City of Carpinteria
City Council Meeting Agenda
Monday, March 8, 2021

Virtual Meeting

5:30 p.m. Regular Meeting

*Amended Agenda

THE CITY OF CARPINTERIA HAS DETERMINED THIS MEETING TO BE AN ESSENTIAL PUBLIC MEETING THAT WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-29-20 AND N-33-20 AND SANTA BARBARA COUNTY HEALTH OFFICER ORDERS

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment, and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

In compliance with these orders, and to minimize the potential spread of the COVID-19 virus, the City of Carpinteria is limiting public access to the City Council Chambers for this meeting. With this in mind, you are strongly encouraged to participate in the alternative methods explained below.

Virtual Viewing of Public Meetings
This meeting is available to view live on the City of Carpinteria's website at https://carpinteria.ca.us/city-hall/agendas-meetings, on Zoom Webinar by CLICKING HERE! Alternatively, you can join in by following one of these methods: (1) log on to www.zoom.us, download the application, select "Join Meeting", and enter Webinar ID 889 0390 2262; OR (2) call +1 (669) 900-9128 and enter Webinar ID 889 0390 2262 or on Government Access Television Channel 21 (broadcast live and rebroadcast on Wednesday after the meeting at 8:00 p.m. and on Saturday at 5:00 p.m.).

Public Comments
If you wish to make a general public comment or to make a comment on a specific agenda item, the following methods are available:

- Distribution to Board Members. If you wish to submit a hard copy of written comments to be distributed to board members (as either general public comment or on a specific agenda item), please submit your comment via email to PublicComment@ci.carpinteria.ca.us by **12:00 P.M. on the day of the**

meeting. Please note that these comments will not be read into the record during the meeting unless you include this request with your comments.

- Read Into the Record During Meeting. If you would like your comment read into the record during the meeting (as either general public comment or on a specific agenda item), please include this request with your comments and provide your comments (of no more than 250 words) in one of the following ways:
    - Via email to PublicComment@ci.carpinteria.ca.us by **12:00 P.M. on the day of the meeting.** In your email, please specify (1) the meeting date and agenda item (number and title) on which you are providing a comment and (2) that you would like your comment read into the record during the meeting.
    - Via the **eComment** link on the City's agenda website (https://carpinteria.ca.us/city-hall/agendas-meetings) by **12:00 P.M. on the day of the meeting.** Please note that this link does not become active until an agenda is posted. If you would like your comment read into the record during the meeting, please specify this in your comment.

  Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Please also note that if you submit a written comment and do not specify that you would like this comment read into the record during the meeting, consistent with the City's practice when it receives written public comments on agenda items, your comment will be forwarded to board members for their consideration.

- Public Comment by Phone. If you wish to make a verbal public comment as a specific item is being heard (as either *general* public comment or on a specific agenda item), please send an email to PublicComment@ci.carpinteria.ca.us by **12:00 P.M. on the day of the meeting** and include the following information in your email: (1) the meeting date and agenda item (number and title) on which you wish to speak, (2) your full name, (3) your call back number and area code. During public comment on the agenda item specified in your email, City staff will make every effort to contact you via your provided telephone number so that you can provide public comment electronically. Please note the City has the discretion to limit the speaker's time for any meeting or agenda matter. Typically, the practice has been 3 minutes per speaker on each item.

- Real-Time Public Comment Through Zoom Webinar. Members of the public attending the public meeting through the City's Zoom Webinar platform (through the link provided by the City) have the option of providing real-time public comments on agenda matters. To make public comments through this platform please use the "raise your hand" feature to notify staff that you would like to make a public comment during designated public comment times. Once it is your turn to provide a public comment, staff will unmute your microphone and you will be given

a designated amount of time to provide your comment (typically, the practice has been up to 3 minutes per speaker on each item). At the end of your comment, staff will once again mute your microphone.

The situation with COVID-19 is constantly evolving and the City will provide updates to any changes to this policy as soon as possible. The public is referred to the City's website at **www.carpinteria.ca.us** for the latest COVID-19 policies and information. The City of Carpinteria thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

1. Presentation on Carpinteria Oil & Gas Plant Decommissioning by Chevron representatives.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS

This may include updates on law enforcement activity within the City from a Sheriff's Office representative.

CITY MANAGER'S REPORT

The City Manager will report to the City Council regarding various City and/or community events and/or matters of interest. There will be no City Council discussion except to ask questions or refer matters to staff; and no action will be taken unless listed on a subsequent agenda.

PRESENTATIONS BY CITIZENS / PUBLIC COMMENT

This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the City Council. The Public Comment period is limited to 15 minutes and divided among those persons desiring to speak. No person shall speak longer than three minutes; however, the Mayor may establish shorter periods based on the time available and/or the number of persons waiting to speak. Persons wishing to speak on a specific item will be recognized at the time the agenda item is considered.
Please be aware that items on the consent calendar are considered to be routine and are normally enacted by one unanimous vote of the Council. If you wish to speak on a consent calendar item, or on a matter scheduled for consideration in a closed session at the end of the agenda, please do so during the Presentations by Citizens/Public Comment portion of the meeting.

The City and the City Council are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

AGENDA MODIFICATIONS: The City Council may modify the regular agenda by tabling items, adding urgency items to the agenda, or changing the order in which items are considered. Changes to the Consent Calendar are considered at the time the Consent Calendar is considered.

CONSENT CALENDAR:

2. Approve the minutes of the special joint City Council, Planning Commission and Architectural Review Board meeting of November 30, 2020.

3. Expenditures for the period beginning February 13, 2021 and ending February 26, 2021.

4. Adopt Resolution No. 6031, authorizing the filing of the Transportation Development Act (TDA) Claim for Fiscal Year 2021-22 for Allocation of TDA Funds.

ADMINISTRATIVE MATTER:

5. Acceptance of an Easement for public parking purposes on the north-eastern portion of the Carpinteria oil and gas plant located at 5675 Carpinteria Avenue (APN 001-170-023); and adoption of Resolution No.6029 dedicating a portion of real property known as Carpinteria City Hall located at 5775 Carpinteria Avenue (APN 001-170-018) for public roadway purposes.

   Recommendation: 1. Acceptance of an Easement for public parking purposes on the north-eastern portion of the Carpinteria oil and gas plant located at 5675 Carpinteria Avenue (APN 001-170-023); and 2. Adopt Resolution No. 6029 dedicating a portion of real property known as Carpinteria City Hall located at 5775 Carpinteria Avenue (APN 001-170-018) for public roadway purposes. . (Requires a roll call vote.)

   Staff Presenter: Matt Roberts, Parks, Facilities & Recreation Director

   a. Staff Report
   b. Public Comment
   c. City Council Determination

PUBLIC HEARING:

6. Second reading of Ordinance No. 742, as read by title only, that addresses Ownership Conversions Affecting Apartments; Conversion Permits, and amends the existing Condominium/Cooperative Conversion Ordinance found in CMC Chapter 14.74; and adoption of Resolution No. 6028, acknowledging receipt of, and accepting, the California Coastal Commission's certification of LCP Amendment LCP-4-CPN-20-0050-1 with suggested modifications (Condominium/Cooperative Conversion Ordinance, Project 20-2049-ORD/LCPA,), and directing the City Manager to transmit this Resolution to the Coastal Commission Executive Director.

   Recommendation: Adopt Ordinance No. 742, as read by title only on a second reading, and approve Resolution No. 6028.

   Staff Presenter: Steve Goggia, Community Development Director

   a. Staff Report
   b. Public Comment
   c. City Council Determination

OTHER BUSINESS:

7. Review of the Mid-Year Budget Report and making related adjustments to appropriations.

   Recommendation: Accept the Mid-Year Budget Report and approve adjustments to the budget as summarized in Attachment D of the staff report.

   Staff Presenter: Licette Maldonado, Administrative Services Director

   a. Staff Report
   b. Public Comment
   c. City Council Determination

8. Community Development Block Grant (CDBG) Committee recommendations concerning the 2021-2022 Public Services Grant Applications and allocation of program funds.

   Recommendation: Allocate the CDBG Public Services Grant Funding pursuant to the recommendations of the City's CDBG Committee to equally share the funds between Peoples' Self-Help Housing's Carpinteria Camino Scholars program and the United Boys & Girls Club of Santa Barbara County's Carpinteria Unit. (Requires a roll call vote.)

   Staff Presenter: Marysol Smith, Assistant Planner

a. Staff Report
b. Public Comment
c. City Council Determination

9. Presentation of New and Proposed State Housing Legislation.

Recommendation: Receive and file the report on new and proposed housing laws.

Staff Presenter: Mack Carlson, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

a. Staff Report
b. Public Comment
c. City Council Determination

10. The City's 2020 Housing Element Annual Progress Report to the State Department of Housing and Community Development on progress implementing its goals, policies, and objectives.

Recommendation: Receive the 2020 Housing Element Annual Progress Report and direct that it be submitted to the State Housing and Community Development Department.

Staff Presenter: Syndi Souter, Associate Planner

a. Staff Report
b. Public Comment
c. City Council Determination

11. Award a Construction Contract for City Project No. 15116 – Pedestrian Crossing Safety Improvements Project to Toro Enterprises, Inc., in the Total Base Bid amount of $145,376; and authorize the City Manager to execute an amendment to the related agreement for engineering support services with Encompass Consulting Group.

Recommendation: 1. Award a Construction Contract for City Project No. 15116 – Pedestrian Crossing Safety Improvements Project to Toro Enterprises, Inc., in the Total Base Bid amount of $145,376; and 2. Authorize the City Manager to execute Amendment No. 1 to the Agreement with Encompass Consultant Group to provide engineering support services during construction for City Project No. 15116 – Pedestrian Crossing Safety Improvements Project in an amount not-to-exceed $6,455, thereby extending the term and increasing the maximum Agreement amount to $56,055.

Staff Presenter: John L. Ilasin, Public Works Director

a. Staff Report
b. Public Comment
c. City Council Determination

12. Closeout of Project No. 15112 – 2020 Pavement Rehabilitation Project and Project No. 15092-2 – Parking Lot No. 2 and Cactus Lane Improvements Project.

Recommendation: Authorize the Mayor to sign the Closeout Agreement and Release of Claims for Project No. 15112 – 2020 Pavement Rehabilitation Project and Project No. 15092-2 – Parking Lot No. 2 and Cactus Lane Improvements Project with Toro Enterprises, Inc. (Requires a roll call vote)

Staff Presenter: John L. Ilasin, Public Works Director

a. Staff Report
b. Public Comment
c. City Council Determination

13. Approval of a letter for Mayor's signature opposing unless amended Senate Bill 9 (Atkins), concerning increased density in single-family zone districts.

Recommendation: Approve the draft letter for the Mayor's signature and submittal to appropriate State representatives.

Staff Presenter: Dave Durflinger, City Manager

a. Staff Report
b. Public Comment
c. City Council Determination

**14. Review and Respond to Letter from Sheriff's Office Requesting 45-Day Extension of Time to Engage in Good Faith Mutual Efforts to Resolve Current Law Enforcement Contract Dispute*

Recommendation: Receive letter from Sheriff's Office requesting 45-day extension of time to engage in good faith mutual efforts to resolve dispute regarding law enforcement contract dispute and authorize City Manage to draft response pursuant to Council's direction at meeting.

Staff Presenter: Dave Durflinger, City Manager

a. Staff Report
b. Public Comment
c. City Council Determination

LEGISLATIVE UPDATE: The City Council will discuss local, state and/or federal legislation under consideration and decide whether to direct staff to place a matter(s) on a future City Council agenda for consideration.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Informational reports from Councilmember representatives on the committees, commissions and organizations listed below. This is also an opportunity for Councilmembers to request information from staff or seek support from fellow Councilmembers for future agenda items.

1. Representatives to Regional Agencies and Committees

    a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Clark/Alt. Carty)
    b. California Joint Powers Insurance Authority (CJPIA) (Clark/Alt. Carty)
    c. Channel Counties Division, League of California Cities (Nomura/Alt. Lee)
    d. Santa Barbara County Association of Governments (SBCAG)(Clark/Alt. Nomura)
    e. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura)
    f. Santa Barbara Joint Affordable Housing Task Group (Carty & Alarcon)
    g. Santa Barbara County Elected Leaders Forum to Address Homelessness (Clark/Alt. Alarcon)
    h. Home for Good of Santa Barbara County (Clark/Alt. Alarcon)
    i. South Coast Youth Safety Partnership (Lee & Alarcon)
    J. Central Coast Community Energy (3CE) (Nomura/Alt. Goleta)

2. Joint and Standing Committees

    a. City Council/Economic Vitality Committee (Carty & Lee)
    b. City Council/Public Safety Committee (Clark & Nomura)
    c. City Council/School Board Committee (Lee & Alarcon)
    d. City Council/Utilities Committee (Lee & Nomura)
    e. City Council/First District Supervisor Committee (Lee & Carty)
    f. City Council Finance/Budget Committee (Carty & Clark)
    g. Transportation Committee (Lee & Clark)
    h. Development Review Committee (Joint Committee membership from City Council, Planning Commission and Architectural Review Board) (CC: Clark & Nomura/Alt. Carty) (PC: Benefield and Callender) (ARB: Reginato and Stein)
    i. General Plan and Coastal Plan Update Committee (Joint Committee membership from City Council and Planning Commission) (Clark & Lee) (PC: Allen/Callender)

j. Public Facility Site Acquisition/Development Committee (Carty & Nomura)

3. Ad Hoc Committees

a. Library Committee (Lee & Alarcon/Alt. Carty)
b. District Elections Committee (Alarcon & Clark)
c. COVID-19 Communications Committee (Clark & Nomura)
d. COVID-19 Recovery Committee (Carty & Lee)
e. Racial Equity and Social Justice Program Planning Committee (Nomura & Alarcon)

4. City Representatives on other Committees

a. Community Media Access Center (Gary Dobbins)
b. Santa Barbara Coastal Vector Control District (Vacant)
c. Santa Barbara Metropolitan Transit District (Chuck McQuary)
d. County Library Advisory Committee (Gaby Edwards)

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

The next regular (virtual) meeting of the City Council will be held March 22, 2021 at 5:30 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at 755-4403 or the California Relay Service at (866) 735-2929. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office.

This agenda was posted on Wednesday March 3, 2021, in the City Clerk's Office, on the City Hall Public Notices Window, and on the Internet.

City of Carpinteria
Special Joint City Council, Planning Commission and Architectural Review Board Meeting Minutes
November 30, 2020 at 5:30 p.m.

Virtual Meeting

City Clerk Fidela Garcia noted for the record that this meeting would be conducted pursuant to the provisions of the Governor's Executive Orders N-29-20 and Santa Barbara County Health Officer's Order as it relates to temporarily suspending a physical location from which members of the public can observe and orders to stay at home in response to the spread of the COVID-19 virus, and additionally noted the protocols by which the public would be participating and stated that members of the Council, staff and any presenters would be participating by video conference.

CALL TO ORDER

Mayor Nomura called the meeting to order at 5:32 p.m.

ROLL CALL

City Council

Councilmembers present:
- Councilmember Gregg A. Carty
- Councilmember Fred Shaw
- Councilmember Roy Lee
- Vice Mayor Al Clark
- Mayor Wade T. Nomura

Planning Commissioners present:
- Commissioner John Callender
- Commissioner Glenn LaFevers
- Commissioner John Moyer
- Vice Chair Jane L. Benefield
- Chair David Allen

Architectural Review Boardmembers present:
- Boardmember Richard Johnson
- Boardmember Amy Blakemore
- Boardmember Jim Reginato
- Vice Chair Jason Rodriquez
- Chair Brad Stein

Vice Chair Rodriguez recused himself due to a conflict of interest during the roll call because of the proximity of his home and business to the location proposed project development. He left the meeting at 5:33 p.m. and did not participate in the discussions.

PLEDGE OF ALLEGIANCE

All present were led in the salute to the flag by Mayor Nomura.

CITY COUNCIL BUSINESS

The City Council, Planning Commission and Architectural Review Board met to discuss the following subject matter:

CONCEPTUAL REVIEW
SURFLINER INN, 499 LINDEN AVENUE
Project No. 20-2034-CON.

A conceptual review of a proposed project on City-owned property of a new 40-room hotel on 1.29 acres on the north side of the railroad tracks along the Linden Avenue Corridor at 499 Linden Avenue (APN 004-105-011), a reconfiguration of City Parking Lot #3 to occupy a portion of 4855 Fifth St (APN 004-105-016), and construction of a new 83-space public parking lot located on the adjacent south side of the railroad tracks over 0.74 acres of APN 004-105-026 proposed by 499 Linden Managers, LLC (formerly, The Theimer Group, LLC).

Recommendation: Receive public comment, and provide conceptual review and comments on the subject hotel and public parking lot proposal.

Presenters: Steve Goggia, Community Development Director, Syndi Souter, Associate Planner, Matt Roberts, Parks, Recreation and Facilities Director, and John Ilasin, Public Works Director.

At 6:38 p.m. Councilmember Carty disclosed he met with Judy Mulford and Marla Daily from the Coalition Against the Railroad Hotel on October 9, 2020.

Applicant: Jeff Theimer and Whitt Hollis, representing The Theimer Group, LLC and Clay Aurel, representing AB Design Studio.

PUBLIC COMMENT WILL BE HEARD CONCERNING ONLY THE AGENDIZED ITEM FOR THIS SPECIAL JOINT MEETING

Speakers in Person: Marla Daily, Kirk Connally, Amrita Salm, Dana Rosenberg, and Todd Jared

Mayor Nomura recessed the meeting at 7:59 pm and reconvened the meeting at 8:10 pm.

Speakers via Zoom: Rafael Hernandez and Julia Mayer,

Emails read into the record: Alan and Carol Koch, Connie Thompson, Brad and Barbara Smith, Michael Sipiora, Martha Restivo, Charles Restivo, Kathleen Lord, Ann Smith, Alison Hensen, Devra Brewer, Lennon Wiser, Catherine Overman, Christine Frontado, Beth Cox, Jack Sega, Winfred Van Wingerden, Sandra Moreno, Luisa Hyatt, Ingrid Saint Gal de Pons, Erica Delaney, Lorraine McIntire, Heather Slade, Sara Killem, Benjamin Anderson, Suzan Cluderay, Hanna Brand, Christie Boyd, Susan Mailheau, Jessie Koach, Rachel Nobles, Brittney Falletta, Karen Clark, Lisa Moschini, Susan Williams, Louise Hansen, Leslie Gascoigne, Al Carter, and Peggy Griffiths.

Mayor Nomura opened up comment from the Architectural Review Board Members.

Boardmember Johnson observed that the project is in scale with the community. He expressed concern on the hotel rooms' frequency of use, potential flooding, breaking up the long roof line, and that the café tower was too large.

Boardmember Reginato noted that the architecture is fine; however, the hotel isn't consistent with City policy and is too large and should not be three stories. He was not in favor of rooftop bars and detailed traffic issues with the proposed Parking Lot No. 4 and its proximity to residential homes.

Boardmember Blakemore commented that the hotel's elements can be reduced. She mentioned that the train warning lights would be a concern for hotel guests, the proposed Parking Lot No. 4 would be a dead-end parking lot, the hotel needs to incorporate trash facilities, the restroom location needs to be brought back, and the paving materials should be permeable since the project is near sea level.

Chair Stein appreciated the hotel's architecture and location; however, he noted that the hotel is too large for the project site.

Mayor Nomura opened up comment from the Planning Commissioners.

Commissioner Calendar reported that the applicant addressed the concerns raised and the project is consistent with the General Plan. He encouraged that the project move forward.

Commissioner Moyer appreciated the project and believed it would be a socio-economic icon for Carpinteria.

Commissioner LaFevers remarked that the project is consistent with the General Plan and compatible with the Downtown. He noted that parking is a concern and more analysis should be done to determine how the parking situation can be improved by this project. He recommended the applicant move forward with the project.

Vice Chair Benefield recounted that the project is consistent with the General Plan, will benefit the Downtown, and appreciated the inclusion of bars, a restaurant, and café in the project. She observed that the hotel had too many rooms and recommended the number of rooms be reduced by 10 or more. She also suggested that the proposed Parking Lot No. 4 needs to be coordinated, the trash enclosures and restrooms need to be as far away as possible from residents, and heavy-duty landscaping should be considered to provide a separation from the parking lot and adjacent housing.

Chair Allen recognized that the hotel is consistent with General Plan policies and will support Downtown businesses. He addressed that parking will be a significant issue and recommended more visualizations from different viewpoints showing the height and scale be created, as well as more comparisons to the surrounding structures to inform the community. He suggested that the City Council move forward with this project.

Mayor Nomura opened up comment from the Councilmembers.

Vice Mayor Clark commented that parking was a key issue on this project. He said the hotel was too large, would block views, and doesn't conform to the sustainable community policy. He believed the potential revenue from the project would come at too high a cost to the community.

Councilmember Lee noted the good design of the project.

Councilmember Carty stated the architecture was pleasing though parking was a concern and suggested a privacy separation and sound buffer between the parking lot and adjacent residences.

Councilmember Shaw appreciated the ability for the community to use the hotel's amenities though he noted that the hotel was too big and could be scaled down. He reported that parking would pose a problem for this project. He related that a hedge should be installed between the residential lots along Dorrance Way and the proposed Parking Lot No. 4 to block sound.

Mayor Nomura appreciated the hotel's architecture though he preferred it resemble the architecture of the original train station. He commented that the hotel lends to a pedestrian and bike friendly environment in the Downtown and improves the appearance of what visitors by train see of Carpinteria. He also expressed appreciation of the hotel amenities that the community could use. He observed that the elements of the hotel are too large, parking is a concern, and that a landscape buffer should be installed between the new parking lot and residences.

Councilmember Carty added that the revenue generated from this project could be set aside specifically for Downtown improvements.

ADJOURNMENT

Mayor Nomura adjourned the meeting at 10:21 pm.

_____
Wade T. Nomura, Mayor

ATTEST:

_____
Fidela Garcia, City Clerk

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
March 8, 2021

ITEM FOR COUNCIL CONSIDERATION

Expenditures for the period beginning February 13, 2021 and ending February 26, 2021.

STAFF RECOMMENDATION

Action Item ___; Non-Action Item _X_

That the City Council accept this report concerning the current list of warrants pursuant to Carpinteria Municipal Code 2.08.150(F).

DISCUSSION

As part of each regular City Council agenda, a list of all checks (attached) dispersed since the last reporting period is presented to the City Council pursuant to C.M.C. 2.08.150(F). The report is provided for City Council and public information and serves as Staff's verification that the expenditures have been reviewed and are within budgeted appropriations.

FINANCIAL CONSIDERATIONS

The warrant register included as an attachment is designed to communicate fiscal activity since the prior reporting period. No action is requested as part of this report.

ATTACHMENTS

Attachment A: Warrant Register for the period beginning February 13, 2021 and ending February 26, 2021.

Staff contact: Ashley Chaparro, Sr. Financial Analyst
(805) 880-3406, AshleyC@ci.carpinteria.ca.us

Signature

Staff contact: Licette Maldonado, Admin Services Dir.
(805) 755-4448, LicetteM@ci.carpinteria.ca.us

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, DaveD@ci.carpinteria.ca.us

Signature

Warrant Register

City of Carpinteria

Date Range: 02/13/2021 - 02/26/2021

Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
	MISSION UNIFORM SERVICE		02/18/2021	Regular	191.04	98951
513995860	Invoice	02/18/2021	MAINTENANCE CREW NEW RENTAL UNIFORMS-01/11/21			
514034281	Invoice	02/18/2021	MAINTENANCE CREW NEW RENTAL UNIFORMS-01/18/21			
	ASHLEY CHAPARRO		02/18/2021	Regular	139.32	98952
PETTY CASH 02/18	Invoice	02/18/2021	PETTY CASH DRAWER REPLENTISHMENT 02/18/21			
	CANNON		02/18/2021	Regular	1,163.25	98953
75349	Invoice	02/18/2021	JAN21 PLAN CHECKS FOR FAITH LUTHERAN CHURCH			
	CARPINTERIA VALLEY LUMBER CO		02/18/2021	Regular	317.75	98954
436321	Invoice	02/18/2021	RUSTOLUEM & PAINT FOR AMTRAK BATHROOMS			
436672	Invoice	02/18/2021	BAIT STATIONS, MEND PLATES FOR SEAL FOUNTAIN			
436741	Invoice	02/18/2021	MATERIAL FOR CITY HALL SIGN & EXTENSTION CORD REP.			
437284	Invoice	02/18/2021	BATTERY, WASHER, SCREWS, LOCK NUT			
438008	Invoice	02/18/2021	MATERIAL FOR SIGN AT CITY HALL			
438200	Invoice	02/18/2021	6D BRIGHT BOX FOR PUBLIC WORKS SHOP SUPPLIES			
438368	Invoice	02/18/2021	BRAIDED FLEX, CAPS, BRASS NIPPLES FOR NEW FAUCETS			
	CARPINTERIA VALLEY WATER DISTRICT		02/18/2021	Regular	12,903.39	98955
CARP CITY 01/28/2	Invoice	02/18/2021	JAN21 WATER SERVICES 12/28/20-01/28/21			
JAN21 1554876	Invoice	02/18/2021	WATER SERVICE AT TEMPORARY METER			
	COAST AUTO PARTS, INC.		02/18/2021	Regular	172.68	98956
732141	Invoice	02/18/2021	FUEL CLEANER, BATTERY, SILICONE FOR GENERATOR			
	COASTAL VIEW NEWS		02/18/2021	Regular	322.00	98957
56674	Invoice	02/18/2021	WORK PLAN MEETING ADVERTISING 01/21/21			
	COX BUSINESS		02/18/2021	Regular	284.49	98958
FEB21 001 3011 02	Invoice	02/18/2021	FEB21- CITY HALL TV & INTERNET SERVICE			
	GFOA		02/18/2021	Regular	460.00	98959
INV0002027	Invoice	02/18/2021	2020 CAFR REVIEW FOR CERTIFICATE OF ACHIEVEMENT			
	GRAINGER		02/18/2021	Regular	1,495.49	98960
9764291762	Invoice	02/18/2021	AIR FILTERS FOR CITY HALL AC VENTS			
9765367108	Invoice	02/18/2021	AIR FILTERS FOR CITY HALL AC UNIT (STOCK PILE)			
9767192363	Invoice	02/18/2021	CONSTRUCTION FILM, DUCT TAPE			
9772371762	Invoice	02/18/2021	AIR FILTERS FOR STOCK PILE			
9775932800	Invoice	02/18/2021	AIR FILTERS FOR LIBRARY			
9787383414	Invoice	02/18/2021	LIGHT BULB FOR DOWNTOWN RESTROOM			
9787858639	Invoice	02/18/2021	LIGHT BULB, PAINTING MATERIAL FOR DOWNTOWN RESTRM			
9789088383	Invoice	02/18/2021	LOCKBOX FOR PUBLIC WORKS TRUCK			
	IMPULSE ADVANCE COMMUNICATIONS		02/18/2021	Regular	1,643.27	98961
57372	Invoice	02/18/2021	MARCH 2021 PHONE SERVICE			
	LARRY NIMMER		02/18/2021	Regular	612.50	98962
020821	Invoice	02/18/2021	PRODUCE PANDEMIC EXPERIENCE VIDEO SEGMENTS			
	LEAGUE OF CA CITIES		02/18/2021	Regular	6,170.00	98963
640590	Invoice	02/18/2021	MEMBERSHIP DUES FOR 2021 CALENDAR YEAR			
	LESLIE'S POOL SUPPLIES INC		02/18/2021	Regular	552.80	98964
00009-02-036976	Invoice	02/18/2021	15 GALLON CARBOY ACID FOR POOL			

Warrant Register

Date Range: 02/13/2021 - 02/26/2021

Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Payment Amount	Number
	LEXISNEXIS MATTHEW BENDER		02/18/2021	Regular	86.20	98965
22755039	Invoice	02/18/2021	CALPERS RETIREMENT BOOKS FOR HUMAN RESOURCES DEPT			
	LIEBERT CASSIDY WHITMORE		02/18/2021	Regular	3,698.00	98966
1511959	Invoice	02/18/2021	PROFESSIONAL LEGAL SERVICES THROUGH 12/31/20			
	MCCORMIX CORP		02/18/2021	Regular	122.52	98967
977165	Invoice	02/18/2021	FUEL FOR CITY VEHICLES			
	MNS ENGINEERS INC		02/18/2021	Regular	1,012.50	98968
77044	Invoice	02/18/2021	DEC20 PLAN/MAP CHECKING FOR 1846 VALLECITO			
	OAKRIDGE GEOSCIENCE INC		02/18/2021	Regular	3,580.00	98969
056.001-02	Invoice	02/18/2021	JAN21 GEOTECHNICAL SERVICES FOR 5300 SIXTH ST			
056.007-01	Invoice	02/18/2021	JAN21 GEOTECHNICAL SERVICES FOR CRAVENS LANE PAVE			
	PERRY FORD MAZDA		02/18/2021	Regular	332.92	98970
5140260	Credit Memo	02/18/2021	CREDIT FOR RETURN FOR PART FROM INVOICE #5140077			
5147458	Invoice	02/18/2021	SENDER & PUMP PART FOR 2000 FORD F-150			
	QUADIENT FINANCE USA INC		02/18/2021	Regular	1,000.00	98971
7900 0110 3770 54	Invoice	02/18/2021	POSTAGE FOR CITY HALL- 01/13/21, 02/04/21			
	RAYVERN LIGHTING SUPPLY		02/18/2021	Regular	700.70	98972
66619-0	Invoice	02/18/2021	CITY HALL LIGHTS			
	ROY HARTHORN		02/18/2021	Regular	3,254.08	98973
1449	Invoice	02/18/2021	JAN21 PLAN CHECK SERVICES			
	SANTA BARBARA PEST CONTROL		02/18/2021	Regular	200.00	98974
128040	Invoice	02/18/2020	JAN21 PEST CONTROL AT CITY HALL			
128199	Invoice	02/18/2021	JAN21 PEST CONTROL AT VETS HALL			
	SITEONE LANDSCAPE SUPPLY (ALL AROUND)		02/18/2021	Regular	206.70	98975
105739980-001	Invoice	02/18/2021	4 FT RAIN BIRD VAN NOZZLE FOR CITY PLANTER			
105751520-001	Invoice	02/18/2021	PVC PIPES & SOCKETS			
	SMART & FINAL *		02/18/2021	Regular	9.99	98976
6603100008802	Invoice	02/18/2021	LOLLIPOPS FOR RESALE AT POOL			
	SO CAL GAS		02/18/2021	Regular	593.73	98977
JAN21 140 914 308	Invoice	02/18/2021	NATURAL GAS- 941 WALNUT AVE (VETS HALL)			
	THE WHARF		02/18/2021	Regular	52.36	98978
117626	Invoice	02/18/2021	BOOT RETURN/REPLACEMENT FOR A.V.			
	TRAFFIC TECHNOLOGIES LLC		02/18/2021	Regular	979.61	98979
36663	Invoice	02/18/2021	SPEED LIMIT SIGN FOR VIA REAL			
36748	Invoice	02/18/2021	STRAIGHT LEG BRACKETS, FACE MASKS			
36749	Invoice	02/18/2021	RAIN SUIT & HARD HAT FOR R.A.			
	TRI-CO REPROGRAPHICS		02/18/2021	Regular	364.23	98980
133842	Invoice	02/18/2021	COLOR SCANNING, DE & REBIND, PDF EXTRACT-01/08/21			
134233	Invoice	02/18/2021	30 SQFT OF MYLAR			
134521	Invoice	02/18/2021	COLOR SCANNING, DE & REBIND, PDF EXTRACT-01/21/21			
134648	Invoice	02/18/2021	COLOR SCANNING, DE & REBIND, PDF EXTRACT-01/25/21			
134701	Invoice	02/18/2021	MONOCHROME BOND, STAPLING & SMALL FORMAT-01/26/21			
	VENCO WESTERN INC		02/18/2021	Regular	5,629.09	98981
0154792-IN	Invoice	02/18/2021	JANUARY 2021 MONTHLY LANDSCAPE MAINTENANCE			
2502141-IN	Invoice	02/18/2021	DECEMBER 2020 IRRIGATION REPAIRS-VIOLA & EL CARRO			
	ADELE GOGGIA		02/25/2021	Regular	1,200.00	98982
INV0002042	Invoice	02/25/2021	Pay Period #4			
	SEIU LOCAL 620		02/25/2021	Regular	226.18	98983

Warrant Register **Date Range: 02/13/2021 - 02/26/2021**

Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Payment Amount	Number
INV0002050	Invoice	02/25/2021	Employee Union Dues Contribution			
	UNITED WAY OF SANTA BARBARA COUNTY		02/25/2021	Regular	24.00	98984
INV0002051	Invoice	02/25/2021	Employee United Way Contribution			
	VANTAGEPOINT TRANSFER AGENTS - 457		02/25/2021	Regular	3,517.31	98985
INV0002043	Invoice	02/25/2021	ICMA Employee Contributions			
INV0002044	Invoice	02/25/2021	ICMA Employee Contributions			
	ASBURY ENVIRONMENTAL SVCS		02/25/2021	Regular	160.00	98986
I500-00669907	Invoice	02/25/2021	DISPOSAL OF USED/MIXED OILS-01/19/21			
	AT&T MOBILITY		02/25/2021	Regular	693.70	98987
287270260355X02	Invoice	02/25/2021	CITY HALL MONTHLY PHONE BILL-JANUARY 2021 (50% OLD PLAN)			
287303896883X02	Invoice	02/25/2021	CITY HALL MONTHLY PHONE BILL- FIRST NET JAN21 (50% NEW PLAN)			
	BROWNSTEIN HYATT FARBER SCHRECK		02/25/2021	Regular	79,412.50	98988
834012	Invoice	02/25/2021	PROFESSIONAL LEGAL SERVICES THROUGH 01/31/2021			
834013	Invoice	02/25/2021	PROFESSIONAL LEGAL SERVICES THROUGH 01/31/2021			
834014	Invoice	02/25/2021	PROFESSIONAL LEGAL SERVICES THROUGH 01/31/2021			
834015	Invoice	02/25/2021	PROFESSIONAL LEGAL SERVICES THROUGH 01/31/2021			
	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE		02/25/2021	Regular	310.00	98989
200009797	Invoice	02/25/2021	LM REGISTRATION FOR 2021 VIRTUAL CONFERENCE			
300006490	Invoice	02/25/2021	LM CSMFO 2021 MEMBERSHIP			
	CALTRANS		02/25/2021	Regular	2,537.46	98990
SL210483	Invoice	02/25/2021	OCT-DEC 2020 SIGNALS & LIGHTING BILLING			
	COASTAL VIEW NEWS		02/25/2021	Regular	674.00	98991
56683	Invoice	02/25/2021	PED XING SAFETY IMPROVEMENT ADVERTISING-01/28/21			
56684	Invoice	02/25/2021	NOTICE OF PUBLIC MEETING ADVERTISING-01/28/21			
56689	Invoice	02/25/2021	MEETING OF DOWNTOWN-T BUSINESS ADVISORY AD-1/28/21			
	COX BUSINESS		02/25/2021	Regular	135.94	98992
FEB21 001 3011 02	Invoice	02/25/2021	FEB21-VETS HALL INTERNET SERVICE			
	EVERYWHERE RIGHT NOW		02/25/2021	Regular	288.00	98993
2757	Invoice	02/25/2021	JAN21 WEBSITE DEVELOPMENT FOR CITY WEBSITE			
	FRONTIER COMMUNICATIONS		02/25/2021	Regular	144.50	98994
FEB21 805-684-76:	Invoice	02/25/2021	PHONE SERVICES FOR BOATHOUSE			
	LEAGUE OF CA CITIES		02/25/2021	Regular	200.00	98995
1729	Invoice	02/25/2021	MEMBERSHIP DUES FOR CHANNEL COUNTIES DIVISION 2021			
	POLICORE INC.		02/25/2021	Regular	3,060.00	98996
402203	Invoice	02/25/2021	IT SERVICES FOR JANUARY 2021			
	REAL GREEN LANDSCAPE		02/25/2021	Regular	4,385.00	98997
2715	Invoice	02/25/2021	JAN21 MONTHLY MAINTENANCE-CARPINTERIA LIBRARY			
2716	Invoice	02/25/2021	JAN21 MONTHLY MAINTENANCE-LINDEN TO PALM AVE			
2717	Invoice	02/25/2021	JAN21 MONTHLY MAINTENANCE-SALT MARSH PARK			
2718	Invoice	02/25/2021	JAN21 MONTHLY MAINTENANCE-MONTE VISTA PARK			
2719	Invoice	02/25/2021	JAN21 MONTHLY MAINTENANCE-FRIENDS OF THE LIBRARY			
2720	Invoice	02/25/2021	JAN21 MONTHLY MAINTENANCE-CARPINTERIA CREEK PARK			
2721	Invoice	02/25/2021	JAN21 MONTHLY MAINTENANCE-VETS HALL			
2725	Invoice	02/25/2021	JAN21 MONTHLY MAINTENANCE-AMTRAK DEPOT			
	RISDON'S 76 SERVICE		02/25/2021	Regular	30.00	98998
1334	Invoice	02/25/2021	CAR WASH FOR CODE COMPLIANCE VEHICLE-HM 01/09/21			
4342	Invoice	02/25/2021	CAR WASH FOR CODE COMPLIANCE VEHICLE-HM 01/17/21			
	ROCKWELL PRINTING		02/25/2021	Regular	325.25	98999
37249	Invoice	02/25/2021	BUSINESS CARDS FOR COUNCIL MEMBER N. ALARCON			

Warrant Register

Date Range: 02/13/2021 - 02/26/2021

Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Payment Amount	Number
37283	Invoice	02/25/2021	2021 PAVEMENT REHAB POST CARDS FOR CARP RESIDENTS			
37296	Invoice	02/25/2021	POSTAGE TO MAIL 2021 PAVEMENT REHAB POSTCARDS			
	S&S SEEDS		02/25/2021	Regular	187.48	99000
OP-70548-21	Invoice	02/25/2021	PLANTS, SUCCULENTS FOR PARKS			
	SANTA BARBARA COUNTY, SHERIFF'S DEPT		02/25/2021	Regular	306,565.16	99001
1134	Invoice	02/25/2021	JAN21 CONTRACTED LAW ENFORCEMENT SERVICES			
	SO CA EDISON		02/25/2021	Regular	7,532.62	99002
JAN21 2-01-201-64	Invoice	02/25/2021	ELECTRICITY-MULTIPLE LOCATIONS			
JAN21 2-25-126-20	Invoice	02/25/2021	ELECTRICITY-6145 CARPINTERIA AVE			
JAN21 2-27-939-99	Invoice	02/25/2021	ELECTRICITY-5781 CARPINTERIA AVE			
JAN21 2-42-988-32	Invoice	02/25/2021	ELECTRICITY-4683 9TH ST			
	SOLID WASTE SOLUTIONS INC		02/25/2021	Regular	576.00	99003
175	Invoice	02/25/2021	ABOP COORDINATION, CAL RECYCLE PROGRAM			
	STANTEC CONSULTING SERVICES INC		02/25/2021	Regular	3,944.67	99004
1749324	Invoice	02/25/2021	DEC20 PROJECT SERVICES FOR LINDEN AVE IMPROVEMENTS			
	STAPLES ADVANTAGE		02/25/2021	Regular	446.58	99005
3467502184	Credit Memo	02/25/2021	REFUND FOR SCREEN CLEANER, CALENDAR DESK BASE			
3467502185	Invoice	02/25/2021	CALENDAR, DUSTERS FOR COMPUTER SCREENS			
3467892841	Invoice	02/25/2021	PRINTER FOR SG, CALENDAR, BINDERS			
	THOMSON REUTERS		02/25/2021	Regular	168.08	99006
843761951	Invoice	02/25/2021	JAN21 WEST INFORMATION CHARGES			
	TWO TRUMPETS COMMUNICATIONS		02/25/2021	Regular	5,340.00	99007
1147	Invoice	02/25/2021	DEC20 COMMUNICATIONS SERVICES			
	WATER SAFETY RESOURCES		02/25/2021	Regular	1,750.00	99008
246	Invoice	02/25/2021	LIFEGUARD CERTIFICATION COURSES FOR POOL STAFF			
	WEX BANK (CHEVRON)		02/25/2021	Regular	1,175.94	99009
70271397	Invoice	02/25/2021	FEB21 FUEL FOR CITY VEHICLES			
	WILLIAMS SCOTSMAN INC.		02/25/2021	Regular	451.95	99010
8513163	Invoice	02/25/2021	FEB21 LEASE FOR PARK & FAC MOBILE OFFICE			
	ADELE PARISOTTO		02/25/2021	Regular	1,000.00	99011
INV0001640	Invoice	11/19/2020	COVID CHILDCARE PROVIDER RELIEF GRANT			

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
March 9, 2020

ITEM FOR COUNCIL CONSIDERATION

Adoption of Resolution No. 6031, Authorizing the Filing of the Transportation Development Claim for Fiscal Year 2021-22.

STAFF RECOMMENDATION

Action Item _X_ ; Non-Action Item ___

Adopt Resolution No. 6031, authorizing the filing of the Transportation Development Act Claim for Fiscal Year 2021-22.

Sample Motion: I move to adopt Resolution No. 6031, as read by title only.

BACKGROUND

The California Transportation Development Act (TDA) is a funding source for the development and support of public transportation needs. The TDA provides two major sources of funding- the Local Transportation Fund (LTF) and the State Transit Assistance Fund (STA). The City only claims LTF funding and not STA funding since it doesn't operate a transit system. The LTF Fund is a local fund in which the state deposits sales tax revenue to be used for transportation purposes defined by TDA.

As the state-designated Regional Transportation Planning Agency for Santa Barbara County, the Santa Barbara County Association of Governments (SBCAG) is responsible for administering the distribution of TDA funds to local agencies and for monitoring the subsequent use of those funds to ensure conformity with all TDA requirements. TDA funds are allocated to areas of each county based on population, taxable sales, and transit performance. The TDA provides funding for use by local agencies for a variety of transportation purposes with public transportation as the first priority. Other eligible purposes are regional transportation planning and programming, bicycle and pedestrian projects, and local street and road projects when certain conditions are met.

The purpose of this agenda matter is to adopt Resolution No. 6031, authorizing the filing of the Transportation Development Act Claim for Fiscal Year 2021-22.

DISCUSSION

Every year, SBCAG divides the estimated amount to be deposited in the TDA fund over the coming fiscal year among each local agency based on population percentages provided by the California Department of Finance. This amount is called the apportionment. The City's allocation is $11,229 for Fiscal Year 2021-22. This is $504 or 4.3% less than the 2020-21 allocation. As of June 30, 2020, the City's audited TDA fund balance is $110,603.

In order to receive the allocation in the upcoming fiscal year, the City must submit a claim to SBCAG describing how the apportionment will be used. These claims must be submitted to SBCAG by April 1, 2020. SBCAG Board approves the amount of funding to be distributed to each local agency and eligible uses of funds based on the claims submitted. SBCAG disburses the LTF each month when revenue comes in from the California Board of Equalization. When enough LTF accumulates, the City uses these funds for bike and pedestrian facilities, and pavement improvements.

Adoption of Resolution No. 6031 would enable the City to meet the April 1st deadline for filing the TDA claim.

POLICY CONSISTENCY

This item is in accordance with the regulations of the Transportation Development Act.

FINANCIAL CONSIDERATIONS

This revenue source is annually anticipated through the City's budget preparations.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

There are no legal or risk management concerns presented with this item.

OPTIONS

The City Council could choose to direct staff to revise the TDA Claim for FY 2021-22 and adopt at the current meeting or the next City Council meeting on March 22, 2021 in advance of the April 1st due date to SBCAG.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Resolution No. 6031
Attachment B: TDA Claim Documents

Staff contact:
Brian C. Barrett,
Assistant to the Public Works Director
(805) 755-4446; brianb@ci.carpinteria.ca.us

Signature

Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@ci.carpinteria.ca.us

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us

Signature

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ATTACHMENT A

Resolution No. 6031

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RESOLUTION NO. 6031

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA AUTHORIZING THE FILING OF A CLAIM WITH THE SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT FUNDS FOR FISCAL YEAR 2021-22

WHEREAS, the Transportation Development Act (TDA), as amended (Public Utilities Code Section 99200 et seq.), provides for the allocation of funds from the Local Transportation Fund, for use by eligible claimants for various transportation purposes; and

WHEREAS, pursuant to the provisions of the TDA, as amended, and pursuant to the applicable rules and regulations thereunder (21) Cal. Code of Regulations Sections 6600 et seq.), a prospective claimant wishing to receive an allocation from the Local Transportation Fund or the State Transit Assistance Fund shall file its claim or amended claim with the Santa Barbara County Association of Governments, the designated Regional Transportation Planning Agency for Santa Barbara County.

NOW, THEREFORE, BE IT RESOLVED as follows:

The City Manager or his designee is authorized to execute and file an appropriate claim and necessary claim amendments pursuant to the terms of the TDA, as amended, and pursuant to applicable rules and regulations promulgated there under, together with all necessary supporting documents, with the Santa Barbara County Association of Governments for an allocation of TDA funds in Fiscal Year 2021-22.

SECTION 1. The authorized claim includes $11,229 for pedestrian and bicycle facilities.

SECTION 2. A copy of this resolution shall be transmitted to the Santa Barbara County Association of Governments in conjunction with the filing of the claim.

PASSED, APPROVED AND ADOPTED on March 8, 2021 by the following called vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

_____
Mayor, City of Carpinteria

ATTEST:

_____
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held on March 8, 2021.

_____
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Peter N. Brown, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

ATTACHMENT B

TDA Claim Documents

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Article 3 Bike/ Ped	Article 4 Transit	Article 4.5 Community Transit	Article 8(a) Streets & Roads	Article 8(c) Transit	REQUIRED FORMS CHECKLIST
				Claimant:	City of Carpinteria
Cities and County	COLT, Guad., SBMTD, SMAT, SYVT	CTSAs: Easy Lift and SMOOTH	Cities and County	County	Document Name
X	X	X	X	X	Document A: Claim Form
X	X	X	X	X	Document B: Resolution
	X	X		X	Document C: Productivity Improvement
					Document D: Fiscal Reporting
	X	X		X	Part A Proposed Operating Budget
	X	X		X	Part B Proposed Capital Budget
X	X	X	X	X	Document E: Project Description & RTP Conformity
	X	X		X	Document F: Maximum Transit Allocation
					Document G: Fare and Local Support Ratios
	X			X	G.1 Fixed Route
	X (not SBMTD)	X			G.2 Demand Response
	X (not SBMTD)				G.3 Systemwide (combined)
					Document H: Standard Assurances
	SBMTD Only	X			H.1 Fiscal Audit
		X			H.2 LTF ≤ 50% of CTSA's operating budget
	X	X		X	H.3 State Controller Annual Report **
X			X		H.4 State Controller Annual Report **
	X	X		X	H.5 Retirement System Funding
	X	X		X	H.6 Staffing of Vehicles
	X	X		X	H.7 Budget Increase *
	X	X		X	H.8 CHP Certification **
	X	X		X	H.9 Fares for Senior and Disabled
	X	X		X	H.10 Accessibility to Disabled
	X			X	H.11 Contract for Transit Services **
		X			H.12 Operations Plan and Budget **
		X			H.13 Indemnify, Hold Harmless; Insurance **
	COLT & SYVT Only				H.14 5% Demand Response
			X		H.15 Unmet Needs *

*attachments may be required

**attachments required

I hereby certify that I have completed all forms necessary to comply with the requirements of the Transportation Development Act.

Signature:

Date: 3/8/2021

Submitted by:

Name: Licette Maldonado

Title: Administrative Services Director

E-mail licettem@ci.carpinteria.ca.us

Phone: (805) 755-4448

DOCUMENT A ***(Instructions on pages 4-3 and 4-4)***

TRANSPORTATION DEVELOPMENT ACT CLAIM FORM
(All claimants must complete this document)

Line

1 Project Year (FY) 2021-2022

2 Claimant City of Carpinteria

3 Address 5775 Carpinteria Avenue, Carpinteria, CA 93013

4 Contact Person Licette Maldonado Title Administrative Services Director

5 Telephone Number (805) 755-4448

6 The above named claimant hereby applies for allocations of Transportation Development Act funds for FY 2021-2022 for the purposes and in the amount(s) specified below:

	Purpose	Apportionment	Claimed
	Local Transportation Fund		
7	Regional Transportation Planning (PUC 99262 & 99402)		$ -
	less amount released to SBCAG	*minus*	$ -
8	Pedestrian & Bikeway Facilities (PUC 99234)	$ 11,229.00	$ 11,229.00
9	Articles 4 & 8:		
	less amounts released to:		
10		*minus*	
11		*minus*	
		minus	
		minus	
		minus	
		minus	
	plus amounts released from:		
13		*plus*	
14		*plus*	
15		*plus*	
16	Article 4 Transit (PUC 99260)		$ -
17	Article 4.5 Community Transit (PUC 99275)		$ -
18	Article 8a Streets & Roads (PUC 99400a)		
19	Article 8c Transit Contracts (PUC 99400c)		
20	TOTAL LTF	$ 11,229.00	$ 11,229.00
21	Amount to be held in reserve (CCR 6648)		

By Claimant _____ *By SBCAG* _____

DOCUMENT A (Continued)

	State Transit Assistance		
22	Transportation Planning		
23	Mass Transportation		
24	TOTAL STA		$ -

25 TOTAL TRANSPORTATION DEVELOPMENT ACT CLAIM *(add lines 20 and 24)* $ 11,229.00

Claimant acknowledges that payment by the County Auditor of an allocation made by the Association of Governments is subject to such monies being on hand and available for distribution and to the provision that such moneys be used only in accordance with the terms of the allocation instruction issued by the Association of Governments

26 By: Licette Maldonado

27 Title: Administrative Services Director

28 Date: 3/8/2021

I hereby attest to the reasonableness and accuracy of the financial statements included in Documents C, D, F, and G. (Sec. 6632)

29 Signed:

30 Name: Licette Maldonado

31 Title: Administrative Services Director

Reference: CCR Section 6630

DOCUMENT E ***(Instructions on page 4-9)***

PROJECT DESCRIPTION & REGIONAL TRANSPORTATION PLAN CONFORMITY
(All claimants must complete this document)

Complete sections for ***every article*** under which you are claiming TDA funds.

ARTICLE 3 BIKE/PED CLAIMS [Cities and County]

Describe how you plan to use LTF Article 3 Bike/Ped funds. Include, as applicable, location, type of bike facility, length of project (if bike lane), construction start date, and expected date of opening.

Pedestrian and bikeway maintenance projects.

List the corresponding RTP project and/or page numbers.

List the corresponding local bicycle plan project and/or page numbers.

ARTICLE 4 TRANSIT CLAIMS [COLT, Guadalupe, SBMTD, SMAT, and SYVT]

Describe how you plan to use LTF Article 4 Transit funds. Include, as applicable, type of project, construction start date, expected date of opening.

List the corresponding RTP project and/or page numbers.

ARTICLE 4.5 COMMUNITY TRANSIT SERVICES CLAIMS [Easy Lift and SMOOTH]

Describe how you plan to use LTF Article 4.5 CTSA funds. Include, as applicable, type of project, construction start date, expected date of opening.

List the corresponding RTP project and/or page numbers.

ARTICLE 8(c) TRANSIT CLAIMS [County only]

Describe how you plan to use LTF Article 8 Transit funds. Include, as applicable, type of project, construction start date, expected date of opening.

List the corresponding RTP project and/or page numbers.

ARTICLE 8(a) STREETS AND ROADS CLAIMS [Cities and County, if applicable]

Describe how you plan to use LTF Article 8 Streets/Roads funds. Include, as applicable, type of project, construction start date, expected date of opening.

Reference: CCR Section 6651

DOCUMENT H ***(Instructions on page 4-15)***

STANDARD ASSURANCES FOR APPLICANTS – LTF
(All claimants must complete this document)

CLAIMANT ASSURANCES: *Initial Each Section or Indicate N/A.*

N/A 1) Claimant certifies it has submitted a satisfactory, independent fiscal audit, with required certification statement, to SBCAG and to the State Controller, pursuant to PUC 99245 and 21 CCR 6664, for the prior fiscal year (project year minus two). Claimant also assures this audit requirement will be completed for the current fiscal year (project year minus one).
Date of submittal to State Controller: _____
Date of submittal to SBCAG: _____
Applies to SBMTD, Easy Lift, and SMOOTH. SBCAG contracts for and submits fiscal audits for all other TDA claimants.

N/A 2) Claimant certifies that, per SBCAG Resolution 90-1, no more than 50% of the CTSA's operating budget for the year came from LTF. Claimant also certifies that its fiscal audit contains verification of this limitation (e.g., "[Easy Lift/SMOOTH] is [not] in compliance with requirement, per SBCAG Resolution 90-1, that no more than 50% of [Easy Lift's/SMOOTH's] operating budget for the year came from Local Transportation Funds.").
Applies to Article 4.5 (CTSAs)

N/A 3) Claimant certifies it has submitted an annual report, documenting agency operations, in conformance with the uniform system of accounts and records, to SBCAG and to the State Controller, pursuant to PUC 99243, for the prior year (project year minus two). Claimant assures this report will be audited by an independent CPA. Claimant also assures this report will be completed for the current fiscal year (project year minus one).
Date of submittal to State Controller: _____
Date of submittal to SBCAG: _____
Applies to Articles 4 (transit), 4.5 (CTSAs), and 8 (transit)

LM 4) Claimant certifies it has submitted an annual report, regarding expenditure of funds received, to the State Controller, pursuant to 21 CCR 6665, for the prior year (project year minus two). Claimant assures this report will be audited by an independent CPA. Claimant also assures this report will be completed for the current fiscal year (project year minus one).
Date of submittal to State Controller: 19-Nov-20
Applies to Articles 3 (bike/ped) and 8 (streets/roads)

5) Claimant certifies that (initial one):

N/A a) the current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system (PUC 99271(a)); or

N/A b) the operator is implementing a plan approved by SBCAG which will fully fund the retirement system for such officers and employees within 40 years (PUC 99271(a)); or

N/A c) the operator has a private pension plan which sets aside and invests, on a current basis, funds sufficient to provide for the payment of future pension benefits and which is fully compliant with the requirements stated in PUC 99272 and 99273.
Applies to Articles 4 (transit), 4.5 (CTSAs), and 8 (transit)

N/A 6) Claimant certifies that, pursuant to PUC 99264, it does not routinely staff, with two or more persons, a vehicle for public transportation purposes designed to be operated by one person.
Applies to Articles 4 (transit), 4.5 (CTSAs), and 8 (transit)

N/A 7) Claimant certifies that the transit operator's operating budget has not increased more than 15% over the preceding year, and does not include a substantial increase or decrease in scope of operations or capital budget provisions for major new fixed facilities. ***If the budget does include such changes, documentation is attached*** that identifies and substantiates the reason and need for the changes, pursuant to PUC 99266, CCR 6632(b). E.g., if there is a substantial change between the capital expenditures proposed in this claim and those described in the claimant's Short Range Transit Plan (SRTP) or Transit Development Program (TDP), the claimant must provide a statement that substantiates the need for this change. If the claimant has neither a SRTP nor a TDP, the claimant must provide a statement that describes the need for the proposed capital expenditure.
ATTACHMENTS MAY BE REQUIRED
Applies to Articles 4 (transit), 4.5 (CTSAs), and 8 (transit)

N/A 8) Claimant certifies that ***attached is certification from the Department of California Highway Patrol*** (CHP), completed within the last 13 months, that indicates the operator is in compliance with Section 1808.1 of the Vehicle Code. Section 1808.1 of the Vehicle Code requires, among other things, that operators participate in a pull notice system for obtaining current driver records from the Department of Motor Vehicles.
ATTACHMENTS REQUIRED
Applies to Articles 4 (transit), 4.5 (CTSAs), and 8 (transit)

N/A 9) Claimant certifies it is in compliance with PUC 99155: if it offers reduced fares to seniors, it offers the same reduced rate to disabled persons, handicapped persons, and disabled veterans, and it honors the federal Medicare card for identification to receive reduced fares.
Applies to Articles 4 (transit), 4.5 (CTSAs), and 8 (transit)

N/A 10) Claimant certifies it is in compliance with PUC 99155.5: dial-a-ride and paratransit services are accessible to handicapped persons and the service is provided to persons without regard to vehicle ownership and place of residence.
Applies to Articles 4 (transit), 4.5 (CTSAs), and 8 (transit)

N/A 11) Claimants that contract with another entity or entities for transit service certify that a copy of ***the contract negotiated with that entity is attached***, pursuant to CCR 6630.
ATTACHMENTS REQUIRED
Applies to Articles 4 (transit) and 8 (transit)

N/A 12) Claimant certifies that, per SBCAG Resolution 90-1, ***attached to this claim is an operations plan and budget*** that describes existing and proposed service, and report on progress of coordination and consolidation objectives.
ATTACHMENTS REQUIRED
Applies to Article 4.5 (CTSAs)

N/A 13) Claimant certifies that, per SBCAG Resolution 90-1, it has attached an agreement to indemnify and hold harmless SBCAG from any claims, judgments or liabilities against the claimant. Claimant certifies it has also ***attached proof of insurance coverage***, with limits of general liability to be specified.
ATTACHMENTS REQUIRED
Applies to Article 4.5 (CTSAs)

N/A 14) Claimant certifies that in its TDA claim, not less than 5% of the amount claimed under Article 4 will be expended for demand-response service for the elderly and individuals with disabilities, per SBCAG Resolution 90-1.
Applies to Articles 4 (transit) in service areas without a designated CTSA [COLT, SYVT]

DOCUMENT H (Continued)
(Instructions on page 4-15)

N/A 15) If SBCAG has found that there are unmet transit needs that are reasonable to meet within its jurisdiction, the claimant certifies it has ***attached a summary of the actions it plans*** to take to meet the needs.
ATTACHMENTS MAY BE REQUIRED
Applies to Article 8 (streets/roads)

N/A 16) Claimant certifies that pusuant to CCR § 6633 and PUC § 99268(c) it shall maintain farebox ratios in providing transit services as follows: Urbanized 20%, Non-Urbanized and ADA 10%

The undersigned (must be the individual named in the authorizing resolution) hereby certifies that the above statements are true and correct.

Signature: _____

Name: Licette Maldonado

Title: Administrative Services Director

Date: 3/8/2021

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
March 8, 2021

ITEM FOR COUNCIL CONSIDERATION

1. Acceptance of an Easement for public parking purposes on the north-eastern portion of the Carpinteria oil and gas plant located at 5675 Carpinteria Avenue (APN 001-170-023), and

2. Adoption of Resolution No.6029 dedicating a portion of real property known as Carpinteria City Hall located at 5775 Carpinteria Avenue (APN 001-170-018) for public roadway purposes.

STAFF RECOMMENDATION

Action Item; X Non-Action Item __

1. Acceptance of an Easement for public parking purposes on the north-eastern portion of the Carpinteria oil and gas plant located at 5675 Carpinteria Avenue (APN 001-170-023), and

2. Adopt Resolution No.6029 dedicating a portion of real property known as Carpinteria City Hall located at 5775 Carpinteria Avenue (APN 001-170-018) for public roadway purposes.

Sample Motion: I move to accept the proposed easement for public parking purposes and to adopt Resolution No. 6029 as read by title only.

Requires a roll call vote.

BACKGROUND

On February 22, 2017, the City Council authorized executing a MOU with the Carpinteria Skate Foundation that directed the City to engage a design professional to design a skate park if funded through a donation to the City by the Foundation.

On October 22, 2019, the Parks Department submitted an application with the Planning Department to construct a skate park at the City Hall Campus. In order to meet parking requirements, the proposed skate park design included use of 11,114 square feet of

Chevron Corporation's property to construct eighteen public parking spaces. City Staff contacted Chevron Corporation representatives who were receptive to the concept.

On November 4, 2019, the Planning Commission conducted a public hearing on the request of the Parks Department to consider Case No. 19-2014-GC, for a determination that the City's acquisition of a nonexclusive surface access easement totaling approximately 11,114 square feet for public parking purposes (APN 001-170-023), and in turn the granting of a nonexclusive surface easement totaling approximately 1,893 square feet for surface access purposes to Chevron USA, Inc, (APN 001-170-018), is consistent with the General Plan/Coastal Plan of the City of Carpinteria pursuant to Government Code §65402.

On January 20, 2020, the City's Architectural Review Board reviewed the Skate Park plans and recommended the project be submitted for Planning Commission approval.

On March 26, 2020, the City received legal descriptions and plats of the proposed easement and street dedication from a licensed land surveyor.

On June 1, 2020, the Planning Commission approved the Development Plan and Coastal Development Permit to construct a new 36,500 square foot public skate park; and to accept a categorical exemption pursuant to Section 15332 of the California Environmental Quality Act (CEQA). The approved skate park includes 19,500 square feet of skateable area, 23 new parking spaces, 18 or which are located on Chevron's property, a 7,690-square foot plaza/picnic area, a 250-square foot restroom building, 10,970 square feet of new landscaping/hardscape, and night lighting.

DISCUSSION

City Staff has been working with representatives of Chevron Corporation to negotiate an easement over Chevron's property to allow for the construction and operation of a public parking lot to primarily serve the approved skate park. In exchange, Chevron is receptive to the City's action to declare the eastern most portion of APN 001-170-018 as a public roadway establishing public access to the north eastern entrance to APN 1-170-023.

The proposed easement has been prepared through negotiations with Chevron Corporation.

The proposed Resolution No. 6029, has been prepared in conformance with California's Streets and Highways Code.

POLICY CONSIDERATIONS

The City's General Plan supports new park and recreation projects.

Open Space, Recreation & Conservation Element

Objective OSC-14. *Provide for adequate park and recreation facilities to meet the needs of the community and visitors.*

Implementation Measure 61. *Support development of new or expanded park and recreation facilities as demand/need dictates. When latent demand for parks and recreation facilities is identified, adequate parkland and facilities shall be identified and pursued.*

The proposed action has been determined to be consistent with the General Plan/Coastal Plan of the City of Carpinteria pursuant to Government Code §65402.

FINANCIAL CONSIDERATIONS

The proposed actions have no cash value.

LEGAL

The City attorney has reviewed the matter along with the attachments and is available to provide additional information upon request.

OPTIONS

1. Accept the Easement as offered and Adopt Resolution No. 6029 (Staff recommendation)
2. Do not accept the Easement or Adopt Resolution No. 6029 and provide additional direction to Staff.

PRINCIPAL PARTIES EXPECTED AT MEETING

Carpinteria Skate Foundation Representatives
Chevron Corporation Representatives

ATTACHMENTS

1. Proposed Grant of Easement
2. Resolution No. 6029
3. Exhibit "A" Illustration of Grant of Easement and Proposed Public Roadway

Staff contact: Matthew Roberts, Parks and Recreation Director

(805) 755-4449 Mattr@ci.Carpinteria.ca.us

Matthew Roberts
Signature

Reviewed by: Dave Durflinger, City Manager

Signature

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City Clerk, City of Carpinteria
5775 Carpinteria, CA 93013

* Exempt from filing fee *
Gov. Code §§ 6103, 27388.1

APN: 001-170-023

THIS SPACE RESERVED FOR RECORDER ONLY

GRANT OF EASEMENT

This Grant of Easement ("Agreement") is made on this ____ day of March 2021, by Chevron U.S.A., Inc., its successors and assigns, ("**Grantor**") with reference to the following facts and intentions:

A. Grantor is the owner of certain real property located at 5675 Carpinteria Avenue, in the City of Carpinteria, County of Santa Barbara, State of California, commonly known as Assessor's Parcel Number 001-170-023, and more particularly described in the Grant Deed recorded September 25, 1974, as Instrument No. 34887 in Book 2534, Page 1463 of Official Records of Santa Barbara County ("**Property**");

B. Grantor desires to provide The City of Carpinteria, its successors and assigns, ("**Grantee**"), an easement and right-of-way for, and the right to use for INGRESS AND EGRESS and Public Parking purposes, and those appurtenances and uses commonly associated therewith on, over, above, and across that certain portion of Grantor's Property ("**Easement**") as more particularly described in the attached Exhibit "A" ("**Easement Area**"), made a part hereof by this reference; and,

C. Grantor agrees to grant the Easement, as defined in Section 1, over the Property pursuant to the terms and conditions of this Agreement; and,

D. In exchange for the grant of Easement, Grantee shall improve and maintain the Easement Area as further described herein. Grantee shall also improve and maintain the portion of its own property that abuts the Easement Area and establish a right-of-way, through Resolution No. 6029 that connects Grantor's remainder property to Carpinteria Avenue. For the purpose of this Agreement, the Grantee and Grantor are each referred to individually as a "**Party**" and collectively as the "**Parties**."

NOW, THEREFORE, in consideration of the foregoing, the mutual promises, covenants, and undertakings contained herein, and for all the good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties, intending to be legally bound, hereby agree to the following:

1. **Grant of Easement.** Grantor grants a revocable nonexclusive easement on, over, above, and across that portion of the Property described in the attached Exhibit "A", solely for the purposes set forth in Paragraph 2 below. Grantee shall have the right to utilize the Easement Area twenty-four (24) hours a day, without prior notice for the purposes set forth in Paragraph 2 below, subject to applicable law.

2. **Permitted Uses**. The Easement Area may only be used by Grantee and members of the public, as authorized by the Grantee, for the following purposes: (1) the right of ingress and egress on, over, above, and across the Easement Area for all purposes useful or convenient in connection with or incidental to the exercise of the rights herein granted at locations which shall not interfere with Grantor's reasonable use of its remainder property; (2) the right to construct, reconstruct, repair, replace, operate and maintain facilities and the right to enter upon, pass and re-pass over, along, and beside said easement and right-of-way; (3) the right to erect signage, drainage, lighting, fencing and native vegetation, and other major and minor appurtenances as reasonably necessary for implementation and continued utilization of the Easement Area (4) the right to conduct temporary construction activities consistent with Section 4, to improve the Easement Area for parking purposes, access, landscaping, lighting, fencing or to install utilities and the right to deposit tools, and material thereon; (5) the right to make and install driveway and parking improvements within the Easement Area including, but not limited to, roadway surfacing, utilities and native landscaping ("**Permitted Uses**"). The rights granted herein are for the benefit of the Grantee, its elected officials, its officers, agents, employees, successors or assigns, and members of the public, as authorized by the Grantee, whenever and wherever necessary for the purposes above set forth.

3. **Restrictions on Use of Easement**. Grantee shall not erect or construct, nor permit to be erected or constructed in the Easement Area, any buildings or structures, nor permit any activity in the Easement Area that is inconsistent with Grantee's Permitted Uses, as set forth above in Section 2, of the Easement Area. Grantor shall keep the Easement Area clear of any obstruction or hazard, which includes, but is not limited to, oversize vehicles, ("**Obstruction**") that will make the Easement Area un-accessible or is inconsistent with the Permitted Uses stated herein. If either Party determines, in its reasonable judgment, that the other Party's use of the Easement Area is improper, the Party shall give the other notice to cease such use, and an opportunity to cure said use pursuant to Section 13 of this Agreement.

Grantee retains the right to remove any Obstruction if Grantor has not removed the Obstruction within a reasonable time period after notice. Grantor retains the right to remove any improvement within the Easement Area that, in the sole discretion of the Grantor, reasonably interferes with Grantor's access to the Property, provided that Grantor provides Grantee with notice and an opportunity to cure pursuant to Section 13 of this Agreement.

Except as required in Section 4, the Parties shall not transport, store, release, or dispose of any "**Hazardous Substance**" as defined by applicable federal, state, and local laws, statutes, ordinances, regulations, or orders over, under, on, across, or through the Easement Area except as permitted by, and in strict compliance with, all applicable federal, state, and local laws, statutes, ordinances, regulations, guidelines, orders, judicial and administrative decisions, and any applicable insurance requirements.

4. **Soil Management Guidance.** Grantee shall notify the Grantor before conducting any land improvements and site restoration activities that could potentially result in the disturbance and/or excavation of contaminated soil and/or materials ("**Contaminated Soil**") within the Easement Area and allow Grantor to conduct the work to the extent required to address Contaminated Soil, under the Contaminated Soil Management Guidance prepared by Padre Associates, Inc. for Grantor's Property and dated August 2020. Grantor shall timely conduct any remediation work required under applicable federal, state, and local laws, statutes, ordinances, regulations, orders and judicial and administrative decisions to address Contaminated Soil at Grantor's sole cost and expense and in compliance with all applicable legal requirements.

5. **No Conveyance of Fee or Minerals**. This Agreement does not convey, nor will it be construed as conveying, any part of the fee title to the Property or the oil and gas or other mineral

rights underlying the Property.

6. Construction and Maintenance Responsibilities. Grantee at its sole cost and expense, shall perform ordinary maintanance of the Easement Area and improvements thereon, and keep them in good and safe condition at all times.

7. Compliance with Law. Grantee shall comply and conduct its activities in accordance with all local, state, and federal laws, regulations, orders, judicial and administrative decisions and enforcement orders. Except as set forth in Section 4 in regards to Grantor's requirement to conduct work to address Contaminated Soil within the Easement Area, Grantee shall obtain, at its sole cost and expense, all permits and approvals from such governmental agencies having jurisdiction that are necessary for the performance of activities related to its rights and obligations pursuant to this Easement. All construction, maintenance, operations, repairs, and other activities conducted by or on behalf of Grantee, shall be performed in a good and workmanlike manner by individuals qualified and licensed to perform such activities.

8. Termination. This Agreement may terminate only when both (1) Grantee no longer requires the Easement and (2) upon the mutual written agreement of the Parties, which shall be duly recorded with the Santa Barbara County Clerk.

9. Restoration. Upon termination of this Agreement, Grantee shall restore those areas of the Easement Area that were disturbed by Grantee's construction, maintenance or repair of improvements within the Easement Area to a substantially similar condition to what existed prior to Grantee's use and after Grantor's remediation work to address Contaminated Soil.

10. Indemnification. To the extent authorized by law, Grantee shall indemnify, defend and hold harmless Grantor, its officials, its shareholders, directors, officers, members, agents, and employees, from and against any and all claims, liabilities, damages, losses, costs and expenses of any nature whatsoever, including attorneys', paralegal and expert fees and costs, which arise out of, relate to or result from Grantee's, its officers, agents, and employees, negligent acts or omissions resulting from exercising the rights granted under this Easement, except to the extent any liability, loss, cost or expense was caused by Grantor's negligence or willful misconduct.

Grantor shall indemnify, defend and hold harmless Grantee, its officers, agents, employees, successors or assigns, or any contractor, its agents or employees, engaged by said Grantee, from and against any and all claims, liabilities, damages, losses, costs and expenses of any nature whatsoever, including attorneys', paralegal and expert fees and costs, which arise out of, relate to or result from any conditions, including any Contaminated Soil, Hazardous Substances, or othercontamination, of the Property or Easement Area that existed prior to the recordation of this Agreement, or caused by Grantor.

11. Covenants Running with the Land. This Agreement and the rights, duties and obligations of the Parties shall be construed as covenants running with the land pursuant to California Civil Code section 1468.

12. No Right of Termination. Except as provided in Section 8, no breach of this Agreement shall entitle any Party to terminate the Agreement, but such limitation shall not affect in any manner any other rights or remedies which a Party may have by reason of breach by the other Party.

13. Breach. In the event of a breach of any provision of this Agreement, specific written notice of the breach shall be given by the non-breaching Party to the other, and if, after thirty (30) days the breaching Party has not cured the breach or, if a cure is not possible within thirty (30) days,

has not commenced what curative measures are possible and is not prosecuting the same to their timely completion in a commercially reasonable manner, in addition to such contractual remedies as may be available at law, either Party may ask a court of competent jurisdiction to enter a temporary and/or permanent restraining order, or for an order for specific performance, to compel the breaching Party to perform in accordance with the terms and conditions of this Agreement. Notwithstanding the foregoing, in the case of an emergency, the non-breaching Party may commence such cure immediately if waiting for such thirty (30) day period for such cure to be completed would result in injury to persons or material property damage if such cure is not immediately commenced. In such emergency situation, the non-breaching Party shall, if practicable, provide advance written notice to the breaching Party of such emergency situation.

14. Notices, Demands and Communications Between the Parties. All notices, demands and communications between the Parties shall be given by personal service, overnight courier or by registered or certified mail, postage prepaid, return receipt requested, to the principal offices of each Party, as set forth below. Such written notices, demands, and communications may be sent in the same manner to such other addresses as either Party may from time to time designate by mail as provided in this paragraph.

ADDRESS FOR NOTICES:	**ADDRESS FOR NOTICES:**
To Grantor: Chevron U.S.A. Inc. 9525 Camino Media Bakersfield, CA 93311	To Grantee: City of Carpinteria 5775 Carpinteria Ave. Carpinteria, CA 93013
Attention: Land Manager	**Attention:** Parks and Recreation Director
Telephone: 281-254-3425	**Telephone:** 805-755-4449

Any written communication given by mail shall be deemed delivered two (2) business days after such mailing date and any written communication given by overnight delivery service shall be deemed delivered one (1) business day after the dispatch date. Either Party may change its address by giving the other Party written notice of its new address as provided in this section.

15. Non-Liability of the Parties' Officials and Employees. No elected official, officer, agent or employee of Grantee shall be personally liable to Grantor in the event of any default or breach by Grantee or for any amount which may become due to Grantor or on any obligation under the terms of this Agreement. No shareholder, director, member, agent or employee of Grantor shall be personally liable to Grantee in the event of any default or breach by Grantor or for any amount which may become due to Grantee or on any obligation under the terms of this Agreement.

16. General Provisions.

16.1. Cooperation. The Parties shall, whenever and as often as reasonably requested to do so by the other Party, execute, acknowledge and deliver or cause to be executed, acknowledged and delivered, any and all documents and instruments as may be necessary, expedient or proper in the reasonable opinion of the requesting Party to carry out the intent and purposes of this Agreement, provided that the requesting Party shall bear the cost and expense of such further instruments or documents (except that each Party shall bear its own attorneys' fees).

16.2. Authority. The individuals executing this Agreement represent and warrant that they have the authority to enter into this Agreement and to perform all acts required by this Agreement, and that the consent, approval or execution of or by any third party is not required to legally bind either Party to the terms and conditions of this Agreement.

16.3. Construction. Headings in this Agreement are for convenience of reference only and shall not affect the meaning or interpretation of any provision of this Agreement. The provisions of this Agreement should be liberally construed to effectuate its purposes. The language of all parts of this Agreement shall be construed simply according to its plain meaning and shall not be construed for or against either Party, as each Party has participated in the drafting of this document and had the opportunity to have their counsel review it. Whenever the context and construction so requires, all words used in the singular shall be deemed to be used in the plural, all masculine shall include the feminine and neuter, and vice versa.

16.4. Successors and Assigns. This Easement shall be binding on and shall inure to the benefit of the Parties and their respective heirs, legal representatives, successors and assigns.

16.5. Governing Law. The validity and interpretation of this Easement shall be governed by the laws of the State of California without giving effect to the principles of conflict of laws, with venue for all purposes to be proper only in the County of Santa Barbara, State of California.

16.6. Severability. If any term, provision, covenant or condition of this Agreement is determined to be unenforceable by a court of competent jurisdiction, it is the Parties' intent that the remaining provisions shall remain in full force and effect and shall not be affected, impaired or invalidated by such a determination.

16.7. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.

16.8. Good Faith. The Parties shall use best efforts and utmost good faith to effectuate all the terms and conditions of this Agreement and to execute such further instruments and documents as are necessary or appropriate to effectuate all of the terms and conditions herein.

16.9. Waiver. The waiver of any breach of any provision of this Agreement by any Party shall not be deemed to be a waiver of any proceeding or subsequent breach under this Agreement, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the Party making the waiver.

16.10. Entire Agreement. This Agreement constitutes the entire agreement between the Parties and there have been no promises, representations, easements, warranties or undertakings by any of the Parties, either oral or written, of any character or nature binding except as stated herein. This Agreement may be altered, amended or modified only by an instrument in writing, executed by both Parties and by no other means Each Party waives their future right to claim, contest or assert that this Easement was modified, canceled, superseded or changed by any oral Easement, course of conduct, waiver or estoppel.

16.11 Effectiveness. This Agreement shall become effective only when signed by the Parties and recorded in the Santa Barbara County records.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first set forth above.

GRANTOR: **Chevron U.S.A. Inc.**	**GRANTEE:** **City of Carpinteria**
Signature:	**Signature:**
_____	_____
Name: _____	**Name:** Wade Nomura
Title: _____	**Title:** Mayor

EXHIBIT "A"

LEGAL DESCRIPTION

That portion of Parcel B of Parcel Map No. 25,046, in the City of Carpinteria, County of Santa Barbara, State of California, as shown on map filed in Book 13, Page 64 of Parcel Maps in the office of the County Recorder of Santa Barbara County, dscribed as follows:

Beginning at the northeasterly corner of said Parcel B; thence along the easterly line of said Parcel B,

1st: South 1°18'45" West 185.00 feet; thence,

2nd: North 88°41'15" West 60.00 feet to the intersection with the westerly line of said Parcel B; thence along the boundary of said Parcel B by the following two courses:

3rd: North 1°18'45" East 185.49 feet; thence,

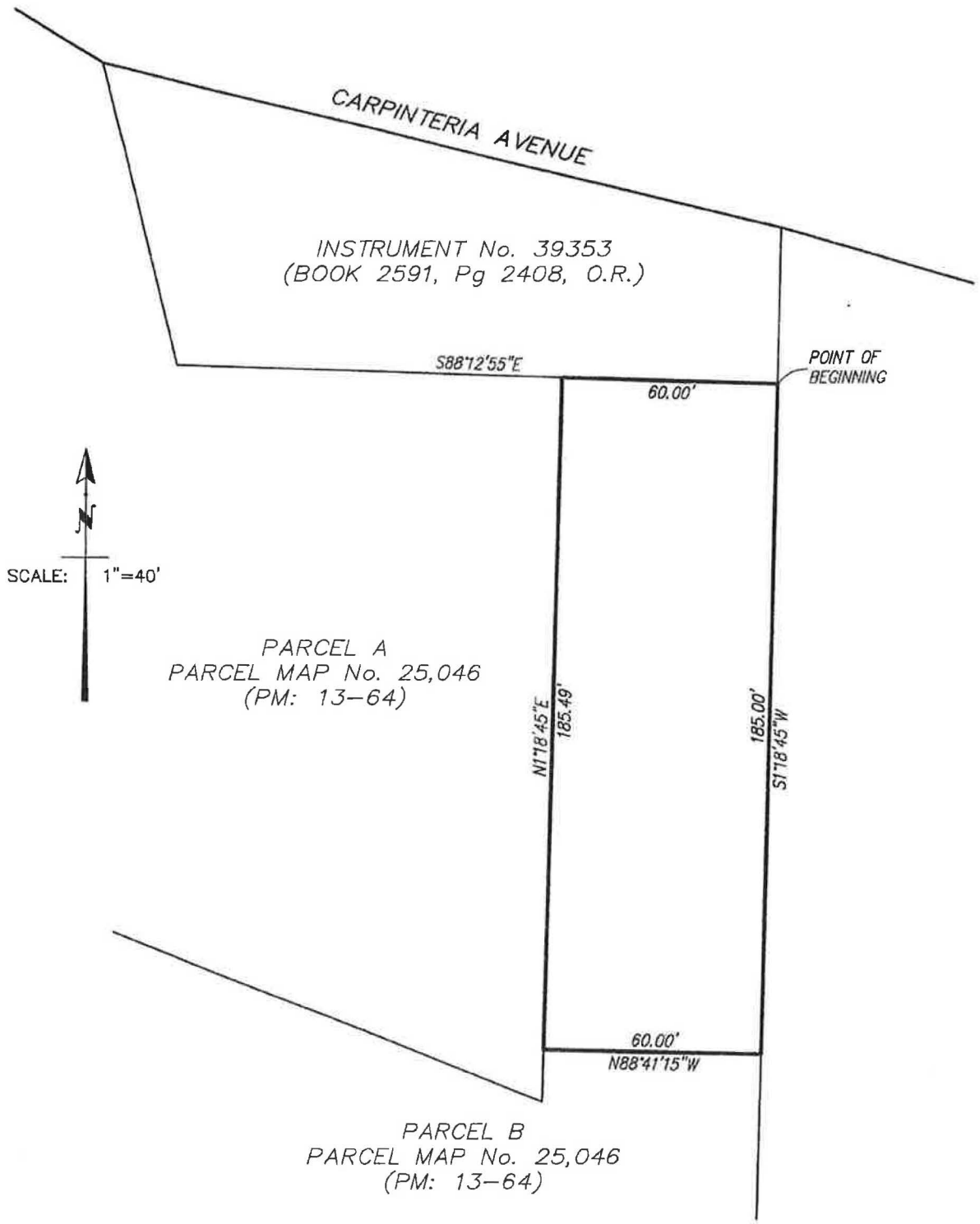
4th: South 88°12'55" East 60.00 feet to the Point of Beginning of this description.

Containing 11,114 square feet, more or less.

Larry J. Frager, P.L.S. 7998 — Date 11/21/17

PROFESSIONAL LAND SURVEYOR
LARRY J FRAGER
No. 7998
STATE OF CALIFORNIA

REF: 19122LD1.DWG
DATE: 9/30/2019



PREPARED BY:
BENNER AND CARPENTER, INC.
506 EAST MAIN STREET
SANTA PAULA, CA 93060
(805) 525-3396

EXHIBIT "B"

SKETCH TO ACCOMPANY LEGAL DESCRIPTION

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

COUNTY OF _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

COUNTY OF _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

RESOLUTION NO. 6029

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA ACCEPTING CERTAIN REAL PROPERTY INTO THE CITY STREET SYSTEM

WHEREAS, in 1975, the City of Carpinteria ("City") acquired a parcel of real property from the State of California located at 5775 Carpinteria Avenue, commonly referred to as Assessor's Parcel Number ("APN") 001-170-018 (the "City Property"); and,

WHEREAS, on November 4, 2019, the City's Planning Commission considered Case No. 19-2014-GC, determining that the City's acquisition of a nonexclusive easement on real property adjacent to City Property, owned by Chevron USA, Inc. ("Chevron"), for public parking purposes (APN 001-170-023) (the "Chevron Property"), and in turn City's granting of a nonexclusive easement on the City Property to Chevron, is consistent with the General Plan/Local Coastal Plan of the City pursuant to Government Code § 65402; and,

WHEREAS, on June 1, 2020, the City's Planning Commission adopted Resolution No. PC 001-170-018 approving Development Plan and Coastal Development Permit No.19-2016-DP/CDP for a new public skate park facility located on the City Property and Chevron Property; and,

WHEREAS, Resolution No. PC 001-170-018 determined that the new public skate park facility including all access and parking improvements to be categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15332 (in-fill development projects) of the CEQA Guidelines as the project includes new construction within an existing developed area; and,

WHEREAS, establishing a street or right of way use on the City Property, rather than a grant of easement to Chevron, is consistent with the City's Planning Commission's approval of Case No. 19-2014-GC; and,

WHEREAS, Section 1806 of the California Streets and Highways Code provides that, except upon the annexation of territory to the City, no public or private street or road shall become a City street or road until the City Council, by resolution, has caused the street or road to be accepted into the City street system; and,

WHEREAS, pursuant to Section 1806 of the California Streets and Highways Code, the City Council desires to accept a portion of the City's Property, as more particularly depicted in the map attached to this Resolution as Exhibit A and further described as legal description shown on Exhibit B, into the City street system.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARPINTERIA AS FOLLOWS:

SECTION 1. The City Council hereby accepts the portion of the City Property, as more particularly depicted in the map attached to this Resolution as Exhibit A and further described as legal description shown on Exhibit B, into the City street system pursuant to Streets and Highways Code Section 1806.

SECTION 2. The officers and employees of the City are hereby authorized and directed to do any and all actions and to execute and deliver any and all certificates and documents which they may deem necessary or advisable in order to consummate the acceptance of said street, identified in Section 1 of this Resolution, into the City street system and otherwise to effectuate the purposes of this Resolution.

SECTION 3. Section 1 of this Resolution shall take effect only upon completion and acceptance by the City Engineer of all street and parking improvements associated with the City Skate Park Project (Project No. 19-2016-DP/CDP) that are made on the City Property and Chevron Property ("Effective Date").

SECTION 4. The City Clerk is hereby authorized and directed to cause a certified copy of this Resolution, attested under seal, to be recorded without acknowledgment, certificate of acknowledgment, or further proof in the Official Records of the County of Santa Barbara upon the Effective Date of this Resolution.

PASSED, APPROVED AND ADOPTED on the 8th day of March, 2021, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on March 8, 2021.

_____
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Peter Brown, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

LEGAL DESCRIPTION

That portion of Rancho El Rincon, in the City of Carpinteria, County of Santa Barbara, State of California, as described in the Director's Deed recorded November 3, 1975, as Instrument No. 39353 in Book 2591, Page 2408 of Official Records of Santa Barbara County, described as follows:

Beginning at the southeasterly corner of said Instrument No. 39353, being also the northeasterly corner of Parcel B of Parcel Map No. 25,046, as shown on the map filed in Book 13, Page 64 of Parcel Maps in the office of the County Recorder of Santa Barbara County; thence along the easterly line of said Instrument No. 39353, being the northerly prolongation of the easterly line of said Parcel B,

1st: North 1°18'45" East 43.01 feet, more or less, to the northeasterly corner of said Instrument No. 39353, being a point in the southerly line of Carpinteria Avenue, as shown on said Parcel Map; thence along said southerly line,

2nd: North 76°31'05" West 40.92 feet, more or less, to the intersection with a line, parallel with and 40.00 feet westerly of, measured at right angles, the line hereinabove described in the first course of this description; thence along said parallel line,

3rd: South 1°18'45" West 51.31 feet to the intersection with the common line between said Instrument No. 39353 and said Parcel B; thence along said common line,

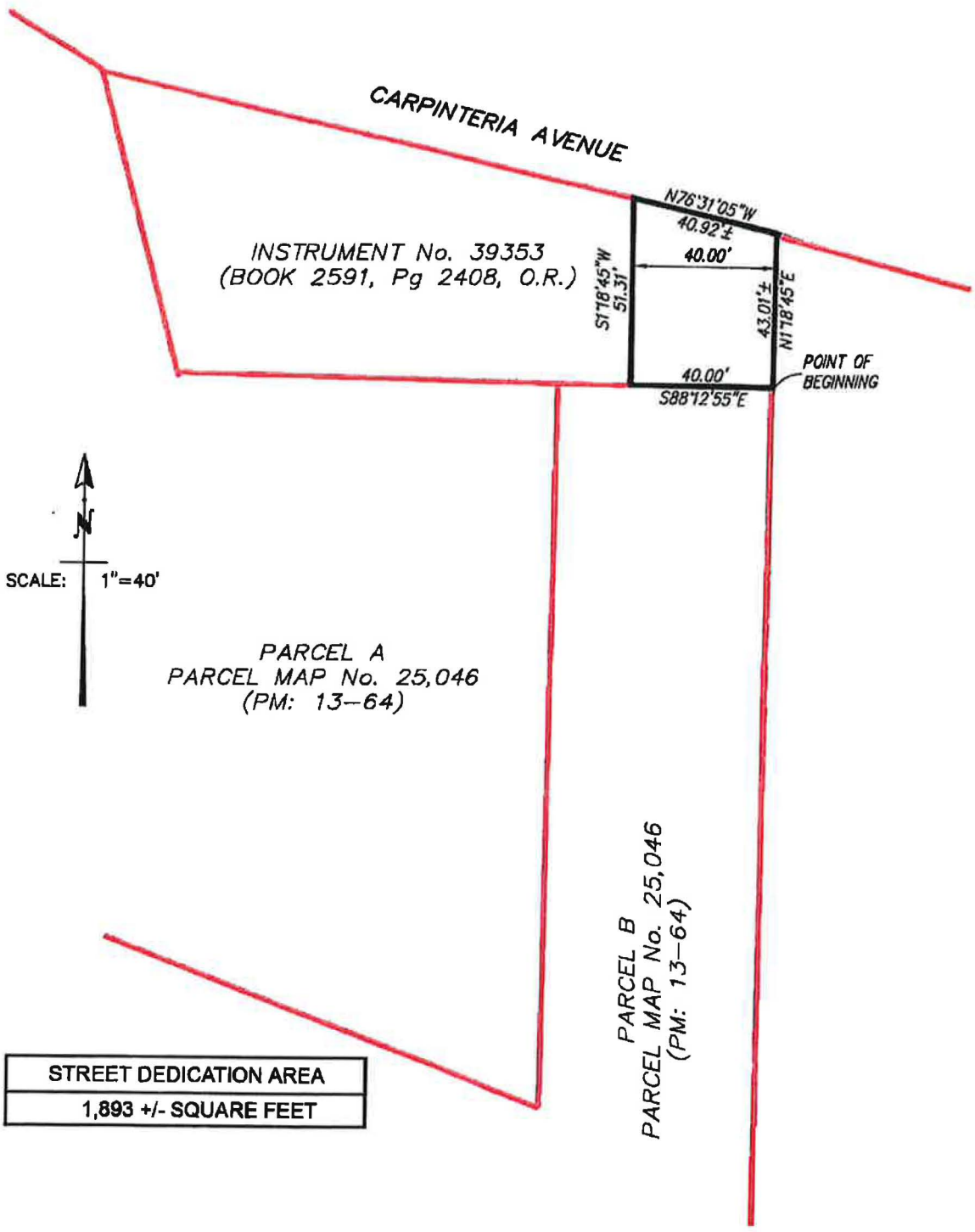
4th: South 88°12'55" East 40.00 feet to Point of Beginning of this description.

Containing 1,893 square feet, more or less.

Larry J. Frager, P.L.S. 7998 — Date 11/21/19

PREPARED BY: BENNER AND CARPENTER, INC. 506 EAST MAIN STREET SANTA PAULA, CA 93060 (805) 525-3396	EXHIBIT A LEGAL DESCRIPTION FOR STREET DEDICATION	DATE 10-01-2019 SHEETS: 1 OF 1

REF: 19122LD2.DWG
DATE: 10/01/2019



STREET DEDICATION AREA
1,893 +/- SQUARE FEET

PREPARED BY:
BENNER AND CARPENTER, INC.
506 EAST MAIN STREET
SANTA PAULA, CA 93060
(805) 525-3396

EXHIBIT B
PLAT TO ACCOMPANY LEGAL
DESCRIPTION FOR STREET DEDICATION

SCALE 1" = 40'
DATE 10-01-2019
SHEETS: 1 OF 1

Exhibit "A"

The red shaded area depicts the proposed public roadway.

The green shaded area depicts the public parking easement area.

5775 Carpinteria Avenue and the Northeast portion of 5675 Carpinteria Avenue

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
March 8, 2021

ITEMS FOR COUNCIL CONSIDERATION

1. Second reading of Ordinance No. 742, as read by title only, that addresses Ownership Conversions Affecting Apartments; Conversion Permits, and amends the existing Condominium/Cooperative Conversion Ordinance found in Chapter 14.74 of the Carpinteria Municipal Code.

2. Adoption of Resolution No. 6030, acknowledging receipt of, and accepting, the California Coastal Commission's certification of LCP Amendment LCP-4-CPN-20-0050-1 with suggested modifications (Condominium/Cooperative Conversion Ordinance, Project 20-2049-ORD/LCPA,), and directing the City Manager to transmit the Resolution to the Coastal Commission Executive Director.

STAFF RECOMMENDATION

Action Item _X_; Non-Action Item _____

Staff recommends the Council adopt Ordinance No. 742, as read by title only, and approve Resolution No. 6030.

Sample Motions:

1. I move to adopt Ordinance No. 742, as read by title only; and

2. I move to approve Resolution No. 6030, as read by title only.

BACKGROUND

Ordinance Adoption

Ordinance No. 742 is an amendment to City regulations governing the conversion of apartments currently found in Chapter 14.74 (Condominium/Cooperative Conversion) of the Carpinteria Municipal Code. The City may not ban such conversions, but may regulate them. Chapter 14.74 currently includes within its ambit conversions to condominiums, community apartments, and stock cooperatives. The proposed

amendment not only updates and reorganizes the existing ordinance, which has been in place since 1981, but closes a gap in the Code by adding conversions to cooperative apartments, as that term is defined in the ordinance, and broadens tenant protections.

At its July 23, 2018 meeting, the City Council ('Council") considered a staff report recommending adoption of an urgency ordinance establishing interim regulations for conversions regarding cooperative apartments. After deliberating on the matter, the Council approved adoption of Ordinance No. 724. The interim regulations define "cooperative apartment" as "a project of more than four units in which an undivided interest in land is coupled with the exclusive right of occupancy of any dwelling unit located thereon, whether such right is contained in the form of a written or oral agreement, when such right does not appear on the face of the deed."

On August 27, 2018, the Council adopted Ordinance No. 725, thereby extending the Interim Regulations for an additional twenty-two (22) months and fifteen (15) days.

The Planning Commission reviewed the proposed Ordinance No.742 on May 4, 2020, wherein it acted to recommend the Ordinance be approved by the City Council.

On June 8, 2020, the proposed Ordinance went before the City Council wherein it directed that certain modifications be made.

On July 6, 2020, the Planning Commission reviewed the modified Ordinance and once more made a recommendation for approval.

The City Council considered Ordinance No. 746 at its meeting of July 27, 2020. The Council approved the Ordinance on first reading and adopted Resolution No. 5979, authorizing staff to submit a Local Coastal Program ("LCP") Amendment application to the California Coastal Commission for certification.

City staff submitted LCP Amendment No. LCP-4-CPN-20-0050-1 to the local office of the California Coastal Commission ("Coastal Commission") on August 14, 2020. The Coastal Commission approved the LCP Amendment at its meeting of January 13, 2021 with two suggested modifications. A copy of the Coastal Commission's January 19, 2021 action letter and Resolution of Certification is included as Attachment A.

Coastal Commission Suggested Modification

The Coastal Commission's suggested modifications are shown below as strikeout text and include minor changes to the sections of the Ordinance concerning Application Requirements and the Effective Date of Conversion Permit. The Coastal Commission's proposed changes intend to clarify the requirement for a Coastal Development Permit for apartment conversions in addition to other permits that may be required.

14.74.040 - Application requirements.

A. 4. A Coastal Development Permit, ~~if applicable,~~ in conformance with the city's certified local coastal program;

And

14.74.160 - Effective date of conversion permit.

The decision of the planning commission shall be final after the time for appeal to the city council has lapsed, unless the project is located in the coastal appeals overlay ~~and subject to requiring a coastal development permit,~~ in which case the action is final once the California Coastal Commission appeal period has expired.

Final Ordinance Adoption

The Coastal Commission's final acceptance and approval of Ordinance No. 742 is contingent upon completion of several steps as summarized below. Once completed, Ordinance No. 742 will become effective.

a) Within six months of the Coastal Commission's certification, the City must (1) acknowledge receipt of the Commission's resolution of certification, including any modifications suggested for final certification; (2) accept and agree to any such modifications; and (3) agree to issue Coastal Development Permits for the total area included in the certified Local Coastal Program;

b) The Executive Director of the Coastal Commission must determine in writing that the City's action and notification procedures are legally adequate to satisfy the specific requirements of the Coastal Commission's certification order;

c) The Executive Director reports that determination to the Coastal Commission and the Commission does not object to the Executive Director's determination; and

d) Notice of the certification is filed with the Secretary of the California Natural Resources Agency for posting and inspection.

Approval on second reading of Ordinance No. 742 (Attachment B) and adoption of Resolution No. 6030 (Attachment C) addresses the required determinations and actions identified in item (a) above, and transmittal of the Resolution to the Coastal Commission's Executive Director will conclude the City's part of the LCP Amendment certification process that remains.

Ordinance No. 742 will become effective upon the later of: (a) thirty (30) days following the second reading of Ordinance No. 742 by the City Council; or (b) immediately following notice of the certification being filed with the Secretary of the California Natural Resources Agency.

POLICY CONSISTENCY

The Coastal Commission has determined that (with incorporation of its suggested modifications), Ordinance No. 742 is consistent with the City's certified LCP.

FINANCIAL CONSIDERATIONS

All staff costs associated with processing this Local Coastal Program Amendment have been paid out of the General Fund. Staff does not anticipate any immediate fiscal impact from adoption of the proposed Ordinance. Implementation of the Ordinance may lead to future permit requests that require staff time to review; however, these costs are recoverable through the collection of normal development fees/charges.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The process for amending the Municipal Code is explained in § 65853 and § 65854 through § 65857 of the Government Code. The process for amending the City's Local Coastal Program is explained in Title 14, Division 5.5 (California Coastal Commission Regulations) of the California Code of Regulations. This LCP Amendment will become effective after the Coastal Commission Executive Director receives the attached Resolution, determines that the City has correctly followed all procedures, the Executive Director reports his finding to the California Coastal Commission without objection by the Commission, and notification of the Commission's certification has been filed with the Secretary of the California Natural Resources Agency.

OPTIONS

1. Adopt Ordinance No. 746 on second reading with the Coastal Commission's suggested modification, and approve Resolution No. 6030. *Staff recommendation*

2. Direct staff to modify the proposed Ordinance. Significant modifications should be redirected to the Planning Commission for further consideration. Any modifications to the Ordinance would require a new amendment to the City's Local Coastal Program to be submitted to the Coastal Commission.

3. Reject Resolution No. 6030 and Ordinance No. 742. Failure to adopt one or both of these items would result in the expiration of the Coastal Commission's LCPA approval. The Municipal Code would not be updated.

PRINCIPAL PARTIES EXPECTED AT MEETING

Interested citizens

ATTACHMENTS

Attachment A: Coastal Commission Action Letter dated January 19, 2021
Attachment B: Ordinance No. 742
Attachment C: Resolution No. 6030

Staff contact: Steve Goggia, Director
Community Development Department
(805) 755-4414, steveg@ci.carpinteria.ca.us

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us

Signature

Attachment A

Coastal Commission Action Letter dated January 19, 2021

Condominium/Cooperative Conversion Ordinance Amendment
March 8, 2021

CALIFORNIA COASTAL COMMISSION
SOUTH CENTRAL COAST DISTRICT OFFICE
89 SOUTH CALIFORNIA ST., SUITE 200
VENTURA, CA 93001
(805) 585-1800

January 19, 2021

RECEIVED
JAN 25 2021
CITY OF CARPINTERIA

Steve Goggia
Community Development Department
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

RE: Local Coastal Program Amendment No. LCP-4-CPN-20-0050-1 (Condominium/Cooperative Conversion Ordinance)

Dear Mr. Goggia:

On January 13, 2021 the Coastal Commission approved LCP Amendment LCP-4-CPN-20-0050-1 with suggested modifications. The Commission's resolution of certification is contained in the findings of the staff report dated December 17, 2020 and the addendum dated January 11, 2021. The suggested modifications as approved by the Commission on January 13, 2021 are attached.

Section 13544 of the Commission's Administrative Regulations requires that after certification the Executive Director of the Commission shall transmit copies of the resolution of certification and any suggested modifications and findings to the governing authority, and any interested persons or agencies. Further, the certification shall not be deemed final and effective until all of the following occur:

(a) The local government with jurisdiction over the area governed by the Local Coastal Program, by action of its governing body: (1) acknowledges receipt of the Commission's resolution of certification, including any terms or modifications suggested for final certification; (2) accepts and agrees to any such terms and modifications and takes whatever formal action is required to satisfy the terms and modifications; and (3) agrees to issue coastal development permits for the total area included in the certified Local Coastal Program. Unless the local government takes the action described above, the Commission's certification with suggested modifications *shall expire six months* from the date of the Commission's action.

(b) The Executive Director of the Commission determines in writing that the local government's action and the notification procedures for appealable development required pursuant to Article 17, Section 2 are legally adequate to satisfy any specific requirements set forth in the Commission's certification order.

(c) The Executive Director reports the determination to the Commission at its next regularly scheduled public meeting and the Commission does not object to the Executive Director's determination. If a majority of the Commissioners present object to the Executive Director's determination and find that the local government action does not conform to the

provisions of the Commission's action to certify the Local Coastal Program Amendment, the Commission shall review the local government's action and notification procedures pursuant to Articles 9-12 as if it were a resubmittal.

(d) Notice of the certification of the Local Coastal Program Amendment shall be filed with the Secretary of Resources Agency for posting and inspection as provided in Public Resources Code Section 21080.5(d)(2)(v).

The Commission and staff greatly appreciate the City's consideration of this matter.

Authorized on behalf of the California Coastal Commission by:

John Ainsworth
Executive Director

By: Joy Lester
Coastal Program Analyst

FINAL SUGGESTED MODIFICATIONS TO THE PROPOSED IMPLEMENTATION PLAN AMENDMENT
LCP Amendment No. LCP-4-CPN-20-0050-1 (Condominium/Cooperative Conversion Ordinance)

The City's proposed amendment language to the certified Implementation Plan is shown in ~~strikeout~~ and underline. Language approved by the Commission to be deleted is shown in ~~double strikeout~~.

SUGGESTED MODIFICATION 1

a. Subsection 4 of Section 14.74.040 (Application Requirements) shall be modified as follows:

4. A Coastal Development Permit, ~~if applicable,~~ in conformance with the city's certified local coastal program.

b. Section 14.74.160 (Effective date of conversion permit) shall be modified as follows:

The decision of the planning commission shall be final after the time for appeal to the city council has lapsed, unless the project is located in the coastal appeals overlay ~~and subject to requiring a coastal development permit~~, in which case the action is final once the California Coastal Commission appeal period has expired.

Attachment B

Ordinance No. 742

Condominium/Cooperative Conversion Ordinance Amendment

March 8, 2021

ORDINANCE NO. 742

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, CALIFORNIA, AMENDING IN ITS ENTIRETY CHAPTER 14.74, "CONDOMINIUM / COOPERATIVE CONVERSION," OF THE CARPINTERIA MUNICIPAL CODE

WHEREAS, regulation and control of the initial design and improvement of common interest developments is vested in the legislative bodies of local agencies pursuant to Government Code Section 66411; and,

WHEREAS, projects involving the conversion of rental units to ownership housing differ from other subdivisions and apartments, as they are not, in most cases, originally constructed or designed with single family ownership in mind, and were not reviewed, nor conditioned, to address issues that apply to single family ownership projects; and,

WHEREAS, this Chapter provides a transparent process to govern conversion of rental units to condominiums, community apartments, stock cooperatives and cooperative apartments, as defined herein, that reconciles local and state subdivision laws; and,

WHEREAS, the conversion of rental units to ownership housing reduces the stock of affordable rental housing in the City; and,

WHEREAS, as reported in the 2019 Carpinteria Valley Economic Profile (prepared by The California Economic Forecast, May 2019), housing demand on the South Coast of Santa Barbara County has been prolific. It is estimated that within the City of Carpinteria, there are 2,136 apartment units. The apartment vacancy rate in March 2019 was 0.9 percent: and,

WHEREAS, protection of the City's rental housing stock for long-term residency is important to maintain local workforce housing supporting the City's economy, including its tourism, hospitality, and agricultural industries; and,

WHEREAS, the City of Carpinteria is experiencing a housing affordability shortage that threatens the public health, safety and welfare of its citizenry; and,

WHEREAS, as reported in the 2019 Carpinteria Valley Economic Profile, the existing for-sale housing market offers few properties for sale per year. Currently, inventory remains limited despite a generally softening housing sector in which more inventory is becoming available in California. Home prices have risen steadily since 2016, and most recently have risen 11.7 percent in 2018 and through March of 2019, have increased 11 percent year-over-year; and,

WHEREAS, as reported in the 2019 Carpinteria Valley Economic Profile, the median selling value of a home in Carpinteria during calendar year 2018 was $1,162,000. During the first three months of 2019, the median price reached an all-time record high of $1,286,000; and,

WHEREAS, recently an apartment building within the City converted to a cooperative apartment, as defined herein, which resulted in the removal of thirty-six (36) units from the City's rental housing stock; and,

WHEREAS, conversion of apartments to cooperative apartments is not currently addressed in the City's existing condominium conversion ordinance as codified in Carpinteria Municipal Code chapter 14.74, allowing for the potential loss of additional rental housing units through conversion; and

WHEREAS, on July 23, 2018, the City Council adopted Urgency Ordinance No. 724 implementing a moratorium on the conversion of rental units in order to study regulatory options to mitigate potential impacts to the City's rental housing stock;

WHEREAS, said Urgency Ordinance No. 724, which was extended on August 27, 2018, expires on July 20, 2020; and,

WHEREAS, regulation of conversion projects is intended to encourage a reasonable balance of available rental and ownership housing and opportunities for individual choice in the tenure, type, cost and location of housing, in accordance with the City's Housing Element Program Category #4; and,

WHEREAS, tenants who are evicted due to conversion projects may experience serious difficulty in locating comparable replacement rental housing; and,

WHEREAS, these difficulties may be more acute for the elderly, those with physical limitations, and families with minor children; and,

WHEREAS, this Chapter incorporates provisions to mitigate the negative effects created by tenant displacement resulting from conversions; and,

WHEREAS, it is just and proper for property owners who enjoy the benefits of conversions to assist existing tenants who would otherwise be forced to entirely bear the burdens of displacement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CARPINTERIA HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Recitals Incorporated.

The above recitals are incorporated herein and are each relied upon independently by the City Council in its adoption of this Ordinance.

SECTION 2. Amendment of Code.

Chapter 14.74 of the Carpinteria Municipal Code is hereby amended in its entirety to read as follows:

"Chapter 14.74 – OWNERSHIP CONVERSIONS AFFECTING APARTMENTS; CONVERSION PERMITS

14.74.010 - Purpose.
14.74.020 - Definitions.
14.74.030 - General requirements.
14.74.040 - Application requirements.
14.74.050 - Reserved.
14.74.060 - Notices.
14.74.070 - Reserved.
14.74.080 - Reserved.
14.74.090 - Tenant rights.
14.74.100 - Compliance with Mello Act.
14.74.110 - Standards.
14.74.120 - Application review.
14.74.130 - Findings - Conversion permit.
14.74.140 - Action on the application.
14.74.150 - Appeals.
14.74.160 - Effective date of conversion permit.
14.74.170 - Documents to be provided to city.
14.74.180 - Lapse of conversion permit.
14.74.190 - Enforcement.
14.74.200 - Administrative fee.
14.74.210 - No vested rights in tenants.

14.74.010 - Purpose.

The purpose of this Chapter is to establish criteria for the Conversion of existing multiple unit rental apartment housing to Condominiums, Community Apartments, Stock Cooperatives, and Cooperative Apartments, as defined in this Chapter. The need for these criteria is based on the following findings:

A. Opportunities for affordable housing for persons of Low and Moderate Income are becoming increasingly scarce.

B. The availability of workforce housing that accommodates local residents across the income spectrum cannot keep up with demand, making it difficult to attract and retain employees for employers and businesses within the city.

C. Existing rental housing stock in the city, which is in limited supply, provides a substantial portion of the housing opportunities for the local workforce as well as for Low and Moderate Income households. Thus, the existing rental stock needs to be preserved.

D. Conversion of rental apartment units often results in the displacement of Low and Moderate Income households and mitigation of such action is desirable and consistent with the policies set forth in the city's general plan and local coastal program.

E. Conversion of rental units is a potential means of providing home ownership opportunities for households who cannot afford a detached single-family home.

F. There is a need to ensure that converted housing achieves high quality appearance and safety and is consistent with all applicable city codes and ordinances.

14.74.020 - Definitions.

The following terms, as used in this Chapter, shall be defined as follows:

A. "Apartment" shall be as defined in the city's zoning ordinance as it shall be amended from time to time. Apartments shall exclude Accessory Dwelling Units (ADUs).

B. "Applicant" means the owner or subdivider with a controlling interest in the proposed Conversion project, or representative thereof, and any successors in interest.

C. "Conversion" means a proposed change in the type of ownership of a parcel of land containing two or more Apartments, together with the existing attached structures, to any one of the following, regardless of the present or prior use of such land and structures and whether substantial improvements have been made to such structures:

1. "Condominium" as defined in Section 783 of the Civil Code;
2. "Community Apartment Project" as defined in Section 4105 of the Civil Code;
3. "Stock Cooperative" as defined in Section 11003.2 of the Business & Professions Code;
4. "Cooperative Apartment," defined as a project of more than four (4) units in which an undivided interest in land is coupled with the exclusive right of occupancy of any dwelling unit located thereon, whether or not such right is contained in the form of a written or oral agreement, when such right does not appear on the face of the deed. Such ownership encompasses tenancies-in-common (Civil Code section 685).

D. "Elderly" means individuals sixty-two (62) years of age or older.

E. "Eligible Tenant" means any tenant not purchasing a unit within the project who is a resident of the property on the date that notice of intent to convert is given pursuant to Section 14.74.060 of this Chapter. An eligible tenant also must not be subject to just cause for eviction under state law following the date notice of intent to convert is given pursuant to Section 14.74.060 of this Chapter until such time rental and relocation assistance is due.

F. "Handicapped" or "Disabled" means the same as defined in Section 50072 of the California Health and Safety Code or Section 223 of the United States Social Security Act.

G. "Low Income" means a household that earns eighty percent (80%) or below of the area median income (AMI) applicable to Santa Barbara County, adjusted for family size as published and annually updated by the United States Department of Housing and Urban Development.

H. "Moderate Income" means a household that earns more than eighty percent (80%), but not more than one hundred twenty percent (120%), of the area median income (AMI) applicable to Santa Barbara County, adjusted for family size as published and annually updated by the United States Department of Housing and Urban Development.

I. "Special Category" means an Eligible Tenant, as defined in this Chapter, who falls within one or more of the following categories:

1. "Elderly" as defined in this Section;

2. "Handicapped" as defined in this Section;

3. "Low Income" or "Very Low Income" as defined in this Section;

4. "Moderate Income," as defined in this Section; or

5. "Single Head of Household," meaning an unmarried person residing with and primarily responsible for one or more dependent children.

J. "Very low income" means a household whose income does not exceed fifty percent (50%) of the area median income (AMI) applicable to Santa Barbara County, adjusted for family size as published and annually updated by the United States Department of Housing and Urban Development.

14.74.030 - General Requirements.

A. Permit required. A conversion permit shall be required prior to any Conversion.

B. Where permitted. Conversion projects may be allowed in and shall conform to the requirements of any zone in which multifamily housing is permissible, subject to the requirements of this Chapter.

C. Where applicable, all other requirements and procedures of state law and the city's Code, including its subdivision ordinance found at Title 16, shall apply to Conversions.

14.74.040 - Application requirements.

A. Application contents. Application for a conversion permit shall be made on forms provided by the city and shall include the following information:

1. A list of all consultants proposed to be involved with the project, or a statement that none are proposed to be involved;

2. A tentative tract or parcel map;

   a. Tentative tract map. A tentative tract map shall be required for all Conversions resulting in five or more Condominiums, Community Apartments, or Stock Cooperative units, unless an exception under the Subdivision Map Act or Title 16 of this Code applies. In the case of an exception, a parcel map shall be required.

   b. Parcel map. Where a tentative tract map is not required, Applicant shall submit a parcel map, except as provided in Section 14.74.040 (A)(2)(c).

   c. No map shall be required for a Conversion to a Cooperative Apartment.

3. A Development Plan, if applicable, in conformance with Chapter 14.68 of this Code;
4. A Coastal Development Permit, in conformance with the city's certified local coastal program;
5. Provision of parking in accordance with the standards in Chapter 14.54 of this Code.

6. Description of sales information including, but not limited to, anticipated range of sales prices of individual dwelling units or shares based on information known at the time of application; anticipated terms of sale to existing tenants and Special Category tenants; incentives for tenants and Special Category tenants to purchase dwelling units; and the number of tenants that have expressed interest in purchasing their dwelling unit.

7. A rental history report detailing:

    a. The size, in square footage, of the building and each unit;

    b. The name and address of each current tenant;

    c. The current rental rates and the rates for the prior twenty-four months (24) for each unit, including any rental incentive(s) provided to tenants;

    d. A complete list of the number and type of Special Category tenants for each unit presently residing in the project and over the preceding twenty-four (24) months;

    e. Identification of tenants receiving federal or state rent subsidies; and,

    f. The number of evictions over the preceding twenty-four (24) months.

8. Tenant relocation plan.

    a. At a minimum, the tenant relocation plan shall include the following:

        1. Current information on available apartments of comparable size, quality and price within a twenty (20) mile radius of the building to be converted;

        2. A description of the feasibility of providing all or a portion of the converted units for sale to Low and Moderate Income households;

        3. A description of the feasibility of not converting a portion of the total units to retain them for rental occupancy; and,

        4. A calculation of the total amount of the relocation and rental assistance due in accordance with Section 14.74.090, Subsections C. and D.

    b. If the Applicant seeks a waiver or reduction in rental or relocation assistance pursuant to Section 14.74.090.F., application for the same is due at the time the tenant relocation plan is submitted.

    c. The approved tenant relocation plan shall be incorporated into the conditions of approval on the project and shall be provided to each tenant in the project within five (5) days of approval of the conversion permit.

9. Tenant surveys.

    a. The Applicant shall provide a survey to each tenant on a form provided by the city, with an envelope, postage prepaid, addressed to the community development department. The affected tenants shall have no less than thirty (30) days from the postmark date of certified mailing to complete the survey.

    b. The survey shall ask the tenants to indicate identity; unit number; length of tenancy; rent; rent incentives, if any; identification as a Special Category tenant, if applicable; rent subsidies, if any; how long the tenant had planned to continue living in the building; knowledge of available alternative housing acceptable to tenant; interest in purchasing the unit within the price range estimated for the project; and the extent of tenant's approval in principle of the conversion.

    c. The completed survey results shall be confidential, but may be disclosed to those individuals, including Applicant, as is deemed appropriate and necessary to accomplish the purposes of this Chapter or as required by law.

    d. The survey results shall be anonymized for presentation to the relevant hearing body, which will use the information to make a determination on a request for a waiver or reduction in rental or relocation assistance, if any, and may be one factor the hearing body considers in approving the conversion permit. A tenant may decline to provide the information requested; however, the hearing body's determination of the reasonableness of the Applicant's request for a waiver or reduction in assistance shall be based on the responses to the tenant surveys, and the level or elements of assistance in an individual case may be limited or eliminated based on a tenant's verified refusal to provide information necessary to make a determination.

10. An inclusionary housing plan in conformance with Chapter 14.75 of this Code, if applicable;

11. Any additional information deemed necessary by the community development director, planning commission, or city council for proper evaluation of the project and/or imposition of conditions of approval in accordance with the purposes, intent and requirements of this Chapter,

the general plan, local coastal program, or any specific plan in effect at the time of application for Conversion.

12. The application shall be supported by a declaration under penalty of perjury as to the truth and accuracy of all submitted materials.

14.74.050 – Reserved.

14.74.060 - Notices.

A. Notice of intent to convert.

1. Notice to city and current tenants.

a. In addition to compliance with the notice provisions in the Subdivision Map Act and/or Title 16 of this Code, if applicable, at least sixty (60) days prior to filing an application to convert with the community development department, the Applicant shall provide the city and all tenants of the property to be converted, individually and in a nontechnical comprehensible writing, with the following information:

1. A general description of the proposed Conversion;
2. The name of the current owner and Applicant and how such person(s) can be contacted;
3. The anticipated schedule for Conversion;
4. A copy of Chapter 14.74 of the Carpinteria Municipal Code;
5. Notification of the tenant's ninety (90) day right of first refusal to purchase the unit he or she is renting, or applicable share, pursuant to Section 14.74.090(B) upon issuance of a final public report from the Department of Real Estate, or in the case of a Cooperative Apartment, upon the effective date of the conversion permit;
6. The right to receive notice of intent to convert prior to termination of tenancy due to the Conversion;
7. A description of the Applicant's plans for relocation and rental assistance for Eligible Tenants and Special Category tenants;
8. Notification of the tenant's right to receive notice of all public hearings, and the right to appear and be heard at such hearings;
9. The tenant shall be permitted to terminate any lease or rental agreement without penalty upon thirty (30) days prior written notice of such termination;

10. The economic terms of the tenant's tenancy, including, but not limited to, rent and utilities allowance, shall not be increased from the level that existed thirty (30) days prior to issuance of the notice of intent to convert until tenant's purchase of the unit or applicable share, or the tentative tract/parcel map application is denied, whichever is later. For Cooperative Apartments, the economic terms of tenancy shall not be increased from the level that existed thirty (30) days prior to issuance of the notice of intent to convert until tenant's purchase of his or her shares. This limitation shall not apply if rent increases are provided for in leases or contracts in existence thirty (30) days before the notice of intent is submitted; and,

11. No tenant shall be evicted during a period beginning thirty (30) days prior to the date of application for the conversion permit and ending with the issuance of the conversion permit. The provisions of this paragraph shall not apply where there is just cause to evict the tenant under state law.

b. The notice of intent to convert shall be conspicuously posted in at least two residential common areas, such as an on-site rental office, a community club house, or mail pick-up area. In addition, said notice shall also be posted at each driveway entrance to the project site. All required notices of intent shall remain posted until the converted units are first offered for sale.

2. Notice to prospective tenants. Commencing at least sixty (60) days prior to filing with the community development department an application to convert or a tentative/parcel map, whichever is earlier, the Applicant shall provide all prospective tenants written notice of such anticipated or actual filing, prior to the time a rental agreement is executed or a deposit is paid for, whichever is earlier. Prospective tenants shall receive all accompanying documents and information described in Section 17.74.060(A)(1). A signed writing by the prospective tenant confirming receipt of the notices, as described herein, shall be retained by the applicant as proof of compliance with this provision.

B. Other Notices. In addition to the notice of intent to convert as set forth in Section 14.74.060(A), the Applicant shall also be responsible for the following written notifications to each tenant:

1. Each tenant in a building with five (5) or more units will be given notice of application to the Department of Real Estate for a public report to be given within ten (10) days before or after the application is filed.

2. Within three (3) days of the city's approval of the tentative tract or parcel map, and/or conversion permit, each tenant will be given notice of the decision of approval and right to appeal, along with the final tenant relocation plan.

3. Each tenant in a building with five (5) or more units will be given notice of receipt of the final public report from the Department of Real Estate within five (5) days after receipt. This notice must advise that the tenant's ninety (90)-day right to purchase has begun. If no public report from the Department of Real Estate is issued, the right to purchase shall run from the commencement of sales.

4. Notice of final map approval, if applicable, must be given within ten (10) days after final or parcel map approval.

5. After the city approves the tentative tract or parcel map, if applicable, one hundred eighty (180) days' notice of owner's planned conversion shall be given to each tenant before termination of tenancy. The Applicant shall, at his/her discretion, establish the date of issuance of this notice; however, each vacating tenant shall have not less than one hundred twenty (120) days from the date of receipt of the notice of planned conversion or from the filing date of the final subdivision map, whichever date is later, to vacate the premises. At that time, such tenant shall also receive notification of the number of days remaining before the expiration of the notice of planned conversion previously issued and shall be bound to the number of days remaining before termination of tenancy.

    a. Such notices shall apply to existing and subsequent tenants of units to be converted.

    b. A thirty (30)-day notice to quit as authorized by Civil Code Section 1946 must be served after the expiration date of the notice of intent to convert.

C. Evidence of tenant notification. The Applicant shall submit proof of compliance with the notice provisions of this Section not less than thirty (30) days prior to a hearing by the relevant hearing body. Proof shall consist of signatures from each tenant confirming notification or evidence that a certified letter was sent to each tenant.

D. The community development director may waive the tenant notification requirements where the property proposed for Conversion is not tenant-occupied at the time of conversion permit application.

E. The Applicant shall bear all costs associated with publication, printing and delivery of required notices, including those incurred by the City.

14.70.070 – Reserved.

14.74.080 – Reserved.

14.74.090 - Tenant Rights.

A. Each tenant shall have a right of occupancy of at least one hundred eighty (180) days from the issuance of the final public report from the Department of Real Estate or, if none is issued, from the commencement of sales prior to termination of tenancy due to Conversion. Eligible Special Category tenants shall have up to one (1) year following issuance of the final public report or commencement of sales, if there is no public report.

B. Tenant purchase option. The Applicant shall provide each tenant with a ninety (90) day right of first refusal to purchase his or her respective unit or the share controlling the unit then occupied by the tenant, or any other unit in the project not claimed by the present tenant, on the same or better terms than the unit will be offered to the general public. Where a map is required, notice of the right to purchase, which is expressly conditioned on the filing and approval of the final subdivision map or parcel map, may be given concurrently with notice of receipt of the public report. Where a map is not required, notice of the right to purchase may be given after the effective date of the conversion permit. All tenants residing within a unit whose name appears on the lease who elect not to exercise their right must sign a written waiver of the right.

C. Relocation assistance. For all non-purchasing Eligible Tenants, the Applicant shall provide relocation assistance in an amount determined by resolution of the city council. No more than one such payment shall be made per unit at the time the unit is vacated. An otherwise Eligible Tenant is not entitled to relocation assistance pursuant to this subsection if the tenant is evicted for just cause under state landlord-tenant law.

D. Rental assistance.

1. All non-purchasing tenants shall be provided with up-to-date information on available apartments of comparable size, quality and price located within a twenty (20) mile radius of the building to be converted.

2. A rental assistance payment shall be provided to non-purchasing Eligible Tenants equal to two month's rent at the existing rental amount. No more than one payment per unit is required.

3. Special Category tenants. In addition to the rental assistance specified in Subsection (D)(2) of this Section, the Applicant shall provide Eligible Special Category tenants five hundred dollars ($500) in 2020 dollars, escalated annually by the Consumer Price Index (CPI) for Los Angeles-Riverside-Orange County. No more than one payment per unit is required.

4. The rental assistance payments referenced herein only apply to those Eligible Tenants and Eligible Special Category tenants who are not evicted for just cause under state law at the time they vacate the premises. Payment shall be made in one lump sum at the time the tenant vacates his or her unit.

E. The Applicant's offer of relocation and rental assistance shall be free of any coercion, intimidation, inducement, or promise not herein specified and shall not require the tenant to vacate in advance of a timetable or schedule for relocation as approved in the application for Conversion.

F. Upon a showing of good cause, the Applicant may apply for a reduction or waiver in the amount of rental and/or relocation assistance due. Good cause shall mean a factual and evidentiary showing by the Applicant that the amount, if not waived, will deprive the Applicant of substantially all reasonable economic use of his or her property. Good cause may also be shown where a court of competent jurisdiction has determined in connection with a proceeding in bankruptcy that cessation of use of the property as an apartment building is necessary, and that such court has taken further action that would prohibit or preclude the payment of rental and relocation assistance, in whole or in part.

1. All such applications for reduction or waiver in assistance shall be filed with the community development department no later than at the time the proposed tenant relocation plan is submitted, with prompt notification of such given to all tenants.

2. Applications for a reduction or waiver in assistance, as well as any disputes regarding eligibility for this assistance, shall be reviewed by the planning commission at the hearing for the conversion permit. Fees for such applications and associated appeals of the same shall be in an amount in accordance with the existing fee schedule.

G. Ownership incentives. In order to reduce the number of tenants being displaced, the Applicant shall provide incentives that would aid existing tenants in becoming owners in the Converted project that are equal to, or greater than, the total dollar value of relocation and rental assistance provided to similarly situated tenants who are relocated. Any such incentives,

including terms and conditions, shall be documented by the Applicant and approved by the community development director. Incentives may include, but are not limited to, low-interest loans, reduced prices, and application of a percentage of rent payment toward a down payment for purchase of a unit within the project.

H. Phasing Plan. The Applicant shall work with the community development department to limit unnecessary interference with existing tenants. A phasing plan shall be incorporated into the conditions of approval of the project. No remodeling or improvements planned as part of the Conversion shall be performed in a unit occupied by a non-purchasing tenant without first receiving their written permission.

I. Despite any provision to the contrary within this Chapter, no tenant who occupies a unit with children who are in school and who is not in default under the rental agreement or lease under which they occupy their unit shall be required to move from their unit prior to the end of the current grade year. For purposes of this Chapter, "grade year" shall refer to the Carpinteria Unified School District year.

J. Any non-Eligible Tenant not properly noticed pursuant to the Government Code or as required by this Chapter shall receive the rental and relocation assistance described in this Chapter regardless of the date of tenancy so long as just cause for eviction under state law does not exist.

K. Where the building is vacated of tenants pursuant to Government Code Section 7060 et seq. prior to application for a conversion permit or tentative/parcel map, relocation and rental assistance obligations shall be applicable and due to former tenants for up to one year after vacation of the units where a conversion permit is sought.

L. Anti-discrimination. The Applicant or owner of any unit within a project shall not discriminate in the sale, or in the terms and conditions of sale, of any dwelling unit against any person who is or was a lessee or tenant of any such dwelling unit because such person opposed, in any manner, the Conversion of such building.

Sec. 14.74.100 – Compliance with Mello Act.

A. Pursuant to Government Code Sections 65590 and 65590.1, Conversion or demolition of existing residential dwelling units occupied by persons and families of low or moderate income, as defined in Section 50093 of the Health and Safety Code, shall not be authorized unless an exemption within the state

Code applies or provision has been made for the replacement of those dwelling units on a one-to-one basis within the city unless the planning commission determines that replacement is not feasible.

1. If the Applicant claims that it is not feasible to provide affordable replacement housing units, an independent feasibility analysis shall be prepared prior to any approvals being granted for the proposed project by an independent firm under the direction of the community development director. The feasibility analysis shall examine the feasibility of providing the replacement housing units within the city and in Santa Barbara County, within the coastal zone or three miles thereof. The selected firm shall have prior experience in the preparation of real estate feasibility analyses and shall provide an unbiased, neutral opinion as to the feasibility of complying with the requirements of this Chapter.
2. In order to conclude that the replacement of affordable housing units is not feasible, the hearing body shall find the following:
    a. The feasibility analysis was prepared in a professional and appropriate manner, and the facts and information presented in the feasibility analysis are accurate to the best of the hearing body's knowledge; and,
    b. The feasibility analysis concluded that the provision of affordable housing as required by this Chapter and the Mello Act is not feasible.
3. Where it is not feasible to provide the replacement housing units in the city, the city shall require the Applicant to provide such housing, if feasible to do so, at another location within Santa Barbara County, either within the coastal zone or, if that is infeasible, within three miles thereof. Alternatively, Applicant may pay the in-lieu fee referred to in Section 14.75.090, which shall be fixed by a schedule adopted from time to time by resolution of the city council.

B. An affordable housing agreement governing the replacement housing units shall be executed in a recordable form prior to the issuance of a building permit for any portion of a residential development project subject to the requirements of this Chapter.

Sec. 14.74.110 – Standards.

A. The city shall require conformance with the standards herein in approving an application for Conversion. Failure to meet these standards shall result in a denial of the conversion permit unless conditions of approval can be imposed that will achieve conformity with such standards prior to issuance of an occupancy permit. The Applicant shall agree in writing to comply with the

conditions of approval, whether in the form of an improvement agreement or otherwise, and the hearing body may additionally require the posting of bonds with the city clerk to ensure compliance with such conditions of approval.

B. The following are required as conditions of approval for all Conversion projects:

1. All structures shall be in compliance with the current applicable minimum standards of the California Building Code and any amendments thereto adopted by the city.

2. All structures shall be in compliance with those provisions of the California Administrative Code applicable to construction.

3. All residential structures shall be in compliance with the current applicable minimum standards of the Uniform Housing Code and any amendments thereto as adopted by the city.

4. All structures shall be in all respects in compliance with Titles 14, 15 and 16, as applicable, of this Code and the goals and policies of the general plan and coastal land use plan, or legally nonconforming therewith.

5. All Conversion projects shall be subject to all current applicable provisions of the Subdivision Map Act and Title 16 of this Code.

6. In addition to the other requirements of this Section, the following physical standards shall apply:

a. Unit Size. The enclosed living or habitable area of each unit shall not be less than six hundred (600) square feet unless the hearing body determines at the time of approval that other project amenities compensate for the minimum required enclosed area. Compensating amenities may include, but are not limited to, the following:

1. Private enclosed open space;

2. Enclosed developed facilities within the common areas;

3. Covenants, conditions and restrictions restricting density;

4. Compatibility of the density of the total project in relation to the project's amenities and surrounding neighborhood.

b. Fire Prevention.

1. All fire suppression systems, which include, but are not limited to, smoke and carbon monoxide detectors, fire hydrants, and portable fire extinguishers, shall be in conformance with the city's existing Fire Code, as it is amended from time to time.

2. Attics. If attics are a part of the project, they shall be separated as a condition of Conversion and in compliance with the California Building Code.

c. Sound Transmissions.

1. Wall and floor-ceiling assemblies shall conform to the requirements of the California Building Code, or its successor, or permanent mechanical equipment, including domestic appliances, which is determined by the community development director to be a potential source of vibration or noise, shall be shock mounted, isolated from the floor and ceiling, or otherwise installed in a manner approved by the community development director to lessen the transmission of vibration and noise. Floor covering that provides the same or greater insulation. The requirements of this subdivision shall not apply to a unit in a building with no other unit(s).

d. Utility Metering.

1. The consumption of gas and electricity within each unit shall be separately metered so that the unit owner can be separately billed for each utility. A water shutoff valve shall be provided for each unit or for each plumbing fixture. Each unit shall have access to its own meter(s) and heater(s) which shall not require entry through another unit.

2. Each unit shall have its own panel, or access thereto for all electrical circuits which serve the unit.

e. Private Storage Space. Each unit shall have at least two hundred (200) cubic feet of enclosed weather-proofed and lockable private storage space, in addition to guest, linen, pantry, and clothes closets customarily provided within the unit. Such space shall be for the sole use of the unit owner. Such space may be provided in any location as approved by the planning commission at the time of approval of the conversion permit, but shall not be divided into two or more locations. In such cases where the Applicant can demonstrate that this standard cannot or should not reasonably be met, this standard may be modified by the planning commission.

f. Laundry Facilities. A laundry area shall be provided in each unit; or if common laundry facilities are provided, such facilities shall consist of not less than one automatic washer and dryer for each unit or fraction thereof. In such cases where the Applicant can demonstrate that this standard cannot or should not reasonably be met, this standard may be modified by the planning commission.

g. Condition of Equipment. At such time as the homeowners' association takes over management of the development, the Applicant shall provide written certification to the association that any pool and pool equipment and any appliances and mechanical equipment to be owned in common by the association are in working condition.

h. Common Open Space. At least twenty percent (20%) of the site shall remain in common open space. If existing structures, equipment, or paved areas preclude obtaining the twenty percent (20%) common open space, such structures, paved areas, etc., shall be modified to enable the development to obtain a minimum twenty percent (20%) of common open space. Common open space is as defined in Section 14.08.485 of this Code. The common open space shall be deeded to the homeowners' association or similar entity and held in undivided ownership by the residents of the project, subject to the city's approval. Preservation and

maintenance of all common open space shall be guaranteed by a restrictive covenant describing the open space and its maintenance and improvement running with the land as described in the approved final development plan, if any, and project covenants, conditions and restrictions (CC&Rs). Any changes to the CC&Rs affecting common open space shall be reviewed and approved by the city.

i. Public Easements. The Applicant shall make provisions for the dedication of land or easements for street widening, public access or other public purpose in connection with the project where necessary and in accordance with established planned improvements.

j. Underground Utilities. All utility lines shall be undergrounded from the nearest pole. The Applicant shall waive the right, through a deed restriction, to protest the formation of an underground utility district.

k. Refurbishing and Restoration. All main buildings, structures, fences, patio enclosures, carports, accessory buildings, sidewalks, driveways, landscaped areas, irrigation systems, and additional elements as required by the hearing body shall be refurbished and restored as necessary to achieve high quality appearance and safety.

C. Surveying. Permanent survey monuments shall be installed at all parcel/lot corners of a map by a California-licensed land surveyor or registered civil engineer authorized to practice land surveying, in accordance with Government Code Section 66495.

D. Undertaking a Conversion without compliance with the physical standards for improvement described in this Section shall constitute a public nuisance, and the subject property shall be deemed substandard.

14.74.120 – Application review.

A. The community development department shall review all applications and make a recommendation to the planning commission based on the standards set forth in this Chapter. The planning commission shall hear the application for a conversion permit concurrently with any other discretionary approval required for Conversion. The planning commission has final review authority for

development plans, coastal development permits, tentative parcel maps, variances, and Conversions, with any decision being appealable to the city council. The planning commission makes a recommendation to the city council regarding tentative tract maps.

B. When corrective work is identified, such work shall be incorporated as conditions of approval on the project if not corrected in advance of the first public hearing. All corrective work required shall be completed prior to the issuance of an occupancy permit. The city shall charge a reasonable hourly fee for any inspections required by this Chapter.

C. Architectural Review Board. Where the Applicant proposes any modifications to the project site that fall within the review criteria of Chapter 2.36 of this Code, such modifications shall be reviewed according to the requirements of said Chapter.

14.74.130 – Findings - Conversion permit.

A. Standards of approval. The hearing body shall not approve the conversion permit unless it finds all of the following criteria have been met:

1. The proposed project meets all of the development and other standards set forth in this Chapter;
2. The proposed project is in conformance with the provisions of the applicable zoning district, coastal plan and implementation programs, general plan, and specific plan(s) if required;
3. All notices required by the this Code and/or state subdivision law, as applicable, pertaining to Conversions have been properly and timely served;
4. The Applicant does not seek to convert an Apartment complex or development which received a certificate of occupancy for any unit located therein within the preceding twelve (12) months;
5. The proposed project will not be detrimental to the peace, health, safety, comfort, convenience, property values, or general welfare of the neighborhood;
6. The rental vacancy rate within the city exceeds five percent (5%).
7. The converted units represent less than fifteen percent (15%) of the Apartment rental housing supply within the city. If the converted units represent fifteen percent (15%) or more of the Apartment rental housing supply within the city, the hearing body may nonetheless find this factor satisfied if the Applicant agrees to make a 1:1 replacement of the rental housing units with new rental units of at least comparable quality. The new units will be located in the city and will be provided no later than issuance of occupancy permits for the Conversion project; and,

8. The proposed Conversion will not cause a net reduction in the number of units occupied by Low and Moderate Income tenants within the city, in accordance with Section 14.74.100 of this Chapter.

B. Notwithstanding 14.74.130(A) of this Chapter, the planning commission, or city council on appeal, shall deny approval of a conversion permit if it finds that:

1. The Applicant vacated units in the building proposed for Conversion to avoid providing rental or relocation assistance and other benefits to tenants as described in the tenant relocation plan; or,

2. The Applicant's relocation and/or rental assistance, or provision of notices pursuant to Section 14.74.060 (notices), is unacceptable or otherwise inconsistent with the city's housing goals and policies.

C. In approving a conversion permit, the planning commission or city council on appeal may impose such conditions of approval as may be necessary to carry out the intent, purpose, and objectives of this Chapter, the general plan, local coastal program, and applicable specific plans and elements thereof, or to protect the public health, safety, or welfare. Any application with the Department of Real Estate for a public report shall include the permit's conditions of approval and evidence of the certificate of occupancy, where applicable.

14.74.140- Action on the application.

A. Action on the tentative tract map or tentative parcel map shall be governed by Title 16 of this Code.

B. If the tentative tract map or tentative parcel map is approved, Applicant shall prepare a final tenant relocation plan describing in detail tenant relocation and rental assistance in conformity with the conditions of approval, if any. Within three (3) days of receiving approval of the conversion permit, the Applicant shall distribute a copy of the tenant relocation plan to each tenant and to the community development director. If the planning commission approves the tentative tract map, the tenant relocation plan shall be accompanied by a written notice advising tenants of the action of the planning commission and informing them of their right to appeal the decision to the city council.

C. Where no subdivision map is required, Applicant shall prepare a final tenant relocation plan describing in detail tenant relocation and rental assistance in conformity with the conditions of approval, if any. Within five (5) days of receiving approval of the conversion permit, the Applicant shall distribute a copy of the tenant relocation plan to each tenant and to the community

development director. The tenant relocation plan shall be accompanied by a written notice advising tenants of the action of the planning commission and informing them of their right to appeal the decision to the city council.

14.74.150 - Appeals.

An appeal of the planning commission's decision on the conversion permit may be made to the city council pursuant to the procedure outlined in Chapter 14.78 of this Code.

14.74.160 - Effective date of conversion permit.

The decision of the planning commission shall be final after the time for appeal to the city council has lapsed, unless the project is located in the coastal appeals overlay, in which case the action is final once the California Coastal Commission appeal period has expired.

14.74.170 – Documents to be provided to city.

Prior to offering for sale to the public any unit within a Conversion project for which a conversion permit has been issued pursuant to this Section, the Applicant shall submit to city a copy of each of the following documents relating to the proposed project: the completed application for issuance of a final public report from the Department of Real Estate for the project proposed for Conversion, including all attachments and exhibits thereto; and the completed supplemental questionnaire, including all attachments and exhibits.

14.74.180 – Lapse of conversion permit.

A. An approved conversion permit shall expire with the associated map; any extensions of time for the map shall also extend the conversion permit. Where no map is required, the conversion permit shall expire two (2) years following the date the permit became effective, unless prior to the expiration of the permit, a written request for an extension that states the reason for the request is submitted to the community development director. The hearing body that granted the conversion permit may grant a one (1) year extension of the permit upon a showing of good cause. If the time limit expires and no extension has been granted, then the conversion permit shall be considered null and void.

B. Any extension of a conversion permit shall be conditioned to require compliance with any new provisions applicable to such Conversion projects and payment of all fees in effect at the time the extension is granted.

14.74.190 – Enforcement.

A. It shall be unlawful to offer for sale, to offer to purchase, to agree to sell or buy, to sell or buy, or to assist in the sale or purchase of any Condominium, Community Apartment, Stock Cooperative, or Cooperative Apartment if the Conversion fails to comply with any provision of this Chapter or the claimed compliance was procured by fraud, misrepresentation, threat or payment of sums of money not authorized by this Chapter. Any such transaction is hereby declared to be contrary to public policy, and null and void.

B. The city attorney may bring an action on behalf of the city seeking injunctive relief to restrain or enjoin any violation of this Chapter. In any such action, all relief which may redress the violation may be awarded including, but not limited to, an order to make whole any individuals aggrieved by such violation. Where a public nuisance is created by the failure to comply with the physical improvements set forth in this Chapter, the city shall be entitled to record a notice of violation with the County Recorder. Where a notice of violation is so recorded, the city may avail itself to all the remedies found in state law, including, but not limited to, Health and Safety Code Section 17980.7, and the affected property shall be ineligible for a vacation rental license until such time the notice of violation is remedied.

C. In addition, the penalties in Chapter 1.08 shall be available to the city to remedy a violation of this Chapter.

D. Any resident of the city may bring an action seeking damages, penalties, and/or injunctive relief to restrain or enjoin any violation of this Chapter.

E. The remedies provided by this Section shall be in addition to any other remedies provided by law.

14.74.200 – Administrative fee.

The city council shall, by resolution, establish reasonable fees and deposits to fully defray the cost of administering this Chapter.

14.74.210 - No vested rights in tenants.

No tenant, by virtue of the provisions of this Chapter, shall have a vested right from the city to any of the benefits or other interest provided herein. Nothing in this Chapter is intended to abridge any rights of tenants or obligations of owners as provided in state law."

SECTION 3. Effective Date

This Ordinance shall be in full force and effect thirty (30) days following certification as an amendment to the city's local coastal program by the California Coastal Commission; acceptance of such certification by resolution of the City Council, and adoption upon second reading of the Ordinance by the City Council; and before the expiration of fifteen (15) days following passage, this Ordinance shall be published once with the names of the members of the City Council voting for and against the same in The Coastal View, a newspaper of general circulation, published in the City of Carpinteria.

SECTION 4. California Environmental Quality Act

The City Council independently finds and determines that this act is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment), 15060(c)(3) (the activity is not a project as defined in Section 15378), 15061(b)(3) (no significant effect on the environment), and 15301 (existing facilities).

SECTION 5. Severability

If any Section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed and adopted this Ordinance, and each and all provisions hereof, irrespective of the fact that one or more provisions are declared invalid.

SECTION 6. Publication

The City Clerk shall certify as to the passage of this Ordinance and cause the same to be published and posted in the manner prescribed by California law.

PASSED, APPROVED AND ADOPTED this ___ day of _____ 2020, by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

_____
Mayor, City of Carpinteria

ATTEST:

_____
City Clerk, City of Carpinteria

APPROVED AS TO FORM:

_____
Peter Brown, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

Attachment C

Resolution No. 6030

Condominium/Cooperative Conversion Ordinance Amendment
March 8, 2021

RESOLUTION NO. 6030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA, ACKNOWLEDGING RECEIPT AND ACCEPTANCE OF THE CALIFORNIA COASTAL COMMISSION'S APPROVAL OF LOCAL COASTAL PROGRAM AMENDMENT LCP-4-CPN-20-0050-1 WITH SUGGESTED MODIFICATIONS, THUS APPROVING LOCAL COASTAL PROGRAM AMENDMENT PROJECT 20-2047-ORD/LCPA AMENDING TITLE 14.74 OF THE CARPINTERIA MUNICIPAL CODE, CONDOMINIUM/COOPERATIVE CONVERSION ORDINANCE THAT ADDRESSES OWNERSHIP CONVERSIONS AFFECTING APARTMENTS.

WHEREAS, at a duly noticed public hearing on July 6, 2020, the Planning Commission considered Ordinance No. 724 and forwarded its recommendation of approval to the City Council; and,

WHEREAS, on July 27, 2020, after considering the Planning Commission's recommendation, receiving public comment, due consideration, and discussion among the Council and staff, the City Council adopted this Resolution certifying that the proposed Ordinance No. 724 is intended to carry out the policies of the City's Coastal Land Use Plan consistent with the California Coastal Act and directed that Ordinance No. 724 be transmitted to the California Coastal Commission for filing pursuant to Public Resources Code §30510(a) and in accordance with §13551(b)(2) of Title 14 the California Code of Regulations; and,

WHEREAS, pursuant to the California Environmental Quality Act (Public Resources Code §21000 et seq., "CEQA"), Ordinance No. 742 is not subject to CEQA pursuant to Title 14 of the California Code of Regulations, CEQA Guidelines Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment), 15060(c)(3) (the activity is not a project as defined in Section 15378) 15061(b)(3) (no significant effect on the environment), and 15301 (existing facilities).

The proposed ordinance is subject to a statutory exemption from CEQA because the City intends to require discretionary review and approval, including applicable environmental review pursuant to CEQA, for individual conversion permits; and,

WHEREAS, after action by the California Coastal Commission, the City desires and intends to use the above-provided statutory exemptions for formal adoption of the Ordinance in accordance with the California Environmental Quality Act; and,

WHEREAS, the proposed amendments approved for submittal to the California Coastal Commission by the City Council as set forth below and as attached hereto and incorporated herein by reference reflect the recommendations of the Planning Commission and City Council of the City of Carpinteria; and,

WHEREAS, a full and complete copy of the project materials (Project No. 20-2049-ORD/LCPA) is on file with the City's Community Development Department, located at 5775 Carpinteria Avenue, Carpinteria, California; and,

WHEREAS, on March 8, 2021, Ordinance No. 742, as amended by the California Coastal Commission, was considered on a second reading at a regular, duly noticed meeting of the City Council.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The foregoing recitals are true and accurate.

SECTION 2. The City Council of the City of Carpinteria acknowledges receipt of the California Coastal Commission's resolution of certification for final certification for Local Coastal Program Amendment LCP-4-CPN-20-0050-1 with suggested modifications; accepts and agrees to the modifications, and has revised Ordinance No. 742 to reflect said modifications; and agrees to issue Coastal Development Permits for the total area included in the certified Local Coastal Program.

SECTION 3. The City Council of the City of Carpinteria does hereby make the Findings attached as Exhibit I and authorizes the City Manager to submit this Resolution of the City of Carpinteria's receipt and acceptance of the California Coastal Commission's resolution of certification to the Executive Director of the Commission.

SECTION 4. The City Council does hereby also resolve that this Resolution No. 6030 shall become effective upon the second reading, as read by title only, of Ordinance No. 746.

PASSED, APPROVED AND ADOPTED on this 8th day of March, 2021, by the following vote:

AYES: COUNCILMEMBER(S):

NOES: COUNCILMEMBER(S):

ABSENT: COUNCILMEMBER(S):

ABSTAIN: COUNCILMEMBER(S):

Mayor, City of Carpinteria

ATTEST:

City Clerk, City of Carpinteria

I hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Carpinteria held on March 8, 2021.

City Clerk, City of Carpinteria

APPROVED AS TO FORM:

Peter Brown, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
MARCH 8, 2021

ITEM FOR COUNCIL CONSIDERATION

Review of the Mid-Year Budget Report and making related adjustments to appropriations.

STAFF RECOMMENDATION

Action Item _x__

Accept the Mid-Year Budget Report and approve adjustments to the budget as summarized in Attachment D.

Motion: I move to accept the Mid-Year Budget Report and approve amendments to the adopted budget as provided for in Attachment D.

BACKGROUND

Each fiscal year the City conducts a Mid-Year review of the budget in order to examine financial results and trends as they compare to budget projections. This report compares Mid-Year results of the current budget year to the full year revenue and expenditure estimates in order to identify corrections or adjustments that may be necessary.

This report also reviews the condition of significant revenue and expenditure categories and other important conditions known or anticipated at this time that are expected to impact the budget. In this context, the mid-year budget also informs early staff work being done for the next fiscal year's Budget.

The Mid-Year results indicate that the City's budget projections within each fund were generally sound. The primary interest is the General Fund, which is the funding source for a majority of the City's basic services, such as law enforcement and legal services. The adopted 2020/21 budget projected General Fund revenues short of expenditures by ($16,200), ($171,800) in Operating Transfer (Capital Projects), and ($526,350) in

subsidies to the Park Maintenance, ROW Assessment District and Recreation Services Funds.

Attachments A, B and C shows the Governmental Funds Revenues, Expenditures, and Transfer In/Out with the proposed increase/ (decrease). The columns represent total activity for FY's 2018/19 and 2019/20, Adopted 2020/21, current activity July – January 2021, and Proposed Mid-Year 2020/21. In addition, the attachment shows the variance and percentage change between Adopted 2020/21 and Mid-Year 2020/21. Attachment D – Proposed Mid-Year 2021/21 Fiscal Review, Summary by Fund. The first table is the summary of funds for the current budget, second table is the proposed mid-year summary and the third table are the proposed changes to the current budget.

Overall, the recommended adjustments for all funds proposed an increase to revenue of $945,677, increase to expenditures of $323,945 and increase to General Fund Subsidy of $98,585. In addition, the Comprehensive Annual Financial Report (CAFR) for June 30, 2020 reported the General Fund Available Fund Balance (AFB) of $544,306 compared to the Adopted Budget AFB of $12,454, therefore increasing by $531,852.

The proposed appropriations for General Fund are expected to show expenditures and other fund subsidies in excess of revenues. The resulting operational deficit is ($680,765) which is $33,585 favorable to the adopted budget.

The City Council Finance / Budget Committee meets monthly and reviewed the Mid-Year Budget Report, including recommended adjustments, at its most recent meeting of February 25.

DISCUSSION

General Fund AFB balance increase $239,467 and Subsidy $98,585

Proposed increase to revenues of $137,500 include; $126,000 in Property Tax, $100,000 Sales Tax, $15,000 Business License, and offset by decrease of $58,000 Charges in Services.

Proposed increase to expenditures of $164,530 include; $149,000 in Professional Services, $34,630 in Personnel Services, and offset by decrease of $42,150 to Other Operating Expenses.

Proposed increase to operating transfers of $159,200 is due reclassifying the funding source of playground replacement to the General Fund Reserve Fund.

Proposed increase to subsidies include: $188,894 Recreation Services, offset by decrease of $24,974 Park Maintenance Fund and $65,335 in ROW Assessment District Fund.

The resulting operational deficit of $680,765 is $33,585 less than budgeted.

The ending AFB, $414,423 is $239,467 more than the current budget.

General – Special Projects Reserve Fund balance decrease $164,200

Proposed increase to operating transfers of $159,200 is the Heath Ranch Park Playground Replacement Project. (This was originally a projected expense of the General Fund.)

The ending fund balance $1,040,005 is $164,200 less than budgeted.

Measure X Fund balance increase $210,850

Proposed increase to revenue of $533,000 in Sales Tax (Measure X Local Sales Tax).

Proposed increase to expenditure of $144,150 includes: $185,150 in Professional Services (pandemic & racial equity) offset by a decrease of $43,250 in Personnel Services.

Proposed increase to operating transfers of $178,000 to fund road maintenance projects.

The ending fund balance of $2,927,360 is $210,850 less than budgeted.

Recreation Services Fund balance decrease $27,216

Proposed decrease to charges for services revenue of $198,040.

Proposed increase to expenditures of $18,070 includes: $79,380 in Personnel Services, offset by $51,200 in Other Operating Expenses, $10,860 in Contract Services.

Proposed increase to subsidies of $188,894 funded by General Fund. This fund operates the community pool, veteran's hall, and ocean beach services.

Capital Improvement Projects Fund balance increase $366,050

Proposed increase to revenue of $428,664 includes: $36,965 Intergovernmental (grants) and $391,400 Charges for Services.

Proposed increase to expenditures of $193,465 include projects; $175,838 Pavement Rehab – Cravens Lane, $5,000 Parking Lot #2, and $10,500 Carpinteria Ave Bridget Replacement.

The ending fund balance of $1,907,988 is $366,050 less than budgeted.

COVID-19 Update

The impacts of the Coronavirus (COVID-19) continue to evolve daily and City staff will stay informed to better prepare the City to flatten the financial curve. The Finance/Budget Committee meets monthly on the fourth Thursday to discuss the prior months financial reports. The committee stays informed of any immediate impacts that may occur. These impacts come in three areas: Increased expenses, decreased revenues, and deferred revenues. Long-term financial impacts for FY 2020/21 assumes statewide travel and/or business restrictions will continue until the end of June 2021.

Two of the City's top General Fund revenue sources, sales and hotel bed tax, continue to be impacted by the pandemic but no worse than originally projected during the budget process. Expenditures remain generally tracking per budget with the exception of legal services, which is project to end the year $155,000 over the adopted budget projection. This proposed adjustment is largely due to legal services support for pandemic response activities. The Recreation Services Fund was highly impacted by mandated health protective measures. This includes lost program revenues in Jr. Lifeguards and the community pool due to health protection measures that required closure and restrictions. The result is a projected decrease in revenue of $198,040.

POLICY CONSISTENCY

Making adjustments to the budget during the fiscal year is consistent with the City's fiscal and budgeting policies

FINANCIAL CONSIDERATIONS

Amending the budget at Mid-Year is a procedural matter conducted annually to, in part, ensure adequate funds for projects, programs and services, and to more accurately project year end results.

LEGAL

No legal analysis is provided as a part of this report.

OPTIONS

The City Council may direct staff to modify any or all individual budget line items.

PRINCIPAL PARTIES EXPECTED AT MEETING

Unknown

ATTACHMENTS

A. Revenue Account Summary Report
B. Expenditure Account Summary Report
C. Transfers In/Out Account Summary Report
D. Budget Summary by Fund

Staff contact: Licette Maldonado,
Administrative Services Director
(805) 755-4448, licettem@ci.carpinterial.ca.us

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us

Signature

Attachment A

Governmental Funds Total Activity 2018/19, Total Activity 2019/20, Current Activity July – January 2020/21 and Proposed Mid-Year 2020/21

Revenue Account Summary Report

Carpinteria, CA

Budget Comparison Report
Account Summary

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
Fund: 101 - GENERAL FUND								
Revenue								
101-111-4811	Reimbursement- Intergovernme	0.00	0.00	19,180.00	10,000.00	19,200.00	9,200.00	92.00%
101-131-4504	City Clerk Charges	350.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-161-4802	Miscellaneous Income	560.68	734.24	859.75	0.00	800.00	800.00	0.00%
101-162-4390	Private Grants	0.00	0.00	30,000.00	30,000.00	30,000.00	0.00	0.00%
101-171-4120	Sales Tax Safety	65,274.63	74,601.35	23,883.68	63,500.00	63,500.00	0.00	0.00%
101-171-4375	Federal Grant- COPS	0.00	155,795.81	103,752.53	100,000.00	156,000.00	56,000.00	56.00%
101-201-4200	Business License Application Fee	10,930.00	10,389.50	8,830.00	12,000.00	12,000.00	0.00	0.00%
101-201-4400	Finance Charges	0.00	-312.99	-40.55	0.00	5,200.00	5,200.00	0.00%
101-201-4605	Cash Handling Charges	232.05	432.69	80.00	250.00	250.00	0.00	0.00%
101-302-4360	State Grants	199,395.20	85,797.80	0.00	236,000.00	198,000.00	-38,000.00	-16.10%
101-302-4503	Planning Charges	147,361.14	166,718.55	91,813.40	130,000.00	130,000.00	0.00	0.00%
101-302-4547	General Plan Update Fee	6,222.67	4,873.86	2,855.84	5,000.00	5,000.00	0.00	0.00%
101-321-4220	Building/ Construction Permits	170,522.00	220,976.40	120,744.54	150,000.00	150,000.00	0.00	0.00%
101-321-4260	Sign Permits	510.00	120.00	0.00	500.00	100.00	-400.00	-80.00%
101-321-4509	Building Plan Check	185,811.30	104,895.05	47,974.84	120,000.00	90,000.00	-30,000.00	-25.00%
101-331-4210	Massage & Peddler Permits	1,485.00	1,840.00	3,280.00	2,000.00	3,500.00	1,500.00	75.00%
101-331-4404	Parking Fines & Penalties	27,404.67	29,196.63	16,096.47	22,000.00	22,000.00	0.00	0.00%
101-331-4406	Local Fines & Penalties	11,952.05	12,841.95	3,316.58	12,000.00	12,000.00	0.00	0.00%
101-341-4270	Dog Licenses	10,032.50	11,449.56	6,778.33	12,000.00	12,000.00	0.00	0.00%
101-341-4271	Animal Keeping Permit	265.00	0.00	390.00	300.00	400.00	100.00	33.33%
101-341-4565	Animal Control Fees	559.00	826.00	218.00	600.00	600.00	0.00	0.00%
101-401-4406	Local Fines & Penalties	0.00	220.00	0.00	200.00	200.00	0.00	0.00%
101-401-4507	Public Works Charges	69,075.61	9,514.40	948.00	30,000.00	1,000.00	-29,000.00	-96.67%
101-401-4802	Miscellaneous Income	0.00	575.00	0.00	0.00	0.00	0.00	0.00%
101-402-4230	Engineering/ Street Permits	7,258.87	6,107.18	585.00	7,500.00	3,000.00	-4,500.00	-60.00%
101-402-4240	Over-Size Load Permits	3,478.00	2,238.00	1,138.00	3,500.00	2,000.00	-1,500.00	-42.86%
101-461-4802	Miscellaneous Income	0.00	0.00	2,893.95	0.00	5,800.00	5,800.00	0.00%
101-900-4100	PropertyTax- Secured, Current Y	3,737,419.86	2,258,151.42	1,336,341.07	2,260,000.00	2,344,000.00	84,000.00	3.72%
101-900-4101	PropertyTax- Unsecured, Curren	80,897.96	87,318.67	82,129.35	92,300.00	92,300.00	0.00	0.00%
101-900-4102	PropertyTax- Prior Year, Secured	17,062.37	28,101.22	19,569.44	39,600.00	39,600.00	0.00	0.00%
101-900-4103	Property Tax- In Lieu	0.00	1,598,672.00	841,608.50	1,640,000.00	1,682,000.00	42,000.00	2.56%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101-900-4111	PropertyTax- Homeowners Exem	10,892.86	10,595.52	5,266.87	11,000.00	11,000.00	0.00	0.00%
101-900-4112	Property/Documentary Transfer	74,398.75	79,138.65	70,759.10	80,000.00	100,000.00	20,000.00	25.00%
101-900-4113	PropertyTax- Supplemental Roll	37,580.24	47,768.60	14,431.65	40,800.00	45,800.00	5,000.00	12.25%
101-900-4114	PropertyTax- Penalties	14,427.82	9,655.09	3,328.42	12,000.00	10,000.00	-2,000.00	-16.67%
101-900-4121	Sales Tax	1,822,495.35	1,688,867.29	724,818.00	1,600,000.00	1,700,300.00	100,300.00	6.27%
101-900-4130	Franchise Fees - Cable	162,309.19	264,762.95	103,636.50	214,000.00	210,000.00	-4,000.00	-1.87%
101-900-4135	Franchise Fees - Gas	29,903.00	30,441.59	0.00	31,500.00	31,500.00	0.00	0.00%
101-900-4140	Franchise Fees - Refuse	305,578.04	322,016.45	78,850.76	320,000.00	315,000.00	-5,000.00	-1.56%
101-900-4145	Franchise Fees - Electric	114,223.28	140,086.06	0.00	142,000.00	140,000.00	-2,000.00	-1.41%
101-900-4150	Transient Occupancy Tax	2,473,971.45	1,618,767.15	526,594.95	1,535,000.00	1,535,000.00	0.00	0.00%
101-900-4151	Transient Occupancy Tax - Short	161,783.35	404,361.00	332,959.48	365,000.00	365,000.00	0.00	0.00%
101-900-4160	Business License Tax	57,717.56	48,858.55	37,531.25	25,000.00	40,000.00	15,000.00	60.00%
101-900-4300	DMV Parking Fees	16,136.28	15,517.89	5,692.88	14,000.00	14,000.00	0.00	0.00%
101-900-4402	Court Fines & Penalties	937.88	1,122.42	518.13	1,000.00	1,000.00	0.00	0.00%
101-900-4510	Short-Term Rental License	24,240.00	5,460.00	22,350.00	22,000.00	22,500.00	500.00	2.27%
101-900-4600	Interest Income	249,156.14	113,556.98	13,096.09	100,000.00	20,000.00	-80,000.00	-80.00%
101-900-4601	Net Adjustment Fair Value	-116,875.34	67,379.77	0.00	0.00	0.00	0.00	0.00%
101-900-4602	Gain/Loss on Investment	8,407.39	6,961.23	659.10	0.00	0.00	0.00	0.00%
101-900-4607	Discounts	15,387.68	11,529.88	0.00	14,000.00	0.00	-14,000.00	-100.00%
101-900-4802	Miscellaneous Income	63,811.49	133,753.27	91.72	20,000.00	10,000.00	-10,000.00	-50.00%
101-900-4804	SB90 Claims	3,065.00	2,806.00	0.00	2,800.00	1,000.00	-1,800.00	-64.29%
101-900-4808	Reimburse- Damaged City	750.40	0.00	0.00	0.00	0.00	0.00	0.00%
101-900-4810	Reimbursement- State	92,564.00	210,593.50	1,207.00	0.00	6,000.00	6,000.00	0.00%
101-900-4812	Reimbursement- Insurance Clair	183,088.46	579,853.84	0.00	0.00	0.00	0.00	0.00%
101-900-4878	Sale of Property Gain/Loss	5,622.50	0.00	8,255.00	0.00	8,300.00	8,300.00	0.00%
	Total Revenue:	**10,565,633.33**	**10,685,927.97**	**4,715,273.62**	**9,529,350.00**	**9,666,850.00**	**137,500.00**	**1.44%**
	Total Fund: 101 - GENERAL FUND:	**10,565,633.33**	**10,685,927.97**	**4,715,273.62**	**9,529,350.00**	**9,666,850.00**	**137,500.00**	**1.44%**
Fund: 102 - GENERAL RESERVE - SPECIAL PROJECTS								
Revenue								
102-900-4600	Interest Income	34,522.54	27,750.70	5,155.51	15,000.00	10,000.00	-5,000.00	-33.33%
102-900-4601	Net Adjustment Fair Value	-15,890.59	23,772.11	0.00	0.00	0.00	0.00	0.00%
102-900-4602	Gain/Loss on Investment	1,562.32	1,749.45	235.25	0.00	0.00	0.00	0.00%
	Total Revenue:	**20,194.27**	**53,272.26**	**5,390.76**	**15,000.00**	**10,000.00**	**-5,000.00**	**-33.33%**
	Total Fund: 102 - GENERAL RESERVE - SPECIAL PROJECTS:	**20,194.27**	**53,272.26**	**5,390.76**	**15,000.00**	**10,000.00**	**-5,000.00**	**-33.33%**
Fund: 103 - MAJOR ASSET REPLACEMENT AND REPAIR RESERVE								
Revenue								
103-900-4600	Interest Income	15,685.97	13,275.08	2,337.28	7,500.00	5,000.00	-2,500.00	-33.33%
103-900-4601	Net Adjustment Fair Value	-7,716.06	10,804.05	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
103-900-4602	Gain/Loss on Investment	760.02	837.41	106.24	0.00	0.00	0.00	0.00%
	Total Revenue:	**8,729.93**	**24,916.54**	**2,443.52**	**7,500.00**	**5,000.00**	**-2,500.00**	**-33.33%**
Total Fund: 103 - MAJOR ASSET REPLACEMENT AND REPAIR RESE...		**8,729.93**	**24,916.54**	**2,443.52**	**7,500.00**	**5,000.00**	**-2,500.00**	**-33.33%**
Fund: 104 - MEASURE X FUND								
Revenue								
104-900-4122	Sales Tax - Local	676,408.98	2,950,775.29	1,346,637.96	2,500,000.00	3,023,000.00	523,000.00	20.92%
104-900-4600	Interest Income	1,963.13	40,571.59	14,692.02	15,000.00	25,000.00	10,000.00	66.67%
104-900-4601	Net Adjustment Fair Value	-1,979.16	55,678.94	0.00	0.00	0.00	0.00	0.00%
104-900-4602	Gain/Loss on Investment	0.03	2,865.77	616.63	0.00	0.00	0.00	0.00%
	Total Revenue:	**676,392.98**	**3,049,891.59**	**1,361,946.61**	**2,515,000.00**	**3,048,000.00**	**533,000.00**	**21.19%**
Total Fund: 104 - MEASURE X FUND:		**676,392.98**	**3,049,891.59**	**1,361,946.61**	**2,515,000.00**	**3,048,000.00**	**533,000.00**	**21.19%**
Fund: 201 - TRAFFIC SAFETY FUND								
Revenue								
201-331-4408	California Vehicle Code Penalties	26,996.99	16,762.93	3,053.11	28,000.00	26,000.00	-2,000.00	-7.14%
201-331-4600	Interest Income	819.72	718.52	69.83	300.00	150.00	-150.00	-50.00%
201-331-4601	Net Adjustment Fair Value	-415.64	549.24	0.00	0.00	0.00	0.00	0.00%
201-331-4602	Gain/Loss on Investment	26.46	44.66	3.38	0.00	0.00	0.00	0.00%
201-331-4802	Miscellaneous Income	0.00	0.00	5,725.34	0.00	7,000.00	7,000.00	0.00%
201-331-4810	Reimbursement- State	0.00	151.50	1,210.50	0.00	1,200.00	1,200.00	0.00%
	Total Revenue:	**27,427.53**	**18,226.85**	**10,062.16**	**28,300.00**	**34,350.00**	**6,050.00**	**21.38%**
Total Fund: 201 - TRAFFIC SAFETY FUND:		**27,427.53**	**18,226.85**	**10,062.16**	**28,300.00**	**34,350.00**	**6,050.00**	**21.38%**
Fund: 203 - ROAD MAINTENANCE REHABILITATION FUND								
Revenue								
203-431-4166	New Construction Fee	300.07	5.40	18.36	300.00	300.00	0.00	0.00%
203-431-4314	Road Maintenance Rehab Progr	251,306.65	236,935.88	105,655.87	235,100.00	244,100.00	9,000.00	3.83%
203-431-4600	Interest Income	6,356.73	7,240.19	1,517.88	4,500.00	3,000.00	-1,500.00	-33.33%
203-431-4601	Net Adjustment Fair Value	-4,066.30	6,519.43	0.00	0.00	0.00	0.00	0.00%
203-431-4602	Gain/Loss on Investment	87.63	454.61	55.95	0.00	0.00	0.00	0.00%
	Total Revenue:	**253,984.78**	**251,155.51**	**107,248.06**	**239,900.00**	**247,400.00**	**7,500.00**	**3.13%**
Total Fund: 203 - ROAD MAINTENANCE REHABILITATION FUND:		**253,984.78**	**251,155.51**	**107,248.06**	**239,900.00**	**247,400.00**	**7,500.00**	**3.13%**
Fund: 204 - PARK MAINTENANCE FUND								
Revenue								
204-502-4169	PropertyTax- Park Maintenance	153,020.70	153,979.00	89,846.56	155,000.00	155,000.00	0.00	0.00%
204-502-4316	Bluffs Endownment	57,704.00	29,500.00	29,500.00	56,500.00	52,000.00	-4,500.00	-7.96%
204-502-4500	Rents & Leases	468.03	4,055.86	1,552.32	2,000.00	2,000.00	0.00	0.00%
204-502-4513	Park Rentals	12,519.00	9,818.00	254.00	13,050.00	250.00	-12,800.00	-98.08%
204-502-4600	Interest Income	309.09	0.00	44.56	0.00	-50.00	-50.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
204-502-4601	Net Adjustment Fair Value	0.11	0.00	0.00	0.00	0.00	0.00	0.00%
204-502-4602	Gain/Loss on Investment	41.82	-8.20	5.02	0.00	0.00	0.00	0.00%
204-502-4806	Donations	282.00	7,422.68	1,275.81	300.00	3,000.00	2,700.00	900.00%
204-531-4700	PropertyTax- Berm Assessment	20,346.28	20,229.34	13,637.58	20,400.00	20,400.00	0.00	0.00%
	Total Revenue:	**244,691.03**	**224,996.68**	**136,115.85**	**247,250.00**	**232,600.00**	**-14,650.00**	**-5.93%**
	Total Fund: 204 - PARK MAINTENANCE FUND:	**244,691.03**	**224,996.68**	**136,115.85**	**247,250.00**	**232,600.00**	**-14,650.00**	**-5.93%**
Fund: 205 - GAS TAX FUND								
Revenue								
205-431-4320	Section 2103	45,781.52	94,328.66	52,472.60	115,600.00	105,850.00	-9,750.00	-8.43%
205-431-4322	Section 2106	43,888.22	39,822.88	20,624.86	42,600.00	41,300.00	-1,300.00	-3.05%
205-431-4324	Section 2107	94,558.04	88,114.13	49,408.92	87,200.00	92,600.00	5,400.00	6.19%
205-431-4326	Section 2107.5	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00%
205-431-4328	Section 2105	75,188.71	69,782.84	35,783.95	72,500.00	73,000.00	500.00	0.69%
205-431-4600	Interest Income	364.21	1,699.08	394.33	0.00	800.00	800.00	0.00%
205-431-4601	Net Adjustment Fair Value	0.19	1,187.33	0.00	0.00	0.00	0.00	0.00%
205-431-4602	Gain/Loss on Investment	72.94	127.58	19.10	0.00	0.00	0.00	0.00%
205-431-4802	Miscellaneous Income	0.00	1,364.03	0.00	0.00	0.00	0.00	0.00%
205-431-4886	TCRF Loan Repayment	15,454.06	15,379.32	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**278,307.89**	**314,805.85**	**161,703.76**	**320,900.00**	**316,550.00**	**-4,350.00**	**-1.36%**
	Total Fund: 205 - GAS TAX FUND:	**278,307.89**	**314,805.85**	**161,703.76**	**320,900.00**	**316,550.00**	**-4,350.00**	**-1.36%**
Fund: 206 - LOCAL TRANSPORTATION FUND								
Revenue								
206-411-4330	BKWY, ART3; SEC 9	11,636.63	11,320.10	3,940.99	10,000.00	10,000.00	0.00	0.00%
206-411-4600	Interest Income	2,704.00	2,418.00	412.27	1,500.00	800.00	-700.00	-46.67%
206-411-4601	Net Adjustment Fair Value	-1,301.59	2,194.41	0.00	0.00	0.00	0.00	0.00%
206-411-4602	Gain/Loss on Investment	113.47	153.93	22.66	0.00	0.00	0.00	0.00%
	Total Revenue:	**13,152.51**	**16,086.44**	**4,375.92**	**11,500.00**	**10,800.00**	**-700.00**	**-6.09%**
	Total Fund: 206 - LOCAL TRANSPORTATION FUND:	**13,152.51**	**16,086.44**	**4,375.92**	**11,500.00**	**10,800.00**	**-700.00**	**-6.09%**
Fund: 207 - TIDELANDS TRUST FUND								
Revenue								
207-531-4500	Rents & Leases	316,390.09	342,050.05	271,432.93	307,000.00	307,000.00	0.00	0.00%
207-531-4600	Interest Income	2,884.66	3,596.24	755.64	3,000.00	1,500.00	-1,500.00	-50.00%
207-531-4601	Net Adjustment Fair Value	-947.29	2,881.40	0.00	0.00	0.00	0.00	0.00%
207-531-4602	Gain/Loss on Investment	92.28	203.23	36.67	0.00	0.00	0.00	0.00%
207-531-4802	Miscellaneous Income	400.01	275.00	0.00	200.00	0.00	-200.00	-100.00%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
207-531-4810	Reimbursement- State	0.00	1,788.00	626.50	0.00	2,600.00	2,600.00	0.00%
	Total Revenue:	**318,819.75**	**350,793.92**	**272,851.74**	**310,200.00**	**311,100.00**	**900.00**	**0.29%**
	Total Fund: 207 - TIDELANDS TRUST FUND:	**318,819.75**	**350,793.92**	**272,851.74**	**310,200.00**	**311,100.00**	**900.00**	**0.29%**
Fund: 208 - STREET LIGHTING FUND								
Revenue								
208-411-4100	PropertyTax- Secured, Current Y	176,304.95	181,367.65	105,649.51	178,500.00	180,000.00	1,500.00	0.84%
208-411-4101	PropertyTax- Unsecured, Curren	5,527.43	6,698.43	6,408.81	7,000.00	7,000.00	0.00	0.00%
208-411-4113	PropertyTax- Supplemental Roll	5,026.40	4,323.50	1,228.02	5,000.00	5,000.00	0.00	0.00%
208-411-4334	PropertyTax- Homeowners Exen	862.28	826.74	410.03	500.00	500.00	0.00	0.00%
208-411-4410	PropertyTax- Interest/Penalties	1,947.46	788.50	268.71	1,000.00	1,000.00	0.00	0.00%
208-411-4600	Interest Income	6,256.97	5,634.81	1,015.67	4,000.00	2,000.00	-2,000.00	-50.00%
208-441-4601	Net Adjustment Fair Value	-3,009.98	5,551.78	0.00	0.00	0.00	0.00	0.00%
208-441-4602	Gain/Loss on Investment	286.65	365.81	53.81	0.00	0.00	0.00	0.00%
	Total Revenue:	**193,202.16**	**205,557.22**	**115,034.56**	**196,000.00**	**195,500.00**	**-500.00**	**-0.26%**
	Total Fund: 208 - STREET LIGHTING FUND:	**193,202.16**	**205,557.22**	**115,034.56**	**196,000.00**	**195,500.00**	**-500.00**	**-0.26%**
Fund: 209 - RIGHT-OF-WAY MAINTENANCE DISTRICT FUND								
Revenue								
209-441-4412	PropertyTax- ROW Penalties	279.81	304.33	35.82	200.00	200.00	0.00	0.00%
209-441-4600	Interest Income	209.42	4.50	65.09	0.00	100.00	100.00	0.00%
209-441-4601	Net Adjustment Fair Value	0.08	0.00	0.00	0.00	0.00	0.00	0.00%
209-441-4602	Gain/Loss on Investment	28.97	-3.64	7.33	0.00	0.00	0.00	0.00%
209-441-4701	PropertyTax- ROW Current Year	196,817.01	198,414.50	116,066.45	195,000.00	195,000.00	0.00	0.00%
209-441-4802	Miscellaneous Income	1,475.40	2,683.69	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**198,810.69**	**201,403.38**	**116,174.69**	**195,200.00**	**195,300.00**	**100.00**	**0.05%**
	Total Fund: 209 - RIGHT-OF-WAY MAINTENANCE DISTRICT FUND:	**198,810.69**	**201,403.38**	**116,174.69**	**195,200.00**	**195,300.00**	**100.00**	**0.05%**
Fund: 210 - PARKING AND BUSINESS IMPROVEMENT DISTRICT FUND								
Revenue								
210-161-4600	Interest Income	1,958.72	1,409.30	157.28	800.00	300.00	-500.00	-62.50%
210-161-4601	Net Adjustment Fair Value	-881.98	943.78	0.00	0.00	0.00	0.00	0.00%
210-161-4602	Gain/Loss on Investment	89.36	85.90	7.71	0.00	0.00	0.00	0.00%
210-161-4703	General Business Assessment	13,713.75	13,789.10	238.50	0.00	250.00	250.00	0.00%
	Total Revenue:	**14,879.85**	**16,228.08**	**403.49**	**800.00**	**550.00**	**-250.00**	**-31.25%**
Total Fund: 210 - PARKING AND BUSINESS IMPROVEMENT DISTRI...		**14,879.85**	**16,228.08**	**403.49**	**800.00**	**550.00**	**-250.00**	**-31.25%**
Fund: 211 - AB 939 SOLID WASTE FUND								
Revenue								
211-421-4516	AB 939 Fees	229,731.79	243,818.96	59,765.31	245,000.00	245,000.00	0.00	0.00%
211-421-4600	Interest Income	8,872.32	7,957.62	1,306.50	5,500.00	2,600.00	-2,900.00	-52.73%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
211-421-4601	Net Adjustment Fair Value	-4,440.10	6,881.45	0.00	0.00	0.00	0.00	0.00%
211-421-4602	Gain/Loss on Investment	357.21	488.58	63.53	0.00	0.00	0.00	0.00%
211-421-4802	Miscellaneous Income	0.00	1,372.65	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**234,521.22**	**260,519.26**	**61,135.34**	**250,500.00**	**247,600.00**	**-2,900.00**	**-1.16%**
	Total Fund: 211 - AB 939 SOLID WASTE FUND:	**234,521.22**	**260,519.26**	**61,135.34**	**250,500.00**	**247,600.00**	**-2,900.00**	**-1.16%**
Fund: 212 - MEASURE D TRANSPORTATION IMPROVEMENT FUND								
Revenue								
212-431-4600	Interest Income	5,362.32	3,537.49	436.75	500.00	453.00	-47.00	-9.40%
212-431-4601	Net Adjustment Fair Value	-2,318.75	2,622.62	0.00	0.00	0.00	0.00	0.00%
212-431-4602	Gain/Loss on Investment	295.96	221.90	15.63	0.00	0.00	0.00	0.00%
	Total Revenue:	**3,339.53**	**6,382.01**	**452.38**	**500.00**	**453.00**	**-47.00**	**-9.40%**
Total Fund: 212 - MEASURE D TRANSPORTATION IMPROVEMENT..		**3,339.53**	**6,382.01**	**452.38**	**500.00**	**453.00**	**-47.00**	**-9.40%**
Fund: 213 - RECREATION SERVICES FUND								
Revenue								
213-503-4500	Rents & Leases	3,150.00	39,013.82	10,962.00	25,000.00	25,000.00	0.00	0.00%
213-503-4522	Jazzercise	7,320.00	7,220.00	200.00	9,000.00	200.00	-8,800.00	-97.78%
213-503-4528	Vets Hall Rentals	32,801.35	20,969.19	2,310.00	18,750.00	2,310.00	-16,440.00	-87.68%
213-503-4806	Donations	0.00	0.00	1,525.00	0.00	1,525.00	1,525.00	0.00%
213-521-4260	Sign Permits	60.00	210.00	0.00	200.00	0.00	-200.00	-100.00%
213-521-4519	Senior Program Revenue	2,520.00	1,430.00	0.00	1,300.00	0.00	-1,300.00	-100.00%
213-521-4529	Uniform Sales	25.00	141.00	0.00	100.00	100.00	0.00	0.00%
213-521-4530	Swim Lessons/ Learn to Swim Re	33,645.78	22,068.90	-96.00	25,000.00	5,000.00	-20,000.00	-80.00%
213-521-4531	Safety Class Tuition	945.00	400.00	0.00	750.00	0.00	-750.00	-100.00%
213-521-4532	Punch Card Sales	39,990.17	34,069.50	37,086.00	38,000.00	57,000.00	19,000.00	50.00%
213-521-4533	Aerobics Program	2,296.00	1,402.00	2,529.75	2,500.00	8,000.00	5,500.00	220.00%
213-521-4534	Family/Corporate Fees	12,985.00	12,650.00	0.00	12,000.00	0.00	-12,000.00	-100.00%
213-521-4535	Adult Day Pass Fees	7,177.74	7,215.00	5,740.00	8,550.00	9,000.00	450.00	5.26%
213-521-4536	Senior Day Pass Fees	1,452.38	1,694.00	2,795.00	2,000.00	5,700.00	3,700.00	185.00%
213-521-4537	Masters Swim Program (Monthl	16,739.00	14,635.00	4,500.50	17,000.00	6,000.00	-11,000.00	-64.71%
213-521-4539	Endurance/Master Fees	1,676.50	647.75	0.00	3,000.00	0.00	-3,000.00	-100.00%
213-521-4540	Group Fees	884.25	0.00	0.00	900.00	900.00	0.00	0.00%
213-521-4541	Concession - Taxable	9,331.86	5,012.30	2,267.91	9,000.00	3,000.00	-6,000.00	-66.67%
213-521-4542	Locker Rentals	2,032.75	1,766.75	0.00	2,000.00	0.00	-2,000.00	-100.00%
213-521-4543	Child Day Pass Fees	3,204.26	2,123.75	35.00	3,000.00	0.00	-3,000.00	-100.00%
213-521-4545	Concession - Non Taxable	1,989.83	1,957.29	73.45	2,500.00	0.00	-2,500.00	-100.00%
213-521-4546	Pool Special Event	19,968.82	27,979.44	1,456.00	25,000.00	10,000.00	-15,000.00	-60.00%
213-521-4600	Interest Income	412.76	0.00	3.42	0.00	0.00	0.00	0.00%
213-521-4602	Gain/Loss on Investment	41.73	-15.43	0.05	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
213-521-4802	Miscellaneous Income	9,225.00	266.85	0.00	100.00	100.00	0.00	0.00%
213-521-4810	Reimbursement- State	0.00	6,200.00	3,025.50	0.00	25.00	25.00	0.00%
213-522-4524	Jr Lifeguard Fees	43,825.57	66,310.72	14,527.25	65,000.00	15,000.00	-50,000.00	-76.92%
213-523-4538	Swim Team Tuitions	51,077.03	32,562.27	8,180.00	55,000.00	17,000.00	-38,000.00	-69.09%
213-531-4360	State Grants	8,750.00	8,750.00	8,750.00	8,750.00	8,750.00	0.00	0.00%
213-531-4500	Rents & Leases	0.00	0.00	1,333.34	0.00	2,000.00	2,000.00	0.00%
213-531-4526	Ocean Recreation	2,910.00	941.00	451.20	15,000.00	500.00	-14,500.00	-96.67%
213-532-4525	Beach Concession	33,509.50	21,640.25	0.00	30,000.00	10,000.00	-20,000.00	-66.67%
213-541-4520	Softball Revenue	6,365.00	0.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
213-541-4523	Park Special Event	5,547.01	0.00	0.00	3,500.00	0.00	-3,500.00	-100.00%
213-541-4544	Tennis Tuition	307.00	309.75	1,479.50	850.00	2,600.00	1,750.00	205.88%
213-542-4521	Community Garden Dues	11,955.00	12,913.00	6,233.00	12,000.00	12,000.00	0.00	0.00%
213-542-4806	Donations	0.00	0.00	150.00	0.00	0.00	0.00	0.00%
213-900-4601	Net Adjustment Fair Value	0.15	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**374,121.44**	**352,484.10**	**115,517.87**	**399,750.00**	**201,710.00**	**-198,040.00**	**-49.54%**
	Total Fund: 213 - RECREATION SERVICES FUND:	**374,121.44**	**352,484.10**	**115,517.87**	**399,750.00**	**201,710.00**	**-198,040.00**	**-49.54%**
Fund: 214 - HOUSING FUND								
Revenue								
214-311-4570	Administrative Fees- Afforable H	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00%
214-311-4600	Interest Income	3,659.53	6,902.69	2,018.72	7,500.00	4,000.00	-3,500.00	-46.67%
214-311-4601	Net Adjustment Fair Value	-3,694.06	9,613.44	0.00	0.00	0.00	0.00	0.00%
214-311-4602	Gain/Loss on Investment	0.00	494.50	92.88	0.00	7,500.00	7,500.00	0.00%
214-311-4603	Interest Income, Loan	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00%
214-311-4802	Miscellaneous Income	0.00	11,889.42	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**-34.53**	**41,900.05**	**2,111.60**	**7,500.00**	**11,500.00**	**4,000.00**	**53.33%**
	Total Fund: 214 - HOUSING FUND:	**-34.53**	**41,900.05**	**2,111.60**	**7,500.00**	**11,500.00**	**4,000.00**	**53.33%**
Fund: 215 - MEASURE A FUND								
Revenue								
215-431-4332	Measure A Revenue	772,021.72	855,186.88	287,761.03	727,500.00	794,500.00	67,000.00	9.21%
215-431-4600	Interest Income	64,252.81	62,482.74	9,468.01	37,500.00	20,000.00	-17,500.00	-46.67%
215-431-4601	Net Adjustment Fair Value	-25,655.18	44,859.14	0.00	0.00	0.00	0.00	0.00%
215-431-4602	Gain/Loss on Investment	3,187.44	3,189.31	383.35	0.00	0.00	0.00	0.00%
215-441-4802	Miscellaneous Income	0.00	700.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**813,806.79**	**966,418.07**	**297,612.39**	**765,000.00**	**814,500.00**	**49,500.00**	**6.47%**
	Total Fund: 215 - MEASURE A FUND:	**813,806.79**	**966,418.07**	**297,612.39**	**765,000.00**	**814,500.00**	**49,500.00**	**6.47%**

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
Fund: 216 - REVOLVING FUND								
Revenue								
216-151-4360	State Grants	7,603.72	19,851.52	0.00	0.00	10,000.00	10,000.00	0.00%
216-421-4360	State Grants	11,833.70	4,159.71	0.00	5,000.00	5,000.00	0.00	0.00%
216-521-4390	Private Grants	15,000.00	23,595.37	0.00	0.00	0.00	0.00	0.00%
216-521-4806	Donations	0.00	38.91	1,614.55	6,000.00	6,000.00	0.00	0.00%
216-542-4360	State Grants	24,000.00	26,739.96	0.00	25,300.00	25,300.00	0.00	0.00%
216-900-4600	Interest Income	17,771.11	0.00	0.00	3,000.00	0.00	-3,000.00	-100.00%
216-900-4601	Net Adjustment Fair Value	-7,694.03	0.00	0.00	0.00	0.00	0.00	0.00%
216-900-4602	Gain/Loss on Investment	836.44	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**69,350.94**	**74,385.47**	**1,614.55**	**39,300.00**	**46,300.00**	**7,000.00**	**17.81%**
	Total Fund: 216 - REVOLVING FUND:	**69,350.94**	**74,385.47**	**1,614.55**	**39,300.00**	**46,300.00**	**7,000.00**	**17.81%**
Fund: 217 - PEG FEES								
Revenue								
217-161-4131	COX Cable PEG Fees	22,989.82	56,742.30	22,178.21	46,100.00	46,000.00	-100.00	-0.22%
217-161-4600	Interest Income	4,518.25	2,990.83	719.79	1,000.00	1,500.00	500.00	50.00%
217-161-4601	Net Adjustment Fair Value	-2,280.44	2,963.75	0.00	0.00	0.00	0.00	0.00%
217-161-4602	Gain/Loss on Investment	0.00	224.37	30.96	0.00	0.00	0.00	0.00%
217-161-4802	Miscellaneous Income	0.00	2,187.62	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**25,227.63**	**65,108.87**	**22,928.96**	**47,100.00**	**47,500.00**	**400.00**	**0.85%**
	Total Fund: 217 - PEG FEES:	**25,227.63**	**65,108.87**	**22,928.96**	**47,100.00**	**47,500.00**	**400.00**	**0.85%**
Fund: 301 - CAPITAL IMPROVEMENT PROJECTS FUND								
Revenue								
301-211-4555	General Government	5,322.11	4,537.08	15,479.53	4,000.00	15,500.00	11,500.00	287.50%
301-302-4558	Landscape Bonds	3,000.00	-3,000.00	0.00	0.00	0.00	0.00	0.00%
301-401-4550	Highway & Bridges	69,330.37	14,736.32	108,012.66	10,000.00	108,050.00	98,050.00	980.50%
301-401-4552	Traffic Control	6,397.22	4,184.23	28,930.67	4,000.00	28,950.00	24,950.00	623.75%
301-401-4557	Parking Lot Stall	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
301-401-4812	Reimbursement- Insurance Clain	535,174.00	3,217,858.97	0.00	529,951.00	529,950.00	-1.00	0.00%
301-403-4360	State Grants	223,119.42	156,281.73	16,383.67	660,300.00	333,900.00	-326,400.00	-49.43%
301-403-4370	Federal Grants	231,095.31	701,745.83	0.00	661,600.00	661,600.00	0.00	0.00%
301-403-4380	County Grants	0.00	525,512.56	0.00	1,710,735.00	2,039,100.00	328,365.00	19.19%
301-403-4390	Private Grant Funds	7,632.94	12,039.08	0.00	15,000.00	50,000.00	35,000.00	233.33%
301-431-4551	Storm Drainage	9,231.68	61,806.23	19,066.66	4,000.00	19,100.00	15,100.00	377.50%
301-431-4553	Streets & Thoroughfares	15,545.00	1,480.56	10,970.36	1,500.00	11,000.00	9,500.00	633.33%
301-502-4360	State Grants	455,114.47	0.00	0.00	0.00	0.00	0.00	0.00%
301-502-4560	Park Land Acquisition	0.00	18,327.89	19,802.64	0.00	19,850.00	19,850.00	0.00%
301-502-4561	Park & Recreation Facilities Impr	26,736.90	0.00	131,159.12	0.00	131,200.00	131,200.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
301-502-4562	Aquatics Facilities	730.65	1,633.56	11,492.57	700.00	11,500.00	10,800.00	1,542.86%
301-502-4563	Open Space Parks	25,171.70	0.00	0.00	0.00	0.00	0.00	0.00%
301-502-4564	Quimby Fees	308,704.00	19,802.64	70,435.25	0.00	70,450.00	70,450.00	0.00%
301-900-4600	Interest Income	96,013.68	16,591.38	-3,827.93	10,000.00	10,000.00	0.00	0.00%
301-900-4601	Net Adjustment Fair Value	-48,520.88	29,056.00	0.00	0.00	0.00	0.00	0.00%
301-900-4602	Gain/Loss on Investment	3,456.18	2,147.18	41.18	0.00	300.00	300.00	0.00%
	Total Revenue:	**1,973,254.75**	**4,784,741.24**	**427,946.38**	**3,611,786.00**	**4,040,450.00**	**428,664.00**	**11.87%**
Total Fund: 301 - CAPITAL IMPROVEMENT PROJECTS FUND:		**1,973,254.75**	**4,784,741.24**	**427,946.38**	**3,611,786.00**	**4,040,450.00**	**428,664.00**	**11.87%**
	Report Total:	**16,307,814.47**	**21,965,201.36**	**7,938,344.21**	**18,738,336.00**	**19,684,013.00**	**945,677.00**	**5.05%**

Fund Summary

Fund	FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101 - GENERAL FUND	10,565,633.33	10,685,927.97	4,715,273.62	9,529,350.00	9,666,850.00	137,500.00	1.44%
102 - GENERAL RESERVE - SPECIAL PROJECTS	20,194.27	53,272.26	5,390.76	15,000.00	10,000.00	-5,000.00	-33.33%
103 - MAJOR ASSET REPLACEMENT AND REP...	8,729.93	24,916.54	2,443.52	7,500.00	5,000.00	-2,500.00	-33.33%
104 - MEASURE X FUND	676,392.98	3,049,891.59	1,361,946.61	2,515,000.00	3,048,000.00	533,000.00	21.19%
201 - TRAFFIC SAFETY FUND	27,427.53	18,226.85	10,062.16	28,300.00	34,350.00	6,050.00	21.38%
203 - ROAD MAINTENANCE REHABILITATION...	253,984.78	251,155.51	107,248.06	239,900.00	247,400.00	7,500.00	3.13%
204 - PARK MAINTENANCE FUND	244,691.03	224,996.68	136,115.85	247,250.00	232,600.00	-14,650.00	-5.93%
205 - GAS TAX FUND	278,307.89	314,805.85	161,703.76	320,900.00	316,550.00	-4,350.00	-1.36%
206 - LOCAL TRANSPORTATION FUND	13,152.51	16,086.44	4,375.92	11,500.00	10,800.00	-700.00	-6.09%
207 - TIDELANDS TRUST FUND	318,819.75	350,793.92	272,851.74	310,200.00	311,100.00	900.00	0.29%
208 - STREET LIGHTING FUND	193,202.16	205,557.22	115,034.56	196,000.00	195,500.00	-500.00	-0.26%
209 - RIGHT-OF-WAY MAINTENANCE DISTRI...	198,810.69	201,403.38	116,174.69	195,200.00	195,300.00	100.00	0.05%
210 - PARKING AND BUSINESS IMPROVEME...	14,879.85	16,228.08	403.49	800.00	550.00	-250.00	-31.25%
211 - AB 939 SOLID WASTE FUND	234,521.22	260,519.26	61,135.34	250,500.00	247,600.00	-2,900.00	-1.16%
212 - MEASURE D TRANSPORTATION IMPRO...	3,339.53	6,382.01	452.38	500.00	453.00	-47.00	-9.40%
213 - RECREATION SERVICES FUND	374,121.44	352,484.10	115,517.87	399,750.00	201,710.00	-198,040.00	-49.54%
214 - HOUSING FUND	-34.53	41,900.05	2,111.60	7,500.00	11,500.00	4,000.00	53.33%
215 - MEASURE A FUND	813,806.79	966,418.07	297,612.39	765,000.00	814,500.00	49,500.00	6.47%
216 - REVOLVING FUND	69,350.94	74,385.47	1,614.55	39,300.00	46,300.00	7,000.00	17.81%
217 - PEG FEES	25,227.63	65,108.87	22,928.96	47,100.00	47,500.00	400.00	0.85%
301 - CAPITAL IMPROVEMENT PROJECTS FU...	1,973,254.75	4,784,741.24	427,946.38	3,611,786.00	4,040,450.00	428,664.00	11.87%
Report Total:	**16,307,814.47**	**21,965,201.36**	**7,938,344.21**	**18,738,336.00**	**19,684,013.00**	**945,677.00**	**5.05%**

Carpinteria, CA

Budget Comparison Report

Account Summary

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
Fund: 101 - GENERAL FUND								
Revenue								
101-111-4811	Reimbursement- Intergovernme	0.00	0.00	19,180.00	10,000.00	19,200.00	9,200.00	92.00%
101-131-4504	City Clerk Charges	350.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-161-4802	Miscellaneous Income	560.68	734.24	859.75	0.00	800.00	800.00	0.00%
101-162-4390	Private Grants	0.00	0.00	30,000.00	30,000.00	30,000.00	0.00	0.00%
101-171-4120	Sales Tax Safety	65,274.63	74,601.35	23,883.68	63,500.00	63,500.00	0.00	0.00%
101-171-4375	Federal Grant- COPS	0.00	155,795.81	103,752.53	100,000.00	156,000.00	56,000.00	56.00%
101-201-4200	Business License Application Fee	10,930.00	10,389.50	8,830.00	12,000.00	12,000.00	0.00	0.00%
101-201-4400	Finance Charges	0.00	-312.99	-40.55	0.00	5,200.00	5,200.00	0.00%
101-201-4605	Cash Handling Charges	232.05	432.69	80.00	250.00	250.00	0.00	0.00%
101-302-4360	State Grants	199,395.20	85,797.80	0.00	236,000.00	198,000.00	-38,000.00	-16.10%
101-302-4503	Planning Charges	147,361.14	166,718.55	91,813.40	130,000.00	130,000.00	0.00	0.00%
101-302-4547	General Plan Update Fee	6,222.67	4,873.86	2,855.84	5,000.00	5,000.00	0.00	0.00%
101-321-4220	Building/ Construction Permits	170,522.00	220,976.40	120,744.54	150,000.00	150,000.00	0.00	0.00%
101-321-4260	Sign Permits	510.00	120.00	0.00	500.00	100.00	-400.00	-80.00%
101-321-4509	Building Plan Check	185,811.30	104,895.05	47,974.84	120,000.00	90,000.00	-30,000.00	-25.00%
101-331-4210	Massage & Peddler Permits	1,485.00	1,840.00	3,280.00	2,000.00	3,500.00	1,500.00	75.00%
101-331-4404	Parking Fines & Penalties	27,404.67	29,196.63	16,096.47	22,000.00	22,000.00	0.00	0.00%
101-331-4406	Local Fines & Penalties	11,952.05	12,841.95	3,316.58	12,000.00	12,000.00	0.00	0.00%
101-341-4270	Dog Licenses	10,032.50	11,449.56	6,778.33	12,000.00	12,000.00	0.00	0.00%
101-341-4271	Animal Keeping Permit	265.00	0.00	390.00	300.00	400.00	100.00	33.33%
101-341-4565	Animal Control Fees	559.00	826.00	218.00	600.00	600.00	0.00	0.00%
101-401-4406	Local Fines & Penalties	0.00	220.00	0.00	200.00	200.00	0.00	0.00%
101-401-4507	Public Works Charges	69,075.61	9,514.40	948.00	30,000.00	1,000.00	-29,000.00	-96.67%
101-401-4802	Miscellaneous Income	0.00	575.00	0.00	0.00	0.00	0.00	0.00%
101-402-4230	Engineering/ Street Permits	7,258.87	6,107.18	585.00	7,500.00	3,000.00	-4,500.00	-60.00%
101-402-4240	Over-Size Load Permits	3,478.00	2,238.00	1,138.00	3,500.00	2,000.00	-1,500.00	-42.86%
101-461-4802	Miscellaneous Income	0.00	0.00	2,893.95	0.00	5,800.00	5,800.00	0.00%
101-900-4100	PropertyTax- Secured, Current Y	3,737,419.86	2,258,151.42	1,336,341.07	2,260,000.00	2,344,000.00	84,000.00	3.72%
101-900-4101	PropertyTax- Unsecured, Curren	80,897.96	87,318.67	82,129.35	92,300.00	92,300.00	0.00	0.00%
101-900-4102	PropertyTax- Prior Year, Secured	17,062.37	28,101.22	19,569.44	39,600.00	39,600.00	0.00	0.00%
101-900-4103	Property Tax- In Lieu	0.00	1,598,672.00	841,608.50	1,640,000.00	1,682,000.00	42,000.00	2.56%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101-900-4111	PropertyTax- Homeowners Exem	10,892.86	10,595.52	5,266.87	11,000.00	11,000.00	0.00	0.00%
101-900-4112	Property/Documentary Transfer	74,398.75	79,138.65	70,759.10	80,000.00	100,000.00	20,000.00	25.00%
101-900-4113	PropertyTax- Supplemental Roll	37,580.24	47,768.60	14,431.65	40,800.00	45,800.00	5,000.00	12.25%
101-900-4114	PropertyTax- Penalties	14,427.82	9,655.09	3,328.42	12,000.00	10,000.00	-2,000.00	-16.67%
101-900-4121	Sales Tax	1,822,495.35	1,688,867.29	724,818.00	1,600,000.00	1,700,300.00	100,300.00	6.27%
101-900-4130	Franchise Fees - Cable	162,309.19	264,762.95	103,636.50	214,000.00	210,000.00	-4,000.00	-1.87%
101-900-4135	Franchise Fees - Gas	29,903.00	30,441.59	0.00	31,500.00	31,500.00	0.00	0.00%
101-900-4140	Franchise Fees - Refuse	305,578.04	322,016.45	78,850.76	320,000.00	315,000.00	-5,000.00	-1.56%
101-900-4145	Franchise Fees - Electric	114,223.28	140,086.06	0.00	142,000.00	140,000.00	-2,000.00	-1.41%
101-900-4150	Transient Occupancy Tax	2,473,971.45	1,618,767.15	526,594.95	1,535,000.00	1,535,000.00	0.00	0.00%
101-900-4151	Transient Occupancy Tax - Short	161,783.35	404,361.00	332,959.48	365,000.00	365,000.00	0.00	0.00%
101-900-4160	Business License Tax	57,717.56	48,858.55	37,531.25	25,000.00	40,000.00	15,000.00	60.00%
101-900-4300	DMV Parking Fees	16,136.28	15,517.89	5,692.88	14,000.00	14,000.00	0.00	0.00%
101-900-4402	Court Fines & Penalties	937.88	1,122.42	518.13	1,000.00	1,000.00	0.00	0.00%
101-900-4510	Short-Term Rental License	24,240.00	5,460.00	22,350.00	22,000.00	22,500.00	500.00	2.27%
101-900-4600	Interest Income	249,156.14	113,556.98	13,096.09	100,000.00	20,000.00	-80,000.00	-80.00%
101-900-4601	Net Adjustment Fair Value	-116,875.34	67,379.77	0.00	0.00	0.00	0.00	0.00%
101-900-4602	Gain/Loss on Investment	8,407.39	6,961.23	659.10	0.00	0.00	0.00	0.00%
101-900-4607	Discounts	15,387.68	11,529.88	0.00	14,000.00	0.00	-14,000.00	-100.00%
101-900-4802	Miscellaneous Income	63,811.49	133,753.27	91.72	20,000.00	10,000.00	-10,000.00	-50.00%
101-900-4804	SB90 Claims	3,065.00	2,806.00	0.00	2,800.00	1,000.00	-1,800.00	-64.29%
101-900-4808	Reimburse- Damaged City	750.40	0.00	0.00	0.00	0.00	0.00	0.00%
101-900-4810	Reimbursement- State	92,564.00	210,593.50	1,207.00	0.00	6,000.00	6,000.00	0.00%
101-900-4812	Reimbursement- Insurance Clair	183,088.46	579,853.84	0.00	0.00	0.00	0.00	0.00%
101-900-4878	Sale of Property Gain/Loss	5,622.50	0.00	8,255.00	0.00	8,300.00	8,300.00	0.00%
	Total Revenue:	**10,565,633.33**	**10,685,927.97**	**4,715,273.62**	**9,529,350.00**	**9,666,850.00**	**137,500.00**	**1.44%**
	Total Fund: 101 - GENERAL FUND:	**10,565,633.33**	**10,685,927.97**	**4,715,273.62**	**9,529,350.00**	**9,666,850.00**	**137,500.00**	**1.44%**
Fund: 102 - GENERAL RESERVE - SPECIAL PROJECTS								
Revenue								
102-900-4600	Interest Income	34,522.54	27,750.70	5,155.51	15,000.00	10,000.00	-5,000.00	-33.33%
102-900-4601	Net Adjustment Fair Value	-15,890.59	23,772.11	0.00	0.00	0.00	0.00	0.00%
102-900-4602	Gain/Loss on Investment	1,562.32	1,749.45	235.25	0.00	0.00	0.00	0.00%
	Total Revenue:	**20,194.27**	**53,272.26**	**5,390.76**	**15,000.00**	**10,000.00**	**-5,000.00**	**-33.33%**
	Total Fund: 102 - GENERAL RESERVE - SPECIAL PROJECTS:	**20,194.27**	**53,272.26**	**5,390.76**	**15,000.00**	**10,000.00**	**-5,000.00**	**-33.33%**
Fund: 103 - MAJOR ASSET REPLACEMENT AND REPAIR RESERVE								
Revenue								
103-900-4600	Interest Income	15,685.97	13,275.08	2,337.28	7,500.00	5,000.00	-2,500.00	-33.33%
103-900-4601	Net Adjustment Fair Value	-7,716.06	10,804.05	0.00	0.00	0.00	0.00	0.00%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
103-900-4602	Gain/Loss on Investment	760.02	837.41	106.24	0.00	0.00	0.00	0.00%
	Total Revenue:	**8,729.93**	**24,916.54**	**2,443.52**	**7,500.00**	**5,000.00**	**-2,500.00**	**-33.33%**
Total Fund: 103 - MAJOR ASSET REPLACEMENT AND REPAIR RESE...		**8,729.93**	**24,916.54**	**2,443.52**	**7,500.00**	**5,000.00**	**-2,500.00**	**-33.33%**
Fund: 104 - MEASURE X FUND								
Revenue								
104-900-4122	Sales Tax - Local	676,408.98	2,950,775.29	1,346,637.96	2,500,000.00	3,023,000.00	523,000.00	20.92%
104-900-4600	Interest Income	1,963.13	40,571.59	14,692.02	15,000.00	25,000.00	10,000.00	66.67%
104-900-4601	Net Adjustment Fair Value	-1,979.16	55,678.94	0.00	0.00	0.00	0.00	0.00%
104-900-4602	Gain/Loss on Investment	0.03	2,865.77	616.63	0.00	0.00	0.00	0.00%
	Total Revenue:	**676,392.98**	**3,049,891.59**	**1,361,946.61**	**2,515,000.00**	**3,048,000.00**	**533,000.00**	**21.19%**
Total Fund: 104 - MEASURE X FUND:		**676,392.98**	**3,049,891.59**	**1,361,946.61**	**2,515,000.00**	**3,048,000.00**	**533,000.00**	**21.19%**
Fund: 201 - TRAFFIC SAFETY FUND								
Revenue								
201-331-4408	California Vehicle Code Penalties	26,996.99	16,762.93	3,053.11	28,000.00	26,000.00	-2,000.00	-7.14%
201-331-4600	Interest Income	819.72	718.52	69.83	300.00	150.00	-150.00	-50.00%
201-331-4601	Net Adjustment Fair Value	-415.64	549.24	0.00	0.00	0.00	0.00	0.00%
201-331-4602	Gain/Loss on Investment	26.46	44.66	3.38	0.00	0.00	0.00	0.00%
201-331-4802	Miscellaneous Income	0.00	0.00	5,725.34	0.00	7,000.00	7,000.00	0.00%
201-331-4810	Reimbursement- State	0.00	151.50	1,210.50	0.00	1,200.00	1,200.00	0.00%
	Total Revenue:	**27,427.53**	**18,226.85**	**10,062.16**	**28,300.00**	**34,350.00**	**6,050.00**	**21.38%**
Total Fund: 201 - TRAFFIC SAFETY FUND:		**27,427.53**	**18,226.85**	**10,062.16**	**28,300.00**	**34,350.00**	**6,050.00**	**21.38%**
Fund: 203 - ROAD MAINTENANCE REHABILITATION FUND								
Revenue								
203-431-4166	New Construction Fee	300.07	5.40	18.36	300.00	300.00	0.00	0.00%
203-431-4314	Road Maintenance Rehab Progr	251,306.65	236,935.88	105,655.87	235,100.00	244,100.00	9,000.00	3.83%
203-431-4600	Interest Income	6,356.73	7,240.19	1,517.88	4,500.00	3,000.00	-1,500.00	-33.33%
203-431-4601	Net Adjustment Fair Value	-4,066.30	6,519.43	0.00	0.00	0.00	0.00	0.00%
203-431-4602	Gain/Loss on Investment	87.63	454.61	55.95	0.00	0.00	0.00	0.00%
	Total Revenue:	**253,984.78**	**251,155.51**	**107,248.06**	**239,900.00**	**247,400.00**	**7,500.00**	**3.13%**
Total Fund: 203 - ROAD MAINTENANCE REHABILITATION FUND:		**253,984.78**	**251,155.51**	**107,248.06**	**239,900.00**	**247,400.00**	**7,500.00**	**3.13%**
Fund: 204 - PARK MAINTENANCE FUND								
Revenue								
204-502-4169	PropertyTax- Park Maintenance	153,020.70	153,979.00	89,846.56	155,000.00	155,000.00	0.00	0.00%
204-502-4316	Bluffs Endownment	57,704.00	29,500.00	29,500.00	56,500.00	52,000.00	-4,500.00	-7.96%
204-502-4500	Rents & Leases	468.03	4,055.86	1,552.32	2,000.00	2,000.00	0.00	0.00%
204-502-4513	Park Rentals	12,519.00	9,818.00	254.00	13,050.00	250.00	-12,800.00	-98.08%
204-502-4600	Interest Income	309.09	0.00	44.56	0.00	-50.00	-50.00	0.00%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
204-502-4601	Net Adjustment Fair Value	0.11	0.00	0.00	0.00	0.00	0.00	0.00%
204-502-4602	Gain/Loss on Investment	41.82	-8.20	5.02	0.00	0.00	0.00	0.00%
204-502-4806	Donations	282.00	7,422.68	1,275.81	300.00	3,000.00	2,700.00	900.00%
204-531-4700	PropertyTax- Berm Assessment	20,346.28	20,229.34	13,637.58	20,400.00	20,400.00	0.00	0.00%
	Total Revenue:	**244,691.03**	**224,996.68**	**136,115.85**	**247,250.00**	**232,600.00**	**-14,650.00**	**-5.93%**
	Total Fund: 204 - PARK MAINTENANCE FUND:	**244,691.03**	**224,996.68**	**136,115.85**	**247,250.00**	**232,600.00**	**-14,650.00**	**-5.93%**
Fund: 205 - GAS TAX FUND								
Revenue								
205-431-4320	Section 2103	45,781.52	94,328.66	52,472.60	115,600.00	105,850.00	-9,750.00	-8.43%
205-431-4322	Section 2106	43,888.22	39,822.88	20,624.86	42,600.00	41,300.00	-1,300.00	-3.05%
205-431-4324	Section 2107	94,558.04	88,114.13	49,408.92	87,200.00	92,600.00	5,400.00	6.19%
205-431-4326	Section 2107.5	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00%
205-431-4328	Section 2105	75,188.71	69,782.84	35,783.95	72,500.00	73,000.00	500.00	0.69%
205-431-4600	Interest Income	364.21	1,699.08	394.33	0.00	800.00	800.00	0.00%
205-431-4601	Net Adjustment Fair Value	0.19	1,187.33	0.00	0.00	0.00	0.00	0.00%
205-431-4602	Gain/Loss on Investment	72.94	127.58	19.10	0.00	0.00	0.00	0.00%
205-431-4802	Miscellaneous Income	0.00	1,364.03	0.00	0.00	0.00	0.00	0.00%
205-431-4886	TCRF Loan Repayment	15,454.06	15,379.32	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**278,307.89**	**314,805.85**	**161,703.76**	**320,900.00**	**316,550.00**	**-4,350.00**	**-1.36%**
	Total Fund: 205 - GAS TAX FUND:	**278,307.89**	**314,805.85**	**161,703.76**	**320,900.00**	**316,550.00**	**-4,350.00**	**-1.36%**
Fund: 206 - LOCAL TRANSPORTATION FUND								
Revenue								
206-411-4330	BKWY, ART3; SEC 9	11,636.63	11,320.10	3,940.99	10,000.00	10,000.00	0.00	0.00%
206-411-4600	Interest Income	2,704.00	2,418.00	412.27	1,500.00	800.00	-700.00	-46.67%
206-411-4601	Net Adjustment Fair Value	-1,301.59	2,194.41	0.00	0.00	0.00	0.00	0.00%
206-411-4602	Gain/Loss on Investment	113.47	153.93	22.66	0.00	0.00	0.00	0.00%
	Total Revenue:	**13,152.51**	**16,086.44**	**4,375.92**	**11,500.00**	**10,800.00**	**-700.00**	**-6.09%**
	Total Fund: 206 - LOCAL TRANSPORTATION FUND:	**13,152.51**	**16,086.44**	**4,375.92**	**11,500.00**	**10,800.00**	**-700.00**	**-6.09%**
Fund: 207 - TIDELANDS TRUST FUND								
Revenue								
207-531-4500	Rents & Leases	316,390.09	342,050.05	271,432.93	307,000.00	307,000.00	0.00	0.00%
207-531-4600	Interest Income	2,884.66	3,596.24	755.64	3,000.00	1,500.00	-1,500.00	-50.00%
207-531-4601	Net Adjustment Fair Value	-947.29	2,881.40	0.00	0.00	0.00	0.00	0.00%
207-531-4602	Gain/Loss on Investment	92.28	203.23	36.67	0.00	0.00	0.00	0.00%
207-531-4802	Miscellaneous Income	400.01	275.00	0.00	200.00	0.00	-200.00	-100.00%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
207-531-4810	Reimbursement- State	0.00	1,788.00	626.50	0.00	2,600.00	2,600.00	0.00%
	Total Revenue:	**318,819.75**	**350,793.92**	**272,851.74**	**310,200.00**	**311,100.00**	**900.00**	**0.29%**
	Total Fund: 207 - TIDELANDS TRUST FUND:	**318,819.75**	**350,793.92**	**272,851.74**	**310,200.00**	**311,100.00**	**900.00**	**0.29%**
Fund: 208 - STREET LIGHTING FUND								
Revenue								
208-411-4100	PropertyTax- Secured, Current Y	176,304.95	181,367.65	105,649.51	178,500.00	180,000.00	1,500.00	0.84%
208-411-4101	PropertyTax- Unsecured, Curren	5,527.43	6,698.43	6,408.81	7,000.00	7,000.00	0.00	0.00%
208-411-4113	PropertyTax- Supplemental Roll	5,026.40	4,323.50	1,228.02	5,000.00	5,000.00	0.00	0.00%
208-411-4334	PropertyTax- Homeowners Exen	862.28	826.74	410.03	500.00	500.00	0.00	0.00%
208-411-4410	PropertyTax- Interest/Penalties	1,947.46	788.50	268.71	1,000.00	1,000.00	0.00	0.00%
208-411-4600	Interest Income	6,256.97	5,634.81	1,015.67	4,000.00	2,000.00	-2,000.00	-50.00%
208-441-4601	Net Adjustment Fair Value	-3,009.98	5,551.78	0.00	0.00	0.00	0.00	0.00%
208-441-4602	Gain/Loss on Investment	286.65	365.81	53.81	0.00	0.00	0.00	0.00%
	Total Revenue:	**193,202.16**	**205,557.22**	**115,034.56**	**196,000.00**	**195,500.00**	**-500.00**	**-0.26%**
	Total Fund: 208 - STREET LIGHTING FUND:	**193,202.16**	**205,557.22**	**115,034.56**	**196,000.00**	**195,500.00**	**-500.00**	**-0.26%**
Fund: 209 - RIGHT-OF-WAY MAINTENANCE DISTRICT FUND								
Revenue								
209-441-4412	PropertyTax- ROW Penalties	279.81	304.33	35.82	200.00	200.00	0.00	0.00%
209-441-4600	Interest Income	209.42	4.50	65.09	0.00	100.00	100.00	0.00%
209-441-4601	Net Adjustment Fair Value	0.08	0.00	0.00	0.00	0.00	0.00	0.00%
209-441-4602	Gain/Loss on Investment	28.97	-3.64	7.33	0.00	0.00	0.00	0.00%
209-441-4701	PropertyTax- ROW Current Year	196,817.01	198,414.50	116,066.45	195,000.00	195,000.00	0.00	0.00%
209-441-4802	Miscellaneous Income	1,475.40	2,683.69	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**198,810.69**	**201,403.38**	**116,174.69**	**195,200.00**	**195,300.00**	**100.00**	**0.05%**
	Total Fund: 209 - RIGHT-OF-WAY MAINTENANCE DISTRICT FUND:	**198,810.69**	**201,403.38**	**116,174.69**	**195,200.00**	**195,300.00**	**100.00**	**0.05%**
Fund: 210 - PARKING AND BUSINESS IMPROVEMENT DISTRICT FUND								
Revenue								
210-161-4600	Interest Income	1,958.72	1,409.30	157.28	800.00	300.00	-500.00	-62.50%
210-161-4601	Net Adjustment Fair Value	-881.98	943.78	0.00	0.00	0.00	0.00	0.00%
210-161-4602	Gain/Loss on Investment	89.36	85.90	7.71	0.00	0.00	0.00	0.00%
210-161-4703	General Business Assessment	13,713.75	13,789.10	238.50	0.00	250.00	250.00	0.00%
	Total Revenue:	**14,879.85**	**16,228.08**	**403.49**	**800.00**	**550.00**	**-250.00**	**-31.25%**
	Total Fund: 210 - PARKING AND BUSINESS IMPROVEMENT DISTRI...	**14,879.85**	**16,228.08**	**403.49**	**800.00**	**550.00**	**-250.00**	**-31.25%**
Fund: 211 - AB 939 SOLID WASTE FUND								
Revenue								
211-421-4516	AB 939 Fees	229,731.79	243,818.96	59,765.31	245,000.00	245,000.00	0.00	0.00%
211-421-4600	Interest Income	8,872.32	7,957.62	1,306.50	5,500.00	2,600.00	-2,900.00	-52.73%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
211-421-4601	Net Adjustment Fair Value	-4,440.10	6,881.45	0.00	0.00	0.00	0.00	0.00%
211-421-4602	Gain/Loss on Investment	357.21	488.58	63.53	0.00	0.00	0.00	0.00%
211-421-4802	Miscellaneous Income	0.00	1,372.65	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**234,521.22**	**260,519.26**	**61,135.34**	**250,500.00**	**247,600.00**	**-2,900.00**	**-1.16%**
	Total Fund: 211 - AB 939 SOLID WASTE FUND:	**234,521.22**	**260,519.26**	**61,135.34**	**250,500.00**	**247,600.00**	**-2,900.00**	**-1.16%**
Fund: 212 - MEASURE D TRANSPORTATION IMPROVEMENT FUND								
Revenue								
212-431-4600	Interest Income	5,362.32	3,537.49	436.75	500.00	453.00	-47.00	-9.40%
212-431-4601	Net Adjustment Fair Value	-2,318.75	2,622.62	0.00	0.00	0.00	0.00	0.00%
212-431-4602	Gain/Loss on Investment	295.96	221.90	15.63	0.00	0.00	0.00	0.00%
	Total Revenue:	**3,339.53**	**6,382.01**	**452.38**	**500.00**	**453.00**	**-47.00**	**-9.40%**
Total Fund: 212 - MEASURE D TRANSPORTATION IMPROVEMENT..		**3,339.53**	**6,382.01**	**452.38**	**500.00**	**453.00**	**-47.00**	**-9.40%**
Fund: 213 - RECREATION SERVICES FUND								
Revenue								
213-503-4500	Rents & Leases	3,150.00	39,013.82	10,962.00	25,000.00	25,000.00	0.00	0.00%
213-503-4522	Jazzercise	7,320.00	7,220.00	200.00	9,000.00	200.00	-8,800.00	-97.78%
213-503-4528	Vets Hall Rentals	32,801.35	20,969.19	2,310.00	18,750.00	2,310.00	-16,440.00	-87.68%
213-503-4806	Donations	0.00	0.00	1,525.00	0.00	1,525.00	1,525.00	0.00%
213-521-4260	Sign Permits	60.00	210.00	0.00	200.00	0.00	-200.00	-100.00%
213-521-4519	Senior Program Revenue	2,520.00	1,430.00	0.00	1,300.00	0.00	-1,300.00	-100.00%
213-521-4529	Uniform Sales	25.00	141.00	0.00	100.00	100.00	0.00	0.00%
213-521-4530	Swim Lessons/ Learn to Swim Re	33,645.78	22,068.90	-96.00	25,000.00	5,000.00	-20,000.00	-80.00%
213-521-4531	Safety Class Tuition	945.00	400.00	0.00	750.00	0.00	-750.00	-100.00%
213-521-4532	Punch Card Sales	39,990.17	34,069.50	37,086.00	38,000.00	57,000.00	19,000.00	50.00%
213-521-4533	Aerobics Program	2,296.00	1,402.00	2,529.75	2,500.00	8,000.00	5,500.00	220.00%
213-521-4534	Family/Corporate Fees	12,985.00	12,650.00	0.00	12,000.00	0.00	-12,000.00	-100.00%
213-521-4535	Adult Day Pass Fees	7,177.74	7,215.00	5,740.00	8,550.00	9,000.00	450.00	5.26%
213-521-4536	Senior Day Pass Fees	1,452.38	1,694.00	2,795.00	2,000.00	5,700.00	3,700.00	185.00%
213-521-4537	Masters Swim Program (Monthl	16,739.00	14,635.00	4,500.50	17,000.00	6,000.00	-11,000.00	-64.71%
213-521-4539	Endurance/Master Fees	1,676.50	647.75	0.00	3,000.00	0.00	-3,000.00	-100.00%
213-521-4540	Group Fees	884.25	0.00	0.00	900.00	900.00	0.00	0.00%
213-521-4541	Concession - Taxable	9,331.86	5,012.30	2,267.91	9,000.00	3,000.00	-6,000.00	-66.67%
213-521-4542	Locker Rentals	2,032.75	1,766.75	0.00	2,000.00	0.00	-2,000.00	-100.00%
213-521-4543	Child Day Pass Fees	3,204.26	2,123.75	35.00	3,000.00	0.00	-3,000.00	-100.00%
213-521-4545	Concession - Non Taxable	1,989.83	1,957.29	73.45	2,500.00	0.00	-2,500.00	-100.00%
213-521-4546	Pool Special Event	19,968.82	27,979.44	1,456.00	25,000.00	10,000.00	-15,000.00	-60.00%
213-521-4600	Interest Income	412.76	0.00	3.42	0.00	0.00	0.00	0.00%
213-521-4602	Gain/Loss on Investment	41.73	-15.43	0.05	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
213-521-4802	Miscellaneous Income	9,225.00	266.85	0.00	100.00	100.00	0.00	0.00%
213-521-4810	Reimbursement- State	0.00	6,200.00	3,025.50	0.00	25.00	25.00	0.00%
213-522-4524	Jr Lifeguard Fees	43,825.57	66,310.72	14,527.25	65,000.00	15,000.00	-50,000.00	-76.92%
213-523-4538	Swim Team Tuitions	51,077.03	32,562.27	8,180.00	55,000.00	17,000.00	-38,000.00	-69.09%
213-531-4360	State Grants	8,750.00	8,750.00	8,750.00	8,750.00	8,750.00	0.00	0.00%
213-531-4500	Rents & Leases	0.00	0.00	1,333.34	0.00	2,000.00	2,000.00	0.00%
213-531-4526	Ocean Recreation	2,910.00	941.00	451.20	15,000.00	500.00	-14,500.00	-96.67%
213-532-4525	Beach Concession	33,509.50	21,640.25	0.00	30,000.00	10,000.00	-20,000.00	-66.67%
213-541-4520	Softball Revenue	6,365.00	0.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
213-541-4523	Park Special Event	5,547.01	0.00	0.00	3,500.00	0.00	-3,500.00	-100.00%
213-541-4544	Tennis Tuition	307.00	309.75	1,479.50	850.00	2,600.00	1,750.00	205.88%
213-542-4521	Community Garden Dues	11,955.00	12,913.00	6,233.00	12,000.00	12,000.00	0.00	0.00%
213-542-4806	Donations	0.00	0.00	150.00	0.00	0.00	0.00	0.00%
213-900-4601	Net Adjustment Fair Value	0.15	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**374,121.44**	**352,484.10**	**115,517.87**	**399,750.00**	**201,710.00**	**-198,040.00**	**-49.54%**
	Total Fund: 213 - RECREATION SERVICES FUND:	**374,121.44**	**352,484.10**	**115,517.87**	**399,750.00**	**201,710.00**	**-198,040.00**	**-49.54%**
Fund: 214 - HOUSING FUND								
Revenue								
214-311-4570	Administrative Fees- Afforable H	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00%
214-311-4600	Interest Income	3,659.53	6,902.69	2,018.72	7,500.00	4,000.00	-3,500.00	-46.67%
214-311-4601	Net Adjustment Fair Value	-3,694.06	9,613.44	0.00	0.00	0.00	0.00	0.00%
214-311-4602	Gain/Loss on Investment	0.00	494.50	92.88	0.00	7,500.00	7,500.00	0.00%
214-311-4603	Interest Income, Loan	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00%
214-311-4802	Miscellaneous Income	0.00	11,889.42	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**-34.53**	**41,900.05**	**2,111.60**	**7,500.00**	**11,500.00**	**4,000.00**	**53.33%**
	Total Fund: 214 - HOUSING FUND:	**-34.53**	**41,900.05**	**2,111.60**	**7,500.00**	**11,500.00**	**4,000.00**	**53.33%**
Fund: 215 - MEASURE A FUND								
Revenue								
215-431-4332	Measure A Revenue	772,021.72	855,186.88	287,761.03	727,500.00	794,500.00	67,000.00	9.21%
215-431-4600	Interest Income	64,252.81	62,482.74	9,468.01	37,500.00	20,000.00	-17,500.00	-46.67%
215-431-4601	Net Adjustment Fair Value	-25,655.18	44,859.14	0.00	0.00	0.00	0.00	0.00%
215-431-4602	Gain/Loss on Investment	3,187.44	3,189.31	383.35	0.00	0.00	0.00	0.00%
215-441-4802	Miscellaneous Income	0.00	700.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**813,806.79**	**966,418.07**	**297,612.39**	**765,000.00**	**814,500.00**	**49,500.00**	**6.47%**
	Total Fund: 215 - MEASURE A FUND:	**813,806.79**	**966,418.07**	**297,612.39**	**765,000.00**	**814,500.00**	**49,500.00**	**6.47%**

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Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
Fund: 216 - REVOLVING FUND								
Revenue								
216-151-4360	State Grants	7,603.72	19,851.52	0.00	0.00	10,000.00	10,000.00	0.00%
216-421-4360	State Grants	11,833.70	4,159.71	0.00	5,000.00	5,000.00	0.00	0.00%
216-521-4390	Private Grants	15,000.00	23,595.37	0.00	0.00	0.00	0.00	0.00%
216-521-4806	Donations	0.00	38.91	1,614.55	6,000.00	6,000.00	0.00	0.00%
216-542-4360	State Grants	24,000.00	26,739.96	0.00	25,300.00	25,300.00	0.00	0.00%
216-900-4600	Interest Income	17,771.11	0.00	0.00	3,000.00	0.00	-3,000.00	-100.00%
216-900-4601	Net Adjustment Fair Value	-7,694.03	0.00	0.00	0.00	0.00	0.00	0.00%
216-900-4602	Gain/Loss on Investment	836.44	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**69,350.94**	**74,385.47**	**1,614.55**	**39,300.00**	**46,300.00**	**7,000.00**	**17.81%**
	Total Fund: 216 - REVOLVING FUND:	**69,350.94**	**74,385.47**	**1,614.55**	**39,300.00**	**46,300.00**	**7,000.00**	**17.81%**
Fund: 217 - PEG FEES								
Revenue								
217-161-4131	COX Cable PEG Fees	22,989.82	56,742.30	22,178.21	46,100.00	46,000.00	-100.00	-0.22%
217-161-4600	Interest Income	4,518.25	2,990.83	719.79	1,000.00	1,500.00	500.00	50.00%
217-161-4601	Net Adjustment Fair Value	-2,280.44	2,963.75	0.00	0.00	0.00	0.00	0.00%
217-161-4602	Gain/Loss on Investment	0.00	224.37	30.96	0.00	0.00	0.00	0.00%
217-161-4802	Miscellaneous Income	0.00	2,187.62	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**25,227.63**	**65,108.87**	**22,928.96**	**47,100.00**	**47,500.00**	**400.00**	**0.85%**
	Total Fund: 217 - PEG FEES:	**25,227.63**	**65,108.87**	**22,928.96**	**47,100.00**	**47,500.00**	**400.00**	**0.85%**
Fund: 301 - CAPITAL IMPROVEMENT PROJECTS FUND								
Revenue								
301-211-4555	General Government	5,322.11	4,537.08	15,479.53	4,000.00	15,500.00	11,500.00	287.50%
301-302-4558	Landscape Bonds	3,000.00	-3,000.00	0.00	0.00	0.00	0.00	0.00%
301-401-4550	Highway & Bridges	69,330.37	14,736.32	108,012.66	10,000.00	108,050.00	98,050.00	980.50%
301-401-4552	Traffic Control	6,397.22	4,184.23	28,930.67	4,000.00	28,950.00	24,950.00	623.75%
301-401-4557	Parking Lot Stall	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
301-401-4812	Reimbursement- Insurance Clair	535,174.00	3,217,858.97	0.00	529,951.00	529,950.00	-1.00	0.00%
301-403-4360	State Grants	223,119.42	156,281.73	16,383.67	660,300.00	333,900.00	-326,400.00	-49.43%
301-403-4370	Federal Grants	231,095.31	701,745.83	0.00	661,600.00	661,600.00	0.00	0.00%
301-403-4380	County Grants	0.00	525,512.56	0.00	1,710,735.00	2,039,100.00	328,365.00	19.19%
301-403-4390	Private Grant Funds	7,632.94	12,039.08	0.00	15,000.00	50,000.00	35,000.00	233.33%
301-431-4551	Storm Drainage	9,231.68	61,806.23	19,066.66	4,000.00	19,100.00	15,100.00	377.50%
301-431-4553	Streets & Thoroughfares	15,545.00	1,480.56	10,970.36	1,500.00	11,000.00	9,500.00	633.33%
301-502-4360	State Grants	455,114.47	0.00	0.00	0.00	0.00	0.00	0.00%
301-502-4560	Park Land Acquisition	0.00	18,327.89	19,802.64	0.00	19,850.00	19,850.00	0.00%
301-502-4561	Park & Recreation Facilities Impr	26,736.90	0.00	131,159.12	0.00	131,200.00	131,200.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
301-502-4562	Aquatics Facilities	730.65	1,633.56	11,492.57	700.00	11,500.00	10,800.00	1,542.86%
301-502-4563	Open Space Parks	25,171.70	0.00	0.00	0.00	0.00	0.00	0.00%
301-502-4564	Quimby Fees	308,704.00	19,802.64	70,435.25	0.00	70,450.00	70,450.00	0.00%
301-900-4600	Interest Income	96,013.68	16,591.38	-3,827.93	10,000.00	10,000.00	0.00	0.00%
301-900-4601	Net Adjustment Fair Value	-48,520.88	29,056.00	0.00	0.00	0.00	0.00	0.00%
301-900-4602	Gain/Loss on Investment	3,456.18	2,147.18	41.18	0.00	300.00	300.00	0.00%
	Total Revenue:	**1,973,254.75**	**4,784,741.24**	**427,946.38**	**3,611,786.00**	**4,040,450.00**	**428,664.00**	**11.87%**
Total Fund: 301 - CAPITAL IMPROVEMENT PROJECTS FUND:		**1,973,254.75**	**4,784,741.24**	**427,946.38**	**3,611,786.00**	**4,040,450.00**	**428,664.00**	**11.87%**
	Report Total:	**16,307,814.47**	**21,965,201.36**	**7,938,344.21**	**18,738,336.00**	**19,684,013.00**	**945,677.00**	**5.05%**

Fund Summary

Fund	FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101 - GENERAL FUND	10,565,633.33	10,685,927.97	4,715,273.62	9,529,350.00	9,666,850.00	137,500.00	1.44%
102 - GENERAL RESERVE - SPECIAL PROJECTS	20,194.27	53,272.26	5,390.76	15,000.00	10,000.00	-5,000.00	-33.33%
103 - MAJOR ASSET REPLACEMENT AND REP...	8,729.93	24,916.54	2,443.52	7,500.00	5,000.00	-2,500.00	-33.33%
104 - MEASURE X FUND	676,392.98	3,049,891.59	1,361,946.61	2,515,000.00	3,048,000.00	533,000.00	21.19%
201 - TRAFFIC SAFETY FUND	27,427.53	18,226.85	10,062.16	28,300.00	34,350.00	6,050.00	21.38%
203 - ROAD MAINTENANCE REHABILITATION...	253,984.78	251,155.51	107,248.06	239,900.00	247,400.00	7,500.00	3.13%
204 - PARK MAINTENANCE FUND	244,691.03	224,996.68	136,115.85	247,250.00	232,600.00	-14,650.00	-5.93%
205 - GAS TAX FUND	278,307.89	314,805.85	161,703.76	320,900.00	316,550.00	-4,350.00	-1.36%
206 - LOCAL TRANSPORTATION FUND	13,152.51	16,086.44	4,375.92	11,500.00	10,800.00	-700.00	-6.09%
207 - TIDELANDS TRUST FUND	318,819.75	350,793.92	272,851.74	310,200.00	311,100.00	900.00	0.29%
208 - STREET LIGHTING FUND	193,202.16	205,557.22	115,034.56	196,000.00	195,500.00	-500.00	-0.26%
209 - RIGHT-OF-WAY MAINTENANCE DISTRI...	198,810.69	201,403.38	116,174.69	195,200.00	195,300.00	100.00	0.05%
210 - PARKING AND BUSINESS IMPROVEME...	14,879.85	16,228.08	403.49	800.00	550.00	-250.00	-31.25%
211 - AB 939 SOLID WASTE FUND	234,521.22	260,519.26	61,135.34	250,500.00	247,600.00	-2,900.00	-1.16%
212 - MEASURE D TRANSPORTATION IMPRO...	3,339.53	6,382.01	452.38	500.00	453.00	-47.00	-9.40%
213 - RECREATION SERVICES FUND	374,121.44	352,484.10	115,517.87	399,750.00	201,710.00	-198,040.00	-49.54%
214 - HOUSING FUND	-34.53	41,900.05	2,111.60	7,500.00	11,500.00	4,000.00	53.33%
215 - MEASURE A FUND	813,806.79	966,418.07	297,612.39	765,000.00	814,500.00	49,500.00	6.47%
216 - REVOLVING FUND	69,350.94	74,385.47	1,614.55	39,300.00	46,300.00	7,000.00	17.81%
217 - PEG FEES	25,227.63	65,108.87	22,928.96	47,100.00	47,500.00	400.00	0.85%
301 - CAPITAL IMPROVEMENT PROJECTS FU...	1,973,254.75	4,784,741.24	427,946.38	3,611,786.00	4,040,450.00	428,664.00	11.87%
Report Total:	**16,307,814.47**	**21,965,201.36**	**7,938,344.21**	**18,738,336.00**	**19,684,013.00**	**945,677.00**	**5.05%**

Attachment B

Governmental Funds Total Activity 2018/19, Total Activity 2019/20, Current Activity July – January 2020/21 and Proposed Mid-Year 2020/21

Expenditures Account Summary Report

Carpinteria, CA

Budget Comparison Report
Account Summary

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
Fund: 101 - GENERAL FUND								
SubProgram: 101 - Legislative & Policy								
101-101-5101	Elected/Appointed Wages	20,150.00	18,738.65	9,300.00	18,600.00	18,600.00	0.00	0.00%
101-101-5120	Health Insurance	20,697.14	94,203.03	64,676.77	116,500.00	121,500.00	5,000.00	4.29%
101-101-5121	Dental Insurance	0.00	6,042.62	3,079.95	5,700.00	6,850.00	1,150.00	20.18%
101-101-5122	Life Insurance	1,813.15	512.96	311.47	600.00	600.00	0.00	0.00%
101-101-5123	Disability Insurance	0.00	182.25	0.00	1,500.00	250.00	-1,250.00	-83.33%
101-101-5140	Medicare Tax	250.14	250.59	121.36	300.00	300.00	0.00	0.00%
101-101-5150	Flexible Benefits Program	3,180.59	4,405.17	3,711.48	6,300.00	7,200.00	900.00	14.29%
101-101-5151	Fitness Benefit	0.00	374.40	0.00	0.00	1,870.00	1,870.00	0.00%
101-101-5500	Printing & Advertising	0.00	1,539.70	0.00	1,500.00	500.00	-1,000.00	-66.67%
101-101-5505	Public Relations	4,909.21	3,107.14	1,741.98	3,850.00	3,850.00	0.00	0.00%
101-101-5510	Dues & Subscriptions	3,676.00	2,114.00	1,956.00	3,000.00	3,000.00	0.00	0.00%
101-101-5512	Meetings & Travel	2,885.04	1,659.50	100.00	2,000.00	2,000.00	0.00	0.00%
101-101-5560	Supplies & Materials	652.74	113.42	42.35	750.00	750.00	0.00	0.00%
	Total SubProgram: 101 - Legislative & Policy:	**58,214.01**	**133,243.43**	**85,041.36**	**160,600.00**	**167,270.00**	**6,670.00**	**4.15%**
SubProgram: 102 - Commissions Boards and Committees								
101-102-5301	Contract Services	0.00	1,880.00	440.00	0.00	1,000.00	1,000.00	0.00%
101-102-5500	Printing & Advertising	0.00	380.00	483.00	400.00	1,000.00	600.00	150.00%
101-102-5512	Meetings & Travel	0.00	417.95	0.00	1,500.00	500.00	-1,000.00	-66.67%
101-102-5590	Advisory Board Stipend	4,325.00	4,685.00	1,940.00	6,000.00	5,000.00	-1,000.00	-16.67%
	Total SubProgram: 102 - Commissions Boards and Committees:	**4,325.00**	**7,362.95**	**2,863.00**	**7,900.00**	**7,500.00**	**-400.00**	**-5.06%**
SubProgram: 111 - City Administration								
101-111-5100	Regular Wages	265,284.45	236,175.89	113,484.83	199,900.00	196,800.00	-3,100.00	-1.55%
101-111-5106	Other Pay	5,401.22	12,794.38	2,322.33	5,000.00	4,700.00	-300.00	-6.00%
101-111-5120	Health Insurance	9,784.29	36,216.18	16,916.56	30,800.00	30,800.00	0.00	0.00%
101-111-5121	Dental Insurance	0.00	2,655.61	1,189.09	2,050.00	2,250.00	200.00	9.76%
101-111-5122	Life Insurance	2,622.16	2,059.60	1,664.67	1,800.00	1,900.00	100.00	5.56%
101-111-5123	Disability Insurance	0.00	819.05	295.40	500.00	550.00	50.00	10.00%
101-111-5130	PERS CLASSIC Contribution	0.00	16,458.83	12,547.33	26,400.00	21,900.00	-4,500.00	-17.05%
101-111-5131	PERS PEPRA Contribution	0.00	3.03	192.76	0.00	350.00	350.00	0.00%
101-111-5132	PERS Prepay UAAL	0.00	16,769.00	19,402.23	22,250.00	33,630.00	11,380.00	51.15%
101-111-5133	PERS Retiree Additional Contribu	3,282.81	3,353.04	3,503.04	3,400.00	3,500.00	100.00	2.94%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101-111-5134	Deferred Compensation	11,668.52	12,206.69	1,400.00	10,000.00	10,000.00	0.00	0.00%
101-111-5140	Medicare Tax	3,675.37	3,843.91	1,734.86	2,900.00	3,000.00	100.00	3.45%
101-111-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-111-5150	Flexible Benefits Program	1,321.32	2,171.76	2,276.12	1,600.00	4,050.00	2,450.00	153.13%
101-111-5151	Fitness Benefit	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
101-111-5152	Cell Phone Allowance	0.00	0.00	455.00	800.00	800.00	0.00	0.00%
101-111-5153	Auto Allowance	0.00	4,620.83	4,410.00	7,600.00	7,600.00	0.00	0.00%
101-111-5165	Pension Trust	5,100.00	5,400.00	0.00	0.00	0.00	0.00	0.00%
101-111-5199	Contra Account - Pension Trust	-5,100.00	-5,400.00	0.00	0.00	0.00	0.00	0.00%
101-111-5201	Professional Services	1,275.00	35,400.00	10,150.00	35,000.00	35,000.00	0.00	0.00%
101-111-5510	Dues & Subscriptions	1,412.00	6,420.00	0.00	8,400.00	8,400.00	0.00	0.00%
101-111-5512	Meetings & Travel	2,093.29	2,558.98	159.36	2,500.00	500.00	-2,000.00	-80.00%
101-111-5560	Supplies & Materials	1,560.00	1,668.61	0.00	100.00	100.00	0.00	0.00%
	Total SubProgram: 111 - City Administration:	**309,380.43**	**396,195.39**	**192,103.58**	**361,000.00**	**366,130.00**	**5,130.00**	**1.42%**
SubProgram: 121 - Legal Services								
101-121-5270	Legal Services	577,473.15	700,982.14	345,152.78	550,000.00	685,000.00	135,000.00	24.55%
101-121-5271	Litigation Legal Services	56,477.50	78,961.20	3,079.00	50,000.00	50,000.00	0.00	0.00%
101-121-5272	Third Party Legal Services	4,983.00	13,968.00	20,264.00	10,000.00	30,000.00	20,000.00	200.00%
101-121-5273	Legal Services - MHRS Ordinance	16,323.00	55,720.00	4,888.51	10,000.00	10,000.00	0.00	0.00%
101-121-5301	Contract Services	20,579.60	472.50	0.00	1,000.00	1,000.00	0.00	0.00%
101-121-5510	Dues & Subscriptions	144.98	2,302.37	1,454.04	2,500.00	2,500.00	0.00	0.00%
	Total SubProgram: 121 - Legal Services:	**675,981.23**	**852,406.21**	**374,838.33**	**623,500.00**	**778,500.00**	**155,000.00**	**24.86%**
SubProgram: 131 - Records Management								
101-131-5100	Regular Wages	144,759.51	89,799.58	33,101.33	65,000.00	57,500.00	-7,500.00	-11.54%
101-131-5102	Part-time Wages	7,846.72	21,443.63	11,389.42	24,300.00	21,000.00	-3,300.00	-13.58%
101-131-5104	Overtime Pay	24.36	128.69	32.17	0.00	100.00	100.00	0.00%
101-131-5106	Other Pay	2,619.11	4,314.07	814.92	1,550.00	1,550.00	0.00	0.00%
101-131-5108	Interpreter Pay	1,875.00	675.00	0.00	0.00	0.00	0.00	0.00%
101-131-5120	Health Insurance	5,675.34	10,846.12	2,751.34	5,600.00	5,100.00	-500.00	-8.93%
101-131-5121	Dental Insurance	0.00	1,151.02	186.38	400.00	350.00	-50.00	-12.50%
101-131-5122	Life Insurance	1,150.52	393.93	114.26	250.00	250.00	0.00	0.00%
101-131-5123	Disability Insurance	0.00	556.75	123.22	250.00	250.00	0.00	0.00%
101-131-5130	PERS CLASSIC Contribution	0.00	4,629.08	3,725.33	7,400.00	6,600.00	-800.00	-10.81%
101-131-5132	PERS Prepay UAAL	0.00	6,376.00	5,782.95	7,250.00	10,050.00	2,800.00	38.62%
101-131-5140	Medicare Tax	2,285.41	1,603.79	651.62	1,300.00	1,150.00	-150.00	-11.54%
101-131-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-131-5150	Flexible Benefits Program	102.00	556.85	399.35	1,300.00	750.00	-550.00	-42.31%
101-131-5151	Fitness Benefit	0.00	0.00	0.00	350.00	350.00	0.00	0.00%
101-131-5152	Cell Phone Allowance	0.00	0.00	455.00	800.00	800.00	0.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101-131-5165	Pension Trust	2,800.00	3,000.00	0.00	0.00	0.00	0.00	0.00%
101-131-5199	Contra Account - Pension Trust	-2,800.00	-3,000.00	0.00	0.00	0.00	0.00	0.00%
101-131-5301	Contract Services	12,317.65	6,158.61	650.00	16,200.00	6,650.00	-9,550.00	-58.95%
101-131-5360	Software Subscription/Maintena	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
101-131-5500	Printing & Advertising	18,057.52	14,709.10	2,831.40	14,000.00	10,000.00	-4,000.00	-28.57%
101-131-5510	Dues & Subscriptions	3,498.81	235.00	575.00	400.00	600.00	200.00	50.00%
101-131-5512	Meetings & Travel	1,177.21	589.27	0.00	3,500.00	700.00	-2,800.00	-80.00%
101-131-5560	Supplies & Materials	981.61	996.06	0.00	1,400.00	1,400.00	0.00	0.00%
101-131-5763	Furniture & Fixtures	0.00	0.00	0.00	10,000.00	0.00	-10,000.00	-100.00%
	Total SubProgram: 131 - Records Management:	**202,370.77**	**165,162.55**	**63,583.69**	**161,250.00**	**128,150.00**	**-33,100.00**	**-20.53%**
SubProgram: 132 - Elections								
101-132-5100	Regular Wages	0.00	8,092.24	6,018.47	5,400.00	10,450.00	5,050.00	93.52%
101-132-5106	Other Pay	0.00	283.86	147.98	150.00	300.00	150.00	100.00%
101-132-5120	Health Insurance	0.00	725.21	479.52	500.00	900.00	400.00	80.00%
101-132-5121	Dental Insurance	0.00	45.61	31.13	50.00	50.00	0.00	0.00%
101-132-5122	Life Insurance	0.00	35.28	19.03	50.00	50.00	0.00	0.00%
101-132-5123	Disability Insurance	0.00	34.61	20.61	50.00	50.00	0.00	0.00%
101-132-5130	PERS CLASSIC Contribution	0.00	846.42	683.32	600.00	1,200.00	600.00	100.00%
101-132-5132	PERS Prepay UAAL	0.00	575.00	1,051.34	600.00	1,900.00	1,300.00	216.67%
101-132-5140	Medicare Tax	0.00	115.07	88.31	100.00	150.00	50.00	50.00%
101-132-5150	Flexible Benefits Program	0.00	30.84	69.59	50.00	150.00	100.00	200.00%
101-132-5151	Fitness Benefit	0.00	0.00	0.00	50.00	50.00	0.00	0.00%
101-132-5301	Contract Services	0.00	0.00	0.00	60,000.00	20,000.00	-40,000.00	-66.67%
101-132-5560	Supplies & Materials	0.00	364.17	59.26	400.00	400.00	0.00	0.00%
	Total SubProgram: 132 - Elections:	**0.00**	**11,148.31**	**8,668.56**	**68,000.00**	**35,650.00**	**-32,350.00**	**-47.57%**
SubProgram: 141 - Staff Recruitment, Retention and Development								
101-141-5100	Regular Wages	113,510.17	91,687.91	42,769.94	85,000.00	74,500.00	-10,500.00	-12.35%
101-141-5102	Part-time Wages	1,360.15	1,872.53	13,589.76	27,400.00	26,500.00	-900.00	-3.28%
101-141-5104	Overtime Pay	0.00	0.00	246.96	0.00	300.00	300.00	0.00%
101-141-5106	Other Pay	2,750.28	1,934.78	1,039.63	1,850.00	1,850.00	0.00	0.00%
101-141-5120	Health Insurance	1,963.50	7,053.07	4,618.38	8,600.00	8,400.00	-200.00	-2.33%
101-141-5121	Dental Insurance	0.00	457.89	251.03	450.00	450.00	0.00	0.00%
101-141-5122	Life Insurance	2,773.13	305.44	153.88	300.00	300.00	0.00	0.00%
101-141-5123	Disability Insurance	0.00	371.43	160.71	300.00	300.00	0.00	0.00%
101-141-5130	PERS CLASSIC Contribution	0.00	5,011.45	6,392.44	9,100.00	11,150.00	2,050.00	22.53%
101-141-5132	PERS Prepay UAAL	0.00	6,510.00	9,606.48	9,450.00	16,800.00	7,350.00	77.78%
101-141-5135	Retiree Health	0.00	29,828.65	32,261.12	36,300.00	42,500.00	6,200.00	17.08%
101-141-5136	Retiree Life Insurance	0.00	101.60	142.24	250.00	250.00	0.00	0.00%
101-141-5140	Medicare Tax	1,166.87	671.17	820.83	1,650.00	1,450.00	-200.00	-12.12%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101-141-5141	Unemployment Insurance	0.00	0.00	2,289.00	0.00	11,480.00	11,480.00	0.00%
101-141-5150	Flexible Benefits Program	4,999.90	702.01	541.12	1,300.00	1,000.00	-300.00	-23.08%
101-141-5151	Fitness Benefit	0.00	0.00	0.00	400.00	400.00	0.00	0.00%
101-141-5152	Cell Phone Allowance	0.00	0.00	455.00	800.00	800.00	0.00	0.00%
101-141-5160	Health Insurance Fees - Retiree	0.00	0.00	132.94	0.00	250.00	250.00	0.00%
101-141-5161	Health Insurance Fees	1,446.61	1,820.65	931.64	2,000.00	1,800.00	-200.00	-10.00%
101-141-5165	Pension Trust	2,100.00	2,400.00	0.00	0.00	0.00	0.00	0.00%
101-141-5199	Contra Account - Pension Trust	-2,100.00	-2,400.00	0.00	0.00	0.00	0.00	0.00%
101-141-5201	Professional Services	0.00	3,722.50	0.00	0.00	26,000.00	26,000.00	0.00%
101-141-5221	Employee Training	0.00	799.00	0.00	5,000.00	5,000.00	0.00	0.00%
101-141-5501	Recruitment	3,310.28	4,585.81	894.43	4,000.00	4,000.00	0.00	0.00%
101-141-5510	Dues & Subscriptions	120.00	304.00	195.00	600.00	850.00	250.00	41.67%
101-141-5512	Meetings & Travel	151.00	3,657.35	450.00	1,500.00	1,500.00	0.00	0.00%
101-141-5531	Employee/Public Relations	2,253.74	6,637.00	492.76	4,700.00	1,000.00	-3,700.00	-78.72%
101-141-5532	Flexible Benefits Admin Fees	2,301.07	1,844.00	1,190.00	2,400.00	2,400.00	0.00	0.00%
101-141-5533	Pre-placement Health	5,081.70	2,854.50	2,243.75	4,000.00	4,000.00	0.00	0.00%
101-141-5560	Supplies & Materials	1,088.89	2,020.95	1,110.48	1,500.00	1,500.00	0.00	0.00%
Total SubProgram: 141 - Staff Recruitment, Retention and Devel...		**144,277.29**	**174,753.69**	**122,979.52**	**208,850.00**	**246,730.00**	**37,880.00**	**18.14%**
SubProgram: 142 - Risk Management								
101-142-5100	Regular Wages	0.00	22,240.62	14,256.46	33,100.00	24,800.00	-8,300.00	-25.08%
101-142-5106	Other Pay	0.00	1,180.57	346.50	850.00	650.00	-200.00	-23.53%
101-142-5120	Health Insurance	0.00	3,891.94	1,674.52	6,800.00	3,000.00	-3,800.00	-55.88%
101-142-5121	Dental Insurance	0.00	191.66	98.11	500.00	200.00	-300.00	-60.00%
101-142-5122	Life Insurance	0.00	84.64	54.17	100.00	100.00	0.00	0.00%
101-142-5123	Disability Insurance	0.00	76.30	55.35	100.00	100.00	0.00	0.00%
101-142-5130	PERS CLASSIC Contribution	0.00	1,176.02	1,617.37	1,800.00	2,850.00	1,050.00	58.33%
101-142-5131	PERS PEPRA Contribution	0.00	800.41	0.00	1,400.00	0.00	-1,400.00	-100.00%
101-142-5132	PERS Prepay UAAL	0.00	1,579.00	2,490.50	3,700.00	4,350.00	650.00	17.57%
101-142-5140	Medicare Tax	0.00	326.05	206.66	500.00	350.00	-150.00	-30.00%
101-142-5150	Flexible Benefits Program	0.00	231.90	183.91	500.00	350.00	-150.00	-30.00%
101-142-5151	Fitness Benefit	0.00	0.00	0.00	0.00	100.00	100.00	0.00%
101-142-5221	Employee Training	2,201.17	688.25	0.00	4,000.00	1,200.00	-2,800.00	-70.00%
101-142-5512	Meetings & Travel	0.00	68.00	50.00	400.00	400.00	0.00	0.00%
101-142-5560	Supplies & Materials	0.00	735.82	673.53	1,350.00	1,350.00	0.00	0.00%
101-142-5570	Liability Insurance	172,824.00	160,007.00	112,878.50	193,500.00	193,500.00	0.00	0.00%
101-142-5571	Workers' Compensation	119,010.00	97,930.00	42,823.06	73,400.00	73,400.00	0.00	0.00%
101-142-5572	Property Insurance/Bonding	82,137.00	89,053.00	103,388.00	93,600.00	103,500.00	9,900.00	10.58%
Total SubProgram: 142 - Risk Management:		**376,172.17**	**380,261.18**	**280,796.64**	**415,600.00**	**410,200.00**	**-5,400.00**	**-1.30%**

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
SubProgram: 151 - Emergency Preparedness								
101-151-5100	Regular Wages	0.00	41,413.34	39,479.03	63,600.00	68,500.00	4,900.00	7.70%
101-151-5106	Other Pay	0.00	2,953.01	940.42	1,600.00	1,800.00	200.00	12.50%
101-151-5120	Health Insurance	0.00	7,791.00	9,039.49	13,500.00	16,500.00	3,000.00	22.22%
101-151-5121	Dental Insurance	0.00	410.72	508.90	750.00	950.00	200.00	26.67%
101-151-5122	Life Insurance	0.00	139.37	134.47	250.00	250.00	0.00	0.00%
101-151-5123	Disability Insurance	0.00	126.98	124.68	250.00	250.00	0.00	0.00%
101-151-5130	PERS CLASSIC Contribution	0.00	1,984.80	1,112.92	3,200.00	2,000.00	-1,200.00	-37.50%
101-151-5131	PERS PEPRA Contribution	0.00	1,600.66	2,313.62	2,700.00	4,000.00	1,300.00	48.15%
101-151-5132	PERS Prepay UAAL	0.00	2,940.00	1,814.07	7,000.00	3,200.00	-3,800.00	-54.29%
101-151-5140	Medicare Tax	0.00	623.59	599.28	1,000.00	1,050.00	50.00	5.00%
101-151-5150	Flexible Benefits Program	0.00	450.31	1,026.82	1,000.00	1,350.00	350.00	35.00%
101-151-5151	Fitness Benefit	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
101-151-5153	Auto Allowance	0.00	595.00	490.00	850.00	850.00	0.00	0.00%
101-151-5440	Utility- Communications/Teleph	0.00	902.41	510.87	1,000.00	1,000.00	0.00	0.00%
101-151-5500	Printing & Advertising	0.00	0.00	0.00	500.00	0.00	-500.00	-100.00%
101-151-5510	Dues & Subscriptions	0.00	0.00	0.00	150.00	150.00	0.00	0.00%
101-151-5512	Meetings & Travel	0.00	1,123.63	0.00	500.00	0.00	-500.00	-100.00%
101-151-5560	Supplies & Materials	42.75	1,395.33	0.00	3,600.00	0.00	-3,600.00	-100.00%
Total SubProgram: 151 - Emergency Preparedness:		**42.75**	**64,450.15**	**58,094.57**	**101,450.00**	**102,150.00**	**700.00**	**0.69%**
SubProgram: 161 - Communication and Community Promotions								
101-161-5100	Regular Wages	0.00	56,061.53	22,343.38	81,000.00	39,000.00	-42,000.00	-51.85%
101-161-5102	Part-time Wages	12,708.50	2,028.89	0.00	20,000.00	0.00	-20,000.00	-100.00%
101-161-5104	Overtime Pay	0.00	625.44	-3.23	600.00	0.00	-600.00	-100.00%
101-161-5106	Other Pay	0.00	3,433.85	424.26	1,500.00	800.00	-700.00	-46.67%
101-161-5108	Interpreter Pay	0.00	25.50	225.00	100.00	400.00	300.00	300.00%
101-161-5120	Health Insurance	0.00	11,756.16	6,910.44	18,500.00	11,950.00	-6,550.00	-35.41%
101-161-5121	Dental Insurance	0.00	682.98	467.81	1,200.00	800.00	-400.00	-33.33%
101-161-5122	Life Insurance	0.00	207.23	98.30	300.00	150.00	-150.00	-50.00%
101-161-5123	Disability Insurance	0.00	191.31	87.89	300.00	150.00	-150.00	-50.00%
101-161-5130	PERS CLASSIC Contribution	0.00	2,772.98	-48.48	2,000.00	0.00	-2,000.00	-100.00%
101-161-5131	PERS PEPRA Contribution	0.00	2,130.69	1,783.55	3,500.00	3,100.00	-400.00	-11.43%
101-161-5132	PERS Prepay UAAL	0.00	3,980.00	52.15	9,000.00	100.00	-8,900.00	-98.89%
101-161-5140	Medicare Tax	183.75	867.55	339.48	1,450.00	650.00	-800.00	-55.17%
101-161-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-161-5150	Flexible Benefits Program	0.00	502.96	707.12	1,200.00	850.00	-350.00	-29.17%
101-161-5151	Fitness Benefit	0.00	0.00	0.00	1,200.00	400.00	-800.00	-66.67%
101-161-5152	Cell Phone Allowance	0.00	0.00	455.00	800.00	800.00	0.00	0.00%
101-161-5301	Contract Services	67,340.00	40,190.00	9,144.86	22,600.00	22,600.00	0.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101-161-5500	Printing & Advertising	8,185.35	6,656.00	8,249.58	25,400.00	24,900.00	-500.00	-1.97%
101-161-5512	Meetings & Travel	442.26	248.65	121.00	850.00	200.00	-650.00	-76.47%
101-161-5560	Supplies & Materials	923.12	2,245.67	1,519.46	5,500.00	6,000.00	500.00	9.09%
Total SubProgram: 161 - Communication and Community Promot..		**89,782.98**	**134,607.39**	**52,877.57**	**197,000.00**	**112,850.00**	**-84,150.00**	**-42.72%**
SubProgram: 162 - Economic Vitality								
101-162-5100	Regular Wages	95,581.98	52,952.46	0.00	8,300.00	0.00	-8,300.00	-100.00%
101-162-5106	Other Pay	2,444.00	1,714.44	0.00	250.00	0.00	-250.00	-100.00%
101-162-5120	Health Insurance	4,018.50	10,408.40	44.09	1,200.00	50.00	-1,150.00	-95.83%
101-162-5121	Dental Insurance	0.00	794.25	-91.63	100.00	0.00	-100.00	-100.00%
101-162-5122	Life Insurance	1,084.51	115.21	2.94	50.00	50.00	0.00	0.00%
101-162-5123	Disability Insurance	0.00	296.05	2.42	50.00	50.00	0.00	0.00%
101-162-5130	PERS CLASSIC Contribution	0.00	2,000.72	-44.00	0.00	0.00	0.00	0.00%
101-162-5131	PERS PEPRA Contribution	0.00	375.76	0.00	650.00	0.00	-650.00	-100.00%
101-162-5132	PERS Prepay UAAL	0.00	3,810.00	0.00	900.00	0.00	-900.00	-100.00%
101-162-5140	Medicare Tax	1,474.63	836.93	0.00	150.00	0.00	-150.00	-100.00%
101-162-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-162-5150	Flexible Benefits Program	2,482.33	193.18	5.14	150.00	50.00	-100.00	-66.67%
101-162-5165	Pension Trust	1,950.00	2,000.00	0.00	0.00	0.00	0.00	0.00%
101-162-5199	Contra Account - Pension Trust	-1,950.00	-2,000.00	0.00	0.00	0.00	0.00	0.00%
101-162-5301	Contract Services	12,457.00	805.00	805.00	1,000.00	1,000.00	0.00	0.00%
101-162-5500	Printing & Advertising	15,746.75	0.00	0.00	0.00	0.00	0.00	0.00%
101-162-5510	Dues & Subscriptions	49.99	59.99	0.00	100.00	100.00	0.00	0.00%
101-162-5512	Meetings & Travel	201.50	0.00	0.00	0.00	0.00	0.00	0.00%
101-162-5560	Supplies & Materials	420.00	350.00	0.00	0.00	0.00	0.00	0.00%
101-162-5602	Community Service Agreements	0.00	70,000.00	54,900.00	60,000.00	60,000.00	0.00	0.00%
	Total SubProgram: 162 - Economic Vitality:	**135,961.19**	**144,712.39**	**55,623.96**	**72,900.00**	**61,300.00**	**-11,600.00**	**-15.91%**
SubProgram: 163 - Community Services Support								
101-163-5100	Regular Wages	0.00	708.31	0.00	0.00	0.00	0.00	0.00%
101-163-5106	Other Pay	0.00	16.66	0.00	0.00	0.00	0.00	0.00%
101-163-5120	Health Insurance	0.00	173.52	0.00	0.00	0.00	0.00	0.00%
101-163-5121	Dental Insurance	0.00	7.18	0.00	0.00	0.00	0.00	0.00%
101-163-5122	Life Insurance	0.00	2.62	0.00	0.00	0.00	0.00	0.00%
101-163-5123	Disability Insurance	0.00	2.69	0.00	0.00	0.00	0.00	0.00%
101-163-5130	PERS CLASSIC Contribution	0.00	73.44	0.00	0.00	0.00	0.00	0.00%
101-163-5140	Medicare Tax	0.00	10.02	0.00	0.00	0.00	0.00	0.00%
101-163-5150	Flexible Benefits Program	0.00	5.39	0.00	0.00	0.00	0.00	0.00%
101-163-5279	SB County Branch Library	85,500.00	30,000.00	0.00	30,000.00	30,000.00	0.00	0.00%
101-163-5601	Community Services Grants	50,226.56	49,803.14	41,270.00	50,000.00	50,000.00	0.00	0.00%

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Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101-163-5602	Community Services Agreement	21,610.00	21,610.00	10,000.00	22,500.00	22,500.00	0.00	0.00%
Total SubProgram: 163 - Community Services Support:		**157,336.56**	**102,412.97**	**51,270.00**	**102,500.00**	**102,500.00**	**0.00**	**0.00%**
SubProgram: 171 - Law Enforcement								
101-171-5132	PERS Prepay UAAL	204,734.04	244,909.00	149,905.00	257,000.00	257,000.00	0.00	0.00%
101-171-5133	PERS Retiree Additional Contribu	312.60	294.57	344.04	300.00	400.00	100.00	33.33%
101-171-5165	Pension Trust	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00%
101-171-5199	Contra Account - Pension Trust	0.00	-20,000.00	0.00	0.00	0.00	0.00	0.00%
101-171-5253	SB County Mental Health	2,327.00	2,385.00	2,445.00	2,400.00	2,400.00	0.00	0.00%
101-171-5254	SB County Sheriff	3,584,479.04	3,572,808.00	1,795,272.00	3,590,600.00	3,590,600.00	0.00	0.00%
101-171-5255	SB County Sheriff Augmentation	332.54	23,165.88	0.00	50,000.00	45,000.00	-5,000.00	-10.00%
101-171-5345	Equipment Repairs/Replacemen	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
101-171-5761	Major Equipment	0.00	8,150.96	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 171 - Law Enforcement:		**3,792,185.22**	**3,851,713.41**	**1,947,966.04**	**3,900,300.00**	**3,900,400.00**	**100.00**	**0.00%**
SubProgram: 201 - Financial Management Services								
101-201-5100	Regular Wages	248,674.07	210,984.89	113,159.93	202,500.00	197,000.00	-5,500.00	-2.72%
101-201-5102	Part-time Wages	28,875.96	30,490.80	0.00	20,000.00	5,000.00	-15,000.00	-75.00%
101-201-5104	Overtime Pay	-379.19	779.84	0.00	0.00	0.00	0.00	0.00%
101-201-5106	Other Pay	4,833.29	10,967.51	2,106.61	4,700.00	4,000.00	-700.00	-14.89%
101-201-5120	Health Insurance	12,129.30	48,933.72	20,034.22	37,000.00	36,500.00	-500.00	-1.35%
101-201-5121	Dental Insurance	0.00	1,644.27	984.22	1,600.00	1,850.00	250.00	15.63%
101-201-5122	Life Insurance	1,770.32	662.91	359.68	700.00	700.00	0.00	0.00%
101-201-5123	Disability Insurance	0.00	830.63	350.18	700.00	700.00	0.00	0.00%
101-201-5130	PERS CLASSIC Contribution	0.00	7,822.47	6,687.04	12,200.00	11,800.00	-400.00	-3.28%
101-201-5131	PERS PEPRA Contribution	0.00	4,306.09	4,189.17	7,200.00	7,300.00	100.00	1.39%
101-201-5132	PERS Prepay UAAL	0.00	14,980.00	10,565.74	22,550.00	18,500.00	-4,050.00	-17.96%
101-201-5140	Medicare Tax	3,939.79	3,600.50	1,682.57	3,250.00	3,000.00	-250.00	-7.69%
101-201-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-201-5150	Flexible Benefits Program	601.50	1,913.23	2,110.08	3,500.00	3,000.00	-500.00	-14.29%
101-201-5151	Fitness Benefit	0.00	0.00	0.00	0.00	200.00	200.00	0.00%
101-201-5152	Cell Phone Allowance	0.00	0.00	910.00	1,600.00	1,600.00	0.00	0.00%
101-201-5165	Pension Trust	4,500.00	5,800.00	0.00	0.00	0.00	0.00	0.00%
101-201-5199	Contra Account - Pension Trust	-4,500.00	-5,800.00	0.00	0.00	0.00	0.00	0.00%
101-201-5201	Professional Services	0.00	0.00	0.00	0.00	4,000.00	4,000.00	0.00%
101-201-5210	Annual Audit	30,206.00	34,737.00	34,758.00	35,000.00	38,000.00	3,000.00	8.57%
101-201-5236	Banking & Credit Card Fees	9,624.45	8,279.53	3,437.64	8,500.00	6,500.00	-2,000.00	-23.53%
101-201-5301	Contract Services	14,103.00	19,036.60	433.00	500.00	500.00	0.00	0.00%
101-201-5510	Dues & Subscriptions	681.50	914.99	1,329.00	1,000.00	1,700.00	700.00	70.00%
101-201-5512	Meetings & Travel	5,882.13	6,639.63	800.00	4,500.00	1,500.00	-3,000.00	-66.67%
101-201-5530	Interest/Penalty Fees	21.53	24,538.06	0.00	0.00	0.00	0.00	0.00%

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101-201-5560	Supplies & Materials	2,101.82	6,938.45	36.99	5,500.00	1,500.00	-4,000.00	-72.73%
Total SubProgram: 201 - Financial Management Services:		**363,065.47**	**439,001.12**	**203,934.07**	**372,500.00**	**344,850.00**	**-27,650.00**	**-7.42%**
SubProgram: 211 - Central Services								
101-211-5100	Regular Wages	47,221.09	76,970.51	45,307.11	88,800.00	78,700.00	-10,100.00	-11.37%
101-211-5104	Overtime Pay	9,934.38	5,618.30	-3.23	1,500.00	0.00	-1,500.00	-100.00%
101-211-5106	Other Pay	18,076.58	25,148.37	440.05	650.00	850.00	200.00	30.77%
101-211-5108	Interpreter Pay	0.00	1,300.50	900.00	1,900.00	1,600.00	-300.00	-15.79%
101-211-5120	Health Insurance	5,224.05	31,015.28	13,822.23	29,800.00	23,200.00	-6,600.00	-22.15%
101-211-5121	Dental Insurance	0.00	2,992.10	527.44	3,000.00	1,350.00	-1,650.00	-55.00%
101-211-5122	Life Insurance	804.06	370.61	167.77	400.00	350.00	-50.00	-12.50%
101-211-5123	Disability Insurance	0.00	402.34	155.54	350.00	300.00	-50.00	-14.29%
101-211-5130	PERS CLASSIC Contribution	0.00	2,911.79	1,404.47	2,800.00	2,500.00	-300.00	-10.71%
101-211-5131	PERS PEPRA Contribution	0.00	3,556.85	2,633.23	4,000.00	4,600.00	600.00	15.00%
101-211-5132	PERS Prepay UAAL	0.00	5,465.00	2,315.04	9,900.00	4,050.00	-5,850.00	-59.09%
101-211-5140	Medicare Tax	1,112.01	1,546.14	686.87	1,300.00	1,250.00	-50.00	-3.85%
101-211-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-211-5150	Flexible Benefits Program	259.24	1,609.17	1,331.07	1,700.00	1,750.00	50.00	2.94%
101-211-5151	Fitness Benefit	0.00	0.00	0.00	0.00	200.00	200.00	0.00%
101-211-5165	Pension Trust	1,250.00	1,300.00	0.00	0.00	0.00	0.00	0.00%
101-211-5170	Uniform Cleaning	502.61	472.71	0.00	800.00	0.00	-800.00	-100.00%
101-211-5171	Uniform Allowance	0.00	116.33	0.00	350.00	200.00	-150.00	-42.86%
101-211-5180	Individual Equipment/Safety	915.05	263.84	102.51	0.00	350.00	350.00	0.00%
101-211-5199	Contra Account - Pension Trust	-1,250.00	-1,300.00	0.00	0.00	0.00	0.00	0.00%
101-211-5301	Contract Services	27,795.36	12,277.16	13,790.43	27,200.00	27,200.00	0.00	0.00%
101-211-5350	Grounds Maintenance	16,256.50	30,091.42	6,727.99	15,000.00	15,000.00	0.00	0.00%
101-211-5362	Custodial Services	5,139.00	15,738.00	10,631.96	17,000.00	20,000.00	3,000.00	17.65%
101-211-5400	Utility - Electric	34,725.52	23,701.30	12,207.41	16,800.00	19,200.00	2,400.00	14.29%
101-211-5410	Utility - Natural Gas	5,016.55	5,199.63	1,713.89	4,200.00	5,100.00	900.00	21.43%
101-211-5420	Utility - Sewer	1,605.12	2,482.76	1,367.41	2,600.00	2,750.00	150.00	5.77%
101-211-5430	Utility - Water	5,796.53	6,952.37	5,235.44	8,400.00	9,600.00	1,200.00	14.29%
101-211-5440	Utility - Communications/Teleph	32,679.22	32,517.11	13,329.62	26,000.00	26,000.00	0.00	0.00%
101-211-5500	Printing & Advertising	0.00	6,421.41	1,395.11	5,000.00	3,000.00	-2,000.00	-40.00%
101-211-5502	Moving Expenses	358,336.14	125,295.48	0.00	0.00	0.00	0.00	0.00%
101-211-5509	Postage	10,143.92	11,712.16	3,616.69	9,000.00	9,000.00	0.00	0.00%
101-211-5510	Dues & Subscriptions	0.00	233.25	59.99	300.00	300.00	0.00	0.00%
101-211-5536	Equipment/Office Rent & Leases	118,247.15	235,917.93	14,695.75	30,000.00	30,000.00	0.00	0.00%
101-211-5560	Supplies & Materials	30,279.78	27,243.06	10,327.75	23,000.00	23,000.00	0.00	0.00%
101-211-5561	Janitorial Supplies	63.10	1,904.49	979.70	2,000.00	2,000.00	0.00	0.00%
101-211-5564	Equipment Maintenance	0.00	4,310.91	1,370.81	2,500.00	2,500.00	0.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101-211-5581	Vehicle Operations & Maintenar	6,453.28	2,859.97	3,728.09	3,000.00	4,500.00	1,500.00	50.00%
101-211-5582	Fuel Expense	649.58	6,742.55	1,215.99	5,500.00	3,500.00	-2,000.00	-36.36%
101-211-5762	Vehicle Purchase	18,966.48	19,011.52	0.00	0.00	0.00	0.00	0.00%
101-211-5763	Furniture & Fixtures	70,282.99	171,426.40	553.84	6,000.00	6,000.00	0.00	0.00%
Total SubProgram: 211 - Central Services:		**826,485.29**	**901,798.72**	**172,737.97**	**350,750.00**	**329,900.00**	**-20,850.00**	**-5.94%**
SubProgram: 221 - Management Information Services								
101-221-5100	Regular Wages	0.00	42,842.99	24,248.34	63,500.00	43,000.00	-20,500.00	-32.28%
101-221-5104	Overtime Pay	0.00	9.43	0.00	0.00	0.00	0.00	0.00%
101-221-5106	Other Pay	0.00	2,618.41	451.29	500.00	850.00	350.00	70.00%
101-221-5120	Health Insurance	0.00	7,306.01	4,508.40	6,500.00	8,050.00	1,550.00	23.85%
101-221-5121	Dental Insurance	0.00	325.80	230.80	550.00	450.00	-100.00	-18.18%
101-221-5122	Life Insurance	0.00	117.27	81.31	150.00	150.00	0.00	0.00%
101-221-5123	Disability Insurance	0.00	123.40	80.43	150.00	150.00	0.00	0.00%
101-221-5130	PERS CLASSIC Contribution	0.00	3,377.25	1,434.61	5,100.00	2,550.00	-2,550.00	-50.00%
101-221-5131	PERS PEPRA Contribution	0.00	794.55	897.45	1,300.00	1,600.00	300.00	23.08%
101-221-5132	PERS Prepay UAAL	0.00	3,042.00	2,263.86	7,100.00	3,950.00	-3,150.00	-44.37%
101-221-5140	Medicare Tax	0.00	637.94	360.53	950.00	700.00	-250.00	-26.32%
101-221-5150	Flexible Benefits Program	0.00	380.71	469.79	800.00	700.00	-100.00	-12.50%
101-221-5151	Fitness Benefit	0.00	0.00	0.00	0.00	200.00	200.00	0.00%
101-221-5301	Contract Services	38,048.76	62,526.20	34,178.58	57,000.00	67,500.00	10,500.00	18.42%
101-221-5345	Equipment Repairs/Replacemen	21,229.60	974.11	341.30	2,000.00	2,000.00	0.00	0.00%
101-221-5360	Software Subscription/Maintena	34,641.39	36,618.24	27,459.41	46,000.00	47,850.00	1,850.00	4.02%
101-221-5560	Supplies & Materials	3,529.05	256.00	193.96	2,000.00	2,000.00	0.00	0.00%
101-221-5565	Computer Hardware/Replaceme	18,323.29	25,399.32	5,267.52	25,000.00	10,000.00	-15,000.00	-60.00%
101-221-5761	Major Equipment	68,064.36	48,574.67	0.00	0.00	15,000.00	15,000.00	0.00%
Total SubProgram: 221 - Management Information Services:		**183,836.45**	**235,924.30**	**102,467.58**	**218,600.00**	**206,700.00**	**-11,900.00**	**-5.44%**
SubProgram: 301 - Community Development Administration								
101-301-5100	Regular Wages	0.00	66,542.91	38,162.08	102,600.00	67,000.00	-35,600.00	-34.70%
101-301-5104	Overtime Pay	0.00	377.31	126.40	500.00	500.00	0.00	0.00%
101-301-5106	Other Pay	0.00	2,914.31	510.30	1,000.00	1,000.00	0.00	0.00%
101-301-5108	Interpreter Pay	0.00	765.00	112.50	1,000.00	250.00	-750.00	-75.00%
101-301-5120	Health Insurance	0.00	15,419.79	6,886.48	26,000.00	12,500.00	-13,500.00	-51.92%
101-301-5121	Dental Insurance	0.00	937.14	493.40	1,700.00	850.00	-850.00	-50.00%
101-301-5122	Life Insurance	0.00	131.95	112.10	300.00	200.00	-100.00	-33.33%
101-301-5123	Disability Insurance	0.00	216.13	134.48	350.00	250.00	-100.00	-28.57%
101-301-5130	PERS CLASSIC Contribution	0.00	5,873.98	3,064.77	9,000.00	5,500.00	-3,500.00	-38.89%
101-301-5131	PERS PEPRA Contribution	0.00	705.15	872.71	1,500.00	1,550.00	50.00	3.33%
101-301-5132	PERS Prepay UAAL	0.00	4,725.00	4,716.77	11,400.00	8,250.00	-3,150.00	-27.63%
101-301-5140	Medicare Tax	0.00	941.29	554.26	1,500.00	1,000.00	-500.00	-33.33%

Budget Comparison Report

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101-301-5150	Flexible Benefits Program	0.00	639.81	494.73	0.00	900.00	900.00	0.00%
101-301-5151	Fitness Benefit	0.00	37.44	18.46	1,400.00	600.00	-800.00	-57.14%
101-301-5152	Cell Phone Allowance	0.00	0.00	455.00	800.00	800.00	0.00	0.00%
101-301-5500	Printing & Advertising	47.41	0.00	0.00	0.00	0.00	0.00	0.00%
101-301-5512	Meetings & Travel	354.82	7.50	0.00	50.00	50.00	0.00	0.00%
101-301-5560	Supplies & Materials	715.00	910.00	49.32	0.00	50.00	50.00	0.00%
Total SubProgram: 301 - Community Development Administratio...		**1,117.23**	**101,144.71**	**56,763.76**	**159,100.00**	**101,250.00**	**-57,850.00**	**-36.36%**
SubProgram: 302 - Advance Planning								
101-302-5100	Regular Wages	397,629.74	183,245.76	83,492.66	182,500.00	173,500.00	-9,000.00	-4.93%
101-302-5104	Overtime Pay	257.32	2,802.52	84.26	1,000.00	1,000.00	0.00	0.00%
101-302-5106	Other Pay	5,624.98	4,350.20	1,454.26	3,700.00	3,500.00	-200.00	-5.41%
101-302-5108	Interpreter Pay	1,950.00	802.50	337.50	200.00	600.00	400.00	200.00%
101-302-5120	Health Insurance	17,180.10	27,931.60	16,262.03	42,000.00	39,500.00	-2,500.00	-5.95%
101-302-5121	Dental Insurance	0.00	2,223.19	1,086.60	2,600.00	2,800.00	200.00	7.69%
101-302-5122	Life Insurance	4,437.84	232.93	235.90	600.00	600.00	0.00	0.00%
101-302-5123	Disability Insurance	0.00	688.24	267.00	400.00	600.00	200.00	50.00%
101-302-5130	PERS CLASSIC Contribution	0.00	5,569.63	6,266.77	22,150.00	11,500.00	-10,650.00	-48.08%
101-302-5131	PERS PEPRA Contribution	0.00	890.91	2,196.10	1,800.00	6,050.00	4,250.00	236.11%
101-302-5132	PERS Prepay UAAL	0.00	13,011.00	9,661.55	11,150.00	16,900.00	5,750.00	51.57%
101-302-5140	Medicare Tax	5,842.88	2,802.54	1,204.27	2,700.00	2,500.00	-200.00	-7.41%
101-302-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-302-5150	Flexible Benefits Program	3,263.14	4,177.78	990.80	2,800.00	2,300.00	-500.00	-17.86%
101-302-5151	Fitness Benefit	0.00	74.88	12.31	0.00	600.00	600.00	0.00%
101-302-5152	Cell Phone Allowance	0.00	0.00	130.00	650.00	400.00	-250.00	-38.46%
101-302-5165	Pension Trust	7,650.00	7,650.00	0.00	0.00	0.00	0.00	0.00%
101-302-5199	Contra Account - Pension Trust	-7,650.00	-7,650.00	0.00	0.00	0.00	0.00	0.00%
101-302-5301	Contract Services	391,677.03	444,515.04	60,930.73	340,000.00	340,000.00	0.00	0.00%
101-302-5510	Dues & Subscriptions	0.00	5,050.00	5,000.00	5,000.00	5,000.00	0.00	0.00%
101-302-5512	Meetings & Travel	0.00	68.17	0.00	0.00	0.00	0.00	0.00%
101-302-5560	Supplies & Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 302 - Advance Planning:		**827,863.03**	**698,436.89**	**189,612.74**	**619,250.00**	**607,350.00**	**-11,900.00**	**-1.92%**
SubProgram: 311 - Housing								
101-311-5100	Regular Wages	0.00	15,023.13	12,826.12	23,100.00	22,350.00	-750.00	-3.25%
101-311-5104	Overtime Pay	0.00	249.38	84.26	300.00	300.00	0.00	0.00%
101-311-5106	Other Pay	0.00	398.04	180.93	400.00	400.00	0.00	0.00%
101-311-5120	Health Insurance	0.00	2,176.29	1,865.40	4,300.00	3,500.00	-800.00	-18.60%
101-311-5121	Dental Insurance	0.00	105.95	108.55	200.00	200.00	0.00	0.00%
101-311-5122	Life Insurance	0.00	36.63	30.83	100.00	100.00	0.00	0.00%
101-311-5123	Disability Insurance	0.00	46.97	39.36	100.00	100.00	0.00	0.00%

Budget Comparison Report

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101-311-5130	PERS CLASSIC Contribution	0.00	1,078.76	968.08	800.00	1,700.00	900.00	112.50%
101-311-5131	PERS PEPRA Contribution	0.00	350.18	336.38	600.00	600.00	0.00	0.00%
101-311-5132	PERS Prepay UAAL	0.00	1,067.00	1,501.66	2,600.00	2,600.00	0.00	0.00%
101-311-5140	Medicare Tax	0.00	216.93	187.54	350.00	350.00	0.00	0.00%
101-311-5150	Flexible Benefits Program	0.00	108.58	144.32	150.00	300.00	150.00	100.00%
101-311-5151	Fitness Benefit	0.00	0.00	12.31	0.00	300.00	300.00	0.00%
101-311-5301	Contract Services	19,678.07	0.00	0.00	0.00	0.00	0.00	0.00%
	Total SubProgram: 311 - Housing:	**19,678.07**	**20,857.84**	**18,285.74**	**33,000.00**	**32,800.00**	**-200.00**	**-0.61%**
SubProgram: 321 - Development Review and Building								
101-321-5100	Regular Wages	163,687.76	228,725.47	175,123.07	283,500.00	304,000.00	20,500.00	7.23%
101-321-5104	Overtime Pay	3,519.19	2,706.79	421.32	1,500.00	1,000.00	-500.00	-33.33%
101-321-5106	Other Pay	2,094.04	8,794.29	2,241.94	4,350.00	4,250.00	-100.00	-2.30%
101-321-5108	Interpreter Pay	0.00	255.00	675.00	400.00	1,200.00	800.00	200.00%
101-321-5120	Health Insurance	7,547.25	35,806.66	32,951.15	51,700.00	60,100.00	8,400.00	16.25%
101-321-5121	Dental Insurance	0.00	2,923.94	2,577.90	3,900.00	4,700.00	800.00	20.51%
101-321-5122	Life Insurance	1,164.75	731.86	577.22	1,050.00	1,000.00	-50.00	-4.76%
101-321-5123	Disability Insurance	0.00	899.57	616.73	1,050.00	1,150.00	100.00	9.52%
101-321-5130	PERS CLASSIC Contribution	0.00	13,623.59	13,235.50	21,500.00	23,100.00	1,600.00	7.44%
101-321-5131	PERS PEPRA Contribution	0.00	2,839.83	4,626.34	7,400.00	8,100.00	700.00	9.46%
101-321-5132	PERS Prepay UAAL	0.00	16,240.00	20,230.06	31,600.00	35,150.00	3,550.00	11.23%
101-321-5140	Medicare Tax	2,399.62	3,400.99	2,548.32	4,100.00	4,500.00	400.00	9.76%
101-321-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-321-5150	Flexible Benefits Program	984.00	1,941.99	3,084.04	3,900.00	4,850.00	950.00	24.36%
101-321-5151	Fitness Benefit	0.00	262.08	61.53	0.00	200.00	200.00	0.00%
101-321-5152	Cell Phone Allowance	0.00	0.00	910.00	1,600.00	1,600.00	0.00	0.00%
101-321-5165	Pension Trust	3,100.00	3,200.00	0.00	0.00	0.00	0.00	0.00%
101-321-5199	Contra Account - Pension Trust	-3,100.00	-3,200.00	0.00	0.00	0.00	0.00	0.00%
101-321-5301	Contract Services	69,243.60	83,788.32	35,745.74	60,000.00	60,000.00	0.00	0.00%
101-321-5440	Utility - Communications/Teleph	60.17	245.54	132.73	250.00	250.00	0.00	0.00%
101-321-5500	Printing & Advertising	113.08	437.09	0.00	150.00	150.00	0.00	0.00%
101-321-5510	Dues & Subscriptions	0.00	2,021.75	0.00	2,050.00	2,050.00	0.00	0.00%
101-321-5512	Meetings & Travel	878.18	1,015.38	0.00	1,100.00	0.00	-1,100.00	-100.00%
101-321-5560	Supplies & Materials	1,144.95	883.32	0.00	0.00	0.00	0.00	0.00%
	Total SubProgram: 321 - Development Review and Building:	**252,836.59**	**407,543.46**	**295,758.59**	**481,100.00**	**517,350.00**	**36,250.00**	**7.53%**
SubProgram: 331 - Code Compliance								
101-331-5100	Regular Wages	202,681.72	215,922.10	108,818.34	224,100.00	193,150.00	-30,950.00	-13.81%
101-331-5102	Part-time Wages	3,585.85	0.00	0.00	0.00	0.00	0.00	0.00%
101-331-5104	Overtime Pay	102.02	839.54	1,528.15	500.00	2,000.00	1,500.00	300.00%
101-331-5106	Other Pay	1,966.12	6,199.85	1,642.56	3,000.00	3,000.00	0.00	0.00%

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101-331-5108	Interpreter Pay	0.00	127.50	0.00	200.00	0.00	-200.00	-100.00%
101-331-5120	Health Insurance	16,072.77	63,749.37	36,152.30	73,300.00	64,000.00	-9,300.00	-12.69%
101-331-5121	Dental Insurance	0.00	3,138.03	2,314.99	4,200.00	4,350.00	150.00	3.57%
101-331-5122	Life Insurance	1,796.04	825.18	416.63	800.00	800.00	0.00	0.00%
101-331-5123	Disability Insurance	0.00	750.97	426.52	800.00	800.00	0.00	0.00%
101-331-5130	PERS CLASSIC Contribution	0.00	12,541.47	8,855.62	20,000.00	16,050.00	-3,950.00	-19.75%
101-331-5131	PERS PEPRA Contribution	0.00	2,224.23	2,384.90	3,700.00	4,200.00	500.00	13.51%
101-331-5132	PERS Prepay UAAL	0.00	15,331.00	13,811.48	25,000.00	24,800.00	-200.00	-0.80%
101-331-5140	Medicare Tax	3,112.75	3,221.72	1,624.40	3,250.00	3,000.00	-250.00	-7.69%
101-331-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-331-5150	Flexible Benefits Program	0.00	2,269.43	2,320.99	3,100.00	3,650.00	550.00	17.74%
101-331-5151	Fitness Benefit	0.00	224.64	18.44	0.00	200.00	200.00	0.00%
101-331-5152	Cell Phone Allowance	0.00	0.00	1,365.00	2,400.00	2,400.00	0.00	0.00%
101-331-5165	Pension Trust	3,800.00	4,050.00	0.00	0.00	0.00	0.00	0.00%
101-331-5171	Uniform Allowance	241.19	0.00	0.00	500.00	500.00	0.00	0.00%
101-331-5199	Contra Account - Pension Trust	-3,800.00	-4,050.00	0.00	0.00	0.00	0.00	0.00%
101-331-5301	Contract Services	1,980.00	5,600.00	1,000.00	2,400.00	2,400.00	0.00	0.00%
101-331-5500	Printing & Advertising	0.00	2,125.43	0.00	2,200.00	2,200.00	0.00	0.00%
101-331-5510	Dues & Subscriptions	729.00	285.00	285.00	300.00	300.00	0.00	0.00%
101-331-5512	Meetings & Travel	2,482.64	2,357.92	869.26	3,500.00	1,000.00	-2,500.00	-71.43%
101-331-5560	Supplies & Materials	2,593.14	2,433.42	14.00	300.00	300.00	0.00	0.00%
	Total SubProgram: 331 - Code Compliance:	**237,343.24**	**340,166.80**	**183,848.58**	**373,550.00**	**329,100.00**	**-44,450.00**	**-11.90%**
SubProgram: 341 - Animal Care and Control								
101-341-5100	Regular Wages	0.00	34,512.54	21,547.06	54,000.00	40,400.00	-13,600.00	-25.19%
101-341-5104	Overtime Pay	0.00	196.22	833.53	200.00	1,100.00	900.00	450.00%
101-341-5106	Other Pay	0.00	436.88	114.83	200.00	200.00	0.00	0.00%
101-341-5120	Health Insurance	0.00	12,563.94	11,623.83	26,700.00	20,100.00	-6,600.00	-24.72%
101-341-5121	Dental Insurance	0.00	719.77	721.38	1,300.00	1,400.00	100.00	7.69%
101-341-5122	Life Insurance	0.00	103.62	92.32	200.00	200.00	0.00	0.00%
101-341-5123	Disability Insurance	0.00	118.51	107.03	200.00	200.00	0.00	0.00%
101-341-5130	PERS CLASSIC Contribution	0.00	2,005.73	1,287.62	3,100.00	2,650.00	-450.00	-14.52%
101-341-5131	PERS PEPRA Contribution	0.00	1,100.07	805.98	1,800.00	1,450.00	-350.00	-19.44%
101-341-5132	PERS Prepay UAAL	0.00	2,450.00	2,020.81	6,000.00	4,000.00	-2,000.00	-33.33%
101-341-5140	Medicare Tax	0.00	492.90	326.65	100.00	650.00	550.00	550.00%
101-341-5150	Flexible Benefits Program	0.00	348.99	667.34	2,200.00	1,100.00	-1,100.00	-50.00%
101-341-5151	Fitness Benefit	0.00	149.76	0.00	0.00	200.00	200.00	0.00%
101-341-5301	Contract Services	20,494.49	19,401.00	10,400.00	20,000.00	20,000.00	0.00	0.00%
101-341-5500	Printing & Advertising	926.11	0.00	486.00	1,000.00	750.00	-250.00	-25.00%
101-341-5510	Dues & Subscriptions	0.00	0.00	150.00	0.00	250.00	250.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101-341-5512	Meetings & Travel	150.00	0.00	0.00	200.00	0.00	-200.00	-100.00%
101-341-5560	Supplies & Materials	0.00	383.89	277.10	200.00	400.00	200.00	100.00%
Total SubProgram: 341 - Animal Care and Control:		**21,570.60**	**74,983.82**	**51,461.48**	**117,400.00**	**95,050.00**	**-22,350.00**	**-19.04%**
SubProgram: 401 - Public Works Administration								
101-401-5100	Regular Wages	382,810.39	274,550.69	78,469.50	91,700.00	136,300.00	44,600.00	48.64%
101-401-5104	Overtime Pay	133.63	1,431.45	26.92	1,000.00	1,000.00	0.00	0.00%
101-401-5106	Other Pay	7,982.30	8,239.00	3,053.01	3,000.00	5,550.00	2,550.00	85.00%
101-401-5108	Interpreter Pay	450.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-401-5120	Health Insurance	12,979.92	27,123.83	9,148.55	11,650.00	16,400.00	4,750.00	40.77%
101-401-5121	Dental Insurance	0.00	1,915.29	585.18	1,100.00	1,350.00	250.00	22.73%
101-401-5122	Life Insurance	2,059.20	808.01	254.92	450.00	450.00	0.00	0.00%
101-401-5123	Disability Insurance	0.00	1,008.08	248.92	400.00	450.00	50.00	12.50%
101-401-5130	PERS CLASSIC Contribution	0.00	5,703.71	5,347.44	5,250.00	9,500.00	4,250.00	80.95%
101-401-5131	PERS PEPRA Contribution	0.00	2,722.50	2,353.15	3,300.00	4,100.00	800.00	24.24%
101-401-5132	PERS Prepay UAAL	0.00	19,493.00	8,584.36	10,200.00	14,900.00	4,700.00	46.08%
101-401-5140	Medicare Tax	5,659.57	4,201.61	1,177.00	1,350.00	2,100.00	750.00	55.56%
101-401-5141	Unemployment Insurance	0.00	3,421.93	0.00	0.00	0.00	0.00	0.00%
101-401-5150	Flexible Benefits Program	1,362.74	3,101.29	1,106.46	1,600.00	1,850.00	250.00	15.63%
101-401-5151	Fitness Benefit	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
101-401-5152	Cell Phone Allowance	0.00	0.00	1,820.00	3,200.00	3,200.00	0.00	0.00%
101-401-5165	Pension Trust	9,100.00	9,800.00	0.00	0.00	0.00	0.00	0.00%
101-401-5199	Contra Account - Pension Trust	-9,100.00	-9,800.00	0.00	0.00	0.00	0.00	0.00%
101-401-5213	Emergency Procurement	102,981.16	0.00	0.00	0.00	0.00	0.00	0.00%
101-401-5301	Contract Services	162,877.00	-630.00	0.00	0.00	6,500.00	6,500.00	0.00%
101-401-5360	Software Subscription/Maintena	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-401-5500	Printing & Advertising	149.00	747.00	452.14	2,000.00	1,000.00	-1,000.00	-50.00%
101-401-5510	Dues & Subscriptions	4,793.31	1,617.23	945.00	3,900.00	2,900.00	-1,000.00	-25.64%
101-401-5512	Meetings & Travel	4,870.02	13,455.62	563.87	3,300.00	2,300.00	-1,000.00	-30.30%
101-401-5560	Supplies & Materials	5,443.62	3,587.24	34.76	500.00	500.00	0.00	0.00%
Total SubProgram: 401 - Public Works Administration:		**694,551.86**	**372,497.48**	**114,171.18**	**143,900.00**	**210,650.00**	**66,750.00**	**46.39%**
SubProgram: 403 - Capital Improvements								
101-403-5100	Regular Wages	0.00	70,414.59	73,926.97	60,200.00	128,550.00	68,350.00	113.54%
101-403-5104	Overtime Pay	0.00	405.71	339.90	400.00	600.00	200.00	50.00%
101-403-5106	Other Pay	0.00	2,762.01	3,621.27	1,000.00	6,500.00	5,500.00	550.00%
101-403-5108	Interpreter Pay	0.00	5.10	22.50	0.00	50.00	50.00	0.00%
101-403-5120	Health Insurance	0.00	8,013.92	10,034.33	9,700.00	17,900.00	8,200.00	84.54%
101-403-5121	Dental Insurance	0.00	684.48	848.92	1,100.00	1,650.00	550.00	50.00%
101-403-5122	Life Insurance	0.00	215.00	213.58	200.00	400.00	200.00	100.00%
101-403-5123	Disability Insurance	0.00	221.70	227.92	200.00	450.00	250.00	125.00%

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101-403-5130	PERS CLASSIC Contribution	0.00	4,413.67	4,051.30	2,000.00	7,100.00	5,100.00	255.00%
101-403-5131	PERS PEPRA Contribution	0.00	1,860.34	3,010.96	1,950.00	5,250.00	3,300.00	169.23%
101-403-5132	PERS Prepay UAAL	0.00	5,000.00	6,305.02	6,700.00	11,000.00	4,300.00	64.18%
101-403-5140	Medicare Tax	0.00	1,016.56	1,132.32	900.00	2,000.00	1,100.00	122.22%
101-403-5150	Flexible Benefits Program	0.00	449.70	1,252.48	950.00	1,950.00	1,000.00	105.26%
101-403-5151	Fitness Benefit	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
Total SubProgram: 403 - Capital Improvements:		**0.00**	**95,462.78**	**104,987.47**	**85,300.00**	**183,700.00**	**98,400.00**	**115.36%**
SubProgram: 451 - Watershed Management								
101-451-5100	Regular Wages	0.00	27,018.49	39,153.61	43,900.00	68,200.00	24,300.00	55.35%
101-451-5104	Overtime Pay	0.00	51.93	688.34	0.00	1,000.00	1,000.00	0.00%
101-451-5106	Other Pay	0.00	1,068.47	1,411.70	1,250.00	2,600.00	1,350.00	108.00%
101-451-5108	Interpreter Pay	0.00	0.00	45.00	0.00	100.00	100.00	0.00%
101-451-5120	Health Insurance	0.00	2,906.42	6,706.16	5,400.00	11,900.00	6,500.00	120.37%
101-451-5121	Dental Insurance	0.00	205.80	601.29	400.00	1,200.00	800.00	200.00%
101-451-5122	Life Insurance	0.00	99.21	134.93	150.00	250.00	100.00	66.67%
101-451-5123	Disability Insurance	0.00	91.65	128.42	150.00	250.00	100.00	66.67%
101-451-5130	PERS CLASSIC Contribution	0.00	2,367.77	3,695.53	3,700.00	6,450.00	2,750.00	74.32%
101-451-5131	PERS PEPRA Contribution	0.00	342.24	561.53	600.00	1,000.00	400.00	66.67%
101-451-5132	PERS Prepay UAAL	0.00	1,918.00	5,537.42	4,900.00	9,650.00	4,750.00	96.94%
101-451-5140	Medicare Tax	0.00	398.73	591.44	650.00	1,050.00	400.00	61.54%
101-451-5150	Flexible Benefits Program	0.00	248.80	630.11	600.00	1,150.00	550.00	91.67%
101-451-5151	Fitness Benefit	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
101-451-5301	Contract Services	20,881.23	24,766.65	11,809.67	50,000.00	50,000.00	0.00	0.00%
101-451-5500	Printing & Advertising	322.00	1,188.00	1,356.18	1,200.00	1,375.00	175.00	14.58%
101-451-5510	Dues & Subscriptions	0.00	2,043.00	0.00	450.00	450.00	0.00	0.00%
101-451-5512	Meetings & Travel	55.90	0.00	0.00	1,000.00	500.00	-500.00	-50.00%
101-451-5560	Supplies & Materials	713.30	6,063.24	344.37	1,300.00	1,125.00	-175.00	-13.46%
Total SubProgram: 451 - Watershed Management:		**21,972.43**	**70,778.40**	**73,395.70**	**115,650.00**	**158,550.00**	**42,900.00**	**37.09%**
SubProgram: 461 - Resource Conservation								
101-461-5100	Regular Wages	0.00	0.00	18,861.32	32,700.00	32,700.00	0.00	0.00%
101-461-5106	Other Pay	0.00	0.00	441.59	800.00	800.00	0.00	0.00%
101-461-5120	Health Insurance	0.00	0.00	2,250.32	4,200.00	4,200.00	0.00	0.00%
101-461-5121	Dental Insurance	0.00	0.00	136.01	100.00	300.00	200.00	200.00%
101-461-5122	Life Insurance	0.00	0.00	61.50	50.00	150.00	100.00	200.00%
101-461-5123	Disability Insurance	0.00	0.00	55.96	50.00	150.00	100.00	200.00%
101-461-5130	PERS CLASSIC Contribution	0.00	0.00	1,900.23	3,200.00	3,300.00	100.00	3.13%
101-461-5131	PERS PEPRA Contribution	0.00	0.00	181.06	300.00	350.00	50.00	16.67%
101-461-5132	PERS Prepay UAAL	0.00	0.00	2,897.47	3,650.00	5,050.00	1,400.00	38.36%
101-461-5140	Medicare Tax	0.00	0.00	272.67	500.00	500.00	0.00	0.00%

Budget Comparison Report

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101-461-5150	Flexible Benefits Program	0.00	0.00	234.59	0.00	450.00	450.00	0.00%
101-461-5151	Fitness Benefit	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
101-461-5301	Contract Services	0.00	0.00	0.00	250.00	250.00	0.00	0.00%
101-461-5500	Printing & Advertising	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
101-461-5510	Dues & Subscriptions	0.00	0.00	0.00	800.00	800.00	0.00	0.00%
101-461-5512	Meetings & Travel	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
101-461-5536	Equipment/Office Rent & Leases	0.00	5,849.28	2,632.00	0.00	2,650.00	2,650.00	0.00%
101-461-5560	Supplies & Materials	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
Total SubProgram: 461 - Resource Conservation:		**0.00**	**5,849.28**	**29,924.72**	**48,100.00**	**53,450.00**	**5,350.00**	**11.12%**
SubProgram: 501 - Parks and Recreation Administration								
101-501-5100	Regular Wages	184,095.72	76,345.20	40,227.38	29,400.00	69,300.00	39,900.00	135.71%
101-501-5102	Part-time Wages	3,858.97	0.00	0.00	0.00	0.00	0.00	0.00%
101-501-5104	Overtime Pay	69.49	606.00	27.02	600.00	600.00	0.00	0.00%
101-501-5106	Other Pay	2,919.72	1,887.07	693.31	400.00	1,300.00	900.00	225.00%
101-501-5120	Health Insurance	7,068.60	12,446.38	5,816.23	5,000.00	11,500.00	6,500.00	130.00%
101-501-5121	Dental Insurance	0.00	919.16	392.19	300.00	950.00	650.00	216.67%
101-501-5122	Life Insurance	2,211.23	31.26	103.31	100.00	200.00	100.00	100.00%
101-501-5123	Disability Insurance	0.00	376.28	121.52	100.00	250.00	150.00	150.00%
101-501-5130	PERS CLASSIC Contribution	0.00	2,361.45	4,554.45	3,400.00	8,000.00	4,600.00	135.29%
101-501-5132	PERS Prepay UAAL	0.00	5,421.00	7,028.27	3,300.00	12,300.00	9,000.00	272.73%
101-501-5140	Medicare Tax	1,963.14	282.32	591.31	450.00	1,050.00	600.00	133.33%
101-501-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-501-5150	Flexible Benefits Program	0.00	139.93	543.94	700.00	1,000.00	300.00	42.86%
101-501-5151	Fitness Benefit	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
101-501-5152	Cell Phone Allowance	0.00	0.00	455.00	800.00	800.00	0.00	0.00%
101-501-5165	Pension Trust	3,600.00	3,850.00	0.00	0.00	0.00	0.00	0.00%
101-501-5199	Contra Account - Pension Trust	-3,600.00	-3,850.00	0.00	0.00	0.00	0.00	0.00%
101-501-5213	Emergency Procurement	13,480.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-501-5500	Printing & Advertising	0.00	0.00	0.00	250.00	0.00	-250.00	-100.00%
101-501-5510	Dues & Subscriptions	209.00	170.00	218.00	200.00	200.00	0.00	0.00%
101-501-5512	Meetings & Travel	0.00	0.00	0.00	1,000.00	0.00	-1,000.00	-100.00%
101-501-5560	Supplies & Materials	820.11	1,357.65	23.85	500.00	500.00	0.00	0.00%
Total SubProgram: 501 - Parks and Recreation Administration:		**216,695.98**	**102,343.70**	**60,795.78**	**46,500.00**	**108,250.00**	**61,750.00**	**132.80%**
SubProgram: 502 - Parks and Facilities Maintenance								
101-502-5100	Regular Wages	0.00	0.00	3,577.13	0.00	6,450.00	6,450.00	0.00%
101-502-5104	Overtime Pay	0.00	0.00	222.53	0.00	600.00	600.00	0.00%
101-502-5120	Health Insurance	0.00	0.00	1,318.35	0.00	2,400.00	2,400.00	0.00%
101-502-5121	Dental Insurance	0.00	0.00	80.93	0.00	200.00	200.00	0.00%
101-502-5122	Life Insurance	0.00	0.00	7.11	0.00	50.00	50.00	0.00%

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101-502-5123	Disability Insurance	0.00	0.00	9.54	0.00	50.00	50.00	0.00%
101-502-5130	PERS CLASSIC Contribution	0.00	0.00	397.34	0.00	750.00	750.00	0.00%
101-502-5132	PERS Prepay UAAL	0.00	0.00	573.87	0.00	1,050.00	1,050.00	0.00%
101-502-5140	Medicare Tax	0.00	0.00	56.14	0.00	100.00	100.00	0.00%
101-502-5150	Flexible Benefits Program	0.00	0.00	101.35	0.00	150.00	150.00	0.00%
Total SubProgram: 502 - Parks and Facilities Maintenance:		**0.00**	**0.00**	**6,344.29**	**0.00**	**11,800.00**	**11,800.00**	**0.00%**
Total Fund: 101 - GENERAL FUND:		**9,613,045.84**	**10,285,219.32**	**4,961,196.47**	**9,545,550.00**	**9,710,080.00**	**164,530.00**	**1.72%**
Fund: 103 - MAJOR ASSET REPLACEMENT AND REPAIR RESERVE								
SubProgram: 501 - Parks and Recreation Administration								
103-501-5762	Vehicle Purchase	0.00	26,271.10	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 501 - Parks and Recreation Administration:		**0.00**	**26,271.10**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Fund: 103 - MAJOR ASSET REPLACEMENT AND REPAIR RESE...		**0.00**	**26,271.10**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 104 - MEASURE X FUND								
SubProgram: 111 - City Administration								
104-111-5201	Professional Services	0.00	0.00	0.00	0.00	32,000.00	32,000.00	0.00%
Total SubProgram: 111 - City Administration:		**0.00**	**0.00**	**0.00**	**0.00**	**32,000.00**	**32,000.00**	**0.00%**
SubProgram: 121 - Legal Services								
104-121-5270	Legal Services	0.00	0.00	88,443.50	0.00	135,000.00	135,000.00	0.00%
Total SubProgram: 121 - Legal Services:		**0.00**	**0.00**	**88,443.50**	**0.00**	**135,000.00**	**135,000.00**	**0.00%**
SubProgram: 131 - Records Management								
104-131-5201	Professional Services	0.00	0.00	2,850.00	0.00	10,000.00	10,000.00	0.00%
Total SubProgram: 131 - Records Management:		**0.00**	**0.00**	**2,850.00**	**0.00**	**10,000.00**	**10,000.00**	**0.00%**
SubProgram: 161 - Communication and Community Promotions								
104-161-5301	Contract Services	0.00	29,980.00	24,000.00	60,000.00	60,000.00	0.00	0.00%
Total SubProgram: 161 - Communication and Community Promot..		**0.00**	**29,980.00**	**24,000.00**	**60,000.00**	**60,000.00**	**0.00**	**0.00%**
SubProgram: 163 - Community Services Support								
104-163-5201	Professional Services	0.00	0.00	0.00	15,400.00	15,400.00	0.00	0.00%
104-163-5279	SB County Branch Library	0.00	205,000.00	0.00	250,000.00	250,000.00	0.00	0.00%
104-163-5601	Community Services Grants	0.00	107,903.00	37,720.00	75,000.00	75,000.00	0.00	0.00%
Total SubProgram: 163 - Community Services Support:		**0.00**	**312,903.00**	**37,720.00**	**340,400.00**	**340,400.00**	**0.00**	**0.00%**
SubProgram: 171 - Law Enforcement								
104-171-5254	SB County Sheriff	0.00	300,000.00	225,000.00	450,000.00	450,000.00	0.00	0.00%
Total SubProgram: 171 - Law Enforcement:		**0.00**	**300,000.00**	**225,000.00**	**450,000.00**	**450,000.00**	**0.00**	**0.00%**
SubProgram: 431 - Street Maintenance								
104-431-5302	Street Maintenance	0.00	0.00	0.00	150,000.00	150,000.00	0.00	0.00%
Total SubProgram: 431 - Street Maintenance:		**0.00**	**0.00**	**0.00**	**150,000.00**	**150,000.00**	**0.00**	**0.00%**

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Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
SubProgram: 502 - Parks and Facilities Maintenance								
104-502-5100	Regular Wages	0.00	0.00	37,216.53	125,700.00	91,550.00	-34,150.00	-27.17%
104-502-5102	Part-time Wages	0.00	0.00	10,064.17	0.00	11,000.00	11,000.00	0.00%
104-502-5104	Overtime Pay	0.00	0.00	96.41	0.00	500.00	500.00	0.00%
104-502-5106	Other Pay	0.00	0.00	773.24	1,200.00	1,600.00	400.00	33.33%
104-502-5120	Health Insurance	0.00	0.00	10,895.46	41,500.00	35,200.00	-6,300.00	-15.18%
104-502-5121	Dental Insurance	0.00	0.00	592.10	3,000.00	2,450.00	-550.00	-18.33%
104-502-5122	Life Insurance	0.00	0.00	120.15	300.00	400.00	100.00	33.33%
104-502-5123	Disability Insurance	0.00	0.00	105.66	500.00	350.00	-150.00	-30.00%
104-502-5130	PERS CLASSIC Contribution	0.00	0.00	850.15	7,750.00	1,500.00	-6,250.00	-80.65%
104-502-5131	PERS PEPRA Contribution	0.00	0.00	2,329.66	1,200.00	6,100.00	4,900.00	408.33%
104-502-5132	PERS Prepay UAAL	0.00	0.00	1,362.32	14,450.00	2,650.00	-11,800.00	-81.66%
104-502-5140	Medicare Tax	0.00	0.00	701.03	1,600.00	1,500.00	-100.00	-6.25%
104-502-5150	Flexible Benefits Program	0.00	0.00	329.11	2,000.00	1,250.00	-750.00	-37.50%
104-502-5151	Fitness Benefit	0.00	0.00	0.00	0.00	200.00	200.00	0.00%
104-502-5152	Cell Phone Allowance	0.00	0.00	130.00	800.00	500.00	-300.00	-37.50%
104-502-5345	Equipment Repairs/Replacemen	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
104-502-5440	Utility - Communications/Teleph	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
104-502-5536	Equipment/Office Rent & Leases	0.00	0.00	5,095.75	0.00	7,750.00	7,750.00	0.00%
104-502-5560	Supplies & Materials	0.00	0.00	0.00	0.00	100.00	100.00	0.00%
104-502-5763	Furniture & Fixtures	0.00	0.00	0.00	25,000.00	27,250.00	2,250.00	9.00%
104-502-5764	Improvements	0.00	0.00	0.00	25,000.00	25,000.00	0.00	0.00%
Total SubProgram: 502 - Parks and Facilities Maintenance:		**0.00**	**0.00**	**70,661.74**	**250,000.00**	**217,150.00**	**-32,850.00**	**-13.14%**
Total Fund: 104 - MEASURE X FUND:		**0.00**	**642,883.00**	**448,675.24**	**1,250,400.00**	**1,394,550.00**	**144,150.00**	**11.53%**
Fund: 201 - TRAFFIC SAFETY FUND								
SubProgram: 171 - Law Enforcement								
201-171-5254	SB County Sheriff	12,000.00	12,000.00	25,000.02	50,000.00	50,000.00	0.00	0.00%
Total SubProgram: 171 - Law Enforcement:		**12,000.00**	**12,000.00**	**25,000.02**	**50,000.00**	**50,000.00**	**0.00**	**0.00%**
SubProgram: 331 - Code Compliance								
201-331-5102	Part-time Wages	6,703.36	8,484.94	2,177.06	13,000.00	5,000.00	-8,000.00	-61.54%
201-331-5106	Other Pay	0.00	15.00	0.00	100.00	0.00	-100.00	-100.00%
201-331-5140	Medicare Tax	0.00	71.88	31.56	200.00	100.00	-100.00	-50.00%
201-331-5141	Unemployment Insurance	0.00	303.00	2,421.00	0.00	2,500.00	2,500.00	0.00%
Total SubProgram: 331 - Code Compliance:		**6,703.36**	**8,874.82**	**4,629.62**	**13,300.00**	**7,600.00**	**-5,700.00**	**-42.86%**
Total Fund: 201 - TRAFFIC SAFETY FUND:		**18,703.36**	**20,874.82**	**29,629.64**	**63,300.00**	**57,600.00**	**-5,700.00**	**-9.00%**
Fund: 204 - PARK MAINTENANCE FUND								
SubProgram: 501 - Parks and Recreation Administration								
204-501-5100	Regular Wages	0.00	0.00	22,049.83	0.00	38,300.00	38,300.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
204-501-5104	Overtime Pay	0.00	0.00	9.01	0.00	400.00	400.00	0.00%
204-501-5106	Other Pay	0.00	0.00	433.34	0.00	800.00	800.00	0.00%
204-501-5120	Health Insurance	0.00	0.00	3,105.21	0.00	6,300.00	6,300.00	0.00%
204-501-5121	Dental Insurance	0.00	0.00	205.95	0.00	500.00	500.00	0.00%
204-501-5122	Life Insurance	0.00	0.00	52.79	0.00	100.00	100.00	0.00%
204-501-5123	Disability Insurance	0.00	0.00	61.40	0.00	150.00	150.00	0.00%
204-501-5130	PERS CLASSIC Contribution	0.00	0.00	2,530.85	0.00	4,400.00	4,400.00	0.00%
204-501-5132	PERS Prepay UAAL	0.00	0.00	3,852.40	0.00	6,700.00	6,700.00	0.00%
204-501-5140	Medicare Tax	0.00	0.00	324.13	0.00	600.00	600.00	0.00%
204-501-5150	Flexible Benefits Program	0.00	0.00	255.70	0.00	450.00	450.00	0.00%
Total SubProgram: 501 - Parks and Recreation Administration:		**0.00**	**0.00**	**32,880.61**	**0.00**	**58,700.00**	**58,700.00**	**0.00%**
SubProgram: 502 - Parks and Facilities Maintenance								
204-502-5100	Regular Wages	0.00	47,450.43	17,855.69	78,000.00	31,950.00	-46,050.00	-59.04%
204-502-5102	Part-time Wages	21,966.79	33,780.69	5,464.96	9,000.00	9,600.00	600.00	6.67%
204-502-5104	Overtime Pay	0.00	2,749.24	1,102.96	1,500.00	1,600.00	100.00	6.67%
204-502-5106	Other Pay	0.00	2,968.77	0.00	1,050.00	0.00	-1,050.00	-100.00%
204-502-5108	Interpreter Pay	0.00	76.50	0.00	100.00	0.00	-100.00	-100.00%
204-502-5120	Health Insurance	0.00	12,924.37	7,499.45	26,000.00	12,600.00	-13,400.00	-51.54%
204-502-5121	Dental Insurance	0.00	857.88	486.04	1,400.00	1,050.00	-350.00	-25.00%
204-502-5122	Life Insurance	78.20	139.80	53.78	200.00	100.00	-100.00	-50.00%
204-502-5123	Disability Insurance	0.00	161.28	68.92	250.00	150.00	-100.00	-40.00%
204-502-5130	PERS CLASSIC Contribution	0.00	4,551.52	1,987.10	7,400.00	3,600.00	-3,800.00	-51.35%
204-502-5131	PERS PEPRA Contribution	0.00	300.77	0.00	350.00	0.00	-350.00	-100.00%
204-502-5132	PERS Prepay UAAL	0.00	3,369.00	2,869.40	8,700.00	5,200.00	-3,500.00	-40.23%
204-502-5140	Medicare Tax	320.89	1,253.66	359.84	1,300.00	700.00	-600.00	-46.15%
204-502-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
204-502-5150	Flexible Benefits Program	0.00	440.24	550.69	1,300.00	800.00	-500.00	-38.46%
204-502-5170	Uniform Cleaning	127.27	803.13	303.29	1,500.00	1,000.00	-500.00	-33.33%
204-502-5171	Uniform Allowance	0.00	0.00	0.00	200.00	200.00	0.00	0.00%
204-502-5180	Individual Equipment/Safety	171.32	0.00	0.00	350.00	350.00	0.00	0.00%
204-502-5301	Contract Services	63,015.15	14,309.99	3,269.36	28,100.00	8,100.00	-20,000.00	-71.17%
204-502-5345	Equipment Repairs/Replacemen	0.00	3,549.88	473.62	7,250.00	7,250.00	0.00	0.00%
204-502-5350	Grounds Maintenance	121,930.73	144,026.27	49,020.47	120,000.00	110,000.00	-10,000.00	-8.33%
204-502-5356	Tree Maintenance	6,936.00	4,818.50	5,304.00	14,000.00	12,000.00	-2,000.00	-14.29%
204-502-5357	Tree Replacement	1,400.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
204-502-5362	Custodial Services	1,752.00	32,455.57	16,049.24	13,600.00	25,400.00	11,800.00	86.76%
204-502-5400	Utility - Electric	4,846.10	4,051.88	2,289.25	5,300.00	5,300.00	0.00	0.00%
204-502-5420	Utility - Sewer	2,737.14	2,666.30	1,402.10	2,900.00	2,900.00	0.00	0.00%
204-502-5430	Utility - Water	68,750.96	70,569.76	54,421.81	71,500.00	90,000.00	18,500.00	25.87%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
204-502-5560	Supplies & Materials	1,679.32	5,942.88	10,136.19	8,000.00	11,000.00	3,000.00	37.50%
204-502-5561	Janitorial Supplies	5,381.52	3,920.50	1,401.93	4,000.00	4,000.00	0.00	0.00%
204-502-5564	Equipment Maintenance	0.00	66.96	0.00	3,000.00	500.00	-2,500.00	-83.33%
204-502-5581	Vehicle Operations & Maintenar	3,462.30	436.37	372.03	1,500.00	1,000.00	-500.00	-33.33%
204-502-5582	Fuel Expense	395.17	117.98	72.41	600.00	300.00	-300.00	-50.00%
204-502-5764	Improvements	0.00	0.00	4,731.21	8,000.00	8,000.00	0.00	0.00%
Total SubProgram: 502 - Parks and Facilities Maintenance:		**304,950.86**	**398,760.12**	**187,545.74**	**427,350.00**	**355,650.00**	**-71,700.00**	**-16.78%**
SubProgram: 531 - Ocean Beach Services								
204-531-5301	Contract Services	25,747.50	32,116.80	9,730.00	25,000.00	22,000.00	-3,000.00	-12.00%
Total SubProgram: 531 - Ocean Beach Services:		**25,747.50**	**32,116.80**	**9,730.00**	**25,000.00**	**22,000.00**	**-3,000.00**	**-12.00%**
Total Fund: 204 - PARK MAINTENANCE FUND:		**330,698.36**	**430,876.92**	**230,156.35**	**452,350.00**	**436,350.00**	**-16,000.00**	**-3.54%**
Fund: 205 - GAS TAX FUND								
SubProgram: 201 - Financial Management Services								
205-201-5210	Annual Audit	2,132.50	3,000.00	0.00	3,000.00	0.00	-3,000.00	-100.00%
Total SubProgram: 201 - Financial Management Services:		**2,132.50**	**3,000.00**	**0.00**	**3,000.00**	**0.00**	**-3,000.00**	**-100.00%**
SubProgram: 401 - Public Works Administration								
205-401-5228	Engineering Services	32,730.00	5,600.00	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 401 - Public Works Administration:		**32,730.00**	**5,600.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
SubProgram: 431 - Street Maintenance								
205-431-5100	Regular Wages	199,721.79	114,051.79	35,706.65	121,100.00	62,550.00	-58,550.00	-48.35%
205-431-5104	Overtime Pay	7,891.06	8,951.19	1,011.35	8,500.00	2,500.00	-6,000.00	-70.59%
205-431-5106	Other Pay	1,449.72	5,358.18	1,484.54	3,850.00	2,750.00	-1,100.00	-28.57%
205-431-5108	Interpreter Pay	60.00	433.20	67.50	400.00	150.00	-250.00	-62.50%
205-431-5120	Health Insurance	10,944.25	31,881.50	8,552.90	36,300.00	14,100.00	-22,200.00	-61.16%
205-431-5121	Dental Insurance	0.00	4,803.86	884.35	5,300.00	1,650.00	-3,650.00	-68.87%
205-431-5122	Life Insurance	2,929.63	874.80	135.78	850.00	250.00	-600.00	-70.59%
205-431-5123	Disability Insurance	0.00	913.36	137.82	800.00	250.00	-550.00	-68.75%
205-431-5130	PERS CLASSIC Contribution	0.00	6,567.42	3,176.90	11,000.00	5,550.00	-5,450.00	-49.55%
205-431-5131	PERS PEPRA Contribution	0.00	1,074.11	676.25	1,800.00	1,200.00	-600.00	-33.33%
205-431-5132	PERS Prepay UAAL	0.00	8,110.00	4,708.56	13,500.00	8,200.00	-5,300.00	-39.26%
205-431-5140	Medicare Tax	3,010.26	1,877.64	555.25	1,750.00	1,050.00	-700.00	-40.00%
205-431-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
205-431-5150	Flexible Benefits Program	2,650.00	2,910.74	682.92	2,500.00	1,400.00	-1,100.00	-44.00%
205-431-5151	Fitness Benefit	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
205-431-5165	Pension Trust	3,900.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
205-431-5170	Uniform Cleaning	1,005.22	1,236.15	504.15	1,550.00	1,400.00	-150.00	-9.68%
205-431-5171	Uniform Allowance	0.00	130.36	1,816.47	2,500.00	2,900.00	400.00	16.00%
205-431-5180	Individual Equipment/Safety	415.59	463.03	195.91	700.00	700.00	0.00	0.00%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
205-431-5199	Contra Account - Pension Trust	-3,900.00	-4,000.00	0.00	0.00	0.00	0.00	0.00%
205-431-5301	Contract Services	32,206.96	0.00	0.00	0.00	0.00	0.00	0.00%
205-431-5302	Street Maintenance	20,274.46	8,925.00	0.00	0.00	0.00	0.00	0.00%
205-431-5345	Equipment Repairs/Replacemen	0.00	1,839.85	43.56	32,600.00	32,600.00	0.00	0.00%
205-431-5353	Storm Drain Maintenance	13,405.00	0.00	0.00	0.00	0.00	0.00	0.00%
205-431-5440	Utility - Communications/Teleph	0.00	0.00	386.40	1,200.00	800.00	-400.00	-33.33%
205-431-5500	Printing & Advertising	0.00	2,968.84	0.00	1,600.00	1,600.00	0.00	0.00%
205-431-5510	Dues & Subscriptions	240.00	240.00	0.00	1,000.00	1,000.00	0.00	0.00%
205-431-5512	Meetings & Travel	0.00	600.00	0.00	1,000.00	1,000.00	0.00	0.00%
205-431-5536	Equipment/Office Rent & Leases	1,323.00	15,870.05	232.88	3,000.00	3,000.00	0.00	0.00%
205-431-5560	Supplies & Materials	25,205.98	21,551.96	5,059.08	30,000.00	29,600.00	-400.00	-1.33%
205-431-5581	Vehicle Operations & Maintenar	28,246.33	13,515.76	7,959.93	15,000.00	15,000.00	0.00	0.00%
205-431-5582	Fuel Expense	2,953.72	12,628.02	6,670.07	13,000.00	13,000.00	0.00	0.00%
	Total SubProgram: 431 - Street Maintenance:	**353,932.97**	**267,776.81**	**80,649.22**	**314,800.00**	**204,500.00**	**-110,300.00**	**-35.04%**
	Total Fund: 205 - GAS TAX FUND:	**388,795.47**	**276,376.81**	**80,649.22**	**317,800.00**	**204,500.00**	**-113,300.00**	**-35.65%**
Fund: 206 - LOCAL TRANSPORTATION FUND								
SubProgram: 431 - Street Maintenance								
206-431-5100	Regular Wages	0.00	168.75	21,152.77	34,100.00	36,700.00	2,600.00	7.62%
206-431-5104	Overtime Pay	0.00	0.00	687.01	0.00	1,000.00	1,000.00	0.00%
206-431-5106	Other Pay	0.00	34.12	1,008.19	1,700.00	1,800.00	100.00	5.88%
206-431-5108	Interpreter Pay	0.00	0.00	45.00	0.00	100.00	100.00	0.00%
206-431-5120	Health Insurance	0.00	0.00	4,063.03	7,800.00	7,300.00	-500.00	-6.41%
206-431-5121	Dental Insurance	0.00	0.00	459.64	100.00	1,000.00	900.00	900.00%
206-431-5122	Life Insurance	0.00	0.00	69.63	50.00	150.00	100.00	200.00%
206-431-5123	Disability Insurance	0.00	0.00	64.55	50.00	150.00	100.00	200.00%
206-431-5130	PERS CLASSIC Contribution	0.00	21.60	2,134.10	3,300.00	3,700.00	400.00	12.12%
206-431-5131	PERS PEPRA Contribution	0.00	0.00	229.58	400.00	400.00	0.00	0.00%
206-431-5132	PERS Prepay UAAL	0.00	0.00	3,068.94	3,800.00	5,350.00	1,550.00	40.79%
206-431-5140	Medicare Tax	0.00	3.03	331.52	500.00	600.00	100.00	20.00%
206-431-5150	Flexible Benefits Program	0.00	7.71	355.96	0.00	700.00	700.00	0.00%
206-431-5151	Fitness Benefit	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
206-431-5302	Street Maintenance	0.00	0.00	798.32	10,000.00	10,000.00	0.00	0.00%
206-431-5560	Supplies & Materials	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
	Total SubProgram: 431 - Street Maintenance:	**0.00**	**235.21**	**34,468.24**	**61,800.00**	**70,250.00**	**8,450.00**	**13.67%**
	Total Fund: 206 - LOCAL TRANSPORTATION FUND:	**0.00**	**235.21**	**34,468.24**	**61,800.00**	**70,250.00**	**8,450.00**	**13.67%**
Fund: 207 - TIDELANDS TRUST FUND								
SubProgram: 501 - Parks and Recreation Administration								
207-501-5100	Regular Wages	0.00	0.00	25,102.57	0.00	45,450.00	45,450.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
207-501-5104	Overtime Pay	0.00	0.00	103.51	0.00	500.00	500.00	0.00%
207-501-5106	Other Pay	0.00	0.00	448.19	0.00	900.00	900.00	0.00%
207-501-5120	Health Insurance	0.00	0.00	4,136.70	0.00	8,800.00	8,800.00	0.00%
207-501-5121	Dental Insurance	0.00	0.00	257.58	0.00	600.00	600.00	0.00%
207-501-5122	Life Insurance	0.00	0.00	70.33	0.00	150.00	150.00	0.00%
207-501-5123	Disability Insurance	0.00	0.00	63.08	0.00	150.00	150.00	0.00%
207-501-5130	PERS CLASSIC Contribution	0.00	0.00	2,105.29	0.00	3,700.00	3,700.00	0.00%
207-501-5131	PERS PEPRA Contribution	0.00	0.00	501.08	0.00	900.00	900.00	0.00%
207-501-5132	PERS Prepay UAAL	0.00	0.00	3,219.99	0.00	5,700.00	5,700.00	0.00%
207-501-5140	Medicare Tax	0.00	0.00	372.86	0.00	700.00	700.00	0.00%
207-501-5150	Flexible Benefits Program	0.00	0.00	428.16	0.00	700.00	700.00	0.00%
Total SubProgram: 501 - Parks and Recreation Administration:		**0.00**	**0.00**	**36,809.34**	**0.00**	**68,250.00**	**68,250.00**	**0.00%**
SubProgram: 502 - Parks and Facilities Maintenance								
207-502-5100	Regular Wages	0.00	0.00	1,788.53	0.00	3,300.00	3,300.00	0.00%
207-502-5102	Part-time Wages	0.00	0.00	2,732.49	0.00	4,900.00	4,900.00	0.00%
207-502-5104	Overtime Pay	0.00	0.00	111.27	0.00	500.00	500.00	0.00%
207-502-5106	Other Pay	0.00	0.00	5.64	0.00	50.00	50.00	0.00%
207-502-5120	Health Insurance	0.00	0.00	660.49	0.00	1,200.00	1,200.00	0.00%
207-502-5121	Dental Insurance	0.00	0.00	40.46	0.00	100.00	100.00	0.00%
207-502-5122	Life Insurance	0.00	0.00	3.57	0.00	50.00	50.00	0.00%
207-502-5123	Disability Insurance	0.00	0.00	4.80	0.00	50.00	50.00	0.00%
207-502-5130	PERS CLASSIC Contribution	0.00	0.00	198.68	0.00	400.00	400.00	0.00%
207-502-5131	PERS PEPRA Contribution	0.00	0.00	0.43	0.00	50.00	50.00	0.00%
207-502-5132	PERS Prepay UAAL	0.00	0.00	287.00	0.00	550.00	550.00	0.00%
207-502-5140	Medicare Tax	0.00	0.00	67.82	0.00	150.00	150.00	0.00%
207-502-5150	Flexible Benefits Program	0.00	0.00	50.67	0.00	100.00	100.00	0.00%
207-502-5301	Contract Services	0.00	65.00	0.00	2,000.00	2,000.00	0.00	0.00%
207-502-5345	Equipment Repairs/Replacemen	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
207-502-5350	Grounds Maintenance	25,825.36	15,904.68	3,353.41	15,000.00	10,000.00	-5,000.00	-33.33%
207-502-5362	Custodial Services	437.00	9,304.70	9,500.03	6,000.00	12,000.00	6,000.00	100.00%
207-502-5560	Supplies & Materials	2,005.87	545.65	46.28	3,000.00	3,000.00	0.00	0.00%
207-502-5561	Janitorial Supplies	732.19	2,832.86	1,402.01	2,500.00	2,500.00	0.00	0.00%
207-502-5564	Equipment Maintenance	0.00	217.29	0.00	6,500.00	5,000.00	-1,500.00	-23.08%
Total SubProgram: 502 - Parks and Facilities Maintenance:		**29,000.42**	**28,870.18**	**20,253.58**	**35,000.00**	**47,900.00**	**12,900.00**	**36.86%**
SubProgram: 522 - Junior Lifeguards								
207-522-5560	Supplies & Materials	71.83	783.95	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 522 - Junior Lifeguards:		**71.83**	**783.95**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
SubProgram: 531 - Ocean Beach Services								
207-531-5100	Regular Wages	0.00	72,564.55	0.00	128,000.00	0.00	-128,000.00	-100.00%
207-531-5102	Part-time Wages	70,267.43	45,206.11	28,735.35	60,500.00	60,500.00	0.00	0.00%
207-531-5104	Overtime Pay	2,301.53	3,872.39	889.78	1,500.00	1,500.00	0.00	0.00%
207-531-5106	Other Pay	0.00	3,754.43	0.00	2,150.00	0.00	-2,150.00	-100.00%
207-531-5120	Health Insurance	0.00	12,827.08	876.92	25,500.00	880.00	-24,620.00	-96.55%
207-531-5121	Dental Insurance	0.00	684.41	105.46	2,700.00	100.00	-2,600.00	-96.30%
207-531-5122	Life Insurance	0.00	226.99	30.93	700.00	50.00	-650.00	-92.86%
207-531-5123	Disability Insurance	0.00	226.54	26.53	700.00	50.00	-650.00	-92.86%
207-531-5130	PERS CLASSIC Contribution	0.00	6,239.37	-59.00	9,700.00	0.00	-9,700.00	-100.00%
207-531-5131	PERS PEPRA Contribution	0.00	1,144.41	0.00	1,300.00	0.00	-1,300.00	-100.00%
207-531-5132	PERS Prepay UAAL	0.00	5,152.00	0.00	14,250.00	0.00	-14,250.00	-100.00%
207-531-5140	Medicare Tax	1,067.87	1,813.59	429.68	2,750.00	500.00	-2,250.00	-81.82%
207-531-5141	Unemployment Insurance	0.00	2,465.97	1,253.00	0.00	5,200.00	5,200.00	0.00%
207-531-5150	Flexible Benefits Program	0.00	520.58	66.04	1,700.00	250.00	-1,450.00	-85.29%
207-531-5151	Fitness Benefit	0.00	0.00	0.00	0.00	200.00	200.00	0.00%
207-531-5171	Uniform Allowance	0.00	988.96	0.00	1,000.00	1,000.00	0.00	0.00%
207-531-5215	Architectural Services	155.00	0.00	0.00	0.00	0.00	0.00	0.00%
207-531-5301	Contract Services	0.00	1,955.76	1,080.00	14,500.00	13,000.00	-1,500.00	-10.34%
207-531-5345	Equipment Repairs/Replacemen	300.00	340.00	6,009.98	8,000.00	10,000.00	2,000.00	25.00%
207-531-5350	Grounds Maintenance	2,650.08	18,132.07	990.00	3,000.00	3,000.00	0.00	0.00%
207-531-5420	Utility - Sewer	1,393.48	766.45	304.45	800.00	650.00	-150.00	-18.75%
207-531-5440	Utility - Communications/Teleph	3,972.37	3,451.70	2,021.98	3,200.00	3,600.00	400.00	12.50%
207-531-5510	Dues & Subscriptions	12,110.00	13,000.00	25,000.00	25,000.00	25,000.00	0.00	0.00%
207-531-5512	Meetings & Travel	445.50	0.00	0.00	0.00	0.00	0.00	0.00%
207-531-5560	Supplies & Materials	10,029.38	3,539.13	93.45	3,500.00	3,500.00	0.00	0.00%
207-531-5581	Vehicle Operations & Maintenar	0.00	127.74	0.00	200.00	0.00	-200.00	-100.00%
207-531-5582	Fuel Expense	0.00	29.84	0.00	0.00	0.00	0.00	0.00%
	Total SubProgram: 531 - Ocean Beach Services:	**104,692.64**	**199,030.07**	**67,854.55**	**310,650.00**	**128,980.00**	**-181,670.00**	**-58.48%**
	Total Fund: 207 - TIDELANDS TRUST FUND:	**133,764.89**	**228,684.20**	**124,917.47**	**345,650.00**	**245,130.00**	**-100,520.00**	**-29.08%**
Fund: 208 - STREET LIGHTING FUND								
SubProgram: 411 - Transportation, Parking and Lighting								
208-411-5100	Regular Wages	0.00	22.50	2,760.47	11,000.00	4,800.00	-6,200.00	-56.36%
208-411-5104	Overtime Pay	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
208-411-5106	Other Pay	0.00	4.55	123.49	200.00	250.00	50.00	25.00%
208-411-5120	Health Insurance	0.00	0.00	213.34	3,200.00	400.00	-2,800.00	-87.50%
208-411-5121	Dental Insurance	0.00	0.00	33.51	100.00	100.00	0.00	0.00%
208-411-5122	Life Insurance	0.00	0.00	8.32	50.00	50.00	0.00	0.00%
208-411-5123	Disability Insurance	0.00	0.00	7.44	50.00	50.00	0.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
208-411-5130	PERS CLASSIC Contribution	0.00	2.87	316.15	1,200.00	550.00	-650.00	-54.17%
208-411-5132	PERS Prepay UAAL	0.00	0.00	471.85	1,250.00	850.00	-400.00	-32.00%
208-411-5140	Medicare Tax	0.00	0.40	41.63	200.00	100.00	-100.00	-50.00%
208-411-5150	Flexible Benefits Program	0.00	1.03	26.86	0.00	50.00	50.00	0.00%
208-411-5151	Fitness Benefit	0.00	0.00	0.00	0.00	200.00	200.00	0.00%
208-411-5301	Contract Services	38,928.93	30,586.11	2,909.24	0.00	0.00	0.00	0.00%
208-411-5400	Utility - Electric	94,158.74	96,678.98	48,990.29	105,000.00	105,000.00	0.00	0.00%
208-411-5560	Supplies & Materials	3,654.01	7,912.63	1,075.13	5,000.00	5,000.00	0.00	0.00%
Total SubProgram: 411 - Transportation, Parking and Lighting:		**136,741.68**	**135,209.07**	**56,977.72**	**127,250.00**	**117,700.00**	**-9,550.00**	**-7.50%**
SubProgram: 502 - Parks and Facilities Maintenance								
208-502-5100	Regular Wages	0.00	0.00	3,577.13	0.00	6,450.00	6,450.00	0.00%
208-502-5104	Overtime Pay	0.00	0.00	222.53	0.00	500.00	500.00	0.00%
208-502-5120	Health Insurance	0.00	0.00	1,318.35	0.00	2,450.00	2,450.00	0.00%
208-502-5121	Dental Insurance	0.00	0.00	80.93	0.00	200.00	200.00	0.00%
208-502-5122	Life Insurance	0.00	0.00	7.11	0.00	50.00	50.00	0.00%
208-502-5123	Disability Insurance	0.00	0.00	9.54	0.00	50.00	50.00	0.00%
208-502-5130	PERS CLASSIC Contribution	0.00	0.00	397.34	0.00	750.00	750.00	0.00%
208-502-5132	PERS Prepay UAAL	0.00	0.00	573.87	0.00	1,050.00	1,050.00	0.00%
208-502-5140	Medicare Tax	0.00	0.00	56.14	0.00	100.00	100.00	0.00%
208-502-5150	Flexible Benefits Program	0.00	0.00	101.35	0.00	150.00	150.00	0.00%
208-502-5564	Equipment Maintenance	0.00	0.00	0.00	800.00	800.00	0.00	0.00%
Total SubProgram: 502 - Parks and Facilities Maintenance:		**0.00**	**0.00**	**6,344.29**	**800.00**	**12,550.00**	**11,750.00**	**1,468.75%**
Total Fund: 208 - STREET LIGHTING FUND:		**136,741.68**	**135,209.07**	**63,322.01**	**128,050.00**	**130,250.00**	**2,200.00**	**1.72%**
Fund: 209 - RIGHT-OF-WAY MAINTENANCE DISTRICT FUND								
SubProgram: 441 - Right of Way Maintenance								
209-441-5100	Regular Wages	105,641.57	107,355.45	31,478.99	114,600.00	55,200.00	-59,400.00	-51.83%
209-441-5102	Part-time Wages	7,852.57	14,917.82	9,406.69	18,000.00	16,650.00	-1,350.00	-7.50%
209-441-5104	Overtime Pay	2,719.06	5,682.58	1,288.22	6,000.00	3,000.00	-3,000.00	-50.00%
209-441-5106	Other Pay	0.00	5,330.34	1,234.79	3,800.00	2,350.00	-1,450.00	-38.16%
209-441-5108	Interpreter Pay	0.00	163.20	67.50	250.00	150.00	-100.00	-40.00%
209-441-5120	Health Insurance	5,224.05	25,029.05	8,047.69	25,400.00	13,300.00	-12,100.00	-47.64%
209-441-5121	Dental Insurance	0.00	3,328.78	879.85	3,650.00	1,600.00	-2,050.00	-56.16%
209-441-5122	Life Insurance	1,419.92	179.04	122.20	200.00	200.00	0.00	0.00%
209-441-5123	Disability Insurance	0.00	456.99	124.30	400.00	250.00	-150.00	-37.50%
209-441-5130	PERS CLASSIC Contribution	0.00	6,148.64	3,180.49	5,000.00	5,500.00	500.00	10.00%
209-441-5131	PERS PEPRA Contribution	0.00	1,040.05	344.36	1,100.00	650.00	-450.00	-40.91%
209-441-5132	PERS Prepay UAAL	0.00	7,624.00	4,698.79	12,750.00	8,250.00	-4,500.00	-35.29%
209-441-5140	Medicare Tax	1,743.10	1,950.42	626.04	1,950.00	1,200.00	-750.00	-38.46%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-2021 Adopted Budget	FY2020-2021 Proposed Midyear Budget	Increase / (Decrease)	%
209-441-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
209-441-5150	Flexible Benefits Program	85.07	975.85	598.13	3,000.00	1,100.00	-1,900.00	-63.33%
209-441-5151	Fitness Benefit	0.00	0.00	0.00	0.00	200.00	200.00	0.00%
209-441-5165	Pension Trust	2,000.00	2,150.00	0.00	0.00	0.00	0.00	0.00%
209-441-5170	Uniform Cleaning	1,501.65	2,175.02	710.54	2,400.00	2,400.00	0.00	0.00%
209-441-5171	Uniform Allowance	0.00	251.93	2,475.35	3,750.00	4,350.00	600.00	16.00%
209-441-5180	Individual Equipment/Safety	163.23	544.80	217.01	700.00	700.00	0.00	0.00%
209-441-5199	Contra Account - Pension Trust	-2,000.00	-2,150.00	0.00	0.00	0.00	0.00	0.00%
209-441-5301	Contract Services	54,473.29	2,390.00	310.98	2,500.00	2,500.00	0.00	0.00%
209-441-5345	Equipment Repairs/Replacemen	0.00	759.89	454.31	200.00	475.00	275.00	137.50%
209-441-5350	Grounds Maintenance	15,452.71	50,075.03	15,047.55	29,000.00	29,000.00	0.00	0.00%
209-441-5362	Custodial Services	1,749.52	19,011.19	18,955.06	15,000.00	27,400.00	12,400.00	82.67%
209-441-5400	Utility - Electric	6,268.80	7,096.34	4,945.62	7,400.00	8,600.00	1,200.00	16.22%
209-441-5420	Utility - Sewer	1,809.25	2,253.04	1,643.60	2,500.00	2,500.00	0.00	0.00%
209-441-5430	Utility - Water	21,242.14	24,660.50	15,630.04	24,000.00	30,000.00	6,000.00	25.00%
209-441-5440	Utility - Communications/Teleph	513.66	1,720.29	534.48	1,200.00	1,200.00	0.00	0.00%
209-441-5536	Equipment/ Office Rent & Lease:	0.00	2,115.00	0.00	2,150.00	2,150.00	0.00	0.00%
209-441-5560	Supplies & Materials	15,590.46	17,771.71	5,380.95	15,000.00	14,400.00	-600.00	-4.00%
209-441-5561	Janitorial Supplies	2,747.52	3,369.26	1,917.04	5,000.00	5,000.00	0.00	0.00%
209-441-5564	Equipment Maintenance	0.00	984.71	0.00	1,000.00	725.00	-275.00	-27.50%
209-441-5761	Major Equipment	7,327.03	0.00	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 441 - Right of Way Maintenance:		**253,524.60**	**315,360.92**	**130,320.57**	**307,900.00**	**241,000.00**	**-66,900.00**	**-21.73%**
Total Fund: 209 - RIGHT-OF-WAY MAINTENANCE DISTRICT FUND:		**253,524.60**	**315,360.92**	**130,320.57**	**307,900.00**	**241,000.00**	**-66,900.00**	**-21.73%**
Fund: 210 - PARKING AND BUSINESS IMPROVEMENT DISTRICT FUND								
SubProgram: 161 - Communication and Community Promotions								
210-161-5100	Regular Wages	0.00	0.00	2,306.83	0.00	4,000.00	4,000.00	0.00%
210-161-5120	Health Insurance	0.00	0.00	277.32	0.00	500.00	500.00	0.00%
210-161-5121	Dental Insurance	0.00	0.00	14.36	0.00	50.00	50.00	0.00%
210-161-5122	Life Insurance	0.00	0.00	8.77	0.00	50.00	50.00	0.00%
210-161-5123	Disability Insurance	0.00	0.00	7.21	0.00	50.00	50.00	0.00%
210-161-5131	PERS PEPRA Contribution	0.00	0.00	181.06	0.00	350.00	350.00	0.00%
210-161-5132	PERS Prepay UAAL	0.00	0.00	5.39	0.00	50.00	50.00	0.00%
210-161-5140	Medicare Tax	0.00	0.00	34.35	0.00	100.00	100.00	0.00%
210-161-5150	Flexible Benefits Program	0.00	0.00	33.51	0.00	100.00	100.00	0.00%
210-161-5301	Contract Services	0.00	84.69	29.69	0.00	0.00	0.00	0.00%
210-161-5500	Printing & Advertising	13,366.38	2,855.18	214.49	3,150.00	3,150.00	0.00	0.00%
210-161-5510	Dues & Subscriptions	0.00	1,278.00	380.50	1,500.00	1,500.00	0.00	0.00%
210-161-5536	Equipment/Office Rent & Leases	0.00	0.00	3,986.67	6,800.00	6,800.00	0.00	0.00%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
210-161-5560	Supplies & Materials	48.20	200.65	154.13	200.00	200.00	0.00	0.00%
Total SubProgram: 161 - Communication and Community Promot..		**13,414.58**	**4,418.52**	**7,634.28**	**11,650.00**	**16,900.00**	**5,250.00**	**45.06%**
SubProgram: 431 - Street Maintenance								
210-431-5302	Street Maintenance	0.00	13,436.00	2,700.00	5,400.00	5,400.00	0.00	0.00%
Total SubProgram: 431 - Street Maintenance:		**0.00**	**13,436.00**	**2,700.00**	**5,400.00**	**5,400.00**	**0.00**	**0.00%**
Total Fund: 210 - PARKING AND BUSINESS IMPROVEMENT DISTRI...		**13,414.58**	**17,854.52**	**10,334.28**	**17,050.00**	**22,300.00**	**5,250.00**	**30.79%**
Fund: 211 - AB 939 SOLID WASTE FUND								
SubProgram: 421 - Solid Waste								
211-421-5100	Regular Wages	0.00	52,059.46	50,330.71	80,000.00	88,000.00	8,000.00	10.00%
211-421-5104	Overtime Pay	0.00	839.99	1,370.87	1,500.00	2,000.00	500.00	33.33%
211-421-5106	Other Pay	0.00	3,410.36	5,530.84	2,350.00	8,800.00	6,450.00	274.47%
211-421-5108	Interpreter Pay	0.00	25.50	90.00	50.00	150.00	100.00	200.00%
211-421-5120	Health Insurance	0.00	8,265.58	12,128.13	9,900.00	21,300.00	11,400.00	115.15%
211-421-5121	Dental Insurance	0.00	694.76	1,065.41	850.00	2,050.00	1,200.00	141.18%
211-421-5122	Life Insurance	0.00	177.82	180.60	250.00	350.00	100.00	40.00%
211-421-5123	Disability Insurance	0.00	180.67	180.50	250.00	350.00	100.00	40.00%
211-421-5130	PERS CLASSIC Contribution	0.00	4,649.44	5,284.83	4,500.00	9,050.00	4,550.00	101.11%
211-421-5131	PERS PEPRA Contribution	0.00	774.67	649.78	900.00	1,200.00	300.00	33.33%
211-421-5132	PERS Prepay UAAL	0.00	3,696.00	7,852.30	8,900.00	13,450.00	4,550.00	51.12%
211-421-5140	Medicare Tax	0.00	801.16	820.69	1,150.00	1,500.00	350.00	30.43%
211-421-5150	Flexible Benefits Program	0.00	506.43	853.77	1,200.00	1,600.00	400.00	33.33%
211-421-5151	Fitness Benefit	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
211-421-5301	Contract Services	29,633.38	23,477.53	39,365.35	96,500.00	96,500.00	0.00	0.00%
211-421-5500	Printing & Advertising	1,678.00	4,957.00	3,514.00	4,400.00	5,000.00	600.00	13.64%
211-421-5531	Employee/Public Relations	0.00	0.00	224.39	0.00	500.00	500.00	0.00%
211-421-5539	Environmental Services	752.00	4,883.60	270.00	7,500.00	7,500.00	0.00	0.00%
211-421-5560	Supplies & Materials	1,314.20	2,255.00	2,499.39	15,000.00	15,000.00	0.00	0.00%
Total SubProgram: 421 - Solid Waste:		**33,377.58**	**111,654.97**	**132,211.56**	**235,200.00**	**274,600.00**	**39,400.00**	**16.75%**
SubProgram: 431 - Street Maintenance								
211-431-5259	Street Sweeping	0.00	78,696.61	29,700.00	59,400.00	59,400.00	0.00	0.00%
211-431-5430	Utility - Water	0.00	2,051.80	2,147.52	8,000.00	5,000.00	-3,000.00	-37.50%
Total SubProgram: 431 - Street Maintenance:		**0.00**	**80,748.41**	**31,847.52**	**67,400.00**	**64,400.00**	**-3,000.00**	**-4.45%**
Total Fund: 211 - AB 939 SOLID WASTE FUND:		**33,377.58**	**192,403.38**	**164,059.08**	**302,600.00**	**339,000.00**	**36,400.00**	**12.03%**
Fund: 212 - MEASURE D TRANSPORTATION IMPROVEMENT FUND								
SubProgram: 431 - Street Maintenance								
212-431-5302	Street Maintenance	53,160.75	17,095.67	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 431 - Street Maintenance:		**53,160.75**	**17,095.67**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
SubProgram: 441 - Right of Way Maintenance								
212-441-5350	Grounds Maintenance	0.00	23,488.42	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 441 - Right of Way Maintenance:		**0.00**	**23,488.42**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Fund: 212 - MEASURE D TRANSPORTATION IMPROVEMENT..		**53,160.75**	**40,584.09**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 213 - RECREATION SERVICES FUND								
SubProgram: 503 - Vets Hall/Seaside								
213-503-5100	Regular Wages	0.00	0.00	7,111.56	0.00	12,550.00	12,550.00	0.00%
213-503-5102	Part-time Wages	17,095.89	7,262.45	2,732.34	4,500.00	4,800.00	300.00	6.67%
213-503-5104	Overtime Pay	0.00	0.00	231.54	0.00	600.00	600.00	0.00%
213-503-5120	Health Insurance	0.00	0.00	1,789.23	0.00	3,300.00	3,300.00	0.00%
213-503-5121	Dental Insurance	0.00	0.00	109.68	0.00	250.00	250.00	0.00%
213-503-5122	Life Insurance	0.00	0.00	15.89	0.00	50.00	50.00	0.00%
213-503-5123	Disability Insurance	0.00	0.00	20.69	0.00	50.00	50.00	0.00%
213-503-5130	PERS CLASSIC Contribution	0.00	0.00	803.22	0.00	1,500.00	1,500.00	0.00%
213-503-5132	PERS Prepay UAAL	0.00	0.00	1,191.54	0.00	2,200.00	2,200.00	0.00%
213-503-5140	Medicare Tax	247.88	105.31	147.58	100.00	300.00	200.00	200.00%
213-503-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
213-503-5150	Flexible Benefits Program	0.00	0.00	186.90	0.00	250.00	250.00	0.00%
213-503-5301	Contract Services	0.00	364.35	614.90	9,000.00	3,000.00	-6,000.00	-66.67%
213-503-5350	Grounds Maintenance	5,496.82	9,450.80	2,811.48	5,200.00	5,200.00	0.00	0.00%
213-503-5362	Custodial Services	9,306.00	14,375.00	8,286.00	12,500.00	12,500.00	0.00	0.00%
213-503-5400	Utility - Electric	4,137.97	3,932.57	2,218.97	4,600.00	4,300.00	-300.00	-6.52%
213-503-5410	Utility - Natural Gas	1,092.35	855.72	317.82	1,500.00	800.00	-700.00	-46.67%
213-503-5420	Utility - Sewer	0.00	3,430.58	1,716.73	4,300.00	3,400.00	-900.00	-20.93%
213-503-5430	Utility - Water	2,151.78	2,320.25	1,075.53	2,500.00	2,300.00	-200.00	-8.00%
213-503-5440	Utility - Communications/Teleph	5,027.60	1,662.36	951.58	2,400.00	1,650.00	-750.00	-31.25%
213-503-5560	Supplies & Materials	389.27	1,394.95	54.48	1,000.00	500.00	-500.00	-50.00%
213-503-5561	Janitorial Supplies	0.00	316.68	194.04	500.00	600.00	100.00	20.00%
213-503-5564	Equipment Maintenance	0.00	69.44	0.00	3,500.00	2,000.00	-1,500.00	-42.86%
Total SubProgram: 503 - Vets Hall/Seaside:		**44,945.56**	**45,540.46**	**32,581.70**	**51,600.00**	**62,100.00**	**10,500.00**	**20.35%**
SubProgram: 521 - Community Pool Services								
213-521-5100	Regular Wages	50,262.71	97,889.41	63,319.70	148,040.00	120,900.00	-27,140.00	-18.33%
213-521-5102	Part-time Wages	244,570.48	143,497.16	93,420.63	100,000.00	146,000.00	46,000.00	46.00%
213-521-5104	Overtime Pay	6,200.00	6,450.80	1,067.21	1,300.00	2,000.00	700.00	53.85%
213-521-5106	Other Pay	0.00	983.43	929.57	1,600.00	2,300.00	700.00	43.75%
213-521-5120	Health Insurance	7,233.30	18,751.95	15,514.92	27,800.00	32,000.00	4,200.00	15.11%
213-521-5121	Dental Insurance	0.00	1,359.54	951.46	1,950.00	1,800.00	-150.00	-7.69%
213-521-5122	Life Insurance	457.98	463.03	267.28	500.00	500.00	0.00	0.00%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
213-521-5123	Disability Insurance	0.00	434.16	140.20	500.00	350.00	-150.00	-30.00%
213-521-5130	PERS CLASSIC Contribution	0.00	3,167.55	1,749.96	3,750.00	3,250.00	-500.00	-13.33%
213-521-5131	PERS PEPRA Contribution	0.00	3,748.12	3,510.47	3,850.00	5,750.00	1,900.00	49.35%
213-521-5132	PERS Prepay UAAL	0.00	6,950.00	2,845.14	16,500.00	5,050.00	-11,450.00	-69.39%
213-521-5140	Medicare Tax	4,357.30	3,617.63	2,317.45	3,800.00	4,050.00	250.00	6.58%
213-521-5141	Unemployment Insurance	0.00	11,792.19	6,051.00	0.00	12,070.00	12,070.00	0.00%
213-521-5150	Flexible Benefits Program	0.00	866.95	1,759.41	2,350.00	2,600.00	250.00	10.64%
213-521-5151	Fitness Benefit	0.00	0.00	0.00	0.00	200.00	200.00	0.00%
213-521-5152	Cell Phone Allowance	0.00	0.00	455.00	800.00	800.00	0.00	0.00%
213-521-5165	Pension Trust	2,050.00	2,250.00	0.00	0.00	0.00	0.00	0.00%
213-521-5171	Uniform Allowance	0.00	1,299.96	0.00	2,200.00	1,100.00	-1,100.00	-50.00%
213-521-5199	Contra Account - Pension Trust	-2,050.00	-2,250.00	0.00	0.00	0.00	0.00	0.00%
213-521-5221	Employee Training	0.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
213-521-5301	Contract Services	2,293.96	12,667.80	4,966.50	15,000.00	15,000.00	0.00	0.00%
213-521-5345	Equipment Repairs/Replacemen	7,855.57	1,378.23	1,459.45	7,000.00	3,000.00	-4,000.00	-57.14%
213-521-5350	Grounds Maintenance	3,739.69	3,531.14	4,030.38	2,500.00	5,400.00	2,900.00	116.00%
213-521-5360	Software Subscription/Maintena	0.00	764.90	611.66	1,000.00	1,000.00	0.00	0.00%
213-521-5400	Utility - Electric	18,077.62	18,619.81	10,196.51	20,000.00	20,000.00	0.00	0.00%
213-521-5410	Utility - Natural Gas	26,025.36	20,451.70	9,931.65	22,000.00	23,500.00	1,500.00	6.82%
213-521-5420	Utility - Sewer	9,855.45	12,552.92	7,503.37	13,300.00	15,000.00	1,700.00	12.78%
213-521-5430	Utility - Water	15,355.62	20,724.52	9,467.88	20,100.00	20,100.00	0.00	0.00%
213-521-5440	Utility - Communications/Teleph	3,438.72	2,716.81	1,580.77	2,700.00	2,700.00	0.00	0.00%
213-521-5500	Printing & Advertising	650.00	254.00	0.00	750.00	250.00	-500.00	-66.67%
213-521-5510	Dues & Subscriptions	250.00	240.00	30.00	250.00	250.00	0.00	0.00%
213-521-5512	Meetings & Travel	250.00	484.20	0.00	750.00	650.00	-100.00	-13.33%
213-521-5545	Purchases for Resale	3,512.93	-2,254.50	221.67	6,000.00	1,500.00	-4,500.00	-75.00%
213-521-5546	Cash (Over)/Short	24.12	91.15	0.16	0.00	0.00	0.00	0.00%
213-521-5550	Supplies for Resale	5,490.15	2,817.34	600.63	1,000.00	500.00	-500.00	-50.00%
213-521-5560	Supplies & Materials	17,864.66	19,544.35	1,509.33	10,000.00	5,000.00	-5,000.00	-50.00%
213-521-5561	Janitorial Supplies	0.00	171.32	203.85	10,000.00	2,000.00	-8,000.00	-80.00%
213-521-5562	Chemicals	42,643.83	45,383.52	20,262.31	37,000.00	40,000.00	3,000.00	8.11%
213-521-5761	Major Equipment	13,469.54	0.00	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 521 - Community Pool Services:		**483,878.99**	**461,411.09**	**266,875.52**	**484,290.00**	**499,070.00**	**14,780.00**	**3.05%**
SubProgram: 522 - Junior Lifeguards								
213-522-5100	Regular Wages	59.31	0.00	15,387.43	0.00	28,700.00	28,700.00	0.00%
213-522-5102	Part-time Wages	22,057.83	68,422.11	19,710.39	40,400.00	40,400.00	0.00	0.00%
213-522-5104	Overtime Pay	1,635.72	1,616.90	457.25	0.00	1,000.00	1,000.00	0.00%
213-522-5106	Other Pay	0.00	0.00	121.21	0.00	400.00	400.00	0.00%
213-522-5120	Health Insurance	0.00	0.00	3,253.39	0.00	6,750.00	6,750.00	0.00%

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Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
213-522-5121	Dental Insurance	0.00	0.00	173.10	0.00	350.00	350.00	0.00%
213-522-5122	Life Insurance	0.00	0.00	52.72	0.00	100.00	100.00	0.00%
213-522-5123	Disability Insurance	0.00	0.00	36.50	0.00	100.00	100.00	0.00%
213-522-5130	PERS CLASSIC Contribution	0.00	0.00	202.88	0.00	350.00	350.00	0.00%
213-522-5131	PERS PEPRA Contribution	0.00	0.00	1,054.13	0.00	1,800.00	1,800.00	0.00%
213-522-5132	PERS Prepay UAAL	0.00	0.00	339.76	0.00	600.00	600.00	0.00%
213-522-5140	Medicare Tax	326.86	1,013.12	524.51	600.00	750.00	150.00	25.00%
213-522-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
213-522-5150	Flexible Benefits Program	0.00	0.00	597.84	0.00	750.00	750.00	0.00%
213-522-5171	Uniform Allowance	0.00	0.00	0.00	800.00	800.00	0.00	0.00%
213-522-5345	Equipment Repairs/Replacemen	0.00	-0.06	0.00	4,000.00	4,000.00	0.00	0.00%
213-522-5440	Utility - Communications/Teleph	0.00	354.88	193.20	1,200.00	200.00	-1,000.00	-83.33%
213-522-5512	Meetings & Travel	1,269.24	2,399.67	0.00	3,000.00	3,000.00	0.00	0.00%
213-522-5548	Field Trips	324.00	3,863.05	0.00	5,000.00	0.00	-5,000.00	-100.00%
213-522-5560	Supplies & Materials	11,886.70	13,678.02	2,260.24	10,000.00	2,500.00	-7,500.00	-75.00%
	Total SubProgram: 522 - Junior Lifeguards:	**37,559.66**	**91,347.69**	**44,364.55**	**65,000.00**	**92,550.00**	**27,550.00**	**42.38%**
SubProgram: 523 - Swim Team Aquatics								
213-523-5100	Regular Wages	36,510.76	0.00	1,767.10	0.00	3,100.00	3,100.00	0.00%
213-523-5102	Part-time Wages	11,444.02	16,915.66	6,767.24	19,200.00	12,000.00	-7,200.00	-37.50%
213-523-5104	Overtime Pay	99.00	233.87	4.50	0.00	350.00	350.00	0.00%
213-523-5120	Health Insurance	0.00	0.00	235.45	0.00	450.00	450.00	0.00%
213-523-5121	Dental Insurance	0.00	0.00	14.33	0.00	50.00	50.00	0.00%
213-523-5122	Life Insurance	25.80	0.00	4.34	0.00	50.00	50.00	0.00%
213-523-5123	Disability Insurance	0.00	0.00	5.66	0.00	50.00	50.00	0.00%
213-523-5130	PERS CLASSIC Contribution	0.00	0.00	202.88	0.00	350.00	350.00	0.00%
213-523-5132	PERS Prepay UAAL	0.00	0.00	308.81	0.00	550.00	550.00	0.00%
213-523-5140	Medicare Tax	769.84	248.68	124.07	300.00	200.00	-100.00	-33.33%
213-523-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
213-523-5150	Flexible Benefits Program	0.00	0.00	42.72	0.00	100.00	100.00	0.00%
213-523-5151	Fitness Benefit	0.00	0.00	0.00	0.00	50.00	50.00	0.00%
213-523-5360	Software Subscriptions/Mainten	0.00	0.00	621.30	0.00	0.00	0.00	0.00%
213-523-5510	Dues & Subscriptions	0.00	470.00	316.00	500.00	500.00	0.00	0.00%
213-523-5512	Meetings & Travel	0.00	223.25	63.25	100.00	100.00	0.00	0.00%
213-523-5548	Field Trips	0.00	1,378.00	0.00	0.00	0.00	0.00	0.00%
213-523-5560	Supplies & Materials	6,657.77	1,499.80	438.76	10,000.00	1,500.00	-8,500.00	-85.00%
	Total SubProgram: 523 - Swim Team Aquatics:	**55,507.19**	**20,969.26**	**10,916.41**	**30,100.00**	**19,400.00**	**-10,700.00**	**-35.55%**
SubProgram: 531 - Ocean Beach Services								
213-531-5100	Regular Wages	0.00	0.00	1,767.10	0.00	3,100.00	3,100.00	0.00%
213-531-5102	Part-time Wages	0.00	19,055.74	695.17	10,000.00	6,500.00	-3,500.00	-35.00%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
213-531-5104	Overtime Pay	0.00	732.33	10.15	0.00	300.00	300.00	0.00%
213-531-5120	Health Insurance	0.00	0.00	235.45	0.00	450.00	450.00	0.00%
213-531-5121	Dental Insurance	0.00	0.00	14.33	0.00	50.00	50.00	0.00%
213-531-5122	Life Insurance	0.00	0.00	4.34	0.00	50.00	50.00	0.00%
213-531-5123	Disability Insurance	0.00	0.00	5.66	0.00	50.00	50.00	0.00%
213-531-5130	PERS CLASSIC Contribution	0.00	0.00	202.88	0.00	400.00	400.00	0.00%
213-531-5132	PERS Prepay UAAL	0.00	0.00	308.81	0.00	550.00	550.00	0.00%
213-531-5140	Medicare Tax	0.00	286.92	36.12	150.00	50.00	-100.00	-66.67%
213-531-5150	Flexible Benefits Program	0.00	0.00	42.72	0.00	50.00	50.00	0.00%
213-531-5440	Utility - Communications/Teleph	0.00	0.00	0.00	0.00	2,400.00	2,400.00	0.00%
213-531-5560	Supplies & Materials	344.41	294.41	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 531 - Ocean Beach Services:		**344.41**	**20,369.40**	**3,322.73**	**10,150.00**	**13,950.00**	**3,800.00**	**37.44%**
SubProgram: 532 - Beach Store								
213-532-5100	Regular Wages	0.00	0.00	1,767.27	0.00	3,100.00	3,100.00	0.00%
213-532-5102	Part-time Wages	8,110.34	16,366.13	0.00	15,000.00	3,000.00	-12,000.00	-80.00%
213-532-5104	Overtime Pay	0.00	13.21	4.49	0.00	100.00	100.00	0.00%
213-532-5120	Health Insurance	0.00	0.00	235.09	0.00	450.00	450.00	0.00%
213-532-5121	Dental Insurance	0.00	0.00	14.29	0.00	50.00	50.00	0.00%
213-532-5122	Life Insurance	0.00	0.00	4.60	0.00	50.00	50.00	0.00%
213-532-5123	Disability Insurance	0.00	0.00	5.27	0.00	50.00	50.00	0.00%
213-532-5130	PERS CLASSIC Contribution	0.00	0.00	202.12	0.00	350.00	350.00	0.00%
213-532-5132	PERS Prepay UAAL	0.00	0.00	308.65	0.00	550.00	550.00	0.00%
213-532-5140	Medicare Tax	117.70	237.49	25.73	200.00	50.00	-150.00	-75.00%
213-532-5141	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
213-532-5150	Flexible Benefits Program	0.00	0.00	42.83	0.00	100.00	100.00	0.00%
213-532-5350	Grounds Maintenance	0.00	592.00	0.00	1,500.00	200.00	-1,300.00	-86.67%
213-532-5440	Utility - Communications/Teleph	44.29	2,712.57	1,588.92	2,500.00	200.00	-2,300.00	-92.00%
213-532-5545	Purchases for Inventory	7,270.88	10,880.74	0.00	8,000.00	1,250.00	-6,750.00	-84.38%
213-532-5546	Cash (Over)/Short	0.00	20.34	-0.10	0.00	0.00	0.00	0.00%
213-532-5560	Supplies & Materials	764.62	317.73	0.00	1,200.00	500.00	-700.00	-58.33%
Total SubProgram: 532 - Beach Store:		**16,307.83**	**31,140.21**	**4,199.16**	**28,400.00**	**10,000.00**	**-18,400.00**	**-64.79%**
SubProgram: 541 - Special Events								
213-541-5360	Software Subscription/Maintena	0.00	83.70	0.00	0.00	0.00	0.00	0.00%
213-541-5541	Triathlon Expense	36,976.74	0.00	0.00	0.00	0.00	0.00	0.00%
213-541-5542	Softball League Expe	1,018.60	0.00	0.00	2,500.00	0.00	-2,500.00	-100.00%
213-541-5560	Supplies & Materials	9,123.56	461.54	0.00	1,000.00	0.00	-1,000.00	-100.00%
Total SubProgram: 541 - Special Events:		**47,118.90**	**545.24**	**0.00**	**3,500.00**	**0.00**	**-3,500.00**	**-100.00%**

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SubProgram: 542 - Community Garden								
213-542-5102	Part-time Wages	0.00	15,982.76	14,155.64	24,900.00	24,000.00	-900.00	-3.61%
213-542-5104	Overtime Pay	0.00	18.67	149.33	0.00	400.00	400.00	0.00%
213-542-5140	Medicare Tax	0.00	232.02	207.45	400.00	350.00	-50.00	-12.50%
213-542-5350	Grounds Maintenance	0.00	7,490.31	1,450.00	4,000.00	2,000.00	-2,000.00	-50.00%
213-542-5360	Software Subscription/Maintena	0.00	239.88	0.00	0.00	0.00	0.00	0.00%
213-542-5362	Custodial Services	464.00	2,273.26	1,093.67	1,560.00	1,100.00	-460.00	-29.49%
213-542-5420	Utility - Sewer	0.00	677.35	352.21	1,500.00	750.00	-750.00	-50.00%
213-542-5440	Utility - Communications/Teleph	160.00	1,122.61	640.00	1,500.00	1,050.00	-450.00	-30.00%
213-542-5512	Meetings & Travel	0.00	158.61	0.00	250.00	0.00	-250.00	-100.00%
213-542-5560	Supplies & Materials	5,058.26	1,908.36	389.88	4,000.00	2,500.00	-1,500.00	-37.50%
	Total SubProgram: 542 - Community Garden:	**5,682.26**	**30,103.83**	**18,438.18**	**38,110.00**	**32,150.00**	**-5,960.00**	**-15.64%**
	Total Fund: 213 - RECREATION SERVICES FUND:	**691,344.80**	**701,427.18**	**380,698.25**	**711,150.00**	**729,220.00**	**18,070.00**	**2.54%**
Fund: 214 - HOUSING FUND								
SubProgram: 311 - Housing								
214-311-5301	Contract Services	22,958.00	30,635.00	9,636.00	35,900.00	35,900.00	0.00	0.00%
214-311-5560	Supplies & Materials	0.00	55.00	0.00	0.00	0.00	0.00	0.00%
214-311-5610	Housing Loan	140,835.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total SubProgram: 311 - Housing:	**163,793.00**	**30,690.00**	**9,636.00**	**35,900.00**	**35,900.00**	**0.00**	**0.00%**
	Total Fund: 214 - HOUSING FUND:	**163,793.00**	**30,690.00**	**9,636.00**	**35,900.00**	**35,900.00**	**0.00**	**0.00%**
Fund: 215 - MEASURE A FUND								
SubProgram: 221 - Management Information Services								
215-221-5565	Computer Hardware/Replaceme	0.00	0.00	9,917.88	11,000.00	11,000.00	0.00	0.00%
	Total SubProgram: 221 - Management Information Services:	**0.00**	**0.00**	**9,917.88**	**11,000.00**	**11,000.00**	**0.00**	**0.00%**
SubProgram: 411 - Transportation, Parking and Lighting								
215-411-5100	Regular Wages	0.00	47,043.85	47,332.20	76,500.00	82,900.00	6,400.00	8.37%
215-411-5104	Overtime Pay	0.00	917.92	1,714.17	1,300.00	3,000.00	1,700.00	130.77%
215-411-5106	Other Pay	0.00	2,344.22	1,631.50	2,100.00	2,900.00	800.00	38.10%
215-411-5108	Interpreter Pay	0.00	25.50	112.50	50.00	200.00	150.00	300.00%
215-411-5120	Health Insurance	0.00	7,422.59	11,465.05	6,900.00	20,000.00	13,100.00	189.86%
215-411-5121	Dental Insurance	0.00	633.00	1,126.59	750.00	2,300.00	1,550.00	206.67%
215-411-5122	Life Insurance	0.00	143.69	154.69	250.00	300.00	50.00	20.00%
215-411-5123	Disability Insurance	0.00	154.95	157.62	250.00	300.00	50.00	20.00%
215-411-5130	PERS CLASSIC Contribution	0.00	3,788.01	4,403.94	3,800.00	7,650.00	3,850.00	101.32%
215-411-5131	PERS PEPRA Contribution	0.00	916.85	754.83	1,050.00	1,350.00	300.00	28.57%
215-411-5132	PERS Prepay UAAL	0.00	3,339.26	6,471.11	8,500.00	11,300.00	2,800.00	32.94%
215-411-5140	Medicare Tax	0.00	717.34	732.60	1,100.00	1,300.00	200.00	18.18%
215-411-5150	Flexible Benefits Program	0.00	459.55	840.09	1,000.00	1,600.00	600.00	60.00%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
215-411-5151	Fitness Benefit	0.00	0.00	0.00	0.00	200.00	200.00	0.00%
215-411-5204	Transit- Senior/ADA Transport	5,429.00	17,429.00	11,430.00	17,500.00	17,500.00	0.00	0.00%
215-411-5228	Engineering Services	62,264.60	43,064.15	35,093.90	0.00	282,000.00	282,000.00	0.00%
215-411-5301	Contract Services	21,188.31	120,349.01	4,000.00	287,000.00	5,000.00	-282,000.00	-98.26%
215-411-5500	Printing & Advertising	0.00	257.00	0.00	0.00	0.00	0.00	0.00%
215-411-5510	Dues & Subscriptions	1,500.00	7,106.55	9,693.27	16,500.00	16,500.00	0.00	0.00%
215-411-5560	Supplies & Materials	0.00	438.67	0.00	1,000.00	1,000.00	0.00	0.00%
Total SubProgram: 411 - Transportation, Parking and Lighting:		**90,381.91**	**256,551.11**	**137,114.06**	**425,550.00**	**457,300.00**	**31,750.00**	**7.46%**
SubProgram: 431 - Street Maintenance								
215-431-5302	Street Maintenance	107,330.04	8,015.93	47,325.66	212,000.00	212,000.00	0.00	0.00%
215-431-5345	Equipment Repairs/Replacemen	8,700.00	8,700.00	6,580.00	20,000.00	20,000.00	0.00	0.00%
215-431-5400	Utility - Electric	0.00	0.00	967.95	4,000.00	4,000.00	0.00	0.00%
215-431-5566	Sign Replacement	4,866.41	10,353.36	11,665.56	30,000.00	30,000.00	0.00	0.00%
215-431-5762	Vehicle Purchase	29,629.23	0.00	0.00	116,000.00	116,000.00	0.00	0.00%
215-431-5764	Improvements	0.00	29,188.72	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 431 - Street Maintenance:		**150,525.68**	**56,258.01**	**66,539.17**	**382,000.00**	**382,000.00**	**0.00**	**0.00%**
SubProgram: 441 - Right of Way Maintenance								
215-441-5356	Tree Maintenance	138,466.56	106,824.70	61,650.56	152,000.00	152,000.00	0.00	0.00%
215-441-5357	Tree Replacement	0.00	0.00	0.00	30,000.00	30,000.00	0.00	0.00%
Total SubProgram: 441 - Right of Way Maintenance:		**138,466.56**	**106,824.70**	**61,650.56**	**182,000.00**	**182,000.00**	**0.00**	**0.00%**
SubProgram: 451 - Watershed Management								
215-451-5353	Storm Drain Maintenance	45,734.43	0.00	0.00	20,000.00	20,000.00	0.00	0.00%
Total SubProgram: 451 - Watershed Management:		**45,734.43**	**0.00**	**0.00**	**20,000.00**	**20,000.00**	**0.00**	**0.00%**
Total Fund: 215 - MEASURE A FUND:		**425,108.58**	**419,633.82**	**275,221.67**	**1,020,550.00**	**1,052,300.00**	**31,750.00**	**3.11%**
Fund: 216 - REVOLVING FUND								
SubProgram: 151 - Emergency Preparedness								
216-151-5301	Contract Services	0.00	13,387.89	4,701.00	0.00	10,000.00	10,000.00	0.00%
216-151-5560	Supplies & Materials	7,603.72	6,463.63	877.17	0.00	0.00	0.00	0.00%
Total SubProgram: 151 - Emergency Preparedness:		**7,603.72**	**19,851.52**	**5,578.17**	**0.00**	**10,000.00**	**10,000.00**	**0.00%**
SubProgram: 421 - Solid Waste								
216-421-5301	Contract Services	0.00	1,372.65	950.00	0.00	0.00	0.00	0.00%
216-421-5560	Supplies & Materials	11,833.70	240.00	110.00	5,000.00	5,000.00	0.00	0.00%
Total SubProgram: 421 - Solid Waste:		**11,833.70**	**1,612.65**	**1,060.00**	**5,000.00**	**5,000.00**	**0.00**	**0.00%**
SubProgram: 502 - Parks and Facilities Maintenance								
216-502-5560	Supplies & Materials	0.00	894.09	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 502 - Parks and Facilities Maintenance:		**0.00**	**894.09**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
SubProgram: 521 - Community Pool Services								
216-521-5301	Contract Services	0.00	1,053.86	420.00	0.00	0.00	0.00	0.00%
216-521-5345	Equipment Repairs/Replacemen	0.00	0.00	1,335.37	6,000.00	6,000.00	0.00	0.00%
216-521-5350	Grounds Maintenance	0.00	11,173.72	0.00	0.00	0.00	0.00	0.00%
216-521-5560	Supplies & Materials	0.00	2,085.54	0.00	0.00	0.00	0.00	0.00%
216-521-5564	Equipment Maintenance	0.00	4,282.25	0.00	0.00	0.00	0.00	0.00%
216-521-5764	Improvements	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 521 - Community Pool Services:		**0.00**	**23,595.37**	**1,755.37**	**6,000.00**	**6,000.00**	**0.00**	**0.00%**
SubProgram: 531 - Ocean Beach Services								
216-531-5560	Supplies & Materials	0.00	1,691.88	0.00	0.00	0.00	0.00	0.00%
Total SubProgram: 531 - Ocean Beach Services:		**0.00**	**1,691.88**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Fund: 216 - REVOLVING FUND:		**19,437.42**	**47,645.51**	**8,393.54**	**11,000.00**	**21,000.00**	**10,000.00**	**90.91%**
Fund: 217 - PEG FEES								
SubProgram: 161 - Communication and Community Promotions								
217-161-5301	Contract Services	1,388.56	61,515.99	33,606.05	77,000.00	77,000.00	0.00	0.00%
217-161-5345	Equipment Repairs/Replacemen	0.00	2,236.66	1,422.44	1,500.00	1,500.00	0.00	0.00%
217-161-5360	Software Subscription/Maintena	0.00	9,080.66	0.00	10,000.00	10,000.00	0.00	0.00%
217-161-5510	Dues & Subscriptions	0.00	0.00	380.50	0.00	400.00	400.00	0.00%
217-161-5560	Supplies & Materials	67.58	903.07	453.70	1,000.00	1,000.00	0.00	0.00%
217-161-5761	Major Equipment	0.00	0.00	11,687.14	0.00	11,700.00	11,700.00	0.00%
Total SubProgram: 161 - Communication and Community Promot..		**1,456.14**	**73,736.38**	**47,549.83**	**89,500.00**	**101,600.00**	**12,100.00**	**13.52%**
Total Fund: 217 - PEG FEES:		**1,456.14**	**73,736.38**	**47,549.83**	**89,500.00**	**101,600.00**	**12,100.00**	**13.52%**
Fund: 301 - CAPITAL IMPROVEMENT PROJECTS FUND								
SubProgram: 403 - Capital Improvements								
301-403-5780	Major Capital Projects	2,338,672.32	5,905,148.10	2,663,325.81	7,588,035.00	7,781,500.00	193,465.00	2.55%
Total SubProgram: 403 - Capital Improvements:		**2,338,672.32**	**5,905,148.10**	**2,663,325.81**	**7,588,035.00**	**7,781,500.00**	**193,465.00**	**2.55%**
SubProgram: 502 - Parks and Facilities Maintenance								
301-502-5301	Contract Services	1,080.00	0.00	0.00	0.00	0.00	0.00	0.00%
301-502-5350	Grounds Maintenance	3,002.39	0.00	0.00	0.00	0.00	0.00	0.00%
301-502-5764	Improvements	20,516.60	7,660.47	0.00	0.00	0.00	0.00	0.00%
301-502-5787	Land Acquisition	302,348.90	200,045.66	1,000.00	0.00	0.00	0.00	0.00%
Total SubProgram: 502 - Parks and Facilities Maintenance:		**326,947.89**	**207,706.13**	**1,000.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Fund: 301 - CAPITAL IMPROVEMENT PROJECTS FUND:		**2,665,620.21**	**6,112,854.23**	**2,664,325.81**	**7,588,035.00**	**7,781,500.00**	**193,465.00**	**2.55%**
Report Total:		**14,941,987.26**	**19,998,820.48**	**9,663,553.67**	**22,248,585.00**	**22,572,530.00**	**323,945.00**	**1.46%**

Fund Summary

Fund	FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101 - GENERAL FUND	9,613,045.84	10,285,219.32	4,961,196.47	9,545,550.00	9,710,080.00	164,530.00	1.72%
103 - MAJOR ASSET REPLACEMENT AND REP...	0.00	26,271.10	0.00	0.00	0.00	0.00	0.00%
104 - MEASURE X FUND	0.00	642,883.00	448,675.24	1,250,400.00	1,394,550.00	144,150.00	11.53%
201 - TRAFFIC SAFETY FUND	18,703.36	20,874.82	29,629.64	63,300.00	57,600.00	-5,700.00	-9.00%
204 - PARK MAINTENANCE FUND	330,698.36	430,876.92	230,156.35	452,350.00	436,350.00	-16,000.00	-3.54%
205 - GAS TAX FUND	388,795.47	276,376.81	80,649.22	317,800.00	204,500.00	-113,300.00	-35.65%
206 - LOCAL TRANSPORTATION FUND	0.00	235.21	34,468.24	61,800.00	70,250.00	8,450.00	13.67%
207 - TIDELANDS TRUST FUND	133,764.89	228,684.20	124,917.47	345,650.00	245,130.00	-100,520.00	-29.08%
208 - STREET LIGHTING FUND	136,741.68	135,209.07	63,322.01	128,050.00	130,250.00	2,200.00	1.72%
209 - RIGHT-OF-WAY MAINTENANCE DISTRI...	253,524.60	315,360.92	130,320.57	307,900.00	241,000.00	-66,900.00	-21.73%
210 - PARKING AND BUSINESS IMPROVEME...	13,414.58	17,854.52	10,334.28	17,050.00	22,300.00	5,250.00	30.79%
211 - AB 939 SOLID WASTE FUND	33,377.58	192,403.38	164,059.08	302,600.00	339,000.00	36,400.00	12.03%
212 - MEASURE D TRANSPORTATION IMPRO...	53,160.75	40,584.09	0.00	0.00	0.00	0.00	0.00%
213 - RECREATION SERVICES FUND	691,344.80	701,427.18	380,698.25	711,150.00	729,220.00	18,070.00	2.54%
214 - HOUSING FUND	163,793.00	30,690.00	9,636.00	35,900.00	35,900.00	0.00	0.00%
215 - MEASURE A FUND	425,108.58	419,633.82	275,221.67	1,020,550.00	1,052,300.00	31,750.00	3.11%
216 - REVOLVING FUND	19,437.42	47,645.51	8,393.54	11,000.00	21,000.00	10,000.00	90.91%
217 - PEG FEES	1,456.14	73,736.38	47,549.83	89,500.00	101,600.00	12,100.00	13.52%
301 - CAPITAL IMPROVEMENT PROJECTS FU...	2,665,620.21	6,112,854.23	2,664,325.81	7,588,035.00	7,781,500.00	193,465.00	2.55%
Report Total:	**14,941,987.26**	**19,998,820.48**	**9,663,553.67**	**22,248,585.00**	**22,572,530.00**	**323,945.00**	**1.46%**

Attachment C

Governmental Funds Total Activity 2018/19, Total Activity 2019/20, Current Activity July – January 2020/21 and Proposed Mid-Year 2020/21

Transfers In/Out Account Summary Report

Carpinteria, CA

Budget Comparison Report
Account Summary

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
Fund: 101 - GENERAL FUND								
Revenue								
101-999-4903	From Park Maintenance 204	60,405.00	25,234.11	0.00	0.00	0.00	0.00	0.00%
101-999-4904	From Gas Tax 205	18,163.70	7,033.50	0.00	0.00	0.00	0.00	0.00%
101-999-4905	From Local Transportation 206	620.00	259.11	0.00	0.00	0.00	0.00	0.00%
101-999-4906	From Measure A 215	168,460.00	70,374.02	0.00	0.00	0.00	0.00	0.00%
101-999-4907	From Tidelands 207	132,900.00	55,519.11	0.00	0.00	0.00	0.00	0.00%
101-999-4908	From Street Lighting 208	37,700.00	15,749.24	0.00	0.00	0.00	0.00	0.00%
101-999-4909	From Trust & Agency	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
101-999-4910	From ROW 209	24,560.00	10,260.00	0.00	0.00	0.00	0.00	0.00%
101-999-4911	From PBIA 210	2,500.00	1,044.36	0.00	0.00	0.00	0.00	0.00%
101-999-4912	From AB 939 211	84,770.00	35,412.75	0.00	0.00	0.00	0.00	0.00%
101-999-4914	From Capital Improvements 301	79,558.74	0.00	0.00	0.00	0.00	0.00	0.00%
101-999-4915	From Recreation Services 213	50,200.00	20,971.13	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**659,837.44**	**241,857.33**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Expense								
101-999-5905	To Park Maintenance 204	167,978.88	213,081.31	182,908.43	192,600.00	167,626.00	-24,974.00	-12.97%
101-999-5907	To ROW 209	114,628.53	110,877.03	98,804.95	112,700.00	47,365.00	-65,335.00	-57.97%
101-999-5909	To Recreation Services 213	322,166.33	349,245.57	254,013.56	221,050.00	409,944.00	188,894.00	85.45%
101-999-5910	To Gas Tax 205	73,325.30	29,034.00	0.00	0.00	0.00	0.00	0.00%
101-999-5911	To Capital Improvement 301	542,910.74	533,143.29	0.00	171,800.00	12,600.00	-159,200.00	-92.67%
101-999-5916	To Peg 217	141,464.69	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**1,362,474.47**	**1,235,381.20**	**535,726.94**	**698,150.00**	**637,535.00**	**-60,615.00**	**-8.68%**
	Total Fund: 101 - GENERAL FUND:	**-702,637.03**	**-993,523.87**	**-535,726.94**	**-698,150.00**	**-637,535.00**	**60,615.00**	**-8.68%**
Fund: 102 - GENERAL RESERVE - SPECIAL PROJECTS								
Expense								
102-999-5911	To Capital Improvement 301	0.00	0.00	0.00	0.00	159,200.00	159,200.00	0.00%
	Total Expense:	**0.00**	**0.00**	**0.00**	**0.00**	**159,200.00**	**159,200.00**	**0.00%**
	Total Fund: 102 - GENERAL RESERVE - SPECIAL PROJECTS:	**0.00**	**0.00**	**0.00**	**0.00**	**159,200.00**	**159,200.00**	**0.00%**

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
Fund: 103 - MAJOR ASSET REPLACEMENT AND REPAIR RESERVE								
Expense								
103-999-5911	To Capital Improvement 301	0.00	9,750.00	9,195.00	81,399.00	81,400.00	1.00	0.00%
	Total Expense:	**0.00**	**9,750.00**	**9,195.00**	**81,399.00**	**81,400.00**	**1.00**	**0.00%**
Total Fund: 103 - MAJOR ASSET REPLACEMENT AND REPAIR RESE...		**0.00**	**9,750.00**	**9,195.00**	**81,399.00**	**81,400.00**	**1.00**	**0.00%**
Fund: 104 - MEASURE X FUND								
Expense								
104-999-5905	To Park Maintenance 204	0.00	0.00	0.00	50,000.00	50,000.00	0.00	0.00%
104-999-5909	To Recreation Services 213	0.00	0.00	0.00	50,000.00	50,000.00	0.00	0.00%
104-999-5911	To Capital Improvement 301	0.00	28,392.00	1,020,727.00	1,503,100.00	1,681,100.00	178,000.00	11.84%
	Total Expense:	**0.00**	**28,392.00**	**1,020,727.00**	**1,603,100.00**	**1,781,100.00**	**178,000.00**	**11.10%**
	Total Fund: 104 - MEASURE X FUND:	**0.00**	**28,392.00**	**1,020,727.00**	**1,603,100.00**	**1,781,100.00**	**178,000.00**	**11.10%**
Fund: 203 - ROAD MAINTENANCE REHABILITATION FUND								
Expense								
203-999-5911	To Capital Improvement 301	0.00	243,430.81	288,157.00	431,000.00	431,000.00	0.00	0.00%
	Total Expense:	**0.00**	**243,430.81**	**288,157.00**	**431,000.00**	**431,000.00**	**0.00**	**0.00%**
Total Fund: 203 - ROAD MAINTENANCE REHABILITATION FUND:		**0.00**	**243,430.81**	**288,157.00**	**431,000.00**	**431,000.00**	**0.00**	**0.00%**
Fund: 204 - PARK MAINTENANCE FUND								
Revenue								
204-999-4907	From Tidelands 207	21,900.00	9,148.86	0.00	0.00	0.00	0.00	0.00%
204-999-4908	From Street Lighting 208	268.00	112.14	0.00	0.00	0.00	0.00	0.00%
204-999-4914	From Capital Improvements 301	0.00	0.00	7,723.45	12,500.00	12,500.00	0.00	0.00%
204-999-4916	From General 101	167,978.88	213,081.31	182,908.43	192,600.00	167,626.00	-24,974.00	-12.97%
204-999-4918	From Measure X 104	0.00	0.00	0.00	50,000.00	50,000.00	0.00	0.00%
	Total Revenue:	**190,146.88**	**222,342.31**	**190,631.88**	**255,100.00**	**230,126.00**	**-24,974.00**	**-9.79%**
Expense								
204-999-5900	To General 101	60,405.00	25,234.11	0.00	0.00	0.00	0.00	0.00%
204-999-5907	To ROW 209	21,940.00	9,165.38	0.00	0.00	0.00	0.00	0.00%
204-999-5910	To Gas Tax 205	20,200.00	8,438.63	0.00	0.00	0.00	0.00	0.00%
204-999-5911	To Capital Improvement 301	0.00	0.00	0.00	50,000.00	0.00	-50,000.00	-100.00%
	Total Expense:	**102,545.00**	**42,838.12**	**0.00**	**50,000.00**	**0.00**	**-50,000.00**	**-100.00%**
	Total Fund: 204 - PARK MAINTENANCE FUND:	**87,601.88**	**179,504.19**	**190,631.88**	**205,100.00**	**230,126.00**	**25,026.00**	**12.20%**
Fund: 205 - GAS TAX FUND								
Revenue								
205-999-4903	From Park Maintenance 204	20,200.00	8,438.63	0.00	0.00	0.00	0.00	0.00%
205-999-4905	From Local Transportation 206	50.00	21.02	0.00	0.00	0.00	0.00	0.00%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-2021 Adopted Budget	FY2020-2021 Proposed Midyear Budget	Increase / (Decrease)	%
205-999-4906	From Measure A 215	25,630.00	10,706.99	0.00	0.00	0.00	0.00	0.00%
205-999-4908	From Street Lighting 208	8,175.00	3,415.14	0.00	0.00	0.00	0.00	0.00%
205-999-4910	From ROW 209	96,500.00	22,158.00	0.00	0.00	0.00	0.00	0.00%
205-999-4912	From AB 939 211	23,040.00	9,625.14	0.00	0.00	0.00	0.00	0.00%
205-999-4916	From General 101	73,325.30	29,034.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**246,920.30**	**83,398.92**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Expense								
205-999-5900	To General 101	18,163.70	7,033.50	0.00	0.00	0.00	0.00	0.00%
205-999-5907	To ROW 209	53,285.00	22,261.50	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**71,448.70**	**29,295.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 205 - GAS TAX FUND:	**175,471.60**	**54,103.92**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 206 - LOCAL TRANSPORTATION FUND								
Expense								
206-999-5900	To General 101	620.00	259.11	0.00	0.00	0.00	0.00	0.00%
206-999-5910	To Gas Tax 205	50.00	21.02	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**670.00**	**280.13**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 206 - LOCAL TRANSPORTATION FUND:	**670.00**	**280.13**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 207 - TIDELANDS TRUST FUND								
Expense								
207-999-5900	To General 101	132,900.00	55,519.11	0.00	0.00	0.00	0.00	0.00%
207-999-5905	To Park Maintenance 204	21,900.00	9,148.86	0.00	0.00	0.00	0.00	0.00%
207-999-5911	To Capital Improvement 301	8,013.00	3,648.68	2,117.00	53,600.00	53,600.00	0.00	0.00%
	Total Expense:	**162,813.00**	**68,316.65**	**2,117.00**	**53,600.00**	**53,600.00**	**0.00**	**0.00%**
	Total Fund: 207 - TIDELANDS TRUST FUND:	**162,813.00**	**68,316.65**	**2,117.00**	**53,600.00**	**53,600.00**	**0.00**	**0.00%**
Fund: 208 - STREET LIGHTING FUND								
Expense								
208-999-5900	To General 101	37,700.00	15,749.24	0.00	0.00	0.00	0.00	0.00%
208-999-5905	To Park Maintenance 204	268.00	112.14	0.00	0.00	0.00	0.00	0.00%
208-999-5910	To Gas Tax 205	8,175.00	3,415.14	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**46,143.00**	**19,276.52**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 208 - STREET LIGHTING FUND:	**46,143.00**	**19,276.52**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 209 - RIGHT-OF-WAY MAINTENANCE DISTRICT FUND								
Revenue								
209-999-4903	From Park Maintenance 204	21,940.00	9,165.38	0.00	0.00	0.00	0.00	0.00%
209-999-4904	From Gas Tax 205	53,285.00	22,261.50	0.00	0.00	0.00	0.00	0.00%
209-999-4906	From Measure A 215	6,550.00	2,736.36	0.00	0.00	0.00	0.00	0.00%

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
209-999-4912	From AB 939 211	21,150.00	8,835.39	0.00	0.00	0.00	0.00	0.00%
209-999-4916	From General 101	114,628.53	110,877.03	98,804.95	112,700.00	47,365.00	-65,335.00	-57.97%
	Total Revenue:	**217,553.53**	**153,875.66**	**98,804.95**	**112,700.00**	**47,365.00**	**-65,335.00**	**-57.97%**
Expense								
209-999-5900	To General 101	24,560.00	10,260.00	0.00	0.00	0.00	0.00	0.00%
209-999-5910	To Gas Tax 205	96,500.00	22,158.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**121,060.00**	**32,418.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Fund: 209 - RIGHT-OF-WAY MAINTENANCE DISTRICT FUND:		**96,493.53**	**121,457.66**	**98,804.95**	**112,700.00**	**47,365.00**	**-65,335.00**	**-57.97%**
Fund: 210 - PARKING AND BUSINESS IMPROVEMENT DISTRICT FUND								
Expense								
210-999-5900	To General 101	2,500.00	1,044.36	0.00	0.00	0.00	0.00	0.00%
210-999-5911	To Capital Improvement 301	0.00	14,677.94	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**2,500.00**	**15,722.30**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Fund: 210 - PARKING AND BUSINESS IMPROVEMENT DISTRI...		**2,500.00**	**15,722.30**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 211 - AB 939 SOLID WASTE FUND								
Expense								
211-999-5900	To General 101	84,770.00	35,412.75	0.00	0.00	0.00	0.00	0.00%
211-999-5907	To ROW 209	21,150.00	8,835.39	0.00	0.00	0.00	0.00	0.00%
211-999-5910	To Gas Tax 205	23,040.00	9,625.14	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**128,960.00**	**53,873.28**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Fund: 211 - AB 939 SOLID WASTE FUND:		**128,960.00**	**53,873.28**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 212 - MEASURE D TRANSPORTATION IMPROVEMENT FUND								
Expense								
212-999-5911	To Capital Improvement 301	0.00	0.00	120,400.00	120,400.00	131,650.00	11,250.00	9.34%
	Total Expense:	**0.00**	**0.00**	**120,400.00**	**120,400.00**	**131,650.00**	**11,250.00**	**9.34%**
Total Fund: 212 - MEASURE D TRANSPORTATION IMPROVEMENT..		**0.00**	**0.00**	**120,400.00**	**120,400.00**	**131,650.00**	**11,250.00**	**9.34%**
Fund: 213 - RECREATION SERVICES FUND								
Revenue								
213-999-4901	From Revolving 216	39,000.00	26,739.96	14,512.42	25,300.00	25,300.00	0.00	0.00%
213-999-4914	From Capital Improvements 301	0.00	0.00	4,966.50	15,000.00	15,000.00	0.00	0.00%
213-999-4916	From General 101	322,166.33	349,245.57	254,013.56	221,050.00	409,944.00	188,894.00	85.45%
213-999-4918	From Measure X 104	0.00	0.00	0.00	50,000.00	50,000.00	0.00	0.00%
	Total Revenue:	**361,166.33**	**375,985.53**	**273,492.48**	**311,350.00**	**500,244.00**	**188,894.00**	**60.67%**

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
Expense								
213-999-5900	To General 101	50,200.00	20,971.13	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**50,200.00**	**20,971.13**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Fund: 213 - RECREATION SERVICES FUND:		**310,966.33**	**355,014.40**	**273,492.48**	**311,350.00**	**500,244.00**	**188,894.00**	**60.67%**
Fund: 214 - HOUSING FUND								
Revenue								
214-999-4914	From Capital Improvements 301	423,938.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**423,938.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Fund: 214 - HOUSING FUND:		**423,938.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 215 - MEASURE A FUND								
Expense								
215-999-5900	To General 101	168,460.00	70,374.02	0.00	0.00	0.00	0.00	0.00%
215-999-5907	To ROW 209	6,550.00	2,736.36	0.00	0.00	0.00	0.00	0.00%
215-999-5910	To Gas Tax 205	25,630.00	10,706.99	0.00	0.00	0.00	0.00	0.00%
215-999-5911	To Capital Improvement 301	594,814.28	325,855.67	543,312.00	1,198,900.00	1,190,500.00	-8,400.00	-0.70%
	Total Expense:	**795,454.28**	**409,673.04**	**543,312.00**	**1,198,900.00**	**1,190,500.00**	**-8,400.00**	**-0.70%**
Total Fund: 215 - MEASURE A FUND:		**795,454.28**	**409,673.04**	**543,312.00**	**1,198,900.00**	**1,190,500.00**	**-8,400.00**	**-0.70%**
Fund: 216 - REVOLVING FUND								
Expense								
216-999-5909	To Recreation Services 213	39,000.00	26,739.96	14,512.42	25,300.00	25,300.00	0.00	0.00%
216-999-5911	To Capital Improvement 301	34,151.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**73,151.00**	**26,739.96**	**14,512.42**	**25,300.00**	**25,300.00**	**0.00**	**0.00%**
Total Fund: 216 - REVOLVING FUND:		**73,151.00**	**26,739.96**	**14,512.42**	**25,300.00**	**25,300.00**	**0.00**	**0.00%**
Fund: 217 - PEG FEES								
Revenue								
217-999-4916	From General Fund	141,464.69	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**141,464.69**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Total Fund: 217 - PEG FEES:		**141,464.69**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Fund: 301 - CAPITAL IMPROVEMENT PROJECTS FUND								
Revenue								
301-999-4901	From Revolving 216	34,151.00	0.00	0.00	0.00	0.00	0.00	0.00%
301-999-4902	From Major Asset Replacement	0.00	9,750.00	9,195.00	81,399.00	81,400.00	1.00	0.00%
301-999-4903	From Park Maintenance 204	0.00	0.00	0.00	50,000.00	0.00	-50,000.00	-100.00%
301-999-4906	From Measure A Fund 215	594,814.28	325,855.67	543,312.00	1,198,900.00	1,190,500.00	-8,400.00	-0.70%
301-999-4907	From Tidelands Trust Fund 207	8,013.00	3,648.68	2,117.00	53,600.00	53,600.00	0.00	0.00%
301-999-4911	From PBIA 210	0.00	14,677.94	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Bduget	Increase / (Decrease)	%
301-999-4913	From Measure D 212	0.00	0.00	120,400.00	120,400.00	131,650.00	11,250.00	9.34%
301-999-4916	From General Fund 101	542,910.74	533,143.29	0.00	171,800.00	12,600.00	-159,200.00	-92.67%
301-999-4917	From General Reserves 102	0.00	0.00	0.00	0.00	159,200.00	159,200.00	0.00%
301-999-4918	From Measure X 104	0.00	28,392.00	1,020,727.00	1,503,100.00	1,681,100.00	178,000.00	11.84%
301-999-4919	From RMRA 203	0.00	243,430.81	288,157.00	431,000.00	431,000.00	0.00	0.00%
	Total Revenue:	**1,179,889.02**	**1,158,898.39**	**1,983,908.00**	**3,610,199.00**	**3,741,050.00**	**130,851.00**	**3.62%**
Expense								
301-999-5900	To General 101	79,558.74	0.00	0.00	0.00	0.00	0.00	0.00%
301-999-5905	To Park Maintenance 204	0.00	0.00	7,723.45	12,500.00	12,500.00	0.00	0.00%
301-999-5909	To Recreation Services 213	0.00	0.00	4,966.50	15,000.00	15,000.00	0.00	0.00%
301-999-5914	To Housing 214	423,938.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**503,496.74**	**0.00**	**12,689.95**	**27,500.00**	**27,500.00**	**0.00**	**0.00%**
Total Fund: 301 - CAPITAL IMPROVEMENT PROJECTS FUND:		**676,392.28**	**1,158,898.39**	**1,971,218.05**	**3,582,699.00**	**3,713,550.00**	**130,851.00**	**3.65%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

Fund Summary

Fund	FY2018-19 Total Activity	FY2019-20 Total Activity	Current Year-to-Date FY2020-21 Activity Through Jan	FY2020-21 Adopted Budget	FY2020-21 Proposed Midyear Budget	Increase / (Decrease)	%
101 - GENERAL FUND	-702,637.03	-993,523.87	-535,726.94	-698,150.00	-637,535.00	60,615.00	-8.68%
102 - GENERAL RESERVE - SPECIAL PROJECTS	0.00	0.00	0.00	0.00	159,200.00	159,200.00	0.00%
103 - MAJOR ASSET REPLACEMENT AND REP...	0.00	9,750.00	9,195.00	81,399.00	81,400.00	1.00	0.00%
104 - MEASURE X FUND	0.00	28,392.00	1,020,727.00	1,603,100.00	1,781,100.00	178,000.00	11.10%
203 - ROAD MAINTENANCE REHABILITATION...	0.00	243,430.81	288,157.00	431,000.00	431,000.00	0.00	0.00%
204 - PARK MAINTENANCE FUND	87,601.88	179,504.19	190,631.88	205,100.00	230,126.00	25,026.00	12.20%
205 - GAS TAX FUND	175,471.60	54,103.92	0.00	0.00	0.00	0.00	0.00%
206 - LOCAL TRANSPORTATION FUND	670.00	280.13	0.00	0.00	0.00	0.00	0.00%
207 - TIDELANDS TRUST FUND	162,813.00	68,316.65	2,117.00	53,600.00	53,600.00	0.00	0.00%
208 - STREET LIGHTING FUND	46,143.00	19,276.52	0.00	0.00	0.00	0.00	0.00%
209 - RIGHT-OF-WAY MAINTENANCE DISTRI...	96,493.53	121,457.66	98,804.95	112,700.00	47,365.00	-65,335.00	-57.97%
210 - PARKING AND BUSINESS IMPROVEME...	2,500.00	15,722.30	0.00	0.00	0.00	0.00	0.00%
211 - AB 939 SOLID WASTE FUND	128,960.00	53,873.28	0.00	0.00	0.00	0.00	0.00%
212 - MEASURE D TRANSPORTATION IMPRO...	0.00	0.00	120,400.00	120,400.00	131,650.00	11,250.00	9.34%
213 - RECREATION SERVICES FUND	310,966.33	355,014.40	273,492.48	311,350.00	500,244.00	188,894.00	60.67%
214 - HOUSING FUND	423,938.00	0.00	0.00	0.00	0.00	0.00	0.00%
215 - MEASURE A FUND	795,454.28	409,673.04	543,312.00	1,198,900.00	1,190,500.00	-8,400.00	-0.70%
216 - REVOLVING FUND	73,151.00	26,739.96	14,512.42	25,300.00	25,300.00	0.00	0.00%
217 - PEG FEES	141,464.69	0.00	0.00	0.00	0.00	0.00	0.00%
301 - CAPITAL IMPROVEMENT PROJECTS FU...	676,392.28	1,158,898.39	1,971,218.05	3,582,699.00	3,713,550.00	130,851.00	3.65%
Report Total:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

Attachment D

Proposed Mid-Year 2020/21 Fiscal Review

Budget Summary by Fund

Proposed Mid-Year 2020/21 Fiscal Review
Budget Summary by Fund

	FUND	Audited Fund Balances 6/30/2020	Fiscal Year 2020/21 Current Budget Revenues	Expenditures	Transfers	Subsidies	Reserve Change	Estimated Fund Balances June 30, 2021
101	General Fund (AFB)	$ 544,306	$ 9,529,350	$ 9,200,550	$ (171,800)	$ (526,350)	$ -	$ 174,956
101	General Reserve - Economic Uncertainties	4,344,928	-	280,000	-	-	-	4,064,928
101	General Fund (Nonspendable/Restricted)	1,113,400	-	65,000	-	-	-	1,048,400
102	General Reserve - Special Projects	1,189,205	15,000	-	-	-	-	1,204,205
103	Capital Asset Replacement GF	540,475	7,500	-	(81,399)	-	-	466,576
104	Measure X Fund	3,055,010	2,515,000	1,250,400	(1,503,100)	(100,000)		2,716,510
201	Traffic Safety Fund	27,591	28,300	63,300	-	-	-	(7,409)
203	Road Maintenance Rehab Fund	343,195	239,900	-	(431,000)	-	-	152,095
204	Park Maintenance Fund	(26,376)	247,250	452,350	(37,500)	242,600	-	(26,376)
205	Gas Tax Fund	46,316	320,900	317,800	-	-	-	49,416
206	Local Transportation Fund	110,603	11,500	61,800	-	-	-	60,303
207	Tidelands Trust Fund	136,291	310,200	345,650	(53,600)	-	-	47,241
208	Street Lighting Fund	256,170	196,000	128,050	-	-	-	324,120
209	R-O-W Assessment District Fund	(1,665)	195,200	307,900	-	112,700	-	(1,665)
210	PBIA Fund	45,570	800	17,050	-	-	-	29,320
211	AB 939 Fund	384,551	250,500	302,600	-	-	-	332,451
212	Measure D Fund	131,197	500	-	(120,400)	-	-	11,297
213	Recreation Services Fund	27,266	399,750	711,150	40,300	271,050	-	27,216
214	Housing Fund	531,820	7,500	35,900	-	-	-	503,420
215	Measure A Fund	2,216,301	765,000	1,020,550	(1,198,900)	-	-	761,851
216	Revolving Fund	-	39,300	11,000	(25,300)	-	-	3,000
217	Peg Fees Fund	156,608	47,100	89,500	-	-	-	114,208
301	Capital Improvement Projects Fund	1,935,488	3,611,786	7,588,035	3,582,699	-	-	1,541,938
	Total All Funds	$ 17,108,250	$ 18,738,336	$ 22,248,585	$ -	$ -	$ -	$ 13,598,001

	FUND	Audited Fund Balances 6/30/2020	Fiscal Year 2020/21 Midyear Budget Revenues	Expenditures	Transfers	Subsidies	Reserve Change	Adopted Fund Balances June 30, 2021
101	General Fund	$ 544,306	$ 9,666,850	$ 9,365,080	$ (12,600)	$ (624,935)	$ 205,882	$ 414,423
101	General Reserve - Economic Uncertainties	4,344,928	-	280,000	-	-	(205,882)	3,859,046
101	General Fund (Nonspendable/Restricted)	1,113,400	-	65,000	-	-		1,048,400
102	General Reserve - Special Projects	1,189,205	10,000	-	(159,200)	-	-	1,040,005
103	Capital Asset Replacement GF	540,475	5,000		(81,400)	-	-	464,075
104	Measure X Fund	3,055,010	3,048,000	1,394,550	(1,681,100)	(100,000)	-	2,927,360
201	Traffic Safety Fund	27,591	34,350	57,600	-		-	4,341
203	Road Maintenance Rehab Fund	343,195	247,400	-	(431,000)		-	159,595
204	Park Maintenance Fund	(26,376)	232,600	436,350	12,500	217,626	-	-
205	Gas Tax Fund	46,316	316,550	204,500	-	-	-	158,366
206	Local Transportation Fund	110,603	10,800	70,250	-	-	-	51,153
207	Tidelands Trust Fund	136,291	311,100	245,130	(53,600)	-	-	148,661
208	Street Lighting Fund	256,170	195,500	130,250	-	-	-	321,420
209	R-O-W Assessment District Fund	(1,665)	195,300	241,000	-	47,365	-	-
210	PBIA Fund	45,570	550	22,300	-	-	-	23,820
211	AB 939 Fund	384,551	247,600	339,000	-	-	-	293,151
212	Measure D Fund	131,197	453	-	(131,650)	-	-	-
213	Recreation Services Fund	27,266	201,710	729,220	40,300	459,944	-	-
214	Housing Fund	531,820	11,500	35,900	-	-	-	507,420
215	Measure A Fund	2,216,301	814,500	1,052,300	(1,190,500)	-	-	788,001
216	Revolving Fund	-	46,300	21,000	(25,300)	-	-	-
217	Peg Fees Fund	156,608	47,500	101,600	-	-	-	102,508
301	Capital Improvement Projects Fund	1,935,488	4,040,450	7,781,500	3,713,550	-	-	1,907,988
	Total All Funds	$ 17,108,250	$ 19,684,013	$ 22,572,530	$ -	$ -	$ -	$ 14,219,733

	FUND	Changes in Fund Balances June 30, 2020	Fiscal Year 2020/21 Changes to Adopted Budget Revenues	Expenditures	Transfers	Subsidies	Reserve Change	Changes in Fund Balances June 30, 2021
101	General Fund	$ -	$ 137,500	$ 164,530	$ 159,200	$ (98,585)	$ 205,882	$ 239,467
101	General Reserve - Economic Uncertainties	-	-	-	-	-	(205,882)	(205,882)
101	General Fund (Nonspendable/Restricted)	-	-	-	-	-	-	-
102	General Reserve - Special Projects	-	(5,000)	-	(159,200)	-	-	(164,200)
103	Capital Asset Replacement GF	-	(2,500)	-	(1)	-	-	(2,501)
104	Measure X Fund	-	533,000	144,150	(178,000)	-	-	210,850
201	Traffic Safety Fund	-	6,050	(5,700)	-	-	-	11,750
203	Road Maintenance Rehab Fund	-	7,500	-	-	-	-	7,500
204	Park Maintenance Fund	-	(14,650)	(16,000)	50,000	(24,974)	-	26,376
205	Gas Tax Fund	-	(4,350)	(113,300)	-	-	-	108,950
206	Local Transportation Fund	-	(700)	8,450	-	-	-	(9,150)
207	Tidelands Trust Fund	-	900	(100,520)	-	-	-	101,420
208	Street Lighting Fund	-	(500)	2,200	-	-	-	(2,700)
209	R-O-W Assessment District Fund	-	100	(66,900)	-	(65,335)	-	1,665
210	PBIA Fund	-	(250)	5,250	-	-	-	(5,500)
211	AB 939 Fund	-	(2,900)	36,400	-	-	-	(39,300)
212	Measure D Fund	-	(47)	-	(11,250)	-	-	(11,297)
213	Recreation Services Fund	-	(198,040)	18,070	-	188,894	-	(27,216)
214	Housing Fund	-	4,000	-	-	-	-	4,000
215	Measure A Fund	-	49,500	31,750	8,400	-	-	26,150
216	Revolving Fund	-	7,000	10,000	-	-	-	(3,000)
217	Peg Fees Fund	-	400	12,100	-	-	-	(11,700)
301	Capital Improvement Projects Fund	-	428,664	193,465	130,851	-	-	366,050
	Total All Funds	$ -	$ 945,677	$ 323,945	$ -	$ -	$ -	$ 621,732

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
March 8, 2021

ITEM FOR COUNCIL CONSIDERATION

Community Development Block Grant (CDBG) Committee recommendations concerning the 2021-2022 Public Services Grant Applications and allocation of program funds.

STAFF RECOMMENDATION

Action Item _X_; Non-Action Item ___

Allocate the CDBG Public Services Grant Funding pursuant to the recommendations of the City's CDBG Committee to equally share the funds between Peoples' Self-Help Housing's Carpinteria Camino Scholars program and the United Boys & Girls Club of Santa Barbara County's Carpinteria Unit.

Sample Motion: I move to allocate the 2021-2022 CDBG Public Services Grant Funding equally between the Peoples' Self-help Housing and Carpinteria Boys & Girls Club programs, as recommended by the CDBG Committee. *This motion requires a roll call vote.*

BACKGROUND

The County of Santa Barbara receives an annual allocation of federal Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development to fund a wide range of public service activities, including, but not limited to employment services, child care, crime prevention, education programs, and health services. The program is divided into two grant funding categories, Public Services and Capital Projects. CDBG Public Service grant funds may be used to pay the costs of rent, utilities, staffing, supplies, materials, while the Capital Project grant funds may be used to pay for construction costs, project management, labor and materials.

As a lead agency, the County of Santa Barbara heads the *Santa Barbara County Urban County Partnership*, which, in addition to unincorporated areas of the County, includes the cities of Buellton, Solvang and Carpinteria. The County of Santa Barbara invited applications for funding through the federal Community Development Block Grant

(CDBG) program under the 2021-2022 Comprehensive Notice of Funding Availability (NOFA). The NOFA was distributed to local agencies and service providers through a mailed and emailed notice.

To assist in allocating the Public Service grant funds available to Carpinteria from this program, the City Council in 2007 appointed a three-member committee comprised of one City Planning Commissioner and two members of the public who reside in the City.

The Committee serves as a review body and each year reviews applications and makes recommendations to the City Council on grant funding to support the following priorities identified in the County of Santa Barbara's Consolidated Plan:

- **Goal I – Decent, Affordable Housing:** Provide decent, affordable housing for the community's lowest income households, including households with special needs.
- **Goal II – Suitable Living Environment**: Improve the living environment / quality of life in low-income neighborhoods.
- **Goal III – Expanded Economic Opportunity:** Create economic opportunities for residents and businesses in low-income areas of the community.

The City's first program year was 2007, when it received an allocation of $20,335. The allocation grew to a high of $26,000 in 2009 and has declined each year since as CDBG funding has been cut annually through the federal budget process. Applications to the City are indicative of need, having consistently exceeded funds available. This year, available funds for Carpinteria are estimated to be approximately $15,000.

DISCUSSION

The CDBG Committee met on February 18, 2021 to review the five applications submitted. A summary of each request is included below and the application forms are included as attachments to this report.

The Committee found that all five applications described programs of immense value to the Carpinteria community and were deserving of funding. After much deliberation, the Committee expressed the strongest support for the programs of People's Self-Help Housing, the Boys & Girls Club and Girls Inc. Ultimately, they recommended awarding funding to the People's Self-Help Housing program and Boys and Girls Club program. The Committee identified that both programs aligned best with the CDBG funding goals, were Carpinteria based, and served the greatest and broadest number of clients locally. The Peoples' and Boys & Girls Club are requesting $16,000 and $15,000, respectively; the Committee recommended allocating 50% of available CDBG funds to each of the two programs.

Peoples' Self-Help Housing – Camino Scholars Carpinteria Learning Center

The Camino Scholars program serves English language learners and students from low-income households. Camino Scholars is an after-school program occurring each of the 180 school days per year, plus an additional 40 days. Peoples' also operates College Club, which assists the same demographic with college enrollment and retention, starting in high school and until students complete their final college degree. The Grant funds would be used to fund salaries of Educators at Camino Scholar's Dahlia Court learning center in Carpinteria. Through the programs described above, the Educators provide after-school and supplemental education services as well as college prep and retention services. During the grant period, the program is expected to serve 50 parents and caregivers and 45 students in grades 1-12 and college. The Peoples' application is included as Attachment A.

The Boys & Girls Club – Carpinteria Unit

The Boys & Girls Club, Carpinteria Unit, provides its members with educational support and life skills necessary to close the achievement gap, especially for low-income families. The Carpinteria Boys & Girls Club is proposing to use the requested funds to pay its professionally trained staff, who make the Clubs various programs possible. The Carpinteria Boys & Girls Club includes programming focused on educational support through Power Hour and the Learning and Enrichment Centers, which respond to the challenges youth are facing with online learning and isolation.

In mid-March 2020, the Carpinteria Boys & Girls Club was forced to temporarily close due to public health guidelines. Beginning in August 2020, and for as long as schools are closed, the Club is operating in a limited capacity as a Learning and Enrichment Center. Its hours have expanded to serve youth during the school day hours. This serves youth who do not have the resources (devices and reliable internet) or a safe environment to complete their online learning at home. The Club gives youth the space, resources, and guidance from trusted mentors to complete their online learning. The Carpinteria Boys & Girls Club application is included as Attachment B.

Girls Inc. of Carpinteria

Girls Inc is seeking funding to continue its existing programs at an increased service level. According to a recent survey, 80% of families being served by Girls Inc. have faced layoffs, furloughs or decreased hours since March, resulting in increased need for program scholarships. Additionally, Girls Inc. partners at the Carpinteria Unified School District are experiencing historic budget cuts that make funding for their literacy and outreach programs at school sites scarce. Girls Inc. is requesting funding to help ensure it can provide safe, socially distance care during out-of-school time. Learning pods accommodate both hybrid and distanced learning schedules and include academic support, distance learning support, and strong, smart and bold enrichment.

Girls and families served by Girls Inc. of Carpinteria continue to have significant needs as they reenter, respond, and recover from the ongoing economic and experience the emotional effects of pandemic isolation. Girls Inc. is at the forefront of keeping its clients safe and helping them to thrive. By offering safe, socially distanced, full-day programming with remote learning support, Girls Inc. ensures access to high-quality academic support, including internet and technology and enrichment programming, while its clients engage safely with peers and mentors. Daily programs include literacy, STEM art, cooking, gardening, physical fitness and nationally proven Girls Inc. curriculum. The Girls Inc. application is included as Attachment C.

Child Abuse Listening Mediation (CALM) – Carpinteria Outreach

CALM's mission is to prevent childhood trauma, heal children and families, and build resilient communities throughout Santa Barbara County. CALM has provided services through the Carpinteria Family Resource Center for over a decade and has always worked with clients from Carpinteria through its Santa Barbara clinic. In the last year, however, there have been a number of developments that indicate CALM must strengthen its presence in Carpinteria to meet outstanding needs. In addition to the the rise in mental health challenges stemming from the COVID-19 pandemic, there are a number of upcoming programmatic initiatives in Carpinteria that will likely result in more referrals to CALM for direct services.

The Pediatric Resiliency Collaborative (PeRC) is expanding to Carpinteria. This initiative screens families and children for Adverse Childhood Experiences (ACES) during pediatric appointments. CALM is also increasing its presence at preschools throughout South County in 2021. A Mental Health Consultant will embed at the state-funded preschools in Carpinteria to facilitate professional development and reflective practice to preschool teachers and to host parent education workshops at the school sites. The Great Beginnings programs promotes the well-being, health, and optimal development of local families and their children through individual and group therapy, home visitation services, and parenting classes which have been especially well received in the Carpinteria Community. The Childhood Trauma Treatment program promotes healing and recovery for children and families touched by trauma, interrupts cycles of intergenerational violence and improves the psychological health of individuals and families. The organization receives a significant number of referrals in Carpinteria for children and families needing this type of targeted intervention. The organization anticipates more referrals and the need to serve more Carpinteria-based clients than in years past. The CALM application is included as Attachment D.

Organic Soup Kitchen's North County Food Security Program

The Organic Soup Kitchen makes and delivers metabolic oncology SoupMeals to support the health of low income seniors, cancer survivors and those with chronic illness. The organization has been in operation for 11 years. Organic Soup Kitchen is in the process of expanding its program to North County. Since the pandemic hit in March,

the demand for its service has increased 150%. The program's service area extends from Goleta through Carpinteria and to the Santa Ynez Valley. Funding requested would support its expansion into north county with the potential of serving 1,000 community members each week. North County community members have a significant need, but less direct access to nutritional services. Organic Soup Kitchen's application is included as Attachment E.

POLICY CONSISTENCY

This item is consistent with the City's Housing Element policies of supporting the funding of programs that meet the goals of the Santa Barbara County HOME Consortium and CDBG Urban County 2015-2020 Consolidated Plan. The application requests support implementation of Housing Element Program Category 2 and 4, policies specifically assigned to provide transitional housing, homeless services and suitable affordable housing.

FINANCIAL CONSIDERATIONS

The City's CDBG funds are intended to be used to support improved community facilities and services that support affordable housing, suitable living environments and expanded economic opportunities. The amount of money the City receives is determined by HUD through a statutory formula, which is based on objective measures of community needs including the extent of poverty, population, housing overcrowding and age of housing.

CDBG funds are intended to be fully allocated annually and, although the City may defer allocation of some or all of its allocation, the City cannot stockpile the money indefinitely under the program and failure to timely allocate the funds could put them in jeopardy.

The following table lists the requested program funding from the City for each of the applications received. Some applicants also requested funding from other jurisdictions. The application forms are included as attachments to this report.

Requested Program Funding from Carpinteria	
Peoples' Self-Help Housing	$ 16,000
Boys and Girls Club	$ 15,000
Girls Inc	$ 15,000
CALM	$ 30,000
Organic Soup Kitchen	$ 2,000
TOTAL	**$ 78,000**

LEGAL

Santa Barbara County has been designated as an Urban County by HUD since 2006; therefore, the City can expect to continue to receive its allocation of funds through the CDBG program into the future. Administration and compliance monitoring are managed by the Santa Barbara County Housing and Community Development Division of the Community Services Department.

OPTIONS

A. The Council could choose to award the grant recommended by the Committee.

B. The Council could supplement the award via one of its discretionary funds, i.e., General or Measure X, as has been done on a limited and exceptional basis in past years. Should the City Council elect to consider this option it would need to direct that a separate matter be scheduled on a subsequent agenda.

C. The Council could also choose to amend a funding amount or decline to fund one or more of the request(s).

PRINCIPAL PARTIES EXPECTED AT MEETING

Representatives from Peoples' Self-Help Housing and the United Boys & Girls Club.

ATTACHMENTS

A. Peoples' Self-Help Housing's (Camino Scholars) CDBG Public Service Application

B. United Boys & Girls Clubs of Santa Barbara County's (Carpinteria Unit) CDBG Public Service Application

C. Girls Inc of Carpinteria CDBG Public Service Application

D. Child Abuse Listening Mediation (CALM) CDBG Public Service Application

E. Organic Soup Kitchen's CDBG Public Service Application

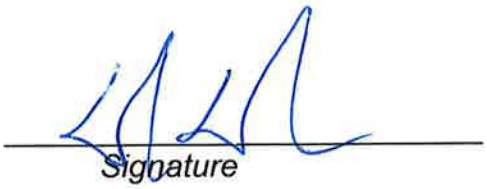
Staff contact:
Marysol Smith, Assistant Planner
(805) 755-4451; MarysolS@ci.carpinteria.ca.us

Signature

Reviewed by:
Steve Goggia, Community Development Director

Signature

Reviewed by:
Dave Durflinger, City Manager
(805) 755-4400, DaveD@ci.carpinteria.ca.us



Signature

ATTACHMENT A

Peoples' Self-Help Housing
Camino Scholars
Community Development Block Grant Public Service Application

City Council Staff Report
March 8, 2021

A. Applicant Information

Completed by grants@pshhc.org on 1/8/2021 11:46 AM

Case Id: 31244
Name: PSHHC Camino Scholars Carpinteria Learning
Address: 3533 Empleo Street

A. Applicant Information

Please provide the following information
Click here to download the FY 2021 CDBG NOFA

ORGANIZATION INFORMATION

A.1. Legal name of organization
Peoples' Self-Help Housing Corporation

A.2. Physical Address
3533 Empleo Street San Luis Obispo, CA 93401

A.3. Mailing address
3533 Empleo Street San Luis Obispo, CA 93401

A.4. Organization Web Site
www.pshhc.org

A.5. DUNS Number
096414412

A.6. Federal EIN/TIN Number
95-2750154

PRIMARY CONTACT INFORMATION

A.7. Title
Grants Manager

A.8. First Name
Forrest

A.9. Last Name
Eastham

A.10. Phone
8055482345

A.11. Email
grants@pshhc.org

ADDITIONAL CONTACT INFORMATION

A.12. Agency's Chief Executive
Kenneth Trigueiro

A.13. Phone
8057813088

A.14. Email
ceo@pshhc.org

A.15. Program Coordinator
Joanna Dominguez

A.16. Phone
8054003220

A.17. Email
joannad@pshhc.org

A.18. Financial Coordinator
Adriana Figueroa

A.19. Phone
8055402442

A.20. Email
adrianaf@pshhc.org

B. Funding Request

Completed by grants@pshhc.org on 1/8/2021 11:46 AM

Case Id: 31244
Name: PSHHC Camino Scholars Carpinteria Learning
Address: 3533 Empleo Street

B. Funding Request

Please provide the following information

B.1. Amount requested for this program:
$16,000.00

B.2. Total Requested Program Funding by Jurisdiction. Enter amounts requested for each jurisdiction. Minimum $15,000 grant request for Santa Barbara County.

Santa Barbara County	$0.00
Carpinteria	$16,000.00
TOTAL	$16,000.00

B.3. Have you applied, or will you also be applying for CDBG funding from any of the listed jurisdictions?
No

If yes, list the amounts requested from each jurisdiction and whether or not the funds have been committed. If no, leave this table blank.

	Amount ($)	Committed?
Goleta	$0.00	N/A
Lompoc	$0.00	N/A
Santa Maria	$0.00	N/A
City of Santa Barbara	$0.00	N/A
TOTAL	$0.00	

B.4. List the name(s) and title(s) of the organization's staff who attended mandatory training.
Rick Gulino, Director of Resident Services and Neighborhood Development & Forrest Eastham, Grants Manager

B.5. Select the Supervisorial district in which the program office is located.
District 1 - Williams

B.6. Agency Mission Statement
We build permanent, supportive housing with site-based services that offer opportunities to change lives and strengthen communities on the central coast of California.

B.7. **Years of operation**

How long has your agency been in operation?
50 years

How long has the proposed CDBG program been in operation?
13 years

B.8. Was the proposed CDBG program funded by the County in FY 2020-21?
Yes

B.9. If the proposed program was not funded by the County last year, is it a new program or is it a continuing program with an increased service level?
Explain the new program or how the existing program will increase its current service level. Provide information on the increased demand for services and proposed increased outcomes over the prior year. If the program was funded last year, you may leave this section blank.
N/A

B.10. Is your agency a Faith-Based Organization?
I.e. congregations; national denomination networks (ex: Catholic Charities, Lutheran Social Services) or networks of related organizations (ex: YMCA and YWCA); and freestanding religious organizations, which are incorporated separately.
No

Any religious activities must be offered separately, in time or location, from the CDBG-funded program or activity. Participants cannot be required to participate or join in any religious program or activity.
N/A

B.11. In addition to the proposed program for CDBG funds, please provide a brief description of all of your Agency's programs and services.
Serving the central coast for over 50 years, PSHH owns 52 affordable supportive housing properties throughout Santa Barbara, Ventura, and San Luis Obispo counties. PSHH developed and manages each of these properties, and provides supportive, onsite services, without charge to residents.

These supportive services are provided onsite where residents and are designed to help residents enhance housing and home stability and improve student outcomes. These include the Supportive Housing Program, which provides in-house social workers who serve residents through clinical case management, and the Education Program, for which funding is sought.

In all, we own or operate 2,031 rental units with 5,664 residents. Residents of our properties are 82% Hispanic, and 10% were homeless prior to living in PSHH housing. Median household income is $37,168. PSHH provides housing specially designed for families, farmworker households, those living with disabilities, and seniors, and we prioritize housing homeless veterans by moving them to the top of our waiting lists.

C. Program Information

Completed by grants@pshhc.org on 1/8/2021 11:52 AM

Case Id: 31244
Name: PSHHC Camino Scholars Carpinteria Learning
Address: 3533 Empleo Street

C. Program Information

Please provide the following information

C.1. Name of program
Camino Scholars' Carpinteria Learning Center, Serving English Language Learners from Low-Income Households

C.2. Street address of the proposed program
1305 Dahlia Court Carpinteria, CA 93013

C.3. Briefly summarize the program that is to be funded with CDBG funds. You will have an opportunity to provide a more detailed description in question C.8 below.
Camino Scholars operates eleven learning centers located at our affordable housing properties, including the learning center at Mariposa Townhomes in Orcutt. We serve English language learners and students from low-income households who attend after each of the 180 school days per year, plus an additional 40 days. We also operate College Club which assists the same demographic with college enrollment and retention, starting in high school until students complete their final college degree.

C.4. Select the Human Services Commission priority that best describes your agency's proposed program for which you are seeking funding.
Sustain critical social service safety net programs countywide for children, families, seniors, homeless, persons with disabilities, victims of abuse and other vulnerable populations

C.5. Enter the number of persons, by income, expected to be served by the proposed program during the fiscal year July 1, 2021 – June 30, 2022.

Count all members of a household when the entire household is served (e.g. food banks); for services targeting individuals (e.g. mental health counseling), count only the person receiving services.

Persons 0-30%	50
Persons 30%-50%	35
Persons 50%-80%	10
Persons >80%	0
TOTAL	95

C.6. Define the program's service area. This may be defined in terms of streets, census tracts, city/county boundaries, or another similar method.
This program serves students and their family who reside within the Carpinteria Unified School District.

C.7. Select the area of the County which the program primarily serves.
South County

C.8. Describe the program to be funded, including the type of activities that will be provided and the population to be served.
Grant funds will be used to fund salaries of Educators at Camino Scholar's Dahlia Court learning center in Carpinteria. During the grant period, the program will serve at least 95 individuals, 50 parents and caregivers and 45 students in grades 1-12 and college, and is free of charge for all participants, who are English language learners from low-income households.

The Dahlia Court learning center serves 1-8 grade students with 180 days of after-school education plus a minimum of 40 days during academic breaks for a total of more than 220 days per year. Normally, the learning center is open for four hours on school days, and non-school days, including summer break. During the pandemic, students work remotely using program- or school-issued computers, using video conferencing to receive one-on-one instruction and to participate in group learning activities. Educators function as a liaison for students' parents and caregivers, and as a student advocate at their school, communicating regularly with students' teachers and developing individualized curriculum in response to students' academic challenges experienced while working through their public-school curriculum.

College Club students, receiving college prep and retention services, receive services on a different schedule. During the pandemic, college prep students meet via telephone and video conference. Meetings focus on unique challenges faced by those who are or will become first-generation college students. Parents are involved in this process, helping caregivers to understand and support their children as they enter college.

College Club students who are enrolled in college receive remote, one-on-one mentorship from educators and Education Program administrators. College Club supplements this coaching with group meetings when students are home for academic breaks. These services have, to date, ensured the graduation of every College Club student who has enrolled in higher education.

C.9. Provide a concise, objective statement of work to be incorporated into the program's contract if the program is selected for funding.
Grant funds will be used to fund salaries of Educators at Camino Scholar's Carpinteria learning center, providing after-school and supplemental education services as well as college prep and retention services from the Dahlia Court learning center at 1305 Dahlia Court, Carpinteria, California 93013. The program will serve at least 50 parents and caregivers and 45 students from kindergarten through college.

C.10. Describe the unmet need to be addressed and how it was determined that there is a gap in services for the need. Include which other agencies or programs offer the same service and steps taken to collaborate and avoid duplication.
According to the California Department of Education, English language learners and students from low-income households, such as those served at Camino Scholars' Orcutt learning center, score lower on the Smarter Balanced test, California's standardized student testing instrument. Using this metric to determine at-risk students, 100% of students in the program are at-risk. Additionally, parents who solely speak Spanish or are native Spanish speakers are at a disadvantage when communicating with teachers and school officials and when advocating for their children at school.

This program increases the rate of grade-level proficiency in literacy at the end of 3rd grade by 25% and math by the end of 5th grade by 25% compared to the rate at students' schools. Grade level literacy proficiency by the end of 3rd grade has been shown in longitudinal studies to be indicative of greater academic achievement in all subjects during a

students' academic career. Students failing to meet this mark are 13 times less likely to graduate high school. Grade level proficiency in math by the end of 5th has been shown in longitudinal studies is indicative of greater academic outcomes in algebra and overall high school mathematics.

While other after-school educational programs are offered in Orcutt, Camino Scholars is the only program to offer free services tailored to English language learners from low-income households. We are also the only program to utilize Smarter Balanced test scores to evaluate academic proficiency, and the only program to offer free college prep and retention until students complete their final college degree.

C.11. How are clients referred to the program?

The student body is composed of students who attend school within the Carpinteria Unified School District including many who live at the PSHH housing properties in Carpinteria. Households moving into any of the four PSHH affordable housing properties must typically earn 50% or less AMI. Students from all of these properties are referred to the program through information received during move-in, by on-site property managers, and by neighbors living on the properties. Non-PSHH residents are typically English language learners who are referred to the program by Carpinteria Unified teachers and officials.

D. Federal Eligibility

Completed by grants@pshhc.org on 1/8/2021 11:53 AM

Case Id: 31244
Name: PSHHC Camino Scholars Carpinteria Learning
Address: 3533 Empleo Street

D. Federal Eligibility

Please provide the following information

D.1. Select ONE of the following criteria under which the proposed program qualifies: Fill out only the corresponding question below and leave the other two blank.

Area Benefit: The program will provide a community benefit to a predominantly low-moderate income area as determined by Census data. Fill out question D.2 ONLY.

Presumed Benefit: The program will exclusively serve a population meeting the HUD definition of Presumed Beneficiary. Fill out question D.3 ONLY.

Low-Moderate Clientele: Information on income must be collected for ALL clients or households to demonstrate that at least 51% of the clients served are low- or moderate-income. Fill out question D.4 ONLY.
Low-Moderate Clientele

D.2. Area Benefit (if applicable)

Under the Area Benefit criteria, the public service must be available to all residents of an area where at least 51 percent of the residents are LMI. The area must be clearly delineated by the grantee and must be primarily residential.

Using the map and Excel file linked below, identify the Census tracts and block groups in the program's service area. Contact James Francis at 805-568-3549 or HCDNOFA@co.santa-barbara.ca.us for assistance in determining whether the service area qualifies as predominantly low/moderate-income.

- Qualifying Census Tract Data (Excel File)
- HUD Census Tracts Mapping Application

Upload a map showing the program location and service area and specifically identifying the census tracts included in the service area.

☐ **Program Location Map**
***No files uploaded*

D.3. Presumed Beneficiary (if applicable)

Project proposes to EXCLUSIVELY serve a population presumed to qualify under CDBG in accordance with HUD definitions below; please check the population that applies). For a detailed definition of "Severely Disabled" and "Homeless," click here.)

The applicant must collect race and ethnicity information from its clientele in accordance with Census categories.

D.4. **Low-Moderate Clientele (if applicable)**

The applicant agrees to income qualify its clientele in accordance with 24 CFR Part 5, and to collect race and ethnicity information from its clientele in accordance with Census categories.

Income information must be collected for ALL adults aged 18 or older, including low-income and non low-income persons or households to demonstrate that at least 51% of those served are at or below 80% of Area Median income as published by HUD annually for the Santa Barbara County/Santa Maria Metropolitan Statistical Area (MSA). If a client cannot or will not provide income documentation, they must be presumed to be above 80% of Area Median Income.

If the proposed program does not meet the definition of Area Benefit or Presumed Beneficiaries, the Agency must perform income certification verifying at least 51% of clients served have incomes at or below 80% of Area Median Income. For example, if the project will serve 100 clients, at least 51 of these must be determined to be at or below 80% of AMI for Santa Barbara County to meet CDBG objectives.

Agency attests that it will income-certify ALL clients benefitting from the proposed program in accordance with 24 CFR 5.609-612. This includes collecting pay check stubs, bank statements, federal subsidy monthly statements, e.g. SSI, and asset information. The collection of income tax returns alone is not a sufficient source of documentation and may be used only to confirm or verify income.
Agree

Please provide a brief description of current and/or past agency experience in performing and determining individual/household income. Include sources of documentation used and responsible agency/staff experience in this regard.
Camino Scholars students are either residents of PSHH affordable housing properties or residents of the surrounding communities. PSHH household are screened upon move-in and household income is verified via HUD and USDA protocols. Household income is recertified annually thereafter. Household income is recorded in the resident/tenant database where this information is available to those reporting on the grant-funded project.

Camino Scholars' free services are also available to students from the greater community who are English language learners and/or students from low-income households. While there are no income restrictions limiting access to these free services, families from the greater community self-report their income when enrolling their students, and report

income again every academic year upon re-enrollment.

If agency clientele qualify as "low-income" in accordance and definition by another federal agency and/or program, such as food stamps, please indicate this and how it is/will be documented as consistent with CDBG income qualifications, e.g., other federal means-tested, needs-based programs related to housing, health care, education, nutrition, etc.

When reporting low-income clientele, grant and program administrators reference the household income and household size and determine income levels based on the Area Median Income for Santa Barbara County as determined annually by HUD.

E. Program Goals

Completed by grants@pshhc.org on 1/8/2021 11:58 AM

Case Id: 31244
Name: PSHHC Camino Scholars Carpinteria Learning
Address: 3533 Empleo Street

E. Program Goals

Please provide the following information

E.1. Identify the number of unduplicated clients to be served by the proposed program.
If a person receives multiple counseling sessions annually, count that person one time. If a person visits a food bank multiple times in the year, count all members of the family at each visit.
95

E.2. List at least two other quantifiable outputs/performance targets. For each output or target, describe how program participants' lives will be improved.

Output examples: # of services provided, e.g. meals, classes, counseling or case management sessions, , etc. Impact examples: improve nutrition/health, increased self-sufficiency, change in economic status, etc.

Goal Description	Number Served	Impact Expected
Using SBAC scores, 25% more 3rd graders reach grade-level (GL) literacy rates & 25% more 5th graders reach GL math proficiency than students attending the same schools	95	GL literacy at the end of 3rd makes a student 13x more likely to graduate high school & GL math proficiency by the end of 5th indicates higher high school proficiency and improved college admissions.
Parents will receive assistance and coaching in advocating for their students	95	Increased parental involvement in schooling improves students' academic outcomes and grades.

E.3. Describe your client intake process. You will be required to upload a blank intake form in the "Required Documentation" section.
Note: To qualify for an award of CDBG funds, the agency must collect race and ethnicity information from all clients and, if required, income documentation.
Clients come from either PSHH's four affordable housing properties in Carpinteria or from the greater community. The program is open to English language learners and students from low-income households. After responding to outreach from property managers, program literature, neighbors, or schoolteachers and administrators, the caregivers of eligible students complete the intake forms attached to this application and interview with the program Educators. Families wishing to enroll and have their children attend on a steady and regular basis are accepted into the program without charge.

F. Capacity

Completed by grants@pshhc.org on 1/8/2021 1:25 PM

Case Id: 31244
Name: PSHHC Camino Scholars Carpinteria Learning
Address: 3533 Empleo Street

F. Capacity

Please provide the following information

F.1. Describe your Agency's experience and capacity in assisting clients and meeting goals and objectives.
We at PSHH are celebrating our 50th anniversary this year, marking a major milestone as the longest-serving nonprofit housing provider on the central coast. Our Education Program operates 11 learning centers in Santa Barbara and San Luis Obispo counties. Our low-income, English language learner students are reaching grade-level mathematics and literacy proficiency at rates that match their English-only speaking peers. All students have an absenteeism rate of less than 5% and all of our students who remain enrolled in our program graduate from high school. All College Club students who apply to a university or college are accepted, and all of them who have enrolled have graduated. Through our financial aid coaching, most of our College Club students obtain their degree without any student debt. Each of these have been programmatic goals, and we are proud of our students and our program for making it happen.

F.2. List the staff positions that will be dedicated to the proposed program. In addition to your answer, please upload bios or resumes of key staff in the Documents section.

For each position, include: a) name, b) title, c) experience and qualifications, d) projected number of hours per week dedicated to the proposed program, e) whether it is an existing position or will be a new hire, and f) whether paid or unpaid.

Name of Staff Person	Position Title	Experience and Qualifications	Hours/Week	Existing or New?	Paid or Volunteer?
Zoe Atkins	Lead Educator	BA in Global Studies, 2.5 years teaching for program, training in education best practices and education platforms, 1 year tutoring, 7 seasons as camp counsellor,	40	Existing	Paid
Leticia Lemus	Educator	MS in Education Counselling in Counselling Diverse Populations, Spanish/English bilingual and bicultural, 8 years in education counselling, 11 years as academic advisor	20	Existing	Paid

G. Financial

Completed by grants@pshhc.org on 1/8/2021 11:58 AM

Case Id: 31244
Name: PSHHC Camino Scholars Carpinteria Learning
Address: 3533 Empleo Street

G. Financial

Please provide the following information

G.1. Does the applicant have sufficient cash reserves to pay for program costs as they are incurred?
CDBG funds are provided on a cost-reimbursement basis; proof of payment will be required prior to CDBG reimbursement.
Yes

G.2. Select the month in which your Agency's fiscal year ends.
June

G.3. Does your Agency have any outstanding litigation or other legal issues
No

If yes, Explain

G.4. Are there any outstanding financial audit findings which remain unresolved?
No

If yes, Explain

G.5. Did the Agency expend $750,000 or more in federal funds in its last fiscal year?
No

If yes, upload the agency's most recent Single Audit in the Required Documentation section.

H. Insurance

Completed by grants@pshhc.org on 1/8/2021 11:59 AM

Case Id: 31244
Name: PSHHC Camino Scholars Carpinteria Learning
Address: 3533 Empleo Street

H. Insurance

Please provide the following information

H.1. Upload the following Certificates of Insurance and enter their expiration dates: For a description of County insurance requirements, click here.

☑ **General Liability**
PSHH Insurance Umbrella Coverage.pdf

Expiration Date
03/01/2021

☑ **Automobile Insurance**
PSHH Insurance Umbrella Coverage.pdf

Expiration Date
03/01/2021

☑ **Workers Compensation**
PSHH Insurance Umbrella Coverage.pdf

Expiration Date
03/01/2021

☑ **Professional Liability**

PSHH Insurance Umbrella Coverage.pdf

Expiration Date
03/01/2021

UPDATED INSURANCE MUST BE SUBMITTED IMMEDIATELY UPON EXPIRATION.

I. Proposed Program Budget

Completed by grants@pshhc.org on 1/8/2021 11:59 AM

Case Id: 31244
Name: PSHHC Camino Scholars Carpinteria Learning
Address: 3533 Empleo Street

I. Proposed Program Budget

Please provide the following information

I.1. CDBG eligible costs include those necessary for the operations of the CDBG-funded program, including labor, supplies, employee training, conferences, travel, marketing, etc. Ineligible costs include purchase of equipment and personal property.

List all budget line items below, including each individual CDBG-funded staff position. Please limit your CDBG funding request to no more than four budget line items.
Email HCDNOFA@co.santa-barbara.ca.us with any questions.

Proposed Program Budget. Include the total budget for the proposed program and show which budget lines will include CDBG funds. Each staff position assigned to the project must be a separate line item.

Budget Line Item	Santa Barbara County CDBG Public Services	Other Funding	Program Total
Salaries & Benefits	$16,000.00	$84,957.00	$100,957.00
Employment Services	$0.00	$50.00	$50.00
Travel	$0.00	$150.00	$150.00
Supplies	$0.00	$3,579.00	$3,579.00
Telephone	$0.00	$810.00	$810.00
Insurance	$0.00	$120.00	$120.00
Advertising/Marketing	$0.00	$150.00	$150.00
Depreciation	$0.00	$6,315.00	$6,315.00
Indirect	$0.00	$34,839.00	$34,839.00
TOTAL	$16,000.00	$130,970.00	$146,970.00

I.2. Funding Sources for Proposed Program

Identify sources of leveraged funding, including in-kind match, for this activity in the tables referenced below. Include the status of these funds (i.e. cash on hand, grants received, planned fundraising, in-kind amount for volunteers, staff time, etc.). BE SPECIFIC – don't just say "Private Trust," say "Private Trust: John and Jane Doe Memorial Foundation," list all anticipated loans, etc. Include any restricted/unrestricted reserve funds you intend to use, as well. Details can be provided as an additional uploaded document.

Total sources must match total budget above.

Other Funding (Name of Source)	Status	Amount ($)	Anticipated award notification date
Carpinteria CDBG	Pending	$16,000.00	04/30/2021
Property Fees	Committed	$50,475.00	M/d/yyyy

Peoples' Self-Help Underwriting	Committed	$80,495.00	M/d/yyyy
Total program revenue		$146,970.00	

J. Required Documentation

Completed by grants@pshhc.org on 1/8/2021 11:59 AM

Case Id: 31244
Name: PSHHC Camino Scholars Carpinteria Learning
Address: 3533 Empleo Street

J. Required Documentation

Please provide the following information. The circle to the left of each file will be filled with a green checkmark upon successful document upload. If necessary, you may upload multiple documents under a single category.

Please download, complete, and upload below

- W9
- Conflict of Interest Statement

Documentation

☑ **W-9** ***Required**
PSHH W9 2021.pdf

☑ **Form 990** ***Required**
PSHH 990 FYE19.pdf

☑ **Articles of Incorporation and Bylaws** ***Required**
PSHH Articles of Incorp AND Bylaws combined 2014.pdf

☑ **Federal Tax Exemption Letter** ***Required**
501(c)(3) IRS PSHH Federal Tax Exemption Letter 8.20.pdf

☑ **Most Recent Audited Financial Statements** ***Required**
PSHH 6.30.20 Audit Report Final.pdf

☐ **Most Recent Single Audit (see question G.5)**

***No files uploaded*

☑ **Organizational Chart *Required**

PSHH Org Chart.pdf

☑ **List of Board of Directors *Required**

PSHH board roster 11.19.20.pdf

☑ **Conflict of Interest Statement *Required**

PSHH Signed conflict of interest statement.pdf

☑ **Resumes of Program Team *Required**

ResumeLeticiaLemus.pdf
ResumeZoeAtkins.pdf

☑ **Blank Intake Form *Required**

9 Camino Scholars Enrollment form.pdf
9 Tenant Application.pdf
9 Tenant Preapplication.pdf

☐ **Additional Documentation**

***No files uploaded*

ATTACHMENT B

United Boys & Girls Club of Santa Barbara County
Carpinteria Unit
Community Development Block Grant Public Service Application

City Council Staff Report
March 8, 2021

A. Applicant Information

Completed by kelsey@thewriteteam.net on 1/6/2021 12:17 PM

Case Id: 31294
Name: United Boys & GIrls Clubs of Santa Barbara
Address: PO Box 1485

A. Applicant Information

Please provide the following information
Click here to download the FY 2021 CDBG NOFA

ORGANIZATION INFORMATION

A.1. Legal name of organization
United Boys And Girls Clubs Of Greater Santa Barbara County

A.2. Physical Address
1528 Chapala Street, Suite 309 Santa Barbara, CA 93101

A.3. Mailing address
PO Box 1485 Santa Barbara, CA 93102

A.4. Organization Web Site
https://www.unitedbg.org/

A.5. DUNS Number
055114193

A.6. Federal EIN/TIN Number
23-7087814

PRIMARY CONTACT INFORMATION

A.7. Title
Executive VP of Advancement

A.8. First Name
Laurie

A.9. Last Name
Leis

A.10. Phone
8056811315

A.11. Email
lleis@unitedbg.org

ADDITIONAL CONTACT INFORMATION

A.12. Agency's Chief Executive
Michael Baker

A.13. Phone
8056811315

A.14. Email
mbaker@unitedbg.org

A.15. Program Coordinator
Don Hall

A.16. Phone
8056841568201

A.17. Email
dhall@unitedbg.org

A.18. Financial Coordinator
Laurie Leis

A.19. Phone
8056811315

A.20. Email
dhall@unitedbg.org

B. Funding Request

Completed by jfrancis@co.santa-barbara.ca.us on 1/19/2021 2:50 PM

Case Id: 31294
Name: United Boys & Girls Clubs of Santa Barbara
Address: PO Box 1485

B. Funding Request

Please provide the following information

B.1. Amount requested for this program:
$15,000.00

B.2. Total Requested Program Funding by Jurisdiction. Enter amounts requested for each jurisdiction. Minimum $15,000 grant request for Santa Barbara County.

Santa Barbara County	$0.00
Carpinteria	$15,000.00
TOTAL	$15,000.00

B.3. Have you applied, or will you also be applying for CDBG funding from any of the listed jurisdictions?
Yes

If yes, list the amounts requested from each jurisdiction and whether or not the funds have been committed. If no, leave this table blank.

	Amount ($)	Committed?
Goleta	$15,000.00	No
Lompoc	$25,000.00	No
Santa Maria	$0.00	N/A
City of Santa Barbara	$30,000.00	No
TOTAL	$70,000.00	

B.4. List the name(s) and title(s) of the organization's staff who attended mandatory training.
Tara Johnson
tjohnson@unitedbg.org
Director of Administrative Services

B.5. Select the Supervisorial district in which the program office is located.
District 1 - Williams

B.6. Agency Mission Statement
The United Boys & Girls Clubs (UBGC) enables all young people, especially those who need us most, to reach their full potential as productive, caring and responsible citizens. We provide a safe and positively reinforced environment for local children and a curricula that fosters character and leadership development through educational support, sports/fitness activities, and health and life skills development.

The following story highlights the impact our Club and staff have on members (name was changed for privacy): Sam's mom reached out to see if Sam could join our Learning and Enrichment Centers (school day hours educational support). She was struggling to support his home learning. Club staff briefly lost contact with her and later learned that the kids' dad passed away in their home (the mom had to perform CPR until paramedics arrived in front of both their children). Sam had missed weeks of school and was falling behind. Since joining the learning center, Sam has begun to recover from the loss of his father and re-engage in school. His mom consistently follows up with the Club staff and thanks us every day for our efforts with Sam, and the impact on her as well. Sam now wakes up excited every day to come to the Club. His teacher consistently thanks us as well as we have collaborated with her to ensure he has our full support in his academic success as well as a family-like environment here at the Club.

B.7. **Years of operation**

How long has your agency been in operation?
83

How long has the proposed CDBG program been in operation?
53

B.8. Was the proposed CDBG program funded by the County in FY 2020-21?
Yes

B.9. If the proposed program was not funded by the County last year, is it a new program or is it a continuing program with an increased service level?
Explain the new program or how the existing program will increase its current service level. Provide information on the increased demand for services and proposed increased outcomes over the prior year. If the program was funded last year, you may leave this section blank.

B.10. Is your agency a Faith-Based Organization?
I.e. congregations; national denomination networks (ex: Catholic Charities, Lutheran Social Services) or networks of related organizations (ex: YMCA and YWCA); and freestanding religious organizations, which are incorporated separately.
No

Any religious activities must be offered separately, in time or location, from the CDBG-funded program or activity. Participants cannot be required to participate or join in any religious program or activity.
Agree

B.11. In addition to the proposed program for CDBG funds, please provide a brief description of all of your Agency's programs and services.
UBGC provides afterschool, weekend, and summer enrichment as well as recreational programs to children in need at seven Club locations in Santa Barbara County (Santa Barbara Westside, Santa Barbara Downtown, Carpinteria, Goleta, Buellton, Solvang, and Lompoc).

UBGC is uniquely qualified to meet the needs of our community's youth because of our 82-year history of success, holistic approach, ability to offer programs at little to no cost to eligible families, and proven methods. More than half of our program staff are bilingual (English/Spanish). Materials are provided in English and Spanish at our Clubs. Our Clubs serve as an extension of the school day, and our services are needed now more than ever as schools are struggling to meet the needs of their students.

In normal times, our Club is open from school dismissal to 6pm, all day Saturday, and all day during the summer. Beginning in August 2020, and for as long as schools are closed, our Club is operating as a Learning and Enrichment Center. Our hours have expanded to serve youth during the school day hours. This serves youth who may not have the resources (devices and reliable internet) or a safe environment to complete their online learning at home. Our Club gives youth the space, resources, and guidance from trusted mentors to complete their online learning.

UBGC programs and services promote the healthy development of boys and girls by instilling in them a sense of competence, belonging, and the capacity to influence others in meaningful ways.

C. Program Information

Completed by kelsey@thewriteteam.net on 1/6/2021 12:50 PM

Case Id: 31294
Name: United Boys & GIrls Clubs of Santa Barbara
Address: PO Box 1485

C. Program Information

Please provide the following information

C.1. Name of program
Boys & Girls Clubs, Carpinteria Unit

C.2. Street address of the proposed program
4849 Foothill Road Carpinteria, CA 93013

C.3. Briefly summarize the program that is to be funded with CDBG funds. You will have an opportunity to provide a more detailed description in question C.8 below.
Clubs offer free tutoring for K-12 students every weekday during the school year through Power Hour, our nationally acclaimed homework support program, which is crafted to improve school performance and proficiency while developing character, values, and responsibility. Power Hour tracks students' progress in attendance and achievement in literacy and math. Power Hour empowers kids to stay engaged in school and on track to higher education/career opportunities.

C.4. Select the Human Services Commission priority that best describes your agency's proposed program for which you are seeking funding.
Help to ensure access to services for all vulnerable populations

C.5. Enter the number of persons, by income, expected to be served by the proposed program during the fiscal year July 1, 2021 – June 30, 2022.

Count all members of a household when the entire household is served (e.g. food banks); for services targeting individuals (e.g. mental health counseling), count only the person receiving services.

Persons 0-30%	136
Persons 30%-50%	100
Persons 50%-80%	68
Persons >80%	96
TOTAL	400

C.6. Define the program's service area. This may be defined in terms of streets, census tracts, city/county boundaries, or another similar method.
Our Carpinteria Club is located at 4849 Foothill Road Carpinteria, CA 93013. We serve any and all youth in the Carpinteria community who would like to join our Club. There are no area limitations on who can join. Carpinteria is 45 percent Hispanic according to census data. The census tracts located in the service area include 16.01, 16.04, and 17.04.

Santa Barbara now ranks third among California's 58 counties in its rate of poverty, according to deep-dive data on poverty in the state by the influential Public Policy Institute of California (PPIC).

The majority of our members come from Aliso Elementary School, Canolino Elimentary School, Carpinteria Middle School, and Carpinteria High School.

C.7. Select the area of the County which the program primarily serves.
South County

C.8. Describe the program to be funded, including the type of activities that will be provided and the population to be served.
The Boys & Girls Club, Carpinteria Unit is providing our members with educational support and life skills necessary to close the achievement gap, especially for our low-income families. Specifically, we will use the CDBG funds to pay our professionally trained staff, who make the programs possible. The Carpinteria Club staff are working hard to adapt our programming to best meet the need of our neighborhoods for out of school enrichment. Specifically, our programming is focused on educational support through Power Hour and the Learning and Enrichment Centers to respond to the challenges youth are facing with online learning and isolation.

Our Carpinteria Club opened in 1967. In normal times (pre-pandemic), the Carpinteria Club hours are as follows: M-F 9:30am-6:30pm; School Breaks: M-F 7:30am-6:30pm; Saturdays 10 am-4:00 pm. In mid-March 2020, we were forced to close the Club due to public health guidelines. Beginning in August 2020, and for as long as schools are closed, our Club is operating in a limited capacity as a Learning and Enrichment Center. Our hours have expanded to serve youth during the school day hours. This serves youth who do not have the resources (devices and reliable internet) or a safe environment to complete their online learning at home. Our Club gives youth the space, resources, and guidance from trusted mentors to complete their online learning.

Our members are youth in kindergarten through 12th grade from areas surrounding our Club. Of our members county-wide, 81 percent are of minority races, 57 percent qualify for free/reduced price lunches, and 37 percent live in single family homes. No child is turned away due to an inability to pay. UBGC has actively sought to enrich the lives of girls and boys whom other youth agencies often have had difficulty reaching. We offer scholarships to youth who cannot afford the membership fee. We aim to serve 400 youth in 2021 and expect 76% of Club members will be at 80% or less of AMI.

C.9. Provide a concise, objective statement of work to be incorporated into the program's contract if the program is selected for funding.
Our education programs in 2021-22 will specifically respond to COVID-19. Our Clubs will expand our homework programs (Power Hour), tutoring and reading programs, and other educational mentorship programs. The purpose is to provide tutoring, mentorship, and educational support to students who are cut off from their schools, their teachers, and their peers. The program addresses the need for children to resume their education with support from qualified mentors.

The overall goal of Power Hour is to provide educational support to at risk youth and give them the tools they need to have a successful future. We aim to positively influence our members' educational success, which will help them develop life-long skills and continue success in grade school, university, and the workforce. We aim to serve 400 members in 2021.

C.10. Describe the unmet need to be addressed and how it was determined that there is a gap in services for the need. Include which other agencies or programs offer the same service and steps taken to collaborate and avoid duplication.

We are only beginning to see the long-term effects of the COVID-19 pandemic and closures of schools on our youth. Children are cut off from their routines and are facing social isolation. We expect this to result in learning loss and widen the already existing "opportunity gap" between students from low income communities of color and their peers from higher income communities. Many of the families we serve are experiencing joblessness and reduced income, which is stressful and challenging on the children. Many families do not have the resources to support their child's learning at home. For example, many parents have no option but to work essential jobs, meaning they are away from home all day. Often, these families may not have a computer for their children to use to engage with online learning. Or, maybe there is one computer for a family of four children.

Especially during the pandemic while kids are cut off from teachers and parents are often unable to be home to support them, students are in need of educational support and mentoring. But, there is a very high cost of individual tutoring. Working families are often unable to to help their kids with homework, and maybe the lack of resources for assistance with higher level math, English and science school work. Our mentors and staff for Power Hour include college students who have the ability and access for instructional assistance. For the many students who are falling below grade level in their online learning courses, Power Hour will be an especially important resource.

We are not aware of any other agency in Carpinteria that is providing services as regularly and as affordable as our Clubs. In Carpinteria, similar programs include the All Starts after school program and Girls Inc., which only serves girls. With the average cost of child care at $6,000 per year, our Clubs are an important and high quality alternative.

C.11. How are clients referred to the program?

Power Hour participants are mostly current Club members, with a significant number being referred by teachers or parents. We have working relations with school districts throughout the county and individual school principals. We advertise the program on our website and through bilingual announcements and flyers distributed to parents and school sites. Students needing the most help often don't ask for it. We reach out to parents to make it clear Power Hour is free, high-quality, and available to students from all backgrounds and ability levels. We offer free transportation for low-income members in our service area.

Our Clubs are well-known and established. During normal times, our outreach initiatives include a school site physical fitness program during recess hours (known as recess programming) and partnerships with schools and other service agencies who refer clients to our Clubs.

During normal times, UBGC informs the Carpinteria community about our programs through print materials that are distributed in both English and Spanish at school sites, the Chamber of Commerce, and youth and family non-profit agencies. Information is also available on our website, facebook, local newspapers, and other media. We encourage referrals from teachers and school personnel.

D. Federal Eligibility

Completed by kelsey@thewriteteam.net on 1/6/2021 12:53 PM

Case Id: 31294
Name: United Boys & Girls Clubs of Santa Barbara
Address: PO Box 1485

D. Federal Eligibility

Please provide the following information

D.1. Select ONE of the following criteria under which the proposed program qualifies: Fill out only the corresponding question below and leave the other two blank.

Area Benefit: The program will provide a community benefit to a predominantly low-moderate income area as determined by Census data. Fill out question D.2 ONLY.

Presumed Benefit: The program will exclusively serve a population meeting the HUD definition of Presumed Beneficiary. Fill out question D.3 ONLY.

Low-Moderate Clientele: Information on income must be collected for ALL clients or households to demonstrate that at least 51% of the clients served are low- or moderate-income. Fill out question D.4 ONLY.
Low-Moderate Clientele

D.2. Area Benefit (if applicable)

Under the Area Benefit criteria, the public service must be available to all residents of an area where at least 51 percent of the residents are LMI. The area must be clearly delineated by the grantee and must be primarily residential.

Using the map and Excel file linked below, identify the Census tracts and block groups in the program's service area. Contact James Francis at 805-568-3549 or HCDNOFA@co.santa-barbara.ca.us for assistance in determining whether the service area qualifies as predominantly low/moderate-income.

- Qualifying Census Tract Data (Excel File)
- HUD Census Tracts Mapping Application

Upload a map showing the program location and service area and specifically identifying the census tracts included in the service area.

☐ **Program Location Map**
***No files uploaded*

D.3. Presumed Beneficiary (if applicable)

Project proposes to EXCLUSIVELY serve a population presumed to qualify under CDBG in accordance with HUD definitions below; please check the population that applies). For a detailed definition of "Severely Disabled" and "Homeless," click here.)

The applicant must collect race and ethnicity information from its clientele in accordance with Census categories.

D.4. **Low-Moderate Clientele (if applicable)**

The applicant agrees to income qualify its clientele in accordance with 24 CFR Part 5, and to collect race and ethnicity information from its clientele in accordance with Census categories.

Income information must be collected for ALL adults aged 18 or older, including low-income and non low-income persons or households to demonstrate that at least 51% of those served are at or below 80% of Area Median income as published by HUD annually for the Santa Barbara County/Santa Maria Metropolitan Statistical Area (MSA). If a client cannot or will not provide income documentation, they must be presumed to be above 80% of Area Median Income.

If the proposed program does not meet the definition of Area Benefit or Presumed Beneficiaries, the Agency must perform income certification verifying at least 51% of clients served have incomes at or below 80% of Area Median Income. For example, if the project will serve 100 clients, at least 51 of these must be determined to be at or below 80% of AMI for Santa Barbara County to meet CDBG objectives.

Agency attests that it will income-certify ALL clients benefitting from the proposed program in accordance with 24 CFR 5.609-612. This includes collecting pay check stubs, bank statements, federal subsidy monthly statements, e.g. SSI, and asset information. The collection of income tax returns alone is not a sufficient source of documentation and may be used only to confirm or verify income.
Agree

Please provide a brief description of current and/or past agency experience in performing and determining individual/household income. Include sources of documentation used and responsible agency/staff experience in this regard.
Our agency has extensive experience in performing and determining individual/household income. We collect income information from each member through our member intake form and scholarship applications (if applicable).

All members complete a client intake form when they join the Club that requests the family's income information. All children ages 5-18 are eligible for annual membership. The annual Club membership fee is only $40 per year.

Parents seeking scholarships (for the $40 annual fee) are required to report annual income on the membership intake form and provide proof of income such as a W2 form, 2 months of pay stubs, or verified enrollment in Transition

House or federal or state income-verified programs (including free/reduced price lunch program). It is our longstanding policy to never turn any child away if parents are unable to pay.

If agency clientele qualify as "low-income" in accordance and definition by another federal agency and/or program, such as food stamps, please indicate this and how it is/will be documented as consistent with CDBG income qualifications, e.g., other federal means-tested, needs-based programs related to housing, health care, education, nutrition, etc.
N/A

E. Program Goals

Completed by kelsey@thewriteteam.net on 1/7/2021 4:38 PM

Case Id: 31294
Name: United Boys & Girls Clubs of Santa Barbara
Address: PO Box 1485

E. Program Goals

Please provide the following information

E.1. Identify the number of unduplicated clients to be served by the proposed program.
If a person receives multiple counseling sessions annually, count that person one time. If a person visits a food bank multiple times in the year, count all members of the family at each visit.
400

E.2. List at least two other quantifiable outputs/performance targets. For each output or target, describe how program participants' lives will be improved.

Output examples: # of services provided, e.g. meals, classes, counseling or case management sessions, , etc. Impact examples: improve nutrition/health, increased self-sufficiency, change in economic status, etc.

Goal Description	Number Served	Impact Expected
Provide 180 hours of Power Hour (1 hr/day, 180 days/year) in 2021-22 (during school year)	180	At the end of 2021-22 school year, we expect to see an increase in survey respondents who report receiving mostly A's and B's from 80% in 2019 to 85%.
Provide 240 hours of Triple Play (1 hr/day, 240 days/year) in 2021-22 (all year round)	240	At the end of 2021-22, we expect the percentage of respondents who report that they are physically active for at least 60 minutes on 5+ days/week to increase from 50% in 2019 to 60%.

E.3. Describe your client intake process. You will be required to upload a blank intake form in the "Required Documentation" section.
Note: To qualify for an award of CDBG funds, the agency must collect race and ethnicity information from all clients and, if required, income documentation.
All children ages 5-18 are welcome to join our Clubs. Each member is required to submit a completed client intake form, available in English and Spanish and in paper or online. Our staff reviews the client intake form for completeness and follows up with the family if any information is missing. The client information is entered into our proprietary Membership Tracking System (MTS). This system allows UBGC to track attendance for all programs (including Power Hour).

If a family qualifies and requests a scholarship (for the $40 annual membership fee), then we require them to complete a scholarship application. This application requires the family to submit proof of income (such as pay stubs,

proof of eligibility for free/reduced price meals, tax return). Our staff reviews the scholarship applications for completeness and eligibility.

F. Capacity

Completed by kelsey@thewriteteam.net on 1/7/2021 4:28 PM

Case Id: 31294
Name: United Boys & Girls Clubs of Santa Barbara
Address: PO Box 1485

F. Capacity

Please provide the following information

F.1. Describe your Agency's experience and capacity in assisting clients and meeting goals and objectives.
Our agency has extensive experience and capacity in assisting clients and meeting goals. We use a data-informed educational curriculum developed by the Boys & Girls Clubs of America. This includes Power Hour (homework support) and Triple Play (structured physical fitness program).

To ensure we are continually improving our serving to meet the changing needs of our clients, we collect feedback from members, parents, staff, and teachers on the effectiveness of the services we offer. Through the National Youth Outcome Initiative (NYOI), we measure our member's satisfaction in several areas including overall experience, sense of belonging, emotional safety, fun, adult connections, staff expectations, and recognition.

As an example, the following are the results from our Carpinteria NYOI 2019 survey: emotional safety (71% positive), sense of belonging (79% positive), fun (64% positive), adult connections (72% positive), staff expectations (92% positive), and recognition (59% positive). There were no NYOI surveys in 2020 due to COVID-19.

Our proprietary Membership Tracking System (MTS) allows us to collect demographic and family income information, club attendance, and participation in Power Hour. With this system, UBGC is able to develop baseline data for program participation and behavior as students access evidence-based Club educational support programs.

F.2. List the staff positions that will be dedicated to the proposed program. In addition to your answer, please upload bios or resumes of key staff in the Documents section.

For each position, include: a) name, b) title, c) experience and qualifications, d) projected number of hours per week dedicated to the proposed program, e) whether it is an existing position or will be a new hire, and f) whether paid or unpaid.

Name of Staff Person	Position Title	Experience and Qualifications	Hours/Week	Existing or New?	Paid or Volunteer?
Eduardo Gamboa	Assistant Club Director	Eduardo has a BS in Kinesiology from CSU, Monterey Bay with. Since 2017, he has worked with Boys & Girls Clubs. He is fluent in English and Spanish.	28	Existing	Paid

Don Hall	Carpintería Club Director	Don has over 40 years experience working with Boys & Girls Clubs. He began his career in 1978 in Washington State. Don has held Club positions in WA State, S Carolina, Arizano, and Anaheim.	40	Existing	Paid

G. Financial

Completed by kelsey@thewriteteam.net on 1/6/2021 12:56 PM

Case Id: 31294
Name: United Boys & Girls Clubs of Santa Barbara
Address: PO Box 1485

G. Financial

Please provide the following information

G.1. Does the applicant have sufficient cash reserves to pay for program costs as they are incurred?
CDBG funds are provided on a cost-reimbursement basis; proof of payment will be required prior to CDBG reimbursement.
Yes

G.2. Select the month in which your Agency's fiscal year ends.
December

G.3. Does your Agency have any outstanding litigation or other legal issues
No

If yes, Explain

G.4. Are there any outstanding financial audit findings which remain unresolved?
No

If yes, Explain

G.5. Did the Agency expend $750,000 or more in federal funds in its last fiscal year?
No

If yes, upload the agency's most recent Single Audit in the Required Documentation section.

H. Insurance

Completed by kelsey@thewriteteam.net on 1/6/2021 12:58 PM

Case Id: 31294
Name: United Boys & Girls Clubs of Santa Barbara
Address: PO Box 1485

H. Insurance

Please provide the following information

H.1. Upload the following Certificates of Insurance and enter their expiration dates: For a description of County insurance requirements, click here.

☑ **General Liability**

UBGC Insurance Certificate for County of SB 2020.pdf

Expiration Date

☑ **Automobile Insurance**

UBGC Insurance Certificate for County of SB 2020.pdf

Expiration Date

☑ **Workers Compensation**

UBGC Insurance Certificate for County of SB 2020.pdf

Expiration Date

☐ **Professional Liability**

***No files uploaded*

Expiration Date

UPDATED INSURANCE MUST BE SUBMITTED IMMEDIATELY UPON EXPIRATION.

I. Proposed Program Budget

Completed by kelsey@thewriteteam.net on 1/6/2021 1:13 PM

Case Id: 31294
Name: United Boys & Girls Clubs of Santa Barbara
Address: PO Box 1485

I. Proposed Program Budget

Please provide the following information

I.1. CDBG eligible costs include those necessary for the operations of the CDBG-funded program, including labor, supplies, employee training, conferences, travel, marketing, etc. Ineligible costs include purchase of equipment and personal property.

List all budget line items below, including each individual CDBG-funded staff position. Please limit your CDBG funding request to no more than four budget line items.
Email HCDNOFA@co.santa-barbara.ca.us with any questions.

Proposed Program Budget. Include the total budget for the proposed program and show which budget lines will include CDBG funds. Each staff position assigned to the project must be a separate line item.

Budget Line Item	Santa Barbara County CDBG Public Services	Other Funding	Program Total
Administration	$0.00	$2,400.00	$2,400.00
Banking Expenses	$0.00	$120.00	$120.00
Employee Benefits	$0.00	$14,400.00	$14,400.00
Facility Costs	$0.00	$30,000.00	$30,000.00
Insurance	$0.00	$20,400.00	$20,400.00
Payroll Taxes	$0.00	$22,480.00	$22,480.00
Program Related Costs	$0.00	$6,000.00	$6,000.00
Club Director	$0.00	$70,000.00	$70,000.00
Assistant Club Director	$15,000.00	$11,880.00	$26,880.00
Payroll	$0.00	$184,120.00	$184,120.00
Professional Fees	$0.00	$12,000.00	$12,000.00
TOTAL	$15,000.00	$373,800.00	$388,800.00

I.2. Funding Sources for Proposed Program

Identify sources of leveraged funding, including in-kind match, for this activity in the tables referenced below. Include the status of these funds (i.e. cash on hand, grants received, planned fundraising, in-kind amount for volunteers, staff time, etc.). BE SPECIFIC – don't just say "Private Trust," say "Private Trust: John and Jane Doe Memorial Foundation," list all anticipated loans, etc. Include any restricted/unrestricted reserve funds you intend to use, as well. Details can be provided as an additional uploaded document.

Total sources must match total budget above.

Other Funding (Name of Source)	Status	Amount ($)	Anticipated award notification date

Contributed Income (Individual Donors)	Not Yet Requested	$12,000.00	12/31/21
Program Fee Income	Not Yet Requested	$33,000.00	12/31/21
UBGC General Fundings	Committed	$343,800.00	01/06/2021
Total program revenue		$388,800.00	

J. Required Documentation

Completed by kelsey@thewriteteam.net on 1/7/2021 10:51 AM

Case Id: 31294
Name: United Boys & GIrls Clubs of Santa Barbara
Address: PO Box 1485

J. Required Documentation

Please provide the following information. The circle to the left of each file will be filled with a green checkmark upon successful document upload. If necessary, you may upload multiple documents under a single category.

Please download, complete, and upload below

- W9
- Conflict of Interest Statement

Documentation

☑ **W-9** ***Required**
UBGC W9 2019.pdf

☑ **Form 990** ***Required**
UBGC 2019 Form 990.pdf

☑ **Articles of Incorporation and Bylaws** ***Required**
UBGC Bylaws.pdf
UBGC Articles of Incorporation.pdf

☑ **Federal Tax Exemption Letter** ***Required**
UBGC IRS letter.pdf

☑ **Most Recent Audited Financial Statements** ***Required**
UBGC 2019 Audit.pdf

☐ **Most Recent Single Audit (see question G.5)**

***No files uploaded*

☑ **Organizational Chart *Required**

Org Chart for UBGC.pdf

☑ **List of Board of Directors *Required**

Board of Directors 2020.pdf

☑ **Conflict of Interest Statement *Required**

Conflict of Interest Statement.pdf

☑ **Resumes of Program Team *Required**

Resume Assnt Club Director Carp - Eduardo Gamboa 2020.pdf

☑ **Blank Intake Form *Required**

Club Client Intake Form.pdf

☐ **Additional Documentation**

***No files uploaded*

ATTACHMENT C

Girls Inc of Carpinteria
Community Development Block Grant Public Service Application

City Council Staff Report
March 8, 2021

A. Applicant Information

Completed by jessica@girlsinc-carp.org on 1/8/2021 6:22 AM

Case Id: 31211
Name: Girls Inc. of Carpinteria - 2021/22
Address: 5315 Foothill Rd.

A. Applicant Information

Please provide the following information
Click here to download the FY 2021 CDBG NOFA

ORGANIZATION INFORMATION

A.1. Legal name of organization
Girls Inc. of Carpinteria

A.2. Physical Address
5315 Foothill Road Carpinteria, CA 93013

A.3. Mailing address
5315 Foothill Rd. Carpinteria, CA 93013

A.4. Organization Web Site
girlsinc-carp.org

A.5. DUNS Number
237430292

A.6. Federal EIN/TIN Number
237430292

PRIMARY CONTACT INFORMATION

A.7. Title
Membership Coordinator

A.8. First Name
Paola

A.9. Last Name
Vega

A.10. Phone
8056846364

A.11. Email
paola@girlsinc-carporg._

ADDITIONAL CONTACT INFORMATION

A.12. Agency's Chief Executive
Jamie Collins

A.13. Phone
8056846364

A.14. Email
jamie@girlsinc-carp.org

A.15. Program Coordinator
Gloria Flores

A.16. Phone
8056846364

A.17. Email
gloria@girlsinc-carp.org

A.18. Financial Coordinator
Alexa Pazell

A.19. Phone
8056846364

A.20. Email
alexa@girlsinc-carp.org

B. Funding Request

Completed by jessica@girlsinc-carp.org on 1/8/2021 6:47 AM

Case Id: 31211
Name: Girls Inc. of Carpinteria - 2021/22
Address: 5315 Foothill Rd.

B. Funding Request

Please provide the following information

B.1. Amount requested for this program:
$15,000.00

B.2. Total Requested Program Funding by Jurisdiction. Enter amounts requested for each jurisdiction. Minimum $15,000 grant request for Santa Barbara County.

Santa Barbara County	$0.00
Carpinteria	$15,000.00
TOTAL	$15,000.00

B.3. Have you applied, or will you also be applying for CDBG funding from any of the listed jurisdictions?
No

If yes, list the amounts requested from each jurisdiction and whether or not the funds have been committed. If no, leave this table blank.

	Amount ($)	Committed?
Goleta	$0.00	N/A
Lompoc	$0.00	N/A
Santa Maria	$0.00	N/A
City of Santa Barbara	$0.00	N/A
TOTAL	$0.00	

B.4. List the name(s) and title(s) of the organization's staff who attended mandatory training.
Jamie Collins, Executive Director
Jessica Wetzel, Director of Strategic Initiatives
Paola Vega, Membership Coordinator

B.5. Select the Supervisorial district in which the program office is located.
District 1 - Williams

B.6. Agency Mission Statement
Inspiring all girls to be strong, smart and bold

B.7. **Years of operation**

How long has your agency been in operation?
50 years

How long has the proposed CDBG program been in operation?
50 years

B.8. Was the proposed CDBG program funded by the County in FY 2020-21?
No

B.9. If the proposed program was not funded by the County last year, is it a new program or is it a continuing program with an increased service level?
Explain the new program or how the existing program will increase its current service level. Provide information on the increased demand for services and proposed increased outcomes over the prior year. If the program was funded last year, you may leave this section blank.
Continuing program with an increased service level.
According to a recent survey, eighty percent of our families have faced layoffs, furloughs or decreased hours since March, resulting in increased need for program scholarships moving forward. Further, our partners at the Carpinteria Unified School District are experiencing historic budget cuts that make funding for our literacy and outreach programs at their school sites scarce. Despite these financial difficulties, the hybrid schedules for school reopening that happened in the Fall increased the need for Girls Inc. programming. Our programs help CUSD students achieve their educational goals through academic and distance learning support. Working parents require additional care for their children to accommodate dynamic school hours and increased demands during out of school time. Girls Inc. has committed to supporting the out of school times in spite of the significant operational costs associated with meeting these needs. Nevertheless, we are committed to robust programming at our Foothill campus and Carpinteria school sites.

The transition to virtual school comes with additional challenges for those we serve. According to a report issued by the Los Angeles Unified School District, low income, Latinx and Black students showed distance learning participation rates ten to twenty percent lower than that of their peers. This trend is being described across the nation and has the potential to widen the achievement gap for a generation of future leaders. Many of the Carpinteria families most affected by these challenges rely on Girls Inc for high quality out of school care, academic support, enrichment and mentorship. Our ability to provide scholarships to families will ensure those who need us most can attend our program.

B.10. Is your agency a Faith-Based Organization?
I.e. congregations; national denomination networks (ex: Catholic Charities, Lutheran Social Services) or networks of related organizations (ex: YMCA and YWCA); and freestanding religious organizations, which are incorporated separately.
No

Any religious activities must be offered separately, in time or location, from the CDBG-funded program or activity. Participants cannot be required to participate or join in any religious program or activity.
N/A

B.11. In addition to the proposed program for CDBG funds, please provide a brief description of all of your Agency's programs and services.

Girls Inc. of Carpinteria is committed to advancing the rights and opportunities of girls and young women. Our programs empower girls and women to achieve personal, social, political, and economic success. The combination of long-lasting mentoring relationships, a pro-girl environment, and research-based curriculum equips girls to navigate gender, economic, and social barriers, so they grow up healthy, educated, and independent.

Strong: Girls Inc. focuses on physical and mental well-being and the avoidance of risky behaviors. Girls in our programs strengthen their physical health through sports enrichment such as basketball, volleyball, swimming and golf. They also participate in healthy lifestyle programming, encouraging girls to make healthy, informed choices about their bodies and to value their physical strengths and abilities over appearance.

Smart: We support girls' intellectual growth through academic enrichment, support and post secondary readiness in a supportive, all-girl environment. Girls participate in fun, hands-on STEAM activities, visit college campuses, and meet professionals from a variety of fields, with a focus on connecting them with female mentors. Our Early Literacy Program helps girls reach reading benchmarks and exposes them to culturally diverse characters and experiences. Our daily academic support builds both skills and confidence.

Bold: We believe that each girl has the capacity to be an effective agent of change. Advocacy is a key component of our programs, and our approach centers on the lived experiences of girls. Our programs bolster leadership skills and encourage girls to advocate for themselves and their communities. For example, our She Votes program promotes civic engagement and encourages girls to use their voices to make change. In our Eureka! program, girls lift their voices through opportunities to meet with lawmakers and engage with local, state and national policy. Our girls are change makers.

C. Program Information

Completed by jessica@girlsinc-carp.org on 1/8/2021 2:08 PM

Case Id: 31211
Name: Girls Inc. of Carpinteria - 2021/22
Address: 5315 Foothill Rd.

C. Program Information

Please provide the following information

C.1. Name of program
Out-of-School

C.2. Street address of the proposed program
5315 Foothill Road Carpinteria, CA 93013

C.3. Briefly summarize the program that is to be funded with CDBG funds. You will have an opportunity to provide a more detailed description in question C.8 below.
Our program provides safe, socially distance care during out-of-school time. Learning pods accommodate both hybrid and distance learning schedules and include academic support, distance learning support, and strong, smart and bold enrichment.

C.4. Select the Human Services Commission priority that best describes your agency's proposed program for which you are seeking funding.
Sustain critical social service safety net programs countywide for children, families, seniors, homeless, persons with disabilities, victims of abuse and other vulnerable populations

C.5. Enter the number of persons, by income, expected to be served by the proposed program during the fiscal year July 1, 2021 – June 30, 2022.

Count all members of a household when the entire household is served (e.g. food banks); for services targeting individuals (e.g. mental health counseling), count only the person receiving services.

Persons 0-30%	0
Persons 30%-50%	15
Persons 50%-80%	0
Persons >80%	0
TOTAL	15

C.6. Define the program's service area. This may be defined in terms of streets, census tracts, city/county boundaries, or another similar method.
Carpinteria

C.7. Select the area of the County which the program primarily serves.
South County

C.8. Describe the program to be funded, including the type of activities that will be provided and the population to be served.

In 2019-2020, through both core programs and outreach to schools, our organization reached over 1000 youth ages 4-18. A majority of our program participants face intersectional challenges as predominantly low-income girls of color. 73 percent are Latina and 70 percent come from low income families.

Our girls and families continue to need us as they reenter, respond, and recover from the ongoing economic and emotional effects of pandemic isolation. We are at the forefront of keeping these girls safe and helping them thrive. By offering safe, socially distanced, full-day programming with remote learning support, we are ensuring access to high quality academic support, including internet and technology, as well as, enrichment programming while girls engage safely with peers and mentors. Our daily programs include literacy, STEM art, cooking, gardening, physical fitness and nationally proven Girls Inc. curriculum.

We are currently serving 59 girls in a dynamic public health environment so working families can rest assured their children have the support they need to thrive. The families we work with experience vulnerabilities that are seriously exacerbated by this crisis. Now, more than ever, our campus is a second home for girls, with the courtyard and playground serving as their own backyard, the gym providing opportunities for sports and activity when public parks are closed and sports are cancelled.

Out of the 59 girls we are currently serving 51 are on scholarship assistance. We have seen a 20% increase in need and requests as families continue to face layoffs, furloughs, or reduction in hours. As the crisis continues and the number of COVID cases rise we expect to continue to see an increased need for care with scholarship assistance. We are projecting that by the end of the Fiscal Year Girls Inc. will have committed to providing $100,000 in scholarship support to the families we serve.

C.9. Provide a concise, objective statement of work to be incorporated into the program's contract if the program is selected for funding.

Girls Inc of Carpinteria will provide 50% scholarships to 15 families throughout the fiscal year.

C.10. Describe the unmet need to be addressed and how it was determined that there is a gap in services for the need. Include which other agencies or programs offer the same service and steps taken to collaborate and avoid duplication.

As the only licensed, school age child care facility in our community, we work in partnership with schools to provide a safe, empowering environment for girls during out of school time. Challenges for families persist as they head back to work and navigate new school schedules and distance learning expectations. All proposed options for schools reopening will dramatically increase the need for high quality, safe child care that supports working families, facilitates distance learning and addresses the social and emotional needs of children during a time of uncertainty.

Girls Inc. was the first program in Carpinteria to re-open safely to serve girls as of June 1st. The Carpinteria community already faced challenges as there were limited options for school aged care. The largest provider being the After School program on Carpinteria Unified School Campus. The shut down and subsequent hybrid learning schedule has eliminated the districts ability to offer this program. The local chapter of the United Boys & Girls Clubs of Santa Barbara County and Girls Inc. remain the only school aged program open all day to serve those who need it.

Girls Inc. of Carpinteria was seen as a leader in the community for the safe re-opening of child care centers and assisted the Carpinteria Unified School District, Carpinteria Childrens Project, Kinderkirk Pre-school and the United Boys & Girls Clubs of Santa Barbara County with protocol and procedures for the safe return of students. We continue to shift and adapt operations to meet the fluidity of the crisis and are committed to supporting families in the out of school program through the remainder of the school year.

C.11. How are clients referred to the program?

While our program is not referral based, we often receive referrals from the Carpinteria Unified School District for students in need of out-of-school care, particularly those performing below grade level. We also accept referrals from the County Office of Education.

We have robust partnerships with the local schools and other youth serving organizations in the community. We regularly market our program in the local paper and on social media to ensure all families are aware of and have access to our programs.

Families typically reach out to find out which programs we have available for their child's age and if there is space to enroll.

D. Federal Eligibility

Completed by jessica@girlsinc-carp.org on 1/7/2021 2:29 PM

Case Id: 31211
Name: Girls Inc. of Carpinteria - 2021/22
Address: 5315 Foothill Rd.

D. Federal Eligibility

Please provide the following information

D.1. Select ONE of the following criteria under which the proposed program qualifies: Fill out only the corresponding question below and leave the other two blank.

Area Benefit: The program will provide a community benefit to a predominantly low-moderate income area as determined by Census data. Fill out question D.2 ONLY.

Presumed Benefit: The program will exclusively serve a population meeting the HUD definition of Presumed Beneficiary. Fill out question D.3 ONLY.

Low-Moderate Clientele: Information on income must be collected for ALL clients or households to demonstrate that at least 51% of the clients served are low- or moderate-income. Fill out question D.4 ONLY.
Low-Moderate Clientele

D.2. Area Benefit (if applicable)

Under the Area Benefit criteria, the public service must be available to all residents of an area where at least 51 percent of the residents are LMI. The area must be clearly delineated by the grantee and must be primarily residential.

Using the map and Excel file linked below, identify the Census tracts and block groups in the program's service area. Contact James Francis at 805-568-3549 or HCDNOFA@co.santa-barbara.ca.us for assistance in determining whether the service area qualifies as predominantly low/moderate-income.

- **Qualifying Census Tract Data (Excel File)**
- **HUD Census Tracts Mapping Application**

Upload a map showing the program location and service area and specifically identifying the census tracts included in the service area.

☐ **Program Location Map**
***No files uploaded*

D.3. Presumed Beneficiary (if applicable)

Project proposes to EXCLUSIVELY serve a population presumed to qualify under CDBG in accordance with HUD definitions below; please check the population that applies). For a detailed definition of "Severely Disabled" and "Homeless," click here.)

The applicant must collect race and ethnicity information from its clientele in accordance with Census categories.

D.4. **Low-Moderate Clientele (if applicable)**

The applicant agrees to income qualify its clientele in accordance with 24 CFR Part 5, and to collect race and ethnicity information from its clientele in accordance with Census categories.

Income information must be collected for ALL adults aged 18 or older, including low-income and non low-income persons or households to demonstrate that at least 51% of those served are at or below 80% of Area Median income as published by HUD annually for the Santa Barbara County/Santa Maria Metropolitan Statistical Area (MSA). If a client cannot or will not provide income documentation, they must be presumed to be above 80% of Area Median Income.

If the proposed program does not meet the definition of Area Benefit or Presumed Beneficiaries, the Agency must perform income certification verifying at least 51% of clients served have incomes at or below 80% of Area Median Income. For example, if the project will serve 100 clients, at least 51 of these must be determined to be at or below 80% of AMI for Santa Barbara County to meet CDBG objectives.

Agency attests that it will income-certify ALL clients benefitting from the proposed program in accordance with 24 CFR 5.609-612. This includes collecting pay check stubs, bank statements, federal subsidy monthly statements, e.g. SSI, and asset information. The collection of income tax returns alone is not a sufficient source of documentation and may be used only to confirm or verify income.
Agree

Please provide a brief description of current and/or past agency experience in performing and determining individual/household income. Include sources of documentation used and responsible agency/staff experience in this regard.
We currently have a self reported census for each member of our programs that includes income and demographic information. For those applying for program scholarships, we collect income verification documents from employers or tax records. Our sliding scale is based on the Santa Barbara county guidelines for public housing assistance.

If agency clientele qualify as "low-income" in accordance and definition by another federal agency and/or program, such as food stamps, please indicate this and how it is/will be documented as consistent with CDBG income qualifications, e.g., other federal means-tested, needs-based programs related to housing, health care, education, nutrition, etc.

E. Program Goals

Completed by jessica@girlsinc-carp.org on 1/8/2021 2:09 PM

Case Id: 31211
Name: Girls Inc. of Carpinteria - 2021/22
Address: 5315 Foothill Rd.

E. Program Goals

Please provide the following information

E.1. Identify the number of unduplicated clients to be served by the proposed program.
If a person receives multiple counseling sessions annually, count that person one time. If a person visits a food bank multiple times in the year, count all members of the family at each visit.
15

E.2. List at least two other quantifiable outputs/performance targets. For each output or target, describe how program participants' lives will be improved.

Output examples: # of services provided, e.g. meals, classes, counseling or case management sessions, , etc. Impact examples: improve nutrition/health, increased self-sufficiency, change in economic status, etc.

Goal Description	Number Served	Impact Expected
Strong programming to promote health & wellness	60	85% of girls will have a positive body image
Smart programming to promote academic excellence and post secondary readiness	60	95% of girls say they plan to attend college
Bold programming to promote advocacy and give girls the confidence to use their voices as agents of change	60	90% of girls have gained problem solving skills
Create an affordable & accessible program for girls	60	All families that apply will be granted a scholarship for the program based off income and need

E.3. Describe your client intake process. You will be required to upload a blank intake form in the "Required Documentation" section.
Note: To qualify for an award of CDBG funds, the agency must collect race and ethnicity information from all clients and, if required, income documentation.
To enroll for a program a family must complete our registration packet. If the program is a fee for service, families have the option to apply for a scholarship. The scholarship process includes completing our scholarship application and providing income verification documents for each adult.

Once the family has submitted their registration packet, they will pay the first week of enrollment and an annual $35 membership fee. If they qualified for a scholarship, it will be applied.

Our scholarship program in open for any family to apply. It is a separate application and intake process from our general registration packet. Families that apply for scholarships are required to submit most recent tax documents and other income verification including but not limited to check stubs. Once the scholarship application and required documents are collected our membership coordinator reviews the application and compares it to our sliding scale that is built upon HUD guidelines. Families are either approved or denied based on the scale and any extenuating circumstances. Typically the scholarship program is open annually during the enrollment period. During the COVID pandemic families have had the ability to re-apply for scholarships if their employment position or status changes.

F. Capacity

Completed by jessica@girlsinc-carp.org on 1/7/2021 2:33 PM

Case Id: 31211
Name: Girls Inc. of Carpinteria - 2021/22
Address: 5315 Foothill Rd.

F. Capacity

Please provide the following information

F.1. Describe your Agency's experience and capacity in assisting clients and meeting goals and objectives.
insert

F.2. List the staff positions that will be dedicated to the proposed program. In addition to your answer, please upload bios or resumes of key staff in the Documents section.

For each position, include: a) name, b) title, c) experience and qualifications, d) projected number of hours per week dedicated to the proposed program, e) whether it is an existing position or will be a new hire, and f) whether paid or unpaid.

Name of Staff Person	Position Title	Experience and Qualifications	Hours/Week	Existing or New?	Paid or Volunteer?
Paola Vega	Data & Office Manager	3 years	40	Existing	Paid
Gloria Flores	Campus Based Manager	6 years	40	Existing	Paid
Marisa Mata	Facilitator	2 years	28	Existing	Paid

G. Financial

Completed by jessica@girlsinc-carp.org on 1/7/2021 2:33 PM

Case Id: 31211
Name: Girls Inc. of Carpinteria - 2021/22
Address: 5315 Foothill Rd.

G. Financial

Please provide the following information

G.1. Does the applicant have sufficient cash reserves to pay for program costs as they are incurred?
CDBG funds are provided on a cost-reimbursement basis; proof of payment will be required prior to CDBG reimbursement.
Yes

G.2. Select the month in which your Agency's fiscal year ends.
June

G.3. Does your Agency have any outstanding litigation or other legal issues
No

If yes, Explain

G.4. Are there any outstanding financial audit findings which remain unresolved?
No

If yes, Explain

G.5. Did the Agency expend $750,000 or more in federal funds in its last fiscal year?
No

If yes, upload the agency's most recent Single Audit in the Required Documentation section.

H. Insurance

Completed by jessica@girlsinc-carp.org on 1/7/2021 3:03 PM

Case Id: 31211
Name: Girls Inc. of Carpinteria - 2021/22
Address: 5315 Foothill Rd.

H. Insurance

Please provide the following information

H.1. Upload the following Certificates of Insurance and enter their expiration dates: For a description of County insurance requirements, click here.

☑ **General Liability**
20-21 PKGAUTOUMBWC - Holder Pack 44.pdf

Expiration Date
09/26/2021

☑ **Automobile Insurance**
20-21 PKGAUTOUMBWC - Holder Pack 44.pdf

Expiration Date
09/26/2021

☑ **Workers Compensation**
20-21 PKGAUTOUMBWC - Holder Pack 44.pdf

Expiration Date
06/30/2021

☑ **Professional Liability**

Pages from 2020 Directors & Officiers Insurance.pdf

Expiration Date

12/18/2021

UPDATED INSURANCE MUST BE SUBMITTED IMMEDIATELY UPON EXPIRATION.

I. Proposed Program Budget

Completed by jessica@girlsinc-carp.org on 1/7/2021 2:40 PM

Case Id: 31211
Name: Girls Inc. of Carpinteria - 2021/22
Address: 5315 Foothill Rd.

I. Proposed Program Budget

Please provide the following information

I.1. CDBG eligible costs include those necessary for the operations of the CDBG-funded program, including labor, supplies, employee training, conferences, travel, marketing, etc. Ineligible costs include purchase of equipment and personal property.

List all budget line items below, including each individual CDBG-funded staff position. Please limit your CDBG funding request to no more than four budget line items.
Email HCDNOFA@co.santa-barbara.ca.us with any questions.

Proposed Program Budget. Include the total budget for the proposed program and show which budget lines will include CDBG funds. Each staff position assigned to the project must be a separate line item.

Budget Line Item	Santa Barbara County CDBG Public Services	Other Funding	Program Total
Scholarships	$15,000.00	$85,000.00	$0.00
TOTAL	$15,000.00	$85,000.00	$0.00

I.2. Funding Sources for Proposed Program

Identify sources of leveraged funding, including in-kind match, for this activity in the tables referenced below. Include the status of these funds (i.e. cash on hand, grants received, planned fundraising, in-kind amount for volunteers, staff time, etc.). BE SPECIFIC – don't just say "Private Trust," say "Private Trust: John and Jane Doe Memorial Foundation," list all anticipated loans, etc. Include any restricted/unrestricted reserve funds you intend to use, as well. Details can be provided as an additional uploaded document.

Total sources must match total budget above.

Other Funding (Name of Source)	Status	Amount ($)	Anticipated award notification date
William & Lottie Daniel	Committed	$15,367.00	06/30/2020
CARP Growers	Committed	$12,000.00	07/01/2020
Mithun Foundation	Committed	$40,000.00	08/01/2020
Page Foundation	Pending	$3,000.00	01/18/2021
Latkin	Committed	$5,000.00	12/15/2020
Events	Committed	$5,000.00	09/25/2020
Total program revenue		$80,367.00	

J. Required Documentation

Completed by jfrancis@co.santa-barbara.ca.us on 1/29/2021 12:59 PM

Case Id: 31211
Name: Girls Inc. of Carpinteria - 2021/22
Address: 5315 Foothill Rd.

J. Required Documentation

Please provide the following information. The circle to the left of each file will be filled with a green checkmark upon successful document upload. If necessary, you may upload multiple documents under a single category.

Please download, complete, and upload below

- W9
- Conflict of Interest Statement

Documentation

☑ **W-9** ***Required**
2019 W-9.pdf

☑ **Form 990** ***Required**
Girls Inc 6-30-19 Tax Return - Public Disclosure Copy.pdf

☑ **Articles of Incorporation and Bylaws** ***Required**
By Laws 1.27.2020.pdf

☑ **Federal Tax Exemption Letter** ***Required**
IRS Tax Determination Letter.pdf

☑ **Most Recent Audited Financial Statements** ***Required**
Girls Inc 6-30-19 Audited Financials.pdf

☐ **Most Recent Single Audit (see question G.5)**

***No files uploaded*

☑ **Organizational Chart *Required**

2020 Organizational Chart.pptx

☑ **List of Board of Directors *Required**

Board Roster 2020-2021.pdf

☑ **Conflict of Interest Statement *Required**

Conflict of Interest Statement.pdf

☑ **Resumes of Program Team *Required**

Gloria Estefani Flores-Resume.pdf
ResumePVega.pdf

☑ **Blank Intake Form *Required**

2020 REGISTRATION English Packet.pdf
Scholarship Application 2020-2021 eng.pdf

☑ **Additional Documentation**

Girls Inc Updated Budget and Goals.xlsx

ATTACHMENT D

Child Abuse Listening Mediation (CALM)
Community Development Block Grant Public Service Application

City Council Staff Report
March 8, 2021

A. Applicant Information

Completed by tconnolly@calm4kids.org on 1/4/2021 4:12 PM

Case Id: 31212
Name: Child Abuse Listening Mediation (CALM) -
Address: 1236 Chapala St

A. Applicant Information

Please provide the following information
Click here to download the FY 2021 CDBG NOFA

ORGANIZATION INFORMATION

A.1. Legal name of organization
Child Abuse Listening Mediation (CALM)

A.2. Physical Address
1236 Chapala St Santa Barbara, CA 93101

A.3. Mailing address
1236 Chapala St Santa Barbara, CA 93101

A.4. Organization Web Site
calm4kids.org

A.5. DUNS Number
052815537

A.6. Federal EIN/TIN Number
23-7097910

PRIMARY CONTACT INFORMATION

A.7. Title
Grants Coordinator

A.8. First Name
Tarah

A.9. Last Name
Connolly

A.10. Phone
8059652376203

A.11. Email
tconnolly@calm4kids.org

ADDITIONAL CONTACT INFORMATION

A.12. Agency's Chief Executive
Alana Walczak

A.13. Phone
8059652376

A.14. Email
awalczak@calm4kids.org

A.15. Program Coordinator
Gabriela Hanson-Lopez

A.16. Phone
8059652376

A.17. Email
ghansonlopez@calm4kids.org

A.18. Financial Coordinator
Jeff Kmen

A.19. Phone
8059652376

A.20. Email
jkmen@calm4kids.org

B. Funding Request

Completed by tconnolly@calm4kids.org on 1/6/2021 4:32 PM

Case Id: 31212
Name: Child Abuse Listening Mediation (CALM) -
Address: 1236 Chapala St

B. Funding Request

Please provide the following information

B.1. Amount requested for this program:
$30,000.00

B.2. Total Requested Program Funding by Jurisdiction. Enter amounts requested for each jurisdiction. Minimum $15,000 grant request for Santa Barbara County.

Santa Barbara County	$0.00
Carpinteria	$30,000.00
TOTAL	$30,000.00

B.3. Have you applied, or will you also be applying for CDBG funding from any of the listed jurisdictions?
Yes

If yes, list the amounts requested from each jurisdiction and whether or not the funds have been committed. If no, leave this table blank.

	Amount ($)	Committed?
Goleta	$0.00	N/A
Lompoc	$0.00	N/A
Santa Maria	$20,000.00	No
City of Santa Barbara	$150,000.00	No
TOTAL	$170,000.00	

B.4. List the name(s) and title(s) of the organization's staff who attended mandatory training.
Tarah Connolly, Grants Coordinator
Adolfo Garcia, Director of Clinical Operations

B.5. Select the Supervisorial district in which the program office is located.
District 2 - Hart

B.6. Agency Mission Statement
CALM's mission is to prevent childhood trauma, heal children and families, and build resilient communities throughout Santa Barbara County.

B.7. **Years of operation**

How long has your agency been in operation?
50

How long has the proposed CDBG program been in operation?
CALM has maintained an office at the Carpinteria Family Resource Center (Carpinteria Children's Project) since 2008 and has received clients residing the service area since our inception 50 years ago.

B.8. Was the proposed CDBG program funded by the County in FY 2020-21?
No

B.9. If the proposed program was not funded by the County last year, is it a new program or is it a continuing program with an increased service level?
Explain the new program or how the existing program will increase its current service level. Provide information on the increased demand for services and proposed increased outcomes over the prior year. If the program was funded last year, you may leave this section blank.
CALM has provided services through the Carpinteria Family Resource Center for over a decade and has always worked with clients from Carpinteria through our Santa Barbara clinic. In the last year, however, there have been a number of developments that indicate CALM must strengthen its presence in Carpinteria to meet outstanding needs. In addition to the universal rising tide of mental health challenges stemming from the COVID-19 pandemic, there are a number of upcoming programmatic initiatives in Carpinteria which will likely result in more referrals to CALM for direct services. First, the Pediatric Resiliency Collaborative (PeRC) is expanding to Carpinteria. This initiative screens families and children for Adverse Childhood Experiences (ACES) during pediatric appointments. If a family exceeds a certain number of adverse experiences, they are referred to treatment and intervention provided by CALM. Second, CALM is increasing its presence at preschools throughout South County in 2021. A Mental Health Consultant will embed at the state-funded preschools in Carpinteria to facilitate professional development and reflective practice to preschool teachers and to host parent education workshops at the school sites.
The expansion of PeRC and CALM's new collaborative with preschools will certainly bring more individual cases to light; this new stream of potential clients will be directed to the clinical staff assigned to Carpinteria. This population has historically required two core services: Great Beginnings for early prevention and intervention, and Childhood Trauma Treatment to promote healing from childhood traumas. We anticipate more referrals and the need to serve more Carpinteria-based clients than in years past during the 2021-22 fiscal year.

B.10. Is your agency a Faith-Based Organization?
I.e. congregations; national denomination networks (ex: Catholic Charities, Lutheran Social Services) or networks of related organizations (ex: YMCA and YWCA); and freestanding religious organizations, which are incorporated separately.
No

Any religious activities must be offered separately, in time or location, from the CDBG-funded program or activity. Participants cannot be required to participate or join in any religious program or activity.
N/A

B.11. In addition to the proposed program for CDBG funds, please provide a brief description of all of your Agency's programs and services.
CALM is the only agency in Santa Barbara County whose primary objective is to combat the effects of childhood

trauma. As the trauma expert, CALM has built an array of evidence-based programs that have demonstrated their effectiveness through continued evaluation. Approximately 1,900 clients receive treatment annually that includes individual and group therapy; thousands more receive community-based education and mental health supports, or referral to services through collaborative relationships with other agencies. Our core services reach and treat children and families who have experienced or are at risk for trauma; each category of programs helps us deliver on the main facets of our mission. Great Beginnings supports families of children ages prenatal to nine to build healthy relationships and navigate risk factors to prevent abuse. Childhood Trauma Treatment helps children and families who have been touched by trauma, including abuse like family violence or sexual abuse, to reveal and recover from their traumas. Whatever It Takes provides the highest level of intervention to children and families whose experiences require wrap around support. Furthermore, Community Strengthening Collaborations focus on creating change at the systems level, building supports within the community to prevent and respond to trauma and promote healing beyond the walls of CALM's offices. Our clinical staff is comprised of licensed and license-eligible therapists, social workers, and psychologists, half of whom are bilingual. CALM is uniquely positioned to provide effective, culturally responsive, and accessible mental health treatment to those who need it most. With a 50-year history of serving families in our region, a staff of exceptionally qualified clinicians and administrators, plus meaningful partnerships with complementary agencies and systems, CALM provides services that respond to the most acute needs around children's safety and wellbeing within our community.

C. Program Information

Completed by tconnolly@calm4kids.org on 1/6/2021 4:04 PM

Case Id: 31212
Name: Child Abuse Listening Mediation (CALM) -
Address: 1236 Chapala St

C. Program Information

Please provide the following information

C.1. Name of program
Carpinteria Childhood Trauma Prevention and Intervention

C.2. Street address of the proposed program
5201 8th St. Carpinteria, CA 93013

C.3. Briefly summarize the program that is to be funded with CDBG funds. You will have an opportunity to provide a more detailed description in question C.8 below.
At the referral of Carpinteria-based partners, CALM will provide early intervention and prevention services through Great Beginnings, our evidence-based program to help families promote protective factors and build healthy relationships. CALM will also promote recovery from traumas such as abuse, domestic violence, and household dysfunction through Childhood Trauma Treatment which provides individual and family therapy using nationally recognized modalities for addressing childhood trauma.

C.4. Select the Human Services Commission priority that best describes your agency's proposed program for which you are seeking funding.
Provide medical services including mental health counseling

C.5. Enter the number of persons, by income, expected to be served by the proposed program during the fiscal year July 1, 2021 – June 30, 2022.

Count all members of a household when the entire household is served (e.g. food banks); for services targeting individuals (e.g. mental health counseling), count only the person receiving services.

Persons 0-30%	12
Persons 30%-50%	0
Persons 50%-80%	0
Persons >80%	0
TOTAL	12

C.6. Define the program's service area. This may be defined in terms of streets, census tracts, city/county boundaries, or another similar method.
The service area for this program is the City of Carpinteria.

Residents of Carpinteria can participate in services through the Family Resource Center at Carpinteria Children's Project where a CALM therapist is available at an on-site office to provide treatment to local children and families and support linkages to other services. CALM therapists also provide visitation services in the community and at the

homes of clients needing more direct support. The grant request would exclusively support services to clients who reside in Carpinteria and are referred to us through Carpinteria Children's Project's preschool sites and partner agencies at the Carpinteria Family Resource Center.

C.7. Select the area of the County which the program primarily serves.
South County

C.8. Describe the program to be funded, including the type of activities that will be provided and the population to be served.
CALM has built an impactful practice in Carpinteria over the last ten years. At present, a number of emerging needs will require CALM to strengthen its position to provide accessible, evidence-based, trauma-informed care to families in Carpinteria through two core programs:

Great Beginnings promotes the well-being, health, and optimal development of local families and their children (ages prenatal to nine), identifies and addresses developmental delays and health problems, encourages positive parenting practices through educational programs, and keeps children safe from abuse and neglect by reducing risk factors and addressing basic needs. Great Beginnings makes its impact through individual and group therapy, home visitation services, and parenting classes which have been especially well received in the Carpinteria community. Based on past clinical experience, we expect that at least 65% of the children with significant behavioral difficulties or developmental challenges will score within normal range within six months of treatment.

Childhood Trauma Treatment promotes healing and recovery for children and families touched by trauma, interrupts cycles of intergenerational violence or abuse, and improves the psychological health of individuals and families. CALM receives a significant number of referrals in Carpinteria for children and families needing this type of targeted intervention. CTT clients work to set boundaries, improve relationships, and develop healthy coping strategies through individual and group therapy offered in person or through a telehealth platform. The majority of clients begin treatment showing clinical levels of depression, anxiety, defiance, inattention, or other mental health symptoms. Within six months of treatment, we expect 65% of clients will fall within the normal ranges on measures related to their presenting problems within six months of treatment.

C.9. Provide a concise, objective statement of work to be incorporated into the program's contract if the program is selected for funding.
CALM's services in Carpinteria will reflect the continuum of care required to prevent and treat childhood trauma through evidence-based therapeutic and community-based services. One or more CALM staff person will embed at the Carpinteria Children's Project facility to maintain the exchange of referrals and services for the population served by CCP and its partner agencies, as well as act as a Mental Health Consultant. CALM will employ licensed and license-eligible therapists and social workers to provide direct therapeutic services to individuals and families. All clients who reside in the service area will have full access to CALM's continuum of care and will be linked to programs best suited to their needs.

Great Beginnings program staff will conduct intake and assessments for families screened for targeted treatment, provide individual and group therapy on-site at CCP, in the field at clients' homes or in the community, or through a telehealth platform.

Childhood Trauma Treatment program staff will conduct intake and assessments for children and families screened for targeted treatment and provide therapy on-site at CCP, in the field at clients' homes or in the community, or through a telehealth platform.

C.10. Describe the unmet need to be addressed and how it was determined that there is a gap in services for the need. Include which other agencies or programs offer the same service and steps taken to collaborate and avoid duplication.

The Governor and Surgeon General of California have declared Adverse Childhood Experiences (ACES) and toxic stress a public health crisis in our state (Roadmap to Resiliency, 2020). Unfortunately, the prevalence of ACEs in our County is no better than the California average. Risk is heightened among minority populations, increases with incomes below the poverty line, and is especially affected by lack of access to regular healthcare (ACES Aware). 45.6% of Carpinteria residents are Hispanic/Latino and 40% speak a language other than English in the home. An untold number of undocumented and migrant farmworkers live in the area. Consequently, the stressors families face in Carpinteria predicate a need for CALM's services.

Furthermore, these stressors have been exacerbated by COVID-19. The shelter-in-place heightened the risk for children in households with high stress, a lack of nurturing relationships, or limited access to resources. Santa Barbara's rate of child abuse reports declined during the pandemic; however, cases that are being reported are more egregious. For families who lack access to services under normal circumstances, the residual effects of COVID-19 – emotional, economic, or physical – will be long lasting and will present challenges to those who may face unhealthy outcomes.

CALM understands that child abuse cannot be eradicated by one agency. As a founding member of Carpinteria Children's Project, the host site for our Carpinteria services, we actively engage with complementary programs that serve children and families, including all of Carpinteria's state-funded preschools and county-level agencies such as Behavioral Wellness, Public Health, and the Department of Social Services, all of which are represented at CCP. Thanks to these partnerships, CALM is able to identify families at risk and provide timely, effective treatment and support. CALM is the only local agency specializing in the prevention and treatment of childhood trauma.

C.11. How are clients referred to the program?

CALM has a number of referral streams in Carpinteria that stem from active partnerships and embedded collaborations. All partner agencies at CCP who identify clients in need of family strengthening, parent education, or mental health treatment know to refer individuals and families to CALM for treatment and programming. CALM has also committed to embedding Mental Health Consultants at all three Carpinteria preschools affiliated with CCP to work with teachers and administrators to build more trauma-informed early care environments; preschool families and students who demonstrate exceptional behavioral challenges, parenting troubles, or other risk factors can be referred by the consultant for more targeted services through CALM.

CALM also receives referrals from partner agencies such as Department of Social Services, Child Welfare Services and other providers such as Family Services Agencies, Family Resource Centers, and Santa Barbara Neighborhood Clinics. As part of the Pediatric Resiliency Collaborative, CALM receives referrals from pediatric clinics for families that have been screened for a significant number of ACES.

These partnerships have established a pipeline for relevant referrals to CALM for specific needs around, trauma prevention and intervention. These relationships are also reciprocal; CALM often refers clients to agencies which provide complementary services that reinforce and support the healing and prevention efforts that lie within CALM's realm of expertise.

D. Federal Eligibility

Completed by tconnolly@calm4kids.org on 12/23/2020 2:39 PM

Case Id: 31212
Name: Child Abuse Listening Mediation (CALM) -
Address: 1236 Chapala St

D. Federal Eligibility

Please provide the following information

D.1. Select ONE of the following criteria under which the proposed program qualifies: Fill out only the corresponding question below and leave the other two blank.

Area Benefit: The program will provide a community benefit to a predominantly low-moderate income area as determined by Census data. Fill out question D.2 ONLY.

Presumed Benefit: The program will exclusively serve a population meeting the HUD definition of Presumed Beneficiary. Fill out question D.3 ONLY.

Low-Moderate Clientele: Information on income must be collected for ALL clients or households to demonstrate that at least 51% of the clients served are low- or moderate-income. Fill out question D.4 ONLY.
Presumed Beneficiary

D.2. Area Benefit (if applicable)

Under the Area Benefit criteria, the public service must be available to all residents of an area where at least 51 percent of the residents are LMI. The area must be clearly delineated by the grantee and must be primarily residential.

Using the map and Excel file linked below, identify the Census tracts and block groups in the program's service area. Contact James Francis at 805-568-3549 or HCDNOFA@co.santa-barbara.ca.us for assistance in determining whether the service area qualifies as predominantly low/moderate-income.

- Qualifying Census Tract Data (Excel File)
- HUD Census Tracts Mapping Application

Upload a map showing the program location and service area and specifically identifying the census tracts included in the service area.

☐ **Program Location Map**
***No files uploaded*

D.3. Presumed Beneficiary (if applicable)

Project proposes to EXCLUSIVELY serve a population presumed to qualify under CDBG in accordance with HUD definitions below; please check the population that applies). For a detailed definition of "Severely Disabled" and "Homeless," click here.)
Abused Children

The applicant must collect race and ethnicity information from its clientele in accordance with Census categories.

D.4. **Low-Moderate Clientele (if applicable)**

The applicant agrees to income qualify its clientele in accordance with 24 CFR Part 5, and to collect race and ethnicity information from its clientele in accordance with Census categories.

Income information must be collected for ALL adults aged 18 or older, including low-income and non low-income persons or households to demonstrate that at least 51% of those served are at or below 80% of Area Median income as published by HUD annually for the Santa Barbara County/Santa Maria Metropolitan Statistical Area (MSA). If a client cannot or will not provide income documentation, they must be presumed to be above 80% of Area Median Income.

If the proposed program does not meet the definition of Area Benefit or Presumed Beneficiaries, the Agency must perform income certification verifying at least 51% of clients served have incomes at or below 80% of Area Median Income. For example, if the project will serve 100 clients, at least 51 of these must be determined to be at or below 80% of AMI for Santa Barbara County to meet CDBG objectives.

Agency attests that it will income-certify ALL clients benefitting from the proposed program in accordance with 24 CFR 5.609-612. This includes collecting pay check stubs, bank statements, federal subsidy monthly statements, e.g. SSI, and asset information. The collection of income tax returns alone is not a sufficient source of documentation and may be used only to confirm or verify income.
N/A

Please provide a brief description of current and/or past agency experience in performing and determining individual/household income. Include sources of documentation used and responsible agency/staff experience in this regard.
The clientele of CALM is categorized under presumed beneficiary as our clients are victims of crime and child abuse. Clients also self-report their income upon intake ant at least 80% of clients are LMI. We do not collect individual income verification as a matter of client confidentiality.

If agency clientele qualify as "low-income" in accordance and definition by another federal agency and/or program, such as food stamps, please indicate this and how it is/will be documented as consistent with CDBG income qualifications, e.g., other federal means-tested, needs-based programs related to housing, health care, education, nutrition, etc.

E. Program Goals

Completed by tconnolly@calm4kids.org on 1/6/2021 4:34 PM

Case Id: 31212
Name: Child Abuse Listening Mediation (CALM) -
Address: 1236 Chapala St

E. Program Goals

Please provide the following information

E.1. Identify the number of unduplicated clients to be served by the proposed program.
If a person receives multiple counseling sessions annually, count that person one time. If a person visits a food bank multiple times in the year, count all members of the family at each visit.
12

E.2. List at least two other quantifiable outputs/performance targets. For each output or target, describe how program participants' lives will be improved.

Output examples: # of services provided, e.g. meals, classes, counseling or case management sessions, , etc. Impact examples: improve nutrition/health, increased self-sufficiency, change in economic status, etc.

Goal Description	Number Served	Impact Expected
Of the children who demonstrate Clinical or Borderline levels of internalizing symptoms (anxiety, depression, etc) at Intake, 65% will score in the Normal range at Follow-up.	12	After 6-months of therapeutic treatment, as measured by the Child Behavior Checklist/Youth Self Report, children's mental health and behavioral symptoms are significantly improved.
Of the children who demonstrate Clinical or Borderline levels of externalizing symptoms (defiance, aggression, etc) at Intake, 65% will score in the Normal range at follow-up.	12	After 6-months of therapeutic treatment, as measured by the Child Behavior Checklist/Youth Self Report, children's mental health and behavioral symptoms are significantly improved.

E.3. Describe your client intake process. You will be required to upload a blank intake form in the "Required Documentation" section.
Note: To qualify for an award of CDBG funds, the agency must collect race and ethnicity information from all clients and, if required, income documentation.
For individual treatment, clients undergo a comprehensive intake procedure. It is not uncommon for a professional from a partner agency at Carpinteria Children's Project to refer parents or children to treatment at CALM. They can direct families to meet with the CALM staff person who keeps hours at the CCP facility at Main School. Once referred, the intake process is completed to open the individual's case. Upon first contact with CALM, by referral from a partner organization, internal referral from another program like CCP, or on their own, clients interface with a bilingual Intake Coordinator who familiarizes clients with the therapy process and conducts initial assessments. Eligibility and payment sources are identified; clients are matched with a therapist. Intake coordinators also complete the Intake Form which documents basic demographic information, race and ethnicity, self-reported income level, and the presenting

problem and reason for seeking treatment. The intake process also captures information about client's trauma or abuse history, disabilities, family composition, or level in school if applicable. From this initial contact, eligibility for certain programs is identified and recorded in the client profile which is shared with the clinician who will receive the case.

F. Capacity

Completed by tconnolly@calm4kids.org on 1/7/2021 2:56 PM

Case Id: 31212
Name: Child Abuse Listening Mediation (CALM) -
Address: 1236 Chapala St

F. Capacity

Please provide the following information

F.1. Describe your Agency's experience and capacity in assisting clients and meeting goals and objectives.
CALM has decades of experience in providing effective services to clients in need and has a strong track record of demonstrating impact through continuous evaluation and assessment. A team of 78 licensed and license-eligible staff implement client services that promote our program goals by conducting treatment and crisis coaching to clients in person, via telehealth, or over the phone in Spanish and English. From the start of treatment, staff provide comprehensive intake evaluations, administer assessment instruments, assist clients with linkage to services, participate in one-on-one and group supervision, and evaluate activities. With 300-400 clients at any given time, and steady numbers of individuals on waitlists in need of services, CALM is constantly serving a large number of clients. CALM continues to strategically seek funding to grow capacity to bring more qualified clinical staff into our program teams.

CALM's Quality Assurance team is trained to manage and maintain client files, including tracking assessment results that indicate client progress. Using a suite of validated clinical assessment tools such as the Child Behavior Checklist and Youth Self Report, CALM measures client progress by conducting assessments at intake, at six-month intervals, and at the end of treatment. All data is stored in an electronic health record database, Credible, and is accessible to treatment teams to inform the trajectory of the client's treatment plan. In past years of program

F.2. List the staff positions that will be dedicated to the proposed program. In addition to your answer, please upload bios or resumes of key staff in the Documents section.

For each position, include: a) name, b) title, c) experience and qualifications, d) projected number of hours per week dedicated to the proposed program, e) whether it is an existing position or will be a new hire, and f) whether paid or unpaid.

Name of Staff Person	Position Title	Experience and Qualifications	Hours/Week	Existing or New?	Paid or Volunteer?
Anamaria Schmid	Bilingual Therapist	Ms. Schmid holds a Masters in Social Work. She has worked with a number of behavioral health agencies and is a member of CALM's Great Beginnings Team.	5	Existing	Paid
Maritza Gutierrez	Bilingual Therapist	Ms. Gutierrez holds a Masters in Clinical Psychology. She is a member of CALM's	5	Existing	Paid

		Childhood Trauma Treatment department.			

G. Financial

Completed by tconnolly@calm4kids.org on 1/4/2021 4:21 PM

Case Id: 31212
Name: Child Abuse Listening Mediation (CALM) -
Address: 1236 Chapala St

G. Financial

Please provide the following information

G.1. Does the applicant have sufficient cash reserves to pay for program costs as they are incurred?
CDBG funds are provided on a cost-reimbursement basis; proof of payment will be required prior to CDBG reimbursement.
Yes

G.2. Select the month in which your Agency's fiscal year ends.
June

G.3. Does your Agency have any outstanding litigation or other legal issues
No

If yes, Explain

G.4. Are there any outstanding financial audit findings which remain unresolved?
No

If yes, Explain

G.5. Did the Agency expend $750,000 or more in federal funds in its last fiscal year?
No

If yes, upload the agency's most recent Single Audit in the Required Documentation section.

H. Insurance

Completed by tconnolly@calm4kids.org on 12/23/2020 2:41 PM

Case Id: 31212
Name: Child Abuse Listening Mediation (CALM) -
Address: 1236 Chapala St

H. Insurance

Please provide the following information

H.1. Upload the following Certificates of Insurance and enter their expiration dates: For a description of County insurance requirements, click here.

☑ **General Liability**
2020-2021 Certificate - Proof of Insurance.pdf

Expiration Date
03/01/2021

☑ **Automobile Insurance**
2020-2021 Certificate - Proof of Insurance.pdf

Expiration Date
03/01/2021

☑ **Workers Compensation**
2020-2021 Certificate - Proof of Insurance.pdf

Expiration Date
03/01/2021

☑ **Professional Liability**

2020-2021 Certificate - Proof of Insurance.pdf

Expiration Date

03/01/2021

UPDATED INSURANCE MUST BE SUBMITTED IMMEDIATELY UPON EXPIRATION.

I. Proposed Program Budget

Completed by tconnolly@calm4kids.org on 1/7/2021 2:56 PM

Case Id: 31212
Name: Child Abuse Listening Mediation (CALM) -
Address: 1236 Chapala St

I. Proposed Program Budget

Please provide the following information

I.1. CDBG eligible costs include those necessary for the operations of the CDBG-funded program, including labor, supplies, employee training, conferences, travel, marketing, etc. Ineligible costs include purchase of equipment and personal property.

List all budget line items below, including each individual CDBG-funded staff position. Please limit your CDBG funding request to no more than four budget line items.
Email HCDNOFA@co.santa-barbara.ca.us with any questions.

Proposed Program Budget. Include the total budget for the proposed program and show which budget lines will include CDBG funds. Each staff position assigned to the project must be a separate line item.

Budget Line Item	Santa Barbara County CDBG Public Services	Other Funding	Program Total
Salaries & Benefits	$21,800.00	$0.00	$21,800.00
Mileage	$1,000.00	$0.00	$1,000.00
Indirect	$6,000.00	$0.00	$6,000.00
Training and Supplies	$1,200.00	$0.00	$1,200.00
TOTAL	$30,000.00	$0.00	$30,000.00

I.2. Funding Sources for Proposed Program

Identify sources of leveraged funding, including in-kind match, for this activity in the tables referenced below. Include the status of these funds (i.e. cash on hand, grants received, planned fundraising, in-kind amount for volunteers, staff time, etc.). BE SPECIFIC – don't just say "Private Trust," say "Private Trust: John and Jane Doe Memorial Foundation," list all anticipated loans, etc. Include any restricted/unrestricted reserve funds you intend to use, as well. Details can be provided as an additional uploaded document.

Total sources must match total budget above.

Other Funding (Name of Source)	Status	Amount ($)	Anticipated award notification date
N/A	Committed	$0.00	M/d/yyyy
Total program revenue		$0.00	

J. Required Documentation

Completed by jfrancis@co.santa-barbara.ca.us on 1/25/2021 12:20 PM

Case Id: 31212
Name: Child Abuse Listening Mediation (CALM) -
Address: 1236 Chapala St

J. Required Documentation

Please provide the following information. The circle to the left of each file will be filled with a green checkmark upon successful document upload. If necessary, you may upload multiple documents under a single category.

Please download, complete, and upload below

- W9
- Conflict of Interest Statement

Documentation

☑ **W-9 *Required**
2020 W9.pdf

☑ **Form 990 *Required**
2019 Public Inspection 990.pdf
CALM Form 8868_2020.pdf

☑ **Articles of Incorporation and Bylaws *Required**
CALM Articles of Incorporation.pdf
BY LAWS-rev 2.09.pdf

☑ **Federal Tax Exemption Letter *Required**
CALMIRSFederalTaxExemptLetter.pdf

☑ **Most Recent Audited Financial Statements *Required**

CALM Audited Financial Statements 2020.pdf

☐ **Most Recent Single Audit (see question G.5)**

***No files uploaded*

☑ **Organizational Chart *Required**

CALM Org Chart 11-10-20.docx

☑ **List of Board of Directors *Required**

CALM_Board List and Affiliations 2020.pdf

☑ **Conflict of Interest Statement *Required**

CALM_Conflict of Interest.pdf

☑ **Resumes of Program Team *Required**

A. Schmid Resume.pdf
Maritza Gutierrez Resume.pdf

☑ **Blank Intake Form *Required**

CALM Preadmission Screening.pdf

☑ **Additional Documentation**

Budget Carpinteria CDBG 2021.xlsx
CALM_CDBG Public Services budget spreadsheet .xlsx

ATTACHMENT E

Organic Soup Kitchen
Community Development Block Grant Public Service Application

City Council Staff Report
March 8, 2021

A. Applicant Information

Completed by andrea@organicsoupkitchen.org on 1/4/2021 10:09 AM

Case Id: 31214
Name: Organic Soup Kitchen - 2021/22
Address: 315 Meigs Rd

A. Applicant Information

Please provide the following information
Click here to download the FY 2021 CDBG NOFA

ORGANIZATION INFORMATION

A.1. Legal name of organization
Organic Soup Kitchen

A.2. Physical Address
608 Anacapa St Ste C Santa Barbara, CA 93101

A.3. Mailing address
315 Meigs Rd Ste A369 Santa Barbara, CA 93109

A.4. Organization Web Site
organicsoupkitchen.org

A.5. DUNS Number
961822009

A.6. Federal EIN/TIN Number
27-1081432

PRIMARY CONTACT INFORMATION

A.7. Title
Chief Operating Officer

A.8. First Name
Andrea

A.9. Last Name
Slaby

A.10. Phone
8052843552

A.11. Email
andrea@organicsoupkitchen.org

ADDITIONAL CONTACT INFORMATION

A.12. Agency's Chief Executive
Anthony Carroccio

A.13. Phone
8058867427

A.14. Email
anthony@organicsoupkitchen.org

A.15. Program Coordinator
Brooke Donahue

A.16. Phone
8053642790

A.17. Email
contact@organicsoupkitchen.org

A.18. Financial Coordinator
Andrea Slaby

A.19. Phone
8052843552

A.20. Email
andrea@organicsoupkitchen.org

B. Funding Request

Completed by andrea@organicsoupkitchen.org on 1/8/2021 6:44 AM

Case Id: 31214
Name: Organic Soup Kitchen - 2021/22
Address: 315 Meigs Rd

B. Funding Request

Please provide the following information

B.1. Amount requested for this program:
$40,600.00

B.2. Total Requested Program Funding by Jurisdiction. Enter amounts requested for each jurisdiction. Minimum $15,000 grant request for Santa Barbara County.

Santa Barbara County	$38,600.00
Carpinteria	$2,000.00
TOTAL	$40,600.00

B.3. Have you applied, or will you also be applying for CDBG funding from any of the listed jurisdictions?
Yes

If yes, list the amounts requested from each jurisdiction and whether or not the funds have been committed. If no, leave this table blank.

	Amount ($)	Committed?
Goleta	$0.00	N/A
Lompoc	$0.00	N/A
Santa Maria	$0.00	N/A
City of Santa Barbara	$20,000.00	N/A
TOTAL	$20,000.00	

B.4. List the name(s) and title(s) of the organization's staff who attended mandatory training.
Andrea Slaby Chief Operating Officer 11. 12. 20 Zoom
Jennifer Hyle Hale Development Director 11.12. 20 Zoom

B.5. Select the Supervisorial district in which the program office is located.
District 1 - Williams

B.6. Agency Mission Statement
Organic Soup Kitchen makes and delivers metabolic oncology SoupMeals to support the health of low income seniors, cancer survivors and those with chronic illness.

B.7. **Years of operation**

How long has your agency been in operation?
11

How long has the proposed CDBG program been in operation?
0

B.8. Was the proposed CDBG program funded by the County in FY 2020-21?
No

B.9. If the proposed program was not funded by the County last year, is it a new program or is it a continuing program with an increased service level?
Explain the new program or how the existing program will increase its current service level. Provide information on the increased demand for services and proposed increased outcomes over the prior year. If the program was funded last year, you may leave this section blank.
We are expanding our services to North County. Organic Soup Kitchen's Cancer and Chronic Illness Recovery Program is a continuing program that is currently experiencing rapid growth. Since the pandemic hit in March, the demand for our services has increased 150% and continues to rise. As the long term economic fallout from the public health crisis unfolds, we expect an additional increase in clients over the next year of approximately 50%. As the only provider of oncology SoupMeals in Santa Barbara County for the past 11 years, we were able to quickly pivot our operations when the Covid-19 crisis emerged. Our financially vulnerable and medically fragile clients have been forced to stay home to protect themselves from the virus. We have continued to serve our low income cancer patients, seniors and chronically ill in addition to welcoming the new wave of clients that have needed our service as a result of the pandemic. Our community members are facing unprecedented financial and medical challenges and the need for premium nutrition and food security has never been higher. The following article states, "A poll released earlier this week by Two Good Yogurt conducted by market research company OnePoll claims 4 in 10 Americans report that they experienced food insecurity for the first time during the pandemic. About half of the 2,000 people polled claim they have struggled to afford food, with 37% skipping meals to provide for their children."

B.10. Is your agency a Faith-Based Organization?
I.e. congregations; national denomination networks (ex: Catholic Charities, Lutheran Social Services) or networks of related organizations (ex: YMCA and YWCA); and freestanding religious organizations, which are incorporated separately.
No

Any religious activities must be offered separately, in time or location, from the CDBG-funded program or activity. Participants cannot be required to participate or join in any religious program or activity.
N/A

B.11. In addition to the proposed program for CDBG funds, please provide a brief description of all of your Agency's programs and services.
Our Cancer & Chronic Illness Recovery Program provides oncology nutrition and food security to thousands of low income seniors, cancer patients and chronically ill community members. We handcraft clinically formulated SoupMeals each week that are made from organic, medicinal quality whole foods and hermetically sealed for 100% safety from airborne pathogens. Our delivery team of 25+ volunteers hand delivers SoupMeals to the homes of more than 700 residents each week. Our volunteers provide essential wellbeing check-ins that have become increasingly

beneficial during this time of isolation and fear. In addition, we provide hundreds of SoupMeals to community partner agencies who provide them to their clients, staff and residents. We collaborate closely with 25+ agencies aligned with our mission including Cottage, Sansum Clinic, Ridley Tree Cancer Center, Hospice of SB, PATH, New Beginnings, Peoples' Self-Help Housing, American Cancer Society, and more. Most recently, we have partnered with Veggie Rescue to provide SoupMeals each week in the Santa Ynez Valley.

Our SoupMeals are clinically formulated to promote healing, increase energy and strengthen the immune system. This is especially critical for the fragile seniors, cancer patients and other immunocompromised residents we serve. The Covid-19 crisis has exacerbated the challenges facing our vulnerable residents and increased the number of people struggling to put food on the table. These financial challenges often lead to a reliance on inexpensive, processed foods that can set up a pattern of food abuse. According to the CDC, About half of all American adults—117 million individuals—have one or more preventable chronic diseases, many of which are related to poor quality eating patterns. A diet of processed foods high in sugar, salt and other additives can perpetuate the cycle of chronic disease. Our program provides premium nutrition that supports the health and wellbeing of our residents and their families.

C. Program Information

Completed by andrea@organicsoupkitchen.org on 1/5/2021 1:50 PM

Case Id: 31214
Name: Organic Soup Kitchen - 2021/22
Address: 315 Meigs Rd

C. Program Information

Please provide the following information

C.1. Name of program
Basic Needs: Food Security for North County

C.2. Street address of the proposed program
608 Anacapa St Ste C Santa Barbara, CA 93101

C.3. Briefly summarize the program that is to be funded with CDBG funds. You will have an opportunity to provide a more detailed description in question C.8 below.
There is an overwhelming need for food security and premium nutrition in the northern region of Santa Barbara County. Currently, the residents do not have access to nutritional services and are facing significant financial challenges. Several north county agencies have requested SoupMeals for their seniors and immunocompromised residents or clients. This expansion into north county has the potential of serving about 1,000 community members each week which is more than double our current clients.

C.4. Select the Human Services Commission priority that best describes your agency's proposed program for which you are seeking funding.
Feed seniors, homebound persons, and low-income families

C.5. Enter the number of persons, by income, expected to be served by the proposed program during the fiscal year July 1, 2021 – June 30, 2022.

Count all members of a household when the entire household is served (e.g. food banks); for services targeting individuals (e.g. mental health counseling), count only the person receiving services.

Persons 0-30%	2,000
Persons 30%-50%	500
Persons 50%-80%	0
Persons >80%	0
TOTAL	2,500

C.6. Define the program's service area. This may be defined in terms of streets, census tracts, city/county boundaries, or another similar method.
We provide home delivery in South Santa Barbara County. Our service area extends from Pebble Beach Drive in north Goleta to Ballard Avenue in Carpinteria. We now provide service to the Santa Ynez Valley through our collaboration with Veggie Rescue. They deliver to low income senior centers in Santa Ynez.

C.7. Select the area of the County which the program primarily serves.
Countywide

C.8. Describe the program to be funded, including the type of activities that will be provided and the population to be served.
As our community faces a public health crisis, there is a disparity between the support available to residents in South SB County and the residents in North SB County. Additionally, the disproportionate impact Covid 19 is having on our Latinx and other underserved community members is only exacerbating the financial hardships many residents in North County are facing. North County community members have a significant need, but less direct access to nutritional services. This is especially alarming for the low income seniors and those with chronic illness who are unable to put food on the table for themselves and their families.
We have been contacted by several agencies in North County who are requesting SoupMeal delivery to their residents and clients. The County funds would support our delivery expansion into North County and provide SoupMeals to approximately 1,000 low income seniors and immunocompromised residents each week in the cities of Lompoc, Santa Maria, Guadalupe and surrounding areas. This would more than double our current service and require significant resources and funding to support an increase in produce and ingredients, the hiring of additional staff and a new delivery driver (for Guadalupe area).

C.9. Provide a concise, objective statement of work to be incorporated into the program's contract if the program is selected for funding.
The objective is to expand our reach to community members living in North Santa Barbara County. To achieve this goal, Organic Soup Kitchen will invest in production and delivery service systems and capabilities to support approximately 1,000 additional clients each week a total estimated of 2,500 unique clients for the service contract year. We have been contacted by several North County organizations requesting our delivery service including Family Service Agency, CommUnify, Partners in Caring and Lompoc Valley Community Center. We also currently work closely with Veggie Rescue in South County, and they are already delivering our SoupMeals each week to low income seniors and community centers in North County but not at full capacity.

To support expansion into North County, we will create a SoupMeal distribution plan to meet the needs and goals specified by the individual agencies requesting our services. Additionally, we will hire a new kitchen staff team member to manage the additional days of food preparation and soup making. We will also increase our ingredient and packaging orders to support the significant number of SoupMeals produced each week. As funding permits, we will hire an additional delivery driver to cover the Guadalupe area.

C.10. Describe the unmet need to be addressed and how it was determined that there is a gap in services for the need. Include which other agencies or programs offer the same service and steps taken to collaborate and avoid duplication.
Organic Soup Kitchen is the sole organization providing metabolic oncology SoupMeals to vulnerable populations throughout South Santa Barbara County. There are other food distribution sites in Santa Barbara, but we are the only organization that formulates, handcrafts and delivers nutrient dense SoupMeals.

Our clients are 95% low income, 90% age 62+ and 65% non white. The majority of our clients are referred to us by various medical and cancer treatment facilities and our 20+ partner agencies in the County. However, as the financial fallout from the pandemic continues to unfold, we are seeing a greater need for nutritional support from individuals and families in North County who have been disproportionately impacted by the public health crisis and have less access to nutritional services. In the past few months, we have had 5 agencies that support North County reach out to us about providing prepared meals.

We are uniquely poised to fill this unmet need in our community. With an established business model and state of the art kitchen facility, we have been able to quickly scale up our production and delivery to meet the emergency needs of our community. Our services not only provide essential food security to those struggling with financial challenges, it also provides premium nutrition from whole, organic foods that promote healing and strengthen the immune systems of those fighting cancer or other chronic illness. As a result, our SoupMeals can significantly reduce the risk of food abuse resulting from a diet of inexpensive, processed foods full of sugar, salt and other additives that perpetuate the cycle of chronic illness. We are committed to improving the health and wellbeing of all Santa Barbara County residents.

C.11. How are clients referred to the program?

We receive referrals from the leading cancer and medical agencies in Santa Barbara. We collaborate with more than 20+ partner organizations including Cottage Hospital, Sansum Clinic, Ridley Tree Cancer Center, VNA Health, Hospice of SB, Teddy Bear Cancer Foundation, Doctors Without Walls, PATH, Salvation Army, New Beginnings, Peoples' Self-Help Housing, American Cancer Society, Adult Protective Services, Pacific Bridge Wellness Center, Yoga Soup, Santa Barbara Housing Authority, Veggie Rescue,Center for Successful Aging, Community Partners In Caring, and more. Since the pandemic, we have seen an increase in residents from partner agencies who do not have access to other food providers as a result of shutdowns. We have also received new requests for nutritional services from agencies in North Santa Barbara County. We anticipate that this will continue to be the case in 2021 as the economic impact of the public health crisis unfolds.

D. Federal Eligibility

Completed by andrea@organicsoupkitchen.org on 1/7/2021 7:51 PM

Case Id: 31214
Name: Organic Soup Kitchen - 2021/22
Address: 315 Meigs Rd

D. Federal Eligibility

Please provide the following information

D.1. Select ONE of the following criteria under which the proposed program qualifies: Fill out only the corresponding question below and leave the other two blank.

Area Benefit: The program will provide a community benefit to a predominantly low-moderate income area as determined by Census data. Fill out question D.2 ONLY.

Presumed Benefit: The program will exclusively serve a population meeting the HUD definition of Presumed Beneficiary. Fill out question D.3 ONLY.

Low-Moderate Clientele: Information on income must be collected for ALL clients or households to demonstrate that at least 51% of the clients served are low- or moderate-income. Fill out question D.4 ONLY.
Low-Moderate Clientele

D.2. Area Benefit (if applicable)

Under the Area Benefit criteria, the public service must be available to all residents of an area where at least 51 percent of the residents are LMI. The area must be clearly delineated by the grantee and must be primarily residential.

Using the map and Excel file linked below, identify the Census tracts and block groups in the program's service area. Contact James Francis at 805-568-3549 or HCDNOFA@co.santa-barbara.ca.us for assistance in determining whether the service area qualifies as predominantly low/moderate-income.

- Qualifying Census Tract Data (Excel File)
- HUD Census Tracts Mapping Application

Upload a map showing the program location and service area and specifically identifying the census tracts included in the service area.

☐ **Program Location Map**
***No files uploaded*

D.3. Presumed Beneficiary (if applicable)

Project proposes to EXCLUSIVELY serve a population presumed to qualify under CDBG in accordance with HUD definitions below; please check the population that applies). For a detailed definition of "Severely Disabled" and "Homeless," click here.)

The applicant must collect race and ethnicity information from its clientele in accordance with Census categories.

D.4. **Low-Moderate Clientele (if applicable)**

The applicant agrees to income qualify its clientele in accordance with 24 CFR Part 5, and to collect race and ethnicity information from its clientele in accordance with Census categories.

Income information must be collected for ALL adults aged 18 or older, including low-income and non low-income persons or households to demonstrate that at least 51% of those served are at or below 80% of Area Median income as published by HUD annually for the Santa Barbara County/Santa Maria Metropolitan Statistical Area (MSA). If a client cannot or will not provide income documentation, they must be presumed to be above 80% of Area Median Income.

If the proposed program does not meet the definition of Area Benefit or Presumed Beneficiaries, the Agency must perform income certification verifying at least 51% of clients served have incomes at or below 80% of Area Median Income. For example, if the project will serve 100 clients, at least 51 of these must be determined to be at or below 80% of AMI for Santa Barbara County to meet CDBG objectives.

Agency attests that it will income-certify ALL clients benefitting from the proposed program in accordance with 24 CFR 5.609-612. This includes collecting pay check stubs, bank statements, federal subsidy monthly statements, e.g. SSI, and asset information. The collection of income tax returns alone is not a sufficient source of documentation and may be used only to confirm or verify income.
Agree

Please provide a brief description of current and/or past agency experience in performing and determining individual/household income. Include sources of documentation used and responsible agency/staff experience in this regard.
For several years, we have had a sophisticated system in place to determine financial status. We require an initial intake form and determine proof of income based on an official document such as a tax form (1040), bank statement, social security statement, etc. Once we obtain this information, we use HUD standards for all levels of low-income status to determine a sliding scale payment. All forms are mailed into Organic Soup Kitchen and the information provided is documented in our HIPAA compliant software system. The information in this database is only seen by senior staff members.

If agency clientele qualify as "low-income" in accordance and definition by another federal agency and/or program, such as food stamps, please indicate this and how it is/will be documented as consistent with CDBG income qualifications, e.g., other federal means-tested, needs-based programs related to housing, health care, education, nutrition, etc.

We follow HUD guidelines for all levels of low-come status to determine if it is sliding scale or pro bono for South County. North County will be all pro bono based deliveries and grants will cover the costs.

E. Program Goals

Completed by andrea@organicsoupkitchen.org on 1/7/2021 7:51 PM

Case Id: 31214
Name: Organic Soup Kitchen - 2021/22
Address: 315 Meigs Rd

E. Program Goals

Please provide the following information

E.1. Identify the number of unduplicated clients to be served by the proposed program.
If a person receives multiple counseling sessions annually, count that person one time. If a person visits a food bank multiple times in the year, count all members of the family at each visit.
4,000

E.2. List at least two other quantifiable outputs/performance targets. For each output or target, describe how program participants' lives will be improved.

Output examples: # of services provided, e.g. meals, classes, counseling or case management sessions, , etc. Impact examples: improve nutrition/health, increased self-sufficiency, change in economic status, etc.

Goal Description	Number Served	Impact Expected
low income clients will receive nutrient-dense soups weekly; of those,	1,000	80% will report that participation in the program supports their ability to meet their living expenses such as utility payments, and medical expenses.
low income clients will receive nutrient-dense SoupMeals hand delivered by our team of volunteers who also provides a personal checkin from a friendly face they trust and look forward to seeing wee	1,000	85% report that our services help improve their mental state and feelings of isolation. This has been critical during the pandemic when our clients are afraid to leave their homes for fear of contract
low-income clients will receive nutrient-dense SoupMeals accounting for 12-15 of their weekly meals	1,000	75% report that Organic Soup Kitchen provides more than half of their weekly meals. This means that a larger percentage of our clients are relying on nutrient dense meals.

E.3. Describe your client intake process. You will be required to upload a blank intake form in the "Required Documentation" section.
Note: To qualify for an award of CDBG funds, the agency must collect race and ethnicity information from all clients and, if required, income documentation.
All clients are required to complete an initial intake form prior to receiving our services. This includes race and

ethnicity and proof of income as determined by the HUD guidelines. The form can be completed online or over the phone with our intake coordinator. The information is immediately entered into our proprietary database. The initial intake information and data collected from quarterly surveys is stored in a sophisticated software system that allows us to easily access a client's preferences, special requests and delivery details. We analyze this information on a regular basis to improve our production and distribution processes.

F. Capacity

Completed by andrea@organicsoupkitchen.org on 1/5/2021 2:05 PM

Case Id: 31214
Name: Organic Soup Kitchen - 2021/22
Address: 315 Meigs Rd

F. Capacity

Please provide the following information

F.1. Describe your Agency's experience and capacity in assisting clients and meeting goals and objectives.
For 11 years, Organic Soup Kitchen has been meeting the nutritional needs of Santa Barbara's most vulnerable community members. We take a modest approach to estimating our goals and have consistently exceeded our objectives each year. Fortunately, we have a well established business model in place that has allowed us to quickly pivot our operations and scale up to meet the emergency needs resulting from the Covid 19 crisis.

As our community faces an extraordinary challenge, our mission and goal remains unchanged. Through our Cancer and Chronic Illness Recovery Program, we provide oncology formulated nutrition and critical food security to our community's most vulnerable populations. As the demand for our services has skyrocketed, so have the partnerships with community agencies aligned with our mission. We now work with more than 20 organizations in Santa Barbara, a 150% increase since March, to provide nutritional services to a broader group of residents. The pandemic has forced some food distributors to close resulting in fewer resources for a greater number of people in need. We have been able to bridge that critical gap and become a trusted resource for food security in our community. We remain committed to using our experience and established business model to expand capacity and serve or most fragile demographics.

F.2. List the staff positions that will be dedicated to the proposed program. In addition to your answer, please upload bios or resumes of key staff in the Documents section.

For each position, include: a) name, b) title, c) experience and qualifications, d) projected number of hours per week dedicated to the proposed program, e) whether it is an existing position or will be a new hire, and f) whether paid or unpaid.

Name of Staff Person	Position Title	Experience and Qualifications	Hours/Week	Existing or New?	Paid or Volunteer?
TBA	Kitchen Staff #1	Procuring produce and ingredients Preparing produce including washing, chopping and weighing Managing inventory Measuring out recipes and making multiple batches of soup weekly Oversee kitchen volunte	15	New	Paid

TBA	Kitchen Staff #2	Procuring produce and ingredients Preparing produce including washing, chopping and weighing Managing inventory Measuring out recipes and making multiple batches of soup weekly Oversee kitchen volunte	15	New	Paid

G. Financial

Completed by andrea@organicsoupkitchen.org on 1/5/2021 2:05 PM

Case Id: 31214
Name: Organic Soup Kitchen - 2021/22
Address: 315 Meigs Rd

G. Financial

Please provide the following information

G.1. Does the applicant have sufficient cash reserves to pay for program costs as they are incurred?
CDBG funds are provided on a cost-reimbursement basis; proof of payment will be required prior to CDBG reimbursement.
Yes

G.2. Select the month in which your Agency's fiscal year ends.
December

G.3. Does your Agency have any outstanding litigation or other legal issues
No

If yes, Explain

G.4. Are there any outstanding financial audit findings which remain unresolved?
No

If yes, Explain

G.5. Did the Agency expend $750,000 or more in federal funds in its last fiscal year?
No

If yes, upload the agency's most recent Single Audit in the Required Documentation section.

H. Insurance

Completed by andrea@organicsoupkitchen.org on 1/5/2021 2:11 PM

Case Id: 31214
Name: Organic Soup Kitchen - 2021/22
Address: 315 Meigs Rd

H. Insurance

Please provide the following information

H.1. Upload the following Certificates of Insurance and enter their expiration dates: For a description of County insurance requirements, click here.

☑ **General Liability**

POL - MP0004007017173 - Organic Soup Kitchen.pdf

Expiration Date
06/20/2021

☑ **Automobile Insurance**

AAA Auto Insurance 2021.pdf

Expiration Date
02/20/2021

☑ **Workers Compensation**

cdbg workmanship comp_1.pdf

Expiration Date
04/20/2021

☐ **Professional Liability**

***No files uploaded*

Expiration Date

UPDATED INSURANCE MUST BE SUBMITTED IMMEDIATELY UPON EXPIRATION.

I. Proposed Program Budget

Completed by andrea@organicsoupkitchen.org on 1/8/2021 6:48 AM

Case Id: 31214
Name: Organic Soup Kitchen - 2021/22
Address: 315 Meigs Rd

I. Proposed Program Budget

Please provide the following information

I.1. CDBG eligible costs include those necessary for the operations of the CDBG-funded program, including labor, supplies, employee training, conferences, travel, marketing, etc. Ineligible costs include purchase of equipment and personal property.

List all budget line items below, including each individual CDBG-funded staff position. Please limit your CDBG funding request to no more than four budget line items.
Email HCDNOFA@co.santa-barbara.ca.us with any questions.

Proposed Program Budget. Include the total budget for the proposed program and show which budget lines will include CDBG funds. Each staff position assigned to the project must be a separate line item.

Budget Line Item	Santa Barbara County CDBG Public Services	Other Funding	Program Total
Kitchen Staff #1	$15,600.00	$0.00	$15,600.00
Food:Produce and Ingredients	$25,000.00	$78,800.00	$25,000.00
Kitchen Staff #2	$0.00	$15,600.00	$0.00
TOTAL	$40,600.00	$94,400.00	$40,600.00

I.2. Funding Sources for Proposed Program

Identify sources of leveraged funding, including in-kind match, for this activity in the tables referenced below. Include the status of these funds (i.e. cash on hand, grants received, planned fundraising, in-kind amount for volunteers, staff time, etc.). BE SPECIFIC – don't just say "Private Trust," say "Private Trust: John and Jane Doe Memorial Foundation," list all anticipated loans, etc. Include any restricted/unrestricted reserve funds you intend to use, as well. Details can be provided as an additional uploaded document.

Total sources must match total budget above.

Other Funding (Name of Source)	Status	Amount ($)	Anticipated award notification date
Grants/Foundations	Pending	$74,400.00	07/01/2021
Soup Sales to General Public	Committed	$10,000.00	04/01/2021
Covid 19 Funding	Committed	$10,000.00	01/01/2021
Total program revenue		$94,400.00	

J. Required Documentation

Completed by andrea@organicsoupkitchen.org on 1/7/2021 8:38 PM

Case Id: 31214
Name: Organic Soup Kitchen - 2021/22
Address: 315 Meigs Rd

J. Required Documentation

Please provide the following information. The circle to the left of each file will be filled with a green checkmark upon successful document upload. If necessary, you may upload multiple documents under a single category.

Please download, complete, and upload below

- W9
- Conflict of Interest Statement

Documentation

☑ **W-9** ***Required**
OSK W9 2020.pdf

☑ **Form 990** ***Required**
OSK 2019 Tax Returns FINAL.pdf

☑ **Articles of Incorporation and Bylaws** ***Required**
articles of inc with signatures.pdf
by law osk.pdf

☑ **Federal Tax Exemption Letter** ***Required**
IRS Tax Exempt.png

☑ **Most Recent Audited Financial Statements** ***Required**
OSK 2019 Compiled Financial Statements - FINAL.pdf

☐ **Most Recent Single Audit (see question G.5)**

***No files uploaded*

☑ **Organizational Chart *Required**

2020-21OSK Operations Structure Org Chart.pdf

☑ **List of Board of Directors *Required**

Board of Directors 2020.pdf

☑ **Conflict of Interest Statement *Required**

OSK Conflict of Interest Statement.pdf

☑ **Resumes of Program Team *Required**

Natalie Jakiemiec Resume.docx
resume 2020.pdf
Brooke Donahue Resume PDF.pdf

☑ **Blank Intake Form *Required**

Client Intake Form.pdf

☑ **Additional Documentation**

Organic Soup Kitchen Meets Skyrocketing... Soups - The Santa Barbara Independent.pdf

City of Carpinteria

CITY COUNCIL
AGENDA STAFF REPORT
March 8, 2021

ITEM FOR COUNCIL CONSIDERATION

Update on New and Proposed State Housing Legislation

STAFF RECOMMENDATION

Action Item ___ ; Non-Action Item _X_

Receive and file report on new and proposed housing laws.

Motion: I move to receive and file the report on new and proposed housing laws.

BACKGROUND

The California legislature continues to enact bills designed to address California's housing crisis. Although addressing the COVID-19 pandemic was the legislature's main priority in 2020, the legislature enacted several new state laws that affect cities' and counties' processing of housing and development project applications. Implementation of these new housing laws is made even more complex for coastal cities, like the City of Carpinteria ("City"), due to the need to implement the new housing laws in a manner that is consistent with the California Coastal Act (Pub. Res. Code, §§ 30000 *et seq.*).

For decades, the City has collaborated successfully with the California Coastal Commission to establish development regulations that both reflect the unique local conditions of our area, including the need to protect coastal resources, and encourage appropriate housing development. The City has taken the following actions to encourage housing development for a variety of housing types in a manner consistent with the Coastal Act.

The City has established flexible zoning standards that allow for residential development in nearly every zone district. For example, in 1999, the City Council adopted Ordinance Numbers 507 and 556, followed by Ordinance Number 603 in 2005,

to permit the construction of residential only projects, and residential mixed-use projects in Commercial and Industrial districts.

In response to changes to state law, the City also regularly updates its local ordinances. Ordinance Number 668 updated the City's Density Bonus provisions in 2016, and the City will update them again this year. We anticipate a public review draft out this Summer 2021. The City also has initiated an update to our Secondary Dwelling Unit (now called Accessory Dwelling Unit) regulations, with a public review draft out in late Spring 2021.

To preserve the City's mobile home park units, part of the City's affordable by design housing, the City has adopted nine Ordinances since 1980 addressing Mobile Home Rent Stabilization and tenant protections (See, e.g., Ordinance Nos. 287 & 735).

The City also engages with local non-profit developers to help ensure there are affordable units within the City.

The City has successfully collaborated with not-for-profit developers to build affordable housing such as Chapel Court, Dahlia Court (phases 1 and 2), and Casas de las Flores, all developed by Peoples' Self-Help Housing Corporation. The City adopted reduced Development Impact fees for these projects, and in 2010 provided the Dahlia Court Phase 2 project with an acre of the City's adjacent land to assist with the development of affordable housing.

In 2016, the City partnered with Habitat for Humanity of Southern Santa Barbara County to permit a three-unit condominium affordable ownership project for low and very-low-income households (less than 80% area median income) on Sawyer Avenue.

The City also has partnered with the Housing Trust Fund of Santa Barbara County to run a successful Workforce Homebuyer Assistance Program.

As a result of these efforts, the City has successfully met its housing targets, and has been recognized in the California Department of Housing and Community Development's ("HCD") SB 35 Statewide Determination. The City is one of only 28 jurisdictions within the state that is not currently subject to Senate Bill 35 streamlining provisions because the City has met its pro-rated lower income (a combination of very-low and low income) and above-moderate income Regional Housing Needs Assessment ("RHNA") allocation for the current reporting period.

As discussed during the December 14, 2020 City Council meeting, the Santa Barbara County Association of Governments ("SBCAG") is in the process of allocating the number of additional housing units needed to accommodate project household demand

of all income levels among the various jurisdictions in Santa Barbara County.[1] This allocation is 6th RHNA Cycle and it spans from February 2023 to February 2031. After the City receives its final allocation of units the City will need to update the Housing Element in its General Plan to create the opportunity for the construction of additional housing units. More information regarding the RHNA Process and updates to the Housing Element will come before the City Council in 2021 and 2022.

This agenda item will summarize the key new housing and land use laws taking effect in 2021 and their potential impacts on the City. It will also address some of the current proposed legislation that the California legislature is contemplating in 2021. If the City Council is aware of a bill that is not included in this report, please let our office know and we will provide our analysis.

DISCUSSION

New Housing Laws

COVID-19 Legislation Related to Housing

In response to the COVID-19 pandemic, the legislature enacted bills to provide for rent protections and legislation pertaining to housing entitlements.

AB 3088 (2020) – COVID-19 Tenant Relief Act of 2020 and SB 91 (2021) – COVID-19 relief: tenancy: federal rental assistance

To protect residential tenants from eviction during the COVID-19 pandemic, the legislature passed AB 3088 (2020) to establish statewide eviction protections for residential tenants. SB 91 (2021) further extended the protections in AB 3088 through June 30, 2021 and made additional clarifying changes to the law.

These bills pause evictions for residential tenants who declare, under the penalty of perjury, an inability to pay all or part of their rent due to COVID-19 related reasons. (Code of Civ. Proc., §§ 1179.02 *et seq.*) Although tenants are still responsible for paying unpaid rent amounts to property owners, unpaid rent amounts cannot be the basis for eviction even after the eviction moratorium ends. (See, e.g., Civil Code, § 116.223; Code of Civ. Proc., § 1179.02.) These bills also, among other things, give tenants additional time to respond to notices to pay rent or quit the premises, require landlords to notify tenants of the protections, increase the penalties on landlords that engage in self-help, and provide foreclosure protections for small landlords. Residential tenants that may receive protections under these bills are encouraged to contact an attorney, legal services provider, or nonprofit organization to ensure they receive the full protections authorized by these bills.

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[1] More information on the RHNA process is included in the Staff Report for the Update on the RHNA 6th Cycle, which is available here: https://carpinteria.granicus.com/MetaViewer.php?view_id=2&clip_id=726&meta_id=56231.

These bills also limit local agencies' authority to enact residential eviction protections that take effect prior to July 1, 2021. (Code of Civ. Proc., §§ 1179.05.) However, the City's current commercial eviction moratorium (Ordinance No. 743) is not affected by these bills and remains in effect until the conclusion of the local emergency or the Executive Order N-80-20, which is set to expire on March 31, 2021, is not renewed. City staff will continue to monitor the Governor's actions with respect to COVID-19, including any extensions of Executive Order N-80-20.

AB 1561 – Planning and zoning: housing element and entitlement extensions

AB 1561 extends "by 18 months the period for the expiration, effectuation, or utilization of a housing entitlement" that was in effect on March 4, 2020 and will expire prior to December 31, 2021. (Gov. Code, § 65914.5.) This extension applies to a "housing entitlement," which includes a "ministerial approval, permit, or other entitlement by a local agency as a prerequisite to a building permit for a housing development project" and "any requirement to submit an application for a building permit within a specified period of time" after the housing entitlement was issued. (*Id.* at subd. (d)(1).) The bill applies to "housing development projects" with an approved tentative map, vesting tentative map, or parcel map, or consisting of residential development or a mixed use development with two thirds of the square footage designated for residential use. (*Id.* at § (d)(3).)

In effect, this bill automatically extends the amount of time that a developer with an entitled housing project has to obtain building permits and other related staff-level approvals. City staff will evaluate extensions of approved housing development projects and grant extensions consistent with AB 1561.

In addition, AB 1561 extends the time for California Native American Tribes to respond to a lead agency's consultation request for housing development projects by 30 days (for a total of 60 days) when the project application is completed between March 4, 2020 and December 31, 2021. (Gov. Code, § 65583(i).)

Streamline New Development

A consistent part of the legislature's response to the California housing crisis has been to expedite processing of applications to construct new housing. The most well-known of the laws to streamline development is Senate Bill 35 ("SB 35" or the "Permit Streamlining Act"). SB 35 streamlines housing construction in cities and counties that fail to build enough housing to meet state mandated housing requirements established through the RHNA. SB 35 streamlines qualifying housing development projects by requiring local agencies to approve these projects within specified deadlines. (Gov. Code, § 65913.4.)

Presently, the City has constructed enough new housing units to meet its RHNA unit requirement. However, with the new RHNA cycle beginning this year, the City, as discussed above, will need to construct new units during the 6th RHNA cycle to meet this requirement. Notwithstanding, the primary streamlining components of SB 35 do not apply to any development within the coastal zone. (Gov. Code, § 65913.4(a)(6)(A).) Because the entire City is located within the coastal zone, the primary streamline provisions do not apply to the City.

AB 168 – Planning and zoning: annual report: housing development: streamlined approvals

AB 168 requires local agencies to conduct a scoping consultation with California Native American Tribes to determine whether a proposed residential development could affect a potential tribal cultural resource before beginning to process a SB 35 application. (Gov. Code, § 65913.4(b)(1)(A).) If the California Native American Tribe does not agree that the proposed project would have no potential impact to tribal cultural resources, then the proposed project is ineligible for streamlined approvals under SB 35. (*Id.* at subd. (b)(2)(C).)

In addition, AB 168 requires the annual report on the status of a city's general plan and its implementation progress to include information on the city's compliance with its obligations to consult with California Native American Tribes and to protect specified places. (Gov. Code, § 65400(a)(2)(K).)

AB 831 – Planning and zoning: housing: development application modifications

AB 831 amends SB 35 to allow an applicant with an approved project to obtain certain modifications to the project prior to the issuance of a final building permit, so long as the project continues to meet objective standards in effect when the original application was submitted. (Gov. Code, § 65913.4(g)(1).) The proposed modification to the approved project, however, must not change 15 percent or more of (i) the number of residential units or (ii) the total square footage for construction, or otherwise conflict with other specified criteria. (*Id.* at subd. (g)(3).) The bill also requires that the agency determine if the requested modification is consistent with objective standards and act on the request within 60 or 90 days of the submission of the modification, depending on whether design review is required. (*Id.* at (g)(2).)

For example, if a developer obtains a City approved permit through the SB 35 process for a 10-unit project, the developer can request, and must receive, a modification to the approved project to construct 11-units, as long as modified project continues to meet the City' objective design standards in effect when the application was submitted. However, if the developer seeks a modification to construct a 12-unit project (i.e., more than 15 percent of the residential units in the approved project), the City could apply objective planning standards adopted after the application was first submitted to the modified project.

Density Bonus Law

In 2020, the legislature continued its efforts to bolster provisions of state Density Bonus Law (Gov. Code, §§ 65915-65918) ("Density Bonus Law"). Density Bonus Law incentivizes the development of affordable and special needs housing in exchange for the right to build additional units and waive or reduce local development standards. Applicants that agree to restrict a certain percentage of their units to very-low, low and moderate incomes[2] or certain types of special needs housing are entitled to receive an increase in project density above local standards in addition to incentives or concessions, waivers of local development standards and specified parking ratios. (Gov. Code, § 65915.)

Density Bonus Law does not supersede the Coastal Act. (Gov. Code, § 65915(m).) However, local agencies are required to permit "[a]ny density bonus, concessions, incentives, waivers or reductions of development standards and parking ratios to which an applicant is entitled … *consistent with* [the Coastal Act]." (*Id.* [Emphasis added].) Thus, the City retains some discretion to interpret certain Density Bonus Law projects as inconsistent with the City's certified Local Coastal Program ("LCP").

The following legislation made further amendments to Density Bonus Law.

AB 2345 – Planning and Zoning: Density Bonuses: Annual Report: Affordable Housing

AB 2345 amends Density Bonus Law to provide additional benefits to housing projects. (Gov. Code § 65915.) The bill decreases the percentage of total units that must be for lower-income households to qualify for two or three incentives or concessions (from 20 percent down to 17 percent to qualify for two incentives/concessions, and from 30 percent down to 25 percent to qualify for three incentives/concessions). (*Id.* at subds. (d)(2)(B) & (C).) AB 2345 also increases the maximum density bonus up to 50 percent of base density (up from 35 percent) based on a sliding scale of the number of affordable units provided. (*Id.* at subd. (f).)

AB 2345 also reduces the maximum ratio of vehicle parking spaces for developments with two to three bedrooms so that no more than 1.5 spaces may be required per unit. (Gov. Code § 65915(p)(1)(B).) The bill further clarifies the way to measure distances from a major transit stop and changes the definition of a "major transit stop" to determine whether the vehicle parking requirements apply to a project. (*Id.* at (p).) Local

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[2] For the purposes of Density Bonus Law, the income categories, which are further adjusted by household size, are as follows:

> Very Low Income Households: up to 50 percent of area median income
> Low Income Households: up to 80 percent of the area median income
> Moderate Income Households: between 80 and 120 percent of area median income

(Health & Saf. Code, §§ 50052.5, 50105, 50079.5; Cal. Code Regs., tit. 25, §§ 6926, 6928, 6930, 6932.) The Santa Barbara County area median income is $87,800 per year. (Cal. Code Regs., tit. 25, § 6932.)

agencies also are authorized, at the request of a developer, to not impose vehicle parking standards for-rent housing developments for people 62 years of age or older that will have paratransit service or unobstructed access to a fixed bus route and that meet other specific criteria. (*Id.*)

AB 2345 further amends portions of Density Bonus Law amended by AB 1763 (2019). AB 1763 provided for a density bonus of up to 80 percent or eliminated any maximum controls on density for projects within a major transit stop. (Gov. Code § 65915(b)(1)(G).) AB 2345 provides that these density bonuses are authorized if 100 percent of the total units, including both base units and the bonus units, are affordable for lower income households, except that up to 20 percent of those units can be affordable to moderate income households. (*Id.*) AB 2345 also permits a local agency to agree to grant a development standard waiver for a project receiving an unlimited density bonus. (*Id.* at (e)(3).)

In addition to the above changes to Density Bonus Law, AB 2345 also amends Government Code section 65400 to require local agencies to report the number of projects receiving a density bonus under Density Bonus Law in its General Plan annual report. (Gov. Code, § 65400(a)(2)(L).)

As noted above, implementation of these Density Bonus Law benefits must be consistent with the Coastal Act. (Gov. Code § 65915(m).) The City plans to update its local Density Bonus Ordinance (CMC Chapter 14.77) to ensure the ordinance is consistent with state Density Bonus Law and the Coastal Act. As mentioned above, staff anticipates releasing a public draft of the ordinance for review in Summer 2021.

Accessory Dwelling Units ("ADUs")

In 2016 and 2019, the legislature passed substantial updates to state law pertaining to Accessory Dwelling Units ("ADUs") and Junior Accessory Dwelling Units ("JADUs").[3] (Gov. Code, §§ 65852.2 & 65852.22.) Generally, the ADU legislation sought to encourage the development of ADUs by streamlining the approval process and limiting local agencies' authority to regulate ADUs.

In response to the 2016 legislation, City staff determined that, based on Coastal Commission and HCD direction, the City did not need to amend its existing Secondary Dwelling Unit ("SDU") Ordinance (Carpinteria Municipal Code ("CMC"), Chapter 14.72) because the City's SDU ordinance is part of its certified LCP. This determination was based upon Government Code section 65852.2(j), which states, "[n]othing in this section shall be construed to supersede or in any way alter or lessen the effect or application of the California Coastal Act (Division 20 (commencing with Section 30000) of the Public Resources Code), except that the local government shall not be required

[3] For more information on the state ADU law and the 2019 updates to state ADU Law, please see the March 9, 2020 Staff Report entitled "Update on New State Housing Laws Taking Effect in 2020," which is available here:https://carpinteria.granicus.com/MetaViewer.php?view_id=2&clip_id=582&meta_id=48539.

to hold public hearings for coastal development permit applications for accessory dwelling units."

However, the Coastal Commission and HCD prepared revised guidance in 2017 and 2020, which encouraged coastal cities to prepare ADU ordinances consistent with the Coastal Act's requirements to protect coastal resources. In March 2020, the City Council directed staff to update its SDU Ordinance in response to the 2016 and 2019 ADU bills. This decision was, in part, a response to revised guidance from the Coastal Commission and HCD. This legislative work is in-progress and staff plans to have a draft ordinance prepared in late Spring 2021 for public review. Staff will review, the below legislation and, to the extent appropriate, incorporate provisions into the new City ordinance.

AB 3182 – Housing: governing documents: rental or leasing of separate interests: accessory dwelling

In conjunction with AB 1030, AB 3182 amends state ADU in three ways. First, AB 3182 deems an ADU or JADU application approved if the local agency fails to act on a complete application by the 60-day deadline. (Gov. Code, § 65852.2(a)(3).)

Second, AB 3182 expands the circumstances in which an owner may develop both an ADU and a JADU on the same lot as a single family dwelling. Previously, the law allowed a single-family lot to construct both a JADU and a small detached ADU. (Gov. Code, § 65852.2(e)(1)(B).) AB 3182 now also allows a JADU and a converted ADU to be constructed on the same single family dwelling lot. (*Id.* at subd. (e)(1)(A).)

Third, AB 3182 clarifies that local agencies cannot impose an owner-occupancy requirement on certain ADUs and JADUs constructed between January 1, 2020 and January 1, 2025. (Gov. Code, § 65852.2(a)(6).)

AB 3182 also requires common interest developments to allow for at least 25 percent of owners to rent or lease out their units. (Civil Code, § 4741.) ADUs and JADUs do not qualify as separate rentals toward this cap. (*Id.* at subd. (d).) Common interest developments are required to amend their governing documents by December 31, 2021, but must comply with the bill regardless of whether the governing documents have been amended or the common interest development shall be liable for civil penalties. (*Id.* at subd. (g).)

Regional Housing Needs Assessment and Housing Element Update

As discussed above, the Regional Housing Needs Assessment ("RHNA") update process is moving forward, which will require the City to update its Housing Element. The legislature made the following amendments to state Housing Element Law (Gov. Code, §§ 65580 et seq.) ("Housing Element Law") in 2020.

AB 725 – General plans: housing element: moderate-income and above moderate-income housing: suburban and metropolitan jurisdictions

AB 725 is designed to encourage the development of moderate and above moderate income housing within metropolitan jurisdictions. Beginning on January 1, 2022, AB 725 requires that at least 25 percent of a metropolitan jurisdiction's share of the regional housing needs for moderate income housing be allocated to sites with zoning that allows for at least 4 units of housing, but no more than 100 units, per acre of housing. (Gov. Code, § 65583.2(c)(4)(A)(i).) Further, metropolitan jurisdictions must provide at least 25 percent of their share of above-moderate housing on sites zoned for at least four units of housing. (*Id.* at subd (c)(4)(A)(ii).) The City does not qualify as a "metropolitan" jurisdiction for the purposes of implementing these new moderate and above-moderate housing allocation requirements.

AB 725 also clarifies defined terms that affect which jurisdictions qualify as "suburban" under Government Code section 65583.2. The City qualifies as a suburban jurisdiction under the amended and prior versions of Government Code section 65583.2. The City will continue to comply with the reporting requirements required for suburban jurisdictions under Government Code section 65583.2.

AB 1561 – Planning and zoning: housing element and entitlement extensions

AB 1561, discussed above, also amends Housing Element Law provisions governing a city's assessment of housing needs and the inventory of resources and constraints. Specifically, AB 1561 requires a local agency to assess, and include in its inventory of resources and constraints related to meeting housing needs, emergency shelters. (See Gov. Code, § 65583.) This analysis must include the number of people experiencing homelessness that can be accommodated at each site. (*Id.*)

In addition, AB 1561 authorizes HCD to direct further analysis of housing constraints for persons with a characteristic identified in the Unruh Civil Rights Act. Beginning in 2024, a city's Housing Element may analyze actual and potential constraints on the maintenance, improvement, or development of housing to also address constraints on housing for persons due to their sex, race, color, religion, ancestry, national origin, disability, medical condition, genetic information, marital status, sexual orientation, citizenship, primary language, or immigration status, based on criteria provided by HCD. (Gov. Code, § 65583(c)(5).)

The City will incorporate the appropriate provisions of Housing Element Law into its Housing Element update beginning in 2021.

Other 2020 Housing Legislation

In addition to the laws discussed above, the League of California Cities has published more information on other housing-related laws passed in 2020. Further information on

the various housing laws is included in the Housing, Community and Economic Development chapter of the League of California Cities' 2020 Legislative Report, which is included as Attachment A.

Proposed Housing Legislation for 2021

Several bills are currently working through the state legislature during the 2021 legislative session. The legislature may consider additional bills related to housing and development throughout the 2021 legislative session. As additional bills are proposed or amended, City staff and League of California Cities will provide additional updates and may bring forward letters of support or opposition for your City Council to consider.

The League of California Cities publishes highlights and engages in lobbying efforts to promote cities interests in proposed legislation. As part of its lobbying and policy-making effort, the League of California Cities published a Blueprint for More Housing 2020 ("Blueprint"), which calls for more funding for cities and identifies near-term and long-term local government actions to support housing. A fact sheet associated with the Blueprint is attached to this staff report as Attachment B. The League of California Cities has currently identified the following key bills as affecting housing.

SB 9 (Atkins) – Housing Development: Approvals

As proposed, SB 9 seeks to require local agencies to permit at least two units (i.e., duplexes) on every lot currently zoned for a single-unit (e.g., single family residential) statewide. The bill also would require local agencies to ministerially approve (i.e., without discretionary review or hearing) a single-family lot split meeting certain requirements. This means that a current single family lot could be subdivided into two lots that could then each be developed with a single-family home. SB 9 further would authorize the construction of ADUs and JADUs on the duplex lots or on each of the subdivided lots. As drafted, SB 9 does not "supersede or in any way alter or lessen the effect or application of the California Coastal Act … except that the local government shall not be required to hold public hearings for coastal development permit applications for a housing development…"

The League of California Cities currently opposes SB 9 unless amended. The League of California Cities has requested amendments address, among other things, that: ADUs and JADUs would not be permitted; local agencies could require adequate access for police, fire, and public safety vehicles; the units would count toward an agency's RHNA units; and local agencies could account for parking requirements, local lot conditions (e.g., hillsides and lot dimensions), and high fire severity zones when considering applications under SB 9.

The City Council has requested that it consider whether to send a letter to the legislature opposing SB 9. This item is on this agenda for the City Council's consideration.

SB 60 (Glazer) – Residential Short-Term Rental Ordinances; Health or Safety Infractions; Maximum Fines

SB 60 would amend Government Code section 36900 to allow local agencies to increase the fines associated with a violation of a short-term rental ordinance that pose a threat to public health and safety, and constitute an infraction. Currently, a city may only charge $100 for a first violation, $200 for a second violation of the same ordinance within a year, and $500 for each additional violation of the ordinance within one year of the first violation. (Gov. Code, § 36900(b).) SB 60 would increase the amount that a city could charge for violations of a short-term rental ordinance to $1,500 for a first violation, $3,000 for a second violation of the same ordinance within one year, and $5,000 for each additional violation of the same ordinance within one year of the first violation. SB 60 also requires a city to establish a hardship waiver process to reduce the amount of the fine. (*Id.* at subd. (d).)

The Carpinteria Municipal Code authorizes short-term rentals. (CMC § 14.08.562, Chapters 14.47 & 14.52.) Currently, the City is limited to charging violators of its short-term rental ordinance as proscribed by Government Code section 36900. Should SB 60 pass, the City Council could direct staff to amend the Carpinteria Municipal Code to increase the penalties associated with short-term rental public health and safety violations.

POLICY CONSISTENCY

Updating the City's Municipal Code in response to changes in state law is consistent with the following City General Plan Objectives and Policies and Housing Element Programs and Goals:

- Objective LU-1: Establish the basis for orderly, well-planned urban development while protecting coastal resources and providing for greater access and recreational opportunities for the public.
- Objective LU-3: Preserve the small beach town character of the built environment of Carpinteria, encouraging compatible revitalization and avoiding sprawl development at the City's edge.
    - Policy LU-3a: New development shall occur contiguous to existing developed areas of the city. Higher density in certain residential neighborhoods and for residential uses in commercial districts shall be provided as a means to concentrate development in the urban core consistent with zoning designations, particularly where redevelopment of existing structures is proposed.
    - Policy LU-3c: Work cooperatively with the County to strive to achieve a jobs/housing balance in the Carpinteria Valley.
- Program Category #1: Make sites available to accommodate the RHNA.

  - Attain additions to the housing supply that meet the housing needs of all economic segments.
  - Maintain a jobs-housing balance or ratio within the 0.75 to 1.25 range suggested by the Santa Barbara County Association of Governments.
- Program Category #2: Assist in the development of adequate housing to meet the needs of extremely-low-, very-low-, low-, and moderate-income households.
  - Attain a housing supply that meets a variety of housing needs.
  - Attain a housing supply that meets the needs of extremely-low-, very-low-, low- and moderate-income households.
  - Attain a housing supply that meets the needs of special population groups.
- Program Category #3: Address and, where appropriate and legally possible, remove governmental constraints to the maintenance, improvement and development of housing.
  - Address, and to the extent legally possible, mitigate and/or remove governmental constraints to the maintenance, preservation, improvement and development of housing.
  - Implement land use regulations that facilitate meeting affordable housing needs.
- Program Category #5: Promote housing opportunities for all persons.
  - Attain a housing market with "fair housing choice," meaning the ability of persons of similar income levels regardless of race, color, religion, sex, national origin, disability and familial status to have available to them the same housing choices.

FINANCIAL CONSIDERATIONS

This item does not result in a fiscal impact; however, updates to the City's Municipal Code in response to changes in state law are anticipated to have a fiscal impact.

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The City Attorney's Office worked with the Community Development Department to prepare the attached report and is available to answer questions.

OPTIONS

Council could direct staff to take actions in response to the new and proposed housing legislation.

PRINCIPAL PARTIES EXPECTED AT MEETING

Carpinteria Homeowners
Developers
Other Interested Parties

ATTACHMENTS

Attachment A — Housing, Community and Economic Development Chapter of the League of California Cities' 2020 Legislative Report

Attachment B — Blueprint for More Housing 2020, League of California Cities

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Attachment A

Housing, Community and Economic Development Chapter of the League of California Cities

2020 Legislative Report

HOUSING, COMMUNITY, AND ECONOMC DEVELOPMENT

V. Housing, Community and Economic Development

A. Accessory Dwelling Units

AB 3182 (Ting) Housing. Governing Documents. Rental or Leasing of Separate Interests. Accessory Dwelling Units.
Chapter 198, Statutes of 2020
This measure requires common interest developments (CIDs) to allow at least 25 percent of owners to rent or lease out their units. Accessory Dwelling Units (ADUs) and junior accessory dwelling units are not counted toward this cap. CIDs are required to amend governing documents by December 31, 2021 but will need to comply with this bill regardless of whether the governing documents have been amended. A CID that violates the provisions of this bill shall be liable for a civil penalty of up to $1,000.

B. Housing Finance

***AB 434 (Daly) Housing Financing Programs. Uniform Procedures.**
Chapter 192, Statutes of 2020
This measure aligns six rental housing programs with the Multifamily Housing Program (MHP) to enable the Department of Housing and Community Development (HCD) to implement a single application and scoring system for making coordinated awards under all seven programs, beginning January 1, 2022.

C. Homelessness

AB 2174 (Gallagher) Homeless Multidisciplinary Personnel Teams.
Chapter 143, Statutes of 2020
This measure authorizes the counties of Yuba and Sutter to jointly establish a homeless adult and family multidisciplinary personnel team.

AB 2275 (Nazarian) State Armories. Homeless Shelters. Security.
Chapter 145, Statutes of 2020 (Urgency)
This measure changes a requirement that cities and counties ensure local law enforcement visit a state armory each night it is used as a shelter, to a requirement that cities and counties request law enforcement visit each night it is used as a shelter.

***AB 2553 (Ting) Shelter Crisis Declarations.**
Chapter 147, Statutes of 2020 (Urgency)
This measure expands the Shelter Crisis Act (AB 932, Ting, Chapter 786, Statutes of 2017) to all cities and counties in California. The Shelter Crisis Act allowed certain local jurisdictions that declared a shelter crisis to allow homeless individuals to occupy public facilities designated as emergency housing such as shelter beds, for the duration of the crisis. The Shelter Crisis Act also provides limited liability and suspends local housing,

health, and safety standards for public facilities to the extent that full compliance would hamper mitigation of the effects of the shelter crisis.

Additionally, this measure removes the requirement that HCD review and approve any city or county's draft ordinance providing local standards and procedures for the design, site development, and operation of homeless shelters. Instead, a jurisdiction that adopts an ordinance must meet the standards provided in the 2019 California Residential Code, and any future standards adopted by HCD related to emergency housing or emergency housing facilities, unless the city or county adopts findings stating why the standards cannot be met. This measure sunsets on January 1, 2026.

AB 2960 (Gipson) Shelter Crises. Fire and Life Safety Standards.
Chapter 148, Statutes of 2020
This measure authorizes a city with a population above 3.5 million to permit the operation of an emergency housing facility year round when the facility does not comply with state building standards for local fire and life safety standards if they submit reasonable standards to the State Fire Marshal. This measure authorizes permits for a period of 90 days and authorizes 90-day extensions, not to exceed 730 days of operation, and prohibits the authorization of new permits on and after January 1, 2023.

SB 1065 (Hertzberg) CalWORKs. Homeless Assistance.
Chapter 152, Statutes of 2020
This measure modifies requirements for obtaining, extending and using homeless assistance in order to make program assistance by making changes to the California Work Opportunity and Responsibility to Kids (CalWORKs) Homeless Assistance Program (HAP).

D. Land Use/Planning

***AB 168 (Aguiar-Curry) Planning and Zoning. Annual Report. Housing Development. Streamlined Approvals.**
Chapter 166, Statutes of 2020 (Urgency)
This measure states:

- The annual reports on the status of a city's general plan and progress in its implementation must now include information on the progress of the city in adopting or amending its general plan or local open-space element in compliance with its obligations to consult with California Native American tribes, and to identify and protect, preserve, and mitigate impacts to specified places, features, and objects;
- A development proponent, before submitting an application for an SB 35 (Wiener, Chapter 366, Statutes of 2017) streamlined approval to submit notice of its intent to submit an application under these provisions, in the form of a preliminary application. After the local government receives that notice, a local government must provide formal notice to each California Native American tribe that is traditionally and culturally affiliated with the geographic area of the

proposed development and to engage in a scoping consultation regarding the potential effects the proposed development could have on a potential tribal cultural resource;

- A local government must notify a California Native American tribe if the development or environmental setting substantially changes after the completion of the scoping consultation, and requires the local government to engage in a subsequent scoping consultation if requested by the California Native American tribe;
- If the proposed development were not eligible for ministerial approval, this measure requires the local government to provide written documentation of that fact to the development proponent and to any California Native American tribe that is a party to that scoping consultation; and
- An ineligible project includes:
    - The site of the proposed development is a tribal cultural resource that is on a national, state, tribal, or local historic register list;
    - The local government and the California Native American tribe do not agree that no potential tribal cultural resource affects the proposed development; or
    - The local government and California Native American tribe find that a potential tribal cultural resource could be affected by the proposed development and the parties do not document an enforceable agreement regarding the methods, measures, and conditions for treatment of those tribal cultural resources.

***AB 831 (Grayson) Planning and Zoning. Housing. Development Application Modifications.**
Chapter 194, Statutes of 2020 (Urgency)
This measure makes changes to the process for development projects approved by the streamlined, ministerial process created by SB 35 (Wiener, Chapter 366, Statutes of 2017). The change provides a path to modify approved development projects prior to the issuance of the final building permit required for construction, including provisions on how local governments must treat such an application for a modification. This measure also specifies how local governments must approve and construct public improvements provided in conjunction with the streamlined, ministerial development project in a manner that does not inhibit the development.

***AB 1561 (Garcia, Cristina) Planning and Zoning. Housing Element and Entitlement Extensions.**
Chapter 195, Statutes of 2020
This measure requires cities and counties to evaluate the impact of government actions on the cost of housing and associated impacts to minority communities and extends by 18 months the time frame for the expiration, effectuation, or utilization of a housing entitlement for any housing entitlement that was issued prior to, and was in effect on, March 4, 2020, and will expire prior to December 31, 2021.

This measure also extends, by 30 days, the time frame under the California Environmental Quality Act (CEQA) for a Native American tribe to respond to a lead agency and request consultation in writing relating to an environmental impact report for any housing development project application determined or deemed complete on or after March 4, 2020 and prior to December 31, 2021.

***AB 725 (Wicks) General Plans. Housing Element. Moderate-income and Above Moderate-income Housing. Suburban and Metropolitan Jurisdictions.**
Chapter 193, Statutes of 2020
This measure requires metropolitan and suburban jurisdictions, through their housing element process, to ensure that at least 25 percent of their regional housing need for moderate-income housing be allocated to sites with zoning that allows at least four units of housing, but no more than 100 units per acre of housing. This measure excludes unincorporated areas from this prohibition and does not apply to housing elements due before January 1, 2022.

***AB 2345 (Gonzalez) Planning and Zoning. Density Bonuses. Annual Report. Affordable Housing.**
Chapter 197, Statutes of 2020
This measure revises the Density Bonus Law to increase the maximum allowable density and the number of concessions and incentives a developer can seek. This measure also requires that the annual report include information regarding density bonuses granted in accordance with specified law.

E. Landlord –Tenant

***AB 3088 (Chiu) Tenancy. Rental Payment Default. Mortgage Forbearance. State of Emergency. COVID-19.**
Chapter 37, Statutes of 2020 (Urgency)
This measure establishes a moratorium on evictions for non-payment of rent due to COVID-19 financial hardship, subject to numerous conditions. This measure prohibits tenants who so demonstrate from being evicted for failure to pay rent or other charges ("COVID-19 rental debt") first, accrued between March 1, 2020 and August 31, 2020 and, second, accrued between September 1, 2020 and January 31, 2021, if they pay 25 percent of the amount owed for the latter period by January 31, 2021. Tenants who fail to pay this 25 percent can be evicted beginning on February 1, 2021. This measure sunsets on January 31, 2021.

Additionally, this measure:
- Permits landlords to sue tenants for unpaid COVID-19 rental debt beginning March 1, 2021;
- Increases, until February 1, 2021, the time that tenants have to respond to a demand to pay rent or other charges from three business days to 15 business days;

- Requires landlords to provide all tenants with a notice informing them of their rights under this bill;
- Prohibits landlords from retaliating against tenants prior to February 1, 2021 for incurring COVID-19 rental debt;
- Expands the Homeowners Bill of Rights until January 1, 2023 to cover small landlords; and
- Requires a mortgage servicer that denies a borrower's request for forbearance on mortgage payments for a property consisting of no more than four residential units to provide the borrower with a written explanation of the denial.

SB 1157 (Bradford) Tenancy. Credit Reporting. Lower Income Households.
Chapter 204, Statutes of 2020
This measure requires, beginning July 1, 2021, landlords who own or manage subsidized multi-family residential properties to offer their tenants the option of having their rent payments reported to a major credit bureau. A landlord may require the tenant to pay a fee not to exceed the lesser of the actual cost to the landlord to provide the reporting service or $10 per month. This measure sunsets on July 1, 2025

A landlord is exempt if they own an assisted housing development that contains 15 or fewer dwelling units, unless the landlord owns more than one assisted housing development, regardless of the number of units in each assisted housing development, and the landlord is one of the following: a real estate investment trust; a corporation; or a limited liability company in which at least one member is a corporation are exempt.

SB 1190 (Durazo) Tenancy. Termination.
Chapter 205, Statutes of 2020
This measure authorizes a tenant to terminate their tenancy without penalty if an immediate family member was the victim of a crime. This measure expands the list of eligible crimes to include, among others, a crime that caused bodily injury or death. The notice to terminate the tenancy to be given within 180 days of the date that the newly added eligible crimes occurred. A landlord may not require a tenant who terminates a lease under these provisions to forfeit any security deposit money or advance rent paid due to that termination. The tenant who terminates a rental agreement under these provisions cannot be considered for any purpose, by reason of the termination, to have breached the lease or rental agreement.

F. Foreclosure

SB 1079 (Skinner) Residential Property. Foreclosure.
Chapter 202, Statutes of 2020
This measure seeks to mitigate blight, vacancy, and the transfer of residential property ownership from owner occupants to corporate landlords. This measure:

- Increases local governments' authority to assess fines on owners of blighted properties acquired at foreclosure sales;

- Requires local governments to provide these owners with more detail as to the alleged blight and giving owners more time to remedy issues before any fine is assessed against them;
- Provides an eligible bidder 45 days after a home foreclosure auction to make an offer for the home that exceeds the highest bid. Prohibits sales of bundled properties at foreclosure auctions;
- Requires a notice of sale to contain a specified notice to a tenant regarding the tenant's potential right to purchase a property; and
- Requires a trustee to maintain an internet website and a telephone number to provide specified information on the properties that is free of charge and available 24 hours a day, seven days a week.

This measure sunsets on January 1, 2026.

SB 1148 (Jones) Mortgages and Deeds of Trust. Foreclosure.
Chapter 203, Statutes of 2020
This measure eliminates the requirement that for properties located all or in part in a city in which at least one newspaper of general circulation is published, the notice of sale must be published in a newspaper of general circulation within that city. Instead, the notice could be published in any newspaper of general circulation within the public notice district in which the property is located all or in part. Additionally, courts cannot charge a filling fee for a declaration of nonmonetary status filed by a trustee.

G. Mobile Homes

***AB 2782 (Stone, Mark) Mobilehome Parks. Change of Use. Rent Control.**
Chapter 35, Statutes of 2020
This measure modifies the conditions that must be met when converting a mobilehome park to another use. Specifically, this measure:

- Extends the length of notice that parks must give to residents in advance of appearing before local authorities to request permission for the change;
- Requires mobilehome parks to compensate the displaced resident for the market value of their mobilehome if the residents cannot relocate to another mobilehome park;
- Prohibits local authorities from approving the change in use unless they find that it will not result in a shortage of affordable housing within the local jurisdiction;
- Makes state law preempting the application of local rent control ordinances to mobilehome leases inapplicable to leases entered into on or after February 13, 2020; and
- Repeals the exemption from local rent control ordinances for all mobilehome leases that are over a year in length, effective January 1, 2025.

H. Care Facilities

AB 1766 (Bloom) Licensed Adult Residential Facilities and Residential Care Facilities for the Elderly. Data Collection. Residents with a Serious Mental Disorder.
Chapter 139, Statutes of 2020
This measure, beginning May 1, 2021 and annually thereafter, requires the California Department of Social Services (CDSS) to send a list of specified information about adult residential facilities (ARFs) and residential care facilities for the elderly (RCFEs) to each county's department of mental health or behavioral health. Information includes a list of all licensed adult residential facilities and residential care facilities for the elderly that accept a specified federal rate and accept residents with a serious mental disorder, and the number of licensed beds at each facility. On a quarterly basis, CDSS must then send those county departments a report of licensed ARFs and RCFEs that closed permanently in the prior quarter.

This measure also requires:

- The CDSS to notify the county mental or behavioral health department within three business days upon receiving notice that a licensed adult residential facility or residential care facility for the elderly intends to close permanently; and
- An applicant or licensee of an adult community care facility to maintain an email address of record with the department and to provide written notification to the department of the email address and of any change to the email address within ten business days of the change.

I. Budget Trailer Bills

AB 78 (Committee on Budget) Bergeson-peace Infrastructure and Economic Development Bank.
Chapter 10, Statutes of 2020 (Urgency)
This measure establishes the Climate Catalyst Revolving Loan Fund under the Infrastructure and Economic Development Bank to receive funds from non-state governmental entities and private sources. The Climate Catalyst Revolving Loan Fund would make loans for climate catalyst projects that further the state's climate goals.

AB 83 (Committee on Budget) Housing.
Chapter 15, Statutes of 2020 (Urgency)
This measure includes the following provisions and funding for housing, homelessness, and tenants:

Homeless Housing, Assistance, and Prevention (HHAP) Program Round 2
Creates a Round 2 of HHAP funding in the amount of $300 million. These funds must be used on evidence-based solutions that address and prevent homelessness.

- Allocates the $300 million as follows:
    - $90 million to Continuums of Care (CoC);

  - $130 million to each city, or city that is also a county that has a population of 300,000 or more as of January 1, 2020; and
  - $80 million to counties;
- Allows a city, city and county, single CoC, or county to apply jointly with a counterpart entity or entities; and
- Applications for Round 2 program allocations will be available no later than November 30, 2020 and shall be due to the council no later than 60 days from the date the council makes those applications available.

Property Exchange for Affordable Housing

- Allows state properties to be exchanged for another property or other properties belonging to a local government if:
  - HCD has determined that the property or properties proposed to be conveyed to the state are suitable for the purpose of affordable housing; and
  - The Director of the Department of General Services makes a finding that the exchange is in the best interest of the state; and
- Defines affordable housing to have the same meaning as Section 50052.5 of the Health and Safety Code.

Planning and Zoning Law

- Revises the requirements for a unit to qualify for inclusion in a committed assistance program, including extending long-term affordability covenants and restrictions that require the unit to be available at affordable housing costs for at least 55 years;
- Authorizes units in a motel, hotel, or hostel that are converted from nonresidential to residential to count towards a jurisdiction's adequate sites, if specified conditions are met, including that the unit is part of a long-term recovery response to COVID-19, and authorizes spaces in specified mobile home parks; and
- Revises the definition of committed assistance to instead require the city or county to enter into a legally enforceable agreement during the period from the beginning of the projection period until the end of the fourth year of the planning period that obligates sufficient available funds or other in-kind services.

Building Homes and Jobs Trust Fund

- Extends the deadline for a jurisdiction to encumber its SB 2 planning dollars to December 31, 2020, and expend those funds no later than December 31, 2023.

Local Early Action Planning Grants

- Extends until January 31, 2021, the time that a jurisdiction may request an allocation of funds for the Local Early Action Planning Grants.

Project Roomkey

- Allocates $550 million through HCD for acquisition or acquisition and rehabilitation of motels, hotels, or hostels; conversion of units from nonresidential

to residential; and the relocation costs for individuals who are being displaced as a result of rehabilitation of existing units;

- Requires funds from the Coronavirus Relief Fund (CRF) to provide housing for individuals and families who are experiencing homelessness or who are at risk of homelessness be disbursed in accordance with the MHP, including grants to cities, counties, and other local public entities for the following:
    - Acquisition or rehabilitation of motels, hotels, or hostels;
    - Master leasing of properties;
    - Acquisition of other sites and assets, including purchase of apartments or homes, adult residential facilities, residential care facilities for the elderly, manufactured housing, and other buildings with existing residential uses that could be converted to permanent or interim housing;
    - Conversion of units from nonresidential to residential in a structure with a certificate of occupancy as a motel, hotel, or hostel;
    - The purchase of affordability covenant and restrictions for units;
    - Relocation costs for individuals who are being displaced as a result of rehabilitation of existing units;
    - Capitalized operating subsidies for units purchased, converted, or altered with funds provided by this section; and
- Requires that any project that uses funds received from CRF for any of the purposes specified above shall be deemed consistent and in conformity with any applicable local plan, standard, or requirement, and allowed as a permitted use, within the zone in which the structure is located, and shall not be subject to a conditional use permit, discretionary permit, or to any other discretionary reviews or approvals.

California Environmental Quality Act (CEQA) Exemption

- Provides a CEQA exemption for Project Roomkey projects, until July 1, 2021, if all of the following requirements, if applicable, are satisfied:
    - No units were acquired by eminent domain;
    - The units will be in decent, safe, and sanitary condition at the time of their occupancy;
    - The project proponent shall require all contractors and subcontractors performing work on the project to pay prevailing wages for any rehabilitation, construction, or alterations;
    - The project proponent obtains an enforceable commitment that all contractors and subcontractors performing work on the project will use a skilled and trained workforce for any rehabilitation, construction, or alterations;
    - The project proponent submits to the lead agency a letter of support from a county, city, or other local public entity for any rehabilitation, construction, or alteration work;
    - Any acquisition is paid for exclusively by public funds;
    - The project provides housing units for individuals and families who are experiencing homelessness or who are at risk of homelessness;

- Long term covenants and restrictions require the units to be restricted to persons experiencing homelessness or who are at risk of homelessness, which may include lower income, and very low income households, for no fewer than 55 years; and
- The project does not increase the original footprint of the project structure or structures by more than 10 percent. Any increase to the footprint of the original project structure or structures shall be exclusively to support the conversion to housing for the designated population.

Low Income Housing Tax Credit (LIHTC)

- $500 million in new state LIHTC for 2020-21.

Homeowner and Tenant Protections

- $300 million to be administered by the California Housing Finance Agency for the purpose of providing housing counseling services to homeowners, former homeowners, or renters and provide mortgage assistance to households, including borrowers who own residential properties with four or fewer units; and
- $31 million to Judicial Council for qualified legal services projects and support centers to provide eviction defense or other tenant defense assistance in landlord-tenant disputes, including pre-eviction, and eviction legal services, counseling, advice and consultation, mediation, training, renter education, and representation.

AB 107 (Committee on Budget) State Government.
Chapter 264, Statutes of 2020 (Urgency)
This measure makes significant changes related to general government administration that impact local governments in the following areas:

Property Tax Assessment Appeals

- Allows county boards to extend the two-year deadline to render a final determination in property tax assessment appeal applications to March 31, 2021 for certain applicants and clarify that assessment appeals boards may conduct hearings remotely.

Homeless Housing, Assistance and Prevent Program

- Requires the Homeless Coordinating and Financing Council award no less than $250,000 in the second round of funding to a grant applicant that is a Continuum of Care (CoC), and require that if more than one recipient within the CoC has a population of 300,000 or more, the proportionate share of funds be equally allocated to those jurisdictions.

State Transit Assistance Program

- Allows transit operators to use funds received in fiscal years 2019-20 to 2021-22 from the State Transit Assistance State of Good Repair program for any operating or capital expenditure if doing so is necessary to prevent a reduction or elimination of transit service.

AB 1864 (Limón) Financial Institutions. Regulation. Department of Financial Protection and Innovation.
Chapter 157, Statutes of 2020
This measure renames the "Department of Business Oversight" to the "Department of Financial Protection and Innovation," and makes changes to existing law to support the enforcement of the federal Dodd-Frank Wall Street Consumer Financial Protection Act of 2010 and other laws to protect consumers from unlawful practices of entities and persons offering consumer financial products and services in California.

AB 1885 (Committee on Budget) Debtor Exemptions. Homestead Exemption.
Chapter 94, Statutes of 2020
This measure makes the current homestead exemption (set at $75,000 to $175,000 based on marital and age status) the greater of $300,000 or the countywide median sale price of a single-family home in the calendar year prior to the calendar year the judgment debtor claims the exemption, not to exceed $600,000. These amounts adjusts annually for inflation.

J. Regional

AB 2731 (Gloria) California Environmental Quality Act. City of San Diego. Old Town Center Redevelopment.
Chapter 291, Statutes of 2020
This measure authorizes the San Diego Association of Governments to obtain site control to support the redevelopment of the Old Town Center site, including a transit and transportation facilities project, in the City of San Diego before completing the environmental review for those actions.

AB 2932 (O'Donnell) City of Long Beach. Design-build Process.
Chapter 54, Statutes of 2020 (Urgency)
This measure authorizes the City of Long Beach, upon approval of the city council of the City of Long Beach, to use the design-build contracting process for its contracts for curb ramps that are compliant with the Americans with Disabilities Act, in accordance with specified procedural requirements and limits.

SB 940 (Beall) Housing Crisis Act of 2019. City of San Jose.
Chapter 201, Statutes of 2020
This measure allows the City of San Jose to proactively change a zoning ordinance to a more intensive use and use the added capacity to subsequently change a zoning ordinance applicable to an eligible parcel to a less intensive use as long as there is no net loss in residential capacity. The City of San Jose must report each downzoning online in a publicly-accessible format and in their annual progress report and submit the annual report to the relevant policy committees of the Legislature in every year that the City of San Jose amends a zoning ordinance pursuant to this bill. This measure sunsets on the date the city's housing element for the sixth cycle is due.

K. Parking Requirements

***AB 1851 (Wicks) Religious Institution Affiliated Housing Development Projects. Parking Requirements.**
Chapter 196, Statutes of 2020
This measure prohibits:

- A local agency from requiring the replacement of religious-use parking spaces that a developer of a religious institution affiliated housing development project proposes to eliminate as part of that affordable housing development project; and
- A local agency from denying a housing development project proposed by a religious institution, or a developer working with a religious institution, solely on the basis that the project will reduce the total number of parking spaces available at the place of worship provided that the total reduction does not exceed 50 percent of existing parking spaces.

A parking space reduction shall not allow the religious institution affiliated housing development to provide less than at least one space per residential unit, unless the development is located:

- Within one-half mile walking distance of a high-quality transit corridor, or a major transit stop; or
- Within one block of a car share vehicle.

This measure also requires a local agency to allow the number of religious-use parking spaces that will be available after completion of a religious institution affiliated housing development project to count toward the number of parking spaces otherwise required for approval. Local agencies may require up to one parking space per unit for a religious institution affiliated housing development project.

SB 1212 (Rubio) Joint Powers Authorities. San Gabriel Valley Regional Housing Trust. Board of Directors.
Chapter 206, Statutes of 2020
This measure changes the membership and term requirements for the San Gabriel Valley Regional Housing Trust's board of directors (board).

Specifically, this measure:

- Requires seven of the nine board members to be either of the following:
  - A local elected official from the County of Los Angeles; or
  - A member of a city council from a city that is a member of the San Gabriel Valley Council of Government.
- Requires the two board members who are experts in homeless and housing policy to meet all of the following criteria:
  - They shall not be local elected officials or employees of a city that currently has a representative on the board;
  - They shall have regional experience with affordable housing projects in multiple San Gabriel Valley cities; and

  - They shall have at least five years of experience in homeless and housing policy.
- Establishes staggered terms for the board members; and
- Requires each member of the board that represents a city that is a party to the joint powers agreement that governs the San Gabriel Valley Regional Housing Trust to be a resident of a different city.

SB 1380 (Allen) Santa Monica Mountains Conservancy. Acquisition of Real Property.
Chapter 310, Statutes of 2020
This measure allows the Santa Monica Mountains Conservancy (SMMC) to directly address some encroachment issues and land negotiations at the local level by exempting from the Property Acquisition Law an acquisition of an interest in real property initiated after January 1, 2021, by SMMC to address or resolve an encroachment if the value of the interest is less than or equal to $500,000.

The exemption does not apply to the exercise of the power of eminent domain. The executive director of the conservancy, at least 45 days prior to the conservancy taking action to acquire the real property or interest therein, must provide written notice to the adjacent landowners and the city council or county board of supervisors where the real property is located.

Additionally, this measure also requires SMMC, if an adjacent landowner, the city, or county objects to a proposed acquisition, to hold a noticed public hearing on the objections to the acquisition before voting to recommend an action by SMMC.

L. Miscellaneous

AB 240 (Irwin) Veterans' Homes. Lease of Property.
Chapter 61, Statutes of 2020
This measure limits the term of a lease of real property at a California Department of Veterans Affairs Veterans' Home to five years, unless the lessee is a local government or a nonprofit organization that provides services exclusively for veterans of the Armed Forces of the United States and their families, or the contract for the lease was executed before January 1, 2021.

AB 3308 (Gabriel) School Districts. Employee Housing.
Chapter 199, Statutes of 2020
This measure allows school districts to restrict occupancy of affordable housing on school district-owned land, funded with low income housing tax credits, to teachers and school district employees of the school district that owns the land, regardless of any laws that prohibit a priority or preference for school district employees and teachers.

SB 1030 (Committee on Housing) Housing.
Chapter 165, Statutes of 2020 (Urgency)
This measure makes technical changes to various sections of the law regarding housing. These changes include clarifying definitions, cross-referencing errors, chaptering issues, and removing obsolete language. This measure also includes an urgency clause to facilitate implementation of the 2019 ADU bills and clarifies that charter cities are subject to ADU law.

SB 1447 (Bradford) Income Tax. Sales and Use Tax. Credit. Small Business.
Chapter 41, Statutes of 2020 (Urgency)
This measure allows a credit against the personal income and corporate income taxes for each taxable year beginning on or after January 1, 2020, and before January 1, 2021, to certain small businesses in an amount equal to $1,000 for each new hire, not to exceed one $100,000 to any one business. Notably for local governments, this tax credit uniquely allows small businesses to apply the credit against any sales and use tax liability. This measure is funded by SB 115 (Committee on Budget and Fiscal Review, Chapter 40, Statutes of 2020).

Attachment B

Blueprint for More Housing 2020,

League of California Cities

BLUEPRINT FOR MORE HOUSING 2020

LEAGUE OF CALIFORNIA CITIES

California cities — committed to being part of the solution to our housing crisis

Cities lay the groundwork for housing by planning and zoning new projects in their communities, but there are not enough homes being built in California. That is why the League has developed a bold proposal that, if fully implemented, will lay the foundation for the immediate production of much needed housing across all income levels and consists of near-term and longer-term actions to provide homes for Californians today and tomorrow.

New funding to support needed affordable housing and essential infrastructure

NEAR-TERM ACTION

The League's housing production proposal includes new long-term funding to support the construction of affordable housing and essential infrastructure. Without a source of reliable, ongoing funding that matches the scale of the problem, little will be done to produce new affordable housing units. The following pending bills could be a source of the funding:

- SB 795 (Beall) Affordable Housing and Community Development Investment Program — a measure that would restore a robust property tax-based financing mechanism focused on building affordable housing and infill infrastructure, providing up to $2 billion annually.
- ACA 1 (Aguiar-Curry) Affordable Housing and Public Infrastructure. Voter Approval — a measure that would allow voters to lower the vote approval threshold from two-thirds to 55 percent for local general obligation bonds, sales taxes, or parcel taxes that invest in affordable housing and infrastructure.

Cities will take immediate actions to help spur production

NEAR-TERM ACTION

More than new funding will be necessary to produce housing units at the scale needed. That is why the League also supports requiring cities to take some of the following immediate actions (already adopted actions would qualify) designed to help spur housing production. In order to ensure cities retain flexibility to best meet their local needs and conditions, they would choose from a suite of actions, including but not limited to the following:

- Adopt an Accessory Dwelling Unit (ADU) ordinance
- Streamline housing approval processes
- Establish a Workforce Housing Opportunity Zone (WHOZ) or a Housing Sustainability District
- Develop objective design review standards
- Reduce development fees
- Adopt an inclusionary housing ordinance
- Establish a local housing trust
- Restrict demolition of existing housing stock
- Allow up to fourplexes in single-family zones
- Increase allowable heights and densities
- Adopt transit-oriented development (TOD) plans
- Reduce parking requirements
- Adopt tenant protections
- Establish an Enhanced Infrastructure Financing District (EIFD) or a similar financing tool

Reduce existing barriers beyond local government control

NEAR-TERM ACTION

There are numerous barriers to housing production. Many of these barriers are well beyond the control of local governments and have significant impacts on what types of, and how many, housing units are built. The League is committed to working with all stakeholders to address the following barriers to help accelerate housing construction:

- Construction costs
- New building codes
- CEQA costs and delays
- Financing

Cities will prioritize housing density and strategic site identification through the RHNA process

LONGER-TERM ACTION

The latest cycle of the Regional Housing Needs Allocation (RHNA) and associated Housing Element update process is currently underway. All cities and counties, on a staggered schedule, must update their housing planning documents to include their new housing unit allocations by early 2024. It has become clear that nearly all communities will receive a much higher housing unit allocation than they received in the last RHNA cycle.

To accommodate the much higher RHNA allocations and align local planning documents with state priority development areas, the League supports requiring cities to prioritize housing density and housing site identification near key transit infrastructure, downtown areas, and commercial corridors. The League also supports that cities need to accommodate as much of their housing unit allocation in these areas before other locations are considered.

Partner with the League today for more housing tomorrow.

We need a housing production bill that includes consensus solutions that will effectively address our housing affordability crisis. Both short and longer-term strategies are needed to spur housing construction across the state, supported by a long-term funding source. California's cities remain committed to carrying out those strategies built on civic engagement and community input, while simultaneously working to meet California's housing needs.

BLUEPRINT FOR MORE HOUSING 2020

LEAGUE OF CALIFORNIA CITIES

www.cacities.org

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
March 8, 2021

ITEM FOR COUNCIL CONSIDERATION

The City's 2020 Housing Element Annual Progress Report to the State Department of Housing and Community Development on progress implementing its goals, policies, and objectives.

STAFF RECOMMENDATION

Action Item X ; Non-Action Item __

Receive the 2020 Housing Element Annual Progress Report and direct that it be submitted to the State Housing and Community Development Department.

Sample Motion: I move to accept the 2020 Housing Element Annual Progress Report on the status of implementation and direct the Community Development Director to submit the document to the State Department of Housing and Community Development.

BACKGROUND

The Housing Element is a chapter of the City of Carpinteria General Plan. Pursuant to California State law, each city and county is required to prepare an Annual Report to its legislative body on the status of the Housing Element and progress on its implementation. The law requires that a copy of the Annual Report be submitted to the State Department of Housing and Community Development (HCD) and the legislative body by April 1 of each year. In compliance with state housing law, the Community Development Department will submit the report to the State once accepted by the City Council. The Housing Element Annual Progress Report is included as Attachment A.

DISCUSSION

The Housing Element Annual Progress Report has been prepared in accordance with the State's submittal requirements. The City Council adopted Resolution No. 5556, approving an updated Housing Element on November 10, 2014. The updated Housing Element is effective for the 2015 through 2023 planning period. This report provides a summary of housing program implementation for the 2020 calendar year which falls within the 2015-2023 planning period.

In 2020, building permits were issued for 14 new residential units in the City of Carpinteria. Ten of those units were part of the Green Heron/Seahouse condominium development. One building permit was issued for the Klentner Condominium project, which comprises four new condominium units on a lot that previously contained two units, for a net increase of two units. The remaining permit was for two new condominium units within an existing condominium development.

Fifty-one additional units received housing entitlements in 2020, but have yet to receive building permits. The new units include 50 Special Needs units at Gran Vida Phase II and a Secondary Dwelling Unit. Twelve residential units received Certificates of Occupancy in 2020, 11 of which were for the Green Heron/Seahouse condominium development, and one was for the new parsonage at Carpinteria Valley Baptist Church.

The following tables are excerpted from the attached Report (and separate data-entry form submitted to the State in electronic format as an exhibit to the Report) and follow the required format established by the State Housing and Community Development Department. Table I summarizes the number of residential units permitted in the City that were completed in 2020. Table II summarizes the number of new residential building permits issued in 2020.

Table I: New Residential Units Completed in 2020
(Issued Certificate of Occupancy)

Project Name	Address	Units	Income Category
Green Heron/Seahouse	1300 Cravens Lane	11	Above Moderate
Carpinteria Valley Baptist Church	800 Maple Avenue	1	Above Moderate
Total Residential Units Completed in 2020: 12			

Table II: New Residential Units Building Permits Issued in 2020
(Not Completed in 2020)

Project Name	Address	Number of Units	Income Category
Phari, LLC	1112 Linden Avenue	2	Above Moderate
Green Heron/Seahouse	1300 Cravens Lane	10	Above Moderate
Klentner	1075 Cramer Road	2	Above Moderate
Total Residential Units Approved in 2020: 14			

The Housing Element Annual Progress Report shows that the City is effectively implementing the goals of its eight-year Housing Element by supporting the development of housing for various economic income groups and partnering with housing providers like Peoples' Self-Help Housing Corporation and Habitat for Humanity to ensure that much needed low-income housing is available in Carpinteria. Additionally, it shows the City's commitment to supporting housing and the quality of life in Carpinteria through implementation of the City's Workforce Down Payment Assistance Program and the Rental Housing Mediation Program (administered by the City of Santa Barbara). The City also collaborates with Home for Good (formerly the Central Coast Collaborative on Homelessness), a regional working group composed of representatives from the County Housing Authority, People's Self-Help Housing Corporation, United Way, and the local community, to identify and pursue innovative housing opportunities. All of these efforts are made in support of implementing the City's Housing Element and providing safe and adequate housing for all Carpinterians.

POLICY CONSISTENCY

The attached Housing Element Annual Progress Report includes a detailed discussion of the City's compliance with its Housing Element policies and goals through the implementation of various housing programs throughout calendar year 2020.

FINANCIAL CONSIDERATIONS

There is no financial impact to the City as a result of submitting this report.

LEGAL

Upon submittal of this document to HCD, the City will have complied with California planning law pursuant to section 65400(a)(2) of the Government Code.

OPTIONS

1. Receive the 2020 Housing Element Annual Progress Report and direct submittal to the HCD (staff recommendation)
2. Recommend changes be incorporated into the Annual Progress Report and authorize the Community Development Director to submit the revised Report to HCD.

PRINCIPAL PARTIES EXPECTED AT MEETING

None.

ATTACHMENT

Attachment A 2020 Housing Element Annual Progress Report (March 2021)

Staff contact: Syndi Souter, Associate Planner
(805) 755-4405, syndis@ci.carpinteria.ca.us

Signature

Reviewed by: Steve Goggia, Community Development Director
(805) 755-4414, steveg@ci.carpinteria.ca.us

Signature

Reviewed by: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us

Signature

Attachment A

2020 Housing Element Annual Progress Report
March 2021

City Council Hearing, March 8, 2021

City of Carpinteria

2020
Housing Element Annual Progress Report

March 2021

INTRODUCTION

Pursuant to section 65400 of the Government Code, Community Development Department staff prepares an annual report to the City Council on the status of the General Plan and its Elements and progress being made in implementation. This is an opportunity to review activities and projects of the prior year in the areas of housing development and other programs that implement the City's Housing Element. The City's Housing Element identifies community housing needs and describes how safe, affordable housing can be provided and maintained for City residents. Included in this report are statistics demonstrating progress in meeting regional housing needs.

The 2015-2023 Housing Element was adopted by Resolution No. 5556 by the City Council on November 10, 2014. The State Department of Housing and Community Development certified the Housing Element on November 20, 2014. This update complies with the Housing Element planning period from February 15, 2015 through February 15, 2023 and includes information related to housing in Carpinteria for the 2020 calendar year. The resolution complies with the State Department of Housing and Community Development's requirement for municipalities within the Santa Barbara County Association of Governments (SBCAG) to update their housing elements every eight years and is consistent with the City's General Plan.

2020 Housing Highlights

In 2020, building permits were issued for 14 new residential units in the City of Carpinteria. Ten of those units were part of the Green Heron/Seahouse condominium development. One building permit was issued for the Klentner Condominium project, which comprises four new condominium units on a lot that previously contained two units, for a net increase of two units. The remaining permit was for two new condominium units within an existing condominium development.

Fifty-one additional units received housing entitlements in 2020, but have yet to receive their building permits. The new units include 50 Special Needs units at Gran Vida Phase II and a Secondary Dwelling Unit. Twelve residential units received Certificates of Occupancy in 2020, 11 of which were for the Green Heron/Seahouse condominium development, and one was for the new parsonage at Carpinteria Valley Baptist Church.

The City continues to provide various forms of assistance to increase housing opportunities in Carpinteria. In 2020, staff continued to implement the Workforce Housing Down Payment Loan Program. The program was first funded by the 2011 Development Agreement that allowed the conversion of five affordable residential units at Lavender Court to a payment of $571,000 to the City's Affordable Housing Trust Fund. Like an in-lieu fee, the funds are used to provide down payment loans for families purchasing homes in the City of Carpinteria. During 2020, no new loans were approved and no loans were repaid. Staff continues to work with the Housing Trust Fund of Santa Barbara County to find interested buyers looking to use the deferred repayment loans to buy homes in Carpinteria. The City also continues to participate in Santa Barbara County's Home for Good program with the regional Creative Housing Solutions Subcommittee, a working group composed of representatives from the County Housing

Authority, People's Self-Help Housing Corporation, Home for Good, United Way, and City staff, along with the local community, to identify and pursue innovative housing opportunities. At the end of 2020, the lottery was held for the four new affordable units in the Green Heron/Seahouse development.

Housing Element Review

The Housing Element is organized into two sections that describe the goals and objectives of the City in addressing the community's housing needs. The Housing Element also includes Technical Appendices with detailed information to document compliance with the Government Code. Section 2 of the Housing Element is organized by the five primary program categories which are to be implemented during the planning period. The document also contains a Housing Program which describes 21 specific programs the City implements to realize the goals of the Housing Element. This report explains the housing programs and goals and how the City implemented them throughout 2020.

Program Category 1: Make sites available to accommodate the RHNA

Housing Needs Summary

The Santa Barbara County Association of Governments (SBCAG) allocated a housing need to the City of 163 housing units for the 2014-2022 Regional Housing Needs Allocation Plan. The 2015-2023 Housing Element Table II-1 below shows the City's share of the regional housing need across five income categories.

Table II-1
Land Inventory Summary

	Income Category				Total
	Very Low	Low	Mod	Above	
RHNA 2015-2023	39	26	34	64	163
Units completed after 1/1/2014 (Housing Element Table B-2)	33	9	2	5	49
Net remaining RHNA	23		32	59	114
Housing sites (Housing Element Table B-3)	76		6	35	117
Adequate capacity?	Yes		Yes[1]	Yes[1]	Yes

Notes:
1. Reflects excess lower-income sites

Goals

- Attain additions to the housing supply that meet the housing needs of all economic segments.
- Maintain a jobs-housing balance or ratio within the 0.75 to 1.25 range suggested by the Santa Barbara County Association of Governments.

Policies

- *Adequate Sites:* Provide sufficient sites in the General Plan/Coastal Plan and zoning map to meet the housing needs allocated to the City by the Regional Housing Needs Allocation (RHNA) Plan.
- *Housing Types:* In the General Plan/Coastal Plan and implementing ordinances provide for a mix of housing types consistent with the City's needs, including single family detached and multiple family housing.
- *Public Services and Facilities:* Ensure that public services and facilities have the capacity to support the need for the new residential development allocated to the City by the RHNA Plan.

Result

The City keeps an inventory that details the amount, type and size of vacant parcels to assist developers in identifying land suitable for residential development. The City also reports on the number of extremely low, very low, low, and moderate income units constructed annually. If the inventory indicates a shortage of available sites, the City will rezone or identify new sites sufficient to accommodate the City's RHNA. The City also works with developers to ensure that appropriate lot densities are used when planning new development.

In 2020, building permits were issued for 14 new residential units in Carpinteria, 10 of which were for the Green Heron/Seahouse condominium project. Another 12 units received Certificates of Occupancy in 2020, 11 of which were also for the Green Heron/Seahouse condominium project.

Table I: New Residential Units Completed in 2020
(Issued Certificate of Occupancy)

Project Name	Address	Units	Income Category
Green Heron/Seahouse	1300 Cravens Lane	11	Above Moderate
Carpinteria Valley Baptist Church	800 Maple Avenue	1	Above Moderate
Total Residential Units Completed in 2020: 12			

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(Not Completed in 2020)

Project Name	Address	Number of Units	Income Category
Phari, LLC	1112 Linden Avenue	2	Above Moderate
Green Heron/Seahouse	1300 Cravens Lane	10	Above Moderate
Klentner	1075 Cramer Road	2	Above Moderate
Total Residential Units Approved in 2020: 14			

Table III: Regional Housing Needs Allocation (RHNA) Progress
(Based on Building Permit Issuance Date)

Income Group	2015-2023 RHNA	Units Added 2015	Units Added 2016	Units Added 2017	Units Added 2018	Units Added 2019	Units Added 2020	Units Added 2021	Units Added 2022	Units Added 2023	Total Units Approved
Very Low	**39**	33	0	0	0	0	0	-	-	-	33
Low	**26**	9	0	3	0	0	0	-	-	-	12
Moderate	**34**	2	0	0	0	0	0	-	-	-	2
Above Moderate	**64**	80	4	0	1	25	14	-	-	-	124
TOTAL	**163**	**124**	**4**	**3**	**1**	**25**	**14**	**-**	**-**	**-**	**171**

Table IV: Constructed Units
(Based on Certificate of Occupancy Issuance Date)

Year	Units Completed (Certificate of Occupancy)
2007	28
2008	61
2009	11
2010	8
2011	13
2012	9
2013	112
2014	3
2015	44
2016	74
2017	1
2018	0
2019	4
2020	12
TOTAL	**380**

Program Category 2: Assist in the development of adequate housing to meet the needs of extremely low, very low, low, and moderate income households.

Goals

- Attain a housing supply that meets a variety of housing needs.
- Attain a housing supply that meets the needs of extremely-low-, very-low-, low- and moderate-income households.
- Attain a housing supply that meets the needs of special population groups.

Policies

- *Infill Development*: Promote infill housing development through land use policies and by deferring or reducing development impact fees where the City wants to encourage infill development.
- *Second Units*: Promote the development of second units consistent with the State law and the City's second unit ordinance.
- *Suitable Housing Unit Sizes*: Provide for a range in the number of bedrooms in assisted housing developments so as to help meet the needs of various household types and special needs populations.
- *Downtown Mixed Use*: Encourage studio and one bedroom units above commercial uses in the downtown district to reduce parking needs and facilitate affordability.
- *Rental Assistance*: Continue participation in the County of Santa Barbara Housing Authority's Section 8 program as the primary means to address the City's rental assistance needs. Allocate HOME funds and In lieu Fees to state and federally assisted housing that provides rent restricted units in existing and/or new residential developments.
- *Acquisition and Rehabilitation of Rental Housing*: Work with non-profit sponsors to acquire and rehabilitate rental housing units in order to maintain long-term affordability of the units. This will include, but not be limited, to: (a) technical support needed to obtain funding commitments from county, state and/or federal programs; (b) assistance in permit processing; (c) possible deferral, reduction or waiver of City fees; and (d) contribution of City housing funds, if available.
- *Critical Workforce Housing*: Implement "set-aside" policies for critical workforce occupations. New housing developed through the Inclusionary Housing Ordinance, current and future Development Agreements and other appropriate Housing Element programs should set aside a percentage of the units for households employed in critical workforce occupations. Examples of critical workforce occupations are law enforcement, firefighters, nurses, teachers and local government.
- *Farm Employee and Supportive Housing*: Allocate in lieu fees for predevelopment activities, including state and/or federal funding applications, to support the sponsors of farm employee housing and supportive housing for special needs populations.
- *Shelter for the Homeless*: Support countywide programs to provide for a continuum of care for the homeless including emergency shelter, transitional housing, supportive

housing and permanent housing. Allocate CDBG funds to agencies assisting homeless persons and families to meet shelter and non-shelter needs.

Result

The City worked with the developers of the Green Heron/Seahouse project to market and hold the lottery to sell the for the four new Above-moderate income (121-200% AMI) affordable residential units were constructed as part of the Inclusionary Housing Ordinance requirements for the development at 1300 Cravens Lane.

Also within Program Category 2, the Community Development Department implements the Secondary Dwelling Unit Program which allows development of secondary dwelling units in the Single Family Residential Zone Districts. The current program allows owners of lots greater than 8,000 square feet in size to be eligible to construct second dwelling units. The program applies to 528 single family residential lots which have adequate lot sizes and do not already enjoy second units. In years past, an average of two second units were permitted annually. During the 2020 period, the Community Development Department issued one zoning permits for a second unit. The City's 2015-2022 Housing Element addresses this issue and recommends that the second-unit development standards be reviewed to ensure that there are no governmental constraints to the development of second units. These development standards, as well as new state regulations regarding Accessory Dwelling Units, will be reviewed in the context of the City's recent initiation of a zoning ordinance update specifically for Accessory Dwelling Units (Resolution #5915, 9/23/2019). The City will continue to educate interested property owners about second unit opportunities. In 2017, the City reduced the Development Impact Fees for accessory dwelling units, pursuant to Assembly Bill 2299 (Resolution #5750, 9/25/2017).

To assist the local homeless population, the City participates in the Santa Barbara Continuum of Care, known as Home for Good of Santa Barbara County, and facilitates the Carpinteria Regional Coordination Committee. The Coordination Committee has two subgroups: The Creative Housing Solutions Subcommittee, which identifies opportunities and resources for homeless individuals, and the Coordinated Outreach Team, which makes regular contact with those individuals and attempts to connect them with the services and housing they need.

Program Category 3: Address and, where appropriate and legally possible, remove governmental constraints to the maintenance, improvement and development of housing.

Goals

- Address, and to the extent legally possible, mitigate and/or remove governmental constraints to the maintenance, preservation, improvement and development of housing.
- Implement land use regulations that facilitate meeting affordable housing needs.

Policies

- *Expedite Affordable Housing Development Review*: Affordable housing developments shall receive the highest priority and efforts by staff, the Planning Commission and City Council to: (a) provide technical assistance to affordable housing developers, including community involvement; (b) take into account project funding and timing needs in the processing and review of the applications; and (c) provide the fastest turnaround possible in determining application completeness.
- *Fee Mitigation*: Permit on a case-by-case basis fee reductions and waivers to help owner-builder projects, projects with minimum public service impacts, retrofitting projects and affordable housing developments.

Result

The City has implemented a 50% Development Impact Fee reduction for 100% affordable housing developments to assist in removing governmental constraints to the development of affordable housing. This reduction was applied for both the Dahlia Court and Casas de las Flores Apartments sites in the past and, more recently, for the Habitat for Humanity affordable residential ownership units.

Program Category 4: Conserve and improve the condition of the existing stock of affordable housing.

Goals

- Conserve existing housing important to the community such as rental apartments, mobile home parks and other affordable housing units.
- Maintain the affordability of existing and future affordable housing developments.
- Attain a housing supply free from substandard and deteriorated housing conditions.

Policies

- *Section 8 Housing*: Maintain the numbers of extremely-low-, very-low- and low-income households that are assisted by the Section 8 rental assistance program.
- *Apartment Conservation*: Conserve apartment rental housing by prohibiting the conversion to condominium ownership unless the apartment rental vacancy rate is more than 5%.
- *Mobile Homes, Mobilehome Parks and Manufactured Housing*: Conserve mobilehomes, mobilehome parks and manufactured housing as an essential part of Carpinteria's housing supply.
- *Mobile Home Rents*: Continue the Mobile Home Park Rental Stabilization ordinance.
- *Occupancy Inspections*: Conduct occupancy inspections for code requirements for single-family residential units and apartment structures when they are sold.
- *Long-Term Housing Affordability*: Enforce resale controls and income restrictions to ensure that affordable housing provided through the Inclusionary Housing Program remains affordable over time to the income group for which it is intended.

- *Maintenance and Repair*: Promote the maintenance and repair of owner-occupied and rental housing to prevent deterioration within the City.
- *Housing Rehabilitation*: Facilitate the rehabilitation of substandard and deteriorated housing where feasible.
- *Housing Replacement*: Where possible, promote the removal and replacement of those substandard units that cannot be rehabilitated.
- *CDBG Rehabilitation*: Allocate CDBG funds to multi-family rehabilitation programs and retrofitting of existing housing.
- *Acquisition and Rehabilitation of Rental Housing*: Work with non-profit sponsors to acquire and rehabilitate rental housing units in order to maintain long-term affordability of the units. This will include, but not be limited to: (a) technical support needed to obtain funding commitments from County, State and/or Federal programs; (b) assistance in permit processing; (c) possible deferral, reduction or waiver of City fees; and (d) contribution of City housing funds, if available.

Result

Seven mobile home parks provide affordable-by-design housing in the City with a total of 860 mobile home park spaces. The City's Mobile Home Rent Stabilization regulations aim to protect the value of mobile homes for tenants of rental parks. The City also allows manufactured homes to be constructed in all residential zones which may reduce construction costs.

In addition, the City initiated three legislative efforts to preserve affordable housing stock: The Mobile Home Park Closure Regulations, Tenancy-In-Common Ownership Regulations, and Mobile Home Park Residency Law legislative advocacy.

Program Category 5: **Promote housing opportunities for all persons.**

Goals

- Attain a housing market with "fair housing choice," meaning the ability of persons of similar income levels regardless of race, color, religion, sex, national origin, disability and familial status to have available to them the same housing choices.

Policies

- *Promote Fair Housing*: Promote fair housing opportunities through the City's participation in the County's Community Development Block Grant Program.
- *Information and Referral*: Promote fair housing through the provision of information and referral services to residents who need help on fair housing issues. This includes referring local residents who want to file a housing discrimination complaint to the appropriate local, county, state or federal agency, depending on the nature of the complaint.
- *Fair Housing Information*: Implement activities to broaden resident knowledge of fair housing law.

Result

The City continues to fund services provided by the City of Santa Barbara Rental Housing Mediation Program (RHMP). The RHMP provides dispute resolution resulting from landlord, tenant and roommate issues which arise in rental housing situations. The primary goal of the program is to provide an alternative to the formal judicial system and provide legal advice and mediation when disputes arise. The program provides free legal assistance for residents living at or below the poverty line, while also providing general social service guidance for those with disabilities, seniors and victims of domestic violence. In 2014, the RHMP began outreach programs in Carpinteria to educate local residents about tenant/landlord rights and to answer housing questions. The program shows success in preventing litigation through mediation and conflict resolution. In 2020, the RHMP provided service to 50 Carpinteria tenants and landlords regarding issues related to rental housing and to educate local residents about the services provided by RHMP and other typical concerns related to rental housing. The City continues to look for such opportunities.

Conclusion

The Housing Element Annual Progress Report illustrates activities undertaken by the City of Carpinteria in 2020 that seek to improve the quality and quantity of market rate and affordable housing in Carpinteria. As required by state law, the 2009 Housing Element Update was completed and certified in 2011; given the success of Carpinteria's program, many of the affordable housing strategies were continued into the 2015-2023 Housing Element with modifications made as necessary to meet the City's regional housing needs. The City remains in compliance with Housing Element Law by adoption of its Housing Element update in late 2014 and production of housing units thus far.

Exhibit 1 Housing Element Annual Progress Report Form 2020

Exhibit 1

Housing Element Annual Progress Report Form 2020

City Council Hearing, March 8, 2021

Jurisdiction	Carpinteria	
Reporting Year	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes							Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Notes
1					2	3	4	5							6	7	8	9	10
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+ ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted (see instructions)	Very Low-Income Deed Restricted	Very Low-Income Non-Deed Restricted	Low-Income Deed Restricted	Low-Income Non-Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non-Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Was APPLICATION SUBMITTED Pursuant to GC 65913.4(b)? (SB 35 Streamlining)	Notes*
Summary Row: Start Data Entry Below								0	0	0	0	0	0	0	0	0	0	0	
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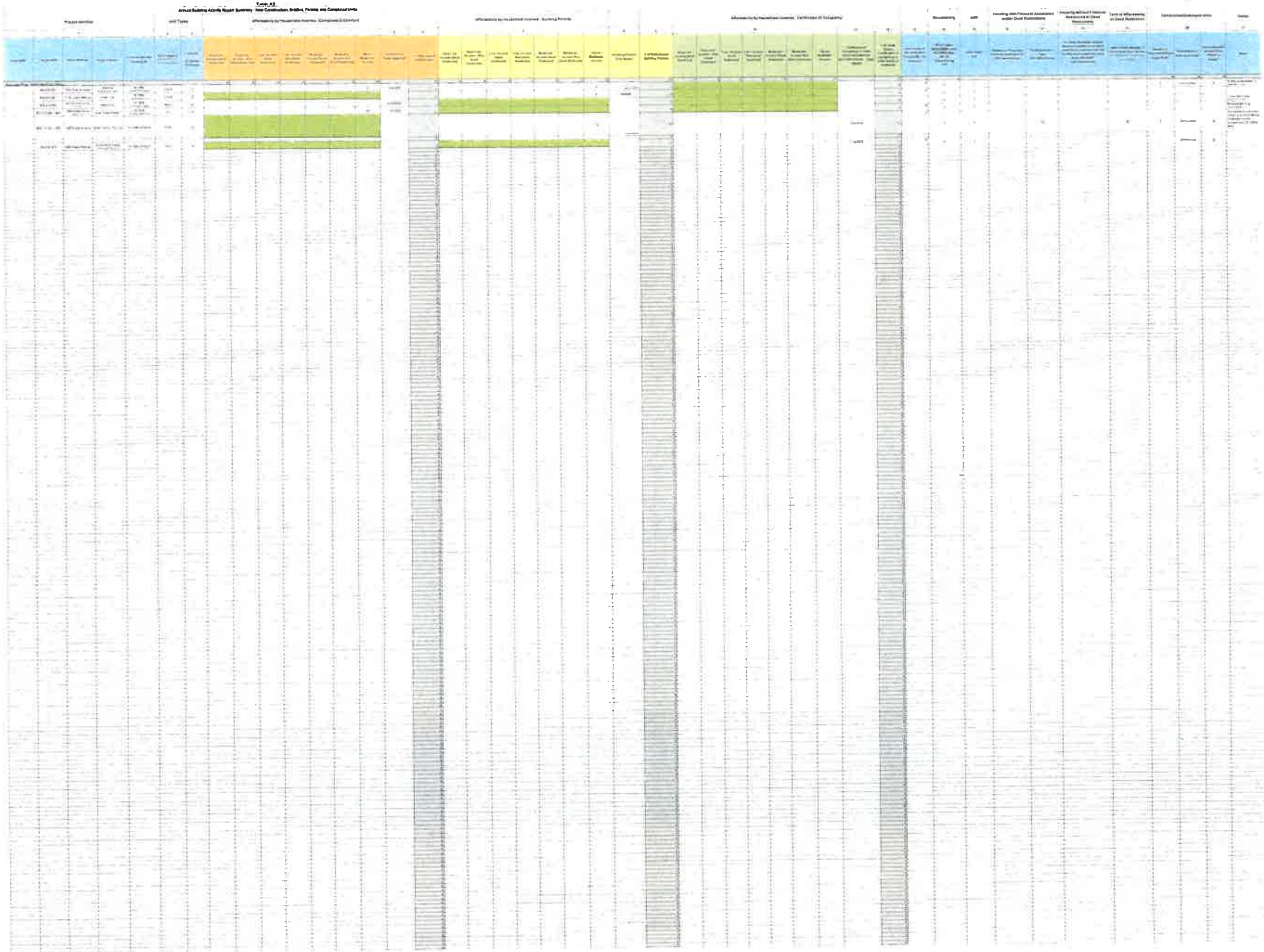
Jurisdiction: Kingsman
Reporting Period: 2020 (Jan 1 - Dec 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Table A2
Annual Building Activity Report Summary - New Construction, Entitled, Pending and Completed Units



Jurisdiction	Carpinteria	
Reporting Year	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.

Please contact HCD if your data is different than the material supplied here

Table B

Regional Housing Needs Allocation Progress

Permitted Units Issued by Affordability

Income Level		1	2									3	4
		RHNA Allocation by Income Level	2015	2016	2017	2018	2019	2020	2021	2022	2023	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	39	33									33	6
	Non-Deed Restricted												
Low	Deed Restricted	26	9		3							12	14
	Non-Deed Restricted												
Moderate	Deed Restricted	34										2	32
	Non-Deed Restricted		2										
Above Moderate		64	82	4		1	25	14				126	
Total RHNA		163											
Total Units			126	4	3	1	25	14				173	52

Note: units serving extremely low-income households are included in the very low-income permitted units totals

Cells in grey contain auto-calculation formulas

Jurisdiction	Carpinteria	
Reporting Year	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table C

Sites Identified or Rezoned to Accommodate Shortfall Housing Need

Project Identifier				Date of Rezone	RHNA Shortfall by Household Income Category				Type of Shortfall	Sites Description							
1				2	3				4	5	6	7	8		9	10	11
APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Date of Rezone	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income	Type of Shortfall	Parcel Size (Acres)	General Plan Designation	Zoning	Minimum Density Allowed	Maximum Density Allowed	Realistic Capacity	Vacant/Nonvacant	Description of Existing Uses
Summary Row: Start Data Entry Below																	

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction	Carpinteria	
Reporting Year	2020	(Jan. 1 - Dec. 31)

Table D

Program Implementation Status pursuant to GC Section 65583

Housing Programs Progress Report

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element

1 Name of Program	2 Objective	3 Timeframe in H.E	4 Status of Program Implementation
Second Unit Program	12 second units during the planning period	Ongoing	In 2020, one second unit was permitted by CDD.
Energy Conservation Program	Reduce residential energy use throughout the planning period	Ongoing	The Building Division and Community Development Department continue to promote energy efficient and energy saving opportunities on new and redevelopment projects.
No Net Loss Program	Ensure compliance with no net loss requirements throughout the planning period	Ongoing	The Community Development Department continues to ensure compliance with no net loss of residential units through the review of development permits.
Section 8 Rental Assistance Program	169 Section 8 Certificates during the planning period	Ongoing	In 2020, 38 Section 8 Certificates were issued by the Housing Authority of Santa Barbara County and XX by the City of Santa Barbara Housing Authority within the City of Carpinteria.
Affordable Rental Housing Program	43 lower income rental units during the planning period	Ongoing	In 2020, no new low-income rental units were constructed.
Inclusionary Housing Program	10 Inclusionary Housing Units during the planning period	Ongoing	Staff will continue to identify opportunities for additional inclusionary housing and work with developers which might develop multi-family housing developmerns. Two ongoing projects, Green Heron Spring and Faith Lutheran Church Lot Split & Residences, are slated to yield inclusionary units within this Housing Element cycle.
Density Bonus Procedures	Continue to offer density bonus incentives throughout the planning period	Ongoing	Although no density bonus units were developed in 2020, staff will continue to provide density bonus incentive information to qualifying developments through the planning and development review process.
Facilitate Lot Consolidation	Continue to facilitate consolidation of small lots during the planning period	Ongoing	Although no lots were consolidated in 2020, staff will continue to identify opportunities and work with developers to consider consolidation of small lots.
Regulatory Concessions and Incentives	Facilitate construction of affordable units commensurate with the City's needs throughout the planning period	Ongoing	Although no projects were approved in 2020 which took advantage of the concessions and incentives provided for affordable housing, the Community Development Department is in discussions regarding both affordable rental units and affordable-ownership condominiums.
Fee Mitigation Program	Facilitate construction of affordable units commensurate with the City's needs throughout the planning period	Ongoing	Although no projects were approved in 2020 which took advantage of the concessions and incentives provided for affordable housing, the Community Development Department is in discussions regarding both affordable rental units and affordable ownership condominiums. In 2017, the city lowered the Development Impact Fees for Accessory Dwelling Units to facilitate the permitting of such units.
Special Needs Housing Program	Continue to implement zoning regulations that facilitate construction of housing for persons with special needs through the planning period	Ongoing	One Secondary Dwelling Unit was approved in 2020 with a resonable accomodation request for the occupant.
Conservation of Mobile Home Parks	Facilitate preservation of seven mobile home parks and moderate rental rates throughout the planning period	Ongoing	The city has continued to monitor rental rates in mobile home parks through the Mobile Home Rent Stabilization Program and has had no conversion of the seven mobile home parks in Carpinteria.
Condominium Conversion Ordinance	Facilitate preservation of existing units throughout the planning period	Ongoing	During the 2020 calendar year, no residential rental units were converted to condominiums due to provisions of the Condominium Conversion Ordinance related to rental vacancy rates.
Housing Code Compliance	Facilitate preservation of existing single-family rental housing units throughout the planning period	Ongoing	The Community Development Department's Building and Code Compliance divisions conducted several site inspections and enforce the housing and building and safety codes through compliance orders and administrative citations.
Single Family Housing Rehabilitation	Rehabilitation of two units occupied by extremely-low income owner household and three units occupued by very-low income owner households during the planning period	Ongoing	The city will continue to encourage eligible very-low income homeowners to contact the USDA Rural Housing Repair and Rehabilitation Program for loans to help modernize and improve their homes to remove health and safety hazards.
Multi-family Rehabilitation	Rehabilitation of two extremely-low income units, one very-low income unit, and six low income units during the planning period	Ongoing	The city will continue to seek grant funds and assist in the rehabilitation of multifamily housing in need of repair.
Fair Housing Information and Referral	Continue to disseminate fair housing information to residents, landlords, and other interested parties throughout the planning period; conduct annual fair housing workshops in cooperation with the Rental Housing Mediation Program	Ongoing	The city continues to partner with the City of Santa Barbara's Rental Housing Mediation Program to provide tenants, landlords, and interested parties with information and mediation services related to housing and rental disputes. In 2020, 50 residents received rental-related consultation via phone or in person. The city also refers residents to the Legal Aid Foundation of Santa Barbara County and California Rural Legal Assistance to address concerns related to disability access, those living on fixed incomes, and victims of domestic or elder abuse.
Workforce Homebuyer Down Payment Loans	Continue to facilitate home ownership for local workforce throughout the planning period	Ongoing	The city continues to provide down payment loans, in collaboration with the Housing Trust Fund of Santa Barbara County. No loans were funded in 2020.

Jurisdiction	Carpinteria	
Reporting Period	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in gray contain auto-calculation formulas

Table E

Commercial Development Bonus Approved pursuant to GC Section 65915.7

Project Identifier				Units Constructed as Part of Agreement				Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
1				2				3	4
APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary Row: Start Data Entry Below									

Jurisdiction	Carpinteria	
Reporting Period	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

Activity Type	Units that Do Not Count Towards RHNA* Listed for Informational Purposes Only				Units that Count Towards RHNA* Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1*
	Extremely Low-Income*	Very Low-Income*	Low-Income*	TOTAL UNITS*	Extremely Low-Income*	Very Low-Income*	Low-Income*	TOTAL UNITS*	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Carpinteria	
Reporting Period	2020	(Jan. 1 - Dec. 31)

NOTE: This table must only be filled out if the housing element sites inventory contains a site which is or was owned by the reporting jurisdiction, and has been sold, leased, or otherwise disposed of during the reporting year.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Table G

Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherw

Project Identifier					
1				2	3
APN	**Street Address**	**Project Name+**	**Local Jurisdiction Tracking ID+**	**Realistic Capacity Identified in the Housing Element**	**Entity to whom the site transferred**
Summary Row: Start Data Entry Below					

Jurisdiction	Carpinteria	
Reporting Period	2020	(Jan. 1 - Dec. 31)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Table H

Locally Owned Surplus Sites

Parcel Identifier				Designation	Size	Notes
1	2	3	4	5	6	7
APN	Street Address/Intersection	Existing Use	Number of Units	Surplus Designation	Parcel Size (in acres)	Notes
Summary Row: Start Data Entry Below						

Jurisdiction	Carpinteria	
Reporting Year	2020	(Jan. 1 - Dec. 31)

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		14
Total Units		**14**

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Housing Applications Summary	
Total Housing Applications Submitted:	0
Number of Proposed Units in All Applications Received:	0
Total Housing Units Approved:	0
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas

Jurisdiction	Carpinteria	
Reporting Year	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Local Early Action Planning (LEAP) Reporting
(CCR Title 25 §6202)

Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.

Total Award Amount	$0

Total award amount is auto-populated based on amounts entered in rows 15-26.

Task	$ Amount Awarded	$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		53
Total Units		53

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		14
Total Units		14

Certificate of Occupancy Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		12
Total Units		12

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
March 8, 2021

ITEM FOR COUNCIL CONSIDERATION

Award a Construction Contract for City Project No. 15116 – Pedestrian Crossing Safety Improvements Project to Toro Enterprises, Inc., in the Total Base Bid amount of $145,376; and authorize the City Manager to execute an amendment to the related agreement for engineering support services with Encompass Consulting Group.

STAFF RECOMMENDATION

Action Item _X_; Non-Action Item ___

1. Award a Construction Contract for City Project No. 15116 – Pedestrian Crossing Safety Improvements Project to Toro Enterprises, Inc., in the Total Base Bid amount of $145,376.
2. Authorize the City Manager to execute Amendment No. 1 to the Agreement with Encompass Consultant Group to provide engineering support services during construction for City Project No. 15116 – Pedestrian Crossing Safety Improvements Project in an amount not-to-exceed $6,455, thereby extending the term and increasing the maximum Agreement amount to $56,055.

Sample Motion: I move to:

1. Award a Construction Contract to Toro Enterprises, Inc. for City Project No. 15116 – Pedestrian Crossing Safety Improvements Project in the Total Base Bid of $145,376.
2. Authorize the City Manager to execute Amendment No. 1 to the Agreement with Encompass Consultant Group to provide engineering support services during construction for City Project No. 15116 – Pedestrian Crossing Safety Improvements Project in an amount not-to-exceed $6,455, thereby extending the term and increasing the maximum Agreement amount to $56,055.

BACKGROUND

On January 25, 2021, the City Council authorized issuance of the Notice for Inviting Bids for City Project No. 15116 – Pedestrian Crossing Safety Improvements Project. The Notice for Inviting Bids was published on February 2, 2021 in the Coastal View Newspaper and posted on the City's website.

The general scope of work of the Pedestrian Crossing Safety Improvements Project consists of pedestrian crossing safety improvements (e.g., curb extensions, curb ramps, sidewalk infill, curbs, gutters, and/or crosswalk striping) and upgrades to Americans with Disabilities Act (ADA) standards at three locations. See Attachment A for location map. The improvements are intended to provide continuous and accessible pedestrian travel, a physical separation between vehicular traffic and pedestrians, a reduction in vehicle speeds, and encourage an increase in pedestrian and bicycle travel.

The first location is along Bailard Avenue at its intersections with Carpinteria Avenue and Via Real, respectively. Bailard Avenue is a collector road that connects Via Real and Carpinteria Avenue, adjacent to the U.S. Highway 101 Highway On- and Off-ramps. Carpinteria Avenue is the primary east/west arterial road providing access to an existing bus stop near City Hall, future Carpinteria Skate Park, and business districts. Carpinteria Avenue is also a part of the Coastal Access Routes to the City, and county and state beach parks including the Bluffs Nature Preserve. Via Real is adjacent to residential neighborhoods, and is an access route to Carpinteria Creek Park and the Carpinteria Creek bike path into Downtown Carpinteria. Via Real is also a part of the regionally significant U.S. Highway 101/Linden and Casitas Interchange Project.

The second location is at the intersection of Linden Avenue and Dorrance Way. Linden Avenue is an arterial road that is the only Union Pacific Railroad crossing connecting the beach neighborhood and the Downtown area.

A third location is on Santa Ynez Avenue at the north leg of Catlin Avenue intersection, which is also adjacent to Memorial Park. At its meeting in July 2019, the Traffic Safety Committee recommended for the third site to be added to address pedestrian safety at Memorial Park.

The purpose of the agenda matter is for the City Council to both award a construction contract with Toro Enterprises, Inc. and authorize the City Manager to execute Amendment No. 1 to the Agreement with Encompass Consultant Group to provide engineering support services during construction for City Project No. 15116 – Pedestrian Crossing Safety Improvements Project.

DISCUSSION

On February 23, 2021, bids were received from the following bidders:

Company Name	Total Base Bid
Toro Enterprises, Inc. (Oxnard, California)	$145,376.00
Lash Construction, Inc. (Santa Barbara, California)	$199,034.50
Shaw Contracting, Inc. (Carpinteria, California)	$213,407.00
Staples Construction Company, Inc. (Ventura, California)	$239,705.00

The award of the construction contract is based on the lowest total base bid. Staff determined the lowest total base bid by Toro Enterprises, Inc. is responsive to the bidding requirements. See Attachment B for copy of bid. Staff also determined Toro Enterprises, Inc. to be responsible based on reference checks and any past contracts with the City. See Attachment C for the proposed Construction Contract. The Contract Time to complete both projects is 45 working days from the date of the City's Notice to Proceed.

On October 14, 2019, the City Council authorized the City Manager to execute an agreement with Encompass Consultant Group to provide consulting design services in an amount not-to-exceed $49,600. Amendment No. 1 to the Agreement for Encompass Consultant Group proposes engineering support services during construction such as responding to requests for information (RFIs) and preparing design revisions related to the intent of the design and planning concepts of the project among others. See Attachment D for copy of Amendment No. 1. Amendment No. 1 also provides for extending the Agreement term to June 30, 2021.

POLICY CONSISTENCY

The Pedestrian Crossing Safety Improvements Project addresses many of the goals and policy statements in the City's General Plan Circulation Element. In particular:

- Objective C-4; Improve the Carpinteria Avenue corridor to ensure adequate traffic flow, safe bicycle use and improved aesthetic qualities,
- C-7b; Develop safe and direct pedestrian accessibility between residential areas, schools, parks, and shopping areas in both new and existing urban areas,
- C-7c; Provide safe mobility for the physically handicapped through the design of street improvements and public facilities,
- and C-7e; Provide continuous sidewalks, where appropriate, for safe pedestrian circulation and consider creative alternatives for such issues,

Circulation needs are typically granted high priority in municipal capital budgets, (Policy C-3J). The improvements will comply with current Americans with Disabilities Act standards.

FINANCIAL CONSIDERATIONS

In 2019, the City received a total of $85,938 in Measure A Cycle 4 Bicycle and Pedestrian grant funds for the design and construction phases. The grant requires the

City to contribute a local match towards the project cost. The City's local share of Measure A funds will be used as the local match.

City Project No. 15116 – Pedestrian Crossing Safety Improvements Project is programmed in the Capital Improvements Program of the Adopted Fiscal Year 2020/2021 Budget. Refer to table below.

Revenue	
Measure A Cycle 4 Bicycle and Pedestrian Remaining Grant Funds	
Bailard Avenue Crossings	$18,980.72
Linden Avenue and Dorrance Way Crossings	$28,260.00
Measure A Funds (Local Match)	$175,836.78
Total	**$223,077.50**

Expense	
Construction Contract (Total Base Bid)	$145,376.00
Construction Contract Contingency	$14,538.00
Construction Management, Inspection, and Testing	$40,960.00
Total	**$200,874.00**

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

The recommendation is consistent with the formal bidding procedures of the Uniform Construction Cost Accounting Act (Public Contract Code Section 22030 et al.).

OPTIONS

1. Award a Construction Contract for City Project No. 15116 – Pedestrian Crossing Safety Improvements Project to Toro Enterprises, Inc.; and authorize the City Manager to execute Amendment No. 1 to the Agreement with Encompass Consultant Group for City Project No. 15116 – Pedestrian Crossing Safety Improvements Project.
2. The City Council could choose to not approve the recommendation and direct staff as determined appropriate. However, the project would be delayed.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A	Location Map
Attachment B	Bid
Attachment C	Construction Contract for Toro Enterprises, Inc.
Attachment D	Amendment No. 1 for Encompass Consultant Group

Staff contact:
John L. Ilasin, Public Works Director
JohnI@ci.carpinteria.ca.us; (805) 880-3402

Reviewed by:
Dave Durflinger, City Manager
daved@ci.carpinteria.ca.us; (805) 755-4400

Signature

Signature

ATTACHMENT A

Location Map

NORTH
NO SCALE
PROJECT
PROJECT
PROJECT
PROJECT
PROJECT
VIA REAL
BAILARD AVE.
EXIT 85
U.S. HIGHWAY 101
EXIT 85
CARPINTERIA AVE.

NORTH
NO SCALE
PROJECT
PROJECT
PROJECT
DOBRANCE WY
LINDEN AVE
THIRD ST
CARPINTERIA STATE BEACH

NORTH
NO SCALE
SANTA YNEZ AVE.
CATLIN CIR.
PROJECT
PROJECT
MEMORIAL PARK

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ATTACHMENT B

Bid

CONTRACTOR'S BID

PROJECT: Pedestrian Crossing Safety Improvements Project

FEBRUARY 22ND ,2021

The undersigned, as Bidder, declares that it has examined all of the Contract Documents contained in the above referenced Project and Bid, and that it shall contract with the City on the form of contract provided therewith to do everything necessary for the fulfillment of this contract at the price and on the terms and conditions therein contained.

The following are included and are to be considered as forming a part of this bid: (1) Bidding Schedule, (2) Bid Certificate, (3) Bidder's License and Experience Statements, (4) List of Subcontractors, (5) Noncollusion Affidavit, and (6) Bidders Statement Regarding Insurance Coverage. We acknowledge that addenda numbers N/A to N/A have been delivered to us and have been examined as part of the contract documents.

Attached is a Bid Bond duly completed by a guaranty company authorized to carry on business in the State of California in the amount of at least 10% of the total amount of our Bid, or alternatively there is attached a certified or cashier's check payable to the City, in the amount of at least 10% of the total amount of our Bid.

If our Bid is accepted, we agree to sign the contract form and to furnish the performance bond and the material and labor bond (each to be 100% of the bid amount) and the required evidences of insurance within ten (10) calendar days after receiving written notice of the award of contract.

We further agree if our Bid is accepted and a contract for the performance of the work is entered into with the City, to so plan the work and to prosecute it with such diligence that all of the work shall be completed within the time stipulated in Section C (General Provisions Modifications) Modifications to Standard Specifications, Section 6 (paragraph 6-7.1.1).

Bidders Mailing Address:

PO BOX 6285

OXNARD, CA 93031

CALIFORNIA
State of Incorporation/Formation (if entity)

TORO ENTERPRISES, INC.
(Name of Bidder)

Authorized Signature
(If Company is a Corporation, provide corporate resolution per Information for Bidders paragraph A2.05)

SEAN CASTILLO, PRESIDENT
Title

GENERAL ENGINEERING
CONTRACTORS

Certificate of Corporate Authority

I hereby certify that Toro Enterprises, Inc. is a duly organized and existing California corporation, which has the power to take the action called for by the following resolution.

I further certify that Sean Castillo is President, Jerry Hannigan is Secretary and Trent Royle is Vice President of Operations and all have the authority individually to execute bid bonds, bid submittals, contract documents and change orders on behalf of the corporation as stated in the minutes of the Board of Directors' Meeting of Toro Enterprises, Inc. held July 15, 2016.

In witness whereof, I have affixed by hand and seal of said corporation this 15th day of July 2016.

Jerry Hannigan
Secretary

JH/rc

Equal Opportunity Employer
PO BOX 6285, OXNARD, CA 93031
PHONE: (805) 483-4515 FAX: (805) 483-3635

BID CERTIFICATE
(if Corporation)

STATE OF CALIFORNIA)
) SS:
COUNTY OF VENTURA)

I CERTIFY that a meeting of the Board of Directors of TORO ENTERPRISES, INC.,
a corporation existing under the laws of the State of CALIFORNIA, held on July 15, 2016,
the following resolution was duly passed and adopted:

"RESOLVED, that Sean Castillo, as President of the Corporation, be and is authorized to execute the Bid dated February 22ND, 2021, to the City of Carpinteria and that its execution of the Bid, attested by the Secretary of the Corporation, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation."

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the official seal of the corporation this 22ND, day of February, 2021.

Secretary JERRY HANNIGAN

(SEAL)

BID CERTIFICATE
(if Partnership)

STATE OF)
) SS:
COUNTY OF)

I CERTIFY that a meeting of the Partners of N/A
_____,
a partnership existing under the laws of the State of N/A, held on N/A, 20___,
the following resolution was duly passed and adopted:

"RESOLVED, that N/A, as
N/A of the Partnership, be and is authorized to
execute the Bid dated N/A, 20___, to the City of Carpinteria and that its execution thereof,
attested by the N/A shall be the official act and deed of this Partnership."

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have set my hand this N/A, day of _____, 20___.

N/A
Partner

(SEAL)

BID CERTIFICATE
(if Joint Venture)

STATE OF)
) SS:
COUNTY OF)

I CERTIFY that a meeting of the Principals of the N/A
_____,
a joint venture existing under the laws of the State of N/A, held on N/A, 20___,
the following resolution was duly passed and adopted:

"RESOLVED, that N/A, as
N/A of the Joint Venture, be and is authorized to
execute the Bid dated N/A, 20___, to the City of Carpinteria and that its execution thereof,
attested by the N/A shall be the official act and deed of this Joint
Venture."

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have set my hand this N/A, day of N/A, 20___.

N/A
Managing Partner

(SEAL)

BIDDING SCHEDULE

PROJECT: Pedestrian Crossing Safety Improvements Project

The cost of all labor, material and equipment necessary for the completion of the work itemized, even though not shown or specified, shall be included in the unit price for the various items shown herein. The Owner reserves the right to increase or decrease the quantity of any item or omit items as may be necessary, and the same shall in no way affect or make void the contract, except that appropriate additions or deductions from the contract total price will be made at the stipulated unit price.

The Owner reserves the right to reject any and all bids, to waive any informality in a bid, and to make awards in the interest of the Owner.

The Contractor shall perform an independent take off of the plans and bid accordingly. Quantities listed in the Bid Schedule is intended only as a guide for the Contractor as to the anticipated order of magnitude of work. The Contractor will be reimbursed for the quantity of items required by the Contract Documents and shown on the plans to neat line and grade or as actually installed.

The Contractor will not be reimbursed for work performed for its convenience, or as required to adapt to field conditions, or work outside of that required by the Contract Documents.

The cost of all labor, material and equipment necessary for the completion of the work itemized under this schedule, even though not shown or specified, shall be included in the unit price for the various items shown herein.

Item No.	Item Description	Unit	Quantity	Unit Price	Total Price
1	Mobilization	LS	1	$ 21,500	$ 21,500
2	Traffic Control	LS	1	$ 12,000	$ 12,000
3	Stormwater Pollution Control	LS	1	$ 3,800	$ 3,800
4	Aggregate Base (6")	TON	52	$ 300	$ 15,600
5	Asphalt Concrete (4")	TON	36	$ 460	$ 16,560
6	Minor Concrete- Curb and Gutter (Type A2-6)	LF	300	$ 55.50	$ 16,650
7	Minor Concrete- Curb (Type A1-6)	LF	205	$ 30	$ 6,150
8	Minor Concrete- Sidewalk (4")	SF	1,560	$ 9.85	$ 15,366
9	Minor Concrete- Cross Gutter and Spandrel	SF	530	$ 25	$ 13,250
10	Minor Concrete- Curb Ramp	EA	12	$ 1,500	$ 18,000
11	Concrete Bus Pad	SF	52	$ 25	$ 1,300
12	Traffic Signing and Striping	LS	1	$ 5,200	$ 5,200
				TOTAL BID	$ 145,376

Total Bid (in words)
one hundred and forty-five thousand, three hundred and seventy-six dollars.

The award of bid will be based in part on the lowest Bidding Schedule total. The specific unit prices shall govern if there is a mathematical discrepancy in the figures. The Contractor shall notify the Engineer prior to construction, of any difference between estimated quantities and actual quantities.

The Owner reserves the right to increase or decrease the quantity of any item or omit items as may be deemed necessary due to budget limitations or constraints, and the same shall in no way affect or make void the contract, except that appropriate additions or deductions from the contract total price will be made at the stipulated unit price.

TORO ENTERPRISES, INC.
Company Name of Bidder

Authorized Signature
SEAN CASTILLO, PRESIDENT

BID BOND (10%)

PROJECT: Pedestrian Crossing Safety Improvements Project

KNOW ALL BY THESE PRESENTS, that we, the undersigned, TORO ENTERPRISES, INC. as Principal, and TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA as Surety, are hereby held and firmly bound unto THE CITY OF CARPINTERIA (hereinafter called "Owner") in the penal sum of Ten Percent of Total Amount Bid (10% of Bid Amount) for the payment of which well and truly to be made, we jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns. Signed this 16 day of February, 20 21.

The condition of the above obligation is such that whereas the Principal has submitted to THE CITY OF CARPINTERIA a certain bid made a part of this bond to enter into a contract in writing, for the Pedestrian Crossing Safety Improvements Project

NOW, THEREFORE,

(a) If said Bid shall be rejected; or in the alternate,

(b) If said Bid shall be accepted and the Principal shall, within the time and in the manner required in the "Notice Inviting Bids" and "Information for Bidders," execute and deliver a contract in the Form of the Agreement bound within the Contract Documents (properly completed in accordance with such Bid), shall furnish a bond for its faithful performance of such contract and for the payment of all persons performing labor or furnishing materials in connection with such contract, shall furnish the required certificates of insurance and endorsements and shall in all other respects perform the agreement created by the acceptance of such Bid;

then this obligation shall be void, otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims under this bond shall, in no event, exceed the penal amount of this obligation as stated.

The Surety, for value received, stipulates and agrees that the obligations of such Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bid; and such Surety waives notice of any such extension. In the event suit is brought upon this bond by Owner and Owner prevails, Principal and Surety shall pay all costs incurred by Owner in such suit, including reasonable attorneys' fees and costs to be fixed by the court.

IN WITNESS WHEREOF, the Principal and the Surety have set their hands and seals, and such of them as are corporations have caused their corporate seals to be affixed and these presents to be signed by their proper officers, the day and year first set forth above.

TORO ENTERPRISES, INC.
Principal

By: Sean Castillo, President

SEAL

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA
Surety

By: Samantha Fazzini
Samantha Fazzini, Attorney-In-Fact

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE§ 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California,

County of Ventura,

On February 22nd, 2021 before me, Collin J. Hobson, Notary Public

Date *Here Insert Name and Title of the Officer*

personally appeared Sean Castillo

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

COLLIN J. HOBSON
COMM. #2332785
Notary Public - California
Ventura County
My Comm. Expires Sep. 1, 2024

Signature _____
Signature of Notary Public

Place Notary Seal Above

---OPTIONAL---

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Bid bond for City of Carpinteria, Pedestrian Crossing Improvements Project Date: 02/16/2021

Number of Pages: _1_ Signer (s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name Sean Castillo	Signer's Name:
☒ Corporate Officer — Title(s): President	☐ Corporate Officer — Title(s):
☐ Partner — ☐ Limited ☐ General	☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other:	☐ Other:
Signer Is Representing: Toro Enterprises, Inc.	Signer Is Representing:

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CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Los Angeles

On FEB 16 2021 before me, Vanessa Fong, Notary Public, personally appeared Samantha Fazzini who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ is/~~are~~ subscribed to the within instrument and acknowledged to me that ~~he~~/she/~~they~~ executed the same in ~~his~~/her/~~their~~ authorized capacity~~(ies)~~, and that by ~~his~~/her/~~their~~ signature~~(s)~~ on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

VANESSA FONG
COMM. #2213982
Notary Public - California
Los Angeles County
My Comm. Expires Sep. 14, 2021

NRO1 NRO1

WITNESS my hand and official seal.

Signature _____
Signature of Notary Public

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Samantha Fazzini,** of **Los Angeles, California,** their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **3rd** day of **February, 2017.**

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the **3rd** day of **February, 2017**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2021**

Marie C Tetreault
Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this FEB 16 2021 day of

Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.

BIDDER'S STATEMENT REGARDING
INSURANCE COVERAGE

PROJECT: Pedestrian Crossing Safety Improvements Project

Bidder hereby certifies that it has reviewed the insurance coverage requirements in the Contract Documents. Should it be awarded the contract for the Project, Bidder further certifies that it can meet all the Contract Documents requirements for insurance including insurance coverage of its subcontractors.

TORO ENTERPRISES, INC.
Bidder

By _____

SEAN CASTILLO, PRESIDENT
Title

02/22/21
Dated

LIST OF SUBCONTRACTORS

Section 4101 of the Public Contract Code requires the Bidder to list below the name and the location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or a subcontractor licensed by the State who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of 1 percent (.5%) of the prime contractor's total bid. The Bidder shall also list below the portion of the Work which will be done by each subcontractor under this Contract. The Bidder shall list only one subcontractor for each portion as is defined by the Bidder in its Bid. The Bidder shall perform not less than forty percent (40 %) of the Work with its own forces (i.e., without subcontracting). The forty percent requirement shall be understood to refer to the portion of the Work, the value of which totals not less than forty percent of the Contract Price. Failure to comply with this requirement will render the Bid non-responsive and may cause its rejection.

Work to be Performed	Subcontractor's License Number	Subcontractor's DIR Number	Percent of Total Bid	Subcontractor's Name & Address
survey, staking monumentation	LS 7998	1000001843	10.4%	Benner & Carpenter Santa Paula, CA

Note: Attach additional sheets if required.

BIDDER'S LICENSE AND EXPERIENCE STATEMENT

The Bidder shall furnish the following information. Failure to comply with this requirement will render the bid informal and may cause its rejection. Additional sheets may be attached if necessary. Should the contract be awarded to the Bidder, then the legal address described below shall be used for all communications and notices with the Bidder.

Bidder hereby certifies that it has reviewed the insurance coverage requirements specified in the Contract Documents. Should it be awarded the contract for the work, Bidder further certifies that it can meet all the Contract Documents requirements for insurance including insurance coverage of its subcontractors.

(1) Address: 2101 E VENTURA BLVD
OXNARD, CA 93036

(2) Type of Firm: Individual _____ Partnership _____ Corporation X

(3) Telephone: 805-483-4515

Facsimile: 805-483-2001

(4) Bidder's License:

Primary Class: CLASS A
License No: 710580
Expiration Date: 08/31/21
DIR No: 1000002410

The Bidder is required to hold a valid Class A contractor's license at the time of bid, when the Contract is awarded, and for the duration of the Contract.

Supplemental classifications held, if any: C-31

(5) Names and titles of all members of the firm:

SEAN CASTILLO	PRESIDENT
TRENT ROYLE	VP OPERATIONS
JERRY HANNIGAN	SECRETARY

(6) Number of years a contractor in construction work of this type: 27

(7) Five comparable projects recently constructed by Bidder:
(Bidder shall also include its subcontractor's experience for all types of work covered by its bid. Additional sheets may be used.)

PROJECT NO. 1

Owner Name: CITY OF SANTA CLARITA
Contact Name: RAMIRO FUENTES
Contact Address: 23920 VALENCIA BLVD
SANTA CLARITA, CA 91355
Telephone: 661-286-4134
Contract Amount: $3,347,941
Date Started: 08/2019
Date Completed: 12/2019

Design Engineer: PAVEMENT ENGINEERING INC.
Contact Name: WILLIAM LONG
Contact Address: 3485 SACRAMENTO DR., SUITE A,
SAN LUIS OBISPO, CA 92401

Telephone: 805-781-2265

Construction Manager: CITY OF SANTA CLARITA
Contact Name: RAMIRO FUENTES
Contact Address: 23920 VALENCIA BLVD, SANTA CLARITA, CA 91355
Telephone: 661-286-4134

PROJECT NO. 2

Owner Name: CITY OF OXNARD
Contact Name: ALEXANDER NGUYEN
Contact Address: 300 W THIRD ST
OXNARD, CA 93030
Telephone: 805-385-7430
Contract Amount: $2,652,665
Date Started: 04/2019
Date Completed: 09/2019

Design Engineer: CITY OF OXNARD
Contact Name: JIM NELSON
Contact Address: 300 W THIRD ST, OXNARD, CA 93030

Telephone: 805-385-8280
Construction Manager: CITY OF OXNARD
Contact Name: ALEXANDER NGUYEN
Contact Address: 300 W THIRD ST , OXNARD ,CA 93030

Telephone: 805-385-8280

PROJECT NO. 3

Owner Name: CITY OF GLENDALE
Contact Name: SARKIS OGANESYAN
Contact Address: 633 E BROADWAY, ROOM 205,
GLENDALE, CA 91206
Telephone: 818-937-8255
Contract Amount: $2,433,077.55
Date Started: 12/2018
Date Completed: 03/2020

Design Engineer: CITY OF GLENDALE
Contact Name: SARKIS OGANESYAN
Contact Address: 633 E BROADWAY, ROOM 205
GLENDALE, CA 91206
Telephone: 818-548-3945

Construction Manager: CITY OF GLENDALE
Contact Name: SAUMIL MODY
Contact Address: 633 E BROADWAY, ROOM 205,
GLENDALE, CA 91206
Telephone: 818-937-8255

PROJECT NO. 4

Owner Name: CITY OF OXNARD
Contact Name: RENEE HATCHER
Contact Address: 300 W THIRD ST, OXNARD, CA 93030

Telephone:	805-385-7832
Contract Amount:	$1,236,542
Date Started:	01/2018
Date Completed:	07/2018
Design Engineer:	CITY OF OXNARD
Contact Name:	RENEE HATCHER
Contact Address:	300 W THIRD ST, OXNARD, CA 93030
Telephone:	805-385-7832
Construction Manager:	CITY OF OXNARD
Contact Name:	ALEXANDER NGUYEN
Contact Address:	300 W THIRD ST, OXNARD, CA 93030
Telephone:	805-385-7832

PROJECT NO. 5

Owner Name:	CITY OF SANTA CLARITA
Contact Name:	LISA CAMPOS
Contact Address:	23920 VALENCIA BLVD, SANTA CLARITA, CA 91355
Telephone:	661-255-4326
Contract Amount:	$1,236,542
Date Started:	02/2019
Date Completed:	12/2019
Design Engineer:	CITY OF SANTA CLARITA
Contact Name:	CARLA CALLAHAN
Contact Address:	23920 VALENCIA BLD, SANTA CLARITA, CA 91355
Telephone:	661-286-4130
Construction Manager:	CITY OF SANTA CLARITA
Contact Name:	LISA CAMPOS
Contact Address:	23920 VALENCIA BLVD, SANTA CLARITA, CA 91355
Telephone:	661-255-4326

(8) List of References

The following information should contain persons or entities familiar with the Bidder's Work. All five references shall be provided and all information listed must be completed:

1. Name of Agency: CITY OF VENTURA
   Agency Address and Telephone: 501 POLI ST, VENTURA, CA 93002 805-652-4515
   Contact Person: NEIL KNOPIK
   Type of Construction Project: WATERLINE REPLACEMENT
   Contract Amount: $1,755,697

2. Name of Agency: CITY OF SANTA PAULA
   Agency Address and Telephone: 866 E MAIN ST, SANTA PAULA, CA 93060 805-933-4214
   Contact Person: JOHN ILASIN
   Type of Construction Project: CITYWIDE STREET IMPROVEMENTS

Contract Amount: $7,560,304

3. Name of Agency: CITY OF GLENDALE
Agency Address and Telephone 633 E BROADWAY, GLENDALE, CA 91206
818-548-3900
Contact Person: ARMOND SIMONIAN
Type of Construction Project: WASTEWATER CAPACITY AND STREET IMPROVEMENTS
Contract Amount: $6,947,508

4. Name of Agency: CAMROSA WATER DISTRICT
Agency Address and Telephone 7385 SANTA ROSA RD, CAMARILLO, CA 93012
805-482-4677
Contact Person: TERRY CURSON
Type of Construction Project: INTERCONNECTION RECYCLED WATERLINE
Contract Amount: $431,475

5. Name of Agency: CITY OF OXNARD
Agency Address and Telephone 300 W THIRD ST, OXNARD, CA 93030
805-200-5289
Contact Person: RENEE HATCHER
Type of Construction Project: ASR WELL PIPELINE
Contract Amount: $217,217

(9) Date and person who inspected site of the proposed work for your firm:

Name: CRAIG THOMPSON
Date: 02/16/2021

(10) The Bidder represents that it has personally examined the site, carefully read the Contract Documents and satisfied itself as to its ability to perform the work for the project, including all attending difficulties.

(11) The Bidder acknowledges by affixing its signature hereto, that it is aware of any and all representations made herein, which are made under the penalty of perjury.

Name of Bidder: TORO ENTERPRISES, INC.

Signature of Bidder:

Print Name and Title: SEAN CASTILLO, PRESIDENT

NONCOLLUSION AFFIDAVIT
(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

STATE OF CALIFORNIA)
) SS:
COUNTY OF VENTURA)

Sean Castillo, being first duly sworn, deposes and says that he or she is President of Toro Enterprises, Inc., the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid."

Dated: 02/22/21

Bidder: TORO ENTERPRISES, INC.

By: _____
(Signature)

Title: SEAN CASTILLO, PRESIDENT

Subscribed and sworn to before me this 22ND day of FEBRUARY, 2021

_____
Notary Public

(SEAL)

COLLIN J. HOBSON
COMM. #2332785
Notary Public - California
Ventura County
My Comm. Expires Sep. 1, 2024

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ATTACHMENT C

Construction Contract for Toro Enterprises, Inc.

CONTRACT

PROJECT: Pedestrian Crossing Safety Improvements Project

AMOUNT OF CONTRACT: $ 145,376.00

THIS AGREEMENT, made and entered into this 8th day of March, 20 21, by and between the City of Carpinteria (hereinafter referred to as "Owner") and Toro Enterprises, Inc., hereinafter referred to as "Contractor".

IN CONSIDERATION OF THE MUTUAL PROMISES, COVENANTS AND CONDITIONS SET FORTH BELOW, THE PARTIES AGREE as follows:

ARTICLE I: GENERAL

Contractor agrees to perform and complete in a workmanlike manner all work required under the Bidding Schedule of Owner's Contract Documents entitled Pedestrian Crossing Safety Improvements Project and in accordance with its Specifications and Drawings, to furnish at its own expense all labor, materials, equipment, tools, transportation, and services necessary therefor, except such materials, equipment and services as may be stipulated in the Specifications to be furnished by Owner, and to do everything required by the Agreement and the Contract Documents, for the sum of $ 145,376.00.

ARTICLE II: PAYMENT

For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools, and equipment, and doing everything required by this Agreement, the said Specifications, Drawings and other Contract Documents; for all loss and damages arising out of the nature of the work,, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said Owner, and for all risks of every description connected with the work; for all expenses resulting from the suspension or discontinuance of work, except as are expressly stipulated in the Contract Documents to be borne by Owner and for completing the work in accordance with the requirements of the Contract Documents Owner will pay, and said Contractor shall receive, in full compensation therefor, the above named price.

ARTICLE III: CONSIDERATION

Contractor agrees to perform the work according to the terms of this Agreement for the abovementioned price and owner agrees to pay Contractor at the time, in the manner, and upon the conditions stipulated in the Contract Documents. Owner and Contractor, for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants contained in this Agreement and in the Contract Document.

ARTICLE IV: WAGES

The general prevailing rates of per diem wages and general prevailing rate for holiday and overtime work in the locality in which the work is to be performed have been determined by the Owner. Said general prevailing rates of per diem wages are incorporated and made a part of this Agreement. The Contractor agrees that it, or any subcontractor under it, will pay not less than the foregoing specified prevailing rates of wages to all workmen employed in the execution of the Contract.

Any contractor who is awarded a public works project and intends to use a craft or classification not shown on the general prevailing wage determinations, may be required to pay the wage rate of that craft or classification most closely related to it as shown in the general determinations effective at the time of the call for bids.

ARTICLE V: HOURS AND WORKING CONDITIONS

The Owner is a public entity in the State of California and is subject to the provisions of the Government Code and the Labor Code of the State. It is stipulated and agreed that all provisions of law applicable to public contracts are a part of this contract to the same extent as though set forth this Agreement and will be complied with by the Contractor.

ARTICLE VI: CONTRACT TIMES

The Work shall be completed within 45 working days from the commencement date stated in the Notice to Proceed.

ARTICLE VII: LIQUIDATED DAMAGES

Owner and the Contractor recognize that time is of the essence of this Agreement and that the Owner will suffer financial loss if the Work is not completed within the time specified in Article 2, plus any extensions thereof allowed in accordance with the terms of the Contract Documents. The parties also recognize that the amount of Owner's actual damages in the event of such delays are impractical and infeasible to determine at this time. Accordingly, the Owner and the Contractor agree that as liquidated damages for delay (but not as a penalty), the Contractor shall pay the Owner $700 for each day that expires after the time specified in Article 2, plus any extensions, until actual completion of the Work. The payment of liquidated damages pursuant to this Article is for the limited purpose of compensating Owner for the costs and expenses associated with the delay in receiving the benefits and use of the Work and not for other damages that may be incurred by the Owner. The Contractor's responsibility for or payment of liquidated damages shall not in any way preclude the Owner from pursuing any of its other remedies under the Contract Documents or Laws for the Contractor's failure to complete the Work in a timely manner or otherwise satisfy its obligations as required by the Contract Documents.

ARTICLE VIII: ASSIGNMENT

No assignment by a party to this Agreement of any rights under or interests in the Contract Documents will be binding on another party without the written consent of the party sought to be bound; and specifically but without limitation monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

Owner and Contractor each binds itself, its successors, assigns and legal representatives to the other party, its successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.

ARTICLE IX: COMPONENTS OF AGREEMENT

The Notice Inviting Bids, Information for Bidders, Contractor's Bid, Bid Certificates, Bidding Schedule (2 sheets), Bid Bond or other acceptable guaranty, Bidder's Statement Regarding Insurance coverage, List of Subcontractors, Bidders License and Experience Statement, Noncollusion Affidavit, Agreement Certificates, Material and Labor bond, Performance Bond, Certificate of Compliance, Worker's Compensation Certificate, Notice of Award, Acknowledgment of Notice of Award, Insurance Endorsements, Sole Proprietor Statement, Escrow Agreement for Security Deposits in Lieu of Retention, Notice to Proceed, Closeout Agreement and Release of Claims, Insurance Specifications for Construction Contracts, Labor Provisions, General Provision Modifications (incorporating Provisions, Standard Specifications for Public Works Construction (latest edition), as modified), Special Provisions, Statutory Provisions, Specifications, Drawings and all Addenda issued by the Owner with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, this contract has been executed on the day and year first above written.

APPROVED AS TO FORM:

_____
Peter N. Brown, on behalf of Brownstein Hyatt Farber Schreck, LLP acting as City Attorney of the City of Carpinteria

APPROVED AS TO CONTENT:

_____
City Engineer

ATTEST:

_____
City Clerk

BUSINESS TAX COMPLIANCE

_____
Business Tax and Permit Inspector

OWNER
City of Carpinteria, a Municipal Corporation

By _____
Mayor

CONTRACTOR

By _____

_____
Title

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ATTACHMENT D

Amendment No. 1 for Encompass Consultant Group

CITY OF CARPINTERIA
FIRST AMENDMENT TO AGREEMENT FOR CONSULTANT SERVICES

This First Amendment for construction phase services for Project # 15116 – Pedestrian Crossing Safety Improvements, for an amount not to exceed $6,455, is made and effective as of the 8th day of March, 2021 between the City of Carpinteria, a municipal corporation ("City") and Encompass Consultant Group, Inc. ("Consultant"). This Amendment is made a part of the original Agreement for Consultant Services for the amount of $49,600, dated October 14, 2019. The amended total of the Agreement is $56,055. This amendment also extends the term of the original Agreement to June 30, 2021.

Consultant services include items as noted in the Scope of Work (Attachment A-1), at the negotiated contract fee as stated in the Payments and Rate Schedule (Attachment A-1); and said attachments are made a part of this Amendment.

Authority to Execute this Amendment

The person or persons executing this Amendment on behalf of Consultant warrants and represents that he/she has the authority to execute this Amendment on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

The City Council, on this 8th day of March, 2021, approves this Amendment and authorizes the City Manager to execute this Amendment.

IN WITNESS WHEREOF, the parties have executed this Agreement at the place and as of the date first written above.

"CITY"
City of Carpinteria

By:_____
David Durflinger, City Manager

"CONSULTANT"
Encompass Consultant Group, Inc.

By:_____
Sal Contreras, P.E., Principal Engineer

APPROVED AS TO FORM:
City of Carpinteria

By:_____
Peter Brown, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria

ATTACHMENT A-1

Encompass Consultant Group

333 North Lantana St.
Suite 287
Camarillo, CA 93010
(805) 322-4443

25115 Ave. Stanford
Suite A320
Santa Clarita, CA 91355
(661) 600-9367

Civil Engineering
Land Surveying
Land Planning

February 16, 2021

W.O. 0407

John Ilasin
City of Carpinteria
418 Via Real, Suite A
Carpinteria, Ca 93013

Subject: City Project # 15116- Pedestrian Crossing Safety Improvements Project. Construction Phase Services

Dear John,

Encompass Consultant Group, Inc. (ECG) is pleased to submit this proposal to provide construction phase services for the above referenced project.

PROJECT UNDERSTANDING

It is our understanding that the City of Carpinteria will be advertising the Pedestrian Crossing Safety Improvement Project (City Project #15116) on February 2, 2021 and bid opening on February 23, 2021. The City is seeking to expand our services to include engineering services during construction. It is further understood that the City will be hiring an independent field inspector and will be performing construction management duties for the project. ECG is to provide support to the City and Construction Manager during the construction phase.

Based on our understanding of the project requirements, we propose the following scope of services:

SCOPE OF WORK

Task 1- Construction Observation

This service shall include periodically observing the materials and completed work to determine general compliance with the plans, specifications, and design and planning concepts of the Project. Construction observation shall include reviewing product, material, mix design, and shop drawing submittals; responding to requests for information (RFIs); preparing design revisions related to the intent of the design and planning concepts of the Project, if needed as determined by the City; conducting periodic observations of the Project site; and preparing periodic observation reports.

1) Provide periodic construction observations. Assume a total of four (4) 2-hour observations will be necessary during construction. Visit will be coordinated and authorized by the City's construction manager prior to arrival. Observations shall be documented in a report including photographs. Observation reports shall be distributed to the City's construction manager.
2) Issue plan revisions deltas during construction as needed and determined by the City.

3) Review and address contractor request for information (RFI).
4) Review contractor shop drawings and submittals for compliance with the projects plans and specifications.

This service shall not include the review of working drawing submittals prepared by the contractor and the responsibility for the superintendence of construction processes, Project site conditions, operations, equipment, personnel, or the maintenance of a safe place to work or any safety in, on, or about the Project site.

SERVICES NOT INCLUDED

The following services and all other services not specifically listed herein are excluded:

1. Reimbursable expenses, such as photocopies, postage, shipping/delivery, prints, maps/documents.
2. Governmental and public agency fees, cost of bonds, and taxes.
3. Title company reports, services, and fees.
4. Services by consultants other than ECG.
5. Caltrans processing.
6. Geotechnical report.
7. GPR/ Potholing services.
8. Environmental permitting, reports, general plan or zoning changes, or processing.
9. ALTA, boundary establishment/resolution surveys, construction staking or filing records with the County Surveyor.
10. Planning and processing services.
11. Construction management.
12. Construction staking.
13. Traffic studies or traffic control plans.
14. Dry utilities design (natural gas, electrical, communication, etc.).
15. Services beyond those specifically listed in the Scope of Work above.
16. Record Drawings.

PROPOSED FEE AND METHOD OF PAYMENT

Our proposed services will be performed on a time and materials, not to exceed basis and shall be billed monthly at the rates then in effect. Charges for "time" include professional, technical and clerical support services provided by ECG. "Materials" include all reimbursable expenses, such as photocopies, postage, shipping/delivery, plots, prints, maps/documents, and outside consultant fees.

Based on our understanding of your requirements and our experience with similar projects, we estimate that the fee required for our services, including reimbursable expenses, will cost approximately as follows:

Task	Service	Fee
1.	Construction Observation	$6,455
	Total	$6,455

ADDITIONAL SERVICES

Services performed outside the scope of this agreement require written approval prior to performance of the work. Significant design changes after the start of work shall be considered additional services. Any work request that is outside the scope of this agreement will be identified by ECG as such, and a fixed fee or not-to-exceed amount will be agreed upon prior to the start of the additional work. Compensation for additional services shall be in accordance with the rates then in effect.

TIME OF PERFORMANCE

Based on our current workload, we estimate that we can begin work upon receipt of your written authorization to proceed. We will make every effort to keep you informed of our progress in accordance with a mutually acceptable schedule which will be arranged with you.

AUTHORIZATION

Should you require any additional information, or wish to discuss this proposal further, please contact me at (805) 465-9095, or via email at Travis.Maag@ECGcivil.com. If this proposal is satisfactory, please contact us regarding the necessary agreement forms to begin work. Please note that this proposal is valid for a period of 30 calendar days.

Thank you for your consideration of ECG for this project.

Sincerely,

ENCOMPASS CONSULTANT GROUP, INC.

Travis J. Maag, P.E. No. 83406, CA
Senior Engineer I
Phone: (805) 465-9095
Travis.Maag@ECGcivil.com

Sal Contreras, P.E. No. 66720, CA
Principal Engineer
Phone: (805) 416-8704
Sal.Contreras@ECGcivil.com

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
March 8, 2021

ITEM FOR COUNCIL CONSIDERATION

Closeout of Project No. 15112 – 2020 Pavement Rehabilitation Project and Project No. 15092-2 – Parking Lot No. 2 and Cactus Lane Improvements Project.

STAFF RECOMMENDATION

Action Item _X_ ; Non-Action Item ___

Authorize the Mayor to sign the Closeout Agreement and Release of Claims for Project No. 15112 – 2020 Pavement Rehabilitation Project and Project No. 15092-2 – Parking Lot No. 2 and Cactus Lane Improvements Project with Toro Enterprises, Inc.

Sample Motion: I move to authorize the Mayor to sign the Closeout Agreement and Release of Claims for Project No. 15112 – 2020 Pavement Rehabilitation Project and Project No. 15092-2 – Parking Lot No. 2 and Cactus Lane Improvements Project with Toro Enterprises, Inc.

(This motion requires a roll call vote.)

BACKGROUND

On February 10, 2020, the City Council authorized to advertise the Notice Inviting Bids for both the 2020 Pavement Rehabilitation Project and the Parking Lot No. 2 and Cactus Lane Improvements Project for construction. On April 27, 2020, the City Council awarded one construction contract for both projects to Toro Enterprises, Inc. in the Total Base Bid amount of $1,386,872.90. On April 29, 2020, the Notice of Award was issued to Toro Enterprises, Inc. in order to begin the process of executing the construction contract including furnishing the required performance bond, payment bond, and certificates of insurance and insurance endorsements. Staff confirmed the construction contract was fully executed and issued the Notice to Proceed to Toro Enterprises, Inc. for starting construction on June 1, 2020.

The purpose of this agenda matter is for the City Council to authorize the Mayor to sign the Closeout Agreement and Release of Claims for Project No. 15112 – 2020 Pavement Rehabilitation Project and Project No. 15092-2 – Parking Lot No. 2 and Cactus Lane Improvements Project with Toro Enterprises, Inc.

DISCUSSION

The general scope of work for the 2020 Pavement Rehabilitation Project included pavement rehabilitation of the following streets using the full depth reclamation (FDR) method:

Street Name	Begin Limit	End Limit	Pavement Area (square feet)
Carpinteria Avenue	Seventh Street/Santa Ynez Avenue	Sandyland Cove Road	34,000
Eighth Street	Elm Avenue	Linden Avenue	16,320
Eighth Street	Linden Avenue	Maple Avenue	18,280
Nipomo Drive	Linden Avenue	Tomol Drive	38,880

See Attachment A for location map. The FDR method is a sustainable pavement method in which the full thickness of the old asphalt concrete pavement and a predetermined portion of the existing underlying aggregate base materials are uniformly pulverized and blended (i.e. reclaimed) to provide a homogenous base material ready for placing new pavement. Overall, the FDR method reduced the number of trucks that were used to export and import pavement materials which thereby lowered greenhouse gas emissions. In this project, almost a total of 107,500 square feet of pavement was rehabilitated with the FDR method.

The general scope of work for the Parking Lot No. 2 and Cactus Lane Improvements Project included sustainable pavement resurfacing, parking lot accessibility upgrades to Americans with Disabilities Act (ADA) standards, storm water quality, and landscaping improvements for Parking Lot No. 2; and conventional pavement resurfacing and underground utility conduit installation improvements for Cactus Lane between Wullbrandt Way and Carpinteria Avenue.

During the course of construction, the following contract changes orders for extra work were directed by the Public Works Director:

Change Order Number	Brief Description
1	Construction Claims Provisions
2	Additive Bid Items
3	Parking Lot No. 2 Modified Light Pole Foundations
4	Nipomo Drive Storm Drain Repair
5	Parking Lot No. 2 Additional Utility Undergrounding Work
6	Temporary Fencing at 4401 Carpinteria Avenue
7	Install Waterproof Barrier at 890 Cactus Lane
8	Balancing Contract Change Order

The Balancing Contract Change Order is intended to account for any increases and decreases in quantity of bid items for the final amount of work.

Construction of the 2020 Pavement Rehabilitation Project was completed in September 2020, which was about three months ahead of the construction contract schedule end date of December 2020. Construction of the Parking Lot No. 2 and Cactus Lane

Improvements Project was anticipated to be complete by the construction contract schedule end date; however, work was delayed due in part by the COVID-19 pandemic affecting overall manufacturer and material supplier deliveries especially for the project's parking lot lights. In January 2021, construction of the Parking Lot No. 2 and Cactus Lane Improvements Project was completed. The work of both projects was inspected by the City's consulting construction management firm of Filippin Engineering, Inc. and the consulting materials testing firm of Oakridge Geoscience, Inc. Both consulting firms verified the work is in conformance with the contract documents. The Public Works Director determined that the work of both projects is now complete, and the construction contract may be closed out.

Furthermore, the existing overhead utility facilities including the wooden poles and electric and communication distribution and service lines on Cactus Lane are ready to be undergrounded. In January 2021, the City Manager executed an agreement with Southern California Edison (SCE) for the utility undergrounding installation. Once a construction schedule is available by SCE, staff will inform the City Council at a future City Council Meeting. In the meantime, staff already started the coordination effort with the private property owners who are interested in undergrounding their electric and communication service lines.

With that, staff recommends for the City Council to authorize the Mayor to sign the Closeout Agreement and Release of Claims. See Attachment B.

POLICY CONSISTENCY

The recommendation is consistent with the 2020 Annual Work Plan and the many goals, objectives, and policies in the Circulation Element of the General Plan and Local Coastal Plan including establishing and maintaining a roadway system capable of providing for the safe and efficient movement of goods and people through the community.

FINANCIAL CONSIDERATIONS

The total funding dedicated to this project was $1,751,300 and is broken down by funding source in the table below.

Funding Summary	
Measure X Fund	$1,025,100.00
Measure A Fund	$352,800.00
Road Maintenance Rehabilitation Account Fund	$253,000.00
Parking & Business Improvement Area Fund	$40,000.00
Measure D Fund	$120,400.00
Total Funding	**$1,751,300.00**

The following table summarizes the actual costs of the construction contract with Toro Enterprises, Inc.:

Cost Summary	
Construction Contract (Total Base Bid)	$1,386,872.90
Contract Change Orders	$283,562.91
Construction Contract Total	$1,670,435.81
Construction Contract Budget	$1,751,300.00
Budget Over/(Under)	**($80,864.19)**

LEGAL AND RISK MANAGEMENT CONSIDERATIONS

In accordance with the contract documents, the Closeout Agreement and Release of Claims is required for the projects to be closed out.

OPTIONS

The City Council could choose:

1. Authorize the Mayor to sign the Closeout Agreement and Release of Claims. (Staff recommendation)
2. Direct staff concerning any changes as determined necessary.
3. Decline to approve the recommendation.

PRINCIPAL PARTIES EXPECTED AT MEETING

There are no principal parties expected at the meeting.

ATTACHMENTS

Attachment A: Location Map
Attachment B: Closeout Agreement and Release of Claims

Staff contact:
Brian C. Barrett,
Assistant to the Public Works Director
(805) 755-4446; brianb@ci.carpinteria.ca.us

Brian C. Barrett
Signature

Reviewed by:
John L. Ilasin, Public Works Director
(805) 880-3402; johni@ci.carpinteria.ca.us

Signature

Reviewed by:
Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us

Signature

ATTACHMENT A

Location Map

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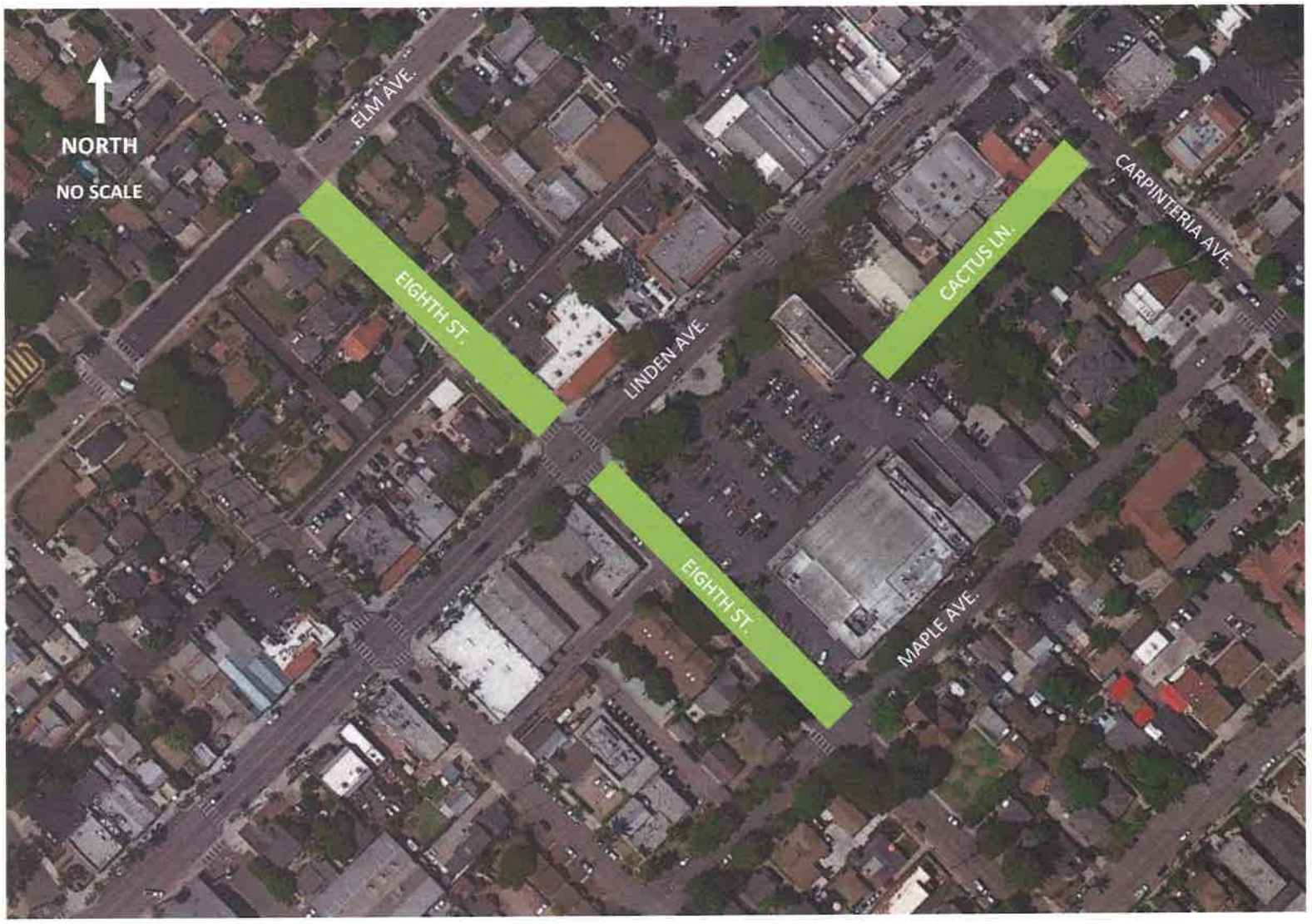
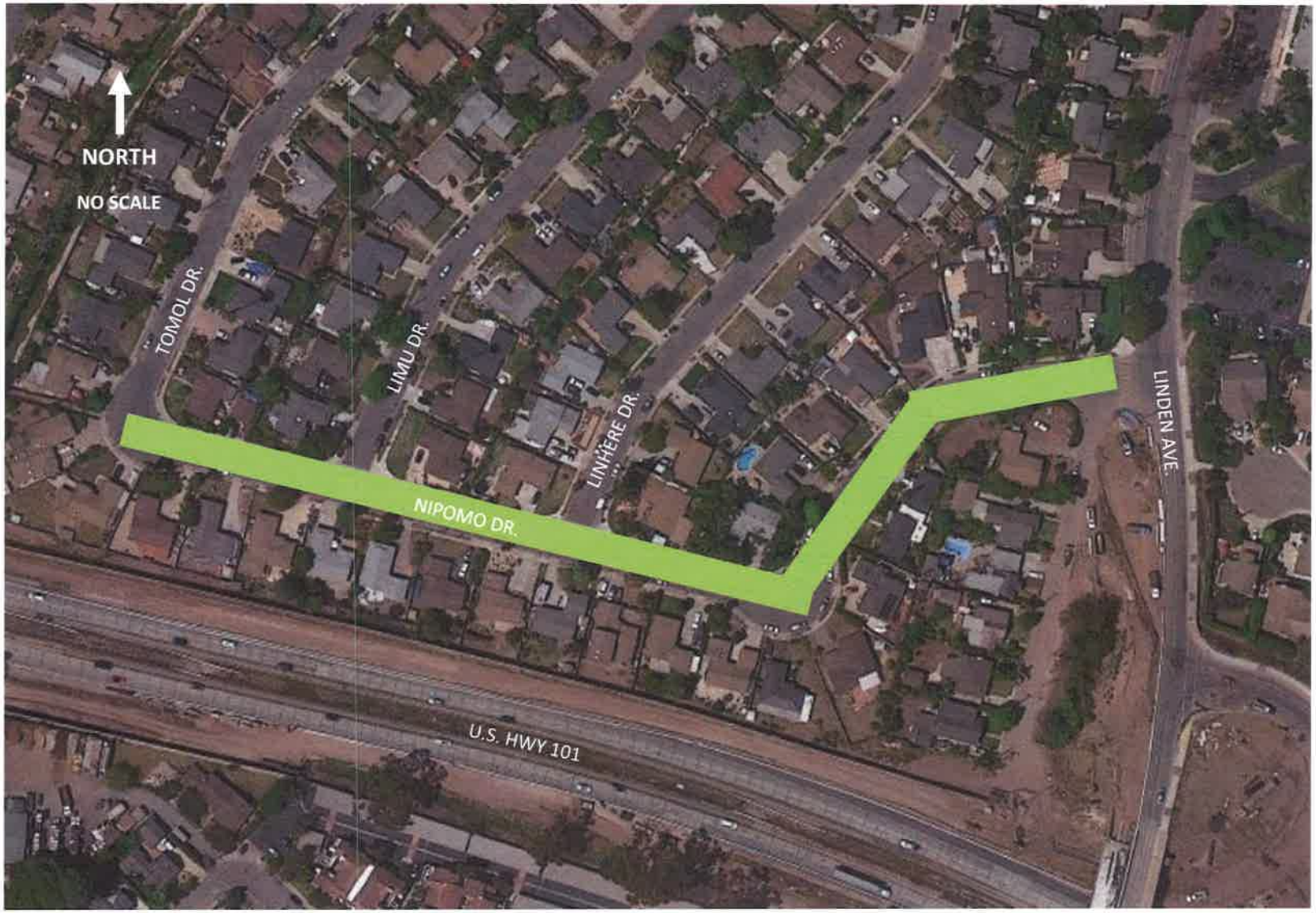
NORTH
NO SCALE
CARPINTERIA AVE.
SANTA YNEZ AVE.
SANDLAND COVE RD.
SEVENTH ST.


NORTH
NO SCALE
ELM AVE.
EIGHTH ST.
LINDEN AVE.
CACTUS LN.
CARPINTERIA AVE.
EIGHTH ST.
MAPLE AVE.


NORTH
NO SCALE
TOMOL DR.
LIMU DR.
LINKERE DR.
NIPOMO DR.
LINDEN AVE.
U.S. HWY 101

ATTACHMENT B

Closeout Agreement and Release of Claims

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CLOSEOUT AGREEMENT AND RELEASE OF CLAIMS

THIS AGREEMENT AND RELEASE OF CLAIMS (Agreement) is made in Carpinteria, California, this 8th day of March, 2021, by and between the City of Carpinteria, (Owner), and Toro Enterprises, Inc. (Contractor).

KNOW ALL PERSONS BY THESE PRESENTS:

1. That the undersigned, as the authorized representative of Contractor, and for each of its successors, assigns and partners, for and in consideration of One Million Three Hundred Eighty-Six Thousand Eight Hundred Seventy-Two Dollars and Ninety Cents ($1,386,872.90), for the original Contract amount, and the sum of Two Hundred Eighty-Three Thousand Five Hundred Sixty-Two Dollars and Ninety-One Cents ($283,562.91) for Contract Change Orders Nos. 1 through 8, receipt of which is acknowledged, does release and forever discharge Owner, and each of its successors, assigns, council members, officers, agents, servants, volunteers and employees, from any and all rights, claims, causes of action, demands, debts, obligations, liabilities, actions, damages, costs and expenses (including but not limited to attorneys', paralegal and experts' fees, costs and expenses) and other claims, which may be asserted against Owner by reason of any matter or thing which was the subject matter of or basis for:

   A. The performance of all terms and conditions of that certain agreement dated April 27, 2020, for Owner, project described as Project No. 15112 – 2020 Pavement Rehabilitation Project and Project No. 15092-2 – Parking Lot No. 2 and Cactus Lane Improvements Project.

   B. Contract Change Orders Nos. 1 through 8, as approved by the parties.

2. Nothing contained in this Agreement shall waive or alter the rights, privileges, and powers of Owner or the duties, liabilities and obligations of Contractor and its surety(ies) in respect to any portion of the Contract.

3. Owner has received no other claims from Contractor.

4. Upon execution of this Agreement, Owner agrees to promptly record a Notice of Completion with the Santa Barbara County Recorder.

5. Contractor and Owner agree that the total adjusted Contract Price and time of performance after the execution of change orders, is as follows:

Original Contract Price	$ 1,386,872.90
Original Working Days	135 working days
Adjusted Contract Price	$ 1,670,435.81
Adjusted Working Days	135 working days

6. The current amount owing to Contractor is:

Adjusted Contract Price:		$ 1,670,435.81
Less:	Amount Previously Paid (Request Nos. 1 through 4)	$(1,552,832.83)
	Retention	$(117,602.98)
BALANCE:		$ 0.00

The retention will be released to Contractor at the expiration of thirty-five (35) calendar days after the date of recording a Notice of Completion with the Santa Barbara County Recorder or when all stop notices have been released, whichever last occurs. The release provided pursuant to this Agreement shall not apply to Contractor's right to the retention amount until and to the extent such amounts are received by Contractor.

7. It is understood and agreed by Contractor that the facts with respect to which the release provided pursuant to this Agreement is given may turn out to be other than or different from the facts as now known or believed to be, and Contractor expressly assumes the risk of the facts turning out to be different than they now appear, and agrees that the release provided pursuant to this Agreement shall be, in all respects, effective and not subject to termination or rescission by any such difference in facts and Contractor expressly waives any and all rights it has or may have under California Civil Code Section 1542, which provides as follows:

> "A general release does not extend to claims which the creditor does not know or suspect to exist in its favor at the time of executing the Release which if known by it must have materially affected its settlement with the debtor."

8. The release made by Contractor is not to be construed as an admission or admissions of liability and Contractor denies any such liability. Contractor agrees that it will forever refrain and forebear from commencing, instituting or prosecuting any lawsuit, action or other proceeding against Owner based on, arising out of, or in any way connected with the subject matter of this release.

9. Except as specifically provided in this Agreement, the Contractor releases Owner from all claims, including but not limited to those of its Subcontractors for all delay and impact costs, if any.

10. The Contractor represents and warrants to Owner that Contractor has not assigned or transferred or purported to assign or transfer to any person, firm, corporation, association or entity any of the rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims and Contractor agrees to indemnify and hold harmless Owner, its successors, assigns, council members, officers, agents, servants, volunteers and employees, from and against, without limitation, any and all rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims, including but not limited to attorneys', paralegal and experts' fees, costs and expenses arising out of or connected with any such assignment or transfer or purported assignment or transfer.

11. The parties acknowledge that they have been represented by counsel of their own choice in connection with the preparation and execution of this Agreement. The parties acknowledge and represent that they understand and voluntarily consent and agree to each and every provision contained in this Agreement.

12. The persons executing this Agreement represent and warrant to the other party that the execution and performance of the terms of this Agreement have been duly authorized by all individual, corporate, partnership, or other entity requirements and that such persons have the right, power, legal capacity and authority to execute and enter into this Agreement.

13. The parties further acknowledge and represent that no promise, inducement or agreement, not expressed in this Agreement, have been made and that, with respect to the matters considered, this Agreement contains the entire agreement among the parties and that the terms of the Agreement are contractual and not a mere recital.

APPROVED AS TO FORM:

Peter N. Brown, on behalf of
Brownstein Hyatt Farber Schreck, LLP
Acting as City Attorney of the City of Carpinteria

CITY OF CARPINTERIA
a Municipal Corporation

By _____
Mayor

APPROVED AS TO CONTENT:

_____

City Engineer

ATTEST:

_____

City Clerk

CONTRACTOR

By_____

_____

Title

City of Carpinteria

COUNCIL AGENDA STAFF REPORT
March 8, 2021

ITEM FOR COUNCIL CONSIDERATION

Approval of a letter for Mayor's signature opposing unless amended Senate Bill 9 (Atkins), concerning increased density in single-family zone districts.

STAFF RECOMMENDATION

Action Item _X_; Non-Action Item ___

Approve the draft letter for the Mayor's signature and submittal to appropriate State representatives.

Sample Motion:

I move to approve for the Mayor's signature the letter establishing the City's opposition unless amended to Senate Bill 9.

BACKGROUND

From time-to-time the City Council elects to take positions on state or federal legislation. As a part of each regular agenda, information from the League of California Cities is included in Council agenda materials and the Council has the opportunity to request that any legislative matter be scheduled for consideration as a part of a future Council agenda. Outside of a Council meeting, Councilmembers can individually contact the City Manager to request that a legislative matter be placed on an agenda for discussion and direction.

At its February 22 meeting, City staff shared information from the League of California Cities concerning Senate Bill 9 (Atkins) and the City Council requested that a matter to establish a City oppose position on be scheduled for its consideration. A draft letter establishing the City's position as "oppose unless amended" has been prepared for Council consideration (Attachment A).The bill and related analysis are also attached.

The purpose of this agenda matter is to allow the City Council to consider and approve sending a letter of opposition under the Mayor's signature to the appropriate State legislators.

DISCUSSION

Senate Bill 9 is another in a series of state legislation that seek to promote the development of housing in California at the expense of cities and counties discretion over local zoning regulations and development permitting. Senate Bill 9 would require cities to approve lot splits and permit multi-family development on single family zoned lots. At least one interpretation of SB 9 suggests that through combining its provisions every single-family lot could support up to six units by right.

The proposed letter has been drafted to give context to the City of Carpinteria's history and role in promoting housing and complying with the current Regional Housing Needs Allocation while also describing its unique obligation to implement the California Coastal Act through its certified local coastal plan.

The letter states an "oppose unless amended" position and requests that the legislation be amended to either (a) exclude areas of the state that are within the Coastal Zone or (b) provide cities authority to determine if/how specific provisions will be applicable in the Coastal Zone. Recent examples of state housing laws that have taken this approach are referenced.

POLICY

Taking positions for or against federal or state legislation is within the purview of the City Council. It is in the City's interest to monitor and take positions, as deemed appropriate by City Council, on legislation that has the potential to result in significant

FINANCIAL CONSIDERATIONS

There are no hard costs associated with taking a position on federal or state legislation. Some legislation may have the potential over time to be a financial benefit or detriment to the City.

LEGAL AND RISK MANAGEMENT

Taking position on legislation federal or state legislation does not create additional legal risk for the City.

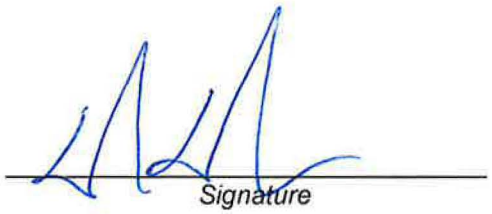
OPTIONS

1. Approve the draft letter for the Mayor's signature
2. Direct that staff make changes to the draft letter
3. Decline to take a position on SB 9.

ATTACHMENTS

A. Draft letter opposing SB 9
B. SB 9, bill text and analysis
C. League of California Cities Action Alert and sample letter

Staff Contact: Dave Durflinger, City Manager
(805) 755-4400, daved@ci.carpinteria.ca.us



ATTACHMENT A

March 8, 2021

The Honorable Toni Atkins
President pro Tempore, California State Senate
State Capitol Building, Room 205
Sacramento, CA 95814

RE: SB 9 (Atkins) Increased Density in Single-Family Zones
Oppose Unless Amended (As Introduced 12/7/2020)

Dear Senate President pro Tempore Atkins,

The City of Carpinteria writes to express an Oppose Unless Amended position on your SB 9, which would require a local government to ministerially approve a housing development containing two residential units in single-family residential zones. Additionally, this measure would require local governments to ministerially approve urban lot splits.

Housing affordability and homelessness are among the most critical issues facing California cities. Affordably priced homes are out of reach for many people and housing is not being built fast enough to meet the current or projected needs of people living in the state. Cities lay the groundwork for housing production by planning and zoning new projects in their communities based on extensive public input and engagement, state housing laws, and the needs of the building industry.

While your desire to pursue a housing production proposal is appreciated, unfortunately, SB 9 as currently drafted would not spur much needed housing construction in a manner that supports local flexibility, decision-making, and community input. State driven ministerial or by-right housing approval processes fail to recognize the extensive public engagement associated with developing and adopting zoning ordinances and housing elements that are certified by the California Department of Housing and Community Development (HCD).

The City of Carpinteria is located in the Coastal Zone and for decades has collaborated successfully with the California Coastal Commission to establish development regulations that both reflect the unique local conditions of our area, including the need to protect coastal resources, and encourage housing development capable of meeting local needs. The City has established flexible zoning standards that allow for residential development in every zone district. The City also has successfully collaborated with not-for-profit developers to build affordable housing.

The results include the City being recognized for successfully meeting its housing targets, including being recognized through HCD's SB 35 Statewide Determination. The City of Carpinteria is one of only 28 Jurisdictions within the state not currently subject to SB 35 streamlining provisions.

A one-size-fits-all approach to state regulations fails to recognize the good work already being done in places like Carpinteria and may contradict policies and regulations established to strike an appropriate balance between development and other statewide priorities such as resource protection.

The City of Carpinteria has reviewed and supports amendments to SB 9 being recommended by the League of California Cities. In order to remove the City of Carpinteria's opposition, we request that SB 9 be further amended to either exclude state Coastal Zone areas or provide coastal cities with the discretion to determine which provisions of SB 9 can be found consistent with certified local coastal plans and implemented. This approach to the application of SB 9 in the Coastal Zone would be consistent with other recent housing laws, including the development permit streamlining provisions of SB 35 and state bonus density regulations (Gov. Code § 65915(m).)

The City of Carpinteria is committed to being part of the solution to the housing shortfall across all income levels and will continue to work collaboratively with you to spur much needed housing construction. Thank you for considering the above amendments.

For these reasons, the City of Carpinteria opposes SB 9 (Atkins) unless it is amended to address our concerns.

Sincerely,

Wade T. Nomura
Mayor

cc. Senator Monique Limon
Assemblymember Steve Bennet
Dave Mullinax, Regional Public Affairs Manager (via email)
League of California Cities (Via email: cityletters@cacities.org)

ATTACHMENT B

ACTION ALERT

SB 9 (Atkins)
Increased Density in Single-Family Zones

OPPOSE UNLESS AMENDED

Background: California is a geographically and demographically diverse state, and that is reflected in its 482 cities and 58 counties. Local elected officials are charged by the California Constitution with protecting their citizens' welfare. One chief way local governments do this is by exercising control over what gets built in their community. Local officials balance the need for additional housing against the concerns and desires of their constituents. Where appropriate, those officials enact ordinances to shape their communities based on local conditions and desires. Moreover, these planning actions and decisions take place within the confines of state laws that require local governments to plan and zone for new housing, subject to certification by the California Housing and Community Development Department (HCD), and under threat of fines for improper denial as a result of recent legislation.

What Does SB 9 Specifically Do?

- Requires a local government to ministerially approve a housing development containing two residential units in single-family residential zones.
- Requires a local government to allow a developer to convert an existing single-family home into a duplex and then add an accessory dwelling unit (ADU) and a junior accessory dwelling unit (JADU) to the same parcel.
- Requires a local government to ministerially approve a single-family lot split, creating two lots, and allowing the construction of one single-family home, one ADU, and one JADU on each lot for a total of six units on a parcel originally zoned for one single-family home.

Cal Cities is Seeking the Following Amendments to SB 9:

- Clarify that a property owner using SB 9 is limited to constructing two residential units, not two residential units and additional accessory dwelling units (ADUs) on the same parcel;
- Require a housing developer to acquire a building permit within one year of a lot split, so that speculators do not sell lots and never build homes;
- Allow local governments to require adequate access for police, fire and other public safety vehicles and equipment;
- Prohibit developers from using SB 9 in very high fire hazard severity zones;
- Allow cities to determine a range of lot sizes suitable for SB 9 development projects;
- Ensure HCD provides Regional Housing Needs Allocation (RHNA) credit for production of SB 9 units;
- Allow local governments to take into account local conditions such as hillsides, lot dimensions, natural hazards, available infrastructure, etc. when approving or denying housing project applications;
- Allow local governments to continue to determine parking standards; and
- Ensure large-scale investors and builders do not exploit SB 9 provisions.

ACTION:
SB 9 will be heard by the Senate Committee on Housing in the coming weeks. At this time, the bill has not been set for a hearing date, however, the committee's first hearing is scheduled for March 18. Please send in letters as soon as possible. A sample letter is attached.

1) **First Priority:** If you have a Senator on this committee, please send a city letter opposing the measure unless it is amended to address your concerns.

SENATE HOUSING COMMITTEE		
Member	**District**	**Room**
Bates, Patricia (Vice-Chair)	36	3048
Caballero, Anna	12	5052
Cortese, Dave	15	3070
McGuire, Mike	2	5061
Ochoa Bogh, Rosilicie	23	3056
Skinner, Nancy	9	5094
Umberg, Thomas	34	5097
Wieckowski, Bob	10	4085
Wiener, Scott (Chair)	11	5100

2) **Second Priority:** All Senators need to hear from their cities. If you do not have a Senator on the committee, please send a letter to your Senator.

You can find your Legislator's contact information here: http://findyourrep.legislature.ca.gov/.

ALL LETTERS MUST BE UPLOADED INTO THE ELECTRONIC PORTAL. The portal automatically sends letters to the author's office and the committee(s) of jurisdiction. Please visit https://calegislation.lc.ca.gov/advocates/ to create an account and upload the letter. If you are having difficulty accessing the portal, please contact Meg Desmond at mdesmond@cacities.org.

In addition to submitting the letter through the portal, please send a physical copy to your Legislator(s), and email a copy to cityletters@cacities.org as well as your Regional Public Affairs Manager.

CITY LETTERHEAD

DATE

The Honorable Toni Atkins
President pro Tempore, California State Senate
State Capitol Building, Room 205
Sacramento, CA 95814

RE: SB 9 (Atkins) Increased Density in Single-Family Zones
Oppose Unless Amended (As Introduced 12/7/2020)

Dear Senate President pro Tempore Atkins,

The City/Town of _____ writes to express an Oppose Unless Amended position on your SB 9, which would require a local government to ministerially approve a housing development containing two residential units in single-family residential zones. Additionally, this measure would require local governments to ministerially approve urban lot splits.

Housing affordability and homelessness are among the most critical issues facing California cities. Affordably priced homes are out of reach for many people and housing is not being built fast enough to meet the current or projected needs of people living in the state. Cities lay the groundwork for housing production by planning and zoning new projects in their communities based on extensive public input and engagement, state housing laws, and the needs of the building industry.

While your desire to pursue a housing production proposal is appreciated, unfortunately, SB 9 as currently drafted would not spur much needed housing construction in a manner that supports local flexibility, decision-making, and community input. State driven ministerial or by-right housing approval processes fail to recognize the extensive public engagement associated with developing and adopting zoning ordinances and housing elements that are certified by the California Department of Housing and Community Development (HCD).

PLEASE CITE SPECIFIC CONCERNS AND HOW YOUR CITY WILL BE AFFECTED BY THIS BILL HERE.

The City/Town of _____ requests the following amendments in order to address our concerns and remove our opposition:

- Clarify that a property owner using SB 9 is limited to constructing two residential units, not two residential units and additional accessory dwelling units (ADUs) on the same parcel;

- Require a housing developer to acquire a building permit within one year of a lot split, so that speculators do not sell lots and never build homes;
- Allow local governments to require adequate access for police, fire and other public safety vehicles and equipment;
- Prohibit developers from using SB 9 in very high fire hazard severity zones;
- Allow cities to determine a range of lot sizes suitable for SB 9 development projects;
- Ensure HCD provides Regional Housing Needs Allocation (RHNA) credit for production of SB 9 units;
- Allow local governments to take into account local conditions such as hillsides, lot dimensions, natural hazards, available infrastructure, etc. when approving or denying housing project applications;
- Allow local governments to continue to determine parking standards; and
- Ensure large-scale investors and builders do not exploit SB 9 provisions.

The City/Town of _____ is committed to being part of the solution to the housing shortfall across all income levels and will continue to work collaboratively with you to spur much needed housing construction. Thank you for considering the above amendments.

For these reasons, the City/Town of _____ opposes SB 9 (Atkins) unless it is amended to address our concerns.

Sincerely,

NAME
TITLE
CITY/TOWN of _____

cc. Your Senator & Assembly Member
Your League Regional Public Affairs Manager (via email)
League of California Cities (Via email: cityletters@cacities.org)

ATTACHMENT C

SB-9 Housing development: approvals. (2021-2022)

SHARE THIS:

Date Published: 12/07/2020 09:00 PM

CALIFORNIA LEGISLATURE— 2021–2022 REGULAR SESSION

SENATE BILL NO. 9

Introduced by Senators Atkins, Caballero, Rubio, and Wiener
(Coauthors: Senators Gonzalez and McGuire)
(Coauthor: Assembly Member Robert Rivas)

December 07, 2020

An act to amend Section 66452.6 of, and to add Sections 65852.21 and 66411.7 to, the Government Code, relating to land use.

LEGISLATIVE COUNSEL'S DIGEST

SB 9, as introduced, Atkins. Housing development: approvals.

The Planning and Zoning Law provides for the creation of accessory dwelling units by local ordinance, or, if a local agency has not adopted an ordinance, by ministerial approval, in accordance with specified standards and conditions.

This bill, among other things, would require a proposed housing development containing 2 residential units within a single-family residential zone to be considered ministerially, without discretionary review or hearing, if the proposed housing development meets certain requirements, including, but not limited to, that the proposed housing development would not require demolition or alteration of housing that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income, that the proposed housing development does not allow for the demolition of more than 25% of the existing exterior structural walls, except as provided, and that the development is not located within a historic district, is not included on the State Historic Resources Inventory, or is not within a site that is legally designated or listed as a city or county landmark or historic property or district.

The bill would set forth what a local agency can and cannot require in approving the construction of 2 residential units, including, but not limited to, authorizing a city or county to impose objective zoning standards, objective subdivision standards, and objective design standards, as defined, unless those standards would have the effect of physically precluding the construction of up to 2 units, prohibiting the imposition of setback requirements under certain circumstances, and setting maximum setback requirements under all other circumstances.

The Subdivision Map Act vests the authority to regulate and control the design and improvement of subdivisions in the legislative body of a local agency and sets forth procedures governing the local agency's processing, approval, conditional approval or disapproval, and filing of tentative, final, and parcel maps, and the modification

of those maps. Under the Subdivision Map Act, an approved or conditionally approved tentative map expires 24 months after its approval or conditional approval or after any additional period of time as prescribed by local ordinance, not to exceed an additional 12 months, except as provided.

This bill, among other things, would require a city or county to ministerially approve a parcel map or tentative and final map for an urban lot split that meets certain requirements, including, but not limited to, that the urban lot split would not require the demolition or alteration of housing that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income, that the parcel is located within a residential zone, and that the parcel is not located within a historic district, is not included on the State Historic Resources Inventory, or is not within a site that is legally designated or listed as a city or county landmark or historic property or district.

The bill would set forth what a local agency can and cannot require in approving an urban lot split, including, but not limited to, authorizing a city or county to impose objective zoning standards, objective subdivision standards, and objective design standards, as defined, unless those standards would have the effect of physically precluding the construction of 2 units on either of the resulting parcels, prohibiting the imposition of setback requirements under certain circumstances, and setting maximum setback requirements under all other circumstances.

The bill would also extend the limit on the additional period that may be provided by ordinance, as described above, from 12 months to 24 months and would make other conforming or nonsubstantive changes.

The California Environmental Quality Act (CEQA) requires a lead agency, as defined, to prepare, or cause to be prepared, and certify the completion of, an environmental impact report on a project that it proposes to carry out or approve that may have a significant effect on the environment. CEQA does not apply to the approval of ministerial projects.

This bill, by establishing the ministerial review processes described above, would thereby exempt the approval of projects subject to those processes from CEQA.

The California Coastal Act of 1976 provides for the planning and regulation of development, under a coastal development permit process, within the coastal zone, as defined, that shall be based on various coastal resources planning and management policies set forth in the act.

This bill would exempt a local government from being required to hold public hearings for coastal development permit applications for housing developments and urban lot splits pursuant to the above provisions.

By increasing the duties of local agencies with respect to land use regulations, the bill would impose a state-mandated local program.

The bill would include findings that changes proposed by this bill address a matter of statewide concern rather than a municipal affair and, therefore, apply to all cities, including charter cities.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 65852.21 is added to the Government Code, to read:

65852.21. (a) A proposed housing development containing two residential units within a single-family residential zone shall be considered ministerially, without discretionary review or a hearing, if the proposed housing development meets all of the following requirements:

(1) The parcel subject to the proposed housing development is located within a city the boundaries of which include some portion of either an urbanized area or urban cluster, as designated by the United States Census Bureau, or, for unincorporated areas, a legal parcel wholly within the boundaries of an urbanized area or urban cluster, as designated by the United States Census Bureau.

(2) The parcel satisfies the requirements specified in subparagraphs (B) to (K), inclusive, of paragraph (6) of subdivision (a) of Section 65913.4.

(3) Notwithstanding any provision of this section or any local law, the proposed housing development would not require demolition or alteration of any of the following types of housing:

(A) Housing that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income.

(B) Housing that is subject to any form of rent or price control through a public entity's valid exercise of its police power.

(C) Housing that has been occupied by a tenant in the last three years.

(4) The parcel subject to the proposed housing development is not a parcel on which an owner of residential real property has exercised the owner's rights under Chapter 12.75 (commencing with Section 7060) of Division 7 of Title 1 to withdraw accommodations from rent or lease within 15 years before the date that the development proponent submits an application.

(5) The proposed housing development does not allow the demolition of more than 25 percent of the existing exterior structural walls, unless the housing development meets at least one of the following conditions:

(A) If a local ordinance so allows.

(B) The site has not been occupied by a tenant in the last three years.

(6) The development is not located within a historic district or property included on the State Historic Resources Inventory, as defined in Section 5020.1 of the Public Resources Code, or within a site that is designated or listed as a city or county landmark or historic property or district pursuant to a city or county ordinance.

(b) (1) Notwithstanding any local law and except as provided in paragraph (2), a city or county may impose objective zoning standards, objective subdivision standards, and objective design review standards that do not conflict with this section.

(2) (A) The city or county shall not impose objective zoning standards, objective subdivision standards, and objective design standards that would have the effect of physically precluding the construction of up to two units.

(B) (i) Notwithstanding subparagraph (A), no setback shall be required for an existing structure or a structure constructed in the same location and to the same dimensions as an existing structure.

(ii) Notwithstanding subparagraph (A), in all other circumstances not described in clause (i), a local government may require a setback of up to four feet from the side and rear lot lines.

(c) In addition to any conditions established in accordance with subdivision (b), a local agency may require any of the following conditions when considering an application for two residential units as provided for in this section:

(1) Off-street parking of up to one space per unit, except that a local agency shall not impose parking requirements in either of the following instances:

(A) The parcel is located within one-half mile walking distance of either a high-quality transit corridor, as defined in subdivision (b) of Section 21155 of the Public Resources Code, or a major transit stop, as defined in Section 21064.3 of the Public Resources Code.

(B) There is a car share vehicle located within one block of the parcel.

(2) For residential units connected to an onsite wastewater treatment system, a percolation test completed within the last five years, or, if the percolation test has been recertified, within the last 10 years.

(d) A local agency shall require that a rental of any unit created pursuant to this section be for a term longer than 30 days.

(e) Notwithstanding Section 65852.2, a local agency shall not be required to permit an accessory dwelling unit on parcels that use both the authority contained within this section and the authority contained in Section 66411.7.

(f) Notwithstanding subparagraph (B) of paragraph (2) of subdivision (b), an application shall not be rejected solely because it proposes adjacent or connected structures provided that the structures meet building code safety standards and are sufficient to allow separate conveyance.

(g) Local agencies shall include units constructed pursuant to this section in the annual housing element report as required by subparagraph (I) of paragraph (2) of subdivision (a) of Section 65400.

(h) For purposes of this section, all of the following apply:

(1) A housing development contains two residential units if the development proposes two new units or if it proposes to add one new unit to an existing unit.

(2) The terms "objective zoning standards," "objective subdivision standards," and "objective design review standards" mean standards that involve no personal or subjective judgment by a public official and are uniformly verifiable by reference to an external and uniform benchmark or criterion available and knowable by both the development applicant or proponent and the public official prior to submittal. These standards may be embodied in alternative objective land use specifications adopted by a city or county, and may include, but are not limited to, housing overlay zones, specific plans, inclusionary zoning ordinances, and density bonus ordinances.

(i) A local agency may adopt an ordinance to implement the provisions of this section. An ordinance adopted to implement this section shall not be considered a project under Division 13 (commencing with Section 21000) of the Public Resources Code.

(j) Nothing in this section shall be construed to supersede or in any way alter or lessen the effect or application of the California Coastal Act of 1976 (Division 20 (commencing with Section 30000) of the Public Resources Code), except that the local government shall not be required to hold public hearings for coastal development permit applications for a housing development pursuant to this section.

SEC. 2. Section 66411.7 is added to the Government Code, to read:

66411.7. (a) Notwithstanding any other provision of this division and any local law, a city or county shall ministerially approve, as set forth in this section, a parcel map or tentative and final map for an urban lot split that meets all the following requirements:

(1) The parcel map or tentative and final map subdivides an existing parcel to create two new parcels of equal size.

(2) (A) Except as provided in subparagraph (B), both newly created parcels are no smaller than 1,200 square feet.

(B) A local agency may by ordinance adopt a smaller minimum lot size subject to ministerial approval under this subdivision.

(3) The parcel being subdivided meets all the following requirements:

(A) The parcel is located within a residential zone.

(B) The parcel subject to the proposed urban lot split is located within a city the boundaries of which include some portion of either an urbanized area or urban cluster, as designated by the United States Census Bureau, or, for unincorporated areas, a legal parcel wholly within the boundaries of an urbanized area or urban cluster, as designated by the United States Census Bureau.

(C) The parcel satisfies the requirements specified in subparagraphs (B) to (K), inclusive, of paragraph (6) of subdivision (a) of Section 65913.4.

(D) The proposed urban lot split would not require demolition or alteration of any of the following types of housing:

(i) Housing that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income.

(ii) Housing that is subject to any form of rent or price control through a public entity's valid exercise of its police power.

(iii) A parcel or parcels on which an owner of residential real property has exercised the owner's rights under Chapter 12.75 (commencing with Section 7060) of Division 7 of Title 1 to withdraw accommodations from rent or lease within 15 years before the date that the development proponent submits an application.

(iv) Housing that has been occupied by a tenant in the last three years.

(E) The parcel is not located within a historic district or property included on the State Historic Resources Inventory, as defined in Section 5020.1 of the Public Resources Code, or within a site that is designated or listed as a city or county landmark or historic property or district pursuant to a city or county ordinance.

(F) The parcel has not been established through prior exercise of an urban lot split as provided for in this section.

(G) Neither the owner of the parcel being subdivided nor any person acting in concert with the owner has previously subdivided an adjacent parcel using an urban lot split as provided for in this section.

(b) An application for an urban lot split shall be approved in accordance with the following requirements:

(1) A local agency shall approve or deny an application for an urban lot split ministerially without discretionary review.

(2) A local agency shall approve an urban lot split only if it conforms to all applicable objective requirements of the Subdivision Map Act (Division 2 (commencing with Section 66410)), except as otherwise expressly provided in this section.

(3) Notwithstanding Section 66411.1, a local agency shall not impose regulations that require dedications of rights-of-way or the construction of offsite improvements for the parcels being created as a condition of issuing a parcel map or tentative and final map for an urban lot split.

(c) (1) Except as provided in paragraph (2), notwithstanding any local law, a city or county may impose objective zoning standards, objective subdivision standards, and objective design review standards applicable to a parcel created by an urban lot split that do not conflict with this section.

(2) A local agency shall not impose objective zoning standards, objective subdivision standards, and objective design review standards that would have the effect of physically precluding the construction of two units on either of the resulting parcels.

(3) (A) Notwithstanding paragraph (2), no setback shall be required for an existing structure or a structure constructed in the same location and to the same dimensions as an existing structure.

(B) Notwithstanding paragraph (2), in all other circumstances not described in subparagraph (A), a local government may require a setback of up to four feet from the side and rear lot lines.

(d) In addition to any conditions established in accordance with subdivision (c), a local agency may require any of the following conditions when considering an application for an urban lot split:

(1) Easements required for the provision of public services and facilities.

(2) A requirement that the parcels have access to, provide access to, or adjoin the public right-of-way.

(3) Off-street parking of up to one space per unit, except that a local agency shall not impose parking requirements in either of the following instances:

(A) The parcel is located within one-half mile walking distance of either a high-quality transit corridor as defined in subdivision (b) of Section 21155 of the Public Resources Code, or a major transit stop as defined in Section 21064.3 of the Public Resources Code.

(B) There is a car share vehicle located within one block of the parcel.

(e) A local agency shall require that the uses allowed on a lot created by this section be limited to residential uses.

(f) A local agency shall require that a rental of any unit created pursuant to this section be for a term longer than 30 days.

(g) A local agency shall not require, as a condition for ministerial approval of a permit application for the creation of an urban lot split, the correction of nonconforming zoning conditions.

(h) Notwithstanding Section 65852.2, a local agency shall not be required to permit an accessory dwelling unit on parcels that use both the authority contained within this section and the authority contained in Section 65852.21.

(i) Notwithstanding paragraph (3) of subdivision (c), an application shall not be rejected solely because it proposes adjacent or connected structures provided that the structures meet building code safety standards and are sufficient to allow separate conveyance.

(j) Local agencies shall include the number of applications for urban lot splits pursuant to this section in the annual housing element report as required by subparagraph (I) of paragraph (2) of subdivision (a) of Section 65400.

(k) For purposes of this section, the terms "objective zoning standards," "objective subdivision standards," and "objective design review standards" mean standards that involve no personal or subjective judgment by a public official and are uniformly verifiable by reference to an external and uniform benchmark or criterion available and knowable by both the development applicant or proponent and the public official prior to submittal. These standards may be embodied in alternative objective land use specifications adopted by a city or county, and may include, but are not limited to, housing overlay zones, specific plans, inclusionary zoning ordinances, and density bonus ordinances.

(l) A local agency may adopt an ordinance to implement the provisions of this section. An ordinance adopted to implement this section shall not be considered a project under Division 13 (commencing with Section 21000) of the Public Resources Code.

(m) Nothing in this section shall be construed to supersede or in any way alter or lessen the effect or application of the California Coastal Act of 1976 (Division 20 (commencing with Section 30000) of the Public Resources Code), except that the local government shall not be required to hold public hearings for coastal development permit applications for urban lot splits pursuant to this section.

SEC. 3. Section 66452.6 of the Government Code is amended to read:

66452.6. (a) (1) An approved or conditionally approved tentative map shall expire 24 months after its approval or conditional approval, or after any additional period of time as may be prescribed by local ordinance, not to exceed an additional ~~12~~ *24* months. However, if the subdivider is required to expend two hundred thirty-six thousand seven hundred ninety dollars ($236,790) or more to construct, improve, or finance the construction or improvement of public improvements outside the property boundaries of the tentative map, excluding improvements of public rights-of-way ~~which~~ *that* abut the boundary of the property to be subdivided and ~~which~~ *that* are reasonably related to the development of that property, each filing of a final map authorized by Section 66456.1 shall extend the expiration of the approved or conditionally approved tentative map by ~~36~~ *48* months from the date of its expiration, as provided in this section, or the date of the previously filed final map, whichever is later. The extensions shall not extend the tentative map more than 10 years from its approval or conditional approval. However, a tentative map on property subject to a development agreement authorized by Article 2.5 (commencing with Section 65864) of Chapter 4 of Division 1 may be extended for the period of time provided for in the agreement, but not beyond the duration of the agreement. The number of phased final maps that may be filed shall be determined by the advisory agency at the time of the approval or conditional approval of the tentative map.

(2) Commencing January 1, 2012, and each calendar year thereafter, the amount of two hundred thirty-six thousand seven hundred ninety dollars ($236,790) shall be annually increased by operation of law according to the adjustment for inflation set forth in the statewide cost index for class B construction, as determined by the State Allocation Board at its January meeting. The effective date of each annual adjustment shall be March 1. The adjusted amount shall apply to tentative and vesting tentative maps whose applications were received after the effective date of the adjustment.

(3) "Public improvements," as used in this subdivision, include traffic controls, streets, roads, highways, freeways, bridges, overcrossings, street interchanges, flood control or storm drain facilities, sewer facilities, water facilities, and lighting facilities.

(b) (1) The period of time specified in subdivision (a), including any extension thereof granted pursuant to subdivision (e), shall not include any period of time during which a development moratorium, imposed after approval of the tentative map, is in existence. However, the length of the moratorium shall not exceed five years.

(2) The length of time specified in paragraph (1) shall be extended for up to three years, but in no event beyond January 1, 1992, during the pendency of any lawsuit in which the subdivider asserts, and the local agency ~~which~~ *that* approved or conditionally approved the tentative map denies, the existence or application of a development moratorium to the tentative map.

(3) Once a development moratorium is terminated, the map shall be valid for the same period of time as was left to run on the map at the time that the moratorium was imposed. However, if the remaining time is less than 120 days, the map shall be valid for 120 days following the termination of the moratorium.

(c) The period of time specified in subdivision (a), including any extension thereof granted pursuant to subdivision (e), shall not include the period of time during which a lawsuit involving the approval or conditional approval of the tentative map is or was pending in a court of competent jurisdiction, if the stay of the time period is approved by the local agency pursuant to this section. After service of the initial petition or complaint in the lawsuit upon

the local agency, the subdivider may apply to the local agency for a stay pursuant to the local agency's adopted procedures. Within 40 days after receiving the application, the local agency shall either stay the time period for up to five years or deny the requested stay. The local agency may, by ordinance, establish procedures for reviewing the requests, including, but not limited to, notice and hearing requirements, appeal procedures, and other administrative requirements.

(d) The expiration of the approved or conditionally approved tentative map shall terminate all proceedings and no final map or parcel map of all or any portion of the real property included within the tentative map shall be filed with the legislative body without first processing a new tentative map. Once a timely filing is made, subsequent actions of the local agency, including, but not limited to, processing, approving, and recording, may lawfully occur after the date of expiration of the tentative map. Delivery to the county surveyor or city engineer shall be deemed a timely filing for purposes of this section.

(e) Upon application of the subdivider filed ~~prior to~~ *before* the expiration of the approved or conditionally approved tentative map, the time at which the map expires pursuant to subdivision (a) may be extended by the legislative body or by an advisory agency authorized to approve or conditionally approve tentative maps for a period or periods not exceeding a total of six years. The period of extension specified in this subdivision shall be in addition to the period of time provided by subdivision (a). ~~Prior to~~ *Before* the expiration of an approved or conditionally approved tentative map, upon an application by the subdivider to extend that map, the map shall automatically be extended for 60 days or until the application for the extension is approved, conditionally approved, or denied, whichever occurs first. If the advisory agency denies a subdivider's application for an extension, the subdivider may appeal to the legislative body within 15 days after the advisory agency has denied the extension.

(f) For purposes of this section, a development moratorium includes a water or sewer moratorium, or a water and sewer moratorium, as well as other actions of public agencies ~~which~~ *that* regulate land use, development, or the provision of services to the land, including the public agency with the authority to approve or conditionally approve the tentative map, which thereafter prevents, prohibits, or delays the approval of a final or parcel map. A development moratorium shall also be deemed to exist for purposes of this section for any period of time during which a condition imposed by the city or county could not be satisfied because of either of the following:

(1) The condition was one that, by its nature, necessitated action by the city or county, and the city or county either did not take the necessary action or by its own action or inaction was prevented or delayed in taking the necessary action ~~prior to~~ *before* expiration of the tentative map.

(2) The condition necessitates acquisition of real property or any interest in real property from a public agency, other than the city or county that approved or conditionally approved the tentative map, and that other public agency fails or refuses to convey the property interest necessary to satisfy the condition. However, nothing in this subdivision shall be construed to require any public agency to convey any interest in real property owned by it. A development moratorium specified in this paragraph shall be deemed to have been imposed either on the date of approval or conditional approval of the tentative map, if evidence was included in the public record that the public agency ~~which~~ *that* owns or controls the real property or any interest therein may refuse to convey that property or interest, or on the date that the public agency ~~which~~ *that* owns or controls the real property or any interest therein receives an offer by the subdivider to purchase that property or interest for fair market value, whichever is later. A development moratorium specified in this paragraph shall extend the tentative map up to the maximum period as set forth in subdivision (b), but not later than January 1, 1992, so long as the public agency ~~which~~ *that* owns or controls the real property or any interest therein fails or refuses to convey the necessary property interest, regardless of the reason for the failure or refusal, except that the development moratorium shall be deemed to terminate 60 days after the public agency has officially made, and communicated to the subdivider, a written offer or commitment binding on the agency to convey the necessary property interest for a fair market value, paid in a reasonable time and manner.

SEC. 4. The Legislature finds and declares that ensuring access to affordable housing is a matter of statewide concern and not a municipal affair as that term is used in Section 5 of Article XI of the California Constitution. Therefore, Sections 1 and 2 of this act adding Sections 65852.21 and 66411.7 to the Government Code and Section 3 of this act amending Section 66452.6 of the Government Code apply to all cities, including charter cities.

SEC. 5. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because a local agency or school district has the authority to levy service charges, fees, or assessments sufficient to pay for the program or level of service mandated by this act, within the meaning of Section 17556 of the Government Code.

Office of the Sheriff

SANTA BARBARA COUNTY

STATIONS

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Sheriff - Coroner Office
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BILL BROWN
Sheriff - Coroner

SOL LINVER
Undersheriff

March 4, 2021

Dave Durflinger
Carpinteria City Manager
5775 Carpinteria Ave.
Carpinteria, CA 93013

Dear Mr. Durflinger,

Thank you for meeting yesterday with Santa Barbara County CEO Mona Miyasato, Auditor-Controller Betsy Schaffer, your fellow contract city managers/administrators and me regarding your dispute of proposed rate increases to your city's current law enforcement contract with the Sheriff's Office.

We have heard and understand your concerns about the proposed cost increases and adjusted hours, which we acknowledge are significant. We are sympathetic to your position about the impact of rising costs on your budget, as they mirror our own concerns. Your partners here at the Sheriff's Office are working diligently to find a path toward resolving the dispute.

Out of respect for your time, and in lieu of another meeting this coming week, I write to provide an update regarding our agency's efforts to move the dispute resolution process forward. In hopes that we can reach a workable solution, we are presently in the process of re-examining the methodology by which the costs were estimated, and exploring possible adjustments and/or alternatives. Ultimately, our goal is to achieve a fair and equitable contract that provides consistency and predictability for the cities, while at the same time ensuring full recovery of appropriate Sheriff's Office costs, as required by law. We have already identified one way to strengthen such predictability—by providing improved methods of compliance tracking, which we will share with you in the near future.

We are optimistic that in the next few weeks we will have obtained some additional information and analysis that will allow us to formulate a proposed solution to the current dispute, and to have the opportunity to consult with the Board of Supervisors in closed session. After that occurs, we would like to meet with you again to negotiate a mutually-acceptable resolution to the current dispute. In order to allow all of this to happen, each of us and our organizations will need some additional time.

Accordingly, and per our discussion yesterday, I propose extending the dispute resolution timeline by an additional 45 days. To that end, we ask that the time frame for our mutual good-faith efforts to resolve this dispute be extend until **April 26, 2021.** Please confirm that you agree with this extension.

In the meantime, the information you requested that has not yet been provided is being gathered and will be passed on to you.

In closing, let me reiterate that we greatly value our long-standing, positive relationship with your city, and that we are committed to working together to resolve this matter. We trust that all of the involved parties will allow our common goals, long-term relationships and mutual respect for one another to guide us as we move forward toward resolution of this matter.

Sincerely,

BILL BROWN
Sheriff-Coroner

c: Chair of the Board 4th District Supervisor Bob Nelson
1st District Supervisor Das Williams
2nd District Supervisor Gregg Hart
3rd District Supervisor Joan Hartmann
5th District Supervisor Steve Lavagnino
CEO Mona Miyasato
Auditor-Controller Betsy Schaffer
County Counsel Michael Ghizzoni

Action Center

Welcome to the Action Center, where you can find a list of current legislative proposals that need your advocacy!

The League of California Cities is its strongest when joined by the voices of members and coalition partners. Cal Cities' legislative and regional public affairs teams are here to work hand-in-hand with members to protect local control and stand up for city interests.

Should you have any questions or would like to recieve a copy of the Action Alert, please contact your Regional Public Affairs Manager.

We appreciate your support!

*** **NOTE** ***

The Legislature has a recently changed letter submission process that requires
ALL LETTERS TO BE UPLOADED INTO A NEW ELECTRONIC PORTAL.
The portal will automatically send letters to the author's office and the committee(s) of jurisdiction.

1. Please visit https://calegislation.lc.ca.gov/advocates/ to create an account and upload this letter. If you are having difficulty accessing the portal, please contact Meg Desmond at mdesmond@cacities.org.
2. In addition to submitting the letter through the portal, please send a physical copy to your Legislator(s), and and email a copy to cityletters@cacities.org, as well as your Regional Public Affairs Manager.

$350 Billion COVID-19 Federal Relief Bill. The U.S. House of Representatives has introduced a $350 billion COVID-19 relief bill with $65 billion going directly to cities. We are calling on city leaders to let your Congressional member know that direct and flexible aid to state and local governments is essential to economic recovery.
Federal Relief Sample City Letter

SB 9 (Atkins). Housing and development: approvals. This bill would require a local government to ministerially approve a housing development containing two residential units in single-family residential zones. Additionally, this measure would require local governments to ministerially approve urban lot splits.
SB 9 Sample City Letter

SB 278 (Leyva) PERS Disallowable Compensation. This bill will require public agencies to directly pay retirees and/or their beneficiaries, disallowed retirement benefits using general fund dollars.
SB 278 Sample City Opposition Letter

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