

City of Carpinteria City Council Agenda Monday, June 14, 2021

Virtual Meeting

5:30 p.m. Regular Meeting

THE CITY OF CARPINTERIA HAS DETERMINED THIS MEETING TO BE AN ESSENTIAL PUBLIC MEETING THAT WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-29-20 AND N-33-20 AND SANTA BARBARA COUNTY HEALTH OFFICER ORDERS

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment, and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

In compliance with these orders, and to minimize the potential spread of the COVID-19 virus, the City of Carpinteria is limiting public access to the City Council Chambers for this meeting. With this in mind, you are strongly encouraged to participate in the alternative methods explained below.

Virtual Viewing of Public Meetings

This meeting is available to view live on the City of Carpinteria's website at <https://carpinteria.ca.us/city-hall/agendas-meetings>, on Zoom Webinar by [CLICKING HERE!](#) Alternatively, you can join in by following one of these methods: (1) log on to www.zoom.us, download the application, select "Join Meeting", and enter Webinar ID 889 0390 2262; OR (2) call +1 (669) 900-9128 and enter Webinar ID 889 0390 2262 or on Government Access Television Channel 21 (broadcast live and rebroadcast on Wednesday after the meeting at 8:00 p.m. and on Saturday at 5:00 p.m.).

Public Comments

If you wish to make a general public comment or to make a comment on a specific agenda item, the following methods are available:

- Distribution to Board Members. If you wish to submit a hard copy of written comments to be distributed to board members (as either general public comment or on a specific agenda item), please submit your comment via email to PublicComment@ci.carpinteria.ca.us by **12:00 P.M. on the day of the meeting**. Please note that these comments will not be read into the record during the meeting unless you include this request with your comments.

- Read Into the Record During Meeting. If you would like your comment read into the record during the meeting (as either general public comment or on a specific agenda item), please include this request with your comments and provide your comments (of no more than 250 words) in one of the following ways:
 - Via email to PublicComment@ci.carpinteria.ca.us by **12:00 P.M. on the day of the meeting**. In your email, please specify (1) the meeting date and agenda item (number and title) on which you are providing a comment and (2) that you would like your comment read into the record during the meeting.
 - Via the **eComment** link on the City's agenda website (<https://carpinteria.ca.us/city-hall/agendas-meetings>) by **12:00 P.M. on the day of the meeting**. Please note that this link does not become active until an agenda is posted. If you would like your comment read into the record during the meeting, please specify this in your comment.

Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Please also note that if you submit a written comment and do not specify that you would like this comment read into the record during the meeting, consistent with the City's practice when it receives written public comments on agenda items, your comment will be forwarded to board members for their consideration.

- Public Comment by Phone. If you wish to make a verbal public comment as a specific item is being heard (as either *general* public comment or on a specific agenda item), please send an email to PublicComment@ci.carpinteria.ca.us by **12:00 P.M. on the day of the meeting** and include the following information in your email: (1) the meeting date and agenda item (number and title) on which you wish to speak, (2) your full name, (3) your call back number and area code. During public comment on the agenda item specified in your email, City staff will make every effort to contact you via your provided telephone number so that you can provide public comment electronically. Please note the City has the discretion to limit the speaker's time for any meeting or agenda matter. Typically, the practice has been 3 minutes per speaker on each item.
- Real-Time Public Comment Through Zoom Webinar. Members of the public attending the public meeting through the City's Zoom Webinar platform (through the link provided by the City) have the option of providing real-time public comments on agenda matters. To make public comments through this platform please use the "raise your hand" feature to notify staff that you would like to make a public comment during designated public comment times. Once it is your turn to provide a public comment, staff will unmute your microphone and you will be given a designated amount of time to provide your comment (typically, the practice has been up to 3 minutes per speaker on each item). At the end of your comment, staff will once again mute your microphone.

The situation with COVID-19 is constantly evolving and the City will provide updates to any changes to this policy as soon as possible. The public is referred to the City's website at www.carpinteria.ca.us for the latest COVID-19 policies and information. The City of Carpinteria thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

This may include updates on law enforcement activity within the City from a Sheriff's Office representative.

CITY MANAGER'S REPORT

The City Manager will report to the City Council regarding various City and/or community events and/or matters of interest. There will be no City Council discussion except to ask questions or refer matters to staff; and no action will be taken unless listed on a subsequent agenda.

PRESENTATIONS BY CITIZENS / PUBLIC COMMENT

This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the City Council. The Public Comment period is limited to 15 minutes and divided among those persons desiring to speak. No person shall speak longer than three minutes; however, the Mayor may establish shorter periods based on the time available and/or the number of persons waiting to speak. Persons wishing to speak on a specific item will be recognized at the time the agenda item is considered.

Please be aware that items on the consent calendar are considered to be routine and are normally enacted by one unanimous vote of the Council. If you wish to speak on a consent calendar item, or on a matter scheduled for consideration in a closed session at the end of the agenda, please do so during the Presentations by Citizens/Public Comment portion of the meeting.

The City and the City Council are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

AGENDA MODIFICATIONS: The City Council may modify the regular agenda by tabling items, adding urgency items to the agenda, or changing the order in which items are considered. Changes to the Consent Calendar are considered at the time the Consent Calendar is considered.

CONSENT CALENDAR:

1. Approve the minutes of the regular City Council meeting of April 26, 2021 and May 24, 2021.
2. Receive and file the Expenditures for the period beginning May 15, 2021 and ending June 4, 2021.
3. Receive and file a Report of Monthly City Treasure's Report on Compliance with Statement of Safekeeping and Investment of Public Funds.
4. Adoption of Resolution No. 6057, Commending and Congratulating Isa Alarcon Upon Being Named Junior Carpinterian of the Year for 2020.
5. Adoption of Ordinance No. 747, establishing a Municipal Library, Library Board of Trustees, and the Library Division of the Parks, Recreation and Public Facilities Department.

ADMINISTRATIVE MATTERS:

6. Approval of a letter submittal to the California Library Services Board requesting recognition of the City of Carpinteria municipal library and Black Gold Cooperative membership.

Recommendation: Approve the draft letter for the Mayor's signature and submittal to the California Library Services Board requesting recognition of the City of Carpinteria municipal library and Black Gold Cooperative membership.

Staff Presenter: Dave Durflinger, City Manager

- a. Staff Report
- b. Public Comment
- c. City Council Determination

PUBLIC HEARING:

7. Adoption of the Fiscal Year (FY) 2021/22 Budget, setting related Appropriations Limits as required by State Law, and making year-end amendments to the FY 2020/21 Budget, including making allocation adjustments, lifting of the hiring freeze and restoration of employee compensation.

Recommendation: Receive the staff report, open the public hearing and receive public comment, close the public hearing, provide staff with direction concerning any changes to the proposed budget and take the following actions: (1.) Approve and adopt by Resolution No. 6058, the Municipal Budget for Fiscal Year 2021/22, including authorization of year-end amendments for Fiscal Year 2020/21; and (2.) Establish the appropriation limit for the City of Carpinteria for the 2021/22 Fiscal Year through adoption of Resolution No. 6059; and (3.) Establish the appropriation limit for the Street Lighting District No. 1 for the 2021/22 Fiscal Year through adoption of Resolution No. 6060.

Staff presenter: Dave Durflinger, City Manager and Licette Maldonado, Administrative Services Director

- a. Staff Report
- b. Public Comment
- c. City Council Determination

OTHER BUSINESS: NONE

LEGISLATIVE UPDATE: The City Council will discuss local, state and/or federal legislation under consideration and decide whether to direct staff to place a matter(s) on a future City Council agenda for consideration.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Informational reports from Councilmember representatives on the committees, commissions and organizations listed below. This is also an opportunity for Councilmembers to request information from staff or seek support from fellow Councilmembers for future agenda items.

1. Representatives to Regional Agencies and Committees
 - a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Clark/Alt. Carty)
 - b. California Joint Powers Insurance Authority (CJPIA) (Clark/Alt. Carty)
 - c. Channel Counties Division, League of California Cities (Nomura/Alt. Lee)
 - d. Santa Barbara County Association of Governments (SBCAG)(Clark/Alt. Nomura)
 - e. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura)
 - f. Santa Barbara Joint Affordable Housing Task Group (Carty & Alarcon)
 - g. Santa Barbara County Elected Leaders Forum to Address Homelessness (Clark/Alt. Alarcon)

- h. Home for Good of Santa Barbara County (Clark/Alt. Alarcon)
- i. South Coast Youth Safety Partnership (Lee & Alarcon)
- J. Central Coast Community Energy (3CE) (Nomura/Alt. Goleta)
- k. Multijurisdictional Solid Waste Task Group (Lee/Alt. Alarcon)

2. Joint and Standing Committees

- a. City Council/Economic Vitality Committee (Carty & Lee)
- b. City Council/Public Safety Committee (Clark & Nomura)
- c. City Council/School Board Committee (Lee & Alarcon)
- d. City Council/Utilities Committee (Lee & Nomura)
- e. City Council/First District Supervisor Committee (Lee & Carty)
- f. City Council Finance/Budget Committee (Carty & Clark)
- g. Transportation Committee (Lee & Clark)
- h. Development Review Committee (Joint Committee membership from City Council, Planning Commission and Architectural Review Board) (CC: Clark & Nomura/Alt. Carty) (PC: Benefield and Callender) (ARB: Reginato and Stein)
- i. General Plan and Coastal Plan Update Committee (Joint Committee membership from City Council and Planning Commission) (Clark & Lee) (PC: Allen/Callender)
- j. Public Facility Site Acquisition/Development Committee (Carty & Nomura)

3. Ad Hoc Committees

- a. Library Committee (Lee & Alarcon/Alt. Carty)
- b. District Elections Committee (Alarcon & Clark)
- c. COVID-19 Communications Committee (Clark & Nomura)
- d. COVID-19 Recovery Committee (Carty & Lee)
- e. Racial Equity and Social Justice Program Planning Committee (Nomura & Alarcon)

4. City Representatives on other Committees

- a. Community Media Access Center (Gary Dobbins)
- b. Santa Barbara Mosquito and Vector Management District (Vacant)
- c. Santa Barbara Metropolitan Transit District (Chuck McQuary)
- d. County Library Advisory Committee (Gaby Edwards)

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

The next regular meeting of the City Council will be held June 28, 2021 at 5:30 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at 755-4403 or the California Relay Service at (866) 735-2929. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office.

This agenda was posted on Wednesday, June 9, 2021, in the City Clerk's Office, on the City Hall Public Notices Window, and on the Internet.

City of Carpinteria
City Council Regular Meeting Minutes
Monday, April 26, 2021

City Clerk Fidela Garcia noted for the record that this meeting would be conducted pursuant to the provisions of the Governor's Executive Orders N-29-20 and Santa Barbara County Health Officer's Order as it relates to temporarily suspending a physical location from which members of the public can observe and orders to stay at home in response to the spread of the COVID-19 virus, and additionally noted the protocols by which the public would be participating and stated that members of the Council, staff and any presenters would be participating by video conference.

CALL TO ORDER

Mayor Nomura called the meeting to order at 4:05 p.m.

ROLL CALL

Councilmember Natalia Alarcon, Councilmember Gregg A. Carty, Councilmember Roy Lee, Vice Mayor Al Clark, and Mayor Wade T. Nomura were present. Jena Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP, acting as City Attorney of the City of Carpinteria; Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP, acting as City Attorney of the City of Carpinteria; City Manager Dave Durflinger; and Parks, Recreation and Facilities Director Matt Roberts were also present.

PUBLIC COMMENT ON CLOSED SESSION MATTER: None.

CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.8.
Property: Ground Lease for *the proposed SURFLINER INN Project located on the eastern most 30,000 +/- sq. ft. of 499 Linden Avenue, Carpinteria CA 93013 (APN: 004-105-011)*
Agency negotiator: Dave Durflinger, City Manager; Matt Roberts, Parks, Recreation and Public Facilities Director; Mack Carlson, Legal Counsel; Jena Acos, Legal Counsel; and Kevin Engstrom, Keyser Marston Associates, Inc.
Negotiating parties: 499 Linden Managers, LLC
Under negotiation: Price and Terms of Payment
2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION.
Based on existing facts and circumstances, the legislative body is deciding whether to initiate litigation pursuant to Government Code Section 54956.9(d)(4)

with regard to one potential case. Pursuant to Government Code Section 54956.9 (a), and based on advice from legal counsel, the City Council finds that discussion in open session will prejudice the position of the City in the litigation.

TEMPORARY ADJOURNMENT TO CLOSED SESSION

The City Council recessed to Closed Session at 4:12 p.m.

CALL TO ORDER

Mayor Nomura called the meeting to order at 5:35 p.m.

ROLL CALL

Councilmembers present:

Councilmember Natalia Alarcon
Councilmember Gregg A. Carty
Councilmember Roy Lee
Vice Mayor Clark (joined at 5:46 p.m.)
Mayor Wade T. Nomura

Staff present:

Dave Durflinger, City Manager
Jena Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
Fidela Garcia, City Clerk
Steve Goggia, Community Development Director
Rita Bright, Principal Planner
Marysol Smith, Assistant Planner
John Ilasin, Public Works Director
Erin Maker, Environmental Program Manager
Brian Barrett, Assistant to the Public Works Director
Mimi Audelo, Program Manager

CLOSED SESSION REPORT

Jena Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP, acting as City Attorney of the City of Carpinteria, announced that the City Council met in Closed Session for the above-mentioned items, and noted there was no reportable action for neither item 1 nor 2.

PLEDGE OF ALLEGIANCE

All present were led in the salute to the flag by Mayor Nomura.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

Vice Mayor Clark was present at 5:46 p.m.

3. Proclamation designating May 2021 as "First Responder Month".

Motion by Councilmember Lee, seconded by Councilmember Carty to approve a proclamation designating May 2021 as "First Responder Month".

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark,
Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

Speaker: Chief Deputy Craig Bonner, representing Santa Barbara County Sheriff Department

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lt. Butch Arnoldi, Santa Barbara Sheriff's Department, provided an update on crime in Carpinteria.

CITY MANAGER'S REPORT

Dave Durflinger, City Manager reported on the following:

- New Beginnings group safe parking matter to come back to the City Council in a few months
- Continuing Surfliner Disposition Development Agreement negotiations
- Meeting this week with Future Leaders of America to talk about the City's youth engagement program and collaborating with the School District
- Meeting this week with State Fire Marshall and other local jurisdictions to discuss steps to completely abandon Venoco's oil pipelines taken over by Chevron and will inform the Council about the outcome
- Initiate the negotiations of a Memorandum of Understanding between the City, Santa Barbara County Housing Authority and County of Santa Barbara for the proposed multi-family housing project at the north end of Bailard Avenue and bring back a draft Memorandum of Understanding to the City Council
- Upcoming meeting with City, Santa Barbara County Housing Authority, County of Santa Barbara, and California Coastal Commission to discuss policy issues that

may arise in regards to the State Coastal Act regulations for the proposed multi-family housing project at the north end of Bailard Avenue

- Update on recent act of graffiti vandalism and reward program and the City Council to add this urgency matter to the agenda under the Agenda Modifications section.

PRESENTATIONS BY CITIZENS / PUBLIC COMMENT

Email distributed: Connie Thompson

Email read: Patricia Mickelson

Speakers: Bianca Orozco, representing Standing Together to End Sexual Assault; Joyce Donaldson, representing the Santa Barbara South Coast Chamber of Commerce

AGENDA MODIFICATIONS:

Dave Durlinger, City Manager, presented an urgency matter for consideration on the request of Councilmember Carty. The request was received after the posting of the agenda for consideration of a reward for an act of vandalism of graffiti on a city mural on the evening of Thursday, April 22 subsequent to the agenda being posted.

Motion by Councilmember Lee, seconded by Councilmember Carty, to move that consideration of Resolution No. 6049 be added to the agenda pursuant to the Government Code 54954.2(b)(2), due to there being a need to take immediate action to update the anti-graffiti program reward amount in order to create the possibility of having a timely influence on a criminal investigation and due to the incident of graffiti vandalism coming to the attention of the City subsequent to the agenda being posted.

Mayor Nomura recommended this urgency item be heard as the first item under the Administrative Matter section of the agenda.

Councilmember Lee amended the motion and Councilmember Carty seconded the amended motion, to include that this item be heard as the first item under the Administrative Matter section of the agenda.

Roll call on amended motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark, Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

CONSENT CALENDAR:

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Carty, to approve Consent Calendar Items 4 through 10.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark, Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

4. Approve the minutes of the regular City Council meeting of April 12, 2021.
5. Receive and file the Expenditures for the period beginning April 3, 2021 and ending April 16, 2021.
6. Receive and file the Report of Contracts Executed by the City Manager on behalf of the City for the Period of March 17, 2021, through April 16, 2021.
7. Receive and file a Report of Monthly City Treasure's Report on Compliance with Statement of Safekeeping and Investment of Public Funds
8. Receive and file the report of the Quarterly Review of Pension Stabilization Trust.
9. Accept donations to the City's Park Department for both in-kind and monetary donations in support of the City Parks and Recreation Services as listed in Attachment A of the staff report.
10. Authorize the City Manager to execute an agreement between City and Roger and Penny Gilbert dba Penelope's Sno Balls for a food concession at the Carpinteria City Beach, in the Linden Avenue right-of-way at its southerly terminus.

ADMINISTRATIVE MATTER:

Urgency matter for consideration of Resolution No. 6049 to update the anti-graffiti program reward amount in order to create the possibility of having a timely influence on a criminal investigation and due to the incident of graffiti vandalism on a City mural on the evening of Thursday, April 22, 2021.

Staff presenter: Dave Durflinger, City Manager

Speakers: Robin Karlson

Motion by Councilmember Carty, seconded by Councilmember Lee, to approve Resolution No. 6049, establishing an updated reward amount pursuant to Carpinteria Municipal Code Section 9.44.200 of the City's Graffiti Control and Abatement Regulations and establish the reward amount at \$1,000 for the graffiti control and abatement program.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark, Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

11. Approval of a letter for the Mayor's signature supporting the Community Project Funding request of the United Boys & Girls Club of Santa Barbara.

Recommendation: Approve the draft letter for the Mayor's signature and submittal to Congressman Carbajal's office.

Staff Presenter: Dave Durflinger, City Manager

There was no public comment.

Motion by Councilmember Alarcon, seconded by Councilmember Carty, to approve for the Mayor's signature the letter supporting the United Boys & Girls Club of Santa Barbara's Community Project Funding request.

Councilmember Alarcon observed a typographical error on the draft letter where the acronym UGBC should actually be UBGC.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark, Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

PUBLIC HEARING: None

OTHER BUSINESS:

12. Award a Construction Contract for the 2021 Pavement Maintenance Project to VSS International, Inc.; and authorize the City Manager to execute an Agreement with Davis CME for construction management and inspection services.

Recommendation: 1. Award a Construction Contract for the 2021 Pavement Maintenance Project to VSS International, Inc., in the Total Base Bid amount of \$333,333.33; 2. Authorize the City Manager to execute and Agreement with David CME to provide construction management and inspection services for the 2021 Pavement Maintenance Project in an amount not-to-exceed \$54,850; and 3. Appropriate \$422,000 from the Measure X Fund to Capital Improvement Projects Fund Expense Account No. 301-403-5780 (NC-21-001) and the associated transfer of \$422,000 from the Measure X Fund to the Capital Improvement Projects Fund.

Staff Presenter: John Ilasin, Public Works Director

Mr. Ilasin addressed the Council memo for this item updating the presented recommendation and motion to exclude the third part of the recommendation and motion – the appropriation of \$422,000 from the Measure X Fund to Capital Improvement Projects Fund Expense Account No. 301-403-5780 (NC-21-001) and the associated transfer of \$422,000 from the Measure X Fund to the Capital Improvement Projects Fund as the City Council previously approved an appropriation at its March 22, 2021 meeting for this project.

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Carty, to 1) award a Construction Contract for the 2021 Pavement Maintenance Project to VSS International, Inc., in the Total Base Bid amount of \$333,333.33; and 2) authorize the City Manager to execute and Agreement with David CME to provide construction management and inspection services for the 2021 Pavement Maintenance Project in an amount not-to-exceed \$333,333.33.

Fidela Garcia, City Clerk noted that the recommendation stated authorizing the City Manager to execute an Agreement with David CME to provide construction management and inspection services for the 2021 Pavement Maintenance Project in an amount not-to-exceed \$54,850 while the sample motion incorrectly stated authorizing the City Manager to execute an Agreement with David CME to provide construction management and inspection services for the 2021 Pavement Maintenance Project in an amount not-to-exceed \$333,333.33.

Councilmember Lee modified the motion and Councilmember Carty seconded the modified motion to correct the agreement amount with David CME in an amount not-to-exceed \$54,850.

Roll call on modified motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark,
Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

13. Review of Santa Barbara County Association of Governments' recent approval of the Regional Housing Needs Allocation and related information concerning the City's option to appeal its allocation by the filing deadline of 5:00 p.m. on May 3, 2021.

Recommendation: Receive and file report on the Regional Housing Needs Allocation 6th cycle.

Staff Presenter: Steve Goggia, Community Development Director and Michael Becker, representing Santa Barbara County Association of Governments

Speakers: Eddie Siegel

Motion by Councilmember Alarcon, seconded by Councilmember Lee, to receive and file the report on the Regional Housing Needs Allocation.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark,
Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

14. Consultant Services Agreement between the City of Carpinteria and RRM Design Group to prepare the City's Downtown Design Overlay Program and Accessory Dwelling Unit Prototypes for an amount not-to-exceed \$177,783.

Recommendation: 1. Authorize the City Manager to execute an Agreement for Consultant Services to prepare the City's Downtown Design Overlay Program and Accessory Dwelling Unit Prototypes for an amount not-to-exceed \$177,783; and 2. Appropriate \$92,783 from the Measure X Fund to the Advanced Planning Division's Professional Services Account in the General Fund, Expense Account

No. 101-302-5201 and the associated transfer of \$92,783 from the Measure X Fund to the Advanced Planning Division's Professional Services Account in the General Fund.

Staff Presenter: Rita Bright, Principal Planner

Ms. Bright addressed a revision to the second part of the presented recommendation and motion to authorize an additional transfer from the Measure X Account No. 104-999-5900 to the General Fund into Account No. 101-999-4918 and an additional appropriation in Professional Services Account No. 101-302-5203 in the amount of \$20,000.

Speaker: Jami Williams, RRM Design Representative

Motion by Vice Mayor Clark, seconded by Councilmember Lee, to 1) authorize the City Manager to execute an agreement for Consulting Services to prepare the City's Downtown Design Overlay Program and Accessory Dwelling Unit Prototypes for an amount not-to-exceed \$177,783 to RRM Design Group; and 2) authorize an additional transfer from the Measure X Account No. 104-999-5900 to the General Fund into Account No. 101-999-4918 and an additional appropriation in Professional Services Account No. 101-302-5203 in the amount of \$20,000.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark, Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

Mayor Nomura recessed the meeting at 7:37 p.m. and reconvened the meeting at 7:46 p.m.

15. Annual report on the progress being made implementing the City's General Plan Annual Report

Recommendation: Accept the 2020 General Plan Annual Progress Report and direct the Community Development Director to submit the Report to the Governor's Office Planning and Research.

Staff Presenter: Marysol Smith, Assistant Planner

There was no public comment.

Motion by Councilmember Lee, seconded by Vice Mayor Clark, to accept the 2020 General Plan Annual Progress Report and to direct the Community Development Director to submit the Report to the Governor's Office Planning and Research.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark, Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

16. An update report on the results of the good faith negotiations to resolve the dispute between the City of Carpinteria ("City") and the County of Santa Barbara Sheriff's Office ("Sheriff's Office") regarding proposed cost increases under the Agreement to Provide Law Enforcement Services between the City and County of Santa Barbara ("Agreement")

Recommendation: Receive an update report on the good faith negotiations to resolve the dispute between City and the Sheriff's Office regarding proposed costs increases under the Agreement.

Staff Presenter: Dave Durflinger, City Manager and Jena Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

There was no public comment.

Motion by Councilmember Alarcon, seconded by Vice Mayor Clark, to receive and file the update report on the result of good faith negotiations to resolve the dispute between the City and the Sheriff's Office regarding proposed cost increases under the Agreement.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark, Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

17. Authorize the City Manager to execute Agreement No. 3 to closeout the Agreement with GWMC, llc for Project No. 15093 – City Hall Remediation & Renovation Project.

Recommendation: Authorize the City Manager to execute Amendment No. 3 to closeout the Agreement with GWMC, llc, in an amount not-to-exceed \$22,340 for a total amended agreement amount of \$261,440.50 for Project 15093 – City Hall Remediation & Renovation.

Staff Presenter: John Ilasin, Public Works Director

There was no public comment.

Motion by Councilmember Lee, seconded by Councilmember Carty, to authorize the City Manager to execute Amendment No. 3 to closeout the Agreement with GWMC, llc, in an amount not-to-exceed \$22,340 for a total amended agreement amount of \$261,440.50 for Project 15093 – City Hall Remediation & Renovation.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark, Councilmember Carty, and Mayor Nomura
NOES: None
ABSTAIN: None
ABSENT: None

The motion carried unanimously.

18. Report on Street Lighting District No. 1 for Fiscal Year 2021-2022.

Recommendation: Adopt Resolution Nos. 6042 and 6043, acting to accept and file the mandatory Annual Report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2021-22 for public hearing at the regular City Council meeting of May 24, 2021.

Staff Presenter: Brian Barrett, Assistant to the Public Works Director

There was no public comment.

Motion by Councilmember Alarcon, seconded by Vice Mayor Clark, to adopt Resolution Nos. 6042 and 6043, acting to accept and file the mandatory Annual Report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2021-22 for public hearing at the regular City Council meeting of May 24, 2021.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark, Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

19. Report on Lighting, Landscaping and Right-of-Way Improvement District No. 3 for Fiscal Year 2021-22.

Recommendation: Adopt Resolution Nos. 6044 and 6045, acting to accept and file the mandatory Annual Report of the City Engineer and set the matter of the continuation of Lighting, Landscaping and Right of Way Improvement District No. 3 for Fiscal Year 2021-22 for public hearing at the regular City Council Meeting of May 24, 2021.

Staff Presenter: Brian Barrett, Assistant to the Public Works Director

There was no public comment.

Motion by Councilmember Lee, seconded by Vice Mayor Clark, to adopt Resolution Nos. 6044 and 6045, acting to accept and file the mandatory Annual Report of the City Engineer and set the matter of the continuation of Lighting, Landscaping and Right of Way Improvement District No. 3 for Fiscal Year 2021-22 for public hearing at the regular City Council Meeting of May 24, 2021.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark, Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

20. Report on Parking and Business Improvement Area Assessment District No. 4 for Fiscal Year 2021-22.

Recommendation: Adopt Resolution Nos. 6046 and 6047, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Parking and Business Improvement Area District No. 4 for fiscal year 2021-22 for public hearing at the regular City Council meeting of May 24, 2021.

Staff Presenter: Brian Barrett, Assistant to the Public Works Director

There was no public comment.

Motion by Councilmember Lee, seconded by Vice Mayor Clark, to adopt Resolution Nos. 6046 and 6047, as read by title only, thereby acting to accept the mandatory Annual Report and Budget; and to set the matter of the continuation of Parking and Business Improvement Area District No. 4 for fiscal year 2021-22 for public hearing at the regular City Council meeting of May 24, 2021.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark,
Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

21. Report on Winter Protection Berm Assessment District No. 5 for Fiscal Year 2021-22.

Recommendation: Adopt Resolution No. 6048, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Assessment District No. 5 for Fiscal Year 2021-22 for public hearing at the regular City Council Meeting of May 24, 2021.

Staff Presenter: Brian Barrett, Assistant to the Public Works Director

There was no public comment.

Motion by Councilmember Alarcon, seconded by Vice Mayor Clark, to adopt Resolution No. 6048, as read by title only, acting to accept the mandatory Annual Report and Budget and to set the matter of the continuation of Assessment District No. 5 for Fiscal Year 2021-22 for public hearing at the regular City Council Meeting of May 24, 2021.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Lee, Vice Mayor Clark,
Councilmember Carty, and Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

LEGISLATIVE UPDATE:

Dave Durlinger, City Manager reported that the City was awaiting lists of legislation to support/oppose from the California League of Cities and that the City Council previously sent a letter of opposition on SB9 concerning housing and development approval.

Steve Goggia, Community Development Director reported on his attendance at a League of California Cities webinar which discussed the following four bills - SB9, AB215 (Pro-Housing Designations), AB989 (Housing Appeals Committee), and AB1401 (Parking Requirements).

Vice Mayor Clark asked staff to write letters on the last two bills mentioned. Steve Goggia, Community Development Director replied that staff would return to the City Council on this matter at the appropriate time.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Councilmember Carty asked staff to notify the Santa Barbara Joint Affordable Housing Task Group members a few days before each meeting instead of being notified way in advance of the meeting.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next City Council Meeting.

ADJOURNMENT

Mayor Nomura adjourned the meeting at 8:40 p.m.

Wade T. Nomura, Mayor

ATTEST:

Brian C. Barrett, Interim City Clerk

City of Carpinteria
City Council Regular Meeting Minutes
Monday, May 24, 2021

City Clerk Fidela Garcia noted for the record that this meeting would be conducted pursuant to the provisions of the Governor's Executive Orders N-29-20 and Santa Barbara County Health Officer's Order as it relates to temporarily suspending a physical location from which members of the public can observe and orders to stay at home in response to the spread of the COVID-19 virus, and additionally noted the protocols by which the public would be participating and stated that members of the Council, staff and any presenters would be participating by video conference.

CALL TO ORDER

Mayor Nomura called the meeting to order at 5:30 p.m.

ROLL CALL

Councilmembers present:

Councilmember Natalia Alarcon
Councilmember Roy Lee
Vice Mayor Al Clark
Councilmember Gregg A. Carty
Mayor Wade T. Nomura

Staff members present:

Dave Durlinger, City Manager
Jena Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
Fidela Garcia, City Clerk
John Ilasin, Public Works Director
Brian Barrett, Assistant to the Public Works Director
Steve Goggia, Community Development Director
Matt Roberts, Parks, Recreation & Parks Director

PLEDGE OF ALLEGIANCE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

1. Approval of a Proclamation recognizing June 2021 as Pride Month, and consideration and approval of banners, flags or other means of the City recognizing Pride Month.

Recommendation: 1. Approve the Proclamation recognizing June 2021 as Pride Month in Carpinteria; and 2. Consider and, as determined appropriate, approve additional means for the City to recognize Pride Month.

Presenter: Dave Durflinger, City Manager

Speakers: Georgia Noble representing PFLAG Santa Barbara, Stephanie Herrington, Amanda Luke and Christine Brown.

Letter distributed: Santa Barbara County 1st District Supervisor Das Williams

Motion by Councilmember Lee, seconded by Councilmember Carty, to approve the proclamation recognizing June 2021 as Pride Month in Carpinteria and to approve: a report back to Council on staff research on LGBTQ anti-discrimination ordinances, pursuit of acquiring and flying a pride flag at City Hall for the Month of June, working with artist John Wullbrandt on a banner and a location for it, and looking at a permanent installation of a cross walk painting at the intersection at Linden and Carpinteria Avenues.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura
NOES: None
ABSTAIN: None
ABSENT: None

The motion carried unanimously.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lt. Butch Arnoldi, Santa Barbara Sheriff's Department, provided an update on crime in Carpinteria.

CITY MANAGER'S REPORT

- Explained how to subscribe to City e-Newsletter, The Current and how to access archived newsletters
- Update on Neighborhood Watch program

PRESENTATIONS BY CITIZENS / PUBLIC COMMENT

Speaker: Julia Mayor

There was consensus by the City Council members to put the skate park on an upcoming City Council agenda as requested by Julia Mayor. Dave Durflinger, City Manager stated the month of July could be targeted for that matter.

AGENDA MODIFICATIONS: None.

CONSENT CALENDAR:

No public comment was heard on consent items 2 through 4.

Motion by Councilmember Lee, seconded by Vice Mayor Clark, to approve the Consent Calendar Items 2 through 4.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

2. Approve the minutes of the regular City Council meeting of May 10, 2021.
3. Receive and file the Report of Contracts Executed by the City Manager on behalf of the City for the Period of April 16, 2021 through May 14, 2021.
4. Receive and file the Expenditures for the period beginning May 1, 2021 and ending May 14, 2021.

ADMINISTRATIVE MATTERS:

5. Appointment of City of Carpinteria representative to the County Library Advisory Committee.

Recommendation: Approve the Nomination of Gail Marshall to serve as the City representative on the County Library Advisory Committee.

Presenter: Dave Durflinger, City Manager

Speaker: Gail Marshall

Motion by Vice Mayor Clark, seconded by Councilmember Carty, to approve Gail Marshall to serve as the City representative on the County Library Advisory Committee.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

6. Request by the County of Santa Barbara for Subsidizing Record of Survey Review Service.

Recommendation: Decline the request by the County of Santa Barbara to subsidizing record of survey review service and direct the City Manager to issue a letter of response for declining the request.

Presenter: John Ilasin, Public Works Director

No public comment was heard.

Motion by Councilmember Lee, seconded by Vice Mayor Clark, to decline the request by the County of Santa Barbara to subsidizing record of survey review service and direct the City Manager to issue a letter of response for declining the request.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

7. Renewal of the City's membership in the Santa Barbara County CDBG Urban County Partnership and HOME Consortium for the next three-year qualification period Federal Fiscal Years 2022-2024.

Recommendation: Authorize the City Manager to provide the County notification of renewal of the City's membership in the Santa Barbara County CDBG Urban County Partnership and HOME Consortium. (requires a roll call vote)

Presenter: Steve Goggia, Community Development Director

No public comment was heard.

Motion by Councilmember Lee, seconded by Councilmember Alarcon, to Authorize the City Manager to provide the County notification of renewal of the City's membership in the Santa Barbara County CDBG Urban County Partnership and HOME Consortium for the next three-year qualification period of Federal Fiscal Years 2022-2024.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

PUBLIC HEARING:

8. Continuation of Carpinteria Street Lighting District No. 1 and Levying the Ad Valorem Tax for Fiscal year 2021-22 and related Protest Hearing.

Recommendation: 1. Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No. 1 for Fiscal Year 2021-22, and close the public hearing; and 2. Adopt Resolution No. 6054, concerning the continuation of Assessment District No. 1 for Fiscal Year 2021-22.

Presenter: Brian Barrett, Assistant to the Public Works Director

No public comment was heard.

Motion by Councilmember Alarcon, seconded by Vice Mayor Clark, to adopt Resolution No. 6054, as read by title only, continuing Assessment District 1 and levying the ad valorem tax for Fiscal year 2021-22.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

9. Continuation of Carpinteria Lighting, Landscaping and Right-of-Way Improvement District No. 3 and Levying Assessment for Fiscal Year 2021-22 and Related Protest Hearing.

Recommendation: 1. Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No. 3 for Fiscal Year 2021-22, and close the public hearing; and 2. Adopt Resolution No. 6053, concerning the continuation of Assessment District No. 3 for Fiscal Year 2021-22.

Presenter: Brian Barrett, Assistant to the Public Works Director

No public comment was heard.

Motion by Councilmember Alarcon, seconded by Vice Mayor Clark, to adopt Resolution No. 6053, as read by title only, continuing Assessment District 3 and levying assessments for Fiscal year 2021-22.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

10. Resolution No. 6052, concerning the continuation of Parking and Business Improvement Area Assessment District No. 4, including setting the adjusted general business assessment amount and suspending its application for Fiscal Year 2021-22.

Recommendation: 1. Following the staff report, open the public hearing, receive any testimony and/or protests concerning the continuation of Parking and Business Improvement Area Assessment District No. 4, and close the public hearing; and 2. Adopt Resolution No. 6052, continuing the District for Fiscal Year 2021-22, including establishing the adjusted annual general business assessment amount of \$122.44, and suspending the assessment for FY 2021-22.

Presenter: Brian Barrett, Assistant to the Public Works Director

No public comment was heard.

Motion by Councilmember Lee , seconded by Vice Mayor Clark, to adopt Resolution No. 6052, as read by title only, continuing Assessment District 4 for Fiscal Year 2021-22, establishing the adjusted annual general business assessment amount of \$122.44, and suspending its application for Fiscal year for Fiscal year 2021-22.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura
NOES: None
ABSTAIN: None
ABSENT: None

The motion carried unanimously.

11. Continuation of the Winter Protection Berm Assessment District No. 5 and Levying the Annual Assessment for Fiscal Year 2021-22 and Related Protest Hearing.

Recommendation: 1. Following the Staff Report, open the public hearing, receive any testimony and/or protests concerning the continuation of Assessment District No. 5 for Fiscal Year 2021-22, and close the public hearing; and 2. Adopt Resolution No. 6051, concerning the continuation of Assessment District No. 5 for Fiscal Year 2021-22.

Presenter: Brian Barrett, Assistant to the Public Works Director

No public comment was heard.

Motion by Councilmember Lee , seconded by Councilmember Carty, to adopt Resolution No. 6051, as read by title only, continuing Assessment District 5 and levying the annual assessment for FY 2021-22.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura
NOES: None
ABSTAIN: None
ABSENT: None

The motion carried unanimously.

OTHER BUSINESS:

12. Resolution No. 6055, concerning the establishment of the positions of Assistant City Manager and Executive Assistant/Deputy City Clerk in the General Government Department.

Recommendation: Adopt Resolution No. 6055, thereby establishing the positions of Assistant City Manager and Executive Assistant/Deputy City Clerk.

Presenter: Dave Durflinger, City Manager and Laura Hernandez, Human Resources Manager

No public comment was heard.

Motion by Vice Mayor Clark, seconded by Councilmember Alarcon, to adopt Resolution No. 6055, as read by title only.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

13. Ordinance No. 747, establishing a Municipal Library, Library Board of Trustee, and the Library Division of the Parks, Recreation and Public Facilities Department; and Resolution No. 6056, establishing the full-time positions of the City Librarian and Library Specialist, and the part-time positions of Library Technician and Library Page.

Recommendation: 1. Approve the first reading of Ordinance 747, amending Carpinteria Municipal Code Section 2.20.070, to: a. Establish a Municipal Library and Library Board of Trustees and, b. Establish the Library Division of Parks, Recreation and Public Facilities Department; and 2. Adopt Resolution No. 6056, establishing the full-time position of City Librarian and Library Specialist, and the part-time positions of Library Technician and Library Page.

Presenter: Dave Durflinger, City Manager and Laura Hernandez, Human Resources Manager

Speakers: Dale Redfield, Consultant; Gail Marshal, Fred Shaw and Gabby Edwards.

Motion by Councilmember Alarcon, seconded by Vice Mayor Clark, to approve Ordinance No. 747, on first reading, and adopt resolution No. 6056, as read by title only.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura

NOES: None

ABSTAIN: None

ABSENT: None

The motion carried unanimously.

LEGISLATIVE UPDATE:

Webinar legislation update and support or oppose list on League of California Cities Website provided by City Manager.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS:

Vice Mayor Clark reported out on a recent Elected Leaders Forum to Address Homelessness meeting.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next City Council Meeting.

ADJOURNMENT

Mayor Nomura adjourned the meeting at 7:40 p.m.

Wade T. Nomura, Mayor

ATTEST:

Brian C. Barrett, Interim City Clerk



City of Carpinteria

COUNCIL AGENDA STAFF REPORT June 14, 2021

ITEM FOR COUNCIL CONSIDERATION

Expenditures for the period beginning May 15, 2021 and ending June 4, 2021.

STAFF RECOMMENDATION

Action Item ____; Non-Action Item X

That the City Council accept this report concerning the current list of warrants pursuant to Carpinteria Municipal Code 2.08.150(F).

DISCUSSION

As part of each regular City Council agenda, a list of all checks (attached) dispersed since the last reporting period is presented to the City Council pursuant to C.M.C. 2.08.150(F). The report is provided for City Council and public information and serves as Staff's verification that the expenditures have been reviewed and are within budgeted appropriations.

FINANCIAL CONSIDERATIONS

The warrant register included as an attachment is designed to communicate fiscal activity since the prior reporting period. No action is requested as part of this report.

ATTACHMENTS

Attachment A: Warrant Register for the period beginning May 15, 2021 and ending June 4, 2021.

Warrant Register
June 14, 2021
Page #2

Staff contact: Ashley Chaparro, Sr. Financial Analyst
(805) 880-3406, AshleyC@ci.carpinteria.ca.us



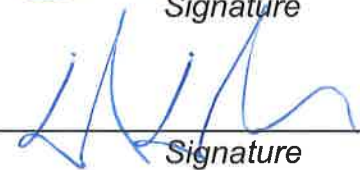
Signature

Staff contact: Licette Maldonado, Admin Services Dir.
(805) 755-4448, LicetteM@ci.carpinteria.ca.us



Signature

Reviewed by: Dave Durlinger, City Manager
(805) 755-4400, DaveD@ci.carpinteria.ca.us



Signature



Warrant Register

City of Carpinteria

Date Range: 05/15/2021 - 06/04/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
INV0002380	ASHLEY CHAPARRO Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	642
INV0002383	BRIAN BARRETT Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	643
INV0002384	DAN CHEPLEY Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	644
INV0002385	DAVID DURFLINGER Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	645
INV0002387	DAVID HERNANDEZ Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	646
INV0002391	ERIN MAKER Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	647
INV0002393	HENRY MENENDEZ Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	648
INV0002396	JAYNE DIAZ Invoice	06/01/2021	06/03/2021 MEDICAL REIMBURSEMENT	EFT	579.56	649
INV0002390	JOHN ILASIN Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	650
INV0002397	LARRY DRIGGERS Invoice	06/01/2021	06/03/2021 MEDICAL REIMBURSEMENT	EFT	579.56	651
INV0002388	LAURA HERNANDEZ Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	652
INV0002392	LICETTE MALDONADO Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	653
INV0002395	MARY ANN COLSON Invoice	06/01/2021	06/03/2021 MEDICAL REIMBURSEMENT	EFT	579.56	654
INV0002394	MATTHEW ROBERTS Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	655
INV0002399	NICHOLAS BOBROFF Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	656
INV0002401	RITA BRIGHT Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	657
INV0002389	ROBERT HOWARD Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	658
INV0002381	RON ALONZO Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	659
INV0002400	STEVEN GOGGIA Invoice	06/01/2021	06/03/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	660
	TIFFANY SMITH		06/03/2021	EFT	65.00	661

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
INV0002402	Invoice	06/01/2021	MONTHLY CELL PHONE ALLOWANCE			
77603	MNS ENGINEERS INC Invoice	05/20/2021	05/20/2021 Regular MAR21 PROJ. OVERSIGHT SERVICES FOR HWY 101 PHASE A		6,082.50	99385
77709	Invoice	05/20/2021	MAR21 PLAN/MAP CHECKING FOR 4716 7TH STREET			
77710	Invoice	05/20/2021	MAR21 PLAN/MAP CHECKING FOR 1849 VALLECITO			
600-2021-02	MRS ENVIRONMENTAL, INC Invoice	05/20/2021	05/20/2021 Regular OIL & GAS ON CALL ENVIRONMENTAL SERV. FEB-APR21		3,000.00	99386
056.008-01	OAKRIDGE GEOSCIENCE INC Invoice	05/20/2021	05/20/2021 Regular MAR21 GEOTECHNICAL SERVICES FOR 477 CONCHA LOMA DR		3,333.75	99387
056.010-01	Invoice	05/20/2021	MAR21 GEOTECHNICAL SERVICES FOR 4295 CARP AVENUE			
056.011-01	Invoice	05/20/2021	APR21 GEOTECHNICAL SERVICES FOR 5885 CARP AVENUE			
13585	PACIFIC SWEEP Invoice	05/20/2021	05/20/2021 Regular APRIL 2021 CONTRACTED STREET SWEEPING		4,771.99	99388
26508076	PEOPLEREADY INC. Invoice	05/20/2021	05/20/2021 Regular CONTRACTED WORKERS FOR PW HHW DAY 04/18/21		379.08	99389
INV0002375	PLANNING & DEVELOPMENT-COUNTY OF SAN Invoice	05/20/2021	05/20/2021 Regular APR21 COUNTY PLANNING CHECKS FOR RINCON MULTI USE		1,245.00	99390
2770	REAL GREEN LANDSCAPE Invoice	05/20/2021	05/20/2021 Regular TREE & GRASS TRIMMING, WEEDING AT FRANKLIN CREEK		1,371.00	99391
2771	Invoice	05/20/2021	WINTER TRIMMING AT LIBRARY-02/18/21			
2772	Invoice	05/20/2021	FERTILIZING ROSES AT LIBRARY-11/2/2020, 04/23/2021			
2773	Invoice	05/20/2021	CUTTING BACK PLANTS AT END OF LINDEN AVE-MAR/APR21			
1188	SANTA BARBARA COUNTY, SHERIFF'S DEPT Invoice	05/20/2021	05/20/2021 Regular APR21 CONTRACTED LAW ENFORCEMENT SERVICES		340,878.67	99392
131224	SANTA BARBARA PEST CONTROL Invoice	05/20/2021	05/20/2021 Regular APR21 PEST CONTROL AT CITY HALL		200.00	99393
131369	Invoice	05/20/2021	APR21 PEST CONTROL AT VETS HALL			
535852	SWRCB Invoice	05/20/2021	05/20/2021 Regular CA STATE WATER RESOURCES CONTROL BOARD PERMIT FEE		553.00	99394
04/26/2021	VJS BIOLOGICAL CONSULTING Invoice	05/20/2021	05/20/2021 Regular APR21 BIOLOGICAL SERVICES		487.50	99395
172419	WEST COAST ARBORISTS, INC. Invoice	05/20/2021	05/20/2021 Regular TREE MAINTENANCE 04/16/21-04/30/21		9,116.38	99396
INV0002358	ADELE GOGGIA Invoice	05/20/2021	05/20/2021 Regular Pay Period #10		1,200.00	99397
INV0002366	SEIU LOCAL 620 Invoice	05/20/2021	05/20/2021 Regular Employee Union Dues Contribution		226.18	99398
INV0002367	UNITED WAY OF SANTA BARBARA COUNTY Invoice	05/20/2021	05/20/2021 Regular Employee United Way Contribution		24.00	99399
INV0002359	VANTAGEPOINT TRANSFER AGENTS - 457 Invoice	05/20/2021	05/20/2021 Regular ICMA Employee Contributions		4,687.89	99400
INV0002360	Invoice	05/20/2021	ICMA Employee Contributions			
533572	HOME DEPOT CREDIT SERVICES Invoice	05/20/2021	05/20/2021 Regular FUEL FOR PUBLIC WORKS POWER TOOLS		86.26	99401
2758	REAL GREEN LANDSCAPE Invoice	05/20/2021	05/20/2021 Regular APR21 MONTHLY MAINTENANCE-AMTRAK DEPOT		5,439.00	99402
2759	Invoice	05/20/2021	APR21 MONTHLY MAINTENANCE-CARPINTERIA LIBRARY			
2760	Invoice	05/20/2021	APR21 MONTHLY MAINTENANCE-LINDEN TO PALM AVE			

Warrant Register

Date Range: 05/15/2021 - 06/04/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
2761	Invoice	05/20/2021	APR21 MONTHLY MAINTENANCE-SALT MARSH PARK			
2762	Invoice	05/20/2021	APR21 MONTHLY MAINTENANCE-MONTE VISTA PARK			
2763	Invoice	05/20/2021	APR21 MONTHLY MAINTENANCE-FRIENDS OF THE LIBRARY			
2764	Invoice	05/20/2021	APR21 MONTHLY MAINTENANCE-CARPINTERIA CREEK PARK			
2765	Invoice	05/20/2021	APR21 MONTHLY MAINTENANCE-VETS HALL			
2766	Invoice	05/20/2021	APR21 GOPHER TRAPPING-VIOLA FIELDS			
2767	Invoice	05/20/2021	APR21 WEEDING AT MEMORIAL PARK			
2768	Invoice	05/20/2021	APR21 GOPHER TRAPPING-CITY HALL			
2769	Invoice	05/20/2021	APR21 GOPHER TRAPPING-EL CARRO PARK			
	RED WING SHOE STORE		05/20/2021	Regular	203.76	99403
131-1-206776	Invoice	05/20/2021	BOOTS FOR R.A.			
	RISDON'S 76 SERVICE		05/20/2021	Regular	700.28	99404
1874	Invoice	05/20/2021	CAR WASH FOR CODE COMPLIANCE VEHICLE-HM 04/16/21			
5109	Invoice	05/20/2021	CAR WASH FOR CODE COMPLIANCE VEHICLE-HM 04/23/21			
6193	Invoice	05/20/2021	CAR WASH FOR CODE COMPLIANCE VEHICLE-HM 04/04/21			
6401	Invoice	05/20/2021	CAR WASH FOR BULDING/INSPECT VEHICLE-DC 04/26/21			
6788	Invoice	05/20/2021	CAR WASH FOR CODE COMPLIANCE VEHICLE-HM 04/27/21			
A70826	Invoice	05/20/2021	UNIT #225 FUSION TIRE REPLACEMENT & ALIGNMENT			
	SITONE LANDSCAPE SUPPLY (ALL AROUND)		05/20/2021	Regular	332.68	99405
107523330-001	Invoice	05/20/2021	TUBING, COUPLING, EMITTER TOOL FOR DRIPLINE REPAIR			
107618340-001	Invoice	05/20/2021	OSCILLATING HOE FOR GARDEN			
107716857-001	Invoice	05/20/2021	EPOXY PUTTY FOR POOL			
108041038-001	Invoice	05/20/2021	FUEL FOR POWER EQUIPMENT			
	WAXIE SANITARY SUPPLY		05/20/2021	Regular	5,477.50	99406
79864813	Invoice	05/20/2021	HAND SANITIZER, BATH TISSUE, SOAP DISP, CLEAN SUPP			
79871288	Invoice	05/20/2021	HANDSOAP & 24OZ SPRAY BOTTLES FOR CLEANER			
79884311	Invoice	05/20/2021	NEW TOILET PAPER DISPENSERS FOR PUBLIC RESTROOMS			
79893456	Invoice	05/20/2021	PARKS & PW BATHROOM SOAP, HAND SANI. CITY HALL			
79893522	Invoice	05/20/2021	TRASH BAGS FOR PUBLIC BATHROOMS, SUPPLIES FOR CH			
79899652	Invoice	05/20/2021	NEW TOILET PAPER DISPENSERS FOR PUBLIC RESTROOMS			
79918875	Invoice	05/20/2021	SOAP DISPENSERS,MOP,CHEM DISPENSER,CLEAN SUPPLIES			
79932609	Invoice	05/20/2021	WHITE METAL WALL MOUNTS			
79949395	Invoice	05/20/2021	TOILET PAPER DISPENSERS FOR PUBLIC RESTROOMS			
79949487	Invoice	05/20/2021	PUBLIC WORKS BREAKROOM PAPER TOWEL DISPENSER			
79959321	Invoice	05/20/2021	BATH TISSUE CITY HALL, TRASH BAGS PUBLIC RESTROOMS			
	DALE REDFIELD		05/20/2021	Regular	423.50	99407
05/01/2021	Invoice	05/20/2021	LIBRARY CONSULTANT SERVICES-04/16/21 TO 04/29/21			
	MISSION UNIFORM SERVICE		05/20/2021	Regular	181.46	99408
514674016	Invoice	05/20/2021	MAINTENANCE CREW NEW RENTAL UNIFORMS-05/03/21			
514720382	Invoice	05/20/2021	MAINTENANCE CREW NEW RENTAL UNIFORMS-05/10/21			
	ADVANTAGE TELECOM		05/20/2021	Regular	73.43	99409
124526	Invoice	05/20/2021	MAY21 EMERGENCY PHONE LINE SERVICES			
	AT&T MOBILITY		05/20/2021	Regular	210.56	99410
287303896883X05	Invoice	05/20/2021	CITY HALL MONTHLY PHONE BILL-FIRST NET APRIL 2021			
	BIG GREEN CLEANING COMPANY		05/20/2021	Regular	135.00	99411
577746	Invoice	05/20/2021	EMERGENCY CLEAN UP AT VIOLA FIELDS RSTRMS-04/07/21			
	CARPINTERIA VALLEY WATER DISTRICT		05/20/2021	Regular	791.41	99412
APR21 1554876	Invoice	05/20/2021	WATER SERVICE AT TEMPORARY METER			
APR21 LINDEN AVE	Invoice	05/20/2021	APR21 WATER SERVICES AT LINDEN AVE OFFRAMP #1			
APR21 OGAN RD	Invoice	05/20/2021	APR21 WATER SERVICES AT OGAN RD			
	COX BUSINESS		05/20/2021	Regular	135.94	99413
MAY21 001 3011 0	Invoice	05/20/2021	MAY21-VETS HALL INTERNET SERVICES			

Warrant Register

Date Range: 05/15/2021 - 06/04/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
MAY21 805-684-76	FRONTIER COMMUNICATIONS Invoice	05/20/2021	05/20/2021 PHONE & INTERNET SERVICES FOR LG TOWER & BOATHOUSE	Regular	144.64	99414
1232	GWMC, LLC Invoice	05/20/2021	05/20/2021 APR21 PROJ MANAGEMENT SERV. FOR CITY HALL REMODEL	Regular	22,340.00	99415
1283666	HOLLIDAY ROCK CO, INC Invoice	05/20/2021	05/20/2021 CONCRETE MATERIAL FOR ROW/STREETS DIVISION	Regular	467.50	99416
63647	IMPULSE ADVANCE COMMUNICATIONS Invoice	05/20/2021	05/20/2021 JUNE 2021 PHONE SERVICES	Regular	1,647.31	99417
68418	INTERWEST CONSULTING GROUP Invoice	05/20/2021	05/20/2021 MAR21 TRAFFIC AUGMENTATION SERVICES	Regular	3,400.00	99418
68419	Invoice	05/20/2021	MAR21 ENGINEERING SERV. FOR CROSSWALK IMPROVEMENTS			
9308341313	LAWSON PRODUCTS INC Invoice	05/20/2021	05/20/2021 CABLE TIES, HEX CAP/NUTS FOR SHOP DRAWER RESTOCK	Regular	387.13	99419
9308351579	Invoice	05/20/2021	BITS TO REPLENISH SHOP STOCK			
9308366515	Invoice	05/20/2021	FLAT SCREWS TO REPLENISH SHOP STOCK			
INV0002376	RACHELLE GAHAN LANDSCAPE ARCHITECTURE Invoice	05/20/2021	05/20/2021 HOME OCCUPATION PERMIT PARTIAL REFUNDS	Regular	80.00	99420
APR21 700474689	SO CA EDISON Invoice	05/20/2021	05/20/2021 ELECTRICITY-4683 9TH ST	Regular	12.18	99421
29214	THE FLAG FACTORY Invoice	01/21/2021	05/20/2021 "KEEPING IT CARP/BUY LOCAL" BANNERS	Regular	1,468.23	99422
21154	AG ENT INC Invoice	05/27/2021	05/27/2021 BACKFLOW TEST & REPAIR AT CARP CREEK PARK	Regular	105.00	99423
05/06/21	ALICE WISSING Invoice	05/27/2021	05/27/2021 MINUTES FOR PLANNING COMMISSION MEETING 4/05/21	Regular	260.00	99424
27526	ALL LANGUAGES INTERPRETING & TRANSLATI Invoice	05/27/2021	05/27/2021 2 SPANISH INTERPRETERS FOR COUNCIL MEETING 4/26/21	Regular	795.00	99425
SL210782	CALTRANS Invoice	05/27/2021	05/27/2021 JAN-MAR 2021 SIGNALS & LIGHTING BILLING	Regular	2,281.52	99426
26727670	CANON FINANCIAL SERVICES, INC Invoice	05/27/2021	05/27/2021 MAY21 CHARGES FOR CANON 5760 & CANON B&W 6275	Regular	1,249.52	99427
IN02762464	CCP INDUSTRIES INC Invoice	05/27/2021	05/27/2021 MASKS AND GLOVES FOR HOMELESS CLEANUP	Regular	293.31	99428
57056	COASTAL VIEW NEWS Invoice	05/27/2021	05/27/2021 ORDINANCE NO 746 ADVERTISING-05/13/21	Regular	996.00	99429
57057	Invoice	05/27/2021	NOTICE OF PUBLIC HEARING ADVERTISING-05/13/21			
7096	EASY LIFT TRANSPORTATION Invoice	05/27/2021	05/27/2021 MAY21 COMMUNITY TRANSPORTATION SERVICES	Regular	1,000.00	99430
14217R	LIN CONSULTING INC. Invoice	05/27/2021	05/27/2021 DESIGN SERVICES FROM 03/22/21-04/30/21	Regular	7,259.37	99431
514674017	MISSION UNIFORM SERVICE Invoice	05/27/2021	05/27/2021 MAT AND TOWEL REPLACEMENT AT CITY HALL-05/03/2021	Regular	77.20	99432
514720383	Invoice	05/27/2021	MAT AND TOWEL REPLACEMENT AT CITY HALL-05/10/2021			
27384	MOSS, LEVY & HARTZHEIM LLP Invoice	05/27/2021	05/27/2021 AUDIT SERVICES TO DATE	Regular	4,000.00	99433
	POLICORE INC.		05/27/2021	Regular	3,000.00	99434

Warrant Register

Date Range: 05/15/2021 - 06/04/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
402264	Invoice	05/27/2021	IT SERVICES FOR APRIL 2021			
	RISDON'S 76 SERVICE		05/27/2021 Regular		260.00	99435
A70895	Invoice	05/27/2021	WASH & WAX FOR VEHICLE UNIT #121 FORD FUSION			
A70896	Invoice	05/27/2021	WASH & WAX FOR VEHICLE UNIT #120 FORD C-MAX			
	ROY HARTHORN		05/27/2021 Regular		7,414.80	99436
1456	Invoice	05/27/2021	APR21 PLAN CHECK SERVICES			
	STAPLES ADVANTAGE		05/27/2021 Regular		496.63	99437
3475603217	Invoice	05/27/2021	MAGENTA & BLACK TONER FOR PRINTER, PENS, PAPER			
3475603218	Invoice	05/27/2021	TONER FOR PRINTER			
	STEWART'S DE-ROOTING & PLUMBING		05/27/2021 Regular		407.00	99438
56918	Invoice	05/27/2021	PLUMBING AT VIOLA FIELDS BATHROOM			
	THE FLAG FACTORY		05/27/2021 Regular		1,296.40	99439
29506	Invoice	05/27/2021	UNITED STATES FLAGS, POLES, HARDWARE FOR DOWN TOWN			
	THOMSON REUTERS		05/27/2021 Regular		168.08	99440
844280507	Invoice	05/27/2021	APR21 WEST INFORMATION CHARGES			
	VITAL RECORDS CONTROL		05/27/2021 Regular		45.10	99441
2102376	Invoice	05/27/2021	APR21 CONTRACTED SHREDDING SERVICES			
	BROWNSTEIN HYATT FARBER SCHRECK		05/27/2021 Regular		71,106.00	99442
844509	Invoice	05/27/2021	PROFESSIONAL LEGAL SERVICES THROUGH 04/30/2021			
844511	Invoice	05/27/2021	PROFESSIONAL LEGAL SERVICES THROUGH 04/30/2021			
	CARPINTERIA VALLEY LUMBER CO		05/27/2021 Regular		204.61	99443
444728	Invoice	05/27/2021	HARDWARE, MOUSE BAIT, BATTERY FOR PARK & REC			
444847	Invoice	05/27/2021	SANDSTONE SPRAY FOR GRAFFITI COVER UP CR			
445315	Invoice	05/27/2021	HARDWARE FOR SIGN MAINTENANCE			
445774	Invoice	05/27/2021	DRILL BITS-SHOP SUPPLIES			
446430	Invoice	05/27/2021	BRAIDED NYLON, MAXSTRAPS FOR POOL			
447197	Invoice	05/27/2021	KEY FOR DOG BAGS BOXES			
447367	Invoice	05/27/2021	BLUE TARP FOR SHOP MATERIAL BINS			
	CITY OF SANTA BARBARA, CD-RHMP		05/27/2021 Regular		3,894.00	99444
04/24/21	Invoice	05/27/2021	3RD QUARTER FY20-21 RENTAL HOUSING MEDIATION			
	CPS HR CONSULTING		05/27/2021 Regular		8,700.00	99445
0002927	Invoice	05/27/2021	APRIL 2021 TOTAL COMPENSATION STUDY SERVICES			
	GRAINGER		05/27/2021 Regular		139.75	99446
9860955484	Invoice	05/27/2021	EAR PLUGS			
9867805757	Invoice	05/27/2021	SCREWDRIVER FOR STREET LIGHTS			
9868283806	Invoice	05/27/2021	HEXAGONAL HOLE FLANGE FOR SAW			
9874700322	Invoice	05/27/2021	HINGES FOR RESTROOM DOOR REPAIR			
9881457411	Invoice	05/27/2021	BACK SUPPORT, GLASS FUSE			
	GUARDIAN		05/27/2021 Regular		7,388.62	99447
MAY21 PREMIUMS	Invoice	05/27/2021	MAY 2021 INSURANCE PREMIUMS			
	LIEBERT CASSIDY WHITMORE		05/27/2021 Regular		6,902.20	99448
1517199	Invoice	05/27/2021	PROFESSIONAL LEGAL SERVICES THROUGH 03/31/21			
1517200	Invoice	05/27/2021	PROFESSIONAL LEGAL SERVICES THROUGH 03/31/21			
	QUADIENT LEASING USA INC.		05/27/2021 Regular		1,126.29	99449
MAY21 7900 0110	Invoice	05/27/2021	POSTAGE			
N8880583	Invoice	05/27/2021	LEASE PAYMENT FOR POSTAGE MACHINE JUN21-SEPT21			
	SANSUM CLINIC		05/27/2021 Regular		50.00	99450
48541	Invoice	05/27/2021	FEE FOR M.H. PHYSICAL-04/14/21			

Warrant Register

Date Range: 05/15/2021 - 06/04/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
05/20/21	SFC COMMUNICATIONS Invoice	05/27/2021	05/27/2021 Regular REFUND ON PLANNING CHARGES FROM MAR21		4,376.04	99451
APR21 700163777	SO CA EDISON Invoice	05/27/2021	05/27/2021 Regular ELECTRICITY-6145 CARPINTERIA AVE		54.65	99452
APR21 700333892	Invoice	05/27/2021	ELECTRICITY-5781 CARPINTERIA AVE			
1781626	STANTEC CONSULTING SERVICES INC Invoice	05/27/2021	05/27/2021 Regular NOV14-30TH 2020 PROJ SERV FOR LINDEN AVE IMPROVE.		1,657.50	99453
05/24/21	VILLA DEL MAR HOMEOWNERS ASSN Invoice	05/27/2021	05/27/2021 Regular REMAINING DEPOSIT ON PLANNING CHARGES		45.65	99454
39743	VILLAGE POOL SUPPLY Invoice	05/27/2021	05/27/2021 Regular GALLON OF CHLORINE FOR POOL		138.65	99455
39774	Invoice	05/27/2021	DRY ACID FOR SEAL FOUNTAIN, CHLORINE FOR POOL			
37893801008	WALKER CONSULTANTS Invoice	05/27/2021	05/27/2021 Regular APR21 PROFESSIONAL SERVICES FOR CARP DWNTN PARKING		890.00	99456
71853530	WEX BANK (CHEVRON) Invoice	05/27/2021	05/27/2021 Regular MAY21 FUEL FOR CITY VEHICLES		934.20	99457
05/16/2021	DALE REDFIELD Invoice	05/27/2021	05/27/2021 Regular LIBRARY CONSULTANT SERVICES-05/03/21 TO 05/14/2021		847.00	99458
514589999	MISSION UNIFORM SERVICE Invoice	05/27/2021	05/27/2021 Regular MAINTENANCE CREW NEW RENTAL UNIFORMS-04/19/21		181.46	99459
514633015	Invoice	05/27/2021	MAINTENANCE CREW NEW RENTAL UNIFORMS-04/26/21			
INV0002419	ADELE GOGGIA Invoice	06/03/2021	06/03/2021 Regular Pay Period #11		1,200.00	99460
INV0002428	SEIU LOCAL 620 Invoice	06/03/2021	06/03/2021 Regular Employee Union Dues Contribution		226.18	99461
INV0002430	UNITED WAY OF SANTA BARBARA COUNTY Invoice	06/03/2021	06/03/2021 Regular Employee United Way Contribution		24.00	99462
INV0002420	VANTAGEPOINT TRANSFER AGENTS - 457 Invoice	06/03/2021	06/03/2021 Regular ICMA Employee Contributions		4,197.89	99463
INV0002421	Invoice	06/03/2021	ICMA Employee Contributions			
10-590199	BASIC Invoice	06/03/2021	06/03/2021 Regular APR21 MONTHLY FSA ADMIN FEE		180.50	99464
10-596423	Invoice	06/03/2021	MAY21 MONTHLY FSA ADMIN FEE			
578377	BIG GREEN CLEANING COMPANY Invoice	06/03/2021	06/03/2021 Regular MAY21 CONTRACTED CLEANING SERVICE-5103 CARP AVE.		2,058.00	99465
578378	Invoice	06/03/2021	MAY21 CONTRACTED CLEANING SERVICE-CITY & VETS HALL			
508753	CA DEPT OF JUSTICE Invoice	06/03/2021	06/03/2021 Regular APRIL 2021 FINGERPRINT APPS		32.00	99466
01CARPMAY	DALAND SWIM SCHOOL Invoice	06/03/2021	06/03/2021 Regular ARC LIFEGUARD REVIEW CERTIFICATION CLASS		840.00	99467
02858	ENCOMPASS CONSULTANT GROUP, INC Invoice	06/03/2021	06/03/2021 Regular APR21 ENGINEERING SERVICES FOR PED CROSSING IMPROV		17,450.00	99468
02859	Invoice	06/03/2021	APR21 ENGINEERING SERV. FOR 2021 CARP PAVE REHAB			
9747064523	GRACENOTE Invoice	06/03/2021	06/03/2021 Regular MAY21 LISTING DISTRIBUTIONS SERVICES-GATV		69.23	99469
	MOFFATT & NICHOL		06/03/2021 Regular		3,391.02	99470

Warrant Register

Date Range: 05/15/2021 - 06/04/2021

Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Payment Amount	Number
0076009	Invoice	06/03/2021	MAR21 PROJECT MANAGEMENT FOR DUNE & SHORELINE			
	SHOWSCAPES		06/03/2021 Regular		3,105.15	99471
38827087	Invoice	06/03/2021	TREE REPLACEMENT AT SEASIDE BUILDING			
38827088	Invoice	06/03/2021	REPLACEMENT PLANTS FOR SEAL FOUNTAIN			
38827089	Invoice	06/03/2021	PETUNIA PLANTS FOR DOWNTOWN			
38827098	Invoice	06/03/2021	EL CARRO IRRIGATION REPAIRS-05/06/21			
	SO CA EDISON		06/03/2021 Regular		5,824.03	99472
MAY21 700201069	Invoice	06/03/2021	ELECTRICITY-101 ASH AVE			
MAY21 700230547	Invoice	06/03/2021	ELECTRICITY-5103 CARPINTERIA AVE			
MAY21 700247140	Invoice	06/03/2021	ELECTRICITY-1 CARPINTERIA TC1			
MAY21 700255596	Invoice	06/03/2021	ELECTRICITY-100 LINDEN			
MAY21 700264659	Invoice	06/03/2021	ELECTRICITY-1115 LINDEN B PED			
MAY21 700274833	Invoice	06/03/2021	ELECTRICITY-901 CACTUS LN EV EV			
MAY21 700291369	Invoice	06/03/2021	ELECTRICITY-MULTIPLE LOCATIONS			
MAY21 700465507	Invoice	06/03/2021	ELECTRICITY-4950 9TH ST BT HM			
MAY21 700477662	Invoice	06/03/2021	ELECTRICITY-901 CACTUS LN LGHT			
MAY21 700525378	Invoice	06/03/2021	ELECTRICITY-941 WALNUT AVE & 4851 5TH ST			
	WEX BANK (76)		06/03/2021 Regular		587.21	99473
72119464	Invoice	06/03/2021	MAY21 FUEL FOR CITY VEHICLES			
	AFLAC		06/03/2021 Regular		648.05	99474
674628	Invoice	05/31/2021	MAY 2021 EMPLOYEE PREMIUMS			
	ANIMAL MEDICAL CLINIC		06/03/2021 Regular		1,595.00	99475
287369	Invoice	06/03/2021	APR21 EMERGENCY OUT OF CONTRACT VET SERVICES			
288390	Invoice	06/03/2021	APR21 DOG LICENSING ISSUANCE			
288393	Invoice	06/03/2021	APR21 CONTRACTED VET SERVICES			
	ASBURY ENVIRONMENTAL SVCS		06/03/2021 Regular		160.00	99476
I500-00710845	Invoice	06/03/2021	DISPOSAL OF USED/MIXED OILS-04/27/21			
	CARLOS MARTINEZ		06/03/2021 Regular		100.00	99477
INV0002435	Invoice	06/03/2021	VETS HALL 04/25/20 DEPOSIT REFUND			
	CLEAN HARBORS ENVIRONMENTAL SERVICES		06/03/2021 Regular		19,458.29	99478
1003708782	Invoice	06/03/2021	MOBILIZATION & DISPOSAL OF HHW DAY MATERIAL-4/10			
	COAST AUTO PARTS, INC.		06/03/2021 Regular		829.71	99479
735967	Invoice	06/03/2021	OIL FILTERS FOR PARKS & REC VEHICLE UNIT #415			
735993	Invoice	06/03/2021	FUSE FOR POOL ADA LIFT			
736354	Invoice	06/03/2021	FUSE & MISC SILICONE FOR POWER TOOL REPAIR			
736511	Invoice	06/03/2021	AIR FILTER & WINDSHIELD WASH FOR CDD VEHICLES			
736532	Invoice	06/03/2021	AIR FILTERS FOR CDD VEHICLES			
736559	Invoice	06/03/2021	OIL & FUEL SYSTEM FOR PUBLIC WORKS FLEET			
736579	Invoice	06/03/2021	TRAILER HITCH PIN FOR TRUCK #323			
736639	Invoice	06/03/2021	WHEEL BOLTS & NUTS FOR TRUCK #420			
736654	Invoice	06/03/2021	HYSTER FORK LIFT BATTERY			
736686	Invoice	06/03/2021	AIR FILTERS & OIL FOR UNIT 255			
736725	Invoice	06/03/2021	COOLANT FOR CDD VEHICLE UNIT #225			
736736	Invoice	06/03/2021	OIL & AIR FILTERS FOR UNIT #315			
736749	Invoice	06/03/2021	OIL & FUEL FILTERS FOR UNIT #324, #326, #322			
736789	Invoice	06/03/2021	AIR FILTERS FOR UNIT #324, #326, #322			
736807	Invoice	06/03/2021	SCRATCH X FOR UNIT #315			
	FOREVER REDWOOD		06/03/2021 Regular		2,181.98	99480
121499	Invoice	06/03/2021	MEMORIAL BENCH FOR LINDEN AVE			
	NEOED		06/03/2021 Regular		1,500.00	99481
INV-21374	Invoice	06/03/2021	SOFTWARE SETUP & TRAINING			
	REAL GREEN LANDSCAPE		06/03/2021 Regular		1,170.00	99482

Warrant Register

Date Range: 05/15/2021 - 06/04/2021

Payable #	Vendor Name	Post Date	Payment Date	Payment Type	Payable Description	Payment Amount	Number
2775	Payable Type	06/03/2021			MAINTENANCE WORK DONE AT TOMOL PARK-MAR & APR21		
	Invoice						
	TRANSAMERICA EMPLOYEE BENEFITS		06/03/2021	Regular		750.80	99483
2504206602	Invoice	05/31/2021			MAY 2021 EMPLOYEE PREMIUMS		
	VAN ATTA ASSOCIATES INC		06/03/2021	Regular		18,891.25	99484
6433	Invoice	06/03/2021			DESIGN SERVICES FOR RINCON BLUFFS PARK		



City of Carpinteria

COUNCIL AGENDA STAFF REPORT June 14, 2021

ITEM FOR COUNCIL CONSIDERATION

Monthly City Treasurer's Report on Compliance with Statement of Safekeeping and Investment of Public Funds.

STAFF RECOMMENDATION

Action Item ☐ Non-Action Item ☒

Receive and file the report

Sample Motion: None required

BACKGROUND / DISCUSSION

The City Council is the City of Carpinteria trustees and authorized to make investment decisions concerning public funds that are subject to the prudent investment standard. The Prudent Investor Standard of the California Government Code Section 53600.3 states, "when investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence and diligence under circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated need of the City, that a prudent person in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City." The standard or prudence to be used by investment officials shall be applied in the context of managing the overall portfolio.

Trustees are those persons authorized to make investment decisions on behalf of a local agency. Trustees or City Investment officials, acting in accordance with investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk changes or market price changes, provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

The purpose of this agenda matter is to provide the City Council with the required monthly Treasurer's Report.

POLICY CONSISTENCY

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

FINANCIAL CONSIDERATIONS

Cash Statement: At April 30, 2021, the City held cash and cash investments as shown in the table below.

Table I

<u>CASH ACTIVITY FOR THE MONTH:</u>	
Cash and Investment Beginning of the Month	\$ 12,342,047.17
Cash Receipts	3,520,446.18
Cash Disbursements	(2,325,497.13)
Cash and Investment End of the Month	\$ 13,536,996.22

Investments:

Changes in the market value of treasury securities are inversely proportional to changes in interest rates demanded in the open market, i.e., when rates rise market values fall, when rates fall market values rise. The sensitivity of a portfolio's market value to these changes in market rates is a function of its days to maturity and its coupon rate. Securities with longer maturities and/or lower coupon rates are more sensitive to changes in market interest rates. As a security matures, changes in its value become less sensitive to market rate changes.

At April 30th the portfolio's average days to maturity was 1.54 years, the average coupon rate was 2.12%, the average yield to maturity was 0.14%, the par value was \$4,764,000 and Market Value was \$4,923,541.33.

The City does not intend to sell nor does it have any foreseeable need to sell any securities. The intention of the City's investment policy is to hold all securities to maturity; and securities so held are redeemed at par value resulting in no net market gain or loss.

Attached for City Council review is the Treasurer's Report that details a listing of all the investments and cash activity during the month.

The City of Carpinteria will be able to meet all expenditure obligations that might reasonably be anticipated for the next six-month period November 1, 2021.

LEGAL

This report has been prepared in compliance with California Government Code Sections 53600 and 53646.

PRINCIPAL PARTIES EXPECTED AT MEETING

Unknown

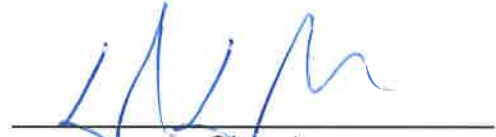
ATTACHMENTS

City of Carpinteria Treasurer's Report

Staff contact: Licette Maldonado,
Administrative Services Director
(805) 755-4448, licettem@ci.carpinteria.ca.us


Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us


Signature

City Treasurer's Report

CITY OF CARPINTERIA TREASURER'S REPORT
For the Month Ended April 2021

CASH ACTIVITY FOR THE MONTH:

Cash and Investment Beginning of the Month	\$ 12,342,047.17
Cash Receipts	3,520,446.18
Cash Disbursements	(2,325,497.13)
Cash and Investment End of the Month	<u>\$ 13,536,996.22</u>

CASH AND INVESTMENT PORTFOLIO:

<u>Type of Investment/Coupon/CUSIP #</u>	<u>Institution/Issuer</u>	<u>Yield to Maturity</u>	<u>Maturity Date</u>	<u># Days to Maturity</u>	<u>Par Value</u>	<u>Market Value (1)</u>	<u>Book Value (2)</u>
Demand Deposit - General Checking	Montecito Bank	N/A	N/A	N/A	1,125,050.02	1,125,050.02	1,125,050.02
Demand Deposit - Premier Public Money Market	Montecito Bank	0.62%	5/1/2021	1	2,648,121.38	2,648,121.38	2,648,121.38
Demand Deposit - Section 125 Checking	Montecito Bank	N/A	N/A	N/A	7,042.75	7,042.75	7,042.75
Demand Deposit - Payroll Checking	Montecito Bank	N/A	N/A	N/A	16,373.93	16,373.93	16,373.93
Demand Deposit - Money Market	Charles Schwab	0.01%	5/1/2021	1	105,709.23	105,709.23	105,709.23
Local Agency Investment Fund	State of California	0.62%	5/1/2021	1	4,883,703.70	4,883,703.70	4,883,703.70
Treasury Note, 1.375% (912828R77)	U.S. Government	0.13%	5/31/2021	31	90,000.00	90,084.38	89,913.36
Treasury Note, 1.125% (912828S27)	U.S. Government	0.13%	6/30/2021	61	93,000.00	93,159.84	92,581.69
Treasury Note, 1.125%, (912828S76)	U.S. Government	0.14%	7/31/2021	92	94,000.00	94,249.68	93,749.81
Treasury Note, 1.125%, (9128282F6)	U.S. Government	0.14%	8/31/2021	123	91,000.00	91,312.81	91,000.00
Treasury Note, 1.125%, (912828T34)	U.S. Government	0.15%	9/30/2021	153	91,000.00	91,412.34	90,982.35
Treasury Note, 1.25%, (912828T67)	U.S. Government	0.15%	10/31/2021	184	94,000.00	94,558.13	93,759.60
Treasury Note, 1.75%, (912828U65)	U.S. Government	0.14%	11/30/2021	214	95,000.00	95,935.15	94,954.72
Treasury Note, 2.0%, (912828U81)	U.S. Government	0.14%	12/31/2021	245	107,000.00	108,370.94	106,711.89
Treasury Note, 1.875%, (912828V72)	U.S. Government	0.15%	1/31/2022	276	130,000.00	131,767.18	129,304.11
Treasury Note, 1.875%, (912828W55)	U.S. Government	0.15%	2/28/2022	304	138,000.00	140,048.43	137,594.13
Treasury Note, 1.875%, (912828W89)	U.S. Government	0.15%	3/31/2022	335	132,000.00	134,165.62	131,530.54
Treasury Note, 1.875%, (912828X47)	U.S. Government	0.16%	4/30/2022	365	167,000.00	169,974.69	166,999.92
Treasury Note, 1.75%, (912828XR6)	U.S. Government	0.16%	5/31/2022	396	179,000.00	182,216.40	178,310.26
Treasury Note, 1.75%, (912828XW5)	U.S. Government	0.16%	6/30/2022	426	177,000.00	180,401.71	176,343.17
Treasury Note, 1.875%, (9128282P4)	U.S. Government	0.16%	7/31/2022	457	177,000.00	180,927.19	176,924.33
Treasury Note, 1.625%, (9128282S8)	U.S. Government	0.16%	8/31/2022	488	168,000.00	171,386.24	167,062.69
Treasury Note, 1.875%, (9128282W9)	U.S. Government	0.16%	9/30/2022	518	165,000.00	169,099.21	164,718.17
Treasury Note, 2.0%, (9128283C2)	U.S. Government	0.16%	10/31/2022	549	179,000.00	184,006.40	178,509.11
Treasury Note, 2.0%, (912828M80)	U.S. Government	0.17%	11/30/2022	579	175,000.00	180,140.63	174,454.00
Treasury Note, 2.125%, (912828N30)	U.S. Government	0.17%	12/31/2022	610	161,000.00	166,282.81	160,091.79
Treasury Note, 2.375%, (9128283U2)	U.S. Government	0.17%	1/31/2023	641	169,000.00	175,548.75	168,003.85
Treasury Note, 2.625%, (9128284A5)	U.S. Government	0.17%	2/28/2023	669	171,000.00	178,695.00	171,184.09
Treasury Note, 2.5%, (9128284D9)	U.S. Government	0.17%	3/31/2023	700	171,000.00	178,641.56	170,243.30
Treasury Note, 2.625%, (9128284U1)	U.S. Government	0.19%	6/30/2023	791	100,000.00	105,250.00	99,563.57
Treasury Note, 2.75%, (912828Y61)	U.S. Government	0.19%	7/31/2023	822	400,000.00	422,750.00	398,795.22
Treasury Note, 2.75%, (9128284X5)	U.S. Government	0.20%	8/31/2023	853	400,000.00	423,500.00	399,721.60
Treasury Note, 2.875%, (9128285D8)	U.S. Government	0.20%	9/30/2023	883	250,000.00	265,937.50	249,335.00
Treasury Note, 2.5%, (9128285Z9)	U.S. Government	0.22%	1/31/2024	1006	200,000.00	212,093.74	199,388.94

CITY OF CARPINTERIA TREASURER'S REPORT
For the Month Ended April 2021

Treasury Note, 2.375%, (9128286G0)	U.S. Government	0.23%	2/29/2024	1035	200,000.00	211,625.00	199,264.00
					13,550,001.01	13,709,542.34	13,536,996.22

REPORT ON COMPLIANCE WITH STATEMENT OF SAFEKEEPING AND INVESTMENT OF PUBLIC FUNDS

The City is in compliance with the adopted Statement of Safekeeping and Investment of Public Funds.

REPORT OF ABILITY TO MEET REQUIRED EXPENDITURES FOR THE NEXT SIX MONTHS

Based upon currently budgeted revenues and expenditures, the City currently has sufficient liquid financial resources to meet anticipated expenditures during the period 5/01/21 through 11/01/21.

WEIGHTED AVERAGE MATURITY OF PORTFOLIO

As of April 30, 2021 the weighted average days to maturity of the City's investment portfolio is 1.54 years.

FOOTNOTES TO REPORT/DEFINITION OF TERMS:

- (1) The market value of U.S. Government Securities was provided by the custodial agent, Charles Schwab.
For the Local Agency Investment Fund the market value represents the contract value.

For all other investments, the market value is equal to book value.

- (2) Book value of demand deposits equals the bank balance minus outstanding checks plus deposits-in-transit.

Par Value: Equals face value of security (value of the security when it reaches maturity).

Market Value: The last price for which a security was bought or sold. In this case, the value as of the last day of the month of this report.

Book Value: The amount at which the security is carried in the City's accounting records (adjusted at year-end for GASB 40 reporting purposes).

RESOLUTION NO. 6057

**A RESOLUTION OF THE CARPINTERIA CITY COUNCIL
COMMENDING AND CONGRATULATING
ISA ALARCON
UPON BEING NAMED
JUNIOR CARPINTERIAN OF THE YEAR FOR 2020**

WHEREAS, Isa received the Outstanding Academic Excellence award for three years, was an outstanding athlete at Carpinteria High School, participating on the soccer, cheer and track & field teams, and serving on the Yearbook staff and as ASB Senior Class President; and

WHEREAS, Isa will graduate in the top 10% of her class at Carpinteria High School (CHS), with a cumulative Academic GPA of 4.5, and has taken advanced placement classes in World History, Biology, and English at Santa Barbara City College. She is a member of the California Scholarship Federation (CSF) and an active leader in the Advancement Via Individual Determination (AVID); and

WHEREAS, this highly motivated student, is a founding member of Diversify our Narrative (DON) Carpinteria, organized a Black Lives Matter protest in Carpinteria, participated in Youth Making Change (YMC), and serves as Vice President of C.A.D.E. (Celebrating Adversity Diversity and Education) at Carpinteria High School; and

WHEREAS, Isa was honored as a prestigious Girls, Inc. National Scholar following her many years as a participant in the Girls, Inc. Eureka! Program.

THEREFORE, THE CITY OF CARPINTERIA CITY COUNCIL hereby resolves and recognizes Isa Alarcon as the "2020 Junior Carpinterian of the Year," honoring her outstanding scholarship, personal commitment to giving back to the community and leadership qualities at Carpinteria High School.

PASSED, APPROVED AND ADOPTED on the 14th day of June, 2021, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on June 14, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria



City of Carpinteria

COUNCIL AGENDA STAFF REPORT June 14, 2021

ITEM FOR COUNCIL CONSIDERATION

Adoption of Ordinance No. 747, establishing a Municipal Library, Library Board of Trustees, and the Library Division of the Parks, Recreation and Public Facilities Department.

STAFF RECOMMENDATION

Action Item X ; Non-Action Item

Adopt Ordinance No. 747 (second reading).

Sample Motion: I move to adopt Ordinance No. 747.

(This motion requires a roll call vote.)

BACKGROUND

The work to establish a Municipal Library was begun several years ago and has included a Library Study, which evaluated the feasibility of a City operated library, and related City Council actions to further this work. The most significant milestone to date has been the City Council's action of September 19, 2020, accepting the Library Study and determining to proceed with the establishment of a municipal Library.

At the City Council meeting of May 24, 2021, the City Manager in consultation with the City's Library transition consultant as well as the City's Human Resources Manager, Parks, Recreation & Public Facilities and Administrative Services Department Heads, and the City Council Ad hoc Library Committee recommended establishing a Municipal Library, Library Board of Trustees, and the Library Division of the Parks, Recreation and Public Facilities Department via proposed Ordinance No. 747. In addition, the City Manager recommended the City Council adopt Resolution No. 6056, to establish the full-time positions of City Librarian and Library Specialist, and the part-time positions of Library Technician and Library Page. The City Council approved the first reading of Ordinance No. 747 and adopted Resolution No. 6056 at that meeting.

The purpose of this agenda matter is for the City Council to conduct the second reading to adopt Ordinance No. 747, amending Carpinteria Municipal Code Section 2.20.070 to establish a Municipal Library, Library Board of Trustees, and establish the Library Division of the Parks, Recreation and Public Facilities Department.

DISCUSSION

Attachment A to this Report is draft Ordinance No. 747, which, if adopted, would add Chapter 2.38, Municipal Library, to the Carpinteria Municipal Code, and would amend Chapter 2.20, City Departments. The new Municipal Library Chapter 2.38 would serve to formally establish the City as the operator of a Municipal Library pursuant to the provisions of State Law as well as establish provisions required by State law, in particular, creation of a Library Board of Trustees. The provisions of draft Ordinance No. 747, establish the City Council as the Board of Trustees. The new Library Division would be led by the City Librarian who would report to the Department Head under Parks, Recreation & Public Facilities Department.

POLICY CONSISTENCY

The transition to a City run Municipal Library can be found consistent with City policies including the City's Sustainable Community policy, adopted via Resolution No. 5500, and General Plan policy PF-5a, which states the City will strive to maintain adequate library service for the community of Carpinteria.

FINANCIAL CONSIDERATIONS

All proposed reorganization changes, including the proposed new positions, if approved, will be included for funding by the City Council as a part of its consideration of the Fiscal Year 2021-22 budget at its June 14, 2021 meeting.

New Positions			
	Classification Information	Pay Range	Total Annual Compensation Expense
City Librarian	Management / M16	\$78,997 - \$108,730	\$147,297
Library Specialist	Management / M12	\$61,942 - \$85,173	\$122,761
Library Technician (Part-Time Extra Help)	Hourly	\$25.06 - \$30.46	\$83,987
Library Page (Part-Time Extra Help)	Hourly	\$15.21 - \$18.48	\$8,808

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The municipal code provisions and reorganization proposed is expected, in part, to support the City's Risk Management program by meeting the service needs and desires of the Carpinteria community as determined and delivered through a locally controlled library. In drafting these items for City Council consideration, staff worked closely with the City Attorney, who will be present at the meeting to address any comments or questions you may have.

OPTIONS

1. Adopt Ordinance No. 747 (second reading) – Staff Recommendation.
2. Not adopt Ordinance No. 747 (second reading) and direct staff as appropriate.

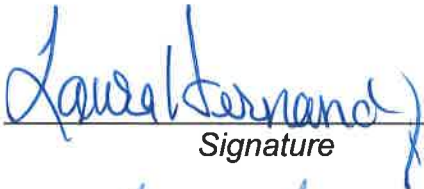
PRINCIPAL PARTIES EXPECTED AT MEETING

Representatives of the Carpinteria Friends of the Library, the Library Committee Working Group, and other interested members of the public may be in attendance.

ATTACHMENTS

- A. Draft Ordinance No. 747

Staff contact: Laura Hernandez, HR/Risk Manager
(805) 755-4404
laurah@ci.carpinteria.ca.us


Signature

Reviewed by: Dave Durflinger, City Manager


Signature

ATTACHMENT A
Draft Ordinance No. 747

ORDINANCE NO. 747

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CARPINTERIA, CALIFORNIA, AMENDING TITLE 2 OF THE
CARPINTERIA MUNICIPAL CODE BY MODIFYING CHAPTER 2.20, CITY
DEPARTMENTS, ADDING A NEW LIBRARY DIVISION TO THE PARKS,
RECREATION & PUBLIC FACILITIES DEPARTMENT, AND ADDING
CHAPTER 2.38, MUNICIPAL LIBRARY**

WHEREAS, Carpinteria Municipal Code ("CMC") Chapter 2.20 establishes Departments and divisions of the City for carrying out programs under the direction and supervision of the City Manager; and,

WHEREAS, the City Manager is recommending changes to certain titles, divisions, and programs in order to support the effective and efficient delivery of necessary and desired programs to the Carpinteria community via the City organization; and,

WHEREAS, the City Council has initiated a process to establish a Municipal Library consistent with provisions of the Education Code Sections 18910 et seq., which requires that, among other things, a Library Board of Trustees be established; and,

WHEREAS, the City Council has considered the recommendations of the City Manager at a duly noticed public meeting.

**THE CITY COUNCIL OF THE CITY OF CARPINTERIA DOES ORDAIN AS
FOLLOWS:**

SECTION 1. INCORPORATION OF RECITALS

The above recitals are true and correct and are incorporated herein, and are each relied upon independently by the City Council for its adoption of this Ordinance.

SECTION 2. CMC Section 2.20.080, Parks, recreation and public facilities, is amended to read as follows (additions shown in underline):

2.20.080 Parks, recreation and public facilities.

Divisions: Parks & public facilities.

Programs: Department administration;
Parks and facilities improvement and
maintenance.

Recreation.

Programs: Community pool services;

Ocean beach services;
special events;

Municipal Library

Programs: Collections; learning; community programs &
events.

SECTION 3. ADDITION OF CHAPTER 2.38 TO THE CMC.

Chapter 2.38, entitled, "Municipal Library," is hereby added to Title 2, "Administration and Personnel" of the CMC to read as follows:

"Chapter 2.38
Municipal Library

Sections:

- 2.38.010 Municipal library established
- 2.38.020 Governance and operation of library
- 2.38.030 Library board of trustees created
- 2.38.040 Meetings

2.38.010 – Municipal library established.

A public municipal library is hereby established to be maintained in all respects in accordance with the provisions of Education Code sections 18900 *et seq.*, as it may be amended.

2.38.020 - Governance and operation of library.

The Carpinteria public library will be governed and operated in accordance with the Municipal Public Library Act (Educ. Code §§ 18900 *et seq.*), and such additional rules and regulations as may be adopted by the City Council.

2.38.030 – Library board of trustees created.

The library board of trustees shall consist of five members appointed by the Mayor with the consent of the City Council, and unless appointed otherwise, shall be the same members as the current membership of the City Council. Except as provided below, each trustee will hold office for a term of three years. If a city council member also sits on the board, the term of office for that trustee will automatically expire upon the expiration or termination of their term of office as a city council member. Vacancies on the board will be filled by appointment for the unexpired term in the same manner as the original appointments are made.

2.38.040 - Meetings.

The library board of trustees shall meet at least once a month at such time and place as the board may fix by resolution. Meetings of the board are governed by the Ralph M. Brown Act (commencing with Government Code section 54950). A majority of the board

will constitute a quorum for the transaction of business. The board must cause a proper record of its proceedings to be kept.

2.38.050 - Annual report.

The board must, on or before August 31st, of each year, cause a report to be prepared on the condition of the library for the fiscal year ending the June 30. The reports must, in addition to other matters deemed expedient by the board, contain such statistical and other information as is deemed desirable by the state librarian. The board must provide a copy of the annual report to the state librarian.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect and be in force and effect thirty (30) days from and after its passage; and before the expiration of fifteen (15) days of its passage shall be published once with the names of the members of the City Council voting for and against the same in the Coastal View, a newspaper of general circulation, published in the City of Carpinteria, County of Santa Barbara adoption pursuant to California Government Code section 36937.

SECTION 5: SEVERABILITY

If any section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be invalid by a court of competent jurisdiction, such decisions shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed and adopted this Ordinance, and each and all provisions hereof, irrespective of the fact that one or more provisions may be declared invalid.

SECTION 6: CEQA EXEMPTION

The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines §15060(c)(3) (this activity is not a "project" as defined in §15378).

SECTION 7. CERTIFICATION

The City Clerk shall certify to the passage and adoption of this Ordinance.

PASSED, APPROVED AND ADOPTED on June 14, 2021, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing ordinance was adopted after second reading at a regular meeting of the City Council of the City of Carpinteria held on June 14, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria



City of Carpinteria

COUNCIL AGENDA STAFF REPORT June 14, 2021

ITEM FOR COUNCIL CONSIDERATION

Approval of a letter submittal to the California Library Services Board requesting recognition of the City of Carpinteria municipal library and Black Gold Cooperative membership.

STAFF RECOMMENDATION

Action Item X ; Non-Action Item

Approve the draft letter for the Mayor's signature and submittal to the California Library Services Board requesting recognition of the City of Carpinteria municipal library and Black Gold Cooperative membership.

Sample Motion: I move to approve the letter for the Mayor's signature and submittal to the California Library Services Board requesting recognition of the City of Carpinteria municipal library and Black Gold Cooperative membership.

BACKGROUND

After completion of a community process to prepare an independent analysis of library services, the Carpinteria City Council voted on September 14, 2020 to assume direct management and operation of the Carpinteria Library. At its May 21, 2021 meeting, the Black Gold Administrative Council unanimously approved the City of Carpinteria's request for membership in the Black Gold Cooperative Library System, effective July 1, 2022. On May 24, 2021, the Carpinteria City Council approved Ordinance No. 747 and Resolution No. 6056, establishing a municipal library and related staffing plan.

The purpose of this agenda matter is to allow for the City Council's consideration and approval of a letter request to the California Library Services Board for recognition of its membership in the Black Gold Cooperative Library system as an independent municipal library.

DISCUSSION

California public libraries engaged in cooperative efforts with neighboring libraries are supported through the Communications and Delivery Program of the California Library Services Act (CLSA), specifically designed to assist and encourage such cooperation. The program is administered by the 13-member California Library Services Board, and funding is allocated to California's Cooperative Library Systems.

As a member of a consortia such as the Black Gold Cooperative Library System, the consortia takes direct responsibility for administrative compliance with the Library Services Act and the California State Library Board as a recorder, applicant as well as recipient of any Federal and State funding to be distributed to member libraries. The total service area population Black Gold system is 759,488, including areas of San Luis Obispo, Santa Barbara and Ventura Counties.

Submittal of the subject letter request for recognition of the City's membership in the Black Gold Cooperative is requisite to the operation of a municipal library in California. It is also important that the California Library Services Board receive communications from the City and County of Santa Barbara that they are aware of and working collaboratively with the City on the transition to a municipal Library. Attached to this report are letters the City and County of Santa Barbara have provided to the State.

POLICY CONSISTENCY

The proposed letter request to the California State Library Services Board is a requisite step in the City's transition to operating a Municipal Library. The transition to a City run Municipal Library can be found consistent with City policies including the City's Sustainable Community policy, adopted via Resolution No. 5500, and General Plan policy PF-5a, which states the City will strive to maintain adequate library service for the community of Carpinteria.

FINANCIAL CONSIDERATIONS

Revenue and expenditure allocations for library transition work and annual operations and maintenance is a part of the current and proposed FY 2021/22 City Budget.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

Municipal libraries in California are subject to the legislative rulings outlined in the California Education Code Sections 18010-18767 which includes the California Library Services Act Sections 18700-18767 and the California Code of Regulations Sections 20100-20265. The Code of Regulations highly recommends affiliation between a municipal library and a State-approved consortia. This ensures equitable provision of free library services as required by State law with enhanced services provided by the consortia.

PRINCIPAL PARTIES EXPECTED AT MEETING

Dale Redfield, Library Transition Consultant

ATTACHMENTS

- A. Draft letter with attachments
 - 1. Membership acceptance letter from Black Gold
 - 2. Letters from City and County of Santa Barbara
 - 3. Ordinance No. 747
 - 4. Resolution No. 6056

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us



Signature

ATTACHMENT A

CITY of CARPINTERIA, CALIFORNIA



June 14, 2021

Ms. Anne R. Bernardo
President, California Library Services Board
P.O. Box 94237
Sacramento, CA 94237

Members of the City Council

Wade T. Nomura - *Mayor*
Al Clark - *Vice Mayor*
Natalia Alarcon
Gregg A. Carty
Roy Lee

RE: Request for recognition of the City of Carpinteria's affiliation with the Black Gold Cooperative Library System

Dear Ms. Bernardo,

I am writing on behalf of the City of Carpinteria to respectfully request that the California State Library Board consider the City of Carpinteria's affiliation with the Black Gold Cooperative Library System, effective July 1, 2022, for approval at the Fall 2021 meeting of the California Library Services Board.

After completion of a community process to prepare an independent analysis of library services, the Carpinteria City Council voted on September 14, 2020 to assume direct management and operation of the Carpinteria Library. At its May 21, 2021 meeting, the Black Gold Administrative Council unanimously approved the City of Carpinteria's request for membership in the Black Gold Cooperative Library System, effective July 1, 2022.

The Carpinteria Library has benefited from Black Gold membership during the management tenure of the City of Santa Barbara Public Library and the City of Carpinteria considers this membership an essential and preferred affiliation. On May 24, 2021, the Carpinteria City Council approved an ordinance and resolution to establish a municipal library as well as a staffing plan.

The City of Santa Barbara has acknowledged the Carpinteria Library's withdrawal from the Santa Barbara Public Library as a part of the City's formation of an independent municipal library. The City of Carpinteria has also received recognition from the County of Santa Barbara as an independent municipal library and will be developing a new County library zone to be administered by the City of Carpinteria.

Should you have any questions or need additional information, please feel free to contact me at (805) 755-4400.

Sincerely,

Wade T. Nomura
Mayor

Enclosures:
Membership acceptance letter from Black Gold
Letters from City and County of Santa Barbara
City of Carpinteria Ordinance
City of Carpinteria Resolution



BLACK GOLD

COOPERATIVE LIBRARY SYSTEM

580 Camino Mercado
Arroyo Grande, CA 93420
805 543 6082
Blackgold.org

May 27, 2021

Dave Durflinger
City Manager
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013-2603

Dear Dave,

This letter is to formally recognize approval of the City of Carpinteria's request for membership in the Black Gold Cooperative Library System. Black Gold's Administrative Council approved the motion to grant Carpinteria's membership request with a unanimous vote at their regular Council meeting on May 21, 2021. All parties recognize that this action is subject to CLSB approval.

Best regards,

Ned Branch
Director, Blanchard Community Library
Chair, Black Gold Cooperative Library System



BLACK GOLD

COOPERATIVE LIBRARY SYSTEM

580 Camino Mercado
Arroyo Grande, CA 93420
805 543 6082
Blackgold.org

May 25, 2021

Annly Roman
California State Library
P.O. Box 942837
Sacramento, CA 94237-0001

Dear Annly,

This letter is to formally recognize approval of the City of Carpinteria's request for membership in the Black Gold Cooperative Library System. Black Gold's Administrative Council approved the motion to grant Carpinteria's membership request with a unanimous vote at their regular Council meeting on May 21, 2021. All parties recognize that this action is subject to CLSB approval.

Best regards,

Glynis Fitzgerald
Director of Operations

Cc: Ned Branch, Chair, Black Gold Cooperative Library System
Dave Durflinger, City Manager, City of Carpinteria



Santa Barbara Public Library

June 3, 2021

Central Library
40 E Anapamu St.
PO Box 1019
Santa Barbara, CA
93102
Tel: (805) 962-7653
Fax: (805) 564-5660

Carpinteria Library
5141 Carpinteria Ave.
Carpinteria, CA
93103
Tel: (805) 684-4314

Eastside Library
1102 E Montecito St.
Santa Barbara, CA
93103
Tel: (805) 963-3727

Montecito Library
1469 East Valley Rd.
PO Box 5039
Santa Barbara, CA
93108
Tel: (805) 969-5063

Ms. Anne R. Bernardo
President, California Library Services Board
P.O Box 94237
Sacramento, CA 94237

Dear Ms. Bernardo,

This letter is to state our understanding that the City Council of the City of Carpinteria voted on September 14, 2020 to assume the provision of library services at the Carpinteria Library. This transition will become effective by July 1, 2022. The Carpinteria Library has been considered a branch library of the Santa Barbara Public Library.

We acknowledge the City of Carpinteria's withdrawal formation of a municipal library and the pending change in management at the Carpinteria Library.

If you have any questions, you may contact me via email at icadiente@santabarbara.ca.gov (phone 805 564-5608).

Thank you for your attention to this matter.

Sincerely,

Jessica Cadiente
Library Director
City of Santa Barbara





**Community
Services
Department**
Connecting People to Opportunities

George Chapjian, Director, Community Services
Ryder Bailey, CPA, Deputy Director, Chief Financial Officer
Dinah Lockhart, Deputy Director, Housing & Community Development
Jeff Lindgren, Assistant Director, Parks Division
Ashley Watkins, Division Chief, Sustainability Division
Sarah York Rubin, Executive Director, Office of Arts & Culture



one
COUNTY
one
FUTURE

June 3, 2021

Ms. Anne R. Bernardo
President, California Library Services Board
P.O Box 94237
Sacramento, CA 94237

Dear Ms. Bernardo,

This letter is to state our understanding that the City Council of the City of Carpinteria voted on September 14, 2020 to assume the provision of library services at the Carpinteria Library. This transition will become effective by July 1, 2022. The Carpinteria Library has been considered a branch library of the Santa Barbara Public Library.

We acknowledge the City of Carpinteria's formation of a municipal library. The County is in the process of establishing a new library zone effective July 1, 2022 that reflects this decision and will incorporate their jurisdiction with the FY 2022-2023 Agreement for Operation of a County-Wide Library System.

If you have any questions, you may contact me at (805) 568-2467.

Thank you for your attention to this matter.

Sincerely,

George Chapjian
Director of Community Services Department
County of Santa Barbara

ORDINANCE NO. 747

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CARPINTERIA, CALIFORNIA, AMENDING TITLE 2 OF THE
CARPINTERIA MUNICIPAL CODE BY MODIFYING CHAPTER 2.20, CITY
DEPARTMENTS, ADDING A NEW LIBRARY DIVISION TO THE PARKS,
RECREATION & PUBLIC FACILITIES DEPARTMENT, AND ADDING
CHAPTER 2.38, MUNICIPAL LIBRARY**

WHEREAS, Carpinteria Municipal Code ("CMC") Chapter 2.20 establishes Departments and divisions of the City for carrying out programs under the direction and supervision of the City Manager; and,

WHEREAS, the City Manager is recommending changes to certain titles, divisions, and programs in order to support the effective and efficient delivery of necessary and desired programs to the Carpinteria community via the City organization; and,

WHEREAS, the City Council has initiated a process to establish a Municipal Library consistent with provisions of the Education Code Sections 18910 et seq., which requires that, among other things, a Library Board of Trustees be established; and,

WHEREAS, the City Council has considered the recommendations of the City Manager at a duly noticed public meeting.

**THE CITY COUNCIL OF THE CITY OF CARPINTERIA DOES ORDAIN AS
FOLLOWS:**

SECTION 1. INCORPORATION OF RECITALS

The above recitals are true and correct and are incorporated herein, and are each relied upon independently by the City Council for its adoption of this Ordinance.

SECTION 2. CMC Section 2.20.080, Parks, recreation and public facilities, is amended to read as follows (additions shown in underline):

2.20.080 Parks, recreation and public facilities.

Divisions: Parks & public facilities.

Programs: Department administration;
Parks and facilities improvement and
maintenance.

Recreation.

Programs: Community pool services;

Ocean beach services;
special events;
Municipal Library
Programs: Collections; learning; community programs &
events.

SECTION 3. ADDITION OF CHAPTER 2.38 TO THE CMC.

Chapter 2.38, entitled, "Municipal Library," is hereby added to Title 2, "Administration and Personnel" of the CMC to read as follows:

"Chapter 2.38 Municipal Library

Sections:

- 2.38.010 Municipal library established
- 2.38.020 Governance and operation of library
- 2.38.030 Library board of trustees created
- 2.38.040 Meetings

2.38.010 – Municipal library established.

A public municipal library is hereby established to be maintained in all respects in accordance with the provisions of Education Code sections 18900 *et seq.*, as it may be amended.

2.38.020 - Governance and operation of library.

The Carpinteria public library will be governed and operated in accordance with the Municipal Public Library Act (Educ. Code §§ 18900 *et seq.*), and such additional rules and regulations as may be adopted by the City Council.

2.38.030 – Library board of trustees created.

The library board of trustees shall consist of five members appointed by the Mayor with the consent of the City Council, and unless appointed otherwise, shall be the same members as the current membership of the City Council. Except as provided below, each trustee will hold office for a term of three years. If a city council member also sits on the board, the term of office for that trustee will automatically expire upon the expiration or termination of their term of office as a city council member. Vacancies on the board will be filled by appointment for the unexpired term in the same manner as the original appointments are made.

2.38.040 - Meetings.

The library board of trustees shall meet at least once a month at such time and place as the board may fix by resolution. Meetings of the board are governed by the Ralph M. Brown Act (commencing with Government Code section 54950). A majority of the board

will constitute a quorum for the transaction of business. The board must cause a proper record of its proceedings to be kept.

2.38.050 - Annual report.

The board must, on or before August 31st, of each year, cause a report to be prepared on the condition of the library for the fiscal year ending the June 30. The reports must, in addition to other matters deemed expedient by the board, contain such statistical and other information as is deemed desirable by the state librarian. The board must provide a copy of the annual report to the state librarian.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect and be in force and effect thirty (30) days from and after its passage; and before the expiration of fifteen (15) days of its passage shall be published once with the names of the members of the City Council voting for and against the same in the Coastal View, a newspaper of general circulation, published in the City of Carpinteria, County of Santa Barbara adoption pursuant to California Government Code section 36937.

SECTION 5: SEVERABILITY

If any section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be invalid by a court of competent jurisdiction, such decisions shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed and adopted this Ordinance, and each and all provisions hereof, irrespective of the fact that one or more provisions may be declared invalid.

SECTION 6: CEQA EXEMPTION

The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines §15060(c)(3) (this activity is not a "project" as defined in §15378).

SECTION 7. CERTIFICATION

The City Clerk shall certify to the passage and adoption of this Ordinance.

PASSED, APPROVED AND ADOPTED on June 14, 2021, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing ordinance was adopted after second reading at a regular meeting of the City Council of the City of Carpinteria held on June 14, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

RESOLUTION NO. 6056

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CARPINTERIA APPROVING AND ADOPTING THE POSITIONS
OF CITY LIBRARIAN, LIBRARY SPECIALIST, LIBRARY
TECHNICIAN, AND LIBRARY PAGE.**

WHEREAS, the City Manager is recommending that the full-time at-will, salaried positions of City Librarian and Library Specialist be established; and

WHEREAS, the City Manager is recommending that the part-time at-will, hourly positions of Library Technician and Library Page be established; and

WHEREAS, establishing and maintaining positions in the City government at appropriate levels within the organizational structure is essential in order to meeting service delivery goals and objectives and ensure effective and efficient service delivery; and,

WHEREAS, the additions of the subject positions will allow for efficient and effective delivery of Municipal Library services within the Parks, Recreation & Public Facilities Department, and clearly identify the duties and responsibilities of these positions, as necessary and desirable to meet community service demand; and

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct.

SECTION 2. The position of City Librarian, effective May 24, 2021, described in the attached as Exhibit 1, as an exempt, at-will, salaried position at salary range M16 (currently \$78,997.09 - \$108,730.39), in the Management Employees group and subject to the related salary and wage schedule and other Conditions of Employment, is approved. See Exhibit 1.

SECTION 3. The position of Library Specialist, effective May 24, 2021, described in the attached Exhibit 2, as an exempt, at-will, salaried position at salary range M12 (currently \$61,942.90 - \$85,173.27), in the Management Employees group and subject to the related salary and wage schedule and other Conditions of Employment, is approved. See Exhibit 2.

SECTION 4. The position of Library Technician, effective May 24, 2021, described in the attached Exhibit 3, as a part-time at-will, hourly position at hourly salary range (currently \$25.0550 - \$30.4545) a part of the Hourly Rated Part Time Seasonal Employee group and subject to the related salary schedule and other conditions of employment, is approved. See Exhibit 3.

SECTION 5. The position of Library Page, effective May 24, 2021, described in the attached Exhibit 4, as a part-time at-will, hourly position at hourly salary range (currently \$15.2072 - \$18.4844) a part of the Hourly Rated Part Time Seasonal Employee group and subject to the related salary schedule and other conditions of employment, is approved. See Exhibit 3.

SECTION 6. The City Manager is authorized to implement these changes as determined appropriate and necessary.

PASSED, APPROVED AND ADOPTED on May 24, 2021, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on May 24, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

City Attorney

Exhibit 1 to Resolution No. 6056

City Librarian Job Description

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POSITION DESCRIPTION

Position Title: CITY LIBRARIAN

Department: Parks, Recreation and Public Facilities

Classification: Non-Exempt

Approved by: City Manager

Reporting Relationships: N/A

Position Reports to: Parks, Recreation and Public Facilities Director

Position Supervised: Library, Specialist, Library Technician, Library Page and any other extra help and volunteer positions.

Position Purpose:

Under the direction of the Parks, Recreation and Public Facilities Director, performs a wide variety of advanced level professional librarian duties; oversees the day-to-day operations and activities of a major program area in the library such as Circulation, Information/Reference, Support or Branch services; demonstrates a full understanding of all applicable policies, procedures and work methods associated with assigned duties; assists in the training of lower level library services positions; performs patron services duties as assigned; and performs related duties as required.

Essential Functions and Basic Duties:

Typically, the depth and breadth of duties/assignments increase at each level and may include, but are not limited to, the following:

- Provide exemplary customer service to all individuals by demonstrating a willingness to be attentive, understanding, responsive, fair, courteous and respectful, and to actively participate in maintaining a positive customer service environment.
- Oversees, motivates, trains and participates in the evaluation of assigned staff; provides day-to-day leadership and works with staff to ensure high performance and a customer service orientation.
- Coordinate acquisition, circulation, distribution and maintenance of library materials.
- Reviews and participates in the selection of print and non-print collection materials; provides assistance in areas of specialty to develop programs that stimulate reader interest; oversees the maintenance of collections; reviews and de-selects branch collections on an ongoing basis.

- Reviews and evaluates service delivery methods and systems; identifies opportunities for improvement and implements changes to standard operating procedures to enhance service processes, systems and procedures to achieve annual goals and objectives; develops and implements programs and services in a library program.
- Attends and participates in organizational and community meetings as necessary; develops partnerships with organizations, businesses and other governmental agencies to enhance library effectiveness; stays current on materials, technology and professional issues related to the provision of library services; responds to and resolves difficult community and organizational inquiries and concerns.
- Directs the preparation of the library budget, including operating budget, collections, capital outlay, and grants programs; evaluates actual expenditures in relation to division goals and service priorities. Works with City staff in procurement of materials and equipment of timely and cost-effective vendor services
- Assists in the development and implementation of programs, services, special events and displays in assigned areas; develops and participates in outreach programs; attends and represents the library at professional and public meetings.
- Prepares and presents staff reports and other necessary documents or correspondence to appropriate boards, groups and/or committees as needed.
- May serve at public service desks; assists patrons with reference questions and selection of books, periodicals, other print and non-print materials; answers difficult or technical reference questions involving specialized subject knowledge and special collections; keeps current on materials, technology and professional issues related to the provision of library services.
- Oversee the youth programs designed to interest and familiarize youth in use of library materials; presents story hours; works with schools and community groups; prepares promotional materials and publicity.
- Read a wide variety of book reviews and evaluations of new books for collection recommendation and inclusion.
- Respond to inquiries from the public; research complex and difficult questions; refer to appropriate sources.
- Promote library services and resources through the use of exhibits, tours, outreach and the media; prepare informational handouts for public distribution including calendars and flyers.
- Participate in the administration of a variety of library programs including volunteer, summer youth, and books on tape loan programs; develop and coordinate assigned library programs; work with contract personnel for program activities.
- Recommend policy and procedural changes as required for library functions including reference procedures.
- Participate in professional group meetings and workshops; stay abreast of new trends and innovations in the field of library science.
- Perform related duties and responsibilities as required.

Minimum Qualifications

Education and/or Experience:

- A Master's degree from an accredited college or university in Library Science and;

- Four (4) or more years of progressively responsible professional and managerial library experience and supervisory experience.

License, Certification and Other Requirements:

Possession of a valid California Class C driver's license.

Knowledge, Skills & Abilities (KSA's)

The following are a representative sample of the Knowledge, Skills, and Abilities necessary to perform essential duties of the position:

Knowledge of:

- Theories, principles and practices of modern library management, including current developments in librarianship and in managing the delivery of library services.
- Principles and practices of professional library services including collection development and maintenance, book and materials selection and cataloging procedures.
- Current office procedures, methods and computer equipment. General and specialized reference materials, bibliographic sources, and on-line databases; expert knowledge of library equipment including a computer and applicable software.
- Principles and procedures of complex professional and technical library work including methods, practices and techniques of library classification, cataloging and referencing.
- Computerized cataloging, bibliographical, acquisition and circulation system databases and maintenance.
- Policies, procedures and functions of a library. Accounting procedures and techniques.
- Collection development, including print, audio-visual and electronic resources selection and cataloging procedures.
- Strategic planning principles; theories of management and organization; leadership principles.
- Financial planning and budgeting practices; grant administration practice.
- Project management, benchmarking, and program evaluation practices.

Ability to:

- Analyze and make sound recommendations on complex operational and financial issues related to the operation of a public library.
- Plan, implement and direct a wide variety of library programs and services.
- Assess patron needs and available resources and development programs to serve those needs.

- Establish and maintain cooperative working relationships with City officials, management, staff, community groups, media, patrons and others.
 - Manage and oversee the operations of a major program area such as a branch library.
 - Work independently in the absence of supervision.
 - Learn to operate computerized cataloging, bibliographical, acquisition and circulation data systems. Be capable of assessing and advising on replacement products and systems as needed
 - Assist library patrons in response to basic reference and directional library questions. Understand and follow oral and written instructions.
 - Communicate clearly and concisely, both orally and in writing.
 - Establish and maintain effective working relationships with those contacted in the course of work.
 - Assist library patrons in response to complex reference and directional library questions.
 - Operate computerized cataloging, bibliographical, acquisition and circulation data systems.
 - Understand and follow oral and written instructions. Communicate clearly and concisely, both orally and in writing. Prepare and deliver effective public presentations.
-

PHYSICAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

FINGER DEXTERITY:	Using primarily just the fingers to make small movements such as typing, picking up small objects, or pinching fingers together.
TALKING:	Especially where one must frequently convey detailed or important instructions or ideas accurately, loudly, or quickly.
AVERAGE HEARING:	Able to hear average or normal conversations and receive ordinary information.
AVERAGE VISUAL ABILITIES:	Average, ordinary, visual acuity necessary to prepare or inspect documents or products or operate machinery.
PHYSICAL STRENGTH:	Sedentary work; sitting most of the time. Exerts up to 10 lbs. of force occasionally.
WORKING CONDITIONS:	Work is performed in a standard office setting. Position requires standing and walking for prolonged periods of time; talking or listening, walking to observe Library patron activities; performs simple grasping and fine

manipulation; uses telephone and writes or uses a keyboard to communicate through written means.

Position may work both indoors and outdoors. The work environment indoors is usually in a temperature-controlled environment.

MENTAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

REASONING ABILITY:	Ability to apply logical or scientific thinking to define problems, collect data establish facts, and draw conclusions. Able to interpret a variety of technical instructions and can deal with multiple variables.
MATHEMATICS ABILITY:	Able to perform mathematical and statistical calculations.
LANGUAGE ABILITY:	Ability to read a variety of books, magazines, instruction manuals, atlases, and encyclopedias. Ability to prepare memos, reports, and essays using proper punctuation, spelling, and grammar. Ability to communicate distinctly with appropriate pauses and emphasis, correct pronunciation (or sign equivalent), and variation in word order using present, perfect, and future tenses.

INTENT AND FUNCTION OF JOB DESCRIPTIONS

Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. Well-constructed job descriptions are an integral part of any effective compensation system.

All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills, and abilities included have been determined to be the minimal standards required to successfully perform the positions. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the City.

Job descriptions are not intended as and do not create employment contracts. This is an "at-will" position, subject to termination at any time, without notice or right of appeal. Employees can be terminated for any reason not prohibited by law.

Exhibit 2 to Resolution No. 6056
Library Specialist Job Description

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POSITION DESCRIPTION

Position Title: LIBRARY SPECIALIST

Department: Parks, Recreation and Public Facilities

Classification: Non-Exempt
Manager

Approved by: City

Reporting Relationships: N/A

Position Reports to: City Librarian

Position Supervised: Library Technician, Library Page and any other extra help and volunteer positions.

Position Purpose:

Under the direction of the City Librarian, performs a variety of professional library functions involved in assisting library patrons with their informational needs; plan and implement library programs; participate in the development of the library collection; and provide assistance, education and information to the public regarding library use and services.

Essential Functions and Basic Duties:

Typically, the depth and breadth of duties/assignments increase at each level and may include, but are not limited to, the following:

- Plans, organizes and conducts youth programs designed to interest and familiarize youth in use of library materials; presents story hours; works with schools and community groups; prepares promotional materials and publicity.
- Provide exemplary customer service to all individuals by demonstrating a willingness to be attentive, understanding, responsive, fair, courteous and respectful, and to actively participate in maintaining a positive customer service environment.
- Performs original and copy cataloging of printed and other materials.
- Plans, implements, and maintains automated systems of library operations; trains staff in new systems; troubleshoots software operational problems; created and maintains library databases.
- Maintains collection of reference materials and governmental documents.
- Train's library staff in conduct of reference searches, use of Internet, aspects of reference service.

- Provide technical and professional assistance to library patrons including location and selection of reading materials and information; educate patrons in the use of library resources and equipment; answer a variety of questions on library activities.
- Maintain assigned section of the library collection; evaluate and select library materials; recommend and purchase materials for collection development; remove obsolete, non- relevant and worn books from library collection.
- Read a wide variety of book reviews and evaluations of new books for collection recommendation and inclusion.
- Assist City Librarian in the maintenance of the on-line public access catalog; select, organize and classify information and referral services; utilize a variety of databases to perform research activities.
- Assist City Librarian in the preparation of a variety of records and reports; compile and analyze data; participate in the development of grant proposals.
- Respond to inquiries from the public; research complex and difficult questions; refer to appropriate sources.
- Promote library services and resources through the use of exhibits, tours, outreach and the media; prepare informational handouts for public distribution including calendars and flyers.
- Participate in the administration of a variety of library programs including volunteer, summer youth, and books on tape loan programs; develop and coordinate assigned library programs; work with contract personnel for program activities.
- Recommend policy and procedural changes as required for library functions including reference procedures.
- Supervise, coordinate and train extra help staff and volunteers.
- May attend and participate in professional group meetings and workshops; stay abreast of new trends and innovations in the field of library science.
- Perform related duties and responsibilities as required.

Minimum Qualifications

Education and/or Experience:

- A Bachelor's degree from an accredited college or university with major course work in library science and;
- Two (2) years professional library work experience in an area of library specialization, preferably in children and youth services.
- Bi-lingual – English / Spanish

License, Certification and Other Requirements:

Possession of a valid California Class C driver's license.

Knowledge, Skills & Abilities (KSA's)

The following are a representative sample of the Knowledge, Skills, and Abilities necessary to perform essential duties of the position:

Knowledge of:

- Principles and practices of professional library services including collections development and maintenance, book and materials selection and cataloging procedures.
- Modern office procedures, methods and computer equipment. General and specialized reference materials, bibliographic sources, and on-line databases; modern library equipment including a computer and applicable software.
- Principles and procedures of complex professional and technical library work including methods, practices and techniques of library classification, cataloging and referencing.
- Computerized cataloging, bibliographical, acquisition and circulation system databases and maintenance.
- Policies, procedures and functions of a library. Accounting procedures and techniques.
- Public relations techniques.

Ability to:

- Manage and oversee the operations of a major program area such as a branch library.
- Learn to operate computerized cataloging, bibliographical, acquisition and circulation data systems.
- Assist library patrons in response to basic reference and directional library questions. Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Perform professional and technical library tasks.
- Verify bibliographic data and identify, input and/or correct diacritics and special characters. Assist library patrons in response to complex reference and directional library questions.
- Operate computerized cataloging, bibliographical, acquisition and circulation data systems. Work independently in the absence of supervision.
- Understand and follow oral and written instructions. Communicate clearly and concisely, both orally and in writing

PHYSICAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

FINGER DEXTERITY:

Using primarily just the fingers to make small movements such as typing, picking up small objects, or pinching fingers together.

TALKING:

Especially where one must frequently convey detailed or important instructions or ideas accurately, loudly, or quickly.

AVERAGE HEARING:	Able to hear average or normal conversations and receive ordinary information.
AVERAGE VISUAL ABILITIES:	Average, ordinary, visual acuity necessary to prepare or inspect documents or products or operate machinery.
PHYSICAL STRENGTH:	Sedentary work; sitting most of the time. Exerts up to 10 lbs. of force occasionally.
WORKING CONDITIONS:	Work is performed in a standard office setting. Position requires standing and walking for prolonged periods of time; talking or listening, walking to observe Library patron activities; performs simple grasping and fine manipulation; uses telephone and writes or uses a keyboard to communicate through written means. Position may work both indoors and outdoors. The work environment indoors is usually in a temperature-controlled environment.

MENTAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

REASONING ABILITY:	Ability to apply logical or scientific thinking to define problems, collect data establish facts, and draw conclusions. Able to interpret a variety of technical instructions and can deal with multiple variables.
MATHEMATICS ABILITY:	Able to perform mathematical and statistical calculations.
LANGUAGE ABILITY:	Ability to read a variety of books, magazines, instruction manuals, atlases, and encyclopedias. Ability to prepare memos, reports, and essays using proper punctuation, spelling, and grammar. Ability to communicate distinctly with appropriate pauses and emphasis, correct pronunciation (or sign equivalent), and variation in word order using present, perfect, and future tenses.

INTENT AND FUNCTION OF JOB DESCRIPTIONS

Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. Well-constructed job descriptions are an integral part of any effective compensation system.

All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills, and abilities included have been determined to be the

minimal standards required to successfully perform the positions. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the City.

Job descriptions are not intended as and do not create employment contracts. This is an "at-will" position, subject to termination at any time, without notice or right of appeal. Employees can be terminated for any reason not prohibited by law.

Exhibit 3 to Resolution No. 6056

Library Technician (Part-Time Extra Help) Job Description

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POSITION DESCRIPTION

Position Title: LIBRARY TECHNICIAN (Part Time Extra Help 999 Hour per Fiscal Year)

Department: Parks, Recreation and Public Facilities

Classification: Part Time 999 Hrs per Fiscal Year -Non-Exempt

Approved by: City Manager

Reporting Relationships: N/A

Position Reports to: Library Specialist

Position Supervised: N/A

Position Purpose:

To perform a wide variety of journey level technical library work including acquiring, cataloging and circulating material for a specific function of the library; to perform technical and clerical work in support of various sections of the library; and to provide general information and assistance to library patrons. Employees within this class are distinguished from the Library Page by the performance of the full range of duties assigned including assisting in the acquisition and cataloging of library materials. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit.

Essential Functions and Basic Duties:

Typically, the depth and breadth of duties/assignments increase at each level and may include, but are not limited to, the following:

- Provide exemplary customer service to all individuals by demonstrating a willingness to be attentive, understanding, responsive, fair, courteous and respectful, and to actively participate in maintaining a positive customer service environment.
- Perform both general and specialized tasks related to the circulation, acquisition, or cataloging of library materials; assist in the processing and maintenance of library materials; provide assistance at public desks within the library.

- Prepare print and non-print materials for introduction into the library collection; catalog and classify books; perform original cataloging; verify catalog cards, labels, and pockets; affix identification labels to materials.
- Assists and instructs patrons on the use of library resources; charges and discharges library books and materials; prepares patron requests for materials/ information that must be obtained from other facilities; and updates library files and records, both automated and manual.
- Assist patrons with microfiche including retrieving and instructing patrons on correct usage.
- Check out library materials to patrons; check in and prepare materials for return to the circulating collection; register new patrons, collect overdue fines.
- Participate in the preparation and maintenance of displays; assist with seasonal and on-going programs and activities.
- Input data into library computer systems; make corrections; add or delete entries on bibliographic records; correct author and subject entries.
- Respond to patron in-person and telephone requests for library materials, services and basic reference information; assist patrons in completing requests for material not available in the local collection.
- Participate in the promotion of library services and resources; assist in giving library tours to groups; assist in the preparation of informational handouts for public distribution including calendars and flyers.
- Coordinate the scheduling of library facilities; ensure that events are publicized.
- Perform general clerical work; type a variety of documents; answer phones; enter information into a computer; maintain files and records; process and distribute the mail.
- Operate a variety of office equipment including a computer, typewriter, telephone system, cash register, copy machine, facsimile machine and other related equipment.
- Monitor, order, and receive supplies; maintain files of equipment and supplies.
- Perform related duties and responsibilities as required.

Minimum Qualifications

The following are minimum qualifications necessary for entry into the classification: Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Library Technician. A typical way of obtaining the required qualifications is:

Education and/or Experience:

- Equivalent to an Associate's degree from an accredited college or university with major course work in library science or a related field.
- Two years of technical and clerical library experience including the acquisition, cataloging, and circulation of a variety of library materials, preferred.

License, Certification and Other Requirements:

May require a possession of a valid California Class C driver's license.

Knowledge, Skills & Abilities (KSA's)

The following are a representative sample of the Knowledge, Skills, and Abilities necessary to perform essential duties of the position:

Knowledge of:

- Perform a variety of journey level technical and clerical library work.
- Operate computerized cataloging, bibliographical and circulation system databases.
- Keyboarding speed necessary for successful job performance.
- Understand and follow oral and written instructions.
- Work independently in the absence of supervision.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Perform routine reference searches.

Ability to:

- Some to working knowledge of: library agency principles, policies, procedures, terminology and services; basic reference tools; the Dewey Decimal book classification system and collection arrangements.
- Establish and maintain an effective working relationship with the patrons, staff, and volunteers.
- Assist the public tactfully and courteously; learn, understand, and communicate library rules to patrons of all ages; work with minimal supervision.
- Walk and stand for long period of time in areas of library property.
- Understand and carry out oral and written instructions.
- Principles and practice of storytelling
- Principles and provision of outreach services.
- Communicate clearly and concisely, both orally and in writing; provide good customer service; perform routine clerical work; learn office methods, rules, and policies.
- Perform a variety of library support services related to patron assistance.
- Use coding and other cataloging standards.
- Operate and/or instruct on the use of library equipment (e.g., computer terminals, microfilm/ microfiche projectors, film projectors and cassette players).
- Interpret and execute written and verbal instructions; and solve problems and develop methods for implementing solutions.
- Communicating with a wide variety of individuals; operating computers and general office equipment.

PHYSICAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

FINGER DEXTERITY:	Using primarily just the fingers to make small movements such as typing, picking up small objects, or pinching fingers together.
TALKING:	Especially where one must frequently convey detailed or important instructions or ideas accurately, loudly, or quickly.
AVERAGE HEARING:	Able to hear average or normal conversations and receive ordinary information.
AVERAGE VISUAL ABILITIES:	Average, ordinary, visual acuity necessary to prepare or inspect documents or products or operate machinery.
PHYSICAL STRENGTH:	Sedentary work; sitting most of the time. Exerts up to 10 lbs. of force occasionally.
WORKING CONDITIONS:	Work is performed in a standard office setting. Position requires standing and walking for prolonged periods of time; talking or listening, walking to observe Library patron activities; performs simple grasping and fine manipulation; uses telephone and writes or uses a keyboard to communicate through written means. Position may work both indoors and outdoors. The work environment indoors is usually in a temperature-controlled environment.

MENTAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

REASONING ABILITY:	Ability to apply logical or scientific thinking to define problems, collect data establish facts, and draw conclusions. Able to interpret a variety of technical instructions and can deal with multiple variables.
MATHEMATICS ABILITY:	Able to perform mathematical and statistical calculations.
LANGUAGE ABILITY:	Ability to read a variety of books, magazines, instruction manuals, atlases, and encyclopedias. Ability to prepare memos, reports, and essays using proper punctuation, spelling, and grammar. Ability to communicate distinctly with appropriate pauses and emphasis, correct pronunciation (or sign equivalent), and variation in word order using present, perfect, and future tenses.

INTENT AND FUNCTION OF JOB DESCRIPTIONS

Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. Well-constructed job descriptions are an integral part of any effective compensation system.

All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills, and abilities included have been determined to be the minimal standards required to successfully perform the positions. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the City.

Job descriptions are not intended as and do not create employment contracts. This is an at-will position, subject to termination at any time, without notice or right of appeal. This position is a Part-Time Extra Help position not to exceed 999 hours in a fiscal year. This position has is a non-benefit position. Employees can be terminated for any reason not prohibited by law.

Exhibit 4 to Resolution No. 6056

Library Page (Part-Time Extra Help) Job Description

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POSITION DESCRIPTION

Position Title: Library Page (Part Time Extra Help 999 Hour per Fiscal Year)

Department: Parks, Recreation and Public Facilities

Classification: Part Time 999 Hrs per Fiscal Year -Non-Exempt **Approved by:** City Manager

Reporting Relationships: N/A

Position Reports to: Library Specialist

Position Supervised: N/A

Position Purpose:

Under close supervision, the Library Page performs a variety of routine tasks to support maintaining the library's collections and public areas, and provides general information and assistance to library patrons. The Library Page is the entry level of the non-professional Library classifications that provides routine patron assistance duties such as answering basic questions, shelving and retrieving materials, assisting in the computer lab and performing general clerical duties.

Essential Functions and Basic Duties:

Typically, the depth and breadth of duties/assignments increase at each level and may include, but are not limited to, the following:

- Under close supervision, performs clerical and routine tasks that assist in maintaining the library collection and public areas of the library.
- Assists with opening and closing the Library; opens and closes windows, doors and blinds, as needed; checks the restrooms; empties the interior and exterior materials in return bins; turns equipment on and off; and checks in and processes daily newspapers.
- Assists with shelving and retrieving books, tidying shelves and filing materials. Ensures that books are in the right place on the shelves.
- Prepares the library for closure by clearing tables of books, returning periodicals to racks, straightening books on shelves, etc.
- Assists with basic processing of library materials for introduction to the collection; pulls patron requests.

- Maintains the library in a neat and orderly condition; ensures facilities are safe for use and that all activities are conducted as safely as possible with the objective to prevent injuries.
- Provides general information and assists with basic computer and technology questions.
- Communicates and assists with enforcement of library rules.
- Performs a wide variety of routine administrative support work, including sorting and distributing incoming and outgoing correspondence, issuing study rooms, etc.; may assist with special projects such as inventory or outreach.
- Reports any misuse of library property, facilities, or inappropriate activities to the supervisor. Performs book processing activities.
- Keeps the library neat; and cleans applicable library equipment (computer monitors, keyboards, etc.).
- Assists customers, as needed, with the use of library equipment and basic technology.
- Assists library staff with setup, execution and takedown for special events.
- Assists with craft preparation for youth services events and activities.
- Performs opening and closing procedures.
- Performs other related duties as is necessary.

Minimum Qualifications

The following are minimum qualifications necessary for entry into the classification: Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Library Page. A typical way of obtaining the required qualifications is:

Education and/or Experience:

Graduation from high school (or substitution of G.E.D. or California Proficiency Certification).
Must be at least 18 years of age.

License, Certification and Other Requirements:

May require a possession of a valid California Class C driver's license.

Knowledge, Skills & Abilities (KSA's)

The following are a representative sample of the Knowledge, Skills, and Abilities necessary to perform essential duties of the position:

Knowledge of:

- Library routine and hours, facility, and grounds layout; basic library etiquette.
- Library materials locations and classification system.
- Basic office practices and procedures.
- Basic proficiency with Microsoft Suite and Google Suite programs.

Ability to:

- Establish and maintain an effective working relationship with the patrons, staff, and volunteers.

- Assist the public tactfully and courteously; learn, understand, and communicate library rules to patrons of all ages; work with minimal supervision.
- Walk and stand for long period of time in areas of library property.
- Understand and carry out oral and written instructions.
- Communicate clearly and concisely, both orally and in writing; provide good customer service; perform routine clerical work; learn office methods, rules, and policies.
- Perform a variety of library support services related to patron assistance.
- Use coding and other cataloging standards.
- Communicating with a wide variety of individuals; operating computers and general office equipment.

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City of Carpinteria

COUNCIL AGENDA STAFF REPORT June 14, 2021

ITEM FOR COUNCIL CONSIDERATION

Adoption of the Fiscal Year (FY) 2021/22 Budget, setting related Appropriations Limits as required by State Law, and making year-end amendments to the FY 2020/21 Budget, including making allocation adjustments, lifting of the hiring freeze and restoration of employee compensation.

STAFF RECOMMENDATION

Action Item X ; Non-Action Item

Receive the staff report, open the public hearing and receive public comment, close the public hearing, provide staff with direction concerning any changes to the proposed budget and take the following actions:

1. Approve and adopt by Resolution No. 6058, the Municipal Budget for Fiscal Year 2021/22, including authorization of year-end amendments for Fiscal Year 2020/21; and,
2. Establish the appropriation limit for the City of Carpinteria for the 2021/22 Fiscal Year through adoption of Resolution No. 6059; and,
3. Establish the appropriation limit for Street Lighting District No. 1 for the 2021/22 Fiscal Year through adoption of Resolution No. 6060.

Sample Motion: I move to adopt Resolution Nos. 6058, 6059, 6060, as read by title only, approving the Municipal Budget for FY 2021/22, setting related Appropriations Limits, and making year-end amendments to the FY 2020/21 Budget, including changes necessary to allow for lifting the hiring freeze and restoring employee compensation, and directing that those actions be implemented retroactive to July 1, 2020.

BACKGROUND

The Fiscal Year 2021/22 proposed budget document (previously distributed and accessible at the City's website: www.carpinteriaca.gov) includes introductory information about the City organization, external factors affecting City budgeting and summary

reviews of the primary revenue and expenditure projections for all City Funds, including the General Fund, which provides revenue for most City operations and is the largest Fund. This information is aimed at providing the reader quick access to key budget information.

The Budget is organized by Department with each City program, line item appropriation requests, and expected program outcomes, i.e., performance measures, described. A separate appendix reports on prior year program outcomes.

The preparation of the budget document is a process that includes estimates of the current year-end revenues and expenditures (as affected by experience and changes approved by Council during the fiscal year), estimates of costs associated with the City's Annual Work program (approved in January), budget requests from Department Heads related to specific programs and services, estimates of contract services costs and other capital and operating costs, meetings with the City Council Finance/Budget Committee (Councilmembers Clark and Carty) and review by City Council. This is the second year preparing the budget during the COVID-19 Pandemic, which has required significant adjustments to revenue and spending projections as a part of the City's response and recovery efforts as well as federal and state funding provided.

On May 14, 2021, the City Finance Committee reviewed the FY 2020/21 estimated final budget and preliminary budget information for FY 2021/22. The Committee reviewed the reports and provided direction to finalize the budget with the proposed estimates for both fiscal years.

The draft budget was made available to the public on Friday, June 4, 2021. Once approved by the City Council the document will be published in its finished format. Each year the City posts the adopted budget on-line at the City's website and makes hard copies available for public use at City Hall.

After receiving public comment and deliberating, the City Council may either take action to approve the budget or direct changes to the document. If changes are made, the Council may incorporate changes into its action to approve the budget or direct staff to make the changes and continue consideration of the budget at its next meeting on June 28, 2021.

DISCUSSION

Projected revenues and expenditures included in the budget will permit delivery of the City's annual work program and the carrying out of a number of significant projects, programs and services. Capital project highlights of the Budget include work on the update of the City's General Plan / Coastal Plan and other advanced planning projects, work on the Skate Park, Rincon Trail, and other trail connections along the Coastal Vista Trail, and East Via Real Stormwater project.

The Proposed Budget projects \$26.1 million in total expenditures on revenues of approximately \$22.0 million. As indicated above, the City's current and projected financial condition is affected significantly by the economic impacts of the COVID-19 pandemic.

These impacts have affected many of the City's key revenues sources and related Funds. In particular, transient occupancy tax, i.e., the hotel bed tax, and sales tax revenues contributing to the General Fund. Planned expenses include a greater amount of support for local health and human service agencies that proved to be instrumental as a part of the Pandemic response and recovery work. Finally, the City is scheduled to receive American Rescue Plan Act (ARPA) funding in both FY 2020/21 and FY 2021/22, to assist with response and recovery costs. These Fund impacts are discussed in more detail in the subsequent sections of this Report.

POLICY CONSISTENCY

The annual municipal budget is presented in compliance with Carpinteria Municipal Code section 2.08.110(H), which establishes the preparation and submittal to the City Council of the annual budget as a duty of the City Manager. City policies related to annual budgeting, including the Cost Recovery provisions of the Municipal Code and its Investment Policy, are discussed in the Introduction section of the Budget. Accounting and financial practices of the City that influence the organization of the budget and how information is reported are a part of Section G, the Summary of Significant Accounting Policies.

The City's Mission Statement reads, in part, that the City shall make judicious use of its limited resources to promote the highest possible quality of life for all of Carpinteria's residents and that the City's budget shall reflect the goals and priorities of the majority of the City residents and shall be managed in a professional and business-like manner.

Also, the City operates under several informal budgeting policies that can be articulated as goals. A goal of the City's budget is for the City to live within its means, effectively, funding ongoing expenses with ongoing revenues. Another goal of the budget is to support the City's effort to provide continuity in high quality services that meet community needs and expectations. The proposed budget includes funding sufficient to carry out the City's work program and other important projects, programs and services, and to comply with the City's reserve policies.

Finally, the Budget serves to implement policies of the City's General Plan / Local Coastal Plan, the adopted Capital Improvement Program and the Annual Work Plan. Examples include General Plan policies related to Library services and the City's Sustainability Policy,

FINANCIAL CONSIDERATIONS

The largest of the 19 Funds managed by the City and accounted for through the Budget is the General Fund.

The 2020/21 Estimated Final Budget projects a year-end General Fund operational excess of \$866,205. This is due primarily to the American Rescue Plan Act (ARPA) one-time funds to be received in two payments, the first this month, June FY 2020/21, and second a year later in June FY 2021/22. On June 3, 2021, the Department of Finance confirmed that the City of Carpinteria will receive \$3,201,977. These funds will help

mitigate Sales Tax and Transient Occupancy Tax losses that are projected to continue to continue to fall below pre-pandemic amounts through the fiscal year, offset pandemic response and recovery expenses, and help fund expanded support for local health and human services programs. The ending available fund balance (AFB) is projected at \$1,767,681. This amount reflects the audited financial results from FY 2019/20.

The 2021/22 Proposed Budget projects a year-end General Fund operational deficit of (\$660,750) Sales Tax and Transient Occupancy Tax are projected to increase in the fiscal year but still below pre-pandemic amounts. The deficit relates directly to restoring the City's Uncertainty Reserve to policy level. The ending available fund balance (AFB) is projected at \$1,164,261.

In the weeks and months to come, as we continue to learn more about the progress of the post-pandemic recovery, we will also know more about its long-term effect on the local economy. The City Finance Committee plans to continue to meet frequently during the coming fiscal year in order to review conditions and prepare appropriate reports for Council consideration.

All Funds

A discussion of significant revenue and expenditure projections, summaries of the City's discretionary and dedicated Funds, and assumptions related to the budget projections, can be found in the All Funds Overview (Section C) of the budget. In summary, overall revenues and expenditures continue to be impacted by the pandemic, it is not yet known how long-lasting the negative economic impacts will be.

Several of the dedicated Funds receive Special Revenue in static annual amounts that change very little, if at all. The result, over time, has been that the City relies less on these Special Revenues to cover program expenses and relies increasingly on Fund balances (if available) or a subsidy from the General Fund and/or Measure X. The All Funds Overview of the budget also illustrates Funds that have revenue sufficient to cover expenses, Funds with operating excesses, and Funds with deficits that either rely upon fund balances to meet expenses or are receiving revenue from the General Fund as a subsidy.

Total projected FY 2021/22 revenues of \$22,006,600 are about 17.3% or \$3.2 million, more than estimated final year-end revenues. The most significant contributions to this increase are the ARPA payment and grant and private funding related to capital projects that include, the Skate Park, Rincon Multi-Use Trail, and East Via Real Stormwater.

Total FY 2021/22 budgeted appropriations for all municipal funds are \$26,134,175, an increase of approximately 38.1% or \$7.2 million from estimated FY 2020/21 year-end expenditure projections. Total expenditures are influenced heavily by the size and number of capital and major maintenance projects the City undertakes during the fiscal year and such projects are primarily funded through grants and other dedicated funding sources. In particular, significant spending is anticipated in association with the East Via Real Stormwater project, which is funded almost entirely via federal grant funds and the Skate

Park project funded via private grants. The following table is the proposed budget of all funds and estimated ending fund balances.

FUND	Estimated Fund Balances June 30, 2021	Fiscal Year 2021/22 Proposed Budget				Reserve Change	Estimated Fund Balances June 30, 2022
		Revenues	Expenditures	Transfers	Subsidies		
101 General Fund	\$ 1,767,681	\$ 11,586,350	\$ 11,079,795	\$ -	\$ (506,555)	\$ (603,420)	\$ 1,164,261
101 General Reserve - Economic Uncertainties	4,052,258	-	-	-	-	603,420	4,655,678
101 General Fund (Nonspendable/Restricted)	1,048,400	-	-	-	-	-	1,048,400
102 General Reserve - Special Projects	1,204,205	3,750	-	(590,000)	-	-	617,955
103 Capital Asset Replacement GF	525,975	1,500	76,000	-	-	-	451,475
104 Measure X Fund	3,023,710	3,249,500	1,799,000	(2,310,805)	(160,000)	-	2,003,405
201 Traffic Safety Fund	1,791	15,750	17,300	-	-	-	241
202 Library Services	-	-	230,000	230,000	-	-	-
203 Road Maintenance Rehab Fund	159,095	268,950	-	(428,045)	-	-	-
204 Park Maintenance Fund	-	240,800	419,550	-	178,750	-	-
205 Gas Tax Fund	163,616	350,125	276,600	-	-	-	237,141
206 Local Transportation Fund	56,153	10,200	64,900	-	-	-	1,453
207 Tidelands Trust Fund	185,161	308,800	252,200	(13,800)	-	-	227,961
208 Street Lighting Fund	332,370	203,000	138,850	-	-	-	396,520
209 R-O-W Assessment District Fund	-	195,350	276,650	-	81,300	-	-
210 PBIA Fund	26,070	350	18,300	-	-	-	8,120
211 AB 939 Fund	330,151	245,750	397,000	-	-	-	178,901
212 Measure D Fund	-	-	-	-	-	-	-
213 Recreation Services Fund	-	359,750	806,555	40,300	406,505	-	-
214 Housing Fund	508,420	1,600	36,725	-	-	-	473,295
215 Measure A Fund	1,197,848	801,800	1,425,800	(463,900)	-	-	109,948
216 Revolving Fund	-	110,300	85,000	(25,300)	-	-	-
217 Peg Fees Fund	102,958	48,375	101,600	-	-	-	49,733
301 Capital Improvement Projects Fund	2,251,313	4,004,600	8,626,450	3,561,550	-	-	1,191,013
Total All Funds	\$ 16,937,175	\$ 22,006,600	\$ 26,128,275	\$ -	\$ -	\$ -	\$ 12,815,500

General & Measure X Funds

The budget document includes a section dedicated to addressing in more detail the City's two discretionary Funds: The General and Measure X Funds (Section D). The General Fund is considered the City's primary source of day-to-day operating revenues. These revenues are used to fund General Government, Public Safety, Planning, Building and Engineering services, and Parks & Recreation programs.

Projected General Fund revenues (excluding Interfund transfer) for 2021/22 are \$11,591,600, an increase of \$574,250, or 5.2%, from estimated final year-end revenues. Projected General Fund expenditures (excluding Interfund transfers) for 2021/22 are \$11,155,795, an increase of \$1,581,050 or 16.5%, over the estimated final year-end expenditures projection. The budget includes subsidy transfers totaling \$506,555 and \$590,000 for capital projects. The following table reflects General Fund revenue and expenditure projections included in the budget document.

General Fund	Prior Year Actual FY 2020		Current Budget FY 2021		Estimated Actual Budget FY 2021		Adopted Budget FY 2022	
Revenue								
Property Taxes	\$ 4,119,401	38.3%	\$ 4,324,700	44.7%	\$ 4,324,700	39.3%	\$ 4,405,300	38.0%
Sales Taxes	1,763,469	16.4%	1,763,800	18.2%	1,785,000	16.2%	1,935,000	16.7%
Franchise Taxes	757,307	7.0%	696,500	7.2%	696,500	6.3%	696,500	6.0%
Transient Occupancy Taxes	2,023,128	18.8%	1,900,000	19.6%	1,900,000	17.2%	2,300,000	19.8%
Other Taxes	48,859	0.5%	40,000	0.4%	42,000	0.4%	57,000	0.5%
Total Taxes	8,712,164	80.9%	8,725,000	90.1%	8,748,200	79.4%	9,393,800	81.0%
Licenses & Permits	253,121	2.4%	183,000	1.9%	213,500	1.9%	213,500	1.8%
Intergovernmental	257,111	2.4%	398,000	4.1%	1,604,400	14.6%	1,627,000	14.0%
Fines & Forfeitures	43,068	0.4%	40,400	0.4%	45,400	0.4%	31,900	0.3%
Charges for Services	292,288	2.7%	249,100	2.6%	290,100	2.6%	290,100	2.5%
Interest	278,049	2.6%	35,250	0.4%	61,250	0.6%	15,500	0.1%
Miscellaneous	928,316	8.6%	51,100	0.5%	54,500	0.5%	19,800	0.2%
TOTAL REVENUE	\$ 10,764,117	100%	\$ 9,681,850	100%	\$ 11,017,350	100%	\$ 11,591,600	100%
Regular Wages	\$ 2,122,231	20.6%	\$ 2,032,150	20.9%	\$ 2,032,150	21.2%	\$ 2,378,100	21.3%
Part-time Wages	74,575	0.7%	71,100	0.7%	73,600	0.8%	75,600	0.7%
Overtime Wages	16,828	0.2%	10,100	0.1%	10,120	0.1%	10,100	0.1%
Other Wages	108,366	1.1%	50,650	0.5%	50,650	0.5%	140,850	1.3%
Total Wages	2,322,000	22.5%	2,164,000	22.3%	2,166,520	22.6%	2,604,650	23.3%
Health/Life/Dental Insurance	556,224	5.4%	625,250	6.4%	625,050	6.5%	700,900	6.3%
Retirement	542,654	5.3%	724,830	7.5%	726,730	7.6%	829,840	7.4%
Medicare Tax	35,331	0.3%	43,330	0.4%	43,350	0.5%	48,880	0.4%
Other Benefits	35,785	0.3%	74,370	0.8%	71,850	0.8%	76,000	0.7%
Total Benefits	1,169,994	11.3%	1,467,780	15.1%	1,466,980	15.3%	1,655,620	14.8%
TOTAL WAGES & BENEFITS	\$ 3,491,994	33.9%	\$ 3,631,780	37.4%	\$ 3,633,500	37.9%	\$ 4,260,270	38.2%
Professional Services	\$ 1,562,126	15.1%	\$ 1,415,850	14.6%	\$ 1,349,700	14.1%	\$ 1,622,650	14.5%
Public Safety	3,598,359	34.9%	3,638,000	37.5%	3,641,000	38.0%	4,052,400	36.3%
Contract Services	205,341	2.0%	224,300	2.3%	157,880	1.6%	217,970	2.0%
Utilities	72,001	0.7%	63,900	0.7%	65,800	0.7%	68,230	0.6%
Other Operating Expenses	967,022	9.4%	582,750	6.0%	572,165	6.0%	704,775	6.3%
Non-Operating Expenses	141,413	1.4%	132,500	1.4%	132,500	1.4%	132,500	1.2%
Major Capital	273,435	2.7%	21,000	0.2%	22,200	0.2%	97,000	0.9%
Total Other Expenditures	6,819,697	66.1%	6,078,300	62.6%	5,941,245	62.1%	6,895,525	61.8%
TOTAL EXPENDITURES	\$ 10,311,691	100%	\$ 9,710,080	100%	\$ 9,574,745	100%	\$ 11,155,795	100%
NET INCOME / (LOSS)	\$ 452,426		\$ (28,230)		\$ 1,442,605		\$ 435,805	
Transfers In	241,857		-		-		-	
Transfers (Out)	(571,927)		(253,200)		(24,700)		(590,000)	
Subsidies Received/(Provided)	(673,204)		(624,935)		(551,700)		(506,555)	
Operational Excess/(Deficit)	(550,848)		(906,365)		866,205		(660,750)	
Change in AFB	(550,848)		(906,365)		866,205		(660,750)	
Beginning Fund Balance	8,283,162		7,732,314		7,732,314		8,598,519	
ENDING AFB	\$ 7,732,314		\$ 6,825,949		\$ 8,598,519		\$ 7,937,769	
Pension Stabilization	\$ 1,113,400		\$ 1,048,400		\$ 1,048,400		\$ 1,048,400	
Total Restricted Reserves	1,113,400		1,048,400		1,048,400		1,048,400	
Uncertainty Reserve	4,344,928		3,859,046		4,052,258		4,655,678	
General Reserve - Special Projects	1,189,205		1,040,005		1,204,205		617,955	
Capital Asset Replacement - GF	540,475		464,075		525,975		451,475	
Total Committed Reserves	6,074,608		5,363,126		5,782,438		5,725,108	
Unassigned Fund Balance (AFB)	544,306		414,423		1,767,681		1,164,261	
Total Fund Balances	\$ 7,732,314		\$ 6,825,949		\$ 8,598,519		\$ 7,937,769	

Projected Measure X Fund revenues (excluding Interfund transfer) for 2021/22 are \$3,249,500, an increase of \$126,500, or 4.0%, from the estimated final year-end revenue. Projected Measure X Fund expenditures (excluding Interfund transfer) for 2021/22 are \$1,799,000, an increase of \$554,800 or 44.6%, over the estimated final year-end expenditure projection. The budget includes subsidy transfers totaling \$160,000, \$230,000 for City Library and \$2,080,906 for capital projects.

The Measure X Fund has been established in response to the 2018 voter passage of a 1.25% local sales tax and the Council's decision to segregate Measure X revenues and expenses in the distinct Fund for transparency and accountability purposes. The table below reflects Measure X revenue and expenditure projections included in the budget document.

Measure X Fund	Prior Year Actual FY 2020		Current Budget FY 2021		Estimated Actual Budget FY 2021		Adopted Budget FY 2022	
Revenue								
Sales Taxes	\$ 2,950,776	96.8%	\$ 3,023,000	99.2%	\$ 3,093,000	99.0%	\$ 3,242,000	99.8%
Interest	99,116	3.2%	25,000	0.8%	30,000	1.0%	7,500	0.2%
TOTAL REVENUE	\$ 3,049,892	100%	\$ 3,048,000	100%	\$ 3,123,000	100%	\$ 3,249,500	100%
Wages & Benefits	-	0.0%	156,750	11.1%	156,750	12.6%	277,600	15.4%
Professional Services	29,980	4.7%	272,400	19.3%	262,000	21.1%	399,500	22.2%
Public Safety	300,000	46.7%	450,000	31.8%	465,000	37.4%	600,000	33.4%
Community Support	205,000	31.9%	250,000	17.7%	250,000	20.1%	250,000	13.9%
Contract Services	-	0.0%	150,000	10.6%	50	0.0%	156,050	8.7%
Utilities	-	0.0%	300	0.0%	250	0.0%	300	0.0%
Other Non-Operating	-	0.0%	7,850	0.6%	7,900	0.6%	5,550	0.3%
Non-Operating Expenses	107,903	16.8%	75,000	5.3%	50,000	4.0%	75,000	4.2%
Major Capital	-	0.0%	52,250	3.7%	52,250	4.2%	35,000	1.9%
TOTAL EXPENDITURES	\$ 642,883	100%	\$ 1,414,550	100%	\$ 1,244,200	100%	\$ 1,799,000	100%
NET INCOME / (LOSS)	\$ 2,407,009		\$ 1,633,450		\$ 1,878,800		\$ 1,450,500	
Transfers (Out)	(28,392)		(2,466,100)		(1,910,100)		(2,470,805)	
Operational Excess/(Deficit)	2,378,617		(832,650)		(31,300)		(1,020,305)	
Change in Fund Balance	2,378,617		(832,650)		(31,300)		(1,020,305)	
Beginning Fund Balance	676,393		3,055,010		3,055,010		3,023,710	
TOTAL FUND BALANCE	\$ 3,055,010		\$ 2,222,360		\$ 3,023,710		\$ 2,003,405	

Special Revenue Funds

The City funds street and park & recreation maintenance and operations through, in large part, Special Revenue Funds that can only be used for specific purposes, e.g., street right-of-way assessment district revenues pay for street right-of-way maintenance. These Special Revenue Funds have very little, if any, potential for growth without voter approval and have not been adjusted since 1995. General Fund subsidies are required in order to balance several of the Special Revenue Funds annually (see table, below).

The Special Revenue funds requiring General Fund and Measure X subsidies in the proposed budget are:

Fund	Amount
Park Maintenance Fund	\$ 178,750
R-O-W Assessment District Fund	81,300
Recreation Services Fund	406,505
Total	\$ 666,555

Reserves/Fund Balance

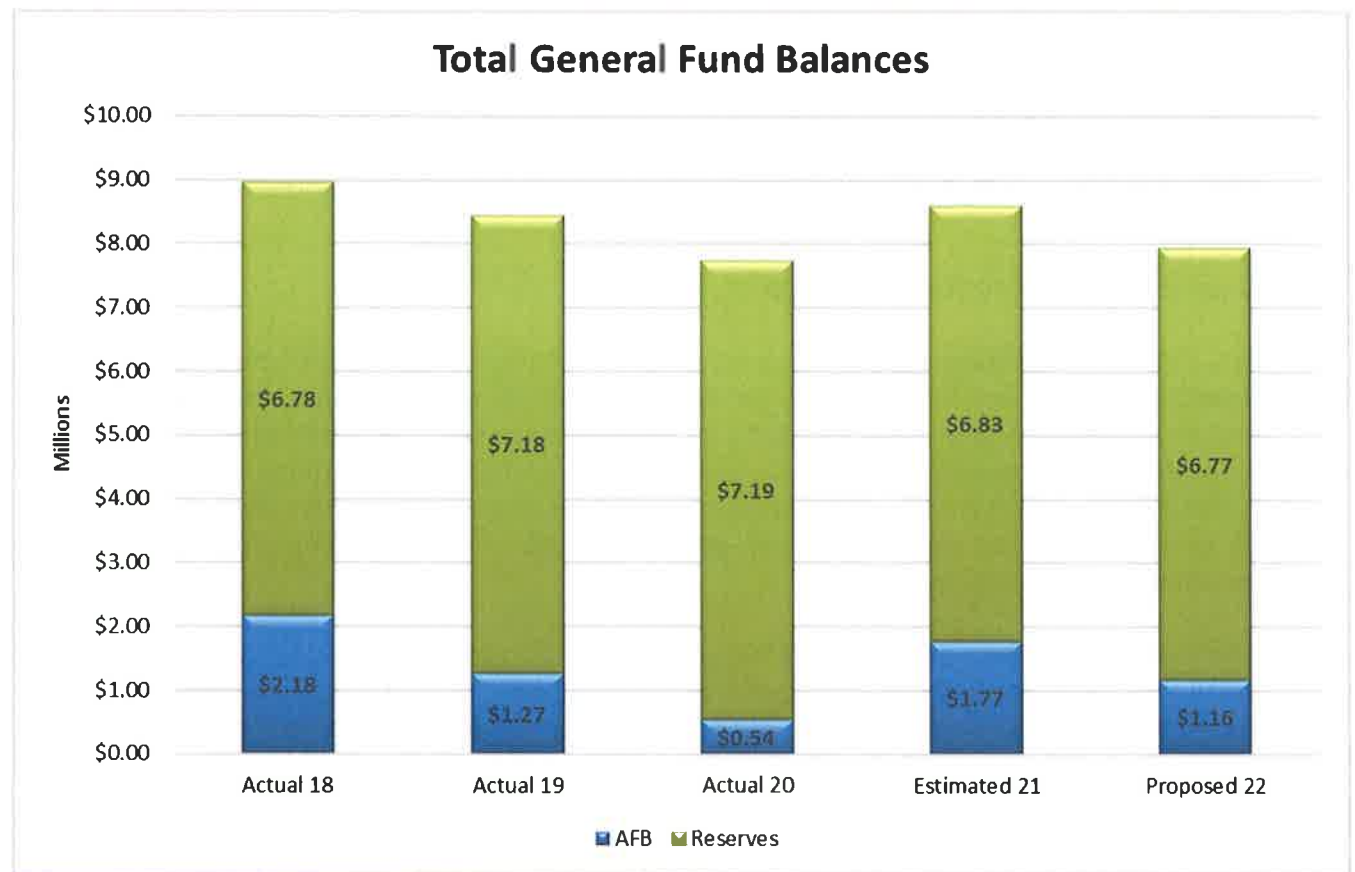
City reserves are discussed in the Introduction (Section B) of the budget document. The City's total General Fund balance, including reserves, is projected to end FY 2020/21 at \$8.6 million.

For FY 2021/22, the total fund balance is projected to decrease by \$660,075, to \$7.9 million. That portion of the total General Fund balance held in Committed Reserves established by policy or in response to state law is estimated at \$4.7 million, an increase of \$603 thousand. All of the Reserves may be used at the discretion of the City Council with the exception of the Non-Spendable Statutory Reserve, currently there are no reserves in that category.

The following Committed Reserves have been established by City Council policy, are a part of the General Fund and are accounted for annually through the Consolidated Annual Financial Report (CAFR) but are not a part of the Municipal Budget. The most recent audited reserve balances (for the year ended June 30, 2020) are as follows on the table below under Prior Year Actuals FY 2020:

General Fund	Prior Year Actual FY 2020	Current Budget FY 2021	Estimated Actual Budget	Proposed Budget FY 2022
ENDING AFB	\$ 7,732,314	\$ 6,825,949	\$ 8,598,519	\$ 7,937,769
Pension Stabilization	\$ 1,113,400	\$ 1,048,400	\$ 1,048,400	\$ 1,048,400
Total Restricted Reserves	1,113,400	1,048,400	1,048,400	1,048,400
Uncertainty Reserve	4,344,928	3,859,046	4,052,258	4,655,678
General Reserve - Special Projects	1,189,205	1,040,005	1,204,205	617,955
Capital Asset Replacement - GF	540,475	464,075	525,975	451,475
Total Committed Reserves	6,074,608	5,363,126	5,782,438	5,725,108
Unassigned Fund Balance (AFB)	544,306	414,423	1,767,681	1,164,261
Total Fund Balances	\$ 7,732,314	\$ 6,825,949	\$ 8,598,519	\$ 7,937,769

The City's reserve policy determines minimum balances for the various categories described above. In addition to other reserves, a rainy-day fund is maintained at 40% of total City spending in the prior fiscal year. The table below illustrates General Fund reserves and the Available Fund Balance over the most recent four years and including the subject budget year.



Staffing

The proposed budget spending projections includes several significant staffing related expenses. The Law Enforcement Services Agreement cost will increase by approximately \$600,000 or about 13%. The budget includes funding for the new Library staffing plan start-up (six months of two full-time positions), and the reorganization of the General Government Department, which includes one new position. The ARPA funding will also allow for the lifting of the pandemic hiring freeze and restoration of compensation, including merit-based salary increases, retroactive to the beginning of FY 2020/21.

Capital Improvement Projects

Capital Improvement Projects program proposed for funding in the 2021/22 fiscal year are discussed in the Public Works Department section of the budget document. Funding for Capital Projects includes special funds such as Measure A, Measure X and Development Impact Fees, as well as grant funding. The total capital projects budget is approximately \$8.6 million. This represents a continuation of the City's aggressive effort to address capital improvement needs and deferred maintenance. The projects will be carried out by the Public Works and Parks, Recreation and Public Facilities Departments.

Capital projects are funded largely through intergovernmental funding, e.g., the City's annual Measure A sales tax allocation and/or state and federal grants. Such intergovernmental funds often require a match from the General Fund or are simply not adequate and therefore the Council can authorize use of the General Fund revenue to close a funding gap. With the Council's allocation of Measure X revenues to include \$1.8 million in FY 2020/21 and \$2.2 million in FY 2021/22 for street maintenance funding, a more consistent and sustainable street maintenance and capital projects program will be possible.

Community Promotion and Support

The City of Carpinteria supports business and community service groups both with direct financial support and indirectly. By far the largest funding in support of the local economy comes in the form of program funding for maintenance and improvements of streets and sidewalks, street sweeping, parkway landscaping, and street furnishings. The budget also funds improvement and maintenance of a system of parks, beaches and open spaces, all of which support property values and contribute to making Carpinteria attractive to businesses and visitors.

The Community Services Support Program (page 59 of the Budget) provides funding for grant programs and contract services that are provided through various organizations that serve the Carpinteria community. Funding for this program has increased in recent years as the Council has sought to adjust contributions for the effects of inflation and to address specific needs of community-based organizations such as HELP and the Library. Notably, the proposed budget includes funding for both the ongoing operation under Santa Barbara management and transition/start-up costs for the City taking over Library management and operations beginning July 1, 2022, and increased allocations all community service support program providers, as well as new contract expenditures for supporting a liaison / communications position at the Carpinteria Children's Project. Attachment D to this Report is a table showing current year and proposed Community Service Support Program Funding as well Fund sources.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The preparation and presentation of the budget is consistent with Carpinteria Municipal Code Section S.08.110(H), concerning duties of the City Manager. The City Attorney will be in attendance at the meeting to advise the City Council on legal issues and/or questions it may have related to the budget and budget approval process.

PRINCIPAL PARTIES EXPECTED AT MEETING

Representatives of entities requesting funding from the City and other interested parties may be in attendance.

ATTACHMENTS

- A. Proposed Budget FY 2021/22(distributed separately)
- B. Amendments to FY 2020/21
- C. Resolutions Nos. 6058, 6059, and 6060
- D. Community Service Grant Program Funding Chart

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Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us


Signature

Attachment A

Proposed Budget FY 2021/22 (distributed separately)

Attachment B

Amendments to FY 2020/21

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
Fund: 101 - GENERAL FUND				
Revenue				
SubProgram: 111 - City Administration				
101-111-4811	Reimbursement- Intergovernmental	19,200	19,200	-
Total SubProgram: 111 - City Administration:		19,200	19,200	-
SubProgram: 131 - Records Management				
101-131-4504	City Clerk Charges	-	-	-
Total SubProgram: 131 - Records Management:		-	-	-
SubProgram: 161 - Communication and Community Promotions				
101-161-4360	State Grants	-	6,400	6,400
101-161-4802	Miscellaneous Income	800	-	(800)
Total SubProgram: 161 - Communication and Community Promotions:		800	6,400	5,600
SubProgram: 162 - Economic Vitality				
101-162-4390	Private Grants	30,000	30,000	-
Total SubProgram: 162 - Economic Vitality:		30,000	30,000	-
SubProgram: 171 - Law Enforcement				
101-171-4120	Sales Tax Safety	63,500	72,000	8,500
101-171-4375	Federal Grant- COPS	156,000	156,000	-
Total SubProgram: 171 - Law Enforcement:		219,500	228,000	8,500
SubProgram: 201 - Financial Management Services				
101-201-4200	Business License Application Fee	12,000	14,000	2,000
101-201-4400	Finance Charges	5,200	14,000	8,800
101-201-4605	Cash Handling Charges	250	250	-
Total SubProgram: 201 - Financial Management Services:		17,450	28,250	10,800
SubProgram: 302 - Advance Planning				
101-302-4360	State Grants	198,000	198,000	-
101-302-4390	Private Grants	-	-	-
101-302-4503	Planning Charges	130,000	140,000	10,000
101-302-4547	General Plan Update Fee	5,000	5,000	-
Total SubProgram: 302 - Advance Planning:		333,000	343,000	10,000
SubProgram: 321 - Development Review and Building				
101-321-4220	Building/ Construction Permits	150,000	180,000	30,000
101-321-4260	Sign Permits	100	100	-
101-321-4509	Building Plan Check	90,000	120,000	30,000
Total SubProgram: 321 - Development Review and Building:		240,100	300,100	60,000
SubProgram: 331 - Code Compliance				
101-331-4210	Massage & Peddler Permits	3,500	4,000	500
101-331-4404	Parking Fines & Penalties	22,000	22,000	-
101-331-4406	Local Fines & Penalties	12,000	8,000	(4,000)
Total SubProgram: 331 - Code Compliance:		37,500	34,000	(3,500)
SubProgram: 341 - Animal Care and Control				
101-341-4270	Dog Licenses	12,000	12,000	-
101-341-4271	Animal Keeping Permit	400	400	-
101-341-4565	Animal Control Fees	600	600	-
Total SubProgram: 341 - Animal Care and Control:		13,000	13,000	-
SubProgram: 401 - Public Works Administration				
101-401-4406	Local Fines & Penalties	200	200	-
101-401-4507	Public Works Charges	1,000	1,000	-
101-401-4802	Miscellaneous Income	-	200	200
Total SubProgram: 401 - Public Works Administration:		1,200	1,400	200
SubProgram: 402 - Engineering Permits				
101-402-4230	Engineering/ Street Permits	3,000	1,000	(2,000)
101-402-4240	Over-Size Load Permits	2,000	2,000	-
Total SubProgram: 402 - Engineering Permits:		5,000	3,000	(2,000)
SubProgram: 461 - Resource Conservation				
101-461-4802	Miscellaneous Income	5,800	5,800	-
Total SubProgram: 461 - Resource Conservation:		5,800	5,800	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
SubProgram: 900 - Non-Departmental				
101-900-4100	PropertyTax- Secured, Current Year	2,344,000	2,344,000	-
101-900-4101	PropertyTax- Unsecured, Current Year	92,300	92,300	-
101-900-4102	PropertyTax- Prior Year, Secured/Unsecured	39,600	39,600	-
101-900-4103	Property Tax- In Lieu	1,682,000	1,682,000	-
101-900-4111	PropertyTax- Homeowners Exemption	11,000	11,000	-
101-900-4112	Property/Documentary Transfer Tax	100,000	100,000	-
101-900-4113	PropertyTax- Supplemental Roll	45,800	45,800	-
101-900-4114	PropertyTax- Penalties	10,000	10,000	-
101-900-4121	Sales Tax	1,700,300	1,713,000	12,700
101-900-4130	Franchise Fees - Cable	210,000	210,000	-
101-900-4135	Franchise Fees - Gas	31,500	31,500	-
101-900-4140	Franchise Fees - Refuse	315,000	315,000	-
101-900-4145	Franchise Fees - Electric	140,000	140,000	-
101-900-4150	Transient Occupancy Tax	1,535,000	1,400,000	(135,000)
101-900-4151	Transient Occupancy Tax - Short Term Rentals	365,000	500,000	135,000
101-900-4160	Business License Tax	40,000	42,000	2,000
101-900-4300	DMV Parking Fees	14,000	14,000	-
101-900-4370	Federal Grants	-	1,200,000	1,200,000
101-900-4402	Court Fines & Penalties	1,000	1,200	200
101-900-4510	Short-Term Rental License	22,500	23,500	1,000
101-900-4600	Interest Income	20,000	40,000	20,000
101-900-4602	Gain/Loss on Investment	-	-	-
101-900-4802	Miscellaneous Income	10,000	14,000	4,000
101-900-4804	SB90 Claims	1,000	1,000	-
101-900-4810	Reimbursement- State	6,000	6,000	-
101-900-4878	Sale of Property Gain/Loss	8,300	8,300	-
Total SubProgram: 900 - Non-Departmental:		8,744,300	9,984,200	1,239,900
Total Revenue:		9,666,850	10,996,350	1,329,500
Expense				
SubProgram: 101 - Legislative & Policy				
101-101-5101	Elected/Appointed Wages	18,600	18,600	-
101-101-5120	Health Insurance	121,500	121,500	-
101-101-5121	Dental Insurance	6,850	6,850	-
101-101-5122	Life Insurance	600	600	-
101-101-5123	Disability Insurance	250	50	(200)
101-101-5140	Medicare Tax	300	300	-
101-101-5150	Flexible Benefits Program	7,200	6,400	(800)
101-101-5151	Fitness Benefit	1,870	1,000	(870)
101-101-5500	Printing & Advertising	500	500	-
101-101-5505	Public Relations	3,850	3,850	-
101-101-5510	Dues & Subscriptions	3,000	9,000	6,000
101-101-5512	Meetings & Travel	2,000	2,000	-
101-101-5560	Supplies & Materials	750	750	-
Total SubProgram: 101 - Legislative & Policy:		167,270	171,400	4,130
SubProgram: 102 - Commissions Boards and Committees				
101-102-5201	Professional Services	1,000	1,000	-
101-102-5500	Printing & Advertising	1,000	1,000	-
101-102-5512	Meetings & Travel	500	500	-
101-102-5590	Advisory Board Stipend	5,000	5,000	-
Total SubProgram: 102 - Commissions Boards and Committees:		7,500	7,500	-
SubProgram: 111 - City Administration				
101-111-5100	Regular Wages	196,800	196,800	-
101-111-5106	Other Pay	4,700	4,700	-
101-111-5120	Health Insurance	30,800	30,800	-
101-111-5121	Dental Insurance	2,250	2,250	-
101-111-5122	Life Insurance	1,900	1,900	-
101-111-5123	Disability Insurance	550	550	-
101-111-5130	PERS CLASSIC Contribution	21,900	21,900	-
101-111-5131	PERS PEPRA Contribution	350	350	-
101-111-5132	PERS Prepay UAAL	33,630	33,630	-
101-111-5133	PERS Retiree Additional Contribution	3,500	4,000	500

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
101-111-5134	Deferred Compensation	10,000	11,400	1,400
101-111-5140	Medicare Tax	3,000	3,000	-
101-111-5150	Flexible Benefits Program	4,050	4,050	-
101-111-5151	Fitness Benefit	300	-	(300)
101-111-5152	Cell Phone Allowance	800	800	-
101-111-5153	Auto Allowance	7,600	7,600	-
101-111-5201	Professional Services	35,000	35,000	-
101-111-5510	Dues & Subscriptions	8,400	250	(8,150)
101-111-5512	Meetings & Travel	500	500	-
101-111-5560	Supplies & Materials	100	100	-
Total SubProgram: 111 - City Administration:		366,130	359,580	(6,550)
SubProgram: 121 - Legal Services				
101-121-5270	Legal Services	685,000	760,000	75,000
101-121-5271	Litigation Legal Services	50,000	50,000	-
101-121-5272	Third Party Legal Services	30,000	30,000	-
101-121-5273	Legal Services - MHRS Ordinance	10,000	10,000	-
101-121-5301	Contract Services	1,000	-	(1,000)
101-121-5510	Dues & Subscriptions	2,500	2,500	-
Total SubProgram: 121 - Legal Services:		778,500	852,500	74,000
SubProgram: 131 - Records Management				
101-131-5100	Regular Wages	57,500	57,500	-
101-131-5102	Part-time Wages	21,000	21,000	-
101-131-5104	Overtime Pay	100	100	-
101-131-5106	Other Pay	1,550	1,550	-
101-131-5120	Health Insurance	5,100	5,100	-
101-131-5121	Dental Insurance	350	350	-
101-131-5122	Life Insurance	250	250	-
101-131-5123	Disability Insurance	250	250	-
101-131-5130	PERS CLASSIC Contribution	6,600	6,600	-
101-131-5132	PERS Prepay UAAL	10,050	10,050	-
101-131-5140	Medicare Tax	1,150	1,150	-
101-131-5150	Flexible Benefits Program	750	750	-
101-131-5151	Fitness Benefit	350	350	-
101-131-5152	Cell Phone Allowance	800	800	-
101-131-5201	Professional Services	6,650	6,650	-
101-131-5360	Software Subscription/Maintenance	3,000	-	(3,000)
101-131-5500	Printing & Advertising	10,000	10,000	-
101-131-5510	Dues & Subscriptions	600	600	-
101-131-5512	Meetings & Travel	700	700	-
101-131-5560	Supplies & Materials	1,400	1,400	-
Total SubProgram: 131 - Records Management:		128,150	125,150	(3,000)
SubProgram: 132 - Elections				
101-132-5100	Regular Wages	10,450	10,450	-
101-132-5106	Other Pay	300	300	-
101-132-5120	Health Insurance	900	900	-
101-132-5121	Dental Insurance	50	50	-
101-132-5122	Life Insurance	50	50	-
101-132-5123	Disability Insurance	50	50	-
101-132-5130	PERS CLASSIC Contribution	1,200	1,200	-
101-132-5132	PERS Prepay UAAL	1,900	1,900	-
101-132-5140	Medicare Tax	150	150	-
101-132-5150	Flexible Benefits Program	150	150	-
101-132-5151	Fitness Benefit	50	50	-
101-132-5201	Professional Services	20,000	10,000	(10,000)
101-132-5560	Supplies & Materials	400	400	-
Total SubProgram: 132 - Elections:		35,650	25,650	(10,000)
SubProgram: 141 - Staff Recruitment, Retention and Development				
101-141-5100	Regular Wages	74,500	74,500	-
101-141-5102	Part-time Wages	26,500	26,500	-
101-141-5104	Overtime Pay	300	300	-
101-141-5106	Other Pay	1,850	1,850	-
101-141-5120	Health Insurance	8,400	8,400	-

		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
FY 2020/21 ADJUSTMENTS				
101-141-5121	Dental Insurance	450	450	-
101-141-5122	Life Insurance	300	300	-
101-141-5123	Disability Insurance	300	300	-
101-141-5130	PERS CLASSIC Contribution	11,150	11,150	-
101-141-5132	PERS Prepay UAAL	16,800	16,800	-
101-141-5135	Retiree Health	42,500	42,500	-
101-141-5136	Retiree Life Insurance	250	250	-
101-141-5140	Medicare Tax	1,450	1,450	-
101-141-5141	Unemployment Insurance	11,480	11,500	20
101-141-5150	Flexible Benefits Program	1,000	1,000	-
101-141-5151	Fitness Benefit	400	400	-
101-141-5152	Cell Phone Allowance	800	800	-
101-141-5160	Health Insurance Fees - Retiree	250	250	-
101-141-5161	Health Insurance Fees	1,800	1,800	-
101-141-5201	Professional Services	26,000	26,000	-
101-141-5221	Employee Training	5,000	5,000	-
101-141-5501	Recruitment	4,000	4,000	-
101-141-5510	Dues & Subscriptions	850	850	-
101-141-5512	Meetings & Travel	1,500	1,500	-
101-141-5531	Employee/Public Relations	1,000	1,200	200
101-141-5532	Flexible Benefits Admin Fees	2,400	2,400	-
101-141-5533	Pre-placement Health	4,000	4,000	-
101-141-5560	Supplies & Materials	1,500	1,500	-
Total SubProgram: 141 - Staff Recruitment, Retention and Development:		246,730	246,950	220
SubProgram: 142 - Risk Management				
101-142-5100	Regular Wages	24,800	24,800	-
101-142-5106	Other Pay	650	650	-
101-142-5120	Health Insurance	3,000	3,000	-
101-142-5121	Dental Insurance	200	200	-
101-142-5122	Life Insurance	100	100	-
101-142-5123	Disability Insurance	100	100	-
101-142-5130	PERS CLASSIC Contribution	2,850	2,850	-
101-142-5132	PERS Prepay UAAL	4,350	4,350	-
101-142-5140	Medicare Tax	350	350	-
101-142-5150	Flexible Benefits Program	350	350	-
101-142-5151	Fitness Benefit	100	100	-
101-142-5221	Employee Training	1,200	1,200	-
101-142-5512	Meetings & Travel	400	400	-
101-142-5560	Supplies & Materials	1,350	1,350	-
101-142-5570	Liability Insurance	193,500	193,500	-
101-142-5571	Workers' Compensation	73,400	73,400	-
101-142-5572	Property Insurance/Bonding	103,500	103,500	-
Total SubProgram: 142 - Risk Management:		410,200	410,200	-
SubProgram: 151 - Emergency Preparedness				
101-151-5100	Regular Wages	68,500	68,500	-
101-151-5106	Other Pay	1,800	1,800	-
101-151-5120	Health Insurance	16,500	16,500	-
101-151-5121	Dental Insurance	950	950	-
101-151-5122	Life Insurance	250	250	-
101-151-5123	Disability Insurance	250	250	-
101-151-5130	PERS CLASSIC Contribution	2,000	2,000	-
101-151-5131	PERS PEPRA Contribution	4,000	4,000	-
101-151-5132	PERS Prepay UAAL	3,200	3,200	-
101-151-5140	Medicare Tax	1,050	1,050	-
101-151-5150	Flexible Benefits Program	1,350	1,350	-
101-151-5151	Fitness Benefit	300	300	-
101-151-5153	Auto Allowance	850	850	-
101-151-5440	Utility- Communications/Telephone	1,000	900	(100)
101-151-5510	Dues & Subscriptions	150	150	-
Total SubProgram: 151 - Emergency Preparedness:		102,150	102,050	(100)

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
SubProgram: 161 - Communication and Community Promotions				
101-161-5100	Regular Wages	39,000	39,000	-
101-161-5104	Overtime Pay	-	-	-
101-161-5106	Other Pay	800	800	-
101-161-5108	Interpreter Pay	400	400	-
101-161-5120	Health Insurance	11,950	11,950	-
101-161-5121	Dental Insurance	800	800	-
101-161-5122	Life Insurance	150	150	-
101-161-5123	Disability Insurance	150	150	-
101-161-5131	PERS PEPRA Contribution	3,100	3,100	-
101-161-5132	PERS Prepay UAAL	100	100	-
101-161-5140	Medicare Tax	650	650	-
101-161-5150	Flexible Benefits Program	850	850	-
101-161-5151	Fitness Benefit	400	400	-
101-161-5152	Cell Phone Allowance	800	800	-
101-161-5201	Professional Services	-	7,600	7,600
101-161-5301	Contract Services	22,600	15,000	(7,600)
101-161-5500	Printing & Advertising	24,900	24,900	-
101-161-5512	Meetings & Travel	200	200	-
101-161-5560	Supplies & Materials	6,000	6,000	-
Total SubProgram: 161 - Communication and Community Promotions:		112,850	112,850	-
SubProgram: 162 - Economic Vitality				
101-162-5120	Health Insurance	50	50	-
101-162-5122	Life Insurance	50	50	-
101-162-5123	Disability Insurance	50	50	-
101-162-5150	Flexible Benefits Program	50	50	-
101-162-5301	Contract Services	1,000	1,000	-
101-162-5510	Dues & Subscriptions	100	100	-
101-162-5602	Community Service Agreements/Contracts	60,000	60,000	-
Total SubProgram: 162 - Economic Vitality:		61,300	61,300	-
SubProgram: 163 - Community Services Support				
101-163-5279	SB County Branch Library	30,000	30,000	-
101-163-5601	Community Services Grants	50,000	50,000	-
101-163-5602	Community Services Agreements/Contracts	22,500	22,500	-
Total SubProgram: 163 - Community Services Support:		102,500	102,500	-
SubProgram: 171 - Law Enforcement				
101-171-5132	PERS Prepay UAAL	257,000	257,000	-
101-171-5133	PERS Retiree Additional Contribution	400	400	-
101-171-5253	SB County Mental Health	2,400	2,400	-
101-171-5254	SB County Sheriff	3,590,600	3,590,600	-
101-171-5255	SB County Sheriff Augmentation	45,000	48,000	3,000
101-171-5345	Equipment Repairs/Replacement	5,000	5,000	-
Total SubProgram: 171 - Law Enforcement:		3,900,400	3,903,400	3,000
SubProgram: 201 - Financial Management Services				
101-201-5100	Regular Wages	197,000	197,000	-
101-201-5102	Part-time Wages	5,000	5,000	-
101-201-5106	Other Pay	4,000	4,000	-
101-201-5120	Health Insurance	36,500	36,500	-
101-201-5121	Dental Insurance	1,850	1,850	-
101-201-5122	Life Insurance	700	700	-
101-201-5123	Disability Insurance	700	700	-
101-201-5130	PERS CLASSIC Contribution	11,800	11,800	-
101-201-5131	PERS PEPRA Contribution	7,300	7,300	-
101-201-5132	PERS Prepay UAAL	18,500	18,500	-
101-201-5140	Medicare Tax	3,000	3,000	-
101-201-5150	Flexible Benefits Program	3,000	3,000	-
101-201-5151	Fitness Benefit	200	200	-
101-201-5152	Cell Phone Allowance	1,600	1,600	-
101-201-5201	Professional Services	4,000	4,000	-
101-201-5210	Annual Audit	38,000	41,750	3,750
101-201-5236	Banking & Credit Card Fees	6,500	6,500	-
101-201-5301	Contract Services	500	500	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
101-201-5510	Dues & Subscriptions	1,700	1,700	-
101-201-5512	Meetings & Travel	1,500	1,500	-
101-201-5530	Interest/Penalty Fees	-	710	710
101-201-5560	Supplies & Materials	1,500	1,500	-
Total SubProgram: 201 - Financial Management Services:		344.850	349,310	4,460
SubProgram: 211 - Central Services				
101-211-5100	Regular Wages	78,700	78,700	-
101-211-5104	Overtime Pay	-	20	20
101-211-5106	Other Pay	850	850	-
101-211-5108	Interpreter Pay	1,600	1,600	-
101-211-5120	Health Insurance	23,200	23,200	-
101-211-5121	Dental Insurance	1,350	1,350	-
101-211-5122	Life Insurance	350	350	-
101-211-5123	Disability Insurance	300	300	-
101-211-5130	PERS CLASSIC Contribution	2,500	2,500	-
101-211-5131	PERS PEPRA Contribution	4,600	4,600	-
101-211-5132	PERS Prepay UAAL	4,050	4,050	-
101-211-5140	Medicare Tax	1,250	1,250	-
101-211-5150	Flexible Benefits Program	1,750	1,750	-
101-211-5151	Fitness Benefit	200	200	-
101-211-5171	Uniform Allowance	200	-	(200)
101-211-5180	Individual Equipment/Safety	350	-	(350)
101-211-5301	Contract Services	27,200	2,590	(24,610)
101-211-5400	Utility - Electric	19,200	21,000	1,800
101-211-5410	Utility - Natural Gas	5,100	6,900	1,800
101-211-5420	Utility - Sewer	2,750	2,750	-
101-211-5430	Utility - Water	9,600	9,600	-
101-211-5440	Utility - Communications/Telephone	26,000	24,400	(1,600)
101-211-5500	Printing & Advertising	3,000	2,500	(500)
101-211-5509	Postage	9,000	7,800	(1,200)
101-211-5510	Dues & Subscriptions	300	300	-
101-211-5536	Equipment/Office Rent & Leases	30,000	28,500	(1,500)
101-211-5560	Supplies & Materials	23,000	20,000	(3,000)
101-211-5564	Equipment Maintenance	2,500	2,500	-
101-211-5581	Vehicle Operations & Maintenance	4,500	2,500	(2,000)
101-211-5582	Fuel Expense	3,500	1,500	(2,000)
101-211-5761	Major Equipment	-	5,200	5,200
101-211-5763	Furniture & Fixtures	6,000	2,000	(4,000)
Total SubProgram: 211 - Central Services:		292.900	260,760	(32,140)
SubProgram: 221 - Management Information Services				
101-221-5100	Regular Wages	43,000	43,000	-
101-221-5106	Other Pay	850	850	-
101-221-5120	Health Insurance	8,050	8,050	-
101-221-5121	Dental Insurance	450	450	-
101-221-5122	Life Insurance	150	150	-
101-221-5123	Disability Insurance	150	150	-
101-221-5130	PERS CLASSIC Contribution	2,550	2,550	-
101-221-5131	PERS PEPRA Contribution	1,600	1,600	-
101-221-5132	PERS Prepay UAAL	3,950	3,950	-
101-221-5140	Medicare Tax	700	700	-
101-221-5150	Flexible Benefits Program	700	700	-
101-221-5151	Fitness Benefit	200	200	-
101-221-5201	Professional Services	67,500	65,000	(2,500)
101-221-5345	Equipment Repairs/Replacement	2,000	2,000	-
101-221-5360	Software Subscription/Maintenance	47,850	47,850	-
101-221-5560	Supplies & Materials	2,000	400	(1,600)
101-221-5565	Computer Hardware/Replacement	10,000	10,000	-
101-221-5761	Major Equipment	15,000	15,000	-
Total SubProgram: 221 - Management Information Services:		206,700	202,600	(4,100)
SubProgram: 301 - Community Development Administration				
101-301-5100	Regular Wages	67,000	67,000	-
101-301-5104	Overtime Pay	500	500	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
101-301-5106	Other Pay	1,000	1,000	-
101-301-5108	Interpreter Pay	250	250	-
101-301-5120	Health Insurance	12,500	12,500	-
101-301-5121	Dental Insurance	850	850	-
101-301-5122	Life Insurance	200	200	-
101-301-5123	Disability Insurance	250	250	-
101-301-5130	PERS CLASSIC Contribution	5,500	5,500	-
101-301-5131	PERS PEPPRA Contribution	1,550	1,550	-
101-301-5132	PERS Prepay UAAL	8,250	8,250	-
101-301-5140	Medicare Tax	1,000	1,000	-
101-301-5150	Flexible Benefits Program	900	900	-
101-301-5151	Fitness Benefit	600	600	-
101-301-5152	Cell Phone Allowance	800	800	-
101-301-5512	Meetings & Travel	50	50	-
101-301-5560	Supplies & Materials	50	50	-
Total SubProgram: 301 - Community Development Administration:		101,250	101,250	-
SubProgram: 302 - Advance Planning				
101-302-5100	Regular Wages	173,500	173,500	-
101-302-5104	Overtime Pay	1,000	1,000	-
101-302-5106	Other Pay	3,500	3,500	-
101-302-5108	Interpreter Pay	600	600	-
101-302-5120	Health Insurance	39,500	39,500	-
101-302-5121	Dental Insurance	2,800	2,800	-
101-302-5122	Life Insurance	600	600	-
101-302-5123	Disability Insurance	600	600	-
101-302-5130	PERS CLASSIC Contribution	11,500	11,500	-
101-302-5131	PERS PEPPRA Contribution	6,050	6,050	-
101-302-5132	PERS Prepay UAAL	16,900	16,900	-
101-302-5140	Medicare Tax	2,500	2,500	-
101-302-5150	Flexible Benefits Program	2,300	2,300	-
101-302-5151	Fitness Benefit	600	600	-
101-302-5152	Cell Phone Allowance	400	400	-
101-302-5201	Professional Services	340,000	200,000	(140,000)
101-302-5510	Dues & Subscriptions	5,000	5,000	-
Total SubProgram: 302 - Advance Planning:		607,350	467,350	(140,000)
SubProgram: 311 - Housing				
101-311-5100	Regular Wages	22,350	22,350	-
101-311-5104	Overtime Pay	300	300	-
101-311-5106	Other Pay	400	400	-
101-311-5120	Health Insurance	3,500	3,500	-
101-311-5121	Dental Insurance	200	200	-
101-311-5122	Life Insurance	100	100	-
101-311-5123	Disability Insurance	100	100	-
101-311-5130	PERS CLASSIC Contribution	1,700	1,700	-
101-311-5131	PERS PEPPRA Contribution	600	600	-
101-311-5132	PERS Prepay UAAL	2,600	2,600	-
101-311-5140	Medicare Tax	350	350	-
101-311-5150	Flexible Benefits Program	300	300	-
101-311-5151	Fitness Benefit	300	300	-
Total SubProgram: 311 - Housing:		32,800	32,800	-
SubProgram: 321 - Development Review and Building				
101-321-5100	Regular Wages	304,000	304,000	-
101-321-5104	Overtime Pay	1,000	1,000	-
101-321-5106	Other Pay	4,250	4,250	-
101-321-5108	Interpreter Pay	1,200	1,200	-
101-321-5120	Health Insurance	60,100	60,100	-
101-321-5121	Dental Insurance	4,700	4,700	-
101-321-5122	Life Insurance	1,000	1,000	-
101-321-5123	Disability Insurance	1,150	1,150	-
101-321-5130	PERS CLASSIC Contribution	23,100	23,100	-
101-321-5131	PERS PEPPRA Contribution	8,100	8,100	-
101-321-5132	PERS Prepay UAAL	35,150	35,150	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
101-321-5140	Medicare Tax	4,500	4,500	-
101-321-5150	Flexible Benefits Program	4,850	4,850	-
101-321-5151	Fitness Benefit	200	200	-
101-321-5152	Cell Phone Allowance	1,600	1,600	-
101-321-5201	Professional Services	60,000	60,000	-
101-321-5440	Utility - Communications/Telephone	250	250	-
101-321-5500	Printing & Advertising	150	150	-
101-321-5510	Dues & Subscriptions	2,050	2,050	-
101-321-5581	Vehicle Operations & Maintenance	-	-	-
Total SubProgram: 321 - Development Review and Building:		517,350	517,350	-
SubProgram: 331 - Code Compliance				
101-331-5100	Regular Wages	193,150	193,150	-
101-331-5104	Overtime Pay	2,000	2,000	-
101-331-5106	Other Pay	3,000	3,000	-
101-331-5120	Health Insurance	64,000	64,000	-
101-331-5121	Dental Insurance	4,350	4,350	-
101-331-5122	Life Insurance	800	800	-
101-331-5123	Disability Insurance	800	800	-
101-331-5130	PERS CLASSIC Contribution	16,050	16,050	-
101-331-5131	PERS PEPRA Contribution	4,200	4,200	-
101-331-5132	PERS Prepay UAAL	24,800	24,800	-
101-331-5140	Medicare Tax	3,000	3,000	-
101-331-5150	Flexible Benefits Program	3,650	3,650	-
101-331-5151	Fitness Benefit	200	200	-
101-331-5152	Cell Phone Allowance	2,400	2,400	-
101-331-5171	Uniform Allowance	500	500	-
101-331-5301	Contract Services	2,400	2,400	-
101-331-5500	Printing & Advertising	2,200	2,200	-
101-331-5510	Dues & Subscriptions	300	300	-
101-331-5512	Meetings & Travel	1,000	1,000	-
101-331-5560	Supplies & Materials	300	300	-
101-331-5581	Vehicle Operations & Maintenance	-	-	-
101-331-5582	Fuel Expense	-	-	-
Total SubProgram: 331 - Code Compliance:		329,100	329,100	-
SubProgram: 341 - Animal Care and Control				
101-341-5100	Regular Wages	40,400	40,400	-
101-341-5104	Overtime Pay	1,100	1,100	-
101-341-5106	Other Pay	200	200	-
101-341-5120	Health Insurance	20,100	20,100	-
101-341-5121	Dental Insurance	1,400	1,400	-
101-341-5122	Life Insurance	200	200	-
101-341-5123	Disability Insurance	200	200	-
101-341-5130	PERS CLASSIC Contribution	2,650	2,650	-
101-341-5131	PERS PEPRA Contribution	1,450	1,450	-
101-341-5132	PERS Prepay UAAL	4,000	4,000	-
101-341-5140	Medicare Tax	650	650	-
101-341-5150	Flexible Benefits Program	1,100	1,100	-
101-341-5151	Fitness Benefit	200	200	-
101-341-5301	Contract Services	20,000	20,000	-
101-341-5500	Printing & Advertising	750	750	-
101-341-5510	Dues & Subscriptions	250	250	-
101-341-5560	Supplies & Materials	400	400	-
Total SubProgram: 341 - Animal Care and Control:		95,050	95,050	-
SubProgram: 401 - Public Works Administration				
101-401-5100	Regular Wages	136,300	136,300	-
101-401-5104	Overtime Pay	1,000	1,000	-
101-401-5106	Other Pay	5,550	5,550	-
101-401-5120	Health Insurance	16,400	16,400	-
101-401-5121	Dental Insurance	1,350	1,350	-
101-401-5122	Life Insurance	450	450	-
101-401-5123	Disability Insurance	450	450	-
101-401-5130	PERS CLASSIC Contribution	9,500	9,500	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
101-401-5131	PERS PEPRA Contribution	4,100	4,100	-
101-401-5132	PERS Prepay UAAL	14,900	14,900	-
101-401-5140	Medicare Tax	2,100	2,100	-
101-401-5150	Flexible Benefits Program	1,850	1,850	-
101-401-5151	Fitness Benefit	300	300	-
101-401-5152	Cell Phone Allowance	3,200	3,200	-
101-401-5301	Contract Services	6,500	6,500	-
101-401-5500	Printing & Advertising	1,000	2,800	1,800
101-401-5510	Dues & Subscriptions	2,900	2,900	-
101-401-5512	Meetings & Travel	2,300	2,300	-
101-401-5560	Supplies & Materials	500	500	-
Total SubProgram: 401 - Public Works Administration:		210,650	212,450	1,800
SubProgram: 403 - Capital Improvements				
101-403-5100	Regular Wages	128,550	128,550	-
101-403-5104	Overtime Pay	600	600	-
101-403-5106	Other Pay	6,500	6,500	-
101-403-5108	Interpreter Pay	50	50	-
101-403-5120	Health Insurance	17,900	17,900	-
101-403-5121	Dental Insurance	1,650	1,650	-
101-403-5122	Life Insurance	400	400	-
101-403-5123	Disability Insurance	450	450	-
101-403-5130	PERS CLASSIC Contribution	7,100	7,100	-
101-403-5131	PERS PEPRA Contribution	5,250	5,250	-
101-403-5132	PERS Prepay UAAL	11,000	11,000	-
101-403-5140	Medicare Tax	2,000	2,000	-
101-403-5150	Flexible Benefits Program	1,950	1,950	-
101-403-5151	Fitness Benefit	300	300	-
Total SubProgram: 403 - Capital Improvements:		183,700	183,700	-
SubProgram: 451 - Watershed Management				
101-451-5100	Regular Wages	68,200	68,200	-
101-451-5104	Overtime Pay	1,000	1,000	-
101-451-5106	Other Pay	2,600	2,600	-
101-451-5108	Interpreter Pay	100	100	-
101-451-5120	Health Insurance	11,900	11,900	-
101-451-5121	Dental Insurance	1,200	1,200	-
101-451-5122	Life Insurance	250	250	-
101-451-5123	Disability Insurance	250	250	-
101-451-5130	PERS CLASSIC Contribution	6,450	6,450	-
101-451-5131	PERS PEPRA Contribution	1,000	1,000	-
101-451-5132	PERS Prepay UAAL	9,650	9,650	-
101-451-5140	Medicare Tax	1,050	1,050	-
101-451-5150	Flexible Benefits Program	1,150	1,150	-
101-451-5151	Fitness Benefit	300	300	-
101-451-5301	Contract Services	50,000	15,000	(35,000)
101-451-5500	Printing & Advertising	1,375	1,375	-
101-451-5510	Dues & Subscriptions	450	450	-
101-451-5512	Meetings & Travel	500	-	(500)
101-451-5560	Supplies & Materials	1,125	1,125	-
Total SubProgram: 451 - Watershed Management:		158,550	123,050	(35,500)
SubProgram: 461 - Resource Conservation				
101-461-5100	Regular Wages	32,700	32,700	-
101-461-5106	Other Pay	800	800	-
101-461-5120	Health Insurance	4,200	4,200	-
101-461-5121	Dental Insurance	300	300	-
101-461-5122	Life Insurance	150	150	-
101-461-5123	Disability Insurance	150	150	-
101-461-5130	PERS CLASSIC Contribution	3,300	3,300	-
101-461-5131	PERS PEPRA Contribution	350	350	-
101-461-5132	PERS Prepay UAAL	5,050	5,050	-
101-461-5140	Medicare Tax	500	500	-
101-461-5150	Flexible Benefits Program	450	450	-
101-461-5151	Fitness Benefit	300	300	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
101-461-5301	Contract Services	250	-	(250)
101-461-5500	Printing & Advertising	500	-	(500)
101-461-5510	Dues & Subscriptions	800	1,075	275
101-461-5512	Meetings & Travel	500	-	(500)
101-461-5536	Equipment/Office Rent & Leases	2,650	2,650	-
101-461-5560	Supplies & Materials	500	-	(500)
Total SubProgram: 461 - Resource Conservation:		53,450	51,975	(1,475)
SubProgram: 501 - Parks and Recreation Administration				
101-501-5100	Regular Wages	69,300	69,300	-
101-501-5102	Part-time Wages	-	2,500	2,500
101-501-5104	Overtime Pay	600	600	-
101-501-5106	Other Pay	1,300	1,300	-
101-501-5120	Health Insurance	11,500	11,500	-
101-501-5121	Dental Insurance	950	950	-
101-501-5122	Life Insurance	200	200	-
101-501-5123	Disability Insurance	250	250	-
101-501-5130	PERS CLASSIC Contribution	8,000	8,000	-
101-501-5132	PERS Prepay UAAL	12,300	12,300	-
101-501-5140	Medicare Tax	1,050	1,050	-
101-501-5150	Flexible Benefits Program	1,000	1,000	-
101-501-5151	Fitness Benefit	300	300	-
101-501-5152	Cell Phone Allowance	800	800	-
101-501-5500	Printing & Advertising	-	-	-
101-501-5510	Dues & Subscriptions	200	200	-
101-501-5560	Supplies & Materials	500	500	-
Total SubProgram: 501 - Parks and Recreation Administration:		108,250	110,750	2,500
SubProgram: 502 - Parks and Facilities Maintenance				
101-502-5100	Regular Wages	6,450	6,450	-
101-502-5104	Overtime Pay	600	600	-
101-502-5120	Health Insurance	2,400	2,400	-
101-502-5121	Dental Insurance	200	200	-
101-502-5122	Life Insurance	50	50	-
101-502-5123	Disability Insurance	50	50	-
101-502-5130	PERS CLASSIC Contribution	750	750	-
101-502-5132	PERS Prepay UAAL	1,050	1,050	-
101-502-5140	Medicare Tax	100	100	-
101-502-5150	Flexible Benefits Program	150	150	-
101-502-5301	Contract Services	-	5,000	5,000
101-502-5350	Landscape Maintenance	15,000	15,000	-
101-502-5362	Janitorial Services	20,000	20,040	40
101-502-5510	Dues & Subscriptions	-	1,380	1,380
101-502-5560	Supplies & Materials	-	1,000	1,000
101-502-5561	Janitorial Supplies	2,000	2,000	-
Total SubProgram: 502 - Parks and Facilities Maintenance:		48,800	56,220	7,420
SubProgram: 999 - Transfers				
101-999-5905	To Park Maintenance 204	167,626	173,276	5,650
101-999-5907	To ROW 209	47,365	42,065	(5,300)
101-999-5909	To Recreation Services 213	409,944	336,359	(73,585)
101-999-5911	To Capital Improvement 301	12,600	4,200	(8,400)
Total SubProgram: 999 - Transfers:		637,535	555,900	(81,635)
Total Expense:		10,347,615	10,130,645	(216,970)
Total Fund: 101 - GENERAL FUND:		(680,765)	865,705	1,546,470

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
Fund: 102 - GENERAL RESERVE - SPECIAL PROJECTS				
Revenue				
SubProgram: 900 - Non-Departmental				
102-900-4600	Interest Income	10,000	15,000	5,000
102-900-4602	Gain/Loss on Investment	-	-	-
Total SubProgram: 900 - Non-Departmental:		10,000	15,000	5,000
Total Revenue:		10,000	15,000	5,000
Expense				
SubProgram: 999 - Transfers				
102-999-5911	To Capital Improvement 301	159,200	-	(159,200)
Total SubProgram: 999 - Transfers:		159,200	-	(159,200)
Total Expense:		159,200	-	(159,200)
Total Fund: 102 - GENERAL RESERVE - SPECIAL PROJECTS:		(149,200)	15,000	164,200
Fund: 103 - MAJOR ASSET REPLACEMENT AND REPAIR RESERVE				
Revenue				
SubProgram: 900 - Non-Departmental				
103-900-4600	Interest Income	5,000	6,000	1,000
103-900-4602	Gain/Loss on Investment	-	-	-
Total SubProgram: 900 - Non-Departmental:		5,000	6,000	1,000
Total Revenue:		5,000	6,000	1,000
Expense				
SubProgram: 999 - Transfers				
103-999-5911	To Capital Improvement 301	81,400	20,500	(60,900)
Total SubProgram: 999 - Transfers:		81,400	20,500	(60,900)
Total Expense:		81,400	20,500	(60,900)
Total Fund: 103 - MAJOR ASSET REPLACEMENT AND REPAIR RESERVE:		(76,400)	(14,500)	61,900
Fund: 104 - MEASURE X FUND				
Revenue				
SubProgram: 900 - Non-Departmental				
104-900-4122	Sales Tax - Local	3,023,000	3,093,000	70,000
104-900-4600	Interest Income	25,000	30,000	5,000
104-900-4602	Gain/Loss on Investment	-	-	-
Total SubProgram: 900 - Non-Departmental:		3,048,000	3,123,000	75,000
Total Revenue:		3,048,000	3,123,000	75,000
Expense				
SubProgram: 111 - City Administration				
104-111-5201	Professional Services	32,000	32,000	-
Total SubProgram: 111 - City Administration:		32,000	32,000	-
SubProgram: 121 - Legal Services				
104-121-5270	Legal Services	135,000	135,000	-
Total SubProgram: 121 - Legal Services:		135,000	135,000	-
SubProgram: 131 - Records Management				
104-131-5201	Professional Services	10,000	10,000	-
Total SubProgram: 131 - Records Management:		10,000	10,000	-
SubProgram: 161 - Communication and Community Promotions				
104-161-5201	Professional Services	60,000	60,000	-
Total SubProgram: 161 - Communication and Community Promotions:		60,000	60,000	-
SubProgram: 163 - Community Services Support				
104-163-5201	Professional Services	15,400	5,000	(10,400)
104-163-5279	SB County Branch Library	250,000	250,000	-
104-163-5601	Community Services Grants	75,000	50,000	(25,000)
Total SubProgram: 163 - Community Services Support:		340,400	305,000	(35,400)
SubProgram: 171 - Law Enforcement				
104-171-5254	SB County Sheriff	450,000	465,000	15,000
Total SubProgram: 171 - Law Enforcement:		450,000	465,000	15,000

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
SubProgram: 302 - Advance Planning				
104-302-5201	Professional Services	20,000	20,000	-
Total SubProgram: 302 - Advance Planning:		20,000	20,000	-
SubProgram: 431 - Street Maintenance				
104-431-5302	Street Maintenance	150,000	-	(150,000)
Total SubProgram: 431 - Street Maintenance:		150,000	-	(150,000)
SubProgram: 502 - Parks and Facilities Maintenance				
104-502-5100	Regular Wages	91,550	91,550	-
104-502-5102	Part-time Wages	11,000	11,000	-
104-502-5104	Overtime Pay	500	500	-
104-502-5106	Other Pay	1,600	1,600	-
104-502-5120	Health Insurance	35,200	35,200	-
104-502-5121	Dental Insurance	2,450	2,450	-
104-502-5122	Life Insurance	400	400	-
104-502-5123	Disability Insurance	350	350	-
104-502-5130	PERS CLASSIC Contribution	1,500	1,500	-
104-502-5131	PERS PEPRA Contribution	6,100	6,100	-
104-502-5132	PERS Prepay UAAL	2,650	2,650	-
104-502-5140	Medicare Tax	1,500	1,500	-
104-502-5150	Flexible Benefits Program	1,250	1,250	-
104-502-5151	Fitness Benefit	200	200	-
104-502-5152	Cell Phone Allowance	500	500	-
104-502-5171	Uniform Allowance	-	-	-
104-502-5345	Equipment Repairs/Replacement	-	50	50
104-502-5440	Utility - Communications/Telephone	300	250	(50)
104-502-5500	Printing & Advertising	-	50	50
104-502-5536	Equipment/Office Rent & Leases	7,750	7,750	-
104-502-5560	Supplies & Materials	100	100	-
104-502-5763	Furniture & Fixtures	27,250	27,250	-
104-502-5764	Improvements	25,000	25,000	-
Total SubProgram: 502 - Parks and Facilities Maintenance:		217,150	217,200	50
SubProgram: 999 - Transfers				
104-999-5905	To Park Maintenance 204	50,000	50,000	-
104-999-5909	To Recreation Services 213	50,000	50,000	-
104-999-5911	To Capital Improvement 301	2,366,100	1,810,100	(556,000)
Total SubProgram: 999 - Transfers:		2,466,100	1,910,100	(556,000)
Total Expense:		3,880,650	3,154,300	(726,350)
Total Fund: 104 - MEASURE X FUND:		(832,650)	(31,300)	801,350
Fund: 201 - TRAFFIC SAFETY FUND				
Revenue				
SubProgram: 331 - Code Compliance				
201-331-4408	California Vehicle Code Penalties	26,000	12,000	(14,000)
201-331-4600	Interest Income	150	150	-
201-331-4602	Gain/Loss on Investment	-	-	-
201-331-4802	Miscellaneous Income	7,000	7,000	-
201-331-4810	Reimbursement- State	1,200	1,200	-
Total SubProgram: 331 - Code Compliance:		34,350	20,350	(14,000)
Total Revenue:		34,350	20,350	(14,000)
Expense				
SubProgram: 171 - Law Enforcement				
201-171-5254	SB County Sheriff	50,000	35,000	(15,000)
Total SubProgram: 171 - Law Enforcement:		50,000	35,000	(15,000)
SubProgram: 331 - Code Compliance				
201-331-5102	Part-time Wages	5,000	8,000	3,000
201-331-5131	PERS PEPRA Contribution	-	100	100

		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
FY 2020/21 ADJUSTMENTS				
201-331-5132	PERS Prepay UAAL	-	50	50
201-331-5140	Medicare Tax	100	100	-
201-331-5141	Unemployment Insurance	2,500	2,500	-
201-331-5560	Supplies & Materials	-	400	400
Total SubProgram: 331 - Code Compliance:		7,600	11,150	3,550
Total Expense:		57,600	46,150	(11,450)
Total Fund: 201 - TRAFFIC SAFETY FUND:		(23,250)	(25,800)	(2,550)
Fund: 203 - ROAD MAINTENANCE REHABILITATION FUND				
Revenue				
SubProgram: 431 - Street Maintenance				
203-431-4166	New Construction Fee	300	300	-
203-431-4314	Road Maintenance Rehab Program (SB1)	244,100	244,100	-
203-431-4600	Interest Income	3,000	2,500	(500)
203-431-4602	Gain/Loss on Investment	-	-	-
Total SubProgram: 431 - Street Maintenance:		247,400	246,900	(500)
Total Revenue:		247,400	246,900	(500)
Expense				
SubProgram: 999 - Transfers				
203-999-5911	To Capital Improvement 301	431,000	431,000	-
Total SubProgram: 999 - Transfers:		431,000	431,000	-
Total Expense:		431,000	431,000	-
Total Fund: 203 - ROAD MAINTENANCE REHABILITATION FUND:		(183,600)	(184,100)	(500)
Fund: 204 - PARK MAINTENANCE FUND				
Revenue				
SubProgram: 502 - Parks and Facilities Maintenance				
204-502-4169	PropertyTax- Park Maintenance Tax	155,000	155,000	-
204-502-4316	Bluffs Endowment	52,000	57,900	5,900
204-502-4500	Rents & Leases	2,000	2,000	-
204-502-4513	Park Rentals	250	250	-
204-502-4600	Interest Income	(50)	400	450
204-502-4602	Gain/Loss on Investment	-	-	-
204-502-4806	Donations	3,000	3,300	300
Total SubProgram: 502 - Parks and Facilities Maintenance:		212,200	218,850	6,650
SubProgram: 531 - Ocean Beach Services				
204-531-4700	PropertyTax- Berm Assessment	20,400	20,400	-
Total SubProgram: 531 - Ocean Beach Services:		20,400	20,400	-
SubProgram: 999 - Transfers				
204-999-4914	From Capital Improvements 301	12,500	12,500	-
204-999-4916	From General 101	167,626	173,276	5,650
204-999-4918	From Measure X 104	50,000	50,000	-
Total SubProgram: 999 - Transfers:		230,126	235,776	5,650
Total Revenue:		462,726	475,026	12,300
Expense				
SubProgram: 501 - Parks and Recreation Administration				
204-501-5100	Regular Wages	38,300	38,300	-
204-501-5102	Part-time Wages	-	1,100	1,100
204-501-5104	Overtime Pay	400	400	-
204-501-5106	Other Pay	800	800	-
204-501-5120	Health Insurance	6,300	6,300	-
204-501-5121	Dental Insurance	500	500	-
204-501-5122	Life Insurance	100	100	-
204-501-5123	Disability Insurance	150	150	-
204-501-5130	PERS CLASSIC Contribution	4,400	4,400	-
204-501-5132	PERS Prepay UAAL	6,700	6,700	-
204-501-5140	Medicare Tax	600	600	-
204-501-5150	Flexible Benefits Program	450	450	-
Total SubProgram: 501 - Parks and Recreation Administration:		58,700	59,800	1,100

		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
FY 2020/21 ADJUSTMENTS				
SubProgram: 502 - Parks and Facilities Maintenance				
204-502-5100	Regular Wages	31,950	31,950	-
204-502-5102	Part-time Wages	9,600	9,600	-
204-502-5104	Overtime Pay	1,600	1,600	-
204-502-5120	Health Insurance	12,600	12,600	-
204-502-5121	Dental Insurance	1,050	1,050	-
204-502-5122	Life Insurance	100	100	-
204-502-5123	Disability Insurance	150	150	-
204-502-5130	PERS CLASSIC Contribution	3,600	3,600	-
204-502-5132	PERS Prepay UAAL	5,200	5,200	-
204-502-5140	Medicare Tax	700	700	-
204-502-5150	Flexible Benefits Program	800	800	-
204-502-5170	Uniform Cleaning	1,000	1,000	-
204-502-5171	Uniform Allowance	200	200	-
204-502-5180	Individual Equipment/Safety	350	350	-
204-502-5301	Contract Services	8,100	8,100	-
204-502-5345	Equipment Repairs/Replacement	7,250	7,250	-
204-502-5350	Landscape Maintenance	110,000	100,000	(10,000)
204-502-5356	Tree Maintenance	12,000	8,500	(3,500)
204-502-5357	Tree Replacement	1,000	1,000	-
204-502-5362	Janitorial Services	25,400	28,400	3,000
204-502-5400	Utility - Electric	5,300	4,200	(1,100)
204-502-5420	Utility - Sewer	2,900	2,900	-
204-502-5430	Utility - Water	90,000	100,800	10,800
204-502-5560	Supplies & Materials	11,000	24,500	13,500
204-502-5561	Janitorial Supplies	4,000	2,500	(1,500)
204-502-5564	Equipment Maintenance	500	500	-
204-502-5581	Vehicle Operations & Maintenance	1,000	1,000	-
204-502-5582	Fuel Expense	300	300	-
204-502-5764	Improvements	8,000	8,000	-
Total SubProgram: 502 - Parks and Facilities Maintenance:		355,650	366,850	11,200
SubProgram: 531 - Ocean Beach Services				
204-531-5301	Contract Services	22,000	22,000	-
Total SubProgram: 531 - Ocean Beach Services:		22,000	22,000	-
Total Expense:		436,350	448,650	12,300
Total Fund: 204 - PARK MAINTENANCE FUND:		26,376	26,376	-
Fund: 205 - GAS TAX FUND				
Revenue				
SubProgram: 431 - Street Maintenance				
205-431-4320	Section 2103	105,850	105,850	-
205-431-4322	Section 2106	41,300	41,300	-
205-431-4324	Section 2107	92,600	92,600	-
205-431-4326	Section 2107.5	3,000	3,000	-
205-431-4328	Section 2105	73,000	73,000	-
205-431-4507	Public Works Charges	-	2,700	2,700
205-431-4600	Interest Income	800	1,500	700
205-431-4602	Gain/Loss on Investment	-	-	-
Total SubProgram: 431 - Street Maintenance:		316,550	319,950	3,400
Total Revenue:		316,550	319,950	3,400
Expense				
SubProgram: 431 - Street Maintenance				
205-431-5100	Regular Wages	62,550	62,550	-
205-431-5104	Overtime Pay	2,500	2,500	-
205-431-5106	Other Pay	2,750	2,750	-
205-431-5108	Interpreter Pay	150	150	-
205-431-5120	Health Insurance	14,100	14,100	-
205-431-5121	Dental Insurance	1,650	1,650	-
205-431-5122	Life Insurance	250	250	-
205-431-5123	Disability Insurance	250	250	-
205-431-5130	PERS CLASSIC Contribution	5,550	5,550	-
205-431-5131	PERS PEPPRA Contribution	1,200	1,200	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
205-431-5132	PERS Prepay UAAL	8,200	8,200	-
205-431-5140	Medicare Tax	1,050	1,050	-
205-431-5150	Flexible Benefits Program	1,400	1,400	-
205-431-5151	Fitness Benefit	300	300	-
205-431-5170	Uniform Cleaning	1,400	1,400	-
205-431-5171	Uniform Allowance	2,900	2,900	-
205-431-5180	Individual Equipment/Safety	700	700	-
205-431-5302	Street Maintenance	4,000	4,000	-
205-431-5345	Equipment Repairs/Replacement	32,600	32,600	-
205-431-5440	Utility - Communications/Telephone	800	750	(50)
205-431-5500	Printing & Advertising	1,600	1,600	-
205-431-5510	Dues & Subscriptions	1,000	200	(800)
205-431-5512	Meetings & Travel	1,000	-	(1,000)
205-431-5536	Equipment/Office Rent & Leases	3,000	3,000	-
205-431-5560	Supplies & Materials	25,600	25,600	-
205-431-5581	Vehicle Operations & Maintenance	15,000	15,000	-
205-431-5582	Fuel Expense	13,000	13,000	-
Total SubProgram: 431 - Street Maintenance:		204,500	202,650	(1,850)
Total Expense:		204,500	202,650	(1,850)
Total Fund: 205 - GAS TAX FUND:		112,050	117,300	5,250
Fund: 206 - LOCAL TRANSPORTATION FUND				
Revenue				
SubProgram: 411 - Transportation, Parking and Lighting				
206-411-4330	BKWY, ART3; SEC 9	10,000	10,000	-
206-411-4600	Interest Income	800	800	-
206-411-4602	Gain/Loss on Investment	-	-	-
Total SubProgram: 411 - Transportation, Parking and Lighting:		10,800	10,800	-
Total Revenue:		10,800	10,800	-
Expense				
SubProgram: 431 - Street Maintenance				
206-431-5100	Regular Wages	36,700	36,700	-
206-431-5104	Overtime Pay	1,000	1,000	-
206-431-5106	Other Pay	1,800	1,800	-
206-431-5108	Interpreter Pay	100	100	-
206-431-5120	Health Insurance	7,300	7,300	-
206-431-5121	Dental Insurance	1,000	1,000	-
206-431-5122	Life Insurance	150	150	-
206-431-5123	Disability Insurance	150	150	-
206-431-5130	PERS CLASSIC Contribution	3,700	3,700	-
206-431-5131	PERS PEPRA Contribution	400	400	-
206-431-5132	PERS Prepay UAAL	5,350	5,350	-
206-431-5140	Medicare Tax	600	600	-
206-431-5150	Flexible Benefits Program	700	700	-
206-431-5151	Fitness Benefit	300	300	-
206-431-5302	Street Maintenance	10,000	5,000	(5,000)
206-431-5560	Supplies & Materials	1,000	1,000	-
Total SubProgram: 431 - Street Maintenance:		70,250	65,250	(5,000)
Total Expense:		70,250	65,250	(5,000)
Total Fund: 206 - LOCAL TRANSPORTATION FUND:		(59,450)	(54,450)	5,000
Fund: 207 - TIDELANDS TRUST FUND				
Revenue				
SubProgram: 531 - Ocean Beach Services				
207-531-4500	Rents & Leases	307,000	307,000	-
207-531-4600	Interest Income	1,500	2,000	500
207-531-4602	Gain/Loss on Investment	-	-	-
207-531-4810	Reimbursement- State	2,600	2,600	-
Total SubProgram: 531 - Ocean Beach Services:		311,100	311,600	500
Total Revenue:		311,100	311,600	500

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
Expense				
SubProgram: 501 - Parks and Recreation Administration				
207-501-5100	Regular Wages	45,450	45,450	-
207-501-5102	Part-time Wages	-	1,000	1,000
207-501-5104	Overtime Pay	500	500	-
207-501-5106	Other Pay	900	900	-
207-501-5120	Health Insurance	8,800	8,800	-
207-501-5121	Dental Insurance	600	600	-
207-501-5122	Life Insurance	150	150	-
207-501-5123	Disability Insurance	150	150	-
207-501-5130	PERS CLASSIC Contribution	3,700	3,700	-
207-501-5131	PERS PEPRA Contribution	900	900	-
207-501-5132	PERS Prepay UAAL	5,700	5,700	-
207-501-5140	Medicare Tax	700	700	-
207-501-5150	Flexible Benefits Program	700	700	-
Total SubProgram: 501 - Parks and Recreation Administration:		68,250	69,250	1,000
SubProgram: 502 - Parks and Facilities Maintenance				
207-502-5100	Regular Wages	3,300	3,300	-
207-502-5102	Part-time Wages	4,900	4,900	-
207-502-5104	Overtime Pay	500	500	-
207-502-5106	Other Pay	50	50	-
207-502-5120	Health Insurance	1,200	1,200	-
207-502-5121	Dental Insurance	100	100	-
207-502-5122	Life Insurance	50	50	-
207-502-5123	Disability Insurance	50	50	-
207-502-5130	PERS CLASSIC Contribution	400	400	-
207-502-5131	PERS PEPRA Contribution	50	50	-
207-502-5132	PERS Prepay UAAL	550	550	-
207-502-5140	Medicare Tax	150	150	-
207-502-5150	Flexible Benefits Program	100	100	-
207-502-5301	Contract Services	2,000	2,000	-
207-502-5345	Equipment Repairs/Replacement	2,000	2,000	-
207-502-5350	Landscape Maintenance	10,000	10,000	-
207-502-5362	Janitorial Services	12,000	15,600	3,600
207-502-5560	Supplies & Materials	3,000	3,000	-
207-502-5561	Janitorial Supplies	2,500	2,500	-
207-502-5564	Equipment Maintenance	5,000	5,000	-
Total SubProgram: 502 - Parks and Facilities Maintenance:		47,900	51,500	3,600
SubProgram: 531 - Ocean Beach Services				
207-531-5102	Part-time Wages	60,500	45,000	(15,500)
207-531-5104	Overtime Pay	1,500	1,500	-
207-531-5120	Health Insurance	880	880	-
207-531-5121	Dental Insurance	100	100	-
207-531-5122	Life Insurance	50	50	-
207-531-5123	Disability Insurance	50	50	-
207-531-5140	Medicare Tax	500	500	-
207-531-5141	Unemployment Insurance	5,200	5,200	-
207-531-5150	Flexible Benefits Program	250	250	-
207-531-5151	Fitness Benefit	200	200	-
207-531-5171	Uniform Allowance	1,000	1,000	-
207-531-5301	Contract Services	13,000	13,000	-
207-531-5345	Equipment Repairs/Replacement	10,000	10,000	-
207-531-5350	Landscape Maintenance	3,000	3,000	-
207-531-5420	Utility - Sewer	650	650	-
207-531-5440	Utility - Communications/Telephone	3,600	3,500	(100)

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
207-531-5510	Dues & Subscriptions	25,000	25,000	-
207-531-5560	Supplies & Materials	3,500	3,500	-
Total SubProgram: 531 - Ocean Beach Services:		128,980	113,380	(15,600)
SubProgram: 999 - Transfers				
207-999-5911	To Capital Improvement 301	53,600	28,600	(25,000)
Total SubProgram: 999 - Transfers:		53,600	28,600	(25,000)
Total Expense:		298,730	262,730	(36,000)
Total Fund: 207 - TIDELANDS TRUST FUND:		12,370	48,870	36,500
Fund: 208 - STREET LIGHTING FUND				
Revenue				
SubProgram: 411 - Transportation, Parking and Lighting				
208-411-4100	PropertyTax- Secured, Current Year	180,000	190,000	10,000
208-411-4101	PropertyTax- Unsecured, Current Year	7,000	7,000	-
208-411-4113	PropertyTax- Supplemental Roll	5,000	4,000	(1,000)
208-411-4334	PropertyTax- Homeowners Exemption	500	500	-
208-411-4410	PropertyTax- Interest/Penalties	1,000	750	(250)
208-411-4600	Interest Income	2,000	3,000	1,000
208-411-4602	Gain/Loss on Investment	-	-	-
Total SubProgram: 411 - Transportation, Parking and Lighting:		195,500	205,250	9,750
Total Revenue:		195,500	205,250	9,750
Expense				
SubProgram: 411 - Transportation, Parking and Lighting				
208-411-5100	Regular Wages	4,800	4,800	-
208-411-5104	Overtime Pay	300	300	-
208-411-5106	Other Pay	250	250	-
208-411-5120	Health Insurance	400	400	-
208-411-5121	Dental Insurance	100	100	-
208-411-5122	Life Insurance	50	50	-
208-411-5123	Disability Insurance	50	50	-
208-411-5130	PERS CLASSIC Contribution	550	550	-
208-411-5132	PERS Prepay UAAL	850	850	-
208-411-5140	Medicare Tax	100	100	-
208-411-5150	Flexible Benefits Program	50	50	-
208-411-5151	Fitness Benefit	200	200	-
208-411-5301	Contract Services	-	3,000	3,000
208-411-5400	Utility - Electric	105,000	100,800	(4,200)
208-411-5560	Supplies & Materials	5,000	5,000	-
Total SubProgram: 411 - Transportation, Parking and Lighting:		117,700	116,500	(1,200)
SubProgram: 502 - Parks and Facilities Maintenance				
208-502-5100	Regular Wages	6,450	6,450	-
208-502-5104	Overtime Pay	500	500	-
208-502-5120	Health Insurance	2,450	2,450	-
208-502-5121	Dental Insurance	200	200	-
208-502-5122	Life Insurance	50	50	-
208-502-5123	Disability Insurance	50	50	-
208-502-5130	PERS CLASSIC Contribution	750	750	-
208-502-5132	PERS Prepay UAAL	1,050	1,050	-
208-502-5140	Medicare Tax	100	100	-
208-502-5150	Flexible Benefits Program	150	150	-
208-502-5564	Equipment Maintenance	800	800	-
Total SubProgram: 502 - Parks and Facilities Maintenance:		12,550	12,550	-
Total Expense:		130,250	129,050	(1,200)
Total Fund: 208 - STREET LIGHTING FUND:		65,250	76,200	10,950
Fund: 209 - RIGHT-OF-WAY MAINTENANCE DISTRICT FUND				
Revenue				
SubProgram: 441 - Right of Way Maintenance				
209-441-4412	PropertyTax- ROW Penalties	200	200	-
209-441-4600	Interest Income	100	600	500
209-441-4602	Gain/Loss on Investment	-	-	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
209-441-4701	PropertyTax- ROW Current Year	195,000	195,000	-
Total SubProgram: 441 - Right of Way Maintenance:		195,300	195,800	500
SubProgram: 999 - Transfers				
209-999-4916	From General 101	47,365	42,065	(5,300)
Total SubProgram: 999 - Transfers:		47,365	42,065	(5,300)
Total Revenue:		242,665	237,865	(4,800)
Expense				
SubProgram: 441 - Right of Way Maintenance				
209-441-5100	Regular Wages	55,200	55,200	-
209-441-5102	Part-time Wages	16,650	16,650	-
209-441-5104	Overtime Pay	3,000	3,000	-
209-441-5106	Other Pay	2,350	2,350	-
209-441-5108	Interpreter Pay	150	150	-
209-441-5120	Health Insurance	13,300	13,300	-
209-441-5121	Dental Insurance	1,600	1,600	-
209-441-5122	Life Insurance	200	200	-
209-441-5123	Disability Insurance	250	250	-
209-441-5130	PERS CLASSIC Contribution	5,500	5,500	-
209-441-5131	PERS PEPR A Contribution	650	650	-
209-441-5132	PERS Prepay UAAL	8,250	8,250	-
209-441-5140	Medicare Tax	1,200	1,200	-
209-441-5150	Flexible Benefits Program	1,100	1,100	-
209-441-5151	Fitness Benefit	200	200	-
209-441-5170	Uniform Cleaning	2,400	2,400	-
209-441-5171	Uniform Allowance	4,350	3,100	(1,250)
209-441-5180	Individual Equipment/Safety	700	700	-
209-441-5301	Contract Services	2,500	500	(2,000)
209-441-5345	Equipment Repairs/Replacement	475	650	175
209-441-5350	Landscape Maintenance	29,000	29,000	-
209-441-5362	Janitorial Services	27,400	27,400	-
209-441-5400	Utility - Electric	8,600	9,600	1,000
209-441-5420	Utility - Sewer	2,500	3,300	800
209-441-5430	Utility - Water	30,000	30,000	-
209-441-5440	Utility - Communications/Telephone	1,200	850	(350)
209-441-5536	Equipment/ Office Rent & Leases	2,150	-	(2,150)
209-441-5560	Supplies & Materials	14,400	14,400	-
209-441-5561	Janitorial Supplies	5,000	4,000	(1,000)
209-441-5564	Equipment Maintenance	725	700	(25)
Total SubProgram: 441 - Right of Way Maintenance:		241,000	236,200	(4,800)
Total Expense:		241,000	236,200	(4,800)
Total Fund: 209 - RIGHT-OF-WAY MAINTENANCE DISTRICT FUND:		1,665	1,665	-
Fund: 210 - PARKING AND BUSINESS IMPROVEMENT DISTRICT FUND				
Revenue				
SubProgram: 161 - Communication and Community Promotions				
210-161-4600	Interest Income	300	400	100
210-161-4602	Gain/Loss on Investment	-	-	-
210-161-4703	General Business Assessment	250	250	-
Total SubProgram: 161 - Communication and Community Promotions:		550	650	100
Total Revenue:		550	650	100
Expense				
SubProgram: 161 - Communication and Community Promotions				
210-161-5100	Regular Wages	4,000	4,000	-
210-161-5120	Health Insurance	500	500	-
210-161-5121	Dental Insurance	50	50	-
210-161-5122	Life Insurance	50	50	-
210-161-5123	Disability Insurance	50	50	-
210-161-5131	PERS PEPR A Contribution	350	350	-
210-161-5132	PERS Prepay UAAL	50	50	-
210-161-5140	Medicare Tax	100	100	-
210-161-5150	Flexible Benefits Program	100	100	-
210-161-5301	Contract Services	-	-	-

		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
FY 2020/21 ADJUSTMENTS				
210-161-5500	Printing & Advertising	3,150	2,800	(350)
210-161-5510	Dues & Subscriptions	1,500	1,500	-
210-161-5536	Equipment/Office Rent & Leases	6,800	5,000	(1,800)
210-161-5560	Supplies & Materials	200	200	-
Total SubProgram: 161 - Communication and Community Promotions:		16,900	14,750	(2,150)
SubProgram: 431 - Street Maintenance				
210-431-5302	Street Maintenance	5,400	5,400	-
Total SubProgram: 431 - Street Maintenance:		5,400	5,400	-
Total Expense:		22,300	20,150	(2,150)
Total Fund: 210 - PARKING AND BUSINESS IMPROVEMENT DISTRICT FUND:		(21,750)	(19,500)	2,250
Fund: 211 - AB 939 SOLID WASTE FUND				
Revenue				
SubProgram: 421 - Solid Waste				
211-421-4516	AB 939 Fees	245,000	245,000	-
211-421-4600	Interest Income	2,600	3,000	400
211-421-4602	Gain/Loss on Investment	-	-	-
Total SubProgram: 421 - Solid Waste:		247,600	248,000	400
Total Revenue:		247,600	248,000	400
Expense				
SubProgram: 421 - Solid Waste				
211-421-5100	Regular Wages	88,000	88,000	-
211-421-5104	Overtime Pay	2,000	2,000	-
211-421-5106	Other Pay	8,800	8,800	-
211-421-5108	Interpreter Pay	150	150	-
211-421-5120	Health Insurance	21,300	21,300	-
211-421-5121	Dental Insurance	2,050	2,050	-
211-421-5122	Life Insurance	350	350	-
211-421-5123	Disability Insurance	350	350	-
211-421-5130	PERS CLASSIC Contribution	9,050	9,050	-
211-421-5131	PERS PEPRRA Contribution	1,200	1,200	-
211-421-5132	PERS Prepay UAAL	13,450	13,450	-
211-421-5140	Medicare Tax	1,500	1,500	-
211-421-5150	Flexible Benefits Program	1,600	1,600	-
211-421-5151	Fitness Benefit	300	300	-
211-421-5301	Contract Services	96,500	75,000	(21,500)
211-421-5500	Printing & Advertising	7,400	7,400	-
211-421-5531	Employee/Public Relations	500	500	-
211-421-5539	Environmental Services	7,500	2,500	(5,000)
211-421-5560	Supplies & Materials	12,600	3,000	(9,600)
Total SubProgram: 421 - Solid Waste:		274,600	238,500	(36,100)
SubProgram: 431 - Street Maintenance				
211-431-5259	Street Sweeping	59,400	59,400	-
211-431-5430	Utility - Water	5,000	4,500	(500)
Total SubProgram: 431 - Street Maintenance:		64,400	63,900	(500)
Total Expense:		339,000	302,400	(36,600)
Total Fund: 211 - AB 939 SOLID WASTE FUND:		(91,400)	(54,400)	37,000
Fund: 212 - MEASURE D TRANSPORTATION IMPROVEMENT FUND				
Revenue				
SubProgram: 431 - Street Maintenance				
212-431-4600	Interest Income	453	-	(453)
Total SubProgram: 431 - Street Maintenance:		453	-	(453)
Total Revenue:		453	-	(453)
Expense				
SubProgram: 999 - Transfers				
212-999-5911	To Capital Improvement 301	131,650	131,197	(453)
Total SubProgram: 999 - Transfers:		131,650	131,197	(453)
Total Expense:		131,650	131,197	(453)
Total Fund: 212 - MEASURE D TRANSPORTATION IMPROVEMENT FUND:		(131,197)	(131,197)	-

		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
FY 2020/21 ADJUSTMENTS				
Fund: 213 - RECREATION SERVICES FUND				
Revenue				
SubProgram: 503 - Vets Hall/Seaside				
213-503-4500	Rents & Leases	25,000	25,000	-
213-503-4522	Jazzercise	200	200	-
213-503-4528	Vets Hall Rentals	2,310	4,500	2,190
213-503-4806	Donations	1,525	1,525	-
Total SubProgram: 503 - Vets Hall/Seaside:		29,035	31,225	2,190
SubProgram: 521 - Community Pool Services				
213-521-4260	Sign Permits	-	-	-
213-521-4529	Uniform Sales	100	-	(100)
213-521-4530	Swim Lessons/ Learn to Swim Revenue	5,000	5,000	-
213-521-4532	Punch Card Sales	57,000	60,000	3,000
213-521-4533	Aerobics Program	8,000	5,000	(3,000)
213-521-4535	Adult Day Pass Fees	9,000	9,000	-
213-521-4536	Senior Day Pass Fees	5,700	5,700	-
213-521-4537	Masters Swim Program (Monthly/Daily)	6,000	10,000	4,000
213-521-4540	Group Fees	900	900	-
213-521-4541	Concession - Taxable	3,000	3,000	-
213-521-4543	Child Day Pass Fees	-	50	50
213-521-4545	Concession - Non Taxable	-	500	500
213-521-4546	Pool Special Event	10,000	5,000	(5,000)
213-521-4802	Miscellaneous Income	100	100	-
213-521-4810	Reimbursement- State	25	6,000	5,975
Total SubProgram: 521 - Community Pool Services:		104,825	110,250	5,425
SubProgram: 522 - Junior Lifeguards				
213-522-4524	Jr Lifeguard Fees	15,000	75,000	60,000
Total SubProgram: 522 - Junior Lifeguards:		15,000	75,000	60,000
SubProgram: 523 - Swim Team Aquatics				
213-523-4538	Swim Team Tuitions	17,000	17,000	-
Total SubProgram: 523 - Swim Team Aquatics:		17,000	17,000	-
SubProgram: 531 - Ocean Beach Services				
213-531-4360	State Grants	8,750	8,750	-
213-531-4500	Rents & Leases	2,000	2,000	-
213-531-4526	Ocean Recreation	500	500	-
Total SubProgram: 531 - Ocean Beach Services:		11,250	11,250	-
SubProgram: 532 - Beach Store				
213-532-4525	Beach Concession	10,000	-	(10,000)
Total SubProgram: 532 - Beach Store:		10,000	-	(10,000)
SubProgram: 541 - Special Events				
213-541-4544	Tennis Tuition	2,600	2,600	-
Total SubProgram: 541 - Special Events:		2,600	2,600	-
SubProgram: 542 - Community Garden				
213-542-4521	Community Garden Dues	12,000	12,000	-
213-542-4806	Donations	-	150	150
Total SubProgram: 542 - Community Garden:		12,000	12,150	150
SubProgram: 999 - Transfers				
213-999-4901	From Revolving 216	25,300	25,300	-
213-999-4914	From Capital Improvements 301	15,000	15,000	-
213-999-4916	From General 101	409,944	336,359	(73,585)
213-999-4918	From Measure X 104	50,000	50,000	-
Total SubProgram: 999 - Transfers:		500,244	426,659	(73,585)
Total Revenue:		701,954	686,134	(15,820)
Expense				
SubProgram: 503 - Vets Hall/Seaside				
213-503-5100	Regular Wages	12,550	12,550	-
213-503-5102	Part-time Wages	4,800	4,800	-
213-503-5104	Overtime Pay	600	600	-
213-503-5120	Health Insurance	3,300	3,300	-
213-503-5121	Dental Insurance	250	250	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
213-503-5122	Life Insurance	50	50	-
213-503-5123	Disability Insurance	50	50	-
213-503-5130	PERS CLASSIC Contribution	1,500	1,500	-
213-503-5132	PERS Prepay UAAL	2,200	2,200	-
213-503-5140	Medicare Tax	300	300	-
213-503-5150	Flexible Benefits Program	250	250	-
213-503-5301	Contract Services	3,000	3,000	-
213-503-5350	Landscape Maintenance	5,200	5,200	-
213-503-5357	Tree Replacement	-	-	-
213-503-5362	Janitorial Services	12,500	17,500	5,000
213-503-5400	Utility - Electric	4,300	4,320	20
213-503-5410	Utility - Natural Gas	800	1,750	950
213-503-5420	Utility - Sewer	3,400	3,450	50
213-503-5430	Utility - Water	2,300	2,100	(200)
213-503-5440	Utility - Communications/Telephone	1,650	1,680	30
213-503-5560	Supplies & Materials	500	500	-
213-503-5561	Janitorial Supplies	600	600	-
213-503-5564	Equipment Maintenance	2,000	500	(1,500)
Total SubProgram: 503 - Vets Hall/Seaside:		62,100	66,450	4,350
SubProgram: 521 - Community Pool Services				
213-521-5100	Regular Wages	120,900	120,900	-
213-521-5102	Part-time Wages	146,000	146,000	-
213-521-5104	Overtime Pay	2,000	2,000	-
213-521-5106	Other Pay	2,300	2,300	-
213-521-5120	Health Insurance	32,000	22,500	(9,500)
213-521-5121	Dental Insurance	1,800	1,800	-
213-521-5122	Life Insurance	500	500	-
213-521-5123	Disability Insurance	350	350	-
213-521-5130	PERS CLASSIC Contribution	3,250	3,250	-
213-521-5131	PERS PEPRRA Contribution	5,750	5,750	-
213-521-5132	PERS Prepay UAAL	5,050	5,050	-
213-521-5140	Medicare Tax	4,050	4,050	-
213-521-5141	Unemployment Insurance	12,070	12,000	(70)
213-521-5150	Flexible Benefits Program	2,600	2,600	-
213-521-5151	Fitness Benefit	200	200	-
213-521-5152	Cell Phone Allowance	800	800	-
213-521-5171	Uniform Allowance	1,100	1,100	-
213-521-5221	Employee Training	2,500	4,000	1,500
213-521-5301	Contract Services	15,000	12,000	(3,000)
213-521-5345	Equipment Repairs/Replacement	3,000	3,000	-
213-521-5350	Landscape Maintenance	5,400	5,400	-
213-521-5360	Software Subscription/Maintenance	1,000	1,000	-
213-521-5400	Utility - Electric	20,000	21,600	1,600
213-521-5410	Utility - Natural Gas	23,500	33,600	10,100
213-521-5420	Utility - Sewer	15,000	15,010	10
213-521-5430	Utility - Water	20,100	18,600	(1,500)
213-521-5440	Utility - Communications/Telephone	2,700	3,080	380
213-521-5500	Printing & Advertising	250	250	-
213-521-5510	Dues & Subscriptions	250	250	-
213-521-5512	Meetings & Travel	650	650	-
213-521-5545	Purchases for Resale	1,500	1,500	-
213-521-5550	Supplies for Resale	500	1,000	500
213-521-5560	Supplies & Materials	5,000	5,000	-
213-521-5561	Janitorial Supplies	2,000	2,000	-
213-521-5562	Chemicals	40,000	40,000	-
Total SubProgram: 521 - Community Pool Services:		499,070	499,090	20
SubProgram: 522 - Junior Lifeguards				
213-522-5100	Regular Wages	28,700	28,700	-
213-522-5102	Part-time Wages	40,400	30,000	(10,400)
213-522-5104	Overtime Pay	1,000	1,000	-
213-522-5106	Other Pay	400	400	-
213-522-5120	Health Insurance	6,750	6,750	-
213-522-5121	Dental Insurance	350	350	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
213-522-5122	Life Insurance	100	100	-
213-522-5123	Disability Insurance	100	100	-
213-522-5130	PERS CLASSIC Contribution	350	350	-
213-522-5131	PERS PEPRA Contribution	1,800	1,800	-
213-522-5132	PERS Prepay UAAL	600	600	-
213-522-5140	Medicare Tax	750	750	-
213-522-5150	Flexible Benefits Program	750	750	-
213-522-5171	Uniform Allowance	800	800	-
213-522-5345	Equipment Repairs/Replacement	4,000	3,000	(1,000)
213-522-5440	Utility - Communications/Telephone	200	240	40
213-522-5512	Meetings & Travel	3,000	250	(2,750)
213-522-5560	Supplies & Materials	2,500	2,500	-
Total SubProgram: 522 - Junior Lifeguards:		92,550	78,440	(14,110)
SubProgram: 523 - Swim Team Aquatics				
213-523-5100	Regular Wages	3,100	3,100	-
213-523-5102	Part-time Wages	12,000	12,000	-
213-523-5104	Overtime Pay	350	350	-
213-523-5120	Health Insurance	450	450	-
213-523-5121	Dental Insurance	50	50	-
213-523-5122	Life Insurance	50	50	-
213-523-5123	Disability Insurance	50	50	-
213-523-5130	PERS CLASSIC Contribution	350	350	-
213-523-5132	PERS Prepay UAAL	550	550	-
213-523-5140	Medicare Tax	200	200	-
213-523-5150	Flexible Benefits Program	100	100	-
213-523-5151	Fitness Benefit	50	50	-
213-523-5360	Software Subscriptions/Maintenance	-	650	650
213-523-5510	Dues & Subscriptions	500	500	-
213-523-5512	Meetings & Travel	100	100	-
213-523-5560	Supplies & Materials	1,500	1,500	-
Total SubProgram: 523 - Swim Team Aquatics:		19,400	20,050	650
SubProgram: 531 - Ocean Beach Services				
213-531-5100	Regular Wages	3,100	3,100	-
213-531-5102	Part-time Wages	6,500	2,500	(4,000)
213-531-5104	Overtime Pay	300	300	-
213-531-5120	Health Insurance	450	450	-
213-531-5121	Dental Insurance	50	50	-
213-531-5122	Life Insurance	50	50	-
213-531-5123	Disability Insurance	50	50	-
213-531-5130	PERS CLASSIC Contribution	400	400	-
213-531-5132	PERS Prepay UAAL	550	550	-
213-531-5140	Medicare Tax	50	50	-
213-531-5150	Flexible Benefits Program	50	50	-
213-531-5440	Utility - Communications/Telephone	2,400	-	(2,400)
Total SubProgram: 531 - Ocean Beach Services:		13,950	7,550	(6,400)
SubProgram: 532 - Beach Store				
213-532-5100	Regular Wages	3,100	3,100	-
213-532-5102	Part-time Wages	3,000	1,500	(1,500)
213-532-5104	Overtime Pay	100	100	-
213-532-5120	Health Insurance	450	450	-
213-532-5121	Dental Insurance	50	50	-
213-532-5122	Life Insurance	50	50	-
213-532-5123	Disability Insurance	50	50	-
213-532-5130	PERS CLASSIC Contribution	350	350	-
213-532-5132	PERS Prepay UAAL	550	550	-
213-532-5140	Medicare Tax	50	50	-
213-532-5150	Flexible Benefits Program	100	100	-
213-532-5350	Landscape Maintenance	200	200	-
213-532-5440	Utility - Communications/Telephone	200	2,800	2,600

		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
FY 2020/21 ADJUSTMENTS				
213-532-5545	Purchases for Inventory	1,250	-	(1,250)
213-532-5546	Cash (Over)/Short	-	-	-
213-532-5560	Supplies & Materials	500	500	-
Total SubProgram: 532 - Beach Store:		10,000	9,850	(150)
SubProgram: 542 - Community Garden				
213-542-5102	Part-time Wages	24,000	24,000	-
213-542-5104	Overtime Pay	400	400	-
213-542-5140	Medicare Tax	350	350	-
213-542-5301	Contract Services	2,000	2,000	-
213-542-5362	Janitorial Services	1,100	1,550	450
213-542-5420	Utility - Sewer	750	710	(40)
213-542-5440	Utility - Communications/Telephone	1,050	960	(90)
213-542-5560	Supplies & Materials	2,500	2,000	(500)
Total SubProgram: 542 - Community Garden:		32,150	31,970	(180)
Total Expense:		729,220	713,400	(15,820)
Total Fund: 213 - RECREATION SERVICES FUND:		(27,266)	(27,266)	-
Fund: 214 - HOUSING FUND				
Revenue				
SubProgram: 311 - Housing				
214-311-4600	Interest Income	4,000	5,000	1,000
214-311-4602	Gain/Loss on Investment	7,500	-	(7,500)
214-311-4802	Miscellaneous Income	-	7,500	7,500
Total SubProgram: 311 - Housing:		11,500	12,500	1,000
Total Revenue:		11,500	12,500	1,000
Expense				
SubProgram: 311 - Housing				
214-311-5201	Professional Services	35,900	35,900	-
Total SubProgram: 311 - Housing:		35,900	35,900	-
Total Expense:		35,900	35,900	-
Total Fund: 214 - HOUSING FUND:		(24,400)	(23,400)	1,000
Fund: 215 - MEASURE A FUND				
Revenue				
SubProgram: 431 - Street Maintenance				
215-431-4332	Measure A Revenue	794,500	794,500	-
215-431-4600	Interest Income	20,000	20,000	-
215-431-4602	Gain/Loss on Investment	-	-	-
Total SubProgram: 431 - Street Maintenance:		814,500	814,500	-
Total Revenue:		814,500	814,500	-
Expense				
SubProgram: 221 - Management Information Services				
215-221-5360	Software Subscription/Maintenance	-	9,500	9,500
215-221-5565	Computer Hardware/Replacement	11,000	11,000	-
Total SubProgram: 221 - Management Information Services:		11,000	20,500	9,500
SubProgram: 411 - Transportation, Parking and Lighting				
215-411-5100	Regular Wages	82,900	82,900	-
215-411-5104	Overtime Pay	3,000	3,000	-
215-411-5106	Other Pay	2,900	2,900	-
215-411-5108	Interpreter Pay	200	200	-
215-411-5120	Health Insurance	20,000	20,000	-
215-411-5121	Dental Insurance	2,300	2,300	-
215-411-5122	Life Insurance	300	300	-
215-411-5123	Disability Insurance	300	300	-
215-411-5130	PERS CLASSIC Contribution	7,650	7,650	-
215-411-5131	PERS PEPRRA Contribution	1,350	1,350	-
215-411-5132	PERS Prepay UAAL	11,300	11,300	-
215-411-5140	Medicare Tax	1,300	1,300	-
215-411-5150	Flexible Benefits Program	1,600	1,600	-
215-411-5151	Fitness Benefit	200	200	-
215-411-5204	Transit- Senior/ADA Transport	17,500	17,500	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
215-411-5228	Engineering Services	352,000	183,500	(168,500)
215-411-5301	Contract Services	5,000	5,000	-
215-411-5510	Dues & Subscriptions	16,500	1,500	(15,000)
215-411-5560	Supplies & Materials	1,000	-	(1,000)
Total SubProgram: 411 - Transportation, Parking and Lighting:		527,300	342,800	(184,500)
SubProgram: 431 - Street Maintenance				
215-431-5302	Street Maintenance	212,000	182,000	(30,000)
215-431-5345	Equipment Repairs/Replacement	20,000	44,200	24,200
215-431-5400	Utility - Electric	4,000	9,000	5,000
215-431-5566	Sign Replacement	30,000	30,000	-
215-431-5762	Vehicle Purchase	116,000	86,400	(29,600)
Total SubProgram: 431 - Street Maintenance:		382,000	351,600	(30,400)
SubProgram: 441 - Right of Way Maintenance				
215-441-5356	Tree Maintenance	152,000	152,000	-
215-441-5357	Tree Replacement	30,000	30,000	-
Total SubProgram: 441 - Right of Way Maintenance:		182,000	182,000	-
SubProgram: 451 - Watershed Management				
215-451-5353	Storm Drain Maintenance	20,000	20,000	-
Total SubProgram: 451 - Watershed Management:		20,000	20,000	-
SubProgram: 999 - Transfers				
215-999-5911	To Capital Improvement 301	1,190,500	916,053	(274,447)
Total SubProgram: 999 - Transfers:		1,190,500	916,053	(274,447)
Total Expense:		2,312,800	1,832,953	(479,847)
Total Fund: 215 - MEASURE A FUND:		(1,498,300)	(1,018,453)	479,847
Fund: 216 - REVOLVING FUND				
Revenue				
SubProgram: 151 - Emergency Preparedness				
216-151-4360	State Grants	10,000	10,000	-
Total SubProgram: 151 - Emergency Preparedness:		10,000	10,000	-
SubProgram: 421 - Solid Waste				
216-421-4360	State Grants	5,000	5,000	-
Total SubProgram: 421 - Solid Waste:		5,000	5,000	-
SubProgram: 521 - Community Pool Services				
216-521-4806	Donations	6,000	6,000	-
Total SubProgram: 521 - Community Pool Services:		6,000	6,000	-
SubProgram: 542 - Community Garden				
216-542-4360	State Grants	25,300	25,300	-
Total SubProgram: 542 - Community Garden:		25,300	25,300	-
SubProgram: 900 - Non-Departmental				
216-900-4600	Interest Income	-	-	-
216-900-4602	Gain/Loss on Investment	-	-	-
Total SubProgram: 900 - Non-Departmental:		-	-	-
Total Revenue:		46,300	46,300	-
Expense				
SubProgram: 151 - Emergency Preparedness				
216-151-5301	Contract Services	10,000	10,000	-
216-151-5560	Supplies & Materials	-	-	-
Total SubProgram: 151 - Emergency Preparedness:		10,000	10,000	-
SubProgram: 421 - Solid Waste				
216-421-5301	Contract Services	-	-	-
216-421-5560	Supplies & Materials	5,000	5,000	-
Total SubProgram: 421 - Solid Waste:		5,000	5,000	-
SubProgram: 521 - Community Pool Services				
216-521-5301	Contract Services	-	-	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
216-521-5345	Equipment Repairs/Replacement	6,000	6,000	-
Total SubProgram: 521 - Community Pool Services:		6,000	6,000	-
SubProgram: 999 - Transfers				
216-999-5909	To Recreation Services 213	25,300	25,300	-
Total SubProgram: 999 - Transfers:		25,300	25,300	-
Total Expense:		46,300	46,300	-
Total Fund: 216 - REVOLVING FUND:		-	-	-
Fund: 217 - PEG FEES				
Revenue				
SubProgram: 161 - Communication and Community Promotions				
217-161-4131	COX Cable PEG Fees	46,000	46,000	-
217-161-4600	Interest Income	1,500	1,500	-
217-161-4602	Gain/Loss on Investment	-	-	-
217-161-4802	Miscellaneous Income	-	2,000	2,000
Total SubProgram: 161 - Communication and Community Promotions:		47,500	49,500	2,000
Total Revenue:		47,500	49,500	2,000
Expense				
SubProgram: 161 - Communication and Community Promotions				
217-161-5201	Professional Services	77,000	77,000	-
217-161-5510	Dues & Subscriptions	400	400	-
217-161-5560	Supplies & Materials	1,000	1,000	-
217-161-5761	Major Equipment	11,700	11,700	-
Total SubProgram: 161 - Communication and Community Promotions:		90,100	90,100	-
SubProgram: 221 - Management Information Services				
217-221-5345	Equipment Repairs/Replacement	1,500	3,050	1,550
217-221-5360	Software Subscription/Maintenance	10,000	10,000	-
Total SubProgram: 221 - Management Information Services:		11,500	13,050	1,550
Total Expense:		101,600	103,150	1,550
Total Fund: 217 - PEG FEES:		(54,100)	(53,650)	450
Fund: 301 - CAPITAL IMPROVEMENT PROJECTS FUND				
Revenue				
SubProgram: 211 - Central Services				
301-211-4555	General Government	15,500	15,500	-
Total SubProgram: 211 - Central Services:		15,500	15,500	-
SubProgram: 401 - Public Works Administration				
301-401-4550	Highway & Bridges	108,050	108,050	-
301-401-4552	Traffic Control	28,950	28,950	-
301-401-4812	Reimbursement- Insurance Claim	529,950	223,600	(306,350)
Total SubProgram: 401 - Public Works Administration:		666,950	360,600	(306,350)
SubProgram: 403 - Capital Improvements				
301-403-4360	State Grants	333,900	272,900	(61,000)
301-403-4370	Federal Grants	661,600	76,425	(585,175)
301-403-4380	County Grants	2,039,100	587,700	(1,451,400)
301-403-4390	Private Grants	50,000	58,000	8,000
Total SubProgram: 403 - Capital Improvements:		3,084,600	995,025	(2,089,575)
SubProgram: 431 - Street Maintenance				
301-431-4551	Storm Drainage	19,100	19,100	-
301-431-4553	Streets & Thoroughfares	11,000	11,000	-
Total SubProgram: 431 - Street Maintenance:		30,100	30,100	-
SubProgram: 502 - Parks and Facilities Maintenance				
301-502-4560	Park Land Acquisition	19,850	19,850	-
301-502-4561	Park & Recreation Facilities Improvement	131,200	131,200	-

FY 2020/21 ADJUSTMENTS		FY 2020/21 Adjusted Budget	FY 2020/21 Final Budget	Increase / (Decrease)
301-502-4562	Aquatics Facilities	11,500	11,500	-
301-502-4564	Quimby Fees	70,450	70,450	-
Total SubProgram: 502 - Parks and Facilities Maintenance:		233,000	233,000	-
SubProgram: 900 - Non-Departmental				
301-900-4600	Interest Income	10,000	2,000	(8,000)
301-900-4602	Gain/Loss on Investment	300	-	(300)
Total SubProgram: 900 - Non-Departmental:		10,300	2,000	(8,300)
SubProgram: 999 - Transfers				
301-999-4902	From Major Asset Replacement 103	81,400	20,500	(60,900)
301-999-4906	From Measure A Fund 215	1,190,500	916,053	(274,447)
301-999-4907	From Tidelands Trust Fund 207	53,600	28,600	(25,000)
301-999-4913	From Measure D 212	131,650	131,197	(453)
301-999-4916	From General Fund 101	12,600	4,200	(8,400)
301-999-4917	From General Reserves 102	159,200	-	(159,200)
301-999-4918	From Measure X 104	2,366,100	1,810,100	(556,000)
301-999-4919	From RMRA 203	431,000	431,000	-
Total SubProgram: 999 - Transfers:		4,426,050	3,341,650	(1,084,400)
Total Revenue:		8,466,500	4,977,875	(3,488,625)
Expense				
SubProgram: 403 - Capital Improvements				
301-403-5780	Major Capital Projects	8,491,500	4,634,550	(3,856,950)
Total SubProgram: 403 - Capital Improvements:		8,491,500	4,634,550	(3,856,950)
SubProgram: 999 - Transfers				
301-999-5905	To Park Maintenance 204	12,500	12,500	-
301-999-5909	To Recreation Services 213	15,000	15,000	-
Total SubProgram: 999 - Transfers:		27,500	27,500	-
Total Expense:		8,519,000	4,662,050	(3,856,950)
Total Fund: 301 - CAPITAL IMPROVEMENT PROJECTS FUND:		(52,500)	315,825	368,325

Attachment C

Resolution Nos. 6058, 6059, and 6060

RESOLUTION NO. 6058

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA
APPROVING THE MUNICIPAL BUDGET FOR
FISCAL YEAR 2021/22 AND ESTIMATED FINAL BUDGET FOR FISCAL YEAR 2020/21**

WHEREAS, on June 14, 2021 the City Manager presented his proposed Budget for Fiscal Year 2021/22 including estimated revenues and recommended appropriations for operations, special programs, capital outlay and reserves; and

WHEREAS, the City Council held a duly advertised public hearing on June 14, 2021 and received public comments on the 2021/22 proposed municipal budget; and

WHEREAS, the City Council continued the hearing to the June 28, 2021 meeting; and

WHEREAS, the City Council held a duly advertised public hearing on June 28, 2021 and received further public comments on the 2021/22 proposed budget; and

WHEREAS, adoption of a budget prior to the beginning of the new fiscal year is necessary to ensure the uninterrupted operation of necessary City services.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1.

The City Manager's Proposed Budget for Fiscal Year 2021/22, including estimated revenues and appropriations for operations, special programs, capital outlay expenses and reserves is hereby approved as amended and adopted, effective July 1, 2021.

SECTION 2.

The City Manager's final estimates of revenues and appropriations for operations, special programs, capital outlay expenses and reserves for fiscal 2020/21 are also hereby approved as amended for the 2020/21 fiscal year.

SECTION 3.

The City Manager is authorized to make expenditures and enter into agreements conforming to this Budget and to make adjustments between the various accounts within each fund limited to the total amount budgeted for said fund.

SECTION 4.

The City Council approves the salary and compensation plan inherent in the budgets, including but not limited to, lifting budgetary savings measures affecting hiring and compensation put place as a part of the COVID-19 response and retroactive to July 1, 2020.

PASSED, APPROVED AND ADOPTED on June 28, 2021 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on June 28, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

RESOLUTION NO. 6059

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA
ESTABLISHING THE APPROPRIATION LIMIT
FOR THE CITY OF CARPINTERIA
FOR FISCAL YEAR 2021/22**

WHEREAS, Article XIII B of the California Constitution (Proposition 4) requires local agencies to annually establish appropriation limits on appropriation items subject to limitation, and

WHEREAS, Section 7900 et. seq. of the California Government Code provides implementing instructions to Article XIII B, and

WHEREAS, the California Department of Finance has provided Uniform Guidelines to further clarify the intent of Article XIII B, and

WHEREAS, the City Manager has calculated the 2021/22 Appropriation Limit for the City of Carpinteria in accordance with said law and guidelines, and

WHEREAS, on June 5, 1990, the voters of the State of California approved Proposition 111 which modified the method of calculating the annual appropriation limit for all levels of government.

NOW, THEREFORE, BE IT RESOLVED as follows:
SECTION 1.

That the final appropriation limit for appropriations subject to limitation for the City of Carpinteria for Fiscal Year 2021/22 is hereby set at \$19,643,130 in accordance with the calculations set forth and attached hereto as Exhibit "A".

SECTION 2.

That the annual adjustment factors used in the calculation were the percentage change in the California per capita income and the larger of the City's population growth or the population growth of Santa Barbara County.

SECTION 3.

That upon the adoption of this resolution, any interested person may challenge said appropriation limit for a period of 45 days from this date in accordance with State law.

PASSED, APPROVED AND ADOPTED on June 28, 2021 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

ATTEST:

Mayor, City of Carpinteria

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on June 28, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

RESOLUTION NO. 6060

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA
ESTABLISHING THE APPROPRIATION LIMIT
FOR THE CITY OF CARPINTERIA
STREET LIGHTING DISTRICT NO. 1
FOR FISCAL YEAR 2021/22**

WHEREAS, Article XIII B of the California Constitution (Proposition 4) requires local agencies to annually establish appropriation limits on appropriation items subject to limitation, and

WHEREAS, Section 7900 et. seq. of the California Government Code provides implementing instructions to Article XIII B, and

WHEREAS, the California Department of Finance has provided Uniform Guidelines to further clarify the intent of Article XIII B, and

WHEREAS, the City Manager has calculated the 2021/22 Appropriation Limit for the City of Carpinteria Street Lighting District No.1 in accordance with said law and guidelines, and

WHEREAS, on June 5, 1990, the voters of the State of California approved Proposition 111 which modified the method of calculating the annual appropriation limit for all levels of government.

NOW, THEREFORE, BE IT RESOLVED as follows:
SECTION 1.

That the final appropriation limit for appropriations subject to limitation for the City of Carpinteria Street Lighting District No.1 for Fiscal Year 2021/22 is hereby set at \$694,085 in accordance with the calculations set forth and attached hereto as Exhibit "A".

SECTION 2.

That the annual adjustment factors used in the calculation were the percentage change in the California per capita income and the larger of the City's population growth or the population growth of Santa Barbara County.

SECTION 3.

That upon the adoption of this resolution, any interested person may challenge said appropriation limit for a period of 45 days from this date in accordance with State law.

Exhibit A

Appropriation Limit

Calculation of Limitation

Appropriation limit for fiscal year ended June 30, 2021: \$ 21,276,168

Adjustment Factors: % Ratio

Population Factor (County) -1.0184
Economic Factor (Per Capita) 1.0573

Population Factor x Economic Ratio (per capita personal income) -1.0768

Appropriation limit for fiscal year ended June 30, 2022: \$ 19,643,130

The appropriation limitations imposed by Proposition 4 and 111 created restrictions on the amount of revenue that can be budgeted for expenditures in any fiscal year. Not all revenues are restricted by the limit, only those which are referred to as "proceeds of taxes." The purpose of the law is to limit government spending by putting a cap on the total proceeds of taxes that may be appropriated each year. This limit is increased annually through a formula that takes into consideration changes in population each year. This limit is increased annually through a formula that takes into consideration changes in population (City or County, whichever is higher) and an economic factor (California per capita income). The City of Carpinteria is not constrained in the current budget by these limits.

Fiscal Year		Appropriations Limit		Subject to Limit		Difference
2005-2006	\$	11,723,977	\$	5,607,458	\$	6,116,519
2006-2007	\$	12,315,004	\$	5,925,586	\$	6,389,418
2007-2008	\$	12,985,349	\$	6,348,345	\$	6,637,004
2008-2009	\$	13,714,409	\$	6,348,345	\$	7,366,064
2009-2010	\$	13,967,791	\$	6,487,550	\$	7,480,241
2010-2011	\$	13,764,114	\$	6,668,805	\$	7,095,309
2011-2012	\$	14,218,237	\$	6,668,805	\$	7,549,432
2012-2013	\$	14,820,659	\$	6,971,760	\$	7,848,899
2013-2014	\$	15,690,091	\$	7,539,980	\$	8,150,111
2014-2015	\$	16,046,919	\$	7,347,919	\$	8,699,000
2015-2016	\$	16,844,836	\$	8,618,964	\$	8,225,872
2016-2017	\$	17,921,573	\$	9,030,925	\$	8,890,648
2017-2018	\$	18,759,416	\$	8,488,814	\$	10,270,602
2018-2019	\$	19,615,138	\$	8,863,000	\$	10,752,138
2019-2020	\$	20,457,913	\$	10,622,400	\$	9,835,513
2020-2021	\$	21,276,168	\$	11,206,800	\$	10,069,368
2021-2022	\$	19,643,130	\$	12,094,600	\$	7,548,530

PASSED, APPROVED AND ADOPTED on June 28, 2021 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on June 28, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

Exhibit A

Appropriation Limit

Calculation of Limitation

Appropriation limit for fiscal year ended June 30, 2021: \$ 751,788

Adjustment Factors: % Ratio

Population Factor (County) -1.0184
Economic Factor (Per Capita) 1.0573

Population Factor x Economic Ratio (per capita personal income) -1.0768

Appropriation limit for fiscal year ended June 30, 2022: \$ 694,085

The appropriation limitations imposed by Proposition 4 and 111 created restrictions on the amount of revenue that can be budgeted for expenditures in any fiscal year. Not all revenues are restricted by the limit, only those which are referred to as "proceeds of taxes." The purpose of the law is to limit government spending by putting a cap on the total proceeds of taxes that may be appropriated each year. This limit is increased annually through a formula that takes into consideration changes in population each year. This limit is increased annually through a formula that takes into consideration changes in population (City or County, whichever is higher) and an economic factor (California per capita income). The Carpinteria Street Lighting District is not constrained in the current budget by these limits.

Fiscal Year		Appropriations Limit		Subject to Limit		Difference
2005-2006	\$	457,905	\$	171,906	\$	285,999
2006-2007	\$	467,654	\$	171,906	\$	295,748
2007-2008	\$	491,229	\$	186,406	\$	304,823
2008-2009	\$	517,968	\$	203,300	\$	314,668
2009-2010	\$	527,538	\$	268,000	\$	259,538
2010-2011	\$	519,846	\$	266,124	\$	253,722
2011-2012	\$	510,599	\$	266,124	\$	244,475
2012-2013	\$	532,232	\$	268,785	\$	263,447
2013-2014	\$	563,455	\$	263,802	\$	299,653
2014-2015	\$	576,269	\$	277,334	\$	298,935
2015-2016	\$	596,907	\$	288,267	\$	308,640
2016-2017	\$	635,062	\$	288,267	\$	346,795
2017-2018	\$	664,751	\$	296,443	\$	368,308
2018-2019	\$	695,074	\$	187,600	\$	507,474
2019-2020	\$	722,875	\$	190,500	\$	532,375
2020-2021	\$	751,788	\$	192,000	\$	559,788
2021-2022	\$	694,085	\$	201,000	\$	493,085

Attachment D

Community Services Support Program Funding Chart

Community Services Support Program FY 2021/22 Funding Chart

Service Provider Grants	General Fund	Measure X	Measure A	Total Funding
Boys & Girls Club	18,459	4,041	-	22,500
Girls Inc	18,459	4,041	-	22,500
HELP of Carpinteria	-	5,821	5,429	11,250
STESA	4,343	543	-	4,886
HopeNet of Carpinteria	-	1,500	-	1,500
Carpinteria Childrens Project	-	22,250	-	22,250
Compassionate Care of Carpinteria	-	11,250	-	11,250
	-	-	-	-
Total	41,261	49,446	5,429	96,136

Service Agreements, MOU's, Contracts	General Fund	Measure X	Measure A	Total Funding
SB County Branch Library	30,000	250,000	-	280,000
CAC/Task Force on Youth Safety	10,063	-	-	10,063
211 Help Line	1,547	2,018	-	3,565
CAC/ Senior Lunch Program	10,000	-	-	10,000
CCP/Family Resource Center	-	20,000	-	20,000
	-	-	-	-
Total	51,610	272,018	-	323,628

Total All Funds	92,871	321,464	5,429	419,764
Total Budget	102,500	325,000	5,500	433,000
Available Balance	9,629	3,536	71	13,236

[Home](#) > [Policy & Advocacy](#) > Action Center

Action Center

Welcome to the Action Center, where you can find a list of current legislative proposals that need your advocacy!

The League of California Cities is its strongest when joined by the voices of members and coalition partners. Cal Cities' legislative and regional public affairs teams are here to work hand-in-hand with members to protect local control and stand up for city interests.

Should you have any questions or would like to receive a copy of the Action Alert, please contact your [Regional Public Affairs Manager](#).

We appreciate your support!

***** NOTE *****

The Legislature has a recently changed letter submission process that requires

ALL LETTERS TO BE UPLOADED INTO A NEW ELECTRONIC PORTAL.

The portal will automatically send letters to the author's office and the committee(s) of jurisdiction.

1. Please visit <https://calegislation.lc.ca.gov/advocates/> to create an account and upload this letter. If you are having difficulty accessing the portal, please contact Meg Desmond at mdesmond@cacities.org.
2. In addition to submitting the letter through the portal, please send a physical copy to your Legislator(s), and email a copy to cityletters@cacities.org, as well as your Regional Public Affairs Manager.

2021-22 State Budget Request for California Cities. The Legislature's proposed budget deal provides significant resources for cities to address generational crises, but more resources are needed to support recovery from COVID-19 in all cities. City leaders should continue to urge lawmakers to appropriate at least \$10 billion to help cities recover from the pandemic, bolster investment towards meaningful solutions to homelessness, improve housing affordability, and advance critical infrastructure.

[State Budget Sample City Letter](#)

SB 9 (Atkins) Housing and development: approvals. This bill would require a local government to ministerially approve a housing development containing two residential units in single-family residential zones. Additionally, this measure would require local governments to ministerially

approve urban lot splits.

[SB 9 Sample City Letter](#)

AB 339 (Lee) Local Government Public Meeting Requirements

This bill would purposefully add significant unfunded mandates on local public agencies by requiring them to provide both call-in and internet-based options, in addition to in-person options, for members of the public to attend and comment during any public meeting.

[AB 339 City Opposition Letter](#)

SB 278 (Leyva) PERS Disallowable Compensation. This bill will require public agencies to directly pay retirees and/or their beneficiaries, disallowed retirement benefits using general fund dollars.

[SB 278 Sample City Opposition Letter](#)

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Governor grants Cal Cities' request for continued Brown Act flexibility

June 2, 2021

In an effort to provide local governments adequate time to prepare for in-person public meetings while remaining in compliance with the Brown Act, Gov. Gavin Newsom announced that Executive Order N-29-20 will remain in effect after the June 15 reopening plan.

The announcement came in response to a request by a local government coalition, which included the League of California Cities.

In a May 18, 2021 letter to the Governor, the coalition requested guidance on how local government agencies should proceed with Executive Order N-29-20 following the Blueprint's conclusion. The Executive Order provides local government agencies with the necessary flexibility to conduct business meetings in a virtual format.

Today, in response to the local government coalition request, the Governor announced that the Executive Order will not terminate on June 15, and all local government agencies can continue to conduct virtual public meetings as needed. The additional time will allow local governments to modify or keep any pandemic-era changes and provide sufficient notice to the public, honoring city obligations to prioritize access and transparency, along with the safety of the public.

The Administration also noted that they would work with Cal Cities and the other local government stakeholders to provide appropriate notice about the Executive Order's eventual discontinuation, which would allow cities to adequately prepare and meet the Brown Act requirements. This guidance is welcome news, as it will allow cities to continue their existing business meeting practices until there is additional guidance on the unwinding process of the Executive Order.

For any questions, please email Cal Cities at covid-19@cacities.org.

[Home](#) > [Policy & Advocacy](#) > [Legislative Resources](#) > Upcoming legislative meetings of interest to cities

Upcoming bills in committees impacting cities, June 14-21

Following last week's house of origin deadline, the Legislature's policy committee hearings are in full swing. The Legislature will adjourn July 16 for its summer recess, returning on Aug. 16. Cal Cities will continue monitoring several bills affecting cities.

All legislative policy committee hearings are televised. Audio and video links can be found on the [Senate](#) and [Assembly](#) websites where they publish weekly television schedules online.

Below is a list of upcoming bills in committee that impact cities.

June 14

Senate Environmental Quality, 9 a.m., State Capitol, Room 4203

- **AB 332 (Committee on Environmental Safety and Toxic Materials)** Hazardous waste: treated wood waste: management standards. *Cal Cities position: Support.*
- **AB 818 (Bloom)** Solid waste: premoistened nonwoven disposable wipes. *Cal Cities position: Support.*

June 15

Senate Public Safety, 1:30 p.m., State Capitol, Room 4203

- **AB 718 (Cunningham)** Peace officers: investigations of misconduct. *Cal Cities position: Support.*

June 16

Assembly Elections, 9 a.m., State Capitol, Room 447

- **SB 590 (Allen)** 2022 statewide primary election: terms of office. *Cal Cities position: Support.*

June 17

Senate Housing, 10:30 a.m., State Capitol, Senate Chamber

- **AB 838 (Friedman)** State Housing Law: enforcement response to complaints. *Cal Cities position: Oppose unless Amended.*

June 21

Assembly Revenue and Taxation, upon adjournment of session, State Capitol, Room 4202

- **SB 219 (McGuire)** Property taxation: delinquent penalties and costs: cancellation: public health order. *Cal Cities position: Support.*

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Hal Conklin, former Santa Barbara mayor and Cal Cities past president dies at 75

The environmental activist, art advocate, and founder of the Cal Cities League Partner program passed away Friday after a battle with brain cancer

May 26, 2021

Deeply affected by a major oil spill off the coast of Santa Barbara in 1969, Hal Conklin surfed into the Santa Barbara City Council on a wave of environmental activism.

He served from 1977 to 1994 and won the mayoral contest in 1993. Conklin's many achievements include leading the League of California Cities as president from 1991-92.

Conklin is credited for successfully redeveloping Santa Barbara's downtown area, which helped turn the city into an international destination. The success and allure of the city's arts and cultural district can be attributed to Conklin's vision and leadership.

At Cal Cities, Conklin created the League Partner program in 2003 and was its first president. He also represented California on the National League of Cities (NLC) board of directors and served as NLC's vice president from 1993-94. In 1991, Conklin and a team of NLC colleagues traveled to Lithuania, Latvia, and Estonia to establish the Baltic League of Cities and to teach civic education to more than 300 newly elected local officials. In 2014, he received Cal Cities Past Presidents' Lifetime Achievement Award for his tireless efforts to "support civic engagement and advance the League's strategic priorities." He also helped develop and move forward priorities at the Institute of Local Government, serving as an active board member since 1999.

"Hal was truly an institution in the local government world, who pioneered new initiatives both within his community and the League of California Cities," said Cal Cities Executive Director and CEO Carolyn Coleman. "His passion for public service and commitment to Cal Cities has inspired a generation of leaders and improved the lives of not just the residents of Santa Barbara, but Californians throughout the state."

Conklin also served on the board of directors for several nonprofit organizations, including USA Green Communities, Green Seal, and the Santa Barbara Center for the Performing Arts. However, he is best known for his time as the co-director of the Community Environmental Council of Santa Barbara, one of the largest environmental teaching centers in the nation. During Conklin's ten-year tenure, he helped launch California's recycling movement.

Conklin remained politically active even after office, working as a lobbyist for Southern California Edison. He ran for mayor again five years ago but lost to Cathy Murillo. In the intervening years, he worked on several civic projects, most notably the Common Table Foundation and the Santa Barbara Leadership Group.

Mayor Murillo stated, "Even as the community grieves this accomplished public servant, we celebrate all the good work he did for our city and beyond. His leadership and advocacy for the natural environment, the performing arts, and voter engagement will always be remembered and honored." Similarly, Rep. Salud Carbajal [issued a statement](#) calling Conklin a "trailblazer who transcended partisan politics."

In memory of Hal Conklin's service, the city of Santa Barbara's flag will be lowered to half-staff until sunset on Sunday, May 30. His body will be interred in the Santa Barbara Mission and a public celebration of his life will be scheduled for a later date. Our thoughts are with his family and friends.

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