

City of Carpinteria
City Council Regular Meeting Agenda
Monday, September 13, 2021
Council Chamber, 5775 Carpinteria Avenue

5:30 p.m. Regular Meeting
In-Person and Virtual Participation Options
*Amended Agenda

IN RESPONSE TO THE GOVERNOR'S ISSUANCE OF EXECUTIVE ORDER N-07-21, WHICH FORMALLY RESCINDED CALIFORNIA'S STAY-AT-HOME ORDER ISSUED LAST IN MARCH 2020, EXECUTIVE ORDER N-08-21, AND SANTA BARBARA COUNTY HEALTH OFFICER ORDER 2021-10.3, THE CITY OF CARPINTERIA HAS MADE THE DECISION TO PROVIDE BOTH IN-PERSON AND VIRTUAL ATTENDANCE AND PARTICIPATION OPTIONS AVAILABLE FOR THIS MEETING.

To minimize the potential spread of the COVID-19 virus, the County of Santa Barbara is requiring all individuals to wear face coverings while inside City Council Chambers, regardless of vaccination status.

Attendance/Viewing Options:

- Attend the in-person meeting in City Council Chambers at City Hall (5775 Carpinteria Ave.) Please note that, per Health Officer Order 2021-10.3, the County of Santa Barbara requires all individuals to wear face coverings while indoors, regardless of vaccination status.
- View the meeting live through the City's website (<https://carpinteria.ca.us/city-hall/agendas-meetings>) on your computer, tablet or smartphone.
- View the meeting on Government Access Television Channel 21 (broadcast live and rebroadcast on the Wednesday and the Saturday following the meeting at 8:00 p.m. and 5:00 p.m., respectively).
- Call 669-900-9128 (and enter Webinar ID 889 0390 2262) to listen to the meeting on your phone.
- Join the City's Zoom webinar from your computer, tablet, or smartphone by [CLICKING HERE](#). Alternatively, you can join the Zoom webinar by logging on to www.zoom.us, downloading the application, selecting "Join Meeting", and entering Webinar ID 889 0390 2262.

Public Comments

- Provide a live public comment during the in-person meeting in City Council Chambers at City Hall (5775 Carpinteria Ave.). Please note the City has the discretion to limit the speaker's time for any meeting or agenda matter. Typically,

the practice has been 3 minutes per speaker on each item. Regardless of vaccination status, individuals providing in-person public comment are required to wear face coverings while inside the City Council Chambers, including while providing public comment. If you fall under the exemption criteria for wearing a face covering indoors per Health Officer Order 2021-10.3, the City strongly recommends you provide public comment through one of the alternative means provided below.

- Coordinate with the City Clerk to provide a live public comment (as either a general public comment or on a specific agenda item) by phone by sending an email to PublicComment@ci.carpinteria.ca.us by **12:00 P.M. on the day of the meeting** and including the following information in your email: (1) the meeting date and agenda item (number and title) on which you wish to speak, (2) your full name, (3) your call back number and area code. During public comment on the agenda item specified in your email, City staff will make every effort to contact you via your provided telephone number so that you can provide public comment telephonically. Please note the City has the discretion to limit the speaker's time for any meeting or agenda matter. Typically, the practice has been 3 minutes per speaker on each item.
- Provide a live comment through the City's Zoom webinar platform (through the link provided above). To make public comments through this platform please use the "raise your hand" feature to notify staff that you would like to make a public comment during designated public comment times. Once it is your turn to provide a public comment, staff will unmute your microphone and you will be given a designated amount of time to provide your comment (typically, the practice has been up to 3 minutes per speaker on each item). At the end of your comment, staff will once again mute your microphone.
- Submit a written comment (as either a general public comment or on a specific agenda item) to be distributed to Council Members by **12:00 P.M. on the day of the meeting** by either submitting your comment via (1) email to PublicComment@ci.carpinteria.ca.us, or (2) the **eComment** link on the City's agenda website (<https://carpinteria.ca.us/city-hall/agendas-meetings>). Please reference the agenda item to which your comment pertains. Note that written comments will not be read into the record during the meeting.

Please note that the City will make every effort to make the meeting accessible virtually; however, if one of the above virtual attendance/viewing or public comment options is unavailable due to technological issues, you are invited to take advantage of one of the other participation options outlined above (including attending and providing public comment in-person in the City Council Chambers). Additional options may be made available at the meeting.

Additionally, as the situation with COVID-19 continues to evolve, the City will provide updates on any changes to this policy as soon as possible. The public is referred to the City's website at www.carpinteria.ca.us for the latest COVID-19 policies and

information. The City of Carpinteria thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

Also, please note that Spanish interpretation will be available at the in-person meeting (but will not be available through the City's Zoom webinar).

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

1. Retirement Recognition for Kevin Silk, Assistant to the City Manager.
2. Proclamation Declaring Hispanic Heritage Month.
- *3. Proclamation Declaring September as "Suicide Prevention" Month.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

This may include updates on law enforcement activity within the City from a Sheriff's Office representative.

CITY MANAGER'S REPORT

The City Manager will report to the City Council regarding various City and/or community events and/or matters of interest. There will be no City Council discussion except to ask questions or refer matters to staff; and no action will be taken unless listed on a subsequent agenda.

PRESENTATIONS BY CITIZENS / PUBLIC COMMENT

This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the City Council. The Public Comment period is limited to 15 minutes and divided among those persons desiring to speak. No person shall speak longer than three minutes; however, the Mayor may establish shorter periods based on the time available and/or the number of persons waiting to speak. Persons wishing to speak on a specific item will be recognized at the time the agenda item is considered.

Please be aware that items on the consent calendar are considered to be routine and are normally enacted by one unanimous vote of the Council. If you wish to speak on a consent calendar item, or on a matter scheduled for consideration in a closed session at

the end of the agenda, please do so during the Presentations by Citizens/Public Comment portion of the meeting.

The City and the City Council are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

AGENDA MODIFICATIONS: The City Council may modify the regular agenda by tabling items, adding urgency items to the agenda, or changing the order in which items are considered. Changes to the Consent Calendar are considered at the time the Consent Calendar is considered.

CONSENT CALENDAR:

4. Approve the minutes of the regular City Council meeting of August 9, 2021.
5. Approve the minutes of the special City Council meeting of August 16, 2021.
6. Receive and file the Expenditures for the period beginning July 31, 2021 and ending September 3, 2021.
7. Receive and file the Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds.
8. Destruction of Certain Accounts Payable, Payroll, Cash Receipts, Bank Statements, Business License and Personnel Records; Authorization for the Declaration and Disposal of City-owned property/equipment as Surplus Assets.

ADMINISTRATIVE MATTERS:

9. Status Report of Treatment of Various Street Trees Along Eleanor Drive, La Paloma Drive, Malibu Drive, Sterling Avenue, Sterling Way, and Tomol Drive.

Recommendation: Receive and file the status report.

Staff Presenter: John L. Ilasin, Public Works Director

- a. Staff Report
 - b. Public Comment
 - c. City Council Determination
10. Fiscal Year 2021/2022 Budget Appropriation for Project No. 15016 – Carpinteria Avenue Bridge Replacement Project.

Recommendation: (1) Authorize the appropriation of \$34,200 to Project No. 15016 – Carpinteria Avenue Bridge Replacement Project from Expense Account No. 301-403-5780. (2) Authorize the appropriation of \$30,300 to Revenue Account No. 301-403-4370. *(This motion requires a roll call vote.)*

Staff Presenter: John L. Ilasin, Public Works Director

- a. Staff Report
- b. Public Comment
- c. City Council Determination

11. Purchase of three trucks for Public Works Department and one truck for the Parks, Recreation and Public Facilities Department.

Recommendation: (1) Authorize the City Manager to purchase three trucks from Vista Ford of Oxnard in an amount not-to-exceed \$133,100. (2) Authorize the City Manager to purchase one truck from Downtown Ford in an amount not to exceed \$35,800. *(This motion carried a roll call vote.)*

Staff Presenter: Licette Maldonado, Administrative Services Director

- a. Staff Report
- b. Public Comment
- c. City Council Determination

PUBLIC HEARING: NONE

OTHER BUSINESS:

12. Resolution No. 6072, approving the application for Rural Recreation and Tourism Program (RRT) Grand funds to the California Department of Parks and Recreation Office of Grants and Local Services (OGALS).

Recommendation: Adopt Resolution No. 6072 approving the application for Rural Recreation and Tourism Program (RRT) Grant Funds. *(This motion requires a roll call vote.)*

Staff Presenter: Matt Roberts, Parks, Recreation & Public Facilities Director

- a. Staff Report
- b. Public Comment
- c. City Council Determination

13. A status report on the City's Short-Term Rental (STR) program as set out in Carpinteria Municipal Code Chapter 14.47, Vacation Rental Overlay District,

Municipal Code Chapter 14.52, Home Stays, and implemented through related administrative policies.

Recommendation: That the City Council receive and file this report, confirm the scope of an update to be drafted for the STR Administration Policies and Procedures, and provide any additional appropriate direction to staff concerning the STR Program for consideration at a future meeting.

Staff Presenter: Steve Goggia, Community Development Director

- a. Staff Report
- b. Public Comment
- c. City Council Determination

LEGISLATIVE UPDATE: The City Council will discuss local, state and/or federal legislation under consideration and decide whether to direct staff to place a matter(s) on a future City Council agenda for consideration.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Informational reports from Councilmember representatives on the committees, commissions and organizations listed below. This is also an opportunity for Councilmembers to request information from staff or seek support from fellow Councilmembers for future agenda items.

1. Representatives to Regional Agencies and Committees
 - a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Clark/Alt. Carty)
 - b. California Joint Powers Insurance Authority (CJPIA) (Clark/Alt. Carty)
 - c. Channel Counties Division, League of California Cities (Nomura/Alt. Lee)
 - d. Santa Barbara County Association of Governments (SBCAG)(Clark/Alt. Nomura)
 - e. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura)
 - f. Santa Barbara Joint Affordable Housing Task Group (Carty & Alarcon)
 - g. Santa Barbara County Elected Leaders Forum to Address Homelessness (Clark/Alt. Alarcon)
 - h. Home for Good of Santa Barbara County (Clark/Alt. Alarcon)

- i. South Coast Youth Safety Partnership (Lee & Alarcon)
 - J. Central Coast Community Energy (3CE) (Nomura/Alt. Goleta)
 - k. Multijurisdictional Solid Waste Task Group (Lee/Alt. Alarcon)
2. Joint and Standing Committees
- a. City Council/Economic Vitality Committee (Carty & Lee)
 - b. City Council/Public Safety Committee (Clark & Nomura)
 - c. City Council/School Board Committee (Lee & Alarcon)
 - d. City Council/Utilities Committee (Lee & Nomura)
 - e. City Council/First District Supervisor Committee (Lee & Carty)
 - f. City Council Finance/Budget Committee (Carty & Clark)
 - g. Transportation Committee (Lee & Clark)
 - h. Development Review Committee (Joint Committee membership from City Council, Planning Commission and Architectural Review Board) (CC: Clark & Nomura/Alt. Carty) (PC: Benefield and Callender) (ARB: Reginato and Stein)
 - i. General Plan and Coastal Plan Update Committee (Joint Committee membership from City Council and Planning Commission) (Clark & Lee) (PC: Allen/Callender)
 - j. Public Facility Site Acquisition/Development Committee (Carty & Nomura)
3. Ad Hoc Committees
- a. Library Committee (Lee & Alarcon/Alt. Carty)
 - b. District Elections Committee (Alarcon & Clark)
 - c. COVID-19 Communications Committee (Clark & Nomura)
 - d. COVID-19 Recovery Committee (Carty & Lee)
 - e. Racial Equity and Social Justice Program Planning Committee (Nomura & Alarcon)
 - f. Harbor Seal Advisory Committee (Clark & Lee)
4. City Representatives on other Committees
- a. Community Media Access Center (Gary Dobbins)
 - b. Santa Barbara Mosquito and Vector Management District (Vacant)
 - c. Santa Barbara Metropolitan Transit District (Chuck McQuary)
 - d. County Library Advisory Committee (Gaby Edwards)

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

The next regular meeting of the City Council will be held September 27, 2021 at 5:30 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at 755-4403 or the California Relay Service at (866) 735-2929. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office.

This agenda was posted on Wednesday, September 8, 2021, in the City Clerk's Office, on the City Hall Public Notices Window, and on the Internet.



City of Carpinteria

COUNCIL AGENDA STAFF REPORT September 13, 2021

ITEM FOR COUNCIL CONSIDERATION

Proclamation Declaring Hispanic Heritage Month.

STAFF RECOMMENDATION

Action Item X ; Non-Action Item

Approve the proclamation declaring the period of September 15, 2021 to October 15, 2021 as Hispanic Heritage Month in the City of Carpinteria.

Sample Motion: Approve the proclamation declaring the period of September 15, 2021 to October 15, 2021 as Hispanic Heritage Month in the City of Carpinteria.

BACKGROUND

Each year, the Federal government and local governments observe National Hispanic Heritage Month as the period from September 15 to October 15, by recognizing and celebrating the histories, cultures, and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean, and Central and South America.

National Hispanic Heritage Month started in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was expanded by President Ronald Reagan in 1988 to a 30-day period starting on September 15 and ending on October 15. It was enacted into law on August 17, 1988 as Public Law 100-402.

September 15th is significant as a starting date for Hispanic Heritage Month because it is the anniversary of independence for the Latin American countries of Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua. In addition, Mexico and Chile celebrate their independence on September 16th and September 18th, respectively. Furthermore, Columbus Day or Dia de La Raza, which is October 12th falls within this 30-day period.

Hispanic Heritage Month celebrates the culture and contributions of Hispanics in the United States, which began with Christopher Columbus' discovery of America on October 12, 1492.

Hispanics increasingly impact the political, economic, and social growth of our community and state, and constitute approximately 48% of the City's total population, and approximately 39% statewide. A diverse group with roots throughout Latin America and beyond, many Hispanic Californians also trace their heritage to the original Indigenous communities of Latin America and Africa. During Hispanic Heritage Month, we honor them and recognize all their contributions to our state and community.

DISCUSSION

Hispanic Heritage Month is an official celebration of American citizens whose ancestry can be traced back to Spain, Mexico, Central and South America and the Caribbean. The objectives of Hispanic Heritage Month are to create a greater awareness of Hispanic contributions to American culture, to illustrate the diversity of the Hispanic community, and encourage a greater curiosity within young people about the rich history and cultural heritage of Hispanics in our community.

POLICY CONSISTENCY

The City Council, from time to time, may elect to designate through proclamation certain periods of time, e.g., a day, week or month, for public awareness and/or education purposes, as it determines appropriate. The City's Policy for Adopting Ceremonial Recognitions is recognized in adopted Resolution No. 5402.

FINANCIAL CONSIDERATIONS

There are no financial considerations presented with this report.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

There are no legal or risk management considerations presented with this report.

OPTIONS

1. The City Council could approve the Proclamation, or
2. The City Council could choose not to approve the Proclamation and provide further direction to staff.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

A: Proclamation Declaring the Period of September 15, 2021 to October 15, 2021
as Hispanic Heritage Month in the City of Carpinteria

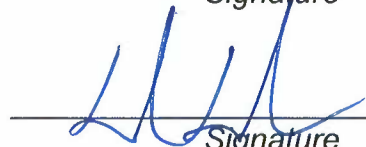
Staff contact:

Brian C. Barrett, Acting City Clerk

(805) 755-4446; brianb@ci.carpinteria.ca.us


Signature

Reviewed by: Dave Durlinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us


Signature

Attachment A

**Proclamation Declaring the Period of September 15, 2021 to October 15, 2021 as
Hispanic Heritage Month in the City of Carpinteria**

PROCLAMATION

A PROCLAMATION OF THE CITY OF CARPINTERIA CITY COUNCIL DECLARING SEPTEMBER 15, 2021 TO OCTOBER 15, 2021 AS HISPANIC HERITAGE MONTH

WHEREAS, Hispanic culture constitutes the foundation of the history of the State of California and the Southwest region of the United States, and Latin Americans are justly proud of their rich and diverse cultural heritage, having made positive contributions to the social, artistic, linguistic, and intellectual aspects of our society; and

WHEREAS, generations of proud, hardworking, enterprising Latin Americans have contributed to and have strengthened our communities, with countless achievements and their abiding values in the home and family; and

WHEREAS, Hispanics increasingly impact the political, economic and social growth of our community and state, and constitute approximately 48% of the City's total population, and approximately 39% statewide; and

WHEREAS, as we observe Hispanic Heritage Month, the City encourages all members of the community to recognize the accomplishments and contributions of Hispanics in our community, and the importance of social justice and fair representation for the Hispanic community in all aspects of City life and experience.

NOW, THEREFORE, I, Wade T. Nomura, on behalf of the Carpinteria City Council, do hereby declare the period September 15, 2021 to October 15, 2021 as

"HISPANIC HERITAGE MONTH"

in the City of Carpinteria in recognition of the many contributions Hispanics have made to our country, and to promote greater awareness of the rich history and culture of the Hispanic community.

IN WITNESS THEREOF, I have hereunto set my hand and caused the official seal of the City of Carpinteria, California, to be affixed this 13th day of September, 2021.

Wade T. Nomura, Mayor
City of Carpinteria

ATTEST:

Brian C. Barrett, Acting City Clerk
City of Carpinteria

**A PROCLAMATION OF THE
CARPINTERIA CITY COUNCIL
PROCLAIMING SEPTEMBER 2021
AS “SUICIDE PREVENTION” MONTH**

WHEREAS, this Proclamation recognizes suicide as a public health problem, and suicide prevention as a community responsibility, and designates and proclaims the month of September 2021 as “Suicide Prevention Month.” This is in support and recognition of the ongoing need to address issues of depression and suicide.

WHEREAS, Mental health experts are firmly convinced, that regardless of how daunting the following statistics may be, that suicide is preventable through awareness, education, support and treatment.

WHEREAS, worldwide there are more deaths by suicide than by homicide and war combined; and

WHEREAS, in the United States between 2000 and 2016, the percentage increase in the rate of death by suicide was 30-percent; and

WHEREAS, there were 1.38 million suicide attempts in the United States in 2019; and

WHEREAS, 47,511 Americans died by suicide in 2019; and

WHEREAS, 50.39-percent of all suicides are by the use of firearms; and

WHEREAS, suicide is the 10th leading cause of all deaths in the United States; and

WHEREAS, locally, Santa Barbara County is ranked 18 out of 58 counties in high suicide rates in California and suicide is the second leading cause of injury and death in Santa Barbara County; and

WHEREAS, the City works collaboratively with Santa Barbara County Department of Behavior Wellness and HopeNet of Carpinteria and appreciates the services they offer to the Carpinteria community in preventing suicide.

NOW, THEREFORE, I, Wade T. Nomura, Mayor, on behalf of the City of Carpinteria, do hereby proclaim that September 2021 be known as “**Suicide Prevention Month**” in the City of Carpinteria.

IN WITNESS THEREOF, I have hereunto set my hand and caused the official seal of the City of Carpinteria, California, to be affixed this 13th day of September 2021.

Mayor, City of Carpinteria

ATTEST:

Acting City Clerk, City of Carpinteria

**City of Carpinteria
City Council Minutes
Regular Meeting
Council Chamber
Monday, August 9, 2021**

In-Person and Virtual

Acting City Clerk Brian C. Barrett noted for the record that in response to the Governor's Executive Orders N-07-21 and N-08-21, the City of Carpinteria has made the decision to provide both in-person and virtual attendance and participation options available to the public for this meeting and additionally noted the protocols by which the public could participate and should one of the virtual attendance/viewing or public comment options be unavailable due to technological issues, the public is invited to take advantage of one of the other participation options available.

CALL TO ORDER

Mayor Nomura called the meeting to order at 5:30 pm.

ROLL CALL

All Councilmembers were physically present in the Council Chambers except for Councilmember Alarcon who was present via Zoom.

Councilmembers present:	Councilmember Natalia Alarcon (present via Zoom) Councilmember Gregg A. Carty (arrived at 5:32 pm) Councilmember Roy Lee Vice Mayor Al Clark Mayor Wade T. Nomura
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Staff members present:	Dave Durflinger, City Manager Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria Brian C. Barrett, Acting City Clerk John L. Ilasin, Public Works Director Steve Goggia, Community Development Director Licette Maldonado, Administrative Services Director Matt Roberts, Parks, Recreation & Public Facilities Director
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PLEDGE OF ALLEGIANCE

Mayor Nomura led those present in the salute to the flag.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS: NONE

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lieutenant Butch Arnoldi with the Santa Barbara County Sheriff's Department provided an update on crime in the City.

CITY MANAGER'S REPORT

City Manager Durflinger noted the following:

- Special City Council meeting on August 16th for the Council to consider ordering an Elections Code Section 9212 Report regarding the proposed initiative
- The Council cancelled the August 23rd regular City Council meeting

PRESENTATIONS BY CITIZENS / PUBLIC COMMENT

Speakers in-person: Alyssa Gonzalez and Peter Bonning

Mayor Nomura requested a report back from staff on the street tree at 4723 Malibu Drive that is infested with white fly which Ms. Gonzalez presented. Councilmember Lee asked that the report include any actions the Council can take on the infested tree.

AGENDA MODIFICATIONS

CONSENT CALENDAR:

Motion by Councilmember Lee, seconded by Vice Mayor Clark, to approve the Consent Calendar Item Nos. 1 through 4. The roll call vote was as follows:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, and Mayor Nomura
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

1. Approve the minutes of the special City Council meeting of July 19, 2021.
2. Approve the minutes of the regular City Council meeting of July 26, 2021.
3. Receive and file the Expenditures for the period beginning July 17, 2021 and ending July 30, 2021.

4. Approve the Declaration of City-owned Property/Equipment as Surplus Assets.

ADMINISTRATIVE MATTERS:

5. Request from Coalition Against Gun Violence for financial support for its gun buyback event in Santa Barbara County.

Recommendation: Consider the request and, if determined appropriate, authorize the expenditure of \$500 to support the Coalition Against Gun Violence gun buyback event in Santa Barbara County.

Staff Presenter: Dave Durflinger, City Manager

Speakers via Zoom: Lea Boyd on behalf of the Coalition Against Gun Violence and Fred Shaw

Motion by Vice Mayor Clark, seconded by Councilmember Carty to authorize a \$500 expenditure from the Community Services Support Program budget for support of the Coalition Against Gun Violence Santa Barbara County Gun Buyback Event.

Councilmember Carty recommended increasing the expenditure to \$600.

Vice Mayor Clark amended the motion and Councilmember Carty seconded the amended motion to authorize a \$600 expenditure from the Community Services Support Program budget for support of the Coalition Against Gun Violence Santa Barbara County Gun Buyback Event. The roll call vote on the amended motion was as follows:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, and Mayor Nomura

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

6. Closeout of Project No. 15030 – 2021 Pavement Maintenance Project.

Recommendation: Authorize the Mayor to sign the Closeout Agreement and Release of Claims for Project No. 15030 – 2021 Pavement Maintenance Project with VSS International, Inc.

Staff Presenter: John L. Ilasin, Public Works Director

There was no public comment.

Motion by Councilmember Lee, seconded by Vice Mayor Clark, to authorize the Mayor to sign the Closeout Agreement and Release of Claims for Project No. 15130 – 2021 Pavement Maintenance Project with VSS International, Inc. The roll call vote was as follows:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, and Mayor Nomura
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

PUBLIC HEARING:

7. Approval of the Resolution No. 6069, Authorizing the Issuance of Tax-Exempt Bonds by Independent Cities Finance Authority to refinance and finance acquisition, operation, and maintenance of the Vista de Santa Barbara Mobile Home Park located at 6180 Via Real.

Recommendation: Conduct a Public Hearing and Adopt Resolution No. 6069, as read by title only, approving issuance of tax-exempt bonds by the Independent Cities Finance Authority to refinance and finance acquisition, operation, and maintenance of the Vista de Santa Barbara Mobile Home Park located at 6180 Via Real.

Staff Presenter: Mack Carlson, on behalf of Brownstein, Hyatt, Farber, Schreck, LLP acting as City Attorney of the City of Carpinteria

Mayor Nomura opened the public hearing at 6:07 pm.

Speakers in-person: Tres Alexander

Mayor Nomura closed the public hearing at 6:08 pm.

Motion by Vice Mayor Clark, seconded by Councilmember Lee, to approve Resolution No. 6069, as read by title only, approving issuance of tax-exempt bonds by the Independent Cities Finance Authority to refinance and finance acquisition, operation, and maintenance of the Vista de Santa Barbara Mobile Home Park located at 6180 Via Real. The roll call vote was as follows:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, and Mayor Nomura
NOES: None
ABSENT: None

ABSTAIN: None

The motion carried unanimously.

OTHER BUSINESS:

8. Formation of a Harbor Seal Advisory Committee.

Recommendation: Approve the statement of purpose, select one of the options presented for the creation of a Harbor Seal Advisory Committee, and appoint up to two of its members to serve on the Committee.

Staff Presenter: Dave Durflinger, City Manager

Speakers in-person: Susan Mailheau, Susan Allen, David Allen, Valerie Bentz

Speakers via Zoom: Mike Wondolowski

Emails distributed: Randall Moon, Russell Ruiz, Danielle Rose, Valerie Bentz, Ruth Dover with the Channel Islands Marine & Wildlife Institute, Susan Mailheau, and Mike Wondolowski with the Carpinteria Valley Association

Motion by Vice Mayor Clark, seconded by Councilmember Lee, to approve the Statement of Purpose and form the Harbor Seal Advisory Committee based on how the Council determines it to be, appointing Vice Mayor Clark and Councilmember Lee, and to dissolve upon conclusion of its work or no later than one year from this date unless amended by the Council.

Mayor Nomura recommended the Council select a particular Committee model.

Vice Mayor Clark amended the motion and Councilmember Lee seconded the amended motion, to approve the Statement of Purpose and form the Harbor Seal Advisory Committee based on a Large Committee with a Working Group model, appointing Vice Mayor Clark and Councilmember Lee, and to dissolve upon conclusion of its work or no later than October 2022 unless amended by the Council.

City Manager Durflinger clarified the motion by stating that he understood the motion and discussion to include selection of a Large Committee format that included two Councilmembers (Vice Mayor Clark and Councilmember Lee) and five additional people whom the two Councilmembers could choose to participate in the Committee. The Large Committee would also have a working group that would be invited on occasion and not be Committee members. The Committee would start sometime in October 2021 and would dissolve no later than October 2022.

There was consensus among the Council relative to City Manager Durflinger's clarification.

The roll call vote on the amended motion was as follows:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, and Mayor Nomura

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

9. Consultant Services Agreement between the City of Carpinteria and John Douglas, AICP, Owner, JHD Planning LLC to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed \$64,680.

Recommendation: Authorize the City Manager to execute an Agreement for Consultant Services to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed \$64,680.

Staff Presenter: Steve Goggia, Community Development Director

Speakers in-person: Valerie Bentz

Motion by Vice Mayor Clark, seconded by Councilmember Lee, to authorize the City Manager to sign the Agreement between the City of Carpinteria and JHD Planning, LLC, to prepare the City's 2023-2031 Housing Element for an amount not-to-exceed \$64,680. The roll call vote was as follows:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, and Mayor Nomura

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

10. 2021 Work Plan Status Report.

Recommendation: Receive and file the 2021 Work Plan status report.

Staff Presenter: Dave Durflinger, City Manager, Licette Maldonado, Administrative Services Director, Steve Goggia, Community Development Director, John L. Ilasin, Public Works Director, and Matt Roberts, Parks, Recreation & Public Facilities Director

Councilmember Lee left the Council Chambers at 7:05 pm and returned at 7:06 pm.

Vice Mayor Clark left the Council Chambers at 7:22 pm and returned at 7:26 pm.

Report received and filed.

LEGISLATIVE UPDATE:

City Manager Durflinger noted the usual attachment from the League and Action Center.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES

Mayor Nomura temporarily adjourned the meeting at 7:41 pm.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

Mayor Nomura reconvened the meeting at 7:44 pm.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

There were none presented.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the special City Council meeting of August 16th and the following regular City Council meeting of September 13th.

ADJOURNMENT

Mayor Nomura adjourned the meeting at 7:45 p.m.

Wade T. Nomura, Mayor

ATTEST:

Brian C. Barrett, Acting City Clerk

**City of Carpinteria
City Council Minutes
Special Meeting
Council Chamber
Monday, August 16, 2021**

Acting City Clerk Brian C. Barrett noted for the record that in response to the Governor's Executive Orders N-07-21 and N-08-21, the City of Carpinteria has made the decision to provide both in-person and virtual attendance and participation options available to the public for this meeting and additionally noted the protocols by which the public could participate and should one of the virtual attendance/viewing or public comment options be unavailable due to technological issues, the public is invited to take advantage of one of the other participation options available.

CALL TO ORDER

Mayor Nomura called the meeting to order at 5:31 pm.

ROLL CALL

All Councilmembers and staff were physically present in the Council Chambers.

Councilmembers present: Councilmember Natalia Alarcon
 Councilmember Gregg A. Carty
 Councilmember Roy Lee
 Vice Mayor Al Clark
 Mayor Wade T. Nomura

Staff members present: Dave Durflinger, City Manager
 Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber
 Schreck, LLP acting as City Attorney of the City
 of Carpinteria
 Brian C. Barrett, Acting City Clerk

PLEDGE OF ALLEGIANCE

Mayor Nomura led those present in the salute to the flag.

CITY COUNCIL BUSINESS

The City Council met to discuss the following subject matter:

Preparation of a report to the City Council pursuant to California Elections Code Section 9212 analyzing the impacts and effects of the proposed "Initiative Measure to Change

and/or Readopt the City of Carpinteria's General Plan Designation and Zoning Designation for Two Parcels of City-Owned Property (APN 004-105-011 and APN 004-105-026) Located Adjacent to the Railroad Tracks to the West of Linden Avenue and to Amend the Definition of the Open Space/Recreation (OSR) Land Use Category of the General Plan Land Use Element" ("Initiative").

Recommendation: Adopt Resolution No. 6070 (Attachment A) directing staff to prepare an Elections Code Section 9212 Report, with additional direction regarding its content and the required date of completion, and allocating money for the preparation thereof, as determined necessary and appropriate.

Staff Presenter: Dave Durlinger, City Manager and Jena Shoaf Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL MEETING

Emails distributed: Michael Sipiora, Beverly Grossman Palmer with Strumwasser & Woocher LLP, and Betty Songer

In-person speakers: Marla Daily, Kirk Connally, Elizabeth Patsch, Amrita Salm, Barbara Smith, Will Carleton, and Kathleen Reddington

Speakers via Zoom: Whitt Hollis, representing 499 Linden Managers, LLC and Alison Johnson

Motion by Councilmember Lee, seconded by Vice Mayor Clark, to (1) adopt Resolution No. 6070, directing staff to prepare an Elections Code Section 9212 Report, on the all items listed in Elections Code Section 9217(a)(1)-(7), and (2) to allocate funds as determined necessary and appropriate. The roll call vote was as follows:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, and Mayor Nomura

NOES: None

ABSENT: None

ABSTAIN: None

The motion carried unanimously.

ADJOURNMENT

Mayor Nomura adjourned the meeting at 6:17 p.m.

Wade T. Nomura, Mayor

ATTEST:

Brian C. Barrett, Acting City Clerk



City of Carpinteria

COUNCIL AGENDA STAFF REPORT September 13, 2021

ITEM FOR COUNCIL CONSIDERATION

Expenditures for the period beginning July 31, 2021 and ending September 3, 2021.

STAFF RECOMMENDATION

Action Item ____; Non-Action Item X

That the City Council accept this report concerning the current list of warrants pursuant to Carpinteria Municipal Code 2.08.150(F).

DISCUSSION

As part of each regular City Council agenda, a list of all checks (attached) dispersed since the last reporting period is presented to the City Council pursuant to C.M.C. 2.08.150(F). The report is provided for City Council and public information and serves as Staff's verification that the expenditures have been reviewed and are within budgeted appropriations.

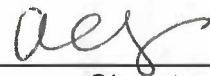
FINANCIAL CONSIDERATIONS

The warrant register included as an attachment is designed to communicate fiscal activity since the prior reporting period. No action is requested as part of this report.

ATTACHMENTS

Attachment A: Warrant Register for the period beginning July 31, 2021 and ending September 3, 2021.

Staff contact: Ashley Chaparro, Sr. Financial Analyst
(805) 880-3406, AshleyC@ci.carpinteria.ca.us



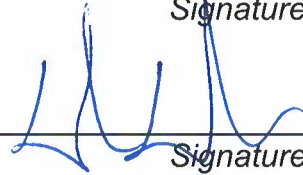
Signature

Staff contact: Licette Maldonado, Admin Services Dir.
(805) 755-4448, LicetteM@ci.carpinteria.ca.us



Signature

Reviewed by: Dave Durlinger, City Manager
(805) 755-4400, DaveD@ci.carpinteria.ca.us



Signature



Warrant Register

City of Carpinteria

Date Range: 07/31/2021 - 09/03/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
INV0002639	JAYNE DIAZ Invoice	08/01/2021	08/05/2021 EFT MEDICAL REIMBURSEMENT		579.56	665
INV0002640	LARRY DRIGGERS Invoice	08/01/2021	08/05/2021 EFT MEDICAL REIMBURSEMENT		579.56	666
INV0002638	MARY ANN COLSON Invoice	08/01/2021	08/05/2021 EFT MEDICAL REIMBURSEMENT		579.56	667
INV0002745	JAYNE DIAZ Invoice	09/01/2021	09/02/2021 EFT MEDICAL REIMBURSEMENT		579.56	668
INV0002746	LARRY DRIGGERS Invoice	09/01/2021	09/02/2021 EFT MEDICAL REIMBURSEMENT		579.56	669
INV0002744	MARY ANN COLSON Invoice	09/01/2021	09/02/2021 EFT MEDICAL REIMBURSEMENT		579.56	670
27768	ALL LANGUAGES INTERPRETING & TRANSLATI Invoice	08/05/2021	08/05/2021 Regular 2 SPANISH INTERPRETERS FOR COUNCIL MEETING 7/12/21		700.00	99752
ARB Q2 2021	AMY BLAKEMORE Invoice	06/30/2021	08/05/2021 Regular ARCHITECTURAL REVIEW BOARD APR-JUN 2021		75.00	99753
20201	ANDREA ADAMS-MORDEN Invoice	06/30/2021	08/05/2021 Regular RESTORATION SERVICES FOR CITY PARKS		1,200.00	99754
292442	ANIMAL MEDICAL CLINIC Invoice	08/05/2021	08/05/2021 Regular JUL21 EMERGENCY OUT OF CONTRACT VET SERVICES		326.00	99755
294484	Invoice	08/05/2021	JUL21 DOG LICENSING ISSUANCE			
156932	APPLICANT PRO Invoice	08/05/2021	08/05/2021 Regular FY21-22 APPLICANTPRO STANDARD SUBSCRIPTION		995.00	99756
500605513 FY22	ASCAP Invoice	08/05/2021	08/05/2021 Regular FY21-22 ASCAP LICENSE FEE		369.00	99757
10-603088	BASIC Invoice	08/05/2021	08/05/2021 Regular JUL21 MONTHLY FSA ADMIN FEE		90.25	99758
582135	BIG GREEN CLEANING COMPANY Invoice	08/05/2021	08/05/2021 Regular JUL21 CONTRACTED CLEANING SERVICE-5103 CARP AVE		7,107.00	99759
582136	Invoice	08/05/2021	JUL21 CONTRACTED CLEANING SERVICE-CITY & VETS HALL			
582142	Invoice	08/05/2021	JUL21 CONTRACTED CLEANING SERVICE-PUBLIC RESTROOMS			
582914	Invoice	06/30/2021	EMERGENCY CLEANUP AT EL CARRO & CITY HALL 6/16/21			
40530796	BMI MUSIC PERFORMANCE AGREEMENT Invoice	08/05/2021	08/05/2021 Regular MUSIC PERFORMANCE AGREEMENT FEES FY21-22		368.00	99760
ARB Q2 2021	BRAD STEIN Invoice	06/30/2021	08/05/2021 Regular ARCHITECTURAL REVIEW BOARD APR-JUN 2021		75.00	99761
853168	BROWNSTEIN HYATT FARBER SCHRECK Invoice	06/30/2021	08/05/2021 Regular PROFESSIONAL LEGAL SERVICES THROUGH 06/30/2021		70,863.00	99762
76562	CANNON Invoice	06/30/2021	08/05/2021 Regular MAY21 PLAN CHECKS FOR FAITH LUTHERAN CHURCH		625.50	99763
	CCI OFFICE TECHNOLOGIES		08/05/2021 Regular		97.50	99764

Warrant Register

Date Range: 07/31/2021 - 09/03/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
INST273037	Invoice	08/05/2021	LABELS & SEALER FOR CITY HALL MAIL MACHINE			
	CITY CLERK'S ASSOCIATION OF CALIFORNIA	08/05/2021	Regular		200.00	99765
10041AD	Invoice	06/30/2021	CCAC JOB WEBSITE POSTING FOR CITY CLERK			
	COASTAL VIEW NEWS	08/05/2021	Regular		1,034.00	99766
57116	Invoice	06/30/2021	ORDINANCE NO. 747 ADVERTISING-06/03/2021			
57172	Invoice	06/30/2021	PLANNING COMMISSION MEETING LEGAL AD-6/24/21			
57173	Invoice	06/30/2021	DISPLAY AD FOR PLANNING COMMISSION MTG-06/24/21			
57177	Invoice	08/05/2021	PROPOSED ORDINANCE 748 ADVERTISING-07/01/2021			
57297	Invoice	08/05/2021	LEGAL NOTICE ORDINANCE 748 ADVERTISING-07/15/2021			
	COX BUSINESS	08/05/2021	Regular		317.26	99767
AUG21 001 3011 0	Invoice	08/05/2021	AUG21-POOL & GARDEN INTERNET & PHONE			
	D & D PAINTING	08/05/2021	Regular		16,950.00	99768
18564	Invoice	06/30/2021	CITY HALL EXTERIOR PAINTING THROUGH MAY21			
	DAVID ALLEN	08/05/2021	Regular		120.00	99769
PC Q2 2021	Invoice	06/30/2021	PLANNING COMMISSION APR-JUN 2021			
	DUNCAN PRINTING CO	08/05/2021	Regular		30.45	99770
4225	Invoice	08/05/2021	HOLIDAY CLOSING SIGNS FOR JUNETEENTH			
	EASY LIFT TRANSPORTATION	08/05/2021	Regular		1,000.00	99771
7116	Invoice	08/05/2021	JUL21 COMMUNITY TRANSPORTATION SERVICES			
	EVERYWHERE RIGHT NOW	08/05/2021	Regular		288.00	99772
2901	Invoice	08/05/2021	JUL21 WEBSITE DEVELOPMENT FOR CITY WEBSITE			
	GLENN D LA FEVERS	08/05/2021	Regular		120.00	99773
PC Q2 2021	Invoice	06/30/2021	PLANNING COMMISSION APR-JUN 2021			
	HR PERFORMANCE SOLUTIONS	08/05/2021	Regular		828.00	99774
INV-123800	Invoice	08/05/2021	FY21-22 PERFORMANCE PRO ANNUAL RENEWAL			
	JANE L BENEFIELD	08/05/2021	Regular		120.00	99775
PC Q2 2021	Invoice	06/30/2021	PLANNING COMMISSION APR-JUN 2021			
	JASON RODRIGUEZ	08/05/2021	Regular		125.00	99776
ARB Q2 2021	Invoice	06/30/2021	ARCHITECTURAL REVIEW BOARD APR-JUN 2021			
	JILL RAE CASTRO	08/05/2021	Regular		2,931.29	99777
INV0002598	Invoice	06/30/2021	REFUND OVERPAYMENT OF SHORT-TERM RENTAL FEES			
	JIM REGINATO	08/05/2021	Regular		125.00	99778
ARB Q2 2021	Invoice	06/30/2021	ARCHITECTURAL REVIEW BOARD APR-JUN 2021			
	JOHN CALLENDER	08/05/2021	Regular		120.00	99779
PC Q2 2021	Invoice	06/30/2021	PLANNING COMMISSION APR-JUN 2021			
	JOHN MOYER	08/05/2021	Regular		120.00	99780
PC Q2 2021	Invoice	06/30/2021	PLANNING COMMISSION APR-JUN 2021			
	KYLE CROOKS	08/05/2021	Regular		405.00	99781
6/30/2021	Invoice	06/30/2021	JUNIOR LIFE GUARD PROGRAM REFUND			
	LIEBERT CASSIDY WHITMORE	08/05/2021	Regular		5,303.00	99782
1506069	Invoice	06/30/2021	PROFESSIONAL LEGAL SERVICES THROUGH 8/31/2020			
1506070	Invoice	06/30/2021	PROFESSIONAL LEGAL SERVICES THROUGH 8/31/2020			
201345	Invoice	06/30/2021	PROFESSIONAL LEGAL SERVICES THROUGH 6/30/2021			
201347	Invoice	06/30/2021	PROFESSIONAL LEGAL SERVICES THROUGH 6/30/2021			
	MARBORG INDUSTRIES	08/05/2021	Regular		250.00	99783
5249429	Invoice	06/30/2021	SEP21 PORTABLE RESTROOM & SINK RENTAL FOR DWNTWN			

Warrant Register

Date Range: 07/31/2021 - 09/03/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
101172A	MARINE RESCUE PRODUCTS, INC. Invoice	06/30/2021	08/05/2021 LIFEGUARD RESCUE EQUIPMENT	Regular	5,655.00	99784
515028192	MISSION UNIFORM SERVICE Invoice	06/30/2021	08/05/2021 MAT & TOWEL REPLACEMENT AT CITY HALL- 6/28/21	Regular	84.90	99785
515074335	Invoice	08/05/2021	MAT & TOWEL REPLACEMENT AT CITY HALL- 7/5/21			
78211	MNS ENGINEERS INC Invoice	06/30/2021	08/05/2021 JUN21 PROJ OVERSIGHT SERVICES FOR HWY 101 PHASE 4A	Regular	3,290.00	99786
2107321	PERMACOLOR INC Invoice	08/05/2021	08/05/2021 SANDBLASTING, DRILLING, COLOR COATING SIGN BRACKET	Regular	190.75	99787
INV0002596	PLANNING & DEVELOPMENT-COUNTY OF SAN Invoice	06/30/2021	08/05/2021 JUN21 COUNTY PLANNING CHECKS FOR RINCON MULTIUSE PROJ	Regular	373.50	99788
AA1082906	PROFESSIONAL PLASTICS Invoice	06/30/2021	08/05/2021 SNEEZE GUARDS FOR CITY HALL SAFE REOPENING	Regular	1,064.68	99789
ARB Q2 2021	RICHARD E JOHNSON Invoice	06/30/2021	08/05/2021 ARCHITECTURAL REVIEW BOARD APR-JUN 2021	Regular	125.00	99790
16617	ROADLINE PRODUCTS INC, USA Invoice	06/30/2021	08/05/2021 GREY GRAFFITI PAINT	Regular	462.53	99791
2277-01-0521	RRM DESIGN GROUP Invoice	06/30/2021	08/05/2021 MAY 21 DOWNTOWN DESIGN OVERLAY PROGRAM SERVICES	Regular	6,468.75	99792
2277-01-0621	Invoice	06/30/2021	JUNE 21 DOWNTOWN DESIGN OVERLAY PROGRAM SERVICES			
81352	SANTA MARIA VALLEY COMMUNITY FOUNDA Invoice	08/05/2021	08/05/2021 FY21-22 GREEN BUSINESS PROGRAM ANNUAL SUPPORT	Regular	805.00	99793
38827169	SHOWSCAPES Invoice	06/30/2021	08/05/2021 SOD FOR TOMOL PARK 5/12/21	Regular	1,330.01	99794
38827852	Invoice	08/05/2021	IRRIGATION REPAIRS FOR VIOLA PARK 07/23/21			
109829693-001	SITEONE LANDSCAPE SUPPLY (ALL AROUND) Invoice	06/30/2021	08/05/2021 MULCH FOR TOMOL PARK	Regular	132.25	99795
110052020-001	Invoice	06/30/2021	PRIMER, PVC COUPLINGS, WATER TEST GAUGE			
110684019-001	Invoice	06/30/2021	PVC ADAPTER FOR FLAGS			
6603100032309	SMART & FINAL * Invoice	06/30/2021	08/05/2021 WATER & GATORADE FOR RESALE AT POOL	Regular	31.73	99796
JUL21 7002010691	SO CA EDISON Invoice	08/05/2021	08/05/2021 ELECTRICITY-101 ASH AVE	Regular	8,370.21	99797
JUL21 7002305476	Invoice	08/05/2021	ELECTRICITY-5103 CARPINTERIA AVE			
JUL21 7002471406	Invoice	08/05/2021	ELECTRICITY-1 CARPINTERIA TC1			
JUL21 7002555965	Invoice	08/05/2021	ELECTRICITY-100 LINDEN			
JUL21 7002748339	Invoice	08/05/2021	ELECTRICITY-901 CACTUS LN EV EV			
JUL21 7002913694	Invoice	08/05/2021	ELECTRICITY-MULTIPLE LOCATIONS			
JUL21 7004655070	Invoice	08/05/2021	ELECTRICITY-4950 9TH ST BT HM			
JUL21 7004776622	Invoice	08/05/2021	ELECTRICITY-901 CACTUS LN LGHT			
JUL21 7005253784	Invoice	08/05/2021	ELECTRICITY-941 WALNUT AVE & 4851 5TH ST			
JUL21 7006047906	Invoice	08/05/2021	ELECTRICITY-CAPP AV/CSTS PAS 609			
JULY21 700264659	Invoice	08/05/2021	ELECTRICITY-1115 LINDEN B PED			
JUN21 700163777	Invoice	06/30/2021	ELECTRICITY-6145 CARPINTERIA AVE			
JUN21 700333892	Invoice	06/30/2021	ELECTRICITY-5781 CARPINTERIA AVE			
3481548457	STAPLES ADVANTAGE Invoice	08/05/2021	08/05/2021 POST-IT'S, FLAGS, COPY PAPER	Regular	202.32	99798
3481617972	Invoice	08/05/2021	BINDERCLIPS, CHAIRMAT, HEADSET			
	TWO TRUMPETS COMMUNICATIONS		08/05/2021	Regular	5,160.00	99799

Warrant Register

Date Range: 07/31/2021 - 09/03/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
1178	Invoice	06/30/2021	MAY21 COMMUNICATIONS SERVICES			
	UNDERGROUND SERVICE ALERT OF SOUTHER	08/05/2021	Regular		41.93	99800
DSB20203070	Invoice	08/05/2021	JUL21 CA STATE FEE FOR REGULATORY COSTS			
	VILLAGE POOL SUPPLY	08/05/2021	Regular		97.98	99801
40252	Invoice	06/30/2021	CHEMICALS FOR COMMUNITY POOL			
	WAXIE SANITARY SUPPLY	08/05/2021	Regular		1,333.67	99802
79959321-C	Credit Memo	06/30/2021	RETURN OF TRASH LINERS FOR PUBLIC RESTROOMS			
80008946	Credit Memo	08/05/2021	RETURN OF TRASH LINERS FOR PUBLIC RESTROOMS			
80032262-C	Credit Memo	06/30/2021	RETURN OF TRASH LINERS FOR PUBLIC RESTROOMS			
80119222	Invoice	08/05/2021	SOAP, TRASH CAN LINERS, BATH TISSUE			
80169036	Invoice	08/05/2021	BATHROOM CLEANER FOR CITY HALL AND POOL			
80169159	Invoice	08/05/2021	BATH TISSUE FOR CITY HALL & PUBLIC RESTROOMS			
80184477	Invoice	08/05/2021	BATHROOM CLEANER FOR CITY HALL AND POOL			
	WEX BANK (76)	08/05/2021	Regular		456.05	99803
73131291	Invoice	08/05/2021	AUG21 FUEL FOR CITY VEHICLES			
	WILLIAM L. MOSS	08/05/2021	Regular		300.00	99804
INV0002599	Invoice	06/30/2021	RESERVATION & CLEANING DEPOSIT REFUND FOR VETS HALL			
	WOOD ENVIRONMENT & INFRASTRUCTURE S	08/05/2021	Regular		1,668.00	99805
S58582587	Invoice	08/05/2021	LOCAL HAZARD MITIGATION PLAN THROUGH 07/06/2021			
	ZWORLD GIS	08/05/2021	Regular		10,000.00	99806
2021-0362	Invoice	08/05/2021	FY21-22 ANNUAL WEBMAP SUBSCRIPTION RENEWAL			
	CARPINTERIA LOCK & KEY	08/05/2021	Regular		439.90	99807
4677	Invoice	11/25/2020	REPLACEMENT OF VANDALIZED DOOR AT SEASIDE BLDG			
	CCP INDUSTRIES INC	08/05/2021	Regular		318.74	99808
IN02707908	Invoice	06/10/2021	GLOVES & TOWELS FOR PW SHOP			
	TIED TOGETHER FOREVER	08/05/2021	Regular		52.50	99809
INV0001932	Invoice	01/14/2021	REFUND- OVERPAYMENT OF BUSINESS LICENSE FEES			
	AFLAC	08/05/2021	Regular		648.05	99810
475784	Invoice	07/30/2021	JULY 2021 EMPLOYEE PREMIUMS			
	SANTA BARBARA COUNTY, SHERIFF'S DEPT	08/05/2021	Regular		488,707.95	99811
1209	Invoice	06/30/2021	MAY21 CONTRACTED LAW ENFORCEMENT SERVICES			
1248	Invoice	06/30/2021	JUN21 CONTRACTED LAW ENFORCEMENT SERVICES			
1252	Invoice	06/30/2021	FY20-21 REQUESTED SUMMER OVERTIME			
19-5139	Invoice	06/30/2021	FY19-20 CONTRACTED SUMMER OVERTIME			
	STRADLING YOCOA CARLSON & RAUTH	08/05/2021	Regular		39.50	99812
102868-1637	Invoice	06/30/2021	PROFESSIONAL LEGAL SERVICES THROUGH 06/30/21			
	TRANSAMERICA EMPLOYEE BENEFITS	08/05/2021	Regular		696.35	99813
2504273037	Invoice	07/30/2021	JULY 2021 EMPLOYEE PREMIUMS			
	ADRIANA S. SOTO	08/12/2021	Regular		300.00	99814
INV0002680	Invoice	06/30/2021	REFUND OF RESERVATION & DEPOSIT OF VETS HALL			
	ADVANTAGE TELECOM	08/12/2021	Regular		73.34	99815
126757	Invoice	08/12/2021	AUG21 EMERGENCY PHONE LINE SERVICES			
	AG ENT INC	08/12/2021	Regular		65.00	99816
21390	Invoice	06/30/2021	TEST FEBCO AT CACTUS LN PARKING LOT NO. 2			
	ALICE WISSING	08/12/2021	Regular		440.00	99817
07/26/2021	Invoice	08/12/2021	MINUTES FOR PLANNING COMMISSION MEETING 07/06/2021			
	BIKE SMITHS OF CARPINTERIA	08/12/2021	Regular		199.89	99818

Warrant Register

Date Range: 07/31/2021 - 09/03/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
921892	Invoice	08/12/2021	REPAIR FOR CODE COMPLIANCE BICYCLE H.M			
921914	Invoice	08/12/2021	REPAIR FOR CODE COMPLIANCE BICYCLE H.M			
INV0002688	CALIFORNIA DEPARTMENT OF MOTOR VEHIC Invoice	08/12/2021	08/12/2021 Regular DUPLICATE TITLE "PINK SLIP" FOR VEHICLE 8SAY518		23.00	99819
76983	CANNON Invoice	06/30/2021	08/12/2021 Regular JUN21 INSECTION CHECKS FOR FAITH LUTHERAN CHURCH		4,446.77	99820
77024	Invoice	06/30/2021	CARPINTERIA FEMA CRS APPLICATION SERVICES			
INV0002686	COALITION AGAINST GUN VIOLENCE Invoice	08/12/2021	08/12/2021 Regular CONTRIBUTION TO GUN BUYBACK EVENT 08/21/21		600.00	99821
57298	COASTAL VIEW NEWS Invoice	08/12/2021	08/12/2021 Regular NOTICE OF PUBLIC HEARING ADVERTISING 07/15 & 07/22		302.00	99822
AUG21 001 3011 0	COX BUSINESS Invoice	08/12/2021	08/12/2021 Regular AUG21- CITY HALL TV & INTERNET SERVICE		284.49	99823
225484	DOCUPRODUCTS Invoice	06/30/2021	08/12/2021 Regular CANON DX 4751I / C5760I COPIER METER CHARGES Q2 FY21		634.77	99824
JUL21 0503	FIRST NATIONAL BANK OF OMAHA Invoice	08/12/2021	08/12/2021 Regular JUL21 CREDIT CARD PAYMENT-MR		3,458.66	99825
JUL21 1949	Invoice	08/12/2021	JUL21 CREDIT CARD PAYMENT-SG			
JUL21 3696	Invoice	08/12/2021	JUL21 CREDIT CARD PAYMENT-LM			
JUL21 5544	Invoice	08/12/2021	JUL21 CREDIT CARD PAYMENT-DD			
JUL21 6160	Invoice	08/12/2021	JUL21 CREDIT CARD PAYMENT-JI			
JUL21 9003	Invoice	08/12/2021	JUL21 CREDIT CARD PAYMENT-LH			
AUG21 209-188-25	FRONTIER COMMUNICATIONS Invoice	08/12/2021	08/12/2021 Regular PHONE & INTERNET SERVICES FOR LG TOWER		149.09	99826
INV0002682	GIRLS INC Invoice	08/12/2021	08/12/2021 Regular COMMUNITY SERVICES SUPPORT GRANTS FY 2021/22		22,500.00	99827
200988	HAMNER, JEWELL & ASSOCIATES Invoice	06/30/2021	08/12/2021 Regular RESEARCH AND REPORTING SERVICES- EMERGENCY PREPAREDNES		361.37	99828
INV0002683	HELP OF CARPINTERIA Invoice	08/12/2021	08/12/2021 Regular COMMUNITY SERVICES SUPPORT GRANTS FY 2021/22		11,250.00	99829
698454	IMPULSE ADVANCE COMMUNICATIONS Invoice	08/12/2021	08/12/2021 Regular AUGUST 2021 PHONE SERVICES STATEMENT		1,607.82	99830
INV0002681	MANUEL GONZALEZ Invoice	08/12/2021	08/12/2021 Regular REIMBURSEMENT/REPLACEMENT FOR BROKEN EARPIECE		128.69	99831
515111646	MISSION UNIFORM SERVICE Invoice	08/12/2021	08/12/2021 Regular MAT & TOWEL REPLACEMENT AT CITY HALL-07/12/21		42.45	99832
INV-10100	PAGEFREEZER SOFTWARE, INC Invoice	08/12/2021	08/12/2021 Regular PUBLIC RECORDS COMPLIANCE FOR SOCIAL MEDIA POSTING		2,988.00	99833
402360	POLICORE INC. Invoice	08/12/2021	08/12/2021 Regular IT SERVICES FOR JULY 2021		9,143.54	99834
16671	ROADLINE PRODUCTS INC, USA Invoice	08/12/2021	08/12/2021 Regular RED PAINT FOR ROW CURB PAINTING		1,303.35	99835
605	SANTA BARBARA COUNTY WATER AGENCY Invoice	06/30/2021	08/12/2021 Regular CONTRACTED SERVICES FOR WATER MANAGEMENT PROGRAM		600.07	99836
JUL21 7004051924	SO CA EDISON Invoice	08/12/2021	08/12/2021 Regular ELECTRICITY-MULTIPLE LOCATIONS		8,046.43	99837

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	SO CAL GAS		08/12/2021 Regular		744.14	99838
JUL21 006 514 270	Invoice	08/12/2021	NATURAL GAS-5305 CARPINTERIA AVE APT B (POOL)			
JUL21 014 914 323	Invoice	08/12/2021	NATURAL GAS-5103 CARPINTERIA AVE (FRIENDS OF LIBR)			
JUL21 016 913 950	Invoice	08/12/2021	NATURAL GAS-5775 CARPINTERIA AVE (CITY HALL)			
JUL21 140 914 308	Invoice	08/12/2021	NATURAL GAS-941 WALNUT AVE (VETS HALL)			
	STAPLES ADVANTAGE		08/12/2021 Regular		185.65	99839
3481898984	Invoice	08/12/2021	ANTI-FATIGUE MAT			
3482069476	Invoice	08/12/2021	BLUE PAPER, SHARPIES, COPY PAPER, ERASERS			
	STESA		08/12/2021 Regular		4,886.00	99840
INV0002684	Invoice	08/12/2021	COMMUNITY SERVICES SUPPORT GRANTS FY 2021/22			
	TAFT ELECTRIC		08/12/2021 Regular		1,555.28	99841
70-7435	Invoice	06/30/2021	RAISE EXISTING LIGHT POLE @ LINDEN X DORRANCE			
	THE STORAGE PLACE		08/12/2021 Regular		370.00	99842
55594	Invoice	08/12/2021	UNIT 0905 RENT 08/23/2021-09/22/2021			
	UNION PACIFIC RAILROAD COMPANY		08/12/2021 Regular		652.00	99843
90109293	Invoice	06/30/2021	MAY21 PLAN REVIEW FOR RINCON MULTI-USE TRAIL			
	WALKER CONSULTANTS		08/12/2021 Regular		2,328.75	99844
37893801006	Invoice	06/30/2021	FEB21 PROFESSIONAL SERVICES FOR CARP DWNTN PARKING			
	WAXIE SANITARY SUPPLY		08/12/2021 Regular		773.37	99845
80150706	Invoice	08/12/2021	SOAP, BATH TISSUE, TRASH BAGS			
	WEST COAST ARBORISTS, INC.		08/12/2021 Regular		4,184.00	99846
174872	Invoice	08/12/2021	STREET TREE MANAGEMENT PLAN 07/01/21-07/15/21			
175017	Invoice	08/12/2021	TREE MAINTENANCE 07/01/21-07/15/21			
	WESTERN EXTERMINATOR COMPANY		08/12/2021 Regular		60.00	99847
8444828	Invoice	08/12/2021	JULY 2021 PEST CONTROL AT VETS HALL			
	ADELE GOGGIA		08/12/2021 Regular		1,200.00	99848
INV0002662	Invoice	08/12/2021	PAY PERIOD #16			
	SEIU LOCAL 620		08/12/2021 Regular		235.79	99849
INV0002673	Invoice	08/12/2021	Employee Union Dues Contribution			
	UNITED WAY OF SANTA BARBARA COUNTY		08/12/2021 Regular		24.00	99850
INV0002675	Invoice	08/12/2021	Employee United Way Contribution			
	VANTAGEPOINT TRANSFER AGENTS - 457		08/12/2021 Regular		6,016.80	99851
INV0002663	Invoice	08/12/2021	ICMA Employee Contributions			
INV0002664	Invoice	08/12/2021	ICMA Employee Contributions			
INV0002665	Invoice	08/12/2021	Deferred Compensation Contribution			
	ACCESS CONTROL SECURITY, INC.		08/19/2021 Regular		525.00	99852
0041954	Invoice	08/19/2021	SECURITY AT VETS HALL EVENT 07/03/21			
	AG ENT INC		08/19/2021 Regular		239.86	99853
21371	Invoice	06/30/2021	TEST FEBCO AT NINTH ST & LINDEN 6/7/21 AND 6/30/21			
	ALL LANGUAGES INTERPRETING & TRANSLATI		08/19/2021 Regular		1,400.00	99854
27782	Invoice	08/19/2021	2 SPANISH INTERPRETERS FOR COUNCIL MEETING 7/19/21			
27799	Invoice	08/19/2021	2 SPANISH INTERPRETERS FOR COUNCIL MEETING 7/26/21			
	A-OK POWER EQUIPMENT		08/19/2021 Regular		1,056.96	99855
605076	Invoice	08/19/2021	NEW BACKPACK BATTERY FOR BLOWER & WEED WACKERS			
607313	Invoice	08/19/2021	TRIMMER, GREASEBOX, OIL			
	AQUASOURCE		08/19/2021 Regular		4,562.30	99856
401097	Invoice	08/19/2021	BLUE TABLETS FOR COMMUNITY POOL			

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PETTY CASH-08/19	ASHLEY CHAPARRO Invoice	08/19/2021	08/19/2021 Regular PETTY CASH DRAWER REPLETISHMENT 08/19/21		120.68	99857
287303896883X08	AT&T MOBILITY Invoice	08/19/2021	08/19/2021 Regular CITY HALL MONTHLY PHONE BILL-JULY 2021		231.26	99858
4542	BENGAL ENGINEERING Invoice	06/30/2021	08/19/2021 Regular DESIGN SERVICES FOR RINCON TRAIL THROUGH 6/30/21		17,154.00	99859
578386	BIG GREEN CLEANING COMPANY Invoice	06/30/2021	08/19/2021 Regular MAY21 CONTRACTED CLEANING SERVICE-PUBLIC RESTROOMS		4,914.00	99860
583271	Invoice	08/19/2021	EMERGENCY CLEAN UP AT EL CARRO PARK 7/12/2021			
7700-1022954	CALIFORNIA ELECTRIC SUPPLY Invoice	08/19/2021	08/19/2021 Regular STEP LIGHTS FOR 9TH ST PED BRIDGE		293.46	99861
SL220199	CALTRANS Invoice	06/30/2021	08/19/2021 Regular APR-JUN 2021 SIGNALS & LIGHTING BILLING		1,237.33	99862
453057	CARPINTERIA VALLEY LUMBER CO Invoice	08/19/2021	08/19/2021 Regular HARDWARE FOR PEDESTRIAN BRIDGE		732.21	99863
453296	Invoice	08/19/2021	CLAMPS FOR SIGNS			
453591	Invoice	08/19/2021	WOOD STAKES, HEAT TUBES, ADAPTORS, MISC HARDWARE			
453592	Invoice	08/19/2021	WOODEN STAKES FOR CITY HALL			
453593	Credit Memo	08/19/2021	RETURN OF WOODEN STAKES FOR CITY HALL			
453679	Invoice	08/19/2021	PAINT BUCKET & PAINT ROLLERS FOR ROW CURBS			
453685	Invoice	08/19/2021	ANT BAIT FOR CITY HALL			
453820	Invoice	08/19/2021	ROLLER COVERS FOR CURB PAINTING			
453822	Invoice	08/19/2021	LUBRICANT & PLUGS FOR BEACH SHOWERS			
453924	Invoice	08/19/2021	RED PAINT STAINER			
454008	Invoice	08/19/2021	PVP PIPES, COUPLINGS, ADAPTORS FOR LG TOWER			
454009	Invoice	08/19/2021	DRILL BIT FOR WOOD WORKS			
454010	Credit Memo	08/19/2021	RETURN OF PVC PIPE			
454069	Invoice	08/19/2021	MISC. HARDWARE FOR EL CARRO DOG PARK			
454132	Invoice	08/19/2021	BRAIDED FLEX SCREWS FOR LG TOWER			
454134	Invoice	08/19/2021	HINGES FOR FENCE FOR EL CARRO DOG PARK			
454140	Invoice	08/19/2021	UTILITY KNIFE FOR TRUCK #329			
454367	Invoice	08/19/2021	COUNTERSINK, HINGES & HARDWARE FOR CITY HALL			
454447	Invoice	08/19/2021	WALLPLATE, RAZOR BLADES, & SCRAPER FOR CITY HALL			
454493	Invoice	08/19/2021	SCREWS & SNAP LINKS FOR ASH BATHROOM			
454810	Invoice	08/19/2021	HOSE, WASHER & METAL CAN FOR CITY HALL			
455097	Invoice	08/19/2021	GORILLA TAPE, BLADES & PAINT FOR CITY HALL			
455315	Invoice	08/19/2021	STEM CASTER, SPRAY CAN, YELLOW TIE DOWNS			
455354	Invoice	08/19/2021	DOWEL, & STEM CASTER			
455378	Invoice	08/19/2021	PRIMER & PAINT FOR SANTA MONICA PEDESTRIAN BRIDGE			
	Void		08/19/2021 VOIDED CHECK STOCK		-	99864
CARP CITY JUL21 SI	CARPINTERIA VALLEY WATER DISTRICT Invoice	08/19/2021	08/19/2021 Regular WATER SERVICE AT MULTIPLE LOCATIONS		21,712.56	99865
JUL21 1554876	Invoice	08/19/2021	JUL21 WATER SERVICES AT TEMPORARY METER			
JUL21 LINDEN OFFI	Invoice	08/19/2021	JUL21 WATER SERVICES AT LINDEN OFFRAMP #1			
JUL21 OGAN RD	Invoice	08/19/2021	JUL21 WATER SERVICES AT OGAN RD			
354006	CARPINTERIA VETERINARY HOSPITAL INC Invoice	06/30/2021	08/19/2021 Regular LICENSE ISSUANCE FEE 3/2/2021		200.00	99866
354009	Invoice	06/30/2021	LICENSE ISSUANCE FEE 3/2/2021			
354579	Invoice	06/30/2021	LICENSE ISSUANCE FEE 3/12/2021			
355262	Invoice	06/30/2021	LICENSE ISSUANCE FEE 3/26/2021			
356697	Invoice	06/30/2021	LICENSE ISSUANCE FEE 4/23/2021			
359929	Invoice	06/30/2021	LICENSE ISSUANCE FEE 6/26/2021			
	CITY OF SANTA BARBARA, CD-RHMP		08/19/2021 Regular		3,894.00	99867

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INV0002689	Invoice	06/30/2021	FY 20-21 RENTAL HOUSING MEDIATION PROGRAM SERVICES			
	COAST AUTO PARTS, INC.		08/19/2021 Regular		26.75	99868
739595	Invoice	08/19/2021	LAMPS FOR PW TRUCK #330			
740055	Invoice	08/19/2021	FUSES & FUEL SYSTEM CLEANER			
	COASTAL VIEW NEWS		08/19/2021 Regular		163.00	99869
57316	Invoice	08/19/2021	PLANNING COMMISSION PUBLIC HEARING AD-07/22/21			
	EASY LIFT TRANSPORTATION		08/19/2021 Regular		1,000.00	99870
7126	Invoice	08/19/2021	AUG21 COMMUNITY TRANSPORTATION SERVICES			
	EXPRESS EMPLOYMENT PROFESSIONALS		08/19/2021 Regular		300.00	99871
INV0002695	Invoice	08/19/2021	REFUND OF RESERVATION & CLEANING DEPOSIT			
	FRIENDS OF CARPINTERIA LIBRARY		08/19/2021 Regular		400.00	99872
INV0002693	Invoice	06/30/2021	VETS HALL & KITCHEN DEPOSIT REFUND			
INV0002694	Invoice	08/19/2021	VETS HALL DEPOSIT REFUND FOR SUMMER PROGRAM			
	FRONTIER COMMUNICATIONS		08/19/2021 Regular		144.90	99873
AUG21 805-684-76	Invoice	08/19/2021	PHONE & INTERNET SERVICES FOR LG TOWER & BOATHOUSE			
	GRAINGER		08/19/2021 Regular		109.15	99874
9004736931	Invoice	08/19/2021	PAINT PRIMER, CLEANING TISSUES			
	HOME DEPOT CREDIT SERVICES		08/19/2021 Regular		126.11	99875
4370079	Invoice	08/19/2021	PAINTING TIP EXTENSIONS			
9521650	Invoice	08/19/2021	DUAL RANGE FLASHLIGHT, HITCH BALL, PIN CLIPS			
	HOSPICE OF SANTA BARBARA-COMPASSIONA		08/19/2021 Regular		11,250.00	99876
INV0002691	Invoice	08/19/2021	COMMUNITY SERVICES SUPPORT GRANTS FY 2021/22			
	KIMBALL MIDWEST		08/19/2021 Regular		291.99	99877
9062680	Invoice	08/19/2021	BRUSH & PAINT FOR SANTA MONICA BRIDGE			
	LAWSON PRODUCTS INC		08/19/2021 Regular		472.23	99878
9308608313	Invoice	08/19/2021	WIPER BLADES AND HOLD GEL FOR SHOP			
	MCCORMIX CORP		08/19/2021 Regular		212.73	99879
983395	Invoice	08/19/2021	FUEL FOR CITY VEHICLES			
	MISSION UNIFORM SERVICE		08/19/2021 Regular		42.45	99880
515158946	Invoice	08/19/2021	MAT & TOWEL REPLACEMENT AT CITY HALL-07/19/2021			
	MONTGOMERY HARDWARE CO		08/19/2021 Regular		1,056.73	99881
735686	Invoice	08/19/2021	LOCK SETS FOR CITY HALL			
736327	Invoice	08/19/2021	DEADLOCK FOR CITY HALL			
	MRS ENVIRONMENTAL, INC		08/19/2021 Regular		2,100.00	99882
600-2021-04	Invoice	06/30/2021	OIL & GAS ON CALL ENVIRONMENTAL SERV.-JUN-JUL21			
	MSC INDUSTRIAL SUPPLY CO. INC		08/19/2021 Regular		230.47	99883
35117114	Invoice	08/19/2021	STRETCH FILM & 55-60GAL CAN LINERS			
	OPTONY INC.		08/19/2021 Regular		4,200.00	99884
212731	Invoice	06/30/2021	MAY21 PROJECT SERVICES FOR CITY HALL SOLAR ENERGY			
	PACIFIC SWEEP		08/19/2021 Regular		9,641.21	99885
13639	Invoice	06/30/2021	JUNE 21 CONTRACTED STREET SWEEPING			
13640	Invoice	08/19/2021	JULY 21 CONTRACTED STREET SWEEPING			
	PROFESSIONAL PLASTICS		08/19/2021 Regular		388.88	99886
AA1082662	Invoice	06/30/2021	SNEEZE GUARDS FOR CITY HALL REOPENING			
	PROFESSIONAL WASH CENTER		08/19/2021 Regular		28.13	99887
9199	Invoice	06/30/2021	CLEANING OF CARPINTERIA BEAUTIFUL BANNERS 05/14/21			

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03093109	PROJECT SUPPORT SERVICES INC. Invoice	06/30/2021	08/19/2021 JUN21 PROJECT SERVICES FOR POOL MULTIPURPOSE ROOM	Regular	250.00	99888
4196	RISDON'S 76 SERVICE Invoice	08/19/2021	08/19/2021 CAR WASH FOR CODE COMPLIANCE VEHICLE H.M 7/29/2021	Regular	60.00	99889
7102	Invoice	08/19/2021	CAR WASH FOR CODE COMPLIANCE VEHICLE H.M 7/29/2021			
9424	Invoice	08/19/2021	CAR WASH FOR UNIT #121 FORD FUSION 7/29/2021			
9433	Invoice	08/19/2021	CAR WASH FOR UNIT #120 FORD C-MAX 7/29/2021			
1466	ROY HARTHORN Invoice	08/19/2021	08/19/2021 JUL21 PLAN CHECK SERVICES	Regular	8,305.53	99890
2277-01-0721	RRM DESIGN GROUP Invoice	08/19/2021	08/19/2021 JUL21 DOWNTOWN DESIGN OVERLAY PROGRAM SERVICES	Regular	2,570.00	99891
50939	SANSUM CLINIC Invoice	08/19/2021	08/19/2021 NO SHOW FEE FOR S.M, PRE-HEALTH SCREENING FOR B.P.	Regular	318.00	99892
51473	Invoice	08/19/2021	PRE-HEALTH SCREENING FOR A.J.			
38827077	SHOWSCAPES Invoice	06/30/2021	08/19/2021 MAY 2021 CONTRACTED LANDSCAPE SERVICES	Regular	40,535.00	99893
38827303	Invoice	06/30/2021	JUNE 2021 CONTRACTED LANDSCAPE SERVICE			
38827798	Invoice	08/19/2021	TREE MAINTENANCE AT EL CARRO & MEMORIAL PARK 7/21			
38827871	Invoice	08/19/2021	IRRIGATION REPAIRS FOR 686 LINDEN ST - 7/28/21			
111138297-001	SITEONE LANDSCAPE SUPPLY (ALL AROUND) Invoice	08/19/2021	08/19/2021 PVC PIPES FOR BEACH	Regular	12.30	99894
JUL21 7004746896	SO CA EDISON Invoice	08/19/2021	08/19/2021 ELECTRICITY-4683 9TH ST	Regular	12.25	99895
0196847-IN	SPECTRUM AQUATICS * Invoice	08/19/2021	08/19/2021 ACTUATOR REPAIR AT COMMUNITY POOL	Regular	955.47	99896
08/16/2021	ST JOSEPH CATHOLIC CHURCH Invoice	08/19/2021	08/19/2021 CLEANING DEPOSIT REFUND	Regular	900.00	99897
3482528871	STAPLES ADVANTAGE Invoice	08/19/2021	08/19/2021 CARDSTOCK, COLOR TONER, COPIER PAPER	Regular	337.86	99898
03018715	STATEWIDE SAFETY & SIGNS INC Invoice	06/30/2021	08/19/2021 JUN21 COVID-19 CHANGEABLE MESSAGE SIGN RENTAL	Regular	3,506.57	99899
03018729	Invoice	06/30/2021	PAINT FOR ROADS, STREET SIGNS			
38193	TRAFFIC TECHNOLOGIES LLC Invoice	08/19/2021	08/19/2021 MEADOW VIEW LN PEDESTRIAN BRIDGE MAINTENANCE	Regular	8,274.16	99900
38253	Invoice	08/19/2021	NO PARKING SIGNS, 2 HR PARKING, NO CAMPING SIGNS			
38325	Invoice	08/19/2021	STREET SIGNS			
143332	TRI-CO REPROGRAPHICS Invoice	08/19/2021	08/19/2021 COLOR SCANNING, DE & RE-BIND, PDF EXTRACT-7/7/2021	Regular	421.98	99901
143333	Invoice	08/19/2021	COLOR SCANNING, DE & RE-BIND, PDF EXTRACT-7/7/2021			
143539	Invoice	08/19/2021	COLOR SCANNING, DE & RE-BIND, PDF EXTRACT-7/12/21			
143692	Invoice	08/19/2021	COLOR SCANNING, DE & RE-BIND, PDF EXTRACT-7/14/21			
143755	Invoice	08/19/2021	COLOR SCANNING, DE & RE-BIND, PDF EXTRACT-7/15/21			
144305	Invoice	08/19/2021	COLOR SCANNING, DE & RE-BIND, PDF EXTRACT-7/27/21			
144306	Invoice	08/19/2021	COLOR SCANNING, DE & RE-BIND, PDF EXTRACT-7/27/21			
1179	TWO TRUMPETS COMMUNICATIONS Invoice	08/19/2021	08/19/2021 JUL21 COMMUNICATIONS SERVICES	Regular	5,550.00	99902
2502228-IN	VENCO WESTERN INC Invoice	06/30/2021	08/19/2021 MARCH 2021 IRRIGATION REPAIRS	Regular	840.07	99903
	VERONICA TOLEDO		08/19/2021	Regular	255.00	99904

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INV0002692	Invoice	08/19/2021	VETS HALL RENTAL REFUND OF RESERVATION & CLEANING			
40455	VILLAGE POOL SUPPLY Invoice	08/19/2021	08/19/2021 Regular GALLON OF CHLORINE, TEST STRIPS, SEALS FOR POOL		219.00	99905
40612	Invoice	08/19/2021	GALLON OF ACID FOR POOL			
40768	Credit Memo	08/19/2021	CASE/JUG DEPOSIT RETURNED			
2223076	VITAL RECORDS CONTROL Invoice	08/19/2021	08/19/2021 Regular AUG21 CONTRACTED SHREDDING SERVICES		45.10	99906
INV0002709	ADELE GOGGIA Invoice	08/26/2021	08/26/2021 Regular PAY PERIOD #17		1,200.00	99907
INV0002719	SEIU LOCAL 620 Invoice	08/26/2021	08/26/2021 Regular Employee Union Dues Contribution		236.91	99908
INV0002720	UNITED WAY OF SANTA BARBARA COUNTY Invoice	08/26/2021	08/26/2021 Regular Employee United Way Contribution		24.00	99909
INV0002710	VANTAGEPOINT TRANSFER AGENTS - 457 Invoice	08/26/2021	08/26/2021 Regular ICMA Employee Contributions		5,428.63	99910
INV0002711	Invoice	08/26/2021	ICMA Employee Contributions			
INV0002712	Invoice	08/26/2021	Deferred Compensation Contribution			
0041741	ACCESS CONTROL SECURITY, INC. Invoice	08/26/2021 06/30/2021	08/26/2021 Regular SECURITY AT VETS HALL 06/19/2021		502.50	99911
0042351	Invoice	08/26/2021	SECURITY AT VETS HALL 08/07/2021			
873295	AFLAC Invoice	08/26/2021	08/26/2021 Regular AUGUST 2021 EMPLOYEE PREMIUMS		591.09	99912
27847	ALL LANGUAGES INTERPRETING & TRANSLATI Invoice	08/26/2021	08/26/2021 Regular 2 SPANISH INTERPRETERS FOR COUNCIL MEETING 8/9/21		700.00	99913
294486	ANIMAL MEDICAL CLINIC Invoice	08/26/2021	08/26/2021 Regular JUL21 CONTRACTED VET SERVICES		1,500.00	99914
401044	AQUASOURCE Invoice	08/26/2021	08/26/2021 Regular BLUE TABLETS FOR COMMUNITY POOL		8,967.65	99915
583318	BIG GREEN CLEANING COMPANY Invoice	08/26/2021	08/26/2021 Regular JANITORIAL SERVICES AT POOL & VETS HALL-07/01/21		270.00	99916
INV0002725	CA MUNICIPAL TREASURERS ASSOC Invoice	08/26/2021	08/26/2021 Regular FY 21-22 CMTA GOVERNMENT MEMBERSHIP RENEWAL		95.00	99917
ENVIR01043	CALIFORNIA JPIA Invoice	08/26/2021	08/26/2021 Regular FY 21-22 POLLUTION LIABILITY INSURANCE PREMIUM		1,733.00	99918
77312	CANNON Invoice	08/26/2021	08/26/2021 Regular JUL21 PLAN CHECKS FOR 4295 CARPINTERIA AVE		2,602.25	99919
77313	Invoice	08/26/2021	JUL21 PLAN CHECKS FOR 650 CONCHA LOMA DR			
77314	Invoice	08/26/2021	JUL21 PLAN CHECKS FOR 4854 SANDYLAND ROAD			
77367	Invoice	08/26/2021	JUL21 PLAN CHECKS FOR FAITH LUTHERAN CHURCH			
INV0002726	CGD CONSTRUCTION, LLC Invoice	08/26/2021	08/26/2021 Regular REFUND OVERPAYMENT OF BUSINESS LICENSE FEES		40.00	99920
57383	COASTAL VIEW NEWS Invoice	08/26/2021	08/26/2021 Regular MASK UP ADVERTISING 8/12, 8/19, 8/26, 9/2/21		1,016.00	99921
0003626	CPS HR CONSULTING Invoice	08/26/2021	08/26/2021 Regular JULY 2021 TOTAL COMPENSATION STUDY SERVICES		4,000.00	99922
	DESIGN MASONRY, INC		08/26/2021 Regular		40.00	99923

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INV0002727	Invoice	08/26/2021	REFUND OVERPAYMENT OF BUSINESS LICENSE FEES			
1998201	DEWBERRY ENGINEERS INC. Invoice	08/26/2021	08/26/2021 JUL21 PROJECT SERVICES FOR CARP AVE BRIDGE PROJECT	Regular	2,916.50	99924
9611	EVERSHADE EXTERIOR CLEANING SOLUTIONS Invoice	08/26/2021	08/26/2021 JUL21 CLEANING OF TRASH CANS ON CARP AVE & LINDEN	Regular	900.00	99925
9643	Invoice	08/26/2021	AUG21 CLEANING OF TRASH CANS ON CARP AVE & LINDEN			
442505	GEOSYNTEC CONSULTANTS Invoice	08/26/2021	08/26/2021 CARP VIA REAL DESIGN SERVICES THROUGH 7/31/21	Regular	2,244.37	99926
380-0000731	GHD INC. Invoice	08/26/2021	08/26/2021 JUL21 LOCAL ROAD SAFETY PLAN	Regular	4,456.00	99927
9747069640	GRACENOTE Invoice	08/26/2021	08/26/2021 AUG21 LISTINGS DISTRIBUTION SERVICES-GATV	Regular	69.23	99928
AUG21 PREMIUMS	GUARDIAN Invoice	08/26/2021	08/26/2021 AUG21 PREMIUMS	Regular	6,959.40	99929
9308608314	LAWSON PRODUCTS INC Invoice	08/26/2021	08/26/2021 SANITIZER WIPES, STEEL CLAMPS FOR PARKS	Regular	913.00	99930
9308629595	Invoice	08/26/2021	HEX NUTS, SCREWS, FLAT WASHERS, BOLTS FOR SHOP			
9308651860	Invoice	08/26/2021	FLAT WASHERS HARDWARE			
14324	LIN CONSULTING INC. Invoice	08/26/2021	08/26/2021 JUL21 DESIGN SERVICES FOR CARP X PALM AVE INTERSEC	Regular	1,703.04	99931
515288388	MISSION UNIFORM SERVICE Invoice	08/26/2021	08/26/2021 MAT & TOWEL REPLACEMENT AT CITY HALL 8/9/21	Regular	42.45	99932
056.012-01	OAKRIDGE GEOSCIENCE INC Invoice	08/26/2021	08/26/2021 JUL21 GEOTECHNICAL SERVICES FOR 650 CONCHA LOMA DR	Regular	1,260.00	99933
00005	PACIFIC CIVIL SOLUTIONS Invoice	08/26/2021	08/26/2021 JUL21 CONSULTANT SERVICES FOR CARP PED BRIDGE	Regular	6,398.97	99934
7900 0110 3770 54	QUADIENT FINANCE USA INC Invoice	08/26/2021	08/26/2021 POSTAGE FOR CITY HALL 08/01	Regular	500.00	99935
38211	ROCKWELL PRINTING Invoice	08/26/2021	08/26/2021 NAME PLATES FOR CITY HALL STAFF	Regular	208.76	99936
07/14/2021	SANTA BARBARA COUNTY, AUDITOR-CONTRC Invoice	08/26/2021	08/26/2021 FY21-22 LAFCO DISTRIBUTION CONTRIBUTIONS	Regular	2,931.00	99937
JUL21 7001633777	SO CA EDISON Invoice	08/26/2021	08/26/2021 ELECTRICITY - 6145 CARPINTERIA AVE	Regular	45.37	99938
JUL21 7003338928	Invoice	08/26/2021	ELECTRICITY - 5781 CARPINTERIA AVE			
1818555	STANTEC CONSULTING SERVICES INC Invoice	08/26/2021	08/26/2021 PROFESSIONAL SERV THRU JUL21 FOR LINDEN AVE IMPROV	Regular	28,949.00	99939
25043074902	TRANSAMERICA EMPLOYEE BENEFITS Invoice	08/26/2021	08/26/2021 AUGUST 2021 EMPLOYEE PREMIUMS	Regular	696.35	99940
37893801010	WALKER CONSULTANTS Invoice	08/26/2021	08/26/2021 JUL21 PROFESSIONAL SERVICES FOR CARP DWNTN PARKING	Regular	895.00	99941
INV0002728	WARMINGTON RESIDENTIAL Invoice	08/26/2021	08/26/2021 REFUND DEPOSIT/PROJECT BALANCE	Regular	41,630.22	99942
73510393	WEX BANK (CHEVRON) Invoice	08/26/2021	08/26/2021 AUG21 FUEL FOR CITY VEHICLES	Regular	1,281.99	99943
	BIG GREEN CLEANING COMPANY		09/02/2021	Regular	270.00	99944

Warrant Register

Date Range: 07/31/2021 - 09/03/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
584691	Invoice	09/02/2021	EMERGENCY CLEAN UP MONTE VISTA PARK & CITY HALL			
	CANNON		09/02/2021 Regular		528.28	99945
77282	Invoice	09/02/2021	CARPINTERIA FEMA CRS APPLICATION			
77315	Invoice	09/02/2021	JUL21 PLAN CHECKS FOR 700 LINDEN			
	CARQUEST OF VENTURA		09/02/2021 Regular		120.69	99946
7294-690954	Invoice	09/02/2021	TUNE UP & SERVICE FOR TRUCK #420			
7294-690955	Invoice	09/02/2021	DIESEL ADDITIVE FOR CITY HALL BACK UP GENERATOR			
	CEB		09/02/2021 Regular		496.51	99947
11026480	Invoice	09/02/2021	CA MUNICIPAL LAW HANDBOOK 2021			
	COASTAL VIEW NEWS		09/02/2021 Regular		194.00	99948
57338	Invoice	09/02/2021	TEFRA HEARING NOTICE ADVERTISING-08/05/21			
	DALE REDFIELD		09/02/2021 Regular		250.25	99949
07/16/21	Invoice	09/02/2021	LIBRARY CONSULTANT SERVICES-07/15/21			
08/01/21	Invoice	09/02/2021	LIBRARY CONSULTANT SERVICES-07/22/21			
08/16/21	Invoice	09/02/2021	LIBRARY CONSULTANT SERVICES-08/03/21, 08/09/21			
	SHOWSCAPES		09/02/2021 Regular		55,500.00	99950
38827696	Invoice	09/02/2021	JULY 2021 LANDSCAPE SERVICES			
38827962	Invoice	09/02/2021	AUGUST 2021 MONTHLY LANDSCAPE SERVICES			
38828259	Invoice	09/02/2021	SEPTEMBER 2021 LANDSCAPE SERVICES			
	SO CA EDISON		09/02/2021 Regular		8,714.79	99951
AUG21 700201069	Invoice	09/02/2021	ELECTRICITY-101 ASH AVE			
AUG21 700230547	Invoice	09/02/2021	ELECTRICITY-5103 CARPINTERIA AVE			
AUG21 700247140	Invoice	09/02/2021	ELECTRICITY-1 CARPINTERIA TC1			
AUG21 700255596	Invoice	09/02/2021	ELECTRICITY-100 LINDEN			
AUG21 700264659	Invoice	09/02/2021	ELECTRICITY-1115 LINDEN B PED			
AUG21 700274833	Invoice	09/02/2021	ELECTRICITY-901 CACTUS LN EV EV			
AUG21 700291369	Invoice	09/02/2021	ELECTRICITY-MULTIPLE LOCATIONS			
AUG21 700465507	Invoice	09/02/2021	ELECTRICITY-4950 9TH ST BT HM			
AUG21 700477662	Invoice	09/02/2021	ELECTRICITY-901 CACTUS LN LGHT			
AUG21 700525378	Invoice	09/02/2021	ELECTRICITY-941 WALNUT AVE & 4851 5TH ST			
	SOLID WASTE SOLUTIONS INC		09/02/2021 Regular		3,325.50	99952
181	Invoice	09/02/2021	ANNUAL REPORT PREP & CALRECYCLE GRANT REPORT			
	STAPLES ADVANTAGE		09/02/2021 Regular		46.62	99953
3484889675	Invoice	09/02/2021	FILE SORTER, STAPLES, STENO WRITING PADS			
	THE FLAG FACTORY		09/02/2021 Regular		959.20	99954
29752	Invoice	09/02/2021	"EVERYONE IS REQUIRED TO..." SIGNS WITH COLOR			
29756	Invoice	09/02/2021	"EVERYONE IS REQUIRED TO WEAR..." SIGNS 24" X 36"			
	UNDERGROUND SERVICE ALERT OF SOUTHER		09/02/2021 Regular		348.93	99955
720210156	Invoice	09/02/2021	AUG21 NEW TICKET CHARGES & DATABASE MAINTENANCE			
DSB20203630	Invoice	09/02/2021	AUG21 CA STATE FEE FOR REGULATORY COSTS			
	ADVANTAGE TELECOM		09/02/2021 Regular		73.34	99956
127872	Invoice	09/02/2021	SEP21 EMERGENCY PHONE LINE SERVICES			
	BIG GREEN CLEANING COMPANY		09/02/2021 Regular		1,827.00	99957
583787	Invoice	09/02/2021	AUG21 CONTRACTED CLEANING SERVICE-CITY & VETS HALL			
	CANON FINANCIAL SERVICES, INC		09/02/2021 Regular		1,249.52	99958
27197461	Invoice	09/02/2021	AUG21 CHARGES FOR CANON 5760 & CANON B&W 6275			
	LOWE'S		09/02/2021 Regular		1,250.14	99959
911861	Invoice	09/02/2021	PAINT, TRAILER HITCH, PULL PIN, COBALT BITS			
973037	Invoice	09/02/2021	RACKS FOR VIOLA FIELD, MATERIAL FOR EL CARRO PARK			

Warrant Register

Date Range: 07/31/2021 - 09/03/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
977101	Credit Memo	09/02/2021	REFUND FOR MATERIALS AT EL CARRO DOG PARK FENCE			
	MISSION UNIFORM SERVICE		09/02/2021 Regular		169.80	99960
515200799	Invoice	09/02/2021	MAT & TOWEL REPLACEMENT AT CITY HALL 7/26/21			
515245269	Invoice	09/02/2021	MAT & TOWEL REPLACEMENT AT CITY HALL 8/2/21			
515332573	Invoice	09/02/2021	MAT REPLACEMENT AT CITY HALL 8/16/21			
515375404	Invoice	09/02/2021	MAT & TOWEL REPLACEMENT 8/23/21			
	PACIFIC PLUMBING SPECIALITIES		09/02/2021 Regular		564.20	99961
7877-0	Invoice	09/02/2021	FAUCET CERAMIC CARTRIDGES, NUTS, BLADE HANDLES			
	REAL GREEN LANDSCAPE		09/02/2021 Regular		1,598.82	99962
2770 - 02	Invoice	06/30/2021	MAY21 SHOWER LEAKAGE FIX AT BEACH ON LINDEN			
	SANTA BARBARA PEST CONTROL		09/02/2021 Regular		705.00	99963
134680	Invoice	09/02/2021	JUL21 PEST CONTROL AT CITY HALL			
134826	Invoice	09/02/2021	JUL21 PEST CONTROL AT VETS HALL			
136072	Invoice	09/02/2021	AUG21 PEST CONTROL AT CITY HALL			
136073	Invoice	09/02/2021	AUG21 PEST CONTROL AT VETS HALL			
137962	Invoice	09/02/2021	ANT & INSECTICIDE TREATMENT AT CITY HALL 08/19/21			
	WEX BANK (76)		09/02/2021 Regular		335.82	99964
73701076	Invoice	09/02/2021	AUG21 FUEL FOR CITY VEHICLES			
	CalPERS		07/31/2021 Bank Draft		289,166.00	DFT0001758
100000016476231	Invoice	07/31/2021	FY21-22 UNFUNDED ACCRUED LIABILITY			
	CalPERS		07/31/2021 Bank Draft		378,491.00	DFT0001759
100000016476219	Invoice	07/31/2021	FY21-22 UNFUNDED ACCRUED LIABILITY			
	CalPERS		07/31/2021 Bank Draft		1,718.00	DFT0001760
100000016476239	Invoice	07/31/2021	FY21-22 UNFUNDED ACCRUED LIABILITY			
	QUADIENT FINANCE USA INC		08/06/2021 Bank Draft		1,500.00	DFT0001777
7900 0110 3770 54	Invoice	08/06/2021	POSTAGE FOR CITY HALL 06/22, 06/24, 07/01			
	EDD-SDI		08/12/2021 Bank Draft		1,608.00	DFT0001797
PR16 08/12/21	Invoice	08/12/2021	PR16 08/12/21 SDI TAXES			
	CalPERS		08/12/2021 Bank Draft		5,184.86	DFT0001798
07/24/21-08/06/21	Invoice	08/12/2021	PEPRA RETIREMENT 07/24/21-08/06/21 PR16			
	CalPERS		08/12/2021 Bank Draft		12,932.03	DFT0001799
07/24/21-08/06/21	Invoice	08/12/2021	CLASSIC RETIREMENT 07/24/21-08/06/21 PR16			
	EDD-SIT		08/12/2021 Bank Draft		4,709.22	DFT0001806
PR16 08/12/21	Invoice	08/12/2021	PR16 08/12/21 SIT TAXES			
	INTERNAL REVENUE SERVICE		08/12/2021 Bank Draft		16,554.20	DFT0001807
PR16 08/12/21	Invoice	08/12/2021	PR16 08/12/21 FEDERAL TAX PAYMENT			
	WILLIAMS SCOTSMAN INC.		08/17/2021 Bank Draft		458.98	DFT0001808
9011034854	Invoice	08/17/2021	JUL21 LEASE FOR PARK & FAV MOBILE OFFICE			
	WILLIAMS SCOTSMAN INC.		08/17/2021 Bank Draft		448.08	DFT0001809
9011307351	Invoice	08/17/2021	AUG21 LEASE FOR PARK & FAC MOBILE OFFICE			
	EDD-SDI		08/26/2021 Bank Draft		1,515.07	DFT0001829
PR17 08/26/21	Invoice	08/26/2021	PR17 08/26/21 SDI TAXES			
	EDD-SIT		08/26/2021 Bank Draft		4,631.51	DFT0001830
PR17 08/26/21	Invoice	08/26/2021	PR17 08/26/21 SIT TAXES			
	INTERNAL REVENUE SERVICE		08/26/2021 Bank Draft		15,875.66	DFT0001831
PR17 08/26/21	Invoice	08/26/2021	PR17 08/26/21 FEDERAL TAX PAYMENT			

Warrant Register

Date Range: 07/31/2021 - 09/03/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
08/07/21-08/20/21	CalPERS Invoice	08/26/2021	08/26/2021 PEPRA RETIREMENT 08/07/21-08/20/21 PR17	Bank Draft	5,184.87	DFT0001832
08/07/21-08/20/21	CalPERS Invoice	08/26/2021	08/26/2021 CLASSIC RETIREMENT 08/07/21-08/20/21 PR17	Bank Draft	12,932.05	DFT0001833
AUG21 PREMIUMS	CalPERS HEALTH Invoice	08/10/2021	08/10/2021 AUG21 HEALTH PREMIUMS	Bank Draft	48,171.73	DFT0001834
AUG21 PREMIUMS	CalPERS HEALTH Invoice	08/10/2021	08/10/2021 AUG21 HEALTH PREMIUMS CITY COUNCIL	Bank Draft	10,230.35	DFT0001835



City of Carpinteria

COUNCIL AGENDA STAFF REPORT September 13, 2021

ITEM FOR COUNCIL CONSIDERATION

Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds.

STAFF RECOMMENDATION

Action Item ☐ Non-Action Item ☒

Receive and file the report

Sample Motion: None required

BACKGROUND / DISCUSSION

The City Council is the City of Carpinteria trustees and authorized to make investment decisions concerning public funds that are subject to the prudent investment standard. The Prudent Investor Standard of the California Government Code Section 53600.3 states, "when investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence and diligence under circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated need of the City, that a prudent person in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City." The standard or prudence to be used by investment officials shall be applied in the context of managing the overall portfolio.

Trustees are those persons authorized to make investment decisions on behalf of a local agency. Trustees or City Investment officials, acting in accordance with investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk changes or market price changes, provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

The purpose of this agenda matter is to provide the City Council with the required monthly Treasurer's Report.

POLICY CONSISTENCY

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

FINANCIAL CONSIDERATIONS

Cash Statement: At July 31, 2021, the City held cash and cash investments as shown in the table below.

Table I

<u>CASH ACTIVITY FOR THE MONTH:</u>	
Cash and Investment Beginning of the Month	\$ 14,717,823.48
Cash Receipts	5,544,586.50
Cash Disbursements	(5,005,261.58)
Cash and Investment End of the Month	<u>\$ 15,257,148.40</u>

Investments:

Changes in the market value of treasury securities are inversely proportional to changes in interest rates demanded in the open market, i.e., when rates rise market values fall, when rates fall market values rise. The sensitivity of a portfolio's market value to these changes in market rates is a function of its days to maturity and its coupon rate. Securities with longer maturities and/or lower coupon rates are more sensitive to changes in market interest rates. As a security matures, changes in its value become less sensitive to market rate changes.

At July 31st the portfolio's average days to maturity was 1.36 years, the average coupon rate was 2.18%, the average yield to maturity was 0.13%, the par value was \$4,581,000 and Market Value was \$4,718,363.98.

The City does not intend to sell nor does it have any foreseeable need to sell any securities. The intention of the City's investment policy is to hold all securities to maturity; and securities so held are redeemed at par value resulting in no net market gain or loss.

Attached for City Council review is the Treasurer's Report that details a listing of all the investments and cash activity during the month.

The City of Carpinteria will be able to meet all expenditure obligations that might reasonably be anticipated for the next six-month period February 1, 2022.

LEGAL

This report has been prepared in compliance with California Government Code Sections 53600 and 53646.

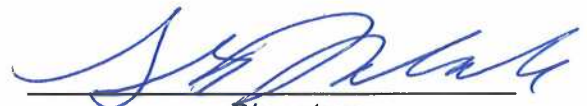
PRINCIPAL PARTIES EXPECTED AT MEETING

Unknown

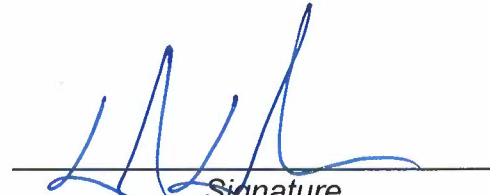
ATTACHMENTS

City of Carpinteria Treasurer's Report

Staff contact: Licette Maldonado,
Administrative Services Director
(805) 755-4448, licettem@ci.carpinteria.ca.us


Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us


Signature

City Treasurer's Report

CITY OF CARPINTERIA TREASURER'S REPORT
For the Month Ended July 2021

CASH ACTIVITY FOR THE MONTH:

Cash and Investment Beginning of the Month	\$ 14,717,823.48
Cash Receipts	5,544,586.50
Cash Disbursements	<u>(5,005,261.58)</u>
Cash and Investment End of the Month	<u><u>\$ 15,257,148.40</u></u>

CASH AND INVESTMENT PORTFOLIO:

<u>Type of Investment/Coupon/CUSIP #</u>	<u>Institution/Issuer</u>	<u>Yield to Maturity</u>	<u>Maturity Date</u>	<u># Days to Maturity</u>	<u>Par Value</u>	<u>Market Value (1)</u>	<u>Book Value (2)</u>
Demand Deposit - General Checking	Montecito Bank	N/A	N/A	N/A	442,411.61	442,411.61	442,411.61
Demand Deposit - Premier Public Money Market	Montecito Bank	0.62%	8/1/2021	1	3,849,429.54	3,849,429.54	3,849,429.54
Demand Deposit - Section 125 Checking	Montecito Bank	N/A	N/A	N/A	6,617.64	6,617.64	6,617.64
Demand Deposit - Payroll Checking	Montecito Bank	N/A	N/A	N/A	2,000.00	2,000.00	2,000.00
Demand Deposit - Money Market	Charles Schwab	0.01%	8/1/2021	1	40.69	40.69	40.69
Local Agency Investment Fund	State of California	0.62%	8/1/2021	1	6,388,148.76	6,388,148.76	6,388,148.76
Treasury Note, 1.125%, (912828S76)	U.S. Government	0.14%	7/31/2021	0	94,000.00	94,000.00	93,749.81
Treasury Note, 1.125%, (912828F6)	U.S. Government	0.14%	8/31/2021	31	91,000.00	91,071.09	91,000.00
Treasury Note, 1.125%, (912828T34)	U.S. Government	0.15%	9/30/2021	61	91,000.00	91,156.40	90,982.35
Treasury Note, 1.25%, (912828T67)	U.S. Government	0.15%	10/31/2021	92	94,000.00	94,264.38	93,759.60
Treasury Note, 1.75%, (912828U65)	U.S. Government	0.14%	11/30/2021	122	95,000.00	95,519.53	94,954.72
Treasury Note, 2.0%, (912828U81)	U.S. Government	0.14%	12/31/2021	153	107,000.00	107,852.65	106,711.89
Treasury Note, 1.875%, (912828V72)	U.S. Government	0.15%	1/31/2022	184	130,000.00	131,157.81	129,304.11
Treasury Note, 1.875%, (912828W55)	U.S. Government	0.15%	2/28/2022	212	138,000.00	139,444.68	137,594.13
Treasury Note, 1.875%, (912828W89)	U.S. Government	0.15%	3/31/2022	243	132,000.00	133,588.12	131,530.54
Treasury Note, 1.875%, (912828X47)	U.S. Government	0.16%	4/30/2022	273	167,000.00	169,244.06	166,999.92
Treasury Note, 1.75%, (912828XR6)	U.S. Government	0.16%	5/31/2022	304	179,000.00	181,489.21	178,310.26
Treasury Note, 1.75%, (912828XW5)	U.S. Government	0.16%	6/30/2022	334	177,000.00	179,682.65	176,343.17
Treasury Note, 1.875%, (912828P4)	U.S. Government	0.16%	7/31/2022	365	177,000.00	180,152.81	176,924.33
Treasury Note, 1.625%, (912828S8)	U.S. Government	0.16%	8/31/2022	396	168,000.00	170,782.50	167,062.69
Treasury Note, 1.875%, (912828W9)	U.S. Government	0.16%	9/30/2022	426	165,000.00	168,377.34	164,718.17
Treasury Note, 2.0%, (912828C2)	U.S. Government	0.16%	10/31/2022	457	179,000.00	183,195.31	178,509.11
Treasury Note, 2.0%, (912828M80)	U.S. Government	0.17%	11/30/2022	487	175,000.00	179,375.00	174,454.00
Treasury Note, 2.125%, (912828N30)	U.S. Government	0.17%	12/31/2022	518	161,000.00	165,528.13	160,091.79
Treasury Note, 2.375%, (912828U2)	U.S. Government	0.17%	1/31/2023	549	169,000.00	174,650.94	168,003.85
Treasury Note, 2.625%, (912828A5)	U.S. Government	0.17%	2/28/2023	577	171,000.00	177,706.40	171,184.09
Treasury Note, 2.5%, (912828D9)	U.S. Government	0.17%	3/31/2023	608	171,000.00	177,679.69	170,243.30
Treasury Note, 2.625%, (912828U1)	U.S. Government	0.19%	6/30/2023	699	100,000.00	104,671.87	99,563.57
Treasury Note, 2.75%, (912828Y61)	U.S. Government	0.19%	7/31/2023	730	400,000.00	420,437.48	398,795.22
Treasury Note, 2.75%, (912828X5)	U.S. Government	0.20%	8/31/2023	761	400,000.00	421,125.00	399,721.60
Treasury Note, 2.875%, (912828D8)	U.S. Government	0.20%	9/30/2023	791	250,000.00	264,335.93	249,335.00
Treasury Note, 2.5%, (912828Z9)	U.S. Government	0.22%	1/31/2024	914	200,000.00	211,125.00	199,388.94
Treasury Note, 2.375%, (912828G0)	U.S. Government	0.23%	2/29/2024	943	200,000.00	210,750.00	199,264.00
					<u>15,269,648.24</u>	<u>15,407,012.22</u>	<u>15,257,148.40</u>

**CITY OF CARPINTERIA TREASURER'S REPORT
For the Month Ended July 2021**

REPORT ON COMPLIANCE WITH STATEMENT OF SAFEKEEPING AND INVESTMENT OF PUBLIC FUNDS

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

REPORT OF ABILITY TO MEET REQUIRED EXPENDITURES FOR THE NEXT SIX MONTHS

Based upon currently budgeted revenues and expenditures, the City currently has sufficient liquid financial resources to meet anticipated expenditures during the period 8/01/21 through 2/01/22.

WEIGHTED AVERAGE MATURITY OF PORTFOLIO

As of July 31, 2021 the weighted average days to maturity of the City's investment portfolio is 1.37 years.

FOOTNOTES TO REPORT/DEFINITION OF TERMS:

- (1) The market value of U.S. Government Securities was provided by the custodial agent, Charles Schwab.
For the Local Agency Investment Fund the market value represents the contract value.

For all other investments, the market value is equal to book value.

- (2) Book value of demand deposits equals the bank balance minus outstanding checks plus deposits-in-transit.

Par Value: Equals face value of security (value of the security when it reaches maturity).

Market Value: The last price for which a security was bought or sold. In this case, the value as of the last day of the month of this report.

Book Value: The amount at which the security is carried in the City's accounting records (adjusted at year-end for GASB 40 reporting purposes).



City of Carpinteria

COUNCIL AGENDA STAFF REPORT September 13, 2021

ITEM FOR COUNCIL CONSIDERATION

Destruction of Certain Accounts Payable, Payroll, Cash Receipts, Bank Statements, Business License and Personnel Records; Authorization for the Declaration and Disposal of City-owned property/equipment as Surplus Assets.

STAFF RECOMMENDATION

Action Item X Non-Action Item

Adopt the attached Resolution No. 6071, authorizing the destruction of certain accounts payable, payroll, cash receipts, bank statements, business license and personnel records; as well as the declaration and disposal of City-owned property/equipment as surplus assets.

Motion: I move to adopt Resolution No. 6071, as read by title only, authorizing the destruction of certain accounts payable, payroll, cash receipts, bank statements, business license and personnel records; as well as the declaration and disposal of City-owned property/equipment as surplus assets.

BACKGROUND / DISCUSSION

In a continuing effort to purge files that are no longer needed and in consideration of the City's Record Retention Policy and historical practice, the Administrative Services Department wishes to destroy certain accounts payable, payroll, cash receipts, bank statements, and business license documents from fiscal year 2014. See Exhibit A, attached to Resolution No. 6071, for list of records to be destroyed.

The Public Works department wishes to declare a City-owned asset as surplus and authorize the disposal of a 1999 Ford Ranger that is in disrepair and has been deemed unsuitable for service due to its age and condition. See Exhibit B, attached to Resolution No. 6071, for photographs of the property/equipment.

The Parks, Recreation and Public Facilities department wishes to declare city-owned assets as surplus and authorize the disposal of a variety of outdated Special Events apparel that has been deemed unsuitable for sale due to its age and condition, i.e. printed with past years' triathlon dates. See Exhibit B, attached to Resolution No. 6071, for a complete list of the property to be destroyed.

The purpose of this agenda matter is for the City Council to adopt Resolution No. 6071, authorizing the destruction of certain financial records and certain City-owned property/equipment once declared as surplus assets.

POLICY CONSISTENCY

The practice of the finance department has been to retain records pursuant to the time frames outlined in the city's retention schedule plus the current year. Other non-duplicate departmental records, such as General Ledgers, are retained permanently. These retention periods meet or exceed levels required by law and by City Council Resolution 4873, adopted April 12, 2004, concerning Rules and Regulations Governing the Policy and Procedure for the Retention and Disposition of Records (Records Retention Policy) for the City.

Carpinteria Municipal Code Section 3.32.050 authorizes the Administrative Services Director, as purchasing officer, in part, to supervise the exchange or trade-in of all supplies and equipment that have become unsuitable for City use. The disposal requires Council approval.

FINANCIAL CONSIDERATIONS

Retention of records beyond the historical practice and outdated inventory will result in additional storage costs.

Any proceeds from the sale of surplus assets would be accounted for as revenue to the City's General Fund.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The City Attorney has reviewed and approved the list of documents to be destroyed, shown as Exhibit A, attached to the resolution.

The recommendation is in accordance with Carpinteria Municipal Code Section 3.32.050 (Surplus supplies- Trade-ins authorized). Taking out of services and disposing of equipment that is no longer needed or in disrepair is consistent with the City's risk management interests.

OPTIONS

The City Council could choose not to accept the staff recommendation or provide direction to staff as appropriate. However, storing the files and outdated inventory beyond the historical practice will result in additional storage costs and the property/equipment will remain unused as it has been deemed unsuitable for service. In turn, salvage value, if any, would be expected to decrease over time.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

Attachment A: Resolution No. 6071

Exhibit A: Records List

Exhibit B: List of Property/Equipment to Surplus and Photographs

Staff contact:

Ashley Chaparro, Sr. Financial Analyst

(805) 880-3406, AshleyC@ci.carpinteria.ca.us



Signature

Reviewed by:

Licette Maldonado, Admin. Services Director

(805) 755-4448, LicetteM@ci.carpinteria.ca.us



Signature

Dave Durflinger, City Manager

(805) 755-4400, DaveD@ci.carpinteria.ca.us



Signature

Attachment A

Resolution No. 6071

RESOLUTION NO. 6071

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF CARPINTERIA
AUTHORIZING DESTRUCTION OF CERTAIN RECORDS
IN THE ADMINISTRATIVE SERVICES DEPARTMENT
AND DECLARING CERTAIN CITY-OWNED
PROPERTY/EQUIPMENT AS SURPLUS ASSETS AND
AUTHORIZING DISPOSAL**

WHEREAS, California Government Code Section 34090 permits the destruction of certain records subject to certain conditions; and

WHEREAS, the Administrative Services department has recommended that certain records in the department be destroyed and the City Manager has approved said recommendation; and

WHEREAS, said records have now been retained for periods of time that meet or exceed levels required by law and by City Council Resolution 4873 adopted April 12, 2004 concerning Rules and Regulations Governing the Policy and Procedure for the Retention and Disposition of Records for the City; and

WHEREAS, a list of records and assets to be destroyed is attached hereto as Exhibit "A"; and

WHEREAS, the City Attorney has issued his consent in writing to said recommendation and approval; and

WHEREAS, the Public Works department has recommended that certain City-owned property/equipment as listed in Exhibit "B" to this Resolution be designated for surplus; and

WHEREAS, the Parks, Recreation and Public Facilities department has recommended that certain City-owned property/equipment as listed in Exhibit "B" to this Resolution be designated for surplus; and

WHEREAS, said City-owned property/equipment has been determined to have reached a state of disrepair or otherwise is no longer suitable for service; and

WHEREAS, Carpinteria Municipal Code Section 3.32.050 (Surplus supplies-Trade-ins authorized) authorizes the Administrative Services Director, as purchasing officer, in part, to supervise the exchange or trade-in of all supplies and equipment that have become unsuitable for City use.

NOW, THEREFORE, THE CARPINTERIA CITY COUNCIL HEREBY RESOLVES that those records identified in Exhibit "A" attached hereto are approved for destruction as recommended and declares City-owned property/equipment listed in Exhibit "B" as surplus assets and authorizes the City Manager to dispose of such surplus assets.

PASSED, APPROVED AND ADOPTED this 13th day of September, 2021 by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

Mayor, City of Carpinteria

ATTEST:

Acting City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held this 13th day of September, 2021.

Acting City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
acting as City Attorney of the City of Carpinteria

Exhibit "A" to Resolution No. 6071

**CITY OF CARPINTERIA
REQUEST TO DESTROY OBSOLETE RECORDS**

The Administrative Services Department requests authority to destroy obsolete records as detailed below.

Note: Unless otherwise noted all records are located at the City's Storage Facility.

Title or subject matter of records	No. of Records	Originals or Duplicates	Years covered By records
Accounts Payable Warrants and Invoices	Approx. 8,000	Originals	July 1, 2013 thru June 30, 2014
Cash Receipts Records	Approx. 6,000	Originals	July 1, 2013 thru June 30, 2014
Business License Records	Approx. 3,000	Originals	July 1, 2013 thru June 30, 2014
Bank Statements	Approx. 24	Originals	July 1, 2013 thru June 30, 2014

I hereby certify that:

- The record(s) are under the management or control of the Department head.
- To the best of his/her knowledge, the descriptive titles, information, and classifications contained in the request form are true and accurate.
- The minimum retention time periods required by City Resolution No. 4873 Retention Schedule) have been satisfied for all records included in the request form.
- Retention of the record is no longer required for operation of the department, or to satisfy a city council policy adopted by resolution, or a city Council request, or by the city for administrative, historical, research, fiscal, legal, or cultural purposes.
- The destruction or other disposition of the record will not violate state law, these Rules, or other applicable law.
- Destruction of the record(s) is hereby recommended.

Date: September 8, 2021



Licette Maldonado, Administrative Services
Director

Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
acting as City Attorney of the City of
Carpinteria

Approved for destruction at City Council meeting held September 13, 2021.

Exhibit "B" to Resolution No. 6071

REQUEST TO DECLARE SURPLUS ASSET & AUTHORIZE FOR DESTRUCTION

The Public Works department requests authority to declare the following asset as surplus and dispose of said asset detailed below.

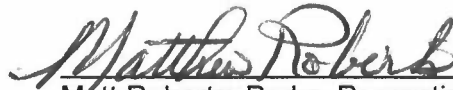
Item Description	Year	Purchase Date	Serial No.
Ford Ranger	1999	3/28/1999	1FTYR10C3XPA70151

The Parks, Recreation and Public Facilities department requests authority to declare the following assets as surplus and dispose of said assets detailed below.

Item Description	Estimated Total	Dates/ Special Event
T-Shirts	304	2010-2018 Triathlons
Baseball Caps	22	2010-2018 Triathlons
Sweatshirts	18	2010-2018 Triathlons

Date: September 8, 2021


John Ilasin, Public Works Director


Matt Roberts, Parks, Recreation & Public
Facilities Director

Jena Shoaf Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
acting as City Attorney of the City of
Carpinteria

Approved for destruction at City Council meeting held September 13, 2021.

Quantity	Item Description	Year	License Plate No.	Serial No.
1	Ford Ranger	1999	1027991	1FTYR10C3XPA70151



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City of Carpinteria

COUNCIL AGENDA STAFF REPORT September 13, 2021

ITEM FOR COUNCIL CONSIDERATION

Status Report of Treatment of Various Street Trees Along Eleanor Drive, La Paloma Drive, Malibu Drive, Sterling Avenue, Sterling Way, and Tomol Drive.

STAFF RECOMMENDATION

Action Item X ; Non-Action Item

Receive and file the status report.

Sample Motion: I move to receive and file the status report.

BACKGROUND

Last year summer, there were complaint reports from residents about an insect infestation that was affecting various street trees along Eleanor Drive, La Paloma Drive, Malibu Drive, Sterling Avenue, Sterling Way, and Tomol Drive. See Attachment A for location map. In staff's consultation with a pest control professional at the time, the Ash Leafcurl Aphid was found to be the insect that was affecting the street trees, mainly ash trees. This aphid is biologically classified in the family of Wooley Aphids, and it naturally defends itself with a white, waxy protective covering against predators and parasites. Aphids cause tree leaves to curl in tight clumps that are used as a protective shelter for them. As also a part of this natural process, its waxy excretions turn into droppings that are observed to be staining adjacent infrastructure such as sidewalks, curbs, and/or gutters.

In the months of June and July 2020, the Public Works Department administered multiple insecticide oil and soap spray treatments in order to control the Ash Leafcurl Aphid based on the recommendation of a pest control professional as well as the guidance in the City's Integrated Pest Management policy. The insecticide oils and soaps rely on full coverage and complete contact to control the insect. In August 2020, staff reported to the Tree Advisory Board (TAB) that the aphid infestation has been substantially controlled. The TAB did receive requests from a few residents for the removal of the street trees despite the treatments at the time. The TAB requested for staff to list these street trees in the Annual Tree Tour that year and to notify the

residents along said streets who had requested for these street tree removals. In October 2020, the TAB conducted the Annual Tree Tour.

At its meeting of November 19, 2020, the TAB discussed its Annual Tree Tour findings concerning the street trees. The TAB advised staff to continue with the insecticide treatments for the street trees located at 4714 Malibu Drive, 4723 Malibu Drive, 4739 Malibu Drive, 4753 Malibu Drive, 4771 Malibu Drive, 4840 Malibu Drive, 4856 Malibu Drive, 1413 Sterling Avenue, and 1432 Sterling Avenue. The TAB further advised staff to reevaluate the street trees after the rainy season and to list the street trees again on the Annual Tree Tour for the following year.

At the City Council Meeting of August 9, 2021, Ms. Alyssa Gonzalez of 4723 Malibu Drive commented on this matter. After hearing the comment from Ms. Gonzalez, the City Council requested for this matter to return as a staff report in its next regularly scheduled meeting. The purpose of this agenda matter is for the City Council to receive and file staff's status report of the insecticide treatments to date for the various street trees along Eleanor Drive, La Paloma Drive, Malibu Drive, Sterling Avenue, Sterling Way, and Tomol Drive.

DISCUSSION

This summer, the Ash Leafcurl Aphid was again observed returning to the street trees. On July 6 and 15, 2021, the Public Works Department administered insecticide treatments specifically to forty-two (42) ash trees collectively along Malibu Drive and Sterling Avenue. In consultation with staff's in-house certified arborist, Ms. Tiffany Smith, Parks Maintenance Supervisor, the insecticide injection treatment method was administered. The insecticide product administered was Pointer by ArborSystems. This product's active ingredient is Imidacloprid. It is an insecticide that mimics nicotine, a natural ingredient found in tobacco and other plants, but toxic to sucking-type insects such as termites, fleas, and aphids in this case. The injection method is systemic by translocating the insecticide through the leaves. As the aphid feeds on the foliage, it dies off which breaks the life cycle. Said method substantially conforms to the emergency tenant of the City's Integrated Pest Management policy.

In early August 2021, the aforementioned street trees were again examined by staff's in-house certified arborist, and the findings were reported in the TAB Meeting of August 19, 2021. Staff reported that the street trees were responding well again to the insecticide injection. Attachment B to this report are photographs of the 4700 block of Malibu Drive that illustrate the results of the insecticide injection treatment. As the photographs show, there is evidence of prior aphid activity. There are also indications of aphids that died off. Further, new foliage is sprouting as an indication of the efficacy from the insecticide injection treatment in controlling the aphid infestation.

These street trees will again be scheduled for the Annual Tree Tour pursuant to the TAB. The Annual Tree Tour is anticipated for next month, October. In the meantime, the

Public Works Department will continue to monitor the street trees. Additional insecticide oil and soap spray and/or injection treatments will be administered as needed.

POLICY CONSISTENCY

The insecticide treatments substantially conform to the City's Integrated Pest Management policy and the Street Tree Management Plan, respectively.

FINANCIAL CONSIDERATIONS

There is no cost that is anticipated in the staff recommendation.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

By following the policies and/or protocols of the City's Integrated Pest Management and the Street Tree Management Plan, respectively, as it relates to tree care, the City is carrying out good risk management practices.

OPTIONS

1. Receive and file status report. (Staff Recommendation)
2. The City Council could choose to not approve the recommendation and direct staff as determined appropriate.

PRINCIPAL PARTIES EXPECTED AT MEETING

Residents who live along Eleanor Drive, La Paloma Drive, Malibu Drive, Sterling Avenue, Sterling Way, and Tomol Drive.

ATTACHMENTS

Attachment A: Location Map
Attachment B: Photographs

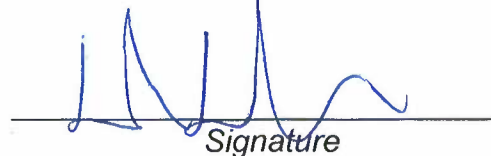
Staff contact:

John L. Ilasin, Public Works Director
(805) 880-3402; johni@ci.carpinteria.ca.us

Reviewed by:

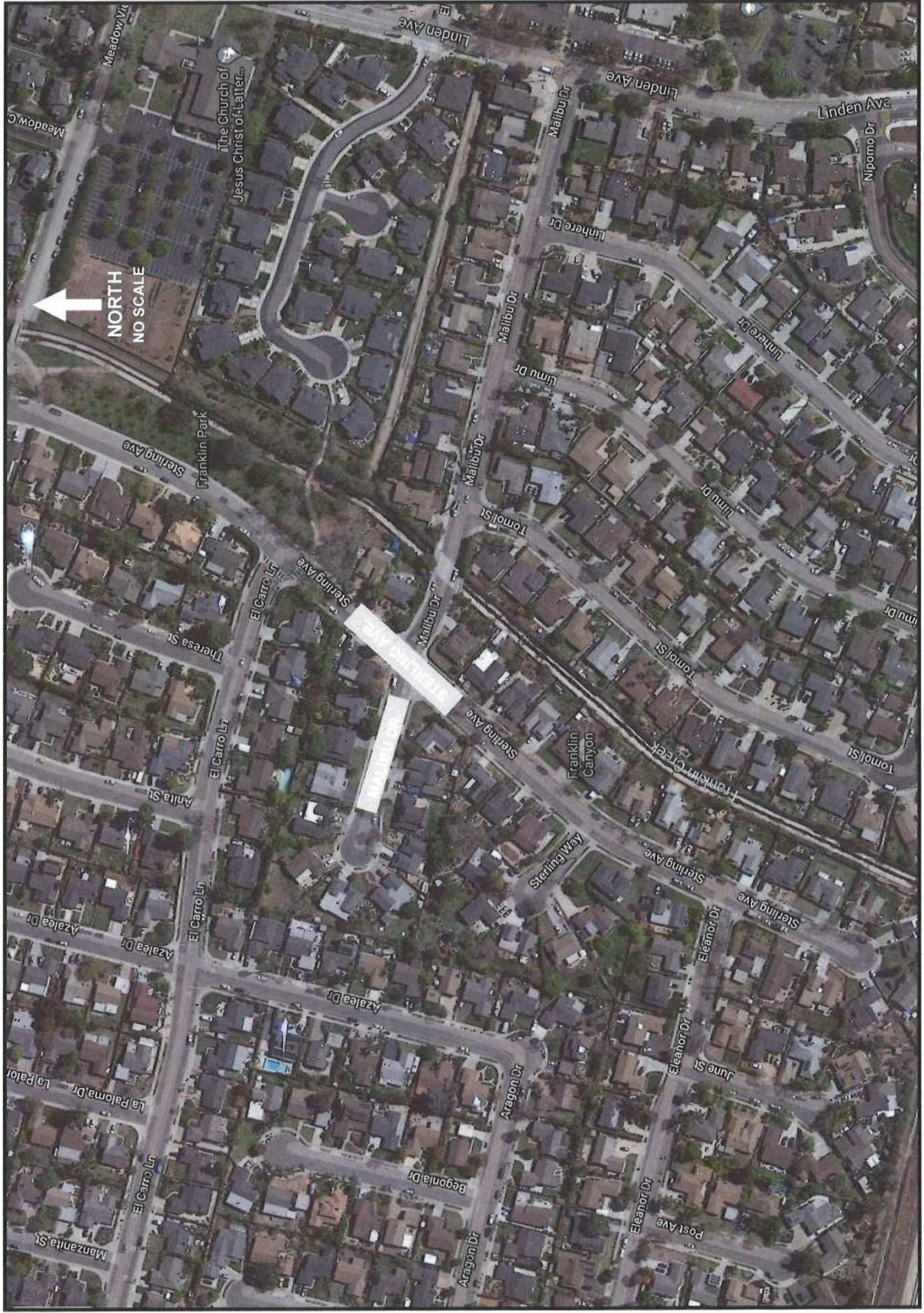
Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us


Signature


Signature

ATTACHMENT A

Location Map



LOCATION MAP

SOURCE: GOOGLE MAPS. 2021

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ATTACHMENT B

Photographs



4700 BLOCK MALIBU DR.



4700 BLOCK MALIBU DR.



City of Carpinteria

COUNCIL AGENDA STAFF REPORT September 13, 2021

ITEM FOR COUNCIL CONSIDERATION

Fiscal Year 2021/2022 Budget Appropriation for Project No. 15016 – Carpinteria Avenue Bridge Replacement Project.

STAFF RECOMMENDATION

Action Item X ; Non-Action Item

1. Authorize the appropriation of \$34,200 to Project No. 15016 – Carpinteria Avenue Bridge Replacement Project from Expense Account No. 301-403-5780.
2. Authorize the appropriation of \$30,300 to Revenue Account No. 301-403-4370.

Sample Motion: I move to authorize:

1. Authorize the appropriation of \$34,200 to Project No. 15016 – Carpinteria Avenue Bridge Replacement Project from Expense Account No. 301-403-5780.
2. Authorize the appropriation of \$30,300 to Revenue Account No. 301-403-4370.

(This motion requires a roll call vote.)

BACKGROUND

On January 22, 2016, the City executed the Temporary Construction and Vegetation Mitigation Easement Agreement (Easement Agreement) with the property owner of 899 Concha Loma Drive (Soury property) in order to acquire temporary construction easements for construction access to the Carpinteria Avenue Bridge Replacement Project and vegetation mitigation for Carpinteria Creek due to the project. Pursuant to the Easement Agreement, the City is required to pay the Soury property the compensation amount of \$34,200 at the time of the start of project construction.

The purpose of this agenda matter is for the City Council to authorize the appropriation of \$34,200 to Project No. 15016 – Carpinteria Avenue Bridge Replacement Project from Expense Account No. 301-403-5780 and authorize the appropriation of \$30,300 to Revenue Account No. 301-403-4370.

DISCUSSION

The compensation amount is not yet paid to the Soury property because the construction phase did not yet start. Before authorization can be issued to start the construction phase, the Right-of-Way Certification must first be completed. The only remaining right-of-way phase milestone is the Right-of-Way Certification. Based on staff's discussions with the California Department of Transportation (Caltrans), all settlements including compensations must be paid for by the City before Caltrans will approve the Right-of-Way Certification for the project. In turn, the federal-aid funds (i.e. Highway Bridge Program funds) for the construction phase cannot be allocated until Caltrans has approved the Right-of-Way Certification. Without an approved Right-of-Way Certification, the start of the construction phase would be further delayed.

For the above described reasons, staff is requesting that the Council act to authorize the necessary budget appropriations to permit payment under the subject Soury Easement Agreement now rather than at time of construction. This will allow the project to meet all of the Caltrans requirements for Right-of-Way Certification.

POLICY CONSISTENCY

The project is included in the City's Capital Improvement Program/Development Impact Fee Program and is consistent with following goals and policy statements in the Circulation Element of the General Plan and Local Coastal Plan:

- The City shall strive to improve vehicular and pedestrian over crossings of the freeway and the various creeks while respecting their habitat value and sensitivity. (C-1b).
- Support the preservation of creeks and their corridors as open space, and maintain and restore riparian habitat to protect the community's water quality, wildlife diversity, aesthetic values, and recreation opportunities (OSC-6a).
- Protect and restore degraded creeks on City-owned land where protection and restoration does not interfere with good flood control practices (OSC-6b).

The purpose of the Circulation Element is to designate an efficient system of streets and highways that will provide adequate linkages between land uses in the City. The Circulation Element complements the Land Use Element by contributing to the achievement of the economic, physical, and social goals of the community. Circulation and infrastructure needs are typically granted high priority in municipal capital budgets.

The project has also previously been found to be consistent with the City's Creeks Preservation Program, including Policy 2.10 and Implementation Measure 2.10.2, which promote the aquatic and riparian habitats of Carpinteria Creek for restoration through both public and private efforts.

FINANCIAL CONSIDERATIONS

The City did not budget in the Adopted Fiscal Year 2021/2022 Budget for any advanced expenditures towards the compensation for the Soury property. If the recommendation is approved by the City Council, the costs are eligible as a participating right-of-way acquisition cost for reimbursement through the Highway Bridge Program at a rate of 88.53-percent (rounded up to \$30,300). The remaining 11.47-percent balance (rounded up to \$4,000) would be paid through the Highway and Bridges Development Impact Fee Fund.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

There are no legal or risk management considerations presented with this report.

OPTIONS

1. Authorize the appropriation of \$34,200 to Project No. 15016 – Carpinteria Avenue Bridge Replacement Project from Expense Account No. 301-403-5780 and the appropriation of \$30,300 to Revenue Account No. 301-403-4370. (Staff recommendation)
2. The City Council could decline the recommendation and provide further direction to staff. However, the start of the construction phase would be further delayed without an approved Right-of-Way Certification.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

There are no attachments.

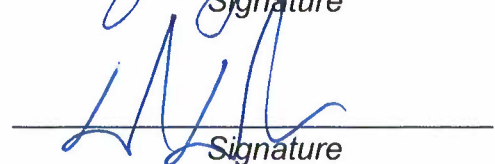
Staff contact:

Reviewed by:

John L. Ilasin, Public Works Director
(805) 880-3402; johni@ci.carpinteria.ca.us


Signature

Reviewed by: Dave Durlinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us


Signature



City of Carpinteria

COUNCIL AGENDA STAFF REPORT September 13, 2021

ITEM FOR COUNCIL CONSIDERATION

Purchase of three trucks for Public Works Department and one truck for the Parks, Recreation and Public Facilities Department.

STAFF RECOMMENDATION

Action Item X ; Non-Action Item

1. Authorize the City Manager to purchase three trucks from Vista Ford of Oxnard in an amount not to exceed \$133,100.
2. Authorize the City Manager to purchase one truck from Downtown Ford in an amount not to exceed \$35,800.

Sample Motion: I move to:

1. Authorize the City Manager to purchase three trucks from Vista Ford of Oxnard in an amount not to exceed \$133,100.
2. Authorize the City Manager to purchase one truck from Downtown Ford in an amount not to exceed \$35,800.

(Requires a roll call vote.)

BACKGROUND

On August 9, 2021, the City Council adopted Resolution No. 6068, declaring certain City-owned property/equipment as surplus assets. Among the surplus assets were the following Public Works Department Street Maintenance Division trucks:

Quantity	Item Description	Year	License Plate No.	Serial No.
1	Ford F-350	2000	347831	1FDWF36S2YEC28577
1	Ford F-250	2000	1071809	1FTNF20L9YEE31994

On September 13, 2021, the City Council is considering the adoption of Resolution No. 6071, declaring certain City-owned property/equipment as a surplus asset. The surplus asset is the following Code Compliance Division truck:

Quantity	Item Description	Year	License Plate No.	Serial No.
1	Ford Ranger	1999	1027991	1FTYR10C3XPA70151

See Attachment A for photographs of these surplus assets.

Surplus assets are identified as equipment that has reached an age or state of disrepair. Due to the age of the aforementioned surplus assets, these are unable to pass current smog tests and are no longer licensed to operate. These surplus assets are currently in process of being advertised for sale, and are no longer being utilized by the Public Works Department Street Maintenance or Code Compliance divisions.

The purpose of this agenda matter is to authorize the City Manager to purchase two F-250 trucks and one F-150 from Vista Ford of Oxnard in order to replace the aforementioned surplus assets for street maintenance purposes. In addition, the Street Maintenance Division transferred a 2018 Ford F-150 truck to the Code Compliance division for its immediate use and seeks approval for the replacement of this vehicle. The Parks, Recreation and Public Facilities department is requesting authorization from the City Manager to purchase one Ford Ranger pickup truck from Downtown Ford for the new Parks and Facilities Maintenance Supervisor position.

DISCUSSION

Staff requested multiple quotes and finds that Vista Ford of Oxnard and Downtown Ford are the vendors offering the lowest price for vehicles already installed with the various City standard customizations such as cab protector rack, lift gate and utility body for street maintenance purposes and trailer tow and amber lights for parks purposes. All other quotes provided a higher price and longer delivery time to procure and install City standard customizations. See Attachment B for quotes from all vendors.

POLICY CONSISTENCY

The recommendation is consistent with the Environmentally Preferable Purchasing Policy (Resolution No. 5686) and the Pavement Management Program of the 2020 Annual Work Plan.

FINANCIAL CONSIDERATIONS

An expense budget for the purchase of Public Works Department vehicles is in the Street Maintenance Program (Measure A Fund Vehicle Purchase Expense Account No. 215-431-5762) of the Adopted Fiscal Year 2021-22 Budget.

An expense budget for the purchase of the Parks, Recreation and Public Facilities Department vehicle is in the Parks and Recreation Administration Program (General Fund- Major Asset Replacement and Repair Reserve Vehicle Purchase Expense Account No. 103-501-5762) of the Adopted Fiscal Year 2021-22 Budget.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The recommendation is in accordance with Carpinteria Municipal Code Chapter 3.32 (Purchasing System).

OPTIONS

The City Council could choose not to accept the staff recommendation or provide direction to staff as appropriate. The prices in the quotes would be subject to increase should the purchase be postponed. Further, the lead time of the product order would increase should the purchase be postponed. The typical lead time is four to six months.

PRINCIPAL PARTIES EXPECTED AT MEETING

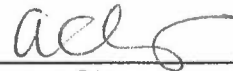
None.

ATTACHMENTS

Attachment A: Surplus Asset Photographs
Attachment B: Quotes

Staff contact:

Ashley Chaparro, Sr. Financial Analyst
(805) 880-3406, ashleyc@ci.carpinteria.ca.us



Signature

Reviewed by:

Licette Maldonado, Admin. Services Director
(805) 755-4448, licettem@ci.carpinteria.ca.us



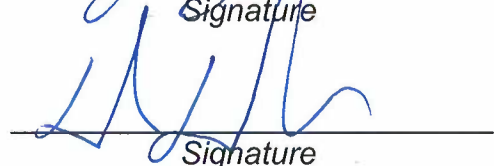
Signature

John L. Ilasin, Public Works Director
(805) 880-3402, johni@ci.carpinteria.ca.us



Signature

Dave Durlinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us



Signature

ATTACHMENT A
Surplus Asset Photographs

Quantity	Item Description	Year	License Plate No.	Serial No.
1	Ford F-350	2000	347831	1FDWF36S2YEC28577



Quantity	Item Description	Year	License Plate No.	Serial No.
1	Ford F-250	2000	1071809	1FTNF20L9YEE31994



Quantity	Item Description	Year	License Plate No.	Serial No.
1	Ford Ranger	1999	1027991	1FTYR10C3XPA70151



ATTACHMENT B

Quotes

City of Carpinteria

2022 F-150 (Estimated Figures)

Vista Ford / Lincoln of Oxnard

08/24/21

1501 Auto center Drive , Oxnard Ca. 93036

Rea Griggers

Office 805-983-6511 ext 2122 Cell 805-746-2460

rea_griggers@vistaauto.com

Expected delivery of vehicle, 16-22 weeks after receipt of Purchase Order

Vehicle Cost	\$33,333.00
Taxable Fees (Doc. Fees)	\$85.00
Total Taxable Amount of Vehicle	\$33,418.00
Taxes (9.00%)	\$3,007.62
Delivery Destination Fee (each)	
Tire Fee (each) \$1.75 X 5	\$8.75
Licensing Fees	
Electronic Filling Fee	\$30.00
Rebates up to (part of rebate you have to finance with Ford)	
Total cost of Vehicle	\$36,464.37
Total cost of Vehicle (If multiple)	

City of Carpinteria

2022 F-250 SCELZI UTILITY BODY

Vista Ford / Lincoln of Oxnard

08/24/21

1501 Auto center Drive , Oxnard Ca. 93036

Rea Griggers

Office 805-983-6511 ext 2122 Cell 805-746-2460

rea_griggers@vistaauto.com

Expected delivery of vehicle, 16-22 weeks after receipt of Purchase Order

Vehicle Cost	\$44,199.00
Taxable Fees (Doc. Fees)	\$85.00
Total Taxable Amount of Vehicle	\$44,284.00
Taxes (9.00%)	\$3,985.56
Delivery Destination Fee (each)	
Tire Fee (each) \$1.75 X 4	\$7.00
Licensing Fees	
Electronic Filling Fee	\$30.00
Rebates up to (part of rebate you have to finance with Ford)	
Total cost of Vehicle	\$48,306.56
Total cost of Vehicle (If multiple) X 2	\$96,613.12



DOWNTOWN FORD SALES
525 N16th Street, Sacramento, CA. 95811
916-442-6931 fax 916-491-3138

QUOTE No. **82526**

QUOTE

Customer

Name CITY OF CARPINTERIA - PARKS AND REC DEPT
Address 5775 CARPINTERIA AVE
City CARPINTERIA State CA Zip 93013
Phone ATTN: MATTHEW ROBERTS

DATE 8/25/2021
SALES REP KAYLA DEAN
PHONE 916-717-0362
FOB CARPINTERIA

Qty	Description	Unit Price	TOTAL
1	2021 FORD RANGER SUPER CAB PICKUP 4X4 STATE OF CALIFORNIA CONTRACT 1-18-23-20A CLIN 3 EXTERIOR COLOR: WHITE	\$24,393.00	\$24,393.00
OPTIONS			
1	EXPECT 3% INCREASE FOR 2022 MODEL YEAR	\$732.00	\$732.00
1	CHANGE TO XLT TRIM	\$3,794.00	\$3,794.00
1	TRAILER TOW PACKAGE	\$511.00	\$511.00
-1	2ND ROW DELETE	\$100.00	(\$100.00)
1	RUNNING BOARDS	\$657.00	\$657.00
1	ELOCKING DIFFERENTIAL	\$589.00	\$589.00
1	LED WARNING STROBES - AMBER	\$647.00	\$647.00
1	SPRAY IN BEDLINER	\$595.00	\$595.00
1	DOC FEE	\$85.00	\$85.00
SALES TAX CALCULATED AT 9.0% BASED ON REGISTRATION ADDRESS			

Payment Details

- ☐ Cash
☒ Check
☐ Credit Card

Name _____
CC # _____
Expires _____

SubTotal \$31,903.00
DELIVERY \$950.00
SALES TAX \$2,871.27
CA Tire Tax \$8.75
TOTAL \$35,733.02

Office Use Only

\$500 DISCOUNT WITH PAYMENT IN 20 DAYS!

SIGNATURE

DATE

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City of Carpinteria

COUNCIL AGENDA STAFF REPORT September 13, 2021

ITEM FOR COUNCIL CONSIDERATION

Resolution No. 6072, approving the application for Rural Recreation and Tourism Program (RRT) Grant funds to the California Department of Parks and Recreation Office of Grants and Local Services (OGALS).

STAFF RECOMMENDATION

Action Item X ; Non-Action Item

Adopt Resolution No. 6072 approving the application for Rural Recreation and Tourism Program (RRT) Grant Funds.

Sample Motion: I move to Adopt Resolution No. 6072, as read by title only.

(Roll Call Vote required)

BACKGROUND

The intent of the Rural Recreation & Tourism Program competitive grants program is to create new recreation features in support of economic, tourism, and health related goals. Funds for the program have been appropriated in the State Budget. Legislative program information is found in the Public Resources Code (PRC) §80090(a)-(b).

In order to apply for the funding, the City of Carpinteria must pass one resolution approving the filing of all application packets associated with the contract.

In 2016, the Land Trust initiated a \$7.9 million fund raising campaign to purchase Rincon Bluffs Preserve, a 21.6-acre portion of the larger Carpinteria Bluffs III planning area that overlooks Rincon Point. The Rincon Bluffs Preserve is a prominent undeveloped coastal bluff property with scenic views and important habitat resources.

The project site was characterized as a ridgeline and associated slopes, supporting areas of native vegetation as well as bare ground. It was undeveloped land prior to 1938. The was located on the site from 1947 to 1957.

The project site has historically existed as undeveloped land prior to 1938. From approximately 1947 through approximately 1959 the central area of the project site was developed for an automobile race track "oval" known as the "Thunderbowl Race Track".

During US101 construction from 1968 to 1971, the California Department of Public Works (Caltrans' predecessor agency) converted the four-lane US 101 Expressway to a six-lane freeway between 0.5 mile south of the Ventura County line and 0.7 mile north of Route 150 in Santa Barbara County. It has been reported that dirt was diverted and deposited for a subdivision proposed to be built on the land.

By approximately 1975 the area had naturally revegetated. From approximately 1967 through approximately 2005 the area of the project site was utilized by the public for hiking, coastal access and some active recreation such as biking.

Since 2003, with the adoption of Carpinteria's Updated General Plan, the land has been zoned for a resort hotel able to accommodate as many as 222 rooms. Plans had been submitted for a resort hotel at the project location in 2005 and 2012, but were withdrawn.

In 2017, the Land Trust for Santa Barbara County in partnership with the Citizens for the Carpinteria Bluffs, the City of Carpinteria, the County of Santa Barbara and more than 1,300 community members, raised the funds needed to complete the purchase of the Property and endow its long-term maintenance.

The City purchased the Property on March 27, 2020 from the Land Trust and immediately thereafter granted the Land Trust a Conservation Easement with the purpose to protect the Property as open space and natural habitat allowing passive recreational use in perpetuity.

Also in March 2020, the City entered into an Endowment Agreement with the Land Trust for Santa Barbara County that provides funding to maintain and improve the Property. Some funds set aside in the Endowment Agreement are for improvements and were available for design services.

On July 15, 2020, the City accepted a proposal for Professional Design Services from Van Atta and Associates to prepare a public access and habitat restoration plan for the Property. Van Atta and Associates has been involved with the Property prior to the City's acquisition in the preparation of several concept designs. Their work included a significant amount of effort to assess the Property's existing conditions, work with stake holders and then determine an ultimate design of public access and habitat improvements to pursue.

Two public workshops have been held in order to receive public comment and input on proposed designs. On March 19, 2020, an in-person site visit was attended by the public, members of the Land Trust for Santa Barbara County and the Citizens for the Carpinteria Bluffs. Then on May 25, 2021, the City presented a webinar with approximately 20 to 25 attendees.

DISCUSSION

In order to receive Rural Recreation & Tourism Program grant funds for the Rincon Bluffs Preserve, Resolution No. 6072 must be approved.

The public access improvements include a 20-space gravel parking area, restrooms, fencing, coastal overlooks, picnic tables, an outdoor classroom, and improvements to the Carpinteria Coastal Vista Trail.

Habitat improvements include the removal of non-native vegetation, planting of native trees and plants, habitat priority areas, and improved storm water handling.

Some recontouring of the land back to a more natural topography is also envisioned. Soil for recontouring is proposed to be imported from the adjacent Carpinteria Rincon Trail Project. The recontouring is shown in the concept plan to improve views from the property and to reduce freeway noise. In addition, some trails have been located on higher ground to allow for visual access to the entire property. Similar to the Carpinteria Bluffs Nature Preserve, the primary trail is built wide enough to allow for maintenance and patrol vehicles.



Objectives of the proposed project include:

- Restore the site to a more natural topography and conserve native plant communities.
- Provide coastal-oriented trails that support the broadest use by the public through a design that complies with standards established via the Americans with Disabilities Act (ADA).
- Provide new scenic coastal access and coastal tourism opportunities in the City of Carpinteria and Santa Barbara County.
- Improve the local coastal bluff environment through improved water quality of surface water run-off through ground stabilization and retention, helping to remediate roadway pollutants from stormwater run-off entering the adjacent marine environment.

- Complete a critical missing link in the California Coastal Trail consistent with the goals of Senate Bill 908, including provision of a continuous trail as close to the ocean as possible, with connections to the shoreline at appropriate intervals and sufficient access to encourage public use. The California Coastal Trail is intended to offer scenic coastal vistas, wildlife viewing areas, recreational or interpretive facilities, and other points of interest, and is recognized in regions throughout the state as a key resource or opportunity for these coastal-oriented experiences.

Once completed, the project will enhance coastal access and public safety while improving aesthetics and encouraging public use.

The Carpinteria Rincon Bluffs meets the policies of the City of Carpinteria's General Plan and Local Coastal Plan to support preservation of native plants, expansion of public trails and aligning with the Coast Vista Trail, protection of environmentally sensitive habitat areas, and protection of view sheds.

POLICY CONSISTENCY

The City's General Plan and Local Coastal Plan supports providing adequate parks and recreation facilities to meet the needs of the Community. The following policies support the property's use for public park/open space and trail purposes:

Open Space, Recreation & Conservation Elements

Objective OSC-1: *Protect, preserve and enhance local natural resources and habitats.*

Objective OSC-7: *Conserve native plant communities.*

Objective OSC-13: *Preserve Carpinteria's visual resources.*

Objective OSC-14: *Provide for adequate park and recreation facilities to meet the needs of the community and visitors.*

OSC-14-Implementation Policy 60: *Adopt a management plan for parks and open space that integrates planning for trails, coastal access and recreation, and protection of significant biological resources.*

OSC-14-Implementation Policy 61: *Support development of new or expanded park and recreation facilities as demand/need dictates. When latent demand for parks and recreation facilities is identified, adequate parkland and facilities shall be identified and pursued.*

Objective OSC-15: *Maintain the existing trail system and provide additional recreation and access opportunities by expanding the trail system.*

OSC-15-Implementation Policy 70: *Continue the development of a coastline trail to extend from Carpinteria City Beach to Rincon Beach Park with vertical access points placed as frequently as possible to encourage public access.*

Implementation Measure 61. *Support development of new or expanded park and recreation facilities as demand/need dictates. When latent demand for parks and recreation facilities is identified, adequate parkland and facilities shall be identified and pursued.*

FINANCIAL CONSIDERATIONS

Adoption of the Resolution will allow the City of Carpinteria to apply for Rural Recreation & Tourism Program grants for parks and recreation of at least \$200,000 (minimum grant

request per application/park: \$200,000; maximum grant request per application/park: \$3,000,000). A minimum match requirement is at least 20% (\$40,000 if minimum grant request of \$200,000) of the total project cost. The matching funds are available in the City's Park Improvement Fund.

Matching funds are required because the project site's area has a median household income of \$97,500, which is above \$56,982 according to the Community FactFinder. If the median household income is above \$56,982, the grant will fund up to 80% of the total project cost.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

No legal analysis is presented as a part of this report.

OPTIONS

1. Approve and adopt the Resolution No. 6072 to allow application for Rural Recreation & Tourism Program grants.
2. Do not adopt Resolution No. 6072 and do not apply for grant funds under this program.

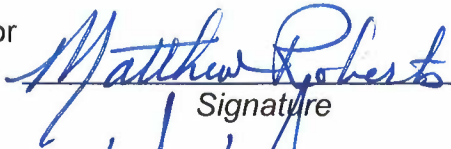
PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENTS

Resolution Number: 6072

Staff contact: Matt Roberts, Parks & Facilities Director
(805) 755-4449 mattr@ci.carpinteria.ca.us



Signature



Signature

Reviewed by: Dave Durlinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us

RESOLUTION NUMBER: 6072

**RESOLUTION OF THE CITY COUNCIL OF CITY OF CARPINTERIA
APPROVING THE RURAL RECREATION AND TOURISM PROGRAM GRANT
FUNDS**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Rural Recreation and Tourism Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, BE IT RESOLVED that the City of Carpinteria hereby:
APPROVES THE FILING OF AN APPLICATION FOR THE RINCON BLUFFS
PRESERVE; AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to the City Manager, or designee, to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
6. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

PASSED, APPROVED AND ADOPTED on 14th day of September, 2021, by the following vote:

AYES: COUNCILMEMBER(S): _____
NOES: COUNCILMEMBER(S): _____
ABSENT: COUNCILMEMBER(S): _____
ABSTAIN: COUNCILMEMBER(S): _____

Mayor, City of Carpinteria

ATTEST:

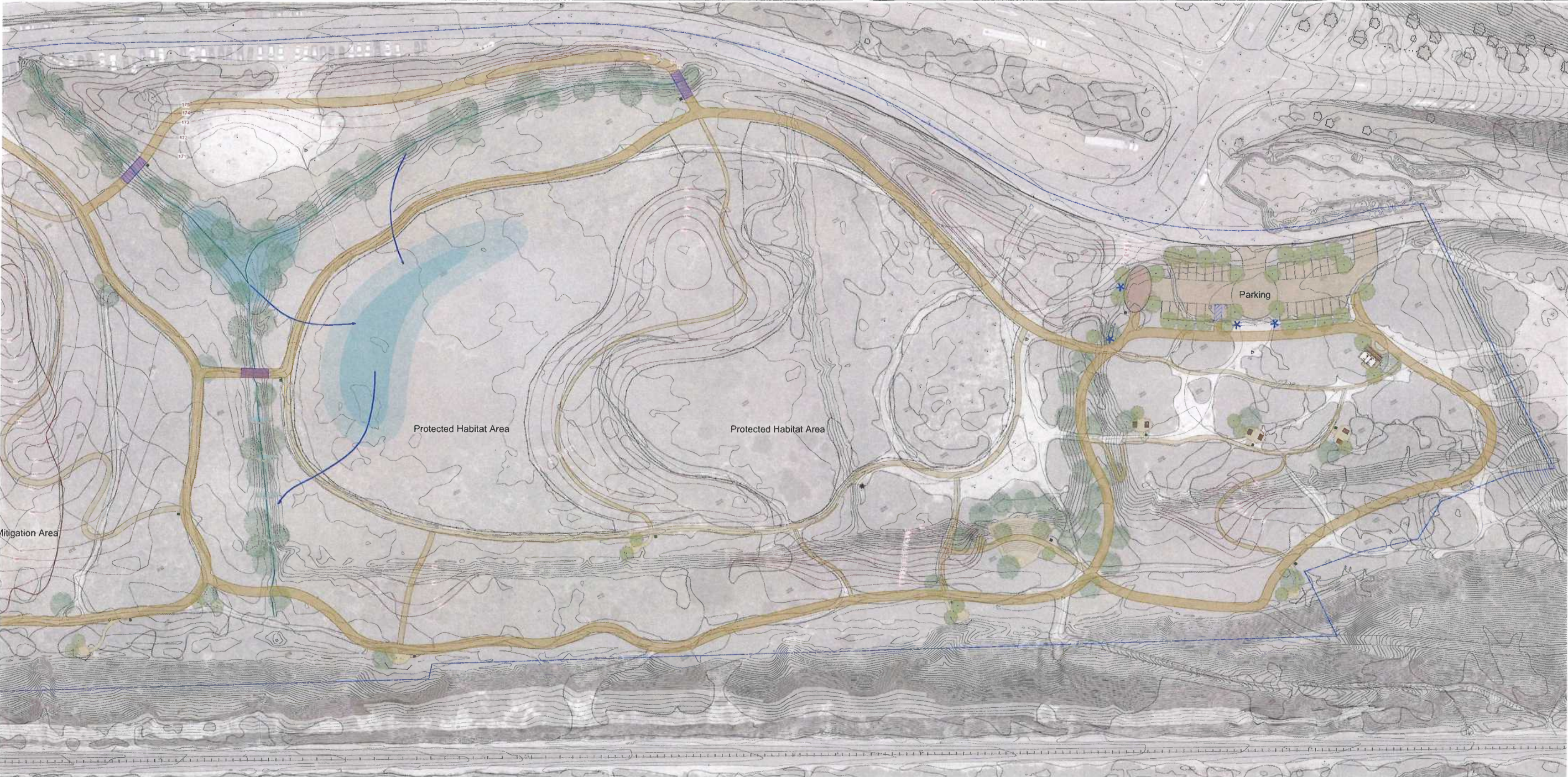
Acting City Clerk, City of Carpinteria

I, the undersigned, hereby certify that the foregoing Resolution Number 6072 was duly adopted by the City of Carpinteria on 14th day of September, 2021 following a roll call vote:

Acting City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Jena Acos, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria



LEGEND

Property Line

TOPOGRAPHY

Existing Topog

Proposed Topo

PROPOSED TRAILS

Primary Coastal & Biking Trail ()

Secondary Way

Hiking/Nature Interpretative S

PROPOSED SITE ELEMENTS

Site Fence

Restroom (pot)

Bridge

Picnic Areas

Overlooks

Outdoor Classroom

Donor Feature

Interpretive Sign

Entry Feature

New Trees

PROPOSED WATERSHED MANAGEMENT

Bioswales

Detention Basin

Sandstone Weir

Flow to Detent



City of Carpinteria

COUNCIL AGENDA STAFF REPORT September 13, 2021

ITEM FOR COUNCIL CONSIDERATION

A status report on the City's Short-Term Rental (STR) program as set out in Carpinteria Municipal Code Chapter 14.47, Vacation Rental Overlay District, Municipal Code Chapter 14.52, Home Stays, and implemented through related administrative policies.

STAFF RECOMMENDATION

Action Item X ; Non-Action Item

That the City Council receive and file this report, confirm the scope of an update to be drafted for the STR Administrative Policies and Procedures, and provide any additional appropriate direction to staff concerning the STR Program for consideration at a future meeting.

Sample Motion: I move that the report be received and filed, and request staff to schedule, as discussed, an update to the STR Administrative Policies and Procedures for the Council's consideration and comment.

BACKGROUND

In the recent past, the City of Carpinteria ("City") experienced a growth in the number of residential units converted to STRs, which raised concerns over identified negative impacts associated with STR use. These concerns included protecting the City's housing stock for long-term residency for the local workforce, regulating an important lodging resource in the City, and addressing concerns regarding neighborhood compatibility of STRs in the City's residential zone districts. To address these concerns, in April 2017, the City Council adopted comprehensive STR regulations, as well as STR Administrative Policies and Procedures¹. The City's STR regulations went into effect in July 2017, following certification by the California Coastal Commission. The STR Administrative Policies and Procedures were established in 2017 and updated once in 2018.

¹ See Attachment A, Ordinance No. 708, for complete recitals concerning the basis for the STR program and regulations, and Attachment B, STR Administrative Policies and Procedures, updated August 2018.

The STR regulations define Short-Term Rental as the "rental of a residential unit for a period of thirty (30) consecutive calendar days or less, subject to all applicable City land use regulations, permit/licensing requirements, and payment of fees and/or taxes, including transient occupancy tax as defined in Chapter 3.20 of this [Carpinteria Municipal] Code." STRs include:

- Vacation Rentals (owner not present during the rental period), and
- Home Stays (owner present during the rental period).

Tents, yurts and RVs are not allowed as a part of any STR. STRs located within commercially zoned property are referred to as Lodging Facilities and are treated the same as motels/hotels.

STR Program Highlights:

Overview of Vacation Rental Rules and Regulations:

- 218 total Vacation Rental (VR) licenses allowed at a time within the Vacation Rental Overlay District (VROD) (see Exhibit II on page 5) distributed among four geographic Areas of the VROD:
 - Area A – 55 maximum;
 - Area B – 115 maximum;
 - Area C – 30 maximum;
 - Area D – 18 maximum.
- Licenses are issued on a first come, first issued basis; when maximum allowed licenses are issued for an area, the City creates a waitlist.
- 23 nonconforming units were eligible to apply for amortized VR licenses outside of the VROD; 18 applied; all were granted; 13 remain in operation and will sunset June 30, 2022.
- Licensees must live/work within 30 miles of the VR or hire a local property manager.
- VRs must have contact information posted outside of property and rules and other information posted inside.
- Maximum number of guests is based on number of bedrooms (children count as guests).
- Maximum number of visitor vehicles is based on spaces available.

Overview of Home Stay Rules and Regulations:

- An unlimited number of Home Stay (HS) licenses are allowed within R-1, PUD and PRD residential zones.
- Owners must be present during overnight stays.
- Rules and other information must be posted in bedrooms used for HS guests.
- Maximum number of guests is four (children count as guests).
- Maximum number of visitor vehicles is one.

Overview of General STR Rules and Regulations:

- Licensees must remit Transient Occupancy Tax (TOT) Statements each quarter whether they collect tax or not (CMC §3.20, CMC §14.47.130, CMC §14.52.110).
- Licensees must use their license at least once every 24 months or their license automatically expires (CMC §14.47.140a, CMC §14.52.120a).
- The City audits approximately five percent of STR licensees per year (excluding 2020 due to COVID-19).
- Stays of 30 days or longer are not considered short-term (and thus not subject to the STR Regulations).

Program Work to Date:

- Developed application and renewal forms and processes for applicants and staff.
- Communicated the new regulations and process through numerous mailings, ads, and the City's website.
- Retained and adapted license tracking software (initially through iWorQ; recently signed contract with HdL to take over license management).
- Designed a new license, exterior and interior notices, and other informational materials for those awarded licenses.
- Updated the City's Transient Occupancy Tax (TOT) form, intake, and record-keeping processes to meet the City's municipal code requirements.
- Created STR FAQs, muni code summaries for TOT, VRs and HSs, provided regular news updates, information directed at property managers, and special COVID-19 information.
- Maintained and updated list of all approved STRs with contact information on the City's website.
- Developed a waitlist and process for VROD Areas C and D, which are currently at capacity.
- Updated STR Administrative Policies and Procedures for implementing the regulations one year after adoption.
- Created an audit process and audited 10 licenses in FY 2019/2020.
- Developed compliance letter prototypes for common situations.
- Recently contracted with HdL Companies, which will enable better TOT monitoring and enhanced compliance for those operating with and without licenses, and will provide for on-line applications, renewals and payments.

STR Program Numbers July 2017- August 2021:

- 267 total VR licenses issued to date; the City has had approximately 203 (on average) active at any one time (218 are allowed at any one time in the VROD).
 - Areas A and B have not yet approached maximum licenses allowed;
 - Area D first required a waitlist in Sep. 2018, Area C in Nov. 2018.
- Seven HS licenses issued with four active at this time.
- 13 remaining amortized VRs outside the VROD, all of which will expire in June 30, 2022.
- Turnover: 74 Vacation Rental licenses have ceased use/forfeited/ non-renewed/sold their property over the four years:

- 10 non-renewals per year on average;
- 8 otherwise cease use/sell property per year on average;
- One forfeited due to non-payment of TOT in 24 months; several pending (this was suspended during the six quarters impacted by COVID-19);
- None revoked due to non-compliance.
- \$86,310 in STR (VR plus HS) application and license fees received (\$315/license).
- \$80,850 in STR renewal license fees received over four renewal periods (\$105/license).
- \$1,742,935 in TOT from licensed STRs collected to date (fifteen quarters reporting):
 - Over \$81,000 in late/missing TOT collected to date (\$10,000 collected through audit, the remainder through tracking and reminders procedures);
 - Reported and remitted TOT by fiscal year:
 - 2017/18: \$412,364;
 - 2018/19: \$455,123;
 - 2019/20: \$414,583 (includes four-month COVID-19 shut-down);
 - 2020/21: \$460,865 (three quarters reporting).

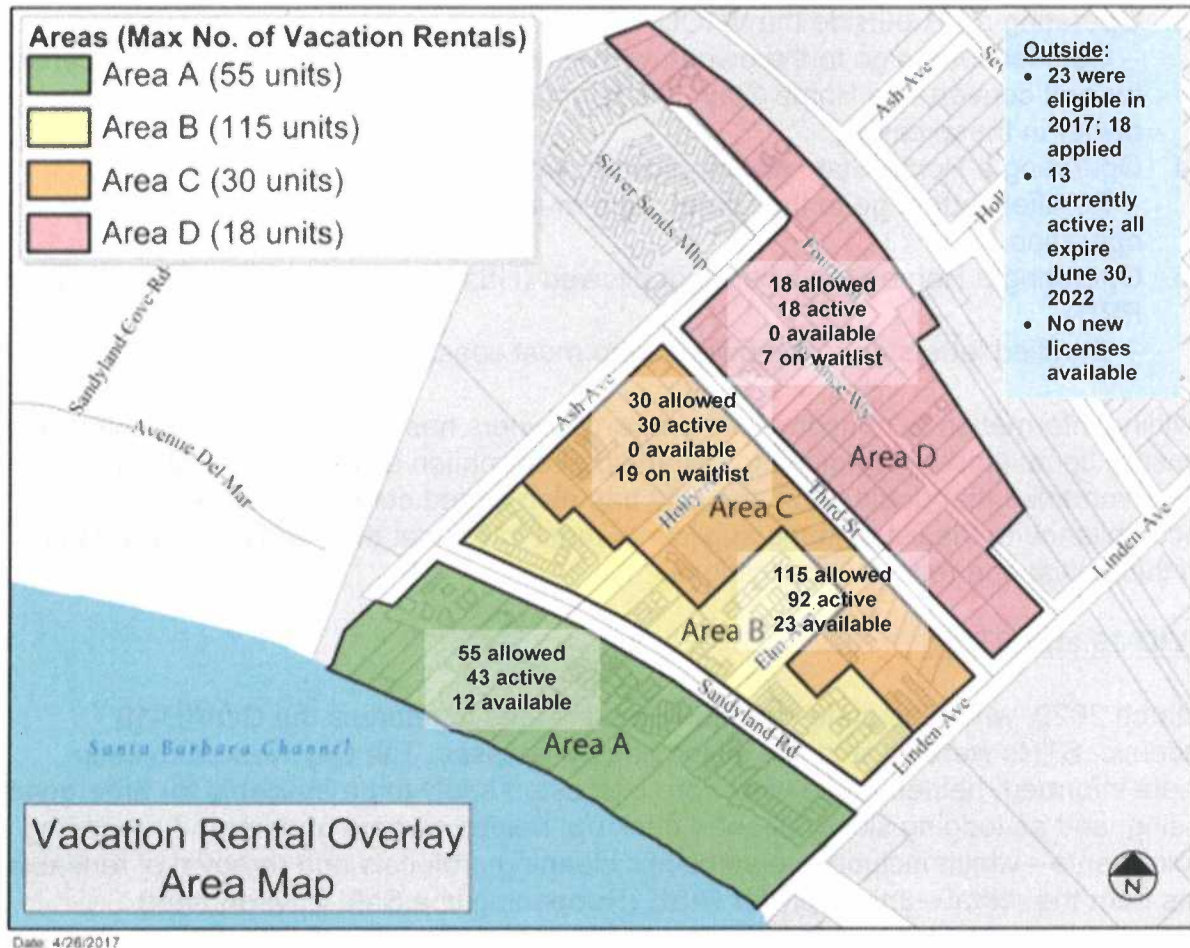
EXHIBIT I

Cumulative STR License Data by Area, July 1, 2017 - Aug. 4, 2021						
VROD AREA	A	B	C	D	Outside	Home Stays
Maximum Licenses Allowed	55	115	30	18	23 initially eligible	n/a
Total Licenses Issued	62	120	43	24	18	7
Ceased Use/Sold/Forfeited/Did Not Renew/Expired	19	28	13	6	5	3
Current Licenses Issued	43	92	30	18	13	4
Current Licenses Available ¹	12	23	0	0	n/a	n/a
Waitlist Applications	n/a	n/a	19 ²	7 ³	n/a	n/a
Total TOT Collected	\$591,110	\$409,153	\$311,328	\$187,691	\$234,238	\$9,414
Ave. TOT/license	\$13,136	\$4,447	\$10,378	\$10,427	\$18,018	\$2,690
Total # of those reporting \$0 TOT/quarter	277	756	143	99	51	10
Ave. # \$0 quarters reported/license	6 per lic	8 per lic	5 per lic	6 per lic	4 per lic	3 per lic
% \$0 TOT quarters reported	41%	54%	33%	36%	21%	29%
¹ Includes licenses available as a result of owners ceasing use or not renewing						
² All 19 applied within the last 12 months						
³ Four applied within the last six months						

The 13 remaining non-conforming licenses outside of the VROD (blue column) are no longer eligible for renewal. All expire on June 30, 2022. These units will continue to be available to long-term renters after the STR licenses permanently expire.

EXHIBIT II

Vacation Rental Overlay District



Non-Compliance:

There are typically five types of non-compliance issues:

1. Licensed, but not following license regulations such as:
 - Late/non- submittal of TOT statements, particularly for \$0 TOT reporting;
 - No local property manager (change in property management not reported, listed local property manager is not actually contracted, etc.);
 - Reporting very small amounts of TOT only at the 24 month deadline;
 - Trash issues, especially at holidays and in single units;

- Noise issues;
- Exceeding occupancy maximum;
- Exceeding vehicle maximum.

The remedy for each of these is communication beginning with emails and phone calls. The City has issued non-compliance warning letters to only three licensees, and has achieved compliance with all.

2. Operating a VR within the VROD without a license:
 - Certified letters go to the owner, who must either obtain a license or cease operation. In some cases these units have been in Area C, so were waitlisted.
3. Operating a VR outside the VROD:
 - Certified letters go to the owner, who must cease operation or obtain a license for and convert to a Home Stay. It is common to have difficulty reaching the owner in these cases.
4. Operating a Home Stay, where allowed, without a license
 - Certified letters go to the owner, who must either obtain a license or cease operation.
5. Operating a Home Stay where not allowed (HSs are allowed only in R-1, PUD or PRD)
 - Certified letters go to the owner, who must cease operation.

Providing information to noncompliant property owners has been the most effective tool to ensure compliance. In addition to expanding information as needed (FAQs, muni code summaries, handouts, etc.), the City has also added common issues of noncompliance to the list of items applicants must initial that they understand/agree to with their initial and renewal applications.

COVID-19 and STRs:

In March 2020, when the state shut down businesses to address the COVID-19 pandemic, STRs were treated like all lodging businesses. The City worked to keep owners informed, helped those who were interested apply to be available for emergency housing, and as lodging slowly opened back up, helped owners understand reopening requirements—which included very specific cleaning protocols and removal of reusable items from the rental—and apply for RISE (Reopening in a Safe Environment) certificates. Education included helping owners navigate and apply reopening requirements to their specific situation as well as helping owners understand the decision-making framework in the state and county (e.g., many owners did not understand the state's role regarding COVID-19 tiers and rules and the County Public Health Department's role regarding interpreting and implementing reopening regulations).

This communication was further complicated because 78% of STR owners (2020/21) did not live in Santa Barbara County, with many from out-of-state, so many were unfamiliar with the state and county tiers and procedures. The City is not counting any of the months inclusive of March 2020-June 2021 toward the 24 month limit on \$0 TOT

submission. This means that owners are not being penalized for deciding not to rent short-term during the COVID-19 emergency.

STR Administrative Policy and Procedures:

The STR Ordinance authorizes the City Manager to develop an STR Administrative Policy to aid implementations of the STR regulations. Pursuant to this authority, the City Manager presented the City Council with STR Administrative Policies and Procedures on April 10, 2017. On August 27, 2018, the City Manager brought revisions of the STR Administrative Policies and Procedures to the City Council for comment. Those revisions incorporated lessons learned during the City's first full year of implementing the STR regulations. With three more years of experience, the STR Administrative Policies and Procedures could be updated reflecting data from the program and input from the Council based on the discussion below.

DISCUSSION

Recently, members of the City Council have received correspondence and/or inquiries about four STR-related issues, all of which are described in more detail below:

- Waitlists in VROD areas C and D.
- 30-day rentals.
- Non-conforming licenses outside of the VROD.
- Home Stay license regulations.

Waitlists in VROD areas C and D

Areas C and D of the VROD have both had waitlists since 2018; however, in recent months, the number of applicants on waitlists has increased significantly, and the corresponding wait for a license has increased. There is also a recent development in Area C: owners of apartment complexes applying for STR licenses for every unit in the complex they own. Two owners have now done this, and together they represent 15 of the 19 applications on the waitlist for area C. There are licensees in both areas C and D who rarely use their licenses (and there have been some licensees who never used their licenses but held onto them for the 24 months permitted under the ordinance)—these are licenses that are not adding TOT to the City.

Response Option(s):

The City Council established the boundaries of the areas of the VROD and the number of licenses available based on historic use and with an interest in balancing both Vacation Rentals and long-term rentals in the Beach Neighborhood.

30 day rentals

The STR regulations require a property owner to comply with all STR program requirements, including acquiring an STR license, for any rental use of 30 days or less. The 30-day rental use threshold reflects state and City tax law that requires guests that stay for 30 days or less to pay the City's Transient Occupancy Tax (TOT). Persons entering into rental agreements to stay greater than 30 days are long-term rentals and are exempt from payment of TOT and, under the current STR provisions, a property owner entering into such a long-term rental agreement does not need a STR license.

The City has not tracked 31-day plus rentals, but is aware that many STR licensees rent their properties for 31 days or longer at some point during the year. There are reports of two additional issues: 1.) The City has had inquiries from real estate agents about whether or not entering into a rental agreement for greater than 30 days but allowing renters to stay for less than 30 days is permitted. STR license holders may wish to employ this practice to avoid payment of TOT. Non-licensees may wish to employ this practice to effectively operate an STR illegally. The City has not had any specific complaints about this nor does it have evidence that this has occurred so far; however, the inquiries about it suggest it may be interpreted by property owners/managers as a loophole and should be addressed. 2) Legitimate 31-day or longer STRs are popular enough that some long-term rental housing is being lost to 30-day rentals—the City recently received a complaint regarding this happening in Area C of the VROD. Staff believes that the market rate for rentals of 31-60 days is sufficiently high that a property owner may prefer such rentals over a longer-term lease. These types of rentals could, in the long run, undermine key purposes of the STR Program, i.e., preserving housing that is affordable by design and for permanent residents and the local workforce.

Response Option(s):

Gather more information about frequency of rentals of greater than 30 days but less than 1 year. Staff will direct its consultant, HdL, to analyze data to determine if TOT and/or STR Program regulations are being violated. Staff will analyze the data and return to the Council with a report to determine if a legislative fix is required.

Non-conforming VR Licenses Outside of the VROD

After the STR Ordinance was approved in April 2017, 23 non-conforming units were eligible to apply for amortized VR licenses outside of the VROD. The licenses were issued for one-year periods, renewable up to five years. To be eligible, owners of existing vacation rentals in PRD zoned areas had to have proof of having a TOT certificate (business license) and had to have proof of having paid TOT prior to 2015. Of the 23 eligible, 18 applied and were granted STR licenses. Since that time, two units did not renew for unknown reasons, and three did not renew as they were about to expire due to non-submittal of TOT for 24 consecutive months. The 13 remaining non-conforming licenses outside of the VROD are no longer eligible for renewal. They all

expire on June 30, 2022. The table on page four (Exhibit I) shows the relatively high TOT collected and the relatively low \$0 TOT submittal (non-STR use) rate of STR licensees in this area.

The owner of seven of the currently licensed non-conforming properties approached the City regarding a possible extension of the expiration deadline. Most of the other six owners have expressed interest in either having the deadline extended or that they be allowed to keep their licenses indefinitely (provided they follow all regulations and renew as required each year).

In addition, one owner of several properties in the same area has come forward and wishes to be considered for new licenses for up to seven units.

Response Option(s):

Staff recommends no changes to the area where STRs are allowed or the amortization period allowed. The area where STRs are allowed was established to promote preservation of housing that is affordable by design and available for permanent residents and the local work force. Allowing units outside of the STR Vacation Rental Overlay District to continue would mean reducing the amount of housing available for permanent residents and the local workforce. The five-year amortization period has allowed property owners a reasonable period of time to transition out of STR use.

Home Stay Regulations

The City has issued only seven Home Stay licenses in four years, and has only four active licenses at this time. Recently, the City received its first complaint about a licensed Home Stay property. Neighbors of the Home Stay property have raised a concern that the home's owners do not reside at the home at all times, and questioned whether the owner was present during all of the Home Stay rentals.

This situation has led the City to review the intent of the Home Stay regulations, which state: "The owner shall reside in the residential unit during all overnight rental periods." The Council wished to address rentals of individual rooms, or similar arrangements, on a short-term basis where the owners are in-residence under the STR Program regulations. The Council also wanted to ensure that Home Stay license owners would feel responsible to the neighborhood and the neighbors, and address any issues of parking, noise and trash control by occupants before they impacted the neighborhood. Of four current Home Stay licenses, at least one is not the primary residence of the owner, another is owned by a family who state that the unit will be their primary residence when planned improvements are completed.

Response Option(s):

Make any amendments to the STR Administrative Policies and Procedures to clarify that Home Stay licenses will be issued only if the unit is the owner's primary residence.

Establish procedures for promoting compliance such as: 1) having the owner supply one or more forms of proof of primary residence (driver's license, property tax residential exemption, insurance) and 2) having the owner sign an affirmation of primary residence as part of the application process. Current licensees will be required to sign the affirmation as part of their next renewal (June 2022). Under the STR Ordinance, the City Manager may update the STR Administrative Policies and Procedures.

POLICY CONSISTENCY

The protection of the City's housing stock for long-term residency is important to local workforce housing supporting the City's economy, including the hospitality and agricultural industries. At the same time, STRs serve as an important lodging resource in the City by providing an expandable lodging inventory, contributing to growth in the retail/restaurant business sector of the local economy and associated tax revenues. The City's STR Program reflects the Council's commitment to maintaining a balance between preserving the availability of long-term rental housing for the local workforce and promoting appropriate opportunities for visitor-serving accommodations within the Coastal Zone.

Staff notes that at the California Coastal Commission Hearing to consider our STR Program, the Commission's Director stated that the program struck the right balance between the two interests and endorsed our Program as a model for other jurisdictions.

FINANCIAL CONSIDERATIONS

Since the STR regulations were adopted, the program has brought in \$167,160 in license fees (new applications and renewals) and \$1,742,935 in TOT from licensed STRs (collected as of June 30, 2021, fifteen quarters reporting).

OPTIONS

1. The Council may provide any comments that it has on proposed changes to the STR Administrative Policies and Procedures.
2. The Council may comment on any other aspect of the STR regulations.

PRINCIPAL PARTIES EXPECTED AT MEETING

Ryan George, HdL Companies

ATTACHMENTS

- A. Ordinance No. 708, adopted April, 2017
- B. STR Administrative Policies and Procedures, updated August 2018.

Staff contact: Steve Goggia, Community Development Director
(805) 755-4414, steveg@ci.carpinteria.ca.us



Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us



Signature

Attachment A

ORDINANCE NO. 708

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, AMENDING TITLE 14 (ZONING) OF THE CARPINTERIA MUNICIPAL CODE TO CREATE THE VACATION RENTAL OVERLAY DISTRICT AND ADDING AND AMENDING ZONING REGULATIONS PERTAINING TO THE ESTABLISHMENT AND OPERATION OF SHORT-TERM RENTALS.

WHEREAS, due to the growth in the number of residential units being converted to short-term rentals throughout the City of Carpinteria ("City") and concern over identified negative impacts associated with short-term rental use, on August 10, 2015, the City Council of the City of Carpinteria ("City Council") initiated an amendment to the Carpinteria Municipal Code pertaining to short-term rental use; and

WHEREAS, the City Council has determined that short-term rentals are having negative impacts on the quality and character of the City's residential neighborhoods and on the availability and affordability of housing; and

WHEREAS, protection of the City's housing stock for long-term residency is important to local workforce housing supporting the City's economy, including the hospitality and agricultural industries; and

WHEREAS, the City Council has determined that short-term rentals serve as an important lodging resource in the City, by providing an expandable lodging inventory, contributing to growth in the retail/restaurant business sector of the local economy and associated tax revenues; and

WHEREAS, the City Council's consideration of Project 15-1785-LCPA/ORD reflects the Council's commitment to maintaining a balance between preserving the availability of long-term rental housing for the local workforce and promoting appropriate opportunities for visitor-serving accommodations within the Coastal Zone, consistent with Coastal Act Section 30213 and 30222; and

WHEREAS, because Title 14, Zoning, of the Carpinteria Municipal Code does not clearly state that short-term rentals are permitted uses within neighborhoods designated for multi-family residential uses, the City Council wishes to clearly delineate the zones within which short-term rentals are authorized in order to maintain the balance referenced above; and

WHEREAS, pursuant to its police powers, the City has the authority to enact laws which promote the public health, safety and general welfare of its residents; and

WHEREAS, the regulation of short-term rental use is consistent with both State law, which recognizes the vital role local governments play in the supply and affordability of housing, and City Housing Element policies, which, in part, call for maintenance and preservation of the City's residential housing stock; and

WHEREAS, the establishment of an appropriate City regulatory program can best address negative impacts being experienced in the City due to short-term rentals; and

WHEREAS, the establishment of an appropriate City regulatory program preserves opportunities for public access to Carpinteria as a visitor destination; and

WHEREAS, the City has licensed 218 vacation rentals, as of the date of this Ordinance, which operate legally in the Planned Residential Development Zone District. The City estimates that up to 50 vacation rentals and home stays operate illegally, some of which are located in the Single-Family Residential Zone District. The City's Code Compliance Division has sent seven property owners letters regarding compliance concerns for unpermitted vacation rentals in the Single-Family Residential Zone District. Concerns regarding neighborhood compatibility of vacation rentals has been raised in the Single-Family Residential Zone District; and

WHEREAS, the City Council adopted Urgency Ordinances 705 and 706 implementing and extending a moratorium on issuance of licenses for new short-term rentals in order to study, develop and consider regulations for short-term rental uses in the City; and

WHEREAS, on December 7, 2015 and January 4, 2016, the Planning Commission of the City of Carpinteria ("Planning Commission") heard a report from City staff and reviewed draft short-term rental regulations that would establish geographic boundaries and a quantitative cap, limiting the location and maximum number of short-term rentals that may be permitted, and that would establish permitting and operating standards for short-term rentals; and

WHEREAS, on February 8, 2016, the City Council heard a report from City staff and reviewed draft short-term rental regulations that would establish geographic boundaries and a quantitative cap, limiting the location and maximum number of short-term rentals that may be permitted, and that would establish permitting and operating standards for short-term rentals. The City Council gave staff direction to return to the Planning Commission for further deliberation on the geographic boundary, quantitative cap, amortization period, and home stay occupancy and parking limits; and

WHEREAS, on March 2, 2016 and March 21, 2016, the Planning Commission heard a report from City staff and reviewed draft short-term rental regulations that would establish geographic boundaries and a quantitative cap, limiting the location and maximum number of short-term rentals that may be

permitted, and that would establish permitting and operating standards for short-term rentals. The Planning Commission considered modifications to the geographic boundary, quantitative cap, amortization period, and home stay occupancy and parking limits. The Planning Commission recommended denial of the draft short-term regulations and stated that they supported a larger overlay boundary and expressed concern about the number of non-conforming vacation rentals; and

WHEREAS, on April 25, 2016, the City Council heard a report from City staff and reviewed draft short-term rental regulations that would establish well-defined geographic boundaries within which short-term rentals would be authorized and a quantitative cap, limit the location and maximum number of short-term rentals that may be permitted, and establish permitting and operating standards for short-term rentals. The City Council considered the comments and concerns of the Planning Commission and the public; and

WHEREAS, after a duly noticed public hearing on April 25, 2016, the City Council recommended approval of Ordinance 708; and

WHEREAS, on December 8, 2016, the California Coastal Commission approved the proposed amendments to the City's certified Local Coastal Plan as set forth in Ordinance 708; and

WHEREAS, after a duly noticed public hearing on April 24, 2017, the City Council approved a second reading of Ordinance 708, which included corrections to typographical and clerical errors as permitted by Government Code section 36934; and

WHEREAS, upon its effective date, Ordinance 708 shall supersede and repeal Ordinance 711; and

WHEREAS, it has been determined that regulating short-term rental use as included in this ordinance is consistent with the City's General Plan and Coastal Land Use Plan.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CARPINTERIA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. INCORPORATION OF RECITALS

The City Council hereby finds and determines that the foregoing recitals, which are incorporated herein by reference, are true and correct.

SECTION 2. ADOPTION OF VACATION RENTAL OVERLAY DISTRICT MAP

Pursuant to CMC 14.04.070, Exhibit 1, attached to and made a part of this ordinance, delineates the boundaries of the Vacation Rental Overlay District.

SECTION 3. AMENDMENT OF TITLE 14 OF CARPINTERIA MUNICIPAL CODE

Chapter 14.04, of Title 14 of the Carpinteria Municipal Code is hereby amended (in part) to read as follows:

14.04.060 - Overlay districts.

1. In addition to the regulations governing the foregoing districts, the following overlay districts and the symbols used to represent them on the official zoning maps are established as follows:

Coastal Appeals Area	CA
<u>Ellinwood Parcel</u>	<u>Ellinwood</u>
Environmentally Sensitive Habitat	ESH
Flood Hazard Area	FH
Residential	R
Specific Plan	S
<u>Transportation Corridor Wetland</u>	<u>TCW</u>
<u>Vacation Rental</u>	<u>VR</u>
Visitor-Serving/ Highway Commercial	V
<u>Whitney Site</u>	<u>Whitney</u>

2. The regulations of the overlay district shall apply to the land in the same manner as specific district regulations. Overlay regulations shall apply wherever the symbol and the boundaries of the area are shown on the official zoning maps. When a symbol for an overlay district is added to a district symbol, the provisions of the overlay district shall be effective in addition to the applicable district regulations. If any of the provisions of the overlay district conflict with provisions of the specific district regulations, the provisions which are most restrictive shall govern.

Chapter 14.47 Vacation Rental Overlay District, is hereby added to Title 14 of the Carpinteria Municipal Code to read as follows:

CHAPTER 14.47 – Vacation Rental Overlay District

14.47.010	Purpose and Intent
14.47.020	Applicability
14.47.030	License Required
14.47.040	Permitted Uses
14.47.050	Location Criteria
14.47.060	Applicability of Underlying Residential District
14.47.070	Application Requirements
14.47.080	Operating Standards
14.47.090	Grounds for Issuance / Denial of a License
14.47.100	License Form and Periods of Validity

14.47.110	License Issuance and Non-Transferability
14.47.120	Terms of License: Expiration
14.47.130	License Renewal
14.47.140	Cessation of Use of a Residential Unit as a Vacation Rental
14.47.150	License Revocation
14.47.160	License Revocation – Hearing Required
14.47.170	Appeal from Denial or Revocation of License
14.47.180	License Application Fee
14.47.190	Amortization of Nonconforming Vacation Rentals
14.47.200	Violations
14.47.210	Penalties
14.47.220	Requirements Not Exclusive
14.47.230	Private Action to Enforce
14.47.240	Administrative Policy

14.47.010 Purpose and Intent

The purpose of the vacation rental overlay district is to establish vacation rentals as a permitted use in the vacation rental overlay district, to specify that they are only allowed in the vacation rental overlay district, and to provide opportunity for owners of residential units to be used as vacation rentals, as defined by Carpinteria Municipal Code Section 14.08. The intent is to provide adequate transient occupancy uses in areas serving the beach and downtown and to insure that such uses are appropriately integrated with residential and commercial needs of the community. The vacation rental overlay district will allow owners of residential units to obtain a license to operate a vacation rental.

14.47.020 Applicability

The requirements of the vacation rental overlay district, as set forth in this chapter, shall apply to those parcels designated in the vacation rental overlay district, as shown on the adopted zoning map.

14.47.030 License Required

No person shall rent, offer to rent, or advertise for rent a residential unit to another person or group for a vacation rental without a license approved and issued in a manner provided for by this Chapter. Only owners of a residential unit are eligible to apply for and receive a vacation rental license. Licenses for operation of a short-term rental will be issued pursuant to an administrative policy developed by the City Manager and/or his designee.

14.47.040 Permitted Uses

Uses permitted in the vacation rental overlay district are as follows:

- a. Vacation rentals;

- b. Uses, buildings and accessory structures customarily incidental to the above uses; and
- c. All other uses as defined in the underlying zoning district.

14.47.050 Location Criteria

The provisions of the vacation rental overlay district shall apply to any parcel(s) subject to the vacation rental overlay district, as shown on the City's official zoning maps.

14.47.060 Applicability of Underlying Residential District

All of the standards of the underlying residential district shall also apply to the vacation rental overlay district.

14.47.070 Application Requirements

Prior to renting, offering to rent or advertising the rental of a residential unit for a vacation rental, the property owner shall make an application to the City on a form provided by the City. The application shall be filed by the owner and include the following information:

- a. The full true name under which the business will be conducted.
- b. The address and assessor parcel number where the vacation rental is to be conducted. Where multiple units are located on the same parcel, each unit's address shall be provided on a separate application.
- c. The owner's full, true name, mailing address, email address and telephone number.
- d. In the case that a separate management company or person shall assume responsibility of the vacation rental for the owner, the management company or contact person's name, phone number, mailing address and email address shall be provided in addition to the owner.
- e. A description of any other business to be operated on the same premises, or on adjoining premises, owned or controlled by the owner and/or applicant.
- f. Certificate of insurance evidencing that the residential unit being used as a vacation rental is covered by adequate and appropriate, including and not limited to fire, hazard and liability insurance.

- g. Vacation rentals proposed on parcels with no live-in, on-site manager, shall furnish the City with mailing labels of all neighboring owners and occupants addresses within one hundred (100) feet (neighboring residents) of the parcel boundaries of the proposed vacation rental, in a format provided by the City. Upon issuance of a vacation rental license, the City will send a written notice to neighboring residents notifying them that the premises will be used as a vacation rental and will provide the name, address, and telephone number of both the owner and the person or property manager responsible for managing the vacation rental.
- h. An affidavit stating that the residential unit meets all applicable building, health and safety standards. The affidavit shall be on a form provided by the City and shall be signed by the owner of the residential unit.

14.47.080 Operating Standards

The following minimum requirements shall apply to the operation of all vacation rentals:

- a. The owner or property manager must live or work within thirty (30) miles of the premises and be able to respond to tenant and/or public concerns about the vacation rental at all times during which a residential unit is being rented as such.
- b. All advertisements for the vacation rental shall list the City's vacation rental license number and the current transient occupancy tax rate which applies to the rental of the unit.
- c. The owner shall maintain adequate and appropriate, including and not limited to fire, hazard and liability insurance.
- d. The property shall be provided with adequate waste collection facilities at all times. Waste bins and refuse shall not be left within public view, except in proper containers for the purpose of collection on the scheduled collection day(s). The waste collection schedule and information about recycling and green waste separation and disposal shall be included in the rental agreement and posted conspicuously in the rental unit.
- e. The residential unit shall not be rented or used for events, e.g., weddings, commercial activities or sales events.
- f. Occupants of the vacation rental shall be prohibited from creating unreasonable noise or disturbances, engaging in disorderly conduct or violating provisions of federal, state or local law.

- g. At all times a unit is in use as a vacation rental, the owner's or property manager's contact information shall be posted on the outside wall near the entrance of the unit, in a format provided by the City.
- h. At all times a unit is in use as a vacation rental, a notice shall be posted on the interior of the front door of the vacation rental, in a form approved by the City, which notes the vacation rental license number, transient occupancy tax rate, property owner or property manager contact information, and any additional information as required by the City as a part of the vacation rental license.
- i. The owner shall maintain an active business license, transient occupancy tax certificate and any other applicable licenses and permits, in addition to the vacation rental license, pursuant to Carpinteria Municipal Code, at all times that the residential unit is used or advertised as a vacation rental. A copy of the business license shall be posted on the interior of the front door of the residential unit.
- j. The maximum occupancy of a vacation rental shall be determined by the City and not exceed two occupants per unit, plus two occupants per bedroom. A bedroom is a room that is designed to be used as a sleeping room and for no other primary purpose and must meet the requirements of the Carpinteria Municipal Code for such. The vacation rental license shall specify the maximum number of occupants allowed at the vacation rental.
- k. The owner shall by written agreement, limit the number of vehicles of occupants to the number designated in the vacation rental license issued by the City; the number of vehicles shall be determined by the City at the time of application, taking into consideration the number of available parking spaces on the site.
- l. A home occupation may not be conducted in any residential unit for which a license has been issued to use the residential unit as a vacation rental.
- m. The owner shall ensure that the vacation rental complies with all applicable codes regarding fire, building and safety, and all other relevant federal, state and local laws and ordinances.
- n. Availability of the rental unit to the public shall not be advertised on the premises.
- o. The City Manager shall have the authority to impose additional operating standards, applicable to all vacation rentals, as necessary, to achieve the objectives of this title. A list of all additional standards shall be maintained

and on file in the Office of the City Clerk and such offices as the City Manager designates.

- p. Upon reasonable notice, each owner and agent or representative of any owner shall provide access to each vacation rental and any records related to the use and occupancy of the vacation rental to the City Manager at any time during normal business hours, for the purpose of inspection or audit to determine that the objectives and conditions of this chapter are being fulfilled.

14.47.090 Requirements for License Issuance

The City shall consider the information included in a complete application in order to determine whether the issuance of the license for the vacation rental is consistent with the provisions of this chapter. Upon determination by the City that the following criteria have been met, the City shall approve the license:

- a. The number of licensed vacation rentals within the vacation rental overlay district do not to exceed the following area limits:
 - i. Area A, as identified on the vacation rental overlay district map adopted as part of Ordinance 708 on April 25, 2016: Fifty-five (55) vacation rentals;
 - ii. Area B, as identified on the vacation rental overlay district map adopted as part of Ordinance 708 on April 25, 2016: One Hundred Fifteen (115) vacation rentals;
 - iii. Area C, as identified on the vacation rental overlay district map adopted as part of Ordinance 708 on April 25, 2016: Thirty (30) vacation rentals;
 - iv. Area D, as identified on the vacation rental overlay district map adopted as part of Ordinance 708 on April 25, 2016: Eighteen (18) vacation rentals.
- b. A license for a vacation rental use for the residential unit has not been revoked in the prior twenty-four (24) month period;
- c. The premises or residential unit is not currently the subject of an active compliance order or administrative citation for a violation of the Carpinteria Municipal Code;
- d. An administrative citation has not been issued, regarding a violation on the site, in the past twelve (12) months;
- e. The property owner has demonstrated, through an application filed to the City, the ability to meet the requirements outlined in this chapter.

14.47.100 License Form and Period of Validity

All licenses for vacation rental uses shall be made on forms furnished by the Community Development Department and shall be issued for one (1) year. Licenses shall be issued for the period of time beginning on July 1st of each year and concluding on June 30th of the following year. Applications made during the year shall be issued for a prorated period to conclude on June 30th.

14.47.110 License Issuance and Non-transferability

The vacation rental license issued under this chapter shall be issued to the owner of record of the residential unit and no license may be assigned, transferred or loaned to any other person, entity, location or establishment.

14.47.120 Term of License: Expiration

The vacation rental license shall be personal to the applicant/owner and shall automatically expire upon sale or transfer of the premises or residential unit, or if not renewed pursuant to Municipal Code Section 14.47.130. The license may be revoked for failure to comply with adopted standards, subject to the administrative and revocation procedures outlined in Section 14.47.150, unless otherwise specified by this chapter.

14.47.130 License Renewal

The vacation rental license shall automatically renew upon payment of the business license tax renewal fee and all required transient occupancy tax remittance documents associated with the vacation rental license. Non-renewal prior to the expiration date will result in expiration of the vacation rental license and will require that a new application be made subject to Sections 14.47.070 and 14.47.090 and all other requirements of this code.

14.47.140 Cessation of Use of a Residential Unit as a Vacation Rental

- a. Where the owner of a premises or residential unit used and occupied as a vacation rental pursuant to a vacation rental license approved and issued in the manner provided by this chapter, fails to remit transient occupancy tax for a period of twenty-four (24) consecutive months or greater as determined by the City, the vacation rental license shall be deemed to have automatically expired and shall be forfeited.
- b. Where the owner of a premises or residential unit used and occupied as a vacation rental pursuant to a vacation rental license approved and issued in the manner provided by this chapter intends to cease such use and abandon the vacation rental license for the residential unit, the owner shall promptly cause a notice of cessation to be filed with the City. The vacation rental license for the unit shall expire immediately upon receipt by the City of the notice of cessation.

14.47.150 License Revocation

A vacation rental license issued under the provisions of this chapter may be revoked by the City Manager or his/her designee after notice and hearing, as provided in Section 14.47.160 below, for any of the following reasons:

- a. Fraud, misrepresentation or false statement contained in the application;
- b. Fraud, misrepresentation or false statement made in the course of carrying on a vacation rental as regulated by this chapter;
- c. Any violation of any of the provisions of this chapter or of any other provision of this code; or
- d. Any violation of any provision of federal, state or local laws.

14.47.160 License Revocation - Hearing Required

Before revoking a vacation rental license, the City Manager or his/her designee shall give the owner reasonable notice in writing of the proposed revocation and of the grounds thereunder, and also of the time and place at which the holder of the vacation rental license will be given a reasonable opportunity to show cause why the vacation rental license should not be revoked. The notice may be served personally upon the owner or may be mailed, postage prepaid, to the owner, at the last known address or at any address shown upon the application, at least ten (10) days prior to the date of the hearing. Upon conclusion of the hearing, the City Manager or his/her designee may, for any of the grounds set forth in Section 14.47.150, revoke the license.

14.47.170 Appeal from Denial or Revocation of License

Any person whose application has been denied by the City Manager or his/her designee or any person who has had a vacation rental license revoked by the City Manager or his/her designee shall have the right to an administrative appeal before the City Manager or his/her designee. Any unfavorable decision by the City Manager may be appealed in writing, in a form provided by the City, stating the grounds therefor, within ten (10) days of the decision, to the Planning Commission. The Planning Commission shall hold a hearing thereon within a reasonable time and the decision of the Planning Commission shall be final. Appeals shall be filed as outlined in Carpinteria Municipal Code Section 14.78.

14.47.180 License Application Fee

No application shall be processed and no vacation rental license shall be issued under the provisions of this chapter unless the applicant has paid, unless exempted,

the fees as set forth in the schedule of fees established by resolution of the City Council.

14.47.190 Amortization of Nonconforming Vacation Rentals

A nonconforming vacation rental is a vacation rental licensed by the City that is located outside of the vacation rental overlay district and was lawfully established in the PRD Planned Residential Zone District prior to the effective date of this Chapter. Notwithstanding any other law or provision of the Carpinteria Municipal Code, nonconforming vacation rentals shall terminate automatically within five (5) years of the effective date of Chapter 14.47 of the Carpinteria Municipal Code. A nonconforming vacation rental shall be subject to and shall follow the licensing provisions of this Chapter with the exception of Section 14.47.090(a).

To qualify as a nonconforming vacation rental, all of the following shall be satisfied:

- a. The owner demonstrates, with financial evidence acceptable to the City, that the residential unit has been used regularly and continually as a vacation rental in the twenty-four (24) months prior to October 26, 2015;
- b. The owner demonstrates, with financial evidence acceptable to the City, that s/he has successfully transmitted all transient occupancy taxes and business license fees to the City in the twenty-four (24) months prior to October 26, 2015; and
- c. The property had been continually licensed with the City as a vacation rental over the twenty-four (24) months prior to October 26, 2015.

14.47.200 Violations

All violations of this chapter may be filed as either a misdemeanor or infraction, as determined by the City Attorney, pursuant to Carpinteria Municipal Code Section 1.08.010.

14.47.210 Penalties

Violations of this chapter shall be punishable as provided under Chapter 1.08 of the Carpinteria Municipal Code.

14.47.220 Requirements Not Exclusive

The requirements of this Chapter shall be in addition to any license, permit, or fee required under any other provision of this code. The issuance of any license, permit, or fee pursuant to this Chapter shall not relieve any person of the obligation to comply with all other provisions of this code pertaining to the use and occupancy of the vacation rental unit or the property on which it is located.

14.47.230 Private Action to Enforce

Any person who has suffered, or alleges to have suffered, damage to person or property because of a violation of this Chapter may bring an action for money damages and any other appropriate relief in a court of competent jurisdiction against the party alleged to have violated this chapter. Nothing herein shall be deemed or construed to create any right of action against the City or any of its officers, employees, or agents. The sole purpose and intent of this section is to create a right of action between private parties, entities and interests, which are or may be impacted or affected by various aspects of vacation home rentals within the city.

14.47.240 Administrative Policy

The City Manager or his/her designee, shall have the authority to develop administrative policies to implement the intent of this Chapter. The City Council may, from time to time, consider modifications to the administrative policies.

Chapter 14.52 Home Stays, is hereby added to Title 14 of the Carpinteria Municipal Code to read as follows:

CHAPTER 14.52 - Home Stays

- 14.52.010 Purpose and Intent**
- 14.52.020 Applicability**
- 14.52.030 License Required**
- 14.52.040 Applicability of Underlying Base Zoning District**
- 14.52.050 Application Requirements**
- 14.52.060 Operating Standards**
- 14.52.070 Grounds for Issuance / Denial of a License**
- 14.52.080 License Form and Period of Validity**
- 14.52.090 License Issuance and Non-Transferability**
- 14.52.100 Term of License: Expiration**
- 14.52.110 License Renewal**
- 14.52.120 Cessation of Use of Property as a Home Stay**
- 14.52.130 License Revocation**
- 14.52.140 License Revocation – Hearing Required**
- 14.52.150 Appeal from Denial or Revocation of License**
- 14.52.160 License Application Fee**
- 14.52.170 Violations**
- 14.52.180 Penalties**
- 14.52.190 Requirements Not Exclusive**
- 14.52.200 Private Action to Enforce**
- 14.52.210 Administrative Policy**

14.52.010 Purpose and Intent

The purpose and intent of the home stays chapter is to adopt regulations pursuant to the police powers of the City for the purpose of requiring the owner(s) of a residential unit that is used as a home stay, as defined by Section 14.08 of the Carpinteria Municipal Code, to apply for and secure a home stay license authorizing use of the residential unit as a home stay in the manner provided for by this chapter. The intent of this chapter is to establish home stays as an allowed use in the R-1 Single-Family Residential, Planned Unit Development, and Planned Residential Development Zone Districts.

14.52.020 Applicability

This chapter applies to the licensing of home stays in residential zoning districts as outlined in Sections 14.12, 14.14, and 14.16 of the Carpinteria Municipal Code.

14.52.030 License Required

No person shall rent, offer to rent, or advertise for rent a home stay to another person or group without a license approved and issued in a manner provided for by this chapter. Only owners of a residential unit are eligible to apply for and receive a home stay license. Licenses for operation of a home stay will be issued pursuant to an administrative policy developed by the City Manager and/or his designee.

14.52.040 Applicability of Underlying Residential District

All of the standards of the underlying residential district shall also apply to home stays.

14.52.050 Application Requirements

Prior to renting, offering to rent or advertising the rental of a home stay, the owner shall make an application for a home stay license to the City on a form provided by the City. The application shall be filed by the owner and include the following information:

- a. The full true name under which the business will be conducted.
- b. The address and assessor parcel number where the home stay is to be conducted.
- c. The owner's full, true name, mailing address, email address and telephone number.
- d. An affidavit stating that the residential unit meets all applicable building, health and safety standards. The affidavit shall be on a form provided by the City and shall be signed by the owner of the residential unit.

14.52.060 Operating Standards

The following minimum requirements shall apply to the operation of all home stays:

- a. The owner shall reside in the residential unit during all overnight rental periods.
- b. All advertisements for the home stay shall list the City's home stay license number and the current transient occupancy tax rate which applies to the rental of the unit.
- c. At all times a unit is used as a home stay, a notice shall be posted on the interior of the front door of the home stay, in a form approved by the City, which notes the home stay license number, transient occupancy tax rate, property owner contact information, and any additional information as required by the City as a part of the home stay license.
- d. The owner shall maintain an active business license, transient occupancy tax certificate and any other applicable licenses and permits, in addition to the home stay license, pursuant to Carpinteria Municipal Code, at all times that the residential unit is used or advertised as a home stay. A copy of the business license shall be posted on the interior of any bedroom door rented as part of a home stay.
- e. The maximum occupancy of a home stay shall be limited to no more than four (4) home stay guests per home stay.
- f. The owner shall by written agreement, limit home stay occupants to no more than one vehicle.
- g. Availability of the rental unit to the public shall not be advertised on the premises.
- h. The City Manager shall have the authority to impose additional operating standards, applicable to all home stays, as necessary, to achieve the objectives of this title. A list of all additional standards shall be maintained and on file in the Office of the City Clerk and such offices as the City Manager designates.
- i. Upon reasonable notice, each owner and agent or representative of any owner shall provide access to each residential unit used as a home stay and any records related to the use and occupancy of the home stay to the City Manager at any time during normal business hours, for the purpose of inspection or audit to determine that the objectives and conditions of this chapter are being fulfilled.

14.52.070 Requirements for License Issuance

The City shall consider the information included in a complete application in order to determine whether the issuance of a home stay license is consistent with the provisions of this chapter. Upon determination by the City that the following criteria have been met, the City shall approve the license:

- a. The City has not revoked a license for home stay use for that residential unit within the prior twenty-four (24) month period;
- b. The premises or residential unit is not currently the subject of an active compliance order or administrative citation for violation of the Carpinteria Municipal Code;
- c. An administrative citation has not been issued, regarding a violation on the site, in the past twelve (12) months;
- d. The property owner has demonstrated, through an application filed to the City, the ability to meet the requirements outlined in this chapter.

14.52.080 License Form and Period of Validity

All licenses for home stay uses shall be made on forms furnished by the Community Development Department and shall be issued for one (1) year. Licenses shall be issued for the period of time beginning on July 1st of each year and concluding on June 30th of the following year. Applications made during the year shall be issued for a prorated period to conclude on June 30th.

14.52.090 License Issuance and Non-Transferability

The home stay license issued under this chapter shall be issued to the owner of record of the residential unit and no license may be assigned, transferred or loaned to any other person, entity, location or establishment.

14.52.100 Term of License: Expiration

The home stay license shall be personal to the applicant/owner and shall automatically expire upon sale or transfer of the premises or residential unit or if not renewed pursuant to Municipal Code Section 14.52.110. The license may be revoked for failure to comply with adopted standards, subject to the administrative and revocation procedures outlined in Section 14.52.130, unless otherwise specified by this chapter.

14.52.110 License Renewal

The home stay license shall automatically renew upon payment of the business license tax renewal fee and all required transient occupancy tax remittance documents associated with the home stay license. Non-renewal prior to the

expiration date will result in expiration of the home stay license and will require that a new application be made subject to Section 14.52.050 and all other requirements of this code.

14.52.120 Cessation of Use of a Residential Unit as a Home Stay

- a. Where the owner of a premises or residential unit used and occupied as a home stay pursuant to a home stay license approved and issued in the manner provided by this chapter, fails to remit transient occupancy tax for a period of twenty-four (24) consecutive months or greater, as determined by the City, the home stay license shall be deemed to have automatically expired and shall be forfeited.
- b. Where the owner of a premises or residential unit used and occupied as a home stay pursuant to a license approved and issued in the manner provided by this chapter intends to cease such use and abandon the home stay license for the residential unit, the owner shall promptly cause a notice of cessation to be filed with the City. The home stay license for the unit shall expire immediately upon receipt by the City of the notice of cessation.

14.52.130 License Revocation

A home stay license issued under the provisions of this chapter may be revoked by the City Manager or his/her designee after notice and hearing, as provided in Section 14.52.140 below, for any of the following reasons:

- a. Fraud, misrepresentation or false statement contained in the application;
- b. Fraud, misrepresentation or false statement made in the course of carrying on a home stay rental as regulated by this chapter;
- c. Any violation of any of the provisions of this chapter or of any other provision of this code; or
- d. Any violation of any provision of federal, state or local laws.

14.52.140 License Revocation - Hearing Required

Before revoking a home stay license, the City Manager or his/her designee shall give the owner reasonable notice in writing of the proposed revocation and of the grounds thereunder, and also of the time and place at which the holder of the home stay license will be given a reasonable opportunity to show cause why the home stay license should not be revoked. The notice may be served personally upon the owner or may be mailed, postage prepaid, to the owner, at the last known address or at any address shown upon the application, at least ten (10) days prior to the date of the hearing. Upon conclusion of the hearing, the City Manager or his/her designee may, for any of the grounds set forth in Section 14.52.130, revoke the license.

14.52.150 Appeal from Denial or Revocation of License

Any person whose application has been denied by the City Manager or his/her designee or any person who has had a home stay license revoked by the City Manager or his/her designee shall have the right to an administrative appeal before the City Manager or his/her designee. Any unfavorable decision by the City Manager may be appealed in writing, in a form provided by the City, stating the grounds therefor, within ten (10) days of the decision, to the Planning Commission. The Planning Commission shall hold a hearing thereon within a reasonable time and the decision of the Planning Commission shall be final. Appeals shall be filed as outlined in Carpinteria Municipal Code Section 14.78.

14.52.160 License Application Fee

No application shall be processed and no home stay license shall be issued under the provisions of this chapter unless the applicant has paid, unless exempted, the fees as set forth in the schedule of fees established by resolution of the City Council.

14.52.170 Violations

All violations of this chapter may be filed as either a misdemeanor or infraction, as determined by the City Attorney, pursuant to Carpinteria Municipal Code Section 1.08.010.

14.52.180 Penalties

Violations of this chapter shall be punishable as provided under Chapters 1.06 and 1.08 of the Carpinteria Municipal Code.

14.52.190 Requirements Not Exclusive

The requirements of this Chapter shall be in addition to any license, permit, or fee required under any other provision of this code. The issuance of any permit pursuant to this Chapter shall not relieve any person of the obligation to comply with all other provisions of this code pertaining to the use and occupancy of the home stay unit or the property on which it is located.

14.52.200 Private Action to Enforce

Any person who has suffered, or alleges to have suffered, damage to person or property because of a violation of this Chapter may bring an action for money damages and any other appropriate relief in a court of competent jurisdiction against the party alleged to have violated this chapter. Nothing herein shall be deemed or construed to create any right of action against the City or any of its officers, employees, or agents. The sole purpose and intent of this section is to create a right

of action between private parties, entities and interests, which are or may be impacted or affected by various aspects of vacation home rentals within the city.

14.52.210 Administrative Policy

The City Manager or his/her designee, shall have the authority to develop administrative policies to implement the intent of this Chapter. The City Council may, from time to time, consider modifications to the administrative policies.

Chapter 14.08 Definitions, of Title 14 of the Carpinteria Municipal Code is amended (in part) to include the following:

14.08.312 - Home stay.

"Home stay" means a type of short-term rental where the owner remains in the residential unit during the entire rental period. A home stay does not include the hosting of personal guests, home exchanges or vacation rentals. Tents, yurts and RVs are not allowed as a part of a home stay rental.

14.08.541 – Residential unit.

"Residential unit" means a building or portion thereof designed for or occupied in whole or in part, as a home, residency, or sleeping place, either permanently or temporarily, and containing not more than one kitchen per residential unit, but not including a hotel or boarding house, lodging house or motel. For the purposes of this Code residential unit includes the term dwelling unit and housing unit. See also Carpinteria Municipal Code 14.08.190 "Dwelling".

14.08.562 – Short-term rental.

"Short-term rental" is defined as the rental of a residential unit for a period of thirty (30) consecutive calendar days or less, subject to all applicable city land use regulations, permit/licensing requirements, and payment of fees and/or taxes, including transient occupancy tax as defined in Chapter 3.20 of this Code. Short-term rentals include both vacation rentals and home stays. Tents, yurts and RVs are not allowed as a part of a short-term rental.

14.08.627 – Vacation rental.

"Vacation rental" means a type of short-term rental where the owner of the residential unit does not remain in the residential unit during the entire rental period. Vacation rentals typically include the rental of an entire dwelling or premises. For the purposes of this Code, a vacation rental does not include time shares, home stays or home exchanges. Tents, yurts and RVs are not allowed as a part of a vacation rental.

Chapter 14.12 R-1 Single-Family Residential District, of Title 14 of the Carpinteria Municipal Code is amended (in part) to read as follows:

14.12.030 - Uses permitted by right.

Uses permitted by right in the R-1 district are as follows:

1. One single-family dwelling per legal parcel;
2. Uses, buildings, and structures customarily incidental to single-family dwellings, for exclusive use of the residents of the site, and not involving the maintenance of a commercial enterprise on the premises;
3. Home occupations subject to the provisions of Section 14.50.030;
4. Golf courses and country clubs operated in connection with the single-family residential development, but not including commercial driving tees, ranges, putting courses, or miniature golf courses;
5. Orchards, truck and flower gardens, and the raising of field crops; provided there is no sale on the property of the products produced;
6. Nurseries and greenhouses used only for the propagation and cultivation of plants, provided no advertising sign, commercial display room, or stand is maintained in connection therewith, and provided further that the aggregate square feet of floor area or ground area of all such building shall not exceed three hundred (300) square feet;
7. The keeping of animals and poultry as provided in Sections 6.04.390 and 6.04.420;
8. Public parks, playgrounds, and community centers;
9. Child day care use; provided such use does not detrimentally change the residential appearance of the property or neighborhood;
10. Small family care homes, as defined in Chapter 14.08;
11. Home stays, as provided in Chapter 14.52.

Chapter 14.14 PRD Planned Residential Development District, of Title 14 of the Carpinteria Municipal Code is amended (in part) to read as follows:

14.14.030 - Uses permitted subject to development plan approval.

Permitted uses subject to development plan approval are as follows:

1. Single-family, duplex, and multifamily dwelling units, including developments commonly known as townhouses, condominiums, clusters, and community apartment projects;
2. Accessory uses and structures incidental to permitted uses, i.e., laundry and storage rooms, garages, carports and parking lots, bus shelters, and bike racks, but not including retail commercial uses;
3. Child day care use, provided such use does not detrimentally change the residential appearance of the property or the neighborhood;
4. Public parks, playgrounds, and community centers;
5. Home occupations, as provided in Section 14.50.030;
6. Vacation rentals, within the vacation rental overlay district, as provided in Chapter 14.47;
7. Home stays, as provided in Chapter 14.52.

Chapter 14.16 PUD Planned Unit Development District, of Title 14 of the Carpinteria Municipal Code is amended (in part) to read as follows:

14.16.040 - Uses permitted subject to development plan approval.

Permitted uses subject to development plan approval in the PUD district are as follows:

1. Residential units, either attached or detached, including single-family dwellings, rowhouses, townhouses, apartments, condominiums, modular homes, and mobile homes on a permanent foundation; provided, that the units are clustered to the maximum extent feasible; for modular/mobile home PUD's, see Chapter 14.17;
2. Recreational facilities, including but not limited to, tennis courts, swimming pools, playgrounds, and parks for the private use of the prospective residents, provided such facilities are not operated for remuneration;
3. Commercial recreational facilities that are compatible with the residential units;
4. Community center facilities, i.e., day care center, laundromat, meeting rooms, for use by residents of the development;
5. Visitor-serving commercial facilities, i.e., a motel or restaurant; provided, that the planning commission may reduce the residential density otherwise permitted to accommodate facilities that provide overnight lodging, based on a determination that the increased density caused by the overnight lodging facility would have an adverse effect on prospective residents or on the surrounding environment; examples include an adverse effect on an environmentally sensitive habitat, major views to the ocean or foothills, and public access to the shoreline;
6. Convenience establishments of a commercial and service nature such as a neighborhood store designed and built as an integral part of the development and providing facilities primarily designed to serve the needs of prospective residents may be permitted, subject to the finding that such commercial use would not be materially detrimental to existing commercial development in the downtown area;
7. Open space uses such as parks, viewing areas, hiking, biking, and equestrian trails;
8. Uses, buildings and structures incidental, accessory and subordinate to permitted uses, subject to the provisions of this zoning district;
9. Home stays, as provided in Chapter 14.52.

14.16.041 – Administrative Policy

The City Manager or his/her designee, shall have the authority to develop administrative policies to implement the intent of this Chapter. The City Council may, from time to time, consider modifications to the administrative policies.

SECTION 5. Effective Date

This Ordinance shall be in full force and effect on July 1, 2017 and shall supersede and repeal Ordinance 711 on this date. Before the expiration of fifteen (15) days following passage, this Ordinance shall be published once with the names of the members of the City Council voting for and against the same in The Coastal View, a newspaper of general circulation, published in the City of Carpinteria.

SECTION 6. CEQA Exemption

The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment), 5060(c)(3) (the activity is not considered a project as defined in Section 15378), and 15061(b)(3) (the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA).

SECTION 7. Severability

If any section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be invalid by a court of competent jurisdiction, such decisions shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed and adopted this Ordinance, and each and all provisions hereof, irrespective of the fact that one or more provisions may be declared invalid.

SECTION 8. Publication

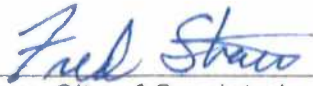
The City Clerk shall certify as to the passage of this Ordinance and cause the same to be published and posted in the manner prescribed by California law.

PASSED, APPROVED AND ADOPTED this 24th day of April 2017, by the following called vote:

AYES: **COUNCILMEMBERS:** Carty, Clark, Shaw

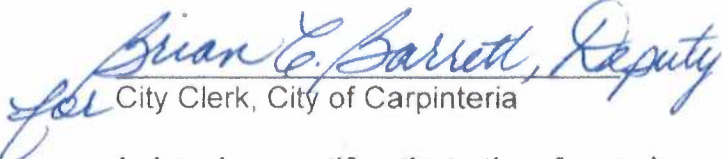
NOES: **COUNCILMEMBER(S):** None

ABSENT: COUNCILMEMBER(S): Nomura, Stein



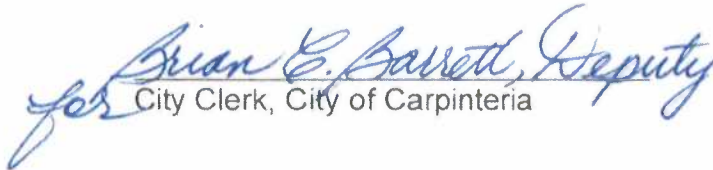
Mayor, City of Carpinteria

ATTEST:



for City Clerk, City of Carpinteria

I hereby certify that the foregoing Ordinance was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 24th day of April 2017.



for City Clerk, City of Carpinteria

APPROVED AS TO FORM:



Jena Acos, Legal Counsel
Brownstein Hyatt Farber Schreck, LLP,
Acting as City Attorney

Attachment B

CITY OF CARPINTERIA

SHORT-TERM RENTAL ADMINISTRATIVE POLICIES AND PROCEDURES

City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013
Phone: (805) 684 - 5405
Fax: (805) 684 - 5304

Revised
August 2018

CITY OF CARPINTERIA
SHORT-TERM RENTAL ADMINISTRATIVE POLICIES AND
PROCEDURES

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I. GLOSSARY

This glossary provides definitions for many of the terms used in these STR Administrative Policies and Procedures

City	City of Carpinteria.
City Council	City Council of the City of Carpinteria.
CMC	Carpinteria Municipal Code.
Home Stay	A type of short-term rental where the owner remains in the residential unit during the entire rental period. A Home Stay does not include the hosting of personal guests, home exchanges or Vacation Rentals. Tents, yurts and RVs are not allowed as a part of a Home Stay rental.
Home Stay License	A license that allows the owner of a Residential Unit to use his or her Residential Unit as a Home Stay.
Nonconforming Vacation Rental	A Vacation Rental that is located outside of the Vacation Rental Overlay District that meets the requirements specified in Section 14.47.190 of the CMC.
Residential Unit	A building or portion thereof designed for or occupied in whole or in part, as a home, residency, or sleeping place, either permanently or temporarily, and containing not more than one kitchen per residential unit, but not including a hotel or boarding house, lodging house or motel. For the purposes of the CMC, Residential Unit includes the term dwelling unit and housing unit. See also CMC Section 14.08.190 "Dwelling."
Short-Term Rental	The rental of a Residential Unit for a period of thirty (30) consecutive calendar days or less, subject to all applicable City land use regulations, permit/licensing requirements, and payment of fees and/or taxes, including transient occupancy tax as defined in Chapter 3.20 of the CMC. Short-Term Rentals include both Vacation Rentals and Home Stays. Tents, yurts and RVs are not allowed as a part of a Short-Term Rental.
STR Regulations	The City's comprehensive regulations governing Short-Term Rental use throughout the City, adopted as Ordinance No. 708.

STR Administrative Policies and Procedures	This document, which sets forth the City's administrative policies and procedures for implementation of the STR Regulations.
STR Application	A Business Tax License and Transient Occupancy Tax Certificate Initial Application for Short-Term Rental use that the owner of a Residential Unit must fill out and submit to the City's Community Development Department to apply for a Vacation Rental License or Home Stay License.
STR Renewal Application	A Business Tax License and Transient Occupancy Tax Certificate Renewal Application for Short-Term Rental use that the owner of a Residential Unit must fill out and submit to the City's Community Development Department by June 15 of each year to renew their Vacation Rental License or Home Stay License.
TOT	Transient Occupancy Tax.
Vacation Rental	A type of Short-Term Rental where the owner of the Residential Unit does not remain in the Residential Unit during the entire rental period. Vacation Rentals typically include the rental of an entire dwelling or premises. For the purposes of the CMC, a Vacation Rental does not include time shares, Home Stays or home exchanges. Tents, yurts and RVs are not allowed as a part of a Vacation Rental.
Vacation Rental License	A license that allows the owner of a Residential Unit to use his or her Residential Unit as a Vacation Rental.
Vacation Rental License List	A list of applicants interested in receiving a Vacation Rental License that the City creates upon receipt of an application for a Vacation Rental License. Applicants will be added to the Vacation Rental License List in the order in which STR Applications are received. Residential Unit(s) will be considered for Vacation Rental License(s) based on their ranking.

II. INTRODUCTION

The City's comprehensive STR Regulations, codified in the CMC as Chapters 14.47 and 14.52, became effective on July 1, 2017. This document sets forth the City's administrative policies and procedures for implementation of the STR Regulations).

Pursuant to CMC Sections 14.47.240 and 14.52.210, the City Manager has the authority to adopt and amend the STR Administrative Policies and Procedures as necessary to implement the intent of the STR Regulations. The City Council may also request amendments to the STR Administrative Policies and Procedures.

III. KEY DATES AND DEADLINES

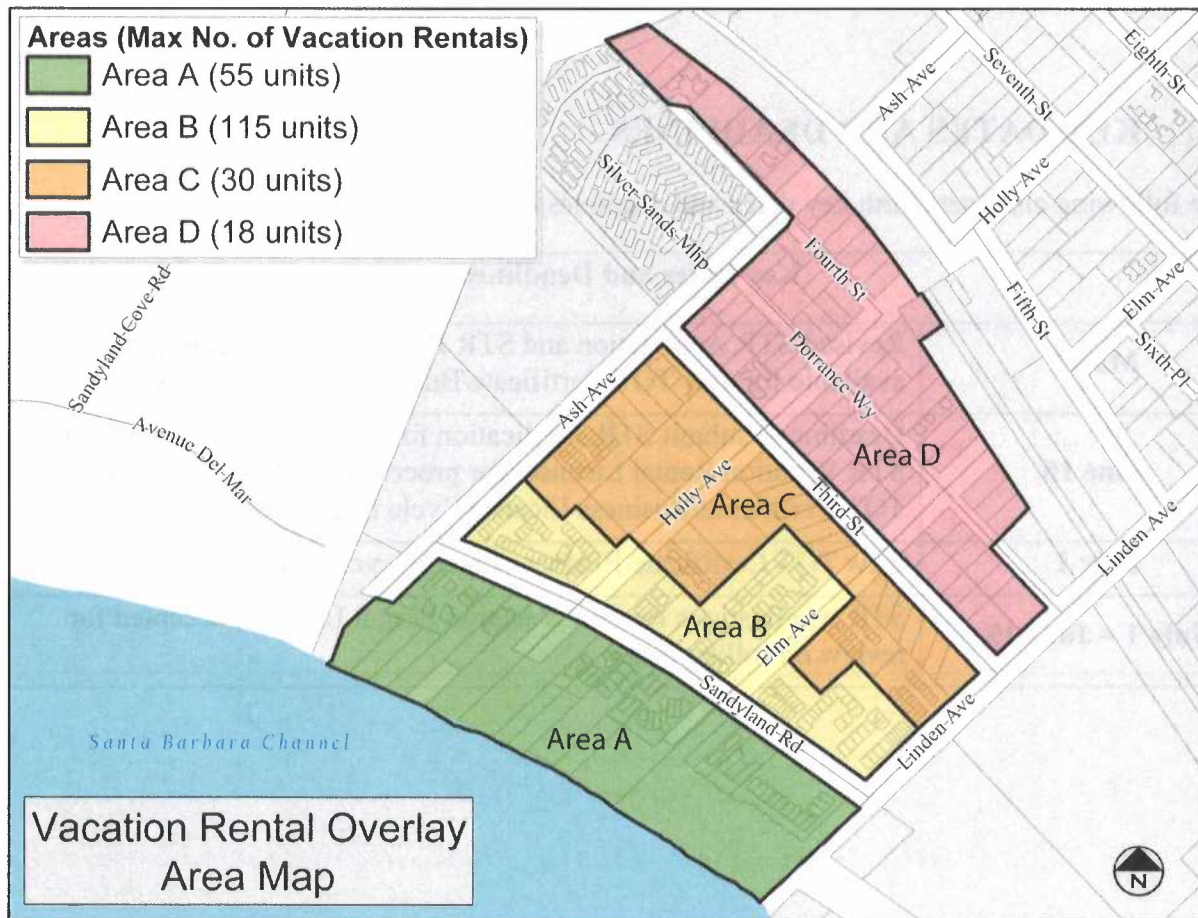
The following chart sets forth key dates and deadlines under the STR Regulations.

Key Dates and Deadlines	
May 1	Revised STR Application and STR Renewal Application forms available for new TOT Certificate/Business License Cycle
June 15	Deadline to submit STR Application for new or renewal of existing STR Vacation Rental License (for processing before start of new TOT Certificate/Business License Cycle begins)
July 1	New TOT Certificate/Business License cycle begins
July 1 – June 15	STR Applications for new Vacation Rental Licenses accepted for review on rolling basis

IV. VACATION RENTALS

A. Vacation Rental Overlay District

The Vacation Rental Overlay District map depicted below was adopted as part of the STR Regulations. This map identifies the four areas (i.e., Area A, B, C, and D) that comprise the Vacation Rental Overlay District. Section 14.47.090 of the CMC sets forth the maximum number of Vacation Rental Licenses the City is authorized to issue in each of these four areas at any given time.



Date: 4/26/2017

B. Issuance of Vacation Rental Licenses

Pursuant to the STR Regulations, a maximum number of Vacation Rentals are allowed within each area of the Vacation Rental Overlay District. In order to operate a Vacation Rental, the owner of a Residential Unit must apply for and receive a Vacation Rental License from the City under the STR Regulations. All Vacation Rentals must be operated in compliance with the Operating Standards set forth in Section 14.47.080 of the CMC.

The application requirements for Vacation Rentals are located in Sections 14.47.070, 14.47.090, 14.47.100, and 14.47.180 of the CMC. In order to apply for a Vacation Rental License, the owner of the Residential Unit must submit a completed STR Application to the City's

Community Development Department located at 5775 Carpinteria Avenue, Carpinteria, California 93013. A Copy of the STR Application is available at City Hall and on the City's website at carpinteria.ca.us. Each STR Application should specify the area (i.e., Area A, B, C, or D) within the Vacation Rental Overlay District where the Residential Unit is located.

The City will accept STR Applications for a new Vacation Rental License on a rolling basis throughout the year. Revised STR Application forms will be available on May 1 prior to the start of the new TOT Certificate/Business License Cycle. Applicants should be sure to use the most up-to-date version of the STR Application; STR Applications submitted on outdated forms will not be accepted. The City will issue a Vacation Rental License to each owner of a Residential Unit that meets the requirements set forth in the STR Regulations and in this Section of the STR Administrative Policies and Procedures, provided that the maximum number of Vacation Rental Licenses the City is authorized to issue within each area (i.e., Area A, B, C, and D) of the Vacation Rental Overlay District has not been exceeded. (*See* CMC § 14.47.090(a).) The City will accept STR Applications, and review and issue Vacation Rental Licenses, on a first-come, first-served basis until the maximum is reached in each area. Vacation Rental Licenses expire June 30 of each year and are subject to renewal requirements regardless of the date they were issued.

If and when the number of submitted STR Applications exceeds the number of Vacation Rental Licenses available for any area within the Vacation Rental Overlay District, upon receipt of an STR Application for that area, the City will add the applicant's name to the Vacation Rental License List.¹ Prior to being added to the Vacation Rental License List, the applicant must submit payment of an application fee to cover staff time involved in maintaining and managing the Vacation Rental License List.² Names will be added to the Vacation Rental License List on a first-come, first-served basis. An applicant's position on the Vacation Rental License List cannot be sold or transferred; it is specific to both the applicant and the Residential Unit identified in the STR Application. Except as allowed under Section IV(F) of these STR Administrative Policies and Procedures, any transfer in ownership of a Residential Unit requires submission of a new STR Application subject to Sections 14.47.070, 14.47.090, 14.47.100, and 14.47.180 of the CMC and the procedure outlined in Section IV(B) of these STR Administrative Policies and Procedures.

If and when an additional Vacation Rental License becomes available within a previously full area within the Vacation Rental Overlay District, the City will contact the first applicant on the Vacation Rental License List to offer the opportunity to obtain a Vacation Rental License. The City will use the applicant's contact information listed on his or her STR Application. Once contacted by the City, the applicant will have ten (10) days to respond to the City and submit an application fee, as set forth in Section IV(G) of these STR Administrative Policies and Procedures.³ If the applicant does not submit an application fee within ten (10) days of being contacted by the City, that applicant will be removed from the Vacation Rental License List and the City will offer the opportunity to obtain a Vacation Rental License to the next highest ranked applicant on the Vacation Rental License List. Once an applicant submits the required

¹ Only owners of a Residential Unit are eligible to apply for a Vacation Rental License. (CMC § 14.47.030.)

² The City is in the process of developing this fee.

³ Once the City begins its review of an applicant's STR Application, the application fee is non-refundable regardless of whether or not the applicant is issued an STR License.

application fee, the City will review the applicant's STR Application and, upon a determination that the STR Application is complete and complies with the STR Regulations, will issue the applicant a Vacation Rental License. If there are no names on the Vacation Rental License List, the City will review and issue Vacation Rental Licenses to applicants on a first-come, first-served basis.

For example, if the City receives five (5) STR Applications for residential units within Area A and there are two (2) available Vacation Rental Licenses in Area A, the City will issue Licenses to the property owners of the first two (2) STR Applications it received, assuming the STR Applications are complete and meet all the requirements in the CMC. The property owners named on the remaining three (3) STR Applications will be added to the Vacation Rental License List in the order the applications were received. If and when an additional Vacation Rental License becomes available in Area A, the City will follow the procedure set forth in the paragraph above and offer the opportunity to obtain a Vacation Rental License to the first name listed on the Vacation Rental License List for Area A.

Each owner shall agree to waive all claims, indemnify, and hold harmless the City for any and all liability for any injury or damages arising out of, or in connection with, the owner's participation under the City's STR Regulations.

C. Renewal of Vacation Rental Licenses

By May 1 of each year, the City will send out Vacation Rental License renewal reminders to the owners of all Residential Units with a valid Vacation Rental License. To renew an existing Vacation Rental License, the owner of the Residential Unit must (1) submit a STR Renewal Application to the City's Community Development Department located at 5775 Carpinteria Avenue, Carpinteria, California 93013, (2) submit a copy of the advertisement for the rental unit or, if the Vacation Rental is not advertised, a written explanation of how the rental unit is rented out, (3) be in compliance with the requirements of both the STR Regulations and the STR Administrative Policies and Procedures, (4) pay the Renewal of STR Application/License fee, as set forth in Section IV(G) of these STR Administrative Policies and Procedures, and (5) remit all required TOT remittance payments and quarterly statements (even if the amount of TOT owed is \$0) associated with the Vacation Rental to the City. Revised STR Renewal Application forms will be available on May 1 prior to the start of the new TOT Certificate/Business License Cycle. Applicants should be sure to use the most up-to-date version of the STR Renewal Application; STR Renewal Applications submitted on outdated forms will not be accepted.

The City will, on an annual basis, audit 5% of Vacation Rental licenses and respond to complaints received. Audit findings, code violations, or failure to comply with the requirements herein and renew prior to June 15 of each year may result in expiration or revocation of the Vacation Rental License and require that a new STR Application be submitted to the City subject to Sections 14.47.070, 14.47.090, 14.47.100, and 14.47.180 of the CMC and the procedure outlined in Section IV(B) of these STR Administrative Policies and Procedures. Renewals of Vacation Rental Licenses must be for the same owner, address, and unit number; changes to any of these details require submission of a new STR Application subject to Sections 14.47.070, 14.47.090, 14.47.100, and 14.47.180 of the CMC and the procedure outlined in Section IV(B) of these STR Administrative Policies and Procedures.

D. Denial of STR Application for Vacation Rental License

In order to receive a Vacation Rental License, an applicant must comply with all requirements of the STR Regulations. Based on the authority set forth in Sections 14.47.070(h), 14.47.080(m), 14.47.080(o), and 14.47.090 of the CMC, the City Manager has discretion to deny an STR Application for a Vacation Rental License, which discretion shall include but not be limited to the following reasons: (1) the Residential Unit is located outside of the Vacation Rental Overlay District, (2) the limit on the number of Vacation Rental Licenses the City is authorized to issue pursuant to Section 14.47.090(a) of the CMC has already been met, (3) the Residential Unit is not in compliance with any federal, state, or local law, including the STR Regulations, and (4) the STR Application is incomplete or does not comply with the requirements of the STR Regulations.

E. Amortization of Nonconforming Vacation Rentals

Vacation Rentals that are located outside of the Vacation Rental Overlay District that meet the requirements specified in Section 14.47.190 of the CMC are considered Nonconforming Vacation Rentals. An owner of a Nonconforming Vacation Rental is required to renew his or her Vacation Rental License on an annual basis in compliance with the requirements of the STR Regulations and Section IV(C) of these STR Administrative Policies and Procedures. Nonconforming Vacation Rentals must be operated in compliance with the STR Regulations.

The owner of a Nonconforming Vacation Rental is eligible to apply for and receive a Vacation Rental License for five (5) years after the STR Regulations become effective, provided that the owner applied for and received an STR Vacation License for the 2017/2018 TOT certificate/business license cycle.⁴ This right will terminate (1) on July 1, 2022, (2) failure to timely renew as required by the STR Regulations and these STR Administrative Policies and Procedures, or (3) upon transfer or sale of the Residential Unit (including as a result of inheritance), whichever occurs first.

F. Transferability of Vacation Rental License

The STR Regulations specify that sale or transfer of a Residential Unit will result in automatic expiration of the Vacation Rental License. For purposes of the STR Regulations, “sale or transfer” does not include (1) a change in property ownership as a result of inheritance, (2) transfer of ownership interest between existing owners as long as the portion of the ownership interest being transferred is being transferred to one of those existing owners, or (3) transfer of less than 10 percent of total ownership of the property. Although these enumerated situations constitute a change of ownership of the Residential Unit, the change would not result in the automatic expiration of the Vacation Rental License associated with that Residential Unit.

Within ninety (90) days of a change of ownership falling into one of the exception categories listed above, the new owner must fill out and submit an STR Application (pursuant to the requirements set forth in Sections 14.47.070, 14.47.090(b)-(e), 14.47.100, and 14.47.180 of the

⁴ The City’s issuance of a Vacation Rental License to a Nonconforming Vacation Rental does not count against the maximum number of Vacation Rental Licenses the City is authorized to issue within the Vacation Rental Overlay District.

CMC) to the City's Community Development Department located at 5775 Carpinteria Avenue, Carpinteria, California 93013. A Copy of the STR Application is available at City Hall. The City's fee for reviewing an initial STR Application will apply. As part of the application process, the new owner must provide the City with documentation sufficient to prove that the change in ownership for the Residential Unit is due to one of the exemptions outlined in the preceding paragraph.

G. Application Fee for Vacation Rental License

The City Council adopted the following fee schedule in Resolution No. 5700 on February 13, 2017. These fees are effective as of April 14, 2017:

- Initial STR Application/License: \$315.00
- Renewal of STR Application/License: \$105.00

Pursuant to the CMC, the City Council may amend these fees from time to time.

H. Submission of TOT Under Vacation Rental License

All owners of Residential Units holding a Vacation Rental License must comply with the requirements, procedures, and schedule set forth in Chapter 3.20 of the CMC regarding remittance of the TOT to the City. Remittance payments must be accompanied by a TOT Remittance Form, available at City Hall. TOT Remittance Forms must be submitted quarterly, even if no TOT has been collected. Failure to remit TOT consistent with these requirements may result in expiration and forfeiture of the Vacation Rental License pursuant to Section 14.47.140 of the CMC.

I. Revocation of Vacation Rental License

Vacation Rental Licenses may be revoked as set forth in Sections 14.47.150, 14.47.160, and 14.47.170 of the CMC. Before undertaking revocation proceedings, however, the City Manager will notify the owner of the Vacation Rental, in writing, of the ground(s) for revocation. At his or her discretion, the City Manager may provide an owner with a grace period to rectify the violation.

If an STR License for a Nonconforming Vacation Rental is revoked via revocation proceedings as set forth in Sections 14.47.150, 14.47.160, and 14.47.170 of the CMC, the nonconforming status and use shall terminate and a new Vacation Rental License will not be issued.

This Section in no way limits the City's authority pursuant to its police power, the CMC, or other applicable statutes. Health and safety violations do not require compliance with the revocation proceedings outlined in the STR Regulations and the City may rely on its police power, the CMC, and other applicable statutes to remedy such violations immediately.

V. HOME STAYS

A. Issuance of Home Stay Licenses

Pursuant to the STR Regulations, Home Stays are allowed in Residential Units throughout the City. The application requirements for Home Stays are located in Sections 14.52.050, 14.52.070, 14.52.080, and 14.52.160 of the CMC. In order to apply for a Home Stay License, the owner of the Residential Unit must fill out and submit a STR Application to the City's Community Development Department located at 5775 Carpinteria Avenue, Carpinteria, California 93013. A Copy of the STR Application is available at City Hall. Revised STR Application forms will be available on May 1 prior to the start of the new TOT Certificate/Business License Cycle. Applicants should be sure to use the most up-to-date version of the STR Application; STR Applications submitted on outdated forms will not be accepted.

Home Stays must be operated in compliance with the Operating Standards set forth in Section 14.52.060 of the CMC.

B. Renewal of Home Stay Licenses

By May 1 of each year, the City will send out Home Stay License renewal reminders to the owners of all Residential Units with a valid Home Stay License. To renew an existing Home Stay License, the owner of the Residential Unit must (1) submit a STR Renewal Application to the City's Community Development Department located at 5775 Carpinteria Avenue, Carpinteria, California 93013, (2) be in compliance with the requirements of both the STR Regulations and the STR Administrative Policies and Procedures, (3) pay the Renewal of STR Application/License fee, as set forth in Section V(D) of these STR Administrative Policies and Procedures, and (4) remit all required TOT remittance documents associated with the Home Stay to the City. Revised STR Renewal Application forms will be available on May 1 prior to the start of the new TOT Certificate/Business License Cycle. Applicants should be sure to use the most up-to-date version of the STR Renewal Application; STR Renewal Applications submitted on outdated forms will not be accepted.

The City will, on an annual basis, audit 5% of Home Stay licenses and respond to complaints received. Audit findings, code violations, or Failure to comply with these requirements and renew prior to June 15 of each year may result in expiration or revocation of the Home Stay License and require that a new STR Application be submitted to the City subject to Sections 14.52.050, 14.52.070, 14.52.080, and 14.51.160 of the CMC and the procedure outlined in Section V(A) of these STR Administrative Policies and Procedures.

C. Denial of STR Application for Home Stay License

In order to receive a Home Stay License, an applicant must comply with all requirements of the STR Regulations. Based on the City's authority set forth in Sections 14.52.050(d), 14.52.060(h), and 14.52.070 of the CMC, the City has discretion to deny an STR Application for a Home Stay License, for reasons including but not limited to the following: (1) the Residential Unit is not in compliance with any federal, state, or local law, including the STR Regulations, and (2) the STR Application is incomplete or does not comply with the requirements of the STR Regulations.

D. Application Fee for Home Stay Licenses

The City Council adopted the following fee schedule in Resolution No. 5700 on February 13, 2017. These fees are effective as of April 14, 2017:

- Initial STR Application/License: \$315.00
- Renewal of STR Application/License: \$105.00

Pursuant to the CMC, the City Council may amend these fees from time to time.

E. Submission of TOT Under Home Stay License

All owners of Residential Units holding a Home Stay License must comply with the requirements, procedures, and schedule set forth in Chapter 3.20 of the CMC regarding remittance of TOT to the City. Remittance payments must be accompanied by a TOT Remittance Form, available at City Hall. TOT Remittance Forms must be submitted quarterly even if no TOT has been collected. Failure to remit TOT consistent with these requirements may result in expiration and forfeiture of the Home Stay License pursuant to Section 14.52.120 of the CMC.

F. Revocation of Home Stay License

Home Stay Licenses may be revoked as set forth in Sections 14.52.130, 14.52.140, and 14.52.150 of the CMC. Before undertaking revocation proceedings, however, the City Manager will notify the owner of the Home Stay, in writing, of the ground(s) for revocation. At his or her discretion, the City Manager may provide an owner with a grace period to rectify the violation.

This Section in no way limits the City's authority pursuant to its police power, the CMC, and other applicable statutes. Health and safety violations do not require compliance with the revocation proceedings outlined in the STR Regulations and the City may rely on its police power, the CMC, and other applicable statutes to remedy such violations immediately.



Take Action

Our advocacy efforts are strongest when joined by the voices of city leaders. Below is a list of current legislative proposals local officials should act on, along with sample support or opposition letters.

Action Items

AB 361 (Rivas, R.) Open Meetings During Declared State of Emergency

This bill would allow cities to continue to operate Brown Act meetings with modified Brown Act requirements during a declared state of emergency.



SB 2 (Bradford) Flawed Peace Officer Decertification Process

This measure would eliminate the federally held doctrine of qualified immunity and create a largely unworkable peace officer decertification process.



SB 9 (Atkins) Housing and development: approvals

This bill would require a local government to ministerially approve a housing development containing two residential units in single-family residential zones.



AB 14 (Aguiar-Curry) and SB 4 (Gonzalez) Increase Broadband Funding Opportunities for Local Governments

These nearly identical bills prioritize the deployment of broadband infrastructure in unserved and underserved communities throughout California through the ongoing collection of the California Advanced Services Fund (CASF) surcharge.



AB 156 and SB 156 Broadband Funding for Local Governments

While the digital divide is not a new challenge, the COVID-19 pandemic highlighted the persistent lack of

Advocacy Tools

[\(/home/advocacy#AdvocacyTools\)](#)

Cal Cities provides up-to-date information about the legislative process, lobbying, and which bills are scheduled for hearings. Hone your advocacy skills by diving into our [Advocacy Tools](#) [\(/home/advocacy#AdvocacyTools\)](#).

Upcoming Legislative Hearings

[\(/upcoming-bills\)](#)

Cal Cities' weekly hearings update — distributed via *Cal Cities Advocate* — highlights upcoming legislative hearings on the bills that matter most to cities. [Read the report](#) [\(/upcoming-bills\)](#) each Wednesday.

How to Submit a Position Letter

1. Visit the [California Legislature Position Letter Portal](#) [\(https://calegislation.lc.ca.gov/Advocates/\)](#) to create an account and upload this letter. If you are having difficulty accessing the portal, please contact [Meg Desmond](#) [\(mailto:mdesmond@calcities.org\)](#).
2. In addition to submitting the letter through the portal, please send a physical copy to your Legislator(s), and

broadband access that many communities face. In an effort to close the digital divide, the Legislature introduced a slightly modified version of the Governor's earlier broadband budget proposal. This proposal is the largest public broadband infrastructure investment in the country, and will benefit communities across the state. For more information, contact your Regional Public Affairs Manager.



email a copy to **Cal Cities**
(mailto:cityletters@calcities.org), as well as your **Regional**
Public Affairs Manager
(/home/get-involved/regional-divisions).

2021-22 State Budget Request for California Cities

The Legislature's proposed budget deal provides significant resources for cities to address generational crises, but more resources are needed to support recovery from COVID-19 in all cities. City leaders should continue to urge lawmakers to appropriate at least \$10 billion to help cities recover from the pandemic, bolster investment towards meaningful solutions to homelessness, improve housing affordability, and advance critical infrastructure.



Organic Waste State Budget Ask

Cal Cities is requesting \$225 million for local assistance to cities and counties for local organic waste recycling program development and initial implementation activities. State funding is needed to ensure that cities can get their SB 1383 program up and running quickly, but also to soften the rate increases local governments will need to make to pay for the program.



AB 215 (Chiu) Housing element: regional housing need: relative progress determination

This bill would create a new, mid-cycle regional housing needs progress determination process and mandates cities and counties with "low progress" in meeting those housing targets to consult with the California Department of Housing and Community Development (HCD) and adopt pro-housing policies.



SB 278 (Leyva) PERS Disallowable Compensation

This bill will require public agencies to directly pay retirees and/or their beneficiaries, disallowed retirement benefits using general fund dollars.



SB 619 (Laird) Organic waste: reduction regulations

This bill would prohibit CalRecycle from imposing penalties against local jurisdictions that have not met the organic waste recycling requirements pursuant to SB 1383 (Lara), Chapter 395, Statutes of 2016 before January 1, 2023, unless the jurisdiction did not make a reasonable effort to comply.



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Upcoming Legislative Hearings

Bill of Interest to Cities, August 26

August 26 will be a busy day for the Legislature, as Thursday is both the last time that bills can be heard in the appropriations committees and the day for suspense file hearings. A decades-old means of promoting fiscal responsibility, the lightning-fast suspense file process determines which bills will move to the floor for debate, which may come as soon as August 30 for some measures, including AB 1401 (Friedman) and AB 14 (Aguar-Curry).

The last day for the Legislature to vote on bills is September 10; then, the Governor has until October 10 to sign or veto any legislation that reaches his desk. Following the suspense hearing, stay tuned for an update on the outcome of the top bills impacting cities. A summary of several priority bills is below this list.

Thursday, August 26, 2021

Assembly Appropriations, Chair Upon adjournment of Session, Room 4202

- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%204&t=bill>) **SB 4 (Gonzalez)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%204&t=bill>) Communications: California Advanced Services Fund: deaf and disabled telecommunications program: surcharges | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20341&t=bill>) **SB 341 (McGuire)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20341&t=bill>) Telecommunications service: outages | Cal Cities position: Support

Senate Appropriations, 9 a.m., Room 4203

- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20215&t=bill>) **AB 215 (Chiu)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20215&t=bill>) Housing element: regional housing need: relative progress determination | Cal Cities position: Oppose
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20816&t=bill>) **AB 816 (Chiu)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20816&t=bill>) Homelessness: Housing Trust Fund: housing projects | Cal Cities position: Oppose unless amended
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20989&t=bill>) **AB 989 (Gabriel)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20989&t=bill>) Housing Accountability Act: appeals: Office of Housing Appeals | Cal Cities position: Oppose

Assembly Appropriations Suspense, Chair Upon adjournment of Session, Room 4202

- **SB 1 (Atkins)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%201&t=bill>) Coastal resources: sea level rise | Cal Cities position: Support
- **SB 2 (Bradford)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%202&t=bill>) Peace officers: certification: civil rights | Cal Cities position: Oppose
- **SB 16 (Skinner)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%2016&t=bill>) Peace officers: release of records | Cal Cities position: Oppose
- **SB 28 (Caballero)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%2028&t=bill>) Rural Broadband and Digital Infrastructure Video Competition Reform Act of 2021 | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%2050&t=bill>) **SB 50 (Limón)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%2050&t=bill>) Early learning and care | Cal Cities position: Support
- **AB 61 (Gabriel)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%2061&t=bill>) Business pandemic relief | Cal Cities position: Support pending amendments
- **SB 99 (Dodd)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%2099&t=bill>) Community Energy Resilience Act of 2021 | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20109&t=bill>) **SB 109 (Dodd)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20109&t=bill>) Office of Emergency Services: Office of Emergency Technology Research and Development | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20270&t=bill>) **SB 270 (Durazo)** (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20270&t=bill>) Public employment: labor relations: employee information | Cal Cities position: Oppose

- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20278&t=bill>) **SB 278 (Leyva)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20278&t=bill>) Public Employees' Retirement System: disallowed compensation: benefit adjustments | Cal Cities position: Oppose
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20284&t=bill>) **SB 284 (Stern)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20284&t=bill>) Workers' compensation: firefighters and peace officers: post-traumatic stress | Cal Cities position: Oppose
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20314&t=bill>) **SB 314 (Wiener)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20314&t=bill>) Alcoholic beverages | Cal Cities position: Support pending amendments
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20344&t=bill>) **SB 344 (Hertzberg)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20344&t=bill>) Homeless shelters grants: pets and veterinary services | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20418&t=bill>) **SB 418 (Laird)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20418&t=bill>) Sea level rise planning: database | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20555&t=bill>) **SB 555 (McGuire)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20555&t=bill>) Local agencies: transient occupancy taxes: short-term rental facilitator: collection | Cal Cities position: Oppose Unless Amend
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20619&t=bill>) **SB 619 (Laird)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=SB%20619&t=bill>) Organic waste: reduction regulations. | Cal Cities position: Support

Senate Appropriations Suspense, Chair Upon adjournment of Session, Room 4203

- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%2014&t=bill>) **AB 14 (Aguilar-Curry)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%2014&t=bill>) Communications: broadband services: California Advanced Services Fund | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%2033&t=bill>) **AB 33 (Ting)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%2033&t=bill>) Energy Conservation Assistance Act of 1979: energy storage systems and electric vehicle charging infrastructure: Native American tribes | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%2046&t=bill>) **AB 46 (Rivas, Luz)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%2046&t=bill>) California Youth Empowerment Act | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%2048&t=bill>) **AB 48 (Gonzalez, Lorena)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%2048&t=bill>) Law enforcement: kinetic energy projectiles and chemical agents | Cal Cities position: Oppose
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%2089&t=bill>) **AB 89 (Jones-Sawyer)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%2089&t=bill>) Peace officers: minimum qualifications | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20500&t=bill>) **AB 500 (Ward)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20500&t=bill>) Local planning: coastal development: affordable housing | Cal Cities position: Oppose
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20536&t=bill>) **AB 536 (Rodriguez)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20536&t=bill>) Office of Emergency Services: mutual aid gap analysis | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20585&t=bill>) **AB 585 (Rivas, Luz)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20585&t=bill>) Climate change: Extreme Heat and Community Resilience Program | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20602&t=bill>) **AB 602 (Grayson)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20602&t=bill>) Development fees: impact fee nexus study | Cal Cities position: Oppose Unless Amend
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20718&t=bill>) **AB 718 (Cunningham)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20718&t=bill>) Peace officers: investigations of misconduct | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20838&t=bill>) **AB 838 (Friedman)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20838&t=bill>) State Housing Law: enforcement response to complaints | Cal Cities position: Oppose Unless Amend
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20897&t=bill>) **AB 897 (Mullin)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%20897&t=bill>) Office of Planning and Research: regional climate networks: regional climate adaptation and resilience action plans | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%201071&t=bill>) **AB 1071 (Rodríguez)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%201071&t=bill>) Office of Emergency Services:

tabletop exercises | Cal Cities position: Support

- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%201311&t=bill>) **AB 1311 (Wood)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%201311&t=bill>) Recycling: beverage containers | Cal Cities position: Support
- (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%201401&t=bill>) **AB 1401 (Friedman)**
(<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=21&s=AB%201401&t=bill>) Residential and commercial development: remodeling, renovations, and additions: parking requirements | Cal Cities position: Oppose

Priority Bill Summaries

Two housing-related priority bills for Cal Cities will be heard in the Senate Appropriations Committee Thursday morning. The first, **AB 215 (Chiu)**, was amended to remove the proposed mid-cycle regional housing needs progress determination process. However, the author also added language that would greatly expand the California Department of Housing and Community Development's enforcement-related actions.

The second, **AB 989 (Gabriel)**, would create an Office of Housing Appeals within the California Department of Housing and Community Development, which would have the power to review allegations of violations of the Housing Accountability Act for specified housing developments projects. AB 989 allows an appeals panel, not a court, to overturn a local land use decision. Cal Cities opposes both AB 989 and AB 215.

Cal Cities strongly supports two similarly worded broadband measures: **SB 4 (Gonzalez)** and **AB 14 (Aguiar-Curry)**. SB 4 is scheduled to be heard in the Assembly Appropriations Committee; AB 14 is scheduled for suspense file in the Senate and will likely be voted on during the same day. Both measures would prioritize the deployment of broadband infrastructure in unserved and underserved communities throughout California through the ongoing collection of the California Advanced Services Fund surcharge. They would also expand the definition of "unserved" to include areas with speeds slightly faster than dial-up, which is obsolete in an internet-driven economy.

Multiple public safety bills are on suspense file in the Senate and Assembly, including **SB 2 (Bradford)** and **SB 16 (Skinner)**. The former undercuts the federally held doctrine of qualified immunity and outlines a largely unworkable peace officer decertification process. The latter, SB 16, would make every incident involving unreasonable or excessive force and any sustained finding that an officer failed to intervene against another officer using unreasonable or excessive force subject to disclosure. Cal Cities opposes both measures.

AB 48 (Gonzalez, Lorena) would severely limit the tools at an officer's disposal to protect public safety. The bill's broad restrictions do not consider the dynamic and sometimes unruly nature of public demonstrations. Peace officers need non-lethal options for atypical situations that involve violence or significant risk to infrastructure. As such, Cal Cities opposes the measure.

Cal Cities supports **AB 89 (Jones-Sawyer)**, which lays out a comprehensive approach to creating minimum qualifications for future peace officers. The bill was significantly amended and now takes a more nuanced, collaborative, and thoughtful approach to the law enforcement officer certification process.

Three other bills, SB 278 (Leyva), SB 555 (McGuire), and SB 619 (Laird) are scheduled for suspense file in the Assembly. **SB 278 (Leyva)** would require public agencies and schools to directly pay retirees and/or their beneficiaries disallowed retirement benefits using general fund and Proposition 98 dollars. The bill would give CalPERS no incentive to properly calculate benefit payments, create compliance and implementation issues, and potentially result in costly legal battles for cities. Consequently, Cal Cities opposes the measure.

Cal Cities also opposes **SB 555 (McGuire)**. As drafted, the measure would result in less effective and less transparent Transient Occupancy Taxes collection. The measure also lacks requirements for short-term rental platforms to report with their tax collections the location of the rentals, the duration of stay, and the rate applied. Without this information, collection audits will be inaccurate and undeterminable. While the program remains optional for cities, Cal Cities, along with labor and hotel partners, believes the measure should strive for more proper and accountable tax collection.

SB 619 (Laird) would give local governments additional time and flexibility to implement SB 1383 (Lara, 2016), organic waste regulations. Cal Cities supports the measure, as additional time and flexibility would prevent an increase in waste rates for residents, some of whom are facing significant, pandemic-related financial difficulties.

Two other priority bills are on suspense file in the Senate: AB 718 (Cunningham) and AB 1401 (Friedman). Cal Cities supports **AB 718 (Cunningham)**, as it would close a loophole within SB 1421 (Skinner, 2018), which established parameters for the release of officer records. This would ensure that "sustained findings" of use of force resulting in death or great bodily injury, sexual assault, and other forms of misconduct warrant a thorough investigation and subsequent disclosure of findings.

Cal Cities also opposes **AB 1401 (Friedman)**, since its definition of "public transit" would give developers and transit agencies — who are unaccountable to local voters — the power to determine parking requirements. Additionally, the bill could negatively impact the State's Density Bonus Law by providing developers parking concessions without also requiring them to include affordable housing units in the project.

Policy and Resolutions **(/home/advocacy/policy-areas-and-committees)**

Curious why Cal Cities supports or opposes certain bills or measures? Advocacy efforts are determined by **Annual Conference Resolutions** (**/home/action-agenda/policy-and-resolutions**) or the **Existing Policy and Guiding Principles** (**/docs/default-source/default-document-library/existing-policy-and-guiding-principles.pdf?Status=Master&sfvrsn=d4da4122_3**)

Legal Advocacy

Laws affecting cities are made in the courts, as well as in the Legislature. Consequently, Cal Cities advocacy efforts extend to the appellate courts. The organization weighs in on legal issues where its participation is likely to help advance the legal interests of all California cities. Learn more about our **Legal Advocacy (/legal-advocacy-989)** efforts.

Take Action

Cal Cities is strongest when joined by the voices of members and coalition partners.



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CARPINTERIA LIBRARY BOARD OF TRUSTEES
5775 Carpinteria Avenue
Carpinteria, CA 93013

MEETING AGENDA
MONDAY, SEPTEMBER 13, 2021
5:30 P.M.

-
1. Call to order and roll call.
 2. Confirmation of legal noticing and procedural requirements of meeting.
 3. Public Comment – This is the time for public comments on matters not otherwise on the agenda but within the subject matter of Carpinteria Library Board of Trustees.
 4. Approval of minutes of regular meeting held August 9, 2021.
 5. An update on the work of the Library Ad Hoc Committee & Working Group and approval of Resolution No. 6073, establishing the second Monday of each month, same time and place as City Council meetings, as the time and place of regular meetings of the Library Board of Trustees.

Recommendation: Receive the update and approve Resolution No. 6073, establishing the regular time and place for meetings of the Library Board of Trustees.

6. Adjournment.

The Carpinteria Library Board of Trustees agenda and any associated staff reports will be available on Thursday, September 9, 2021 on the City's Website: <https://carpinteria.ca.us/city-hall/agendas-meetings/>. The Carpinteria Library Board of Trustees agenda and staff reports are part of the City Council agenda for its regular meeting of September 13, 2021. Please see "[TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE MONTHLY MEETING OF THE CARPINTERIA LIBRARY BOARD OF TRUSTEES](#)." Details and procedures on how to provide public comment and participate in the meeting through telephonic means are available on the posted City Council agenda at <https://carpinteria.ca.us/city-hall/agendas-meetings/>.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Brian Barrett, Acting City Clerk at brianb@ci.carpinteria.ca.us or (805) 755-4446. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

CARPINTERIA LIBRARY BOARD OF TRUSTEES
5775 Carpinteria Avenue
Carpinteria, CA 93013

MEETING MINUTES
MONDAY, AUGUST 9, 2021

1. Call to order and roll call.

Boardmember Nomura called the meeting to order at 7:41 pm.

Boardmembers present: Boardmember Natalia Alarcon
Boardmember Gregg A. Carty
Boardmember Al Clark
Boardmember Roy Lee
Boardmember Wade T. Nomura

Staff members present: Dave Durflinger, Chief Executive Officer
Mack Carlson, on behalf of Brownstein Hyatt Farber
Schreck, LLP acting as City Attorney of the
City of Carpinteria
Brian C. Barrett, Acting Secretary

2. Confirmation of legal noticing and procedural requirements of meeting.

Acting Secretary Barrett acknowledged that all legal noticing and procedural requirements have been met.

3. Confirmation of officers for Fiscal Year 2021-22.

Motion by Councilmember Lee, seconded by Councilmember Carty, to nominate Wade T. Nomura as President and Al Clark as Vice President. The roll call vote was as follows:

AYES: Boardmembers Alarcon, Carty, Clark, Lee, and Nomura
NOES: None
ABSENT: None
ABSTAIN: None

The motion carried unanimously.

4. Public Comment

There was no public comment.

5. New Business.

There was no new business.

6. Adjournment.

President Nomura adjourned the meeting at 7:44 p.m.

Brian C. Barrett, Acting Secretary



City of Carpinteria

LIBRARY BOARD OF TRUSTEES AGENDA STAFF REPORT September 13, 2021

ITEM FOR COUNCIL CONSIDERATION

An update on the work of the Library Ad Hoc Committee & Working Group and approval of Resolution No. 6073, establishing the second Monday of each month, same time and place as City Council meetings, as the time and place of regular meetings of the Library Board of Trustees.

STAFF RECOMMENDATION

Action Item X ; Non-Action Item

Receive the update and approve Resolution No. 6073, establishing the regular time and place for meetings of the Library Board of Trustees.

Sample Motion: I move to receive and file the update and approve Resolution No. 6073, as read by title only.

BACKGROUND

The City of Carpinteria Ordinance No. 747 passed, approved and adopted on June 14th 2021, Amended Title 2 of the Carpinteria municipal code by modifying chapter 2.20, City Departments, adding a new library division to the Parks, Recreation & Public Facilities Department, and adding Chapter 2.38 Municipal Library. This Ordinance also established the Carpinteria Library Board of Trustees, which met for the first time on August 9, 2021, and confirmed its officers for Fiscal Year 2021-22: Wade T. Nomura as President and Al Clark as Vice President. Board members include: Natalia Alarcon, Gregg A. Carty, Al Clark, Roy Lee, Wade T. Nomura

The municipal code 2.38.040 establishes the following:

Meetings.

The library board of trustees shall meet at least once a month at such time and place as the board may fix by resolution. Meetings of the board are governed by the Ralph M. Brown Act (commencing with Government Code section 54950). A majority of the board

Library Board of Trustees

9/13/2021

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will constitute a quorum for the transaction of business. The board must cause a proper record of its proceedings to be kept,

A resolution is required to implement the Municipal code with regards to establishing the time and place of regular meetings of the Library Board of Trustees.

Ordinance 747 also establishes an addition to the Municipal Code as follows:

2.38.020 - Governance and operation of library. The Carpinteria public library will be governed and operated in accordance with the Municipal Public Library Act (Educ. Code SS 18900 et seq.), and such additional rules and regulations as may be adopted by the City Council,

City staff is meeting with the staff of the County of Santa Barbara and staff of the City of Santa Barbara with regard to the Carpinteria Library and the Veterans Hall to discuss the facilities transition from City of Santa Barbara to City of Carpinteria management. This includes an assessment of the facility needs and conditions as well as the current Veterans Hall lease (between City and County) and library operating agreement (between County and City of Santa Barbara).

A Library Ad-Hoc Committee & Working Group has been created and is meeting (Councilmembers Lee and Alarcon). This group has met on a regular basis to assist staff with the process of transitioning to City management and operation of the library by July 1, 2022.

DISCUSSION

Update on Facilities:

On August 27, 2021 a meeting was held between staff of the City of Carpinteria, staff of the County of Santa Barbara and staff of the City of Santa Barbara with regard to the Carpinteria Library and the Veterans Hall to discuss draft amendments to the current lease.

While the agreement is still being finalized, the following is being discussed:

- Building cost apportionments,
- Responsibility for County occupied space
- The condition of and responsibility for any necessary tower repairs
- Responsibility for City occupied space
- ADA compliance upgrades
- Library HVAC upgrades
- Replacement and ownership of Library Interior furnishings and fixtures.
- Insurance

The next meeting is scheduled for Friday, September 24, 2021 at 9:00 a.m.

Library Board of Trustees

9/13/2021

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Update on Library Ad-Hoc Committee & Working Group:

The Library Ad-Hoc Committee & Working Group, in conjunction with City Staff and Library Transition Consultant, has met to draft and edit bylaws for a Library Advisory Commission (LAC). The LAC's primary responsibility would be to advise the City Librarian and the Library Board of Trustees on matters related to library services and operations. A final version of the bylaws and a resolution to adopt these will be brought before the Library Board of Trustees at a future date for consideration and adoption. The Library Ad-Hoc Committee & Working Group meets the third Thursday of the month in public meetings in compliance with the Brown Act.

POLICY CONSISTENCY

The work discussed in this report is being conducted consistent with the City's annual work plan and actions of the City Council concerning the establishment of a municipal library.

FINANCIAL CONSIDERATIONS

The subject library transition work cost has been anticipated and is included in the adopted FY 2021-22 budget.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

As determined necessary and appropriate, staff consults with the City Attorney's Office and risk managers of its insurance entity, the California Joint Powers Insurance Authority, in order to ensure compliance with legal requirements and best practices.

OPTIONS

1. Receive and file the report and adopt Resolution No. 6073 (staff recommendation)
2. Direct staff with regard to any amendments to the draft resolution (if the changes directed are substantive the matter should be continued to a subsequent City Council meeting for consideration)
3. Decline to adopt the resolution and direct staff as determined appropriate.

PRINCIPAL PARTIES EXPECTED AT MEETING

Dave Durflinger, City Manager
Olivia Uribe Mutal, Program Manager

ATTACHMENTS

A – Resolution No.6073

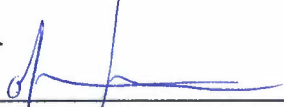
Library Board of Trustees

9/13/2021

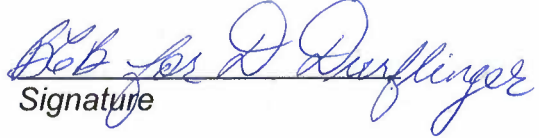
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Staff contact: Olivia Uribe Mutal, Program Manager

805-755-4450, OliviaU@ci.carpinteria.ca.us


Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us


Signature

RESOLUTION NO. 6073

**A RESOLUTION OF THE CITY OF CARPINTERIA LIBRARY BOARD
OF TRUSTEES ESTABLISHING THE REGULAR MEETING TIME AND
PLACE OF THE BOARD.**

WHEREAS, Ordinance 747 was adopted on June 14th 2021 amending Title 2 of the Carpinteria municipal code by modifying chapter 2.20, City Departments, adding a new library division to the Parks, Recreation & Public Facilities Department, and adding Chapter 2.38 Municipal Library; and

WHEREAS, Ordinance 747 established a Library Board of Trustees; and

WHEREAS, Carpinteria Municipal Code ('CMC') 2.38.030 establishes a Library Board of Trustees; and

WHEREAS, Carpinteria Municipal Code ('CMC') 2.38.040 establishes that the Library Board of Trustees shall meet at least once a month at such time and place as the board may fix by resolution. Meetings of the board are governed by the Ralph M. Brown Act (commencing with Government Code section 54950).

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct.

SECTION 2. The Library Board of Trustees will meet on the second Monday of each month at the same time and place as the City Council meeting.

PASSED, APPROVED AND ADOPTED on the 13th day of September, 2021, by the following vote:

AYES: BOARDMEMBER(S):

NOES: BOARDMEMBER(S):

ABSENT: BOARDMEMBER(S):

ABSTAIN: BOARDMEMBER(S):

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City of Carpinteria Library Board of Trustees held on September 13, 2021.

Secretary, Board of Trustees

APPROVED AS TO FORM:

Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria