City of Carpinteria
City Council Amended Agenda
Monday, May 24, 2021

Virtual Meeting

Amended Agenda - 5:30 p.m. Regular Meeting

THE CITY OF CARPINTERIA HAS DETERMINED THIS MEETING TO BE AN ESSENTIAL PUBLIC MEETING THAT WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-29-20 AND N-33-20 AND SANTA BARBARA COUNTY HEALTH OFFICER ORDERS

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment, and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

In compliance with these orders, and to minimize the potential spread of the COVID-19 virus, the City of Carpinteria is limiting public access to the City Council Chambers for this meeting. With this in mind, you are strongly encouraged to participate in the alternative methods explained below.

Virtual Viewing of Public Meetings
This meeting is available to view live on the City of Carpinteria's website at https://carpinteria.ca.us/city-hall/agendas-meetings, on Zoom Webinar by CLICKING HERE! Alternatively, you can join in by following one of these methods: (1) log on to www.zoom.us, download the application, select "Join Meeting", and enter Webinar ID 889 0390 2262; OR (2) call +1 (669) 900-9128 and enter Webinar ID 889 0390 2262 or on Government Access Television Channel 21 (broadcast live and rebroadcast on Wednesday after the meeting at 8:00 p.m. and on Saturday at 5:00 p.m.).

Public Comments
If you wish to make a general public comment or to make a comment on a specific agenda item, the following methods are available:

- Distribution to Board Members. If you wish to submit a hard copy of written comments to be distributed to board members (as either general public comment or on a specific agenda item), please submit your comment via email to PublicComment@ci.carpinteria.ca.us by **12:00 P.M. on the day of the meeting.** Please note that these comments will not be read into the record during the meeting unless you include this request with your comments.

- Read Into the Record During Meeting. If you would like your comment read into the record during the meeting (as either general public comment or on a specific agenda item), please include this request with your comments and provide your comments (of no more than 250 words) in one of the following ways:
    - Via email to PublicComment@ci.carpinteria.ca.us by **12:00 P.M. on the day of the meeting.** In your email, please specify (1) the meeting date and agenda item (number and title) on which you are providing a comment and (2) that you would like your comment read into the record during the meeting.
    - Via the **eComment** link on the City's agenda website (https://carpinteria.ca.us/city-hall/agendas-meetings) by **12:00 P.M. on the day of the meeting.** Please note that this link does not become active until an agenda is posted. If you would like your comment read into the record during the meeting, please specify this in your comment.

  Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Please also note that if you submit a written comment and do not specify that you would like this comment read into the record during the meeting, consistent with the City's practice when it receives written public comments on agenda items, your comment will be forwarded to board members for their consideration.

- Public Comment by Phone. If you wish to make a verbal public comment as a specific item is being heard (as either *general* public comment or on a specific agenda item), please send an email to PublicComment@ci.carpinteria.ca.us by **12:00 P.M. on the day of the meeting** and include the following information in your email: (1) the meeting date and agenda item (number and title) on which you wish to speak, (2) your full name, (3) your call back number and area code. During public comment on the agenda item specified in your email, City staff will make every effort to contact you via your provided telephone number so that you can provide public comment electronically. Please note the City has the discretion to limit the speaker's time for any meeting or agenda matter. Typically, the practice has been 3 minutes per speaker on each item.

- Real-Time Public Comment Through Zoom Webinar. Members of the public attending the public meeting through the City's Zoom Webinar platform (through the link provided by the City) have the option of providing real-time public comments on agenda matters. To make public comments through this platform please use the "raise your hand" feature to notify staff that you would like to make a public comment during designated public comment times. Once it is your turn to provide a public comment, staff will unmute your microphone and you will be given a designated amount of time to provide your comment (typically, the practice has been up to 3 minutes per speaker on each item). At the end of your comment, staff will once again mute your microphone.

The situation with COVID-19 is constantly evolving and the City will provide updates to any changes to this policy as soon as possible. The public is referred to the City's website at **www.carpinteria.ca.us** for the latest COVID-19 policies and information. The City of Carpinteria thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

1. Approval of a Proclamation recognizing June 2021 as Pride Month, and consideration and approval of banners, flags or other means of the City recognizing Pride Month.

   Recommendation: 1. Approve the Proclamation recognizing June 2021 as Pride Month in Carpinteria; and 2. Consider and, as determined appropriate, approve additional means for the City to recognize Pride Month.

   Staff Presenter: Dave Durflinger, City Manager

   a. Staff Report
   b. Public Comment
   c. City Council Determination

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

This may include updates on law enforcement activity within the City from a Sheriff's Office representative.

CITY MANAGER'S REPORT

The City Manager will report to the City Council regarding various City and/or community events and/or matters of interest. There will be no City Council discussion except to ask questions or refer matters to staff; and no action will be taken unless listed on a subsequent agenda.

PRESENTATIONS BY CITIZENS / PUBLIC COMMENT

This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the City Council. The Public Comment period is limited to 15 minutes and divided among those persons desiring to speak. No person shall speak

longer than three minutes; however, the Mayor may establish shorter periods based on the time available and/or the number of persons waiting to speak. Persons wishing to speak on a specific item will be recognized at the time the agenda item is considered.

Please be aware that items on the consent calendar are considered to be routine and are normally enacted by one unanimous vote of the Council. If you wish to speak on a consent calendar item, or on a matter scheduled for consideration in a closed session at the end of the agenda, please do so during the Presentations by Citizens/Public Comment portion of the meeting.

The City and the City Council are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

AGENDA MODIFICATIONS: The City Council may modify the regular agenda by tabling items, adding urgency items to the agenda, or changing the order in which items are considered. Changes to the Consent Calendar are considered at the time the Consent Calendar is considered.

CONSENT CALENDAR:

2. Approve the minutes of the regular City Council meeting of May 10, 2021.

3. Receive and file the Report of Contracts Executed by the City Manager on behalf of the City for the Period of April 16, 2021 through May 14, 2021.

4. Receive and file the Expenditures for the period beginning May 1, 2021 and ending May 14, 2021.

ADMINISTRATIVE MATTERS:

5. Appointment of City of Carpinteria representative to the County Library Advisory Committee.

   Recommendation: Approve the Nomination of Gail Marshall to serve as the City representative on the County Library Advisory Committee.

   Staff Presenter: Dave Durflinger, City Manager

   a. Staff Report
   b. Public Comment
   c. City Council Determination

6. Request by the County of Santa Barbara for Subsidizing Record of Survey Review Service.

Recommendation: Decline the request by the County of Santa Barbara to subsidizing record of survey review service and direct the City Manager to issue a letter of response for declining the request.

Staff Presenter: John Ilasin, Public Works Director

a. Staff Report
b. Public Comment
c. City Council Determination

7. Renewal of the City's membership in the Santa Barbara County CDBG Urban County Partnership and HOME Consortium for the next three-year qualification period Federal Fiscal Years 2022-2024.

Recommendation: Authorize the City Manager to provide the County notification of renewal of the City's membership in the Santa Barbara County CDBG Urban County Partnership and HOME Consortium.

Staff Presenter: Steve Goggia, Community Development Director

a. Staff Report
b. Public Comment
c. City Council Determination

PUBLIC HEARING:

8. Continuation of Carpinteria Street Lighting District No. 1 and Levying the Ad Valorem Tax for Fiscal year 2021-22 and related Protest Hearing.

Recommendation: 1. Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No. 1 for Fiscal Year 2021-22, and close the public hearing; and 2. Adopt Resolution No. 6054, concerning the continuation of Assessment District No. 1 for Fiscal Year 2021-22.

Staff Presenter: Brian Barrett, Assistant to the Public Works Director

a. Staff Report
b. Public Comment
c. City Council Determination

9. Continuation of Carpinteria Lighting, Landscaping and Right-of-Way Improvement District No. 3 and Levying Assessment for Fiscal Year 2021-22 and Related Protest Hearing.

Recommendation: 1. Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No. 3 for Fiscal Year 2021-22, and close the public hearing; and 2. Adopt Resolution No. 6053, concerning the continuation of Assessment District No. 3 for Fiscal Year 2021-22.

Staff Presenter: Brian Barrett, Assistant to the Public Works Director

a. Staff Report
b. Public Comment
c. City Council Determination

10. Resolution No. 6052, concerning the continuation of Parking and Business Improvement Area Assessment District No. 4, including setting the adjusted general business assessment amount and suspending its application for Fiscal Year 2021-22.

Recommendation: 1. Following the staff report, open the public hearing, receive any testimony and/or protests concerning the continuation of Parking and Business Improvement Area Assessment District No. 4, and close the public hearing; and 2. Adopt Resolution No. 6052, continuing the District for Fiscal Year 2021-22, including establishing the adjusted annual general business assessment amount of $122.44, and suspending the assessment for FY 2021-22.

Staff Presenter: Brian Barrett, Assistant to the Public Works Director

a. Staff Report
b. Public Comment
c. City Council Determination

11. Continuation of the Winter Protection Berm Assessment District No. 5 and Levying the Annual Assessment for Fiscal Year 2021-22 and Related Protest Hearing.

Recommendation: 1. Following the Staff Report, open the public hearing, receive any testimony and/or protests concerning the continuation of Assessment District No. 5 for Fiscal Year 2021-22, and close the public hearing; and 2. Adopt Resolution No. 6051, concerning the continuation of Assessment District No. 5 for Fiscal Year 2021-22.

Staff Presenter: Brian Barrett, Assistant to the Public Works Director

a. Staff Report
b. Public Comment
c. City Council Determination

OTHER BUSINESS:

12. Resolution No. 6055, concerning the establishment of the positions of Assistant City Manager and Executive Assistant/Deputy City Clerk in the General Government Department.

    Recommendation: Adopt Resolution No. 6055, thereby establishing the positions of Assistant City Manager and Executive Assistant/Deputy City Clerk.

    Staff Presenter: Dave Durflinger, City Manager and Laura Hernandez, Human Resources Manager

    a. Staff Report
    b. Public Comment
    c. City Council Determination

13. Ordinance No. 747, establishing a Municipal Library, Library Board of Trustee, and the Library Division of the Parks, Recreation and Public Facilities Department; and Resolution No. 6056, establishing the full-time positions of the City Librarian and Library Specialist, and the part-time positions of Library Technician and Library Page.

    Recommendation: 1. Approve the first reading of Ordinance 747, amending Carpinteria Municipal Code Section 2.20.070, to: a. Establish a Municipal Library and Library Board of Trustees and, b. Establish the Library Division of Parks, Recreation and Public Facilities Department; and 2. Adopt Resolution No. 6056, establishing the full-time position of City Librarian and Library Specialist, and the part-time positions of Library Technician and Library Page.

    Staff Presenter: Dave Durflinger, City Manager and Laura Hernandez, Human Resources Manager

    a. Staff Report
    b. Public Comment
    c. City Council Determination

LEGISLATIVE UPDATE: The City Council will discuss local, state and/or federal legislation under consideration and decide whether to direct staff to place a matter(s) on a future City Council agenda for consideration.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Informational reports from Councilmember representatives on the committees, commissions and organizations listed below. This is also an opportunity for Councilmembers to request information from staff or seek support from fellow Councilmembers for future agenda items.

1. Representatives to Regional Agencies and Committees

    a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Clark/Alt. Carty)
    b. California Joint Powers Insurance Authority (CJPIA) (Clark/Alt. Carty)
    c. Channel Counties Division, League of California Cities (Nomura/Alt. Lee)
    d. Santa Barbara County Association of Governments (SBCAG)(Clark/Alt. Nomura)
    e. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura)
    f. Santa Barbara Joint Affordable Housing Task Group (Carty & Alarcon)
    g. Santa Barbara County Elected Leaders Forum to Address Homelessness (Clark/Alt. Alarcon)
    h. Home for Good of Santa Barbara County (Clark/Alt. Alarcon)
    i. South Coast Youth Safety Partnership (Lee & Alarcon)
    J. Central Coast Community Energy (3CE) (Nomura/Alt. Goleta)
    k. Multijurisdictional Solid Waste Task Group (Lee/Alt. Alarcon)

2. Joint and Standing Committees

    a. City Council/Economic Vitality Committee (Carty & Lee)
    b. City Council/Public Safety Committee (Clark & Nomura)
    c. City Council/School Board Committee (Lee & Alarcon)
    d. City Council/Utilities Committee (Lee & Nomura)
    e. City Council/First District Supervisor Committee (Lee & Carty)
    f. City Council Finance/Budget Committee (Carty & Clark)
    g. Transportation Committee (Lee & Clark)
    h. Development Review Committee (Joint Committee membership from City Council, Planning Commission and Architectural Review Board) (CC: Clark & Nomura/Alt. Carty) (PC: Benefield and Callender) (ARB: Reginato and Stein)
    i. General Plan and Coastal Plan Update Committee (Joint Committee membership from City Council and Planning Commission) (Clark & Lee) (PC: Allen/Callender)
    j. Public Facility Site Acquisition/Development Committee (Carty & Nomura)

3. Ad Hoc Committees

    a. Library Committee (Lee & Alarcon/Alt. Carty)
    b. District Elections Committee (Alarcon & Clark)

c. COVID-19 Communications Committee (Clark & Nomura)
d. COVID-19 Recovery Committee (Carty & Lee)
e. Racial Equity and Social Justice Program Planning Committee (Nomura & Alarcon)

4. City Representatives on other Committees

a. Community Media Access Center (Gary Dobbins)
b. Santa Barbara Mosquito and Vector Management District (Vacant)
c. Santa Barbara Metropolitan Transit District (Chuck McQuary)
d. County Library Advisory Committee (Gaby Edwards)

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

The next regular meeting of the City Council will be held June 14, 2021 at 5:30 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at 755-4403 or the California Relay Service at (866) 735-2929. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office.

This agenda was posted on Thursday, May 20, 2021, in the City Clerk's Office, on the City Hall Public Notices Window, and on the Internet.

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
May 24, 2021

ITEM FOR COUNCIL CONSIDERATION

Approval of a Proclamation recognizing June 2021 as Pride Month, and consideration and approval of banners, flags or other means of the City recognizing Pride Month.

STAFF RECOMMENDATION

Action Item _X_; Non-Action Item ___

1. Approve the Proclamation recognizing June 2021 as Pride Month in Carpinteria; and
2. Consider and, as determined appropriate, approve additional means for the City to recognize Pride Month.

Sample Motion:

I move to approve the Proclamation and direct staff as determine appropriate with regard to additional City recognition of Pride Month.

BACKGROUND

The City Council occasionally will elect to designate certain days, weeks or months for ceremonial recognition of a particular issue or cause in order to raise awareness. The Council will typically do this by passing a Proclamation.

At its meeting of May 10, 2021, during the general public comment period, a citizen, Stefanie Herrington, requested that the Council recognize Pride Month in June 2021, by allowing the installation of an appropriate banner across Linden Avenue.

The City Council directed that a matter be scheduled for consideration of recognition of Pride Month in June.

The Library of Congress webpage[1] describes Pride month as follows:

"Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month is currently celebrated each year in the month of June to honor the 1969 Stonewall Uprising in Manhattan. The Stonewall Uprising was a tipping point for the Gay Liberation Movement in the United States. In the United States the last Sunday in June was initially celebrated as "Gay Pride Day," but the actual day was flexible. In major cities across the nation the "day" soon grew to encompass a month-long series of events. Today, celebrations include pride parades, picnics, parties, workshops, symposia and concerts, and LGBTQ Pride Month events attract millions of participants around the world. Memorials are held during this month for those members of the community who have been lost to hate crimes or HIV/AIDS. The purpose of the commemorative month is to recognize the impact that lesbian, gay, bisexual and transgender individuals have had on history locally, nationally, and internationally."

DISCUSSION

The City Council has a variety of options available should it elect to recognize Pride Month. Resolution No. 5402, establishes the City's policy for Ceremonial Recognitions and suggests that a Proclamation is appropriate for recognizing June as Pride Month. The federal government, along with many state and local governments, take actions to recognize June as Pride Month. Examples include the passage of proclamations and resolutions, ceremonies, parades, flying of the Pride Flag, banners and/or pennants.

Ceremonial recognitions such as a Proclamation can allow for multiple recognitions at the same time, e.g., June may be recognized for Pride Month as well as another cause about which the Council may wish to bring awareness. Banners, flags and similar, can be limited by available space. In particular, the City has limited locations for banner and flag displays.

Beginning last year, the City Council determined to recognize high school graduates in June by raising a banner on Linden Avenue and installing light pole banners with portraits of each graduate in the Downtown T (portions of Carpinteria and Linden Avenues). This practice is scheduled to continue in June 2021, which will preclude the City from installing another display via the Downtown banners in June. The City Manager spoke with Ms. Herrington about these limitations and she indicated that she is interested in advocating for and supporting the City Council's consideration of other options for the City to recognize LGBTQ Pride.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

Resolution No. 5402 (attached) guides the City Council in making decisions about ceremonial recognitions. Resolution No. 5103 (attached), establishes the City's policy with regard to the limitations and rules for the posting of signs on certain public property

[1] https://www.loc.gov/lgbt-pride-month/about/

by members of the public. Downtown banner displays, flags on poles at public buildings, and similar displays are not available to the public but, rather, are limited to use by the City for messages it has determined are appropriate. The City Council may determine the message and type and locations of displays it wishes to establish on City-owned property consistent with its policies.

OPTIONS

1. Approve the Proclamation and consider other recognition for Pride Month, as determined appropriate by the City Council (staff recommendation)
2. Amend the draft Proclamation and direct staff as determined appropriate.
3. Decline to take any actions at this time.

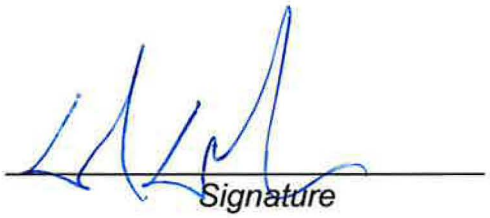
PRINCIPAL PARTIES EXPECTED AT MEETING

Stefanie Herrington
Representatives of local LGBTQ organizations

ATTACHMENTS

A. Proclamation
B. Resolution No. 5402
C. Resolution No. 5103

Staff Contact: Dave Durflinger, City Manager
daved@ci.carpinteria.ca.us



ATTACHMENT A

A PROCLAMATION OF THE CARPINTERIA CITY COUNCIL DESIGNATING JUNE 2021 AS PRIDE MONTH

WHEREAS, *the City Council of City of Carpinteria recognizes and proclaims the month of* ***June 2021*** *as Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) "Pride Month" throughout the City of Carpinteria; and*

WHEREAS, *the City of Carpinteria joins California and other local governments observing Pride Month to honor the history of the LGBTQ liberation movement and to support the rights of all citizens to experience equality and freedom from discrimination; and*

WHEREAS, *the rainbow flag is widely recognized as a symbol of pride, inclusion, and support for social movements that advocate for LGBTQ people in society; and*

WHEREAS, *all human beings are born free and equal in dignity and rights. LGBTQ individuals have had immeasurable impact to the cultural, civic and economic successes of our country; and*

WHEREAS, *the City of Carpinteria is committed to supporting visibility, dignity and equality for LGBTQ people in our diverse community; and*

WHEREAS, *while society at large increasingly supports LGBTQ equality, it is essential to acknowledge that the need for education and awareness remains vital to end discrimination and prejudice; and*

WHEREAS*, this nation was founded on the principle that every individual has infinite dignity and worth, and the City Council of the City of Carpinteria calls upon the people of this municipality to embrace this principle and work to eliminate prejudice everywhere it exists; and*

WHEREAS, *celebrating Pride Month influences awareness and provides support and advocacy for the LGBTQ community, and is an opportunity to take action and engage in dialogue to strengthen alliances, build acceptance and advance equal rights.*

NOW, THEREFORE, *the City Council of the City of Carpinteria hereby designates June 2021, as* ***"PRIDE MONTH"*** *in support of the LGBTQ community.*

IN WITNESS THEREOF*, I have hereunto set my hand and caused the official seal of the City of Carpinteria, California, to be affixed this 10TH day of May, 2021.*

Wade T. Nomura, Mayor
City of Carpinteria

ATTEST:

Fidela Garcia, City Clerk

ATTACHMENT B

RESOLUTION NO. 5420

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, ADOPTING A POLICY FOR CITY CEREMONIAL RECOGNITIONS.

WHEREAS, the City Council occasionally wishes to recognize significant events, accomplishments, or public service of individuals or organizations that significantly benefit the City of Carpinteria and/or the community in general; and,

WHEREAS, the City Council has in the past used a variety of documents to formally honor, memorialize, and bring public awareness to such individuals and/or organizations; and,

WHEREAS, for the purposes of consistency and fairness, the City Council has determined that it is appropriate to establish protocol for such ceremonial recognitions; and,

WHEREAS, this policy supersedes any prior City policy concerning this matter.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CARPINTERIA THAT THE ATTACHED EXHIBIT I, DATED NOVEMBER 26, 2012 BE, AND HEREBY IS, THE CITY COUNCIL POLICY FOR CEREMONIAL RECOGNITIONS.

PASSED, APPROVED AND ADOPTED this 26th day of November, 2012 by the following called vote:

AYES: COUNCILMEMBERS: CARTY, REDDINGTON, STEIN, CLARK

NOES: COUNCILMEMBERS: NONE

ABSENT: COUNCILMEMBERS: NONE

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing Resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 26th day of November 2012.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

City Attorney, City of Carpinteria

Exhibit I
City of Carpinteria Resolution No. 5420
November 26, 2012

City Council Guidelines for Ceremonial Recognitions

Purpose: To establish guidelines for ceremonial recognitions, including the presentation of Proclamations, Certificates of Commendation, Resolutions and letters, to ensure that ceremonial recognitions are handled in a fair and consistent manner.

Policy Statement:

1. The City Council intends to recognize all elected and appointed officials for their service to the City at the time the elected or appointed official leaves office.
2. Individual members of the City Council may request, through the City Clerk's Office, an appropriate ceremonial recognition for individuals, groups, organizations, or other entities that are believed to be deserving of such recognition.
3. City Councilmembers may recognize individuals or organizations by preparing personal correspondence on City letterhead.

Implementation:

The recognition of outgoing elected and appointed officials is to be carried out through the City Clerk's office and scheduled for City Council consideration on a regular agenda of the City Council.

City Councilmember requests for ceremonial recognition of individuals, groups, organizations, or other entities, shall be directed to the City Clerk's office. The City Clerk will determine pursuant to this policy the appropriate type of recognition to be considered by the City Council and will confirm this with the sponsoring Councilmember(s).

Prior to the Clerk's scheduling any ceremonial recognition for presentation, the recognition must receive the consent of either the Mayor or at least two City Councilmembers. In addition, Resolutions are to be voted on in the usual way and require a simple majority vote for approval.

Ceremonial recognitions presented at City Council meetings shall be presented by the Mayor or otherwise the chair of the meeting, or his/her designee. Ceremonial recognitions presented at a function or event separate from a City Council meeting shall be made by the sponsoring City Council member or his/her agreed upon designee.

Each request shall be made with sufficient background information to allow staff to prepare an appropriate form of recognition. Requests for presentations shall be made through the City Clerk's Office at least two weeks prior to the function or celebration. Once the City Clerk has determined that the presentation request is consistent with the policy, the City Clerk shall prepare the materials and notify the recipient of the date, time and place of the intended presentation.

Proclamation: This recognition may be presented to representatives of government or non-government organizations where the City has determined that a certain day, week, or month, be observed for a particular public awareness/education purpose. Examples include: "Family Day – A Day to Eat Dinner with Your Children," "World Oceans Day," "Arbor Day," etc.

Certificate of Commendation: Each year, individuals and organizations perform good works for the benefit of the community. The certificate of commendation may be used to recognize significant individual or group accomplishments, anniversaries and retirements, the achievements of local sports teams or individual milestones achieved on the playing field, in the classroom, in the work place or through volunteer efforts.

Resolutions: A Resolution of congratulations/commendation may be used to recognize outgoing elected and appointed City officials and outstanding contributions to the City of Carpinteria or Carpinteria community that warrant an action that becomes a part of the historical record of the City of Carpinteria. Such recognitions by Resolution are approved by the City Council during a City Council meeting.

City Council Correspondence: The Mayor or any Councilmember may prepare correspondence recognizing an individual or organization on their own behalf and not as a representative of the City of Carpinteria. Such letters do not require review/consideration of the City Council.

ATTACHMENT C

RESOLUTION NO. 5103

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, ESTABLISHING A POLICY FOR ADVERTISEMENT ON DESIGNATED CITY PROPERTY AND REPEALING RESOLUTION NO. 1073

A. **WHEREAS,** the City of Carpinteria ("City") General Plan describes the City of Carpinteria as a small beach town and the City's policies all seek to preserve and further that small beach town character; and

B. **WHEREAS,** the City has historically authorized the periodic display of signs on certain City owned or controlled property on a case-by-case basis in compliance with city laws, regulations, and policies, including Resolution No. 1073; and

C. **WHEREAS,** the objective of such policies was to inform the public of events, programs, and services that provide community wide benefits, and which allow the City to minimize the aesthetic impacts that those signs might have on the City both from a visual perspective and in terms of the overall City ambience as described in the General Plan; and

D. **WHEREAS,** to achieve that objective, the City has historically limited the opportunity to display temporary signs on City property to nonprofit organizations and to the City itself, where those signs publicize events or programs intended to benefit the residents or the economy of the City. For example, the City has authorized signs to be displayed on City property by nonprofit organizations that promote tourism and fundraising events which, in turn, generate the revenue that allows those nonprofits to provide social services to City residents thereby also benefiting the City. In addition, the City has authorized signs to be displayed on City property which promote City-sponsored or co-sponsored social and recreational events and programs intended to benefit City residents; and

E. **WHEREAS,** the City has determined that youth-oriented recreational programming (such as soccer, baseball/softball, gymnastics, dance, and similar programs) when offered locally through either private businesses or public agencies provides an important service to the City and benefits its residents. The City also recognizes that those youth-oriented recreation providers require opportunities to make announcements to the community regarding temporary events (such as registration periods, try-outs, scholarship opportunities and the like) in order to ensure that as many local youth as possible have the access to healthful recreational activities. Thus, the City has determined that expanding the opportunity to display signs to periodic youth-oriented recreational events would further the intent behind the City's banner policy;

F. **WHEREAS,** the City has historically limited the display of such temporary signs to designated City property. The City has never, by tradition or design, allowed

those designated locations to be used by other speakers, whether commercial, political or religious, for the dissemination of messages or advertisement or for any other purpose related to general public discourse or debate. As such, those designated City locations are neither properly characterized as traditional "public fora" or designated "public fora"; and

G. **WHEREAS**, the City Council finds that it is in the best interests of the City to update its policies by repealing Resolution 1073 and adopting this Resolution to establish uniform guidelines for signs on all designated City property; and

H. **WHEREAS**, this Resolution will equitably regulate the display of signs in a manner that achieves the City's goals of increased tourism, benefit to the local economy, and provision of recreation, social and other public services to the residents, while complying with local, state and federal laws; and

I. **WHEREAS**, the City Council finds that public property should only be used for sign purposes when such use confers a substantial benefit to the City;

J. **WHEREAS**, the City is willing to make available designated City property available for sign purposes, not as a source of revenue, but to enhance the community by informing the public of certain events, programs and services that benefit the community;

K. **WHEREAS**, it is the City's judgment and determination that any aesthetically adverse impact created by the temporary display of these signs is mitigated by the salutary social and economic objectives, noted above, served by the signs. In addition, any such adverse impacts can be minimized by the promulgation of reasonable regulations pertaining to the size, design, location and number of signs and the duration of such displays;

L. **WHEREAS**, the City Council has determined that it is in the best interest of the City to refrain from allowing non-fora City property to be used for political and religious purposes and, in this respect, to maintain a position of neutrality on issues of a political or religious nature. This City interest is therefore served by prohibiting the use of City property for the dissemination of political and religious messages. In addition, if the City were willing to allow City property to be used for the dissemination of political or religious messages, it would be legally and morally obligated to allow the same property to be used by other speakers who disagree with those messages; as a result, there would be a proliferation of use which is inconsistent with the City's overall aesthetic objectives for the City;

M. **WHEREAS**, the City Council has also determined that the use of this City property for general commercial advertising purposes would similarly result in a proliferation of use counterproductive to maintaining the general aesthetic ambience currently enjoyed by the City and, like political and religious uses, such a general commercial use of the City's property would not advance the City's afore-referenced recreational, social and economic objectives; and

N. **WHEREAS**, this Resolution provides guidance on the use of City property for temporary sign purposes and establishes standards by which the use of City property will be authorized.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CARPINTERIA DOES RESOLVE AS FOLLOWS:

SECTION 1. Recitals Incorporated. The above recitals are incorporated herein and are each relied upon independently by the City Council for its adoption of this Resolution.

SECTION 2: Resolution. The policy for temporary signs on designated city property attached hereto as Exhibit A and incorporated herein by this reference is hereby adopted.

SECTION 3. Repeal of Prior Policy. Resolution No. 1073 is hereby repealed.

SECTION 4. Effective Date and Term. This Resolution shall take effect immediately upon its execution by the Mayor and certification by the City Clerk, and shall be in effect thereafter, unless repealed, amended or extended by further action of the City Council.

SECTION 5. Severability. If any section, subsection, sentence, clause, phrase or word of this Resolution is for any reason held to be invalid by a court of competent jurisdiction, such decisions shall not affect the validity of the remaining portions of this Resolution. The City Council hereby declares that it would have passed and adopted this Resolution, and each and all provisions hereof, irrespective of the fact that one or more provisions may be declared invalid.

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PASSED, APPROVED AND ADOPTED this 10th day of March 2008, by the following vote:

AYES:	Councilmember(s):	Clark, Stein, Carty, Armendariz, Ledbetter
NOES:	Councilmember(s):	None
ABSENT:	Councilmember(s):	None

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 10th day of March 2008.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter N. Brown, City Attorney

EXHIBIT A
TO RESOLUTION NO. 5103

POLICY FOR SIGNS
ON DESIGNATED CITY PROPERTY

1. **Permit Required**. A permit issued by the City is required prior to placing, erecting or causing to be placed or erected, any sign, as that term is defined in Carpinteria Municipal Code chapter 14.58, upon those buildings, structures, or other property of the City designated as authorized locations for temporary advertisement and specified in Section 2 ("**Designated City Property**"). The provisions of Carpinteria Municipal Code Section 12.08.060 are reaffirmed and shall apply.

2. **Designated City Property**. The following locations are approved locations for the display of signs permitted in compliance with this policy:

   2.1 **Community Pool Fence** – That portion of the chain link fence paralleling Carpinteria Avenue, which encloses the Community Pool at 5305 Carpinteria Avenue.

   2.2 **Kiosk** – The enclosed cabinet sign areas located on the kiosks at the Seal Fountain in the 800 block of Linden Avenue.

3. **Application Process**.

   3.1 **Application Contents**: Any person or organization interested in obtaining a permit to temporarily place, erect or cause to be placed or erected, any sign on Designated City Property shall submit an application to the City. The application shall include the following submittal information:

      3.1.1 Name of the applicant or non profit corporation (including the non profit tax identification number);

      3.1.2 Description of the purpose of the sign demonstrating its consistency with this policy;

      3.1.3 Location and size of banner to be displayed;

      3.1.4 Fabric, ink colors and related design features;

      3.1.5 Date and time of the event; and

      3.1.6 Requested schedule of installation and removal.

   3.2 **Application Approval**. The City Manager or his/her designee shall review an application for compliance with the purpose and standards of

this policy and may approve the application if found consistent. An application shall be denied if found to not comply with this policy, or if an applicant is found to not have a valid City Business License, or similar violation. The City Manager may establish conditions of permit issuance as determined necessary in order to implement and meet the intent of this policy.

4. **Prerequisite Requirements**. The City Manager or his/her designee is hereby authorized to issue permits for signs on Designated City Property, subject to all of the following requirements:

4.1 **Sign Contents and Subject Matter**.

4.1.1 Signs shall publicize events, programs or services sponsored either by the City or by a recognized, nonprofit organization, or a local provider of youth-oriented recreational programs.

4.1.2 The events, programs or services promoted shall be of a general City-wide civic, community service, youth-oriented recreation (such as soccer, baseball/softball, gymnastics, dance, and similar programs), or public benefit nature and of general, non-sectarian interest.

4.1.3 The signs shall publicize events or programs intended to benefit the residents or the economy of the City including, but not limited to, promotion of tourism and/or fundraising events which, in turn, generate revenue that allows the nonprofit to promote social services to City residents thereby benefiting the City, as well as promotion of City-sponsored or co-sponsored social and recreational activities and programs, and private or public recreation programs that are available exclusively to persons under the age of 18.

4.2 **Sign Limitations**

4.2.1 Applicants will be limited to six (6) temporary sign permits in a twelve (12) month period, regardless of the length of time of display. The length of time of display shall not exceed 14 days. Applicants shall be permitted one sign display at a time. The City Manager may allow an applicant multiple sign displays when he/she determines that the sign area does not exceed the established maximum sign area and adequate space is available.

4.2.2 Kiosk advertisements shall be of a size and material that is consistent and compatible with the Kiosk and its location in a pedestrian plaza, as determined by the City Manager or his/her designee.

4.3 **Prohibited Signs.**

4.3.1 Signs conveying nonprofit or non-commercial messages other than those of the general City-wide civic, community services, or public benefit nature shall be prohibited.

4.3.2 Except as otherwise provided herein, signs of a commercial nature shall be prohibited.

4.3.3 Signs of a political or religious nature shall be prohibited.

4.4 **Sign Design.** Signs shall be supplied by the applicant and shall be consistent with size limits as determined by the City for each Designated City Property and shall be attractively designed. The City Manger or his/her designee shall have final control over the size, content, design, layout, color, and material of the sign.

4.5 **Sign Maintenance.** Signs supplied by the applicant that are not in good condition may be rejected by the City and once displayed, may be removed at any time if determined to be a nuisance or represent a hazard to public safety.

5. **Permit Procedures.** Permits for signs on Designated City Property shall be issued pursuant to the following procedure:

5.1 The City Manager may establish application requirements, rules or restrictions that he/she determines are necessary in order to implement the subject policy in a consistent and fair manner.

5.2 Sign permits may be issued to those applicants who comply with the standards set forth in this policy on a first come, first served basis. Nothing in this policy shall constitute a guarantee of space availability for a given period or event. When there is inadequate space available to accommodate the display of all requested signs at a particular time, the City Manager shall determine, based on this policy, which signs are to be displayed.

5.3 The permit shall set forth the number of days the sign may be displayed.

5.4 The permit shall set forth the area upon the Designated City Property the sign may be placed. Issuance of a permit authorizes the placement of the sign only in the location designated.

6. **Fees and Liability Waiver.** An applicant granted a permit shall agree to the following conditions:

6.1 The party granted the permit shall pay a reasonable fee as established by the City Manager for the service of displaying the sign. The City Council

may waive the fee requirement for those applicants that receive City financial support.

6.2 By accepting any permit issued under the provisions of this section, a permittee, its heirs, successors and assigns shall agree to defend and hold harmless the City, any of its departments, agencies, officers or employees, all of whom, while working within their respective authority, from all cost and damage incurred by any of the above and from any other damage to any person or property which is caused by any activity, condition or event arising out of the performance or non-performance of any provision of this Policy by said permittee, any of its agents, or independent contractors. When any of the above cost, damage or other damage occurs as aforesaid, said permittee assumes the burden of proof that the above activity, condition or event did not cause such cost, damage or other damage.

7. **Exemption**. Nothing herein shall require the City of Carpinteria to obtain a permit to place, erect or cause to be placed or erected, any sign on Designated City Property or other City property.

City of Carpinteria
City Council Regular Meeting Minutes
Monday, May 10, 2021

City Clerk Fidela Garcia noted for the record that this meeting would be conducted pursuant to the provisions of the Governor's Executive Orders N-29-20 and Santa Barbara County Health Officer's Order as it relates to temporarily suspending a physical location from which members of the public can observe and orders to stay at home in response to the spread of the COVID-19 virus, and additionally noted the protocols by which the public would be participating and stated that members of the Council, staff and any presenters would be participating by video conference.

CALL TO ORDER

Mayor Nomura called the meeting to order at 5:30 p.m.

ROLL CALL

Councilmembers present:

Councilmember Natalia Alarcon
Councilmember Gregg A. Carty
Councilmember Roy Lee
Vice Mayor Al Clark
Mayor Wade T. Nomura

Staff present:

Dave Durflinger, City Manager
Jena Acos, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria
Fidela Garcia, City Clerk
Steve Goggia, Community Development Director
John Ilasin, Public Works Director
Erin Maker, Environmental Program Manager

PLEDGE OF ALLEGIANCE

All present were led in the salute to the flag by Mayor Nomura.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

1. Proclamation designating May 16 - 22, 2021, as "National Public Works Week".

Presenter: John Ilasin, Public Works Director (PowerPoint Slides)
Motion by Councilmember Lee, seconded by Councilmember Carty to approve a proclamation designating May 16 - 22, 2021, as “National Public Works Week”.

Roll call on motion:

AYES:	Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura
NOES:	None
ABSTAIN:	None
ABSENT:	None

The motion carried unanimously.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

Lt. Butch Arnoldi provided a crime update for City of Carpinteria.

CITY MANAGER’S REPORT

- Update on Public Works Landscape Maintenance
- Law enforcement bicycle enforcement begins Memorial Day through Labor Day
- City remains in the Covid-19 Orange tier and may not make it to the next yellow tier before the Governor reopens the entire State on June 15

PRESENTATIONS BY CITIZENS / PUBLIC COMMENT

Speaker: Stephanie Herrington, Claire Mitchell, and Julia Mayer.

Email read: Robyn (no last name provided).

Email distributed: Alan & Carol Koch.

Vice Mayor Clark requested that a matter be put on a future agenda, on the suggestion brought forward by Claire Mitchell during her comments, to create a task force to study the decline and preservation of seals on behalf of the seal watch group. Councilmembers Lee, Alarcon and Mayor Nomura were all in agreement.

AGENDA MODIFICATIONS: None.

CONSENT CALENDAR:

2. Receive and file the Expenditures for the period beginning April 17, 2021 and ending April 30, 2021.

No public comment was heard.

Motion by Councilmember Lee, seconded by Councilmember Carty, to approve Consent Calendar Item 2.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura
NOES: None
ABSTAIN: None
ABSENT: None

The motion carried unanimously.

ADMINISTRATIVE MATTER:

3. Adoption of Resolution No. 6050, concerning the Reclassification of the Pool Superintendent position of the Parks, Recreation and Pubic Facilities Department.

   Recommendation: Adopt Resolution No. 6050, thereby reclassifying one position in the Parks, Recreation and Public Facilities Department.

Presenter: Dave Durflinger, City Manager

No public comment was heard.

Motion by Councilmember Lee, seconded by Councilmember Alarcon to adopt Resolution No. 6050, as read by title.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura
NOES: None
ABSTAIN: None
ABSENT: None

The motion carried unanimously.

PUBLIC HEARING: None

OTHER BUSINESS:

4. Authorization for the City Manager to execute an Agreement with GHD for assistance in the preparation of a Local Roadway Safety Plan.

   Recommendation: Authorize the City Manager to execute an Agreement with GHD to provide assistance with the preparation of a Local Roadway Safety Plan in an amount not-to-exceed $44,860. (Motion requires a roll call vote.)

Presenter: John Ilasin, Public Works Director

Speaker: Katheryn Kleinschmidt, GHD Consultant representative

Motion by Councilmember Alarcon, seconded by Councilmember Lee to Authorize the City Manager to execute an Agreement with GHD to provide assistance with the preparation of a Local Roadway Safety Plan in an amount not-to-exceed $44,860.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura
NOES: None
ABSTAIN: None
ABSENT: None

The motion carried unanimously.

5. Authorization for the City to re-join the Multi-Jurisdictional Solid Waste Task Group.

   Recommendation: That the City Council authorize rejoining the Multi-Jurisdictional Solid Waste Task Group, and appoint at least one, no more than two, Councilmembers to serve.

Presenter: Erin Maker, Environmental Program Manager

No public comment was heard.

Motion by Councilmember Lee, seconded by Councilmember Carty that the City rejoin the Multijurisdictional Solid Waste Task Group, and appoint two Councilmembers with Councilmember Lee being one of the regular appointees.

Motion modified by Councilmember Lee and seconded by Councilmember Carty that the City rejoin the Multijurisdictional Solid Waste Task Group, and appoint Councilmember Lee as a regular member and Councilmember Alarcon to serve as an alternate.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura
NOES: None
ABSTAIN: None
ABSENT: None

The motion carried unanimously.

6. Approval and adoption of urgency Ordinance No. 746, amending Ordinance No. 744, extending the temporary COVID-19 Outdoor Business Permit program to allow businesses to operate in the City right-of-way and other privately-owned outdoor spaces to encourage social distancing and economic recovery during the COVID-19 pandemic.

   Recommendation: Approve and adopt urgency Ordinance No. 746, amending Ordinance No. 744, extending the temporary COVID-19 Outdoor Business Permit to allow businesses to operation in the City right-of-way and other privately-owned outdoor spaces.

Presenter: Dave Durflinger, City Manager

Speaker: Warner Ebbink

Motion by Vice Mayor Clark, seconded by Councilmember Carty to approve and adopt urgency Ordinance No. 746, as read by title only.

Roll call on motion:

AYES: Councilmember Alarcon, Councilmember Carty, Councilmember Lee, Vice Mayor Clark, Mayor Nomura
NOES: None
ABSTAIN: None
ABSENT: None

The motion carried unanimously.

Motion by Vice Mayor Clark, seconded by Councilmember Carty to support a study to look at whether to keep outdoor businesses open on a permanent basis keeping in mind concerns such as stated in the staff report, including a design review aspect, how many businesses should be allowed on each block, the use of public parking space for private use and overall, just what that would look like, how to implement, and how to control it.

LEGISLATIVE UPDATE: None

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS: None

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

All Councilmembers are expected to be in attendance at the next City Council Meeting.

ADJOURNMENT

Mayor Nomura stated he would adjourn the meeting in honor of Pat Lemere, 36-year City employee having retired in 2010.

Councilmember Alarcon mentioned that in Mexico, El Salvador and Guatemala Mother's Day is celebrated on this day, Monday, May 10, 2021.

Mayor Nomura adjourned the meeting at 7:16 p.m., in honor and memory of Pat Lemere.

_____
Wade T. Nomura, Mayor

ATTEST:

_____
Fidela Garcia, City Clerk

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
May 24, 2021

ITEM FOR COUNCIL CONSIDERATION

Contracts Executed by the City Manager on behalf of the City for the Period of April 17, 2021, through May 14, 2021.

STAFF RECOMMENDATION

Action Item ___; Non-Action Item _X_

Receive and file Report of Contracts Executed by the City Manager for the Period of April 17, 2021, through May 14, 2021.

DISCUSSION

The City Manager is delegated authority by the Carpinteria Municipal Code (CMC), §2.08.150B, to execute contracts on behalf of the City in the amount of $30,000 or less. Pursuant to CMC §2.08.150C, a list of all contracts executed by the City Manager is provided for City Council information and appended to this Staff Report as Attachment A. Attachment A lists all contracts entered into on behalf of the City for goods, construction and services for the Period of April 17, 2021, through May 14, 2021.

FINANCIAL CONSIDERATIONS

All contracts entered into are within the appropriated budgeted amounts.

ATTACHMENTS

A. Report of Contracts Executed by the City Manager

Staff contact: Fidela Garcia, City Clerk
(805) 755-4403, fidelag@ci.carpinteria.ca.us

Fidela Garcia
Signature

Reviewed by: Dave Durflinger, City Manager

Signature

ATTACHMENT A

Report of Contracts Executed by the City Manager
Period of April 17, 2021, through May 14, 2021.

VENDOR	PURPOSE	AMOUNT
Cannon Corporation	National Flood Insurance Program (NFIP) Community Rating System (CRS) Application	Not to exceed $10,000.00
Everywhere Right Now, Inc.	To create a VLOG (Video Log Creation) for Carpinteria's Main Website	$480.00
Clean Harbors Environmental Services, Inc.	Waste Transportation & Disposal.	Not to exceed $30.000.00

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
May 24, 2021

ITEM FOR COUNCIL CONSIDERATION

Expenditures for the period beginning May 1, 2021 and ending May 14, 2021.

STAFF RECOMMENDATION

Action Item ___; Non-Action Item _X_

That the City Council accept this report concerning the current list of warrants pursuant to Carpinteria Municipal Code 2.08.150(F).

DISCUSSION

As part of each regular City Council agenda, a list of all checks (attached) dispersed since the last reporting period is presented to the City Council pursuant to C.M.C. 2.08.150(F). The report is provided for City Council and public information and serves as Staff's verification that the expenditures have been reviewed and are within budgeted appropriations.

FINANCIAL CONSIDERATIONS

The warrant register included as an attachment is designed to communicate fiscal activity since the prior reporting period. No action is requested as part of this report.

ATTACHMENTS

Attachment A: Warrant Register for the period beginning May 1, 2021 and ending May 14, 2021.

Staff contact: Ashley Chaparro, Sr. Financial Analyst
(805) 880-3406, AshleyC@ci.carpinteria.ca.us

Signature

Staff contact: Licette Maldonado, Admin Services Dir.
(805) 755-4448, LicetteM@ci.carpinteria.ca.us

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, DaveD@ci.carpinteria.ca.us

Signature

Warrant Register

City of Carpinteria

Date Range: 05/01/2021 - 05/14/2021

Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
INV0002283	ASHLEY CHAPARRO Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	619
INV0002286	BRIAN BARRETT Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	620
INV0002287	DAN CHEPLEY Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	621
INV0002288	DAVID DURFLINGER Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	622
INV0002290	DAVID HERNANDEZ Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	623
INV0002294	ERIN MAKER Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	624
INV0002289	FIDELA GARCIA Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	625
INV0002296	HENRY MENENDEZ Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	626
INV0002299	JAYNE DIAZ Invoice	05/01/2021	05/06/2021 MEDICAL REIMBURSEMENT	EFT	579.56	627
INV0002293	JOHN ILASIN Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	628
INV0002300	LARRY DRIGGERS Invoice	05/01/2021	05/06/2021 MEDICAL REIMBURSEMENT	EFT	579.56	629
INV0002291	LAURA HERNANDEZ Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	630
INV0002295	LICETTE MALDONADO Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	631
INV0002298	MARY ANN COLSON Invoice	05/01/2021	05/06/2021 MEDICAL REIMBURSEMENT	EFT	579.56	632
INV0002297	MATTHEW ROBERTS Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	633
INV0002285	MIRIAM AUDELO Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	634
INV0002302	NICHOLAS BOBROFF Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	635
INV0002301	PATRICIA LEMERE Invoice	05/01/2021	05/06/2021 MEDICAL REIMBURSEMENT	EFT	579.56	636
INV0002304	RITA BRIGHT Invoice	05/01/2021	05/06/2021 MONTHLY CELL PHONE ALLOWANCE	EFT	65.00	637
	ROBERT HOWARD		05/06/2021	EFT	65.00	638

Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Payment Amount	Number
INV0002292	Invoice	05/01/2021	MONTHLY CELL PHONE ALLOWANCE			
	RON ALONZO		05/06/2021	EFT	65.00	639
INV0002284	Invoice	05/01/2021	MONTHLY CELL PHONE ALLOWANCE			
	STEVEN GOGGIA		05/06/2021	EFT	65.00	640
INV0002303	Invoice	05/01/2021	MONTHLY CELL PHONE ALLOWANCE			
	TIFFANY SMITH		05/06/2021	EFT	65.00	641
INV0002305	Invoice	05/01/2021	MONTHLY CELL PHONE ALLOWANCE			
	ADELE GOGGIA		05/06/2021	Regular	1,200.00	99320
INV0002322	Invoice	05/06/2021	Pay Period #9			
	SEIU LOCAL 620		05/06/2021	Regular	226.18	99321
INV0002331	Invoice	05/06/2021	Employee Union Dues Contribution			
	UNITED WAY OF SANTA BARBARA COUNTY		05/06/2021	Regular	24.00	99322
INV0002333	Invoice	05/06/2021	Employee United Way Contribution			
	VANTAGEPOINT TRANSFER AGENTS - 457		05/06/2021	Regular	4,687.89	99323
INV0002323	Invoice	05/06/2021	ICMA Employee Contributions			
INV0002324	Invoice	05/06/2021	ICMA Employee Contributions			
	ALL LANGUAGES INTERPRETING & TRANSLATI		05/06/2021	Regular	1,795.00	99324
27433	Invoice	05/06/2021	2 SPANISH INTERPRETERS FOR COUNCIL MEETING 3/29/21			
27467	Invoice	05/06/2021	2 SPANISH INTERPRETERS FOR COUNCIL MEETING 4/12/21			
	BIG GREEN CLEANING COMPANY		05/06/2021	Regular	1,599.00	99325
572745	Credit Memo	05/06/2021	CREDIT OF CONTRACTED JANITORIAL SERV DEC20-JAN21			
576571	Invoice	05/06/2021	APR21 CONTRACTED JANITORIAL SERVICE 5103 CARP AVE			
576572	Invoice	05/06/2021	APR21 CONTRACTED JANITORIAL SERVICE VET HALL/CITY			
577483	Invoice	05/06/2021	CLEAN RESTROOM AND SNACK SHACK AT EL CARRO PARK			
577491	Invoice	05/06/2021	CLEAN UP OF HOMELESS HAZARD WASTE AT HEATH PARK			
	CA DEPT OF JUSTICE		05/06/2021	Regular	32.00	99326
503264	Invoice	05/06/2021	MARCH 2021 FINGERPRINT SERVICE			
	DATA TICKET INC		05/06/2021	Regular	200.00	99327
123580	Invoice	05/06/2021	MARCH 2021-ONLINE ACCESS TO CITATION PROCESSING			
	DEWBERRY ENGINEERS INC.		05/06/2021	Regular	598.25	99328
1947860	Invoice	05/06/2021	2/27/21-3/26/21 PROJECT SERVICES FOR CARP BRDG PRJ			
	DUDEK		05/06/2021	Regular	1,857.33	99329
202101912	Invoice	05/06/2021	MAR21 ENVIRONMENTAL SERVICES FOR RINCON TRAIL			
	FEDEX		05/06/2021	Regular	37.57	99330
7-342-14115	Invoice	05/06/2021	SHIPPING CHARGES FOR BB 04/08/21			
	MISSION UNIFORM SERVICE		05/06/2021	Regular	77.20	99331
514504018	Invoice	05/06/2021	MAT & TOWEL REPLACEMENT AT CITY HALL-04/05/21			
514546533	Invoice	05/06/2021	MAT & TOWEL REPLACEMENT AT CITY HALL-04/12/21			
	PLANNING & DEVELOPMENT-COUNTY OF SAN		05/06/2021	Regular	2,813.70	99332
INV0002338	Invoice	05/06/2021	MAR21 COUNTY PLANNING CHECKS FOR RINCON TRAIL			
	ROCKWELL PRINTING		05/06/2021	Regular	1,659.10	99333
37565	Invoice	05/06/2021	TRUCK DECALS- CITY PUBLIC WORKS, FIRST RESPONDER			
	SANTA BARBARA NEWS PRESS		05/06/2021	Regular	233.25	99334
04/07/21 SUBSCRI	Invoice	05/06/2021	NEWSPAPER SUBSCRIPTION FOR YEAR OF 2021			
	SMART OFFICE INTERIORS		05/06/2021	Regular	1,127.00	99335
2021-18111	Invoice	05/06/2021	FURNITURE LIQUIDATION			

Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payment Type / Payable Description	Payment Amount	Number
2021-18123	Invoice	05/06/2021	FURNITURE- ADD POSTS, LEGS AND CLOSET ROD		
	TWO TRUMPETS COMMUNICATIONS		05/06/2021 Regular	5,460.00	99336
1161	Invoice	05/06/2021	MAR21 COMMUNICATIONS SERVICES		
	VENCO WESTERN INC		05/06/2021 Regular	5,194.58	99337
0155104-IN	Invoice	05/06/2021	APR21 MONTHLY LANDSCAPE MAINTENANCE		
	ZWORLD GIS		05/06/2021 Regular	4,700.00	99338
2021-0278	Invoice	05/06/2021	2020 AERIAL IMAGERY REGIONAL COLLABORATIVE BAL.		
2021-0316	Invoice	05/06/2021	MAPPING/GIS SERVICES		
	AQUASOURCE		05/06/2021 Regular	4,562.30	99339
400652	Invoice	05/06/2021	60# PAIL 3" ACCU-TAB BLUE TABLETS FOR POOL		
	COX BUSINESS		05/06/2021 Regular	319.80	99340
MAY21 001 3011 0	Invoice	05/06/2021	MAY21-POOL & GARDEN INTERNET & PHONE		
	FRONTIER COMMUNICATIONS		05/06/2021 Regular	32.38	99341
MAY21 209-188-25	Invoice	05/06/2021	PHONE & INTERNET SERVICES FOR LG TOWER		
	KIMBALL MIDWEST		05/06/2021 Regular	155.27	99342
8796032	Invoice	05/06/2021	CONCRETE CUTTING BLADES FOR SIDEWALK		
	SO CA EDISON		05/06/2021 Regular	1,736.64	99343
APR21 700201069:	Invoice	05/06/2021	ELECTRICITY-101 ASH AVE		
APR21 700230547(	Invoice	05/06/2021	ELECTRICITY-5103 CARP AVE		
APR21 700247140(	Invoice	05/06/2021	ELECTRICITY-1 CARPINTERIA TC1		
APR21 700255965	Invoice	05/06/2021	ELECTRICITY-100 LINDEN		
APR21 700264659	Invoice	05/06/2021	ELECTRICITY-1115 LINDEN B PED		
APR21 700274833	Invoice	05/06/2021	ELECTRICITY-901 CACTUS LN EV EV		
APR21 700465507(	Invoice	05/06/2021	ELECTRICITY-4950 9TH ST BT HM		
APR21 700477662:	Invoice	05/06/2021	ELECTRICTY-901 CACTUS LN LGHT		
APR21 700525378	Invoice	05/06/2021	ELECTRICITY-941 WALNUT AVE & 4851 5TH ST		
APR21 700604790(	Invoice	05/06/2021	ELECTRICITY-CARP AV/CSTS PAS 609		
	TRANSAMERICA EMPLOYEE BENEFITS		05/06/2021 Regular	908.75	99344
2504172783	Invoice	04/30/2021	APRIL 2021 EMPLOYEE PREMIUMS		
	VENCO WESTERN INC		05/06/2021 Regular	5,194.58	99345
0154858-IN	Invoice	05/06/2021	FEB21 MONTHLY LANDSCAPE MAINTENANCE		
	WEST MARINE PRODUCTS INC		05/06/2021 Regular	27.72	99346
7592737	Invoice	05/06/2021	UNDERWATER POOL LIGHTS		
7675259	Credit Memo	05/06/2021	CREDIT FOR UNDERWATER POOL LIGHTS		
7675270	Debit Memo	05/06/2021	UNDERWATER POOL LIGHTS		
	AMERICAN SOCIETY OF CIVIL ENGINEERS		05/13/2021 Regular	1,004.00	99347
960	Invoice	05/13/2021	2021 ASCE ASSOC PARTNERSHIP RENEWAL		
	AQUASOURCE		05/13/2021 Regular	4,562.30	99348
400762	Invoice	05/13/2021	BLUE TABLETS FOR COMMUNITY POOL		
	BENGAL ENGINEERING		05/13/2021 Regular	35,717.17	99349
4459	Invoice	05/13/2021	DESIGN SERVICES FOR RINCON TRAIL THROUGH 03/31/21		
	BIG GREEN CLEANING COMPANY		05/13/2021 Regular	135.00	99350
574110	Invoice	05/13/2021	EMERGENCY CLEAN UP VETS HALL COURTYARD		
	CANNON		05/13/2021 Regular	2,384.25	99351
76051	Invoice	05/13/2021	MAR21 PLAN CHECKS FOR 477 CONCHA LOMA		
	FILIPPIN ENGINEERING INC.		05/13/2021 Regular	3,580.44	99352
195401-01	Invoice	05/13/2021	MAR21 PROJECT SERVICES FOR RINCON TRAIL PROJECT		
	MARBORG INDUSTRIES		05/13/2021 Regular	400.01	99353

Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Payment Amount	Number
5183834	Invoice	05/13/2021	PORTABLE RESTROOM & SINKS FOR HHW DAY			
	MNS ENGINEERS INC		05/13/2021	Regular	4,607.50	99354
77580	Invoice	05/13/2021	FEB21 PLAN/MAP CHECKING FOR 4716 7TH STREET			
77586	Invoice	05/13/2021	MAR21 INSPECTION SERVICES FOR GREEN HERON PROJECT			
	MOFFATT & NICHOL		05/13/2021	Regular	9,061.41	99355
00759489	Invoice	05/13/2021	FEB-MAR21 PROJECT MANAGEMENT FOR DUNE & SHORELINE			
	STANTEC CONSULTING SERVICES INC		05/13/2021	Regular	8,877.50	99356
1775881	Invoice	05/13/2021	MAR21 PROJECT SERVICES FOR LINDEN AVE IMPROVEMENTS			
	STAPLES ADVANTAGE		05/13/2021	Regular	205.94	99357
3474602282	Invoice	05/13/2021	MAGENTA, YELLOW, CYAN HP 951XL INK			
	STEWART'S DE-ROOTING & PLUMBING		05/13/2021	Regular	3,520.12	99358
56366	Invoice	05/13/2021	PIPE REPLACEMENT AT EL CARRO PARK RESTROOM			
56400	Invoice	05/13/2021	FAUCET REPLACEMENT FOR ASH AVE. WOMEN'S BATHROOM			
56409	Invoice	05/13/2021	FAUCET REPLACEMENT FOR ASH AVE MEN'S BATHROOM			
57083	Invoice	05/13/2021	HYDROJETTING BATHROOM FLOOR DRAINS AT VIOLA FIELDS			
	THE FLAG FACTORY		05/13/2021	Regular	296.48	99359
29453	Invoice	05/13/2021	"CARPINTERIA JR. LIFEGUARDS" CUSTOM FLAG			
	THE STORAGE PLACE		05/13/2021	Regular	370.00	99360
52921	Invoice	05/13/2021	STORAGE UNIT 0905 RENT 05/23/21-06/22/21			
	TRI-CO REPROGRAPHICS		05/13/2021	Regular	160.46	99361
138404	Invoice	05/13/2021	COLOR SCANNING, DE & REBIND, PDF EXTRACT-04/05/21			
138473	Invoice	05/13/2021	SMALL FORMAT SCANNING, PDF EXTRACT/COMBINE-04/6/21			
139402	Invoice	05/13/2021	COLOR FORMAT SCAN, DE/REBIND, PDF EXTRACT-04/22/21			
139895	Invoice	05/13/2021	COLOR SCANNING, RE&DEBIND, PDF EXT/COMBINE-4/30/21			
	UNDERGROUND SERVICE ALERT OF SOUTHER		05/13/2021	Regular	41.93	99362
DSB20201367	Invoice	05/13/2021	APR21 CA STATE FEE FOR REGULATORY COSTS			
	WOOD ENVIRONMENT & INFRASTRUCTURE S		05/13/2021	Regular	7,230.78	99363
S58582396	Invoice	05/13/2021	DUNE & SHORELINE PROJECT SERVICES THROUGH 04/02/21			
	ZWORLD GIS		05/13/2021	Regular	2,500.00	99364
2021-0326	Invoice	05/13/2021	MAPPING/GIS SERVICES			
	MISSION UNIFORM SERVICE		05/13/2021	Regular	181.46	99365
514504017	Invoice	05/13/2021	MAINTENANCE CREW NEW RENTAL UNIFORMS-04/05/21			
514546532	Invoice	05/13/2021	MAINTENANCE CREW NEW RENTAL UNIFORMS-04/12/21			
	COASTAL VIEW NEWS		05/13/2021	Regular	322.00	99366
56952	Invoice	05/13/2021	CARP DUNE/SHORELINE PROJ MANAGEMENT AD-04/29/21			
	EVERSHADE EXTERIOR CLEANING SOLUTIONS		05/13/2021	Regular	8,750.00	99367
9518	Invoice	05/13/2021	PWR WASH/CLN,WTR RECLAMATION CARPXLINDEN 4/13-4/25			
	EVERYWHERE RIGHT NOW		05/13/2021	Regular	160.00	99368
2834	Invoice	05/13/2021	APR21 WEBSITE DEVELOPMENT FOR CITY WEBSITE			
	MISSION UNIFORM SERVICE		05/13/2021	Regular	77.20	99369
514590000	Invoice	05/13/2021	MAT & TOWEL REPLACEMENT AT CITY HALL-04/19/21			
514633016	Invoice	05/13/2021	MAT & TOWEL REPLACEMENT AT CITY HALL-04/26/21			
	SANTA BARBARA SAND & TOP SOIL CORP		05/13/2021	Regular	1,602.35	99370
189535	Invoice	05/13/2021	DECOMPOSED GRAVEL FOR STREET MAINTENANCE			
	SOLID WASTE SOLUTIONS INC		05/13/2021	Regular	302.50	99371
178	Invoice	05/13/2021	ANNUAL REPORT PREP & CALRECYCLE GRANT REPORT			
	STATEWIDE SAFETY & SIGNS INC		05/13/2021	Regular	25,645.62	99372

Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payment Type / Payable Description	Payment Amount	Number
03018095	Invoice	05/13/2021	STOP SIGNS, ROAD CRACK SEALANT, POST FOR SIGNS		
03018135	Invoice	05/13/2021	SEP20 COVID-19 CHANGEABLE MESSAGE SIGN RENTAL		
03018154	Invoice	05/13/2021	OCT20 COVID-19 CHANGEABLE MESSAGE SIGN RENTAL		
03018155	Invoice	05/13/2021	NOV20 COVID-19 CHANGEABLE MESSAGE SIGN RENTAL		
03018156	Invoice	05/13/2021	DEC20 COVID-19 CHANGEABLE MESSAGE SIGN RENTAL		
03018157	Invoice	05/13/2021	JAN21 COVID-19 CHANGEABLE MESSAGE SIGN RENTAL		
03018158	Invoice	05/13/2021	FEB21 COVID-19 CHANGEABLE MESSAGE SIGN RENTAL		
03018159	Invoice	05/13/2021	MAR21 COVID-19 CHANGEABLE MESSAGE SIGN RENTAL		
03018265	Invoice	05/13/2021	CRACK SEALANT		
03018267	Invoice	05/13/2021	CRAFCO DETACK 5GAL-SEALANT REMOVER		
03018269	Invoice	05/13/2021	"NO PARKING ANY TIME" CUSTOM SIGN		
03018322	Invoice	05/13/2021	APR21 COVID-19 CHANGEABLE MESSAGE SIGN RENTAL		
	STEWART'S DE-ROOTING & PLUMBING		05/13/2021 Regular	311.82	99373
56401	Invoice	05/13/2021	FAUCET MATERIAL & INSTALLMENT IN LIBRARY BATHROOM		
	UNION PACIFIC RAILROAD COMPANY		05/13/2021 Regular	335.73	99374
90106533	Invoice	05/13/2021	MAR21 PLAN REVIEW FOR RINCON MULTI-USE TRAIL		
	WESTERN EXTERMINATOR COMPANY		05/13/2021 Regular	120.00	99375
7277110	Invoice	05/13/2021	JANUARY 2021 PEST CONTROL AT VETS HALL		
7924176	Invoice	05/13/2021	APRIL 2021 PEST CONTROL AT VETS HALL		
	WOOD ENVIRONMENT & INFRASTRUCTURE S		05/13/2021 Regular	85.00	99376
S58582408	Invoice	05/13/2021	LOCAL HAZARD MITIGATION PLAN THROUGH 04/02/2021		
	CARPINTERIA VALLEY WATER DISTRICT		05/13/2021 Regular	14,301.30	99377
CARP CITY 04/28/2	Invoice	05/13/2021	APR21 WATER SERVICES 03/28/21-04/28/21		
	COX BUSINESS		05/13/2021 Regular	284.49	99378
MAY21 001 3011 0	Invoice	05/13/2021	MAY21-CITY HALL TV & INTERNET SERVICE		
	SO CA EDISON		05/13/2021 Regular	8,009.19	99379
APR21 700405192	Invoice	05/13/2021	ELECTRICITY-MULTIPLE LOCATIONS		
	SO CAL GAS		05/13/2021 Regular	2,905.37	99380
APR21 006 514 27(	Invoice	05/13/2021	NATURAL GAS-5305 CARPINTERIA AVE APT B (POOL)		
APR21 014 914 32	Invoice	05/13/2021	NATURAL GAS-5103 CARP AVE (FRIENDS OF LIBR)		
APR21 016 913 95(	Invoice	05/13/2021	NATURAL GAS-5775 CARPINTERIA AVE (CITY HALL)		
APR21 140 914 30	Invoice	05/13/2021	NATURAL GAS-941 WALNUT AVE (VETS HALL)		
	WEX BANK (76)		05/13/2021 Regular	574.32	99381
71564958	Invoice	05/13/2021	APR21 FUEL FOR CITY VEHICLES		
	FIRST NATIONAL BANK OF OMAHA		05/13/2021 Regular	11,147.35	99382
APR21 0503	Invoice	05/13/2021	CREDIT CARD PAYMENT-MR		
APR21 1644	Invoice	05/13/2021	CREDIT CARD PAYMENT-FG		
APR21 1949	Invoice	05/13/2021	CREDIT CARD PAYMENT-SG		
APR21 3696	Invoice	05/13/2021	CREDIT CARD PAYMENT-LM		
APR21 5544	Invoice	05/13/2021	CREDIT CARD PAYMENT-DD		
APR21 6160	Invoice	05/13/2021	CREDIT CARD PAYMENT-JI		
APR21 9003	Invoice	05/13/2021	CREDIT CARD PAYMENT-LH		
	MENTAL WELLNESS CENTER		05/13/2021 Regular	1,274.30	99383
INV0002342	Invoice	05/13/2021	FY20-21 CONTRIBUTIONS TO HOPENET OF CARPINTERIA		
	REAL GREEN LANDSCAPE		05/13/2021 Regular	6,576.05	99384
2711-1	Invoice	05/13/2021	GROUNDSKEEPING MAINTENANCE FOR CITY HALL TENT		
	CalPERS		05/05/2021 Bank Draft	466.74	DFT0001555
100000016387355	Invoice	05/05/2021	2021 REPLACEMENT BENEFIT CONTRIBUTIONS		
	CalPERS		05/06/2021 Bank Draft	5,165.88	DFT0001604
04/17/21-04/30/2	Invoice	05/06/2021	PEPRA RETIREMENT 04/17/21-04/30/21 PR09		

Warrant Register

Date Range: 05/01/2021 - 05/14/2021

Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Payment Amount	Number
04/17/21-04/30/2:	CalPERS Invoice	05/06/2021	05/06/2021 CLASSIC RETIREMENT 04/17/21-04/30/21 PR09	Bank Draft	13,735.21	DFT0001605
PR09 05/06/21	VOYA FINANCIAL Invoice	05/06/2021	05/06/2021 PR09 05/06/21 RETIREMENT CONTRIBUTIONS	Bank Draft	1,122.73	DFT0001606
PR09 05/06/21	EDD-SDI Invoice	05/06/2021	05/06/2021 PR09 05/06/21 SDI TAXES	Bank Draft	1,473.23	DFT0001607
PR09 05/06/21	EDD-SIT Invoice	05/06/2021	05/06/2021 PR09 05/06/21 SIT TAXES	Bank Draft	4,572.00	DFT0001608
PR09 05/06/21	INTERNAL REVENUE SERVICE Invoice	05/06/2021	05/06/2021 PR09 05/06/21 FEDERAL TAX PAYMENT	Bank Draft	15,227.72	DFT0001609
MAY21 PREMIUMS	CalPERS HEALTH Invoice	05/10/2021	05/10/2021 MAY21 HEALTH PREMIUMS	Bank Draft	50,977.87	DFT0001610
MAY21 PREMIUMS	CalPERS HEALTH Invoice	05/10/2021	05/10/2021 MAY21 HEALTH PREMIUMS CITY COUNCIL	Bank Draft	10,229.33	DFT0001611

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
May 24, 2021

ITEM FOR COUNCIL CONSIDERATION

Appointment of City of Carpinteria representative to the County Library Advisory Committee.

STAFF RECOMMENDATION

Action Item **X**; Non-Action Item __

Approve the nomination of Gail Marshall to serve as the City representative on the County Library Advisory Committee (LAC).

Motion: I move to approve the nomination of Gail Marshall to serve as the City of Carpinteria's representative on the County Library Advisory Committee (LAC).

BACKGROUND / DISCUSSION

The City has received notification from Gaby Edwards of her resignation from the County Library Advisory Committee (LAC). Mrs. Edwards had served on County LAC since April 14, 2014.

The term of the vacant seat runs from July 1, 2020 to June 30, 2021 or until discharged at the pleasure of the Board of Supervisors. The Library Advisory Committee meets quarterly to review services and operations, make advisory recommendations to the Board of Supervisors regarding the level of services necessary to ensure adequate library services, review annually the operation of the library system and Library Agreement, consider site locations and building programs, address any library service concerns/issues, provide for an exchange of information among branch libraries and receive citizen input regarding library-related issues. The next County LAC meeting is June 16, 2021.

In response to the vacancy, Gail Marshall has submitted an application for consideration. Ms. Marshall is a City resident and has had a long career in public service. As 3rd District County Supervisor, Gail Marshal chaired the County LAC from

1996-2005. She has also been very involved in the discussions to make the Carpinteria Library a City

Library and an active participant in expanding the City's resources in order to fund the Library.

POLICY CONSISTENCY

Appointments are made by the Mayor with the advice and consent of the City Council per Carpinteria Municipal Code §2.36.030.

FINANCIAL CONSIDERATIONS

None.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

None.

OPTIONS

The City Council could choose not to make an appointment and provide alternative direction to staff.

ATTACHMENTS

Application for appointment.

Staff contact: Fidela Garcia, City Clerk
(805) 755-4403, fidelag@ci.carpinteria.ca.us

Fidela Garcia
Signature

Reviewed by: Dave Durflinger, City Manager

Signature

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Please return to: City Clerk's Office
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

BOARD, COMMISSION OR COMMITTEE APPLIED FOR: Library Advisory Committee

APPLICANT: Neil Marshall

Business Address Phone Number(s)

Are you a resident of the City of Carpinteria? Yes

EXPERIENCE/ BACKGROUND:

Education as part of my duties as 3rd Dist Sup I chaired LAC - 1994 - 2005

Present Occupation (Please describe any relevant past work experience)

Retired

Memberships in Organizations

Reasons why you believe you should be appointed (attach additional sheets if necessary):

See attached

Please list City Commission/Committee/Board (including dates) you are currently serving on or have served on:

I, the undersigned, hereby certify that all the statements contained herein above, are true and correct to the best of my knowledge and belief. I understand that false statements in my application will disqualify me from service on any Commission/Committee/Board of the City of Carpinteria. **If appointed, I understand I will be responsible for filing an annual Statement of Economic Interests and fulfilling ethics training, and failure to do so in a timely manner may be cause for termination of position.** This application is a public document and is available for review.

THIS APPLICATION MUST BE SIGNED IN INK AND DATED

Neil Marshall 5/4/21

Signature Date

Rev. 12/7/12

May 4, 2021

CITY OF CARPINTERIA
APPLICATION FOR APPOINTMENT TO A CITY BOARD, COMMISSION OR COMMITTEE

Thank you for the opportunity to representative the City of Carpinteria on the Santa Barbara County Library Advisory Committee.

I humbly request the City appoint me to replace Gaby Edwards as the representative to the LAC, although I doubt I can fully fill her shoes!

My first experience with the Library Advisory Committee was when I was selected by the Board of Supervisors in 1996 to act as Chair and liaison to the LAC.

Since moving to Carpinteria eight years ago I have tracked along with the events leading to the City's decision to make the Carpinteria Library a City Library rather than continue as a branch of the Main Library of the City of Santa Barbara. I attended numerous meetings to discuss this major change in leadership and I was an active participant in expanding the City's resources in order to fund the new City Library concept.

I look forward to representing the City's interest in the ongoing Library Advisory Committee to support free library services in our city.

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
May 24, 2021

ITEM FOR COUNCIL CONSIDERATION

Request by the County of Santa Barbara for Subsidizing Record of Survey Review Service.

STAFF RECOMMENDATION

Action Item _X_; Non-Action Item ___

Decline the request by the County of Santa Barbara for the City to subsidize record of survey review service and direct the City Manager to issue a letter of response for declining the request.

Sample Motion: I move to:

Decline the request by the County of Santa Barbara for the City to subsidize record of survey review service and direct the City Manager to issue a letter of response for declining the request.

BACKGROUND

The Professional Land Surveyors' Act (Business and Professions Code, Chapter 15, Division 3, Section 8700 et. seq.) defines a record of survey as a means by which land surveys relating to property lines, land boundaries, or other subjects are revealed to the public. A record of survey cannot bring about a division of land. Parcels may only be created through the Subdivision Map Act process. Any line shown on a record of survey which does not represent an existing title line and which appears to create a new parcel of land must be clearly labeled as to its purpose.

The Professional Land Surveyors' Act provides that a record of survey made in conformance with the practice of land surveying is required to be filed with the county surveyor of the county in which the land survey was made under certain existing conditions. The County Surveyor of the County of Santa Barbara (County) reviews all records of survey in respect to the technical accuracy and compliance of said law.

The City as well as the other cities countywide received a letter of request from the County dated April 21, 2021, for subsidizing its cost of the record of survey review service. The letter states that the County currently subsidizes its cost of service for record of survey reviews with County General Fund revenue and that it intends to phase out this subsidy. See Attachment A for a copy of the letter.

The purpose of the agenda matter is for the City Council to consider the County's request and direct staff as determined appropriate.

DISCUSSION

The City's costs of service for all engineering plan checks and inspections of private development projects are recovered through deposits paid by a project applicant. The City also collects a deposit for reviews of subdivision maps (i.e. final maps and parcel maps). In general, the City's development fees have been established at amount that is structured to recover costs associated with providing a development permit service such reviews/plan checks and inspection services.

With the County's request, the City would enter into an agreement with the County to provide monetary assistance in order to continue funding the subsidy for the County's record of survey review service. According to the County, the average cost of a record of survey review is $3,400. The City's cost recovery policy is also for development permit service costs in which the City does not subsidize this major City service. In this context, providing City funds in support of the County's subsidy of this service would run contrary to the City's cost recovery policy.

The City seldom sees the need for preparing records of survey for its operations and maintenance activities or capital projects. The City typically hires a licensed land surveyor when a retracement of City property or right-of-way lines is needed, and there usually would be no need for preparation of a record of survey in this instance unless material discrepancies with referenced land survey records are found and/or no sufficient monumentation is found in order to establish the accurate location of property or right-of-way lines. For the City's capital projects including pavement projects, corner records are typically prepared and filed with the County Surveyor in accordance with the Professional Land Surveyors' Act in lieu of records of survey when the land survey is just a retracement of lines shown on a subdivision map, official map, or record of survey, and (1) where there are no material discrepancies, (2) there is sufficient monumentation to accurately locate the record corner positions and any property corners, and (3) where there are any property corners which are set or reset or found to be of a different character than indicated by prior records. City funds are routinely programmed for capital projects to pay for corner records and/or records of survey which are anticipated.

Therefore, staff recommends for the City Council to decline the County's request for the City to subsidize its record of survey review service. Should the City Council concur with staff's recommendation, the City Manager will issue a letter of response for declining its request.

POLICY CONSISTENCY

The City Council's policy concerning the recovery of costs reasonably borne is enumerated in Carpinteria Municipal Code Section 3.34.040D. This policy supports cost recovery for services related to development activities. For this reason, financially supporting the County's subsidy could be found to be contrary to this policy.

FINANCIAL CONSIDERATIONS

The County estimates an average annual cost of $3,400 for its record of survey review service. Should the City Council approve the County's request for subsidizing its record of survey review service, the City's General Fund may likely be used for any funding appropriation.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The City has no legal authority to review records of survey because this is the sole responsibility of the County Surveyor pursuant to the Professional Land Surveyors' Act.

OPTIONS

1. Decline the request by the County of Santa Barbara to subsidize record of survey review service (staff recommendation).
2. The City Council could choose to subsidize all or part of the record of survey review service through an agreement with the County of Santa Barbara. Should the City Council choose to do so, a future separate agenda matter would be needed.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Letter by Santa Barbara County Surveyor dated April 21, 2021

Staff contact:
John L. Ilasin, Public Works Director
johni@ci.carpinteria.ca.us; (805) 880-3402

Signature

Reviewed by:
Dave Durflinger, City Manager
daved@ci.carpinteria.ca.us; (805) 755-4400

Signature

ATTACHMENT A

Letter by Santa Barbara County Surveyor dated April 21, 2021

COUNTY OF SANTA BARBARA
PUBLIC WORKS DEPARTMENT
123 East Anapamu Street
Santa Barbara, California 93101
(805) 568-3000

SCOTT D. MCGOLPIN
Director

April 21, 2021

Mr. David Durflinger
City of Carpinteria City Manager
5775 Carpinteria Avenue
Carpinteria, CA 93013
Emailed to: daved@ci.carpinteria.ca.us

Re: County Surveyor Record of Survey Review Subsidy

Dear Mr. Durflinger:

The Public Works Department (Department) recently brought a new fee ordinance to the County Board of Supervisors (BOS) which included a recommendation to approve full cost recovery of fees for review of Records of Survey performed within the boundary of all incorporated cities. The new Surveyor Fee Ordinance was proposed to the Board of Supervisors for adoption on April 6, 2021 with a second reading on April 20, 2021. With the Board's approval of the Fee Ordinance, the new fee schedule will be implemented on July 1, 2021.

The Santa Barbara County Surveyor (Surveyor) reviews and approves Record of Survey Maps and makes them available for public use. The BOS recognizes the importance of these surveys becoming part of public records and has historically subsidized a large portion of the costs of reviewing these projects with County General Fund revenue in order to encourage filing, regardless of whether the projects were located in incorporated or unincorporated areas of the County.

The Department anticipates that future funding sources will continue to lag ongoing costs to operate the Surveyor's office. Facing this funding shortfall, the Department has recommended to the BOS to approve a two year Pilot Program during which the subsidy of reviews of Records of Survey in incorporated cities will be discontinued by the County General Fund. In recognizing the value Records of Survey provide to their residents, each city as a result, we believe, will make the decision to continue the subsidy for Records of Survey within their incorporated jurisdictions. At the end of the two year Pilot Program the Department will bring its results in a form of a study to the BOS for evaluation and further action.

Based on the last three pre-COVID years average number of Records of Survey filed for properties located within your City we have estimated the annual subsidy provided by the County General Fund in your jurisdiction as approximately $3,401. With this letter, we respectfully ask your City to consider entering into an agreement with the County to continue funding the subsidy for reviews of Record of Survey projects located within your City's jurisdiction. If you choose not to subsidize, your residents will still be able to file a Record of Survey at an average cost of $3,400 each.

The Department looks forward to partnering with your agency to continue providing this important subsidized public service to your residents, we look forward to hearing from you before May 31, 2021. If you have any questions at all or need additional information please do not hesitate to contact me or the Public Works Director, Scott McGolpin at any time.

Respectfully,

Aleksandar Jevremovic
Santa Barbara County Surveyor
805-568-3012

CC: Scott McGolpin, Public Works Director
Julie Hagen, Deputy Director Finance & Administration

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
May 24, 2021

ITEM FOR COUNCIL CONSIDERATION

Renewal of the City's membership in the Santa Barbara County CDBG Urban County Partnership and HOME Consortium for the next three-year qualification period of Federal Fiscal Years 2022 - 2024.

STAFF RECOMMENDATION

Action Item _X_ ; Non-Action Item ___

Authorize the City Manager to provide the County notification of renewal of the City's membership in the Santa Barbara County CDBG Urban County Partnership and HOME Consortium.

Sample Motion: I move to authorize the City Manager to provide the County notification of renewal of the City's membership in the Santa Barbara County CDBG Urban County Partnership and HOME Consortium for the next three-year qualification period of Federal Fiscal Years 2022 - 2024.

(motion requires a roll call vote)

BACKGROUND

The Santa Barbara County CDBG Urban County Partnership and HOME Consortium, of which the City is a member, is set to auto-renew after Program Year 2021. The City's participation in the Urban County/HOME Consortium has a beneficial effect on HUD's allocation formula and results in increases to the Countywide CDBG and HOME annual allocations. The funds are awarded to programs and projects that benefit low-income persons throughout the County by funding affordable housing, public and non-profit facility improvements, infrastructure improvements, and public services.

DISCUSSION

As a non-entitlement local government agency, the City of Carpinteria may only receive an allocation of CDBG or HOME funds as part of the Urban County. The City has received CDBG and HOME funds allocations via the County since it received Urban County status in 2007.

Membership in the Consortium does not preclude the Urban County or the City from applying to the State for CDBG or HOME funds through state programs that may allow such local government applications.

Should the City elect to be excluded, it will be effective for the entire three-year period for which the Urban County/HOME Consortium qualifies, unless the City specifically requests to be included in the second or third year of the remaining qualification period.

The current Executed CDBG Cooperation Agreement is included as Attachment A, the current Executed HOME Cooperation Agreement is included as Attachment B.

POLICY CONSISTENCY

The City's continued participation in the Santa Barbara County CDBG Urban County Partnership and HOME Consortium promotes several Housing Element Goals such as:

- Attain a housing supply that meets a variety of housing needs;
- Attain a housing supply that meets the needs of extremely-low-, very-low-, low- and moderate-income households;
- Attain a housing supply that meets the needs of special population groups; and
- Attain a housing market with "fair housing choice," meaning the ability of persons of similar income levels regardless of race, color, religion, sex, national origin, disability and familial status to have available to them the same housing choices.

FINANCIAL CONSIDERATIONS

Approximately $1.3 million in CDBG/HOME funds targeted to developing services and housing opportunities for low- and very-low-income families is received by the Consortium annually. The funds are distributed among the Consortium members based upon a formula of the member's population, instances of overcrowding and number of families living in poverty.

The most recent projects funded with HOME were Casa de las Flores, Dahlia Court I, and Dahlia Court II expansion. The City was also provided $300,000 in County "in-lieu" funds to the three homeownership units constructed by Habitat for Humanity on Sawyer Avenue.

Dahlia Court I	$422,613 HOME $86,536 City funds	November 2000 March 2002
Dahlia Court II Expansion	$446,489 CDBG $972,116 HOME	June 2010 June 2010
Casas de las Flores	$1,209,957	February 2014

Regarding the most recent CDBG Public Services funds, on February 24th of this year, the City Council followed the recommendation of the City's CDBG Committee and voted to allocate the available $15,017 in Public Services funds equally between the two applicants, People's Self-Help Housing and the Boys and Girls Club.

The City's CDBG funding for Public Service projects for the 2021-22 year is estimated to be $16,635 and $72,086 for Capital and Other Projects. The City's HOME funds for 2021-22 are $37,595.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The City's continued participation in the Santa Barbara County CDBG Urban County Partnership and HOME Consortium is voluntary.

OPTIONS

1. Renew the City's membership in the Santa Barbara County CDBG Urban County Partnership and HOME Consortium (staff recommendation).

2. Decline to renew the City's membership in the Santa Barbara County CDBG Urban County Partnership and HOME Consortium.

PRINCIPAL PARTIES EXPECTED AT MEETING

Laurie Baker, Grants and Program Manager, County of Santa Barbara Division of Housing and Community Development

ATTACHMENTS

Attachment A: Current Executed CDBG Cooperation Agreement
Attachment B: Current Executed HOME Cooperation Agreement

Staff contact: Steve Goggia, CDD Director
(805) 755-4414, steveg@ci.carpinteria.ca.us

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us

Signature

Attachment A

Current Executed CDBG Cooperation Agreement

COOPERATION AGREEMENT BETWEEN THE COUNTY OF SANTA BARBARA AND THE CITY OF CARPINTERIA FOR PARTICIPATION IN THE SANTA BARBARA URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR THREE FEDERAL FISCAL YEARS (2016-2018)

This Cooperation Agreement ("Agreement") for participation in the Santa Barbara CDBG Urban County ("Urban County") is made and entered into this 16th day of June 2015, by and between the County of Santa Barbara, a subdivision of the State of California, ("COUNTY"), and the City of Carpinteria, a municipal corporation within COUNTY ("CITY").

WHEREAS, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the "Act"), provides that Community Development Block Grant, ("CDBG") funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

WHEREAS, CDBG regulations allow contiguous units of general government to join together to qualify as an urban county; and,

WHEREAS, the Community Development Block Grant Regulations issued pursuant to the Act provide that qualified urban counties must submit an application to the U.S. Department of Housing and Urban Development ("HUD") for funds, and that cities and smaller communities within the metropolitan area not qualifying as metropolitan cities may join the County in said application and thereby become a part of a more comprehensive countywide effort; and

WHEREAS, the COUNTY and the CITY have participated in the HOME Consortium Program since 1994, the Santa Barbara Urban County Program since 2007, and the Emergency Solutions Grant (formerly Emergency Shelter Grant) Program since 2008; and

WHEREAS, 24 CFR 570.307(a) sets forth requirements for the qualifying and requalifying of counties for the CDBG Urban County program, and that the current three- (3) year cycle is set to expire in June 2016 and that a new Agreement for Program Years 2016-2018 for Fiscal Years 2016-17, 2017-18, and 2018-19 must be executed and submitted to HUD by the deadline of July 2015; and

WHEREAS, as a member of the CDBG Urban County, which includes the cities of Buellton, Carpinteria and Solvang, the CITY also agrees to participate in the Santa Barbara HOME Consortium, which includes the cities of Goleta and Santa Maria, since the Urban County is a member of the HOME Consortium and the Emergency Solutions Grant (ESG) Program, as the Urban County receives funding under the ESG program; and

WHEREAS, the Urban County is concurrently revising and renewing the HOME Agreement which requires execution by the Urban County; and

WHEREAS, HUD will review and certify this Agreement in order to assure compliance with HUD requirements; and,

WHEREAS, COUNTY has complied with all requirements for Counties seeking entitlement status under the CDBG program; and

WHEREAS, as the urban county applicant, the COUNTY must take responsibility and assume all obligations of an applicant under federal statutes, including: the analysis of needs, the setting of objectives, the development of community development and housing assistance plans, the consolidated plan, and the assurances of certifications; and

NOW THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the parties agree as follows:

1. GENERAL

The above recitals are true and correct.

This Agreement covers the COUNTY and CITY'S participation in the federal CDBG Program, and supersedes and replaces prior Urban County Agreements.

The COUNTY shall apply to HUD pursuant to 24 CFR 570.307(a) for a renewal of its designation as an urban county as that term is defined in 42 U.S.C.A. Sec. 5302 (a) (6) (A) ("Urban County").

The COUNTY shall have the authority to undertake or assist in accepting CDBG funding as an Urban County and undertaking eligible community development activities for the next three Federal Fiscal Years (2016-2018), funded from the CDBG program and from any CDBG program income generated from the expenditure of such funds. COUNTY and CITY agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities.

2. TERM AND AUTOMATIC RENEWAL

The term of this Agreement shall be the COUNTY CDBG Urban County qualification period of the federal fiscal years 2016-2018, commencing on October 1, 2015 and ending on September 30, 2019 which overlaps with Program Years 2016-17, 2017-18, 2018-19, commencing on July 1, 2016 and ending on June 30, 2019, unless an earlier date of termination is fixed by HUD, pursuant to the Act. Notwithstanding the above, if there are activities undertaken pursuant to this Agreement that are not yet completed or funded, then for the purpose of those activities only, this AGREEMENT shall remain in effect until all CDBG funds received pursuant to this AGREEMENT, and any program income received with respect to activities carried out pursuant to this Agreement, are expended, and the funded activities are completed.

Process

COUNTY will notify CITY no later than May of the renewal year, or in accordance with the applicable Community Planning and Development (CPD) notice pertaining to Urban County qualification, of its right to be excluded from the Urban County prior to the start of a successive three-year term. CITY will have until June of the renewal year, or in accordance with the applicable CPD notice pertaining to Urban County qualification, to notify COUNTY and the HUD Field Office of its decision to cease participating in the Urban County. The specific dates for these deadlines will be based on the most recent HUD CPD notice. The dates specified in the most recent HUD CPD notice will supersede timelines and dates described in this Agreement.

In addition, this Agreement automatically renews to new consecutive three-year terms unless CITY provides written notice to COUNTY at least 30 days prior to the end of the term ending June 30, 2019 that CITY elects not to participate in a new qualification period.

The Parties agree to adopt amendments to this Agreement incorporating any changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice by HUD, prior to a subsequent three-year extension of the term. Any amendment to this Agreement shall be submitted to HUD as required by the regulations. Failure to adopt amendments incorporating changes necessary to meet HUD requirements shall result in the automatic renewal provisions being voided.

3. PREPARATION OF CDBG APPLICATION

The parties agree that CITY shall be included in the application COUNTY shall submit to HUD for Title I Housing and Community Development Block Grant funds under the Act.

COUNTY shall be responsible for preparing and submitting to HUD, pursuant to 24 CFR 91, all necessary applications and materials to maintain CDBG entitlement as an Urban County under the Act. This duty shall include complying with all applicable noticing requirements, the preparation and processing of COUNTY Housing, Community and Economic Development Needs Identification, Citizen Participation Plans, the County Consolidated Plan, and other CDBG related programs which satisfy the application requirements of the Act and all applicable regulations. Further, COUNTY shall, as applicant, be responsible for holding public hearings and preparing and submitting the CDBG funding application and supporting materials in a timely and thorough manner, as required by the Act and the federal regulations established by HUD to secure entitlement grant funding.

CITY shall assist COUNTY by preparing a community development plan, for the period of this Agreement, which identifies community development and housing needs, projects and programs for the CITY; and specifies both short- and long-term CITY objectives, consistent with requirements of the Act. COUNTY agrees to: (1) include the CITY plan in the program application, and (2) include CITY's desired housing and community development objectives, policies, programs, projects and plans as submitted by CITY in

COUNTY's consolidated plan.

4. COMPLIANCE WITH FINAL PROGRAMS AND PLANS

COUNTY and CITY shall comply in all respects with final community development plans and programs, which are developed through mutual cooperation pursuant to the application requirements of the Act and its regulations and approved by HUD.

5. COMPLIANCE WITH ACT AND REGULATIONS

COUNTY and CITY shall comply with all applicable requirements of the Act and its regulations in undertaking all acts under this Agreement, and shall take all actions necessary to meet the requirements of other applicable laws including the National Environmental Policy Act of 1969, the Uniform Relocation Act, the Fair Housing Act and affirmatively furthering fair housing, Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Executive Order 11988, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Section 109 of Title I of the Act, Section 104(b) of Title I of the Act as amended, the Americans with Disabilities Act of 1990, and other applicable federal laws.

CITY agrees CDBG funding for activities in or in support of CITY are prohibited if CITY does not affirmatively further fair housing within its own jurisdiction or impedes COUNTY actions to comply with its fair housing certification.

6. PROHIBITION ON CITY APPLICATION TO OTHER CDBG PROGRAM

By executing this Agreement, CITY understands and agrees it may not apply for grants from appropriations under the Small Cities or State CDBG Programs during the period in which the City participates in the Urban County's CDBG program.

7. POLICIES

COUNTY and CITY have adopted and are enforcing policies prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations and a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within jurisdictions.

8. DISTRIBUTION OF FUNDS

CDBG funds will be suballocated by COUNTY to CITY pursuant to a pro rata distribution based on the most current census data. Upon allocation, CITY may distribute funds at its discretion subject to all applicable CDBG rules and regulations.

2013 ACS Five-Year Population Estimate	CDBG Urban County	CDBG Urban County Population Percentage
134,865	Santa Barbara County - unincorporated	85.24%
4,862	City of Buellton	3.07%
13,184	City of Carpinteria	8.33%
5,298	City of Solvang	3.35%
158,209	**Sub-Total CDBG Urban County**	100.00%

9. METHOD OF DISTRIBUTION

a. On or about November of each year, the COUNTY will issue a Notice of Funding Availability (NOFA) for Community Development Block Grant (CDBG) funds for public services, capital and other eligible projects. CITY may issue its own NOFA to solicit applications for CITY's suballocation of CDBG funds. COUNTY may also issue an 'off-cycle' NOFA at any time throughout the year. The COUNTY NOFA will describe the process to apply for CDBG funds, including applications for funding from the pro rata shares of the cities of Carpinteria, Solvang and Buellton, should the cities choose not to issue their own NOFA. The COUNTY's CDBG application requires applicants to identify which jurisdiction's(') funding is requested.

b. Applicants of eligible projects that are located within the jurisdiction of CITY may apply to COUNTY for additional CDBG funds from the remaining COUNTY allocation. CITY also may contribute all or a portion of its own suballocation to these eligible projects.

c. COUNTY is responsible for directing the NOFA process and ensuring CDBG eligibility of projects submitted for funding consideration. Project funding requests from applicants for CITY's suballocation must include a letter of support from CITY. COUNTY will review all applications submitted for eligibility. On or about February of each year, COUNTY will convene various steering and technical advisory committees to advise COUNTY on the use of CDBG Urban County funds. COUNTY will take funding recommendations to the County Board of Supervisors for consideration and final funding decisions on the use of the unincorporated COUNTY'S allocation of funds.

d. Applications approved by the BOS will be included in the draft Annual Action Plan which will be posted for public comment for 30 days. CITY's approved applications will be included in the Action Plan. The NOFA will contain a calendar (NOFA calendar) to assisting in meeting deadlines for the submission of the Action Plan to HUD. CITY agrees to have its proposed projects approved by its City Council before the start of the 30-day comment period listed in the NOFA calendar.

e. Prior to the disbursement of any CDBG funds to a project or to CITY for eligible program costs, COUNTY and CITY will execute a subrecipient agreement, pursuant to CDBG regulations at 24 CFR 570.501(b) and 570.503. COUNTY will execute a subrecipient agreement with a contractor or subrecipient if CITY will not directly administer the project.

f. HUD will hold the County responsible for any violation of the CDBG regulations at 24 CFR 570.501 and 570.906, therefore the subrecipient agreement between COUNTY and CITY will contain provisions that enable COUNTY to recover from CITY any funds expended in violation of CDBG regulations.

10. Method of Redistribution

a. At least thirty days (30) days prior to the date that COUNTY issues the annual NOFA for CDBG funds (on or about November) for the upcoming program year (July – June), COUNTY will notify CITY of the date that COUNTY will issue the NOFA. At least ten (10) days prior to the NOFA issue date, CITY must notify COUNTY if it plans to use all or a portion of its upcoming program year suballocation for eligible projects to be identified by CITY, or if CITY will issue its own NOFA to solicit applications for CITY's suballocation of CDBG funds. If CITY does not notify COUNTY of CITY's planned use of CDBG funds at least ten (10) days prior to the date that the NOFA will be issued, then CITY's funds will be included in COUNTY's pro rata allocation amount and be made available to projects which apply for COUNTY funds. CITY agrees that it will forego the ability to identify uses of CDBG funds for the upcoming program year.

b. On or before the application deadline published in the NOFA, CITY must identify proposed projects for the use of all or a portion of CITY's suballocation of funds; unless CITY's funds were included in COUNTY's pro rata allocation amount in accordance with subsection a. of this section. CITY agrees to work with COUNTY to get CITY's proposed projects approved through CITY's City Council process in time to be included in the draft Urban County Action Plan and approved by the County Board of Supervisors for the upcoming program year.

c. In the interest of fair share allocations and broad county-wide use of funds, an eligible project identified by a member CITY that did not receive allocation awards in the previous three-year cycle shall be given funding priority in the current cycle. This funding priority will consist of a minimum level of funding from the County's pro rata allocation equal to the share of unspent funds turned back into the CDBG pool in the prior years. This provision does not apply to the use of CDBG funds for public service projects.

d. The three-year cycle in paragraph c. presumes the member CITY participated in the previous three-year cycle in order to be given funding priority in the current three-year cycle.

e. When considering funding of projects, consideration shall be given to project readiness, the number of persons served, Consolidated Plan priority and urgency of project. COUNTY shall be responsible for tracking unspent funds returned to the CDBG funding pool, and prior year's projects and associated funding amounts.

f. Projects funded with CDBG funds must be reasonably expected to be completed within one year and the expenditure of CDBG funds must meet the CDBG expenditure requirements set forth in 24 CFR 570.902 (a), which states, in part, that HUD will find COUNTY to be failing to carry out its CDBG activities if sixty (60) days prior to the end of the grantee's current program year, the amount of CDBG funds available to the recipient under grant agreements but undisbursed by the U.S. Treasury is more than 1.5 times the CDBG funding amount for its current program year.

g. COUNTY as Lead Entity of the Urban County reserves the right to determine CDBG eligibility of proposed projects and to reallocate uncommitted funds, or funds committed to projects that are not satisfactorily progressing pursuant to program requirements, to other eligible projects in order to meet CDBG program deadlines and requirements.

11. OTHER REQUIREMENTS

a. The Urban County is a member of the Santa Barbara County HOME Consortium. As a member of the Urban County, CITY may only receive a suballocation of HOME funds under the HOME Consortium. If the Urban County does not receive a HOME formula allocation, CITY cannot form a HOME Consortium with other local governments. This does not preclude CITY from applying to the State for HOME funds, if the state allows.

b. COUNTY is authorized to execute a HOME Consortium Agreement on behalf of the Urban County (as specified in CPD Notice CPD 13-002, page 1, section II. A. (1)). COUNTY is authorized to execute an ESG agreement on behalf of the Urban County.

c. City may receive a formula allocation under the ESG Program only through the Urban County. This does not preclude CITY from applying to the state for ESG funds, if the state allows it.

d. Pursuant to the Transportation, Housing and Urban Development, and Related Agencies Appropriations Act, 2014, Pub.L. 113-76, CITY may not sell, trade or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government, Indian tribe or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title 1 of the Act.

12. DISPOSITION OF PROGRAM INCOME

a. COUNTY shall retain any income generated by the expenditure of CDBG funds received by CITY under this Agreement and such income shall be used only for eligible activities selected by CITY in accordance with all applicable CDBG requirements and regulations. Consistent with CDBG regulations, the COUNTY reserves the right to use twenty percent (20%) of all CDBG program income earned in the program year for General Administration, and fifteen percent (15%) of all program income earned in the prior year for Public Services.

b. Any income generated from the disposition or transfer of real property acquired and/or improved with CDBG funds prior to any close out or change of status shall be treated as program income. COUNTY shall be responsible for monitoring and reporting to HUD on the use of any such program income.

c. In the event of CDBG close-out or the non-participation of CITY under the CDBG program, any unexpended CDBG program income generated from CITY-awarded CDBG activities pursuant to this Agreement, shall be the property of COUNTY. Any CDBG program income generated from the disposition or transfer of real property acquired or improved with CDBG funds prior to any such close-out or change of status shall be treated the same as CDBG program income.

13. ADMINISTRATION OF PROGRAM

a. COUNTY shall have the responsibility of administering the CDBG program including but not limited to preparation of plans to be submitted to HUD, issuance of notices, requests for project submittals, evaluation, administration and monitoring of projects, tracking and receiving program income and reporting to HUD. COUNTY is, to the greatest extent permissible by law and regulations, responsible for compliance with the National Environmental Protection Act (NEPA) and for all required noticing and documentation for projects funded under this Agreement. The COUNTY is not responsible for compliance with the California Environmental Quality Act (CEQA) for projects undertaken in CITY.

b. COUNTY will retain up to twenty percent (20%) of the Urban County annual allocation, prior to the calculation of the allocation formula at Section 8 is applied, to cover COUNTY costs to administer the CDBG Program, as permitted by HUD regulations.

c. COUNTY will be responsible for reports to be prepared as may be required by CDBG regulations, including but not limited to the Consolidated Plan, the Annual Action Plan and the Comprehensive Annual Performance Report (CAPER), and Cash and Management Information System reports. COUNTY and CITY will cooperate in the collection of, and will furnish any and all information required for, reports to be prepared as may be required by applicable laws and regulations.

d. COUNTY agrees to abide by program administrative costs parameters stated in 24 CFR 570.206.

e. CITY agrees to act in good faith and with due diligence in performance of CITY obligations and responsibilities under this Agreement and under all subrecipient agreements. CITY further agrees that it shall fully cooperate with COUNTY in all things required and appropriate to comply with the provisions of any grant agreement received by COUNTY pursuant to the Act and its Regulations.

14. CITY AWARD OF CDBG FUNDS

CITY maintains sole authority over the selection of CDBG-eligible activities awarded funds from the formula allocation pursuant to this AGREEEMENT.

15 DISPOSITION OF REAL PROPERTY

a. The provisions of this paragraph set forth the standards and rules that shall apply to real property acquired or improved in whole or in part using CDBG funds received by CITY pursuant to this Agreement. Prior to any modification or change in the use of said real property from the use or ownership planned at the time of its acquisition or improvements, CITY shall notify COUNTY and obtain authorization for said modification or change. CITY shall reimburse COUNTY with non-CDBG funds in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds) of property acquired or improved with CDBG funds that is sold or otherwise transferred to a use that does not qualify for funding under CDBG laws and regulations.

b. CITY is to include 'change in use' requirements in 24 CFR 570.505 in its agreements executed with CITY's subrecipients. Subrecipients must adhere to the change of use requirements, which includes a provision that the project improved with CDBG funds meet a CDBG national objective for five (5) years after closeout of the Urban County's participation in the CDBG program or, with respect to other recipients, until five (5) years after the close-out of the grant from which the assistance to the property was provided.

16. CONTINUATION OF BENEFITS OF THIS AGREEMENT

Notwithstanding the above, for any future year, in no event shall COUNTY be obligated to distribute more funds to CITY under this Agreement than COUNTY receives for a given fiscal year under the CDBG Program. If HUD or another federal agency does not award CDBG funds to COUNTY, COUNTY will not award CDBG funds to CITY.

17. EFFECTIVE DATES

This Agreement shall be effective for all purposes when this Agreement and like agreements have been executed by COUNTY and CITY, properly submitted to HUD,

the grantor, by the designated deadline, and approved by HUD.

18. INDEMNIFICATION

a. INDEMNIFICATION

In lieu of and notwithstanding the pro rata risk allocation which might otherwise be imposed between the parties pursuant to California Government Code Section 895.6, the parties agree that all losses or liabilities incurred by a party shall not be shared pro rata but instead all parties agree that pursuant to California Government Code Section 895.4, each of the parties hereto shall fully indemnify and hold each of the other parties, their officers, board members, employees and agents, harmless from any claim, expense or cost, damage or liability imposed for injury (as defined by California Government Code Section 810.8) occurring by reason of the negligent acts or omissions or willful misconduct of the indemnifying party, its officers, board members, employees or agents, under or in connection with or arising out of any work, authority or jurisdiction delegated to such party under this Agreement. No party, nor any officer, board member, employee or agent thereof shall be responsible for any damage or liability occurring by reason of the negligent acts or omissions or willful misconduct of other parties hereto, their officers, board members, employees or agents, under or in connection with or arising out of any work, authority or jurisdiction delegated to such other parties under this Agreement.

b. INSURANCE

Each party shall maintain its own insurance coverage, through commercial insurance, self-insurance or a combination thereof, against any claim, expense, cost, damage, or liability arising out of the performance of its responsibilities pursuant to this Agreement.

19. OTHER AGREEMENTS

Pursuant to federal regulations at 24 CFR 570.501(b), CITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in federal regulations at 24 CFR 570.503. COUNTY and CITY will enter into a further written agreement that contains these minimum requirements. Prior to disbursing any CDBG funds to CITY, COUNTY, shall execute said written agreement with CITY. Said agreement shall remain in effect during any period that CITY has control over CDBG funds, including program income.

20. NOTIFICATION

Any and all notices, writings, correspondences, etc., sent pursuant to this Agreement shall be directed to CITY and COUNTY as follows:

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date set forth above.

ATTEST:
MONA MIYASATO
CLERK OF THE BOARD

By: _____
Deputy Clerk

"COUNTY"
COUNTY OF SANTA BARBARA

By: _____
Janet Wolf
Chair, Board of Supervisors

APPROVED AS TO ACCOUNTING FORM:

ROBERT W. GEIS, CPA
AUDITOR-CONTROLLER

By: _____
Deputy Auditor-Controller

By: _____
Renee E. Bahl
Interim Community Services Director

APPROVED AS TO FORM:
MICHAEL C. GHIZZONI
COUNTY COUNSEL

By: _____
Deputy County Counsel

APPROVED AS TO FORM:
RAY AROMATORIO
RISK MANAGEMENT

By: _____
Risk Manager

CITY	COUNTY
City of Carpinteria	Housing and Community Development Div.
CDBG Program Coordinator	Deputy Director
5775 Carpinteria Avenue	123 E. Anapamu Street, 2nd floor
Carpinteria, CA 93013	Santa Barbara, CA 93101

21. AGREEMENT NOT APPLICABLE TO OTHER FUNDS

This Agreement applies only to those funds received under the CDBG Program and program income generated by CDBG funds, the HOME Program and the ESG Program. This Agreement does not apply to or control funds other than those described in this paragraph.

22. RECORDS

CITY and COUNTY shall maintain, on a current basis, complete records, including but not limited to contracts, loan documents, rehabilitation write-ups, final inspection reports, books of original entry, source documents supporting accounting transactions, eligibility and service records any of which may be applicable, a general ledger, personnel and payroll records, canceled checks and related documents and records to assure proper accounting of funds and performance of this Agreement in accordance with CDBG regulations. To the extent permitted by law, COUNTY and CITY will also permit access to all books, accounts or records of any kind for purposes of audit or investigation, in order to ascertain compliance with the provisions of this Agreement.

HUD specifies record retention requirements in 24 CFR 85.42 as modified by 570.502(a)(16), 24 CFR 84.53(b) as modified by 570.502(b)(3)(ix)(A) and (B). Records are to be retained for four years from the date of submission of the COUNTY's CAPER in which the specific activity is reported for the last time, unless there is litigation, claims, audit, negotiation, or other actions involving the records, which has started before expiration of the four-year period. In such cases, the records must be retained until completion of the action and resolution of all issues which arise from it or the end of the regular four-year period, whichever is longer.

23. NONDISCRIMINATION

CITY shall comply with COUNTY laws, rules and regulations regarding nondiscrimination as such are found in the Santa Barbara County Code and as such may from time to time be amended. These provisions are incorporated herein as if they were fully set forth.

Noncompliance with provisions of this section shall constitute a material breach of this Agreement and in addition to any other remedies provided by law, COUNTY shall have the right to terminate this Agreement and the interest hereby created without liability therefor.

CITY OF CARPINTERIA

By: _____
Dave Durflinger
City Manager

Dated: 5/28/15

APPROVED AS TO FORM

_____
Peter N. Brown, on behalf of
Brownstein, Hyatt, Farber, Schreck, LLP
Acting as City Attorney for the City of Carpinteria

Dated: 5/26/15

5/15/2015 10:01 AM

Attachment B

Current Executed HOME Cooperation Agreement

COOPERATION AGREEMENT FOR THE
SANTA BARBARA COUNTY HOME CONSORTIUM

This Agreement is entered into by and between the City of Goleta (hereinafter referred to as CITY) and the County of Santa Barbara (COUNTY), acting as the "Lead Entity" for the Santa Barbara County Urban County, which consists of the County of Santa Barbara, and the cities of Buellton, Solvang, and Carpinteria (URBAN COUNTY CITIES), whereby CITY, COUNTY, and URBAN COUNTY CITIES are "Consortium Members," this agreement being effective as of 6/16, 2015.

WITNESSETH:

WHEREAS, there has been enacted into law the HOME Investment Partnerships Act under Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990 (HOME), the primary objective of which is to increase the supply of decent affordable housing to low- and very low-income Americans; and

WHEREAS, 24 CFR 92.101 provides direction under the HOME Program which authorizes contiguous units of general government to join together in a consortium; and

WHEREAS, 24 CFR 570.3(3) defines an Urban County under 102(a)(2) of title I of the Housing and Community Development act of 1974 as amended (42 U.S.C. 5301 et seq.) ('Act'), and the COUNTY and the cities of Buellton, Solvang, and Carpinteria have joined to form an Urban County to receive federal entitlement funds under the Community Development Block Grant (CDBG) Program and the Emergency Solutions Grant (ESG) Program; and

WHEREAS, since 1994 the CITY, the COUNTY, and the URBAN COUNTY CITIES have participated in the Santa Barbara County HOME Consortium, and have agreed to renew their membership in the HOME Consortium for subsequent three-year participation cycles;

WHEREAS, the publication of the 2013 HOME Final Rule on July 24, 2013 made a number of changes to the HOME Program which are applicable to all HOME-funded projects to which HOME funds are committed on or after August 23, 2013, with the exception of some provisions which take effect after this date to allow Participating Jurisdictions (PJ) time for implementation; and

WHEREAS, when an urban county participates in the HOME Program, the county and the participating cities are also Consortium Members of the HOME Consortium; and

WHEREAS, cities which are not members of the urban county may choose to join the HOME Consortium by signing a HOME Consortium Agreement; and

WHEREAS, Goleta is not a participating city under the County of Santa Barbara Urban County but has indicated through resolution by their elected officials that they wish to continue to participate with the Urban County to renew the Santa Barbara County HOME Consortium for another three-year cycle; and

WHEREAS, it is the desire of COUNTY, CITY and URBAN COUNTY CITIES to extend their consortium agreement so as to continue to implement the objective of increasing the local supply of decent affordable housing available to low- and very-low-income residents; and

WHEREAS, COUNTY has agreed to be designated as the Lead Entity of the Consortium and was authorized under the Urban County Cooperation Agreement, and as referenced in HUD Notice CPD-13-002, to execute the Consortium Agreement on behalf of the other members; and

WHEREAS, it is the desire of COUNTY, CITY and URBAN COUNTY CITIES that this Agreement be renewed every three years unless COUNTY or CITY or URBAN COUNTY CITIES elects not to participate in the consortium in an upcoming qualification period; and

WHEREAS, this agreement supersedes and replaces the prior Consortium Agreements.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. **TRUE AND CORRECT.** The above recitals are true and correct.

2. **RENEW A CONSORTIUM.** CITY, URBAN COUNTY CITIES and COUNTY hereby renew a consortium, hereinafter the "Consortium," for the purpose of receiving HOME funds and promoting affordable housing.

3. **COMPLIANCE WITH LAW.** All members of the Consortium agree to comply with the applicable portions of: Title 24, Subtitle A, Part 92 of the Code of Federal Regulations (C.F.R); the Housing and Community Development Act of 1974 as amended; Title 24, Chapter V, Part 570 of the C.F.R.; Title 24, Subtitle A, Part 58 of the C.F.R.; Title VI of the Civil Rights Act of 1964; Title VIII of the Civil Rights Act of 1968; Section 109 of the Housing and Community Development Act of 1974; Section 3 of the Housing and Urban Development Act of 1968; Executive Orders 11246, 11063 and 11593; the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970; Title 24, Part 42 of the C.F.R.; OMB Circular A-122 and Attachments A, B, C, F, H, N and O; the Archeological and Historical Preservation Act of 1974; the Architectural Barriers Act of 1968; the Hatch Act (Chapter 15 of Title 5, U.S.C.); the Flood Disaster Protection Act of 1974; the Clean Air Act (42 U.S.C. Section 1857 et seq.) and the Federal Water Pollution Control Act, as amended (33 U.S.C. Section 1251 et seq.); the Drug-Free Workplace Act of 1988.

3.1 **FAIR HOUSING.** Each member of the Consortium shall affirmatively further fair housing.

4. **TERM OF AGREEMENT.** This Agreement supersedes the prior Consortium Agreement and shall go into effect upon the signature of all parties. This agreement includes the initial three-year qualification period, which is FFY 2016, 2017, and 2018, and each successive three-year period as renewed pursuant to Section 5. In accordance with CFR §92.101(e), this Agreement cannot be terminated for a minimum of three Federal Fiscal Years, which are FFY 2016, 2017, and 2018 or during the successive three-year period upon renewal.

4.1 The Program Year for all Consortium members operates July 1 through June 30, 2016-17, 2017-18 and 2018-19.

5. **RENEWAL AND TERMINATION.** This Agreement shall be renewed for the Consortium's participation in successive qualification periods of three federal fiscal years each upon written notice by CITY to COUNTY. No later than the date specified by HUD's consortia designation notice or HOME consortia web page, the Lead Entity shall notify each CITY and URBAN COUNTY CITY in writing of its right to decide not to participate in the Consortium for the next qualification period and the Lead Entity shall send a copy of each notification to the HUD Field Office.

Within 30 days of the Lead Entity's notifications to each CITY, the CITY shall notify the Lead Entity in writing if the CITY chooses to participate in the Consortium for the next qualification period. Failure by the CITY to notify the COUNTY in writing of its decision will result in the City's non-participation in the next 3 year qualification period. The Lead Entity shall notify the HUD Field Office of the CITY's and/or URBAN COUNTY CITY's decision whether to participate before the beginning of the new qualification period.

Before the beginning of each new qualification period, the Lead Entity shall submit to the HUD Field Office a statement of whether or not any amendments have been made to this Agreement, a copy of each amendment to this Agreement, and, if the Consortium's membership has changed, the state certification required under 24 CRF.§ 92.101(a)(2)(i). The Consortium shall adopt any amendments to this Agreement that are necessary to meet HUD requirements for consortium agreements in successive qualification periods.

The renewal of this Agreement will be void if the Lead Entity fails to notify a Consortium Member or the HUD field office as required under this renewal provision or the Lead Entity fails to submit a copy of each amendment to this Agreement as required under this renewal provision.

6. **REQUIRED AMENDMENTS.** Notwithstanding the above, in the event that amendments to this Agreement are necessary to meet cooperation agreement requirements identified in the applicable Consortia Qualification Notice, the CITY, URBAN COUNTY CITIES and COUNTY must amend this Agreement for the subsequent three-year qualification period. In such event COUNTY must submit the amendment to HUD as specified in the Consortia Qualification Notice. Failure to comply with the requirements set forth in this Section 6 will void the automatic renewal provision of this Agreement set forth in Section 5, above.

Any substantive changes to this Agreement must be approved in writing by all Consortium Members. However, should it become necessary to amend this Agreement to meet HUD requirements without making substantive changes and without altering the intent of this Agreement, such changes may be made administratively after notifying CITY and URBAN COUNTY CITIES' Administrators/Managers and COUNTY Chief Executive Officer (CEO).

7. **PROGRAM ADMINISTRATION.** The Lead Entity for this Consortium shall be the County of Santa Barbara (COUNTY). The Lead Entity shall assume overall responsibility for ensuring that the Consortium's HOME Program is carried out in compliance with Title 24, Part 92 of the Code of Federal Regulations. The Lead Entity shall be specifically responsible for the following:

7.1 **RESPONSIBILITY FOR GOLETA.**

(a) Receipt, disbursement and accounting of all HOME Program and matching funds;

(b) Submission of a Consolidated Plan or other subsequent document as required by HUD;

(c) Submission of all reports and data as may be required by HUD;

(d) Preparation of annual sub-recipient agreements;

(e) Technical assistance on all aspects of the HOME Program.

7.2 **RESPONSIBILITY FOR URBAN COUNTY CITIES.**

(a) Issuance of all Notices of Fund Availability (NOFAs);

(b) Contract preparation and management for all HOME projects and activities;

(c) Receipt, disbursement and accounting of all HOME Program and matching funds not administered by the CITIES;

(d) Submission of a Consolidated Plan or other subsequent document as required by HUD;

(e) Submission of all reports and data as may be required by HUD;

(f) Technical assistance on all aspects of the HOME Program.

8. **CONTRACT ADMINISTRATION.** The County Chief Executive Officer (CEO) or his/her designee shall be the Lead Entity Administrator and shall administer this Agreement on behalf of the COUNTY. Each CITY or URBAN COUNTY CITY Administrator/Manager shall administer this Agreement on behalf of each city. CITY and URBAN COUNTY CITIES agree to supply to the Lead Entity within a reasonable period of time after request, progress reports or other documentation as shall be required by the Lead Entity Administrator to audit performance of this Agreement.

9. **RECORDS AND REPORTS.** The Lead Entity Administrator shall maintain records as required by HUD. All records, including and not limited to records identified in CFR § 92.508, of the Lead Entity and each participating jurisdiction respecting individual projects and programs shall be open and available for inspection by auditors assigned by HUD and/or the CITY or URBAN COUNTY CITIES during normal business hours of COUNTY. Each CITY and URBAN COUNTY CITIES shall submit such reports and information as may be necessary for the Lead Entity to fulfill its obligations as administrator of the Consortium.

10. **INDEMNIFICATION AND INSURANCE.**

A. INDEMNIFICATION

In lieu of and notwithstanding the pro rata risk allocation which might otherwise be imposed between the parties pursuant to California Government Code Section 895.6, the parties agree that all losses or liabilities incurred by a party shall not be shared pro rata but instead all parties agree that pursuant to California Government Code Section 895.4, each of the parties hereto shall fully indemnify and hold each of the other parties, their officers, board members, employees and agents, harmless from any claim, expense or cost, damage or liability imposed for injury (as defined by California Government Code Section 810.8) occurring by reason of the negligent acts or omissions or willful misconduct of the indemnifying party, its officers, board members, employees or agents, under or in connection with or arising out of any work, authority or jurisdiction delegated to such party under this Agreement. No party, nor any officer, board member, employee or agent thereof shall be responsible for any damage or liability occurring by reason of the negligent acts or omissions or willful misconduct of other parties hereto, their officers, board members, employees or agents, under or in connection with or arising out of any work, authority or jurisdiction delegated to such other parties under this Agreement.

B. INSURANCE

Each party shall maintain its own insurance coverage, through commercial insurance, self-insurance or a combination thereof, against any claim, expense, cost, damage, or liability arising out of the performance of its responsibilities pursuant to this Agreement.

11. **NOTICE.** Any notice or notices required or permitted to be given pursuant to this agreement must be provided either by certified mail or personal service.

12. **DISTRIBUTION OF FUNDS.** HOME Funds shall be suballocated to Consortium members based on the following formula:

A + B + 2C / the Grand Sum of All Formula Totals for each CITY , URBAN COUNTY CITY and unincorporated COUNTY = Relative Percentage of Distribution

Where A equals the CITY's, URBAN COUNTY CITY's or unincorporated COUNTY's population, B equals the number of overcrowded households within said CITY, URBAN COUNTY CITY or unincorporated COUNTY, C equals the number of households within said CITY, URBAN COUNTY CITY or unincorporated COUNTY at or below the poverty rate.

All figures used for formula factors shall be based upon the most current census data available and all terms shall be as defined by the Census Bureau. The resulting sum of A + B + 2C for each CITY, URBAN COUNTY CITY or unincorporated COUNTY is divided by the grand sum of all the individual CITY, URBAN COUNTY CITY and unincorporated COUNTY 'A + B + 2C' sums.

The resulting Percentage of Distribution for each CITY, URBAN COUNTY CITY or unincorporated COUNTY is multiplied by the annual available Project Funds. The amount of annual available Project Funds is determined by:

The Annual HOME Allocation less 10% Administrative Costs and less 15% Community Housing Development Organization CHDO setaside = Project Funds

The Annual HOME Grant Award is the annual allocation of HOME funds from HUD minus ten percent (10%) for Administrative Costs, which will be retained by the COUNTY.

12.1 **HOME CONSORTIUM.** The Lead Entity will maintain a list of HOME-eligible projects ("Project Pipeline") that have applied or may apply for HOME funds in the current year or future years. The Lead Entity will make the list available to Consortium Members.

The Project Pipeline includes requests for funds from HOME Consortium Members, or other project applicants. Projects not made known to the County for inclusion on the 'Project Pipeline' list will not be considered for funding. A project's inclusion on the Project Pipeline list does not guarantee funding or imply a priority for funding. Projects must be on the pipeline for a minimum of 30 days and be eligible and must meet all requirements (such as having entitlements, and other funding in place) prior to receiving a funding reservation or commitment. Consortium Members are strongly encouraged to report to Lead Entity any potential projects for inclusion in the Project Pipeline at the earliest possible time.

The Lead Entity will convene various steering and technical advisory committees to advise the LEAD ENTITY on the use of HOME Consortium funds. The LEAD ENTITY will take funding recommendations to the County Board of Supervisors for consideration and final funding decisions.

12.2 **METHOD OF FUNDING NOTIFICATION.** No later than 30 calendar days from notification by HUD that HOME Investment Partnership funds have been awarded to the Consortium, the Lead Entity shall notify each Consortium Member of its respective funding amount. Each Consortium Member will have up to 180 calendar days from the date of notification to identify one or more eligible project for the use of its pro rata share of HOME funds. The Consortium Member agrees that the LEAD ENTITY may accept applications for HOME-eligible projects on a year-round basis. However, for planning purposes, the LEAD ENTITY will include in its annual Notice of Funding Availability (NOFA) a request that potential applicants submit a Letter of Intent to Apply (LOI) if the applicant intends to apply for HOME funds within the next year. Therefore, the Consortium Member should consider making all or a portion of its suballocation of HOME funds available to all potential projects.

A completed HOME application for the project must be received by the Lead Entity from the owner/developer of the project. The proposed project will be added to the Project Pipeline, in accordance with Section 12.1. The LEAD ENTITY encourages each Consortium Member's legislative body to approve any Consortium Member-proposed project in time to be included in the draft Urban County Action Plan and approved by the County Board of Supervisors for the upcoming program year. If a project is not identified by a Consortium

Member during that 180-day period, that Consortium Member's share of HOME funds shall be made available to projects listed in the Project Pipeline according to Section 12.1.

A project shall be considered eligible if it conforms to the requirements of 24 CFR §92, Subpart E and is within the administrative capacity of the implementing jurisdiction. HOME funds must be committed (with an executed contract) within two years of the allocation year and expended within five years.

12.3 **USE OF PRIOR YEAR(S) FUNDING.**

a. In the interest of fair share allocations and broad county-wide use of funds, an eligible project by a Consortium Member that did not receive allocation awards in the previous three-year cycle shall be given funding priority in the current cycle. This funding priority will consist of a minimum level of funding from the COUNTY's pro-rata allocation equal to the share of unspent funds returned to the HOME pool in the prior years. The allocation should provide a minimum level of funding equal to the share of unspent funds returned to the HOME funding pool in the prior years.

b. The three-year cycle in paragraph a. presumes the member CITY participated in the previous three-year cycle in order to be given funding priority in the current three-year cycle.

c. When considering funding of projects, consideration should be given to project readiness, the number of housing units produced, and/or number of persons served, geographic distribution and urgency of project. COUNTY shall be responsible for tracking unspent funds returned to the HOME funding pool, and prior years' projects and associated fund amounts.

d. The COUNTY as Lead Entity of the HOME Consortium reserves the right to determine HOME eligibility of proposed projects and to reallocate uncommitted funds, or funds committed to projects that are not progressing in compliance with HOME Program rules, to other eligible projects in order to meet HOME program deadlines and requirements.

12.4 **ADMINISTRATIVE FEES.** HUD permits that up to 10% of the HOME allocation be used for the administration of the HOME program. As the Lead Entity of the HOME Consortium, COUNTY will deduct 10% from the annual HOME allocation for the management of the HOME program, prior to calculation of the Consortium Member's suballocation.

12.5 **COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) SET-ASIDE.** The HOME Program requires that a minimum of 15% of HOME funds (accumulated from all years) be spent on projects which are owned, developed or sponsored by Lead Entity-certified CHDOs. The Lead Entity will reserve 15% from the annual HOME allocation, prior to calculation of Consortium Members' suballocations, to be awarded to Lead Entity-certified CHDOs.

12.6 **MATCHING CONTRIBUTIONS.** The Consortium shall be responsible for meeting the federal matching requirements of §92.218 through §92.220 of the CFR for all activities proposed under the Consortium. The match requirements may be passed down to housing developers on a project-by-project basis; however, the accountability remains with the Consortium Member for HOME funds expended from its pro rata share. COUNTY as Lead Entity will be responsible for tracking and reporting match obligations and match 'credits' to HUD. Any eligible sources of match which are contributed on eligible projects by a Consortium Member and by Project Sponsors shall also be reported to the Lead Entity as a matching contribution. Upon request, the Lead Entity shall assist and advise Consortium Members in determining eligible projects and sources of matching funds. If Consortium Member and/or COUNTY fees are waived for a project, such fee waivers shall be provided as HOME match.

12.7 **EXCLUSION OF FUNDS.** This Agreement applies only to those funds received under the HOME Program and program income generated by HOME funds and matching contributions. This Agreement does not apply to or control funds other than those described in this section.

12.8 **CONSORTIUM'S OBLIGATION TO DISTRIBUTE FUNDS.** If HOME funds are not awarded to the Consortium by HUD or if the Agreement is terminated or suspended, the Lead Entity has no obligation to provide HOME funding to HOME Consortium Members.

13. **HOUSING PROGRAMS AVAILABLE TO CONSORTIUM MEMBERS.** The Consortium recognizes the creation and preservation of affordable housing in Santa Barbara County as a high priority under the Five-Year Consolidated Plan. However, the HOME Program allows for additional types of housing-related programs. The Lead Entity will work with Consortium Members to design and implement programs that will be administered by Consortium Members and/or their subcontractors. The implementation of the programs will be determined by the Consortium and will depend upon the availability of funding to operate the program and the administrative capacity of the Lead Entity, Consortium member and/or subcontractor(s).

13.1 **HOMEBUYER ASSISTANCE PROGRAM.** The Lead Entity and/or Consortium member may consider operating a Homebuyer Assistance Program for eligible prospective homebuyers. The program will provide loans to eligible households to purchase eligible properties.

13.2 **OWNER-OCCUPIED REHABILITATION PROGRAM.** The Lead Entity and/or Consortium Member may consider operating a homeowner rehabilitation loan program for eligible owner-occupied units.

14. **LOCAL HOME TRUST FUND.** As required by HUD, HOME Program Income is maintained in a local HOME Trust Fund account. The local HOME Trust Fund account of the Consortium's HOME Program includes deposits of HOME funds disbursed from the Treasury account; any program income (from both the allocated funds and matching contributions in accordance with the definition of program income), and any repayments or recaptured funds as required by §92.503. The local account will be interest-bearing.

Lead Entity has the responsibility for monitoring and reporting to HUD on the use of any such local HOME Trust Fund monies and the Lead Entity shall require appropriate record keeping and reporting by CITY and URBAN COUNTY CITIES as may be needed for this purpose. In the event the Consortium dissolves, any HOME program income that is on hand or received subsequent to the dissolution shall be paid into the local HOME Trust Fund administered by the Lead Entity for use by former Consortium Members from which the program income was received, pursuant to a written agreement as provided for in §92.503(a)(1). In the event the Consortium is renewed at the end of the three-year term of this agreement, any currently participating Consortium Member that does not continue to participate in the HOME Consortium and does not execute a written agreement pursuant to §92.503(a)(1) automatically forfeits any and all future program income.

15. **CONSOLIDATED PLAN.** The Lead Entity shall be responsible for preparation and submission of a consolidated plan or subsequent document that may replace the Consolidated Plan under 24 CFR 91.

16. **APPROVAL OF CONSOLIDATED PLAN:** The Consolidated Plan, or other subsequent document that may replace the Consolidated Plan, shall not be submitted to HUD until it has been approved by a majority of the designated representatives of the HOME Consortium.

16.1 **AMENDMENTS TO THE CONSOLIDATED PLAN:** Any required amendments to the Consolidated Plan, or other subsequent document required by HUD, shall be made in accordance with 24 CFR Part 91.

16.2 **STATE CERTIFICATION:** The LEAD ENTITY will obtain written certification from the State every three years declaring that the Consortium will direct its activities to the alleviation of housing problems within the state, as required by 24 CFR 92.101.

16.3 **SUBMISSION OF CAPER:** The LEAD ENTITY has primary responsibility for preparing and submitting the Consolidated Annual Performance and Evaluation Report (CAPER) to HUD, which is due to HUD 90 days after the close of the program year. In order to prepare the CAPER, the LEAD ENTITY will request information from the Consortium Members at least quarterly on HOME funded programs and projects.

17. **NEW MEMBERS.** New members to the Consortium may be allowed upon receipt of a request to join the Consortium as provided for below.

17.1 **AUTHORIZING RESOLUTIONS.** Each request to join the Consortium must be accompanied by certified copies of authorizing resolutions by the governing body of the joining city.

17.2 **AVAILABILITY OF HOME FUNDS.** HOME funds shall not be available to a new member of the Consortium until the fiscal year in which HUD includes that city in its calculations for distribution of HOME funds.

17.3 **AUTHORITY TO AMEND AGREEMENT TO ADD NEW MEMBERS.** The LEAD ENTITY is authorized to amend the Consortium Agreement on behalf of the entire Consortium to add new members to the Consortium.

18. **AUTHORITY TO JOIN CONSORTIUM.** Each Consortium Member hereby certifies that it is authorized to enter into this Agreement. Authorizing Resolutions from the governing body of each local government joining the Consortium are incorporated into this Agreement under Attachment A and made part of this Agreement.

19. **COOPERATION IN UNDERTAKING HOUSING ASSISTANCE UNDER HOME.** Each member of the Consortium agrees to cooperate to undertake or to assist in the undertaking of housing assistance activities for the HOME Program.

IN WITNESS WHEREOF, the parties have executed this agreement on the day and year first above written. This agreement may be executed in counterparts, each of which shall be an original and all of which together constitute one and the same agreement.

ATTEST:
MONA MIYASATO
CLERK OF THE BOARD

By: _____
Deputy Clerk

"COUNTY"
COUNTY OF SANTA BARBARA:

By: _____
Janet Wolf
Chair, Board of Supervisors

APPROVED AS TO ACCOUNTING FORM:
ROBERT W. GEIS, CPA
AUDITOR-CONTROLLER

By: _____
Deputy Auditor-Controller

By: _____
Renée E. Bahl
Interim Community Services Director

APPROVED AS TO FORM:
MICHAEL C. GHIZZONI
COUNTY COUNSEL

By: _____
Deputy County Counsel

APPROVED AS TO FORM:
RAY AROMATORIO, ARM, AIC
RISK MANAGEMENT

By: _____
Risk Manager

Cooperation Agreement
Santa Barbara HOME Consortium

Attachment A: Consortium Member Authorizing Resolutions
City of Solvang
City of Buellton
City of Goleta
City of Carpinteria

Attachment B: County Counsel legal opinion

ATTACHMENT A

COOPERATION AGREEMENT TO FORM A HOME CONSORTIUM,

CITY OF SOLVANG:

By: _____
Brad Vidro

APPROVED AS TO FORM:
CITY ATTORNEY

By: _____
Roy Hanley

ATTACHMENT A

COOPERATION AGREEMENT TO FORM A HOME CONSORTIUM

CITY OF BUELLTON:

By: _____
Marc P. Bierdzinski

APPROVED AS TO FORM:
CITY ATTORNEY

By: _____
Stephen A. McEwen

ATTACHMENT A

COOPERATION AGREEMENT TO FORM A HOME CONSORTIUM

CITY OF GOLETA:

By: _____
Michelle Greene

APPROVED AS TO FORM:
CITY ATTORNEY

By: _____
Tim Giles

ATTACHMENT A

COOPERATION AGREEMENT TO FORM A HOME CONSORTIUM

CITY OF CARPINTERIA:

By: _____
Dave Durflinger, City Manager

APPROVED AS TO FORM:

By: _____
Peter N. Brown, on behalf of
Brownstein, Hyatt, Farber, Schreck, LLP
Acting as City Attorney for the City of Carpinteria

COUNTY OF SANTA BARBARA

Michael C. Ghizzoni
County Counsel
Scott Greenwood
Deputy County Counsel



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Email: sgreenwood@co.santa-barbara.ca.us

COUNTY COUNSEL

Mr. William Vasquez, Director
Office of Community Planning and Development
U.S. Department of Housing and Urban Development
611 W. 6th Street, Room 800
Los Angeles, CA 90017

Attn: Cynthia Blatt, CPD Representative

Re: County Counsel Legal Opinion for County of Santa Barbara, California, Re-Qualification for FY 2016-18 Urban County and HOME Consortium Entitlement Status to Receive CDBG, HOME and Emergency Shelter Grants

Dear Director Vasquez and Ms. Blatt:

This opinion is rendered in connection with the submission to HUD by the County of Santa Barbara ("County") for re-qualification for FY 2016-18 Urban County and HOME Consortium Entitlement Status to receive CDBG, HOME, and Emergency Shelter Grants.

In rendering this opinion, we have reviewed the Urban County Cooperation Agreements for Community Development Block Grant Funds between the County and the cities of Buellton, Carpinteria and Solvang ("Urban County Cities"). We have also reviewed the Cooperation Agreement for the Santa Barbara HOME Consortium between the County and the Urban County Cities and the Cities of Goleta and Santa Maria.

As required by CPD Notice 15-04 Section V Paragraph B, we are of the opinion that the terms and provisions of the Urban County Cooperation Agreements are fully authorized under State and local law and that the agreements provide full legal authority for the County. Furthermore, as required by CPD Notice 13-002, we are of the opinion that the terms and provisions of the HOME Consortium Agreement are fully authorized under state and local law. (*See e.g.*, Cal. Gov. Code §§ 23004, 26227 and 53703). We are also of the opinion that the HOME Consortium Agreement provides full legal authority for the Santa Barbara HOME Consortium to undertake or assist in undertaking housing assistance activities for the HOME program.

Sincerely,

MICHAEL C. GHIZZONI
COUNTY COUNSEL

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
MAY 24, 2021

ITEM FOR COUNCIL CONSIDERATION

Continuation of Carpinteria Street Lighting District No. 1 and Levying of Ad Valorem Tax for Fiscal Year 2021-22 and Related Protest Hearing.

STAFF RECOMMENDATION

Action Item X; Non-Action Item _____

1. Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No. 1 for Fiscal Year 2021-22, and close the public hearing.

2. Adopt Resolution No. 6054, concerning the continuation of Assessment District No. 1 for Fiscal Year 2021-22.

Sample Motion: I move to adopt Resolution No. 6054, as read by title only, continuing Assessment District No. 1 and levying the ad valorem tax for Fiscal Year 2021-22.

BACKGROUND/DISCUSSION

On March 22, 2021, by Resolution No. 6032, the City Council ordered a report on the status and projections for Carpinteria Street Lighting District No.1 for Fiscal Year 2021-22. The District was formed in 1977 and this report is required annually under the California Street Lighting Act of 1919 as amended. On April 26, 2021 the City Council adopted Resolution Nos. 6042 and 6043, accepting the City Manager's Report and setting the matter for a public hearing on May 24, 2021. The purpose of the public hearing is to hear protests and objections, if any, to the continuation of the District and to adopt a resolution directing transmittal of certain documents to the County Tax Collector empowering the levying and collection of the ad valorem tax necessary to fund the District's activities.

POLICY CONSISTENCY

The City General Plan/Local Coastal Plan includes policies that address the maintenance of street corridors in the City. Specifically, Policies CD-8a, CD-8b, CD-9a, CD-9b, CD-9c, CD-9d and CD-9f address pedestrian and bicycle pathways. The Carpinteria Street Lighting District No. 1 is the financial means by which the City can, in part, implement these policies.

FINANCIAL CONSIDERATIONS

The ending fund balance as of June 30, 2020, was $256,170. Revenues, expenditures and transfers to other funds for Fiscal Year 2020-21 are projected to be $195,000, $130,250 and $0, respectively leaving a fund balance at June 30, 2021, of $321,420. These funds are used for both operations and maintenance of the lighting system and, once a sufficient fund balance is accumulated, these funds are also used to finance capital projects such as new or replacement street lights.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

This District is an ad valorem (property tax) district and as such is governed by the provisions of Proposition 13 and is not subject to the provisions of Proposition 218. A notice of this hearing was published May 13, 2021 in the Coastal View newspaper, posted at City Hall and mailed to the required mailing list of agencies and interested persons. Staff has received no written protests of the assessment.

OPTIONS

1. Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No. 1 for Fiscal Year 2021-22 and close the public hearing and continue the District for Fiscal Year 2021-22, by adopting the attached Resolution No. 6054.
2. The City Council could choose not to continue the District; however, that would prevent the City from collecting any future revenue from the Street Lighting District No. 1.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Proposed Resolution No. 6054
Attachment B: Adopted Resolution Nos. 6042 and 6043

Staff contact:
Brian C. Barrett,
Assistant to the Public Works Director
(805) 755-4446; brianb@ci.carpinteria.ca.us

Signature

Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@ci.carpinteria.ca.us

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us

Signature

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Attachment A

Proposed Resolution No. 6054

RESOLUTION NO. 6054

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA CONFIRMING THE REPORT OF THE CITY MANAGER AND CITY ENGINEER, CONFIRMING THE PLANS, ESTIMATE, DIAGRAM AND ASSESSMENT CONTAINED IN THE REPORT; CONFIRMING THAT NO PROTESTS OR OBJECTIONS WERE FILED IN THE PROCEEDINGS UNDER RESOLUTION OF INTENTION NO. 6043 LEVYING THE AD VALOREM TAX FOR SERVICE NECESSARY AS SHOWN ON DIAGRAM AND PLAN NO. LP-1977-2002-G, FOR THE PERIOD BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022; ORDERING THE CITY CLERK TO TRANSMIT DIAGRAM AND ASSESSMENT TO THE COUNTY TAX COLLECTOR; AND EMPOWERING TAX COLLECTOR TO MAKE COLLECTIONS (FY 2021-22)

CARPINTERIA STREET LIGHTING ASSESSMENT DISTRICT NO. 1

WHEREAS, the City Manager of the City of Carpinteria heretofore filed with this City Council a report in writing dated April 26, 2021, presenting certain matters relating to the continuation of Street Lighting District No. 1, which report was approved by the City Council on April 26, 2021 by Resolution No. 6042; and

WHEREAS, by Resolution No. 6043, adopted April 26, 2021, this City Council declared its intention to order the furnishing of electric energy, servicing and maintenance of the street lights in the City of Carpinteria, under and pursuant to the provisions of the Street Lighting Act of 1919, Part 1 of Division 14 of the Streets and Highways Code of the State of California; and

WHEREAS, by said Resolution No. 6043, adopted April 26, 2021, this City Council designated Monday, May 24, 2021 at the hour of 5:30 P.M. in the City Hall Council Chambers, at 5775 Carpinteria Avenue, Carpinteria, California, as the time and place for the hearing of protests and objections in relation to said improvement and assessment, and notices of said hearing were duly posted and published, and affidavits of said posting and publication have been duly filed; and

WHEREAS, at the time and place fixed in Resolution No. 6043, a hearing was duly held by this City council at which no protests or objections were presented, and this City Council gave all persons present an opportunity to be heard in respect of any matter relating to the work or assessment proposed in said Resolution of Intention; and

WHEREAS, this City Council has taken evidence relating to whether public convenience and necessity require said work or improvement and also evidence relating

to said proposed work, the boundaries of the proposed assessment district and the benefits to the property to be included in the proposed assessment district, and is fully informed in the premises.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. That no protests or objections having been filed, the said City Council does hereby approve, confirm and adopt the said Report of the City Manager and City Engineer and the plans, estimate, diagram and assessment contained in said Report and attached as Exhibit 1.

SECTION 2. That each and all documents, resolutions and instruments hereinbefore referred to in connection with the aforesaid proceedings are on file in the office of the City Clerk of the City of Carpinteria and are open to public inspection, and the same and each and all of them are expressly made a part hereof.

SECTION 3. That the City Council does hereby order the continued levying of the ad valorem tax for the furnishing of electric energy, servicing and maintenance of the street lights in the City of Carpinteria; does hereby fix and establish the period of time over which the proposed improvement shall extend as a period of one year, beginning July 1, 2021, and ending June 30, 2022, of said improvement upon the respective several subdivisions of land in the assessment district described and referred to in said Resolution of Intention; and does hereby levy for the fiscal year, July 1, 2021 to June 30, 2022, in the total amount permitted pursuant to Article XIII of the California State Constitution.

SECTION 4. That the City Clerk is hereby ordered to transmit, or cause to be transmitted, to the County Auditor of Santa Barbara County a certified copy of this Resolution and the said diagram and assessment upon which such levy is based; and the Santa Barbara County Tax Collector is hereby designated, requested, empowered, authorized, instructed and directed to make collection of all assessments as ordered by the City Council in said Assessment District, and to perform the acts and duties as are required by law of and to be performed by the officer, employee or person so designated. The City Clerk is hereby ordered to transmit, or cause to be transmitted, to the State Board of Equalization a certified copy of this Resolution.

PASSED, APPROVED AND ADOPTED on May 24, 2021 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on May 24, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

Exhibit 1 to Resolution No. 6054

Carpinteria Street Lighting District No. 1
Report of the City Engineer Relative
To the Continuation of Carpinteria
Street Lighting District No. 1
Dated April 260, 2021

CITY OF CARPINTERIA
CARPINTERIA STREET LIGHTING DISTRICT NO. 1
REPORT OF THE CITY ENGINEER RELATIVE TO THE CONTINUATION OF CARPINTERIA STREET LIGHTING DISTRICT NO. 1

April 26, 2021

1. INTRODUCTION

This report is prepared pursuant to Resolution No. 6032 as adopted by the City Council on March 22, 2021. The objective of the report is to describe the status of the District, which provides street lighting for the City and to provide projections for Fiscal Year 2021-22.

2. BACKGROUND

The City assumed responsibility for funding street lighting within the City on July 1, 1977, in conjunction with the detachment of the City from County Service Area No. 11, the funding vehicle for street lighting prior to July 1, 1977. The City ultimately established two special districts to provide funding for street lighting; both are governed by the City Council and both cover the entire City. The second district, Street Lighting District No. 2, was suspended in 1985.

Street Lighting District No. 1 was formed by the City Council on November 22, 1976, for a period of five (5) years starting July 1, 1977 and has been continued each year thereafter in one-year increments. The Street Lighting Act of 1919 was the legal basis for this action. The District was formed to establish a way of financing street lights through the collection of the ad valorem (property) tax. The initial tax rate was about 15 cents per $100.00 of assessed valuation and the second year was 12.95 cents per $100.00. With the adoption of Proposition 13, a limit was placed on the overall tax rate as well as a reduction of the total tax base. Since the passage of Proposition 13, the district's share of the property tax has been about 1.8% of all property tax or a tax rate equivalent to about 1.8 cents per $100.00 of assessed valuation.

On April 9, 2018, City Council adoption of Resolution Nos. 5787 and 5788, concerning a property tax transfer agreement between the City of Carpinteria and Carpinteria Street Lighting District No. 1. These actions resulted to a portion of the fund balance and annual property tax revenue of the District to be transferred to the City of Carpinteria.

Most of the Street lighting in Carpinteria is owned and operated by Southern California Edison Company. The City has a contract with Edison to provide street lighting based on a monthly flat rate as set by the California Public Utilities Commission. The same rate is charged year-round. As owner of the lights, Edison has the responsibility for

maintenance and operations. As the customer, the City determines number, location, and type of lights and pays the bill.

With respect to other public lighting provided by the District, included are lights on the Franklin Creek and Carpinteria Creek Bikeways, Civic Center parking lights, and parking lot lights in Parking Lot Nos. 1, 2 and 3, lights on Linden Avenue between Carpinteria Avenue and the beach and street-end parking lot lights at Elm, Holly and Ash Avenues. All of these lights are City-owned and charges are based on meter readings. In addition to electrical power, funding from this district pays for both the maintenance and operations costs of the city-owned portion of the lighting system.

3. ANNEXATIONS

There were no annexations to either the City or the District during the past fiscal year.

4. STREET LIGHTING DISTRICT NO. 1

The attached Exhibit 1 is a map of the City and District. The District boundaries are coterminous with the City boundaries with the exception of that portion located off-shore.

5. STREET LIGHT INVENTORY

Please refer to the attached Exhibit 2 for a listing of projected street lights by size and cost.

6. FINANCIAL DATA AND PROPOSED FY 2019-20 BUDGET

Exhibit 3 is a Statement of Fund Transactions and Financial Condition for the past three years, current year and next year.

The District also has its own Appropriations Limit pursuant to Proposition 4.

7. RECOMMENDATION

It is recommended that the City Council adopt Resolution Nos. 6042 and 6043, thereby acting to accept and file the mandatory annual report and set the matter of the continuation of Street Lighting District No. 1 for Fiscal Year 2021-22 for public hearing at the regular City Council meeting of May 24, 2021.

By:

David Durflinger
City Manager
City of Carpinteria

Exhibit 1
Map of the District Boundaries


City of Carpinteria
Street Lighting District No. 1
District Boundary Map

Exhibit 2
Street Lighting Inventory

CITY OF CARPINTERIA
STREET LIGHTING DISTRICT NUMBER 1

STREET LIGHTING INVENTORY

LOCATION	NUMBER	WATTS	TYPE
CARPINTERIA AVE.	66	23	LED
DOWNTOWN "T"	8	23	LED
LNDEN AVE.	69	23	LED
LINDEN BEACH	6	23	LED
ELM AVE.	4	70	HIGH PRESSURE SODIUM VAPOR
HOLLY AVE.	4	70	HIGH PRESSURE SODIUM VAPOR
ASH AVE.	4	70	HIGH PRESSURE SODIUM VAPOR
WULLBRANDT WAY	3	23	LED
PARKING LOT #1	5	100	LED
PARKING LOT #2	2	150	HIGH PRESSURE SODIUM VAPOR
PARKING LOT #3	12	23	LED 23 WATT
TRAIN STATION	28	23	LED
FRANKLIN CREEK BIKEWAY	8	26	CFL
CARPINTERIA CREEK BIKEWAY	3	25	LED
TRAFFIC LIGHTS/SIGNALS	12		
SEAL FOUNTAIN	16	3	LEDs

Exhibit 3
State of Fund Transactions and Financial Condition

STREET LIGHTING DISTRICT NUMBER 1
STATEMENT OF FUND TRANSACTIONS AND FINANCIAL CONDITION

FUND 29 STREET LIGHTING FUND	**ACTUAL 2017-18**	**ACTUAL 2018-19**	**ACTUAL 2019-20**	**BUDGET 2020-21**	**PROJECTED 2021-22**
A. SUMMARY OF FUND TRANSACTIONS:					
Fund Balance; July 1	$ 1,188,982	$ 194,780	$ 205,098	$ 256,170	$ 321,420
Fiscal Year Revenues	382,900	193,201	205,557	195,500	195,500
Fiscal Year Expenditures	1,377,102	182,883	154,486	130,250	130,250
Fund Balance; June 30	194,780	205,098	256,170	321,420	386,670
Revenue Over/(Under) Expense	$ (994,202)	$ 10,318	$ 51,072	$ 65,250	$ 65,250
B. BALANCE SHEET, JUNE 30					
ASSETS:					
Cash in Savings	$ 202,453	$ 212,771	$ 263,843	$ 329,093	$ 394,343
Accounts Receivable	628	-	-	-	-
Total Assets	203,081	212,771	263,843	329,093	394,343
LIABILITIES AND FUND BALANCE:					
Accounts Payable	8,301	-	-	-	-
Fund Balance	194,780	212,771	263,843	329,093	394,343
Total Liabilities & Fund Balance	$ 203,081	$ 212,771	$ 263,843	$ 329,093	$ 394,343
C. FISCAL YEAR REVENUE DETAIL:					
Use of Money & Property	$ 5,957	$ 3,534	$ 11,552	$ 4,000	$ 4,000
District #1-Property Taxes, Secured	343,996	176,305	181,368	178,000	178,000
District #1-Property Taxes, Unsecured	17,862	5,527	6,698	7,000	7,000
District #1-Supplemental Roll	9,051	5,026	4,324	5,000	5,000
District #1-Homeowners Reimbursement	1,787	862	827	500	500
Prior Years and Penalties	4,247	1,947	789	1,000	1,000
Total Revenues	$ 382,900	$ 193,201	$ 205,557	$ 195,500	$ 195,500
D. FISCAL YEAR EXPENDITURE DETAIL:					
Traffic Signals	$ 15,923	$ -	$ -	$ -	$ -
Public Right of Way Expenses	10,498	38,929	30,617	19,450	19,450
Street Lighting	105,209	94,159	96,679	105,000	105,000
Supplies & Materials	2,448	3,654	7,913	5,000	5,000
Miscellaneous Operating Expense	3,118	-	-	800	800
Total Operating Expense	137,196	136,740	135,209	130,250	130,250
Transfers Out	89,906	46,143	19,277	-	-
Transfers Out Pension Trust	800,000	-			
Transfers Out General Fund Capital	350,000	-			
Total Transfers	1,239,906	46,143	19,277	-	-
Street Lights		-	-	-	-
Total Capital Outlay Expense	-	-	-	-	-
Total Expenditures	$ 1,377,102	$ 182,883	$ 154,486	$ 130,250	$ 130,250

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Attachment B

Adopted Resolution Nos. 6042 and 6043

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RESOLUTION NO. 6042

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ACCEPTING AND ORDERING THE FILING OF THE REPORT OF THE CITY MANAGER OF SAID CITY FOR THE FURNISHING OF ELECTRIC CURRENT AND THE MAINTENANCE OF CERTAIN LIGHTING FIXTURES AND APPLIANCES IN THE CITY OF CARPINTERIA STREET LIGHTING DISTRICT NO. 1 (FY 2021-22)

WHEREAS, pursuant to the provisions of the "Street Lighting Act of 1919" of the State of California (Part 1 of Division 14, of the Streets and Highways Code of said State), as amended, the City Council of the City of Carpinteria did on March 22, 2021 adopt Resolution 6032 instructing the City Manager to make and file with the City Council a report in writing presenting certain matters relating to street lighting assessment districts for the furnishing of electric energy and the servicing and maintenance of all street lights in said City; and

WHEREAS, the City Manager of the City of Carpinteria has presented to the City Council a report in writing dated April 26, 2021, presenting certain matters relating to the furnishing of electric energy and the servicing and maintenance of all street lights in the City of Carpinteria Street Lighting District No. 1; and

WHEREAS, proceedings for the lighting, maintenance and servicing district are to be undertaken pursuant to the provisions of the "Street Lighting Act of 1919," Part 1 of Division 14, of the Streets and Highways Code, as amended, and particularly as contemplated under the provisions of said law; and

WHEREAS, this City Council has carefully examined and inspected the report of the City Manager, and is satisfied with each and all of the items set forth in said report;

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. That the report of the City Manager of the City of Carpinteria, dated April 26, 2021, is hereby accepted and is hereby ordered filed with the City Clerk of the City.

SECTION 2. That the City Clerk shall certify to the passage and adoption of this resolution and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED AND ADOPTED on April 26, 2021 by the following vote:

AYES: COUNCILMEMBER(S): ALARCON, CARTY, LEE, CLARK, NOMURA

NOES: COUNCILMEMBER(S): NONE

ABSENT: COUNCILMEMBER(S): NONE

ABSTAIN: COUNCILMEMBER(S): NONE

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 26, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

RESOLUTION NO. 6043

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA DECLARING ITS INTENTION TO CONTINUE FURNISHING ELECTRICAL ENERGY, SERVICING AND MAINTENANCE OF ALL STREET LIGHTS, APPLIANCES AND FIXTURES ON THE STREETS AND PUBLIC PLACES IN THE CITY OF CARPINTERIA, FOR THE PERIOD BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022, AS PERMITTED BY THE STREET LIGHTING ACT OF 1919, FOR CARPINTERIA STREET LIGHTING DISTRICT NO. 1, AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO (FY 2021-22)

The City Council of the City of Carpinteria, California, does hereby resolve, declare, determine and order as follows:

SECTION 1. That the public interest and convenience require, and it is the intention of the City Council of the City of Carpinteria, to order the furnishing of electric energy, servicing and maintenance of all street lights, appliances and fixtures, on portions of public streets, places, avenues, courts, and drives within said City, all as shown on Diagram and Plan No. LP-1977-2002-E, on file in the office of the City Clerk to be maintained and electric current to be furnished for lighting said fixtures and appliances for the period beginning July 1, 2021 , and ending June 30, 2022 (Street Lighting District No. 1) permitted by the Street Lighting Act of 1919, in accordance with the report of the City Manager dated April 26, 2021, on file in the office of the City Clerk, and which is hereby referred to and by this reference incorporated herein and made a part hereof. The period of time for the furnishing of electric current and maintenance for the fixtures and appliances on said streets (or rights-of-way stated above) shall be set forth in a "NOTICE OF IMPROVEMENT," which said notice the law requires to be both published and posted. All of the work and improvement shall be done in accordance with the plans and specifications referred to in the report of the City Manager dated April 26, 2021.

SECTION 2. That public interest and convenience further requires, and that it is the intention of the City Council, from time to time to add certain lighting fixtures, lamps and appliances and/or the replacement of certain existing street lighting fixtures, lamps and appliances on and along said public streets, places, avenues, courts and drives, as they become necessary, said cost to be included in the District costs.

SECTION 3. That the City Treasurer has established a special fund known as "Carpinteria Street Lighting District, No. 1 Fund"; said City Treasurer shall place in said special fund all moneys collected by the Tax Collector pursuant to the provision of Section 6 of this resolution as soon as said moneys have been transferred to said City Treasurer. Payments shall be made out of said special fund only for the purposes provided for in this

resolution. To expedite the making of this improvement, the City Council may transfer into said special fund, out of any money in the general fund, such sums as it may deem necessary, and the sums so transferred, shall be deemed a loan to such special fund, and shall be repaid out of the proceeds of the assessments provided for in this resolution.

SECTION 4. That said contemplated work of improvement, in the opinion of the City Council, is of more than local or ordinary benefit, and said Council hereby makes the expense of said work and improvement chargeable upon a district, which district said Council hereby declares to be the district benefited by said work and improvements, and to be assessed to pay the cost and expense thereof, which said District includes the entire City of Carpinteria as shown on Diagram and Plan No. LP-1977-2002-E (District No. 1) on file in the office of the City Clerk, on which Diagram and Plans the extent of said District is indicated, and the exterior boundaries thereof are described by a boundary line, (being the City Boundary Lines including annexations completed prior to June 30, 1992) and to which said Diagram and Plan reference is hereby made for a complete and detailed description of said district, excepting from said district any portion of any public street or alley that may be included therein. The said diagram on file shall govern for all details as to the extent of said District.

SECTION 5. Any lots or parcels of land known as public property, as the same is defined in Section 18014, Part 1, Division 14, Streets and Highways Code, as amended ("Street Lighting Act of 1919"), hereinafter referred to, which are included in the said District shall be exempt from the assessment to be made to cover and expenses of said contemplated improvement.

SECTION 6. That the improvements contemplated by the Resolution of Intention shall be done under the provisions of the "Street Lighting Act of 1919" (now Part 1 of Division 14 of the Streets and Highways Code of the State of California), as amended.

SECTION 7. That on May 24, 2021 at the hour of 5:30 p.m. of the said day, be and the same is hereby appointed as the time, and the Council Chambers in the City Hall, 5775 Carpinteria Avenue, in said City of Carpinteria, California, is hereby appointed as the place for hearing protests in reference to the said proposed improvement and also in reference to those matters stated in Section 2, above.

SECTION 8. That the City Clerk is hereby authorized, designated and directed to give notice of said hearing in time, form and manner as required by law.

SECTION 9. That the Coastal View, a newspaper of general circulation, published in the County of Santa Barbara and circulated within the City of Carpinteria, is hereby designated as the newspaper in which such notice shall be published.

SECTION 10. That this resolution shall take effect immediately and the City Clerk shall certify to the passage and adoption of this resolution; shall enter the same among the original resolutions of the City Council of said City, and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED AND ADOPTED on April 26, 2021 by the following vote:

AYES: COUNCILMEMBER(S): ALARCON, CARTY, LEE, CLARK, NOMURA

NOES: COUNCILMEMBER(S): NONE

ABSENT: COUNCILMEMBER(S): NONE

ABSTAIN: COUNCILMEMBER(S): NONE

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 26, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
MAY 24, 2021

ITEM FOR COUNCIL CONSIDERATION

Continuation of Carpinteria Lighting, Landscaping and Right-Of-Way Improvement District No. 3 and Levying Assessment for Fiscal Year 2021-22 and Related Protest Hearing.

STAFF RECOMMENDATION

Action Item __X__; Non-Action Item _____

1. Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No. 3 for Fiscal Year 2021-22, and close the public hearing.

2. Adopt Resolution No. 6053, concerning the continuation of Assessment District No. 3 for Fiscal Year 2021-22.

Sample Motion: I move to adopt Resolution No. 6053, as read by title only, continuing Assessment District No. 3 and levying assessments for Fiscal Year 2021-22.

BACKGROUND/DISCUSSION

On March 22, 2021, by Resolution No. 6033, the City Council ordered a report on the status and projections for the Carpinteria Lighting, Landscaping and Right of Way Improvement District No. 3 for Fiscal Year 2021-22. The District was formed in 1985 and this report is required annually under the Landscaping and Lighting Act of 1972. On April 26, 2021 the City Council adopted Resolution Nos. 6044 and 6045, accepting the City Manager's report and setting the matter for a public hearing on May 24, 2021. The purpose of the public hearing is to hear protests and objections, if any, to the continuation of the District and to adopt a resolution directing the City Clerk to transmit certain documents to the County Tax Collector empowering the levying and collection of assessments necessary to fund the District's activities.

POLICY CONSISTENCY

The City General Plan/Local Coastal Plan includes policies that address the maintenance of street corridors in the City. Specifically, Policies CD-8a, CD-8b, CD-9a, CD-9b, CD-9c, CD-9d and CD-9f address pedestrian and bicycle pathways. The Carpinteria Lighting, Landscaping and Right of Way Improvement District No. 3 is the financial means by which the City can, in part, implement these policies.

FINANCIAL CONSIDERATIONS

This District's income stream is primarily derived from a fixed dollar assessment on property while a majority of the District's expenses are subject to inflationary pressures. The District has experienced operating deficits for many years depleting its fund balance. In 1991 assessment revenues covered approximately 71% of district expenses. Today assessment revenues cover approximately 66% of district expenses. Ongoing maintenance costs associated with the District improvements will continue to exceed District revenues and because the fund balance has been depleted this deficit must be subsidized by the General Fund. The subsidy for Fiscal Year 2020-21 is estimated to be $47,365.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

A notice of this hearing was published May 13, 2021 in the Coastal View newspaper, posted at City Hall and mailed to the required mailing list of agencies and interested persons. Staff has received no written protests of the assessment.

OPTIONS

1. Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No. 3 for Fiscal Year 2021-22 and close the public hearing and continue the District for Fiscal Year 2021-22, by adopting the attached Resolution No. 6053.
2. The City Council could choose not to continue the District; however, that would prevent the City from collecting any future revenue from the Lighting, Landscaping and Right-Of-Way Improvement District No. 3.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A:	Proposed Resolution No. 6053
Attachment B:	Adopted Resolution Nos. 6044 and 6045
Attachment C:	Assessment Roll

Staff contact:
Brian C. Barrett,
Assistant to the Public Works Director
(805) 755-4446; brianb@ci.carpinteria.ca.us

Signature

Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@ci.carpinteria.ca.us

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us

Signature

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Attachment A

Proposed Resolution No. 6053

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RESOLUTION NO. 6053

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA CONFIRMING THE REPORT OF THE CITY MANAGER CONFIRMING THE PLANS, ESTIMATE, DIAGRAM AND ASSESSMENT CONTAINED IN SAID REPORT; CONFIRMING THAT NO PROTESTS OR OBJECTIONS WERE FILED IN THE PROCEEDINGS UNDER RESOLUTION OF INTENTION NO. 6045 LEVYING THE ASSESSMENT FOR SERVICE NECESSARY AS SHOWN ON SAID DIAGRAM AND PLAN FOR A PERIOD OF ONE (1) YEAR, BEGINNING JULY 1, 2021, AND ENDING JUNE 30, 2022; ORDERING THE CITY CLERK OF SAID CITY TO TRANSMIT DIAGRAM AND ASSESSMENT TO THE COUNTY TAX COLLECTOR, AND EMPOWERING TAX COLLECTOR TO MAKE COLLECTION (FY 2021-22)

CARPINTERIA LIGHTING, LANDSCAPING AND RIGHT-OF-WAY IMPROVEMENT DISTRICT NO. 3

WHEREAS, the City Manager of the City of Carpinteria heretofore filed with this City Council a report in writing dated April 26, 2021, presenting certain matters relating to extending Lighting, Landscaping and Right-of-Way Improvement District No. 3, which report was approved by this City Council on April 26, 2021, by Resolution No. 6044; and

WHEREAS, by Resolution No. 6045, adopted April 26, 2021, this City Council declared its intention to order the furnishing of electric energy, servicing and maintenance of the street lights, landscaping and right-of-way in the City of Carpinteria, under and pursuant to the provisions of the Lighting and Landscaping Act of 1972, Part 2 of Division 15, Section 22500 et seq. regarding the Streets and Highways Code of the State of California; and

WHEREAS, by said Resolution No. 6045, adopted April 26, 2021, this City Council designated Monday, May 24, 2021, at the hour of 5:30 P.M. in the City Hall, at 5775 Carpinteria Avenue, Carpinteria, California, as the time and place for the hearing of protests and objections in relation to said improvement and assessment and notices of said hearing were duly posted and published, and affidavits of said posting and publication have been duly filed; and

WHEREAS, at the time and place fixed in said Resolution No. 6045, a hearing was duly held by this City Council at which no protests or objections were presented, and this City Council gave all persons present an opportunity to be heard in respect of any matter relating to the work or assessment proposed in said Resolution of Intention; and

WHEREAS, this City Council has taken evidence relating to whether public convenience and necessity require said work or improvement and also evidence relating to said proposed work, the boundaries of the proposed assessment district and the

benefits to the property to be included in the proposed assessment district, and is fully informed in the premises.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. That no protests or objections having been filed, the said City Council does hereby approve, confirm and adopt the said Report of the City Manager and the plans, estimate, diagram and assessment contained in said Report and attached as Exhibit 1.

SECTION 2. That each and all documents, resolutions and instruments herein before referred to in connection with the aforesaid proceedings are on file in the office of the City Clerk of the City of Carpinteria and are open to public inspection, and the same and each and all of them are expressly made a part hereof.

SECTION 3. That the City Council does hereby order the levying of an assessment for the furnishing of electric energy, servicing and maintenance of the street lights, landscape and right-of-way maintenance in the City of Carpinteria for the period July 1, 2021, to June 30, 2022, and does hereby fix and establish the period of time over which the proposed improvement shall extend as a period of one (1) year, beginning July 1, 2021, and ending June 30, 2022, of said improvement upon the respective several subdivisions of land in the assessment district described and referred to in said Resolution of Intention; and does hereby levy for the fiscal year, July 1, 2021 to June 30, 2022, the assessment shown in the assessment roll summary dated May 10, 2021, said amount being One Hundred Ninety Seven Thousand Four Hundred Seventy Nine Dollars and 49 Cents ($197,479.49).

SECTION 4. That the City Clerk is hereby ordered to transmit, or cause to be transmitted, to the County Auditor of Santa Barbara County, the said diagram and assessment roll upon which such levy is based; and the County Tax Collector of said County is hereby designated, requested, empowered, authorized, instructed and directed to make collection of all assessments as ordered by the City Council in said Assessment District and to perform the acts and duties as are required by law of and to be performed by the officer, employee or person so designated.

PASSED, APPROVED AND ADOPTED on May 24, 2021 by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on May 24, 2021.

_____
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Peter Brown, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

Exhibit 1 to Resolution No. 6053

Carpinteria Lighting, Landscaping and Right-of-Way Improvement District No. 3 Report of the City Engineer Relative To the Continuation of Carpinteria Lighting, Landscaping and Right-of-Way Improvement District No. 3 Dated April 26, 2021

CITY OF CARPINTERIA
LIGHTING, LANDSCAPING AND RIGHT-OF-WAY IMPROVEMENT DISTRICT NO. 3
REPORT OF THE CITY ENGINEER RELATIVE
TO THE ASSESSMENT OF CARPINTERIA
LIGHTING, LANDSCAPING AND RIGHT-OF-WAY IMPROVEMENT DISTRICT NO. 3

April 26, 2021

1. INTRODUCTION

This report is prepared pursuant to Resolution No. 6033 as adopted by the City Council on March 22, 2021. The objective of the report is to describe the status of the District which provides funding for maintenance and improvements to the public right-of-way, including but not limited to maintenance and repair of curbs, gutters, sidewalks, street trees, and related activities. Further, the purpose is to provide a recommendation for assessments for the coming year which provides revenue to offset the costs involved in the district.

2. BACKGROUND

The Lighting, Landscaping and Right of Way Improvement District No. 3, hereinafter called District, was formed under the authority of the Landscaping and Lighting Act of 1972 in accordance with California Streets and Highways Code Section 22500 et al. The District was formed after lengthy study and hearings that were completed in June 1985.

Under the provisions of said authority, an annual report of the City Engineer must be presented and a hearing conducted on the proposed assessments for the upcoming fiscal year, Fiscal Year 2021-22. The assessment is not considered a tax in that the "benefit" is derived in accordance with the assessment, which varies from location to location depending upon the level of maintenance required in the public right-of-way adjacent to a parcel.

Effective with the adoption of the Fiscal Year 1992-1993 budget, assessments were increased $150,000 to finance the cost of park maintenance previously financed by the General Fund.

With the passage of Proposition 218 in Fiscal Year 1996-1997 park maintenance costs became ineligible for funding from this source and the $150,000 assessment for park maintenance was removed from the roll in Fiscal Year 1997-1998. In that same year, Carpinteria voters approved a Park Maintenance Tax that was accounted for in a separate Park Maintenance Fund to finance these activities.

3. FINANCIAL DATA/ASSESSMENT INFORMATION

The income stream to the District consists of a fixed dollar assessment on real property, interest, and transfers from other funds. Fund transfers, such as from the Gas Tax Fund, are permitted to offset expenses associated with District staff performing activities as a part of District implementation that qualify for payment through the Gas Tax Fund. Although the expenses of the District are subject to inflationary pressures, there is no corresponding provision for inflationary adjustments to the assessments. Since the District's establishment, revenue is currently not sufficient to cover the costs of maintenance. Revenue from other sources should be used to support the District. See Exhibit 2.

4. DISTRICT BOUNDARIES

Exhibit 1 is a map of the District boundary. The District boundary is coterminous with the City boundary with the exception of that portion located off-shore. Public and other exempt properties are not assessed by the District.

5. ANNEXATIONS

There were no annexations to either the City or the District during the past fiscal year.

6. RECOMMENDATION

It is recommended that the City Council adopt Resolution Nos. 6044 and 6045, thereby acting to accept and file the mandatory annual report of the City Engineer and set the matter of the continuation of Lighting, Landscaping, Right of Way Improvement District No. 3 for Fiscal Year 2021-22 for public hearing at the regular City Council meeting of May 24, 2021.

By:

John L. Ilasin, P.E.
Public Works Director/City Engineer
Public Works Department
City of Carpinteria

Exhibit 1
Map of District Boundary


City of Carpinteria
Lighting, Landscaping and
Right of Way Improvements District No. 3

Exhibit 2
State of Fund Transactions and Financial Condition for the District

LIGHTING, LANDSCAPING AND RIGHT OF WAY IMPROVEMENT DISTRICT NUMBER 3
STATEMENT OF FUND TRANSACTIONS AND FINANCIAL CONDITION

FUND 33 RIGHT OF WAY FUND	**ACTUAL 2017-18**	**ACTUAL 2018-19**	**ACTUAL 2019-20**	**BUDGET 2020-21**	**PROJECTED 2021-22**
A. SUMMARY OF FUND TRANSACTIONS:					
Fund Balance; July 1	$ -	$ -	$ -	$ (1,665)	$ 0
Fiscal Year Revenues	454,475	407,605	355,279	242,665	242,665
Fiscal Year Expenditures	454,475	407,605	356,944	241,000	242,665
Fund Balance; June 30	-	-	(1,665)	$ 0	$ 0
Revenue Over/(Under) Expense	$ -	$ -	$ (1,665)	$ 1,665	$ -
B. BALANCE SHEET, JUNE 30					
ASSETS:					
Cash in Savings	$ -	$ -	$ -	$ -	$ -
Accounts Receivable	-	-	-	-	-
Total Assets	-	-	-	-	-
LIABILITIES AND FUND BALANCE:					
Accounts Payable	-	-	-	-	-
Fund Balance	-	-	-	-	-
Total Liabilities & Fund Balance	$ -	$ -	$ -	$ -	$ -
C. FISCAL YEAR REVENUE DETAIL:					
District #3 Assessment	$ 195,579	$ 196,817	$ 198,415	$ 195,000	$ 195,000
Penalties and Interest	-	518	305	300	300
Miscellaneous Revenue	2,951	1,475	2,684	-	-
Transfer from Other Funds	255,945	208,794	153,876	47,365	47,365
Total Revenues	$ 454,475	$ 407,605	$ 355,279	$ 242,665	$ 242,665
D. FISCAL YEAR EXPENDITURE DETAIL:					
Personnel Expense	$ 164,313	$ 168,130	$ 192,319	$ 117,050	$ 117,050
Right-Of-Way Maintenance (Contract)	36,735	15,453	52,465	29,000	29,000
Street Tree Maintenance (Contract)	24,797	-	-	-	-
Supplies and Materials	23,367	25,665	21,141	22,750	22,750
Vehicle Operations	9,302	-	-	-	-
Other Contract Services	68,392	56,223	22,871	29,900	29,900
Utilities	29,627	29,834	35,730	42,300	42,300
Total Operating Expense	356,533	295,304	324,526	241,000	241,000
Transfers Out	97,942	112,300	32,418	-	1,665
Capital Improvements	-	-	-	-	-
Total Capital Outlay Expense	-	-	-	-	-
Total Expenditures	$ 454,475	$ 407,605	$ 356,944	$ 241,000	$ 242,665

Attachment B

Adopted Resolution Nos. 6044 and 6045

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RESOLUTION NO. 6044

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ACCEPTING AND ORDERING THE FILING OF THE REPORT OF THE CITY ENGINEER, LIGHTING, LANDSCAPING AND RIGHT OF WAY IMPROVEMENT DISTRICT NO. 3 (FY 2021-22)

WHEREAS, the City Council of the City of Carpinteria, California, did in Resolution No. 6033, adopted March 22, 2021, pursuant to the provisions of the Landscaping and Lighting Act of 1972, of the State of California (Part 2 of Division 16 Section 22500 et seq. of the Streets and Highways Code of said State), require the City Engineer to make and file with the City Clerk of the City Council a report in writing, presenting certain matters to order certain street lighting fixtures and appurtenances to be installed, electrical energy and maintenance to be furnished for street lights; and to maintain landscaping, which includes the maintenance of street trees; replacing of same and appurtenances and appurtenant work relating to the above said landscaping including street tree maintenance; the installation and maintenance of irrigation systems necessary for the above; street sweeping; maintenance of designated parkways, landscaped areas, and curbs, gutters, and sidewalks, as contemplated under the provisions of the Landscaping and Lighting Act of 1972; and

WHEREAS, the City Engineer, pursuant to the requirements of the City Council as expressed in Resolution No. 6033 and of said law, did make, and on April 26, 2021, file in the office of the City Clerk the report in writing responsive to the requirements of said resolution and as contemplated under the provisions of the Landscaping and Lighting Act of 1972; and

WHEREAS, said the City Clerk has presented the said report to the City Council, and the City Council has proceeded to carefully examine, inspect, and consider said report and is satisfied with said report and with each and all of the items therein set forth;

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. That the report of the City Engineer of the City of Carpinteria, California, dated April 26, 2021, which said report was prepared and filed pursuant to the requirements of the provisions of Resolution No. 6033 of the City Council of the City of Carpinteria and in conformity with the provisions of the Landscaping and Lighting Act of 1972, of the State of California, (Part 2 of Division 16 of the Streets and Highways Code of said State), and which said report was filed in the office of the City Clerk of the City of Carpinteria, California, on April 26, 2021, be and the same is hereby approved as so prepared, presented and filed.

SECTION 2. That the City Clerk shall certify to the passage and adoption of this resolution; shall cause the same to be entered among the original resolutions of the City Council and shall make a minute of the passage and adoption thereof in the records of

the passage and adoption thereof in the records of the proceedings of the City Council in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED AND ADOPTED on April 26, 2021, by the following vote:

AYES: COUNCILMEMBER(S): ALARCON, CARTY, LEE, CLARK, NOMURA

NOES: COUNCILMEMBER(S): NONE

ABSENT: COUNCILMEMBER(S): NONE

ABSTAIN: COUNCILMEMBER(S): NONE

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 26, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

RESOLUTION NO. 6045

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA DECLARING ITS INTENTION TO ORDER THE CONTINUATION OF AN ASSESSMENT DISTRICT AND COLLECT ASSESSMENTS, AND TO ORDER CERTAIN STREET LIGHTING FIXTURES AND APPURTENANCES TO BE INSTALLED; ELECTRICAL ENERGY AND MAINTENANCE TO BE FURNISHED FOR STREET LIGHTS; AND TO MAINTAIN LANDSCAPING, INCLUDING THE MAINTENANCE OF STREET TREES; INSTALLATION AND MAINTENANCE OF IRRIGATION SYSTEMS; STREET SWEEPING, AND MAINTENANCE OF DESIGNATED PARKWAYS, LANDSCAPED AREAS, CURBS, GUTTERS, AND SIDEWALKS AS SHOWN ON PLAN AND DIAGRAM FOR THE FISCAL YEAR COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022; AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO THE LIGHTING, LANDSCAPING AND RIGHT-OF-WAY IMPROVEMENT DISTRICT NO. 3

THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the public interest and convenience require, and that it is the intention of the City Council of the City of Carpinteria, California, to order the continuation of an assessment district known as the Lighting, Landscaping and Right-of-Way Improvement District No. 3 and to levy and collect assessments pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Section 22500 et seq.) and to order certain street lighting fixtures and appurtenances to be installed, electrical energy and maintenance to be furnished for street lights; and to maintain landscaping, which includes the maintenance of street trees; replacing of same and appurtenances and appurtenant work relating to the above said landscaping and tree maintenance; the installation and maintenance of irrigation systems necessary for the above; street sweeping; maintenance of designated parkways, landscaped areas, curbs, gutters, and sidewalks, as shown on Diagram and Plan for the Lighting, Landscaping and Right of Way Improvement District No. 3, and such areas as the City Council may require; all as on file in the office of the City Clerk, for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

SECTION 2. To expedite the making of said maintenance, the City Council may at any time transfer into the Lighting, Landscaping and Right of Way Improvement District No. 3 Fund out of any money in the General Fund such sums as it shall deem necessary, and the sums so transferred shall be deemed a loan to such fund and shall be repaid out of the proceeds of the assessments provided for in this resolution and pursuant to the provisions of the Landscaping and Lighting Act of 1972 referred to herein.

SECTION 3. That said maintenance, in the opinion of the City Council is of more than local or ordinary benefit, and the City Council hereby makes the expense of said

maintenance chargeable upon a district, which district the City Council hereby declares to be the district benefited by said maintenance, and to be assessed to pay the cost and expense thereof, which said district is the City of Carpinteria as shown on Diagram and Plan for said District No. 3 on file in the office of the City Clerk, and to which said Diagram and Plan reference is hereby made for a complete and detailed description of said district, excepting from said district any portion of any public street, alley, or court that may be included therein. The said Diagram and Plan so on file shall govern for all details as to the extent of said district.

SECTION 4. Any lots or parcels of land known as public property, as the same is defined in Section 22663, Part 2, Division 16, Streets and Highways Code, ("Landscaping and Lighting Act of 1972"), hereinafter referred to, which are included in the said district, shall be omitted and exempt from the assessment to be made to cover the costs and expenses of said contemplated improvement.

SECTION 5. That this resolution shall be done under the provisions of the Landscaping and Lighting Act of 1972 (now Part 2 of Division 16 of the Streets and Highways Code of the State of California).

SECTION 6. That on May 24, 2021, at the hour of 5:30 P.M. of said day, be and the same is hereby appointed as the time, and the City Council Chambers in City Hall, at 5775 Carpinteria Avenue in the City of Carpinteria, California, is hereby appointed as the place for hearing protests in reference to said improvement.

SECTION 7. That the City Clerk is hereby authorized, designated and directed to give notice of said hearing in time, form and manner as required by law.

SECTION 8. That the Coastal View, a newspaper of general circulation, published in the County of Santa Barbara and circulated in the City of Carpinteria, California, is hereby designated as the newspaper in which such notice shall be published.

SECTION 9. That this resolution shall take effect immediately, and the City Clerk shall certify to the passage and adoption of this resolution; shall cause the original of the same to be entered among the original resolutions of the City Council of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED AND ADOPTED on April 26, 2021 by the following vote:

AYES: COUNCILMEMBER(S): ALARCON, CARTY, LEE, CLARK, NOMURA

NOES: COUNCILMEMBER(S): NONE

ABSENT: COUNCILMEMBER(S): NONE

ABSTAIN: COUNCILMEMBER(S): NONE

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 26, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

Attachment C

Assessment Roll

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Tax Year	FundNumber	ParcelNumber	Tax Code	Amount	Admin Fee	Total
2020	0603	001-060-017	716	26	0.50	26.50
2020	0603	001-060-050	716	26	0.50	26.50
2020	0603	001-070-003	716	119	0.50	119.50
2020	0603	001-070-008	716	154.5	0.50	155.00
2020	0603	001-070-009	716	199	0.50	199.50
2020	0603	001-070-026	716	1930.5	0.50	1931.00
2020	0603	001-070-029	716	26	0.50	26.50
2020	0603	001-070-031	716	35	0.50	35.50
2020	0603	001-070-039	716	291	0.50	291.50
2020	0603	001-070-040	716	67.5	0.50	68.00
2020	0603	001-070-049	716	106	0.50	106.50
2020	0603	001-070-052	716	1112	0.50	1112.50
2020	0603	001-070-057	716	897.5	0.50	898.00
2020	0603	001-070-058	716	110.5	0.50	111.00
2020	0603	001-070-059	716	159	0.50	159.50
2020	0603	001-070-060	716	117.5	0.50	118.00
2020	0603	001-070-062	716	36	0.50	36.50
2020	0603	001-070-063	716	399	0.50	399.50
2020	0603	001-070-065	716	46.5	0.50	47.00
2020	0603	001-070-066	716	92.5	0.50	93.00
2020	0603	001-070-067	716	172.5	0.50	173.00
2020	0603	001-170-002	716	49.5	0.50	50.00
2020	0603	001-170-004	716	111.5	0.50	112.00
2020	0603	001-170-005	716	88	0.50	88.50
2020	0603	001-170-013	716	35	0.50	35.50
2020	0603	001-170-014	716	154.5	0.50	155.00
2020	0603	001-170-019	716	92.5	0.50	93.00
2020	0603	001-170-022	716	86.5	0.50	87.00
2020	0603	001-170-023	716	89.5	0.50	90.00
2020	0603	001-180-006	716	35	0.50	35.50
2020	0603	001-180-028	716	94	0.50	94.50
2020	0603	001-180-032	716	94	0.50	94.50
2020	0603	001-180-040	716	80.5	0.50	81.00
2020	0603	001-180-041	716	67.5	0.50	68.00
2020	0603	001-180-051	716	1700	0.50	1700.50
2020	0603	001-180-064	716	67.5	0.50	68.00
2020	0603	001-180-065	716	67.5	0.50	68.00
2020	0603	001-180-066	716	85	0.50	85.50
2020	0603	001-180-067	716	82	0.50	82.50
2020	0603	001-180-068	716	196	0.50	196.50
2020	0603	001-180-069	716	196	0.50	196.50
2020	0603	001-180-070	716	94	0.50	94.50
2020	0603	001-190-023	716	80.5	0.50	81.00
2020	0603	001-190-025	716	138.5	0.50	139.00
2020	0603	001-190-038	716	350	0.50	350.50
2020	0603	001-190-050	716	97	0.50	97.50
2020	0603	001-190-051	716	69	0.50	69.50
2020	0603	001-190-053	716	97	0.50	97.50
2020	0603	001-190-054	716	79	0.50	79.50
2020	0603	001-190-055	716	79	0.50	79.50
2020	0603	001-190-056	716	79	0.50	79.50
2020	0603	001-190-057	716	79	0.50	79.50
2020	0603	001-190-058	716	150	0.50	150.50
2020	0603	001-190-059	716	166.5	0.50	167.00
2020	0603	001-190-060	716	79	0.50	79.50

2020	0603	001-190-061	716	79	0.50	79.50
2020	0603	001-190-062	716	79	0.50	79.50
2020	0603	001-190-063	716	79	0.50	79.50
2020	0603	001-190-064	716	95.5	0.50	96.00
2020	0603	001-190-068	716	187	0.50	187.50
2020	0603	001-190-073	716	63	0.50	63.50
2020	0603	001-190-084	716	169.5	0.50	170.00
2020	0603	001-190-085	716	144.5	0.50	145.00
2020	0603	001-190-086	716	169.5	0.50	170.00
2020	0603	001-190-091	716	150	0.50	150.50
2020	0603	001-190-092	716	67.5	0.50	68.00
2020	0603	001-190-093	716	132.5	0.50	133.00
2020	0603	001-190-097	716	107.5	0.50	108.00
2020	0603	001-190-099	716	390.01	0.50	390.51
2020	0603	001-190-100	716	390.01	0.50	390.51
2020	0603	001-190-101	716	390.01	0.50	390.51
2020	0603	001-210-013	716	12.5	0.50	13.00
2020	0603	001-210-016	716	20	0.50	20.50
2020	0603	001-210-020	716	100	0.50	100.50
2020	0603	001-210-023	716	20	0.50	20.50
2020	0603	001-210-024	716	301	0.50	301.50
2020	0603	001-210-025	716	49.5	0.50	50.00
2020	0603	001-210-026	716	12.5	0.50	13.00
2020	0603	001-241-001	716	126.5	0.50	127.00
2020	0603	001-241-002	716	126.5	0.50	127.00
2020	0603	001-241-003	716	126.5	0.50	127.00
2020	0603	001-241-004	716	126.5	0.50	127.00
2020	0603	001-241-005	716	126.5	0.50	127.00
2020	0603	001-241-006	716	126.5	0.50	127.00
2020	0603	001-241-007	716	126.5	0.50	127.00
2020	0603	001-241-008	716	126.5	0.50	127.00
2020	0603	001-242-001	716	126.5	0.50	127.00
2020	0603	001-242-002	716	126.5	0.50	127.00
2020	0603	001-242-003	716	126.5	0.50	127.00
2020	0603	001-242-004	716	126.5	0.50	127.00
2020	0603	001-242-005	716	126.5	0.50	127.00
2020	0603	001-242-006	716	126.5	0.50	127.00
2020	0603	001-242-007	716	126.5	0.50	127.00
2020	0603	001-242-008	716	126.5	0.50	127.00
2020	0603	001-242-009	716	126.5	0.50	127.00
2020	0603	001-242-010	716	126.5	0.50	127.00
2020	0603	001-242-011	716	126.5	0.50	127.00
2020	0603	001-242-012	716	126.5	0.50	127.00
2020	0603	001-242-013	716	126.5	0.50	127.00
2020	0603	001-242-014	716	126.5	0.50	127.00
2020	0603	001-242-015	716	126.5	0.50	127.00
2020	0603	001-242-016	716	126.5	0.50	127.00
2020	0603	001-242-017	716	126.5	0.50	127.00
2020	0603	001-242-018	716	126.5	0.50	127.00
2020	0603	001-242-019	716	126.5	0.50	127.00
2020	0603	001-242-020	716	126.5	0.50	127.00
2020	0603	001-242-021	716	126.5	0.50	127.00
2020	0603	001-242-022	716	126.5	0.50	127.00
2020	0603	001-243-001	716	126.5	0.50	127.00
2020	0603	001-243-002	716	126.5	0.50	127.00
2020	0603	001-243-003	716	126.5	0.50	127.00

2020	0603	001-243-004	716	126.5	0.50	127.00
2020	0603	001-243-005	716	126.5	0.50	127.00
2020	0603	001-243-006	716	126.5	0.50	127.00
2020	0603	001-243-007	716	126.5	0.50	127.00
2020	0603	001-243-008	716	126.5	0.50	127.00
2020	0603	001-251-001	716	40.5	0.50	41.00
2020	0603	001-251-002	716	40.5	0.50	41.00
2020	0603	001-251-003	716	40.5	0.50	41.00
2020	0603	001-251-004	716	40.5	0.50	41.00
2020	0603	001-251-005	716	40.5	0.50	41.00
2020	0603	001-251-006	716	40.5	0.50	41.00
2020	0603	001-251-007	716	40.5	0.50	41.00
2020	0603	001-251-008	716	40.5	0.50	41.00
2020	0603	001-251-009	716	40.5	0.50	41.00
2020	0603	001-251-010	716	40.5	0.50	41.00
2020	0603	001-251-011	716	40.5	0.50	41.00
2020	0603	001-251-012	716	40.5	0.50	41.00
2020	0603	001-251-013	716	40.5	0.50	41.00
2020	0603	001-251-014	716	40.5	0.50	41.00
2020	0603	001-251-015	716	40.5	0.50	41.00
2020	0603	001-251-016	716	40.5	0.50	41.00
2020	0603	001-251-017	716	40.5	0.50	41.00
2020	0603	001-251-018	716	40.5	0.50	41.00
2020	0603	001-251-019	716	40.5	0.50	41.00
2020	0603	001-251-020	716	40.5	0.50	41.00
2020	0603	001-251-021	716	40.5	0.50	41.00
2020	0603	001-251-022	716	40.5	0.50	41.00
2020	0603	001-251-023	716	40.5	0.50	41.00
2020	0603	001-251-024	716	40.5	0.50	41.00
2020	0603	001-251-025	716	40.5	0.50	41.00
2020	0603	001-251-026	716	40.5	0.50	41.00
2020	0603	001-251-027	716	40.5	0.50	41.00
2020	0603	001-251-028	716	40.5	0.50	41.00
2020	0603	001-252-001	716	40.5	0.50	41.00
2020	0603	001-252-002	716	40.5	0.50	41.00
2020	0603	001-252-003	716	40.5	0.50	41.00
2020	0603	001-252-004	716	40.5	0.50	41.00
2020	0603	001-252-005	716	40.5	0.50	41.00
2020	0603	001-252-006	716	40.5	0.50	41.00
2020	0603	001-252-007	716	40.5	0.50	41.00
2020	0603	001-252-008	716	40.5	0.50	41.00
2020	0603	001-252-009	716	40.5	0.50	41.00
2020	0603	001-252-010	716	40.5	0.50	41.00
2020	0603	001-253-001	716	40.5	0.50	41.00
2020	0603	001-253-002	716	40.5	0.50	41.00
2020	0603	001-253-003	716	40.5	0.50	41.00
2020	0603	001-253-004	716	40.5	0.50	41.00
2020	0603	001-253-005	716	40.5	0.50	41.00
2020	0603	001-253-006	716	40.5	0.50	41.00
2020	0603	001-261-001	716	85	0.50	85.50
2020	0603	001-261-002	716	85	0.50	85.50
2020	0603	001-261-003	716	85	0.50	85.50
2020	0603	001-261-005	716	85	0.50	85.50
2020	0603	001-261-006	716	85	0.50	85.50
2020	0603	001-261-007	716	85	0.50	85.50
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2020	0603	001-380-031	716	33.5	0.50	34.00
2020	0603	001-380-032	716	33.5	0.50	34.00
2020	0603	001-380-033	716	33.5	0.50	34.00
2020	0603	001-380-034	716	33.5	0.50	34.00
2020	0603	001-380-035	716	33.5	0.50	34.00
2020	0603	001-380-036	716	33.5	0.50	34.00
2020	0603	001-390-001	716	33.5	0.50	34.00
2020	0603	001-390-002	716	33.5	0.50	34.00
2020	0603	001-390-003	716	33.5	0.50	34.00
2020	0603	001-390-004	716	33.5	0.50	34.00
2020	0603	001-390-005	716	33.5	0.50	34.00
2020	0603	001-390-006	716	33.5	0.50	34.00
2020	0603	001-390-007	716	33.5	0.50	34.00
2020	0603	001-390-008	716	33.5	0.50	34.00
2020	0603	001-390-009	716	33.5	0.50	34.00
2020	0603	001-390-010	716	33.5	0.50	34.00
2020	0603	001-390-011	716	33.5	0.50	34.00
2020	0603	001-390-012	716	33.5	0.50	34.00
2020	0603	001-390-013	716	33.5	0.50	34.00
2020	0603	001-390-014	716	33.5	0.50	34.00
2020	0603	001-390-015	716	33.5	0.50	34.00
2020	0603	001-390-016	716	33.5	0.50	34.00
2020	0603	001-390-017	716	33.5	0.50	34.00
2020	0603	001-390-018	716	33.5	0.50	34.00
2020	0603	001-390-019	716	33.5	0.50	34.00
2020	0603	001-390-020	716	33.5	0.50	34.00
2020	0603	001-390-021	716	33.5	0.50	34.00
2020	0603	001-390-022	716	33.5	0.50	34.00
2020	0603	001-390-023	716	33.5	0.50	34.00
2020	0603	001-390-024	716	33.5	0.50	34.00
2020	0603	001-390-025	716	33.5	0.50	34.00
2020	0603	001-390-026	716	33.5	0.50	34.00
2020	0603	001-390-027	716	33.5	0.50	34.00
2020	0603	001-390-028	716	33.5	0.50	34.00
2020	0603	001-400-001	716	40.5	0.50	41.00

2020	0603	001-400-002	716	40.5	0.50	41.00
2020	0603	001-400-003	716	40.5	0.50	41.00
2020	0603	001-400-004	716	40.5	0.50	41.00
2020	0603	001-400-005	716	40.5	0.50	41.00
2020	0603	001-400-006	716	40.5	0.50	41.00
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2020	0603	001-400-008	716	40.5	0.50	41.00
2020	0603	001-400-009	716	40.5	0.50	41.00
2020	0603	001-400-010	716	40.5	0.50	41.00
2020	0603	001-400-011	716	40.5	0.50	41.00
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2020	0603	001-400-015	716	40.5	0.50	41.00
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2020	0603	001-400-018	716	40.5	0.50	41.00
2020	0603	001-400-019	716	40.5	0.50	41.00
2020	0603	001-400-020	716	40.5	0.50	41.00
2020	0603	001-400-021	716	40.5	0.50	41.00
2020	0603	001-400-022	716	40.5	0.50	41.00
2020	0603	001-400-023	716	85	0.50	85.50
2020	0603	001-400-024	716	85	0.50	85.50
2020	0603	001-400-025	716	85	0.50	85.50
2020	0603	001-400-026	716	85	0.50	85.50
2020	0603	001-400-027	716	40.5	0.50	41.00
2020	0603	001-400-028	716	40.5	0.50	41.00
2020	0603	001-400-029	716	40.5	0.50	41.00
2020	0603	001-400-030	716	40.5	0.50	41.00
2020	0603	001-400-031	716	40.5	0.50	41.00
2020	0603	001-400-032	716	40.5	0.50	41.00
2020	0603	001-400-033	716	40.5	0.50	41.00
2020	0603	001-400-034	716	40.5	0.50	41.00
2020	0603	001-400-035	716	40.5	0.50	41.00
2020	0603	001-400-036	716	40.5	0.50	41.00
2020	0603	001-400-037	716	40.5	0.50	41.00
2020	0603	001-400-038	716	40.5	0.50	41.00
2020	0603	001-400-039	716	40.5	0.50	41.00
2020	0603	001-400-040	716	40.5	0.50	41.00
2020	0603	001-400-041	716	40.5	0.50	41.00
2020	0603	001-400-042	716	40.5	0.50	41.00
2020	0603	001-400-043	716	85	0.50	85.50
2020	0603	001-400-044	716	85	0.50	85.50
2020	0603	001-400-045	716	85	0.50	85.50
2020	0603	001-400-046	716	40.5	0.50	41.00
2020	0603	001-400-047	716	40.5	0.50	41.00
2020	0603	001-400-048	716	40.5	0.50	41.00
2020	0603	001-400-049	716	40.5	0.50	41.00
2020	0603	001-400-050	716	40.5	0.50	41.00
2020	0603	001-400-051	716	40.5	0.50	41.00
2020	0603	001-400-052	716	40.5	0.50	41.00
2020	0603	001-400-053	716	40.5	0.50	41.00
2020	0603	001-400-054	716	40.5	0.50	41.00
2020	0603	001-400-055	716	40.5	0.50	41.00
2020	0603	001-400-056	716	40.5	0.50	41.00
2020	0603	001-400-057	716	40.5	0.50	41.00

2020	0603	001-400-058	716	40.5	0.50	41.00
2020	0603	001-400-059	716	40.5	0.50	41.00
2020	0603	001-400-060	716	40.5	0.50	41.00
2020	0603	001-400-061	716	40.5	0.50	41.00
2020	0603	001-400-062	716	40.5	0.50	41.00
2020	0603	001-400-063	716	40.5	0.50	41.00
2020	0603	001-400-064	716	40.5	0.50	41.00
2020	0603	001-400-065	716	40.5	0.50	41.00
2020	0603	001-400-066	716	40.5	0.50	41.00
2020	0603	001-400-067	716	40.5	0.50	41.00
2020	0603	001-400-068	716	40.5	0.50	41.00
2020	0603	001-400-069	716	40.5	0.50	41.00
2020	0603	001-400-070	716	40.5	0.50	41.00
2020	0603	001-400-071	716	40.5	0.50	41.00
2020	0603	001-400-072	716	40.5	0.50	41.00
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2020	0603	001-400-074	716	40.5	0.50	41.00
2020	0603	001-400-075	716	40.5	0.50	41.00
2020	0603	001-400-076	716	40.5	0.50	41.00
2020	0603	001-400-077	716	40.5	0.50	41.00
2020	0603	001-410-001	716	33.5	0.50	34.00
2020	0603	001-410-002	716	33.5	0.50	34.00
2020	0603	001-410-003	716	33.5	0.50	34.00
2020	0603	001-410-004	716	33.5	0.50	34.00
2020	0603	001-410-005	716	33.5	0.50	34.00
2020	0603	001-410-006	716	33.5	0.50	34.00
2020	0603	001-410-007	716	33.5	0.50	34.00
2020	0603	001-410-008	716	33.5	0.50	34.00
2020	0603	001-410-009	716	33.5	0.50	34.00
2020	0603	001-410-010	716	33.5	0.50	34.00
2020	0603	001-410-011	716	33.5	0.50	34.00
2020	0603	001-410-012	716	33.5	0.50	34.00
2020	0603	001-410-013	716	33.5	0.50	34.00
2020	0603	001-410-014	716	33.5	0.50	34.00
2020	0603	001-410-015	716	33.5	0.50	34.00
2020	0603	001-410-016	716	33.5	0.50	34.00
2020	0603	001-410-017	716	33.5	0.50	34.00
2020	0603	001-410-018	716	33.5	0.50	34.00
2020	0603	001-410-019	716	33.5	0.50	34.00
2020	0603	001-410-020	716	33.5	0.50	34.00
2020	0603	001-410-021	716	33.5	0.50	34.00
2020	0603	001-410-022	716	33.5	0.50	34.00
2020	0603	001-410-023	716	33.5	0.50	34.00
2020	0603	001-410-024	716	33.5	0.50	34.00
2020	0603	001-410-025	716	33.5	0.50	34.00
2020	0603	001-410-026	716	33.5	0.50	34.00
2020	0603	001-420-001	716	27.5	0.50	28.00
2020	0603	001-420-002	716	27.5	0.50	28.00
2020	0603	001-420-003	716	27.5	0.50	28.00
2020	0603	001-420-004	716	27.5	0.50	28.00
2020	0603	001-420-005	716	27.5	0.50	28.00
2020	0603	001-420-006	716	27.5	0.50	28.00
2020	0603	001-420-007	716	27.5	0.50	28.00
2020	0603	001-420-008	716	27.5	0.50	28.00
2020	0603	001-420-009	716	27.5	0.50	28.00
2020	0603	001-420-010	716	27.5	0.50	28.00

2020	0603	001-420-011	716	27.5	0.50	28.00
2020	0603	001-420-012	716	27.5	0.50	28.00
2020	0603	001-420-013	716	27.5	0.50	28.00
2020	0603	001-420-014	716	27.5	0.50	28.00
2020	0603	001-430-002	716	67.5	0.50	68.00
2020	0603	001-430-003	716	67.5	0.50	68.00
2020	0603	001-430-004	716	67.5	0.50	68.00
2020	0603	001-430-005	716	67.5	0.50	68.00
2020	0603	001-430-006	716	67.5	0.50	68.00
2020	0603	001-430-008	716	67.5	0.50	68.00
2020	0603	001-430-012	716	67.5	0.50	68.00
2020	0603	003-101-007	716	40.5	0.50	41.00
2020	0603	003-101-008	716	40.5	0.50	41.00
2020	0603	003-101-009	716	35	0.50	35.50
2020	0603	003-101-010	716	40.5	0.50	41.00
2020	0603	003-101-011	716	40.5	0.50	41.00
2020	0603	003-101-012	716	40.5	0.50	41.00
2020	0603	003-101-017	716	157.5	0.50	158.00
2020	0603	003-101-018	716	55.5	0.50	56.00
2020	0603	003-101-022	716	27.5	0.50	28.00
2020	0603	003-101-023	716	40.5	0.50	41.00
2020	0603	003-101-024	716	40.5	0.50	41.00
2020	0603	003-101-025	716	40.5	0.50	41.00
2020	0603	003-102-010	716	40.5	0.50	41.00
2020	0603	003-102-012	716	40.5	0.50	41.00
2020	0603	003-102-016	716	35	0.50	35.50
2020	0603	003-102-019	716	40.5	0.50	41.00
2020	0603	003-102-021	716	40.5	0.50	41.00
2020	0603	003-103-001	716	35	0.50	35.50
2020	0603	003-103-004	716	40.5	0.50	41.00
2020	0603	003-103-008	716	40.5	0.50	41.00
2020	0603	003-103-009	716	40.5	0.50	41.00
2020	0603	003-103-010	716	35	0.50	35.50
2020	0603	003-103-011	716	35	0.50	35.50
2020	0603	003-103-012	716	40.5	0.50	41.00
2020	0603	003-103-014	716	35	0.50	35.50
2020	0603	003-103-015	716	35	0.50	35.50
2020	0603	003-104-002	716	40.5	0.50	41.00
2020	0603	003-104-003	716	40.5	0.50	41.00
2020	0603	003-104-005	716	35	0.50	35.50
2020	0603	003-104-011	716	35	0.50	35.50
2020	0603	003-104-012	716	35	0.50	35.50
2020	0603	003-104-013	716	40.5	0.50	41.00
2020	0603	003-104-014	716	35	0.50	35.50
2020	0603	003-141-001	716	40.5	0.50	41.00
2020	0603	003-141-002	716	40.5	0.50	41.00
2020	0603	003-141-003	716	40.5	0.50	41.00
2020	0603	003-141-004	716	40.5	0.50	41.00
2020	0603	003-141-005	716	40.5	0.50	41.00
2020	0603	003-141-006	716	40.5	0.50	41.00
2020	0603	003-141-007	716	40.5	0.50	41.00
2020	0603	003-141-008	716	40.5	0.50	41.00
2020	0603	003-141-009	716	40.5	0.50	41.00
2020	0603	003-141-010	716	40.5	0.50	41.00
2020	0603	003-141-011	716	40.5	0.50	41.00
2020	0603	003-141-013	716	40.5	0.50	41.00

2020	0603	003-141-014	716	40.5	0.50	41.00
2020	0603	003-141-015	716	35	0.50	35.50
2020	0603	003-141-016	716	40.5	0.50	41.00
2020	0603	003-141-017	716	40.5	0.50	41.00
2020	0603	003-141-018	716	40.5	0.50	41.00
2020	0603	003-141-019	716	40.5	0.50	41.00
2020	0603	003-141-020	716	40.5	0.50	41.00
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2020	0603	003-141-022	716	40.5	0.50	41.00
2020	0603	003-142-002	716	40.5	0.50	41.00
2020	0603	003-142-003	716	40.5	0.50	41.00
2020	0603	003-142-004	716	40.5	0.50	41.00
2020	0603	003-142-005	716	40.5	0.50	41.00
2020	0603	003-142-006	716	40.5	0.50	41.00
2020	0603	003-142-007	716	40.5	0.50	41.00
2020	0603	003-142-008	716	40.5	0.50	41.00
2020	0603	003-142-010	716	40.5	0.50	41.00
2020	0603	003-142-011	716	40.5	0.50	41.00
2020	0603	003-142-012	716	40.5	0.50	41.00
2020	0603	003-142-013	716	40.5	0.50	41.00
2020	0603	003-142-014	716	40.5	0.50	41.00
2020	0603	003-142-015	716	40.5	0.50	41.00
2020	0603	003-142-016	716	40.5	0.50	41.00
2020	0603	003-142-017	716	40.5	0.50	41.00
2020	0603	003-142-018	716	40.5	0.50	41.00
2020	0603	003-142-019	716	40.5	0.50	41.00
2020	0603	003-142-020	716	35	0.50	35.50
2020	0603	003-142-021	716	40.5	0.50	41.00
2020	0603	003-142-022	716	40.5	0.50	41.00
2020	0603	003-142-023	716	40.5	0.50	41.00
2020	0603	003-142-024	716	40.5	0.50	41.00
2020	0603	003-142-025	716	40.5	0.50	41.00
2020	0603	003-142-026	716	40.5	0.50	41.00
2020	0603	003-142-027	716	40.5	0.50	41.00
2020	0603	003-142-028	716	40.5	0.50	41.00
2020	0603	003-142-029	716	40.5	0.50	41.00
2020	0603	003-142-030	716	40.5	0.50	41.00
2020	0603	003-142-031	716	40.5	0.50	41.00
2020	0603	003-142-032	716	35.01	0.50	35.51
2020	0603	003-151-002	716	61.5	0.50	62.00
2020	0603	003-151-004	716	40.5	0.50	41.00
2020	0603	003-151-005	716	40.5	0.50	41.00
2020	0603	003-151-010	716	40.5	0.50	41.00
2020	0603	003-151-011	716	80.5	0.50	81.00
2020	0603	003-151-016	716	249.5	0.50	250.00
2020	0603	003-151-018	716	40.5	0.50	41.00
2020	0603	003-151-019	716	230	0.50	230.50
2020	0603	003-152-002	716	35	0.50	35.50
2020	0603	003-152-003	716	35	0.50	35.50
2020	0603	003-152-004	716	40.5	0.50	41.00
2020	0603	003-152-005	716	40.5	0.50	41.00
2020	0603	003-152-006	716	35	0.50	35.50
2020	0603	003-152-007	716	35	0.50	35.50
2020	0603	003-152-008	716	40.5	0.50	41.00
2020	0603	003-152-009	716	35	0.50	35.50
2020	0603	003-152-013	716	32	0.50	32.50

2020	0603	003-152-014	716	32	0.50	32.50
2020	0603	003-152-015	716	49.5	0.50	50.00
2020	0603	003-152-016	716	92.5	0.50	93.00
2020	0603	003-152-017	716	35	0.50	35.50
2020	0603	003-152-018	716	49.5	0.50	50.00
2020	0603	003-152-023	716	35	0.50	35.50
2020	0603	003-152-024	716	157.5	0.50	158.00
2020	0603	003-152-025	716	236	0.50	236.50
2020	0603	003-152-027	716	40.5	0.50	41.00
2020	0603	003-152-028	716	35	0.50	35.50
2020	0603	003-152-029	716	331.01	0.50	331.51
2020	0603	003-153-001	716	35	0.50	35.50
2020	0603	003-153-002	716	40.5	0.50	41.00
2020	0603	003-153-003	716	40.5	0.50	41.00
2020	0603	003-153-004	716	40.5	0.50	41.00
2020	0603	003-153-010	716	73.5	0.50	74.00
2020	0603	003-153-011	716	61.5	0.50	62.00
2020	0603	003-153-012	716	288	0.50	288.50
2020	0603	003-153-013	716	40.5	0.50	41.00
2020	0603	003-153-014	716	280.5	0.50	281.00
2020	0603	003-153-015	716	61.5	0.50	62.00
2020	0603	003-153-016	716	40.5	0.50	41.00
2020	0603	003-153-017	716	40.5	0.50	41.00
2020	0603	003-161-003	716	40.5	0.50	41.00
2020	0603	003-161-005	716	26	0.50	26.50
2020	0603	003-161-006	716	26	0.50	26.50
2020	0603	003-161-007	716	26	0.50	26.50
2020	0603	003-161-008	716	26	0.50	26.50
2020	0603	003-161-009	716	26	0.50	26.50
2020	0603	003-161-010	716	26	0.50	26.50
2020	0603	003-161-011	716	26	0.50	26.50
2020	0603	003-161-015	716	40.5	0.50	41.00
2020	0603	003-161-016	716	40.5	0.50	41.00
2020	0603	003-161-017	716	40.5	0.50	41.00
2020	0603	003-161-018	716	35	0.50	35.50
2020	0603	003-161-019	716	35	0.50	35.50
2020	0603	003-161-020	716	40.5	0.50	41.00
2020	0603	003-161-021	716	35	0.50	35.50
2020	0603	003-162-005	716	26	0.50	26.50
2020	0603	003-162-009	716	218.5	0.50	219.00
2020	0603	003-162-010	716	26	0.50	26.50
2020	0603	003-162-011	716	114.5	0.50	115.00
2020	0603	003-162-012	716	114.5	0.50	115.00
2020	0603	003-171-003	716	26	0.50	26.50
2020	0603	003-171-004	716	26	0.50	26.50
2020	0603	003-171-005	716	26	0.50	26.50
2020	0603	003-171-006	716	26	0.50	26.50
2020	0603	003-171-008	716	26	0.50	26.50
2020	0603	003-171-009	716	26	0.50	26.50
2020	0603	003-171-010	716	26	0.50	26.50
2020	0603	003-171-011	716	26	0.50	26.50
2020	0603	003-171-012	716	26	0.50	26.50
2020	0603	003-171-013	716	26	0.50	26.50
2020	0603	003-171-014	716	26	0.50	26.50
2020	0603	003-171-015	716	26	0.50	26.50
2020	0603	003-171-016	716	26	0.50	26.50

2020	0603	003-171-017	716	26	0.50	26.50
2020	0603	003-171-018	716	26	0.50	26.50
2020	0603	003-171-019	716	40.5	0.50	41.00
2020	0603	003-171-020	716	40.5	0.50	41.00
2020	0603	003-171-022	716	49.5	0.50	50.00
2020	0603	003-172-001	716	26	0.50	26.50
2020	0603	003-172-002	716	26	0.50	26.50
2020	0603	003-172-003	716	26	0.50	26.50
2020	0603	003-172-004	716	26	0.50	26.50
2020	0603	003-172-009	716	26	0.50	26.50
2020	0603	003-172-010	716	26	0.50	26.50
2020	0603	003-172-011	716	26	0.50	26.50
2020	0603	003-172-012	716	26	0.50	26.50
2020	0603	003-172-013	716	26	0.50	26.50
2020	0603	003-172-015	716	26	0.50	26.50
2020	0603	003-172-016	716	26	0.50	26.50
2020	0603	003-172-018	716	26	0.50	26.50
2020	0603	003-172-019	716	26	0.50	26.50
2020	0603	003-172-020	716	26	0.50	26.50
2020	0603	003-172-021	716	26	0.50	26.50
2020	0603	003-172-022	716	26	0.50	26.50
2020	0603	003-172-023	716	26	0.50	26.50
2020	0603	003-191-001	716	76	0.50	76.50
2020	0603	003-191-002	716	61.5	0.50	62.00
2020	0603	003-191-004	716	26	0.50	26.50
2020	0603	003-191-005	716	26	0.50	26.50
2020	0603	003-191-006	716	26	0.50	26.50
2020	0603	003-191-007	716	125	0.50	125.50
2020	0603	003-192-002	716	26	0.50	26.50
2020	0603	003-192-003	716	26	0.50	26.50
2020	0603	003-192-005	716	26	0.50	26.50
2020	0603	003-192-006	716	26	0.50	26.50
2020	0603	003-192-007	716	26	0.50	26.50
2020	0603	003-192-013	716	26	0.50	26.50
2020	0603	003-192-014	716	26	0.50	26.50
2020	0603	003-192-015	716	26	0.50	26.50
2020	0603	003-192-016	716	62.03	0.50	62.53
2020	0603	003-192-018	716	26	0.50	26.50
2020	0603	003-193-002	716	26	0.50	26.50
2020	0603	003-193-003	716	26	0.50	26.50
2020	0603	003-193-004	716	26	0.50	26.50
2020	0603	003-193-005	716	26	0.50	26.50
2020	0603	003-193-006	716	26	0.50	26.50
2020	0603	003-193-007	716	26	0.50	26.50
2020	0603	003-193-010	716	26	0.50	26.50
2020	0603	003-193-011	716	26	0.50	26.50
2020	0603	003-193-012	716	26	0.50	26.50
2020	0603	003-193-013	716	26	0.50	26.50
2020	0603	003-193-014	716	26	0.50	26.50
2020	0603	003-193-015	716	26	0.50	26.50
2020	0603	003-193-016	716	26	0.50	26.50
2020	0603	003-193-017	716	26	0.50	26.50
2020	0603	003-193-018	716	366.5	0.50	367.00
2020	0603	003-193-019	716	88.03	0.50	88.53
2020	0603	003-200-001	716	35	0.50	35.50
2020	0603	003-200-002	716	35	0.50	35.50

2020	0603	003-200-003	716	35	0.50	35.50
2020	0603	003-200-004	716	35	0.50	35.50
2020	0603	003-200-005	716	35	0.50	35.50
2020	0603	003-200-006	716	35	0.50	35.50
2020	0603	003-200-007	716	35	0.50	35.50
2020	0603	003-200-008	716	35	0.50	35.50
2020	0603	003-200-009	716	35	0.50	35.50
2020	0603	003-200-010	716	35	0.50	35.50
2020	0603	003-200-011	716	35	0.50	35.50
2020	0603	003-200-012	716	35	0.50	35.50
2020	0603	003-200-013	716	35	0.50	35.50
2020	0603	003-200-014	716	35	0.50	35.50
2020	0603	003-200-015	716	35	0.50	35.50
2020	0603	003-200-016	716	35	0.50	35.50
2020	0603	003-200-017	716	35	0.50	35.50
2020	0603	003-200-018	716	35	0.50	35.50
2020	0603	003-200-019	716	35	0.50	35.50
2020	0603	003-200-020	716	35	0.50	35.50
2020	0603	003-200-021	716	35	0.50	35.50
2020	0603	003-200-022	716	35	0.50	35.50
2020	0603	003-200-023	716	35	0.50	35.50
2020	0603	003-200-024	716	35	0.50	35.50
2020	0603	003-200-025	716	35	0.50	35.50
2020	0603	003-200-026	716	35	0.50	35.50
2020	0603	003-200-027	716	35	0.50	35.50
2020	0603	003-200-028	716	35	0.50	35.50
2020	0603	003-200-029	716	35	0.50	35.50
2020	0603	003-200-030	716	35	0.50	35.50
2020	0603	003-200-031	716	35	0.50	35.50
2020	0603	003-200-032	716	35	0.50	35.50
2020	0603	003-200-033	716	35	0.50	35.50
2020	0603	003-210-001	716	15.5	0.50	16.00
2020	0603	003-210-002	716	36	0.50	36.50
2020	0603	003-210-003	716	20	0.50	20.50
2020	0603	003-210-004	716	39	0.50	39.50
2020	0603	003-210-005	716	24.5	0.50	25.00
2020	0603	003-210-006	716	52.5	0.50	53.00
2020	0603	003-211-013	716	912.5	0.50	913.00
2020	0603	003-212-011	716	24.5	0.50	25.00
2020	0603	003-212-012	716	24.5	0.50	25.00
2020	0603	003-212-013	716	24.5	0.50	25.00
2020	0603	003-212-017	716	24.5	0.50	25.00
2020	0603	003-212-018	716	24.5	0.50	25.00
2020	0603	003-212-019	716	24.5	0.50	25.00
2020	0603	003-212-021	716	24.5	0.50	25.00
2020	0603	003-212-022	716	24.5	0.50	25.00
2020	0603	003-212-023	716	61.5	0.50	62.00
2020	0603	003-212-025	716	24.5	0.50	25.00
2020	0603	003-212-026	716	24.5	0.50	25.00
2020	0603	003-212-028	716	24.5	0.50	25.00
2020	0603	003-212-029	716	24.5	0.50	25.00
2020	0603	003-212-030	716	29	0.50	29.50
2020	0603	003-212-032	716	17	0.50	17.50
2020	0603	003-212-033	716	17	0.50	17.50
2020	0603	003-212-034	716	17	0.50	17.50
2020	0603	003-212-035	716	17	0.50	17.50

2020	0603	003-212-036	716	17	0.50	17.50
2020	0603	003-212-038	716	24.5	0.50	25.00
2020	0603	003-212-039	716	24.5	0.50	25.00
2020	0603	003-213-005	716	12.5	0.50	13.00
2020	0603	003-213-006	716	24.5	0.50	25.00
2020	0603	003-213-007	716	24.5	0.50	25.00
2020	0603	003-213-008	716	24.5	0.50	25.00
2020	0603	003-213-009	716	24.5	0.50	25.00
2020	0603	003-213-010	716	24.5	0.50	25.00
2020	0603	003-213-011	716	24.5	0.50	25.00
2020	0603	003-230-019	716	35	0.50	35.50
2020	0603	003-230-020	716	35	0.50	35.50
2020	0603	003-230-021	716	35	0.50	35.50
2020	0603	003-241-001	716	1047	0.50	1047.50
2020	0603	003-242-002	716	49.5	0.50	50.00
2020	0603	003-242-003	716	73.5	0.50	74.00
2020	0603	003-242-007	716	24.5	0.50	25.00
2020	0603	003-242-010	716	35	0.50	35.50
2020	0603	003-242-011	716	40.5	0.50	41.00
2020	0603	003-242-012	716	40.5	0.50	41.00
2020	0603	003-242-013	716	40.5	0.50	41.00
2020	0603	003-242-014	716	35	0.50	35.50
2020	0603	003-242-015	716	35	0.50	35.50
2020	0603	003-242-016	716	40.5	0.50	41.00
2020	0603	003-242-017	716	40.5	0.50	41.00
2020	0603	003-242-018	716	40.5	0.50	41.00
2020	0603	003-242-019	716	40.5	0.50	41.00
2020	0603	003-242-020	716	40.5	0.50	41.00
2020	0603	003-242-021	716	35	0.50	35.50
2020	0603	003-242-022	716	40.5	0.50	41.00
2020	0603	003-242-023	716	35	0.50	35.50
2020	0603	003-242-026	716	24.5	0.50	25.00
2020	0603	003-242-032	716	335	0.50	335.50
2020	0603	003-242-033	716	76	0.50	76.50
2020	0603	003-242-035	716	49	0.50	49.50
2020	0603	003-243-003	716	40.5	0.50	41.00
2020	0603	003-243-004	716	35	0.50	35.50
2020	0603	003-243-005	716	40.5	0.50	41.00
2020	0603	003-243-006	716	40.5	0.50	41.00
2020	0603	003-243-007	716	40.5	0.50	41.00
2020	0603	003-243-008	716	35	0.50	35.50
2020	0603	003-243-018	716	40.5	0.50	41.00
2020	0603	003-243-020	716	40.5	0.50	41.00
2020	0603	003-243-022	716	35	0.50	35.50
2020	0603	003-243-026	716	40.5	0.50	41.00
2020	0603	003-243-028	716	35	0.50	35.50
2020	0603	003-243-029	716	35	0.50	35.50
2020	0603	003-243-030	716	35	0.50	35.50
2020	0603	003-243-031	716	35	0.50	35.50
2020	0603	003-251-002	716	61.5	0.50	62.00
2020	0603	003-251-003	716	208	0.50	208.50
2020	0603	003-251-004	716	40.5	0.50	41.00
2020	0603	003-251-005	716	40.5	0.50	41.00
2020	0603	003-251-006	716	61.5	0.50	62.00
2020	0603	003-251-007	716	35	0.50	35.50
2020	0603	003-251-012	716	35	0.50	35.50

2020	0603	003-251-017	716	63	0.50	63.50
2020	0603	003-251-021	716	311.5	0.50	312.00
2020	0603	003-252-003	716	40.5	0.50	41.00
2020	0603	003-252-004	716	40.5	0.50	41.00
2020	0603	003-252-005	716	40.5	0.50	41.00
2020	0603	003-252-006	716	40.5	0.50	41.00
2020	0603	003-252-007	716	40.5	0.50	41.00
2020	0603	003-252-008	716	35	0.50	35.50
2020	0603	003-252-011	716	280.5	0.50	281.00
2020	0603	003-252-017	716	35	0.50	35.50
2020	0603	003-252-019	716	440.5	0.50	441.00
2020	0603	003-252-020	716	440.5	0.50	441.00
2020	0603	003-252-021	716	40.5	0.50	41.00
2020	0603	003-252-022	716	40.5	0.50	41.00
2020	0603	003-253-001	716	144.5	0.50	145.00
2020	0603	003-253-002	716	92.5	0.50	93.00
2020	0603	003-253-003	716	311.5	0.50	312.00
2020	0603	003-253-004	716	501	0.50	501.50
2020	0603	003-253-005	716	40.5	0.50	41.00
2020	0603	003-253-006	716	40.5	0.50	41.00
2020	0603	003-253-007	716	40.5	0.50	41.00
2020	0603	003-253-008	716	249.5	0.50	250.00
2020	0603	003-254-003	716	40.5	0.50	41.00
2020	0603	003-254-004	716	40.5	0.50	41.00
2020	0603	003-254-005	716	35	0.50	35.50
2020	0603	003-254-006	716	40.5	0.50	41.00
2020	0603	003-254-007	716	40.5	0.50	41.00
2020	0603	003-254-008	716	40.5	0.50	41.00
2020	0603	003-254-009	716	40.5	0.50	41.00
2020	0603	003-254-010	716	40.5	0.50	41.00
2020	0603	003-254-011	716	40.5	0.50	41.00
2020	0603	003-254-012	716	35	0.50	35.50
2020	0603	003-254-013	716	35	0.50	35.50
2020	0603	003-254-014	716	40.5	0.50	41.00
2020	0603	003-254-015	716	40.5	0.50	41.00
2020	0603	003-254-016	716	35	0.50	35.50
2020	0603	003-254-017	716	35	0.50	35.50
2020	0603	003-261-003	716	61.5	0.50	62.00
2020	0603	003-261-004	716	32	0.50	32.50
2020	0603	003-261-005	716	61.5	0.50	62.00
2020	0603	003-261-006	716	32	0.50	32.50
2020	0603	003-261-007	716	209.5	0.50	210.00
2020	0603	003-261-009	716	217	0.50	217.50
2020	0603	003-261-010	716	125	0.50	125.50
2020	0603	003-262-001	716	125	0.50	125.50
2020	0603	003-262-004	716	61.5	0.50	62.00
2020	0603	003-262-005	716	76	0.50	76.50
2020	0603	003-262-006	716	35	0.50	35.50
2020	0603	003-262-009	716	32	0.50	32.50
2020	0603	003-262-010	716	61.5	0.50	62.00
2020	0603	003-262-012	716	35	0.50	35.50
2020	0603	003-262-013	716	40.5	0.50	41.00
2020	0603	003-262-014	716	35	0.50	35.50
2020	0603	003-262-017	716	40.5	0.50	41.00
2020	0603	003-262-018	716	55.5	0.50	56.00
2020	0603	003-262-019	716	43.5	0.50	44.00

2020	0603	003-262-020	716	249.5	0.50	250.00
2020	0603	003-262-021	716	286	0.50	286.50
2020	0603	003-263-001	716	255.5	0.50	256.00
2020	0603	003-263-003	716	262.5	0.50	263.00
2020	0603	003-263-005	716	73.5	0.50	74.00
2020	0603	003-263-006	716	86.5	0.50	87.00
2020	0603	003-263-014	716	442	0.50	442.50
2020	0603	003-263-015	716	224	0.50	224.50
2020	0603	003-263-016	716	36	0.50	36.50
2020	0603	003-263-023	716	224	0.50	224.50
2020	0603	003-263-024	716	55.5	0.50	56.00
2020	0603	003-263-027	716	92.5	0.50	93.00
2020	0603	003-263-028	716	532	0.50	532.50
2020	0603	003-263-029	716	132.5	0.50	133.00
2020	0603	003-263-030	716	138.5	0.50	139.00
2020	0603	003-263-033	716	141.5	0.50	142.00
2020	0603	003-280-002	716	101.5	0.50	102.00
2020	0603	003-280-003	716	35	0.50	35.50
2020	0603	003-280-008	716	35	0.50	35.50
2020	0603	003-280-009	716	35	0.50	35.50
2020	0603	003-280-010	716	35	0.50	35.50
2020	0603	003-280-011	716	35	0.50	35.50
2020	0603	003-280-012	716	35	0.50	35.50
2020	0603	003-280-017	716	202.5	0.50	203.00
2020	0603	003-291-001	716	26	0.50	26.50
2020	0603	003-291-002	716	126.5	0.50	127.00
2020	0603	003-291-003	716	126.5	0.50	127.00
2020	0603	003-291-004	716	126.5	0.50	127.00
2020	0603	003-291-005	716	126.5	0.50	127.00
2020	0603	003-291-006	716	126.5	0.50	127.00
2020	0603	003-291-007	716	126.5	0.50	127.00
2020	0603	003-291-008	716	126.5	0.50	127.00
2020	0603	003-291-009	716	126.5	0.50	127.00
2020	0603	003-291-010	716	126.5	0.50	127.00
2020	0603	003-291-011	716	126.5	0.50	127.00
2020	0603	003-291-012	716	126.5	0.50	127.00
2020	0603	003-291-013	716	126.5	0.50	127.00
2020	0603	003-291-014	716	126.5	0.50	127.00
2020	0603	003-291-015	716	126.5	0.50	127.00
2020	0603	003-291-016	716	126.5	0.50	127.00
2020	0603	003-291-017	716	126.5	0.50	127.00
2020	0603	003-291-018	716	126.5	0.50	127.00
2020	0603	003-291-019	716	126.5	0.50	127.00
2020	0603	003-291-020	716	126.5	0.50	127.00
2020	0603	003-291-021	716	126.5	0.50	127.00
2020	0603	003-291-022	716	126.5	0.50	127.00
2020	0603	003-291-023	716	126.5	0.50	127.00
2020	0603	003-291-024	716	126.5	0.50	127.00
2020	0603	003-291-025	716	126.5	0.50	127.00
2020	0603	003-291-026	716	126.5	0.50	127.00
2020	0603	003-291-027	716	126.5	0.50	127.00
2020	0603	003-291-028	716	126.5	0.50	127.00
2020	0603	003-291-029	716	126.5	0.50	127.00
2020	0603	003-291-030	716	126.5	0.50	127.00
2020	0603	003-291-031	716	26	0.50	26.50
2020	0603	003-291-032	716	26	0.50	26.50

2020	0603	003-291-034	716	26	0.50	26.50
2020	0603	003-291-035	716	26	0.50	26.50
2020	0603	003-291-036	716	26	0.50	26.50
2020	0603	003-291-037	716	26	0.50	26.50
2020	0603	003-291-038	716	26	0.50	26.50
2020	0603	003-291-039	716	26	0.50	26.50
2020	0603	003-291-040	716	26	0.50	26.50
2020	0603	003-291-041	716	26	0.50	26.50
2020	0603	003-291-042	716	26	0.50	26.50
2020	0603	003-292-001	716	126.5	0.50	127.00
2020	0603	003-292-002	716	126.5	0.50	127.00
2020	0603	003-292-003	716	126.5	0.50	127.00
2020	0603	003-292-004	716	126.5	0.50	127.00
2020	0603	003-292-005	716	126.5	0.50	127.00
2020	0603	003-292-006	716	126.5	0.50	127.00
2020	0603	003-292-007	716	126.5	0.50	127.00
2020	0603	003-292-008	716	126.5	0.50	127.00
2020	0603	003-292-009	716	126.5	0.50	127.00
2020	0603	003-292-010	716	126.5	0.50	127.00
2020	0603	003-292-011	716	126.5	0.50	127.00
2020	0603	003-292-012	716	126.5	0.50	127.00
2020	0603	003-292-013	716	126.5	0.50	127.00
2020	0603	003-292-014	716	126.5	0.50	127.00
2020	0603	003-292-015	716	126.5	0.50	127.00
2020	0603	003-292-016	716	126.5	0.50	127.00
2020	0603	003-292-017	716	126.5	0.50	127.00
2020	0603	003-292-018	716	234.5	0.50	235.00
2020	0603	003-292-019	716	234.5	0.50	235.00
2020	0603	003-292-020	716	234.5	0.50	235.00
2020	0603	003-292-023	716	234.5	0.50	235.00
2020	0603	003-292-024	716	393	0.50	393.50
2020	0603	003-301-003	716	40.5	0.50	41.00
2020	0603	003-301-004	716	40.5	0.50	41.00
2020	0603	003-301-005	716	40.5	0.50	41.00
2020	0603	003-301-006	716	40.5	0.50	41.00
2020	0603	003-301-007	716	35	0.50	35.50
2020	0603	003-301-008	716	35	0.50	35.50
2020	0603	003-301-011	716	40.5	0.50	41.00
2020	0603	003-301-012	716	40.5	0.50	41.00
2020	0603	003-301-013	716	40.5	0.50	41.00
2020	0603	003-301-020	716	40.5	0.50	41.00
2020	0603	003-301-022	716	40.5	0.50	41.00
2020	0603	003-301-026	716	440.5	0.50	441.00
2020	0603	003-301-027	716	440.5	0.50	441.00
2020	0603	003-302-004	716	35	0.50	35.50
2020	0603	003-302-007	716	35.01	0.50	35.51
2020	0603	003-303-001	716	35	0.50	35.50
2020	0603	003-303-002	716	35	0.50	35.50
2020	0603	003-303-003	716	35	0.50	35.50
2020	0603	003-303-004	716	35	0.50	35.50
2020	0603	003-303-006	716	40.5	0.50	41.00
2020	0603	003-303-008	716	40.5	0.50	41.00
2020	0603	003-303-009	716	40.5	0.50	41.00
2020	0603	003-303-010	716	40.5	0.50	41.00
2020	0603	003-303-011	716	40.5	0.50	41.00
2020	0603	003-303-014	716	40.5	0.50	41.00

2020	0603	003-303-015	716	40.5	0.50	41.00
2020	0603	003-303-016	716	40.5	0.50	41.00
2020	0603	003-303-017	716	35	0.50	35.50
2020	0603	003-303-018	716	35	0.50	35.50
2020	0603	003-303-019	716	35	0.50	35.50
2020	0603	003-304-002	716	40.5	0.50	41.00
2020	0603	003-304-003	716	35	0.50	35.50
2020	0603	003-304-004	716	40.5	0.50	41.00
2020	0603	003-304-005	716	35	0.50	35.50
2020	0603	003-304-009	716	35	0.50	35.50
2020	0603	003-304-010	716	35	0.50	35.50
2020	0603	003-304-011	716	40.5	0.50	41.00
2020	0603	003-304-012	716	35	0.50	35.50
2020	0603	003-305-001	716	35	0.50	35.50
2020	0603	003-305-002	716	40.5	0.50	41.00
2020	0603	003-305-003	716	40.5	0.50	41.00
2020	0603	003-305-004	716	35	0.50	35.50
2020	0603	003-305-005	716	40.5	0.50	41.00
2020	0603	003-305-007	716	912.5	0.50	913.00
2020	0603	003-305-008	716	35	0.50	35.50
2020	0603	003-305-009	716	40.5	0.50	41.00
2020	0603	003-305-010	716	35	0.50	35.50
2020	0603	003-305-011	716	35	0.50	35.50
2020	0603	003-305-012	716	35	0.50	35.50
2020	0603	003-305-013	716	40.5	0.50	41.00
2020	0603	003-311-001	716	40.5	0.50	41.00
2020	0603	003-311-002	716	40.5	0.50	41.00
2020	0603	003-311-004	716	230	0.50	230.50
2020	0603	003-311-005	716	61.5	0.50	62.00
2020	0603	003-311-006	716	52.5	0.50	53.00
2020	0603	003-311-007	716	268.5	0.50	269.00
2020	0603	003-311-008	716	40.5	0.50	41.00
2020	0603	003-311-009	716	35	0.50	35.50
2020	0603	003-311-010	716	35	0.50	35.50
2020	0603	003-311-011	716	40.5	0.50	41.00
2020	0603	003-311-012	716	40.5	0.50	41.00
2020	0603	003-311-013	716	40.5	0.50	41.00
2020	0603	003-312-001	716	40.5	0.50	41.00
2020	0603	003-312-002	716	35	0.50	35.50
2020	0603	003-312-004	716	249.5	0.50	250.00
2020	0603	003-312-007	716	92.5	0.50	93.00
2020	0603	003-312-008	716	61.5	0.50	62.00
2020	0603	003-312-009	716	61.5	0.50	62.00
2020	0603	003-312-010	716	32	0.50	32.50
2020	0603	003-312-011	716	249.5	0.50	250.00
2020	0603	003-312-012	716	217	0.50	217.50
2020	0603	003-312-013	716	217	0.50	217.50
2020	0603	003-312-015	716	40.5	0.50	41.00
2020	0603	003-312-016	716	35	0.50	35.50
2020	0603	003-312-017	716	35	0.50	35.50
2020	0603	003-312-018	716	40.5	0.50	41.00
2020	0603	003-312-020	716	32	0.50	32.50
2020	0603	003-312-021	716	32	0.50	32.50
2020	0603	003-312-022	716	35	0.50	35.50
2020	0603	003-312-023	716	35	0.50	35.50
2020	0603	003-312-024	716	40.5	0.50	41.00

2020	0603	003-313-001	716	582.5	0.50	583.00
2020	0603	003-313-005	716	40.5	0.50	41.00
2020	0603	003-313-006	716	40.5	0.50	41.00
2020	0603	003-313-007	716	35	0.50	35.50
2020	0603	003-313-008	716	35	0.50	35.50
2020	0603	003-313-009	716	35	0.50	35.50
2020	0603	003-313-010	716	35	0.50	35.50
2020	0603	003-313-011	716	114.5	0.50	115.00
2020	0603	003-314-001	716	221	0.50	221.50
2020	0603	003-314-002	716	61.5	0.50	62.00
2020	0603	003-314-003	716	40.5	0.50	41.00
2020	0603	003-314-004	716	35	0.50	35.50
2020	0603	003-314-005	716	21.5	0.50	22.00
2020	0603	003-314-006	716	21.5	0.50	22.00
2020	0603	003-314-007	716	29	0.50	29.50
2020	0603	003-314-008	716	283.5	0.50	284.00
2020	0603	003-314-009	716	61.5	0.50	62.00
2020	0603	003-314-010	716	32	0.50	32.50
2020	0603	003-321-001	716	35	0.50	35.50
2020	0603	003-321-002	716	35	0.50	35.50
2020	0603	003-321-005	716	35	0.50	35.50
2020	0603	003-321-006	716	40.5	0.50	41.00
2020	0603	003-321-007	716	35	0.50	35.50
2020	0603	003-321-008	716	40.5	0.50	41.00
2020	0603	003-321-009	716	40.5	0.50	41.00
2020	0603	003-321-010	716	40.5	0.50	41.00
2020	0603	003-321-011	716	35	0.50	35.50
2020	0603	003-321-012	716	40.5	0.50	41.00
2020	0603	003-322-001	716	40.5	0.50	41.00
2020	0603	003-322-002	716	40.5	0.50	41.00
2020	0603	003-322-003	716	40.5	0.50	41.00
2020	0603	003-322-004	716	35	0.50	35.50
2020	0603	003-322-005	716	40.5	0.50	41.00
2020	0603	003-322-006	716	35	0.50	35.50
2020	0603	003-322-007	716	40.5	0.50	41.00
2020	0603	003-322-008	716	35	0.50	35.50
2020	0603	003-322-009	716	40.5	0.50	41.00
2020	0603	003-322-010	716	40.5	0.50	41.00
2020	0603	003-322-013	716	35	0.50	35.50
2020	0603	003-324-001	716	35	0.50	35.50
2020	0603	003-324-002	716	35	0.50	35.50
2020	0603	003-324-003	716	35	0.50	35.50
2020	0603	003-324-004	716	35	0.50	35.50
2020	0603	003-325-002	716	26	0.50	26.50
2020	0603	003-325-003	716	26	0.50	26.50
2020	0603	003-325-004	716	26	0.50	26.50
2020	0603	003-325-005	716	26	0.50	26.50
2020	0603	003-325-006	716	26	0.50	26.50
2020	0603	003-325-007	716	42	0.50	42.50
2020	0603	003-325-008	716	40.5	0.50	41.00
2020	0603	003-325-009	716	35	0.50	35.50
2020	0603	003-325-010	716	35	0.50	35.50
2020	0603	003-325-011	716	35	0.50	35.50
2020	0603	003-325-012	716	40.5	0.50	41.00
2020	0603	003-325-013	716	35	0.50	35.50
2020	0603	003-325-014	716	40.5	0.50	41.00

2020	0603	003-325-015	716	40.5	0.50	41.00
2020	0603	003-325-016	716	40.5	0.50	41.00
2020	0603	003-331-001	716	40.5	0.50	41.00
2020	0603	003-331-002	716	35	0.50	35.50
2020	0603	003-331-003	716	35	0.50	35.50
2020	0603	003-331-004	716	40.5	0.50	41.00
2020	0603	003-331-005	716	35	0.50	35.50
2020	0603	003-331-006	716	40.5	0.50	41.00
2020	0603	003-332-001	716	26	0.50	26.50
2020	0603	003-332-002	716	26	0.50	26.50
2020	0603	003-332-006	716	26	0.50	26.50
2020	0603	003-332-007	716	26	0.50	26.50
2020	0603	003-332-008	716	26	0.50	26.50
2020	0603	003-332-009	716	26	0.50	26.50
2020	0603	003-332-010	716	26	0.50	26.50
2020	0603	003-332-011	716	26	0.50	26.50
2020	0603	003-332-012	716	26	0.50	26.50
2020	0603	003-332-014	716	26	0.50	26.50
2020	0603	003-333-001	716	40.5	0.50	41.00
2020	0603	003-333-003	716	26	0.50	26.50
2020	0603	003-333-006	716	40.5	0.50	41.00
2020	0603	003-333-009	716	26	0.50	26.50
2020	0603	003-333-010	716	26	0.50	26.50
2020	0603	003-333-011	716	26	0.50	26.50
2020	0603	003-333-012	716	26	0.50	26.50
2020	0603	003-333-013	716	26	0.50	26.50
2020	0603	003-333-014	716	26	0.50	26.50
2020	0603	003-333-015	716	26	0.50	26.50
2020	0603	003-333-018	716	26	0.50	26.50
2020	0603	003-333-020	716	40.5	0.50	41.00
2020	0603	003-333-021	716	26	0.50	26.50
2020	0603	003-333-022	716	26	0.50	26.50
2020	0603	003-333-023	716	18.5	0.50	19.00
2020	0603	003-333-024	716	15.5	0.50	16.00
2020	0603	003-340-001	716	26	0.50	26.50
2020	0603	003-340-002	716	26	0.50	26.50
2020	0603	003-340-003	716	26	0.50	26.50
2020	0603	003-340-004	716	26	0.50	26.50
2020	0603	003-340-005	716	26	0.50	26.50
2020	0603	003-340-006	716	26	0.50	26.50
2020	0603	003-340-007	716	26	0.50	26.50
2020	0603	003-340-008	716	26	0.50	26.50
2020	0603	003-340-009	716	26	0.50	26.50
2020	0603	003-340-010	716	26	0.50	26.50
2020	0603	003-340-011	716	26	0.50	26.50
2020	0603	003-340-012	716	26	0.50	26.50
2020	0603	003-340-013	716	26	0.50	26.50
2020	0603	003-340-014	716	26	0.50	26.50
2020	0603	003-340-015	716	26	0.50	26.50
2020	0603	003-340-016	716	26	0.50	26.50
2020	0603	003-340-017	716	26	0.50	26.50
2020	0603	003-340-018	716	26	0.50	26.50
2020	0603	003-340-019	716	26	0.50	26.50
2020	0603	003-340-020	716	26	0.50	26.50
2020	0603	003-340-021	716	26	0.50	26.50
2020	0603	003-340-022	716	26	0.50	26.50

2020	0603	003-340-023	716	26	0.50	26.50
2020	0603	003-340-024	716	26	0.50	26.50
2020	0603	003-340-025	716	26	0.50	26.50
2020	0603	003-340-026	716	26	0.50	26.50
2020	0603	003-340-027	716	26	0.50	26.50
2020	0603	003-340-028	716	26	0.50	26.50
2020	0603	003-340-029	716	26	0.50	26.50
2020	0603	003-340-030	716	26	0.50	26.50
2020	0603	003-340-031	716	26	0.50	26.50
2020	0603	003-340-032	716	26	0.50	26.50
2020	0603	003-340-033	716	26	0.50	26.50
2020	0603	003-351-001	716	26	0.50	26.50
2020	0603	003-351-002	716	26	0.50	26.50
2020	0603	003-351-003	716	26	0.50	26.50
2020	0603	003-351-004	716	26	0.50	26.50
2020	0603	003-351-005	716	26	0.50	26.50
2020	0603	003-351-006	716	26	0.50	26.50
2020	0603	003-351-007	716	126.5	0.50	127.00
2020	0603	003-351-008	716	126.5	0.50	127.00
2020	0603	003-351-009	716	126.5	0.50	127.00
2020	0603	003-351-010	716	126.5	0.50	127.00
2020	0603	003-351-011	716	126.5	0.50	127.00
2020	0603	003-351-012	716	126.5	0.50	127.00
2020	0603	003-351-013	716	126.5	0.50	127.00
2020	0603	003-351-014	716	126.5	0.50	127.00
2020	0603	003-351-015	716	126.5	0.50	127.00
2020	0603	003-351-016	716	126.5	0.50	127.00
2020	0603	003-351-017	716	126.5	0.50	127.00
2020	0603	003-351-018	716	126.5	0.50	127.00
2020	0603	003-351-019	716	126.5	0.50	127.00
2020	0603	003-351-020	716	126.5	0.50	127.00
2020	0603	003-351-021	716	126.5	0.50	127.00
2020	0603	003-351-022	716	126.5	0.50	127.00
2020	0603	003-351-023	716	126.5	0.50	127.00
2020	0603	003-351-024	716	126.5	0.50	127.00
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2020	0603	003-351-026	716	126.5	0.50	127.00
2020	0603	003-351-027	716	126.5	0.50	127.00
2020	0603	003-351-028	716	126.5	0.50	127.00
2020	0603	003-351-029	716	126.5	0.50	127.00
2020	0603	003-351-030	716	126.5	0.50	127.00
2020	0603	003-351-031	716	126.5	0.50	127.00
2020	0603	003-351-032	716	126.5	0.50	127.00
2020	0603	003-351-033	716	126.5	0.50	127.00
2020	0603	003-351-034	716	126.5	0.50	127.00
2020	0603	003-351-035	716	126.5	0.50	127.00
2020	0603	003-351-036	716	126.5	0.50	127.00
2020	0603	003-351-037	716	126.5	0.50	127.00
2020	0603	003-351-038	716	126.5	0.50	127.00
2020	0603	003-351-039	716	126.5	0.50	127.00
2020	0603	003-351-040	716	126.5	0.50	127.00
2020	0603	003-351-041	716	126.5	0.50	127.00
2020	0603	003-351-042	716	126.5	0.50	127.00
2020	0603	003-351-043	716	126.5	0.50	127.00
2020	0603	003-352-001	716	126.5	0.50	127.00
2020	0603	003-352-002	716	126.5	0.50	127.00

2020	0603	003-352-003	716	126.5	0.50	127.00
2020	0603	003-352-004	716	126.5	0.50	127.00
2020	0603	003-352-005	716	126.5	0.50	127.00
2020	0603	003-352-006	716	126.5	0.50	127.00
2020	0603	003-352-007	716	126.5	0.50	127.00
2020	0603	003-352-008	716	126.5	0.50	127.00
2020	0603	003-352-009	716	126.5	0.50	127.00
2020	0603	003-352-010	716	126.5	0.50	127.00
2020	0603	003-352-011	716	126.5	0.50	127.00
2020	0603	003-352-012	716	126.5	0.50	127.00
2020	0603	003-353-001	716	126.5	0.50	127.00
2020	0603	003-353-002	716	126.5	0.50	127.00
2020	0603	003-353-003	716	126.5	0.50	127.00
2020	0603	003-353-004	716	126.5	0.50	127.00
2020	0603	003-353-005	716	126.5	0.50	127.00
2020	0603	003-353-006	716	126.5	0.50	127.00
2020	0603	003-353-007	716	126.5	0.50	127.00
2020	0603	003-353-008	716	126.5	0.50	127.00
2020	0603	003-353-009	716	126.5	0.50	127.00
2020	0603	003-353-010	716	126.5	0.50	127.00
2020	0603	003-353-011	716	126.5	0.50	127.00
2020	0603	003-353-012	716	126.5	0.50	127.00
2020	0603	003-360-001	716	40.5	0.50	41.00
2020	0603	003-360-002	716	9.5	0.50	10.00
2020	0603	003-360-003	716	46.5	0.50	47.00
2020	0603	003-360-006	716	3.5	0.50	4.00
2020	0603	003-360-007	716	15.5	0.50	16.00
2020	0603	003-360-008	716	26	0.50	26.50
2020	0603	003-360-010	716	15.5	0.50	16.00
2020	0603	003-360-012	716	61.5	0.50	62.00
2020	0603	003-360-013	716	21.5	0.50	22.00
2020	0603	003-360-014	716	79	0.50	79.50
2020	0603	003-360-015	716	29	0.50	29.50
2020	0603	003-360-016	716	46.5	0.50	47.00
2020	0603	003-360-017	716	15.5	0.50	16.00
2020	0603	003-360-020	716	19	0.50	19.50
2020	0603	003-360-022	716	32	0.50	32.50
2020	0603	003-370-005	716	26	0.50	26.50
2020	0603	003-370-006	716	26	0.50	26.50
2020	0603	003-370-007	716	26	0.50	26.50
2020	0603	003-370-008	716	26	0.50	26.50
2020	0603	003-370-009	716	26	0.50	26.50
2020	0603	003-370-010	716	26	0.50	26.50
2020	0603	003-370-011	716	26	0.50	26.50
2020	0603	003-381-001	716	26	0.50	26.50
2020	0603	003-381-002	716	26	0.50	26.50
2020	0603	003-381-003	716	26	0.50	26.50
2020	0603	003-381-004	716	26	0.50	26.50
2020	0603	003-381-005	716	26	0.50	26.50
2020	0603	003-381-006	716	26	0.50	26.50
2020	0603	003-381-007	716	26	0.50	26.50
2020	0603	003-381-008	716	26	0.50	26.50
2020	0603	003-381-009	716	26	0.50	26.50
2020	0603	003-381-010	716	26	0.50	26.50
2020	0603	003-381-011	716	26	0.50	26.50
2020	0603	003-381-012	716	26	0.50	26.50

2020	0603	003-381-013	716	26	0.50	26.50
2020	0603	003-381-014	716	26	0.50	26.50
2020	0603	003-381-015	716	26	0.50	26.50
2020	0603	003-381-016	716	26	0.50	26.50
2020	0603	003-381-017	716	26	0.50	26.50
2020	0603	003-381-018	716	26	0.50	26.50
2020	0603	003-381-019	716	26	0.50	26.50
2020	0603	003-381-020	716	26	0.50	26.50
2020	0603	003-381-021	716	26	0.50	26.50
2020	0603	003-381-022	716	26	0.50	26.50
2020	0603	003-381-023	716	26	0.50	26.50
2020	0603	003-381-024	716	26	0.50	26.50
2020	0603	003-381-025	716	26	0.50	26.50
2020	0603	003-381-026	716	26	0.50	26.50
2020	0603	003-381-027	716	26	0.50	26.50
2020	0603	003-381-028	716	26	0.50	26.50
2020	0603	003-381-029	716	26	0.50	26.50
2020	0603	003-381-030	716	26	0.50	26.50
2020	0603	003-381-031	716	26	0.50	26.50
2020	0603	003-381-032	716	26	0.50	26.50
2020	0603	003-382-001	716	40.5	0.50	41.00
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2020	0603	003-382-003	716	40.5	0.50	41.00
2020	0603	003-382-004	716	40.5	0.50	41.00
2020	0603	003-382-005	716	35	0.50	35.50
2020	0603	003-382-006	716	40.5	0.50	41.00
2020	0603	003-382-007	716	40.5	0.50	41.00
2020	0603	003-382-008	716	40.5	0.50	41.00
2020	0603	003-382-009	716	40.5	0.50	41.00
2020	0603	003-382-011	716	40.5	0.50	41.00
2020	0603	003-382-012	716	35	0.50	35.50
2020	0603	003-382-013	716	40.5	0.50	41.00
2020	0603	003-382-014	716	35	0.50	35.50
2020	0603	003-382-015	716	40.5	0.50	41.00
2020	0603	003-382-016	716	40.5	0.50	41.00
2020	0603	003-382-017	716	40.5	0.50	41.00
2020	0603	003-382-018	716	40.5	0.50	41.00
2020	0603	003-382-019	716	40.5	0.50	41.00
2020	0603	003-382-020	716	40.5	0.50	41.00
2020	0603	003-383-001	716	40.5	0.50	41.00
2020	0603	003-383-002	716	40.5	0.50	41.00
2020	0603	003-383-003	716	40.5	0.50	41.00
2020	0603	003-383-004	716	40.5	0.50	41.00
2020	0603	003-383-005	716	40.5	0.50	41.00
2020	0603	003-431-005	716	40.5	0.50	41.00
2020	0603	003-431-006	716	35	0.50	35.50
2020	0603	003-431-007	716	35	0.50	35.50
2020	0603	003-431-009	716	40.5	0.50	41.00
2020	0603	003-431-012	716	40.5	0.50	41.00
2020	0603	003-431-021	716	35	0.50	35.50
2020	0603	003-434-001	716	40.5	0.50	41.00
2020	0603	003-434-002	716	40.5	0.50	41.00
2020	0603	003-434-003	716	40.5	0.50	41.00
2020	0603	003-434-004	716	40.5	0.50	41.00
2020	0603	003-434-005	716	40.5	0.50	41.00
2020	0603	003-434-006	716	40.5	0.50	41.00

2020	0603	003-435-001	716	35	0.50	35.50
2020	0603	003-435-002	716	40.5	0.50	41.00
2020	0603	003-435-003	716	35	0.50	35.50
2020	0603	003-435-004	716	40.5	0.50	41.00
2020	0603	003-435-005	716	40.5	0.50	41.00
2020	0603	003-435-006	716	35	0.50	35.50
2020	0603	003-435-007	716	40.5	0.50	41.00
2020	0603	003-435-008	716	35	0.50	35.50
2020	0603	003-435-009	716	40.5	0.50	41.00
2020	0603	003-435-013	716	35	0.50	35.50
2020	0603	003-436-001	716	40.5	0.50	41.00
2020	0603	003-436-002	716	35	0.50	35.50
2020	0603	003-436-003	716	40.5	0.50	41.00
2020	0603	003-436-008	716	40.5	0.50	41.00
2020	0603	003-436-009	716	35	0.50	35.50
2020	0603	003-436-010	716	40.5	0.50	41.00
2020	0603	003-436-013	716	40.5	0.50	41.00
2020	0603	003-436-014	716	30.5	0.50	31.00
2020	0603	003-436-015	716	30.5	0.50	31.00
2020	0603	003-436-021	716	40.5	0.50	41.00
2020	0603	003-436-022	716	40.5	0.50	41.00
2020	0603	003-436-023	716	40.5	0.50	41.00
2020	0603	003-440-003	716	35	0.50	35.50
2020	0603	003-440-004	716	35	0.50	35.50
2020	0603	003-440-005	716	35	0.50	35.50
2020	0603	003-440-006	716	35	0.50	35.50
2020	0603	003-440-007	716	35	0.50	35.50
2020	0603	003-440-008	716	35	0.50	35.50
2020	0603	003-440-009	716	40.5	0.50	41.00
2020	0603	003-440-010	716	40.5	0.50	41.00
2020	0603	003-440-011	716	296.5	0.50	297.00
2020	0603	003-440-012	716	40.5	0.50	41.00
2020	0603	003-440-013	716	40.5	0.50	41.00
2020	0603	003-440-014	716	35	0.50	35.50
2020	0603	003-440-015	716	35	0.50	35.50
2020	0603	003-440-016	716	40.5	0.50	41.00
2020	0603	003-440-017	716	35	0.50	35.50
2020	0603	003-440-018	716	40.5	0.50	41.00
2020	0603	003-440-019	716	40.5	0.50	41.00
2020	0603	003-440-020	716	40.5	0.50	41.00
2020	0603	003-440-021	716	40.5	0.50	41.00
2020	0603	003-440-022	716	40.5	0.50	41.00
2020	0603	003-440-023	716	40.5	0.50	41.00
2020	0603	003-440-024	716	35	0.50	35.50
2020	0603	003-440-025	716	40.5	0.50	41.00
2020	0603	003-440-026	716	35	0.50	35.50
2020	0603	003-440-027	716	35	0.50	35.50
2020	0603	003-440-028	716	35	0.50	35.50
2020	0603	003-440-029	716	35	0.50	35.50
2020	0603	003-440-030	716	40.5	0.50	41.00
2020	0603	003-440-031	716	35	0.50	35.50
2020	0603	003-440-032	716	40.5	0.50	41.00
2020	0603	003-440-033	716	40.5	0.50	41.00
2020	0603	003-440-034	716	40.5	0.50	41.00
2020	0603	003-440-035	716	40.5	0.50	41.00
2020	0603	003-440-036	716	35	0.50	35.50

2020	0603	003-440-037	716	35	0.50	35.50
2020	0603	003-440-038	716	40.5	0.50	41.00
2020	0603	003-440-039	716	40.5	0.50	41.00
2020	0603	003-440-040	716	40.5	0.50	41.00
2020	0603	003-440-041	716	40.5	0.50	41.00
2020	0603	003-440-042	716	35	0.50	35.50
2020	0603	003-463-007	716	35	0.50	35.50
2020	0603	003-463-009	716	35	0.50	35.50
2020	0603	003-463-011	716	35	0.50	35.50
2020	0603	003-463-020	716	440.5	0.50	441.00
2020	0603	003-463-022	716	471.5	0.50	472.00
2020	0603	003-463-023	716	807.5	0.50	808.00
2020	0603	003-463-025	716	35	0.50	35.50
2020	0603	003-463-026	716	35	0.50	35.50
2020	0603	003-463-027	716	35	0.50	35.50
2020	0603	003-470-008	716	35	0.50	35.50
2020	0603	003-470-010	716	40.5	0.50	41.00
2020	0603	003-470-011	716	35	0.50	35.50
2020	0603	003-470-012	716	35	0.50	35.50
2020	0603	003-481-001	716	40.5	0.50	41.00
2020	0603	003-481-002	716	40.5	0.50	41.00
2020	0603	003-481-003	716	40.5	0.50	41.00
2020	0603	003-481-004	716	40.5	0.50	41.00
2020	0603	003-481-005	716	40.5	0.50	41.00
2020	0603	003-481-006	716	40.5	0.50	41.00
2020	0603	003-481-007	716	40.5	0.50	41.00
2020	0603	003-481-008	716	40.5	0.50	41.00
2020	0603	003-481-011	716	203.5	0.50	204.00
2020	0603	003-481-014	716	35	0.50	35.50
2020	0603	003-481-016	716	187	0.50	187.50
2020	0603	003-481-017	716	35	0.50	35.50
2020	0603	003-481-018	716	35	0.50	35.50
2020	0603	003-481-022	716	35	0.50	35.50
2020	0603	003-481-023	716	35	0.50	35.50
2020	0603	003-483-001	716	40.5	0.50	41.00
2020	0603	003-483-002	716	40.5	0.50	41.00
2020	0603	003-483-003	716	40.5	0.50	41.00
2020	0603	003-483-004	716	40.5	0.50	41.00
2020	0603	003-483-005	716	40.5	0.50	41.00
2020	0603	003-483-006	716	40.5	0.50	41.00
2020	0603	003-483-007	716	35	0.50	35.50
2020	0603	003-483-018	716	393	0.50	393.50
2020	0603	003-490-001	716	35	0.50	35.50
2020	0603	003-541-001	716	40.5	0.50	41.00
2020	0603	003-541-002	716	40.5	0.50	41.00
2020	0603	003-542-001	716	40.5	0.50	41.00
2020	0603	003-542-002	716	40.5	0.50	41.00
2020	0603	003-542-003	716	40.5	0.50	41.00
2020	0603	003-542-004	716	40.5	0.50	41.00
2020	0603	003-542-005	716	40.5	0.50	41.00
2020	0603	003-542-006	716	40.5	0.50	41.00
2020	0603	003-542-007	716	40.5	0.50	41.00
2020	0603	003-542-008	716	40.5	0.50	41.00
2020	0603	003-542-010	716	40.5	0.50	41.00
2020	0603	003-542-011	716	40.5	0.50	41.00
2020	0603	003-542-012	716	40.5	0.50	41.00

2020	0603	003-542-013	716	40.5	0.50	41.00
2020	0603	003-542-014	716	40.5	0.50	41.00
2020	0603	003-542-015	716	40.5	0.50	41.00
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2020	0603	003-543-012	716	40.5	0.50	41.00
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2020	0603	003-551-009	716	40.5	0.50	41.00
2020	0603	003-551-010	716	40.5	0.50	41.00
2020	0603	003-551-011	716	40.5	0.50	41.00
2020	0603	003-551-012	716	40.5	0.50	41.00
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2020	0603	003-552-017	716	40.5	0.50	41.00
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2020	0603	003-570-024	716	35	0.50	35.50
2020	0603	003-570-025	716	35	0.50	35.50
2020	0603	003-570-026	716	35	0.50	35.50

2020	0603	003-570-027	716	35	0.50	35.50
2020	0603	003-570-028	716	35	0.50	35.50
2020	0603	003-570-029	716	35	0.50	35.50
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2020	0603	003-580-016	716	33.5	0.50	34.00
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2020	0603	003-590-021	716	40.5	0.50	41.00
2020	0603	003-590-022	716	40.5	0.50	41.00
2020	0603	003-590-023	716	40.5	0.50	41.00
2020	0603	003-590-024	716	40.5	0.50	41.00
2020	0603	003-590-025	716	40.5	0.50	41.00
2020	0603	003-590-026	716	40.5	0.50	41.00
2020	0603	003-590-027	716	40.5	0.50	41.00
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2020	0603	003-590-029	716	40.5	0.50	41.00
2020	0603	003-590-030	716	40.5	0.50	41.00
2020	0603	003-590-031	716	40.5	0.50	41.00
2020	0603	003-590-032	716	35	0.50	35.50
2020	0603	003-590-033	716	35	0.50	35.50
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2020	0603	003-920-039	716	33.5	0.50	34.00
2020	0603	003-920-040	716	33.5	0.50	34.00
2020	0603	003-920-041	716	33.5	0.50	34.00
2020	0603	003-920-042	716	33.5	0.50	34.00
2020	0603	003-920-043	716	33.5	0.50	34.00
2020	0603	003-920-044	716	33.5	0.50	34.00
2020	0603	003-920-045	716	33.5	0.50	34.00
2020	0603	003-920-046	716	33.5	0.50	34.00
2020	0603	003-930-001	716	33.5	0.50	34.00
2020	0603	003-930-002	716	33.5	0.50	34.00
2020	0603	003-930-003	716	33.5	0.50	34.00
2020	0603	003-940-001	716	33.5	0.50	34.00
2020	0603	003-940-002	716	33.5	0.50	34.00
2020	0603	003-940-003	716	33.5	0.50	34.00
2020	0603	003-950-001	716	35	0.50	35.50
2020	0603	003-950-002	716	35	0.50	35.50
2020	0603	003-950-003	716	35	0.50	35.50
2020	0603	003-950-004	716	35	0.50	35.50
2020	0603	003-950-005	716	35	0.50	35.50
2020	0603	003-950-006	716	35	0.50	35.50
2020	0603	003-950-007	716	35	0.50	35.50
2020	0603	003-950-008	716	35	0.50	35.50
2020	0603	003-950-009	716	35	0.50	35.50
2020	0603	003-950-010	716	35	0.50	35.50
2020	0603	003-950-011	716	35	0.50	35.50

2020	0603	003-950-012	716	35	0.50	35.50
2020	0603	003-950-013	716	35	0.50	35.50
2020	0603	003-950-014	716	35	0.50	35.50
2020	0603	003-950-015	716	35	0.50	35.50
2020	0603	003-950-016	716	35	0.50	35.50
2020	0603	003-950-017	716	35	0.50	35.50
2020	0603	003-950-018	716	35	0.50	35.50
2020	0603	003-950-019	716	35	0.50	35.50
2020	0603	003-950-020	716	35	0.50	35.50
2020	0603	003-950-021	716	35	0.50	35.50
2020	0603	003-950-022	716	35	0.50	35.50
2020	0603	003-950-023	716	35	0.50	35.50
2020	0603	003-960-001	716	36	0.50	36.50
2020	0603	003-960-002	716	36	0.50	36.50
2020	0603	003-960-003	716	36	0.50	36.50
2020	0603	003-960-004	716	36	0.50	36.50
2020	0603	003-980-001	716	31.52	0.50	32.02
2020	0603	003-980-002	716	31.52	0.50	32.02
2020	0603	003-980-003	716	31.52	0.50	32.02
2020	0603	003-990-001	716	22.76	0.50	23.26
2020	0603	003-990-002	716	22.76	0.50	23.26
2020	0603	003-990-003	716	22.76	0.50	23.26
2020	0603	003-990-004	716	22.76	0.50	23.26
2020	0603	003-990-005	716	22.76	0.50	23.26
2020	0603	003-990-006	716	22.76	0.50	23.26
2020	0603	003-990-007	716	22.76	0.50	23.26
2020	0603	003-990-008	716	22.76	0.50	23.26
2020	0603	003-990-009	716	22.76	0.50	23.26
2020	0603	003-990-010	716	22.76	0.50	23.26
2020	0603	003-990-011	716	22.76	0.50	23.26
2020	0603	003-990-012	716	22.76	0.50	23.26
2020	0603	003-990-013	716	22.76	0.50	23.26
2020	0603	003-990-014	716	22.76	0.50	23.26
2020	0603	003-990-015	716	22.76	0.50	23.26
2020	0603	003-990-016	716	22.76	0.50	23.26
2020	0603	003-990-017	716	22.76	0.50	23.26
2020	0603	003-990-018	716	22.76	0.50	23.26
2020	0603	003-990-019	716	22.76	0.50	23.26
2020	0603	003-990-020	716	22.76	0.50	23.26
2020	0603	003-990-021	716	22.76	0.50	23.26
2020	0603	003-990-022	716	22.76	0.50	23.26
2020	0603	003-990-023	716	22.76	0.50	23.26
2020	0603	004-004-021	716	35.01	0.50	35.51
2020	0603	004-004-022	716	35	0.50	35.50
2020	0603	004-005-007	716	35	0.50	35.50
2020	0603	004-005-008	716	69	0.50	69.50
2020	0603	004-005-010	716	35	0.50	35.50
2020	0603	004-005-011	716	35	0.50	35.50
2020	0603	004-006-001	716	35.01	0.50	35.51
2020	0603	004-006-002	716	35	0.50	35.50
2020	0603	004-006-003	716	35	0.50	35.50
2020	0603	004-006-004	716	35	0.50	35.50
2020	0603	004-006-005	716	35	0.50	35.50
2020	0603	004-006-006	716	35	0.50	35.50
2020	0603	004-006-007	716	35	0.50	35.50
2020	0603	004-006-008	716	35	0.50	35.50

2020	0603	004-006-010	716	40.5	0.50	41.00
2020	0603	004-006-011	716	35	0.50	35.50
2020	0603	004-006-012	716	40.5	0.50	41.00
2020	0603	004-006-013	716	40.5	0.50	41.00
2020	0603	004-006-015	716	40.5	0.50	41.00
2020	0603	004-006-016	716	40.5	0.50	41.00
2020	0603	004-006-017	716	40.5	0.50	41.00
2020	0603	004-006-018	716	35	0.50	35.50
2020	0603	004-006-019	716	40.5	0.50	41.00
2020	0603	004-006-020	716	40.5	0.50	41.00
2020	0603	004-006-021	716	35	0.50	35.50
2020	0603	004-006-022	716	40.5	0.50	41.00
2020	0603	004-006-023	716	35	0.50	35.50
2020	0603	004-006-024	716	35	0.50	35.50
2020	0603	004-006-025	716	35	0.50	35.50
2020	0603	004-006-027	716	40.5	0.50	41.00
2020	0603	004-006-028	716	40.5	0.50	41.00
2020	0603	004-006-029	716	40.5	0.50	41.00
2020	0603	004-006-030	716	40.5	0.50	41.00
2020	0603	004-006-031	716	40.5	0.50	41.00
2020	0603	004-006-032	716	17	0.50	17.50
2020	0603	004-006-033	716	17	0.50	17.50
2020	0603	004-006-034	716	17	0.50	17.50
2020	0603	004-006-035	716	17	0.50	17.50
2020	0603	004-006-036	716	17	0.50	17.50
2020	0603	004-006-037	716	17	0.50	17.50
2020	0603	004-006-038	716	17	0.50	17.50
2020	0603	004-006-039	716	17	0.50	17.50
2020	0603	004-006-040	716	17	0.50	17.50
2020	0603	004-006-041	716	17	0.50	17.50
2020	0603	004-006-042	716	17	0.50	17.50
2020	0603	004-006-043	716	17	0.50	17.50
2020	0603	004-006-044	716	17	0.50	17.50
2020	0603	004-006-045	716	17	0.50	17.50
2020	0603	004-006-046	716	17	0.50	17.50
2020	0603	004-006-047	716	17	0.50	17.50
2020	0603	004-006-048	716	17	0.50	17.50
2020	0603	004-006-049	716	17	0.50	17.50
2020	0603	004-006-050	716	17	0.50	17.50
2020	0603	004-006-051	716	17	0.50	17.50
2020	0603	004-006-052	716	17	0.50	17.50
2020	0603	004-006-053	716	17	0.50	17.50
2020	0603	004-006-054	716	17	0.50	17.50
2020	0603	004-006-055	716	17	0.50	17.50
2020	0603	004-006-056	716	17	0.50	17.50
2020	0603	004-006-057	716	17	0.50	17.50
2020	0603	004-006-058	716	17	0.50	17.50
2020	0603	004-006-059	716	17	0.50	17.50
2020	0603	004-006-060	716	17	0.50	17.50
2020	0603	004-006-061	716	17	0.50	17.50
2020	0603	004-006-062	716	17	0.50	17.50
2020	0603	004-006-063	716	17	0.50	17.50
2020	0603	004-006-064	716	17	0.50	17.50
2020	0603	004-006-065	716	17	0.50	17.50
2020	0603	004-006-066	716	17	0.50	17.50
2020	0603	004-006-067	716	17	0.50	17.50

2020	0603	004-006-068	716	17	0.50	17.50
2020	0603	004-006-069	716	17	0.50	17.50
2020	0603	004-006-070	716	17	0.50	17.50
2020	0603	004-006-071	716	17	0.50	17.50
2020	0603	004-006-075	716	40.5	0.50	41.00
2020	0603	004-006-076	716	40.5	0.50	41.00
2020	0603	004-006-077	716	40.5	0.50	41.00
2020	0603	004-006-078	716	40.5	0.50	41.00
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2020	0603	004-007-003	716	17	0.50	17.50
2020	0603	004-007-004	716	17	0.50	17.50
2020	0603	004-007-005	716	17	0.50	17.50
2020	0603	004-007-006	716	17	0.50	17.50
2020	0603	004-007-007	716	17	0.50	17.50
2020	0603	004-007-008	716	17	0.50	17.50
2020	0603	004-007-009	716	17	0.50	17.50
2020	0603	004-007-010	716	17	0.50	17.50
2020	0603	004-007-011	716	17	0.50	17.50
2020	0603	004-007-012	716	17	0.50	17.50
2020	0603	004-007-013	716	17	0.50	17.50
2020	0603	004-007-014	716	17	0.50	17.50
2020	0603	004-007-015	716	17	0.50	17.50
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2020	0603	004-007-017	716	17	0.50	17.50
2020	0603	004-007-018	716	17	0.50	17.50
2020	0603	004-007-019	716	17	0.50	17.50
2020	0603	004-007-020	716	17	0.50	17.50
2020	0603	004-007-021	716	17	0.50	17.50
2020	0603	004-007-022	716	17	0.50	17.50
2020	0603	004-007-023	716	17	0.50	17.50
2020	0603	004-007-024	716	17	0.50	17.50
2020	0603	004-007-025	716	17	0.50	17.50
2020	0603	004-007-026	716	17	0.50	17.50
2020	0603	004-007-027	716	17	0.50	17.50
2020	0603	004-007-028	716	17	0.50	17.50
2020	0603	004-007-029	716	17	0.50	17.50
2020	0603	004-007-030	716	17	0.50	17.50
2020	0603	004-007-031	716	17	0.50	17.50
2020	0603	004-007-032	716	17	0.50	17.50
2020	0603	004-007-033	716	17	0.50	17.50
2020	0603	004-007-034	716	17	0.50	17.50
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2020	0603	004-007-040	716	17	0.50	17.50
2020	0603	004-007-041	716	17	0.50	17.50
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2020	0603	004-007-043	716	17	0.50	17.50
2020	0603	004-007-044	716	17	0.50	17.50
2020	0603	004-007-045	716	17	0.50	17.50
2020	0603	004-007-046	716	17	0.50	17.50
2020	0603	004-007-047	716	17	0.50	17.50
2020	0603	004-007-048	716	17	0.50	17.50

2020	0603	004-007-049	716	17	0.50	17.50
2020	0603	004-007-050	716	17	0.50	17.50
2020	0603	004-007-051	716	17	0.50	17.50
2020	0603	004-007-052	716	17	0.50	17.50
2020	0603	004-007-053	716	17	0.50	17.50
2020	0603	004-007-054	716	17	0.50	17.50
2020	0603	004-007-055	716	17	0.50	17.50
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2020	0603	004-008-049	716	40.5	0.50	41.00

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2020	0603	004-010-004	716	40.5	0.50	41.00
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2020	0603	004-017-017	716	40.5	0.50	41.00
2020	0603	004-017-018	716	40.5	0.50	41.00
2020	0603	004-017-019	716	40.5	0.50	41.00
2020	0603	004-017-020	716	203.5	0.50	204.00
2020	0603	004-017-021	716	40.5	0.50	41.00
2020	0603	004-017-022	716	82	0.50	82.50
2020	0603	004-019-001	716	40.5	0.50	41.00
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2020	0603	004-019-009	716	40.5	0.50	41.00
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2020	0603	004-019-021	716	35	0.50	35.50
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2020	0603	004-026-006	716	85	0.50	85.50
2020	0603	004-026-007	716	85	0.50	85.50
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2020	0603	004-026-009	716	85	0.50	85.50
2020	0603	004-026-010	716	85	0.50	85.50
2020	0603	004-026-011	716	85	0.50	85.50
2020	0603	004-026-012	716	85	0.50	85.50
2020	0603	004-026-015	716	85	0.50	85.50
2020	0603	004-026-016	716	85	0.50	85.50
2020	0603	004-026-017	716	85	0.50	85.50
2020	0603	004-026-018	716	85	0.50	85.50
2020	0603	004-026-019	716	85	0.50	85.50
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2020	0603	004-026-021	716	85	0.50	85.50
2020	0603	004-026-022	716	85	0.50	85.50
2020	0603	004-026-023	716	85	0.50	85.50
2020	0603	004-026-024	716	85	0.50	85.50

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2020	0603	004-026-026	716	85	0.50	85.50
2020	0603	004-026-027	716	85	0.50	85.50
2020	0603	004-026-028	716	85	0.50	85.50
2020	0603	004-026-029	716	85	0.50	85.50
2020	0603	004-026-030	716	85	0.50	85.50
2020	0603	004-026-031	716	85	0.50	85.50
2020	0603	004-026-032	716	85	0.50	85.50
2020	0603	004-026-033	716	85	0.50	85.50
2020	0603	004-026-034	716	85	0.50	85.50
2020	0603	004-026-035	716	85	0.50	85.50
2020	0603	004-026-036	716	85	0.50	85.50
2020	0603	004-026-037	716	85	0.50	85.50
2020	0603	004-026-038	716	85	0.50	85.50
2020	0603	004-026-039	716	85	0.50	85.50
2020	0603	004-026-040	716	85	0.50	85.50
2020	0603	004-026-041	716	85	0.50	85.50
2020	0603	004-026-042	716	85	0.50	85.50
2020	0603	004-026-043	716	85	0.50	85.50
2020	0603	004-026-044	716	85	0.50	85.50
2020	0603	004-026-045	716	85	0.50	85.50
2020	0603	004-026-046	716	85	0.50	85.50
2020	0603	004-026-047	716	85	0.50	85.50
2020	0603	004-026-048	716	85	0.50	85.50
2020	0603	004-026-049	716	85	0.50	85.50
2020	0603	004-026-050	716	85	0.50	85.50
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2020	0603	004-027-003	716	85	0.50	85.50
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2020	0603	004-027-007	716	85	0.50	85.50
2020	0603	004-027-008	716	85	0.50	85.50
2020	0603	004-027-009	716	85	0.50	85.50
2020	0603	004-027-010	716	85	0.50	85.50
2020	0603	004-027-011	716	85	0.50	85.50
2020	0603	004-027-012	716	85	0.50	85.50
2020	0603	004-027-013	716	85	0.50	85.50
2020	0603	004-027-014	716	85	0.50	85.50
2020	0603	004-027-015	716	85	0.50	85.50
2020	0603	004-027-016	716	85	0.50	85.50
2020	0603	004-027-017	716	85	0.50	85.50
2020	0603	004-027-018	716	85	0.50	85.50
2020	0603	004-027-019	716	85	0.50	85.50
2020	0603	004-027-020	716	85	0.50	85.50
2020	0603	004-027-021	716	85	0.50	85.50
2020	0603	004-027-022	716	85	0.50	85.50
2020	0603	004-027-023	716	85	0.50	85.50
2020	0603	004-027-024	716	85	0.50	85.50
2020	0603	004-027-025	716	85	0.50	85.50
2020	0603	004-027-026	716	85	0.50	85.50
2020	0603	004-027-027	716	85	0.50	85.50
2020	0603	004-027-028	716	85	0.50	85.50
2020	0603	004-027-029	716	85	0.50	85.50
2020	0603	004-027-030	716	85	0.50	85.50

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2020	0603	004-027-032	716	85	0.50	85.50
2020	0603	004-027-033	716	85	0.50	85.50
2020	0603	004-027-034	716	85	0.50	85.50
2020	0603	004-027-035	716	85	0.50	85.50
2020	0603	004-027-036	716	85	0.50	85.50
2020	0603	004-027-037	716	85	0.50	85.50
2020	0603	004-027-038	716	85	0.50	85.50
2020	0603	004-027-039	716	85	0.50	85.50
2020	0603	004-027-040	716	85	0.50	85.50
2020	0603	004-027-041	716	85	0.50	85.50
2020	0603	004-027-042	716	85	0.50	85.50
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2020	0603	004-027-044	716	85	0.50	85.50
2020	0603	004-027-045	716	85	0.50	85.50
2020	0603	004-027-046	716	85	0.50	85.50
2020	0603	004-027-047	716	85	0.50	85.50
2020	0603	004-027-048	716	85	0.50	85.50
2020	0603	004-027-049	716	85	0.50	85.50
2020	0603	004-027-050	716	85	0.50	85.50
2020	0603	004-027-051	716	85	0.50	85.50
2020	0603	004-027-052	716	85	0.50	85.50
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2020	0603	004-027-055	716	85	0.50	85.50
2020	0603	004-027-056	716	85	0.50	85.50
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2020	0603	004-027-059	716	85	0.50	85.50
2020	0603	004-027-060	716	85	0.50	85.50
2020	0603	004-027-061	716	85	0.50	85.50
2020	0603	004-027-062	716	85	0.50	85.50
2020	0603	004-027-064	716	85	0.50	85.50
2020	0603	004-027-065	716	85	0.50	85.50
2020	0603	004-027-066	716	85	0.50	85.50
2020	0603	004-027-067	716	85	0.50	85.50
2020	0603	004-027-068	716	85	0.50	85.50
2020	0603	004-027-069	716	85	0.50	85.50
2020	0603	004-027-070	716	85	0.50	85.50
2020	0603	004-027-071	716	85	0.50	85.50
2020	0603	004-027-072	716	85	0.50	85.50
2020	0603	004-027-073	716	85	0.50	85.50
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2020	0603	004-027-075	716	85	0.50	85.50
2020	0603	004-027-076	716	85	0.50	85.50
2020	0603	004-027-077	716	85	0.50	85.50
2020	0603	004-027-078	716	85	0.50	85.50
2020	0603	004-027-079	716	85	0.50	85.50
2020	0603	004-031-017	716	150	0.50	150.50
2020	0603	004-031-018	716	178.5	0.50	179.00
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2020	0603	004-036-004	716	35	0.50	35.50
2020	0603	004-036-005	716	71.03	0.50	71.53
2020	0603	004-036-006	716	85	0.50	85.50
2020	0603	004-036-007	716	85	0.50	85.50
2020	0603	004-036-008	716	85	0.50	85.50

2020	0603	004-036-009	716	40.5	0.50	41.00
2020	0603	004-036-010	716	35	0.50	35.50
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2020	0603	004-036-012	716	89.5	0.50	90.00
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2020	0603	004-036-014	716	39	0.50	39.50
2020	0603	004-036-015	716	92.5	0.50	93.00
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2020	0603	004-036-017	716	76	0.50	76.50
2020	0603	004-036-018	716	35	0.50	35.50
2020	0603	004-036-021	716	35	0.50	35.50
2020	0603	004-036-022	716	35	0.50	35.50
2020	0603	004-036-023	716	1049	0.50	1049.50
2020	0603	004-036-024	716	150	0.50	150.50
2020	0603	004-039-002	716	117.5	0.50	118.00
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2020	0603	004-039-010	716	73.5	0.50	74.00
2020	0603	004-041-001	716	40.5	0.50	41.00
2020	0603	004-041-002	716	40.5	0.50	41.00
2020	0603	004-041-003	716	40.5	0.50	41.00
2020	0603	004-041-004	716	35	0.50	35.50
2020	0603	004-041-007	716	73.5	0.50	74.00
2020	0603	004-041-008	716	76	0.50	76.50
2020	0603	004-041-009	716	365	0.50	365.50
2020	0603	004-041-010	716	35	0.50	35.50
2020	0603	004-041-011	716	61.5	0.50	62.00
2020	0603	004-041-012	716	92.5	0.50	93.00
2020	0603	004-041-013	716	218.5	0.50	219.00
2020	0603	004-041-014	716	125	0.50	125.50
2020	0603	004-041-015	716	178.5	0.50	179.00
2020	0603	004-041-016	716	262.5	0.50	263.00
2020	0603	004-041-017	716	49.5	0.50	50.00
2020	0603	004-041-018	716	40.5	0.50	41.00
2020	0603	004-041-019	716	35	0.50	35.50
2020	0603	004-041-024	716	40.5	0.50	41.00
2020	0603	004-041-025	716	35	0.50	35.50
2020	0603	004-041-026	716	35	0.50	35.50
2020	0603	004-041-027	716	35	0.50	35.50
2020	0603	004-041-028	716	35	0.50	35.50
2020	0603	004-041-032	716	40.5	0.50	41.00
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2020	0603	004-041-035	716	146.55	0.50	147.05
2020	0603	004-047-003	716	40.5	0.50	41.00
2020	0603	004-047-004	716	40.5	0.50	41.00
2020	0603	004-047-007	716	40.5	0.50	41.00
2020	0603	004-047-008	716	35	0.50	35.50
2020	0603	004-047-009	716	35	0.50	35.50
2020	0603	004-047-010	716	35	0.50	35.50
2020	0603	004-047-011	716	35	0.50	35.50
2020	0603	004-047-012	716	35	0.50	35.50
2020	0603	004-047-013	716	40.5	0.50	41.00
2020	0603	004-047-014	716	40.5	0.50	41.00
2020	0603	004-047-018	716	316	0.50	316.50
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2020	0603	004-047-021	716	157.51	0.50	158.01
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2020	0603	004-047-025	716	35	0.50	35.50
2020	0603	004-047-026	716	35	0.50	35.50
2020	0603	004-047-027	716	35	0.50	35.50
2020	0603	004-047-028	716	35	0.50	35.50
2020	0603	004-047-029	716	40.5	0.50	41.00
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2020	0603	004-047-033	716	26	0.50	26.50
2020	0603	004-047-034	716	26	0.50	26.50
2020	0603	004-047-036	716	26	0.50	26.50
2020	0603	004-047-037	716	26	0.50	26.50
2020	0603	004-047-038	716	26	0.50	26.50
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2020	0603	004-087-001	716	43.7	0.50	44.20
2020	0603	004-087-002	716	43.7	0.50	44.20
2020	0603	004-087-003	716	43.7	0.50	44.20
2020	0603	004-087-004	716	43.7	0.50	44.20
2020	0603	004-087-005	716	43.7	0.50	44.20
2020	0603	004-090-001	716	33.5	0.50	34.00
2020	0603	004-090-002	716	33.5	0.50	34.00
2020	0603	004-090-003	716	33.5	0.50	34.00
2020	0603	004-090-004	716	33.5	0.50	34.00
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2020	0603	004-091-002	716	21.91	0.50	22.41
2020	0603	004-091-003	716	21.91	0.50	22.41
2020	0603	004-091-004	716	21.91	0.50	22.41
2020	0603	004-091-005	716	21.91	0.50	22.41
2020	0603	004-091-006	716	21.91	0.50	22.41
2020	0603	004-091-007	716	21.91	0.50	22.41
2020	0603	004-091-008	716	21.91	0.50	22.41
2020	0603	004-099-001	716	40.5	0.50	41.00
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2020	0603	004-101-003	716	33.5	0.50	34.00
2020	0603	004-101-004	716	33.5	0.50	34.00
2020	0603	004-101-005	716	33.5	0.50	34.00
2020	0603	004-101-006	716	33.5	0.50	34.00
2020	0603	004-101-007	716	33.5	0.50	34.00
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2020	0603	004-102-002	716	3.06	0.50	3.56
2020	0603	004-102-003	716	3.06	0.50	3.56
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2020	0603	004-102-005	716	3.06	0.50	3.56
2020	0603	004-102-006	716	3.06	0.50	3.56
2020	0603	004-102-007	716	3.06	0.50	3.56
2020	0603	004-102-008	716	3.06	0.50	3.56
2020	0603	004-102-009	716	3.06	0.50	3.56
2020	0603	004-102-010	716	3.06	0.50	3.56

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2020	0603	004-102-012	716	3.06	0.50	3.56
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2020	0603	004-102-014	716	3.06	0.50	3.56
2020	0603	004-102-015	716	3.06	0.50	3.56
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2020	0603	004-102-017	716	3.06	0.50	3.56
2020	0603	004-102-018	716	3.06	0.50	3.56
2020	0603	004-102-019	716	3.06	0.50	3.56
2020	0603	004-102-021	716	3.06	0.50	3.56
2020	0603	004-102-022	716	3.06	0.50	3.56
2020	0603	004-102-023	716	3.06	0.50	3.56
2020	0603	004-102-024	716	3.06	0.50	3.56
2020	0603	004-102-025	716	3.06	0.50	3.56
2020	0603	004-102-026	716	3.06	0.50	3.56
2020	0603	004-102-027	716	3.06	0.50	3.56
2020	0603	004-102-028	716	3.06	0.50	3.56
2020	0603	004-102-029	716	3.06	0.50	3.56
2020	0603	004-102-030	716	3.06	0.50	3.56
2020	0603	004-102-031	716	3.06	0.50	3.56
2020	0603	004-102-032	716	3.06	0.50	3.56
2020	0603	004-102-033	716	3.06	0.50	3.56
2020	0603	004-102-034	716	3.06	0.50	3.56
2020	0603	004-102-035	716	3.06	0.50	3.56
2020	0603	004-102-036	716	3.06	0.50	3.56
2020	0603	004-102-037	716	3.06	0.50	3.56
2020	0603	004-102-038	716	3.06	0.50	3.56
2020	0603	004-102-039	716	3.06	0.50	3.56
2020	0603	004-102-040	716	3.06	0.50	3.56
2020	0603	004-102-041	716	3.06	0.50	3.56
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2020	0603	004-104-012	716	35	0.50	35.50
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2020	0603	004-104-017	716	35	0.50	35.50
2020	0603	004-104-018	716	35	0.50	35.50
2020	0603	004-104-019	716	35	0.50	35.50
2020	0603	004-104-020	716	35	0.50	35.50
2020	0603	004-104-021	716	35	0.50	35.50
2020	0603	004-104-022	716	35	0.50	35.50
2020	0603	004-104-023	716	35	0.50	35.50
2020	0603	004-104-024	716	35	0.50	35.50

2020	0603	004-104-025	716	35	0.50	35.50
2020	0603	004-104-026	716	35	0.50	35.50
2020	0603	004-104-027	716	35	0.50	35.50
2020	0603	004-105-003	716	165	0.50	165.50
2020	0603	004-105-004	716	165	0.50	165.50
2020	0603	004-105-005	716	165	0.50	165.50
2020	0603	004-105-006	716	165	0.50	165.50
2020	0603	004-105-007	716	193	0.50	193.50
2020	0603	004-105-008	716	193	0.50	193.50
2020	0603	004-105-009	716	33.5	0.50	34.00
2020	0603	004-105-010	716	291	0.50	291.50
2020	0603	004-105-012	716	165	0.50	165.50
2020	0603	004-106-001	716	35	0.50	35.50
2020	0603	004-106-002	716	35	0.50	35.50
2020	0603	004-106-003	716	35	0.50	35.50
2020	0603	004-107-001	716	27.44	0.50	27.94
2020	0603	004-107-002	716	34.3	0.50	34.80
2020	0603	004-107-003	716	13.76	0.50	14.26
2020	0603	004-108-001	716	35	0.50	35.50
2020	0603	004-108-002	716	35	0.50	35.50
2020	0603	004-108-003	716	35	0.50	35.50
2020	0603	004-109-001	716	17.5	0.50	18.00
2020	0603	004-109-002	716	17.5	0.50	18.00
2020	0603	004-110-001	716	35	0.50	35.50
2020	0603	004-110-002	716	35	0.50	35.50
2020	0603	004-110-003	716	35	0.50	35.50
2020	0603	004-110-004	716	35	0.50	35.50
2020	0603	004-110-005	716	40.5	0.50	41.00
2020	0603	004-110-006	716	40.5	0.50	41.00
2020	0603	004-110-007	716	40.5	0.50	41.00
2020	0603	004-111-001	716	40.5	0.50	41.00
2020	0603	004-111-002	716	40.5	0.50	41.00
2020	0603	004-111-003	716	40.5	0.50	41.00
2020	0603	004-111-004	716	40.5	0.50	41.00
2020	0603	004-111-005	716	40.5	0.50	41.00
2020	0603	004-111-006	716	40.5	0.50	41.00
2020	0603	004-111-007	716	40.5	0.50	41.00
2020	0603	004-111-008	716	40.5	0.50	41.00
2020	0603	004-111-009	716	40.5	0.50	41.00
2020	0603	004-111-010	716	40.5	0.50	41.00
2020	0603	004-111-011	716	40.5	0.50	41.00
2020	0603	004-111-012	716	40.5	0.50	41.00
2020	0603	004-111-013	716	40.5	0.50	41.00
2020	0603	004-111-014	716	40.5	0.50	41.00
2020	0603	004-111-015	716	40.5	0.50	41.00
2020	0603	004-111-016	716	40.5	0.50	41.00
2020	0603	004-111-017	716	40.5	0.50	41.00
2020	0603	004-111-018	716	40.5	0.50	41.00
2020	0603	004-111-019	716	40.5	0.50	41.00
2020	0603	004-111-020	716	40.5	0.50	41.00
2020	0603	004-111-021	716	40.5	0.50	41.00
2020	0603	004-111-022	716	40.5	0.50	41.00
2020	0603	004-111-023	716	40.5	0.50	41.00
2020	0603	004-111-024	716	40.5	0.50	41.00
2020	0603	004-111-025	716	40.5	0.50	41.00
2020	0603	004-111-026	716	40.5	0.50	41.00

2020	0603	004-111-027	716	40.5	0.50	41.00
2020	0603	004-111-028	716	40.5	0.50	41.00
2020	0603	004-111-029	716	40.5	0.50	41.00
2020	0603	004-111-030	716	40.5	0.50	41.00
2020	0603	004-111-031	716	40.5	0.50	41.00
2020	0603	004-111-032	716	40.5	0.50	41.00
2020	0603	004-111-033	716	40.5	0.50	41.00
2020	0603	004-111-034	716	40.5	0.50	41.00
2020	0603	004-111-035	716	40.5	0.50	41.00
2020	0603	004-111-036	716	40.5	0.50	41.00
2020	0603	004-111-037	716	40.5	0.50	41.00
2020	0603	004-111-038	716	40.5	0.50	41.00
2020	0603	004-111-039	716	40.5	0.50	41.00
2020	0603	004-111-040	716	40.5	0.50	41.00
2020	0603	004-111-041	716	40.5	0.50	41.00
2020	0603	004-112-001	716	35	0.50	35.50
2020	0603	004-112-002	716	35	0.50	35.50
2020	0603	004-112-003	716	35	0.50	35.50
2020	0603	004-112-004	716	35	0.50	35.50
2020	0603	004-112-005	716	35	0.50	35.50
2020	0603	004-112-006	716	35	0.50	35.50
2020	0603	004-112-007	716	35	0.50	35.50
2020	0603	004-112-008	716	35	0.50	35.50
2020	0603	004-112-009	716	35	0.50	35.50
2020	0603	004-112-010	716	35	0.50	35.50
2020	0603	004-112-011	716	35	0.50	35.50
2020	0603	004-112-012	716	35	0.50	35.50
2020	0603	004-112-013	716	35	0.50	35.50
2020	0603	004-112-014	716	35	0.50	35.50
2020	0603	004-112-015	716	35	0.50	35.50
2020	0603	004-112-016	716	35	0.50	35.50
2020	0603	004-112-017	716	35	0.50	35.50
2020	0603	004-112-018	716	35	0.50	35.50
2020	0603	004-112-019	716	35	0.50	35.50
2020	0603	004-112-020	716	35	0.50	35.50
2020	0603	004-112-021	716	35	0.50	35.50
2020	0603	004-112-022	716	35	0.50	35.50
2020	0603	004-112-023	716	35	0.50	35.50
2020	0603	004-112-024	716	35	0.50	35.50
2020	0603	004-112-025	716	35	0.50	35.50
2020	0603	004-112-026	716	35	0.50	35.50
2020	0603	004-112-027	716	35	0.50	35.50
2020	0603	004-113-001	716	255.5	0.50	256.00
2020	0603	004-113-002	716	255.5	0.50	256.00
2020	0603	004-113-003	716	255.5	0.50	256.00
2020	0603	004-113-004	716	255.5	0.50	256.00
2020	0603	004-113-005	716	255.5	0.50	256.00
2020	0603	004-114-001	716	24.5	0.50	25.00
2020	0603	004-114-002	716	24.5	0.50	25.00
2020	0603	004-114-003	716	24.5	0.50	25.00
2020	0603	004-114-004	716	24.5	0.50	25.00
2020	0603	004-114-005	716	24.5	0.50	25.00
2020	0603	004-114-006	716	24.5	0.50	25.00
2020	0603	004-114-007	716	24.5	0.50	25.00
2020	0603	004-114-008	716	24.5	0.50	25.00
2020	0603	005-430-021	716	2203	0.50	2203.50

2020	0603	005-430-051	716	1396.5	0.50	1397.00
2020	0603	005-430-063	716	35	0.50	35.50
2020	0603	005-430-064	716	35	0.50	35.50
2020	0603	005-430-065	716	35	0.50	35.50
2020	0603	005-430-066	716	35	0.50	35.50
			Totals:	197,479.49	1,906.00	199,385.49

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
May 24, 2021

ITEM FOR COUNCIL CONSIDERATION

Resolution No. 6052, concerning the continuation of Parking and Business Improvement Area Assessment District No. 4, including setting the adjusted general business assessment amount and suspending its application for Fiscal Year 2021-22.

STAFF RECOMMENDATION

Action Item X ; Non-Action Item ___

1. Following the staff report, open the public hearing, receive any testimony and/or protests concerning the continuation of Parking and Business Improvement Area Assessment District No. 4, and close the public hearing.

2. Adopt Resolution No. 6052, continuing the District for Fiscal Year 2021-22, including establishing the adjusted annual general business assessment amount of $122.44, and suspending the assessment for FY 2021-22.

Sample Motion: I move to adopt Resolution No. 6052, as read by title only, continuing Assessment District No. 4 for Fiscal Year 2021-22, establishing the adjusted annual general business assessment amount of $122.44, and suspending its application for Fiscal Year 2021-22.

BACKGROUND

On March 22, 2021, by Resolution No. 6034, the City Council ordered a report on the status and projections for Carpinteria Parking and Business Improvement Area District No. 4 for Fiscal Year 2021-22. On April 26, 2021, by Resolution Nos. 6046 and 6047 (Attachment B), the City Council accepted the Annual Report and budget, and scheduled a public hearing for May 24, 2021, in order to consider continuation of the District for another year.

The Parking and Business Improvement Area (PBIA) Assessment District No. 4, was formed in September 1986 with the adoption of City Ordinance No. 393 pursuant to the California Parking and Business Improvement Area Law of 1979, which has been updated over time and is now codified as California Streets and Highways Code Section 36500.

Parking and Business Improvement Areas are formed to enhance a specific area and increase customer/ tourist appeal. This is accomplished through parking improvements, business promotions, marketing studies, parades and increased public services like restroom and sidewalk cleanings that would not normally be offered by the City. The City Council appoints a seven-member Advisory Board to address the operations of the PBIA District. The Board, known as the Downtown "T" Business Advisory Board or DTBAB, prepares an Annual Report and makes recommendations on assessment levels, budget, and related topics. The Annual Report includes the recommendations of the DTBAB and is a part of Exhibit 1 to the attached Resolution No. 6052.

The Assessment District collects fees from two categories:

> General Assessment Fee: Applies to all businesses within the District with revenue used for promotion, maintenance, and revitalization activities within the District. Currently the general assessment fee is suspended for Fiscal Year 2021-22 to support Downtown "T" businesses during the COVID-19 pandemic.
>
> Special Parking Assessment Fee: Applies only to selected businesses based on their respective parking shortfall as specified by City Zoning Code and a benefit ratio. The benefit ratio is based on a business's proximity and accessibility to the location of a specific parking improvement. The revenue is used for acquisition, construction, and maintenance of those specific sub-area parking improvements. Specifically, the City maintains three publicly owned parking lots that are improved and maintained in part by the District. The special parking assessment fees are currently not active.

In 2011 the DTBAB recommended and the City Council approved an increase in the general assessment and the addition of an annual inflationary adjustment. The general assessment fee had not been updated for some time nor had it been adjusted for inflationary factors. Each year the general assessment fee is reviewed and adjusted based on an inflationary index.

DISCUSSION

The purpose of this public hearing is to hear any protests against continuing the Parking and Business Improvement Area Assessment District No. 4 and levying assessments for Fiscal Year 2021-22. For the past few years, the DTBAB has recommended and the Council has approved suspending the application of the inflationary index adjustment on the general assessment. Since 2011, the general assessment has been adjusted four times. The Board is recommending the suspension of the general assessment fee for Fiscal Year 2021-22 to support Downtown "T" businesses during the COVID-19 pandemic. The annual inflationary index used for this assessment is the March to March Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers for Los Angeles-Riverside-Orange County, California. For Fiscal Year 2021-22 the application of the inflationary index on the General Assessment Fee will have no effect due to the suspension of the General Assessment Fee.

The table below shows the adopted general assessment (without the inflationary index) and the general assessment (with the inflationary index) and their corresponding revenues for

the current, last, and proposed fiscal years. The table also shows the difference between revenue with the inflationary index and without.

	Without Inflationary Index			With Inflationary Index		
Fiscal Year	Adopted General Assessment Fee	Revenue	CPI %	General Assessment Fee	Revenue	Difference
2014-15	$119.00	$15,589.00	0.99%	$120.17	$15,742.00	$153.00
2015-16	$119.25	$14,072.00	0.21%	$119.50	$14,101.00	$29.00
2016-17	$119.25	$15,503.00	1.34%	$120.84	$15,709.00	$206.00
2017-18	$119.25	$15,145.00	2.42%	$122.14	$15,512.00	$367.00
2018-19	$119.25	$15,145.00	3.89%	$123.88	$15,733.00	$588.00
2019-20	$119.25	$14,429.00	2.68%	$122.45	$14,816.00	$387.00
2020-21	$119.25	$15,145.00	2.18%	$121.85	$15,597.00	$452.00
2021-22	$119.25	$15,026.00	2.67%	$122.44	$15,427.00	$401.00

Note: The above revenue assumes 100% of businesses in the District are paying the General Assessment Fee, except for FY 2020-21 and FY 2021-22, where General Assessment Fees were suspended.

POLICY CONSISTENCY

The process for continuation of Assessment District No. 4 is consistent with the requirements laid out in Chapters 3 and 4 of the "Parking and Business Improvement Area Law of 1989" of the California Streets and Highways Code.

FINANCIAL CONSIDERATIONS

Total revenue from the District is projected to be $0.00 for Fiscal Year 2021-22 since the general assessment fee is suspended for Fiscal Year 2021-22. The proposed expenses/revenues for Fiscal Year 2021-22, and beginning/ending fund balance for the Parking and Business Improvement Area Fund are shown on the following page. The DTBAB anticipates using the projected PBIA Fund balance of $21,272 (as of 6/30/21) to continue to pay for promotion and maintenance activities in the District for Fiscal Year 2021-22.

CITY OF CARPINTERIA
Assessment District No. 4
Parking and Business Improvement Area Fund 38
General Business Assesment Budget
FY 2021-2022

Estimated Fund Balance on 7/1/21	**$**	**21,272.00**
General Assessment	**$**	**-**
Estimated General Assessment Revenue 2021-2022	**$**	**-**
Estimated Parking Lot Assessment Revenue 2021-2022	**$**	**-**
Total Estimated Revenue	**$**	**-**
Budgeted Expenditures	**$**	**18,250.00**

Estimated General Fund Subsidy to Cover Parking Lot #3 Debt

Item Description		FY 21/22 Proposed Budget
Employee Salaries		
Portion of Annual Salary Attributed to DTBAB		$ 5,250.00
Staff Liaison Work		
SUB TOTAL		$ 5,250.00
Contract Services (210-161-5301)		
Laundering Banners		$ 500.00
PBIA Portion of Independence Day Parade		$ 1,800.00
PBIA Portion of Holiday Spirit Parade		$ 1,800.00
SUB TOTAL		$ 4,100.00
Printing & Advertising (210-161-5500)		
Advertisements (Halloween & DTBAB Mtgs.)		$ 1,000.00
SUB TOTAL		$ 1,000.00
Dues & Subscriptions (210-161-5510)		
BMI/ASCAP Musical Licensing		$ 1,500.00
SUB TOTAL		$ 1,500.00
Equipment/Office Rent & Leases (210-161-5536)		
Downtown "T" Washing Stations		$ -
SUB TOTAL		$ -
Supplies & Materials (210-161-5560)		
Banner Setup/Hardware		$ 500.00
Halloween Candy		$ 200.00
SUB TOTAL		$ 700.00
Street Maintenance (210-431-5302)		
Downtown "T" Trash Can Steam Cleaning		$ 5,700.00
SUB TOTAL		$ 5,700.00
Transfers In / (Transfers Out)		
Transfers In		
(Transfers Out)		
SUB TOTAL		$ -
GRAND TOTAL OF EXPENSES		**$ 18,250.00**
Projected Fund Balance (as of 6/30/22)		**$ 3,022.00**

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

Notice of this hearing was published in the Coastal View newspaper on May 13, 2021. This Public Hearing is held for merchants within the District who wish to protest or otherwise make comment on the proposed assessment increases. If written protests are received from the owners of businesses in the proposed area which will pay 50 percent or more of the assessments proposed to be levied, then the existing fee will not continue and no further action can be taken for a period of one year. Protests are to be delivered to the City Clerk at or before the fixed time of the Public Hearing on May 24, 2021. All written protests, either submitted at the City Council hearing or received by the City prior to the hearing shall contain: The name of the establishment, the owner of the establishment as recorded with the City, the nature of the protest, and a signature and date from the business owner on file with the City.

OPTIONS

1. Following the staff report, open the public hearing and receive any testimony and/or protests concerning the continuation of Parking and Business Improvement Area Assessment District No. 4 for Fiscal Year 2021-22, to include the suspension of the general business assessment and close the public hearing and continue the District for Fiscal Year 2021-22, by adopting the attached Resolution No. 6052 (Staff Recommendation).
2. The City Council could choose not to continue the District; however, that would prevent the City from collecting any future revenue from the PBIA District and providing the related services, such as parking improvements/maintenance, marketing and promotion.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Proposed Resolution No. 6052
Attachment B: Adopted Resolution Nos. 6046 and 6047

Staff contact:
Brian C. Barrett,
Assistant to the Public Works Director
(805) 755-4446; brianb@ci.carpinteria.ca.us

Brian C. Barrett
Signature

Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@ci.carpinteria.ca.us

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400; daved@ci.carpinteria.ca.us

Signature

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ATTACHMENT A
PROPOSED RESOLUTION NO. 6052

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RESOLUTION NO. 6052

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA CONTINUING THE CARPINTERIA PARKING AND BUSINESS IMPROVEMENT AREA DISTRICT NO. 4 FOR FISCAL YEAR 2021-22 AND IMPOSING CERTAIN ASSESSMENTS THEREIN PURSUANT TO THE CALIFORNIA PARKING AND BUSINESS IMPROVEMENT AREA LAW OF 1989

WHEREAS, the Downtown "T" Business Advisory Board of the City of Carpinteria heretofore filed with this City Council a Report in writing dated April 26, 2021, presenting certain matters relating to imposing and modifying assessments for and continuing the Carpinteria Parking and Business Improvement Area District No. 4, which Report was approved by this City Council on April 26, 2021, by Resolution No. 6046; and

WHEREAS, by Resolution 6047, adopted April 26, 2021, and by subsequent action, this City Council designated Monday, May 24, 2021 at the hour of 5:30 P.M. in the City Hall, at 5775 Carpinteria Avenue, Carpinteria, California, as the time and place for the public hearing of protests and objections in relation to said assessments and notices of said hearing were duly posted and published, and affidavits of said posting and publication have been duly filed; and

WHEREAS, at the time and place published in accordance with State law, a hearing was duly held by this City Council at which time no substantial protests or objections were presented, and this City Council gave all persons present an opportunity to be heard in respect of any matter relating to the work or assessment proposed in said Resolution of Intention; and

WHEREAS, this City Council has taken evidence relating to whether public convenience and necessity require said work or improvement and also evidence relating to said proposed work, the boundaries of the proposed assessment district and sub-areas thereof and the benefits to the property to be included in the proposed assessment district and sub-areas thereof, and is fully informed in the premises; and

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. That none or an insufficient number of protests or objections having been filed, and the City Council does hereby approve, confirm and adopt the Report of the Downtown "T" Business Advisory Board, dated April 26, 2021, and the plans, estimate, diagram and assessment contained in said Report and attached in Exhibit 1.

SECTION 2. That each and all documents, resolutions and instruments herein before referred to in connection with aforesaid proceedings are on file in the office of the City Clerk of the City of Carpinteria and are open to public inspection, and the same and each and all of them are expressly made a part hereof.

SECTION 3. That the boundaries of the Parking and Business Improvement Area District No. 4 be unchanged from FY 1997-98.

SECTION 4. That the General Business Assessment, applicable to all businesses within the Improvement Area District No. 4, be suspended for FY 2021-22 to support Downtown "T" businesses during the COVID-19 pandemic.

SECTION 5. The debt for the creation of Parking Lot No. 3 has been paid off and there will be no parking assessments within Sub-Area "B" assessed per business.

SECTION 6. That based on previous official and unofficial studies including the Advisory Board's report dated April 26, 2021, relating to the City's Downtown Business Area and need for parking, general improvements and for economic growth and stability, as well as staff reports and public testimony presented in connection with the proposal to continue Carpinteria Parking and Business Improvement Area District No. 4, in the opinion of the City Council, businesses lying within the Parking and Business Improvement Area District No. 4 will be benefited by the expenditure of the funds raised by the assessment proposed to be levied. The assessment as adopted will not impair the ability of the District to meet contractual obligations to operate physical improvements.

SECTION 7. That the City Council does hereby order the continued levying of assessment as reflected in the attached Exhibit 1, for the Carpinteria Parking and Business Improvement Area District No. 4, for fiscal year 2021-22.

PASSED, APPROVED AND ADOPTED this 24th day of May 2021, by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

_____
Mayor, City of Carpinteria

ATTEST:

_____
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 24th day of May 2021.

_____
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Peter N. Brown, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

Exhibit 1 to Resolution No. 6052

FY 2021-22 DTBAB Annual Report & Budget

City of Carpinteria
Downtown "T" Business Advisory Board

ANNUAL REPORT RELATIVE TO ASSESSMENT DISTRICT NO.4
Submitted April 26, 2021

BOARD RESPONSIBILITIES

In compliance with local and State regulations, the Downtown "T" Business Advisory Board (DTBAB) is responsible for providing an operational and financial mechanism to acquire, construct, and maintain off-street public parking facilities. Additionally, the Board makes recommendations to the City Council for general promotion of business activities, economic growth and stability in the District, and general maintenance issues within the Downtown "T". The Board has a duty to prepare and present an Annual Report to the City Council that addresses all matters relating to the Assessment District, including the methods and basis of levying the assessments and recommendations on use of funds collected by the District. Prior to preparing this report the Board reviewed the status of delinquent assessment fees and changes that have taken place on the assessment roll during the past year.

BACKGROUND

California State Law and Streets and Highways Code Sections 36500-36504 prescribe the process for levying assessments and establish guidelines for the appointment of an Advisory Board to make recommendations on assessments and use of funds collected by the Assessment District. The Downtown "T" Business Advisory Board was created in 1990 pursuant to the California Parking and Business Improvement Area Law of 1989 and was composed of five members (three assessment paying members and two at-large members). On June 24, 2019 the City Council restructured the Downtown "T" Business Advisory Board to seven members (four assessment paying members and three at-large members), as well as three alternate members. The members are appointed by the Mayor, subject to the advice and consent of the City Council. They serve at the pleasure of the City Council without pay. Four of the members must represent businesses paying assessment fees in Assessment District No. 4. The remaining three members, while preferably business-related and representative of the Assessment District, may be any qualified persons as determined by the Council. In addition, to the seven members, the City Council also created three alternate members to assist in obtaining a quorum.

ASSESSMENT DISTRICT NO. 4

Advisory Board

The Downtown "T" Business Advisory Board meets at City Hall at 8:30 a.m. on the first Thursday of every month. Meetings are conducted in accordance with the Brown Act and are open to the public.

Current Board members:

Roxanne Barbieri (Chair)	Assessment Paying Mbr. (Roxanne's A Wish and A Dream)
Mary Beth Radley	Assessment Paying Member (Homestead Antiques & Trading)
Vacant	Assessment Paying Member
Vacant	Assessment Paying Member
Monica Solórzano	At-Large Member
Vacant	At-Large Member
Vacant	At-Large Member
Vacant	Alternate Boardmember
Vacant	Alternate Boardmember
Vacant	Alternate Boardmember

District Boundaries

The boundaries of Carpinteria Assessment District No. 4 include the areas adjacent to Linden Avenue from the railroad to Carpinteria Avenue and from Holly Avenue to Palm Avenue. All businesses located within the boundary of the Carpinteria Parking and Business Improvement Area District No. 4 are subject to a general business improvement assessment as set by City Ordinance and, where applicable, a special parking benefit assessment fee based on parking requirements as outlined in the City's zoning ordinance. The District Boundaries can be found following this report.

PARKING ASSESSMENT

Businesses within the boundaries of the Assessment District are subject to a special parking benefit assessment fee, which is used to reimburse the City's General Fund for the costs associated with the City's three parking lots. By City Ordinance No. 393, the funds derived from this assessment must be used exclusively for the purpose of acquisition, construction, and maintenance of off-street parking.

The criteria used for establishing parking assessments is based on the parking requirement per the zoning ordinance, less any on-site parking provided by the business, adjusted to reflect the benefit derived from the parking lot based on distance and accessibility to the parking lot.

- **Parking Lot # 1** (Located on 9th Street between Yucca Lane and Elm Street)
  The funding program for this parking lot, which was financed through the sale of serial bonds, was paid off in 1988 by means of property assessments on the individual property owners. In FY 1996-97 an assessment fee was levied on businesses adjacent to Parking Lot #1 to reimburse the City for costs incurred for resurfacing of the parking lot. Final payments on this assessment were completed in June, 2006.

- **Parking Lot #2** (Located on Cactus Lane)
  The funding program for Parking Lot #2 was established in FY 1987-88. SB 959 Grant monies were used to fund a portion of the cost and funding of the balance was shared equally by the City and the businesses located in the area of benefit. The business share of the assessment was paid off in June, 1997.

- **Parking Lot #3** (Located at the Amtrak Station on Linden Ave. and Fifth Street)
  Parking Lot #3 was completed in FY 1989-90. SB 959 Grant monies were used on this project and, since this lot was intended to benefit both the downtown and the beach area, a portion of the cost was funded through the Tidelands Trust Fund as well as the City's General Fund. Businesses located in the proximity of Parking Lot #3 were assessed for the construction of the parking lot. This assessment was paid off in 2018.

Board Recommendation:

The Downtown "T" Business Advisory Board recommends the following to the City Council:

Parking Lot # 1, Parking Lot #2, and Parking Lot #3
Parking Lots #1, #2, and #3 are paid off. No action taken by Board.

GENERAL BUSINESS ASSESSMENT

All businesses located within the boundaries of District No. 4 are required to pay a general business assessment fee.

As outlined by City Ordinance No. 393, funds derived from the general business improvement assessment are restricted funds and must be used exclusively for the benefit of general business revitalization, promotion and improvement within the boundaries of the Parking and Business Improvement Assessment District No.4.

The General Business Assessment fee for all businesses located within the Parking and Business Improvement Area District No. 4 had not been increased since 1991 when City Resolution No. 1998 increased the assessment from the Fifty Dollars ($50.00) set by Ordinance in 1988, to One Hundred Dollars ($100.00) per business per year. On June 27, 2011, the annual general assessment was increased to One Hundred Fifteen Dollars ($115.00) per business per year, including an annual inflationary adjustment with a maximum increase of 3% annually. In 2012, the general assessment fee was adjusted to $117.00 and in 2013 was $119.00 following the inflationary adjustments. For Fiscal Year 2020-21, the Board suspended the general assessment to support Downtown "T" businesses during the COVID-19 pandemic. The Board recommends continuing the suspension of the general assessment as a good faith effort to the struggling Downtown business community and because there is still uncertainty in the ability of businesses to reopen in the next fiscal year due to the pandemic.

The annual inflationary index for this assessment is the Consumer Price Index for Urban Wage Earners and Clerical Workers for Los Angeles-Riverside-Orange County, CA. The calculation is based on a March to March increase evaluation, in accordance with other City fee adjustments. For the past couple of years, the Board has recommended that the inflationary index be suspended.

Board Recommendation:

The Downtown "T" Business Advisory Board recommends the following to the City Council:

> The General Business Assessment annual fee which is applicable to all businesses located within the boundaries of Assessment District No. 4, be suspended for FY 2021-22 to support Downtown "T" businesses during the COVID-19 pandemic and to send out a letter to Downtown "T" businesses explaining the general business assessment suspension and informing them that they will still receive promotion and maintenance of the Downtown "T".

FUNDING OF DTBAB EVENTS AND ACTIVITIES

With the adoption of a City Marketing Plan in 1993, the City Council authorized the PBIA Board to fund events and activities in the Downtown "T" with monies derived from the annual General Business Assessment fees. The use of the restricted business assessment fees as the primary funding source changed the scope of the 1993 City Marketing Plan, at least geographically, from focus on a "Community-wide" plan to a Downtown "T" plan.

The Downtown "T" Business Advisory Board budget allocates the fees for planning and promotion of events held in the Downtown "T", as well as cooperative advertising programs, preparation and distribution of a courtesy map listing merchants in the Downtown "T", maintenance and replacement of the existing flag (banner) systems, a signage program, and many other maintenance/improvement activities.

It should be noted that the Project Carpinteria Committee, which was formed under the Marketing Plan and made up of PBIAAB members and representatives of the Carpinteria Valley Chamber of Commerce, has been dissolved and is no longer an active Committee under the Downtown "T" Business Advisory Board.

In October, 2007 the City Council approved the formation of a more inclusive community committee, separating it from the PBIAAB. Funding for the new "Carpinteria First" Committee was provided by the General Fund, with the expectation that the Committee would focus on events and activities that benefit the entire community. The Carpinteria First Committee was dissolved in 2019.

The Downtown "T" Business Advisory Board continues to have the responsibility and duty to oversee the Assessment District parking and business assessment fees in compliance with State regulations, including the responsibility to promote and encourage the economic growth and stability of the district. The Board also continues to plan and promote activities and events in the Downtown "T".

The DTBAB reviewed the proposed 2021-22 budget prepared by City staff. The balanced budget included various promotional, marketing, maintenance, improvements and special events that highlight the Downtown "T". In adopting the budget, the DTBAB recommends that the budget be reviewed during the next fiscal year to explore ways to reduce the costs of the special events and parades while increasing the funds allocated to promotions and marketing.

PROPOSALS

The Downtown "T" Business Advisory Board recommends the following proposals to the City Council:

1. Although delinquent in the payment of general business assessment fees, the delinquent merchants continue to receive the benefits funded by the business assessment fees. The Council is urged to continue to support staff in vigorously pursuing delinquent assessment fees, up to and including Small Claims proceedings, with any appeal made directly to the City Council.

2. Unpaid balances from an individual merchant continue to *not* be forgiven, but the balance due be carried forward and added to assessments billed to that business in the next fiscal year. Those merchants currently delinquent will be sent out a delinquent notice and letter.

PRESENTATION OF REPORT

It is recommended that the City Council accept this report and continue the existing Parking and Business Improvement Area District No. 4 for Fiscal Year 2021-2022, including the various proposals and recommendations associated therewith as presented or with modification.

SUBMITTED April 26, 2021 by:

Brian C. Barrett

Brian C. Barrett, Staff Liaison
Downtown "T" Business Advisory Board

CITY OF CARPINTERIA
Assessment District No. 4
Parking and Business Improvement Area Fund 38
General Business Assesment Budget
FY 2021-2022

Estimated Fund Balance on 7/1/21	**$**	**21,272.00**
General Assessment	**$**	**-**
Estimated General Assessment Revenue 2021-2022	**$**	**-**
Estimated Parking Lot Assessment Revenue 2021-2022	**$**	**-**
Total Estimated Revenue	**$**	**-**
Budgeted Expenditures	**$**	**18,250.00**

Estimated General Fund Subsidy to Cover Parking Lot #3 Debt

Item Description		FY 21/22 Proposed Budget
Employee Salaries		
Portion of Annual Salary Attributed to DTBAB		$ 5,250.00
Staff Liaison Work		
SUB TOTAL		$ 5,250.00
Contract Services (210-161-5301)		
Laundering Banners		$ 500.00
PBIA Portion of Independence Day Parade		$ 1,800.00
PBIA Portion of Holiday Spirit Parade		$ 1,800.00
SUB TOTAL		$ 4,100.00
Printing & Advertising (210-161-5500)		
Advertisements (Halloween & DTBAB Mtgs.)		$ 1,000.00
SUB TOTAL		$ 1,000.00
Dues & Subscriptions (210-161-5510)		
BMI/ASCAP Musical Licensing		$ 1,500.00
SUB TOTAL		$ 1,500.00
Equipment/Office Rent & Leases (210-161-5536)		
Downtown "T" Washing Stations		$ -
SUB TOTAL		$ -
Supplies & Materials (210-161-5560)		
Banner Setup/Hardware		$ 500.00
Halloween Candy		$ 200.00
SUB TOTAL		$ 700.00
Street Maintenance (210-431-5302)		
Downtown "T" Trash Can Steam Cleaning		$ 5,700.00
SUB TOTAL		$ 5,700.00
Transfers In / (Transfers Out)		
Transfers In		
(Transfers Out)		
SUB TOTAL		$ -
GRAND TOTAL OF EXPENSES		**$ 18,250.00**
Projected Fund Balance (as of 6/30/22)		**$ 3,022.00**

ATTACHMENT B
ADOPTED RESOLUTION NOS. 6046 and 6047

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RESOLUTION NO. 6046

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ACCEPTING AND ORDERING THE FILING OF THE REPORT MADE PURSUANT TO THE REQUIREMENTS OF RESOLUTION NO. 6034 OF SAID COUNCIL PARKING AND BUSINESS IMPROVEMENT AREA DISTRICT NO. 4 (FY 2021-22)

WHEREAS, the City Council of the City of Carpinteria, California, did in Resolution No. 6034, adopted March 22, 2021, pursuant to the provisions of Chapters 3 and 4 "Parking and Business Improvement Area Law of 1989" of the State of California (Part 6 of Division 18 Section 36530 et seq. of the Streets and Highways Code of said State), require the Downtown "T" Business Advisory Board to make and file with the Clerk of the City Council a report in writing, presenting certain matters relating to the proposed acquisition, construction or maintenance of parking facilities for the benefit of the area; decoration of any public place in the area; promotion of public events which are to take place on or in public places in the area; furnishing music in any public place in the area; and general promotion of business activities in the area as contemplated under the provisions of said "Parking and Business Improvement Area Law of 1989"; and

WHEREAS, said Downtown "T" Business Advisory Board, pursuant to the requirements of said City Council as expressed in said Resolution and of said law, did make and on the 26th day of April, 2021, file in the office of the City Clerk (who is ex-officio Clerk of the City Council) of said City, the report in writing responsive to the requirements of said Resolution and as contemplated under the provisions of said "Parking and Business Improvement Area Law of 1989"; and

WHEREAS, said City Clerk has presented the said report to the City Council of said City, and said Council has proceeded to carefully examine, inspect and consider the said report and is satisfied with said report and with each and all of the items therein set forth;

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. That the report of the Downtown "T" Business Advisory Board of the City of Carpinteria, California, bearing date of the 26th of April, 2021, which said report was prepared and filed pursuant to the requirements of the provisions of Resolution No. 6034 of the City Council of said City and in conformity with the provisions of the "Parking and Business Improvement Area Law of 1989," of the State of California, (Part 6 of Division 18 of the Streets and Highways Code of said State), and which said report was filed in the office of the City Clerk of the City of Carpinteria, California, on the 26th day of April, 2021, be and the same is hereby approved as so prepared, presented and filed.

SECTION 2. That the City Clerk shall certify to the passage and adoption of this resolution; shall cause the same to be entered among the original resolutions of the City Council of said City and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED AND ADOPTED this 26th day of April, 2021 by the following called vote:

AYES: COUNCIL MEMBER: ALARCON, CARTY, LEE, CLARK, NOMURA

NOES: COUNCIL MEMBER: NONE

ABSENT: COUNCIL MEMBER: NONE

ABSTAIN: COUNCILMEMBER: NONE

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 26th day of April, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter N. Brown, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

RESOLUTION NO. 6047

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA DECLARING ITS INTENTION TO ORDER THE CONTINUATION OF AN ASSESSMENT DISTRICT AND COLLECT ASSESSMENTS PURSUANT TO THE PARKING AND BUSINESS IMPROVEMENT AREA LAW OF 1989 FOR PURPOSES OF ACQUISITION, CONSTRUCTION OR MAINTENANCE OF PARKING FACILITIES AND GENERAL PROMOTION OF BUSINESS ACTIVITIES IN THE AREA DESCRIBED AS SHOWN ON THE PLAN AND DIAGRAM FOR THE FISCAL YEAR COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022; AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO -- CARPINTERIA PARKING AND BUSINESS IMPROVEMENT AREA DISTRICT NO. 4 (FY 2021-22)

THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the public interest and convenience require, and that it is the intention of the City Council of the City of Carpinteria, California, to order the continuation of an assessment district known as the Carpinteria Parking and Business Improvement Area District No. 4 and to levy and collect assessments pursuant to the Parking and Business Improvement Area Law of 1989 (Streets and Highways Code 36500 et seq.) and to order the acquisition, construction and maintenance of parking facilities as well as to undertake such other activities for the purpose of the general promotion of business activities within the District as described herein, shown on the diagram and plan for the Carpinteria Parking and Business Improvement Area District No. 4, all as on file in the office of the City Clerk, for the fiscal year beginning July 1, 2021.

SECTION 2. The following summarizes the proposed boundaries, assessments and programs for Fiscal Year 2021-22 for Improvement Area District No. 4:

1. The boundaries of the Parking and Business Improvement Area District No. 4 are proposed to be unchanged from FY 1997-98.

2. The General Business Assessment, applicable to all businesses within the Improvement Area District No. 4, is proposed to be suspended for FY 2021-22 to support Downtown "T" businesses during the COVID-19 pandemic.

3. The debt for the creation of Parking Lot #3 has been paid off and there will be no parking assessments within Sub-Area "B" assessed per business as detailed in the staff report dated April 26, 2021.

4. Proceeds from the General Business Assessment will be used to promote and advertise business activities within the Improvement Area, develop a directional signage program, and contribute to parking lot maintenance activities.

SECTION 3. To expedite the making of said improvement, the City Council may at any time transfer into the Carpinteria Parking and Business Improvement Area District No. 4 Fund, from the General Fund, such sums as it shall deem necessary, and the sums so transferred shall be deemed a loan to such Fund and shall be repaid out of the proceeds of the assessments provided for in this resolution, and pursuant to the provisions of the "Parking and Business Improvement Area Law of 1989," referred to herein.

SECTION 4. That said contemplated work and improvement, in the opinion of the City Council, is of more than local or ordinary benefit, and said Council hereby makes the expense of said work and improvement chargeable upon a district, which district said Council hereby declares to be the district benefited by said work and improvement, and to be assessed to pay the cost and expense thereof, which said district consists of portions of the City of Carpinteria as shown on the Diagram and Plan for said District No. 4 on file in the office of the City Clerk, and to which said Diagram and Plan reference is hereby made for a complete and detailed description of said district, excepting from said district any portion of any public street, alley or court that may be included therein. The said Diagram and Plan so on file shall govern for all details as to the extent of said assessment district.

SECTION 5. Any lots or parcels of land known as public property, as the same is defined in Section 22663, Streets and Highways Code, hereinafter referred to, which are included in the said assessment district, shall be omitted and exempt from the assessment to be made to cover the costs and expenses of said contemplated improvement.

SECTION 6. The improvement contemplated by this Resolution of Intention shall be done under the provisions of the "Parking and Business Improvement Area Law of 1989" (now Part 6 of Division 18 of the Streets and Highways Code of the State of California).

SECTION 7. That Monday, May 24, 2021, at the hour of 5:30 P.M. of said day, be and the same is hereby appointed as the time, and the Council Chamber in the City Hall, at 5775 Carpinteria Avenue in the City of Carpinteria, California, is hereby appointed as the place for hearing protests in reference to said improvement.

SECTION 8. That the City Clerk is hereby authorized, designated and directed to give notice of said hearing in time, form and manner as required by law.

SECTION 9. That the Coastal View, a newspaper of general circulation, published in the County of Santa Barbara and circulated in the City of Carpinteria, California, is hereby designated as the newspaper in which such notice shall be published.

SECTION 10. That this resolution shall take effect immediately, and the City Clerk shall certify to the passage and adoption of this resolution; shall cause the original of the

same to be entered among the original resolutions of the City Council of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED AND ADOPTED this 26th day of April, 2021 by the following called vote:

AYES: COUNCIL MEMBER: ALARCON, CARTY, LEE, CLARK, NOMURA

NOES: COUNCIL MEMBER: NONE

ABSENT: COUNCIL MEMBER: NONE

ABSTAIN: COUNCILMEMBER: NONE

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 26th day of April, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter N. Brown, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
May 24, 2021

ITEM FOR COUNCIL CONSIDERATION

Continuation of the Winter Protection Berm Assessment District No. 5 and Levying the Annual Assessment for Fiscal Year 2021-22 and Related Protest Hearing.

STAFF RECOMMENDATION

Action Item X; Non-Action Item _____

1. Following the Staff Report, open the public hearing, receive any testimony and/or protests concerning the continuation of Assessment District No.5 for Fiscal Year 2021-22, and close the public hearing.

2. Adopt Resolution No. 6051, concerning the continuation of Assessment District No. 5 for Fiscal Year 2021-22.

Sample Motion: I move to adopt Resolution No. 6051, as read by title only, continuing Assessment District No. 5 and levying the annual assessment for Fiscal Year 2021-22.

BACKGROUND/DISCUSSION

The Winter Protection Berm Assessment District No. 5 was formed in 1992 under the provisions of the Municipal Improvement Act of 1913 that is embodied in the California Streets and Highways Code. Additionally, in order to comply with Proposition 218, a vote of land owners within the District was held on January 13, 1997. The recurring annual assessment was approved by 70% of eligible voters. In order to continue the existing annual assessment, the City follows the provisions of the Streets and Highways Code §22620 that applies to all annual assessments levied after the formation of an assessment district.

On March 22, 2021, by Resolution No. 6035, the City Council ordered a report on the status and projections for the Winter Protection Berm Assessment District No. 5 for Fiscal Year 2021-22. On April 26, 2021, the City Council adopted Resolution No. 6048, accepting the District report and setting the matter for a public hearing on May 24, 2021. The purpose of

the public hearing is to hear protests to the proposed assessment and to adopt a resolution to levy the assessment.

POLICY CONSISTENCY

The City's winter protection berm is an important public safety project that protects public and private property improvements along the City Beach in the City of Carpinteria. The intended purpose of the berm is to provide a measure of protection to the housing front and public improvements on the Carpinteria City Beach. Protection is needed during the winter in the event of a severe winter storm. Historically, powerful waves generated by large Pacific Ocean storms have been known to overrun and flood local beaches and coastal structures. The winter protection berm is intended to help reduce the frequency of damage to these improvements which otherwise might occur if no berm was built.

The Safety Element of the City's General Plan and Local Coastal Plan states the following:

Objective S-4: Minimize the potential risks and reduce the loss of life, property and the economic and social dislocations resulting from flooding.

Further policy consistency may be found in the Safety Element's Implementation Measure No. 13:

13. The City shall support and facilitate the current Army Corps of Engineers (ACOE) feasibility study and otherwise pursue long-term solutions for beach nourishment and establishment of a vegetated dune system at City Beach. As an interim measure, and with permission from the Coastal Commission and US Army Corps of Engineers, the City may construct a sand berm on the City Beach parallel to the homes fronting on the beach.

FINANCIAL CONSIDERATIONS

The City utilizes the revenue from Assessment District No. 5 to pay for the construction and removal of the Winter Protection Berm. Should the District not collect the funds as programmed, the City would need to find an alternative source of funds or discontinue the Winter Protection Berm Program.

The proposed action is the next step toward continuing the District funding for annual Beach Berm construction.

District funding	$20,228.34
City Contribution	$15,271.66
Total Annual Cost	$35,500.00

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The minimal protection provided by the berm is not intended to serve as a substitute for any private storm protection improvements or private flood insurance. The winter protection berm is not impervious to being destroyed itself. Even with the winter protection berm in

place, the possibility of damage to public and private improvements by winter storms still exists. A notice of this hearing was published May 13, 2021 in the Coastal View Newspaper, posted at City Hall and mailed to the required mailing list of agencies and interested persons. Staff has received no written protests of the assessment.

OPTIONS

1. Following the Staff Report, open the public hearing and receive any testimony and/or protests concerning the continuation of Assessment District No.5 for Fiscal Year 2021-22 and lose the public hearing and continue the District for Fiscal Year 2021-22, by adopting the attached Resolution No. 6051.
2. The City Council could choose not to continue the District; however, that would prevent the City from collecting any revenue to build the Beach Berm in future years.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Proposed Resolution No. 6051
Attachment B: Adopted Resolution No. 6048

Staff contact:
Brian C. Barrett,
Assistant to the Public Works Director
(805) 755-4446; brianb@ci.carpinteria.ca.us

Brian C. Barrett
Signature

Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@ci.carpinteria.ca.us

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us

Signature

Attachment A

Proposed Resolution No. 6051

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RESOLUTION NO. 6051

A RESOLUTION OF THE CARPINTERIA CITY COUNCIL LEVYING THE ANNUAL ASSESSMENT FOR ASSESSMENT DISTRICT NO. 5 (Pursuant to the Municipal Improvement Act of 1913)

WHEREAS, the City Council has taken a series of actions preliminary to assessing the parcels of real property within the boundaries of Assessment District No. 5; and

WHEREAS, the City Council adopted Resolution No. 6035, initiating proceedings for the improvement described therein under the Municipal Improvement Act of 1913, and directed the Engineer of Work for the Assessment District to prepare the Report required by Section 10203 and following of the Streets and Highways Code; and

WHEREAS, the Report describes the District improvements generally as follows: the annual installation and removal of the Carpinteria Beach Winter Protection Berm that is located along the entire length of the Carpinteria City Beach between Linden Avenue and the western boundary of the City of Carpinteria; and

WHEREAS, the Engineer of Work filed the Report on April 26, 2021 as directed, and the City Council adopted Resolution No. 6048 to levy and collect assessments within the Assessment District for fiscal year 2021-22 and set a public hearing to be held on May 24, 2021 at Carpinteria City Hall, 5775 Carpinteria Avenue, Carpinteria, CA 93013. Notice of the hearing was given in the time and manner required by law.

WHEREAS, at the public hearing, the City Council afforded to every interested person an opportunity to make a protest to the annual report either in writing or orally, and the City Council has considered each protest received.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The City Clerk has determined that a majority protest does not exist.

SECTION 2. The City Council hereby confirms the Engineer's Report attached as Exhibit 1, orders the improvement as described and hereby levies the assessment set forth therein for fiscal year 2021-22.

SECTION 3. The City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original resolutions of the City Council of the City of Carpinteria and shall make a minute of the passage and adoption thereof in the records of the proceedings of the Carpinteria City Council in the minutes of the meeting at which this resolution is passed and adopted.

PASSED, APPROVED AND ADOPTED this 24th day of May, 2021 by the following called vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

Attest:

_____
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on May 24, 2021.

_____
City Clerk, City of Carpinteria

Approved as to form:

_____
Peter N. Brown, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

Exhibit 1 to Resolution No. 6051

Assessment District No. 5
Engineer's Report for 2021-22

City of Carpinteria Assessment District #5

The Carpinteria Beach Winter Protection Berm

District's Engineer's Report

Fiscal Year 2021 – 22

This report contains the following parts:

A. Plans and specifications of the winter berm project.

B. An estimate of the costs of the project.

C. An assessment role.

D. A statement of the method in which project costs were apportioned to each benefited parcel of land within the district.

E. A list of the names and addresses of each owner of property within the district's boundaries known to the City.

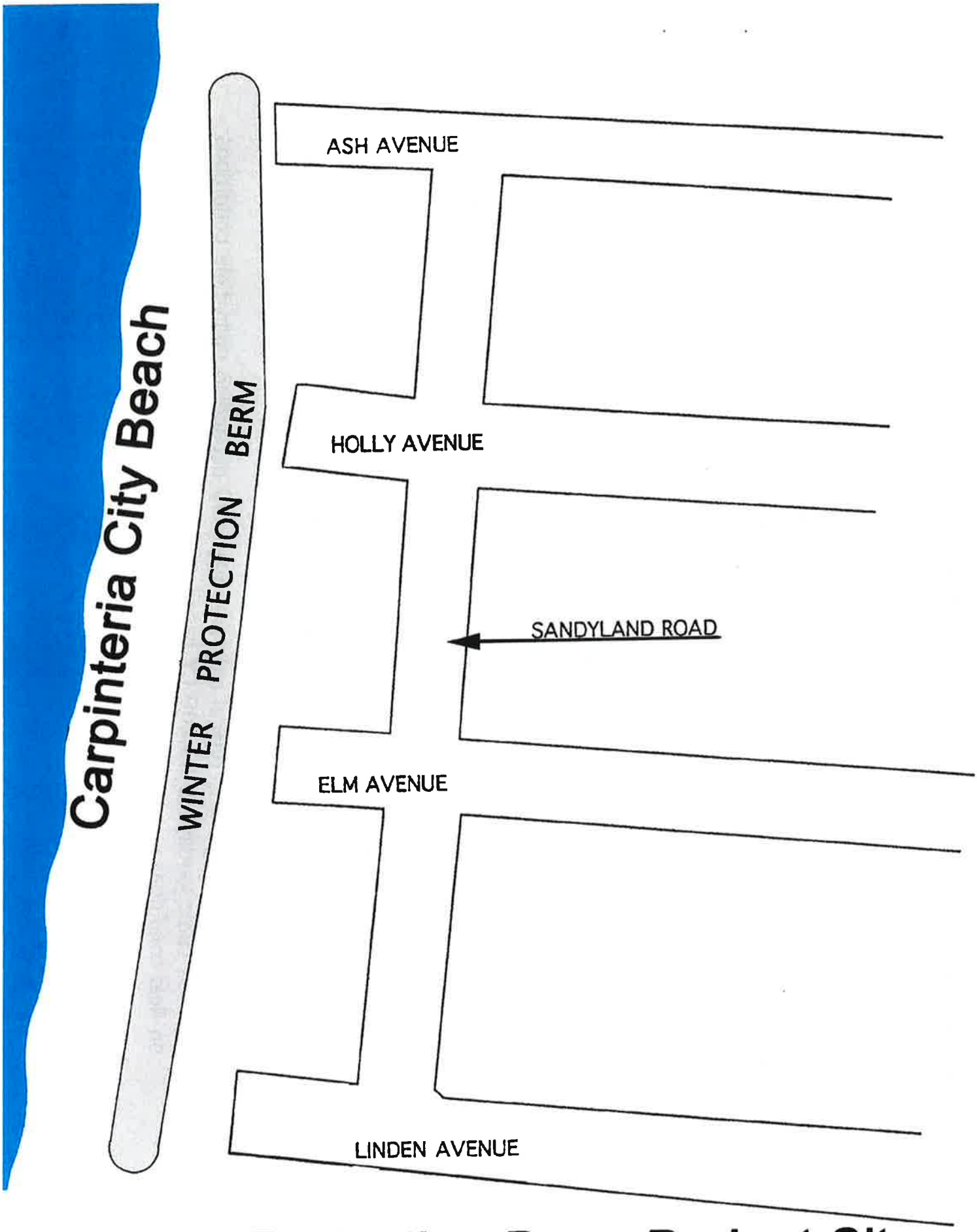
F. An assessment diagram.

G. A statement which confirms the collection of assessments for the project may be subsequent to the work for the project.

H. A statement of the total amount of assessments for all properties with in district's boundaries which remains unpaid and the total true value, as near as may be determined, of the parcels of land and improvements that are proposed to be assessed. This is provided pursuant to §2961 of California's Streets and Highways Code known as the Majority Protest Act of 1931.

PART A

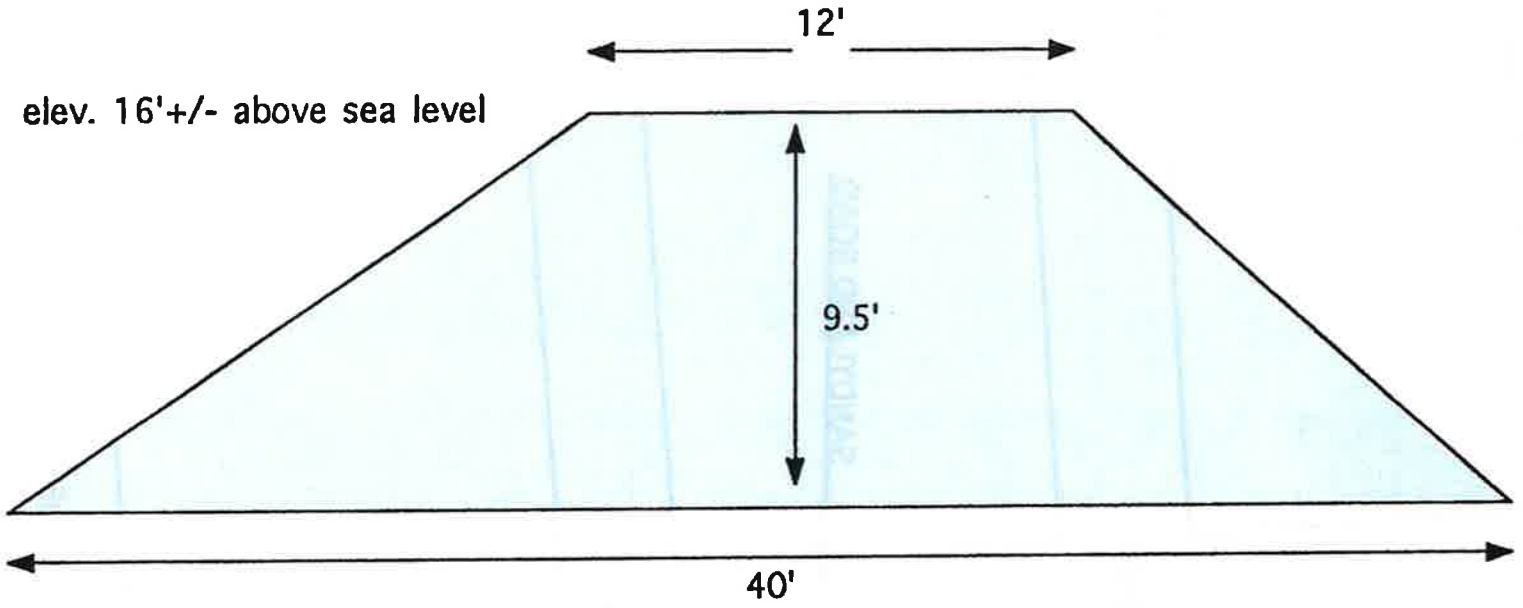
Plans and Specifications for the Project



Winter Protection Berm Project Site

Carpinteria, California 93013

CITY OF CARPINTERIA WINTER PROTECTION BERM (TYPICAL SECTION)



Typical Section
(no scale)

Material for construction of berm shall be bulldozed from seaward side during low tide

Notes:

1. Typical section diagram is typical only and may vary depending upon field conditions
2. Estimated cubic yardage is 13,200 CY based on 1,440 linear feet. This will vary depending on field conditions.

PART B

Estimate of Project Cost

PART B

Engineer's Report
Estimate of Project Cost
Carpinteria City Beach Winter Protection Berm
Fiscal Year 2021-2022

The following estimate of project cost for the Carpinteria City Beach Winter Protection Berm is prepared in order to determine the anticipated cost of installing, maintaining, and removing the annual project. Variables that exist in this estimation include not knowing what beach conditions will be for the berm installation in the fall, what level of maintenance will be necessary to keep the berm intact during the winter and how much machine time will be needed to remove the berm in the springtime. Other components of the cost estimate are more reliable. These components include the cost of biological reporting and project administration.

The installation of the winter protection berm is accomplished by a negotiated contract pursuant to 22032(a) of the California Public Contract Code. This code states that public projects of forty-five thousand dollars ($45,000) or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order.

The cost to construct the berm in 2021-2022 Fiscal Year is estimated to be $12,000. This amount is based upon the following breakdown;

Machine time	$12,000.00

The quantity of maintenance needed throughout the winter storm season is based upon the severity of weather encountered during the time the berm is in place. Some winters require no maintenance while others can require a significant maintenance effort. An amount should be contributed each year in an effort to anticipate some level of maintenance. Again based upon empirical data, a contribution of five thousand dollars per year should on average be adequate.

$5,000.00

Removal of the berm in order to return the berm material to the upper tidal zone and to reconfigure the beach to a natural spring profile also varies for several reasons. Should the winter be exceptionally mild, and the berm remains one hundred percent intact, a greater amount of time will be required to remove it. After some winter seasons, a significant portion of the berm is eroded away, reducing berm removal costs. Removal costs can thereby vary significantly from year to year.

An estimated cost for this procedure equals $12,000.00

Biological monitoring is a requirement of the Army Corps of Engineers and California Coastal Commission who grants authority to the City to do this project. Under the monitoring plan, the California grunion and snowy plover bird must be studied each season in order to insure mechanical beach sand movement does not interfere with the

spawning or nesting grounds. This procedure is performed by City staff with consultation being performed by a qualified biologist.

The cost of this operation equals $ 2,000.00

The general administration of the berm project overall includes the coordination for construction of the berm, supervision of the construction, any general or related tasks associated with berm management, monitoring of the berm in the winter to watch for berm erosion, preparation of the reports that must be submitted to the Army Corps of Engineers and the California Coastal Commission, berm assessment accounting and management

The cost of this operation equals $4,500.00

Based, therefore, on the above anticipated cost of the project,
the estimated cost in the fiscal year 2021-2022 would be thirty-five thousand five-hundred dollars. ($35,500).

The Assessment District No. 5 total assessment was set in January 1997 by a mail ballot. In that process, the total District fees were set at **Twenty thousand two hundred twenty eight and 34/100 dollars ($20,228.34).**

The City of Carpinteria may not raise that assessment without an affirmative vote of the affected property owners. As such, in 2021-22 the City will contribute to the District in an amount of fifteen thousand two-hundred seventy one dollars and 66 cents ($15,271.66). **Therefore the net amount assessable on land within the district is Twenty thousand two hundred twenty eight dollars and 34 cents ($20,228.34).**

PART C

An assessment role of the owners of parcels
of land within the assessment district.

City of Carpinteria Assessment District #5 FY 2021-22

PART C An assessment role of the parcels
of land within the assessment district.

Owner	APN	Total Assessment
Seahorse Trust 1/15/03 3612 Piffer Road SE, Olympia, WA, 98501	003-470-008	$500.52
Claire Roberts, Trustee (for) Roberts Fam Tr-B 3330 Foothill Road, Carpinteria, CA, 93013	003-470-010	$494.21
City of Carpinteria 5775 Carpinteria, Carpinteria, CA, 93013	003-470-013	$15,271.66
Tharrell D./ Dinah L. Ming 1113 Tam O Shanter Drive, Bakersfield, CA, 93309	003-490-001	$547.90
Brittany L. Barnes 1155 N Central Ave #209, Glendale, CA, 91202	003-760-001	$235.87
Mulford Family Trust 4709 Sandyland Road #2, Carpinteria, CA, 93013	003-760-002	$235.87
Campbell Sandyland LLC 15421 Chemical Lane, Huntington Beach, CA, 92647	003-760-003	$235.87
James/ Carol Miller 31838 Foxfield Drive, Westlake Village, CA, 91361	003-760-004	$235.87
Grayer Family GST Exempt Trust 14903 Valley Vista Blvd., Sherman Oaks, CA, 91403	003-760-005	$235.87
John M. Edmonston 1517 Wilson Avenue, San Marino, CA, 91108	003-760-006	$235.87
AMSS LLC 210 South Orange Grove Boulevard, Pasadena, CA, 91105	003-760-007	$235.87
Ruth Giacopuzzi 22419 Gilmore Street, Canoga Park, CA, 91304-3707	003-760-008	$235.87
Frank/ Margaret Roughan Family Trust 7/10/96 4709 Sandyland Road #3, Carpinteria, CA, 93013	003-770-001	$235.87
Mulford Family 2002 Disclaimer Trust Mulford 4709 Sandyland Road #2, Carpinteria, CA, 93013	003-770-002	$235.87
Rodney A./ Ann B. Resnik Trustees (for) Resnik Liv 1988 352 Calle Converse, Camarillo, CA, 93010-1836	003-770-003	$235.87
Resnik 1988 LIV TR 352 Calle Converse, Camarillo, CA, 93010-1836	003-770-004	$235.87
Lee Jamieson 3101 State Road, Bakersfield, CA, 93308	003-800-001	$235.87
Krystyna Jamieson 3101 State Road, Bakersfield, CA, 93308	003-800-002	$235.87

City of Carpinteria Assessment District #5 FY 2021-22

PART C An assessment role of the parcels
of land within the assessment district.

Owner	APN	Total Assessment
Dennis Maul Sales, Inc. 2729 21st Street, Bakersfield, CA, 93301	003-800-003	$244.52
4975 Sandyland Road Association 4975 Sandyland Road #101, Carpinteria, CA, 93013	003-830-001	$193.80
Charles R./ Alleman 2004 N. Tracy Road, Simi Valley, CA, 93063	003-830-002	$193.80
4975 Sandyland Road Association 3324 State Street #F, Santa Barbara, CA, 93105	003-830-003	$193.80
4975 Sandyland Road Association 4975 Sandyland Road #104, Carpinteria, CA, 93013	003-830-004	$193.80
4975 Sandyland Road Association 1466 Equistrian Avenue, Thousand Oaks, CA, 91360	003-830-005	$193.80
4975 Sandyland Road Association 4194 Regal Oak Drive, Encino, CA, 91436	003-830-006	$193.80
Kathleen Ann Daley Schroeder 5075 East Powers Avenue, Clovis, CA, 93611	003-830-007	$193.80
4975 Sandyland Road Association 835 Holly Avenue, Carpinteria, CA, 93013	003-830-008	$193.80
Javier Echeverria 4403 Bear Mountain Boulevard, Bakersfield, CA, 93313	003-830-009	$193.80
Schifrin Family Truat 18764 Fairfield Road, Northridge, CA, 91326	003-830-010	$193.80
4975 Sandyland Road Association 3766 Oleander Drive, Highland, CA, 92346	003-830-011	$193.80
David Blackburn 32451 Mediterranean Drive, Monarch Beach, CA, 92629	003-830-012	$193.80
Ron Palacios P.O. Box 940148, Simi Valley, CA, 93094	003-830-013	$193.80
Brian E. McKee 4212 E. Los Angeles Avenue #3441, Simi Valley, CA, 93063	003-830-014	$193.80
Nancy A. Wright 3153 Scottys Terrace, Simi Valley, CA, 93063	003-830-015	$193.80
Fortner/ Guyor Family Survivors Trust 12/9/2002 P.O. Box 1530, Wrangell, AK, 99929	003-830-016	$193.80
4975 Sandyland Road Association 29480 Bertrand Drive, Agoura Hills, CA, 91301-4126	003-830-017	$193.80
McAdams Family Trust 4/13/12 1311 Kenwood Road, Santa Barbara, CA, 93109	003-830-018	$193.80

City of Carpinteria Assessment District #5 FY 2021-22

PART C An assessment role of the parcels of land within the assessment district.

Owner	APN	Total Assessment
Gerlach Family Living Trust 3/27/97 Joanne C. Gerlach 1186 Deep Wood Drive, Westlake Village, CA, 91362	003-830-019	$193.80
James/ Patricia Riner Ttrust 9/14/92 23222 8th Street, Newhall, CA, 91321	003-830-020	$193.80
Kozman Family Trust 5/27/09 Day Trust 4259 Clarinda Drive, Tarzana, CA, 91356	003-830-021	$193.80
4975 Sandyland Road Association 203 Quincy Avenue, Long Beach, CA, 90803	003-830-022	$193.80
4975 Sandyland Road Association 1784 Collingswood Court, Westlake Village, CA, 91362-4730	003-830-023	$193.80
4975 Sandyland Road Association 3630 Viewcrest Drive, Burbank, CA, 91504	003-830-024	$193.80
4975 Sandyland Road Association 12008 Wood Ranch Road, Granada Hills, CA, 91344-2160	003-830-025	$193.80
James Russo 32314 121 ST E, Juniper Hills, CA, 93553	003-830-026	$193.80
4975 Sandyland Road Association 10726 Esther Avenue, Los Angeles, CA, 90064-3223	003-830-027	$193.80
4975 Sandyland Road Association 4605 Windsor Blvd, Cambria, CA, 93428	003-830-028	$193.80
Clifford H./ Patricia J. Aldrich TR 11/87 707 East Palm #A, Burbank, CA, 91501	003-830-029	$193.80
Genstil Trust 798 Preakness Place, Newbury Park, CA, 91320-4927	003-830-030	$193.80
4975 Sandyland Road Association 91 Dombey Circle, Thousand Oaks, CA, 91360	003-830-031	$193.80
Todhunter Living Trust 47/28/04 3101 Coronado Drive, Fullerton, CA, 92835	003-830-032	$193.80
David Blackburn 32451 Mediterranean Drive, Monarch Beach, CA, 92629	003-830-033	$193.80
Murachanian Family Trust Murachanian 2370 Sherwood Road, San Marino, CA, 91108	003-830-034	$193.80
Frey Family Trust 9/20/90 31349 Cherry Drive, Castaic, CA, 91384	003-830-035	$193.80

City of Carpinteria Assessment District #5 FY 2021-22

PART C An assessment role of the parcels
of land within the assessment district.

Owner	APN	Total Assessment
Ross/McDonough Family Trust 12/03/2013 11601 Wilshire Blvd. #2150, Los Angeles, CA, 90025	003-830-036	$193.80
Tybarca Sortino Partners, LLC (DE) Friedman 31200 Cedar Valley Drive, Westlake Village, CA, 91362-4035	003-840-013	$251.03
Patrick/ Merry G. Henry 2007 Revocable Living Trust 139 Wood Duck Avenue, Sanger, CA, 93657	003-840-014	$251.03
PANT PROPERTIES, LP 18537 Parthenia Street, Northridge, CA, 91324-4026	003-840-015	$251.03
Mezzio, Sandra Separate Property Trust Mezzio 198 Tiburon Lane, Santa Barbara, CA, 93108	003-840-016	$251.03
Susan Lynn Smith 119 4th Street, Seal Beach, CA, 90740	003-840-017	$251.03
Mary M. Clark, Trustee 8/30/88 4925 Sandyland Road # F, Carpinteria, CA, 93013-2357	003-840-018	$251.03
John D./ Christina Lund Revocable Living Trust 98 Olive Mill Lane, Santa Barbara, CA, 93108	003-850-013	$369.40
Jack L. Sinclair 800 W 1st Street #2308, Los Angeles, CA, 90012	003-850-014	$251.03
Garcia Family Trust 10/30/02 Jensen 5301 Scott Robertson Road, Hidden Hills, CA, 91302	003-850-015	$251.03
Bama & Bampa Exemption Trust 9/7/05 888 Calle Del Norte, Camarillo, CA, 93010	004-090-001	$235.30
Louis/ Jacqueline Carnevale, Trustees 4867 Sandyland # B, Carpinteria, CA, 93013-2359	003-490-025	$235.30
Brian G. Fitzgerald, Trustee 1935 Calamar Court, Camarillo, CA, 93010-9279	004-090-003	$235.30
Zeola Living Trust 1/9/87 4924 El Carro Lane, Carpinteria, CA, 93013	004-090-004	$235.30
David/ Lorraine Paich 501 S. Beverly Drive #3, Beverly Hills, CA, 90212-4520	004-091-001	$235.24
Leide, Lucy Candler Trust 1/22/57 3903 Bellaire Boulevard, Houston, TX, 77025	004-091-002	$235.24
Judith Caratan Living trust 9/27/04 11611 Harrington Street, Bakersfield, CA, 93311	004-091-003	$235.24
Hobin Family Trust 8908 Versailles Drive, Bakersfield, CA, 93311	004-091-004	$235.24

City of Carpinteria Assessment District #5 FY 2021-22

PART C An assessment role of the parcels of land within the assessment district.

Owner	APN	Total Assessment
MARCHBANKS PROPERTIES, LLC 2402 Exton Street, Bakersfield, CA, 93311	004-091-005	$235.24
Christopher Marin Caratan 2901 22nd Street, Bakersfield, CA, 93311	004-091-006	$235.24
Scott Ellis McIntosh 14919 La Cumbre Drive, Pacific Palisades, CA, 90272	004-091-007	$235.24
Richard De Mornay, Trustee P.O. Box 4085, Santa Barbara, CA, 93140-4085	004-091-008	$235.24
Doris L. Ecker Trust 2/18/97 412 Oak Hill Drive, Belleville, ILL, 62223-2236	004-101-001	$219.45
Myron & Connie Cook Family Trust 7/10/07 6612 Palm Tree Circle, Bakersfield, CA, 93308	004-101-002	$219.45
Bama & Bampa Survivor's Trust 9/7/05 888 Calle Del Norte, Camarillo, CA, 93010-8442	004-101-003	$219.45
Schreiner Trust 2/19/93 347 El Tuaca, Camarillo, CA, 93010	004-101-004	$219.45
Collier Living Trust 012/20/1989 185 Crestview Avenue, Camarillo, CA, 93010-1759	004-101-005	$219.45
Brock M. Allison 6952 Iron Oak Drive, Bakersfield, CA, 93312	004-101-006	$219.45
Katheryn A. Mullins, Trustee P. O. Box 156, Solvang, CA, 93464-0156	004-101-007	$219.45
Ecker 1980 Family Trust 14 Brentford Court #8, Camarillo, CA, 93010-2013	004-101-008	$219.45
GPREV, LLC 2086 Cervato Drive, Camarillo, CA, 93012	004-109-001	$248.37
M.B. Duncan Separat Property Trust P.O. Box 21235, Bakersfield, CA, 93390	004-109-002	$248.37
MARINA SHORES, LP 4681 Sierra Madre Rd., Santa Barbara, CA, 93110-1322	004-115-001	$236.37
MARINA SHORES, LP 4681 Sierra Madre Rd., Santa Barbara, CA, 93110-1322	004-115-002	$236.37
MARINA SHORES, LP 4681 Sierra Madre Rd., Santa Barbara, CA, 93110-1322	004-115-003	$236.37
	TOTAL	**$35,500.00**

PART D
Engineer's Report
Method of Apportionment of Assessment
Carpinteria City Beach Winter Protection Berm
Fiscal Year 2021-22

The Carpinteria City Beach Winter Protection Berm Project is constructed along the Carpinteria City Beach bordered on the east by Linden Avenue and to the west by Ash Avenue. The berm is constructed each fall in order to provide a measure of protection to public and private improvments from severe winter storms and wave action. In order to fairly assess the ocean front properties that directly benefit from the berm protection, a formula was developed which reflects the benefit each parcel of land receives.

First, the cost of providing the service is divided into fixed and variable costs. Fixed cost are those that are required regardless of the amount of sand actually moved. These include the permit compliance, biological monitoring and administration of the berm project. The fixed costs are apportioned equally to all properties within the boundaries of the assessment district. The contribution toward the maintenance fund is also included among the fixed costs. Variable costs include the cost of the actual machine time required to move the sand. Since properties in the District receive varying levels of benefit depending upon the property's length of beach frontage, variable cost is assigned to each property based upon its actual length of beach frontage. Condominium or apartment properties' beach frontage was determined by dividing the number of units in each complex by the length of the property's beach frontage. These variable and fixed costs were apportioned to each property and an assessment assigned as part of a Proposition 218 vote and the assessments have not been altered in subsequent years.

A City owned parcel within the District's boundaries is assessed in the same fashion as all other parcels within the District's boundaries in order to comply with Article XIII D of the California Constitution.

PART E

A list of the names and addresses of each owner of property within the district's boundaries known to the City.

City of Carpinteria Assessment District #5 FY 2021-22

PART E An assessment role of the owners of parcels of land within the assessment district.

	APN
Seahorse Trust 1/15/03 3612 Piffer Road SE, Olympia, WA, 98501	003-470-008
Claire Roberts, Trustee (for) Roberts Fam Tr-B 3330 Foothill Road, Carpinteria, CA, 93013	003-470-010
City of Carpinteria 5775 Carpinteria, Carpinteria, CA, 93013	003-470-013
Tharrell D./ Dinah L. Ming 1113 Tam O Shanter Drive, Bakersfield, CA, 93309	003-490-001
Brittany L. Barnes 1155 N Central Ave #209, Glendale, CA, 91202	003-760-001
Mulford Family Trust 4709 Sandyland Road #2, Carpinteria, CA, 93013-2255	003-760-002
Campbell Sandyland LLC 15421 Chemical Lane, Huntington Beach, CA, 92647	003-760-003
James/ Carol Miller 31838 Foxfield Drive, Westlake Village, CA, 91361-4201	003-760-004
Grayer Family GST Exempt Trust 14903 Valley Vista Blvd., Sherman Oaks, CA, 91403-4022	003-760-005
John M. Edmonston 1517 Wilson Avenue, San Marino, CA, 91108	003-760-006
AMSS LLC 210 South Orange Grove Boulevard, Pasadena, CA, 91105	003-760-007
Ruth Giacopuzzi 22419 Gilmore Street, Canoga Park, CA, 91304-3707	003-760-008
Frank/ Margaret Roughan Family Trust 7/10/96 4709 Sandyland Road #3, Carpinteria, CA, 93013	003-770-001
Mulford Family 2002 Disclaimer Trust Mulford 4709 Sandyland Road #2, Carpinteria, CA, 93013-2255	003-770-002
Rodney A./ Ann B. Resnik Trustees (for) Resnik Liv 1988 352 Calle Converse, Camarillo, CA, 93010-1836	003-770-003
Resnik 1988 LIV TR 352 Calle Converse, Camarillo, CA, 93010-1836	003-770-004
Lee Jamieson 3101 State Road, Bakersfield, CA, 93308	003-800-001
Krystyna Jamieson 3101 State Road, Bakersfield, CA, 93308	003-800-002
Dennis Maul Sales, Inc. 2729 21st Street, Bakersfield, CA, 93301	003-800-003

City of Carpinteria Assessment District #5 FY 2021-22

PART E An assessment role of the owners of parcels of land within the assessment district.

	APN
4975 Sandyland Road Association 4975 Sandyland Road #101, Carpinteria, CA, 93013	003-830-001
Charles R./ Alleman 2004 N. Tracy Road, Simi Valley, CA, 93063	003-830-002
4975 Sandyland Road Association 3324 State Street #F, Santa Barbara, CA, 93105	003-830-003
4975 Sandyland Road Association 4975 Sandyland Road #104, Carpinteria, CA, 93013	003-830-004
4975 Sandyland Road Association 1466 Equistrian Avenue, Thousand Oaks, CA, 91360	003-830-005
4975 Sandyland Road Association 4194 Regal Oak Drive, Encino, CA, 91436	003-830-006
Kathleen Ann Daley Schroeder 5075 East Powers Avenue, Clovis, CA, 93611	003-830-007
4975 Sandyland Road Association 835 Holly Avenue, Carpinteria, CA, 93013	003-830-008
Javier Echeverria 4403 Bear Mountain Boulevard, Bakersfield, CA, 93313	003-830-009
Schifrin Family Truat 18764 Fairfield Road, Northridge, CA, 91326	003-830-010
4975 Sandyland Road Association 3766 Oleander Drive, Highland, CA, 92346	003-830-011
David Blackburn 32451 Mediterranean Drive, Monarch Beach, CA, 92629	003-830-012
Ron Palacios P.O. Box 940148, Simi Valley, CA, 93094	003-830-013
Brian E. McKee 4212 E. Los Angeles Avenue #3441, Simi Valley, CA, 93063	003-830-014
Nancy A. Wright 3153 Scottys Terrace, Simi Valley, CA, 93063	003-830-015
Fortner/ Guyor Family Survivors Trust 12/9/2002 P.O. Box 1530, Wrangell, AK, 99929	003-830-016
4975 Sandyland Road Association 29480 Bertrand Drive, Agoura Hills, CA, 91301-4126	003-830-017
McAdams Family Trust 4/13/12 1311 Kenwood Road, Santa Barbara, CA, 93109	003-830-018
Gerlach Family Living Trust 3/27/97 Joanne C. Gerlach 1186 Deep Wood Drive, Westlake Village, CA, 91362	003-830-019
James/ Patricia Riner Ttrust 9/14/92 23222 8th Street, Newhall, CA, 91321	003-830-020

City of Carpinteria Assessment District #5 FY 2021-22

PART E An assessment role of the owners of parcels of land within the assessment district.

	APN
Kozman Family Trust 5/27/09 Day Trust 4259 Clarinda Drive, Tarzana, CA, 91356	003-830-021
4975 Sandyland Road Association 203 Quincy Avenue, Long Beach, CA, 90803	003-830-022
4975 Sandyland Road Association 1784 Collingswood Court, Westlake Village, CA, 91362-4730	003-830-023
4975 Sandyland Road Association 3630 Viewcrest Drive, Burbank, CA, 91504	003-830-024
4975 Sandyland Road Association 12008 Wood Ranch Road, Granada Hills, CA, 91344-2160	003-830-025
James Russo 32314 121 ST E, Juniper Hills, CA, 93553	003-830-026
4975 Sandyland Road Association 10726 Esther Avenue, Los Angeles, CA, 90064-3223	003-830-027
4975 Sandyland Road Association 4605 Windsor Blvd, Cambria, CA, 93428	003-830-028
Clifford H./ Patricia J. Aldrich TR 11/87 707 East Palm #A, Burbank, CA, 91501	003-830-029
Genstil Trust 798 Preakness Place, Newbury Park, CA, 91320-4927	003-830-030
4975 Sandyland Road Association 91 Dombey Circle, Thousand Oaks, CA, 91360	003-830-031
Todhunter Living Trust 47/28/04 3101 Coronado Drive, Fullerton, CA, 92835	003-830-032
David Blackburn 32451 Mediterranean Drive, Monarch Beach, CA, 92629	003-830-033
Murachanian Family Trust Murachanian 2370 Sherwood Road, San Marino, CA, 91108	003-830-034
Frey Family Trust 9/20/90 31349 Cherry Drive, Castaic, CA, 91384	003-830-035
Ross/McDonough Family Trust 12/03/2013 11601 Wilshire Blvd. #2150, Los Angeles, CA, 90025	003-830-036
Tybarca Sortino Partners, LLC (DE) Friedman 31200 Cedar Valley Drive, Westlake Village, CA, 91362-4035	003-840-013
Patrick/ Merry G. Henry 2007 Revocable Living Trust 139 Wood Duck Avenue, Sanger, CA, 93657	003-840-014
PANT PROPERTIES, LP 18537 Parthenia Street, Northridge, CA, 91324-4026	003-840-015

City of Carpinteria Assessment District #5 FY 2021-22

PART E An assessment role of the owners of parcels of land within the assessment district.

	APN
Mezzio, Sandra Separate Property Trust Mezzio 198 Tiburon Lane, Santa Barbara, CA, 93108	003-840-016
Susan Lynn Smith 119 4th Street, Seal Beach, CA, 90740	003-840-017
Mary M. Clark, Trustee 8/30/88 4925 Sandyland Road # F, Carpinteria, CA, 93013-2357	003-840-018
John D./ Christina Lund Revocable Living Trust 98 Olive Mill Lane, Santa Barbara, CA, 93108	003-850-013
Jack L. Sinclair 800 W 1st Street #2308, Los Angeles, CA, 90012	003-850-014
Garcia Family Trust 10/30/02 Jensen 5301 Scott Robertson Road, Hidden Hills, CA, 91302	003-850-015
Bama & Bampa Exemption Trust 9/7/05 888 Calle Del Norte, Camarillo, CA, 93010	004-090-001
Louis/ Jacqueline Carnevale, Trustees 4867 Sandyland # B, Carpinteria, CA, 93013-2359	003-490-025
Brian G. Fitzgerald, Trustee 1935 Calamar Court, Camarillo, CA, 93010-9279	004-090-003
Zeola Living Trust 1/9/87 4924 El Carro Lane, Carpinteria, CA, 93013	004-090-004
David/ Lorraine Paich 501 S. Beverly Drive #3, Beverly Hills, CA, 90212-4520	004-091-001
Leide, Lucy Candler Trust 1/22/57 3903 Bellaire Boulevard, Houston, TX, 77025	004-091-002
Judith Caratan Living trust 9/27/04 11611 Harrington Street, Bakersfield, CA, 93311	004-091-003
Hobin Family Trust 8908 Versailles Drive, Bakersfield, CA, 93311	004-091-004
MARCHBANKS PROPERTIES, LLC 2402 Exton Street, Bakersfield, CA, 93311	004-091-005
Christopher Marin Caratan 2901 22nd Street, Bakersfield, CA, 93311	004-091-006
Scott Ellis McIntosh 14919 La Cumbre Drive, Pacific Palisades, CA, 90272	004-091-007
Richard De Mornay, Trustee P.O. Box 4085, Santa Barbara, CA, 93140-4085	004-091-008
Doris L. Ecker Trust 2/18/97 412 Oak Hill Drive, Belleville, ILL, 62223-2236	004-101-001
Myron & Connie Cook Family Trust 7/10/07 6612 Palm Tree Circle, Bakersfield, CA, 93308	004-101-002

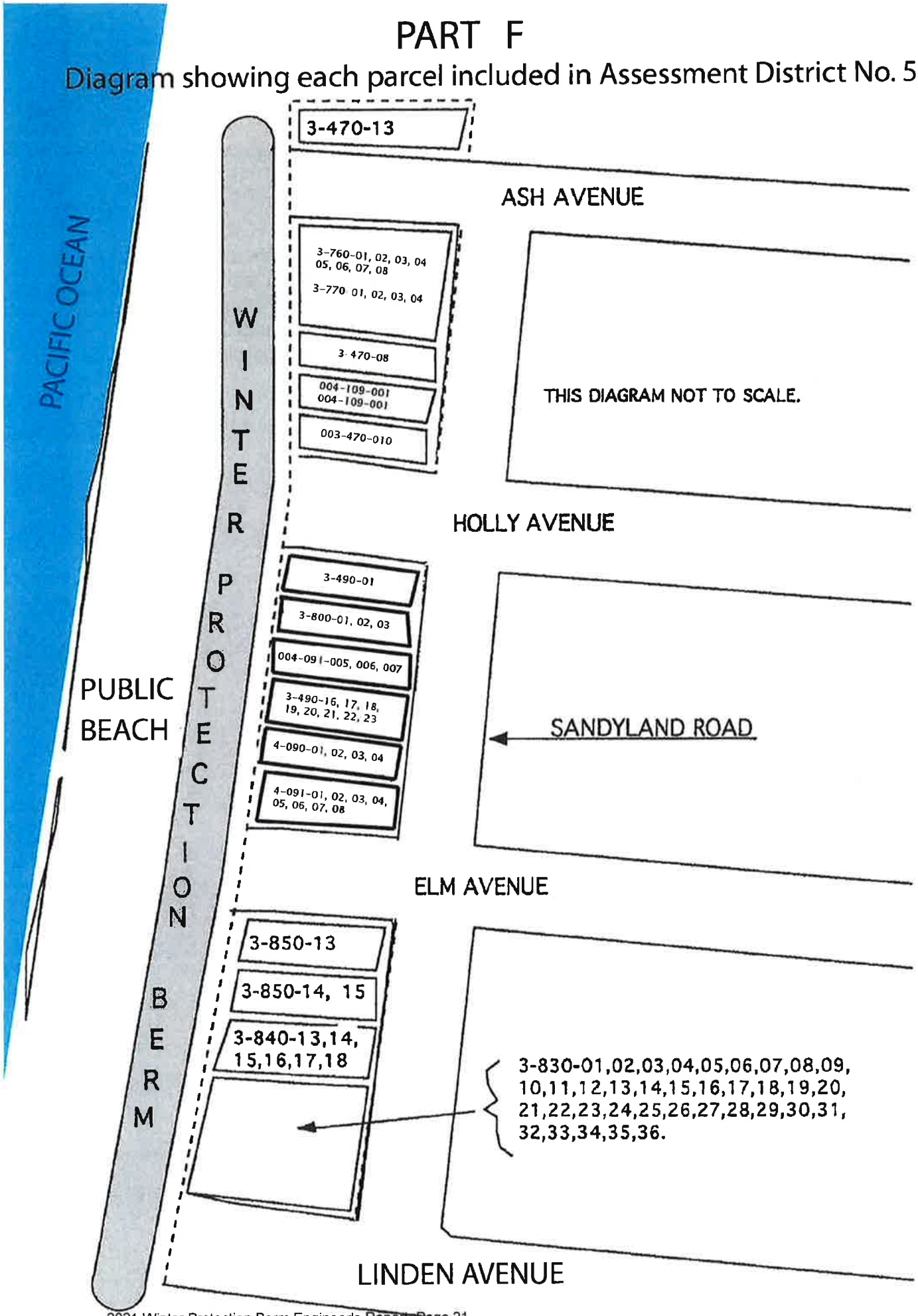
City of Carpinteria Assessment District #5 FY 2021-22

PART E An assessment role of the owners of parcels of land within the assessment district.

	APN
Bama & Bampa Survivor's Trust 9/7/05 888 Calle Del Norte, Camarillo, CA, 93010-8442	004-101-003
Schreiner Trust 2/19/93 347 El Tuaca, Camarillo, CA, 93010	004-101-004
Collier Living Trust 012/20/1989 185 Crestview Avenue, Camarillo, CA, 93010-1759	004-101-005
Brock M. Allison 6952 Iron Oak Drive, Bakersfield, CA, 93312	004-101-006
Katheryn A. Mullins, Trustee P. O. Box 156, Solvang, CA, 93464-0156	004-101-007
Ecker 1980 Family Trust 14 Brentford Court #8, Camarillo, CA, 93010-2013	004-101-008
GPREV, LLC 2086 Cervato Drive, Camarillo, CA, 93012	004-109-001
M.B. Duncan Separat Property Trust P.O. Box 21235, Bakersfield, CA, 93390	004-109-002
MARINA SHORES, LP 4681 Sierra Madre Rd., Santa Barbara, CA, 93110-1322	004-115-001
MARINA SHORES, LP 4681 Sierra Madre Rd., Santa Barbara, CA, 93110-1322	004-115-002
MARINA SHORES, LP 4681 Sierra Madre Rd., Santa Barbara, CA, 93110-1322	004-115-003

PART F

Diagram showing each parcel included in Assessment District No. 5



Part G

Collection Statement

The Collection of Assessment District No. 5 funds may take place after the construction, maintenance and / or removal of each season's project. Should in good faith, the City of Carpinteria construct the winter protection berm as described in the Park and Recreation Director's report, and subsequently, the proposed assessments be adopted, the district will reimburse the City of Carpinteria for the current season's project costs to the extent described in the Engineer's report.

PART H

Unpaid Assessment Statement

The total principal sum of unpaid assessments for all properties within the City of Carpinteria's Assessment District Number Five's boundaries which remain unpaid as computed pursuant to paragraph (1) of Subdivision (b) of §2961 of California's Streets and Highways Code known as the Majority Protest Act of 1931 is $0.00 The total true value, as near as may be determined, of the parcels of land and improvements which are proposed to be assessed is equal to $90,400,000.00 computed pursuant to paragraph (2) of subdivision (b) of §2961 of California's Streets and Highways Code known as the Majority Protest Act of 1931.

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Attachment B

Adopted Resolution No. 6048

RESOLUTION NO. 6048

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA TO SET THE ASSESSMENT FOR THE CITY OF CARPINTERIA'S ASSESSMENT DISTRICT NO. 5 FOR THE 2021-22 FISCAL YEAR. (PURSUANT TO THE MUNICIPAL IMPROVEMENT ACT OF 1913)

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CARPINTERIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council intends to set the amount of the assessment for the City of Carpinteria's Assessment District No. 5 and to levy and collect this assessment pursuant to the Municipal Improvement Act of 1913, Streets and Highways Code.

SECTION 2. The improvements to be made in this assessment district are generally described as follows:

> The annual installation and removal of Winter Protection Berm that is located along the entire length of the Carpinteria City Beach between Linden Avenue and the western limits of the City of Carpinteria along the coastline.

SECTION 3. This assessment district is known as Assessment District No. 5, City of Carpinteria, Santa Barbara County, California. The general location of this assessment district includes the area northerly of Carpinteria City Beach and southerly of Sandyland Avenue in the City of Carpinteria.

SECTION 4. In accordance with the City Council's Resolution Initiating Proceedings, the City Engineer has filed with the City Clerk the report required by the Municipal Improvement Act of 1913. All interested persons are referred to that report for a full and detailed description of the improvements, the boundaries of the Assessment District No. 5 and the proposed assessments upon assessable lots and parcels of land within the assessment district.

SECTION 5. On Monday, the 24th day of May, 2021, at the hour of 5:30 o'clock PM, or as soon thereafter as may be heard, the City Council will conduct a public hearing on the levying of the proposed assessment and ordering the installation of the improvements. The public hearing will be held in the City Council Chambers located at 5775 Carpinteria Avenue, Carpinteria, California.

SECTION 6. By adoption of this Resolution, the City Council indicates its intention to comply with the requirements of the Special Assessment Investigation, Limitation and Majority Protest Act of 1931, Streets and Highways Code Section 2800 and following including specifically Sections 2960 and 2961 thereof.

SECTION 7. The City Clerk is authorized and has been directed to give the notice of this hearing as required by Government Code Section 54954.6.

PASSED, APPROVED AND ADOPTED on April 26, 2021, by the following vote:

AYES: COUNCILMEMBER(S): ALARCON, CARTY, LEE, CLARK, NOMURA

NOES: COUNCILMEMBER(S): NONE

ABSENT: COUNCILMEMBER(S): NONE

ABSTAIN: COUNCILMEMBER(S): NONE

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on April 26, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
May 24, 2021

ITEM FOR COUNCIL CONSIDERATION

Adoption of Resolution No. 6055, concerning the establishment of the positions of Assistant City Manager and Executive Assistant/Deputy City Clerk in the General Government Department.

STAFF RECOMMENDATION

Action Item _X_; Non-Action Item ___

Adopt Resolution No. 6055, thereby establishing the positions of Assistant City Manager and Executive Assistant/Deputy City Clerk.

Sample Motion:

I move to Adopt Resolution No. 6055, as read by title only.

BACKGROUND

Pursuant Carpinteria Municipal Code section 2.08.110, Powers and duties designated, the City Manager, in part, makes recommendations to the City Council concerning any reorganization of offices, positions, departments or units as necessary to further the interest of efficient, effective, and economical conduct of City business.

The City Manager has developed the organizational and staffing recommendation in consultation with Department Heads and the Human Resources Manager to develop a reorganization recommendation affecting the General Government Department. These recommendations serve to implement changes anticipated through City work planning and budgeting previously considered and acted upon by the City Council.

DISCUSSION

In response to the growing services and projects, most recently the Racial, Equity, and Social Justice program and the transition of the Carpinteria Library from City of Santa

Barbara to the City's management, there is a need to add an Assistant City Manager position. The position would oversee the Parks, Recreation and Public Facilities Department, Racial, Equity and Social Justice program, Performance Measurement program, Economic Vitality Division, Community Promotions & Communications, Social Media, Community Services Support, Youth Safety and Engagement, and Volunteer Services. The addition of an Assistant City Manager position would provide much needed support to the City Manager and be a liaison to the community and partnerships to address community issues and improve efficiency of service delivery. The position replaces the existing position of Assistant to the City Manager. The complete job description is Exhibit 1 to the attached draft Resolution.

The General Government Department has a need for a full-time Executive Assistant/Deputy City Clerk position to serve as support the City Management Department including City executive staff, elected officials, and the general public. In addition, they will provide needed additional assistance to City Clerk office. Some of the new duties include compiling of agenda items and related materials for City Council meetings, creating agenda packets in compliance with the Brown Act, and assisting City Clerk with district elections. The complete job description is Exhibit 2 to the attached draft Resolution.

POLICY CONSISTENCY

Reorganizing, reclassifying and maintaining up to date salaries and job descriptions is consistent with the City's interest in successfully recruiting and improving the City's efficiency within each department and meeting the service needs of the community.

FINANCIAL CONSIDERATIONS

All proposed reorganization changes, including the propose new position, if approved, will be included for funding by the City Council as a part of its consideration of the Fiscal Year 2021-22 budget at its June 14, 2021 meeting.

New Positions			
	Classification Information	**Pay Range**	**Total Annual Compensation Expense**
Assistant City Manager	Management / M19	$107,648 - $148,015	$213,375
Executive Assistant/Deputy Clerk (Confidential)	Management / M11	$58,160 - $79,969	$135,473

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

There are no legal considerations presented with this report. The proposed are expected, in part, to support the General Government programs by improving level of service to the community.

OPTIONS

The City Council could choose to make the recommended reorganization changes or not approve all or some of the changes. If one or more of the recommendations are not supported, the City Council may provide further direction to the City Manager, including directing changes to the draft Resolutions provided.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

A. Resolution No. 6055
Exhibit 1, Assist City Manager Job Description
Exhibit 2, Executive Assistant/Deputy City Clerk Job Description

Staff contact: Laura Hernandez, HR/Risk Manager
(805) 755-4404
laurah@ci.carpinteria.ca.us

Signature

Reviewed by: Dave Durflinger, City Manager

Signature

ATTACHMENT A

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RESOLUTION NO. 6055

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA APPROVING AND ADOPTING THE POSITIONS OF ASSISTANT CITY MANAGER AND EXECUTIVE ASSISTANT/DEPUTY CITY CLERK.

WHEREAS, the City Manager is recommending that the full-time at-will, salaried positions of Assistant City Manager and Executive Assistant/Deputy City Clerk be established; and

WHEREAS, establishing and maintaining positions in the City government at appropriate levels within the organizational structure is essential in order to meeting service delivery goals and objectives and ensure effective and efficient service delivery; and,

WHEREAS, the additions of the subject positions will result in improved efficiency and effective service delivery within the General Government Department and clearly identify the duties and responsibilities of these positions, as necessary and desirable to meet community service demand; and

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct.

SECTION 2. The position of Assistant City Manager, effective May 24, 2021, described in the attached as Exhibit 1, as an exempt, at-will, salaried position at salary range M19 (currently $107,648.09 - $148,015.24), in the Management Employees group and subject to the related salary and wage schedule and other Conditions of Employment, is approved. (See Exhibit 1) And replaces the Assistant to City Manager position.

SECTION 3. The position of Executive Assistant/Deputy City Clerk (Confidential), effective May 24, 2021, described in the attached Exhibit 2, as an exempt, at-will, salaried position at salary range M11 (currently $58,160.00 - $79,969.46), in the Management Employees group and subject to the related salary and wage schedule and other Conditions of Employment, is approved. See Exhibit 2.

SECTION 4. The City Manager is authorized to implement these changes as determined appropriate and necessary.

PASSED, APPROVED AND ADOPTED on May 24, 2021, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on May 24, 2021.

_____
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
City Attorney

Exhibit 1 to Resolution No. 6055

Assistant City Manager Job Description

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POSITION DESCRIPTION

Position Title: **ASSISTANT CITY MANAGER** **Department:** General Government

Classification: Non-Exempt **Approved by:** City Manager

Reporting Relationships: N/A

Position Reports to: City Manager

Positions Supervised: Executive Assistant, Program Manager, and Parks, Recreation and Public Facilities Department.

Position Purpose:
Under administrative direction, assist the City Manager in coordinating, directing, and evaluating the City's departmental activities and operations; relieves the City Manager of day-to-day duties associated with City responsibilities. Develop and oversee civic engagement and communication strategies, racial equity and social justice, and performance measurement programs; directly manage and supervise Executive Assistant, Program Manager, and Parks, Recreation and Public Facilities Department staff and activities as well as other assigned operations, functions, and services. Provide highly complex administrative support to the City Manager and City Council members. Operate with substantial latitude and discretion to achieve effective and efficient use of the City's resources in serving customers. Serve as a member of the City's Executive Team and act for and on behalf of the City Manager in his/her absence.

This position is designated as "at will," serving at the pleasure of the City Manager, and subject to discharge without notice and right of appeal.

Essential Functions and Basic Duties:

Duties may include, but are not limited to, the following:

- Directs, prepares, and oversees the preparation of a wide variety of reports, analyses, recommendations, and presentations for the City Council, City management, and outside agencies.
- Reviews City Council agenda reports; follows up on policy issues or concerns prior to City Council meetings; responds to and follows up on City Council meetings and concerns related to agenda items.
- Manages and directs department directors. Responsible for the Parks, Recreation and Public Facilities Department, Racial, Equity and Social Justice program, Performance Measurement program, Economic Vitality, Community Promotions &

Communications, Social Media, Community Services Support, Youth Safety and Engagement, and Volunteer Services.

- Manage assigned services, programs, functions, and activities within the City Manager's Office. Develops, implements, and monitors long-term plans, goals, and objectives focused on achieving the City's mission and City Council goals and priorities
- Administers, coordinates, and monitors a variety of programs that cross a number of City operational lines; researches development opportunities to address funding needs.
- Participation in Budget preparation, including leading evaluation of City programs and services using performance measures.
- Provides high-level research, analysis, and recommendations to the City Manager, Department Directors, and City Council on matters relating to policy development, strategies, management planning, project management, and intergovernmental activities, and community issues.
- Directs the identification and development of policy options and opportunities, including recommendations for improving the overall administration, management systems, procedures, and performance measurement to improve City operations, effectiveness, and accountability.
- Assists City Manager by reviewing and authorizing administrative requests on behalf of the City Manager; reviews correspondence and requests for information, and assigns to appropriate department director for follow up; resolves routine and complex administrative inquiries, concerns, or problems directed to City Manager; provides assistance and information to City Council; represents the City Manager at meetings; acts in the capacity of City Manager in his/her absence.
- Makes interpretations of City ordinances, codes, and applicable laws and regulations to ensure compliance.
- Plans and evaluates the performance of assigned staff; establishes performance requirements and personal development targets; regularly monitors performance and provides coaching for performance improvement and development.
- Establishes positive working relationships with representatives of community organizations, state/local agencies and associations, City management and staff, and the public; represents the City at professional organizations.
- Serves as the
- Explains and justifies City programs, policies, and activities; negotiates and resolves sensitive and controversial issues; and responds to and resolves difficult and sensitive citizen inquiries and complaints.
- Stays informed of new trends and innovations in the field of municipal management and public administration; attends and participates in professional group meetings; and participates in professional development activities.
- May be assigned other functions or responsibilities at the discretion of the City Manager.

Minimum Qualifications

Education and/or Experience Requirements:

- Requires a combination of education, training, and experience equivalent to a Bachelor's degree in public or business administration or related field; and five years of increasingly responsible experience in the management of public sector operations.
- Previous public sector experience in the office of a City or County Manager is desired.
- A Master's degree in public/business administration, social services, urban studies, or related field is highly desirable.
- Bilingual – English/Spanish required.

License, Certification and Other Requirements:
A valid Class C California driver's license and the ability to maintain insurability under the City's Vehicle Insurance Policy. Ability to work stand-by or attend meetings during non-business hours.

Knowledge of:

- Principles of municipal administration, organizations, and functions; current social, political, and economic trends and operating issues related to municipal government.
- Principles and practices of municipal budgeting and finance; principles and practices of public financing; local and state legislative processes; methods of assessing municipal operations.
- Effective public relations methods, including public outreach and community involvement; techniques to effectively build relationships with community groups and agencies, private businesses and firms, and other levels of government.
- Accepted principles and practices of human resources management and organizational development, staff recruitment, personnel policies, procedures and applicable governmental regulations; and of City administrative policies and procedures.
- State and local laws, codes, and regulations, and applicable federal and state law.
- Methods and techniques of supervision, training, and employee evaluation; scheduling work assignments, standards office procedures and practices; methods and techniques of effective technical, administrative, and financial record keeping, report preparation, and presentation; ability to maintain confidence and cooperation of employees and the public, to explain and interpret personnel policies and procedures; labor negotiations, and to ensure confidentiality relating to personnel and payroll records and information.

Ability to:

- Assist the City Manager in managing overall City operations; provide effective leadership; coordinate and oversee a variety of programs and projects; make prompt and accurate decisions, communicate effectively both orally and in writing and have excellent organizational skills.

- Analyze, interpret, summarize, and present complex administrative and technical information and data in an effective manner; prepare and analyze the budget and other financial information.
- Plan, organize, train, evaluate, direct work of assigned departments and programs; provide administrative and professional leadership for assigned staff; and establish and maintain effective working relationships.
- Effectively and appropriately communicate and collaborate with community members.
- Communicate and interact effectively both orally and in writing, with all levels of management, City government, legal counsel, and employees.
- Exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against sensory, judgmental or subjective criteria, as opposed to that which is clearly measurable or verifiable.
- Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.
- Work well under pressure to meet deadlines.
- Ability to use standard office equipment including computers and related software applications.

Other Information
Pursuant to California Government Code Section 3100, all public employees are required to serve as disaster service workers subject to such disaster service activities as may be assigned to them by their supervisor or by law.

PHYSICAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

FINGER DEXTERITY:	Using primarily just the fingers to make small movements such as typing, picking up small objects, or pinching fingers together.
TALKING:	Especially where one must frequently convey detailed or important instructions or ideas accurately, loudly, or quickly.
AVERAGE HEARING:	Able to hear average or normal conversations and receive ordinary information.
AVERAGE VISUAL ABILITIES:	Average, ordinary, visual acuity necessary to prepare or inspect documents or products or operate machinery.
PHYSICAL STRENGTH:	Sedentary work; sitting most of the time. Exerts up to 10 lbs. of force occasionally.
WORKING CONDITIONS:	Work is performed in a standard office setting.

MENTAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

REASONING ABILITY: Ability to apply logical or scientific thinking to define problems, collect data establish facts, and draw conclusions.

Able to interpret a variety of technical instructions and can deal with multiple variables.

MATHEMATICS ABILITY: Able to perform mathematical and statistical calculations.

LANGUAGE ABILITY: Ability to read a variety of books, magazines, instruction manuals, atlases, and encyclopedias.

Ability to prepare memos, reports, and essays using proper punctuation, spelling, and grammar.

Ability to communicate distinctly with appropriate pauses and emphasis, correct pronunciation (or sign equivalent), and variation in word order using present, perfect, and future tenses.

INTENT AND FUNCTION OF JOB DESCRIPTIONS

Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. They are also essential to an effective appraisal system and related promotion, transfer, layoff, and termination decisions. Well-constructed job descriptions are an integral part of any effective compensation system.

All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills, and abilities included have been determined to be the minimal standards required to successfully perform the positions. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the City.

Job descriptions are not intended as and do not create employment contracts. The City maintains its status as an at-will employer. Employees can be terminated for any reason not prohibited by law.

Exhibit 2 to Resolution No. 6055

Executive Assistant/Deputy City Clerk (Confidential) Job Description

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POSITION DESCRIPTION

Position Title: **EXEXUTIVE ASSISTANT/DEPUTY CITY CLERK (Confidential)**

Department: General Government

Classification: Non-Exempt **Approved by:** City Manager

Reporting Relationships: N/A

Position Reports to: City Manager and Assistant City Manager

Position Supervised: None

Position Purpose:

Executive Assistant is the highest-level administrative position in the entire clerical and secretarial series. It is distinguished from Administrative Assistant by the level of responsibility required in providing support to the City Management Department. Executive Assistant must possess a wider range of knowledge of City services and policies, as well as the ability to tactfully communicate and coordinate highly complex and sensitive information and activities with City executive staff, elected officials, representatives of other agencies, and the general public. Incumbent makes complex decisions regarding interpretation of City policies and procedures, receive and respond to complaints from the public with minimal supervision and direction. *This position is designated as a "confidential" and "at will," serving at the pleasure of the appointing authority and subject to discharge without cause and right of appeal.*

Essential Functions and Basic Duties:

- Performs a wide variety of complex and confidential clerical, technical, and administrative support duties for the City Management Department including maintenance of a complex calendar, scheduling of appointments/meetings, travel arrangements, preparation of complex technical reports, project management documentation; prioritizes and provides assistance for office activities, operations, and staff.
- Compiles agenda items and related materials for City Council meetings, creates agenda packets in multiple formats and disseminates appropriately, mails and posts notices and agendas in compliance with the Brown Act; responsible for preparations for a variety of public and closed session meetings.

- Performs a wide variety of complex, responsible, and confidential duties for the City Manager and Assistant City Manager. Independently responds to letters, complaints, and general correspondence on behalf of the City Manager and Assistant City Manager, when their attention is not required.
- Acts as liaison between City Manager, Assistant City Manager, Council Members, City staff, and the general public. Screens, sorts, and coordinates information, correspondence, and phone calls for City Manager and Assistant City Manager. Determines priorities and methods of response. Makes travel arrangements maintains appointments schedules and calendars and arranges meetings and conferences.
- Interprets City policies, rules and regulations in response to inquiries and complaints. Refers inquiries and complaints to appropriate staff for response. Compiles data and prepares reports and special documents as assigned, including Council staff reports, recognitions. proclamations. Assembles reports and distributes to staff, press, and interested members of the public. Coordinates administrative details of special studies and special projects as assigned.
- Assists in the preparation, accumulation, maintenance, management and protection of official City documents and records; indexes, files, scans, stores, and destroys records according to policies and procedures; assists with maintenance and updating of records retention schedules. Responds to inquiries regarding claims, prepares correspondence, prepares and maintains claims file as assigned, processes claims in the absence of the City Clerk.
- Attends and provides administrative support, as needed, to assigned committees, task forces, appointed Committees, Boards, and special groups; prepares, assembles, and distributes agendas; coordinates the completion of staff assignments for presentation to such groups;prepares and distributes minutes of meetings.
- Drafts and/or proofreads a variety of documents, including general correspondence, reports, legislative documents, press releases, and memos; gathers data and maintains necessary records to support administrative decision making; establishes and maintains a variety of records and files; researches files for information requested by departmental staff or as necessary for the preparation of reports or conducts other office business.
- Types a variety of materials from rough draft, detailed oral instructions, notes, and verbal dictation.
- Initiates and maintains a variety of files and records including confidential materials. May assist with record management program, taking and preparing inventory of records, entering and retrieving records from on-site or off-site facilities. Performs routine administrative tasks in support of office procedures.
- Attends City Council and other day, evening and occasional weekend meetings as needed to provide support and/or act in the place of the City Clerk.
- May assist with budget development and forecasting for departmental budget; monitors and reconciles department's budget expenditures; processes invoices, including coding and preparing accounts payable documentation
- Monitors and updates information for the City's government cable access channel; assists in monitoring and updating information on City website.
- Assists with a variety of processes associated with preparation of municipal elections; assists with compliance with all requirements of Political Reform Act; assists with process of filling vacancies on City Advisory bodies.
- May provide Human Resources support as needed, including but not limited to assisting employees with necessary paperwork, and creating job flyers, recruitment

packets, and other personnel documents; processes paperwork and sets up personnel files for new employees.
- Attends meetings and out of town conferences and training to achieve and maintain Municipal Clerk Certification.
- As assigned, performs Acting City Clerk in absence of the City Clerk, including performance of statutory duties when assigned.
- Performs related duties as assigned.

Minimum Qualifications

Experience, Education/Certification Requirements:

- Equivalent to a Bachelor's degree from an accredited college or university with major coursework in business administration, public administration, or related field.
- Four years increasingly responsible office administrative or secretarial experience working with executive-level officials and/or a board, and extensive public contact.
- Demonstrated expertise and proficiency in advanced computer software skills in Word, Excel, PowerPoint, etc., in addition to advanced internet research.
- Experience in a municipal government setting dealing with elected and appointed officials is highly desirable.
- Bilingual – English/Spanish required.
- Possession of or ability to achieve certification as a Certified Municipal Clerk.
- Possession of, or ability to obtain, a California driver's license.

Knowledge of:

- Operations, services, and activities of executive managers and elected official's protocol.
- Operations, services, and activities of municipality including the policies and procedures related to the function and statutory obligations of the City Clerk's Office and election processes.
- Basic principles and practices of municipal budget preparation and control
- Office procedures, methods and equipment including computer applications such as Word, Excel and PowerPoint.
- Pertinent federal, state, and local laws, codes and regulations.
- Functions of public agencies, including the role of an elected Council and appointed boards and commissions.
- Organization, operation, and services of the City and of outside agencies as necessary to assume assigned responsibilities.
- Principles and practices of sound business communication.
- Principles of business letter writing and report preparation.
- Records management principles and procedures including record keeping and filing principles and practices.
- English and Spanish usage, spelling, grammar, and punctuation.
- Customer service and public relations methods and techniques.

Ability to:

- Provide responsible complex and confidential clerical and administrative support to the department using independent sound and judgement.
- Maintain highly sensitive and confidential information.
- Understand, interpret, and apply general and specific administrative and departmental policies and procedures.
- Manage multiple and rapidly changing priorities to meet the needs and expectations of elected and appointed officials.
- Organize, set priorities and exercise sound independent judgment within areas of responsibility.
- Organize, research, and maintain complex and extensive office files.
- Compose correspondence, prepare documents and make arrangements from brief instructions.
- Use a high degree of tact, discretion and diplomacy in dealing with sensitive situations and concerned and/or upset groups and individuals.
- Establish and maintain highly effective working relationships with City officials and executives, officials of other governmental agencies, community organizations, interest groups, City staff, and other encountered in the course of work.
- Demonstrate tact and professional demeanor when interacting with executive staff, elected officials and the general public; communicate clearly, concisely, and effectively with a variety of people and problems.
- Maintain confidentiality of data and information; analyze situations carefully and adopt effective courses of action; prioritize a variety of multiple projects and work objectives to ensure successful implementation, work independently; understand and carry out oral and written instructions; and operate a variety of modern office equipment including personal computer.
- Communicate clearly and effectively orally and in writing; prepare clear accurate and concise records and reports.

Other Information

Pursuant to California Government Code Section 3100, all public employees are required to serve as disaster service workers subject to such disaster service activities as may be assigned to them by their supervisor or by law.

PHYSICAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

FINGER DEXTERITY:	Using primarily just the fingers to make small movements such as typing, picking up small objects, or pinching fingers together.
TALKING:	Especially where one must frequently convey detailed or important instructions or ideas accurately, loudly, or quickly.
AVERAGE HEARING:	Able to hear average or normal conversations and receive ordinary information.
AVERAGE VISUAL ABILITIES:	Average, ordinary, visual acuity necessary to prepare or inspect documents or products or operate machinery.

PHYSICAL STRENGTH: Sedentary work; sitting most of the time. Exerts up to 10 lbs. of force occasionally.

WORKING CONDITIONS: Work is performed in a standard office setting.

MENTAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

REASONING ABILITY: Ability to apply logical or scientific thinking to define problems, collect data establish facts, and draw conclusions.
Able to interpret a variety of technical instructions and can deal with multiple variables.

MATHEMATICS ABILITY: Able to perform mathematical and statistical calculations.

LANGUAGE ABILITY: Ability to read a variety of books, magazines, instruction manuals, atlases, and encyclopedias.
Ability to prepare memos, reports, and essays using proper punctuation, spelling, and grammar.
Ability to communicate distinctly with appropriate pauses and emphasis, correct pronunciation (or sign equivalent), and variation in word order using present, perfect, and future tenses.

INTENT AND FUNCTION OF JOB DESCRIPTIONS

Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. They are also essential to an effective appraisal system and related promotion, transfer, layoff, and termination decisions. Well-constructed job descriptions are an integral part of any effective compensation system.

All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills, and abilities included have been determined to be the minimal standards required to successfully perform the positions. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the City.

Job descriptions are not intended as and do not create employment contracts. This is an at-will position. Employees can be terminated for any reason not prohibited by law.

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
May 24, 2021

ITEM FOR COUNCIL CONSIDERATION

1. Adoption of Ordinance No. 747, establishing a Municipal Library, Library Board of Trustees, and the Library Division of the Parks, Recreation and Public Facilities Department; and,
2. Adoption of Resolution No. 6056, establishing the full-time positions of City Librarian and Library Specialist, and the part-time positions of Library Technician and Library Page.

STAFF RECOMMENDATION

Action Item _X_; Non-Action Item ___

1. Approve first reading of Ordinance No. 747, amending Carpinteria Municipal Code Section 2.20.070, to:
   a. Establish a Municipal Library and Library Board of Trustees; and,
   b. Establish the Library Division of the Parks, Recreation and Public Facilities Department; and,
2. Adopt Resolution No. 6056, establishing the full-time positions of City Librarian and Library Specialist, and the part-time positions of Library Technician and Library Page.

Sample Motion: I move to:

1. Approve Ordinance No. 747, on first reading, and
2. Adopt Resolution No. 6056, as read by title only.

BACKGROUND

Pursuant Carpinteria Municipal Code section 2.08.110, Powers and duties designated, the City Manager, in part, makes recommendations to the City Council concerning any reorganization of offices, positions, departments or units as necessary to further the interest of efficient, effective, and economical conduct of City business.

The City Manager developed the organizational and staffing recommendations in consultation with the City's Library transition consultant as well as the City's Human Resources Manager, Parks, Recreation & Public Facilities and Administrative Services Department Heads, and the City Council Ad hoc Library Committee concerning the subject matters.

In California, city operated libraries must comply with certain state law provisions, including the establishment of a Library Board of Trustees, which has certain authority related to a municipal library. Also, it is common and desirable for a city operating a municipal library to have a Library Advisory Committee that is representative of the service area of the library and its communities of interest.

The recommendations included in this Report serve to implement legislation and organizational changes anticipated through the City's Annual Work Plan. The work to establish a Municipal Library was begun several years ago and has included a Library Study, which evaluated the feasibility of a City operated library, and related City Council actions to further this work. The most significant milestone to date has been the City Council's action of September 19, 2020, accepting the Library Study and determining to proceed with the establishment of a municipal Library.

The Carpinteria Library is a branch of the County Library system, operated by City of Santa Barbara Library under an agreement between the County and City of Santa Barbara. In taking over management and operation of the Carpinteria Library, the City is coordinating with the City and County of Santa Barbara. The service area of the Carpinteria Library includes the City and unincorporated parts of Santa Barbara County along the coast from Ventura County line through Summerland. The City of Santa Barbara currently reports for the Carpinteria Library a service area population of 16,824, with 5,670 card holders.

An agreement between the City and the County concerning per capita revenue and use of the County building at 5141 Carpinteria Avenue, will be negotiated and entered into as another necessary step in the process of transitioning to a City Library. The City has also requested membership in the Black Gold Cooperative Library System, a joint powers authority that maintains and manages library collections and provides related services to member libraries. Black Gold serves public libraries in the counties of San Luis Obispo, Santa Barbara, and Ventura.

The work to establish a City Library has been supported by the City Council Ad hoc Committee (currently Councilmembers Lee and Alarcon are assigned) and a working group made up of members of the Carpinteria and Montecito Friends of the Library groups, a representative of the County of Santa Barbara First District Supervisor's office, and interested members of the public. The City is scheduled to begin operating the Carpinteria Library on July 1, 2022. A tentative schedule of milestones is attached to this report.

DISCUSSION

Municipal Library

Attachment A to this Report is draft Ordinance No. 747, which, if adopted, would add Chapter 2.38, Municipal Library, to the Carpinteria Municipal Code, and would amend Chapter 2.20, City Departments. The new Municipal Library Chapter 2.38 would serve to formally establish the City as the operator of a Municipal Library pursuant to the provisions of State Law as well as establish provisions required by State law, in particular, creation of a Library Board of Trustees. The provisions of draft Ordinance No. 747, establish the City Council as the Board of Trustees. The new Library Division would be led by the City Librarian who would report to the Department Head under Parks, Recreation & Public Facilities Department.

Staffing Plan

Attachment B to this Report is draft Resolution No. 6056, which, if adopted, would create two new full-time positions, a City Librarian and Library Specialist, and two new part-time positions, a Library Technician and Library Page. The staffing plan is to include the two full-time positions and four part-time positions. This would allow for a higher level of service than is currently being provided at the Library. Exhibits to Resolution No. 6056, includes the job descriptions and compensation table illustrating where the positions would reside in the City's compensation classification system.

Library Advisory Committee

The City Council Library Committee and Working Group is recommending that the City also consider the establishment of a library advisory body to work directly with the City Librarian, hold regular public meetings, and make recommendations to staff and the Library Board of Trustees on matters concerning the Library.

Staff recommends that the matter of the formation of a Library Advisory Committee, including the number of public members and its make-up, be taken up at a later date by the Board of Trustees with the input of the City Librarian and the Library Committee and Working Group.

POLICY CONSISTENCY

Reorganizing, reclassifying and maintaining appropriate and necessary job descriptions and compensation is consistent with the City's interest in meeting the service needs of the community and successfully recruiting and improving the City's efficiency within each department.

The transition to a City run Municipal Library can be found consistent with City policies including the City's Sustainable Community policy, adopted via Resolution No. 5500, and General Plan policy PF-5a, which states the City will strive to maintain adequate library service for the community of Carpinteria.

FINANCIAL CONSIDERATIONS

All proposed reorganization changes, including the proposed new positions, if approved, will be included for funding by the City Council as a part of its consideration of the Fiscal Year 2021-22 budget at its June 14, 2021 meeting.

New Positions			
	Classification Information	**Pay Range**	**Total Annual Compensation Expense**
City Librarian	Management / M16	$78,997 - $108,730	$147,297
Library Specialist	Management / M12	$61,942 - $85,173	$122,761
Library Technician (Part-Time Extra Help)	Hourly	$25.06 - $30.46	$83,987
Library Page (Part-Time Extra Help)	Hourly	$15.21 -$18.48	$8,808

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The municipal code provisions and reorganization proposed is expected, in part, to support the City's Risk Management program by meeting the service needs and desires of the Carpinteria community as determined and delivered through a locally controlled library. In drafting these items for City Council consideration, staff worked closely with the City Attorney, who will be present at the meeting to address any comments or questions you may have.

OPTIONS

The City Council could choose to make the recommended reorganization changes or not approve all or some of the changes. If one or more of the recommendations are not supported, the City Council may provide further direction to the City Manager, including directing changes to the draft Ordinance and/or Resolutions provided.

PRINCIPAL PARTIES EXPECTED AT MEETING

Representatives of the Carpinteria Friends of the Library, the Library Committee Working Group, and other interested members of the public.

ATTACHMENTS

A. Draft Ordinance No. 747
B. Draft Resolution No. 6056
C. Library Transition Schedule

Staff contact: Laura Hernandez, HR/Risk Manager
(805) 755-4404
laurah@ci.carpinteria.ca.us



Reviewed by: Dave Durflinger, City Manager



ATTACHMENT A

ORDINANCE NO. 747

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, AMENDING TITLE 2 OF THE CARPINTERIA MUNICIPAL CODE BY MODIFYING CHAPTER 2.20, CITY DEPARTMENTS, ADDING A NEW LIBRARY DIVISION TO THE PARKS, RECREATION & PUBLIC FACILITIES DEPARTMENT, AND ADDING CHAPTER 2.38, MUNICIPAL LIBRARY

WHEREAS, Carpinteria Municipal Code ("CMC") Chapter 2.20 establishes Departments and divisions of the City for carrying out programs under the direction and supervision of the City Manager; and,

WHEREAS, the City Manager is recommending changes to certain titles, divisions, and programs in order to support the effective and efficient delivery of necessary and desired programs to the Carpinteria community via the City organization; and,

WHEREAS, the City Council has initiated a process to establish a Municipal Library consistent with provisions of the Education Code Sections 18910 et seq., which requires that, among other things, a Library Board of Trustees be established; and,

WHEREAS, the City Council has considered the recommendations of the City Manager at a duly noticed public meeting.

THE CITY COUNCIL OF THE CITY OF CARPINTERIA DOES ORDAIN AS FOLLOWS:

SECTION 1. INCORPORATION OF RECITALS

The above recitals are true and correct and are incorporated herein, and are each relied upon independently by the City Council for its adoption of this Ordinance.

SECTION 2. CMC Section 2.20.080, Parks, recreation and public facilities, is amended to read as follows (additions shown in underline):

2.20.080 Parks, recreation and public facilities.

Divisions: Parks & public facilities.

Programs: Department administration;
Parks and facilities improvement and maintenance.

Recreation.

Programs: Community pool services;

	Ocean beach services; special events;
Municipal Library Programs:	Collections; learning; community programs & events.

SECTION 3. ADDITION OF CHAPTER 2.38 TO THE CMC.

Chapter 2.38, entitled, "Municipal Library," is hereby added to Title 2, "Administration and Personnel" of the CMC to read as follows:

"Chapter 2.38
Municipal Library

Sections:

2.38.010	Municipal library established
2.38.020	Governance and operation of library
2.38.030	Library board of trustees created
2.38.040	Meetings

2.38.010 – Municipal library established.
A public municipal library is hereby established to be maintained in all respects in accordance with the provisions of Education Code sections 18900 et seq., as it may be amended.

2.38.020 - Governance and operation of library.
The Carpinteria public library will be governed and operated in accordance with the Municipal Public Library Act (Educ. Code §§ 18900 *et seq.*), and such additional rules and regulations as may be adopted by the City Council.

2.38.030 – Library board of trustees created.
The library board of trustees shall consist of five members appointed by the Mayor with the consent of the City Council, and unless appointed otherwise, shall be the same members as the current membership of the City Council. Except as provided below, each trustee will hold office for a term of three years. If a city council member also sits on the board, the term of office for that trustee will automatically expire upon the expiration or termination of their term of office as a city council member. Vacancies on the board will be filled by appointment for the unexpired term in the same manner as the original appointments are made.

2.38.040 - Meetings.
The library board of trustees shall meet at least once a month at such time and place as the board may fix by resolution. Meetings of the board are governed by the Ralph M. Brown Act (commencing with Government Code section 54950). A majority of the board

will constitute a quorum for the transaction of business. The board must cause a proper record of its proceedings to be kept.

2.38.050 - Annual report.
The board must, on or before August 31st, of each year, cause a report to be prepared on the condition of the library for the fiscal year ending the June 30. The reports must, in addition to other matters deemed expedient by the board, contain such statistical and other information as is deemed desirable by the state librarian. The board must provide a copy of the annual report to the state librarian.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect and be in force and effect thirty (30) days from and after its passage; and before the expiration of fifteen (15) days of its passage shall be published once with the names of the members of the City Council voting for and against the same in the Coastal View, a newspaper of general circulation, published in the City of Carpinteria, County of Santa Barbara adoption pursuant to California Government Code section 36937.

SECTION 5: SEVERABILITY

If any section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be invalid by a court of competent jurisdiction, such decisions shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed and adopted this Ordinance, and each and all provisions hereof, irrespective of the fact that one or more provisions may be declared invalid.

SECTION 6: CEQA EXEMPTION

The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines §15060(c)(3) (this activity is not a "project" as defined in §15378).

SECTION 7. CERTIFICATION

The City Clerk shall certify to the passage and adoption of this Ordinance.

PASSED, APPROVED AND ADOPTED on June 14, 2021, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
City Clerk, City of Carpinteria

I hereby certify that the foregoing ordinance was adopted after second reading at a regular meeting of the City Council of the City of Carpinteria held on June 14, 2021.

_____
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Peter Brown, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

ATTACHMENT B

RESOLUTION NO. 6056

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA APPROVING AND ADOPTING THE POSITIONS OF CITY LIBRARIAN, LIBRARY SPECIALIST, LIBRARY TECHNICIAN, AND LIBRARY PAGE.

WHEREAS, the City Manager is recommending that the full-time at-will, salaried positions of City Librarian and Library Specialist be established; and

WHEREAS, the City Manager is recommending that the part-time at-will, hourly positions of Library Technician and Library Page be established; and

WHEREAS, establishing and maintaining positions in the City government at appropriate levels within the organizational structure is essential in order to meeting service delivery goals and objectives and ensure effective and efficient service delivery; and,

WHEREAS, the additions of the subject positions will allow for efficient and effective delivery of Municipal Library services within the Parks, Recreation & Public Facilities Department, and clearly identify the duties and responsibilities of these positions, as necessary and desirable to meet community service demand; and

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The above recitals are true and correct.

SECTION 2. The position of City Librarian, effective May 24, 2021, described in the attached as Exhibit 1, as an exempt, at-will, salaried position at salary range M16 (currently $78,997.09 - $108,730.39), in the Management Employees group and subject to the related salary and wage schedule and other Conditions of Employment, is approved. See Exhibit 1.

SECTION 3. The position of Library Specialist, effective May 24, 2021, described in the attached Exhibit 2, as an exempt, at-will, salaried position at salary range M12 (currently $61,942.90 - $85,173.27), in the Management Employees group and subject to the related salary and wage schedule and other Conditions of Employment, is approved. See Exhibit 2.

SECTION 4. The position of Library Technician, effective May 24, 2021, described in the attached Exhibit 3, as a part-time at-will, hourly position at hourly salary range (currently $25.0550 - $30.4545) a part of the Hourly Rated Part Time Seasonal Employee group and subject to the related salary schedule and other conditions of employment, is approved. See Exhibit 3.

SECTION 5. The position of Library Page, effective May 24, 2021, described in the attached Exhibit 4, as a part-time at-will, hourly position at hourly salary range (currently $15.2072 - $18.4844) a part of the Hourly Rated Part Time Seasonal Employee group and subject to the related salary schedule and other conditions of employment, is approved. See Exhibit 3.

SECTION 6. The City Manager is authorized to implement these changes as determined appropriate and necessary.

PASSED, APPROVED AND ADOPTED on May 24, 2021, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on May 24, 2021.

_____
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
City Attorney

Exhibit 1 to Resolution No. 6056

City Librarian Job Description

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POSITION DESCRIPTION

Position Title: **CITY LIBRARIAN**

Department: Parks, Recreation and Public Facilities

Classification: Non-Exempt **Approved by:** City Manager

Reporting Relationships: N/A

Position Reports to: Parks, Recreation and Public Facilities Director

Position Supervised: Library, Specialist, Library Technician, Library Page and any other extra help and volunteer positions.

Position Purpose:

Under the direction of the Parks, Recreation and Public Facilities Director, performs a wide variety of advanced level professional librarian duties; oversees the day-to-day operations and activities of a major program area in the library such as Circulation, Information/Reference, Support or Branch services; demonstrates a full understanding of all applicable policies, procedures and work methods associated with assigned duties; assists in the training of lower level library services positions; performs patron services duties as assigned; and performs related duties as required.

Essential Functions and Basic Duties:

Typically, the depth and breadth of duties/assignments increase at each level and may include, but are not limited to, the following:

- Provide exemplary customer service to all individuals by demonstrating a willingness to be attentive, understanding, responsive, fair, courteous and respectful, and to actively participate in maintaining a positive customer service environment.
- Oversees, motivates, trains and participates in the evaluation of assigned staff; provides day-to-day leadership and works with staff to ensure high performance and a customer service orientation.
- Coordinate acquisition, circulation, distribution and maintenance of library materials.
- Reviews and participates in the selection of print and non-print collection materials; provides assistance in areas of specialty to develop programs that stimulate reader interest; oversees the maintenance of collections; reviews and de-selects branch collections on an ongoing basis.

- Reviews and evaluates service delivery methods and systems; identifies opportunities for improvement and implements changes to standard operating procedures to enhance service processes, systems and procedures to achieve annual goals and objectives; develops and implements programs and services in a library program.
- Attends and participates in organizational and community meetings as necessary; develops partnerships with organizations, businesses and other governmental agencies to enhance library effectiveness; stays current on materials, technology and professional issues related to the provision of library services; responds to and resolves difficult community and organizational inquiries and concerns.
- Directs the preparation of the library budget, including operating budget, collections, capital outlay, and grants programs; evaluates actual expenditures in relation to division goals and service priorities. Works with City staff in procurement of materials and equipment of timely and cost-effective vendor services
- Assists in the development and implementation of programs, services, special events and displays in assigned areas; develops and participates in outreach programs; attends and represents the library at professional and public meetings.
- Prepares and presents staff reports and other necessary documents or correspondence to appropriate boards, groups and/or committees as needed.
- May serve at public service desks; assists patrons with reference questions and selection of books, periodicals, other print and non-print materials; answers difficult or technical reference questions involving specialized subject knowledge and special collections; keeps current on materials, technology and professional issues related to the provision of library services.
- Oversee the youth programs designed to interest and familiarize youth in use of library materials; presents story hours; works with schools and community groups; prepares promotional materials and publicity.
- Read a wide variety of book reviews and evaluations of new books for collection recommendation and inclusion.
- Respond to inquiries from the public; research complex and difficult questions; refer to appropriate sources.
- Promote library services and resources through the use of exhibits, tours, outreach and the media; prepare informational handouts for public distribution including calendars and flyers.
- Participate in the administration of a variety of library programs including volunteer, summer youth, and books on tape loan programs; develop and coordinate assigned library programs; work with contract personnel for program activities.
- Recommend policy and procedural changes as required for library functions including reference procedures.
- Participate in professional group meetings and workshops; stay abreast of new trends and innovations in the field of library science.
- Perform related duties and responsibilities as required.

Minimum Qualifications

Education and/or Experience:

- A Master's degree from an accredited college or university in Library Science and;

- Four (4) or more years of progressively responsible professional and managerial library experience and supervisory experience.

License, Certification and Other Requirements:
Possession of a valid California Class C driver's license.

Knowledge, Skills & Abilities (KSA's)
The following are a representative sample of the Knowledge, Skills, and Abilities necessary to perform essential duties of the position:

Knowledge of:

- Theories, principles and practices of modern library management, including current developments in librarianship and in managing the delivery of library services.
- Principles and practices of professional library services including collection development and maintenance, book and materials selection and cataloging procedures.
- Current office procedures, methods and computer equipment. General and specialized reference materials, bibliographic sources, and on-line databases; expert knowledge of library equipment including a computer and applicable software.
- Principles and procedures of complex professional and technical library work including methods, practices and techniques of library classification, cataloging and referencing.
- Computerized cataloging, bibliographical, acquisition and circulation system databases and maintenance.
- Policies, procedures and functions of a library. Accounting procedures and techniques.
- Collection development, including print, audio-visual and electronic resources selection and cataloging procedures.
- Strategic planning principles; theories of management and organization; leadership principles.
- Financial planning and budgeting practices; grant administration practice.
- Project management, benchmarking, and program evaluation practices.

Ability to:

- Analyze and make sound recommendations on complex operational and financial issues related to the operation of a public library.
- Plan, implement and direct a wide variety of library programs and services.
- Assess patron needs and available resources and development programs to serve those needs.

- Establish and maintain cooperative working relationships with City officials, management, staff, community groups, media, patrons and others.
- Manage and oversee the operations of a major program area such as a branch library.
- Work independently in the absence of supervision.
- Learn to operate computerized cataloging, bibliographical, acquisition and circulation data systems. Be capable of assessing and advising on replacement products and systems as needed
- Assist library patrons in response to basic reference and directional library questions. Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Assist library patrons in response to complex reference and directional library questions.
- Operate computerized cataloging, bibliographical, acquisition and circulation data systems.
- Understand and follow oral and written instructions. Communicate clearly and concisely, both orally and in writing. Prepare and deliver effective public presentations.

PHYSICAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

FINGER DEXTERITY:	Using primarily just the fingers to make small movements such as typing, picking up small objects, or pinching fingers together.
TALKING:	Especially where one must frequently convey detailed or important instructions or ideas accurately, loudly, or quickly.
AVERAGE HEARING:	Able to hear average or normal conversations and receive ordinary information.
AVERAGE VISUAL ABILITIES:	Average, ordinary, visual acuity necessary to prepare or inspect documents or products or operate machinery.
PHYSICAL STRENGTH:	Sedentary work; sitting most of the time. Exerts up to 10 lbs. of force occasionally.
WORKING CONDITIONS:	Work is performed in a standard office setting. Position requires standing and walking for prolonged periods of time; talking or listening, walking to observe Library patron activities; performs simple grasping and fine

manipulation; uses telephone and writes or uses a keyboard to communicate through written means.

Position may work both indoors and outdoors. The work environment indoors is usually in a temperature-controlled environment.

MENTAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

REASONING ABILITY: Ability to apply logical or scientific thinking to define problems, collect data establish facts, and draw conclusions.

Able to interpret a variety of technical instructions and can deal with multiple variables.

MATHEMATICS ABILITY: Able to perform mathematical and statistical calculations.

LANGUAGE ABILITY: Ability to read a variety of books, magazines, instruction manuals, atlases, and encyclopedias.

Ability to prepare memos, reports, and essays using proper punctuation, spelling, and grammar.

Ability to communicate distinctly with appropriate pauses and emphasis, correct pronunciation (or sign equivalent), and variation in word order using present, perfect, and future tenses.

INTENT AND FUNCTION OF JOB DESCRIPTIONS

Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. Well-constructed job descriptions are an integral part of any effective compensation system.

All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills, and abilities included have been determined to be the minimal standards required to successfully perform the positions. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the City.

Job descriptions are not intended as and do not create employment contracts. This is an "at-will" position, subject to termination at any time, without notice or right of appeal.. Employees can be terminated for any reason not prohibited by law.

Exhibit 2 to Resolution No. 6056

Library Specialist Job Description

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POSITION DESCRIPTION

Position Title: **LIBRARY SPECIALIST**

Department: Parks, Recreation and Public Facilities

Classification: Non-Exempt **Approved by:** City Manager

Reporting Relationships: N/A

Position Reports to: City Librarian

Position Supervised: Library Technician, Library Page and any other extra help and volunteer positions.

Position Purpose:

Under the direction of the City Librarian, performs a variety of professional library functions involved in assisting library patrons with their informational needs; plan and implement library programs; participate in the development of the library collection; and provide assistance, education and information to the public regarding library use and services.

Essential Functions and Basic Duties:

Typically, the depth and breadth of duties/assignments increase at each level and may include, but are not limited to, the following:

- Plans, organizes and conducts youth programs designed to interest and familiarize youth in use of library materials; presents story hours; works with schools and community groups; prepares promotional materials and publicity.
- Provide exemplary customer service to all individuals by demonstrating a willingness to be attentive, understanding, responsive, fair, courteous and respectful, and to actively participate in maintaining a positive customer service environment.
- Performs original and copy cataloging of printed and other materials.
- Plans, implements, and maintains automated systems of library operations; trains staff in new systems; troubleshoots software operational problems; created and maintains library databases.
- Maintains collection of reference materials and governmental documents.
- Train's library staff in conduct of reference searches, use of Internet, aspects of reference service.

- Provide technical and professional assistance to library patrons including location and selection of reading materials and information; educate patrons in the use of library resources and equipment; answer a variety of questions on library activities.
- Maintain assigned section of the library collection; evaluate and select library materials; recommend and purchase materials for collection development; remove obsolete, non- relevant and worn books from library collection.
- Read a wide variety of book reviews and evaluations of new books for collection recommendation and inclusion.
- Assist City Librarian in the maintenance of the on-line public access catalog; select, organize and classify information and referral services; utilize a variety of databases to perform research activities.
- Assist City Librarian in the preparation of a variety of records and reports; compile and analyze data; participate in the development of grant proposals.
- Respond to inquiries from the public; research complex and difficult questions; refer to appropriate sources.
- Promote library services and resources through the use of exhibits, tours, outreach and the media; prepare informational handouts for public distribution including calendars and flyers.
- Participate in the administration of a variety of library programs including volunteer, summer youth, and books on tape loan programs; develop and coordinate assigned library programs; work with contract personnel for program activities.
- Recommend policy and procedural changes as required for library functions including reference procedures.
- Supervise, coordinate and train extra help staff and volunteers.
- May attend and participate in professional group meetings and workshops; stay abreast of new trends and innovations in the field of library science.
- Perform related duties and responsibilities as required.

Minimum Qualifications

Education and/or Experience:

- A Bachelor's degree from an accredited college or university with major course work in library science and;
- Two (2) years professional library work experience in an area of library specialization, preferably in children and youth services.
- Bi-lingual – English / Spanish

License, Certification and Other Requirements:
Possession of a valid California Class C driver's license.

Knowledge, Skills & Abilities (KSA's)
The following are a representative sample of the Knowledge, Skills, and Abilities necessary to perform essential duties of the position:

Knowledge of:

- Principles and practices of professional library services including collections development and maintenance, book and materials selection and cataloging procedures.
- Modern office procedures, methods and computer equipment. General and specialized reference materials, bibliographic sources, and on-line databases; modern library equipment including a computer and applicable software.
- Principles and procedures of complex professional and technical library work including methods, practices and techniques of library classification, cataloging and referencing.
- Computerized cataloging, bibliographical, acquisition and circulation system databases and maintenance.
- Policies, procedures and functions of a library. Accounting procedures and techniques.
- Public relations techniques.

Ability to:

- Manage and oversee the operations of a major program area such as a branch library.
- Learn to operate computerized cataloging, bibliographical, acquisition and circulation data systems.
- Assist library patrons in response to basic reference and directional library questions. Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Perform professional and technical library tasks.
- Verify bibliographic data and identify, input and/or correct diacrytics and special characters. Assist library patrons in response to complex reference and directional library questions.
- Operate computerized cataloging, bibliographical, acquisition and circulation data systems. Work independently in the absence of supervision.
- Understand and follow oral and written instructions. Communicate clearly and concisely, both orally and in writing

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PHYSICAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

FINGER DEXTERITY:	Using primarily just the fingers to make small movements such as typing, picking up small objects, or pinching fingers together.
TALKING:	Especially where one must frequently convey detailed or important instructions or ideas accurately, loudly, or quickly.

AVERAGE HEARING: Able to hear average or normal conversations and receive ordinary information.

AVERAGE VISUAL ABILITIES: Average, ordinary, visual acuity necessary to prepare or inspect documents or products or operate machinery.

PHYSICAL STRENGTH: Sedentary work; sitting most of the time. Exerts up to 10 lbs. of force occasionally.

WORKING CONDITIONS: Work is performed in a standard office setting. Position requires standing and walking for prolonged periods of time; talking or listening, walking to observe Library patron activities; performs simple grasping and fine manipulation; uses telephone and writes or uses a keyboard to communicate through written means.

Position may work both indoors and outdoors. The work environment indoors is usually in a temperature-controlled environment.

MENTAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

REASONING ABILITY: Ability to apply logical or scientific thinking to define problems, collect data establish facts, and draw conclusions.

Able to interpret a variety of technical instructions and can deal with multiple variables.

MATHEMATICS ABILITY: Able to perform mathematical and statistical calculations.

LANGUAGE ABILITY: Ability to read a variety of books, magazines, instruction manuals, atlases, and encyclopedias.

Ability to prepare memos, reports, and essays using proper punctuation, spelling, and grammar.

Ability to communicate distinctly with appropriate pauses and emphasis, correct pronunciation (or sign equivalent), and variation in word order using present, perfect, and future tenses.

INTENT AND FUNCTION OF JOB DESCRIPTIONS

Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. Well-constructed job descriptions are an integral part of any effective compensation system.

All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills, and abilities included have been determined to be the

minimal standards required to successfully perform the positions. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the City.

Job descriptions are not intended as and do not create employment contracts. This is an "at-will" position, subject to termination at any time, without notice or right of appeal.. Employees can be terminated for any reason not prohibited by law.

Exhibit 3 to Resolution No. 6056

Library Technician (Part-Time Extra Help) Job Description

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POSITION DESCRIPTION

Position Title: **LIBRARY TECHNICIAN (Part Time Extra Help 999 Hour per Fiscal Year)**

Department: Parks, Recreation and Public Facilities

Classification: Part Time 999 Hrs per Fiscal Year -Non-Exempt

Approved by: City Manager

Reporting Relationships: N/A

Position Reports to: Library Specialist

Position Supervised: N/A

Position Purpose:

To perform a wide variety of journey level technical library work including acquiring, cataloging and circulating material for a specific function of the library; to perform technical and clerical work in support of various sections of the library; and to provide general information and assistance to library patrons. Employees within this class are distinguished from the Library Page by the performance of the full range of duties assigned including assisting in the acquisition and cataloging of library materials. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit.

Essential Functions and Basic Duties:

Typically, the depth and breadth of duties/assignments increase at each level and may include, but are not limited to, the following:

- Provide exemplary customer service to all individuals by demonstrating a willingness to be attentive, understanding, responsive, fair, courteous and respectful, and to actively participate in maintaining a positive customer service environment.
- Perform both general and specialized tasks related to the circulation, acquisition, or cataloging of library materials; assist in the processing and maintenance of library materials; provide assistance at public desks within the library.

- Prepare print and non-print materials for introduction into the library collection; catalog and classify books; perform original cataloging; verify catalog cards, labels, and pockets; affix identification labels to materials.
- Assists and instructs patrons on the use of library resources; charges and discharges library books and materials; prepares patron requests for materials/ information that must be obtained from other facilities; and updates library files and records, both automated and manual.
- Asist patrons with microfiche including retrieving and instructing patrons on correct usage.
- Check out library materials to patrons; check in and prepare materials for return to the circulating collection; register new patrons, collect overdue fines.
- Participate in the preparation and maintenance of displays; assist with seasonal and on-going programs and activities.
- Input data into library computer systems; make corrections; add or delete entries on bibliographic records; correct author and subject entries.
- Respond to patron in-person and telephone requests for library materials, services and basic reference information; assist patrons in completing requests for material not available in the local collection.
- Participate in the promotion of library services and resources; assist in giving library tours to groups; assist in the preparation of informational handouts for public distribution including calendars and flyers.
- Coordinate the scheduling of library facilities; ensure that events are publicized.
- Perform general clerical work; type a variety of documents; answer phones; enter information into a computer; maintain files and records; process and distribute the mail.
- Operate a variety of office equipment including a computer, typewriter, telephone system, cash register, copy machine, facsimile machine and other related equipment.
- Monitor, order, and receive supplies; maintain files of equipment and supplies.
- Perform related duties and responsibilities as required.

Minimum Qualifications
The following are minimum qualifications necessary for entry into the classification:
Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Library Technician. A typical way of obtaining the required qualifications is:

Education and/or Experience:

- Equivalent to an Associate's degree from an accredited college or university with major course work in library science or a related field.

- Two years of technical and clerical library experience including the acquisition, cataloging, and circulation of a variety of library materials, preferred.

License, Certification and Other Requirements:
May require a possession of a valid California Class C driver's license.

Knowledge, Skills & Abilities (KSA's)
The following are a representative sample of the Knowledge, Skills, and Abilities necessary to perform essential duties of the position:

Knowledge of:

- Perform a variety of journey level technical and clerical library work.
- Operate computerized cataloging, bibliographical and circulation system databases.
- Keyboarding speed necessary for successful job performance.
- Understand and follow oral and written instructions.
- Work independently in the absence of supervision.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Perform routine reference searches.

Ability to:

- Some to working knowledge of: library agency principles, policies, procedures, terminology and services; basic reference tools; the Dewey Decimal book classification system and collection arrangements.
- Establish and maintain an effective working relationship with the patrons, staff, and volunteers.
- Assist the public tactfully and courteously; learn, understand, and communicate library rules to patrons of all ages; work with minimal supervision.
- Walk and stand for long period of time in areas of library property.
- Understand and carry out oral and written instructions.
- Principles and practice of storytelling
- Principles and provision of outreach services.
- Communicate clearly and concisely, both orally and in writing; provide good customer service; perform routine clerical work; learn office methods, rules, and policies.
- Perform a variety of library support services related to patron assistance.
- Use coding and other cataloging standards.
- Operate and/or instruct on the use of library equipment (e.g., computer terminals, microfilm/ microfiche projectors, film projectors and cassette players).
- Interpret and execute written and verbal instructions; and solve problems and develop methods for implementing solutions.
- Communicating with a wide variety of individuals; operating computers and general office equipment.

PHYSICAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

FINGER DEXTERITY: Using primarily just the fingers to make small movements such as typing, picking up small objects, or pinching fingers together.

TALKING: Especially where one must frequently convey detailed or important
instructions or ideas accurately, loudly, or quickly.

AVERAGE HEARING: Able to hear average or normal conversations and receive ordinary information.

AVERAGE VISUAL ABILITIES: Average, ordinary, visual acuity necessary to prepare or inspect documents or products or operate machinery.

PHYSICAL STRENGTH: Sedentary work; sitting most of the time. Exerts up to 10 lbs. of force occasionally.

WORKING CONDITIONS: Work is performed in a standard office setting. Position requires standing and walking for prolonged periods of time; talking or listening, walking to observe Library patron activities; performs simple grasping and fine manipulation; uses telephone and writes or uses a keyboard to communicate through written means.

Position may work both indoors and outdoors. The work environment indoors is usually in a temperature-controlled environment.

MENTAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION

REASONING ABILITY: Ability to apply logical or scientific thinking to define problems, collect data establish facts, and draw conclusions.

Able to interpret a variety of technical instructions and can deal with multiple variables.

MATHEMATICS ABILITY: Able to perform mathematical and statistical calculations.

LANGUAGE ABILITY: Ability to read a variety of books, magazines, instruction manuals, atlases, and encyclopedias.

Ability to prepare memos, reports, and essays using proper punctuation, spelling, and grammar.

Ability to communicate distinctly with appropriate pauses and emphasis, correct pronunciation (or sign equivalent), and variation in word order using present, perfect, and future tenses.

INTENT AND FUNCTION OF JOB DESCRIPTIONS

Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. Well-constructed job descriptions are an integral part of any effective compensation system.

All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills, and abilities included have been determined to be the minimal standards required to successfully perform the positions. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the City.

Job descriptions are not intended as and do not create employment contracts. This is an at-will position, subject to termination at any time, without notice or right of appeal. This position is a Part-Time Extra Help position not to exceed 999 hours in a fiscal year. This position has is a non-benefit position. Employees can be terminated for any reason not prohibited by law.

Exhibit 4 to Resolution No. 6056

Library Page (Part-Time Extra Help) Job Description

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POSITION DESCRIPTION

Position Title: **Library Page (Part Time Extra Help 999 Hour per Fiscal Year)**

Department: Parks, Recreation and Public Facilities

Classification: Part Time 999 Hrs per Fiscal Year -Non-Exempt **Approved by:** City Manager

Reporting Relationships: N/A

Position Reports to: Library Specialist

Position Supervised: N/A

Position Purpose:

Under close supervision, the Library Page performs a variety of routine tasks to support maintaining the library's collections and public areas, and provides general information and assistance to library patrons. The Library Page is the entry level of the non-professional Library classifications that provides routine patron assistance duties such as answering basic questions, shelving and retrieving materials, assisting in the computer lab and performing general clerical duties.

Essential Functions and Basic Duties:

Typically, the depth and breadth of duties/assignments increase at each level and may include, but are not limited to, the following:

- Under close supervision, performs clerical and routine tasks that assist in maintaining the library collection and public areas of the library.
- Assists with opening and closing the Library; opens and closes windows, doors and blinds, as needed; checks the restrooms; empties the interior and exterior materials in return bins; turns equipment on and off; and checks in and processes daily newspapers.
- Assists with shelving and retrieving books, tidying shelves and filing materials. Ensures that books are in the right place on the shelves.
- Prepares the library for closure by clearing tables of books, returning periodicals to racks, straightening books on shelves, etc.
- Assists with basic processing of library materials for introduction to the collection; pulls patron requests.

- Maintains the library in a neat and orderly condition; ensures facilities are safe for use and that all activities are conducted as safely as possible with the objective to prevent injuries.
- Provides general information and assists with basic computer and technology questions.
- Communicates and assists with enforcement of library rules.
- Performs a wide variety of routine administrative support work, including sorting and distributing incoming and outgoing correspondence, issuing study rooms, etc.; may assist with special projects such as inventory or outreach.
- Reports any misuse of library property, facilities, or inappropriate activities to the supervisor. Performs book processing activities.
- Keeps the library neat; and cleans applicable library equipment (computer monitors, keyboards, etc.).
- Assists customers, as needed, with the use of library equipment and basic technology.
- Assists library staff with setup, execution and takedown for special events.
- Assists with craft preparation for youth services events and activities.
- Performs opening and closing procedures.
- Performs other related duties as is necessary.

Minimum Qualifications
The following are minimum qualifications necessary for entry into the classification: Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Library Page. A typical way of obtaining the required qualifications is:

Education and/or Experience:

Graduation from high school (or substitution of G.E.D. or California Proficiency Certification).
Must be at least 18 years of age.

License, Certification and Other Requirements:

May require a possession of a valid California Class C driver's license.

Knowledge, Skills & Abilities (KSA's)
The following are a representative sample of the Knowledge, Skills, and Abilities necessary to perform essential duties of the position:

Knowledge of:

- Library routine and hours, facility, and grounds layout; basic library etiquette.
- Library materials locations and classification system.
- Basic office practices and procedures.
- Basic proficiency with Microsoft Suite and Google Suite programs.

Ability to:

- Establish and maintain an effective working relationship with the patrons, staff, and volunteers.

- Assist the public tactfully and courteously; learn, understand, and communicate library rules to patrons of all ages; work with minimal supervision.
- Walk and stand for long period of time in areas of library property.
- Understand and carry out oral and written instructions.
- Communicate clearly and concisely, both orally and in writing; provide good customer service; perform routine clerical work; learn office methods, rules, and policies.
- Perform a variety of library support services related to patron assistance.
- Use coding and other cataloging standards.
- Communicating with a wide variety of individuals; operating computers and general office equipment.

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ATTACHMENT C

Schedule of Carpinteria Library transition tasks and milestones updated 4/29/2021

September 14, 2020

City Council decision to transition from a branch library of Santa Barbara Public Library to an independent municipal library.

All items listed below are subject to change.

Spring 2021

- City to complete organizational changes and staff planning for new Library.
- City prepares the FY 21-22 budget to include costs needed in the transition period. This will include partial year staffing (6 month for the City Librarian and 3 months for staff), supplies, equipment and building improvements as needed.
- Negotiate with Santa Barbara County and the City of Santa Barbara on boundaries for new library service area zone.
- City requests and receives Black Gold approval on new membership status. The Black Gold Administrative Council will be voting on the request on May 21, 2021.
- June 14, 2021 City Council meeting - City staff presents library budget, staffing plan, letter to California State Library Board for approval and letter of Black Gold membership acceptance.
- Tentative library card graphic design community project. Must be ready to order using vendor specifications by October 2021.

10 months from opening day September 2021

- Completion of community project for design and submit three vendor bids for library cards.
- Recruitment of City Librarian.
- City informs and receives State acknowledgement from the California Library Services Board. The official affiliation with Black Gold will be reported at their Fall 2021 meeting.
- Initiate the creation of a Library Board.

9 months from opening day October 2021

- Purchase library cards.
- Submit three vendor bids for library barcodes.

8 months from opening day November 2021

- Receive Black Gold Memorandum of Understanding and a Proposed Work Plan identifying critical milestones for inclusion in Black Gold's services.
- Interviews for City Librarian.

Schedule of Carpinteria Library transition tasks and milestones continued

8 months from opening day November 2021 continued

- Purchase library barcodes.
- Submit request for withdrawal from the City of Santa Barbara Public Library and application as an independent member to the Santa Barbara County Library Advisory Committee per the Agreement for Operation of a Countywide Library System.
- Library Board convenes.

6 months from opening day January 2022

- City Librarian in place.
- Initiate creation of library interactive website.
- Volunteers are recruited and begin task of rebarcoding the collection. The recruitment could coincide with a publicity campaign.

4 months from opening day March 1, 2022

- Issue conditional offers of employment to current library staff.
- Purchase library technology as needed. The City of Santa Barbara will likely submit a list of equipment that will be removed.
- Assessment and selection of vendors for material purchasing with included processing, Unique Management (collection service), self-checkout equipment and connectivity, copy machines and any further vendors as required. Submit three vendors bids if required.
- FY 22-23 budget research to include library costs for operational needs .

3 months from opening day April 1, 2022

- Recruit staff to reflect decisions of current staff.
- Library website is completed but not viewable.
- Develop costs, contracts and schedule for custodial services, utilities, building security, telephone service, internet service, technology equipment service, insurance, landscaping, office supplies and postage, building maintenance, signage, printing, trash collection, pest control and any further services as required.

2 months from opening day May 1, 2022

- Library staff is fully assigned.
- Initiate setup of integrated library computer system and staff training.
- Completion date for rebarcoding and probable adjunct RFID update.
- Completion date for issuance of new library cards.
- Develop library policies and hours of operation.

Schedule of Carpinteria Library transition tasks and milestones continued

1 month from opening day June 1, 2022

- Completion date for integrated library computer system setup and training for staff.
- Library website is available for public viewing with interactive functions suppressed.

Opening day July 1, 2022

- Official transition from City of Santa Barbara jurisdiction to the City of Carpinteria.
- The website is available with all interactive features enabled.
- The Black Gold Library Cooperative System Joint Powers Agreement membership is initiated. Black Gold courier service initiated.
- Ceremony to recognize City officials and staff, Friends of the Library, volunteers.

Home > Policy & Advocacy > Action Center

Action Center

Welcome to the Action Center, where you can find a list of current legislative proposals that need your advocacy!

The League of California Cities is its strongest when joined by the voices of members and coalition partners. Cal Cities' legislative and regional public affairs teams are here to work hand-in-hand with members to protect local control and stand up for city interests.

Should you have any questions or would like to recieve a copy of the Action Alert, please contact your Regional Public Affairs Manager.

We appreciate your support!

*** **NOTE** ***

The Legislature has a recently changed letter submission process that requires
ALL LETTERS TO BE UPLOADED INTO A NEW ELECTRONIC PORTAL.
The portal will automatically send letters to the author's office and the committee(s) of jurisdiction.

1. Please visit https://calegislation.lc.ca.gov/advocates/ to create an account and upload this letter. If you are having difficulty accessing the portal, please contact Meg Desmond at mdesmond@cacities.org.
2. In addition to submitting the letter through the portal, please send a physical copy to your Legislator(s), and and email a copy to cityletters@cacities.org, as well as your Regional Public Affairs Manager.

SB 9 (Atkins) Housing and development: approvals. This bill would require a local government to ministerially approve a housing development containing two residential units in single-family residential zones. Additionally, this measure would require local governments to ministerially approve urban lot splits.
SB 9 Sample City Letter

AB 339 (Lee) Local Government Public Meeting Requirements
This bill would purposefully add significant unfunded mandates on local public agencies by requiring them to provide both call-in and internet-based options, in addition to in-person options, for members of the public to attend and comment during any public meeting.
AB 339 City Opposition Letter

SB 210 (Wiener) License Plate Recognition Data Retention
This bill seeks to strictly limit local agencies access to license plate recognition data and threatens public safety by destroying valuable evidence that has historically helped to find abducted children and apprehend murder suspects, kidnappers, and sex criminals.
SB 210 Sample City Opposition Letter

SB 278 (Leyva) PERS Disallowable Compensation. This bill will require public agencies to directly pay retirees and/or their beneficiaries, disallowed retirement benefits using general fund dollars.
SB 278 Sample City Opposition Letter

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New Privacy Policy

Gov. Gavin Newsom's revised May budget proposal includes big wins for cities and Californians, but the devil will be in the details released later this month

May 14, 2021

The Governor announced a record-breaking $267.8 billion revised May budget proposal on Friday, $40 billion higher than the one he proposed four months ago.

Repeatedly touting the budget as "historic" and "without precedent," Newsom noted, "We are trying to do things the State has talked about but never been able to accomplish because we've never had the resources to do it." The revised budget proposal included a number of one-time investments thanks to a record $75 billion state surplus, as well as an additional $26 billion in federal relief from the American Rescue Plan. The historic state budget surplus is driven by robust personal income, and corporation and capital gains tax revenues. State sales tax revenues remain strong.

The revised budget plan includes stimulus checks for most Californians, an expansion of small business grants and tax credits, $20 billion in public education investments, $11 billion in transportation systems, $7 billion for broadband deployment, and $5.1 billion in drought support.

Perhaps most notably, the Governor announced earlier this week the revised budget would include $12 billion for additional services and support for Californians experiencing homelessness, an announcement the League of California Cities responded to with a statement by Cal Cities Executive Director and CEO Carolyn Coleman.

Cal Cities has developed an analysis of the Governor's revised 2021-22 State Budget below, highlighting the budget components that most impact cities.

Cal Cities will work with the Administration and the Legislature in the coming weeks on budget trailer bills and the funding distribution details, and will continue to urge the State to prioritize investments that ensure a safe, equitable, and expedited recovery at the local and state level.

Read Executive Director Coleman's statement in response to the budget proposal.

Housing and Homelessness

The Governor's May Revise contains historic levels of funding to address the housing and

homelessness crisis gripping many regions of the state. He has also established a goal of ending family homelessness over the next five years. While these investments are significant and badly needed, the allocation and implementation information is not available at this time. These critical details will be released in the coming weeks, in the form of budget trailer bills. Below is a breakdown of the major allocations.

Housing

- **Rent Relief Program** — $5.2 billion in federal rental relief aid from the American Rescue Plan Act of 2021 (ARPA) for both state and local entitlement jurisdictions.
- **Expanded Homeowner and Renter Legal Assistance** — $20 million in ARPA over the next three years ($60 million total) to the Judicial Council to continue providing legal assistance grants to over 100 legal service and self-help organizations.
- **California Department of Housing and Community Development (HCD)** — $1.75 billion one-time federal ARPA funds to support HCD affordable housing projects. It is estimated that this will help more than 6,300 units of shovel-ready affordable housing move forward in an expedited manner.
- **Accessory Dwelling Unit Financing** — $81 million one-time federal ARPA funds to expand California Housing Finance Agency's (CalHFA) accessory dwelling unit (ADU) program; this will inject a total of $100 million in available financing for ADUs.
- **Housing Development on State Excess Sites** — $45 million in one-time federal ARPA funds that would assist excess state land development by providing funding for vital infrastructure.
- **Promoting Homeownership** — $100 million one-time federal ARPA funds to CalHFA to expand its First Time Homebuyer Assistance Program, which helps first-time homebuyers with making a down payment, securing a loan, and paying closing costs on a home.
- **Regional Early Action Planning Program (REAP)** — $500 million one-time federal ARPA funds for HCD to provide additional planning and implementation grants to regional entities for infill developments, targeted towards the state's climate goals and reducing vehicle miles traveled.
- **Housing Preservation** — $300 million one-time federal ARPA funds to sustain HCD legacy projects affordability requirements.
- **Construction Apprenticeships** — $20 million one-time General Fund to connect job seekers to housing apprenticeship opportunities, in partnership with the University of California, California Conservation Corps, state and local workforce development boards, philanthropic organizations, and the building industry.
- **Repairing and Maintaining Seasonal Farmworker Rental Housing** — $20 million one-time General Fund for critical deferred maintenance needs and improved habitability at the Office of Migrant Services (OMS) centers.

Homelessness

- **Homekey** — $7 billion over two years to further expand the portfolio of housing, including behavioral health continuum infrastructure and housing for low-income seniors. Of this amount, $1 billion would specifically target families experiencing homelessness or at risk for being homeless.
- **Challenge Grants and Technical Assistance** — $40 million one-time General Fund available over five years for the Homeless Coordinating Financing Council to provide grants and technical assistance to local jurisdictions to develop action plans to address family homelessness.
- **Department of Development Services Homelessness Supports** — $475 million General Fund in both 2021-22 and 2022-23 to expand the existing CalWORKs Housing Support program. This program assists CalWORKs families experiencing homelessness to secure and maintain permanent housing; services include financial assistance and housing-related wrap-around supportive service.
- **Bringing Families Home Program** — $280 million General Fund in both 2021-22 and 2022-23 to expand the existing Bringing Families Home program. This program provides housing-related supports to eligible families experiencing homelessness in the child welfare system.
- **Project Roomkey** — $150 million one-time General Fund to support transitioning participants into permanent housing.
- **Regional Center Mobile Crisis Teams** — $8 million General Fund in 2021-22, increasing to $11 million General Fund ongoing in 2022-23, for Systemic, Therapeutic, Assessment, Resources, and Treatment (START) teams. The teams provide 24-hour crisis prevention and response services to individuals with intellectual or developmental disabilities.
- **Housing and Disability Advocacy Program** — $175 million General Fund annually through 2023-24 to assist disabled individuals who are experiencing homelessness.
- **Non-Congregate Shelters** — $150 million one-time General Fund to support the stability of the state's Federal Emergency Management Agency-funded non-congregate shelter population and transition of individuals from Project Roomkey into permanent housing following the September 2021 sunset of the federal reimbursement availability from the pandemic.
- **Housing and Disability Advocacy Program** — $175 million General Fund annually through 2023-24 to better reach and house individuals who are eligible for but not currently receiving Supplemental Security Income/State Supplementary Payment through benefits advocacy and housing assistance.
- **Home Safe** — $100 million General Fund annually through 2022-23 for the Home Safe program to provide access to health, safety, and housing supports for individuals involved in or at risk of involvement in Adult Protective Services.
- **Supportive Services for Formerly Homeless Veterans** — $25 million one-time General Fund for the California Department of Veterans Affairs to administer a competitive grant program to support aging veterans and veterans with disabilities who have experienced chronic

homelessness.

- **Encampment Resolution Grants** — $50 million one-time General Fund for the Homeless Coordinating and Financing Council (HCFC) to partner with local governments and assist them with resolving critical encampments and transitioning individuals into permanent housing.
- **Caltrans Encampment Coordinators** — $2.7 million one-time General Fund for Caltrans Encampment Coordinators to mitigate safety risks at encampments on state property and to connect these individuals to services and housing, in coordination with HCFC and local partners.
- **Accountability: Homeless Coordinating and Financing Council** — $5.6 million one-time General Fund for HCFC to conduct an assessment of local homelessness service providers and state-funded homelessness programs. The assessment will provide a detailed view of the range of services and strategies utilized at the local level and help determine if state investments are aligned with local homelessness response systems.

Environmental Quality

Overall, the May Revision includes $11.8 billion in investments over multiple years to address and reduce the state's multi-faceted climate risks, ranging from water supplies, wildfires, heat, and sea level rise. Of these funds:

- $5.1 billion for water infrastructure and drought response spread over multiple years, with $3.475 billion being allocated in 2021-22.
- $2 billion to pay down unpaid utility debt, including water and electricity that has accumulated during the pandemic.
- Building on the $536 million already appropriated earlier this year, an additional $708 million for a total of $1.24 billion will go to wildfire and emergency response services over two years.
- $1.3 billion in targeted investments for communities that are facing the impacts of climate change today.
- $130 million to support a circular economy by funding the development of infrastructure required to process recyclables and manufacture products from recyclable material.

Revenue and Taxation

State Replenishes Reserves

The May Revision includes $24.4 billion in reserves, including:

- $15.9 billion in the Proposition 2 Budget Stabilization Account (Rainy Day Fund) for fiscal emergencies.
- $450 million in the Safety Net Reserve.
- $4.6 billion in the Public School System Stabilization Account.

- An estimated $3.4 billion in the state's operating reserve.

The May Revision continues to pay down the state's long-term retirement liabilities and reflects $3.4 billion in additional payments required by Proposition 2 in 2021-22, as well as $7.9 billion in additional payments over the next three years. The improved revenue forecast also allows for the elimination of $2 billion in proposed program suspensions that were delayed during the State's current budget.

Gann Limit — State Appropriations Limit Requires Rebates and Education Investments
The State Appropriations Limit, or "Gann Limit," caps the amount of revenues from proceeds of taxes that can be appropriated by the state. This constrains state spending and requires revenues over the two-year limit to be allocated evenly between schools and taxpayer refunds. The May Revision projects that the limit for the 2020-21 and 2021-22 fiscal years will be exceeded by $16.2 billion.

The May Revision allocates $16.2 billion to comply with the limit, including tax refunds through a Golden State Stimulus, and allocates half of the funds to K-14 schools in 2022-23. Given the uncertainty around the calculation of the limit in future years, the multi-year projections do not assume additional payments.

$12 Billion for Golden State Stimulus Checks

- $600 payments to all taxpayers who make up to $75,000 a year and did not receive the first payment.
- Additional $500 in direct payments to families with dependents.
- Additional $500 in direct payments to undocumented families.

Transportation, Communications, and Public Works

The Governor's May Revise budget proposal makes unprecedented investments in broadband deployment to build out the backbone for statewide broadband. These investments will allow local governments to provide service and make broadband more accessible to all Californians. These budget allocations are consistent with Cal Cities' policy and strategic priorities, which seek to close the digital divide by protecting and modernizing critical infrastructure. The May Revision also bolsters the Governor's commitment to reaching zero-emission targets.

Broadband

- $7 billion over three years to expand broadband infrastructure, increase affordability, and enhance access to broadband for all Californians.
  - $500 million Loan Loss Reserve Account to assist local governments, tribes, and non-profits to secure private financing for new municipal fiber networks.

- $500 million of one-time federal ARPA funds to expand broadband and to promote access to affordable telephone services in rural areas that are costlier to serve.
- One-time federal ARPA funds within the California Advanced Services Fund to incentivize existing and new providers to fund infrastructure for "last mile" service to the state's remaining unserved households.
- An increase of $35 million available to expand broadband access to isolated and under-served communities through a collaborative partnership of local education agencies, regional libraries, and telehealth providers, as well as leverage available federal funds through the E-Rate Program.
- An increase of $6 million to support the Broadband Connectivity Initiative through California libraries.

Transportation

- $11 billion of state investment in the transportation system and related zero-emission vehicle (ZEV) efforts.
  - $500 million for active transportation to advance projects that increase the proportion of trips accomplished by walking and biking, increase the safety and mobility of non-motorized users, advance efforts of regional agencies to achieve greenhouse gas reduction goals, enhance public health, and benefit many types of users, especially those in disadvantaged communities.
  - $1 billion General Fund for transit and rail projects statewide that improve rail and transit connectivity between state and regional local services.
  - $2 billion to support the advancement of priority State Highway Operation and Protection Program (SHOPP) projects, Interregional Transportation Improvement Program (ITIP) projects, and local road and bridge investments.
  - $407 million to purchase or lease clean bus and rail equipment and infrastructure that eliminate fossil fuel emissions and increase intercity rail and intercity bus frequencies.
  - $4.2 billion of Proposition 1A to complete high-speed rail construction in the Central Valley.
  - $500 million to support high priority grade separations and grade crossing improvements.
  - $1.5 billion for a three-year effort to clean up garbage statewide, beautify the state's transportation network, educate the public about the harms of litter, and create long-lasting litter deterrents.

Zero-Emission Vehicles

- $3.2 billion to build upon the state's zero-emission vehicle goals. This includes funding for clean transportation programs that will improve air quality by expanding zero-emission short-haul trucks, transit buses, and school buses. Funding also supports additional charging and fueling infrastructure to support more clean vehicles

and fueling infrastructure to support more clean vehicles.

- $1.7 billion for trucks, buses, and supporting infrastructure:
  - 1,150 trucks
  - 1,000 transit buses
  - 1,000 school buses
- $800 million Clean Cars for All and ZEV rebates.
- $500 million infrastructure.
- $250 million ZEV manufacturing grants.

Governance, Transparency, and Labor Relations

- $550 million increase above the amount included in the Governor's January State Budget proposal for the state's contributions to CalPERS for approximately $6 billion in total contributions.
- $1.9 billion in supplemental Proposition 2 debt repayments to reduce the unfunded liabilities of the state CalPERS plans.
- There is no proposal or funding proposed to assist public agencies with their pension or retiree health care costs.

Public Safety

- $140 million, and $70 million ongoing, to expand pretrial pilot programs.
- $13.7 million, and $3 million ongoing, to expand efforts for a pilot for re-envisioning and transforming the state's correctional system, with the goal of achieving greater success in rehabilitating incarcerated individuals and preparing them for life outside of the institution.
- $34.8 million additional funding to establish a Youth Rehabilitative Offender Community that focuses on providing enhanced rehabilitative services to youth.
- $9.6 million to facilitate the realignment of youth offenders from the state to counties. Annual appropriations to be allocated to counties to serve realigned youth, including $45.7 million in 2021-22, growing to $211.9 million in 2024-25, and annually thereafter.
- $3 million over three years to provide support for alternative campus public safety programs.
- $2.3 million, and $2.1 million ongoing, to provide supportive services to survivors of those killed in officer-involved shootings.

Disaster Preparedness/Prevention

- $100 million for the Governor's Office of Emergency Services (Cal OES) to strengthen the state's emergency capacity and capabilities.
- $250 million for Cal OES to implement an equitable all hazards grant program focused on building resiliency in disadvantaged communities.
- $133.9 million General Fund for Cal OES for the following investments to enhance state and local emergency preparedness and response.

Cannabis

- $100 million to establish a local jurisdiction assistance grant program for cannabis.
- $9 million for the new Sustainable California Grown Cannabis pilot program.
- $629.1 million in Cannabis Tax Fund revenue to be allocated accordingly:
  - 60 percent ($377.5 million) to education, prevention, and treatment of youth substance use disorders and school retention.
  - 20 percent ($125.8 million) to clean-up, remediation, and enforcement of environmental impacts created by illegal cannabis cultivation.
  - 20 percent ($125.8 million) to public safety-related activities.
- The consolidation of the functions and positions to the Department of Cannabis Control will include:
  - Creating a Deputy Director of Equity and Inclusion to further the Department's mission to implement progressive cannabis policies, as well as to license and regulate commercial cannabis activity in a way that best protects public health, safety, the environment, and local communities throughout the state.
  - Extending the Department's ability to issue new provisional cannabis licenses by six months, to July 1, 2022, and require the Department to promulgate regulations identifying steps that must be taken for provisional licensees to show progress toward achieving annual licensure.
- Consideration for long-term licensing and regulations will be negotiated in additional trailer bill language to follow.

Community Services

- $900 million in 2022-23, ramping up to $2.7 billion by 2024-25, for the creation of a "14th grade" of Universal Transitional Kindergarten for all school children.
- $106 million over three years to strengthen older adults' recovery and resilience from isolation and health impacts caused by the pandemic.
- $3.3 million in ongoing funds to implement the Department of Aging's Master Plan for Aging.
- Adding an additional $256.2 million to support the 'Parks for All' initiative.
- $507.3 million for the enhancement and restoration of state park facilities statewide.
- $91 million to the State Library to fund an equity-focused matching grant program that supports local library infrastructure, expands broadband access to isolated and under-served communities, and supports broadband capacity and equipment grants.

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May. 16, 2021

FOR IMMEDIATE RELEASE

Gov. Gavin Newsom's revised May budget proposes big money for cities' big priorities

Sacramento – Following the release of Gov. Gavin Newsom's revised May budget proposal, League of California Cities Executive Director and CEO Carolyn Coleman issued the below statement:

"We applaud the Governor's proposed transformative investments in our families, schools, small businesses, and communities in the California Comeback Plan.

"There is more funding available to local governments in this proposed State Budget than ever before and we are pleased to see a clear commitment from the Governor to invest in our shared priorities – housing California's homeless, accelerating the availability of affordable housing, expanding broadband services, and strengthening our transportation systems, drought resilience, and emergency preparedness.

"As this proposal moves forward, Cal Cities will be working closely with the Legislature and the Governor to ensure the process for allocating and distributing this funding is transparent and fair to all of our communities.

"While the State sits with a $100 billion dollar windfall, the contrast between the fiscal realities of the State and California's 482 cities could not be more disparate. The healthy stock market has contributed to an historic surplus for the State, however cities have lost more than $5 billion in revenue since the start of the pandemic and expended over $5 billion in unanticipated expenditures protecting their residents. The $8 billion in federal assistance in the American Rescue Plan on its way to California cities, will be critical to recovery, but local fiscal gaps remain.

"The State's massive surplus presents a historic opportunity to invest directly in the hearts of our communities – our local governments – to help stabilize operations, which are essential to preserving local jobs and jumpstarting local economic recovery. We were disappointed that the Governor did not propose any direct funding for our cities to address these local budget gaps.

"We call on the Governor and the Legislature in the coming weeks to prioritize direct and flexible aid to cities in the final budget, and not miss the opportunity that this windfall presents, to ensure that all cities can not only survive, but thrive in recovery."

Established in 1898, the League of California Cities is a nonprofit statewide association that advocates for cities with the state and federal governments and provides education and training services to elected and appointed city officials.

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Hundreds of Cal Cities members "Zoom" in on Capitol for Legislative Action Days

City officials urge the State to commit at least $10 billion for cities in the 2021-22 State Budget

May 12, 2021

Over 300 city officials from throughout the state joined forces for the League of California Cities Legislative Action Days, a two-day virtual advocacy summit – part education, part advocacy – connecting local leaders directly with state lawmakers.

Cal Cities President and El Centro Mayor Cheryl Viegas Walker kicked off the event underscoring what's at stake for cities this year and the importance of all city officials advocating on the common interests of California cities.

"The state legislative session is in full swing, and as lawmakers in Sacramento begin to make decisions and vote on legislation, it's imperative that our voices are heard loud and clear in the Capitol," Viegas Walker said.

Cal Cities Executive Director and CEO Carolyn Coleman provided a broad overview of which bills are the highest priorities for cities this year, "We have our work cut out for us with a healthy package of legislative proposals we support that will help cities recover, as well as proposals that would set our communities back and stall recovery."

Cal Cities legislative representatives then briefed city officials on the details of the priority areas, including COVID-19 relief, housing and land use, broadband infrastructure, public safety, organic landfill waste, and unfunded mandates, before the dozens of legislator meetings began. Over the coming days, city officials are estimated to attend around fifty meetings with legislators.

Commit $10 billion in the State Budget to help cities recover from the pandemic

During the legislator meetings, city officials are advocating for the State to commit at least $10 billion for cities in the 2021-22 State Budget. Despite the approximately $8 billion in direct fiscal relief reserved for California cities in the American Rescue Plan, many cities still face dramatic budget shortfalls that continue to grow. City governments have lost more than $5 billion in revenue since the start of the pandemic; that number will grow to $6 billion in the coming year. California cities have also expended at least $5 billion in expenditures related to COVID-19.

Faced with an unexpected, historic surplus of $75 billion, the state has the opportunity to create an equitable, comprehensive recovery plan that will allow communities to not just survive but thrive. The $10 billion dollars would go to direct and flexible aid for cities, resources to address homelessness and housing supply, broadband infrastructure, and the implementation of new regulations for organic waste removal.

Priority Housing and Land Use Bills

Housing affordability and homelessness are among the most critical issues facing California cities. Affordably priced homes are out of reach for many people, and housing is not being built fast enough to meet the current or projected needs of people living in the state. Unfortunately, many of the proposed bills in the Legislature include policies that will not help spur much-needed housing construction in a manner that supports local flexibility and decision-making and community input. State-driven ministerial or by-right housing approval processes fail to recognize the extensive public engagement associated with developing and adopting zoning ordinances and housing elements that are certified by the California Department of Housing and Community Development. As a result, Cal Cities members are asking legislators to vote no on the below proposed legislation:

SB 9 (Atkins) Increased Density in Single-Family Zones. **OPPOSE**
AB 215 (Chiu) Housing Element. Regional Housing Need. **OPPOSE**
AB 989 (Gabriel) Housing Appeals Committee. **OPPOSE**
AB 1401 (Friedman) Residential and Commercial Development. Parking Requirements. **OPPOSE**

Stop Unfunded Mandates

Cities continue to face rising pension costs and reduced budgets due to the pandemic. As CalPERS determines the discount rate for the next four years, cities must guard against unreasonable cost increases that could threaten stable funding for essential services. Legislation has been revived, as well, that would require public agencies to pay for disallowed compensation, which further threatens cities' fiscal stability. In addition, proposed costly public meeting requirements with no implementation funding was also introduced this legislative session. Cal Cities members are asking legislators to vote no on:

SB 278 (Leyva) Public Employees' Retirement System. Disallowed Compensation. Benefit Adjustments. **OPPOSE**
AB 339 (Lee) Local government: open and public meetings. **OPPOSE**

Reducing Landfill Waste and Pollution

The cost of solid waste disposal and recycling is going up. Cities anticipate rates will increase in the next three years due to new organic waste regulations from SB 1383 (Lara, 2016) and the overall cost of recycling. CalRecycle only finalized its regulations in November 2020, leaving only 13 months for cities to comply with many of the requirements before the Jan. 1, 2022 implementation deadline, and without providing funding to implement the regulations. As a result, Cal Cities members are asking legislators to support the proposed legislation, which would delay penalties for local jurisdictions demonstrating a reasonable effort to comply:

SB 619 (Laird) Organic Waste. Reduction Regulations. **SUPPORT**
SB 54 (Allen) Plastic Pollution Producer Responsibility Act. **SUPPORT IN CONCEPT**

Broadband: Closing the Digital Divide

California cities need a comprehensive broadband package that would create sustainable funding sources for cities to deploy broadband infrastructure. Others legislative efforts are underway to streamline broadband permitting and implement existing federal regulations into state law. Cal Cities is negotiating amendments to these bills because they undermine local authority and fail to prioritize communities needing broadband service the most. As a result, Cal Cities members are asking legislators to take positions on the following bills:

AB 14 (Aguiar-Curry) Communications. California Advanced Services Fund. Deaf and Disabled Telecommunications Program. Surcharges. **SB 4** (Gonzalez) Communications. Wireless Telecommunications and Broadband Facilities. **SUPPORT**
AB 34 (Muratsuchi) Communications. Broadband for All Act of 2022 **SUPPORT IN CONCEPT**
AB 537 (Quirk) Local Permitting. Broadband Projects. **Watch – Requested Amendments**
SB 378 (Gonzalez) Local Government. Broadband Infrastructure Development Project Permit Processing. Microtrenching Permit Processing Ordinance. **Watch – Requested Amendments**
SB 556 (Dodd) Street Light Poles, Traffic Signal Poles. Small Wireless Facilities Attachments. **OPPOSE**

Public Safety

Public safety and police reform policy emerged as major priorities for cities and the Legislature this year in the areas of hiring and training, accountability, and modernizing the approach to delivering public safety services in communities. As city officials engage with the Legislature on public safety and reform measures, it is important that this urgent need for change be met with practical and precise modifications to existing law that are data-driven and focused on improving outcomes for all communities. As a result, Cal Cities members are asking legislators to take the following positions on these bills:

SB 2 (Bradford) Peace Officers. Certification. Civil Rights. **OPPOSE**
SB 16 (Skinner) Peace Officers. Release of Records. **OPPOSE**
SB 210 (Wiener) Automated License Plate Recognition Systems. Use of Data. **OPPOSE**
AB 48 (Gonzalez) Law Enforcement. Kinetic Energy Projectiles and Chemical Agents. **OPPOSE**
AB 718 (Cunningham) Peace Officers. Investigations of Misconduct. **SUPPORT**

Cal Cities is tracking, monitoring, and engaging on 1,885 bills that could impact cities, many of which face fast-approaching legislative deadlines in the coming weeks. Learn more about the priority bills of focus for Legislative Action Days and other critical issues facing cities in the 2021 legislative session by reviewing the Cal Cities 2021 Spring Legislative webinar slides and recording.

Cal Cities is most effective when city leaders join together and speak with one, unified message to ensure city interests are represented at the Capitol. Stay up to date on the latest Cal Cities advocacy efforts by visiting the Cal Cities Action Center.

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May. 11, 2021

FOR IMMEDIATE RELEASE

League of California Cities applauds Gov. Gavin Newsom's proposed investment to house California's homeless

Sacramento – Following Gov. Gavin Newsom's announcement of a $12 billion budget proposal to confront the homelessness crisis, League of California Cities Executive Director and CEO Carolyn Coleman issued the following statement:

"We applaud Governor Newsom's proposed $12 billion investment to address one of the most pressing crises facing our cities and state. Providing resources to house and deliver supportive services to the tens of thousands of those who are homeless or at risk of becoming homeless in our communities is of paramount importance for Cal Cities and our members.

"Securing funding and resources to support those experiencing homelessness has been a top priority for city officials for years. The pandemic only exacerbated this crisis, as efforts by many cities were crippled due to significant losses in revenues that fund core services. With the State's massive $75 billion surplus, there is a historic opportunity to address a crisis that has been decades in the making.

"As the state works to finalize its budget over the coming weeks, Cal Cities will work with the Governor and Legislature to ensure that resources and funding are available to bolster all city efforts toward ending homelessness, and flexible enough so that individuals in every California city who need them have access to emergency shelters and navigation assistance, as well as mental health and wraparound services.

"We thank the Governor for his leadership and look forward to working with state lawmakers in the coming weeks."

Established in 1898, the League of California Cities is a nonprofit statewide association that advocates for cities with the state and federal governments and provides education and training services to elected and appointed city officials.

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Cal Cities urges lawmakers to invest $3 billion for broadband in the state budget

Broadband just one of many city priorities underscored during Infrastructure Week

May 12, 2021

Protecting and modernizing critical infrastructure is one of the League of California Cities' 2021 Strategic Advocacy Priorities.

The timing for United Infrastructure Week, May 10-14, is especially appropriate as it aligns with Cal Cities Legislative Action Days, where city officials step up their lobbying efforts with state lawmakers, including the need for infrastructure funding.

Cal Cities is advocating for the investment of at least $3 billion for broadband infrastructure to be included in the state budget. These investments would support the expansion and related infrastructure upgrades needed in unserved and underserved communities to help cities catalyze broadband projects statewide. Granting Cal Cities' budget request, coupled with the investments from the federal government, would make significant headway in achieving the state's broadband goals.

Throughout the COVID-19 pandemic, both state and federal governments have emphasized that infrastructure remained a priority and city officials are pressing hard to ensure those stated priorities translate into funding and resources for city infrastructure projects.

State Infrastructure Resources Update

A comprehensive broadband package failed to reach the Governor's desk at the end of the 2020 legislative session, disappointing many as COVID-19 drew increased attention to California's digital divide. In response, several broadband bills directly impacting cities have been introduced this year:

- **AB 14 (Aguiar-Curry) Communication. Broadband Services. California Advanced Services Fund.**
  SB 4 (Gonzalez) Communications. California Advanced Services Fund. Deaf and Disabled Telecommunications Program. Surcharges.
  These measures would reform the existing California Advanced Services Fund (CASF) surcharge, retooling it to play a much larger role in closing the digital divide. Specifically, these measures would continue to fund the CASF beyond its original 2022 sunset date,

make it easier for local governments to apply for these grants, expand the definition of "unserved" so more communities are eligible for funding, and raise speed requirements for new networks.
Action: SUPPORT

- **AB 34 (Muratsuchi) Communications. Broadband for All Act of 2022**
  This measure would place a $10 billion general obligation bond measure on the November 8, 2022, ballot. Funding would be allocated to cities, counties, special districts, school districts, and other local government agencies to build their own broadband networks.
  Action: SUPPORT IN CONCEPT
- **AB 537 (Quirk) Communications. Wireless Telecommunications and Broadband Facilities.**
  This measure would implement the FCC's adopted regulations on broadband permit shot clocks into state law. Cal Cities has requested amendments to ensure consistency with the federal requirements.
  Action: Watch – Requested Amendments
- **SB 378 (Gonzalez) Local Government. Broadband Infrastructure Development Project Permit Processing. Microtrenching Permit Processing Ordinance.**
  This measure would require local governments to allow microtrenching for the installation of underground fiber if the installation in the microtrench is limited to fiber. Cal Cities has requested amendments to ensure consistency with the federal requirements.
  Action: Watch – Requested Amendments
- **SB 556 (Dodd) Street Light Poles, Traffic Signal Poles: Small Wireless Facilities Attachments.**
  This measure would directly conflict with the FCC's adopted regulations on wireless services deployment. Specifically, it would require local governments to make space available on streetlight poles, traffic signal poles, utility poles, and other public infrastructure to telecommunications providers. SB 556 would also create ambiguity in the fees local governments can charge for access to their infrastructure.
  Action: OPPOSE

Federal Infrastructure Resources Update

The American Jobs Plan, outlined by the White House early this year, is an ambitious proposal to invest approximately $2 trillion this decade to address infrastructure needs. Cal Cities anticipates the introduction of various proposals in Congress to guide these investments. Cal Cities is currently assessing cities' infrastructure needs to advocate Congress effectively and will continue to provide more information as it becomes available.

In addition to the American Jobs Plan proposal, the recently passed American Rescue Plan included significant investments in infrastructure. The $8.3 billion in local recovery funds headed to California cities through the ARP can be used to provide broadband services to unserved and

to California cities through the ARP can be used to provide broadband services to unserved and underserved households and businesses.

Additionally, the American Rescue Plan includes $10 billion for the new Coronavirus Capital Improvements Projects Fund, which will help deliver critical capital projects directly enabling work, education, and health monitoring, including remote options in response to COVID-19.

The plan also includes $7 billion for the Emergency Connectivity Fund, which will be distributed through the Federal Communications Commission to reimburse schools and libraries for the purchase of remote learning devices and internet connections for students. As the U.S. Department of the Treasury guidance is finalized for the American Rescue Plan, Cal Cities will release more information on the eligible uses of these funds.

Congress continues to work on surface transportation reauthorization, and Cal Cities is working with the National League of Cities on transportation needs for cities. The surface transportation program was up for reauthorization in September 2020 and was renewed for one year. Congress has until September 30 of this year to act on a new bill — or pass another extension.

These are just some of the exciting opportunities in the infrastructure space this year. Looking beyond Infrastructure Week, Cal Cities will continue to advocate for protecting and modernizing critical infrastructure while maintaining local authority.

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California Appellate Court upholds the validity of Governor's executive orders issued during the pandemic

May 5, 2021

This morning, the Third District Court of Appeal ruled in *Gavin Newsom v. Sutter County Superior Court* that the Governor's issuance of executive orders during the COVID-19 pandemic did not constitute an unconstitutional delegation of legislative power.

The court's decision validates actions taken by cities during the pandemic in accordance with the executive orders.

Previously, the Sutter County Superior Court issued an injunction against Gov. Gavin Newsom's use of the California Emergency Services Act (CESA) in an executive order related to the November election. The underlying lawsuit challenged only that single executive order, however, the trial court ruling held that the Governor was not permitted to issue executive orders under CESA that amended or made statutory law. The order went on to reference more than 50 other executive orders issued by the Governor during the pandemic. The breadth of the court's ruling raised concerns because it was unclear what effect it might have on other existing executive orders, several of which cities currently rely on to conduct business amidst the pandemic, for example, the order modifying the Brown Act.

The Governor's Office appealed the trial court's ruling, and Cal Cities, along with the California State Counties Association, filed an amicus brief with the Court of Appeal that highlighted the lack of clarity in the trial court order regarding the validity of executive orders. The brief articulated that local government had relied on a number of executive orders to continue operations during the pandemic and that a contrary ruling would call into question the validity of the actions local governments had taken in good faith based on the executive orders. Additionally, the brief highlighted that local government also relied on executive orders related to the extreme heat and wildfire emergencies experienced by many cities in the past year.

Today's ruling by the Third District Court of Appeal reverses the lower court decision and upholds the Governor's ability to issue executive orders under CESA. First, the court held that the claim related to the November 2020 election executive order, at issue in the trial court order, was moot because the election already took place and the order was superseded by legislation. Second, the court held that the Governor is statutorily empowered to issue executive orders under CESA, including quasi-legislative orders. In coming to this conclusion, the court noted that the plain language of CESA gives the Governor police powers in emergencies and such powers include

quasi-legislative power. The court noted that this was not an unconstitutional delegation of power because while the Governor is obligated to terminate the emergency at the earliest possible date conditions warrant, the Legislature is also empowered to terminate the emergency at any time.

If the ruling is appealed, the case may go before the California Supreme Court. However, in the meantime, California cities may continue relying on executive orders to conduct government business in the face of the pandemic.

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