City of Carpinteria
City Council Regular Meeting Agenda
Monday, November 13, 2023
Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA 93013

3:00 p.m. Closed Session - 5:30 p.m. Regular Meeting
In-Person and Virtual Participation Options

Attendance/Viewing Options:

- Attend the in-person meeting in City Council Chambers at City Hall (5775 Carpinteria Ave.).
- View the meeting live through the City's website https://carpinteriaca.gov/city-hall/agendas-meetings/) on your computer, tablet or smartphone.
- View the meeting on Government Access Television Channel 21 (broadcast live and rebroadcast on the Wednesday and the Saturday following the meeting at 8:00 p.m. and 5:00 p.m., respectively).
- Call 669-900-9128 (and enter Webinar ID 889 0390 2262) to listen to the meeting on your phone.
- Join the City's Zoom webinar from your computer, tablet, or smartphone by CLICKING HERE. Alternatively, you can join the Zoom webinar by logging on to www.zoom.us, downloading the application, selecting "Join Meeting", and entering Webinar ID 889 0390 2262.

Public Comments

- Provide a live public comment during the in-person meeting in City Council Chambers at City Hall (5775 Carpinteria Ave.). Please note the City has the discretion to limit both the overall and individual speaker time for any meeting or agenda matter. Typically, the Council's practice has been to limit each speaker to three minutes.
- Provide a live comment through the City's Zoom webinar platform (through the link provided above). To make public comments through this platform please use the "raise your hand" feature to notify staff that you would like to make a public comment during designated public comment times. Once it is your turn to provide a public comment, staff will unmute your microphone and you will be given a designated amount of time to provide your comment (typically, the practice has been up to 3 minutes per speaker on each item). At the end of your comment, staff will once again mute your microphone.
- Submit a written comment (as either a general public comment or on a specific agenda item) to be distributed to Council Members by **12:00 P.M. on the day of**

the meeting by either submitting your comment via (1) email to PublicComment@carpinteriaca.gov, **(PLEASE NOTE NEW PUBLIC COMMENT EMAIL ADDRESS)** or (2) the **eComment** link on the City's agenda website (https://carpinteriaca.gov/city-hall/agendas-meetings/). Please reference the agenda item to which your comment pertains. While written comments become part of the record, they will not be read aloud at the meeting.

Please note that the City will make every effort to make the meeting accessible virtually; however, if one of the above virtual attendance/viewing or public comment options is unavailable due to technological issues, you are invited to take advantage of one of the other participation options outlined above (including attending and providing public comment in-person in the City Council Chambers). Additional options may be made available at the meeting.

Also, please note that Spanish interpretation will be available at the in-person meeting and through the City's Zoom webinar.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT ON CLOSED SESSION MATTERS

CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code Section 54957(b)(1))
   Title: City Manager

   CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code Section 54957.6)
   City designated representative: Jena S. Acos, City Attorney
   Unrepresented employee: City Manager

TEMPORARY ADJOURNMENT TO CLOSED SESSION

CALL TO ORDER

ROLL CALL

CLOSED SESSION REPORT

PLEDGE OF ALLEGIANCE

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449: The City Council may consider Councilmember(s) request to participate in the meeting

remotely under the regulations of AB 2449 by making the necessary findings and voting on whether the Councilmember(s) may participate remotely.

AGENDA MODIFICATIONS: The City Council may modify the regular agenda by tabling items, adding urgency items to the agenda, or changing the order in which items are considered. Changes to the Consent Calendar are considered at the time the Consent Calendar is considered.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

2. Presentation in honor of members of the Boys & Girls Club who have achieved Gold Card status.

3. New Employee Introduction: Shay Darrington, Engineering Technician.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

This may include updates on law enforcement activity within the City from a Sheriff's Office representative.

CITY MANAGER'S REPORT

The City Manager will report to the City Council regarding various City and/or community events and/or matters of interest. There will be no City Council discussion except to ask questions or refer matters to staff; and no action will be taken unless listed on a subsequent agenda.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the City Council. The Public Comment period is limited to 15 minutes and divided among those persons desiring to speak. No person shall speak longer than three minutes; however, the Mayor may establish shorter periods based on the time available and/or the number of persons waiting to speak. Persons wishing to speak on a specific item will be recognized at the time the agenda item is considered. The audio-visual system in the Council Chamber is not available for speaker use during the general Public Comment period.

The City and the City Council are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

CONSENT CALENDAR: Items on the consent calendar are considered to be routine and are normally enacted by one unanimous vote of the Council. If you wish to speak on a consent calendar item please do so during the public comment period provided at the beginning of this item.

4. Approve the minutes of the regular meeting held October 23, 2023 and the special meeting held October 30, 2023.

5. Receive and file the Expenditures for the period beginning October 16, 2023 and ending November 3, 2023.

6. Approve and adopt Resolution No. 6281, declaring certain City-owned property/equipment as surplus assets and authorizing disposal.

ADMINISTRATIVE MATTERS:

7. Consider canceling the regular City Council meeting of December 25, 2023.

   Recommendation: Authorize the cancelation of the regular City Council meeting of December 25, 2023.

   Staff Presenter: Brian C. Barrett, City Clerk

   a. Staff Report
   b. Public Comment
   c. City Council Determination

8. Approval and adoption of Resolution No. 6273, authorizing the City to apply for California Department of Resources, Recycling and Recovery grant programs.

   Recommendation: Approve and adopt Resolution No. 6273, authorizing the City to apply for California Department of Resources Recycling and Recovery grant programs, and authorizing the City Manager or their designee to execute related grant program documents.

   Staff Presenter: Erin Maker, Environmental Program Manager

   a. Staff Report
   b. Public Comment
   c. City Council Determination

PUBLIC HEARING (Continued from October 30, 2023 Council Meeting):

9. Continuation of Public Hearing to Amend Carpinteria Municipal Code (CMC) and Master Fee Schedule to November 27, 2023, City Council Meeting.

   Recommendation: Continue the public hearing to Amend CMC and Master Fee Schedule to the November 27, 2023, City Council meeting.

   Staff Presenter: Licette Maldonado, Administrative Services Director

   a. Staff Report
   b. Public Comment
   c. City Council Determination

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

10. Approve and authorize for the Mayor's signature a letter to the County of Santa Barbara advocating for the use of carbon filtration technology to address cannabis odors impacting the residential, educational and recreational areas of the City.

    Recommendation: Approve and authorize for the Mayor's signature a letter to the County of Santa Barbara (Attachment A)

    Staff Presenter: Nick Bobroff, Community Development Director

    a. Staff Report
    b. Public Comment
    c. City Council Determination

11. Adoption of Ordinance No. 772 amending various sections in Carpinteria Municipal Code Chapter 2.08 ("City Manager") to align with law and practice.

    Recommendation: Approve the first reading of Ordinance No. 772 amending Chapter 2.08 to remove the residency requirement and appeal rights for the City Manager (first reading as read by title only). *(This motion requires reading of ordinance title and a roll call vote.)*

    Staff Presenter: Dave Durflinger, City Manager

a. Staff Report
b. Public Comment
c. City Council Determination

12. First Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds.

Recommendation: Authorize the Mayor to sign the First Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds.

Staff Presenter: John L. Ilasin, Public Works Director

a. Staff Report
b. Public Comment
c. City Council Determination

13. Authorization for the City Manager to execute Agreements with: 1.) Bureau Veritas North America, Inc.; and 2.) True North Compliance Services, to provide consulting building plan check and inspection staff augmentation services for the City's Building and Safety Division of the Community Development Department.

Recommendation: Authorize the City Manager to execute Agreements with: 1.) Bureau Veritas North America, Inc.; and 2.) True North Compliance Services, to provide consulting building plan check and inspection staff augmentation services to the City's Building and Safety Division in respective amounts not-to-exceed $100,000 each. *(This motion requires a roll call vote.)*

Staff Presenter: Nick Bobroff, Community Development Director

a. Staff Report
b. Public Comment
c. City Council Determination

14. Options for City of Carpinteria Legislative Advocacy.

Recommendation: Receive and file the report and direct staff as determined appropriate.

Staff Presenter: Dave Durflinger, City Manager

a. Staff Report
b. Public Comment
c. City Council Determination

LEGISLATIVE UPDATE: The City Council will discuss local, state and/or federal legislation under consideration and decide whether to direct staff to place a matter(s) on a future City Council agenda for consideration.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Informational reports from Councilmember representatives on the committees, commissions and organizations listed below. This is also an opportunity for Councilmembers to request information from staff or seek support from fellow Councilmembers for future agenda items.

1. Appointees to Other Government Agencies

    a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Solórzano/Alt. Clark)
    b. California Joint Powers Insurance Authority (CJPIA) (Clark/Alt. Alarcon)
    c. Santa Barbara County Association of Governments (SBCAG)(Clark/Alt. Nomura)
    d. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura)
    e. Central Coast Community Energy (3CE) (Nomura/Alt. Goleta)
    f. Santa Barbara Mosquito and Vector Management District (Joe Franken)
    g. Santa Barbara Metropolitan Transit District (Solórzano)

2. Regional Committees

    a. Channel Counties Division, League of California Cities (Nomura/Alt. Alarcon)
    b. Santa Barbara Joint Affordable Housing Task Group (Alarcon & Solórzano)
    c. Santa Barbara County Elected Leaders Forum to Address Homelessness (Clark/Alt. Alarcon)
    d. South Coast Youth Safety Partnership (Solórzano/Alt. Lee)
    e. Multijurisdictional Solid Waste Task Group (Lee/Alt. Alarcon)

3. Joint and Standing Committees

    a. City Council/Economic Vitality Committee (Alarcon & Lee)
    b. City Council/Public Safety Committee (Clark & Nomura)
    c. City Council/School Board Committee (Lee and Alarcon)
    d. City Council/Utilities Committee (Lee & Nomura)
    e. City Council/First District Supervisor Committee (Lee & Solórzano)
    f. City Council Finance/Budget Committee (Alarcon & Clark)
    g. Transportation Committee (Lee & Clark)

h. Development Review Committee (Joint Committee membership from City Council, Planning Commission and Architectural Review Board) (CC: Clark & Nomura) (PC: To Be Selected by Planning Commission) (ARB: Stein & O'Connor)
i. General Plan and Coastal Plan Update Committee (Joint Committee membership from City Council and Planning Commission) (Lee & Clark) (PC: To Be Selected by Planning Commission)
j. Public Facility Site Acquisition/Development Committee (Clark & Nomura)
k. City Council Boards, Commissions and Committees Interview Committee (Clark & Nomura/ Alt. Lee)
l. Sustainability Committee (Nomura & Solórzano)

4. Ad Hoc Committees

a. Senior Services Planning Committee (Lee & Solórzano)
b. Civic/Youth Engagement Committee (Lee & Nomura)
c. City Council Housing Element Committee (Clark & Nomura)
d. Harbor Seal Advisory Committee (Solórzano & Alarcon)
e. Appointment Process Committee (Alarcon & Clark)

5. Appointed Representatives to Area Boards & Committees

a. Community Media Access Center (Gary Dobbins)
b. County Library Advisory Committee (Gail Marshall)

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

The next regular City Council meeting will be held November 27, 2023 at 5:30 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 755-4403 or the California Relay Service at (866) 735-2929. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office, located at 5775 Carpinteria Avenue, Carpinteria, CA 93013 or by going to the City's website at https://carpinteriaca.gov/city-hall/agendas-meetings/.

This agenda was posted on Wednesday, November 8, 2023, in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Johana Espinoza

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Axle Murphy

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Axle Aguirre Hernandez

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Alfredo Cruz

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Daniel Soriano

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Alexander Marquez Miranda

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Erik Carreno

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Lucia Carreno

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Alexander Benitez

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Jose Luis Reyes Marquez

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

David Vences

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Olivia Cervantes

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Alan Zamora

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Jayce Bryant

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Leonardo Martinez

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Dylan Alexander Pena

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Aiden Romero

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Joshie Zick

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Nelly Soriano

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Christina Rios

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Wyatt Frazier

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Roxana Gutierrez

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Brayan Soriano

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Lucas Christensen

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Zane Rodriguez

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Jonathan Gutierrez

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Champ Hernandez

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Joey Ortega

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Erick Alexander Esquivel Nova

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Mateo Garcia - Perez

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

Certificate of Commendation

The City Council of the City of Carpinteria presents this Certificate of Commendation to

Edgar Alexis Carrillo

in recognition of your stellar attendance at the Carpinteria Boys & Girls Club thereby achieving membership into "Club 105" and Gold Card Status.

November 13, 2023

Date

Al Clark, Mayor

CARPINTERIA LIBRARY BOARD OF TRUSTEES
5775 Carpinteria Avenue
Carpinteria, CA 93013

REGULAR MEETING AGENDA
MONDAY, NOVEMBER 13, 2023
5:30 P.M.

AMENDED AGENDA – REMOVED ITEM NO. 6

1. Call to order and roll call.

2. Confirmation of legal noticing and procedural requirements of meeting.

3. Public Comment – This is the time for public comments on matters not otherwise on the agenda but within the subject matter of the Carpinteria Library Board of Trustees.

4. Approval of minutes of the regular meeting held October 9, 2023.

5. November 2023 Carpinteria Community Library Report.

~~6. Proposed Change to Library Advisory Commission Duties and Responsibilities.~~

6~~7~~. New Business & Discussion.

7~~8~~. Adjournment.

The Carpinteria Library Board of Trustees agenda and any associated staff reports will be available on Thursday, November 9, 2023 on the City's Website: https://carpinteriaca.gov/city-hall/agendas-meetings/. The Carpinteria Library Board of Trustees agenda and staff reports are part of the City Council agenda for its regular meeting of November 13, 2023. Please see "TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES." Details and procedures on how to provide public comment and participate in the meeting through telephonic means are available on the posted City Council agenda at https://carpinteriaca.gov/city-hall/agendas-meetings/.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Brian Barrett, City Clerk at brianb@carpinteriaca.gov or (805) 755-4403. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting. This agenda was posted on Wednesday, November 8, 2023, in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.

CARPINTERIA LIBRARY BOARD OF TRUSTEES
5775 Carpinteria Avenue
Carpinteria, CA 93013

REGULAR MEETING MINUTES
MONDAY, OCTOBER 9, 2023

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1. Call to order and roll call.

President Clark called the meeting to order at 5:36 pm.

Boardmembers present:	Boardmember Roy Lee Boardmember Wade T. Nomura Boardmember Mónica J. Solórzano President Al Clark
Boardmembers absent:	Vice President Natalia Alarcon
Staff members present:	Dave Durflinger, Chief Executive Officer Jody Thomas, City Librarian Brian C. Barrett, Secretary

2. Confirmation of legal noticing and procedural requirements of meeting.

Secretary Barrett acknowledged that all legal noticing and procedural requirements have been met.

3. Public Comment

There was no public comment.

4. Approval of minutes of the regular meeting held September 11, 2023.

There was no public comment.

Motion by Boardmember Nomura, seconded by Boardmember Lee, to approve the minutes of the regular meeting held September 11, 2023. Upon voice vote, the motion carried unanimously with Vice President Alarcon absent.

5. Black Gold Presentation.

This presentation was included under Item No. 6.

6. October 2023 Carpinteria Community Library Report.

City Librarian Thomas presented the Black Gold presentation and the October 2023 Carpinteria Community Library Report.

Boardmember Nomura requested that Library staff and volunteers be present at the next Library Board of Trustees meeting.

The presentation and report were received and filed.

7. New Business & Discussion.

There was no new business nor discussion.

8. Adjournment.

President Clark adjourned the meeting at 5:57 pm.

_____
Brian C. Barrett, CMC, CPMC, Secretary

City of Carpinteria

LIBRARY BOARD OF TRUSTEES AGENDA STAFF REPORT
November 13, 2023

ITEM FOR LIBRARY BOARD OF TRUSTEES CONSIDERATION

November 2023 Carpinteria Community Library Report.

STAFF RECOMMENDATION

Receive and file the report.

Sample Motion: I move to receive and file the Carpinteria Community Library report.

BACKGROUND

The Carpinteria Community Library was established by Ordinance 747 on June 14, 2021, and added to Carpinteria Municipal Code Chapter 2.38, which established a Library Board of Trustees (Section 2.38.030) to meet at least once a month.

As a public library operating in California and receiving resources and support from the California State Library, there is a requirement to report statistics to the State Library. Each year the State provides a template for public libraries to populate the data the State Library needs to document their work. This year the Public Library Survey (PLS) was due to the State Library on November 7, 2023. (Attachment B)

DISCUSSION

The Public Library Survey was submitted to the State Library on November 7, 2023. Attachment A is a short infographic with some key statistics. Attachment B includes the entire survey with statistics from the first full year of the City operating the Carpinteria library.

Pre-pandemic, Therapy Dogs of Santa Barbara provided volunteers and their wonderful dogs to the Carpinteria Library, to facilitate early reading. The library has re-established a partnership with Therapy Dogs of Santa Barbara who are again providing therapy dogs which the children read to at the library. Research has shown that non-judgmental listeners (who don't interrupt) make great confidence builders for emerging readers. They also de-stress and calm young readers, which facilitates learning.

Carpinteria Community Library happily accepts volunteers for a variety of jobs that facilitate the running of the library. Volunteers support the library in many ways – shelving, providing one-to-one literacy tutoring, serving on Boards or Commissions, volunteering at the Friends of the Library bookstore, offering programs, processing books and more.

POLICY CONSISTENCY

The Library programs and resources are consistent with the actions of the City Council concerning the establishment of a municipal library.

FINANCIAL CONSIDERATIONS

There are no financial considerations presented with this report.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

As determined necessary and appropriate, staff consults with the City Attorney's Office and risk managers of its insurance entity, the California Joint Powers Insurance Authority, in order to ensure compliance with legal requirements and best practices.

OPTIONS

1. Receive and file.
2. Direct staff as appropriate.

PRINCIPAL PARTIES EXPECTED AT MEETING

No principal parties are expected to attend.

ATTACHMENTS

Attachment A – Infographic for FY23 statistics
Attachment B – Public Library Survey data submitted to the California State Library

Staff contact: Jody Thomas, City Librarian
(805) 684-4314, jodyt@carpinteriaca.gov

Jody J. Thomas
Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@carpinteriaca.gov

Signature

ATTACHMENT A

CARPINTERIA COMMUNITY LIBRARY

Annual Report 2023

The library had **2,182** open hours in FY 22-23

2,837 people have the "new" library card

50,000+ people walked through our doors last year

In addition to **8,200** website visits

Print materials totaled **13,243**

All physical items available = **514,096**

There were **23,334** electronic materials checked out

Contributing to a total of **80,970** checkouts

We lent **3,338** items to other Black Gold Library patrons

And brought in **5,917** items upon patron request

Our service was delivered by **3.34** FTE staff

500+ Reference questions were asked and answered

461 programs offered

7,153 people attended those programs

READ

CarpinteriaLibrary.org
5141 CARPINTERIA AVE.
CARPINTERIA, CA, 93013

ATTACHMENT B

FY 22-23 California Public Libraries Survey

Section 1 Directory and Administrative Information

Director Information (If position is not filled, enter "VACANT" in 1.6 and leave 1. 7 & 1.8 blank)

1.5	Courtesy Title	Ms.
1.6	Director First Name	Jody
1.7	Director Middle Name	E.
1.8	Director Last Name	Thomas
1.9	Director Title	City Librarian
1.10 - 1.17	CSL only. Contact CSL with changes	
1.10	Street Address	5141 CARPINTERIA AVE.
1.11	City	CARPINTERIA
1.12	Zip	93013
1.13	Zip +4	2048
1.14	Mailing Address	5141 CARPINTERIA AVE.
1.15	Mailing City	CARPINTERIA
1.16	Mailing Zip	93013
1.17	Mailing Zip +4	2048
1.18	Public Phone Number - Administration	(805) 684-4314
1.19	Reference Phone Number	(805) 684-4314
1.20	TDD for Deaf	
1.21	Library Director's direct phone number (for use by State Library only)	(805) 448-7625
1.22	Library Director's Email address	jodyt@carpinteriaca.gov
1.23	Include email in directory distributed to CA library directors?	Yes
1.24	Make email available to professional library orgs?	Yes
1.25	Make email available to public	Yes
1.26	Deputy Director Name	
1.27	Deputy Director Email	
1.28	Library's Public Email address or "Contact us" URL	CarpinteriaLibrary@Carpinteriaca.gov
1.29	Library's Web Address	https://carpinterialibrary.org/
1.30	Name of person completing this survey	Jody Thomas
1.31	Phone # of person completing this survey	(805) 684-4314
1.32	Email address of person completing this survey	jodyt@carpinteriaca.gov

1.33 (Optional) Share a success story about your library staff, programming, services, community, partnerships, facilities, or collections.

We have made some wonderful changes to the library in the first year of new management. We have revived a local history collection for a very proud community. We have created a thriving English Language Learning program with 18 tutors and 20 learners. We have 59 volunteers, both seniors and students, supporting our operation. We created a program this year, called "A Little Bit Happier", using elements of a couple of resources. The program filled immediately with a waitlist. We all learned something about positive psychology and some tools for increasing happiness in our lives. But the success story was one patron who came to the first class feeling very down and isolated. But by the last class, she was wearing colorful clothes, had reached out to old friends, connected with her neighbors, started creating art again, and planned a date with a former colleague, the first date in 10 years. We are working on codifying the course to share with others.

FY 22-23 California Public Libraries Survey

		CY	PY
Section 2 Population and Outlets			
2.1	Population of The Legal Service Area (CSL only)	16,535	
2.2	Registered Users as of June 30	2,837	
2.3	Children Borrowers	475	
2.4	# of Central Libraries	1	1
2.5	# of Branch Libraries	0	0
2.6	# of Bookmobiles	0	0
2.7	Total # of Outlets (auto calculated)	1	1
2.8	# of other library outreach vehicles or structures	0	
2.9	Number of kiosks	0	
2.10	Total Square Footage (auto calculated in LibPAS from entries in outlets section)	3,060	
2.11	Is this library jurisdiction designated by local government as a supporting department in emergency operations?	No	
Section 3 Library Income			
Operating Income			
3.1	Local Government (all sources)	$544,344	
3.2	State Funds (see definitions for examples)	$0	
3.3	Federal Funds (see definitions for examples)	$5,378	
3.4	All Other Operating Income	$17,811	
3.5	Total Operating Income (auto calculated)	$567,533	
Capital Income			
3.7	Local Government (taxes and allocations)	$0	
3.8	State Funds	$0	
3.9	Federal Funds	$0	
3.10	Other Income	$39,703	
3.11	Total Capital Outlay Income (auto calculated)	$39,703	
Section 4 Library Expenditures			
Staff Expenditures			
4.1	Salary & Wages Expenditures	$283,229	
4.2	Employee Benefits Expenditures	$71,958	
4.3	Total Staff Expenditures (auto calculated)	$355,187	
Collection Expenditures			
4.4	Print Materials Expenditures (except Serials)	$18,791	
4.5	Print Serial Subscription Expenditures	$4,980	
4.6	Total Print Materials Expenditures (auto calculated)	$23,771	
4.7	Electronic Materials Expenditures	$38,582	
4.8	Other Materials Expenditures	$1,467	
4.9	Total Collection Expenditures (auto calculated)	$63,820	
Other Expenditures			

FY 22-23 California Public Libraries Survey

		CY	PY
4.10	All Other Operating Expenditures	$148,526	
4.11	Total Operating Expenditures (auto calculated)	$567,533	
Capital Expenditures			
4.12	Total Capital Expenditures	$39,703	

Section 5 Library Staff

Refer to instructions for guidance calculating FTE

5.1	Total number of full time employees (count heads, use library definition of "full time")	2.00
5.2	Total number of part time employees (count heads, use library definition of "part time")	4.00
5.3	Total number of persons employed, include all full and part time employees (autocalculated)	6.00
5.4	Total number of volunteers (count heads)	59
5.5	Total hours volunteered in the reporting year	950.00
5.6	Hours worked in reporting year by librarians with MLS degrees	3,953
5.7	Hours worked in reporting year by librarians without MLS degree	0
5.8	Hours worked in reporting year by all librarians	3,953
5.9	Hours worked in reporting year by all other paid staff	3,000
5.10	Total hours worked in reporting year by all staff (autocalculated)	6,953

Section 6 Library Collections

Print Materials and Physical Items		
6.1	Books Children Held as of June 30	7,308
6.2	Books Young Adult Held as of June 30	364
6.3	Total Print Materials Held	13,243
6.4	Languages in print material collection (check all that apply)	Spanish
6.5	# of Physical Audio Materials	246
6.6	# of Physical Video Materials	2,126
6.7a	Do you loan internet enabled devices? Laptops, Chromebooks, etc.)	No
6.7b	How many devices available for check-out and use outside the library?	0
6.8a	Do you lend hot spots? y/n	Yes
6.8b	How many hot spots available for check-out and use outside the library?	12
6.9	All other Physical Items (do not include hotspots and devices)	89
6.10	Total Physical Items (auto-calculated)	15,716
6.11	(Optional) Current Print Serial Subscriptions	28

FY 22-23 California Public Libraries Survey

		CY	PY
Electronic Items--Please refer to definitions for guidance on counting electronic resources			
6.12	# of eBooks held by your library only	291	
6.13	# of Electronic Books held by your consortium available to your patrons	35,553	
6.14	# of Electronic Books held by Statewide Palace Project (pre-filled by CSL)	154,434	0
6.15	Total # eBooks available to your library users (auto calculated)	190,278	0
6.16	# of Downloadable Audio Materials	2,108	
6.17	# of Downloadable Video Materials	403	
6.18	Electronic Collections Locally-Funded	2,942	
6.19	Electronic Collections State-Funded (autofilled by CSL)		
6.20	Total Electronic Collections (auto calculated)	2,942	

Section 7 Library Services

7.1	Hours Open, All Outlets (automatically sums entries in branch and bookmobile section)	2,182
7.2	Library Visits	48,298
7.3	Reporting method for visits: annual count or estimate based on weekly count?	Annual Count
7.4	Reference Transactions	500
7.5	Reference transactions reporting method	Annual Estimate Based on Typical Week(s)

Circulation

Late fines

7.6	Do you charge any patrons late fines for physical materials?	No
7.7	Charge per day for Adults	$0.00
7.8	For Young Adults	$0.00
7.9	For Children	$0.00

Circulation of Physical Materials

7.10	Total Physical Item Circulation (include ALL physical items)	57,636
7.11	Circulation of Children's Materials (subset of total)	33,572
7.12	Circulation of Non English Materials (subset of total)	3,523
7.13	ILL loans to others	3,338
7.14	ILL loans received	5,917
7.15	Circulation of internet-enabled devices (laptops, Chrombooks, etc)	2
7.16	Circulation of hotspots	238

FY 22-23 California Public Libraries Survey

		CY	PY
7.17	Circulation of "Other Physical Items" (library of things such as musical instruments, tools; **not** physical books, audio, videos, hotspots and laptops.)	14	
Electronic Content Use			
7.18	Circulation of Electronic Materials (check-outs of items reported in 6.15, 6.16, 6.17)	23,334	
7.19a	Successful Retrieval of State-funded Electronic information (autofilled)		
7.19b	Successful Retrival of locally-funded electronic information	562	
7.19c	Successful Retrieval of Electronic Information (auto calculated)	562	
Circulation Totals			
7.20	Total Annual Circulation (auto calculated: physical and electronic checkouts)	80,970	0
7.21	Total Electronic Content Use (auto calculated: electronic checkouts and database use)	23,896	
7.22	Total Content Use (auto calculated: physical circ., elect. Circ., database use)	81,532	

Live Programming-Include ALL library programs, onsite and offsite, including summer & literacy

Early learning: Ages 0-5		
7.23a	# of Live, In-person Children's Programs for Ages 0-5	86
7.23b	# of Live, Virtual Children's Programs for Ages 0-5	0
7.24a	Attendance at Live, In-person Children's Programs for Ages 0-5	1,583
7.24b	Attendance at Live, Virtual Children's Programs for Ages 0-5	0
Children's programs: Ages 6-11		
7.25a	# of Live, In-person programs for Children ages 6-11	89
7.25b	# of Live, Virtual programs for Children ages 6-11	0
7.26a	Attendance at Live, In-person programs for Children ages 6-11	1,583
7.26b	Attendance at Live, Virtual programs for Children ages 6-11	0
Young Adult Programs		
7.27a	# of Live, In-person Young Adult Programs for Ages 12-18	12
7.27b	# of Live, Virtual Young Adult Programs for Ages 12-18	0
7.28a	Attendance at Live, In-person Young Adult Programs for Ages 12-18	59

FY 22-23 California Public Libraries Survey

		CY	PY
7.28b	Attendance at Live, Virtual Young Adult Programs for Ages 12-18	0	

Adult Programs

7.29a	# of Live, In-person Adult Programs for Ages 19+	259	
7.29b	# of Live, Virtual Adult Programs for Ages 19+	0	
7.30a	Attendance at Live, In-person Adult Programs for Ages 19+	2,719	
7.30b	Attendance at Live, Virtual Adult Programs for Ages 19+	0	

General interest Programs

7.31a	# of Live, In-person Programs for all ages	15	
7.31b	# of Live, Virtual Programs for all ages	0	
7.32a	Attendance at Live, In-person Programs for all ages	1,209	
7.32b	Attendance at Live, Virtual Programs for all ages	0	

Off-site programming count This is a sub set of all programming. Include live, offsite programs, NOT virtual programs

7.33	Of the above live, in-person programs, how many were offsite?	39	
7.34	Attendance at all offsite programs	1,276	

Recorded Programming

7.35	# recordings of program content	1	
7.36	# views of recorded program content	2	

Self-directed Activities

7.37	# of self-directed activities	47	
7.38	# of participants	497	
7.39	Describe activities (narrative)	Writers' Group meets weekly and holds open mic night; Local birdwatchers meet monthly, chess club meets weekly,	

Electronic Services

7.40	CIPA Compliant (Y/N)	Yes	
7.41	Annual Uses of Public Internet Computers	1,666	
7.42	Reporting Method for Uses of Computers	Annual Count	
7.43	Virtual Visits to the library website	8,200	
7.44	Wireless Sessions Per Year	12,723	
7.45	Reporting Method for Wifi Sessions	Annual Count	
7.46	# of Internet Terminals (auto calculated from entries in Outlets sections)	3	
7.47	ILS System (choose from dropdown or enter other)	Koha (Equinox)	

Section 8 Referenda

Leave blank if no referendum occurred during the report year. Do not report referenda from prior years.

8.1	Referendum Election Date		
8.2	ReferendumLocal Agency		

FY 22-23 California Public Libraries Survey

		CY	PY
8.3	Referendum Funding Purpose		
8.4	Referendum Type of Tax		
8.5	Referendum Percentage of Yes Votes		
8.6	Referendum Vote Required		
8.7	Referendum Vote Outcome		
8.8	Referendum Notes		

Annotations

1.3, Short Name
It is spelled Carpinteria.--2023-11-01
1.9, Director Title
City Librarian--2023-11-01

Section 10 Library Outlets

10.1-10.14 are CSL only. Contact CSL with changes

		CY	PY
10.1	FSCSKey	CA0273	
10.2	State assigned identification number	M976	
10.3	Library Code	M720.003	
10.4	Short Name	Carpinteria	
10.5	Legal Name	CARPINTERIA COMMUNITY LIBRARY	
10.6	Physical Street Address	5141 CARPINTERIA AVE.	
10.7	City	CARPINTERIA	
10.8	Zip Code	93013	
10.9	Zip+4 Code	2048	
10.10	Mailing Street Address	5141 CARPINTERIA AVE.	
10.11	Mailing City	CARPINTERIA	
10.12	Mailing Zip Code	93013	
10.13	Mailing Zip +4	2048	
10.14	County	Santa Barbara	

Contact information

10.15	Phone	(805) 684-4314	
10.16	Outlet Type Code	Central	
10.17	Facility Owned By	County	
10.18	Established Scheduled Hours for Public Service?	Yes	Yes
10.19	At least one paid staff works at facility?	Yes	Yes
10.20	Separate Quarters?	Yes	Yes

Hours and Counts

10.21	Days typically open per week	6	
10.22	Hours open in typical week	45.00	-1.00
10.23	Total hours branch was **actually** open during reporting year	2,182	
10.24	Weeks outlet was **actually** open during reporting year	52	
10.25	Staff FTE	3.50	
10.26	Population Served	48,298	
10.27	Reader Seats	18	
10.28	Volumes Held	13,243	
10.29	Circulation	57,636	
10.30	Total outlet operating expenditure	$557,533	

Facility Information

10.31	Year Built	1930	1930
10.32	Year opened	01/1910	01/1910
10.33	Year remodeled	1995	1995
10.34	Adequacy of Facility	3	4
10.35	Estimated cost of deferred maintenance	Ballpark figure	
10.36	Rate the accuracy of this estimate (ballpark vs calculated)	Remodel and Expansion	

10.37	Facility Upgrade Needs	$5,000,000	
10.38	Estimated cost of this improvement	$1,000,000.00	
10.39	Rate the accuracy of this estimate (ballpark vs calculated)	Ballpark figure	
10.40	Gross square ft.	3,060	3,060
10.41	LEED Certification	No	No
10.42	In emergency situations, does this branch provide any of the following to the community?	Cooling center,Air filtration for shelter from poor air quality,Power/recharging for devices	
10.43	Does this building have a back-up generator?	No	
10.44	Does this building have a seed library?	No	

Electronic Information

10.45	Number of Internet Terminals for use by public	3	5
10.46	Internet connection speed	25 Mbps - 99 Mbps total	100 Mbps – 999 Mbps
10.47	Does branch need more bandwidth?	No	No
10.48	Increase in speed needed in five years?	Yes	No
10.49	Age of cabling	1-2	More than 10
10.50	More than half of cabling older than five years?	No	Yes
10.51	Is more than half of network hardware older than three years?	Yes	Yes
10.52	Name of internet provider (e.g. AT&T)	Frontier	
10.53	Type of internet connection	Cable	
10.54	When current contract for Intenet service expires	07/01/2026	
10.55	Rate reliability of current Internet service	Very reliable	
10.56	Connected to Internet via CENIC/CalREN/State Library Broadband program?	Yes	
10.57	Is Wifi available to patrons?	True	True
10.58	Available 24/7?	No	
10.59	If not, when is it available? Start time	7:00 AM	
10.59b	If not, when is it available? End time		10:00 PM
10.60	Maximum users at one time	no maximum	

Annotations

MEMORANDUM

Council Meeting Date: November 13, 2023

To: Honorable Mayor and City Council

From: Dave Durflinger, City Manager

Subject: **City Manager's Report**

Housing Element Update. Following the June receipt of a response letter from the California Department of Housing and Community Development (HCD) on the City's adopted Housing Element Update, staff have been working closely with HCD staff to revise the Element and satisfactorily address all HCD comments. Having recently completed the revised Draft Housing Element Update (revised Draft Element), it has been posted to the City's website (see the "Housing Element Update" page under "Hot Topics") for public review.

Public comments on the revised Draft Element will be received from November 6 until Monday, November 13, 2023. Following the close of the public review period, the revised Draft Element will be resubmitted to HCD for review and a determination of substantial compliance with state housing law. HCD has agreed to an expedited review (<45 days). Following a substantial compliance determination by HCD, the revised Draft Element will be returned to the City Council for re-adoption and then resubmitted to HCD for final certification. Staff is targeting Housing Element certification for early 2024.

New Service Request Portal Launched. On November 6, the City launched the GOGOV Citizen Request Management system, a new and efficient way to manage service requests and engage with our community. The platform will supersede the existing public service request form on the City's website, as well as Public Works internal requests. This software aims to modernize and streamline City operations, enhancing the effectiveness of our service request processes.

The system comprises two key components:

1. Internal Service Requests:

Streamlining the internal service request process through GoGov offers several key advantages:

- Simplified Workflow: The system's intuitive design simplifies the process for city employees, promoting efficiency, reducing paperwork, and enhancing the overall workflow.

- Centralized Communication: All internal requests, spanning various departments and teams, now reside within a unified platform, fostering improved coordination and seamless communication.

- Real-Time Updates: City employees have the ability to monitor the real-time status of service requests, ensuring transparency and allowing for prompt adjustments when necessary.

- Collaboration Tools: The system facilitates interdepartmental collaboration and communication, promoting greater synergy in delivering services to our community.

- Enhanced Accountability: Each request is meticulously tracked, ensuring accountability and providing valuable data to measure our performance in addressing both internal and external requests.

2. External Citizen Requests:

Empowering Carpinteria residents to engage with their local government through the City of Carpinteria app (available on all smartphones) or the GoGov city website delivers numerous benefits:

- Accessibility: Carpinteria residents can submit requests and inquiries at their convenience, 24/7, through our online portal or mobile app, making it more accessible for them to interact with their local government.

- Efficient Tracking: Citizens have the capability to monitor the real-time status of their requests, promoting transparency and providing assurance that their concerns are being promptly addressed.

- Effective Communication: City employees can engage directly with residents through the platform, ensuring a rapid and informed response to their concerns.

- Community Engagement: The system encourages citizens to connect with fellow residents and collaborate on initiatives to enhance Carpinteria. It fosters a strong sense of community and active participation in shaping our city's future.

Architectural Review Board Meeting Broadcasting. Per Council request, a Staff Memorandum has separately been distributed to Councilmembers assessing the possibility of broadcasting Architectural Review Board (ARB) meetings. Based on the information provided in the memo, the Council may direct that staff proceed with making the necessary arrangements to:

(a) Broadcast ARB meetings, including GATV, Granicus and Zoom; and
(b) Add Zoom broadcast and public comment access to Planning Commission meetings.

State Lands Commission Approves Pipeline Lease Amendment. On September 11, 2023, the City Council authorized to approve and execute the Fifth Amendment to the Pipeline Lease to extend the term of the Lease Agreement between the City of Carpinteria and Chevron lease three (3) years until September 26, 2026, in order to facilitate Chevron's decommissioning activities, including plugging and abandonment of offshore wells and facilities associated with Platforms Gail and Grace.

Pursuant to amendments to the statutes granting tide and submerged lands to the City (Stats. 1978, Ch. 697), approval from the California State Lands Commission is required for leases on tide and submerged lands under the City's control. Therefore, City Council's approval of the lease was still conditional until California State Lands Commission approval was secured. City staff brought the conditionally approved lease extension to the October 9 meeting of the California State Lands Commission where it was approved.

Planning Commission Meeting of November 6, 2023.

- Pura Residence Repairs & Alterations, 761 Olive Avenue (Project 23-2230-CUP/CDP)

The Commission unanimously granted (4-0, Allen absent) approval of a Conditional Use Permit and Coastal Development Permit to allow an interior and exterior remodel with structural alterations of an existing 716 square foot legal nonconforming residence. The project would not result in any changes to the size or location of the residence, nor would it substantially alter the physical appearance of the structure. The residence is legal nonconforming with respect to its partial location with the street-side and rear setbacks, and a lack of onsite covered parking.

- Monte Vista Off-Leash Dog Park Pilot Project (Project 23-2261-TUP)

The Commission granted approval on a split 3-1 vote (La Fevers dissent; Allen absent) of a Temporary Use Permit to allow an off-leash dog park pilot project for up to one year to be located in the City's Monte Vista Park. The off-leash dog area would be enclosed with a fenced area of approximately 14,400 square feet located in the southeast corner of the park, adjacent Pandanus Street. While a number of dog park advocates spoke in favor of the proposed park, several neighbors raised concerns about increased parking demands in the area and potential nuisance impacts for nearby residents and other park users.Ultimately, the Commission's adopted motion included the following revisions to the project Conditions of Approval:

- Condition no. 2 was revised to require the final design details for the park to be reviewed and approved by the <u>City Council and/or the</u> City Manager or his designee. This revision came at the request of the City's legal counsel to address design immunity considerations related to the park design and construction.
- Condition no. 3 was added to require the off-leash dog park pilot project to be returned to the Planning Commission after six months of operation to allow the Commission to review the efficacy of the pilot

project, and if needed, consider modifying or amending the project conditions of approval to address any issues that are identified during the first six months of operation. The Commission also reserved the right to revoke the TUP at the six-month review hearing if they find that any resultant public nuisances or land use incompatibilities cannot be satisfactorily addressed through permit conditions, park rules and/or code compliance efforts.

Senior Services Committee. Next meeting is November 20, 2023.

City of Carpinteria
City Council Minutes
Regular Meeting
Monday, October 23, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 4:00 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk

PUBLIC COMMENT ON CLOSED SESSION MATTERS

There was no public comment.

CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code Section 54957(b)(1).)
   Title: City Manager

TEMPORARY ADJOURNMENT TO CLOSED SESSION

Mayor Clark temporarily adjourned the meeting to Closed Session at 4:01 pm.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:34 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Michael Ramirez, Assistant City Manager Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Olivia Uribe Mutal, Program Manager Teresa Ilasin, Management Analyst II Amber Workman, Aquatics Superintendent Aida Thau, Management Analyst II John L Ilasin, Public Works Director Nick Bobroff, Community Development Director David Hernandez, Acting Code Compliance Supervisor Erin Maker, Environmental Program Manager

CLOSED SESSION REPORT

Legal Counsel Acos announced that there was no reportable action from the Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

COUNCILMEMBER(S) REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449:

There were no Councilmember requests for remote participation under AB 2449.

AGENDA MODIFICATIONS: NONE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS:

2. Proclamation Recognizing and Celebrating the 37th Anniversary of the California Avocado Festival. *(Requires approval prior to presentation of proclamation.)*

Motion by Councilmember Nomura, seconded by Councilmember Lee, to approve the Proclamation Recognizing and Celebrating the 37th Anniversary of the California Avocado Festival. Upon voice vote, the motion carried unanimously.

Speakers in-person: Olivia Sorgman

Mayor Clark and the City Council presented the Proclamation to Avocado Festival Boardmembers.

3. Presentation on the 2023 City of Carpinteria HOST Season.

Program Manager Uribe Mutal introduced HOST member Fred Shaw who presented the PowerPoint presentation.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

Emails distributed: Gail Marshall

City Manager Durflinger announced that the Safe Trick or Treat Event will occur in the Downtown on Friday, October 27th from 3:30 pm to 5:00 pm.

Assistant City Manager Ramirez introduced each department hiring manager who in turn introduced each new City employee.

Management Analyst II Ilasin introduced Javier Gutierrez, Human Resources Assistant in the General Government Department.

Management Analyst II Thau introduced Wendi Dunn, Part-Time Community Garden Coordinator in the Parks, Recreation & Community Services Department.

Pool Superintendent Workman introduced John Sofer, Aquatics Coordinator in the Parks, Recreation & Community Services Department.

Public Works Director Ilasin introduced Josefina Arechiga, Assistant Engineer in the Public Works Department.

Community Development Director Bobroff introduced Brian Banks, Principal Planner in the Community Development Department.

City Manager Durflinger addressed recent disruptive/offensive public comments that several other California cities have experienced during their Council meetings.

Assistant City Manager Ramirez summarized this morning's Senior Services Planning Committee meeting which included updates on senior congregate meals, the status of the Request for Proposals (RFP) for Consulting Program Design & Implementation Services for the Establishment of An Active Adult / Senior Center and Related Programming, and collecting feedback from the community on what name to rebrand the program to focus on what they are hoping to do, not on who they are serving. He said the next Committee meeting is November 20th at 8:30 am in the Council Chambers.

Management Analyst II Thau announced the start of the senior congregate meals being offered at the Vets Hall Monday through Friday at 12:30 pm for the community to come and socialize. She stated that the City partnered with the Central Coast Commission for Seniors, meals are offered free to those 60 and above and $10 per meal for those below 60, and people can sign up for meals by calling 805-925-9554 option 1 at least three days prior to the meal.

Program Manager Uribe Mutal mentioned that the Council held a Closed Session on October 10th and interviewed seven City Manager candidates and held another Closed Session related to the City Manager selection prior to today's regular Council meeting. She announced that another Closed Session meeting is scheduled for November 13th before the regular Council meeting.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Speakers in-person: Eileen Marcussen, Stephen Marcussen, and Mike Wondolowski

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve the Consent Calendar Item Nos. 4 through 9. Upon voice vote, the motion carried unanimously.

4. Approve the minutes of the regular meeting held September 25, 2023, the special meeting held September 26, 2023, the regular meeting held October 9, 2023, and the special meeting held October 10, 2023.

5. Receive and file the Expenditures for the period beginning October 2, 2023 and ending October 13, 2023.

6. Receive and file Report of Contracts Executed by the City Manager for the Period of September 19, 2023 through October 16, 2023.

7. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds for September 2023.

8. Receive and file the Quarterly Review of the Pension Stabilization Trust.

9. Adopt Resolution No. 6272, receiving and filing the Annual City Investment Policy.

ADMINISTRATIVE MATTERS:

10. Adopt Resolution No. 6269, Approving an Appointment to the Community Development Block Grant Committee.

    Recommendation: Adopt Resolution No. 6269, approving an appointment to the Community Development Block Grant Committee.

City Clerk Barrett presented the staff report.

Speakers in-person: Jessica Petrillo

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to adopt Resolution No. 6269, as read by title only, approving an appointment to the Community Development Block Grant Committee. Upon voice vote, the motion carried unanimously.

11. Code Compliance Quarterly Report, Q3, 2023.

    Recommendation: Receive and file quarterly report.

Acting Code Compliance Supervisor Hernandez presented the staff report and PowerPoint presentation.

Speakers in-person: Mike Wondolowski, Susan Allen, and Stephen Marcussen

Motion by Councilmember Nomura, seconded by Vice Mayor Alarcon, to receive and file the Code Compliance Quarterly Report. Upon voice vote, the motion carried unanimously.

12. Adoption of Resolution No. 6268, authorizing the City Manager to execute a Grant Agreement with the California Office of Traffic Safety for a Pedestrian and Bicycle Safety Program on behalf of MOVE Santa Barbara County.

    Recommendation: (1) Adopt Resolution No. 6268, authorizing the City Manager to execute a Grant Agreement with the California Office of Traffic Safety for a Pedestrian and Bicycle Safety Program on behalf of MOVE Santa Barbara County and (2) Approve a budget appropriation in the amount of $65,800 to the General Fund for Fiscal Year 2023-24 Budget. *(This motion requires a roll call vote.)*

Public Works Director Ilasin presented the staff report and Executive Director of MOVE Santa Barbara County Heather Deutsch (present via Zoom) responded to questions from the Council.

There was no public comment.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to (1) Adopt Resolution No. 6268, authorizing the City Manager to execute a Grant Agreement with the California Office of Traffic Safety for the Pedestrian and Bicycle Safety Program on behalf of MOVE Santa Barbara County and (2) Approve a budget appropriation in the amount of $65,800 to the General Fund for Fiscal Year 2023-24 Budget. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

13. Adoption of Ordinance No. 772, amending various sections within Carpinteria Municipal Code Chapter 2.08 (City Manager) to align with law and practice.

    Recommendation: Adopt Ordinance No. 772 (second reading). *(This motion requires a roll call vote.)*

City Manager Durflinger presented the staff report and noted that typically second readings of ordinances would appear on the Consent Calendar; however, there is an option for the Council to reconsider the provisions in proposed Ordinance No. 772. He stated that at the previous Council meeting, the Council determined the maximum distance from the city that the city manager is required to reside is 30 miles and the city manager has 90 days from their appointment to establish a residence. He explained concerns with limiting the city manager to 90 days to relocate within the 30 mile limit of the city. He asked the Council to reconsider that provision which is a substantive change to the ordinance and if the Council accepted, would require the ordinance to be sent back to first reading at a future meeting. He also suggested a one year time frame for the city manager to relocate or a minimum amount of six months.

There was no public comment.

Legal Counsel Acos said if Council does have this Ordinance return for first reading at a future meeting to change the required time frame for the city manager to establish a residence, she suggested adding additional flexibility to this provision to include that the distance and number of days to comply can be changed by statement or by a provision

in a particular employment agreement and also by a resolution of the Council to give the City Council additional leeway in case something were to happen with a particular city manager.

The Council deliberated.

Motion by Councilmember Nomura, seconded by Councilmember Lee, to bring Ordinance No. 772 back for first reading at a future meeting to consider the maximum distance from the City that the city manager is required to reside and the time frame the city manager has from their appointment to establish a residence with the recommended maximum distance of 30 miles from the City and the time frame the city manager has from their appointment to establish residence at six months.

Legal Counsel Acos inquired if Councilmember Nomura wished to amend the motion to add the provision to allow the Council additional flexibility to change these requirements by resolution.

Councilmember Nomura modified the motion to bring Ordinance No. 772 back for first reading at a future meeting to consider the maximum distance from the City that the city manager is required to reside and the time frame the city manager has from their appointment to establish a residence with the recommended maximum distance of 30 miles from the City and the time frame the city manager has from their appointment to establish residence at six months and add the provision to allow the Council additional flexibility to change these requirements by resolution. Councilmember Lee seconded the modified motion.

The roll call vote on the modified motion was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

PUBLIC HEARING: NONE

CONSIDERATION OF ANY ITEMS REMOVED FROM CONSENT CALENDAR AND/OR OTHER AGENDA ITEMS REQUESTED TO BE ADVANCED: NONE

MATTERS CONTINUED FROM PREVIOUS MEETINGS: NONE

OTHER BUSINESS:

14. Re-formation of an Harbor Seal Advisory Committee.

    Recommendation: Approve and adopt Resolution No. 6271, establishing a statement of purpose and re-forming an Ad hoc Harbor Seal Advisory Committee, and appointing up to two members of the City Council to serve on the Committee.

Management Analyst II Thau presented the staff report.

Speakers in-person: Mike Wondolowski and Susan Allen

Emails distributed: Susan Mailheau

Motion by Councilmember Lee, seconded by Councilmember Nomura, to approve and adopt Resolution No. 6271, re-forming an Ad hoc Harbor Seal Advisory Committee and appointing Councilmembers Solórzano and Alarcon to serve on the Committee. Upon voice vote, the motion carried unanimously.

Mayor Clark recessed to a break at 7:28 pm and reconvened the meeting at 7:36 pm.

15. Adopt Resolution No. 6270, forming a Sustainability Committee.

    Recommendation: Adopt Resolution No. 6270, forming a standing Sustainability Committee of the Council, and appointing two members of the Council to serve on the Committee.

Environmental Program Manager Maker presented the staff report.

There was no public comment.

Motion by Vice Mayor Alarcon, seconded by Councilmember Lee, to adopt Resolution No. 6270, as read by title only, forming a standing Sustainability Committee of the Council, and appointing Council members Nomura and Solórzano to serve on the Committee. Upon voice vote, the motion carried unanimously.

16. (1) Review of City Council Processes for: (a) Appointing Members to the City's Boards, Committees, and Commissions (Advisory Groups) and (b) assigning Councilmembers as representatives to Regional Agencies, and to Joint & Standing and Ad Hoc Committees; and (2) Consideration of Formation of an Ad hoc City Council Appointment Process Committee.

    Recommendation: Receive and file the report and adopt Resolution No. 6267, establishing an Ad hoc City Council Appointment Process Committee.

City Clerk Barrett presented the staff report.

Speakers via Zoom: Patrick O'Connor

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to receive and file the report and adopt Resolution No. 6267, as read by title only, approving the formation of an Ad hoc City Council Appointment Process Committee to include Councilmembers Clark and Alarcon.

LEGISLATIVE UPDATE: NONE

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Solórzano reported on her attendance at the Central Coast Sustainability Summit at UCSB where there was a presentation on building electrification and a session on engaging linguistically and culturally appropriate sustainability outreach in partnership with Promotores of Santa Barbara County. She spoke on the recent Santa Barbara Metropolitan Transit District Board meeting where discussion centered on cloud-based transit signal priority software and the California Energy Commission's Blueprints for Medium Heavy Duty Zero Emission Vehicle Infrastructure and other MTD related projects and announced the hiring of eight new bus operators. She also commented that the South Coast Youth Safety Partnership Policy Team met earlier this month where Sheriff's Deputy Bryan Dickey presented safety statistics for the City of Carpinteria and there was discussion from County law enforcement stakeholders about how to maintain the lower level of gang activity and continue to work on intervention methods through the education system.

Councilmember Nomura mentioned the outstanding work the Sheriffs' Department has done.

Mayor Clark reported on a recent SBCAG Board meeting where discussion centered on LOSSAN's efforts to have more commuter train service in the morning to get people to work on time.

Councilmember Nomura asked if Public Works could report at each Council meeting about capital projects coming up and in progress. City Manager Durflinger responded that a capital projects status report could be added to the City Manager's Report at each Council meeting. The Council was in agreement.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the November 13th regular City Council meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:53 pm in recognition of Councilmember Nomura's birthday today.

_____
Al Clark, Mayor

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria
City Council Minutes
Special Meeting
Monday, October 30, 2023

In-Person and Virtual

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 pm.

ROLL CALL

Councilmembers present:	Councilmember Roy Lee Councilmember Wade T. Nomura Councilmember Mónica J. Solórzano Vice Mayor Natalia Alarcon Mayor Al Clark
Staff members present:	Dave Durflinger, City Manager Michael Ramirez, Assistant City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, City Clerk Licette Maldonado, Administrative Services Director Nick Bobroff, Community Development Director John L. Ilasin, Public Works Director

PLEDGE OF ALLEGIANCE

Mayor Clark led those present in the salute to the flag.

PUBLIC HEARING (Continued from October 9, 2023 Council Meeting):

The City Council met to consider the following item:

1. Review the proposed Master Fee Schedule to determine the percentage of cost recovery and initiate the update to Chapter 3.34 of the Carpinteria Municipal Code.

   Recommendation: (1) Direct staff to bring back the Master Fee Schedule with the Council's direction of the percentage of cost recovery, open the public hearing and receive public comment, and continue the public hearing to the City Council Meeting on Monday, November 13, 2023 and (2) Initiate the update of the City's Master Fee Schedule and Chapter 3.34 of the Carpinteria Municipal Code.

Administrative Services Director Maldonado introduced Consultant Eric Johnson with Revenue & Cost Specialists, LLC who presented the staff report.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

Speakers in-person: Amrita Salm and Betty Songer

Speakers via Zoom: Gary Campopiano

Emails distributed: Gail Marshall

The City Council accepted the proposed cost recovery percentages for all service fees as presented in the Cost of Services Study Report except for the service fee amounts for S-01310 (Appeal to Planning Commission) and for S-01320 (Appeal to the City Council) which the Council kept at the existing amounts of $1,260 and $1,330, respectively.

Motion by Councilmember Solórzano, seconded by Councilmember Nomura, to direct staff to bring back the Master Fee Schedule with the recommended Council's direction of the percentage of cost recovery, open the public hearing and receive public comment and continue the public hearing to the City Council Meeting on Monday, November 13, 2023 and initiate the update of the City's Master Fee Schedule and Chapter 3.34 of the Carpinteria Municipal Code. The roll call vote was as follows:

AYES:	Councilmember Lee, Councilmember Nomura, Councilmember Solórzano, Vice Mayor Alarcon, and Mayor Clark
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion carried unanimously.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:59 pm.

_____
Al Clark, Mayor

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
November 13, 2023

ITEM FOR COUNCIL CONSIDERATION

Expenditures for the period beginning October 16, 2023 and ending November 3, 2023.

STAFF RECOMMENDATION

Receive and file Warrant Register for the period of October 16, 2023, through November 3, 2023, pursuant to Carpinteria Municipal Code 2.08.150(F).

DISCUSSION

As part of each regular City Council agenda, a list of all checks (attached) dispersed since the last reporting period is presented to the City Council pursuant to C.M.C. 2.08.150(F). The report is provided for City Council and public information and serves as staff's verification that the expenditures have been reviewed and are within budgeted appropriations.

FINANCIAL CONSIDERATIONS

The warrant register is designed to communicate fiscal activity since the prior reporting period.

ATTACHMENTS

Attachment A: Warrant Register for the period beginning October 16, 2023 and ending November 3, 2023.

Staff contact: Brenda Robinson, Accounting Specialist
(805) 755-4442, BrendaR@carpinteriaca.gov

Signature

Staff contact: Licette Maldonado, Admin Services Dir.
(805) 755-4448, LicetteM@carpinteriaca.gov

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, DaveD@carpinteriaca.gov

Signature

Warrant Register

Carpinteria, CA

Date Range: 10/16/2023 - 11/03/2023

Vendor Number / Payable #	Vendor Name / Payable Type	Payable Description	Payment Date	Payment Amount	Number
Bank Code: AP Bank-AP Bank					
Payment Type: Regular					
	MISSIONSQUARE		10/19/2023	4597.88	102299
INV0005017	Invoice	Deferred Compensation Contribution-Part Time Emp			
INV0005018	Invoice	MissionSquareEmployee Contributions			
INV0005019	Invoice	MISSIONSQUARE Employee Contributions			
	SEIU LOCAL 620		10/19/2023	246.09	102300
INV0005020	Invoice	Employee Union Dues Contribution			
	UNITED WAY OF SANTA BARBARA COUNTY		10/19/2023	24	102301
INV0005021	Invoice	Employee United Way Contribution			
	499 LINDEN MANAGERS LLC		10/19/2023	615	102302
INV0004979	Invoice	PROJECT EP-23-7284 CLOSE OUT			
	ALL LANGUAGES INTERPRETING & TRANSLATING INC.		10/19/2023	2100	102303
30128	Invoice	2 INTERPRETERS FOR CC MTG 9/11, 9/25/23			
30154	Invoice	2 INTERPRETERS FOR CC MTG 10/9/23			
	AMAZON CAPITAL SERVICES INC		10/19/2023	4311.38	102304
11D6-FTW4-GTP3	Invoice	GENERAL OFFICE SUPPLIES FOR CITY HALL 10/13/23			
11WQ-63C6-FDLK	Invoice	WEB CAMS, PORT CABLES FOR NEW EMPOLYEES			
13Y9-P4DP-9KRN	Invoice	ZIP BOOKS-N. SZOLD			
144R-R63M-JYG3	Invoice	BOOKS FOR LIBRARY			
14NT-HPV6-9NHN	Invoice	BOOKS FOR LIBRARY			
19LR-JNJQ-L4NC	Invoice	SOLAR ECLIPSE GLASSES FOR LIBRARY			
19QH-H4WL-QK4L	Credit Memo	BOOKS FOR LIBRARY RETURNED			
1FCF-9KFP-QDJX	Credit Memo	BOOKS FOR LIBRARY RETURNED			
1FDL-J7Q7-KXCG	Invoice	ZIP BOOKS-A. YONKER			
1G6Q-7X77-QMLR	Invoice	BOOKS FOR LIBRARY			
1G6Q-7X77-QTNG	Invoice	ZIP BOOKS-M. MORENO			
1G6Q-7X77-TP3L	Invoice	BOOKS FOR LIBRARY			
1G6R-KWJ3-GTM1	Invoice	BOOKS FOR LIBRARY			
1HM4-RVMN-NG1H	Invoice	ZIP BOOKS-J. BRAND			
1HP6-RNPG-7VX6	Invoice	BOOKS FOR LIBRARY			
1JK6-3XJM-Q6JG	Invoice	BOOKS FOR LIBRARY			
1JTM-LDPQ-QQLL	Invoice	ZIP BOOKS-B. OSHEA			
1KYY-CG4Y-M719	Invoice	TAPE, SOLAR ECLIPSE GLASSES FOR LIBRARY			
1L6X-V4T4-1YPJ	Invoice	BOOKS FOR LIBRARY			
1LMH-ML69-CC4Q	Invoice	BOOKS FOR LIBRARY			
1NWQ-CXPV-9LL7	Invoice	BOOKS FOR LIBRARY			
1PR4-CW6Y-RR9H	Invoice	BOOKS FOR LIBRARY			
1Q3K-LHH1-N9V6	Invoice	BOOKS FOR LIBRARY			
1RHD-TC1X-PJRY	Invoice	BOOKS FOR LIBRARY			
1RNC-Q4XT-C44R	Invoice	CLEANING, OFFICE SUPPLIES FOR LIBRARY			
1TFC-KF4K-TTLQ	Credit Memo	BOOKS FOR LIBRARY RETURNED			
1TVP-YYPR-4CDT	Invoice	6 LCD MONITORS FOR NEW EMPLOYEES			
1TVV-W4QV-YKTH	Credit Memo	LIBRARY BOOKS RETURNED			
1VXQ-NGK3-LKTM	Invoice	GENERAL OFFICE SUPPLIES FOR CITY HALL 10/11/23			
1W11-L4F7-XYDP	Credit Memo	BOOKS FOR LIBRARY RETURNED			
1WN4-74F7-MNR6	Invoice	BOOKS FOR LIBRARY			
1X37-1NRX-KH7Y	Invoice	BOOKS FOR LIBRARY			
1YC3-V467-WRYT	Invoice	ZIP BOOKS-S. HABERMAN			
1YKQ-HXNF-WMTX	Invoice	LANDLINE PHONE FOR POOL			
	Void		10/19/2023	0	102305
	Void		10/19/2023	0	102306
	AMY BLAKEMORE		10/19/2023	100	102307
ARB Q3 2023	Invoice	ARCHITECTURAL REVIEW BOARD MEETINGS JUL-SEP 2023			

	BIG GREEN CLEANING COMPANY		10/19/2023	12784	102308
633042	Invoice	EXTERIOR CLEANING AT LIBRARY 9/5/23			
633499	Invoice	OCT23 BIG GREEN CLEANING FY23-24			
633500	Invoice	OCT23 BIG GREEN CLEANING FY23-24			
633537	Invoice	OCT23 BIG GREEN CLEANING FY23-24			
633542	Invoice	OCT23 BIG GREEN CLEANING FY23-24			
634424	Invoice	CONCHA LOMA HOMELESS CLEANUP 9/27/23			
	BRAD STEIN		10/19/2023	75	102309
ARB Q3 2023	Invoice	ARCHITECTURAL REVIEW BOARD MEETINGS JUL-SEP 2023			
	CALIFORNIA ECONOMIC FORECAST		10/19/2023	11500	102310
CEF091623	Invoice	2023 ECONOMIC PROFILE			
	CARPINTERIA VALLEY HISTORICAL SOCIETY		10/19/2023	150	102311
INV0004991	Invoice	ANNUAL CORPORATE MEMBERSHIP FY 23-24			
	CARPINTERIA VALLEY LUMBER CO		10/19/2023	27.32	102312
520240	Invoice	KEYS COPIED FOR COMMUNITY GARDEN			
520242	Invoice	KEY TAGS FOR COMMUNITY GARDEN			
K19937	Invoice	LITE SENSOR FOR DOWNTOWN T			
	CITY OF SANTA BARBARA CD-RHMP		10/19/2023	714.6	102313
INV0004980	Invoice	AFFORDABLE HOUSING PROGRAM CONSULTING SERVICES			
	CIVICWELL		10/19/2023	31000	102314
107365	Invoice	CIVIC SPARK SERVICES L. ERDMANN			
	COASTAL VIEW NEWS		10/19/2023	294	102315
60391	Invoice	FEE SCHEDULE PH NOTICE AD 10/5/23			
60392	Invoice	ORDINANCE 769 AD 10/5/23			
	DAVE MOORE		10/19/2023	2193.5	102316
INV0004982	Invoice	PROJECT PL-18-1904 CLOSE OUT			
	DEMCO INC		10/19/2023	329.54	102317
7369888	Invoice	LIBRARY BOOK SUPPLIES			
	EXTRA SPACE STORAGE		10/19/2023	550	102318
OCT23 0905	Invoice	UNIT RENT 10/23/23-11/23/23			
	FIRST NATIONAL BANK OF OMAHA		10/19/2023	8448.28	102319
SEP23 0983	Invoice	CREDIT CARD PAYMENT-OUM			
SEP23 3498	Invoice	CREDIT CARD PAYMENT-JT			
SEP23 3696	Invoice	CREDIT CARD PAYMENT-LM			
SEP23 4480	Invoice	CREDIT CARD PAYMENT-NB			
SEP23 4545	Invoice	CREDIT CARD PAYMENT-BB			
SEP23 6160	Invoice	CREDIT CARD PAYMENT-JI			
SEP23 8528	Invoice	CREDIT CARD PAYMENT-AW			
SEP23 9341	Invoice	CREDIT CARD PAYMENT-MR			
	FRANKLIN HAYNES MARIONETTES		10/19/2023	500	102320
54340	Invoice	LIBRARY HALLOWEEN CELEBRATION			
	FRONTIER COMMUNICATIONS		10/19/2023	202.21	102321
OCT23 209-188-2500-061589-5	Invoice	OCT23 PHONE & INTERNET - LG TOWER			
OCT23 805-566-1944-032923-5	Invoice	OCT23 PHONE & INTERNET-BEACH STORE			
	GOLD COAST WATER POLO CLUB		10/19/2023	575	102322
INV0004983	Invoice	FALL YOUTH POLO ENTRY FEES			
	HELP OF CARPINTERIA		10/19/2023	14000	102323
FY23/24 GRANT	Invoice	FY23/24 COMMUNITY SERVICES SUPPORT GRANTS			
	JAYNE DIAZ		10/19/2023	691.61	102324
INV0004984	Invoice	NOV23 MEDICAL REIMBURSEMENT			
	KANOPY		10/19/2023	58	102325
369063 - PPU	Invoice	SEP23 LIBRARY VIDEOS			
	LARRY DRIGGERS		10/19/2023	691.61	102326
INV0004985	Invoice	NOV23 MEDICAL REIMBURSEMENT			
	LIN CONSULTING INC.		10/19/2023	747.52	102327

15158	Invoice	SEP23 ENGINEERING CARP & PALM AVE INTERSECTION			
	MARY ANN COLSON		10/19/2023	691.61	102328
INV0004986	Invoice	NOV23 MEDICAL REIMBURSEMENT			
	MCCORMIX CORP		10/19/2023	568.44	102329
10291	Invoice	FUEL FOR CITY VEHICLES			
9765	Invoice	FUEL FOR CITY VEHICLES			
	MISSION UNIFORM SERVICE		10/19/2023	273.44	102330
520103087	Invoice	MAT REPLACEMENT AT LIBRARY 9/25/23			
520160790	Invoice	MAT REPLACEMENT, UNIFORM CLEANING 10/2/23			
520160791	Invoice	TOWEL & MAT REPLACEMENT-CITY HALL 10/2/23			
520207313	Invoice	MAT REPLACEMENT AT POOL 10/9/23			
520207315	Invoice	MAT REPLACEMENT AT LIBRARY 10/09/23			
	MRS ENVIRONMENTAL INC		10/19/2023	34112.93	102331
600-2023-09	Invoice	SEP23 OIL & GAS ON CALL ENVIRONMENTAL SERVICES			
	OVERDRIVE INC.		10/19/2023	2813.61	102332
01352CO23324250	Invoice	SEP23 EBOOK/AUDIOBOOK MATERIAL FOR LIBRARY			
01352DA23326467	Invoice	SEP23 EBOOK/AUDIOBOOK MATERIAL FOR LIBRARY			
01352DA23333780	Invoice	SEP23 EBOOK/AUDIOBOOK MATERIAL FOR LIBRARY			
01352DA23367512	Invoice	OCT23 EBOOK/AUDIOBOOK MATERIAL FOR LIBRARY			
01352DA23374620	Invoice	OCT23 EBOOK/AUDIOBOOK MATERIAL FOR LIBRARY			
	PATRICK O'CONNOR		10/19/2023	75	102333
ARB Q3 2023	Invoice	ARCHITECTURAL REVIEW BOARD MEETINGS JUL-SEP 2023			
	PERMACOLOR INC		10/19/2023	218	102334
2309407	Invoice	SANDBLAST FLAG POLE BRACKETS			
	PETER COELER		10/19/2023	368.84	102335
INV0004988	Invoice	PROJECT PL-22-2179 CLOSE OUT			
INV0004990	Invoice	PROJECT PL-22-2178 CLOSE OUT			
	QUADIENT FINANCE USA INC		10/19/2023	500	102336
SEP23 7900 0440 8110 0954	Invoice	POSTAGE FOR CITY HALL SEPTEMBER 2023			
	RANDY JONES		10/19/2023	23.35	102337
INV0004994	Invoice	PROJECT PL-23-2206 CLOSE OUT			
	RICHARD A LITTLE		10/19/2023	100	102338
ARB Q3 2023	Invoice	ARCHITECTURAL REVIEW BOARD MEETINGS JUL-SEP 2023			
	RICHARD E JOHNSON		10/19/2023	75	102339
ARB Q3 2023	Invoice	ARCHITECTURAL REVIEW BOARD MEETINGS JUL-SEP 2023			
	RPG CARPINTERIA LLC		10/19/2023	4551.55	102340
INV0004992	Invoice	PROJECT PL-23-2210 CLOSE OUT			
	RRM DESIGN GROUP		10/19/2023	13235	102341
2277-01-0823	Invoice	SEP23 DOWNTOWN DESIGN OVERLAY PROGRAM			
	S & L SAFETY PRODUCTS		10/19/2023	280.15	102342
382010	Invoice	GLOVES & RESPERATORS FOR PW SHOP			
	SANDBAR		10/19/2023	1435.99	102343
INV0004996	Invoice	PROJECT PL-22-2168 CLOSE OUT			
	SHOWSCAPES		10/19/2023	26129	102344
388333883	Invoice	LAGUNITAS PARK WEED CLEAN UP 9/6/23			
388333886	Invoice	IRRIGATION REPAIR AT POOL 8/30/23			
388333988	Invoice	OCT23 SHOW SCAPES MAINTENANCE FY23-24			
	SITEONE LANDSCAPE SUPPLY (ALL AROUND)		10/19/2023	32.69	102345
135175126-001	Invoice	WORK GOLVES FOR A. VEGA			
	SO CA EDISON		10/19/2023	9102.33	102346
OCT23 700405192484	Invoice	OCT23 ELECTRICITY-MULTIPLE LOCATIONS			
OCT23 700474689651	Invoice	OCT23 ELECTRICITY-4683 9TH ST			
	SUN COAST RENTALS		10/19/2023	2280	102347
57964	Invoice	REACH FORKLIFT RENTAL 10/9/23			

	SWEEPING CORP OF AMERICA		10/19/2023	11760.93	102348
72092VS	Invoice	CITY STREET SWEEPING AUGUST FY23-24			
	TKM ENGINEERING		10/19/2023	1852.5	102349
1225	Invoice	SEP23 PROJECT REVIEW SERVICES			
1226	Invoice	SEP23 STAFF AUGMENTATION SERVICES			
	TRAFFIC TECHNOLOGIES LLC		10/19/2023	903.5	102350
45298	Invoice	AVOCADO FESTIVAL SIGNS			
45299	Invoice	AVOCADO FESTIVAL SIGNS			
	TREESCAPES		10/19/2023	3930	102351
388333495	Invoice	OGAN RD OAK TREE CATERPILLAR TREATMENT 8/11/23			
388333496	Invoice	STERLING AVE ASH TREE APHID TREATMENT 8/11/23			
	TRI-CO REPROGRAPHICS		10/19/2023	27.41	102352
187359	Invoice	SCANNING, SMALL FORMAT FILE RENAME 10/3/23			
187360	Invoice	SCANNING, SMALL FORMAT FILE RENAME 10/3/23			
187361	Invoice	SCANNING, SMALL FORMAT FILE RENAME 10/3/23			
187362	Invoice	SCANNING, SMALL FORMAT FILE RENAME 10/3/23			
187499	Invoice	SCANNING, SMALL FORMAT FILE RENAME 10/4/23			
	UNIQUE MANAGEMENT SERVICES INC		10/19/2023	130	102353
6116776	Invoice	AUG23 LOST LIBRARY BOOKS			
6117817	Invoice	SEP23 LOST LIBRARY BOOKS			
	VENTURA COUNTY RESOURCE CONS DISTRICT		10/19/2023	358.8	102354
INV0004997	Invoice	PROJECT PL-21-2135 CLOSE OUT			
	VILLAGE POOL SUPPLY		10/19/2023	357.57	102355
46821	Invoice	CHLORINE, ACID FOR POOL 10/4/23			
	VITAL RECORDS CONTROL		10/19/2023	89.6	102356
3806509SBP1	Invoice	SEP23 CONTRACTED SHREDDING SERVICES			
	WAXIE SANITARY SUPPLY		10/19/2023	269.2	102357
82013152	Invoice	BATH TISSUE, KLEENEX FOR CITY HALL 10/2/23			
82020170	Invoice	TRASH BAGS 10/4/23			
	ACCESS CONTROL SECURITY INC.		10/26/2023	222.75	102358
0054927	Invoice	SECURITY: BOMBOLO 9/23/23			
	AFLAC		10/26/2023	277.55	102359
555103	Invoice	OCTOBER 2023 EMPLOYEE PREMIUMS			
	AG ENT INC		10/26/2023	115	102360
23968	Invoice	BACKFLOW TEST/REPAIR LINDEN OFFRAMP 9/19/23			
	ALICE WISSING		10/26/2023	380	102361
10/20/23	Invoice	MINUTES FOR PLANNING COMMISSION 9/5/23			
	AMAZON CAPITAL SERVICES INC		10/26/2023	1352.58	102362
1444-J4HR-R4HN	Invoice	BOOKS FOR LIBRARY			
1461-PTJW-74KC	Invoice	ERGONOMIC OFFICE CHAIR			
14KL-D91Y-6LHY	Invoice	ERGONOMIC OFFICE CHAIR			
1GK7-MK3N-7C3F	Invoice	BOOKS FOR LIBRARY			
1GK7-MK3N-NTNN	Invoice	BOOKS FOR LIBRARY			
1HGX-3YXT-6RXF	Invoice	BOOKS FOR LIBRARY			
1HJT-9P9X-RNPX	Invoice	FASTNERS, MARKERS, GLITTER FOR LIBRARY			
1HKK-MTCM-6TJ1	Invoice	POWER STRIP, DIVIDER TABS			
1HLF-QL37-6LCM	Invoice	6 HIGH SPEED COMPUTER CABLES			
1LM3-LFKH-66PL	Credit Memo	IPHONE CASE RETURNED			
1QVR-WCXM-91H4	Invoice	BOOKS FOR LIBRARY			
1QXW-DDKW-4PG7	Invoice	BOOKS FOR LIBRARY			
	AMBER KAPLAN		10/26/2023	90	102363
LAC Q1 2024	Invoice	LIBRARY ADVISORY COMMISSION MEETINGS JUL-SEP 2023			
	BRIAN BARRETT		10/26/2023	121.7	102364
INV0005022	Invoice	REIMBURSE CLERK ACADEMY TRAINING SEP2023			
	CANNON		10/26/2023	319.5	102365
86083	Invoice	SEP23 VENOCO PIPELINE ABANDONMENT			

	CANON FINANCIAL SERVICES INC		10/26/2023	785.76	102366
31411109	Invoice	OCT23 MAINT & SERVICE CANON PRINTERS			
	CARPINTERIA VALLEY LUMBER CO		10/26/2023	151.75	102367
520618	Invoice	2 PAIRS GOATSKING GLOVES FOR PUBLIC WORKS			
520619	Invoice	2 PAIRS GOATSKING GLOVES FOR PUBLIC WORKS			
520654	Invoice	PRESSURE TREATED POST FOR SIGN WORK			
520667	Invoice	FLEX HOSE FOR VIOLA RESTROOM FAUCET			
520778	Invoice	1 PAIR GOATSKING GLOVES FOR PUBLIC WORKS			
	COASTAL VIEW NEWS		10/26/2023	747	102368
60354	Invoice	CREEK WEEK AD 09/21/23			
60464	Invoice	LEGAL NOTICE ORDINANCE 772 AD 10/12/23			
	COUNTY SANITATION COMPANY INC STEWARTS & SELZER PLI		10/26/2023	1267.3	102369
63317	Invoice	HYDROJET LINES AT EL CARRO & VIOLA 10/6/23			
63330	Invoice	HOT WATER REPAIR AT SHERIFF STATION BUILDING			
	COX BUSINESS		10/26/2023	135.99	102370
OCT23 001 3011 028450702	Invoice	OCT23 VETS HALL INTERNET SERVICES			
	DANIELLE MANRIQUEZ-OSBORN		10/26/2023	90	102371
LAC Q1 2024	Invoice	LIBRARY ADVISORY COMMISSION MEETINGS JUL-SEP 2023			
	DOCUPRODUCTS		10/26/2023	57.7	102372
269529	Invoice	CANON DX4751I/C5760II COPIER METER CHARGES Q1 24			
	EASY LIFT TRANSPORTATION		10/26/2023	1000	102373
7422	Invoice	OCT23 COMMUNITY TRANSPORTATION SERVICES			
	ENCOMPASS CONSULTANT GROUP INC		10/26/2023	25671.25	102374
04913	Invoice	SEP23 PAVEMENT MAINTENANCE			
	ERIN MAKER		10/26/2023	86	102375
INV0005023	Invoice	REIMBURSE TRAVEL 2023 CASQA CONFERENCE SAN DIEGO			
	EVERSHADE EXTERIOR CLEANING SOLUTIONS		10/26/2023	450	102376
10540	Invoice	SEP23 SIDEWALK AND TRASH RECEPTACLES CLEANING			
	FRONTIER COMMUNICATIONS		10/26/2023	327.23	102377
OCT23 805-684-4314-063022-5	Invoice	OCT23 PHONE & INTERNET SERVICES FOR LIBRARY			
OCT23 805-684-7613	Invoice	OCT23 PHONE & INTERNET FOR LG TOWER & BOATHOUSE			
	GLYNN BIRDWELL		10/26/2023	90	102378
LAC Q1 2024	Invoice	LIBRARY ADVISORY COMMISSION MEETINGS JUL-SEP 2023			
	GRAINGER		10/26/2023	44	102379
9860754267	Invoice	RECIPROGATING SAW BLADES FOR PUBLIC WORKS			
	GUARDIAN		10/26/2023	7243.29	102380
OCT23 PREMIUMS-BTL,LTD,STD	Invoice	OCT23 PREMIUMS-BTL,LTD,STD			
OCT23 PREMIUMS-DENTAL	Invoice	OCT23 PREMIUMS-DENTAL			
OCT23 PREMIUMS-VISION	Invoice	OCT23 PREMIUMS-VISION			
OCT23 PREMIUMS-VOL AD&D & '	Invoice	OCT23 PREMIUMS-VOL AD&D & VOL LIFE			
	HOME DEPOT CREDIT SERVICES		10/26/2023	189.7	102381
6533718	Invoice	FUEL FOR POWER TOOLS, FENCING FOR AVOCADO FARM			
	JOHN ILASIN		10/26/2023	86	102382
INV0005024	Invoice	REIMBURSE TRAVEL 2023 CASQA CONFERENCE SAN DIEGOQ			
	JUAN O'S MOBILE REPAIR		10/26/2023	1875	102383
118	Invoice	FUEL TANK REPAIR BEACH TRACTOR 8/18/23			
73	Invoice	STARTER REPAIR BEACH TRACTOR 6/28/23			
	MARBORG INDUSTRIES		10/26/2023	901.2	102384
5953150	Invoice	OCT23 RENT PORTABLE RESTROOMS @ PARKING LOT 1			
	MARGARET CONNORS		10/26/2023	90	102385
LAC Q1 2024	Invoice	LIBRARY ADVISORY COMMISSION MEETINGS JUL-SEP 2023			
	MONICA SOLORZANO		10/26/2023	159.12	102386
INV0005025	Invoice	REIMBURSE TRAVEL 2023 LEAGUE CONFERENCE SACRAMENTO			

	NOMURA WADE		10/26/2023	545.76	102387
INV0005026	Invoice	REIMBURSE TRAVEL 2023 LEAGUE CONFERENCE SACRAMENTO			
	PACIFIC MATERIALS LABORATORY		10/26/2023	3975	102388
150064	Invoice	CONCRETE CYLINDERS FOR SKATE PARK 7/10/23			
150083	Invoice	DENSITY TESTING AT SKATE PARK 8/8-8/9/23			
150121	Invoice	SHOTCRETE TESTING FOR SKATE PARK 7/19/23			
150122	Invoice	SHOTCRETE TESTING FOR SKATE PARK 6/21/23			
150159	Invoice	SHOTCRETE TESTING FOR SKATE PARK 6/28/23			
150160	Invoice	SHOTCRETE TESTING FOR SKATE PARK 6/27/23			
	PACIFIC PLUMBING SPECIALITIES		10/26/2023	820.34	102389
10160-0	Invoice	2 SINK FAUCETS, 4 FOUNTAIN BUBBLERS FOR VIOLA			
	POLICORE INC.		10/26/2023	4085.64	102390
403183	Invoice	IT SERVICES FOR CITY HALL SEPTEMBER 2023			
	ROGERS ANDERSON MALODY & SCOTT LLP (RAMS)		10/26/2023	10000	102391
73629	Invoice	FY22-23 AUDIT SERVICES PROGRESS BILLING			
	RRM DESIGN GROUP		10/26/2023	29229.25	102392
2277-01-0923	Invoice	OCT23 DOWNTOWN DESIGN OVERLAY PROGRAM			
2911-01-0923	Invoice	SEP23 FRANKLIN CREEK TRAIL IMPROVEMENT			
	SANTA BARBARA COUNTY CLERK OF THE BOARD		10/26/2023	50	102393
INV0005027	Invoice	CEQA NOTICE OF EXEMPTION FILING FEE PL 21 2107			
	SANTA BARBARA COUNTY SHERIFFS DEPT		10/26/2023	522357	102394
1930	Invoice	OCT23 CONTRACTED LAW ENFORCEMENT SERVICES			
	SITEONE LANDSCAPE SUPPLY (ALL AROUND)		10/26/2023	404.82	102395
135197347-001	Invoice	SOIL FOR PLANTERS @ SEASIDE BOOKSTORE			
	SO CA EDISON		10/26/2023	7.86	102396
OCT23 700163777874	Invoice	OCT23 ELECTRICITY-6145 CARPINTERIA AVE			
	TAFT ELECTRIC		10/26/2023	69887.92	102397
PAY REQUEST 1	Invoice	AUG23 CARP & PALM AVE PROJECT			
	TRAFFIC TECHNOLOGIES LLC		10/26/2023	488.62	102398
45321	Invoice	ROAD CLOSED SIGNS			
	TRI-CO REPROGRAPHICS		10/26/2023	114.42	102399
187901	Invoice	MYLAR DOUBLE MATTE FOR CITY HALL CAMPUS IMPROVEMEN			
187909	Invoice	SCANNING SMALL FORMAT 10/11/23			
187910	Invoice	SCANNING SMALL FORMAT, FILE RENAME 10/11/23			
	VIVIANA MORALES		10/26/2023	60	102400
LAC Q1 2024	Invoice	LIBRARY ADVISORY COMMISSION MEETINGS JUL-SEP 2023			
	WEST COAST ARBORISTS INC		10/26/2023	4688.25	102401
1-8942	Invoice	TREE MAINTENANCE 4/19/23			
205841	Invoice	TREE MAINTENANCE 9/16-8/30/2023			
	WESTAIRE HEATING & CONDITIONING INC		10/26/2023	590	102402
20209	Invoice	REPLACE SWITCHES ON AIR HANDLER UNIT AT CITY HALL			
	WILLIAMS SCOTSMAN INC.		10/26/2023	447.9	102403
9019127388	Invoice	OCT23 LEASE FOR PARK & REC MOBILE OFFICE			
	ALL LANGUAGES INTERPRETING & TRANSLATING INC.		11/02/2023	700	102404
30235	Invoice	2 INTERPRETERS FOR CC MTG 10/23/23			
	AMAZON CAPITAL SERVICES INC		11/02/2023	1090.79	102405
119T-N1QH-4XDY	Invoice	BOOKS FOR LIBRARY			
11F7-CWRV-DVPN	Invoice	ZIP BOOKS-A. ELDRIDGE			
133R-M6YC-1FGK	Invoice	ZIP BOOKS-E. AKENS			
161C-WJYT-9D4R	Invoice	ZIP BOOKS-C. HESS			
16RK-FDW9-47MF	Invoice	ZIP BOOKS-M. PERRY			
17HT-NM3C-1J1L	Invoice	BOOKS FOR LIBRARY			
19HL-NLPR-3V1L	Invoice	ZIP BOOKS-E. GUELICH			
19HL-NLPR-9X33	Credit Memo	LIBRARY BOOKS RETURNED			
19Y7-9HGR-7Y6T	Invoice	ZIP BOOKS-E. MORALES			
1CTR-YDNY-4WYW	Invoice	ZIP BOOKS-N. MARTINS			

1HKK-MTCM-3TCM	Invoice	BOOKS FOR LIBRARY			
1HWW-H9J1-96LD	Invoice	ZIP BOOKS-N. NEWLAND			
1JGK-F3QY-3LVV	Invoice	WRISTBANDS FOR POOL EVENTS			
1JM6-P9W1-1NJD	Invoice	BOOKS FOR LIBRARY			
1KG3-YGW6-7DG4	Invoice	ZIP BOOKS-M. GARCIA			
1PVX-MM99-4T3C	Invoice	BOOKS FOR LIBRARY			
1Q1N-CKJM-11K6	Invoice	BOOKS FOR LIBRARY			
1QY6-G6H7-1LXX	Invoice	BOOKS FOR LIBRARY			
1RHM-YFFN-GKLW	Invoice	SURGE PROTECTORS			
1RRQ-PRGN-1PLQ	Invoice	ZIP BOOKS-E. WILLIAMSON			
1TKQ-47RC-9GGT	Invoice	ZIP BOOKS-S. BUSHEY			
1V4V-NPK4-6WH6	Invoice	ZIP BOOKS-J. ZEIGLER			
1WXP-LCJJ-6YC6	Invoice	ZIP BOOKS-E. EDWARDS			
1XCG-7TFK-9KFF	Invoice	ZIP BOOKS-D. JAYNES			
1XNX-CMXN-3MC6	Invoice	ZIP BOOKS-B. OSHEA			
1Y9K-J1N7-93QV	Invoice	ZIP BOOKS-A. HART			
1YV6-HRDQ-646R	Invoice	BOOKS FOR LIBRARY			
1YY7-HQGK-9RPM	Invoice	ZIP BOOKS-S. GUTIERREZ			
	Void		11/02/2023	0	102406
	BACKGROUNDS ONLINE		11/02/2023	806.73	102407
557405	Invoice	SEP23 PROFESSIONAL SERVICES			
	BIG GREEN CLEANING COMPANY		11/02/2023	3299	102408
633538	Invoice	OCT23 BIG GREEN CLEANING FY23-24			
635035	Invoice	EMERGENCY CLEAN-UP VETS HALL 10/8/23, 10/15/23			
	BLACK GOLD COOPERATIVE LIBRARY SYSTEM		11/02/2023	13961	102409
24-420	Invoice	FY23-24 2ND QTR HOOPLA/HOTSPOTS REIMBURSABLE BILLI			
	BROWNSTEIN HYATT FARBER SCHRECK		11/02/2023	98199	102410
959519	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 9/30/2023			
959522	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 9/30/2023			
959523	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 9/30/2023			
959524	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 9/30/2023			
959525	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 9/30/2023			
959526	Invoice	PROFESSIONAL LEGAL SERVICES THROUGH 9/30/2023			
	CALIFORNIA BUILDING STANDARDS COMMISSION		11/02/2023	99.9	102411
INV0005039	Invoice	FEE REMITTANCE FY24 (Q1 JUL-SEP 2023)			
	CANNON		11/02/2023	50086.13	102412
86116	Invoice	SEP23 2022 PAVEMENT REHABILITATION			
	CARP BLUFF LLC		11/02/2023	1622.62	102413
INV0005041	Invoice	PROJECT CLOSE OUT PL-21-2137			
	CARP KITCHEN & GROCERY		11/02/2023	490.5	102414
1685	Invoice	HOST END OF SEASON LUNCH			
	CARPINTERIA VALLEY LUMBER CO		11/02/2023	38.86	102415
517948	Invoice	PLUNGER FOR PUBLIC WORKS RESTROOM			
521218	Invoice	PARACORD, ANT KILLER, KOHLER SEAL			
	CENTRAL COAST IMFORMATION CENTER		11/02/2023	75	102416
CCIC INVOICE 3364	Invoice	QUICK CHECK/PLANNER SEARCH			
	CLEAN HARBORS ENVIRONMENTAL SERVICES		11/02/2023	4126.05	102417
1004779828	Invoice	BATTERY PACKING & UW SHIPMENT 9/11/23			
	COAST AUTO PARTS INC		11/02/2023	591.02	102418
770564	Invoice	WINSHIELD WASH FOR ALL VEHICLES			
770572	Invoice	FUEL ADDITIVE FOR SWEEPER			
770577	Invoice	MOTOR OIL, FILTERS FOR FLEET MAINTENANCE OCT23			
770659	Invoice	MOTOR OIL, FILTERS FOR FLEET MAINTENANCE OCT23			
770730	Invoice	MOTOR OIL FOR FLEET MAINTENANCE OCT23			
770786	Invoice	PUBLIC WORKS SHOP, PARTS FOR UNIT 420			
770795	Invoice	SPARK PLUG FOR WATER TRAILER PUMP			
	COASTAL VIEW NEWS		11/02/2023	854	102419
60459	Invoice	ABOP AD 10/12/23			

60486	Invoice	HALLOWEEN EVENTS AD 10/19/23			
	DAVID ALLEN		11/02/2023	120	102420
PC Q1 2024	Invoice	PLANNING COMMISSION MEETINGS JUL-SEP 2023			
	DEBORAH SANDERS		11/02/2023	5176.14	102421
INV0005043	Invoice	PROJECT CLOSE OUT PL-20-2067			
	DEPARTMENT OF CONSERVATION		11/02/2023	87.09	102422
INV0005042	Invoice	FEE REMITTANCE FY24 (JUL-SEP 2023)			
	FEDEX		11/02/2023	62.72	102423
8-292-00468	Invoice	SHIPPING FEES OCT 2023			
	GLENN D LA FEVERS		11/02/2023	120	102424
PC Q1 2024	Invoice	PLANNING COMMISSION MEETINGS JUL-SEP 2023			
	HILLYARD		11/02/2023	918.03	102425
605276686	Invoice	CLEANING SUPPLIES FOR BATHROOMS			
	INFOARMOR INC		11/02/2023	53.85	102426
6456Oct23	Invoice	OCT23 IDENTITY THEFT EMPLOYEE PREMIUMS			
	JANE L BENEFIELD		11/02/2023	120	102427
PC Q1 2024	Invoice	PLANNING COMMISSION MEETINGS JUL-SEP 2023			
	JOHN MOYER		11/02/2023	120	102428
PC Q1 2024	Invoice	PLANNING COMMISSION MEETINGS JUL-SEP 2023			
	JOY EQUIPMENT PROTECTION INC		11/02/2023	225	102429
1904	Invoice	SEMI ANNUAL HAZMAT INSPECTION 10/18/23			
	KATHERINE SALANT		11/02/2023	60	102430
PC Q1 2024	Invoice	PLANNING COMMISSION MEETINGS JUL-SEP 2023			
	LARRY NIMMER		11/02/2023	1836.25	102431
101223	Invoice	VIDEO PRODUCTION FOR AVOCADO FESTIVAL			
	LEWIS ENGINEERING		11/02/2023	1320	102432
2370	Invoice	PROFESSIONAL SERVICES CARP SEWER THROUGH 7/30/23			
	LIEBERT CASSIDY WHITMORE		11/02/2023	75	102433
6526	Invoice	TRAINING WEBINAR FOR T. ILASIN 11/2/23			
	MARBORG INDUSTRIES		11/02/2023	145.66	102434
5943021	Invoice	PORTABLE RESTROOM FOR CREEK WEEK			
	MARIE BOMBOLO		11/02/2023	341.25	102435
INV0005044	Invoice	VETS HALL EVENT 9/23/23 REFUND			
	MCCORMIX CORP		11/02/2023	248.15	102436
11283	Invoice	FUEL FOR CITY VEHICHLES			
	MICHAEL RAMIREZ		11/02/2023	241.59	102437
INV0005045	Invoice	TRAVEL REIMBURSE 2023 LEAGUE OF CITIES SACRAMENTO			
	MISSION UNIFORM SERVICE		11/02/2023	577.72	102438
520058304	Invoice	MAT REPLACEMENT, UNIFORM CLEANING 9/18/23			
520058305	Invoice	TOWEL & MAT REPLACEMENT-CITY HALL 9/18/23			
520207314	Invoice	MAT REPLACEMENT, UNIFORM CLEANING 10/9/23			
520207316	Invoice	TOWEL & MAT REPLACEMENT-CITY HALL 10/9/23			
520252680	Invoice	MAT REPLACEMENT, UNIFORM CLEANING 10/16/23			
520252681	Invoice	TOWEL & MAT REPLACEMENT-CITY HALL 10/16/23			
520298601	Invoice	MAT REPLACEMENT AT POOL 10/23/23			
	MNS ENGINEERS INC		11/02/2023	4143.23	102439
84558	Invoice	SEP23 SURVEY FOR 4610 FOURTH STREET			
84559	Invoice	SEP23 SURVEY 5669 CARP AVE			
84560	Invoice	SEP23 SURVEY FOR 6830 VIA REAL			
84561	Invoice	SEP23 SURVEY FOR 399-499 LINDEN			
	OVERDRIVE INC.		11/02/2023	1892.7	102440
01352CO23379796	Invoice	OCT23 EBOOK/AUDIO MATERIAL FOR LIBRARY			
01352CO23379823	Invoice	OCT23 EBOOK/AUDIO MATERIAL FOR LIBRARY			
01352DA23381758	Invoice	OCT23 EBOOK/AUDIO MATERIAL FOR LIBRARY			

	PACIFIC PLUMBING SPECIALITIES		11/02/2023	309.29	102441
10239-0	Invoice	WATER FOUNTAIN REPAIR PARTS MONTE VISTA, MEMORIAL			
	REGIONAL GOVERNMENT SERVICES		11/02/2023	17850.09	102442
15518	Invoice	AUG23 CONTRACTED HR SERVICES SUPPORT			
15644	Invoice	EXPENSE REIMBURSEMENT-RANDOLPH-POLLARD			
	REVENUE & COST SPECIALISTS LLC		11/02/2023	7437.5	102443
9173	Invoice	2023 SERVICE COST UPDATE STUDY BILLING 4 OF 4			
	SANTA BARBARA COUNTY APCD		11/02/2023	535	102444
R11561-R6	Invoice	PERMIT FEE FOR PORTABLE EMERGENCY GENERATOR			
	SANTA BARBARA PEST CONTROL		11/02/2023	95	102445
165514	Invoice	OCT23 PEST CONTROL AT POOL			
	SHOWSCAPES		11/02/2023	25599	102446
388333749	Invoice	SEP23 SHOW SCAPES MAINTENANCE FY23-24			
388334142	Invoice	IRRIGATION REPAIR MONTE VISTA PARK 9/6/23			
388334143	Invoice	IRRIGATION REPAIR EL CARRO PARK 9/15/23			
388334144	Invoice	IRRIGATION REPAIR EL CARRO PARK 9/15/23			
388334145	Invoice	IRRIGATION REPAIR 905 LINDEN AVE 9/14/23			
388334146	Invoice	IRRIGATION REPAIR HEATH RANCH PARK 9/15/23			
388334147	Invoice	IRRIGATION REPAIR DOWNTOWN T 9/15/23			
388334148	Invoice	IRRIGATION REPAIR CREEK PARK 9/20/23			
388334149	Invoice	IRRIGATION REPAIR MEMORIAL PARK 9/8/23			
	SITEONE LANDSCAPE SUPPLY (ALL AROUND)		11/02/2023	235.45	102447
135506590-001	Invoice	GOPHER BASKETS, PVC COUPLING, MARKING PAINT			
135736886-001	Invoice	PVC MATERIAL FOR AVOCADO FARM			
	SO CA EDISON		11/02/2023	5385.51	102448
OCT23 700201069122	Invoice	OCT23 ELECTRICITY-101 ASH AVE			
OCT23 700247140684	Invoice	OCT23 ELECTRICITY-1 CARPINTERIA TC1			
OCT23 700264659490	Invoice	OCT23 ELECTRICITY-1115 LINDEN AVE B PED			
OCT23 700291369452	Invoice	OCT23 ELECTRICITY-MULTIPLE LOCATIONS			
	TRANSAMERICA EMPLOYEE BENEFITS		11/02/2023	614.37	102449
2505158096	Invoice	OCT23 EMPLOYEE PREMIUMS			
	TREESCAPES		11/02/2023	11900	102450
388334065	Invoice	AVOCADO TREE MAINTENANCE 10/5/23			
	TRI-CO REPROGRAPHICS		11/02/2023	17	102451
188141	Invoice	SCANNING SMALL FORMAT, FILE RENAME 10/16/23			
188339	Invoice	SCANNING COLOR, EMAIL 10/18/23			
	TWO TRUMPETS COMMUNICATIONS		11/02/2023	5550	102452
1336	Invoice	SEP23 COMMUNICATIONS SERVICES			
	WEST COAST ARBORISTS INC		11/02/2023	1093.75	102453
206169	Invoice	TREE MAINTENANCE 10/1-10/15/2023			
	WESTERN EXTERMINATOR COMPANY		11/02/2023	73.25	102454
52426111	Invoice	OCT23 PEST CONTROL AT VETS HALL			
	WEX BANK (CHEVRON)		11/02/2023	2128.94	102455
92583292	Invoice	OCT23 FUEL FOR CITY VEHICLES			
	MISSIONSQUARE		11/02/2023	4938.7	102456
INV0005062	Invoice	Deferred Compensation Contribution-Part Time Emp			
INV0005063	Invoice	MissionSquareEmployee Contributions			
INV0005064	Invoice	MISSIONSQUARE Employee Contributions			
	SEIU LOCAL 620		11/02/2023	227.73	102457
INV0005065	Invoice	Employee Union Dues Contribution			
	UNITED WAY OF SANTA BARBARA COUNTY		11/02/2023	24	102458
INV0005066	Invoice	Employee United Way Contribution			
	JACK'S BISTRO		11/02/2023	837.12	102459
INV0005067	Invoice	ALL HANDS STAFF MEETING 11/2/2023			

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
November 13, 2023

ITEM FOR COUNCIL CONSIDERATION

Approval and adoption of Resolution No. 6281, declaring certain City-owned property/equipment as surplus assets and authorizing disposal.

STAFF RECOMMENDATION

Approve and adopt Resolution No. 6281, declaring certain City-owned property/equipment as surplus assets and authorizing disposal.

Sample Motion: I move to approve and adopt Resolution No. 6281, as read by title only.

BACKGROUND/DISCUSSION

Inventory of certain City-owned property/equipment that is listed in Exhibit 1 of Resolution No. 6281, as shown as Attachment A, have been designated for surplus. The City-owned property/equipment has reached a state of disrepair and/or has otherwise been deemed unsuitable for service.

The purpose of this agenda matter is for the City Council to approve and adopt Resolution No. 6281, declaring certain City-owned property/equipment as surplus assets and authorizing disposal.

POLICY CONSISTENCY

Carpinteria Municipal Code Section 3.32.050 authorizes the City Manager, as purchasing officer, in part, to supervise the exchange or trade-in of all supplies and equipment that have become unsuitable for City use. The disposal of assets requires Council approval.

FINANCIAL CONSIDERATIONS

Any proceeds from the sale of surplus assets would be accounted for as revenue to the City's General Fund.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The recommendation is in accordance with Carpinteria Municipal Code Section 3.32.050 (Surplus supplies—Trade-ins authorized). Taking out of service and disposing of equipment that is no longer needed or in disrepair is consistent with the City's risk management interests.

OPTIONS

1. Approve and adopt Resolution No. 6281, declaring certain City owned equipment as surplus and authorizing its disposal. (Staff recommendation)
2. Do not approve the resolution and direct staff as determined appropriate.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

Attachment A: Resolution No. 6281

Staff contact:
Stephon Downes, Management Analyst
(805) 755-4446; stephond@carpinteriaca.gov

Signature

Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

Signature

Reviewed by:
Licette Maldonado, Administrative Services Director
(805) 755-4448; licettem@carpinteriaca.gov

Signature

Reviewed by:
Dave Durflinger, City Manager
(805) 755-4400; daved@carpinteriaca.gov

Signature

ATTACHMENT A

Resolution No. 6281

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RESOLUTION NO. 6281

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA DECLARING CERTAIN CITY-OWNED PROPERTY/EQUIPMENT AS SURPLUS ASSETS AND AUTHORIZING DISPOSAL

WHEREAS, Each piece of City-owned property/equipment listed in Exhibit 1 to this Resolution has been determined to be inoperative, obsolete or otherwise no longer suitable for service; and

WHEREAS, Carpinteria Municipal Code Section 3.32.050 (Surplus supplies—Trade-ins authorized) authorizes the City Manager, as purchasing officer, in part, to supervise the exchange or trade-in of all supplies and equipment that have become unsuitable for City use.

NOW, THEREFORE, BE IT RESOLVED as follows:

The City Council declares said City-owned property/equipment listed in Exhibit 1 as surplus assets and authorizes the City Manager to dispose of such surplus assets.

PASSED, APPROVED AND ADOPTED on November 13, 2023, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on November 13, 2023.

Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

Exhibit 1 to Resolution No. 6281

INVENTORY

Quantity	Item Description	Manufacturer	Model No.
1	Backpack Blower, 2 Stroke	Stihl	RB350
3	Blower, 2 Stroke	Stihl	BG86
1	Chainsaw, 2 Cycle	Husqvarna	338XP
1	Chainsaw, 2 Cycle	Stihl	MS193T
1	Hedger, 2 Stroke	Echo	HC1500
1	Pole Pruner, 2 Stroke	Echo	PPF210
1	Pole Pruner, 2 Stroke	Husqvarna	327PT505
2	Trimmer, 4 Stroke	Stihl	FS130R
1	Trimmer, 2 Stroke	Stihl	HS87R

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
November 13, 2023

ITEM FOR COUNCIL CONSIDERATION

Consider canceling the regular City Council meeting of December 25, 2023.

STAFF RECOMMENDATION

Authorize the cancelation of the regular City Council meeting of December 25, 2023.

Sample Motion: I move to authorize the cancelation of the regular City Council meeting of December 25, 2023.

BACKGROUND

The City Council holds its regular meeting on the second and fourth Mondays of every month. The exception is when the meeting date lands on a City observed holiday then the meeting is held the same hour and place on the next succeeding day thereafter which is not a holiday. The City Council has the authority to establish meeting dates and times and to reschedule or cancel such meetings with proper and timely public notice (CMC 2.04.010, GC §54954). Traditionally, the City Council has canceled the second regular City Council meeting in December due to a light agenda and/or vacation schedules associated with the Christmas and New Year's holidays.

In addition to Christmas Day and New Year's Day, the City observes the day before or after Christmas Day and the day before or after New Year's Day as legal holidays. At its meeting of January 9, 2023, the City Council approved the following holiday schedule for December as a part of its approval of the 2023 Holiday Schedule (Resolution No. 6184).

December 2023 Holiday Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12/17/2023	12/18/2023	12/19/2023	12/20/2023	12/21/2023	12/22/2023	12/23/2023
	City Hall open as usual					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12/24/2023	12/25/2023	12/26/2023	12/27/2023	12/28/2023	12/29/2023	12/30/2023
	Christmas Holiday	Day After Christmas Holiday	City Hall open as usual		Day Before New Year's Day Holiday	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12/31/2023	1/1/2024	1/2/2024	1/3/2024	1/4/2024	1/5/2024	1/6/2024
	New Year's Day Holiday	City Hall open as usual				

The purpose of this agenda matter is for the Council to consider, consistent with the 2023 Holiday Schedule, canceling the second City Council meeting in December.

DISCUSSION

This year, the regularly scheduled December 25th Council meeting falls on the Christmas Day holiday. Per CMC 2.04.010, when the day for any regular meeting of the Council falls on a legal holiday, the meeting shall be held at the same hour and place on the next succeeding day thereafter that is not a holiday. Traditionally, due to the holiday schedule and allowing Council and staff to spend time with their families, the City Council has elected to cancel the second meeting in December.

LEGAL

Should the City Council cancel the scheduled meeting, staff will ensure that the required posting and proper noticing of the cancelled meeting are met.

OPTIONS

1. Approve the cancelation of the December 25, 2023 City Council meeting. (Staff recommendation)
2. The City Council could choose to reschedule the second Council meeting in December. .

Staff contact:
Brian C. Barrett, City Clerk
(805) 755-4403; brianb@carpinteriaca.gov

Brian C. Barrett
Signature

Reviewed by: Dave Durflinger, City Manager

Signature

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
November 13, 2023

ITEM FOR COUNCIL CONSIDERATION

Approval and adoption of Resolution No. 6273, authorizing the City to apply for California Department of Resources, Recycling and Recovery grant programs.

STAFF RECOMMENDATION

Approve and adopt Resolution No. 6273, authorizing the City to apply for California Department of Resources Recycling and Recovery grant programs, and authorizing the City Manager or their designee to execute related grant program documents.

Sample Motion: I move to approve and adopt Resolution No. 6270, as read by title only.

BACKGROUND

The California Department of Resources, Recycling and Recovery (CalRecycle) administers funding programs in order to assist jurisdictions with implementing various recycling and diversion programs mandated by state law. The state grant programs, for example, help cities to implement the organic waste and food recovery requirements of Senate Bill (SB) 1383, provide for convenient beverage container recycling and litter abatement projects, and recycle used oil.

CalRecycle administers both competitive and non-competitive grant programs that fund the City's environment programs. These grant programs offer fixed amounts of funding based on population. For example, the City currently receives $5,000 annually from the Oil Payment Program, which pays for staff overtime hours to operate both of the City's Used Oil Center and Anti-freeze, Battery, Oil, Paint (ABOP) disposal services. The City/County Payment Program disperses $5,000 each cycle that supports operating costs of the City's recycling programs, including recycling containers for businesses and multi-family programs, capacity building, and installation of trash capture devices in storm drains. The City is required to use these funds within two years of each annual allocation.

In Fiscal Year 2023-2024, the City received $21,297 from the Senate Bill 1383 grant program to fund personnel, training, materials, and public outreach related to the implementation of the new organic waste regulations. This grant recently reopened for a

second funding cycle and the City is expected to receive approximately $75,000. The City will primarily use these funds for capacity building in order to continue public outreach and education programs necessary for implementation of the state's solid waste diversion requirements.

The purpose of this agenda matter is to approve and adopt Resolution No. 6270, authorizing the City to apply for CalRecycle grant programs, and the City Manager to execute related grant program documents.

DISCUSSION

The City regularly receives funds from various CalRecycle grant programs. These include the Oil Payment Program; City/County Payment Program, which is also known as the Beverage Container Grant; and the newly launched SB 1383 grant program. In order to continue to apply for all CalRecycle funded programs, the City is required to adopt a resolution with updated authorization provisions that comply with CalRecycles funding program guidelines. The proposed Resolution No. 6273, as shown as Attachment A, incorporates the updated authorization provisions.

POLICY CONSISTENCY

Continuing to fund programs that educate the community and provide convenient disposal options is consistent with the City's Sustainable Community Policy (Resolution No. 5500).

FINANCIAL CONSIDERATIONS

The City budgets each year for the Oil Payment Program and Beverage Container Program funding, which is incorporated into the 2023/24 budget. Funding related to the subjects 1383 CalRecycle grant program is not a part of the current year budget. If awarded, the grant monies will be a part of the 24/25 fiscal year budget.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The recommendation is consistent with the regulatory requirements of CalRecycle grant programs. Adequately funding public education programs to encourage compliance with state laws reduces the risk of the City falling out of compliance with state mandated waste diversion and recycling targets.

OPTIONS

1. Approve and adopt Resolution 6273, authorizing the City to apply for CalRecycle grant programs, and authorize the City Manager or their designee to execute related grant program documents.
2. Do not approve the resolution and direct staff as determined appropriate. Should the City Council not approve and adopt a resolution that complies with the

CalRecycle requirements, the City would not be eligible for certain program funding.

ATTACHMENTS

Attachment A: Resolution No. 6273

Staff contact:
Erin Maker, Environmental Program Manager
(805) 880-3415; erinm@carpinteriaca.gov

Signature

Reviewed by:
John Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

Signature

Reviewed by:
Dave Durflinger, City Manager
(805) 755-4400; daved@carpinteriaca.gov

Signature

ATTACHMENT A

Resolution No. 6273

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RESOLUTION NO. 6273

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, AUTHORIZING THE CITY TO APPLY FOR CALIFORNIA DEPARTMENT OF RESOURCES, RECYCLING AND RECOVERY GRANTS PROGRAMS AND AUTHORIZING THE CITY MANAGER OR ITS DESIGNEE TO EXECUTE RELATED GRANT PROGRAM DOCUMENTS

WHEREAS, Public Resources Code sections 48000 et seq. authorize the California Department of Resources, Recycling and Recovery (CalRecycle) to administer various grant programs in furtherance of the efforts of the State of California to reduce, recycle, and reuse solid waste that is generated in the state and thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority, CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grant programs.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct, and incorporated herein by reference.

SECTION 2. The Carpinteria City Council authorizes the submittal of applications to CalRecycle for all grant program in which the City of Carpinteria is eligible for.

SECTION 3. The City Manager or its designee is authorized to execute related grant program documents including, but not limited to, applications, agreements, amendments, and requests for payment as deemed necessary in order to secure grant funds and implement an approved grant project.

SECTION 4. These authorizations are effective for five years from the date of adoption.

PASSED, APPROVED AND ADOPTED on November 13, 2023, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on November 13, 2023.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
November 13, 2023

ITEM FOR COUNCIL CONSIDERATION

Continuation of Public Hearing to Amend Carpinteria Municipal Code (CMC) and Master Fee Schedule to November 27, 2023, City Council Meeting.

STAFF RECOMMENDATION

Continue the public hearing to Amend CMC and Master Fee Schedule to the November 27, 2023, City Council meeting.

Sample Motion: I move to continue the public hearing to Amend CMC and Master Fee Schedule to the November 27, 2023, City Council meeting.

BACKGROUND/DISCUSSION

The City Council initially held the public hearing for this matter on October 9, 2023, and continued the public hearing to a special City Council meeting on October 30, 2023. On October 30, 2023, the City Council further continued the public hearing to the November 13, 2023 Council meeting. The staff report is not yet available for the November 13th Council meeting and staff requests the City Council continue the public hearing to the next City Council meeting on November 27, 2023.

Staff contact:
Licette Maldonado, Administrative Services Director
(805) 755-4448; licettem@carpinteriaca.gov

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400; daved@carpinteriaca.gov

Signature

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
November 13, 2023

ITEM FOR COUNCIL CONSIDERATION

Approve and authorize for the Mayor's signature a letter to the County of Santa Barbara advocating for the use of carbon filtration technology to address cannabis odors impacting the residential, educational and recreational areas of the City.

STAFF RECOMMENDATION

Approve and authorize for the Mayor's signature a letter to the County of Santa Barbara (Attachment A)

Sample Motion: I move to approve and authorize the Mayor to sign and transmit a letter to the County of Santa Barbara advocating for the use of carbon filtration technology to address commercial cannabis odors.

BACKGROUND

At the City Council meeting of October 9, 2023, Councilmember Lee requested that staff provide an update on the recent adoption of carbon filtration odor control technologies in several cannabis cultivation operations in the Carpinteria Valley, and for the City Council to consider sending a letter to the County of Santa Barbara ("County") to designate the use of activated carbon filtration as the sole best available control technology (BACT) to mitigate nuisance cannabis odors within the Carpinteria Valley. The Council agreed to this request and directed staff to return to a future meeting with additional information.

DISCUSSION

Since significant commercial cannabis activities began in the Carpinteria Valley in 2016, the City has received numerous complaints about malodors and related health concerns from commercial cannabis cultivation facilities bordering Carpinteria and has strongly advocated for the most stringent odor control regulations possible.

On February 6, 2018, the Santa Barbara County Board of Supervisors certified a Programmatic Environmental Impact Report (PEIR) that analyzed the environmental impacts of the Cannabis Land Use Ordinance and Licensing Program (Program). The Board of Supervisors (Board) found that feasible mitigation measures (MM AQ-5) had been incorporated into the Cannabis Land Use Ordinance and Licensing Program to reduce the significant environmental effects identified in the PEIR to the maximum extent feasible. These mitigation measures were intended to be implemented during project review to mitigate project-specific and cumulative impacts related to air quality, including nuisance odors, to the maximum extent feasible. However, even with these mitigation measures in place, the Board found that impacts related to exposure of sensitive receptors to objectionable odors (Impact AQ-5) would remain significant and unavoidable (i.e., a "Class I" impact).

MM AQ-5 requires that cannabis licensees implement feasible Odor Abatement Plans (OAPs) subject to the review and approval of the County. The County's current Article II Coastal Zoning Ordinance ("CZO") development standards incorporate the requirements for cannabis odor control (Section 35-144U(C)(6)(e)) and list a variety of odor control treatments as best available control technologies (BACT), including the use of "vapor phase" and carbon filtration technologies. The CZO cannabis odor control development standard states, in part:

> *A Professional Engineer or a Certified Industrial Hygienist must review and certify that the equipment and methods to be used for reducing odors are consistent with accepted and available industry-specific* ***best control technologies and methods designed to mitigate odor*** *(emphasis added).*

From the beginning, the City has strongly advocated for the County to require the use of BACT when considering approval of commercial cannabis operations in compliance with the CZO regulations. However, over time it has become clear that not all of the approved odor control systems are successful at suitably mitigating odors. The County's regulation of nuisance odors from cannabis operations has not been sufficient because the impacts on the public remain significant. So significant, in fact, that in response to the ongoing complaints of City residents and other members of the public that it had received, the City Council held several meetings in 2019 and 2020 to take public testimony on the issue. Ultimately, the Council acted to adopt resolutions and send letters to the County, and other agencies with regulatory oversight over cannabis operations, to strongly advocate for an adequate response to the public concerns being raised, which included requiring adequate odor control systems.

Given the plain language of the County's OAP Development Standards and consistent with recent County approvals of cannabis operations that require the use of activated carbon filtration ("carbon scrubbers"), these technologies are now the de facto industry standard **"best control technologies and methods designed to mitigate odor"**. Considering the County EIR found that impacts from objectionable odors will not be fully mitigated and will remain significant and unavoidable, a County determination that all future County approvals of cannabis operations use activated carbon filtration to

mitigate objectionable odors, can be found consistent with the County's Cannabis OAP Development Standards. In addition, considering the ongoing nuisance odors from existing cannabis operations concentrated in the Carpinteria Valley, there is a strong basis for the County to retroactively require installation of activated carbon filtration at existing cannabis operations in order to address the significant and unavoidable impacts of cannabis odors more comprehensively.

In the absence of any planned amendments by the County to the Article II CZO cannabis odor abatement plan requirements, the proposed letter (Attachment A) supports the exercise of discretion by County decision-makers and staff to determine that carbon filtration should be currently designated as the sole best available control technology to mitigate nuisance cannabis odors.

POLICY CONSISTENCY

From time-to-time the City Council may determine that it is in the City's interest to request certain actions by other public agencies and/or to work cooperatively with other agencies in order to most effectively address a matter(s) of interest to the Carpinteria community.

FINANCIAL CONSIDERATIONS

N/A

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

N/A

OPTIONS

1. Approve and authorize the Mayor to sign and send the attached letter (staff recommendation).
2. Direct changes to the attached letter.
3. Decline to take action concerning this matter.

PRINCIPAL PARTIES EXPECTED AT MEETING

Concerned Carpinterians
Residents affected by cannabis odors

ATTACHMENTS

Attachment A: Proposed Letter to County Board of Supervisors

Staff contact:
Nick Bobroff, Community Development Director
(805) 755-4407; nickb@carpinteriaca.gov

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@carpinteriaca.gov

Signature

Attachment A

Proposed Comment Letter to

County of Santa Barbara

Comment Letter to County of Santa Barbara
Concerning Cannabis Odor Abatement Plans
November 13, 2023 City Council Meeting

CITY of CARPINTERIA, CALIFORNIA

November 13, 2023

Honorable Das Williams, Chair
Santa Barbara County Board of Supervisors
c/o Clerk of the Board
105 E. Anapamu Street, Room 407
Santa Barbara, CA 93101

Re: Cannabis Odor Control Best Available Control Technology (BACT) Determination

Honorable Chair Williams:

As you are aware, the City has in the past provided comment to both the Santa Barbara County Planning Commission ("Planning Commission") and Board of Supervisors ("Board") on the ongoing impacts and land use compatibility conflicts occurring as a result of the proliferation of commercial cannabis activities in the Carpinteria Valley. Chief among these concerns has been the persistent presence of malodors impacting the residential, educational and recreational areas of the City located in close proximity to the numerous commercial cannabis cultivation facilities bordering Carpinteria.

Dating back to at least 2017, the City has advocated for the most stringent odor control regulations possible, including requiring the use of the best available odor control technology at the time. Beginning in 2020, with the initial rollout of nascent carbon filtration technology optimized for use in vented greenhouses in select Carpinteria Valley cultivation facilities, the City has monitored general trends to gauge the efficacy of this new technology. In the years since, as carbon filtration technology has been adopted by more of the growers, it has become clear that carbon filtration stands above other odor control technologies as being most effective in consistently reducing the escape of cannabis odors into surrounding areas. **Accordingly, the City of Carpinteria ("City") strongly urges the County of Santa Barbara ("County") to designate the use of activated carbon filtration as currently being the sole best available control technology (BACT) to mitigate nuisance cannabis odors within the Carpinteria Valley.**

The County's current Article II Coastal Zoning Ordinance ("CZO") development standards for cannabis odor control (Section 35-144U(C)(6)(e)) list a variety of odor control treatments as BACT, including the use of "vapor phase" technologies. Based on experience with the use of vapor phase systems in the Carpinteria Valley over the past nearly seven years, it has become clear that such systems are inadequate by themselves to prevent nuisance odors from escaping and affecting neighboring residents and uses. The CZO development standard states, in part:

5775 CARPINTERIA AVENUE • CARPINTERIA, CA 93013-2603
(805) 684-5405 • FAX (805) 684-5304
www.CarpinteriaCA.gov

A Professional Engineer or a Certified Industrial Hygienist must review and certify that the equipment and methods to be used for reducing odors are consistent with accepted and available industry-specific ***best control technologies and methods designed to mitigate odor*** *(emphasis added).*

We note that in several recent applications for cultivation operations in the Carpinteria Valley that have been considered by the Planning Commission and Board, the use of carbon filtration has been required or upheld, and we support and encourage County decision-makers and staff to continue to do so. Given the increasing adoption of carbon filtration amongst recently considered cannabis cultivation applications, and resultant improvements in air quality (related to odors), it is our opinion that carbon filtration alone should be considered as the sole BACT when considering applications for new cannabis operations or when reviewing existing cannabis operations for compliance with CZO regulations.

As the City has referenced in our previous comment letters, and as required by the current CZO odor control development standard, **we encourage the County to require the use of carbon filtration as the sole best available control technology for newly proposed cannabis operations, and similarly encourage the County to require previously-permitted cannabis cultivation operations to upgrade existing odor control systems that are not compliant with this standard.**

We appreciate the Board's consideration of this request and we encourage the Board to clarify to decision-makers, staff and current operators that carbon filtration is the only viable technology to reasonably mitigate the impact of nuisance odors.

Respectfully,

Al Clark, Mayor
City of Carpinteria

Cc. Santa Barbara County Board of Supervisors
Lisa Plowman, Planning Director
Travis Seawards, Development Review Division Deputy Director
City Council Members
Nick Bobroff, Community Development Director

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
November 13, 2023

ITEM FOR COUNCIL CONSIDERATION

Adoption of Ordinance No. 772 amending various sections in Carpinteria Municipal Code Chapter 2.08 ("City Manager") to align with law and practice.

STAFF RECOMMENDATION

Approve the first reading of Ordinance No. 772, amending Chapter 2.08 to remove the residency requirement and appeal rights for the City Manager (first reading as read by title only).

Sample Motion: I move to approve the first reading of Ordinance No. 772, amending Chapter 2.08 to remove the residency requirement and appeal rights for the City Manager, and continue this item to the November 27, 2023 Council Meeting for second reading and adoption.

BACKGROUND

In anticipation of the installation of a new City Manager, staff recommends revising certain outdated provisions in Carpinteria Municipal Code Chapter 2.08, governing the City Manager position. The City's employment counsel, Liebert Cassidy Whitmore suggested these amendments and the City Attorney's Office agrees with these recommendations.

On October 9, 2023, the City Council determined the maximum distance from the City that the city manager is required to reside is 30 miles and the time frame the city manager has from their appointment to establish a residence is 90 days. At the City Council's subsequent meeting on October 23, 2023, however, Council expressed concern with the 90 day timeframe and requested staff to amend the proposed ordinance to provide 180 days for a city manager to reside within the agreed upon distance. The City Council also requested the addition of language authorizing the Council to change the distance or timeframe by resolution. These terms are included in the attached Ordinance No. 772 for Council's consideration. Additionally, because the requested amendment was substantive in nature, Ordinance No. 772 is returning for Council's consideration at this meeting for a first reading.

DISCUSSION

The draft Ordinance No. 772 includes two changes to Chapter 2.08: (1) amending the City Manager residency requirement to accord with State law, and (2) eliminating an appeal right to dismissal, which is contrary to the at-will nature of the City Manager's employment.

Amending the Residency Requirement
CMC Section 2.08.030 ("Residency Requirements") currently provides as follows: "Residence in the city at the time of appointment shall not be required as a condition of appointment; provided, however, that within twelve months after the appointment of the city manager, he shall establish his residence in the city, unless such time is extended by resolution of the city council."

Article XI § 10(b) of the California Constitution and Government Code §50083, however, prohibit local agencies from requiring their employees to reside within the boundaries of the particular agency; the former, however, does permit employees "be required to reside within a reasonable and specific distance of their place of employment or other designated location." This prohibition also bars residency requirements applied to applicants for public agency employment.

It is common practice for local agencies to require public safety personnel, such as police officers and fire fighters, to live near their agency, under the premise that the restriction ensures rapid emergency response. The same may be true of a city manager, who is often the designated Director of Emergency Services.[1] Other legitimate objectives for a residency requirement include enhancement of the quality of employee performance by greater personal knowledge of the city's conditions and by a feeling of greater personal stake in the city's progress, as well as diminution of absenteeism and tardiness among municipal personnel.[2]

In light of State law, it is proposed that the title for Section 2.08.030 be changed to "Residency," and the substance of the section be amended to read as follows:

> "Residence in the city shall not be required as a condition of appointment, but the city manager shall establish residence within 30 miles of the city within 180 days of appointment unless, by resolution, the city council establishes a different reasonable and specific distance from the city and/or time period to establish residency. Thereafter, the city manager shall maintain a residence within the specified distance."

Beyond legal requirements, because local housing prices not only within the City's jurisdictional limits, but throughout south Santa Barbara County may be a hurdle for the recruitment and retention of a new City Manager, the language proposed above allows the Council to be as restrictive as it desires, while also carving out discretion that may be exercised on a case-by-case basis.

As examples from other jurisdictions, the City of Palos Verdes Estates (municipal code Section 2.08.020) and the City of Sonoma (municipal code Section 2.08.020) both require the city manager to live within 10 miles from the City, but afford the Council a similar flexibility that is in the suggested amendment.

In deciding on a distance to insert in the recommended amendment, the following may be considered. The distance from Carpinteria City Hall to the outer limits of various neighboring cities are as follows:

- Goleta (measured to Bacara Resort): 26.7 miles (approximately 30 minute drive)
- Ventura (measured to Azahar Park): 25 miles (~30 minute drive)
- Oxnard (measured to Haas Automation): 27.2 miles (~ 30 minute drive)

---

[1] In the City, the City Manager acts as the designated Director of Emergency Services.
[2] See 77 Ops Cal Atty Gen 170 (1994).

- Camarillo (measured to Quito Park): 36.5 miles (~35-50 minute drive)
- Buellton (measured to Alder Ln): 51.1 miles (~1 hour drive)

Delete the Right to Appeal Dismissal
CMC Sections 2.08.070 to 2.08.100 provide the city manager with a right to appeal his or her dismissal. This is not only unusual, but contrary to the at-will nature of city employment. For this reason, it is recommended that Section 2.08.070 be amended to remove mention of the right, and Sections 2.08.080 to 2.08.100 be removed altogether because they discuss the hearing process.

Section 2.08.070 is recommended to be edited as follows (strikethrough indicates deletion; underline indicates additional text):

> **2.08.070 - Agreement for administrative services and removal authorized**.
>
> Pursuant to the employment of the city manager, the city council and the city manager shall enter into an agreement, in writing, agreeable to both parties which shall set forth the conditions of employment ~~and an agreement of termination~~; provided, however, that such agreement shall not be contrary to those stipulations established in this chapter. The removal of the city manager shall be only upon a three member vote of the whole council ~~in a regular council meeting, subject, however, to the provisions of Sections 2.08.080 through 2.08.100~~, and the decision shall be final.

Sections 2.08.080 through 2.08.100, which are recommended for deletion, provide as follows:

> **2.08.080 - Removal—Hearing**.
> Within seven days after the delivery to the city manager of such notice, he may, by written notification to the mayor, request a hearing before the city council. Thereafter, the city council shall fix a time for the hearing which shall be held at its usual meeting place, but before the expiration of the thirty-day period, at which the city manager shall appear and be heard, with or without counsel.
>
> **2.08.090 - Removal—Suspension pending hearing**.
> After furnishing the city manager with written notice of intended removal by resolution of the council subsequent to the hearing as provided in Section 2.08.080, the city manager shall be suspended from further duties.
>
> **2.08.100 - Removal—Discretion of council**.
> In removing the city manager, the city council shall use its uncontrolled discretion and its action shall be final and shall not depend upon any particular showing or degree of proof at the hearing, the purpose of which is to allow the city manager to present to the city council his grounds of opposition to his removal prior to its action.

POLICY CONSISTENCY

The proposed amendment is consistent with the City's interest in ensuring its policies and practices are consistent with applicable federal and state laws.

FINANCIAL CONSIDERATIONS

None.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The City Attorney's Office prepared this report and the City Attorney will be available to discuss and answer questions at the meeting.

OPTIONS

1. Approve first reading of Ordinance No. 772 (Staff recommendation).
2. Direct staff to revise Ordinance No. 772 and bring the matter back at a later date for further consideration.
3. Elect to not adopt the recommended amendments to CMC Chapter 2.08.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

A. Ordinance No. 772

Staff contact: Brian C. Barrett, City Clerk
(805) 755-4403; brianb@carpineriaca.gov

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400; daved@carpinteriaca.gov

Signature

ATTACHMENT A

ORDINANCE NO. 772

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, AMENDING CHAPTER 2.08 TO AMEND THE RESIDENCY REQUIREMENT AND APPEAL RIGHTS FOR THE CITY MANAGER

WHEREAS, certain provisions of Carpinteria Municipal Code ("CMC") Chapter 2.08 relating to the City Manager position need updating to reflect current legal requirements; and,

WHEREAS, the City desires the align the CMC with the Article XI Section 10(b) of the California Constitution, which prohibits a city from requiring that its employees be residents of such city, but permits a residency requirement within a reasonable and specific distance of a place of employment or other designated location; and,

WHEREAS, Government Code Section 50083 contains a parallel provision to that of the California Constitution; and,

WHEREAS, on October 23, 2023, the City Council provided direction on the amendment of CMC Section 2.08.030 ("Residency Requirements"), which direction is memorialized in the proposed amendment of the ordinance; and

WHEREAS, certain CMC provisions providing appeal rights upon suspension or removal are contrary to the at-will nature of the City Manager's employment and are to be removed.

THE CITY COUNCIL OF THE CITY OF CARPINTERIA DOES ORDAIN AS FOLLOWS:

SECTION 1. INCORPORATION OF RECITALS

The above recitals are true and correct and are incorporated herein, and are each relied upon independently by the City Council for its adoption of this Ordinance.

SECTION 2. AMENDMENT OF CMC SECTION 2.08.030 ("RESIDENCY REQUIREMENTS").

Section 2.08.030 of the Carpinteria Municipal Code ("CMC") is hereby amended in its entirety to read as follows:

" Section 2.08.030 - Residency.

Residence in the city shall not be required as a condition of appointment, but the city manager shall establish residence within 30 miles of the city within 180 days

of appointment unless, by resolution, the city council establishes a different reasonable and specific distance from the city and/or time period to establish residency. Thereafter, the city manager shall maintain a residence within the specified distance."

SECTION 3. AMENDMENT OF CMC SECTION 2.08.070 ("AGREEMENT FOR ADMINISTRATIVE SERVICES AND REMOVAL AUTHORIZED").

CMC Section 2.08.070 is hereby amended in its entirety to read as follows:

"Pursuant to the employment of the city manager, the city council and the city manager shall enter into an agreement, in writing, agreeable to both parties which shall set forth the conditions of employment; provided, however, that such agreement shall not be contrary to those stipulations established in this chapter. The removal of the city manager shall be only upon a three member vote of the whole council, and the decision shall be final."

SECTION 4. DELETION OF CMC SECTIONS 2.08.080, 2.08.090, and 2.08.100.

CMC Sections 2.08.080, 2.08.090, 2.08.100 are hereby repealed and shall be Reserved and denoted as such.

SECTION 5. EFFECTIVE DATE.

This Ordinance shall take effect and be in force and effect thirty (30) days from and after its passage; and before the expiration of fifteen (15) days of its passage shall be published once with the names of the members of the City Council voting for and against the same in the Coastal View, a newspaper of general circulation, published in the City of Carpinteria, County of Santa Barbara pursuant to California Government Code Section 36937.

SECTION 6. SEVERABILITY.

If any section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be invalid by a court of competent jurisdiction, such decisions shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed and adopted this Ordinance, and each and all provisions hereof, irrespective of the fact that one or more provisions may be declared invalid.

SECTION 7. CEQA EXEMPTION.

The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines § 15060(c)(3) (this activity is not a "project" as defined in § 15378).

PASSED, APPROVED AND ADOPTED on November 13, 2023, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

I hereby certify that the foregoing Ordinance was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held on November 13, 2023.

_____
Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
November 13, 2023

ITEM FOR COUNCIL CONSIDERATION

First Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds.

STAFF RECOMMENDATION

Authorize the Mayor to sign the First Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds.

Sample Motion: I move to authorize the Mayor to sign the First Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds.

BACKGROUND

In November 2008, voters in Santa Barbara County approved Measure A, which extends for 30 years the one-half percent sales tax for transportation purposes. Measure A is administered by the Santa Barbara County Association of Governments (SBCAG). Measure A contains a strategic spending plan that includes regional projects as well as local programs and projects that will address the current and future needs of each community. The strategic spending provides funding to local agencies for street maintenance, transportation improvements, pedestrian accessibility and connectivity, safe routes to school, and bicycle and transit facilities.

The City currently receives an annual, population-based formula funding allocation of approximately $760,000 per year. This allocation partially funds the Street Maintenance Program. Other funding for the Street Maintenance Program comes from Gas Tax, Right-of-Way Assessment Fund, Measure X Fund, and grants. The City is also eligible to receive up to $1 million for Carpinteria Circulation Improvements per the Measure A Investment Plan. Circulation improvements must involve transportation safety or

operational improvements. In accordance with the Measure A Investment Plan requirements, a Cooperative Agreement must be executed between SBCAG and the local agency for any expenditure of the Carpinteria Circulation Improvements Funds.

In January, 2020, the City's Public Facility Site Acquisition/Development Committee reviewed a candidate project list prepared by the Public Works Department and derived from the City's Capital Improvement Program and unique capital improvement needs associated with the Highway 101 improvement projects, and that could qualify for the Measure Funding. The Committee selected the Linden Avenue Improvements Project for recommendation of approval and funding to the City Council.

On May 13, 2020, the SBCAG South Coast Subregional Planning Committee recommended for the approval of the Cooperative Agreement to the SBCAG Board. On May 21, 2020, The SBCAG Board approved the Cooperative Agreement. On May 26, 2020, the City Council authorized the Mayor to sign the original Cooperative Agreement with SBCAG. For reference, a copy of the Cooperative Agreement is shown as Attachment A.

The purpose of this agenda matter is to authorize the Mayor to sign the First Amendment to the Cooperative Agreement with SBCAG in order to continue receiving Carpinteria Circulation Improvements Funds, especially for the Linden Avenue Improvements Project- Carpinteria Avenue to Linden Avenue Overcrossing.

DISCUSSION

The Linden Avenue Improvements Project is located on Linden Avenue between Carpinteria Avenue and the Linden Avenue Overcrossing. The general scope of work includes sidewalks, curbs, gutters, parkways, street trees, driveway approaches, and bike lanes. The purpose of this project is to complete street and right-of-way improvements in support of public safety, including, in particular, bicycle and pedestrian safety, and to improve the appearance of a section of the Linden Avenue corridor that serves as a gateway to the Downtown "T" commercial district.

The Cooperative Agreement defines the project scope of work, roles and responsibilities of the City and SBCAG, and funding plan. The project is in the Revised Measure A Five-Year Local Program of Projects with funds programmed in Fiscal Year 2023-24, as adopted by the City Council on May 22, 2023 (Resolution No. 6243). The proposed First Amendment, shown as Attachment B, extends the period of performance for use of Carpinteria Circulation Improvements Funds. No other changes or revisions are proposed to the Cooperative Agreement. On August 17, 2023, the SBCAG Board approved the First Amendment to the Cooperative Agreement.

Due to the pandemic, from 2020 to 2021 the project schedule experienced delay. The revised project schedule estimates the following milestones:

Advertise for Bids	January 2024
Award Construction Contract	February 2024
Construction	March 2024 through June 2024

The total project cost is estimated to be $326,430 and is included in the Fiscal Year 2023-24 Capital Improvements Program Budget. While the City will initially pay for project expenses, SBCAG will fully reimburse the City up to the project cost estimate in accordance with the Cooperative Agreement. The Cooperative Agreement states in Section 1.11.c that if the actual project cost exceeds the estimated $326,430, the City will seek approval from SBCAG for the additional cost and execute an Amendment to the Cooperative Agreement. The current balance of the Carpinteria Circulation Improvements Funds is $1,000,000. Expenditure from the Fund for the estimated project cost will result in a ending balance of $673,570. The City will have the opportunity to use any remaining balance for any project costs exceeding the estimate and/or other qualifying circulation improvement projects.

POLICY CONSISTENCY

The recommendation is consistent with the goals, objectives, and policy statements in the Circulation Element of the General Plan/Local Coastal Plan. The recommendation is also consistent with the SBCAG Regional Active Transportation Plan.

FINANCIAL CONSIDERATIONS

Approval of the amended Agreement will allow for the City to receive funding for qualifying circulation improvement projects. Authorization to incur expenses related to the Linden Avenue Improvements Project will occur at a later date with Council's awarding of the construction contract.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The recommendation is in accordance with the Measure A Investment Plan requirements.

OPTIONS

1. Authorize the Mayor to sign the First Amendment to the Cooperative Agreement with the Santa Barbara County Association of Governments for Carpinteria Circulation Improvements Funds.
2. The City Council could choose not to approve the recommendation and direct staff as appropriate. Not approving the amended Agreement would delay the Linden Avenue Improvements Project and/or jeopardize its completion.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Cooperative Agreement
Attachment B: First Amendment to Cooperative Agreement

Staff contact:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@carpinteriaca.gov

Signature

Reviewed by:
Licette Maldonado, Administrative Services Director
(805) 755-4448; licettem@carpinteriaca.gov

Signature

Reviewed by:
Dave Durflinger, City Manager
(805) 755-4400; daved@carpinteriaca.gov

Signature

ATTACHMENT A

Cooperative Agreement

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MEASURE A
PROJECT COOPERATIVE AGREEMENT
For the Carpinteria Circulation Improvements: Linden Avenue Improvements project

This Cooperative Agreement ("Agreement") is entered into by and between the CITY OF CARPINTERIA ("Sponsor") and the SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS, acting as the Santa Barbara County Local Transportation Authority ("Authority" or "SBCAG").

RECITALS

WHEREAS, Authority and Sponsor desire to enter into a Cooperative Agreement to coordinate the funding of transportation improvements in Santa Barbara County pursuant to the authority provided by the Road Repair, Traffic Relief and Transportation Safety Measure ("Measure A"), which was approved by the voters of Santa Barbara County on November 4, 2008; and

WHEREAS, the Sponsor has proposed that the Authority provide funding to Sponsor's projects for the particular transportation improvement project work specified herein ("Project"); and

WHEREAS, the Authority has determined that the Project is eligible as the Carpinteria Circulation Improvements in the Measure A Investment Plan; and

WHEREAS, the Authority is authorized to issue Measure A funds to Sponsor for eligible projects; and

WHEREAS, any cost savings will be retained by the Authority and may be re-programmed to other phases of the Carpinteria Circulation Improvements project; and

WHEREAS, the Authority and Sponsor desire to have this Agreement serve as the Agreement for the Authority to provide Measure A funding to Sponsor for eligible projects proposed by Sponsor, provided that such funding has been authorized by the Board of the Authority.

NOW, THEREFORE, in consideration of the mutual promises and undertakings herein made and the mutual benefits to be derived therefrom, the parties hereto represent, covenant, and agree as follows:

SECTION I
Covenants of Sponsor

The Sponsor shall:

1.1 Project Description. The Project description, scope of work, delivery schedule, estimate of cost by activity, anticipated amount and type of funds that will supplement Measure A funds, and the anticipated timing for release of Measure A funds are specified in Attachment A attached to this Agreement and incorporated herein by reference. Sponsor shall be solely responsible for implementing and carrying out the Project.

1.2 Change In Project Description. Any change in the Project Description shall not be eligible for funding by Authority unless approved in writing by the Authority. Any portion of the Project implemented by Sponsor prior to Authority's written approval shall not be eligible for reimbursement and in no event will any change in scope result in the Authority reimbursing more than the amount specified for the Project.

1.3 Eligible Reimbursement Costs. Eligible project costs are specified in Attachment A or as may be approved from time to time by the Authority pursuant to Section 1.2. In no event shall expenses incurred prior to the execution of this Agreement be considered eligible reimbursement costs.

1.4 Measure A Percentage Share Defined. Measure A funding is being provided by Authority to Sponsor in accordance with the Measure A Investment Plan Carpinteria Circulation Improvements for the Linden Avenue Improvements Project described in Attachment A. The percentage share of Measure A funding shall be the Measure A Percentage shown in Attachment A, and shall not exceed the total Measure A amount shown in the same attachment. Each invoice submitted by Sponsor shall be reimbursed by Authority at this percentage up to the not to exceed total Measure A amount shown in the attachment. Sponsor matching funds shall be used to pay for the remainder of Project costs.

1.5 Invoices and Progress Reports. Starting one month after the execution of this Agreement, Sponsor will submit monthly progress reports and invoices for activities conducted over the prior unbilled month. These documents shall include the following specified information:

1.5.a Invoices. The Sponsor shall provide the Authority with one (1) copy of all invoices submitted to Sponsor by every contractor, subcontractor, consultant, or subconsultant as appropriate and any other backup documentation required to support direct and indirect costs for which a Sponsor submits an invoice.

1.5.b Progress Reports. Progress reports shall include a brief description of the status of the Project including the work completed to date. This summary may be included on the invoices submitted to the Authority or be attached to those invoices.

1.6 Use of Funds. The Sponsor shall use existing Measure A funds consistent with the project description in Attachment A to this Agreement or as approved by the Authority pursuant to Section 1.2.

1.7 Submittal of Documents. The Sponsor shall provide copies to the Authority of all executed contracts that relate to the Project scope as described in Attachments to this Agreement and Section 1.3 or approved by the Authority pursuant to Section 1.2. The Sponsor shall retain records pertaining to the Project for a five (5) year period following completion of the Project.

1.8 Completion of Project. Sponsor shall be responsible for meeting the timely use of funds deadlines in Attachment A. Sponsor shall provide management of any consultant and contractor activities, including responsibility for schedule, timely use of

funds, budget and oversight of the services, consistent with the scope of work. This provision shall apply in all instances, including situations where a change in scope has been approved by the Authority pursuant to Section 1.2.

1.8.a Project Completion Report. Sponsor will, within 45 days of the Project becoming operable, provide a letter of Project completion which includes final cost, revenues, and schedule of completed and future activities for construction projects, pictures of the completed project must accompany the letter. Whenever possible, pictures of the "before" project conditions should also be submitted. This letter shall accompany the final invoice for payment from the Sponsor to provide notice of Agreement account closing by Authority.

1.9 Public Outreach. The Sponsor is responsible for development and administration of a public outreach effort to ensure public awareness and involvement in the Project development and delivery process. The Sponsor shall provide a copy of the public outreach plan and all materials documenting the public outreach activities, including public notices, press releases, flyers, etc. to the Authority. The public outreach plan must accompany the first invoice for payment from Sponsor. The materials documenting the public outreach activities must accompany the final invoice for payment from Sponsor.

1.10 Provision of Signs. Sponsor shall install signs consistent with the Authority's Project Signs Guidelines and Specifications as adopted by the SBCAG Board on August 18, 2011, or as appropriate.

1.11 Cost Savings and Excess Costs

1.11.a Cost Savings. After the Project has been accepted by the Sponsor and Authority as complete, any positive difference between the cost, as listed in Attachments to this Agreement or approved by the Authority pursuant to Section 1.2, and the total amount invoiced to the Authority shall revert to the Measure A program for re-programming by the Authority on other eligible projects.

1.11.b Excess Costs. In the event the actual Project cost exceeds the estimate shown in Attachments to this Agreement, this amount will be considered an excess cost. Sponsor is solely responsible for all costs over the amount identified in Section 1.3 and pursuant to Section 1.2.

1.11.c Reconciliation of Excess Costs. Excess project costs to complete a project are not eligible for reimbursement unless approved pursuant to Section 1.2. The amount of Measure A funds as identified in Section 1.3 are the maximum funds available for reimbursement to the Sponsor and cannot be increased unless agreed to by the Authority pursuant to Section 1.2. The Sponsor shall request an amendment if needed for this purpose in writing to the Authority. Such amended Agreement shall be effective only if signed and approved by the duly authorized representatives of both the Authority and Sponsor.

1.12 Errors and Omissions. The Sponsor shall diligently monitor and manage all aspects of the Project and shall aggressively pursue any and all remedies, including full restitution and damages from any consultant, contractor or sub-contractor and their insureds and sureties suspected of any acts, errors, or omissions committed during business activities that economically or legally damage the project.

1.13 Division of Labor and Materials. Sponsor agrees to furnish or cause to be furnished all labor, materials, equipment, required licenses, permits, fees, and other appropriate legal authorization from all applicable federal, state, and local jurisdictions necessary to perform and complete, per schedule, in a professional manner, the obligations described herein.

1.14 Implementation of Project. Sponsor may implement projects herein through private organizations and nonprofit entities as designated on the Attachment.

SECTION II
Covenants of Authority

The Authority shall:

2.1 Reimbursement Payments. The Authority shall make reimbursement payments to the Sponsor or implementing party designated pursuant to Paragraph 1.14 for eligible project costs within 45 days of receipt of an invoice as specified in the Attachments to this Agreement, except where payment is subject to provisions of Paragraphs 2.1.a through 2.1.b.4.

2.1.a Ineligible Costs. The Authority reserves the right to adjust current or future reimbursement payments to Sponsor if an invoice includes ineligible costs.

2.1.b Suspension of Reimbursement. If the Authority determines that any costs in an invoice are not allowable, or lack supporting progress reports, the Authority shall return the invoice to the Sponsor with an invoice dispute notice outlining the reason for the return and the proposed remedy, if one exists, which would make the invoice acceptable for payment. The Sponsor may re-submit the invoice for payment after reviewing the invoice dispute notice and making any necessary corrections. The Sponsor may also immediately submit a new invoice representing only the amounts which are not in dispute, while setting aside the disputed amounts for review in accordance with the provisions set forth in this Section 2.1.

2.1.b.1 Meeting. Once a dispute has occurred, the Authority shall arrange a meeting between Authority and Sponsor staff to discuss and attempt to resolve the dispute.

2.1.b.2 Subregional Committee. If an agreement cannot be reached at the meeting, then the Sponsor or the Authority shall have the option to take the dispute to the Authority's North County Subregional Committee, as appropriate. In this case reimbursement for the

disputed cost item(s) will be delayed until a resolution of the matter is reached.

2.1.b.3 Authority's Board Decision. If the Sponsor or the Authority disagrees with the resolution by the Subregional Committee then the dispute shall be submitted to the Authority's Board for resolution. If the Board determines that the disputed cost item(s) is ineligible, the Authority shall not provide reimbursement payment to the Sponsor for the disputed item(s). If the Board determines that the disputed cost item(s) is eligible, then the Authority shall provide reimbursement payment to the Sponsor for the disputed cost.

2.1.b.4 Reservation of Rights. By utilizing the above procedures, the Sponsor does not surrender any rights to pursue available legal remedies if the Sponsor disagrees with the Board decision.

2.2 Authority's Payment shall not constitute Waiver. Authority's failure to discover or object to any ineligible project cost or billing prior to payment shall not constitute a waiver of Authority's right to require Sponsor to correct such work or billing or seek any other legal remedy.

2.3 Right to Conduct Audit; Record Keeping. The Authority shall have the right to conduct an audit of all Sponsors' records pertaining to the Agreement at any time during the course of construction and up to a five (5) year period after completion of the Agreement.

2.4 Records. Sponsor shall keep and provide to Authority or its agents, upon request, accurate financial records (including invoices and published price lists on which this Agreement was based) necessary to enable Authority to review Sponsor's performance of this Agreement. These records shall demonstrate the funding has been used as described in the Project Description. Sponsor shall maintain all such records for at least five years after completion of the project.

SECTION III
General Covenants

3.1 Term. Sponsor shall commence performance on April 16, 2020 and end performance upon completion, but no later than August 31, 2023 unless otherwise directed by SBCAG or unless earlier terminated. The Sponsor shall commence performance in accordance with the delivery schedule set forth in Attachment A. The Agreement shall remain in effect until discharged or terminated as provided in Section 3.2 or Section 3.14, unless otherwise directed by SBCAG or unless earlier terminated.

3.2 Discharge. This Agreement shall be subject to discharge as follows:

3.2.a Termination by Mutual Consent. This Agreement may be terminated at any time by mutual consent of the parties.

3.2.b Discharge Upon Completion of Projects. Except as to any rights or obligations which survive discharge as specified in Section 3.13, this Agreement shall be discharged, and the parties shall have no further obligation to each other, upon completion of the Projects as certified by the Authority.

3.3 Indemnity. Sponsor agrees to indemnify, defend (with counsel reasonably approved by SBCAG) and hold harmless SBCAG and its officers, officials, employees, agents and volunteers from and against any and all claims, actions, losses, damages, judgments and/or liabilities arising out of this Agreement from any cause whatsoever, including the acts, errors or omissions of any person or entity and for any costs or expenses (including but not limited to attorneys' fees) incurred by SBCAG on account of any claim except where such indemnification is prohibited by law. Sponsor's indemnification obligation applies to SBCAG's active as well as passive negligence but does not apply to SBCAG's sole negligence or willful misconduct.

3.4 Notices. Any notice which may be required under this Agreement shall be in writing and shall be given by personal service, or by certified or registered mail, return receipt requested, to the addresses set forth below:

AUTHORITY	SPONSOR
Santa Barbara County Association of Governments 260 North San Antonio Road, Suite B Santa Barbara, CA 93110	City of Carpinteria 5775 Carpinteria Avenue Carpinteria, CA 93013

Either party may change its address by giving notice of such change to the other party in the manner provided in this Section 3.5. All Other Notices and consents under this section, which are sent by mail, shall be deemed to be received five (5) days following their deposit in the U.S. mail. This Notices section shall not be construed as meaning that either party agrees to service of process except as required by applicable law.

3.5 Additional Acts and Documents. Each party agrees to do all such things and take all such actions, and to make, execute and deliver such other documents and instruments, as shall be reasonably requested to carry out the provisions, intent and purpose of the Agreement.

3.6 Integration. This Agreement represents the entire Agreement of the parties with respect to the subject matter hereof. No representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein, or in other contemporaneous written agreements.

3.7 Amendment. In conjunction with the matters considered herein, this Agreement contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This Agreement may be altered, amended or modified only by an instrument in writing, executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest or assert that this

Agreement was modified, canceled, superseded, or changed by any oral agreements, course of conduct, waiver or estoppel.

3.8 Non-Partnership. This Agreement is not intended by the parties to constitute or create a joint venture, pooling arrangement, or formal business organization of any kind. The rights and obligations of the parties shall be only those expressly set forth herein. Sponsor and Sponsor's subcontractors shall perform all services under this Agreement as independent parties and not as employees, officers or agents of the Authority.

3.9 Assignment. The Agreement may not be assigned, transferred, hypothecated, or pledged by any party without the express written consent of the other party.

3.10 Binding on Successors. This Agreement shall be binding upon the successor(s), assignee(s) or transferee(s) of the Authority or as the case may be. This provision shall not be construed as an authorization to assign, transfer, hypothecate or pledge this Agreement other than as provided above.

3.11 Severability. Should any part of this Agreement be determined to be unenforceable, invalid, or beyond the authority of either party to enter into or carry out, such determination shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect; provided that, the remainder of this Agreement can, absent the excised portion, be reasonably interpreted to give effect to the intentions of the parties.

3.12 Counterparts. This Agreement may be executed in one or more counterparts and shall become effective when one or more counterparts have been signed by all of the parties; each counterpart shall be deemed an original but all counterparts shall constitute a single document.

3.13 Survival. The following provisions in this Agreement shall survive discharge:

3.13.a The Sponsor. As to the Sponsor, the following sections shall survive discharge: Section 1.6 (obligation to apply funds to the Project), Section 1.7 (obligation to provide copies and retain records), Section 1.8 (obligation to continue to manage the Project).

3.13.b The Authority. As to the Authority, the following section shall survive discharge: Section 2.3 (right to conduct audit).

3.13.c Both Parties. As to both parties, the following section shall survive discharge: Section 3.3. (mutual indemnities).

3.14 Limitation. All obligations of the Authority under the terms of this Agreement are expressly contingent upon the Authority's continued authorization to collect and expend the sales tax proceeds provided by Measure A. If for any reason the Authority's right or ability to collect or expend such sales tax proceeds is terminated or suspended in whole or part so that it materially affects the Authority's ability to fund the Project, the Authority shall promptly notify Sponsor, and the parties shall consult on a course of action. If, after twenty-five (25) working days, a course of action is not

agreed upon by the parties, this Agreement shall be deemed terminated. Maintenance of records, right to audit, and indemnification shall survive. Any future obligation to fund this project or any other project or projects of Sponsor, not already specifically covered by separate Agreement, shall arise only upon execution of a new Agreement.

3.15 Time. Time is and shall be of the essence of this Agreement and each and all of its provisions in which performance is a factor.

3.16 Remedies Cumulative. No remedy or election of remedies provided for in this Agreement shall be deemed exclusive, but shall be cumulative with all other remedies at law or in equity. Each remedy shall be construed to give the fullest effect allowed by law.

3.17 Applicable Law. This Agreement shall be governed by, and construed and enforced in accordance with the laws of the State of California. As applicable, the Cycle 2 Guidelines are incorporated herein by reference.

3.18 Captions. The captions in this Agreement are for convenience only and are not a part of this Agreement. The captions do not in any way limit or amplify the provisions of this Agreement and shall not affect the construction or interpretation of any of its provisions.

3.19 No Continuing Waiver. The waiver by any party of any breach of any of the provisions of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of the same, or of any other provision of this Agreement.

3.20 No Rights in Third Parties. Nothing in this Agreement, express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any third party, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third party to any party to this Agreement, nor shall any provision of this Agreement give any third party any right of subrogation or action over or against any party to this Agreement.

3.21 Signator's Warranty. Each party warrants to each other that he or she is fully authorized and competent to enter into this Agreement in the capacity indicated by his or her signature and agrees to be bound by this Agreement as of the day and year first mentioned above upon the execution of this Agreement by each other party.

(Signatures on following page.)

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first written below.

CITY OF CARPINTERIA

By: _____
Wade Nomura, Mayor

Date: 5/27/20

ATTEST:

By: _____
Fidela Garcia,
City Clerk

SBCAG, acting as the SANTA BARBARA COUNTY LOCAL TRANSPORTATION AUTHORITY:

By: _____
Gregg Hart, Chair

Date: 5.21.20

ATTEST:

By: _____
Marjie Kirn, Executive Director

APPROVED AS TO ADMINISTRATION:

By: _____
David Durflinger, City Manager

APPROVED AS TO FORM:
Michael C. Ghizzoni
County Counsel

By: _____
Deputy County Counsel

Attachments:

Attachment A – Project Scope, Cost, Schedule and Funding Plan for Linden Avenue Improvements Project

RECEIVED
MAY 26 2020
CITY OF CARPINTERIA

ATTACHMENT A

PROJECT SCOPE, COST, SCHEDULE AND FUNDING PLAN

Project Name: Carpinteria Circulation Improvements, Linden Avenue Improvements project

Project Contact: John Ilasin

PROJECT SCOPE

Responsible Agency: City of Carpinteria

Project Limits: The project location is on Linden Avenue within City boundaries, and the limits are between Carpinteria Avenue and Linden Avenue Overcrossing.

Project Scope: Construction of a 5' wide sidewalk, an 8' wide landscaped parkway, curb and gutter on the east side of Linden Avenue, with 6' wide bike lanes on both sides, and 13' travel lanes from Highway 101 to Carpinteria Avenue.

Project Purpose: The purpose and need for the project are to provide for Class II Bikeways (Bike Lanes) in conformance with the Bikeways Plan of the Circulation Element of the City General Plan and Local Coastal Plan and the SBCAG Regional Active Transportation Plan; and sidewalk widening including upgrades to curb ramps in conformance with the Americans with Disabilities Act.

PROJECT COST

Project Work Description	Cost
Engineering and construction work as described in project scope.	$326,430

PROJECT SCHEDULE

Project Phase	Start	End	Timely Use of Funds Deadline (if applicable)
Design	May 2020	October 2020	
Construction	March 2021	August 31, 2023	

PROJECT FUNDING PLAN

Fund Source and Percentage	Fund Amount
Measure A Investment Plan Circulation Improvements Project – 100%	$326,430
Total	**$326,430**

Notes: -No supplemental funds are required.
-The release of Measure A will be upon presentation of an invoice.

ATTACHMENT B

MEASURE A PROJECT SIGN

The City of Carpinteria shall install two (2) Measure A project signs per measurements below that include the project title, Measure A logo, project completion date, project sponsor logo and Measure A website address. Please see the example below per Measure A Sign Guidelines adopted August 18, 2011.

The signs will be installed within ¼ mile of the ends of the project. The sign will be posted prior to the construction of the project, during the construction of the project and 1 month after the completion of construction.

ATTACHMENT B

First Amendment to Cooperative Agreement

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FIRST AMENDMENT TO
MEASURE A
PROJECT COOPERATIVE AGREEMENT
For the Carpinteria Circulation Improvements: Linden Avenue Improvements project

This First Amendment to the Cooperative Agreement ("First Amendment") is entered into by and between the CITY OF CARPINTERIA, a municipal corporation ("Sponsor") and the SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS, a State local government, acting as the Santa Barbara County Local Transportation Authority ("Authority").

WHEREAS, on May 21, 2020, Authority and Sponsor entered into a Cooperative Agreement ("Agreement") to coordinate the funding of transportation improvements in Santa Barbara County pursuant to the authority provided by the Road Repair, Traffic Relief and Transportation Safety Measure ("Measure A"), which was approved by the voters of Santa Barbara County on November 4, 2008; and

WHEREAS, Sponsor is requesting an amendment to extend the period of performance for the Linden Avenue Improvements project; and

WHEREAS, the per Agreement section 3.7 the parties may amend the Agreement through an instrument in writing, executed by the parties; and

WHEREAS, the Authority is authorized to issue Measure A funds to Sponsor for eligible projects; and

WHEREAS, any cost savings will be retained by the Authority and may be re-programmed to other phases of the Carpinteria Circulation Improvements project; and

WHEREAS, the Authority and Sponsor desire to have the Agreement and this First Amendment serve as the instrument for the Authority to provide Measure A funding to Sponsor for eligible projects proposed by Sponsor, provided that such funding has been authorized by the Board of the Authority.

NOW, **THEREFORE**, in consideration of the mutual promises and undertakings herein made and the mutual benefits to be derived therefrom, the parties hereto represent, covenant, and agree as follows:

1. **Agreement Section 3.1 "Term" is deleted and replaced in its entirety with:**

   Term. Sponsor shall commence performance on April 16, 2020 and end performance upon completion, but no later than August 31, 2024 unless otherwise directed by SBCAG or unless earlier terminated. The Sponsor shall commence performance in accordance with the delivery schedule set forth in Attachment A. The Agreement shall remain in effect until discharged or terminated as provided in Section 3.2 or Section 3.14, unless otherwise directed by SBCAG or unless earlier terminated.

2. Attachment A is attached hereto and incorporated herein by reference and amended as follows:

   Project Schedule End date: ~~August 2023~~ August 2024

3. **Ratifications.** The terms and provisions set forth in this First Amendment shall modify and supersede all inconsistent terms and provisions set forth in the Cooperative Agreement. The terms and provisions of the Cooperative Agreement, except as expressly modified and superseded by this First Amendment, are ratified and confirmed and shall continue in full force and effect, and shall continue to be legal, valid, binding, and enforceable obligations of the Parties.

4. **Counterparts.** This First Amendment may be executed in several counterparts, all of which taken together shall constitute a single agreement between the Parties.

IN WITNESS WHEREOF, the undersigned parties have executed this First Amendment on the day and year first written below.

CITY OF CARPINTERIA

By: _____
Al Clark, Mayor

Date: _____

ATTEST:

By: _____
Brian C. Barrett,
City Clerk

APPROVED AS TO ADMINISTRATION:

By: _____
David Durflinger, City Manager

SBCAG, acting as the SANTA BARBARA COUNTY LOCAL TRANSPORTATION AUTHORITY:

By: _____
Jenelle Osborne, Chair

Date: 8.17.23

ATTEST:

By: _____
Marjie Kirn, Executive Director

APPROVED AS TO FORM:
Rachel Van Mullem
County Counsel

By: _____
Senior Deputy County Counsel

Attachment A: Project Scope, Cost, Schedule and Funding Plan for Linden Avenue Improvements Project.

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
November 13, 2023

ITEM FOR COUNCIL CONSIDERATION

Authorization for the City Manager to execute Agreements with: 1.) Bureau Veritas North America, Inc.; and 2.) True North Compliance Services, to provide consulting building plan check and inspection staff augmentation services for the City's Building and Safety Division of the Community Development Department.

STAFF RECOMMENDATION

Authorize the City Manager to execute Agreements with: 1.) Bureau Veritas North America, Inc.; and 2.) True North Compliance Services, to provide consulting building plan check and inspection staff augmentation services to the City's Building and Safety Division in respective amounts not-to-exceed $100,000 each.

Sample Motion: I move to authorize the City Manager to execute Agreements with: 1.) Bureau Veritas North America, Inc.; and 2.) True North Compliance Services, to provide consulting building plan check and inspection staff augmentation services to the City's Building and Safety Division in respective amounts not-to-exceed $100,000 each.

(The motion requires a roll call vote.)

BACKGROUND

The Community Development Department's Building & Safety Division is staffed by the Chief Building Inspector and Plans Examiner, who is responsible for overseeing all necessary building permit plan checks and inspections, in addition to the ongoing day-to-day administration of the Division.

Recognizing this finite staff capacity, the Building and Safety Division has historically utilized third party consultant support for augmented plan review and inspection services when workload demand exceeds in-house staff capacity and for more complex project types (e.g., multi-family residential projects; large commercial buildings or extensive tenant improvements, etc.). Consultants are also used periodically to cover inspections when Building and Safety Staff are out of the office or otherwise

unavailable. The ability to contract with a third party plan review and inspection firm allows the Building and Safety Division flexibility to manage varying workloads and responsibilities, and meet the diverse needs of the building community.

For the last 26 years, the City has contracted exclusively with Roy Harthorn, Building and Safety Code Consultant, to provide these third party plan check and inspection services to the City. Over this last summer, Mr. Harthorn informed the City he would be retiring, effective October 19, 2023, and phasing out any remaining ongoing plan check resubmittals until November 15, 2023. In light of Mr. Harthorn's planned retirement and to maintain the City's high level of customer service, there is an immediate need to contract with one or more firms to take over building plan check and inspection staff augmentation services.

DISCUSSION

The Building and Safety Division is seeking a consultant agreement with one or more firms for an initial term of three (3) years with one-year extension periods at the option of the City. The consulting services agreement will be administered by the Building and Safety Division and under the general supervision of the Community Development Director. The general scope of services includes staff augmenting the Chief Building Inspector/Plans Examiner in performing examination of plans, calculations, specifications, and reports for residential and commercial building (plumbing, mechanical, electrical, energy, green, structural, architectural, and accessibility) and code compliance inspection thereof.

In light of this being the first time in many years that the City has sought contract services from a third party plan check and inspection services consultant, staff thought it prudent to consider contracting with more than one firm for these services. In reviewing the practices of other local jurisdictions' building and safety divisions, staff has found that most jurisdictions have multiple such firms under contract at any given time. The benefits of this approach are many, and include having more than one firm to choose from to assign plan check or inspection duties, based on the expertise of each firm's staff; and workload availability to help manage turnaround times on plan checks or scheduling inspections. Contracting with multiple firms also allows the City the ability to evaluate and determine which firm(s) best work with city staff.

Consulting Agreement

As a best practice, staff typically conducts a qualifications-based selection (QBS) process as the basis of procuring professional or consulting services. QBS is a competitive, contract procurement process whereby consulting firms initially submit their qualifications, the proposed scope of work and schedule to the procuring entity, i.e., the City, which then evaluates and selects the most qualified firm and negotiates the consultant fee. The QBS process is consistent with California Government Code Section 4525 et al. for procuring professional or consulting services of private

architectural, landscape architectural, professional engineering, environmental, land surveying, and construction project management firms.

In September 2023, staff issued a request for proposal (RFP) to provide building plan check and inspection staff augmentation services. In response to the RFP, staff received back initial proposals from four firms, and after reviewing and evaluating all four proposals, staff selected Bureau Veritas North America, Inc. and True North Compliance Services, as the two most qualified firms. These firms were selected as the most qualified based on the quality of their respective proposals, and their history and reputation for working well with local government. Copies of the proposals received from Bureau Veritas North America, Inc. and True North Compliance Services are included with this report as Attachment B (Bureau Veritas) and Attachment C (True North). These proposals would serve as "Exhibit A" (Basic Services) to the City's standard Agreement for Consultant Services (Attachment A).

Following selection of Bureau Veritas North America, Inc. and True North Compliance Services as the two most qualified firms, staff requested cost proposals from both entities. Both consultants provided cost proposals that propose to charge 60% and 62%, respectively, of the City's total plan check fees for their review, which is comparable to the City's existing arrangement with Roy Harthorn. Both firms offer additional services at an hourly rate, as needed. Copies of the respective fee schedules are included with this report as Attachment D (Bureau Veritas) and Attachment E (True North), and would serve as "Exhibit B" (Payment Rates and Fee Schedule) to the City's standard consultant services agreement.

POLICY CONSISTENCY

Ensuring the provision of adequate plan check and inspection services to meet City needs is generally consistent with the policies of the Carpinteria General Plan/Coastal Land Use Plan's Safety Element, which calls for the City to implement practices intended to reduce death, injuries, property damage, and the economic and social dislocation resulting from natural hazards. The described building and safety augmentation services can also help to further the goals and policies of the City's Housing Element, which call for the provision and rehabilitation of a safe housing supply for Carpinteria residents.

Ensuring the provision of adequate plan check and inspection services in support of the Building and Safety Division is also consistent with the City's police powers and regulatory authority to protect the public health, safety and welfare.

FINANCIAL CONSIDERATIONS

Each fiscal year, the City budgets for up to $100,000 for professional services designated for building plan check and inspection augmentation services. For the current 23-24 fiscal year, the remaining budgeted funds are approximately $90,761.65 as of October 31st. In future years, the total budgeted amount is expected to remain the

same unless there are compelling reasons to adjust the budgeted amount (e.g., an anticipated plan check for one or more large, complex projects in the coming year).

As proposed, the City Manager would be authorized to enter into Agreements for up to $100,000 per consultant per year through fiscal year 25-26. While each contract would be authorized for up to $100,000 per year, City staff would monitor the professional services budget and adjust the use of third party consultants based on contract totals, workload, consultant availability and budget authority to ensure the most efficient and cost effective service possible for the building community while not exceeding the overall budgeted amount for plan check and inspection professional services. Should the Building and Safety Division require extended use of third party consultants in an amount that exceeds the annual professional services budget, staff would return to the Council with a budget amendment request.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The recommendation is consistent with the California Government Code Section 4525 et al. for procuring professional or consulting services.

OPTIONS

1. Authorize the City Manager to execute Agreements with: 1.) Bureau Veritas North America, Inc.; and 2.) True North Compliance Services, consulting building plan check and inspection staff augmentation services to the City's Building and Safety Division in respective amounts not-to-exceed $100,000 each. (Staff recommendation)

2. The City Council could choose to not approve the recommendation and direct staff as determined appropriate; however, non-action would delay execution of any contract for services.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A:	Standard City Consultant Services Agreement
Attachment B:	Bureau Veritas North America, Inc. Proposal
Attachment C:	True North Compliance Services Proposal
Attachment D:	Bureau Veritas North America, Inc. Fee Schedule
Attachment E:	True North Compliance Services Fee Proposal

Staff contact:
Nick Bobroff, Community Development Director
(805) 755-4407; nickb@carpinteriaca.gov

Signature

Reviewed by:
Licette Maldonado, Administrative Services Director
(805) 755-4448; licettem@carpinteriaca.gov

Signature

Reviewed by:
Dave Durflinger, City Manager
(805) 755-4400; daved@carpinteriaca.gov

Signature

Attachment A

Standard City Consultant Services Agreement

Building Plan Check and
Inspection Staff Augmentation Services Agreement
November 13, 2023 City Council Meeting

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT FOR CONSULTANT SERVICES ("**Agreement**") is made and effective as of the Day of Month , Year by and between the City of Carpinteria, a municipal corporation ("**City**"), and the NAME ("**Consultant**") (collectively, the "**Parties**") at Carpinteria, California, with reference to the following facts:

A. City has determined that it is necessary and appropriate to engage a non-design professional to carry out the services described herein; and

B. Consultant has represented itself as being fully qualified and available to perform the consultant services required or necessary under this Agreement in a fully competent, professional and timely manner; and

C. City desires to contract with Consultant and Consultant is willing to perform the consultant services, subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **SERVICES.**

1.1 **Basic Services**. City hereby retains Consultant to perform the services described and set forth in the attached Exhibit A ("**Basic Services**"), which is incorporated by this reference as though set forth in full. Consultant hereby agrees to perform said services within the designated time frames and accepts this retention. Consultant shall complete the Basic Services according to a schedule of performance which is also set forth in Exhibit A. The Parties agree and acknowledge that time is of the essence in performance of this Agreement.

1.2 **Additional Services**. In addition to the Basic Services, City may elect to have Consultant perform additional services that are beyond the current scope of the Basic Services, but within the expertise of Consultant ("**Additional Services**"). Such Additional Services shall be mutually agreed to in advance and specified in a writing, which shall also specify the basis for the Consultant's fee for such additional services. Basic Services and Additional Services are referenced collectively as "**Services.**"

2. **PERFORMANCE.**

2.1 **Standard of Performance**. Consultant shall faithfully, competently and diligently perform the obligations and responsibilities required by this Agreement, applying best management practices and the same standards of care utilized by persons commonly engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement. Consultant shall not engage the assistance of

subcontractors for performance of the Services unless previously agreed to in writing by the City.

2.2 **Labor and Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, tools, transportation and services necessary for the successful completion of the Services. Consultant shall give its attention and supervision to the fulfillment of the provisions of this Agreement by its employees and subcontractors and shall be responsible for the timely performance of the Services required by this Agreement. Consultant is an independent contractor of City. Any and all employees of the Consultant engaged by the Consultant in the performance of any work or services required of the Consultant under this Agreement, shall be considered employees or agents of the Consultant only and not of the City, and any and all claims that may or might arise under any workers compensation or other law or contract on behalf of said employees while so engaged shall be the sole obligation and responsibility of the Consultant. Consultant is solely responsible for the professional quality, accuracy and timely completion and/or submission of all work related to the Basic Services.

2.3 **Review of Service**. Consultant shall furnish City with reasonable opportunities from time to time to ascertain whether the Services of Consultant are being performed in accordance with this Agreement. All work done and materials furnished shall be subject to final review and approval by City; Consultant is not providing final approval or review, which is solely City's function and role. City review and approval of such work and Services shall not, however, relieve Consultant of any of its obligations under this Agreement.

2.4 **Contract Administration**. The City Manager or his/her designee shall represent the City in all matters relating to the administration of this Agreement. The City Manager or his/her designee shall have the authority to act on the City's behalf to review and approve all products submitted by Consultant and may execute all necessary documents to authorize Consultant to perform Additional Services as provided for herein. The City Manager or his/her designee shall have the authority to render decisions within guidelines established by the City Council and shall be available during working hours as often as may be reasonably required to render decisions and to furnish information. The following individual(s) will serve as the primary contact(s) for Consultant in the administration of this Agreement:

NAME, POSITION

2.5 **Representations and Warranties.** Consultant represents and warrants to City that: (i) its fulfillment of its obligations and, as applicable, performance the Services under this Agreement, will not violate any applicable or breach any contracts with third parties and (ii) it has the right, power and authority to fulfill its obligations, and, as applicable perform the Services, and enter into this Agreement; (iii) the Services contemplated hereunder will be performed by adequately trained, competent personnel, in a professional manner, with such personnel having the requisite skill and expertise necessary to perform and complete the Services in accordance with industry standards and in accordance with the terms and conditions of this Agreement; and (iv) the Services and all deliverables provided hereunder will conform to the specifications agreed-to by the parties.

3. **TERM**. This Agreement shall be effective as of the date first above written and shall continue until all Services to be provided by Consultant are completed to the satisfaction of the City, unless terminated earlier as provided for herein.

4. **COMPENSATION.**

4.1 **Basic Services**. For Basic Services, City shall pay Consultant on a time and materials basis, not to exceed amount of $AMOUNT as full compensation for all labor, materials, equipment, tools, transportation, and Services. This compensation shall be paid in accordance with the payment rates and schedule as set forth in Exhibit B, attached hereto and incorporated herein by this reference as though set forth in full, based on the actual time spent on the tasks and the actual price of the necessary materials. In the event a term or condition in any document or attachment conflicts with a term or condition of this Agreement the term or condition in this Agreement shall control. Should such conflict arise the priority of documents shall be as follows: This Agreement, the City's Request For Proposal together with attachments, Consultant's proposal together with attachments.

4.2 **Additional Services**. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to the Basic Services, unless such services are authorized Additional Services agreed to in advance and in writing in the method provided for herein. Consultant will submit fee estimates for such Additional Services upon request of City.

4.3 **Invoices**. Should City reasonably determine that Consultant has not fulfilled any services or met the timelines established in Exhibit A, City shall notify Consultant of the failure in writing of deficiencies believed to be substantially inadequate within thirty (30) days after receipt of product or performance of Services. The City, at its discretion may provide the Consultant five (5) days to cure the breach. City may withhold the accompanying payment without penalty until such time as Consultant cures the breach. In the alternative, upon Consultant's failure to meet any deadlines the City may modify the Services schedule. Should Consultant or its representatives fail to cure the breach within five (5) days, or fail to reasonably agree to such modified schedule, City may immediately terminate this Agreement in writing, without penalty or incurring further obligation to Consultant.

4.4 **Withholding**. City reserves the right to withhold future payment to Consultant if any aspect of the Consultant's work or performance of Services is found to be substantially inadequate. City shall notify Consultant in writing of deficiencies believed to be substantially inadequate within thirty (30) days after receipt of product or performance of Services.

4.5 **Taxes/Insurance/Licenses**. Consultant shall be solely responsible for the payment of any federal, state, or local income tax, social security tax, workers' compensation insurance, state disability insurance, and any other taxes or insurance which Consultant is responsible for paying as an independent contractor under federal, state or local law. At all times during the term of this Agreement, Consultant and any approved subcontractors performing Services under this Agreement shall have in full force and effect all licenses necessary for

the performance of Services hereunder, including without limitation, business licensing from City, all at the sole cost of Consultant.

5. **RECORDS.**

5.1 **Financial Records**. Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information required by City that relate to the performance of Services under this Agreement. Consultant shall also maintain adequate records of Services provided in sufficient detail to permit an evaluation of Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible.

5.2 **Access to Records**. Consultant shall (i) provide free access to the representatives of City or its designees at reasonable times to books and records as set forth in section 5.1; (ii) shall give City the right to examine and audit said books and records; (iii) shall permit City to make transcripts therefrom as necessary; and (iv) shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of four (4) years after receipt of final payment.

5.3 **Original Records**. All original agreements, data, documents, designs, drawings, exhibits, maps, models, computer files, reports, studies, surveys, notes, and other work, materials or documents prepared or used to prepare Consultant's work product in the course of providing the Services pursuant to this Agreement shall be referred to as "**Consultant Work Product**". Upon completion of, or in the event of termination or suspension of this Agreement, all completed and incomplete Consultant Work Product shall become the sole property of City once the Consultant has received payment. City may duplicate, disclose, disseminate, use, reuse or otherwise dispose of Consultant Work Product in whole or in part in any manner it deems appropriate, without the permission of Consultant. With respect to computer files, Consultant shall make available to the City, at Consultant's office and upon reasonable written request by City, the necessary computer software and hardware for purposes of accessing, compiling, transferring and printing computer files. Consultant may retain copies of such Consultant Work Product as a part of its record of professional activity, except for Consultant Work Product marked as "DRAFT" or "CONFIDENTIAL".

6. **TERMINATION.**

6.1 **Termination Without Cause**. This Agreement may be terminated by either party for any reason upon ten (10) days prior written notice by the terminating party to the other party. In the event of a termination, the date of termination shall be deemed to be the first business day occurring after the expiration of the notice period. Upon receipt of said notice, Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise.

6.2 **Termination With Cause**. Either party may terminate this Agreement with cause, effective immediately upon written notice of such termination to the other party and failure

of the breaching party to correct within five (5) days of receiving such notice, based upon the occurrence of any of the following events:

- Material breach of this Agreement;
- Cessation of Consultant to be licensed, as required by applicable law;
- Failure to substantially comply with any applicable federal, state or local law or regulation;
- Filing by or against Consultant of any petition under any law for the relief of debtors; and,
- Filing of a criminal complaint against Consultant for any crime, other than minor traffic offenses.

6.3 **Performance Upon Termination**. In the event this Agreement is terminated pursuant to this Section, City shall pay Consultant for the outstanding balance owed for work performed up to the time of termination. Upon termination of the Agreement, Consultant shall submit an invoice to City as provided for herein and shall submit to the City all of its files for any billable or non-billable matters in which the Consultant is involved under the scope of this Agreement.

6.4 **Termination Upon Mutual Consent**. This agreement may also be terminated by mutual consent of the parties and in accordance with the terms and conditions of any plan of termination established by the parties. In the event of a termination by mutual consent, the date of termination shall be such date as is agreed upon by the parties. The parties may agree to suspend or terminate a portion of this Agreement and such suspension or termination shall not make void or invalidate the remainder of this Agreement.

7. **DISPUTE RESOLUTION.** Except as explicitly provided in Exhibit C relating to claims by Consultant, if any dispute, claim or disagreement shall arise relative to the interpretation or enforcement of this Agreement, the parties shall use commercially reasonable efforts to settle the dispute, claim or disagreement. To this end, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such a solution within a period of thirty (30) days, then, upon notice by either party to the other, the dispute, claim or disagreement shall be submitted to final, binding arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules. The arbitrator shall have the authority to assess arbitration costs and expenses against either or both parties. The decision in the arbitration shall be binding on all parties, and judgment on any arbitration award may be entered in any court of competent jurisdiction.

8. **INSURANCE**. Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in the attached Exhibit D, which is incorporated by this reference as though set forth in full.

9. **INDEMNIFICATION**. To the fullest extent permitted by law, Consultant shall indemnify, defend and hold harmless City and any of its officials, directors, employees and agents ("**Indemnified Parties**") from and against any and all losses, liabilities, damages, costs, charges, payments, claims, and expenses, including attorney's fees and costs of defense, which arise out of,

are a consequence of, or are in any way attributable to, in whole or in part, this Agreement, including but not limited to any activities associated with carrying out the agreed to Services by Consultant, its agents, employees, subcontractors, consultants, assigns or by any individual or entity for whom Consultant is legally liable.

10. **RELEASE OF INFORMATION.**

10.1 **Confidentiality**. All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released except to the City, directly or indirectly, by Consultant without City's prior written authorization. Consultant, its officers, employees, subcontractors or sub-consultants shall not voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the Services performed under this Agreement unless requested by the City Attorney or authorized in writing by the City Manager. Response to a subpoena or court order shall not be considered "voluntary" provided that Consultant shall give City prompt written notice of any such court order or subpoena. The provisions of this Paragraph shall survive the termination of this Agreement.

10.2 **Notice and Cooperation**. Consultant shall promptly notify the City Manager and City Attorney in writing if Consultant, its officers, employees, agents, subcontractors or subconsultants are served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any person or party related to this Agreement and/or Consultant's related Services. City has no obligation to, but may exercise discretion to represent Consultant and/or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide the City an opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not grant or imply a right of City to control, direct, dictate or rewrite said response.

11. **RELATIONSHIP TO CITY.**

11.1 **Independent Contractor**. Consultant is and shall at all times remain as to the City a wholly independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees or agents are in any manner officers, employees or agents of City. Consultant shall not incur or have the power to incur any debt, obligation or liability whatever against City, or bind City in any manner.

11.2 **No Employee Privileges**. No City employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages or other compensation to Consultant for performing Services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing Services hereunder.

11.3 **Consultant Duty to City.** Consultant understands and agrees that its responsibility to provide complete and accurate Services is owed solely to City and that its accountability under this contract shall likewise be solely to City and not to any City applicants or any other third person or entity.

11.4 **Interest of Consultant**. Consultant represents and warrants to City that it presently has no interests, and covenants that it shall not acquire any interests, direct or indirect, financial or otherwise, which would conflict with the performance of the services to be provided by Consultant under this Agreement. Consultant further covenants that, in the performance of this Agreement, no subcontractor or employee having such an interest shall be employed by Consultant. Consultant certifies that no one who has or will have any financial interest under this Agreement is: (a) an officer or employee of City, or (b). an officer or employee of the applicant and any of its consultants. Consultant agrees to comply with any applicable conflict of interest code.

11.5 **Undue Influence**. Consultant declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of City in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement or financial inducement. No officer or employee of City will receive compensation, directly or indirectly, from Consultant or any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling City to any and all remedies at law or in equity.

11.6 **Third Party Beneficiaries.** This Agreement is entered into solely for the benefit of the City and the Consultant and will not confer any rights upon any person not expressly a party to this Agreement.

12. **GENERAL PROVISIONS.**

12.1 **Assignment of Rights.** Contractor agrees to assign City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act or under the Cartwright Act arising from purchases of goods, services, or materials pursuant to this Agreement.

12.2 **Further Assurances**. City and Consultant each agree to cooperate with one another, to use their best efforts, to act in good faith, and to promptly perform such acts and execute such documents or instruments as are reasonably necessary and proper to consummate the transactions contemplated by this Agreement.

12.3 **Notices**. All notices, requests, demands and other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if personally served or on the second day after mailing if mailed by first-class mail, registered or certified, return receipt requested, postage prepaid and properly addressed as follows:

To City:
Dave Durflinger, City Manager
City of Carpinteria

To Consultant:

Any party may change their address for the purpose of this paragraph by giving the other party written notice of the new address in the above manner.

12.4 **Legal Responsibilities**. Consultant shall keep itself informed of state, federal and laws and regulations which in any manner affect those employed by it or in any way affect the performance of its Service pursuant to this Agreement. The Consultant shall reasonably observe and comply with such laws and regulations. The City and its officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

12.5 **Licenses**. At all times during the term of this Agreement, Consultant shall have in full force and effect, all licenses, certifications, or related credentials required by law for the performance of Services described in this Agreement. Consultant represents that it and/or its employees, agents and subcontractors engaged in such activities possess such licenses, certifications, or credentials and that such licenses certifications, or credentials are current, active, and not in a state of suspension or revocation.

12.6 **Labor Conditions**. City is a public entity in the state of California, and therefore, City and Consultant are subject to the provisions of the Government Code and the Labor Code of the state of California. All provisions of law applicable to public contracts and/or this Agreement are incorporated herein by this reference and are made a part of this Agreement to the same extent as if they were fully stated in the Agreement and shall be complied with by Consultant.

12.7 **Labor Requirements**. Consultant shall abide by all federal and California laws and regulations regarding wages, including, without limitation, the Fair Labor Standards Act and the California Labor Code, which, in part, mandate that 8 hours' labor constitutes a legal days' work, and require Consultant to pay the general prevailing wage rates. The California statutory provisions for penalties for failure to pay prevailing wages will be enforced and the statutory provisions for penalties for failure to comply with California's wage and hour laws will be enforced. In addition, Consultant is required to comply with the statutory requirements relating to employment of apprentices. Consultant also must secure the payment of workers' compensation to its employees as provided by California law. Consultant acknowledges its obligation to secure payment of Workers' Compensation before beginning work as set forth in the attached Exhibit E (together, "Acknowledgement of Workers' Compensation Obligation" and "Declaration of Exemption from Workers' Compensation") which is incorporated by this reference as though set forth in full. Additionally, Consultant is required to comply with all statutory requirements relating to certified payroll records, including the maintenance of the records, their certification, and their availability for inspection.

12.8 **Discrimination**. No person shall be excluded from employment in the performance of this Agreement on the grounds of race, creed, color, sex, age, marital status, sexual orientation

or place of national origin. Consultant shall comply with all local, state, and federal laws relating to equal employment opportunity rights.

12.9 **Assignment**. Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of City, which shall have the sole discretion to consent to any proposed assignment. Because of the personal nature of the Services to be rendered pursuant to this Agreement, only Consultant shall perform the services described in this Agreement.

12.10 **Waiver**. No waiver of a provision of this Agreement shall constitute a waiver of any other provision, whether or not similar. No waiver shall constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

12.11 **Force Majeure**. Neither Consultant nor City shall be liable for any delays resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, act of God, strike or labor dispute, war or other violence, or any law, order or requirement of any governmental agency or authority.

12.12 **Construction of Terms**. All parts of this Agreement shall in all cases be construed according to their plain meaning and shall not be construed in favor or against either of the parties. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, in whole or in part, the remainder of this Agreement shall remain in full force and effect and shall not be affected, impaired or invalidated thereby. In the event of any provision shall be adjudged invalid, void or unenforceable, the parties hereto agree to enter into a supplemental agreement to effectuate the intent of the parties and the purposes of this Agreement.

12.13 **Controlling Law**. The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement, with venue proper only in the County of Santa Barbara, State of California.

12.14 **Authorization**. All officers and individuals executing this and other documents on behalf of the respective parties hereby certify and warrant that they have the capacity and have been duly authorized to execute said documents on behalf of the entities indicated.

12.15 **Entire Agreement**. This Agreement, along with its attached exhibits, which are incorporated herein by this reference, constitutes the entire Agreement between the parties and supersedes all prior and contemporaneous agreements, representations and understandings of the parties. This Agreement may be altered, amended or modified only by a supplemental writing executed by the parties to this Agreement and by no other means. Each party waives any future right to claim, contest, or assert that this Agreement was modified, canceled, superseded, or changed by any oral agreement, course of conduct, waiver or estoppel.

12.16 **Counterparts**. This Agreement may be executed in counterparts, each of which shall remain in full force and effect as to each party.

12.17 **Severability.** In the event that any term or provision of this Agreement shall be held to be invalid, void or unenforceable, then the remainder of this Agreement shall not be affected, impaired or invalidated, and each such term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, the parties have executed this Agreement at the place and as of the date first written above.

"CITY" **City of Carpinteria**	**"CONSULTANT"** **NAME**
By:_____ David Durflinger, City Manager	By:_____ [ ]
APPROVED AS TO FORM: City of Carpinteria	ATTEST: City of Carpinteria
By:_____ Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP Acting as City Attorney of the City of Carpinteria	By:_____ Brian C. Barrett, CMC, CPMC City Clerk

EXHIBIT A

BASIC SERVICES TO BE PERFORMED

EXHIBIT B

PAYMENT RATES AND SCHEDULE

EXHIBIT C

RESOLUTION OF CONSTRUCTION CLAIMS

The following pertains to Public Contract Code Sections 20104 through 20104.6 (Resolution of Construction Claims)

1. This article applies to all public works claims of three hundred seventy-five thousand dollars ($375,000) or less which arise between a contractor and a local agency.

2. This article shall not apply to any claims resulting from a contract between a contractor and a public agency when the public agency has elected to resolve any disputes pursuant to Article 7.1 (commencing with Section 10240) of Chapter 1 of Part 2.

3. "Public work" means "public works contract" as defined in Section 1101 but does not include any work or improvement contracted for by the state or the Regents of the University of California.

4. "Claim" means a separate demand by the contractor for (a) a time extension, (b) payment of money or damages arising from work done by, or on behalf of, the contractor pursuant to the contract for a public work and payment of which is not otherwise expressly provided for or the claimant is not otherwise entitled to, or (c) an amount the payment of which is disputed by the local agency.

5. The provisions of this article or a summary thereof shall be set forth in the plans or specifications for any work which may give rise to a claim under this article.

6. This article applies only to contracts entered into on or after January 1, 1991.

7. For any claim subject to this Agreement, the following requirements apply:

   a. The claim shall be in writing and include the documents necessary to substantiate the claim. Claims must be filed on or before the date of final payment. Nothing in this subdivision is intended to extend the time limit or supersede notice requirements otherwise provided by contract for the filing of claims.

   b. (1) For claims of less than fifty thousand dollars ($50,000), the City shall respond in writing to any written claim within 45 days of receipt of the claim, or may request, in writing, within 30 days of receipt of the claim, any additional documentation supporting the claim or relating to defenses to the claim the City may have against the claimant.

   (2) If additional information is thereafter required, it shall be requested and provided pursuant to this subdivision, upon mutual agreement of the City and the claimant.

(3) The City's written response to the claim, as further documented, shall be submitted to the claimant within 15 days after receipt of the further documentation or within a period of time no greater than that taken by the claimant in producing the additional information, whichever is greater.

c. (1) For claims of over fifty thousand dollars ($50,000) and less than or equal to three hundred seventy-five thousand dollars ($375,000), the City shall respond in writing to all written claims within 60 days of receipt of the claim, or may request, in writing, within 30 days of receipt of the claim, any additional documentation supporting the claim or relating to defenses to the claim the City may have against the claimant.

(2) If additional information is thereafter required, it shall be requested and provided pursuant to this subdivision, upon mutual agreement of the City and the claimant.

(3) The City's written response to the claim, as further documented, shall be submitted to the claimant within 30 days after receipt of the further documentation, or within a period of time no greater than that taken by the claimant in producing the additional information or requested documentation, whichever is greater.

d. If the claimant disputes the City's written response, or the City fails to respond within the time prescribed, the claimant may so notify the City, in writing, either within 15 days of receipt of the City's response or within 15 days of the City's failure to respond within the time prescribed, respectively, and demand an informal conference to meet and confer for settlement of the issues in dispute. Upon a demand, the City shall schedule a meet and confer conference within 30 days for settlement of the dispute.

e. Following the meet and confer conference, if the claim or any portion remains in dispute, the claimant may file a claim as provided in Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code. For purposes of those provisions, the running of the period of time within which a claim must be filed shall be tolled from the time the claimant submits his or her written claim pursuant to subdivision (a) until the time that claim is denied as a result of the meet and confer process, including any period of time utilized by the meet and confer process.

f. This article does not apply to tort claims and nothing in this article is intended nor shall be construed to change the time periods for filing tort claims or actions specified by Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code.

The following procedures are established for all civil actions filed to resolve claims subject to this article:

8. Within 60 days, but no earlier than 30 days, following the filing or responsive pleadings, the court shall submit the matter to nonbinding mediation unless waived by mutual stipulation of both parties. The mediation process shall provide for the selection within 15 days by both

parties of a disinterested third person as mediator, shall be commenced within 30 days of the submittal, and shall be concluded within 15 days from the commencement of the mediation unless a time requirement is extended upon a good cause showing to the court or by stipulation of both parties. If the parties fail to select a mediator within the 15-day period, any party may petition the court to appoint the mediator.

9. (a) If the matter remains in dispute, the case shall be submitted to judicial arbitration pursuant to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, notwithstanding Section 1141.11 of that code. The Civil Discovery Act (Title 4 (commencing with Section 2016.010) of Part 4 of the Code of Civil Procedure) shall apply to any proceeding brought under this subdivision consistent with the rules pertaining to judicial arbitration.

(b) Notwithstanding any other provision of law, upon stipulation of the parties, arbitrators appointed for purposes of this article shall be experienced in construction law, and, upon stipulation of the parties, mediators and arbitrators shall be paid necessary and reasonable hourly rates of pay not to exceed their customary rate, and such fees and expenses shall be paid equally by the parties, except in the case of arbitration where the arbitrator, for good cause, determines a different division. In no event shall these fees or expenses be paid by state or county funds.

(c) In addition to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, any party who after receiving an arbitration award requests a trial de novo but does not obtain a more favorable judgment shall, in addition to payment of costs and fees under that chapter, pay the attorney's fees of the other party arising out of the trial de novo.

10. The court may, upon request by any party, order any witnesses to participate in the mediation or arbitration process.

11. The City shall not fail to pay money as to any portion of a claim which is undisputed except as otherwise provided in the contract.

12. In any suit filed under Section 20104.4, the City shall pay interest at the legal rate on any arbitration award or judgment. The interest shall begin to accrue on the date the suit is filed in a court of law.

13. Pursuant to California Public Contract Code Section 7201, the City may not retain greater than five (5%) percent of contract price.

EXHIBIT D

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to City in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to City.

Consultant shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01 or the exact equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than $1,000,000 per occurrence.

Business Auto Coverage on ISO Business Auto Coverage form CA 00 01 including symbol 1 (Any Auto) or the exact equivalent. Limits are subject to review, but in no event to be less than $1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

When applicable, Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than $1,000,000 per accident or disease.

Excess or Umbrella Liability Insurance (Over Primary) if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Any such coverage provided under an umbrella liability policy shall include a drop down provision providing primary coverage above a maximum $25,000 self-insured retention for liability not covered by primary but covered by the umbrella. Coverage shall be provided on a "pay on behalf" basis, with defense costs payable in addition to policy limits. Policy shall contain a provision obligating insurer at the time insured's liability is determined, not requiring actual payment by the insured first. There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another. Coverage shall be applicable to City for injury to employees of Consultant, subconsultants or others involved in the Work. The scope of coverage provided is subject to approval of City following receipt of proof of insurance as required herein. Limits are subject to review but in no event less than $1,000,000 per occurrence.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than $1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of this agreement.

Insurance procured pursuant to these requirements shall be written by insurers that are admitted carriers in the state of California and with an A.M. Bests rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and City agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds City, its officials, employees, volunteers and agents, using standard ISO endorsement No. CG 2010-0413. Consultant also agrees to require all contractors and subcontractors to do likewise.

2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against City regardless of the applicability of any insurance proceeds, and to require all contractors and subcontractors to do likewise.

3. All insurance coverage and limits provided by Contractor and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the City or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any contractor or subcontractor.

6. All coverage types and limits required are subject to approval, modification and additional requirements by the City, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g., elimination of contractual liability or reduction of discovery period) that may affect City's protection without City's prior written consent.

7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to City at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by City shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at City option.

8. Certificate(s) are to reflect that the insurer will provide 30 (thirty) days notice to City of any cancellation of coverage. Consultant agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will "endeavor" (as opposed to being required) to comply with the requirements of the certificate.

9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, non-contributing basis in relation to any other insurance or self insurance available to City.

10. Consultant agrees to ensure that subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to City for review.

11. Consultant agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any contractor, subcontractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this agreement to self-insure its obligations to City. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the City. At that time the City shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.

12. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City will negotiate additional compensation proportional to the increased benefit to City.

13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of City to inform Consultant of non-compliance with any insurance requirement in no way imposes any additional obligations on City nor does it waive any rights hereunder in this or any other regard.

15. Consultant will renew the required coverage annually as long as City or its employees or agents face an exposure from operations of any type pursuant to this Agreement. This obligation applies whether or not the Agreement is canceled or terminated for any reason. Termination of this obligation is not effective until City executes a written statement to that effect.

16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to City within five days of the expiration of the coverages.

17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this Agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to City, its employees, officials and agents.

18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be limiting or all-inclusive.

19. These insurance requirements are intended to be separate and distinct from any other provision in this agreement and are intended by the parties here to be interpreted as such.

20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.

21. Consultant agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge City or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.

22. The City's failure to comply with reporting requirements should not affect coverage required under the Agreement.

23. The consultant's insurance is primary to that of any insurance claimed by the City.

Consultant agrees to provide immediate notice to City of any claim or loss against Consultant arising out of the work performed under this agreement. City assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve City.

EXHIBIT E

WORKERS' COMPENSATION REQUIREMENTS

The Consultant is required to sign and file either a statement acknowledging its obligation to secure payment of Workers' Compensation before beginning work, or a declaration confirming that as a sole proprietor consultant is exempt from Workers' Compensation Requirements.

ACKNOWLEDGEMENT OF WORKERS' COMPENSATION OBLIGATION

I, Name, hereby acknowledge my obligation to secure payment of Workers' Compensation before beginning work.

Consultant

By:_____
Name, Title of Signator

Dated:_____

Attachment B

Bureau Veritas North America, Inc. Proposal

Building Plan Check and
Inspection Staff Augmentation Services Agreement
November 13, 2023 City Council Meeting

BUREAU VERITAS

RESPONSE TO REQUEST FOR PROPOSAL FOR
CITY OF CARPINTERIA
BUILDING PLAN CHECK AND INSPECTION STAFF AUGMENTATION SERVICES

Presented to
City of Carpinteria
Community Development Department
Nick Bobroff, Director
nickb@carpinteriaca.gov

October 13, 2023

Contact Regarding This Proposal
Craig Baptista, Vice President – West, Plan Check & Inspections
Bureau Veritas North America, Inc.
250 N. Westlake Blvd., Suite 150
Westlake Village, CA 91362
O: 805.230.2888 | M: 916.291.9151
craig.baptista@bureauveritas.com

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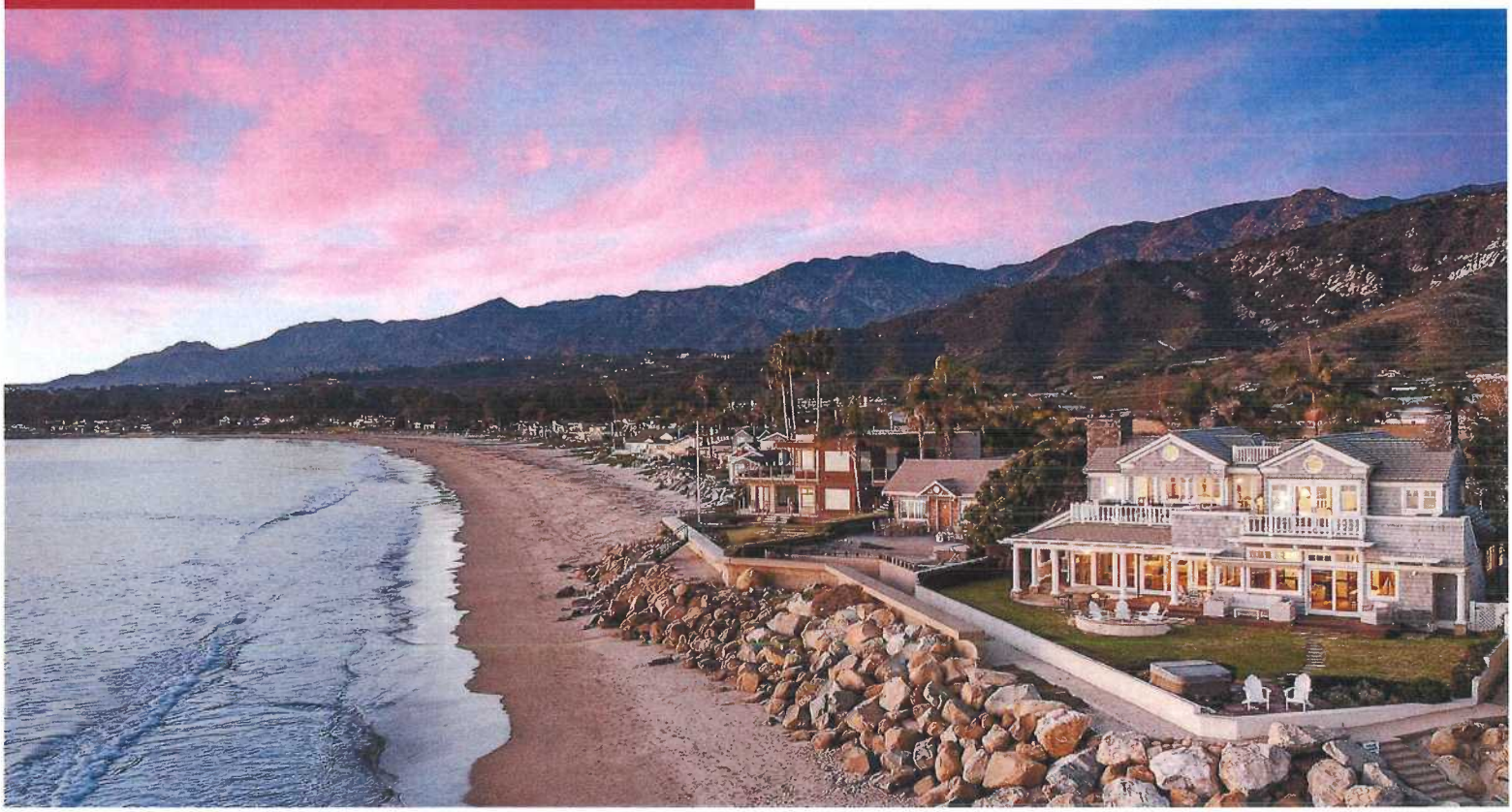

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1. LETTER OF TRANSMITTAL

October 13, 2023

City of Carpinteria
Community Development Department
Nick Bobroff, Director
nickb@carpinteriaca.gov

Re: Request For Proposals To Provide Building Plan Check And Inspection Staff Augmentation Services

Dear Mr. Bobroff,

On behalf of Bureau Veritas North America, Inc. (BV), we are pleased to present our proposal to provide **building plan check and inspection staff augmentation services** for the City of Carpinteria, CA (the City). We take great pride in our ability to provide exemplary services to our clients.

Our firm has the breadth and depth of resources, skills and expertise needed to provide excellent **Plan Check and Inspection Services** for the City. We understand the City's desire to have an individualized approach when selecting a consultant. We offer a personalized, boutique level of service to the City's building department making for a smooth transition of processes. We are keenly aware of the desire for high-quality customer service, timely reviews, reliability, responsiveness and cost-effective solutions. We have a commitment to provide accurate and appropriate solutions to our clients. Our ability to quickly and efficiently meet the needs of the communities that we serve make BV an ideal partner for the City.

We offer optimal solutions to deliver quality services:

- Unparalleled plan review and inspection expertise
- Established relationships to ensure timely reviews, transparency and responsiveness
- Depth of resources and close proximity to maximize flexibility and deliver quality services
- Licensed and certified professionals
- Electronic review and web-based document control best practices to consistently meet turnaround schedules and streamline communication
- Collaborative and Solution Oriented Philosophy and Culture

A unique feature of Bureau Veritas is that the company as a whole, is subject to the high standards of the ISO 9001:2008 Quality Management System. This system is applied to our entire operation, and periodic audits certify the company continues to be in full compliance. This assures our clients that wherever our services are provided, they will be accurately prepared and the deliverables will be received in a timely manner.

Our local office in Westlake Village (48 miles from the City) will manage the partnership with the City, augmented by staff from our six other California office locations, enabling quick and efficient responses. **Joe Chao, P.E.–Regional Manager, will be the primary point of contact for this proposal.** The officer of the company that has the full authority to bind the company to the contract and authorized to negotiate on behalf of the firm is Craig Baptista, M.B.A. - West, Plan Check & Inspection. Their contact information is below.

BV looks forward to continuing a successful, professional relationship with the City by augmenting the department's staff, promoting transparency in our work, improving efficiencies, and exceeding your expectations.

Sincerely,

Craig Baptista, M.B.A., Vice President - West, Plan Check & Inspection
250 N. Westlake Blvd., Suite 150, Westlake Village, CA 91362
O: 805.230.2888 | M: 916.291.9151
E: craig.baptista@bureauveritas.com

Joe Chao, P.E., Regional Manager
250 N. Westlake Blvd., Suite 150, Westlake Village, CA 91362
O: 805.230.2888 | M: 805.358.4246
E. joe.chao@bureauveritas.com

2. EXECUTIVE SUMMARY

Executive Summary

In order to meet the needs of the City of Carpinteria, BV is poised to provide services that exceed the City's expectations by providing experienced, expert staff who will deliver timely, convenient and responsive **building plan check and inspection staff augmentation service**. The proposed services below will be performed by BV.

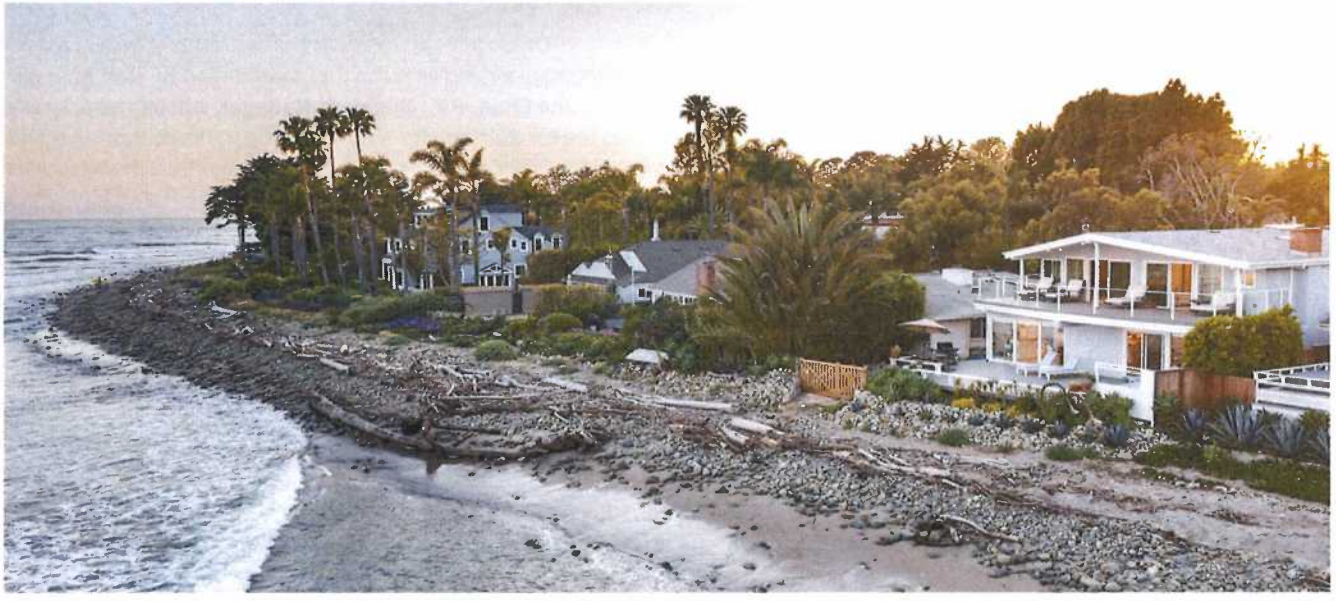
- Building plan checks
- Building inspections
- CASp inspections

We are the largest plan review firm in the United States, with a long-established operation in California. In addition, we have provided planning services for multiple jurisdictions throughout California. Our staff is registered, certified and dedicated to our municipal clients. BV will always strive to deliver excellent service and work hard to meet and exceed the City's expectations regarding all agreed upon review times. Our proposed program establishes a process to ensure that the City will receive only the highest quality and timely reviews. We will provide the City and its submittal applicants with clear written comments to submitted documents with the objective of verifying compliance with the City's adopted building codes, zoning ordinances, drainage regulations and other adopted ordinances, policies and standards.

The firm has provided conceptual design review, plan review (e.g., civil, land surveying and map, structural, mechanical/plumbing, electrical,fire, access compliance, architectural, etc.), building official, permitting, and inspection services for more than 500 municipalities throughout the United States. BV's clients include jurisdictions of all sizes, multiple universities and education institutions, and high profile projects.

The firm has specific experience working through a variety of challenges including infill commercial development, adaptive reuse and change of occupancies of existing buildings, retrofit of un-reinforced masonry or soft-story buildings, large commercial shopping centers and mixed-use multi-family developments, live-work projects, and high tech, research and development facilities.

Our plan review team knows the value of clear and transparent communication and how to work together as a team in conjunction with a jurisdiction. This philosophy is put into practice on all of our projects and is of great value to our municipal clients. BV's experience, resources and knowledge enable us to provide the City with very competitive plan review fee and labor rates. As a result of our exceptional attention to customer service, large pool of experienced personnel and ability to provide value-added services like electronic plan review, BV is the right choice for meeting the City of Carpinteria's needs.



BUREAU VERITAS 250 N. Westlake Blvd., Suite 150, Westlake Village, CA 91362
P: 805.230.2888 | www.bvna.com

3. FIRM INFORMATION

Firm Information

Firm Name:	Bureau Veritas North America, Inc.
Contact:	Craig Baptista 916.291.9151 | craig.baptista@bureauveritas.com
Corporate Office:	Bureau Veritas Holdings, Inc. 1601 Sawgrass Corporate Parkway, Suite 400, Sunrise, FL 33323
Regional Office:	180 Promenade Circle, Suite 150, Sacramento, CA 95834 | P: 916.725.4200
Local Office:	250 N. Westlake Blvd., Suite 150, Westlake Village, CA 91362 P: 805.230.2888 | www.bvna.com

Firm Background

For the past 48 years, BV has provided code compliance services through its 7 offices in California. BV has over 300 professionals dedicated to code compliance in the state of California and more than 4,000 associates nationwide. Currently our company provides comprehensive municipal consulting services throughout California and the United States. BV is a "one-stop shop" providing an unparalleled depth of resources for services.

Bureau Veritas is a multi-national corporation with a history which includes 195 years of providing worldwide regulatory compliance service to industry and governmental agencies. Founded in 1828, Bureau Veritas is a global leader in quality assurance, health, safety, and environmental (QHSE) solutions. Recognized and accredited by the largest national and international organizations and with over 80,000 employees, Bureau Veritas has unparalleled resources to manage projects requiring a broad range of expertise across vast geographies. With operations in 140 countries and all continents, Bureau Veritas draws on the synergies between its local teams and dedicated technical centers throughout the world. Our firm is consistent in our approach in giving clients a close-knit presence found in smaller firms while possessing the support of a national firm.

BV will always strive to deliver excellent service and work hard to exceed the City's expectations regarding all agreed upon turnaround times. We will provide the City with services with the objective of verifying compliance with the City's adopted building codes, zoning ordinances, drainage regulations and other adopted ordinances, policies and standards, as well as other relevant program standards and requirements.

4. EXISTING AND PAST FINANCIAL RELATIONSHIPS

Bureau Veritas North America, Inc. does not have any existing or past financial relationships with current Members of the City Council and City staff, and entities for which said members are employed, or have an interest, both past and present.

BUREAU VERITAS 250 N. Westlake Blvd., Suite 150, Westlake Village, CA 91362
P: 805.230.2888 | www.bvna.com

5. DESCRIPTIONS OF PROPOSED SERVICES & EXPERIENCE

Plan Review Services

BV has the capacity to provide the following permit & plan review services to the City of Carpinteria:

- Building plans examination
- Structural plans examination
- Mechanical, electrical, and plumbing code plans examination
- Review and approval of alternate materials, alternative design and methods of construction
- Energy code plans examination
- Accessibility requirements including
  - Barrier free plans examination requirements
  - Disabled access
  - CASp
  - ADA
- Green Building and LEED consulting including:
  - LEED submittal consultation
  - Green building consulting including CAL Green
  - ENERGY STAR verification
  - Energy efficiency audits
- Solar Review

Civil/Engineering

- Civil plans examination including:
  - Soils, grading and drainage plans
  - NPDES/SWPPP
  - Development reviews and conditions
  - Infrastructure
  - Water and wastewater
  - Sewer

Detailed Building Plan Reviews

Architectural Review

BV blends the knowledge of local conditions with a large pool of California licensed or certified building safety experts equipped to handle all building department needs. The firm is able to tailor its solutions specific to the City as a result of having provided plan review, inspection services, specialty reviews, and municipal administrative support for over 48 years.

Structural Review

BV is uniquely qualified and experienced in structural review and inspection. The firm has plan review and inspection personnel which have specialized experience with multi-family residential, hotels, resorts, retail, commercial, industrial, high-tech facilities, etc. BV has several experienced structural engineers on staff who are immediately available to tackle the City's most complex projects. BV can provide a complete structural review of design drawings, details, and calculations for both vertical loads and lateral seismic and wind forces, in accordance with the California Building Code structural provisions.

Mechanical Review

The California Building Code is supported by ancillary codes such as the California Mechanical Code and any others specifically designated and adopted by the City. BV's staff includes licensed and certified mechanical engineers and inspectors who have the knowledge, training, and experience necessary to review plans for compliance with these codes. Firm staff, who are available immediately to the City, have reviewed heating, cooling, distribution and return air systems, hoods, and product conveyance system plans for a variety of projects including single family residential, multi family residential, custom homes, resorts, and hotels.

Electrical Review

Electrical review and inspection to verify energy compliance is included in all projects in accordance with mandates from the applicable energy standards for non-residential construction. The firm has licensed and certified electrical engineers and inspectors with extensive plan review and inspection experience which have reviewed service installation, transformers, emergency power, panel distribution, single line diagrams, power, and lighting system plans for single family residential, multi family residential, custom homes, resorts, and hotels.

Plumbing Review

The California Building Code is supported by ancillary codes such as the California Plumbing Code and any others specifically designated and adopted by the City. BV's staff has the knowledge, training, and experience necessary to review plans and inspect construction for compliance with these codes. The firm has licensed and certified mechanical engineers on staff to assist with plumbing reviews when needed. Firm staff have reviewed fuel gas, medical gas, potable and non-potable water piping and waste piping systems, and rainwater system plans for single family residential, multi family residential, custom homes, resorts, and hotels.

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5. DESCRIPTIONS OF PROPOSED SERVICES & EXPERIENCE

CASp / Disabled Access Review

BV has CASp certified individuals who are able to respond to the needs of the City quickly. The firm currently provides CASp certified individuals to jurisdictions throughout California to meet the requirements of SB 1608. Additionally, the team includes ICC Certified accessibility plans examiners and inspectors who routinely conduct accessibility reviews of projects throughout the state from minor restroom upgrades to significant ADA compliance improvements.

Green Building Review

BV has plan review engineers, plans examiners, and inspectors who are well versed and experienced with energy code compliance. Firm staff have been involved at various levels of energy code development in California and are certified to review and inspect for energy codes. BV staff have reviewed plans, and inspected projects, which incorporate new technology, and complex energy code compliance. The firm has staff available to the City who are CAL Green Certified.

Building Inspection

BV inspectors are ICC certified and have extensive experience in the construction trades as well. Fast-track projects may be built into small phases based on incremental design and fabrication steps. In such cases, the firm's inspection team keeps daily logs to track corrections and plan review changes.

BV's inspection team also has the capacity to provide on-call building inspection services to cover personnel vacation time, peak work loads, specialized inspection activities, and any other situations which may arise. These activities may include next-day inspections and same-day response to important or urgent requests. BV's building inspection services can be adjusted to provide a high level of coordination specifically suited to the design-build concept.

BV will provide the City with ICC certified personnel to provide the following services:

- Read and study project specifications, plans, and drawings to become familiar with project prior to inspection, ensuring structural or architectural changes have been stamped as approved by appropriate authority and recognizing the need for and requiring plan checks for electrical, plumbing, and mechanical code requirements.
- Perform and document inspections on construction projects to determine all aspects of the project such as foundations, building, electrical, plumbing, and mechanical systems conform to the applicable building codes, zoning ordinances, energy conservation, and disabled access requirements including known local, city, state, and federal requirements.
- Review plans for building construction, plumbing, electrical, and mechanical details prior to making inspection.
- Bring to the attention of the City for approval of certain changes in building, plumbing, mechanical, electrical, and related work consistent with code and ordinance requirements.
- Participate in reviews with fire, health, and other government agency inspectors & owners.
- Maintain a record of non-complying items and follow up to resolution of such items.
- Upon request, the firm will inspect existing buildings for substandard, unsafe conditions.
- Conduct residential and commercial building, electrical, mechanical, and plumbing inspections.
- Provide inspection and documentation support for Code Compliance Division on code violation inspections.
- Monitor the contractor's operations.
- Keep City staff informed of work progress and problems.
- Prepare daily reports including complete, accurate, and concise records of the work.
- Act as the City liaison.
- Ensure the contractor complies with all code requirements, permits, and approvals.
- Monitor required tests to assure work quality in conformance with the plans, specifications, and City standards.
- Respond to any contractor questions about plans and specifications.
- Work effectively by knowing construction methods and inspection techniques.

Code Compliance Services

BV staff has been providing code enforcement services to many jurisdictions for decades, enforcing requirements and regulations of municipal codes related to property maintenance, signage, business occupancies and public nuisance codes. BV staff can work with the City staff to investigate violations of City codes and ordinances, collect and analyze data, present cases to City Attorney, issue notices on violations and maintain an accurate record of inspections and findings. We are knowledgeable about practices of code enforcement and officer safety and City

policies, procedures, administrative and technical regulations. Our staff is able to answer questions pertaining to inquiries, requests, and/or complaints related to licensing and codes.

BV will provide the City with certified Combination Building Inspector(s) as requested.

Virtual Inspections

BV is able to conduct virtual, no-contact field inspections in an effort to continue progress at as many active job-sites as possible for both new and existing clients. Using interactive technology, our building inspector will participate in a live session with the contractor to perform the inspection(s) remotely through the use of a mobile device. Our goal is to allow construction to progress while maintaining a safe environment for all involved through social separation.

The firm strongly believes in the long term value of these digital platforms and in their potential to change how inspection services are executed. The circumstances faced by society will be a catalyst to help drive the adoption of this new service, but once the ease of use and value creation is experienced first-hand BV believes it will become a standard component of inspection programs.

BV's remote inspection services ensure the firm can keep its employees and City staff safe by reducing direct contact, adhering to social distancing best practices and keep critical tasks moving forward with diminished need for in-person contact.

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5. DESCRIPTIONS OF PROPOSED SERVICES & EXPERIENCE

CARE Program – A Proven, Formalized & Integrated Plan Review Process

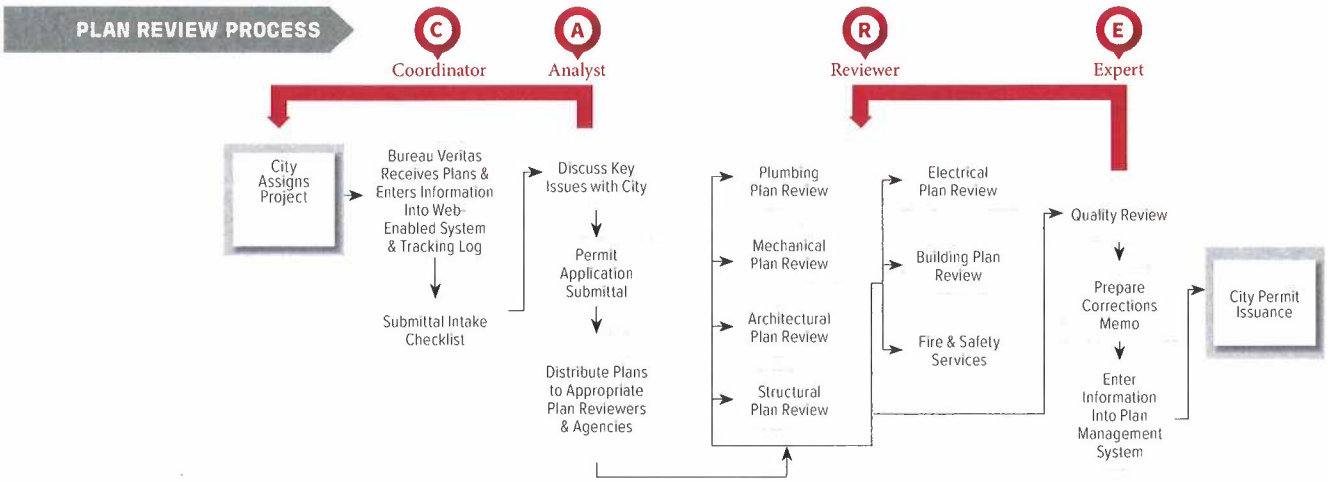
The plan review process we follow for efficient completion of concurrent task management is shown in the flowchart below and managed through our CARE Program, a formalized and integrated process whereby Coordination, Analytical, Review, and Expert management/quality control functions are consistently implemented on each and every project. We will implement a comprehensive program based on best practices to validate that each and every review is thorough, accurate, consistent, and timely. This system's success is based on thousands of hours of practical, real-world experience by our dedicated personnel and their unique ability to interact quickly and efficiently with your staff.

Coordinator:
Our clerical personnel will handle various administrative functions, such as logging information (project tracking, time budgeting), managing project controls, maintaining and distributing communications, reviewing agendas and ordinance issues, and fielding calls on project status. The Coordinator is the first line of contact for each project submittal.

Analyst:
Our analysts will review submittals, title sheets, and non-design items; maintain files; monitor due dates; monitor contract budget and status tracking reports; and coordinate invoicing. Our analysts also maximize and "right place" personnel resources to meet turnaround times in a quality manner. When assigning resubmittals to staff, our Analyst ensures consistency by passing the project to the same reviewer that performed the previous reviews. Reassignments are done when unforeseen circumstances dictate.

Reviewer:
Our experienced public works plan reviewers will routinely review agency standards, ordinances, guidelines, and checklists; create comments letters; coordinate project return with the coordinator; attend review meetings; and communicate questions/solutions to project stakeholders. Because of our depth of resources and project tools (checklists, corrections letters, etc), reassigned projects can be reviewed without missing deadlines or causing unnecessary rechecks.

Expert:
Our experts will provide quality review of applicable plans, studies, and reports in accordance with all accepted engineering standards and industry professional practices, and shall comply with the applicable regulations; visit the client contact regularly; monitor project progress with the reviewer; disseminate project/agency information to the team; train team members; peer review comments letters; and communicate questions/solutions to stakeholders. Our Experts provide the quality assurance reviews to each project which will minimize the number of resubmittals.



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5. DESCRIPTIONS OF PROPOSED SERVICES & EXPERIENCE

KEY PERSONNEL

BV has assembled a team of experts who are equipped to facilitate the delivery of exemplary services to the City of Carpinteria. Each individual brings a wealth of knowledge unmatched by any other company and has been specifically chosen for their experience in performing the required scope of work detailed in the request as well as their extensive list of certifications and licenses. The organizational chart below depicts lines of communication and reporting relationships among project staff. Key personnel are listed in red and the resumes for these individuals can be found in the Appendix on page 19. Additional resumes can be made available upon request.

FIRM PRINCIPALS

Craig Baptista, M.B.A.
Principal-in-Charge

Joe Chao, P.E.
Regional Manager/
Project Manager

PROJECT TEAM

Plan Review Engineers	Plans Examiners	Inspectors
Matthew Godinez, P.E.	Tony Falcone, CBO	Mark Boling
Glenn Kechejian	Golnaz Bastani	Aleta Pierce
Lana Kazma	Aleta Pierce	Brian Meadows
Morteza Beheshti, P.E.	Mildred Renteria	Casey Mansfield
	Kenneth Kliewer	

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6. WHY OUR FIRM IS BEST SUITED

Putting The Right People to Work for You

As the largest plan review and inspections firm in the United States, we have a large breadth of personnel available and immediately accessible to provide the City with the requested quality plan reviews and inspections services. Located throughout Southern California, we have more than 50 licensed and certified engineers, as well as plans examiners, and inspection staff who are equipped to handle all of the City's needs. Our local presence allows us to provide timely delivery and exceptional customer service in the most cost-effective manner. Our longtime presence in Southern California, as well as our experience serving the educational, residential, commercial, industrial, and other related projects of all sizes and complexities, allow us to tailor solutions specifically to the City of Carpinteria's needs. We bring a cooperative and creative problem solving approach to plan review. We fully understand our role as a team member committed to achieving successful projects for the City and its customers.

BV is committed to the provision of services of the very highest quality. This means the firm has the capacity to seamlessly augment its staffing and resources, when needed, to ensure a project is appropriately supported and effectively fulfilled. In addition to our robust local staff, the firm is supported by hundreds of professionals in our offices throughout California, making it possible for it to have highly qualified plans examiners and inspectors available expeditiously for virtually any project.

Stability, Capacity, and Resources

BV is in good financial standings and committed to the provision of services of the very highest quality. The firm has the capacity to seamlessly augment its staffing and resources, if needed, to ensure a project is appropriately supported and effectively fulfilled. The firm's nearly 200 professionals in the state of California make it possible to have highly qualified plans examiners, engineers, and planners available expeditiously for virtually any project.

The firm will provide all necessary resources, materials, equipment, tools, and technology to its staff. Each office has a substantial library which is continually updated with the most current code books and reference materials. BV professionals are capable of handling the scope of services requested from the City.

What Sets BV Apart

BV understands that while the company offers a wide range of services, not every client needs the same solutions. The firm's ability to offer a variety of customizable services for each client makes BV an ideal partner. The firm is committed to timely and ongoing communication with both the City and applicants and is dedicated to working closely with stakeholders to address deficiencies in an effort to expedite the plan review and approval process. BV's team has the ability to coordinate effectively and efficiently with other departments and regulatory agencies and is able to consistently share best practices and discuss resolutions to code interpretations and deficiencies.

Knowledge and Expertise

BV and our proposed, locally-based staff for this contract have a long-established history working for the nearby municipalities to perform in-house and outside plan check, inspections, civil and other building department services. Consequently, we can leverage a breadth of code compliance and permit processing expertise to meet the needs of the City, and offer highly qualified engineers and ICC certified staff who are in close proximity and can quickly respond to the City's needs.

Active Participation and Proficiency in the Code Industry

As demonstrated through our ICC Certifications, BV's staff is proficient in the application of the International Family of Codes. Additionally, the team is proficient in the application of the National Electrical Code, NFPA codes, Green Building Program/Energy Code, and Accessibility Standards. Our staff has participated in the development of the codes on the local and national level. The staff attends code development hearings at the ICC meetings and are active members of national and regional professional associations.

Certified and Accredited to High Standards

Bureau Veritas is recognized and accredited by major national and international organizations. More than any other company, Bureau Veritas must be exemplary in Quality, Health, Safety and Environment (QHSE). Being a recognized leader in these fields and thus having these competencies in its DNA, BV is continuously improving internal processes to better protect the health and safety of its employees, while also minimizing its impact on the environment and delivering added-value services to its clients.

To demonstrate its commitment to high standards, Bureau Veritas was audited by independent third parties to achieve the ISO 9001:2015 Certification and IAS AC251 Accreditation.

6. WHY OUR FIRM IS BEST SUITED

ISO 9001:2015 Quality Management System Certified

ISO 9001:2015 specifies requirements for a quality management system where an organization:

- Needs to demonstrate its ability to consistently provide service that meets customer and applicable statutory and regulatory requirements, and
- Aims to enhance customer satisfaction through the effective application of the system, including processes for continual improvement of the system and the assurance of conformity to customer and applicable statutory and regulatory requirements
- Bureau Veritas achieved ISO 9001 in 2007 and is audited annually.

IAS AC251 Accreditation

In 2010, Bureau Veritas proudly became the first company to achieve accreditation under the International Accreditation Service (IAS) Third-Party Permitting, Plan Review and Inspection Service Providers Accreditation Program (AC 251). AC251 outlines requirements for the accreditation of third-party nongovernmental providers of building department services and thus recognizes the important role that private firms play in ensuring public safety. The goal of this program is to provide accreditation to independent providers of building department services based on quality management principles and best practices, to ensure that the outstanding safety record of buildings in the U.S., as compared to buildings elsewhere in the world, is maintained.

WHY CHOOSE US?

- Unparalleled Complete Building Safety, Code Consulting Expertise
- Best Practices and State-of-the-Art Processes to Consistently Meet Turnaround Schedules
- Project Management and Staff Augmentation Expertise
- We Put the Right People to Work for You
- Collaborative and Solution Oriented Philosophy and Culture

UNPARALLELED EXPERTISE

- Proven Track Record Nationally (400+ Agencies)
- Building and Fire Life Safety and Engineering Consulting to Nearly 200 Agencies in California
- Regional and Local Expertise. The Westlake office is only 49-miles from the City.
- Key Staff That Have Helped Establish and Implement the Latest Codes

DEPTH OF RESOURCES & PROXIMITY TO MEET PEAK WORKLOADS

- 200+ Offices Throughout the United States with 7 in the State of California
- Registered Engineers and ICC-Certified Staff Dedicated to Code Compliance with Extensive Plan Check Expertise and Experience
- USGBC LEED Review Certifying Body

BEST PRACTICES AND STATE-OF-THE-ART PROCESSES

- First U.S. Firm to Achieve IAS Certification for Third Party Accreditation (Plano, TX)
- Comprehensive, Formalized Plan Check Procedures
- Award-Winning Web-Based Project Tracking and Controls
- Electronic Plan Check to Save Time, Money and Paper – A GREEN solution
- 99% Success Rate in Meeting Review Turnaround Schedules

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6. WHY OUR FIRM IS BEST SUITED

INTERNATIONAL CODE COUNCIL

Building safety depends on more than codes and standards. Service levels of the highest quality during the provision of these services result from providing trained professionals with the resources and ongoing support necessary to stay current with the latest advancements in the building safety field. ICC certification ensures competent building and fire safety individuals are involved in the critical building approval process. It also helps to continue attracting an increasing level of competence and professionalism into the building code community. The ICC certification represents the BV team's commitment to providing professional and qualified staff to the firm's clients.

COMPETENCE THROUGH CERTIFICATION - INTERNATIONAL CODE COUNCIL

- ✓ Accessibility Inspector/Plans Examiner
- ✓ Building Inspector
- ✓ Building Plans Examiner
- ✓ Certified Building Code Official
- ✓ Certified Building Official
- ✓ Certified Electrical Code Official
- ✓ Certified Fire Code Official Inspector
- ✓ Certified Fire Marshal
- ✓ Certified Housing Code Official
- ✓ Certified Mechanical Code Official
- ✓ Certified Plumbing Code Official
- ✓ Coastal and Floodplain Construction Inspector
- ✓ Combination Inspector
- ✓ Combination Inspector - Legacy
- ✓ Combination Plans Examiner
- ✓ Commercial Building Inspector
- ✓ Commercial Combination Inspector
- ✓ Commercial Electrical Inspector
- ✓ Commercial Energy Inspector
- ✓ Commercial Energy Plans Examiner
- ✓ Commercial Mechanical Inspector Examiner
- ✓ Commercial Plumbing Inspector
- ✓ Disaster Response Inspector
- ✓ Electrical Inspector
- ✓ Electrical Plans Examiner
- ✓ Energy Code Specialist
- ✓ Fire Inspector I
- ✓ Fire Inspector II
- ✓ Fire Plans Examiner
- ✓ Green Building Residential Examiner
- ✓ ICC/AACE Property Maintenance and Housing
- ✓ ICC/AACE Zoning Inspector
- ✓ Master Code Professional
- ✓ Mechanical Inspector
- ✓ Mechanical Inspector UMC
- ✓ Mechanical Plans Examiner
- ✓ Plumbing Inspector
- ✓ Plumbing Inspector UPC
- ✓ Plumbing Plans Examiner
- ✓ Residential Building Inspector
- ✓ Residential Combination Inspector
- ✓ Residential Electrical Inspector
- ✓ Residential Energy Inspector/Plans Examiner
- ✓ Residential Fire Sprinkler Inspector/Plans
- ✓ Residential Mechanical Inspector
- ✓ Residential Plans Examiner
- ✓ Residential Plumbing Inspector
- ✓ Spray-applied Fireproofing Special Inspector

Coupled with our extensive ICC certifications, our group also holds the following licenses and certifications:

- ✓ Professional Engineer
- ✓ Registered Architect
- ✓ Master Plumber
- ✓ Master Electrician
- ✓ Certified Floodplain Manager
- ✓ Electrical Engineer
- ✓ Mechanical Engineer
- ✓ Structural Engineer
- ✓ LEED AP
- ✓ Fire Protection Engineer
- ✓ Environmental Engineer
- ✓ Professional Geologist
- ✓ Asbestos and Mold Analyst Specialist
- ✓ Elevator Inspector
- ✓ Master Plumber
- ✓ Journeyman Plumber
- ✓ Master Electrician
- ✓ Journeyman Electrician
- ✓ Registered Sanitarian
- ✓ Registered Accessibility
- ✓ Code Enforcement Officer

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6. WHY OUR FIRM IS BEST SUITED

Relevant Contracts: BV has extensive experience in the provision of plan review and inspection services throughout California and across the United States. The most important selection criteria for clients who choose BV is expertise. Having provided building, inspection and permit technician services for over a century, the firm is the foremost expert in the field. The firm's greatest asset is its reputation. This reputation comes from the best experts in the industry, all acting with the utmost integrity and ethics. The following provides a description of customer references from similar projects performed for local government entities.

CITY OF VENTURA

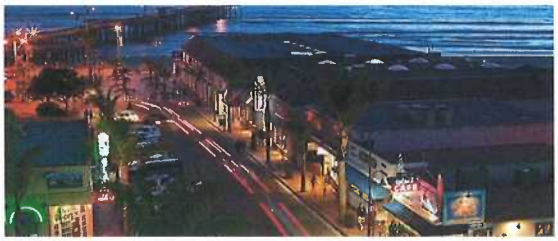
ON-CALL BUILDING PLAN CHECK & INSPECTION SERVICES

Period Work Was Completed: 2021 - Present
Contact: Neda Zayer, Assistant Community Development Director
Email: nzayer@cityofventura.ca.gov

BV provides plan review, contract inspection and Chief Building Official advisement for a wide range of projects for the City of Ventura. Staff has reviewed commercial buildings, condominiums, office buildings, medical offices, residential projects, tenant improvements of various complexities as well as buildings for assembly occupancies. BV provides a licensed engineer two days per week and has provided a building inspection services.

CITY OF PISMO BEACH

PLAN CHECK AND INSPECTION SERVICES



Period Work Was Completed: 2019 - Present
Contact: Ian Livingston, CASp, CBO, Building Official
Phone: 805.773.7070
Email: ilivingston@pismobeach.org

Since 2019, BV has been provided plan review and inspections services for the City of Pismo Beach. Staff has reviewed commercial buildings, condominiums, office buildings, medical offices, residential projects, tenant improvements of various complexities as well as buildings for assembly occupancies.

CITY OF SANTA BARBARA

ADMINISTRATIVE, PERMIT, PLAN REVIEW, AND INSPECTION SERVICES

Period Work Was Completed: 2015 - Present
Contact: Tina Dye, CBO, Chief Building Official
Phone: 805.564.5485 Ext. 5553

BV provides the City of Santa Barbara with Building and Safety administrative, permit, plan review, and inspection services to confirm compliance with all State Title 24 regulations as adopted by the City. An example project that BV has worked on with the City of Santa Barbara **Grace Village Senior Housing -** The project consisted of demolishing an existing 11,200 SF church and auxiliary building to make way for Low Income Senior Apartments. The new building is three stories, spans 44,785 SF, and has 58 ADA accessible units. Disciplines reviewed include building, fire, mechanical, electrical, plumbing, energy, CALGreen, and accessibility.

COUNTY OF SANTA BARBARA

PLAN CHECK & INSPECTION SERVICES

Period Work Was Completed: 2017 - Present
Contact: Craig Johson, Building Official
Email: johnsonc@co.santa-barbara.ca.us

BV provides plan review and inspection services to the County of Santa Barbara. Since 2017 we have provided full plan review as well as partial plan review to clients requiring a quick turnaround, or who may have complex projects, as well as building inspection services.

7. APPROACH TO SERVICES

Methodology & Approach

BV provides full service building department administration including plan review, inspection, and code compliance services for numerous agencies. We offer services which range from reviewing a single, complex, or unique project to handling all plan review needs for the City. The firm's personnel are dedicated to providing the highest level of customer service and ensuring all work is in conformance with the requirements of the City and all other applicable codes. Resources can be adjusted on fast-track projects, as needed, to meet demanding schedules. Personnel assigned to City projects are available to attend meetings at the City to address questions or discuss issues with the City staff, design team, and/or construction team which may arise on a project and provide guidance for City staff, applicants, designers, and contractors. Consistency, responsiveness, efficiency, and a positive attitude are key components of the firm's approach.

As an ISO 9001 certified firm, BV undergoes systematic, independent audits of its management systems to meet rigorous objectives and provide continuous improvement in key areas. The firm consistently incorporates proven best practices and protocols as part of its quality management system to meet and exceed ever-increasing customer requirements. These tools include implementation of an established quality assurance/quality control program using the BV CARE program for the intake, tracking, and review of plans to enhance quality and streamline processing/approval; electronic plan check to expedite turnaround times which save time and money; and the utilization of web-based document control system which fosters collaboration, 24/7 access to documents and reports, and enhances overall communication.

BV relies on the management and technical excellence of its personnel and a proven QA/QC program. This assures the quality of all work performed under this contract meets City approval. BV has developed and implemented corporate QA policies, consistent with all applicable federal and state regulatory requirements and standards, covering all aspects of project performance, technical quality, and peer review. These policies are implemented at each professional and technical level to provide a well-balanced, independent QA program, which assures the quality of reports, technical reviews, annuals and other documentation prepared by BV. This ensures the product is consistent with the established standards from the standpoint of quality, validity, and legal defensibility.

Identify Client Needs: BV actively listens and maintains sensitivity to unique issues, priorities, and organizational culture to work in partnership to assess diverse needs and special initiatives.

Strategic Planning: BV establishes a clear plan of action to institute priorities, identify stakeholders/processing agencies, formulate communication protocols, and align services with mutually-defined needs and objectives.

Concise Scoping/Implementation: BV assigns expertise which mirrors the clients' needs and implements best practices to maintain project momentum.

Project Management: BV uses appropriate best practice tools to effectively and efficiently deliver the City's assignment within budget and schedule. No matter what the need, the firm's goal is to deliver integrity, impartiality, accountability, efficiency, quality, and transparency.

Approach To Customer/Client Services, Responsiveness, Staff Coverage

The BV team recognizes it is responsible for conducting business during the established business days and hours, except when the City offices are closed due to observed federal holidays, local or national emergencies, administrative closings, or similar Government directed facility closings. The BV team will, at all times, maintain an adequate workforce for the uninterrupted performance of all tasks defined for the plan review and supplemental services. Because of the nature of inspection services, BV team members from project managers to support staff are expected to meet any after-hours needs identified by the City.

Plan Review Process

Our team becomes familiar with the requirements of a public agency before beginning a review and continually monitors trends and legislation in order to advise the City on ordinances and standard practices to consider for adoption. BV has extensive public sector experience, which assures that public interests are fully protected. We understand that careful consideration of issues and impacts are needed in addition to technical expertise. We have devoted a great deal of time over the years to refining our approach and developing documentation to assist our clients and train our personnel to ensure highly efficient plan review procedures.

BV will work to ensure that submittals are properly coordinated and tracked by following an established internal plan check coordination process in which each plan received for review is entered into our ProTrack database, processed and returned on time to the client.

Our plan tracking procedures are designed to track each submittal throughout the review process and maintain accurate and comprehensive records for each submittal. To accomplish this we:

- Screen and log each application to assure that they are routed to all plan reviewers in a timely manner.
- Submittals are reviewed for compliance with all ordinances. The log serves as a tracking device to assure turnaround times and completeness of the review.
- Plan reviews will be done in accordance with local, state and federal regulations with which local jurisdictions are mandated to enforce as well as all codes and ordinances in effect by adoption at the time of plan review. Preliminary consultations will be provided to the applicant upon request, to assist and guide them in the design and plans preparation process.
- Information shown on each permit application is verified. Construction valuation is based on information provided by the City of Carpinteria and compared to estimates provided by the applicant.
- Provide a thorough architectural and structural review of design drawings and details for compliance with the California Building Code architectural provisions, including provisions for safety glazing, building security and noise insulation performance standards, to name a few. These reviews can also be performed on revisions to plans which have previously been approved for permit issuance.
- Preparation of a review letter report
- Plan review management.
- BV assures that corrections are handled as quickly and as clearly as possible. Our goal is to help the applicant through the plan review process. All corrections are identified based on compliance with specified codes and regulations.

Generally, corrections are identified in two ways. Notes are made on plans during electronic review or on hard copy plans if appropriate, and a correction sheet is generated, detailing what items need to be addressed before plans can be approved. The City shall approve the development of any customized correction sheets. Correction sheets for specific projects shall be forwarded to the City along with a cover memo containing at least the following:

- The date(s) plans were received and reviewed
- The date(s) the applicant was notified of completed plan reviews
- The name and telephone number of the applicant

During the plan review process, BV is prepared to meet with the applicant or architect/engineer, City employees or consultants at any time. Telephone discussions or meetings at project sites are welcomed to assure that any plan review issues are handled efficiently. We propose to meet at the offices of the community enhancement division or at a particular project site. Our goal is to issue approved plans as quickly as possible but in full compliance with laws, codes, ordinances and regulations. Upon completion of the plan review, the following information package is prepared and logged as a minimum:

- Completed plan check documents including sign-offs
- Transmittal letter documenting any conditions associated with issuance of a permit, if any
- Marked up plan review documents
- Two sets of approved building plans
- Backup documents and reports
- Documents provided in desired City format

Transmittal of Plans and Correction Lists

BV assumes responsibility for the pickup and return of plans. All plans shall be picked up from the City offices within 24 hours of notification. Should the volume of work be sufficient, we propose to establish regular pick up of plans on a consistent basis. We will also utilize shipping courier, at no additional cost to the City. Upon completion of each plan review, we will forward a copy of the correction list to both the City and the applicant, by email. When corrected plans are resubmitted, the previous procedure will be followed or the applicant may schedule an office visit to go over any corrections in person. When plans are completed they are stamped, signed and forwarded by BV personnel. Our transmittal forms will be customized for the City of Carpinteria.

Plan Review Turnaround Times

BV provides plan review activities on a fast-track basis to reduce the impact on project contraction schedules. Turnaround times for each submittal relate to the size and nature of the submittal and impact on the project construction schedule. To reduce turn around times for plan check, the firm uses electronic submittals, phased submittals, conference calling, video-conferencing, and visits by plan check staff to design offices of the engineer or architect.

BV has built long-term partnerships with many agencies and municipalities. The firm understands accuracy, efficiency, and integrity in all aspects of professional services is required. Testimony to BV's professional excellence is the fact it has a large number of repeat clients and client referrals. Because of the firm's large pool of accessible resources it is able to assemble experienced personnel in order to assist with project schedule recovery when necessary. BV also accommodates preliminary reviews to facilitate fast tracked or accelerated projects. This aids with timely turnaround and creates good public relations. The firm's staff makes recommendations for resolutions if requested. The firm also meets with agencies, City staff, and citizens, as needed, to discuss its findings.

BV will also accommodate preliminary reviews to facilitate fast-tracked or accelerated projects. This aids with timely turnaround and enhances client and public relations. If designers include construction drawings which do not conform to the prescriptive requirements of the codes, the City's designee will have final

approval over the plan being reviewed. If requested, BV's staff will make recommendations for resolution. The firm is also available to meet with architects/engineers/designers, City of Carpinteria representatives, or others as needed to discuss findings.

Type of Plan Check	Turnaround Times	
STANDARD*	Initial	Recheck
Residential	# OF BUSINESS DAYS	
New Construction	10	7
Large Projects	15	10
Type of Plan Check	Turnaround Times	
STANDARD*	Initial	Recheck
Commercial		
New Construction	10	7
Large Projects	15	10

*Complex / Large project schedules may be negotiated

For more than four decades BV has served hundreds of clients throughout the Western United States and can boast a 99% success rate with regards to meeting schedules and turnaround times.

Electronic Plan Review Services

Digital plan check uses a software which presents customers with a convenient alternative solution to printing and delivering paper plans to City offices at zero cost. This modern solution has become especially valuable as municipalities seek to continue service delivery to their communities while focusing on health and safety during the COVID-19 crisis.

BV provides an alternative solution to traditional plan checking. With goPost, BlueBeam, Adobe Acrobat, or other similar software used by the City, our plan reviewers can quickly and accurately review plans for compliance with applicable codes. Plans are submitted as PDF files via a secure and confidential FTP site. These plans are then reviewed by our personnel who are able to place comments and redlines directly on the plans, corresponding to areas needing revisions.

Redlined plans with comments are then forwarded to, or placed on the secure FTP site for the designers, engineers, and architects. The City also has access to the FTP site. Plans can then be revised and resubmitted via the same method described. If all items were resolved, hard copy plans are sent to BV for approval stamps and signatures.

Clients who have a plan review going through the online process are able to see where their plans are in the review process, ask questions, receive comments, submit updates, and more. Bluebeam goPost accepts multiple file types, from AutoCAD to PDFs, Word, and more. Digital plan check has numerous advantages including, but not limited to, the following:

- Eliminate the need to physically print and carry plans to the City - Upload plans anytime from anywhere.
- Know project status at all times - Check where plans are and find out when reviews are completed.
- Use the goPost online portal to communicate with the review team - Ask and answer questions; make changes.
- Reduce printing and courier costs - Checklist and plan markup downloads make it easy to perform corrections and resubmit documents online.

Electronic plan submittal and commenting allows for economical movement of plans and quick turnaround times. Plans with comments can be viewed and discussed as needed to resolve issues quickly and efficiently.

BV has successfully implemented and utilized digital plan review in over 60 federal, state, and local agencies for multiple years.

Quality Control

To ensure that the work assignment is being performed at the highest professional level, BV relies on the management and technical excellence of its personnel and a proven QA/QC program. This assures the quality of all the work performed under this contract meets client approval. BV has developed and implements corporate QA policies, consistent with all applicable federal and state regulatory requirements and standards, covering all aspects of project performance, technical quality, and peer review. These policies are implemented at each professional and technical level to provide a well-balanced, independent QA program, which assures the quality of reports, technical reviews, annuals and other documentation prepared by BV. This ensures that the product is consistent with the established standards from the standpoint of quality, validity, and legal defensibility.

Quality Assurance Program

BV associates all share the responsibility for continual improvement of the firm's quality management process and believe the program, supported by the BV business model and its code of ethics, will ensure the continual delivery of high quality products and services to the City of Carpinteria. In doing so, the firm will establish itself as City's preferred supplier in conformity assessment and certification services in the fields of quality assurance, health and safety, environment, and social responsibility (QHSE).

The firm's quality management system provides the framework for continual improvement of its internal management processes and resources which will in turn add value for the City through the services offered and delivered. In addition, BV's quality management system gives the company and the

7. APPROACH TO SERVICES

City the confidence that the provision of services and products will be delivered consistently to predetermined high standards worldwide.

Budget Controls and Billing Related Quality Assurance - FLEX

Budget control is achieved by closely monitoring work assignment labor and direct expenses. Work reports must be completed by each individual and the labor hours must be approved by the project manager before being charged to the City of El Carpinteria. Similarly, expense reports and other direct expenses must be approved by the project manager prior to entering the cost data system.

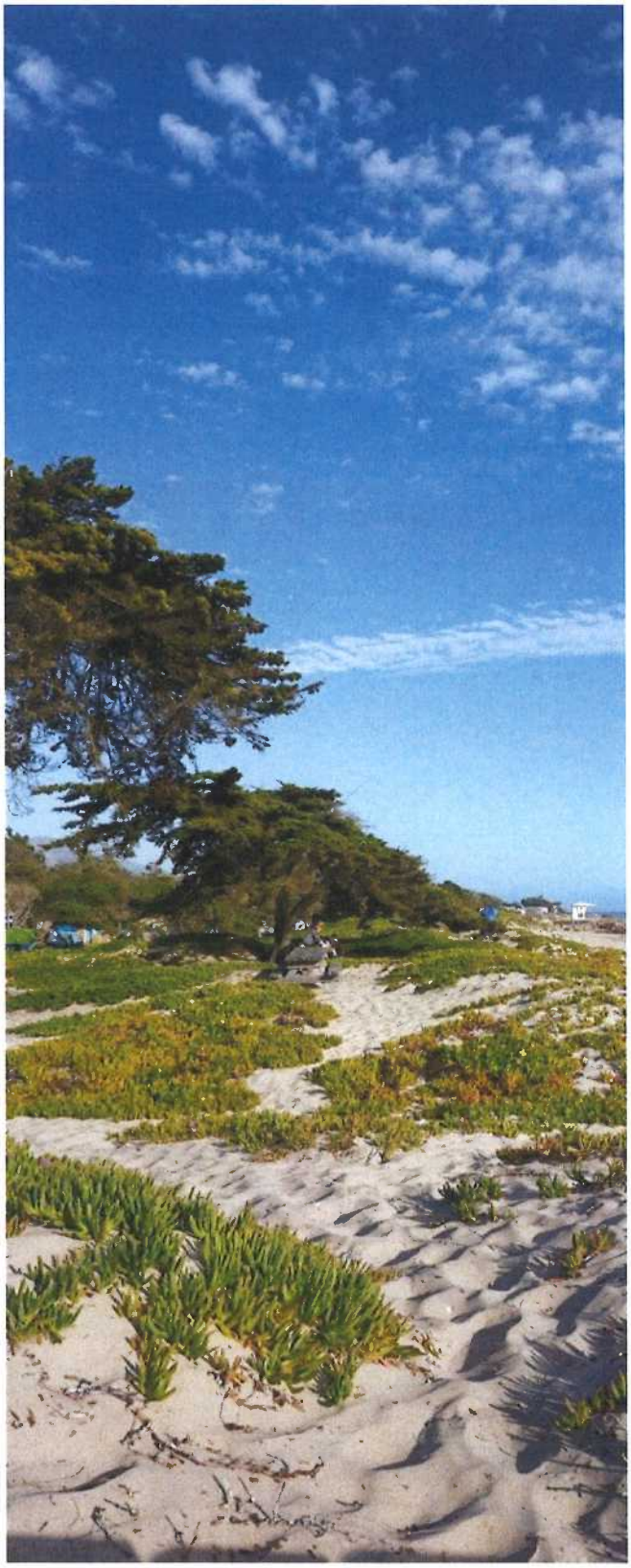
To ensure optimal administration of the main functionalities of contract management and the facilitation of billing related quality assurance BV utilizes FLEX, a software developed by J.D. Edwards World Solution Company. FLEX is a reference repository which is comprised of all billing and contractual information (invoices, work assignments, expenses, labor reports, project reports, etc.). This state of the art system assists BV in implementing and maintaining a number of budget and cost control processes which:

- Ensures data integrity and allows for a flexible and secure billing process
- Enhances billing efficiency and productivity
- Minimizes revenue leakage by monitoring its sources through control reports

FLEX ensures contract and budget control via standardized features and alignment of project information in real time. Additionally, the system is designed to promote contract follow up from project outset to closing which helps to establish and maintain optimal communication.

Special Issues/Problems

When deficiencies or out-of-control situations exist, the QC Program provides systematic procedures, called corrective actions, to resolve problems and restore proper functioning to the sampling and /or analytical system or field operations. Periodically, a QC System audit is performed to review the procedures implemented in the field for consistency with the established protocols. When issues arise, the BV project manager will immediately notify the City's manager so that they may be resolved at once.



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8. APPENDIX: RESUMES

Manuel "Craig" Baptista

Vice President, West Region

EDUCATION

M.B.A.

B.S., Business Management

Registrations/Certifications

Six Sigma Green Belt Certified

OSHA 30

United States Navy: Honorable Discharge

TOTAL YEARS OF EXPERIENCE

20+

Prior to joining Bureau Veritas, Craig served as Director of Operations and is a business professional experienced in leading multiple branch offices in various states. Craig has over 20 years of experience in the construction industry. He is results-oriented and has exceptional experience building and managing successful programs and relationships. He is a skilled communicator capable of articulating complex ideas in a concise and persuasive manner. Craig has proven experience as a facilitator of solutions for client problems and is a strategic thinker with the ability to translate vision into tactics. He is self-motivated, passionate and resourceful. Craig has expertise identifying client needs and is able to execute problems quickly by utilizing his professional business management skills. He is equally effective working independently or collaborating with others.

SELECT PROJECT EXPERIENCE:

Craig has managed various projects as Director of Operations and successfully reduced operating expenses by 18% through implementation of a preventative maintenance program and establishment of a baseline repair cost matrix. He provided leadership, mentoring, direction and training for a 35 member Operations team that included Branch Managers, Project Managers, and other staff. He developed annual business plans, market strategies, operations and sales goals which resulted in year over year growth. Craig has worked on various significant projects, including, but not limited to:

- Apple Campus II in Cupertino, CA
- Cal Trans - Bay Bridge Project in Oakland, CA
- Tesla Gigafactory in Sparks, NV
- Souza Construction - Lemoore Naval Air Station Project in Fresno, CA
- Advance Range Solution - Fort Hunter Liggett in Jolon, CA
- Hensel Phelps - Mule Creek Prison in Ione, CA

Vice President, Facilities - West Region
Bureau Veritas North America, Inc.
2015 - Present

Serves as Vice President for the West Coast code compliance division. Manages over 50 employees throughout California, Arizona, Nevada, Washington, and Utah. Oversees plan review and inspection activities to ensure BV has ample resources to meet turnaround times and provide quick response to inspection requests. Works directly with plan review team to gain efficiencies in turnaround times. Effectively reduced the number of reviews by promoting direct contact with designers and municipalities to remedy code deficiencies during the first and second reviews, allowing our team to approve projects during the second submittal phase.

8. APPENDIX: RESUMES

Joe Chao, P.E.

Regional Manager/Project Manager

EDUCATION

M.S., Structural Engineering

B.S., Civil Engineering

LICENSES/CERTIFICATIONS

Registered Professional Engineer:

CA, #85679
DC, #PE922133
MD: 0056984

ICC Certified:

Building Plans Examiner

PROFESSIONAL AFFILIATIONS

Structural Engineers Association of Southern California (SEAOSC) - SEAOSC Convention Young Members Committee 2014 & 2018

California Building Officials (CALBO)

International Code Council Ventura Region Chapter (ICCVRC)

TOTAL YEARS OF EXPERIENCE

12+

Joe has more than 12 years of experience in engineering. He reviews plans for various counties and cities, consisting of small additions/remodels, to moderate and complex residential and commercial projects, including site, architectural, structural plans/calculations, Fire and Life Safety and Photovoltaic installations; checking for completeness, accuracy, and Code compliance with State and Local building codes.

SELECT PROJECT EXPERIENCE:

Regional Manager, Westlake Village Office
Bureau Veritas
2019 - Present

Manages day to day operations of the Bureau Veritas Westlake office. On a daily basis works closely with clients to meet their needs and provide quality services efficiently. Responsibilities include building official duties, special project management, managing contracts of permits, plan check, and inspection services for 10 jurisdictions.

Senior Plan Check Engineer
California Code Check, a Bureau Veritas Company
2011 - Present

Manages plan check operations and training support at Westlake Village office. Review residential and commercial plans and calculations for compliance with the California Building Codes, including mechanical, plumbing, electrical, energy, and green building codes. Assist plan check engineers and perform quality assurance reviews of plan checks. Review jurisdiction ordinances and create standard comment lists for the specific requirements/needs of each jurisdiction. Train and develop/ mentor interns for Westlake Village and Atascadero office.

Plan Review
County of Monterey New Juvenile Hall Facility, $57 Million in Total
2017 - Present

Plan review for construction of a new juvenile hall to replace the existing facility.

Plan Review
County of San Luis Obispo Juvenile Hall Expansion, $21.3 Million in Total
2014 - 2017

Plan review for expansion of the existing SLO juvenile hall facility.

Plan Review
Del Amo Mall, $250 Million in Total
2013 - 2015

Plan review for a large shopping center renovation, including relocation of Nordstrom, consolidation of Macy's stores, and new 2-story fashion wing.

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8. APPENDIX: RESUMES

Matthew Godinez, P.E.

Plan Review Engineer

EDUCATION

B.S. Civil Engineering

LICENSES/CERTIFICATIONS

Registered Professional Engineer:
CA, #91519

ICC Certified:
Building Plans Examiner
Commercial Building Inspector

PROFESSIONAL AFFILIATIONS

Board Member of CalGeo Professional Society

International Code Council (ICC)

TOTAL YEARS OF EXPERIENCE

9+

Matthew has more than nine years of experience, two as a building plans examiner. He previously worked with engineering firms as a Surveying and Engineer Assistant.

SELECT PROJECT EXPERIENCE:

Building Plans Examiner/Building Inspector
Bureau Veritas North America, Inc.
2016 - Present

Responsible for plan review and commentary on a variety of plans including residential, commercial, additions, alterations, tenant improvements, and new construction. Performs building inspection to ensure compliance with state and local building codes, zoning regulations, mechanical, electrical and plumbing codes.

Mixed Use High Rise - Washington D.C.

- 14 story, 470,000 square feet
- 3 stories of parking, 2 stories of business and mercantile, 9 stories of multi-family residential, rooftop pool/cabanas/recreation (S, M, B, R, A)
- Post tensioned slab, concrete core, steel frame, w/ cold formed steel

Distribution Center - Oxnard

- 4 story, 3 million square feet
- F-1 and S-1 storage and processing
- Tilt-up concrete walls and panelized diaphragm with special concrete shear walls and steel moment frame interior stories

Tilt-up Warehouse - Oxnard

- 1 story (w/ 2 story offices), 1.2 million square feet
- F-1, S-1, B warehouse and offices
- Concrete shear walls and panelized diaphragm with special truss frame

Multi-family Residential - Los Angeles Co

- 4 story
- 48 unit multi-family residential over parking
- 3 stories of wood construction over concrete podium

Certified under this name	City	State	Certificates
Matthew Godinez	Reseda	CA	Commercial Building Inspector (expires 09/01/2026) Building Plans Examiner (expires 09/01/2026) Residential Plans Examiner (expires 09/01/2026) Residential Building Inspector (expires 09/01/2026) Building Inspector (expires 09/01/2026) Plumbing Plans Examiner (expires 09/01/2026)

ICC PREFERRED EDUCATION PROVIDER

8. APPENDIX: RESUMES

Glenn Kechejian, E.I.T.

Building Plans Examiner

EDUCATION

M.S. Structural Engineer

B.S. Civil Engineer

LICENSES/CERTIFICATIONS

E.I.T.

ICC Certified:

Building Plans Examiner

TOTAL YEARS OF EXPERIENCE

11+

Glenn is currently working toward completing his Master's degree in structural engineering, while using his knowledge to uphold the welfare and safety of the public. He is expected to receive his professional engineering license by 2019. Glenn provides excellent customer service and detail-oriented reviews. Glenn is also able to speak Spanish, Armenian, and Turkish.

SELECT PROJECT EXPERIENCE:

Building Plans Examiner
Bureau Veritas North America, Inc.
2015 - Present

Performs plan checking for architectural and structural plans, communicating effectively with contractors, architects and engineering to assist in resolving deficiencies in plans.

Tom's Number 5
2011 - 2015

Responsibilities included cash register operation, providing customer service, food preparation and packaging and restaurant maintenance.

D & H Engineering
2010

Measured parts used in aerospace and aircraft technology. Worked with machinery to fabricate parts that are very precise. Used programs relevant for creating and measuring parts.

Certified under this name	City	State	Certificates
Glenn Kechejian	Porter Ranch	CA	Building Plans Examiner (expires 08/19/2025)

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8. APPENDIX: RESUMES

Lana Kazma

Building Plans Examiner

EDUCATION

B.S., Civil Engineering

M.S., Structural Engineering (in progress)

LICENSES/CERTIFICATIONS

Engineer-in-Training (E.I.T.)

ICC Certified:

Building Plans Examiner

PROFESSIONAL AFFILIATIONS

International Code Council

TOTAL YEARS OF EXPERIENCE

4+

Lana is a highly motivated, result-oriented plan examiner specializing in both commercial and residential projects.

SELECT PROJECT EXPERIENCE:

Building Plans Examiner
Bureau Veritas
2019 - Present

Perform plan reviews for residences and commercial buildings. Highly knowledgeable on building codes and regulations. Works effectively with applicants to explain code requirements. Creates corrections, outlining areas of improvement for plans and referencing the applicable building code sections and locally adopted regulations.

Projects include:

- Residential: 1 story, 2 story (timber, concrete)
- Master plans
- Revisions, remodel
- Up to 3-story
- Triplex
- Motel revision, Palm Springs
- Temporary structures
- Commercial TI's including restaurant , stores, warehouses, apartment complex (FLS)
- Pools
- 2-3 buildings for water park in Palm Springs

Certified under this name	City	State	Certificates
Lana Kazma	Chatsworth	CA	Building Plans Examiner (expires 03/17/2026)

ICC PREFERRED EDUCATION PROVIDER

8. APPENDIX: RESUMES

Morteza Beheshti, P.E.

Plan Review Engineer

EDUCATION

B.S., Electrical Engineering

LICENSES/CERTIFICATIONS

Electrical P.E., CA#45585

Certified Building Plans Examiner
Certified Electrical Inspector
Certified Commercial Energy Analyst

TOTAL YEARS OF EXPERIENCE

37+

Morteza has over 37 years of experience in electrical engineering design, technical oversight or peer review of commercial, government projects. He has worked with local utilities and AHJs to expedite project approvals and ensure designs meet all Code and Client requirements.

Morteza has experience with utility companies and an ability to act as the main technical contact to all utilities. He can assist in cost reduction and value engineering efforts to ensure quality, safety, and code-compliance. He can also manage the electrical QA/QC of completed and in-progress projects, including coordination of site visits, processing RFIs and submittals, and support for project commissioning and any start-up testing In addition he can develop project-specific calculations and system modeling to verify or determine conductor sizing, short-circuit analysis, arc flash hazard, overcurrent coordination, etc.

Morteza has a strong NEC knowledge and experience in building electrical systems and design. This also includes sizing and specifying electrical service equipment, lighting design and controls as well as all Lighting California Energy Code compliance, transformers, metering equipment, protective relaying and/or overcurrent devices, cable, conduit, switchboards, and panel boards.

Morteza is proficient in AutoCAD, Revit, Bluebeam Microsoft word, Excel & power point as well as teaching AutoCAD and Bluebeam software at IBEW Local Union 569

SELECT PROJECT EXPERIENCE:

Plan Review Engineer
Bureau Veritas
2019 - Present

Review of building and electrical plans as an outside consultant for Bureau Veritas. Plan review services provided for many jurisdictions in California.

Senior Electrical Plan Review
Private Sector
2013 - 2019 and 1998 - 2008

Plan reviewed thousands of commercial and residential plans of various kinds. Including office buildings, shopping malls, track homes, office buildings, Health care facilities, Naval facilities, residential (rooftop or ground mounted) and commercial rooftop or canopy mounted photovoltaic (PV) systems including large scale million module farms, Battery Stations and fuel cells.

Senior Electrical Engineer
Private Sector
2008 - 2013

Worked as a senior Lead electrical engineer on multiple Barracks Buildings at various Forts such as Fort Bragg, and Fort Lewis and other Forts across the United States as

Certified under this name	City	State	Certificates
Morteza Beheshti	San Diego	CA	Electrical Inspector (expires 08/30/2025) Building Plans Examiner (expires 08/30/2025)

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8. APPENDIX: RESUMES

Tony Falcone, C.B.O. C.A.S.p.

Plans Examiner

EDUCATION

A.S., Building Technology

General Education

LICENSES/CERTIFICATIONS

IAPMO Residential Plumbing Inspector

IAPMO Commercial Plumbing Inspector

CA Licensed State Contractor License: #398218

ICC Certified:

CASp-083 (Renewal Pending)

Certified Building Official

Combination Inspector

Plans Examiner

Building Inspector

Electrical Inspector

Mechanical Inspector

Rehabilitation and Conservation Inspector

ICBO Proficiency in Office Energy Standards

IAPMO Mechanical Inspector

ACIA Code Specialist

AWWA Backflow Prevention Tester/Inspector

PIPE Journeyman Plumber

PIPE Medical Gas Piping Inspector

PROFESSIONAL AFFILIATIONS

Past President of the Ventura ICC Chapter

TOTAL YEARS OF EXPERIENCE

30+

Tony has over 25 years of experience in the building safety industry working for various jurisdictions and private sectors throughout California. Serving as a building official and inspector, he has acquired a high level of knowledge of building codes and project management abilities. He has also acquired certifications allowing him to inspect structures of various sizes and complexities, bringing a wealth of expertise to BV. Tony has established himself as an expert in Building Safety and Accessibility utilizing many years' experience, including; 19 years as a Building Official, 15 years as Building Inspector and 13 years in construction as a licensed contractor. He holds a formal degree in Building Technology and professional certification in all building codes.

SELECT PROJECT EXPERIENCE:

Inspection Services Supervisor
Bureau Veritas, North America
2017 - present

Inspection services professional dedicated to protecting health, life and safety through the application and enforcement of our building codes, with special expertise in public relations.

Building Official
Santa Cruz County
2010-2016

Building Official
California Code Check
2007-2009

Building Official
City of Agoura Hills
1997-2007

Project Manager / Inspector
Sacramento County
1993-1997

Supervising Inspector
Sacramento County
1992-1993

8. APPENDIX: RESUMES

Golnaz Bastani
Building Plans Examiner

EDUCATION

B.S., Civil Engineering

LICENSES/CERTIFICATIONS

ICC Certified Building Plans Examiner

PROFESSIONAL AFFILIATIONS

International Code Council (ICC)

TOTAL YEARS OF EXPERIENCE

3+

Golnaz is a highly motivated, result-oriented plan examiner specializing in residential projects.

SELECT PROJECT EXPERIENCE:

Building Plans Examiner
Bureau Veritas - Westlake Village Location
2019 - Present

Reviews architectural drawings and engineering specifications for completeness, accuracy, and compliance with building, structural, mechanical, electrical, plumbing, energy conservation, and disabled access codes and local building regulations. Performs complex engineering calculations and analyses to check engineering calculations provided by applicants. Suggests plan changes to applicants in order to bring drawings and specifications into compliance with state and local building codes and ordinances.

Certified under this name	City	State	Certificates
Golnaz Bastani	Encino	CA	Building Plans Examiner (expires 11/02/2025)

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8. APPENDIX: RESUMES

Mark Everett Boling

Building Inspector

EDUCATION

Cross Connection Control: Backflow Prevention, Santiago Canyon College - Orange, CA

LICENSES/CERTIFICATIONS

ICC Certified: Combination Inspector

Cross Connection and Water Pollution Control, Los Angeles County Health Department

Cross Connection Specialist Certification, Orange County Health Department

PROFESSIONAL AFFILIATIONS

International Code Council (ICC)

TOTAL YEARS OF EXPERIENCE

40+

Mark is a meticulous building inspector who is highly effective at reviewing complex construction projects for compliance with applicable building codes. He is a methodical and analytical professional with an efficient and thorough approach. He is a hardworking building inspector adept at identifying repetitive issues and specific construction problems. He is enthusiastic about working with project managers, contractors and owners in a collaborative capacity to resolve problems. He's a licensed and certified building inspector successful at enforcing codes and zoning requirements using local and California state codes. He's committed to quality construction at all stages and ready to support the needs of jurisdictions.

SELECT PROJECT EXPERIENCE:

Building Inspector
Bureau Veritas North America, Inc.
2020 - Present

Conducts inspections to ensure building construction is in compliance with the applicable municipal, state, and federal codes and ordinances. Reads and studies project specifications, plans, and drawings to become familiar with the project prior to inspection, confirming structural or architectural changes have been stamped as approved by the relevant authority. Documents inspections on construction projects to determine all aspects of the project such as foundations, building, electrical, plumbing, and mechanical systems conform to the applicable building codes, zoning ordinances, energy conservation, and disabled access requirements.

Combination Building Inspector
Malibu City ESD Building Department
1999 - 2020

Maintained up-to-date knowledge o inspection techniques, codes, ordinances and regulations. Documented violations and issued documentation such as stop work orders to contractors or owners. Checked site permits and licenses of operating contractors. Evaluated whether work was in accordance with all applicable city, state and federal guidelines, as well as applicable discipline-specific codes. Completed investigations into complaints, incidents and accidents at work sites. Gave information about methods and materials to correct problems and bring construction in compliance with ordinances and codes. Conducted site pre-inspections and coordinated post-construction audits. Read and interpreted drawings and assessed construction against plans. Performed inspections of current construction, refurbishment and repair projects. Re-evaluated commercial and residential constructions with previous failed inspections. Conducted inspections of buildings, equipment and grounds for deficiencies and evaluated for potential health, safety and code violations. Noted recurrent issues and worked with contractors to prevent re-occurrence. Approached customers and engaged in conversation through use of effective interpersonal and people skills. Modified existing software systems to enhance performance and add new features. Demonstrated leadership by making improvements to work processes and helping to train others. Motivated and encouraged team members to communicate more openly and constructively with each other.

Plumbing Foreman
R & M Plumbing, Long Beach, California
1985 - 1998

New construction plumbing systems. Residential and commercial.

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8. APPENDIX: RESUMES

Mark Everett Boling
Building Inspector

Plumbing/Service Technician
A2Z Plumbing & Electrical
1990 - 1997

- Installation and maintenance of complex water heater and boiler systems. Maintenance of complex potable and hydronic water heating systems.
- Cross-connection control specialist including certification testing and repairs of backflow apparatus.
- Boeing North America Inc. Actively involved in a Seal Beach Health Department Mandatory Cross-connection identifications program. Troubleshooting, correcting, labeling and mapping of potable and industrial water distribution systems for the Boeing North America Inc. Engineering Department, Seal Beach , CA. This activity required National Defense Security Clearance.
- Certified HDPE fuel pipe installation technician since 1990.
- Inspection and tested installed systems to isolate and identify faults.
- Conducted HDPE fuel pipe installation and repairs of medium and low pressure systems as a sub-contractor for Southern California Gas Company after the Northridge Earthquake event.

Plumbing Technician
California Plumbing Systems, Long Beach, CA
1982 - 1995

New construction residential subterranean plumbing.

Construction Apprenticeship
Frank Morgan Construction, Downey, CA
1982 -1986

Apprenticeship in all phases of residential construction.

Installation Apprentice
Golden West Fencing, Westminster, CA
1979 - 1982

Chain link fence installation and yard maintenance. Material truck delivery.

Certified under this name	City	State	Certificates
Mark Boling	Port Hueneme	CA	Combination Inspector - Legacy (expires 05/20/2026)

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Attachment C

True North Compliance Services Proposal

Building Plan Check and
Inspection Staff Augmentation Services Agreement
November 13, 2023 City Council Meeting

True North
COMPLIANCE SERVICES

Your Trusted Partner for Comprehensive Municipal Services

Statement of Qualifications
Building Plan Check and Inspection
Staff augmentation Services

City of Carpinteria

Building & Safety and Code Compliance Divisions

PRIMARY CONTACT:

ISAM HASENIN, MSCE, PE, CBO

EMAIL: ISAM@TNCSERVICES.COM

Phone: 858-260-0495

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Section I- Transmittal Cover Letter

October 9, 2023
Nick Bobroff, Director, Community Development, City of Carpinteria
8200 Carpinteria Blvd.
Carpinteria, CA 92683

Dear Mr. Bobroff,

True North Compliance Services Inc. is pleased to present our Proposal for Building Plan Check & Inspection Staff augmentation Services. Our philosophy and guiding principles are centered around the commitment to providing public agencies with the highest quality of professional consulting services in a timely and cost-effective manner. We take pride in our ability to provide exemplary services and deep technical expertise to our clients.

Isam Hasenin is President and CEO of True North and the main contact for the firm. He is authorized to represent, sign and bind True North Compliance Services, Inc. in a contractual agreement with the City of Carpinteria. His email address is Isam@TNCServices.com., phone number 858-260-0495.

The founder and president of True North Compliance Services, Inc., Isam Hasenin, has developed an impeccable reputation, over his 30-year career, as a forward-thinking customer services-centric public agency administrator, licensed Civil Engineer and technical manager providing high quality responsive service to public agencies and their citizens.

We understand the City's needs for Building and Safety services to augment its staff due to the high level of permit activities and the need to provide high quality, responsive and timely service. Our depth and breadth of resources will allow us to meet the demands and requests of the City in a timely and effective manner. We are able to quickly respond to requests to review building plans and perform inspection services on an as-needed basis. We can respond to fluctuations in workload, as well as requests for expedited project reviews. Our project manager will keep an open line of communications with the Building Official and Building & Safety managers and respond to requests within 24 hours of requests.

I am confident True North Compliance Services, Inc. will meet and exceed the City's expectations and provide unparalleled high-quality and timely services to the City. We look forward to continuing to serve the City of Carpinteria and our strong and successful partnership with city managers and staff.

Sincerely,

Isam Hasenin, MSCE, P.E., CBO, President

Section II- Executive Summary

True North Compliance Services, Inc. was founded and incorporated in California in 2020 as an extension of Hasenin Consulting Engineers founded in 1998. True North Compliance is a full-service comprehensive provider of Building, Fire, Planning and Engineering Services including plan review, building inspection, permit technician, building department administration, code enforcement, planning and fire services and other related services.

With a staff of over 50 staff and four offices in California, we are confident we have the depth and breadth of resources to deliver all the requested services of the RFP. We will provide thorough and accurate plan review services. We will provide inspection and permit processing staff support when requested by the city.

Our team of highly qualified, licensed/certified plan review engineers, plans examiners, inspectors and permit technicians with many years of experience are ready to serve the needs of the City of Carpinteria including 8 SE's, 15 PE's in Civil, Mechanical, Electrical and Fire Protection disciplines in addition to experienced and certified plans examiners, inspectors and permit technicians.

Our commitment to the City of Carpinteria is to provide the highest quality Building and Safety services to you and your clients. More specifically, we commit to the following:

1. Unparalleled Building & Safety expertise of team members, and highest quality of plan review and inspection services.
2. Our Director of Operations will serve as the single point of contact for all communication with the City.
3. We will provide the necessary plan review staffing levels to meet the volume of work and level of permit activities.
4. Open line of communications with City staff and managers and permit applicants.
5. Implementation of a rigorous quality assurance program for all services we provide to the City.
6. Availability to work directly with developers and applicants to provide high quality responsive plan review services.
7. Create a balance of consistency, conformance, and efficiency in all plan reviews.
8. Daily pick up of plans at City offices (for paper plans).
9. Professionally prepared comment lists with clear reference to applicable code sections.
10. Commitment to reviewing plans within the agreed upon turn-around times.
11. Ability to provide expedited plan review services upon request.
12. Availability to meet virtually and in-person with applicants for pre-submittal meetings to provide high level code review and discussion to ensure a smooth and timely plan review process.
13. Ability to provide technical support to the Building Official and staff such as training, code adoption, developing technical policies, procedures and review/recommendations for Alternate Materials and Methods Requests (AMMR).

14. Our President and Director of Operations will set up regular meetings with the Building Official and city staff to discuss process, procedures, technical issues and receive feedback on performance of True North staff.

Customer Service Commitment

Our singular focus on our motto "***personal attentive service and excellence in the delivery of our services"*** allowed us to become the go-to provider for most of our clients. The common denominator for our success serving our clients is the absolute focus on delivering high quality, responsive and timely services. We will partner with city staff, applicants and designer to come up with practical common-sense solutions to difficult code compliance challenges. Our team is available to handle questions and issues raised by City staff and/or the applicants throughout the day. Our managers are available around the clock to handle whatever needs our clients might have. We keep an open line of communications with staff and applicants to streamline and expedite the review and approval of projects being reviewed. Our customer service commitment includes the following elements:

1. Application of the code in a reasonable practical yet safe manner, and understanding and applying the spirit and intent of the code whenever needed.
2. Our plan review philosophy is to perform a thorough and accurate plan review during the first submittal in order to avoid new comments and delays during subsequent review cycles and frustrating the applicants and designers.
3. Open lines of communication with the Building Official and other city managers and staff to ensure efficient and high level of customer service.
4. When an applicant disputes plan check comments, our plan check staff is trained and instructed to quickly elevate the issues to our QC manager to work toward quick and effective resolution of the issues.
5. Implementation of our "Express Recheck By Appointment" system to enhance customer service and expedite approval of projects.
6. Office hours: our staff is available Monday through Friday from 8:00 am- 5:00 pm to respond to phone calls and email inquiries.
7. We respond to phone calls and emails no later than the next business day and in most cases on the same business day.
8. Our plan check staff is available, during regular business hours, to discuss and clarify plan check issues with applicants, designers, owners and consultants. Resolution of code issues may be performed by telephone, or meetings, prior to resubmitting corrected plans and documents.

Philosophy/Ethical Standards

A primary reason for early success and rapid growth is our strong ethics and professional standards. Our Philosophy & Guiding Principles are: ***To provide highest quality, timely, cost-effective service and build strong successful long-term partnerships with municipal clients.***

Our core values in delivering building services are: **Ethics, Transparency, Collaboration, Communications, Excellent Customer Service, Empathy, Fiscal Prudence.**

We apply our philosophy & Guiding Principles along with our core values to everything we do in the day-to-day operations and in the delivery of all of our services. To that end, we will:

- ✓ Partner and collaborate with City's Building Official, Fire Marshal and their staff to deliver a streamlined and expeditious process for plan reviews.
- ✓ We deliver on every promise we make to our clients.
- ✓ Deliver timely, high-quality service.
- ✓ Thorough and complete plan review with clear concise comments during the first review to minimize delays and frustrations.
- ✓ Reasonable, practical yet safe approach to code compliance.
- ✓ Availability of our staff and managers to City staff and applicants.
- ✓ Free early global code review during discretionary process.
- ✓ ***Our motto is personal attentive service and excellence in the delivery of municipal services.***

We avoid any real or perception of conflict of interest and hold ourselves to the highest ethical standards in the delivery of our services. To that end, we have the following policies and procedures in place:

1. We only work for public agencies in the assessment and verification services. We do not perform any design services to private or public agencies.
2. We do not work for any private developers, designers or engineers.
3. Our staff is not permitted to perform any design or consulting work on their own in any client cities.
4. Our staff and managers are required to disclose any personal financial interest in any city client.
5. Our staff is not permitted to be involved in any way in project reviews, inspections or approval of their personal projects, or their family members or friends.
6. Or staff and managers are not permitted to accept gifts of any monetary value from clients or project applicants and contractors.
7. Or staff and managers are not permitted to develop personal relationships or friendships with project applicants or builders of projects they are working on.

Quality Control Program

Our established internal intake, plan review, quality control and customer contact procedures ensure that submittals are properly coordinated, tracked and managed. Our plan tracking procedures are designed to track each submittal throughout the review process and maintain accurate and comprehensive records for each submittal. To accomplish this goal, we follow this procedure:

1. We monitor our staff's performance and interaction with customers at the counter by having customer surveys available for the applicants to complete. We will also randomly call applicants who received our service to check on their satisfaction with the services received from our staff. We will monitor phone calls and produce period reports of customer satisfaction. We will train and provide feedback to our staff related to their customer service skills.
2. Once we receive a project for review from the City, our document control staff screens and logs the project into our internal project tracking system with all appropriate information such as description, scope, review disciplines, Building Department staff, design team contact person and due dates.
3. Our QC Manager will perform an initial cursory review of the project to determine if there are any major code compliance issues that may require immediate discussion with the Building & Safety Division staff and/or design team, then depending on the complexity of the project, assigns to appropriate True North plan review engineers/plans examiners.
4. Plans are assigned to engineers or plans examiners for each of the required disciplines with notes from the QC manager
5. Once the plan review is complete, True North QC Manager will perform quality control of the project by reviewing the project and comments prepared by the assigned plan review engineer/plans examiner.
6. Following the QC phase, final comments will be generated and sent to the Building & Safety Division staff and designated design team member.

Section III- Qualifications/Services

We are excited to present our qualifications to the City of Carpinteria and look forward to building a long-term successful relationship with the City and providing the highest level of professional consulting services to the City of Carpinteria.

True North Compliance Services, Inc. is a full-service comprehensive provider of Building, Fire, Engineering and other related services. With four offices in California to serve the City and a staff of over 50 professionals, we are confident we have the depth and breadth of resources to meet the needs of the City of Carpinteria.

Isam's experience as an active participant in the code development & administration process both on the state and national levels, serving on many technical committees and boards and serving as the Vice Chair of the California Building Standards Commission for 8 years gives him a unique perspective and intimate knowledge of the intent behind any Code provision, thus allowing him to come up with alternative solutions and methods of compliance for unique complex code compliance challenges that don't fit squarely in the prescriptive provisions of the Code. We pride ourselves on the fact that we can create win-win solutions for code compliance challenges and streamlining of the review and inspection process to expedite the occupancy of facilities.

Scope of Services

We offer the full range of development review & inspection services including Building & Safety services ranging from plan review to inspection and permit technician services and other related services. We have the depth and breadth of resources to perform any and all of the following services:

a. **Building Plan Examiner Services:** True North Compliance will provide plan review in compliance with the City of Carpinteria Municipal Code, all applicable federal and state laws and regulations and the City's Building Safety Division plan review standards and policies. Our plan review covers the following: California Building Code, California Residential Code, Structural Engineering Plan Review will be performed by licensed or graduate Civil or Structural Engineers, Title 24 Energy, California Mechanical Code, California Plumbing Code, California Electrical Code, Disabled Access- CASp plan review and/or site surveys, inspections and reports, Green Building and Energy Conservation, OSHPD-3 reviews and certification, California Fire Code, California Title 25, Preliminary review of discretionary applications (Conditional-Use Permits and conditions of Approval) for significant code compliance issues that may impact the overall design and planning approval of the project, Review of Floodplain provisions where required, Review of soils conditions and other geotechnical hazards such as fault zones, liquefactions, etc, Civil Engineering (grading, drainage, National Pollutant Discharge Elimination System (NPDES), MWELO, and Low Impact Development (Hydromodification); Sustainable Use Standard Mitigation Program (SUSMP), permit requirements related to the Management Stormwater System (MS4 permit), Review/recommendations for Alternate Materials and Methods Requests (AMMR), Code adoption, Local Amendments and Ordinances. We have the capabilities to provide a certified California Building Plans Examiner to check plans, calculations, specifications, and reports for residential and commercial building, plumbing, mechanical, electrical, energy, green, structural, architectural and accessibility, Prepare Report of plan check comments including providing recommendations of conditions of approval and/or mitigation measures, and Participate as needed in meetings of City staff, Architectural Review Board, Planning Commission, City Council, and other meetings related to the private land development project.

b. **Building Code Compliance and Inspection Services:** True North Compliance has the capabilities to provide inspection and reinspection for compliance with all applicable codes, standards and regulations including: California Building Code; California Residential Code; California Plumbing Code; California Mechanical Code; California Electrical Code; California Fire Code; California Energy Code; California Green Building Standards Code; California Disabled Access Regulations; California Title 25, Mobile Home Parks, as locally adopted and amended. Our inspection staff is certified by the International Code Council or other appropriate entities in accordance with AB717 and possess many years of building code inspection experience with a municipality or a private municipal consultant. Our inspectors have extensive construction and trade experience in addition to their Code knowledge, allowing for a practical approach to applying Code provisions during the inspection process. We have the capabilities to provide a Building Code Compliance Inspector certified as a Combination Building Inspector to Conduct residential and commercial building, electrical, mechanical, and plumbing inspections, Provide inspection and documentation support for Code Compliance Division on code violation inspections, Monitor the contractor's operations and required tests to assure work quality in conformance with the plans, specifications, and City standards, Keep City staff informed of work progress and problems, Prepare daily reports including complete, accurate, and concise records of the work, Act as the City liaison, Ensure the contractor complies with all code requirements, permits, and approvals, Respond to any contractor questions about plans and specifications, Work effectively by knowing construction methods and inspection techniques.

c. **Certified Access Specialist (CASp) Services:**
We have the capabilities to Inspect accessibility of constructed facilities and Prepare CASp Inspection Reports in accordance with the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code § 55.51-55.545). A Disability Access Inspection Certificate shall be issued with the CASp Inspection Report

Recent Project History

Our team members have performed reviews and/or inspections of thousands of projects over their long careers including hundreds of projects of variety of sizes and occupancies during their tenure with True North Compliance Services. True North has been a trusted partner for many of our clients to review the most complex high profile or sensitive projects including highly complex custom homes in Malibu and Dana Point to a large, enclosed IC-Hockey Arena for Riverside County, 30-story high rise mixed-use building in San Jose, multiple 5 or 6 story over concrete podiums mixed-use buildings in Pasadena, La Habra, Dana Point and Carpinteria. In addition, we just started the preliminary review of a large $2-Billion complex of life sciences buildings in Burlingame which will include multiple high-rise buildings, many hazardous occupancy labs and other uses. We also reviewed multiple hotels, educational buildings for universities and OSHPD-3 clinics. Below is a listing of a few recent projects our team reviewed. We can provide many more if requested by the City.

1. **Coachella Valley Sports Arena - Riverside County, CA:** The arena serves as a multi-use facility for sporting events, concerts, and various exhibition-type events. The arena consists of two assembly seating areas, a primary seating bowl and practice ice arena. True North Compliance Services provided the Building, MEP, and Fire Protection plan review for the arena. Occupancy: A-4, A-3, A-2, B, M and S-2, Type of Construction: I-B Fully Sprinklered, Floor Area: 560,000 square feet, Number of Stories: 4, Valuation: $250 Million.
2. **The Wave Hotel- Dana Point:** This project consists of 3 stories below grade, 3 stories above grade high end hotel with conference facilities, restaurants and retail. True North Compliance Services provided the Building, MEP, and Fire Protection plan review for project. Occupancy: R-1, A-2, A-3, M, B, Type of Construction: I-A, V-A, Floor Area: 114,872 square feet, Number of Stories: 3 stories below grade, 3 stories above grade, Valuation: $25M.
3. **Top Golf- Burlingame:** This project consists of a new three-story golf entertainment venue with restaurants, meeting spaces and associated improvements. Occupancy: A-2, A-3, M and B, Type of Construction: II-B Spkld, Floor Area: 70,663 square feet, No. of Stories: 3, Valuation: $25.5 Million.
4. **Green Mills Place – Pasadena:** This project consists of a new 4-story mixed use building and renovation of an existing historic building on the same site in Old Town Pasadena. True North Compliance Services provided the Building, MEP, Fire, grading and MWELO plan review for this project. Occupancy: R-2, A-3, M and S-2, Type of Construction: III-A Fully Sprinklered, Floor Area: 26,607 square feet, Number of Stories: 4, Valuation: $17 Million.
5. **Best Western Plus Hotel- Adelanto**: True North Compliance Services provided the Building and MEP plan review for the new 4-story hotel and associated site development. The hotel consisted of 54,000 square feet, 90 guest rooms, meeting rooms, a gymnasium, swimming pool, bar and restaurant. Occupancy: R-1, A-2, A-3 and B, Type of Co: III-B, Valuation: $5.6M.
6. **Impossible Foods – Redwood City, CA**: This project consists of a 4-story tenant improvement for the Impossible Foods Research Facility. Scope of work included demo of existing walls, ceiling and MEP systems, creating new rooms, relocating of walls, ceilings, Electrical lighting and data systems, new AC/heating units, mechanical equipment, flooring, new bathrooms, etc. True North Compliance Services provided Building and MEP plan review for the project. Occupancy: A-3, B and S-1, Type of Construction: II-A Fully Sprinklered, Floor Area: 150,622 square feet, Number of Stories: 4, Valuation: $12 Million.
7. **Divine Arts of Yoga Center – La Habra, CA**: This project consists of a new religious institution and yoga center. The building contains classrooms, assembly halls, a dining hall and onsite living accommodation. True North Compliance Services provided the Building and MEP plan review for this project. Occupancy: A-3, A-2 and R-3, Type of Construction: V-A Fully Sprinklered, Floor Area: 18,000 square feet, Number of Stories: 1, Valuation: $3,250,000.
8. **Wilson Avenue Warehouse Project – Perris, CA**: This project consists of a new concrete tilt-up warehouse building. True North Compliance Services provided the Building and MEP plan review for this project. Occupancy: S-1, F-1 and B, Type of Construction: III-B Fully Sprinklered, Floor Area: 153,735 square feet, Number of Stories: 1, Valuation: $4,509,212.
9. **Strand Beach, Dana Point**: True North Compliance Services provided the Building plan review for the new custom home located at "The Strand" in Dana Point. The dwelling consisted of 6,015 square feet of living space above grade, a 2,455 square foot basement below grade basement and a 2,246 square foot subterranean garage that is accessed through a car lift. Valuation: 2.5 million.

10. **California Institute of Technology- Professor Hsieh Laboratory Renovation, 1200 E. California Blvd, Building # 47, Pasadena.** This project consisted of a renovation to an existing science laboratory in an existing R&D and classroom building. Scope of work included demo of existing walls, and MEP systems, relocating of walls, new AC/heating units, mechanical equipment, lab equipment, hazardous materials quantities determination, chemicals, fire alarms renovation, new bathrooms, etc. True North Compliance Services provided Building and MEP plan review for the project. Occupancy: B, A-3, I-3, S, Type of Construction: I-A Fully Sprinklered, Floor Area: 2,600 square feet, Number of Stories: 6, Valuation: $195,000.

Section IV- Organization and Team Members

Principal/Project Leader

For this contract, Isam Hasenin, P.E., C.B.O., will serve as Principal/Team Lead and will serve as the main point of contact of True North Compliance Services, Inc. staff and the City of Carpinteria. Isam will ensure that services are delivered in accordance with the Scope of Services established by the City and the Consultant Services Agreement.

Isam will maintain an open line of communications with City of Carpinteria Building Official and other managers as well as project applicants and design teams. He will provide oversight and management of all True North's staff assigned to City projects.

Isam will be available for meetings at the City office. He will be available to discuss complex code compliance/interpretation questions or process/procedural issues with the Building Official and design team members as the needs arise. He will provide technical or administrative training and participate in any special assignments or meetings at City managers direction.

Isam has 30 years of experience in code enforcement and building department administration and technical review and inspections. Mr. Hasenin has the perfect mix of public sector experience and private sector experience managing both small and large operations. He has deep understanding and appreciation for the challenges and demands of local municipalities in meeting the needs and expectations of their citizens and applicants for building permits.

Project Manager/Director of Operations

Amar Hasenin, Director of Operations for True North will serve as the day-to-day operational and technical manager for the City of Carpinteria projects. He will assign and monitor the workload of staff, quality of reviews and timeliness of the review process. He will be available to discuss code compliance/interpretation questions or process/procedural issues with the Building Official and his staff as the needs arise. He will provide technical and administrative training and

participate in any special assignments or meetings at City managers direction. Amar has over 10 years of experience as a design engineer, plan check engineer, and regional manager in Southern California. He has served as a Regional Manager for a third-party building department services provider prior to joining True North. He is a highly competent plan review engineer and technical expert in the application of the California Codes and a certified Plans Examiner and Inspector by ICC. Amar is an effective manager of building operations and managing the needs of our public agency partners and delivering high quality, responsive and timely service.

Lead Structural Plan Check Engineer

Scot Weisse, PE will serve as the Lead Building Plan Review Engineer. He is an experienced, licensed Civil Engineer. Scot has over 20 years of experience as a plan check engineer and designer for multiple jurisdictions where he reviewed the entire range of projects from residential remodels to complex new homes, tenant improvements and new commercial, office and multi-family projects. He provides high quality reviews and excellent customer service and always ready to offer solutions and ideas on how to comply with code provisions.

Project Team

Our team is comprised of over 50 highly qualified and experienced Plan Check Engineers, Plans Examiners, Building Inspectors and Permit Technicians able to handle reviews, inspections and permit processing for all aspects of the Building Services. Our team members have many years of experience working for public agencies in California. Our staff is licensed and/or certified in all disciplines including Licensed Structural Engineers, Licensed Civil, MEP Engineers, ICC Certified Building Plan Reviewers, Licensed Fire Protection Engineers, Certified HazMat Specialists, ICC Certified Plans Examiners, ICC Certified Fire Plan Reviewers, ICC Certified Building Officials and ICC Certified Permit Technicians. Our team is capable of reviewing and inspecting the entire spectrum of projects submitted to the City from single-family homes to highly complex high-rise hotels and large office buildings, mixed-use projects, R&D lab facilities, biotech buildings, data centers, distribution centers, large scale solar farms, complex tenant improvements and public buildings. Below is a table of key staff who will be assigned to work on City of Carpinteria projects.

Organization Chart

Our staff is licensed and/or certified in all disciplines including: Licensed Structural Engineers, Licensed Civil, MEP Engineer, Licensed Fire Protection Engineers, ICC Certified Plans Examiners, ICC Certified Inspectors, ICC Certified Permit Technicians, and more.

Name & Role	Experience & Credentials
Isam Hasenin, PE, CBO, MSCE **President & Building Official**	30+ years experience CA Licensed Professional Engineer Certified: Building Official, Building Plans Examiner
Amar Hasenin **Project Manager/ Director of Operations**	10+ years experience Certified: Commercial Building Plans Examiner, Building Inspector, Plumbing Plans Examiner, Plumbing Inspector, Accessibility Plans Examiner, Accessibility Inspector
Bachar Koujah, PE, CASp **Lead Building Plan Review Engineer**	20+ years experience CA Licensed Professional Engineer Certified Accessibility Specialist; Certified Plans Examiner
Alex Wu, PhD, SE, PE **Lead Structural Review Engr.**	20+ years experience CA Licensed Professional & structural Engineer
Allen Lang, SE, PE **Structural Review Engr.**	20+ years experience CA Licensed Professional & Structural Engineer
Gary Ho, SE, PE **Structural Review Engr.**	30+ years experience CA Licensed Professional & Structural Engineer
Daniel Lee, SE, PE **Structural Review Engr.**	20+ years experience CA Licensed Professional & Structural Engineer
Edward Alexanian, SE, PE **Structural Review Engr.**	30+ years experience CA Licensed Professional & Structural Engineer
Henry Hadidi, SE, PE **Lead Structural Review Engr.**	30+ years experience CA Licensed Professional & structural Engineer
Robert Chun, PE **Building Plan Review Engr.**	30 years experience CA Licensed Professional Engineer
Scot Weise, PE **Building Plan Review Engr.**	15+ years experience CA Licensed Professional Engineer, ICC Certified Plans Examiner
Mohammed Elassad, PE **Building Plan Review Engr.**	20+ years experience CA Licensed Professional Engineer, ICC Certified Plans Examiner
Alaa Atassi **Building Plan Review Engr.**	5+ years experience ICC Certified Plans Examiner
Areli Sanchez **Building Plan Review Engr.**	5+ years experience ICC Certified Plans Examiner
Bryan Montes **Building Plan Review Engr.**	5+ years experience ICC Certified Plans Examiner
Richard Moreno **Senior Plans Examiner**	10+ years experience ICC Certified Plans Examiner

Ryan DeCastro **Building Plan Review Engr.**	5+ years experience BS in Civil Engineering
Ali Almurshid **Building Plan Review Engr.**	4+ years experience BS in Civil Engineering
Mehmet Amiroglu **Building Plan Review Engr.**	3+ years experience BS in Civil Engineering
Tim Shell, PE **Civil Plan Review Engr.**	30 years experience CA Licensed Professional Engineer
Jed Rizk, PE **Civil Plan Review Engr.**	30 years experience CA Licensed Professional Engineer
Jamal Naji, PE **Civil Plan Review Engr.**	25 years experience CA Licensed Professional Engineer
Ahmad Erikat, EIT **Civil Plan Review Engr.**	15 years experience EIT Certificate
Henry Pio, PE **MEP Plan Review Engineer**	20+ years experience CA Licensed Professional Engineer Certified: Mechanical, Electrical, Plumbing Plans Examiner
Ali Soheili, PE **MP Plan Review Engineer**	20+ years experience CA Licensed Engineer; ICC Certified Plans Examiner
Hassan Itani, PE **MP Plan Review Engineer**	10+ years experience CA Licensed Engineer; ICC Certified Plans Examiner
Amir Amiri, PE **Electrical Plan Review Engineer**	20+ years experience CA Licensed Professional Engineer; ICC Certified Plans Examiner
Jerome Schreiber, PE **Electrical Plan Review Engineer**	20+ years experience CA Licensed Professional Engineer; ICC Certified Plans Examiner
Kevin Ybarra **Electrical Plans Examiner**	20+ years experience ICC Certified Plans Examiner
Dan Larsen, CASp **CASp Plan Reviewer/Insp.**	20+ years experience Certified Accessibility Specialist
Gabriel Reza **Lead Fire Plan Reviewer**	10+ years experience Certified Fire Plans Examiner
Doug Evans, FPE **Fire Protection Engineer**	20+ years experience CA Licensed Fire Protection Engineer

Bob Scott **Fire Plans Examiner**	25+ years experience Fire Plan Review and Former Fire Marshal; Fire Inspector II, Building Inspector, Building Plans Examiner
William Barranon **Manager, Inspection Services**	30+ years experience
George Lockfort **Manager, Inspection Services Combination Inspector**	30+ years experience Over 15 ICC Certifications
Tom Graham **Combination Inspector**	25+ years experience ICC Certified Building Inspector, ICC Certified Residential Inspector
Steve Stingl **Combination Inspector**	30+ years experience ICC Certified Building Inspector
Charles Valaer **Combination Inspector**	20+ years experience ICC Certified: Building Inspector, Combination Inspector
Joe Harris **Combination Inspector**	20+ years experience
Rene Avela **Senior Combination Inspector/Plans Examiner**	30+ years experience ICC Certified: Building Inspector, Combination Inspector
Randy Kilburn **Senior Combination Inspector**	30+ years experience ICC Certified: Building Inspector, Combination Inspector
Romany Youssef **Combination Inspector**	7+ years experience ICC Certified Residential Inspector
Marco Stutts **Combination Inspector**	5+ years experience
Brenda Sylvester **Combination Inspector**	25+ years experience
Alexandra Perkins **Lead Permit Technician**	5+ years experience
Derrick Thompson **Permit Technician**	2+ years experience ICC Certified Permit Technician
Dana Duong **Permit Technician**	3+ years experience

Section V- Methodology & Work Approach

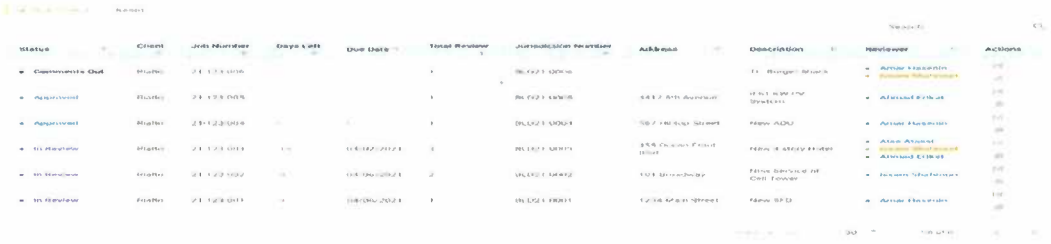
Our established internal procedures and policies will ensure that we provide the City of Carpinteria the highest quality, accurate, timely, and responsive service. Our goal is to provide consistent and uniform service, eliminate errors and confusion and ensure compliance with the City's standards, policies, interpretations, and procedures. To that end, we have the following established procedures for each of the services we offer:

Plan Review Procedures

The following approach and procedures will apply to Plan Review Services. It may be adjusted to better accommodate the specific needs of the City of Carpinteria:

1. All document/plan reviews shall be based on the City of Carpinteria Municipal Code, applicable federal and state laws and regulations, Title 24 California Code of Regulations, and the City's Building & Safety Division plan review standards and policies. Plan review shall cover structural, fire and life safety, architectural, accessibility, OSHPD-3, energy conservation, green building, grading, plumbing, mechanical and electrical installations.
2. We will pick-up plans at the City of Carpinteria Permit Center within 24 hours of notification or upload immediately into our cloud-based database for electronic submittals.
3. Review all plan check applications for accuracy and make all necessary revisions to such items as description, square footage, type of construction, occupancy and uses.
4. Format plan review comment lists to compliment the style and requirements of the City of Carpinteria.
5. Prepare a standard template specific to the City of Carpinteria to identify specific requirements and items of interest and focus to the City Building & Safety Division.
6. Our plan review philosophy is to perform a thorough review during the first submittal of plans in order to avoid new comments on any subsequent submittals.
7. Open lines of communication with the Building Official and other City managers and staff to ensure accuracy in enforcing City policies, procedures and regulations.
8. Conduct plan reviews within the agreed upon turn-around times established by the City of Carpinteria.
9. Our team is available to review projects on an expedited basis within the designated turn-around times.
10. Review deferred submittals and revisions within assigned due dates.
11. Email plan check comments to designated Building staff and provide pertinent building/project data and information required on permit application. Building/project data such as description of work, type of construction, uses, occupancy classification, floor area, number of stories, etc. will be provided on the transmittal letter.
12. Supply hard copy or electronic plan review comment, approval letters, and project invoices as required by the City of Carpinteria.
13. When final review is approved, we will deliver two final sets of approved plans with approval stamps and signatures to the City within 24 (twenty-four) hours of final review and approval.

14. Be available, during regular business hours, to discuss and clarify plan check issues with applicants, designers, owners and consultants. Resolution of code issues may be performed by telephone, or meetings, prior to resubmitting corrected plans and documents.
15. Any plan check issues not resolved between the reviewer and the architect/engineer of record after the second review cycle will be quickly elevated to our QC Manager who will in turn discuss with the Building Official and come up with resolution to the outstanding issues.
16. Communicate and/or meet with the applicant, architect, engineer, other City departments or agencies, as necessary to assist with plan review responses.
17. Participate in pre-submittal meetings during preliminary design or working drawing stages to provide high level code review and discussion to ensure a smooth and timely plan review process.
18. Our President, Isam Hasenin will be available to provide technical support and advice to the Building Official, and city staff and managers related to code application and review of Requests for Alternate materials and Methods, administrative aspects of the department, permit fee analysis, preparing local amendments and ordinances and similar services.
19. We will utilize the City's Permit Tracking System to enter and monitor plan-checking information into the portal.
20. We have a fully automated web-based project tracking system to enter and track all projects assigned by the City. City staff and managers can access the system anytime to check the backlog, status and due dates of any project. They can also review copies of comment lists prepared by our staff. If the City agrees, we can provide access to applicants so they can check status of their projects online without having to call the City or come to the Building & Safety counter. Here is a screen shot of the plan log screen:



Electronic Plan Review

True North Compliance Services is able to receive, process, plan review, markup and approval stamp plans electronically and return the electronic plans back to the City. In fact, over 75% of our reviews currently are performed electronically using the Bluebeam platform. More specifically:

1. We will adhere to the City's Electronic Plan Review guidelines and policies.
2. We are able to receive and route submittal documents utilizing cloud storage (Box, SharePoint, Drop Box, etc.) links or any other preferred method of the City.

3. Our staff will use Blue Beam to perform the review or other City-required platform.
4. We will provide redline mark ups on the plans with Blue Beam. Then transferring a marked-up image of the plans onto the plan review comments. This process will simplify the comments for the applicant resulting in less plan review iterations.
5. When the plan check and recheck processes are complete and the plans and corresponding documentation are deemed in full code compliance, we will sign and stamp the electronic plan set and corresponding documents.
6. Our entire team is equipped with latest technology (highspeed computers, multiple large monitors, latest version of Blue Beam, access to cloud storage, etc.) to easily perform plan reviews electronically.

Plan Check Turn-Around Times

We commit to meeting the City's turn-around times on all projects reviewed by our team. Our web-based project tracking system allows both our reviewers and permit technicians to stay on top of project due dates. Expedited plan reviews will be completed in half the time frames listed below.

Below are our standard review times.

PLAN CHECK TYPE	1ST REVIEW (working days)	RE-CHECKS* (working days)
Residential Solar & ESS	2	2
Single-family Dwellings	10	5
Commercial, Industrial and Multi-Family Projects	15	7

*** "Express Rechecks By Appointment"**

We are pleased and excited to offer the City of Carpinteria our new and innovative solution to expedite and streamline the recheck process. The program, "Express Recheck By Appointment" is a revolutionary approach to expedite the recheck process, minimize the number of review cycles, reduce frustrations and miscommunications between applicants and plan checkers and reduce the workload of City staff in intaking, routing and tracking of the many cycles of plan check and rechecks on submitted projects. The program will be offered at no additional cost to the applicant or City. The service applies to the vast majority of projects reviewed by our staff. Once the applicant is ready for the recheck, he/she will contact True North Office to schedule the "Express Recheck By Appointment". The appointment will be scheduled within 48 hours of the

request. Our plan reviewer will perform the recheck over video-conferencing meeting and sign off items completed.

Building Inspection Services

True North Compliance Services, Inc. is pleased to offer excellent on-call Building Inspection Services to the City of Carpinteria. Our inspectors have extensive construction and trade experience in addition to their Code knowledge, allowing for a practical approach to applying Code provisions during the inspection process. Similar to our Plan Review process, our inspectors employ the following procedures to maximize project success. These procedures may be adjusted to better accommodate your jurisdiction.

1. Become familiar with the inspection style and requirements of the City of Carpinteria.
2. Provide inspection services and assure that construction complies with plans and is in compliances with the most recently adopted codes, policies, and procedures.
3. Perform inspections on construction projects to verify compliance with City of Carpinteria Municipal Code and State codes and regulations: California Building Code, Residential Code, Plumbing Code, Mechanical Code, Electrical Code, Fire Code, Energy Code, Green Building Standards Code, Disabled Access Regulations, and Title 25; Mobile Home Parks regulations; State Water Resource Control Board regulations related to storm water pollution prevention; Sound Transmission Control regulations; and, locally adopted building ordinances and amendments thereof.
4. Inspect for compliance with applicable conditions of approval set forth by the City's Community Development Department, Planning Commission, and/or City Council.
5. Inspectors will possess and maintain necessary certifications required to perform inspections.
6. Be equipped with all necessary tools needed to perform inspections, including a complete set of current code books.
7. Assist in the coordination of job site conferences with technical consultants, engineers, architects, representatives of the owner, equipment manufacturers, and subcontractors to review project requirements, and clarify or resolving any questions or problems prior to commencing work.
8. Prepare inspection notices of noncompliance on incorrect construction methods or material found during inspection; confer with contractor or representative regarding construction methods and procedures as they relate to compliance with plans and specifications.
9. Maintain a record of non-complying items and follow up to achieve resolution of such items. Record all significant construction-related activities and events such as work completed to provide a chronological and factual history of inspection on assigned construction projects.
10. Engage with Building & Safety Division staff to understand the City's permitting process, forms, policies, and clients.
11. Adapt to the City's needs to allow for easy integration into the day-to-day inspection operations.

12. Communicate daily with the City's Principal Building Inspector for assignments and to identify potential issues.
13. Coordinate with various City and County agencies and departments and other governmental agencies providing services, and/or having jurisdiction over any aspect of a development project.
14. Maintain contact while in the field to answer questions, reschedule inspections, and support City staff.
15. Serve as a resource and provide information on City regulations to property owners, residents, businesses, the general public and other City departments.
16. Build a rapport with frequent contractors and teams on continuing projects.
17. Update the City's permit tracking software as necessary, including transferring all applicable field notes.
18. Perform and/or attend on-site and in-office preconstruction meetings as required.
19. Communicate and/or meet with applicants, contractors, engineers, architects, etc., as necessary to assist with corrections and general project questions.

Section VI- References

While our firm is relatively young, we are pleased to share with you that we already signed contracts with over 40 California municipalities. This is a testament to the impeccable reputation of our president and team members and ability to deliver the level and quality of service expected by our public agency partners. Here is a sampling of our clients and scope of services provided.

Client	Dates	Services Provided
City of Malibu Yolanda Bundy, PE, Chief Building Official 23825 Stuart Ranch Rd, Malibu, CA 90265 (310) 804-6648, ybundy@malibucity.org	2021-Current	Plan review & Inspection services
City of Huntington Beach Jasmine Daley, Chief Building Official 2000 Main St, Huntington Beach, CA 92648 (714) 375-5147, Jasmine.daley@surfcity-hb.org	2021-Current	Plan review & Inspection services

City of Pasadena Ron Takiguchi, Chief Building Official, 175 Garfield Ave, Pasadena, CA 91101 (626) 744-7063, rtakiguchi@cityofpasadena.net	2020-Current	Plan review & Inspection services
City of La Habra Rodney Sipma, Building Official 110 E La Habra Blvd, La Habra, CA 90631 (562) 383-4119, rsipma@lahabraca.gov	2020-Current	Plan review & Inspection services
City of San Jose Lisa Joiner, Chief Building Official 200 E. Santa Clara St, San Jose, CA 95113 (408) 535-7757, lisa.joiner@sanjoseca.gov	2023-Current	Plan review & Inspection services
City of Redwood City Christina McTaggart, Building Official 1017 Middlefield Rd, Redwood City, CA 94063 (650) 780-7228, cmctaggart@redwoodcity.org	2020-Current	Plan review & Inspection services
City of San Bruno Darcy Axiaq, Building Official 567 El Camino Real, San Bruno, CA 94066 (650) 616-7020, daxiaq@sanbruno.ca.gov	2021-Current	Plan review & Inspection services

Acknowledgements

True North Compliance Services, Inc proposes no exceptions or deviations from the City's requirements and accepts the City's Standard Professional Services Agreement without exceptions.

True North Compliance Services, Inc. certifies that it is able to provide the insurance coverage required by the City of Carpinteria.

Conflict of Interest

We attest that none of True North Compliance Services' managers or staff have any real or perceived conflict of interest with the City of Carpinteria related to this RFP.

APPENDIX: RESUMES

Isam Hasenin, P.E., CBO

President/Building Official

Education

B.S. Degree - Civil Engineering
San Diego State University

M.S. Degree – Structural Engineering
Pennsylvania State University

Licenses and Certifications

- Licensed Professional Engineer in the State of California
- ICC Certified Building Official
- ICC Certified Plan Examiner

Professional Activities

- Vice Chair of the International Accreditation Services (IAS) 2008- 2016.
- California Building Standards Commission- Member and Vice Chair 2002-2010
- Vice-Chair of the Division of the State Architect Access Advisory Board 1995 – 2000
- ICC Education Committee 2000-2007
- CALBO Education Committee 1995-2002
- DSA Accessibility Committee 1992-1998
- Numerous other ad hoc professional committees

Affiliations

- International Code Council
- Member of the American Society of Civil Engineers.

Background

An accomplished senior-level technical manager and building official with over 25 years of experience in the code compliance services in both the private sector as well as the public sector. Isam developed an impeccable reputation, over his long career, as a forward-thinking customer services-centric public agency administrator, licensed Civil Engineer and technical manager providing high quality responsive service to public agencies and their citizens.

Experienced building official with hundreds of decisions and ruling on complex code issues, interpretation and application of equivalencies and Alternate Materials and Methods. Highly respected technical expert with many years of service on many technical standard writing committees. Served as a Vice Chair of the California Building Standard Commission for over 4 years responsible for the adoption and application of the building codes in California. Active participant in the code development & administration process both on the state and national levels and serving on many technical committees and boards.

Select Work Experience

True North Compliance Services, Inc.
President/ Building Official

Isam serves as Principal/Team Leader and main point contact for True North Compliance. He ensures that services are delivered in accordance with the Scope of Services established with the client; he recruits and hires staff; he provides oversight and management of all True North's staff; he manages the firm's rigorous quality control program; he provides technical and administrative training to staff and clients; assist clients in code adoption, development of policies and procedures and provide recommendations for alternative solutions and methods of compliance for unique complex code compliance challenges that don't fit squarely in the prescriptive provisions of the Code.

Bureau Veritas
Chief Operating Officer

Manage the code compliance division with hundreds of local building department clients throughout the U.S. Division; provides local jurisdictions and agencies with a comprehensive range of municipal services and building department operations including plan review, inspection and permit processing services and fire and health review services. Clients include over 200 cities and public agencies throughout the country.

City and County of San Francisco -Development Services
Director/Chief Building Official

Managed the Department of Building Inspection with a staff of over 400 and an operating budget exceeding $50 million. Responsible for the plan review and inspection process and code enforcement program for the city. As the Chief Building Official, led the adoption and local amendment process of the City's construction codes in compliance with state law, set technical policies and procedures for the application and enforcement of the City's codes, authored code interpretations and reviewed and acted upon numerous submitted requests for modifications or approvals of alternate materials and methods to prescriptive code requirements.

- American Public Work Association
- AIA -San Diego Chapter
- AIA -Orange County Chapter

City of San Diego -Planning & Development Department
Chief Building Official/Chief Deputy Director

Managed the entire ministerial review and construction permits Division with a staff of over 300 and an operating budget exceeding $30 million. Responsible for the plan review and inspection process with functions and disciplines ranging from the traditional review and inspection of the California Codes to civil engineering reviews, public improvement plans, drainage and grades, traffic and transportation engineering review, landscape and zoning, geology, mapping review and the fire services section responsible for plan review and inspection of fire suppression systems, sprinklers, alarm systems, hazardous materials and fire department access. Managed staff included professional engineers in many disciplines, certified inspectors in all construction trades, planners, landscape architects, licensed surveyors, engineering geologists, fire fighters, counter technicians, and administrative and clerical staff. As the Chief Building Official, led the adoption and local amendment process of the City's construction codes in compliance with state law; set technical policies and procedures for the application and enforcement of the City's codes; author code interpretations and review and act upon numerous submitted requests for modifications or approvals of alternate materials and methods to prescriptive code requirements.

City of Long Beach -Department Building & Planning
Engineering & Operations Officer/Chief Engineer

Managed the Plan Review and Engineering Services Division, the Development Services Center and the Office and Support Division. The combined staff of the three divisions was over 22 with an operating budget of over $2 million. Duties included supervision of the professional engineering staff and inspectors performing the review and subsequent approval of proposed building structural, mechanical, plumbing and electrical plans for compliance with local and State codes; providing code interpretations; reviewing requests for modifications or approvals of alternates to prescriptive code requirements. Other duties included acting as the lead senior technical manager for the City's Access Appeals Board and leading the City's efforts in the upcoming adoption of the latest editions of model building codes.

City of San Diego -Planning & Development Department
Senior Structural Engineer

Planned, assigned, and directed the work of plan check engineers. Consulted with contractors, architects, and building owners regarding application of building codes and other state and local ordinances. Performed structural damage assessments and feasibility studies. Researched and determined acceptability of new materials and methods of construction. Trained and evaluated work performance of subordinates. Managed complex projects for division. Provided leadership and direction to staff. Provided second opinion to customers and was responsible for resolution of project-related conflicts. Served on committees and performed special assignments.

Amar Hasenin

Director of Operations/ Senior Plan Review Engineer

Education

B.S. Degree - Civil Engineering
Long Beach State University

Certifications

- ICC- certified Building Plans Examiner
- ICC- certified Building Inspector
- ICC-certified Commercial Plumbing Plans Examiner
- ICC-certified Commercial Plumbing Inspector
- ICC-certified Accessibility Plans Examiner and Inspector

Background

An accomplished technical manager, director of operations and plan review engineer with over 10 years of experience in the code compliance services in both the private sector as well as the public sector. Amar is an effective manager of building operations and managing the needs of our public agency partners and delivering high quality, responsive and timely service.
A graduate engineer and ICC-certified plans examiner with many years of experience as a design engineer and Plan Reviewer of the entire range of construction projects ranging from small residential projects to complex commercial facilities, R&D, hazardous occupancies, biotech industry and mixed-use projects. Amar provided in-house plan review and counter services for various jurisdictions throughout the state. He provides recommendations and solution to complex code-compliance issues to building officials. Amar managed regional operations for third party consultants throughout the state of California.

Work Experience

True North Compliance Service, Inc.
Director of Operations/Senior Plan Review Engineer

As the Director of Operations for True North, Amar serves as the day-to-day operational and technical manager for True North. He ensures that services are delivered in accordance with contracts and meeting clients' needs and expectations; He recruits and hires staff; he provides oversight and management of all True North's staff; He will assign and monitor the workload of staff, quality of reviews and timeliness of the review process; He manages the firm's rigorous quality control program; He provides technical and administrative training to staff and clients; He assists clients in code adoption, development of policies and procedures and provides recommendations for alternative solutions and methods of compliance for unique complex code compliance challenges. Amar is also a senior-level Plan Reviewer who performs reviews on the entire range of constructions projects, especially complex buildings such as large mixed-use projects, R&D facilities, hazardous materials, labs, educational uses and large assembly occupancies.

West Coast Code Consultants
Regional Manager

Amar served as the Southern California Regional Manager for the firm providing building department services to multiple public agencies throughout the region. He also served a supervising Plan Reviewer for the Peninsula office of the firm. He served as in-house plan reviewer in multiple jurisdictions throughout the state including Redwood City and Dana Point. Amar was also the key plan reviewer of complex and challenging construction projects.

CSG Consultants
Plan Examiner

Reviewed plans and specification to ensure compliance with building codes, regulations and ordinances. Performed in-house plan review and counter plan check services for several cities including Fontana, Fullerton, Redlands, County of San Bernardino and the City of Huntington Beach.

Hasenin Consulting Engineers
Design Engineer

Performed design services for residential projects; used AUTOCAD to prepare structural drawings and details; prepared cost estimates; consulted with homeowners and contractors; provided inspections of construction projects; provided design of grading and other public improvements and developed AutoCAD drawing; interacted with local building and engineering departments for review and approval of submitted projects; performed site assessments, took measurements and prepared drawings; performed ADA site assessments and measurements; performed site assessments of damaged commercial and assembly buildings for insurance companies to determine extent of damage and required code upgrades.

Saeed Amirazizi, SE, CASp, CBO

Building/Structural Plan Review Engineer

Education

M.S. Degree – Structural Engineering
Stanford University

B.S. Degree - Civil Engineering
Northeastern University

Licenses and Certifications

- Licensed Structural Engineer in the State of California
- Licensed Engineer in the State of California
- Certified Access Specialist (CASp)
- ICC Certified Building Official (CBO)
- ICC Certified Building Code Specialist
- ICC Certified Plans Examiner
- ICC Certified Accessibility Inspector/Plans Examiner
- ICC Certified Building Inspector
- ICC Certified Commercial Building Inspector
- ICC Certified Residential Building Inspector

Background

Saeed is a seasoned building official and engineer with extensive experience in all aspects of building department functions including plan review, inspection and administration. Highly technical expertise in all adopted codes and standards and structural engineering of complex buildings. Building Official for many local cities in California. Provides technical support and training to staff and clients.

Select Work Experience

True North Compliance Services, Inc.
Structural Review Engineer

Perform comprehensive plan reviews for residential, commercial, and industrial projects, ensuring compliance with Building Codes and local regulations. Evaluate structural engineering, electrical, mechanical, and plumbing designs for code conformity. Provide code interpretations to city staff and the public, offering technical assistance and construction recommendations. Evaluate alternate construction methods/materials and provide recommendations. Perform CASp plan reviews and inspections, preparing reports as required.

City of Norwalk
Building Official

Managed building department activities related to plan check, inspection and permit issuance. Conducted reviews of commercial, multi-family, and industrial building. Developed and implemented division goals, objectives, policies and priorities. Performed plan checking of complex projects.
Supervised plans examiners, permit technicians and building inspectors

Cities of San Clemente, Garden Grove
Interim Building Official, Plan Check Engineer

Served as Interim Building Official and senior plan check engineer. Supervised permit technicians, plans examiners and building inspectors. Performed plan checking of complex projects, attended Planning Division meetings, answered planning questions related to the building issues, oversaw the consultant's plan check assignments, helped customers and public at the counter and answered inspector's, contractor's, architect's and engineer's technical questions related to the plan check submittals and construction inspection.

SRA Engineering
Structural Review Engineer
Performed plan review of public schools and community colleges for the building and safety operation of Division of the State Architect (DSA). Performed structural plan review of hospitals for building & safety operation of OSHPD. Performed structural design and seismic retrofit of all types of buildings for the state, municipal cities and private clients.

Alex Wu, Ph.D., S.E., P.E.

Senior Structural Plan Review Engineer

Education

Ph.D. Degree -Structural Engineering
Purdue University

M.S Degree - Structural Engineering
National Taiwan University

Licenses and Certifications

- Licensed Professional Engineer in the State of California
- Licensed Structural Engineer in the State of California

Awards/Honors

- Member of the Phi Tau Phi Honor Scholastic Honors Society at National Taiwan University

Background

Alex is a highly respected structural engineer. He has over 20 years in structural plan check and structural design field. With a Ph.D. degree is structural Engineering and many years of experience designing and peer-reviewing the full range of structures including complex building and structures. Alex has peer-reviewed highly complex buildings and structures for agencies like OSHPD, DSA, LA Unified School District, UCSD and many others.

Select Work Experience

True North Compliance Services, Inc.
Senior Structural Plan Review Engineer

Provide structural plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

KPFF, Inc.
Senior Project Engineer
Provided structural analysis and design for variety of buildings and structures. Examples of projects designed or peer-reviewed include: design and construction administration of hospital equipment seismic/gravity support/bracing/anchorage design and construction for Kaiser Hospital; Design of a new 200-foot long pedestrian bridge based on Caltrans specification for California State University, San Marcos; Peer review of the design of several new multi-story (Up to 13 stories above and 3 levels below grade) RC shear wall buildings with underground garages for University of California San Diego, North Torrey Pines Living & Learning Neighborhood; Peer review of renovation/addition design of multi-story RC shear wall buildings for University of California San Diego and many others.

TMAD, Taylor & Gaines
Structural Project Engineer
Provided structural analysis and design for variety of buildings and structures. Examples of projects designed include: Seven masonry shear wall buildings with steel gravity frames and pile foundations for Long Beach Unified School District; Design of new two-story steel special concentrically braced frame building for San Diego High School; Seismic retrofit design of existing three-story reinforced concrete shear wall building for Long Beach City Library; Design of new six-story steel frame building and surrounding structures for Scripps Memorial Hospital.

Gary Ho, SE, PE

Senior Structural Review Engineer

Education

B.S. Degree - Civil Engineering
University of California-Davis

M.S. Degree - Civil Engineering
Utah State University

Licenses and Certifications

- Licensed Structural Engineer in the State of California
- Licensed Civil Engineer in the State of California
- ICC Certified Plans Examiner
- ICC Certified Building Inspector
- ICC Certified Accessibility Plans Examiner

Background

Highly accomplished Professional Engineer who is effective at reviewing the entire range of residential and commercial plans for compliance with applicable building codes. Detail-oriented and analytical professional with an efficient and thorough approach. Proficient licensed plans check engineer who is knowledgeable about current codes and their effective interpretation.

Select Work Experience

True North Compliance Services, Inc.
Senior Structural Engineer

Perform plan review of the entire range of residential, commercial and industrial projects; examine and check structural engineering designs, calculations and plans for conformance with adopted Building Codes and local ordinance and regulations. Provide interpretations of building codes, State laws and local ordinances to city staff and the public; evaluate alternate methods of construction/materials and provides recommendations; provide technical assistance to city staff; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of routine building problems and the interpretation of building codes and ordinances; check plans for compliance with California Title 24, Energy and Disabled Access Requirements; maintain liaison with city staff related to project reviews and code compliance.

City of San Francisco -Department of Building Inspections
Plan Review Engineer

Joined the department in December 1994 as an Associate Civil Engineer, promoted to Civil Engineer in July 1997, to Structural Engineer in October 2001 and Senior Engineer in July 2017. Managed permit processing and reviewing for all building permit applications in the City. Structural, Architectural and Accessibilities plan review for compliance of applicable codes. Plan review buildings for all types of construction and occupancy classifications; projects include alternation, addition and retrofitting of existing buildings, and new constructions ranging from single story to multi-stories tall buildings.

AGS
Senior Structural Design Engineer

Provided structural evaluation and reports of existing buildings. Prepared structural calculations, specifications and plans for retrofitting of commercial and residential buildings. Reviewed plans for structural compliance. Prepared proposals and presentations of projects to clients. Set up design criteria, budgets and schedules of projects. Supervised staff engineers and designers in preparing calculations, specification and plans for projects. Provided co-ordinations of projects between clients, architects, engineers and contractors. Provided construction support and field inspection.

Henry Hadidi, Ph.D., S.E.

Senior Structural Plan Review Engineer

Education

Ph.D. Degree -Structural Engineering
Stanford University

M.S Degree - Structural Engineering
Stanford University

Licenses and Certifications

- Licensed Professional Engineer in the State of California
- Licensed Structural Engineer in the State of California
- ICC certified Plans Examiner

Background

Mr. Hadidi is a highly respected structural engineer. He has over 30 years in structural plan check and structural design field. With a Ph.D. degree is structural Engineering from Stanford University and many years of experience designing the full range of structures including complex building and structures. He also has years of experience in structural review of variety of buildings and structures.

Select Work Experience

True North Compliance Services, Inc.

Senior Structural Plan Review Engineer

Provide structural plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances. Henry is the go-to Structural Plan Review Engineer for complex structures and challenging issues.

Various Public Agencies

Structural Plan Review Engineer

Provided structural plan review for many state agencies such as DSA, DGS, LAUSD throughout California. Projects reviewed included the seismic retrofit of two reinforced concrete building at Atascadero State Hospital in Atascadero, of numerous hospital buildings as part of plan check review for OSHPD, Westinghouse AP 1000 nuclear power plants, the design of a segment of the Los Angeles Metropolitan Purple Line underground metro tunnel in Los Angeles, California, as part of LA Metro internal review, seismic retrofit of the Caltrans Headquarters buildings located at Sacramento, California.

Owen Group

Structural Engineer

Provided structural analysis and design for variety of buildings and structures, ranging from single family residential to multi-story apartment, commercial buildings.

Allen Lang, PE, SE

Structural Plan Review Engineer

Education

M.S. Degree – Structural Engineering
University of Virginia

B.S. Degree - Civil Engineering
Taiwan Municipal College

Licenses and Certifications

- Licensed Structural Engineer in the State of California
- Licensed Engineer in the State of California
- ICC Certified Plan Examiner

Background

Allen is a seasoned engineer and building official with extensive experience in all aspects of building department functions. Highly technical expertise in structural engineering of complex buildings. Building Official for many local cities in the Bay Area. Provides technical support and training to staff and clients.

Select Work Experience

True North Compliance Services, Inc.
Structural Review Engineer

Provide structural plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

City of Santa Clara
Interim Building Official

Plan, organize and maintain the daily operation of the Building Department. Managed 36 people in the Permit Center, plan check, inspections, and code enforcement. Participated in preliminary, plan review and preconstruction for high profile projects.

City of Fremont
Special Program Manager Community Development Department

Managing Plan Check division in Plans and Permit and developing special programs and processes improvements for the City.

County of Alameda
Building Official

Managing the Building Department including permit center, plan check, inspection, and code enforcement with an annual budget of over $3M and a staff of 17. Serve as technical advisor to the County Board of Supervisors. Led many initiatives to improve and streamline service and automate the permitting process.

City of San Jose
Department of Building & Planning Program Manager

Managed a special program to assist applicants for over the counter projects to improve service and expedite review and permitting. Prior to that, managed plan review team, assigned work and evaluated performance of staff. Conducted plan review of complex projects and interacted with designers and applicants.

Daniel H. Lee, S.E.

Senior Structural Plan Review Engineer

Education

B.S. Degree – Civil Engineering
University of California Berkeley

Licenses and Certifications

- Structural Engineer in California & Hawaii
- Civil Engineer in California & Hawaii
- ICC Certified Building Official
- ICC Building Plans Examiner

Background

30 years of expertise as a technical expert. Planned, assigned, and directed the work of plan check engineers. Consulted with contractors, architects, and building owners regarding application of building codes and other state and local ordinances. Performed structural damage assessments and feasibility studies. Researched and determined acceptability of new materials and methods of construction. Seismic design in structural engineering consulting firms. Structural plan review in California and Hawaii building departments. Responsible for plan review of complex and challenging building.

Select Work Experience

True North Compliance Services, Inc.
Structural Plan Review Engineer

Provide structural plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

County of Hawaii -Department of Public Work
Structural Engineer

Responsible for the structural plan review and approval of all complex residential and commercial buildings on the Island of Hawaii. Provide code interpretations and engineered solutions/technical responses to architects, engineers, drafting personnel, contractors, and owners. Conduct in-house and public (island-wide) training seminars on local building codes and other engineering/field-inspection related topics as needed. Perform the structural design of minor County-funded buildings and structures. Work closely with County building inspectors to ensure buildings are constructed in conformance with the plans & create County standard designs for the public.

Bureau Veritas North America Inc.
Consultant

Senior Structural Engineer and plan review specialist. Responsible for the structural plan review of high-rise, commercial, and residential buildings (See Major USA Plan Review Projects on page 1 for some recent projects) - Third party plan reviewer for the City and County of Honolulu.

City of Dana Point
Senior Structural Engineer

Served as a division head within Building and Safety. Reviewed designs and checked calculations for complex custom-built residential homes, commercial buildings, and earth-retaining structures. Directed and supervised inspection staff in resolving difficult field problems. Coordinated and expedited plan check activities with other departments and outside agencies. Prepared technical guidelines/manuals and provided training to the staff and public. Created city standard designs as needed.

City of Huntington Beach
Senior Plan Check Engineer

Reviewed architectural and structural designs (plans and specifications) from a life safety and engineering standpoint to ensure compliance with all applicable codes and regulations for fire and life safety, structural integrity, disabled access, energy and utilities requirements. Worked effectively and sensitively in teams and with government counterparts. Provided information and solutions to developers, architects, engineers, contractors, and owners regarding matters such as design, engineering, and regulations governing building plans and construction. Supervised the Permit and Plan Check Services Division in the absence of the Division Head/ Manager.

City of Long Beach
Civil Plan Check Engineer

Performed building, structural, and life safety design reviews of commercial, industrial, and residential buildings per uniform codes, state of California regulations, and local ordinances. Presented departmental reports at monthly community development program meetings. Enforced city environmental codes of practice. Evaluated the performance of consultant engineers. Conducted training seminar to the inspection/engineering staff.

Hamid Irannejad, S.E., P.E.

Senior Structural Plan Review Engineer

Education

M.S. Degree & B.S Degree– Structural/Civil Engineering
University of Akron

Licenses and Certifications

- Licensed Structural Engineer in the State of California

Background

Hamid has a Master of Science degree in Civil/Structural Engineering and a Bachelor of Science degree in Civil Engineering. Hamid has over 25 years of plan check experience as the Lead Senior Structural Engineer/ managing the day-to-day operations of the Structural Plan Check Discipline, Senior/supervising Structural Engineer and Associate/plan check Engineer with the City of San Diego Development Services Department. In San Diego, Hamid oversaw review of major projects such as mid-rise and high-rise residential and commercial buildings as well as many other types of complex structures and occupancies. Hamid has over 14 years of structural design experience of residential and commercial buildings and other structures including 8 years of structural design of steel and concrete-framed high-rise buildings with CBM Engineers, Inc. in Houston, Texas. Hamid provides structural plan check on major buildings. He is a licensed Structural and Civil Engineer in the State of California.

Select Work Experience

True North Compliance Services, Inc.
Structural Plan Review Engineer

Provide structural plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

City of San Diego
Senior Structural Engineer

As a Senior Structural Engineer with City of San Diego, Development Services Department, Mr. Zamani is responsible to supervise team of up to six Associates and Assistants Structural Engineers to review architectural, structural plans, structural calculations and construction specifications to verify their conformance and compliance with current California Building Codes (CBC) and local amendments for Life Safety, Structural, and Disabled Access requirements. He is also responsible to provide preliminary reviews and code interpretations for large and complex projects prior to their full submittal for plan check.

City of San Diego
Structural Engineer Associate

As a Structural Engineer Associate with City of San Diego Development Services Department, He was responsible to review architectural, structural, plans, structural calculations and specifications to verify their conformance and compliance with current CBC and local amendments for Life Safety, Structural, and Disabled Access requirements.

CBM Engineers
Structural Design Engineer

Provided structural analysis and design for all type's buildings and structures, ranging from single family residential to multi-story apartment, commercial buildings. Hamid has over 14 years of structural design experience of residential and commercial buildings and other structures including 8 years of structural design of steel and concrete-framed high-rise buildings with CBM Engineers, Inc. in Houston, Texas.

Edward Alexanians, P.E., S.E.

Senior Structural Plan Review Engineer

Education

M.S Degree -Structural Engineering
UCLA

M.S Degree -Structural Engineering
Tehran University

Licenses and Certifications

- Licensed Professional Engineer in the State of California
- Licensed Structural Engineer in the State of California

Background

Ed is an accomplished and highly respected structural engineer. He has over 30 years in structural plan check and structural design field. He has designed or reviewed thousands of projects over his career including high rise buildings, hotels, mixed-use buildings with subterranean garage, concrete parking structures, university projects and many others. He specializes in complex and unique structural projects. Samples of complex projects reviewed by Ed included : The Burbank Studios high-rise concrete office buildings, four high-rise buildings with parking structure in the City of Burbank, Waldorf Astoria, a thirteen-story concrete hotel in Beverly Hills, nine-story office and dorm and a five-story hotel in El Segundo, nine and seven-story office buildings in Burbank, three-story hotel conversion into condominiums in Hancock Park, multi-unit apartment buildings with subterranean garage, Chase Bank building and a multi-story mixed used occupancy building, five-story post tension concrete open parking structure in the City of Alhambra, two high-rise buildings in Beverly Hills, several Cal State university facilities

Select Work Experience

True North Compliance Services, Inc.
Senior Structural Plan Review Engineer

Provide structural plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

County of Los Angeles
Office Manager
Supervision of plan checking, permitting and inspection services for the South Whittier District Office and two contract cities of La Mirada and Santa Fe Springs. Supervision of the plan check engineers, permit technicians and inspectors. Interpretation of the Building Code requirements and conflict resolution between the public and office staff. Responding to the Board of Supervisors' inquiries about the area's issues.

County of Los Angeles
Supervising Civil Engineer
Senior plan check engineer, responsible for review of complex structures, high-rise and mid-rise buildings, amusement rides at the Universal and Six-Flags Magic Mountain and earthquake damaged buildings for the Los Angeles County Building Code compliance. A team member for damage assessment of several buildings after the Los Angeles riots and the 1994 Northridge Earthquake.

Frank Lucas & Assoc.
Design Structural Engineer
Design of a variety of structures and buildings throughout the region.

Scot Weisse, P.E.

Senior Plan Review Engineer

Education

B.S. Degree- Architectural Engineering- California Polytechnical University, San Luis Obispo

Licenses and Certifications

- Licensed Engineer in the State of California
- CA Commercial Building Plans Examiner

Background

California Licensed Civil Engineer with nineteen years of experience in structural engineering, construction, and plan review of the entire range of construction projects. Areas of expertise include structural engineering and plan checking complex commercial and residential projects. Detail-oriented and analytical professional with an efficient and thorough approach. Proficient licensed plans check engineer who is knowledgeable about current codes and their effective interpretation.

Select Work Experience

True North Compliance Services, Inc.
Plan Review Engineer

Perform plan review of the entire range of residential, commercial and industrial projects; examine and check structural engineering designs, calculations and plans for conformance with adopted Building Codes and local ordinance and regulations; perform plan review of electrical, mechanical and plumbing projects for conformance with the Mechanical Code, Plumbing Code and National Electrical Code and local ordinances and regulations; provide interpretations of building codes, State laws and local ordinances to city staff and the public; evaluate alternate methods of construction/materials and provides recommendations; provide technical assistance to city staff; check plans for compliance with California Title 24, Energy and Disabled Access Requirements; maintain liaison with city staff related to project reviews and code compliance.

City of Ventura
Supervising Plan Check Engineer

Manage the plan check and permit counter operations for the city. Plan check architectural & structural plans for large, medium, & small sized residential & commercial projects. Enforce all applicable building codes including fire, life safety, and accessibility requirements. Coordinate a smooth process between clients and the City to ensure great customer service in meeting code requirements per the Building Code. Advised and interpreted codes to homeowners, business owners, laymen, contractors, architects, and the public; and coordinated inspection activities and the construction progress with other City departments and outside agencies as needed. Mentored and supervise colleagues to improve their skills and education by providing technical knowledge; served as acting building official in the absence of the building official

Li & Associates
Senior Design Engineer

Served as lead engineer / project manager for multiple projects; met with clients, architects, contractors and building officials; designed simple to large residential and commercial projects including complex lateral and gravity systems; developed plans and details for construction; construction administration; managed project budgets and time schedules; delegating work to draftsmen and other engineers.

Robert Chun, P.E.

Senior Plan Review Engineer

Education

B.S. Degree - Civil Engineering
University of California-Berkeley

M.S. Degree - Civil Engineering
San Jose State University

Licenses and Certifications

- Licensed Engineer in the State of California

Background

Highly accomplished Professional Engineer who is effective at reviewing the entire range of residential and commercial plans for compliance with applicable building codes. Detail-oriented and analytical professional with an efficient and thorough approach. Proficient licensed plans check engineer who is knowledgeable about current codes and their effective interpretation.

Select Work Experience

True North Compliance Services, Inc.

Plan Review Engineer

Perform plan review of the entire range of residential, commercial and industrial projects; examine and check structural engineering designs, calculations and plans for conformance with adopted Building Codes and local ordinance and regulations; perform plan review of electrical, mechanical and plumbing projects for conformance with the Mechanical Code, Plumbing Code and National Electrical Code and local ordinances and regulations; provide interpretations of building codes, State laws and local ordinances to city staff and the public; evaluate alternate methods of construction/materials and provides recommendations; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of routine building problems and the interpretation of building codes and ordinances; check plans for compliance with California Title 24, Energy and Disabled Access Requirements; maintain liaison with city staff related to project reviews and code compliance.

City and County of San Francisco- Department of Building Inspection

Senior Plan Check Engineer

Plan check architectural & structural plans for large, medium, & small sized residential & commercial projects. Enforce all applicable building codes including fire, life safety, and accessibility requirements. Coordinate a smooth process between clients and the City to ensure great customer service in meeting code requirements per the Building Code. Advised and interpreted codes to homeowners, business owners, laymen, contractors, architects, and the public; and coordinated inspection activities and the construction progress with other City departments and outside agencies as needed. Mentored and supervise colleagues to improve their skills and education by providing technical knowledge. Managed the City's Soft Story Program.

Bachar Koujah, P.E., CASp

Senior Plan Review Engineer

Education

B.S. Degree -Civil Engineering

M.S. Degree - Structural Engineering

Licenses and Certifications

- Licensed Engineer in the State of California
- CASp
- Building Inspector

Background

Over 25 years experience as a plan check engineer. Highly accomplished Professional Engineer and CASp who is effective at reviewing the entire range of residential and commercial plans for compliance with applicable building codes. Detail-oriented and analytical professional with an efficient and thorough approach. Proficient licensed plans check engineer who is knowledgeable about current codes and their effective interpretation.

Select Work Experience

True North Compliance Services, Inc.

Plan Review Engineer

Perform plan review of the entire range of residential, commercial and industrial projects; examine and check structural engineering designs, calculations and plans for conformance with adopted Building Codes and local ordinance and regulations; perform plan review of electrical, mechanical and plumbing projects for conformance with the Mechanical Code, Plumbing Code and National Electrical Code and local ordinances and regulations; provide interpretations of building codes, State laws and local ordinances to city staff and the public; evaluate alternate methods of construction/materials and provides recommendations; provide technical assistance to city staff; perform CASp plan reviews and inspections and prepare CASp reports as needed; check plans for compliance with California Title 24, Energy and Disabled Access Requirements; maintain liaison with city staff related to project reviews and code compliance.

Bureau Veritas

Plan Review Engineer

Combination plan review engineer for the full range of construction projects for conformance with adopted Building Codes and local ordinance and regulations; performed plan review of electrical, mechanical and plumbing projects for conformance with the Mechanical Code, Plumbing Code and National Electrical Code and local ordinances and regulations; served as in-house plan check engineer at the City of Corona; provided technical assistance to city staff; performed CASp plan reviews and inspections.

City of Irvine

Senior Plan Check Engineer

Plan review of architectural & structural plans for large, medium, & small sized residential & commercial projects. Enforce all applicable building codes including fire, life safety, and accessibility requirements. Coordinate a smooth process between clients and the City to ensure great customer service in meeting code requirements per the Building Code. Advised and interpreted codes to homeowners, business owners, laymen, contractors, architects, and the public; and coordinated inspection activities and the construction progress with other City departments and outside agencies as needed. Mentored and supervise colleagues to improve their skills and education by providing technical knowledge.

City of Riverside

Plan Review Engineer

Plan review of architectural & structural plans for large, medium, & small sized residential & commercial projects. Enforced all applicable building codes including fire, life safety, and accessibility requirements. Coordinated a smooth process between clients and the City to ensure great customer service in meeting code requirements per the Building Code.

Mohamad Elasaad, PE

Civil Engineer

Education

B.S. Degree - Civil Engineering

Licenses and Certifications

- Licensed Civil Engineer in the State of California

Background

Mohamad Elasaad has over 30 years of California and International experience in Engineering Design and Project Management in the development business of variety of building structures, marine structures, large-scale mixed-use master plans, commercial and residential projects, and bridges. Throughout his career, Mohamad has acquired a tremendous ability of recognizing construction and design issues before they become potential problems. He is able to resolve technical issues, integrating all project objectives and goals to meet the targeted schedule without compromising the level of safety

Select Work Experience

True North Compliance Services, Inc.
Senior Civil Engineer

Review of building and engineering plans for compliance with public standards and building codes. Reviews include complex structures and large subdivisions.

Los Angeles County Department of Public Works
Senior Civil Engineer (Office Manager)
Supervise plan check engineers, building inspectors and permit technicians. Manage the plan review and inspection process for Antelope Valley office of Los Angeles County. Coordinate with design consultants and developers to ensure the safety of local and state rules and regulations are properly implemented and achieved

Los Angeles County Department of Public Work
Senior Civil Engineer

Plan review of commercial, residential and industrial building projects for building codes and engineering standards. Work with other LA County departments and the public to coordinate permit review process. Long-term experience ensuring the Building Code is applied correctly to ensure design standards are properly implemented.

Kylie Gonsalves, PE

Plan Review Engineer

Education

B.S. Degree - Civil Engineering
California Polytechnical University- Pomona

Licenses and Certifications

- Licensed Engineer in the State of California

Accomplishments

- Chi Epsilon; Civil Engineering Honor Society
- Cum Laude

Background

Highly accomplished Professional Engineer with over 8 years of experience as a plan check engineer. Highly competent at reviewing residential and commercial plans for compliance with applicable building codes. Detail-oriented and analytical professional with an efficient and thorough approach. Proficient licensed plans examiner who is knowledgeable about current codes and their effective interpretation.

Work Experience

True North Compliance Services, Inc.
Plan Review Engineer
Perform plan review of the entire range of residential, commercial and industrial projects; examine and check structural engineering designs, calculations and plans for conformance with adopted Building Codes and local ordinance and regulations; perform plan review of electrical, mechanical and plumbing projects for conformance with the Mechanical Code, Plumbing Code and National Electrical Code and local ordinances and regulations; provide interpretations of building codes, State laws and local ordinances to city staff and the public; provide technical assistance to city staff; check plans for compliance with California Title 24, Energy and Disabled Access Requirements; maintain liaison with city staff related to project reviews and code compliance.

CSG
Plan Review Engineer
Reviewed Architectural, Structural, Mechanical, Electrical and Plumbing drawings for code compliance and structural integrity on behalf of various jurisdictions/agencies; provided in-house and over-the-counter review services for the Cities of Redlands and Huntington Beach.

Alaa Atassi

Senior Plans Examiner

Education

M.S. Degree – Structural Engineering
San Francisco State University

B.S. Degree - Civil Engineering
San Francisco State University

Certifications

- ICC Certified Commercial Plan Examiner
- ICC Certified Commercial Inspector

Background

Experienced Plans Examiner and Engineer who is effective at reviewing residential and commercial plans for compliance with applicable building codes. Detail-oriented and analytical professional with an efficient and thorough approach. Proficient certified plans examiner who is knowledgeable about current codes and their effective interpretation.

Select Work Experience

True North Compliance Services, Inc.

Senior Plans Examiner

Perform plan review of the entire range of residential, commercial and industrial projects; examine and check structural engineering designs, calculations and plans for conformance with adopted Building Codes and local ordinance and regulations; perform plan review of electrical, mechanical and plumbing projects for conformance with the Mechanical Code, Plumbing Code and National Electrical Code and local ordinances and regulations; provide interpretations of building codes, State laws and local ordinances to city staff and the public; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of routine building problems and the interpretation of building codes and ordinances; check plans for compliance with California Title 24, Energy and Disabled Access Requirements; assist contractors, architects, engineers and others in the solution of complex code issues; maintain liaison with city staff related to project reviews and code compliance.

WC3

Plans Examiner

Performed plan review of architectural & structural plans for large, medium, & small sized residential & commercial projects; Enforced all applicable building codes including fire, life safety, and accessibility requirements; Assisted contractors, architects, engineers and others in the solution of complex structural, mechanical, electrical and related problems with interpretation of the building codes and ordinances; Maintained cooperation with other departments concerned with building and related code compliance; Performed structural inspections in the field as required.

Engineering Intern
City of South San Francisco Public Works,
Engineering Division

Supported city engineers on daily tasks, related to transportation, construction, public works and city streets for the City of South San Francisco.

True North
COMPLIANCE SERVICES

Bryan Montes, EIT

Plan Review Engineer

Education

B.S. Degree – Civil Engineering
UC- Irvine University

Licenses and Certifications

- Engineer-in-Training (EIT)
- ICC-Certified Residential Plans Examiner

Skills & Awards

- UCI Dean's Structural Engineering Senior Design Choice Award
- Computer Literate: MS Word, Excel, PowerPoint, Pages, Keynote; MATLAB, AutoCAD, Bluebeam, Sketch-up, Stella, EPANet

Background

Over 3 years of experience in the plan review of a wide range of structures and building from residential and commercial projects and tenant improvements. Pleasant and customer service oriented professional with a helpful can-do attitude. Team player with an enthusiastic attitude. Versed in multiple permitting software and computer systems.

Work Experience

True North Compliance Services, Inc.

Plan Review Engineer

Provide plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

Currently, Bryan provides in-house plan review services to the Cities of Dana Point and Santa Monica. He performs over-the-counter plan reviews, assists applicants with code compliance questions, and reviews rechecks, field changes and revisions.

Interwest Consulting Group

Engineering Plans Examiner

Perform comprehensive and complete reviews of residential projects, including for Building & Life Safety, M/E/P, CalGREEN, and Energy Conservation Requirements; Review calculations, specifications, and technical reports to determine compliance with the applicable building codes and standards for different jurisdictions; Conduct structural plan reviews for residential and commercial projects including single family dwellings, tract homes, high-pile storage racks, temporary stages, etc.; Serve the City of El Monte as its only in-house plan check engineer performing the aforementioned duties as well as answering and assisting any inquiries from the public over-the-counter.

City of Eastville, City of Bell
City Engineer Intern

Served as the principal assistant responsible for collecting, transferring, and organizing necessary data on to the newly implemented Survey 123 for ArcGIS, a form-centric data gathering system; Worked with city engineers, public works, and building & safety on various projects that would positively impact the city; Under direction, carried out site inspections and conducted field assessments.

True North
COMPLIANCE SERVICES

Areli Sanchez

Plan Review Engineer

Education

B.S. Degree – Civil Engineering
San Francisco State University

Certifications

- ICC-Certified Building Plans Examiner

Skills & Awards

- Computer Literate: MS Word, Excel, PowerPoint, Pages, Viewpoint, Plangrid, MATLAB, AutoCAD, Bluebeam

Background

Over 3 years of experience in the plan review of a wide range of structures and building from residential and commercial projects and tenant improvements. Pleasant and customer service oriented professional with a helpful can-do attitude. Team player with an enthusiastic attitude. Versed in multiple permitting software and computer systems.

Work Experience

True North Compliance Services, Inc.

Plan Review Engineer

Areli provides plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

West Coast Code Consultants

Engineering Plans Examiner

Perform comprehensive and complete reviews of residential projects, including for Building & Life Safety, M/E/P, CalGREEN, and Energy Conservation Requirements; Review calculations, specifications, and technical reports to determine compliance with the applicable building codes and standards for different jurisdictions; Conduct structural plan reviews for residential and commercial projects including single family dwellings, tract homes, high-pile storage racks, temporary stages, etc.; Serve the City of El Monte as its only in-house plan check engineer performing the aforementioned duties as well as answering and assisting any inquiries from the public over-the-counter.

Cahill Contractors

Project Engineering Intern

Handled RFIs and field changes; meeting coordination, quality control on construction projects; safety inspections; under direction, carried out site inspections and conducted field assessments.

True North
COMPLIANCE SERVICES

Richard Moreno

Plan Review Engineer

Education

B.S. Degree – Civil Engineering
San Diego State University

Certifications

- ICC-Certified Building Plans Examiner

Skills & Awards

- ICC San Diego Chapter Evaluation Chairman
- ICC San Digo Energy and CalGreen Committee Secretary
- Computer Literate: MS Word, Excel, PowerPoint, AutoCAD, Bluebeam

Background

Over 7 years of experience in the plan review of a wide range of structures and building from residential and commercial projects and tenant improvements. Pleasant and customer service oriented professional with a helpful can-do attitude. Team player with an enthusiastic attitude. Versed in multiple permitting software and computer systems.

Work Experience

True North Compliance Services, Inc.
Plan Review Engineer

Richard provides plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

EsGil/Interwest
Senior Plans Examiner

Perform comprehensive and complete reviews of residential projects, including for Building & Life Safety, M/E/P, CalGREEN, and Energy Conservation Requirements; Review calculations, specifications, and technical reports to determine compliance with the applicable building codes and standards for different jurisdictions; Conduct structural plan reviews for residential and commercial projects including single family dwellings, tract homes, etc.; Served multiple cities in the San Diego region.

Timothy M. Shell, PE

Senior Civil Engineer

Education

B.S. Degree - Civil Engineering

MBA- Government Management

Licenses and Certifications

- Licensed Civil Engineer in the State of California

Background

Tim has 25+ years of broad experience in funding, planning, designing, permitting, and constructing municipal public works improvements, including coordination with Caltrans, San Diego Association of Governments, County of San Diego, North County Transit District, franchise utility companies, and other local municipal agencies and special districts. 10 years with the City of Vista, 9 years with the San Diego Water Authority and many years as a design civil engineer with design firms in Southern California. Tim also served as staff augmentation in the City of Lake Elsinore in the 90s.

Select Work Experience

True North Compliance Services, Inc.
Senior Civil Engineer

Review engineering cost estimates; storm water projects; Compliance with Current NPDES Permits; Water Quality Management Plans; transportation projects, grading plans and other assignments as necessary. Tim prepares, implements, and manages capital improvement plans and prepares plans, specifications and cost estimates for variety of municipal projects. He also serves as project manager or construction manager for municipal projects.

City of Vista
Principal Engineer

Manages consultant and construction contracts for the city's Capital Improvement Program, serving the Streets Section of the Public Works Department, the Parks and Recreation Department, and the Sanitation and Stormwater Sections of the Public Works Department. Prepares plans, specifications, and estimates for variety of municipal public works projects, for transportation, drainage, parks, and facilities.

San Diego County Water Authority
Senior Civil Engineer

Managed consultant and construction contracts for large waterworks facilities providing wholesale water supplies to member agencies in San Diego County. Provided studies, reports, and designs for System Operation upgrades and modifications.

BSI Consultants, Inc. San Diego, CA
Associate Civil Engineer

Prepared plans, specifications, and estimates for variety of municipal clients, for transportation, waterworks, drainage, and sanitation facilities. Served as design team leader. Prepared Engineer's Reports and provided cost analysis for Assessment Districts. Provided staff augmentation managing capital projects at cities of Santee and Lake Elsinore, and single-family private developments at cities of Lake Elsinore and Canyon Lake.

Jed Rizk, PE

Civil Engineer

Education

B.S. Degree - Civil Engineering
CSU Los Angeles

Licenses and Certifications

- Licensed Engineer in the State of California

Background

Jed has over 25 years' experience as a design civil engineer, plan reviewer and City Engineer. He is a versatile plan review engineer with background and experience as a civil engineer and City Engineer. Jed performed design and plan review of major grading and public improvement projects. He has supervised groups of engineers for public agencies and served as a City Engineer.

Select Work Experience

True North Compliance Services, Inc.

Civil Engineer/ Interim City Engineer

Jed performs plan review of improvement plans, documents, and technical studies including: Rough and Precise Grading Plans; Wet Utility Plans (e.g. Sewer, Water, Recycled Water, Storm Drain); Street Improvement Plans; Hydrology Studies and Hydraulic Calculations; Water Quality Management Plans (WQMPs); Water Quality reports; Erosion Control Plans and Engineering Cost Estimates. Jed also serves as interim City Engineer for public agencies when the need arises.

City of Monrovia

City Engineer / Senior Civil Engineer

Plan check Grading plans /drainage plans; Supervise the Engineering Division staff of engineers, draftsmen and inspectors; Issue permits; Design Capital projects, including water, sewer, storm drains, city parks, streets, street overlay and slurry seal; Write project specifications and contracts, manage construction projects, including inspections and payment evaluation and approval; Manage construction projects of City buildings, such as City library, Police building and Fire Station.

Jamal Naji, PE

Senior Civil Engineer

Education

B.S. Degree - Civil Engineering
SDSU

Licenses and Certifications

- Licensed Civil Engineer in the State of California

Background

Over 30 years extensive experience in the Civil Engineering discipline that includes Wastewater and Land Development. Considerable experience in designing and inspecting construction of pipelines, wastewater facilities, grading, and flood control channels. Reviewed subdivision, grading and street improvement plans in accordance with the State of California Subdivision Map Act, and the City of Chula Vista and County of San Diego ordinances and policies. Taught workshop on reading grading and topographic maps to various departments in the County of San Diego. Performed field review and prepared conditions for Tentative Parcel Map Resolution

Work Experience

True North Compliance Services, Inc.
Civil Engineer

Jamal leads major reviews for the team; he provides quality control and technical support to our team; he performs complex plan review of improvement plans, documents, and technical studies including: Rough and Precise Grading Plans; Wet Utility Plans (e.g. Sewer, Water, Recycled Water, Storm Drain); Street Improvement Plans; Hydrology Studies and Hydraulic Calculations; Water Quality Management Plans (WQMPs); Water Quality reports; Erosion Control Plans and Engineering Cost Estimates; Reviews studies and inspects wastewater facilities, sewer lines, flood control channels and building projects and performs feasibility studies for wastewater treatment plants and pump stations.

City of Chula Vista – Department of Public Works
Associate Civil Engineer

Wastewater Management
Project Manager for capital improvement projects that included pipe rehabilitation projects using micro-tunneling, pipe bursting, pipe lining and slip-lining technologies; Managed and coordinated Industrial Waste Program with the City of San Diego Wastewater Pretreatment Program; Prepared Requests for Proposal and executed contracts for designing Salt Creek Sewer Trunk project (over $20 million project); coordinated and managed sewer capacity agreements between the City of Chula Vista and the County of San Diego. Coordinated wastewater projects with Field Operations and Engineering Design Divisions; Designed and inspected grading, wastewater facilities, sewer lines, flood control channels and building projects; Prepared project specifications and plans using AutoCAD and WordPerfect software for wastewater facilities; Prepared operation & maintenance manuals, and feasibility studies for wastewater treatment plants and pump stations.

Land Development
Reviewed subdivision, grading and street improvement plans in accordance with the State of California Subdivision Map Act, and the City of Chula Vista and County of San Diego ordinances and policies; Taught workshop on reading grading and topographic maps to various departments in the County of San Diego; Performed field review and prepared conditions for Tentative Parcel Map Resolution; Established an inspection program on borrow pit operations in the County of San Diego.

Geotechnical Engineering
Performed soil tests in accordance with the American Standard for Testing Materials Specifications.

Henry Pio, P.E.

Senior MEP Plan Review Engineer

Education

M.S. Degree – Mechanical Engineering
San Diego State University

Licenses and Certifications

- **Licensed Engineer, Civil**
- **Licensed Engineer, Mechanical**
- **Licensed Engineer, Electrical**
- **ICC Certified Mechanical Plan Examiner**
- **ICC Certified Electrical Plan Examiner**
- **ICC Certified Plumbing Plan Examiner**

Background

Over 20 years of experience in plan review of heating, ventilation, and air conditioning (HVAC), plumbing, and electrical systems for compliance with local and state codes and energy standards; and designing HVAC systems of a wide spectrum of building categories, from residential and small commercial to large industrial buildings.

Perform mechanical, electrical, energy plan review for several jurisdictions in California as an outside consultant through two major companies. Strong technical background in design and field inspection. Training of plan review and inspection staff. Successful record of several years of interaction with design professionals, building owners, and contractors. Registered professional mechanical engineer as well as civil engineering and electrical engineering. LEED accredited professional, reviewed plans for LEED certification of projects worldwide on behalf of Green Building Certification Institute.

Work Experience

True North Compliance Services, Inc.
Structural Plan Review Engineer

Provide plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments.

City of Santa Clara
Plan Review Engineer

MEP Plan Review Engineer, City of Santa Clarita, CA.
Was responsible for the MEP plan review section in a fast-growing city. Henry reviewed commercial, industrial, medical, and multi-family buildings. He prepared the mechanical and plumbing code adoption documents and provided code training.

City of San Diego
Senior Plan Review Engineer

As a senior mechanical plan review, job duties included review of complex mechanical and plumbing plan for multifamily buildings, hotels, and all type of commercial buildings, including hotels, airport projects, office buildings, city facilities, fire stations, retail buildings, laboratories, restaurants, OSHPD 3 facilities, and industrial buildings for California Mechanical, Plumbing and Electrical Codes (CPC, CMC and NEC) compliance, and energy Title 24 to approve plans for permits. In addition, Henry supervised the MEP plan review team and providing leadership and technical guidance and training. Assist city inspector with technical questions and day to day field issues for HVAC and plumbing.

Ali Soheili, PE

MP Plan Review Engineer

Education

B.S. Degree – Mechanical Engineering
San Diego State University

Licenses and Certifications

- Licensed Engineer, Mechanical
- ICC- Certified Mechanical Inspector

Background

- Highly qualified plan review engineer and design engineer with over 25 years of experience in the review and design of heating, ventilation and air conditioning (HVAC), plumbing systems for compliance with local and state codes and energy standards.
- knowledge and experience in large scale alternative energy generation plants.
- Strong background in project management and evaluation of existing HVAC/MEP systems.
- Registered professional mechanical engineer
- Bachelor of Science in Mechanical Engineering
- Past member of ASHRAE and American Association of Plumbing Engineers (ASPE).

Select Work Experience

True North Compliance Services, Inc.
Senior MEP Plan Review Engineer
Provide plan review for compliances with mechanical and plumbing codes and standards and review of energy compliance documents (Title 24) for wide range of construction projects ranging from residential additions to new high-rise buildings, hotels, malls, large public facilities, hazardous occupancies, R&D and Biotech Facilities.

City of Portland
Mechanical Plan Review Engineer
Review of plumbing, mechanical, heating, ventilation and air –conditioning (HVAC), as well as electrical building plans of commercial, multi-family and industrial for compliances with mechanical, plumbing, and electrical codes and standards. Review of energy compliance documents. Provide information on codes and regulations to engineers, architects and contractors. Resolve issues between the field inspectors and contractors. Perform calculations for ventilation, mechanical equipment, piping, wiring, and load verifications.

City of San Diego
Associate Plan Review Engineer
As a mechanical plan reviewer, job duties included review of mechanical and plumbing plan for multifamily buildings, hotels, and all type of commercial buildings, including San Diego Convention Center, air port projects, office buildings, city facilities, fire stations, retail buildings, laboratories, restaurants, OSHPD 3 facilities, and industrial buildings for California Mechanical, Plumbing (CPC and CMC) compliance, and energy title 24 to approve plans for permits. In- addition assist city inspector with technical questions and day to day field issues for HVAC and plumbing. This position required everyday contact with city inspectors, architects, engineers, building owners or representatives, plan runner services, and other individual building owners to discuss codes, and approve plans.

Mechanical Consulting Engineer
Mechanical Consulting Engineering providing HVAC system design, plumbing design, load calculation & Title 24 for all types of non-residential buildings such as industrial, retail, restaurants, office buildings, medical facilities, laboratories, schools, in addition to residential buildings including single family homes, and multifamily residential (low-rise & high-rise) buildings. Part of my responsibilities was to field verify and evaluate condition of existing plumbing system, HVAC equipment and electrical system, field inspection and provide as-built drawings.

Hassan Itani, PE

M/P Plan Review Engineer

Education

B.S. Degree – Mechanical Engineering
California State Polytechnic University, Pomona

Licenses and Certifications

- Licensed Engineer, Mechanical
- ICC -Certified Mechanical Plans Examiner

Background

Hassan is a highly qualified plan review engineer and design engineer with over 8 years of experience in the review and design of heating, ventilation, and air conditioning (HVAC), plumbing systems for compliance with local and state codes and energy standards. He has knowledge and experience in large scale alternative energy generation plants. Hassan has a strong background in project management and evaluation of existing HVAC/MEP systems.

Select Work Experience

True North Compliance Services, Inc.
Mechanical/Plumbing Plan Review Engineer

Provide plan review and field investigations for compliances with mechanical and plumbing codes and standards and review of energy compliance documents (Title 24) for wide range of construction projects ranging from residential additions to new high-rise buildings, hotels, malls, large public facilities, hazardous occupancies, R&D, and Biotech Facilities.

City of Los Angeles
Mechanical Engineering Associate II

Review of plumbing, mechanical, heating, ventilation, and air-conditioning (HVAC), as well as electrical building plans of commercial, multi-family and industrial for compliances with mechanical, plumbing, and electrical codes, and standards. Review of energy compliance documents. Provide information on codes and regulations to engineers, architects, and contractors. Resolve issues between the field inspectors and contractors. Perform calculations for ventilation, mechanical equipment, piping, wiring, and load verifications.

Boeing
Fleet System Engineer

Monitor multiple airplane fleets and provide targeted maintenance recommendations for critical faults, enabling real-time situational awareness of in-flight Boeing airplanes; work directly with airlines to help improve reliability metrics by implementing prognostic alerting systems.

Applied Medical
Mechanical Engineering Intern

Assisted in developing and testing Kii Dissecting Balloon, promoting its reliability in the field to expedite product release; collaborated with senior engineers in product development to revise manufacturing process and equipment maintenance schedules to increase efficiency; sole generator of maintenance manuals, installation, operational, and performance qualification reports to document product progress; meeting FDA requirements in case of audit.

Amir Amiri, P.E.

Electrical Plan Review Engineer

Education

B.S. Degree – Electrical Engineering
CAL State University, Northridge

Licenses and Certifications

- **Licensed Engineer in the State of California**

Background

Amir has over 20 years of diverse experience in the electrical engineering construction design and plan review for a variety of construction projects ranging from TIs to complex occupancies, high rise buildings, high voltage systems and sub-stations. He reviews complex building plans for conformance to applicable electrical regulations and calculates electrical adequacy; prepares reports and written recommendations and coordinates construction activities with other agencies and citizen groups.

Select Work Experience

True North Compliance Services, Inc.
Electrical Plan Review Engineer

Provide plan review and field investigations for compliances with the National Electrical Code (NEC) and standards and review of energy compliance documents (Title 24) for wide range of construction projects ranging from residential additions to new high-rise buildings, hotels, malls, large public facilities, hazardous occupancies, R&D, and Biotech Facilities. Amir is also our internal expert for high voltage systems and sub-stations and large-scale solar farms.

120 Degreez, Inc.
Senior Electrical Engineer

Performs engineering designs and calculations, prepares plans, estimates, and specifications. Consults with department representatives and other agencies on electrical engineering problems, and checks plans, and specifications developed by consultants. Inspects major electrical or electronic contract work; checks material lists to ensure conformance with specifications; makes field investigations and surveys. Prepares calculations for photometric, power, and energy studies and load characteristics. Supervise and check the work of subordinate engineers and drafting personnel, drafted and designed power distribution and electrical site plans, panel schedules, and lighting plans per NEC and local codes under engineering supervision. Performed all aspects of project, including Title 24, load calculation, and single line diagrams.

City of San Diego -Building & Safety
Associate Electrical Engineer

As an electrical plan review engineer, performed plan review of the Electrical Code for multifamily buildings, hotels, and all type of commercial buildings, including San Diego Convention Center, airport projects, office buildings, city facilities, fire stations, retail buildings, laboratories, restaurants, OSHPD 3 facilities, and industrial buildings. In addition, assist city inspector with technical questions and day to day field issues for compliance with the National Electrical Code.

Jerome Schreiber, P.E.

Senior Electrical Plan Review Engineer

Education

B.S. Degree – Electrical Engineering
CAL Polytechnical University

Licenses and Certifications

- Licensed Electrical Engineer in the State of California
- ICC Certified Building Inspector
- ICC Certified Mechanical Inspector
- ICC Certified Plumbing Inspector
- IAEI Certified Electrical Inspector
- IAEI Certified Electrical Plans Examiner

Background

Jerome has over 30 years of diverse experience in the electrical engineering design and plan review for a variety of construction projects ranging from TIs to complex occupancies, high rise buildings, high voltage systems and sub-stations. He reviews complex building plans for conformance to applicable electrical regulations and calculates electrical adequacy; prepares reports and written recommendations and coordinates construction activities with other agencies and citizen groups.

Select Work Experience

True North Compliance Services, Inc.
Electrical Plan Review Engineer

Provides plan review and field investigations for compliances with the National Electrical Code (NEC) and standards and review of energy compliance documents (Title 24) for wide range of construction projects ranging from residential additions to new high-rise buildings, hotels, malls, large public facilities, hazardous occupancies, R&D, and Biotech Facilities. Amir is also our internal expert for high voltage systems and sub-stations and small or large-scale solar farms.
Jerome will provide plan reviews of solar projects submitted to the VPP Program.

City of Glendale
Building Inspector

Performed building, electrical, mechanical and plumbing inspections; performed electrical plan reviews.

City of Vernon
Senior Electrical Inspector

Responsible for City of Vernon Electrical Plans Examination and Building, Plumbing, Mechanical, & Electrical inspections and all electrical installations in the City and for the City municipal facilities.

Southern California Edison
Distribution Engineer

Service Planning and Customer Coordination.

Daniel Larson, CASp

Senior Plans Examiner and Inspector

Education

A.S. Degree – Math/Engineering
Sacramento City College

Licenses and Certifications

- **CASp Accessibility Specialist**
- **ICC Building Inspector**
- **ICC Certified Plan Examiner**
- **ICC Accessibility Inspector and Plan Examiner**
- **ICC Residential Plan Examiner**

Background

Daniel Larsen has over 30 years of experience in performing non-structural plan reviews for commercial, residential, and industrial projects. He has extensive experience in building inspection and the construction trades as it relates to Fire and Life Safety and Disabled access under the International Building Codes, ADA Standards and the Fair Housing Laws.

Select Work Experience

True North Compliance Services, Inc.
Senior Plan Examiner and Inspector

Provide Title 24 accessibility plan review, inspection, ADA surveys and site investigations of variety of projects ranging from commercial buildings to hotels, public buildings and similar buildings. Perform ADA surveys and transition plans for public agencies and universities. Duties included plan review and site verification for compliance with Federal ADA Access Standards, Fair Housing Laws, and California Disabled Access regulations.

DPL Consulting and Inspection Services
Senior Plan Examiner and Inspector

10 years of experience providing ADA and California T-24 Accessibility surveys and plan review and inspections to local Architectural firms and small business owners. The majority of the surveys provided have been to various local State of California agencies that occupy privately owned commercial and residential apartment buildings within the Cities and Counties of California, Oregon, Washington, Nevada, Arizona, Utah & Florida.

Cosumnes River College
Fire Life Safety/Disabled Access Inspector

Reviewed drawings and assessed construction against plans. Completed inspections of current construction, refurbishment, and repair projects. Noted violations and issued documentation such as stop work orders to contractors or owners. Kept up to date on inspection regulations, codes, ordinances, and techniques. Investigated complaints, incidents, and accidents at work sites. Re-inspected commercial and residential constructions which previously failed inspections.

County of Sacramento -Building Inspection Division
Senior Technical Manager

11 years' experience performing fire and life safety and disabled access plan reviews of commercial and industrial projects in addition to complete plan reviews of residential dwellings. Provided jurisdictional audits of disabled access procedures, plan review and inspection services.

Douglas Evans, FPE

Fire Protection Engineer

Education

B.S. Degree – Civil Engineering
CSULA

Licenses and Certifications

- Licensed Fire Protection Engineer -CA, NV
- Member, ICC Fire Code Interpretation Committee
- Fellow of Society of Fire Protection Engineers (SFPE)
- Member of NFPA Technical Committee on Smoke Management

Background

Technical expert on all fire protection aspects for the mega-resorts on the Las Vegas Strip. These facilities are essentially "cities under one roof". His duties included review, comment and approval of fire protection plans on a wide range of issues and occupancy types, for new as well as existing facilities. He has been responsible for malls, atria, theaters, arenas, and mega-resorts, as well as numerous high-rise residential and office towers. He was also responsible for developing fire protection-related policy statements and guidelines for internal and external use.

His experience includes suppression and detection/alarm systems, fire-resistive construction, exiting, elevators, secondary power supplies, fire testing, fire modeling, hazardous materials and the codes/standards requirements that apply to the specific fire protection aspects. Some of his areas of specialization include: alternates/equivalences (performance-based designs) to prescriptive code requirements, smoke management systems, plastics/ foam plastics as building materials, interior finishes, unique interior features, combustible exterior facades, grease duct enclosures and product listings/applications for use on and within structures.

Mr. Evans has published several articles in trade journals and has given a number of professionally related presentations.

Select Work Experience

True North Compliance Services, Inc.
Fire-Life Safety Plan Review Technical Lead

Performs complex fire safety plan review services for a variety of occupancies, including but not limited to high rise buildings, malls, atria, theaters, arenas, and mega-resort. Reviews complex fire modeling and alternates/equivalences (performance-based designs) to prescriptive code requirements, smoke management systems, plastics/ foam plastics as building materials, interior finishes, unique interior features, combustible exterior facades, grease duct enclosures and product listings/applications for use on and within structures.

Clark County
Senior Fire Protection Engineer

Performed complex plan review and conducted field construction inspections for new and existing buildings. Conduct field inspections and testing of new and existing fire protection systems. Reviewed blueprints for construction projects, including but not limited to grading plans, fire lane and fire apparatus access roads, fire alarm and detection systems, fire sprinkler and standpipe systems and general fire safety. Oversee special construction projects and represent the city fire and building department to ensure timely completion of plan review and onsite construction inspections to ensure project completion.

Fire Protection Engineer
Design Engineer

Performed design of complex fire safety systems; examining existing structures to determine if the fire protection aspects were compliant with applicable codes and standards; designing exit systems, specifying fire-resistive aspects of building components; specifying when fire suppression and alarm systems were required; reviewing code requirements and negotiating levels of protection with stakeholders.

Scot Deal, FPE

Fire Protection Engineer

Education

M.S. Degree – Fire Protection Engineering
Worcester Polytechnic Institute

B.S. Degree - Chemical Engineering
Oregon State University

Licenses and Certifications

- Licensed Fire Protection Engineer- CA, TX
- Chartered Engineer in European Schengen
- Contributor to International Building Code Council Interpretations Committee
- Bilingual (English and Spanish)

Background

Technical expert on all fire protection aspects for complex project. His experience includes suppression and detection/alarm systems, fire-resistive construction, exiting, elevators, secondary power supplies, fire testing, fire modeling, hazardous materials and the codes/standards requirements that apply to the specific fire protection aspects. Some of his areas of specialization include: alternates/equivalences (performance-based designs) to prescriptive code requirements, smoke management systems, plastics/ foam plastics as building materials, interior finishes, unique interior features, combustible exterior facades, grease duct enclosures and product listings/applications for use on and within structures.

Select Work Experience

True North Compliance Services, Inc.
Senior Fire Protection Engineer

Performs complex fire safety plan review services for a variety of occupancies, including but not limited to high rise buildings, malls, atria, theaters, arenas and mega-resort. Reviews complex fire modeling and alternates/equivalences (performance-based designs) to prescriptive code requirements, smoke management systems, plastics/ foam plastics as building materials, interior finishes, unique interior features, combustible exterior facades, grease duct enclosures and product listings/applications for use on and within structures.

$24 Billion Metro Project
Riyadh Metro Project, Saudi Arabi

Suggest FEED strategies, templates for Alternative Methods approach, Risk evaluation of combustible materials, Hazard likelihoods and local tolerance level, Identify deviations from Employer's Requirements and prescriptive codes, Value engineering.

Gabriel Reza

Fire, Life-Safety Plan Reviewer

Education

B.S. Degree – Urban Planning

Certifications

- Certified Fire Inspector, NCSA #CFC040513
- Certified Fire Safety Officer, Office of the State Fire Marshal
- Hazardous Waste Operations and Emergency Response Certified

Affiliations

- International Code Council Los Angeles Basin Chapter- Fire Life Safety Chairman
- International Code Council – Appreciation Award
- California Building Officials – 2020 Educator of the Year
- California Fire Chiefs Association, Executive Board Member, SoCal FPO, President

Background

Extensive experience of over 15 years conducting Title 19/24 fire and life safety inspections. Concise knowledge and experience with California State Fire Codes, local regulations, federal codes, laws and NFPA guidelines. Ability to properly research, interpret and properly apply these related codes.
Comprehensive knowledge of fire detection, sprinkler fire protection and other life safety systems, including NFPA requirements for inspection, installation, testing and evaluation of systems.

Select Work Experience

True North Compliance Services, Inc.
Fire-Life Safety Plan Reviewer

Performs complex fire safety plan review services for a variety of occupancies, including but not limited to public college campuses, mid and high rise buildings, storage buildings, hazardous and high pile storage, multi-family residential use and solar/PV in both new and existing buildings. Reviews blueprints for construction projects, including but not limited to grading plans, fire apparatus access roads, fire alarm and detection systems, fire sprinkler and standpipe systems, and general fire safety. Conducts inspection and testing of fire detection systems including fire sprinklers, fire alarm, standpipe, and wet chemical systems.

City of Glendale
Senior Fire Safety Specialist

Conduct advanced and complex project and blueprint plan review for new construction projects, tenant improvements, fire apparatus access, hazardous material storage and fire detection and fire protection systems; Interpret, apply, and enforce all applicable codes and standards including: Title's 8, 19/24, CA. Fire, Building and Mechanical Codes, CA. Health and Safety Code and NFPA codes; Sampled and tested hazardous and industrial waste; Performed new construction inspections abiding by standardized methods; Conducted fire prevention training activities for fire department operations; Prepared and maintained precise reports following record-keeping procedures.

City of Glendale
Planning Assistant

Reviewed commercial and single/multi-family projects for zoning code compliance; Processed planning entitlements and housing projects, CEQA review and analysis; Processed and presented applications to the City's Design Review Board, Planning Commission, and City Council.

Sergio Perreira

Senior Fire-Life Safety Plans Examiner/ Inspector

Education

Fire Prevention Officer –
California State Fire Marshal

Fire Science Degree –
Miramar College

Licenses and Certifications

- Automatic Fire Alarm - Association Fire Alarm Testing & Inspection
- California State Fire Academy Hydraulics for Fire Sprinklers
- National Fire Academy - Management of Fire Prevention Programs
- National Fire Academy - Evaluating Performance Based Designs
- National Fire Sprinkler- Association Sprinkler Design Residential to High-Rise
- National Fire Sprinkler Association Pumps for Fire Protection

Background

Sergio has over 30 years of experience in all operations of a fire rescue department, starting in firefighting, then moving to performing plan review and inspections of all types of occupancies and construction projects and Supervising the Plan Check and Inspections for New Construction/Fire Protection Systems.

Extensive knowledge and experience conducting Title 19/24 fire and life safety plan review and inspections of numerous complex projects in the City of San Diego including convention facilities, high rise hotels, biotech research & development companies, research labs and high-tech manufacturing facilities.

Sergio has been a Fire Science Instructor at Miramar and Southwest Community Colleges in San Diego for over 10 years.

Expert in preparing Emergency Preparedness Plans.

Select Work Experience

True North Compliance Services, Inc.
Fire-Life Safety Plan Reviewer/Inspector

Performing complex fire safety plan review & inspection services for a variety of occupancies, including but not limited to public college campus, mid and high rise buildings, storage buildings, hazardous and high pile storage, multi-family residential use and solar/PV in both new and existing buildings. Review fire apparatus access roads, fire alarm and detection systems, fire sprinkler and standpipe systems. Consult on Fire Department management and Emergency management plans.

City of San Diego
Supervisor Plan Check & Inspection for New Construction/Fire Protection Systems

Supervise and train inspectors in plan check of building plans and fire protections system, including fire alarm systems, smoke control, fire pumps, sprinklers, kitchen suppression system, spray paint booths, clean agent systems, fixed and semi-fixed suppression systems for tank farms, standpipe systems including high-rise standpipes.

Develop and update sprinkler policies and many other Fire Prevention polices. Provided applicability of fire, building and alternate means and methods of fire protection. Conducted new hire interviews. Investigated and made recommendations for disciplinary action. Responsible for supervising inspection teams and approving occupancy of all high-rise construction in previous 15 years and other major projects including the San Diego Convention Center expansion, Petco Park, San Diego County Jail, and airport expansion. Provided solutions for complex problem such as: City Administration Building, Sun Road high-rise, Petco Park, Grant Hyatt, and Hilton explosion.

City of San Diego
Fire Plans Examiner

Plan review for Fire Access and Water Supply for the City of San Diego. Consultant for Project Managers, Architects, Engineers. And Homeowners for Fire Access, Brush Management Mitigation and Fire Code information. Provided training for Electrical and Plumbing inspectors for fire alarm and sprinkler inspections.

Ron Carter

Fire-Life Plans Examiner/Inspector

Licenses and Certifications

- Fire Academy -City of San Diego
- Certified as a Paramedic through Palomar College
- EMT Certified
- State Fire Marshal. Certificates in Fire/Sprinkler and Alarm plan check

Background

Over 25 years of experience in all operations of a fire rescue department, starting in firefighting/paramedic, then moving to performing plan review and inspection of all types of occupancies and construction projects.

Extensive experience conducting Title 19/24 fire and safety plan review and inspections of numerous complex projects in the City of San Diego including convention facilities, high rise hotels, biotech research & development companies, research labs and high-tech manufacturing facilities.

Knowledge and experience with California Fire Codes, local regulations, and NFPA guidelines.

Comprehensive knowledge of fire detection, sprinkler fire protection and other life safety systems, including NFPA requirements for inspection, installation, testing, and evaluation of systems.

Select Work Experience

True North Compliance Services, Inc.
Fire-Life Safety Plan Reviewer

Performing fire safety plan review services for a variety of occupancies, including but not limited to public college campus, mid and high rise buildings, storage buildings, hazardous and high pile storage, multi-family residential use and solar/PV in both new and existing buildings. Review fire apparatus access roads, fire alarm and detection systems, fire sprinkler and standpipe systems.

City of San Diego
Fire Plans Examiner

Plan review for Fire Access and Water Supply for the City of San Diego. Consultant for Project Managers, Architects, Engineers, and Homeowners for Fire Access, Brush Management Mitigation and Fire Code information. Provided training for Electrical and Plumbing inspectors for fire alarm and sprinkler inspections and performed fire inspections as needed.

City of San Diego
Acting Fire Inspection Supervisor

In addition to Fire Plans Officer and Fire Inspector duties; supervised five Fire Inspectors tasked with all fire plan check and inspections in the City of San Diego. Section provided plan review and inspections and over the counter schedule for the section. Responsible for Fire Inspector training, performance evaluations and attended Fire management meetings.

City of San Diego
Fire Inspector

Inspection and plan review for all phases of sprinkler/suppression and alarm systems for single use family homes, commercial/high-rise buildings; underground/rough & final. Rotated duties from inspections, plan check and counter plan review. Responsible for hydrant flow testing and training for new inspectors.

George Lockfort

Senior Combination Inspector/Manager of Inspections

Licenses and Certifications

- ICC Certified Building Inspector
- ICC Certified Combination Inspector
- ICC Certified Plumbing Inspector
- ICC Certified Mechanical Inspector
- ICC Certified Plans Examiner
- ICC Certified Special Inspector: Masonry
- ICC Certified Special Inspector: Reinforced Concrete
- ICC Certified Special Inspector: Prestressed Concrete
- ICC Certified Special Inspector: Structural Steel/Welding

Background

George is accomplished combination building inspector with over 30 years of experience. He has experience inspecting a wide range of different project for several jurisdictions throughout the San Diego area.
George is a dedicated professional with strong organizational skills, who is detail-oriented, conscientious and thorough. Thrives in a fast-paced and dynamic work environment. All while maintaining a positive working relationship with peers, management and customers. Dependable and capable of providing leadership with strong decision-making skills. Proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.

Combination Building Inspector

George serves as True North Compliance Services senior building inspector. He conduct Field Inspections of all building aspects on Residential/Commercial Structures (TI, Parking Garages, Tilt Up, ADA and Multi Family) to determine compliance with (2019 CBC, CPC, CMC, 2017 NEC Code) and other adopted jurisdiction ordinances. Interpret/ Enforce Adopted City Codes & Ordinance, Review Plans, Calculations & Specifications, Coordinate & Schedule Daily Inspection Assignments. Provide Technical Support to Staff/Contractors/ Clients, Trouble-shoot & Investigate Complaints of Code Violations. Manage and Maintain records/logs/ reports & other documentation, Issue Violations and Corrections.

As the Manager of Inspections for True North, George recruits, evaluates and hires new inspectors for the firm. He also provides oversight, training and quality control for our inspection team.

City of Chula Vistas

Senior Inspector

Provide inspection services for the entire range of projects in the City of Chula Vista for compliance with applicable codes, standards and local regulations and ordinances.

City of San Diego

Senior Combination Inspector

Assign and supervise the work of Combination Inspectors who inspect residential and other structures for compliance with the City's Underground Program (UP), Storm Water regulations, California Health and Safety Codes, and provisions of the California Model Codes and San Diego Municipal Code; investigate and resolve inspection issues; provide technical information to builders, contractors, engineers, designers and the public; prepare reports and memorandums; utilize computer software for training and scheduling purposes; train and evaluate the work performance of subordinates; develop policies and procedures; and perform other duties as assigned.

Randy Kilburn

Senior Combination Inspector

Licenses and Certifications

- ICC Certified Building Inspector
- ICC Certified Combination Inspector

Background

Randy is accomplished combination building inspector with over 30 years of experience. He has experience inspecting a wide range of different project for several jurisdictions throughout the San Diego area.
Randy is a dedicated professional with strong organizational skills, who is detail-oriented, conscientious and thorough. Thrives in a fast-paced and dynamic work environment. All while maintaining a positive working relationship with peers, management and customers. Dependable and capable of providing leadership with strong decision-making skills. Proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.
Combination Building Inspector

Randy serves as True North Compliance Services senior building inspector. He conduct Field Inspections of all building aspects on Residential/Commercial Structures (TI, Parking Garages, Tilt Up, ADA and Multi Family) to determine compliance with (2019 CBC, CPC, CMC, 2017 NEC Code) and other adopted jurisdiction ordinances. Interpret/ Enforce Adopted City Codes & Ordinance, Review Plans, Calculations & Specifications, Coordinate & Schedule Daily Inspection Assignments. Provide Technical Support to Staff/Contractors/ Clients, Trouble-shoot & Investigate Complaints of Code Violations. Manage and Maintain records/logs/ reports & other documentation, Issue Violations and Corrections.

City of Coronado
Senior Inspector

Provide inspection services for the entire range of projects in the City of Coronado for compliance with applicable codes, standards and local regulations and ordinances; Checks field conditions and enforces compliance with zoning laws; Prepares reports and correction notices.

City of San Diego
Combination Inspector II

Inspect residential structures including multi-family units and mobile homes for compliance with all applicable building, electrical, mechanical and related codes; Checks and enforces field conformance to approved plans; Checks field conditions and enforces compliance with zoning laws applicable to residential and accessory structures; Investigates complaints of code violations and inspects appliances for conformance with applicable regulations; Obtains evidence for use in building code-related court cases; Prepares reports and correction notices; Reviews construction, repair, replacement, installation, and repair plans, and inspects sites for practicability of plans; Keeps records and prepares reports.

True North
COMPLIANCE SERVICES

Tom Graham

Senior Building Inspector

Certifications

- Building Inspector
- Residential Combination Inspector
- Mechanical Inspector UMC
- Plumbing Inspector UPC

Background

Tom is a seasoned and experienced combination building inspector. He is a dedicated professional with strong inter-personal skills and great customer service. He is capable, dependable, detail-oriented, conscientious, courteous, helpful and will look for ways to help customers find solutions during his inspections. He works very well under pressure and in a fast-paced environment. He builds and maintains positive working relationship with peers, management, and customers. He has excellent organizational skills, computer savvy and proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.

Senior Building Inspector

Tom serves as a True North Compliance Services senior building inspector. He conducts field inspections of variety of construction projects for compliance with the latest edition of the CRC, CBC and other standards and adopted jurisdiction ordinances. He interprets and enforces adopted City codes & ordinance; reviews plans, calculations & specifications; coordinates & schedules daily inspection assignments. Tom provides technical support to staff/contractors/ clients, trouble-shoots & investigates complaints of code violations.

Contract Inspector

Tom's duties included performing inspections and providing general support to Building Departments in Southern California. In addition, Tom acted as a liaison with the jurisdictions served. He ensures compliance with the adopted building codes and local regulations and installation of plumbing and HVAC systems in new construction and alterations.

City of Huntington Beach

Inspections Supervisor

As the Inspection Supervisor for the City of Huntington Beach, Tom planed, scheduled, and coordinated the field operations of the building division. He conducted the most complex field inspections of industrial, commercial, and residential buildings during various stages of construction and remodeling. He performed field review of plans and specifications; maintained records and prepared appropriate paperwork, correspondence, records, and reports. He successfully resolved disputes between building division staff and developers, contractors, architects, engineers, and the public. He coordinated final inspections with other departments and agencies and trained inspectors and responded to inspector's questions and inquires on codes and city regulations and policies.

City of Long Beach

Building Inspector

Tom provided combination inspections on a variety of construction projects ranging from residential remodels to new multi-story office and hotel buildings to verify compliance with adopted codes and standards including Building, MEP, Energy, Accessibility and local ordinances and regulations

True North
COMPLIANCE SERVICES

Gerald Vredenburg

Senior Building Inspector

Certifications

- Certified Building Inspector
- Certified Combination Dwelling Inspector

Background

Jerry is a seasoned and experienced combination building inspector. He is a dedicated professional with strong inter-personal skills and great customer service. He is capable, dependable, detail-oriented, conscientious, courteous, helpful and will look for ways to help customers find solutions during his inspections. He works very well under pressure and in a fast-paced environment. He builds and maintains positive working relationship with peers, management, and customers. He has excellent organizational skills, computer savvy and proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.

Senior Building Inspector

Jerry serves as a True North Compliance Services senior building inspector. He conducts field inspections of variety of construction projects ranging from minor residential to complex new homes and commercial projects for compliance with the latest edition of the CRC, CBC and other standards and adopted jurisdiction ordinances. He interprets and enforces adopted City codes & ordinance; reviews plans, calculations & specifications; coordinates & schedules daily inspection assignments. Jerry provides technical support to staff/contractors/ clients, trouble-shoots & investigates complaints of code violations.

Contract Building Inspector
City of San Bernardino

Jerry's duties included performing inspections and providing general support to Building Departments in the City of San Bernardino. In addition, Jerry acted as a liaison with the jurisdictions served. He ensures compliance with the adopted building codes and local regulations and installation of plumbing and HVAC systems in new construction and alterations.

Contract Building Inspector
City of Orange

Jerry provided combination inspections on a variety of construction projects ranging from residential remodels to new multi-story office and hotel buildings to verify compliance with adopted codes and standards including Building, MEP, Energy, Accessibility and local ordinances and regulations.

City of Redlands
Building Inspector

Jerry provided building inspections on a variety of construction projects ranging from residential remodels to new homes and commercial buildings to verify compliance with adopted codes and standards including Building, MEP, Energy, Accessibility and local ordinances and regulations.

True North
COMPLIANCE SERVICES

Jerome Schreiber

Senior Building Inspector

Education

- Bachelor of Science in Electrical Engineering
- Professional Electrical Engineer

Certifications

- Certified Building Inspector
- Certified Mechanical Inspector
- Certified Plumbing Inspector
- Certified Electrical Inspector
- Certified Electrical Plans Examiner

Background

Jerome is a seasoned and experienced combination building inspector with strong background in electrical codes. He is a dedicated professional with strong inter-personal skills and great customer service. He is capable, dependable, detail-oriented, conscientious, courteous, helpful and will look for ways to help customers find solutions during his inspections. He works very well under pressure and in a fast-paced environment. He builds and maintains positive working relationship with peers, management, and customers. He has excellent organizational skills, computer savvy and proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.

Senior Building Inspector

Jerome serves as a True North Compliance Services senior building inspector. He conducts field inspections of variety of construction projects ranging from minor residential to complex new homes and commercial projects for compliance with the latest edition of the CRC, CBC and other standards and adopted jurisdiction ordinances. He interprets and enforces adopted City codes & ordinance; reviews plans, calculations & specifications; coordinates & schedules daily inspection assignments. Jerome provides technical support to staff/contractors/ clients, trouble-shoots & investigates complaints of code violations.

Building Inspector
City of Glendale

Jerome's duties included performing inspections and providing general support to building permit applicants and contractors. In addition, he performed plan checking on minor projects. He ensures compliance with the adopted building, mechanical, plumbing and electrical codes and local regulations in new construction and alterations.

Senior Electrical Inspector
City of Vernon

Jerome provided electrical code inspections and plans check on a variety of construction projects ranging from residential remodels to new multi-story office and hotel buildings to verify compliance with adopted codes and standards.

Instructor
Long Beach City College

Jerome provides instructions and teaches classes on the National Electrical Code at the Long Beach Community College.

Alexandra Perkins

Senior Permit Technician/Document Control

Education

- Bachelor's degree in Marketing

Background

Alex is an experienced permit technician and document control with many years of experience serving in multiple jurisdictions. She provides counter services to property owners, business owners, and developers for permitting and processing of discretionary and administrative permits, subdivisions, approvals, and property development entitlements, as well as neighborhood code compliance and zoning violation matters.

Select Work Experience

True North Compliance Services, Inc.

Supervising Permit Technician

Performs document control and intake of submitted projects. Communicates with clients and project applicants related to status of projects. Process projects and calculate fees and other building data. Review permit application for completeness, perform preliminary review for completeness and accuracy, perform fee calculations, route plans, verify approvals and conditions and issue permits. Use the City's permitting system to file permit applications, calculate fees, research zoning and planning requirements, enter approvals and route plans to appropriate divisions and departments.

Use of different types of computer programs to determine building permit requirements, plan check fees, water & sewer fees, and building permit fees. Perform residential and TI plan reviews and communicates effectively with clients and applicants.

Contract Permit Technician

Multiple Jurisdictions in CA

Provided counter services to property owners, business owners, and developers for permitting and processing of building and other permits; Interprets and explains policies and regulations accurately and tactfully to the public with the completion of building permit applications; Issues multiple permits, including building, plumbing, electrical and mechanical; Calculates and processes permit and fees and provides fee estimates as requested; Records and reconciles the daily permit-related monetary transactions.

Graphics Designer

Defining requirements, visualizing and creating graphics including illustrations, logos, layouts and photos for websites, books, magazines, product packaging, and exhibitions.

Jesica Miner

Permit Technician/Document Control

Education

- Associate Degree in Marketing

Background

Jesica is an experienced permit technician and document control with many years of experience serving in multiple jurisdictions. She provides counter services to property owners, business owners, and developers for permitting and processing of discretionary and administrative permits, subdivisions, approvals, and property development entitlements, as well as neighborhood code compliance and zoning violation matters.

Select Work Experience

True North Compliance Services, Inc.

Permit Technician

Performs document control and intake of submitted projects. Communicates with clients and project applicants related to status of projects. Process projects and calculate fees and other building data. Review permit application for completeness, perform preliminary review for completeness and accuracy, perform fee calculations, route plans, verify approvals and conditions and issue permits. Use the City's permitting system to file permit applications, calculate fees, research zoning and planning requirements, enter approvals and route plans to appropriate divisions and departments.

Use of different types of computer programs to determine building permit requirements, plan check fees, water & sewer fees, and building permit fees. Perform residential and TI plan reviews and communicates effectively with clients and applicants.

Office Manager

Sugar Loaf, Long Beach, CA

Provide excellent customer service; Train new employees on services and products; Perform services on clients; Booking clients and maintain schedule; Manage supplies and inventory; Maintain daily/monthly sales goals; Assist with monthly reports and overlook hours related to payroll; Conduct weekly team meetings & team bonding activities.

Derrick Thompson

Permit Technician/Document Control

Education

Bachelor of Science- Kinesiology- San Diego Christian Colleg

Skills

- Microsoft Outlook, Microsoft Word, Microsoft Excel
- Permitting Software: Trak It, Central Square, Energov
- Time Management, Prioritizing and Organizational skills.
- Ability to work in a team environment, as well as independently. Extensive Customer Service

Background

Derrick provides counter services to property owners, business owners, and developers for permitting and processing of discretionary and administrative permits, subdivisions, approvals, and property development entitlements, as well as neighborhood code compliance and zoning violation matters.

Select Work Experience

True North Compliance Services, Inc.

Permit Technician

Working at the City of Del Mar Permit Counter, Derrick performs document control and intake of submitted projects. Communicates with clients and project applicants related to status of projects. Process projects and calculate fees and other building data. Review permit application for completeness, perform fee calculations, route plans, verify approvals and conditions and issue permits. Use the City's TRAKiT permitting system to file permit applications, calculate fees, research zoning and planning requirements, enter approvals and route plans to appropriate divisions and departments.
He also provides support to other cities such as Carlsbad, Riverside County and uses variety of computer programs to determine building permit requirements, plan check fees, water & sewer fees, and building permit fees. Perform residential and TI plan reviews and communicates effectively with clients and applicants.

Esgil

Permit Technician- City of Santee, County of San Diego

Provided general support to Chief Building Official, City Official Managers and Building Inspectors. Responsible for servicing the public front counter for Building Department and Planning Department: Review and process plans for review, Coordinate and monitor all plan check deadlines, verifying accuracy and completeness of information for all permit documents, Calculations of Permit Fees, Track and coordinate all approvals for city departments (Building, Planning, Plan Check, Engineering and Fire), Prepare and Process all Building Permits for issuance, In-charge of Tract Development permits, Research and update Contractor state license and Workers Compensation requirements, Interface directly with city officials developers, contractor and general public.
Process Plan for Plan Review, Inventory and catalog all plan documents (Hard copy or Electronic), Monitor Plan Check deadlines, Process plan check results, Provide general support to clients, Calculate Fees and Generate Invoices.

Semper Solaris

Permit Expediter

Received, reviewed, and processed applications for permits and licenses; collected and processed appropriate records, and reports; assess fees; issues and approved solar, roofing, and other related permits. Received, balanced, and deposited payments, and maintained complex financial and accounting records. Responded to and resolved difficult and sensitive citizen inquiries and complaints.

Roy Kim

Permit Technician/Document Control

Education

- College of San Mateo Art- Enrolled

Background

Roy is an experienced permit technician and document control. He provides excellent customer service. He provides counter services to property owners, business owners, and developers for permitting and processing of discretionary and administrative permits, subdivisions, approvals, and property development entitlements, as well as neighborhood code compliance and zoning violation matters.

Select Work Experience

True North Compliance Services, Inc.

Permit Technician

Performs document control and intake of submitted projects. Communicates with clients and project applicants related to status of projects. Process projects and calculate fees and other building data. Review permit application for completeness, perform preliminary review for completeness and accuracy, perform fee calculations, route plans, verify approvals and conditions and issue permits. Use the City's permitting system to file permit applications, calculate fees, research zoning and planning requirements, enter approvals and route plans to appropriate divisions and departments.

Use of different types of computer programs to determine building permit requirements, plan check fees, water & sewer fees, and building permit fees. Perform residential and TI plan reviews and communicates effectively with clients and applicants.

Personal Arts Project Works

Designer

Progressed through personal art projects and assets for Live2D Avatars and streaming setups. Self-trained use of Live2D Cubism, and assortment of illustration programs.

Game Stop

Operate registers to assist customers in locating and exchange desired products; Advise customers on products and payment plans; Organize incoming and outgoing inventory; Inspect and verify customer trade-in items are in a respectable state prior to placing it into inventory.

Attachment D

Bureau Veritas North America, Inc.

Fee Schedule

Building Plan Check and
Inspection Staff Augmentation Services Agreement
November 13, 2023 City Council Meeting

FEE SCHEDULE

SCHEDULE OF FEES

PLAN REVIEW, INSPECTION & PERMIT TECHNICIAN SERVICES

Bureau Veritas' pricing reflects our commitment to the success of your project by helping you maintain significant quality and cost saving benefits moving forward.

These include:

- Reduced plan review and inspection turnaround times
- Implementation of established electronic plan review processes
- Commitment to maintain a proposed rate structure for the life of the initial contract period
- Confidence of working with a well-established consultant in business for 190+ years

PLAN CHECK PERCENTAGE FEE	
Percentage of Fees, Based on the City's Collected Fees = 60%	
HOURLY RATES	
Personnel Classification/Title:	**Hourly Rate:**
Plan Review (non-structural)	$130
Plan Review (structural)	$150
CASp (plan review/inspection)	$125 / $130
Building Inspector	$90 - $115
Fire Inspector	$110 - $135
Permit Technician	$65 - $95
Planning/Public Works	Negotiable

- Plan Review Percentage Fees included initial review to approval ($300 min. for initial review).
- Fast track/Expedited plan reviews shall be an additional 1.5 times the fees shown above.
- Overtime (OT) will be charged at 25% times the standard hourly rate, hours worked on a designated holiday will be charged at the appropriate OT rate. No overtime will be changed without approval.
- Rates and cost estimates shown above exclude per diem, prevailing wage and union rates. Should these be applicable, BV will discuss and negotiate fees to account for increased personnel costs.
- Extremely large and/or complex projects can be pre-negotiated.
- Hourly rates subject to annual adjustment in accordance with CPI.
- Mileage for employee-owned vehicles used in connection with the work will be at the current IRS rate.
- Plan Review will be invoiced after initial review is complete. Hourly services will be invoiced monthly.

BUREAU VERITAS 250 N. Westlake Blvd., Suite 150, Westlake Village, CA 91362
P 805.230.2888 | www.bvna.com

Attachment E

True North Compliance Services

Fee Proposal

Building Plan Check and
Inspection Staff Augmentation Services Agreement
November 13, 2023 City Council Meeting

True North
COMPLIANCE SERVICES

Your Trusted Partner for Comprehensive Municipal Services

Fee Proposal

Building Plan Check and Inspection Staff augmentation Services

City of Carpinteria

Building & Safety and Code Compliance Divisions

PRIMARY CONTACT:

ISAM HASENIN, MSCE, PE, CBO

EMAIL: ISAM@TNCSERVICES.COM

Phone: 858-260-0495

Fee Proposal

True North Compliance Services is pleased to propose the following competitive fees for the services listed. Additional services not listed below may be negotiated.

Our pricing reflects our commitment to delivering the highest quality responsive and timely service to the City of Carpinteria. These include:

- Reduced plan review turnaround times.
- Ability to expedite plan review at the request of the City Building Official.
- Implementation of established electronic plan review processes.
- Highly qualified staff compensated commensurate with their duties and responsibilities.

PLAN REVIEW SERVICES

- We propose to charge 62% of the City's total plan check fees for our review.
- Our fee includes initial review and all subsequent rechecks.
- Our fee includes shipping and delivery of plans to/from City Hall.
- Expedited Plan Services: 1.4 x the plan check fees.
- Revisions/Deferred Submittals/RFI: use Hourly Rate Table below.

Additional Services: The following hourly rate table applies to additional services included in our Scope of Services that may be required by the City of Carpinteria.

Hourly Rates for Additional Services

Position	Hourly Rate
Interim Certified Building Official	$155.00
Plan Review Engineer	$130.00
Senior Plan Review Engineer	$145.00
Structural Engineer I	$150.00
Structural Engineer II	$165.00
Certified Engineering Geologist/Geotechnical Engineer	$155.00
Licensed Fire Protection Engineer	$145.00

Certified Plans Examiner I	$100.00
Certified Plans Examiner II	$115.00
Building/Housing Inspector I	$100.00
Building/Housing Inspector II	$115.00
Senior Building/Housing Inspector	$125.00
Code Enforcement Officer	$110.00
CASp Plan Reviewer/Inspector	$135.00
Fire Plan Reviewer/Inspector I	$120.00
Fire Plan Reviewer/Inspector II	$135.00
Grading/Public Improvements Plan Review Engineer I	$140.00
Grading/Public Improvements Plan Review Engineer II	$155.00
Planner	$145.00
Senior Planner	$160.00
Permit Technician I	$75.00
Permit Technician II	$85.00
Administrative Assistant	$65.00

- On-Site services (plan review, permit technician, inspections) will be provided in eight (8) hour segments.
- Overtime for on-site staffing will be charged at 140% of the rates above.
- Mileage for tasks related to requested scope such as inspections or site visits will be charged at the current IRS mileage rate measured from City Hall.
- Inspections outside of the City's business hours will be charged at 140% of rates above with a 3-hour minimum.
- Incidental expenses will be charged at cost.

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
November 13, 2023

ITEM FOR COUNCIL CONSIDERATION

Options for City of Carpinteria Legislative Advocacy

STAFF RECOMMENDATION

Receive and file the report and direct staff as determined appropriate.

Sample Motion:

I move to receive and file the report on the City's legislative advocacy process and options and (provide any direction to staff as determine appropriate).

BACKGROUND

From time-to-time the City Council elects to take positions on state or federal legislation. As a part of each regular agenda, information from the League of California Cities (Cal Cities) is included in Council agenda materials and the Council has the opportunity to request that any legislative matter be scheduled for consideration as a part of a future Council agenda. Outside of a Council meeting, Councilmembers can individually contact the City Manager to request that a legislative matter be placed on an agenda for discussion and direction.

At its regular meeting of June 12, 2023, the City Council requested the opportunity to revisit options for how it takes positions on legislation and advocates for the interests of the Carpinteria community. This subject was last discussed by the Council at its meeting of July 12, 2021, where the Council received a report on options and no action was taken.

The purpose of this agenda matter is to allow the City Council to review the City's current legislative advocacy process and to consider alternatives.

DISCUSSION

The City currently relies almost entirely on recommendations from Cal Cities with regard to positions it takes on state and federal legislation (Attachment A). This is consistent with the City's history and limited staff and financial resources for advocacy work. Cal

Cities conducts webinars regularly on legislation affecting cities, regional representatives keep

cities informed on important legislation, and analysis and sample position letters are provided for use by cities.

The City Council currently carries a standing Legislative matter on its regular agendas where it can consider Cal Cities information and direct staff with regard to scheduling future agenda matters on supporting or opposing state legislation. This process ensures that positions taken by the City have been thoroughly vetted and are consistent with City interests as determined by the City; however, it can also take a significant amount of time and prevent the City from providing timely responses to bills working their way through the legislative process.

Many cities create and maintain a legislative platform unique to its interests in order to inform the advocacy process. Attachment B to this report includes examples from the cities of Santa Barbara, Goleta, and Grover Beach. Some city councils also form a committee of their members to create and maintain the legislative platform and/or conduct advocacy, such as writing position letters.

The following are alternatives to the current practice of the Council:

1. Council Standing Committee (No Legislative Platform). Formed like other Council Committees with the authority/responsibility to act consistent with Cal Cities positions and:
    A. Authorized to conduct advocacy directly via letters, etc.; or
    B. Authorized to make recommendations to Council.

2. Council Standing Committee (With Legislative Platform). Committee drafts a legislative platform for Council consideration/adoption and makes recommendations for annual update of the platform, and:
    A. Committee takes positions directly based on Platform; or
    B. Committee makes recommendations based on the Platform to Council.

3. Legislative Platform and No Committee: Council adopts a legislative platform drafted for its consideration by staff, conducts annual review and makes any desired updates of the platform, and:

    A. Council takes positions based on Platform and review of legislation; or
    B. City Manager is authorized to draft and send letters based on Platform.

POLICY

Taking positions for or against federal or state legislation is within the purview of the City Council. It is in the City's interest to monitor and take positions, as deemed appropriate by City Council, on legislation that has the potential to result in significant

FINANCIAL CONSIDERATIONS

There are no hard costs associated with taking a position on federal or state legislation. Some legislation may have the potential over time to be a financial benefit or detriment to the City.

LEGAL AND RISK MANAGEMENT

Taking position on legislation federal or state legislation does not create additional legal risk for the City.

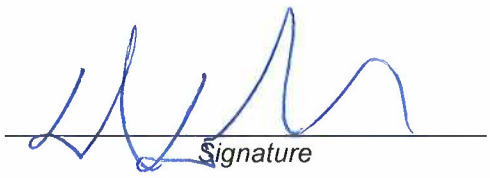
OPTIONS

1. Receive and file the report and take no action.
2. Receive and file the report and direct staff to prepare a draft resolution consistent with one of the alternatives described in this staff report.
3. Receive and file the report and direct staff to return with additional information as directed.

ATTACHMENTS

A. League of California Cities 2023 Federal and State Advocacy Priorities
B. Sample Legislative Platforms from Cities of Santa Barbara, Goleta and Grover Beach

Staff contact:
Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@carpinteriaca.gov



ATTACHMENT A

LEAGUE OF CALIFORNIA CITIES

League of California Cities 2023 Federal Advocacy Priorities

1. Support increased federal funding to assist California cities with housing affordability and homelessness challenges in our communities.

2. Pursue strategies and resources to address crime and its underlying causes.

3. Engage in the federal budget and appropriations process to protect and increase essential local revenues.

4. Strengthen disaster preparedness, resiliency, and recovery from climate change impacts through improved collaboration and resources.

LEAGUE OF CALIFORNIA CITIES

League of California Cities 2023 Advocacy Priorities

1. **Protect and expand investments to prevent and reduce homelessness.** Secure sustainable state funding that bolsters cities' efforts to support individuals experiencing, or at risk of, homelessness. While protecting existing resources, strengthen state and local partnerships to connect individuals with the care they need through coordinated care systems that provide access to wraparound services, including mental health and substance use treatment.

2. **Increase the supply and affordability of housing while retaining local decision-making.** Secure long-term, sustainable funding tools for cities to jumpstart the construction of housing at all income levels and ensure cities retain flexibility to achieve local and state housing goals.

3. **Improve public safety in California communities.** Pursue strategies and resources to address crime and its underlying causes. Partner with all levels of government and diverse organizations to improve community safety through prevention and early intervention programming, workforce recruitment and retention, and improved re-entry services.

4. **Safeguard essential local revenues and support fiscal sustainability.** Protect, increase, and modernize revenue streams for local priorities. Oppose efforts that would reduce or eliminate funding for cities, including unfunded mandates.

ATTACHMENT B

Legislative Platform

City of Santa Barbara

Revision Date: 7/26/2022

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CITY ADMINISTRATION	Staff Liaison Departments	Scope: Issues regarding local authority, state and federal mandates, election law and administration, tort reform, open meeting law (Brown Act), the Public Records Act, the Political Reform Act, and other conflict of interest laws
LOCAL AUTHORITY AND DISCRETION	ALL DEPARTMENTS	**Support** the ability of local governments to enact local standards or regulations that differ from those enacted at the state and federal level regarding any issue described in the legislative platform. **Oppose** legislation or regulation that restricts local authority and discretion.
STATE AND FEDERAL MANDATES	ALL DEPARTMENTS	**Support** funding for any improvements, programs, and projects required of the City through state or federal mandates. **Oppose** unfunded state or federal mandates.
OPEN MEETING LAW (THE BROWN ACT) *Open Meetings* *Restrictions* *Closed Sessions* *Privacy Rights* *Personnel Issues* *Property Acquisitions* *Attorney/Client Privilege*	CITY ADMINISTRATOR / CITY ATTORNEY	**Support** legislation that recognizes the need to conduct the public's business in public. To this end, the City supports the regulation of the State Legislature and other public agencies to ensure conformance to the principles of the open meetings provision in the Ralph M. Brown Act. **Oppose** legislation claiming to enhance open and public meetings that in practice unnecessarily complicates the ability of a city to properly communicate with the public and that discourages communications among governing body members through unproductive restrictions and inappropriate activities. **Oppose** legislation that would impose further unnecessary restrictions on the action that a governing body can take in closed sessions. **Support** legislation that recognizes the realities of other constraints under which a local governing body must operate that necessitates judicious use of closed sessions, including: • The privacy rights granted to individuals under the U.S. and California constitutions; • The personnel issues that have a potential impact on an individual's career and potential earning capacity and that raise serious liability questions for a local jurisdiction; • The protection of the taxpayer's interests over property and other acquisitions or sales by a public agency; and • The proper maintenance of the same attorney-client privilege enjoyed by the private sector. **Support** legislation that would allow alternative methods of meeting public notice requirements and enhancing them through the use of cost effective and innovative, technology friendly methods of communication.. **Support** legislation to allow cities the option of providing online access to public meetings.
ALLIANCES	ALL DEPARTMENTS	**Support** alliances with counties, schools, other cities, employee organizations, other local agencies, and business and professional organizations to support cooperation, sound financial policies, and joint action.

CITY ADMINISTRATION	Staff Liaison Departments	Scope: Issues regarding local authority, state and federal mandates, election law and administration, tort reform, open meeting law (Brown Act), the Public Records Act, the Political Reform Act, and other conflict of interest laws
POLITICAL REFORM ACT *Practices* *Local Authority* *Reproduction Costs*	CITY ADMINSTRATOR	**Oppose** regulations and legislation that would restrict or preempt local regulation of campaign financing. **Support** appropriate efforts to improve and streamline the Political Reform Act and its implementation through regulations. **Support** an increase in the fee for the reproduction of statements required under the Political Reform Act from ten cents ($0.10) to twenty-five cents ($0.25) per page. **Oppose** legislation that would prohibit the use of public resources to commence an action to enjoin the operation of any law or constitutional amendment that was proposed by initiative petition and approved by the voters. **Support** legislation providing the FPPC with authority to issue opinions to guide local officials in understanding conflict of interest laws, including Government Code 1090.
GOVERNANCE, TRANSPARENCY, ETHICS	CITY ADMINISTRATOR	**Support** legislation that promotes transparency in political campaign funding and/or spending. **Support** legislation to revise laws governing local agency transparency and ethics when it addresses material and documented inadequacies and has a reasonable relationship to resolving those problems, is internally consistent, avoids redundancy, and accommodates the practical challenges of implementation. **Support** legislation requiring State officials and agencies to conform to the same transparency and ethical behavior requirements imposed on local officials and agencies. **Support** legislation that strengthens the ethics laws related to the Board of Administration for the California Public Employees' Retirement System (CalPERS) including banning the ability of former board members to do business with CalPERS.
ELECTED OFFICIALS	CITY ADMINISTRATOR	**Support** legislation to extend or provide protection to elected and appointed officials from the unauthorized publication of their home addresses or telephone numbers in newspapers or similar periodicals. **Support** requiring both local and state officials to maintain their place of residence in the jurisdiction they were elected to represent.

CITY ADMINISTRATION	Staff Liaison Departments	Scope: Issues regarding local authority, state and federal mandates, election law and administration, tort reform, open meeting law (Brown Act), the Public Records Act, the Political Reform Act, and other conflict of interest laws
ELECTIONS *Costs/Procedures* *Mail Ballots* *Ballot measures* *Transparency*	CITY ADMINISTRATOR / CITY ATTORNEY	**Support** legislation that reduces any unnecessary and costly procedures for conducting a municipal election. **Oppose** legislation that mandates costly and unnecessary procedures related to the local election process. **Oppose** legislation mandating consolidated elections. **Support** legislation providing city councils more flexibility to fill city council vacancies, including extending the appointment period to fill a vacancy. **Support** mail ballot elections. **Support** legislation that revises statewide ballot order so that local races and measures appear first. **Support** the requirement that the intent and text of a local ballot measure is to be filed with the City Clerk and published in a newspaper of general circulation with a filing fee. **Support** legislation allowing the city council to refer any land use measure to the planning agency for a report on the measure's effects. **Support** legislation that facilitates newly sworn citizen's voter registration. **Support** permitting election officials to administer voter information electronically so long as such a process remains voluntary to voters. **Oppose** legislation or regulation that would prohibit legal action from being filed by any person challenging the validity of the initiative petition or ordinance after the date of the election. **Support** publishing the title of a local ballot measure in a newspaper of general circulation instead of the full text. **Support** a process that would allow a City presented with an allegation of a violation of the California Voting Rights Act to address the allegation before any person may file a lawsuit related to the alleged violation. **Support** authorizing cities to convert from an at-large to a by-district election system using an ordinance process. **Oppose** legislation that would mandate the dates on which to hold local elections. **Support** legislation that maintains the integrity of the recall process. **Support** legislation that reduces the amount of recall abuse while improving, streamlining and ensuring that the public has full knowledge of the issues.

CITY ADMINISTRATION	Staff Liaison Departments	Scope: Issues regarding local authority. state and federal mandates, election law and administration, tort reform, open meeting law (Brown Act), the Public Records Act, the Political Reform Act, and other conflict of interest laws
INFORMATION TECHNOLOGY *Cybersecurity* *Artificial Intelligence* *Computers* *Net Neutrality* *Broadband* *Records Retention* *Data Privacy* *Voiceover IP* *Telecommunications* *Electronic Mail* *Geographic Information Systems*	INFORMATION TECHNOLOGY	**Support** legislation protecting the authority of interested communities to establish internet services and support at the local level with a preference for broadband. **Oppose** legislation that would require, in the event of a security data breach, cities to provide identity theft mitigation services at no cost to the impacted persons. **Support** legislation that prohibits internet access service providers from blocking, throttling, or otherwise restricting or discriminating against lawful content.
LITIGATION REFORM *Local Exposure* *Liability* *Business Climate*	CITY ATTORNEY / FINANCE	**Support** legislation that limits the exposure of local governments to lawsuits related to liability, including but not limited to such areas as unimproved natural conditions, design immunity, hazardous recreational activities, and injuries due to wild animals in public places. **Support** modifications to the joint and several liability laws that require the responsible parties in a civil action to pay only their fair share of judgment based on their relative responsibility. **Support** limitations on lawsuits that have little merit by eliminating the availability of provisions for fee recovery by petitioners or by authorizing cities to collect their fees and costs in cases where they are the prevailing party. **Oppose** legislation which limits the power of cities to negotiate indemnification protections in public contracts.

REVENUE AND TAXATION	Staff Liaison Departments	Scope: Issues and recommendations related to finance administration, taxation reform, revenue needs, and revenue sources at the federal, state and local levels.
EFFECTIVE FINANCING	FINANCE	**Support** meaningful fiscal reform that allows each level of government to adequately finance its service responsibilities.
LOCAL AUTHORITY AND ACCOUNTABILITY	FINANCE	**Support** local control and accountability for revenues raised and services provided. **Support** the integrity of existing city revenue sources, including the local share of property tax, sales tax, vehicle license fees, etc. **Support** the authority of local governments to collect revenues from telecommunications providers and ensure that any future changes are revenue neutral for local governments. **Oppose** any state or federal legislation that would pre-empt or threaten local taxation authority including but not limited to Utility Users' Taxes. **Support** legislation that authorizes a simple majority of the voters in a city or county to establish local priorities, including the right to increase taxes or issue general obligation bonds.
ADDITIONAL REVENUE FOR LOCAL NEEDS	FINANCE	**Support** efforts and legislation to generate additional revenue to state/local governments to meet the requirements of a growing population and deteriorating services and facilities. **Support** legislation to create revenue streams for affordable local housing.
STATE MANDATES REIMBURSEMENT	FINANCE	**Support** full and prompt reimbursement to all local agencies for all state-mandated programs and/or infractions and losses associated with local revenue shifts. **Support** reforms prohibiting the State from deferring mandate payments. **Oppose** unfunded state and federal mandates.
DISASTER RECOVERY	FINANCE	**Support** disaster recovery legislation that mitigates losses experienced by local governments.
SALES AND USE TAXES	FINANCE	**Support** efforts to preserve the existing Situs-based sales tax under the Bradley Burns 1% baseline. **Support** efforts to reduce competition for Situs-based revenues, including: • Allocation of tax proceeds collected from internet sales to the jurisdiction where the product is received by the purchaser. • Restrictions should be implemented and enforced to prohibit the enactment of agreements designed to circumvent the principle of situs-based sales. **Support** legislation that would either broaden the tax base on goods and/or expand the sales tax to services, such as those commonly taxed in other states. **Support** efforts to update the county pool allocation process to ensure more revenues are allocated to the jurisdiction where the product is delivered. **Oppose** legislation that proposes to grant exemption for specific products that fails to protect those portions of the sales taxes that are dedicated to local government.

REVENUE AND TAXATION	Staff Liaison Departments	Scope: Issues and recommendations related to finance administration, taxation reform, revenue needs, and revenue sources at the federal, state and local levels.
TRANSIENT OCCUPANCY TAX (TOT)	FINANCE	**Support** legislation that requires online home sharing platforms to provide information to local jurisdictions, including property address, length of stay, rates and other pertinent information, regarding properties used as vacation rentals within the jurisdiction's boundaries. **Oppose** any legislation that would prohibit local voter-approved transient occupancy taxes.
UTILITY USER TAX (UUT)	FINANCE	**Oppose** legislation that would prohibit local governments from collecting Utility User Tax from modern telecommunication and video technologies, including Over the Top Television, and other wired or wireless technology.
REGIONAL REVENUES	FINANCE	**Support** the identification and implementation of multi-jurisdictional revenues in cases where regional issues, programs, and services are identified.
FRANCHISE FEES	FINANCE	**Support** local government ability to receive compensation for use of its public-right-of-way, including but not limited to gas, electric, refuse, and cable, wireless telecommunication and video providers.
PUBLIC, EDUCATIONAL AND GOVERNMENT (PEG) ACCESS TELEVISION	FINANCE	**Support** legislation that preserves PEG access television and allows PEG access funding to be used to support basic operational costs, including employee salaries, as well as capital maintenance and replacement.

EMPLOYEE RELATIONS AND RISK MANAGEMENT	Staff Liaison Departments	Scope: issues related to the field of labor relations and human resource management.
LABOR RELATIONS *Local Authority* *MOU* *Mutual Agreement*	CITY ADMINISTRATOR	**Support** efforts to promote, initiate, and improve both public and private sector labor- management relations. **Oppose** interference with management rights or the ability of cities and their employees to bargain on matters within the scope of representation. **Support** legislation that specifically exempts local public agencies from the requirement to negotiate with any labor or special interest group about matters submitted to the voters of that jurisdiction as initiatives or Charter amendments. **Support** the long-held position of California courts that public employees cannot engage in strikes. **Oppose** any legislative action that requires the continuation of the terms of any Memorandum of Understanding (MOU) between a public agency and an employee organization until a successor MOU is agreed upon. **Oppose** the expansion of a local agency's collective bargaining responsibilities to employees over whose conditions of employment, the local agency does not have full control. **Oppose** any extension of the State Public Employment Relations Board jurisdiction over local public agency labor relation disputes and charges of unfair labor practices, and to any interference or intervention in local collective bargaining by any labor-management relations councils or boards. **Oppose** state-mandated compulsory labor arbitration, mediation, or fact-finding processes. **Oppose** state-mandated paid time off for employee's union activities.
DIVERSITY, EQUITY, AND INCLUSION *Civil Rights/EEO* *Sexual Harassment* *Standards* *Family Leave* *Sexual Orientation*	CITY ADMINISTRATOR	**Support** legislation furthering the purpose and clarifying the application of state and federal civil rights and equal employment opportunity laws. **Support** consistent standards for discrimination and harassment claims between state and federal law. **Support** efforts to conform the California Family Care Leave Laws to the federal Family and Medical Leave Act (FMLA). **Support** the amendment of federal civil rights legislation to prohibit employment discrimination on the basis of sexual orientation or gender identity. **Oppose** extending the filing dates for Fair Employment and Housing Commission (FEHC) charges, and oppose permitting the FEHC to provide affirmative or prospective relief to prevent the recurrence of an unlawful practice. **Support** legislation that supports programs to address historical inequities

EMPLOYEE RELATIONS AND RISK MANAGEMENT	Staff Liaison Departments	Scope: issues related to the field of labor relations and human resource management.
PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS) *Coalition* *Public Pension Systems* *Pension System Reform* *Transparency* *Exemptions* *Limitations* *Fraud* *Disability* *Part-Time Work* *Mandates* *CalPERS Board*	Human Resources	**Support** the PERS Public Agency Coalition (PERS/PAC) and its efforts to maintain or further the interests of contracting agencies. **Support** allowing changes to retirement benefits applicable to the prospective service of existing employees, consistent with the state and federal constitutions and other applicable law. **Support** maximum flexibility for local agencies in negotiating pension issues such as: benefit formulas, minimum retirement age, pension caps, cost-sharing, employee contributions, final compensation calculations, vesting schedules, and supplemental defined benefit and/or deferred compensation programs. **Support** increasing the transparency of the programs and funding of both PERS pension and non-pension post-retirement benefits and subsidies. **Support** requiring pension cost estimates and disclosures to include the total cost of pension benefits, including the cost of unfunded liabilities, and allowing employee/employer cost-sharing based on the total cost of pension benefits. **Oppose** preemption of charter city authority over their public pension systems. **Support** efforts to reduce retirement benefit fraud and a requirement that the PERS Board adjust or cancel the retirement allowance of any person convicted of making fraudulent benefit claims. **Support** efforts to reform disability retirement including: • reducing all disability retirement payments for employees hired after a certain date; • imposing an earnings test for persons receiving industrial disability retirement; • requiring state departments to identify annual unemployment and disability payments in separate budget items; • requiring persons receiving disability retirement payments to obtain an annual medical examination; • prescribing a 60% cap on payments for either job-related or non-job-related disabilities; • eliminating the tax-exempt status of disability retirement payments, or allowing tax exempt status proportional to the severity of the disability; • requiring mandatory reinstatement for employees certified able to work by medical exam; and • discontinuing disability retirement payments if the employee rejects reinstatement. **Oppose** requiring an employer to continue to pay the salary of a member while PERS makes its decision on the member's application for involuntary disability retirement. **Support** restructuring the membership of the CalPERS Board of Administration to include new members appointed by the League of California Cities and substantially increase the number of independent public members (preferably with financial expertise). **Support** exempting part-time, seasonal, and temporary employees from CalPERS eligibility entirely and eliminating the 1,000-hour eligibility threshold. **Support** legislation exempting local agencies participating in PEMHCA from the requirement to make contributions toward health benefits for retired individuals.

EMPLOYEE RELATIONS AND RISK MANAGEMENT	Staff Liaison Departments	Scope: issues related to the field of labor relations and human resource management.
EMPLOYEE COMPENSATION	Human Resources	**Support** local government control of employee compensation. **Oppose** expansion of state-mandated local agency employee pay or benefits. **Oppose** legislation that would require employers to pay more than the regular rate of pay on holidays. **Support** transparency of compensation and other benefits to ensure the public is informed of the fiscal realities and obligations that local agencies face.
DOMESTIC PARTNERSHIP	Human Resources	**Support** legislation that deletes the current state criteria that persons in a Domestic Partnership must be members of the same sex or be over 62 years of age.
EMPLOYMENT- RELATED ISSUES *Mandates* *FEHC*	Human Resources	**Support** the special protection of elected officials, county public defenders, public figures and public employees acting in their official capacity against threats of death or serious bodily injury. **Support** federal and state legislation affirming the establishment of tax-exempt employee savings accounts for retirement health expenses. **Oppose** a mandatory Social Security tax on any public sector employees or employers by the federal government. **Oppose** any state or federal mandate of benefits on local agency employers, including, but not limited to, benefits for temporary or part-time employees, and veterans' preferences. **Oppose** legislation limiting the ability of public agencies to monitor public employees' use of public assets and resources. **Oppose** further limitation on a public sector employer's ability to conduct job related pre-employment inquiries and background checks in order to prevent physical, financial, economic and personal identity threats to employees and the general public. **Support** the establishment of a state program similar to the federal Americorps that would allow cities and other local agencies to host service members. **Oppose** legislation that would allow employment applicants to bring action against an agency for taking into consideration their status as a current or former public employee.

EMPLOYEE RELATIONS AND RISK MANAGEMENT	Staff Liaison Departments	Scope: issues related to the field of labor relations and human resource management.
WORKERS' COMPENSATION *Injuries* *Medical Expenses* *Presumptive Injury* *Legal Process* *OSHA Mandates*	FINANCE	**Support** the principles that describe an industrial injury or illness using a narrow view on causation and definition of injury. **Support** requiring the employee to prove by clear and convincing evidence that sudden or extraordinary employment conditions were the predominant causes for the injury. **Support** existing workers' compensation laws to be liberally construed only after an injury is deemed "specific" and consists of serious physical or bodily harm. **Support** the cost containment of medical expenses for workers' compensation claims. **Oppose** regulations or legislation that would require increased employer medical costs for workers' compensation. **Oppose** regulations or legislation that would expand the definition of a "presumptive" injury, or create new "presumptive" injury categories that lack a basis in current proven medical science. **Oppose** legislation that would permit an employee to use more than one legal process in regard to disability claims (i.e., ADA, workers' compensation, DFEH), or any other erosion of the "exclusive remedy" principle as it relates to disability claims covered under workers' compensation. **Oppose** any regulation or legislation that would alter current California law on disability benefits to expand eligibility for specific types of disability benefits to new or additional job classifications, or extend the term for disability benefits to an eligible employee beyond what is established by current California law. **Support** principles that describe an occupational safety and health exposure using a narrow view on workplace causation based on current objective science. **Oppose** regulations or legislation that would require increased employer costs for implementing occupational safety and health programs that lack a basis in current objective science.
GENERAL INSURANCE	FINANCE	**Oppose** regulations or legislation that would increase employer costs for mandated insurance coverage (i.e. general liability, automobile liability, etc.), including expanding employer coverage for personal property owned by an employee or volunteer. **Oppose** regulations or legislation that would require a city to repair a sidewalk when the sidewalk damage is caused by privately owned plants or trees and hold a city liable for any injury resulting from the failure to repair the sidewalk.

PUBLIC SAFETY	Staff Liaison Departments	Scope: federal and state legislation and issues related to law enforcement, fire and life safety policies, emergency communications and services, and disaster preparedness.
LAW ENFORCEMENT *Penalties* *Violent Offenders* *Cost Reimbursement* *Parking Citations* *Data Collection* *Predators* *Racial Profiling* *Deportable Criminals*	POLICE	**Support** the promotion of public safety through stiffer penalties for violent offenders, and protection and supplementation of additional funding for local agencies to recoup the costs of crime and increase community safety. **Support** legislation which provides funding for local law enforcement agencies' acquisition of body cameras and related data storage and equipment. **Support** legislation which expands the exemption under the California Public Records Act to include any audio or video recording created during an investigation, intelligence gathering operation, or the conducting of security procedures. **Support** data collection on hate crimes based on race, national origin, religion, gender, or sexual orientation and improved federal-local communication and coordination on hate crimes. **Support** legislation that builds trust between law enforcement agencies and the communities they serve, including the immigrant community, to ensure that individuals can safely report crimes and fully cooperate with local police and Sheriff departments. **Support** federal action to identify predatory lending practices and increase federal enforcement action against lenders who target vulnerable populations, including, but not limited to, elderly, low-income families, and racial minorities. **Support** federal anti-racial profiling legislation that provides financial support to state and local law enforcement agencies for training. **Support** reimbursement by the federal government to local agencies, specifically cities, for the costs associated with incarcerating deportable criminals. **Support** increased penalties for metal theft, and recognize that statewide regulation is needed to discourage "jurisdiction shopping."

PUBLIC SAFETY	Staff Liaison Departments	Scope: federal and state legislation and issues related to law enforcement, fire and life safety policies, emergency communications and services, and disaster preparedness.
NUISANCE CONTROL *Adult Entertainment* *Alcohol* *Recreational & Medical Commercial Cannabis Businesses* *Drugs* *Public Space Behavior* *Vicious Dog Definition*	POLICE	**Support** enhanced local control over public nuisances including, but not limited to: • Adult entertainment facilities; • Problem alcohol establishments; • Improperly licensed massage therapy businesses; • Problem illegal commercial cannabis businesses and delivery vendors; and • Properties where illegal drugs are sold. **Support** legislation requiring all persons convicted of Driving Under the Influence (DUI) offenses to install and maintain an Ignition Interlock Device (IID), a breathalyzer requiring a driver to blow into a mouthpiece in order to start an automobile engine. **Oppose** legislation to weaken any component of the State Law that: • repeals the state Medical Marijuana Identification Card Program; • weakens cities' authority to inspect_cannabis businesses; • repeals the ten-day limit on state licensing entities to begin an investigation once notified by a local government that it has revoked a business' local permit; • allows a business to operate legally even after a local permit has been revoked; and • leaving local governments to perform any enforcement authority without express authorization to do so, creating increased exposure to litigation. **Support** legislation which removes from the definition of "vicious dog" any dog seized from a dog fighting operation. **Oppose** legislation that diminishes or removes the ability of the local authority to establish regulations regarding reasonable use of public space and appropriate behavior in public spaces.
SMOKING AND TOBACCO CONTROL	POLICE	**Support** legislation that limits the ability of minors to obtain tobacco products. **Support** legislation that reduces the impacts of environmental tobacco smoke. **Support** legislation that would provide additional funding to reduce tobacco consumption and improve cancer and smoking-related research.
VIOLENT CRIMES	POLICE	**Support** the reduction of violence through strategies that address domestic violence, access to tools of violence, including but not limited to firearms, knives, etc. **Support** legislation that prohibits the possession of large-capacity magazines of 11 rounds or more. **Support** legislation that requires background checks at point of sale and prohibits sale of ammunition to persons convicted of a felony, a violent misdemeanor, has a restraining order or has been declared dangerously mentally ill. **Support** legislation that requires firearm owners to notify law enforcement if their firearm has been lost or stolen. **Support** legislation which mandates that California share data with the FBI/NICS (National Instant Background Check System).
GRAFFITI	POLICE	**Support** increased authority and resources devoted to cities for abatement of graffiti and other acts of public vandalism.

PUBLIC SAFETY	Staff Liaison Departments	Scope: federal and state legislation and issues related to law enforcement, fire and life safety policies, emergency communications and services, and disaster preparedness.
GANG VIOLENCE	POLICE	**Support** programs and funding for cities to prevent gang violence and enhance prevention, intervention and enforcement efforts.
DISASTER RESPONSE	FIRE	**Support** funding for improved public notification mechanisms during natural disasters and other emergencies, including continuous radio reporting. **Support** additional funding for local agencies to recoup the costs associated with fire safety in the community and timely mutual aid reimbursement for disaster response services in other jurisdictions.
FIRE AND EMERGENCY MEDICAL SERVICES *Mission* *Local Control* *Transport* *Staffing* *Wildland Fuel Management* *Unmanned Aircraft Systems*	FIRE	**Support** the fire service mission of saving lives and protecting property through both local and multi-jurisdictional fire prevention, fire investigation, disaster preparedness, hazardous-materials mitigation, specialized rescue, etc., as well as cities authority and discretion to provide all emergency services in their communities. **Support** local control of emergency medical services and authorize cities and fire districts to prescribe and monitor the manner and scope of pre-hospital emergency medical services, including ambulance transport services, provided within local boundaries to improve pre-hospital emergency medical service. **Oppose** legislation, regulations and standards that impose minimum staffing and response time standards for city fire and emergency medical services since such determinations should reflect the conditions and priorities of individual cities. **Support** activities and funding which foster cooperation, coordination, and communication in the development of wildland fuel management programs to decrease impacts to public health and safety resulting from wildland urban interface fires. **Support** legislation that provides immunity for first responders who damage a civilian drone directly interfering with ambulance services, firefighting-related services, and search and rescue
EMERGENCY SERVICES AND DISASTER PREPAREDNESS	POLICE/FIRE	**Support** activities to develop and implement statewide integrated public safety communication systems that facilitate interoperability and other shared uses of public safety spectrum with local, state and federal law enforcement, fire emergency medical and other public safety agencies. **Support** efforts to improve ***911*** services including, but not limited to, directing ***911*** emergency calls from mobile telephones to the nearest Public Safety Answering Point (PSAP). **Support** representation of cities and counties on decisions affecting ***911*** systems and effective emergency response.
INSURANCE	POLICE / FIRE / FINANCE	**Support** the statewide administrative program that requires a motorist to have proof of insurance to register a vehicle with the Department of Motor Vehicles. **Support** uninsured vehicles being subject to impoundment, and redeemed only with proof of insurance, with unredeemed vehicles being sold to pay for the cost of the program. **Support** state legislation providing Fair Access to Insurance Requirements (FAIR) Plan for last resort earthquake and fire coverage in high-risk areas and to make FAIR access more affordable. **Support** efforts to improve accessibility to Fire Insurance.

PUBLIC SAFETY	Staff Liaison Departments	Scope: federal and state legislation and issues related to law enforcement, fire and life safety policies, emergency communications and services, and disaster preparedness.
FEDERAL HOMELAND SECURITY *Communication* *Standards* *Broadband Network*	POLICE / FIRE	**Support** direct communication between federal agencies and local authorities on critical homeland issues. **Support** federal standards, guidelines, and funding to ensure reliable, consistent, timely, and redundant preparedness on the front lines.
FEDERAL RESOURCES	POLICE / FIRE	**Support** federal funding for public safety, including the Local Law Enforcement Block Grant, Homeland Security Block Grant, the Community Oriented Policing Services (COPS) program, Assistance for Firefighters Grant, Staffing for Firefighters and Emergency Response Grant, Fire Prevention and Safety Grants as well as other public safety funding sources. **Support** provision for a permanent dual-use fire station between the City of Santa Barbara and the U.S. Forest Service.

ENVIRONMENTAL QUALITY	Staff Liaison Departments	Scope: issues related to air and water quality, CEQA, integrated waste management, hazardous materials, coastal issues, energy, water conservation, and utilities.
MATERIALS MANAGEMENT *Market Development* *Electronic Waste* *Curbside Recycling* *Multi-Unit Housing* *Recycling* *Land Use* *Landfill* *Trash/Litter* *Source Reduction* *Extended Producer Responsibility* *Household Hazardous Waste* *Edible Food Rescue* *Composting* *Illegal Dumping* *Advanced Processing* *Facilities / Infrastructure* *Water Services for Unhoused*	SUSTAINABILITY & RESILIENCE / COMMUNITY DEVELOPMENT	**Support** legislation to develop a permit process for solid waste anaerobic digestion and/or conversion technologies that are capable of minimizing the amount of solid waste landfill, and do not impede or impair existing and planned recycling and waste reduction programs. **Support** legislation to encourage the development of non-burn transformation technologies by providing full diversion credit for the waste that jurisdictions send to non-burn transformation facilities. **Support** legislation that prohibits dumping waste matter on public property or on private property without the consent of the owner, and makes this offense punishable by fines. **Support** legislation facilitating the proper collection and disposal of waste pharmaceuticals, including marketing and education outreach. **Support** the right of cities under existing law to be designated as Local Enforcement Agencies for solid waste facility permitting, inspection, and enforcement. **Oppose** legislation that would preempt local land use authority over solid waste facilities, restrict the ability of a city to issue a land use permit for a solid waste facility, or restrict the ability of a city to apply conditions to such facilities through the conditional use permit process. **Support** legislation for source control of trash and litter that pollutes water bodies, including prohibitions of filtered cigarettes, single-use water bottles, and other singe use products found to be pollutants. **Support** legislation in favor of right to repair consumer protections. **Support** legislation to reduce the production, release, and environmental impacts of microplastics. **Support** legislation promoting source reduction of waste materials to minimize environmental impacts. **Support** legislation for source reduction and source control of trash and litter that pollutes water bodies, including prohibitions on single-use materials. **Support** legislation that establishes mandatory Extended Producer Responsibility for all materials. **Support** legislation to expand the deposit value and container types included in the California Redemption Value Program. **Support** legislation and other efforts to increase the markets for recycled materials, including advance disposal fees, minimum content laws, and recycling market development zones. **Support** legislation that promotes development of domestic recycling processing infrastructure to reduce reliance on export markets. **Support** improved diversion tracking of materials for full chain of custody accountability and comprehensive reporting. **Support** efforts to strengthen recycling, organics recycling, and edible food rescue programs. **Support** legislation to eliminate landfill disposal of organic materials. **Support** clear labeling standards that clearly distinguish between what is recyclable or compostable with consumer direction on proper disposal. **Support** closed loop recycling and organics recycling systems. **Support** legislation that allocates funding for jurisdictions to provide waste services for the unhoused. **Support** legislation that allocates funding for jurisdictions to support sharing libraries and circular economies.

ENVIRONMENTAL QUALITY	Staff Liaison Departments	Scope: issues related to air and water quality, CEQA, integrated waste management, hazardous materials, coastal issues, energy, water conservation, and utilities.
SINGLE-USE MATERIALS	SUSTAINABILITY & RESILIENCE	**Support** legislation efforts to discourage or reduce the use of single use material in order to increase diversion from landfill and encourage reusable materials.
UTILITIES/ENERGY	SUSTAINABILITY & RESILIENCE / PUBLIC WORKS / FINANCE	**Oppose** any legislation that interferes with local utility rate setting authority. **Support** efforts and legislation which improves distribution system reliability of the electrical supply. **Support** efforts and legislation which improves and upgrades transmission and generation systems providing greater electrical supply reliability, including removing barriers to local siting of generation. **Support** efforts and legislation which allows the generators of renewable electricity to wheel power from the site of generation to the sites of use. **Support** legislation eliminating departing load charges, which discourage Community Choice Aggregation and the use of alternative energy resources. **Support** the ability of local governments to implement community choice aggregation for the purchase of electricity and oppose legislation that would place new requirements on the establishment of, and activities by, community choice aggregators. **Support** efforts and legislation that enable the development of local microgrid projects, enable renewable energy interconnection processes and eliminate regulatory hurdles to their development **Support** legislation to permit assignment of the Public Goods Charge to local governments for implementation of renewable energy development, energy conservation programs and projects. **Support** legislation and measures that encourage renewable energy generation, facilitate renewable resource development, and provide incentives for renewable generation projects. **Oppose** legislation and measures that make renewable energy generation less cost effective or more difficult to implement. **Support** legislation or regulations allowing wheeling of power and/or appropriate remuneration for energy provided to the grid by municipalities. **Support** legislation that enhances and simplifies local government access to local utility usage data **Support** efforts and legislation to standardize, harden, and deploy vehicle-to-grid and building-to-grid 2-way integration in an effort to provide increased grid resiliency. **Support** legislation for existing building and industry energy benchmarking programs and any benchmarking regulations aimed at reducing wasteful energy consumption. **Support** efforts and legislation net-zero-carbon and net-zero-energy requirements as part of the building codes. **Support** legislation that enhances the transparency and fair allocation of departing load charges on load serving entities and renewable energy development projects

ENVIRONMENTAL QUALITY	Staff Liaison Departments	Scope: issues related to air and water quality, CEQA, integrated waste management, hazardous materials, coastal issues, energy, water conservation, and utilities.
HAZARDOUS MATERIALS *Streamlining* *Administrating Agencies* *Building Permits* *Land Use* *Biodiesel*	PUBLIC WORKS/ COMMUNITY DEVELOPMENT/ FIRE / SUSTAINABILITY & RESILIENCE	**Support** efforts to streamline and coordinate hazardous materials regulation among various levels of government, including city fire departments and county environmental health departments. **Support** city fire departments as the administrating agencies for hazardous materials regulations or to be the lead agency (the Certified Unified Program Agency) to approve the use and storage of hazardous materials above certain threshold limits and to manage inventory information used by emergency first responders. **Oppose** legislation or regulations to restrict such authority. **Oppose** efforts to restrict the ability of cities to issue building or other permits relative to hazardous materials, as long as such facilities comply with the local zoning ordinance and established health and safety regulations. **Oppose** any proposals that would preempt the ability of a city to deny a land use permit or restrict its ability to issue a conditional use permit for the siting of a hazardous waste facility. **Support** regulation that allows biodiesel storage in existing Underwriters Laboratory (UL) rated in ground tanks that have secondary containment and working leak detection systems, at the discretion of the local jurisdiction.
REVITALIZATION OF BROWNFIELDS *Local Control* *Additional Funding* *Mitigation* *Remediation* *Restrictions* *State Involvement* *Owner Responsibility*	PUBLIC WORKS / COMMUNITY DEVELOPMENT / PARKS AND RECREATION	**Support** cities' determination that brownfield remediation projects are consistent with local land use policy. **Support** additional fiscal resources and options to restore and develop urban and industrial brownfields contaminated by hazardous materials. **Support** establishing site-specific remediation levels based on the proposed use (i.e. parking garage, as opposed to residential development). **Support** restrictive covenants or deed restrictions to ensure that the level of remediation is appropriate for the future land use. **Support** continued state responsibility for technical evaluation of site assessments and remediation plans. **Support** continued site owner responsibility for necessary site assessments and remediation.

ENVIRONMENTAL QUALITY	Staff Liaison Departments	Scope: issues related to air and water quality, CEQA, integrated waste management, hazardous materials, coastal issues, energy, water conservation, and utilities.
WATER RESOURCES *Infrastructure Investment* *Comprehensive Solutions* *Supply* *Storage* *Infrastructure Investment* *Recycling* *Reclaimed Water* *Reuse* *Treatment* *Conservation* *Gray Water* *Water Softeners* *Financial Commitment*	PUBLIC WORKS / COMMUNITY DEVELOPMENT / PARKS AND RECREATION	**Support** comprehensive solutions for water quality, water conservation and water use efficiency as part of a solution that includes local resource development and infrastructure improvements, including storage and conveyance, as part of a statewide system that promotes economic and environmental sustainability. **Support** state and federal funding for water resources infrastructure. **Support** the development of additional groundwater and surface water storage. **Support** desalination as a reliable local water supply. **Support** legislation to streamline water transfers among jurisdictions. **Support** efforts for direct contracting for supplies from state and federal agencies. **Support** appropriate funding sources for providing adequate water supply including, but are not limited to user fees, bonds and federal funding. **Support** funding for the development of plans for short-term water emergencies and long-term cooperative water management plans and policies. **Support** legislation to protect public agencies that provide wastewater treatment services, from liability for pollution or contamination to groundwater resulting from chemicals that are unlawfully discharged into the collection system. **Support** efforts to improve the Federal Safe Drinking Water Act and the Federal Clean Water Act and implementation plans to protect public health and the environment in an efficient and effective manner. **Oppose** legislation that requires the use of unreasonable numeric limits in waste discharge permits. **Support** the rights of cities to enact ordinances that restrict the use of water softeners to minimize impacts to wastewater treatment operations. **Support** legislation that encourages the cost-effective treatment of municipal wastewater, authorizes funding for projects improving, enhancing, or expanding the use of recycled water, and maximizes the responsible use of recycled water as an alternative to California's fresh water supply. **Support** efforts that expedite regulations expanding the uses of wastewater for direct and indirect potable reuse. **Support** legislation that updates gray water standards, encourages simple and cost effective permitting process of gray water systems, and removes barriers to installing gray water systems in public, commercial, industrial, multi-family, and single-family projects. **Support** the review and evaluation of proposals for state water taxes. **Support** legislation providing agencies local control to provide rate subsidies for low-income rate payers. **Support** the use of inclined block rate structures to encourage water conservation. **Support** efforts that promote more flexibility to adjust water rates to achieve water use reductions during a water shortage emergency. **Support** legislation to enhance and protect City's control of its water supply resources. **Oppose** legislation that would restrict the manner in which the City's water supplies are managed. **Support** watershed management that would mitigate impacts to water supply. **Support** policy that recognize recycled, desalinated, and potable reuse as drought proof water supplies

ENVIRONMENTAL QUALITY	Staff Liaison Departments	Scope: issues related to air and water quality, CEQA, integrated waste management, hazardous materials, coastal issues, energy, water conservation, and utilities.
WATER QUALITY *Infrastructure Investment* *Standards* *Liability* *Federal Safe/ Clean Water* *Watershed Management* *Numeric Limits* *Water Quality Control Boards* *Fees/Penalty Revenues*	PUBLIC WORKS / COMMUNITY DEVELOPMENT / PARKS AND RECREATION	**Support** state and federal funding and efforts for improved water infrastructure, water quality, beach and coastal resource protection and enhancement, wetland protection and enhancement, and urban creek restoration, especially for cities with a history of effective management of water and wastewater infrastructure. **Support** as appropriate, state and federal legislative and administrative remedies that: • Limit citizen lawsuits for minor technical violations of the Clean Water Act but continue to allow injunctive relief for documented violations resulting in substantial documented adverse impacts to water quality; • Ensure that the funds collected from a city as fees, penalties, or judgments are directed toward correcting violations; • Return limited discretion to state and regional water quality control boards in setting penalties to allow fairness based on severity and circumstances of the violation; and • Encourage the state and regional water quality control boards to use their existing discretionary authority, consistent with the requirements of the Clean Water Act, to issue permits that are reasonably achievable. **Oppose** legislation that requires the use of unreasonable numeric limits in storm water permits. **Oppose** legislation to enact rewards for individuals who identify water quality or water pollution violators. **Oppose** legislation or efforts which would limit public agencies ability to set contractor requirements and monitor for regulatory compliance in storm water pollution prevention. **Support** efforts to set well-defined water quality goals. **Support** regulations and legislation that promote watershed management as a tool to improve water quality. **Support** regulations and legislation to prevent surface water contamination from neonicotinoid and other systemic pesticides.
AIR QUALITY *Improvements* *Regulations* *Land Use* *Fund Diversion* *Programs/ Standards* *Health and Safety Code*	PUBLIC WORKS / COMMUNITY DEVELOPMENT	**Support** regulatory changes and infrastructure improvements that will reduce air pollution. **Oppose** legislation that will reduce air quality standards or restrict city permitting and land use planning authority to minimize negative air quality impacts. **Oppose** state regulatory changes that mandate restrictions on residential development setbacks from high vehicle traffic without local input. **Oppose** legislation redirecting funds authorized by Health and Safety Code Section 44223, for locally based air quality programs.

ENVIRONMENTAL QUALITY	Staff Liaison Departments	Scope: issues related to air and water quality, CEQA, integrated waste management, hazardous materials, coastal issues, energy, water conservation, and utilities.
ENERGY & CLIMATE PROTECTION *Incentives* *Sea Level Rise* *Fuel Efficiency* *Renewable Energy* *Adaptation Measures* *Green Infrastructure*	SUSTAINABILITY & RESILIENCE / PUBLIC WORKS/ COMMUNITY DEVELOPMENT / PARKS RECREATION / WATERFRONT	**Oppose** any legislation that interferes with local utility rate setting authority. **Support** efforts and legislation which improves and upgrades transmission, distribution, and generation systems providing greater electrical supply reliability, including removing barriers to local siting of generation. **Support** efforts and legislation which allow the generators of carbon-free electricity to cost effectively wheel power from the site of generation to the sites of use. **Support** legislation that enhances the ability of local governments to implement and expand community choice aggregation programs. **Oppose** legislation and efforts that would place new requirements and fees on the establishment of, and activities by, community choice aggregators. **Support** legislation to permit assignment of the Public Goods Charge to local governments and community choice aggregators for implementation of renewable energy, greenhouse gas reduction, electrification programs, and/or energy conservation programs and projects. **Support** legislation that enhances the transparency and fair allocation of departing load charges on load serving entities and renewable energy development projects. **Support** legislation and measures that encourage renewable energy generation, renewable resource development, development of micro grid projects, and renewable energy interconnection processes **Oppose** legislation and measures that implement inequitable subsidies or charges for renewable and carbon-free energy generation. **Support** legislation that enhances and simplifies local government access to local utility usage data. **Support** efforts and legislation to standardize, harden, and deploy vehicle-to-grid and building-to-grid two-way integration in an effort to provide increased grid resiliency. **Support** grants, loans, tax credits, and other incentives to assist local governments, businesses, and the public to invest in energy efficient equipment, greenhouse gas reduction measures, and renewable energy technology. **Support** grants and other financial incentives for local governments to implement state mandates, including completing and updating an inventory of local government facility greenhouse gas emissions, conducting and updating an inventory of their whole jurisdiction, setting emission reduction targets and monitoring progress, and creating emission reduction action plans. **Support** grants, loans, tax credits, and other incentives to assist the public and local governments in using alternative fuels and purchasing fuel-efficient and/or flex-fueled vehicles. **Support** legislation that supports electrification requirements as part of the building codes as long as they are healthful. **Support** revenue-neutral carbon fee-and-dividend legislation. **Support** grants, loans, tax credits, and other incentives to assist the public and local governments in using carbon-free and low- to no-emitting transportation fuels and fueled vehicles. **Support** legislation, funding, incentives, and efforts that promote electric vehicle utilization, installation of electric vehicle infrastructure, equitable electric vehicle charger access for all, and resilience of electric vehicle charging infrastructure during electrical grid power outages.

ENVIRONMENTAL QUALITY	Staff Liaison Departments	Scope: issues related to air and water quality, CEQA, integrated waste management, hazardous materials, coastal issues, energy, water conservation, and utilities.
ENERGY & CLIMATE PROTECTION *Incentives* *Sea Level Rise* *Fuel Efficiency* *Renewable Energy* *Adaptation Measures* *Green Infrastructure*	SUSTAINABILITY & RESILIENCE / PUBLIC WORKS/ COMMUNITY DEVELOPMENT / PARKS RECREATION / WATERFRONT	**Oppose** legislation that limits a local jurisdiction's ability to limit natural gas infrastructure in local building codes **Support** legislation for building and industry energy benchmarking programs and regulations. **Support** efforts and legislation for net-zero-carbon and net-zero-energy building requirements. **Support** legislation, funding, and efforts that promote or mandate the use of low embodied carbon or CO2e building materials, infrastructure materials and processes, and refrigerants. **Support** legislation, funding, and efforts to develop and support local green workforce training programs and opportunities. **Support** grants, incentives and other funding sources to facilitate carbon offset and sequestration projects and encourage local carbon sequestration. **Support** revenue-neutral carbon fee-and-dividend legislation. **Support** efforts that assign a monetary value to greenhouse gas reduction and climate impacts to order to fund climate mitigation and adaptation efforts. **Support** legislation to include energy performance in real estate disclosures. **Oppose** efforts and legislation that incentivize new or continued fossil fuel extraction, transportation, refinement, distribution, import, export, or use. **Support** grants and other funding sources for regional sustainability planning efforts that address shared concerns such as housing, land use, economic and workforce development, transportation, and infrastructure. **Support** grants and other funding sources for building community resilience and establishing resilience hubs and resource centers. **Support** grants and other financial incentives for local governments to assess and mitigate climate change vulnerabilities such as sea-level rise, wildfire, extreme heat, and increased drought. **Support** legislation that provides methods to pay for climate adaptation and resilience measures. **Support** legislation to include increased hazards from climate change in real estate disclosures. **Support** legislation to include changes in flood and other hazard levels from climate change in building codes, floodplain regulations, and other development regulations. **Support** legislation that reevaluates the FEMA flood insurance requirements factoring potential future changes due to climate change. **Support** legislation for coordination of state and federal efforts to address the impacts of climate change through methods such as designating a central coordination agency. **Support** the use of moderate and high probability sea-level rise projections in design and plans for mitigating the impacts of sea-level rise. Oppose requirements to plan for extreme or very low probability climate change projections. **Support** state and federal funding and efforts to analyze climate change impacts to rainfall patterns, heat indices, sea-level rise, and groundwater levels **Support** funding and efforts to monitor changing shoreline, flood, sea-levels, rainfall levels, and other parameters that support climate adaptation. **Support** legislation and efforts that encourage phasing of climate adaptation and programmatic adaptation actions.

ENVIRONMENTAL QUALITY	Staff Liaison Departments	Scope: issues related to air and water quality, CEQA, integrated waste management, hazardous materials, coastal issues, energy, water conservation, and utilities.
CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) *Procedures and Notices* *Definition of a Project* *Significant Environmental Effects* *Alternatives* *Miscellaneous*	PUBLIC WORKS/ COMMUNITY DEVELOPMENT/PARKS AND RECREATION / SUSTAINABILITY & RESILIENCE	PROCEDURES AND NOTICES **Oppose** the elimination of the fair argument test as the threshold for determining whether to prepare an Environmental Impact Report (EIR). **Support** the development of a funding source for Master EIRs to streamline individual project CEQA review. **Support** shielding Lead Agencies from responding to comments received more than 30 days after a Notice of Preparation (NOP) or received verbally. **Support** limiting Lead Agency response to late comments received following issuance of the Final EIR and prior to certification. **Support** eliminating the mandated timeline for entering into CEQA consultant contracts. **Support** mediation and arbitration in CEQA disputes but not mandatory arbitration. **Support** clarifying the threshold for re-circulation of EIRs so that only new "significant unavoidable impacts" would necessitate re-circulation. **Support** allowing a tiered Mitigated Negative Declaration (MND) subsequent to an EIR with significant impacts and overriding considerations when the subsequent project qualifies for an MND. DEFINITION OF A PROJECT **Support** narrowing the definition of "project" to discourage CEQA lawsuits on non- environmental matters. **Support** streamlining to establish new exemptions for projects such as road maintenance, bike paths, temporary events, greenhouse gas reduction, renewable energy generation, energy efficiency and in-fill projects. **Oppose** regulations limiting local authority to issue building permits, or other requirements, based on vehicle miles traveled. SIGNIFICANT ENVIRONMENTAL EFFECTS **Oppose** the creation of a new mandate requiring cities to develop boilerplate significance thresholds. **Oppose** a single statewide set of standards to determine significance at the local level. **Support** focusing CEQA analysis on physical environmental effects. **Oppose** amending the definition of "effects" to eliminate the analysis of indirect and cumulative environmental effects. **Support** amending the guidelines to clarify requirements for analysis of cumulative and indirect environmental effects. **Support** development of a clear methodology and threshold for preparing CEQA analysis of potential impacts from greenhouse gas emissions of proposed projects. **Oppose** exempting projects that are subject to their own subsequent environmental review from consideration as a reasonably foreseeable future project when analyzing cumulative impacts.

ENVIRONMENTAL QUALITY	Staff Liaison Departments	Scope: issues related to air and water quality, CEQA, integrated waste management, hazardous materials, coastal issues, energy, water conservation, and utilities.
CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)	PUBLIC WORKS / COMMUNITY DEVELOPMENT / PARKS AND RECREATION / SUSTAINABILITY & RESILIENCE	ALTERNATIVES **Support** eliminating the alternative site requirement for all private projects. **Oppose** the elimination of the "no project alternative." MISCELLANEOUS **Support** the right of cities to serve as Lead Agencies for the purposes of the Surface Mining and Reclamation Act (SMARA). **Oppose** any federal or state regulation, statute or constitutional amendment, which would place restrictions on federal, state, and local government actions regulating private property or requiring additional compensation beyond the continually evolving judicial interpretation of the Fifth Amendment of the U.S. Constitution. **Support** the ability of local governments to voluntarily develop and approve species habitat plans for their communities, in conjunction with willing property owners. **Support** legislation that would consolidate and streamline environmental review studies and processes, and encourage other forms of inter-agency cooperation, for proposed development projects that require permits from multiple jurisdictions (local, state, and federal).
COASTAL ISSUES *Local Coastal Programs* *Offshore Oil and Gas* *Oil Seeps and Leaks* *Shipping*	PUBLIC WORKS / COMMUNITY DEVELOPMENT / PARKS AND RECREATION / WATERFRONT / SUSTAINABILITY & RESILIENCE	**Oppose** legislation that would permit the state to impose conditions on Local Coastal Programs developed by cities and counties. **Support** efforts to curb frivolous appeals of local coastal decisions. **Oppose** legislation that grants authority to the Coastal Commission that is inconsistent, duplicative and overlapping with the authority of other regulatory agencies, such as regional water quality control boards or other agencies or that grant the Coastal Commission authority outside the coastal zone. **Support** legislation that reduces coastal development permitting requirements for solar systems and vehicle chargers. **Support** additional funding for Coastal Commission efforts to update Local Coastal Programs and to provide staff resources to support implementation of Local Coastal Programs. **Support** legislation that would prohibit the State Lands Commission from approving leases in state waters for construction of infrastructure for offshore oil and gas facilities. **Support** state and federal efforts to reduce environmental impacts of oil seeps in the Santa Barbara Channel. **Support** legislation to fund a statewide inventory of legacy oil and gas wells and related infrastructure, remove and remediate hazards that are a significant risk to public health and safety and the environment, and survey and monitor natural oil seeps. **Support** prohibition of offshore oil development, including hydraulic fracturing and other high-intensity petroleum operations, based, in part, on concern about the impacts to on-shore support facilities and services by offshore development activities. **Support** state and federal efforts to reduce environmental impacts of shipping, including whale strikes, in the Santa Barbara Channel.

HOUSING AND ECONOMIC DEVELOPMENT	Staff Liaison Departments	Scope: policies that foster local control of community planning decisions as they relate to land use, affordable housing, cultural arts, human and neighborhood services, redevelopment and the community's economic health.
TOURISM	COMMUNITY DEVELOPMENT / MAYOR AND COUNCIL	**Support** federal and state efforts to foster tourism policy development and coordination, and raise awareness of the economic impact of travel and tourism. **Support** efforts that would require greater enforceability of local laws on short-term vacation rental businesses.
ARTS, HISTORIC PRESERVATION, CULTURAL RESOURCES	COMMUNITY DEVELOPMENT / MAYOR AND COUNCIL / LIBRARY	**Support** funding for historic preservation, cultural resources, local arts activities, and arts agencies at levels to sustain the nation's cultural infrastructure, including support for the National Endowment for the Arts, National Endowment for the Humanities, and the Office of Museum Services within the Institute of Museum and Library Services. **Support** funding for Arts in Education in the U.S. Department of Education's Fund for Improvement of Education to encourage high quality arts instruction in schools.
JOB CREATION *Economically Diverse*	COMMUNITY DEVELOPMENT / MAYOR AND COUNCIL / LIBRARY	**Support** legislation that will provide tangible and productive tools and incentives to support job creation and retention. **Support** funding for libraries to advance economic opportunity for all through their workforce development and career exploration and planning by job seekers of all ages. **Support** funding that strengthens educational and learning opportunities for youth through libraries to building a strong foundation for economic success. **Support** funding for libraries to advance economic opportunity for all through their workforce development and career exploration and planning by job seekers of all ages.

HOUSING AND ECONOMIC DEVELOPMENT	Staff Liaison Departments	Scope: policies that foster local control of community planning decisions as they relate to land use, affordable housing, cultural arts, human and neighborhood services, redevelopment and the community's economic health.
HOMELESSNESS *Funding* *Food Distribution* *Alcohol Impact Areas*	COMMUNITY DEVELOPMENT / POLICE/LIBRARY / SUSTAINABILITY & RESILIENCE	**Support** legislation and state and federal programs that assist in providing funding for homeless services, including homelessness prevention, emergency shelters, transitional housing, street outreach services, mobile navigation centers, rapid rehousing, reunification or permanent supportive housing. **Support** legislation to increase funding for mental health and substance abuse services for persons who are homeless. **Support** legislation to increase funding to support services for homeless persons that are victims of human trafficking. **Support** legislation to increase funding for supportive services to maintain formerly homeless persons in housing. **Support** legislation to reinstate the previous definition language for satellite food distribution that exempted non-profit organizations serving prepackaged servings of food from having to meet extensive structural and operational requirements, usually at remote sites, to obtain a permit. **Support** legislation to allow cities and counties to designate "Alcohol Impacted Areas" and impose strict local review and controls on the issuance of new Alcohol and Beverage Control (ABC) permits within such areas. **Support** legislation to increase funding to reimburse cities for appropriate law enforcement expenses related to providing homeless services. **Support** legislation and state federal programs that assist jurisdictions in encampment clean-up. **Support** legislation that increases funding for restorative justice programs and diversion strategies that enhance access to treatment programs and support services over incarceration.

HOUSING AND ECONOMIC DEVELOPMENT	Staff Liaison Departments	Scope: policies that foster local control of community planning decisions as they relate to land use, affordable housing, cultural arts, human and neighborhood services, redevelopment and the community's economic health.
PLANNING AND ZONING *General Plans* *Land Use* *Zoning*	COMMUNITY DEVELOPMENT	**Support** the use of the general plan as a guide to meeting community planning needs. A city's general plan should not be subject to mandatory review by regional or state agencies. **Support** protection of local zoning as a primary function of cities and an essential component of home rule. State agency siting of facilities, including campuses and office buildings, should be subject to local notice and hearing requirements, and local land use policy and zoning requirements to meet concerns of the local community. **Oppose** legislation that would allow local jurisdictions to prohibit large family day care on single family zoned property. **Oppose** legislation or constitutional amendments that weaken or interfere with the powers of charter cities and support the preservation of local autonomy or home rule authority. **Oppose** legislation that would preempt local land use and design authority and restrict the ability to impose development and design regulations/standards over development projects.
DEVELOPMENT AGREEMENTS	COMMUNITY DEVELOPMENT	**Support** voluntary development agreements as one tool for providing flexibility in development approvals.
DEVELOPMENT FEES *Local authority* *Infrastructure* *Mitigation* *Condition and* *Deny Authority*	COMMUNITY DEVELOPMENT	**Support** providing local discretion in the assessment, collection, and usage of development fees. **Support** the state provision of infrastructure funding to help local communities meet California's growth demands and to increase housing affordability. **Oppose** limiting the ability of cities to levy fees to provide for infrastructure or services. **Support** maintaining the City's ability to condition and deny projects which have been determined to inadequately mitigate impacts to community schools.
STATE SUBVENTIONS FOR AGRICULTURAL LAND CONTRACTS	COMMUNITY DEVELOPMENT	**Support** the continuation of State subvention payments to local governments to offset lower property tax rates for agricultural and open space lands in Williamson Act contacts, which provide region-wide protection against conversion of these lands to urban uses and potential associated effects such as loss of prime agricultural soils, loss of agricultural viability, loss of plentiful food supply, loss of habitats, and increased traffic, etc.
ANNEXATION AND INCORPORATION	COMMUNITY DEVELOPMENT	**Support** strengthening city control over urban boundaries and modifying Sphere of Influence law to limit urban development in unincorporated areas of a county and to facilitate the annexation of urban areas to cities. **Support** revising the Revenue and Taxation Code to not allow counties to block annexations in exchange for unreasonable property tax sharing agreements. **Support** expanded authority for cities over adjacent lands outside their sphere of influence regardless of jurisdictional lines so long as the land is not within another city's sphere. **Support** allowing more flexibility for cities to provide out of agency services.

HOUSING AND ECONOMIC DEVELOPMENT	Staff Liaison Departments	Scope: policies that foster local control of community planning decisions as they relate to land use, affordable housing, cultural arts, human and neighborhood services, redevelopment and the community's economic health.
SUBDIVISION MAP ACT *Local Control* *Antiquated subdivisions*	COMMUNITY DEVELOPMENT	**Support** maximizing local control over subdivisions and public improvement financing and maintaining discretion over the conditions and length of subdivision and parcel maps should be retained by cities. **Support** reversal of legislation recognizing antiquated subdivisions as legal lots.
BUILDING STANDARDS *Health and Safety* *Occupancy* *Licensing*	COMMUNITY DEVELOPMENT	**Support** flexibility in the adoption and implementation of health and safety standards contained in the building codes. **Support** authorizing cities to adopt independent occupancy standards to prevent overcrowding and associated health and safety hazards, including fire-related fatalities. **Oppose** legislation that would remove licensing requirements for professionals such as architects, landscape architects, contractors, and others related to building and development.
SIGN REGULATION	COMMUNITY DEVELOPMENT	**Support** the authority of cities to regulate billboards, mobile signs, and other signage.
REDEVELOPMENT SUCCESSOR AGENCY	COMMUNITY DEVELOPMENT	**Support** new legislation to clean up and clarify AB 1X 26 that dissolved redevelopment agencies. **Support** legislation that enhances or expands community tools to address revitalization and redevelopment needs, including blight, economic development, and affordable housing.
RENT CONTROL/ MOBILE HOME REGULATION	COMMUNITY DEVELOPMENT	**Support** initiatives that maintain cities as the enforcement authority for mobile home park regulation, including rent control. **Support** the preservation of existing mobile home parks as an important source of affordable housing. **Support** legislation that would retain the affordability requirement of mobile homes upon annexation. **Support** legislation that would require local design review for new or redeveloped mobile home parks.
REPURPOSE UNDERUTILIZED STATE AND FEDERAL FACILITIES	COMMUNITY DEVELOPMENT	**Support** acquisition of closed and underutilized state and federal facilities for community use to meet local community needs as determined by local governments, including but not limited to the Army Reserve Center and the National Guard Armory for community parks and recreation purposes.

HOUSING AND ECONOMIC DEVELOPMENT	Staff Liaison Departments	Scope: policies that foster local control of community planning decisions as they relate to land use, affordable housing, cultural arts, human and neighborhood services, redevelopment and the community's economic health.
HOUSING *Housing Element* *Accountability* *Performance Standard* *Incentives* *Streamlining* *Reforms* *Growth* *RHNA Units* *Disputes* *Consistency*	COMMUNITY DEVELOPMENT	**Support** the following housing principles: Local government efforts should be subject to realistic performance standards not to arbitrary state agency review of the housing element. Local government housing efforts should be rewarded by incentives. These incentives should include streamlining by not being subject to HCD review, priority ranking for discretionary funds, and new discretionary funds available for general fund purposes. **Support** legislation that implements comprehensive reforms to the housing element process to: • Address conflicts between local growth projections and state regional housing need numbers; • Allow cities to work together to allocate housing units among themselves within a sub-region; • Resolve problems associated with the distribution of RHNA units within a council of governments; • Improve the housing element review process; • Develop a neutral dispute resolution process and fair enforcement alternatives to deal with disputes over questions of compliance; and • Revise the formal appeal process so appeals can be heard by politically accountable officials at the state and regional levels. **Support** legislation that requires state laws and policies related to housing and land use to be internally consistent. **Support** distribution of state or regional grant funds at levels commensurate with a local agency's RHNA units to support local efforts to plan for and facilitate housing production. **Support** legislation that provides incentives for the development of rental housing. **Support** legislation that expands housing opportunities for disabled individuals. **Support** the re-establishment of federal tax incentives which encouraged private development and ownership of rental housing. **Support** legislation that promotes responsible lending practices to encourage private home ownership and minimize the incidence of foreclosures and short sales. **Support** measures in local land use that are consistent with the doctrine of "home rule" and the local exercise of police powers in planning and zoning processes. **Support** legislation to support sustainable allocation of regional housing needs.
RESIDENTIAL CARE FACILITIES *Permitting* *Licensing*	COMMUNITY DEVELOPMENT	**Support** permitting cities to exercise review and land use regulation of group home facilities and residential care facilities in residential neighborhoods including the application of zoning, building, and safety standards. State and county licensing agencies should be required to confer with a city's planning agency in determining whether to grant a license to a community care facility.

HOUSING AND ECONOMIC DEVELOPMENT	Staff Liaison Departments	Scope: policies that foster local control of community planning decisions as they relate to land use, affordable housing, cultural arts, human and neighborhood services, redevelopment and the community's economic health.
AFFORDABLE HOUSING *Financing* *CDBG/HOME* *Federal Funding* *Legal Protections* *Elderly Housing* *Non-Profits* *Fair Market Rents*	COMMUNITY DEVELOPMENT	**Support** state and federal legislation and programs that provide financing for affordable housing, including the development of fiscal tools and incentives to assist local governments in their efforts to encourage housing and finance the infrastructure to support housing, as well as ongoing state commitment to funding affordable housing. **Support** legislation that provides funding or density incentives for moderate income affordable housing (80% - 120% of area median income). **Support** legislation that provides additional funding for the Low Income Housing Tax Credit Program. **Support** state and federal legislation and programs that provide funding directly to local municipalities for decision-making at the local level instead of application-based awards. **Support** legislation that establishes a permanent source of funding for affordable housing. **Support** legislation that looks at the next generation of community revitalization tools including affordable housing development and preservation in light of the dissolution of redevelopment agencies. **Support** federal funding for the Community Development Block Grant Program (CDBG) for community development, affordable housing, neighborhood improvement, and economic development needs. **Support** federal funding for the HOME Investment Program that creates and preserves affordable housing for low-income families and individuals. **Support** funding that creates and preserves affordable housing for military veterans. **Support** the preservation of the HUD Section 8 Program funding. **Support** at the federal level, the calculation of Section 8 "fair market rents" and "area median income" on a sub-regional basis, rather than on a countywide basis. **Support** federal funding of: 1) New construction and rental assistance, modernization of units of elderly housing, also known as HUD Section 202; 2) Efforts to preserve elderly housing and permit nonprofit organizations to purchase elderly housing projects with expiring Section 8 contracts; and 3) Housing for persons with disabilities, also known as Section 811; 4) Homeless assistance grants, also known as McKinney-Vento (HEARTH) Act, as amended. **Oppose** any legislation to reduce financing for the Section 8 Program, including block grants. **Support** legislation that provides new incremental units of Section 8 voucher assistance nationwide, particularly in higher cost areas, and adequate voucher renewal funding. **Support** and encourage legislation that establishes additional legal protections to local agencies that approve affordable housing and that establish local pro-active affordable housing policies.

TRANSPORTATION, PUBLIC WORKS AND COMMUNICATIONS	Staff Liaison Departments	Scope: review state and federal legislation relating to transportation funding, construction, public works, telecommunications, and related areas.
TRANSPORTATION *Funding* *Alternative Transportation* *Unmet Infrastructure* *Gas Tax* *Bicycle/Pedestrians* *Commuter Rail/On-TRAC* *Measure A*	PUBLIC WORKS / COMMUNITY DEVELOPMENT	**Support** additional funding for local public transportation, other transportation alternatives to single occupancy vehicles, and other critical unmet infrastructure needs. **Support** the continued adoption and implementation of a regional long-term capital investment plan and budget to upgrade and repair vital infrastructure. **Support** appropriations of existing and new state and federal funds directly to cities and counties for the preservation, maintenance, rehabilitation, and improvement of the local street and transportation system. **Support** maximizing investments in infrastructure and reinforce local land use practices to accomplish strategic local growth objectives. **Support** local transportation decision-making and pursue transportation policy changes that move funding and decision-making to the local level to fund urban infrastructure needs. **Support** funding opportunities for bicycle and pedestrian projects. **Support** legislation and policies that promote the goals, objectives, and continuation of Measure A programs. **Support** legislation and policies that promote the goals and objectives of the On-TRAC commuter rail program. **Support** federal funding of Highway 101 improvements as a top regional priority, and federal funding for local priority projects and other funding categories. **Support** legislation that maintains or increases local funding for transportation projects, including State gas tax, Highways Users' Tax (HUTA) Proposition 42 and 1B funds. **Oppose** temporary or permanent reduction in Gas Tax Revenue (i.e. Gas Tax Holiday). **Support** legislation that prevents "borrowing" or taking of local transportation funds by the State of California. **Support** legislation that promotes funding of alternative fuel parking spaces and allows the city the right to designate alternative fuel parking spaces for new developments. **Support** Caltrans funding, policies, and project proposals to replace the Castillo Interchange in order to stop the reoccurring, dangerous water seepage onto the sidewalk and roadway
TELECOMMUNICATIONS *Infrastructure* *Right-of-Way*	PUBLIC WORKS	**Support** the authority of cities to zone and plan for the deployment of telecommunications infrastructure. **Support** the ability of cities to maintain and manage public property and the public right-of-way and receive compensation for its use.

TRANSPORTATION, PUBLIC WORKS AND COMMUNICATIONS	Staff Liaison Departments	Scope: review state and federal legislation relating to transportation funding, construction, public works, telecommunications, and related areas.
VEHICLES *Road Damage* *Local Control* *Safety*	PUBLIC WORKS / COMMUNITY DEVELOPMENT	**Oppose** increasing or circumventing the weight limits of large vehicles allowed on city streets to prevent street and roadway infrastructure damage and associated street maintenance costs. **Support** retention of maximum City control of the local street and road system. **Support** traffic safety enhancements such as motorcycle helmets, child restraints, seatbelt, and speed limit laws. **Support** local discretion to set lower speed limits. **Support** legislation that promotes vehicle speed limits that are designated and enforced with consideration of street design, neighborhood characteristics, adjacent land use, and mix of transportation mode usage. **Support** legislation to facilitate buses in turn-out pockets merging back into traffic and requiring motorists to yield to merging buses.
PUBLIC WORKS PROJECTS *Flexibility* *Partnerships* *Innovations* *Lower Mission Creek* *Lower Sycamore Creek*	PUBLIC WORKS	**Support** maintaining retention proceeds for any public works contract to assure that the primary contractor completes all required work and permits the City's final acceptance of the project. **Support** retaining maximum flexibility for timely and cost-effective completion of public works projects. **Oppose** legislation that would increase the risk of criminal prosecutions against cities related to bidding on public works projects **Support** innovative strategies including public-private partnerships at the state and local levels to enhance public works funding. **Support** the option to use design-build contracting and other innovations designed to enhance efficiency with public contracting. **Support** continued funding for the Lower Mission Creek project in annual federal appropriations and authorized by the Water Resource Development Act. **Support** federal appropriations of funding to conduct planning studies to address flooding issues in the Lower Eastside of Santa Barbara.
CITY COMMUNICATIONS *Television*	CITY ADMINISTRATOR	**Support** legislation that enhances revenue options and flexibility for PEG (Public, Education, Government) Channel TV operations. **Support** legislation that requires PEG Channels to be carried in HD (Hi-Definition) on cable systems

AIRPORT	Staff Liaison Departments	Scope: issues related to federal and state legislation affecting airport operations funding regulation, and implementation of the airport master plan.
FUNDING *Airport Improvement Program (AIP)* *Passenger Facility Charges (PFC)* *Security* *Bankruptcy* *Bonds* *Alternative Minimum Tax* *Disadvantaged Business Enterprise (DBE)*	AIRPORT	**Support** legislation reauthorizing the Federal Aviation Administration (FAA) and the Airport Improvement Program (AIP), including support of the following provisions: • Increase AIP funding and maintain or reduce the 9.34% AIP match requirement for small airports; • Strengthen or maintain budget protections for AIP funding; • Eliminate the competition plan requirement for AIP; • Eliminate unnecessary AIP grant assurances; and • Maintain or expand revenue sources that contribute to AIP. **Support** federal legislative efforts to maintain or increase appropriations to the AIP for infrastructure projects relating to safety, security, aviation operations and capacity, and noise abatement. **Support** dedicated aviation security operations and infrastructure funding sources separate from the AIP. **Support** efforts to reimburse airports for operational and infrastructure costs associated with implementation of federal security and other mandates. **Support** reform legislation that helps protect airports from the impact of airline bankruptcies. **Support** reclassification of all airport bonds as 'governmental' instead of 'private activity.' **Support** continuation of the elimination of the Alternative Minimum Tax (AMT) penalty on Airport Private Activity Bonds. **Support** efforts to provide airports with greater flexibility in the use of AIP and Passenger Facility Charge (PFC) funds, including elimination of the mandated loss of entitlement funds from imposing a higher PFC. **Support** an increase or elimination of the cap on PFC charges. **Support** efforts to streamline the airport PFC application and reporting process. **Support** funding for modernization of the FAA air traffic control equipment to improve the safety and efficiency of the national air transportation system. **Support** efforts to secure additional federal supplemental funding for airport development projects. **Support** Federal efforts to direct aviation fuel tax revenue to state airports
SAFETY AND SECURITY *Streamlining* *Cargo Screening* *Staffing* *Ground Transportation*	AIRPORT	**Support** streamlining the airport security screening process to reduce passenger inconvenience and improve customer service, while maintaining security and safety. **Support** a threat based (risk-based) system of air cargo inspection and screening. **Support** local primacy in granting access to airport restricted areas. **Support** efforts to preserve current adequate staffing levels for Aircraft Rescue and Fire Fighting crews. **Support** timely, secure and cost effective background screening for Airport employees. **Support** measures to improve Santa Barbara Airport's ability to regulate and enforce rules established for ground transportation providers.

AIRPORT	Staff Liaison Departments	Scope: issues related to federal and state legislation affecting airport operations funding regulation, and implementation of the airport master plan.
ENVIRONMENT *Airport Noise* *Greenhouse Gases* *Environmental Review* *Sustainable Aircraft Fuels*	AIRPORT / COMMUNITY DEVELOPMENT	**Support** measures to alleviate noise impacts on communities surrounding airports that benefit both the community and the airport. **Support** efforts to reduce pollution, including potential greenhouse gas emissions, resulting from aircraft operations and airport ground service equipment that preserve Federal funding opportunities. **Oppose** efforts to expand state airport noise standard variance requirements. **Support** additional steps to expedite the airport environmental review and approval process while preserving environmental protections. **Support** efforts to provide federal and state legislation and funding to support airport survey, testing and remediation of PFAS on airport property or adjacent wells or land surrounding the airport. **Support** FAA efforts to identify alternative aircraft firefighting foam for use at airports which has been identified as the primary source of airport contamination. **Support** Necessary litigation efforts to recover Airport expense of responding and mitigating PFAS issues in compliance with state and/or federal requirements. **Support** legislation for the development and use of sustainable aircraft fuels
AIR SERVICE	AIRPORT	**Support** efforts to stimulate the airline industry's ability to provide air service to Santa Barbara. **Support** legislation that recognizes or encourages aviation's contributions to the economy that result from air travel, tourism, commerce, freight transport, and manufacturing. **Support** enhancements to the passenger bill of rights that are consistent with Airport and passenger needs. **Support** changes that would enhance Santa Barbara Airport's ability to improve air service options for local travelers.
TRANSPORTATION/ INFRASTRUCTURE	AIRPORT	**Support** legislation funding connectivity between air and ground transportation through improved infrastructure and enhancement of alternative transportation options.
PLANNING *Land Use* *Coordination*	AIRPORT / COMMUNITY DEVELOPMENT	**Support** efforts to ensure that development around airports is consistent with land use planning guidelines and compatible with airport operations. **Support** coordination between FAA and sponsor airports on National Environmental Policy Act (NEPA) compliance issues and preparation of joint NEPA/CEQA documents.
RENTAL CAR CONCESSIONS	AIRPORT	**Support** airport interests in proposed legislation that may negatively affect the terms under which rental car concessions operate at the airport.
EDUCATION	AIRPORT	**Support** aviation education that informs students about career opportunities in aviation and encourages interest in a math and science curriculum.

WATERFRONT	Staff Liaison Departments	Scope: issues related to federal and state legislation affecting harbor operations, funding, and regulation.
PUBLIC ACCESS	WATERFRONT	**Support** continued public access to marinas, state tidelands, waterfront facilities, and marine resources.
ECONOMIC CONTRIBUTIONS	WATERFRONT	**Support** legislation that recognizes economic contributions of ports and harbors to state and federal economies, through maritime trade, maritime industries, ecotourism, cruise ships and commercial fishing. **Support** legislation that contributes to a blue economy or a sustainable use of ocean resources for economic growth, improved livelihoods, and jobs while preserving the health of ocean ecosystem.
FEDERAL REGULATION	WATERFRONT	**Support** coordination of Executive Agencies to ensure timely permitting of statutorily mandated Civil Works projects and contain regulatory demands that inflate project costs.
LOCAL CONTROL *Revenues* *Use* *Preservation* *Environment* *Sanctuaries* *Local Control* *Cruise Ships* *Air Quality*	WATERFRONT / COMMUNITY DEVELOPMENT	**Support** continuation of the Tidelands Trust Grant and requirements that all revenues generated within the granted lands are used to repair, maintain, and improve facilities and infrastructure within those granted lands. **Support** legislation allowing ports and harbors to establish or designate local control over special-use areas for vessels or related recreational equipment of a specific type or use. **Support** the preservation of ocean resources through established marine sanctuaries, while reserving the ability to comment on potential sanctuary expansion that could affect activities including but not limited to dredging, vessel traffic, desalination, wastewater disposal, or general construction, maintenance and repair of Waterfront facilities. **Support** local jurisdictional control and environmental/regulatory oversight of cruise ship visits near ports and harbors.
FISHERIES *Fishing* *Ecological Health* *Planning*	WATERFRONT	**Support** environmentally compliant commercial and recreational fishing, as essential to the fabric of working ports and harbors. **Support** efforts to develop needed fishery infrastructure for commercial fishermen. **Support** legislative efforts to sustain the ecological health of aquatic biological systems, including fish, shellfish, and marine mammals. **Support** protection of the California Gray Whale and efforts to assess its population, mortality rates and migration rates. **Support** establishment of regulated fishermen's markets for direct sales of fish and shellfish to the public.

WATERFRONT	Staff Liaison Departments	Scope: issues related to federal and state legislation affecting harbor operations, funding, and regulation.
ENVIRONMENT *Local Authority* *Disposition of Crafts* *Non-Native Marine Species* *Waste* *Seabirds* *Water Pollution* *Fuel Tank* *Oil Spills* *Recycling* *Boat Paint* *Sea Level Rise*	WATERFRONT / SUSTAINABILITY & RESILIENCE	**Support** enhanced local authority over recovery and disposition of wrecked, derelict, abandoned, non-operable or non-seaworthy craft. **Support** legislation that encourages and funds eradication or control of non-native marine species in ports and harbors. **Support** physical alternatives or grant/additional funds for disposal of marina-generated household wastes, or treated building materials. **Support** efforts to ensure seabird protection while allowing ports and harbors to undertake maintenance operations and control or abate nuisance fowl. **Support** state or federal funding for retrofits or rehabilitation of underground marine-fuel tanks or systems. **Support** legislation that funds sea level rise adaptation-related mitigation projects. **Support** state or federal funding to mitigate or remediate non-point source and point- source pollution that affects harbor water quality. **Support** efforts to fund oil-spill prevention and response in ports and harbors. **Support** efforts to fund recycling and/or disposal options for waste oil and other byproducts of maritime activities or vessel maintenance. **Support** efforts to research and test alternatives to copper-based anti-fouling paints for boat bottoms. **Support** legislation and efforts to simplify permitting and other requirements associated with sediment management, beach nourishment, and beach berm and dune construction. **Support** legislation and efforts to retain and expand beaches.
DREDGING *Funding* *Material* *Corps of Engineers* *Federal Initiatives* *Obligation*	WATERFRONT	**Support** policies and funding for dredging small-craft ports and harbors, including environmentally feasible disposition of dredged materials and/or the use of dredged materials for beach nourishment. **Support** full execution by the Corps of Engineers of its basic navigation, shore and flood protection mission, as well as environmental restoration and recreation authorized by Congress. **Support** federal initiatives that benefit marine infrastructure needs including: Maritime Infrastructure Banks, maintenance dredging of Santa Barbara Harbor, expanded ocean dredge disposal sites and development of new upland dredge disposal and reuse sites. **Oppose** any action that would prohibit the U.S. Army Corps of Engineers from realizing its obligation to dredge Santa Barbara Harbor.
SEARCH AND RESCUE OPERATIONS	WATERFRONT	**Support** the U.S. Coast Guard's services mission to conduct Homeland Security and search-and-rescue operations, and pollution response as agency priorities.
ENFORCEMENT	WATERFRONT	**Support** Homeland Security legislation and programs and/or grants that benefit and protect small ports and harbors.

WATERFRONT	Staff Liaison Departments	Scope: issues related to federal and state legislation affecting harbor operations, funding, and regulation.
FACILITIES *Funding* *Abandoned Watercraft* *Utilities* *Boat Launching* *Repair and Maintain Harbor Facilities*	WATERFRONT	**Support** legislation providing federal or state grant or low-interest loan funds for development of harbor infrastructure facilities. **Oppose** legislative or administrative efforts to eliminate the State Parks Division of Boating and Waterways (DBW) and/or reduce or reallocate the DBW's budget. **Oppose** efforts to redirect funds historically utilized by the Harbors and Watercraft Revolving Fund, as described in the Harbors and Navigation Code. **Oppose** legislative or administrative efforts to reallocate or divert funds from the intended purposes of the State Harbors and Watercraft Revolving Fund, as described in the California Harbors and Navigation Code. **Support** legislation expanding and/or increasing the budget of the State's Surrendered and Abandoned Vessel Exchange (SAVE) Program. **Support** legislation providing harbor managers a financially feasible means of supplying and recovering costs of utilities such as electricity to berths and marinas. **Support** legislation that funds construction and/or maintenance of boat-launching facilities. **Oppose** legislation that seasonally restricts the ability to repair and maintain harbor facilities, while considering impacts to sensitive species.
BOATING SAFETY *Education* *Enforcement*	WATERFRONT	**Support** boating safety, including education and enforcement or regulation of boating practices, vessel types and equipment. **Support** boating safety and enforcement efforts through funding of equipment, training and other resources utilized by Harbor Patrol Officers.
EDUCATION	WATERFRONT	**Support** programs that utilize the California Division of Boating and Waterways as an educational vehicle for boating and harbor management programs.

COMMUNITY SERVICES	Staff Liaison Departments	Scope: issues related to childcare, parks and recreation, libraries, cultural arts, community and human services programs.
PARKS FUNDING *Programs* *Community Park Land* *Partnerships* *Coastal Access*	PARKS AND RECREATION	**Support** full federal funding for the Forest Service's Urban and Community Forestry Program, the Land and Water Conservation Fund, and the Urban Parks and Recreation Recovery Program. **Support** legislation that promotes the acquisition, development or redevelopment of parkland to meet community park and recreation needs. **Support** regional multi-agency open space acquisition initiatives. **Support** the continuation of funding for Coastal Access Projects. **Support** legislation that retains or enhances public access to and the affordability of public parks and recreation programs. **Support** legislation regarding funding to serve underserved neighborhoods and vulnerable populations.
STATE NATURAL AREA AND PARK BOND FUNDS *Eligibility* *Distribution*	PARKS AND RECREATION	**Oppose** tying local eligibility for park bond grant funds to non-park related issues, such as rent control or housing element status. **Support** inclusion of per capita grants to cities and counties as part of all Statewide park bond measures. **Support** efforts to assure bond funds are not held for other state funding needs. **Support** new State bond funding for the acquisition, development or redevelopment of park and recreation facilities to meet community needs.
NATURAL RESOURCE PROTECTION	PARKS AND RECREATION / COMMUNITY DEVELOPMENT	**Support** legislation that fosters protection and restoration of natural resources, including streams, stream and riparian habitat, wetlands, estuaries, rural and urban open space, etc. **Support** legislation that provides local agencies with matching grants and/or technical support from the California Natural Resources Agency or other state and federal agencies to revise and implement new resource protection policies, projects and programs. **Support** the prohibition of on-shore and offshore hydraulic fracturing and other high-intensity petroleum operations.
PROPOSITION 50/84/1E	PARKS AND RECREATION	**Support** legislation that distributes bond funds as competitive monies to a range of State agencies and does not limit funds based on geographic location or scope of need. **Support** legislation that allows grantees an opportunity to receive grant funds for project design and permitting, in addition to construction, and also provides a mechanism to extend completion schedules.
PARKS AND RECREATION	PARKS AND RECREATION	**Support** legislation that establishes new grants or expands the scope of existing grants (currently limited to urbanized areas with populations over 100,000) for which the City would be eligible for park development, park improvement, and youth recreation programs. **Support** continuance of current California Health and Safety Code, Section 115800, which protects public entities from liability rising from injuries at a public skateboard park.

COMMUNITY SERVICES	Staff Liaison Departments	Scope: issues related to childcare, parks and recreation, libraries, cultural arts, community and human services programs.
CHILDREN/YOUTH *Job Training* *Prenatal Care* *Youth Programs* *Foster Care* *Federal Grants* *After School Programs* *Equal Access* *Parks and Recreation Facilities* *Educational Programs* *Library Funding* *Health Care*	PARKS AND RECREATION / POLICE/ COMMUNITY DEVELOPMENT/ LIBRARY	**Support** state and federal funding for school-based job training programs to produce more job placement opportunities in collaboration with municipal services. **Support** the creation of more affordable, innovative, and quality local child care options for parents and concurrently encourage adherence to strict regulations and guidelines. **Support** increased state and federal funding for prenatal care, early health care, preschool, and childcare programs to ensure healthy children and school readiness. **Support** increased funding for foster care. **Support** creation of permanent state or federal funding sources for youth programs. **Support** federal reauthorization and full funding of the Individuals with Disabilities Education Act (IDEA), the Child Care and Development Block Grant, and the Temporary Assistance to Needy Families (TANF) block grant, including after-school recreation and tutoring programs. **Support** increased state and federal funding for affordable after-school programs and programs that promote and enhance physical fitness and well-being of children and youth. **Support** legislation that would provide state and federal funding for increased access for children with disabilities to after-school and other recreation programs, including required staff support related to medications, mobility, and activity integration. **Support** legislation that would provide state and federal funding for the acquisition, development and/or operation of park and recreation facilities that serve underprivileged children, families, and older adults and which promote and enhance physical health and well-being of children, youth, adults and seniors. **Support** legislation providing state and federal funding for improving pre-school reading readiness, for supporting public library services assisting elementary and secondary school students with information, research, and curriculum materials, for adult literacy and computer literacy instruction, and for acquisition of learning materials. **Oppose** legislation or administrative efforts to decrease the state's budgets for First 5 and K through 12 programs that support children and families. **Support** incentives to improve coordination of public health considerations with community land use planning. **Support** promotion of programs, and access to community programs, which encourage children and adolescents to develop lifelong healthy eating, physical activity and exercise habits. **Support** legislation which authorizes appropriately trained employees who supervise children involved in afterschool and recreation programs to administer epinephrine auto-injectors in response to an anaphylactic event.

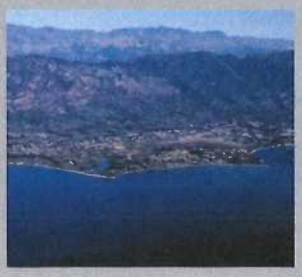
COMMUNITY SERVICES	Staff Liaison Departments	Scope: issues related to childcare, parks and recreation, libraries, cultural arts, community and human services programs.
SENIORS *Programs* *Care Facilities* *Wellness*	PARKS AND RECREATION / LIBRARY	**Support** efforts to develop and improve intergenerational recreation programs and activities that include seniors. **Support** legislation that facilitates development of senior residential and day care facilities integrated within the community-at-large. **Support** funding that will help the library strengthen and expand its services to older adults. **Support** funding for wellness, physical activity, recreational programs, and day care for seniors on low or fixed incomes.

COMMUNITY SERVICES	Staff Liaison Departments	Scope: issues related to childcare, parks and recreation, libraries, cultural arts, community and human services programs.
PUBLIC HEALTH *Mental Health*	COMMUNITY DEVELOPMENT / FIRE / PARKS AND RECREATION	**Support** an increase in the number of hospice beds allowed in the County for persons who are terminally ill or diagnosed with a life-threatening illness. **Support** legislation authorizing the study of synthetic turf surfaces for potential adverse health impacts. **Support** legislation to expand and to fully fund community-based outpatient treatment to individuals pursuant to Laura's Law. **Support** the concept of universal health care for all Californians. **Support** legislation that protects women's reproductive rights. **Support** legislation to address the needs of youth mental health. **Support** legislation that promotes mental health outcomes.
PUBLIC LIBRARIES *Funding* *Computers* *State Public* *Library Fund* *Privacy Rights* *Ebooks* *Copyright* *Net Neutrality* *Broadband* *Workforce Innovation* *Infrastructure Upgrades*	LIBRARY	**Support** full funding of the State Public Library Fund, understanding how libraries play an integral role in building and sustaining our communities. **Support** funding preparing students for the job market with coding and STEM programs; accelerating business development with services provided by skilled business and technology outreach librarians. **Oppose** elimination or further reduction of the State Public Library Fund or other sources of library funding. **Support** the FCC E-rate modernization orders, which ensure that libraries and schools have access to high-speed broadband connectivity, increase the E-rate fund by $1.5 billion. **Support** legislation providing federal funding for improving pre-school reading readiness, for supporting public library services assisting elementary and secondary school students with information, research, and curriculum materials, for adult literacy and computer literacy instruction, and for acquisition of learning materials. **Support** the protection of the public domain. **Oppose** any revision of Section 108 that would erode existing exceptions and foundational principles **Support** federal funding for telecommunications equipment and services in public libraries to provide equal access to information for all residents; oppose requirements on use of federal funds for Internet access services for adults that mandate installation of filtering software. **Oppose** elimination of the California Library Literacy Services Program. **Support** legislation to address decades of underinvestment by providing funds to repair and construct modern library facilities in underserved communities. **Oppose** legislation that requires public libraries to install and maintain computer-filtering software for use on computers in the library that, in an attempt to block obscene materials, also prevents access to material protected by the First Amendment. **Oppose** legislation, regulations, and guidelines that erode privacy, information access and Constitutional rights, and oppose the use of governmental authority to suppress the free and open exchange of information and ideas. **Support** strong, enforceable net neutrality rules such as those adopted by the FCC in 2015 which banned blocking, throttling, or degrading of any lawful internet content and support efforts to protect net neutrality in federal court and state-level efforts to preserve net neutrality protections for consumers and institutions like libraries.

COMMUNITY SERVICES	Staff Liaison Departments	Scope: issues related to childcare, parks and recreation, libraries, cultural arts, community and human services programs.
PUBLIC LIBRARIES *Funding* *Computers* *State Public* *Library Fund* *Privacy Rights* *Ebooks* *Copyright* *Net Neutrality* *Broadband* *Workforce Innovation* *Infrastructure Upgrades*	LIBRARY	**Support** maintaining ongoing funding to support the diverse informational needs of people in rural and underserved populations who cannot get to a physical library through Zip Books **Support** broadband equity for unserved and underserved communities. **Support** the freedom to read and access to material with diverse points of view. **Support** Accessible building, including upgrades to critical infrastructure and support in times of disaster such as wildfires and extreme heat. **Support** early literacy, school readiness, adult literacy, career development, vocational support, and assistance to vulnerable populations. **Support** mandating credentialed Teacher Librarians in all California Public Schools **Support** for libraries to purchase eBooks and e-audiobooks at the same price as consumers. **Support** ongoing funding for Lunch at the Library to provide literacy-rich programs to blunt the impact of the summer slide for children who receive 300,000+ free and nutritious lunches at hundreds of libraries across the state.

CITY OF GOLETA

2023
LEGISLATIVE PLATFORM
Adopted December 6, 2022



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CITY OF GOLETA
2023 LEGISLATIVE PLATFORM

INTRODUCTION. PURPOSE AND SCOPE

The purpose of the City of Goleta's Legislative Platform is to promote the adoption of state and federal legislation that will establish sound public policy for responsible local governance; protect and enhance public health, safety and welfare; and aid the City's delivery of high-quality, equitable services to its residents.

The Legislative Platform is intended to articulate the City's positions on issues that are currently, or are anticipated to be, the focus of future legislation by the state or federal governments. Overarching positions include opposing unfunded mandates as well as any federal or state legislation that takes away local control.

The positions contained in the Platform are intended to supplement the broad range of goals, policies and programs reflected in the Goleta Strategic Plan, the General Plan, the Municipal Code and other adopted documents. Therefore, advocacy efforts may be based on references articulated in these policy documents as they provide current direction for the City organization.

City departments are authorized to review proposed legislation to determine how it relates to the City's Legislative Platform and to recommend that the Mayor take a position on legislation that the department determines to be "high priority" and write letters, contact legislators, and otherwise communicate the position of the City as appropriate. The Mayor or their designee is authorized to send letters in support of grant applications from organizations that are consistent with the positions expressed herein. The Mayor, or their designee, after conferring with City staff, may make contact with legislators to advocate for or against legislation consistent with the legislative platform.

SECTION 1. GOVERNANCE, TRANSPARENCY AND LABOR RELATIONS

A. Employee and Labor Relations

1. Support legislation that increases the transparency of all public employee compensation and benefits.

2. Support legislation that grants public pension and other post-retirement benefit reform that is fiscally responsible, sustainable, affordable and equitable for employees and taxpayers in the long term.

3. Support legislation that streamlines the Workers' Compensation system and makes it easier for employers, employees and health care providers to navigate.

4. Support legislation and policy that control escalating workers' compensation costs to public agencies and taxpayers.

5. Oppose legislation that limits a public sector employer's ability to conduct job related pre-employment inquiries and background checks in order to prevent physical, financial, economic and personal threats to employees and general public.

6. Support legislation that enhances tax-advantaged health saving accounts (HSAs) for employees.

7. Support legislation that enhances participation and promotes increased retirement savings in various types of deferred compensation plan.

B. Tort Reform

1. Support legislation to limit local government liability.

2. Oppose legislation that limits power of local government to negotiate indemnification protections in public contracts.

3. Support legislation to reform California's tort system to curtail unreasonable liability exposure for public agencies and restore the ability of public agencies to obtain affordable insurance.

C. Elections

1. Support legislation to reduce unnecessary and costly procedures for conducting municipal elections.

2. Support legislation that encourages and expands civic engagement and voter participation in elections.

3. Support legislation that lowers the threshold for passage of local special purpose agency funding propositions.

4. Support legislation that maintains the integrity of the recall process.

5. Support legislation that reduces the amount of recall abuse while improving, streamlining and ensuring that the public has full knowledge of the issues.

D. Public Records Act

1. Support legislation to improve data management systems and allow public agencies greater access to data.

E. Political Reform Act/Ethics/Conflict of Interest Laws

1. Support legislation and regulations that establish sound practices and principles related to political campaigns. Regulations that would restrict or preempt local authority are opposed.

2. Support legislation designed to improve and streamline the Political Reform Act and its implementation through regulations.

3. Support legislation that increases the transparency of all public official compensation and benefits.

4. Support legislation to revise laws governing local agency transparency and ethics when it addresses material and documented inadequacies and has a reasonable relationship to

resolving those problems, is internally consistent, avoids redundancy, and accommodates the practical challenges of implementation.

F. Brown Act/Public Notice

1. Support legislation modernizing the methods by which a local agency may comply with public noticing, advertisement, and posting requirements related to agendas, hearings, resolutions, ordinances and other government matters.

2. Support legislation clarifying and modernizing public meeting requirements for elected officials and the public to take advantage of technological advances and provide maximum flexibility for participation with advancing the goals of the Brown Act.

SECTION 2. HOMELESSNESS, HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT

A. Homelessness

1. Support legislation and local, state and federal programs that employ evidence-based best practice strategies to reduce the number of people experiencing homelessness by preventing homelessness for those at-risk; providing emergency and transitional housing and low-barrier navigation centers; increasing the supply of permanent supportive housing; expanding permanent affordable housing; increasing outreach to persons experiencing homelessness; and promoting self-empowerment through counseling, job training and other supportive services.

2. Support legislation and local, state and federal programs that reduce the number of people experiencing homelessness by promoting mental health and substance abuse services; providing emergency and transitional housing and low-barrier navigation centers; expanding permanent affordable/supportive housing; and promoting self- empowerment through counseling, job training, and other supportive services for those who suffer from mental health issues and/or substance abuse.

3. Support legislation and local, state and federal programs that encourage and fund collaborative efforts to provide services to assist those experiencing unsheltered homelessness in encampments and vehicles, to support people living in encampments onto paths to safe and stable housing and result in sustainable restoration of public spaces to their intended uses while safeguarding the needs of unhoused people seeking shelter.

B. Housing

1. Support legislation that increases financial assistance to local governments, nonprofit housing organizations and public/private partnerships to provide affordable, transitional, subsidized,

supportive, and emergency housing to lower and moderate income households, seniors, farmworkers, and people with special needs.

2. Support legislation that increases the City's ability to effectively compete for state and federal housing funding.

3. Support legislation and grants that promote development and enhancement of safe, affordable, sustainable, equitable, and accessible housing within the City.

4. Support legislation allowing local jurisdictions to pool resources to meet sub-regional affordable housing goals.

5. Support legislation that provides the City with options in meeting its housing needs and that would simplify the Housing Element review process, while still ensuring City housing needs are met.

6. Oppose legislation that cuts funding for affordable housing and services to vulnerable populations through programs such as HOME Investment Partnerships Program (HOME) and Community Development Block Grants (CDBG).

7. Support legislation that creates or expands innovative programs that leverage funds to subsidize affordable housing, such as the Low Income Housing Tax Credit program.

C. Land Use Planning

1. Support legislation that promotes environmentally sustainable land use patterns, maintains safe residential neighborhoods, bolsters economic prosperity, preserves open space, and enhances the overall quality of life in the City of Goleta.

2. Support legislation that is consistent with the principle of local control and the local exercise of police powers over local land use.

3. Support legislation that would provide priority processing of Coastal Development Permits for critical needs, including affordable housing projects, public and quasi-public medical facilities, and public safety facilities.

4. Oppose legislation that diminishes the City's authority to apply discretion to approve land use patterns and review entitlement applications or restricts City permitting and land use planning authority including over land use procedures, parking requirements, development standards, and fees.

5. Oppose project entitlements in areas outside the City limits, but within the City's General Plan proposed sphere of influence that do not conform to current City standards.

6. Oppose legislation that impacts areas outside the City of Goleta, such as the Santa Barbara Airport in the City of Santa Barbara, which may have negative impacts on the City of Goleta. Support legislation impacting these areas which may provide benefits to the City of Goleta.

7. Support legislation that streamlines the California Environmental Quality Act, while supporting its legislative intent.

D. Regional Governance/Growth Management

1. Support legislation funding state and local investment in the physical infrastructure of California, including but not limited to its roadways, bridges, railway systems, bicycle and pedestrian networks, levees, dams, parks and open spaces, libraries, public safety facilities, jails, prisons, and systems for delivering and treating water, wastewater, and storm water.

2. Support legislation to achieve fair and proportionate representation on statewide and regional boards.

3. Support legislation encouraging regional, sub-regional and County-wide cooperation in planning and land use strategies in areas such as: transportation, air quality, affordable housing, and conservation; especially those that provide funding for effective implementation of agreed upon goals.

4. Oppose legislation that mandates compliance of the City's local land use authority with regional, sub-regional, or Countywide plans.

E. Local Agency Formation Commissions' ("LAFCO") Policies

1. Support legislation that clarifies and redefines the sphere of influence concept to provide better planning for growth, development and service delivery, while preserving agricultural and open space resources, discouraging urban sprawl, and coordinating local and regional planning.

2. Support legislation that enhances LAFCO's ability to mitigate fiscal impacts regarding "change of organization" proposals through tax- sharing conditions.

3. Support legislation that provides for tax reform to mitigate negative fiscal impacts to local governments from past and present tax revenue shifts away from said local governments.

4. Support legislation aimed at creating equity in determining annexation matters.

5. Support legislation that amends the state's Revenue and Taxation Code so that counties are no longer allowed to block annexations in exchange for unreasonable property tax-sharing agreements.

F. Economic Development

1. Support legislation that encourages economic development using criteria which are not limited to census tract-based eligibility or designation as a disadvantaged community.

2. Support legislation that enhances or expands community and economic development tools and funding to address revitalization and redevelopment needs.

3. Support legislation that provides tools and incentives to support job creation and retention and address the infrastructure and jobs/housing needs and long-term affordability within the City and State.

4. Support legislation that helps the City recover from economic downturns

SECTION 3. TRANSPORTATION, COMMUNICATION AND PUBLIC WORK

A. Transportation

1. Support legislation to enhance the ability of local agencies to finance local transportation programs and facilities.
2. Support legislation that ensures the City of Goleta receives its fair share of transportation revenue.
3. Support legislation that provides increased state and federal funding for preservation and maintenance of local streets and roads and secures the maximum amount of state and federal funding for maintenance and construction of local streets, roads, infrastructure, transportation projects, and major corridors.
4. Support legislation that reduces local reliance on local gas tax revenues for road and street improvements and proposes new alternative funding solutions with longer-term sustainability.
5. Support legislation protecting dedicated transportation-related tax revenues and funding for transit operations and maintenance.
6. Support legislation that provides funding for development of an integrated, comprehensive, and efficient multi-modal transportation network; this includes inter-county and intra-county highways, pedestrian and bicycle, mass transit, commuter rail service, facilities, and infrastructure within the region.
7. Support legislation that provides local agencies greater discretionary authority to expend available transportation funds.
8. Support legislation funding opportunities for transit and para-transit operations, including service for persons with disabilities as well as the senior citizen community.

9. Support legislation that encourages reform to expedite federal review and reduce delays in payment of local agencies and their contractors for transportation project development, right-of-way, and construction activities.

10. Support legislation that increases administrative flexibility and streamlines reforms that assist cities with operating and maintaining the existing transportation network.

11. Support legislation that ensures transportation infrastructure funding and does not jeopardize critical projects with each reauthorization.

12. Support legislation that allows for discretion on the part of traffic engineering professionals in setting appropriate speed limits rather than having to rely on prevailing speeds.

B. Water and Biological Resources

1. Support legislation to diversify the City's water supply resources and improve water quality in the region.

2. Support legislation that would increase funding for infrastructure to distribute reclaimed water city-wide. Support legislation that calls for the conservation of water resources.

3. Support legislation that provides federal and state rebate programs, tax credits, and other financial incentives that encourage property owners to invest in water efficient systems and landscaping.

4. Support legislation that would increase funding and flexibility for trash reduction strategies in creeks and watersheds.

5. Support legislation, funding, research, and implementation strategies based on scientific data and human/ecological risk assessment for addressing urban water and stormwater runoff.

6. Support legislation for performance-based and diversified stormwater protection strategies that can be adapted to local environmental conditions.

7. Oppose legislation or policies that are overly prescriptive or

inflexible with respect to implementation strategies.

8. Support legislation or policy that promotes agricultural practices that are adequately protective of water quality and water resources.

9. Support legislation providing for policy development, "watershed- based" solutions, funding and research for addressing urban runoff and beach closures, which identify the sources of bacterial, viral and other contaminants as well as human pathogens.

10. Support legislation that would regionally retain any Regional Board fines that are levied against stormwater permit violators within the Region.

11. Support legislation and grants that promote wildlife, habitat protection and preservation of endangered or threatened species, including care for injured wildlife.

12. Oppose legislation that places the burden of assessment and remediation related to manufactured products on local jurisdictions instead of manufacturers or potentially responsible parties.

C. Telecommunications and Utilities

1. Support legislation that preserves state and local authority to manage public rights-of-way including the appearance and aesthetics of equipment placed within them, and zoning and planning for the deployment of telecommunications infrastructure that protects public safety and welfare.

2. Oppose legislation that pre-empts the City's authority to negotiate compensation paid to cities for the use of their property and rights- of-way for telecommunications.

3. Support legislation that grants the ability of local governments to provide electricity and ancillary services to residential, commercial and industrial sectors.

4. Support legislation that grants cities' authority to zone and plan

for the deployment of telecommunications infrastructure.

5. Support legislation that protects cities' ability to maintain and manage the public right-of-way and negotiate compensation for its use.

6. Support legislation to specifically allow municipalities and other local agencies to use public funds for development of renewable energy sources and battery energy storage systems; and require public utilities to improve and expand incentive structures for renewable energy generation and battery energy storage.

7. Oppose legislation that erodes the ability of local governments to maintain existing fees on telecommunications services.

8. Support legislation that would result in lower energy rates for the residents and businesses of the City of Goleta including funding that assists with the conversion of outdated energy systems to new energy efficient options.

9. Support legislation that improves the reliability and consistency of electrical supply and improves transmission of electricity to local governments and their communities.

10. Support legislation that enhances the public power options available to local governments and oppose legislation that reduces the public power options available to local governments.

11. Support legislation and grants that encourage the development of broadband infrastructure and establish and enhance equitable access to broadband services.

D. Contracts

1. Support legislation that allows cities the option to use design/build contracting and other innovations designed to bring efficiency to the public contracting process.

2. Support legislation that preserves a minimum 5 percent retention for construction contracts.

3. Support legislation to maintain maximum local flexibility in the area of contracting and contract negotiations.

SECTION 4. COMMUNITY SERVICES

A. Parks and Recreation

1. Support legislation and park bond measures that provide per capita grants which are not limited to census tract-based eligibility or designation as a disadvantaged community to local governments that fund parks, recreation and capital improvements, as well as programs that enhance the quality of life for the City of Goleta residents.

2. Support legislation to develop regional and state parks and connecting trail systems.

3. Support legislation which is not limited to census tract-based eligibility or designation as a disadvantaged community that increases funding to repair, maintain and develop state and local park and facility infrastructures.

4. Support legislation to monitor and protect Goleta Beach Park and to support kelp bed restoration in the Goleta Bay.

5. Support legislation that increases funding for acquisition of property for parks and open space.

B. Facilities

1. Support legislation, grants and low-cost financing that provide for construction, rehabilitation and maintenance of public facilities.

C. Libraries

1. Support legislation and grants that provide increased funding for library programs and services, construction, renovation and development.

2. Support legislation that restores state funding for public libraries.

3. Support local legislation for additional funding for the Goleta Valley Library.

4. Support legislation that provides state funding and resources for regional cooperation and materials sharing between libraries and library systems.

D. Arts, Cultural Resources and Historic Preservation

1. Support legislation providing funding for local arts activities and historic preservation.

2. Support legislation providing funding for high quality art programs in schools and for the community at large.

E. Family Services

1. Support legislation and grants that provide for the overall wellbeing and physical, mental and emotional health of the individuals within the City of Goleta including children, youth, seniors, persons with disabilities, low-income and other disadvantaged populations.

2. Support legislation providing affordable universal access to health care.

3. Support legislation and grants that provide affordable, quality prenatal care and childcare services and promote regional cooperation in addressing childcare needs.

4. Support legislation and grants that facilitate the provision of recreational activities for all segments of our population.

5. Support legislative reforms in healthcare policy that address prevention, promote health and wellness and encourage affordability and cost containment.

6. Support legislation and policies that promote mental health and substance use disorder services and make resources available that support and assist members of our community.

7. Support legislation and grant programs that provide funding for youth programs, such as job training programs, after school

programs, educational programs and those designed specifically for transitional and marginalized youth.

8. Support legislation and grants that provide services for senior citizens and individuals with disabilities; services will specifically include nutrition, housing, transportation, recreation, and social services.

9. Support legislation that addresses the needs of at-risk youth, juvenile offenders and juveniles that are placed on court-ordered probation.

10. Support legislation that provides funding at the local level to address gang prevention and intervention programs including after school programs for at-risk teens.

11. Support legislation that educates and protects children from tobacco, alcohol, cannabis and other drugs.

12. Support legislation that encourages safe routes to schools including enforcement of school zone speed limits and expanded school zones.

13. Support legislation and federal/state funding for behavioral health services such as substance use disorder treatment, mental health services and sober living housing.

F. Animal Welfare

1. Support legislation that facilitates responsible pet ownership.

2. Support legislation that supports humane treatment of animals and increases the penalties for animal abuse.

SECTION 5. ENVIRONMENTAL QUALITY

A. Climate Adaptation and Sustainability

1. Oppose legislative infringement on local control and authority to plan for and adapt to future climate conditions, including sea level rise, precipitation patterns, temperatures, and air quality attainment strategies.

2. Support legislation that provides funding and incentives for local governments to work together on local and regional energy and climate mitigation, adaptation and resilience initiatives to improve air quality by reducing emissions and to advance economic, social and environmental equity.

3. Support legislation that holds gross polluters (those which exceed current standards) directly accountable for increased emissions.

4. Support legislation that supports energy resiliency and programs to achieve state emission reduction targets, in addition to providing incentives and grants for their implementation.

5. Support legislation and California Public Utility Commission and California Energy Commission regulatory actions and legislative activities that are favorable to community resiliency, energy efficiency and local distributed energy generation, renewable energy, energy storage, electrification initiatives and Community Choice Energy programs.

6. Identify, evaluate, and advocate for changes to state and federal regulatory requirements that create unnecessary and/or unintended barriers to implementation of renewable energy programs and projects.

7. Support legislation to increase state and federal funding for reforestation.

8. Support legislation that provides funding and other incentives for the installation of charging stations for "low" and "zero emission" vehicles.

9. Support legislation enhancing building energy efficiency standards and building safety standards.

10. Support legislation that promotes environmental and economic equity, including targeted distribution of funding sources to historically underserved and/or disadvantaged communities.

11. Oppose legislation that diminishes the authority of local jurisdictions to enforce building codes or mandates the manner of enforcement.

12. Support legislation that promotes changes in the State Building Code that encourage electrification of buildings to reduce greenhouse gas emissions from the use of natural gas.

13. Support legislation that provides federal and state rebate programs, tax credits, and other financial incentives that encourage property owners to invest in energy efficiency, renewable energy and battery energy storage systems.

14. Support legislation to ensure that new construction and major renovations include smart meters, pre-wiring of buildings to accommodate future GHG-reducing retrofits such as solar hot water heaters, photovoltaic (PV) panels or other distributed renewable power sources and electric vehicle chargers in parking areas for electric vehicles.

15. Support legislation that promotes the use of green building rating systems for new construction and existing buildings as one of several model options for achieving verifiable greenhouse gases emissions reductions and improving energy efficiency.

B. <u>Oil and Gas Cleanup, Restoration, and Oil-Spill Prevention</u>

1. Support legislation that results in the discontinuation of offshore unused or abandoned facilities, and the restoration of areas affected by existing or former oil and gas facilities within the

City.

2. Support legislation that mandates a percentage of state revenue from onshore and offshore coastal leases be directed to the cleanup and natural restoration of those leaseholds, particularly those leaseholds that lie along Haskell's Beach, Ellwood Mesa, Sands Beach and Coal Oil Point.

3. Support legislation to fund oil-spill prevention and response as well as to remediate improperly abandoned legacy oil and gas wells, support structures, equipment, pipelines and cables, and the Ellwood Onshore Oil and Gas Processing Facility.

4. Support legislation that would eliminate hydraulic fracturing.

5. Oppose legislation that grants any new oil drilling, well leases, hydraulic fracturing, or any other high-intensity petroleum operations off the coast of California.

C. Solid Waste

1. Support legislation that expands the market for recyclable materials and encourages meeting state and local commercial recycling goals.

2. Oppose legislation that dictates greenhouse gas emissions strategies that are not based on scientific data or credible information.

3. Support legislation that provides greater flexibility and diversification in the use of methane-reducing technologies and strategies with respect to food-based (organics) greenhouse gas emissions and that increases state and local funding to support the development of new organic waste recycling infrastructure and programs.

4. Support legislation that maintains and enhances local authority and flexibility to regulate solid waste and recyclables.

5. Support legislation that streamlines compliance and implementation of the Integrated Waste Management Act.

6. Oppose legislation that invalidates the Integrated Waste

Management Act indemnification and/or prevent cities from negotiating indemnification clauses with waste haulers.

7. Support legislation that increases local funding to governments and special districts for the collection of household waste.

8. Support legislation that reduces the toxic and non-reusable waste load.

9. Support Extended Producer Responsibility (EPR) legislation to encourage manufacturers to design environmentally friendly products by holding producers responsible for the costs of managing their products at end of life.

SECTION 6. PUBLIC SAFETY

A. Public Safety

1. Support legislation to provide state and federal funding to support local law enforcement through equipment upgrades, capital improvements, training, and emergency preparedness initiatives.
2. Support legislation that provides a greater share of asset forfeiture funds for cities and increases latitude for spending local funds.
3. Support legislation that seeks to reimburse the City for the overtime costs associated with public safety personnel who are required to appear before state or county courts.
4. Support legislation that: promotes comprehensive drug and alcohol education and rehabilitation; discourages drivers from operating motor vehicles while under the influence of drugs or alcohol; and maintains state funding necessary to post and operate sobriety and driver's license checkpoints.
5. Support legislation that seeks funding to assist local law enforcement with crime prevention and reduction.
6. Support legislation that provides flexible block grants to local governments that improve security and public safety at the local level.
7. Support legislation and grants that promote Crisis Intervention Team training for local law enforcement agencies in order to reduce arrests of people with mental illness and increase law enforcement's ability to do their job safely and effectively.
8. Support legislation that grants federal funding for first responder training and improved communications systems as part of Homeland Security.

9. Support legislation that mitigates the impacts of transferring state and federal inmates into our community.

10. Oppose legislation that eliminates local control of alcohol beverage establishments and any state or federal interference with local codes or compliance mechanisms.

11. Support legislation that promotes and increases vehicle, bicycle, scooter and pedestrian safety.

12. Oppose legislation which relaxes the ban on the personal possession and use of weapons with automatic firing capabilities.

13. Support legislation that strengthens cities' authority to regulate business that serve as fronts for illegal conduct such as human trafficking and prostitution.

14. Support legislation to reduce gun violence through measures such as enhancing background check requirements, prohibiting unlicensed transfers of guns through unregulated secondary sales and increasing law enforcement's ability to trace crime guns.

15. Support legislation protecting the rights of residents of all national origins, races, ethnicities, religious beliefs, genders, gender identities and sexual orientations to reside safely in our community, free from violence and intimidation.

16. Support police reform legislation that provides de-escalation training and the funding for such training, and that reduces unnecessary and excessive use of force.

17. Oppose legislation that diminishes local authority to establish regulations regarding reasonable use of public space and appropriate behavior in public spaces.

18. Support legislation that enhances local control to regulate medical marijuana dispensaries, cooperatives, collectives or other distribution points.

19. Support legislation that increases the cannabis industry's

access to banking systems and supports a consistency between state and federal regulation in this area.

20. Support legislation to develop processes and standards for evaluating impairment due to cannabis influence for drivers.

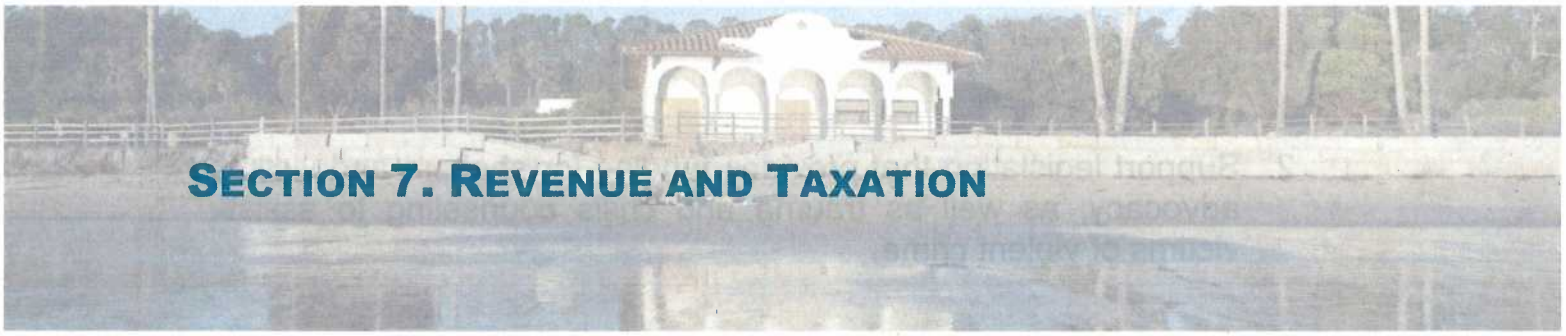
B. Emergency Preparedness

1. Support legislation, strategies and initiatives that provide increased state and federal funding for emergency preparedness, planning, response and recovery.
2. Support legislation that secures adequate frequencies and communications systems for multi-jurisdictional connectivity for public safety and protects the frequencies from intrusion.
3. Support legislation that increases Emergency Management Performance Grant funding which retains flexibility of fund usage for emergency preparedness training, disaster events and disaster communication outreach efforts.
4. Support federal, state, and local regulations that provide the highest levels of public health and safety in the transportation of hazardous materials.
5. Support legislation that ensures first responders can perform their duties during an emergency without interference from unmanned aerial systems (UAS) or drones, and legislation that provide local agencies immunity if responders damage or destroy UAS during emergency operations.
6. Support legislation that provides funding for constructing and equipping emergency facilities such as fire stations and emergency operations centers.
7. Support legislation that incentivizes the mitigation of wildfire risk.

C. Crime Victims

1. Support legislation that strengthens and enforces legal protections for all individuals who are victims of crime, especially victims of family violence and sexual assault.

2. Support legislation that provides funding for shelters and victim advocacy, as well as trauma and crisis counseling to assist victims of violent crime.



SECTION 7. REVENUE AND TAXATION

A. Local Government Finance

1. Support legislation that provides tax reform to mitigate negative fiscal impacts to local governments from past and present tax revenue shifts away from local governments.

2. Support legislation to change the terms of the Revenue Neutrality Agreement, including the tax sharing arrangements at the state and local level.

3. Support legislation that grants full cost reimbursement to local agencies by the state and federal government for all mandated programs.

4. Support legislation that ensures the retention of existing local revenue sources, including the City's share of property taxes, sales and use taxes, transient occupancy taxes, vehicle license fees, development fees, etc.

5. Support legislation that authorizes a simple majority of the voters in a city to establish local priorities such as the right to increase taxes or issue general obligation bonds.

6. Oppose legislation, such as "maintenance of effort" requirements, that further limit cities' ability to administer their own revenues.

7. Oppose legislation that delays the payment of revenues due the City.

8. Support legislation that will enhance revenue for cities.

9. Support legislation that bolsters local authority to enforce local ordinances and tools to collect revenue associated with short-term vacation rentals.

10. Oppose legislation that undermines the City's ability to manage financial resources and limits decisions regarding the long-term

interests of local residents.

11. Support legislation which streamlines the creation and expands the applicability of Infrastructure Finance Districts as well as Enhanced Infrastructure Finance Districts.

12. Oppose legislation that threatens tax exemption for municipal bonds, including reinstating authority to issue tax-exempt advance refunding bonds.

B. Property Tax Appeals Process

1. Support legislation that changes the property tax appeals procedures providing each public agency receiving property tax with the legal standing to appear and be heard at any property tax appeal affecting property tax revenue received by such agency.

2. Support legislation that would require the California Department of Tax and Fee Administration to inform local jurisdictions in a timely manner of Sales Tax disputes prior to the issuance of adjustments to the local jurisdictions Sales Tax payment.

CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and City Council **DATE: March 27, 2023**

FROM: Matthew Bronson, City Manager

PREPARED BY: Kristin Eriksson, Deputy City Manager

SUBJECT: Approval of an Amended 2023 Legislative Platform

RECOMMENDATION

Approve the 2023 City of Grover Beach Legislative Platform, as amended based on Council direction.

BACKGROUND:

At the March 13, 2023 City Council meeting, the Council considered approval of the proposed 2023 Legislative Platform (see Attachment 1) to authorize the City Manager to take positions on legislation on behalf of the City consistent with the platform to allow for timely communications through opposition or support letters on legislative proposals and actions in State and Federal government. Staff would subsequently inform the Council of such communications when carried out.

The platform is organized in the following topic-based categories:

- General Government – Generally supports local control to address local needs and opposes State preemption of local authority and unfunded or underfunded mandates;
- Local Government Finance – Generally supports legislation protecting or enhancing City revenues and opposes unfunded mandates, restrictions on revenues and restrictions on contracting for cities;
- Public Safety – Generally supports funding and support for emergency response and crime reduction programs;
- Transportation and Public Works – Generally supports funding and expedited processes capital and infrastructure projects, supports funding for key water supply projects, and funding for implementation of organic waste disposal requirements;
- Resources and Environment – Generally supports funding and programs related to energy and water supply projects along with organic waste disposal
- Community Development – Generally supports funding and programs to address homelessness, supports legislation to reform cannabis regulations and supports protection of transient occupancy tax revenue.

During Council deliberations, Council Member Weirick requested a number of modifications to the platform which were discussed by the Council. Council provided direction to staff to bring back an amended version of the platform for final approval reflecting modifications that received consensus from the Council. The amended 2023 Legislative Platform with tracked changes is shown in Attachment 2 with a final version shown in Attachment 3. Upon approval, the platform will be distributed to the City's State and Federal officials representing the City, as well as the

National League of Cities and the League of California Cities. The platform will also be available on the City's website.

FISCAL IMPACT

There is no fiscal impact associated with these actions.

ALTERNATIVES

The Council has the following alternatives to consider:

1) Approve the 2023 City of Grover Beach Legislative Platform, as amended per Council direction; or

2) Provide alternative direction to staff.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

Attachments

1. Amended 2023 City of Grover Beach Legislative Platform (tracked changes)
2. Final 2023 City of Grover Beach Legislative Platform

City of Grover Beach

2023 Legislative Platform

Approved by City Council March ~~13~~27, 2023

DRAFT

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SECTION 1 – INTRODUCTION

1.1 General Purpose

The City of Grover Beach Legislative Platform (Platform) is adopted to formalize Council priorities and allow for expedient promotion of the City's interests in legislative matters. The Platform is designed to guide the Council and staff in taking appropriate action on legislative proposals and actions in the State and Federal governments.

1.2 Authority

1.2.1 *Adoption* - The Platform is developed with input from all City departments and is adopted by the City Council annually.

1.2.2 *City Manager Authority* – The City Manager or designee may take actions to support or oppose proposed legislation without prior approval of the City Council when consistent with the platform, provided that the City Council may set or change the City's established position on any specific legislation even if inconsistent with this Platform's general position.

1.2.3 *Limit to City Manager Authority* – The City Council will maintain sole authority to establish an initial position for any proposed legislation that would result in the matter coming before voters as a statewide ballot measure, such as California constitutional amendments, a statewide bond measure, or a measure amending a previously-approved statewide ballot measure.

1.3 Distribution

Upon the Council's annual approval, the Legislative Platform shall be distributed to California's U.S. Senators ~~and~~ , and U.S. Congress Members representing the City, as well as all California State Constitutional offices representing the City, all California State Senator(s) and Assemblymember(s) representing the City, the National League of Cities and the League of California Cities.

SECTION 2 – GENERAL GOVERNMENT

2.1 Local Control

- Support legislation that enhances local control for various permitting, land use, contracting and discretionary actions and allows cities to address the needs of local communities within a framework of regional cooperation

- Oppose legislation that preempts local authority ~~by the State~~ and impedes the City's ability to address community needs.

- Oppose legislation that imposes unfunded or insufficiently funded mandates by the State.

SECTION 3 – LOCAL GOVERNMENT FINANCE

- Support legislation that protects, increases and/or modernizes revenue streams for local priorities.

- Support legislation to provide full and prompt reimbursement to all local agencies for all state-mandated programs and/or infractions and losses associated with local revenue shifts.

- Support legislation that creates streamlined and less competitive funding opportunities for cities with smaller budgets, geographical size and population, such as the City.

- Support legislation that fully funds positions in State and Federal agencies that can accelerate the prompt administration of funding and reimbursements from those agencies to the City.

- Oppose legislation that mandates new duties, responsibilities or obligations to a City under state realignment.

- Oppose legislation that increases the threshold for voters to pass new or increased state or local taxes needed to fund local services and infrastructure.

- Oppose legislation that eliminates or restricts control of or creates barriers to the City's revenue sources.

- Oppose legislation that restricts the City's ability to contract for goods or services or otherwise increases costs of contracting for goods or services.

SECTION 4 – PUBLIC SAFETY

~~4.1 General~~

~~Support legislation to establish a peace officer decertification process through POST.~~

4.21 Emergency Response

- Support legislation to provide funding for disaster prevention efforts, emergency response planning, and training and equipment for response and recovery efforts.

- Support legislation to develop and implement statewide-integrated public safety communication systems.

4.2 Crime Reduction

- Support legislation to allow for greater crime reduction in the community.

- Support legislation to add fentanyl to the list of illegal substances subject to the existing weight enhancements for criminal sentencing.

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4.3 Victim's Rights

- Support legislation increasing the rights of victims of crimes.

SECTION 5 – TRANSPORTATION AND PUBLIC WORKS

5.1 General Infrastructure

- Support legislation providing funding for revolving loan fund programs to assist with financing capital costs of infrastructure improvements, including facility replacements.

- Support legislation to expedite project delivery processes and expand project delivery methods for use by all cities for facilities and infrastructure.

- Support legislation that secures state and federal fees and taxes originally programmed for roadway repairs, highway congestion management and transportation improvement projects.

- Oppose legislation that slows, impairs or eliminates funding for public infrastructure.

SECTION 6 – RESOURCES AND ENVIRONMENT

6.1 Water Resiliency

- Support legislation and administrative actions that provide funding or grant programs for energy and water efficiency improvements.

- Support legislation that provides funding for key water supply and infrastructure grant and loan programs.

6.2 Organic Waste Disposal

- Support legislation that provides additional funding or other assistance to implement organic waste disposal requirements ~~from SB 1383~~.

- Support legislation providing funding for smaller cities to pursue carbon neutral solutions.

SECTION 7 – COMMUNITY DEVELOPMENT

7.1 Housing and Homelessness

- Support legislation to streamline all types of housing development while protecting the City's permitting, fees and regulatory processes.

- Support legislation to providing funding mechanisms for infrastructure needed for housing development.

- Support legislation providing funding for homeless services and shelter projects and operations.

- Support legislation to allow the City more flexibility in creating shelters and temporary and permanent housing.

- Support legislation to provide funding for cleanup efforts as a result of homeless encampments.

7.2 Commercial Cannabis

- Support legislation that provides for ~~realistic~~ reforms of regulatory barriers to the legal cannabis industry

- Support legislation that allows for the sale of food and non-alcoholic drinks at cannabis retailers that permit onsite consumption of cannabis products.

7.3 Travel and Tourism

- Oppose legislation that would reduce or eliminate online travel agencies or platforms from collecting and remitting Transient Occupancy Tax to local jurisdictions.

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City of Grover Beach

2023 Legislative Platform

Approved by City Council March 27, 2023

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2.1 Local Control

- Support legislation that enhances local control for various permitting, land use, contracting and discretionary actions and allows cities to address the needs of local communities within a framework of regional cooperation

- Oppose legislation that preempts local authority and impedes the City's ability to address community needs.

- Oppose legislation that imposes unfunded or insufficiently funded mandates by the State.

SECTION 3 – LOCAL GOVERNMENT FINANCE

- Support legislation that protects, increases and/or modernizes revenue streams for local priorities.

- Support legislation to provide full and prompt reimbursement to all local agencies for all state-mandated programs and/or infractions and losses associated with local revenue shifts.

- Support legislation that creates streamlined and less competitive funding opportunities for cities with smaller budgets, geographical size and population, such as the City.

- Support legislation that fully funds positions in State and Federal agencies that can accelerate the prompt administration of funding and reimbursements from those agencies to the City.

- Oppose legislation that mandates new duties, responsibilities or obligations to a City under state realignment.

- Oppose legislation that increases the threshold for voters to pass new or increased state or local taxes needed to fund local services and infrastructure.

- Oppose legislation that eliminates or restricts control of or creates barriers to the City's revenue sources.

- Oppose legislation that restricts the City's ability to contract for goods or services or otherwise increases costs of contracting for goods or services.

SECTION 4 – PUBLIC SAFETY

4.1 Emergency Response

- Support legislation to provide funding for disaster prevention efforts, emergency response planning, and training and equipment for response and recovery efforts.

- Support legislation to develop and implement statewide-integrated public safety communication systems.

4.2 Crime Reduction

- Support legislation to allow for greater crime reduction in the community.

- Support legislation to add fentanyl to the list of illegal substances subject to the existing weight enhancements for criminal sentencing.

4.3 Victim's Rights

- Support legislation increasing the rights of victims of crimes.

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- Support legislation providing funding for revolving loan fund programs to assist with financing capital costs of infrastructure improvements, including facility replacements.
- Support legislation to expedite project delivery processes and expand project delivery methods for use by all cities for facilities and infrastructure.
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- Oppose legislation that slows, impairs or eliminates funding for public infrastructure.

SECTION 6 – RESOURCES AND ENVIRONMENT

6.1 Water Resiliency

- Support legislation and administrative actions that provide funding or grant programs for energy and water efficiency improvements.
- Support legislation that provides funding for key water supply and infrastructure grant and loan programs.

6.2 Organic Waste Disposal

- Support legislation that provides additional funding or other assistance to implement organic waste disposal requirements.
- Support legislation providing funding for smaller cities to pursue carbon neutral solutions.

SECTION 7 – COMMUNITY DEVELOPMENT

7.1 Housing and Homelessness

- Support legislation to streamline all types of housing development while protecting the City's permitting, fees and regulatory processes.
- Support legislation to providing funding mechanisms for infrastructure needed for housing development.
- Support legislation providing funding for homeless services and shelter projects and operations.
- Support legislation to allow the City more flexibility in creating shelters and temporary and permanent housing.
- Support legislation to provide funding for cleanup efforts as a result of homeless encampments.

7.2 Commercial Cannabis

- Support legislation that provides for reforms of regulatory barriers to the legal cannabis industry

- Support legislation that allows for the sale of food and non-alcoholic drinks at cannabis retailers that permit onsite consumption of cannabis products.

7.3 Travel and Tourism

- Oppose legislation that would reduce or eliminate online travel agencies or platforms from collecting and remitting Transient Occupancy Tax to local jurisdictions.

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Take Action

Home / Advocacy / Take Action

The League of California Cities advocacy efforts are strongest when joined by the voices of city leaders. Gov. Gavin Newsom signed off on the last bills of the 2023-24 legislative session on the Oct. 14 deadline with some big wins for cities. Cal Cities appreciates all the hard work and advocacy efforts by city officials during this legislative session. Visit Cal Cities' online bill search to view the outcome of specific measures.

State Ballot Measure Restricting Voters' Input and Local Taxing Authority

The anti-local control California Business Roundtable measure has qualified for the November 2024 ballot. This anti-local control measure will decimate vital local and state services to the benefit of the largest and wealthiest corporations in California. Cal Cities, along with a broad coalition of local governments, labor, public safety, education, and infrastructure advocates, strongly oppose this initiative.

Make sure your city's voice is heard by adopting a resolution opposing the harmful measure. Adopted city resolutions can be sent to BallotMeasures@calcities.org. For information about how the measure could impact your community, contact your local public affairs manager.