as the first item under Other Business, immediately before Item No. 8. The Council agreed to modify the agenda accordingly.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS: NONE

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:34 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 5:40 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Introduction of Paige Treloar-Ballard, Aquatics Program Coordinator in the Parks, Recreation and Public Facilities Department

   Aquatics Superintendent Workman introduced Paige Treloar-Ballard, Aquatics Program Coordinator.

b. Status Update on the Work of the Senior Services Planning Committee

   Assistant City Manager Ramirez provided the following update on senior programming:

   - A Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center and Related Programming went out recently and is available at www.carpinteriaca.gov/seniors and distributed on social channels.
   - This RFP is looking for someone to identify sites, engage with owners about costs/specifics, do cost/benefit analysis, identify funding sources, partnership opportunities, develop a three-year plan, including a budget model and outreach strategies, and assist with the coordination of existing senior programming.
   - The Area Agency on Aging is looking to bring back the preparation and distribution of senior meals at the Vets Hall.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Van Fleisher, Valerie Bentz, Lorraine McIntire, and Mike Wondolowski

Emails distributed: Sandra Duncan and Rosalyn Kohute

CONSENT CALENDAR:

Councilmember Lee recused himself on Consent Calendar Item No. 4 and left the Council Chambers at 6:09 pm.

Speakers in-person: Matt Moore (for Consent Calendar Item No. 4)

City Manager Durflinger and Legal Counsel Carlson responded to Mr. Moore's comments.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 2 through 4.

City Clerk Barrett read aloud the title of Ordinance No. 760.

The roll call vote was as follows:

AYES:	Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	Councilmember Lee (recused on Consent Calendar Item No. 4)
ABSTAIN:	None

The motion carried.

2. Approve the minutes of the regular meeting held June 26, 2023.

3. Receive and file the Expenditures for the period beginning June 19, 2023 and ending June 30, 2023.

4. Adopt Ordinance No. 760 (second reading), making changes to the City of Carpinteria's zoning regulations and General Plan/Local Coastal Program regarding regulation of formula businesses and changes to the Carpinteria Municipal Code including the addition of Chapter 14.53 entitled "Regulation of Formula Businesses" and the addition of a new definition to Chapter 14.08; and Adopt Resolution No. 6255, acknowledging receipt of, and accepting, the California Coastal Commission's approval of LCP Amendment LCP-4-CPN-23-0011-1 (Formula Businesses) Project 19-2151-LCPA/ORD; and Determine that approval and adoption of Ordinance No. 760 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the CEQA Guidelines. *(This motion requires reading of ordinance title and roll call vote.)*

Councilmember Lee returned to the dais at 6:18 pm.

ADMINISTRATIVE MATTERS:

5. Receive and act on the recommendations of the City Manager Succession Process Committee to enter into an agreement with Ralph Andersen &

Associates for executive search services for the City Manager position in an amount not-to-exceed $33,000.

Recommendation: Authorize entering into an agreement with Ralph Anderson & Associates for executive search services for the City Manager position in an amount not-to-exceed $33,000. *(This motion requires a roll call vote.)*

Program Manager Uribe Mutal presented the staff report and PowerPoint presentation. Fred Wilson of Ralph Andersen & Associates (present via Zoom) introduced himself and answered questions of the Council.

Speakers in-person: Mike Wondolowski and Gail Marshall

Motion by Councilmember Lee, seconded by Councilmember Nomura, to authorize entering into an agreement with Ralph Andersen & Associates for executive search services concerning the City Manager position in an amount not-to-exceed $33,000. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

6. A consultant services agreement between the City of Carpinteria and the Housing Trust Fund of Santa Barbara County, (HTF) for a three-year term in an amount not to exceed $80,000, for implementation and compliance monitoring of the Workforce Homebuyer Down Payment Loan Program.

   Recommendation: Authorize the City Manager to execute a three-year Agreement for Consultant Services with The Housing Trust Fund of Santa Barbara County to implement and monitor compliance of the Workforce Homebuyer Down Payment Loan Program for a not to exceed amount of $80,000. *(This motion requires a roll call vote.)*

Community Development Director Goggia and Jennifer McGovern, President and CEO Of The Housing Trust Fund of Santa Barbara County (present via Zoom) provided the staff report.

Speakers in-person: Mike Wondolowski

Motion by Councilmember Solórzano, seconded by Councilmember Lee, to authorize the City Manager to execute a three-year Agreement for Consultant Services with The

Housing Trust Fund of Santa Barbara County to implement and monitor compliance of the Workforce Homebuyer Down Payment Loan Program for a not to exceed amount of $80,000. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

7. Resolution No. 6256 establishing Skate Park Operating Hours when the Carpinteria Skate Park is open to the public.

   Recommendation: Adopt Resolution No. 6256 establishing Skate Park Operating Hours when the Carpinteria Skate Park is open to the public. *(This motion requires a roll call vote.)*

Parks, Recreation and Public Facilities Director Roberts presented the staff report.

Speakers in-person: Peter Bonning

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6256 establishing Skate Park Operating Hours when the Carpinteria Skate Park is open to the public. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

The Council heard Item No. 10 before Item No. 8.

10. Request of the County of Santa Barbara for the City of Carpinteria to contribute $1,411 to County for a share of the cost of a survey to assess voter preferences related to a tax to support public libraries in Santa Barbara County.

Recommendation: Consistent with the recommendation of the Carpinteria Municipal Library Advisory Commission, contribute funding as requested by the County of Santa Barbara. *(This motion requires a roll call vote.)*

City Manager Durflinger introduced the item. City Librarian Thomas introduced Ashley Watkins with the County of Santa Barbara Community Services Department and Carrie Kappel with Legacy Works Group who presented the PowerPoint presentation. Glynn Birdwell, Chair of the City's Library Advisory Commission spoke on the recommendations of the City's Library Advisory Commission.

Speakers in-person: Gail Marshall

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to contribute $1,411 for public polling as requested by County of Santa Barbara and include Carpinteria Municipal Library Advisory Commission recommendations (Attachment D). The roll call vote was as follows:

AYES:	Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	Councilmember Lee
ABSENT:	None
ABSTAIN:	None

The motion carried.

8. Harbor Seal Advisory Committee Recommendations and related actions.

Recommendation: Receive and file the Carpinteria Harbor Seal Rookery Report and direct staff to take related action(s), as it determines appropriate.

Environmental Program Manager Maker and Parks, Recreation and Public Facilities Director Roberts presented the PowerPoint presentation.

Speakers in-person: Susan Mailheau, Valerie Bentz, Ted Rhodes, Patty Schwartzkopf, Mike Wondolowski, and JoAnne Banks

Speakers via Zoom: David Allen and Andrew Brooks

Emails distributed: Joan Tremblay, Susan Mailheau, Mike Wondolowski, and Patty Schwartzkopf

Motion by Councilmember Lee, seconded by Councilmember Solórzano, to receive and file the Carpinteria Harbor Seal Rookery Report and direct staff to come back at the next Council meeting with the possibility of extending or restarting the Harbor Seal Advisory Committee and forwarding the report to the Carpinteria Open Space Management Advisory Board for review and comment. Upon voice vote, the motion carried unanimously.

Mayor Clark recessed to a break at 8:33 pm and reconvened the meeting at 8:44 pm.

9. Response(s) to a request by Moms Demand Action (MDA) concerning City of Carpinteria secure gun storage legislation.

   Recommendation: Direct staff to include in the City's 2024 Work Plan one or more of the following measures to promote gun safety and discourage gun violence in the Carpinteria community: (1) Draft a Secure Gun Storage Ordinance in Carpinteria; (2) Implement a gun safety public information campaign in collaboration with MDA; (3) Organize or participate in a gun buyback event.

Program Manager Uribe Mutal presented the PowerPoint presentation.

Speakers in-person: Caroline Campopiano

Emails distributed: Sandra Duncan

Motion by Councilmember Nomura, seconded by Councilmember Solórzano to direct staff to include in the 2024 Work Plan the following measures to promote gun safety in the Carpinteria community: (1) Draft a Secure Gun Storage Ordinance in Carpinteria; (2) Implement a gun safety public information campaign in collaboration with MDA; and (3) Organize or participate in a gun buyback event. Upon voice vote, the motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger provided the most recent update from the League of CA Cities. He noted that SB 423, which the Council already approved submitting a letter on, is being voted on today in Committee. He reported on SB 584 which is a fund for labor force housing whose revenue source would be from a 15% TOT tax across the state.

Councilmember Lee requested a future agenda item regarding street vendors in the Carpinteria community. City Manager Durflinger responded that staff could bring back an item on how other cities are attempting to regulate street vending and conduct enforcement. The Council was in favor to direct staff to return to a future meeting with an item on how other cities are attempting to regulate street vending and conduct enforcement.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS: NONE

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the July 24th regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:06 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, July 24, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:34 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Michael Ramirez, Assistant City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Matt Roberts, Parks, Recreation & Public Facilities Director Steve Goggia, Community Development Director John L Ilasin, Public Works Director David Hernandez, Code Compliance Officer II Syndi Souter, Associate Planner Teresa Ilasin, Management Analyst II

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation Celebrating the 50th Anniversary of the Rotary Club of Carpinteria.

Speakers in-person: Karen Graf, Rob Godfrey, and Bob Berkenmeier, all representing Rotary Club of Carpinteria

Mayor Clark and the City Council presented the Proclamation to Rotary Club of Carpinteria representatives.

2. Proclamation Proclaiming Tuesday, August 1, 2023 as "National Night Out" in the City of Carpinteria.

Speakers in-person: Carpinteria Community Resource Deputy Brian Dickey with the Santa Barbara County Sheriff's Department and Gloria Flores with Girls Inc.

Mayor Clark and the City Council presented the Proclamation to Deputy Dickey and Ms. Flores.

3. Resolution No. 6257, Congratulating Matt Roberts on His Retirement and Commending and Thanking Him for 36 Years of Loyal and Dedicated Service to the City of Carpinteria.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6257. Upon voice vote, the motion carried unanimously.

Parks, Recreation and Public Facilities Director Roberts provided remarks.

Mayor Clark and the City Council presented Resolution No. 6257 to Parks, Recreation and Public Facilities Director Roberts.

4. Resolution No. 6258, Congratulating Steve Goggia on His Retirement and Commending and Thanking Him for 18 Years of Loyal and Dedicated Service to the City of Carpinteria.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6258. Upon voice vote, the motion carried unanimously.

Community Development Director Goggia provided remarks.

Mayor Clark and the City Council presented Resolution No. 6258 to Community Development Director Goggia.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE ANNUAL MEETING OF THE CARPINTERIA PUBLIC IMPROVEMENT CORPORATION (CPIC)

Mayor Clark temporarily adjourned the meeting at 6:03 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:10 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Status Update on the Work of the City Manager Succession Process Committee

City Manager Durflinger reported:

- Council previously approved a contract with Ralph Andersen & Associates for executive search services.
- Ralph Andersen & Associates provided a draft flyer with ideal candidate description and draft community survey to the City Council and the City Manager Succession Process Committee.
- Noted that all Councilmembers except for one can meet for a special Council meeting on Monday, July 31st at 5:30 pm to approve the ideal City Manager candidate profile and the community survey form so the recruitment process can begin.

b. Status Update on the Work of the Senior Services Planning Committee

Assistant City Manager Ramirez reported:

- The Ad Hoc Senior Services Planning Committee meeting is scheduled for Wednesday, July 26th at 8:00 am in the Council Chambers where stakeholder groups will provide an update on what they are doing in regards to senior services.
- Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center and Related Programming closes July 27th at 4 pm; there are no submissions as of yet.

- Still waiting for the Area Agency on Aging to provide senior meals at the Vets Hall.

c. Status Update on the Harbor Seal Committee

City Manager Durflinger reported:

- At previous Council meeting, the Council referred the Harbor Seal Report to the Carpinteria Open Space Management Advisory Board (COSMAB).
- COSMAB did not have a quorum to meet last week.
- COSMAB meeting will be rescheduled in a few weeks and its recommendations will be presented to the Council for consideration in reforming the Harbor Seal Committee moving forward and directing a new iteration of the work.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Michael Baker, Susan Mailheau, and Bob Franco (not present to speak)

Speakers via Zoom: Mike Wondolowski

Emails distributed: Judith Polich and Susan Mailheau

CONSENT CALENDAR:

Speakers via Zoom: Mike Wondolowski (for Consent Calendar Item No. 12)

Councilmember Nomura requested pulling Consent Calendar Item Nos. 11 and 12 from the Consent Calendar and hearing them as the first two items under Administrative Matters. The Council agreed to Councilmember Nomura's request.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve Consent Calendar Item Nos. 5 through 10. Upon voice vote, the motion carried unanimously.

5. Approve the minutes of the regular meeting held July 10, 2023.

6. Receive and file the Expenditures for the period beginning July 3, 2023 and ending July 14, 2023.

7. Receive and file Report of Contracts Executed by the City Manager for the Period of June 20, 2023 through July 17, 2023.

8. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for June 2023.

9. Receive and file the Quarterly Review of the Pension Stabilization Trust.

10. Adopt Resolution No. 6261, as read by title only, authorizing the destruction of certain accounts payable, payroll, cash receipts, and bank statements.

ADMINISTRATIVE MATTERS:

Consent Calendar Item Nos. 11 and 12 were pulled from the Consent Calendar and heard as the first two items under Administrative Matters.

11. Authorize the City Manager to execute Amendment No. 2 to the Agreement with Cannon Corporation to provide additional services for the 2022 Pavement Rehabilitation Project in the not-to-exceed amount of $24,542 for a total amended amount of $672,842. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to authorize the City Manager to execute Amendment No. 2 to the Agreement with Cannon Corporation to provide additional services for the 2022 Pavement Rehabilitation Project in the not-to-exceed amount of $24,542 for a total amended amount of $672,842. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

12. Authorize the City Manager to purchase an electric street sweeping equipment by Global Environmental Products from Terry Equipment, Inc. in an amount not to exceed $732,847 and appropriate $33,000 in 103-431-5761 – Major Equipment. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the City Manager to purchase an electric street sweeping equipment by Global Environmental Products from Terry Equipment, Inc. in an amount not to exceed $732,847 and appropriate $33,000 in 103-431-5761 – Major Equipment. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

13. Code Compliance Quarterly Report Q2, 2023.

Recommendation: Receive and file quarterly report.

Code Compliance Officer II Hernandez provided the PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the Code Compliance Quarterly Report. Upon voice vote, the motion carried unanimously.

14. Review of home sales prices and adjusting the 2023 in-lieu affordable housing fee pursuant to Carpinteria Municipal Code Chapter 14.75, Inclusionary Housing Requirement, and, if desired, adopt Resolution No. 6260, as read by title only, adjusting the 2023 affordable housing in-lieu fees for condominiums and single-family dwellings.

Recommendation: Receive and file the report on the City's home sales prices for 2022 and adopt Resolution No. 6260 to adjust the 2023 affordable housing in-lieu fees for condominiums and single-farnily dwellings.

Associate Planner Souter provided the PowerPoint presentation.

Speakers via Zoom: Mike Wondolowski

Emails distributed: Mike Wondolowski

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to receive and file the report on the City's home sales prices for 2022, and adopt Resolution No. 6260, as

read by title only, adjusting the 2023 affordable housing in-lieu fees for condominiums and single-family dwellings. Upon voice vote, the motion carried unanimously.

15. Designation of Voting Delegate and Alternate for the League of California Cities Annual Conference.

    Recommendation: Designate Councilmember Nomura as the City's voting delegate and designate Councilmember Solórzano as the City's alternate voting delegate for the League of California Cities 2023 Annual Conference and Expo in Sacramento.

City Clerk Barrett presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to designate Councilmember Nomura as the City's voting delegate and designate Councilmember Solórzano as the City's alternate voting delegate for the League of California Cities 2023 Annual Conference and Expo in Sacramento. Upon voice vote, the motion carried unanimously.

PUBLIC HEARING:

16. Annual Review of Fire Protection Mitigation Fee Program.

    Recommendation: Adopt Resolution No. 6259, approving the update of the Fire Protection Mitigation Fee Schedule for Development and accepting the Carpinteria-Summerland Fire Protection District's Annual Report.

City Manager Durflinger announced that the Carpinteria-Summerland Fire Protection District asked that this item be continued in order to make corrections to the Annual Report. He requested that the Council open the public hearing tonight, receive any public comment and keep the public hearing open and continue the matter to the next regular Council meeting of August 28, 2023.

Mayor Clark opened the public hearing at 7:35 pm.

There was no public comment.

Mayor Clark left the public hearing open.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to continue the public hearing to the next City Council meeting. Upon voice vote, the motion carried unanimously.

City Manager Durflinger noted for the record that the next regular City Council meeting is August 28th to which this item has been continued.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

Mayor Clark recessed to a break at 7:36 pm and reconvened the meeting at 7:41 pm.

OTHER BUSINESS:

17. Adopt Resolution Nos. 6263 and 6264, amending the Conditions of Employment for both Miscellaneous Unrepresented Personnel and Management Personnel.

    Recommendation: (1) Adopt Resolution No. 6263, amending the Conditions of Employment between the City of Carpinteria and Miscellaneous Unrepresented Personnel for the period of July 1, 2023 – June 30, 2024, and authorize the City Manager to implement the changes effective July 1, 2023, and (2) Adopt Resolution No. 6264, amending the Conditions of Employment for the period of July 1, 2023 – June 30, 2024, between the City of Carpinteria and Management Personnel, and authorize the City Manager to implement the changes effective July 1, 2023.

Assistant City Manager Ramirez presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution Nos. 6263 and 6264, as read by title only. Upon voice vote, the motion carried unanimously.

18. Adoption of Ordinance No. 768 and Resolution No. 6262 concerning: (a) Amending Municipal Code Chapter 2.20.070 Public Works Department and Chapter 2.20.080 Parks, Recreation, and Public Facilities Departments, to reflect the reorganization; and, (b) Revising the Public Works Director position description to account for the added responsibilities.

    Recommendation: (1) Approve first reading of Ordinance No. 768, amending Carpinteria Municipal Code Section 2.20 as follows: (a) Section 2.20.070: Retitle the Street Maintenance Division to Maintenance; retitle Street Maintenance and Right-of-Way Maintenance programs to Street and Right-of-Way Maintenance; establish the Fleet Maintenance program; and establish the Parks and Facilities Maintenance program and (b) Section 2.20.080: Retitle Parks, Recreation, and Public Facilities department and Parks Divisions to Parks, Recreation, and

Community Services department; and (2) Adopt Resolution No. 6262, thereby updating the job duties of the Public Works Director to update language and positions supervised. *(This motion requires reading of ordinance title and a roll call vote.)*

Management Analyst II Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) approve Ordinance No. 768, on first reading, and (2) adopt Resolution No. 6262 as read by title only.

City Clerk Barrett read aloud the title of Ordinance No. 768.

The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger mentioned he had forwarded the Council an email from the regional representative of the League of California Cities with webinar slides of the summer recess briefing of priority bills. He noted that for the past few years, the League has provided webinars to cities explaining where certain legislation is in the process. He said in the future, the Council could determine to create a committee of its members that focuses on developing a legislative platform and the committee could participate in the League's webinars and determine which things it would want to bring forward to the Council or develop positions itself.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at:

- BEACON where the Board approved an agreement with the Bay Foundation to provide mobility location data tracking services through grant funding, basically using mobile phone data regionally to map how people are using the beach. The

next BEACON meeting a presentation on regional sediment management and sea level rise and some strategic planning will be discussed.

- Santa Barbara Metropolitan Transit District (SBMTD) met and selected designated recipients of the Federal Transit Authority formula funds for the Santa Barbara Urbanized Area which was split between the County and SBMTD; heard a capital projects update, and terminated the declaration of the COVID health emergency.
- South Coast Youth Safety Partnership Public Policy Team met in Goleta and Councilmember Solórzano will report back as more strategic planning is done.

Vice Mayor Alarcon reported that the Santa Barbara Joint Affordable Housing Task Group will be meeting this Thursday and Carpinteria will be hosting the meeting where there will be a presentation from LifeArk. More information will be provided at the meeting.

Councilmember Nomura noted the International President's Summit (service club presidents from Kiwanis, Rotary, Lions, and Optimists) initiated a Celebrate Community Week (September 11th through 17th. He requested the City participate by designating the week of September 11th through 17th as Celebrate Community Week and honor the four service organizations with the hope that they would be able to become partners in doing work around the Carpinteria community.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the August 28th regular City Council meeting.

CLOSED SESSION MATTER

19. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957(b)(1); Title: City Manager

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 8:10 pm.

RECONVENE IN OPEN SESSION

Mayor Clark reconvened the meeting in Open Session at 8:24 pm with all Councilmembers, City Manager Durflinger and City Clerk Barrett present.

CLOSED SESSION REPORT

City Manager Durflinger announced that there was no reportable action from the Closed Session.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:25 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Special Meeting
Monday, July 31, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Councilmembers absent:	Councilmember Roy Lee
Staff members present:	Michael Ramirez, Assistant City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria (present via Zoom) Brian C. Barrett, City Clerk Olivia Uribe Mutal, Program Manager

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

CITY COUNCIL BUSINESS:

The City Council met to consider the following item:

1. Review and approval of the recommendations of the City Council Ad hoc City Manager Succession Committee concerning the ideal candidate profile and community survey form.

   Recommendation: Receive and approve the City Manager ideal candidate profile and community survey form as recommended by the City Council Ad hoc City Manager Succession Committee.

Program Manager Uribe Mutal presented the staff report and PowerPoint presentation and Consultant Fred Wilson of Ralph Andersen & Associates (present via telephone) answered questions.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

Speakers in-person: Jane Benefield, Donna Jordan, Fred Shaw, and Gail Marshall

Councilmembers provided feedback on the City Manager Brochure which included:

- Provide better photos representative of the community, reorganize the layout of photos, and add captions to tell a story
- Incorporate Diversity, Equity, and Inclusion (DEI) and volunteerism

Councilmembers provided feedback on the Community Survey which included:

- Add a box under question nos. 4 and 5, adding experience in Diversity, Equity, and Inclusion (DEI) initiatives
- Question no. 1 changed to say "Do you live in the City of Carpinteria or in the unincorporated area or neither?"
- Add more demographic questions to question no. 3 including field of work, age range, and whether individuals are homeowner/renters or neither

Program Manager Uribe Mutal received clarification from the Council that once the brochure and community survey are updated per the Council's comments, the brochure and community survey do not need to return for review and approval by the City Council.

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to receive and approve the City Manager ideal candidate profile with the designated updates as mentioned and community survey form to also incorporate the updates described as recommended by the City Council Ad hoc City Manager Succession Committee.

The roll call vote was as follows:

AYES:	Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	Councilmember Lee
ABSTAIN:	None

The motion carried.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:14 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, August 28, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Michael Ramirez, Assistant City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Olivia Uribe Mutal, Program Manager John L. Ilasin, Public Works Director Erin Maker, Environmental Program Manager Nick Bobroff, Community Development Director Megan Musolf, Management Intern Aida Thau, Management Analyst II Licette Maldonado, Administrative Services Director Stephon Downes, Management Analyst I Teresa Ilasin, Management Analyst II

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS: NONE

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Planning Commission Actions

City Manager Durflinger reported:

- Planning Commission Actions from its meeting of August 7, 2023. He reminded the Council that this memo provides the Council an opportunity to appeal items on the Planning Commission.
- The Architectural Review Board will meet on August 31st at 5:30 pm in the Council Chambers to preliminary review a mixed use project at 4745 Carpinteria Avenue (formerly Sun Coast Rentals). Story poles are currently up at the site.

b. Status Update on the Work of the City Manager Succession Process Committee

Program Manager Uribe Mutal reported:

- The job posting of the City Manager position went live on August 4th and the application deadline is September 12th at the end of the day. So far there are 14 applicants.
- The community survey on the City Manager qualifications has been posted and the survey deadline is September 4th. So far received 118 responses in English and none in Spanish.
- The City Manager Succession Process Committee officially ended once the job posting and community survey went live.
- An update will be provided on the next steps and timeline for the City Manager recruitment at the September 11th Council meeting.

c. Status Update on the Work of the Senior Services Planning Committee

Assistant City Manager Ramirez reported:

- Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center and Related Programming was issued for a second time and no responses were received as yet.

- Stakeholders want the interim senior center location at the Vets Hall and there is no opposition to have the program model start as a City run program.
- The 4H brought animals to Gran Vida and did a senior social there where KEYT covered the story.
- Gran Vida is now providing HELP of Carpinteria with a location for their office and parking of vehicles.

d. FEMA Community Rating System

Public Works Director Ilasin reported:

- Residents living in special flood hazard areas will receive a 5% discount on their flood insurance through FEMA's Community Rating System. The discount is not effective yet.
- FEMA is finalizing the paperwork and will be informing local insurance companies and carriers.
- City will send out letters to the affected properties and place notice in the City newsletter and social media.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Linda Lisiecki, Fred Shaw, and Carol Kernahan

Speakers via Zoom: Lisa Guravitz

City Manager Durflinger responded to Ms. Lisiecki's comments about weed abatement at a vacant lot adjacent to the Lagunitas development and noted that staff would look into the matter and determine the appropriate response.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 1 through 5. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

1. Approve the minutes of the regular meeting held July 24, 2023 and the special meeting held July 31, 2023.

2. Receive and file the Expenditures for the period beginning July 15, 2023 and ending August 18, 2023.

3. Receive and file Report of Contracts Executed by the City Manager for the Period of July 18, 2023 through August 21, 2023.

4. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for July 2023.

5. Adopt Ordinance No. 768 (second reading), amending Chapters 2.20.070 (Public Works Department) and 2.20.080 (Parks, Recreation, and Public Facilities Departments) in the Carpinteria Municipal Code. *(This motion requires a roll call vote.)*

ADMINISTRATIVE MATTERS:

6. Granting of an Easement to Southern California Edison for Electric Vehicle Infrastructure in City Parking Lot No. 1 along the Elm Avenue frontage.

   Recommendation: Authorize the City Manager to execute the Grant of Easement of approximately 700 square feet to Southern California Edison for the purposes of installation, maintenance and operation of electrical equipment associated with electric vehicle infrastructure in City Parking Lot No. 1

Environmental Program Manager Maker presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the City Manager to execute the Grant of Easement of approximately 700 square feet to Southern California Edison for the purposes of installation, maintenance and operations of electrical equipment associated with electric vehicle infrastructure in City Parking Lot No. 1. Upon voice vote, the motion carried unanimously.

7. Real Property License Agreement concerning the Franklin Creek Trail Improvement Project.

   Recommendation: Authorize the City Manager to execute a Real Property License Agreement with the Santa Barbara County Flood Control and Water Conservation District for the Franklin Creek Trail Improvement Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Solórzano, to authorize the City Manager to execute a Real Property License Agreement with the Santa Barbara County Flood Control and Water Conservation District for the Franklin Creek Trail Improvement Project. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

8. Real Property License Agreement concerning the Carpinteria High School Area Crosswalk Safety Improvements Project.

   Recommendation: Authorize the City Manager to execute a Real Property License Agreement with the Santa Barbara County Flood Control and Water Conservation District for the Carpinteria High School Area Crosswalk Safety Improvement Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the City Manager to execute a Real Property License Agreement with the Santa Barbara County Flood Control and Water Conservation District for the Carpinteria High School Area Crosswalk Safety Improvement Project. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

9. Participation in the Sustainable Community Network Program for residential solar and battery storage.

Recommendation: Authorize the City Manager to execute a Program Participation Agreement with Electriq Power, Inc, for the City to participate in the Sustainable Community Network Program.

Environmental Program Manager Maker presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the City Manager to execute a Program Participation Agreement with Electriq Power, Inc. for the City to participate in the Sustainable Community Network Program. Upon voice vote, the motion carried unanimously.

10. Sending a comment letter to the County of Santa Barbara regarding its Draft 2023 - 2031 Housing Element Update.

Recommendation: Approve the letter (Attachment A) to be sent to the County of Santa Barbara regarding the County's Draft 2023 - 2031 Housing Element Update.

Community Development Director Bobroff presented the staff report.

Speakers in-person: Catherine Overman

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve the letter to be sent to the County of Santa Barbara regarding the Draft 2023 – 2031 Housing Element Update.

Councilmember Lee recommended sending a copy of the letter to the California Coastal Commission.

Councilmember Solórzano modified the motion to approve the letter to be sent to the County of Santa Barbara regarding the Draft 2023 – 2031 Housing Element Update and send a copy of the letter to the California Coastal Commission. Councilmember Nomura seconded the modified motion.

Upon voice vote, the modified motion carried unanimously.

PUBLIC HEARING:

11. Annual Review of Fire Protection Mitigation Fee Program. (Continued from July 24, 2023 Council Meeting)

Recommendation: Adopt Resolution No. 6259, approving the update of the Fire Protection Mitigation Fee Schedule for Development and accepting the Carpinteria-Summerland Fire Protection District's Annual Report.

Public Works Director Ilasin introduced Carpinteria-Summerland Fire Protection District Fire Marshal Mike LoMonaco who presented the staff report.

Mayor Clark opened the public hearing at 6:40 pm and being there was no public comment, closed the public hearing at 6:40 pm.

Motion by Councilmember Lee, seconded by Vice Mayor Alarcon, to adopt Resolution No. 6259, as read by title only. Upon voice vote, the motion carried unanimously.

12. Adoption of Resolution No. 6265, initiating amendment of the City's Accessory Dwelling Unit and Junior Accessory Dwelling Unit Regulations, a part of its Local Coastal Program and Zoning Code, in response to recent state Accessory Dwelling Unit legislation.

    Recommendation: Adopt Resolution No. 6265 (Attachment A), initiating amendments to the Carpinteria Local Coastal Program and Chapter 14.72 of Title 14, Zoning, of the Carpinteria Municipal Code, to address recent state Accessory Dwelling Unit legislation.

Community Development Director Bobroff introduced Management Intern Musolf who presented the staff report and PowerPoint presentation.

Mayor Clark opened the public hearing at 6:50 pm and being there was no public comment, closed the public hearing at 6:50 pm.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve and adopt Resolution No. 6265, initiating amendments to the Carpinteria Local Coastal Program and Chapter 14.72 of Title 14, Zoning, of the Carpinteria Municipal Code, in response to recent state Accessory Dwelling Unit legislation. Upon voice vote, the motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

13. Agreement between the Carpinteria Skate Foundation and the City of Carpinteria for Carpinteria skate park youth services.

Recommendation: Authorize the City Manager to execute the agreement with the Carpinteria Skate Foundation.

Management Analyst II Thau presented the staff report and Peter Bonning, representing the Carpinteria Skate Foundation, responded to questions from the Council.

Speakers in-person: Peter Bonning (did not speak) and Julia Mayer

Mayor Clark recommended that the City be named additional insured on the Carpinteria Skate Foundation's insurance policy.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to authorize the City Manager to execute the agreement with the Carpinteria Skate Foundation. Upon voice vote, the motion carried unanimously.

Mayor Clark temporarily recessed to a break at 7:20 pm and reconvened the meeting at 7:30 pm.

14. Annual Report on Law Enforcement Services.

Recommendation: Receive and file report.

Lt. Ugo "Butch" Arnoldi and Commander Brad Welch, both with the Santa Barbara County Sherriff's Office presented the PowerPoint presentation.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to receive and file the Annual Report on Law Enforcement Services. Upon voice vote, the motion carried unanimously.

15. 2023 Work Plan Status Report.

Recommendation: Receive and file the 2023 Work Plan Status report.

City Manager Durflinger, Assistant City Manager Ramirez, Program Manager Uribe Mutal, Administrative Services Director Maldonado, Community Development Director Bobroff, Public Works Director Ilasin, and Management Analyst II Thau presented the staff report and PowerPoint presentations.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the 2023 Work Plan status report. Upon voice vote, the motion carried unanimously.

16. Together We Thrive: A Community Resource and Engagement Fair Debrief and Survey Report.

    Recommendation: Receive and file Together We Thrive: A Community Resource and Engagement Fair Debrief and Survey Report.

Program Manager Uribe Mutal presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the Together We Thrive: A Community Resource and Engagement Fair Debrief and Survey Report. Upon voice vote, the motion carried unanimously.

17. Annual Report on implementation of the City's Sustainable Community Policy.

    Recommendation: Receive and file the Annual Report on the City's Sustainable Community Policy (Resolution No. 5500).

Environmental Program Manager Maker presented the staff report.

There was no public comment.

Councilmember Solórzano recommended the Council create a Council Sustainability Committee.

There was consensus of the Council to direct staff to place on a future agenda the creation of a Council Sustainability Committee.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the Sustainable Community Policy Annual Report. Upon voice vote, the motion carried unanimously.

18. Rental of Street Sweeping Equipment.

    Recommendation: (1) Authorize the City Manager to enter into a rental agreement with Haaker Equipment Company for street sweeping equipment in an amount not to exceed $94,176 and (2) Appropriate $14,700 for rental of street sweeping equipment. *(This motion requires a roll call vote.)*

Public Works Director Ilasin and Management Analyst I Downes presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to authorize the City Manager to enter into a rental agreement with Haaker Equipment Company for street sweeping equipment in an amount not to exceed $94,176 and to appropriate $14,700 for rental of street sweeping equipment. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

19. Amendment to the City Manager Employment Agreement adjusting the annual base wage.

    Recommendation: Approve the Ninth Amendment to the Employment Agreement for the City Manager adjusting the annual base wage.

City Manager Durflinger announced he would leave the Council Chambers to avoid any possible perception that he was influencing the Council's deliberations on this item and left the meeting at 9:33 pm.

Management Analyst II Ilasin presented the staff report.

There was no public comment.

Councilmember Solórzano made a motion to approve the ninth amendment to the July 22, 2013, City Manager Employment Agreement and move to approve said ninth amendment increasing the annual base wage from $206,014.36 to ?. The motion died due to a lack of a second.

Discussion ensued on the base wage increase and the Council decided to increase the City Manager's base wage by 9.87% (calculated as 14.87% market rate adjustment for the City Manager position per the Total Compensation Study less 5% market rate adjustment the City Manager received for Fiscal Year 2022-23).

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to approve the ninth amendment to the July 22, 2013, City Manager Employment Agreement and move to approve said ninth amendment increasing the annual base wage from $206,014.36 to $226,347.98. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark

NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

Mayor Clark heard Committee Reports, Inquiries and Other Matters Presented by Councilmembers Section before the Legislative Update Section.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Vice Mayor Alarcon reported on her attendance at the Santa Barbara Joint Affordable Housing Task Group on July 27th where there was a presentation on behalf of Life Ark and her attendance at the Santa Barbara County Elected Leaders Forum to Address Homelessness where there was discussion on providing additional affordable housing options to the entire County.

City Manager Durflinger returned to the meeting at 9:46 pm.

LEGISLATIVE UPDATE:

City Manager Durflinger reported on an excerpt from the League of California Cities webpage on action items including Assembly Bill 1484, Senate Bill 423, Assembly Bill 309, and the State Ballot Measure Restricting Voters' Input and Local Taxing Authority.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the September 11, 2023 regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:49 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, September 11, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Michael Ramirez, Assistant City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Olivia Uribe Mutal, Program Manager Lindsay Erdmann, Management Intern (present via Zoom) Aida Thau, Management Analyst II John L. Ilasin, Public Works Director (present via Zoom) Nick Bobroff, Community Development Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

Mayor Clark recommended adjourning the meeting in honor of those people who lost their lives because of 9/11 on that day and thereafter. The Council was in agreement.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation Declaring September 15, 2023 to October 15, 2023 as Hispanic Heritage Month. *(Requires approval prior to presentation of proclamation.)*

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Declaring September 15, 2023 to October 15, 2023 as Hispanic Heritage Month. Upon voice vote, the motion carried unanimously.

Speakers in-person: Dr. Jim Campos

Mayor Clark and the City Council presented the Proclamation to Dr. Campos.

2. Proclamation Proclaiming September 2023 as "Suicide Prevention" Month. *(Requires approval prior to presentation of proclamation.)*

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to approve the Proclamation Proclaiming September 2023 as "Suicide Prevention" Month. Upon voice vote, the motion carried unanimously.

Speakers in-person: Amrita Salm and Becki Norton both representing HopeNet of Carpinteria.

Mayor Clark and the City Council presented the Proclamation to members of HopeNet of Carpinteria.

3. Proclamation Designating the Week of September 11 – 17, 2023 as Celebrate Community Week. *(Requires approval prior to presentation of proclamation.)*

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to approve the Proclamation Designating the Week of September 11 – 17, 2023 as Celebrate Community Week. Upon voice vote, the motion carried unanimously.

There was no public comment.

Mayor Clark and the City Council presented the Proclamation to members of the Optimists Club of Santa Barbara, Rotary Club of Carpinteria, Rotary Club of Carpinteria Morning, Rotary Club of Carpinteria Sunset, and the Lions Club of Carpinteria.

4. Carpinteria Valley Museum of History Presentation by Executive Director/Curator Jayme Yahr.

Carpinteria Valley Museum of History Executive Director/Curator Jayme Yahr provided the PowerPoint presentation.

There was no public comment.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 6:01 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:18 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Deputy Bryan Dickey with the Santa Barbara Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Planning Commission Actions

Assistant City Manager Ramirez reported on the Planning Commission Actions from its meeting of September 5th.

b. Status Update on the Work of the City Manager Succession Process Committee

Program Manager Uribe Mutal reported on the following:

- 174 responses received on the community survey and 31 applications received for the City Manager position to date.
- Closing deadline is tomorrow for City Manager position.
- The Council will receive the community survey results and information about the City Manager applicants prior to the Council meeting with the executive search firm consultant later this month.

c. Status Update on the Work of the Senior Services Planning Committee

Assistant City Manager Ramirez reported on the following:

- Volunteer led senior programs continue to operate.
- Current senior program coordinators (Cyndi Macias and representatives from Seniors Inc.) will step back at the end of September and City will consider its options for continuing those programs moving forward including hiring a part-time staff.

- Potentially looking at reissuing a Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center and Related Programming.

d. Skate Park Video

Assistant City Manager Ramirez showed the Skate Park Video.

e. Creek Week

Management Intern Erdmann (present via Zoom) reported on Creek Week activities.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Stephen Marcussen, Susan Mailheau, and Patrick O'Connor

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 5 through 6. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

5. Approve the minutes of the regular meeting held August 28, 2023.

6. Receive and file the Expenditures for the period beginning August 21, 2023 and ending September 1, 2023.

ADMINISTRATIVE MATTERS:

7. Request to Waive Accrued Interest on the Property Lien at 4745 Carpinteria Avenue.

Recommendation: Deny the request to waive accrued interest in the amount of $8,469.38 on the property lien at 4745 Carpinteria Avenue.

Councilmember Solórzano recused herself on this item due to her property being within 500 feet of 4745 Carpinteria Avenue and left the Council Chambers at 6:44 pm.

City Clerk Barrett presented the staff report.

Speakers in-person: John Lizarraga

Motion by Councilmember Lee, seconded by Councilmember Nomura, to deny the request to waive accrued interest in the amount of $8,469.38 on the property lien at 4745 Carpinteria Avenue.

Upon voice vote the motion carried unanimously with Councilmember Solórzano absent due to her recusal.

Councilmember Solórzano returned to the dais at 6:57 pm.

8. Fifth Amendment to Lease with Chevron U.S.A., Inc. for Submerged Pipelines Serving Platforms Gail and Grace, in City Submerged Lands.

Recommendation: Authorization for the Mayor to execute the Fifth Amendment to the Lease Agreement between the City of Carpinteria and Chevron, that leases the City's submerged lands for two existing submerged oil and gas pipelines to Chevron and extends the term of that lease tree (3) years until September 26, 2026, in order to facilitate Chevron's decommissioning activities, including plugging and abandonment of offshore wells and facilities associated with Platforms Gail and Grace. *(Requires a roll call vote.)*

Management Analyst II Thau presented the staff report.

Kevin Cruz representing Chevron provided remarks and responded to questions from the Council.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Vice Mayor Alarcon, to authorize the Mayor to approve and execute the proposed Fifth Amendment to the Lease Agreement between the City of Carpinteria and Chevron. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

9. Special Event Permit Application for the 2023 California Avocado Festival.

   Recommendation: (1) Approve the Special Event Permit Application for the 2023 California Avocado Festival; (2) Designate the area within the event footprint as a public park during the hours of operation pursuant to Carpinteria Municipal Code Section 10.68.010; and (3) Authorize expenditures for special event law enforcement services and temporary traffic control and street cleaning services. *(This motion requires a roll call vote.)*

Public Works Director Ilasin (present via Zoom) presented the staff report.

Gary Dobbins and Olivia (no last name provided) both representing the California Avocado Festival, Inc. provided remarks and responded to questions from the Council.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to (1) Approve the Special Event Permit Application for the 2023 California Avocado Festival; (2) Designate the area within the event footprint as a public park during the hours of operation pursuant to Carpinteria Municipal Code Section 10.68.010; and (3) Authorize expenditures for special event law enforcement services and temporary traffic control and street cleaning services. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

10. Adoption of Ordinance No. 769 amending Chapter 12.24 and Chapter 10.62 of the Carpinteria Municipal Code to add regulations pertaining to scooter use at the Carpinteria Skate Park, 5781 Carpinteria Avenue.

Recommendation: Approve on first reading Ordinance No. 769, as read by title only. *(This motion requires reading of ordinance title and a roll call vote.)*

Management Analyst II Thau presented the staff report.

Peter Bonning and Julia Mayer both representing the Carpinteria Skate Foundation provided remarks.

Speakers in-person: Peter Bonning (did not speak)

Motion by Vice Mayor Alarcon, seconded by Councilmember Solórzano, to approve Ordinance No. 769, on first reading.

City Clerk Barrett read aloud the title of Ordinance No. 769 into the record.

The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

11. An urgency ordinance adding Chapter 7.04 ("Just Cause for Termination of Residential Tenancy") to a new Title 7 ("Housing Regulations") of the Carpinteria Municipal Code.

    Recommendation: Approve and adopt Urgency Ordinance No. 770 adding Chapter 7.04 ("Just Cause for Termination of Residential Tenancy") to a new Title 7 ("Housing Regulations") of the Carpinteria Municipal Code. *(This Urgency Ordinance requires a 4/5th affirmative vote to pass.)*

Community Development Director Bobroff introduced the item and Legal Counsel Carlson provided the PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve and adopt Urgency Ordinance No. 770, adding Chapter 7.04 ("Just Cause for Termination of Residential Tenancy") to a new Title 7 ("Housing Regulations") of the Carpinteria Municipal Code. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano,

Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE:

Assistant City Manager Ramirez reported on the usual attachment from the League of California Cities.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on the following:

- She would be unable to attend the next BEACON meeting on September 22nd as she will be attending the Annual League of California Cities Conference in Sacramento and encouraged Mayor Clark who serves as the BEACON alternate to attend.
- Mayor Clark, Vice Mayor Alarcon, City Manager Durflinger, and herself participated in the Santa Barbara Metropolitan Transit District's debut of its new 19X express service from Carpinteria to Santa Barbara City College; legal matters were discussed at the recent Santa Barbara Metropolitan Transit District Closed Session meeting.
- South Coast Youth Safety Partnership – the community engagement team meeting will meet in Carpinteria Council Chambers on September 13th at 10 am and the policy team will meet on October 12th at the Santa Barbara Foundation Offices.

Councilmember Nomura reported on the following:

- This Wednesday and Thursday he will attend 3CE meetings in Monterey and bring back information.
- The following week he will attend the Annual League of California Cities Conference in Sacramento.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the September 25th regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:53 pm in memory of those who lost their lives as a result of 9/11 on that day and afterwards.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, September 25, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Michael Ramirez, Assistant City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Sydne Rennie, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria (present via Zoom) Brian C. Barrett, City Clerk Olivia Uribe Mutal, Program Manager John L Ilasin, Public Works Director Aida Thau, Management Analyst II Erin Maker, Environmental Program Manager

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS: NONE

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi, with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Status Update on the Work of the City Manager Succession Process Committee

Program Manager Uribe Mutal reported that 45 applications were received for the City Manager position, 174 responses received from the community survey, and results were provided via memo to the City Council. She mentioned that the City Council will convene a special City Council Closed Session meeting on September 26th at 3:30 pm to finalize the City Manager recruitment process and review the candidates that the Council would like to interview and the Council will hold another Closed Session meeting on October 10th to conduct interviews.

b. Status Update on the Work of the Senior Services Planning Committee

Assistant City Manager Ramirez reported that volunteers are offering senior service programs coordinated through Seniors Inc. and Cyndi Macias with the Gym Next Door and the senior services calendar is available at www.carpinteriaca.gov/seniors. He noted that part-time Library Technician Jena Jenkins will be taking over the coordination of senior service programs. He said the next Senior Services Planning Committee is on October 4th at 8:30 am in the Council Chambers. He reported that he attended the Healthy Aging event at the Santa Barbara Library and spoke with different agencies and discussed how they could participate with the senior center in the future.

c. City Council Closed Session on September 26, 2023 at 3:30 pm in Council Chambers

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Stephen Marcussen, Eileen Marcussen, Christie Cooney, Amrita Salm, Sean Findley, Gary Campopiano, and Larry Nimmer

In response to public comments, the Council directed staff to provide the City Council with follow-up memos for Council's consideration to potentially agendize regarding the parking concerns on Arbol Verde Street noted from Ms. Cooney and Mr. Findley, the live music noise complaints at Island Brewing Company from Mr. & Mrs. Marcussen, Ms. Salm's request to broadcast Architectural Review Board meetings, and Mr. Nimmer's proposal to videorecord retiring department heads on their institutional knowledge of the City.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 1 through 5. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

1. Approve the minutes of the regular meeting held September 11, 2023.

2. Receive and file the Expenditures for the period beginning September 4, 2023 and ending September 15, 2023.

3. Receive and file Report of Contracts Executed by the City Manager for the Period of August 22, 2023 through September 18, 2023.

4. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for August 2023.

5. Adopt Ordinance No. 769 (second reading), amending Chapter 12.24 and Chapter 10.62 of the Carpinteria Municipal Code to add regulations pertaining to scooter use at the Carpinteria Skate Park, 5781 Carpinteria Avenue. *(Requires a roll call vote.)*

ADMINISTRATIVE MATTERS:

6. Authorization to issue a Notice Inviting Bids for the 2022 Pavement Rehabilitation Project (Project No. 15132).

   Recommendation: Authorize the Public Works Director to advertise the Notice Inviting Bids for the 2022 Pavement Rehabilitation Project (Project No. 15132).

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the Public Works Director to advertise the Notice Inviting Bids for the 2022 Pavement

Rehabilitation Project (Project No. 15132). Upon voice vote, the motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

7. Authorization for the City Manager to execute the proposed lease agreement between the City of Carpinteria and the Friends of the Carpinteria Public Library (FOL) concerning the City owned property at 5103 Carpinteria Avenue, also known as the Seaside Building.

   Recommendation: Authorize the City Manager to approve and execute the proposed new lease between the City of Carpinteria and the Friends of the Carpinteria Public Library (FOL) concerning the City Owned property at 5103 Carpinteria Avenue, also known as the Seaside Building. *(Requires a roll call vote.)*

Management Analyst II Thau and Legal Counsel Acos presented the staff report.

Speakers in-person: Ann Matson

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the proposed lease between the City of Carpinteria and the Friends of the Carpinteria Public Library and authorize the City Manager to execute it. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

8. Harbor Seal Advisory Committee Recommendations, with Carpinteria Open Space Management Advisory Board input and recommendations, and related actions.

   Recommendation: Receive the recommendations from these City advisory groups and direct staff to take related actions, as it determines appropriate.

Management Analyst II Thau and Environmental Program Manager Maker presented the staff report and PowerPoint presentation.

Speakers in-person: Susan Mailheau, David Allen, Mike Wondolowski, Valerie Bentz, and David Allen (again)

Emails distributed: Susan Mailheau, Mike Wondolowski, Patrick O'Connor, and Valerie Bentz

Mayor Clark recommended that the Carpinteria Harbor Seal Rookery Report be revised to include the chart showing the harbor seal count by year.

Motion by Mayor Clark, seconded by Councilmember Lee to direct staff to proceed with the creation of the ad hoc Harbor Seal Advisory Committee with seven members (two Councilmembers and five members of the public) and begin work on the unified sign program and the rest of the recommendations to be considered at the 2024 Annual Work Plan meeting. Upon voice vote, the motion carried unanimously.

9. Law Enforcement Services Agreement between the City of Carpinteria and the County of Santa Barbara for period between July 1, 2023, and June 30, 2027.

   Recommendation: Approve and authorize the Mayor to execute City of Carpinteria Contract Law Enforcement Services Agreement between the City of Carpinteria and the County of Santa Barbara for period between July 1, 2023, and June 30, 2027. *(Requires a roll call vote.)*

City Manager Durflinger and Legal Counsel Rennie (who was present via Zoom) presented the staff report.

City Manager Durflinger strongly recommended the Council include in the 2024 Annual Workplan an item on the exploratory process to provide alternative law enforcement service delivery, such as the possibility of forming a City Police Department, should the County no longer be able to provide law enforcement contract services. Councilmember Solórzano and Vice Mayor Alarcon agreed with City Manager Durflinger's recommendation.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to authorize the Mayor to approve and execute the proposed Law Enforcement Services Agreement between the City of Carpinteria and the County of Santa Barbara. The roll call vote was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None

ABSENT: None
ABSTAIN: None

The motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger reported on the usual attachment from the League of California Cities.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported that the next Santa Barbara Metropolitan Transit District meeting is on October 3rd and the next South Coast Youth Safety Partnership Policy Team meeting is on October 12th at the Santa Barbara Foundation Offices. She also reported on the sessions from the League of California Cities Annual Conference in Sacramento including the Central Coast cities' response to the January storms and her attendance at the Channel Counties divisions business meeting and their next meeting will be in Buellton next month.

Councilmember Nomura reported on the Central Coast Community Energy meeting he attended in Paso Robles. He noted that Councilmember Solórzano, himself, and Assistant City Manager Ramirez attended the League of California Cities Annual Conference in Sacramento. He mentioned that discussion topics at the conference included keeping law enforcement costs within budget, dealing with homelessness, crumbling infrastructure, disaster response, and creating a homogenous community with no discrimination, segregation, nor displacement.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:22 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Special Meeting
Tuesday, September 26, 2023

In-Person

CALL TO ORDER

Mayor Clark called the meeting to order at 3:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION MATTER

1. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code Section 54957(b)(1).)
   Title: City Manager

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 3:31 pm.

RECONVENE IN OPEN SESSION

Mayor Clark reconvened the meeting in Open Session at 4:26 pm with all Councilmembers present and City Clerk Barrett present.

CLOSED SESSION REPORT

Mayor Clark announced that there was no reportable action from the Closed Session.

ADJOURNMENT

Mayor Clark adjourned the meeting at 4:27 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, October 9, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:31 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Mayor Al Clark
Councilmembers absent:	Vice Mayor Natalia Alarcon
Staff members present:	Dave Durflinger, City Manager Michael Ramirez, Assistant City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Olivia Uribe Mutal, Program Manager Nick Bobroff, Community Development Director John L Ilasin, Public Works Director Licette Maldonado, Administrative Services Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

Mayor Clark recommended adjourning the meeting in memory of Mac Brown. The Council was in agreement.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Introduction of Carpinteria-Summerland Fire Protection District Fire Chief Robert Kovac.

   City Manager Durflinger introduced Fire Chief Robert Kovac and Chief Kovac provided remarks.

2. 2023 Economic Vitality Program Report.

   This item was deferred to a future Council meeting.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:36 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 5:57 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

a. Status Update on the Work of the City Manager Succession Process Committee
b. Status Update on the Work of the Senior Services Planning Committee
c. City Council Closed Session on October 10, 2023 at 8:00 am in Council Chambers

City Manager Durflinger introduced the new format of the City Manager's Report presentation. He acknowledged that at the previous Council meeting the City Council had requested memos on topics brought up under general public comment which included parking concerns on Arbol Verde Street and live music/noise-related issues. He stated that staff submitted those memos to the City Council and the Council could direct staff at the appropriate time to place an agenda item for a future City Council meeting.

Assistant City Manager Ramirez reported that the Senior Services Planning Committee met on October 4th and reviewed current program updates, discussed senior meals, the Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center

and Related Programming which has been extended to October 23rd, location updates, current budget status, staffing, and equipment and supplies. He noted that the October senior activities calendar is available at www.carpinteriaca.gov/seniors, the City is currently in process of executing an agreement with Central Coast Commission for Senior Citizens to provide meals out of the Vets Hall, so far received one proposal in response to the RFP, and the next Senior Services Planning Committee is on October 23rd at 8:30 am.

Assistant City Manager Ramirez announced that the selected candidate for the Parks, Recreation and Community Services Director unfortunately withdrew. He stated that the recruitment for the position will begin again in January 2024 and explained the reasoning.

Program Manager Uribe Mutal reported that the Council met in a Closed Session on September 26th to review resumes/application materials from 45 City Manager applicants and seven candidates were invited to interview at the City Council Closed Session meeting on October 10th. She stated that the goal is to select the top candidates and invite them back for another interview with the City Council and the City's management team. She noted that the second interview date is pending.

City Manager Durflinger reported on the Racial Equity and Social Justice work that is currently being done including Equity Praxis meeting with community stakeholders and a report on this work will be presented to the Council in November.

He also mentioned Councilmember Lee's request for a future agenda item to send a letter to the County to make carbon odor scrubbers at cannabis facilities the best available control technology designee. Community Development Director Bobroff responded to questions from the Council. The Council supported Councilmember Lee's request to place the submittal of a letter to the County to make carbon odor scrubbers at cannabis facilities the best available control technology designee on a future Council meeting agenda.

He also spoke on the construction of the Palm Avenue Traffic Signal Project, the mixed use (residential/commercial) project at 4745 Carpinteria Avenue, and an update on the City's Housing Element. Community Development Director Bobroff elaborated on the update provided for those two projects.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Fred Shaw, Dan Browne, Ann Matson, W.E. Davis, and Susan Allen

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 3 through 4. Upon voice vote, the motion carried unanimously with Vice Mayor Alarcon absent.

3. Receive and file the Expenditures for the period beginning September 18, 2023 and ending September 29, 2023.

4. Adopt Resolution No. 6266, approving updated Records Retention Schedules.

ADMINISTRATIVE MATTERS:

The Council heard Item No. 5 after Item No. 9.

6. Authorization for the City Manager to execute Amendment No. 8 to the Agreement with Dewberry to provide additional services for the Carpinteria Avenue Bridge Replacement Project.

   Recommendation: (1) Authorize the City Manager to execute Amendment No. 8 to the Agreement with Dewberry to provide additional services for the Carpinteria Avenue Bridge Replacement Project in the not-to-exceed amount of $451,050 for a total amended amount of $2,170,936 and (2) Approve a budget appropriation in the amount of $451,050 to the Capital Improvements Fund for Fiscal Year 2023-24 Capital Improvements Program Budget for the Carpinteria Avenue Bridge Replacement Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation and Consultant Gerald Comati (present via Zoom) with COM3 Consulting responded to questions from the Council.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) authorize the City Manager to execute Amendment No. 8 to the Agreement with Dewberry to provide additional services for the Carpinteria Avenue Bridge Replacement Project in the not-to-exceed amount of $451,050 for a total amended amount of $2,170,936 and (2) Approve a budget appropriation in the amount of $451,050 to the Capital Improvements Fund for Fiscal Year 2023-24 Capital Improvements Program Budget for the Carpinteria Avenue Bridge Replacement Project. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, and Mayor Clark
NOES:	None
ABSENT:	Vice Mayor Alarcon
ABSTAIN:	None

The motion carried.

7. Adoption of Ordinance No. 772 amending various sections within Carpinteria Municipal Code Chapter 2.08 (City Manager) to align with law and practice.

Recommendation: Approve the first reading of Ordinance No. 772 amending Chapter 2.08 to revise the residency requirement and appeal rights for the City Manager (first reading as read by title only). *(This motion requires reading of ordinance title and a roll call vote.)*

Legal Counsel Acos presented the staff report.

Speakers in-person: Patrick O'Connor

Legal Counsel Acos noted that the Council needed to determine the maximum distance from the City that the city manager is required to reside and the time frame the city manager has from their appointment to establish a residence. The Council deliberated.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the first reading of Ordinance No. 772, amending Chapter 2.08 to revise the residency requirement and appeal rights for the City Manager, and continue this item to the October 23, 2023 Council Meeting for second reading and adoption, and that the city manager shall establish residence within 30 miles going north/south of the city within 90 days of appointment.

Legal Counsel Acos proposed the motion language be modified to say the city manager shall establish residence within 30 miles of the city.

Councilmember Lee modified the motion to approve the first reading of Ordinance No. 772, amending Chapter 2.08 to revise the residency requirement and appeal rights for the City Manager, and continue this item to the October 23, 2023 Council Meeting for second reading and adoption, and that the city manager shall establish residence within 30 miles of the city within 90 days of appointment. Councilmember Nomura seconded the modified motion.

City Clerk Barrett read aloud the title of Ordinance No. 772 into the record.

The roll call vote on the modified motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, and Mayor Clark
NOES:	None
ABSENT:	Vice Mayor Alarcon
ABSTAIN:	None

The motion carried.

PUBLIC HEARING:

8. To review the Cost of Service Study and its methodology, initiate the update of the City's Master Fee Schedule, and Chapter 3.34 of the Carpinteria Municipal Code.

   Recommendation: (A) Receive the Cost of Service Report and staff report, open the public hearing and receive public comment, provide staff with direction concerning the study, and continue the public hearing to a Special City Council Meeting on Monday, October 30, 2023 and (B) Initiate the update of the City's Master Fee Schedule, and Chapter 3.34 of the Carpinteria Municipal Code.

Administrative Services Director Maldonado introduced Consultant Eric Johnson with Revenue & Cost Specialists, LLC who presented the staff report and PowerPoint presentation.

Speakers in-person: Patrick O'Connor

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive the Cost of Service Report and staff report, open the public hearing and receive public comment, provide staff with direction concerning the study, and continue the public hearing to a Special City Council Meeting on Monday, October 30, 2023, and initiate the update of the City's Master Fee Schedule, and Chapter 3.34 of the Carpinteria Municipal Code. Upon voice vote, the motion carried unanimously with Vice Mayor Alarcon absent.

Mayor Clark recessed to a break at 7:42 pm and reconvened the meeting at 7:49 pm.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

9. Downtown "T" Encroachment Guidelines Amendment and Related Authorizations.

   Recommendation: (1) Adopt Resolution No. 6174, approving the amended Downtown "T" Encroachment Guidelines, (2) Authorize the City Manager to purchase up to six (6) prefabricated modular parklets in a not-to-exceed amount of $110,000, (3) Authorize the City Manager to enter into lease contracts with private business owners at an annual lease rate of $800 per year, reflecting a subsidy rate of 50-percent for prefabricated modular parklets, and (4) Direct staff

to bring a future agenda item to consider extending the Temporary COVID-19 Outdoor Business Permit Program.

Public Works Director Ilasin and Consultant Tom Mericle with TKM Engineering presented the staff report and PowerPoint presentation.

There was no public comment.

City Manager Durflinger noted that in response to the Mayor's point about adjusting the annual lease calculation for inflation, Legal Counsel Acos recommended forming the motion using a subsidy rate of 50% to adjust for inflation.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to (1) Adopt Resolution No. 6174, approving the amended Downtown "T" Encroachment Guidelines; (2) Authorize the City Manager to purchase up to six (6) prefabricated modular parklets in a not-to-exceed amount of $110,000; (3) Authorize the City Manager to enter into lease contracts with private business owners at an annual lease rate of $800 per year, reflecting a subsidy rate of 50-percent for prefabricated modular parklets; and (4) Direct staff to bring a future agenda item to consider extending the Temporary COVID-19 Outdoor Business Permit Program.

Mayor Clark asked if the Council would add the suggested language mentioned by Legal Counsel Acos.

Councilmember Lee modified the motion to (1) Adopt Resolution No. 6174, approving the amended Downtown "T" Encroachment Guidelines; (2) Authorize the City Manager to purchase up to six (6) prefabricated modular parklets in a not-to-exceed amount of $110,000; (3) Authorize the City Manager to enter into lease contracts with private business owners at an annual lease rate of $800 per year, reflecting a subsidy rate of 50-percent for prefabricated modular parklets; and (4) Direct staff to bring a future agenda item to consider extending the Temporary COVID-19 Outdoor Business Permit Program and include the comments made by Legal Counsel Acos regarding the adjustment of the annual lease calculation for inflation. Councilmember Nomura seconded the modified motion.

Legal Counsel Acos clarified the third part of the modified motion to state: Authorize the City Manager to enter into lease contracts with private business owners at an annual lease rate reflecting a 50% subsidy of the cost of the prefabricated modular parklet. Councilmembers Lee and Nomura agreed with Legal Counsel Acos' clarification of the third part of the modified motion.

Upon voice vote, the clarified and modified motion carried unanimously with Vice Mayor Alarcon absent.

The Council next heard Item No. 5 on the agenda.

5. Agreement for Operation of a Countywide Library System between the County of Santa Barbara and the City of Carpinteria.

   Recommendation: Approve and authorize the Mayor to execute the Library Agreement between the County of Santa Barbara and the City of Carpinteria.

Assistant City Manager Ramirez presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve and authorize the Mayor to execute the Library Agreement between the County of Santa Barbara and the City of Carpinteria. Upon voice vote, the motion carried unanimously with Vice Mayor Alarcon absent.

LEGISLATIVE UPDATE:

City Manager Durflinger reported on the usual attachment from the League of California Cities.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS: NONE

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers present are expected to be in attendance at the October 23rd regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:22 pm in memory of Mac Brown.

Al Clark

Al Clark, Mayor

ATTEST:

Brian C. Barrett

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Special Meeting
Tuesday, October 10, 2023

Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013

Teleconference Location: 34020 E-30-F, Zapallar, Chile

In-Person

CALL TO ORDER

Mayor Clark called the meeting to order 8:09 am.

City Clerk Barrett noted for the record that the meeting would be conducted pursuant to California Government Code Section 54953, in that Vice Mayor Alarcon would be participating in the meeting via teleconference (Zoom) and in accordance with the Brown Act, the teleconference location has been identified in the notice and agenda for this meeting.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon (present via Zoom) Mayor Al Clark
Staff members present:	Brian C. Barrett, City Clerk Olivia Uribe Mutal, Program Manager

Vice Mayor Alarcon verified she could hear the proceedings well, she had a copy of the agenda for this meeting, the agenda was posted at the location where she is, her location is reasonably accessible to the public to allow a member of the public to participate in the teleconference from her location, and there was no member of the public present at her location who wished to participate in the meeting.

All Councilmembers present in the Council Chamber could clearly hear Vice Mayor Alarcon.

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION MATTER

1. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code Section 54957(b)(1).)
   Title: City Manager

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 8:11 am.

RECONVENE IN OPEN SESSION

Mayor Clark reconvened the meeting in Open Session at 4:50 pm with Councilmembers Lee, Nomura, Solórzano, and Mayor Clark present and Vice Mayor Clark present via Zoom.

CLOSED SESSION REPORT

Mayor Clark announced that there was no reportable action from the Closed Session.

ADJOURNMENT

Mayor Clark adjourned the meeting at 4:51 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, October 23, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:00 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code Section 54957(b)(1).)
   Title: City Manager

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:01 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:34 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Michael Ramirez, Assistant City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Olivia Uribe Mutal, Program Manager Teresa Ilasin, Management Analyst II Amber Workman, Aquatics Superintendent Aida Thau, Management Analyst II John L Ilasin, Public Works Director Nick Bobroff, Community Development Director David Hernandez, Acting Code Compliance Supervisor Erin Maker, Environmental Program Manager

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

2. Proclamation Recognizing and Celebrating the 37th Anniversary of the California Avocado Festival. *(Requires approval prior to presentation of proclamation.)*

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Recognizing and Celebrating the 37th Anniversary of the California Avocado Festival. Upon voice vote, the motion carried unanimously.

Speakers in-person: Olivia Sorgman

Mayor Clark and the City Council presented the Proclamation to Avocado Festival Boardmembers.

3. Presentation on the 2023 City of Carpinteria HOST Season.

Program Manager Uribe Mutal introduced HOST member Fred Shaw who presented the PowerPoint presentation.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

Emails distributed: Gail Marshall

City Manager Durflinger announced that the Safe Trick or Treat Event will occur in the Downtown on Friday, October 27th from 3:30 pm to 5:00 pm.

Assistant City Manager Ramirez introduced each department hiring manager who in turn introduced each new City employee.

Management Analyst II Ilasin introduced Javier Gutierrez, Human Resources Assistant in the General Government Department.

Management Analyst II Thau introduced Wendi Dunn, Part-Time Community Garden Coordinator in the Parks, Recreation & Community Services Department.

Pool Superintendent Workman introduced John Sofer, Aquatics Coordinator in the Parks, Recreation & Community Services Department.

Public Works Director Ilasin introduced Josefina Arechiga, Assistant Engineer in the Public Works Department.

Community Development Director Bobroff introduced Brian Banks, Principal Planner in the Community Development Department.

City Manager Durflinger addressed recent disruptive/offensive public comments that several other California cities have experienced during their Council meetings.

Assistant City Manager Ramirez summarized this morning's Senior Services Planning Committee meeting which included updates on senior congregate meals, the status of the Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center and Related Programming, and collecting feedback from the community on what name to rebrand the program to focus on what they are hoping to do, not on who they are serving. He said the next Committee meeting is November 20th at 8:30 am in the Council Chambers.

Management Analyst II Thau announced the start of the senior congregate meals being offered at the Vets Hall Monday through Friday at 12:30 pm for the community to come and socialize. She stated that the City partnered with the Central Coast Commission for Seniors, meals are offered free to those 60 and above and $10 per meal for those below 60, and people can sign up for meals by calling 805-925-9554 option 1 at least three days prior to the meal.

Program Manager Uribe Mutal mentioned that the Council held a Closed Session on October 10th and interviewed seven City Manager candidates and held another Closed Session related to the City Manager selection prior to today's regular Council meeting. She announced that another Closed Session meeting is scheduled for November 13th before the regular Council meeting.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Eileen Marcussen, Stephen Marcussen, and Mike Wondolowski

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 4 through 9. Upon voice vote, the motion carried unanimously.

4. Approve the minutes of the regular meeting held September 25, 2023, the special meeting held September 26, 2023, the regular meeting held October 9, 2023, and the special meeting held October 10, 2023.

5. Receive and file the Expenditures for the period beginning October 2, 2023 and ending October 13, 2023.

6. Receive and file Report of Contracts Executed by the City Manager for the Period of September 19, 2023 through October 16, 2023.

7. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for September 2023.

8. Receive and file the Quarterly Review of the Pension Stabilization Trust.

9. Adopt Resolution No. 6272, receiving and filing the Annual City Investment Policy.

ADMINISTRATIVE MATTERS:

10. Adopt Resolution No. 6269, Approving an Appointment to the Community Development Block Grant Committee.

    Recommendation: Adopt Resolution No. 6269, approving an appointment to the Community Development Block Grant Committee.

City Clerk Barrett presented the staff report.

Speakers in-person: Jessica Petrillo

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6269, as read by title only, approving an appointment to the Community Development Block Grant Committee. Upon voice vote, the motion carried unanimously.

11. Code Compliance Quarterly Report, Q3, 2023.

    Recommendation: Receive and file quarterly report.

Acting Code Compliance Supervisor Hernandez presented the staff report and PowerPoint presentation.

Speakers in-person: Mike Wondolowski, Susan Allen, and Stephen Marcussen

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to receive and file the Code Compliance Quarterly Report. Upon voice vote, the motion carried unanimously.

12. Adoption of Resolution No. 6268, authorizing the City Manager to execute a Grant Agreement with the California Office of Traffic Safety for a Pedestrian and Bicycle Safety Program on behalf of MOVE Santa Barbara County.

    Recommendation: (1) Adopt Resolution No. 6268, authorizing the City Manager to execute a Grant Agreement with the California Office of Traffic Safety for a Pedestrian and Bicycle Safety Program on behalf of MOVE Santa Barbara County and (2) Approve a budget appropriation in the amount of $65,800 to the General Fund for Fiscal Year 2023-24 Budget. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and Executive Director of MOVE Santa Barbara County Heather Deutsch (present via Zoom) responded to questions from the Council.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) Adopt Resolution No. 6268, authorizing the City Manager to execute a Grant Agreement with the California Office of Traffic Safety for the Pedestrian and Bicycle Safety Program on behalf of MOVE Santa Barbara County and (2) Approve a budget appropriation in the amount of $65,800 to the General Fund for Fiscal Year 2023-24 Budget. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

13. Adoption of Ordinance No. 772, amending various sections within Carpinteria Municipal Code Chapter 2.08 (City Manager) to align with law and practice.

    Recommendation: Adopt Ordinance No. 772 (second reading). *(This motion requires a roll call vote.)*

City Manager Durflinger presented the staff report and noted that typically second readings of ordinances would appear on the Consent Calendar; however, there is an option for the Council to reconsider the provisions in proposed Ordinance No. 772. He stated that at the previous Council meeting, the Council determined the maximum distance from the city that the city manager is required to reside is 30 miles and the city manager has 90 days from their appointment to establish a residence. He explained concerns with limiting the city manager to 90 days to relocate within the 30 mile limit of the city. He asked the Council to reconsider that provision which is a substantive change to the ordinance and if the Council accepted, would require the ordinance to be sent back to first reading at a future meeting. He also suggested a one year time frame for the city manager to relocate or a minimum amount of six months.

There was no public comment.

Legal Counsel Acos said if Council does have this Ordinance return for first reading at a future meeting to change the required time frame for the city manager to establish a residence, she suggested adding additional flexibility to this provision to include that the distance and number of days to comply can be changed by statement or by a provision

in a particular employment agreement and also by a resolution of the Council to give the City Council additional leeway in case something were to happen with a particular city manager.

The Council deliberated.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to bring Ordinance No. 772 back for first reading at a future meeting to consider the maximum distance from the City that the city manager is required to reside and the time frame the city manager has from their appointment to establish a residence with the recommended maximum distance of 30 miles from the City and the time frame the city manager has from their appointment to establish residence at six months.

Legal Counsel Acos inquired if Councilmember Nomura wished to amend the motion to add the provision to allow the Council additional flexibility to change these requirements by resolution.

Councilmember Nomura modified the motion to bring Ordinance No. 772 back for first reading at a future meeting to consider the maximum distance from the City that the city manager is required to reside and the time frame the city manager has from their appointment to establish a residence with the recommended maximum distance of 30 miles from the City and the time frame the city manager has from their appointment to establish residence at six months and add the provision to allow the Council additional flexibility to change these requirements by resolution. Councilmember Lee seconded the modified motion.

The roll call vote on the modified motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

14. Re-formation of an Harbor Seal Advisory Committee.

Recommendation: Approve and adopt Resolution No. 6271, establishing a statement of purpose and re-forming an Ad hoc Harbor Seal Advisory Committee, and appointing up to two members of the City Council to serve on the Committee.

Management Analyst II Thau presented the staff report.

Speakers in-person: Mike Wondolowski and Susan Allen

Emails distributed: Susan Mailheau

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve and adopt Resolution No. 6271, re-forming an Ad hoc Harbor Seal Advisory Committee and appointing Councilmembers Solórzano and Alarcon to serve on the Committee. Upon voice vote, the motion carried unanimously.

Mayor Clark recessed to a break at 7:28 pm and reconvened the meeting at 7:36 pm.

15. Adopt Resolution No. 6270, forming a Sustainability Committee.

Recommendation: Adopt Resolution No. 6270, forming a standing Sustainability Committee of the Council, and appointing two members of the Council to serve on the Committee.

Environmental Program Manager Maker presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Lee, to adopt Resolution No. 6270, as read by title only, forming a standing Sustainability Committee of the Council, and appointing Council members Nomura and Solórzano to serve on the Committee. Upon voice vote, the motion carried unanimously.

16. (1) Review of City Council Processes for: (a) Appointing Members to the City's Boards, Committees, and Commissions (Advisory Groups) and (b) assigning Councilmembers as representatives to Regional Agencies, and to Joint & Standing and Ad Hoc Committees; and (2) Consideration of Formation of an Ad hoc City Council Appointment Process Committee.

Recommendation: Receive and file the report and adopt Resolution No. 6267, establishing an Ad hoc City Council Appointment Process Committee.

City Clerk Barrett presented the staff report.

Speakers via Zoom: Patrick O'Connor

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the report and adopt Resolution No. 6267, as read by title only, approving the formation of an Ad hoc City Council Appointment Process Committee to include Councilmembers Clark and Alarcon.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at the Central Coast Sustainability Summit at UCSB where there was a presentation on building electrification and a session on engaging linguistically and culturally appropriate sustainability outreach in partnership with Promotores of Santa Barbara County. She spoke on the recent Santa Barbara Metropolitan Transit District Board meeting where discussion centered on cloud-based transit signal priority software and the California Energy Commission's Blueprints for Medium Heavy Duty Zero Emission Vehicle Infrastructure and other MTD related projects and announced the hiring of eight new bus operators. She also commented that the South Coast Youth Safety Partnership Policy Team met earlier this month where Sheriff's Deputy Bryan Dickey presented safety statistics for the City of Carpinteria and there was discussion from County law enforcement stakeholders about how to maintain the lower level of gang activity and continue to work on intervention methods through the education system.

Councilmember Nomura mentioned the outstanding work the Sheriffs' Department has done.

Mayor Clark reported on a recent SBCAG Board meeting where discussion centered on LOSSAN's efforts to have more commuter train service in the morning to get people to work on time.

Councilmember Nomura asked if Public Works could report at each Council meeting about capital projects coming up and in progress. City Manager Durflinger responded that a capital projects status report could be added to the City Manager's Report at each Council meeting. The Council was in agreement.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the November 13th regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:53 pm in recognition of Councilmember Nomura's birthday today.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Special Meeting
Monday, October 30, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Michael Ramirez, Assistant City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Licette Maldonado, Administrative Services Director Nick Bobroff, Community Development Director John L. Ilasin, Public Works Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

PUBLIC HEARING (Continued from October 9, 2023 Council Meeting):

The City Council met to consider the following item:

1. Review the proposed Master Fee Schedule to determine the percentage of cost recovery and initiate the update to Chapter 3.34 of the Carpinteria Municipal Code.

   Recommendation: (1) Direct staff to bring back the Master Fee Schedule with the Council's direction of the percentage of cost recovery, open the public hearing and receive public comment, and continue the public hearing to the City Council Meeting on Monday, November 13, 2023 and (2) Initiate the update of the City's Master Fee Schedule and Chapter 3.34 of the Carpinteria Municipal Code.

Administrative Services Director Maldonado introduced Consultant Eric Johnson with Revenue & Cost Specialists, LLC who presented the staff report.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

Speakers in-person: Amrita Salm and Betty Songer

Speakers via Zoom: Gary Campopiano

Emails distributed: Gail Marshall

The City Council accepted the proposed cost recovery percentages for all service fees as presented in the Cost of Services Study Report except for the service fee amounts for S-01310 (Appeal to Planning Commission) and for S-01320 (Appeal to the City Council) which the Council kept at the existing amounts of $1,260 and $1,330, respectively.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to direct staff to bring back the Master Fee Schedule with the recommended Council's direction of the percentage of cost recovery, open the public hearing and receive public comment and continue the public hearing to the City Council Meeting on Monday, November 13, 2023 and initiate the update of the City's Master Fee Schedule and Chapter 3.34 of the Carpinteria Municipal Code. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:59 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, November 13, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 3:01 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code Section 54957(b)(1))
   Title: City Manager

   CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code Section 54957.6)
   City designated representative: Jena S. Acos, City Attorney
   Unrepresented employee: City Manager

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 3:02 pm.

RECONVENE IN OPEN SESSION

Mayor Clark reconvened the meeting in Open Session at 4:45 pm with all Councilmembers present and Legal Counsel Acos and City Clerk Barrett present.

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session.

ADJOURNMENT OF CLOSED SESSION

Mayor Clark adjourned the Closed Session at 4:45 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:32 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk John L. Ilasin, Public Works Director Nick Bobroff, Community Development Director Erin Maker, Environmental Program Manager

CLOSED SESSION REPORT

Legal Counsel Acos previously announced the Closed Session Report prior to the adjournment of the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

2. Presentation in honor of members of the Boys & Girls Club who have achieved Gold Card status.

Speakers in-person: Michael Baker, CEO of Boys & Girls Club of Santa Barbara County

Mayor Clark announced the names of the children who achieved Gold Card Status and Vice Mayor Alarcon presented the certificates to each child.

3. New Employee Introduction: Shay Darrington, Engineering Technician.

Public Works Director Ilasin introduced Shay Darrington, Engineering Technician who provided remarks.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 5:50 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:05 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

City Manager Durflinger introduced the City Manager's Report.

Community Development Director Bobroff spoke on the Housing Element Update.

Public Works Director Ilasin presented the new service request portal that the City recently launched.

City Manager Durflinger reported on the memo that staff distributed to Councilmembers on the possibility of broadcasting Architectural Review Board meetings, including on

GATV, Granicus, and Zoom as well as adding Zoom broadcast and public comment access to Planning Commission meetings.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to direct staff to explore televising and providing Zoom commentary for Architectural Review Board meetings and also adding Zoom commentary to Planning Commission meetings.

City Manager Durflinger sought clarification on the motion that direction for staff referred to returning back with an agenda matter for a budget adjustment for those services. The motion maker and seconder agreed with City Manager Durflinger's clarification of the motion. City Manager Durflinger said it would also involve a contract amendment with TVSB.

The roll call vote on the motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

City Manager Durflinger reported out on the actions of the Planning Commission meeting of November 6, 2023 and Community Development Director Bobroff responded to questions from the Council.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Patrick O'Connor, Sandy Nargi, Mario Nargi, Ann Matson, Jane Benefield, Rob Denholtz, Robert Stein (not present), and Amrita Salm

Emails distributed: Douglas Qualls and Laura Cook

In response to Ms. Salm's comments regarding notification of residents on open public comment periods for items outside City Council meetings such as for the Revised Draft Housing Element, Mayor Clark inquired about ways to notice the public.

Councilmember Nomura suggested using the City section in the Coastal View News to provide such information to the public.

City Manager Durflinger responded that staff would work with the website consultant to look at ways to put out alerts anytime there is a public comment period open.

Legal Counsel Acos noted that the seven-day notice period referred to is required before the City resubmits the Housing Element to the California Department of Housing & Community Development and that it would come back before the City Council for final adoption and there will be another opportunity for public comment to be provided.

Community Development Director Bobroff clarified that for this administrative step in the Housing Element, City staff followed the State mandate to have a seven-day public posting of the draft element and circulate notice of the posting to individuals who have specifically requested notification about the Housing Element. He noted that when staff returns for a public hearing on the Housing Element to the City Council for final adoption, staff will do the normal legal posting of the ad in the Coastal View News, mail notice to those on the interest list, and go through a more robust public noticing effort.

In response to several public comments regarding e-bikes in the Salt Marsh, Mayor Clark inquired if this was on staff's radar. Community Development Director Bobroff responded that Community Development has been working with the Parks, Recreation & Community Services Department to get signs put back up when they have been knocked down and having Code Compliance staff prioritize patrols at the Salt Marsh Park for bike riding, e-bikes and dogs, and at the Bluffs for off-leash dogs. He commented that Parks, Recreation & Community Services Department staff has been looking into suggested barriers to the entrances at the Salt Marsh Park to prevent bikes from entering.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 4 through 6. Upon voice vote, the motion carried unanimously.

4. Approve the minutes of the regular meeting held October 23, 2023 and the special meeting held October 30, 2023.

5. Receive and file the Expenditures for the period beginning October 16, 2023 and ending November 3, 2023.

6. Approve and adopt Resolution No. 6281, declaring certain City-owned property/equipment as surplus assets and authorizing disposal.

ADMINISTRATIVE MATTERS:

7. Consider canceling the regular City Council meeting of December 25, 2023.

   Recommendation: Authorize the cancelation of the regular City Council meeting of December 25, 2023.

City Clerk Barrett presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to authorize the cancelation of the regular City Council meeting of December 25, 2023. Upon voice vote, the motion carried unanimously.

8. Approval and adoption of Resolution No. 6273, authorizing the City to apply for California Department of Resources, Recycling and Recovery grant programs.

   Recommendation: Approve and adopt Resolution No. 6273, authorizing the City to apply for California Department of Resources Recycling and Recovery grant programs, and authorizing the City Manager or their designee to execute related grant program documents.

Environmental Program Manager Maker presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to approve and adopt Resolution No. 6273, authorizing the City to apply for California Department of Resources Recycling and Recovery grant programs, and authorizing the City Manager or their designee to execute related grant program documents.

Councilmember Nomura noted that the sample motion mentioned adoption of Resolution No. 6270 while the staff report title and recommendation mentioned Resolution No. 6273. Environmental Program Manager Maker stated that the sample motion was incorrect and should refer to Resolution No. 6273, not 6270.

Upon voice vote, the motion carried unanimously.

PUBLIC HEARING (Continued from October 30, 2023 Council Meeting):

9. Continuation of Public Hearing to Amend Carpinteria Municipal Code (CMC) and Master Fee Schedule to November 27, 2023, City Council Meeting.

   Recommendation: Continue the public hearing to Amend CMC and Master Fee Schedule to the November 27, 2023, City Council meeting.

City Clerk Barrett presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to continue the public hearing to Amend CMC and Master Fee Schedule to the November 27, 2023, City Council meeting. Upon voice vote, the motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

10. Approve and authorize for the Mayor's signature a letter to the County of Santa Barbara advocating for the use of carbon filtration technology to address cannabis odors impacting the residential, educational and recreational areas of the City.

    Recommendation: Approve and authorize for the Mayor's signature a letter to the County of Santa Barbara (Attachment A).

Community Development Director Bobroff presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve and authorize the Mayor to sign and transmit a letter to the County of Santa Barbara advocating for the use of carbon filtration technology to address commercial cannabis odors. Upon voice vote, the motion carried unanimously.

11. Adoption of Ordinance No. 772 amending various sections in Carpinteria Municipal Code Chapter 2.08 ("City Manager") to align with law and practice.

    Recommendation: Approve the first reading of Ordinance No. 772 amending Chapter 2.08 to remove the residency requirement and appeal rights for the City Manager (first reading as read by title only). *(This motion requires reading of ordinance title and a roll call vote.)*

Legal Counsel Acos presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to approve the first reading of Ordinance No. 772, amending Chapter 2.08 to remove the residency requirement and appeal rights for the City Manager, and continue this item to the November 27, 2023 Council Meeting for second reading and adoption.

City Clerk Barrett read aloud the title of Ordinance No. 772 into the record.

The roll call vote on the motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

12. First Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds.

    Recommendation: Authorize the Mayor to sign the First Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds.

Public Works Director Ilasin presented the staff report.

There was no public comment.

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to authorize the Mayor to sign the First Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds. Upon voice vote, the motion carried unanimously.

13. Authorization for the City Manager to execute Agreements with: 1.) Bureau Veritas North America, Inc.; and 2.) True North Compliance Services, to provide consulting building plan check and inspection staff augmentation services for the City's Building and Safety Division of the Community Development Department.

    Recommendation: Authorize the City Manager to execute Agreements with: 1.) Bureau Veritas North America, Inc.; and 2.) True North Compliance Services, to provide consulting building plan check and inspection staff augmentation services to the City's Building and Safety Division in respective amounts not-to-exceed $100,000 each. *(This motion requires a roll call vote.)*

Community Development Director Bobroff presented the staff report.

Speakers via Zoom: Amrita Salm

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to authorize the City Manager to execute Agreements with: 1.) Bureau Veritas North America, Inc.;

and 2.) True North Compliance Services, to provide consulting building plan check and inspection staff augmentation services to the City's Building and Safety Division in respective amounts not-to-exceed $100,000 each. The roll call vote on the motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

14. Options for City of Carpinteria Legislative Advocacy.

    Recommendation: Receive and file the report and direct staff as determined appropriate.

City Manager Durflinger presented the staff report.

Speakers in-person: Fred Shaw

There was Council consensus on using a Council Standing Committee with a Legislative Platform as an alternative to the current practice of the City Council legislative advocacy.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to receive and file the report on the City's legislative advocacy process and options and direct staff to place it on the 2024 Annual Work Plan for further discussion. Upon voice vote, the motion carried unanimously.

LEGISLATIVE UPDATE:

City Manager Durflinger reported on the usual attachment from the League of California Cities and announced that there is a tentatively scheduled Council meeting on December 4th to go over an update on housing laws.

Legal Counsel Acos added that the proposed December 4th Council meeting will cover a handful of bills and staff will be back in January to provide an update on the new legislation that has just been passed on housing issues.

Councilmember Lee asked for an update on the legal actions between Huntington Beach and the State regarding housing legislation and its Housing Element. Legal Counsel Acos provided a brief update and said a further update could be made at the December 4th Council meeting.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on the following:

- Next Beacon meeting on Friday in the Council Chambers.
- Santa Barbara Metropolitan Transit District Board of Directors met last week and received the findings of the District's annual audit.
- City Council/First District Supervisor Committee meeting has been rescheduled to December 4th.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the November 27th regular Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:09 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, November 27, 2023

In-Person and Virtual Participation Options

CALL TO ORDER

Mayor Clark called the meeting to order at 5:34 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Michael Ramirez, Assistant City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk John L. Ilasin, Public Works Director Stephon Downes, Management Analyst I Licette Maldonado, Administrative Services Director Olivia Uribe Mutal, Program Manager

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation Recognizing 2023 Outgoing Santa Barbara Association of Realtors President Todd Shea. *(Requires approval prior to presentation of proclamation.)*

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Recognizing 2023 Outgoing Santa Barbara Association of Realtors President Todd Shea. Upon voice vote, the motion carried unanimously.

Mayor Clark presented the Proclamation to Mr. Shea. Mr. Shea provided remarks.

2. New Employee Introduction: Mindy Fogg, Principal Planner and Megan Musolf, Assistant Planner.

Community Development Director Bobroff introduced Mindy Fogg, Principal Planner and Megan Musolf, Assistant Planner. Ms. Fogg and Ms. Musolf provided remarks.

3. Presentation of the 2023 Carpinteria Valley Economic Profile.

Mark Schniepp, Director of The California Economic Forecast provided the presentation and responded to questions.

Speakers in-person: Mike Wondolowski

Emails distributed: Mike Wondolowski

Motion by Councilmember Nomura, seconded by Councilmember Solórzano, to receive and file the report. Upon voice vote, the motion carried unanimously.

4. Resolution No. 6275, Congratulating Dave Durflinger on His Retirement and Commending and Thanking Him for 24 Years of Loyal and Dedicated Service to the City of Carpinteria. *(Requires approval prior to presentation of resolution.)*

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adopt Resolution No. 6275. Upon voice vote, the motion carried unanimously.

Speakers in-person: Brad Stein, Fred Shaw, Julia Mayer, Susan Allen, Joe Franken, Lorraine McIntire, and Kevin Silk

Mayor Clark and the City Council presented City Manager Durflinger with Resolution No. 6275, an engraved City Tile, a California State Assembly Certificate of Recognition from Assemblymember Gregg Hart, and a Certificate of Special Congressional Recognition from Congressman Salud Carbajal.

RECESS FOR REFRESHMENTS IN COUNCIL FOYER

Mayor Clark recessed the meeting for refreshments at 6:32 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 7:01 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

City Manager Durflinger introduced the City Manager's Report and went over the holiday closure dates of City Hall, the Community Library, and the Community Pool.

Assistant City Manager Ramirez provided an update on the Senior Services Committee.

Public Works Director Ilasin spoke on the Community Rating System (CRS) of the National Flood Insurance Program and the Flood Insurance Rate Map (FIRM) Restudy.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Paul Wright

Emails distributed: Rosalind (no last name provided)

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 5 through 11. The roll call vote on the motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

5. Approve the minutes of the regular meeting held November 13, 2023.

6. Receive and file the Expenditures for the period beginning November 6, 2023 and ending November 17, 2023.

7. Receive and file Report of Contracts Executed by the City Manager for the Period of October 17, 2023 through November 20, 2023.

8. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for October 2023.

9. Adopt Ordinance No. 772 (second reading), amending various sections in Carpinteria Municipal Code Chapter 2.08 ("City Manager") to align with law and practice. *(This motion requires a roll call vote.)*

10. Accept Parcel Map 25,187 and associated documents including project-specific Covenants, Conditions and Restrictions (CC&Rs), and Informational Notice document, for the Haber Condominium Project (20-2076-DP/CDP/TPM/TEX) located at 4716 Seventh Street.

11. Excusing City Manager Dave Durflinger from attending the meeting(s) of the City Council held after November 27, 2023.

ADMINISTRATIVE MATTERS:

12. Appointments of public members to the Ad Hoc Harbor Seal Advisory Committee.

    Recommendation: Make appointments to the Ad Hoc Harbor Seal Advisory Committee.

City Clerk Barrett presented the staff report.

Speakers in-person: David Allen, Susan Allen, Cynthia Steen, Mike Wondolowski, and Susan Mailheau

Speakers via Zoom: Andrew Brooks

Motion by Councilmember Solórzano, seconded by Councilmember Lee, to appoint the following public members to the Ad Hoc Harbor Seal Advisory Committee: Andrew Brooks, David Allen, Mike Wondolowski, Susan Mailheau, and C. Kathleen Lord and request staff bring back an amendment to the resolution re-forming the Committee to include two alternate members. Upon voice vote, the motion carried unanimously.

13. Authorize the City Manager to sign the Landscape Equipment Electrification Fund Program Application.

    Recommendation: (1) Authorize the City Manager to sign the Landscape Equipment Electrification Fund Program Application and (2) Approve a budget

appropriation in the amount of $11,250 to the Right-of-Way Maintenance District Fund and $1,000 to the General Fund for Fiscal Year 2023-24 Budget. *(This motion requires a roll call vote.)*

Management Analyst I Downes presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) Authorize the City Manager to sign the Landscape Equipment Electrification Fund Program Application; and (2) Approve a budget appropriation in the amount of $11,250 to the Right-of-Way Maintenance District Fund and $1,000 to the General Fund for Fiscal Year 2023-24 Budget. The roll call vote on the motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

14. A Maintenance Agreement with the California Department of Transportation concerning the Carpinteria High School Area Crosswalk Safety Improvement Project.

    Recommendation: Authorize the City Manager to execute a Maintenance Agreement with the California Department of Transportation for the Carpinteria High School Area Crosswalk Safety Improvement Project. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to authorize the City Manager on behalf of the City to execute a Maintenance Agreement with the California Department of Transportation for the Carpinteria High School Area Crosswalk Safety Improvement Project. The roll call vote on the motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC HEARING:

15. Ordinance No. 774, an Ordinance of the City Council of the City of Carpinteria, California, Amending Chapter 2.06 of Title 2 (City Council District Elections) and Chapter 3.34 of Title 3 (Revenue and Finance) of the Carpinteria Municipal Code Regarding Fee and Service Charge Revenue/Cost Comparison System, and Resolution No. 6282, Approving and Adopting the City's Master Fee Schedule. *(Continued from November 13, 2023 Council Meeting)*

    Recommendation: (1) Introduce and approve Ordinance No. 774, as read by title only, and continue the second reading of the ordinance for adoption to December 11, 2023; and (2) Approve and adopt Resolution No. 6282, updating the City's Master Fee Schedule. *(This motion requires reading of ordinance title and a roll call vote.)*

Administrative Services Director Maldonado presented the staff report.

Speakers in-person: Steve Jarmie

Motion by Councilmember Nomura, seconded by Councilmember Lee, to (1) Approve and waive first reading of Ordinance No. 774, as read by title only, and continue the second reading for adoption to December 11, 2023, and; (2) Adopt Resolution No. 6282, approving the City's Master Fee Schedule.

City Clerk Barrett read aloud the title of Ordinance No. 774 into the record.

The roll call vote on the motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

16. Annual Report of the Development Impact Fee Program and Updating the Capital Improvement Plan.

    Recommendation: Adopt Resolution No. 6276, approving and accepting the Annual Report of the Development Impact Fee Program and updating the Capital Improvement Plan.

Public Works Director Ilasin and Management Analyst I Downes presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to adopt Resolution No. 6276, as read by title only. The roll call vote on the motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

17. 2023 Economic Vitality Program Report.

    Recommendation: Receive and file the 2023 Economic Vitality Program Report.

Assistant City Manager Ramirez presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the 2023 Economic Vitality Program report. Upon voice vote, the motion carried unanimously.

18. Approval and adoption of the City Manager Employment Agreement with a Base Salary of $225,000.

    Recommendation: Approve, adopt, and authorize for the Mayor's signature the City Manager Employment Agreement Between the City of Carpinteria and Michael Ramirez. *(This motion requires a roll call vote.)*

Program Manager Uribe Mutal and Legal Counsel Acos presented the staff report.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve and adopt the City Manager Employment Agreement Between the City of Carpinteria and Michael Ramirez, and to authorize the Mayor to sign it on behalf of the City of Carpinteria. The roll call vote on the motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported that the BEACON meeting of November 17th has been rescheduled to December 8th and mentioned that the single use plastics ordinance was discussed at the November 15th Sustainability Committee.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the December 4th Special Joint City Council & Planning Commission meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:14 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
Special Joint City Council and Planning Commission
Meeting Minutes
Monday, December 4, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

City Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Planning Commissioners present:	Commissioner David Allen Commissioner John Moyer Commissioner Katherine Salant Vice Chair Glenn LaFevers Chair Jane Benefield
Staff members present:	Michael Ramirez, Assistant City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Cody T. Sargeant, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Nick Bobroff, Community Development Director Brian C. Barrett, City Clerk

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

CITY COUNCIL BUSINESS:

The City Council met to consider the following item:

1. Presentation on California Density Bonus Law, the Housing Accountability Act and the California Coastal Act.

   Recommendation: Receive and file report on implementation of California Housing laws in the Coastal Zone.

Community Development Director Bobroff and Legal Counsel Carlson and Sargeant presented the staff report and PowerPoint presentation and responded to questions from the City Council and Planning Commission.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

Speakers in-person: Patrick O'Connor and Amrita Salm

Community Development Director Bobroff and Legal Counsel Carlson responded to questions from the public speakers.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to receive and file the report on California Density Bonus Law, the Housing Accountability Act and the California Coastal Act. Upon voice vote, the motion carried unanimously.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:24 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, December 11, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:31 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Michael Ramirez, City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk John L. Ilasin, Public Works Director Nick Bobroff, Community Development Director Gilbert Punsalan, Finance Manager Olivia Uribe Mutal, Program Manager

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

Mayor Clark recommended adjourning in honor of Councilmember Alarcon's birthday.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to adjourn in honor of Councilmember Alarcon's birthday. Upon voice vote, the motion carried unanimously.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

1. Presentation of Youth Apprenticeship Readiness Accelerator (YARA) Program.

City Manager Ramirez introduced Jennifer Lopez, California Police Activities League Executive Director who provided the PowerPoint presentation.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the report and presentation. Upon voice vote, the motion carried unanimously.

There was consensus of the Council to direct staff to move forward with this item and assist YARA representatives with recruitment of program participants utilizing City communication channels, and to provide, or work with community stakeholders to facilitate provision of a meeting room with an adjacent outdoor open work-area, which are required for program instruction.

2. Administer Oath of Office to City Manager Michael Ramirez.

City Clerk Barrett administered the oath of office to City Manager Ramirez.

City Manager Ramirez, Councilmember Lee, and Mayor Clark each provided remarks.

Speakers in-person: Gregg Carty

RECESS FOR PHOTOGRAPHS

Mayor Clark recessed the meeting for photographs at 6:17 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:35 pm.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Clark temporarily adjourned the meeting at 6:35 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Clark reconvened the meeting at 6:44 pm.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

City Manager Ramirez presented the City Manager's Report and he, Public Works Director Ilasin and Community Development Director Bobroff responded to questions from the Council.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Ann Matson and Susan Allen

Emails distributed: Marilyn Jenkins

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 3 through 5. The roll call vote on the motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

3. Approve the minutes of the regular meeting held November 27, 2023 and the special joint meeting held December 4, 2023.

4. Receive and file the Expenditures for the period beginning November 20, 2023 and ending December 1, 2023.

5. Adopt Ordinance No. 774 (second reading), amending Chapter 2.06 of Title 2 (City Council District Elections) and Chapter 3.34 of Title 3 (Revenue and Finance). *(This motion requires a roll call vote.)*

ADMINISTRATIVE MATTERS:

6. Approval and adoption of Resolution No. 6283, amending the composition of the Ad hoc Harbor Seal Advisory Committee by adding alternate public members.

   Recommendation: Approve and adopt Resolution No. 6283, amending the composition of the Ad hoc Harbor Seal Advisory Committee by adding alternate public members and designations.

City Clerk Barrett presented the staff report.

Applicants Randall Moon and Cynthia Steen provided remarks.

Emails distributed: Randall Moon and Susan Mailheau

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve and adopt Resolution No. 6283, amending the composition of the Ad hoc Harbor Seal Advisory Committee by adding two alternate public members and appointing Randall Moon and Cynthia Steen to serve in that capacity. Upon voice vote, the motion carried unanimously.

7. Approval and adoption of urgency Ordinance No. 775, Ordinance No. 744 as amended, extending the Temporary COVID-19 Outdoor Business Permit Program.

   Recommendation: Approve and adopt urgency Ordinance No. 775, extending the Temporary COVID-19 Outdoor Business Permit Program in order to allow businesses to operate in the City's public right-of-way and privately-owned outdoor spaces for supporting social distancing and economic recovery following the COVID-19 pandemic. (This motion requires reading of ordinance title and a roll call vote.) (This Ordinance requires a 4/5th affirmative vote to pass.)

Public Works Director Ilasin presented the staff report.

Legal Counsel Acos, Public Works Director Ilasin, and Community Development Director Bobroff responded to questions from the Council.

Speakers in-person: Eileen Marcussen and Stephen Marcussen

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve and adopt urgency Ordinance No. 775, as read by title only.

City Clerk Barrett read aloud the title of Ordinance No. 775 into the record.

The roll call vote on the motion was as follows:

AYES: Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING:

8. Public Hearing and receipt of testimony on adopting resolutions establishing development impact fees starting in calendar year 2024. The City Council will also receive and approve the Development Impact Fee Nexus Study that supports the development impact fees.

   Recommendation: (1) Adopt Resolution No. 6278, approving the 2023 Development Impact Fee Nexus Study, (2) Adopt Resolution No. 6279, establishing the Development Impact Fee Program, and (3) Adopt Resolution No. 6280, approving and setting the amount of Quimby fees pursuant to Carpinteria Municipal Code Chapter 16.24.

Public Works Director Ilasin and Carlos Villareal with Willdan Financial Services presented the staff report and PowerPoint presentation.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to adopt Resolution Nos. 6278, 6279, and 6280, as read by title only. Upon voice vote, the motion carried unanimously.

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

9. Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2023.

   Recommendation: Receive and file the Annual Comprehensive Report for the fiscal year ended June 30, 2023.

Finance Manager Punsalan and Terry Shea with Rogers, Anderson, Malody & Scott, LLP presented the staff report.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the Annual Comprehensive Financial Report and related information, provided with this staff report as Attachments A through D. Upon voice vote, the motion carried unanimously.

10. Scheduling a special meeting of the City Council for consideration of the Annual Work Plan.

    Recommendation: Schedule a special City Council meeting for consideration of the Annual Work Plan, to be held from 5:30 pm to approximately 8:30 pm, on Monday, January 29, 2024.

City Manager Ramirez presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Nomura, to schedule a special City Council meeting for consideration of the Annual Work Plan, 5:30 pm to approximately 8:30 pm, on Monday, January 29, 2024. Upon voice vote, the motion carried unanimously.

11. Receive staff report and act on the recommendations to: (1) Authorize the City Manager to enter into an agreement for executive search services for the Assistant City Manager and Parks, Recreation and Community Services Director positions with Bob Murray and Associates in an amount not-to-exceed $37,500 and; (2) Approve Budget Appropriation for $40,000 for executive recruitment services for an Assistant City Manager and Parks, Recreation and Community Services Director.

    Recommendation: (1) Authorize the City Manager to enter into an agreement for executive search services for the Assistant City Manager and Parks, Recreation and Community Services Director positions with Bob Murray and Associates in an amount not-to-exceed $37,500 and; (2) Approve Budget Appropriation for $40,000 for executive recruitment services for an Assistant City Manager and Parks, Recreation and Community Services Director. *(This motion requires a roll call vote.)*

Program Manager Uribe Mutal presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon to (1) Authorize the City Manager to enter into an agreement for executive search services for the Assistant City Manager and Parks,

Recreation and Community Services Director positions with Bob Murray and Associates in an amount not-to-exceed $37,000 and; (2) Approve Budget Appropriation for $40,000 for executive recruitment services for an Assistant City Manager and Parks, Recreation and Community Services Director.

Councilmember Nomura seconded the motion with the correction that the agreement for executive search services with Bob Murray and Associates be in an amount not-to-exceed $37,500 as shown in the sample motion instead of $37,000 as stated. Vice Mayor Alarcon accepted the correction to the motion. The roll call vote on the corrected motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at:

- Last week's BEACON meeting where staff provided updates on ongoing projects focused in Ventura County and the Board created an ad hoc budget committee to review a multi-year budget plan to include changes in membership dues of cities. Next month's BEACON meeting will include a presentation from a scientist on coastal sediment regional strategies.
- The City Council/First District Supervisor Committee met and discussed a wide range of issues including the Land Trust managing the Salt Marsh, an update on County homeless services, planning for this year's potential storms, and planning for future partnerships in terms of outreach on the above issues.

Councilmember Lee added that the City Council/First District Supervisor Committee also discussed the Rincon Trail Project to redesign the parking lot so that cyclists will be safe when entering the parking lot from the trail.

Vice Mayor Alarcon reported on her attendance at the Elected Leaders Forum to Address Homelessness on December 1st where an update was provided on the community action plan including two strategies of expanded supportive services. One strategy had probation officers meet with clients to become familiar with the probation officers. While the other strategy involved Behavior Wellness and dealt with vehicular homelessness.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the January 8, 2024 regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting in honor of Councilmember Alarcon's birthday at 8:43 pm.

Al Clark, Mayor

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk

Exhibit 3

Planning Commission Meeting Minutes

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MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

January 3, 2023
Regular Meeting
5:30 P.M.

CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Commissioner Allen Commissioner Moyer nominated Commissioner Allen to act as Chair Pro Tem, and Commissioner Callender seconded the motion. Motion passed 3-0 by the following roll call vote: Commissioner Callender voted yes, Commissioner Moyer voted yes, and Commissioner Allen voted yes. **Commissioners Present:** David Allen, Chair Pro Tem John Callender John Moyer **Commissioners Absent:** Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair **Others Present:** Steve Goggia, Community Development Director Nick Bobroff, Principal Planner Bob MacDonald, Carpinteria Valley Water District (CVWD)	CALL TO ORDER & ROLL CALL
PLEDGE OF ALLEGIANCE Chair Pro Tem Allen led the flag salute.	PLEDGE
INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS - None	ANNOUNCEMENTS
PUBLIC COMMENT - None	PUBLIC COMMENT
CONSENT CALENDAR - None	CONSENT CALENDAR
NEW PUBLIC HEARING 1) **Carpinteria Valley Water District/Carpinteria Groundwater Sustainability Agency El Carro Park Monitoring Wells** Project # 22-2140-CUP/CDP Address: El Carro Park, 5300 block of Foothill Road Applicant: CVWD/CGSA Planner: Nick Bobroff Hearing on the request of the Carpinteria Valley Water District ("CVWD") / Carpinteria Groundwater Sustainability Agency ("CGSA") to consider Project 22-2140-CUP/CDP (application filed January 18, 2022) for a	NEW PUBLIC HEARING

Conditional Use Permit and Coastal Development Permit to construct and operate three new groundwater monitoring wells to provide groundwater elevation and water quality data from three different water-bearing zones of the western portion of the Carpinteria Groundwater Basin as part of the CGSA's Groundwater Sustainability Plan under the provisions of the Carpinteria Municipal Code §14.62 - Conditional Use Permit; and to accept the previously certified Mitigated Negative Declaration ("MND") prepared and adopted for the project by the CVWD pursuant to the California Environmental Quality Act ("CEQA") Guidelines. The application involves APN 004-005-004, located within the City's El Carro Park (5300 block of Foothill Road).

The MND and all documents may be reviewed at the Community Development Department, 5775 Carpinteria Avenue, Carpinteria. The MND is also available for review at the CVWD offices at 1301 Santa Ynez Avenue, Carpinteria

DISCLOSURE OF EX-PARTE COMMUNICATIONS – None

Principal Planner Nick Bobroff presented the staff report. He said staff was recommending approval of the project as presented. He provided additional details upon questioning.

Commissioner Callender asked if there would be permanent machinery after initial construction of the wells. Mr. Bobroff explained there is a data logger inside the well with nothing above ground, and there will be no machinery operating other than during bi-annual and bi-monthly testing.

Commissioner Callender also expressed concern about noise impacts and asked for details about biannual testing and specific construction hours. Mr. Bobroff explained, among other things, that during the construction phase, there will be a limited number of 12-hr constructions days, with the Water District requesting 7:00 a.m. to 7:00 p.m. for well drilling.

Chair Pro Tem Allen asked why a 12-hour day is needed. Mr. Bobroff answered it is needed due to mobilization, set-up, several hours of drilling, and the taking down of equipment. Allen also asked if manhole covers would be flush or a tripping hazard.

PUBLIC HEARING OPENED

Bob McDonald, General Manager of Carpinteria Valley Water District (CVWD), explained that with respect to 12-hour workdays, they are trying to match the daylight hours as best they can, feeling it will minimize

disruption to neighbors. He explained that assembling and disassembling the drilling rig operations is time consuming, which is why a 12-hour day is needed. Regarding tripping hazards, he said the three wells will be on the outside of the walking trail which borders the playing field, so there is physical separation. About noise impacts during bi-annual and bi-monthly testing, he said it would be monitored like other wells in the valley. Depth will be measured every other month, transducers will be used to download information, and bi-annual water pumping will require taking four samples using a truck-mounted generator.

Patrick O'Connor asked what happens when there is variation in the wells and how that data will be useful.

George Lehtinen, 1574 Sea Coast Way, said the testing cannot come too soon. He said he is confused about the relocation allowance and asked if it is 5 or 7 days that they are allowed to be away from the drilling. He suggested the Water District give them an overall budget and said the total should be around $4000 (he isn't sure of the cost), and he doesn't feel it should be limited to use in Carpinteria. He noted a park restoration project is coming up which he hopes can be coordinated with this project.

Patricia Nicholson, 1568 Sea Coast Way, said her house is in the middle of the project. She expressed concern about a 1-month notice prior to construction, noting Carpinteria is a popular place to stay. She said if construction starts in July and they are notified in June, they will be hard pressed to find accommodations. Also, if construction is Monday through Friday and must go into the weekend, they do not want the contractor working on Sundays and holidays. She expressed concern about noise, smell, and vibration and said they are going to need a break once in a while. She asked if there is a schedule modification that residents be notified and allowed to provide input.

PUBLIC HEARING CLOSED

Mr. Bobroff said if everyone can agree to it, language could be amended in the Conditions of Approval about the schedule changes and relocation assistance. He said Mr. McDonald would be the best person to address concerns the public speakers brought up.

Mr. McDonald of the CVWD addressed future uses and usefulness of the wells. He said they would never be utilized with a pump to recover water. They are needed to calibrate computer models related to basin function and will be useful 30-50 years out. With respect to neighbor relocation assistance, it makes no difference to the Water District where people want

to stay (they aren't limited to the Carpinteria locale), and the District is thinking about $200/night per diem. About weekends, they don't want their driller hitting something that slows them down and leaves them unable to make progress by Friday. They want them to keep going into Saturday (haven't contemplated Sunday). He explained there is risk in leaving a bore hole open too long because collapse can occur, and anytime you stop it adds 4 hours onto a project. Community Development Director Steve Goggia asked if an extra hour was needed on Friday whether the workday could be extended rather than go into a Saturday. Mr. McDonald said "possibly," and they could determine with staff and neighbors whether it's appropriate. Goggia noted he entertains requests maybe once or twice a year where special instances require extending standard construction hours. The commissioners expressed unanimous support for the project. Commissioner Moyer said he is supportive of doing away with the Carpinteria hotel part. Commissioner Callender said the Groundwater Sustainability Agency's work is very important, and the Water District has done a good job attempting to address neighbors' concerns. Chair Pro Tem Allen said hopefully any unforeseen issues can be worked out with the least inconvenience to the neighbors. MOTION Commissioner Callender moved they approve the Conditional Use Permit and Coastal Development Permit for the project with modifications to the Conditions of Approval around the issue of requiring Carpinteria lodging for relocation, and that we accept the previously certified Mitigated Negative Declaration as valid under CEQA. Commissioner Moyer seconded the motion. Motion passed 3-0 by the following roll call vote: Commissioner Moyer voted yes, Commissioner Callender votes yes, and Chair Pro Tem Allen voted yes.	
OTHER BUSINESS - None	OTHER BUSINESS
MATTERS PRESENTED BY COMMISSIONERS Chair Pro Tem Allen asked when we can expect to see the EIR for the Chevron decommissioning project. Community Development Director Steve Goggia explained it is about two months out and right now questions from other agencies are being addressed.	MATTERS PRESENTED
DIRECTOR'S REPORT 2) Action Minutes of the Architectural Review Board meeting	DIRECTOR'S REPORT

of October 27, 2022 3) City calendar for the month of January 4) Planning Activity Report as of December 29, 2022 5) Building Permit Report as of December 29, 2022 Community Development Director Steve Goggia reviewed the distributed items. He gave an update on the status of the ADU Ordinance, explaining it needs another review by the City Council, then another 30 days before it takes effect. He also noted some conceptual project reviews are including high density housing for consideration.	
ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, February 6, 2023 – Allen and Moyer said they would be attending. Calendar will be attending the January 23rd City Council meeting where his service will be recognized.	ATTENDANCE FOR NEXT MEETING
ADJOURNMENT - Chair Pro Tem Allen adjourned the meeting at 6:30 p.m. _____ Secretary, Planning Commission **ATTEST:** _____ Pro Tem Chair, Planning Commission	ADJOURNMENT

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

January 3, 2023
Regular Meeting
5:30 P.M.

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

February 6, 2023
Regular Meeting
5:30 P.M.

CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Pro Tem La Fevers. Upon a motion by Allen, seconded by Moyer, the Planning Commission voted unanimously for Commissioner La Fevers to serve as Chair Pro Tem by the following roll call vote: Allen voted yes, Moyer voted yes, La Fevers voted yes and Benefield voted yes. **Commissioners Present:** Jane L. Benefield (attended remotely) Glenn La Fevers, Chair Pro Tem John Moyer David Allen **Others Present:** Steve Goggia, Community Development Director Nick Bobroff, Principal Planner Syndi Souter, Associate Planner	CALL TO ORDER & ROLL CALL
PLEDGE OF ALLEGIANCE Chair Pro Tem La Fevers led the flag salute.	PLEDGE
INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS - None	ANNOUNCEMENTS
PUBLIC COMMENT - None	PUBLIC COMMENT
CONSENT CALENDAR 1) Minutes of the regular Planning Commission meeting held March 7, 2022. 2) Minutes of the regular Planning Commission meeting held May 2, 2022 3) Minutes of the regular Planning Commission meeting held June 6, 2022 4) Minutes of the regular Planning Commission meeting held July 5, 2022 5) Minutes of the regular Planning Commission meeting held August 1, 2022 6) Minutes of the regular Planning Commission meeting held September 6, 2022 7) Minutes of the regular Planning Commission meeting held November 7, 2022 8) Minutes of the regular Planning Commission meeting held December 5, 2022	CONSENT CALENDAR

Upon a motion by Commissioner Allen, seconded by Commissioner Moyer, the Planning Commission voted 4-0 to approve Items 1, 3, 5, 6 and 8 as submitted by the following roll call vote: Allen voted yes, Moyer voted yes, La Fevers voted yes and Benefield voted yes. Upon a motion by Commissioner Allen, seconded by Commissioner Moyer, the Planning Commission voted 2-0-2 to approve Item 2 as submitted by the following roll call vote: Allen voted yes, Moyer voted yes, La Fevers abstained, and Benefield abstained. Upon a motion by Commissioner Allen, seconded by Commissioner Moyer, the Planning Commission voted 3-0-1 to approve Item 4 as submitted by the following roll call vote: Allen voted yes, Moyer voted yes, Benefield voted yes, and La Fevers abstained. Upon a motion by Commissioner Moyer, seconded by Chair Pro Tem La Fevers, the Planning Commission voted 2-0-2 to approve Item 7 as submitted by the following roll call vote: Moyer voted yes, La Fevers voted yes, Allen abstained and Benefield abstained.	
NEW PUBLIC HEARING 9) **Zins New Condominium Triplex** Project # 21-2083-DP/TPM/CDP Address: 4905 Eighth Street Applicant: Dylan Chappell, architect, for Jerry and Lisa Zins Planner: Syndi Souter Hearing on the request of Dylan Chappell, architect, for jerry and Lisa Zins, to consider Project 21-2083-DP/TPM/CDP (application filed January 13, 2021) for approval of a Development Plan, Tentative Parcel Map, and Coastal Development Permit to demolish an existing 1,124 square-foot one-story single-family dwelling and construct a new two-story 4,717 square-foot condominium triplex with an attached 1,105 square-foot five-car garage, for a total size of 5,822 square-feet under the provisions of the Carpinteria Municipal Code (CMC) §14.14 – Planned Residential Development District, §14.68 – Development Plan , and Title 16 – Subdivisions; and to approve an Exemption pursuant to §15303, §15315, and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 003-311-001, addressed as 4905 Eighth Street.	NEW PUBLIC HEARING

DISCLOSURE OF EX PARTE COMMUNICATIONS
Commissioner Moyer disclosed that he rode by on his bike.

Associate Planner Syndi Souter presented the staff report. She said staff was recommending Option 1 to adopt the Resolution, approve the project and accept the CEQA Notice of Exemption. She provided additional details in response to commissioner questions.

Commissioner Benefield asked about the potential for ADUs, and Ms. Souter said if it happens, only one can be built.

Commissioner Allen expressed concern about the build-up of permanent or semi-permanent structures on the rooftop deck. He suggested conditioning what is acceptable.

PUBLIC HEARING OPENED
Chair Pro Tem La Fevers opened the public hearing.

Architect Dylan Chappell said the owners would live in unit one, which is the bigger unit. He said it would be a sustainable green building and it's nice to get 3 different-sized units in the downtown area. He said the neighbor to the east has offered support, and he explained how the building mass had been reduced.

Patrick O'Connor, resident of District 5 and member of the ARB, pointed out that with respect to density, it will increase from 4 to possibly 10 people. He said we need to pay attention to this when doing urban infill, because it does place a burden on surrounding areas.

PUBLIC HEARING CLOSED
Chair Pro Tem La Fevers closed the public hearing.

Commissioner Moyer expressed support and said it's a perfect example of what we need to with infill. He likes that the units are for sale. He said they give people an opportunity for ownership and create permanent residents to be a part of the community who pay property taxes.

Commissioner Allen also expressed support and said it's a good example of infill. He said he's sorry to see the increased density throughout town and we will be working hard to address the density issues and challenges. Regarding neighborhood compatibility, he noted there are two large houses in the area, as well as a lot of smaller ones. He asked to add a condition that

rooftop structures be limited to the height of the railing, with the exception of a single umbrella.

Commissioner Moyer noted the DIF fees are a considerable amount of money and asked if there is accountability. Ms. Souter reviewed the fee estimate, noting a large part of the fees will go to the Water District.

Commissioner Benefield said it's a good development for the location and it meets the modification requirement #2. She said it's compatible with the neighbors and will be a lovely project. She expressed support.

Chair Pro Tem La Fevers expressed support and said it's appropriate infill development that is nicely done. He said the condominium option is different than what we often see, and it's helpful in providing ownership opportunities. He's comfortable with the findings, the minor encroachments to the setbacks and Tentative Parcel Map. He described it as a good project for Carpinteria.

MOTION
Commissioner Allen moved, and Commissioner Moyer seconded, to approve the project with staff's recommendation, including the TPM (Tentative Parcel Map) and modifications as requested, and to accept the CEQA Notice of Exemption, adopt the findings for approval, and conditions of approval, including the additional condition proposed. Motion passed 4-0 by the following roll call vote: Allen voted yes, Moyer voted yes, La Fevers voted yes and Benefield voted yes.

10) **Cruz Mixed Use Building**
Project # 15-1781-DP/CDP
Address: 4675 Carpinteria Avenue
Applicant: Ubaldo Diaz, designer/agent for Bernardo Cruz
Planner: Nick Bobroff

Hearing at the request of Ubaldo Diaz, designer/agent, for Bernardo Cruz, to consider Project 15-1781-DP/CDP (application filed July 9, 2015) for approval of a Development Plan and a Coastal Development Permit (and a front setback modification to zone district requirements) to construct a two-story 2,784 square foot commercial/residential mixed use building comprised of a 494 square foot ground floor commercial space, two covered commercial parking spaces, two single residential garage spaces, and two second floor one-bedroom apartments (of 880 square feet each) under the provisions of the Carpinteria Municipal Code (CMC) §14.20 – Commercial Planned Development District; and to

approve an Exemption pursuant to §15303, §15304, §15305, and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 003-242-007, addressed as 4675 Carpinteria Avenue.

DISCLOSURE OF EX PARTE COMMUNICATIONS – None

Principal Planner Nick Bobroff presented the staff report. He said staff is recommending approval as presented.

Commissioner Benefield asked about the type of commercial use being proposed, and Mr. Bobroff said he did not know. Regarding stairway access to the upstairs units, he explained access only takes place through the front porch and semi-covered balcony of the building.

PUBLIC HEARING OPENED
Chair Pro Tem La Fevers opened the public hearing.

Ubaldo Diaz, project manager, explained that the commercial portion of the building will be used as an office for the owner's landscaping business, with the owner living in an upstairs unit and other unit rented. He said the owner has been anxious to build and have something nice.

John Nicoli, property manager of Arbor Trailer Park, asked for details about the wall, such as material and height. He also noted the base of the property is going to be well above the trailer park and he is concerned about the seven homes along there. He said their drainage is limited, with a single site drain. He also asked about the exterior lighting.

Joseph Viens of 4677 Carpinteria Avenue said that due to the flooding they are going to need to do some grading on their part. He said over the years he has recommended that lots be raised. He thinks the project is good and appreciates the foliage for privacy. He pointed out that the staff report referred to Arbor Trailer Park as a commercial development. He spoke about the neglect and disregard for people who live downtown, with too much emphasis on the tourist business (tourists go home, while people living downtown must put up with the degradation). He said his lot has become almost uninhabitable and asked that in the future, people living in his neighborhood be given more consideration.

PUBLIC HEARING CLOSED
Chair Pro Tem La Fevers closed the public hearing.

In response to Mr. Nicoli's questions, Mr. Bobroff explained it would be 9-

foot tall on the camper side, with a 3-4-foot block wall added to a retaining wall. Regarding drainage concerns, he said there should not be runoff into adjoining properties. About the lighting, he said ARB would have final review to ensure it's not a nuisance to neighbors. He added that the wall height was increased in response to privacy concerns from neighbors. Commissioner Moyer said he could support the project. He described it as a difficult site to facilitate. He said he likes that the applicant worked with the neighbors. Commissioner Allen expressed support. He noted the size is quite a bit less than if it had been a strictly commercial project. He said he is pleased the project helps meet housing needs and that the applicant lowered the pitch of the structure. Commissioner Benefield asked if the wall between the trailer park would be negotiable and said she would like finality in the neighbors' input. She said she would approve the project, noting its added landscaping and affordable housing. Chair Pro Tem La Fevers also expressed support. He said it's well designed considering the constraints, and he appreciates the opportunity for a mixture of developments. He thinks despite the encroachment in the front yard setback, it will fit in nicely. Mr. Bobroff explained there will be an in-progress ARB meeting to ensure, among other things, that everyone is satisfied with the roof pitch and final wall heights around the perimeter of the property. Commissioner Allen commented although there is 4-feet of fill, it brings the grade close to sidewalk height. He also hopes commercial use is limited in terms of the number of clients visiting due to the limited parking and busy nearby commercial areas. He said he can support the modification. MOTION Commissioner Allen moved they adopt Resolution No. PC-23-002 approving the project to allow the construction of a two-story commercial residential mixed use building, to approve a Categorical Exemption pursuant to CEQA Guidelines and to adopt the findings and Conditions of Approval as proposed in the attachment. Motion passed 4-0 by the following roll call vote: Allen voted yes, Moyer voted yes, La Fevers voted yes, and Benefield voted yes.	
OTHER BUSINESS – Community Development Director Steve Goggia	OTHER BUSINESS

announced that on February 21st there will be a special meeting regarding new laws affecting housing and parking, especially downtown.	
MATTERS PRESENTED BY COMMISSIONERS Commissioner Moyer said a resident of Shepard Place Apartments emailed him that a bunch of trees were being removed. Mr. Bobroff explained they received notification through the Coastal Commission, and they are trying to gather information to put a stop to it before more are removed. He said in the past they typically would ask for an arborist report and obtain a replacement plan. He added the property had recently changed hands. Commissioner Benefield suggested placing an election on the agenda for Planning Commission officers immediately after the City Council makes its appointments.	MATTERS PRESENTED
DIRECTOR'S REPORT 11) City Calendar for the month of February 2023 12) Planning Activity Report as of January 31, 2023 13) Building Permit Report as of January 31, 2023 Community Development Director Steve Goggia reviewed the distributed items.	DIRECTOR'S REPORT
ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, March 6, 2023 – Chair Pro Tem La Fevers will be absent.	ATTENDANCE FOR NEXT MEETING
ADJOURNMENT – Chair Pro Tem La Fevers adjourned the meeting at 7:30 p.m. _____ Secretary, Planning Commission **ATTEST:** _____ Pro Tem Chair, Planning Commission	ADJOURNMENT

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

February 6, 2023
Regular Meeting
5:30 P.M.

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

March 20, 2023
Special Meeting
5:30 P.M.

CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Benefield. **Commissioners Present:** Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair John Moyer David Allen Katherine Salant **Others Present:** Steve Goggia, Community Development Director Nick Bobroff, Principal Planner Mack Carlson, City Attorney	CALL TO ORDER & ROLL CALL
PLEDGE OF ALLEGIANCE Chair Benefield led the flag salute.	PLEDGE
INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS Newly appointed commissioner Katherine Salant shared information about her educational and professional background. She holds a degree from Harvard Architectural School and spent the better part of her career as a journalist specializing in housing and environmental issues.	ANNOUNCEMENTS
PUBLIC COMMENT - None	PUBLIC COMMENT
NEW PUBLIC HEARING 1) Housing Element Update 2023-2031 Project # 22-2157-GP Address: Citywide Applicant: City of Carpinteria Planner: John Douglas Hearing to review comments from the California Department of Housing and Community Development (HCD), the City's revised draft 2023-2031 Housing Element addressing comments from HCD and other parties, receive additional public comments, and consider a recommendation to the City Council for adoption of the Housing Element. PROJECT LOCATION: The Housing Element is a component of	

the General Plan and applies citywide.

PROJECT DESCRIPTION: The Housing Element includes analysis of housing needs, opportunities and constraints, an assessment of fair housing, as well as policies, programs and objectives to facilitate the construction, rehabilitation, and preservation of housing for all economic segments of the community and persons with special needs, including strategies for affirmatively furthering fair housing and accommodating at least 901 new housing units during the 2023-2031 period, which is the share of the region's housing need assigned to the City of Carpinteria by the Santa Barbara County Association of Governments through the Regional Housing Needs Assessment.

ENVIRONMENTAL REVIEW: The 2023-2031 Housing Element update is exempt from CEQA (California Public Resources Code Sections 21000, et seq.), pursuant to State CEQA Guidelines Section 15061(b)(3), the "common sense exemption" covering activities with no possibility of having a significant effect on the environment because the Housing Element update would not approve any development project or other physical change to the environment. Future land use decisions and housing development projects will be subject to CEQA review to the extent required by law, as well as required compliance with numerous existing City, State and federal laws and regulations that provide for environmental protection independent of the CEQA review process (e.g., air and water quality standards, protection of cultural and historic resources, sensitive biological habitat areas, mitigation of environmental hazards, etc.).

Consultant Jon Douglas presented an update on the Housing Element, with Community Development Director Steve Goggia contributing information on new sites in western Carpinteria under consideration for an R-Overlay. In response to commissioners' questions, additional information was provided on topics such as why certain commercial/industrial sites were chosen, the RHNA process, rezoning timelines, estimates on new housing provided through ADUs, and zoning consistency of emergency shelters.

PUBLIC HEARING OPENED

Bill McGregor, representing Victor Schaff who is the owner of Site 21, expressed interest in the site receiving a Residential Overlay. He said they have provided a lot of information, which is included in the Housing Element. He added they would be glad to get as many people onto the site

as is wanted. He clarified they are willing developers.

Victor Schaff, owner of Site 21, explained why it does not make financial sense to refurbish or construct a new commercial building on his site. The S&S Seeds building needs to be vacated in two years and would be difficult to rent as is. It would need to be refurbished; but with current rents the cost would not make sense. He noted it has an easement to use the Viola Fields parking lot (which he thinks the City does not favor), and the entrance would take place through Carpinteria Avenue. The property is about 6-7 acres and consists of two parcels, each about 3.5 acres.

Brent Little of the Housing Authority of SB County and Redtail Multi-family Land Development said they heard from the community that they aren't opposed to housing, but his development site is the "wrong" one. He said as a result, they have taken a deeper dive into the City and County Housing Updates. He noted the County has identified three sites that touch the city of Carpinteria, including their site. He explained people say they shouldn't cross the urban-rural boundary and look at agricultural property, but if you consider the entirety of the city is urban-rural boundary, it could be interpreted that you cannot develop anywhere in the city. He said it is not practical.

He made the following suggestions to make the Housing Element more implementable: 1) Time is an issue but so is property value. Properties will have differing values, and correlation to density should be adjusted accordingly. 2) Zoning should be taken a step further than R-Overlay for these properties and should be made R-C designation (residential and commercial) which would make the process less discretionary. A developer would need to come in with a discretionary Development Plan and General Plan Amendment, which is too high a bar. 3) The 30-foot height limitation should also be looked at, because it's hard to achieve three stories with it. They strongly encourage something like 36.

He commented that they did considerable community outreach, and want to say there's a place at the table for the city and community to impact the development of this property. He said meaningful changes can be made but they need the City at the table.

Discussion took place between Chair Benefield and Mr. Little about communication issues with his team. Chair Benefield said although Mr. Little says they are sitting at the table, they have only heard hearsay and rumors. She described his project's density as problematic and said she never received input as a planning commissioner.

Mr. Little responded that they spent two years working with the City and had a tri-party negotiation happening, with the County and City sharing RHNA credits and fee sharing. He added that politics changed, and City Council walked away.

Commissioner Allen expressed concerns about what they have heard and read. He said they get no RHNA numbers but get the burden, and 600 units is a large percentage of county numbers on our boundaries. He described this as a huge issue.

Mr. Little assured the commissioners that they are ready to engage.

Inaccuracies in Mr. Little's comments that an R-Overlay would require a Development Plan and General Plan Amendment were clarified by Community Development Director Steve Goggia and Principal Planner Nick Bobroff. It was explained the General Plan and Land Use Element already allow residential-only or mixed-use development in industrial & research and commercial zones. As a result, no General Plan Amendment would be required.

Commissioner Allen expressed concern about General Plan consistency impacts on proposed development at the Tee Time property.

Community Development Director Steve Goggia shared that information on the Bailard sites can be found on the City's Hot Topics website.

PUBLIC HEARING CLOSED

Chair Benefield spoke about the boiler plate letter from the California Department of Housing and Community Development (HCD) that contained comments that she described as petty. She said this Housing Element is the best one she has ever seen and expressed support to approve it as revised.

Commissioner Moyer agreed and said he is ready to send it to the City Council and get on with it. He said delays will cost even more money.

Commissioner La Fevers said the Housing Element has been before them several times, they have been well informed, and they have deliberated on this same document already. He's hopeful they can meet the timelines to get things done correctly, and he doesn't want to delay anymore. He said there had been discussion on Site 21 before, and he appreciated the property owner providing more information tonight. He expressed frustration at HCD's comments. He thinks this document is far superior compared to the

one before, and he appreciated the site inventory sheets. Commissioner Allen said staff has gone over and beyond, and he praised the site evaluations. He said he was prepared to make a motion. Commissioner Salant said she received the report only two days ago and although it sounded thorough, she would be more comfortable abstaining. MOTION Upon a motion by Commissioner Allen, seconded by Commissioner Moyer, the Planning Commission voted 4-0-1(Salant abstained) to recommend to the City Council that they find the proposed action is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3); and direct staff to supplement, amend and revise the draft Housing Element further with non-substantive changes to correct any needed inconsistencies or issues, and recommend the City Council approve the draft Housing Element as revised. The motion passed by the following roll call vote: Allen voted yes, Moyer voted yes, La Fevers voted yes, Benefield voted yes and Salant abstained.	
OTHER BUSINESS –None	OTHER BUSINESS
MATTERS PRESENTED BY COMMISSIONERS - None	MATTERS PRESENTED
DIRECTOR'S REPORT - None	DIRECTOR'S REPORT
ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, April 3, 2023 – Commissioner Allen said he might not be able to attend.	ATTENDANCE FOR NEXT MEETING
ADJOURNMENT – Chair Benefield adjourned the meeting at 7:23 p.m. _____ Secretary, Planning Commission **ATTEST:** _____ Chair, Planning Commission	ADJOURNMENT

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

March 20, 2023
Special Meeting
5:30 P.M.

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

April 3, 2023
Regular Meeting
5:30 P.M.

CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Benefield. **Commissioners Present:** Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair John Moyer Katherine Salant **Commissioners Absent:** David Allen **Others Present:** Steve Goggia, Community Development Director Nick Bobroff, Principal Planner	CALL TO ORDER & ROLL CALL
PLEDGE OF ALLEGIANCE Chair Benefield led the flag salute.	PLEDGE
INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS - None	ANNOUNCEMENTS
PUBLIC COMMENT - None	PUBLIC COMMENT
CONSENT CALENDAR - None	CONSENT CALENDAR
NEW PUBLIC HEARING 1) Via Real Hotel Project # 16-1822-DP/CDP Address: 4110 Via Real Applicant: Kush Nathu, RAM Hotels Planner: Nick Bobroff Hearing on the request of Kush Nathu, RAM Hotels to consider Project 16-1822-DP/CDP (application filed April 19, 2016) for approval of a Development Plan and a Coastal Development Permit to demolish an existing 5,678 square foot former church building and all associated improvements, and to construct a two-story, 72-guestroom, 44,191 square foot hotel and associated improvements under the provisions of the Commercial Planned Development zone district and Residential Overlay district; and to approve the Mitigated Negative Declaration pursuant to the California	NEW PUBLIC HEARING

Environmental Quality Act ("CEQA") Guidelines. The MND and all documents may be reviewed at the Community Development Department, 5775 Carpinteria Avenue, Carpinteria. The application involves APN 004-017-022, addressed as 4110 Via Real.

DISCLOSURE OF EX PARTE COMMUNICATIONS
Commissioner Moyer disclosed that he drove by the west side of the property on Friday to look at the agricultural property. Chair Benefield said she drove around the entire property on Wednesday.

Principal Planner Nick Bobroff presented the staff report. He said staff was recommending approval of the project with an amendment to incorporate a letter from Public Works' regarding Conditions of Approval.

Mr. Bobroff proceeded to answer commissioners' questions about the project. Topics included the number of parking spaces provided for staff (five with four employees expected per shift), at what point it's verified the operator is in compliance with business regulations (upon Certificate of Occupancy), the location of the main entrance (in the interior parking lot), and details on how low-cost rooms will be administered (advertising is required but stops upon rooms not booked at a certain point), whether a shuttle had been considered (no) and coordination of infrastructure fees with agencies. Regarding fencing, he explained a six-foot block wall is proposed and there will be no fencing facing Via Real.

PUBLIC HEARING OPENED

Kevin Cohen, agent representing the landowner, described the hotel as family-run and family-oriented. He said they are in acceptance of the Conditions of Approval. He commented that a hotel shuttle is a great idea. He clarified that there will be no post fencing facing Via Real.

Kush Nathu of RAM Hotels said he looks forward to being part of this community and its beautiful growth. With respect to the specifics of providing lower-cost accommodations, he explained the concept is new to him and he needs to learn more. He said his base operates out of Amarillo, TX, he plans to make periodic visits, and there's a possibility he will move here in the long-term.

Lynn Ransom, resident of Franciscan Village, said she likes the look of the hotel. She said it would be nice to have something upscale, noting there are already a lot of low-cost hotels in the area and crime at Sandyland Reef Inn. She likes the idea of a shuttle and said the nearby hotels should participate.

Bob Franco, resident of Sandpiper Mobile Home Park, described this as the wrong project in the wrong place. He said what the community needs during a housing shortage is affordable housing, not hotels. He questioned where the hotel's low-paid employees would live. He also questioned why there is no Environmental Impact Report for a project of this size, noting there might be a strain on water later. He spoke about how hotels generate low-paying jobs and increase demand for low-cost housing. He described the location as perfect for a project such as Casa de las Flores. He said we should question how every project will affect climate change. He recommended denial of the project.

PUBLIC HEARING CLOSED

Commissioner Moyer expressed concern about what the hotel is going to pay its employees but said the labor shortage will require paying them more. He likes that the project was reduced from 150 to 77 rooms and said it will eliminate the strip-mall character of the area. He also likes its landscape features. He expressed his support.

Commissioner La Fevers pointed out there are a lot of potential locations in Carpinteria for affordable housing, with this location good for this kind of project. He said we have enough low-cost hotels and appreciates having some that are higher end. He commented on the evolution of the project and how it is better than when it started. He added that we have a comprehensive Mitigated Negative Declaration (MND) and rigorous review process. He said he supports the project as proposed.

Commissioner Salant said she doesn't have a long history with the project. She believes it will not have impacts on the rest of the city due to the site, and it fits into the scale of the neighborhood. She noted the benefits of hotel visitors patronizing local businesses. She expressed support.

Chair Benefield described the project as attractive and expressed relief that it is under 30-feet. Among other things, she described the landscaping as beautiful and said she likes the idea of looking into a shuttle. She expressed her support.

MOTION
Commissioner La Fevers moved that the Planning Commission adopt Resolution PC-23-004 thereby approving Project 16-1822-DP/CDP to allow the removal of an existing church and all associated improvements, and the construction of a two-story 72-guestroom hotel and associated improvements, and to approve and certify the Mitigated Negative Declaration prepared for the project pursuant to the CEQA guidelines. This

project location is 4110 Via Real and also includes Condition 75, which incorporates the Public Works Conditions of Approval into the project Conditions of Approval. Commissioner Moyer seconded the motion. Motion passed 4-0 by the following roll call vote: Salant voted yes, Moyer voted yes, La Fevers voted yes, and Benefield voted yes.	
OTHER BUSINESS - None	OTHER BUSINESS
MATTERS PRESENTED BY COMMISSIONERS - None	MATTERS PRESENTED
DIRECTOR'S REPORT 2) Architectural Review Board Meeting Minutes of January 26, 2023, and February 16, 2023 3) City Calendar for the month of April 2023 4) Planning Activity Report as of March 30, 2023 5) Building Permit Report as of March 30, 2023	DIRECTOR'S REPORT
ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, May 1, 2023 – All present indicated they could attend. Commissioner Moyer commented that he found the APA's planning boot camp invaluable. Community Development Director Steve Goggia said he would look for information on an upcoming one for commissioners to attend.	ATTENDANCE FOR NEXT MEETING
ADJOURNMENT – Chair Benefield adjourned the meeting at 6:46 p.m. _____ Secretary, Planning Commission **ATTEST:** _____ Chair, Planning Commission	ADJOURNMENT

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

April 3, 2023
Regular Meeting
5:30 P.M.

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

May 1, 2023
Regular Meeting
5:30 P.M.

CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Benefield. **Commissioners Present:** Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair David Allen John Moyer Katherine Salant **Others Present:** Steve Goggia, Community Development Director Syndi Souter, Associate Planner	CALL TO ORDER & ROLL CALL
PLEDGE OF ALLEGIANCE Chair Benefield led the flag salute.	PLEDGE
INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS - None	ANNOUNCEMENTS
PUBLIC COMMENT - None	PUBLIC COMMENT
CONSENT CALENDAR - None	CONSENT CALENDAR
NEW PUBLIC HEARING 1) City Hall Storage Building Project # 22-2194-DP/CDP Address: 5775 Carpinteria Avenue Applicant: Matt Roberts, Director of Parks, Recreation, and Public Facilities Planner: Syndi Souter Hearing on the request of Matt Roberts, Director of Parks, Recreation, and Public Facilities, agent for the City of Carpinteria, to consider project 22-2194-DP/CDP (application filed October 12, 2022) for approval of a Development Plan and a Coastal Development Permit to construct a new 1,500 square-foot storage building with a maximum height of 15-feet on the City Hall campus under the provisions of Carpinteria Municipal Code (CMC) §14.34 - Community Facility District and §14.68 - Development Plan; and to approve an Exemption pursuant to §15303 and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 001-170-018, addressed as 5775	NEW PUBLIC HEARING

Carpinteria Avenue. DISCLOSURE OF EX PARTE COMMUNICATIONS – None Associate Planner Syndi Souter presented the staff report. She said staff was recommending that the Planning Commission adopt the resolution and approve the project. Commissioner Allen asked about the purpose for the storage building. Ms. Souter explained they will store archived files and paperwork, noting they are renting offsite storage for it. Community Development Director Steve Goggia added they are in the process of digitizing most everything, but it will take years to complete. In response to concerns from Chair Benefield whether the documents would have fire protection, Ms. Souter said they would. Commissioner Salant questioned the cost of the structure as opposed to renting storage. John Ilasin, Director of Public Works, said he did not have the numbers but could follow up with an analysis. He assured her there would be savings in building a structure compared to renting off-site storage. He explained another benefit would be consolidation of materials and files. He said the project was included in the Capital Improvements Program, and he could follow up with cost/benefit information for Ms. Salant. Chair Benefield clarified the Planning Commission looks at land use and generally does not go into the economics of a project. PUBLIC HEARING OPENED & CLOSED Chair Benefield opened the public hearing and seeing no members of the public come forth, closed it. MOTION Commissioner Allen made a motion to accept the staff's recommendation and Commissioner La Fevers seconded it. The motion passed unanimously by voice vote.	
OTHER BUSINESS - None	OTHER BUSINESS
MATTERS PRESENTED BY COMMISSIONERS – Commissioner Allen expressed thanks for small projects that have taken place, such as fencing around some tar seep at the Bluffs Preserve Nature	MATTERS PRESENTED

Park and completion of a trail behind S&S Seeds.	
DIRECTOR'S REPORT 1) City Calendar for the month of May 2023 2) Planning Activity Report as of April 28, 2023 3) Building Permit Report as of April 28, 2023 Community Development Director Steve Goggia reviewed the materials.	DIRECTOR'S REPORT
ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, June 5, 2023 – All present indicated they could attend.	ATTENDANCE FOR NEXT MEETING
ADJOURNMENT – Chair Benefield adjourned the meeting at 5:51 p.m. _____ Secretary, Planning Commission **ATTEST:** _____ Chair, Planning Commission	ADJOURNMENT

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

May 1, 2023
Regular Meeting
5:30 P.M.

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

August 7, 2023
Regular Meeting
5:30 P.M.

CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Benefield. **Commissioners Present:** Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair David Allen (virtual) John Moyer **Commissioners Absent:** Katherine Salant **Others Present:** Nick Bobroff, Acting Community Development Director Erin Maker, Environmental Program Manager, Public Works	CALL TO ORDER & ROLL CALL
PLEDGE OF ALLEGIANCE Chair Benefield led the flag salute.	PLEDGE
INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS It was announced Steve Goggia was retiring from his position as Community Development Director on August 18th and Principal Planner Nick Bobroff has been promoted to the position effective August 21st.	ANNOUNCEMENTS
PUBLIC COMMENT Architectural Review Boardmember Patrick O'Connor requested that the Design Review Committee hold a meeting to discuss issues related to the Downtown 'T.' He explained it is a joint committee between the ARB and Planning Commission, and there has not been a meeting this year.	PUBLIC COMMENT
CONSENT CALENDAR 1) Minutes of the regular Planning Commission meeting of January 3, 2023 2) Minutes of the regular Planning Commissioner meeting of February 6, 2023 3) Minutes of the regular Planning Commission meeting of April 3, 2023 4) Minutes of the regular Planning Commission meeting of May 1, 2023 MOTIONS Upon a motion by Commissioner Moyer, seconded by Commissioner Allen,	CONSENT CALENDAR

the Planning Commission voted 2-0-2 (Benefield and La Fevers abstained) to approve the regular Planning Commission meeting minutes of January 3, 2023, as presented. Upon a motion by Commissioner Moyer, seconded by Commissioner La Fevers, the Planning Commission voted 4-0 to approve the regular Planning Commission meeting minutes of February 6, 2023, as presented. Upon a motion by Commissioner La Fevers, seconded by Commissioner Moyer, the Planning Commission voted 3-0-1 (Allen abstained) to approve the regular Planning Commission meeting minutes of April 3, 2023, as presented. Upon a motion by Commissioner La Fevers, seconded by Commissioner Moyer, the Planning Commission voted 4-0 to approve the regular Planning Commission meeting minutes of May 1, 2023, as presented.	
NEW PUBLIC HEARINGS 5) Howard Residence Project # 22-2162-DP/CDP/ARB Address: 4818 Dorrance Way Applicant: Dylan Chappell, architect, for John Howard Planner: Syndi Souter Hearing at the request of Dylan Chappell, architect, for John Howard, to consider Project 22-2162-DP/CDP/ARB (application filed June 9, 2022) for approval of a Development Plan and a Coastal Development Permit to construct a new 2,197 square-foot two-story single-family residence and a detached 512 square-foot two-car garage with a 446 square-foot workshop above on a vacant lot under the provisions of Carpinteria Municipal Code (CMC) §14.14 – Planned Residential Development District and §14.68 – Development Plan; and to approve an Exemption pursuant to §15303, §15304, and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 003-440-013, addressed as 4818 Dorrance Way. DISCLOSURE OF EX-PARTE COMMUNICATIONS Chair Benefield recused herself because she lives on Dorrance Way. The hearing was continued to September 5th due to lack of quorum resulting from Chair Benefield's recusal and Commissioner Allen attending virtually. 6) Southern California Edison (SCE) Easement GC §65402	NEW PUBLIC HEARINGS

Address: 4945 Carpinteria Avenue (otherwise known as City Parking No. 1)
Applicant: City of Carpinteria
Planner: Nick Bobroff

Hearing on the request of the City of Carpinteria Public Works Department to consider Project 23-2235-GC (application filed July 14, 2023), for a determination that the granting of an easement affecting a 700 square foot (7.00' wide by 100.00' long) portion of City Parking Lot No. 1 to Southern California Edison to allow for the installation, maintenance and operation of electrical equipment associated with electrical vehicle infrastructure is consistent with the General Plan/Coastal Plan of the City of Carpinteria, pursuant to Government Code §65402. The application involves APN 003-261-008, addressed as 4945 Carpinteria Avenue (otherwise known as City Parking No. 1).

DISCLOSURE OF EX-PARTE COMMUNICATIONS - None

Acting Community Development Director Nick Bobroff presented a staff report that included an analysis of General Plan conformity. He said staff was recommending the Commission find the granting of the easement consistent with the City's General Plan.

Commissioner Allen asked if a commercial operator would be operating the charging station.

Environmental Program Manager Erin Maker of Public Works said they are contracting with EV Connect to operate and maintain the charging stations. She explained the contractor operates various charging stations around the city, and the maintenance agreement will be for five years.

PUBLIC HEARING OPENED & CLOSED
Chair Benefield opened the public hearing. Upon seeing no members of the public come forth, she closed it.

Commissioner La Fevers said the idea is consistent with the General Plan and called for a motion.

MOTION
Commissioner La Fevers motioned to adopt Resolution PC No. 23-006, determining the granting of the easement to SCE in Parking Lot 1 for electric vehicle maintenance and infrastructure was consistent with the City's General Plan, and to adopt the findings as presented. Commissioner Moyer seconded it. The motion passed 4-0 by the following roll call vote:

Commissioner Allen voted yes, Commissioner Moyer voted yes, Commissioner La Fevers voted yes, and Chair Benefield voted yes.	
OTHER BUSINESS - None	OTHER BUSINESS
MATTERS PRESENTED BY COMMISSIONERS Commissioner Moyer said his neighbors are asking about the status of a "stop work" order placed on a residential project on Ogan Rd. Acting Community Development Director Nick Bobroff explained the homeowner's work went beyond what the permit called for. He said they haven't been able to get a satisfactory set of plans, and it is on their list of compliance cases. He said they are trying to get something moving soon. Chair Benefield expressed concern about electric bikes riding around in Carpinteria's Salt Marsh Park. She noted the weeds are getting high, people cannot see well, and there are children present. She described the situation as dangerous and asked for it to be addressed. Commissioner Allen expressed concern that the hotel project on Bluffs 1 adjacent to the Skate Park still has many issues to be fleshed out. He suggested the issues be scrutinized and worked out within the next few weeks before getting to environmental review and the public.	MATTERS PRESENTED
DIRECTOR'S REPORT 7) Architectural Review Board Meeting Minutes of March 16, 2023, April 27, 2023, May 25, 2023, and June 29, 2023 8) City Calendar for the month of August 2023 9) Planning Activity Report as of July 31, 2023 10) Building Permit Report as of July 31, 2023 Acting Community Development Director Nick Bobroff reviewed the materials.	DIRECTOR'S REPORT
ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF TUESDAY, SEPTEMBER 5, 2023 – All present indicated they could attend, with Allen planning to attend remotely. Chair Benefield stressed the importance of a quorum, noting she and Allen cannot participate in one of the hearings.	ATTENDANCE FOR NEXT MEETING
ADJOURNMENT – Chair Benefield adjourned the meeting at 5:55 p.m. _____ Secretary, Planning Commission	ADJOURNMENT

ATTEST: _____ Chair, Planning Commission	

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

August 7, 2023
Regular Meeting
5:30 P.M.

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

September 5, 2023
Regular Meeting
5:30 P.M.

CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Benefield. **Commissioners Present:** Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair David Allen (virtual attendance) John Moyer Katherine Salant **Others Present:** Nick Bobroff, Community Development Director Syndi Souter, Associate Planner	CALL TO ORDER & ROLL CALL
PLEDGE OF ALLEGIANCE Chair Benefield led the flag salute.	PLEDGE
INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS Community Development Director Nick Bobroff announced that the story poles are up for the mixed-use project at 4745 Carpinteria Avenue. He said they will be up at least a couple more weeks and encouraged the commissioners to view them.	ANNOUNCEMENTS
PUBLIC COMMENT Architectural Review Boardmember Patrick O'Connor spoke about the importance of fire suppression in our community. He said Carpinteria is similar to Lahaina, Maui, and suggested making the burying of utility poles a priority.	PUBLIC COMMENT
CONSENT CALENDAR 1) Minutes of the regular Planning Commission meeting of August 7, 2023 MOTION Upon a motion by Commissioner Moyer, seconded by Commissioner La Fevers, the Planning Commission voted 4-0-1 (Salant abstained) to approve the regular Planning Commission meeting minutes of August 7, 2023, as presented.	CONSENT CALENDAR

NEW PUBLIC HEARINGS	NEW PUBLIC HEARINGS
2) Howard Residence Project # 22-2162-DP/CDP/ARB Address: 4818 Dorrance Way Applicant: Dylan Chappell, architect, for John Howard Planner: Syndi Souter Hearing at the request of Dylan Chappell, architect, for John Howard, to consider Project 22-2162-DP/CDP/ARB (application filed June 9, 2022) for approval of a Development Plan and a Coastal Development Permit to construct a new 2,197 square-foot two-story single-family residence and a detached 512 square-foot two-car garage with a 446 square-foot workshop above on a vacant lot under the provisions of Carpinteria Municipal Code (CMC) §14.14 – Planned Residential Development District and §14.68 – Development Plan; and to approve an Exemption pursuant to §15303, §15304, and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 003-440-013, addressed as 4818 Dorrance Way. DISCLOSURE OF EX-PARTE COMMUNICATIONS Chair Benefield recused herself from both the Howard and Scerni New Residence projects. Both projects are very close to her home. Chair La Fevers stepped in as Acting Chair. Commissioner Salant said she visited the two project sites, and Acting Chair La Fevers said he did, as well. Associate Planner Syndi Souter presented the staff report. She said staff was recommending adoption of the resolution and approval of the project. She responded to questions. Commissioner Salant asked if water or plumbing would be routed to the workshop above the garage, and Ms. Souter explained there would only be a gas line for a fireplace. However, she said in the future that the applicants could apply to convert the workshop into an ADU, which would require a second permit. Commissioner Moyer asked about the park land acquisition fee, and Souter explained no fee was due because there was not a new lot resulting from the project. Community Development Director Bobroff added that the City revised the DIFs mitigation schedule a few years ago, making parkland acquisition fees apply only to projects involving a subdivision.	

Commissioner Allen asked if the structure's height includes the raised foundation, and Ms. Souter explained it includes 3.5 feet of raised foundation in its height.

PUBLIC HEARING OPENED
Acting Chair La Fevers opened the public hearing.

George Manuras, who is helping represent the project, explained the front yard encroachment is similar to surrounding structures. He said the owner chose to elevate the property for flood safety concerns. He spoke about how the design of the home and second story workshop took surrounding structures into consideration.

PUBLIC HEARING CLOSED
Acting Chair La Fevers closed the public hearing.

The commissioners expressed support. Commissioner Moyer said it's an enhancement to the neighborhood, and he can make the findings for the modification. He likes the raised foundation, explaining it's easier to raise a home that is set on one, which he thinks will be necessary someday.

Commissioner Salant said it is a good project that will be a positive addition to the Sandyland neighborhood. She questioned whether 3 to 3.5 feet of raised foundation is enough considering the sea level rise that is happening around the world, in our own country and state.

Commissioner Allen said he can support the modification. He is happy with the overall design and likes the recessed setback of the second story. He likes the welcoming aspect of the front porches. He noted an ADU conversion of the workshop would be supported under the new laws.

Acting Chair La Fevers said it's nice to see the community upgraded with new developments. He expressed appreciation that City guidelines were considered when working with staff. He added the two-story garage structure works well with the large structure behind the property, and the long driveway is good for additional parking.

Commissioner Moyer applauded them for saving the oak tree.

MOTION
Commissioner Moyer moved to adopt the attached Resolution PC-23-007 thereby approving Project 22-2162-DP/CDP/ARB to construct a new 2,197 square-foot two-story single-family residence and a detached 512 square-foot two-car garage with a 446 square-foot workshop above on a vacant lot and to accept a categorical exemption pursuant to §15303, §15304, and

§15332 of the California Environmental Quality Act (CEQA). Commissioner Salant seconded the motion. The motion passed 4-0-1 (Benefield recused) by the following roll call vote: Commissioner Allen voted yes, Commissioner Moyer voted yes, Commissioner La Fevers voted yes, and Commissioner Salant voted yes.

3) Scerni New Residence Project # 22-2184-DP/VM/CDP/ARB
   Address: 4610 Fourth Street
   Applicant: Jeremy Roberts, architect, for Gregg and Beth Scerni
   Planner: Syndi Souter

Hearing on the request of Jeremy Roberts, architect, for Gregg and Beth Scerni, to consider Project 22-2184-DP/VM/CDP/ARB for approval of a Development Plan and a Coastal Development Permit to construct a new 2,257 square-foot two-story single-family residence with an 838 square-foot partially-covered deck, and a detached 504 square-foot two-car garage with a storage loft under the provisions of Carpinteria Municipal Code (CMC) §14.14 – Planned Residential Development District and §14.68 – Development Plan; and to approve an Exemption pursuant to §15303, §15304, and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 003-431-005, addressed as 4610 Fourth Street.

DISCLOSURE OF EX-PARTE COMMUNICATIONS
Commissioner Salant disclosed that she walked around the site and spoke to the owner's son and a neighbor. Commissioner Moyer said he drove by. Commissioner Allen said he is familiar with the site. Acting Chair La Fevers said he visited the site.

Associate Planner Syndi Souter presented the staff report. She said staff was recommending adopting the resolution and approving the project. She provided additional project details in response to commissioners' questions.

PUBLIC HEARING OPENED
Acting Chair La Fevers opened the public hearing.

Brian Banks, agent for the applicant, said the intent is for the home to be a family compound or a potential rental (for the existing residence). He noted flooding is anticipated to come from the marsh direction, and he explained there is mounding in front to make the raised foundation look natural and not elevated.

Patrick O'Connor, ARB member, brought to attention that the voluntary merger of lots triggered the parcel to become larger, which means now there can potentially be five units on the property under the PRD-20

zoning. He expressed concern that the constant allowing of exceptions is leading to a very dense neighborhood. PUBLIC HEARING CLOSED Acting Chair La Fevers closed the public hearing. Acting Chair La Fevers asked if there are additional non-conformances, and Ms. Souter explained the existing one-car garage is non-conforming (not the new one), as well as the front yard setback. Mr. Bobroff added the existing non-conforming garage was disclosed in the staff report. Commissioner Allen expressed support for the project. He says he hasn't been happy with the structures to the west, because their height and bulk is not consistent with our General Plan's Community Design Element. He said this project is congruent with those structures but is narrower, has more open space around it and is a step toward blending with the smaller residences to the east. He appreciates the raised foundation. Commissioner Salant said it will be a nice addition, and the size and scale is compatible with the neighborhood. Commissioner Moyer expressed support. He thinks it is great the garage was moved to the back of the lot. Acting Chair La Fevers expressed his support. He said it provides some transition to the property to the west. He supports a modification for the existing front porch. He also appreciates the changes to the existing garage because the current one looks out of place. MOTION Commissioner Allen motioned to support staff's recommendation to adopt Resolution PC-23-008 approving Project 22-2184-DP/VM/CDP/ARB to construct a new 2,257 square-foot single-family residence with an 838 square-foot partially covered deck and a 504 square-foot two-car garage with a storage loft, and to accept a CEQA Notice of Exemption to adopt the Conditions of Approval attached, with Conditions of Approval as proposed. Commissioner Moyer seconded it. The motion passed 4-0-1 (Benefield recused) by the following roll call vote: Commissioner Allen voted yes, Commissioner Moyer voted yes, Commissioner La Fevers voted yes, and Commissioner Salant voted yes. BREAK Acting Chair La Fevers called for a 3-minute break.	
OTHER BUSINESS	OTHER BUSINESS

4) Status Report for the Caltrans "Linden Avenue and Casitas Pass Road Interchanges and Via Real Extension" (09-1522-CUP/CDP) and "US 101 Carpinteria to Santa Barbara HOV Lane, Segment 4a" (18-1920-CUP/CDP) projects. Community Development Department Staff will provide a briefing to the Planning Commission concerning the status of the two-referenced US Highway 101 improvement projects and their respective project conditions of approval. Community Development Director Bobroff presented the staff report and highlighted key conditions. He gave updates on the Casitas Bike Path, the Rincon Trail, the Santa Claus Lane Multi-Use Path, the transfer of the Whitney Property to the City, funding a sound wall adjacent to residences on Cameo Road, and the revision of Flood Maps. Regarding the sound wall in the Cameo neighborhood, Commissioner Allen asked if any thought had gone into the neighbor's wishes for it. Commissioner Moyer recalled people were upset about potential noise in their neighborhood, and Bobroff recalled they had concerns about the Casitas intersection being moved closer to them. Bobroff said he would check in with Public Works for current information.	
MATTERS PRESENTED BY COMMISSIONERS Commissioner Allen shared concerns about properties owned by Dario Pini along Carpinteria Ave. and the 1000 block of Concha Loma Drive. He said neighbors have complained about management problems, excessive noise and criminal activity. He stressed for safety purposes, it's important that the City keep track of code violations that are not strictly related to law enforcement.	MATTERS PRESENTED
DIRECTOR'S REPORT 5) Architectural Review Board Meeting Minutes of July 27, 2023 6) City Calendar for the month of September 2023 7) Planning Activity Report as of August 31, 2023 8) Building Permit Report as of August 31, 2023 Community Development Director Nick Bobroff reviewed the materials.	DIRECTOR'S REPORT
ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, OCTOBER 2, 2023 All present indicated they could attend.	ATTENDANCE FOR NEXT MEETING

ADJOURNMENT – Acting Chair La Fevers adjourned the meeting at 7:12 p.m. _____ Secretary, Planning Commission **ATTEST:** _____ Chair, Planning Commission	ADJOURNMENT

MINUTES, PLANNING COMMISSION
CITY OF CARPINTERIA
CARPINTERIA, CALIFORNIA

November 6, 2023
Regular Meeting
5:30 P.M.

CALL TO ORDER and ROLL CALL The meeting was called to order at 5:30 p.m. by Chair Benefield. **Commissioners Present:** Jane L. Benefield, Chair Glenn La Fevers, Vice-Chair John Moyer Katherine Salant **Commissioners Absent:** David Allen **Others Present:** Nick Bobroff, Community Development Director Syndi Souter, Senior Planner Megan Musolf, Assistant Planner Jena Shoaf Acos, City Attorney, Brownstein, Hyatt, Farber & Schreck Aida Thau, Management Analyst, Parks & Recreation	CALL TO ORDER & ROLL CALL
PLEDGE OF ALLEGIANCE - Chair Benefield led the flag salute.	PLEDGE
INTRODUCTIONS, PRESENTATIONS, ANNOUNCEMENTS Community Development Director Nick Bobroff reported that the revised Draft Housing Element update is available on the City's website and open for comments and feedback. He introduced three new staff members: Brian Banks who will fill Nick's previous position of Principal Planner and brings 9 years' experience with the County, as well as 9 years of private consulting experience; Mindy Fogg, Principal Planner of the long-range planning division, who has 22 years of public sector planning experience, most recently with Ventura County; and Megan Musolf, Assistant Planner of the long-range planning division, who just completed two internships and a degree in Environmental Studies.	ANNOUNCEMENTS
PUBLIC COMMENT Gail Marshall, a former county supervisor, said that Carpinteria is working with a community plan that is twenty years old. She said there have been many changes since it was adopted in 2003 and we are facing many important issues. She said work on the update began in 2016, stalled for various reasons and needs to be prioritized. Chair Benefield agreed and commented that we now have planners to work on it.	PUBLIC COMMENT

CONSENT CALENDAR 1) Minutes of the regular Planning Commission meeting held September 5, 2023 MOTION Upon a motion by Commissioner La Fevers, seconded by Commissioner Moyer, the Planning Commission voted 4-0 (Benefield, La Fevers, Moyers and Salant in favor) to approve the regular Planning Commission meeting minutes of September 5, 2023, as presented.	CONSENT CALENDAR
NEW PUBLIC HEARINGS 2) Pura Residence Remodel Project #: 23-2230-CUP/CDP Address: 761 Olive Avenue Applicant: Randy Pura and Aly Morita Planner: Syndi Souter Hearing on the request of Randy Pura and Aly Morita to consider Project 23-2230-CUP/CDP (application filed June 29, 2023) for approval of a Conditional Use Permit and a Coastal Development Permit to allow an interior and exterior remodel with structural alterations to an existing 716 square-foot legal-nonconforming single-family residence under the provisions of Carpinteria Municipal Code (CMC) §14.14 - Planned Residential Development District, §14.62 - Conditional Use Permit, and §14.82 - Nonconforming Uses; and to approve an Exemption pursuant to §15301, §15302, and §15332 of the California Environmental Quality Act (CEQA) Guidelines. The application involves APN 003-324-004, addressed as 761 Olive Avenue. DISCLOSURE OF EX-PARTE COMMUNICATIONS – None Senior Planner Syndi Souter presented the staff report. She explained the project meets city policy objectives despite its non-conformance. PUBLIC HEARING OPENED Chair Benefield opened the public hearing. Patrick O'Connor provided some history of the neighborhood. He explained the area from Palm Avenue to the creek was rezoned from single family to PRD-20 in 1987. He pointed out that there are two residences on the property that make it a multi-family lot, and he suggested a Development Plan that addresses long-term plans for the property.	NEW PUBLIC HEARINGS

Ms. Souter explained that when a property necessitates a Development Plan and a Conditional Use Permit, the permits are processed together under the Conditional Use Permit, which is what is happening now.

Community Development Director Nick Bobroff added that the non-conforming uses chapter (Section 14.82) addresses how we handle upgrades to non-conforming properties, which applies to this scenario.

Applicant Randy Pura said he and his wife are very excited to become full-time residents of Carpinteria as soon as possible.

PUBLIC HEARING CLOSED
Chair Benefield closed the public hearing.

Commissioner Salant said she visited the site, entered the house and met the owners. She feels the project honors the history of the town and the neighborhood. She noted they are bringing it up to 2023 living standards without changing the exterior. She described the framing as historic, with old growth timber.

MOTION
Commissioner Moyer moved to adopt attached Resolution PC No. 23-010 thereby approving Project 23-2230-CUP/CDP to allow an interior and exterior remodel with structural alterations to an existing legal non-conforming single-family residence located at 761 Olive Avenue and to accept a categorical exemption pursuant to §15301, §15302 and §15332 of the California Environmental Quality Act (CEQA). Motion passed 4-0 by the following roll call vote: Commissioner Moyer voted yes, Commissioner La Fevers voted yes, Commissioner Salant voted yes and Chair Benefield voted yes.

3) Monte Vista Off-leash Dog Park Pilot Project
   Project # 23-2261-TUP
   Address: Monte Vista Park
   Applicant: City of Carpinteria
   Planner: Megan Musolf

Hearing at the request of the City of Carpinteria Parks, Recreation, and Community Services Department to consider Project 23-2261-TUP for a Temporary Use Permit to allow an off-leash dog park pilot project (application filed October 13, 2023) enclosed within a fenced area of approximately 14,400 square feet located in the southeast corner of Monte Vista Park for one year under the provisions of Carpinteria Municipal Code (CMC) §14.38 - Recreation District and §14.64 - Temporary Use Permit;

and to accept the CEQA Exemption pursuant to §15303 and 15304 of the CEQA Guidelines. The application involves APN 001-080-038, located at the northern end of Bailard Avenue.

DISCLOSURE OF EX-PARTE COMMUNICATIONS - None

Assistant Planner Megan Musolf presented the staff report.

Attorney Jena Shoaf Acos addressed the issue of liability. Under law, public entities are not liable for dog fights or injuries at a dog park; however, there can be liability for dangerous conditions at the park. She explained that design immunity is used to address this, which means a city is not liable for dangerous conditions of its properties if it meets a couple of factors. One is that it must be approved by someone with authority, such as the Planning Commission, City Council or City Manager.

Ms. Musolf detailed staff's recommended conditions of approval for minimizing nuisances, as well as a revision to Condition No. 2 requiring final design approval from the City Council, including a determination of the fence height. She reviewed action options, explaining that staff is recommending approval of the Temporary Use Permit detailed under Action Option 1.

Additional project details were provided in response to the Planning Commission's questions about fence heights, permits, the number of dogs allowed in at once, etc. Regarding the fence height, Chair Benefield opined 6 feet would be ideal.

In response to a question why the El Carro dog park did not work as a permanent location, Community Development Director Nick Bobroff explained there were some inherent conflicts in using Shared Use facilities. He said for the off-leash park to be successful, it would have required on-site supervision, which the city did not have the resources to provide.

Commissioner Moyer asked about the percentage of Carpinterians served. Ms. Musolf said the El Carro dog park was being used by 34 dogs per day, according to C-DOG's data. Among other things, she said City Council directed staff to find multiple small off-leash sites throughout Carpinteria to accommodate the estimated 600 dogs in town, so every dog doesn't have only one park to go to.

Commissioner Salant asked for more details on the sites that had been selected. Aida Thau on behalf of the Parks and Recreation Department spoke about the long-term goal of finding suitable sites at multiple locations throughout the city, noting each site would have its own footprint,

with the goal of lessening impacts to neighborhoods. She said they cannot specify how many sites there will be at this point.

PUBLIC HEARING OPENED
Chair Benefield opened the public hearing.

Jim Bailard, 150 Bailard Avenue, said Monte Vista Park is not the right place. He said it is a very dense area, the park is fully utilized, and there are a lot of soccer and volleyball participants and spectators. There are exercise classes, people just hanging out, and picnics and parties with up to 200 people at once. He described the parking situation as completely out of control, with cars parking on the grass and spillover to no-parking zones that block his own driveway. He said there have been complaints that the city has not stepped up with code enforcement. He complained it's not fair to push the city's recreational needs to one park.

Silvia Echeverria, who served as Supervisor of Animal Control for 28 years, said she could provide special insight. She noted we have under 1000 licensed dogs in the city. She owns a condo in the neighborhood, as well as several of her family members. She noted the natural beauty and serenity of the park, its ocean views and birds that reside there, such as owls and egrets, and expressed concern about its unsupervised use. She suggested exploring alternative sites in the area, such as the State Park, Lagunitas open space, the front of Venoco (Chevron), and the Whitney property. She emphasized the parking situation is *very* bad, necessitating her to coordinate parking when entertaining. Another big concern of hers is the noise; she warned there is a row of homes facing the park that will likely complain about it. She also brought to attention that there is a tar seep in the corner of the park that construction might exacerbate.

Van Fleisher expressed support and spoke about how for many, particularly the elderly, an off-leash park is the only way their dogs can get exercise. He said it was specifically three neighbors at El Carro Park who were intolerant of dogs barking. He described the dog owners as a community who look out for each other. Among other things, he said they have no place to go, and the C-DOG group has a plan in place to make things work. Chair Benefield asked if there was a plan to monitor it, and he said their treasurer lives in the area and is there every morning.

Jackie Morris expressed support and said it would mean the world for so many dog owners in Carpinteria. She pointed out a lot of communities advertise dog parks as part of their amenities. She explained that part of the problem with the off- leash area at El Carro Park was they had only 2 hours every day to use it, and everyone came at that time, making it too active. Because it will be an all- day thing at Monte Vista, there will not be a

bunch of cars converging at once. She added that they are sensitive to keeping the noise down.

Tristine Rainer expressed support and said Carpinteria is fortunate to have a dog owners group that is so community minded. She lives in Casitas Village and it is unsafe for her to walk her dog, because she's little and her dog is big (she broke her arm). She said we have an opportunity to try this with a great group of dog owners.

Rosaline Pfeiffer expressed concern about barking and said with the condos on Pandanus Street abutting the park, it's going to be a nightmare. She stressed the lack of parking and said it is needed for the residents. With soccer activities, they often have 50 cars needing parking. She stressed that it is a dense community and people won't be able to park on the street due to the dog owners. She said if this has to be done, six months is enough. She said she dreads the noise and described the gates as ugly.

Sandra Duncan expressed support. She said she moved here during the pandemic and if not for C-DOG and her Golden Retriever, she probably wouldn't have had a conversation with anyone in this town. She said with Shared Use, if just one kid steps on poop, the deal is off. Regarding noise concerns, she emphasized her dogs are not louder than her grandkids. The dogs are happy to be with each other and not barking all at once. She added that older people who are introverted need a dog to get them out of the house.

Community Development Director Nick Bobroff noted that two written comments had been received and were made available to the Commission.

PUBLIC HEARING CLOSED
Chair Benefield closed the public hearing.

BREAK - Chair Benefield called for a 2-minute break.

Ms. Thau of Parks and Recreation clarified why the Monte Vista Park location had been chosen. She explained original plans were for a permanent park at Lagunitas but they were delayed due to funding, and a place was needed in the meantime for the dog owners who have been waiting a long time. She said that they have come before the Planning Commission at the request of the City Council to seek approval for the Monte Vista location, with final design approval still needed by City Council. Other pilot locations are not known at this point, but the long-term goal is to have multiple parks throughout the city to lessen impacts on one neighborhood.

Discussion took place about potential sites, with Commissioner Salant inquiring about the availability of temporarily using the Chevron site near Carpinteria Ave. Mr. Bobroff said it appears in the site feasibility study, but its availability is currently not known, and they could reach out to Chevron. Salant suggested they start the process of finding out if it could be used. Commissioner La Fevers expressed support for the concept. He said he feels a TUP is an appropriate tool to make the findings regarding safety and nuisance impacts. He's in support of a dedicated use dog park and likes the idea of having more than one in the city. He expressed that parks in general have impacts near adjacent areas but there are opportunities to neighbors and community that offset them. He is not overwhelmingly in support of the location. He prefers a six-foot fence rather than a four-foot one to add a level of comfort for small kids in the area. The space is small and he doesn't anticipate seeing 20 or 30 dogs at a time. He thinks a dog park can be compatible with local parks and other properties identified in the study. He thinks there are better locations in the city where this could work, and he'd be looking for a more central location. He believes there is room at El Carro Park due to the amount of space there. He can't see himself supporting Monte Vista Park as a starting place, he said. Commissioner Salant said the dog owners are quite organized and she thinks they can work it out with the neighborhood when there would be the least impact. For example, they can show up during the day when people are at work and don't need parking or park at the bluffs and walk over. Commissioner Moyer said he agrees with most of La Fevers' comments. He said the city has already spent a lot of money, and if you are going to invest in fences you should carry it through for a year. He described the area as the densest neighborhood in Carpinteria, noting dogs live there, too. He said that this is the beginning, and it won't be the only park, so you won't have many dogs there at once (eventually). He also pointed out that the condos have 2-car garages and questioned why cars are parked on the street. He said no matter where you place a dog park, there will be just as many complaining. He expressed support for the project as written. Chair Benefield brought up concerns about noise and parking. She described the area as very dense and said if people aren't required to park in garages, they won't do it. She is against modifying parking, yet we always allow it. She said she will only support the pilot park if it's for six months and wants it to be a land use issue, so we can find out if there are any problems. She cannot make the findings that the park is compatible with the uses. On a Monday afternoon you can hardly park, she said.	

Community Development Director Nick Bobroff offered a compromise between the nuisance issues and the need for a pilot project to go forward. He explained an option would be to grant it for one year but bring it back at the end of the 6-month period to see what is working and not working, and adjust conditions, if necessary. He clarified that if problems are intractable and outweigh benefits, the Planning Commission would have the authority to revoke the permit. MOTION Chair Benfield moved that they approve the TUP for the dog park with the caveat that in 6 months it comes back to the Planning Commission for a hearing, and at that time assess the issues, if any, and have the option to revoke the permit. Community Development Director Nick Bobroff suggested adding additional details to the motion as follows: to adopt the Resolution by approving the TUP to allow for the pilot project of the dog park with amended language for Condition 2 about the design of the park going to the City Council, with an added amendment to require the project to return to the Planning Commission after 6 months of use to report how the facility is going, and as needed to modify the project conditions or park rules and revoke the permit if warranted. Chair Benefield agreed with Bobroff's suggestions, and Commissioner Moyer seconded the motion. Motion passed 3-1 by the following roll call vote: Moyer voted yes, Salant voted yes, La Fevers voted no and Chair Benefield voted yes.	
OTHER BUSINESS - None	OTHER BUSINESS
MATTERS PRESENTED BY COMMISSIONERS - None	MATTERS PRESENTED
DIRECTOR'S REPORT 4) Architectural Review Board Meeting Minutes of August 17, 2023, August 31, 2023, and September 14, 2023. 5) City Calendar for the month of November 2023 6) Planning Activity Report as of October 31, 2023 7) Building Permit Report as of October 31, 2023 Community Development Director Nick Bobroff reviewed the materials.	DIRECTOR'S REPORT
ATTENDANCE OF PLANNING COMMISSIONERS FOR THE NEXT MEETING OF MONDAY, December 4, 2023 – All present indicated they could attend. Bobroff said there are no public hearings but	ATTENDANCE FOR NEXT MEETING

there will be a joint meeting with the City Council where the city attorney will review state housing laws.	
ADJOURNMENT – Chair Benefield adjourned the meeting at 7:51 p.m. _____ Secretary, Planning Commission **ATTEST:** _____ Chair, Planning Commission	ADJOURNMENT

Exhibit 4

Work Plan Status Presentation from the City's Annual Work Plan

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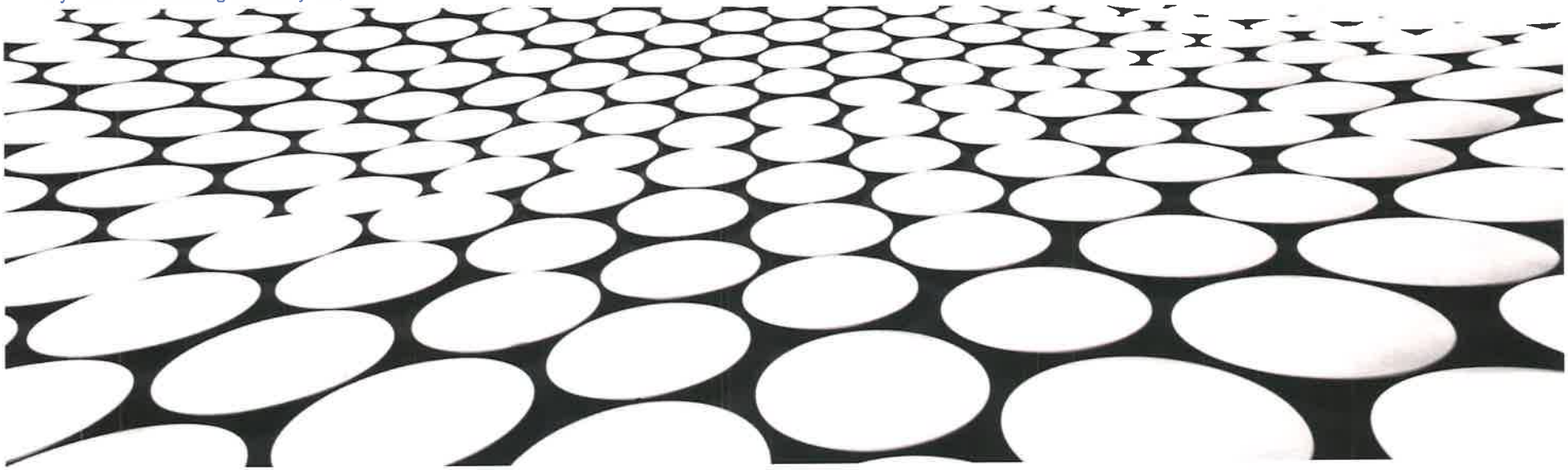
CITY OF CARPINTERIA

2023 ANNUAL WORK PLAN STATUS REPORT

City Council Meeting January 29, 2024



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ANNUAL WORK PLAN PROCESS

Today and in the Future

- **Today:** Connecting Mission, Vision, and Values with Goals, Priorities and Measurable Objectives.
- **The Process:** What's New?
- **The Future:** 2-Year Annual Work Plan / 5-Year Strategic Plan / Community Satisfaction Survey (every 2 years) / Enhanced Community Engagement
- **Budget Outlook:** Resource Capacity

2023 WORK PLAN ITEMS COMPLETE – CITYWIDE

Q2

Item	Dept
Monte Vista Playground	PRCS
Linden Trail	PRCS
Rincon Multi-Use Trail Project Alternative 3	PW
Broadband Technical Assistance Grant	PW

Q3

Item	Dept
ADU Implementation	CDD
Skate Park Opening	PRCS
Harbor Seal Rookery Report	PRCS
Tomol Interpretive Play Area Mural	PRCS
Carp Ave Bridge Replacement Environmental Doc	PW

Q4

Item	Dept
Advanced Planning Division	CDD
Housing Element Adoption	CDD
Senior Services - *AGEWELL*	PRCS
Broadband Fiber Optic Installation	PW
Cost of Services Analysis	AS

GENERAL GOVERNMENT DEPARTMENT (GG)

Michael Ramirez – ***City Manager***

Vacant – *Assistant City Manager*

Emergency Services, Communications, Volunteers, Emergent Projects.

Olivia Uribe Mutal – *Program Manager*

City Clerk's Office

Brian Barrett – *City Clerk*

Maria Olivas – *Office Assistant II*

Human Resources (HR)

Teresa Ilasin – *Management Analyst*

Javier Gutierrez – *HR Assistant*

Departmental Activities: The Day-to-Day

- ✓ Contract management
- ✓ Public safety and legal services
- ✓ Intergovernmental collaboration (local, regional, state)
- ✓ Legislative and policy support
- ✓ Agenda management
- ✓ Budget development
- ✓ Response to questions, comments, & concerns of the public
- ✓ Emergency management
- ✓ Community engagement
- ✓ Volunteer Services
- ✓ Preparation of meeting agendas, minutes, and legal publications
- ✓ Records management
- ✓ Oversight of election activities and filings
- ✓ Staff recruitment, selection, training, and evaluation
- ✓ Employer-Employee relations
- ✓ Risk management
- ✓ Policy and Procedures development and implementation

WORK PLAN ITEMS COMPLETE

- LEGISLATIVE ADVOCACY, RESEARCH & DEVELOPMENT *(ONGOING)*
- INTERGOVERNMENTAL COLLABORATION & COOPERATION *(ONGOING)*
- ACTIVE ADULT / SENIOR CENTER *(ONGOING & MOVED TO PRCS)*
- EMERGENCY RESPONSE CAPACITY BUILDING *(ONGOING)*
- CITY STAFF & ELECTED OFFICIALS TRAINING & EXERCISE *(ONGOING)*
- COMMUNITY PREPARATION & ENGAGEMENT *(ONGOING)*
- VOLUNTEER MANAGEMENT *(ONGOING)*
- EMPLOYEE TRAINING & DEVELOPMENT *(ONGOING)*

COMMUNITY DEVELOPMENT DEPARTMENT (CDD)

Nick Bobroff – CDD Director

Lorena Esparza – Administrative Asst. II

ADVANCED PLANNING

Mindy Fogg – Principal Planner

Meagan Musolf – Assistant Planner

CURRENT PLANNING

Brian Banks – Principal Planner

Syndi Souter – Senior Planner

Marysol Smith – Associate Planner

CODE COMPLIANCE

David Hernandez – Code Compliance Sup.

Henry Menendez – Code Compl. Officer II

BUILDING & SAFETY

Dan Chepley

Departmental Activities: The Day-to-Day

- ✓ **Administration**
  Provide administrative and clerical support to CDD Divisions
- ✓ **Advanced Planning**
  Maintain & update City development regulations & planning documents to achieve state & local directives
- ✓ **Current Planning**
  Review & processing of development applications & permits
- ✓ **Building & Safety**
  Implement state & local building & safety regulations through review, permitting & inspection of buildings & improvements
- ✓ **Code Compliance**
  Enforce local & state regulations related to zoning, licensing/permitting, parking, animal control, and health & safety

WORK PLAN ITEMS COMPLETE

- ESTABLISH ADVANCED PLANNING DIVISION
- IMPLEMENT ADU PROGRAM
- ADOPTION OF HOUSING ELEMENT UPDATE

ADMINISTRATIVE SERVICES DEPARTMENT (AS)

Licette Maldonado– Admin Srvs Director

FINANCIAL MANAGEMENT, CENTRAL SERVICES, AND MANAGEMENT INFORMATION SERVICES

Gilbert Punsalan– Finance Manager

Alexiss Lynch – Accounting Technician

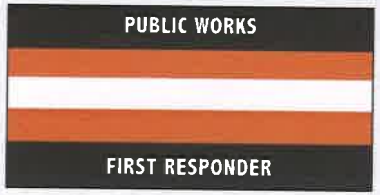
Brenda Robinson – Accounting Specialist

Departmental Activities: The Day-to-Day

- ✓ Accounting, Payables, and Receivables
- ✓ Annual Audits
- ✓ Payroll
- ✓ Treasury Management
- ✓ Annual City Budget
- ✓ Financial Reporting
- ✓ Centralized Purchasing
- ✓ Management Information Services (IT)

WORK PLAN ITEMS COMPLETE

- Cost of service analysis



Public Works Staff

John L. Ilasin, Public Works Director/City Engineer

ENGINEERING

Josefina Arechiga, Assistant Engineer
Shay Darrington, Engineering Technician
Stephon Downes, Management Analyst I

MAINTENANCE

Robert Howard, Public Works Supervisor
Tiffany Smith, Parks and Facilities Supervisor
Manny Gonzalez, Senior Maintenance Technician
David Huff, Lead Maintenance Worker
Anthony Vega, Maintenance Worker II
Tim Gray, Maintenance Worker II
Rosendo Aispuro, Maintenance Worker I
Ruben Estrada, Maintenance Worker I
Pedro Lopez, Maintenance Worker (Part Time)

SUSTAINABILITY AND ENVIRONMENT

Erin Maker, Environmental Program Manager
Lindsay Erdmann, Civic Spark Fellow

PUBLIC WORKS DEPARTMENT (PW)

Departmental Activities: The Day-to-Day

- ✓ Public Works Administration Program
- ✓ Capital Improvements Program
- ✓ Transportation, Parking and Lighting Program
- ✓ Street and Right-of-Way Maintenance Program
- ✓ Parks and Facilities Maintenance Program
- ✓ Fleet Maintenance Program
- ✓ Resource Conservation Program
- ✓ Solid Waste Program
- ✓ Watershed Management Program

WORK PLAN ITEMS COMPLETE

- COMMUNITY BROADBAND
  - ✓ Santa Barbara County Regional Broadband Strategic Plan (Nov 2022)
  - ✓ Local Agency Technical Assistance Grant (May 2023)
  - ✓ Frontier Communications Fiber Optic Installation Project (Dec 2023)

WORK PLAN ITEMS COMPLETE

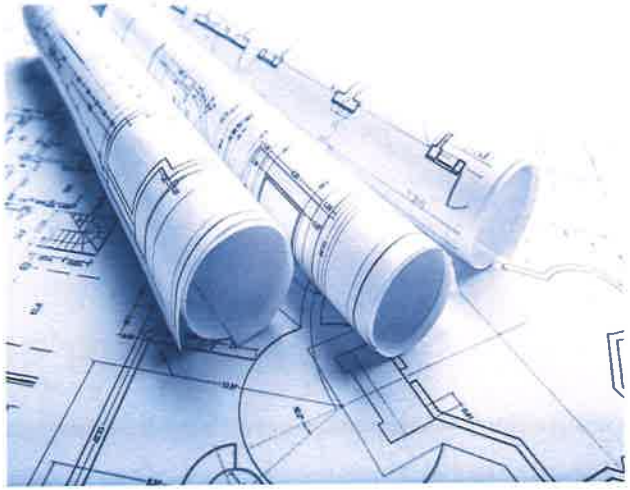
- CAPITAL IMPROVEMENTS

  Carpinteria Avenue Bridge Replacement Project

  - ✓ Right-of-Way Certification (Sep 2021)
  - ✓ Environmental Document (Aug 2023)

  Rincon Multi-Use Trail Project

  - ✓ Environmentally Superior Alternative 3 Selection (May 2023)



PARKS, RECREATION, & COMMUNITY SVCS DEPARTMENT (PRCS)

Michael Ramirez – Interim Director
Aida Thau – Management Analyst II

LIBRARY
Jody Thomas – City Librarian
Eric Castro – Library Specialist

AQUATICS
Vacant – Aquatics Superintendent
John Sofer – Aquatics Prog. Coordinator

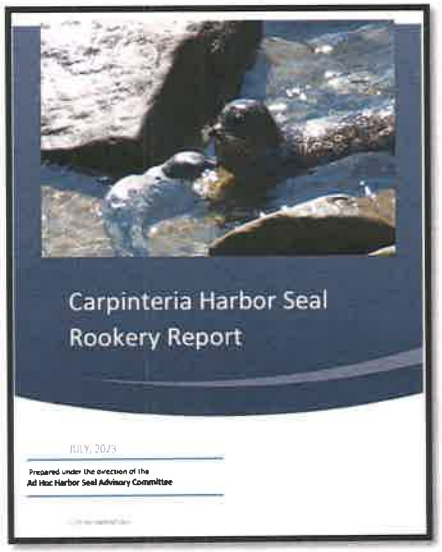
ACTIVE ADULT & SENIOR SERVICES
Vacant – Recreation & Community Services Coordinator

Departmental Activities: The Day-to-Day

- ✓ Library services & programming
- ✓ Aquatics services & programming
- ✓ Senior services & programming (AgeWell)
- ✓ Carpinteria Community Garden
- ✓ Memorial & Sponsorship Programs: Benches, dogipots, etc.
- ✓ Art in Public Places Program
- ✓ Rental & special use permits of City facilities
- ✓ City's long term leases: DCOR Pipelines, Chevron Pipelines, Casitas Pier and Veterans Building long term tenants
- ✓ Management of Partnering Services: Skate Foundation, Food Bank, Good Samaritan, CCC for Senior Citizens, CA State Parks, SB Land Trust, etc.
- ✓ Administration of all department's contracts, grants & requests for proposals
- ✓ Coordination of field & courts use for youth & adult sports activities
- ✓ Coordination of all maintenance needs for the beach, parks, open space, library, aquatics center and Veterans Building
- ✓ Staff Liaison to: Carpinteria Open Space Advisory Board (COSMAB), Harbor Seal Advisory Committee (HSAC), Carpinteria Dog Owner Group (CDOG), Friends of the Library, and Library Advisory Board

WORK PLAN ITEMS COMPLETE

- MONTE VISTA PLAYGROUND
- HARBOR SEAL ROOKERY REPORT
- CARPINTERIA SKATE PARK
- SENIOR SERVICES – AGEWELL
- LINDEN TRAIL



PROJECT STATUS REPORT: GENERAL GOVERNMENT

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*Records Management Program Update and Implementation*
MILESTONES REACHED	City Council approved updated records retention policy and schedules on October 9, 2023. City staff trained on new retention schedules and process for destroying records that have exceeded their retention period. Each department currently reviewing their records. Purchased two storage containers located behind City Hall. Al offsite records moved to onsite storage units and no longer paying for storage costs.
TASKS / MILESTONES REMAINING With estimated time of completion	Re-organize City Clerk files with new file classification system. Purchase and implement an electronic records system.

PROJECT STATUS REPORT: GENERAL GOVERNMENT

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*Racial Equity & Social Justice*
MILESTONES REACHED	Executed agreement with Equity Praxis Established internal Diversity, Equity, & Inclusion (DEI) committee Conduct interviews with law enforcement personnel Conducted community listening sessions
TASKS / MILESTONES REMAINING With estimated time of completion	Conduct an internal DEI audit - 2024 Develop a long-term and sustainable staff development program - 2024 Creation of blue ribbon committee - 2024

PROJECT STATUS REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*CDD Administration: Digitize CDD records & files*
MILESTONES REACHED	Building Permit plans archive digitized up to current CDD project files & plans consolidated on city hall campus Digitization of Address Files underway
TASKS / MILESTONES REMAINING With estimated time of completion	Develop & implement secure file archiving platform- FY 24/25 Complete review of records per City Records Retention Policy- 2+ years to complete

PROJECT STATUS REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*Building & Safety: Adopt Soft-Story Building Ordinance*
MILESTONES REACHED	Updated draft Ordinance prepared Draft revised Ordinance presented to City Council for 1st reading 01/08/24
TASKS / MILESTONES REMAINING With estimated time of completion	Council requested CDD hold additional public workshops & seek public input, then return to Council- Spring '24 Adoption of Ordinance by City Council- Summer '24 Begin implementation outreach & enforcement- Summer/Fall '24

PROJECT STATUS REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*Code Compliance: Adopt Multifamily Residential Smoking Ordinance*
MILESTONES REACHED	Draft Ordinance prepared Draft City Council 1st Reading staff report prepared
TASKS / MILESTONES REMAINING With estimated time of completion	1st reading of Ordinance by City Council- Winter/Spring '24 2nd reading & adoption by City Council- Spring '24 Implementation/Outreach- Spring/Summer '24

PROJECT STATUS REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*Advanced Planning: Downtown Design Overlay*
MILESTONES REACHED	Admin draft of Downtown Design Overlay & Users Guide prepared
TASKS / MILESTONES REMAINING With estimated time of completion	Review & refine Admin draft with support from City Downtown Design Review Committee- Spring '24 Release public draft (Outreach/workshops)- Summer '24 Adoption of Overlay Ordinance by City Council- Fall '24 Certification by CA Coastal Commission- Winter/Spring '25

PROJECT STATUS REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*Advanced Planning: General Plan/Coastal Plan & Zoning Code Updates*
MILESTONES REACHED	Admin draft of General Plan/Coastal Plan in final review stages
TASKS / MILESTONES REMAINING With estimated time of completion	Release public draft of General Plan/Coastal Plan Update (outreach/workshops)- Summer '24 Prepare & Release Program EIR- Fall '24 City Council- Adoption of General Plan/Coastal Plan Update- Spring '25 Certification of General Plan/Coastal Plan Updates by CA Coastal Commission- Fall '25 Implementation of Zoning Code Updates- Ongoing through Fall '26

PROJECT STATUS REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*Advanced Planning: Housing Element Implementation*
MILESTONES REACHED	Housing Element Update found to be "substantially compliant" by HCD Jan. 2024 Housing Element Update re-adopted by City Council Jan. 2024. Housing Element Update submitted to HCD for final certification Jan. 2024
TASKS / MILESTONES REMAINING With estimated time of completion	Prepare draft Ordinances for required rezones & zoning code amendments- Spring/Summer '24 Complete CEQA review for rezones & zoning code amendments- Summer/Fall '24 City Council approval of Ordinances- Fall '24 CA Coastal Commission certification- Winter '25

PROJECT STATUS REPORT: ADMIN SERVICES

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*Budget and Annual Comprehensive Financial Report Dashboards and other Financial Transparency tools.*
MILESTONES REACHED	The Financial Transparency Page on the City's website has been completed
TASKS / MILESTONES REMAINING With estimated time of completion	ACFR-in-Brief and upload to City's Website, December 2024 Budget-in-Brief and upload to City's Website, June 2024 Dashboards liked to the City's Website, June 2024

PROJECT STATUS REPORT: ADMIN SERVICES

OVERALL PROJECT STATUS	
PROJECT SUMMARY	*Carpinteria Municipal Code Update*
MILESTONES REACHED	*Budget and Fiscal Policy is completed. Travel Policy, Cash Handling Policy, and Purchasing Policy are drafted.*
TASKS / MILESTONES REMAINING With estimated time of completion	Updated the General Reserve Policy, June 2024 Draft Fraud and Disbursement Policy, July 2024 Business License Ordinance, April 2024

PROJECT STATUS REPORT: PUBLIC WORKS

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*Community Broadband*
MILESTONES REACHED	Local Agency Technical Assistance Grant Frontier Communications Fiber Optic Installation Project
TASKS / MILESTONES REMAINING With estimated time of completion	Regional and Statewide Middle Mile (Ongoing) Digital Literacy and Affordability Programs (Ongoing) Joint Powers Authority (2024)

PROJECT STATUS REPORT: PUBLIC WORKS

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*Capital Improvements*
MILESTONES REACHED	City Hall Campus Improvements Project ➢ Right-of-Way Certification ➢ Environmental Document Rincon Multi-Use Trail Project ➢ Environmentally Superior Alternative 3 Selection
TASKS / MILESTONES REMAINING With estimated time of completion	Carpinteria Avenue Bridge Replacement Project (2025) City Hall Campus Improvements Project (Ongoing) City Hall Solar Generation and Storage Project (2025) Rincon Multi-Use Trail Project (To Be Determined)

PROJECT STATUS REPORT: PARKS, RECREATION & COMMUNITY SERVICES

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*Off-Leash Pilot Program at Monte Vista Park*
MILESTONES REACHED	The Planning Commission approval of Temporary Use Permit The Public Facilities/Site Acquisition Committee recommendations for additional locations Dog Park concept designs completed
TASKS / MILESTONES REMAINING With estimated time of completion	2/12/24 City Council fund allocation for the TUP at Monte Vista Park during current FY2023/24 and approval of the dog park concept design. Bring back to Planning Commission this pilot program for review at the 6-month mark Bring back to City Council the request of funding for additional locations during FY2024/25

PROJECT STATUS REPORT: PARKS, RECREATION & COMMUNITY SERVICES

OVERALL PROJECT STATUS	**IN PROGRESS**
PROJECT SUMMARY	*Linden Plaza Renovation*
MILESTONES REACHED	Secured a grant of $226,800 by the State of CA Dept. of Parks & Recreation. CA State Parks project review & modifications requested to integrate sea level rise sustainability components.
TASKS / MILESTONES REMAINING With estimated time of completion	*City will engage architect firm to develop modified designs* *City will coordinate public workshops for the community to provide updates and receive feedback* *New design and engineering drawings to be completed for permit processing* *The project will move under Public Works for construction, and consideration of funding as a Capital Improvement Project*

PROJECT STATUS REPORT: PARKS, RECREATION & COMMUNITY SERVICES

OVERALL PROJECT STATUS	IN PROGRESS
PROJECT SUMMARY	*ADA Carpinteria Community Library Improvements*
MILESTONES REACHED	ADA drawing designs were completed Plumbing inspection and estimates
TASKS / MILESTONES REMAINING With estimated time of completion	This project will move to Public Works

PROJECT STATUS REPORT: PARKS, RECREATION & COMMUNITY SERVICES

OVERALL PROJECT STATUS	ROADBLOCKS/CONSTRAINTS
PROJECT SUMMARY	*Rincon Bluffs Preserve – Carpinteria Bluffs III*
MILESTONES REACHED	Concept Plan has been completed Public Workshop completed Project review completed with the Carpinteria Open Space Management Advisory Board (COSMAB) Grant application under the Rural Tourism Grant Program was completed but not awarded Request for Proposal (RFP) for environmental services was issued and 2 responses were received and reviewed by the COSMAB and the Santa Barabara Land Trust
TASKS / MILESTONES REMAINING With estimated time of completion	Pending for new Director of PRCS to be recruited to complete the selection of the RFP Initiate with permit process Seek funding

PROJECT STATUS REPORT: PARKS, RECREATION & COMMUNITY SERVICES

OVERALL PROJECT STATUS	⚠ POTENTIAL RISKS/DELAYS
PROJECT SUMMARY	Carpinteria Coastal Vista Trail project - Additional section of the coastal trail on Bluffs II
MILESTONES REACHED	Discretionary permits have been granted for the trail improvement across the south side of 6155 Carpinteria Ave. Demolition of outdoor structure and installation of fencing between commercial property and trail easement was completed. The Habitat Conservation Fund (HCF) Acquisition Grant has been closed out. This grant funded 50% of the trail acquisition. A second HCF grant application has been submitted to fund 50% of the construction and landscaping costs
TASKS / MILESTONES REMAINING With estimated time of completion	Awaiting the award of grant application Development of construction design drawing Permit processing

GENERAL GOVERNMENT: WORK PLAN ITEMS (PENDING)

Item Title	Project Description Summary	Roadblocks / Constraints Potentials Risks or Delays	Notes
Strategic Reorganization	Staff reorganization to meet the expanding needs of the City.	Funding Constraints	
Youth Engagement	Collaborate with Carpinteria Unified School District and other youth organization to increase youth engagement with law enforcement to prepare students for civic life.	Staffing Capacity	Some traction being made through South Coast Youth Safety Partnership
Homeless Services	Develop a program that will track, evaluate, improve, and optimize the services and compliance mechanisms at the City to assist people experiencing homelessness.	Funding Constraints / Staffing Capacity	On hold
Civic Engagement	Formal opportunities for civic and community engagement.	Staffing Capacity	On hold

GENERAL GOVERNMENT: WORK PLAN ITEMS (PENDING)

Item Title	Project Description Summary	Roadblocks / Constraints Potentials Risks or Delays	Notes
Economic Vitality	Micro Transit Options	Funding Transferred to Parklet Program	

COMMUNITY DEVELOPMENT DEPT: WORK PLAN ITEMS (PENDING)

Item Title	Project Description Summary	Roadblocks / Constraints Potentials Risks or Delays	Notes
Acquire large format scanner	Purchase or rent large format scanner to support digitization of CDD records & plans archives	No funds allocated to acquisition in CDD budget Department transitioning to paperless processes	On hold
Neighborhood Design Guidelines	Prepare or update residential design guidelines for the 6 city community design sub-areas	Limited staff capacity / Higher priority work items (state mandates, etc.) No funds allocated in CDD budget for consultant support Efficacy of Guidelines limited by State housing laws	On hold

ADMIN SERVICES: WORK PLAN ITEMS (PENDING)

Item Title	Project Description Summary	Roadblocks / Constraints Potentials Risks or Delays	Notes
BUSINESS LICENSE AND SHORT-TERM RENTAL ENFORCEMENT PROGRAM	Managing license renewals, collecting diverse fees, and engaging with the community to ensure adherence to City policies, including monitoring revenue collection and enforcing compliance for the Business License and Short-Term Rental Programs.	Staffing capacity in	General Government to take

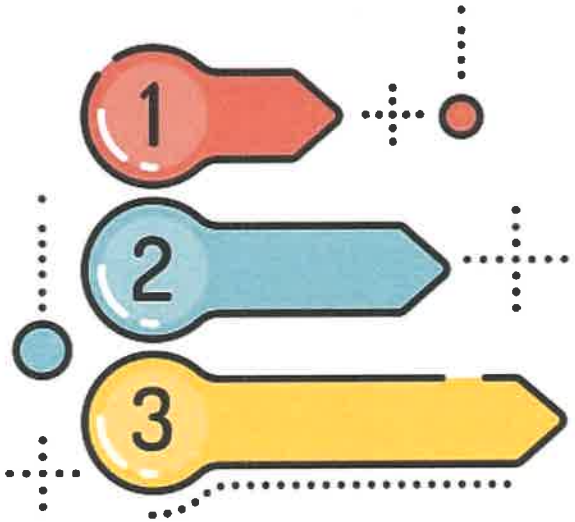
PARKS, RECREATION & COMMUNITY SERVICES: WORK PLAN ITEMS (PENDING)

Item Title	Project Description Summary	Roadblocks / Constraints Potentials Risks or Delays	Notes
Permanent Dog Park, Pickle Ball Facility	This project is to design and permit a dedicated off-leash dog park along with additional amenities.	No funds allocated This project was not selected as a Capital Improvement Project for current Fiscal year	An initial concept design has been prepared that uses City-owned property (Lagunitas Park) to optimize a dog park with separate small and large dog areas, pickle ball courts, and general park amenities
Art in Public Places	This project requires the establishment of a City Council Ad Hoc Committee to initiate a path forward, evaluate other communities' programs, and select options for Carpinteria.	Staffing limitations	
Concha Park	This project is to permit a pocket park in the Concha Loma area to serve multi-family community	No funds allocated This project was not selected as a Capital Improvement Project for current Fiscal year	A concept park design has been prepared A grant application to the Land and Water Conservation Fund (LWCF) program was submitted but not awarded
Carpinteria Community Swim Lesson Pool	This project is to build an additional pool area for smaller non-swimming lap water activities	No funds allocated This project was not selected as a Capital Improvement Project for current Fiscal year	

PARKS, RECREATION & COMMUNITY SERVICES : WORK PLAN ITEMS (PENDING)

Item Title	Project Description Summary	Roadblocks / Constraints Potentials Risks or Delays	Notes
Park Ranger	To integrate new staffing positions to best deliver enforcement of the Carpinteria Municipal Code in the parks and open spaces of the City	This position was not approved in the FY23/24 budget	The Carpinteria Open Space Management Board and the Harbor Seal Advisory Committee has recommended the recruitment of Park Rangers for several years. This staffing position remains a priority for the PRCS department

DEPARTMENT ANTICIPATED PRIORITIES FOR FY 24/25



PRIORITIES

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Second Reading of Ordinance No. 779, Amendment to the City's CalPERS Contract.

STAFF RECOMMENDATION

Adopt Ordinance No. 779 *(second reading).*

Sample Motion: I move to adopt Ordinance No. 779, on the second reading, as read by title only. *(Requires reading of ordinance title and a roll call vote.)*

BACKGROUND

The California Public Employee Retirement System (CalPERS) is the agency that manages a defined benefit pension retirement plan for public employees. CalPERS pensions are funded by contributions from employees and employers and investment returns. Employee and employer contribution terms for the City of Carpinteria are defined in a contract between the Board of Administration CalPERS and the City of Carpinteria (Contract). These terms are also defined in the Conditions of Employment (COE) for Miscellaneous and Management personnel, respectively, and the Memorandum of Understanding (MOU) for Service Employees International Union (SEIU) Local 620.

At its regular meeting on November 13, 2012, the City Council approved Ordinance No. 659, authorizing an amendment to the Contract, implementing the cost-sharing agreement between the City and its employees. As specified in Ordinance 659, the employee cost-sharing terms expired on September 16, 2020, resulting in a reduction of the employee cost-share from 4.509% to 1.867%. An audit by CalPERS found that 15 of its member agencies had expired cost-sharing terms, necessitating amendments to their CalPERS contracts. In the case of Carpinteria, since employees agreed in their respective COE or MOU to continue the cost-sharing terms, the next steps in the process to amend the Contract to reinstate the terms included: adoption of a Resolution of Intention, approval of an Ordinance, authorizing an amendment to the Contract, and an employee election on the proposed cost-share terms.

On March 25, 2024, the City Council adopted Resolution No. 6301(Attachment A) and approved first reading of Ordinance No. 779 (Attachment B). Typically, the second reading of an ordinance is placed on the City Council agenda as a Consent Calendar item. However, as per Government Code Section 7507, ordinances involving the adoption of benefits that result in pension or other post-employment benefits cannot be placed on the consent calendar.

The purpose of this agenda matter is to consider the second reading of Ordinance No. 779, the final step required to amend the Contract to reinstate the cost-sharing agreement between the City and its employees to 4.509%.

DISCUSSION

CalPERS members are defined as having either Classic or Public Employee Pension Reform Act (PEPRA) membership. In general, employees hired and enrolled in CalPERS prior to January 1, 2013, are considered "Classic" members. Whereas, employees entering into CalPERS for the first time on or after January 1, 2013, are considered PEPRA members. The reinstatement of the employee cost-share to 4.509% pertains only to Classic members. PEPRA members are not affected because the provisions under pension reform require these members to contribute at least 50% of the normal cost of their pension, with no option for an additional cost-share.

As part of the CalPERS process to amend the Contract, the "Classic" employees participated in an election to vote on the proposed reinstatement of the cost-share terms. The employee election was held from April 4, 2024 through April 12, 2024. On April 17, 2024, the City Clerk certified the votes (See Attachment C – Certification of Employee Election). Of the 15 affected employees, 12 votes were cast with ten (10) approving and two (2) disapproving the City's intention to amend its contract to provide Section 20516 employee additional cost-share. If the vote did not pass, employees would still be required to contribute 8% of their salary as required by the terms of their respective COE or MOU. However, the reduction of the cost-sharing terms of 2.6420% (4.509% minus 1.867%) would be reported as employer contributions.

The final step in the process to amend the CalPERS contract to reinstate the terms of the cost-sharing agreement is approval of Ordinance No. 779. This is the second reading of Ordinance No. 779, which would be effective 30 days after final adoption per City requirements. Upon the fulfillment of the CalPERS requirements, reinstatement of the cost-sharing terms with the affected Classic member employees will become effective with the May 25, 2024, pay period.

POLICY CONSISTENCY

The recommendation is consistent with Government Code Section 20516, which allows an agency and its employees to agree to share the costs of the employer contribution. Additionally, this is consistent with the affected employees' cost-share terms stated in the current COEs and MOU.

FINANCIAL CONSIDERATIONS

No financial consideration is needed.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

None.

OPTIONS

1. Adopt Ordinance No. 779 (second reading). (Staff recommendation)
2. Amend Ordinance No. 779
3. Decline to adopt Ordinance No. 779 and direct staff as determined appropriate

PRINCIPAL PARTIES EXPECTED AT MEETING

None

ATTACHMENTS

A. Resolution No. 6301
   Exhibit 1 – Amendment to Contract
B. Ordinance No. 779
C. Certification of Employee Election

Staff contact:
Teresa Ilasin, Management Analyst II
(805) 755-4458; Teresai@carpinteriaca.gov

Signature

Reviewed by:
Licette Maldonado, Admin Services Director
(805) 755-4448; LicetteM@carpinteriaca.gov

Signature

Reviewed by:
Michael Ramirez, City Manager

Signature

ATTACHMENT A

RESOLUTION NO. 6301

RESOLUTION OF INTENTION

TO APPROVE AN AMENDMENT TO CONTRACT

BETWEEN THE

BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

AND THE

CITY COUNCIL
CITY OF CARPINTERIA

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To end Section 20516 (Employees Sharing Cost of Additional Benefits) of 1.867% for local miscellaneous members; and

To provide Section 20516 (Employees Sharing Additional Cost) of 4.5% for classic local miscellaneous members.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

By: _____
Presiding Officer

Al Clark, Mayor
Title

March 25, 2024
Date adopted and approved

(Amendment)
CON-302

PASSED, APPROVED AND ADOPTED on this 25th day of March, 2024, by the following vote:

AYES:	COUNCILMEMBER(S):	Lee, Nomura, Solorzano, Alarcon, Clark
NOES:	COUNCILMEMBER(S):	None
ABSENT:	COUNCILMEMBER(S):	None
ABSTAIN:	COUNCILMEMBER(S):	None

ATTEST:

Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on March 25, 2024.

Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

EXHIBIT TO RESOLUTION NO. 6301

CalPERS

EXHIBIT

California
Public Employees' Retirement System

AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
City Council
City of Carpinteria

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective October 29, 1966, and witnessed September 26, 1966, and as amended effective March 27, 1982, December 26, 1987, March 16, 2000, September 16, 2000, July 25, 2002, March 8, 2012, and December 22, 2012, which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

A. Paragraphs 1 through 13 are hereby stricken from said contract as executed effective December 22, 2012, and hereby replaced by the following paragraphs numbered 1 through 15 inclusive:

1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members, age 62 for new local miscellaneous members, age 50 for classic local safety members, and age 57 for new local safety members.

2. Public Agency shall participate in the Public Employees' Retirement System from and after October 29, 1966, making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:

   (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.

   (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.

   (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.

4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:

   a. Local Police Officers (herein referred to as local safety members);

   b. Employees other than local safety members (herein referred to as local miscellaneous members).

5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:

   a. PERSONS COMPENSATED ON AN HOURLY BASIS;

   b. ELECTED OFFICIALS; AND

   c. FIREFIGHTERS.

6. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full).

7. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).

8. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local safety member shall be determined in accordance with Section 21362 of said Retirement Law (2% at age 50 Full).

9. The percentage of final compensation to be provided for each year of credited prior and current service as a new local safety member shall be determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Full).

10. Public Agency elected and elects to be subject to the following optional provisions:

    a. Section 20042 (One-Year Final Compensation) for classic members only.

    b. Section 20903 (Two Years Additional Service Credit) for local miscellaneous members only.

    c. Section 20965 (Credit for Unused Sick Leave).

    d. Section 21623.5 ($2,000 Retired Death Benefit).

    e. Section 21335 (3% Cost-of-Living Allowance, base year 2000) for local miscellaneous members only.

    f. Section 20516 (Employees Sharing Cost of Additional Benefits):

       Section 21354 (2% @ 55 Full formula) effective September 16, 2000, and Section 21623.5 ($2,000 Retired Death Benefit) effective March 16, 2000, for local miscellaneous members. From and after March 8, 2012, and until December 22, 2012, the miscellaneous employees of Public Agency shall be assessed an additional 3% of their compensation for a total contribution rate of 10% pursuant to Government Code Section 20516.

Section 21354 (2% @ 55 Full formula) effective September 16, 2000, and Section 21623.5 ($2,000 Retired Death Benefit) effective March 16, 2000, for local miscellaneous members from and after December 22, 2012, and until the effective date of this amendment to contract.

The employee cost sharing contributions are not to exceed 4.600%. The maximum employee cost sharing contribution is the normal cost plus the increase in the accrued liability due to the benefit improvement amortized over 20 years. In no event shall the employee cost sharing contribution attributable to the unfunded liability remain in effect beyond September 16, 2020. Therefore, between March 16, 2020, and September 16, 2020, the maximum employee cost sharing contribution cannot exceed 4.509%; and after September 16, 2020, in any given contribution year, the maximum employee cost sharing contribution cannot exceed 1.867% of payroll.

g. Section 20516 (Employees Sharing Additional Cost):

From and after the effective date of this amendment to contract, 4.5% for classic local miscellaneous members.

The portion of the employer's contribution that the member agrees to contribute from his or her compensation, over and above the member's normal contribution ("Cost Sharing Percentage"), shall not exceed the Employer Normal Cost Rate, as that rate is defined in the CalPERS Actuarial Valuation for the relevant fiscal year. If the Cost Sharing Percentage will exceed the relevant Employer Normal Cost Rate, the Cost Sharing Percentage shall automatically be reduced to an amount equal to, and not to exceed, the Employer Normal Cost Rate for the relevant fiscal year.

11. Public Agency, in accordance with Government Code Section 20790, ceased to be an "employer" for purposes of Section 20834 effective on March 27, 1982. Accumulated contributions of Public Agency shall be fixed and determined as provided in Government Code Section 20834, and accumulated contributions thereafter shall be held by the Board as provided in Government Code Section 20834.

12. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.

13. Public Agency shall also contribute to said Retirement System as follows:

a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.

b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.

14. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

15. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY_____
MELODY BENAVIDES, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

PLEASE DO NOT SIGN "EXHIBIT ONLY"

CITY COUNCIL
CITY OF CARPINTERIA

BY_____
PRESIDING OFFICER

_____
Witness Date

Attest:

_____
Clerk

PLEASE DO NOT SIGN "EXHIBIT ONLY"

ATTACHMENT B

ORDINANCE NO. 779

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF CARPINTERIA AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

THE CITY COUNCIL OF THE CITY OF CARPINTERIA DOES ORDAIN AS FOLLOWS:

SECTION 1.

That an amendment to the contract between the City Council of the City of Carpinteria and the Board of Administration, California Public Employees' Retirement System is hereby authorized, a copy of said amendment being attached hereto, marked Exhibit, and by such reference made a part hereof as though herein set out in full.

SECTION 2.

The Mayor of the City Council is hereby authorized, empowered, and directed to execute said amendment for an on behalf of said Agency.

SECTION 3. EFFECTIVE DATE

This Ordinance shall take effect thirty (30) days after the date of its adoption, and prior to the expiration of fifteen (15) days from the passage thereof shall be published at least once with the names of the members of the City Council voting for and against the same in the Coastal View News, a newspaper of general circulation, published and circulated in the City of Carpinteria and thenceforth and thereafter the same shall be in full force and effect.

SECTION 4. SEVERABILITY

If any section, subsection, sentence, clause, phrase or word o this Ordinance is for any reason held to be invalid by a court of competent jurisdiction, such decisions shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed and adopted this Ordinance, and each and all provisions hereof, irrespective of the fact that one or more provisions may be declared invalid.

SECTION 5. CEQA EXEMPTION

The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines § 15060(c)(3) (this activity is not a "project" as defined in § 15378).

PASSED, APPROVED AND ADOPTED on this 22nd day of April, 2024, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing Ordinance was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held on April 22, 2024.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

ATTACHMENT C

California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

Certification of Employee Election

I hereby certify that the following employees of the City of Carpinteria have expressed their approval or disapproval of said agency's intention to amend its contract to provide Section 20516 (Employees Sharing Additional Cost) of 4.5% for classic local miscellaneous members on the basis described in the Resolution of Intention adopted by said agency's governing body on March 25, 2024, in such manner as to permit each employee to separately and secretly express his choice and that the outcome of such election was as follows:

	Number of employees eligible to vote	Number of votes approving said participation	Number of votes disapproving said participation
Local Miscellaneous Members as defined in Govt. Code Section 20383	15	10	2

CITY OF CARPINTERIA INCORPORATED SEPT. 28, 1965 CARPINTERIA, CALIF.

Brian C. Barrett
Clerk or Secretary

April 17, 2024
Date

(Amendment)
PERS-CON-15 (Rev. 1/09/19)

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Code Compliance Quarterly Report Q1, 2024.

STAFF RECOMMENDATION

Receive and file quarterly report.

Sample Motion: I move to receive and file the Q1 2024 Code Compliance Quarterly Report.

BACKGROUND

The Code Compliance Division enforces local and state laws for the City of Carpinteria. Staffing includes one Code Compliance Supervisor and one Code Compliance Officer II with varied schedules serving the City seven days a week. Code Compliance staff work both proactively and in response to community-initiated requests to address zoning, building, homelessness, public nuisances, smoking restrictions, animal control, and parking regulations within City limits. Code Compliance staff work in cooperation with all City Departments, the Sheriff's Office, and other agencies to resolve code-related issues and calls for service in an efficient and timely manner.

At the request of the City Council, Code Compliance staff provides a quarterly report summarizing the recent types and number of compliance efforts responded to by the Code Compliance division. Where appropriate or noteworthy, the quarterly report can be used to highlight current issue areas, trends (both positive and negative), or particularly significant cases that have been addressed.

Figure 1, below, provides the available means to contact Code Compliance staff. Contact via the City's service request portal (web link provided below) is the preferred method for filing a complaint or logging a request for service.

Figure 1. Code Compliance Contact Information

https://carpinteriaca.gov/local-info/service-request/		
David Hernandez	(805) 755-4418	davidh@carpinteriaca.gov
Henry Menendez	(805) 755-4413	henrym@carpinteriaca.gov

DISCUSSION

The following discussion and attached PowerPoint (Attachment A) summarize the reported Code Compliance activities for the first quarter (January, February, and March) of 2024:

Dozens of service requests are received monthly, in addition to numerous code violations identified by Code staff during routine patrols. Those initial service requests and officer-initiated contacts that require further investigation or action by Code Compliance staff are logged as "cases." Code Compliance responds to and/or investigates each case to determine the appropriate course of action to best resolve these issues. Code Compliance staff logged **208 total cases opened this quarter, up 49 from last quarter's 159 cases.** This quarter's caseload is summarized by type below and is graphically depicted in slide 2 of Attachment A:

- Animal Control Services: 8 cases
- Animal Violations: 26 cases
- Bicycles on Sidewalk: 17 cases
- Business Licensing: 13 cases
- Graffiti: 25 cases
- Health and Safety: 5 cases
- Homeless Contacts: 17 cases
- Parking Enforcement: 69 cases
- Public Nuisances: 5 cases
- Public Parks & Beaches: 7 cases
- Street & Sidewalk Encroachments: 2 cases
- Zoning- Sign Regulations: 8 cases
- Zoning Enforcement: 6 cases

Code Compliance routinely patrols City streets and parks, and monitors for typical parking and animal-related code violations (e.g., 72-hour parking or off-leash dog), in addition to watching out for other types of code violations such as unpermitted signs or construction, and homeless encampments. Code Compliance also receives requests for service from the public, including through online service requests (GOGov), email, or by phone, with the first option being the preferred and most efficient means. Parking and Animal Violations topped the most frequent service requests this quarter at **69 and 26 requests,** respectively. This quarter, after receiving request from local businesses, Code Compliance made increased patrols within the downtown business district for bicycles on sidewalks (17 contacts). Code Compliance staff also noticed an increase in graffiti, both on public and private property (25 cases).

Of the 208 cases opened this quarter, 106 were community-initiated service requests, while 102 were the result of proactive efforts by staff. Members of the public can access the online service request portal both through the City's website and/or the City's new

smartphone app (search Carpinteria in the app store.) The new system allows for better tracking of requests, automatic notifications to requestors when service is complete, and even allows requestors to leave feedback on the quality of service provided. Public outreach to encourage utilization of the new system remains underway. Slide 3 in Attachment A shows that City efforts to encourage use of the new online portal have been successful, as service requests entered through the online portal totaled106 requests; a dramatic increase from last quarter's 34 requests entered through the web portal.

Slides 4 and 5 break down the way requests are being generated and the types of requests that are being reported to the Code Compliance division.

Code Compliance cases exclusive of parking and animal control-related compliance activities are summarized in Slides 6 and 7 (map) of the attached presentation. These cases include zoning violations, graffiti, public nuisances, homeless contacts, and business license violations, among others.

Zoning compliance efforts include things like residents building without permits, unpermitted use of property, and businesses operating without a business license. When a violation is found to have occurred, several code compliance tools are used to gain voluntary compliance such as a "stop work order," "compliance order," or "notice of violation." If voluntary compliance is not gained, staff has the ability to issue Administrative Citations in the amount of $100, $200, and up to $500 per day for each day that a violation continues to exist. Staff opened **6 zoning** cases this quarter, with five out of the six currently working towards compliance and 1 resolved with the issuance of a compliance letter, resulting in no citations issued to date. Additionally, staff resolved **8 sign regulation** violations, issuing one citation.

Code Compliance staff addressed **5 Public Nuisance** cases this quarter. Public Nuisances can include property maintenance issues such as overgrown lawns and shrubs, or barking dogs and other loud sounds. Staff successfully addressed 3 vehicles under the Municipal Code for storage of abandoned, wrecked, dismantled, or inoperative vehicles or parts thereof on private property.

There were **17 contacts with people experiencing homelessness,** which is up slightly compared to last quarter's 15 contacts. Staffs' time continues to be focused on multiple individuals camping in or around Carpinteria Creek and Tar Pits Park, both of which are sensitive protected habitats. With the combined efforts of the Sheriff's Department and Code Compliance staff, including contacts, outreach, and enforcement; these areas continue to see a reduced number of violations compared to years past.

Staff dedicates approximately 10 hours a month to attending meetings/trainings related to people experiencing homelessness or doing outreach in the field and working with outside agencies who assist people to get off the street and into housing.

This year's Point In Time (PIT) count was conducted on January 25, 2024. The PIT count is used to obtain a snapshot census of people experiencing homelessness in

Santa Barbara County on a single night. The preliminary counts indicate Carpinteria's local unhoused population jumped from 23 individuals counted in 2023 to 42 individuals in 2024. While it is too early to identify all of the factors that may have contributed to this increased count, some of the contributing factors are thought to include the ongoing lack of affordable housing, stagnation of wages verses rent costs, and the end of COVID-inspired tenant protection measures. Higher counts are also likely attributed to increased efforts and coordination to locate and count unhoused individuals living in vehicles.

Appreciating the preliminary findings of this year's PIT count, the work that Code Compliance staff participates in with local nonprofits and outside agencies continues to produce results in connecting individuals experiencing homelessness with important services and resources. To highlight the importance and dedication of the work that is being accomplished, 2 local individuals have been transitioned into permanent housing during this past quarter.

There were **43 Health and Safety, Graffiti, and Business Licensing**-related cases this quarter. These include public contacts for public smoking and open containers, and shopping carts, among others. As noted previously, cases related to graffiti saw a notable increase during this past quarter. Staff routinely shares locations and photos of gang-related or frequently posted monikers with the Sheriff's Department. This quarter's uptick seems to be related to school age "taggers" as the majority corresponded with the weeks during which local schools were on Spring Break.

There were **436 parking tickets issued and 52 service requests for alleged 72-Hour Parking violations** in Quarter 1 compared to last quarter's 498 tickets and 44 service requests. Certain areas of the city, such as neighborhoods with higher density housing, generate more service requests related to 72-hour parking violations. These areas require increased monitoring and enforcement actions to gain compliance. Staff notes that parking enforcement service requests were up slightly compared to the last quarter and may be credited to the new online portal. Slides 8 and 9 (map) of Attachment A break down the 436 issued parking citations by type of violation and location, with the vast majority attributed to: 1.) parking in "no parking" areas; 2.) 72-hour parking violations; and 3.) Timed Parking violations.

Slides 10 and 11 (map) of Attachment A show typical animal control-related contacts and/or service requests including off-leash reports, stray dogs, and disposal of dead animals. This quarter included **28 contacts for dogs off-leash, disposal of 2 dead animals, 10 license checks, 5 strays/adoptions, and 75 dog licenses issued.** Contacts for off-leash dogs increased once again this last quarter (28 contacts vs 24 contacts) and likely reflects the continued increased patrols of City parks and open spaces.

Although the number of stray/adopted animals continues to hold relatively steady in Carpinteria, there is a strong need for more adoption/foster placements locally, as well as nationwide. According to the most recent statistics [1]the state of animal shelters can

[1] How animal shelters are coping with a crisis of abandoned cats and dogs.

largely be tracked by a simple metric: how many animals are entering shelters versus how many are leaving, known as the population gap. In 2020, when people were adopting shelter animals at record rates, 2 percent more animals left shelters than came in over the course of the year. In 2021, that figure reversed — 2 percent more animals entered shelters than left, either as strays or surrendered by their owners. In 2022, the trend worsened: 4 percent more animals entered shelters than left. Each percentage point amounts to tens of thousands of animals on a national scale. By the end of 2023, the population gap had ticked up to 5 percent. High inflation and the national housing crisis that has led to a rise in eviction rates and homelessness are identified as the primary drivers causing the increase in abandoned or surrendered animals. Such economic trends that affect people always affect animals as well. Housing insecurity is the top reason people surrender their animals. The high stray rates, could also be a consequence of high pet acquisition rates early in the pandemic.

Citizens who wish to volunteer to foster or walk our adoptable pets can go to the City's website to learn more about becoming a volunteer or contact Code Compliance directly for questions on becoming a foster volunteer.[2] If interested in adopting a pet, please see the Animal Control page of the city's website for information on currently available pets.[3]

POLICY CONSISTENCY

The purpose of this report is to provide transparency to the public for the services the Code Compliance Division provides to the community.

FINANCIAL CONSIDERATIONS

No financial analysis is included as a part of this report.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

No legal issues are presented as a part of this report.

OPTIONS

The City Council could provide additional direction to Staff regarding future reports.

PRINCIPAL PARTIES EXPECTED AT MEETING

Interested members of the public.

Kenny Torrella, Aug. 16, 2023

[2] For volunteer opportunities with the City, please contact Olivia Uribe Mutal at (805) 744-4401 or by email at: OliviaU@carpinteriaca.gov, or visit: https://carpinteriaca.gov/local-info/volunteer-services/

[3] Please visit Carpinteria's Animal Care and Control page here: https://carpinteriaca.gov/city-hall/community-development/animal-care-and-control/

ATTACHMENTS

Attachment A. Code Compliance 1st Quarter 2024 Presentation

Staff contact: David Hernandez, Code Supervisor
(805) 755-4418, DavidH@carpinteriaca.gov

Signature

Reviewed by: Nick Bobroff, Community Development Director
(805) 755-4407, NickB@carpinteriaca.gov

Signature

Reviewed by: Michael Ramirez, City Manager
(805) 755-4400, MichaelR@carpinteriaca.gov

Signature

ATTACHMENT A

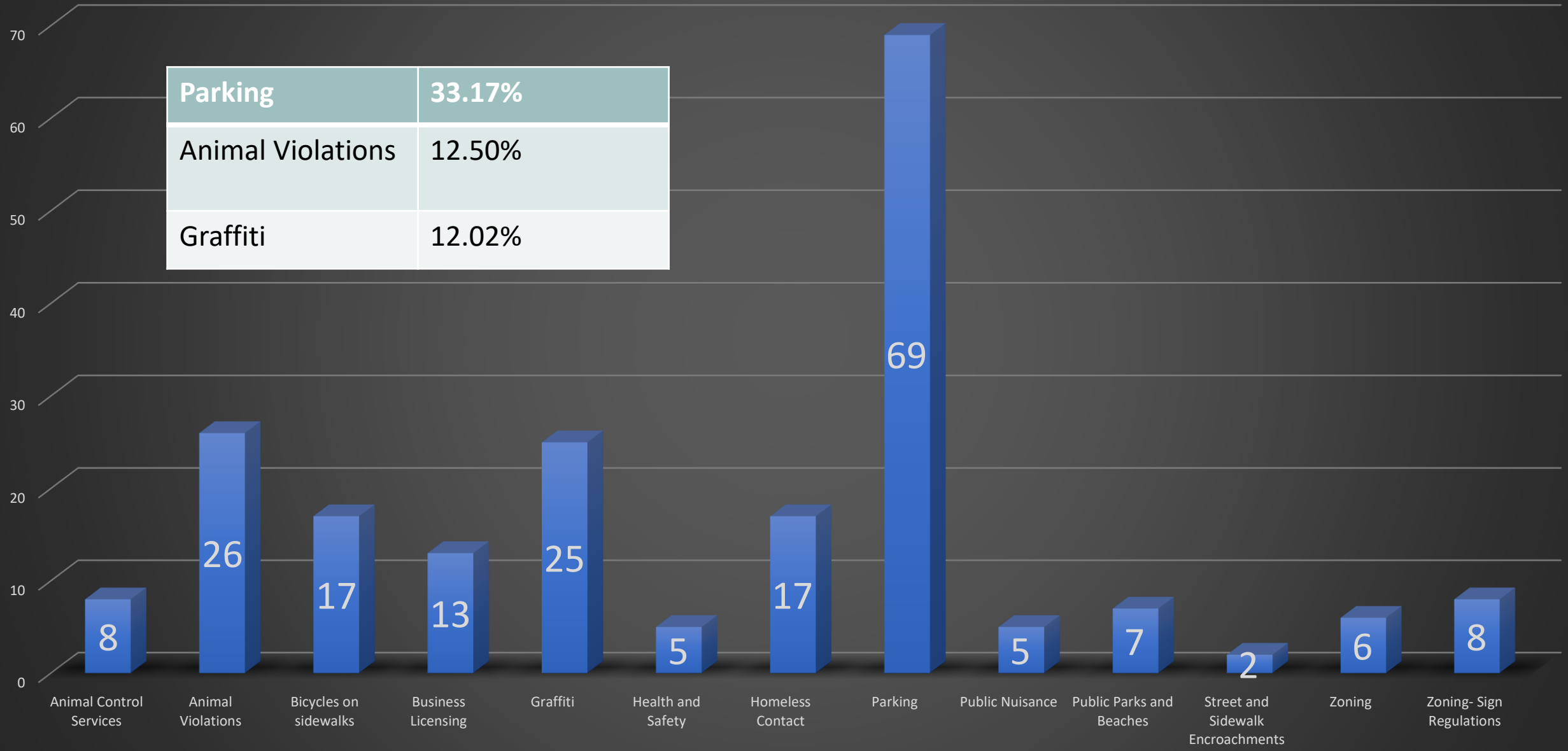
Code Compliance

QUARTERLY REPORT

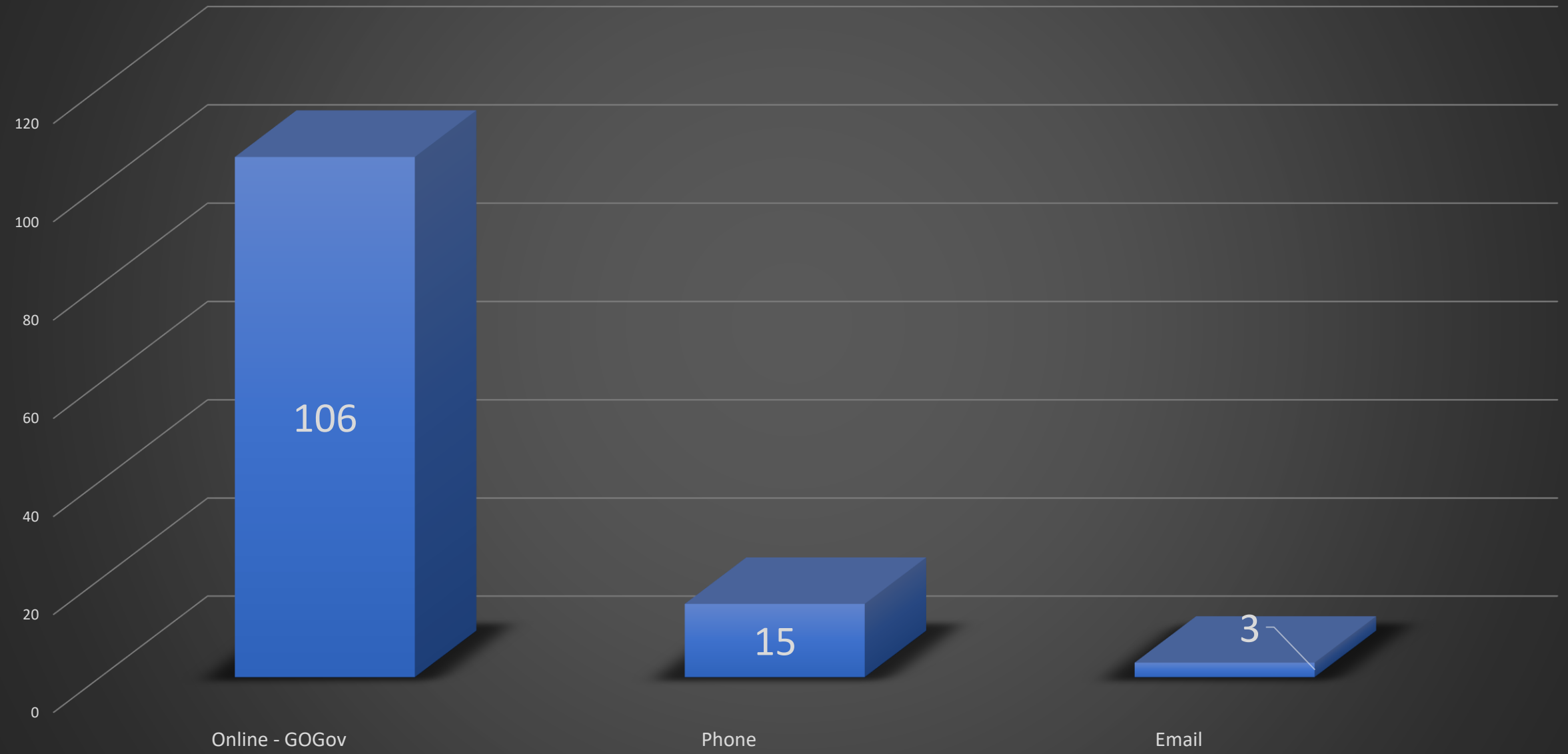
January 1 – March 31, 2024

Cases Opened by Type

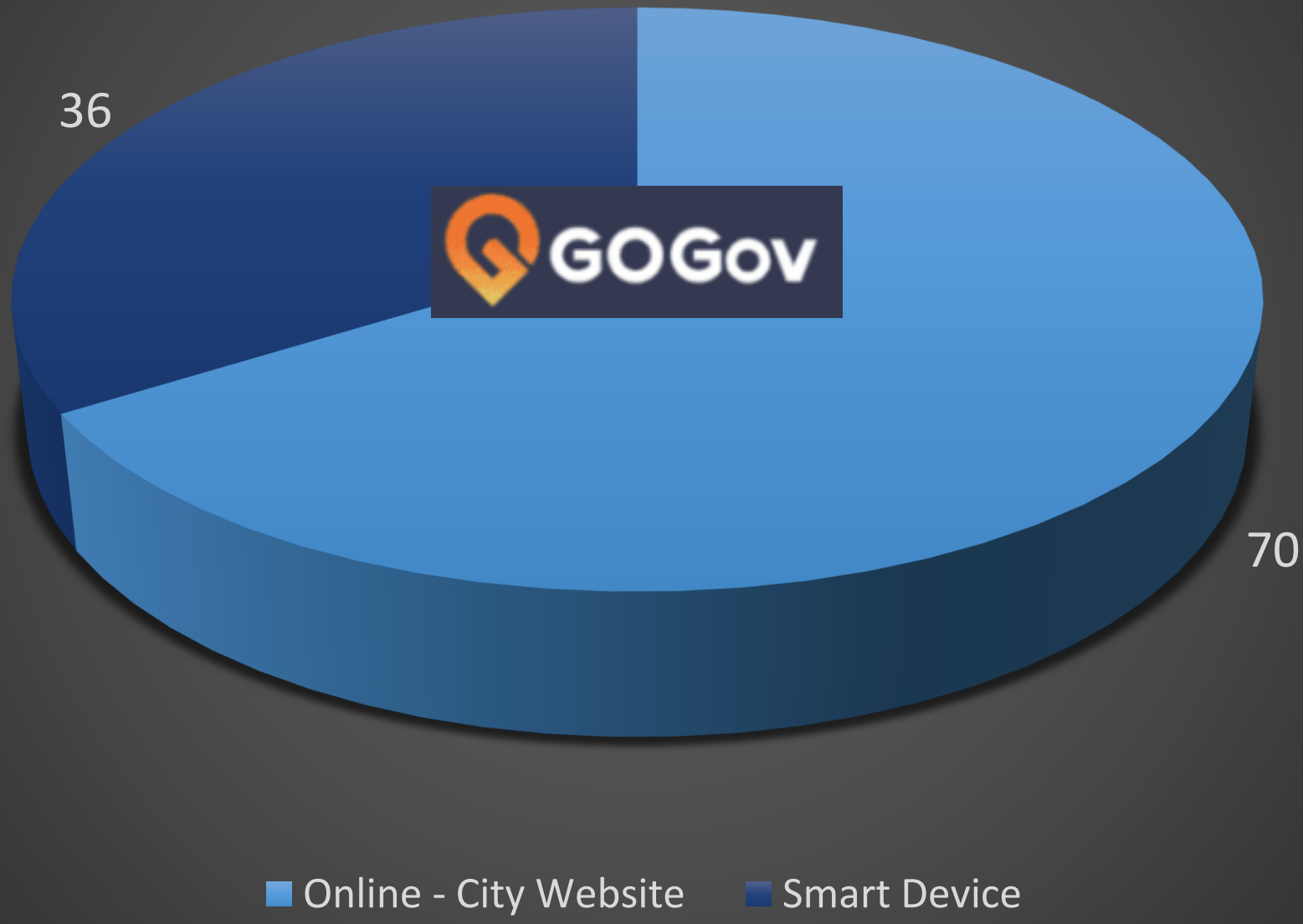
Parking	**33.17%**
Animal Violations	12.50%
Graffiti	12.02%



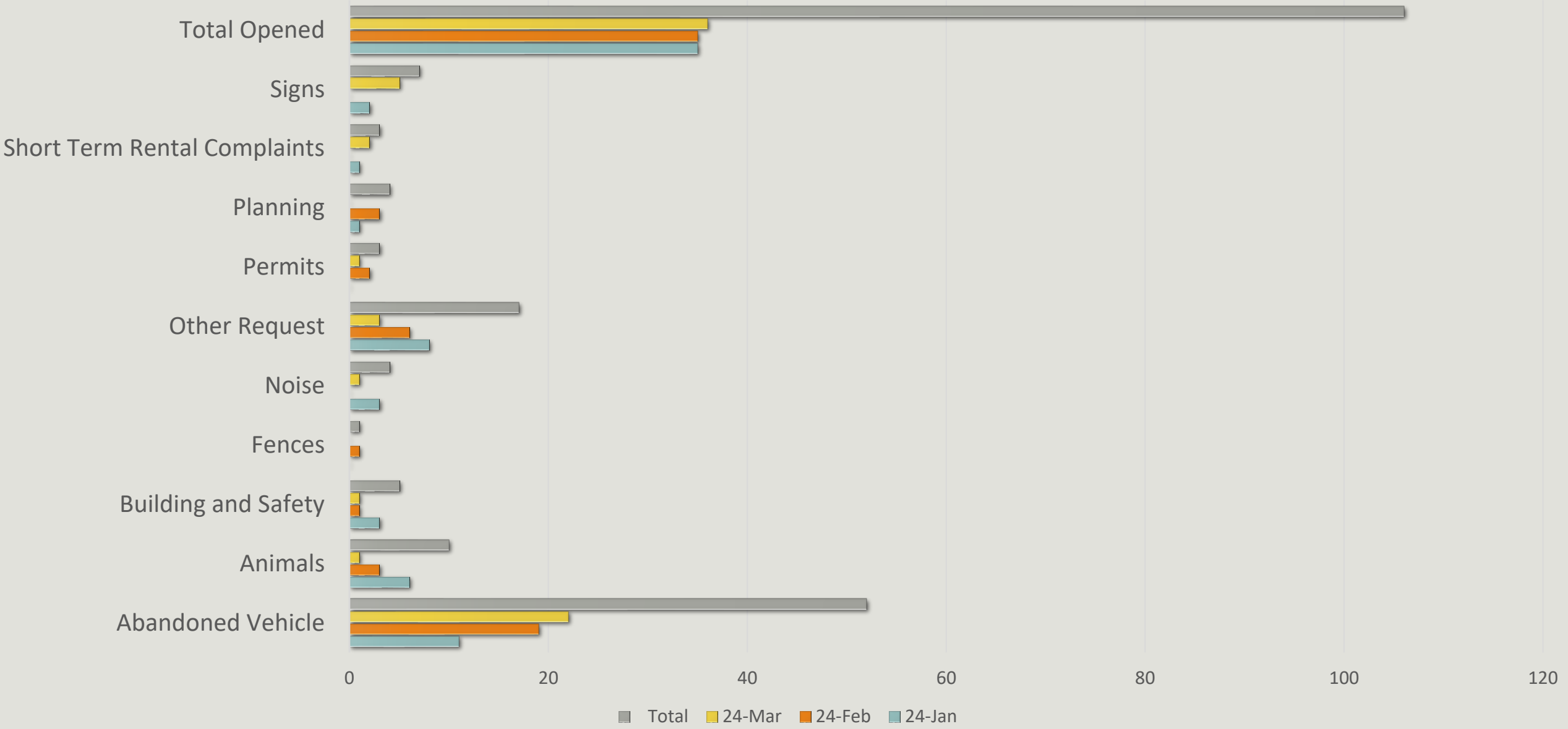
Service Requests



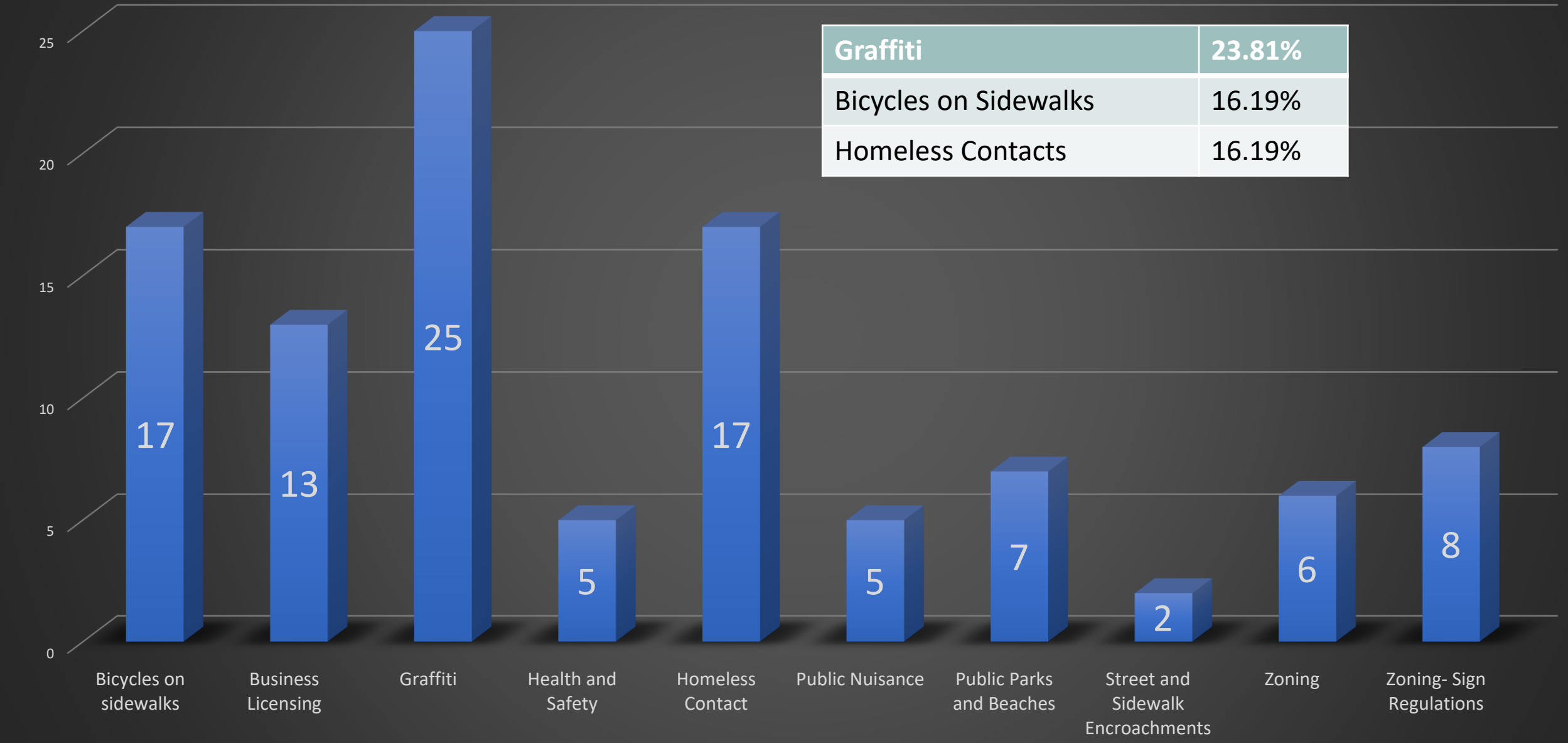
How Requests are Reported



Service Request Details: Online - GOGov



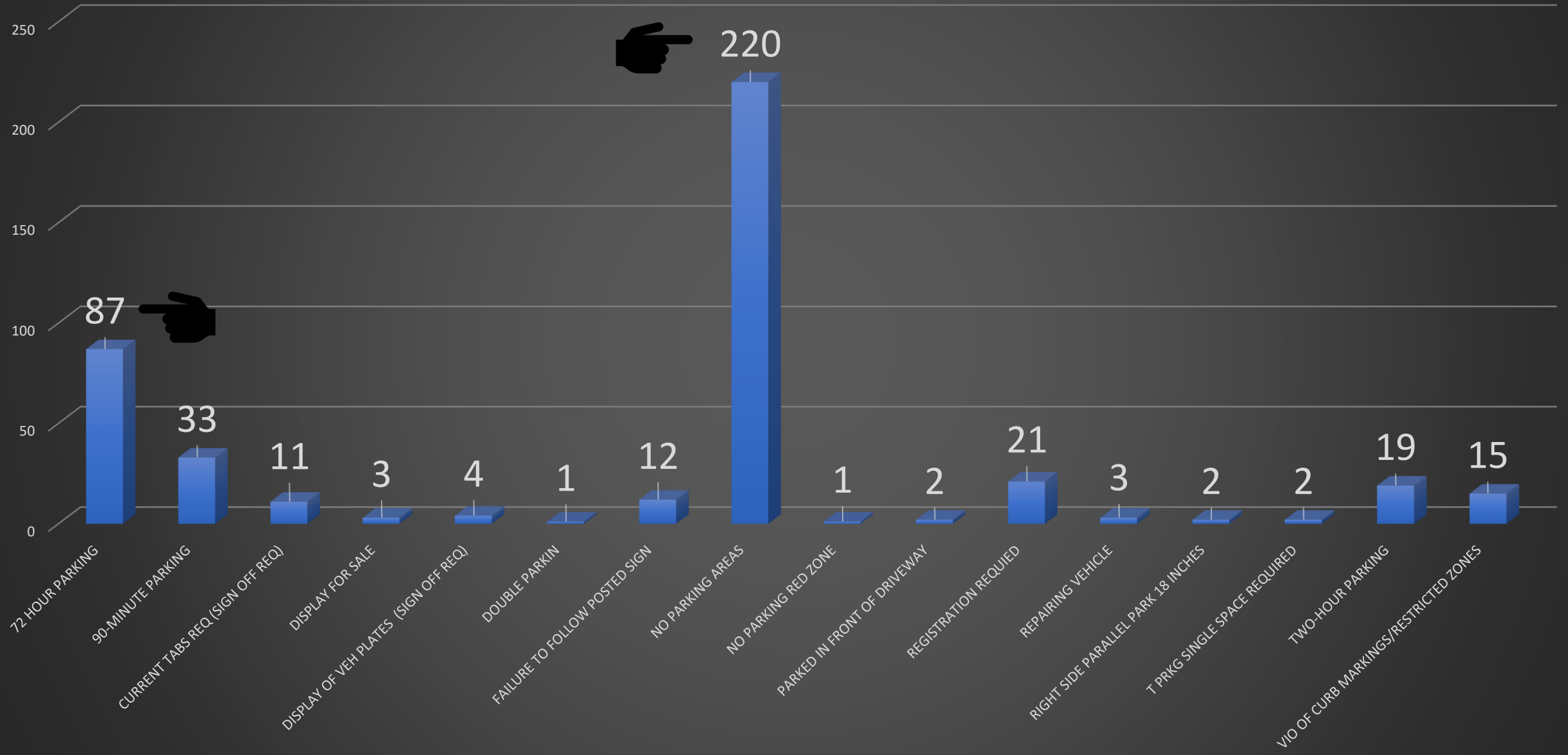
Code Cases by Type



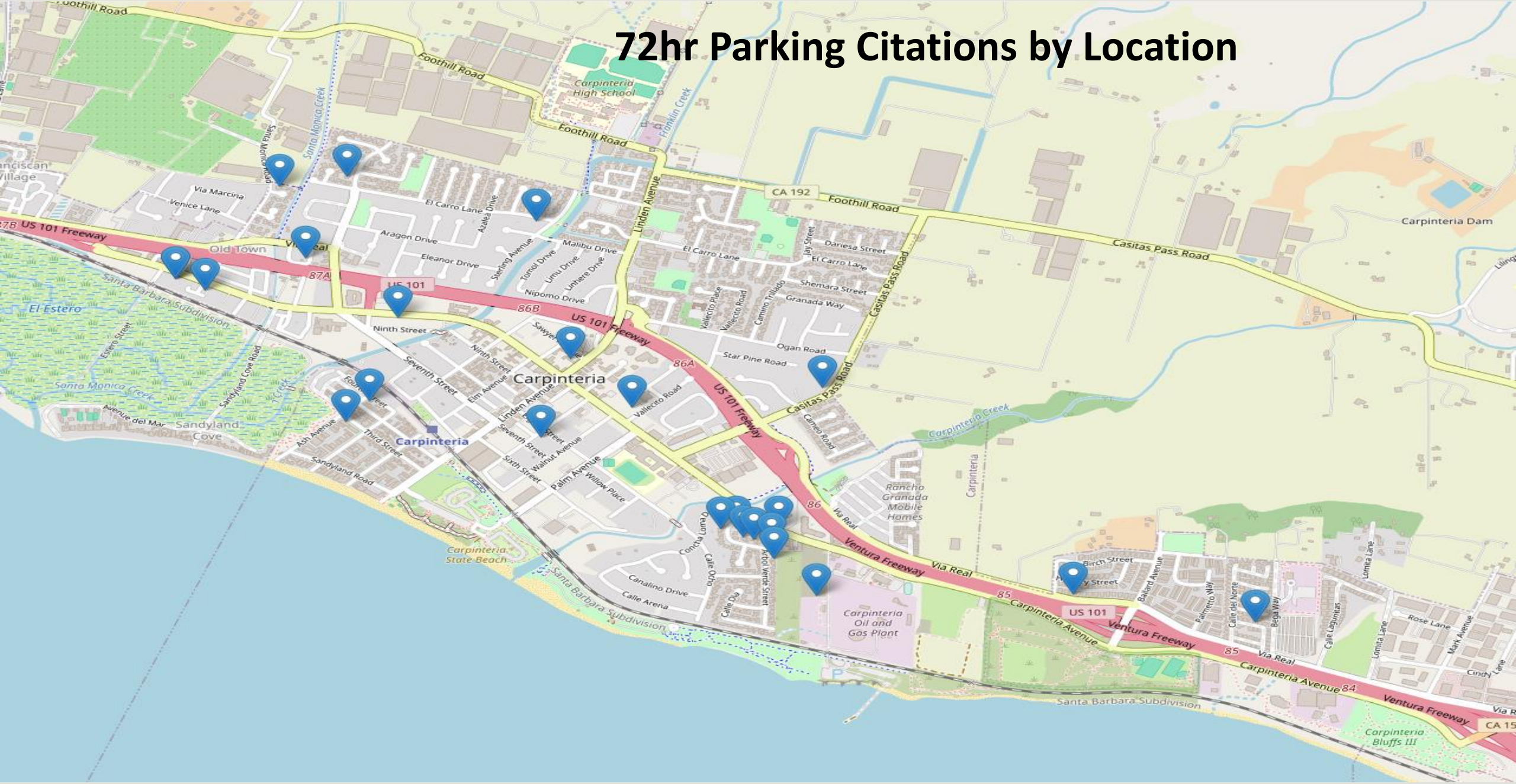
Graffiti	**23.81%**
Bicycles on Sidewalks	16.19%
Homeless Contacts	16.19%

Code Cases by Location

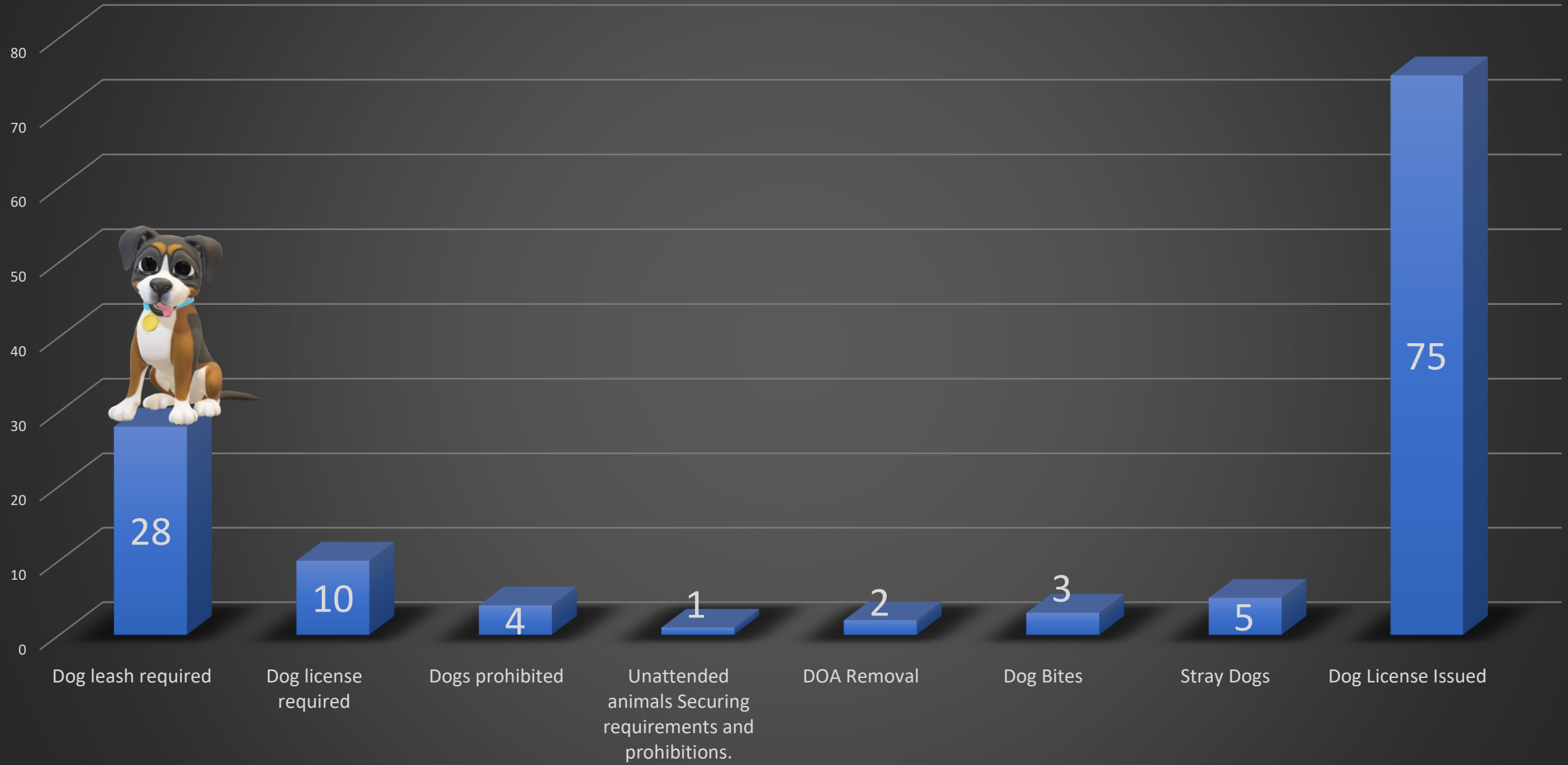
Parking Citations by Type



72hr Parking Citations by Location



Animal Control & Services by Type



Animal Control & Services by Location

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
APRIL 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Report on Street Lighting District No. 1 for Fiscal Year 2024-2025.

STAFF RECOMMENDATION

Adopt Resolution Nos. 6308 and 6309, acting to accept and file the mandatory Annual Report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2024-25 for public hearing at the regular City Council Meeting of May 28, 2024.

Sample Motion: I move to adopt Resolution Nos. 6308 and 6309, as read by title only.

BACKGROUND/DISCUSSION

On March 25, 2024, by Resolution No. 6296, the City Council ordered a report on the status and projections for Street Lighting District No. 1 (District) for Fiscal Year 2024-25. This annual status report is required under the California Street Lighting Act of 1919, as amended, and is one of several steps required each year in order to continue the District. The purpose of the District is to provide for a funding source to finance the cost of electrical power and maintenance and replacement of outdoor public lighting facilities.

The purpose of this agenda matter is for the City Council to consider the second step of continuing Street Lighting District No. 1 for Fiscal Year 2024-25 by accepting the District Report and setting the matter for public hearing at the regular City Council meeting of May 28, 2024.

POLICY CONSISTENCY

The recommendation can be found consistent with policies of the City's General Plan and Local Coastal Plan, as described below.

Community Design Element Objective CD-8: *To encourage and facilitate pedestrian and bicycle pathways.*

FINANCIAL CONSIDERATIONS

The ending fund balance as of June 30, 2023, was $467,449. Revenues, expenditures and net transfers from/to other funds for Fiscal Year 2022-23 are projected to be

$236,850, $206,150, and $0, respectively, leaving a fund balance of $498,149 as of June 30, 2024.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

This district is an ad-valorem (property tax) district and as such is governed by the provisions of Proposition 13 and is not subject to the provisions of Proposition 218.

The following is the sequence of events for continuing the District:

March 25, 2024 -- Adopt a resolution ordering the preparation of a report describing the financial status and recommending assessments for fiscal year 2024-25.

April 22, 2024 -- The report is prepared and presented by staff with recommendations.
Adopt a resolution accepting the report.
Adopt a resolution of intention to continue the District and to levy assessments for next year and set for public hearing.

May 28, 2024 -- Conduct a public hearing on the proposal to continue the District.
Adopt a resolution continuing the District and levying assessments for fiscal year 2024-25.

OPTIONS

1. Adopt Resolution Nos. 6308 and 6309, acting to accept and file the mandatory Annual Report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2024-25 for public hearing at the regular City Council meeting of May 28, 2024.
2. The City Council could choose not to accept the mandatory Annual Report and/or not set the matter of continuing the Street Lighting District No. 1 for Fiscal Year 2024-25 for public hearing; however, by omitting this step, the District would not be continued for Fiscal Year 2024-25.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Report of the City Engineer
Attachment B: Resolution No. 6308
Attachment C: Resolution No. 6309

Staff contact:
Stephon Downes, Management Analyst
(805) 755-4446; stephond@carpinteriaca.gov

Signature

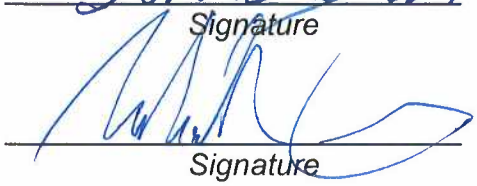
Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

Signature

Reviewed by:
Licette Maldonado, Administrative Services Director
(805) 755-4448; licettem@carpinteriaca.gov

Signature

Reviewed by:
Michael Ramirez, City Manager
(805) 755-4400; michealr@carpinteriaca.gov


Signature

ATTACHMENT A

Report of the City Engineer

CITY OF CARPINTERIA
CARPINTERIA STREET LIGHTING DISTRICT NO. 1
REPORT OF THE CITY ENGINEER
RELATIVE TO THE CONTINUATION OF CARPINTERIA STREET LIGHTING DISTRICT NO. 1

April 22, 2024

1. INTRODUCTION

This report is prepared pursuant to Resolution No. 6296 as adopted by the City Council on March 25, 2024. The objective of the report is to describe the status of the District, which provides street lighting for the City and to provide projections for Fiscal Year 2024-25.

2. BACKGROUND

The City assumed responsibility for funding street lighting within the City on July 1, 1977, in conjunction with the detachment of the City from County Service Area No. 11, the funding vehicle for street lighting prior to July 1, 1977. The City ultimately established two special districts to provide funding for street lighting; both are governed by the City Council and both cover the entire City. The second district, Street Lighting District No. 2, was suspended in 1985.

Street Lighting District No. 1 was formed by the City Council on November 22, 1976, for a period of five (5) years starting July 1, 1977 and has been continued each year thereafter in one-year increments. The Street Lighting Act of 1919 was the legal basis for this action. The District was formed to establish a way of financing street lights through the collection of the ad valorem (property) tax. The initial tax rate was about 15 cents per $100.00 of assessed valuation and the second year was 12.95 cents per $100.00. With the adoption of Proposition 13, a limit was placed on the overall tax rate as well as a reduction of the total tax base. Since the passage of Proposition 13, the district's share of the property tax has been about 1.8% of all property tax or a tax rate equivalent to about 1.8 cents per $100.00 of assessed valuation.

On April 9, 2018, City Council adoption of Resolution Nos. 5787 and 5788, concerning a property tax transfer agreement between the City of Carpinteria and Carpinteria Street Lighting District No. 1. These actions resulted to a portion of the fund balance and annual property tax revenue of the District to be transferred to the City of Carpinteria.

Most of the Street lighting in Carpinteria is owned and operated by Southern California Edison Company. The City has a contract with Edison to provide street lighting based on a monthly flat rate as set by the California Public Utilities Commission. The same rate is charged year-round. As owner of the lights, Edison has the responsibility for

maintenance and operations. As the customer, the City determines number, location, and type of lights and pays the bill.

With respect to other public lighting provided by the District, included are lights on the Franklin Creek and Carpinteria Creek Bikeways, Civic Center parking lights, and parking lot lights in Parking Lot Nos. 1, 2 and 3, lights on Linden Avenue between Carpinteria Avenue and the beach and street-end parking lot lights at Elm, Holly and Ash Avenues. All of these lights are City-owned and charges are based on meter readings. In addition to electrical power, funding from this district pays for both the maintenance and operations costs of the city-owned portion of the lighting system.

3. ANNEXATIONS

There were no annexations to either the City or the District during the past fiscal year.

4. STREET LIGHTING DISTRICT NO. 1

The attached Exhibit 1 is a map of the City and District. The District boundaries are coterminous with the City boundaries with the exception of that portion located off-shore.

5. STREET LIGHT INVENTORY

Please refer to the attached Exhibit 2 for a listing of projected street lights by size and cost.

6. FINANCIAL DATA AND PROPOSED FY 2024-25 BUDGET

Exhibit 3 is a Statement of Fund Transactions and Financial Condition for the past three years, current year and next year.

The District also has its own Appropriations Limit pursuant to Proposition 4.

7. RECOMMENDATION

It is recommended that the City Council adopt Resolution Nos. 6308 and 6309, thereby acting to accept and file the mandatory annual report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2024-25 for public hearing at the regular City Council meeting of May 28, 2024.

By:

John L. Ilasin, P.E.
Public Work Director/City Engineer
City of Carpinteria

Exhibit 1
Map of the District Boundaries

City of Carpinteria
Street Lighting District No. 1
While reasonable efforts have been made to create
an accurate map, the City cannot ensure its accuracy.

Exhibit 2
Street Lighting Inventory

CITY OF CARPINTERIA
STREET LIGHTING DISTRICT NUMBER 1

STREET LIGHTING INVENTORY

LOCATION	NUMBER	WATTS	TYPE
CARPINTERIA AVE.	62	23	LED
CARPINTERIA AVE.	4	35	LED
DOWNTOWN "T"	8	23	LED
LINDEN AVE.	69	23	LED
LINDEN AVE.	10	100	HID METAL HALIDE
LINDEN AVE.	1	24	LED
LINDEN BEACH	6	23	LED
ELM AVE.	4	70	HIGH PRESSURE SODIUM VAPOR
HOLLY AVE.	4	70	HIGH PRESSURE SODIUM VAPOR
ASH AVE.	4	70	HIGH PRESSURE SODIUM VAPOR
WULLBRANDT WAY	3	23	LED
PARKING LOT #1	5	100	LED
PARKING LOT #2	11	36	HIGH PRESSURE SODIUM VAPOR OR LED
PARKING LOT #3	12	23	LED 23 WATT
TRAIN STATION	28	23	LED
FRANKLIN CREEK BIKEWAY	8	26	CFL
CARPINTERIA CREEK BIKEWAY	3	25	LED
TRAFFIC LIGHTS/SIGNALS	17		
SEAL FOUNTAIN	16	3	LEDs
FIFTH STREET	5	23	LED
NINTH STREET BRIDGE	2	26	LED
CASITAS PASS BRIDGE	6	100	HID METAL HALIDE

Exhibit 3
State of Fund Transactions and Financial Condition

STREET LIGHTING DISTRICT NUMBER 1
STATEMENT OF FUND TRANSACTIONS AND FINANCIAL CONDITION

FUND 29

STREET LIGHTING FUND	**ACTUAL 2019-20**	**ACTUAL 2020-21**	**ACTUAL 2021-22**	**ACTUAL 2022-23**	**BUDGET 2023-24**
A. SUMMARY OF FUND TRANSACTIONS:					
Fund Balance; July 1	$ 205,098	$ 256,170	$ 334,264	$ 395,746	$ 467,449
Fiscal Year Revenues	205,557	203,668	211,969	242,772	236,850
Fiscal Year Expenditures	154,486	125,574	150,487	171,069	206,150
Fund Balance; June 30	256,170	334,264	395,746	467,449	498,149
Revenue Over/(Under) Expense	$ 51,072	$ 78,094	$ 61,482	$ 71,703	$ 30,700
B. BALANCE SHEET, JUNE 30					
ASSETS:					
Cash in Savings	$ 263,843	$ 341,937	$ 403,419	$ 477,429	$ 508,129
Time Deposits	-	-	-	-	-
Accounts Receivable	-	-	-	1,774	-
Total Assets	263,843	341,937	403,419	479,203	508,129
LIABILITIES AND FUND BALANCE:					
Accounts Payable	-	-	-	11,754	-
Fund Balance	263,843	341,937	403,419	467,449	508,129
Total Liabilities & Fund Balance	$ 263,843	$ 341,937	$ 403,419	$ 479,203	$ 508,129
C. FISCAL YEAR REVENUE DETAIL:					
Use of Money & Property	$ 11,552	$ 639	$ (6,805)	$ 7,803	$ 8,400
District #1-Property Taxes, Secured	181,368	195,264	201,466	214,373	215,000
District #1-Property Taxes, Unsecured	6,698	2,905	7,097	7,343	7,600
District #1-Supplemental Roll	4,324	3,692	5,574	9,096	4,200
District #1-Homeowners Reimbursement	827	820	813	792	850
Prior Years and Penalties	789	348	1,223	866	800
Special District Assistance	-	-	-	-	-
Transfers from Other Funds	-	-	-	-	-
Transfers In			2,600	2,500	-
Total Revenues	$ 205,557	$ 203,668	$ 211,969	$ 242,772	$ 236,850
D. FISCAL YEAR EXPENDITURE DETAIL:					
Traffic Signals	$ -	$ -	$ -	$ -	$ -
Public Right of Way Expenses	30,617	21,842	-	-	-
Street Lighting (Utilities)	96,679	102,222	109,894	120,770	144,000
Supplies & Materials	7,913	1,510	-	3,301	3,000
Other Operating	-		7,561	-	-
Personnel Services			33,032	46,999	59,150
Professional Services			-	-	-
Total Operating Expense	135,209	125,574	150,487	171,069	206,150
Transfers Out	19,277	-	-	-	-
Transfers Out Pension Trust					
Transfers Out General Fund Capital					
Total Transfers	19,277	-	-	-	-
Street Lights	-	-	-	-	-
Total Capital Outlay Expense	-	-	-	-	-
Total Expenditures	$ 154,486	$ 125,574	$ 150,487	$ 171,069	$ 206,150

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ATTACHMENT B

Resolution No. 6308

RESOLUTION NO. 6308

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ACCEPTING AND ORDERING THE FILING OF THE REPORT OF THE CITY MANAGER OF SAID CITY FOR THE FURNISHING OF ELECTRIC CURRENT AND THE MAINTENANCE OF CERTAIN LIGHTING FIXTURES AND APPLIANCES IN THE CITY OF CARPINTERIA STREET LIGHTING DISTRICT NO. 1 (FY 2024-25)

WHEREAS, pursuant to the provisions of the "Street Lighting Act of 1919" of the State of California (Part 1 of Division 14, of the Streets and Highways Code of said State), as amended, the City Council of the City of Carpinteria did on March 25, 2024 adopt Resolution 6296 instructing the City Manager to make and file with the City Council a report in writing presenting certain matters relating to street lighting assessment districts for the furnishing of electric energy and the servicing and maintenance of all street lights in said City; and

WHEREAS, the City Manager of the City of Carpinteria has presented to the City Council a report in writing dated April 22, 2024, presenting certain matters relating to the furnishing of electric energy and the servicing and maintenance of all street lights in the City of Carpinteria Street Lighting District No. 1; and

WHEREAS, proceedings for the lighting, maintenance and servicing district are to be undertaken pursuant to the provisions of the "Street Lighting Act of 1919," Part 1 of Division 14, of the Streets and Highways Code, as amended, and particularly as contemplated under the provisions of said law; and

WHEREAS, this City Council has carefully examined and inspected the report of the City Manager, and is satisfied with each and all of the items set forth in said report;

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. That the report of the City Manager of the City of Carpinteria, dated April 22, 2024, is hereby accepted and is hereby ordered filed with the City Clerk of the City.

SECTION 2. That the City Clerk shall certify to the passage and adoption of this resolution and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED AND ADOPTED on April 22, 2024 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 22, 2024.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

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ATTACHMENT C

Resolution No. 6309

RESOLUTION NO. 6309

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA DECLARING ITS INTENTION TO CONTINUE FURNISHING ELECTRICAL ENERGY, SERVICING AND MAINTENANCE OF ALL STREET LIGHTS, APPLIANCES AND FIXTURES ON THE STREETS AND PUBLIC PLACES IN THE CITY OF CARPINTERIA, FOR THE PERIOD BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025, AS PERMITTED BY THE STREET LIGHTING ACT OF 1919, FOR CARPINTERIA STREET LIGHTING DISTRICT NO. 1, AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO (FY 2024-25)

The City Council of the City of Carpinteria, California, does hereby resolve, declare, determine and order as follows:

SECTION 1. That the public interest and convenience require, and it is the intention of the City Council of the City of Carpinteria, to order the furnishing of electric energy, servicing and maintenance of all street lights, appliances and fixtures, on portions of public streets, places, avenues, courts, and drives within said City, all as shown on Diagram and Plan No. LP-1977-2002-E, on file in the office of the City Clerk to be maintained and electric current to be furnished for lighting said fixtures and appliances for the period beginning July 1, 2024, and ending June 30, 2025 (Street Lighting District No. 1) permitted by the Street Lighting Act of 1919, in accordance with the report of the City Manager dated April 22, 2024, on file in the office of the City Clerk, and which is hereby referred to and by this reference incorporated herein and made a part hereof. The period of time for the furnishing of electric current and maintenance for the fixtures and appliances on said streets (or rights-of-way stated above) shall be set forth in a "NOTICE OF IMPROVEMENT," which said notice the law requires to be both published and posted. All of the work and improvement shall be done in accordance with the plans and specifications referred to in the report of the City Manager dated April 22, 2024.

SECTION 2. That public interest and convenience further requires, and that it is the intention of the City Council, from time to time to add certain lighting fixtures, lamps and appliances and/or the replacement of certain existing street lighting fixtures, lamps and appliances on and along said public streets, places, avenues, courts and drives, as they become necessary, said cost to be included in the District costs.

SECTION 3. That the City Treasurer has established a special fund known as "Carpinteria Street Lighting District, No. 1 Fund"; said City Treasurer shall place in said special fund all moneys collected by the Tax Collector pursuant to the provision of Section 6 of this resolution as soon as said moneys have been transferred to said City Treasurer. Payments shall be made out of said special fund only for the purposes provided for in this

resolution. To expedite the making of this improvement, the City Council may transfer into said special fund, out of any money in the general fund, such sums as it may deem necessary, and the sums so transferred, shall be deemed a loan to such special fund, and shall be repaid out of the proceeds of the assessments provided for in this resolution.

SECTION 4. That said contemplated work of improvement, in the opinion of the City Council, is of more than local or ordinary benefit, and said Council hereby makes the expense of said work and improvement chargeable upon a district, which district said Council hereby declares to be the district benefited by said work and improvements, and to be assessed to pay the cost and expense thereof, which said District includes the entire City of Carpinteria as shown on Diagram and Plan No. LP-1977-2002-E (District No. 1) on file in the office of the City Clerk, on which Diagram and Plans the extent of said District is indicated, and the exterior boundaries thereof are described by a boundary line, (being the City Boundary Lines including annexations completed prior to June 30, 1992) and to which said Diagram and Plan reference is hereby made for a complete and detailed description of said district, excepting from said district any portion of any public street or alley that may be included therein. The said diagram on file shall govern for all details as to the extent of said District.

SECTION 5. Any lots or parcels of land known as public property, as the same is defined in Section 18014, Part 1, Division 14, Streets and Highways Code, as amended ("Street Lighting Act of 1919"), hereinafter referred to, which are included in the said District shall be exempt from the assessment to be made to cover and expenses of said contemplated improvement.

SECTION 6. That the improvements contemplated by the Resolution of Intention shall be done under the provisions of the "Street Lighting Act of 1919" (now Part 1 of Division 14 of the Streets and Highways Code of the State of California), as amended.

SECTION 7. That on May 28, 2024, at approximately 5:30 P.M., at City Council Chambers in City Hall, located at 5775 Carpinteria Avenue, is hereby appointed as the date and place for hearing protests in reference to said improvement and also in reference to those matters stated in Section 2, above.

SECTION 8. That the City Clerk is hereby authorized, designated and directed to give notice of said hearing in time, form and manner as required by law.

SECTION 9. That the Coastal View, a newspaper of general circulation, published in the County of Santa Barbara and circulated within the City of Carpinteria, is hereby designated as the newspaper in which such notice shall be published.

SECTION 10. That this resolution shall take effect immediately and the City Clerk shall certify to the passage and adoption of this resolution; shall enter the same among the original resolutions of the City Council of said City, and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED AND ADOPTED on April 22, 2024 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 22, 2024.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

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City of Carpinteria

COUNCIL AGENDA STAFF REPORT
APRIL 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Report on Lighting, Landscaping and Right-of-Way Improvement District No. 3 for Fiscal Year 2024-25.

STAFF RECOMMENDATION

Adopt Resolution Nos. 6310 and 6311, acting to accept and file the mandatory Annual Report of the City Engineer and set the matter of the continuation of Lighting, Landscaping and Right of Way Improvement District No. 3 for Fiscal Year 2024-25 for public hearing at the regular City Council Meeting of May 28, 2024.

Sample Motion: I move to adopt Resolution Nos. 6310 and 6311, as ready by title only.

BACKGROUND/DISCUSSION

On March 25, 2024, by Resolution No. 6297, the City Council ordered a report on the status and projections for Lighting, Landscaping and Right of Way Improvement District No. 3 (District) for Fiscal Year 2024-25. The District provides for funding of the maintenance of rights-of-way including curbs, gutters, sidewalks, and trees. The District may also make assessments for street lighting, but such assessments are not made since the overlapping Street Lighting District No.1 provides for funding that is sufficient to meet current street lighting needs.

The District encompasses the entire City, and assessments are made on a parcel by parcel basis depending on use, location, and need for services. District revenues are currently used to pay maintenance positions as well as general right-of-way maintenance and water and electric utilities costs.

A report of the City Engineer is required in accordance with California Streets and Highways Code Section 22500 et al., and is the second of a three-step procedural process required each year in order to continue the District. A copy of the Report of the City Engineer is shown as Attachment A. The steps are 1) Order the report and issue

the Notice of Intent to continue the assessment District, 2) Accept the report and set for public hearing, and 3) Conduct the public hearing and decide on continuing the District.

The Report by the City Engineer includes a summary of revenue and expenses for the District providing past years, current year, and projected data for next year. The District's income stream is derived from a fixed dollar assessment on real property, while a majority of the District's expenses are subject to inflationary pressures.

Since the District's original adoption, there have been no assessment increases. Should an increase in the assessment be considered, the City must abide by the following procedures to impose any new or increased special assessment:

1. Identify the benefit the public improvement will provide.

   The City must identify the benefits that the District assessment will provide. The District provides maintenance and repairs of curb, gutter and sidewalks, tree planting, tree trimming and tree removal as well as installation and maintenance of landscaped street tree planters and medians.

2. Identify the parcels to receive special benefit.

   The City must identify all of the parcels, including property owned by federal, state, or local governmental agencies, which will have a special benefit conferred upon them and upon which the assessment will be imposed.

3. Determine whether the improvements provide general benefits and identify appropriate source of funding therefore.

   Because assessments are limited to capturing the amount of money that specially benefits property, it is necessary to determine if the costs of the improvements provide a general benefit. If so, the general benefit must be paid for with other agency sources of funding.

4. Determine proportionate special benefit.

   The assessment on a parcel may not exceed the reasonable cost of the proportionate special benefit conferred on such parcel. Accordingly, once all of the parcels are identified, the City must determine the proportionate special benefit to each property in relationship to the entirety of the cost of acquiring or constructing an improvement, or of maintaining and operating such an improvement. The City will make this determination by obtaining an engineer's report that supports the assessment by identifying the benefitted parcels, distinguishing general from special benefits, and apportioning the assessment.

5. Provide adequate notice of the protest hearing on the proposed assessment.

The City must mail written notice of the proposed assessment to the record owner of each parcel at least forty-five (45) days prior to the public hearing on the proposed assessment. The information in the mailed notice should be based on the engineer's report and the date, time, and location of the public hearing along with a ballot to be completed by the owner where the owner indicates their support or opposition to the proposed assessment.

6. Hold a public hearing.

   Not less than forty-five (45) day after mailing the notice, the City must conduct a public hearing. During the hearing, the City must consider all objections to, or protests against, the proposed assessment and tabulate the ballots received before the conclusion of the public hearing.

7. Adopt an increase by Resolution or Ordinance

   If there is no majority protest, the City may make a determination to increase or impose a new assessment based on the information in the engineer's report and/or determined at the hearing, and then, by ordinance or resolution, adopt the proposed assessment.

POLICY CONSISTENCY

The recommendation can be found consistent with policies of the City's General Plan and Local Coastal Plan, as described below.

Community Design Element Objective CD-8: *To encourage and facilitate pedestrian and bicycle pathways.*

FINANCIAL CONSIDERATIONS

The District's annual revenue of approximately $195,000 is insufficient to address both maintenance and capital improvements needed for the District. An estimated $128,814 subsidy from the General Fund would be needed to balance the District fund for the current fiscal year. The beginning fund balance of Fiscal Year 2023-24 was $0.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The following is the sequence of events for continuing the District:

March 25, 2024 -- Adopt a resolution ordering the preparation of a report describing the financial status and recommending assessments for fiscal year 2024-25.

April 22, 2024 -- The report is prepared and presented by staff with recommendations.

Adopt a resolution accepting the report.
Adopt a resolution of intention to continue the District and to levy assessments for next year and set for public hearing.

May 28, 2024 -- Conduct a public hearing on the proposal to continue the District.
Adopt a resolution continuing the District and levying assessments for Fiscal year 2024-25.

OPTIONS

1. Adopt Resolution Nos. 6310 and 6311, acting to accept and file the mandatory Annual Report of the City Engineer and set the matter of the continuation of Lighting, Landscaping and Right of Way Improvement District No. 3 for Fiscal Year 2024-25 for public hearing at the regular City Council Meeting of May 28, 2024.
2. The City Council could choose to modify the mandatory Annual Report and approve it as modified, and continue the Lighting, Landscaping and Right of Way Improvement District for Fiscal Year 2024-25 for public hearing at the regular City Council Meeting of May 28, 2024.
3. The City Council could choose not to accept the mandatory Annual Report and/or not set the matter of continuing the Lighting, Landscaping and Right of Way Improvement District for Fiscal Year 2024-25 for public hearing; however, by omitting this step, the District would not be continued for Fiscal Year 2024-25.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Report of the City Engineer
Attachment B: Resolution No. 6310
Attachment C: Resolution No. 6311

Staff contact:
Stephon Downes, Management Analyst
(805) 755-4446; stephond@carpinteriaca.gov

Signature

Reviewed by:
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(805) 880-3402; johni@carpinteriaca.gov

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Reviewed by:
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Signature

Reviewed by:
Michael Ramirez, City Manager
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Signature

ATTACHMENT A

Report of the City Engineer

CITY OF CARPINTERIA
REPORT OF THE CITY ENGINEER
RELATIVE TO THE ASSESSMENT OF
CARPINTERIA LIGHTING, LANDSCAPING AND RIGHT-OF-WAY IMPROVEMENT DISTRICT NO. 3

April 22, 2024

1. INTRODUCTION

This report is prepared pursuant to Resolution No. 6297 as adopted by the City Council on March 25, 2024. The objective of the report is to describe the status of the District which provides funding for maintenance and improvements to the public right-of-way, including but not limited to maintenance and repair of curbs, gutters, sidewalks, street trees, and related activities. Further, the purpose is to provide a recommendation for assessments for the coming year which provides revenue to offset the costs involved in the district.

2. BACKGROUND

The Lighting, Landscaping and Right of Way Improvement District No. 3, hereinafter called District, was formed under the authority of the Landscaping and Lighting Act of 1972 in accordance with California Streets and Highways Code Section 22500 et al. The District was formed after lengthy study and hearings that were completed in June 1985.

Under the provisions of said authority, an annual report of the City Engineer must be presented and a hearing conducted on the proposed assessments for the upcoming fiscal year, Fiscal Year 2024-25. The assessment is not considered a tax in that the "benefit" is derived in accordance with the assessment, which varies from location to location depending upon the level of maintenance required in the public right-of-way adjacent to a parcel.

Effective with the adoption of the Fiscal Year 1992-1993 budget, assessments were increased $150,000 to finance the cost of park maintenance previously financed by the General Fund.

With the passage of Proposition 218 in Fiscal Year 1996-1997 park maintenance costs became ineligible for funding from this source and the $150,000 assessment for park maintenance was removed from the roll in Fiscal Year 1997-1998. In that same year, Carpinteria voters approved a Park Maintenance Tax that was accounted for in a separate Park Maintenance Fund to finance these activities.

3. FINANCIAL DATA/ASSESSMENT INFORMATION

The income stream to the District consists of a fixed dollar assessment on real property, interest, and transfers from other funds. Fund transfers, such as from the Gas Tax Fund, are permitted to offset expenses associated with District staff performing activities as a part of District implementation that qualify for payment through the Gas Tax Fund. Although the expenses of the District are subject to inflationary pressures, there is no corresponding provision for inflationary adjustments to the assessments. The current assessment amount may only be increased by submitting the issue to a vote of the City's electorate. Although District revenue is currently not sufficient to cover costs, revenue from other sources ($184,050) such as general fund and Measure A are proposed for use to fully fund the District. See Exhibit 2.

4. DISTRICT BOUNDARIES

Exhibit 1 is a map of the District boundary. The District boundary is coterminous with the City boundary with the exception of that portion located off-shore. Public and other exempt properties are not assessed by the District.

5. ANNEXATIONS

There were no annexations to either the City or the District during the past fiscal year.

6. RECOMMENDATION

It is recommended that the City Council adopt Resolution Nos. 6310 and 6311, thereby acting to accept and file the mandatory annual report of the City Engineer and set the matter of the continuation of Lighting, Landscaping, Right of Way Improvement District No. 3 for Fiscal Year 2024-25 for public hearing at the regular City Council meeting of May 28, 2024.

By:

John L. Ilasin, P.E.
Public Works Director/City Engineer
Public Works Department
City of Carpinteria

Exhibit 1
Map of District Boundary

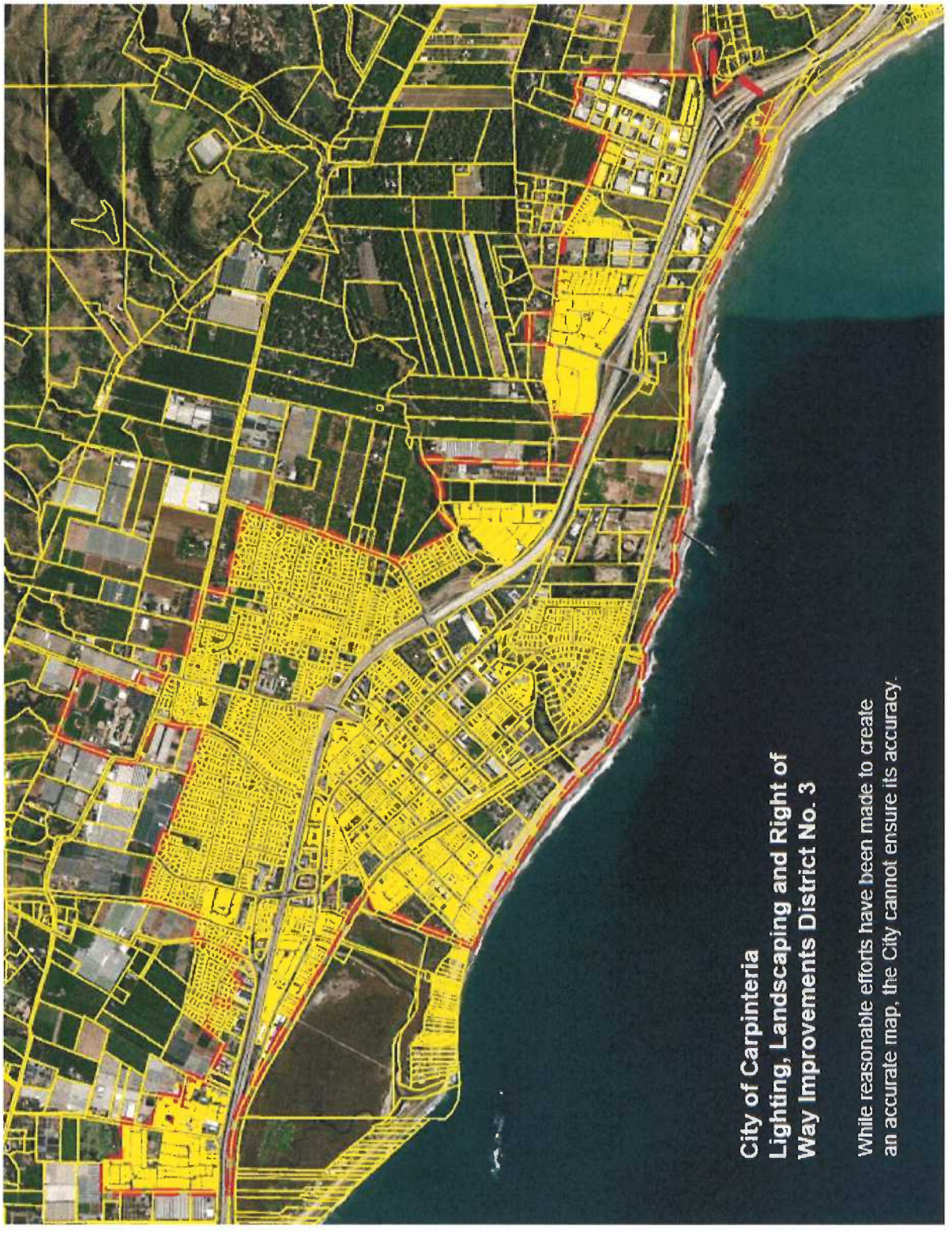
City of Carpinteria
Lighting, Landscaping and Right of Way Improvements District No. 3
While reasonable efforts have been made to create an accurate map, the City cannot ensure its accuracy.

Exhibit 2
State of Fund Transactions and Financial Condition for the District

LIGHTING, LANDSCAPING AND RIGHT OF WAY IMPROVEMENT DISTRICT NUMBER 3
STATEMENT OF FUND TRANSACTIONS AND FINANCIAL CONDITION

FUND 33

RIGHT OF WAY FUND	**ACTUAL 2019-20**	**ACTUAL 2020-21**	**ACTUAL 2021-22**	**ACTUAL 2022-23**	**BUDGET 2023-24**
A. SUMMARY OF FUND TRANSACTIONS:					
Fund Balance; July 1	$ -	$ (1,665)	$ (12,572)	$ (414)	$ -
Fiscal Year Revenues	355,279	224,586	317,368	354,077	391,250
Fiscal Year Expenditures	356,944	235,493	305,210	353,663	391,250
Fund Balance; June 30	$ (1,665)	$ (12,572)	$ (414)	$ -	$ -
Revenue Over/(Under) Expense	$ (1,665)	$ (10,907)	$ 12,158	$ 414	$ -
B. BALANCE SHEET, JUNE 30					
ASSETS:					
Cash in Savings	$ -	$ -	$ -	$ -	$ -
Time Deposits	-	-	-	-	-
Accounts Receivable	-	-	-	-	-
Total Assets	-	-	-	-	-
LIABILITIES AND FUND BALANCE:					
Accounts Payable	-	-	-	-	-
Fund Balance	-	-	-	-	-
Total Liabilities & Fund Balance	$ -	$ -	$ -	$ -	$ -
C. FISCAL YEAR REVENUE DETAIL:					
Use of Money & Property	$ -	$ -	$ -	$ 135	$ -
District #3 Assessment	$198,415	$194,285	$198,186	$195,505	$ 196,900
Prior Years Assessments					
Penalties and Interest	305	628	(423)	204	50
Miscellaneous Revenue	2,684	-	2,500	2,421	10,250
Transfer from Other Funds	153,876	29,673	117,104	155,811	184,050
Total Revenues	$355,279	$224,586	$317,368	$354,077	$ 391,250
D. FISCAL YEAR EXPENDITURE DETAIL:					
Personnel Expense	$192,319	$112,784	$127,391	$130,798	$ 169,950
Right-Of-Way Maintenance (Contract)	52,465	61,733	90,742	114,667	110,250
Street Tree Maintenance (Contract)	-	-	-	-	-
Park Maintenance					
Supplies and Materials	21,141	15,205	34,890	41,518	36,250
Vehicle Operations	-	-	-	-	-
Legal Services					
Other Contract Services	22,871	930	5,918	7,694	6,000
Engineering Expense					
Utilities	35,730	44,841	46,269	58,986	68,800
Other Operating Expense					
Total Operating Expense	324,526	235,493	305,210	353,663	391,250
Transfers Out	32,418	-	-	-	-
Capital Improvements	-	-	-	-	-
Total Capital Outlay Expense	-	-	-	-	-
Total Expenditures	$356,944	$235,493	$305,210	$353,663	$ 391,250

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ATTACHMENT B

Resolution No. 6310

RESOLUTION NO. 6310

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ACCEPTING AND ORDERING THE FILING OF THE REPORT OF THE CITY ENGINEER, LIGHTING, LANDSCAPING AND RIGHT OF WAY IMPROVEMENT DISTRICT NO. 3 (FY 2024-25)

WHEREAS, the City Council of the City of Carpinteria, California, Resolution No. 6297, adopted March 25, 2024, pursuant to the provisions of the California Landscaping and Lighting Act of 1972 (Section 22500 et seq. of the Streets and Highways Code), required the City Engineer to make and file with the City Clerk a report in writing, presenting certain matters to order certain street lighting fixtures and appurtenances to be installed, electrical energy and maintenance to be furnished for street lights; and to maintain landscaping, which includes the maintenance of street trees; replacing of same and appurtenances and appurtenant work relating to the above said landscaping including street tree maintenance; the installation and maintenance of irrigation systems necessary for the above; street sweeping; maintenance of designated parkways, landscaped areas, and curbs, gutters, and sidewalks, as contemplated under the provisions of the Landscaping and Lighting Act of 1972; and

WHEREAS, on April 22, 2024, the City Engineer made and filed in the office of the City Clerk the report, which is responsive to the requirements of said resolution and as contemplated under the provisions of the Landscaping and Lighting Act of 1972; and

WHEREAS, The Public Works Director has presented the said report to the City Council, and the City Council has proceeded to carefully examine, inspect, and consider said report and is satisfied with said report and with each and all of the items therein set forth.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. That the report of the City Engineer of the City of Carpinteria, California, dated April 22, 2024, prepared and filed in the Office of the City Clerk pursuant to the requirements of the provisions of Resolution No. 6297 and in conformity with the provisions of the State Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the Streets and Highways Code) is hereby approved as so prepared, presented and filed.

SECTION 2. That the City Clerk shall certify to the passage and adoption of this resolution; shall cause the same to be entered among the original resolutions of the City Council, and shall make a minute of the passage and adoption thereof in the records of the passage and adoption thereof in the records of the proceedings of the City Council in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED AND ADOPTED on April 22, 2024, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 22, 2024.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

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ATTACHMENT C

Resolution No. 6311

RESOLUTION NO. 6311

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA DECLARING ITS INTENTION TO LEVY ASSESSMENTS WITHIN LIGHTING, LANDSCAPING AND RIGHT-OF-WAY IMPROVEMENT DISTRICT NO. 3 FOR THE 2024/2025 FISCAL YEAR AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO

WHEREAS, the Lighting, Landscaping and Right-of-Way Improvement District No. 3 ("District") was established in 1985 by the City Council pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Section 22500 et seq.) to fund the cost of maintaining and servicing improvements in the right of ways within the boundaries of the District; and

WHEREAS, the City Council has continuously since levied an annual assessment on the lots and parcels of the District in an amount equal to and proportional to the benefits received by such lots and parcels for said maintenance and servicing; and

WHEREAS, the assessment is made in the public interest to ensure street safety.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. It is the intention of the City Council to order the continuation of the assessment district known as the Lighting, Landscaping and Right-of-Way Improvement District No. 3 for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

SECTION 2. Continuation of said District shall entail the levy and collection of assessments pursuant to the Landscaping and Lighting Act of 1972, whereby certain street lighting fixtures and appurtenances be installed, electrical energy and maintenance be furnished for street lights; and maintenance of landscaping, which includes street trees; replacing of the same and appurtenances and appurtenant work relating to the above said landscaping and tree maintenance; the installation and maintenance of irrigation systems necessary for the above; street sweeping; maintenance of designated parkways, landscaped areas, curbs, gutters, and sidewalks, as shown on Diagram for the Lighting, Landscaping and Right of Way Improvement District No. 3.

SECTION 3. The District boundary is coterminous with the City boundary with the exception of that portion located off-shore. Public properties shall be omitted and are not assessed by the District.

SECTION 4. The City Council has approved the Engineer's Report on the annual assessment for fiscal year 2024/2025, copies of which are on file with the City Clerk's Office. Reference to the Report may be made for a full and detailed description of the

improvements, the boundaries of the assessment district and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the district.

SECTION 5. The City Council finds that the assessments to be levied against each lot and parcel within the District are less than or equal to the assessments levied in fiscal year 2022/2023.

SECTION 6. That on May 28, 2024, at approximately 5:30 P.M., at City Council Chambers in City Hall, located at 5775 Carpinteria Avenue, is hereby appointed as the date and place for hearing protests in reference to said improvement.

SECTION 7. That the City Clerk is hereby authorized, designated and directed to give notice of said hearing in time, form and manner as required by law.

SECTION 9. That this resolution shall take effect immediately on adoption.

PASSED, APPROVED AND ADOPTED on April 22, 2024 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 22, 2024.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____

Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

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City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Report on Parking and Business Improvement Area Assessment District No. 4 for Fiscal Year 2024-25.

STAFF RECOMMENDATION

Adopt Resolution Nos. 6312 and 6313, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Parking and Business Improvement Area District No. 4 for Fiscal Year 2024-25 for public hearing at the regular City Council meeting of May 28, 2024.

Sample Motion: I move to adopt Resolution Nos. 6312 and 6313, as read by title only.

BACKGROUND

The Parking and Business Improvement Area Assessment District No. 4 (District) was formed in September 1986 with the adoption of City Ordinance No. 393, pursuant to the California Parking and Business Improvement Area Law of 1979. The District was formed to enhance a specific area and increase customer/ tourist appeal. Historically, this was accomplished through parking improvements, advertising/promotions, and increased public services like restroom and sidewalk cleanings. In 1989, the State of California repealed the Parking and Business Improvement Area Law of 1979 and enacted the Parking and Business Improvement Area Law of 1989 (Streets and Highways Code Section 36500 et seq.). This new law was the impetus for the adoption of Resolution No.1882 in in 1990, which appointed a five-member Downtown "T" Business Advisory Board (DTBAB), which was formerly the Parking and Business Improvement Advisory Board (PBIAAB), in order to advise the City Council regarding the level of assessments, expenditure of revenues from the assessments, and to provide an Annual Report outlining certain activities within the District for the coming fiscal year. In 2019, the City Council restructured the DTBAB from a five-member to a seven-member body with three alternate members.

On March 25, 2024, by Resolution No. 6298, the City Council ordered a report on the status and projections of the District for Fiscal Year 2024-25.

This matter will allow the City Council, if determined appropriate, to accept the Annual Report and to set a public hearing date for its consideration of continuing the District.

DISCUSSION

The DTBAB's duty is to prepare and present an Annual Report to the City Council that addresses all matters relating to the District, such as the methods and basis of levying the assessments and recommendations on the use of funds collected by the District. Further, the DTBAB makes recommendations to the City Council for general promotion of business activities, economic growth and stability of the District, and general maintenance issues within the Downtown "T". The DTBAB recommended for the Annual Report, as shown as Attachment A, to be considered by the City Council. A map of the District boundaries is shown as Attachment B.

The District funds approximately $13,000 in various Downtown "T" promotions and related activities including the Independence Day Parade, Halloween Trick or Treat, Holiday Spirit Parade, and operation of the light pole banner program. In the 1990s, the City improved the Downtown "T" with new pavement and sidewalks, landscaping, decorative street lighting, and street furniture (benches, trash receptacles, newspaper vending racks, etc.). No major improvements to the Downtown "T" were made since then. However, the City continues to maintain the Downtown "T" with the use of other eligible revenue sources, such as Gas Tax, and Measure A funds, at approximately $100,000 per year. Details of the state of current fund transactions, financial condition of the District is shown in Attachment C. The proposed assessment roll for Fiscal Year 2024-25 is shown as Attachment D.

The District assessment comprises of the following fees:

General Assessment Fees: Apply to all businesses within the district. These fees are used for promotion, maintenance, and revitalization activities within the District.

Special Parking Assessment Fees: Apply only to selected businesses and are based on parking shortfalls as specified by City Zoning Code and a benefit ratio. The benefit ratio is based on a business's proximity to the location of a specific parking improvement and is used for acquisition, construction, and maintenance of those specific sub area parking improvements. The City has three publicly owned parking lots that are improved through special assessments. The remaining special parking assessment (Parking Lot No. 3) has been paid off and there are no active special parking assessments for Fiscal Year 2024-25.

> Parking Lot # 1 (Located on 9th Street between Yucca Lane and Elm Street) The funding program for this parking lot, which was financed through the sale of serial bonds, was paid off in 1988 by means of property assessments on the individual property owners. In Fiscal Year 1996-97, these fees were levied on businesses adjacent to Parking Lot #1 to reimburse the City for half of the costs

incurred for resurfacing of the parking lot. Final payments on this assessment were completed in June 2006.

Parking Lot #2 (Located on Cactus Lane)
The funding program for Parking Lot #2 was established in Fiscal Year 1987-88. SB 959 Grant monies were used to fund a portion of the cost and funding of the balance was shared equally by the City and the businesses located in the area of benefit. The business share of the assessment was paid off in June 1997.

Parking Lot #3 (Located at the Amtrak Station on Linden Ave. and Fifth Street)
Parking Lot #3 was completed in Fiscal Year 1989-90. SB 959 Grant monies were used on this project and, since this lot was intended to benefit both the downtown and the beach area, a portion of the cost was funded through the Tidelands Trust Fund as well as the City's General Fund. Businesses located in the proximity of Parking Lot #3 (also known as Sub Area "B") were paying an assessment of $51.00 per parking space shortfall. This debt was paid off in 2018.

The current annual assessment of $122.65 remains unchanged for Fiscal Year 2024-25. The DTBAB contemplated an adjustment to the assessment in accordance with the Consumer Price Index for Urban Wage Earners and Clerical Workers for Los Angeles-Long Beach-Anaheim , CA based on the March-to-March increase evaluation, which is currently at 4-percent. However, the DTBAB found the current assessment is sufficient, and an increase would not be necessary. The Special Parking Assessment Fees, which apply only to selected businesses, are currently not active.

Although there are occasional delinquencies from some businesses in the payment of the assessment, delinquent businesses continue to receive the benefits of the District. DTBAB recommends for the City Council to withhold the assessment at the time of business license renewal with the City. Currently, unpaid balances from an individual business continue to *not* be forgiven. The balance due is carried forward and added to assessments billed to that business in the next fiscal year. The City does issue notices to delinquent businesses. There are currently six (6) delinquent businesses with a total unpaid assessment of $735.84. The City is currently reaching out to the delinquent businesses in order to verify if they are in fact still in business and, if so, informing them about need to pay the assessment.

POLICY CONSISTENCY

The preparation and adoption of the Annual Report is consistent with the requirements laid out in Chapters 3 and 4 of the California Streets and Highways Cod ("Parking and Business Improvement Area Law of 1989").

FINANCIAL CONSIDERATIONS

Total revenue from the District is proposed to be approximately $15,300. For Fiscal Year 2024-25, the District would only collect assessment from the General Assessment Fees since the Parking Lot No. 3 debt has been paid off.

The projected fund balance at the end of Fiscal Year 2023-24 is $0. The estimated revenue for Fiscal Year 2024-25 is $15,300, and the proposed budget is $15,300. This would leave a fund balance of $0 as of June 30, 2025.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

Assessments for the District are made on businesses located within the improvement area; not on property owners. As such these assessments are not subject to the provisions of Proposition 218. It is possible to establish a district that is property based making collections through the County property tax roll. However, such a district and assessments would be subject to Proposition 218 requirements.

OPTIONS

1. Adopt Resolution Nos. 6312 and 6313, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Parking and Business Improvement Area District No. 4 for Fiscal Year 2024-25 for public hearing at the regular City Council Meeting of May 28, 2024.
2. The City Council could choose not to accept the mandatory annual report and/or not set the matter of continuing the Parking and Business Improvement Area District for Fiscal Year 2024-25 for public hearing; however, by omitting this step, the District would not be continued for Fiscal Year 2024-25.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A:	Downtown "T" Business Advisory Board Annual Report & Fiscal Year 2024-25 Proposed Budget
Attachment B:	Map of the District Boundaries
Attachment C:	State of Fund Transactions and Financial Condition for the District
Attachment D:	Proposed Assessment Roll for 2024-25
Attachment E:	Resolution No. 6312
Attachment F:	Resolution No. 6313

Staff contact:
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(805) 755-4446; stephond@carpinteriaca.gov

for John L. Ilasin
Signature

Reviewed by:
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John L. Ilasin
Signature

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Reviewed by:
Michael Ramirez, City Manager
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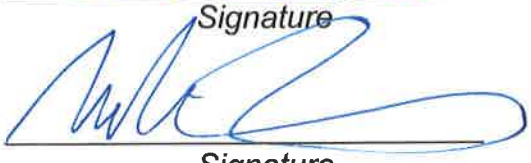

Signature

ATTACHMENT A

Downtown "T" Business Advisory Board
Annual Report and Fiscal Year 2024-25 Proposed Budget

City of Carpinteria
Downtown "T" Business Advisory Board

ANNUAL REPORT RELATIVE TO
ASSESSMENT DISTRICT NO.4
Submitted April 22, 2024

BOARD RESPONSIBILITIES

In compliance with local and State regulations, the Downtown "T" Business Advisory Board (DTBAB) is responsible for providing an operational and financial mechanism to acquire, construct, and maintain off-street public parking facilities. Additionally, the Board makes recommendations to the City Council for general promotion of business activities, economic growth and stability in the District, and general maintenance issues within the Downtown "T". The Board has a duty to prepare and present an Annual Report to the City Council that addresses all matters relating to the Assessment District, including the methods and basis of levying the assessments and recommendations on use of funds collected by the District. Prior to preparing this report the Board reviewed the status of delinquent assessment fees and changes that have taken place on the assessment roll during the past year.

BACKGROUND

California State Law and Streets and Highways Code Sections 36500-36504 prescribe the process for levying assessments and establish guidelines for the appointment of an Advisory Board to make recommendations on assessments and use of funds collected by the Assessment District. The Downtown "T" Business Advisory Board was created in 1990 pursuant to the California Parking and Business Improvement Area Law of 1989 and was composed of five members (three assessment paying members and two at-large members). On June 24, 2019 the City Council restructured the Downtown "T" Business Advisory Board to seven members (four assessment paying members and three at-large members), as well as three alternate members. The members are appointed by the Mayor, subject to the advice and consent of the City Council. They serve at the pleasure of the City Council without pay. Four of the members must represent businesses paying assessment fees in Assessment District No. 4. The remaining three members, while preferably business-related and representative of the Assessment District, may be any qualified persons as determined by the Council. In addition, to the seven members, the City Council also created three alternate assessment-paying members to assist in obtaining a quorum.

ASSESSMENT DISTRICT NO. 4

Advisory Board

The Downtown "T" Business Advisory Board meets at City Hall at 8:30 a.m. on the first Thursday of every month. Meetings are conducted in accordance with the Brown Act and are open to the public.

Current Board members:

Mary Beth Radley	Assessment Paying Mbr. (Homestead Antiques & Trading Co.)
Richard Mancilla	Assessment Paying Member (The Worker Bee Cafe)
Andre Jackson	Assessment Paying Member (Corktree Cellars)
Kristina Calkins	Assessment Paying Member (Carpinteria Arts Center)
Lorraine McIntire (Chair)	At-Large Member
Tina Frontado	At-Large Member
Michelle Carlen	At-Large Member
Kevin Murphy	Alternate Boardmember
Louis Torres	Alternate Boardmember
Vacant	Alternate Boardmember

District Boundaries

The boundaries of Carpinteria Assessment District No. 4 include the areas adjacent to Linden Avenue from the railroad to Carpinteria Avenue and from Holly Avenue to Palm Avenue. All businesses located within the boundary of the Carpinteria Parking and Business Improvement Area District No. 4 are subject to a general business improvement assessment as set by City Ordinance and, where applicable, a special parking benefit assessment fee based on parking requirements as outlined in the City's zoning ordinance. The District Boundaries can be found following this report.

PARKING ASSESSMENT

Businesses within the boundaries of the Assessment District are subject to a special parking benefit assessment fee, which is used to reimburse the City's General Fund for the costs associated with the City's three parking lots. By City Ordinance No. 393, the funds derived from this assessment must be used exclusively for the purpose of acquisition, construction, and maintenance of off-street parking.

The criteria used for establishing parking assessments is based on the parking requirement per the zoning ordinance, less any on-site parking provided by the business, adjusted to reflect the benefit derived from the parking lot based on distance and accessibility to the parking lot.

- **Parking Lot # 1** (Located on 9th Street between Yucca Lane and Elm Street)
  The funding program for this parking lot, which was financed through the sale of serial bonds, was paid off in 1988 by means of property assessments on the individual property owners. In FY 1996-97 an assessment fee was levied on businesses adjacent to Parking Lot #1 to reimburse the City for costs incurred for resurfacing of the parking lot. Final payments on this assessment were completed in June, 2006.

- **Parking Lot #2** (Located on Cactus Lane)
  The funding program for Parking Lot #2 was established in FY 1987-88. SB 959 Grant monies were used to fund a portion of the cost and funding of the balance was shared equally by the City and the businesses located in the area of benefit. The business share of the assessment was paid off in June, 1997.

- **Parking Lot #3** (Located at the Amtrak Station on Linden Ave. and Fifth Street)
  Parking Lot #3 was completed in FY 1989-90. SB 959 Grant monies were used on this project and, since this lot was intended to benefit both the downtown and the beach area, a portion of the cost was funded through the Tidelands Trust Fund as well as the City's General Fund. Businesses located in the proximity of Parking Lot #3 were assessed for the construction of the parking lot. This assessment was paid off in 2018.

Board Recommendation:

The Downtown "T" Business Advisory Board recommends the following to the City Council:

Parking Lot # 1, Parking Lot #2, and Parking Lot #3
Parking Lots #1, #2, and #3 are paid off. No action taken by Board.

GENERAL BUSINESS ASSESSMENT

All businesses located within the boundaries of District No. 4 are required to pay a general business assessment fee.

As outlined by City Ordinance No. 393, funds derived from the general business improvement assessment are restricted funds and must be used exclusively for the benefit of general business revitalization, promotion and improvement within the boundaries of the Parking and Business Improvement Assessment District No.4.

The General Business Assessment fee for all businesses located within the Parking and Business Improvement Area District No. 4 had not been increased since 1991 when City Resolution No. 1998 increased the assessment from the Fifty Dollars ($50.00) set by Ordinance in 1988, to One Hundred Dollars ($100.00) per business per year. On June 27, 2011, the annual general assessment was increased to One Hundred Fifteen Dollars ($115.00) per business per year, including an annual inflationary adjustment with a maximum increase of 3% annually. In 2012, the general assessment fee was adjusted to $117.00 and in 2013 was $119.00 following the inflationary adjustments. For Fiscal Years 2020-21 and 2021-22, the Board suspended the general assessment to support Downtown "T" businesses during the COVID-19 pandemic and in Fiscal Year 2022-23, the Board reinstated the $119.25 per business general assessment. In Fiscal Year 2023-24, the Board approved a 2.84% increase, raising the annual fee to $122.65. The Board recommends no change to the general assessment fee for an inflationary adjustment and it remain at $122.65 per business for Fiscal Year 2024-25.

The annual inflationary index for this assessment is the Consumer Price Index for Urban Wage Earners and Clerical Workers for Los Angeles-Riverside-Orange County, CA. The calculation is based on a March to March increase evaluation, in accordance with other City fee adjustments. For the past couple of years, the Board has recommended that the inflationary index be suspended.

Board Recommendation:

The Downtown "T" Business Advisory Board recommends the following to the City Council:

> The current $122.65 General Business Assessment annual fee remain for fiscal year 2024-25 due to sufficient funding. Historically, the Committee has considered an adjustment to the assessment fee in accordance with the Consumer Price Index for Urban Wage Earners and Clerical Workers for Los Angeles-Riverside-Orange County, CA based on the March to March increase evaluation, currently at 4%. However, the Board concluded an increase in assessment fee is not necessary as they anticipate sufficient funding from the current fee of $122.65.

FUNDING OF DTBAB EVENTS AND ACTIVITIES

With the adoption of a City Marketing Plan in 1993, the City Council authorized the PBIA Board to fund events and activities in the Downtown "T" with monies derived from the annual General Business Assessment fees. The use of the restricted business assessment fees as the primary funding source changed the scope of the 1993 City Marketing Plan, at least geographically, from focus on a "Community-wide" plan to a Downtown "T" plan.

The Downtown "T" Business Advisory Board budget allocates the fees for planning and promotion of events held in the Downtown "T", as well as cooperative advertising programs, preparation and distribution of a courtesy map listing merchants in the Downtown "T", maintenance and replacement of the existing flag (banner) systems, a signage program, and many other maintenance/improvement activities.

It should be noted that the Project Carpinteria Committee, which was formed under the Marketing Plan and made up of PBIAAB members and representatives of the Carpinteria Valley Chamber of Commerce, has been dissolved and is no longer an active Committee under the Downtown "T" Business Advisory Board.

In October, 2007 the City Council approved the formation of a more inclusive community committee, separating it from the PBIAAB. Funding for the new "Carpinteria First" Committee was provided by the General Fund, with the expectation that the Committee would focus on events and activities that benefit the entire community. The Carpinteria First Committee was dissolved in 2019.

The Downtown "T" Business Advisory Board continues to have the responsibility and duty to oversee the Assessment District parking and business assessment fees in compliance with State regulations, including the responsibility to promote and encourage the economic growth and stability of the district. The Board also continues to plan and promote activities and events in the Downtown "T".

The DTBAB reviewed the proposed 2024-25 budget prepared by City staff. The balanced budget included various promotional, marketing, maintenance, improvements and special events that highlight the Downtown "T". In adopting the budget, the DTBAB recommends

that the budget be reviewed during the next fiscal year to explore ways to reduce the costs of the special events and parades while increasing the funds allocated to promotions and marketing.

PROPOSALS

The Downtown "T" Business Advisory Board recommends the following proposals to the City Council:

1. Although there are occasional delinquencies in the payment of general business assessment fees, delinquent merchants continue to receive the benefits funded by the business assessment fees. The Downtown "T" Business Advisory Board urges the City Council include the General Business Assessment fee in the Business License process and that renewal of said license be contingent on compliance with and payment of the General Business Assessment fee for applicable businesses.

2. Unpaid balances from an individual merchant continue to *not* be forgiven, but the balance due be carried forward and added to assessments billed to that business in the next fiscal year. Those merchants currently delinquent will be sent out a delinquent notice and letter.

PRESENTATION OF REPORT

It is recommended that the City Council accept this report and continue the existing Parking and Business Improvement Area District No. 4 for Fiscal Year 2024-2025, including the various proposals and recommendations associated therewith as presented or with modification.

SUBMITTED April 22, 2024 by:

Stephon L. Downes, Management Analyst and Staff Liaison to the Downtown "T" Business Advisory Board

CITY OF CARPINTERIA
Assessment District No. 4
Parking and Business Improvement Area Fund 210
General Business Assessment Budget
FY 2024-2025

Estimated Fund Balance on 7/1/24	**$ 00.00**
General Assessment	**$ 122.64**
Estimated General Assessment Revenue 2024-2025	**$ 15,300.00**
Estimated Parking Lot Assessment Revenue 2024-2025	**$ -**
Total Estimated Revenue	**$ 15,300.00**
Budgeted Expenditures	**$ 15,300.00**

Estimated General Fund Subsidy to Cover Parking Lot #3 Debt

Item Description		FY 23/24 Proposed Budget
Employee Salaries		
Portion of Annual Salary Attributed to DTBAB		$ -
Staff Liaison Work		
SUB TOTAL		$ -
Contract Services (210-161-5301)		
Laundering Banners		$ 600.00
PBIA Portion of Independence Day Parade		$ 1,850.00
PBIA Portion of Holiday Spirit Parade		$ 1,850.00
Downtown Community Sponsorships		$ 7,900.00
SUB TOTAL		$ 12,200.00
Printing & Advertising (210-161-5500)		
Advertisements (Halloween & DTBAB Mtgs.)		$ 800.00
SUB TOTAL		$ 800.00
Dues & Subscriptions (210-161-5510)		
BMI/ASCAP Musical Licensing		$ 1,550.00
SUB TOTAL		$ 1,550.00
Equipment/Office Rent & Leases (210-161-5536)		
Downtown "T" Washing Stations		$ -
SUB TOTAL		$ -
Supplies & Materials (210-161-5560)		
Banner Setup/Hardware		$ 530.00
Halloween Candy		$ 220.00
SUB TOTAL		$ 750.00
Street Maintenance (210-431-5302)		
Downtown "T" Trash Can Steam Cleaning		$ -
SUB TOTAL		$ -
Transfers In / (Transfers Out)		
Transfers In		
(Transfers Out)		
SUB TOTAL		$ -
GRAND TOTAL OF EXPENSES		**$ 15,300.00**
Projected Fund Balance (as of 6/30/24)		**$ 00.00**

ATTACHMENT B

Map of the District Boundaries

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District Boundaries of Carpinteria Parking and Business Improvement Area District No. 4

Parking Lot No. 1
CARPINTERIA
NINTH ST.
JUNIPER PL.
EIGHTH ST.
SEVENTH ST.
FIFTH ST.
SIXTH ST.
SAWYER AVE.
EUGENIA PL
CHURCH LN
VALLECITO RD.
ARBOR MHP
HOLLY AVE.
ELM AVE.
CEDAR PL.
LINDEN AVE.
CACTUS LN
CITRUS PL.
MAPLE AVE.
WALNUT AVE.
MAIN SCHOOL
ASH AVE
STERLING WAY
STERLING AVE
DRIVE
NIPOMO
OGAN ROAD
POST AVE
JUNE AVE
FOURTH STREET

Sub-Area "A"

SEVENTH
ELM
CEDAR
ST.
LINDEN
JUNIPER
ST.
PL
ORANGE
AVE.
SIXTH
ST.
AVE.
INDEN
Parking Lot #3

Sub Area "B"

Parking Lot #2

Sub Area "C"
Parking Lot #2

ATTACHMENT C

State of Fund Transactions and Financial Condition for the District

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PARKING AND BUSINESS IMPROVEMENT AREA DISTRICT NUMBER 4
STATEMENT OF FUND TRANSACTIONS AND FINANCIAL CONDITION

FUND 210

PARKING AND BUSINESS IMPROVEMENT AREA FUND	**ACTUAL 2019-20**	**ACTUAL 2020-21**	**ACTUAL 2021-22**	**ACTUAL 2022-23**	**BUDGET 2023-24**
A. SUMMARY OF FUND TRANSACTIONS:					
Fund Balance; July 1	$ 62,920	$ 45,570	$ 26,962	$ 14,126	$ 18,615
Fiscal Year Revenues	16,228	604	1,953	17,377	15,200
Fiscal Year Expenditures	33,578	19,212	14,789	12,888	15,300
Fund Balance; June 30	$ 45,570	$ 26,962	$ 14,126	$ 18,615	$ 18,515
Revenue Over/(Under) Expense	$ (17,350)	$ (18,608)	$ (12,836)	$ 4,489	$ (100)
B. BALANCE SHEET, JUNE 30					
ASSETS:					
Cash in Savings	$ 45,570	$ 26,962	$ 14,126	$ 18,615	$ 18,515
Accounts Receivable	-	-	-	-	-
Total Assets	45,570	26,962	14,126	18,615	18,515
LIABILITIES AND FUND BALANCE:					
Accounts Payable	-	-	-	-	-
Fund Balance	45,570	26,962	14,126	18,615	18,515
Total Liabilities & Fund Balance	$ 45,570	$ 26,962	$ 14,126	$ 18,615	$ 18,515
C. FISCAL YEAR REVENUE DETAIL:					
Use of Money & Property	$ 2,439	$ 137	$ (247)	$ 495	$ 200
Assessment General Business District #4 Assessment	$ 13,789	$ 467	$ -	$ 14,883	$ 15,000
Transfer from Other Funds	-	-	2,200	2,000	-
Total Revenues	$ 16,228	$ 604	$ 1,953	$ 17,377	$ 15,200
D. FISCAL YEAR EXPENDITURE DETAIL:					
Personnel Expense	$ -	$ 5,306	$ 3,704	$ 662	$ -
Marketing Materials	4,218	3,592	3,671	5,624	12,200
Street Maintenance	13,437	4,950	4,800	4,666	-
Printing & Advertising	201	-	1,187	458	800
Dues & Subscriptions	-	381	625	673	1,550
Supplies & Materials	-	747	802	805	750
Equipment/Office Rent & Leases	-	4,236	-	-	-
Trnasfer Out	15,722	-	-	-	-
Total Operating Expense	33,578	19,212	14,789	12,888	15,300
Capital Improvements	-	-	-	-	-
Total Capital Outlay Expense	-	-	-	-	-
Total Expenditures	$ 33,578	$ 19,212	$ 14,789	$ 12,888	$ 15,300

ATTACHMENT D

Proposed Assessment Roll for Fiscal Year 2024-25

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PBIA Assessment Roll FY 2023-24

Line #	Street No.	Street Name	Unit #	Business Name	Gross Assessment Lot 1	Gross Assessment Lot 3	Benefit Adjustment Factor	Adjusted Assessment Lot 1	Adjusted Assessment Lot 3	General Business Assessment	Prior Year Unpaid Assessments	Total Assessed	Sub Area	Total Square Feet	Spaces Required	Spaces Provided	Deficit Lot 1	Deficit Lot 3	Assessment Per Space
1	890	Cactus Lane		Alley Pets	$0.00	$0.00	0.50	$0.00	$0.00	$122.64	$0.00	$122.64	C	900	3.60	4.00	0.00	0.00	$0.00
2	4806	Carpinteria Ave		Sansum Clinic	$0.00	$0.00	0.30	$0.00	$0.00	$122.64	$0.00	$122.64	A	9,742	36.00	26.00	10.00	0.00	$0.00
3	4819	Carpinteria Ave		VACANT	$0.00	$0.00	0.30	$0.00	$0.00	$0.00	$0.00	$0.00	A	1,474	0.00	0.00	0.00	0.00	$0.00
4	4835	Carpinteria Ave		Brass Bird	$0.00	$0.00	0.30	$0.00	$0.00	$122.64	$0.00	$122.64	A	2,000	25.00	12.00	13.00	0.00	$0.00
5	4846	Carpinteria Ave		Angels	$0.00	$0.00	0.30	$0.00	$0.00	$122.64	$0.00	$122.64	A	2,752	5.50	3.00	2.50	0.00	$0.00
7	4850	Carpinteria Ave	A	Rockwell Printing	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	625	1.25	2.50	0.00	0.00	$0.00
6	4850	Carpinteria Ave		Rockwell Cleaners	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,925	3.85	2.50	1.35	0.00	$0.00
8	4856	Carpinteria Ave		SPACE Home & Garden	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$119.25	$241.89	A	624	1.24	1.00	0.24	0.00	$0.00
9	4859	Carpinteria Ave		Gonzo Cycles	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,250	2.50	5.00	0.00	0.00	$0.00
10	4860	Carpinteria Ave		Coastal Liquors	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,900	3.80	1.00	2.80	0.00	$0.00
11	4869	Carpinteria Ave	B	Husted Inc. & Drain Charmers	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	756	1.51	5.00	0.00	0.00	$0.00
12	4890	Carpinteria Ave		Danny's Deli / Car Wash	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,056	7.00	7.00	0.00	0.00	$0.00
13	4897	Carpinteria Ave		Beach Motors & Tires	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,854	3.70	5.00	0.00	0.00	$0.00
14	4904	Carpinteria Ave		Nueva Imagen	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$119.25	$241.89	A	680	1.36	1.00	0.36	0.00	$0.00
15	4912	Carpinteria Ave		Casa Don Roge	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	680	1.36	1.00	0.36	0.00	$0.00
16	4916	Carpinteria Ave		The Alcazar Theatre	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	3,917	43.20	12.00	31.20	0.00	$0.00
17	4920	Carpinteria Ave		Valley Barbers	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$119.25	$241.89	A	680	1.36	1.00	0.36	0.00	$0.00
18	4924	Carpinteria Ave		Puerto Vallarta Fashion	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	680	1.36	1.00	0.36	0.00	$0.00
19	4928	Carpinteria Ave		La Tiendita	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	680	1.36	1.00	0.36	0.00	$0.00
21	4939	Carpinteria Ave	B	Three Feathers Design LLC	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	174	0.34	0.00	0.34	0.00	$0.00
20	4939	Carpinteria Ave		Carpinteria Lock & Key	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$357.75	$480.39	A	633	1.27	0.00	1.27	0.00	$0.00
22	4939	Carpinteria Ave	A	Two Trumpets Communications	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	174	0.34	0.00	0.34	0.00	$0.00
23	4945	Carpinteria Ave		Lemos Feed and Supply	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	4,500	14.99	4.00	10.99	0.00	$0.00
24	4950	Carpinteria Ave		El Payasito Party Supplies	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	496	1.00	2.00	0.00	0.00	$0.00
25	4954	Carpinteria Ave		Brew & Cue	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,100	7.00	2.00	5.00	0.00	$0.00
26	4960	Carpinteria Ave		Yesenia's Boutique	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	630	1.26	0.50	0.76	0.00	$0.00
27	4961	Carpinteria Ave		Yudith's Salon	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	680	1.36	1.00	0.36	0.00	$0.00
28	4962	Carpinteria Ave		El Corte Perfecto Beauty Salon	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	630	1.26	0.50	0.76	0.00	$0.00
29	4991	Carpinteria Ave		Carp Moon Café	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	680	1.36	1.00	0.36	0.00	$0.00
30	4994	Carpinteria Ave		Santa Cruz Island Foundation	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	A	4,000	8.00	35.00	0.00	0.00	$0.00
31	5003	Carpinteria Ave		Giovannis Pizza	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	4,000	28.00	10.00	0.00	0.00	$0.00
32	5030	Carpinteria Ave		VACANT	$0.00	$0.00	0.90	$0.00	$0.00	$0.00	$0.00	$0.00	C	1,925	3.60	5.00	0.00	0.00	$0.00
33	5032	Carpinteria Ave		VACANT	$0.00	$0.00	0.90	$0.00	$0.00	$0.00	$0.00	$0.00	C	0	0.00	0.00	0.00	0.00	$0.00
34	5034	Carpinteria Ave		VACANT	$0.00	$0.00	0.90	$0.00	$0.00	$0.00	$0.00	$0.00	C	700	2.00	2.00	0.00	0.00	$0.00
35	5036	Carpinteria Ave		VACANT	$0.00	$0.00	0.90	$0.00	$0.00	$0.00	$0.00	$0.00	C	0	0.00	0.00	0.00	0.00	$0.00
36	5050	Carpinteria Ave		Jack's Famous Bagels Inc.	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	C	5,800	36.60	24.00	0.00	0.00	$0.00
37	5065	Carpinteria Ave		Rincon Brewery, Inc.	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	4,250	8.50	7.00	0.00	0.00	$0.00
38	5080	Carpinteria Ave		Sunburst Wine Bar	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	0	0.00	0.00	0.00	0.00	$0.00
39	5085	Carpinteria Ave		Carpinteria 76	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	850	3.40	4.00	0.00	0.00	$0.00
40	5096	Carpinteria Ave		Teddy's By the Sea	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	2,200	24.40	19.00	0.00	0.00	$0.00
41	5100	Carpinteria Ave		Vacant / Torrey Pine	$0.00	$0.00	0.70	$0.00	$0.00	$0.00	$0.00	$0.00	C	4,050	16.20	6.00	0.00	0.00	$0.00
42	5100	Carpinteria Ave		Lucky Llama, Inc.	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	0	0.00	0.00	0.00	0.00	$0.00
43	5205	Carpinteria Ave		The Good Plow	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	C	2,800	21.20	18.00	0.00	0.00	$0.00
44	5210	Carpinteria Ave		Karen Lacks & Co. Real Estate	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	C	3,150	12.60	0.00	0.00	0.00	$0.00
45	5212	Carpinteria Ave		Danell Saragosa/Neat & Tidy	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	C	1,450	4.00	1.00	0.00	0.00	$0.00
46	5250	Carpinteria Ave		Rusty's Pizza Parlor	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	C	2,840	29.00	22.00	0.00	0.00	$0.00
48	5285	Carpinteria Ave		Palm Cottages	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	C		0.00	0.00	0.00	0.00	$0.00
49	5292	Carpinteria Ave	#B	Fatmir Mara Ceramics LLC	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$119.25	$241.89	C	0	0.00	0.00	0.00	0.00	$0.00
50	5292	Carpinteria Ave		Tom Watts Automotive/Closed	$0.00	$0.00	0.70	$0.00	$0.00	$0.00	$0.00	$0.00	C	0	0.00	0.00	0.00	0.00	$0.00
51	5292	Carpinteria Ave		City Market Center	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	C	0	0.00	0.00	0.00	0.00	$0.00
47	5310	Carpinteria Ave		Eugenia Motel	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	C	0	12.00	0.00	0.00	0.00	$0.00
52	4915	Carpinteria Ave	#A	The Gym Next Door	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	2,375	4.75	1.00	3.75	0.00	$0.00
53	4915	Carpinteria Ave	#C	Seascape Realty	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,858	3.71	1.00	2.71	0.00	$0.00
54	4915	Carpinteria Ave	#D	Farmers Insurance	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	760	1.52	1.00	0.52	0.00	$0.00

PBIA Assessment Roll FY 2023-24

Line #	Street No.	Street Name	Unit #	Business Name	Gross Assessment Lot 1	Gross Assessment Lot 3	Benefit Adjustment Factor	Adjusted Assessment Lot 1	Adjusted Assessment Lot 3	General Business Assessment	Prior Year Unpaid Assessments	Total Assessed	Sub Area	Total Square Feet	Spaces Required	Spaces Provided	Deficit Lot 1	Deficit Lot 3	Assessment Per Space
55	4915	Carpinteria Ave	#F	Axis One Mortgage/CLOSED	$0.00	$0.00	1.50	$0.00	$0.00	$0.00	$0.00	$0.00	A	760	1.52	1.00	0.52	0.00	$0.00
56	4915	Carpinteria Ave	#G	Alarcon Legal	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	860	1.72	1.00	0.72	0.00	$0.00
57	4915	Carpinteria Ave	#H	Rhio Company, Inc	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	480	0.96	1.00	0.00	0.00	$0.00
58	4943	Carpinteria Ave	#B	L's Salon	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	633	1.27	0.00	1.27	0.00	$0.00
59	5025	Eighth Street		Beach Medical Clinic	$0.00	$0.00	1.50	$0.00	$0.00	$0.00	$0.00	$0.00	B	0	0.00	0.00	0.00	0.00	$0.00
60	5025	Eighth Street		Hickey Bros Land Co./Vacant	$0.00	$0.00	1.50	$0.00	$0.00	$0.00	$0.00	$0.00	B	0	0.00	0.00	0.00	0.00	$0.00
61	915	Elm Avenue		Carpinteria Valley Lumber	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	5,130	20.50	11.00	9.50	0.00	$0.00
62	933	Elm Avenue		Carpinteria Landscape Nursery	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$119.25	$241.89	A	700	4.69	5.00	0.00	0.00	$0.00
63	389	Linden Avenue		The Spot	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$119.25	$241.89	B	864	9.78	14.00	0.00	0.00	$0.00
64	501	Linden Avenue		City Market #15	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	B	2,080	4.16	9.00	0.00	0.00	$0.00
65	507	Linden Avenue		Esau's Coffee Shop, Inc.	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	B	1,900	20.00	0.00	0.00	20.00	$0.00
66	509	Linden Avenue		Siam Elephant / Jirawat Kateloy	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	B	2,075	15.15	0.00	0.00	15.15	$0.00
67	550	Linden Avenue		TE Connectivity	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$119.25	$241.89	B	40,000	80.28	7.00	0.00	73.28	$0.00
68	600	Linden Avenue		TRILUC	$0.00	$0.00	1.00	$0.00	$0.00	$122.64	$0.00	$122.64	B	3,200	7.00	4.00	0.00	3.00	$0.00
69	606	Linden Avenue	#B	Blum & Sons Electric Inc.	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	B	3,184	6.36	4.00	0.00	2.36	$0.00
70	619	Linden Avenue		Tide Pools	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	B	950	1.90	0.00	0.00	1.90	$0.00
71	655	Linden Avenue		Coast Calibration Co., Inc	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	B	3,300	3.00	6.60	0.00	0.00	$0.00
72	659	Linden Avenue		Rincon Designs	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	B	2,520	5.04	4.00	0.00	1.04	$0.00
73	666	Linden Avenue		GiannFranco's Trattoria	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	B	1,200	10.00	0.00	0.00	10.00	$0.00
74	686	Linden Avenue		Little Dom's Seafood	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	B	3,319	33.00	4.00	0.00	29.00	$0.00
75	699	Linden Avenue		PizzaMan Dan's	$0.00	$0.00	0.50	$0.00	$0.00	$122.64	$0.00	$122.64	B	2,109	20.00	13.00	0.00	7.00	$0.00
76	700	Linden Avenue		VACANT	$0.00	$0.00	0.50	$0.00	$0.00	$0.00	$0.00	$0.00	B	15,000	30.00	7.00	0.00	23.00	$0.00
77	701	Linden Avenue		VACANT	$0.00	$0.00	0.50	$0.00	$0.00	$0.00	$0.00	$0.00	B	1,890	47.00	9.00	0.00	38.00	$0.00
78	721	Linden Avenue		Oaxaca Fresh	$0.00	$0.00	0.50	$0.00	$0.00	$122.64	$0.00	$122.64	B	1,530	15.00	4.00	0.00	11.00	$0.00
79	751	Linden Avenue	#B	Tacos Don Roge Inc.	$0.00	$0.00	0.50	$0.00	$0.00	$122.64	$0.00	$122.64	B	440	6.75	0.00	0.00	6.75	$0.00
80	751	Linden Avenue		Roni's Artisanal Creamery	$0.00	$0.00	0.50	$0.00	$0.00	$122.64	$0.00	$122.64	B	1,988	4.97	2.00	0.00	2.97	$0.00
81	768	Linden Avenue		Coastland Jewelers	$0.00	$0.00	0.50	$0.00	$0.00	$122.64	$0.00	$122.64	B	1,100	2.20	0.00	0.00	2.20	$0.00
82	771	Linden Avenue		Laughing Buddha Thrift	$0.00	$0.00	0.50	$0.00	$0.00	$122.64	$0.00	$122.64	B	1,038	2.07	3.00	0.00	0.00	$0.00
83	776	Linden Avenue		Carpinteria T-Shirt Co.	$0.00	$0.00	0.50	$0.00	$0.00	$122.64	$0.00	$122.64	B	900	1.80	1.00	0.00	0.80	$0.00
84	794	Linden Avenue		Beach Liquors/ Tacos To Go	$0.00	$0.00	0.50	$0.00	$0.00	$122.64	$0.00	$122.64	B	1,500	3.00	1.00	0.00	2.00	$0.00
85	801	Linden Avenue		Rite Aid #5776 / Attn: Licensing Dept.	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$238.50	$361.14	A	6,400	12.80	14.00	0.00	0.00	$0.00
86	850	Linden Avenue		Smart & Final #915 / Attn: Property Accounting	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	C	27,720	110.90	138.00	0.00	0.00	$0.00
87	855	Linden Avenue		Carpinteria Valley Art Council / Old Cajun Kitchen	$0.00	$0.00	0.70	$0.00	$0.00	$0.00	$0.00	$0.00	A	600	1.20	0.90	0.30	0.00	$0.00
88	865	Linden Avenue		Carpinteria Valley Art Council	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,656	15.32	0.00	15.32	0.00	$0.00
89	873	Linden Avenue		Serigraph Resort Wear Inc.	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	A	2,160	4.32	4.41	0.00	0.00	$0.00
90	877	Linden Avenue		Phu Van Ta / Lana Nails & Spa	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	C	1,080	2.16	2.20	0.00	0.00	$0.00
91	887	Linden Avenue		Linden Vacation NEW	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$119.25	$241.89	A	1,080	2.16	2.20	0.00	0.00	$0.00
92	888	Linden Avenue		VACANT	$0.00	$0.00	1.25	$0.00	$0.00	$0.00	$0.00	$0.00	C	3,395	6.75	0.09	0.00	0.00	$0.00
93	892	Linden Avenue		VACANT	$0.00	$0.00	1.25	$0.00	$0.00	$0.00	$0.00	$0.00	C	1,800	11.00	0.56	0.00	0.00	$0.00
94	897	Linden Avenue		Reynaldo's Bakery	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,363	2.73	2.78	0.00	0.00	$0.00
95	900	Linden Avenue		Robitaille's Fine Candies	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	3,750	7.50	1.40	0.00	0.00	$0.00
96	901	Linden Avenue		Gulcho's Eatery	$0.00	$0.00	0.80	$0.00	$0.00	$122.64	$0.00	$122.64	A	700	1.60	0.61	0.99	0.00	$0.00
97	905	Linden Avenue		Lost & Found	$0.00	$0.00	0.80	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,525	3.05	0.56	2.49	0.00	$0.00
98	910	Linden Avenue	#A	S.O.A.P.	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	350	1.00	0.00	0.00	0.00	$0.00
99	910	Linden Avenue		Corktree Cellars	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	2,270	9.54	0.34	0.00	0.00	$0.00
100	914	Linden Avenue		Hurley Optical	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	1,219	2.44	0.48	0.00	0.00	$0.00
101	915	Linden Avenue		Nutbelly Pizzaria & Deli	$0.00	$0.00	0.80	$0.00	$0.00	$122.64	$0.00	$122.64	A	2,750	20.50	1.00	19.50	0.00	$0.00
102	916	Linden Avenue		Miramed and Day Spa	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$119.25	$241.89	C	1,147	2.29	0.45	0.00	0.00	$0.00
103	919	Linden Avenue		Seastrand	$0.00	$0.00	0.80	$0.00	$0.00	$122.64	$0.00	$122.64	A	925	1.85	0.56	1.29	0.00	$0.00
104	933	Linden Avenue		The Thrifty Flea	$0.00	$0.00	0.80	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,500	9.50	1.30	8.20	0.00	$0.00
105	943	Linden Avenue		Homestead Antiques & Trading	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	A	2,000	4.00	4.00	0.00	0.00	$0.00
106	944	Linden Avenue		Pacific Health Foods	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	2,800	5.60	2.00	0.00	0.00	$0.00
107	954	Linden Avenue		Carpinteria Barber	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$119.25	$241.89	C	710	3.42	2.00	0.00	0.00	$0.00
108	961	Linden Avenue		Seaside Makers Collective	$0.00	$0.00	0.80	$0.00	$0.00	$122.64	$0.00	$122.64	A	2,512	4.00	1.93	2.07	0.00	$0.00

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Line #	Street No.	Street Name	Unit #	Business Name	Gross Assessment Lot 1	Gross Assessment Lot 3	Benefit Adjustment Factor	Adjusted Assessment Lot 1	Adjusted Assessment Lot 3	General Business Assessment	Prior Year Unpaid Assessments	Total Assessed	Sub Area	Total Square Feet	Spaces Required	Spaces Provided	Deficit Lot 1	Deficit Lot 3	Assessment Per Space
109	962	Linden Avenue		Whimsy Antiques	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	1,710	3.42	1.88	0.00	0.00	$0.00
110	963	Linden Avenue		Linden Studios	$0.00	$0.00	0.80	$0.00	$0.00	$122.64	$119.25	$241.89	A	424	1.00	2.00	0.00	0.00	$0.00
111	970	Linden Avenue		Sushi Teri	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	4,550	25.00	5.01	0.00	0.00	$0.00
112	973	Linden Avenue		The Worker Bee Cafe	$0.00	$0.00	0.80	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,282	12.00	4.00	8.00	0.00	$0.00
113	977	Linden Avenue		Murphy's Vinyl Shack	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	4,550	25.00	5.01	0.00	0.00	$0.00
114	991	Linden Avenue		Lavish Nails & Lashes	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$119.25	$241.89	C	4,550	25.00	5.01	0.00	0.00	$0.00
115	901	Linden Avenue	#B	Vacant	$0.00	$0.00	0.80	$0.00	$0.00	$0.00	$0.00	$0.00	A	700	1.60	0.61	0.99	0.00	$0.00
116	901	Linden Avenue	#C	Coast Auto Parts	$0.00	$0.00	0.80	$0.00	$0.00	$122.64	$0.00	$122.64	A	866	1.73	1.21	0.52	0.00	$0.00
117	919	Linden Avenue	#B	Tech Doctors	$0.00	$0.00	0.80	$0.00	$0.00	$122.64	$0.00	$122.64	A	350	0.70	0.56	0.14	0.00	$0.00
118	929	Linden Avenue	#A	Bon Fortune	$0.00	$0.00	0.80	$0.00	$0.00	$122.64	$0.00	$122.64	A	1,120	2.24	1.00	1.24	0.00	$0.00
119	929	Linden Avenue	#E	Traveling Pants	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	A	545	1.09	0.00	1.09	0.00	$0.00
120	505	Maple Avenue		Supersprings International, Inc.	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	B	0	0.00	0.00	0.00	0.00	$0.00
121	509	Maple Avenue		Supersprings International, Inc.	$0.00	$0.00	0.90	$0.00	$0.00	$0.00	$0.00	$0.00	B	5,200	10.40	0.00	0.00	10.40	$0.00
122	517	Maple Avenue		Supersprings International, Inc.	$0.00	$0.00	0.90	$0.00	$0.00	$0.00	$0.00	$0.00	B	4,800	9.60	0.00	0.00	9.60	$0.00
123	555	Maple Avenue		ProHealth, Inc.	$0.00	$0.00	0.50	$0.00	$0.00	$122.64	$0.00	$122.64	B	1,450	2.90	7.00	0.00	0.00	$0.00
124	601	Maple Avenue		Phos Industries, Inc	$0.00	$0.00	0.70	$0.00	$0.00	$122.64	$0.00	$122.64	B	3,600	7.20	0.00	0.00	7.20	$0.00
125	919	Maple Avenue		Roxanne's A Wish & A Dream	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	2,690	12.00	7.00	0.00	0.00	$0.00
126	919	Maple Avenue		Christie's on Maple	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$119.25	$241.89	C	400	12.00	7.00	0.00	0.00	$0.00
127	957	Maple Avenue		Lifespan Development Center / Roland Rotz PhD (Mov	$0.00	$0.00	0.90	$0.00	$0.00	$0.00	$0.00	$0.00	C	480	0.96	0.65	0.00	0.00	$0.00
128	957	Maple Avenue	#2	Twice As Nice	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	C	300	0.60	0.41	0.00	0.00	$0.00
129	957	Maple Avenue		The Castro House	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	C	480	0.96	0.65	0.00	0.00	$0.00
130	957	Maple Avenue	#4	Woodwyn Koons, PSY.D./CLOSED	$0.00	$0.00	0.90	$0.00	$0.00	$0.00	$0.00	$0.00	C	480	0.96	0.65	0.00	0.00	$0.00
131	957	Maple Avenue		VACANT	$0.00	$0.00	0.90	$0.00	$0.00	$0.00	$0.00	$0.00	C	480	0.96	0.65	0.00	0.00	$0.00
132	4909	Ninth Street		9th Street Dance Shoppe/OUT OF BUSINESS. TAKEN	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	440	0.88	2.00	0.00	0.00	$0.00
133	4915	Ninth Street		CSD Scool of Performing Arts	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	880	1.76	2.00	0.00	0.00	$0.00
134	4921	Ninth Street	#A	Watermark	$0.00	$0.00	1.50	$0.00	$0.00	$122.64	$0.00	$122.64	A	506	2.00	0.00	2.00	0.00	$0.00
135	5042	Seventh Street		Whimsy Antiques	$0.00	$0.00	0.50	$0.00	$0.00	$0.00	$0.00	$0.00	B	360	0.72	0.00	0.00	0.72	$0.00
136	5040	Sixth Street		Serigraph Resort Wear Inc.	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	B	11,328	22.70	0.00	0.00	22.70	$0.00
137	5045	Sixth Street		McKee Communications Inc.	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	B	3,400	6.80	0.00	0.00	6.80	$0.00
138	5049	Sixth Street		Island Brewing Company	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	B	7,230	18.46	0.00	0.00	18.46	$0.00
139	5055	Sixth Street		Forms & Surfaces	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	B	2,632	5.26	0.00	0.00	5.26	$0.00
140	5095	Sixth Street		The Flag Factory	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	B	13,847	27.69	0.00	0.00	27.69	$0.00
141	5096	Sixth Street		Costa's Auto Works	$0.00	$0.00	0.90	$0.00	$0.00	$122.64	$0.00	$122.64	B	3,482	6.96	8.00	0.00	0.00	$0.00
142	5025	Wullbrandt Way		Carpinteria Cotton Co	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	546	1.09	0.17	0.00	0.00	$0.00
143	5035	Wullbrandt Way		Carpinteria Nails	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	C	532	1.06	0.18	0.00	0.00	$0.00
144	5045	Wullbrandt Way		Santa Cruz Island Foundation (Moved to 4994 Carpinte	$0.00	$0.00	1.25	$0.00	$0.00	$0.00	$0.00	$0.00	C	456	0.91	0.30	0.00	0.00	$0.00
145	972	Yucca Lane		Seaside Makers Collective/MOVED	$0.00	$0.00	1.25	$0.00	$0.00	$0.00	$0.00	$0.00	A	0	0.00	0.00	0.00	0.00	$0.00
146	871	Yucca Lane	#A	STP Screenprinting	$0.00	$0.00	1.25	$0.00	$0.00	$122.64	$0.00	$122.64	A	0	0.00	0.00	0.00	0.00	$0.00
147	871	Yucca Lane	#B	VACANT	$0.00	$0.00	1.25	$0.00	$0.00	$0.00	$0.00	$0.00	A	0	0.00	0.00	0.00	0.00	$0.00

ATTACHMENT E

Resolution No. 6312

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RESOLUTION NO. 6312

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ACCEPTING AND ORDERING THE FILING OF THE REPORT MADE PURSUANT TO THE REQUIREMENTS OF RESOLUTION NO. 6312 OF SAID COUNCIL PARKING AND BUSINESS IMPROVEMENT AREA DISTRICT NO. 4 (FY 2024-25)

WHEREAS, the City Council of the City of Carpinteria, California, did in Resolution No. 6298, adopted March 25, 2024, pursuant to the provisions of Chapters 3 and 4 "Parking and Business Improvement Area Law of 1989" of the State of California (Part 6 of Division 18 Section 36530 et seq. of the Streets and Highways Code of said State), require the Downtown "T" Business Advisory Board to make and file with the Clerk of the City Council a report in writing, presenting certain matters relating to the proposed acquisition, construction or maintenance of parking facilities for the benefit of the area; decoration of any public place in the area; promotion of public events which are to take place on or in public places in the area; furnishing music in any public place in the area; and general promotion of business activities in the area as contemplated under the provisions of said "Parking and Business Improvement Area Law of 1989"; and

WHEREAS, said Downtown "T" Business Advisory Board, pursuant to the requirements of said City Council as expressed in said Resolution and of said law, did make and on the 22nd day of April, 2024, file in the office of the City Clerk (who is ex-officio Clerk of the City Council) of said City, the report in writing responsive to the requirements of said Resolution and as contemplated under the provisions of said "Parking and Business Improvement Area Law of 1989"; and

WHEREAS, said City Clerk has presented the said report to the City Council of said City, and said Council has proceeded to carefully examine, inspect and consider the said report and is satisfied with said report and with each and all of the items therein set forth;

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. That the report of the Downtown "T" Business Advisory Board of the City of Carpinteria, California, bearing date of the 22th of April, 2024, which said report was prepared and filed pursuant to the requirements of the provisions of Resolution No. 6216 of the City Council of said City and in conformity with the provisions of the "Parking and Business Improvement Area Law of 1989," of the State of California, (Part 6 of Division 18 of the Streets and Highways Code of said State), and which said report was filed in the office of the City Clerk of the City of Carpinteria, California, on the 22nd day of April, 2024, be and the same is hereby approved as so prepared, presented and filed.

SECTION 2. That the City Clerk shall certify to the passage and adoption of this resolution; shall cause the same to be entered among the original resolutions of the City

Council of said City and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED AND ADOPTED this 22nd day of April, 2024 by the following called vote:

AYES: COUNCIL MEMBER:

NOES: COUNCIL MEMBER:

ABSENT: COUNCIL MEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 22nd day of April, 2024.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

ATTACHMENT F

Resolution No. 6313

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RESOLUTION NO. 6313

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA DECLARING ITS INTENTION TO ORDER THE CONTINUATION OF AN ASSESSMENT DISTRICT AND COLLECT ASSESSMENTS PURSUANT TO THE PARKING AND BUSINESS IMPROVEMENT AREA LAW OF 1989 FOR PURPOSES OF ACQUISITION, CONSTRUCTION OR MAINTENANCE OF PARKING FACILITIES AND GENERAL PROMOTION OF BUSINESS ACTIVITIES IN THE AREA DESCRIBED AS SHOWN ON THE PLAN AND DIAGRAM FOR THE FISCAL YEAR COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025; AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO -- CARPINTERIA PARKING AND BUSINESS IMPROVEMENT AREA DISTRICT NO. 4 (FY 2024-25)

THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the public interest and convenience require, and that it is the intention of the City Council of the City of Carpinteria, California, to order the continuation of an assessment district known as the Carpinteria Parking and Business Improvement Area District No. 4 and to levy and collect assessments pursuant to the Parking and Business Improvement Area Law of 1989 (Streets and Highways Code 36500 et seq.) and to order the acquisition, construction and maintenance of parking facilities as well as to undertake such other activities for the purpose of the general promotion of business activities within the District as described herein, shown on the diagram and plan for the Carpinteria Parking and Business Improvement Area District No. 4, all as on file in the office of the City Clerk, for the fiscal year beginning July 1, 2024.

SECTION 2. The following summarizes the proposed boundaries, assessments and programs for Fiscal Year 2024-25 for Improvement Area District No. 4:

1. The boundaries of the Parking and Business Improvement Area District No. 4 are proposed to be unchanged from FY 1997-98.

2. The General Business Assessment, applicable to all businesses within the Improvement Area District No. 4, is proposed not to be adjusted by the Consumer Price Index for Urban Wage Earners and Clerical Workers for Los Angeles-Long Beach - Anaheim, CA based on the March-to-March increase evaluation of 4% and remain $122.64.

3. The debt for the creation of Parking Lot #3 has been paid off and there will be no parking assessments within Sub-Area "B" assessed per business as detailed in the staff report dated April 22, 2024.

4. Proceeds from the General Business Assessment will be used to promote and advertise business activities within the Improvement Area, develop a directional signage program, and contribute to parking lot maintenance activities.

SECTION 3. To expedite the making of said improvement, the City Council may at any time transfer into the Carpinteria Parking and Business Improvement Area District No. 4 Fund, from the General Fund, such sums as it shall deem necessary, and the sums so transferred shall be deemed a loan to such Fund and shall be repaid out of the proceeds of the assessments provided for in this resolution, and pursuant to the provisions of the "Parking and Business Improvement Area Law of 1989," referred to herein.

SECTION 4. That said contemplated work and improvement, in the opinion of the City Council, is of more than local or ordinary benefit, and said Council hereby makes the expense of said work and improvement chargeable upon a district, which district said Council hereby declares to be the district benefited by said work and improvement, and to be assessed to pay the cost and expense thereof, which said district consists of portions of the City of Carpinteria as shown on the Diagram and Plan for said District No. 4 on file in the office of the City Clerk, and to which said Diagram and Plan reference is hereby made for a complete and detailed description of said district, excepting from said district any portion of any public street, alley or court that may be included therein. The said Diagram and Plan so on file shall govern for all details as to the extent of said assessment district.

SECTION 5. Any lots or parcels of land known as public property, as the same is defined in Section 22663, Streets and Highways Code, hereinafter referred to, which are included in the said assessment district, shall be omitted and exempt from the assessment to be made to cover the costs and expenses of said contemplated improvement.

SECTION 6. The improvement contemplated by this Resolution of Intention shall be done under the provisions of the "Parking and Business Improvement Area Law of 1989" (now Part 6 of Division 18 of the Streets and Highways Code of the State of California).

SECTION 7. That on May 28, 2024, at approximately 5:30 P.M., at City Council Chambers in City Hall, located at 5775 Carpinteria Avenue, is hereby appointed as the date and place for hearing protests in reference to said improvement.

SECTION 8. That the City Clerk is hereby authorized, designated and directed to give notice of said hearing in time, form, and manner as required by law.

SECTION 9. That the Coastal View News, a newspaper of general circulation, published in the County of Santa Barbara and circulated in the City of Carpinteria, California, is hereby designated as the newspaper in which such notice shall be published.

SECTION 10. That this resolution shall take effect immediately, and the City Clerk shall certify to the passage and adoption of this resolution; shall cause the original of the same to be entered among the original resolutions of the City Council of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings

of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED AND ADOPTED this 22nd day of April, 2024 by the following called vote:

AYES: COUNCIL MEMBER:

NOES: COUNCIL MEMBER:

ABSENT: COUNCIL MEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 22th day of April, 2024.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Report on Winter Protection Berm Assessment District No. 5 for Fiscal Year 2024-25.

STAFF RECOMMENDATION

Adopt Resolution No. 6314, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Assessment District No. 5 for Fiscal Year 2024-25 for public hearing at the regular City Council Meeting of May 28, 2024.

Sample Motion: I move to adopt Resolution No. 6314, as read by title only.

BACKGROUND

The Assessment District No. 5 (District) for the Winter Protection Berm Program was formed by Resolution No. 3061, dated December 14, 1992, in order to fund a sand berm facility as a measure of shoreline protection for Carpinteria City Beach and immediately adjacent properties. Each year, it is necessary to hold a public hearing to receive public input including any protests prior to consideration of setting the annual assessment charged to properties within the District's boundaries.

This matter would allow the City Council, if determined appropriate, to accept the Annual Report and Budget and to set a public hearing date for its consideration of continuing the District.

DISCUSSION

The adoption of Resolution No. 6314, as shown as Attachment A, is the next step of the benefit assessment district process. Resolution No. 6314 sets the date of the public hearing for May 28, 2024, when final action on the setting of the annual assessment for the District may be taken pursuant to Government Code Section 54954.6, which pertains to notice of assessments.

In accordance with the City Council's Resolution Initiating Proceedings, the City Engineer filed a report with the City Clerk as required by the Municipal Improvement Act of 1913. The report contains the following parts:

A. Plans and specifications of Winter Protection Berm Project.
B. Estimate of Project Cost.
C. Assessment Role of Parcels of Land within Assessment District.
D. Method of Apportionment of Assessment.
E. Assessment Role of the Owners of Parcels of Land within Assessment District.
F. Assessment Diagram.
G. Collection Statement.
H. Unpaid Assessment Statement.

A copy of the Report of the City Engineer is shown as Attachment B.

The City utilizes the revenue from the District to partially pay for the Winter Protection Berm Program. Should the District not collect the funds as programmed, the City would need to find an alternative source of funds or discontinue the District.

POLICY CONSISTENCY

The recommendation can be found consistent with policies of the City's General Plan and Local Coastal Plan, as described below.

Safety Element Objective S-4: *Minimize the potential risks and reduce the loss of life, property and the economic and social dislocations resulting from flooding.*

Implementation Measure No. 13: *The City shall support and facilitate the current Army Corps of Engineers (ACOE) feasibility study and otherwise pursue long-term solutions for beach nourishment and establishment of a vegetated dune system at City Beach. As an interim measure, and with permission from the Coastal Commission and US Army Corps of Engineers, the City may construct a sand berm on the City Beach parallel to the homes fronting on the beach.*

FINANCIAL CONSIDERATIONS

District Funding	$20,228.34
City Contribution	$15,271.66
Total Annual Cost	$35,500.00

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The protection provided by the Winter Protection Berm Program is not intended to serve as a substitute for any flood protection improvements or flood insurance. The Winter Protection Berm Program is not impervious to being destroyed itself. Even with the

Winter Protection Berm Program in place, the possibility of damage to public and private improvements by winter storms still exists.

OPTIONS

1. Adopt Resolution No. 6314, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Assessment District No. 5 for Fiscal Year 2024-25 for public hearing at the regular City Council Meeting of May 28, 2024.
2. The City Council, at its discretion, may modify the findings of the Report in any respect (Streets and Highway Code Section 10300) and the modified Report will stand as the Report for all subsequent proceedings except that the City Council may not change the boundaries of the District to include any territory that will not, in its judgment, be benefitted by the improvement.
3. The City Council could choose not to accept the mandatory Annual Report and/or not set the matter of continuing Assessment District No. 5 for public hearing; however, by omitting this step, the District would not be continued for Fiscal Year 2024-25.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Resolution No. 6314
Attachment B: Report of the City Engineer

Staff contact:
Stephon L. Downes, Management Analyst
(805) 755-4446; stephond@carpinteriaca.gov

Signature

Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

Signature

Reviewed by:
Licette Maldonado, Administrative Services Director
(805) 755-4448; licettem@carpinteriaca.gov

Signature

Reviewed by:
Michael Ramirez, City Manager
(805) 755-4400; michaelr@carpinteriaca.gov

Signature

ATTACHMENT A

Resolution No. 6314

RESOLUTION NO. 6314

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA TO SET THE ASSESSMENT FOR THE CITY OF CARPINTERIA'S ASSESSMENT DISTRICT NO. 5 FOR THE 2024-25 FISCAL YEAR. (PURSUANT TO THE MUNICIPAL IMPROVEMENT ACT OF 1913)

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CARPINTERIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council intends to set the amount of the assessment for the City of Carpinteria's Assessment District No. 5 and to levy and collect this assessment pursuant to the Municipal Improvement Act of 1913, Streets and Highways Code.

SECTION 2. The improvements to be made in this assessment district are generally described as follows:

> The annual installation and removal of Winter Protection Berm that is located along the entire length of the Carpinteria City Beach between Linden Avenue and the western limits of the City of Carpinteria along the coastline.

SECTION 3. This assessment district is known as Assessment District No. 5, City of Carpinteria, Santa Barbara County, California. The general location of this assessment district includes the area northerly of Carpinteria City Beach and southerly of Sandyland Road in the City of Carpinteria.

SECTION 4. In accordance with the City Council's Resolution Initiating Proceedings, the City Engineer has filed with the City Clerk the report required by the Municipal Improvement Act of 1913. All interested persons are referred to that report for a full and detailed description of the improvements, the boundaries of the Assessment District No. 5 and the proposed assessments upon assessable lots and parcels of land within the assessment district.

SECTION 5. On Tuesday, the 28th day of May, 2024, at the hour of 5:30 PM, or as soon thereafter as may be heard, the City Council will conduct a public hearing on the levying of the proposed assessment and ordering the installation of the improvements. The public hearing will be held in the City Council Chambers located at 5775 Carpinteria Avenue, Carpinteria, California.

SECTION 6. By adoption of this Resolution, the City Council indicates its intention to comply with the requirements of the Special Assessment Investigation, Limitation and Majority Protest Act of 1931, Streets and Highways Code Section 2800 and following including specifically Sections 2960 and 2961 thereof.

SECTION 7. The City Clerk is authorized and has been directed to give the notice of this hearing as required by Government Code Section 54954.6.

PASSED, APPROVED AND ADOPTED on April 22, 2024, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 22, 2024.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

ATTACHMENT B

Report of the City Engineer

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City of Carpinteria Assessment District No. 5

Winter Protection Berm Program

Report of the City Engineer

Fiscal Year 2024 – 25

This report contains the following parts:

A. Plans and specifications of the winter berm project.

B. An estimate of the costs of the project.

C. An assessment role.

D. A statement of the method in which project costs were apportioned to each benefited parcel of land within the district.

E. A list of the names and addresses of each owner of property within the district's boundaries known to the City.

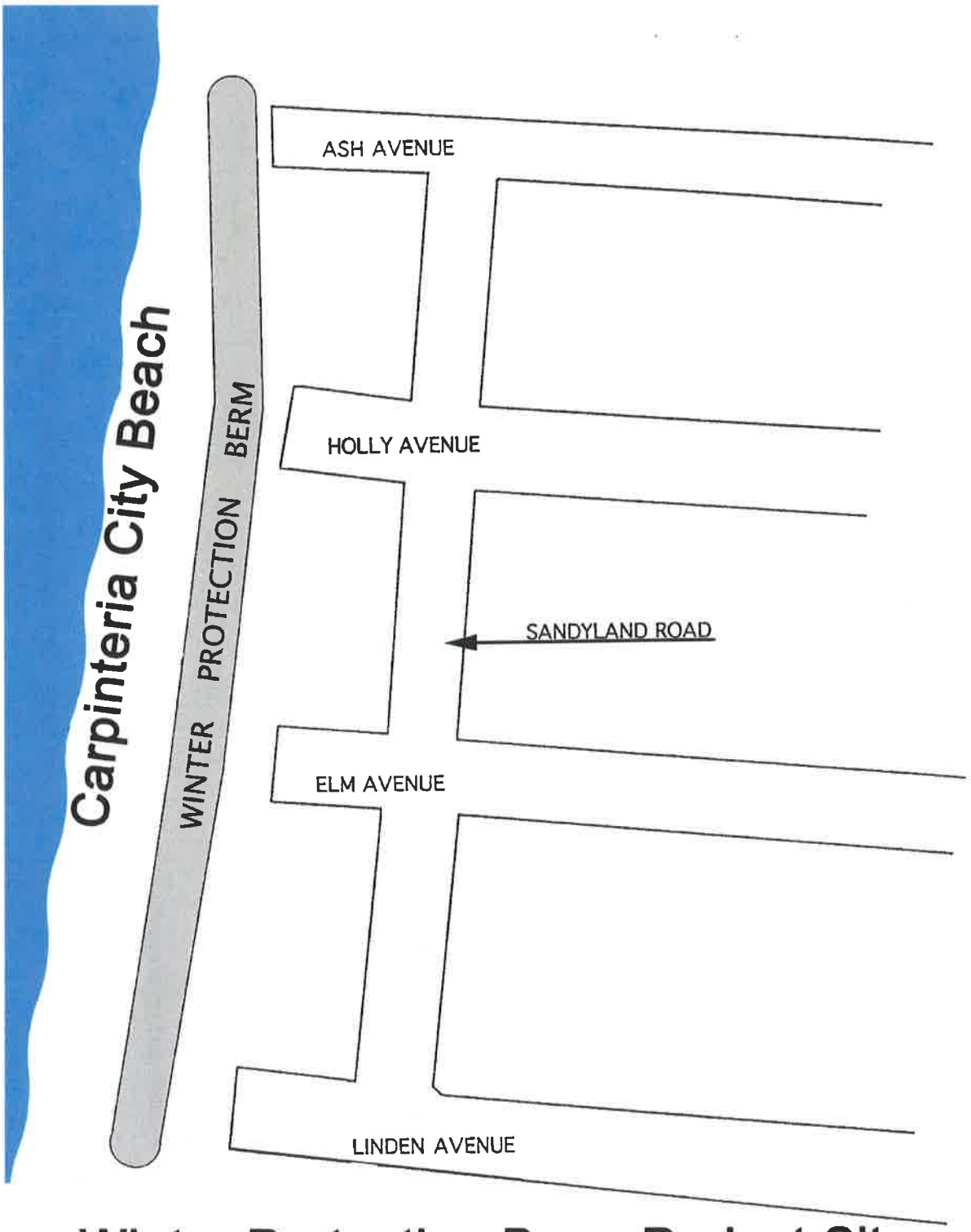
F. An assessment diagram.

G. A statement which confirms the collection of assessments for the project may be subsequent to the work for the project.

H. A statement of the total amount of assessments for all properties with in district's boundaries which remains unpaid and the total true value, as near as may be determined, of the parcels of land and improvements that are proposed to be assessed. This is provided pursuant to §2961 of California's Streets and Highways Code known as the Majority Protest Act of 1931.

PART A

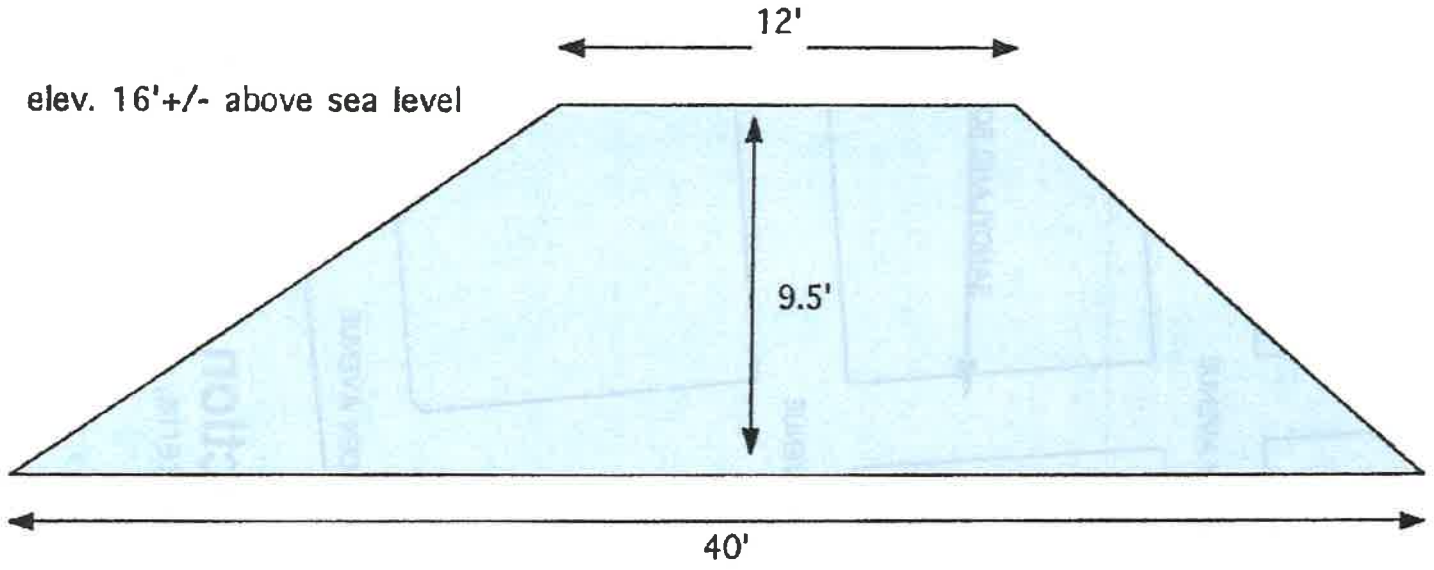
Project Plans and Specifications



Winter Protection Berm Project Site

Carpinteria, California 93013

CITY OF CARPINTERIA WINTER PROTECTION BERM (TYPICAL SECTION)



Typical Section
(no scale)

Sand Material shall be bulldozed up primarily from seaward side, preferably from above mean tide height

Notes:

1. Typical section diagram is typical only and may vary depending upon field conditions
2. Estimated cubic yardage is 13,200 CY based on 1,440 linear feet. This will vary depending on field conditions.

PART B

Estimate of Project Cost

Engineer's Report

Estimate of Project Cost

Carpinteria City Beach Winter Protection Berm

Fiscal Year 2024-2025

The following estimate of project cost for the Carpinteria City Beach Winter Protection Berm is prepared in order to determine the anticipated cost of installing, maintaining, and removing the annual project. Variables that exist in this estimation include not knowing what beach conditions will be for the berm installation in the fall, what level of maintenance will be necessary to keep the berm intact during the winter and how much machine time will be needed to remove the berm in the springtime. Other components of the cost estimate are more reliable. These components include the cost of biological reporting and project administration.

The installation of the winter protection berm is accomplished by a negotiated contract pursuant to 22032(a) of the California Public Contract Code. This code states that public projects of forty-five thousand dollars ($45,000) or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order.

For Fiscal Year 2024-2025, the cost is estimated to be $35,500. This amount is based upon the following breakdown:

Machine time: $12,000.00

The quantity of maintenance needed throughout the winter storm season is based upon the severity of weather encountered during the time the berm is in place. Some winters require no maintenance while others can require a significant maintenance effort. An amount should be contributed each year in an effort to anticipate some level of maintenance. Based upon empirical data, a contribution of five thousand dollars per year should, on average, be adequate.

$5,000.00

Removal of the berm in order to return the berm material to the upper tidal zone and to reconfigure the beach to a natural spring profile also varies for several reasons. Should the winter be exceptionally mild, and the berm remains one hundred percent intact, a greater amount of time will be required to remove it. After some winter seasons, a significant portion of the berm is eroded away, reducing berm removal costs. Removal costs can thereby vary significantly from year to year.

An estimated cost for this procedure equals: $12,000.00

Biological monitoring is a requirement of the Army Corps of Engineers and California Coastal Commission who grants authority to the City to do this project. Under the monitoring plan, the California grunion and snowy plover bird must be studied each season in order to ensure mechanical beach sand movement does not interfere with the spawning or nesting grounds. This procedure is performed by City staff with consultation being performed by a qualified biologist.

The cost of this operation equals: $ 2,000.00

The general administration of the berm project overall includes the coordination for construction of the berm, supervision of the construction, any general or related tasks associated with berm management, monitoring of the berm in the winter to watch for berm erosion, preparation of the reports that must be submitted to the Army Corps of Engineers and the California Coastal Commission, berm assessment accounting and management.

The cost of this operation equals: $4,500.00

Based, therefore, on the above anticipated cost of the project, the estimated cost in the fiscal year 2024-2025 would be thirty-five thousand five-hundred dollars ($35,500).

The Assessment District No. 5 total assessment was set in January 1997 by a mail ballot. In that process, the total District fees were set at Twenty thousand two hundred twenty-eight and 34/100 dollars ($20,228.34).

The City of Carpinteria may not raise that assessment without an affirmative vote of the affected property owners. As such, in 2024-25 the City will contribute to the District an amount of fifteen thousand two-hundred seventy-one dollars and 66/100 dollars ($15,271.66). Therefore, the net amount assessable on land within the district is Twenty thousand two hundred twenty-eight dollars and 34/100 dollars ($20,228.34).

PART C

Assessment Roll of Land Parcel Owners within the District

FY 2023-24 Assessment District No. 5 Assessment Roll

APN	Owner	Mailing Address	Mailing City, State, ZIP	Total Assessment
003-830-025	DAVIS, ROBERT L/W JACQUELINE	12008 WOOD RANCH RD	GRANADA HILLS CA 91344	$ 193.80
003-830-026	GENSTIL REVOCABLE TRUST 7/28/17	30 NORLYN DR	WALNUT CREEK CA 94596	$ 193.80
003-830-027	PRESS TRUST 10/2/17	10726 ESTHER AVE	LOS ANGELES CA 90064 3223	$ 193.80
003-830-028	ROLLINS, JANET L TRUSTEE (for) ROLLINS, JANET L TR 8/13/86	4605 WINDSOR BLVD	CAMBRIA CA 93428	$ 193.80
003-830-029	ALDRICH TRUST 11/30/87	707 E PALM AVE	BURBANK CA 91501	$ 193.80
003-830-030	GENSTIL TRUST 11/16/06	798 PREAKNESS PL	NEWBURY PARK CA 91320	$ 193.80
003-830-031	SCHILLO LLC	91 DOMBEY CIR	THOUSAND OAKS CA 91360 3601	$ 193.80
003-830-032	TODHUNTER LIVING TRUST 4/28/04	3101 CORONADO DR	FULLERTON CA 92835	$ 193.80
003-830-033	BLACKBURN, DAVID	32451 MEDITERRANEAN DR	MONARCH BEACH CA 92629	$ 193.80
003-830-034	MURACHANIAN FAMILY TRUST 2/20/01	2370 SHERWOOD RD	SAN MARINO CA 91108	$ 193.80
003-830-035	FREY FAMILY TRUST A	31349 CHERRY DR	CASTAIC CA 91384	$ 193.80
003-830-036	ROSS/MCDONOUGH FAMILY TRUST 12/3/13	10880 WILSHIRE BLVD 1000	LOS ANGELES CA 90024	$ 193.80
003-840-013	TYBARCA SORTINO PARTNERS, LLC (DE)	29249 WAGON RD	AGOURA CA 91301	$ 251.03
003-840-014	HENRY, PATRICK L/MERRY G 2007 REVOCABLE LIVING TRUST 7/20/07	139 WOOD DUCK DR	SANGER CA 93657	$ 251.03
003-840-015	PANT PROPERTIES, LP	1390 OAKRIDGE CT	NORTHRIDGE CA 91362	$ 251.03
003-840-016	MEZZIO SANDYLAND LLC	4925 SANDYLAND RD D	CARPINTERIA CA 93013 2356	$ 251.03
003-840-017	CLARK MIKE & BECKY FAMILY TRUST 4/9/19	4616 CHRISTMAS TREE LN	BAKERSFIELD CA 93306 1721	$ 251.03
003-840-018	HERMAN B & P TRUST	2715 PORTER ST 103	SOQUEL CA 95073 2437	$ 251.03
003-850-013	LUND, JOHN D & CHRISTINA E REVOCABLE LIVING TRUST 6/23/1998	98 OLIVE MILL LN	SANTA BARBARA CA 93108	$ 369.40
003-850-014	SINCLAIR, JACK L	4923 SANDYLAND RD	CARPINTERIA CA 93013	$ 251.03
003-850-015	GARCIA FAMILY TRUST 10/30/02	5301 SCOTT ROBERTSON RD	HIDDEN HILLS CA 91302	$ 251.03
004-090-001	BAMA & BAMPA EXEMPTION TRUST 9/7/05	PO BOX 228	SOMIS CA 93066	$ 235.30
004-090-003	FITZGERALD JAMES A TRUST NO II 9/24/79	1935 CALAMAR CT	CAMARILLO CA 93010 9279	$ 235.30
004-090-004	ZEOLLA PROPERTIES TRUST 12/23/20	534 ASPEN VIEW CT	OAK PARK CA 91377 3812	$ 235.30
004-091-001	PAICH DAVID/LORRAINE A TRUSTEES (for) PAICH FAM TR 6-19-90	10351 SANTA MONICA BLVD 270	LOS ANGELES CA 90025	$ 235.24
004-091-002	FERRO FAMILY TRUST 3/28/91	1110 E CENTER RD	SOMIS CA 93066 9760	$ 235.24
004-091-003	CARATAN, JUDITH LIVING TRUST 9/27/04	11611 HARRINGTON ST	BAKERSFIELD CA 93311	$ 235.24
004-091-004	HOBIN FAMILY TRUST	4327 SPRING FOREST LN	WESTLAKE VILLAGE CA 91362	$ 235.24
004-091-005	MARCHBANKS PROPERTIES, LLC	3000 CORMIER DR	BAKERSFIELD CA 93311 2946	$ 235.24
004-091-006	CARATAN, CL FAMILY TRUST 2/26/18	2901 22ND ST	BAKERSFIELD CA 93301	$ 235.24
004-091-007	MCINTOSH LIVING TRUST 5/12/17	14919 LA CUMBRE DR	PACIFIC PALISADES CA 90272	$ 235.24
004-091-008	DEMORNAY RICHARD TRUSTEE (for) DEMORNAY RICHARD TR 10/2/92	PO BOX 4085	SANTA BARBARA CA 93140	$ 235.24
004-101-001	ECKER, DORIS L TRUST 2/18/97	412 OAK HILL DR	BELLEVILLE IL 62223	$ 219.45
004-101-002	COOK, MYRON & CONNIE FAMILY TRUST 7/10/07	8633 LAGO DI COMO LN	BAKERSFIELD CA 93312	$ 219.45
004-101-003	BAMA & BAMPA SURVIVOR'S TRUST 9/7/05	PO BOX 228	SOMIS CA 93066	$ 219.45
004-101-004	SCHREINER TRUST 2/19/93	347 EL TUACA ST	CAMARILLO CA 93010	$ 219.45
004-101-005	COLLIER LIVING TRUST 1/20/89	185 CRESTVIEW AVE	CAMARILLO CA 93010 1759	$ 219.45
004-101-006	BIG MONEY PROPERTIES LLC	6077 COFFEE RD 4	BAKERSFIELD CA 93308	$ 219.45
004-101-007	MULLINS KATHERYN A TRUSTEE (for) MULLINS MARITAL TR 1/20/96	PO BOX 156	SOLVANG CA 93464	$ 219.45
004-101-008	4825 SANDYLAND 8, LLC	1359 SWEETWATER AVE	CAMARILLO CA 93010	$ 219.45
004-109-001	GPREV, LLC	2086 CERVATO DR	CAMARILLO CA 93012	$ 248.37
004-109-002	DUNCAN, M B SEPARATE PROPERTY TRUST	PO BOX 21235	BAKERSFIELD CA 93390 1235	$ 248.37
004-115-001	MARINA SHORES, LP	4681 SIERRA MADRE RD	SANTA BARBARA CA 93110	$ 236.37
004-115-002	MARINA SHORES, LP	4681 SIERRA MADRE RD	SANTA BARBARA CA 93110	$ 236.37

FY 2023-24 Assessment District No. 5 Assessment Roll

APN	Owner	Mailing Address	Mailing City, State, ZIP	Total Assessment
003-470-008	SEAHORSE TRUST 01/15/03	4040 FAIRWAY AVE	OAKLAND CA 94605 4514	$ 500.52
003-470-010	ROBERTS FAMILY TRUST B (RESIDUAL TRUST) 4/19/76	3150 FOOTHILL RD	CARPINTERIA CA 93013 3192	$ 494.21
003-470-013	CITY OF CARPINTERIA	5775 CARPINTERIA AVE	CARPINTERIA CA 93013	$ 15,271.66
003-490-001	MING, THARRELL & DINAH FAMILY LIMITED PARTNERSHIP	1113 TAM O SHANTER DR	BAKERSFIELD CA 93009	$ 547.90
003-490-025	CARNEVALE LOUIE & JACQUELINE FAM TR 6-83	18021 MAYERLING ST	GRANADA HILLS CA 91344	$ 235.30
003-760-001	REESER BRITTANY LEE BARNES	1155 N CENTRAL AVE 209	GLENDALE CA 91202 2539	$ 235.87
003-760-002	EHRGOTT LAUREN MULFORD	1583 BEE CANYON RD	ARROYO GRANDE CA 93420 4939	$ 235.87
003-760-003	CAMPBELL SANDYLAND LLC	15421 CHEMICAL LN	HUNTINGTON BEACH CA 92649 1219	$ 235.87
003-760-004	MILLER JAMES H/CAROL REV EST TR 5-14-80	40023 VILLAGE 40	CAMARILLO CA 93012	$ 235.87
003-760-005	MUNEIO THOMAS A	172 LA VISTA GRANDE	SANTA BARBARA CA 93103 2817	$ 235.87
003-760-006	JOHN M LIVING TRUST 10/13/06	492 MONARCH LN	SANTA BARBARA CA 93108 2689	$ 235.87
003-760-007	AMSS LLC	210 S ORANGE GROVE BLVD	PASADENA CA 91105	$ 235.87
003-760-008	GIACOPUZZI RUTH	4675 RICE CT	VENTURA CA 93003	$ 235.87
003-770-001	ROUGHAN, FRANCIS T	4709 SANDYLAND RD 3	CARPINTERIA CA 93013	$ 235.87
003-770-002	VAN WINGERDEN R & J FAMILY TRUST 11/28/95	4444 FOOTHILL RD	CARPINTERIA CA 93013 3075	$ 235.87
003-770-003	RESNIK RODNEY A/ANN B TRUSTEES (for) RESNIK LIV 1988 TR	352 CALLE CONVERSE	CAMARILLO CA 93010	$ 235.87
003-770-004	RESNIK 1988 LIV TR	352 CALLE CONVERSE	CAMARILLO CA 93010	$ 235.87
003-800-001	JAMIESON, LEE	3101 STATE RD	BAKERSFIELD CA 93308	$ 235.87
003-800-002	JAMIESON, KRYSTYNA	3101 STATE RD	BAKERSFIELD CA 93308	$ 235.87
003-800-003	DENNIS MAUL SALES, INC	2729 21ST ST	BAKERSFIELD CA 93301	$ 244.52
003-830-001	SANDYLAND TIC MANAGEMENT INC	4975 SANDYLAND RD	CARPINTERIA CA 93013 2313	$ 193.80
003-830-002	ALLEMAN FAMILY TRUST 10/30/17	2004 N TRACY AVE	SIMI VALLEY CA 93063	$ 193.80
003-830-003	SCHENKER, ERIC M	3324 STATE ST F	SANTA BARBARA CA 93105	$ 193.80
003-830-004	CHESLER, MARK/FLOR	4975 SANDYLAND RD 104	CARPINTERIA CA 93013	$ 193.80
003-830-005	COLETTA FAMILY RESIDUAL TRUST 4/21/00	966 BLUE MOUNTAIN CIR	WESTLAKE VILLAGE CA 91362 5457	$ 193.80
003-830-006	BOECKMANN FAMILY TRUST 9/19/00	8400 MELVIN AVE	NORTHRIDGE CA 91324 4133	$ 193.80
003-830-007	4975 SANDYLAND ROAD LLC	4975 SANDYLAND RD 107	CARPINTERIA CA 93013 2313	$ 193.80
003-830-008	ROGERS, LUCI	835 HOLLY AVE	CARPINTERIA CA 93013	$ 193.80
003-830-009	ECHEVERRIA, JAVIER	4403 BEAR MOUNTAIN BLVD	BAKERSFIELD CA 93313	$ 193.80
003-830-010	SCHIFRIN FAMILY TRUST 1/25/02	980 ENCHANTED WAY 105	SIMI VALLEY CA 93065	$ 193.80
003-830-011	OTIS HARVEY C TRUST 4/1/09	32126 VILLAGE 32	CAMARILLO CA 93012	$ 193.80
003-830-012	BLACKBURN, DAVID	32451 MEDITERRANEAN DR	MONARCH BEACH CA 92629	$ 193.80
003-830-013	PALACIOS RON/KELLY FAMILY TRUST 1/22/18	PO BOX 940148	SIMI VALLEY CA 93094 0148	$ 193.80
003-830-014	SION, HAIM MIKO/BARBARA SUSAN REVOCABLE TRUST 8/16/99	2768 BEL CIR	SIMI VALLEY CA 93063 5028	$ 193.80
003-830-015	WRIGHT, NANCY A	3153 SCOTTYS TERRACE	SIMI VALLEY CA 93063	$ 193.80
003-830-016	FORTNER/GUYOR FAMILY SURVIVOR'S TRUST 12/9/02	PO BOX 1530	WRANGELL AK 99929	$ 193.80
003-830-017	FRIEDMAN, MAURY/LISA	29480 BERTRAND DR	AGOURA HILLS CA 91301	$ 193.80
003-830-018	STENGEL FAMILY 2022 REVOCABLE TRUST 5/18/22	1525 JAY ST	CARPINTERIA CA 93013 1522	$ 193.80
003-830-019	GERLACH FAMILY LIVING TRUST 3/27/97	1186 DEEP WOOD DR	WESTLAKE VILLAGE CA 91362	$ 193.80
003-830-020	RINER, JAMES/PATRICIA TRUST 9/14/92	23222 8TH ST	NEWHALL CA 91321	$ 193.80
003-830-021	KOZMAN FAMILY TRUST 5/27/09	4259 CLARINDA DR	TARZANA CA 91356	$ 193.80
003-830-022	MULHOLLAND, MARYJANE	203 QUINCY AVE	LONG BEACH CA 90803	$ 193.80
003-830-023	RYCKMAN, GERALD OWEN JR TRUSTEE (for) RYCKMAN TRUST 10/10/90	1784 COLLINGSWOOD CT	WESTLAKE VILLAGE CA 91362	$ 193.80
003-830-024	KOZMAN, MIKE/CELINE TRUSTEES (for) KOZMAN FAM TR 6/26/95	3630 VIEWCREST DR	BURBANK CA 91504	$ 193.80

FY 2024-25 Assessment District No. 5 Assessment Roll

APN	Owner	Mailing Address	Mailing City, State, ZIP	Total Assessment
004-115-003	MARINA SHORES, LP	4681 SIERRA MADRE RD	SANTA BARBARA CA 93110	$ 236.37
			TOTAL	**$ 35,500.00**

PART D

Engineer's Report

Method of Apportionment of Assessment

Carpinteria City Beach Winter Protection Berm

Fiscal Year 2024-25

Engineer's Report
Method of Apportionment of Assessment
Carpinteria City Beach Winter Protection Berm
Fiscal Year 2024-25

The Carpinteria City Beach Winter Protection Berm Project is constructed along the Carpinteria City Beach bordered on the east by Linden Avenue and to the west by Ash Avenue. The berm is constructed each fall in order to provide a measure of protection to public and private improvements from severe winter storms and wave action. In order to fairly assess the ocean front properties that directly benefit from the berm protection, a formula was developed which reflects the benefit each parcel of land receives.

First, the cost of providing the service is divided into fixed and variable costs. Fixed costs are those that are required regardless of the amount of sand actually moved. These include the permit compliance, biological monitoring and administration of the berm project. The fixed costs are apportioned equally to all properties within the boundaries of the assessment district. The contribution toward the maintenance fund is also included among the fixed costs. Variable costs include the cost of the actual machine time required to move the sand. Since properties in the District receive varying levels of benefit depending upon the property's length of beach frontage, variable cost is assigned to each property based upon its actual length of beach frontage. Condominium or apartment properties' beach frontage was determined by dividing the number of units in each complex by the length of the property's beach frontage. These variable and fixed costs were apportioned to each property and an assessment assigned as part of a Proposition 218 vote and the assessments have not been altered in subsequent years.

A City owned parcel within the District's boundaries is assessed in the same fashion as all other parcels within the District's boundaries in order to comply with Article XIII D of the California Constitution.

PART E

A list of names and addresses of each property owner within the District's boundaries known to the City

FY 2024-25 Assessment District No. 5 Assessment Roll

APN	Owner	Mailing Address	Mailing City, State, ZIP
003-470-008	SEAHORSE TRUST 01/15/03	4040 FAIRWAY AVE	OAKLAND CA 94605 4514
003-470-010	ROBERTS FAMILY TRUST B (RESIDUAL TRUST) 4/19/76	3150 FOOTHILL RD	CARPINTERIA CA 93013 3192
003-470-013	CITY OF CARPINTERIA	5775 CARPINTERIA AVE	CARPINTERIA CA 93013
003-490-001	MING, THARRELL & DINAH FAMILY LIMITED PARTNERSHIP	1113 TAM O SHANTER DR	BAKERSFIELD CA 93009
003-490-025	CARNEVALE LOUIE & JACQUELINE FAM TR 6-83	18021 MAYERLING ST	GRANADA HILLS CA 91344
003-760-001	REESER BRITTANY LEE BARNES	1155 N CENTRAL AVE 209	GLENDALE CA 91202 2539
003-760-002	EHRGOTT LAUREN MULFORD	1583 BEE CANYON RD	ARROYO GRANDE CA 93420 4939
003-760-003	CAMPBELL SANDYLAND LLC	15421 CHEMICAL LN	HUNTINGTON BEACH CA 92649 1219
003-760-004	MILLER JAMES H/CAROL REV EST TR 5-14-80	40023 VILLAGE 40	CAMARILLO CA 93012
003-760-005	MUNEIO THOMAS A	172 LA VISTA GRANDE	SANTA BARBARA CA 93103 2817
003-760-006	JOHN M LIVING TRUST 10/13/06	492 MONARCH LN	SANTA BARBARA CA 93108 2689
003-760-007	AMSS LLC	210 S ORANGE GROVE BLVD	PASADENA CA 91105
003-760-008	GIACOPUZZI RUTH	4675 RICE CT	VENTURA CA 93003
003-770-001	ROUGHAN, FRANCIS T	4709 SANDYLAND RD 3	CARPINTERIA CA 93013
003-770-002	VAN WINGERDEN R & J FAMILY TRUST 11/28/95	4444 FOOTHILL RD	CARPINTERIA CA 93013 3075
003-770-003	RESNIK RODNEY A/ANN B TRUSTEES (for) RESNIK LIV 1988 TR	352 CALLE CONVERSE	CAMARILLO CA 93010
003-770-004	RESNIK 1988 LIV TR	352 CALLE CONVERSE	CAMARILLO CA 93010
003-800-001	JAMIESON, LEE	3101 STATE RD	BAKERSFIELD CA 93308
003-800-002	JAMIESON, KRYSTYNA	3101 STATE RD	BAKERSFIELD CA 93308
003-800-003	DENNIS MAUL SALES, INC	2729 21ST ST	BAKERSFIELD CA 93301
003-830-001	SANDYLAND TIC MANAGEMENT INC	4975 SANDYLAND RD	CARPINTERIA CA 93013 2313
003-830-002	ALLEMAN FAMILY TRUST 10/30/17	2004 N TRACY AVE	SIMI VALLEY CA 93063
003-830-003	SCHENKER, ERIC M	3324 STATE ST F	SANTA BARBARA CA 93105
003-830-004	CHESLER, MARK/FLOR	4975 SANDYLAND RD 104	CARPINTERIA CA 93013
003-830-005	COLETTA FAMILY RESIDUAL TRUST 4/21/00	966 BLUE MOUNTAIN CIR	WESTLAKE VILLAGE CA 91362 5457
003-830-006	BOECKMANN FAMILY TRUST 9/19/00	8400 MELVIN AVE	NORTHRIDGE CA 91324 4133
003-830-007	4975 SANDYLAND ROAD LLC	4975 SANDYLAND RD 107	CARPINTERIA CA 93013 2313
003-830-008	ROGERS, LUCI	835 HOLLY AVE	CARPINTERIA CA 93013
003-830-009	ECHEVERRIA, JAVIER	4403 BEAR MOUNTAIN BLVD	BAKERSFIELD CA 93313
003-830-010	SCHIFRIN FAMILY TRUST 1/25/02	980 ENCHANTED WAY 105	SIMI VALLEY CA 93065
003-830-011	OTIS HARVEY C TRUST 4/1/09	32126 VILLAGE 32	CAMARILLO CA 93012
003-830-012	BLACKBURN, DAVID	32451 MEDITERRANEAN DR	MONARCH BEACH CA 92629
003-830-013	PALACIOS RON/KELLY FAMILY TRUST 1/22/18	PO BOX 940148	SIMI VALLEY CA 93094 0148
003-830-014	SION, HAIM MIKO/BARBARA SUSAN REVOCABLE TRUST 8/16/99	2768 BEL CIR	SIMI VALLEY CA 93063 5028
003-830-015	WRIGHT, NANCY A	3153 SCOTTYS TERRACE	SIMI VALLEY CA 93063
003-830-016	FORTNER/GUYOR FAMILY SURVIVOR'S TRUST 12/9/02	PO BOX 1530	WRANGELL AK 99929
003-830-017	FRIEDMAN, MAURY/LISA	29480 BERTRAND DR	AGOURA HILLS CA 91301
003-830-018	STENGEL FAMILY 2022 REVOCABLE TRUST 5/18/22	1525 JAY ST	CARPINTERIA CA 93013 1522
003-830-019	GERLACH FAMILY LIVING TRUST 3/27/97	1186 DEEP WOOD DR	WESTLAKE VILLAGE CA 91362
003-830-020	RINER, JAMES/PATRICIA TRUST 9/14/92	23222 8TH ST	NEWHALL CA 91321

FY 2024-25 Assessment District No. 5 Assessment Roll

APN	Owner	Mailing Address	Mailing City, State, ZIP
003-830-021	KOZMAN FAMILY TRUST 5/27/09	4259 CLARINDA DR	TARZANA CA 91356
003-830-022	MULHOLLAND, MARYJANE	203 QUINCY AVE	LONG BEACH CA 90803
003-830-023	RYCKMAN, GERALD OWEN JR TRUSTEE (for) RYCKMAN TRUST 10/10/90	1784 COLLINGSWOOD CT	WESTLAKE VILLAGE CA 91362
003-830-024	KOZMAN, MIKE/CELINE TRUSTEES (for) KOZMAN FAM TR 6/26/95	3630 VIEWCREST DR	BURBANK CA 91504
003-830-025	DAVIS, ROBERT L/W JACQUELINE	12008 WOOD RANCH RD	GRANADA HILLS CA 91344
003-830-026	GENSTIL REVOCABLE TRUST 7/28/17	30 NORLYN DR	WALNUT CREEK CA 94596
003-830-027	PRESS TRUST 10/2/17	10726 ESTHER AVE	LOS ANGELES CA 90064 3223
003-830-028	ROLLINS, JANET L TRUSTEE (for) ROLLINS, JANET L TR 8/13/86	4605 WINDSOR BLVD	CAMBRIA CA 93428
003-830-029	ALDRICH TRUST 11/30/87	707 E PALM AVE	BURBANK CA 91501
003-830-030	GENSTIL TRUST 11/16/06	798 PREAKNESS PL	NEWBURY PARK CA 91320
003-830-031	SCHILLO LLC	91 DOMBEY CIR	THOUSAND OAKS CA 91360 3601
003-830-032	TODHUNTER LIVING TRUST 4/28/04	3101 CORONADO DR	FULLERTON CA 92835
003-830-033	BLACKBURN, DAVID	32451 MEDITERRANEAN DR	MONARCH BEACH CA 92629
003-830-034	MURACHANIAN FAMILY TRUST 2/20/01	2370 SHERWOOD RD	SAN MARINO CA 91108
003-830-035	FREY FAMILY TRUST A	31349 CHERRY DR	CASTAIC CA 91384
003-830-036	ROSS/MCDONOUGH FAMILY TRUST 12/3/13	10880 WILSHIRE BLVD 1000	LOS ANGELES CA 90024
003-840-013	TYBARCA SORTINO PARTNERS, LLC (DE)	29249 WAGON RD	AGOURA CA 91301
003-840-014	HENRY, PATRICK L/MERRY G 2007 REVOCABLE LIVING TRUST 7/20/07	139 WOOD DUCK DR	SANGER CA 93657
003-840-015	PANT PROPERTIES, LP	1390 OAKRIDGE CT	NORTHRIDGE CA 91362
003-840-016	MEZZIO SANDYLAND LLC	4925 SANDYLAND RD D	CARPINTERIA CA 93013 2356
003-840-017	CLARK MIKE & BECKY FAMILY TRUST 4/9/19	4616 CHRISTMAS TREE LN	BAKERSFIELD CA 93306 1721
003-840-018	HERMAN B & P TRUST	2715 PORTER ST 103	SOQUEL CA 95073 2437
003-850-013	LUND, JOHN D & CHRISTINA E REVOCABLE LIVING TRUST 6/23/1998	98 OLIVE MILL LN	SANTA BARBARA CA 93108
003-850-014	SINCLAIR, JACK L	4923 SANDYLAND RD	CARPINTERIA CA 93013
003-850-015	GARCIA FAMILY TRUST 10/30/02	5301 SCOTT ROBERTSON RD	HIDDEN HILLS CA 91302
004-090-001	BAMA & BAMPA EXEMPTION TRUST 9/7/05	PO BOX 228	SOMIS CA 93066
004-090-003	FITZGERALD JAMES A TRUST NO II 9/24/79	1935 CALAMAR CT	CAMARILLO CA 93010 9279
004-090-004	ZEOLLA PROPERTIES TRUST 12/23/20	534 ASPEN VIEW CT	OAK PARK CA 91377 3812
004-091-001	PAICH DAVID/LORRAINE A TRUSTEES (for) PAICH FAM TR 6-19-90	10351 SANTA MONICA BLVD 270	LOS ANGELES CA 90025
004-091-002	FERRO FAMILY TRUST 3/28/91	1110 E CENTER RD	SOMIS CA 93066 9760
004-091-003	CARATAN, JUDITH LIVING TRUST 9/27/04	11611 HARRINGTON ST	BAKERSFIELD CA 93311
004-091-004	HOBIN FAMILY TRUST	4327 SPRING FOREST LN	WESTLAKE VILLAGE CA 91362
004-091-005	MARCHBANKS PROPERTIES, LLC	3000 CORMIER DR	BAKERSFIELD CA 93311 2946
004-091-006	CARATAN, CL FAMILY TRUST 2/26/18	2901 22ND ST	BAKERSFIELD CA 93301
004-091-007	MCINTOSH LIVING TRUST 5/12/17	14919 LA CUMBRE DR	PACIFIC PALISADES CA 90272
004-091-008	DEMORNAY RICHARD TRUSTEE (for) DEMORNAY RICHARD TR 10/2/92	PO BOX 4085	SANTA BARBARA CA 93140
004-101-001	ECKER, DORIS L TRUST 2/18/97	412 OAK HILL DR	BELLEVILLE IL 62223
004-101-002	COOK, MYRON & CONNIE FAMILY TRUST 7/10/07	8633 LAGO DI COMO LN	BAKERSFIELD CA 93312
004-101-003	BAMA & BAMPA SURVIVOR'S TRUST 9/7/05	PO BOX 228	SOMIS CA 93066
004-101-004	SCHREINER TRUST 2/19/93	347 EL TUACA ST	CAMARILLO CA 93010

FY 2024-25 Assessment District No. 5 Assessment Roll

APN	Owner	Mailing Address	Mailing City, State, ZIP
004-101-005	COLLIER LIVING TRUST 1/20/89	185 CRESTVIEW AVE	CAMARILLO CA 93010 1759
004-101-006	BIG MONEY PROPERTIES LLC	6077 COFFEE RD 4	BAKERSFIELD CA 93308
004-101-007	MULLINS KATHERYN A TRUSTEE (for) MULLINS MARITAL TR 1/20/96	PO BOX 156	SOLVANG CA 93464
004-101-008	4825 SANDYLAND 8, LLC	1359 SWEETWATER AVE	CAMARILLO CA 93010
004-109-001	GPREV, LLC	2086 CERVATO DR	CAMARILLO CA 93012
004-109-002	DUNCAN, M B SEPARATE PROPERTY TRUST	PO BOX 21235	BAKERSFIELD CA 93390 1235
004-115-001	MARINA SHORES, LP	4681 SIERRA MADRE RD	SANTA BARBARA CA 93110
004-115-002	MARINA SHORES, LP	4681 SIERRA MADRE RD	SANTA BARBARA CA 93110
004-115-003	MARINA SHORES, LP	4681 SIERRA MADRE RD	SANTA BARBARA CA 93110

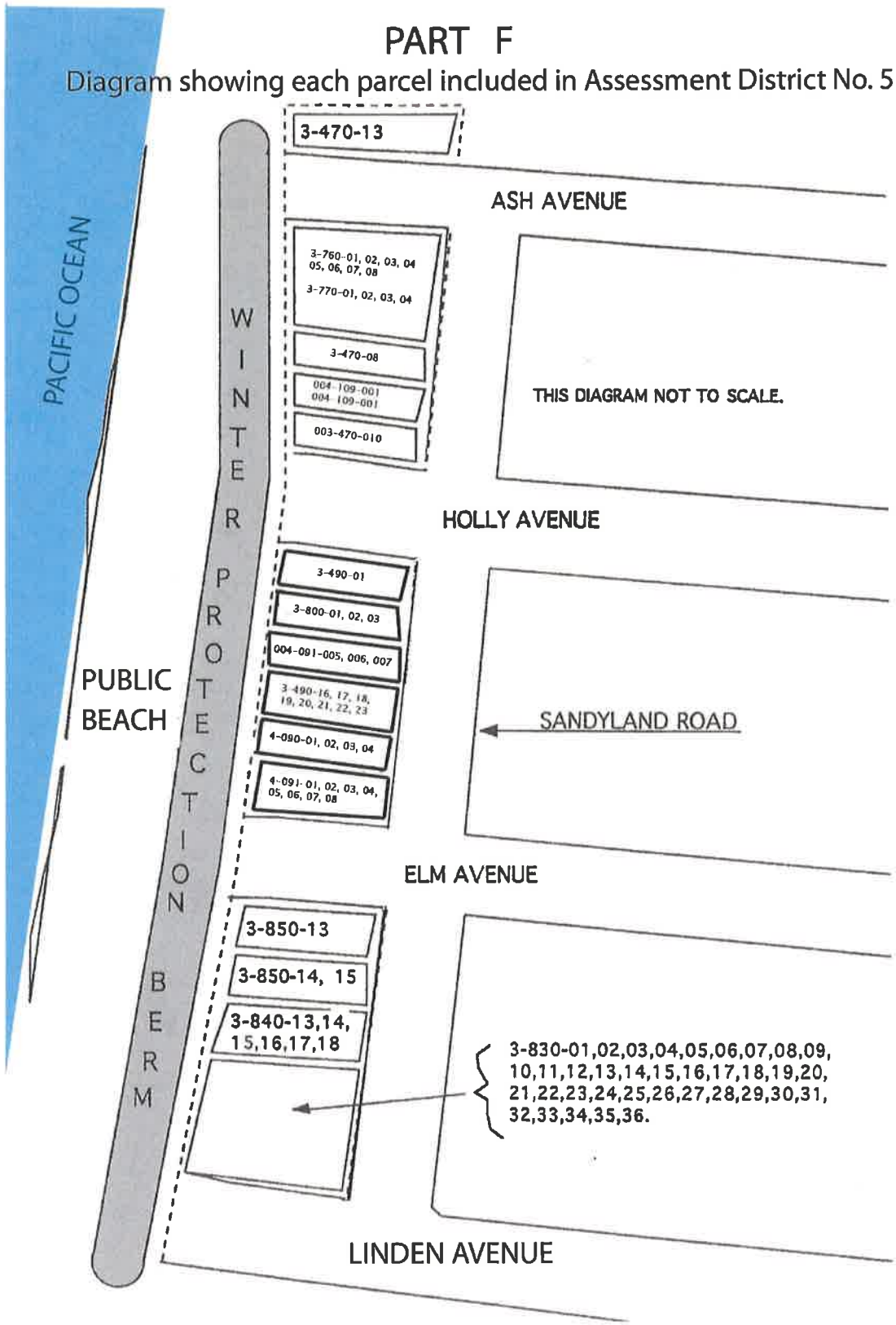
PART F

A diagram showing each parcel

included in Assessment District No. 5

PART F

Diagram showing each parcel included in Assessment District No. 5



PART G

Collection Statement

Collection Statement

The Collection of Assessment District No. 5 funds may take place after the construction, maintenance and / or removal of each season's project. Should in good faith, the City of Carpinteria construct the winter protection berm as described in the Park, Recreation, and Community Services Director's report, and subsequently, the proposed assessments be adopted, the district will reimburse the City of Carpinteria for the current season's project costs to the extent described in the Engineer's report.

PART H

Unpaid Assessment Statement

Unpaid Assessment Statement

The total principal sum of unpaid assessments for all properties within the City of Carpinteria's Assessment District Number Five's boundaries which remain unpaid as computed pursuant to paragraph (1) of Subdivision (b) of §2961 of California's Streets and Highways Code known as the Majority Protest Act of 1931 is $0.00 The total true value, as near as may be determined, of the parcels of land and improvements which are proposed to be assessed is equal or greater than $90,400,000.00 computed pursuant to paragraph (2) of subdivision (b) of §2961 of California's Streets and Highways Code known as the Majority Protest Act of 1931.

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Amendment No. 1 to Agreement with Showscapes Inc. (dba Treescapes) for a One-Year Term Extension and Related Costs to Provide Landscape Maintenance Services.

STAFF RECOMMENDATION

Authorize the City Manager to execute Amendment No. 1 to the Maintenance Agreement with Showscapes Inc. (dba Treescapes) for a one-year term extension to provide landscape maintenance services in an amount not-to-exceed $267,600 for a total amended agreement amount of $961,410.

Sample Motion: I move to authorize the City Manager to execute Amendment No. 1 to the Maintenance Agreement with Showscapes Inc. (dba Treescapes) for a one-year term extension to provide landscape maintenance services in an amount not-to-exceed $267,600 for a total amended agreement amount of $961,410.

(The motion requires a roll call vote.)

BACKGROUND

On April 12, 2021, the City Council authorized the City Manager execute a Maintenance Agreement with Showscapes, Inc. for a three-year term to provide landscape maintenance services. Pursuant to the Maintenance Agreement, landscape maintenance includes the grounds of City bike paths/trails, facilities, parks/open spaces, parking lots, and right-of-way (parkways and medians, not including street trees). The Maintenance Agreement sets term limits at an initial three years with two, 1-year extensions if mutually agreed upon in writing for a possible contract total term of five years. The current Maintenance Agreement is in its third year of the three-year term and is set to expire on April 30, 2024.

The purpose of this agenda matter is to authorize the City Manager to execute Amendment No. 1 to the Maintenance Agreement with Showscapes Inc. (dba Treescapes) for a one-year term extension to provide landscape maintenance services in an amount not-to-exceed $267,600 for a total amended agreement amount of $961,410.

DISCUSSION

Since the execution of the original Maintenance Agreement, three new City assets were gained, namely Carpinteria Skate Park, Coastal Vista Trail- Interim Linden Avenue to Holly Avenue Spur, and Via Real right-of-way (Northbound Highway 101 On- and Off-ramps at Casitas Pass Road pursuant to the Freeway Maintenance Agreement between the City and California Department of Transportation[1]). Said City assets are currently not in the original landscape maintenance scope of work. The proposed Amendment No. 1, as shown as Attachment A, adds these new City assets to the landscape maintenance list of parks/open spaces and right-of-way, respectively. As shown in Attachment A, cost associated with additional services include $1,200, $690, and $1,200 per month, respectively, that total a monthly increase of $3,090. This would translate to $37,080 per year.

As also a part of the proposed Amendment No. 1, Showscapes, Inc. requests for a 3.3-percent increase of unit prices to be applied for the one-year extension. Staff evaluated the proposed unit prices, and staff found it to be consistent with the changes in the price level of the Los Angeles-Long Beach-Anaheim Consumer Price Index (CPI). (The CPI is a nationally accepted measure of the average change over time in the prices paid by urban consumers for a market basket of consumer goods and services.). If applied, the proposed fee change (i.e. 3.3-percent) would translate to an annual increase of $8,520 (or $710 per month) for a new annual cost of $267,600 (or $22,300 per month).

Staff evaluated the performance of Showscapes, Inc. through vendor reporting, site visits, and daily observations, and staff determined it to be satisfactory to merit another year of providing landscape maintenance services.

POLICY CONSISTENCY

The recommendation may be found consistent with the following goals, objectives, and/or policies of the General Plan and Local Coastal Land Use Plan:

Circulation Element

Objective C-2: To designate scenic routes so as to provide for the scenic enjoyment of and maintain and enhance the natural beauty of the lands and views along the roadways of the Carpinteria Valley.

Open Space, Recreation & Conservation Element

Objective OSC-1: Protect, preserve and enhance local natural resources and habitats.

Objective OSC-14: Provide for adequate park and recreation facilities to meet the needs of the community and visitors.

Objective OSC-15: Maintain the existing trail system and provide additional recreation and access opportunities by expanding the trail system.

---

[1] Freeway Maintenance Agreement dated March 21, 2016, and amendment dated January 11, 2021.

Public Facilities & Services Element

Objective PF-5: To provide a high quality and broad range of public services, facilities, and utilities to meet the needs of all present and future residents of the Carpinteria Planning Area.

Policy PF-5e: The City will improve and extend services and facilities to the extent possible within the limits of available funding.

Policy PF-5f: Carpinteria will focus City funds on service and facilities improvements to meet existing needs prior to committing funds to the extension of services and facilities to new areas.

Policy PF-5h: The City will coordinate with the various public agencies providing services and facilities to encourage the joint use of sites, where feasible, and to otherwise improve the economy of operations.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested for Fiscal Year 2023-2024. There is sufficient budget in 209-441-5350 [Landscape Maintenance] and 204-502-5350 [Landscape Maintenance] Appropriation of funds in the amount of $266,654.82 will be proposed in the Fiscal Year 2024-25 Budget in order to account for the one-year extension.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The recommendation is consistent with Carpinteria Municipal Code Chapter 3.32 (Purchasing System).

OPTIONS

1. Authorize the City Manager to execute Amendment No. 1 to the Maintenance Agreement with Showscapes, Inc. (dba Treescapes) for a one-year term extension to provide landscape maintenance services in an amount not-to-exceed $267,600 for a total amended agreement amount of $961,410. (Staff Recommendation)

2. Decline to approve recommendations and direct staff as determined appropriate.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: First Amendment to Maintenance Agreement

Staff contact:
Stephon Downes, Management Analyst
(805) 755-4446; stephond@carpinteriaca.gov

Signature

Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

Signature

Reviewed by:
Licette Maldonado, Administrative Services Director
(805) 755-4448; licettem@carpinteriaca.gov

Signature

Reviewed by:
Michael Ramirez, City Manager
(805) 755-4400; michaelr@carpinteriaca.gov

Signature

ATTACHMENT A

First Amendment to Maintenance Agreement

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CITY OF CARPINTERIA

FIRST AMENDMENT TO AGREEMENT FOR MAINTENANCE SERVICES

This First Amendment ("Amendment") is effective the 1st day of May, 2024 to an agreement for landscapes maintenance services between the City of Carpinteria ("City") and Showscapes, Inc. dba Treescapes ("Contractor") dated the 1st day of May, 2021.

The Agreement between City and Contractor currently provides under Section 3 (Term), the ability for the City to extend the Agreement on the same terms for two (2) additional one (1) year periods, at the City's option; and

The City exercises its option to extend the Agreement by one (1) additional year until April 30, 2025 ("Option Period"), amend the scope of work to include additional city assets, and to increase the annual agreement cost by 3.3% beginning July 1st, 2024, as requested by Contractor in Exhibit "A" for an amount not-to-exceed $267,600.00 for a total amended agreement amount of $961,410.00; and

The Contractor agrees to complete Basic Work consistent with Section 1.1 (Basic Work) and complete said basic work during the Option Period; and

The City and Contractor agree that except as expressly modified by this Amendment, all other provisions, terms and conditions of the Agreement remain unchanged and in full force and effect; and

The City Council, on this 22nd day of April, 2024, approves this Amendment and authorizes the City Manager to execute this Amendment to be effective May 1, 2024.

Now therefore the City and Contractor agree as follows that Agreement be, and hereby is, amended consistent with the foregoing.

IN WITNESS WHEREOF, the parties have executed this Agreement at the place and as of the date first written above.

"CITY"
City of Carpinteria

By:_____
Michael Ramirez, City Manager

"CONTRACTOR"
Showscapes, Inc. (dba Treescapes)

By:_____
Jerry Monahan, CEO

APPROVED AS TO FORM:
City of Carpinteria

By:_____
Jena S. Acos, on behalf of Brownstein
Brownstein Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

ATTEST:
City of Carpinteria

By:_____
Brian C. Barrett, CMC, CPMC
City Clerk

EXHIBIT A

SHOWSCAPES
Urban Landcare Management | Environmentally Friendly

EXHIBIT "A"

ADDENDUM

SHOWSCAPES MAINTENANCE AGREEMENT & SPECIFICATIONS FOR CITY OF CARPINTERIA

This Addendum is to include the following locations to the existing landscape maintenance management agreement for City of Carpinteria:

Casitas Pass Rd & Via Real Triangle Landscape Maintenance (Cal Trans to City of Carpinteria) 4 x per month = $1,200.00 per month

Skate Park Landscape Maintenance: 4 x per month = $1,200.00

New Path between Linden & Holly Landscape Maintenance: 4 x per month = $690.00 per month

Total: $3,090.00 per month

Agreed upon and accepted:

SHOWSCAPES, INC
Company Name

_____
Authorized Signature

1200 Paseo Camarillo #255
Address

JERRY MONAHAN
Typed/Printed Name

CAMARILLO, CA 93010
City, State, ZIP

805-484-5849
Telephone

#797240
Contractor's License Number

77-0443057
Federal Tax ID#

_____ Date: _____
City of Carpinteria Representative

City of Carpinteria					
Parks and Landscape Maintenance					
Urban Parks		Acres	Sq Ft.	Turf Area	Monthly Service Cost
Carpinteria Community Garden		0.6	26,136		Upon Request
Carpinteria Creek Park		1.03	44,867	11,720	$845
El Carro Park		9.75	424,710	278,550	$1,873
Franklin Creek Park		0.95	41,382		$402
Heath Ranch Park		2.4	104,544	72,710	$819
Historical Marker Park		0.05	2,178		$201
Memorial Park		2.1	91,476	73,950	$819
Mills Corner		0.06	2,614		$98
Monte Vista Park		3.66	159,430	101,800	$845
Tomol Interpretive Play Area and Trail		2.2	95,832	1,411	$628
Viola Fields		6	261,360	226,360	$1,873
Open Space / Natural Areas					
Carpinteria Bluffs Preserve		39	1,698,840		$608
Lagunitas Park		2.56	111,514		Included
Rincon Bluffs Preserve		21.65	943,074		$906
Salt Marsh Nature Park		8.6	374,616		$989
Tar Pits Park		9	392,040		$906
Bike / Multiuse Trails					
Carpinteria Creek Bike Path		3	130,680		$494
Franklin Creek Bike Path		0.5	21,780		$144
Santa Monica Bike Path		1	43,560		$144
Tar Pits Park to Harbor Seal Rookery		0.85	37,026		$227
Street Planters					
Carpinteria Avenue - east bound		0.1	4,214		Included
Carpinteria Avenue - west bound		0.52	22,707		Included
Casitas Pass Road - center median		0.06	2,460		Included
Linden Avenue-south bound		0.03	1,400		Included
Linden Avenue- north bound		0.02	782		Included
Linden Avenue- center median		0.02	880		Included

Linden Avenue- seal fountain plaza		0	115		Included
Linden Avenue- north of Carp Avenue		3.91	170,250		Included
Total Downtown Tee- Linden & Carp Ave					$2,982
Linden to Holly Path					$732
Casitas Pass & Via Real Triangle (Cal Trans Landscape)					$1,273
Public Facilities					
Carpinteria City Hall		4.65	202,554		$742
Skate Park (Daily Service)					$1,236
Carpinteria Community Pool		0.85	37,026		$660
Seaside Park		0.45	19,602		$494
Veterans Hall Campus		0.7	30,492		$556
Unimproved/ Future Maint Areas					
City Lot #4		1.4	60,984		Included
Farmer Parcel		1.54	67,082		Included
Parking Lots					
Parking Lot No. 1		1	43,560		$201
Parking Lot No. 2		0.45	19,602		$201
Parking Lot No. 3		1.4	60,984		$201
Wullbrandt Way Parking		0.15	6,534		$201
Total Turf Area			17.6	766,501	
Total Parkland Acreage		132.2058			
TOTAL MONTHLY SERVICE COST					$22,300
Additional Services					
Clover / Broadleaf Control in turf	per sq. ft	0.005			
Top Dressing (labor)	per sq. ft	0.004			
Aeration	per sq. ft	0.006			
Sprinkler Nozzle Replacement	Material only	4" $15 6" $20	Completed by crew		
Rotor Popup Repair/ Replacement	Material only	$40	Completed by crew		
Lateral Line Repair	each	$175	$ Includes tech		

1" Valve Repair/ Replacement	each	$335	$ Includes tech		
1.5"Valve Repair/ Replacement	each	$409	$ Includes tech		
2" Valve Repair/ Replacement	each	$419	$ Includes tech		
Valve Solenoid Replacement	each	$135	$ Includes tech		
Valve Diaphragm Replacement	each	$145	$ Includes tech		
1" Main Line Repair	each	$349	$ Includes tech		
1.5" Main Line Repair	each	$569	$ Includes tech		
2" Main Line Repair	each	$579	$ Includes tech		
Planting Labor Per Flat (seasonal)	each	Included			
Planting Labor Per One Gallon	each	$45 per/hr			
Planting Labor Per 5 Gallon	each	$45 per/hr			
Planting Labor Per 15 Gallon	each	$45 per/hr			
Gopher Control - all improved areas		*Regular Included	*Infestation $75/hr		
Mulch Distribution Labor	Included	$45 per/hr. for			

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Second Amendment to Santa Barbara County Association of Governments Joint Powers Agreement.

STAFF RECOMMENDATION

Authorize the Mayor to execute a Second Amendment to the Santa Barbara County Association of Governments Joint Powers Agreement.

Sample Motion: I move to authorize the Mayor to execute a Second Amendment to the Santa Barbara County Association of Governments Joint Powers Agreement.

BACKGROUND

Consistent with federal, state, and local public health recommendations for curbing the spread of the COVID-19 virus in 2020, many people relied on broadband services in order to telework, participate in school, and socialize with friends and family while remaining socially distant. The COVID-19 pandemic made the digital divide in unserved and underserved communities more apparent as work, commerce, health, and other services moved online. Those in unserved and underserved communities were struggling to participate in the digital landscape as broadband services were unavailable to them due to lack of affordability or infrastructure. Further, the state identified a need for improving broadband infrastructure in order to:

1. Encourage new broadband service providers to enter the marketplace in order to improve competition
2. Build redundancy of connection for improved resiliency and disaster recovery
3. Increase overall capacity for local broadband service in support of economic development and enhanced telework infrastructure.

In order to address these needs, a broadband infrastructure was identified as an essential service. In July 2021, the Santa Barbara County Association of Governments (SBCAG) formed the Broadband Ad-hoc Committee, which comprises of SBCAG board members Nelson and Hartman (County of Santa Barbara), Osborne (City of Lompoc), Patino (City of Santa Maria) and Perotte (City of Goleta). The Broadband Ad-hoc Committee formed the basis of SBCAG Board of Directors' support and encouragement

to formalize a collaborative, regional approach to developing a broadband strategic plan between SBCAG, County of Santa Barbara, and the eight incorporated cities.

On October 21, 2021, the SBCAG Board of Directors authorized its Executive Director to request for participation from the eight cities, including the City of Carpinteria, in the preparation of the Santa Barbara County Regional Broadband Strategic Plan. In October 2021, the County of Santa Barbara Board of Supervisors also committed $200,000 from the County of Santa Barbara's share of the American Rescue Plan Act. The SBCAG Board of Directors proposed dividing the remaining cost among the eight cities based on the 2021 California Department of Finance population estimate to the cities' collective population of 307,821. See Table 1 below for the jurisdiction contributions based on population.

Table 1- Jurisdiction Contributions Based on Population

Jurisdiction	2021 DOF Population Estimate	%	Contribution
Buellton	5,435	1.77%	$3,531.27
Carpinteria	13,196	4.29%	$8,573.81
Goleta	32,339	10.51%	$21,011.56
Guadalupe	8,346	2.71%	$5,422.63
Lompoc	42,493	13.80%	$27,608.90
Santa Barbara	93,055	30.23%	$60,460.46
Santa Maria	107,445	34.91%	$69,810.05
Solvang	5,512	1.79%	$3,581.30
County[1]	-	-	$200,000.00
Total	307,821		$400,000.00

Footnote:
1. In October 2021, the County of Santa Barbara Board of Supervisors committed $200,000 from the County of Santa Barbara's share of the America Rescue Plan Act funds.

The City Council approved and authorized the City Manager to execute a Memorandum of Understanding (MOU) with SBCAG; County of Santa Barbara; and the other seven cities in the county for preparing the Santa Barbara County Regional Broadband Strategic Plan, as well as approved an appropriation of $8,600 for the City's financial contribution.[1]

Broadband Consortium Pacific Coast[2], which is separately contracted with SBCAG to prepare the Santa Barbara County Regional Broadband Strategic Plan in accordance

[1] On November 8, 2021, the City Council approved the $8,600 appropriation. On July 25, 2022, the City Council approved and authorized the City Manager to execute a revised MOU with SBCAG; County of Santa Barbara; and the other seven cities.

[2] Formed in 2014, Broadband Consortium Pacific Coast serves as an advocate for broadband deployment and adoption in the tri-county area of Ventura, Santa Barbara, and San Louis Obispo. Broadband Consortium Pacific Coast is funded by the Rural and Urban Regional Broadband Consortia

with the MOU, conducted a public outreach campaign among the individual communities regionwide, including with the Carpinteria community. For the Carpinteria community, a public forum was held in the auditorium of Carpinteria Children's Project on June 1, 2022. The public forum was moderated by Supervisor Das Williams, and the panelists were from Carpinteria Children's Project, Carpinteria Unified School District (CUSD), and The Zumaya Group. The following table is a summary of the public forum.

Carpinteria Children's Project Public Forum Summary (June 1, 2022)

Challenges	➢ High cost of service ➢ Lack of awareness of affordability programs ➢ Multi-family homes: inability to access service per individual or family ➢ Inadequate training resources/lack of awareness of training resources ➢ Gap is caused by lack of access to modern technology ➢ Need training ➢ 65% of students qualify for reduced/free lunches
Opportunities	➢ CUSD installed Wi-Fi on school busses/vans ➢ Partnerships with providers (Connect to Compete) ➢ Digital Navigators and workshops ➢ Outreach opportunities ➢ Promotoras Network and digital navigators
Barriers	➢ Disproportionately impacts low-income neighborhoods ➢ Everything relies on the internet; Connectivity is required for quality of life

Based on input from the individual communities as well as the local agencies, a draft of the Santa Barbara County Regional Broadband Strategic Plan was prepared by Broadband Consortium Pacific Coast. In the draft Santa Barbara County Regional Broadband Strategic Plan, affordability and access were noted as the most significant barriers to broadband adoption in the Carpinteria community. The following recommendations were presented as strategies to overcome said identified barriers:

1. Access (Capacity and Connectivity)

    a. Continue development and availability of community Wi-Fi maintained by the City or in partnership with education and community centers.
    b. Seek grant funding to increase staffing capacity within City departments to work on broadband priorities.

2. Affordability and Adoption

    a. A community Wi-Fi system would benefit those unable to connect due to cost.

Grant Account of the California Advanced Services Fund, a program administered by the California Public Utilities Commission.

b. Support partnerships with the Digital Equity Coalition to expand awareness of the Affordable Connectivity Program.

3. Requirements for Redundancy and Resiliency

a. Continue to partner with SBCAG in regional coordination of the Golden State Connect Network and last-mile planning and implementation.
b. Consolidate and create a complete asset inventory that could be utilized for broadband infrastructure deployment.
c. Prioritize smart city planning in the General Plan and develop necessary and corresponding policies.

On November 9, 2022, Broadband Consortium Pacific Coast presented the draft Santa Barbara County Regional Broadband Strategic Plan to the Utilities Committee (Members Nomura and Lee). The Utilities Committee recommended for the City Council to accept the Santa Barbara County Regional Broadband Strategic Plan. On November 14, 2022, the City Council accepted the Santa Barbara County Regional Broadband Strategic Plan. In December 2022, the SBCAG Board of Directors approved the final Santa Barbara County Regional Broadband Strategic Plan.

In May 2023, the California Public Utilities Commission approved a Local Agency Technical Assistance (LATA) Grant in the amount of $1M to the joint grantees of the County of Santa Barbara and SBCAG for implementing the Santa Barbara County Regional Broadband Strategic Plan on behalf of the MOU partners. The implementation includes preliminary broadband network design, a programmatic environmental impact report, and a joint powers authority establishment.

The purpose of this agenda matter is for the City Council to authorize the Mayor to execute a Second Amendment to the Santa Barbara County Association of Governments Joint Powers Agreement in order to fulfill the LATA Grant requirement of establishing a joint powers authority.

DISCUSSION

On October 19, 2023, the SBCAG Board of Directors approved SBCAG staff's recommendation of a Second Amendment to the SBCAG Joint Powers Agreement (JPA), expanding the JPA's scope for broadband services to the MOU partners. The proposed Second Amendment is shown as Attachment A. All MOU partners are required to have their respective governing board execute the Second Amendment in order to fulfill the LATA Grant requirement of establishing a joint powers authority.

POLICY CONSISTENCY

The proposed City Council actions in support of a Santa Barbara County Regional Broadband Strategic Plan can be found consistent with policies of the City's General Plan and Sustainable Community Policy, as described below.

General Plan

Public Facilities Element Objective PF-5: *To provide a high quality and broad range of public services, facilities and utilities to meet the needs of all present and future residents of the Carpinteria Planning Area.*

Implementation Policy PF-5d. *Detailed master plans will be prepared for major facilities and service systems.*

Implementation Policy PF-5e. *The City will improve and extend services and facilities to the extent possible, within the limits of available funding.*

Implementation Policy PF-5i. *The City will maintain liaison with the agencies providing public services within the Planning Area.*

Sustainable Community Policy

GOALS

Initiate and lead collaborative sustainability initiatives and communicate efforts to residents and business owners and operators, becoming a resource to the community.

ECONOMIC VITALITY

Promote a diversified and resilient local economy that reflects the unique attributes of the region and provides necessary and desirable products and services for both residents and visitors.

COMMUNITY HEALTH, SAFETY AND WELLNESS

Improve the quality of life of all members of the community through education, services and accessibility to resources.

Implement programs which promote interactions and communication between neighbors, including internet-based social programs and local community groups.

Promote social equity which addresses the fair distribution of benefits and costs among different social and cultural groups, recognizing that these groups have different needs, interests, rights to and responsibilities over resources, and that they experience different impacts of development interventions which must be considered to build a solid base for sustainability and socio-environmental equity.

Cultivate inter-agency programs and regulations to support sustainable goals and objectives of this policy throughout the community.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The City Attorney's Office reviewed the draft Second Amendment to the SBCAG Joint Powers Agreement and found no exceptions.

OPTIONS

1. Authorize the Mayor to execute a Second Amendment to the Santa Barbara County Association of Governments Joint Powers Agreement. (Staff recommendation)
2. The City Council could choose not to consider the recommendation and provide further direction to staff.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

Attachment A: Second Amendment to the Santa Barbara County Association of Governments Joint Powers Agreement

Staff contact:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

Reviewed by:
Michael Ramirez, City Manager
(805) 755-4400; michaelr@carpinteriaca.gov

Signature

Signature

ATTACHMENT A

Second Amendment to the Santa Barbara County Association of Governments Joint Powers Agreement

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SBCAG SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS

SECOND AMENDED AND RESTATED JOINT POWERS AGREEMENT

FOR THE

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS

THIS SECOND AMENDED AND RESTATED JOINT POWERS AGREEMENT ("Agreement") is made by and among the incorporated cities of Buellton, Carpinteria, Goleta, Guadalupe, Lompoc, Santa Barbara, Santa Maria, and Solvang, all being municipal corporations of the State of California within the County of Santa Barbara; and, the County of Santa Barbara, a body politic and corporate and subdivision of the State of California, as follows:

WHEREAS, Sections 6500 et seq. of the California Government Code (Title 1, Division 7, Chapter 5, Article 1), provides for agreements between two or more public agencies to jointly exercise any power common to the contracting parties; and

WHEREAS, in 1966, the County of Santa Barbara, and the Cities of Santa Barbara, Santa Maria, Lompoc, Carpinteria, and Guadalupe established the Santa Barbara County and Cities Area Planning Council through an initial Joint Powers Agreement; and

WHEREAS, beginning in 1990, the member agencies of the Santa Barbara County and Cities Area Planning Council executed an amendment to the initial Joint Powers Agreement to rebrand the agency as the Santa Barbara County Association of Governments which is considered the first amendment to the initial Joint Powers Agreement; and

WHEREAS, through the following resolutions each governing body entered into the first amended Joint Powers Agreement approved in 1990 and replaced by this Second Amended and Restated Joint Powers Agreement:

1. By the City of Buellton, Council Resolution R92-44, on February 27, 1992;

2. By the City of Carpinteria, Council Resolution 1937, on July 23, 1990;
3. By the City of Goleta, Council Resolution 02-32, on February 1, 2002;
4. By the City of Guadalupe, Council Resolution 90-933, on August 27, 1990;
5. By the City of Lompoc, Council Resolution 3994(90), on September 18, 1990;
6. By the City of Santa Barbara, Council Resolution 90-163, on October 2, 1990;
7. By the City of Santa Maria, Council Resolution 90-104, on August 7, 1990;
8. By the City of Solvang, Council Resolution 90-173, on August 13, 1990; and
9. By the County of Santa Barbara, Board Resolution 90-744, on July 24, 1990.

WHEREAS, the City of Santa Barbara by virtue of its charter, and the other incorporated cities and the county, parties hereto have the joint and mutual powers, to address regional planning and program concerns, pursuant to various sections of the California Government Code; to designate an appropriate body to assume the planning responsibilities of an airport land use commission pursuant to Section 21670.1 of the California Public Utilities Code; to participate in regional planning within the meaning of title 42 of the United States Code (U.S.C.) section 3334; to designate a representative organization as the metropolitan planning organization pursuant to title 23 of the U.S.C. section 134(b); and to designate an appropriate body to assume the responsibilities for facilitating regional broadband internet access service or related telecommunications services consistent with, but not limited to, California Senate Bill 156 (2021) (excluding broadband and telecommunication permitting to which each incorporated city and the county shall retain its jurisdictional responsibility); and

WHEREAS, prior to 1990, a joint powers agency known as the Santa Barbara County and Cities Area Planning Council had been designated as the Local Transportation Authority for Santa Barbara County pursuant to California Public Utilities Code section 180000 et seq., and as the transportation planning agency pursuant to California Government Code section 29532; and

WHEREAS, prior to 1990, the parties hereto recognized that the County of Santa Barbara with its included incorporated cities had been designated by the Bureau of the Census as

a standard metropolitan area, and was changing from a rural to an urban area with continuing expansion of its incorporated cities and development of the formerly undeveloped areas; and

WHEREAS, all parties to said joint powers agency wish to reapprove, ratify, and include all of said functions, powers and designations in said agency and approve and give effect to the resolution adopted by said joint powers agency for it to continue to be known hereafter as the Santa Barbara County Association of Governments.

NOW, THEREFORE, it is agreed as follows:

1. The Santa Barbara County and Cities Area Planning Council that existed prior to 1990 consisting of the five members of the Board of Supervisors of the County of Santa Barbara from time to time in office and of one additional member from each incorporated city within the boundaries of the County of Santa Barbara which is a party to this agreement, shall continue to be known and designated hereafter as the Santa Barbara County Association of Governments and is ratified, confirmed and continued to exercise the powers and fulfill the responsibilities referred to above and by any and all past action, assignment, designation and commitment as has heretofore been conferred upon said Santa Barbara County and Cities Area Planning Council in all aspects of its function and under all designations that it has been subject to. Duly elected members of the State Legislature representing Santa Barbara County shall continue *exofficio* status with said agency. The representatives from each city may be the mayor or any member of the City Council and shall serve so long as he or she shall hold office or until resignation or removal by majority vote of the City Council represented. Vacancies among representatives from the incorporated cities shall be filled in the same manner as the first appointment. County Supervisors shall serve so long as he or she shall hold office.

2. The Santa Barbara County Association of Governments shall serve as a transportation planning agency pursuant to Section 29532 of the Government Code;

as the Transportation authority pursuant to California Public Utilities Code section 180000 et seq.; as the metropolitan planning organization responsible for carrying out the provisions of title 23 of the U.S.C. section 134; as the airport land use commission pursuant to Section 21670.1 of the Public Utilities Code; as a metropolitan clearinghouse pursuant to Section 204 of Public Law 89-754 (42 U.S.C. § 3334); and, as the local agency responsible for facilitating regional broadband internet access service or related telecommunications services consistent with, but not limited to, California Senate Bill 156 (2021) (excluding broadband and telecommunication permitting to which each incorporated city and the county shall retain its jurisdictional responsibility). The Santa Barbara County Association of Governments may by resolution consent to serve as lead planning organization for air quality pursuant to Section 174 of Public Law 95-95 (42 U.S.C. § 7504) in the event the Board of Supervisors of Santa Barbara County relinquishes its designation as lead planning organization.

3. In addition to the incorporated cities mentioned in this Agreement, any other city which may hereafter be incorporated within the boundaries of the County of Santa Barbara and which may desire to participate in the activities of this Santa Barbara County Association of Governments may do so by executing this Agreement without prior approval or ratification of the named parties to this Agreement and shall thereafter be bound by all of the terms and provisions of this Agreement as of the date of execution.

4. The time, place and dates of regular meetings, the method of calling special meetings, the election of such officers and the employment of such personnel as are deemed necessary and appropriate, arrangements for financing, and rules of procedures all be as provided in Bylaws adopted by the Santa Barbara County Association of Governments, or in the absence of Bylaws by majority vote of the governing board of said agency. In any event, regular meetings shall be held not less often than quarterly.

5. Officers and employees, including an Executive Director shall be employed by the Council, as provided in the Ordinances adopted by said Transportation Authority.

6. The Santa Barbara County Treasurer shall be the depositary and have custody of all the money of the Santa Barbara County Association of Governments.

7. The undersigned parties to this Agreement pledge full cooperation and agree to assign representatives to serve as official members of this organization or any committee or subcommittee.

8. This Agreement shall take effect upon its execution by the Chairmen and Clerks of the legislative bodies of all of the parties authorized pursuant to resolutions of such legislative bodies authorizing such execution as indicated below.

9. The Santa Barbara County Association of Governments shall have the powers provided by the acts, ordinances and designations referred to above, and such powers as are necessary to enable it to fulfill and carry out its functions as described herein, including, but not by way of limitation, the following powers:

    a. to make and enter into contracts;
    b. to apply for and accept grants, advances, and contributions from any source including member Jurisdictions;
    c. to employ or contract for the services of agents, employees, consultants and such other persons or firms as it deems necessary;
    d. to make plans and conduct studies;
    e. to sue and be sued in its own name;
    f. to incur debts, liabilities, or obligations, subject to the limitations herein set forth; and
    g. to adopt annually a budget setting forth all administrative, operational and capital expenses.

10. Nothing herein shall be construed as limiting in any manner the power of any of the respective parties to initiate and complete a local project within their respective jurisdictions with their own funds. It is understood, however, that the recommendations of the agency may have the effect of precluding any favorable action by an agency of the state or federal governments in support of such a project if other than local financing is sought, as determined by the respective state or federal agency under laws, regulations and policies applicable to them.

11. This Agreement shall be effective for a period of five years but shall be deemed automatically renewed by each party hereto for additional five-year periods unless a notice of non-renewal adopted by resolution of the governing body of such a party is given to the Santa Barbara County Association of Governments.

12. If any one or more of the provisions contained herein shall for any reason be held to be invalid, illegal, or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

13. This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties shall preserve undestroyed, shall together constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date when fully executed by all parties.

[Signatures on following pages.]

CITY OF BUELLTON

Dave King
Mayor

Date:

ATTEST:
Scott Wolfe
City Manager

APPROVED AS TO FORM:
Greg Murphy
City Attorney

CITY OF CARPINTERIA

Al Clark
Mayor

Date:

ATTEST:
Michael Ramirez
City Manager

APPROVED AS TO FORM:
Jena Shoaf Acos
City Attorney

CITY OF GOLETA

CITY OF GOLETA

Paula Perotte
Mayor

Date:

ATTEST:
Robert Nisbet
City Manager

APPROVED AS TO FORM:
Megan Garibaldi
City Attorney

CITY OF GUADALUPE

Ariston Julian
Mayor

Date:

ATTEST:
Todd Bodem
City Administrator

APPROVED AS TO FORM:
Philip F. Sinco
City Attorney

CITY OF LOMPOC

Jenelle Osborne
Mayor

Date:

ATTEST:
Dean Albro
City Manager

APPROVED AS TO FORM:
Jeff Malawy
City Attorney

CITY OF SANTA BARBARA

Paul Casey
City Administrator

Date:

ATTEST:
Sarah Gorman
City Clerk Services Manager

APPROVED AS TO FORM:
Ariel P. Calonne
City Attorney

Daniel S. Hentschke,
Assistant City Attorney

CITY OF SANTA MARIA

Alice Patino
Mayor

Date:

ATTEST:

Sarah Gorman
City Administrator

APPROVED AS TO FORM:
Thomas T. Watson
City Attorney

Jeffrey Patrick
Assistant City Attorney

SOLVANG
The Danish Capital of America

CITY OF SOLVANG

Mark Infanti
Mayor

Date:

ATTEST:
Randy Murphy
City Manager

APPROVED AS TO FORM:
Dave Fleishman
City Attorney

COUNTY OF SANTA BARBARA

Steve Lavagnino
Chair, Board of Supervisors

Date:

ATTEST:
Mona Miyasato
County Executive Officer
Clerk of the Board

Deputy Clerk

APPROVED AS TO ACCOUNTING FORM:
Betsy M. Schaffer, CPA
Auditor-Controller

Deputy

APPROVED AS TO FORM:
Rachel Van Mullem
County Counsel

Deputy County Counsel

APPROVED AS TO FORM:
Greg Milligan
Risk Manager

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Closeout of City Hall Campus Improvements Project- Sewer Replacement.

STAFF RECOMMENDATION

Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the City Hall Campus Improvements Project- Sewer Replacement with Toro Enterprises Inc.

Sample Motion: I move to authorize the Mayor to sign the Closeout Agreement and Release of Claims for the City Hall Campus Improvements Project- Sewer Replacement with Toro Enterprises Inc. *(This motion requires a roll call vote.)*

BACKGROUND

In June 2022, a sanitary sewer pipeline assessment was conducted by the Carpinteria Sanitary District as a part of its routine cleaning maintenance for the City Hall campus' sanitary sewer lateral. The sanitary sewer lateral runs underground that is parallel to the south property line of City Hall and connects with a Carpinteria Sanitary District mainline in Dump Road. The Carpinteria Sanitary District discovered the sanitary sewer lateral to be structurally deficient and advised the City to remove and replace it as soon as possible.

On January 8, 2024, the City Council awarded the construction contract to Toro Enterprises, Inc. in the Total Base Bid amount of $285,609. On January 9, 2024, the Notice of Award was issued to Toro Enterprises, Inc. in order to begin the process of executing the construction contract including furnishing the required performance bond, payment bond, and certificates of insurance and insurance endorsements. Staff confirmed the construction contract was fully executed and issued the Notice to Proceed to Toro Enterprises, Inc. for starting construction on February 12, 2024.

The purpose of this agenda matter is for the City Council to authorize the Mayor to sign the Closeout Agreement and Release of Claims for the City Hall Campus Improvements Project- Sewer Replacement with Toro Enterprises, Inc.

DISCUSSION

The general scope of work of the City Hall Campus Improvements Project- Sewer Replacement consisted of abandonment of a structurally-deficient sewer line and installation of its replacement. The location map is shown as Attachment A.

During the course of construction, the following contract change order was directed by the Public Works Director:

Change Order Number	Brief Description	Cost
1	Balancing Contract Change Order	$5,471.73

The Balancing Contract Change Order accounts for any increases and decreases in quantity of bid items for the final amount of work. The Balancing Contract Change Order also accounts for extra work and eliminated work.

The following tables summarize the original revenue and expense budgets, respectively:

Revenue	
Capital Improvement Projects Fund (includes Measure X and Traffic Development Impact Fees)	$315,000.00
Total	$315,000.00

Expense	
Construction Contract (Total Base Bid)	$285,609.00
Construction Contract Contingency (10%)	$28,561.00
Total	$314,170.00
Total (rounded up to nearest thousand)	$315,000.00

The following table summarizes the actual costs of the construction contract with Toro Enterprises, Inc.:

Cost Summary	
Construction Contract (Total Base Bid)	$285,609.00
Contract Change Orders	$5,471.73
Total	$291,080.73

Construction management and inspection were performed by Public Works Department Engineering Division staff, and no consulting services were utilized.

The Public Works Director finds the work as being in conformance with the contract documents and determined the construction was completed on February 29, 2024. Therefore, staff recommends for the City Council to authorize the Mayor to sign the Closeout Agreement and Release of Claims as shown as Attachment B.

POLICY CONSISTENCY

The recommendation is consistent with the procedures of Carpinteria Municipal Code Chapter 3.32 (Purchasing System) for public works projects.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

In accordance with the contract documents, the Closeout Agreement and Release of Claims is required for capital projects to be closed out.

OPTIONS

1. Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the City Hall Campus Improvements Project- Sewer Replacement with Toro Enterprises, Inc. (Staff Recommendation)
2. The City Council could choose to not approve the recommendation and direct staff as determined appropriate.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Location Map
Attachment B: Closeout Agreement and Release of Claims

Staff contact:
Shay Darrington, Engineering Technician
(805) 755-4445; shayd@carpinteriaca.gov

Signature

Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

Signature

Reviewed by:
Licette Maldonado, Administrative Services Director
(805) 755-4448; licettem@carpinteriaca.gov

Signature

Reviewed by:
Michael Ramirez, City Manager
(805) 755-4400; michaelr@carpinteriaca.gov

Signature

ATTACHMENT A

Location Map

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PROJECT
NORTH
NO SCALE
CITY HALL
CORPORATION YARD
DUMP RD.
CARPINTERIA AVE.
101
Suggest a change

ATTACHMENT B

Closeout Agreement and Release of Claims

THIS PAGE INTENTIONALLY LEFT BLANK

CLOSEOUT AGREEMENT AND RELEASE OF CLAIMS

THIS AGREEMENT AND RELEASE OF CLAIMS (Agreement) is made in Carpinteria, California, this 22nd day of April, 2024, by and between the City of Carpinteria, (Owner), and Toro Enterprises Inc (Contractor).

KNOW ALL PERSONS BY THESE PRESENTS:

1. That the undersigned, as the authorized representative of Contractor, and for each of its successors, assigns and partners, for and in consideration of Two Hundred Eighty-Five Thousand Six Hundred Nine Dollars and Zero Cents ($285,609), for the original Contract amount, and the sum of Five Thousand Four Hundred Seventy-One Dollars and Seventy-Three Cents ($5,471.73) for Contract Change Order No. 1, receipt of which is acknowledged, does release and forever discharge Owner, and each of its successors, assigns, council members, officers, agents, servants, volunteers and employees, from any and all rights, claims, causes of action, demands, debts, obligations, liabilities, actions, damages, costs and expenses (including but not limited to attorneys', paralegal and experts' fees, costs and expenses) and other claims, which may be asserted against Owner by reason of any matter or thing which was the subject matter of or basis for:

   A. The performance of all terms and conditions of that certain agreement dated January 8, 2024 for Owner, project described as Carpinteria City Hall Campus Improvements Project-Sewer Replacement.

   B. Contract Change Order No. 1, as approved by the parties, dated April 2, 2024.

2. Nothing contained in this Agreement shall waive or alter the rights, privileges, and powers of Owner or the duties, liabilities and obligations of Contractor and its surety(ies) in respect to any portion of the Contract.

3. Owner has received the following claims from Contractor: None. Except as expressly provided in this section, Owner has received no other claims from Contractor.

4. Upon execution of this Agreement, Owner agrees to promptly record a Notice of Completion with the Santa Barbara County Recorder.

5. Contractor and Owner agree that the total adjusted Contract Price and time of performance after the execution of change orders, is as follows:

Original Contract Price	$285,609.00
Original Working Days	20 days
Adjusted Contract Price	$291,080.73
Adjusted Working Days	25 days

6. The current amount owing to Contractor is:

Adjusted Contract Price:		$291,080.73
Less:	Amount Previously Paid (Request No. 1)	$(276,526.69)
	Retention	$(14,554.04)
BALANCE:		$0.00

The retention will be released to Contractor at the expiration of thirty-five (35) calendar days after the date of recording a Notice of Completion with the Santa Barbara County Recorder or when all stop notices have been released, whichever last occurs. The release provided pursuant to this Agreement shall not apply to Contractor's right to the retention amount until and to the extent such amounts are received by Contractor.

7. It is understood and agreed by Contractor that the facts with respect to which the release provided pursuant to this Agreement is given may turn out to be other than or different from the facts as now known or believed to be, and Contractor expressly assumes the risk of the facts turning out to be different than they now appear, and agrees that the release provided pursuant to this Agreement shall be, in all respects, effective and not subject to termination or rescission by any such difference in facts and Contractor expressly waives any and all rights it has or may have under California Civil Code Section 1542, which provides as follows:

> "A general release does not extend to claims which the creditor does not know or suspect to exist in its favor at the time of executing the Release which if known by it must have materially affected its settlement with the debtor."

8. The release made by Contractor is not to be construed as an admission or admissions of liability and Contractor denies any such liability. Contractor agrees that it will forever refrain and forebear from commencing, instituting or prosecuting any lawsuit, action or other proceeding against Owner based on, arising out of, or in any way connected with the subject matter of this release.

9. Except as specifically provided in this Agreement, the Contractor releases Owner from all claims, including but not limited to those of its Subcontractors for all delay and impact costs, if any.

10. The Contractor represents and warrants to Owner that Contractor has not assigned or transferred or purported to assign or transfer to any person, firm, corporation, association or entity any of the rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims and Contractor agrees to indemnify and hold harmless Owner, its successors, assigns, council members, officers, agents, servants, volunteers and employees, from and against, without limitation, any and all rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims, including but not limited to attorneys', paralegal and experts' fees, costs and expenses arising out of or connected with any such assignment or transfer or purported assignment or transfer.

11. The parties acknowledge that they have been represented by counsel of their own choice in connection with the preparation and execution of this Agreement. The parties acknowledge and represent that they understand and voluntarily consent and agree to each and every provision contained in this Agreement.

12. The persons executing this Agreement represent and warrant to the other party that the execution and performance of the terms of this Agreement have been duly authorized by all individual, corporate, partnership, or other entity requirements and that such persons have the right, power, legal capacity and authority to execute and enter into this Agreement.

13. The parties further acknowledge and represent that no promise, inducement or agreement, not expressed in this Agreement, have been made and that, with respect to the matters considered, this Agreement contains the entire agreement among the parties and that the terms of the Agreement are contractual and not a mere recital.

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

CITY OF CARPINTERIA
a Municipal Corporation

By_____
Mayor

APPROVED AS TO CONTENT:

_____

John L. Ilasin, City Engineer

ATTEST:

_____

Brian C. Barrett, CMC, CPMC, City Clerk

CONTRACTOR

By_____

_____

Title

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Closeout of Carpinteria Avenue and Palm Avenue Intersection Improvements Project.

STAFF RECOMMENDATION

Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the Carpinteria Avenue and Palm Avenue Intersection Improvements Project with Taft Electric Company.

Sample Motion: I move to authorize the Mayor to sign the Closeout Agreement and Release of Claims for the Carpinteria Avenue and Palm Avenue Intersection Improvements Project with Taft Electric Company. *(This motion requires a roll call vote.)*

BACKGROUND

On August 8, 2022, the City Council authorized the Public Works Director to advertise the Notice Inviting Bids for the Carpinteria Avenue and Palm Avenue Intersection Improvements Project. On December 12, 2022, the City Council awarded a construction contract to Taft Electric Company in the Total Base Bid amount of $623,800. On December 13, 2022, the Notice of Award was issued to Taft Electric Company in order to begin the process of executing the construction contract including furnishing the required performance bond, payment bond, and certificates of insurance and insurance endorsements. Staff confirmed the construction contract was fully executed and issued the Notice to Proceed to Taft Electric Company for starting construction on October 9, 2023.

The purpose of this agenda matter is for the City Council to authorize the Mayor to sign the Closeout Agreement and Release of Claims for the Carpinteria Avenue and Palm Avenue Intersection Improvements Project with Taft Electric Company.

DISCUSSION

The general scope of work of the Carpinteria Avenue and Palm Avenue Intersection Improvements Project consisted of a conventional traffic signal system, enhanced conspicuity for bike lanes (i.e. bright green color pavement markings), and curb ramp upgrades in conformance with American with Disabilities Act (ADA) standards. The location map is shown as Attachment A.

During the course of construction, the following contract change order was directed by the Public Works Director:

Change Order Number	Brief Description	Cost
1	Balancing Contract Change Order	$15,502.65

The Balancing Contract Change Order accounts for any increases and decreases in quantity of bid items for the final amount of work. The Balancing Contract Change Order also accounts for extra work and eliminated work.

The following tables summarize the original revenue and expense budgets, respectively:

Revenue	
Capital Improvement Projects Fund (includes Measure A, Measure X, and Traffic Development Impact Fees)	$736,000.00
Total	$736,000.00

Expense	
Construction Contract (Total Base Bid)	$623,800.00
Construction Contract Contingency (10%)	$62,380.00
Construction Management and Inspection	$49,458.00
Total	$735,638.00
Total (rounded up to nearest thousand)	$736,000.00

The following table summarizes the actual costs:

Cost Summary	
Construction Contract (Total Base Bid)	$623,800.00
Contract Change Orders	$15,502.65
Construction Management and Inspection	$49,458.00
Total	$688,760.65

Construction management and inspection were performed by consulting services.

The Public Works Director finds the work as being in conformance with the contract documents and determined the construction was completed on March 1, 2024. Therefore, staff recommends for the City Council to authorize the Mayor to sign the Closeout Agreement and Release of Claims as shown as Attachment B.

POLICY CONSISTENCY

The recommendation is consistent with the procedures of Carpinteria Municipal Code Chapter 3.32 (Purchasing System) for public works projects.

FINANCIAL CONSIDERATIONS

No Additional Funding Requested.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

In accordance with the contract documents, the Closeout Agreement and Release of Claims is required for capital projects to be closed out.

OPTIONS

1. Authorize the Mayor to sign the Closeout Agreement and Release of Claims for the Carpinteria Avenue and Palm Avenue Intersection Improvements Project with Taft Electric Company. (Staff Recommendation)
2. The City Council could choose to not approve the recommendation and direct staff as determined appropriate.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Location Map
Attachment B: Closeout Agreement and Release of Claims

Staff contact:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

Signature

Reviewed by:
Licette Maldonado, Administrative Services Director
(805) 755-4448; licettem@carpinteriaca.gov

Signature

Reviewed by:
Michael Ramirez, City Manager
(805) 755-4400; michaelr@carpinteriaca.gov

Signature

ATTACHMENT A

Location Map

Source: Google Maps. 2022

ATTACHMENT B

Closeout Agreement and Release of Claims

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CLOSEOUT AGREEMENT AND RELEASE OF CLAIMS

THIS AGREEMENT AND RELEASE OF CLAIMS (Agreement) is made in Carpinteria, California, this 22nd day of April, 2024, by and between the City of Carpinteria, (Owner), and Taft Electric Company (Contractor).

KNOW ALL PERSONS BY THESE PRESENTS:

1. That the undersigned, as the authorized representative of Contractor, and for each of its successors, assigns and partners, for and in consideration of Six Hundred Twenty-Three Thousand Eight Hundred Dollars and Zero Cents ($623,800.00), for the original Contract amount, and the sum of Fifteen Thousand Five Hundred Two Dollars and Sixty-Five Cents ($15,502.65) for Contract Change Order No. 1, receipt of which is acknowledged, does release and forever discharge Owner, and each of its successors, assigns, council members, officers, agents, servants, volunteers and employees, from any and all rights, claims, causes of action, demands, debts, obligations, liabilities, actions, damages, costs and expenses (including but not limited to attorneys', paralegal and experts' fees, costs and expenses) and other claims, which may be asserted against Owner by reason of any matter or thing which was the subject matter of or basis for:

   A. The performance of all terms and conditions of that certain agreement dated December 12, 2022, for Owner, project described as Carpinteria Avenue and Palm Avenue Intersection Improvements Project.

   B. Contract Change Order No. 1, as approved by the parties, dated February 22, 2024.

2. Nothing contained in this Agreement shall waive or alter the rights, privileges, and powers of Owner or the duties, liabilities and obligations of Contractor and its surety(ies) in respect to any portion of the Contract.

3. Owner has received the following claims from Contractor: None. Except as expressly provided in this section, Owner has received no other claims from Contractor.

4. Upon execution of this Agreement, Owner agrees to promptly record a Notice of Completion with the Santa Barbara County Recorder.

5. Contractor and Owner agree that the total adjusted Contract Price and time of performance after the execution of change orders, is as follows:

Original Contract Price	$623,800.00
Original Working Days	180 days
Adjusted Contract Price	$639,302.65
Adjusted Working Days	180 days

6. The current amount owing to Contractor is:

Adjusted Contract Price:		$639,302.65
Less:	Amount Previously Paid (Request Nos. 1 through 2)	$(607,337.52)
	Retention	$(31,965.13)
BALANCE:		$0.00

The retention will be released to Contractor at the expiration of thirty-five (35) calendar days after the date of recording a Notice of Completion with the Santa Barbara County Recorder or when all stop notices have been released, whichever last occurs. The release provided pursuant to this Agreement shall not apply to Contractor's right to the retention amount until and to the extent such amounts are received by Contractor.

7. It is understood and agreed by Contractor that the facts with respect to which the release provided pursuant to this Agreement is given may turn out to be other than or different from the facts as now known or believed to be, and Contractor expressly assumes the risk of the facts turning out to be different than they now appear, and agrees that the release provided pursuant to this Agreement shall be, in all respects, effective and not subject to termination or rescission by any such difference in facts and Contractor expressly waives any and all rights it has or may have under California Civil Code Section 1542, which provides as follows:

> "A general release does not extend to claims which the creditor does not know or suspect to exist in its favor at the time of executing the Release which if known by it must have materially affected its settlement with the debtor."

8. The release made by Contractor is not to be construed as an admission or admissions of liability and Contractor denies any such liability. Contractor agrees that it will forever refrain and forebear from commencing, instituting or prosecuting any lawsuit, action or other proceeding against Owner based on, arising out of, or in any way connected with the subject matter of this release.

9. Except as specifically provided in this Agreement, the Contractor releases Owner from all claims, including but not limited to those of its Subcontractors for all delay and impact costs, if any.

10. The Contractor represents and warrants to Owner that Contractor has not assigned or transferred or purported to assign or transfer to any person, firm, corporation, association or entity any of the rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims and Contractor agrees to indemnify and hold harmless Owner, its successors, assigns, council members, officers, agents, servants, volunteers and employees, from and against, without limitation, any and all rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims, including but not limited to attorneys', paralegal and experts' fees, costs and expenses arising out of or connected with any such assignment or transfer or purported assignment or transfer.

11. The parties acknowledge that they have been represented by counsel of their own choice in connection with the preparation and execution of this Agreement. The parties acknowledge and represent that they understand and voluntarily consent and agree to each and every provision contained in this Agreement.

12. The persons executing this Agreement represent and warrant to the other party that the execution and performance of the terms of this Agreement have been duly authorized by all individual, corporate, partnership, or other entity requirements and that such persons have the right, power, legal capacity and authority to execute and enter into this Agreement.

13. The parties further acknowledge and represent that no promise, inducement or agreement, not expressed in this Agreement, have been made and that, with respect to the matters considered, this Agreement contains the entire agreement among the parties and that the terms of the Agreement are contractual and not a mere recital.

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

CITY OF CARPINTERIA
a Municipal Corporation

By_____
Mayor

APPROVED AS TO CONTENT:

_____
John L. Ilasin, City Engineer

ATTEST:

_____
Brian C. Barrett, CMC, CPMC, City Clerk

CONTRACTOR

By_____

_____
Title

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
April 22, 2024

ITEM FOR COUNCIL CONSIDERATION

Annual Review of the City's Master Fee Schedule.

STAFF RECOMMENDATION

Approve and adopt Resolution No. 6316, updating the City's Master Fee Schedule.

Sample Motion: I move to Adopt Resolution No. 6316, approving the City's Master Fee Schedule.

BACKGROUND

At the Council Meeting of October 9, 2023, the City completed a Cost of Service Study (Study) designed to determine the level of fees necessary to ensure the City recovers the full cost of providing the various services it makes available to the public.

At the Special City Council meeting on October 30, 2023, the City Council reviewed and filed the Study. The City Council provided direction to staff and continued the meeting to November 13, 2023. City staff, requiring additional time, requested the City Council continue the matter to the meeting of November 27, 2023.

At the Council Meeting of November 27, 2023, the City Council approved the first reading of Ordinance No. 774 and the adoption of Resolution No. 6282, updating the City's Master Fee Schedule with an effective date of January 29, 2024. The second reading of the ordinance was held on December 11, 2023

The purpose of this agenda item is for the City Council to consider and approve the revised Master Fee Schedule (see Exhibit 1) that includes an inflation factor of 1.5% based on the Consumer Price Index (CPI) of the Los Angeles-Long Beach-Anaheim for the month of December. City staff are recommending half of the CPI of 3% since the rates were increased on January 29, 2024.

DISCUSSION

Ensuring City costs are fully recovered for consumer or fee-based services is a critical element in fiscal stabilization for the City. While having an understanding of the minimum fee/charge necessary for cost recovery is essential in both local government and private business, unlike private business, which may set fees/charges to make a profit, California cities are limited by state law to recovering only up to actual costs of service. Conversely when fees/charges are not adjusted regularly, costs may exceed fees/charges resulting in a subsidy.

As the City's costs to provide these types of services change over time, the City's fees and service charges should also change accordingly. Included in this report is a summary of changes (see attachment A) that provides a listing of all the proposed changes to the Master Fee Schedule, as well as the variance (increase/decrease). There are also corrections to some of the fees. For example, the Home Occupancy Permit is now incorporated into the Business License Review fee since the process to aquire a business license is the same for either city or home business application.

Moving forward, City staff will revise the Master Fee Schedule on an annual basis (January/February) and present to City Council for consideration. The effective date of the City's Master Fee Schedule, if approved by the City Council is July 1, 2024. Government Code Section 66017 states adoption of certain fees or charges shall be effective no sooner than 60 days following the final adoption of the fee or charge or increase in the fee or charge.

POLICY CONSISTENCY

While most of the cost recovery targets are 100%, some are less. Electing to collect fees that recover less than 100% of the City's costs for providing a service is a policy choice. Ensuring City costs are fully recovered for the provision of consumer or fee-based services is a critical element in fiscal stabilization for the City.

FINANCIAL CONSIDERATIONS

City Council approval of this action would establish a revised Master Fee Schedule effective July 1st of Fiscal Year 2024-25. The additional revenue would offset the corresponding increase in costs necessary to provide the services.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The City Attorney has reviewed this Agenda item and will be available to answer questions at the meeting.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

Attachment B: Summary of Changes

Attachment A: Resolution No. 6316

Staff contact:
Licette Maldonado, Administrative Services Director
licettem@carpinteriaca.gov; (805) 755-4448

Signature

Reviewed by: Michael Ramirez, City Manager
michaelr@carpinteriaca.gov; (805) 755-4450

Signature

ATTACHMENT A

SUMMARY OF CHANGES

CITY OF CARPINTERIA
Master Fee Schedule (Proposed) Changes
Effective July 1, 2024

SERVICE	FEES EFFECTIVE JANUARY 29, 2024	PROPOSED FEES EFFECTIVE JULY 1, 2024	VARIANCE
COMMUNITY DEVELOPMENT			
BUILDING PLAN CHECK & INSPECTION	$35 plus a Fee based on the most cur+G7:G30rent Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved (See Appendix A), plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.	$35 plus a Fee based on the most cur+G7:G30rent Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved (See Appendix A), plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City. **Technology Surcharge - 5% on all building permits and plan checks.**	**Added 5$ Technology Surcharge**
SHORT-TERM RENTAL LICENSE	Initial Application - $390 Renewal - $20 quarterly plus $15 business license annually	**Initial Application - $328** **Renewal - $20 plus $15 business license annually (includes $4 SB1186 fee)**	**Removed consultant cost**
TEMPORARY USE PERMIT - ADMIN	$735	**$746**	**$11 increase**
FENCE/SIGN PERMIT - ADMIN	$620	**$629**	**$9 increase**
PLAN DUPLIC. WRITTEN AUTHORIZATION	91 per plan plus mailing costs	**92 per plan plus mailing costs**	**$1 increase**
HOME OCCUPATION PERMIT	$75	**See Business License Review**	**Moved to Business License**
APPEAL TO PLANNING COMMISSION	$1,260 per appeal (66% Subsidy)	**$1,279 per appeal (66% Subsidy)**	**$19 increase**
APPEAL TO CITY COUNCIL	$1,330 (68% Subsidy)	**$1,350 (68% Subsidy)**	**$20 increase**
ZONING LETTER	$530	**$538**	**$8 increase**
PUBLIC WORKS			
SPECIAL ANNUAL UTILITY PERMIT ISSUE	$575	**$584**	**$9 increase**
R-O-W ENCROACHMENT-ARCHITECTURA	$325	**$330**	**$5 increase**
R-O-W ENCROACHMENT-DUMPSTER	$110	**$112**	**$2 increase**
R-O-W ENCROACHMENT-TABLES/CHAIRS	$110 - New $110 - Renewal	**$112** **$112 - Renewal**	**$2 increase**
R-O-W ENCROACHMENT-PARKLET	$435 - New $215 - Five Year Renewal	**$442** **$218 - Five Year Renewal**	**$7 increase/ $3 increase renewal**
R-O-W ENCROACHMENT-OTHER	$110 or Actual Costs	**$112 or Actual Costs**	**$2 increase**
WIDE/OVERSIZE LOAD REVIEW	State-Mandated Fee: $16 - single trip permit $90 - annual permit	**State-Mandated Fee:** **$16 - single trip permit** **$91 - annual permit**	**$1 increase annual permit**
SPECIAL EVENT-APPLICATION REVIEW	Non-Profit Orgs. - $230 (76% Subsidy) Other - $950	**Non-Profit Orgs. - $233 (76% Subsidy)** **Other - $964**	**$3 increase Non-Profits/**

CITY OF CARPINTERIA
Master Fee Schedule (Proposed) Changes
Effective July 1, 2024

SERVICE	FEES EFFECTIVE JANUARY 29, 2024	PROPOSED FEES EFFECTIVE JULY 1, 2024	VARIANCE
CODE COMPLIANCE			
ANIMAL KEEPING PERMIT	$510 - New $360 - Renewal	**$518** **$365 - Renewal**	**$8 increase/ $5 increase**
BREEDER/KENNEL PERMIT	$510 - New $360 - Renewal	**$518** **$365 - Renewal**	**$8 increase/ $5 increase**
BUSINESS LICENSE REVIEW	NEW BUSINESS: $20 - New Out-of-City Business and Existing Changed Owner Business $155 - New In-City Business and Moved Business, plus $192 for Building Inspection, if required RENEWAL - $20	**NEW BUSINESS:** $20 - New Out-of-City Business and Existing Changed Owner Business **$137 - New In-City Business, Moved Business, and Home Occupation, plus $195 for Building Inspection, if required**	**$18 reduction moved to new processing fee/ $3 Inspection**
LETTER OF CONVENIENCE/ABC	$2,040	**$2,071**	**$31 increase**
BUS. REGULATION - ADULT ORIENTED	Actual Costs - New $475 - Renewal	**Actual Costs** **$482 - Renewal**	**$7 increase**
BUS. REGULATION - FILMING - TIER I	$480	**$487**	**$7 increase**
BUS. REGULATION - SOLICITOR/PEDDLER	$570 + Actual Costs - New $210 - Renewal	**$579 + Actual Costs** **$213 - Renewal**	**$9 increase/ $3 increase renewal**
BUS. REGULATION - LIVE ENTERTAINMEN	$620 + Actual Costs - New $225 - Renewal	**$629 + Actual Costs** **$228 - Renewal**	**$9 increase/ $3 increase renewal**
BUS. REGULATION - MASSAGE ESTABLIS	Actual Costs - New $445 - Renewal	**Actual Costs** **$452 - Renewal**	**$7 increase**
BUS. REGULATION - MASSAGE THERAPI	INITIAL PERMIT: $390 RENEWAL: $390	**INITIAL PERMIT: $396** **RENEWAL: $396**	**$6 increase**
TOBACCO RETAILER PERMIT	$500 per permit: includes $375 County pass-through and $4 State Pass through	**$503 per permit:** includes $375 County pass-through and $4 State Pass through	**$3 increase**
MISC. BUSINESS BACKGROUND PERMIT	Actual Costs - New $475 - Renewal	**Actual Costs** **$482 - Renewal**	**$7 increase**
ABANDONED VEHICLE REMOVAL	$355	**$360**	**$5 increase**
IN-HOME ANIMAL QUARANTINE	$300	**$305**	**$5 increase**
FALSE BURGLARY ALARM RESPONSE	3rd Response - $150 4th and subsequent response in twelve month period - $300	**3rd Response - $152** **4th and subsequent response in twelve month period - $305**	**$2 increase/ $5 increase**
VEHICLE INSPECTION	$45	**$46**	**$1 increase**
REQUESTED ACCIDENT INVESTIGATION	$170	**$173**	**$3 increase**
ADMINISTRATION			
AGENDA MAILING SERVICE - ANNUAL	$290 plus 26 S.A.S.E	**$294 plus 26 S.A.S.E**	**$4 increase**
MINUTES MAILING SERVICE - ANNUAL	$290	**$294**	**$4 increase**
FULL AGENDA PACKET MAILING - SINGLE	$35	**$36**	**$1 increase**
LOCAL INITIATIVE PROCESSING	$200	**$203**	**$3 increase**
BUSINESS LICENSE PROCESSING	$20	**$20 - New Businesses and Renewals - REVISED FEE**	**$3 increase**
TRANSIENT TAX PROCESSING FEE	$20	**$20 - Short Term Rentals $76 - Hotel or Motel - NEW FEE**	**$3 increase**

ATTACHMENT B

RESOLUTION NO. 6316

RESOLUTION NO. 6316

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA UPDATING THE MASTER FEE SCHEDULE PURSUANT TO CHAPTER 3.34 OF THE CARPINTERIA MUNICIPAL CODE

WHEREAS, pursuant to Article XIIIB of the California Constitution and Carpinteria Municipal Code (CMC) Chapter 3.34, it is the intent of the City Council to require the ascertainment and recovery of costs reasonably borne from fees, charges, and regulatory license fees; and

WHEREAS, CMC Chapter 3.34 provides a mechanism for ensuring that fees adopted by the City do not exceed the reasonable estimated cost for providing the regulation, products or services for which the fees are charged; and

WHEREAS, "costs reasonably borne" shall include all direct and indirect costs, fixed asset recovery expenses, general and departmental overhead, and debt service costs as further defined in CMC Section 3.34.030; and

WHEREAS, pursuant to CMC Section 3.34.020, the City Manager has been delegated the authority to implement said City Council policy to establish or adjust the amount of fees and charges to recover the percentage of costs reasonably borne in providing the regulation, product, or service; and

WHEREAS, the Master Fee Schedule includes an inflation factor of 1.5% based on the Consumer Price Index (CPI) of the Los Angeles-Long Beach-Anaheim for the month of December, and prorated to account for the recent increase; and

WHEREAS, the Master Fee Schedule was last adopted per Resolution No. 6282 on November 27, 2023 with an effective date of January 29, 2024.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Master Fee Schedule, attached herein as Exhibit 1 and incorporated by reference, shall be modified as shown to reflect the recommended fees.

SECTION 3. The City Manager or his/her designees may exercise discretion to require a deposit amount less than that stipulated in the Master Fee Schedule, if necessary.

PASSED, APPROVED AND ADOPTED on April 22, 2024, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 22, 2024.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

EXHIBIT 1: Master Fee Schedule

CITY OF CARPINTERIA
Master Fee Schedule
Per Resolution 6316, Adopted April 22, 2024

No.	REF No.	SERVICE	PROVIDER	DEPOSIT		FEES EFFECTIVE JULY 1, 2024	RECOVER
COMMUNITY DEVELOPMENT							
1	S-00100	BUILDING PLAN CHECK & INSPECTION	CD-DEV.REV+BLDG	Initial deposit determined by Community Development Director		$35 plus a Fee based on the most cur+G7:G30rent Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved (See Appendix A), plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City. Technology Surcharge - 5% on all building permits and plan checks.	100%
2	S-00120	DEMOLITION PERMIT	CD-DEV.REV+BLDG	$1,280		Actual Costs	100%
3	S-00190	SHORT-TERM RENTAL LICENSE	CD-DEV.REV+BLDG			Initial Application - $328 Renewal - $20 plus $15 business license annually (includes $4 SB1186 fee)	100%
4	S-00210	TEMPORARY USE PERMIT - ADMIN	CD-DEV.REV+BLDG			$746	100%
5	S-00220	TEMPORARY USE PERMIT - COMMISSION	CD-DEV.REV+BLDG	$2,500		Actual Costs	100%
6	S-00310	FENCE/SIGN PERMIT - ADMIN	CD-DEV.REV+BLDG			$629	100%
7	S-00315	FENCE/SIGN PERMIT - ARB	CD-DEV.REV+BLDG	$2,500		Actual Costs	100%
8	S-03030	PLAN DUPLIC. WRITTEN AUTHORIZATION	CD-DEV.REV+BLDG			92 per plan plus mailing costs	100%
9	S-00340	SIGN PROGRAM REVIEW	CD-DEV.REV+BLDG	$2,500		Actual Costs	100%
10	S-00350	HOME OCCUPATION PERMIT	CD-DEV.REV+BLDG			See Business License Review No.50	100%
11	S-00420	GENERAL PLAN AMENDMENT	CD-DEV.REV+BLDG	$15,000		Actual Costs	100%
12	S-00425	GENERAL PLAN MAINTENANCE SURCHARG	CD-PLANNING			5% surcharge on all building permits excluding the remodeling of owner-occupied single family dwellings and business tenant improvements.	50%
13	S-00520	LOCAL COASTAL PROGRAM AMENDMENT	CD-DEV.REV+BLDG	$15,000		Actual Costs	100%
14	S-00800	VARIANCE	CD-DEV.REV+BLDG	$5,000		Actual Costs	100%
15	S-00910	CONDITIONAL USE PERMIT	CD-DEV.REV+BLDG	$7,500		Actual Costs	100%
16	S-01000	ARCHITECTURAL REVIEW	CD-DEV.REV+BLDG	$2,500		Actual Costs	100%
17	S-01100	TENTATIVE TRACT MAP	CD-DEV.REV+BLDG	$11,000		Actual Costs	100%
18	S-01200	TENTATIVE PARCEL MAP	CD-DEV.REV+BLDG	$11,000		Actual Costs	100%
19	S-01310	APPEAL TO PLANNING COMMISSION	CD-DEV.REV+BLDG			$1,279 per appeal (66% Subsidy)	34%
20	S-01320	APPEAL TO CITY COUNCIL	CD-DEV.REV+BLDG			$1,350 (68% Subsidy)	32%
21	S-01400	CONCEPT PLAN REVIEW	CD-DEV.REV+BLDG	$7,000		Actual Costs	100%
22	S-01410	PRE-APPLICATION REVIEW	CD-DEV.REV+BLDG	$1,500		Actual Costs	100%
23	S-01510	DEVELOPMENT PLAN REVIEW	CD-DEV.REV+BLDG	$7,500		Actual Costs	100%
24	S-02200	LOT LINE ADJUSTMENT	CD-DEV.REV+BLDG	$5,500		Actual Costs	100%
25	S-02210	SB9 LOT SPLIT	CD-DEV.REV+BLDG	$5,500		Actual Costs	100%
26	S-02220	LOT MERGER	CD-DEV.REV+BLDG	$2,500		Actual Costs	100%
27	S-02310	COASTAL DEVELOPMENT PERMIT - ADMIN	CD-DEV.REV+BLDG	$2,500		Actual Costs	100%
28	S-02315	COASTAL DEVELOPMENT PERMIT - DISCR.	CD-DEV.REV+BLDG	$5,000		Actual Costs	100%
29	S-02400	NEW/AMENDED SPECIFIC PLAN	CD-DEV.REV+BLDG	$15,000		Actual Costs	100%
30	S-03000	CERTIFICATE OF COMPLIANCE REVIEW	CD-DEV.REV+BLDG	$7,500		Actual Costs	100%
31	S-03025	ZONING LETTER	CD-DEV.REV+BLDG			$538	100%

CITY OF CARPINTERIA
Master Fee Schedule
Per Resolution 6316, Adopted April 22, 2024

No.	REF No.	SERVICE	PROVIDER	DEPOSIT		FEES EFFECTIVE JULY 1, 2024	RECOVER
PUBLIC WORKS							
32	S-03400	R.O.W. VACATION PROCESSING	PW-ADMINISTRATION	$5,000		Actual Costs	100%
33	S-03420	FINAL TRACT MAP/REVERS. TO ACREAGE	PW-ADMINISTRATION	$10,000		Actual Costs	100%
34	S-03425	FINAL PARCEL MAP	PW-ADMINISTRATION	$10,000		Actual Costs	100%
35	S-03430	FINAL LOT LINE ADJUST/LOT MERGER	PW-ADMINISTRATION	$3,000		Actual Costs	100%
36	S-03444	ENGINEERING PLAN CHECK/INSPECTION	PW-ADMINISTRATION	Initial deposit determined by		Actual Costs	100%
37	S-03916	SPECIAL ANNUAL UTILITY PERMIT ISSUE	PW-ADMINISTRATION			$584	100%
38	S-04005	R-O-W ENCROACHMENT-ARCHITECTURAL	PW-ADMINISTRATION			$330	100%
39	S-04010	R-O-W ENCROACHMENT-DUMPSTER	PW-ADMINISTRATION			$112	100%
40	S-04030	R-O-W ENCROACHMENT-TABLES/CHAIRS	PW-ADMINISTRATION			$112 $112 - Renewal	100%
41	S-04035	R-O-W ENCROACHMENT-PARKLET	PW-ADMINISTRATION			$442 $218 - Five Year Renewal	100%
42	S-04042	R-O-W ENCROACHMENT-OTHER	PW-ADMINISTRATION	Initial deposit determined by		$112 or Actual Costs	100%
43	S-04050	WIDE/OVERSIZE LOAD REVIEW	PW-ADMINISTRATION			State-Mandated Fee: $16 - single trip permit $91 - annual permit	15%
44	S-04070	SPECIAL EVENT-APPLICATION REVIEW	PW-ADMINISTRATION			Non-Profit Orgs. - $233 (76% Subsidy) Other - $964	24%
45	S-04075	SPECIAL EVENT-SET-UP/CLEAN-UP SVC	PW-ADMINISTRATION	Initial deposit determined by		Actual Costs	100%
46	S-04090	MISCELLANEOUS ENGINEERING SERVICES	PW-ADMINISTRATION	Initial deposit determined by		Actual Costs	100%
47	S-04095	ELECTRIC VEHICLE CHARGING	PW-ADMINISTRATION			Charging: Peak Hours (4pm-9pm) - $0.40 per KwH Off-Peak Hours - $0.25 per KwH Idle Fee (7:30am-9pm) - $5 per hour after a 10 minute grace period after fully charged ($30 maximum)	100%

CITY OF CARPINTERIA
Master Fee Schedule
Per Resolution 6316, Adopted April 22, 2024

No.	REF No.	SERVICE	PROVIDER	DEPOSIT	FEES EFFECTIVE JULY 1, 2024	RECOVER
CODE COMPLIANCE						
48	S-00360	ANIMAL KEEPING PERMIT	CD-DEV.REV+BLDG		$518 $365 - Renewal	100%
49	S-00361	BREEDER/KENNEL PERMIT	CD-DEV.REV+BLDG		$518 $365 - Renewal	100%
50	S-08530	BUSINESS LICENSE REVIEW	CD-DEV.REV+BLDG		NEW BUSINESS: $20 - New Out-of-City Business and Existing Changed Owner Business $137 - New In-City Business, Moved Business, and Home Occupation, plus $195 for Building Inspection, if required	100%
51	S-03050	LETTER OF CONVENIENCE/ABC	CD-CODE COMPLIANCE		$2,071	100%
52	S-04110	BUS. REGULATION - ADULT ORIENTED	CD-CODE COMPLIANCE	$2,500	Actual Costs $482 - Renewal	100%
53	S-04140	BUS. REGULATION - FILMING - TIER I	CD-CODE COMPLIANCE		$487	100%
54	S-04142	BUS. REGULATION - FILMING - TIER II	CD-CODE COMPLIANCE	$1,500	Actual Costs	100%
55	S-04160	BUS. REGULATION - SOLICITOR/PEDDLER	CD-CODE COMPLIANCE		$579 + Actual Costs $213 - Renewal	100%
56	S-04170	BUS. REGULATION - LIVE ENTERTAINMENT	CD-CODE COMPLIANCE		$629 + Actual Costs $228 - Renewal	100%
57	S-04182	BUS. REGULATION - MASSAGE ESTABLISH	CD-CODE COMPLIANCE	$1,500	Actual Costs $452 - Renewal	100%
58	S-04184	BUS. REGULATION - MASSAGE THERAPIST	CD-CODE COMPLIANCE		INITIAL PERMIT: $396 RENEWAL: $396	100%
59	S-08593	TOBACCO RETAILER PERMIT	CD-CODE COMPLIANCE		$503 per permit: includes $375 County pass-through and $4 State Pass through	100%
60	S-04185	MISC. BUSINESS BACKGROUND PERMIT	CD-CODE COMPLIANCE	$1,500	Actual Costs $482 - Renewal	100%
61	S-04400	SHOPPING CART IMPOUND RELEASE	CD-CODE COMPLIANCE		Actual Costs	100%
62	S-04410	CODE ENFORCEMENT INSPECTION	CD-CODE COMPLIANCE		Actual Costs	100%
63	S-04420	INSPECTION/ABATEMENT WARRANT	CD-CODE COMPLIANCE		Actual Costs	100%
64	S-04430	NUISANCE ABATEMENT	CD-CODE COMPLIANCE		Actual Costs	100%
65	S-05310	ABANDONED VEHICLE REMOVAL	CD-CODE COMPLIANCE		$360	100%
66	S-05300	ANIMAL CONTROL SERVICES	CD-ANIMAL REGULATION		ANNUAL DOG LICENSES $25 - Neutered or Spayed $100 - Unaltered $15 - Altered and owned by Senior $25 - Late Fee	50%
67	S-05301	STRAY ANIMAL IMPOUND	CD-ANIMAL REGULATION		$85 - 1st Release $130 - 2nd Release $220 - 3rd Release	50%
68	S-05302	DEAD ANIMAL PICK-UP	CD-ANIMAL REGULATION		Large Animals (75 pounds or more) - $75 per animal Other Animals - $50 per animal	50%
69	S-05304	IN-HOME ANIMAL QUARANTINE	CD-ANIMAL REGULATION		$305	100%
70	S-04500	FALSE BURGLARY ALARM RESPONSE	POLICE SERVICES		3rd Response - $152 4th and subsequent response in twelve month period - $305	100%
71	S-04600	VEHICLE INSPECTION	POLICE SERVICES		$46	100%
72	S-04700	REQUESTED ACCIDENT INVESTIGATION	POLICE SERVICES		$173	100%

CITY OF CARPINTERIA
Master Fee Schedule
Per Resolution 6316, Adopted April 22, 2024

No.	REF No.	SERVICE	PROVIDER	DEPOSIT		FEES EFFECTIVE JULY 1, 2024	RECOVER
PARKS, RECREATION, AND COMMUNITY SERVICES							
73	S-05700	ADULT SPORTS	PARKS & RECREATION			Adult Softball - $350 per team plus $14 umpire fee per game Tennis Courts: Day Pass: Adult - $7 Senior - $5 10-Visit Pass: Adult - $40 Senior - $31	100%
74	S-06610	PARK/FIELD RENTAL	PARKS & RECREATION			Field Preparation - $60 per day BBQ/Picnic Reservation - $35 per site Large Group Camping - $600 per day Salt Marsh Amphitheater - $50 per hour, 2 hour minimum Misc. Park Facilities - $51	100%
75	S-06700	COMMUNITY GARDEN	PARKS & RECREATION			$60 per plot for six months	100%
76	S-07000	LIBRARY CARD REPLACEMENT	PARKS & RECREATION - Library			$1 per card	100%
77	S-07100	LOST/DAMAGED LIBRARY MATERIAL	PARKS & RECREATION - Library			Actual Replacement Costs plus $5 processing fee	100%
78	S-07200	TEST PROCTORING	PARKS & RECREATION - Library			$45 per test	100%
79	S-07300	LIBRARY SELF-SERVE PRINTING	PARKS & RECREATION - Library			Black & White - $0.15 per copy Color - $0.25 per copy	100%
80	S-07400	LIBRARY COLLECTION RECOVERY	PARKS & RECREATION - Library			Charge the current Black Gold costs.	100%
ADMINISTRATION							
81	S-08025	MOBILE HOME-RENT ADJUSTMENT REVIEW	CITY ADMINISTRATION	$6,000		Actual Costs	100%
82	S-08200	RESEARCH SERVICE	VARIOUS			Actual Costs	100%
83	S-08320	DOCUMENT COPY SERVICE	VARIOUS			$0.25 per copy	20%
84	S-08410	ELECTRONIC FILE COPY	VARIOUS			$8 per device	100%
85	S-08425	DOCUMENT CERTIFICATION	CM-CITY CLERK			$10	100%
86	S-08426	LIFE CERTIFICATION	CM-CITY CLERK			$10	100%
87	S-08595	NSF CHECK PROCESSING	ADM.SVCS-FINANCE			$50	100%
88	S-08596	CREDIT CARD PROCESSING	ADM.SVCS-FINANCE			4.00%	100%
89	S-08600	CABLE TV STUDIO RENTAL	CITY ADMINISTRATION			Actual Costs	100%
90	S-08722	AGENDA MAILING SERVICE - ANNUAL	CM-CITY CLERK			$294 plus 26 S.A.S.E	100%
91	S-08724	MINUTES MAILING SERVICE - ANNUAL	CM-CITY CLERK			$294	100%
92	S-08734	FULL AGENDA PACKET MAILING - SINGLE	CM-CITY CLERK			$36	100%
93	S-08740	ELECTION CANDIDATE PROCESSING	CM-CITY CLERK		*	$25	10%
94	S-08741	LOCAL INITIATIVE PROCESSING	CM-CITY CLERK		*	$203	15%
95		BUSINESS LICENSE PROCESSING	ADM.SVCS-FINANCE			$20 - New and Renewals	100%
96		TRANSIENT TAX PROCESSING FEE	ADM.SVCS-FINANCE			$20 - Short Term Rentals $76 - Hotel or Motel	100%

Refer to Cost of Service Study for the City of Carpinteria September 2023 filed with City Clerk and available on City's Website under Administrative

*Per elections code CPI index is not applicable to theses fees.