

City of Carpinteria
City Council Regular Meeting Agenda
Monday, August 25, 2014
Council Chamber, 5775 Carpinteria Avenue

4:00 Closed Session - 5:30 p.m. Regular Session

INFORMATION ABOUT CITY COUNCIL MEETINGS:

- The time at which an item on the agenda is scheduled to be heard is an estimate only. The City Council may consider and act on an agenda item in any order it deems appropriate. In addition, an item may be considered earlier or later than the Estimated Time, depending on the length of time which is devoted to other agenda items. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure that they are present when the item is called.
- The regular meeting will be broadcast live over Government Access Television Channel 21. The City Council meetings will be rebroadcast on Wednesdays at 8:00 p.m. and Saturdays at 5:00 p.m.
- Materials related to an Agenda item submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 5775 Carpinteria Avenue, Carpinteria, during normal business hours. Such documents are also available on the City of Carpinteria website at www.carpinteria.ca.us subject to staff's ability to post the documents before the meeting.
- Any written or printed material and/or exhibits presented at a City Council meeting or work session become the property of the City.
- Any information presented to the City Council by the public on any agenda item and during Public Comment using electronic media to be displayed on the overhead projector must be arranged with staff for review of materials in advance of the meeting and no later than close of business Wednesday prior to the Council meeting.
- As a courtesy to others and to avoid interference with the public address system, please refrain from using cell phones in the Council Chambers and please turn off all audible pagers and rings.
- If you wish to speak on a matter scheduled for consideration in a closed session, you will have an opportunity to address the City Council before the Council retires to its closed session deliberations.

**ESTIMATED
TIME:**

4:00 p.m. **CALL TO ORDER**

ROLL CALL

4:00 P.M. **PUBLIC COMMENT ON CLOSED SESSION MATTERS**

CLOSED SESSION

- a. Public Employee Performance Evaluation – Government Code
Section 54957

Title: City Manager Dave Durflinger

- b. Conference with Labor Negotiator(s) – Government Code Section
54957.6

City Negotiator(s): Arlene Balmadrid, Human Resources Director,
Dave Durflinger, City Manager, Jeffrey Dinkin, Attorney

Employee Organization: Service Employees International Union
(SEIU) Local 620

4:01 P.M **TEMPORARY ADJOURNMENT TO CLOSED SESSION**

5:30 p.m. **CALL BACK TO ORDER**

5:30 p.m. **CLOSED SESSION REPORT**

5:31 p.m. **PLEDGE OF ALLEGIANCE**

5:31 p.m. **ROLL CALL**

5:31 p.m. **INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS**

- 1. Presentation of a Proclamation to the Santa Barbara Public Library
recognizing the Month of September 2014 as Adult Literacy Month.
- 2. Presentation of Cox Conserves Heroes Awards to finalists Andrea
Adams-Morten and Rebecca Claassen.

5:50 p.m. **PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS**

5:53 p.m. **CITY MANAGER'S REPORT**

The City Manager will report to the City Council regarding various City and/or community events and/or matters of interest. There will be no City Council discussion except to ask questions or refer matters to staff; and no action will be taken unless listed on a subsequent agenda.

5:55 p.m.

PRESENTATIONS BY CITIZENS/PUBLIC COMMENT

This is a time for public comments on matters not otherwise on the agenda but within the subject matter jurisdiction of the City Council. The Public Comment period is limited to 15 minutes and divided among those persons desiring to speak. No person shall speak longer than three minutes; however, the Mayor may establish shorter periods based on the time available and/or the number of persons waiting to speak. Persons wishing to speak on a specific item will be recognized at the time the agenda item is considered.

Please be aware that items on the consent calendar are considered to be routine and are normally enacted by one unanimous vote of the Council. If you wish to speak on a consent calendar item, or on a matter scheduled for consideration in a closed session at the end of the agenda, please do so during the Public Comment portion of the meeting.

The City and the City Council are not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

AGENDA MODIFICATIONS: The City Council may modify the regular agenda by tabling items, adding urgency items to the agenda, or changing the order in which items are considered. Changes to the Consent Calendar are considered at the time the Consent Calendar is considered.

6:10 p.m.

CONSENT CALENDAR (to be approved by roll call vote on one motion with all resolutions and ordinances as read by title only). Individual items may be removed and considered separately at the request of a Councilmember. Any item, which is removed from the Consent Calendar, will be added to the end of the agenda under Other Business.

3. Minutes of the regular meetings held July 14, and July 28, 2014.
4. Expenditures for the period ending August 19, 2014.

ADMINISTRATIVE MATTER(S): None

PUBLIC HEARING:

- 6:11 p.m. 5. Annual Review of Fire Protection Mitigation Fee Program and Fee Adjustment

Recommendation: Approve and adopt Resolution No. 5545, as read by title only, Updating the Fire Protection Mitigation Fee Schedule for Development, and Approving and Accepting the Carpinteria Summerland Fire Protection District's Annual Report.

Staff presenter: Charlie Ebeling, Public Works Director

- a. Staff Report
- b. Public Comment
- c. City Council Determination

OTHER BUSINESS:

- 6:30 p.m. 6. Authorization and Award to Toro Enterprises Incorporated for Construction of City Maintenance Project Number 15068, Carpinteria Avenue/Casitas Pass Road Pavement Rehabilitation Project

Recommendation:

- a. Find El Toro Enterprises Incorporated's, bid responsive and authorize the Mayor to sign the contract with Toro, the lowest responsible bidder, subject to meeting all mandatory contract document requirements for the construction of City Maintenance Project Number 15068, Carpinteria Avenue/Casitas Pass Road Pavement Rehabilitation Project; and
- b. Approve a Project Budget of \$1,015,912.05.

Staff presenter: Matt Meachler, Civil Engineer

- a. Staff Report
- b. Public Comment
- c. City Council Determination

- 6:45 p.m. 7. Authorization and Award to of J&H Engineering for Construction of City Maintenance Project Number 15018, Ninth Street Pedestrian Bridge Replacement Project

Recommendations:

- a. Find J&H Engineering's bid responsive and authorize the Mayor to sign the contract with J&H Engineering, the lowest responsible bidder, subject to meeting all mandatory contract document requirements for construction of City Maintenance Project Number 15018, Ninth Street Pedestrian Bridge Replacement Project; and
- b. Approve a Project Budget of \$274,372.97.

Staff presenter: Matt Maechler, Civil Engineer.

- a. Staff Report
- b. Public Comment
- c. City Council Determination

7:00 p.m. 8. Electric Vehicle Charging Station Installation Agreement

Recommendation: That the City Council authorize the City Manager to sign the Central Coast Charge Ahead Project Approval to proceed with ABM for installation of two dual-port vehicle charging stations and related equipment and services.

Staff presenter: Erin Marker, Environmental Coordinator

- a. Staff Report
- b. Public Comment
- c. City Council Determination

7:10 p.m. 9. Work Program Status Report

Recommendation: Receive the report and direct the City Manager as determined appropriate concerning Work Program items and priorities.

Staff presenter: Dave Durflinger, City Manager

- a. Staff Report
- b. Public Comment
- c. City Council Determination

7:40 p.m. **COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS
PRESENTED BY COUNCILMEMBERS**

Informational reports from Councilmember representatives on the committees, commissions and organizations listed below. This is also an opportunity for Councilmembers to request information from staff or seek support from fellow Councilmembers for future agenda items.

1. Representatives to Regional Agencies and Committees

- a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Shaw/Alt. Carty)
- b. California Joint Powers Insurance Authority (CJPIA) (Clark/Alt. Shaw)
- c. Channel Counties Division, League of California Cities (Nomura/Alt. Shaw)
- d. Santa Barbara Association of Governments (SBCAG)(Clark/Alt. Nomura)
- e. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura)
- f. Santa Barbara Joint Housing Task Group (Carty & Shaw)
- g. Central Coast Collaborative on Homelessness (C3H) (Carty)
- h. South Coast Task Force on Youth Gangs Leadership and Executive Council (Carty & Clark)

2. Joint and Standing Committees

- a. City Council/Chamber of Commerce Board of Directors Committee (Carty & Nomura)
- b. City Council/Public Safety Committee (Clark & Shaw)
- c. City Council/School Board Committee (Stein & Carty)
- d. City Council/Utilities Committee (Stein & Nomura)
- e. City Council/First District Supervisor Committee (Stein & Carty)
- f. City Council Finance/Budget Committee (Stein & Clark)

3. Ad Hoc Committees

- a. Public Facility Site Acquisition/Development Committee (Carty & Nomura)
- b. Transportation Committee (Stein & Shaw)
- c. Labor Relations Committee (Nomura & Shaw)
- d. Legal Services Committee (Clark & Shaw)
- e. 50th Anniversary Committee (Carty & Nomura)

4. City Representatives on other Committees

- a. Community Media Access Center (Gary Dobbins)
- b. Santa Barbara Coastal Vector Control District (Ronald Hurd)
- c. Santa Barbara Metropolitan Transit District (Chuck McQuary)

7:43 p.m.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

7:55 p.m.

ADJOURNMENT

The next regular meeting to be held on **Monday, September 8, 2014** at **5:30** P.M., in the Council Chamber, City Hall, 5775 Carpinteria Avenue, Carpinteria, California.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at 684-5405, extension 403 or the California Relay Service at (866) 735-2929. Notification two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

This agenda was posted on Wednesday, August 20, 2014, in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.

**City of Carpinteria
City Council Minutes
Regular Meeting
Council Chambers
Monday, July 14, 2014**

CALL TO ORDER

Mayor Stein called the meeting to order at 5:30 p.m.

ROLL CALL

Councilmembers present:

Councilmember Wade Nomura
Councilmember Fred Shaw
Councilmember Al Clark
Vice Mayor Gregg Carty
Mayor J. Bradley Stein

Staff members present:

Dave Durflinger, City Manager
Peter Brown, City Attorney
Fidela Garcia, City Clerk
Brian C. Barrett, Management Analyst
Charles Ebeling, Public Works Director
Matt Roberts, Parks and Recreation Director
Erin Maker, Environmental Coordinator

PLEDGE OF ALLEGIANCE

All present were led in the salute to the flag by Mayor Stein.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

1. Presentation to Carpinteria Valley Association on its 50th Anniversary.

Mayor Stein stated he would present a proclamation at the Carpinteria Valley Association's 50th Anniversary event on July 19 at the Arts Center. He noted that the Carpinteria Valley Association has been monumental in preserving the agricultural heritage and small town feel of Carpinteria, and he invited everyone to attend the event.

Motion by Councilmember Clark, seconded by Councilmember Shaw, to adopt Resolution No. 5544, as read by title only, recognizing Carpinteria Valley Association on its 50th Anniversary.

Upon voice vote, motion carried unanimously.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS: None

CITY MANAGER'S REPORT

- City newsletter providing information to the community will be included in the Coastal View News.
- City's monthly newsletter, The Advance, is available on the City's website or available via email. Information includes project updates, upcoming events, and meetings.
- Architectural Review Board will meet on July 17 at 5:30 p.m. in the Council Chambers to review the draft Neighborhood Design Guidelines for Concha Loma, which includes Concha Loma/Carpinteria Park and Carpinteria Park Estates Subdivisions.
- City will host the Annual Junior Lifeguard Meet at the City Beach on July 19.
- Pool will be closed July 25 to 27 for installation of the ozone system.
- New carpeting has been installed in the Council Chambers, as well as a hearing loop that will allow the hearing-impaired to tune in via a t-coil mode on their hearing aid to the amplified sound from the PA system.

Fidela Garcia, City Clerk, announced the November 4 General Election for the election of three Councilmembers. She noted that the nomination period is July 14 through August 8, and if an incumbent does not file the nomination period will be extended to August 13. She stated that nomination papers are available in the City Clerk's Office.

Councilmember Shaw acknowledged City staff for the article addressing the homeless situation in Carpinteria.

PUBLIC COMMENT

Rhonda Gutierrez, Carpinteria Valley Water District, spoke regarding the voluntary 20 percent water use reduction. She stated that water customers have reduced water use by 24 percent in total from July 2013 to Feb. 2014, and she acknowledged water customers for their efforts.

Gary Mussell, representing Friends of Bates Beach, invited everyone to the Chamber of Commerce's Mixer at North Rincon County Park. He stated the mixer would be catered by Albertson's, and participants will discuss ideas to improve the beach.

Robert Jennison, accompanied by Firman Brown, distributed flyers regarding a social movement to determine who the homeless are, why they are homeless, why they fell through the cracks, and what has been done to help them come above the surface. He explained that his group socialize and meet with the homeless to see what can be done to help them. He stated that his group helps the homeless by providing jobs such as making floral bouquets, which they sell for donations. He also stated that the social movement covers the area from Santa Barbara to Hollywood, and all donations received go towards homeless children.

Firman Brown stated their group is people rather than an institutional organization. He noted that the population in Ventura is over 100,000 with 500 homeless people. He spoke regarding circumstances that can cause homelessness. He stated that their goal is to find out why people are homeless and collaborate with them to help them reconstruct their life.

Mayor Stein advised Mr. Jennison and Mr. Brown to speak to the City Manager regarding the sale of the flowers to determine whether any licensing is required. Vice Mayor Carty encouraged them to provide any information they have regarding their organization to the City Council.

Edward Jansen spoke regarding mobile home rent control and noted that he has been in communication with Assistant to the City Manager Kevin Silk. He spoke regarding the documents he provided to the City, including his lease agreement, color photographs of his home and other homes, letter given to him by park management asking him to stop speaking with other people in the park, and a document from park management seeking an injunction against him.

AGENDA MODIFICATIONS: None

CONSENT CALENDAR

Motion by Councilmember Shaw, seconded by Councilmember Nomura, to approve the Consent Calendar and all resolutions and ordinances as read by title only.

Upon voice vote, Councilmembers Nomura and Shaw, Vice Mayor Carty, and Mayor Stein were in favor. Councilmember Clark abstained. Motion carried.

2. Expenditures for the period ending July 9, 2014.
3. Adopt Resolution No. 5543, as read by title only, authorizing the destruction of certain accounts payable, payroll, cash receipts, State Controller's reports and business license records as specified in Exhibit A of the resolution.
4. Adopt Ordinance No. 667, Watershed Management Ordinance, as read by title only. (Continued from June 23, 2014)

ADMINISTRATIVE MATTER(S): None

PUBLIC HEARING(S): None

OTHER BUSINESS:

5. Updated Agreement with MNS Engineers, Inc., for Professional Engineering Services, Land Development Review, Capital Improvement Project Management and Other Related Tasks

Recommendation: Approve and authorize execution of an agreement for engineering services with MNS Engineers, Inc., for the scope and cost of work specified in Attachment A of the staff report.

Brian C. Barrett, Management Analyst, presented the staff report.

Charlie Ebeling, Public Works Director, responded to a question regarding services provided by MNS Engineers by stating they would provide assistance with selected review projects, specialized services, and contract surveyor services.

There were no Public Comments.

Motion by Councilmember Nomura, seconded by Councilmember Shaw, to approve and authorize the Mayor to sign the Professional Services Agreement for engineering services with MNS Engineers, Inc.

Upon voice vote, motion carried unanimously.

6. Drought Response Report

Recommendation: That the City Council receive and file the City's Drought Response Report.

Erin Maker, Environmental Coordinator, presented the staff report and PowerPoint presentation.

Matt Roberts Parks and Recreation Director spoke regarding water conservation efforts in parks and sports fields and City rights-of way. He responded to a question regarding the Monte Vista Well project by addressing the process for drilling the well to determine its productivity. He also responded to a question regarding prioritizing watering turf areas according to their use by stating that currently staff is prioritizing El Carro Park, which has its own well and is not using potable water for 95 percent of its irrigation, Viola Field for various sporting activities, other highly used sports fields, and Linden Field. He noted that staff is exploring turf reduction in some neighborhood parks, such

as Franklin Creek Park and Memorial Park, and installation of drought-tolerant plantings.

There were no Public Comments.

Motion by Councilmember Clark, seconded by Councilmember Nomura, to receive and file the City's Drought Response Report.

Upon voice vote, motion carried unanimously.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS: None

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

The meeting was adjourned at 6:24 p.m. by Mayor Stein.

J. Bradley Stein, Mayor

ATTEST:

Fidela Garcia, CMC, City Clerk

**City of Carpinteria
City Council Minutes
Regular Meeting
Council Chambers
Monday, July 28, 2014**

CALL TO ORDER

Mayor Stein called the meeting to order at 4:30 p.m.

ROLL CALL

Councilmember Al Clark, Councilmember Wade Nomura, Vice Mayor Gregg Carty, and Mayor J. Bradley Stein were present. Councilmember Fred Shaw was absent. Arlene Balmadrid, Human Resources Manager and Dave Durflinger City Manager (open session), were also present.

PUBLIC COMMENT ON CLOSED SESSION: None

CLOSED SESSION

Public Employee Performance Evaluation – Government Code Section 54957

Title: City Manager Dave Durflinger

TEMPORARY ADJOURNMENT TO CLOSED SESSION

The City Council recessed to Closed Session at 4:31 p.m.

CALL BACK TO ORDER

The meeting was called to order by Mayor Stein at 5:30 p.m.

CLOSED SESSION REPORT

Mayor Stein announced there was no reportable action from the Closed Session.

ROLL CALL

Councilmembers present:

Councilmember Al Clark
Councilmember Wade Nomura
Vice Mayor Gregg Carty

Mayor J. Bradley Stein

Councilmember Fred Shaw was absent.

Staff members present:

Dave Durlinger, City Manager
Jenna Shoaf, Attorney
Kevin Silk, Assistant to the City Manager
Fidela Garcia, City Clerk
Steve Goggia, Senior Planner
Jackie Campbell, Community Development Director
Charlie W. Ebeling, Director of Public Works/City Engineer
Lt. Brad McVay, Sheriff's Department

PLEDGE OF ALLEGIANCE

All present were led in the salute to the flag by Mayor Stein.

INTRODUCTIONS, PROCLAMATIONS AND PRESENTATIONS

1. Presentation of the City's Outstanding Community Partner Award to Community Action Commission of Santa Barbara County (CAC).

Kevin Silk, Assistant to the City Manager, presented a video of the CAC Health Senior Lunch Program.

Mayor Stein noted the CAC mission to create opportunities for Santa Barbara County families to achieve stability.

Fran Forman, CAC Executive Director, expressed her appreciation for the City Council's recognition. She acknowledged CAC Board Member, Rob Godfrey, for his 32 years of service to the CAC.

Holly Carmody, CAC Central Administrative Services Director, acknowledged Carpinteria's support of its citizens.

Mayor Stein presented the City's Outstanding Community Partner Award.

PUBLIC INFORMATION REPORTS AND ANNOUNCEMENTS: None

CITY MANAGER'S REPORT

- Planning Commission meeting on August 4 at 5:30 p.m. to review the 2015-2023 Housing Element Update and zone changes to be consistent with the Land Use Policies of the General Plan.

- Planning Commission will conduct a concept review for the acquisition of the Baker Block in the downtown industrial area for rehabilitation of existing residential use and conversion of commercial and office space to residential use.
- Junior Lifeguard Program has had a record year as far as participants and they are doing great in competitions. A few participants attended the California Surf Life Saving Association Regional Junior Lifeguard Competition in Huntington Beach. He acknowledged their efforts and thanked them for their participation and success. He noted the following accomplishments: The B Group took second place in the Teen Run Relay; Vincent Gonzales took second place in the Beach Flags; Luke Naholoikaika took third place in Beach Flags; Jack Gay took fifth place in the Distance Paddle; and the team took fifth place in the Paddle Relay.

PRESENTATIONS BY CITIZENS/PUBLIC COMMENT

Pat Kistler, Carpinteria Valley Chamber of Commerce, encouraged everyone to attend the Surf and Suds on August 9 at Linden Field. She noted that proceeds will go to several local youth-serving organizations. She also invited everyone to attend the Business After Hours Mixer at The Mesa on August 21. She noted that the First Friday's theme will be "Art-niture" and many people throughout the town are submitting beautiful pieces of furniture and art. She also noted that the 9/11 Memorial Ceremony will be held on September 11 at Fire Station No. 1.

AGENDA MODIFICATIONS: None

CONSENT CALENDAR

Motion by Mayor Stein, seconded by Councilmember Clark, to approve the Consent Calendar with all attachments. Councilmember Clark stated that he would be abstaining from Item 2.

Upon voice vote, Councilmember Nomura, Vice Mayor Carty, and Mayor Stein were in favor. Councilmember Clark was in favor with the exception of abstaining from Item 2. Councilmember Shaw was absent. Motion carried.

2. Minutes of the regular meeting held June 23, 2014.
3. Expenditures for the period ending July 22, 2014.
4. Cancellation of the Regular City Council Meeting of August 11, 2014.
5. Designation of Voting Delegate for League of California Cities Annual Conference.

6. Quarterly Review of Investment Results and Certifications Concerning Compliance with the Investment Policy and Cash Flow Needs for the Next Six Months.
7. Final Acceptance of Grading and Frontage Improvements and Release of Bonds for Dahlia Court Expansion Project.

ADMINISTRATIVE MATTER(S): None

PUBLIC HEARINGS:

8. Resolution No. 5542 and Ordinance No. 688, amending Title 14 (Zoning) of the Carpinteria Municipal Code and the Local Coastal Program Concerning Density Bonus, Transitional and Supportive Housing, Single Room Occupancy Housing, Agricultural Employee Housing, Emergency Shelters and Housing for Persons with Disabilities to be Consistent with the 2009-2014 Housing Element and State Housing Law

Recommendation: 1. Adopt Resolution No. 5542, as read by title only, certifying that Ordinance No. 668 is intended to carry out the policies of the City's Coastal Land Use Plan consistent with the California Coastal Act and direct that the proposed Amendment, a part of Ordinance No. 668 be transmitted to the Coastal Commission; and 2. Approve Ordinance No. 668 as read by title only (first reading).

Steve Goggia, Senior Planner presented the staff report and PowerPoint presentation.

Vice Mayor Carty inquired whether agricultural employee housing would include the same parking requirements as a single-family residence. Mr. Goggia responded that the housing would require the same parking standards as single-family residence.

Councilmember Clark inquired regarding what protections the City has to prevent affordable housing from being converted to vacation rental. Jackie Campbell, Community Development Director, responded that this agenda item was to ensure the zoning code complies with State law. She noted that when the City's goes through Regional Housing Needs Assessment (RHNA) process, the City must meet a certain capacity of units regardless whether this includes vacation rentals. She stated that staff is working on a separate effort for the Zoning Code Update to more fully analyze how to regulate short-term uses in the Residential Zone Districts. She noted that the City has an ongoing practice to not allow short-term rentals in the single-family R-1 residential zone properties. She also noted that short-term rentals are allowed in the PRD multi-family zoning. She stated that any change would be a policy decision of the City Council to make changes to the PRD Zoning District. She noted that most true affordable housing is restricted for projects built by a non-profit organization, which may include affordability terms, and the units are not at risk for being converted to short-term rentals.

Mayor Stein opened the Public Hearing at 6:13 p.m.

There were no Public Comments.

Mayor Stein closed the Public Hearing at 6: 15 p.m.

Motion by Councilmember Clark, seconded by Councilmember Nomura, to adopt Resolution No. 5542, as read by title only, certifying that Ordinance No. 668 is intended to carry out the policies of the City's Coastal Land Use Plan consistent with the California Coastal Act and direct that the proposed Amendment, a part of Ordinance No. 668 be transmitted to the Coastal Commission; and approve Ordinance No. 668 as read by title only (first reading).

Upon voice vote, Councilmember Clark, Councilmember Nomura, Vice Mayor Carty, and Mayor Stein were in favor. Councilmember Shaw was absent. Motion carried.

9. Annual Review of the City's Development Impact Fee Program and Capital Improvement Plan

Recommendation: Adopt Resolution No. 5541, as read by title only, updating the City's Capital Improvement Plan and Approving and Accepting the Annual Report on the City's Development Impact Fee Program

Charlie Ebeling, Public Works Director, presented the staff report.

Councilmember Clark noted that the resolution includes a list of projects such as the Construction/Acquisition of City Community Center, and he inquired whether the City Council would be approving this project or the expenditure of funds by this process. Mr. Ebeling responded that the list of projects was developed when the City adopted the program in 1994. He noted that the list has remained the same since and was updated in 2007 from a cost perspective. He stated that last year the City Council granted approval for the Public Works Department to update the Development Impact Fee Program, which is included in the Work Plan for this year.

Mayor Stein opened the Public Hearing at 6:21 p.m.

Pat Kistler inquired whether this item deals with the 50 percent reduction in Development Impact Fees as part of economic stability. Mr. Ebeling responded that as a matter of policy the City Council directed the Public Works Department to reduce the Highway Interchanges and Bridge fee by 50 percent, and this reduction is set to expire April 30, 2015. He noted that the City Council made the same finding for the Parking Development Impact Fee, which is set to expire January 1, 2016. He stated that these extensions could become obsolete with the update of the Development Impact Fee Program and the Capital Improvement Program.

Mayor Stein closed the Public Hearing at 6:24 p.m.

Motion by Councilmember Clark, seconded by Councilmember Nomura, to adopt Resolution No. 5541, as read by title only, updating the City's Capital Improvement Plan and Approving and Accepting the Annual Report on the City's Development Impact Fee Program.

Upon voice vote, Councilmember Clark, Councilmember Nomura, Vice Mayor Carty, and Mayor Stein were in favor. Councilmember Shaw was absent. Motion carried.

OTHER BUSINESS:

10. Sheriff's Department Annual Report on Law Enforcement

Recommendation: Receive and file report.

Lt. Brad McVay, Sheriff's Department, introduced Commander Saul Linver (?) who is Chief of Law Enforcement Operations for all of South County. Lt. McVay presented a PowerPoint presentation.

Travis Henderson, Community Resource Deputy, introduced himself and stated he was looking forward to working in the City to conduct community outreach, school liaison, and special events.

Lt. McVay introduced John Tapia, member of the Sheriff's Department volunteer team, who works as an Explore advisor and who will help develop a volunteer team in the community. He continued the presentation.

Mayor Stein inquired whether the Sheriff's Department was working with Ventura County regarding transient-related issues and identifying those who are working the system and coming to Carpinteria. Lt. McVay responded there were some transient individuals who drive their vehicles or use public transportation to go to different nearby cities. He noted there is much competition for panhandling in Ventura and Santa Barbara, which makes Carpinteria attractive to these individuals. He stated that he has encouraged folks that there are much better resources to assist these individuals than to give them money.

Mayor Stein inquired whether the Sheriff's Department has communicated with retail establishments where transients tend to gather to panhandle. Lt. McVay responded that the Sheriff's Department works with the City and Code Enforcement to explain to retail property owners that it is not in their best interest to allow this activity on their property. He noted that transients are learning that certain areas are off limits.

Vice Mayor Carty inquired regarding the status of calls for methamphetamine-related activities. Lt. McVay responded there were 65 drug charges last year for methamphetamine-related activities.

The report was received and filed.

11. Formation of a Community Committee to Plan and Implement Appropriate Celebrations and Recognitions for the City of Carpinteria's 50th Anniversary

Recommendation: Receive the recommendation of the City Council ad hoc Committee and authorize the formation of a community committee pursuant to the structure and process described.

Dave Durflinger, City Manager, presented the report.

There was no Public Comment.

Motion by Councilmember Clark, seconded by Mayor Stein, to authorize the formation of a City of Carpinteria 50th Anniversary community committee.

Upon voice vote, Councilmember Clark, Councilmember Nomura, Vice Mayor Carty, and Mayor Stein were in favor. Councilmember Shaw was absent. Motion carried.

TEMPORARY ADJOURNMENT FOR THE PURPOSE OF HOLDING THE ANNUAL MEETING OF THE CARPINTERIA PUBLIC IMPROVEMENT CORPORATION

The City Council temporarily adjourned at 6:55 p.m.

RECONVENE THE REGULAR MEETING OF THE CITY COUNCIL

The City Council reconvened at 7:02 p.m.

COMMITTEE REPORTS, INQUIRIES AND OTHER MATTERS PRESENTED BY COUNCILMEMBERS

Vice Mayor Carty expressed concern with increased weekend traffic on Carpinteria Avenue and concerns for pedestrians' ability to cross the street. He suggested looking into what can be done to alleviate traffic. Mayor Stein noted that people continue to use cell phones while driving vehicles. Lt. McVay stated that the main complaint the Sheriff's Department receives is vehicle speed and traffic. He stated that the freeway interchanges project would alleviate some of the concerns in the downtown area. He noted that the City set aside a fund that is normally used in the summer that can be used for targeted enforcement.

Mayor Stein noted that the August 11 City Council meeting was cancelled and the next City Council meeting would be held on August 25.

ATTENDANCE OF COUNCILMEMBERS FOR FUTURE MEETINGS

ADJOURNMENT

The meeting was adjourned at 7:05 p.m. by Mayor Stein.

J. Bradley Stein, Mayor

ATTEST:

Fidela Garcia, CMC, City Clerk

STAFF REPORT
CITY COUNCIL MEETING
AUGUST 25, 2014

ITEM FOR COUNCIL CONSIDERATION

EXPENDITURES FOR THE PERIOD ENDING AUGUST 19, 2014

Report prepared by: Monique Epley, Finance Supervisor

Reviewed by: John Thornberry,
Administrative Services Director

Reviewed by: Dave Durflinger, City Manager

Signature

Signature

Signature

STAFF RECOMMENDATION

Action Item ; Non-Action Item X

That the City Council accept this report concerning the current list of warrants pursuant to Carpinteria Municipal Code 2.08.150(F).

I. DISCUSSION

As part of each regular City Council agenda, staff prepares the attached listing of checks dispersed with staff certification that the expenditure transactions listed in the warrant register have been reviewed and are within the budgeted appropriations. Staff recommends that the City Council ratify the schedule of demands attached.

II. FINANCIAL CONSIDERATIONS

The warrant register included as an attachment is designed to communicate fiscal activity since the previous regular City Council agenda. No further action of a fiscal nature is requested as part of this report.

III. ATTACHMENT

A. Warrant Register for the period ending August 19, 2014

9:31 AM
08/19/14

CITY OF CARPINTERIA
Warrant Register
July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
CCADJ	07/25/14			Fee ID=1037726746	1000101 · Operating Cash 10	
				Fee ID=1037726746	1014321 · Credit Card Fees	(3.06)
TOTAL						(3.06)
CCADJ	07/27/14			Fee ID=1037947484	1000101 · Operating Cash 10	
				Fee ID=1037947484	1014321 · Credit Card Fees	(14.13)
TOTAL						(14.13)
CCADJ	07/29/14			Fee ID=1038170334	1000101 · Operating Cash 10	
				Fee ID=1038170334	1014321 · Credit Card Fees	(4.65)
TOTAL						(4.65)
CCADJ	07/31/14			Fee ID=1039632284	1000101 · Operating Cash 10	
				Fee ID=1039632284	1014321 · Credit Card Fees	(55.81)
TOTAL						(55.81)
CCADJ	07/31/14			Fee ID=1039394486	1000101 · Operating Cash 10	
				Fee ID=1039394486	1014321 · Credit Card Fees	(9.95)
TOTAL						(9.95)
CCADJ	08/08/14			Fee ID=1040445100	1000101 · Operating Cash 10	
				Fee ID=1040445100	1014321 · Credit Card Fees	(18.46)
TOTAL						(18.46)
CCADJ	08/13/14			Fee ID=1041025838	1000101 · Operating Cash 10	
				Fee ID=1041025838	1014321 · Credit Card Fees	(0.98)
TOTAL						(0.98)
CCADJ	08/14/14			Fee ID=1041169770	1000101 · Operating Cash 10	
				Fee ID=1041169770	1014321 · Credit Card Fees	(0.98)
TOTAL						(0.98)
CCADJ	08/15/14			Fee ID=1041329180	1000101 · Operating Cash 10	
				Fee ID=1041329180	1014321 · Credit Card Fees	(250.34)
TOTAL						(250.34)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
CCADJ	08/17/14			Fee ID=1041475558	1000101 · Operating Cash 10	
				Fee ID=1041475558	1014321 · Credit Card Fees	(4.14)
TOTAL						(4.14)
83547	07/23/14	ACCESS CONTROL SECURITY, INC.	ACCESS CONTRO...		1000101 · Operating Cash 10	
0019334	06/17/14		ACCESS CONTRO...	VETS HALL SECURITY	4848352 · VETS HALL RENTALS	(212.63)
0019497	07/15/14		ACCESS CONTRO...	VETS HALL SECURITY	4848352 · VETS HALL RENTALS	(151.20)
TOTAL						(363.83)
83548	07/23/14	ALBARRAN, FELIPPA	ALBARRAN, FELI...	PARK REFUND	1000101 · Operating Cash 10	
PARK REF...	07/15/14		ALBARRAN, FELIP...	PARK DEPOSIT REFUND	2323102 · PARK RENTAL 23	(50.00)
TOTAL						(50.00)
83549	07/23/14	ALL AROUND LANDSCAPE SUPPLY	ALL AROUND LAN...		1000101 · Operating Cash 10	
S1738894.0...	06/27/14		ALL AROUND LAN...	ROW	3332308 · Supplies & Materials 32	(8.31)
S1739769.0...	06/27/14		ALL AROUND LAN...	FINANCE CHARGE	3332225 · ROW Maintenance 32	(0.10)
TOTAL						(8.41)
83550	07/23/14	ANIMAL MEDICAL CLINIC	ANIMAL MEDICAL ...	INVOICE #146312	1000101 · Operating Cash 10	
146312	07/14/14		ANIMAL MEDICAL ...	ANIMAL SHELTERING	1047213 · Animal Sheltering	(1,849.80)
TOTAL						(1,849.80)
83551	07/23/14	AT & T MOBILITY	AT & T MOBILITY	ACCOUNT 828848611	1000101 · Operating Cash 10	
828848611	07/05/14		AT & T MOBILITY	POOL SUPT	4866308 · Supplies & Materials 66	(95.18)
			AT & T MOBILITY	ASP/AC	4868308 · Supplies & Materials 68	(56.41)
			AT & T MOBILITY	PARK MTC	2862308 · Supplies & Materials 62	(11.66)
			AT & T MOBILITY	JR GUARDS	2862308 · Supplies & Materials 62	(56.41)
TOTAL						(219.66)
83552	07/23/14	BMI MUSIC PERFORMANCE AGREEMENT	BMI MUSIC PERFO...	INVOICE 25246602	1000101 · Operating Cash 10	
25246602	07/02/14		BMI MUSIC PERFO...	MUSIC PERFORMANCE AGREEMENT FEES F...	1013221 · Miscellaneous Contract...	(230.00)
			BMI MUSIC PERFO...	MUSIC PERFORMANCE AGREEMENT FEES F...	3845222 · Marketing/Project Carpi...	(100.00)
TOTAL						(330.00)
83553	07/23/14	BROWNSTEIN HYATT FARBER SCHRECK	BROWNSTEIN HYA...		1000101 · Operating Cash 10	
550873	01/01/14		BROWNSTEIN HYA...	MOBILE HOME RENT STABILIZATION BOARD	1017223 · MHRS Ordinance	(57.00)
550874	01/01/14		BROWNSTEIN HYA...	PROJ 1679 BARTON MYERS	1000251 · Development Deposits	(826.50)
559539	03/19/14		BROWNSTEIN HYA...	CITY VS LARRY BURKHART	1017228 · Litigation	(405.00)
563135	04/25/14		BROWNSTEIN HYA...	IRS ADMIN APPEAL	1017228 · Litigation	(427.50)
TOTAL						(1,716.00)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
83554	07/23/14	CalPERS	CalPERS	AUGUST 2014 HEALTH	1000101 · Operating Cash 10	
AUGUST 20...	07/15/14		CalPERS	AUGUST 2014 HEALTH	1051194 · Wellness 51	(4,558.35)
			CalPERS	AUGUST 2014 HEALTH	1011194 · Wellness 11	(1,011.70)
			CalPERS	AUGUST 2014 HEALTH	1012194 · Wellness 12	(1,834.02)
			CalPERS	AUGUST 2014 HEALTH	1013194 · Wellness 13	(1,221.77)
			CalPERS	AUGUST 2014 HEALTH	1014194 · Wellness 14	(4,130.00)
			CalPERS	AUGUST 2014 HEALTH	1016194 · Wellness 16	(599.19)
			CalPERS	AUGUST 2014 HEALTH	1030194 · Wellness 30	(4,305.11)
			CalPERS	AUGUST 2014 HEALTH	2531194 · Wellness 31	(3,665.31)
			CalPERS	AUGUST 2014 HEALTH	1041194 · Wellness 41	(4,190.45)
			CalPERS	AUGUST 2014 HEALTH	1042194 · Wellness 42	(1,408.65)
			CalPERS	AUGUST 2014 HEALTH	1069194 · Wellness 69	(2,157.08)
			CalPERS	AUGUST 2014 HEALTH	1022194 · Wellness 22	(2,161.59)
			CalPERS	AUGUST 2014 HEALTH	2361194 · Wellness 61	(1,221.77)
			CalPERS	AUGUST 2014 HEALTH	3332194 · Wellness 32	(2,161.59)
			CalPERS	AUGUST 2014 HEALTH	1044194 · Wellness 44	(1,221.77)
			CalPERS	AUGUST 2014 HEALTH	1000249 · Health Insurance Premi...	(298.21)
			CalPERS	AUGUST 2014 HEALTH	1016196 · Health Insurance Surch...	(144.30)
			CalPERS	AUGUST 2014 HEALTH	4868194 · Wellness 68	(1,409.73)
TOTAL						(37,700.59)
83555	07/23/14	CEB	CEB	INVOICE #10293671	1000101 · Operating Cash 10	
10293671	07/02/14		CEB	LAW HANDBOOKS	1051305 · Dues & Subscriptions 51	(361.57)
TOTAL						(361.57)
83556	07/23/14	CHALLENGE ASPHALT INC	CHALLENGE ASP...	3803	1000101 · Operating Cash 10	
3803	07/16/14		CHALLENGE ASPH...	CALLE ARENA	2531224 · Street Drainage Improv...	(5,550.00)
TOTAL						(5,550.00)
83557	07/23/14	CHANNEL ISLANDS DO IT BEST	CHANNEL ISLAND...	10001	1000101 · Operating Cash 10	
JUNE 2014 ...	06/30/14		CHANNEL ISLAND...	BEACHES	2862308 · Supplies & Materials 62	(15.53)
			CHANNEL ISLAND...	VEHICLE MAINTENANCE	1013224 · Interior Maintenance	(28.62)
			CHANNEL ISLAND...	BOATHOUSE	2361221 · Miscellaneous Contracts	(12.63)
			CHANNEL ISLAND...	BEACH STORE	2864308 · Supplies & Materials 64	(9.71)
			CHANNEL ISLAND...	BEACH	2862308 · Supplies & Materials 62	(6.18)
			CHANNEL ISLAND...	BEACH	2862308 · Supplies & Materials 62	(7.37)
			CHANNEL ISLAND...	BEACH	2862308 · Supplies & Materials 62	(14.16)
			CHANNEL ISLAND...	TOWERS	2862308 · Supplies & Materials 62	(80.13)
			CHANNEL ISLAND...	PARKS	2361221 · Miscellaneous Contracts	(22.65)
			CHANNEL ISLAND...	PARKS	2361221 · Miscellaneous Contracts	(30.90)
			CHANNEL ISLAND...	PARKS	2361221 · Miscellaneous Contracts	(19.42)
			CHANNEL ISLAND...	PARKS	2361222 · Equip/Vehicle Maintena...	(10.42)
			CHANNEL ISLAND...	PARKS	2361221 · Miscellaneous Contracts	(3.19)
			CHANNEL ISLAND...	BAILY IND EQUIP	2361197 · Indiv Equip Reimburse...	(94.80)
			CHANNEL ISLAND...	PW SHOP	1013224 · Interior Maintenance	(14.14)
			CHANNEL ISLAND...	PW SHOP	1013224 · Interior Maintenance	(10.07)
			CHANNEL ISLAND...	PW SHOP	1013224 · Interior Maintenance	(33.34)
			CHANNEL ISLAND...	PW SHOP	1013224 · Interior Maintenance	(36.92)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
			CHANNEL ISLAND...	POOL	4866308 · Supplies & Materials 66	(15.53)
			CHANNEL ISLAND...	PARKS	2361221 · Miscellaneous Contracts	(6.80)
			CHANNEL ISLAND...	PARKS	2361221 · Miscellaneous Contracts	(4.94)
TOTAL						(477.45)
83558	07/23/14	CITY OF SANTA BARBARA	CITY OF SANTA B...	APR - JUN 2014 INVOICE	1000101 · Operating Cash 10	
APR-JUN 2...	07/16/14		CITY OF SANTA BA...	APR - JUN 2014 INVOICE	4200276 · Fees Affordable Housing	(2,000.00)
TOTAL						(2,000.00)
83559	07/23/14	DATA TICKET INC	DATA TICKET INC	INVOICE 54660	1000101 · Operating Cash 10	
54660	07/10/14		DATA TICKET INC	CITATION PROCESSING	1022214 · Hearing Officer	(200.00)
TOTAL						(200.00)
83560	07/23/14	EDD-SDI	EDD-SDI	776-5147-9	1000101 · Operating Cash 10	
PAYROLL 0...	07/22/14		EDD-SDI	PAYROLL 07-24-14	1000223 · SDI Withheld 10	(1,002.05)
TOTAL						(1,002.05)
83561	07/23/14	EDD-SIT	EDD-SIT	932-0283-6	1000101 · Operating Cash 10	
PAYROLL 0...	07/22/14		EDD-SIT	PAYROLL 07-24-14	1000221 · SIT Withheld 10	(4,185.68)
TOTAL						(4,185.68)
83562	07/23/14	FULLER, JANE	FULLER, JANE	JULY 2014 FIRST FRIDAY	1000101 · Operating Cash 10	
JULY 2014 ...	06/13/14		FULLER, JANE	07-04-14 FIRST FRIDAY ENTERTAINMENT	1044302 · Marketing Materials	(250.00)
TOTAL						(250.00)
83563	07/23/14	HASLER	HASLER	7900-0110-3770-5400	1000101 · Operating Cash 10	
7900-0110-...	07/07/14		HASLER	POSTAGE	1013302 · Postage 13	(1,000.00)
TOTAL						(1,000.00)
83564	07/23/14	HINDERLITER DE LLAMAS	HINDERLITER DE ...	INVOICE 0021732-IN	1000101 · Operating Cash 10	
0021732-IN	02/07/14		HINDERLITER DE L...	CONTRACT SERVICES - SALES TAX 1ST QUA...	1010121 · SALES TAX	(5,156.77)
TOTAL						(5,156.77)
83565	07/23/14	HUMPHRIES, BETTE B	HUMPHRIES, BETT...	VETS HALL REFUND	1000101 · Operating Cash 10	
VETS HALL...	07/11/14		HUMPHRIES, BETT...	VETS HALL REFUND	1000231 · Veterans Building Depo...	(300.00)
TOTAL						(300.00)
83566	07/23/14	IMPULSE INTERNET SERVICES	IMPULSE INTERNE...	INVOICE #771740	1000101 · Operating Cash 10	

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
771740	07/14/14		IMPULSE INTERNE...	EMAIL FILTERING SERVICES	1018222 · Equipment Maintenance	(89.95)
TOTAL						(89.95)
83567	07/23/14	JOE GONZALEZ WELDING	JOE GONZALEZ W...	INVOICE #59479	1000101 · Operating Cash 10	
59479	07/11/14		JOE GONZALEZ W...	SWIM PLATFORM	4866223 · Equipment Maintenanc...	(3,040.00)
TOTAL						(3,040.00)
83568	07/23/14	JUAREZ, SUSANA	JUAREZ, SUSANA	VETS HALL REFUND	1000101 · Operating Cash 10	
VETS HALL...	07/11/14		JUAREZ, SUSANA	VETS HALL REFUND	1000231 · Veterans Building Depo...	(300.00)
TOTAL						(300.00)
83569	07/23/14	METLIFE - GROUP BENEFITS	METLIFE - GROUP ...	AUGUST 2014 DENTAL	1000101 · Operating Cash 10	
AUG 2014 ...	07/15/14		METLIFE - GROUP ...	AUGUST 2014 DENTAL	1051194 · Wellness 51	(518.90)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	1011194 · Wellness 11	(169.94)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	1012194 · Wellness 12	(238.04)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	1013194 · Wellness 13	(183.08)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	1014194 · Wellness 14	(366.16)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	1016194 · Wellness 16	(54.96)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	1030194 · Wellness 30	(519.92)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	2531194 · Wellness 31	(625.36)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	1041194 · Wellness 41	(533.06)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	1042194 · Wellness 42	(183.08)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	1069194 · Wellness 69	(238.04)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	1022194 · Wellness 22	(224.90)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	3332194 · Wellness 32	(295.02)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	1044194 · Wellness 44	(183.08)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	2361194 · Wellness 61	(183.08)
			METLIFE - GROUP ...	AUGUST 2014 DENTAL	4868194 · Wellness 68	(109.92)
TOTAL						(4,626.54)
83570	07/23/14	SERIGRAPH INDUSTRIES, INC	SERIGRAPH INDU...		1000101 · Operating Cash 10	
005665	06/19/14		SERIGRAPH INDU...	JG SHIRTS	4862329 · Jr. Lifeguard Expenses	(2,724.19)
005666	06/19/14		SERIGRAPH INDU...	JG SHIRTS	4862329 · Jr. Lifeguard Expenses	(1,416.15)
TOTAL						(4,140.34)
83571	07/23/14	SEUI LOCAL 620	SEUI LOCAL 620	PAYROLL 07-24-14	1000101 · Operating Cash 10	
PAYROLL 0...	07/22/14		SEUI LOCAL 620	PAYROLL 07-24-14	1000229 · SEIU Local 620	(146.19)
TOTAL						(146.19)
83572	07/23/14	SO CA GAS COMPANY	SO CA GAS COMP...		1000101 · Operating Cash 10	
016-913-95...	07/07/14		SO CA GAS COMP...	CIVIC CENTER	1013314 · Utility - Natural Gas	(93.25)
140-914-30...	07/08/14		SO CA GAS COMP...	PROJ 4865 - VETS HALL	1000251 · Development Deposits	(54.40)
			SO CA GAS COMP...	VETS HALL	4865309 · Misc Operating Expens...	(26.79)

9:31 AM
08/19/14

CITY OF CARPINTERIA
Warrant Register
July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
TOTAL						(174.44)
83573	07/23/14	STAPLES ADVANTAGE	STAPLES ADVANT...		1000101 · Operating Cash 10	
3234927227	06/27/14		STAPLES ADVANT...	CERT SUPPLIES	1045308 · Supplies & Materials 45	(57.77)
3234927228	06/27/14		STAPLES ADVANT...	CERT SUPPLIES	1045308 · Supplies & Materials 45	(57.23)
3234927229	06/27/14		STAPLES ADVANT...	PARKS & REC SUPPLIES	4862329 · Jr. Lifeguard Expenses	(43.25)
3235199281	06/28/14		STAPLES ADVANT...	PW SUPPLIES	2531308 · Supplies & Materials 31	(232.74)
TOTAL						(390.99)
83574	07/23/14	T. ROWE PRICE	T. ROWE PRICE	PAYROLL CONTRIBUTION - ANTHONY VEGA	1000101 · Operating Cash 10	
PAYROLL 0...	07/22/14		T. ROWE PRICE	PAYROLL 07-24-14 - ANTHONY VEGA	1000105 · ICMA Cash	(50.00)
TOTAL						(50.00)
83575	07/23/14	TRI-CO BLUE PRINT & SUPPLY	TRI-CO BLUE PRIN...		1000101 · Operating Cash 10	
1032	01/28/14		TRI-CO BLUE PRIN...	COPIES	1010181 · CITY CLERK CHARGES	(23.89)
1429	02/06/14		TRI-CO BLUE PRIN...	CARP BASE MAP	1069308 · Supplies & Materials 69	(6.61)
			TRI-CO BLUE PRIN...	FINANCE CHARGES ON LATE PAYMENTS	1069308 · Supplies & Materials 69	(8.92)
TOTAL						(39.42)
83576	07/23/14	Uichanco, Robert	Uichanco, Robert	457 REFUND	1000101 · Operating Cash 10	
457 REFUND	07/15/14		Uichanco, Robert	457 REFUND	1000113 · 457 Cash	(64.80)
TOTAL						(64.80)
83577	07/23/14	UNITED WAY OF SANTA BARBARA COUN...	UNITED WAY OF S...	PAYROLL 07-24-14	1000101 · Operating Cash 10	
PAYROLL 0...	07/22/14		UNITED WAY OF S...	PAYROLL 07-24-14	1000224 · United Way Payable	(20.00)
TOTAL						(20.00)
83578	07/23/14	US HEALTHWORKS	US HEALTHWORKS	INVOICE #2525327-CA	1000101 · Operating Cash 10	
2525327-CA	06/27/14		US HEALTHWORKS	PRE-PLACEMENT PHYSICALS	2862320 · Pre-employment Physic...	(544.00)
TOTAL						(544.00)
83579	07/23/14	VANTAGEPOINT TRANSFER AGENTS - 457	VANTAGEPOINT T...	PAYROLL 07-24-14	1000101 · Operating Cash 10	
PAYROLL 0...	07/22/14		VANTAGEPOINT T...	PAYROLL 07-24-14	1000105 · ICMA Cash	(950.00)
TOTAL						(950.00)
83580	07/23/14	VERIZON CALIFORNIA	VERIZON CALIFOR...	011711121344992803	1000101 · Operating Cash 10	
0117111213...	07/07/14		VERIZON CALIFOR...	BOAT HOUSE	2862301 · Telephone 62	(187.25)
TOTAL						(187.25)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
83581	07/23/14	VERIZON WIRELESS	VERIZON WIRELESS	INVOICE #9728323620	1000101 · Operating Cash 10	
9728323620	07/09/14		VERIZON WIRELESS	CELL PHONE - BUILDING INSPECTOR	1042308 · Supplies & Materials 42	(113.36)
TOTAL						(113.36)
83582	07/23/14	WEST COAST ARBORIST INC	WEST COAST ARB...	INVOICE 97978-A	1000101 · Operating Cash 10	
97978-A	06/30/14		WEST COAST ARB...	TREE MAINTENANCE	2732220 · Public Tree Maintenanc...	(19,173.00)
TOTAL						(19,173.00)
83583	07/23/14	ANTHEM SPORTS, LLC	ANTHEM SPORTS, ...	INVOICE #105462	1000101 · Operating Cash 10	
105462	07/02/14		ANTHEM SPORTS, ...	SOFTBALL SUPPLIES	4863302 · Softball League Expens...	(354.97)
TOTAL						(354.97)
83584	07/23/14	BIG GREEN CLEANING COMPANY	BIG GREEN CLEA...	INVOICE #446512	1000101 · Operating Cash 10	
446512	07/01/14		BIG GREEN CLEAN...	ASH	2861225 · Marsh Park Maintenance	(371.00)
			BIG GREEN CLEAN...	5TH & 9TH	3332221 · Miscellaneous Contract...	(742.00)
			BIG GREEN CLEAN...	PARKS	2361221 · Miscellaneous Contracts	(1,488.00)
TOTAL						(2,601.00)
83585	07/23/14	J. H. DOUGLAS & ASSOCIATES	J. H. DOUGLAS & ...	INVOICE #1	1000101 · Operating Cash 10	
1	06/30/14		J. H. DOUGLAS & A...	2015-2023 HOUSING ELEMENT	4242425 · SEMP	(15,770.00)
TOTAL						(15,770.00)
83586	07/23/14	MCCORMIX CORP	MCCORMIX CORP	INVOICE #890929	1000101 · Operating Cash 10	
890929	07/15/14		MCCORMIX CORP	PW VEHICLE FUEL	3332307 · Vehicle Oper & Mainten...	(102.54)
TOTAL						(102.54)
83587	07/23/14	SATCOM GLOBAL FZE	SATCOM GLOBAL ...	INVOICE AS07140439	1000101 · Operating Cash 10	
AS07140439	07/01/14		SATCOM GLOBAL ...	IRIDIUM TRADE-UP	1024215 · Disaster Preparedness	(43.45)
TOTAL						(43.45)
83588	07/23/14	STAPLES ADVANTAGE	STAPLES ADVANT...		1000101 · Operating Cash 10	
3235502701	07/01/14		STAPLES ADVANT...	PW SUPPLIES	1030308 · Supplies & Materials 30	(11.22)
3235502699	07/01/14		STAPLES ADVANT...	OFFICE SUPPLIES	1013308 · Supplies & Materials 13	(48.36)
3235606638	07/03/14		STAPLES ADVANT...	OFFICE SUPPLIES	1013308 · Supplies & Materials 13	(55.36)
TOTAL						(114.94)
83589	07/23/14	US HEALTHWORKS	US HEALTHWORKS	INVOICE #252888-CA	1000101 · Operating Cash 10	

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
2528888-CA	07/02/14		US HEALTHWORKS	PRE-PLACEMENT PHYSICALS	2862320 · Pre-employment Physic...	(482.00)
TOTAL						(482.00)
83590	07/23/14	VJS BIOLOGICAL CONSULTING	VJS BIOLOGICAL ...	JUNE 2014 BILLING	1000101 · Operating Cash 10	
JUNE 2014 ...	07/02/14		VJS BIOLOGICAL C...	BIOLOGICAL SERVICES	1041225 · Misc. Planning Contracts	(382.50)
TOTAL						(382.50)
83591	07/24/14	USLA MEMBERSHIP	USLA MEMBERSHIP	USLA 2014	1000101 · Operating Cash 10	
JG COMPE...	07/24/14		USLA MEMBERSHIP	USLA 2014	2862329 · Jr Lifeguard Expenses	(500.00)
TOTAL						(500.00)
83592	07/25/14	SWARM, BRYAN	SWARM, BRYAN	PAYROLL 07-24-14	1000101 · Operating Cash 10	
PAYROLL 0...	07/25/14		SWARM, BRYAN	PAYROLL 07-24-14	1000101 · Operating Cash 10	(1,459.61)
TOTAL						(1,459.61)
83593	07/30/14	AFLAC	AFLAC	INVOICE # 772195	1000101 · Operating Cash 10	
772195	07/15/14		AFLAC	WELLNESS - JULY	2361194 · Wellness 61	(48.80)
			AFLAC	WELLNESS - JULY	1016194 · Wellness 16	(75.30)
			AFLAC	WELLNESS - JULY	1041194 · Wellness 41	(24.10)
			AFLAC	WELLNESS - JULY	1051194 · Wellness 51	(43.30)
			AFLAC	WELLNESS - JULY	1012194 · Wellness 12	(62.60)
			AFLAC	WELLNESS - JULY	1030194 · Wellness 30	(43.30)
			AFLAC	WELLNESS - JULY	1022194 · Wellness 22	(23.60)
			AFLAC	WELLNESS - JULY	1042194 · Wellness 42	(100.76)
			AFLAC	WELLNESS - JULY	1041194 · Wellness 41	(32.20)
			AFLAC	WELLNESS - JULY	1022194 · Wellness 22	(35.10)
			AFLAC	WELLNESS - JULY	2531194 · Wellness 31	(48.80)
			AFLAC	WELLNESS - JULY	1042194 · Wellness 42	(63.10)
			AFLAC	WELLNESS - JULY	1030194 · Wellness 30	(29.60)
			AFLAC	WELLNESS - JULY	2531194 · Wellness 31	(52.10)
			AFLAC	WELLNESS - JULY	3332194 · Wellness 32	(106.80)
			AFLAC	WELLNESS - JULY	1069194 · Wellness 69	(56.96)
			AFLAC	WELLNESS - JULY	1014194 · Wellness 14	(50.31)
			AFLAC	WELLNESS - JULY	1069194 · Wellness 69	(76.00)
			AFLAC	WELLNESS - JULY	1051194 · Wellness 51	(32.20)
			AFLAC	WELLNESS - JULY	2531194 · Wellness 31	(48.80)
TOTAL						(1,053.73)
83594	07/30/14	ALAMO SELF STORAGE	ALAMO SELF STO...	OFFSITE STORAGE FEES	1000101 · Operating Cash 10	
AUG 2014 S...	08/01/14		ALAMO SELF STO...	OFFSITE STORAGE FEES	1013221 · Miscellaneous Contract...	(295.00)
TOTAL						(295.00)
83595	07/30/14	ATT	ATT	ACCOUNT 030-149-5366-001	1000101 · Operating Cash 10	
0301495366...	07/19/14		ATT	CIVIC CENTER	1013301 · Telephone 13	(682.58)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
			ATT	PW	2531301 · Telephone 31	(30.43)
			ATT	BEACH CONCESSION	2862301 · Telephone 62	(110.86)
			ATT	POOL	4866301 · Telephone 66	(121.74)
TOTAL						(945.61)
83596	07/30/14	BENGAL ENGINEERING	BENGAL ENGINEE...	INVOICE #2403	1000101 · Operating Cash 10	
2403	07/09/14		BENGAL ENGINEE...	RINCON TRAIL MEASURE A GRANT	2000261 · Deferred Revenue 20	(1,630.00)
TOTAL						(1,630.00)
83597	07/30/14	BIG GREEN CLEANING COMPANY	BIG GREEN CLEA...		1000101 · Operating Cash 10	
446339	06/30/14		BIG GREEN CLEAN...	ASH	2861225 · Marsh Park Maintenance	(240.00)
			BIG GREEN CLEAN...	5TH & 9TH	3332221 · Miscellaneous Contract...	(480.00)
446507	07/01/14		BIG GREEN CLEAN...	PARKS	2361221 · Miscellaneous Contracts	(360.00)
			BIG GREEN CLEAN...	SEASIDE	4865309 · Misc Operating Expens...	(177.00)
TOTAL						(1,257.00)
83598	07/30/14	CCI CENTRAL, INC.	CCI CENTRAL, INC.	INVOICE #20930	1000101 · Operating Cash 10	
20930	07/21/14		CCI CENTRAL, INC.	POSTAGE MACHINE	1013302 · Postage 13	(234.73)
TOTAL						(234.73)
83599	07/30/14	CHANNEL ISLANDS DO IT BEST	CHANNEL ISLAND...	10001	1000101 · Operating Cash 10	
MAY 2014 B...	05/31/14		CHANNEL ISLAND...	POOL	2361221 · Miscellaneous Contracts	(43.73)
			CHANNEL ISLAND...	PARKS	2361221 · Miscellaneous Contracts	(18.33)
			CHANNEL ISLAND...	PARKS	2361221 · Miscellaneous Contracts	(3.98)
			CHANNEL ISLAND...	VETS HALL	4865309 · Misc Operating Expens...	(93.19)
			CHANNEL ISLAND...	PW SUPPLIES	2361221 · Miscellaneous Contracts	(16.52)
			CHANNEL ISLAND...	BEACH	2862308 · Supplies & Materials 62	(40.29)
			CHANNEL ISLAND...	BOAT HOUSE	2862308 · Supplies & Materials 62	(33.03)
			CHANNEL ISLAND...	BEACH STORE	2864308 · Supplies & Materials 64	(6.30)
			CHANNEL ISLAND...	PW SHOP	1013224 · Interior Maintenance	(14.55)
			CHANNEL ISLAND...	BEACH STORE	2864308 · Supplies & Materials 64	(36.82)
			CHANNEL ISLAND...	BEACH	2862308 · Supplies & Materials 62	(9.71)
			CHANNEL ISLAND...	BEACH	2862308 · Supplies & Materials 62	(5.83)
			CHANNEL ISLAND...	BEACH	2862308 · Supplies & Materials 62	(1.09)
			CHANNEL ISLAND...	PARKS	2361221 · Miscellaneous Contracts	(15.63)
			CHANNEL ISLAND...	PARKS	2361221 · Miscellaneous Contracts	(71.29)
			CHANNEL ISLAND...	PARKS	2361221 · Miscellaneous Contracts	(7.37)
			CHANNEL ISLAND...	BEACH	2862308 · Supplies & Materials 62	(15.53)
			CHANNEL ISLAND...	BEACH	2862308 · Supplies & Materials 62	(13.97)
			CHANNEL ISLAND...	BEACH	2862308 · Supplies & Materials 62	(9.01)
			CHANNEL ISLAND...	PARKS	2361221 · Miscellaneous Contracts	(29.05)
			CHANNEL ISLAND...	BEACH	2862308 · Supplies & Materials 62	(4.54)
TOTAL						(489.76)
83600	07/30/14	CHEVRON & TEXACO BUSINESS CARD S...	CHEVRON & TEXA...	789-819-058-7	1000101 · Operating Cash 10	
605803	07/22/14		CHEVRON & TEXA...	VEHICLE FUEL	1013307 · Vehicle Oper & Mainten...	(175.55)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
			CHEVRON & TEXA...	VEHICLE FUEL	3332307 · Vehicle Oper & Mainten...	(360.66)
			CHEVRON & TEXA...	VEHICLE FUEL	2531307 · Vehicle Oper & Mainten...	(110.60)
			CHEVRON & TEXA...	VEHICLE FUEL	2361307 · Vehicle Oper/Maintena...	(212.67)
			CHEVRON & TEXA...	VEHICLE FUEL	4868308 · Supplies & Materials 68	(85.39)
TOTAL						(944.87)
83601	07/30/14	COASTAL VIEW NEWS	COASTAL VIEW N...		1000101 · Operating Cash 10	
43727	07/10/14		COASTAL VIEW NE...	LEGAL NOTICES	1011303 · Printing & Advertising 11	(264.00)
43720	07/10/14		COASTAL VIEW NE...	LEGAL NOTICES	1011303 · Printing & Advertising 11	(264.00)
43816	07/28/14		COASTAL VIEW NE...	LEGAL NOTICES	1011303 · Printing & Advertising 11	(53.00)
43815	07/28/14		COASTAL VIEW NE...	LEGAL NOTICES	1011303 · Printing & Advertising 11	(175.00)
43820	07/29/14		COASTAL VIEW NE...	LEGAL NOTICES	1011303 · Printing & Advertising 11	(62.72)
43817	07/29/14		COASTAL VIEW NE...	LEGAL NOTICES	1011303 · Printing & Advertising 11	(168.00)
TOTAL						(986.72)
83602	07/30/14	LESLIE'S POOL SUPPLIES INC	LESLIE'S POOL SU...		1000101 · Operating Cash 10	
00308-258358	07/01/14		LESLIE'S POOL SU...	POOL SUPPLIES	4866338 · Chemicals	(64.75)
308-259533	07/15/14		LESLIE'S POOL SU...	POOL SUPPLIES	4866338 · Chemicals	(215.43)
TOTAL						(280.18)
83603	07/30/14	LINCOLN FINANCIAL GROUP	LINCOLN FINANCI...	AUGUST 2014 BILLING	1000101 · Operating Cash 10	
AUG 2014 B...	08/01/14		LINCOLN FINANCIA...	AUGUST 2014	1051191 · Life Insurance Premium...	(66.15)
			LINCOLN FINANCIA...	AUGUST 2014	1011191 · Life Insurance Premium...	(85.93)
			LINCOLN FINANCIA...	AUGUST 2014	1012191 · Life Insurance Premium...	(122.49)
			LINCOLN FINANCIA...	AUGUST 2014	1013191 · Life Insurance Premium...	(32.07)
			LINCOLN FINANCIA...	AUGUST 2014	1014191 · Life Insurance Premium...	(160.96)
			LINCOLN FINANCIA...	AUGUST 2014	1016191 · Life Insurance Premium...	(172.37)
			LINCOLN FINANCIA...	AUGUST 2014	1030191 · Life Insurance Premium...	(269.90)
			LINCOLN FINANCIA...	AUGUST 2014	2531191 · Life Insurance Premium...	(181.69)
			LINCOLN FINANCIA...	AUGUST 2014	1041191 · Life Insurance Premium...	(380.49)
			LINCOLN FINANCIA...	AUGUST 2014	1042191 · Life Insurance Premium...	(183.15)
			LINCOLN FINANCIA...	AUGUST 2014	1069191 · Life Insurance Premium...	(184.07)
			LINCOLN FINANCIA...	AUGUST 2014	1022191 · Life Insurance Premium...	(129.06)
			LINCOLN FINANCIA...	AUGUST 2014	3332191 · Life Insurance Premium...	(73.64)
			LINCOLN FINANCIA...	AUGUST 2014	1044191 · Life Insurance Premium...	(91.90)
			LINCOLN FINANCIA...	AUGUST 2014	2361191 · Life Insurance Premium...	(58.71)
			LINCOLN FINANCIA...	AUGUST 2014	4868191 · Life Insurance Premium...	(65.04)
TOTAL						(2,257.62)
83604	07/30/14	PORT SUPPLY	PORT SUPPLY		1000101 · Operating Cash 10	
006392	06/26/14		PORT SUPPLY	SWIM PLATFORMS	2862308 · Supplies & Materials 62	(62.60)
006861	07/02/14		PORT SUPPLY	JG SUPPLIES	4862329 · Jr. Lifeguard Expenses	(329.20)
TOTAL						(391.80)
83605	07/30/14	RADIOSHACK	RADIOSHACK	ACCT: 00000403062193	1000101 · Operating Cash 10	
JUNE 2014 ...	07/05/14		RADIOSHACK	BEACH STORE	2862308 · Supplies & Materials 62	(26.99)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
			RADIOSHACK	BEACH STORE	2862308 · Supplies & Materials 62	(50.74)
			RADIOSHACK	BEACH STORE	4864308 · Supplies & Materials 64	(135.99)
			RADIOSHACK	BEACH STORE	2862308 · Supplies & Materials 62	(19.70)
TOTAL						(233.42)
83606	07/30/14	REAL GREEN GARDENING	REAL GREEN GAR...		1000101 · Operating Cash 10	
001191	05/19/14		REAL GREEN GAR...	SEASIDE	3100242 · Park Improvements DIF	(410.44)
001188	06/05/14		REAL GREEN GAR...	PARKS	2361221 · Miscellaneous Contracts	(354.80)
001189	06/21/14		REAL GREEN GAR...	PARKS	2361221 · Miscellaneous Contracts	(64.97)
001190	06/23/14		REAL GREEN GAR...	SALT MARSH	2861225 · Marsh Park Maintenance	(495.00)
JUNE 2014 ...	06/30/14		REAL GREEN GAR...	BAILARD	2361306 · Bluffs Park Expense	(540.00)
			REAL GREEN GAR...	CREEK PARK	2361225 · Park Maintenance 61	(540.00)
			REAL GREEN GAR...	PROJ 4865 - LIBRARY	1000251 · Development Deposits	(75.00)
			REAL GREEN GAR...	PALM TO LINDEN TRAIL GRANT	2000261 · Deferred Revenue 20	(600.00)
			REAL GREEN GAR...	MARSH	2861225 · Marsh Park Maintenance	(450.00)
			REAL GREEN GAR...	PARKS	2361225 · Park Maintenance 61	(1,335.00)
			REAL GREEN GAR...	COASTAL TRAIL	2861225 · Marsh Park Maintenance	(360.00)
			REAL GREEN GAR...	TAR PITS	2861225 · Marsh Park Maintenance	(450.00)
			REAL GREEN GAR...	PROJ 4865 VETS HALL	1000251 · Development Deposits	(120.60)
			REAL GREEN GAR...	VTES HALL	4865309 · Misc Operating Expens...	(59.40)
			REAL GREEN GAR...	VIOLA	2361306 · Bluffs Park Expense	(720.00)
TOTAL						(6,575.21)
83607	07/30/14	SO CA EDISON	SO CA EDISON		1000101 · Operating Cash 10	
2-27-939-99...	07/19/14		SO CA EDISON	HOCKEY RINK	1013314 · Utility - Natural Gas	(25.08)
2-25-126-20...	07/19/14		SO CA EDISON	VIOLA	2361313 · Utility - Electric 23	(41.68)
TOTAL						(66.76)
83608	07/30/14	STAPLES ADVANTAGE	STAPLES ADVANT...		1000101 · Operating Cash 10	
3235680896	07/04/14		STAPLES ADVANT...	PW SUPPLIES	2531308 · Supplies & Materials 31	(186.11)
3235680889	07/04/14		STAPLES ADVANT...	PW SUPPLIES	1030308 · Supplies & Materials 30	(26.56)
TOTAL						(212.67)
83609	07/30/14	SUSPENDED AQUATIC MENTOR INC	SUSPENDED AQU...	INVOICE #11173	1000101 · Operating Cash 10	
11173	05/29/14		SUSPENDED AQU...	POOL SUPPLIES	3179621 · Park Improvements Ex...	(2,750.00)
TOTAL						(2,750.00)
83610	07/30/14	TRANSAMERICA EMPLOYEE BENEFITS	TRANSAMERICA E...	GROUP ID #G000026466	1000101 · Operating Cash 10	
2501348304	07/28/14		TRANSAMERICA E...	WELLNESS - AUG	1030194 · Wellness 30	(18.75)
			TRANSAMERICA E...	WELLNESS - AUG	1016194 · Wellness 16	(35.70)
			TRANSAMERICA E...	WELLNESS - AUG	1041194 · Wellness 41	(36.45)
			TRANSAMERICA E...	WELLNESS - AUG	1051194 · Wellness 51	(33.12)
			TRANSAMERICA E...	WELLNESS - AUG	4868194 · Wellness 68	(35.70)
			TRANSAMERICA E...	WELLNESS - AUG	1011194 · Wellness 11	(18.75)
			TRANSAMERICA E...	WELLNESS - AUG	1030194 · Wellness 30	(40.68)
			TRANSAMERICA E...	WELLNESS - AUG	1022194 · Wellness 22	(35.70)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
			TRANSAMERICA E...	WELLNESS - AUG	1042194 · Wellness 42	(99.37)
			TRANSAMERICA E...	WELLNESS - AUG	1041194 · Wellness 41	(87.43)
			TRANSAMERICA E...	WELLNESS - AUG	1041194 · Wellness 41	(33.12)
			TRANSAMERICA E...	WELLNESS - AUG	1022194 · Wellness 22	(72.48)
			TRANSAMERICA E...	WELLNESS - AUG	1012194 · Wellness 12	(18.75)
			TRANSAMERICA E...	WELLNESS - AUG	1042194 · Wellness 42	(67.40)
			TRANSAMERICA E...	WELLNESS - AUG	2531194 · Wellness 31	(109.37)
			TRANSAMERICA E...	WELLNESS - AUG	1030194 · Wellness 30	(35.70)
			TRANSAMERICA E...	WELLNESS - AUG	2531194 · Wellness 31	(67.40)
			TRANSAMERICA E...	WELLNESS - AUG	1011194 · Wellness 11	(35.70)
			TRANSAMERICA E...	WELLNESS - AUG	1022194 · Wellness 22	(18.75)
			TRANSAMERICA E...	WELLNESS - AUG	1012194 · Wellness 12	(33.12)
			TRANSAMERICA E...	WELLNESS - AUG	1030194 · Wellness 30	(56.75)
TOTAL						(990.19)
83611	07/30/14	VENCO WESTERN INC	VENCO WESTERN ...	INVOICE #0148926-IN	1000101 · Operating Cash 10	
0148926-IN	07/15/14		VENCO WESTERN ...	ROW	3332221 · Miscellaneous Contract...	(1,793.19)
			VENCO WESTERN ...	CITY HALL	1013225 · Grounds Maintenance	(742.10)
			VENCO WESTERN ...	PROJ 4865	1000251 · Development Deposits	(221.26)
			VENCO WESTERN ...	VETS HALL	4865220 · Grounds Maintenance 65	(108.66)
			VENCO WESTERN ...	POOL	4866220 · Grounds Maintenance 66	(221.73)
			VENCO WESTERN ...	ROW	3323220 · Parking Lot Landscape	(422.38)
			VENCO WESTERN ...	PARKS	2361225 · Park Maintenance 61	(4,523.56)
TOTAL						(8,032.88)
83612	07/30/14	WESTERN EXTERMINATOR COMPANY	WESTERN EXTER...	JUNE 2014 BILLING	1000101 · Operating Cash 10	
JUNE 2014 ...	06/30/14		WESTERN EXTER...	PROJ 4865 PEST SERVICE	1000251 · Development Deposits	(44.50)
TOTAL						(44.50)
83613	07/30/14	WISSING, ALICE	WISSING, ALICE	PC 07-07-14	1000101 · Operating Cash 10	
PC 07-07-14	07/23/14		WISSING, ALICE	MISC PC MINUTES	1041225 · Misc. Planning Contracts	(371.25)
TOTAL						(371.25)
83614	07/30/14	ALL AROUND LANDSCAPE SUPPLY	ALL AROUND LAN...		1000101 · Operating Cash 10	
S1741441.0...	07/09/14		ALL AROUND LAN...	SEASIDE PARK	3100242 · Park Improvements DIF	(317.25)
S1741549.0...	07/10/14		ALL AROUND LAN...	ROW	3332225 · ROW Maintenance 32	(39.83)
S1741762.0...	07/10/14		ALL AROUND LAN...	ROW	3332225 · ROW Maintenance 32	(3.61)
TOTAL						(360.69)
83615	07/30/14	SO CA EDISON	SO CA EDISON	2-00-378-2059	1000101 · Operating Cash 10	
2-00-378-20...	07/25/14		SO CA EDISON	CIVIC CENTER	1013313 · Utility - Electric 13	(3,287.76)
			SO CA EDISON	ROW	3332313 · Utility - Electric 32	(292.50)
			SO CA EDISON	PARKING	3332313 · Utility - Electric 32	(224.53)
			SO CA EDISON	PARKS	2361313 · Utility - Electric 23	(671.18)
			SO CA EDISON	POOL	4866313 · Utility - Electric 66	(1,215.92)
			SO CA EDISON	STREET LIGHTING	2923220 · Street Lighting	(550.92)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
			SO CA EDISON	BIKEWAYS	2923225 · Public Right of Way Lig...	(65.31)
TOTAL						(6,308.12)
83616	07/30/14	STAPLES ADVANTAGE	STAPLES ADVANT...		1000101 · Operating Cash 10	
3236261492	07/08/14		STAPLES ADVANT...	PARKS	2361221 · Miscellaneous Contracts	(55.81)
			STAPLES ADVANT...	PARKS	2361221 · Miscellaneous Contracts	(139.65)
			STAPLES ADVANT...	PW	2531308 · Supplies & Materials 31	(97.55)
3236305201	07/09/14		STAPLES ADVANT...	POOL	4866308 · Supplies & Materials 66	(303.65)
3236347535	07/10/14		STAPLES ADVANT...	POOL	4866308 · Supplies & Materials 66	(28.61)
3236347534	07/10/14		STAPLES ADVANT...	PW SUPPLIES	2531308 · Supplies & Materials 31	(10.80)
TOTAL						(636.07)
83617	07/30/14	ZERO WASTE USA, INC	ZERO WASTE USA...	INVOICE 56268	1000101 · Operating Cash 10	
56268	07/09/14		ZERO WASTE USA...	DOGGIE BAGS	4863308 · Special Events Expenses	(4,534.74)
TOTAL						(4,534.74)
83618	07/30/14	DEERE & COMPANY	DEERE & COMPANY	INVOICE #113812582	1000101 · Operating Cash 10	
113812582	06/23/14		DEERE & COMPANY	BEACH TRACTOR	2862308 · Supplies & Materials 62	(1,066.26)
TOTAL						(1,066.26)
83619	07/30/14	HARO, MARTHA	HARO, MARTHA	VETS HALL REFUND	1000101 · Operating Cash 10	
VETS HALL...	07/10/14		HARO, MARTHA	SECURITY SERVICES REFUND	4848352 · VETS HALL RENTALS	(16.63)
			HARO, MARTHA	VETS HALL REFUND	1000231 · Veterans Building Depo...	(300.00)
TOTAL						(316.63)
83620	07/30/14	HUGO'S AUTO DETAIL	HUGO'S AUTO DE...	JUNE 2014 MAINTENANCE	1000101 · Operating Cash 10	
JUN 2014 S...	06/30/14		HUGO'S AUTO DET...	JUNE 2014 MAINTENANCE	1013307 · Vehicle Oper & Mainten...	(112.00)
TOTAL						(112.00)
83621	08/05/14	ALL AROUND LANDSCAPE SUPPLY	ALL AROUND LAN...	INVOICE #S1741896.001	1000101 · Operating Cash 10	
S1741896.0...	07/11/14		ALL AROUND LAN...	ROW	3332225 · ROW Maintenance 32	(68.68)
TOTAL						(68.68)
83622	08/05/14	BALMADRID, ARLENE	BALMADRID, ARL...	CELL PHONE REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		BALMADRID, ARLE...	CELL PHONE REIMBURSEMENT	1016308 · Supplies & Materials 16	(65.00)
TOTAL						(65.00)
83623	08/05/14	CAMPBELL, JACQUELINE	CAMPBELL, JACQ...	CELL PHONE REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		CAMPBELL, JACQ...	CELL PHONE REIMBURSEMENT	1041308 · Supplies & Materials 41	(65.00)

9:31 AM
08/19/14

CITY OF CARPINTERIA
Warrant Register
July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
TOTAL						(65.00)
83624	08/05/14	COASTAL VIEW NEWS	COASTAL VIEW N...		1000101 · Operating Cash 10	
43797	07/28/14		COASTAL VIEW NE...	LEGAL NOTICES	1030308 · Supplies & Materials 30	(165.00)
43819	07/29/14		COASTAL VIEW NE...	LEGAL NOTICES	2779612 · Pavement Rehabilitation	(66.50)
TOTAL						(231.50)
83625	08/05/14	COLSON'S TOWING INC	COLSON'S TOWIN...	INVOICE #40998	1000101 · Operating Cash 10	
40998	07/11/14		COLSON'S TOWIN...	VEHICLE MAINTENANCE	2531307 · Vehicle Oper & Mainten...	(60.00)
TOTAL						(60.00)
83626	08/05/14	COLSON, MARY ANN	COLSON, MARY A...	WELLNESS REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		COLSON, MARY ANN	WELLNESS REIMBURSEMENT	1014194 · Wellness 14	(350.91)
TOTAL						(350.91)
83627	08/05/14	DIAZ, JAYNE	DIAZ, JAYNE	WELLNESS REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		DIAZ, JAYNE	WELLNESS REIMBURSEMENT	1014194 · Wellness 14	(350.91)
TOTAL						(350.91)
83628	08/05/14	DIG DESIGN IT GREEN	DIG DESIGN IT GR...	INVOICE #32	1000101 · Operating Cash 10	
32	06/30/14		DIG DESIGN IT GR...	COMMUNITY POOL ENHANCEMENT	3100243 · Park Aquatics DIF	(1,720.00)
TOTAL						(1,720.00)
83629	08/05/14	DRIGGERS, LARRY	DRIGGERS, LARRY	WELLNESS REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		DRIGGERS, LARRY	WELLNESS REIMBURSEMENT	1014194 · Wellness 14	(350.91)
TOTAL						(350.91)
83630	08/05/14	DURFLINGER, DAVID	DURFLINGER, DAV...	CELL PHONE REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		DURFLINGER, DAV...	CELL PHONE REIMBURSEMENT	1012308 · Supplies & Materials 12	(65.00)
TOTAL						(65.00)
83631	08/05/14	EBELING, CHARLES	EBELING, CHARLES	CELL PHONE REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		EBELING, CHARLES	CELL PHONE REIMBURSEMENT	1030308 · Supplies & Materials 30	(65.00)
TOTAL						(65.00)
83632	08/05/14	FIDELITY SECURITY LIFE INSURANCE	FIDELITY SECURIT...	INVOICE #8424248	1000101 · Operating Cash 10	
8424248	07/25/14		FIDELITY SECURIT...	AUGUST 2014 VISION	1016194 · Wellness 16	(17.56)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
			FIDELITY SECURIT...	AUGUST 2014 VISION	1041194 · Wellness 41	(8.78)
			FIDELITY SECURIT...	AUGUST 2014 VISION	1030194 · Wellness 30	(8.78)
			FIDELITY SECURIT...	AUGUST 2014 VISION	1030194 · Wellness 30	(25.81)
			FIDELITY SECURIT...	AUGUST 2014 VISION	1022194 · Wellness 22	(17.56)
			FIDELITY SECURIT...	AUGUST 2014 VISION	2531194 · Wellness 31	(25.81)
			FIDELITY SECURIT...	AUGUST 2014 VISION	1069194 · Wellness 69	(8.78)
			FIDELITY SECURIT...	AUGUST 2014 VISION	1051194 · Wellness 51	(16.68)
			FIDELITY SECURIT...	AUGUST 2014 VISION	1011194 · Wellness 11	(8.78)
			FIDELITY SECURIT...	AUGUST 2014 VISION	1069194 · Wellness 69	(25.81)
			FIDELITY SECURIT...	AUGUST 2014 VISION	1044194 · Wellness 44	(16.68)
			FIDELITY SECURIT...	AUGUST 2014 VISION	2531194 · Wellness 31	(8.78)
TOTAL						(189.81)
83633	08/05/14	FRONTADO, JOHN	FRONTADO, JOHN	WELLNESS PAYMENT	1000101 · Operating Cash 10	
	08/01/14		FRONTADO, JOHN	WELLNESS REIMBURSEMENT	1014194 · Wellness 14	(350.91)
TOTAL						(350.91)
83634	08/05/14	GARCIA, FIDELA	GARCIA, FIDELA	CELL PHONE REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		GARCIA, FIDELA	CELL PHONE REIMBURSEMENT	1011308 · Supplies & Materials 11	(65.00)
TOTAL						(65.00)
83635	08/05/14	HIDALGO, BENNY	HIDALGO, BENNY	WELLNESS REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		HIDALGO, BENNY	WELLNESS REIMBURSEMENT	1014194 · Wellness 14	(350.91)
TOTAL						(350.91)
83636	08/05/14	JIMENEZ, ERNEST	JIMENEZ, ERNEST	WELLNESS REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		JIMENEZ, ERNEST	WELLNESS REIMBURSEMENT	1014194 · Wellness 14	(350.91)
TOTAL						(350.91)
83637	08/05/14	LEMERE, PATRICIA	LEMERE, PATRICIA	WELLNESS REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		LEMERE, PATRICIA	WELLNESS REIMBURSEMENT	1014194 · Wellness 14	(350.91)
TOTAL						(350.91)
83638	08/05/14	MING, THERRELL	MING, THERRELL	BP 11203 REFUND	1000101 · Operating Cash 10	
BP11203 R...	07/25/14		MING, THERRELL	BUILDING PERMIT REFUND	1010173 · BUILDING/CONSTR P...	(137.85)
			MING, THERRELL	SMIP PAYABLE	1000202 · SMIP Payable	(0.50)
			MING, THERRELL	SB 1473	1000226 · SB1473 State Building ...	(1.00)
TOTAL						(139.35)
83639	08/05/14	MISSION UNIFORM SERVICE	MISSION UNIFORM...	JULY 2014 UNIFORMS	1000101 · Operating Cash 10	
JULY 2014 ...	07/31/14		MISSION UNIFORM...	UNIFORM EXPENSE	2531198 · Uniform Rental 31	(72.72)
			MISSION UNIFORM...	UNIFORM EXPENSE	3332198 · Uniform Rental 32	(72.72)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
			MISSION UNIFORM...	UNIFORM EXPENSE	1013198 · Uniform Rental 13	(36.36)
			MISSION UNIFORM...	UNIFORM EXPENSE	2361198 · Uniform Rental 61	(36.16)
TOTAL						(217.96)
83640	08/05/14	ROBERTS, MATTHEW	ROBERTS, MATTH...	CELL PHONE REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		ROBERTS, MATTH...	CELL PHONE REIMBURSEMENT	1069308 · Supplies & Materials 69	(65.00)
TOTAL						(65.00)
83641	08/05/14	SERIGRAPH INDUSTRIES, INC	SERIGRAPH INDU...	INVOICE 005709	1000101 · Operating Cash 10	
005709	07/11/14		SERIGRAPH INDU...	JG SHIRTS	4862329 · Jr. Lifeguard Expenses	(1,424.63)
TOTAL						(1,424.63)
83642	08/05/14	SILK, KEVIN	SILK, KEVIN	CELL PHONE REIMBURSEMENT	1000101 · Operating Cash 10	
	08/01/14		SILK, KEVIN	CELL PHONE REIMBURSEMENT	1044308 · Supplies & Materials 44	(35.00)
TOTAL						(35.00)
83643	08/05/14	STAPLES ADVANTAGE	STAPLES ADVANT...		1000101 · Operating Cash 10	
3236423053	07/11/14		STAPLES ADVANT...	STATE PARK BAGS	2862308 · Supplies & Materials 62	(48.47)
3236670671	07/12/14		STAPLES ADVANT...	OFFICE SUPPLIES	1013308 · Supplies & Materials 13	(106.34)
3236670672	07/12/14		STAPLES ADVANT...	OFFICE SUPPLIES	1013308 · Supplies & Materials 13	(538.82)
TOTAL						(693.63)
83644	08/05/14	THORNBERRY, JOHN	THORNBERRY, JO...	CELL PHONE REIMBURSEMENT - JAN 2014	1000101 · Operating Cash 10	
	08/01/14		THORNBERRY, JO...	CEL PHONE REIMBURSEMENT JAN 2014	1014308 · Supplies & Materials 14	(65.00)
TOTAL						(65.00)
83645	08/05/14	VENCO POWER SWEEPING INC	VENCO POWER S...	INVOICE 0044711-IN	1000101 · Operating Cash 10	
0044711-IN	07/15/14		VENCO POWER S...	STREET SWEEPING SERVICE	2531227 · Street Sweeping	(3,318.60)
TOTAL						(3,318.60)
83646	08/05/14	VERIZON CALIFORNIA	VERIZON CALIFOR...	011711126512506601	1000101 · Operating Cash 10	
0117111265...	07/22/14		VERIZON CALIFOR...	OUTSIDE PD	1013301 · Telephone 13	(87.12)
TOTAL						(87.12)
83647	08/05/14	ALL AROUND LANDSCAPE SUPPLY	ALL AROUND LAN...	INVOICE #S1743223.001	1000101 · Operating Cash 10	
S1743223.0...	07/17/14		ALL AROUND LAN...	ROW	3332225 · ROW Maintenance 32	(10.76)
TOTAL						(10.76)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
83648	08/05/14	BIG GREEN CLEANING COMPANY	BIG GREEN CLEA...		1000101 · Operating Cash 10	
447237	07/15/14		BIG GREEN CLEAN...	PARKS	2361221 · Miscellaneous Contracts	(180.00)
447249	07/15/14		BIG GREEN CLEAN...	BEACHES	2861225 · Marsh Park Maintenance	(180.00)
447251	07/15/14		BIG GREEN CLEAN...	ASH	2861225 · Marsh Park Maintenance	(180.00)
			BIG GREEN CLEAN...	5TH & 9TH	3332221 · Miscellaneous Contract...	(360.00)
			BIG GREEN CLEAN...	PARKS	2361225 · Park Maintenance 61	(240.00)
TOTAL						(1,140.00)
83649	08/05/14	CALIFORNIA PARKS & RECREATION SOC...	CALIFORNIA PARK...	MEMBERSHIP RENEWAL- 2014	1000101 · Operating Cash 10	
025527	07/16/14		CALIFORNIA PARK...	MEMBERSHIP DUES THRU OCTOBER 31, 2014	1069305 · Dues & Subscriptions 69	(170.00)
TOTAL						(170.00)
83650	08/05/14	GRAINGER	GRAINGER	ACCT #838183929	1000101 · Operating Cash 10	
9490450385	07/14/14		GRAINGER	PW SUPPLIES	3332308 · Supplies & Materials 32	(85.76)
TOTAL						(85.76)
83651	08/05/14	RAYVERN LIGHTING SUPPLY	RAYVERN LIGHTIN...	INVOICE 28197-0	1000101 · Operating Cash 10	
28197-0	07/16/14		RAYVERN LIGHTIN...	HOLLY BEACH LOT	2923225 · Public Right of Way Lig...	(65.79)
TOTAL						(65.79)
83652	08/05/14	SO CA EDISON	SO CA EDISON		1000101 · Operating Cash 10	
2-17-070-74...	07/29/14		SO CA EDISON	1 CARP AVE	2923220 · Street Lighting	(64.86)
2-19-146-82...	07/29/14		SO CA EDISON	9TH ST BATHROOM	2923220 · Street Lighting	(43.97)
2-14-791-58...	07/29/14		SO CA EDISON	101 ASH AVE	2923220 · Street Lighting	(134.48)
2-22-684-64...	07/29/14		SO CA EDISON	100 LINDEN	2923220 · Street Lighting	(31.51)
TOTAL						(274.82)
83653	08/05/14	STAPLES ADVANTAGE	STAPLES ADVANT...	3236829287	1000101 · Operating Cash 10	
3236829287	07/16/14		STAPLES ADVANT...	POOL SUPPLIES	4862329 · Jr. Lifeguard Expenses	(83.15)
TOTAL						(83.15)
83654	08/05/14	US HEALTHWORKS	US HEALTHWORKS	INVOICE #2533905-CA	1000101 · Operating Cash 10	
2533905-CA	07/15/14		US HEALTHWORKS	PRE-PLACEMENT PHYSICALS	1016320 · Pre-placement Health S...	(450.00)
TOTAL						(450.00)
83655	08/05/14	WALLACE GROUP	WALLACE GROUP	INVOICE #37415	1000101 · Operating Cash 10	
37415	07/14/14	15018	WALLACE GROUP	MEASURE A GRANT 1	2000261 · Deferred Revenue 20	(3,723.18)
		15018	WALLACE GROUP	MEASURE A GRANT 1	2079271 · Measure A Grant 1	(3,723.18)
TOTAL						(7,446.36)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
83656	08/05/14	WATER GEAR INC	WATER GEAR INC	INVOICE 00237158	1000101 · Operating Cash 10	
00237158	07/14/14		WATER GEAR INC	POOL RESALE ITEMS	4866350 · Supplies for Resale	(141.83)
TOTAL						(141.83)
83657	08/05/14	EDD-SDI	EDD-SDI	776-5147-9	1000101 · Operating Cash 10	
PAYROLL 0...	08/05/14		EDD-SDI	PAYROLL 08-07-14	1000223 · SDI Withheld 10	(940.66)
TOTAL						(940.66)
83658	08/05/14	EDD-SIT	EDD-SIT	932-0283-6	1000101 · Operating Cash 10	
PAYROLL 0...	08/05/14		EDD-SIT	PAYROLL 08-07-14	1000221 · SIT Withheld 10	(3,935.80)
TOTAL						(3,935.80)
83659	08/05/14	SEUI LOCAL 620	SEUI LOCAL 620	PAYROLL 08-07-14	1000101 · Operating Cash 10	
PAYROLL 0...	08/05/14		SEUI LOCAL 620	PAYROLL 08-07-14	1000229 · SEIU Local 620	(146.19)
TOTAL						(146.19)
83660	08/05/14	T. ROWE PRICE	T. ROWE PRICE	PAYROLL CONTRIBUTION - ANTHONY VEGA	1000101 · Operating Cash 10	
PAYROLL 0...	08/05/14		T. ROWE PRICE	PAYROLL 08-07-14 - ANTHONY VEGA	1000105 · ICMA Cash	(50.00)
TOTAL						(50.00)
83661	08/05/14	UNITED WAY OF SANTA BARBARA COUN...	UNITED WAY OF S...	PAYROLL 08-07-14	1000101 · Operating Cash 10	
PAYROLL 0...	08/05/14		UNITED WAY OF S...	PAYROLL 08-07-14	1000224 · United Way Payable	(20.00)
TOTAL						(20.00)
83662	08/05/14	VANTAGEPOINT TRANSFER AGENTS - 457	VANTAGEPOINT T...	PAYROLL 08-07-14	1000101 · Operating Cash 10	
PAYROLL 0...	08/05/14		VANTAGEPOINT T...	PAYROLL 08-07-14	1000105 · ICMA Cash	(950.00)
TOTAL						(950.00)
83663	08/05/14	DONOVAN, ERIN	DONOVAN, ERIN	VETS HALL REFUND	1000101 · Operating Cash 10	
VETS HALL...	08/05/14		DONOVAN, ERIN	SECURITY REFUND	4848352 · VETS HALL RENTALS	(85.50)
			DONOVAN, ERIN	CLEANING DEPOSIT REFUND	1000231 · Veterans Building Depo...	(300.00)
TOTAL						(385.50)
83664	08/06/14	HSBLA	HSBLA		1000101 · Operating Cash 10	
	08/06/14		HSBLA	JR. GUARD T-SHIRTS	4862329 · Jr. Lifeguard Expenses	(210.00)
TOTAL						(210.00)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
83665	08/08/14	CALIFORNIA JPIA	CALIFORNIA JPIA		1000101 · Operating Cash 10	
	07/01/14		CALIFORNIA JPIA	ALL RISK PROPERTY INSURANCE PROGRAM...	1015323 · Insurance/Bond Premiu...	(64,457.00)
	07/01/14		CALIFORNIA JPIA	POLLUTION LIABILITY INSURANCE PROGRAM...	1015323 · Insurance/Bond Premiu...	(1,716.00)
TOTAL						(66,173.00)
83666	08/08/14	REED FLOORS	REED FLOORS	INVOICE 4629	1000101 · Operating Cash 10	
FINAL PAY...	06/11/14		REED FLOORS	FINAL PAYMENT ON COUNCIL CHAMBERS C...	1013224 · Interior Maintenance	(3,674.96)
TOTAL						(3,674.96)
83667	08/13/14	A T & T MOBILITY	A T & T MOBILITY	ACCOUNT #337015224648	1000101 · Operating Cash 10	
3370152246...	07/23/14		A T & T MOBILITY	PW CELL PHONE	2531301 · Telephone 31	(115.57)
			A T & T MOBILITY	PW CELL PHONE	1013308 · Supplies & Materials 13	(14.06)
			A T & T MOBILITY	PW CELL PHONE	3332308 · Supplies & Materials 32	(12.06)
			A T & T MOBILITY	PW CELL PHONE	2531308 · Supplies & Materials 31	(84.93)
TOTAL						(226.62)
83668	08/13/14	ACCESS CONTROL SECURITY, INC.	ACCESS CONTRO...	VOID: INVOICE 0019406	1000101 · Operating Cash 10	
TOTAL						0.00
83669	08/13/14	ACHIEVE SPORTSWEAR	ACHIEVE SPORTS...	2014 TRI CYCLING JERSEYS	1000101 · Operating Cash 10	
2014 JERS...	08/12/14		ACHIEVE SPORTS...	2014 TRI CYCLING JERSEYS	4863300 · Triathlon Expense	(11,962.50)
TOTAL						(11,962.50)
83670	08/13/14	AERIOCONNECT	AERIOCONNECT	727751	1000101 · Operating Cash 10	
727751	08/01/14		AERIOCONNECT	DSL MONTHLY SERVICE CHARGE - AUGUST ...	1018222 · Equipment Maintenance	(66.06)
TOTAL						(66.06)
83671	08/13/14	AG ENT INC	AG ENT INC		1000101 · Operating Cash 10	
14046	08/02/14		AG ENT INC	LINDEN & 8TH	2361221 · Miscellaneous Contracts	(45.00)
14049	08/02/14		AG ENT INC	STATE BEACH PARK	2361221 · Miscellaneous Contracts	(45.00)
14045	08/02/14		AG ENT INC	HEATH RANCH	2361221 · Miscellaneous Contracts	(80.00)
TOTAL						(170.00)
83672	08/13/14	ALL AROUND LANDSCAPE SUPPLY	ALL AROUND LAN...	INVOICE #S1723783.001	1000101 · Operating Cash 10	
S1723783.0...	04/24/14		ALL AROUND LAN...	ROW	3332225 · ROW Maintenance 32	(15.25)
TOTAL						(15.25)
83673	08/13/14	AT & T MOBILITY	AT & T MOBILITY	ACCOUNT 832685259	1000101 · Operating Cash 10	

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
832685259	07/21/14		AT & T MOBILITY	CODE ENFORCEMENT	1047213 · Animal Sheltering	(125.83)
			AT & T MOBILITY	CODE ENFORCEMENT	1047213 · Animal Sheltering	(72.06)
			AT & T MOBILITY	CODE ENFORCEMENT	1047213 · Animal Sheltering	(52.06)
TOTAL						(249.95)
83674	08/13/14	BIG GREEN CLEANING COMPANY	BIG GREEN CLEA...	INVOICE #446509	1000101 · Operating Cash 10	
446509	07/01/14		BIG GREEN CLEAN...	CITY HALL	1013224 · Interior Maintenance	(861.00)
			BIG GREEN CLEAN...	VETS HALL	4865224 · Custodial Services	(776.00)
TOTAL						(1,637.00)
83675	08/13/14	C3 INTELLIGENCE, INC	C3 INTELLIGENCE,...	INVOICE #4328	1000101 · Operating Cash 10	
4328	08/01/14		C3 INTELLIGENCE,...	RECRUITMENT	4866308 · Supplies & Materials 66	(2.50)
TOTAL						(2.50)
83676	08/13/14	CAL-SLA	CAL-SLA	INVOICE NO. 14053	1000101 · Operating Cash 10	
14053	07/01/14		CAL-SLA	ANNUAL MEMBERSHIP DUES 2015	2923308 · Supplies & Materials 23	(900.00)
TOTAL						(900.00)
83677	08/13/14	CALIFORNIA HIGHWAY PATROL	CALIFORNIA HIGH...	TRIATHLON 2014	1000101 · Operating Cash 10	
2014 TRIAT...	08/11/14		CALIFORNIA HIGH...	TRIATHLON TRAFFIC CONTROL 2014	4863300 · Triathlon Expense	(2,880.21)
TOTAL						(2,880.21)
83678	08/13/14	CARPINTERIA VETERINARY HOSPITAL INC	CARPINTERIA VET...		1000101 · Operating Cash 10	
217559	07/02/14		CARPINTERIA VET...	DOG LICENSE	1047213 · Animal Sheltering	(50.00)
217925	07/09/14		CARPINTERIA VET...	DOG LICENSE	1047213 · Animal Sheltering	(30.00)
218443	07/17/14		CARPINTERIA VET...	DOG LICENSE	1047213 · Animal Sheltering	(65.00)
218889	07/24/14		CARPINTERIA VET...	DOG LICENSE	1047213 · Animal Sheltering	(50.00)
TOTAL						(195.00)
83679	08/13/14	CENTRAL COAST IMAGING SOLUTIONS	CENTRAL COAST I...	INVOICE #AR27867	1000101 · Operating Cash 10	
AR27867	07/31/14		CENTRAL COAST I...	COPIER MAINTENANCE	1018222 · Equipment Maintenance	(174.07)
TOTAL						(174.07)
83680	08/13/14	CHANNEL ISLANDS DO IT BEST	CHANNEL ISLAND...	VOID: 10001	1000101 · Operating Cash 10	
TOTAL						0.00
83681	08/13/14	COAST OFFICE TECHNOLOGY	COAST OFFICE TE...		1000101 · Operating Cash 10	
4912	06/30/14		COAST OFFICE TE...	SYSTEM MAINTENANCE	1018220 · System Administration	(1,523.50)
4918	08/01/14		COAST OFFICE TE...	SYSTEM MAINTENANCE	1018220 · System Administration	(1,732.50)
2014109	08/03/14		COAST OFFICE TE...	SCANNING	1070417 · Computer Hardware	(321.57)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
TOTAL						(3,577.57)
83682	08/13/14	COASTAL VIEW NEWS	COASTAL VIEW N...		1000101 · Operating Cash 10	
43806	07/28/14		COASTAL VIEW NE...	PET ADS	1047303 · Printing & Advertising 47	(40.00)
43864	07/31/14		COASTAL VIEW NE...	LEGAL NOTICES	4179612 · Ninth Street Ped. Bridge	(61.74)
43893	08/07/14		COASTAL VIEW NE...	OIL PAYMENT PROGRAM	2000261 · Deferred Revenue 20	(215.00)
TOTAL						(316.74)
83683	08/13/14	COUNCIL ON ALCOHOLISM & DRUG ABU...	COUNCIL ON ALC...	063014CALGRIP2	1000101 · Operating Cash 10	
063014CAL...	07/25/14		COUNCIL ON ALC...	CALGRIP GRANT	2000261 · Deferred Revenue 20	(13,820.20)
TOTAL						(13,820.20)
83684	08/13/14	CRAFCO INC	CRAFCO INC	INVOICE 00425490	1000101 · Operating Cash 10	
00425490	07/24/14		CRAFCO INC	STREETS	2531308 · Supplies & Materials 31	(2,073.90)
TOTAL						(2,073.90)
83685	08/13/14	DRAKE HAGLAN & ASSOCIATES, INC.	DRAKE HAGLAN &...	VOID:	1000101 · Operating Cash 10	
TOTAL						0.00
83686	08/13/14	DUDEK	DUDEK	INVOICE #20143563	1000101 · Operating Cash 10	
20143563	07/30/14		DUDEK	PROJ 1522	1000251 · Development Deposits	(415.12)
TOTAL						(415.12)
83687	08/13/14	EASY LIFT TRANSPORTATION	EASY LIFT TRANS...	INVOICE 6116	1000101 · Operating Cash 10	
6116	08/01/14		EASY LIFT TRANS...	CLAIM PER CONTRACT FOR AUGUST	2734221 · Easy Lift/CART 27	(1,000.00)
TOTAL						(1,000.00)
83688	08/13/14	ERDMAN VIDEO SYSTEMS	ERDMAN VIDEO S...	INVOICE #3040	1000101 · Operating Cash 10	
3040	04/24/14		ERDMAN VIDEO S...	WEBHOSTING	2870410 · Beach Wheelchair Stor...	(6,770.00)
TOTAL						(6,770.00)
83689	08/13/14	FEDEX	FEDEX	2-735-58058	1000101 · Operating Cash 10	
2-735-58058	08/01/14		FEDEX	DIF HWY INTERCHANGE	3100232 · DIF Highway Interchange	(14.17)
			FEDEX	DIF HWY INTERCHANGE	3179616 · FHWA HBR 31	(14.16)
TOTAL						(28.33)
83690	08/13/14	HARTHORN, ROY	HARTHORN, ROY	INVOICE #1164	1000101 · Operating Cash 10	

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
1164	08/06/14		HARTHORN, ROY	JK VACATION COVERAGE	1010188 · BLDG PLAN CHECK C...	(1,996.14)
TOTAL						(1,996.14)
83691	08/13/14	HD SUPPLY FACILITIES MAINTENANCE LTD	HD SUPPLY FACILI...	INVOICE #9130986977	1000101 · Operating Cash 10	
9130986977	07/15/14		HD SUPPLY FACILI...	GREEN ROOM	1013224 · Interior Maintenance	(30.21)
TOTAL						(30.21)
83692	08/13/14	JAY BUTKI	JAY BUTKI	INVOICE 2014-3 REVISED	1000101 · Operating Cash 10	
2014-3	03/24/14		JAY BUTKI	PADDLE BOARD	4862329 · Jr. Lifeguard Expenses	(3,052.00)
TOTAL						(3,052.00)
83693	08/13/14	JOY EQUIPMENT PROTECTION INC	JOY EQUIPMENT P...		1000101 · Operating Cash 10	
55783	07/18/14		JOY EQUIPMENT P...	HAZMAT SEMI-ANNUAL INSPECTION	3332221 · Miscellaneous Contract...	(300.00)
55778	07/18/14		JOY EQUIPMENT P...	HAZMAT SEMI-ANNUAL INSPECTION	3332221 · Miscellaneous Contract...	(210.00)
TOTAL						(510.00)
83694	08/13/14	KEOUGH, JEFF	KEOUGH, JEFF	OUTSIDE COVERAGE BENEFIT JUL - DEC 2014	1000101 · Operating Cash 10	
JUL - DEC 2...	07/01/14		KEOUGH, JEFF	OUTSIDE COVERAGE PAYMENT JUL - DEC 20...	1042194 · Wellness 42	(1,629.63)
TOTAL						(1,629.63)
83695	08/13/14	LAKESHIRTS	LAKESHIRTS	INVOICE 788211	1000101 · Operating Cash 10	
788211	05/01/14		LAKESHIRTS	GUARD APPAREL	4864302 · Purchases for Inventory...	(883.62)
TOTAL						(883.62)
83696	08/13/14	MCCORMIX CORP	MCCORMIX CORP	INVOICE #891484	1000101 · Operating Cash 10	
891484	07/31/14		MCCORMIX CORP	PW VEHICLE FUEL	3332307 · Vehicle Oper & Mainten...	(225.41)
TOTAL						(225.41)
83697	08/13/14	MICHAEL LESH CONCRETE	MICHAEL LESH C...	POOL LOCKER ROOM	1000101 · Operating Cash 10	
POOL LOC...	08/08/14		MICHAEL LESH CO...	POOL LOCKER ROOM	3100243 · Park Aquatics DIF	(1,383.38)
TOTAL						(1,383.38)
83698	08/13/14	ON TRAC	ON TRAC	INVOICE 8009752	1000101 · Operating Cash 10	
8009752	08/02/14		ON TRAC	SHIPPING	1030308 · Supplies & Materials 30	(5.35)
TOTAL						(5.35)
83699	08/13/14	PEREZ, LETICIA	PEREZ, LETICIA	PARKS REFUND	1000101 · Operating Cash 10	

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
PARKS RE...	08/01/14		PEREZ, LETICIA	PARKS REFUND	2323102 · PARK RENTAL 23	(10.00)
TOTAL						(10.00)
83700	08/13/14	PORT SUPPLY	PORT SUPPLY	INVOICE 007275	1000101 · Operating Cash 10	
007275	07/11/14		PORT SUPPLY	JG SUPPLIES	2862308 · Supplies & Materials 62	(231.01)
TOTAL						(231.01)
83701	08/13/14	PROBER LAND SURVEYING	PROBER LAND SU...	INVOICE #1355	1000101 · Operating Cash 10	
1355	08/10/14		PROBER LAND SU...	MEMORIAL PARK	3100242 · Park Improvements DIF	(2,587.50)
TOTAL						(2,587.50)
83702	08/13/14	RADIOSHACK	RADIOSHACK	ACCT: 00000403062193	1000101 · Operating Cash 10	
026741	07/15/14		RADIOSHACK	PW SUPPLIES	2531307 · Vehicle Oper & Mainten...	(59.86)
TOTAL						(59.86)
83703	08/13/14	SANTA BARBARA COUNTY, PUBLIC WOR...	SANTA BARBARA ...	2014 TRIATHLON	1000101 · Operating Cash 10	
2014 TRIAT...	08/04/14		SANTA BARBARA ...	2014 TRIATHLON PERMIT	4863300 · Triathlon Expense	(120.00)
TOTAL						(120.00)
83704	08/13/14	SERIGRAPH INDUSTRIES, INC	SERIGRAPH INDU...	INVOICE 005724	1000101 · Operating Cash 10	
005724	07/18/14		SERIGRAPH INDU...	JG SHIRTS	4862329 · Jr. Lifeguard Expenses	(1,652.13)
TOTAL						(1,652.13)
83705	08/13/14	SO CA EDISON	SO CA EDISON		1000101 · Operating Cash 10	
2-32-832-75...	07/31/14		SO CA EDISON	PROJ 4865	1000251 · Development Deposits	(1,252.09)
2-30-652-42...	07/31/14		SO CA EDISON	VETS HALL UTILITIES	4865309 · Misc Operating Expens...	(616.70)
2-26-504-72...	07/31/14		SO CA EDISON	SEASIDE	4865309 · Misc Operating Expens...	(73.78)
			SO CA EDISON	STREET LIGHTING	2923210 · Traffic Signals	(30.49)
TOTAL						(1,973.06)
83706	08/13/14	SOLID WASTE SOLUTIONS INC	SOLID WASTE SO...	INVOICE #107	1000101 · Operating Cash 10	
107	08/01/14		SOLID WASTE SOL...	AB949 COORDINATION	3937221 · Solid Waste	(4,547.50)
TOTAL						(4,547.50)
83707	08/13/14	STAPLES ADVANTAGE	STAPLES ADVANT...	3236938422	1000101 · Operating Cash 10	
3236938422	07/18/14		STAPLES ADVANT...	OFFICE SUPPLIES	1013308 · Supplies & Materials 13	(319.22)
TOTAL						(319.22)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
83708	08/13/14	STRADLING YOCCA CARLSON & RAUTH	STRADLING YOCC...	290276-0001	1000101 · Operating Cash 10	
290276-0001	07/22/14		STRADLING YOCC...	MISC EMPLOYMENT MATTERS	1072211 · Personnel Services	(4,779.50)
TOTAL						(4,779.50)
83709	08/13/14	THE CARPENTER'S CHAPEL	THE CARPENTER'...	PROJECT 1708 REFUND	1000101 · Operating Cash 10	
PROJ 1708 ...	07/25/14		THE CARPENTER'...	PROJ 1708 REFUND	1000251 · Development Deposits	(423.80)
TOTAL						(423.80)
83710	08/13/14	TORRES, ALBERT	TORRES, ALBERT	REIMBURSEMENT	1000101 · Operating Cash 10	
REIMBURS...	08/03/14		TORRES, ALBERT	REIMBURSEMENT	1022184 · Unemployment Insuran...	(28.00)
TOTAL						(28.00)
83711	08/13/14	TRI-CO BLUE PRINT & SUPPLY	TRI-CO BLUE PRIN...		1000101 · Operating Cash 10	
7556	07/02/14		TRI-CO BLUE PRIN...	COPIES	1041222 · Records Conversion Pr...	(453.06)
7591	07/03/14		TRI-CO BLUE PRIN...	COPIES	1041222 · Records Conversion Pr...	(484.88)
TOTAL						(937.94)
83712	08/13/14	VANTAGEPOINT TRANSFER AGENTS - 457	VANTAGEPOINT T...	FY 14-15 CONTRIBUTION - DURFLINGER	1000101 · Operating Cash 10	
FY 14-15 C...	08/05/14		VANTAGEPOINT T...	FY 2014-2015 CITY MANAGER CONTRIBUTION...	1012185 · Deferred Compensation	(8,256.27)
TOTAL						(8,256.27)
83713	08/13/14	VERIZON CALIFORNIA	VERIZON CALIFOR...		1000101 · Operating Cash 10	
0117111286...	07/25/14		VERIZON CALIFOR...	OUTSIDE PD	1013301 · Telephone 13	(87.15)
0117111143...	07/28/14		VERIZON CALIFOR...	CIVIC CENTER	1013301 · Telephone 13	(944.65)
			VERIZON CALIFOR...	PW	2531301 · Telephone 31	(42.12)
			VERIZON CALIFOR...	BEACH	2862301 · Telephone 62	(120.80)
			VERIZON CALIFOR...	POOL	4866301 · Telephone 66	(235.25)
			VERIZON CALIFOR...	CONCESSION	2864308 · Supplies & Materials 64	(113.71)
TOTAL						(1,543.68)
83714	08/13/14	WIP COMMUNICATIONS, INC	WIP COMMUNICAT...	INVOICE #243505	1000101 · Operating Cash 10	
243505	08/01/14		WIP COMMUNICAT...	PHONE TREE ASSISTANCE	1018222 · Equipment Maintenance	(125.00)
TOTAL						(125.00)
83715	08/13/14	ALL AROUND LANDSCAPE SUPPLY	ALL AROUND LAN...		1000101 · Operating Cash 10	
S1743959.0...	07/21/14		ALL AROUND LAN...	ROW	3332308 · Supplies & Materials 32	(26.97)
S1744157.0...	07/22/14		ALL AROUND LAN...	ROW	3332225 · ROW Maintenance 32	(35.61)
S1744290.0...	07/22/14		ALL AROUND LAN...	ROW	3332225 · ROW Maintenance 32	(31.28)
S1744404.0...	07/23/14		ALL AROUND LAN...	ROW	3332225 · ROW Maintenance 32	(24.65)
S1744672.0...	07/24/14		ALL AROUND LAN...	ROW	3332225 · ROW Maintenance 32	(19.36)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
TOTAL						(137.87)
83716	08/13/14	CARPINTERIA VETERINARY HOSPITAL INC	CARPINTERIA VET...	INVOICE 219315	1000101 · Operating Cash 10	
219315	07/31/14		CARPINTERIA VET...	DOG LICENSE	1047213 · Animal Sheltering	(40.00)
TOTAL						(40.00)
83717	08/13/14	FIRST BANKCARD	FIRST BANKCARD		1000101 · Operating Cash 10	
1438	07/28/14		FIRST BANKCARD	CPR TRAINING REFRESHMENTS	1016228 · Employee Training	(136.47)
9259	07/28/14		FIRST BANKCARD	REFRESHMENTS	3332308 · Supplies & Materials 32	(11.46)
			FIRST BANKCARD	REFRESHMENTS	3332308 · Supplies & Materials 32	(4.29)
			FIRST BANKCARD	REFRESHMENTS	3332308 · Supplies & Materials 32	(64.83)
			FIRST BANKCARD	REFRESHMENTS	3332308 · Supplies & Materials 32	(5.40)
1214	07/28/14		FIRST BANKCARD	MEETINGS &	1012306 · Meetings & Travel 12	(40.56)
1644	07/28/14		FIRST BANKCARD	MEETINGS & TRAVEL	1051310 · Public Relations 51	(4.69)
9671	07/28/14		FIRST BANKCARD	CERT SUPPLIES	1024308 · Supplies & Materials 24	(226.14)
			FIRST BANKCARD	REFRESHMENTS	1045308 · Supplies & Materials 45	(11.37)
			FIRST BANKCARD	REFRESHMENTS	1024308 · Supplies & Materials 24	(12.40)
			FIRST BANKCARD	REFRESHMENTS	1024308 · Supplies & Materials 24	(60.00)
			FIRST BANKCARD	REFRESHMENTS	1045308 · Supplies & Materials 45	(11.79)
			FIRST BANKCARD	REFRESHMENTS	1045308 · Supplies & Materials 45	(4.74)
			FIRST BANKCARD	REFRESHMENTS	1024215 · Disaster Preparedness	(6.49)
TOTAL						(600.63)
83718	08/13/14	LA MOTTE COMPANY	LA MOTTE COMPA...	INVOICE #1362675	1000101 · Operating Cash 10	
1362675	07/23/14		LA MOTTE COMPA...	POOL CHEMICALS	4866308 · Supplies & Materials 66	(91.26)
TOTAL						(91.26)
83719	08/13/14	PRAXAIR	PRAXAIR	INVOICE #49929821	1000101 · Operating Cash 10	
49929821	07/20/14		PRAXAIR	PW SUPPL,IES	2531308 · Supplies & Materials 31	(26.05)
TOTAL						(26.05)
83720	08/13/14	THE STORAGE PLACE	THE STORAGE PL...	STORAGE RENTAL AUGUST 2014	1000101 · Operating Cash 10	
AUG 2014 S...	08/03/14		THE STORAGE PL...	OFFSITE STORAGE RENTAL	1013221 · Miscellaneous Contract...	(305.00)
TOTAL						(305.00)
83721	08/13/14	WESTERN EXTERMINATOR COMPANY	WESTERN EXTER...	JULY 2014 BILLING	1000101 · Operating Cash 10	
JULY 2014 ...	07/31/14		WESTERN EXTER...	PROJ 4865 PEST SERVICE	1000251 · Development Deposits	(44.50)
TOTAL						(44.50)
83722	08/13/14	DRAKE HAGLAN & ASSOCIATES, INC.	DRAKE HAGLAN &...		1000101 · Operating Cash 10	
12034-17	07/02/14	15016	DRAKE HAGLAN & ...	HBR GRANT	2000261 · Deferred Revenue 20	(3,625.02)
		15016	DRAKE HAGLAN & ...	HBR GRANT	2079614 · FHWA HBR 20	(3,625.02)

9:31 AM

08/19/14

CITY OF CARPINTERIA
Warrant Register
 July 23 through August 19, 2014

Num	Date	Name	Source Name	Memo	Account	Paid Amount
12034-18	07/02/14	15016	DRAKE HAGLAN & ...	DIF PROGRAM HIGHWAY BRIDGES & INTERC...	3100232 · DIF Highway Interchange	(469.66)
		15016	DRAKE HAGLAN & ...	DIF PROGRAM HIGHWAY BRIDGES & INTERC...	3179616 · FHWA HBR 31	(469.66)
		15016	DRAKE HAGLAN & ...	HBR GRANT	2000261 · Deferred Revenue 20	(262.20)
		15016	DRAKE HAGLAN & ...	HBR GRANT	2079614 · FHWA HBR 20	(262.20)
		15016	DRAKE HAGLAN & ...	DIF PROGRAM HIGHWAY BRIDGES & INTERC...	3100232 · DIF Highway Interchange	(33.99)
		15016	DRAKE HAGLAN & ...	DIF PROGRAM HIGHWAY BRIDGES & INTERC...	3179616 · FHWA HBR 31	(33.99)
					1000251 · Development Deposits	(5,627.46)
TOTAL						(14,409.20)
83723	08/13/14	FIRST BANKCARD	FIRST BANKCARD	1081	1000101 · Operating Cash 10	
1081	07/28/14		FIRST BANKCARD	JR GUARDS	4862329 · Jr. Lifeguard Expenses	(1,304.45)
			FIRST BANKCARD	POOL	4868308 · Supplies & Materials 68	(64.77)
			FIRST BANKCARD	PARKS	2361221 · Miscellaneous Contracts	(59.00)
			FIRST BANKCARD	SWIM CLUB	4868308 · Supplies & Materials 68	(1,099.00)
			FIRST BANKCARD	BEACH	2864308 · Supplies & Materials 64	(51.74)
			FIRST BANKCARD	BEACH	4864302 · Purchases for Inventory...	(131.68)
			FIRST BANKCARD	BANNERS	4866308 · Supplies & Materials 66	(83.08)
			FIRST BANKCARD	OFFICE SUPPLIES	4866308 · Supplies & Materials 66	(77.34)
			FIRST BANKCARD	BANNERS	4863308 · Special Events Expenses	(25.31)
TOTAL						(2,896.37)
TOTAL					\$362,118.35	

STAFF REPORT
COUNCIL MEETING
August 25, 2014

ITEMS FOR COUNCIL CONSIDERATION:

**Annual Review of
Fire Protection Mitigation Fee Program and Fee Adjustment**

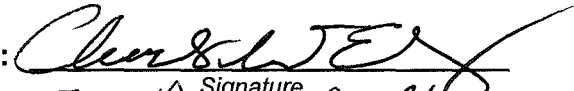
Report prepared by: Brian C. Barrett, Management Analyst
Department: Public Works


Signature

**Reviewed by
Public Works
Director:**


Signature

**Reviewed by
City Manager:**


Signature
For Dave Docking

ACTION ☒ NON-ACTION ☐ STAFF RECOMMENDATION:

Recommendation: Approve and adopt Resolution No. 5545, Updating the Fire Protection Mitigation Fee Schedule for Development, and Approving and Accepting the Carpinteria-Summerland Fire Protection District's Annual Report.

Sample Motion: I move to adopt Resolution No. 5545, as read by title only, approving the updated Fire Protection Mitigation Fee Schedule for Development, approving and accepting the Carpinteria-Summerland Fire Protection District's Annual Report, and updating the District's Master Facilities Plan.

I. BACKGROUND:

In 1990 the State Legislature passed into law the Mitigation Fee Act (AB 1600) that established California Government Code Section 66000 et. seq. The City of Carpinteria and the County of Santa Barbara adopted ordinances imposing Fire Protection Fees on any new development within the City and County respectively. The mitigation fees are collected by the City and County for the benefit of the Carpinteria-Summerland Fire Protection District (District). The City ordinance is codified in Chapter 8.26 of the Carpinteria Municipal Code. The County ordinance

is codified in Chapter 15, Article IIIA of County Code. Each year the City and County are required to receive and review an Annual Report provided by the District. The Annual Review includes a District Development Impact Fee (DIF) fund description, DIF Fee Schedule, a Master Facilities Plan and the current fee ledger. As long as the fee program is in place, both the City and County are required to pass resolutions to update the fees and accept an annual report. The fee schedule update includes the application of an inflationary index to the fee schedule, and any District request to adjust fees based on updated information such as a revised Master Facilities Plan.

Development of land within the district continues to occur and creates an inherent demand for fire protection service from the District. On July 15, 2014, the City of Carpinteria received the request from the District to approve the attached annual report, updated Master Facilities Plan and DIF schedule.

II. DISCUSSION:

Development Impact Fees or Mitigation Fees are intended to assist local fire agencies in responding to increased service demands caused by continued land development. The District secured the services of Revenue and Cost Specialists, LLC to assist in the production of a report entitled, "Development Impact Fee Calculation and Nexus Report for the Carpinteria-Summerland Fire Protection District, Update – October 2008." The report serves as an updated Master Facilities Plan, nexus study, and proposed fee schedule.

Table 1 below shows the current Fee Schedule adopted by the City Council on September 9, 2013. Table 2 shows the proposed Fee Schedule increases based on the 2014 Engineering News Record Construction Cost Index.

Table 1 Fire Protection Development Impact Fee Schedule (Current)	
Type of Development	2013-2014 Fees
Estate Single Family Residential	\$1,650.00 First 2,700 Sq. Ft. (1)
Single Family Residential	\$1,650.00 First 2,700 Sq. Ft. (1)
Multiple Family Residential	\$1,390.00 per Unit
Mobile Homes	\$1,833.00 per Unit
Commercial Lodging	\$986.00 per Unit
Commercial/Office Uses	\$2.38 per Sq. Ft.
Industrial Uses	\$0.21 per Sq. Ft.
Notes: (1) Plus \$0.372/Square Foot beyond 2,700 Square Feet	
*** Increases based on 2013 Engineering News Record Construction Cost Index***	

Table 2 Fire Protection Development Impact Fee Schedule (Proposed)	
Type of Development	2014-2015 Proposed Fees
Estate Single Family Residential	\$1,695.00 First 2,700 Sq. Ft. (1)
Single Family Residential	\$1,695.00 First 2,700 Sq. Ft. (1)
Multiple Family Residential	\$1,428.00 per Unit
Mobile Homes	\$1,882.00 per Unit
Commercial Lodging	\$1,013.00 per Unit
Commercial/Office Uses	\$2.44 per Sq. Ft.
Industrial Uses	\$0.22 per Sq. Ft.
Notes: (1) Plus \$0.382/Square Foot beyond 2,700 Square Feet	
*** Increases based on 2014 Engineering News Record Construction Cost Index***	

III. FINANCIAL CONSIDERATIONS:

Collection of Development Impact Fees provide a portion of the revenue necessary for the Carpinteria-Summerland Fire Protection District to fund equipment acquisitions and construct facilities as outlined in the District's Facilities Master Plan. DIFs are adjusted automatically on an annual basis on July 1 of each year in accordance with Carpinteria Municipal Code Section 8.26.040 using the Construction Cost Index percentage by the "Engineer News Record." Table 3 below shows three examples of estimated mitigation fee payments.

Table 3 Fire Protection Development Impact Fee Comparison			
Proposed Development	Units/Size	2013-2014 Fee (Current)	2014-2015 Proposed Fee
Example Residential Project			
Residential	1 Unit	\$1,650.00	\$1,695.00
The Bega Project			
Residential	3 Units	\$4,950.00	\$5,085.00
Commercial	7,000 Sq. Ft.	\$16,660.00	\$17,080.00
Industrial	33,000 Sq. Ft.	\$6,930.00	\$7,260.00
Lagunitas Project			
Commercial	85,000 Sq. Ft.	\$202,300.00	\$207,400.00
Source: Carpinteria-Summerland Fire Protection District Memorandum			

IV. LEGAL ISSUES:

The City Attorney has reviewed this report and the attached Resolution No. 5545. Notice of this Public Hearing appeared in The Coastal View Newspaper on August 14 and 21, 2014. On February 10, 2004, the City of Carpinteria and the Carpinteria-Summerland Fire Protection District executed an indemnification and hold harmless agreement. The purpose of the agreement was for the District to indemnify and hold harmless the City and City agents, officers and employees from claims related to the imposition, administration and collection of the District's DIFs. This agreement continues to be in effect.

V. ATTACHMENTS:

- A. Carpinteria-Summerland Fire Protection District Annual Report
- B. Resolution No. 5545

ATTACHMENT A

Carpinteria-Summerland Fire Protection District Annual Report



CARPINTERIA - SUMMERLAND

FIRE PROTECTION DISTRICT

STAFF REPORT 2014

ANNUAL REVIEW OF FIRE PROTECTION MITIGATION FEES

DATE : July 15, 2014

BACKGROUND

AB 1600, passed into law in 1989, allows for government agencies to impose Development Impact Fees (DIF). The law was codified in Government Code section 66000 et seq., also referred to as the Mitigation Fee Act. In 2003, the City of Carpinteria and the County of Santa Barbara adopted ordinances imposing Fire Protection Mitigation Fees on any new development within the Carpinteria – Summerland Fire Protection District. The mitigation fees are imposed by the City and County for the benefit of the District. *(It is important to note that these impact fees are levied by one of the two land use agencies within the Fire District; the City of Carpinteria and the County of Santa Barbara)* The City ordinance is codified in Chapter 8.26 of the Carpinteria Municipal Code. The County ordinance is codified in Chapter 15, Article IIIA, of the County Code.

AB 1600 requires that projects to be financed with DIF be identified in a Master Facilities Plan. Periodic review and adjustment to the DIF is appropriate and warranted in order to insure that the District collects sufficient funds to construct and purchase additional facilities and equipment to serve new residential and commercial development. In 2008, the District hired Revenue and Cost Specialist LLC to prepare an updated Development Impact Fee Nexus Calculation Report. This was the first update of the original 2003 study. The cost associated with construction and apparatus was recalculated to reflect today's construction market prices. The law also requires that a portion of the Nexus report be developed which identifies the proportion of the improvement cost related to the new development and the existing community known as a proportional analysis. *(For example, proportional analysis means that a new fire station that serves an existing population could not be attributed totally to new development.)* The report also takes into account the total available land for development, what demand for service would be at total build out, and factors those numbers into the cost of each project. Because of these and other requirements, the adoption of this new report was necessary. More importantly, however, was that the Master Facilities Plan was reviewed, amended and adopted on February 17, 2009 by the District Board of Directors to reflect a new direction being taken by the Fire District. The impact fees identified in the 2008 report should serve the District for many years with periodic economic indicator adjustments.

Government Code Section 66002 requires that an annual report be prepared that reviews the District's Master Facilities Plan and the estimated costs for constructing the public facilities that are contained therein. The estimated costs for constructing these facilities are adjusted each year by the

Engineering News Record Construction Cost Index which was 2.7% for this reported year. In accordance with Carpinteria Municipal Code 8.26.040 and Santa Barbara County Code 15-67 the fees are automatically adjusted as well. The specific reporting requirements are contained below:

A brief description of the type of fee in the account or fund.

Development Impact Fees or Mitigation Fees are intended to assist local fire agencies in delivering the increasing service demand caused by additional development. In the 2013-14 Fiscal Year, the fund revenue was \$45,707.83 and fueled primarily by the continued development of the Lagunitas project. The expenditures during this period were dedicated to Professional Services for the conceptual design of FD Project # FD-01 Northerly Fire Station Relocation and Professional Services for Expanding Southern Fire Station Project # FD-02. Total expenditure for the Fiscal year were \$30,639.45 leaving the fund with an addition to the balance of \$15,068.38.

The amount of the fee.

See Exhibit A

It shows the beginning and ending balance of the account or fund as well as the amount of the fees collected and the interest earned.

See Exhibit B

Identifies each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Exhibit C

Identifies an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

As outlined in the Nexus Calculation Report, the Fire District approved Master Facility Plan presents a 20-year vision. Since the plan is dependent on development fees, it is extremely difficult to forecast completion dates for the listed projects. However, the Fire District expects to complete all of the projects within the 20-year span of the plan or by 2029.

See Exhibit C

Gives a description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fee will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No inter fund loans were made from or to the Development Impact fund during this reporting period.

The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds or allocations have been made.

Recommendations

It is the recommendation of this staff report to commission a new nexus study and revisit our 2009 Master Facilities Plan.

EXHIBIT A

2014-15 Adopted Fire Protection Development Impact Fee Schedule	
Type of Development	Fee
Estate Single Family Residential	\$1,695.00 First 2,700 Sq. Ft. (1)
Single Family Residential	\$1,695.00 First 2,700 Sq. Ft. (1)
Multiple Family Residential	\$1,428.00 per Unit
Mobile Homes	\$1,882.00 per Unit
Commercial Lodging	\$1013.00 per Unit
Commercial/Office Uses	\$2.44 per Sq. Ft.
Industrial Uses	\$0.22 per Sq. Ft.
Notes: (1) Plus \$0.382/Square Foot beyond 2,700 Square Feet	
Source: Carpinteria-Summerland Fire Protection District – Development Impact Fees Nexus Calculation Report and Revised Master Facilities Plan, February 17, 2008	
Engineering News Record Construction Cost Index 2014 2.7%	

EXHIBIT B

Carpinteria Summerland FPD Fund 3633

Fire Protection District Development Impact Fees - Ledger FY 2013/2014*

	Ledger @				Ledger @
	July 1, 2013	Credits	Interest	Debits	June 30, 2014
Fund 3633 Fire Protection Capital Improvements	96,584.86	45,284.49	423.34	30,639.45	111,653.24

* Totals of Exhibit "B" are unaudited

EXHIBIT C

Carpinteria-Summerland Fire Protection District Master Suppression Facilities Plan Fire Suppression Facilities, Vehicles and Equipment		2003-2012	2013-2014	% from Fee	Total Dollar Cost from Fee	\$ from other Resources	Project Build- Out (+2.7%)
FD-01	Relocate Northerly Station #2	\$211,390	\$19,036	25	\$1,125,585	\$3,376,755	\$4,502,340
FD-02	Expand Southerly Station #1	\$69,116	\$11,603	100	\$1,760,189		\$1,760,189
FD-03	Relocate the Administration Office	0		25	\$764,444	\$3,793,332	\$5,057,776
FD-04	Construct an Emergency Operations Center (EOC)	0		25	\$251,226	\$783,677	\$1,044,903
FD-05	Construct Training Tower/Drafting Pit	0		25	\$403,275	\$1,209,825	\$1,613,100
FD-06	Acquire a Type 1 Engine w/Aerial Attack Capability (Telesquirt)	0		75	\$554,247	\$184,749	\$738,996
FD-07	Acquire a Type III Fire Engine	\$355,388		100	\$344,865		\$344,865
FD-08	Acquire a Multi-Use Incident Support Vehicle	0		25	\$61,583	\$184,749	\$246,332
FD-09	Improve the Wildland Patrol/Brush Insp. Vehicle	0		25	\$5,474	\$16,422	\$21,896

TOTALS

\$15,330,396

ATTACHMENT B

Resolution No. 5545

RESOLUTION NO. 5545

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA UPDATING THE FIRE PROTECTION MITIGATION FEE SCHEDULE FOR DEVELOPMENT AND APPROVING AND ACCEPTING THE CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT'S ANNUAL REPORT

WHEREAS, on March 22, 2004, the City Council of the City of Carpinteria, California ("City") adopted Ordinance 599, creating and establishing the authority for imposing and charging a fire protection mitigation fee, as codified in Carpinteria Municipal Code Chapter 8.26, and Resolution No. 4857 which established the level of Fire Protection Mitigation Fees; and

WHEREAS, The District has prepared an analysis of the need for new facilities and improvements required, in the form of a revised 2008 Master Facilities Plan, which sets forth the relationship between new development, the needed facilities, and their cost estimates; and

WHEREAS, on May 26, 2009, the City Council of the City of Carpinteria, California adopted a report by Revenue and Cost Specialists, LLC, dated October 27, 2008, entitled "Development Impact Fee Calculation and Nexus Report for the Carpinteria-Summerland Fire Protection District" (Report) which analyzes the impacts of future development on the Carpinteria-Summerland Fire Protection District (District) fire protection facilities and improvements; and

WHEREAS, by Resolution No. 5481, adopted September 9, 2013, the City Council last approved the District's Annual Report and adjusted Fire Protection Mitigation Fee Schedule for Development; and

WHEREAS, Carpinteria Municipal Code Section 8.26.050 allows the Fire Protection Mitigation Fee to be set and revised periodically by resolution of the City Council, with Ordinance 599 being considered as enabling and directive in this regard; and

WHEREAS, the District has prepared an Annual Report including DIF Fund Description, DIF Fee Schedule, Master Facilities Plan, and Current Fee, which are available for public review as required by law;

NOW THEREFORE, it is hereby resolved by the City Council of the City of Carpinteria, California as follows:

1. The City Council finds that new development in the City will generate additional demands on fire protection facilities serving the City and will contribute to the impact upon such facilities.
2. The City Council finds the cost estimates set forth in the District's Master Facilities Plan are reasonable cost estimates for the public facilities contained in said Plan and determines that there is a continued need for these improvements, that there is a reasonable relationship between such need and the impacts of development for which the fees are charged, and that the improvements are consistent with objectives and policies described in the City's General/Local Coastal Land Use Plan and Environmental Impact Report, Fire Hazard, Objective S-5.

3. The City Council finds that the fees expected to be generated by new development will not exceed the costs for construction of fire protection facilities and improvements set forth in the Master Facilities Plan.
4. The City Council finds that there is a reasonable relationship between the fees use and the type of development for which the fees are charged:
 - a. The City Council finds that there is a reasonable relationship between the need for the public facilities for which fees are collected and the type of development project on which the fee is imposed, as more particularly described in EXHIBIT's 1, 2, 3 and 4.
 - b. The City Council finds that there is a reasonable relationship between the amount of the fees and the cost of the public facilities attributable to the development on which the fee is imposed, as more particularly described EXHIBIT's 1, 2, 3, and 4.
5. The City Council approves the District's adopted Master Facilities Plan as shown in EXHIBIT 3.
6. The City Council approves the District's Development Impact Fee adjustment schedule as shown in Exhibit 2.
7. As to funds on deposit in the Fire Mitigation Fees Fund, the City council finds as follows:
 - a. The purpose of the Fire Mitigation Fees is to finance necessary District infrastructure as detailed further in Exhibit 3.
 - b. A reasonable relationship between the Mitigation Fee and its purpose exists, in that the District nexus calculation report demonstrates that the fee assessed to new development is in proportion to such development's impacts on necessary District infrastructure.
 - c. The sources and amounts of funding for the Master Facilities identified in the District's Master Facilities Plan are identified as shown in Exhibit 3.
 - d. All projects on the District's Master Facilities Plan are expected to be completed with development fees, when sufficient funds are collected within the 20-year span of the plan.

PASSED, APPROVED AND ADOPTED this 25th day of August 2014, by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

MAYOR, CITY OF CARPINTERIA

ATTEST:

CITY CLERK, CITY OF CARPINTERIA

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held the 25th day of August 2014.

CITY CLERK

APPROVED AS TO FORM:

PETER N. BROWN
CITY ATTORNEY

EXHIBIT 1 TO RESOLUTION NO. 5545

FUND DESCRIPTION

Master Facilities Plan : Fees collected for the actual and estimated costs to acquire certain fire protection capital improvements, including structures, fire apparatus and fire equipment.

EXHIBIT 2 TO RESOLUTION NO. 5545

FEE SCHEDULE

2014-15 Adopted Fire Protection Development Impact Fee Schedule	
Type of Development	Fee
Estate Single Family Residential	\$1,695.00 First 2,700 Sq. Ft. (1)
Single Family Residential	\$1,695.00 First 2,700 Sq. Ft. (1)
Multiple Family Residential	\$1,428.00 per Unit
Mobile Homes	\$1,882.00 per Unit
Commercial Lodging	\$1013.00 per Unit
Commercial/Office Uses	\$2.44 per Sq. Ft.
Industrial Uses	\$0.22 per Sq. Ft.
Notes: (1) Plus \$0.382/Square Foot beyond 2,700 Square Feet	
Source: Carpinteria-Summerland Fire Protection District – Development Impact Fees	
Nexus Calculation Report and Revised Master Facilities Plan, February 17, 2008	
Engineering News Record Construction Cost Index 2014 2.7%	

EXHIBIT 3 TO RESOLUTION NO. 5545

FACILITIES MASTER PLAN

Carpinteria-Summerland Fire Protection District Master Suppression Facilities Plan Fire Suppression Facilities, Vehicles and Equipment		2003- 2012	2013- 2014	% from Fee	Total Dollar Cost from Fee	\$ from other Resources	Project Build- Out (+2.7%)
FD-01	Relocate Northerly Station #2	\$211,390	\$19,036	25	\$1,125,585	\$3,376,755	\$4,502,340
FD-02	Expand Southerly Station #1	\$69,116	\$11,603	100	\$1,760,189		\$1,760,189
FD-03	Relocate the Administration Office	0		25	\$764,444	\$3,793,332	\$5,057,776
FD-04	Construct an Emergency Operations Center (EOC)	0		25	\$251,226	\$783,677	\$1,044,903
FD-05	Construct Training Tower/Drafting Pit	0		25	\$403,275	\$1,209,825	\$1,613,100
FD-06	Acquire a Type 1 Engine w/Aerial Attack Capability (Telesquirt)	0		75	\$554,247	\$184,749	\$738,996
FD-07	Acquire a Type III Fire Engine	\$355,388		100	\$344,865		\$344,865
FD-08	Acquire a Multi-Use Incident Support Vehicle	0		25	\$61,583	\$184,749	\$246,332
FD-09	Improve the Wildland Patrol/Brush Insp. Vehicle	0		25	\$5,474	\$16,422	\$21,896

TOTALS

\$15,330,396

EXHIBIT 4 TO RESOLUTION NO. 5545

FEE ACCOUNTING

Carpinteria Summerland FPD Fund 3633

Fire Protection District Development Impact Fees - Ledger FY 2013/2014*

	Ledger @				Ledger @
	July 1, 2013	Credits	Interest	Debits	June 30, 2014
Fund 3633 Fire Protection Capital Improvements	96,584.84	250,136.00	314.71	235,320.90	111,399.96

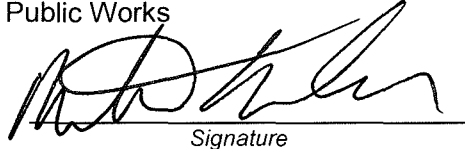
* Totals of Exhibit "B" are unaudited

STAFF REPORT
CITY COUNCIL MEETING
August 25, 2014

ITEMS FOR COUNCIL CONSIDERATION:

**Authorization and Award to Toro Enterprises Inc. for Construction of City Maintenance
Project Number 15068
Carpinteria Ave/Casitas Pass Rd Pavement Rehabilitation Project**

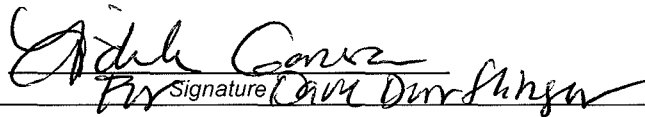
Report prepared by: Matt Maechler PE, Civil Engineer
Department: Public Works


Signature

**Reviewed by
Public Works
Director:**


Signature

**Reviewed by
City Manager:**


Signature

ACTION X **NON-ACTION** **STAFF RECOMMENDATION:**

Recommendation: 1. Find Toro Enterprises Inc's bid responsive and authorize the Mayor to sign the contract with Toro, the lowest responsible bidder, subject to meeting all mandatory contract document requirements for the construction of City Maintenance Project 15068, Carpinteria Ave/Casitas Pass Rd Pavement Rehabilitation Project. 2. Approve a Project Budget of \$1,015,912.05.

Sample Motion: I move to find Toro Enterprises Inc's bid responsive and authorize the Mayor to sign the contract with Toro, the lowest responsible bidder, subject to meeting all mandatory contract document requirements for the construction of City Maintenance Project 15068, Carpinteria Ave/Casitas Pass Rd Pavement Rehabilitation Project and approve a project budget of \$1,015,912.05.

Carpinteria Ave/Casitas Pass Rd. Pavement Rehabilitation Project Award
August 25, 2014

I. BACKGROUND/DISCUSSION:

In an effort to achieve a well maintained transportation infrastructure, the Department of Public Works had a Pavement Management Program (PMP) developed in 2010. PMP's help ensure that a city, county or state is prioritizing roadway and street repairs to best serve the community.

Prioritizing which street segments receive rehabilitation work requires reviewing the PMP's results and placing additional focus on the City's main arterial streets. Public input also factors into the overall determination.

The roadway segments of Carpinteria Avenue from Linden Avenue to Carpinteria Creek Bridge and Casitas Pass Road from the US-101 overcrossing bridge to Carpinteria Avenue were determined to be high priority segments needing rehabilitation. These segments of roadway are main arterial streets and obtained PMP ratings low enough to classify them for rehabilitation. The Department has also received public comments relating to the poor condition and heavy amount of utility trench cut patches on these segments.

In January of 2013, the City Manager authorized Public Works to contract Pavement Engineering Inc. to produce a package of plans, specifications and estimates for the roadway rehabilitation work.

Bids from qualified contractors were solicited using the formal bid process required by California Public Contract Code, and the Uniform Construction Cost Accounting Commission Manual, as adopted by the City of Carpinteria. Requests for bids were issued on July 24, 2014 and a notice was posted in the Coastal View newspaper. Bids were received from three contractors and the lowest responsive bid was provided by Toro Enterprises Inc.

II. POLICY:

The Circulation Element of the City's General Plan discusses implementing a PMP to help establish baselines and improvement strategies to repair and replace aging street infrastructure over time. It also mentions road surface rehabilitation along segments of Carpinteria Avenue and Casitas Pass Road. The Pavement Maintenance Project is also listed in the City's annual work program.

III. FINANCIAL CONSIDERATIONS:

The total project construction costs contract amount is \$914,465.50. Measure A funding and Local Surface Transportation Funding (LSTP) was used for the design and construction phases of this project.*

Project Costs:		Project Funding:	
Construction Contract	\$ 914,465.50	Measure A	\$ 914,652.05
Inspection (Estimated)	\$ 10,000.00	LSTP	\$ 101,260.00
Contingency (10%)	\$ 91,446.55		
Total:	\$1,015,912.05	Total:	\$1,015,912.05

**The project construction contract amount is expected to exceed the adopted budget. The revised project cost will be addressed in The City's mid-year budget adjustment process.*

Carpinteria Ave/Casitas Pass Rd. Pavement Rehabilitation Project Award
August 25, 2014

IV. ATTACHMENTS:

Attachment A – Plan Set

Attachment B – Toro Enterprises Inc. Proposed Bidding Schedule

Attachment C – Bid Summary

Carpinteria Ave/Casitas Pass Rd. Pavement Rehabilitation Project Award
August 25, 2014

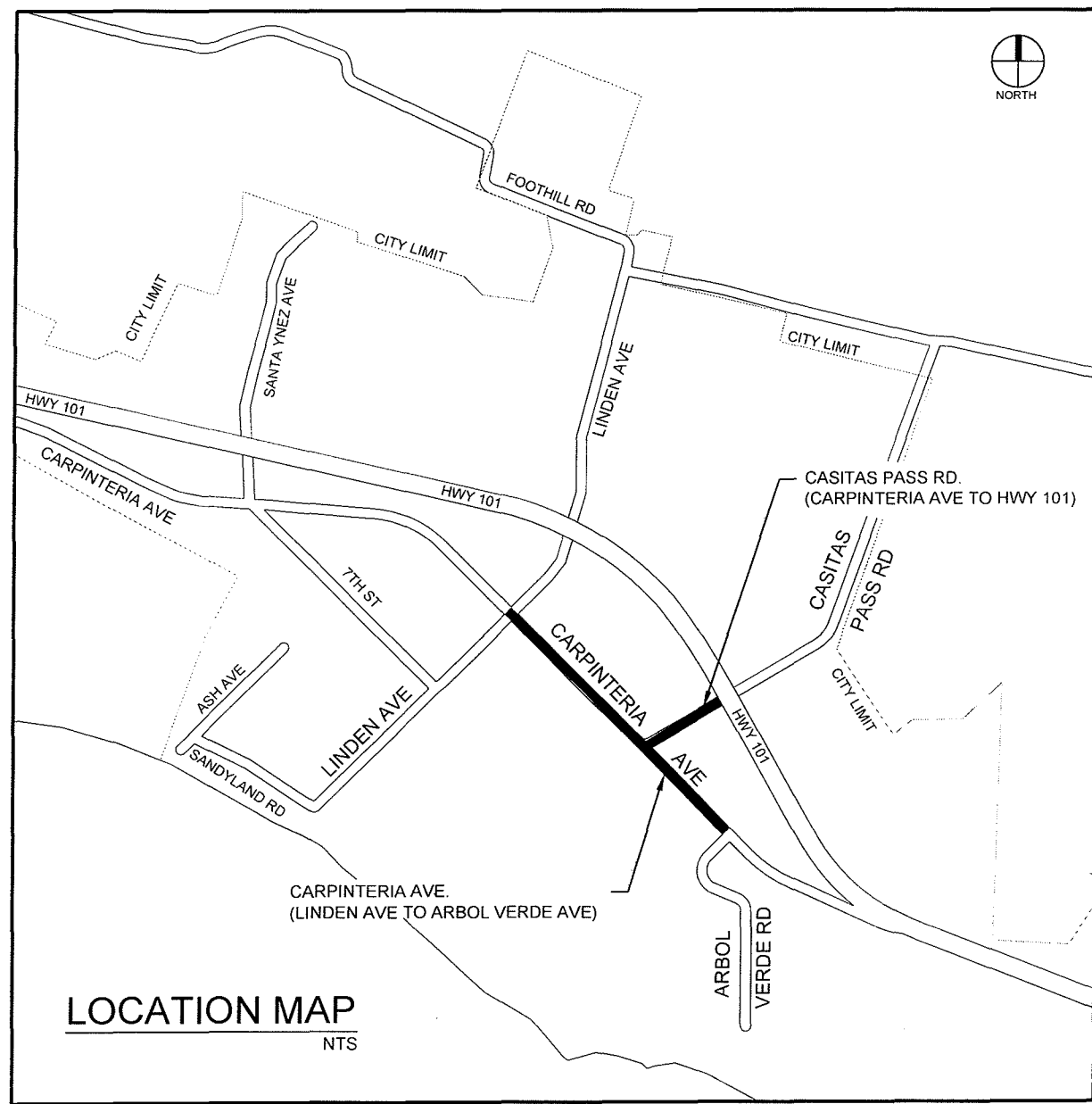
ATTACHMENT A

Path: X:\Shared\Road\Projects\Drawings\Carpinteria, City of\130047_REV\FINAL PLAN SET\130047_Final Plan Set.dwg Plot Date: Jul 14, 2014 at 14:25

CITY OF CARPINTERIA

2014 REPAIR & REHABILITATION PROJECT

CARPINTERIA AVE AND CASITAS PASS RD



CONSTRUCTION NOTES:

1. DIGOUT LOCATIONS WITHIN THE COLD PLANE & REPLACE LIMITS TO BE DETERMINED BY ENGINEER AFTER COLD PLANING IS COMPLETE (ALLOW 48 HOURS TO MARK).
2. RHMA & UTILITY VAULT FINISH ELEVATION TO MATCH.
3. CONTRACTOR IS RESPONSIBLE FOR REPLACING ALL STRIPING, PAVEMENT MARKINGS, CURB PAINT AND RPMS WITHIN LIMITS OF WORK. STRIPING IS TO MATCH EXISTING UNLESS OTHERWISE SHOWN ON THE PLANS OR DIRECTED BY THE CITY.
4. ALL NEW LANE STRIPING & PAVEMENT LEGENDS TO BE REPLACED IN THERMOPLASTIC. BIKE LEGENDS AND CURBS SHALL BE PAINT.

LEGEND

- | | | | |
|--|--|--|-----------------------------------|
| | 4" DIGOUT | | SEWER MANHOLE |
| | 5" DIGOUT | | ELECTRICAL MANHOLE |
| | COLD PLANE & REMOVE 2-1/4" AC, PLACE 1/2" HMA LEVELING COURSE & 1-3/4" RHMA SURFACE COURSE | | STORM DRAIN MANHOLE |
| | COLD PLANE & REPLACE 2-1/2" RHMA, 1" HMA LEVELING COURSE & 2" RHMA OVERLAY | | TELEPHONE MANHOLE |
| | TRUNCATED DOMES | | CALTRANS STRIPING DETAIL |
| | KEYCUT A1 | | PAINTED PARKING LINES, "L" OR "T" |
| | KEYCUT A2 | | "BIKE LANE" LEGEND |
| | KEYCUT B | | 12" WHITE LIMIT LINE |
| | WATER VALVE | | 12" WHITE/YELLOW CROSSWALK |
| | GAS VALVE | | TYPE I 10'-0" ARROW |
| | DETECTOR PULL BOX | | TYPE IV ARROW |
| | BLUE RAISED PAVEMENT MARKER | | TYPE VI ARROW |

SHEET INDEX	
SHEET NO.	SHEET TITLE
1	LOCATION MAP
2	CARPINTERIA AVE
3	CARPINTERIA AVE
4	CARPINTERIA AVE
5	CASITAS PASS RD
6	CASITAS PASS RD



Pavement Engineering Inc.
Civil Engineers • Materials Testing
Specializing in Pavement Rehabilitation

Petaluma Office (707) 769-5330
Redding Office (530) 224-4535
San Luis Obispo Office (805) 781-2265

PROJECT ENGINEER:
JOSEPH L. RIRIE

LICENSE:
CA C52735

EXPIRATION:
12-31-14

PLAN STATUS:
FINAL PLAN SET

TITLE SHEET

CITY OF CARPINTERIA

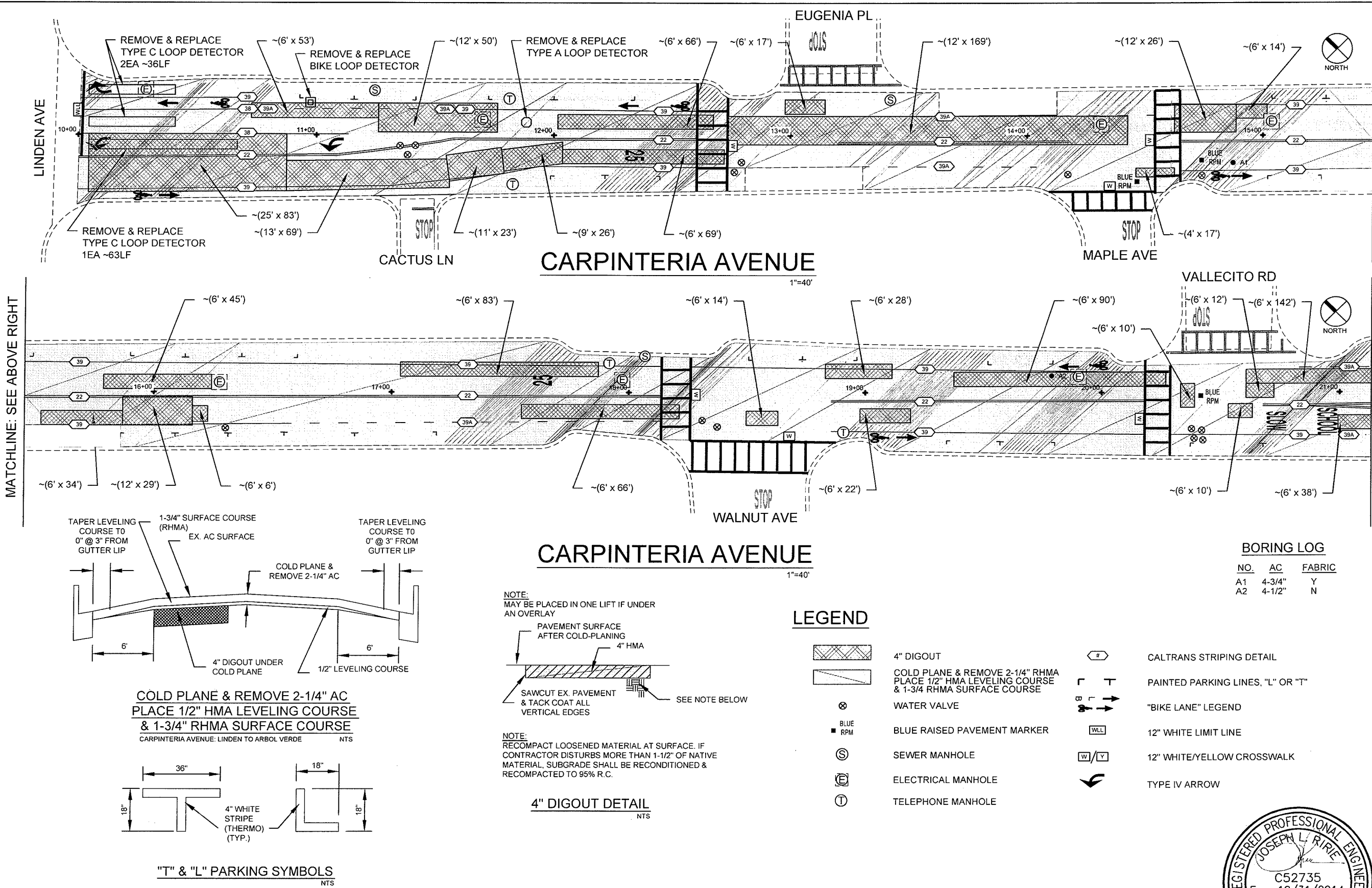
2014 REPAIR & REHABILITATION PROJECT

DRAWN BY: EWN/MPW

SCALE: NTS

DATE: JULY 2014

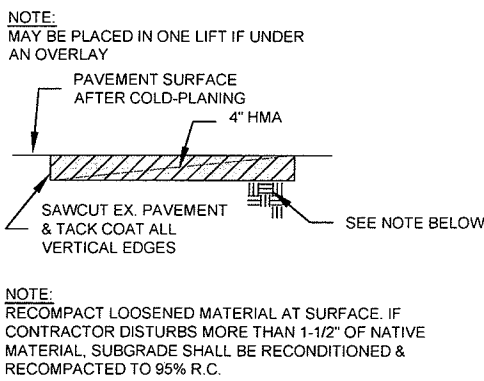
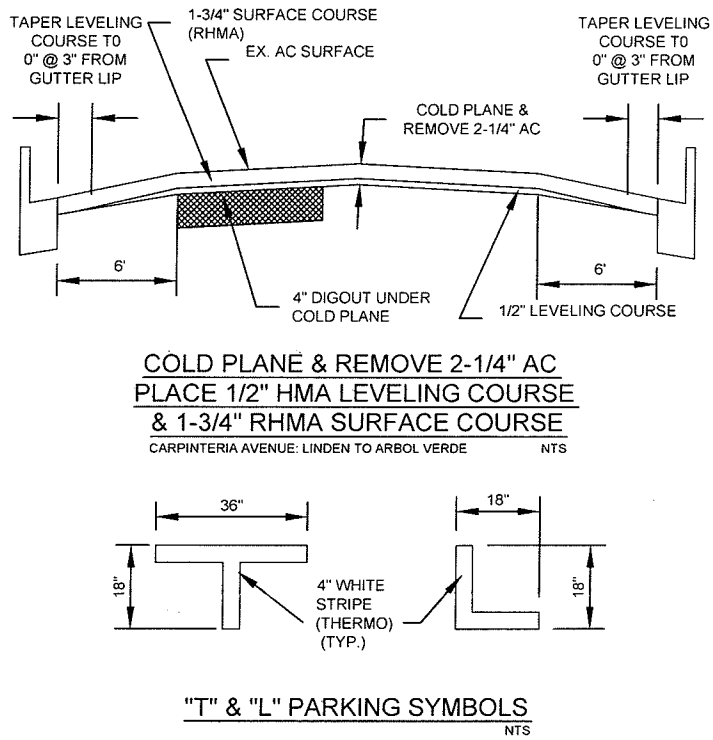
DRAWING NUMBER
130047
1 OF 6



MATCHLINE: SEE ABOVE RIGHT

MATCHLINE: SEE BOTTOM LEFT

MATCHLINE: SEE SHEET NO. 3



4" DIGOUT DETAIL
NTS

LEGEND

- | | | | |
|--|---|--|-----------------------------------|
| | 4" DIGOUT | | CALTRANS STRIPING DETAIL |
| | COLD PLANE & REMOVE 2-1/4" RHMA
PLACE 1/2" HMA LEVELING COURSE
& 1-3/4" RHMA SURFACE COURSE | | PAINTED PARKING LINES, "L" OR "T" |
| | WATER VALVE | | "BIKE LANE" LEGEND |
| | BLUE RAISED PAVEMENT MARKER | | 12" WHITE LIMIT LINE |
| | SEWER MANHOLE | | 12" WHITE/YELLOW CROSSWALK |
| | ELECTRICAL MANHOLE | | TYPE IV ARROW |
| | TELEPHONE MANHOLE | | |

BORING LOG

NO.	AC	FABRIC
A1	4-3/4"	Y
A2	4-1/2"	N



STRIPING NOTES:
1. CURB PAINT LOCATIONS NOT SHOWN ON PLANS. CONTRACTOR IS RESPONSIBLE FOR REPAINTING ALL PAINTED CURBS WITHIN LIMITS OF WORK. CURB PAINT IS TO MATCH EXISTING UNLESS OTHERWISE DIRECTED BY THE CITY.

Pavement Engineering Inc.
Civil Engineers • Materials Testing
Specializing in Pavement Rehabilitation

Petaluma Office (707) 769-5330
Redding Office (530) 224-4535
San Luis Obispo Office (805) 781-2265

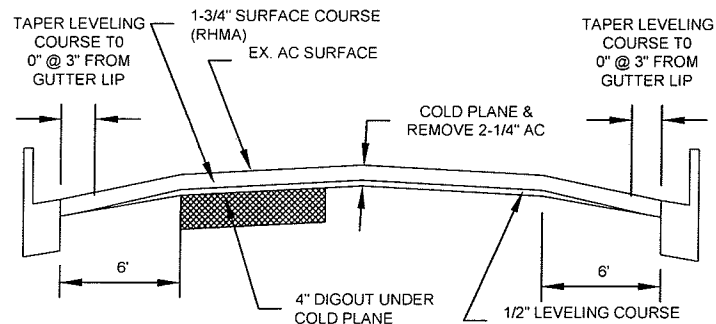
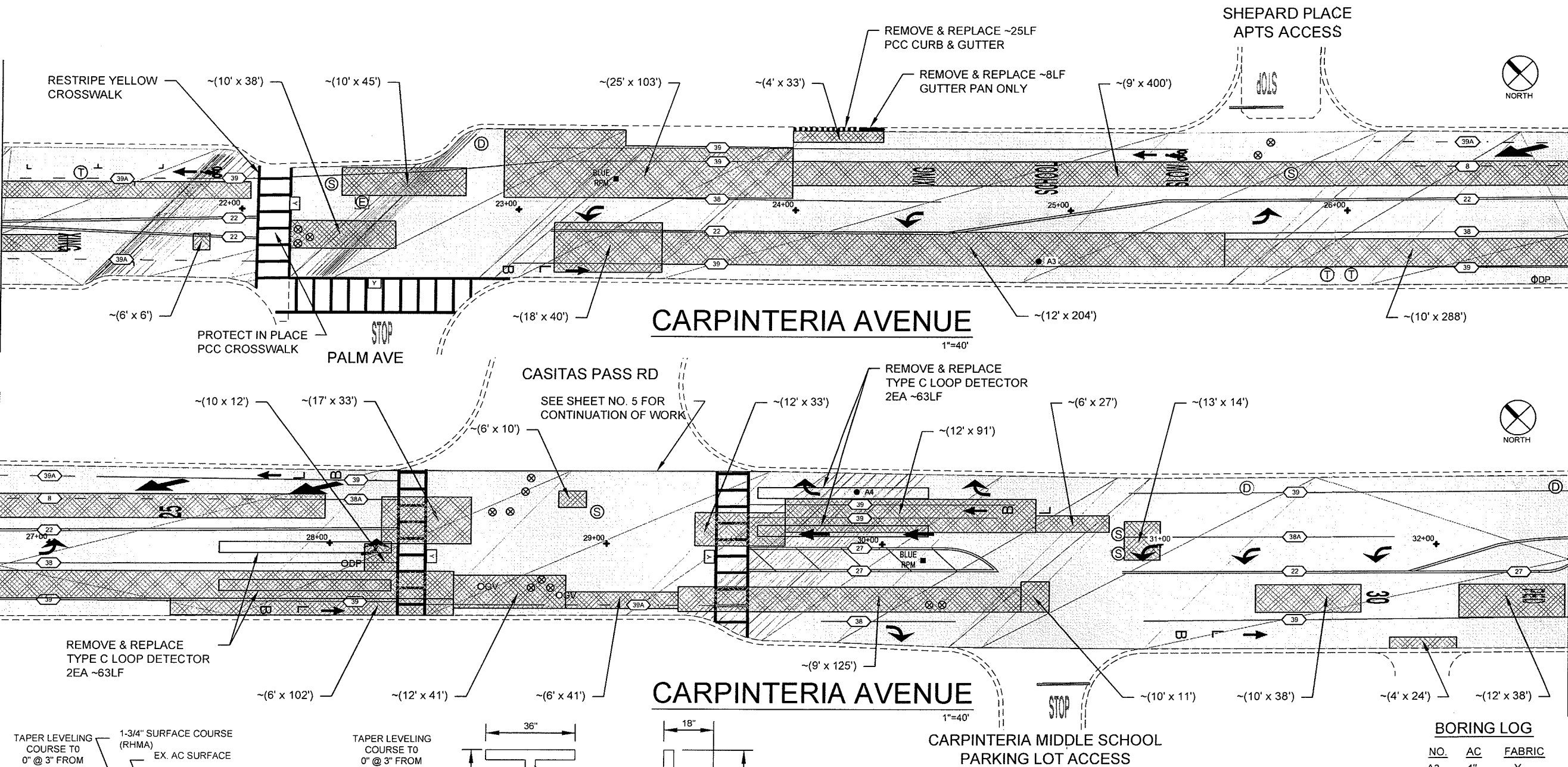
PROJECT ENGINEER: JOSEPH L. RIRIE	
LICENSE: CA C52735	
EXPIRATION: 12-31-14	
PLAN STATUS: FINAL PLAN SET	
CARPINTERIA AVENUE LINDEN AVENUE TO W/S PCC BRIDGE DECK	CITY OF CARPINTERIA 2014 REPAIR & REHABILITATION PROJECT
DRAWN BY: EWN/MPW	
SCALE: 1" = 40'	
DATE: JULY 2014	
DRAWING NUMBER 130047 2 OF 6	

MATCHLINE: SEE SHEET NO. 2

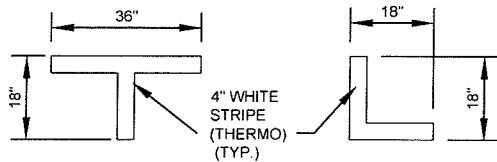
MATCHLINE: SEE TOP RIGHT

MATCHLINE: SEE BOTTOM LEFT

MATCHLINE: SEE SHEET NO. 4

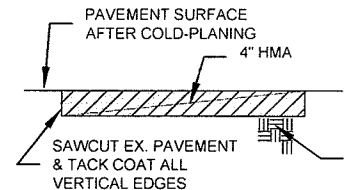


COLD PLANE & REMOVE 2-1/4" AC
PLACE 1/2" HMA LEVELING COURSE
& 1-3/4" RHMA SURFACE COURSE
CARPINTERIA AVENUE: LINDEN TO ARBOL VERDE
NTS



"T" & "L" PARKING SYMBOLS

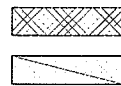
NOTE:
MAYBE PLACED IN ONE LIFT IF UNDER
AN OVERLAY



NOTE:
RECOMPACT LOOSENED MATERIAL AT SURFACE. IF
CONTRACTOR DISTURBS MORE THAN 1-1/2" OF NATIVE
MATERIAL, SUBGRADE SHALL BE RECONDITIONED &
RECOMPACTED TO 95% R.C.

4" DIGOUT DETAIL
NTS

LEGEND



4" DIGOUT

COLD PLANE & REMOVE 2-1/4" RHMA
PLACE 1/2" HMA LEVELING COURSE
& 1-3/4" RHMA SURFACE COURSE

WATER VALVE

GAS VALVE

DETECTOR PULL BOX

SEWER MANHOLE

ELECTRICAL MANHOLE

STORM DRAIN MANHOLE

TELEPHONE MANHOLE



CALTRANS STRIPING DETAIL

PAINTED PARKING LINES, "L" OR "T"

"BIKE LANE" LEGEND

12" WHITE LIMIT LINE

12" WHITE/YELLOW CROSSWALK

TYPE I 10'-0" ARROW

TYPE IV ARROW

TYPE VI ARROW

BORING LOG

NO.	AC	FABRIC
A3	4"	Y
A4	5-1/2"	N

STRIPING NOTES:

1. CURB PAINT LOCATIONS NOT SHOWN ON PLANS. CONTRACTOR IS
RESPONSIBLE FOR REPAINTING ALL PAINTED CURBS WITHIN LIMITS OF WORK.
CURB PAINT IS TO MATCH EXISTING UNLESS OTHERWISE DIRECTED BY THE CITY.

Pavement Engineering Inc.
Civil Engineers • Materials Testing
Specializing in Pavement Rehabilitation

Petaluma Office (707) 769-5330
Redding Office (530) 224-4535
San Luis Obispo Office (805) 781-2265

PROJECT ENGINEER:
JOSEPH L. RIRIE

LICENSE:
CA C52735

EXPIRATION:
12-31-14

PLAN STATUS:
FINAL
PLAN SET

CARPINTERIA AVENUE
LINDEN AVENUE TO W/S PCC BRIDGE DECK

CITY OF CARPINTERIA
2014 REPAIR & REHABILITATION PROJECT

DRAWN BY: EWN/MPW

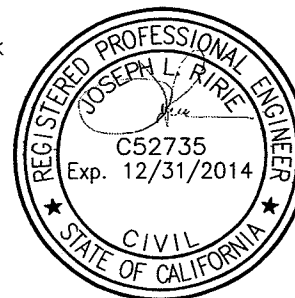
SCALE: 1" = 40'

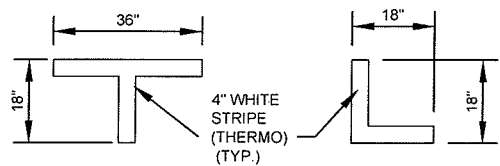
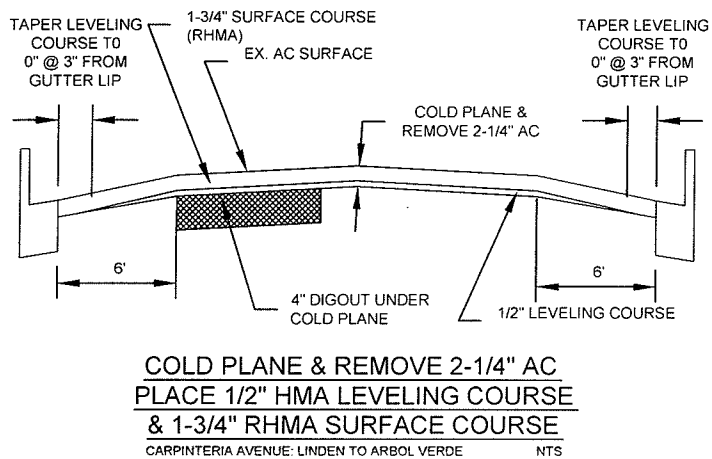
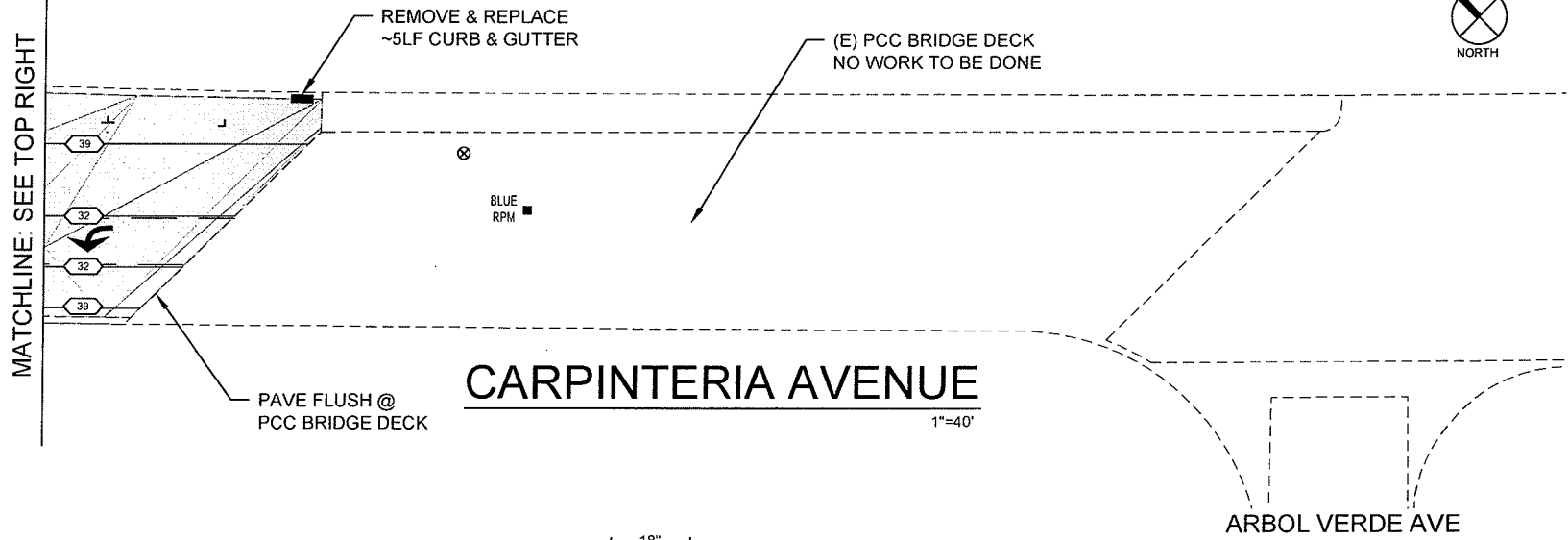
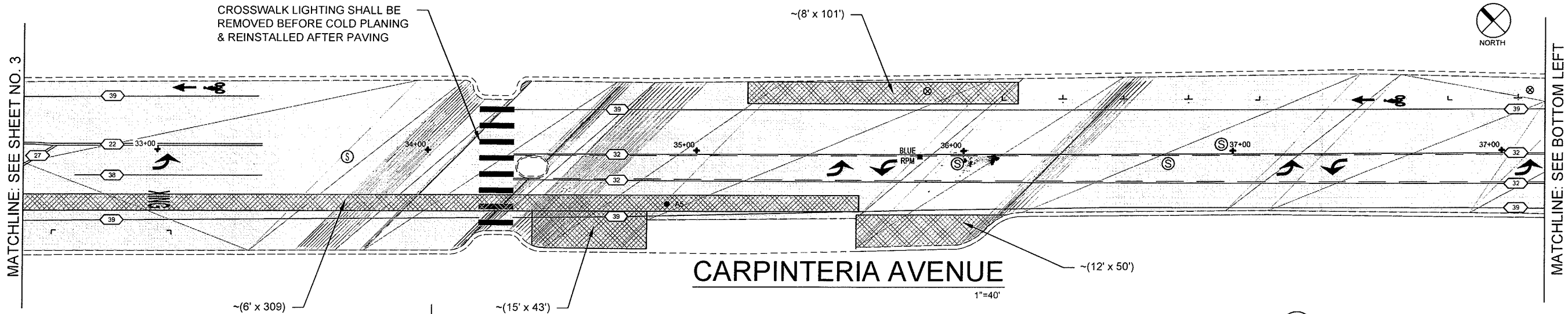
DATE: JULY 2014

DRAWING NUMBER

130047

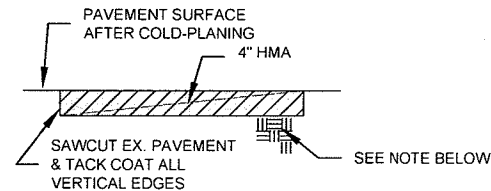
3 OF 6





"T" & "L" PARKING SYMBOLS

NOTE:
MAY BE PLACED IN ONE LIFT IF UNDER AN OVERLAY



NOTE:
RECOMPACT LOOSENED MATERIAL AT SURFACE. IF CONTRACTOR DISTURBS MORE THAN 1-1/2" OF NATIVE MATERIAL, SUBGRADE SHALL BE RECONDITIONED & RECOMPACTED TO 95% R.C.

4" DIGOUT DETAIL

LEGEND

- 4" DIGOUT
- COLD PLANE & REMOVE 2-1/4" RHMA
PLACE 1/2" HMA LEVELING COURSE
& 1-3/4" RHMA SURFACE COURSE
- WATER VALVE
- SEWER MANHOLE
- BLUE RAISED PAVEMENT MARKER

- CALTRANS STRIPING DETAIL
- PAINTED PARKING LINES, "L" OR "T"
- "BIKE LANE" LEGEND
- 12" WHITE/YELLOW CROSSWALK
- TYPE IV ARROW

BORING LOG

NO.	AC	FABRIC
A5	7"	N



STRIPING NOTES:

1. CURB PAINT LOCATIONS NOT SHOWN ON PLANS. CONTRACTOR IS RESPONSIBLE FOR REPAINTING ALL PAINTED CURBS WITHIN LIMITS OF WORK. CURB PAINT IS TO MATCH EXISTING UNLESS OTHERWISE DIRECTED BY THE CITY.

Pavement Engineering Inc.
Civil Engineers • Materials Testing
Specializing in Pavement Rehabilitation

(707) 769-5330
(530) 224-4535
(805) 781-2265

Petaluma Office
Redding Office
San Luis Obispo Office

PROJECT ENGINEER:
JOSEPH L. RIRIE

LICENSE:
CA C52735

EXPIRATION:
12-31-14

PLAN STATUS:
FINAL
PLAN SET

CARPINTERIA AVENUE
LINDEN AVENUE TO W/S PCC BRIDGE DECK

CITY OF CARPINTERIA
2014 REPAIR & REHABILITATION PROJECT

DRAWN BY: EWN/MPW

SCALE: 1" = 40'

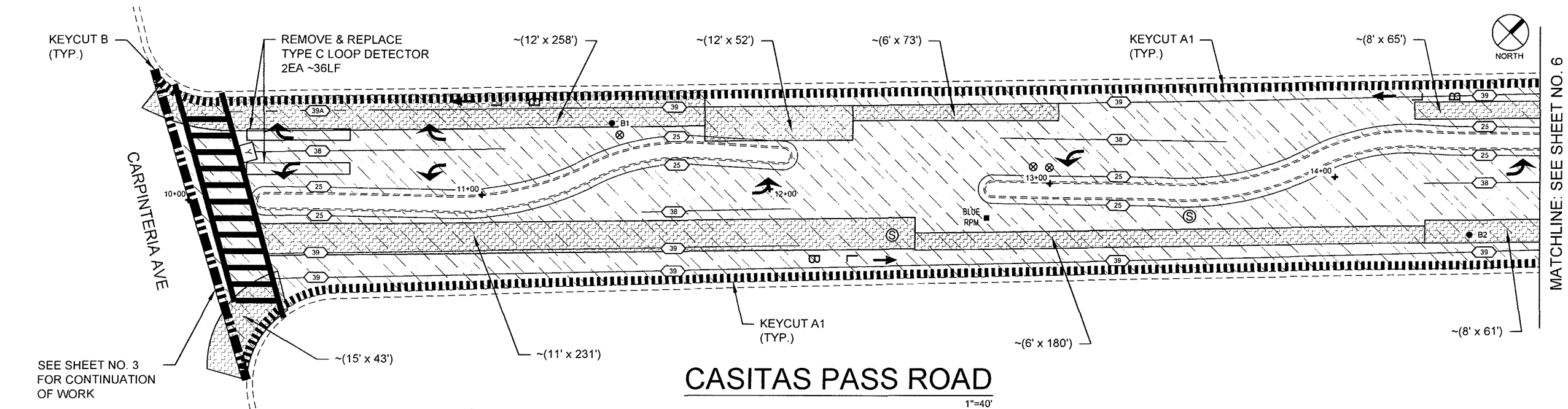
DATE: JULY 2014

DRAWING NUMBER

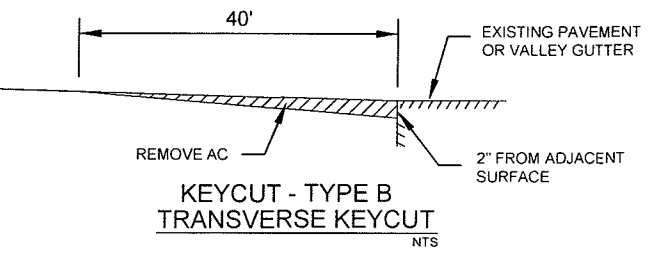
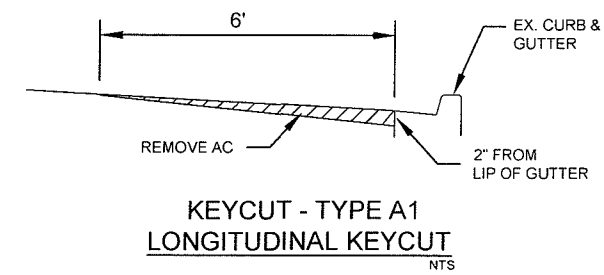
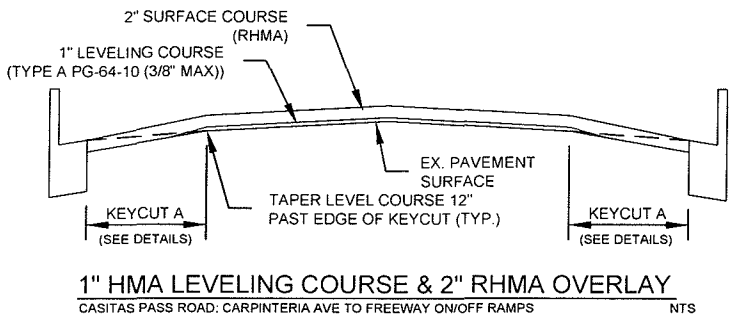
130047

4 OF 6

Path: X:\Shared\IR Drive\Projects\Drawing\Carpinteria, City of\130047_REV\FINAL PLAN SE\1130047_City of Carpinteria-Final Plan Set.dwg Plot Date: Jul 14, 2014 at 14:33



MATCHLINE: SEE SHEET NO. 6

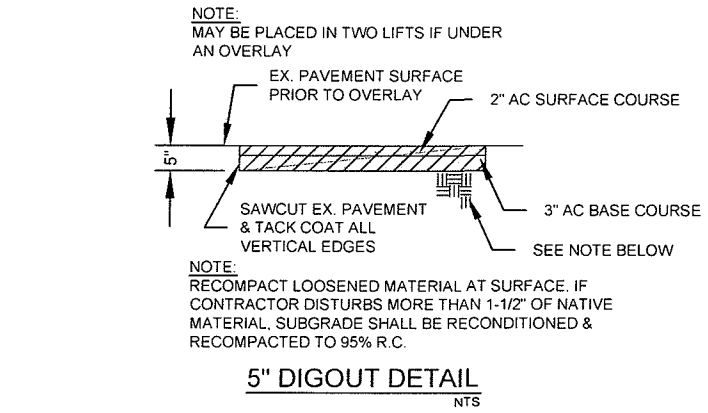


LEGEND

- 5" DIGOUT
- 1" HMA LEVELING COURSE & 2" RHMA OVERLAY
- KEYCUT A1
- KEYCUT B
- WATER VALVE
- SEWER MANHOLE
- CALTRANS STRIPING DETAIL
- "BIKE LANE" LEGEND
- 12" WHITE/YELLOW CROSSWALK
- TYPE IV ARROW

BORING LOG

NO.	AC	FABRIC
B1	5-1/2"	N
B2	4-1/2"	N



STRIPING NOTES:

1. CURB PAINT LOCATIONS NOT SHOWN ON PLANS. CONTRACTOR IS RESPONSIBLE FOR REPAINTING ALL PAINTED CURBS WITHIN LIMITS OF WORK. CURB PAINT IS TO MATCH EXISTING UNLESS OTHERWISE DIRECTED BY THE CITY.



Pavement Engineering Inc.
Civil Engineers • Materials Testing
Specializing in Pavement Rehabilitation

Petaluma Office
Redding Office
San Luis Obispo Office

(707) 769-5330
(530) 224-4535
(805) 781-2265

PROJECT ENGINEER:
JOSEPH L. RIRIE

LICENSE:
CA C52735

EXPIRATION:
12-31-14

PLAN STATUS:
FINAL
PLAN SET

CASITAS PASS ROAD
CARPINTERIA AVE TO W/S PCC BRIDGE DECK

CITY OF CARPINTERIA

2014 REPAIR & REHABILITATION PROJECT

DRAWN BY: EWN/MPW

SCALE: 1" = 40'

DATE: JULY 2014

DRAWING NUMBER
130047
5 OF 6

Carpinteria Ave/Casitas Pass Rd. Pavement Rehabilitation Project Award
August 25, 2014

ATTACHMENT B

BIDDING SCHEDULE

PROJECT: Carpinteria Ave/Casitas Pass Rd Pavement Rehabilitation

The cost of all labor, material and equipment necessary for the completion of the work itemized, even though not shown or specified, shall be included in the unit price for the various items shown herein. The City reserves the right to increase or decrease the quantity of any item or omit items as may be necessary, and the same shall in no way affect or make void the contract, except that appropriate additions or deductions from the contract total price will be made at the stipulated unit price.

The Contractor shall perform an independent take off of the plans and bid accordingly. Quantities listed in the Proposal Bid Items Lists are intended only as a guide for the Contractor as to the anticipated order of magnitude of work. Contractor will be reimbursed for the quantity of items required by the Contract Documents and shown on the plans to neat line and grade or as actually installed. The Contractor will not be reimbursed for work performed for his convenience, or as required to adapt to field conditions, or work outside of that required by the Contract Documents. The cost of all labor, material and equipment necessary for the completion of the work itemized under this schedule, even though not shown or specified, shall be included in the unit price for the various items shown herein.

Carpinteria Ave/Casitas Pass Rd Pavement Rehabilitation

BIDDER: TORO ENTERPRISES, INC.

ITEM NO.	BID ITEMS	PAYMENT REFERENCE	UNIT	TOTAL QTY	UNIT PRICE	*TOTAL COST
1	MOBILIZATION, BONDS & INSURANCE	D-1.08	LS	1	39,000.-	39,000.-
2	TRAFFIC CONTROL	D-2.04	LS	1	39,000.-	39,000.-
3	STORM WATER POLLUTION CONTROL PROGRAM	D-3.03	LS	1	4,800.-	4,800.-
4	HMA TYPE A PG 64-10 (3/8" MAX.)	D-4.04	TN	790	118.-	93,220.-
5	RHMA-G PG 64-16 (1/2" MAX.)	D-5.04	TN	2,212	108.-	238,896.-
6	COLD PLANE AND REMOVE 2-1/2" AC	D-7.04	SF	7,432	0.42	3,121.44
7	COLD PLANE AND REMOVE 2-1/4" AC	D-7.04	SF	147,471	0.29	42,746.59
8	DIGOUT OR REMOVE AND REPLACE 4" HMA	D-8.05	SF	59,458	3.46	202,157.20
9	DIGOUT OR REMOVE AND REPLACE 5" HMA	D-8.05	SF	22,348	4.35	97,213.80
10	6" DEEP LIFT STABILIZATION (ALLOWANCE)	D-8.05	SF	4,240	5.85	24,804.-
11	KEYCUT TYPE A1	D-7.04	LF	1,542	2.-	3,084.-
12	KEYCUT TYPE A2	D-7.04	LF	88	22.20	1,953.60
13	KEYCUT TYPE B	D-7.04	LF	192	14.-	2,688.-
14	REMOVE AND REPLACE LOOP DETECTOR TYPE C	D-9.04	EA	9	2,090.-	18,810.-

Carpinteria Ave/Casitas Pass Rd Pavement Rehabilitation

BIDDER: TORO ENTERPRISES, INC.

ITEM NO.	BID ITEMS	PAYMENT REFERENCE	UNIT	TOTAL QTY	UNIT PRICE	*TOTAL COST
15	REMOVE AND REPLACE LOOP DETECTOR TYPE A	D-9.04	EA	1	660.-	660.-
16	REMOVE AND REPLACE BICYCLE LOOP DETECTOR	D-9.04	EA	1	770.-	770.-
17	LOWER MANHOLE COVERS	D-10.03	EA	27	210.-	5,670.-
18	ADJUST MANHOLE COVERS TO FINISH GRADE	D-10.03	EA	27	320.-	8,640.-
19	LOWER WATER/ GAS VALVE COVER	D-10.03	EA	37	175.-	6,475.-
20	ADJUST WATER / GAS VALVE COVER TO FINISH GRADE	D-10.03	EA	37	365.-	13,505.-
21	LOWER ELECTRICAL UTILITY VAULT <i>SL</i>	D-10.03	EA	7		
22	ADJUST ELECTRICAL UTILITY VAULT TO FINISH GRADE <i>SL</i>	D-10.03	EA	8		
23	LOWER TRAFFIC DETECTOR PULL BOX COVER	D-10.03	EA	4	700.-	2,800.-
24	ADJUST TRAFFIC DETECTOR PULL BOX COVER TO FINISH GRADE	D-10.03	EA	4	800.-	3,200.-
25	ADJUST L.E.D. CROSSWALK LIGHTS TO FINISH GRADE	D-10.03	EA	2	7,700.-	15,400.-
26	REMOVE & REPLACE PCC GUTTER PAN ONLY	D-11.04	LF	8	190.-	1,520.-
27	REMOVE & REPLACE PCC CURB AND GUTTER	D-11.04	LF	30	55.-	1,650.-
28	INSTALL PCC CAP AND TRUNCATED DOMES	D-11.04	LS	1	1,500.-	1,500.-
29	INSTALL BLUE RPM'S @ FIRE HYDRANT	D-13.04	EA	8	11.-	88.-
30	INSTALL WHITE CONTINENTAL CROSSWALK (THERMO)	D-13.04	EA	2	1,100.-	2,200.-
31	INSTALL WHITE LADDER CROSSWALK (THERMO)	D-13.04	EA	6	1,100.-	6,600.-
32	INSTALL YELLOW LADDER CROSSWALK (THERMO)	D-13.04	EA	5	1,100.-	5,500.-
33	INSTALL 12" WHITE CROSSWALK / LIMIT LINE (THERMO)	D-13.04	LF	192	3.36	633.40
34	INSTALL 4" WIDE WHITE (PARKING STALLS) (THERMO)	D-13.04	LF	57	5.50	313.50

Carpinteria Ave/Casitas Pass Rd Pavement Rehabilitation

BIDDER: TORO ENTERPRISES, INC.

ITEM NO.	BID ITEMS	PAYMENT REFERENCE	UNIT	TOTAL QTY	UNIT PRICE	*TOTAL COST
35	INSTALL CALTRANS STRIPING DETAIL # 8 (THERMO)	D-13.04	LF	173	1.10	190.30
36	INSTALL CALTRANS STRIPING DETAIL # 22 (THERMO & MARKERS)	D-13.04	LF	1,656	1.65	2,732.40
37	INSTALL CALTRANS STRIPING DETAIL # 25 (THERMO & MARKERS)	D-13.04	LF	975	1.21	1,179.75
38	INSTALL CALTRANS STRIPING DETAIL #27 (THERMO)	D-13.04	LF	310	2.42	750.20
39	INSTALL CALTRANS STRIPING DETAIL # 29 (THERMO & MARKERS)	D-13.04	LF	279	3.30	920.70
40	INSTALL CALTRANS STRIPING DETAIL # 32 (THERMO & MARKERS)	D-13.04	LF	791	3.10	2,452.10
41	INSTALL CALTRANS STRIPING DETAIL # 38 (THERMO & MARKERS)	D-13.04	LF	1,085	1.40	1,519.-
42	INSTALL CALTRANS STRIPING DETAIL # 38A (THERMO)	D-13.04	LF	134	1.25	167.50
43	INSTALL CALTRANS STRIPING DETAIL # 39 (THERMO)	D-13.04	LF	5,640	0.88	4,963.20
44	INSTALL CALTRANS STRIPING DETAIL #39A (THERMO)	D-13.04	LF	944	0.88	830.72
45	PREPARE AND PAINT CURB RED (PAINT)	D-13.04	LF	3,148	1.10	3,462.80
46	PREPARE AND PAINT CURB GREEN W/ WHITE "20 MIN PARKING" STENCILS (PAINT)	D-13.04	LF	163	2.20	358.60
47	INSTALL TYPE I 10'-0" ARROW (THERMO)	D-13.04	EA	3	82.50	247.50
48	INSTALL TYPE IV ARROW L/R (THERMO)	D-13.04	EA	34	66.-	2,244.-
49	INSTALL TYPE VI ARROW (THERMO)	D-13.04	EA	3	132.-	396.-
50	INSTALL "25" LEGEND (THERMO)	D-13.04	EA	3	55.-	165.-
51	INSTALL "30" LEGEND (THERMO)	D-13.04	EA	1	55.-	55.-
52	INSTALL BIKE SYMBOL GROUP LEGEND (PAINT)	D-13.04	EA	21	55.-	1,155.-
53	INSTALL "SCHOOL" LEGEND (YELLOW) (THERMO)	D-13.04	EA	2	193.-	386.-
54	INSTALL "PED" LEGEND (WHITE) (THERMO)	D-13.04	EA	2	165.-	330.-
55	INSTALL "SLOW" LEGEND (YELLOW) (THERMO)	D-13.04	EA	2	165.-	330.-

PAVEMENT ENGINEERING INC.

CARPINTERIA AVE/CASITAS PASS RD
PAVEMENT REHABILITATION PROJECT

Carpinteria Ave/Casitas Pass Rd Pavement Rehabilitation

BIDDER: TORO ENTERPRISES, INC.

ITEM NO.	BID ITEMS	PAYMENT REFERENCE	UNIT	TOTAL QTY	UNIT PRICE	*TOTAL COST
56	INSTALL "XING" LEGEND (WHITE) (THERMO)	D-13.04	EA	1	165.-	165.-
57	INSTALL "XING" LEGEND (YELLOW) (THERMO)	D-13.04	EA	2	165.-	330.-
58	INSTALL "STOP" LEGEND (THERMO)	D-13.04	EA	3	165.-	495.-

TOTAL

BASE BID TOTAL AMOUNT IN FIGURES: 914,465.50

BASE BID TOTAL AMOUNT IN WORDS: nine hundred fourteen thousand, four hundred sixty five dollars and fifty cents

*NOTE: IN CASE OF ERROR IN EXTENSION OF PRICE INTO THE TOTAL PRICE COLUMN, THE UNIT PRICE WILL GOVERN.

The City reserves the right to reject any and all bids, to waive any informality in a bid, and to make awards in the interest of the City. The award of bid will be based in part on the lowest bidding schedule total. The specific unit prices shall govern if there is a mathematical discrepancy in the figures. The Contractor must notify the Engineer prior to construction, of any difference between estimated quantities and actual quantities.

The City reserves the right to increase or decrease the quantity of any item or omit items as may be deemed necessary due to budget limitations or constraints, and the same shall in no way affect or make void the contract, except that appropriate additions or deductions from the contract total price will be made at the stipulated unit price.

TORO ENTERPRISES, INC.

Company Name of Bidder

Authorized Signature

SEAN CASTILLO, PRES.

Carpinteria Ave/Casitas Pass Rd. Pavement Rehabilitation Project Award
August 25, 2014

ATTACHMENT C

PROJECT: Carpinteria Ave/Casitas Pass Rd Pvmnt Rehab Project
PROJECT NO: 15068
BID OPENING DATE: 8/12/2014

	Engineers Contingency (only on Eng. Est)
--	--

STAFF REPORT
CITY COUNCIL MEETING
August 25, 2014

ITEMS FOR COUNCIL CONSIDERATION:

**Authorization and Award to J&H Engineering for Construction of City Maintenance
Project Number 15018
Ninth St. Pedestrian Bridge Replacement Project**

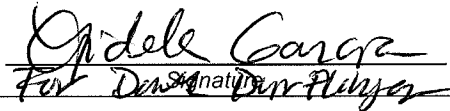
Report prepared by: Matt Maechler PE, Civil Engineer
Department: Public Works


Signature

**Reviewed by
Public Works
Director:**


Signature

**Reviewed by
City Manager:**


Signature

ACTION X **NON-ACTION** **STAFF RECOMMENDATION:**

Recommendation: 1. Find J&H Engineering's bid responsive and authorize the Mayor to sign the contract with J&H Engineering, the lowest responsible bidder, subject to meeting all mandatory contract document requirements for the construction of City Maintenance Project 15018, Ninth St. Pedestrian Bridge Replacement Project. 2. Approve a Project Budget of \$274,372.97.

Sample Motion: I move to find J&H Engineering's bid responsive and authorize the Mayor to sign the contract with J&H Engineering, the lowest responsible bidder, subject to meeting all mandatory contract document requirements for the construction of City Maintenance Project 15018, Ninth St. Pedestrian Bridge Replacement Project and approve a project budget of \$274,372.97.

I. BACKGROUND/DISCUSSION:

The Ninth Street Pedestrian Bridge improvement project is one of five City of Carpinteria grant applications funded in 2011 through the Measure A Safe Route to School Program funds. The project was allocated \$105,000.

The existing bridge was found to be much older than originally estimated and is nearing the end of its useful life. The original rehabilitation project (estimated at \$210,000) would have extended the life of the bridge by only another 5-10 years before needing a complete replacement. In an effort to utilize City and Grant funds more efficiently, the Department of Public Works recommended that the scope of the project be changed to a bridge replacement with a preliminary engineer's estimate of \$240,000-290,000 for construction and a lifespan of 40-50 years.

During the summer of 2013, the Department of Public Works found that the existing bridge deck had rotted out to the point that the bridge was not sound. Public Works closed the bridge on July 2, 2013 and sought temporary repairs to keep the bridge open until the full replacement could be constructed. On July 31, 2013 the bridge was reopened with a replacement bridge deck. A bridge replacement is required due to the overall age of the bridge, new ADA and bridge design requirements, and overall aesthetics.

On December 9, 2013, City Council authorized the purchase of the bridge structure itself from Excel Bridge Manufacturing. Since the order and deposit were made, the bridge fabrication is complete and is awaiting the completion of bridge abutment construction (**Figure 1**).

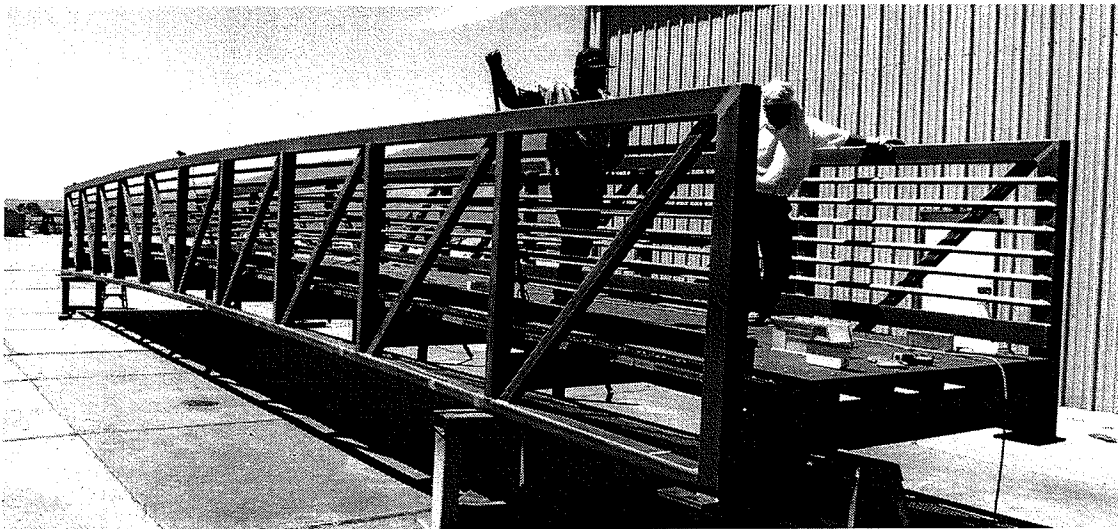


Figure 1
The newly fabricated Ninth Street Pedestrian Bridge

Bids from qualified contractors were solicited using the formal bid process required by California Public Contract Code, and the Uniform Construction Cost Accounting Commission Manual, as adopted by the City of Carpinteria. Requests for bids were issued on July 31, 2014 and a notice

Ninth St. Pedestrian Bridge Award
August 25, 2014

was posted in the Coastal View newspaper. Bids were received from 4 contractors and the lowest responsive bid was provided by J&H Engineering.

II. POLICY:

The proposed project is included in the current City of Carpinteria Capital Improvement Program. At the Annual Work Plan meeting held on January 28, 2012, the Council directed the Department to make the Ninth Street Pedestrian Bridge Replacement project a priority for Public Works capital projects.

General Plan/Local Coastal Plan

Circulation Element

Pedestrian Facilities: Walking to shopping and recreational sites promotes direct interface with the physical environment as well as ecologically benefitting the community. Safe well-maintained sidewalks, trails and other street improvements, as well as pedestrian-oriented design standards, encourage pedestrian transportation.

The Ninth Street Pedestrian Bridge Replacement Project not only maintains part of the City's non-motorized transportation facilities for an additional 40-50 years, but also improves the aesthetics of the area at the project location.

The proposed project adheres to the settlement agreement between The United States of America and Carpinteria, California under the Americans with Disabilities Act (ADA). The agreement was adopted by The City as the ADA Transition Plan. The proposed project widens the path across the bridge and maintains ADA grades along the pedestrian ramps leading up to the bridge. Not only do these improvements eliminate a possible barrier to mobility challenged persons, but they also comply with the following ADA Title II requirement:

- *to ensure facilities for which construction or alteration was begun after January 26, 1992, are readily accessible to and usable by people with disabilities, in accordance with 1) the Department's Title II regulation and 2) the Standards or UFAS, 28 C.F.R.*

III. FINANCIAL CONSIDERATIONS:

The awarded Measure A Safe Routes to School grant will be used for the design and construction phases of this project. Additional funding will come from the City's legacy Measure D allocations as budgeted in the 2014-2015 City of Carpinteria Budget.*

<u>Project Costs:</u>		<u>Project Funding:</u>	
Construction	\$ 231,248.15	Measure A – SR2S Cycle 1:	\$ 37,776.00
Inspection	\$ 20,000.00	Measure D – Legacy Funds:	\$ 236,596.97
Contingency (10%)	\$ 23,124.82		
Total:	\$ 274,372.97	Total:	\$ 274,372.97

**The project construction contract amount is expected to exceed the adopted budget. The revised project cost will be addressed in The City's mid-year budget adjustment process.*

Ninth St. Pedestrian Bridge Award
August 25, 2014

IV. ATTACHMENTS:

Attachment A – Plan Set

Attachment B – J&H Engineering Proposed Bidding Schedule

Attachment C – Bid Summary

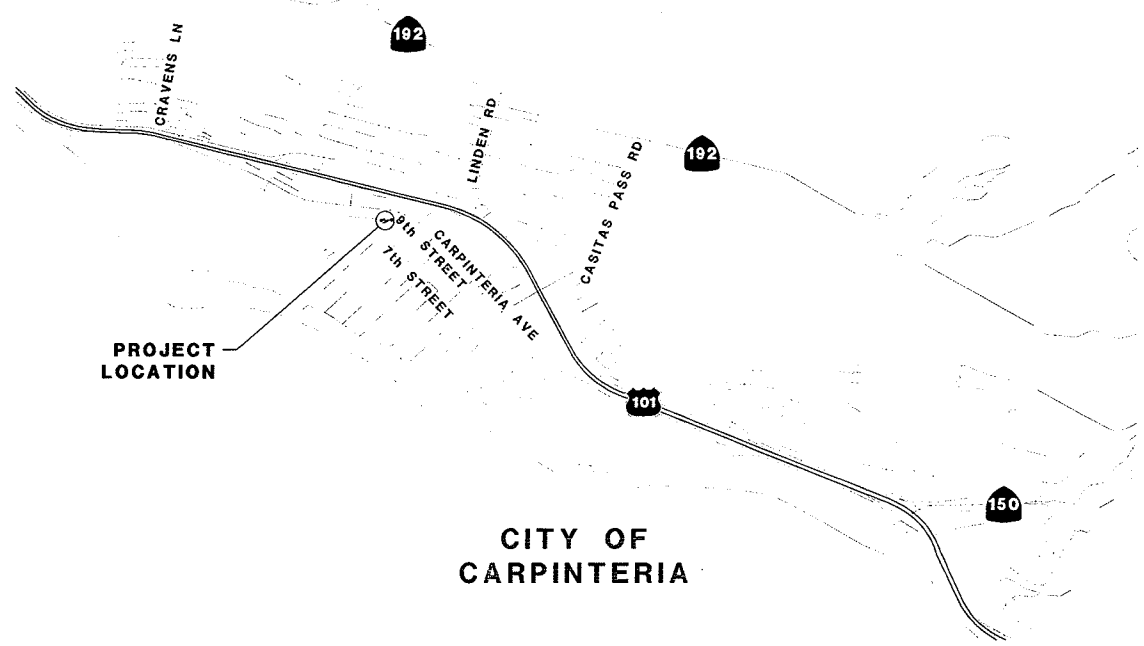
Ninth St. Pedestrian Bridge Award
August 25, 2014

ATTACHMENT A

INDEX OF PLANS

SHEET No.	SHEET ID	DESCRIPTION
1	T-1	TITLE & LOCATION MAP
2	G-1	GENERAL NOTES
3	TS-1	TOPOGRAPHIC SURVEY
4	X-1	TYPICAL CROSS-SECTIONS
5	AC-1	ALIGNMENT CONTROL
6	L-1	LAYOUT
7	R-1	REMOVAL PLAN
8	C-1	CONSTRUCTION DETAILS
9	WL-1	WATERLINE PLAN & DETAIL SHEET
10	S-1	STRUCTURAL NOTES
11	S-2	BRIDGE ABUTMENT PLAN
12	S-3	BRIDGE ABUTMENT DETAILS
13	E-1	NOTE, SYMBOLS, SCHEDULES & DETAILS
14	E-2	ELECTRICAL PLAN

CITY OF CARPINTERIA
DEPARTMENT OF PUBLIC WORKS
PROJECT PLANS FOR CONSTRUCTION OF
9TH STREET PEDESTRIAN BRIDGE
IN SANTA BARBARA COUNTY
IN THE CITY OF CARPINTERIA
DPW PROJECT NO. 15018



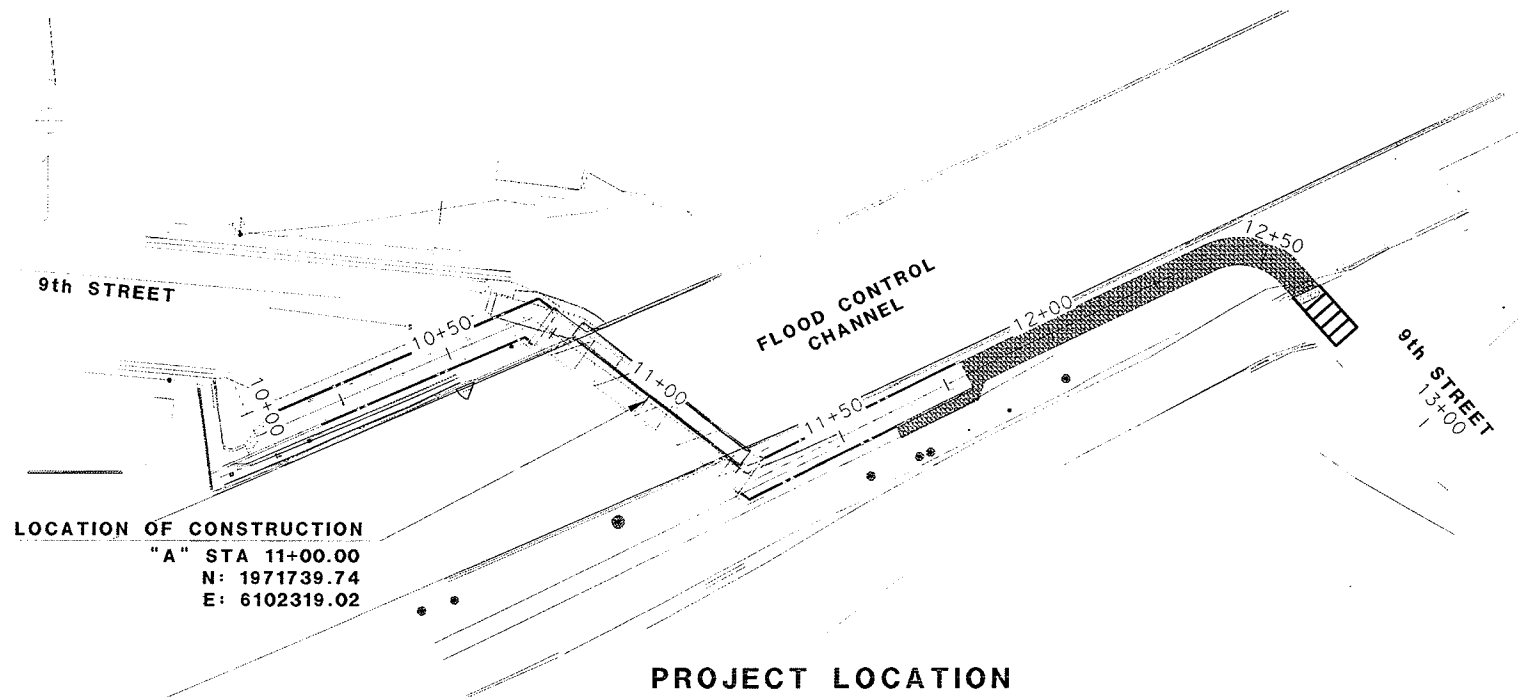
05 SB LOCAL N/A 1 14



PROJECT LOCATION

LOCATION MAP

APPROVED BY SANTA BARBARA COUNTY, FLOOD CONTROL		APPROVED BY SANTA BARBARA COUNTY, FLOOD CONTROL	
THOMAS FAYRAM, PE WATER RESOURCES DEPUTY DIRECTOR	DATE	JON FRYE, PE ENGINEERING MANAGER	DATE
APPROVED BY CITY OF CARPINTERIA		APPROVED BY SANTA BARBARA COUNTY, FLOOD CONTROL	
CHARLIE EBELING, PE PUBLIC WORKS DIRECTOR	DATE	RICK TOMASINI MAINTENANCE SUPERINTENDENT	DATE



LOCATION OF CONSTRUCTION
"A" STA 11+00.00
N: 1971739.74
E: 6102319.02

TITLE & LOCATION MAP T-1

CITY OF CARPINTERIA
5775 CARPINTERIA AVE
CARPINTERIA, CA 93013
WG PROJECT NO. 1129-0001



DATE: 07/16/2014
DRAWN BY: BENJ
CHECKED BY: DACE B. MORGAN, PE
APPROVED BY: DACE B. MORGAN, PE
DATE: 07/16/2014

GENERAL NOTES

- ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH CALTRANS STANDARD PLANS AND SPECIFICATIONS DATED 2010, INCLUDING ALL REVISIONS AND AMENDMENTS, THE LATEST EDITION TO THOSE AS WELL AS OF THE CITY OF CARPINTERIA (CITY) STANDARD SPECIFICATIONS AND SPECIAL PROVISIONS.
- THE CONTRACTOR SHALL POSSESS THE CLASS OR CLASSES OF LICENSE AS SPECIFIED IN THE "NOTICE TO CONTRACTORS".
- THE CONTRACTOR SHALL COMPLY WITH CAL/OSHA REGULATIONS REGARDING SAFETY OF EXCAVATION. EXCAVATIONS SHALL BE ADEQUATELY SHORED, BRACED AND SHEETED TO PROTECT AGAINST INJURY, AND PREVENT DISTURBANCE TO EXISTING FACILITIES THAT ARE TO REMAIN AND BE PROTECTED IN PLACE.
- ALL CURB DATA CALLOUTS ARE TO FACE OF CURB, UNLESS OTHERWISE NOTED. FACE OF CURB SHALL BE DEFINED AS FLOWLINE OF CURB FACE.
- ALL MIDWEST GUARDRAIL SYSTEM CALLOUTS ARE TO BACK OF POST.
- ALL FINAL CONTOUR GRADING SHALL BE AS SHOWN AND TO A MAXIMUM OF 1V:3H, OR AS DIRECTED BY THE ENGINEER.
- NO CLOSURES OF LANES, DRIVEWAYS OR PARKING AREAS WILL BE ALLOWED WITHOUT PRIOR WRITTEN APPROVAL OF THE ENGINEER.
- THE CONTRACTOR SHALL PROVIDE CONTINUOUS ACCESS TO THE SITE AND ALL ADJOINING PARCELS, COORDINATE THE WORK WITH UTILITY AGENCIES AND PRIVATE LANDOWNER USERS, AS WELL AS OTHER CONSTRUCTION WORK IN THE AREA.
- THE CONTRACTOR SHALL NOTIFY THE PUBLIC WORKS DEPARTMENT AT LEAST FIVE WORKING DAY PRIOR TO THE BEGINNING OF CONSTRUCTION AT 1-805-684-5405 x441.
- IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO OBTAIN PERMITS NECESSARY TO PERFORM THE WORK SHOWN ON THESE PLANS FROM THE APPROPRIATE AGENCIES.
- THE CONTRACTOR SHALL PRACTICE SAFETY AT ALL TIMES AND SHALL FURNISH, ERECT AND MAINTAIN SUCH FENCES, BARRICADES, LIGHTS AND SIGNS NECESSARY TO GIVE ADEQUATE PROTECTION TO THE PUBLIC AT ALL TIMES.
- ALL EXCAVATIONS OR TRENCHES IN PAVED AREAS SHALL REQUIRE SAW CUTTING IN A NEAT AND UNIFORM MANNER. ALL MATCH OR JOINT LINES TO EXISTING ASPHALTIC CONCRETE PAVING WITHOUT REDWOOD HEADERS SHALL BE SAW CUT.
- THESE PLANS SHALL INCLUDE ALL AS-BUILT REVISIONS PRIOR TO THE ACCEPTANCE OF IMPROVEMENTS BY THE CITY.
- THE CONTRACTOR SHALL HAVE COPIES OF THE APPROVED PLANS AND SPECIFICATIONS FOR THIS PROJECT ON THE SITE AT ALL TIMES AND CONTRACTOR SHALL BE FAMILIAR WITH ALL APPLICABLE STANDARDS AND SPECIFICATIONS.
- THE CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES THE CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT INCLUDING SAFETY OF ALL PERSONS AND PROPERTY. THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS. THE CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY AND HOLD OWNER AND ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THE PROJECT. EXEMPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE CITY OR ENGINEER.
- SHOULD IT APPEAR THAT THE WORK TO BE DONE OR ANY MATTER RELATIVE THERETO IS NOT SUFFICIENTLY DETAILED OR EXPLAINED ON THESE PLANS, THE CONTRACTOR SHALL REQUEST IN WRITING FROM THE ENGINEER SUCH FURTHER EXPLANATIONS AS MAY BE NECESSARY PRIOR TO THE COMMENCEMENT OF SAID WORK.

UTILITY NOTES

- THE CONTRACTOR SHALL NOTIFY THE UNDERGROUND SERVICE ALERT (U.S.A.) ONE CALL PROGRAM 811 AND THE CITY AT LEAST 48 HOURS IN ADVANCE OF BEGINNING ANY UNDERGROUND WORK.
- THE CONTRACTOR SHALL EXPOSE AND VERIFY THE LOCATION, ELEVATION AND CONDITION OF EXISTING UTILITY FACILITIES PRIOR TO BEGINNING ANY EXCAVATION OR OTHER UNDERGROUND WORK IN THE VICINITY OF THOSE UTILITIES.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION WITH ALL UTILITY PROVIDERS FOR WORK AFFECTING THEIR FACILITIES.
- ALL VALVE AND MANHOLE COVERS TO REMAIN SHALL BE PROTECTED IN PLACE OR ADJUSTED TO GRADE, PER 2010 CALTRANS STANDARD SPECIFICATIONS, SECTION 15.

UTILITY REPRESENTATIVES			
CONTACT	UTILITY	REPRESENTATIVES	PHONE
-	U.S.A.	UNDERGROUND SERVICE ALERT	811
LARRY CHARBONNEAU	ELECTRIC	SOUTHERN CALIFORNIA EDISON	800-655-4555
PATRICIA VAUGHN	GAS	SOUTHERN CALIFORNIA GAS COMPANY	800-427-2000
BRIAN KING	WATER	CARPINTERIA VALLEY WATER DISTRICT	805-684-2816
LANCE LOWHON	SEWER	CARPINTERIA SANITARY DISTRICT	808-684-7214

- IF ANY DAMAGE TO THE FLOOD CONTROL CHANNEL IS OBSERVED DURING OR AFTER BRIDGE REMOVAL ACTIVITIES, CONTACT THE SANTA BARBARA COUNTY FLOOD CONTROL DISTRICT IMMEDIATELY AT 805-568-3440.

ENVIRONMENTAL NOTES

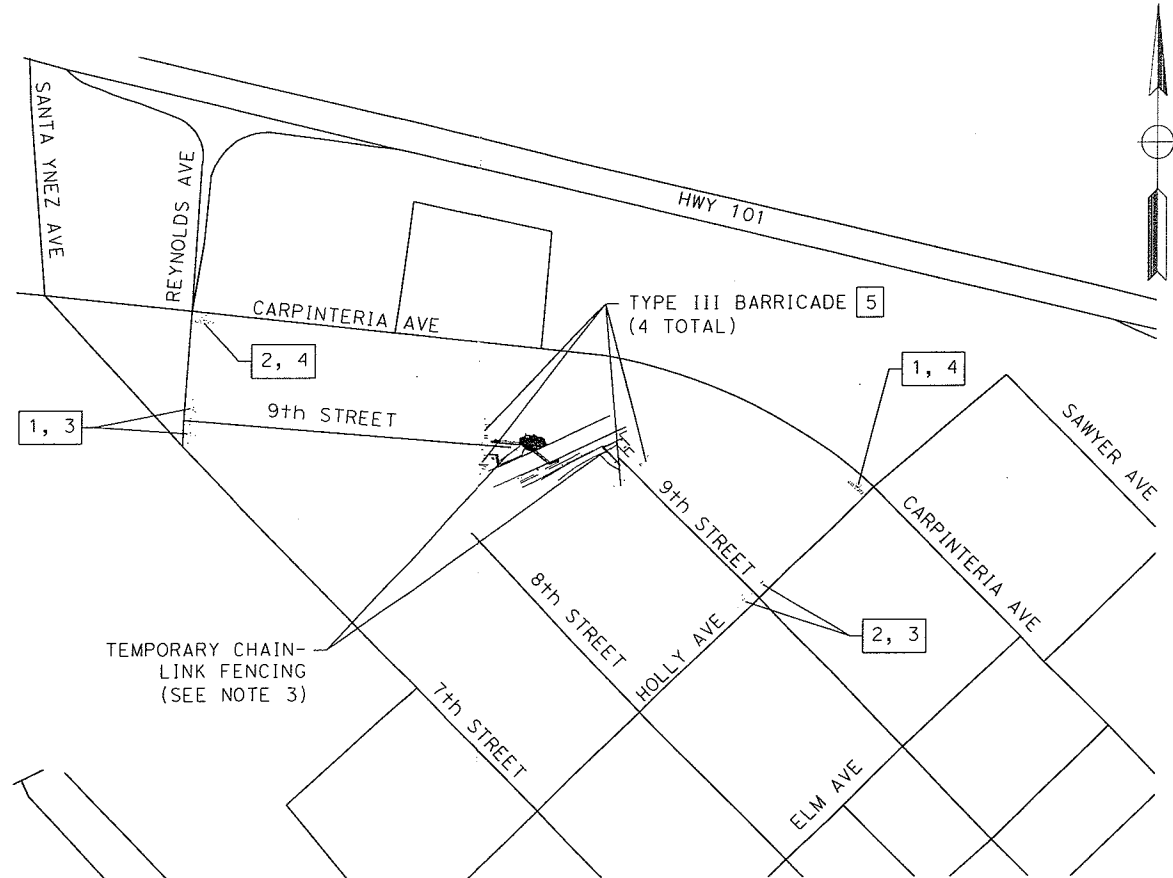
- THE CONTRACTOR SHALL UTILIZE BEST MANAGEMENT PRACTICES (BMP) FOR WATER POLLUTION CONTROL IN ACCORDANCE WITH THE SPECIFICATIONS, AS SHOWN ON THE PLANS AND AS DIRECTED BY THE ENGINEER.
- CONTRACTOR SHALL PROTECT DRAINAGE INLETS WITHIN THE PROJECT LIMITS WITH DRAINAGE INLET PROTECTION (TYPE 3A) (GRAVEL BAG BERM) TEMPORARY.
- CONTRACTOR SHALL PROVIDE A DESIGNATED TEMPORARY CONCRETE WASHOUT FACILITY.
- CONTRACTOR SHALL NOT ALLOW CONSTRUCTION DEBRIS OR UNTREATED WATER TO ENTER THE FLOOD CONTROL CHANNEL.
- THE CONTRACTOR SHALL TAKE EFFECTIVE ACTION TO PREVENT THE FORMATION OF AN AIRBORNE DUST NUISANCE AND SHALL BE RESPONSIBLE FOR ANY DAMAGE RESULTING FROM HIS FAILURE TO DO SO. CONTRACTOR SHALL AT A MINIMUM PERFORM THE FOLLOWING MITIGATION MEASURES:
 - WATERING OF DISTURBED AREAS DURING GRADING AND CONSTRUCTION TO MINIMIZE AIRBORNE DUST.
 - STABILIZE DISTURBED AREA WITH EROSION CONTROL MEASURES DURING AND FOLLOWING CONSTRUCTION.
 - GRADING ACTIVITIES SHALL BE RESTRICTED OR HALTED WHEN WINDS EXCEED 15 MPH AS DEEMED NECESSARY BY THE REPRESENTATIVE OF THE PUBLIC WORKS DEPARTMENT

SURVEY NOTES

- THE CONTRACTOR SHALL PROTECT EXISTING SURVEY MONUMENTS, IF CONTRACTOR OPERATIONS DAMAGE SURVEY MONUMENTS THE CONTRACTOR SHALL REPLACE THEM IN PLACE AT NO ADDITIONAL COST.
- EXISTING TOPOGRAPHY SHOWN IS BASED ON A FIELD SURVEY MADE BY WALLACE GROUP, 612 CLARION COURT, SAN LUIS OBISPO; IN AUGUST, 2012 AT THE REQUEST OF THE CITY.
- BASIS OF BEARINGS: SHOWN ON TOPOGRAPHIC SURVEY SHEET.
- BENCHMARK: SHOWN ON TOPOGRAPHIC SURVEY SHEET.

TRAFFIC NOTES

- TRAFFIC CONTROL WORK SHALL BE IN CONFORMANCE WITH APPLICABLE PROVISIONS OF THE 2010 CALTRANS STANDARD PLANS AND THE CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS (CAMUTCD, 2012).
- ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO STATE OF CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CAMUTCD, 2012) REQUIREMENTS.



CONSTRUCTION AREA SIGNS

Scale: NTS

SIGN LIST					
NO.	DESCRIPTION	CAMUTCD SIGN DESIGNATION	CAMUTCD SECTION	SIZE (IN.)	QTY
1	PEDESTRIAN DETOUR (LEFT)	M4-9b(L)	6F.59	30x24	3
2	PEDESTRIAN DETOUR (RIGHT)	M4-9b(R)	6F.59	30x24	3
3	9TH STREET PED BRIDGE CLOSED	W20	6F	36x36	4
4	9TH STREET PED PATH	M4	6F	30x12	2
5	ROAD CLOSED	R11-2	6F	48x30	4

NOTES:

- TYPICAL PLACEMENT SHOWN. ACTUAL LOCATION AS APPROVED BY THE ENGINEER.
- SIGNS TO BE MOUNTED ON PORTABLE SIGN SUPPORTS.
- TEMPORARY CHAIN LINK FENCING IS REQUIRED THROUGHOUT THE DURATION OF CONSTRUCTION ACTIVITIES.

9TH STREET PEDESTRIAN BRIDGE

GENERAL NOTES

G-1

BHJ BHJ DBM 1129-0001 2 14



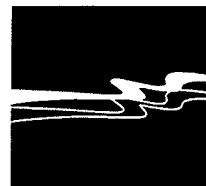
CITY OF CARPINTERIA

DEPARTMENT OF PUBLIC WORKS
5775 CARPINTERIA AVE
CARPINTERIA, CA 93013

NO SCALE
NO SCALE

NO SCALE
NO SCALE

NO SCALE
NO SCALE



WALLACE GROUP

CIVIL AND TRANSPORTATION ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING / GIS SOLUTIONS
WATER RESOURCES

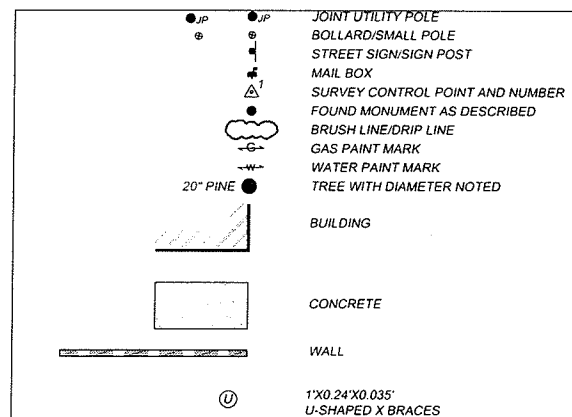
612 CLARION COURT
SAN LUIS OBISPO, CA 93401
T 805 544-4011 F 805 544-4294
www.wallacegroup.us

07/15/14
DATE PREPARED



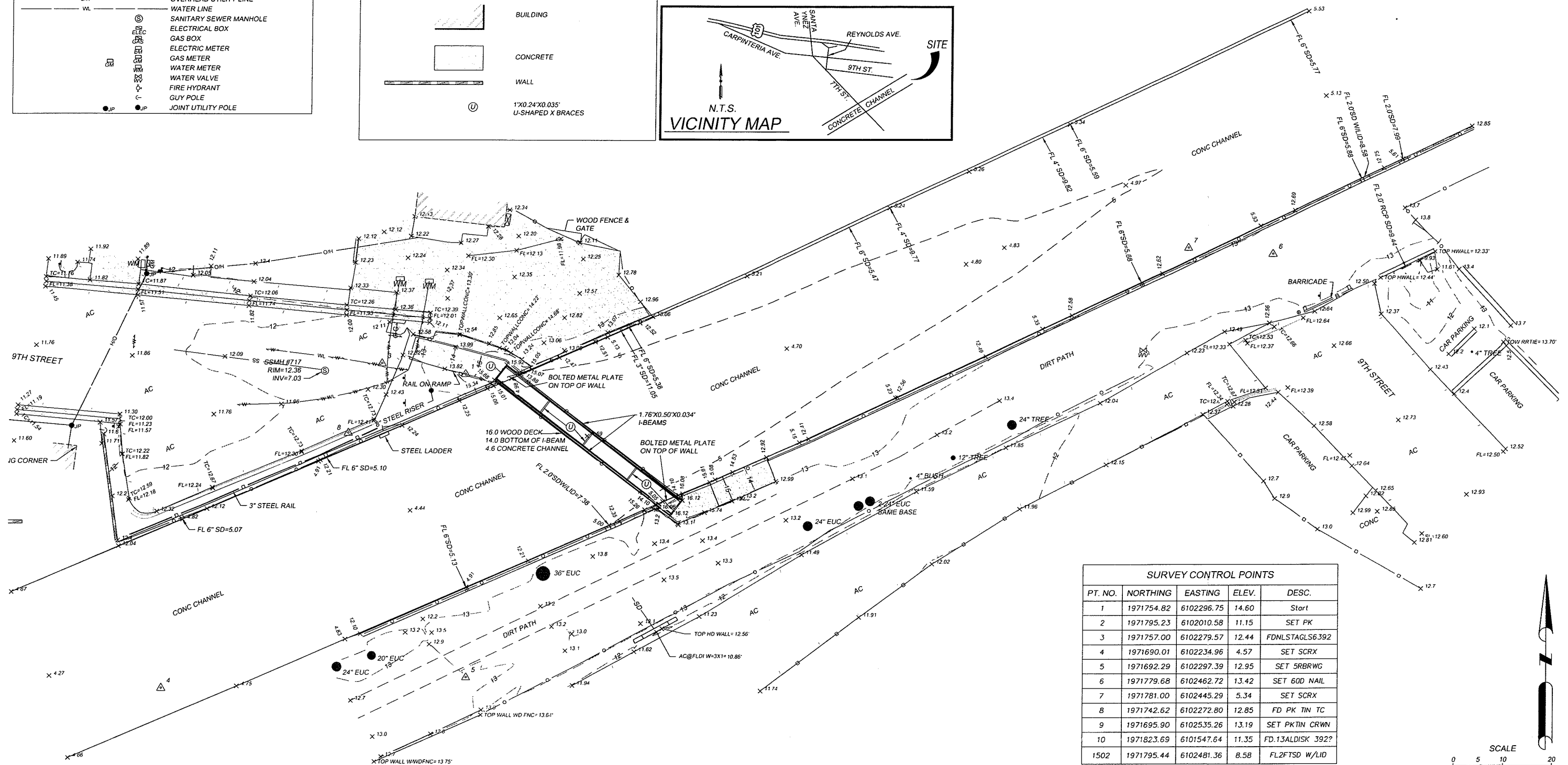
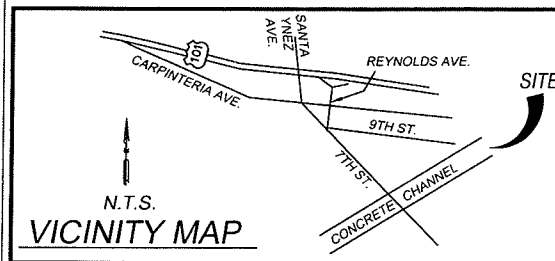
CHARLIE EBELING, PE C78172

_____ 100 _____	INDEX CONTOUR
_____ / _____ / _____	INTERMEDIATE CONTOUR
_____	EDGE OF PAVEMENT
_____ ○ _____ ○ _____	CHAIN LINK FENCE
_____ □ _____ □ _____	FENCE
_____ SD _____	STORM DRAIN LINE
_____ SS _____	SANITARY SEWER LINE
_____ OH _____	OVERHEAD UTILITY LINE
_____ WL _____	WATER LINE
	SANITARY SEWER MANHOLE
	ELECTRICAL BOX
	GAS BOX
	ELECTRIC METER
	GAS METER
	WATER METER
	WATER VALVE
	FIRE HYDRANT
	GUY POLE
	JOINT UTILITY POLE

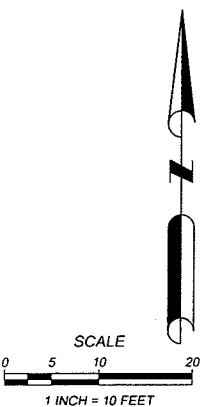


THE HORIZONTAL DATUM FOR THIS SURVEY IS THE NORTH AMERICAN DATUM OF 1983, CORS 96 ADJUSTMENT [NAD83(CORS96)], EPOCH DATE OF 2002.0000. THE PROJECTION USED IS THE CALIFORNIA COORDINATE SYSTEM OF 1983 (CCS83), ZONE 5 PROJECTION. THIS SURVEY TIED TO MULTIPLE NATIONAL GEODETIC SURVEY (NGS) CONTINUOUSLY OPERATING REFERENCE STATIONS (CORS), INCLUDING STATIONS DESIGNATED OZST, CSST, AND COPR. THE BEARINGS SHOWN HEREON ARE REFERENCED TO CCS83, ZONE 5 GRID NORTH.

THE ORTHOMETRIC HEIGHTS (ELEVATIONS) ARE BASED ON THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88), COMPUTED USING GEOID90, AND IS BASED ON THE CORS STATION 9608000. THE BENCHMARK CONTOUR INTERVAL IS 0.5 FOOT. UNDERGROUND UTILITY LOCATIONS ARE PLOTTED BASED ON ABOVE GROUND PAINT MARKS BY OTHERS. ABOVE GROUND SURFACE STRUCTURES, ACTUAL LOCATION MAY DIFFER. ADDITIONAL UNDERGROUND UTILITY LINES MAY EXIST. FOR INFORMATION REGARDING UTILITY LOCATION, SIZE, DEPTH, CONDITION, AND CAPACITY CONTACT UTILITY OR MUNICIPAL/PUBLIC SERVICE FACILITY. UNDERGROUND PIPE SIZES ARE BASED ON VISUAL OBSERVATIONS MADE FROM THE SURFACE AND ARE APPROXIMATE. EASEMENTS AFFECTING THE PROPERTY SHOWN HEREON MAY EXIST. NO TITLE INFORMATION WAS PROVIDED. NO ATTEMPT HAS BEEN MADE TO PLOT EASEMENTS.



SURVEY CONTROL POINTS				
PT. NO.	NORTHING	EASTING	ELEV.	DESC.
1	1971754.82	6102296.75	14.60	Start
2	1971795.23	6102010.58	11.15	SET PK
3	1971757.00	6102279.57	12.44	FDN1SLTAGL56.39
4	1971690.01	6102234.96	4.57	SET SCRXX
5	1971689.22	6102297.39	12.95	SET 58BRWG
6	1971779.68	6102462.72	13.42	SET 60D NAIL
7	1971781.00	6102445.29	5.34	SET SCRXX
8	1971742.62	6102272.80	12.85	FD PK TIN TC
9	1971695.90	6102535.26	13.19	SET PKTIN CRW
10	1971823.69	6101547.64	11.35	FD.13ALD13 392
1502	1971795.44	6102481.36	8.58	FL2FTSD W/LID

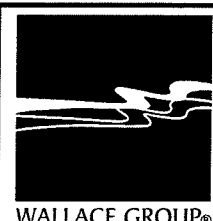


CITY OF CARPINTERIA
DEPARTMENT OF PUBLIC WORKS
5775 CARPINTERIA AVE
CARPINTERIA, CA 93013

SCALE: HORIZ 1" = 10'
VERT N/A

ORIGINAL SCALE IN INCHES
FOR REDUCED PLANS

0 1 2



CIVIL AND TRANSPORTATION ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING / GIS SOLUTIONS
WATER RESOURCES

612 CLARION COURT
SAN LUIS OBISPO, CA 93401
T 805 544-4011 F 805 544-4294
www.wallacegroup.us

George Muschenko

LICENSED SURVEYOR

8/31/2012

PLANS APPROVAL DATE



REVISIONS					
NO.	BY	DATE	DESCRIPTION	APPROVED BY	DATE
△					
△					
△					
△					

ACCEPTED BY THE CITY CAPITAL PROJECTS ENGINEER

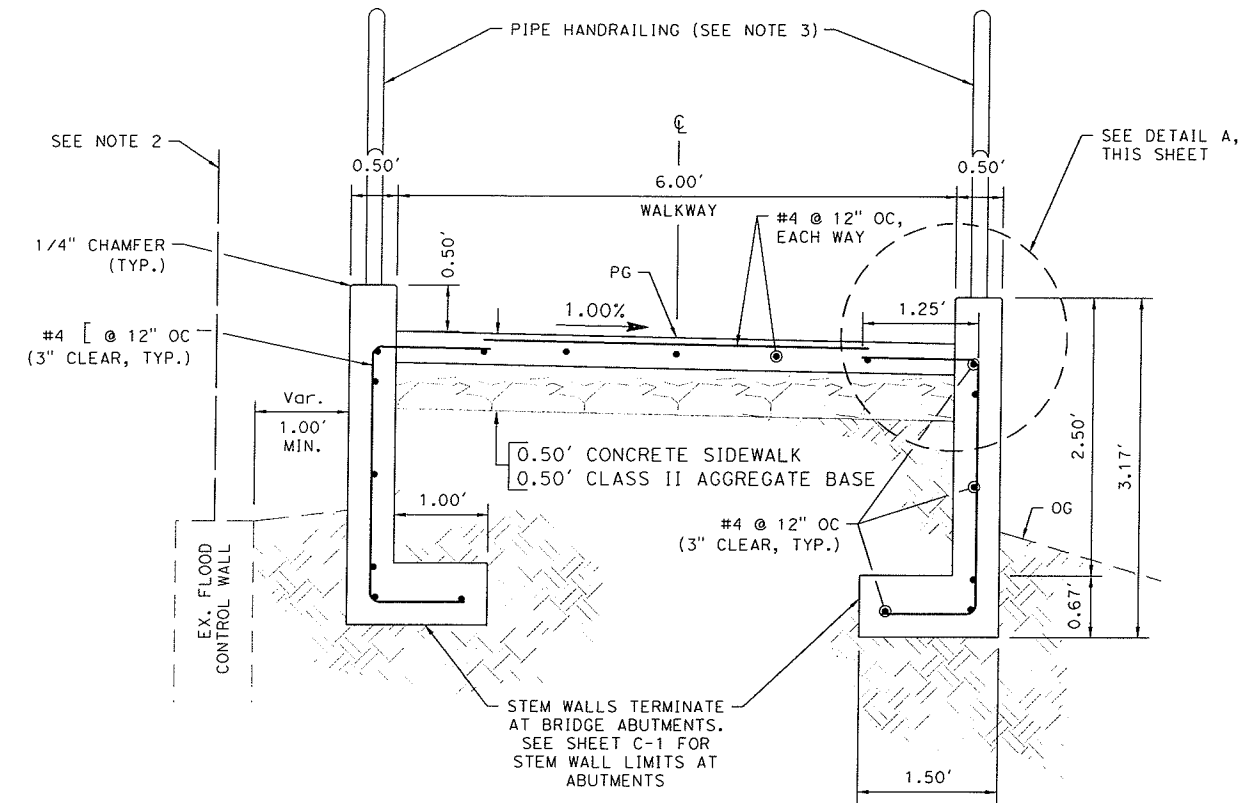
CHARLIE EBELING, PE RCE: C78172

9TH STREET PEDESTRIAN BRIDGE

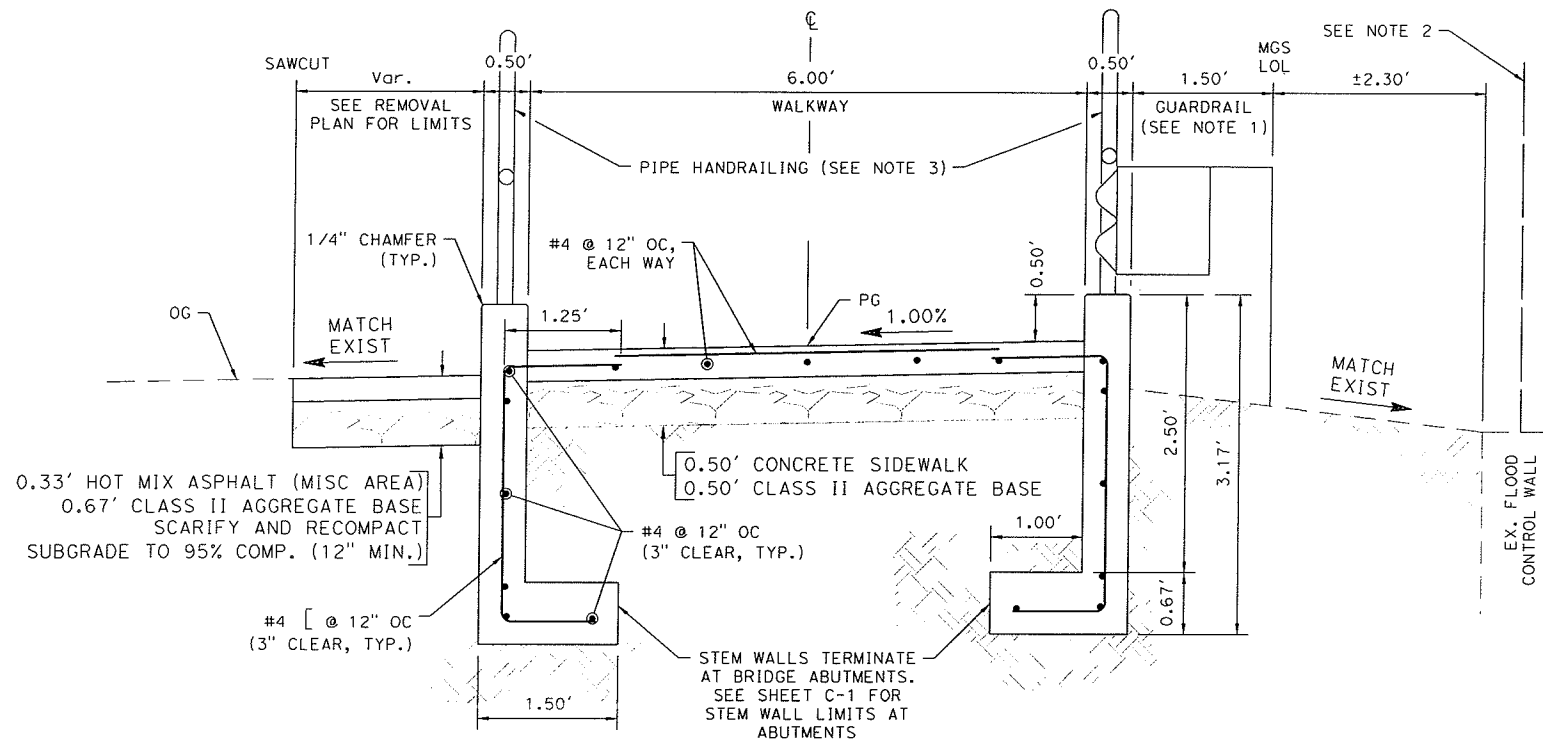
TOPOGRAPHIC SURVEY

TS-1

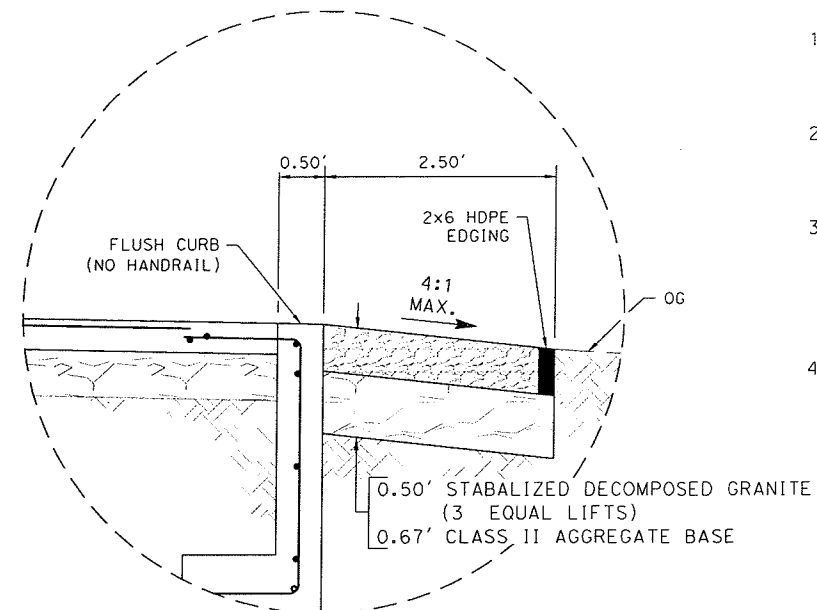
DESIGNED BY	DRAWN BY	CHECKED BY	JOB NUMBER	SHEET	OF
GYM	GYM	GYM	1129-0001	3	12
DISREGARD PRINTS BEARING EARLIER REVISION DATE	REVISION DATES (PRELIMINARY STAGE ONLY)				



CONCRETE WALKWAY
STA. "A" 11+28.93 TO 11+79.80



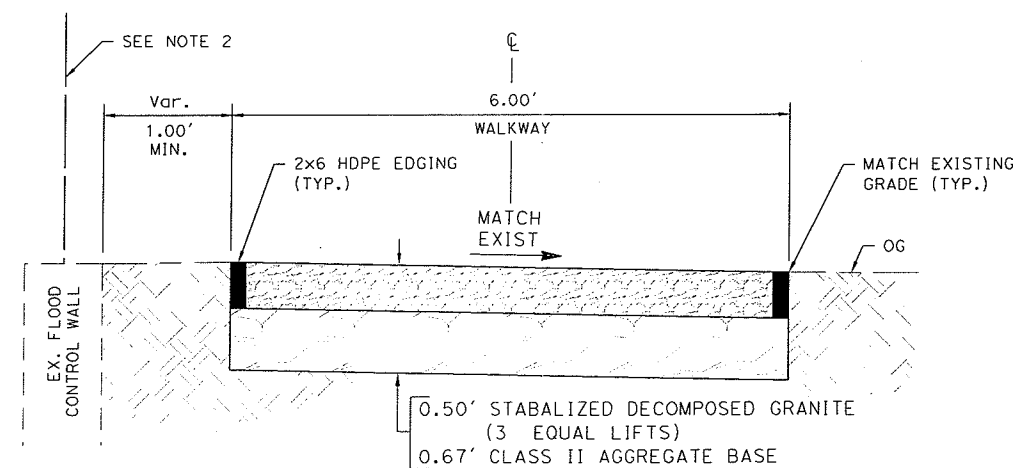
CONCRETE WALKWAY
STA. "A" 10+08.07 TO 10+71.10



**DETAIL A
FLUSH CURB**
STA. "A" 11+63.80 TO 11+79.80
SCALE: NTS

NOTES:

1. SEE LAYOUT SHEET FOR MIDWEST GUARDRAIL SYSTEM LIMITS. FOR DETAILS NOT SHOWN SEE CALTRANS REVISED STANDARD PLANS A77L-A77V.
2. SEE LAYOUT SHEET FOR PROPOSED CHAIN LINK FENCE LIMITS AND HEIGHTS. PROPOSED FENCE SHALL BE BLACK VINYL-CLAD.
3. SEE CONSTRUCTION DETAILS SHEET FOR PIPE HANDRAIL, TYPE A, LIMITS. HAND RAIL SHALL BE CONSTRUCTED PER GREENBOOK STD PLAN 606-3, TYPE A. MATERIAL TO BE COR-TEN APPROVED EQUAL.
4. PRIOR TO PLACEMENT OF CONCRETE OR CLASS II AGGREGATE BASE, SCARIFY AND RECOMPACT SUBGRADE TO 95% COMPACTION (12" MIN.).



STABILIZED DECOMPOSED GRANITE WALKWAY
STA. "A" 11+79.80 TO 12+62.05

FILE NAME: 1129-0001 X-1.DWG
PLOT DATE: 7/16/2014 4:53 PM
BY: BEN JENSEN



CITY OF CARPINTERIA
DEPARTMENT OF PUBLIC WORKS
5775 CARPINTERIA AVE
CARPINTERIA, CA 93013

SCALE: HORIZONTAL NO SCALE
VERTICAL NO SCALE

CIVIL AND TRANSPORTATION ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING / GIS SOLUTIONS
WATER RESOURCES

612 CLARION COURT
SAN LUIS OBISPO, CA 93401
T 805 544-4011 F 805 544-4294
www.wallacegroup.us

WALLACE GROUP®

07/15/14

REGISTERED PROFESSIONAL ENGINEER
DACE B. MORGAN
No. 54408
CIVIL
STATE OF CALIFORNIA

CHARLIE EBELING, PE C78172

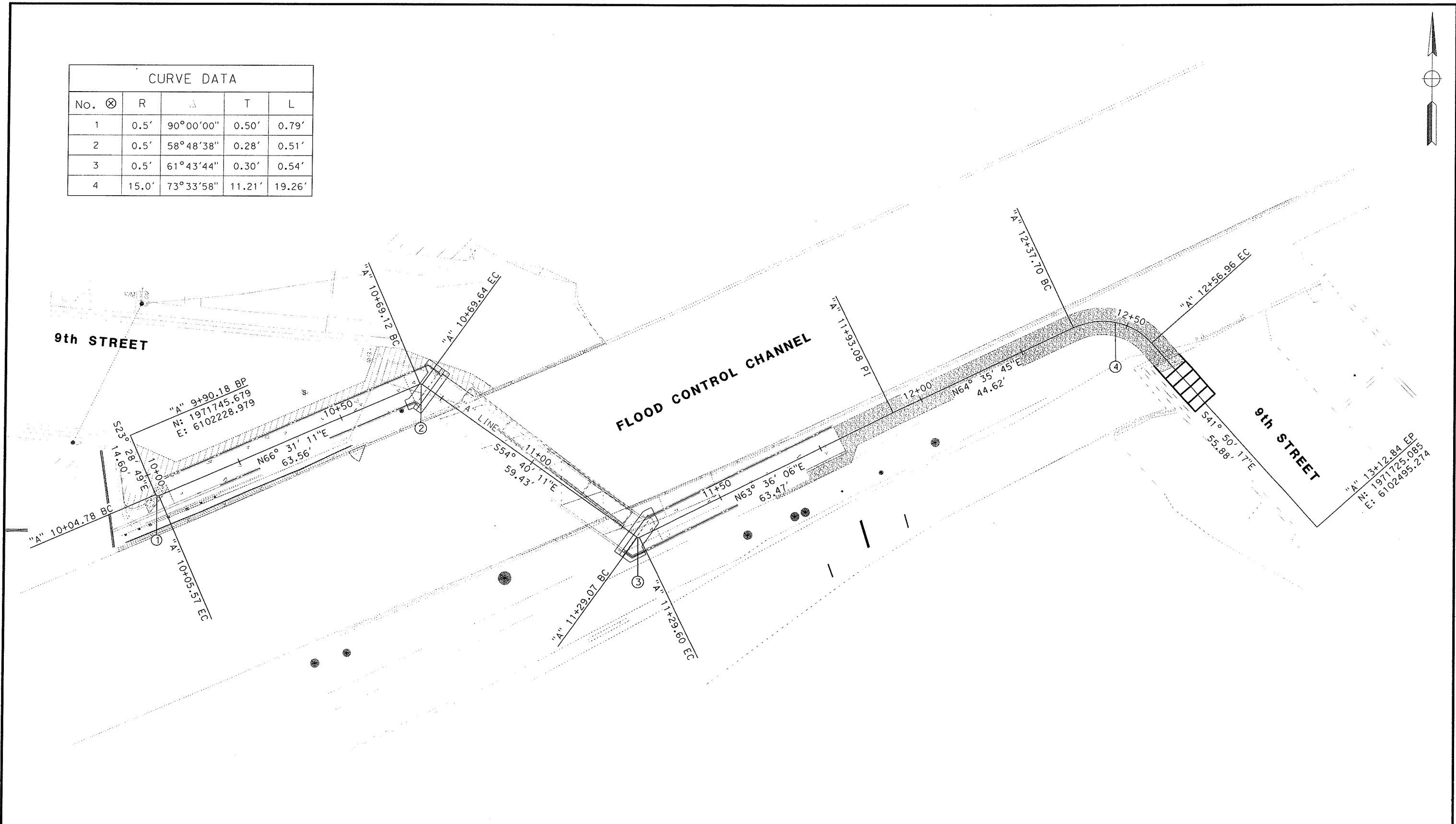
9TH STREET PEDESTRIAN BRIDGE

TYPICAL CROSS-SECTIONS

X-1

BHJ	BHJ	DBM	1129-0001	4	14
-----	-----	-----	-----------	---	----

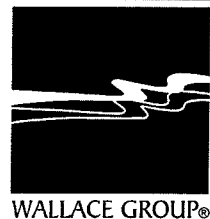
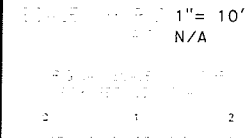
CURVE DATA				
No. ⊗	R	Δ	T	L
1	0.5'	90°00'00"	0.50'	0.79'
2	0.5'	58°48'38"	0.28'	0.51'
3	0.5'	61°43'44"	0.30'	0.54'
4	15.0'	73°33'58"	11.21'	19.26'



FILE NAME: 1129-0001 AC-1.DWG
PLOT DATE: 7/16/2014 4:53 PM
BY: BEN JENSEN



CITY OF CARPINTERIA
DEPARTMENT OF PUBLIC WORKS
5775 CARPINTERIA AVE
CARPINTERIA, CA 93013



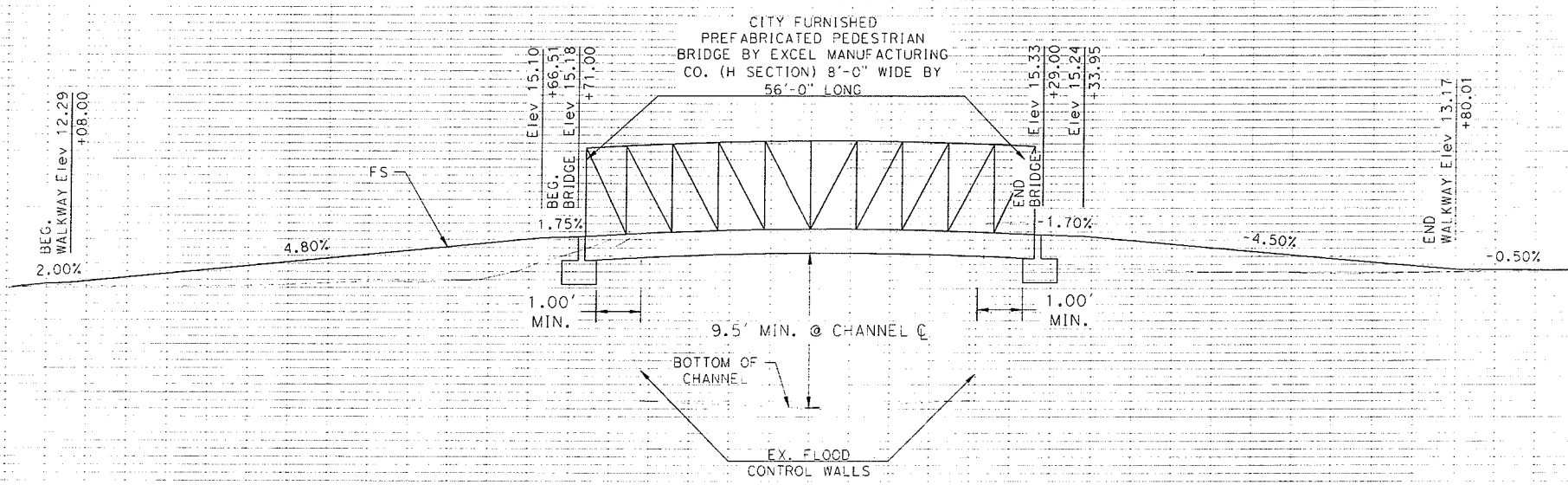
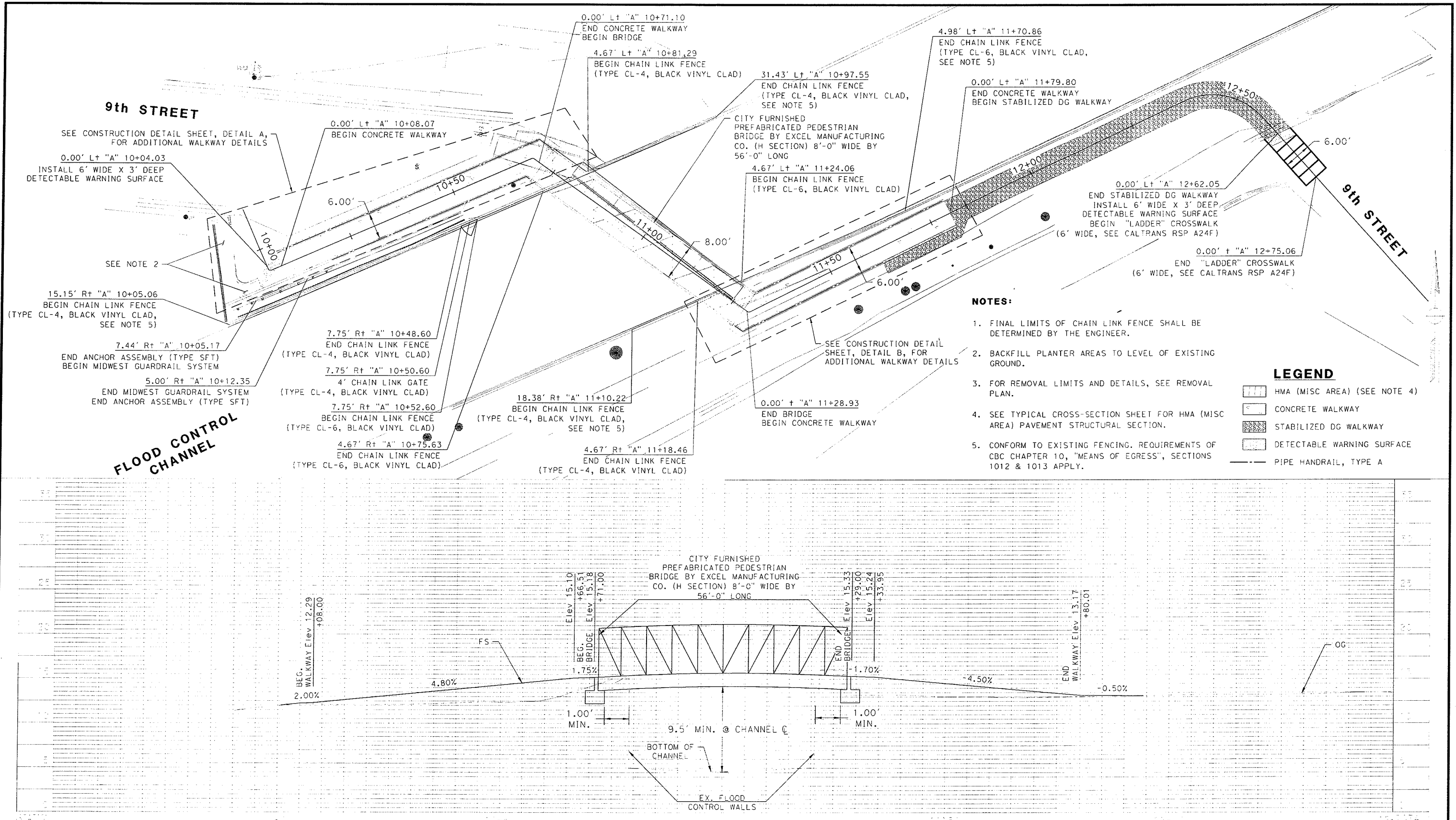
CIVIL AND TRANSPORTATION ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING / GIS SOLUTIONS
WATER RESOURCES
612 CLARION COURT
SAN LUIS OBISPO, CA 93401
T 805 544-4011 F 805 544-4294
www.wallacegroup.us

07/15/14

REGISTERED PROFESSIONAL ENGINEER
DACE B. MORGAN
No. 54408
CIVIL
STATE OF CALIFORNIA

DESIGNED BY	DATE	REVISIONS	DATE
CHARLIE EBELING, PE	07/15/14		
CHECKED BY	DATE	APPROVED BY	DATE

9TH STREET PEDESTRIAN BRIDGE				
ALIGNMENT CONTROL				
AC-1				
BHJ	BHJ	DBM	1129-0001	5 14



FILE NAME: 1129-0001 L-1.DWG
PLOT DATE: 7/16/2014 4:54 PM
BY: BEN JENSEN

CITY OF CARPINTERIA

DEPARTMENT OF PUBLIC WORKS
5775 CARPINTERIA AVE
CARPINTERIA, CA 93013

SCALE: HORIZ 1" = 10'
VERT 1" = 5'

DATE: 7/16/2014
BY: BEN JENSEN

WALLACE GROUP

CIVIL AND TRANSPORTATION ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING / GIS SOLUTIONS
WATER RESOURCES

612 CLARION COURT
SAN LUIS OBISPO, CA 93401
T 805 544-4011 F 805 544-4294
www.wallacegroup.us



NO.	DATE	REVISION
1	7/16/2014	ISSUED FOR PERMIT
2	7/16/2014	REVISED
3	7/16/2014	REVISED
4	7/16/2014	REVISED
5	7/16/2014	REVISED
6	7/16/2014	REVISED
7	7/16/2014	REVISED
8	7/16/2014	REVISED
9	7/16/2014	REVISED
10	7/16/2014	REVISED

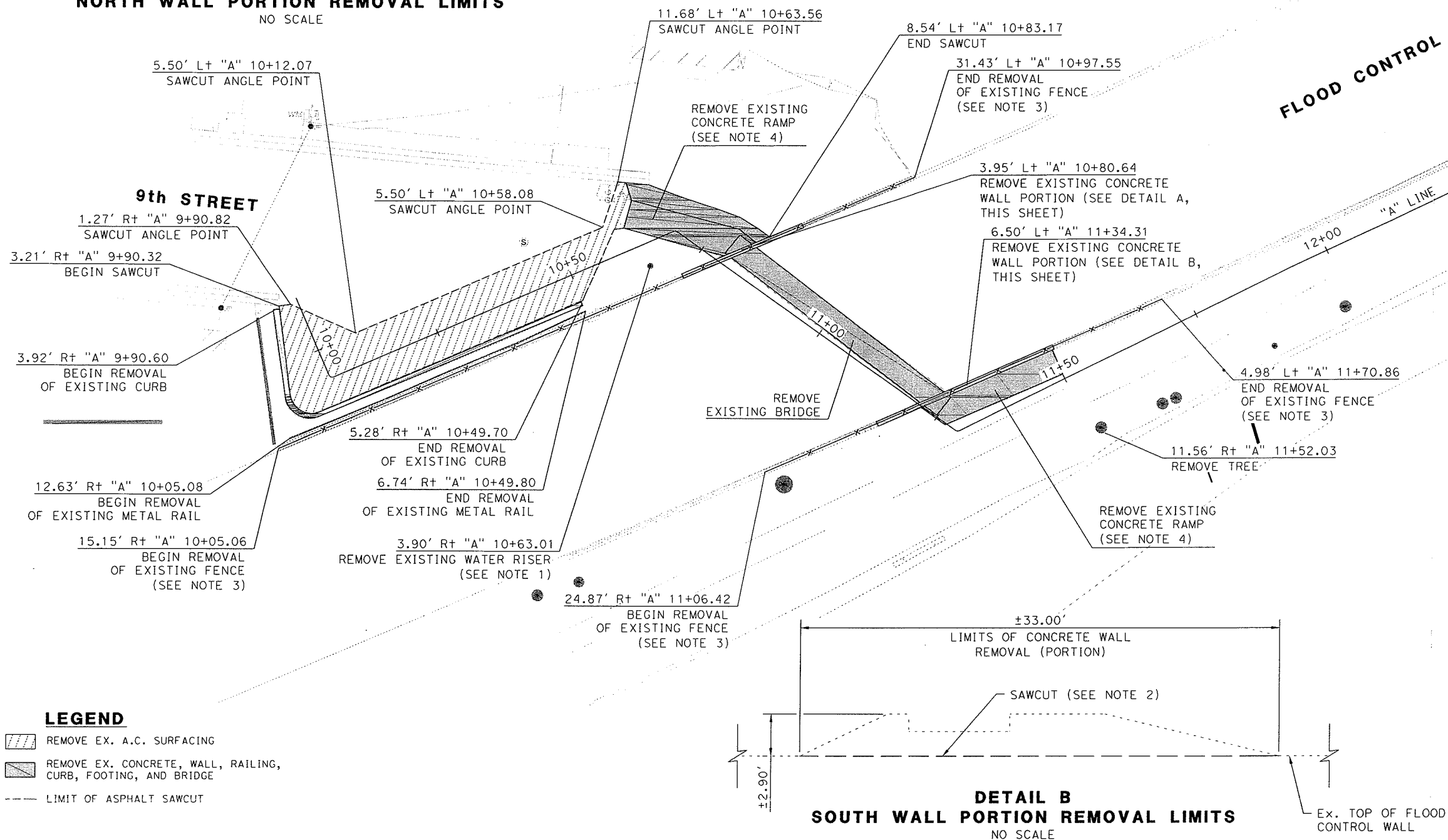
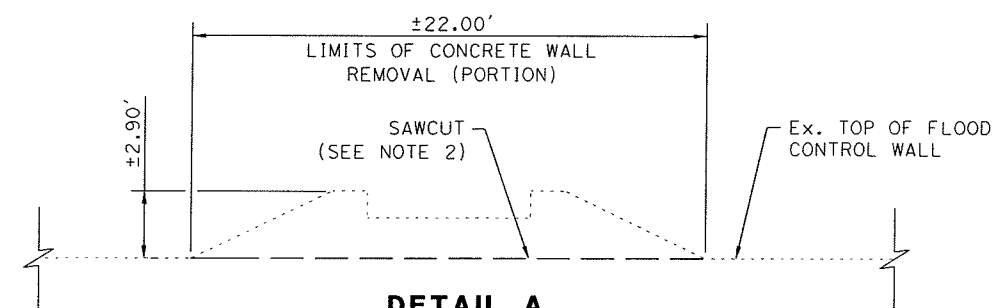
CHARLIE EBELING, PE C78172

9TH STREET PEDESTRIAN BRIDGE

LAYOUT

L-1

PROJECT NO.	DATE	BY	CHECKED BY	SCALE	SHEET NO.	TOTAL SHEETS
1129-0001	7/16/2014	BHJ	DBM	1" = 10'	6	14



- NOTES:**

9TH STREET PEDESTRIAN BRIDGE

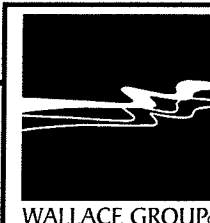
REMOVAL PLAN

R-1

BHJ BHJ DBM 1129-0001 7 14

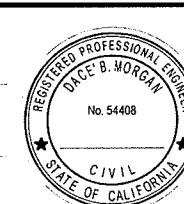


1" = 10'
N/A



CIVIL AND TRANSPORTATION ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING / GIS SOLUTIONS
WATER RESOURCES

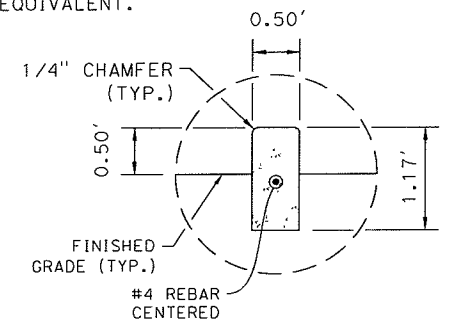
612 CLARION COURT
SAN LUIS OBISPO, CA 93401
T 805 544-0911 F 805 544-4294
www.wallacegroup.us

[illegible]

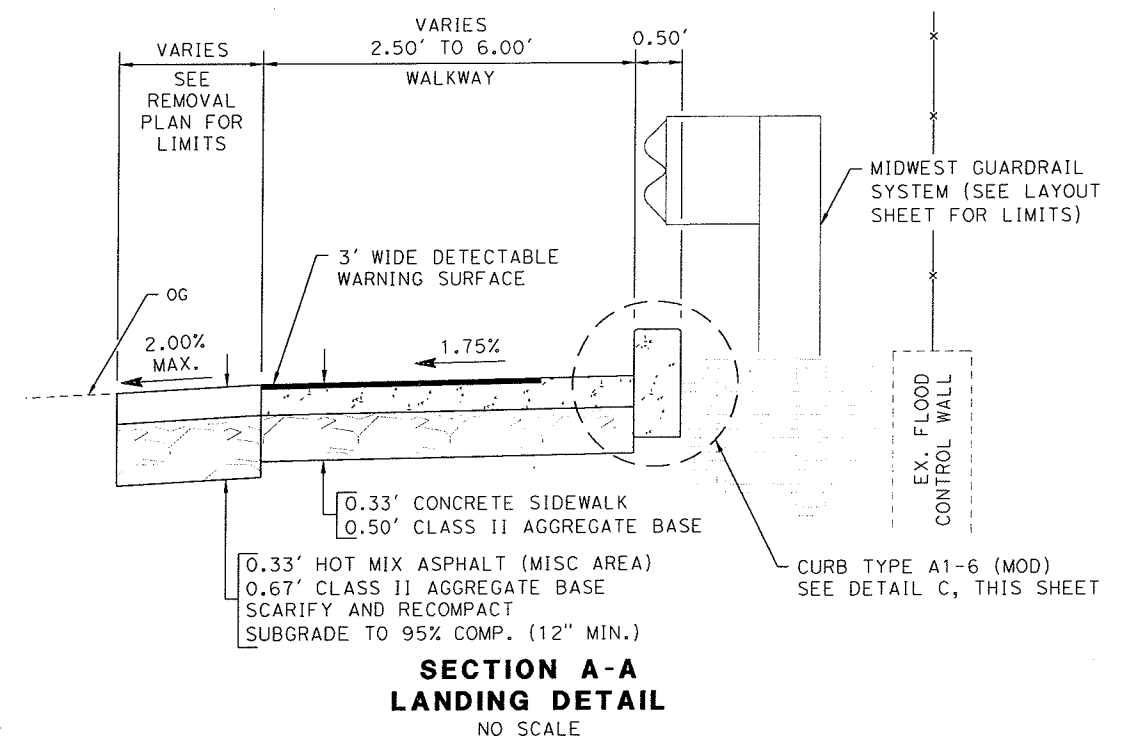
1
 2
 3
 4
 5
 6
 7
 8
 9
 10
 11
 12
 13
 14
 15
 16
 17
 18
 19
 20
 21
 22
 23
 24
 25
 26
 27
 28
 29
 30
 31
 32
 33
 34
 35
 36
 37
 38
 39
 40
 41
 42
 43
 44
 45
 46
 47
 48
 49
 50
 51
 52
 53
 54
 55
 56
 57
 58
 59
 60
 61
 62
 63
 64
 65
 66
 67
 68
 69
 70
 71
 72
 73
 74
 75
 76
 77
 78
 79
 80
 81
 82
 83
 84
 85
 86
 87
 88
 89
 90
 91
 92
 93
 94
 95
 96
 97
 98
 99
 100
 101
 102
 103
 104
 105
 106
 107
 108
 109
 110
 111
 112
 113
 114
 115
 116
 117
 118
 119
 120
 121
 122
 123
 124
 125
 126
 127
 128
 129
 130
 131
 132
 133
 134
 135
 136
 137
 138
 139
 140
 141
 142
 143
 144
 145
 146
 147
 148
 149
 150
 151
 152
 153
 154
 155
 156
 157
 158
 159
 160
 161
 162
 163
 164
 165
 166
 167
 168
 169
 170
 171
 172
 173
 174
 175
 176
 177
 178
 179
 180
 181
 182
 183
 184
 185
 186
 187
 188
 189
 190
 191
 192
 193
 194
 195
 196
 197
 198
 199
 200
 201
 202
 203
 204
 205
 206
 207
 208
 209
 210
 211
 212
 213
 214
 215
 216
 217
 218
 219
 220
 221
 222
 223
 224
 225
 226
 227
 228
 229
 230
 231
 232
 233
 234
 235
 236
 237
 238
 239
 240
 241
 242
 243
 244
 245
 246
 247
 248
 249
 250
 251
 252
 253
 254
 255
 256
 257
 258
 259
 260
 261
 262
 263
 264
 265
 266
 267
 268
 269
 270
 271
 272
 273
 274
 275
 276
 277
 278
 279
 280
 281
 282
 283
 284
 285
 286
 287
 288
 289
 290
 291
 292
 293
 294
 295
 296
 297
 298
 299
 300
 301
 302
 303
 304
 305
 306
 307
 308
 309
 310
 311
 312
 313
 314
 315
 316
 317
 318
 319
 320
 321
 322
 323
 324
 325
 326
 327
 328
 329
 330
 331
 332
 333
 334
 335
 336
 337
 338
 339
 340
 341
 342
 343
 344
 345
 346
 347
 348
 349
 350
 351
 352
 353
 354
 355
 356
 357
 358
 359
 360
 361
 362
 363
 364
 365
 366
 367
 368
 369
 370
 371
 372
 373
 374
 375
 376
 377
 378
 379
 380
 381
 382
 383
 384
 385
 386
 387
 388
 389
 390
 391
 392
 393
 394
 395
 396
 397
 398
 399
 400
 401
 402
 403
 404
 405
 406
 407
 408
 409
 410
 411
 412
 413
 414
 415
 416
 417
 418
 419
 420
 421
 422
 423
 424
 425
 426
 427
 428
 429
 430
 431
 432
 433
 434
 435
 436
 437
 438
 439
 440
 441
 442
 443
 444
 445
 446
 447
 448
 449
 450
 451
 452
 453
 454
 455
 456
 457
 458
 459
 460
 461
 462
 463
 464
 465
 466
 467
 468
 469
 470
 471
 472
 473
 474
 475
 476
 477
 478
 479
 480
 481
 482
 483
 484
 485
 486
 487
 488
 489
 490
 491
 492
 493
 494
 495
 496
 497
 498
 499
 500
 501
 502
 503
 504
 505
 506
 507
 508
 509
 510
 511
 512
 513
 514
 515
 516
 517
 518
 519
 520
 521
 522
 523
 524
 525

NOTES:

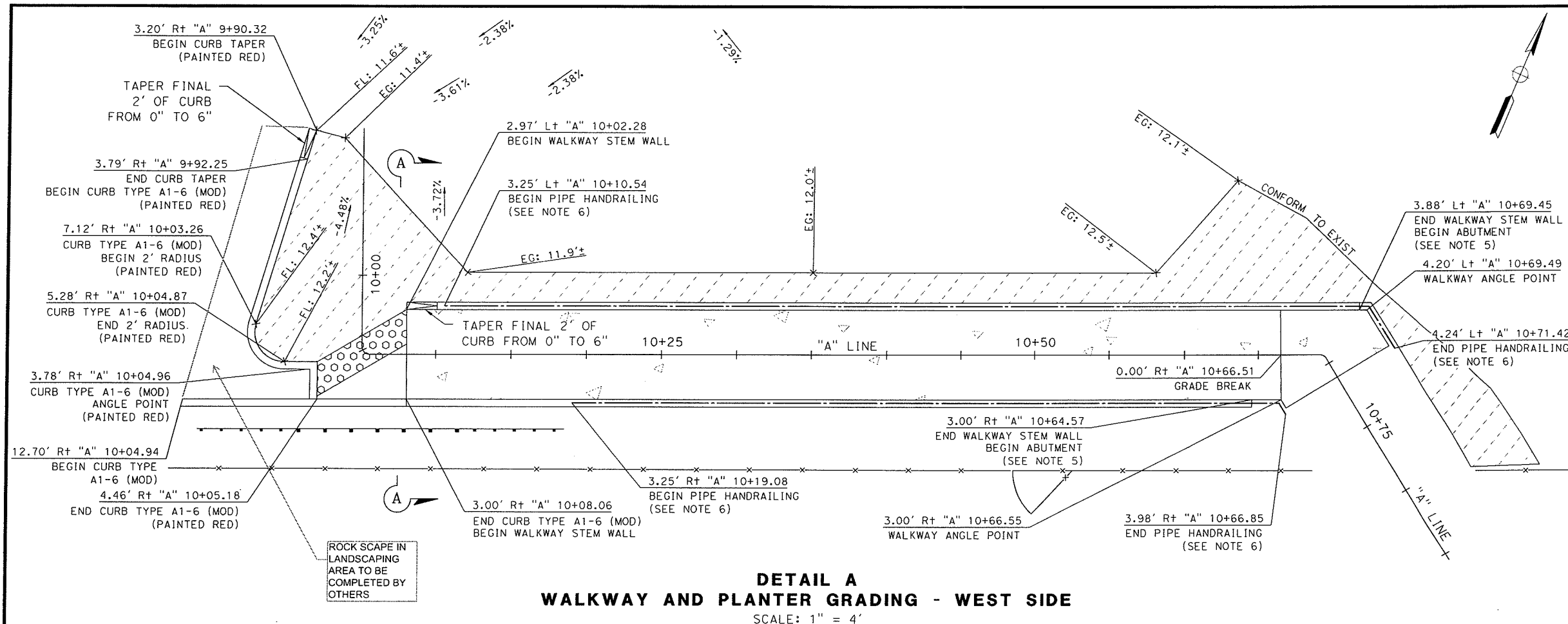
1. SEE SHEET X-1 FOR WALKWAY CROSS-SECTIONS.
2. FINAL LIMITS OF CHAIN LINK FENCE SHALL BE DETERMINED BY THE ENGINEER.
3. BACKFILL PLANTER AREAS TO LEVEL OF EXISTING GROUND.
4. FOR REMOVAL LIMITS AND DETAILS, SEE SHEET R-1.
5. 1/2" PREMOLDED JOINT FILLER IS REQUIRED AT JOINT BETWEEN ABUTMENT STEM WALL AND WALKWAY STEM WALL. SEE STRUCTURAL DRAWINGS FOR ABUTMENT DETAILS.
6. PIPE HANDRAILING TO BE CONSTRUCTED PER GREENBOOK STD PLAN 606-3, TYPE A. MATERIAL TO BE COR-TEN OR APPROVED EQUIVALENT.



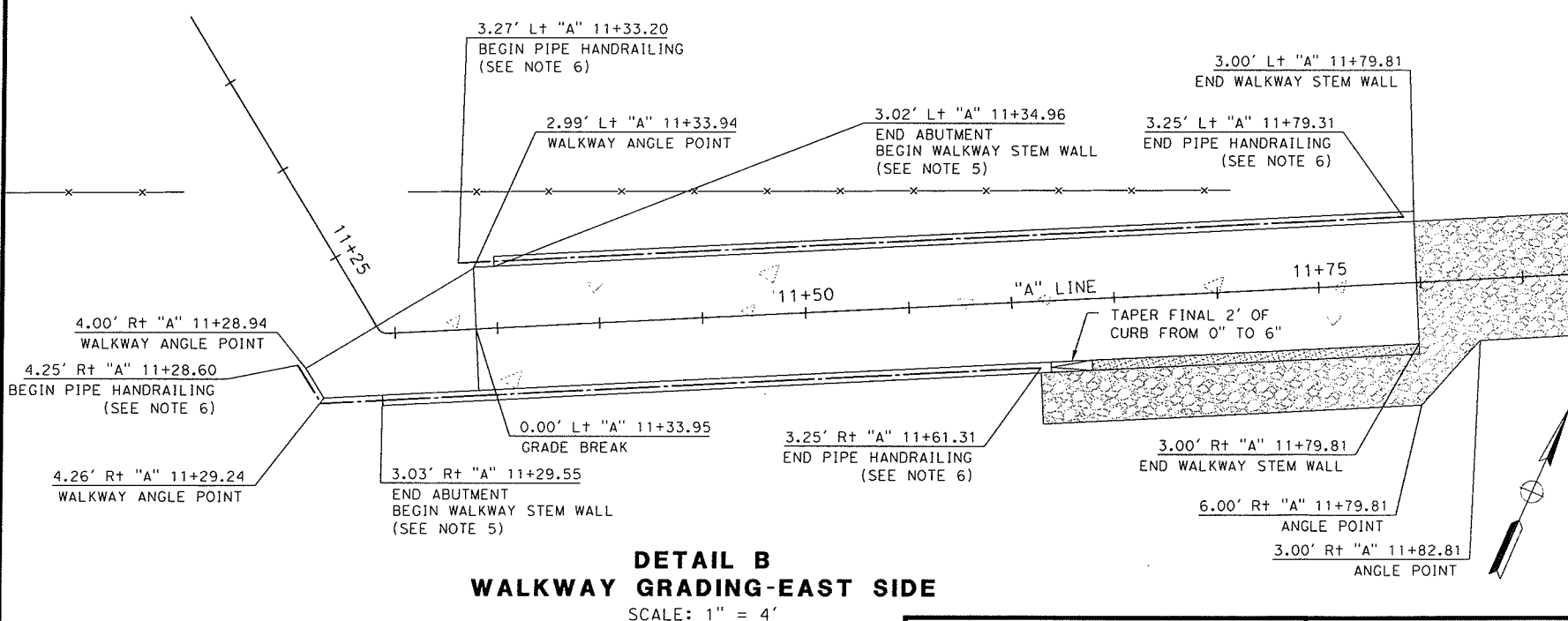
DETAIL C
CURB TYPE A1-6 (MOD)
NO SCALE



SECTION A-A
LANDING DETAIL
NO SCALE



DETAIL A
WALKWAY AND PLANTER GRADING - WEST SIDE
SCALE: 1" = 4'



DETAIL B
WALKWAY GRADING - EAST SIDE
SCALE: 1" = 4'



CITY OF CARPINTERIA
DEPARTMENT OF PUBLIC WORKS
5775 CARPINTERIA AVE
CARPINTERIA, CA 93013

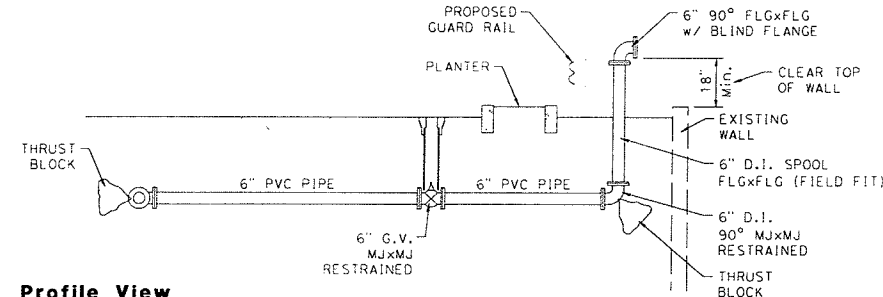
SCALE: 1" = 4'
NO SCALE
NO SCALE

WALLACE GROUP
CIVIL AND TRANSPORTATION ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING / GIS SOLUTIONS
WATER RESOURCES
612 CLARION COURT
SAN LUIS OBISPO, CA 93401
T 805 544-4011 F 805 544-4294
www.wallacegroup.us

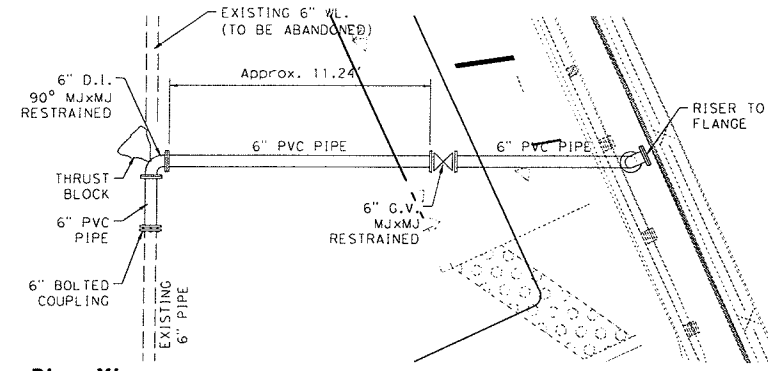
07/15/14
REGISTERED PROFESSIONAL ENGINEER
DACE B. MORGAN
No 54408
CIVIL
STATE OF CALIFORNIA

CHARLIE EBELING, PE
C78172

9TH STREET PEDESTRIAN BRIDGE
CONSTRUCTION DETAILS
C-1
BHJ BHJ DBM 1129-0001 8 14

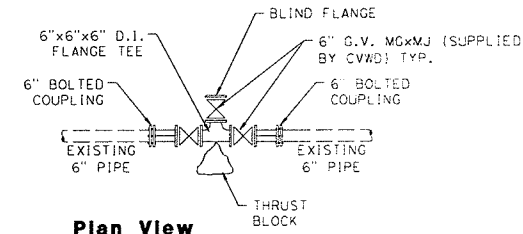
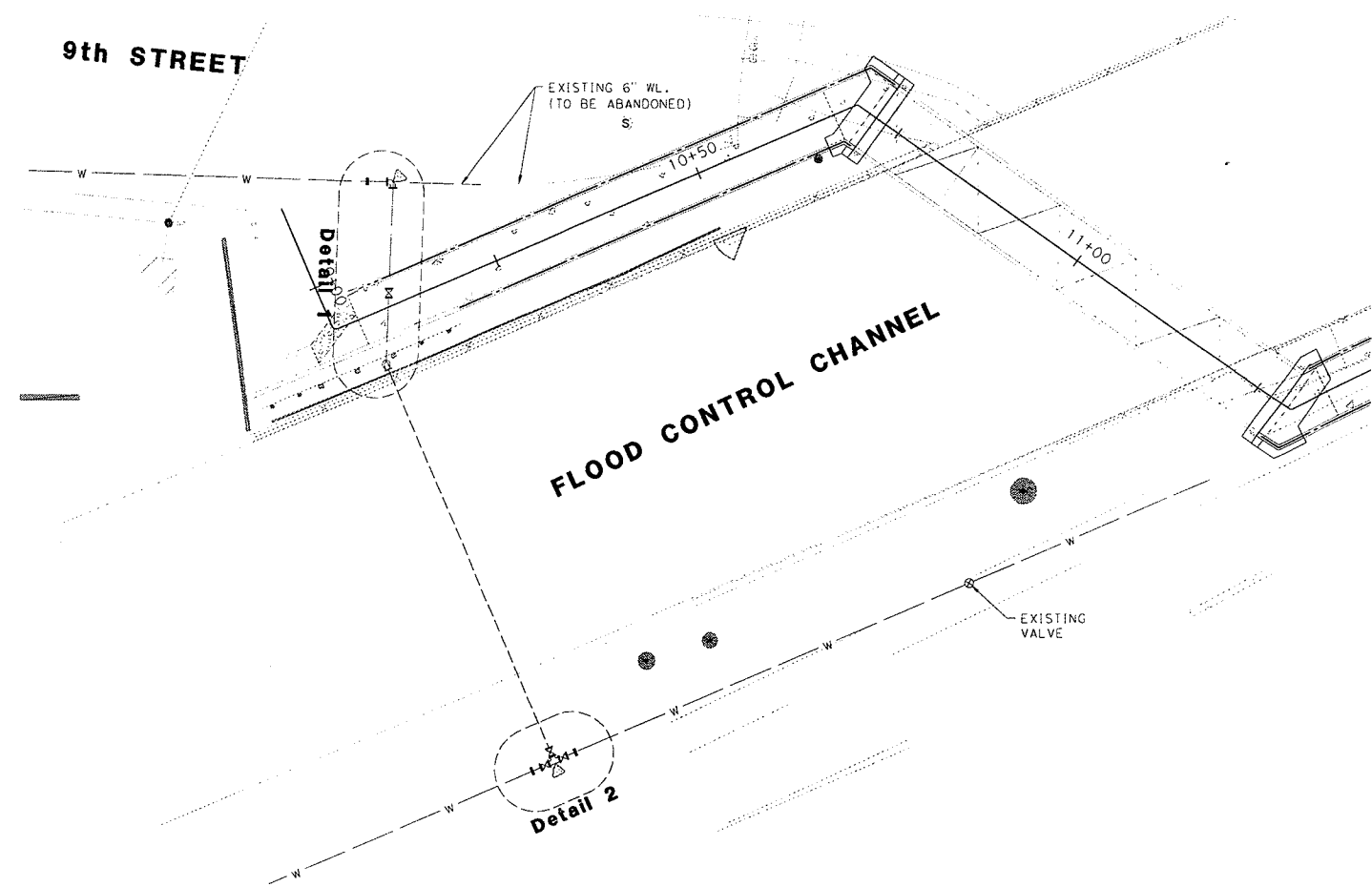


Profile View



Plan View

Detail 1
No Scale



Plan View

Detail 2
No Scale

FILE NAME: 1129-0001 WL-1.DWG
PLOT DATE: 7/19/2014 10:54 AM
BY: BEN JENSEN



CITY OF CARPINTERIA

DEPARTMENT OF PUBLIC WORKS
5775 CARPINTERIA AVE
CARPINTERIA, CA 93013

SCALE: HORIZ 1" = 10'
VERT N/A

ORIGINAL DATE: 1/10/13
FOR REVISED PLANS

0 1 2

PROJECT NO. 1129-0001
DATE: 7/19/2014

CHARLIE EBELING, PE C78172

9TH STREET PEDESTRIAN BRIDGE

WATERLINE PLAN & DETAIL SHEET WL-1

BHJ BHJ DBM 1129-0001 9 14

CODE AND SPECIFICATIONS

- 1. COMPLY WITH THE CURRENT EDITION OF CALIFORNIA CODE OF REGULATIONS (C.C.R.), TITLE 24 WITH CA AMENDMENTS. ALSO COMPLY WITH THE 2013 CALIFORNIA BUILDING CODE (CBC).
- 2. REPORT ANY APPARENT DISCREPANCIES ON DRAWINGS AND/OR SPECIFICATIONS TO THE ARCHITECT PRIOR TO PROCEEDING.
- 3. AISC MANUAL OF STEEL CONSTRUCTION-13TH EDITION.
- 4. AWS STRUCTURAL WELDING CODE, AWS D1.1.

GENERAL

- 1. LIVE LOADS USED IN DESIGN:
 - A. UNIFORM LIVE LOAD: 85 PSF
 - B. VEHICLE: 10,000 LBS (60%-40% DISTRIBUTION)
 - C. WIND: 35 PSF
 - D. SEISMIC: PGA=1.0 FPG=1.0
- 2. BRIDGE REACTIONS IN POUNDS PER BASE PLATE - (4 PER BRIDGE UNLESS NOTED)
 - A. DEAD LOAD: 3,800 LBS
 - B. UNIFORM LIVE LOAD: 9,700 LBS
 - C. VEHICLE LIVE LOAD: 4,700 LBS
 - D. WIND - VERTICAL: 5,200 LBS
 - E. WIND - TRANSVERSE: 2,800 LBS
 - F. SEISMIC - TRANSVERSE: 4,000 LBS
 - G. SEISMIC - LONGITUDINAL (2): 8,000 LBS
- 3. BRIDGE LIFTING WEIGHT: 15,200 LBS
- 4. ALL MATERIALS AND WORKMANSHIP SHALL BE SUBJECT TO THE APPROVAL OF THE STRUCTURAL ENGINEER.
- 5. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO INSTALL ALL TEMPORARY BRACING AND SHORING TO INSURE THE SAFETY OF THE WORK UNTIL IT IS IN ITS COMPLETED FORM.
- 6. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS PRIOR TO STARTING WORK. THE STRUCTURAL ENGINEER SHALL BE NOTIFIED OF ANY DISCREPANCIES OR INCONSISTENCIES. THE CONTRACTOR IS RESPONSIBLE FOR CHECKING AND COORDINATING ALL DIMENSIONS.
- 7. IT SHALL BE THE RESPONSIBILITY OF THE CONSTRUCTION CONTRACTOR TO PROVIDE ANCHOR BOLTS AS SPECIFIED ON EXCEL BRIDGE MANUFACTURER CO. DRAWING SHEET 1.
- 8. ALL SCAFFOLDING AND SHORING SHALL COMPLY WITH THE RULES AND REGULATIONS OF THE INDUSTRIAL SAFETY COMMISSION OF THE STATE OF CALIFORNIA AND CAL-OSHA.
- 9. ALL ASTM REFERENCES SHALL BE THE MOST CURRENT VERSION.
- 10. IT SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO INSURE THAT ALL APPLICABLE SAFETY LAWS ARE STRICTLY ENFORCED AND TO MAINTAIN A SAFE CONSTRUCTION PROJECT.
- 11. IT SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO PROVIDE SUPERVISION OF THE CONSTRUCTION WORK TO ENSURE THAT IT IS BUILT IN CONFORMANCE WITH THE APPROVED PLANS AND SPECIFICATIONS.
- 12. THIS STRUCTURAL ENGINEERING WORK WAS CONDUCTED IN ACCORDANCE WITH PRESENTLY ACCEPTED PROCEDURES CONSISTENT WITH THE SCOPE OF THE PROJECT AND NO WARRANTY IS IMPLIED.
- 13. THE CONTRACTOR SHALL MAKE AND KEEP CURRENT A SET OF "RECORD DRAWINGS" SHOWING EXACT DIMENSIONED LOCATIONS OF UNDERGROUND UTILITIES, STUB OUTS, CONSTRUCTION CHANGES, ETC.
- 14. DETAILS NOT SPECIFICALLY SHOWN SHALL BE CONSTRUCTED IN A MANNER SIMILAR TO THE DETAILS THAT ARE SHOWN FOR LIKE CONDITIONS. THESE ITEMS SHALL BE BROUGHT TO THE ATTENTION OF THE STRUCTURAL ENGINEER AS SOON AS POSSIBLE FOR HIS APPROVAL. APPROVAL SHALL BE OBTAINED PRIOR TO INSTALLATION.
- 15. REPORT ANY APPARENT DISCREPANCIES ON DRAWINGS AND/OR SPECIFICATIONS TO THE ENGINEER PRIOR TO PROCEEDING.
- 16. VERIFY AND COORDINATE DIMENSIONS PRIOR TO STARTING WORK. NOTIFY THE ENGINEER OF DISCREPANCIES OR INCONSISTENCIES.
- 17. PROVIDE EARTH EXCAVATION, EARTH SHORING WORK AND REPAIR DAMAGE TO EXISTING FACILITIES AND ADJOINING PROPERTY RESULTING FROM PERFORMING THE WORK UNDER THIS CONTRACT.

18. CONFLICTS IN NOTES AND BETWEEN NOTES, PLANS, AND DETAILS WILL OCCUR. IF NOT NOTED, OR UNLESS NOTED OTHERWISE, APPLY THE MOST STRINGENT REQUIREMENT TO THE PROJECT. FOR DEVIATIONS FROM THIS, OBTAIN WRITTEN APPROVAL FROM THE STRUCTURAL ENGINEER.

EXISTING CONDITIONS

- 1. THE ENTIRETY OF EXISTING CONDITIONS IS NOT SHOWN. THE CONTRACTOR SHALL EXAMINE THE EXISTING CONDITIONS AND COMPARE THOSE CONDITIONS TO THE REQUIREMENTS SHOWN IN THE PLANS & DRAWINGS.
- 2. THE CONTRACTOR SHALL ASSESS WHETHER OR NOT THE REQUIREMENTS CONTAINED HEREIN CAN BE INCORPORATED INTO THE FINAL CONSTRUCTED FORM THAT IS SHOWN.
- 3. THE CONTRACTOR SHALL NOTIFY THE ENGINEER WHERE THE REQUIREMENTS CONTAINED HEREIN CAN NOT BE ACCOMPLISHED AS A RESULT OF EXISTING CONDITIONS.
- 4. THE STRUCTURAL ENGINEER HAS MADE EVERY EFFORT TO ACHIEVE COMPLETE COORDINATION BETWEEN KNOWN AND UNKNOWN EXISTING CONDITIONS WITH THE FINAL CONSTRUCTED FORM OF THIS PROJECT.
- 5. IT SHALL BE UNDERSTOOD THAT FOR PRACTICAL PURPOSES, THE ENTIRETY OF EXISTING CONDITIONS WILL NOT BE COMPLETELY KNOWN. THE PROJECT OWNER, ENGINEERS & CONTRACTOR SHALL ACCOUNT FOR THIS WHILE WORKING ON THIS PROJECT.
- 6. WHERE EXISTING CONDITIONS CREATE ADDITIONAL CHARGES, AS DETERMINED BY THE CONTRACTOR, THE STRUCTURAL ENGINEER SHALL BEAR NO RESPONSIBILITY IN ACCEPTING ANY OR ALL SUCH CHARGES. THIS IS BETWEEN THE PROJECT OWNER AND THE CONTRACTOR.

CAST IN PLACE CONCRETE

- 1. SPLICES OF REINFORCING STEEL SHALL BE LAPPED A MINIMUM OF 60 DIAMETERS AND SECURELY WIRED TOGETHER. SPLICES OF ADJACENT REINFORCING BARS SHALL BE STAGGERED WHEREVER POSSIBLE. WELDING OF REINFORCING SHALL NOT BE ALLOWED.
- 2. CONCRETE PENETRATIONS SHALL NOT BE ALLOWED, UNLESS APPROVED BY THE STRUCTURAL ENGINEER A MINIMUM OF FIVE WORKING DAYS PRIOR TO THE CONCRETE POUR.
- 3. NO CONCRETE POUR SHALL BE MADE UNTIL STEEL PLACEMENT HAS BEEN APPROVED BY THE STRUCTURAL ENGINEER OR CITY INSPECTOR.
- 4. ALL ANCHOR BOLTS, REINFORCING STEEL, DOWELS, INSERTS, ETC. SHALL BE WELL SECURED IN POSITION PRIOR TO POURING CONCRETE.
- 5. BACKFILL BEHIND ABUTMENTS SHALL NOT BE PLACED SOONER THAN FOURTEEN (14) DAYS AFTER CONCRETE IS PLACED.
- 6. ALL CONCRETE SHALL BE VIBRATED AS IT IS BEING PLACED WITH ELECTRICALLY OPERATED VIBRATION EQUIPMENT, BY A TRAINED PERSON.
- 7. THE DESIGN, CONSTRUCTION, AND SAFETY OF ALL FORMWORK, SHORING, AND RESHORING, SHALL BE THE COMPLETE RESPONSIBILITY OF THE CONTRACTOR.
- 8. MATERIAL SPECIFICATIONS:
 - STRUCTURAL CONCRETE CALTRANS STD. SPEC. SECTIONS 51 AND 90
 - REINFORCING BARS ASTM A-615, GRADE 60
- 9. MINIMUM CONCRETE COVER FOR REINFORCING:
 - CAST AGAINST AND PERMANENTLY EXPOSED TO EARTH SHALL BE 3"
 - EXPOSED TO AIR SHALL BE 2"
- 10. 28 DAY COMPRESSION STRENGTH SHALL BE A MINIMUM OF 4,000 PSI.
- 11. REINFORCING STEEL SHALL BE DETAINED (INCLUDING HOODS AND BENDS) IN ACCORDANCE WITH ACI 315 AND 318, CURRENT EDITION. NO BARS PARTIALLY EMBEDDED IN HARDENED CONCRETE SHALL BE FIELD BENT.

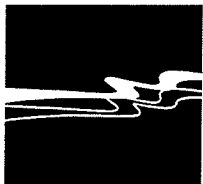


CITY OF CARPINTERIA

DEPARTMENT OF PUBLIC WORKS
5775 CARPINTERIA AVE
CARPINTERIA, CA 93013

SCALE: HORIZ NO SCALE
VERT NO SCALE

ORIGINAL SCALE IN INCHES
FOR REDUCED PLANS
0 1 2



WALLACE GROUP

CIVIL AND TRANSPORTATION ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING / GIS SOLUTIONS
WATER RESOURCES

612 CLARION COURT
SAN LUIS OBISPO, CA 93401
T 805 544-4011 F 805 544-4294
www.wallacegroup.us

PROJECT ENGINEER

7/16/14
PLANS APPROVAL DATE



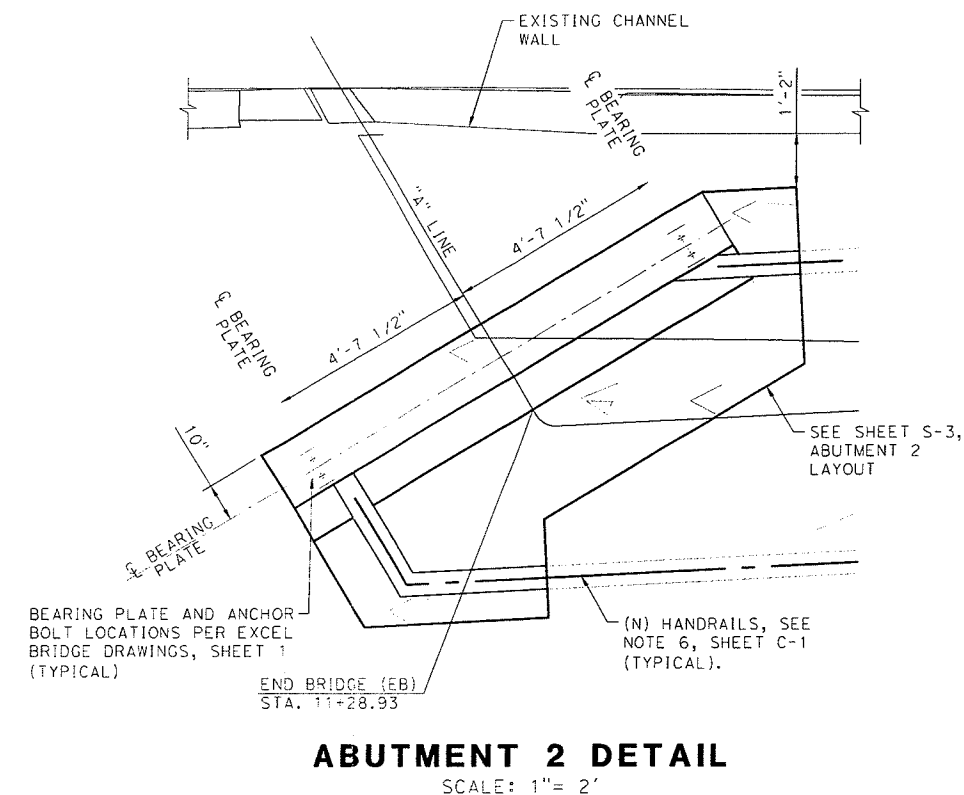
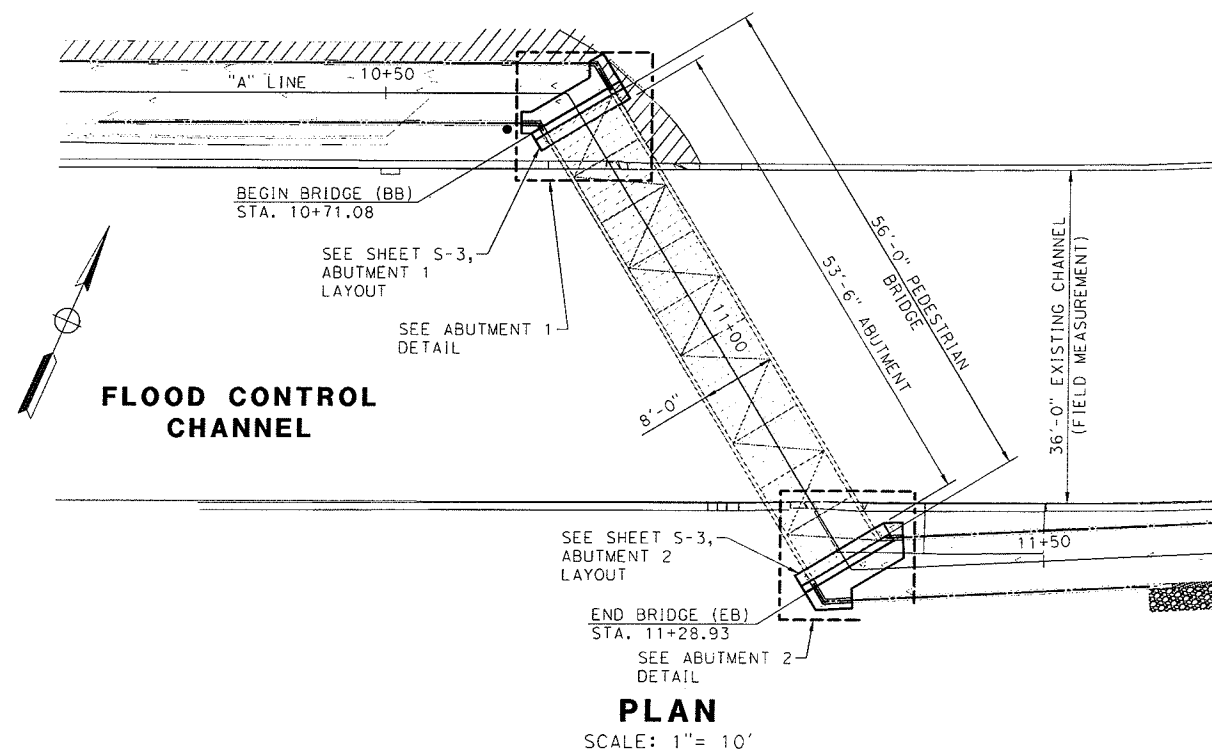
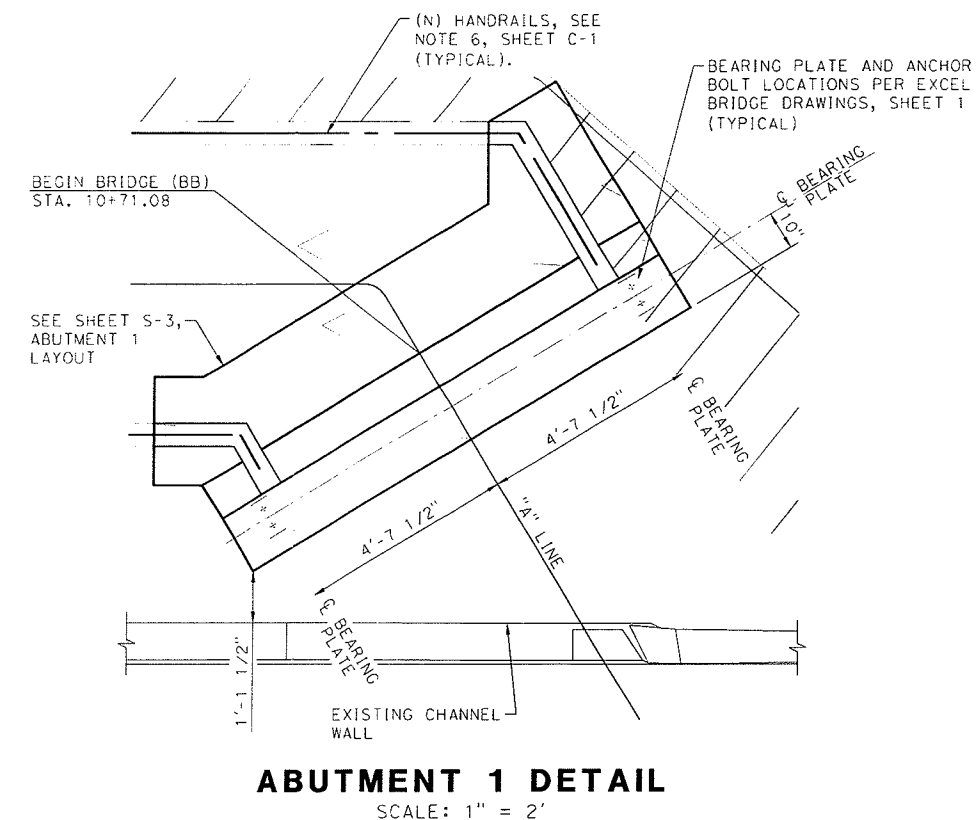
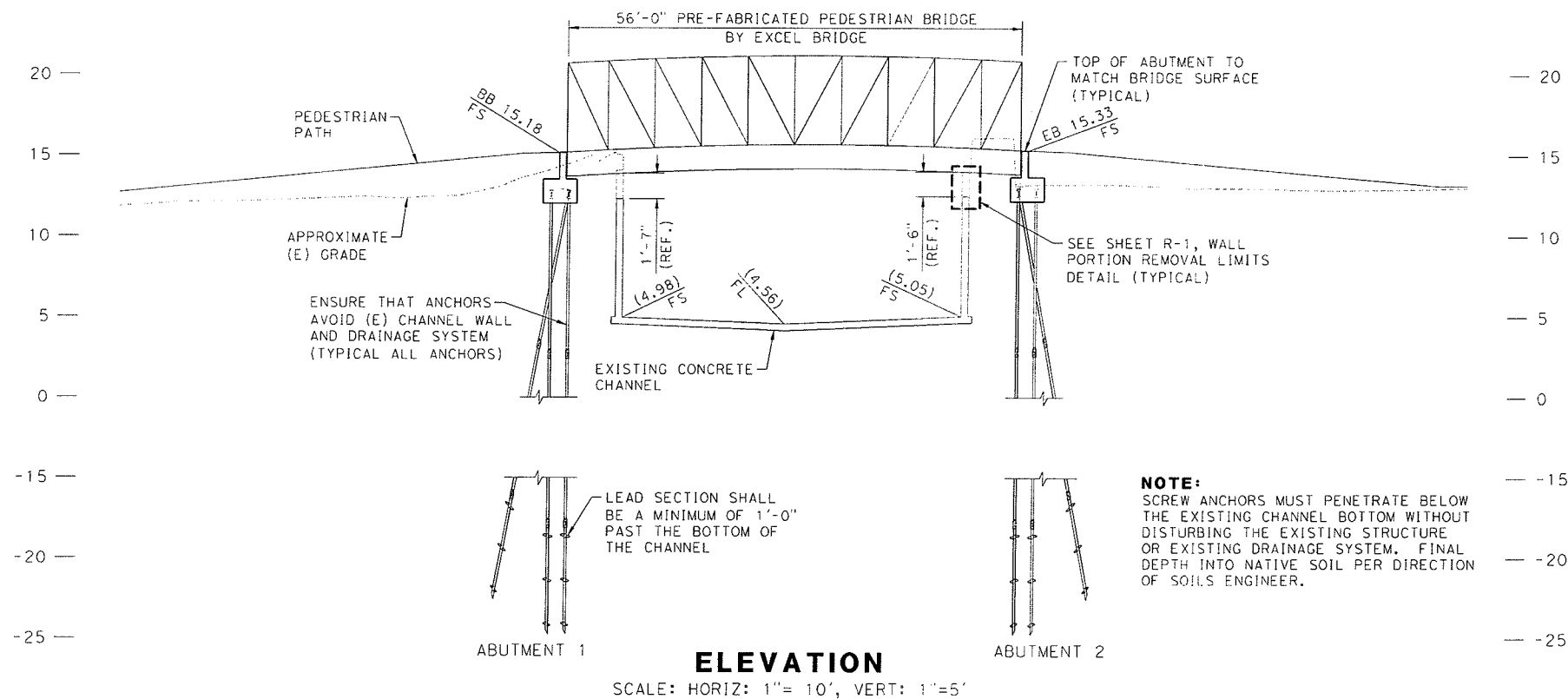
REVISIONS					
NO.	BY	DATE	DESCRIPTION	APPROVED BY	DATE
1	△				
2	△				
3	△				
4	△				
ACCEPTED BY THE CITY ENGINEER					
CHARLIE EBELING, PE			RCE: C78172	DATE	

9TH STREET PEDESTRIAN BRIDGE

STRUCTURAL NOTES

S-1

DESIGNED BY	DRAWN BY	CHECKED BY	JOB NUMBER	SHEET	OF
EES	JSW	DBM	1129-0001	10	14
DISREGARD PRINTS BEARING EARLIER REVISION DATE			REVISION DATES (PRELIMINARY STAGE ONLY)		



CITY OF CARPINTERIA
DEPARTMENT OF PUBLIC WORKS
5775 CARPINTERIA AVE
CARPINTERIA, CA 93013

SCALE: HORIZ AS SHOWN
VERT AS SHOWN
ORIGINAL SCALE IN INCHES
FOR REDUCED PLANS
0 1 2



CIVIL AND TRANSPORTATION ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING / GIS SOLUTIONS
WATER RESOURCES
612 CLARION COURT
SAN LUIS OBISPO, CA 93401
T 805 544-4011 F 805 544-4294
www.wallacegroup.us

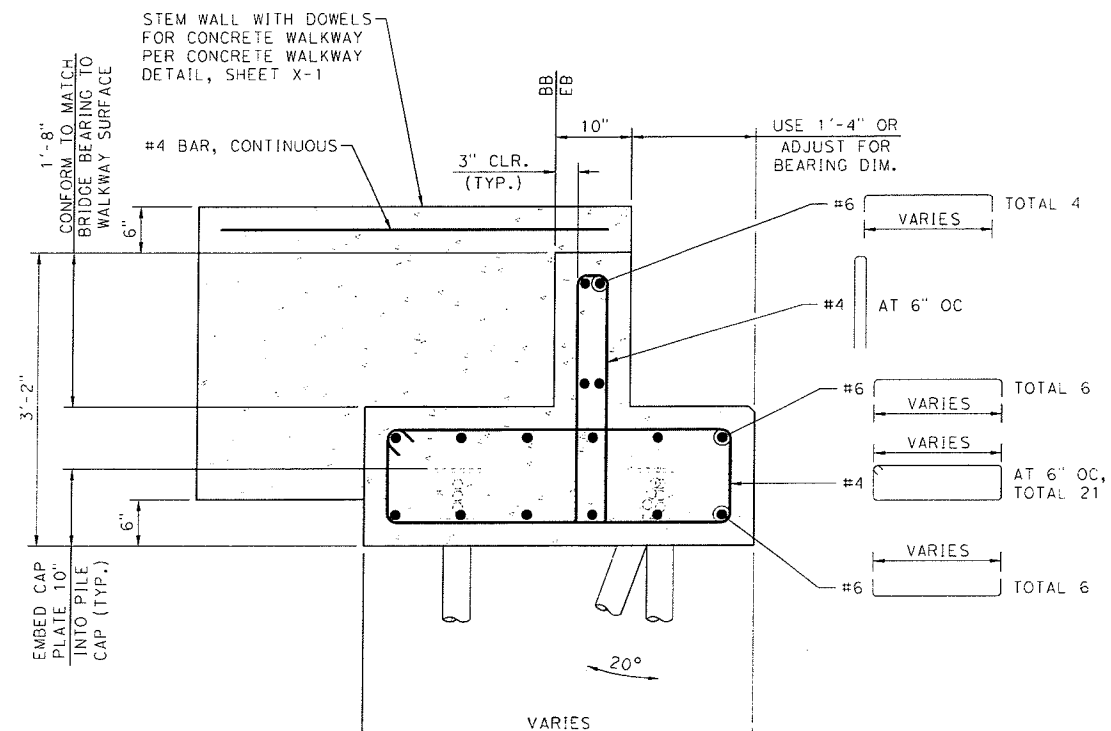
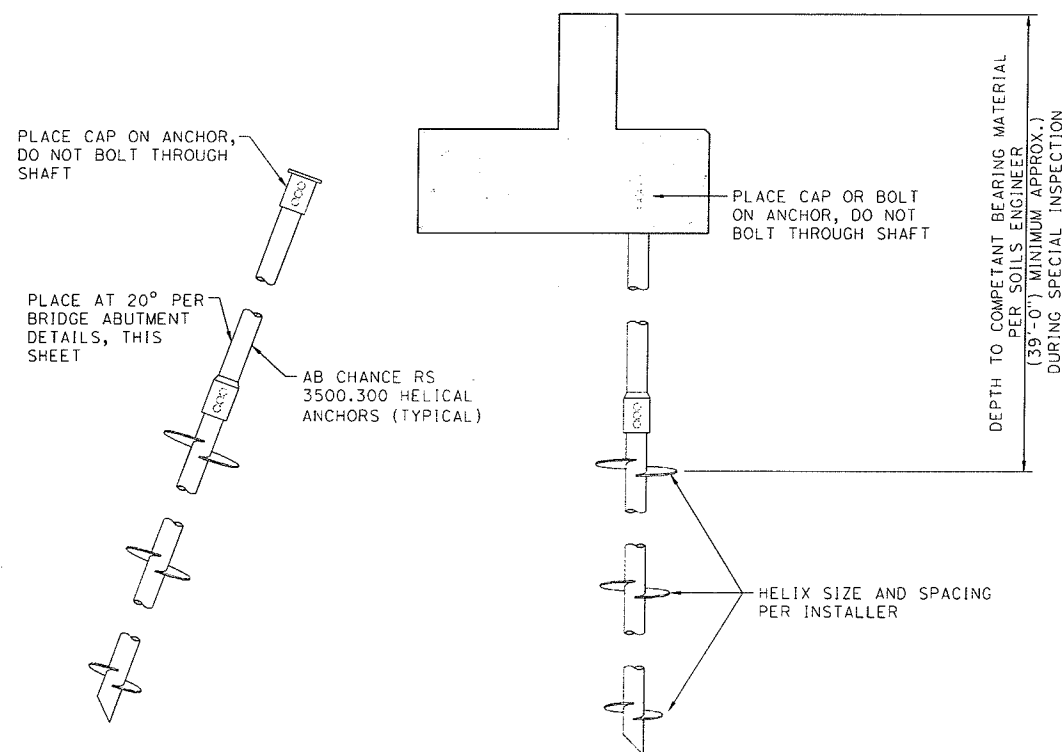
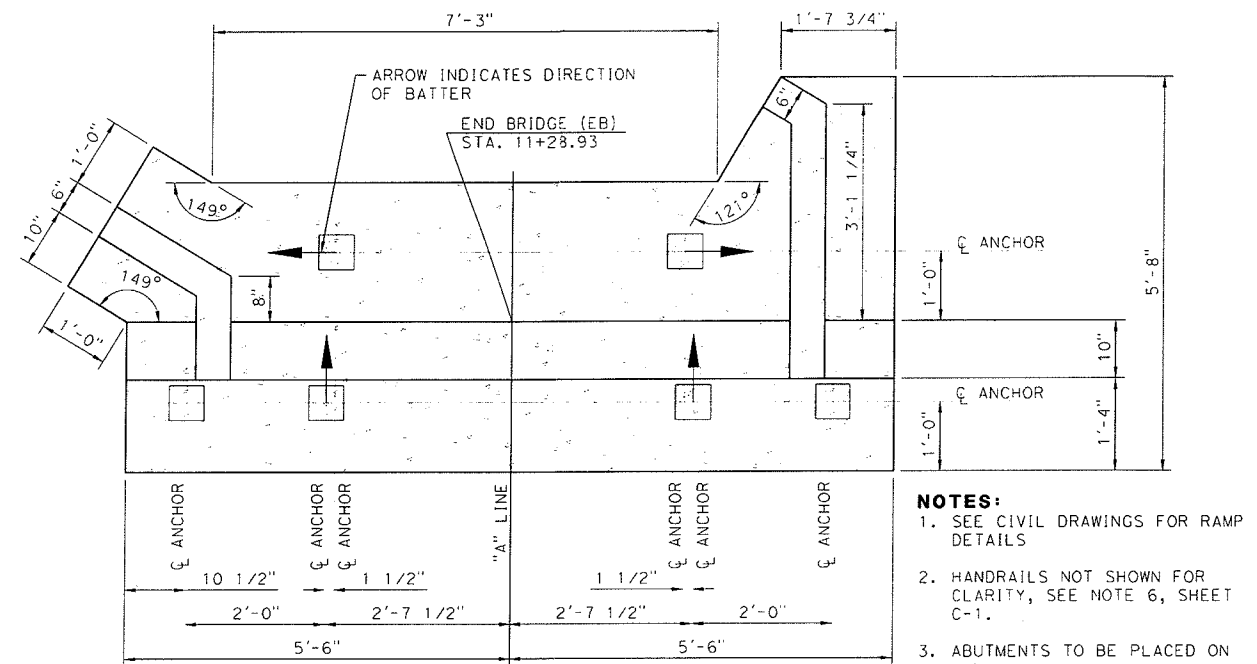
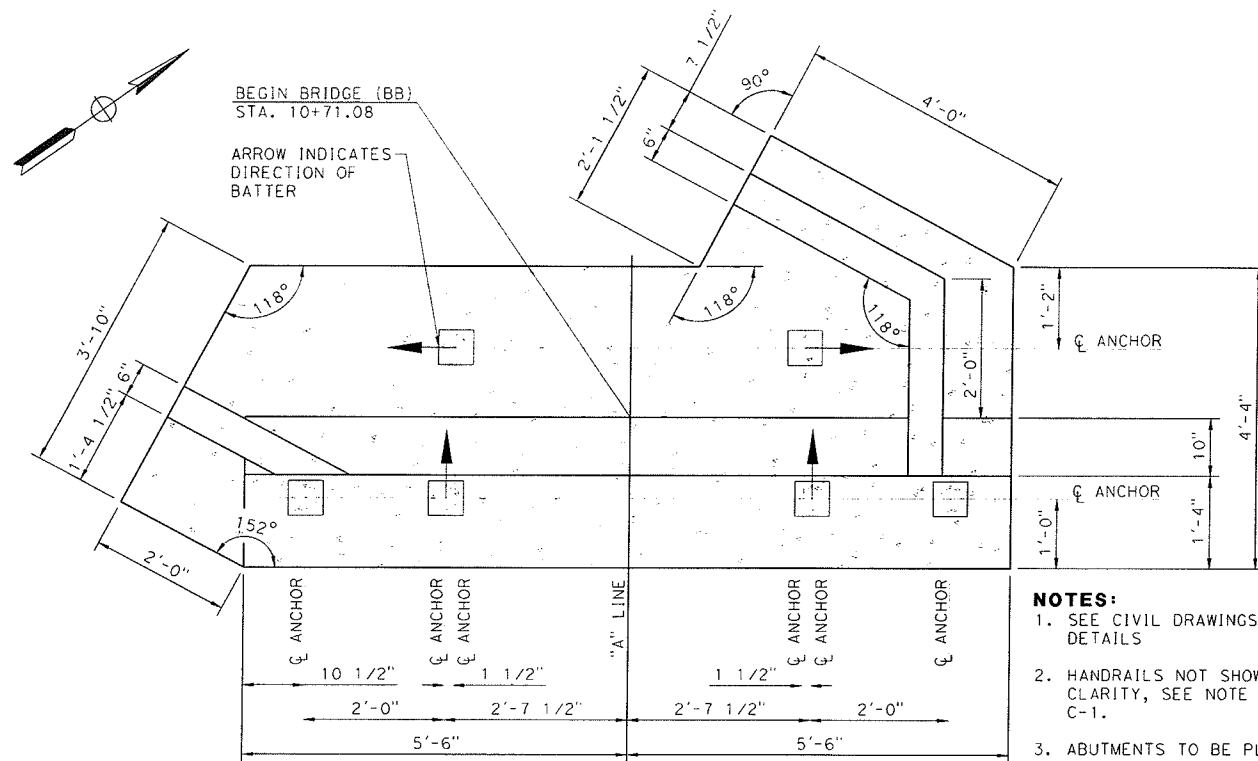
Elaine E. Stephens
PROJECT ENGINEER
7/16/14
PLANS APPROVAL DATE



REVISIONS					
NO.	BY	DATE	DESCRIPTION	APPROVED BY	D.
△					
△					
△					
△					
ACCEPTED BY THE CITY ENGINEER					
CHARLIE EBELING, PE			RCE: C78172		

9TH STREET PEDESTRIAN BRIDGE						
BRIDGE ABUTMENT PLAN						
S-2						
DESIGNED BY	DRAWN BY	CHECKED BY	JOB NUMBER	SHEET	OF	
EES	BHJ/JSW	DBM	1129-0001	11	14	
DISREGARD PRINTS BEARING			REVISION DATES (PRELIMINARY STAGE ONLY)			
EARLIER REVISION DATE						

FILE NAME: 1129-0001 S-1.DWG
PLOT DATE: 7/16/2014 4:55 PM
BY: BEN JENSEN



FILE NAME: 1129-0001 S-1.DWG
PLOT DATE: 7/16/2014 4:55 PM
BY: BEN JENSEN



CITY OF CARPINTERIA
DEPARTMENT OF PUBLIC WORKS
5775 CARPINTERIA AVE
CARPINTERIA, CA 93013

SCALE: HORIZ NO SCALE
VERT NO SCALE
ORIGINAL SCALE IN INCHES
FOR REDUCED PLANS
0 1 2



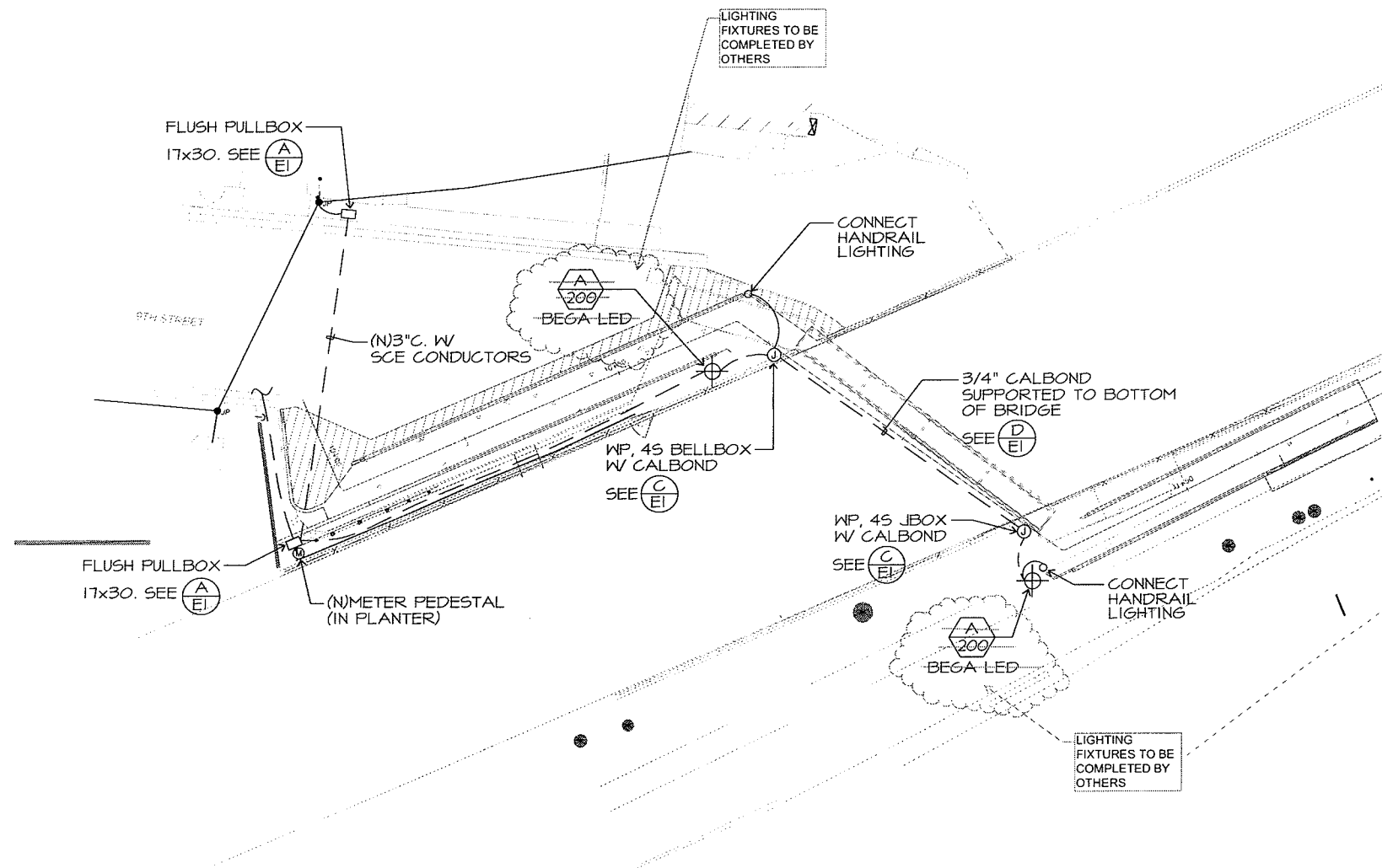
CIVIL AND TRANSPORTATION ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING / GIS SOLUTIONS
WATER RESOURCES
612 CLARION COURT
SAN LUIS OBISPO, CA 93401
T 805 544-4011 F 805 544-4294
www.wallacegroup.us

Robert Stephens
PROJECT ENGINEER
7/16/14
PLANS APPROVAL DATE



REVISIONS					APPROVED BY		DATE
NO.	BY	DATE	DESCRIPTION				
ACCEPTED BY THE CITY ENGINEER							
CHARLIE EBELING, PE					RCE: C78172	DATE	

9TH STREET PEDESTRIAN BRIDGE						
BRIDGE ABUTMENT DETAILS						
S - 3						
DESIGNED BY	DRAWN BY	CHECKED BY	JOB NUMBER	SHEET	OF	
EES	JSW	DBM	1129-0001	12	14	
DISREGARD PRINTS BEARING EARLIER REVISION DATE		REVISION DATES (PRELIMINARY STAGE ONLY)				



ELECTRICAL PLAN

SCALE: 1" = 10'-0"

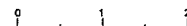


CITY OF CARPINTERIA

DEPARTMENT OF PUBLIC WORKS
5775 CARPINTERIA AVE
CARPINTERIA, CA 93013

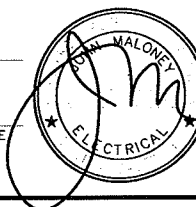
SCALE: HORIZ NO SCALE
VERT NO SCALE

ORIGINAL SCALE IN INCHES
FOR REDUCED PLANS



PROJECT ENGINEER

PLANS APPROVAL DATE



NO.	DATE	REVISION	BY	CHKD BY
1	10/1/14	ISSUED FOR PERMIT	CE	CE
2	10/1/14	ISSUED FOR CONSTRUCTION	CE	CE
3	10/1/14	ISSUED FOR CONSTRUCTION	CE	CE
4	10/1/14	ISSUED FOR CONSTRUCTION	CE	CE
5	10/1/14	ISSUED FOR CONSTRUCTION	CE	CE
6	10/1/14	ISSUED FOR CONSTRUCTION	CE	CE
7	10/1/14	ISSUED FOR CONSTRUCTION	CE	CE
8	10/1/14	ISSUED FOR CONSTRUCTION	CE	CE
9	10/1/14	ISSUED FOR CONSTRUCTION	CE	CE
10	10/1/14	ISSUED FOR CONSTRUCTION	CE	CE

CHARLIE EBELING, PE

9TH STREET PEDESTRIAN BRIDGE

ELECTRICAL PLAN

E-2

JM	MG	JM	14	14
DISREGARD PRINTS BEARING EARLIER REVISION DATE			REVISION DATES (PRELIMINARY STAGE ONLY)	

Ninth St. Pedestrian Bridge Award
August 25, 2014

ATTACHMENT B

BIDDING SCHEDULE

PROJECT: Ninth St. Pedestrian Bridge Replacement

The cost of all labor, material and equipment necessary for the completion of the work itemized, even though not shown or specified, shall be included in the unit price for the various items shown herein. The City reserves the right to increase or decrease the quantity of any item or omit items as may be necessary, and the same shall in no way affect or make void the contract, except that appropriate additions or deductions from the contract total price will be made at the stipulated unit price.

The Contractor shall perform an independent take off of the plans and bid accordingly. Quantities listed in the Proposal Bid Items Lists are intended only as a guide for the Contractor as to the anticipated order of magnitude of work. Contractor will be reimbursed for the quantity of items required by the Contract Documents and shown on the plans to neat line and grade or as actually installed. The Contractor will not be reimbursed for work performed for his convenience, or as required to adapt to field conditions, or work outside of that required by the Contract Documents. The cost of all labor, material and equipment necessary for the completion of the work itemized under this schedule, even though not shown or specified, shall be included in the unit price for the various items shown herein.

Ninth St. Pedestrian Bridge Replacement

BIDDER: J & H Engineering General Contractors, Inc.

ITEM NO.	BID ITEMS	PAYMENT REFERENCE	UNIT	TOTAL QTY	UNIT PRICE	*TOTAL COST
1	CONSTRUCTION AREA SIGNS	120090	LS	1	12,750-	12,750-
2	TRAFFIC CONTROL SYSTEM	120100	LS	1	5100-	5100-
3	PREPARE WATER POLLUTION CONTROL PROGRAM	130200	LS	1	10,000-	10,000-
4	REMOVE CURB	150772	LF	72	11.50	828-
5	REMOVE ASPHALT CONCRETE SURFACING	150857	SF	675	1.50	1012.50
6	REMOVE METAL RAILING	156576	LF	56	11.50	644-
7	REMOVE TREE	15XXX	EA	1	1150-	1150-
8	REMOVE BRIDGE	15XXX	EA	1	4500-	4500-
9	REMOVE FENCE	15XXX	LF	195	12- 2960	2340- 2960
10	REMOVE CONCRETE RAMPS	15XXX	LS	1	2070-	2070-
11	REMOVE CONCRETE WALL (PORTION)	15XXX	SY	11	375-	4125-
12	REMOVE EXISTING WATER RISER	15XXX	EA	1	500-	500-
13	ROADWAY EXCAVATION	190101	CY	59	35-	2065-
14	STRUCTURE EXCAVATION (BRIDGE)	192003	CY	22	35-	770-

Ninth St. Pedestrian Bridge Replacement

BIDDER: J & H Engineering General Contractors, Inc.

ITEM NO.	BID ITEMS	PAYMENT REFERENCE	UNIT	TOTAL QTY	UNIT PRICE	*TOTAL COST
15	STRUCTURE BACKFILL (BRIDGE)	193003	CY	17	115-	1955-
16	STABILIZED DECOMPOSED GRANITE	200117	SQFT	545	21.50	11,715.50
17	CLASS 2 AGGREGATE BASE	260203	CY	45	57.50	2587.50
18	HOT MIX ASPHALT (MISC AREA)	390132	TON	9	230-	2070-
19	FURNISH HELICAL ANCHOR PILES	490703	LF	471	* 10.20	47,665.20
20	INSTALL HELICAL ANCHOR PILE	490702	EA	12	690-	8,280-
21	STRUCTURAL CONCRETE, BRIDGE	510053	CY	8	862.50	6900-
22	BAR REINFORCING STEEL, BRIDGE	520102	LB	1,023	2.65	2710.95
23	ERECT CITY FURNISHED PREFABRICATED STEEL BRIDGE	550401	LS	1	6900-	6900-
24	DETECTABLE WARNING SURFACE	730070	SQFT	27	52-	1404-
25	MINOR CONCRETE (MINOR STRUCTURE, STEM WALLS)	731502	CY	18	1150-	20,700-
26	MINOR CONCRETE (SIDEWALK)	731521	CY	9	1150-	10,350-
27	MINOR CONCRETE (CURB TYPE A1-6 (MOD))	73XXX	LF	38	40.25	1529.50
28	CHAIN LINK FENCE (TYPE CL-6, BLACK VINYL-CLAD)	800365	LF	57	57-	3249-
29	CHAIN LINK FENCE (TYPE CL-4, BLACK VINYL-CLAD)	800365	LF	105	25-	2625-
30	4' CHAIN LINK GATE (TYPE CL-4, BLACK VINYL-CLAD)	802100	EA	1	1900-	1900-
31	MIDWEST GUARDRAIL SYSTEM (WOOD POST)	832007	LF	12	160-	1920-
32	PIPE HANDRAILING, TYPE A (COR-TEN OR APPROVED EQUAL)	833085	LF	200	80-	16,000-
33	END ANCHOR ASSEMBLY (TYPE SFT)	839581	EA	2	750-	1500-
34	THERMOPLASTIC PAVEMENT MARKING	840515	SQFT	79	20-	1580-

Ninth St. Pedestrian Bridge Replacement

BIDDER: J & H Engineering General Contractors, Inc.

ITEM NO.	BID ITEMS	PAYMENT REFERENCE	UNIT	TOTAL QTY	UNIT PRICE	*TOTAL COST
35	LIGHTING/ELECTRICAL	860401	LS	1	17,250	17,250-
36	ADJUST UTILITY WATER LINES	XXXXX	LS	1	13,000	13,000-

TOTAL

BASE BID TOTAL AMOUNT IN FIGURES: \$231,248.15

BASE BID TOTAL AMOUNT IN WORDS: TWO HUNDRED THIRTY ONE THOUSAND

TWO HUNDRED FORTY EIGHT & 15/100-

*NOTE: IN CASE OF ERROR IN EXTENSION OF PRICE INTO THE TOTAL PRICE COLUMN, THE UNIT PRICE WILL GOVERN.

The City reserves the right to reject any and all bids, to waive any informality in a bid, and to make awards in the interest of the City. The award of bid will be based in part on the lowest bidding schedule total. The specific unit prices shall govern if there is a mathematical discrepancy in the figures. The Contractor must notify the Engineer prior to construction, of any difference between estimated quantities and actual quantities.

The City reserves the right to increase or decrease the quantity of any item or omit items as may be deemed necessary due to budget limitations or constraints, and the same shall in no way affect or make void the contract, except that appropriate additions or deductions from the contract total price will be made at the stipulated unit price.

J & H Engineering General Contractors, Inc.

Company Name of Bidder

Sandra Janotta

Authorized Signature
Sandra Janotta, Secretary

Ninth St. Pedestrian Bridge Award
August 25, 2014

ATTACHMENT C

City of Carpinteria
DEPARTMENT OF PUBLIC WORKS
BID SUMMARY SHEET

PROJECT: NINTH ST PEDESTRIAN BRIDGE REPLACEMENT

PROJECT NO: 15018

BID OPENING DATE: 8/19/2014

				Brough Const.		Shaw Contracting		J&H Eng.		ENGINEER'S ESTIMATE	
Item No.	Item Description	Estimated Quantity	Unit	Unit Price	Item Price	Unit Price	Item Price	Unit Price	Item Price	Unit Price	Item Price
1	CONSTRUCTION AREA SIGNS	1	LS	\$ 1,700.00	\$ 1,700.00	\$ 1,650.00	\$ 1,650.00	\$ 12,750.00	\$ 12,750.00	\$ 1,000.00	\$ 1,000.00
2	TRAFFIC CONTROL SYSTEM	1	LS	\$ 1,991.00	\$ 1,991.00	\$ 3,150.00	\$ 3,150.00	\$ 5,100.00	\$ 5,100.00	\$ 3,000.00	\$ 3,000.00
3	PREPARE WATER POLLUTION CONTROL PROGRAM	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 1,100.00	\$ 1,100.00	\$ 10,000.00	\$ 10,000.00	\$ 1,500.00	\$ 1,500.00
4	REMOVE CURB	72	LF	\$ 8.00	\$ 576.00	\$ 1.50	\$ 108.00	\$ 11.50	\$ 828.00	\$ 25.00	\$ 1,800.00
5	REMOVE ASPHALT CONCRETE SURFACING	675	SF	\$ 3.00	\$ 2,025.00	\$ 4.30	\$ 2,902.50	\$ 1.50	\$ 1,012.50	\$ 4.00	\$ 2,700.00
6	REMOVE METAL RAILING	56	LF	\$ 11.00	\$ 616.00	\$ 15.50	\$ 868.00	\$ 11.50	\$ 644.00	\$ 12.00	\$ 672.00
7	REMOVE TREE	1	EA	\$ 3,334.00	\$ 3,334.00	\$ 1,760.00	\$ 1,760.00	\$ 1,150.00	\$ 1,150.00	\$ 1,000.00	\$ 1,000.00
8	REMOVE BRIDGE	1	EA	\$ 9,325.00	\$ 9,325.00	\$ 12,349.00	\$ 12,349.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
9	REMOVE FENCE	195	LF	\$ 8.00	\$ 1,560.00	\$ 8.00	\$ 1,560.00	\$ 12.00	\$ 2,340.00	\$ 7.00	\$ 1,365.00
10	REMOVE CONCRETE RAMPS	1	LS	\$ 11,578.00	\$ 11,578.00	\$ 5,684.00	\$ 5,684.00	\$ 2,070.00	\$ 2,070.00	\$ 2,000.00	\$ 2,000.00
11	REMOVE CONCRETE WALL (PORTION)	11	SY	\$ 480.00	\$ 5,280.00	\$ 541.00	\$ 5,951.00	\$ 375.00	\$ 4,125.00	\$ 100.00	\$ 1,100.00
12	REMOVE EXISTING WATER RISER	1	EA	\$ 2,456.00	\$ 2,456.00	\$ 1,200.00	\$ 1,200.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
13	ROADWAY EXCAVATION	59	CY	\$ 88.00	\$ 5,192.00	\$ 65.00	\$ 3,835.00	\$ 35.00	\$ 2,065.00	\$ 60.00	\$ 3,540.00
14	STRUCTURE EXCAVATION (BRIDGE)	22	CY	\$ 166.00	\$ 3,652.00	\$ 102.00	\$ 2,244.00	\$ 35.00	\$ 770.00	\$ 90.00	\$ 1,980.00
15	STRUCTURE BACKFILL (BRIDGE)	17	CY	\$ 380.00	\$ 6,460.00	\$ 281.00	\$ 4,777.00	\$ 115.00	\$ 1,955.00	\$ 100.00	\$ 1,700.00
16	STABILIZED DECOMPOSED GRANITE	545	SQFT	\$ 12.00	\$ 6,540.00	\$ 15.00	\$ 8,175.00	\$ 21.50	\$ 11,717.50	\$ 8.00	\$ 4,360.00
17	CLASS 2 AGGREGATE BASE	45	CY	\$ 121.00	\$ 5,445.00	\$ 135.00	\$ 6,075.00	\$ 57.50	\$ 2,587.50	\$ 90.00	\$ 4,050.00
18	HOT MIX ASPHALT (MISC AREA)	9	TON	\$ 568.00	\$ 5,112.00	\$ 425.00	\$ 3,825.00	\$ 230.00	\$ 2,070.00	\$ 300.00	\$ 2,700.00
19	FURNISH HELICAL ANCHOR PILES	471	LF	\$ 96.00	\$ 45,216.00	\$ 90.00	\$ 42,390.00	\$ 101.20	\$ 47,665.20	\$ 30.00	\$ 14,130.00
20	INSTALL HELICAL ANCHOR PILE	12	EA	\$ 700.00	\$ 8,400.00	\$ 640.00	\$ 7,680.00	\$ 690.00	\$ 8,280.00	\$ 2,250.00	\$ 27,000.00
21	STRUCTURAL CONCRETE, BRIDGE	8	CY	\$ 1,715.00	\$ 13,720.00	\$ 1,190.00	\$ 9,520.00	\$ 862.50	\$ 6,900.00	\$ 1,500.00	\$ 12,000.00
22	BAR REINFORCING STEEL, BRIDGE	1,023	LB	\$ 3.00	\$ 3,069.00	\$ 2.00	\$ 2,046.00	\$ 2.65	\$ 2,710.95	\$ 3.50	\$ 3,580.50
23	ERECT CITY FURNISHED PREFABRICATED STEEL BRIDGE	1	LS	\$ 7,441.00	\$ 7,441.00	\$ 8,875.00	\$ 8,875.00	\$ 6,900.00	\$ 6,900.00	\$ 10,000.00	\$ 10,000.00
24	DETECTABLE WARNING SURFACE	27	SQFT	\$ 54.00	\$ 1,458.00	\$ 43.00	\$ 1,161.00	\$ 52.00	\$ 1,404.00	\$ 60.00	\$ 1,620.00
25	MINOR CONCRETE (MINOR STRUCTURE, STEM WALLS)	18	CY	\$ 1,375.00	\$ 24,750.00	\$ 2,255.00	\$ 40,590.00	\$ 1,150.00	\$ 20,700.00	\$ 800.00	\$ 14,400.00
26	MINOR CONCRETE (SIDEWALK)	9	CY	\$ 1,298.00	\$ 11,682.00	\$ 627.00	\$ 5,643.00	\$ 1,150.00	\$ 10,350.00	\$ 600.00	\$ 5,400.00
27	MINOR CONCRETE (CURB TYPE A1-6 (MOD))	38	LF	\$ 31.00	\$ 1,178.00	\$ 27.00	\$ 1,026.00	\$ 40.25	\$ 1,529.50	\$ 75.00	\$ 2,850.00
28	CHAIN LINK FENCE (TYPE CL-6, BLACK VINYL-CLAD)	57	LF	\$ 113.00	\$ 6,441.00	\$ 95.00	\$ 5,415.00	\$ 57.00	\$ 3,249.00	\$ 60.00	\$ 3,420.00
29	CHAIN LINK FENCE (TYPE CL-4, BLACK VINYL-CLAD)	105	LF	\$ 55.00	\$ 5,775.00	\$ 46.00	\$ 4,830.00	\$ 25.00	\$ 2,625.00	\$ 45.00	\$ 4,725.00
30	4' CHAIN LINK GATE (TYPE CL-4, BLACK VINYL-CLAD)	1	EA	\$ 2,335.00	\$ 2,335.00	\$ 2,112.00	\$ 2,112.00	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00
31	MIDWEST GUARDRAIL SYSTEM (WOOD POST)	12	LF	\$ 190.00	\$ 2,280.00	\$ 176.00	\$ 2,112.00	\$ 160.00	\$ 1,920.00	\$ 100.00	\$ 1,200.00
32	PIPE HANDRAILING, TYPE A (COR-TEN OR APPROVED EQUAL)	200	LF	\$ 100.00	\$ 20,000.00	\$ 93.00	\$ 18,600.00	\$ 80.00	\$ 16,000.00	\$ 45.00	\$ 9,000.00
33	END ANCHOR ASSEMBLY (TYPE SFT)	2	EA	\$ 871.00	\$ 1,742.00	\$ 809.00	\$ 1,618.00	\$ 750.00	\$ 1,500.00	\$ 800.00	\$ 1,600.00
34	THERMOPLASTIC PAVEMENT MARKING	79	SQFT	\$ 12.00	\$ 948.00	\$ 18.00	\$ 1,422.00	\$ 20.00	\$ 1,580.00	\$ 6.00	\$ 474.00
35	LIGHTING/ELECTRICAL	1	LS	\$ 26,656.00	\$ 26,656.00	\$ 23,640.00	\$ 23,640.00	\$ 17,250.00	\$ 17,250.00	\$ 10,000.00	\$ 10,000.00
36	ADJUST UTILITY WATER LINES	1	LS	\$ 13,531.00	\$ 13,531.00	\$ 15,240.00	\$ 15,240.00	\$ 13,000.00	\$ 13,000.00	\$ 10,000.00	\$ 10,000.00
	Engineers Contingency (only on Eng. Est)									10%	\$ 17,286.65
		TOTALS =			\$ 273,464.00		\$ 261,133.50		\$ 231,248.15		\$ 190,153.15

STAFF REPORT
COUNCIL MEETING DATE:
August 25, 2014

ITEMS FOR COUNCIL CONSIDERATION:

Electric Vehicle Charging Station Installation Agreement

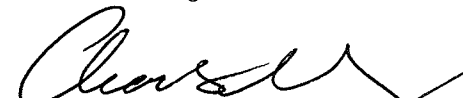
Report prepared by: Erin Maker, Environmental Coordinator

Department: Public Works



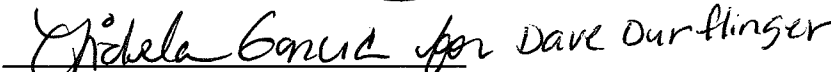
Signature

**Reviewed by
Public Works
Director:**



Signature

**Reviewed by
City Manager:**



Signature

ACTION ☒ **NON-ACTION** ☐

STAFF RECOMMENDATION:

Recommendation: That the City Council authorize the City Manager to sign the Central Coast Charge Ahead Project Approval to Proceed with ABM for installation of two dual-port electric vehicle charging stations and related equipment and services.

Sample Motion: I move to authorize the City Manager to sign the Central Coast Charge Ahead Project Approval to Proceed with ABM for installation of two dual-port electric vehicle charging stations and related equipment and services.

I. BACKGROUND:

The availability and consumer use of electric vehicles has significantly increased over the last decade, creating a demand for public charging stations that did not previously exist. Currently, most electric vehicles on the market can travel between 80-200 miles on a single charge. For owners and operators of electric vehicles, this means longer road trips are feasible only in areas

August 25, 2014

with electric vehicle charging stations networks. As more electric vehicle charging stations are installed, the range of the vehicles is extended and regional trips become more practicable.

Recognizing the need for additional electric vehicle (EV) charging infrastructure, Plug-in Central Coast, and the EV Alliance applied for and was awarded a regional grant for additional EV charging stations along the Central Coast. The Central Coast Charge Ahead Project (CC-CAP) proposal to fund EV charging infrastructure was specifically for "destination charging". This is defined by the California Energy Commission as destinations that attract people traveling "medium-to-long" distances from home where their vehicles would be parked for more than an hour. Council signed a letter of commitment for participation in the proposal at its January 27, 2014 meeting.

Under a similar grant in 2012, Carpinteria was awarded one charging station that was installed in Parking Lot 3. Under the CC-CAP proposal, Carpinteria was awarded two dual-port charging stations, one of which will be installed in Parking Lot 1 and one in Parking Lot 3. Both parking lots are located adjacent to Carpinteria's downtown corridor, within easy walking distance of shopping, restaurants, public parks and the beach, meeting the destination definition.

Staff recommends authorizing the City Manager to sign the Central Coast Charge Ahead Project Approval to Proceed with ABM for installation of two dual-port electric vehicle charging stations and related equipment and services.

II. DISCUSSION:

Electric vehicle production has significantly increased in the last decade, creating a demand for public charging stations that did not previously exist. Currently, most new model electric vehicles on the market can travel between 80-200 miles on a single charge. For owners and operators of electric vehicles, this means longer road trips are infeasible. However, as more electric vehicle charging stations are installed, the range of the vehicles is extended and regional trips become more practicable.

The CC-CAP Program is structured to be fully turn-key. The EV Alliance, acting as the lead agency, is the awardee of the California Energy Commission grant support and will provide overall project management services. As outlined in the grant proposal, ChargePoint will supply all hardware and ABM, a national installation partner for ChargePoint, will handle all installation.

Once installed, the City will operate the stations similar to the existing charging station in Lot 3. These additional electric vehicle charging stations have the potential to attract visitors from southern California who otherwise cannot take long trips in their electric vehicle. Like the existing station, the additional charging stations will be open to all members of the public. As part of the ChargePoint Network, the Carpinteria charging stations are shown on the map of charging stations in the area.

III. POLICY:

Installing electric vehicle charging stations promotes the use of electric vehicles, thereby reducing greenhouse gas emissions and improving air quality. This is consistent with the following General Plan policy:

August 25, 2014

OSC-11b. Promote the reduction of mobile source emissions related to vehicular traffic.

IV. FINANCIAL CONSIDERATIONS:

As part of participation in the grant, the City agreed to cover the subscription service which operates the station. This cost will be covered by the per-kilowatt hour fee paid by customers charging their vehicles at the station, currently set at \$0.30 per kWh. The table below shows the approximate cost of the subscription service for two years for each charging station.

Location Name	Address	# of Chargers at this Location	# of Charge Ports	# of Parking Spaces Served	Match – Network Fee (2014-15)*	TOTAL MATCH
Carpinteria Parking Lot 1	4945 Carpinteria Avenue, Carpinteria, CA 93013	1 Chargepoint CT 4000 Gateway (Dual L2)	2	4	\$920	\$920
Carpinteria Parking Lot 3	499 Linden Avenue, Carpinteria, CA 93013	1 Chargepoint CT 4000 Drone (Dual L2)	2	4	\$920	\$920
TOTAL		2 Chargers	4	8	\$1,840	\$1,840

There is no additional financial impact to the City until the two-year maintenance agreement for the stations expires, at which time the City would to assume responsibility for the general maintenance of the charging station, have a third party take over the responsibility and operation of the station, or return it to the manufacturer.

V. ATTACHMENTS:

Attachment A: Central Coast Charge Ahead Project – Approval to Proceed

ATTACHMENT A

Central Coast Charge Ahead Project – Approval to Proceed

Central Coast Charge Ahead Project – Approval to Proceed

Installation of Level 2 EV Supply Equipment (EVSE)

Date	August 25 , 2014
Site Host Entity	City of Carpinteria
Address of Site Host Entity	5775 Carpinteria Avenue, Carpinteria, CA 93013
Primary Contact Name & Title	Erin Maker, Environmental Coordinator
Primary Contact Phone	(805) 684-5405 ext. 415
Primary Contact Email	erinm@ci.carpinteria.ca.us
Authorizing Official Name & Title	Dave Durlinger, City Manager
Authorizing Official Phone	(805) 684-5405
Authorizing Official E-mail	daved@ci.carpinteria.ca.us

I. Project Summary

The Central Coast Charge Ahead Project is a multi-jurisdictional project led by the EV Alliance (EVA) to procure and install Level 2 Electric Vehicle Supply Equipment (EVSE) – a.k.a., EV chargers – in specified locations throughout the Central Coast. The project is funded by the California Energy Commission (CEC) via the PON-13-606 solicitation award approved on May 14, 2014. Upon completion, the Central Coast Charge Ahead project will install a total of 39 dual port Level 2 chargers, for a total of 78 Level 2 charge ports, including **two charging stations (with a total of four charge ports)** located in the **City of Carpinteria**.

II. Purpose of this Approval to Proceed

This document provides the approval for ABM to ship and install the CEC-funded Level 2 charging stations at the approved addresses identified by the Site Host; and identifies for each of the relevant parties (the EV Alliance, the Site Host, ABM, and ChargePoint) the roles, responsibilities, terms, and conditions for installation, maintenance, and operation of the charging stations.

III. Partner Roles

1. **The EV Alliance (EVA)** – a California nonprofit corporation, is the awardee of California Energy Commission grant support. EVA will provide overall project management services, including contract oversight, fiscal administration, and reporting to the CEC. EVA has contracted with ABM for charging installation services, and with the Central Coast Climate Collaborative for project management support.
2. **Site Hosts:** Site hosts for the EV charging stations in the CC---CAP project include the Counties of Ventura and Santa Barbara, the Cities of Ventura, Santa Barbara, Carpinteria, Goleta, Buellton, Arroyo Grande, Paso Robles, and the City of Santa Barbara Airport, Moorpark College, and Hearst Castle.

Central Coast Charge Station Deployment: All units are ChargePoint CT 4000 dual port Level 2. Gateway units are the first in a series in a site and house the communications equipment. Drone units are subsequently deployed where there is more than one charger at an individual site.

Partner Site Host	Sites per Host	Dual Gateway Wall Mount	Dual Drone Wall Mount	Dual Gateway Pedestal Mount	Dual Drone Pedestal Mount	Total Chargers	Total Charge Ports
Moorpark College	1	1	1			2	4
County of Ventura	8			8	2	10	20
City of Ventura	1			1	1	2	4
City of Carpinteria	2			2		2	4
City of Santa Barbara	5	1		4	1	6	12
City of SB Airport	2			2		2	4
County of S. Barbara	3			3		3	6
City of Goleta	4			4		4	8
City of Buellton	1			1		1	2
City of Arroyo Grande	1			2		2	4
Hearst Castle	1			1	2	3	6
City of Paso Robles	1			2		2	4
TOTAL	30	2	1	30	6	39	78

3. **ABM**, a national leader in EV infrastructure and energy management services, will provide installation, commissioning, and maintenance services for the project charging stations, and will provide a portion of the required matching funds.
4. **ChargePoint** – a leading charging equipment manufacturer – will provide Level 2 networked chargers and network operating services, including payment processing, cloud-based charge station information services, and software upgrades.
5. **The Site Host Entity will:**
 - A. **Complete required CEQA documentation** specified by the California Energy Commission (CEC).
 - B. **Provide access to charge station locations in their jurisdiction** designated in the PON-13-606 application (or a suitable alternative in the event that the original site is deemed infeasible to install.)
 - C. **Provide all necessary permits for the project**
 - D. **Collaboratively identify the most appropriate location for the chargers within the designated site**, taking into account convenience for both the EV driver and other users of the facility, visibility, accessibility, and installation cost. (Please note that site cost guidelines are highlighted below in the Siting Requirements and Scope of Work sections.) In the event that a location preferred by the Site Host cannot be installed by ABM within the project budget, a new site will be selected which is responsive to the Siting Guidelines indicated below. The EV Alliance will assist the parties in coming to consensus on final siting as needed.
 - E. **Provide charging station signage (per the requirements defined below) and striping (where needed to clearly designate the space for EV use).** A minimum of one sign per EVSE-equipped

parking space is required by the California Energy Commission and EVA, which shall indicate that the space is “reserved for EV charging.” The relevant signage must comply with the Manual on Uniform Traffic Control Devices (MUTCD) and California Vehicle Codes (CVC), ensuring that signs are high enough, easily visible, and provide clear and accurate information on parking and charging policies.

- F. **Provide adequate electrical capacity** and any other items deemed necessary to complete the EVSE installation that are otherwise excluded from the standard ABM installation services as specified in the Siting Requirements and Scope of Work sections of this Agreement. Any such items or services, if needed, will be further specified in this agreement (following the joint site inspection by ABM and the Site Host). Additional items (if any) to be provided for by the Site Host shall be summarized in Exhibit C. Items (if any) that are contracted for with ABM for an additional fee are summarized in the form of a work order in Exhibit B, subject to the terms listed in Exhibit B.
- G. **Oversee installation with ABM**, and assign an administrative contact authorized to set up the ChargePoint online station management account before the stations are activated.
- H. **Contract with ChargePoint to provide charge station network operating services** during the 2014-2016 project performance period – as defined in the attached Master Software Services Agreement (“MSSA”) and in fulfillment of CEC local match requirements affirmed in the Site Host Letter of Participation included as part of the CEC PON-13-606 grant submittal. The ChargePoint MSSA needs to be “accepted” online as part of the EV station activation process after payment is made. As a reference, a copy of the ChargePoint MSSA is attached as Exhibit E of this document.
- I. **Maintain public accessibility for all chargers** on a 24/7 basis.
- J. **Maintain stations in good operating condition** during the 2014-2016 project operating period.
- K. **Provide adequate insurance** per CEC requirements.
- L. **Operate the chargers in compliance with a *Site Host Pricing Policy*** that meets grant requirements defined in the EV Alliance response to PON-13-606 and summarized herein.

IV. Siting Requirements

ABM will install Level 2 ChargePoint charging stations at the designated sites identified through collaboration between the Site Host and ABM. In the event that these sites are deemed by ABM to be cost-prohibitive, or pose other obstacles to effective installation, maintenance, or operation, a new site will be identified that meets the selection criteria identified by the CEC and by the EV Alliance (EVA), and which is mutually satisfactory to the Site Host, CEC, EVA, and ABM. Alternatively, the Site Host may choose to perform or contract additional services as outlined below in Section V/Additional Services:

- **Location:** Select a high-demand, high-visibility location that conforms to CEC criteria for safety, ease of access/ingress, shelter, lighting, and ADA access.
- **Electricity:** Select a location where AC Level 2 (240V/40A) electrical supply is or can be made available with relative ease and minimal cost. (Note that the average cost of installation is projected at a market value of approximately \$4500 per site, which will limit panel upgrades and conduit runs.) More cost details are available in the ABM Scope of Work (Section V below).
- **Equipment Protection:** EV chargers should be placed where they can be best protected from physical damage by such measures as curbs, wheel stops, setbacks, bumper guards, and

concrete-filled steel bollards, while simultaneously taking into consideration ease of access to the charger, mobility of users, and foot traffic in the area.

- **Public Safety:** Chargers should be located in areas with proper ventilation and away from potential hazards including traffic, explosive materials, flammable vapors, liquids and gases, combustible dust or fibers, materials that ignite spontaneously on contact with air, flood-prone areas, and areas that might be prone to vandalism.
- **Duration of Use:** AC Level 2 charger sites should focus on locations where PEV owners will be parked for significant, though shorter, periods of time (e.g., one to six hours).
- **Shelter:** When possible, choose locations with nearby shelter to protect users from weather when connecting their vehicle to the charger. (However, chargers are designed to be safely operated in exposed locations in the rain, with no danger of electrical shock.)
- **Accessibility:** To the extent feasible, EV charger locations within a site will be accessible in accordance with the draft Governor's Office of Planning & Research guidelines on ADA access.
- **Security:** Locations should be selected that are secure for users at all times of day and night and relatively secure from vandalism (e.g., in well-lighted, well-traveled areas.)
- **Cell Coverage:** Chargers require cell phone signals for networked operation and repeaters may be installed to provide signals if the site does not have coverage.

If no qualifying site is identified within the Site Host jurisdiction that satisfies the requirements of all parties, then the EV Alliance, with the concurrence of the California Energy Commission, may propose a new site in another jurisdiction.

V. ABM Scope of Work

Under contract with the EV Alliance, ABM will provide the following installation and related services at designated Site Host locations:

- Turn-key EVSE installation project management
- Delivery, installation and activation of ChargePoint stations
- Site analysis, station placement recommendation (in collaboration with Site Hosts), engineering, and installation management
- Quarterly maintenance (see description herein)
- ChargePoint warranty support
- Provide proper insurance and liability coverage information to Site Hosts as per standard contractor requirements.

ABM installation services funded by the Central Coast Charge Ahead Project will be provided within the parameters outlined below for each Site Host. All chargers in the program are ChargePoint dual-port Level 2 stations (see illustration below). Station configuration and installation profile options are listed below:

- **Wall-Mount vs. Pedestal-Mount Configurations:** ChargePoint CT4023 Wall-Mount OR CT4021 Bollard-Mount units will be provided as appropriate to siting circumstances. Please note that the "bollard-mount" units are also interchangeably referred to as "pedestal mount." These units are NOT to be confused with *protective bollards*, which are separate devices such as a metal or concrete pole or blocking device, which may be installed separately to prevent damage to the charging station.
- **"Gateway" vs. "Drone" Charging Station Models:** Each ChargePoint CT 4000 series model is available as either: a) a "Gateway" unit, which includes the internal cellular communications equipment to connect to the public network; or, b) as a "Drone" unit that wirelessly communicates to the Gateway when installed within appropriate proximity and line-of-site

locations. Multiple Drone units are typically added near one Gateway unit to form a multi-station charging group or array. Note that slight variations in the maximum length of conduit indicated in the scenarios below (Options 1-3) may be accommodated in limited situations at the sole discretion of ABM and EVA. Standard installation options include:

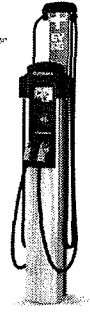
- **Installation Profile Option #1: Surface Mount Installation**

Install Pedestal ("Bollard") or Wall-Mounted dual charging station on existing concrete with anchors. Two (2) 40 Amp Standard Circuit Breakers will be provided and installed in

CT4023 Wall Mount charging station



CT4021 Bollard charging station



existing electrical panel with available space and amperage. Two (2) 60 Amp Disconnects will serve as local disconnecting means. A maximum of eighty (80) feet of ¾" Electrical Metallic Tubing (EMT) surface mount conduit and wire will be provided and installed.

ChargePoint 4000 Series Charging Stations

- **Installation Profile Option #2: Underground Installation**

Install Pedestal ("Bollard") dual charging station on new concrete base. One (1) new concrete base will be constructed per charger. Two (2) 40 amp standard circuit breakers will be provided and installed in existing electrical panel with available space and amperage. Two (2) 60 Amp Disconnects will serve as local power disconnecting means. A maximum of forty-five (45) feet of underground trenching in planter and ¾" PVC underground conduit and wire will be provided and installed from existing electrical panel to new concrete base.

- **Installation Profile Option #3: Partial Surface and Underground Installation**

Install Pedestal ("Bollard") dual charging station on new concrete base. One (1) new concrete base will be constructed. Two (2) 40 amp standard circuit breakers will be provided and installed in existing electrical panel with available space and amperage. Two (2) 60 Amp Disconnects will serve as local disconnecting means. A maximum of forty (40) feet of ¾" EMT surface mount conduit and wire will be provided and installed onto the existing structure with straps in surface mounted configuration -- and a maximum of up to twenty-five (25) feet of underground trenching will be provided in planter and ¾" PVC underground conduit and wire will be installed from structure to new concrete base of EVSE.

- **Additional ABM or Site Host Provided Services**

- a) The Site Host may also opt to self-perform additional scope beyond Installation Profile Option #1, #2, or #3. This additional scope, if needed, is referenced as Exhibit C of this document.
- b) If upon the site survey conducted by ABM, it is determined that there is additional required work beyond the scope detailed in Installation Profile Options #1, #2, or #3 above, ABM will provide an additional estimate for costs to complete the EVSE installation. These proposals, if desired, will be added as Exhibit B to this Agreement, while Site Host approval is included as Exhibit A of this document.

- c) In the event that the Site Host's site does not have sufficient electrical infrastructure to support the addition of EV charging infrastructure, ABM may offer options or potential solutions that would help reduce or balance current electrical loads within a facility. Some options are designed to free up electrical capacity while others are designed to minimize peak load spikes and their resulting demand fees. Any such solutions will be implemented only upon Site Host approval.
- d) In the case of additional services by either party, ABM will cooperate with the Site Host to coordinate satisfactory completion of the installation of the EVSE pursuant to the requirements of the project.

- **ABM Exclusions and Qualifications**

Unless specifically noted otherwise:

- a) Electrical design work to accommodate non-standard configurations is excluded and will be charged as additional as required, with agreement of Site Host.
- b) Electrical permit, plan check fees, and utility charges are excluded and must be paid by Site Host where required.
- c) Pricing is based on existing electrical system having adequate physical space and amperage available.
- d) Excludes any underground work such as excavating, concrete or asphalt cutting and patching.
- e) Excludes cellular signal booster for equipment without adequate cellular connection.
- f) Excludes concrete coring of walls, floor, ceiling of building or parking structures
- g) Excludes x-ray or radar detection of concealed obstacles within a concrete slab in either a post tension slab or rebar supported slab.
- h) Excludes protective barriers i.e. post barriers (bollards) or wheel stops.
- i) Excludes pull boxes or intermediate junction boxes for primary electrical feeds to EV chargers or any low voltage or signal wiring.
- j) Excludes landscape repair or restoration.
- k) Excludes any cosmetic enhancements such as paint or parking lot striping.
- l) Excludes any parking lot, access ramp or access path re-configuration or leveling that may be required to create ADA accessible spaces.

VI. ABM Warranty, Installation Services, and Limitations

- **Warranty:** ABM labor and construction material are under warranty for one year after installation; all new work is done to local NEC code requirements. ABM is not responsible for the condition or capacity of the existing electrical systems. ABM is not responsible for any vandalism that occurs during or after the installation of materials. The cost of City permits and electrical engineering and engineered drawings (if applicable) are not included as part of the CEC-funded installation, although regular construction drawings are included. The CEC prohibits use of its funds for permitting. Local site hosts must cover permit costs.
- **Signal Boosting Equipment:** At times, signal boosting antennae may be required for the wireless features of ChargePoint EV charging stations to function properly. Due to the nature of wireless signals, possible interference, line of sight obstructions, etc., one or more antennae could be needed. During the original site visit, ABM will make efforts to determine the need for signal boosting equipment, and will provide such equipment to the extent feasible within the overall project cost framework. However, it is possible that supplementary signal boosting equipment

may be needed in the future. If the need should arise, or if the cost exceeds what is feasible within the CEC grant cost parameters, a proposal can be provided for signal boosting equipment.

- **ADA and Accessibility Requirements:** All ADA requirements determined by municipal or state agencies are the responsibility of the Site Host. ABM is responsible for the installation of the electrical system(s) necessary to the specific scope outlined for the EV chargers specified. It does not include surface modifications, striping removal, re-striping, etc. that may be necessary to comply with ADA or Accessibility Requirements. Also, any material changes to the electrical scope caused by ADA or Accessibility requirements are considered as additional to ABM services provided through CEC funding. The guidelines to be followed are the draft "Plug-In Electric Vehicles: Universal Charging Access Guidelines and Best Practices" published by the State of California, Governor's Office of Planning and Research, at: http://opr.ca.gov/docs/PEV_Access_Guidelines.pdf. In the event that the state issues new guidelines prior to installation, the new guidelines will be used to define ADA requirements.
- **Wheel Stops and Bollards:** Reasonable measures will be taken to install stations in a safe location set back to avoid contact from vehicles. As noted above, protective bollards and wheel stops are not included in the standard ABM work scope. If additional protection is desired or required by the City, bollards or wheel stops can be procured and installed with the city's own resources or a proposal can be provided by ABM.

VII. ABM Terms and Conditions

- A. **INDEMNIFICATION.** ABM will defend, indemnify and save harmless the Site Host, its officers, agents and employees from any and all claims, demands, damages, costs, expenses (including attorney's fees), judgments or liabilities arising out of this Agreement or occasioned by the performance or attempted performance of the provisions hereof; including, but not limited to, any act or omission to act on ABM's part, or that of ABM's agents or employees or other independent contractors directly responsible to ABM, but only to the extent same are caused by the negligence, misconduct, or fault of ABM, ABM's agents or employees or other independent contractors directly responsible to ABM. ABM shall notify both the Site Host's Designee and Purchasing immediately in the event of any accident or injury arising out of or in connection with this Contract.
- B. **Contractor Access to Site:** The Site Host shall permit ABM ("Contractor"), free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during Contractor's normal working hours.
- C. **Workmanship & Warranty:** Contractor warrants that the workmanship hereunder shall be free from defects for one year from date of installation. If any replacement part or item of equipment proves defective, Contractor will extend to Customer the benefits of any warranty Contractor has received from the manufacturer. Removal and reinstallation of any equipment or materials repaired or replaced not under a manufacturer's warranty will be at Customer's expense and at the rates then in effect.
- D. **Alteration to Scope of Work:** Any alteration to, or deviation from, the scope of work in this Agreement involving extra work, cost of material or labor will become an extra charge (fixed-price amount or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
- E. **Liability for Delay:** Contractor shall not be liable for any delay, loss, damage, or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes,

including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.

- F. **OSHA Provisions:** Site Host shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
- G. **Toxic and Hazardous Substances:** Site Host's obligation under this proposal; and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials. In the event such substances, wastes, or materials are encountered, Contractor's sole obligation will be to notify the Site Host of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes, or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
- H. **Damage Limitation:** UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF SITE HOST'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.

VIII. ABM Preventive Maintenance Program and Funding

The California Energy Commission requires that applications for funding under PON-13-606 "must include a maintenance plan for continued reliable operation and unforeseen breakdowns of the electric vehicle supply equipment." (Application Guidelines, p. 9) To fulfill this requirement, the EV Alliance has negotiated a maintenance plan with ABM to cover Site Host charging stations for a two-year period following their installation. (Note that the formal term of the CEC project is anticipated to be from the date of execution of the CEC contract with the EV Alliance through June 30, 2016.) To cover Year 1 of the project period, ABM will donate (as local match) the entire value of the maintenance plan based on its Manufacturers' Suggested Retail Price (MSRP), which is \$200 per charge port for the year. In Year 2, ABM will discount the Plan by 50%, providing \$100 per charge port as match, while CEC funds will provide the balance of \$100 per port to ensure continuity of maintenance across all charging stations in the Project. The following chart outlines the funding commitments of ABM and the CEC:

ABM Maintenance Plan: Discount Pricing in Program Years 1 - 2					
Program Year	Annual MSRP Maintenance Plan (per Charge Port for quarterly inspection)	ABM Local Match (50% discount for Quarterly Plan)	Site Host Contribution	CEC Funding	% Discount to Site Host
Year 1	\$200	\$200	\$0	\$0	100%
Year 2	\$200	\$100	\$0	\$100	100%

ABM Maintenance Scope of Work

- **Software Monitoring:** ABM will monitor on a daily basis the ChargePoint network software to detect failure modes and promptly address the problem, either through software adjustments or dispatch of a technician to the site, if authorized by the site host.
- **Software Upgrades:** ABM will work with ChargePoint to ensure rapid and seamless deployment of software upgrades.

- **Monitoring and re-programming of pricing:** ABM will assist Site Hosts in monitoring (and re-programming as necessary) their pricing approach to EV parking and charging services.
- **Monitor and report key EVSE data:** ABM will monitor and report key EVSE utilization data, including charge session frequency, length, energy utilization, and payment history.
- **Quarterly On-site Maintenance Scope of Work:** An ABM technician will visit Site Host locations in person on a quarterly basis to undertake the following maintenance activities:
 - **Maintain equipment finishes:** ABM will clean the display, head and pedestal/base unit with ABM Green Care cleanser and microfiber cloth; inspect and clean cord and J-1772 receptacle, apply cable protective Green Care coating, and clean aluminum and plastic parts with microfiber cloths and Green Care cleansers. (Note that ABM Green Care products are LEED certified for green maintenance processes.)
 - **Activate "ChargePoint" session** and perform visual inspection of electrical components and initiate the charging station self-test processes. Minor repairs and recalibration can often be done on site while technician is performing service to eliminate return trips and minimize down time of the equipment.
- **ChargePoint warranty repair work:** Charging station warranty related repair work will be processed through ChargePoint if such repairs are the responsibility of the manufacturer.
- **Non-Warranty work – option of pre-authorized work:** All non-warranty work such as vandalism repair or damage to EVSE equipment shall be estimated prior to repairs. At the option of the Site Host, this work could be immediately addressed under a “Not To Exceed” threshold of \$750.00 (or other amount) pre-approved by the site host. If authorized, ABM will perform work on a time and materials basis. Any agreement for pre-authorized repairs (if so desired) will be executed by ABM and the Site Host independently of this Authorization to Proceed.

IX. Network Services Fees

The ChargePoint network services fee is \$230 per year per port, and covers software upgrades, station programming, cellular connections, and 24/7 driver support. THE TWO-YEAR NETWORK SERVICES FEE MUST BE PAID IN FULL PRIOR TO THE COMMISSIONING OF CHARGING STATIONS. ABM will invoice the Site Host on behalf of ChargePoint, and shall provide proof of Site Host payment within 30 days to the EV Alliance in fulfillment of CEC project reporting requirements.

X. ChargePoint One Year Warranty and Optional Extended Warranty

The first year ChargePoint warranty is included free with all charging stations included in the Project. An optional extended warranty covers one or two additional years (parts only) for \$660 per Charging Station per year. ChargePoint equipment warranty details are provided in Exhibit D of this document. If a Site Host wishes to extend the ChargePoint warranty, it must be specified at the time of equipment order and paid within 30 days.

XI. Site Host Pricing Policy Requirements

The California Energy Commission requires Site Hosts to implement a plan to optimize the use of the charging site to allow multiple EVs to use the charging equipment during a typical day, and to prohibit utilization of a charging station “beyond a reasonable period of time.” In alignment with this goal, the Site Host shall implement the Pricing Plan identified in their Letter of Participation included in response

to the CEC solicitation PON-13-606. The standard (default) Plan developed for all BayCAP project participants calls for the following elements to be administered by the Site Host. (Note that variations from this Plan may be acceptable, but must be approved by the EV Alliance and included as part of this Notice to Proceed.)

- A. Fee-Based Charging:** Site hosts shall set charging rates between \$1.00 and \$1.50 per hour for use of the charger. This may or may not include separate charges for parking per the jurisdiction's usual parking policies. Fees may be calculated based on duration of stay, energy consumed (kWh), or a combination of the two.
- B. Graduated Pricing Based on Duration of Stay:** Site hosts shall raise the fee for occupying the EVSE-equipped space by a sufficient increment to encourage turnover of the space and thus greater availability and utilization (in charging mode) for EV drivers. It is recommended that this approach be implemented after approximately four hours of charging at the lower cost rate – particularly in cases where utilization rates are observed to be very high (70% or more) and available alternative charging facilities are limited. Site hosts may also consider a lower evening or weekend rate for EVs (similar to most existing parking policies) to encourage responsible off-peak use. (In particular, lots proximate to multi-unit residential buildings could provide a lower-cost overnight rate with a higher daytime rate that incentivizes overnight EVSE users to make way for daytime visitors and commuters.)
- C. EVSE Revenue and Cost Monitoring:** Pricing strategies should be reviewed on a semi-annual basis to ensure that expenses for sustaining charger operations are covered to the maximum extent feasible and appropriate. In most cases, fees for charger operations set in the \$1/hr. range (or equivalent kWh) should be adequate to cover energy costs, transaction fees, the ChargePoint network services fee, and (beginning with Year 3 of the Project) the (optional) continuation of the ABM Maintenance Plan. In rare cases where the charger is not yet being well-utilized, there may be a modest operating subsidy required.

XII. Disposition of Equipment: Charging stations and related equipment installed by ABM at Host Sites are considered to be the property of the Site Host upon delivery at the Site. Per CEC Terms and Conditions, the Site Host shall use the equipment in the project for which it was acquired as long as needed, and the Site Host shall not encumber the property without CEC approval. When no longer needed for the original project or program, the Site Host shall contact the California Energy Commission for disposition instructions.

Exhibit A: Summary of Equipment and Services Provided Under This Agreement

CITY OF CARPINTERIA Summary of Charging Station Installation Agreements for ChargePoint (CPI) Charging Stations and ChargePoint Network Services and ABM Maintenance Services	
Description	Cost
<u>A. Total Quantity and Type of Charging Stations</u> ___ ChargePoint CT 4021-GW1 "Gateway" dual port Level 2 Charging Station(s) (wall-mounted) <u>2</u> ChargePoint CT 4023-GW1 "Gateway" dual port Level 2 Charging Station(s) (pedestal mounted) ___ ChargePoint CT 4021 "drone" dual port Level 2 Charging Station(s) (wall-mounted) ___ ChargePoint CT 4023 "drone" dual port Level 2 Charging Station(s) (pedestal-mounted) TOTAL: <u>2</u> ChargePoint CT 4000 Charging Stations providing a total of <u>4</u> Charging Ports See http://www.chargepoint.com/files/CT4000-Data-Sheet.pdf for complete product specs and details.	Paid by CEC with CPI discount as local match
<u>B. Location of Charging Stations</u> (Please summarize Site and Charger information below -- adding space if needed) <u>Site Host Address #1:</u> (include facility name/ if any, street address, city, and zip code): City of Carpinteria Parking Lot #1 4945 Carpinteria Avenue, Carpinteria, CA 93013 Station Location Description #1 (location on lot where EVSE is to be installed): The chargers will be positioned behind bollards adjacent to the parking spaces on the east side of the lot where the electrical panel is located. Four spaces facing each other (front-in parking rows) will serve this station ChargePoint Units to be Installed at this Site (# of units and model #, see following page for model info): 1 Chargepoint CT 4000 Gateway (Dual L2) Other Site Information (provided by ABM and Site Host following Site Inspection): <u>Site Host Address #2:</u> (include facility name/ if any, street address, city, and zip code): City of Carpinteria Parking Lot #3 499 Linden Avenue, Carpinteria, CA 93013 Station Location Description #2: The charger will be positioned adjacent to the existing charging station and the railway platform, serving one ADA space and three regular spaces. ChargePoint Units to be Installed at this Site (# and model): 1 Chargepoint CT 4000 Drone (Dual L2) Other Site Information:	

C. Required Two-Year ChargePoint Network Services Agreement: (\$230 per port x 2 years x total number of ports = total price) - Payment for the ChargePoint agreement must be made direct to ABM via the process described below. - Following receipt of payment by ABM, a ChargePoint user ID, temporary password, and URL for the user log-in page will be sent via e-mail to the designated Administrator at the Host Site. - To complete the ChargePoint network services activation, the Site Host Administrator must log-in at the designated URL, provide the registration information requested, and acknowledge and accept the ChargePoint Master Software Services Agreement ("MSSA"). This process must be completed <u>before</u> stations can be utilized. <i>Exhibit E of this document includes a sample ChargePoint MSSA.</i> - If the Site Host is unable to enter into the MSSA agreement via the ChargePoint website, please request a hard copy contract from Ken Sapp at ABM -- ken.sapp@abm.com or (949) 330-1542.	\$1,840
D. Included Two-Year ABM Cleaning and Maintenance Service (\$200 per year per charge port – included as local match)	Paid by ABM
E. Optional: 2nd or 2nd/3rd Year ChargePoint Extended Warranty (parts only): (# of Charging Stations x \$660 per year x # of years = total price.) Note that the warranty is priced on the basis of charging <u>stations</u> rather than charging ports, i.e., a dual port charging <u>station</u> is \$660/year.	\$
F. Additional (optional) installation or equipment upgrades specified in Exhibit B below (including parts and services):	\$
Total Costs Paid by Site Host (sum of Sections C, E, and F above):	\$

Billing Information

Billing Contact Name: _____ Phone: _____

E-mail: _____

Authorization: We instruct **ABM Electrical Power Solutions, LLC** or subsidiaries to proceed with scheduling and performing the work described in the attached proposal.

Proposed date to begin work: _____

Host Entity Name (for billing and payment purposes): _____

Amount: (Insert "total costs paid by site host" itemized above): _____

Payment will be made to ABM by: (check one option below)

____ **Company check** before project start date: Check number: _____

____ **Purchase or Service order:** P.O. Number: _____

____ **Credit or Debit card:** ____ Visa ____ Master Other: _____

Card Number: _____

Billing Address: _____

Exhibit B: Optional Additional Infrastructure Services Provided by ABM

Sample Additional Electrical Upgrade & Installation Infrastructure Services

(to be customized by ABM and Site Host)

▪ Install _____ Wheel Stop(s)	▪ J - Box Qty _____
▪ Install _____ Protective Bollard(s)	▪ Trenching _____ ft
▪ Transformer _____ KVA	▪ Concrete Cut/Patch _____ ft
▪ Wall Core Qty _____	▪ Asphalt Cut/Patch _____ ft
▪ Floor Core Qty _____	▪ Landscape Repair _____ ft

Description of Work to be Performed: _____

Materials List: _____

Materials \$: _____

Labor \$: _____

Tax \$: _____

Total \$: _____

Note: All work performed to local and NEC requirements by California State Certified Electricians.

ABM Electrical Power Services, LLC (ABEPS) Terms and Conditions

The following items are in addition to Section VII – ABM Terms and Conditions within this Approval to Proceed document. Authorization to proceed with the work outlined in this quotation shall constitute Site Host ("Buyer's") acceptance of these terms and conditions in full. Oral authorizations to proceed must be confirmed to ABMEPS in writing (Fax or e-mail) within 24 hours. If there is a conflict or discrepancy between terms and conditions in the Buyer's purchase authorization and this quotation, this quotation shall prevail unless specifically authorized, in writing, by ABM Electrical Power Services, LLC

Terms of Payment: 1. Terms are net thirty (30) days. Any invoice not paid within thirty (30) days from the date of invoice will be subject to a service charge equal to the lesser of One and One-half percent (1.5%) per month on account balances or the maximum percentage permitted by law. 2. At ABMEPS's option, customers may be invoiced on a monthly basis for services provided over more than one month. 3. All pricing and payment terms contained herein are contingent upon a favorable Credit Report for the customer/client to whom this quotation is provided. Upon receipt of a less than favorable credit report ABMEPS reserves the right to withdraw this proposal, modify the pricing, or require payment when services are rendered, or advance payment of the total job quotation

before providing services. 4. For material purchases in excess of \$50,000, ABMEPS reserves the option to invoice 50% of the total at the time of material order and the remaining 50% at the time of material delivery. 5. Customer agrees to pay ABMEPS, to the extent permitted by applicable law, all costs and expenses, including but not limited to reasonable attorney's fees, incurred by ABMEPS in connection with any collection activities or actions to collect unpaid invoices under this quotation.

Delays: ABMEPS shall not be liable for delays or performance resulting from causes beyond its reasonable control, acts of God, acts or omissions of Buyer, fire, strike or other labor difficulty. Should there be a delay, the date of delivery or performance shall be extended.

Cancellation: Notice of cancellation of services to be performed must be received thirty-six (36) hours prior to the agreed upon date and time. Unless such notification is provided, charges will be incurred. These charges will be ABMEPS's cost plus ten percent (10%) and will include any rental equipment for the Project.

Disclaimer: ABMEPS assumes no responsibility for any damage or injury to any property caused directly or indirectly as a result of ABMEPS performing its duties under this agreement except such damage or injury that may be held to result solely and directly from or out of: Any grossly negligent performance by ABMEPS in its obligations under this Agreement or any willful misconduct on the part of ABMEPS, its agents or employees.

Responsibility: All services are performed in accordance with industry standards, project specifications and/or NETA specifications. Where remediation is beyond the scope of normal reliability testing, and where corrective action is required, such services will be quoted separately.

Assignment: ABMEPS reserves the right to assign this project in part or in total to an affiliated entity.

Termination: An order may be terminated only by mutual written agreement between Buyer and ABMEPS and only upon payment of costs and expenses already incurred by ABMEPS

Safety: ABMEPS agrees to comply with all applicable federal, state, local, National Electric Codes and project safety rules and regulations. ABMEPS reserves the right not to perform work that in its opinion violates OSHA Electrical Safety-Related Work Practices; Final Rule or other safety rules and regulations.

Standby Time: When ABMEPS service personnel are on the job site but unable to perform services requested because of circumstances beyond ABMEPS control, the customer may be charged standby time at the applicable rate for each such ABMEPS service person (up to a maximum of eight (8) hours per day per person).

Liability: ABM Electrical Power Services, LLC. and its contractors and suppliers of any tier, shall not be liable in contract, in tort or otherwise for damage or loss of property or equipment, loss of profits or revenue, loss of use of equipment or power system, cost of capital, cost of purchased or replacement power or temporary equipment (including additional expenses incurred in using existing facilities), claims of customers of Buyer, or for any special, indirect, incidental, or consequential damages of any kind, whether arising in or based on contract, tort, statute, strict liability, warranty or otherwise.

Warranties: All material and equipment delivered and/or installed will be the products of reputable manufacturers. ABMEPS MAKES NO WARRANTY, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE WHICH ARE HEREBY EXPRESSLY EXCLUDED, CONCERNING MATERIAL AND EQUIPMENT MANUFACTURED BY OTHERS. ABMEPS sells and delivers all materials and equipment not manufactured by it "AS IS," but ABMEPS will use its best reasonable efforts to obtain from the manufacturer, in accordance with the manufacturer's customary practices, the repair or replacement of any material or equipment which may prove defective in workmanship or material. The foregoing shall be the exclusive remedy of Buyer and the sole obligation of ABMEPS with respect to material and equipment manufactured by others. Further, ABMEPS warrants its labor for one (1) year.

Exhibit C: Site Host Commitment to Perform Site Preparation Services

NOTE: This Exhibit is needed ONLY if the Site Host and ABM mutually determine that additional services must be performed by the Site Host to enable successful installation of EVSE.

Project(s): _____

Site Addresses: _____

Site Addresses: _____

Site Addresses: _____

Site Host Contact Name & Title: _____

Site Host Phone: _____ **Site Host E-mail:** _____

Acknowledgement: We hereby acknowledge that the following additional work is required to meet the terms and conditions of the CEC-funded charging station installation project described herein, and that this work shall be conducted by the Site Host, at the Host's own expense, using the Host's own resources, contractors (if applicable), and personnel.

Scope of Work: _____

Proposed date to begin work: _____

Proposed date to complete work: _____

Authorized Signature: _____

Printed Name: _____

Title (Please Print): _____

Date: _____

Exhibit D: ChargePoint Warranty Information

Exhibit E: ChargePoint Master Software Services Agreement

APPROVAL TO PROCEED

(inclusive of Exhibits A, B, C, D, and E above – as applicable)

The signatures below indicate agreement by all named parties with this Approval to Proceed (including Exhibits A, B, C, D, and E above – as applicable) with the installation of charging equipment and related services under the terms and conditions outlined in this document and in the Central Coast Charge Ahead Project grant application and award from the California Energy Commission.

Please note that this agreement is contingent upon and only goes into force after execution of all necessary agreements between the CEC and the EV Alliance (EVA), and the subsequent execution of valid agreements between the EVA and ABM. If in the event that these superior agreements are not completed successfully with mutual consent between the parties, then ABM is not obligated to provide the equipment nor services identified in this agreement.

Site Host Authorized Signature

Printed Name & Title

Date

ABM Authorized Signature

Printed Name & Title

Date

STAFF REPORT
COUNCIL MEETING DATE:
August 25 2014

ITEM FOR COUNCIL CONSIDERATION:

2014 Work Program Status Report.

City Manager


Signature *for Dave Dorfing*

STAFF RECOMMENDATION:

Receive the report and direct the City Manager as determined appropriate concerning Work Program items and priorities.

I. BACKGROUND:

As it does each year, the City Council held a Special Meeting in late January with the City Manager and staff Department Heads to discuss strategic issues and an annual work program. This year the meeting, advertised and open to the public, was held on Saturday, January 25, 2014, at which time the Annual Work Program was approved. The final document is attached to this Staff Report.

The Annual Work Program guides staff work for the calendar year. The document includes a brief description of all Departments, including a mission statement, and a description of the proposed projects and programs. Each project and program is described on a separate page and contains the following information:

- Project Description
- Objective and Policy Consistency
- Previous and Ongoing Work
- Tasks
- Products/Completion date
- Staff Requirements
- Budget & Funding Source

The Annual Work Program also includes the identification of strategic issues facing the City, a discussion of the proposed approach to addressing these issues, and implementation through the Work Program.

This agenda matter is intended to allow for Department Heads to present information to the City Council on the status of work for which they are responsible and for the City Council to ask questions, discuss the work and priorities, and direct the City Manager as it determines appropriate.

II. DISCUSSION:

A. **Overview:** The City's work program is progressing for both recurring/ongoing matters and specified work projects for the 2014 year. A progress report from each Department is attached to this Staff Report and will be presented during the meeting. The Annual Work Program represents discrete work items that have been anticipated and, typically, are not of a recurring or ongoing nature. As such, the Work Program does not reflect all work conducted during the year. The Work Program may represent only a fraction of work in some Departments in circumstances where day-to-day work can make significant demands on staff resources and/or where new matters have been prioritized since the adoption of the Work Program in January.

Annual City work also includes cooperative and collaborative work with other agencies and organizations. This work can be critical and time consuming because, as a small government agency, services that are important to Carpinterians such as health and human services, youth education, transportation and housing, is most efficiently and effectively addressed at a regional level and/or in cooperation with other agencies that have primary responsibility for these services. Some of this important work is reflected in the work program and includes participation in the South Coast Task Force on Youth Gangs, the Central Coast Collaborative on Homelessness, THRIVE, the City Council Utilities Committee and the Project Development Teams of the Highway 101 freeway improvement projects.

Below are highlights of recurring and newly prioritized work undertaken during the first half of the calendar year.

1. General Government and Administrative Services Departments

The preparation and adoption of the annual municipal budget is always a large time commitment for these Departments during the first half of the calendar year. The proposed budget included a modest surplus and was presented and adopted at a City Council public hearing on June 9, 2014.

The City Manager and Administrative Services Director continued to consult with the City Attorney's office in appealing certain aspects of the 2012 IRS audit. In particular, this involved preparing information and coordinating the response to the IRS appeals agent.

The City Manager has been coordinating with Department Heads on responding to the needs and issues associated with the increase in the City's homeless and transient population. The City's staff homeless services committee meets quarterly to coordinate services/response and the City participates in a regional collaboration aimed at addressing the needs of the homeless.

Other important work matters that were not planned for and arose during the first half of the year include responding to a grant opportunity to complete a recycled water feasibility study in cooperation with the Carpinteria Valley Water and Sanitary Districts, responding to concerns over the merger of the parent companies that control the City's two chain grocery stores, and responding to concerns over hydraulic fracturing and oil and gas exploration. The City Manager's office has also coordinated drought response efforts to reduce water use at City

facilities and to support community wide water conservation efforts in cooperation with the Water District.

2. Community Development Department

Staff continues to review materials as they are submitted by Venoco for the Paredon Project. Two submittals have been received in 2014, though the application remains incomplete.

In Animal Control, it has been an exceptionally busy year. Over the week of July 4th alone, staff took in six stray dogs. So far this year, nine animals have been adopted and two dogs remain in our care awaiting adoption: one Chihuahua is in foster care and one pit bull is currently housed at Animal Medical Clinic. Animal Control has also impounded 26 dogs, which were eventually returned to their owners, after licensing.

Code Compliance has also been busy with our work effort to clean up the five multi-family rental apartment buildings and motel owned by Dario Pini on Carpinteria Avenue and Concha Loma Drive. Compliance Orders were appealed by Mr. Pini after he failed to address identified Zoning and Building Code Violations. At an Administrative Hearing in March, the Hearing Officer ruled in favor of the City and ordered the corrections to be made. Again, corrections were not completed in a timely manner and a second Administrative Hearing was held in June. Prior to the hearing date, the violations were corrected, however penalties were appealed. Again, the Hearing Officer ruled in favor of the City in upholding the penalties. Mr. Pini has since appealed the first Administrative Order to Santa Barbara Superior Court. This effort has taken a lot of staff time for the Building Inspector, Code Compliance Supervisor and Community Development Director, as well as the City Attorney's Office. And, there is more work to be done, particularly as relates to the Casa del Sol Motel.

In other Code Compliance matters, there have been two administrative hearing cases, both of which ended up in Superior Court. Each of these hearings requires a significant dedication of time to put together all of the paperwork, respond to appeals, prepare for trial, appear in court, etc. In both cases, the City issued citations were upheld.

Other interesting development review projects have been submitted, including continued review of ideas for the Bluffs II property, a revised Via Real Hotels proposal, a concept review for the 500 block of Maple Avenue, multiple meetings with potential purchasers of Bluffs I, meetings with potential developers of both Bluffs III Resort zoned properties and ongoing inquiries for other development. Complex building plan check projects include the Tenant Improvements for S & S Seeds' new location and Island Brewing Company expansion. Ongoing building inspections continue for Peoples' Self-Help Housing's Casas de las Flores Apartments, Rincon Brewery, Vernon Duplexes, Damiani and Maulhardt SFDs and various other small residential and commercial projects throughout the City. These inspections require that all construction comply with the 2013 Building Code, which became effective in January 2014, and the Energy Code which became effective in July 2014. In conjunction with these new codes becoming effective, Building Inspector Jeff Keough was required to attend several trainings and keep his certifications current.

3. Public Works Department

The Department of Public Works continues to deliver a wide variety of programs, projects and services. Public Works is currently working on several projects. The two most significant projects are the Ninth Street Pedestrian Bridge Replacement Project and the Carpinteria Avenue Bridge Replacement Project. The Department has obtained approval from the Santa Barbara County Flood Control District and has advertised for formal bid for the Ninth Street Pedestrian Bridge Replacement Project. The project will be presented to the City Council for award to the lowest responsible bidder. Public Works is currently in the Preliminary Design

Phase of the Carpinteria Avenue Bridge Replacement Project. Successful neighborhood and community meetings were held in April for this project. A public meeting was held in July to obtain public comment on the scope and content of the draft Environmental Impact Report. Public Works will incorporate the public input received into the designs and exhibits.

Public Works is also continuing work on several other projects including the Carpinteria Avenue and Casitas Pass Road Pavement Rehabilitation, Ash Avenue Improvements, and Camino Trillado Sidewalk Repair and Tree Replacement.

4. Parks & Recreation Department

The official announcement of drought conditions by the Carpinteria Valley Water District inspired the City to reevaluate its water use history and develop a response plan that included water conservation measures in City managed buildings and landscaping. This effort principally involved the Parks and Recreation Department and the Public Works Department.

The El Carro Park Irrigation water well pump failure required the reestablishment of purchased water and the selection and contracting with a well pump replacement contractor. The pump was replaced in about three weeks.

B. Strategic Initiatives: The following is a review of work completed or in progress this calendar year that directly addresses Goals of the City's Strategic Initiatives, a discussion of which begins on page 4 of the attached Annual Work Program.

1. The Organization.

- a. **Public Facilities and Systems:** The City has continued with its records conversion project, scanning additional paper records for digital storage and eliminating redundant hard copy files. New financial management software has been implemented and the City can now take credit cards at all of its facilities.

An engineering grading and drainage study has been initiated for the City Hall site in support of site improvements that make up phase I of the City Hall rehabilitation plan. The City is leading the planning, design and permitting work associated with the completion of the Rincon Trail that will providing a pedestrian/bicycle trail connection from easterly Carpinteria Avenue with Rincon County Park. Also, planning work is underway on the Santa Claus Lane pedestrian/bicycle trail link that will connect westerly Carpinteria Avenue with Santa Claus Lane.

Finally, the City completed acquisition of Union Pacific Railroad property adjacent to Linden Avenue and, along with adjacent property already owned by the City, a master plan for use and development of the property is being prepared for consideration through the City Council Public Facilities and Site Acquisition Committee. Also, the City received a grant for a Community Garden on a portion of this site, which is also one of the candidate sites being considered in the City's skatepark facility feasibility study. These matters are expected to be brought before the City Council for consideration later in the year.

- b. **Policies and Procedures:** The City's Planning Commission and City Council have reviewed the first phase of zone code updates concerning housing element implementation and zone district vertical consistency. The administrative draft of the complete zone code is under review by staff and expected to be scheduled for Planning Commission and City Council consideration in the fall.

- c. Workforce: The City completed the total compensation study and presented it to the City Council. Terms of employment for represented and unrepresented employees are being updated (labor negotiations with represented employees are progressing) and are expected to be considered by the City Council later this year.

The City is reviewing two timekeeping systems for hourly employees and for project management. The City is looking to improve its ability to track employee time related to discrete tasks, among other improvements.

- d. Finances: Staff has been active in meeting with prospective developers and land owners in order to promote development that is both consistent with City land use policies and has potential to generate additional property, sales, and/or transient occupancy taxes. An update of the City's Development Impact Fee program and Capital Improvement Program, which will include recommendations on prioritization, has been initiated. Also, the City has initiated research and discussion of ways to restructure its health insurance and wellness programs in order to control expenses.
2. A Sustainable Community. The City Council approved a Sustainable Community Policy that provides a structure for evaluating local projects, programs and services in the context of Economic Vitality, Environmental Stewardship and Community Health, Safety and Wellness. Implementation of the policy will occur in the City's major policy documents such as the next General Plan/Local Coastal Plan update and various programs and services.

- a. Economic Vitality: As touched on above, the City staff continues to meet with property owners and prospective developers in order to encourage appropriate development and to fill key retail, office and industrial vacancies. In particular, the City has been promoting prospective hotel sites. During the first half of the year three separate prospective hotel site developers have met with staff.

Also during the first half of the year, the Casa de las Flores affordable housing development began construction. Along with other recently completed affordable housing projects and programs, Casas de las Flores will provide important local work force housing.

- b. Environmental Stewardship: The City's stormwater management plan was updated in July and the new regulations went into effect in early August. The updated plan includes several program components already begun by the City to improve water quality. The new regulations will affect generators of storm and nuisance water runoff and will require additional public education and enforcement efforts.
- c. Health, Safety, and Wellness: The City's law enforcement partners at the Sheriff's Department are playing an important role in assisting with the response to an increase in homeless and transient persons in the community. Deputies assist both in connecting individuals with services and in enforcing important public health and safety laws. Two transients were arrested in the first part of the year and remain incarcerated, accused with violent crimes.

The City's emergency preparedness program success is continuing and in July the City's first Spanish language CERT class graduated. The City has a high number of Spanish speaking residents and it hopes to be able to continue to offer CERT to persons that speak only Spanish or are more comfortable learning in Spanish.

As previously mentioned, important progress toward the development of key Coastal Vista Trail links has occurred in the first part of 2014. Completion of the trail will provide an approximately five mile length walking and bicycling trail along the coastline of Carpinteria and will be an unprecedented recreation and coastal access amenity in the region and perhaps the State.

The City was awarded a community garden grant for the site on 5th street and planning work will begin this year. Also, year to date work has included City representation on a variety of regional efforts aimed at supporting youth and families such as the CalGRIP committee, the THRIVE program committee, and the South Coast Task Force on Youth Gangs committee.

3. Interagency Cooperation/Coordination.

- a. Housing and Employment: The City's partnership with affordable housing providers has continued in 2014 as the People's Self Help Housing Corporation makes progress on the Casas de Las Flores project and Habitat for Humanity's project on Sawyer Drive progresses through the permitting process. Also, the City's first loan under its First Time Buyer Down-Payment Program was issued.

The City also continued efforts to collaborate with other agencies and housing and related support services including participation in regional housing efforts at the County level, e.g., Central Coast Collaborative on Homelessness and the Santa Barbara Joint Housing Taskforce. The City budgeted for support of a number of ongoing programs that help families and youth including funding for programs at the Boys & Girls Club, Girl's Inc., Carpinteria Cares for Youth, and others.

- b. Open Space: In early 2014 cooperative work on regional Sea Level Rise Adaptation Planning continued. The City also worked cooperatively with a number of regional agencies in response to drought conditions and related issues. Finally, the protection of parks and open spaces areas from damage due to illegal camping and other activities has become a high priority in early 2014 as such illicit activity has increased.
- c. Transportation: Staff continued work during the first half of 2014 in preparing the Casitas Pass Interchanges Project for permit review and is also now becoming more involved in the Project Design Team work for the HOV freeway widening project. Public Works staff has taken the lead in attempting to resolve an issue raised by Federal Emergency Management Agency (FEMA) staff that has stalled the project's progress through development permitting.

Staff has also been contacted by Caltrans to participate in planning for highway rehabilitation project work in the area and the replacement of the Bailard Avenue bridge. The City's own Carpinteria Avenue and 9th Street pedestrian bridge projects are also making progress in early 2014.

Finally, as mentioned above, progress is being made on both the Rincon and Santa Claus Lane Coastal Vista Trail segments. Extension of the Franklin Trail, which was reopened to the public in November of last year, continues to make progress and staff has assisted with various trail signing and other maintenance on the lower trail segment in the City.

- d. Education, Health and Human Services: Earlier this year it was learned that the community was successful in acquiring another round of CalGRIP grant funding. This

was a joint effort of the Carpinteria Unified School District, the Santa Barbara Council on Alcohol and Drug Abuse, and the City of Carpinteria. CalGRIP supports a variety of student counseling and family support services. The City Manager represents the City on the executive committee of the developing THRIVE program, a community collaborative aimed at improving student preparedness for college and career.

Finally, Seaside Park improvements got underway earlier this year and are expected to be completed in August. The park will provide parking and complement the adjacent Seaside building that houses the Friends of the Library used book store. As a part of the project, a bus stop was relocated to improve public comfort and safety.

III. FINANCIAL ISSUES:

With the adoption of the 2014-15 fiscal year budget, funding is available for most calendar year Work Program projects to be accomplished. Projects that do not have funding will be brought before the City Council individually for consideration of funding at the appropriate time.

IV. ACTION OPTIONS:

1. Accept the status report on the 2014 Work Plan
2. Direct changes in work plan projects and/or direct prioritization of projects.

V. ATTACHMENT:

- A. Department Work Plan Status Reports
- B. Final 2014 Work Plan

Attachment A
Department Work Plan Status Reports

**General Government Department
August 2014 Work Plan Status**

Activity	Comments
Program: Legislative & Policy	
Regional Programs Collaboration and Cooperation	During the first half of 2014 City representatives, including staff and Council members participated in meetings of THRIVE and CalGRIP, as well as the various standing regional board and committee assignments that include: Representatives to Regional Agencies and Committees a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Shaw/Alt. Carty) b. California Joint Powers Insurance Authority (CJPIA) (Clark/Alt. Shaw) c. Channel Counties Division, League of California Cities (Nomura/Alt. Shaw) d. Santa Barbara Association of Governments (SBCAG)(Clark/Alt. Nomura) e. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura) f. Santa Barbara Joint Housing Task Group (Carty & Shaw) g. Central Coast Collaborative on Homelessness (C3H) (Carty) h. South Coast Task Force on Youth Gangs Leadership and Executive Council (Carty & Clark) 2. Joint and Special Committees a. City Council/Chamber of Commerce Board of Directors Committee (Carty & Nomura) b. City Council/Public Safety Committee (Clark & Shaw) c. City Council/School Board Committee (Stein & Carty) d. City Council/Utilities Committee (Stein & Nomura) e. City Council/First District Supervisor Committee (Stein & Carty) 4. City Representatives on other Committees

	a. Community Media Access Center (Gary Dobbins) b. Santa Barbara Coastal Vector Control District (Ronald Hurd) c. Santa Barbara Metropolitan Transit District (Chuck McQuary)
Legislative Advocacy	Continuing work with State and regional agencies concerning the Highway 101 projects, working with various agencies on trail development at east and west ends of town, i.e., Rincon and Santa Claus Lane connections, and working with State and SBCAG on agricultural land mitigation program associated with Linden-Casitas Interchanges Project. Working with Water and Sanitary Districts on preparing a grant application for a recycled water feasibility study.
Legislation and Policy Research & Development	During the first half of 2014, the City took a position on a county initiative concerning oil and gas fracking and sent a letter of concern to Governor Brown concerning state regulation of fracking. The City Council also directed staff to research and report back on local oil and gas drilling regulations. In cooperation with SBCAG and Caltrans, the City is working with a lobbyist to engage federal regulators on flood plain issues currently holding up the Linden-Casitas Interchanges project. The City is also working with County, Caltrans and railroad representatives to advance the Rincon Trail project. Finally, the City successfully defended its position concerning the employment status of the City Attorney through an appeal of an IRS ruling that the City Attorney must be treated as an employee rather than a contractor.
Sustainability Program	The Community Sustainability Policy was adopted by the City Council earlier this year and now serves as a guide for policy, program and service development.
Program: City Administration	
Long-Term Financial Plan	Work on a Long-Term Financial Plan has been initiated and is on schedule for consideration before the end of the year.
Public Facilities Access	Research on updating the City's Transition Plan to include streets and other public facilities has been completed. This work is on schedule.
Program: Community Promotions and Communications	
50 th Anniversary	A City Council ad hoc committee has been formed and the City Council approved formation of a community committee. This work is on schedule.
Phone App	Staff has considered options related to a Phone App and met with a local group that is developing a Carpinteria community app concept with the Chamber and has made a proposal to the City. Staff has provided an initial response to the proposal requesting more information. This work is on schedule.

Program: Economic Vitality	
Business Development Support	The Carpinteria First Committee completed its strategic plan and a 2014 work plan. The budget was completed and included in the City's municipal budget for 2014-15. The Committee continues to work to encourage participation of local businesses and local non-profits as well as exploring new promotions.
Program: Records Management	
Relocation of Off-Site Records	Inventory and conversion of inactive records is ongoing. Project is on schedule.
Program: Elections	
2014 Municipal Election	Resolutions calling the 2014 Election and notices are completed. Candidate handbook and packet are completed and have been distributed to candidates. All verifications completed at filing of nomination documents.
Program: Staff Recruitment and Retention	
Compensation Survey	Completed June 2014
Employee Hand Book Update	Ongoing, until labor negotiations is finished. Policies and updates of the Personnel Rules, Employer/Employee Relations Resolution and Employee Handbook will be finalized when a new MOU is ratified.
Labor Agreements	In progress. Negotiations with SEIU will most likely continue until the end of September. An update of terms of employment for unrepresented employees is also underway.
Succession Planning	Has not been initiated.
Employee Training & Development	This program has been partially implemented. A uniform training program has been established and myriad training is now scheduled annually (20 training sessions offered so far this year) Leadership skills training is under development.
Update Administrative and Workplace Safety Policies and Procedures	Policy updates have been drafted and are being discussed through labor negotiations. Project is on schedule.
Program: Volunteer Services	
Volunteer Management	Continued to maintain the City's volunteer management database, which seamlessly tracks volunteers, contact information, position placement, hours of service, etc. This database is updated as needed. To begin addressing the development of a formal volunteer recognition program, a volunteer recognition event was conducted in relationship with the HOST Program. Formal awards were implemented for this program. Additionally, a 5-Year Service Award and lapel pin was designed and issued to 26 City volunteers.

	To begin addressing the need to create more consistent communications with City volunteers, volunteers were added to the City Advance monthly e-newsletter to provide them with details about City happenings. Additionally, a monthly CERT e-newsletter is written to keep trained CERTs informed.
Neighbor-to-Neighbor	Continued background research is being conducted on similar programs in other cities. A draft neighborhood map has been developed and a tentative project plan has been drafted.
Program: Emergency Preparedness	
"Don't Panic! Prepare" (¡No Te Asustes! Prepárate)	Through the Aware & Prepare Initiative grant, reached 38 residents with a starter emergency supplies kit and a "survival guide" this year. Beginning to plan preparedness activities for September (National Preparedness Month) with community partners. Continue to attend School Safety Committee meetings to address preparedness related topics with school district administrators.
Emergency Response Capacity Building	In the process of updating the City's Emergency Operations Plan. The plan will be finalized by the end of 2014. Created an Emergency Notification & Reporting Guide for City employees to clearly identify how and when City employees will be notified about emergencies and what the reporting requirements are for personnel. In the process of updating EOC tools and resources, such as EOC kits, vests and maps. Will continue to update as needed. In the process of planning the annual Carpinteria Oil & Gas Plant Systems Safety Review Group.
StormReady / TsunamiReady	The tsunami preparedness section of the City's webpage continues to be monitored to inform residents of the risks and how to be prepared. Continuing to work on the requirements to become certified as a StormReady and TsunamiReady city. Complete annual check-in with State Parks regarding the tsunami signs that were posted at the beach.
City Staff Training & Exercise	Developed and implemented a yearly emergency response training calendar for City staff. Conducted an Employee Notification & Reporting Procedures training for all staff to outline their roles and responsibilities during an emergency. Worked with the American Red Cross to conduct a Shelter Operations Workshop for employees to increase our ability to open and operate an emergency shelter. In the process of planning an EOC training and drill later in 2014.

**Administrative Services Department
August 2014 Work Plan Status**

Activity	Comments
Accounting Software	New multi-user accounting software has been installed; currently conducting user training
Internal Audit	Have not identified an appropriate internal audit firm

**Community Development Department
August 2014 Work Plan Status**

Activity	Comments
DEVELOPMENT REVIEW & BUILDING	
Highway 101 Projects - Linden/Casitas Interchanges - South Coast HOV Lane	Ongoing. Project Development Team (PDT) meetings continue; ARB preliminary review complete; Public Works, SBCAG and Caltrans continue to work on FEMA issue. Final EIR will be released in September. Awaiting submittal of permit application to begin the development review process.
HOUSING	
Housing Element Update Prepare Housing Element Update	Ongoing. Planning Commission reviewed and approved the draft Housing Element which has been submitted to State HCD and is in review. Staff expects to bring the draft Element to the Council in fall 2014 in order to maintain the schedule for certification before February 2015.
ADVANCED PLANNING	
Consistency Rezoning Align zoning with General Plan Designations	Ongoing. The LCPA was reviewed by the Planning Commission on July 7 and August 4. PC recommendations will be considered by the City Council on September 8 th and forwarded to the Coastal Commission after action by the Council.
Downtown Design Guidelines/Concha Loma Neighborhood Design Guidelines Adopt Design Guidelines Due to the availability of interns and lack of staff time, we worked on the Concha Loma rather than the Downtown area given the previous model residential design guideline documents already created for the Beach Neighborhood and El Carro, Santa Monica, Canalino areas.	Ongoing. Student interns Emmanuel Angulo and Andrea Olson worked over the summer on Residential Design Guidelines for the Concha Loma Neighborhood, following the model set forth in the Inland Neighborhoods and Beach Neighborhood Residential Design Guidelines. The draft Concha Loma Guidelines were reviewed by the ARB in June and July 2014, and will be reviewed by the Planning Commission on September 2nd. Ultimately, the Guidelines will be presented to the City Council in fall 2014. Downtown Guidelines will be deferred until next year's work program.

Zoning Code Update Comprehensive Update to Zoning Code	Ongoing. Staff received an updated version of the Zoning Code from zoning consultant Dyett & Bahtia in mid-July. We continue to work with the City Attorney to prepare a draft Zoning Code for public release in late summer/early fall 2014.
Climate Change Adaptation Policy Adopt Adaptation Policy	Ongoing. CDD staff continue participation in two regional efforts to implement the City's Sustainability Policy. The coastal ecosystems vulnerability assessment work is expected to be finished in winter 2015 through the University of California Sea Grant Program. Data is currently being gathered in the form of GIS maps and shape files to document potential impacts from climate change to coastal infrastructure as part of a South Coast Resiliency Project sponsored by the County of Santa Barbara.

**Public Works Department
August 2014 Work Plan Status**

Activity	Comments
Engineering Division - Administration	
Capital Maintenance Plan	Began work on identifying projects for the Capital Maintenance Plan
Capital Improvement Program/Development Impact Fee Program Update	Began working on a Request for Proposals for consultants to assist the Department with the required nexus study and preliminary engineering cost estimates.
Right-of-Way Assessment District Update	Obtained Council approval to solicit proposals for updating Engineering Study
Floodplain Management	Continued to work on developing a Floodplain Development Permit
Municipal Code Updates	- Watershed Management Ordinance was adopted by Council in July - Scheduled meeting to discuss Trench Cut Ordinance
Public Parking Management Plan	Inventoried parking supply.
Public Works Organization	Create and implement financial and personnel time tracking databases – on-going
Engineering Division – Capital Improvements	
Carpinteria Avenue Bridge Replacement Project	- Currently in the Preliminary Design phase of the project with the consultant team led by Drake Haglan and Associates, Inc. - Continued to work on conceptual design, aesthetic exhibits, environmental review and permitting, final design and construction document preparation. - Held public meetings to obtain public input.
Ninth Street Pedestrian Bridge Project	- Obtained approval from the Santa Barbara County Flood Control District - Inspected the new bridge at the fabrication facility in Olancho, CA - Advertised project for formal bid - Project will be presented to Council for award to the lowest responsible bidder

Ash Avenue Improvements Project	• Project plans, specifications, and estimates – on-going
Carpinteria Avenue and Casitas Pass Road Pavement Rehabilitation Project	• Advertised for formal bid • Will be presented to Council in August for award to the lowest responsible bidder
US 101 Projects (Linden Avenue and Casitas Pass Road Interchanges Project)	• Design and Construction Document Preparation – on-going • Floodplain Development Review and Permit – on-going
Street Maintenance Division – Street Maintenance Program	
Annual Street Tree Maintenance and Special Condition Streets	• Two public workshops were for Camino Trillado and La Manida. • Consultant currently working on design for sidewalk improvements at two locations on Camino Trillado.

Parks and Recreation Department August 2014 Work Plan Status

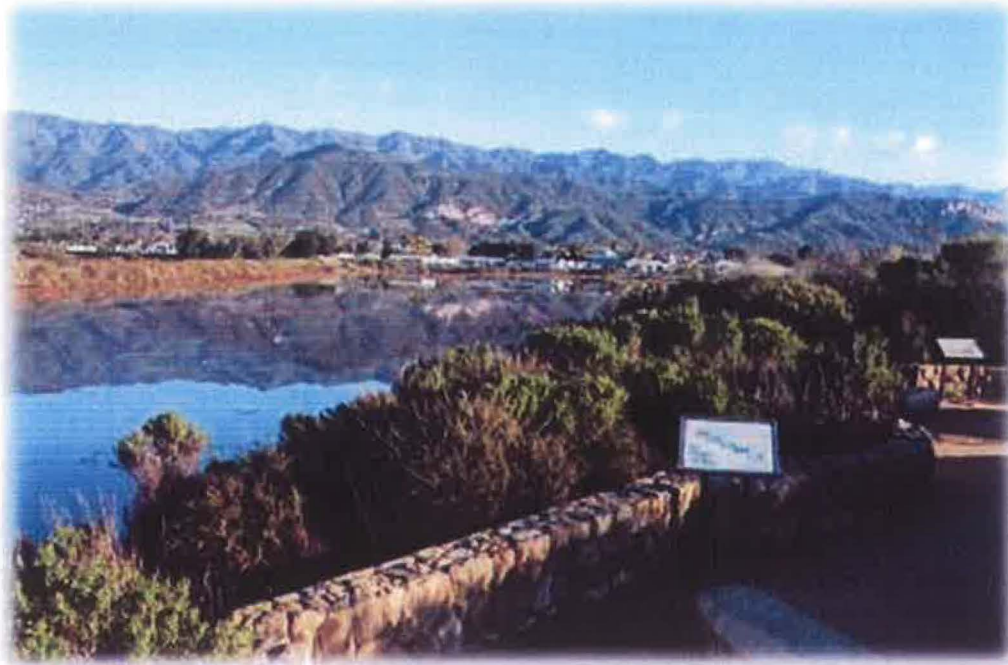
Activity	Comments
Parks Administration	
New Park Property on Linden Concept Planning	A site planner has been engaged to develop some preliminary concepts for the property recently acquired by the City. Public Facility Site Acquisition/Development Committee has met and offered direction in this effort.
Skate Park Feasibility Study	The preparation of a Skate Park Feasibility Study is underway and should be completed in September 2014
Parks and Facility Improvement and Maintenance	
Seaside Building Park Project	The project has been in construction for several months and is nearing completion. All construction activity should be completed by the end of August 2014.
Community Garden Project	The funding contract for a \$350,000 grant is still in process but should arrive in August 2014. Once the contract is in force and effect, Staff can proceed with developing a detailed design of the new facility.
Coastal Access Improvements Tar Pits Park	No work has been performed on this task.
Irrigation Water Well	The Water Well Project has been permitted and specifications have been prepared for the project. Selecting a well driller company should occur in September 2014.

Carpinteria City Hall Campus Improvements	A storm water engineer has been retained to develop a storm water runoff analysis for the City Hall premises. This is a necessary step to define a design and improve the landscaping and surrounding parking areas to be more functional and attractive.
City Wide Hiking Biking Trail System Planning and Construction	Work has progressed on the Carpinteria Rincon Trail. Comments from Cal Trans and Union Pacific Railroad should be available by September 2014. Then the CEQA process can be reinitiated.
Historical Marker #535 Pocket Park. Chumash Village of Mishopshnow	No work has been performed on this project.
Memorial Park Improvements	A site survey of the park has been prepared in July 2014 and a park designer has been engaged to plot some envisioned park improvements into a plan. Plan should be ready for review by the end of September. Construction of improvements will follow in the summer of 2015.
Community Pool Services	
Ozone System install at the Carpinteria Community Pool	The design of the system was complete in April 2014. The system was purchased and installed by August 15, 2014.
ADA upgrades at the Carpinteria Community Pool	A new electric person lift has been purchased and a new handrail has been fabricated and the installations should be complete by September 2014.
Ocean Beach Services	
Holly Avenue Lifeguard Tower replacement	The project has been permitted and is ready to proceed to the construction phase. The prefabricated storage area will be ordered in September and the project will be built and ready for service by April 2015.

Attachment B
Final 2014 Work Plan

City of Carpinteria

Annual Work Program
Strategic Planning Session
January 25, 2014



City of Carpinteria
2014 Annual Work Program
Strategic Planning Session

TABLE OF CONTENTS

Introduction	1
Strategic Initiatives	4
General Government	11
Legislative & Policy	15
City Administration	24
Community Promotions & Communication	27
Economic Vitality	29
Records Management	31
Elections	32
Staff Recruitment & Retention	33
Volunteer Services	41
Emergency Preparedness	45
Law Enforcement	51
Administrative Services	58
Central Services	61
Financial Management	62
Community Development	64
Advanced Planning	67
Development Review & Building	73
Housing	75
Public Works	76
Administration	79
Street Maintenance	95
Capital Improvements	99
Parks & Recreation	108
Administration	111
Parks and Facility Imp. & Maintenance	115
Community Pool Services	126
Ocean Beach Services	128
Appendices	130
I. 2013 Work Plan Accomplishments	131
II. Neighborhood Preservation	
Committee Recommendations Table	145
III. Demographic Profile Information	151

I. INTRODUCTION

The City's annual Work Program and Strategic Planning Session is an important aspect of the ongoing implementation of the Community's defined mission and vision. The process allows the City Council to revisit those statements of community intent within the context of organizational values and real world information, e.g., demographics, economic conditions, progress on the prior year's work, and to then direct changes or take on new initiatives as necessary for the City organization to respond to the evolving needs and expectations of the community.

The product of the City's strategic planning process is an annual Work Program that sets out Goals and specific work activities, i.e., Objectives, within each Department that will require City resources in order to be carried out during the calendar year.

This document includes three parts: **Strategic Initiative, Annual Work Programs**, and the **Table of 2013 Work Program** items completed. Taken together, these components are intended to provide an understanding of how the City's annual work is incrementally achieving long range, strategic goals. The expected outcome of the Annual City Council Workshop is an agreed upon strategy for influencing factors that affect the efficiency and effectiveness of the City organization, and the quality and quantity of services it delivers, and that affect what projects and programs are to be prioritized given the context in which the organization annually conducts its work and the limited resources to which it has access.

II. MISSION STATEMENT

A mission statement conveys the purpose of the organization, the essential reasons for its existence; serving as the foundation for policy and resource allocation decisions.

City of Carpinteria Mission Statement January 25, 1993

Government in Carpinteria shall be open, honest and equitable and shall encourage, to the fullest extent possible, public participation in the decision-making process.

Government shall make judicious use of the City's limited resources to promote the highest possible quality of life for all of Carpinteria's residents. This includes providing services consistent with community needs as well as protecting the social and physical environment.

Government shall strive to enhance the City's economic base in a manner that is consistent with the needs and preferences of the community. The city budget shall reflect the goals and priorities of the majority of the City residents and shall be managed in a professional and business-like manner.

The diversity of the community shall be recognized, and City government shall serve the interest of all residents, maintaining an atmosphere in which the residents feel the City has their best interests at heart at all times.

The long-range vision and course of action for Carpinteria's future shall continue to be articulated and implemented through an ongoing process of community-wide consensus building.

III. VISION STATEMENT

A vision statement describes the desired future; the collective understanding of the ideal situation.

Carpinteria in the Year 2020
Community Vision Statement
September 1997

Carpinteria is a vibrant but easy going, family oriented small town with an economically and ethnically diverse population, working together for the common good of all residents and visitors.

Framed by the mountains and the Pacific Ocean beaches, Carpinteria's unusually mild climate provides a beautiful setting in which to live, to work and to play.

It has safe and attractive commercial, agricultural and residential areas. It benefits from an outstanding local school system. Walkways and bike paths link centers of interest in the town. The automobile is a choice rather than a necessity. Excellent local and regional transportation connects Carpinteria to nearby cities. Opportunities for the enjoyment of recreation and the arts are widely available.

The community maintains a balance between effective growth and open space through sensitive, area-wide planning which ensures that the small town, rural identity of Carpinteria will flourish.

IV. STRATEGIC INITIATIVES

The Strategic Initiatives identified and discussed below are high level policy areas that have been determined to be strategic because they represent more than a current crisis and are not easily resolvable or entirely within the control of the City. Also, strategic issues have the potential to prevent or make difficult the City's ability to accomplish its stated Mission and will raise fundamental policy questions concerning the provision of services. Strategic Initiatives are interdependent and in some cases overlap. Each Strategic Initiative below sets out related goals that are annually implemented through the objectives of the Work Program.

1.) The Organization

A stable, reliable, and professional local government organization is critical in order for the City to provide the community with the variety and level of services expected. In particular, the City's ability to deliver the quality of local government services needed and expected by the community is influenced significantly by its workforce, policies and procedures, facilities, and financial resources.

A. **Public Facilities and Systems:** The City manages public properties with significant value that must be maintained and improved in order to continue to meet community needs and expectations. The City has recently conducted studies to assess the adequacy of its street paving, storm water management system, street trees, and City Hall facilities and found that significant investment will be required over the next 30 years. The City's neighborhood parks are of a similar age and have similar needs for increased annual investment in order to continue to meet community needs and expectations. Investing incrementally and consistently in public facilities, leveraging limited revenues through grants and other means, will allow the City to provide civic facilities and improvements that continue to meet the needs of local residents, businesses, and visitors.

In the digital age, local governments have the opportunity to communicate effectively with more residents, business operators and visitors than ever before. Also, the public's expectations are rapidly changing. The City will need to continue to strategically invest in upgrading and/or replacing telephone, computer software systems, and other technologies, in order to ensure that communication with the public is efficient and effective.

Public Facilities and Systems, 2014 Goals

- **Completion of another phase of City Hall facility improvements and upgrading of various hardware and software systems.**
- **Develop plans for the prioritization/funding of street and parkway major maintenance projects, e.g., paving and tree replacements, and initiate process of completing annually at least one major pavement maintenance project and one Special Conditions Street project.**
- **Completion of one or more Carpinteria Coastal Trail links and rehabilitation of at least one park playing field and/or playground.**
- **Establishment of a concrete plan for expansion/improvement of local public transit to include better east/west connectivity.**

B. Policies and Procedures: Establishing and maintaining appropriate policies and procedures is a part of the support that City staff needs in order to do their jobs. In a dynamic local government environment with limited resources, keeping policies and procedures up to date can be an ongoing challenge. City policies and procedures cover subjects that vary from personnel rules and workplace safety to land use and development permitting.

Policies and Procedures, 2014 Goals

- ***Complete updates of the City's Zone Code and Map as implementation of the General Plan/Local Coastal Land Use Plan.***
- ***Complete comprehensive update of the Public Works Engineering Division Permits and Procedures, including necessary fee studies.***
- ***Establish Annual Employee Training Schedules, overall and specifically for emergency operations.***
- ***Complete update of administrative and workplace safety policies.***
- ***Organize/Update Administrative Procedures Manual***

C. Workforce: Changes in state public pension law will require further implementation in 2014 and a total compensation study update should be completed to support consideration of employment agreements that will need to be updated during the year. Law enforcement contract costs continue to represent the most significant General Fund expenditure and growth has outpaced other compensation costs in recent years demanding continued attention. Similarly, the City's employee health insurance benefit costs will require further attention as costs continue to rise.

Workforce, 2014 Goals

- ***Establish up to date comparable compensation information and continue to implement AB340 retirement plan changes.***
- ***Coordinate and advance work with Sheriff, County and other contract law enforcement cities to control costs.***
- ***Plan for and meet human and technology resource needs of the organization.***

D. Finances: The City remains financially strong and the recent passage by voters of an increase in the hotel bed tax rate, a rebound of key revenue sources, and positive results from the City's application of various cost control measures, all bode well for the future. However, the issues of the stagnation of Right-of-Way and Park Maintenance Funds and a projection of a steep rise in public facilities maintenance and law enforcement services costs, are expected to continue to create challenges to delivering necessary and desired services, projects and programs to the Carpinteria community.

Finances, 2013 Goals

- ***Continue to develop diverse revenue sources in order to allow for stability in the event of decline in one or more revenue areas.***
- ***Continue to seek to improve cost recovery for City services.***
- ***Support development opportunities consistent with City land use policies, recognizing that such property improvements and uses also promote growth of***

property, sales, and transient occupancy tax, and support the needs of local business interests, including the promotion of the local economy.

- ***Establish sufficient funding sources for parks and parkway maintenance functions.***
- ***Seek to minimize the potential for volatile and/or unexpected increases in expenses, e.g., law enforcement and health insurance.***

2.) A Sustainable Community

The concept of a sustainable community is commonly understood as meeting existing needs of a community without compromising the ability of future generations to meet their own needs. Many of the projects, programs and services of the City can be understood as promoting this approach to local government operations and public policies, programs and services. More specifically, three areas of service: Economic Vitality, Environmental Stewardship, and Community Health, Safety and Wellness, provide a structure that supports a variety of important local services from public safety to energy conservation to tourism promotion.

A. **Economic Vitality:** The local economy appears to be emerging from the effects of the recession with strength in the growth of tourism and related sales and hotel bed taxes. Carpinteria continues to thrive as a destination of choice for those that value a real small beach town experience with abundant natural resources and a safe, attractive built environment. Also, tourism continues to be a complement to the community rather than to overrun it, thus supporting long-term residential property values for local residents. At the same time, the lack of diversity in the economy, sales tax leakage, weak retail sales, and unrealized potential in hospitality development (which will take years from proposal to completion), leaves opportunity for building a more resilient local economy, better capable of meeting local needs and expectations.

Economic Vitality, 2014 Goals

- ***Establishment of a more diversified local economy with improved products and services for residents.***
- ***Attract and retain downtown retailers, hotels, corporate headquarters and R&D uses that can be successful in, and complementary to, the community.***
- ***Establish support for small business development.***
- ***Improve off-season visitorship.***
- ***Establish expanded local hiking and biking trails and public transit that are attractive and convenient to employees and visitors.***
- ***Encourage new investment through private development in the City's neighborhoods, districts and major street corridors by establishing appropriate and clear policies and regulations and implementing them through a thorough, professionally administered and cost effective development review process.***
- ***Move further toward a balance of jobs and housing in the community with housing types available to those with varied household incomes, especially aiming to improve the availability of low and moderate income housing that meets the needs of the local workforce.***

B. **Environmental Stewardship:** The coastal location of Carpinteria presents unique responsibilities and opportunities. The City is required by myriad state and federal laws to

establish policies, regulations and implementing programs and services that protect unique natural resources such as the Salt Marsh, creeks, coastal bluffs and beaches. The City is also required to collaborate with state and federal agencies to ensure that water and air quality does not represent a threat to people or the environment, and that the amount of waste generated in the community is minimized. It is also in the City's interest to conserve electricity, gas and water resources to reduce costs and ensure the long-term availability of affordable utilities.

Environmental Stewardship, 2014 Goals

- ***Implement the latest storm water management mandates via updated City Storm Water Management Program and creek protection policies.***
- ***As described in the new waste hauling franchise agreement, implement new and expanded waste stream reduction and recycling programs.***
- ***Complete implementation of the new single-use bag regulations.***
- ***Continue projects to reduce energy use at City Hall, the Community Pool and through equipment replacement.***

C. **Health, Safety and Wellness:** People make communities function well and achieve success. In order for people to succeed they need to feel safe, have access to good housing, healthy food, education and health and human services for children and families. Carpinteria has a wealth of facilities and services that support a healthy and safe community. The City's role in this varies from little involvement to providing services directly. As the demographics of the City of Carpinteria evolve over time, the City will need to continue to monitor the service needs of its residents. For example, the last US Census suggests that the City's population is getting older on average. Considering how this affects services and opportunities for the City is important for meeting community needs and expectations.

Health, Safety and Wellness, 2014 Goals

- ***Stabilize law enforcement services in order to promote the continuation of a very safe place for residents, business operators and visitors.***
- ***Implement recommendations of the Neighborhood Preservation Committee that can serve to promote interaction and communication between neighbors.***
- ***Continue to expand and improve the City's emergency preparedness program in order to promote resilient households, neighborhoods and businesses.***
- ***Continue to expand and improve the City's disaster planning and response program including staff training, sea level-rise adaptation, and other initiatives.***
- ***Through the zone code update and development/implementation of other land use and development policies, maintain Carpinteria as compact and accessible City where walking and bicycling are viable options for going about daily routines and commuting to work/school.***
- ***Maintain and expand access to public parks, open spaces, trails, and recreation programs and services that encourage an active lifestyle.***
- ***Establishment of a community garden program that along with the local farmer's market and other businesses, allows for convenient access to locally grown fruits and vegetables.***
- ***The continued effective implementation of development regulations and code compliance services that help to ensure safe housing, protection from flooding and other hazards, and livable neighborhoods.***

- ***Continue and expand collaboration and cooperation with other agencies and non-governmental organizations in providing accessible and effective education, health and human services to the Carpinteria community. In this regard the City supports the South Coast Task Force on Youth Gangs, THRIVE, and has recently collaborated with CUSD and SBCADA to receive a CalGRIP grant that will support counseling and other services to students and their families.***

3.) Interagency Cooperation/Coordination

As coastal regions in southern and central California continue to grow, including Ventura and Santa Barbara Counties, the ability of a city or county to independently have a positive effect on issues such as traffic congestion, housing affordability, or business retention, is made more difficult. This is true in Carpinteria today as the City cannot, by itself, effectively address traffic congestion on Highway 101, the cost of housing in the market, or important factors that may influence a business to move out of the City or not move here in the first place. There are several issue areas that are central to the City's need to work cooperatively with other agencies at the County, state and federal level.

A. Housing and Employment: Important industries in Carpinteria, hospitality and agriculture include relatively low wage jobs. In conjunction with a high cost of living, affordable housing is a critical need in the region. Also, as a small city situated in an area where a significant portion of the affordable housing demand is generated in the neighboring unincorporated County, Carpinteria must work cooperatively with other public agencies and non-government organizations in order to address the affordable housing need in the community.

Carpinteria is not immune from societal problems that frustrate workforce development including lack of education and experience, and involvement in criminal activities, which retard gainful employment and active citizenship. In order to effectively develop Carpinteria youth for employment and active citizenship, the City must work cooperatively with local schools, County and state government, and non-government organizations in the region in order to make needed family and youth services available and convenient to the Carpinteria community.

Housing and Employment, 2014 Goals

- ***Continue to collaborate with People's Self-Help Housing and the Santa Barbara Housing Trust to increase affordable housing opportunities through the Dahlia Court expansion, Casa de Las Flores, and the first time buyer down-payment program.***
- ***Continue cooperation/collaboration with other public agencies and NGO's, e.g., Carpinteria Unified School District, County Schools, Workforce Investment Board, the Council on Alcohol and Drug Abuse's Teen Court program, South Coast Task Force on Youth Gangs, Carpinteria Cares for Youth, Boys Club and Girls Inc., promote the cultivation and employment of youth in the community.***

B. Open Space: Carpinteria is situated on the California coast line and the City is a steward of the unique and important coastal resources that exist here. But the City does not work alone in this effort. There are myriad public agencies (county, state and federal), that have some responsibility for resources located within City limits. From marine mammals to the Salt

Marsh, to public access to the coast and mountains, the City works in partnership with county, state and federal agencies as well as many non-government organizations to both protect and preserve these resources. The City must continue and expand this role as a partner in these efforts in order to gain access to the resources, i.e., funding and expertise, needed to be an effective steward of open space resources in the area and to maximize the benefits of those resources to residents, business, and visitors.

Open Space, 2014 Goals

- ***Protect and improve coastal resources through cooperation with responsible agencies such as the California Coastal Commission, State Department of Fish and Wildlife, California Water Board, UCSB Extension, and County of Santa Barbara.***
- **Develop a Sea Level Rise Adaptation Plan that is capable of addressing protection of coastal open spaces such as the Salt Marsh and Carpinteria Creek Lagoon.**
- **Completion of the next phase of the Carpinteria Shoreline Feasibility Study and present an update to the City Council.**

C. Transportation: Regional transportation facilities in the City include Highway 101, the railroad corridor, and the Santa Barbara Metropolitan Transportation District public transit system. The freeway is currently undergoing a significant expansion. With widening and interchange improvement projects currently either in the planning stage or under construction, these projects will be ongoing for the next decade. The City of Carpinteria must remain engaged as a partner in order to ensure that the improvements are compatible with the City's interests and character.

The Union Pacific Railroad line represents both a physical barrier in the Community and an opportunity. In order to improve public access to Carpinteria beaches and trails, grade separated crossings will need to be designed, funded, and constructed with the help of the railroad and the California Public Utilities Commission. Plans are also being made to develop a commuter rail system using the UPRR tracks and this effort is expected to involve working on siding projects and redeveloping the existing Amtrak platform.

Carpinteria is geographically small and travel around town is generally convenient. Public transportation services available in Carpinteria include the Seaside Shuttle and MTD bus services, regional commuter bus service, para-transit service for the disabled and dial-a-ride service for seniors. However, improving public transit connections between east and west outlying areas of Carpinteria has been identified as an important need, along with improving connections between Downtown, the Amtrak station, and local hotels. Expanding shuttle service to meet these needs remains an elusive goal at this time.

Finally, all of these transportation efforts involve the Santa Barbara County Association of Governments (SBCAG), the regional transportation authority for Santa Barbara County and the receiver of state and federal transportation funds. The City is represented on the Board of SBCAG by a Councilmember, currently Councilmember Clark, who works in part to further the transportation interests of the City of Carpinteria.

Transportation, 2014 Goals

- ***Working with Caltrans, SBCAG and the California Coastal Commission, complete project development and permitting for the Linden-Casitas Interchanges project as necessary to ensure that the project meets City policies, and participate in the other 101 Improvement Projects affecting Carpinteria, including ensuring ped/bike connections between Santa Claus Lane and Carpinteria Avenue (west), and Rincon County Park and Carpinteria Avenue (east).***
- ***Working with Caltrans, SBCAG, UPRR, Coastal Conservancy, Coastal Commission, and private property owners, complete planning and permitting for at least two links needed to complete the Carpinteria Coastal Vista Trail.***
- ***Reach agreement with MTD on plan and funding for improving convenience and use of local public transit for east/west outlying areas of the City.***
- ***Working cooperatively with the County, CUSD, Friends of Franklin Trail, and private property owners, permit and open the Franklin Trail into the Santa Ynez Mountains.***
- ***Complete the City's Bicycle Master Plan and gain Bicycle Friendly Community status.***

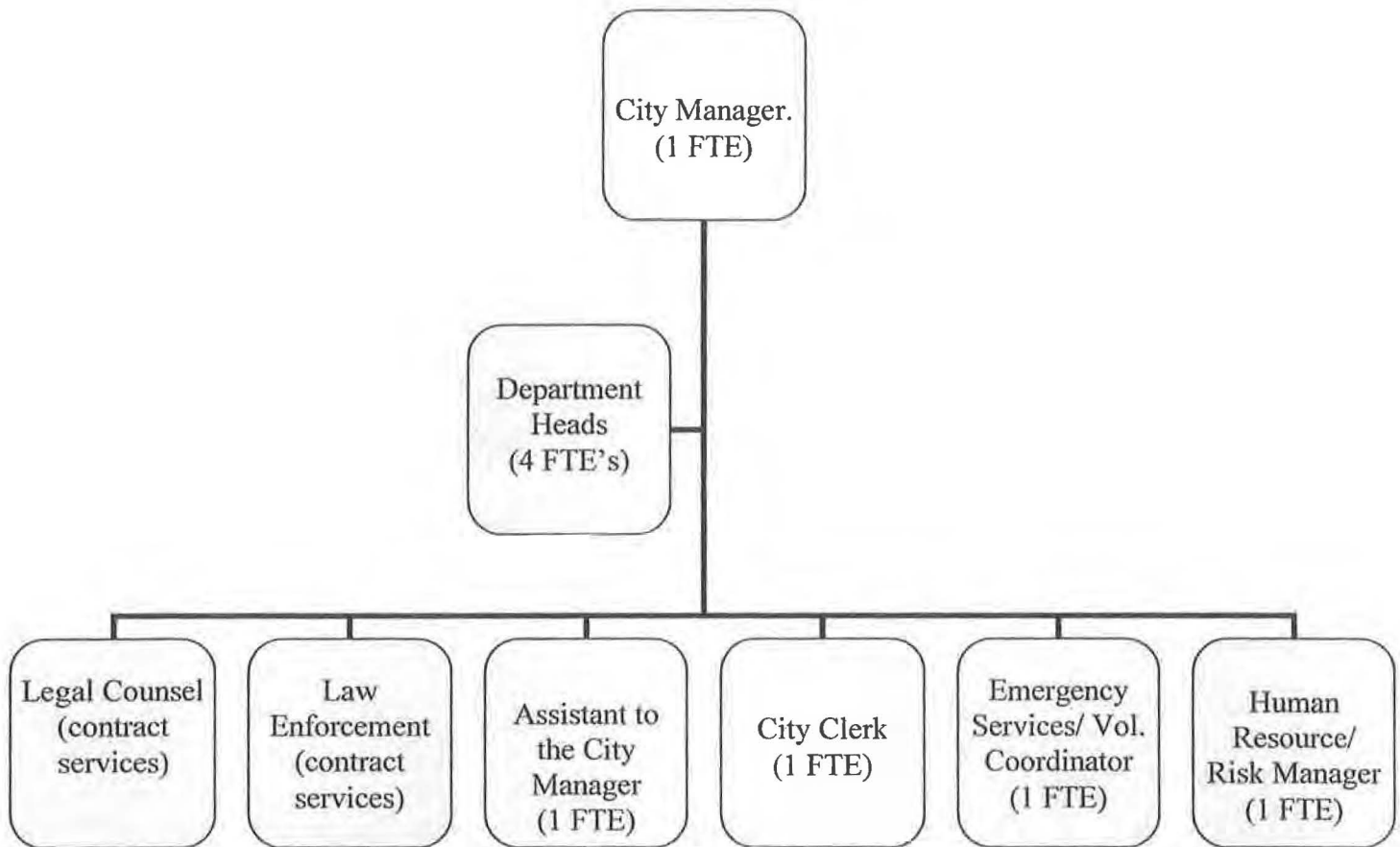
D. **Education, Health and Human Services:** Public education, health and human services are provided to the City of Carpinteria by the Carpinteria Unified School District, County Office of Education, and County of Santa Barbara. In each instance, Carpinteria residents being served are a subset of a larger geographic area served by the District and County agencies. The City can serve as an advocate for ensuring that adequate services are provided in the City area and as a partner on grants and other cooperative/collaborative initiatives aimed at delivering a quality and quantity of services appropriate for the Carpinteria community.

Education, Health and Human Services, 2014 Goals

- ***Continue and expand collaboration and cooperation with other agencies and non-governmental organizations in providing accessible and effective education related services to the Carpinteria community, including but not limited to THRIVE, CalGRIP grant services, Friends of the Library, and South Coast Task Force on Youth Gangs.***
- ***Continue and expand collaboration and cooperation with other agencies and non-governmental organizations in providing accessible and effective health and human services to the Carpinteria community, including but not limited to County mental and public health services, Central Coast Collaborative on Homelessness, Restorative Policing, and other initiatives as determined appropriate.***

Department: General Government

Department Organizational Chart:



Mission Statement:

To provide effective leadership to the City organization, transparency and accountability to the public, assistance to the City Council in developing and implementing effective public policy and municipal budgets, and to ensure the delivery of essential and desired City services in an efficient, effective and equitable manner, with integrity and professionalism.

Description of Department programs and services:

The General Government Department includes support to the Legislative & Policy functions of the City, including the City Council and City Attorney, and management of general City Administration. The City Manager is directly responsible for functions in of the Department pursuant to Carpinteria Municipal Code and policy and program direction as provided by the City Council. The following is a brief description of each function of the Department:

Legislative and Policy Support

(Advisory Boards & Commissions and Legal Services) This function includes providing direct staff support to the City Council, coordination of City Council agenda development, coordination with the City Attorney's office and special legal counsel, research and response to state and federal laws, ballot measures, and other changes in conditions that affect City programs and services, and draft local legislation and policies for consideration.

City Administration

This program includes Council meeting agenda management, strategic planning, budget development and presentation, public relations, service delivery satisfaction, management of contract City services such as Law Enforcement and the City Attorney, and management of City employees including the conduct of performance reviews with Department Heads, and agreement on performance measures.

Records Management

Maintain City records in an identifiable and accessible manner in order to fulfill public, legal, and historical requirements for preservation of information. Prepare and coordinate legal and promotional publications and posting of ordinances, resolutions, public hearings advisory board vacancies, legal noticing, and researching legislative data. Coordinate and schedule City Council agenda items, reviewing, assembling and distributing reports. Administer oaths of office, attesting and sealing official documents, notarizing City documents. Administering requirements of the Fair Political Practices Commission and Brown Act.

Elections

Conduct the General Municipal Election in coordination with the Santa Barbara County Elections Division including preparation of all required resolutions, legal notices, candidate manuals, and candidate filing forms. Process and review required campaign financial statements and candidate conflict of interest filings. Assist candidates throughout the pre-election, election and post-election period.

Staff Recruitment, Retention and Development

Coordination of staff recruitment, selection, training and evaluation of employees; coordination of compensation and employee benefit programs; employer-employee labor

negotiations, implementation of City's personnel management goals and objectives; implementing new personnel policies and procedures as required by Federal and State regulations.

Risk Management

Identify and analyze loss exposures and examine alternative techniques to minimize the City's liability exposure and financial risk. The City participates in the California Joint Powers Insurance Authority (CJPIA). The self-insuring and loss pooling programs for Property Insurance, Workers' Compensation, Commercial Crime Policy including Public Official and Employee Bonds, and General and Automobile Liability offer advantages to the City in terms of cost, protection, risk management and loss control advice and assistance.

Communications & Community Promotions

This program seeks to establish and maintain effective communication with the community and to promote the community for purposes such as support for the local economy. The program includes a Volunteer Program, which assists with providing visitor information and conducting community emergency preparedness education, presentations and transmission of City and public meetings, special events and the Community Scroll on Government Access Television Channel 18, distribution of a City Newsletter and maintenance of the City's website.

Economic Vitality

Economic Development activities include efforts to assist in the retention of existing businesses and recruitment of new companies to the City. These activities also serve the purpose of representing the City on issues associated with economic development opportunities as well as communicating business issues with City representatives.

The purpose of this program is to consider business needs and evaluate and develop strategies to retain and attract businesses that will stimulate the local economy creating increased revenue through retail sales, business-to-business sales tax generation, transient occupancy tax generation, and area employment opportunities.

Community Service Programs

This program provides financial assistance to various community groups that offer social service and/or recreational programming. Assistance is provided to organizations that have demonstrated, in the view of the City Council, the ability to fulfill an important community need.

Public Safety

This program provides law enforcement services to the community through contract with the Santa Barbara County Sheriff's Department. Also, provides staff training, exercises and interagency coordination relative to all aspects of emergency management, and public education on emergency preparedness and recovery.

Volunteer Services

The Volunteer Program is designed to coordinate and manage volunteer efforts which support existing services and encourage and provide an opportunity to all segments of the community to participate in local government.

Program: Legislative & Policy **Regional Programs Collaboration and Cooperation**

Project Description

City Council members and staff participate on a number of regional committees and groups. Council member assignments to these entities are listed on the City Council agenda and include Joint Committees of elected representatives of the City and School Board, Sanitary District and Water District for example, as well as representatives to formal regional organizations such as the Air Pollution Control District (APCD), and the Santa Barbara County Association of Governments (SBCAG).

This 2014 work item involves City Council member and staff participation in the South Coast Task Force on Youth Gangs, CalGRIP grant administration, work with the Carpinteria Valley Chamber of Commerce, and cooperative programs/efforts with other local public agencies such as the Carpinteria Unified School District, the Chamber of Commerce, and the Fire, Water and Sanitary Districts.

Objective and Policy Consistency

The City will collaborate and cooperate in program and service delivery with other agencies where those agencies deliver services to the Carpinteria community and/or make resources and expertise available to other agencies. This effort is consistent with the City's policy interest in maintaining a healthy, safe and positive environment for residents and visitors to the community.

Previous and Ongoing Work

- City Manager, Councilmembers attend quarterly meetings of the Executive and Leadership Committees of the South Coast Task Force on Youth Gangs.
- City Council Committees: This work involved staff support from the City Manager and Department Heads for the various City Council committee meetings held in 2013, including meetings with the Water and Sanitary District, Chamber of Commerce and School District.
- Central Coast Collaborative on Homelessness: The City has agreed to participate in this recently formed regional effort to address issues of homeless persons. A Council member was appointed to the group and meetings were held throughout 2013. This effort replaces a number of other groups addressing the homeless issue including the South Coast Homeless Advisory Committee, which the City participated in.
- School Services: The City is working cooperatively with the School District to administer a CalGRIP grant and in promoting and developing the new THRIVE program involving extended education and family services.

General Government

- Utilities Committee: The City has begun meeting regularly with representatives of the Water and Sanitary Districts to review issues of mutual interest such as street maintenance, drought, etc.
- Freeway Interchanges Project: The City, Caltrans and SBCAG continue to work toward development approval of this project that involves the replacement of the Linden and Casitas Pass interchanges and the extension of Via Real over Carpinteria Creek to Casitas Pass. Meetings were held throughout 2013 and it is anticipated that development permit will be granted in 2014.

Tasks

1. Continue participation in meetings
2. Identify and facilitate bringing youth related services and programs to Carpinteria
3. Schedule any funding requests for City Council consideration
4. Schedule City Council Committee meetings with School District, Chamber of Commerce, Fire District, etc., as determined necessary.

Products

N/A

Staff Requirements

- City Manager, Assistant to the City Manager, City Clerk, Department Heads
- City Council members

Budget/Source

General Fund

Program: Legislation & Policy
Legislative Advocacy

Project/Program Description

Establishing and maintaining good communication and working relationships with county, state and federal officials including elected representatives. This may include conducting advocacy and/or building supportive coalitions for City positions, drafting legislation, making presentations, and providing testimony before other agencies or directly to legislators.

Objective and Policy Consistency

In carrying out its legislative and policy making responsibilities, the City Council seeks to maintain channels of communication with county, state and federal officials and to keep abreast of established and proposed laws and other regulations that could impact City programs and services. This work is consistent with the City's Mission Statement, including the interest in providing services consistent with community needs as well as protecting the social and physical environment.

Previous and Ongoing Work

- **League of Cities:** Membership and participation in the League of California Cities, including its Grass Roots Network and educational opportunities is ongoing. Councilmembers, appointed officials and staff typically attend one or more League conferences/seminars each year where important information on City issues is communicated. The City also has the opportunity to participate in Channel Counties Division meetings and through various policy committees of the League. Further, the City Council and staff receive email notices and updates from the Regional Representative of the League's Channel Counties Division concerning topical issues and state legislation that may require City Council consideration. Updates are also provided by the Regional Representative at quarterly Santa Barbara County Managers & Administrators meetings. Issues that the City may seek League support/assistance on in 2014 include the need to recognize state and federal housing, e.g., Vandenberg AFB, in the RHNA process, stagnation of franchise fee revenue growth under State Public Utilities Commission rules and Internal Revenue Service treatment of certain contractors as employees.
- **Coastal Commission Matters:** The City of Carpinteria is located entirely within the Coastal Zone and is subject to regulations of the California Coastal Act. Although the City is a permitting agency, amendments and updates to the City's Local Coastal Plan and appeals of certain Coastal Permits issued by the City, routinely come before the California Coastal Commission (CCC). Certain public projects also require Coastal Development Permits, including the annual sand berm construction on the City Beach and other projects that are within the permanent permit jurisdiction of the State. It is anticipated that the City will work with Coastal Commissioners and staff on a variety of matters including, but not limited to, Sea Level Rise policy guidance, the Local Coastal Plan Amendment related to the Freeway Interchanges Project, and the City's Zone Code updates.

General Government

- Freeway Interchanges and widening: The City is currently working with Caltrans and SBCAG staff on three freeway related projects: Linden Avenue and Casitas Pass Road Interchanges Project, Ventura/Santa Barbara 101 HOV Project, and South Coast HOV Lanes Project (US 101 Santa Barbara to Carpinteria). City staff works as a part of the Project Teams to prepare the projects for the development and permit review processes. The City also has permit authority over the portions of the projects that are within the City limits and will analyze the project applications for consistency with local, state and federal regulations and, if determined appropriate, issue the development permits for the projects.

At the federal level, the Linden Avenue and Casitas Pass Road Interchanges Project must be consistent with Federal Emergency Management Agency (FEMA) policies and regulations for floodplain development. The project partners, Caltrans, SBCAG and the City, are seeking to restore Carpinteria Creek to its natural flow in a “100 year” (1% chance) event. The project partners will be working with FEMA at the national level to apply floodplain policy and regulations. This effort may require lobbying efforts if the partners need assistance from the region’s congressional leadership.

- Parks and Trails: The Carpinteria State Beach is located entirely within the City and occupies a key location along the coast and adjacent Linden Avenue, the Downtown thoroughfare. The City will work cooperatively with State Parks to look at options for the Linden Field and the Linden street-end that can best meet the needs of the community and visitors. Also, the City is responsible for protecting coastal resources for public use. Completion of the City’s Coastal Vista Trail and establishing access across the rail corridor requires cooperation with multiple public and quasi-public agencies including Caltrans, Coastal Commission, County of Santa Barbara, Union Pacific Railroad and the Public Utilities Commission. After more than a decade of slow progress on a Beach Nourishment Study aimed at determining a long term solution for the protection of sandy beaches and public and private improvements, it appears that funding to complete the study is now in jeopardy. The City will need to advocate for adequate funding to complete the project through state and federal representatives with influence over the Army Corps of Engineers and State Parks Department, division of Boating and Waterways budgets.
- Oil & Gas Development: Significant oil and gas resources and associated extraction and transportation facilities are within and adjacent to Carpinteria. The City monitors projects and legislation related to oil and gas operations that may affect the City. Two projects, Paredon and Carone, an onshore directional drilling project and an offshore drilling project respectively, are expected to involve review/participation by the City in 2014.
- Internal Revenue Service Audit: The City participated in a federal tax audit that resulted in a position being taken by the IRS that the City Attorney should be treated as an employee. The City disagrees and is appealing this decision. It is expected that this matter will continue to require Staff and legal counsel time and resources during the 2014 year.

General Government

Tasks

1. Identify appropriate officials to contact concerning identified projects/issues requiring advocacy
2. Arrange for formal/informal contacts as determined appropriate
3. Prepare for meetings including, as appropriate, briefing Councilmembers
4. Follow-up on contacts made.

Products

Date

- N/A

Ongoing

Staff Requirements

- City Manager, Assistant to the City Manager, Legal Counsel, Department Heads

Budget

Funding Source

None

General Fund and other
Sources of personnel/contract
funding

Program: Legislative & Policy Legislative & Policy Research & Development

Project/Program Description

Local legislative and policy responses to new/changed federal and state laws, legal or practical mandates, and changing community needs/expectations.

Objective and Policy Consistency

- Awareness of new and/or changing laws, mandates or conditions
- Research of local legislative options in response to community needs and expectations
- Understanding of the ramifications of new and/or changing laws or conditions on City finances, practices, programs and services
- Compliance with or adjustment to, new laws, legislative mandates.

Previous and Ongoing Work

- **Local Legislation:** Each year, based on important local issues coming to the City's attention or new or changed state or federal law, the City Council directs staff to research options for the adoption of local legislation. This work cannot be planned for but can be expected to demand staff time. Examples of issue areas that are currently being monitored and/or analyzed include:
 - a. Implementation of AB 340, Public Employees Pension Reform Act of 2013
 - b. San Francisco single-use plastic bag restaurant preemption case
 - c. Requirements to establish and/or maintain design immunities.
 - d. Establishment of Trench Cut Regulations
 - e. Update of Integrated Waste Management provisions
 - f. Local regulations of Medical Marijuana Dispensaries and related litigation statewide.
- **Pension Reform:** In late 2012 the State passed AB 340, the Public Pension Employees Pension Reform Act of 2013. This new law will require changes to the City's contract with CalPERS and to its terms of employment as established through Memorandums of Understanding.
- **Zone Code Update:** The City has completed an administrative draft of a comprehensive update to the City's zoning regulations, Chapter 14 of the Municipal Code. It is anticipated that work involving the City Attorney's review of various chapters that raise legal issues will continue in early 2013. The work will culminate with public hearings, adoption of the update by ordinance and application to the California Coastal Commission for inclusion in the City's LCP.
- **Storm Water Management:** The State Regional Water Quality Control Board issued post construction Storm Water Management rules in 2013 that require local government implementation through development permitting and inspection. The City monitored and participated in the development of the rules with other affected agencies through the Central Coast Joint Effort for Low Impact Development and Hydromodification. In response to the issuance of the new rules, the California

General Government

Coastal Commission has also notified cities with approved Coastal Plans that the implementation of the new regulations will require a Local Coastal Plan Amendment.

- **Greenhouse Gas Emissions, AB32 and SB375:** The Santa Barbara County Association of Governments (SBCAG) has begun the process of implementing SB375, a California law requiring regional plans and programs to reduce greenhouse gas emissions by reducing vehicle miles travelled. Community Development staff is participating in the SBCAG process to ensure that City interests are reflected in the approach to regional/agency compliance with these laws.
- **Assessment District Updates:** The City operates several assessment districts that have been determined to be in need of updating to ensure they meet the needs of the City and are in compliance with current law.

Tasks

1. Establishing/maintaining effective communications in order for staff and decision-makers to be aware of new and changing laws, or any condition that may negatively affect the City carrying out policies, programs and services.
2. Analysis of new or changing law as it may affect City policies, practices, programs and services.
3. Research of legislative and/or policy options in response to community needs and expectations, and drafting of local legislation and policies
4. Education, training, and local legislative responses.

Products

Memorandums, staff reports
Resolutions and/or ordinances

Date

Ongoing

Staff Requirements

City Manager, Assistant to the City Manager, City Attorney, Department Heads

Budget

None

Funding Source

General Fund and other sources of personnel/contract funding

Program: Legislative & Policy Sustainability Program

Project Description

Development of an overarching policy and implementing plan relating to energy conservation, clean water, waste reduction/recycling, economic vitality, and climate change. This work will involve assessing best practices, implementing best practices through various City programs, projects and services, and presenting the policy and plan documents to the City Council.

Objective and Policy Consistency

This program aligns with the City's Mission that includes protecting the physical environment, ensuring community health, safety and wellness, reducing City operating costs, conserving resources and protecting the environment.

Previous and Ongoing Work

- Comprehensive assessment of City programs and services has been completed and updated and is reflected in a table that documents existing programs and services that benefit the environment, e.g., Curbside Recycling , Anti-Freeze, Battery, Oil and Paint (ABOP) collections, Annual HHW collection, Water Conservation, Styrofoam Ban, South Coast Energy Efficiency Partnership, Storm Water Management Program, Recycled Rubber-Asphalt Grant program participation, Retrofitting LED Lighting project; Shuttle Bus system, Bike and walking path system development and maintenance, Land Use policies that encourage mixed-use development and development within existing City boundaries; fuel efficient/hybrid vehicle purchasing policy; City Street Tree program.
- Expanding programs to encourage greater recycling, protecting water quality, conserving energy, and promoting energy efficient building/construction. The recent completion of the new Waste Hauling Franchise agreement in 2013 will lead to new waste stream diversion projects being implemented. Also, it is expected that the City will be implementing a new element of its Storm Water Management plan concerning Post-Construction Requirements for minimizing private development storm water runoff.
- Continued participation in implementation of SB375 through SBCAG, which under State law functions as the Metropolitan Planning Organization (MPO) for Santa Barbara County, including Carpinteria. California Senate Bill (SB) 375 is a law passed by the California legislature in 2008 that requires each MPO to demonstrate, through the development of a Sustainable Community Strategy (SCS), how its region will integrate transportation, housing, and land use planning to meet the greenhouse gas emission (GHG) reduction targets set by the State. SB

General Government

375 partially implements another, related California law, the Global Warming Solutions Act of 2006, also known as Assembly Bill (AB) 32. SBCAG must achieve a zero per capita increase in GHG emissions from passenger vehicles and light trucks in 2020 and 2035 when compared to 2005 emissions.

- Implementation of the Green Building Code through plan check services
- Implementation of the Water Efficient Landscape Ordinance, and most recently requirements of SB 407 that mandate conversion to water efficient fixtures through certain permitting/construction activity.
- Purchased subscription to software that will allow the City to calculate its baseline greenhouse gas emissions (agency GHG's), in order to measure results of policy action items.
- Convened Department Head meetings and established a responsible person (Assistant Planner Shanna Farley) for coordinating the creation of the policy.
- Community Development is leading efforts for City participation in sea-level rise adaptation work, including potential effects on the Carpinteria Salt Marsh.
- Completed administrative draft of Sustainability Policy.

Tasks

- Complete a Draft Sustainability Policy and present for City Council consideration.
- Use policy to influence City projects, programs and services, as well as City operations.

Products

Policy document

Date

February 2014

Staff Requirements

- Assistant Planner, CM, Department Heads, Assistant to the City Manager, Intern

Budget/Source

General Fund, Department Budgets

Program: City Administration

Long-Term Financial Plan

Project Description

The purpose of this Work Plan item is to create a Long-Term Financial Plan that identifies critical areas which have, or are expected to have, an impact on the financial condition of the City over the next five years, and to establish goals, objectives and actions to effectively address them over time. The document would be created through a public process, ideally involve community stakeholders, and be annually reviewed and updated, as necessary. A Long-Term Financial Plan can be the context for local economic forecasting, something that was completed in 2013. The economic recession illuminated the importance of identifying long-range financial goals and plans for implementing them. This work was completed as a part of an Economic Recovery Plan several years ago. A long-term financial plan could also include an Environmental Scan of the organization; some information of which is currently included in the City's annual financial audit. Long-term financial planning also supports the City's strategic planning work. Finally, the Plan would permit a more robust projection of revenue and expenditures that is already a part of the budget document. The GFOA, which evaluates our budget, has recommended this as an addendum to the budget document.

Objective and Policy Consistency

The objective of this Work Plan item is to have a long-term financial plan that provides an effective framework for actions that improve the City's financial condition over time. This Work Plan item is consistent with the City's Mission Statement for making judicious use of limited resources and supports the ability of the City to effectively implement policies included in the General Plan/Local Coastal Plan.

Previous and Ongoing Work

- Economic Forecast (2013)
- Revenue and Expense forecasting (Annual Budget)
- Comprehensive Annual Financial Report (CAFR)
- Economic Recovery Plan (2011)
- Environmental Scan (2008)

Tasks¹

1. Formation of a committee to assist in directing the scope and content of the work.
2. Preparation of a Long-Term Financial Plan that includes:
 - a. Improving understanding of trends and issues in the local economy
 - b. Updated, long-range City revenue/expenditure forecast
 - c. City debt analysis, i.e., debt level, debt sustainability, debt capacity

¹ These tasks are based on the Government Finance Officers Association guide, "Long-Term Financial Planning for Governments"

General Government

- d. Financial balance analysis, i.e., estimating future financial position of the City and identifying where expenses are exceeding revenues
 - e. Financial strategies for how to address future imbalances and maintain long-term balance
 - f. Cooperation/Community Participation; involving community stakeholders in assessment and development of recommendations.
3. Public review/approval of a Long-Term Financial Plan.

Products	Date
• Long-Term Financial Plan	December 2014

Staff Requirements:

- City Manager
- Administrative Services Director
- Assistant to the City Manager

Budget: Approximately \$10,000 cost is estimated for consultant contracts related to updating economic forecast information.

Funding Source: General Fund

Priority: This item is a High priority

**Program: City Administration
Public Facilities Access**

Project Description

Update the City's Americans with Disabilities Act (ADA) transition plan.

Objective and Policy Consistency

- Determine the various components needed for an updated ADA transition plan
- City compliance with state and federal accessibility standards

Previous and Ongoing Work

- Various Citywide improvements completed as a part of a Settlement Agreement with the Department of Justice (DOJ)
- Use of the City's prior Settlement Agreement with the DOJ as its transition plan
- City staff continues to complete/oversee various accessibility improvements throughout the year
- Creation of spreadsheets to be used for outlining planned, completed, and on-going accessible projects

Tasks

1. Research requirements and options related to an updated transition plan
2. Determine scope of work needed to update transition plan

Products

- Complete an outline of work needed and options related to updating the City's current ADA transition plan

Date

9/14

Staff Requirements

Assistant to the City Manager, City Manager, Public Works Director, Public Works Supervisor, Park & Recreation Director, Building Inspector.

Budget

Various Department Budgets and Funds.

Funding Source

Priority

High

**Program: Community Promotions and Communications
50th Anniversary**

Project Description

In collaboration with community volunteers and organizations, develop and initiate implementation of appropriate recognition materials and events in celebration of the 50th Anniversary of the incorporation of the City of Carpinteria. The City's 50th Anniversary is on September 28, 2015.

Objective and Policy Consistency

Conduct appropriate recognition for the City of Carpinteria's 50th Anniversary of incorporation.

Previous and Ongoing Work

None.

Tasks

- Form City Council and/or community committee
- Prepare plan for 50th Anniversary related projects and events
- Implement activities as planned.

Products

Date

A 50th Anniversary celebration plan

September 2014

Staff Requirements

Assistant to the City Manager, City Manager, Volunteer and Emergency Preparedness Coordinator, HR/Risk Manager, City Clerk.

Budget

Funding Source

This work would be included as part of the General Fund / Economic Vitality budget.

Priority

High

**Program: Community Promotions & Communication
Phone App**

Project Description

Explore creation of a City mobile phone software application, i.e., "App.", for communicating visitor and community information and to allow for convenient service requests, etc.

Objective and Policy Consistency

- Improved communication/convenient access to information that supports various City services such as tourism promotion, community events, and capital projects/maintenance construction. This project aligns with the City's interest in delivering cost effective, efficient, and equitable local government services.

Previous and Ongoing Work

- Staff has met to discuss Phone App possible uses, etc.
- Staff participated in a demonstration from a Phone App provider

Task

1. Research Phone App uses and providers
2. Determine scope of work needed and costs to implement Phone App

Products

Date

- | | |
|--|-------|
| • Complete an outline of Phone App uses and providers and scope of work needed to implement a City Phone App | 10/14 |
| • Report to City Council with recommendation | 11/14 |

Staff Requirements

Assistant to the City Manager, City Manager, Volunteer & Emergency Services Coordinator

Budget

Funding Source

A budget for this item is yet to be determined.

Priority

Medium

Program: Economic Vitality Business Development Support

Project Description

Complete strategic planning and visioning efforts related to future work of the Carpinteria First Committee.

Objective and Policy Consistency

Develop a Carpinteria First work plan that is effective in supporting local business, in particular small, locally owned/operated businesses.

City Mission Statement

...Government shall strive to enhance the City's economic base in a manner that is consistent with the needs and preferences of the community.

Carpinteria First Mission Statement

"Carpinteria First is a City endorsed committee comprised of Carpinteria Valley Chamber of Commerce representatives and local business leaders, committed to enhance economic vitality in Carpinteria by supporting a framework of events, activities and promotions, which maintain the special character that makes Carpinteria a welcome destination for tourists and locals alike."

Previous and Ongoing Work

- The Carpinteria First Committee continues to hold on-going First Friday/Saturday events. Events held during the year included a Snow Day event, Recycled Fashion Show, Holiday Craft Fair at Casitas Plaza, Chalk the Walk at the Seal Fountain, Surf's Up and Art-niture events at the Arts Center and a performance by the Curtis Studio of Dance.
- Completed new ad design for First Friday/Saturday events

Tasks

1. Complete strategic planning and visioning and develop a 2014 work plan
2. Continue to provide staff support to the Carpinteria First committee
3. Prepare annual Carpinteria First budget

General Government

Products

- Complete strategic planning and visioning process
- Create 2014 Carpinteria First work plan document

Date

1/14--3/14

3/14--4/14

Staff Requirements

Assistant to the City Manager, City Manager

Budget

Carpinteria First FY 2013-14 Budget Allocation \$26,000

Funding Source

General Fund

Priority

High

Program: Records Management Relocation of Off-site Records

Project Description

Reduce demand for records storage space and establish adequate areas for records storage at the City Hall campus. The purpose of this project is to eliminate the need for the rental of off-site storage space, lessen the impact of records storage on critical City Hall office space, and to make records retrieval more convenient.

Objective and Policy Consistency

The purpose of this work is to support records relocation and on-site storage capacity improvements and reduction of storage costs.

Previous and Ongoing Work

Assessment of City Hall on-site storage options and initiation of a records conversion/reduction project that involves converting many paper records into digital format and eliminating obsolete and redundant records. Ongoing identification and cataloging of records. Completion of a space needs study (2009) that identified additional records storage areas at City Hall that would be adequate for the City's long-term storage needs.

Tasks

- Identification, cataloging and destruction of obsolete and/or redundant records
- Digital Conversion of records
- Development of the Public Works building expansion project that is planned to include on-site storage adequate to accommodate records storage.

Products

- Inventory of all inactive records
- Digital records files

Date

September 2014
Ongoing

Staff Requirements

- All Department Heads
- City Clerk

Budget

No budget at this time/City Clerk's time

Funding Source

General Fund/DIF's/Grants

Priority: Medium

Program: Elections 2014 Municipal Election

Project Description

Conduct 2014 Municipal Election.

Objective and Policy Consistency

To conduct an election which conforms to the California State Elections Code, the Santa Barbara County Election Division regulations, the California Fair Political Practices Commission and City regulations.

Previous and Ongoing Work

City Council candidate elections are conducted every other year.

Tasks

- Prepare resolutions for adoption by City Council calling the November 4, 2014 General Municipal Election, requesting consolidation of election with Santa Barbara County Elections
- Prepare all required notices of election as per State Elections Code
- Prepare candidate handbook and candidate packets
- Assist candidates in making correct filings for office, review materials submitted by each candidate for compliance with Election Code, verify signatures on nomination papers and submit listing of candidates to County elections
- Receive and review required campaign financial disclosure statements throughout the election period
- Prepare documents for certification of election and swearing in of new Councilmembers

Products

Date

- | | |
|---|-----------|
| • Resolutions calling for election, requesting consolidation, and setting candidate statement regulations | May 2014 |
| • Candidate Manual/Handbook | June 2014 |
| • Candidate Packets | June 2014 |

Staff Requirements

City Clerk
City Attorney

Budget

\$9,800

Funding Source

General Fund

Priority:

High

General Government

Program: Staff Recruitment & Retention Compensation Survey

Project Description

Conduct a total compensation survey with other comparable coastal cities to include wages and benefits.

Objective and Policy Consistency

The completion of a total compensation survey will allow the city to have a report to compare City compensation with employee compensation and benefits information from comparable public agencies.

This work plan is consistent with the City's interest in monitoring employee compensation and benefits. The report also supports the City's interest in providing competitive compensation for employee recruitment and retention purposes.

Previous and Ongoing Work

In 2006, the City of Carpinteria contracted Reward Strategy Group (RSG), a third party company to conduct total compensation surveys with comparable coastal cities in Ventura and Santa Barbara counties. Additionally, as a result of RSG's compensation survey, the City adjusted its compensation matrix in FY 2007-2008. The City's compensation matrix has not been adjusted since 2008.

A request for proposals (RFP) for a total compensation survey was prepared and circulated in 2013. The City received and reviewed three proposals.

Tasks

The Human Resources Administrator will assist the selected consultant in preparing the survey. Additionally, the Human Resources Administrator will update the City's job descriptions, which are used by the consultant as a part of the analysis.

Product

Total Compensation Survey Document

Due Date

April 2014

Staff Requirements

Human Resources Administrator
City Manager

Budget

\$13,000.00

Funding Source

General Fund

Priority

High

General Government

Program: Staff Recruitment & Retention

Employee Hand Book Update

Project Description

To update the general personnel rules, regulations and policies of the City of Carpinteria as they relate to employees and to define employee/employer obligations, rights, privileges, benefits and prohibitions.

The City of Carpinteria Employee Handbook is based on specific updated human resources rules and regulations as approved and adopted by the City Council including, but not limited to, the Personnel System Rules and Regulations Resolution, the Employer-Employee Relations Resolution, and the most current Memorandum of Understanding.

Each Article in the Handbook references the document giving authority to the City. Any function which affects wages, hours and/or other terms and conditions of employment is subject to the meet and confer process pursuant to the Meyers-Milias-Brown Act. The City retains all rights not specifically given to an employee through this process.

Objective and Policy Consistency

An up to date Employee Handbook is consistent with the City's interest in delivering efficient, effective and equitable local government services to the Carpinteria Community.

The Employee Handbook is developed to provide employees with information regarding the City and its functions, employee benefits and regulations. The Handbook outlines personal conduct and work performance standards expected of employees and serves as a reference manual.

The Employee Handbook is closely tied to the personnel rules and regulations and will be cross-referenced to the appropriate documents.

Previous and Ongoing Work

- Preparation of administrative draft of the handbook.
- Consultation with special counsel.

Tasks

- Review and update Employer-Employee Relations Resolution
- Review and Update Personnel System Rules
- Complete draft handbook update.
- Review by the City Manager and special counsel prior to distribution to all full-time employees.

General Government

- The handbook will be printed or copied.
- Human Resources Administrator will conduct an All Employee Re-orientation training prior to the distribution of the handbook. Employees will be required to attend the training and acknowledge receipt of the handbook.

Product

Due Date

Updated Personnel System Rules
Updated Employer-Employee Relations Resolution
Updated Employee Handbook

April 2014
April 2014
May 2014

Staff Requirements

Human Resources Administrator
City Manager
Special Legal Counsel

Budget

Funding Source

\$3,000.00

General Fund

Priority

High

General Government

Program: Staff Recruitment & Retention Labor Agreements

Project Description

Negotiation of a new Memorandum of Understanding with Service Employees International Union (SEIU) Local 620, and prepare and adopt terms of employment for unrepresented employees. Current agreements expire in 2014.

Objective and Policy Consistency

To establish new labor agreements with represented and unrepresented employee groups by July 2014.

Previous and Ongoing Work

- Existing Memorandum of Understanding and other terms of employment
- A total compensation survey is being prepared that will support this work effort
- A City Council ad hoc HR/Labor Relations Committee has been formed to support this work effort.

Tasks

- Ad hoc Committee meetings and City Council closed session meetings to discuss and prepare for labor negotiations.
- Preparation of an agreement on a labor negotiations schedule with representatives of SEIU 620.
- Meetings and communication with unrepresented employees.
- Preparation of an MOU and related documents for City Council adoption of new labor agreements.

Staff Requirements

Human Resources Administrator
City Manager
Special Legal Counsel

Budget

\$20,000.00

Funding Source

General Fund

Priority

High

Program: Staff Recruitment & Retention

Succession Planning

Project Description

Develop a succession plan on positions that could be vacated due to employee retirement or other unplanned events over the next three years.

Objective and Policy Consistency

To ensure that the City's critical positions have a trained staff ready to take over in anticipation of retirement or other unplanned events.

Previous and Ongoing Work

Cross-training.

Tasks

The Human Resources Administrator will identify employees who are ready to be promoted or cross train for positions that could be vacant over the next three years. Additionally, employee training and development will be coordinated with department heads and the City Manager.

Product

Succession Plan for critical positions

Due Date

December 2015

Staff Requirements

Human Resources Administrator
City Manager
Department Heads

Budget

N/A

Funding Source

Priority

Medium

Program: Staff Recruitment & Retention

Employee Training and Development

Project Description

Train managers and supervisors in various leadership skills such as effective performance evaluation of employees, cross training, team building, and new employee orientation.

The HR Administrator will develop a schedule of mandated, leadership, safety and other development training for City Staff. Using resources such as California Joint Powers Association (CJPIA), Lynda.com and other 3rd party training, the HR Administrator will conduct, facilitate and coordinate management and employee training. Additionally, the Lunch and Learn training series will provide employees computer training on site.

Objective and Policy Consistency

Design and develop a Training Schedule to provide management and supervisors leadership skills to mentor and lead employees and accomplish City goals.

Previous and Ongoing Work

In 2013, the City of Carpinteria conducted and facilitated seven on-site employee trainings. Trainings conducted were as follows:

- Accident Investigation
- Near Miss Reporting Contractual Risk Transfer: Strategically Managing Risk
- Excel 2010 – Lunch and Learn Series
- Effective Public Speaking – Lunch and Learn Series
- Time Management Fundamentals
- Electrical Safety
- Performance Pro & Performance Evaluation for Managers, Supervisors and all employees

Off-site trainings:

- Certified Pool/Spa Operator Certification
- Human Resources Academy
- Hazwopper Operations
- Backhoe
- The Complete Guide to Customer Driven Code Enforcement

General Government

Webinars:

- Accessibility Online
- ADA and Its Impact on Members
- ADP Payroll Update

Tasks

- Assess training and development needs for the City.
- Develop a yearlong leadership skills and employee training.
- Conduct, facilitate and coordinate the training.

Product

Trained managers, supervisors and employees
On time employee performance evaluation

Due Date

December 2014

Staff Requirements

Human Resources Administrator

Budget

\$7,000.00

Funding Source

General Fund

Priority

High

General Government

Program: Staff Recruitment & Retention Update Administrative and Workplace Safety Policies and Procedures

Project Description

Write and update City administrative policies and procedures.

Objective and Policy Consistency

To ensure that the City's policies and procedures are revised and updated in accordance with the law.

Previous and Ongoing Work

The Human Resources Administrator has drafted policies on Blood borne Pathogens Exposure Control Plan, Confined Space Entry Program, Code Enforcement Manual, Social Media for employees and the City and Hiring Procedures. Additional policies and procedures will be written as indicated below.

Tasks

The Human Resources Administrator will write and update the following administrative policies and procedures:

- Complaint Procedures against City staff
- Pregnancy Leave
- Telecommunications
- Dress Code
- Drug Free Work Place
- Reasonable Accommodation and Interactive Process
- Vehicle Use
- Facility Use Agreement

Have City Manager and legal counsel review the above policies.

Product

Thirteen new and updated policies and procedures

Due Date

December 2014

Staff Requirements

Human Resources Administrator
City Manager
Management Staff

Budget

This would be included in the current General Fund budget as part of the General Government budget.

Funding Source

General Fund

Priority

Medium

Program: Volunteer Services Volunteer Management

Project Description: Over 200 active volunteers assist City Departments in a variety of capacities. Volunteers provide critical support through the HOST and CERT Programs, as dog walkers and data entry clerks, as docents and more. To continue to manage and sustain a growing and dynamic volunteer corps, critical steps will continue to be taken to create practices and procedures for managing, recognizing, training and communicating with volunteers and minimizing risk within the program.

Objective and Policy Consistency: To provide consistent management practices and procedures for the engagement, training and recognition of volunteers.

Previous and Ongoing Work

- Manages the City HOST Program, the Carpinteria Emergency Response Team (CERT) Programs and facilitates volunteerism within the Public Works, Community Development, Parks & Recreation and City Administration Departments.
- Managed a citywide Volunteer Management Database to track all City volunteers, manage volunteer contact information and positions, record volunteer activity, maintain program rosters and facilitate ongoing communication with volunteers.
- Created formal volunteer position descriptions for active City volunteer positions.
- Maintained relationship with the Retired Seniors Volunteer Program (RSVP), which provides unique opportunities for City volunteers to be recognized for their voluntary services.
- Maintained status as a Certifying Organization for the President's Volunteer Service Award. City volunteers are now eligible to receive Presidential recognition for meeting the minimum service requirements of the award.
- Developed and implemented a standardized New Volunteer Orientation for all City volunteers.
- Implemented a Service Award to recognize City HOSTs who have performed five years of service with the City. Looking to expand this award to include all City volunteers in 2014.

Tasks

- Maintain the volunteer management database, which includes updating volunteer contact information, recording volunteer activity and maintaining program rosters.
- Develop and implement a standardized, city-wide volunteer recognition program to bring consistency and equality to the recognition of City volunteers across programmatic lines.
- Develop strategy for creating more consistent communications with City volunteers and implement communications plan.

Products

- Volunteer Communications Plan
- Volunteer Recognition Program

Date

June
December

Staff Requirements

- Volunteer & Emergency Services Coord.
- Human Resources Administrator

Budget

\$3,050

Funding Source

General Fund

General Government

Priority: Medium. Due to the growing number of volunteer programs being run by the City and the growing complexity regarding the management of these volunteers, it is imperative that critical resources be put in place to ensure effective program management. Completing these items will lead to a more connected and committed volunteer corps.

Program: Volunteer Services Neighbor-to-Neighbor

Project Description: Develop a program that will create partnerships between the City and its residents with the goal of:

- Strengthening the social fabric of the City's neighborhoods and building community.
- Facilitating effective communication between the City, residents and within neighborhoods.
- Enhancing and maintaining the appearance, character, value and safety of neighborhoods.
- Using existing programs and services, e.g., emergency preparedness, storm water management, code compliance, landlord/tenant mediation services, Community Development Block Grant, crime prevention, etc., to help build neighborhood partnerships and increase neighborhood's ability to respond to, withstand and recover from adverse situations.

Objective and Policy Consistency

- To build a network of neighborhood leaders capable of engaging residents for purposes of addressing neighborhood problems, promoting effective communication with City Hall and creating more prepared and disaster resilient neighborhoods.
- To create resources to educate and support neighborhood leaders and residents in promoting effective communication and community building.
- To transition the City's "Don't Panic! Prepare!" grant program to a sustainable ongoing neighborhood education and outreach program.

Previous and Ongoing Work

- Neighborhood Preservation Committee (NPC) report dated July 2010, included recommendations concerning neighborhood services.
- Conducted research and presented information to the NPC and City Council on neighborhood services programs within other California cities.
- Developed educational and informational materials related to various programs including emergency preparedness, storm water management, etc.
- Developed a draft neighborhood map that indicates the number of households, trained CERTs, and DPP kit recipients in each quadrants.

Tasks

- Develop and implement a pilot program within the City's Volunteer Services Department.
- Organize a team of City staff to define responsibilities within the neighborhood program.
- Create materials to support the neighborhood program, e.g., brochures, handouts and presentation materials suitable for use during neighborhood meetings as well as to post on the City website, provide to local media and distribute to the general public.
- Create timeline for program implementation.

Products

Date

This two year project will be accomplished through two distinct phases:

- | | |
|------------------------|------|
| • Development Phase | 2014 |
| • Implementation Phase | 2015 |

General Government

Staff Requirements

- Volunteer & Emergency Services Coord.
- City Manager
- Public Works Director
- Community Development Director
- Environmental Coordinator
- Code Compliance Supervisor

Budget

\$6,100

Funding Source

General Fund

Priority: Low. This matter was a priority recommendation of the Neighborhood Preservation Committee and has the potential, as a framework program, to facilitate other important projects and programs of the City such as street and parkway improvement/maintenance, emergency preparedness, storm water management and waste stream reduction. This will be an ongoing project throughout this year.

Program: Emergency Preparedness
“Don’t Panic! Prepare!” / “¡No Te Asustes! ¡Prepárate!”

Project Description: *Don’t Panic! Prepare!* is a public education and awareness campaign designed to increase emergency preparedness at home, work and school. The campaign includes the distribution of a Carpinteria-specific survival guide in English and Spanish, a starter emergency supplies kit for each household and customized emergency preparedness trainings.

Objective and Policy Consistency: To hold emergency preparedness trainings and deliver *Don’t Panic! Prepare!* survival guides and starter emergency kits to households in Carpinteria.

Previous and Ongoing Work

- Since 2010, we’ve reached over 2,500 residents with emergency preparedness information and starter emergency supplies kits.
- Planned and hosted five successful community preparedness stations with local business to distribute free starter emergency supplies kits to local residents. Through the five events, over 430 households received emergency supplies kits and countless others received critical preparedness information.
- Conducted five community disaster education presentations with local community groups, reaching over 100 people.

Tasks

- Create timeline and action plan for grant completion.
- Reach remaining 1,100 residents with preparedness information, starter emergency supplies kits and survival guides (per the terms of the grant).
- Coordinate community preparedness events in April and September.
- Establish relationship with Carpinteria Unified School District to reach staff and students with critical preparedness information.
- Create post-grant preparedness outreach plan.

Products

- Project timeline and action plan
- Post-grant preparedness outreach plan
- Community preparedness events
- Community preparedness presentations
- Emergency Kit and Survival Guide distribution

Date

January
June
September
Ongoing
Ongoing

Staff Requirements

- Volunteer & Emergency Services Coord.
- Carp-Summerland Fire Protection District

Budget

\$5,500
Aware & Prepare Grant

Funding Source

General Fund

Priority: High. Distributing emergency supplies kits and survival guides are a high priority, per the term of the grant. Additionally, developing a post-grant preparedness outreach plan for the City will be critical to continuing to provide quality preparedness programming to residents.

Program: Emergency Preparedness Emergency Response Capacity Building

Project Description: To ensure effective and efficient response to local emergencies, strategic and long-term emergency planning and capacity building is critical. Through the development of new plans, revising previous plans and acquiring resources that will aid emergency responders and citizens, the City will be taking active steps to ensure we are ready to respond when an emergency occurs.

Objective and Policy Consistency: To ensure the City is prepared to effectively respond to natural disasters and other emergencies, capacity building activities will be undertaken, which will include the updating of the City's Emergency Operations Plan, the development of a Continuity of Government Plan and the identification and acquisition of emergency supplies.

Previous and Ongoing Work

- Emergency Operations Center (EOC) kits went through a revision in 2013 and several new tools and resources were developed to aid staff in EOC operations. As a result of trainings and table top drill in 2013, additional revisions were identified for the kits.
- The City's Emergency Operations Plan was last revised in 2009.
- In 2013, all of the CUSD Emergency School Sheds were evaluated for structural integrity and the contents were noted. A list of recommended items for the sheds was created.
- The City was registered for the Government Emergency Telecommunications System (GETS) and other emergency notification systems were researched.
- Planned and convened a successful Carpinteria Oil & Gas Plant Systems Safety Review Group meeting in May 2013 – the group had not met in several years. Seventeen attendees from twelve agencies participated. The City received critical input from various agencies regarding local oil and gas activities and regulatory standards.

Tasks

- Create a Business Continuity Plan to identify and prioritize City operational functions, identify threats to "normal" operations and outline how the City will respond to events that may disrupt City operations, such as a natural disaster, public health outbreak or other emergency.
- Update the City's Emergency Operations Plan.
- Create an EOC Activation Handbook to quickly identify critical steps that need to be taken to activate the EOC during an emergency.
- Develop and update EOC tools and resources, such as EOC kits, maps and flow charts.
- Identify basic supplies needed to create an emergency supplies cache at City Hall and work with City employees, local businesses and vendors to acquire supplies.
- Create an Emergency Notification Plan to identify how and when City employees will report for duty during an emergency.
- Work with the Carpinteria Unified School District to create a long-term management plan for the School District's Emergency Sheds and identify a funding source to enable the restocking of the sheds.
- Plan and host the annual Carpinteria Oil & Gas Plant Systems Safety Review Group.

Products

- Emergency Notification Plan

Date

July

General Government

- Continuity of Government Plan
- Emergency Operations Plan
- EOC Activation Handbook
- EOC tools and resources
- City Hall Emergency Supplies
- School District Emergency Sheds

July
September
October
November
December
December

Staff Requirements

- Volunteer & Emergency Services Coord.
- City Staff

- City Manager
- Carpinteria Unified School District

Budget

\$4,200
\$25,000

Funding Source

General Fund
Grant Funding, Local Businesses

Priority: Medium.

**Program: Emergency Preparedness
StormReady/TsunamiReady**

Project Description: Through the National Oceanic & Atmospheric Association's (NOAA) StormReady and TsunamiReady programs, the National Weather Service works with community leaders and emergency managers to strengthen their local emergency operations. In receiving a designation as a StormReady and TsunamiReady community, the City will be demonstrating its commitment to better planning, education and awareness regarding severe weather and tsunamis in our local community.

Objective and Policy Consistency: To develop a public education campaign designed to reach City residents and visitors with vital information on severe weather preparedness and to promote the City's StormReady and TsunamiReady status.

Previous and Ongoing Work

- Hosted a NOAA Weather Spotter course to increase the number of trained weather spotters in the City and encouraged CERT members to complete the online version of the course.
- Acquired tsunami zone and evacuation route signs from County OEM and worked with Public Works on sign placement.
- Posted tsunami zone and evacuation route signs in key locations within and around the tsunami inundation zone.

Tasks

- Complete and submit StormReady and TsunamiReady applications.
- Establish date for NOAA site visit to certify Carpinteria as StormReady.
- Design a public education campaign to reach residents with severe weather preparedness information as well as to describe the benefits of being StormReady and TsunamiReady.
- Continue to send CERT graduates and other volunteers to NOAA's Weather Spotter training.
- Develop a plan for working with residents and businesses in the tsunami inundation area to explain the TsunamiReady program and to gather input on their preparedness needs.
- Develop relationship with State Parks to reach Carpinteria State Beach visitors with vital tsunami preparedness and response information.

Products

- Receive StormReady and TsunamiReady status

Date

August

Staff Requirements

- Volunteer & Emergency Services Coord.
- NOAA
- County OEM
- Carp-Summerland Fire Protection District
- Santa Barbara County Sheriff's Department

Budget

\$1,250

Funding Source

General Fund

Priority: High. Receiving StormReady and TsunamiReady status will send a message to residents that the City of Carpinteria is committed to citizen safety and education regarding this matter.

Program: Emergency Preparedness City Staff Training & Exercise

Project Description: As mandated by FEMA and CalEMA, City Staff will participate in trainings to maintain their FEMA certifications and to increase their ability to effectively operate the City's Emergency Operations Center (EOC). Additionally, to test the City's Emergency Operations Plan (EOP), a city-wide disaster exercise will be held, involving County OEM and First Responders.

Objective and Policy Consistency: To ensure City staff are prepared to lead the community in event of a disaster/emergency, a series of training programs, including a functional exercise, will be developed to reinforce the knowledge, skills and abilities needed to operate the City's EOC.

Previous and Ongoing Work

- 27 City employee have completed FEMA certification in IS-100, 200, 700 and 800.
- Developed a new "lunch and learn" style training format for employee emergency response trainings. Designed and delivered four trainings with an average of 13 employees in each training. Training topics included resource tracking, financial reimbursement, planning and managing operational periods.
- Conducted an emergency evacuation drill at City Hall, in coordination with the Santa Barbara County Sheriff's Department.
- Continue to foster supportive working relationships with local First Responders and County OEM.

Tasks

- Host Public Information Officer (PIO) training for City staff identified as PIOs during a disaster response.
- Train City staff on NIMS, SEMS, WebEOC and video conferencing, as well as other critical disaster response topics as appropriate.
- Develop and implement a yearly training calendar for City staff.
- Create Disaster Service Worker tools and resources for employees to use to better understand their roles and responsibilities as disaster workers.
- Design, implement and evaluate a city-wide Disaster Exercise with assistance from County OEM, Carpinteria-Summerland Fire District, Santa Barbara Sheriff's Department and Special Districts.
- Offer continuing education for Elected Officials.

Products

- City staff training calendar
- Disaster Service Worker tools
- PIO Training
- City-wide Disaster Exercise
- FEMA, WebEOC, Video Conferencing training

Date

January
September
December
December
Ongoing

Staff Requirements

- Volunteer & Emergency ServicesCoord.
- City Manager
- City Staff
- County OEM
- Carp-Summerland Fire Protection District
- Santa Barbara County Sheriff's Department

Budget

\$1,550

Funding Source

General Fund

Priority: Medium. The training program will be ongoing throughout the year.

General Government January 2014 Work Plan

Activity	Comments
Program: Law Enforcement	
Community Outreach	
Volunteer Program	The Sheriff's Volunteer program known as The Sheriff's Volunteer Team (SVT) has been in existence for several years, however, participation by community members in Carpinteria has been minimal. An aggressive campaign to highlight this program will begin this year. Many of the community outreach programs that are frequently hindered by staffing levels can be enhanced or handled altogether by volunteers. A citizens academy will take place by the summer of 2014 and frequently graduates of this program are a significant source of volunteers within the department. In addition, graduates assist with conducting future academies which allowed the volunteer program to be self-sustaining.
Citizen's Academy Status: Ongoing	- The Citizens Academy is a program designed to increase awareness on the part of the public to the goals and mission of law enforcement. It is also a means to increase communication with the public. - This is a new program for the city. The development and lesson plans have been identified. - Classroom locations have been identified.
Neighborhood Watch Restored - Ongoing	This popular crime prevention function has been restored at two locations within the city. It will include monthly crime prevention tips to block captains and complex managers. A new web-based program called Next Door will be introduced. The private social network program will allow neighborhoods and local communities to communicate with each other on events that affect them. They have the option of including us as part of their group.
Increase Community Contact Status – Ongoing	Deputies are being encouraged to foot patrol in the downtown and shopping corridors whenever possible. In addition, taking reports by phone is being discouraged. Face-to-face contact for all calls for service is expected whenever possible.
Coffee With A Cop Status: Complete	Coffee with a Cop meetings will continue to take place this year at varying coffee shops.

51

Police Department Building and City EOC Strategic Plan Status: Ongoing	• A research and planning group will be formed to explore funding options and use needs.
Emergency Preparedness Exercises/Planning Status: This effort has been moved to the cities emergency planning office for consistency and consolidation purposes	
Homeless Population	• The increase in the homeless population within the city has become a growing concern due to the impact on quality of life issues for members of the community • A two prong approach will be applied to deal with the homeless community. ○ Mental health, housing assistance and other programs available by non-profit organizations and local government will be identifies and utilized to restore some of these persons to productive members of society. ○ A law enforcement approach consistent with input from city officials will be implemented to curb behavior of persons disruptive to the public's peace and safety.

General Government

Program: Law Enforcement Community Outreach

Project Description

As part of our efforts to become more involved within our community and to look for solutions to some of the problems within our community, we intend on increasing our community outreach. With that, we will attend more of the community functions and we are looking at the development of a new program, "Citizens' Academy". The new program is a joint program with the City and works at increasing citizen awareness and understanding of the workings of the Santa Barbara County Sheriff's Office.

Objective and Policy Consistency

The overall objective to this program is to increase the knowledge and understanding between the Sheriff's Office and the citizens of Carpinteria. We also hope to improve the relationships between the community and law enforcement as a whole.

Previous and Ongoing Work

This is a new program to this area and will require some adaptation of an already existing program within the Sheriff's Office.

Tasks

1. Citizens' Academy
 - a. Adapt lessons plans to fit the unique needs of Carpinteria
 - b. Identify facilities for presentations
 - c. Establish schedules for classes
2. Increase the number of Neighborhood Watch programs
3. Increase face to face contacts with the citizens by walking the beats and contacting more businesses
4. Continue the "Coffee with the Cops" program, a monthly meeting
5. Expand the City Council's Fire Committee to include regular law enforcement representation and re-name the committee the Public Safety Committee
6. The Sheriff's Department will take advantage of the Next Door and Neighborhood Watch programs and make Sheriff's Department resources available to them. This would allow attendees to customize each meeting to the specific needs of the neighborhood by expanding their access to law enforcement to address those specific needs.

General Government

Products

Citizens' Academy

Date

May 31, 2014

Staff Requirements

Sheriff's Lieutenant, various Sheriff's and City Staff members to act as presenters, and community leaders

Budget

There is no expected expense with this program, with the exception of staff time.

Funding Source

Existing General Fund expenditures (Staff time)

General Government

Program: Law Enforcement Police Department Building and City EOC Strategic Plan

Project Description

It has been identified there is a need to build a new Police Services and City Emergency Operations Center building on the existing City Hall campus. This is a multi-year project that will look at the specific needs, funding and building of this facility. It is anticipated this project will take a minimum of 5 five years and more realistically 10 years to complete. However, this portion of the project is to establish a committee that will establish a strategic plan for the completion of this project in the timeliest manner.

Objective and Policy Consistency

To provide a modern emergency services complex that will meet the law enforcement mission and serve as the emergency operations center in the case of a large scale emergency. Additionally, with the completion of this project, we will meet a significant portion of the space needs analysis completed a few years ago for this campus.

Previous and Ongoing Work

In years past, the city has completed a space needs analysis that identified the need to expand and modernize the police facilities. While the need has been identified, the cost has been prohibitive. The initial stage of this project is to identify a path where we can complete this project.

Tasks

1. Establish a project committee
2. Accept concept plans/establish a timeline for the completion of the project.
3. Locate funding sources
4. Establish a Capital Project account for this project to designate funds that could be used for funding and/or matching funds for identified grants.
5. Produce a status report for the City Council

Products

Project Committee
Establish Capital Project Account
Plans and timeline
Identify potential funding sources
Status Report for City Council

Date

March 30, 2014
April 8, 2014
April 30, 2014
June 30, 2014
September 30, 2014

General Government

Staff Requirements

Sheriff's Lieutenant, City Manager, Public Works Director, Emergency Coordinator and City Council Members

Budget

To be determined based upon the recommendations and the options chosen

Funding Source

To be determined

General Government

Program: Law Enforcement Volunteer Program

Project Description

Under the direction of paid Sheriff's Office staff, trained volunteers enhance or provide services to the community that are limited or in some cases nonexistent. This nationwide program known as Volunteers in Police Services (VIPS) has existed for decades but has not existed locally until the last couple of years. The Sheriff's Office formalized their program in 2000, known as the Sheriff's Volunteer Team (SVT) however it has been only minimally utilized in the Carpinteria area. The majority of the services these community volunteers provide relate directly to community outreach programs. With reduced staffing levels department wide, many of the community outreach programs have been reduced or eliminated. These valuable volunteer community members help restore and maintain those vital programs.

Objective and Policy Consistency

An advertising and recruiting campaign will begin this year to identify and train persons interested in this rare and interesting volunteer opportunity.

Previous and Ongoing Work

This will be a new effort specifically targeting the local community.

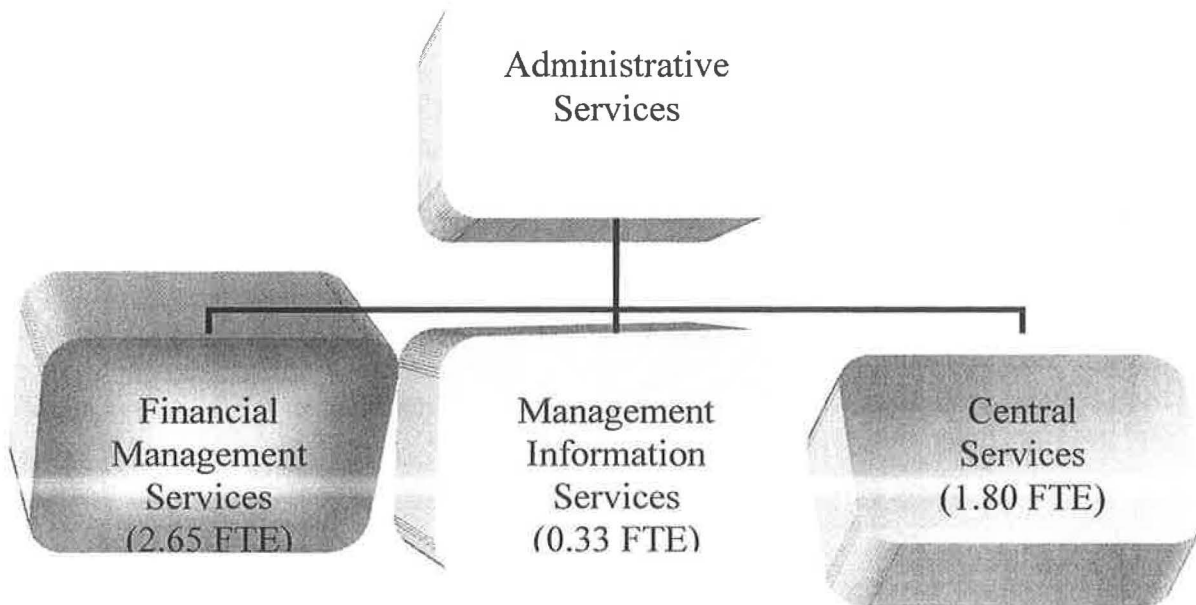
Tasks

1. Prepare and distribute advertising materials
2. Hold community outreach forums to identify interested persons.
3. Train and prepare those persons who are interested and successfully pass a background investigation.
4. Identify community outreach programs of specific interest to the community.

Administrative Services

Department: Administrative Services

Department Organizational Chart:



Mission Statement:

The Administrative Services Department will safeguard City assets and ensure the City's long-term financial health using sound fiscal management practices and applying City financial policies. The Department will also ensure that City Hall facilities are maintained in a manner that supports the provision of superior services to the community.

Administrative Services

Program: Financial Management Services

To carry out its mission the department is organized under three major programs as follows:

I. Financial Management Services

1. Accounting: Includes the areas of accounts payable, accounts receivable, and treasury. It is concerned with the complete, accurate and timely recording of accounting transactions, safeguarding of the City's assets including a system of internal controls, providing for the City's cash flow needs and providing financial information for internal, external and auditing purposes. Information gathered and maintained by this area is used in all the other Financial Management Services areas.
2. Auditing: Various government codes, debt instruments of the City and grantor agencies require the preparation of annual financial reports audited by an independent certified public accountant. In addition the county requires an annual audit of the Measure D and Local Transportation funds and the state periodically conducts an audit of the Gas Tax fund to ensure compliance with the restricted use of those monies. These audits conducted by independent staff provide additional assurance concerning the accuracy and completeness of the City's financial reporting and control programs. Staff must remain knowledgeable of changes in accounting or auditing standards, respond to auditor's requests for information, schedules, explanations etc. and adapt the accounting and recording systems to effectively and efficiently expedite these audits.
3. Payroll: This function is concerned with timely payment of employees, compliance issues regarding retirement programs, conditions of employment and federal payroll tax reporting. Payroll works closely with Human Resources to ensure that employees are paid timely, in accordance with labor laws and in amounts not exceeding those approved by Council.
4. Budgeting: The City develops a five year financial plan, an annual program / performance type budget as well as a traditional line-item appropriation type budget. Each provides the basis for the others with increasing detail in the shorter term outlooks. The program / performance budget places emphasis on what, how well, how efficiently or to what extent services are provided whereas the line-item budget speaks to how much services cost and is the legal mechanism for Council to authorize expenditures. The budget provides a financial roadmap which is closely monitored with actual results and updated as needed.
5. Financial Reporting: Includes mandate compliance reporting to various county state and federal governments, internal financial reports for staff and reports to Council and advisory boards on fiscal matters.
6. General Administration: Includes attendance at Council, advisory board, staff, safety and miscellaneous meetings; keeping informed on finance issues; advocating finance issues to Council and to staff; responding to inquiries from members of the public and the press; conducting personnel reviews. Also included are the production of budgets and performing other duties as assigned.

Administrative Services

II. Central Services

1. Phone Operations: One full time receptionist is utilized to assist callers and augment the voice mail system.
2. Purchasing: General office supplies and equipment are ordered, received and distributed centrally through this program. Specialized supplies required by a department are purchased by individual departments.

III. Management Information Services

1. Troubleshooting: Involves the timely solving of various problems encountered by users. Typical problems involve finding files, sharing files, recovering from accidental losses and printing problems
2. Backup: Securing files for restoration, storage and saving.
3. Security: Determining, implementing and maintaining user's rights to avoid file loss and corruption. Conduct regular scanning for viruses and maintain virus definition files.
4. Website Maintenance: Monitoring the website and creating additional resources for internet viewers.
5. Training and Instruction: Training and Instruction is the key for successful use and increasing productivity.

**Program: Central Services
Phone System Replacement**

Project Description: Phone System Replacement

Objective and Policy Consistency: The purpose of this effort is to determine the need, if any for replacing the current phone system.

Previous and Ongoing Work

The current phone system is more than 25 years old. It has been very reliable but there are concerns for its long term viability.

Tasks

1. Some tasks could be as follows:
2. Set up a needs analysis committee to discuss needs and or desired features in a new system
3. Research costs of various systems, VOIP, stand alone, cell compatible etc.
4. Develop and issue an RFP
5. Evaluate the proposals and set up a budget
6. Choose a vendor and commence installation and training

Products

Date

New phone system

December 2014

Staff Requirements

Administrative Services Director
Mike Downs as a consultant

Budget:

Funds would be budgeted within the Central Services program.

Funding Source:

General Fund

Priority:

Low

**Program: Financial Management
Accounting System Upgrade**

Project Description: Accounting System Software Upgrade

Objective and Policy Consistency

The purpose of this effort is to provide all staff with real time financial information and to implement an ability to accept credit card payments. The current system is only accessible by three users.

Previous and Ongoing Work

For many years staff has produced financial information/reports/analysis by using a combination of QuickBooks software for General Ledger, Accounts Payable and Vendor payments. Systems for cash receipting, investment tracking, budgeting and bank reconciliation have been custom developed by staff to interface with QuickBooks. Payroll is processed by ADP an outside processing service. A new multi-user QuickBooks software has many features, including payroll that we could use that would increase efficiencies and provide more timely finance and budget information for all staff.

Tasks

1. Purchase and install software for appropriate staff
2. Develop appropriate security and access rights for staff
3. Provide staff training

Products

New accounting system

Date

September 2014

Staff Requirements

All staff

Budget:

Initial purchase and setup costs estimate at \$7K.

Funding Source:

General Fund

Priority:

High

Administrative Services

Program: Financial Management Internal Audit Function

Project Description: Initiate a Formal Internal Audit Function

Objective and Policy Consistency

The purpose of this effort is to ensure that proper internal controls and separation of duties continue to be in place to minimize the chance of errors, omissions and fraud.

Previous and Ongoing Work

For many years staff has performed many informal tasks such as account analysis and reconciliations in an effort to trap errors. We have always been cognizant of possible separation of duties exposure. Separation of duties requirements are especially difficult, and in some cases impossible to maintain with a very small staff. Our independent auditor annually reviews internal controls but this is done for his general audit purposes and is not, nor is it intended to be very comprehensive. An audit designed to detect fraud for instance is a very different type of audit.

The City recently underwent an audit by the IRS that identified some errors and weaknesses in the areas of vendor payments reporting and taxation of certain fringe benefits.

Tasks

1. Consult with our auditors on possible improvements to the internal control procedures beyond what is required for a CAFR audit.
2. Keep abreast of ongoing IRS tax and reporting requirements.

Products

Minimization of errors

Date

September 2014

Staff Requirements

All Administrative Services staff (2)

Budget:

Unknown but likely minimal

Funding Source:

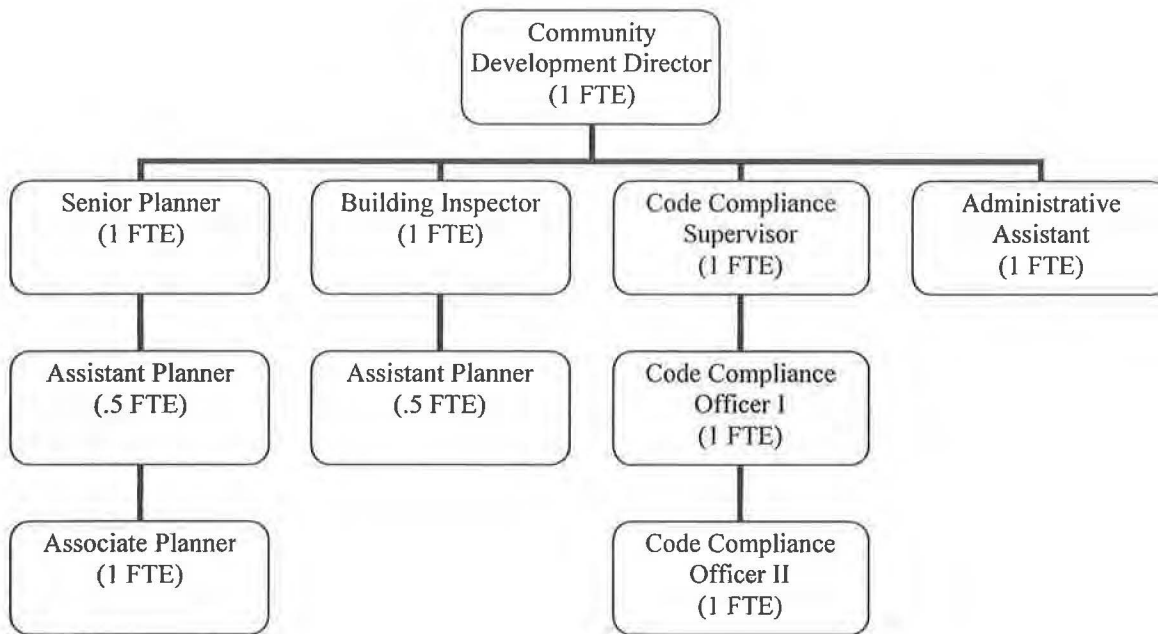
General Fund

Priority:

High

Department: Community Development

Department Organizational Chart



Mission Statement: The Community Development Department will provide proactive customer service to ensure that the physical development of the community enhances Carpinteria's small beach town character. In partnership with the community, we will promote a high quality of life by consistently and fairly enforcing regulations to preserve neighborhoods, achieve well-designed buildings and contribute to a safe, healthy, livable and economically prosperous environment.

Description of Department Programs and Services: The Community Development Department (CDD) provides primary support to the Planning Commission and its advisory bodies, the Architectural Review Board and the Environmental Review Committee. CDD also provides staff support as needed to the City Council, City Manager, other city departments, and other boards and committees as needed (Traffic Safety Committee, Tree Advisory Board, Parking and Business Improvement Advisory Board, Technical Planning Advisory Committee and Joint Housing Task Group). Staff is also involved in reviewing and commenting on environmental documents prepared for projects in the County jurisdiction as well as those proposed by Special Districts within and surrounding the City boundaries. All work is done with the goal of implementing the Department's Mission Statement.

Other Work Items: Meetings have been held with two separate potential developers of resort hotels on both vacant Bluffs III parcels at the eastern end of Carpinteria Avenue. We expect to receive a conceptual review application for a resort hotel on the 21-acre site early in 2014. We also continue to meet with local architect Barton Myers who is revising conceptual plans for a mixed use development on the vacant Bluffs II property east of S&S Seeds. Either of these projects would constitute a major work effort for the Planning Division in 2014, along with review of two proposed hotels on Via Real, where the Church of the Nazarene is currently located, just west of the Carpinteria Camper Park where the Casas De Las Flores Apartments project will commence construction in March 2014. Additionally, Community Development Department staff will review and provide comments on the draft Environmental Impact Report for the proposed Carone Project, which includes a proposal to drill up to 25 new wells from Platform Hogan into state tidelands leases offshore of Bluffs II, and will continue to work on Venoco's revised application for the Paredon Project.

Work Plan Schedule: A graphic representation of the Work Plan schedule is shown in the spreadsheet on the following page.

Community Development Department Work Program 2014

Updated 1/2/2014

Activity	Planned		Actual		% Comp	Show Timeline for Planned											
	Start	Dur	Start	Dur		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
	Month	Month	Month	Month		1	2	3	4	5	6	7	8	9	10	11	12
Climate Change Adaptation Policy	1	9	1		40%												
Consistency Rezoning - Mapping	1	12			20%												
Downtown Design Guidelines	5	8			0%												
Highway 101 Improvement Projects	1	24	1		40%												
Housing Element Update	1	12	1		10%												
Zoning Code Update	1	24	1		60%												

Program: Advance Planning Climate Change Adaptation Policy

Project Description: This effort will create an adaptation strategy for the City to manage the effects of long term climate change. The City may be subjected to more severe weather events that may result in significant flooding in parts of the City and may ultimately affect local beaches and habitat areas which in turn affect the City's economy.

Objective and Policy Consistency: Most agree that climate change is occurring and that more severe weather can be expected, along with sea level rise. A chaptered bill (AB 691 - Muratsuchi) would require all cities that receive more than \$250,000 in annual revenues from state tidelands leases to prepare a Sea Level Action Plan by July 1, 2019. This bill brings up an important planning issue for our low-lying coastal community. Preparing an Adaptation Strategy that addresses and responds to climate change in terms of flooding impacts and sea level rise constitutes good planning for the City as much of the City's economy relies upon tourism inspired by our beaches and other coastal resources. Many developed residential properties in the Beach Neighborhood are vulnerable to impacts from extreme storms, as are important local resources such as the Salt Marsh, which are predicted to be more common over time, especially when coupled with high tides and sea level rise. Community Development staff is working with Monique Myers from the University of California at Santa Barbara Sea Grant program to support the work effort to develop a south coast regional ecosystem approach to assessing the vulnerability of our coastal resources. This work effort is scheduled to be completed in fall 2015 and will provide a scientific basis for understanding the effects of climate change that will guide our planning efforts for the future. The Adaptation Strategy will rely on the vulnerability assessment and updated science to assess how the City can best manage the long term effects of climate change. This effort may ultimately become part of the City's Local Coastal Program when the next General Plan Update occurs in the next several years.

Previous and Ongoing Work

- Conducted Literature Review including reference materials such as: A Report on Sea Level Rise Preparedness (State Lands Commission 2009), State of California Sea Level Rise Interim Guidance Document (October 2010), California Climate Adaptation Strategy (California Resources Agency 2009), Rising to the Challenge – Results of the 2011 California Coastal Adaptation Needs Assessment, Adapting to Sea Level Rise: A Guide for California's Coastal Communities (2012)
- Ongoing coordination with Cal Poly SLO Master's Candidate Jean Long as City Intern
- Research of other cities/counties' approach to Climate Change Adaptation Strategies such as the City of Santa Cruz Climate Adaptation Plan (2012)
- Attended NOAA Conference "Coastal Habitat Conservation in a Changing Climate"
- Ongoing participation in regional Sea Grant study on Climate Change Impacts on Coastal Habitats
- Served as a pilot project site for the Draft Adaptation Planning Guide (California Emergency Management Agency and California Natural Resources Agency, 2012)

Community Development

- Participation in Santa Barbara Area Coastal Ecosystem Vulnerability Assessment (SBA CEVA)

Tasks

1. Review Draft Ecosystem Vulnerability Assessment
2. Draft Adaptation Policy
3. Present to Planning Commission
4. Gain City Council approval

Products

- Adaptation Policy

Date

Winter 2015 - 16

Staff Requirements

- Community Development Director
- Assistant Planner

Budget: Existing Program – CDD Personnel Allocation

Funding Source: This work effort is funded through the General Fund for CDD personnel allocation.

Priority: This item is a medium priority.

Community Development

Program: Advanced Planning Consistency Rezoning - Mapping

Project Description: The City's mapped zoning designations on certain properties has not been updated since the General Plan/Coastal Land Use Plan was certified by the Coastal Commission in 2003, leaving an inconsistency between the zoning and the land use map designation on several parcels. This effort will update the mapped zoning designations to be consistent with the land use designations reviewed and adopted by the City and the Coastal Commission in 2003.

Objective and Policy Consistency: The purpose of this effort is to implement Government Code §65862 and General Plan Policy LU-3j.

Previous and Ongoing Work: As part of the Zoning Code Update, various parcels that have mapped zoning designations that are not consistent with the mapped land use designations have been identified.

Tasks

1. Mapping Effort to Identify Parcels to be Rezoned
2. Planning Commission Hearings
3. City Council Hearings
4. Submittal to Coastal Commission

Products

- | | |
|---|------------------|
| • Draft Rezoning Map | Winter 2014 |
| • Planning Commission and City Council Hearings | Summer 2014 |
| • Submittal to Coastal Commission | Winter 2014 - 15 |
| • Final Zoning Map (after CCC review) | 2015 |

Date

Staff Requirements

- Community Development Director, Senior Planner, Associate Planner
- City Attorney

Budget: CDD Staff costs are ongoing as part of the CDD budget.

Funding Source: This is an ongoing program funded through the General Fund for CDD personnel allocation.

Priority: Medium. This work effort would be beneficial to complete in order to eliminate an inconsistency created when the General Plan was updated in 2003. In particular, this effort would benefit the City given the purchase of the UPRR properties along both sides of the railroad tracks west of Linden Avenue and the Carpinteria Bluffs property acquisition that occurred several years ago. This effort would also benefit the Fire District and its Fire Station properties on Walnut Avenue.

Community Development

Program: Advanced Planning Zoning Code Update

Project Description: The City's Zoning Regulations have not been comprehensively updated. This effort will modernize the Code, update regulations and make it more adaptable to online use.

Objective and Policy Consistency: The purpose of this effort is to implement Government Code §65800 and General Plan Policy LU-3j.

Previous and Ongoing Work

- Administrative Draft Code returned to consultants in September 2007
- Second Draft reviewed in December 2008
- Specific Plan zoning regulations incorporated into Zoning Code (design matters for public and private development are treated separately in the Downtown Design Guidelines Work Program item. The Beach Neighborhood Design Guidelines were completed in 2012.
- Consider prohibition on oil drilling within the City
- Coastal Plan Policies Effectuation has been incorporated into the Zoning Update

Tasks

1. Joint Public Workshop with ARB, PC and City Council
2. Architectural Review Board Hearings
3. Planning Commission Hearings
4. City Council Hearings
5. Submittal to Coastal Commission

Products

- | | |
|---|-----------------------------------|
| • Public Draft Zoning Code | <u>Date</u>
Spring 2014 |
| • Staff Report/Public Workshops | Summer 2014 |
| • Planning Commission and City Council Hearings | Fall 2014 |
| • Submittal to Coastal Commission | Winter 2014 - 15 |
| • Final Zoning Code (after CCC review) | 2015 |

Staff Requirements

- Community Development Director and all staff
- City Attorney
- Bruce Jacobsen, Zoning Code Consultant

Budget: CDD Staff costs are ongoing as part of the CDD budget. Remaining consultant costs are approximately \$25,000. Of this amount, \$15,000 has been budgeted.

Funding Source: This is an ongoing program funded through the General Fund for CDD personnel allocation and consultant costs.

Community Development

Priority: High. This work effort has been lingering for several years, however, it is still a high priority and must be done to implement General Plan/Coastal Plan land use policies and to accomplish other aspects of the work program, such as effectuating Coastal Plan policies and implementing recommendations from the Neighborhood Preservation Committee.

Community Development

Program: Advance Planning Downtown Design Guidelines

Project Description: The Downtown Design Guidelines is a planning document that will be used to refine the policies adopted in the General Plan and develop conceptual improvement plans for public and private infrastructure in the central business district or the Downtown T. The document formerly known as the Specific Plan has been separated into various components, with the Residential Design Guidelines for the Beach Neighborhood completed in 2012 and the zoning regulations being updated in the Zoning Code Update. The document will promote a customized set of guidelines for the downtown, addressing both private and public realms and focusing on aesthetic treatments for façade improvements.

Objective and Policy Consistency: The Design Guidelines will be customized to the issues raised by new development and redevelopment in the Downtown. The Guidelines will build on the policies developed in the General Plan/ Coastal Plan document to support the “sense of place” that exists on Linden and Carpinteria Avenues and to energize the economic vitality of our downtown. This effort implements General Plan Policies CDS1-a, CDS2-1 and C-4b.

Previous and Ongoing Work

- Public Draft Downtown and Beach Neighborhood Specific Plan released September 2007
- Public Workshop held April 2008
- Street Design Revisions in Progress through Public Works Department
- Beach Neighborhood Design Guidelines adopted in 2012
- Envision Downtown Public Workshops and three Vision Plans

Tasks

1. Architectural Review Board Hearing
2. Planning Commission Hearing
3. City Council Hearing

Products

- Public Draft Downtown Guidelines
- Staff Report/Public Workshop
- Final Beach Neighborhood Design Guidelines

Date

Spring 2014
Summer 2014
Fall 2014

Staff Requirements

- Community Development Staff
- City Manager

Budget: Ongoing staff costs are part of the City’s overall budget for personnel allocation.

Funding Source: The funding source is the General Fund.

Priority: Medium. Many of the private development concerns will be addressed in the Zoning Code Update. Public infrastructure development is included in the City’s Capital Improvements Projects List.

Community Development

Program: Development Review & Building Highway 101 Improvement Projects

Project Description: There are three major Caltrans projects currently in the project development process, each of which requires review and permitting through the Community Development Department:

1. Median HOV (Car Pool) Lane from Mussel Shoals to Carpinteria Creek Bridge
2. Casitas Pass and Linden Avenue Interchanges and Via Real Extension
3. South Coast HOV Lane from Carpinteria Creek Bridge to Montecito.

City staff continues to participate in ongoing meetings with Caltrans and SBCAG staff regarding these projects that will improve traffic circulation through the City relative to the function of Highway 101 and its interchanges. The City Planning Commission approved permits for the Carpinteria segment of the HOV Lane from Mussel Shoals to just north of the Bailard Overcrossing which segment has mostly been completed. The bike path along the southbound shoulder of the Rincon Parkway and the associated pedestrian access points continue under construction.

Objective and Policy Consistency: These coordination efforts with Caltrans, SBCAG, County of Santa Barbara and the Public Works Department implement the goals, objectives and policies in our Circulation Element, particularly policies C1-a, C1-c and C1-d.

Previous and Ongoing Work

- Attend PDT meetings
- Participate in environmental review process
- Communicate City policies and concerns
- Supervise Contract Planner Jonathan Leech of DUDEK
- Permits issued for Mussel Shoals to Carpinteria US 101 HOV Lane
- Conducted workshops for Linden/Casitas Interchanges Project
- ARB review ongoing for Linden/Casitas Interchanges Project
- Design Review Team (DRT) for Linden/Casitas - recommendations to Council in 2013
- Comment Letter for South Coast HOV Lane Draft EIR
- Public stakeholder meetings for South Coast HOV Lane EIR

Tasks

Mussel Shoals to Carpinteria:	Ongoing Construction Monitoring
Linden/Casitas Interchanges:	Process LCP Amendments and Project Permits
South Coast 101 HOV Lane:	Review FEIR

Products

- | | |
|---|--|
| • Local Coastal Program Amendments (Linden/Casitas) | <u>Date</u>
Spring - Summer 2014 |
| • LCPA Submittal to Coastal Commission (L/C) | Fall 2014 |
| • Final EIR (South Coast HOV Lane) | Summer 2014 |

Community Development

Staff Requirements

- City Manager
- Public Works Director
- Community Development Director
- Contract Planner

Budget: Existing Program – CDD Personnel Allocation

Funding Source: This is an existing program funded through the General Fund for CDD personnel allocation. Permit fees will be charged to offset staff/contractor costs for Local Coastal Program Amendments and permit processing.

Priority: High – These three projects collectively comprise a very large expenditure of state funds in our local region and are integral to reducing congestion and improving operations on our local roadways and Highway 101.

Community Development

Program: Housing Housing Element Update

Project Description: Under this Work Plan item, Community Development staff and its consultant will prepare the City's Housing Element Update for the period from 2014 to 2022 and submit the document to the State Housing and Community Development (HCD) Department for certification.

Objective and Policy Consistency: State law requires that the City update its Housing Element every eight years.

Previous and Ongoing Work

- Submitted Required Annual Housing Report to State HCD
- Participated in SBCAG Regional Housing Needs Allocation Process
- Solicit and Hire Housing Element Consultant

Tasks

1. Identify and analyze housing need by type, with sensitivity to local demand
2. Review Draft Housing Element Update with Planning Commission and Council
3. Submit Draft Housing Element to State Housing and Community Development
4. Respond to State HCD comments on Draft Housing Element
5. Prepare Environmental Document
6. Planning Commission Approval
7. City Council Approval

Products

- Draft Housing Element
- Final Housing Element
- State HCD Certification

Date

Spring 2014
Summer 2014
Fall 2014

Staff Requirements

- Community Development Director
- Housing Consultant

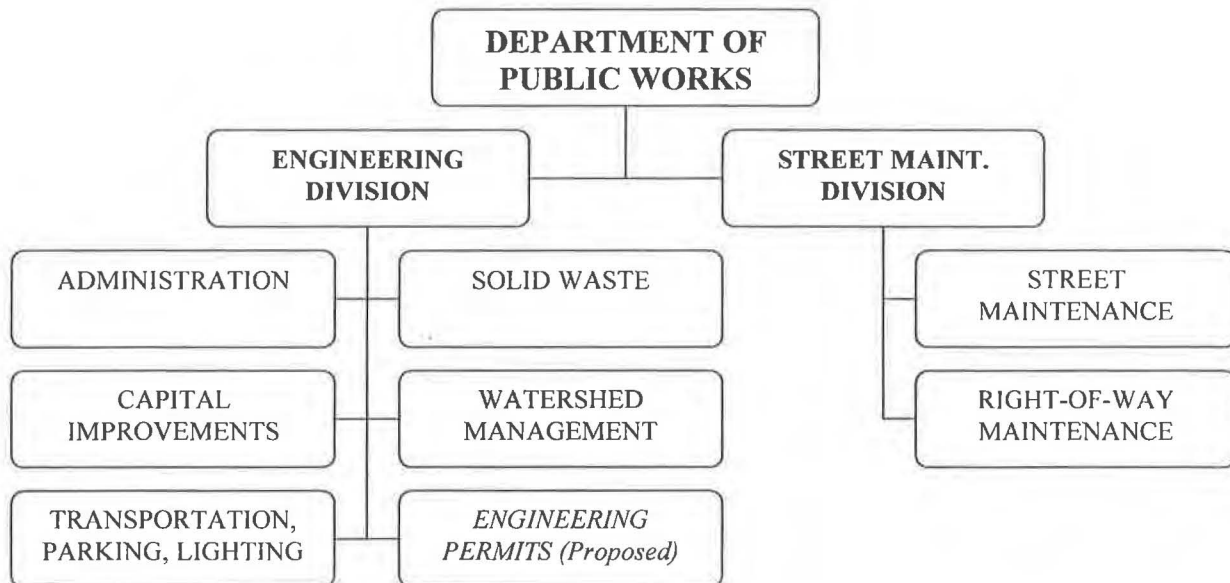
Budget: The consultant budget is expected to be approximately \$25,000.

Funding Source: Costs for the Housing Element Update will be paid for from the Socio-Economic Monitoring Program (SEMP) Fund. There is approximately \$85,000.00 in the SEMP Fund at this time. Additional funding for CDD staff time will be provided from the General Fund.

Priority: High: This is a state mandate to complete the Housing Element Update.

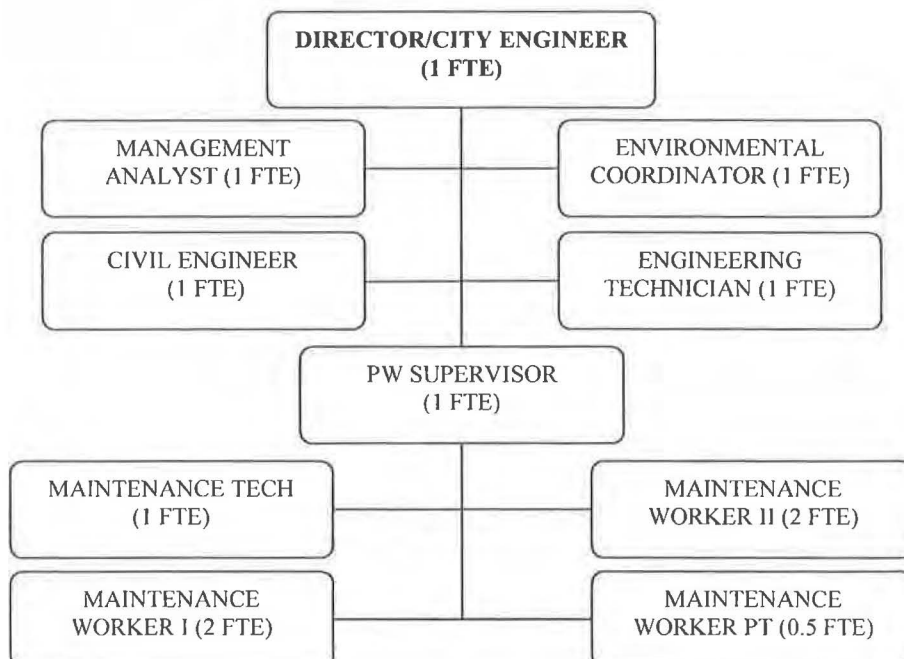
Department: Public Works

Department Organizational Chart:



Mission Statement: The City of Carpinteria Department of Public Works employees are committed to efficiently providing, operating, and maintaining public infrastructure, facilities and services to make everyday life as safe, convenient and successful as possible for the community and public we serve.

Staffing Chart:



Description of Department Programs and Services: The Department of Public Works is responsible for a wide range of activities. The Department manages many of the City's physical assets, the construction of new capital improvements, and supports transportation and other many services to the Community. The Administration Program is responsible for planning, organizing and directing all of the services that are provided by the Department. Traffic Operations, Floodplain Management, Pavement Management and bidding and awarding construction contracts are among the many tasks performed under the Administration Program. Other programs in the Department include Street Maintenance, Right-of-Way Maintenance, Capital Projects, Solid Waste, Transportation, Parking and Lighting, and Watershed Management.

Additional Work Items

In addition to the work items presented in this Work Plan, the Department of Public Works will continue to work on several other significant projects in 2014:

- Bicycle Master Plan
- Carpinteria Ave./Elm Ave. Bus Stops
- Santa Ynez Ave. Overcrossing Guardrail
- Rincon Trail
- Santa Claus Lane Trail
- Via Real at Cravens Lane Sidewalk In-fill
- Linden Ave Sidewalk Maintenance Phase II
- Pavement Maintenance Project
- Pavement Maintenance System Update
- Construction Documents Update

Public Works - Work Plan 2013

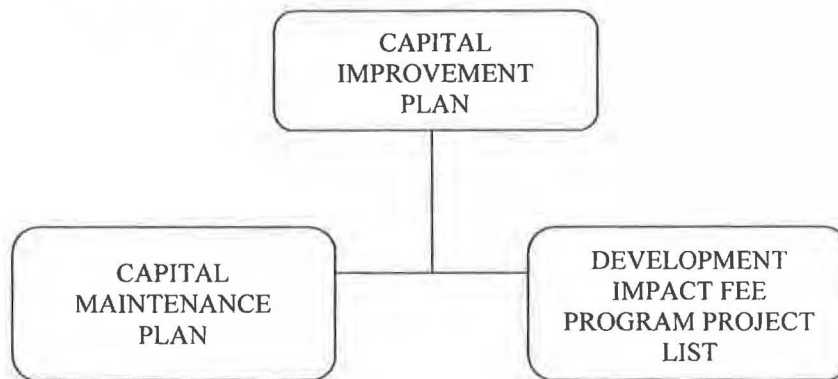
Updated 12/18/2012

[illegible]

Program: Administration Capital Improvement Plan Update

Project Description

The purpose of this Work Plan item is to update the City's Capital Improvement Plan. The Capital Improvement Plan will combine a Capital Maintenance Plan and a Project List based on the City's Development Impact Fee (DIF) Program. This Work Plan item addresses the development of the Capital Maintenance Plan and, ultimately, the production of the Capital Improvement Plan. A discussion regarding the updating of the DIF Program and its associated Project List is provided in a separate 2014 Annual Work Plan item. The Capital Maintenance Plan will include a prioritized list of significant maintenance and improvement projects for City infrastructure and facilities. The DIF Program Project list includes projects that will be needed to offset the demands on public facilities generated by new development.



The current City of Carpinteria Capital Improvement Plan was developed in 2002. The 2002 Plan includes both DIF Program related and non-DIF Program related projects but does not separately prioritize the two lists of projects, as described in this Work Plan Item. The project cost estimates for the plan were updated in 2007.

To produce the Capital Improvement Plan and the associated Capital Maintenance Plan, Public Works will work with each of the City Departments and the City Council to identify and prioritize projects. The selection of projects will be based on, but is not limited to, addressing deferred maintenance, the facility's condition, and improvements to safety. Compliance with state and federal regulations such as the Americans with Disabilities Act will also be considered. For each project, the plan will include a description, identification of potential funding sources and current expenditures, if any, a proposed schedule and the project's priority.

Objective and Policy Consistency

The objective of this Work Plan item is to develop a new ongoing Capital Improvement Plan including a Capital Maintenance Plan that assists the Department of Public Works and the City with work planning and budgeting. The plan will be based on ongoing public infrastructure maintenance needs assessments and is ultimately intended to implement policies in the City's various plans such as the General Plan/Local Coastal Plan. For example, the City's Pavement Maintenance System is used to identify the condition of the City's streets. The street pavement

Public Works

is the City's single largest asset with an estimated replacement value of \$60 to \$80 million. The Pavement Maintenance information is then used to develop pavement maintenance budgets, projects and priorities. This Work Plan item is consistent with California Government Code Section 65401. Section 65401 requires that a program of proposed public works projects for the following budget year be submitted to the City Planning Commission for review and to report as to the conformity with the adopted general plan.

Previous and Ongoing Work

- Development of the Capital Maintenance Plan
- The Pavement Maintenance System inspections and database are updated every two years
- Ongoing inspections and inventories of City infrastructure assets

Tasks

1. Prepare the Capital Maintenance Plan – Identify Projects, prepare preliminary cost estimates and propose priorities
2. Prepare a Staff Report for the Planning Commission for a “65401” hearing
3. Prepare a Staff Report and Presentation to the City Council

Note: California Government Code Section 65401 requires that the City's Planning Commission find that the proposed Capital Improvement Plan is in conformance with the General Plan.

Products

- Capital Maintenance Plan
- Planning Commission Staff Report
- City Council Staff Report

Date

February 2014
March 2014
April 2014

Staff Requirements:

- Director of Public Works
- Public Works Civil Engineer
- Public Works Management Analyst
- Public Works Engineering Technician
- Consultants

Budget:

This Work Plan item is not directly included in the annual budget. A funding request will be made after the scope and cost of producing the Capital Improvement Plan is developed.

Funding Source:

This work item will be funded by Gas Tax, Measure A, and General Fund.

Priority: This item is a high priority

Program: Administration **Public Works Department Administration**

Project Description

The purpose of this Work Plan item is to improve the Department of Public Works' administrative systems. The Department is in the process of updating its financial accounting, contracts and engineering permits. Currently, engineering permits are processed through the Department of Public Works Administration Program. Engineering permits issued by the Department include grading, street construction, excavations, traffic control, truck haul routes, and physical encroachments in the public right of way. Under the current engineering permits process, Public Works consultants coordinate with staff to review and inspect public and private development projects for consistency with requirements of the City's General Plan/Local Coastal Plan, Municipal Code, Engineering Standards and the Stormwater Management Plan. These services have been typically provided by consultants under contract with the City. However, with increased demand from the public for engineering services, the Department of Public Works has now increased its staffing to provide the services.

Public Works is now in the process of updating many of its procedures to address not only the changing in staffing but also due to many other changes such as new and updated state and federal regulations. Since many of these services are cost recoverable to the City, this work effort includes establishing a formal Engineering Permits Program, permit tracking system, online services, and providing enhanced staff assistance for developers. This effort will also include updating municipal code, permit forms, standard conditions of approval, and the creation of formal applicant guidelines. This work item includes researching commercial database systems designed for permit tracking, coordinating efforts between departments, and financial tracking of permit costs and fees.

Objective and Policy Consistency

The objective of this Work Plan item is to update and modernize the Department of Public Works financial tracking, contracting, engineering permit systems and services. The goal in creating an Engineering Permits Program will be to reduce costs, increase service to the public, increase consistency in permit processing and increase consistency in quality of construction work and finished products. This Work Plan item is consistent with the City's intent to deliver services to the public as efficiently and effectively as possible.

Previous and Ongoing Work

- Establish permit tracking and financial database – Ongoing
- Revise engineering permit forms and guidelines – Ongoing
- Establish engineering permit records management system – Ongoing

Tasks:

- Continue to update permits for policy, accessibility and consistency
- Continue to work on permit processing guidelines
- Establish formal Engineering Permits Program and develop Program Budget

Public Works

- Prepare a new City Floodplain Management Permit that adheres to new FEMA requirements

Products:

- Updated Contract Documents
- City Council Staff Report for establishing the Engineering Permits Program

Date:

June 2014

June 2014

Staff Requirements:

- Director of Public Works
- Public Works Management Analyst
- Public Works Civil Engineer
- Public Works Engineering Technician

Budget:

This item is not directly budgeted for in the City of Carpinteria 2013-2014 Budget. Work will be performed as part of the general work load assigned to the Director of Public Works and the Management Analyst

Funding Source:

The work effort in the Work Plan item will be funded by Gas Tax, Measure A, and General Fund. New Public Works staff positions will be funded by Gas Tax, Measure A and several other Public Works funding sources that are appropriate for the assigned work tasks. A significant portion of new staff position funding would come from fees for services. For example, applicants that are proposing development projects within the City reimburse the City for the cost of processing, reviewing and permitting the projects.

Priority: This item is a high priority

Program: Administration Public Parking Management Plan

Project Description

The purpose of this Work Plan item is to develop a parking management plan for the City of Carpinteria. The Parking Management Plan is intended to be a tool to assist the Department of Public Works and other City departments and divisions such as the Code Enforcement Division by establishing a concept, goals and objectives for the City's public parking. To create the Parking Management Plan, an inventory of parking spaces and parking restrictions in and around the City's commercial district and beach neighborhood, such as time limited spaces, will be conducted.

The Plan will incorporate parking demand studies that were conducted by the City in 2001 and 2009. The Parking Management Plan will also reference engineering and American's with Disabilities Act standards for parking design. Ultimately, the Plan will be used to manage the current inventory, plan maintenance efforts and plan future improvements. The Parking Management Plan will also assist with the update of the Parking Development Impact Fee program and may be a tool to assist the Parking and Business Improvement Area Advisory Board with maintenance and operations of the City's three parking lots.

Objective and Policy Consistency

The objective of this Work Plan item is to develop a plan for managing public parking in the City of Carpinteria. The Parking Management Plan will focus primarily on the Downtown and Beach areas of the City. As the Plan is developed, the focus area may be expanded as needed. This Work Plan item is consistent with policies included in the General Plan/Local Coastal Plan.

Previous and Ongoing Work

- Parking Utilization Study in the Downtown "T" Area

Tasks

1. Inventory of Parking and Parking Restrictions in the Downtown and Beach areas
2. Study opportunities for increasing public parking such as expansions of City parking lots
3. Produce the Parking Management Plan that includes near and long-term solutions
4. Update the Parking Development Impact Fee Program

Products

- Parking Inventory
- Parking Management Plan
- Parking Development Impact Fee Program
- Include potential capital improvements in the City's Capital Improvement Plan

Date

Spring 2014
Summer 2014
Fall 2014
As-needed

Public Works

Staff Requirements:

- Director of Public Works
- Public Work Management Analyst
- Consultant(s)

Budget:

This Work Plan item was not directly included in the 2013-2014 City of Carpinteria Budget. The cost of this work effort will be determined as the Department of Public Works develops the scopes and costs for the consultant contracts

Funding Source: This Work Plan item will likely be funded by the General Fund and Measure A revenues

Priority: This item is a low priority

Program: Administration Municipal Code Updates

Project Description

The purpose of this Work Plan item is to update Carpinteria Municipal Code (CMC). Many sections of CMC pertain to and often guide the Department of Public Works. Both state and federal government codes often require the City to adopt implementing code. As state and federal regulations change and are updated, the City has to respond by updating its code. The Department of Public Works is working on the following Municipal Code updates:

- Watershed Management Program – CMC pertaining to clean water regulations will be updated to reflect recent policies adopted by the State and Regional Water Quality Control Boards. This will include water quality measures such as illicit discharges, construction and post-construction runoff controls, and monitoring programs.
- Trench Cuts – The Department is working on a Trench Cut ordinance that is designed to recover costs associated with street deterioration caused by trenching. For example, when a utility cuts into the street to trench, the pavement life in that area is reduced. The proposed ordinance will likely establish fees associated with trenching in a street. The ordinance may also establish a period of time that trenches are prohibited after a street has been rehabilitated.
- Bonds and Improvement Securities – CMC requires bonds to cover 100% of an applicant's obligations. Typically, bonds are required for development projects. Public Works will propose that applicants acquire bonds or other securities for 50% of private improvements and 100% of public improvements.
- Blanket Engineering Permits – CMC requires utilities companies to obtain blanket encroachment permits on an annual basis for regular work under \$500. The utility must obtain an individual encroachment permit for work of value over \$500. Public Works will propose to increase the value of the blanket permitted work to \$5,000.
- Speed Zones – Every five years the City Traffic Engineer must perform an Engineering and Traffic Survey (ETS) for all of the non-prima facie. The ETS must be performed by a Traffic Engineer and adopted by the City Council for the speed limit to be enforceable by radar. The Traffic Engineer has to follow the methodologies outlined in the California Vehicle Code and the California Manual on Uniform Traffic Control Devices.

Objective and Policy Consistency

The objective of this Work Plan item is to update several sections of Carpinteria Municipal Code. This Work Plan item is consistent with goals and interests of the City.

Previous and Ongoing Work

- Development of the Municipal Code Update Work Plan item is a new.

Tasks

1. Prepare Ordinances for the CMC updates discussed above
2. Prepare Staff Reports and Presentations for the CMC updates discussed above

Public Works

3. Perform the Engineering and Traffic Survey for the Speed Zones in the City

Products

- Speed Zone ETS
- Preparation of ordinances, staff reports and presentations for CMC updates

Date

June 2014

2014

Staff Requirements:

- Director of Public Works
- Public Works Civil Engineer
- Environmental Coordinator
- Public Works Management Analyst
- Consultants

Budget:

With the exception of the Speed Zone CMC update, this Work Plan item is not directly included in the annual budget. Work will be performed as part of the general work load assigned to the Director of Public Works, Environmental Coordinator, and Management Analyst. The Speed Zone Update is included as a line item in the 2013-2014 City of Carpinteria Budget.

Funding Source:

Funding for this Work Plan item will come from Measure A, Gas Tax and General Fund

Priority: This item is a medium priority

**Program: Administration
Malibu Channel**

Project Description

The purpose of this Work Plan item is to determine the future status of the Malibu Channel. The Malibu Channel is a concrete lined storm water channel that runs through the back yards of houses on the north-side of Malibu Drive between Linden Avenue and Sterling Avenue in the City of Carpinteria. In 2012 the City of Carpinteria Department of Public Works determined that there is no public easement through the backyards of the homes for the channel. Public Works also found the following through discussions with long-time City residents and review of the limited records found at the City and County:

- The Malibu Channel was likely constructed when the neighborhood from Malibu Drive to Nipomo Drive was constructed in the late 1950s and 1960s
- The Channel connects, at both ends, to storm channel improvements that were likely constructed in the early 1970s as a result of the 1969 floods
- The Channel may have been maintained and cleaned by the County for a period of time
- City maintenance forces cleaned the Channel into the 2000s
- With no public easement for the Channel, public agencies must obtain the right to enter the channel from each private property to perform maintenance and cleaning activities

Objective and Policy Consistency

The objective of this Work Plan item is to confirm the private ownership status of the Malibu Channel, determine the appropriate future status of the channel (i.e., should it be publically owned and maintained), evaluate the current condition of the channel and determine level of work and cost the channel may require if it were to be publically owned.

Previous and Ongoing Work

- The City's contract Surveyor determined that there is no public easement for the channel
- The City of Carpinteria obtained a temporary right-of-entry to clean the channel prior to the 2013-2014 Winter rainy season
- The Department of Public Works cleaned the channel in late 2013

Tasks

1. Complete the research into the ownership status of the Malibu Channel
2. Work with the various stakeholders including the affected residents along Malibu Drive to determine the appropriate future state of the Channel
3. Present a Staff Report the City Council that would like include alternatives for the ownership status

Products

- Staff Report to the City Council

Date

August 2014

Public Works

Staff Requirements:

- Director of Public Works
- Contract Surveyor

Budget: This Work Plan item is not directly included in the annual budget. Work will be performed as part of the general work load assigned to the Director of Public Works.

Funding Source:

Funding for this Work Plan item will likely come from General Fund

Priority: This item is a medium priority

Program: Administration Floodplain Management

Project Description

The purpose of this Work Plan item is to enroll the City of Carpinteria in the Federal Emergency Management Agency's (FEMA) Community Rating System (CRS). The City of Carpinteria participates in FEMA's National Flood Insurance Program. The City Engineer is the Floodplain Manager. As many as 600 property owners in the City of Carpinteria purchase flood insurance. The City's participation in the National Flood Insurance Program greatly reduces the premiums that property owner have to pay to obtain flood insurance. The CRS program is a voluntary incentive program that encourages communities to exceed the minimum requirements of the National Floodplain Insurance Program. As a result, flood insurance premium rates are further discounted to reflect the reduced flood risk resulting from the community actions meeting the three goals of the CRS program. The goals are:

1. Reduce flood damage to insurable property,
2. Strengthen and support the insurance aspects of the National Flood Insurance Program, and
3. Encourage a comprehensive approach to floodplain management.

For CRS participating communities, flood insurance premium rates are discounted in increments of 5%; i.e., a Class 1 community would receive a 45% premium discount, while a Class 9 community would receive a 5% discount (a Class 10 is not participating in the CRS and receives no discount). The CRS classes for local communities are based on 18 creditable activities, organized under four categories:

1. Public Information,
2. Mapping and Regulations,
3. Flood Damage Reduction, and
4. Flood Preparedness.

Objective and Policy Consistency

The objective of this Work Plan item is to enroll in the CRS program. This Work Plan item is consistent with goals, objectives and policies included in the Flood Hazards Section of the Safety Element of the General Plan/Local Coastal Plan

Previous and Ongoing Work

- Responded to a review of the City's floodplain management practices by FEMA. Provided FEMA information for the audit, answered specific questions regarding permitted development project, and updated Municipal Code based on FEMA's comments
- Floodplain Manager attended FEMA 5-day seminar on "Managing Floodplain Development through the National Flood Insurance Program"

Public Works

Tasks

1. Create Floodplain Development Permit
2. Enroll in CRS Program and take steps to increase City's classification
3. Floodplain manager to attend FEMA National Flood Insurance Program CRS seminar

Products

- Floodplain Development Permit

Date

June 2014

Staff Requirements:

- Director of Public Works/Floodplain Manager

Budget:

This Work Plan item is not directly included in the annual budget. Work will be performed as part of the general work load assigned to the Director of Public Works and is expected to cost between \$7,500 and \$15,000.

Funding Source:

This work item will be funded by General Fund

Priority: This item is a medium priority

Program: Administration

Development Impact Fee Program Update

Project Description

The purpose of this Work Plan item is to update the Development Impact Fee Program (DIF). The DIF Program is authorized by the California Mitigation Fee Act (commonly referred to as “AB 1600”). The purpose of the Development Impact Fee program is to offset the demands on public facilities generated by new development. The City of Carpinteria collects eleven categories of Development Impact Fees. The fee amounts are based on projects that mitigate the demands on public facilities. The projects are identified in the Development Impact Fee Program Project List. The fees are based on a “fair share” portion of the cost of those projects, i.e., that portion of overall demand for new facilities that is attributable to the development. The DIF Program Project List will be included in the City’s Capital Improvement Plan. A discussion regarding the updating of the Capital Improvement is provided in a separate 2014 Annual Work Plan item.

Objective and Policy Consistency

The objective of this Work Plan item is to update the DIF Program. To update the DIF Program a nexus study will need to be completed that analyzes available land use for development within the City, including redevelopment. The study will then determine the associated impacts on public facilities. Ultimately, the nexus study will identify development impact fees that are based on a fair share portion of identified projects and their costs. This Work Plan item is consistent with policies included in the General Plan/Local Coastal Plan.

The City of Carpinteria General Plan/Local Coastal Plan includes goals, objectives and policies. Projects included in the Capital Improvement Program address many portions of the Plan. For example, transportation infrastructure projects, including stormwater projects, meet the goals, objectives and policies in the Community Design, Circulation, and Safety elements.

Previous and Ongoing Work

- Development of the Capital Improvement Plan/Development Impact Fee Program is a new work item

Tasks

1. Develop a request for proposals, preliminary scope of work and estimate study cost
2. Solicit proposal from consultants. Review proposals, select consultants and negotiate the scopes of work and costs
3. Prepare consultant contracts, City Council Staff Report and funding request
4. Work with the consultant to produce a nexus study that includes the methodology for the calculation of development impact fees based on the capital improvement program
5. Work with the engineering consultant to identify capital projects and prepare cost estimates

Public Works

Products

- | | <u>Date</u> |
|--|--------------------|
| • Consultant Procurement | Spring 2014 |
| • City Council Staff Report for Contacts and Funding Request | May 2014 |
| • Development Impact Fee Program Nexus Study | Summer 2014 |
| • Project List including Cost Estimates | Summer 2014 |

Staff Requirements:

- Director of Public Works
- Public Works Civil Engineer
- Public Works Management Analyst
- Consultant(s)

Budget:

No funds have been budgeted for this Work Plan item at this time. A funding request will be made after the scope and cost of producing the Development Impact Fee Program is developed.

Funding Source:

This Work Plan item will be funded by the General Fund

Priority: This item is a high priority

Program: Administration
Review and Update of the Assessment Districts

Project Description

The purpose of this Work Plan item is to review and update the City of Carpinteria Assessment Districts. The City of Carpinteria has three continuing Assessment Districts. The purpose of the Assessment Districts are to fund public improvements and services. Assessment Districts also can fund maintenance of existing public infrastructure. The four Assessment Districts are listed below:

- Carpinteria Lighting, Landscaping and Right-of-Way Improvement District No. 3
- Carpinteria Parking and Business Improvement District No. 4
- Winter Protection Berm Assessment District No. 5

Each year the City reviews the financial status and activities of each of the active Assessment Districts. The review consists of a three-step process conducted via City Council review of district reports and continuing resolutions. The steps are:

1. Order by resolution that reports on the Assessment Districts be prepared
2. Receive and approve by resolution the Assessment District reports
3. Authorize by resolution the continuation of the Assessment Districts

In addition to the yearly reviews discussed above, this Work Plan item would review each Assessment District for potential updates. The review will determine the cost for services/improvements provided through the Districts, confirm all of the properties and business subject to assessment, and will establish the benefit attributable to each property or business that results from the District services/improvements. The review will also confirm the proportionate benefit. As required by state law, an engineer's report will be prepared by a licensed Civil Engineer that supports the assessments.

Objective and Policy Consistency

The objective of this Work Plan item is to update each Assessment District, confirming that the City's policies and administrative procedures for the Assessment Districts are in compliance with state law and that the cost of services/improvements are understood and coordinated as a part of the District formation/continuation process. This Work Plan item is consistent with many goals, objectives and policies included in the General Plan/Local Coastal Plan. For example, transportation improvement projects meet goals, objectives and policies in the Community Design, Circulation, and Safety elements of the Plan. Lighting improvement projects meet goals, objectives and policies in the Safety, Public Facilities and Services and Circulation elements of the Plan.

Previous and Ongoing Work

- Annual District Reports and Resolutions

Public Works

Tasks

1. Develop a scope and cost for consultant services for the Assessment District Review and supporting Engineer's Report
2. Prepare the Review and Supporting Reports
3. Present the Reports to the City Council

Products

- Assessment District Review
- Engineer's Report

Date

Spring 2014
Spring 2014

Staff Requirements:

- City Manager
- Director of Public Works
- Management Analyst

Budget:

This Work Item has been preliminarily estimated to cost between \$20,000 and \$40,000. The Department of Public Works will refine the estimated cost by reviewing similar work efforts by other public agencies as the scope-of-work for the request for proposals from consultants is developed. No funds have been budgeted for this Work Plan item at this time. A funding request will be made after the scope and cost of producing the review reports is developed.

Funding Source:

This Work Plan item will be funded by the General Fund

Priority: This item is a High priority

**Program: Street Maintenance
Annual Street Tree Maintenance and
Special Condition Streets**

Project Description

The purpose of this Work Plan item is to manage the City's urban forest. The Department of Public Works maintains approximately 3,000 street trees. Maintenance including inspections, trimming, replacements trees, and filling of vacancies is performed by City maintenance staff, West Coast Arborists, and the City Arborist. The City's Tree Advisory Board (TAB) makes recommendations to the Department regarding implementation of the Street Tree Management Plan and annual street tree work plan. The TAB makes decisions regarding the removal of trees. Typically, a replacement tree is recommended when street trees are removed. The Street Tree Management Plan includes a list of Special Condition Streets. These streets have mature trees that provide an aesthetic look to the street and neighborhood but may also be damaging public facilities such as the adjacent sidewalks. The Public Works Department implemented series of workshops in 2013 to address Camino Trillado and La Manida Drive, two of the Special Condition Streets. The purpose of the workshops was to discuss solutions for managing the street trees and repairing the public infrastructure.

Objective and Policy Consistency

The objective of this Work Plan item is to continue to effectively manage the City's street trees and to work with stakeholders to develop a plan for addressing the Special Condition Street. Solutions for each street may vary. Funding by various means such as benefit assessment districts will also be explored. This Work Plan item is consistent with policies included in Chapter 12.28 of Carpinteria Municipal Code.

Previous and Ongoing Work

- Linden Avenue Concrete Repair and Tree Replacement Project Phase I - Completed
- Eighth Street Tree Planting Project – Completed
- Ongoing street tree maintenance activities – Replaced and/or filled vacancies with 81 trees in 2013
- Camino Trillado and La Manida Street Special Condition Street Workshops

Tasks

1. Development of a pilot project for the removal of one tree and preservation of one tree on Camino Trillado. The project will likely include curb, gutter and sidewalk improvements as well as easements given to the City for right-of-way for a portion of the sidewalk
2. Preparation of a Seventh Street Tree Evaluation Report
3. Seventh Street Special Condition Street Workshop

Products

- | <u>Products</u> | <u>Date</u> |
|---|--------------------|
| • Camino Trillado Workshop Results and Pilot Project Plan | Spring of 2014 |
| • Seventh Street Tree Evaluation Report | Spring of 2014 |

Public Works

- Install 20 new street trees in vacancies By June of 2014
- Linden Avenue Concrete Repair and Tree Replacement Project Phase II Fall of 2014

Staff Requirements:

- Director of Public Works
- Public Works Administrative Aide
- Public Works Maintenance Supervisor
- Public Works Maintenance Staff
- City Arborist
- Contract Tree Maintenance Company – West Coast Arborist
- Contract Civil Engineer – Linden Avenue project plans, specifications and estimates

Budget:

This item is included in the 2012-2013 City of Carpinteria Budget. The budget includes:

Street Tree Maintenance	\$80,000
Street Tree Replacements	\$45,000
Special Condition Street Trees	\$25,000

Note: The Linden Avenue Concrete Repair and Tree Replacement Project will be included in the 2014-2015 City of Carpinteria Budget

Funding Source:

This Work Plan item will be funded by State Gas Tax and Measure A revenues. The Linden Avenue Concrete Repair and Tree Replacement Project will likely be funded by Measure A and a portion of the Measure D funds that remain on account.

Priority: This item is a high priority

Program: Street Maintenance **Downtown and Beach Area Street Maintenance**

Project Description

The purpose of this Work Plan item is to address street maintenance needs in the Downtown and Beach areas of the City. Using the street designs that were developed in 2007 for the Beach Area, several projects are in the process of being developed for the area:

- Ash Avenue Improvement Project - This project improves the parking and drainage in front of the Silver Sands Mobile Home Park. This is included as a separate item in the 2014 Work Plan
- Third Street Trail – This project is proposed to connect the Carpinteria Salt Marsh Park area with Linden Avenue near the new Tomol City Park. Public Works has submitted a grant proposal to fund this project
- Downtown Landscaping Project – This project updates the landscaping in the roadway planters in the Downtown “T” area
- Pavement Maintenance – Public Works will begin the process of developing a pavement maintenance project for Carpinteria Avenue from Arbol Verde Street to Linden Avenue. This project will also include Casitas Pass Road south of US 101 and Cactus Lane. This process will include exploring potential funding sources for pavement maintenance that may include public financing and/or assessments. The Department will also begin preliminary engineering to develop a scope of work and cost for a Beach Area pavement rehabilitation project

In addition to the projects discussed above, Public Works is working with two development projects that include improvements to the adjacent City streets. Again, both the public projects and private development project’s improvements to City streets will conform to the street designs that were developed by the City in 2007.

Objective and Policy Consistency

The objective of this Work Plan item is to complete needed street maintenance in the Downtown and Beach area of the City. This Work Plan item is consistent with policies included in the General Plan/Local Coastal Plan and the 2007 Beach Area Street Design.

Previous and Ongoing Work

- Preparation and Submittal of a grant application for the Third Street Trail Project
- Inspection and Rating of Beach Area roadway pavement. This is an ongoing work effort that is part of the City’s Pavement Management System

Tasks

1. Prepare PS&E for a Carpinteria Avenue/Casitas Pass Road/Cactus Lane Pavement Rehabilitation Project
2. Prepare PS&E for the Downtown “T” Landscaping Project
3. Prepare preliminary engineering for a Beach Area Pavement Maintenance Project

Public Works

Products

- | <u>Products</u> | <u>Date</u> |
|--|--------------------|
| • Carpinteria Avenue/Casitas Pass Road/Cactus Lane PS&E | February 2014 |
| • Downtown Landscaping Project PS&E | April 2014 |
| • Preliminary Engineering Study for Beach Area Pavements | Fall 2014 |

Staff Requirements:

- Director of Public Works
- Public Works Management Analyst
- Consultants

Budget:

Portions of this item are included in the 2013-2014 City of Carpinteria Budget. The Third Street Trail will be included in the 2014-2015 City of Carpinteria Budget if the grant application is successful. A funding request/budget amendment for the Carpinteria Avenue/Casitas Pass Road/Cactus Lane Pavement Project will be made when the project is ready to be advertised for construction. The Beach Area Pavement Maintenance Project will be included in the budget as funding is identified.

Funding Source:

The following is a list of funding sources for the projects in this Work Plan item:

- Carpinteria Avenue/Casitas Pass Road/Cactus Lane Pavement Rehabilitation Project – Measure A and General Fund
- Downtown Landscaping Project - Measure A
- Third Street Trail – To Be Determined
- Beach Area Pavements - To Be Determined

Priority: This item is a medium priority

Program: Capital Improvements
Ash Avenue Improvements Project

Project Description

The purpose of this Work Plan item is to improve Ash Avenue adjacent to the Silver Sands Mobile Home Park. The project will likely include sidewalk, drainage and parking improvements between Sandyland Road and 4th Street in the Beach Area of the City. This project is a component of the City of Carpinteria/Silver Sands Village, Inc. Memorandum of Understanding and Implementation Agreement. A portion of the Silver Sands Mobile Home Park was constructed over historic (unused) City roadway right-of-ways. In exchange for the elimination of the roadway right-of-ways, Silver Sands Village, Inc. the Mobile Home Park's home owner's association, granted land to the City for the Salt Marsh park and contributed \$185,000 to the City for improvements to Ash Avenue along the Park's frontage. The property transactions have been completed and the funds have been given to the City for the project.

The Ash Avenue Improvements Project will consist of four basic project delivery steps:

- Conceptual Design
- Environmental Review
- Design
- Construction

The Ash Avenue Improvements Project will likely be considered a maintenance project that will be Categorically Exempt from the California Environmental Quality Act. The conceptual design of the project will be based on the Beach Area Design Guidelines. Construction will likely begin in late 2014. The project will also likely include improvements to the Ash Avenue sidewalk between 3rd Street and Sandyland Road. The project may include parking configuration changes along Ash Avenue.

Objective and Policy Consistency

The objective of this Work Plan item is to improve parking and pedestrian safety while enhancing the roadway frontage along the Silver Sands Mobile Home Park. This Work Plan item is consistent with policies included in the General Plan/Local Coastal Plan

Previous and Ongoing Work

- This project is a new work item

Tasks

1. Develop a scope and cost for consultant services for the design and environmental review for the project
2. Prepare construction documents for the project

Products

- Consultant Acquisition
- Construction Documents

Date

Winter 2014
Summer of 2014

Public Works

Staff Requirements:

- Director of Public Works
- Public Works Civil Engineer
- Consultants

Budget: This item is included in the 2013-2014 City of Carpinteria Budget

Funding Source: This Work Plan item will be funded by the \$185,000 provided by Silver Sands Village, Inc. and Measure D and Measure A funding

Priority: This item is a High priority

Program: Capital Improvements

Carpinteria Avenue Bridge Replacement Project

Project Description

The purpose of this Work Plan item is to replace the Carpinteria Avenue Bridge over Carpinteria Creek. All roadway bridges in the City of Carpinteria, including the Carpinteria Avenue Bridge over Carpinteria Creek, are inspected by the California Department of Transportation every two years. The bridge is near the end of its service life and has received low structural ratings when inspected. The bridge also fails to meet modern seismic safety standards. Therefore, the Department of Public Works is working on a project to replace the bridge. The City Council approved receiving a Federal Highway Administration grant for this project on July 11, 2011. The grant will pay 88.53% of all eligible expenses to replace the bridge. The project is ultimately expected to cost approximately \$10 million.

Objective and Policy Consistency

The objective of this Work Plan item is to replace the existing roadway bridge with a new bridge that meets current engineering standards. To receive the federal funding, this project must meet many federally required standards including, but not limited to, roadway geometric design, material specifications, record keeping and contract management. This Work Plan item is consistent with policies included in the General Plan/Local Coastal Plan. The Community Design, Circulation, Noise, and Safety elements of the Plan will apply to this project. The project will also be consistent with the City's Creeks Preservation Program. This project is included in the current Capital Improvement Plan that was developed in 2002 and updated in 2007.

Previous and Ongoing Work

- Initiated grant process and received federal authorization to begin the Preliminary Engineering phase of the project
- Completed the several federal project steps including the Field Review and Preliminary Environmental Evaluation
- Completed a preliminary Hydrology and Hydraulic Study to verify the Bridge Inspection Reports that qualified the project for Federal Aid
- Performed consultant team selection for the Preliminary Engineering phase of the project
- Negotiated Scope of Work for the consultant team that was selected for the Preliminary Engineering phase of the project
- Prepared a City Council Staff Report for award of the Preliminary Engineering contract
- Began regular project development team meetings
- Prepared a project schedule
- Coordinated with a floodplain management specialist, Caltrans and FEMA

Tasks

1. Prepare a Project Report that incorporates Hydrology and Hydraulic Study with further required documents including the Type Selection Report and Bridge Geometry Report

Public Works

2. Prepare environmental review document by initiating the needed environmental studies. An Environmental Impact Report will be prepared for this project
3. Prepare an engineering geotechnical study and report for that will assist in the design of the new bridge foundations
4. Update programming of project in the Federal Transportation Improvement Plan with updated scope and cost once consultant team is under contract with the City
5. Incorporate the bridge replacement into the Linden/Casitas Pass interchange project mitigation.

Products

- Hydrology and Hydraulics Analysis
- Environmental Review
- Geotechnical Foundation Analysis

Date

Winter 2014
2014
Spring 2014

Staff Requirements:

- Director of Public Works
- Public Works Civil Engineer
- Management Analyst (Financial Tracking)
- Project Management Consultant
- Preliminary Engineering Consultant Team

Budget:

This item is included in the 2013-2014 City of Carpinteria Budget.

Funding Source:

This Work Plan item is funded by a federal grant (88.53%) and Development Impact Fees (11.47%).

Priority: This item is a high priority

Program: Capital Improvements
Ninth Street Pedestrian Bridge Replacement Project

Project Description

The purpose of this Work Plan item is to rehabilitate the 9th Street Pedestrian Bridge. The pedestrian bridge is located between the two ends of 9th Street at Franklin Creek. The California Joint Powers Insurance Authority (California JPIA) noted the current condition of the 9th Street Bridge in their Loss Control Action Plan (LossCAP) review of City facilities. As noted in the report, the bridge should be considered for safety and access improvements. Prior to implementing any rehabilitation measures for the bridge, an analysis of the structure was performed. The analysis showed that a complete bridge replacement as being the most efficient use of funding.

Objective and Policy Consistency

The objective of this Work Plan item is to improve pedestrian safety and accessibility by meeting standards such as the American's with Disabilities Act requirements. This Work Plan item is consistent with policies included in the General Plan/Local Coastal Plan.

Previous and Ongoing Work

- A grant application was prepared and submitted for the new Measure A South Coast Bicycle and Pedestrian Grant Program. The project, with a preliminary estimated cost of \$376,650, was awarded \$105,000 under the Measure A grant program. The remainder funding will come from City of Carpinteria Measure A yearly allocation and Measure D legacy funds.
- Completed consultant contract for a feasibility analysis and design. The consultant has completed the feasibility analysis and is now in the process of preparing the design plans.

Tasks

1. Complete plans, specifications and estimates
2. Obtain all necessary permits and agreements
3. Complete bridge construction

Products

- Prepare Plans, Specifications and Estimates
- Complete Bridge Construction

Date

January 2014
July 2014

Staff Requirements:

- Director of Public Works
- Public Works Management Analyst
- Public Works Civil Engineer
- Consultant

Budget:

This Work Plan item is included in the 2013-2014 City of Carpinteria Budget. The total project costs are preliminarily estimated to be \$376,650.

Public Works

Funding Source:

This Work Plan item will be funded by Measure A Bicycle and Pedestrian Improvements Grant Program and the City's ongoing yearly Measure A allocation. Measure D Legacy funds will also be used.

Priority: This item is a high priority

Program: Capital Improvements US 101 Projects

Project Description

The purpose of this Work Plan item address the Department of Public Works work effort on the three US 101 projects within the City of Carpinteria.

Ventura to Santa Barbara US 101 High Occupancy Vehicle Project – This project is under construction. The Department of Public Works continues to work with Caltrans to monitor the construction.

Linden Avenue and Casitas Pass Road Interchanges Project – This project will replace the US 101/Linden Avenue and US 101/Casitas Pass Road interchanges. The project includes the replacement of the US 101 freeway bridges over Carpinteria Creek and the extension of Via Real from its current terminus near Carpinteria Creek Park to Casitas Pass Road. The new Via Real extension will require a new bridge across Carpinteria Creek. A summary of project components as currently proposed is provided below:

- Replace Linden Avenue overcrossing with a new 3-lane structure
- Replace Casitas Pass Road overcrossing with a new 4 or 5-lane structure
- Replace 2 freeway bridges over Carpinteria Creek
- Extend Via Real to Casitas Pass Road including a new bridge over Carpinteria Creek
- Construct 5 new traffic signals at the roadway/freeway ramp intersections
- Construct sound walls in various locations
- Construct drainage improvements in various locations

The California Department of Transportation is the lead agency and is managing the project. Caltrans has completed the Environmental Impact Report for the project and the “95%” Plans, Specifications and Engineer’s Estimates. Caltrans is also working on obtaining environmental permits. To obtain a Coastal Development permit, Caltrans is working with the City of Carpinteria Community Development Department and the California Coastal Commission to amend the City’s Local Coastal Plan. The City’s Department of Public Works continues to work with Caltrans by participating in Project Delivery Team Meetings and working with Caltrans on design and floodplain management issues. The City’s Department of Public Works has also been taking the lead on coordination efforts between Caltrans and FEMA.

South Coast High Occupancy Vehicle Lanes – This project will extend the High Occupancy Vehicle (HOV) lanes that are currently under construction from the City of Carpinteria to Santa Barbara. The Department of Public Works continues to participate in the delivery of this project by attending ongoing Project Development Team meetings, reviewing and commenting on project documents such as the project’s Environmental Impact Report, and assisting in development of the project’s plans.

Public Works

In addition to the three major freeway projects discussed above, the Rincon Trail Project and the Santa Claus Lane Trail Project will be included in the project descriptions that are submitted to the California Coastal Commission for the Local Coastal Plan Amendment that must be processed for the Linden Avenue and Casitas Pass Road Interchanges Project and the South Coast HOV Lanes project, respectively. The Department of Public Works will continue to assist in the development of these projects.

Objective and Policy Consistency

The objective of this Work Plan item is for the Department of Public Works is to continue to work with Caltrans as they proceed with design work on this project. This Work Plan item is consistent with policies included in the General Plan/Local Coastal Plan.

Previous and Ongoing Work

Ventura to Santa Barbara US 101 High Occupancy Vehicle Project

- Continue to monitor construction

Linden Avenue and Casitas Pass Road Interchanges Project

- Completed updated Traffic Analysis – Analysis to assist in determining the number of vehicular lanes on Casitas Pass Road
- Continuing to work with Caltrans on detailed design of the project – reviewed and provided comments on the 95% Plans, Specifications and Engineer's Estimates
- Continuing to work with Caltrans and FEMA to resolve floodplain management issues for the project

South Coast High Occupancy Vehicle Lanes

- Continuing to participate in the Project Delivery Team meetings
- Continuing to review and comment on the project documents

Tasks

The upcoming significant tasks for the Department of Public Works primarily pertain to the Linden Avenue and Casitas Pass Road Interchanges Project. Those tasks are listed below:

1. Prepare City Council Staff Report and Presentation on "Maintenance and Electrical Agreements." These agreements delineate physical responsibilities for maintenance and operation of Caltrans and City facilities
2. Prepare City Council Staff Report and presentation on the progress on preparing the Plans, Specifications and Estimates for the construction of the project
3. Prepare Staff Report and presentation on City assisting Caltrans with preparation of a FEMA Letter of Map Revision for floodplain development

Products

- Project Update
- Maintenance Agreement and Staff Report

Date

February 2014
Spring 2014

Staff Requirements:

- Director of Public Works
- Public Works Civil Engineer
- Public Works Management Analyst

Public Works

Budget:

This item is included in the 2013-2014 City of Carpinteria Budget.

Funding Source:

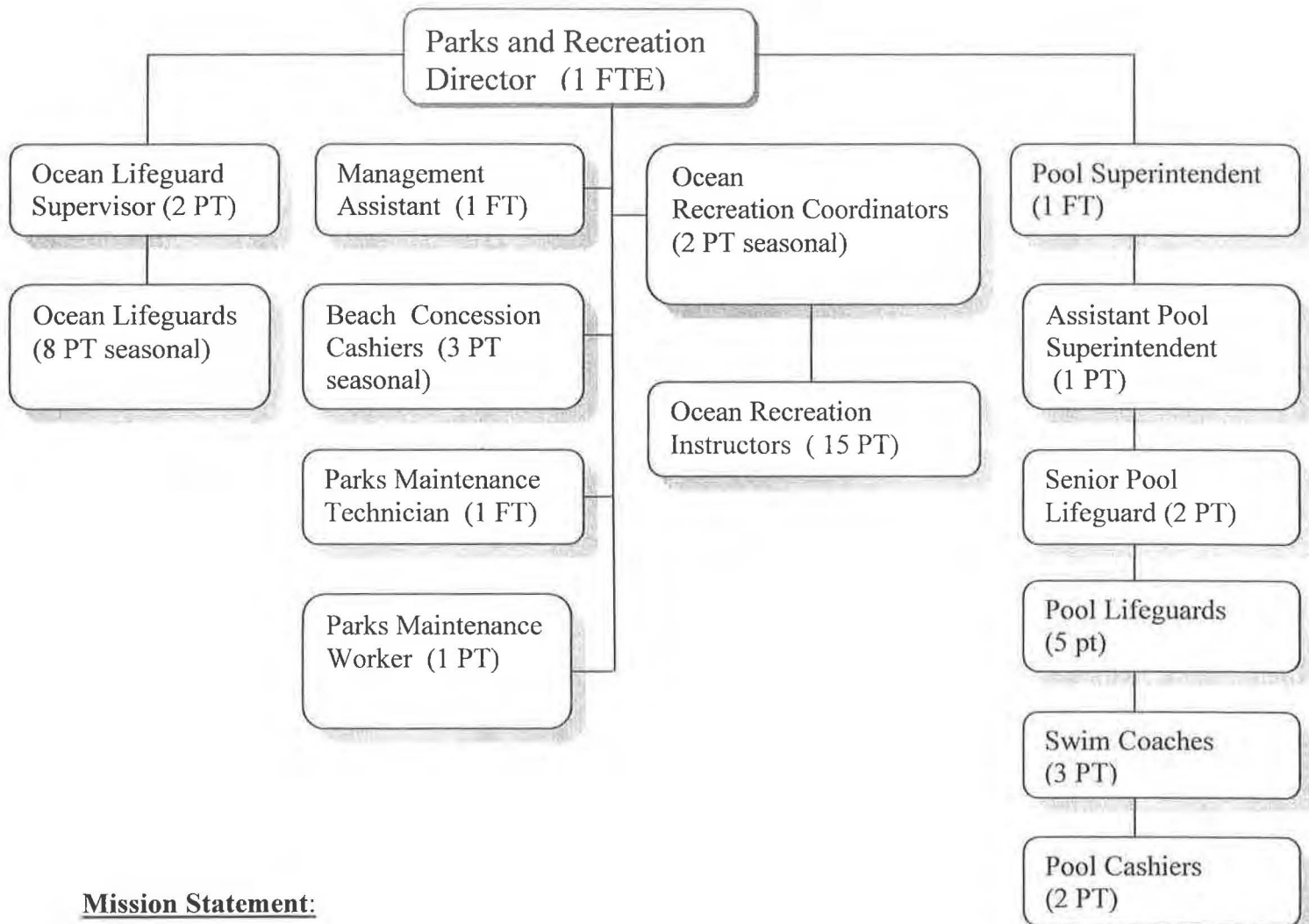
The City's work effort on this Work Plan item is funded by Measure A and Development Impact Fee funds. The Linden Avenue and Casitas Pass Road Interchanges construction project is funded by the State Transportation Improvement Program.

Priority: This item is a high priority

Parks and Recreation

Department: Parks and Recreation

Department Organizational Chart:



Mission Statement:

The City of Carpinteria Department of Parks and Recreation will protect and improve the physical and environmental health of the Carpinteria community while preserving and enhancing the community's aesthetic beauty and natural diversity through:

- ***Professional stewardship of natural open space, parks and public trails***
- ***Excellent maintenance and management of City operated sports fields.***
- ***Educational programs that promote life safety and environmental science awareness and appreciation***
- ***Planning and advocacy of projects that will meet the diverse parks & recreation needs and desires of Carpinteria into the future***

Parks and Recreation

Description of Department Programs and Services:

The Parks and Recreation Department manages a variety of parks, beaches, open spaces, a public pool and other public facilities in Carpinteria. The Department is broken down into five programs. They are as follows:

1. Parks and Recreation Administration
 - a. Grant Seeking and park and facility planning
 - b. General support for all department functions
 - c. Staffing for the Bluffs Advisory Board
2. Community Pool Services
 - a. Staff recruitment and training
 - b. Year round programming for adults and children
 - c. Facility maintenance
 - d. Swimming lessons
 - e. Youth swim team
3. Ocean Beach Services
 - a. Staff recruitment and training
 - b. Summer recreation programming
 - c. Summer beach lifeguarding
 - d. Winter protection berm program
 - e. Lifeguard tower, boathouse, restroom and beach maintenance
 - f. Ocean beach concession program. (fundraiser)
4. Special Events
 - a. Summer adult league softball
 - b. The Carpinteria Triathlon (fundraiser)
5. Parks and Facility Improvement and Maintenance
 - a. Hiking and Biking trail planning and construction
 - b. Park upgrades and maintenance
 - c. Veteran's Building upgrades and maintenance
 - d. Carpinteria City Hall Facility upgrades.
 - e. New park planning and construction

Parks and Recreation Department Work Program - Fiscal Year 2014

Updated 12/30/2013

Activity	Planned		Actual		% Comp	Show Timeline for	Planned	Show Status?												
	Start	Dur	Start	Dur																
	Month	Month	Month	Month		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Seaside Building Seaside Park	1	6			10%															
Sycamore Park Area	1	24			0%															
Coastal Access Tar Pits Park	1	24			5%															
Carpinteria City Hall Improvements	1	36			5%															
Trail System Planning	1	36			60%															
Community Pool Improvements	1	7			50%															
Memorial Park Improvements	1	12			10%															
Irrigation Water Well	1	6			0%															
Holly Lifeguard Tower	1	7			0%															
Skate Park Feasibility Study	2	5			0%															
Public Park Planning	2	12			0%															

2014 Work Plan Tasks Summary and Schedule:

Parks and Recreation

Program: Parks and Recreation Administration

**Coastal Access Improvements
Tar Pits Park**

Project Description

Design, permit and build landscape and trail improvements at Tar Pits Park with high consideration of environmental protection in design and materials. These improvements provide coastal access from the Carpinteria Coastal Vista Trail.

Objective and Policy Consistency

- In the south west end of Tar Pits Park, the existing trail is highly eroded and traverses a wetland area. To prevent further adverse impacts and to restore more natural conditions a trail remediation project is proposed. The trail project will reestablish and stabilize natural grades, install an elevated boardwalk over a wetland, improve coastal access and public safety, restore native plantings, and protect adjacent natural wetland resources.

Also to be considered is a bluff face staircase in the eastern part of the park where an abandoned pipeline now exists. This location is optimal to help beach walkers bypass the seasonal beach closure when Pacific Harbor Seals are pupping.

Objective C-8: Support and develop safe, direct and well-maintained bicycle and pedestrian systems and recreational boating facilities that serve all segments of the public.

Previous and Ongoing Work

- Developed preliminary plan.
- Made application for funds under the Habitat Conservation Fund

Tasks

- Author environmental study
- seek discretionary permits
- Obtain 100% design drawings
- Estimate construction costs
- Secure funding.
- Place project out to public bid.
- Construct project.

Parks and Recreation

Products

Date

Improved trail and coastal access
Restored native plantings
Protected wetland habitat

12/13

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant

Budget

\$25,000

Funding Source

Parks Improvement Fund
Tidelands Fund
Grants

Priority

Medium

Parks and Recreation

Program: Parks and Recreation Administration

Municipal Property Concept Planning

Project Description

The creation and consideration of concept plans for the municipally owned land in the City's downtown allowing the City to plan for area improvements. The City has completed the acquisition of 2.1 acres of land along the railroad tracks in 2012 and 2013. This adds to the area acquired in 1989 of 1.15 acres that currently serves as a municipal parking lot. With most of the land currently vacant, an analysis of potential future uses is timely. Landscaping and beautification, pedestrian amenities, parking, tourist accommodation, public park improvements and other beneficial ideas could be considered with the development of concepts that recognize land use, financial and compatibility constraints.

Objective and Policy Consistency

- This project is will help the City plan for its future and maximize the benefit to the public of downtown public lands. Concept development will consider potential uses with consideration to Carpinteria General Plan consistency.

Previous and Ongoing Work

- None

Tasks

Develop list of potential uses
Conduct Public Land Acquisition and Improvement subcommittee meeting
Identify a consultant to illustrate concepts
Evaluate implementation costs/ benefits
Present to City Council

Products

Generate a report with concept plans

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant
- Community Development Staff

Budget

\$10,000

Priority

Medium

Funding Source

Park Improvement Fund

Parks and Recreation

Program: Parks and Recreation Administration

Skate Park Feasibility Study

Project Description

To prepare a study that evaluates the compatibility and necessity of a skate park in the City. The study shall review relevant information from current operators of skate parks, evaluate the challenges to finance, build and operate a skate park, and evaluate a list of potential sites.

Objective and Policy Consistency

The Open Space, Recreation & Conservation Element of the City's General Plan lists the following objective:

Objective OSC-14. Provide for adequate park and recreation facilities to meet the needs of the community and visitors.

Previous and Ongoing Work

- None

Tasks

Research information
Inspect adjacent skate parks
Evaluation of available sites
Publish draft study
Hold public workshop
Finalize study

Products

A skate park feasibility study

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant
- Community Development Staff

Budget

\$500

Funding Source

Park Improvement Fund

Priority

Medium

Parks and Recreation

Program: Parks and Facility Improvement and Maintenance Community Garden at Fifth Street

Project Description

Design, permit and build a community garden for City owned property on Fifth Street to include park amenities.

Objective and Policy Consistency

The project objective is to create a community garden complete with an operational plan. The site plan and design should also allow for a pedestrian underpass of the railroad and trail connections.

The Open Space, Recreation & Conservation Element of the City's General Plan lists the following objective:

Objective OSC-14. Provide for adequate park and recreation facilities to meet the needs of the community and visitors.

Previous and Ongoing Work

- A parcel of land along Fifth Street just west of the public parking lot was purchased by the City in 2012 using park acquisition funds.
- Two additional parcels of land on the south of the tracks totaling 1.44 acres were purchased in December 2013.

Tasks

1. Develop Community garden site plan with stakeholders
2. Obtain necessary permits
3. Place project out to public bid
4. Construct project.

Products

Date

- | | |
|---------------------|---------------|
| • Complete plans | June 2014 |
| • Obtain permits | December 2014 |
| • Construct project | July 2015 |

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant

Budget

\$25,000 in FY 011/12

Funding Source

Parks Improvement Fund

Priority

High

Parks and Recreation

Program: Parks and Facility Improvement and Maintenance

Irrigation Water Well

Project Description

Feasibility and possible installation of an Irrigation Water Well to serve park water needs.

Objective and Policy Consistency

An irrigation water well used to irrigate City parks and having the potential to provide significant dollar savings over time.

The City's General Plan, Open Space and Conservation Element lists the following objective;

Objective OSC-14. Provide for adequate park and recreation facilities to meet the needs of the community and visitors.

Previous and Ongoing Work

Consulted with a hydro-geologist to discuss best possible locations.

Tasks

1. Prepare water well feasibility analysis.
2. Prepare site plan and Permit Applications
3. Drill well and develop it.
4. Install pipeline

Products

- Approved permits
- Well Installed

Date

6/12
11/13

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant

Budget

\$70,000

Funding Source

Parks Maintenance Fund

Priority
Medium

Program: Parks and Facility Improvement and Maintenance

Memorial Park Improvements

Project Description

The installation of Memorial park restroom facility along with other possible park amenities such as trails, fitness equipment, BBQ's, benches, a dog friendly area and new water wise landscaping. The project will help reduce operational costs, provide a more popular park and improve park safety. These improvements may be phased in as funding is made available.

Objective and Policy Consistency

Improve Memorial Park to include amenities such as an off leash area, a jogging track, an improved play area and other amenities. These improvements will be proposed with neighborhood involvement.

A recent survey of residents in the Memorial Park neighborhood has helped to determine desired improvements.

The City's General Plan, Open Space and Conservation Element calls for Providing adequate park and recreation facilities to meet the needs of the community and visitors. See Objective OSC-14.

Previous and Ongoing Work

Completed survey of 150 adjacent residences about Memorial Park and possible improvements.

Conducted neighborhood meeting in November 2013 at the park with approximately 50 park neighbors in attendance.

Tasks

1. Prepare site plan
2. Hold public workshop and refine site plan
3. Obtain discretionary and regulatory permits
4. Identify funding (Park Improvement Fund)
5. Install improvements.

Products

- Approved permits
- Improvements installed

Date

August 2013
August 2014

Parks and Recreation

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant

Budget

\$150, 000

Funding Source

Parks Improvement Fund

Priority

Medium

Program: Parks and Facility Improvement and Maintenance

**Historical Marker #535 Pocket Park
Chumash Village of Mishopshnow**

Project Description

Feasibility and possible installation of a Historical Marker Pocket Park located on Concha Loma Drive.

Objective and Policy Consistency

An opportunity may exist to construct a micro park in the immediate vicinity of the Historical Marker on Concha Loma Drive. The area is about 6,000 square feet if part of the right of way is used as park area. The adjacent apartment buildings have family occupants that currently play in the street. Providing a safer place such as a micro park will improve the current situation by providing a planned play area that is safer and more aesthetically pleasing.

The City's General Plan, Open Space and Conservation Element calls for Providing adequate park and recreation facilities to meet the needs of the community and visitors. See Objective OSC-14.

Previous and Ongoing Work

None

Tasks

1. Prepare feasibility study of park improvement including on street parking and roadway analysis.
2. Prepare site plan
3. Hold public workshop and refine site plan.
4. Obtain discretionary and regulatory permits
5. Install improvements.

Products

- Approved permits
- Park Installed

Date

TBD pending funds
TBD

Parks and Recreation

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant

Budget

Due to current budget constraints, implementation of a plan may be deferred.
Additionally, maintenance costs will need to be considered.

\$75, 000

Funding Source

Parks Improvement Fund

Priority

Low

Program: Parks and Facility Improvement and Maintenance

City Wide Hiking Biking Trail System Planning and Construction

Project Description

Many segments of the Carpinteria Coastal Vista Trail have been constructed in past years most recently the Palm to Linden Trail. Continuation toward the completion of the trail involves many segments each with their own circumstances. This Work Program item involves dedicating further effort to perfect the project. A summary of some of the major segments to be completed is presented below.

The Carpinteria Rincon Trail Reach (CRT) will connect the eastern terminus of Carpinteria Avenue with the Ventura County line via Rincon County Park. The project will be an important connection in the California Coastal Trail and provide the eastern limit to the Carpinteria Coastal Vista Trail. A Project Study Report was prepared in 2009. Environmental review of the project is currently underway.

The Carpinteria Bluffs to Pier Parking Lot Trail Reach connects the Carpinteria Bluffs Nature Preserve to the Casitas Pier parking lot and Tar Pits Park. This segment will include access to the Carpinteria Pacific Harbor Seal Sanctuary. A large investment will be needed to complete this segment as trail easements and a railroad undercrossing is likely needed to open this segment to the public.

The Carpinteria Bluffs 2 Trail Reach connects the Lois Sidenberg Coastal Overlook with Bluffs 3 and the Carpinteria Rincon Trail. This trail segment traverses two parcels of land and in-fills existing trail segments on both its east and west side.

The Third Street Trail Reach connects the Palm to Linden trail with the network of trails in the Carpinteria Salt Marsh Nature Park. This segment is intended to be designed within the existing Third Street right of way.

Railroad under crossings at Holly Avenue and Calle Ocho to provide critical safe connections for coastal access, school routes and shopping.

Objective and Policy Consistency

- The continued pursuit of the City's vision for a completed trail system to encourage non-motorized travel, reduce motor vehicle traffic and improve public health.
- The installation of the CRT trail will provide a safer route than the unsanctioned use of the rail road corridor or the class two bike lane on southbound US 101, improving public safety.

Parks and Recreation

- Completion of all the trail segments will result in a truly remarkable public asset that will provide enormous benefits in public health, safety, recreation, economics and environmentalism.

Previous and Ongoing Work

- Completed several major trail lengths in the Carpinteria Bluffs Nature Preserve including the Lois Sidenberg Coastal Overlook.
- Completed the trail length across the Casitas Pier Parking lot and into Tar Pits Park.
- Completed trails inside the Carpinteria Salt Marsh Nature Park.
- Completed the Palm to Linden Trail.
- Obtained County Coastal Resources Enhancement Fund Grant for Rincon Trail study
- Completed Rincon Trail Project Study Report (PSR) that includes preliminary engineering.
- Obtained Coastal Conservancy Grant for Environmental Report
- Prepared administrative draft of Rincon Trail MND.
- Prepared Coastal Access and Railroad Safety study.
- Received Measure A grant for further design work.

Tasks

Coordination with Santa Barbara County
Retain consultant to prepare environmental documents
Hold necessary public meetings to allow for environmental document certification
Retain Design Engineer
Make application for CDP

Products

Date

Updated preliminary engineering plans
CDP

6/30/13
9/ 1/13

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant
- Community Development Department Staff

Budget

TBD

Funding Source

Various

Priority

Medium

Program: Parks and Facilities Improvement and Maintenance

**Carpinteria City Hall Campus
Improvement Project**

Project Description

The Carpinteria City Hall Campus Improvement Project aims to enhance the existing facilities to better serve the public. As local government responsibilities grow, the need for administrative storage and office space also grows. Attributes such as additional parking, meeting room, and file storage space are needed. Redesigning the landscaping to achieve low water use and storm water quality objectives can also benefit the general public with lower operating costs. The comprehensive project will also showcase xeriscaping, integrated pest management, solar and storm water quality benefits that can be used by Carpinteria Businesses and homeowners.

Objective and Policy Consistency

This project has several objectives. They are as follows:

1. To create a landscape master plan for the City Hall campus that would emphasis native, drought tolerant plantings that help showcase xeriscaping and integrated pest management (IPM) design.
2. To develop a bioswale for improved storm water quality runoff.
3. Improve City Hall aesthetics.
4. To design and construct new building space that can provide additional administrative storage, office space, locker and shower facilities, and exercise facilities. The project will also result in additional covered public works shop space.

To carry out the obligations, duties and responsibilities of city government, the City must provide for adequate administrative and departmental facilities including provisions for administrative record and office space.

Previous and Ongoing Work

- Landscape Architect has been engaged.
- Preliminary site plan concepts have been developed.
- A property survey has been completed.

Tasks

1. Develop plans for site improvements including new landscaping, parking, access, signage and annex building.
2. Seek necessary permits

Parks and Recreation

Products

- Approved landscape plan June 2014

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant
- Public Works Director
- Public Works Management Analyst

Budget

150,000 in FY 13/14

Funding Source

General Facilities DIF

Priority
Medium

Parks and Recreation

Program: Parks and Facility Improvement and Maintenance

Seaside Building Park Project

Project Description

Design, permit and build landscape and parking improvements at the Seaside Building with high consideration of environmental protection design elements. These include practices that reduce storm water runoff, reduce energy and water consumption, and utilize recycled materials in the landscape.

Objective and Policy Consistency

- To redevelop the landscape and parking areas of the Seaside Building grounds and to create a small park setting in the downtown area. The project includes limited public parking, patio and turf areas as well as improved access into the Veteran's Building grounds. Design objectives will include permeable paving, energy efficient lighting, rain collection, drought tolerant plantings, a bio-swale and the creation of patio areas conducive to small public gathering events.

Previous and Ongoing Work

- Developed preliminary plan with City Council input.
- Developed preliminary concepts with landscape architect.
- Investigated design options to incorporate water quality BMPs.
- Received direction from the ARB on 5/27/2010.
- Revised drawings based upon ARB input.
- Obtained final ARB approval on October 17, 2013

Tasks

1. Assemble bid package
2. Award of bid to qualified low bidder
3. Construct project.

Products

- Renovation of the grounds and the establishment of the Seaside Building Park (Torrey Pine Park)

Date

6/14

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant

Priority

High

Program: Community Pool Services

Community Pool Improvement Program

Project Description

The Community Pool provides our community with an important learn to swim facility as well as providing for fitness and youth sports. The pool was first opened in 1989. Over the years, the City has been undertaking work to keep the facility running efficiently and providing needed facility improvements including consideration of the following projects:

- Replacement of pool water sanitation system. Ozone system being considered.
- Steel pool locker replacement.
- Pool building flooring
- ADA compliance upgrades
- Consideration of therapy pool.
- Happy Hut upgrades.

Objective and Policy Consistency

This project's objectives to reduce energy consumption and to keep the Community Pool as an appealing family fitness facility is consistent with good business practices. A well run pool will encourage patronage, community health and prosperity.

Previous and Ongoing Work

- Replaced pool water heater
- Replaced pool chemical computer
- Replaced pool chlorine injector
- Replaced pool thermal blankets
- Purchased portable bleachers

Tasks

1. Continue fundraising for pool tile wall.
2. Identify Ozone system supplier
3. Identify Happy Hut improvements needed
4. Begin to install pool building floor tile.

Products

Date

New ozone system for pool

1/14

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant
- Community Pool Superintendent^{1 26}

Parks and Recreation

Budget

\$25,000

\$25,000

Priority

High (depending upon funding)

Funding Source

Fund raising,
Aquatics Facility DIF

Program: Ocean Beach Services

Holly Lifeguard Tower Project

Project Description

To replace the Holly Avenue Lifeguard station.

Objective and Policy Consistency

The Holly Avenue lifeguard station serves as the center of the lifeguard operations. Due to age and obsolete design, the tower should be replaced. A new station will provide a higher observation perspective to improve surveillance over the beach and surf zone. The station pedestal will be proposed to be a small needed storage room instead of a section of concrete pipe. The proposed design will be similar to the Lifeguard station at Ash Avenue.

The Open Space, Recreation & Conservation Element of the City's General Plan lists the following objective:

Objective OSC-14. Provide for adequate park and recreation facilities to meet the needs of the community and visitors.

Previous and Ongoing Work

1. A site and station plan has been drawn and a CDP application package assembled.

Tasks

2. Make application for permits.
3. Construct facility.

Products

Date

Plans completed
Permits obtained
Project completed

December 2013
February 2014
May 2014

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant

Budget

\$75,000

Funding Source

Tideland Trust Fund

Priority

High

Program: Ocean Beach Services

Removal of Relic Facilities in Parks and on Tidelands

Project Description

This project involves locating, identifying and removing relic facilities that exist within the boundaries of the City of Carpinteria on City owned park or tide lands. In most cases, these facilities are related to abandoned oil and gas production or conveyance facilities that have no potential future use. The facilities may be aesthetically unpleasing, or may interfere with the public's use of these public resource lands.

For Example a surface seep of hydrocarbon tar located in the south western portion of the Carpinteria Bluffs Nature Preserve. City Staff has contacted the California State Division of Oil and Gas (DOGGR) who provided preliminary analysis of the seep that concluded it may be a leaking oil well from the very early twentieth century.

Objective and Policy Consistency

- This project is consistent with good stewardship of public lands.

Previous and Ongoing Work

- The destruction of the Kittie Bailard oil well on the Bluffs was completed in December 2012.

Tasks

Inventory the known relic equipment locations.
Identify the party that has removal responsibility, (if any)
Pursue remediation of each site.

Products

Generate a report on known remediation sites with recommended further actions.

Staff Requirements

- Parks and Recreation Director
- Parks and Recreation Administrative Assistant

Budget

\$5,000 for reconnaissance study work

Funding Source

General Fund

Priority

Medium

APPENDICES

2013 Work Plan Accomplishments

**General Government
2013 Work Plan Status**

Activity	Comments
Program: Legislative & Policy	
Regional Programs Collaboration and Cooperation	During 2013 City representatives, including staff and Council members participated in meetings of THRIVE and CalGRIP, as well as the various standing regional board and committee assignments that include: 1. Representatives to Regional Agencies and Committees a. Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) (Shaw/Alt. Carty) b. California Joint Powers Insurance Authority (CJPIA) (Clark/Alt. Shaw) c. Channel Counties Division, League of California Cities (Nomura/Alt. Shaw) d. Santa Barbara Association of Governments (SBCAG)(Clark/Alt. Nomura) e. Santa Barbara County Air Pollution Control District (APCD)(Clark/Alt. Nomura) f. Santa Barbara Joint Housing Task Group (Carty & Shaw) g. Central Coast Collaborative on Homelessness (C3H) (Carty) h. South Coast Task Force on Youth Gangs Leadership and Executive Council (Carty & Clark) 2. Joint and Special Committees a. City Council/Chamber of Commerce Board of Directors Committee (Carty & Nomura) b. City Council/Public Safety Committee (Clark & Shaw) c. City Council/School Board Committee (Stein & Carty) d. City Council/Utilities Committee (Stein & Nomura) e. City Council/First District Supervisor Committee (Stein & Carty) 3. City Representatives on other Committees a. Community Media Access Center (Gary Dobbins)

	b. Santa Barbara Coastal Vector Control District (Ronald Hurd) c. Santa Barbara Metropolitan Transit District (Chuck McQuary)
Legislative Advocacy	Continuing work with State and regional agencies concerning the Highway 101 projects, working with various agencies on trail development at east and west ends of town, i.e., Rincon and Santa Claus Lane connections, and working with State and SBCAG on agricultural land mitigation program associated with Linden-Casitas Interchanges Project. Also, working with various agencies and interest groups to open Franklin Trail. Worked with County of Santa Barbara representatives concerning agreements to reimburse the City for overpayment to the County of property tax administration fees and to pursue the purchase through auction/tax sale of a portion of Bluffs I. Also, a new lease agreement between the City and the Friends of the Library was negotiated, prepared and presented for approval by the City Council. The lease is for the use of the Seaside building as a used book store wherein proceeds benefit the City branch library. Finally, the City has been involved in response to the IRS concerning the appropriate treatment of the City Attorney, wherein the IRS has put forth that the City's contract City Attorney should be treated as an employee of the City while the City believes that the City Attorney is a consultant/contractor.
Legislation and Policy Research & Development	During 2013 the City Attorney's office and/or staff conducted various work in this area, including but not limited to the following: • monitored the Koontz US Supreme court decision • conducted research concerning the payment of TOT related to internet based room/home rental agencies • provided staff assistance with the financing/sale of Vista de Santa Barbara MHP • provided assistance with a comprehensive update of the City's Integrated Waste Management regulations and renewal of a related Franchise Agreement for waste/recyclables pick-up, transportation, and handling services • assisted staff with responses to the IRS' position on the City Attorney contract • conducted research and historical summaries of the City's special tax and assessment districts in response to a recent court decision • assisted the City with two real estate transactions
Sustainability Program	Research and policy development work on a Sustainability Program was completed and a draft policy prepared. The policy will be presented for City Council consideration in early 2014.

Program: Economic Vitality	
Business Attraction & Retention	
Identify top three potential hotel development sites in the City	Staff has identified possible sites and has conveyed property contact information. In 2013, staff oversaw a proposed hotel project through conceptual review.
Update list of vacant and underutilized parcel information	Not yet started
Explore rebranding of local motels to higher brand level	Staff met with Motel 6 representatives to discuss rebranding opportunities, room pricing, safety issues and motel appearance.
Develop materials to assist existing and prospective businesses	A State of the Carpinteria Economy report was completed and presented to the City Council as part of an Economic Vitality Program Report. The report is available to existing and prospective businesses as well as City staff. It is also available on the City's web site. Additionally, staff has assembled Welcome Wagon packets for delivery to new businesses to Carpinteria. The packets include a variety of helpful resource information. City staff along with the Chamber of Commerce President and CEO delivered Welcome Wagon packets to newer businesses located in the Row at the west end of Carpinteria Avenue. This is an on-going activity.
Initiate/continue discussions with property owners of key vacancies in the City	Staff contacted owners/representatives of key vacancies at 700 Linden (former Austin's location) and 901 Linden Avenue. Also, staff met with owners/representatives regarding 700 Linden Avenue. Additionally, discussed possible/anticipated Tyco vacancy with real estate representative of property located on lower Linden Avenue. Staff will continue contact with various property representatives as needed.
Maintain database of available buildings and sites in the community	City staff maintains an on-line inventory of available commercial real estate which is updated at various times throughout the year and is available to real estate professionals, developers, building owners, and the general public 24/7. Updates include adding new inventory and removing properties as needed.
Provide general business assistance to prospect inquiries	Staff met with local business owner/top sales tax producer regarding options related to retaining his businesses in the City.

Business Development Support Develop updated First Friday and create new "Shop Carpinteria" print advertisements Continue to provide staff support to the Carpinteria First committee. The primary work of the committee is promoting, organizing and holding First Friday and Saturday events. Preparation of annual Carpinteria First budget	The Carpinteria First committee worked with a local graphic designer on a new First Friday advertisement and Shop Local design. Both have been used in print media ads. The Carpinteria First Committee meets on a regular basis and has established a successful, monthly First Friday event. The Committee continues to work to encourage participation of local businesses and local non-profits as well as exploring new promotions. <u>Accomplishments include:</u> • Various First Friday events (Recycled Fashion Show, Art-niture, Surf's Up, etc.) • Saturday promotional events (Holiday Fair at Casitas Plaza Shopping Center, and Snow Day event.) • Event Promotion--a variety of promotional venues have been used to support First Friday and Saturday events which ultimately promote our City. They include: --Radio advertising --Print media ads --City web page --Chamber of Commerce web page --Carpinteria Magazine --Chamber Destination Guide & Business Directory --Banners --City Scroll • The committee continues to collaborate with community groups regarding events and use of Seal Fountain as venue (e.g., Carpinteria Valley Arts Council, Howard Carden School, Kinderkirk, etc.) The Carpinteria First budget was adopted by the City Council as a part of the City's overall budget (completed after 4/13 timeframe).
---	---

Program: Records Management	
Relocation of Off-Site Records	Ongoing work continued 2013 in an effort to reduce the demand for record storage. Obsolete and redundant records were destroyed, per the records destruction policy. City Ordinances, Resolutions, and budget documents were converted to digital format. City Council agreements approved within the last three years have also been digitized.
Program: Staff	

Recruitment and Retention	
Employee Training and Development	Conducted, facilitated and coordinated various safety, computer and customer service training. As follows: Effective Meetings, Time Management Fundamentals, and 2010 Excel Fundamentals, Performance Evaluation for Supervisors and Managers and Performance Pro Software training for all employees, Effective Public Speaking, CPR, First Aid and AED, Preventing Substance Abuse in the Workplace, Payroll Information Training, Backhoe, HAZHOPER – Operations Level, Electrical Safety for the Public Works staff, "Say What You Mean But Don't Say it Mean" training for Code Compliance Officers, Contractual Risk Transfer, Near Miss Reporting, Accident Investigation, Preventing Discrimination, Harassment and Discrimination. Additionally, the Pool Superintendent received her Pool/Spa Operator Certification, and Code Compliance Supervisor also received her Code Enforcement Officer Certification.
Update Administrative and Workplace Safety Policies and Procedures	The following policies are written and in draft form: Social Media, Hiring Process Procedures, Code Enforcement Manual, Blood borne Pathogens Exposures Control Plan, Confined Space Entry Program, Fuel Cards and Guidelines, and Independent Contractor, Alcohol and Drug Abuse and Vendor Reporting Procedures.
Compensation Survey	Will be completed by May 2014
Employee Handbook Update	In progress.
Staffing and Recruitment	Hired 22 seasonal part-time employees for the Parks and Recreation Department and 3 full time employees, and 1 regular part-time employee for the Public Works Department.
Risk Management	
Complete Implementation of CJPIA Loss Control Action Plan and become an Agency Exemplar (Good Risk Management)	On-going.

Program: Volunteer Services	
Volunteer Management	• New Volunteer Orientation: A new volunteer orientation was developed and implemented for prospective volunteers this year. The manual contains important information on the City and our Volunteer Services programming. To allow the orientation to be delivered in different formats, an orientation manual and presentation was created.

	• Volunteer Communications Program: During 2013, a volunteer communications plan was not created, however, a plan will be created during 2014. A monthly CERT e-newsletter was created and maintained to keep trained CERTs informed. In 2014, all volunteers will be added to the City Advance monthly e-newsletter to provide them with details about City happenings. • Volunteer Recognition Program: During 2013, a volunteer recognition program was not created, however, a plan will be created in 2014. A new service award was created for the HOST Program in 2013 that will be expanded in 2014 to cover the entire City volunteer corps.
Neighbor-to-Neighbor	• During 2013, background research has been conducted on similar programs in other cities and we have received documents from these cities that may assist us in defining our program. A draft Neighborhood Map was also developed. During 2014, a more focused approach will be applied to launch this program in our community.
Program: Emergency Preparedness	
StormReady / TsunamiReady	• StormReady/Tsunami Ready Status: During 2013, continued steps were taken towards the process of becoming certified as a StormReady and TsunamiReady city. The City worked with various agencies to obtain information required for the certification application. The City will continue to work with NOAA to ensure requirements for these designations are met. We hope to receive both the StormReady and TsunamiReady designations in 2014. • Tsunami Education Program: A tsunami preparedness section was added to the City's webpage, to inform residents of the risks and how to be prepared. Additionally, we hope to implement a tsunami education program for residences and businesses in the inundation zone and identify tsunami safe locations throughout the city.
"Don't Panic! Prepare" (¡No Te Asustes! Prepárate)	• Don't Panic! Prepare! Outreach: Through the Aware & Prepare Initiative emergency preparedness grant, the City conducted 5 disaster preparedness workshops this year, reaching almost 100 local residents with critical disaster preparedness information. Each of these residents received a starter emergency supplies kit and a "survival guide" with life-saving tips on how to respond before, during and after a disaster occurs. A timeline and action plan for completing the grant requirements has been created and we are taking steps to fulfill the remaining requirements. • Community Preparedness Event: In September 2013,

	the City is hosted five disaster preparedness stations with local businesses to distribute free starter emergency supplies kits to local residents. Participating businesses were Albertson's, Carpinteria Valley Lumber, Do It Best, Vons and the Farmer's Market. Business patrons were also provided with preparedness magnets and a list of recommended emergency supplies kit items that could be found in the stores. Through the five events, over 430 households received emergency supplies kits and countless others received critical preparedness information. • Preparedness Instructor Program: Coordinated with the Santa Barbara County Public Education Committee regarding the creation of a standardized general community disaster education presentation. With this new standardized presentation, new instructors can easily be mentored to provide these presentations without the need for a formal instructor training program.
City Staff Training & Exercise	• Training Calendar: A 2013 Employee Emergency Response Training Calendar was drafted and released to all employees, which included critical response trainings as well as other necessary trainings and a City Hall evacuation drill. • Staff Trainings: This year, several trainings have been offered to City employees to increase their knowledge and ability to respond to local disasters. Focused attention was placed on training employees for the role they will play in the City's Emergency Operations Center (EOC). Four lunch and learn style trainings were developed and facilitated, targeting specific knowledge, skills and abilities staff would need to successfully operate in the EOC. An average of 13 employees attended each training. • Disaster Exercise: A multi-agency emergency response exercise did not take place in 2013. However, each of the four lunch and learn trainings had a table top exercise component, so attendees could test information learned during the course in real-world scenarios. Additionally, to test the City's Emergency Action Plan, a City Hall evacuation drill was coordinated and activated in cooperation with the Santa Barbara County Sheriff's Department. Actions during the drill and feedback from a post-drill survey provided valuable information that will be used to update evacuation procedures in 2014. • PIO Training: During 2013, we did not offer a Public Information Officer (PIO) training. As part of the 2014 training calendar, we will send City staff who have been identified as PIOs to a statewide training course. • Disaster Services Worker Tools: During 2013, background research was conducted on similar programs

	in other cities and we have received documents from these cities that may assist us in defining our program. During 2014, a more focused approach will be applied to developing these tools for City employees. •
City Disaster Response Capacity Building	• Continuity of Government Plan: During 2013, a Continuity of Government Plan was not created, however, it will be updated in 2014. • Updated Emergency Operations Plan: During 2013, the Emergency Operations Plan was not updated, however, it will be updated in 2014. • EOC Activation Handbook: During 2013, a draft EOC Activation Handbook was created. A final version will be updated and released after the City's Emergency Operations Plans is completed. • EOC Tools and Resources: During 2013, EOC kits were equipped with updated materials. However, in 2014, city maps, flow charts and other tools will need to be developed. • City Hall Emergency Supplies: During 2013, emergency supplies were not identified or acquired for City Hall, however, this will be revisited in 2014. • School Sheds: The Emergency Services Coordinator actively attends CUSD Safety Committee Meetings. During 2014, the Coordinator will continue to participate in these meetings and will begin more detailed conversations regarding the school sheds and maintenance plans. • Carpinteria Oil & Gas Plant Systems Safety Review Group: Planned and convened a successful Review Group meeting in May 2013 – the group had not met in several years. 17 attendees from 12 agencies participated. The City received critical input from various agencies regarding local oil and gas activities and regulatory standards.
Community Emergency Response Team (CERT)	• SBC CERT Citizen Corps: Coordinated with City of Santa Barbara and UCSB CERT Program Managers to form the Santa Barbara County CERT Corps, a group of CERT volunteers who are committed to building long-term, sustainable CERT programs in our local communities. Participated in monthly meetings, hosted advanced training opportunities and provided support to our volunteer partners. • SBC CERT Drill: Coordinated the development and facilitation of the 2013 Santa Barbara County CERT Drill. Over 150 people from Santa Barbara County participated as CERTs, drill volunteers, official evaluators and make-

	up artists. Bega, Inc. hosted the event and the Carpinteria-Summerland Fire District played an active role during the drill. The drill was widely successful and we received great feedback during the debriefing process that will help us improve these drills in the future.
--	---

**Administrative Services Department
2013 Work Plan Status**

Activity	Comments
Central Services	
Public Facilities Access	
Completion of an Excel spreadsheet for City Department use to formally track accessible related improvements	On-going. Excel spreadsheet completed and discussed with relevant City staff to begin formally tracking accessible related improvements.
Formal tracking of completed accessible improvements	On-going. Staff has just begun to input information.
Begin inputting / assembling information related to the existing inventory of accessible ROW improvements	Not yet started. Public Works Department has designated a staff member to oversee ADA/accessibility follow-up related to tracking and input of information.

**Community Development Department
2013 Work Plan Status**

Activity	Comments
Development Review & Building	
Highway 101 Projects	Ongoing.
Linden/Casitas Interchanges	Project Development Team (PDT) meetings continue; ARB preliminary review complete; LCPA and permits to be considered by PC and CC in fall 2013.
South Coast HOV Lane	City submitted comments on the draft EIR in June 2012. The Proposed final EIR expected to be released in summer 2013, after which time a permit application will begin the development review process.
HOUSING	
Housing Element Update	Ongoing. Staff has prepared and circulated a Request for Proposals. The scope of work anticipates a draft Housing Element in summer 2014.
Prepare Housing Element Update	
ADVANCED PLANNING	

Consistency Rezoning Align zoning with General Plan Designations	Ongoing. Planning staff has identified various parcels through a GIS mapping effort. Once all mapping is complete, staff will prepare an Amendment to the Local Coastal Program. The LCPA will be reviewed by the Planning Commission, City Council and Coastal Commission beginning in fall 2013.
Downtown Design Guidelines Adopt Design Guidelines	Ongoing. Student intern Sloan Campi from Cal Poly San Luis Obispo drafted Design Guidelines for the Downtown. These draft guidelines will be reviewed along with recommendations from the Envision Downtown public workshops conducted in spring 2012 to produce a draft guidelines document for presentation to the ARB in winter 2013 - 2014.
Zoning Code Update Comprehensive Update to Zoning Code	Ongoing. Staff continues work with the City Attorney to prepare a draft Zoning Code for public review and comment in winter 2013 - 2014. A consultant contract was signed in July 2013 to complete the public draft.
Climate Change Adaptation Policy Adopt Adaptation Policy	Ongoing. Master's student Jean Long from Cal Poly SLO completed an administrative draft of a Climate Adaptation Plan. This document will become a Scoping Document for the City's overall sustainability program. The document is currently being reviewed by City staff.
Tobacco Retailers Licensing Adopt Ordinance Amendment	Complete. The TRL Ordinance went into effect in July 2013. Staff is working with County Public Health Department and local retailers to ensure program requirements are met.
SB 375: Sustainable Communities Strategy (SCS) Coordinate Regional Transportation Plan with Regional Housing Needs Assessment	Complete. SBCAG Board will adopt the Regional Transportation Plan which includes the SCS in August 2013. The City's RHNA number is 163 units, with a current estimated Housing Element capacity of 202 units.

**Public Works Department
2013 Work Plan Status**

Activity	Comments
Engineering Division - Administration	
Public Works Organization	• Evaluated need for in-house staffing to reduce consultant expenditures and lower costs to the public for Public Works Engineering Permits. • Established new Engineering Technician and Civil Engineer Positions and staffed them. • Worked on new Public Works permit processing guidelines.
Capital Maintenance Plan	• Completed preliminary work including identification of many of the Capital Improvement Projects that will be included in the Plan
Parking Management Plan	• Inventoried parking supply.
Capital Improvement	• Began working on a Request for Proposals for consultants

Program/Development Impact Fee Program Update	to assist the Department with the required nexus study and preliminary engineering cost estimates.
Floodplain Management	• Began work on establishing a Floodplain Development
Municipal Code Updates	• Floodplain Management Ordinance task was completed. • Solid Waste Ordinance task was completed
Engineering Division – Capital Improvements	•
Carpinteria Avenue Bridge Replacement Project	• Completed Preliminary Engineering project phase consultant selection. • Consultant agreement was prepared and executed. • Public Works staff continues to monitor federal aid programming of the project.
Ninth Street Pedestrian Bridge Project	• The structure and feasibility analysis has been completed for the existing bridge. Based on the analysis, a replacement bridge is recommended. • Public Works will recommend updating the design consultant's agreement to reflect the replacement strategy. • Initial work such as surveying has been completed.
US 101 Projects (Linden Avenue and Casitas Pass Road Interchanges Project)	• Traffic Analysis Staff Report and Presentation – Completed • Design Review Team Staff Report and Presentation – Completed • Freeway Agreement – Staff Report and Presentation – Completed • Design Review and Permitting Process Staff Report and Presentation – Completed • FEMA Conditional Letter of Map Revision – On-going • Detail Design Review – On-going
Street Maintenance Division – Street Maintenance Program	•
Downtown and Beach Area Street Maintenance	• Third Street Drainage Improvements Project – Completed. • Ash Avenue Improvements Project Plans, Specifications and Estimates Preparation - Ongoing. • Beach Area Pavement Maintenance Project – No Work has begun on this Work Plan Item. • Carpinteria Avenue/Casitas Pass Road/Cactus Lane Pavement Rehabilitation Project - Plans, Specification and an Engineer's Estimate are in the process of being prepared.
Annual Street Tree Maintenance and Special Condition Streets	Two public workshops have been held Camino Trillado.

Additional Work Items Listed in the 2013 Annual Work Plan Public Works Introduction:

- Concha Loma Drive/Calle Ocho Intersection - *Completed*
- Carpinteria Avenue/Seventh Street - *Completed*
- Santa Ynez Ave. Overcrossing Guardrail – *In progress*
- Santa Ynez Ave. Accessibility Improvements - *Completed*
- Bicycle Master Plan – *In progress*
- Linden Ave. at Third Street Improvements - *Completed*
- Pavement Maintenance Project – Engineering Plans *Completed*
- Santa Claus Lane & Rincon Multi-use Trails – *In progress*
- Construction Documents Update – *In progress*
- Santa Ynez Ave. Overcrossing Guardrail – *In progress*

**Parks and Recreation Department
2013 Work Plan Status**

Activity	Comments
Parks Administration	
Removal of relic oil facilities	A seeping oil well in the Carpinteria Nature Preserve was remediated in the winter of 2013 under the supervision of the State Division of Oil and Gas.
A new park property on Fifth Street/ Community Garden	Site Acquisition was completed in October 2012. An EEMP grant was awarded in January 2014 in the amount of \$350,000. The grant allows 36 months to deliver project. Work has begun on community outreach to help develop an improvement and operational plan.
New Park Property on Linden	The City closed escrow on the property on December 19, 2013.
Carpinteria Rincon Trail	Design is nearing the 30% completion phase. Initiated overhead bridge diagnostic evaluation with the CPUC and UPRR. Completed two meetings with Cal Trans to pursue required encroachment permit. Preparing to reinstate CEQA/NEPA process.
Parks and Facility Improvement and Maintenance	
Coastal Access Improvements at Tar Pits Park.	Most of the trails in Tar Pits Park have had wood chips applied to them to help reduce trail erosion and improve trail safety. The wood chips came from the State Beach tree removal project. No further action has been taken to remediate the erosion problem at the Higgins Springs area. Staff is investigating grant opportunities for this project.
Seaside Building Seaside Park	Detailed construction plans have been completed. A bid package is being assembled to put the project out to public bid. The project is being scheduled for Winter / Spring construction.
Memorial Park Improvements and Restroom Facility	A meeting was conducted on Saturday, November 2nd, in the park to hear park neighbors input on what type of improvements to consider in Memorial Park. From this input, plans will be prepared to install trails, fencing and landscaping improvements. The playground fall area has been replenished with certified wood chips and one of the play area slides has been replaced.

Irrigation Water Well	A geologist has been retained who has prepared a water well plan for Monte Vista Park. Well drilling specifications have also been prepared. A permit has been obtained. A bid procedure can now be initiated to identify a contractor.
Carpinteria City Hall Campus Improvements	A concept plan has been prepared and reviewed by the Site Acquisition and Public Improvement Committee. The consultant has prepared project phases and cost estimates for the project.
Historical Marker #535 Pocket Park	No formal work has been performed on this work item at this time.
Carpinteria Bluffs Nature Preserve	A stand of tamarisks have been removed in the south western portion of the property as directed by the Bluffs Advisory Board
Community Pool Services	
Community Pool Improvement Program	A third phase of locker replacements have occurred in November 2013. The main pool pump was replaced in October 2013. Final selection of an Ozone system will be made in the winter of 2014.
Ocean Beach Services	
Holly Avenue Lifeguard Tower replacement	A project CDP application has been prepared and some cost estimates have been gathered. The project is expected to advance this late fall and winter to be ready for service in time for the summer of 2014.

Neighborhood Preservation Committee Recommendations Table

**Neighborhood Preservation Committee
Recommendations and Status of Work by Department**

Issue 1. Use and Occupancy of Single Family Dwellings
Issue 3. Home Occupations
Issue 5. Traffic Safety, Lighting and Pedestrian Safety
Issue 7. Land Use Compatibility

Issue 2. Garages
Issue 4. Neighborhood Infrastructure
Issue 6. Leafblowers
Issue 8. Neighbor to Neighbor Programs

Department	Recommendation	Status
Community Development	1.a. Pursue and encourage development of Single Room Occupancy units	Zone Code Update
	1.b. Work with SB County on development of affordable housing options for agriculture and hospitality industry employees	Ongoing-Casa de Las Flores project
	1.c. Research a Parking Permit Program	2014/2015 parking management study
	1.d. Limit the number of vehicles registered to a specific address	Not Initiated/Could be considered through zone code update
	1.e. Prohibit parking on the front lawn or in the front setback (other than the driveway)	Zone Code Update
	1.f. Continue the Vehicle Abatement Program	Ongoing
	1.g. Provide outreach and education about City Codes and Code Compliance (use City website, scroll, GATV, brochures, flyers, magnets and a staff contact list	Ongoing
	1.h. Encourage residents to park in garage	Ongoing
	2.a. Limit the number of vehicles permitted at each residence to not more than six	See 1(d)
	2.b. Maintain requirement for two-car garage in single family zones	Current Code
	2.c. Revisit minimum garage size to allow for large vehicles and storage space	Zone Code Update
	2.d. Allow more than 324 square feet of paving in the front yard (toward the side property line on the driveway/garage side of the lot; encourage use of grasscrete or other permeable paving.	Zone Code Update
	2.e. Do not allow parking in the front yard landscaping	Zone Code Update
	2.f. Redefine "front" and "side" yards in Zoning Code	Zone Code Update
	2.g. Encourage parking of at least one car in the garage	Ongoing
	3.a. Update Zoning Code to define home occupation, reduce maximum number of visitors at a time, restrict hours to 6:00 a.m. to 10:00 p.m., relax maximum number of daily visitors, authorize one commercial vehicle in public view, revisit size and type of vehicles allowed in residential zones, prohibit radio-dispatched vehicles that create noise (such as tow trucks) and prohibit refuse	Zone Code Update

Neighborhood Preservation Committee

Recommendations and Status of Work by Department

Issue 1. Use and Occupancy of Single Family Dwellings
Issue 3. Home Occupations
Issue 5. Traffic Safety, Lighting and Pedestrian Safety
Issue 7. Land Use Compatibility

Issue 2. Garages
Issue 4. Neighborhood Infrastructure
Issue 6. Leafblowers
Issue 8. Neighbor to Neighbor Programs

	vehicles or panel or stake-bed trucks	
	3.c. Educate public about new codes and use neighborhood outreach programs to encourage neighbors to address issues themselves	Neighbor-to-Neighbor Program goals, 2014 Work Program
	3.d. Send a letter to all residents with home-based businesses that includes all pertinent Municipal Code regulations	Completed 2012/13
Community Development	3.e. Provide information about City regulations on the City website and in an informational brochure	Completed and ongoing
	6.a. Adopt a leafblower ordinance to regulate the hours of operation and adopt protocols for leafblower use	Considered and tabled by City Council
	6.b. Provide incentives for residents to turn in old leafblower models for more eco-friendly versions	See above
	6.c. Encourage communication between neighbors about leafblower use	Neighbor-to-Neighbor Program
	6.d. Create educational materials in English and Spanish	Completed 2011-12, and ongoing
	6.e. Place brochures in stores where leafblowers are sold	Completed 2011-12, and ongoing
	6.f. Distribute information on responsible leafblower use to all business license applicants for gardening and landscaping businesses	Completed and ongoing
	7.a. Continue and expand proactive code compliance programs to address public nuisance issues	Ongoing
	7.b. Include environmental impacts when considering safety issues in land use matters	Ongoing
	7.c. Continue to provide APCD contact information for filing of odor complaints	Ongoing
	7.d. Facilitate coordination between public agencies responsible for oversight and regulation of industrial facilities (e.g. Fire District, APCD, etc.)	Ongoing
	7.e. Minimize and mitigate noise impacts from development	Ongoing

Neighborhood Preservation Committee

Recommendations and Status of Work by Department

Issue 1. Use and Occupancy of Single Family Dwellings
 Issue 3. Home Occupations
 Issue 5. Traffic Safety, Lighting and Pedestrian Safety
 Issue 7. Land Use Compatibility

Issue 2. Garages
 Issue 4. Neighborhood Infrastructure
 Issue 6. Leafblowers
 Issue 8. Neighbor to Neighbor Programs

	7.h. Use the City website and other means such as issue-specific neighborhood meeting to provide information to the public in response to complaints	
Public Works	3.b. Develop a Park and Ride Facility at Carpinteria Avenue and Highway 150	Not scheduled
	4.a. Synchronize tree replacement with tree removal	Completed and ongoing
	4.b. Budget adequately to carry out the Street Tree Program	Completed and ongoing
	4.c. Support private plant of trees	Ongoing
	4.d. Maintain/protect mature trees when possible	Ongoing
	4.e. Continue and expand the sidewalk repair and replacement program	Ongoing
	4.f. Provide education about tree replacement and the City's Master Tree Plan	Ongoing
Public Works	4.g. Provide education in English and Spanish about parkway landscaping and homeowner maintenance responsibilities using the City Newsletter, "knock and talk" approach, door hangers and other means	Newsletter article completed, Neighbor-to-Neighbor program
	4.h. Create an online form for reporting hazardous conditions or maintenance needs	Service Request From completed
	4.i. Create a refrigerator magnet with staff names and phone numbers to report a problem or submit a request for service	Not completed
	5.a. Remove or trim hedges that pose a safety risk due to sight distance or visual clearance	Ongoing
	5.b. Make service requests more accessible	Ongoing
	5.c. Pursue funding to raise the level of service of street and parkway maintenance and add lighting where appropriate	Ongoing
	5.d. review and make any needed changes to the crosswalks at the intersection of Carpinteria Avenue and Holly Avenue and other intersections that create sight distance issues and at the MTD bus stop at Carpinteria Avenue and Elm Lane	Completed via Traffic Safety committee review/recommendations and

Neighborhood Preservation Committee

Recommendations and Status of Work by Department

Issue 1. Use and Occupancy of Single Family Dwellings
 Issue 3. Home Occupations
 Issue 5. Traffic Safety, Lighting and Pedestrian Safety
 Issue 7. Land Use Compatibility

Issue 2. Garages
 Issue 4. Neighborhood Infrastructure
 Issue 6. Leafblowers
 Issue 8. Neighbor to Neighbor Programs

		implementing project planning.
	5.e. Use the Traffic Safety Committee to study and implement traffic-calming measures as appropriate	Ongoing
	5.f. Pursue funding and partnership opportunities to retrofit street lighting with more energy efficient and night sky friendly fixtures and components	Completed downtown LED retrofit 2011-12, researching SCE retrofit.
	5.g. Notify Caltrans of deficiencies in highway-related safety features, including lighting and work with them to ensure that new improvements are safe and pedestrian and bicycle friendly	Ongoing/Freeway Interchanges project.
	7.g. Anticipate and monitor potential health and safety risks	Ongoing
Volunteer Emergency Services	7.f. Educate/train citizens at the neighborhood level on emergency planning and preparedness	Ongoing
	8. Development of a Neighborhood Oriented Program	Neighbor-to-Neighbor
	Develop a Neighborhood Relations Tool Box	Neighbor-to-Neighbor
	Hold a Kick-off Event	Neighbor-to-Neighbor
	Organize a Clean-up Day	Neighbor-to-Neighbor
Volunteer Emergency	Develop Neighborhood Programs	Neighbor-to-Neighbor and

Neighborhood Preservation Committee **Recommendations and Status of Work by Department**

Issue 1. Use and Occupancy of Single Family Dwellings
Issue 3. Home Occupations
Issue 5. Traffic Safety, Lighting and Pedestrian Safety
Issue 7. Land Use Compatibility

Issue 2. Garages
Issue 4. Neighborhood Infrastructure
Issue 6. Leafblowers
Issue 8. Neighbor to Neighbor Programs

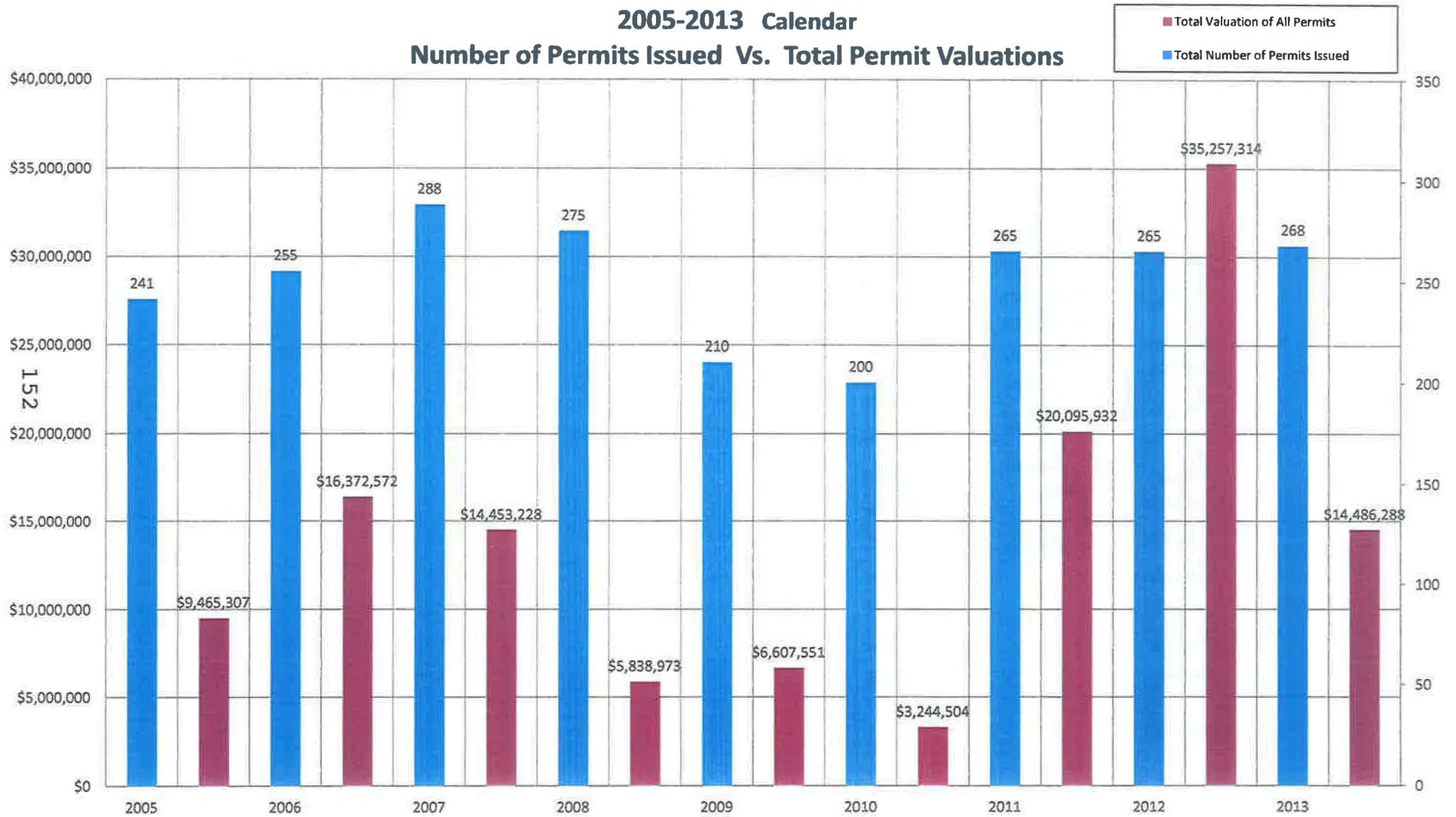
Services		Neighborhood Watch
	Create an ongoing Community Issues Platform	Neighbor-to-Neighbor
	Promote a "Know Your Neighbor" day/week (part of Tool Box)	Neighbor-to-Neighbor
	Educate public on "How to Organize a Neighborhood Group" (par of Tool box)	Neighbor-to-Neighbor
	Partner with community groups to work on neighborhood beautification projects using grant writing and fundraising	Neighbor-to-Neighbor
	Conduct a Community Services Day with the Santa Barbara County Sheriff Department, Fire and other agencies	Neighbor-to-Neighbor

Demographic Profile Information

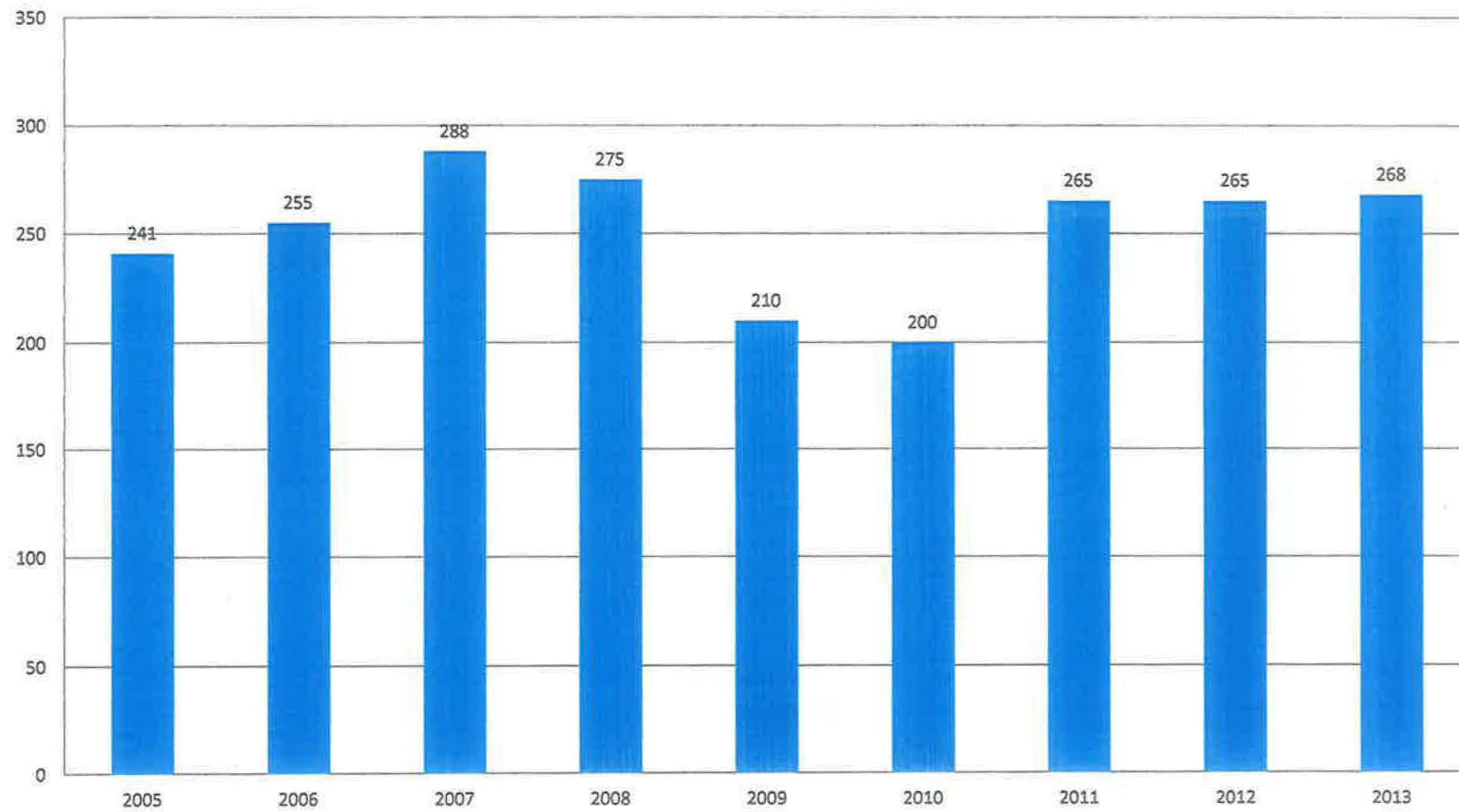
Building Permit Report

2005-2013 Calendar

Number of Permits Issued Vs. Total Permit Valuations

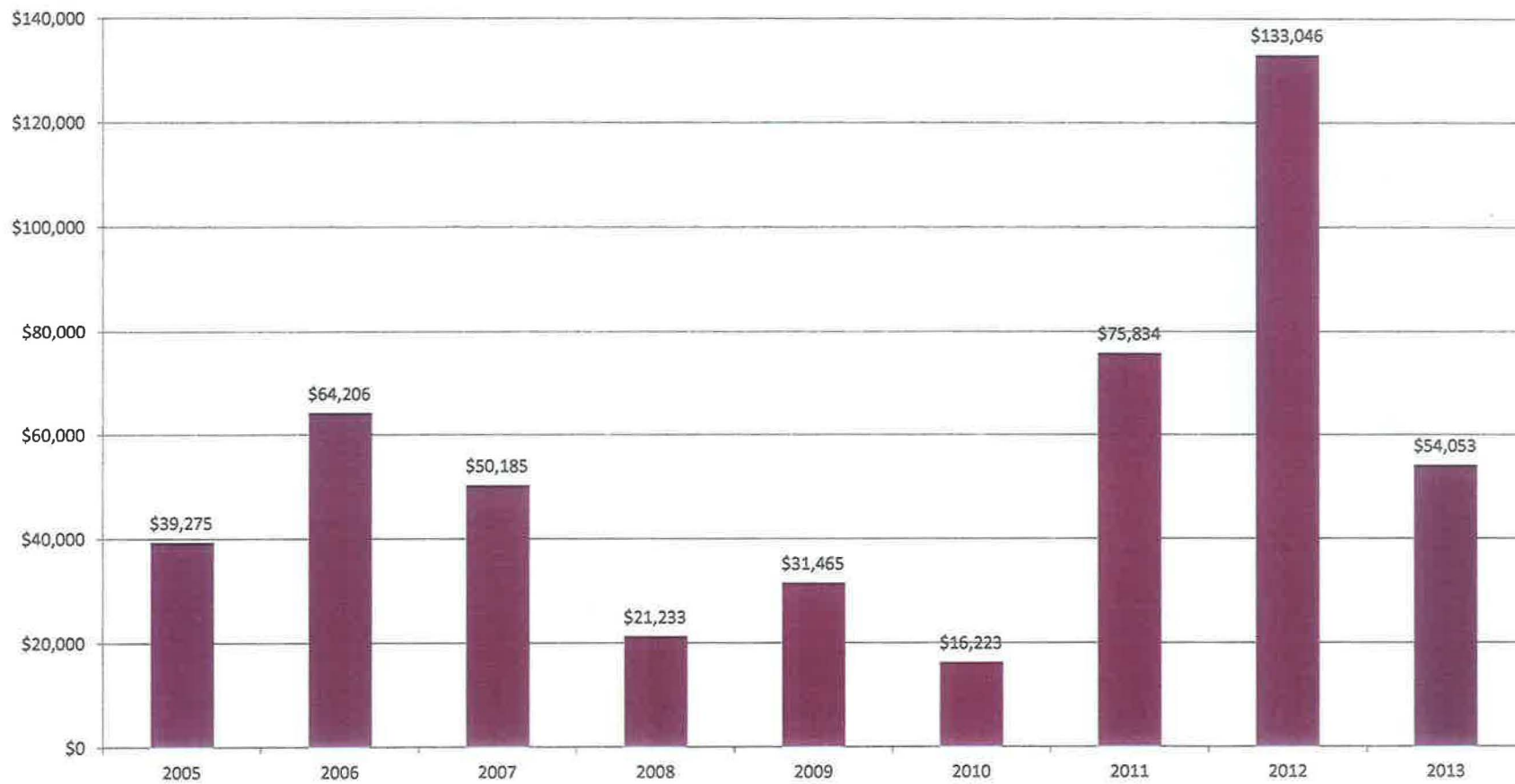


**Number of Permits
Calendar Year
2005-2013**



Average Building Permit Valuation
2005-2013
Calendar Year

154



The 2013 Carpinteria Valley Economic Profile

Volume 1

June 2013

Prepared for:



City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013
(805) 684-5405

Prepared by:



The California Economic Forecast
Mark Schniepp, Director
5385 Hollister Avenue, Box 207
Santa Barbara, California 93111
(805) 692-2498
mark@californiaforecast.com

EXECUTIVE SUMMARY



The Carpinteria Valley, home to just over 16,700 residents, has a diverse economy, ranging from a prolific cut flower industry, and a strong industrial sector, to a thriving visitor destination.

Employment and Income

The Valley economy is a jobs center. The number of workers located in Carpinteria exceeds the number of residents in the valley's labor force. Workers commute from Santa Barbara, Oxnard and Ventura. The manufacturing sector is the largest labor market in the valley, followed by agriculture, and professional and business services.

Approximately 300 jobs were created last year in the Carpinteria Valley, a large total for an economy of its size. Most of these jobs occurred in professional, technical and scientific services, but the manufacturing and leisure/hospitality sectors each added more than 50 positions.

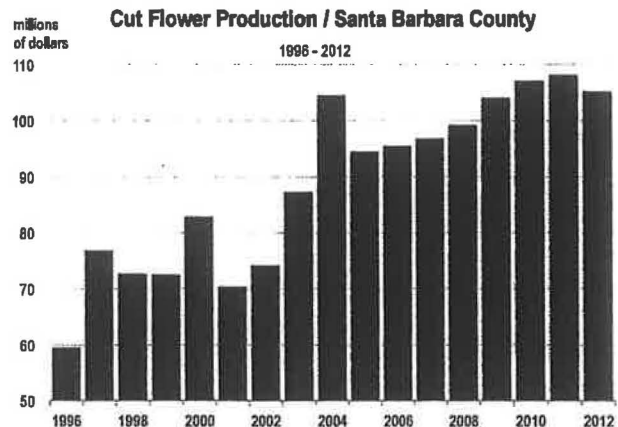
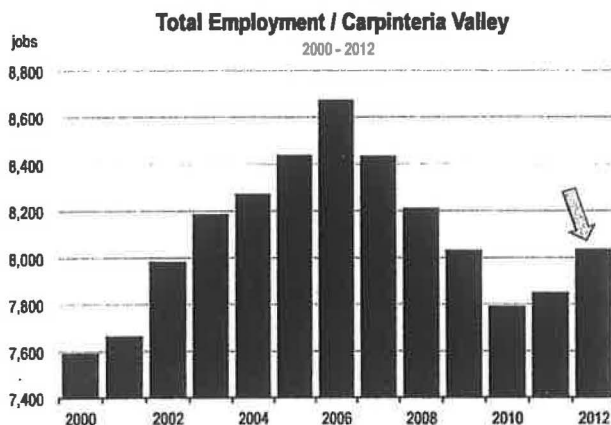
In March 2013, the unemployment rate in the City of Carpinteria was 3.6 percent, a noticeable improvement over the preceding year.

During 2012, the average salary per worker increased by 9.4 percent in the Carpinteria Valley. This is a sharp increase, reflecting the type of new jobs that are being created in the local economy today.

Flowers

The Carpinteria Valley has been referred to as "California's flower basket." The region's greenhouse industry is one of the largest in the state, producing millions of dollars in flower sales per year.

Over the last decade, the value of the local flower crop has jumped by 42 percent, totaling more than \$105 million in 2012. An estimated half of this production originated in the Carpinteria Valley. The flower industry continues to employ over one thousand workers in the valley; however, employment has been in decline over the last several years.

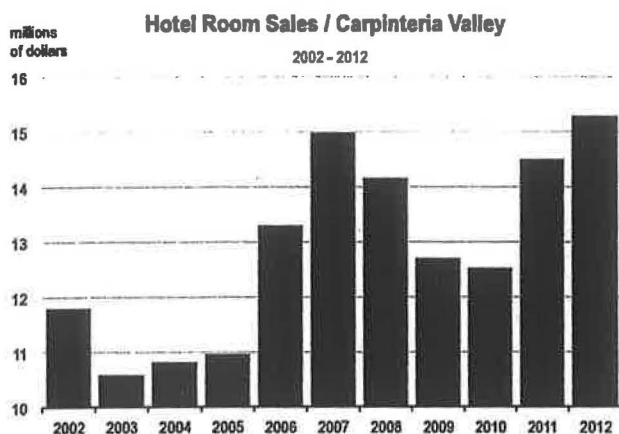


Tourism

In the Carpinteria Valley, tourism is an important component of the local economy. It generates substantial government revenues, supports a significant number of jobs, and adds to the customer base for local shops and restaurants.

In general, the recovery in Carpinteria Valley's tourism sector has been strong. There are six hotels/motels with more than 600 transient rooms in Carpinteria. At these establishments, the occupancy rate averaged just under 72 percent during 2012--the highest level since before the recession of 2007-2009. Annual room sales have now reached an all time high in the city, climbing to \$15.3 million in 2012.

In addition to these six hotels, Carpinteria has approximately 100 tourism-related units that are independently operated. These include beach rentals and related dwellings. Over the past 12 months, these establishments generated approximately \$1.8 million in sales and contributed significantly to the city's fiscal coffers.



Commercial Real Estate

Industrial real estate is very tight, as current demand for industrial space is high. The vacancy rate is 3.3 percent—the lowest level since the onset of the recession. The recent tightening is the result of strengthening business conditions which have lead firms to expand manufacturing operations in the Carpinteria region.

In general, the Carpinteria Valley industrial sector has been a strong competitor for neighboring regions, such as the city of Santa Barbara, the city of Goleta, and the county of Ventura. The manufacturing sector is an important component of the Carpinteria Valley economy, and a competitive industrial real estate market helps to support overall manufacturing activity.

Though office building vacancy is higher—14 percent—it has declined from the cycle high of 17.5 percent recorded a year ago. The office sector is expected to improve further this year and next as more professional and business service jobs are created in the region.

Residential Real Estate

After four consecutive years of turmoil, the housing market began to rebound in 2012. Home prices increased significantly and the rate of foreclosures declined by 40 percent. The median selling value for single family homes was \$785,973 in 2012, a 17.3 percent boost over the median value of homes sold in 2011. For the 80 sales closed during the first three months of 2013, the median price was \$842,000.



Similar rates of improvement were observed across the South Coast, Santa Barbara County, and the State of California. A stronger labor market, lower mortgage rates, and a limited supply of available housing have led to a sharp turnaround. This will generate broader confidence in the region's economy, reduce levels of homeowner distress, and may also result in the construction of new housing units.

New Housing Development

In recent years, housing construction has been depressed. This is true of virtually all jurisdictions across the state. However, the economic recovery and stronger housing market may generate demand for new housing.

There are currently 96 residential units left to be built in projects that are approved in Carpinteria. Approximately 21 units are in projects that are currently under construction. Additionally, there are 10 units in pending residential projects. Total units in the development pipeline sum to 106 as of June 2013.

Quality of Life and Demographics

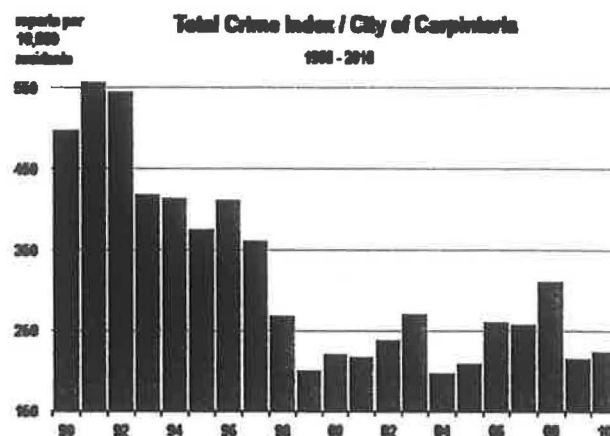
In addition to traditional economic factors, regional conditions can be influenced by a number of lifestyle and demographic factors. As measured by several important indicators – crime, traffic congestion, and education – the residents of the Carpinteria Valley enjoy a high standard of living.

Crime rates in Carpinteria are significantly lower than other cities in Santa Barbara County. Low crime rates can help to support property values, tax revenues, and the retail and construction industries.

Traffic counts have declined or remained the same in Carpinteria since 2003, leading to less congestion and better driving conditions.

Students in Carpinteria tend to outperform their peers across the state, garnering high scores on a variety of standardized tests.

The city of Carpinteria was characterized by population decline for more than a decade. However, as the economy has improved, the region has begun to add residents again.



U.S. Department of Commerce

People Business Geography Data Research

State & County QuickFacts

Carpinteria (city), California

People QuickFacts	Carpinteria California	
Population, 2012 estimate	13,231	37,999,878
Population, 2010 (April 1) estimates base	13,044	37,253,959
Population, percent change, April 1, 2010 to July 1, 2012	1.4%	2.0%
Population, 2010	13,040	37,253,956
Persons under 5 years, percent, 2010	5.8%	6.8%
Persons under 18 years, percent, 2010	21.4%	25.0%
Persons 65 years and over, percent, 2010	13.8%	11.4%
Female persons, percent, 2010	50.7%	50.3%
White alone, percent, 2010 (a)	71.7%	57.6%
Black or African American alone, percent, 2010 (a)	0.8%	6.2%
American Indian and Alaska Native alone, percent, 2010 (a)	1.1%	1.0%
Asian alone, percent, 2010 (a)	2.3%	13.0%
Native Hawaiian and Other Pacific Islander alone, percent, 2010 (a)	0.1%	0.4%
Two or More Races, percent, 2010	4.1%	4.9%
Hispanic or Latino, percent, 2010 (b)	48.7%	37.6%
White alone, not Hispanic or Latino, percent, 2010	46.6%	40.1%
Living in same house 1 year & over, percent, 2008-2012	84.5%	84.2%
Foreign born persons, percent, 2008-2012	25.9%	27.1%
Language other than English spoken at home, pct age 5+, 2008-2012	42.7%	43.5%
High school graduate or higher, percent of persons age 25+, 2008-2012	78.1%	81.0%
Bachelor's degree or higher, percent of persons age 25+, 2008-2012	31.5%	30.5%
Veterans, 2008-2012	743	1,952,910
Mean travel time to work (minutes), workers age 16+, 2008-2012	20.5	27.1
Housing units, 2010	5,429	13,680,081
Homeownership rate, 2008-2012	56.6%	56.0%
Housing units in multi-unit structures, percent, 2008-2012	38.6%	30.9%
Median value of owner-occupied housing units, 2008-2012	\$590,800	\$383,900

Households, 2008-2012	4,946	12,466,331
Persons per household, 2008-2012	2.63	2.93
Per capita money income in past 12 months (2012 dollars), 2008-2012	\$33,294	\$29,551
Median household income, 2008-2012	\$70,113	\$61,400
Persons below poverty level, percent, 2008-2012	8.1%	15.3%

Business QuickFacts**Carpinteria California**

Total number of firms, 2007	1,435	3,425,510
Black-owned firms, percent, 2007	F	4.0%
American Indian- and Alaska Native-owned firms, percent, 2007	F	1.3%
Asian-owned firms, percent, 2007	S	14.9%
Native Hawaiian and Other Pacific Islander-owned firms, percent, 2007	F	0.3%
Hispanic-owned firms, percent, 2007	S	16.5%
Women-owned firms, percent, 2007	21.7%	30.3%

Manufacturers shipments, 2007 (\$1000)	272,658	491,372,092
Merchant wholesaler sales, 2007 (\$1000)	113,656	598,456,486
Retail sales, 2007 (\$1000)	169,555	455,032,270
Retail sales per capita, 2007	\$12,427	\$12,561
Accommodation and food services sales, 2007 (\$1000)	29,055	80,852,787

Geography QuickFacts**Carpinteria California**

Land area in square miles, 2010	2.59	155,779.22
Persons per square mile, 2010	5,042.5	239.1
FIPS Code	11446	06
Counties		

(a) Includes persons reporting only one race.

(b) Hispanics may be of any race, so also are included in applicable race categories.

D: Suppressed to avoid disclosure of confidential information

F: Fewer than 25 firms

FN: Footnote on this item for this area in place of data

NA: Not available

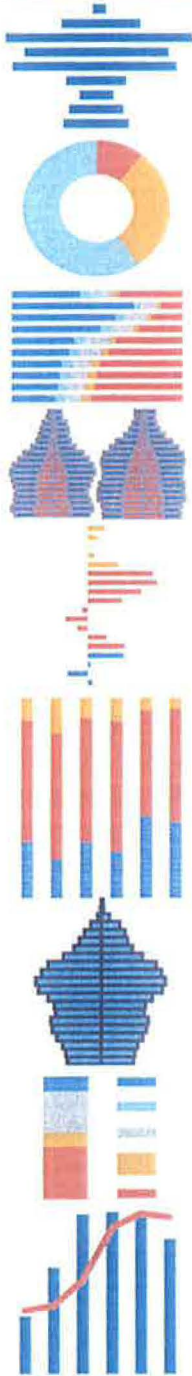
S: Suppressed; does not meet publication standards

X: Not applicable

Z: Value greater than zero but less than half unit of measure shown

Source U.S. Census Bureau: State and County QuickFacts. Data derived from Population Estimates, American Community Survey, Census of Population and Housing, County Business Patterns, Economic Census, Survey of Business Owners, Building Permits, Census of Governments

Last Revised: Tuesday, 07-Jan-2014 10:46:53 EST



Carpinteria is part of the Santa Barbara Public Library jurisdiction. This individual city profile is provided for reference.



Population by Age

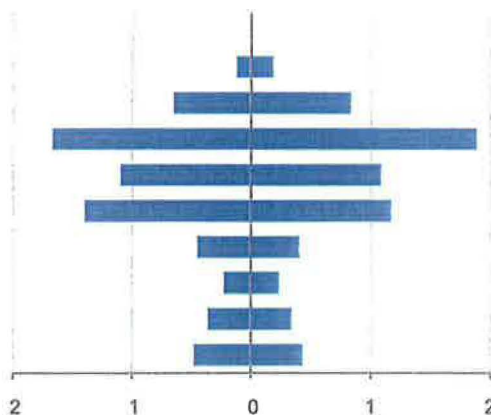
This demographic profile is part of a series of library jurisdiction profiles prepared for the California State Library by the Stanford Center on Longevity. The project, "Understanding California's Shifting Demographics," was supported in whole by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian. The opinions expressed herein do not necessarily reflect the position or policy of the U.S. Institute of Museum and Library Services or the California State Library, and no official endorsement by the U.S. Institute of Museum and Library Services or the California State Library should be inferred.

Key Indicators

	2000	2010
Population Growth		
Total population	14,194	13,040
10-year growth	3.3%	-8.1%
Diversity		
% Hispanic	43.5%	48.7%
% Asian, non-Hispanic	2.3%	2.2%
% White, non-Hispanic	51.2%	46.6%
% Black, non-Hispanic	0.5%	0.6%
Aging		
% 65+	12.4%	13.8%
Median age	35.9	39.5
Households		
% Married couple with children	26.4%	20.3%
% Living alone	25.5%	25.3%

1. Population by Library-Defined Age Group, 2010

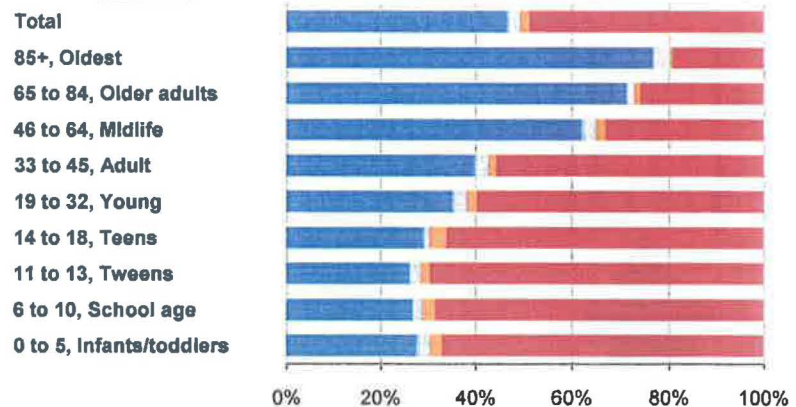
In thousands; males on left, females on right



2. Race and Ethnicity by Library-Defined Age Group, 2010

White, NH Black, NH Asian, NH Other, NH Hispanic

Age group

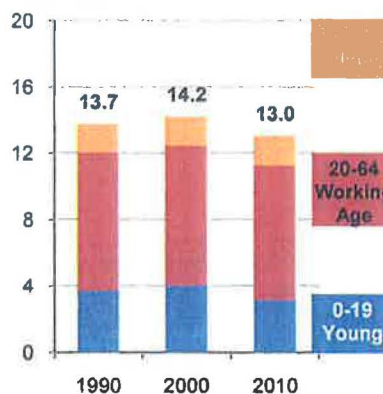


3. Population Growth by Library-Defined Age Group, 2000-10

	2010	Change	% Change
Total	13,040	-1,154	-8.1%
85+	308	77	33.3%
65 to 84	1,491	-44	-2.9%
46 to 64	3,552	651	22.4%
33 to 45	2,178	-812	-27.2%
19 to 32	2,559	-137	-5.1%
14 to 18	860	-135	-13.6%
11 to 13	466	-189	-28.9%
6 to 10	709	-385	-35.2%
0 to 5	917	-180	-16.4%

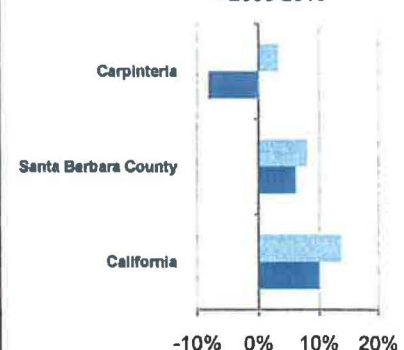
4. Population Total, 1990-2010

In thousands



5. 10-Year Population Change

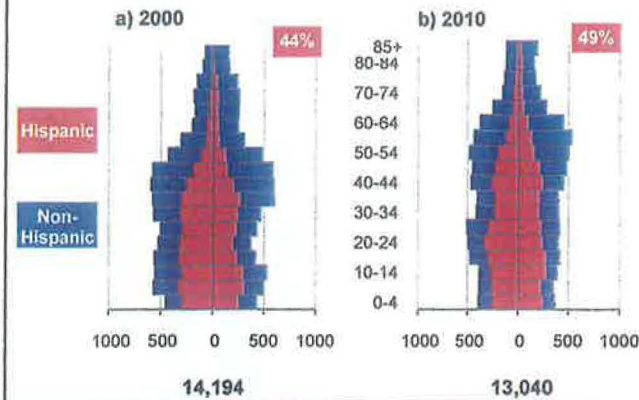
1990-2000 2000-2010



Source: US Census 2010, 2000, or 1990

6. Population by 5-Year Age Brackets

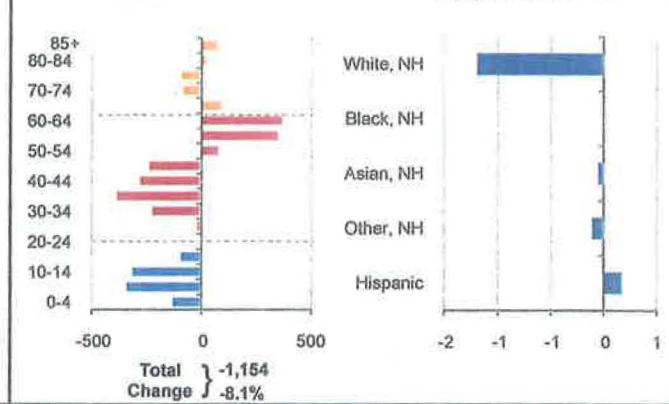
Males on left, females on right



7. 10-Year Change in Population, 2000-10

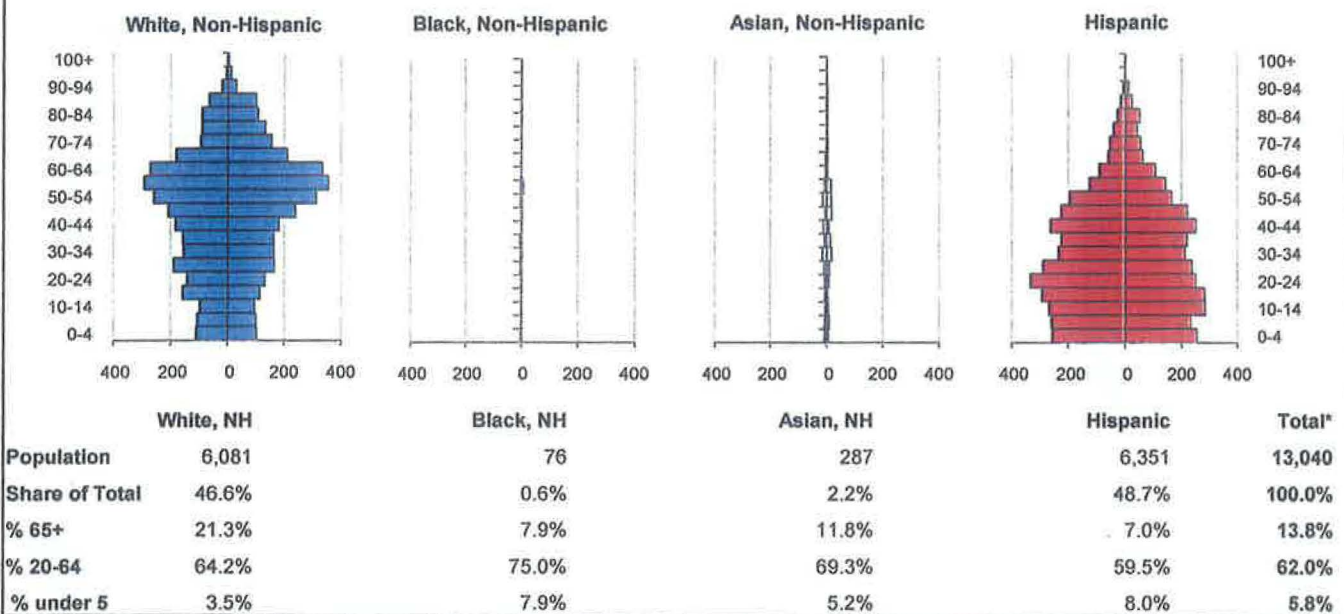
a) By Age

b) By Race and Ethnicity

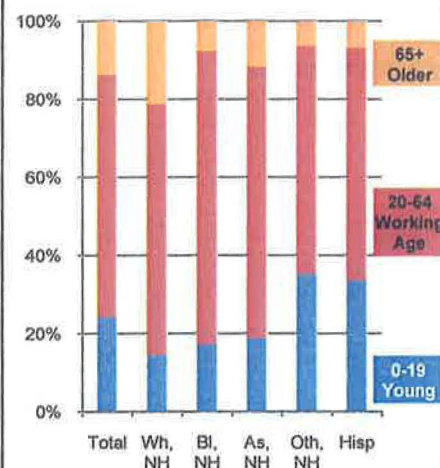


8. Population by Age, Race, and Ethnicity, 2010

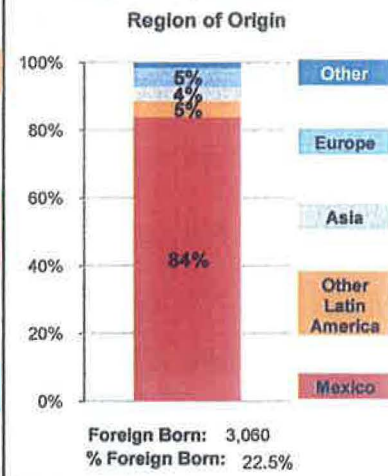
Males on left, females on right



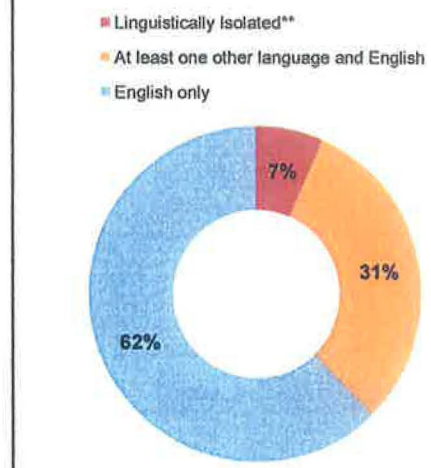
9. Age Mix by Race and Ethnicity, 2010



10. Foreign Born, 2005-09



11. Household Language, 2005-09



Wh=White; Bl=Black; As=Asian; Oth=Other Race or Two or More Races; Hisp=Hispanic; NH=Non-Hispanic; ACS=American Community Survey 2005-09

*See pages 5-6 for detail on Other, Non-Hispanic

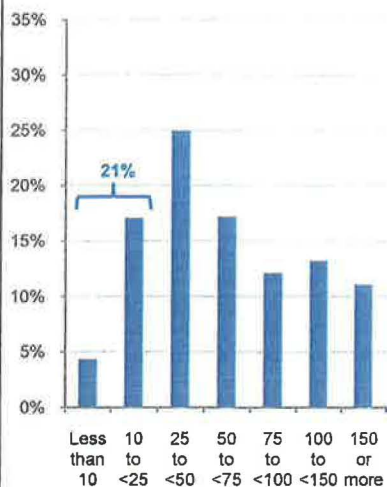
**Linguistically Isolated = No one in the household age 14 and over speaks English at least "very well"

Source: US Census 2010, unless otherwise noted

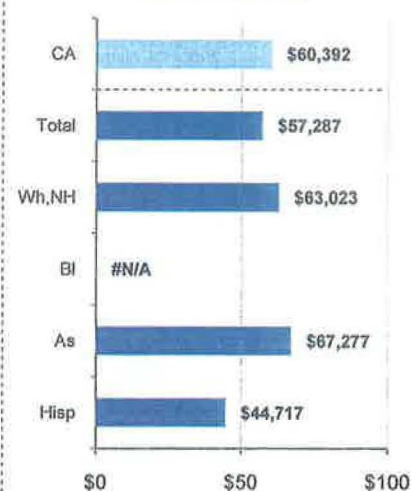
Prepared for the California State Library by Stanford Center on Longevity, 9/1/2011

12. Household Income, 2005-09
In thousands of \$ (2009)

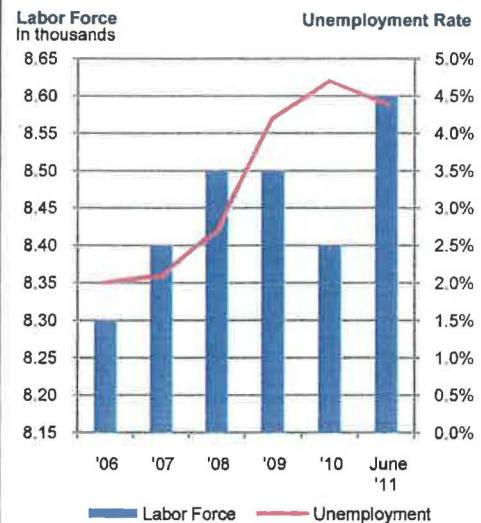
a) Income Distribution



b) Median Household Income by Race and Ethnicity*



13. Labor Force and Unemployment, 2006-11

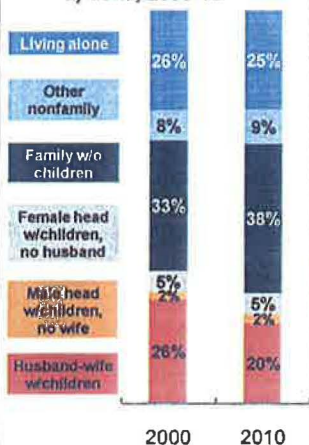


Source: ACS 2005-09

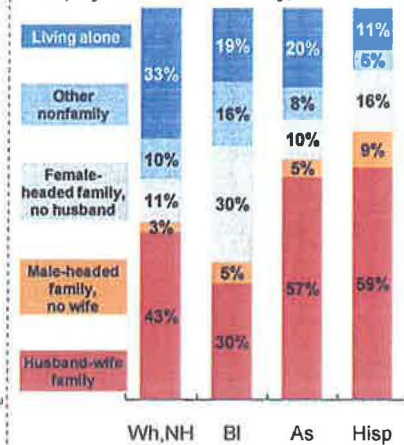
Source: CA Employment Development Department

14. Household Type, 2010
% of all households

a) Total, 2000-10

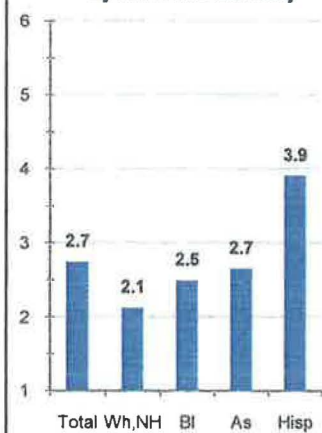


b) By Race and Ethnicity,* 2010

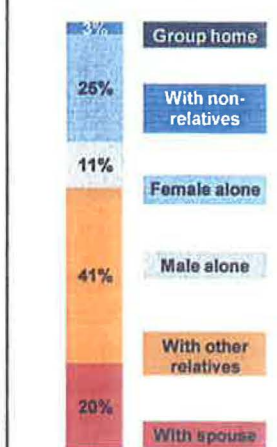


15. Average Household Size, 2010

By Race and Ethnicity*



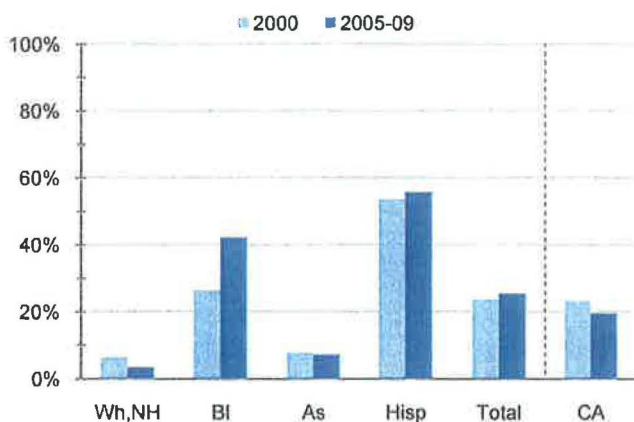
16. Living Arrangements Age 65+, 2005-09



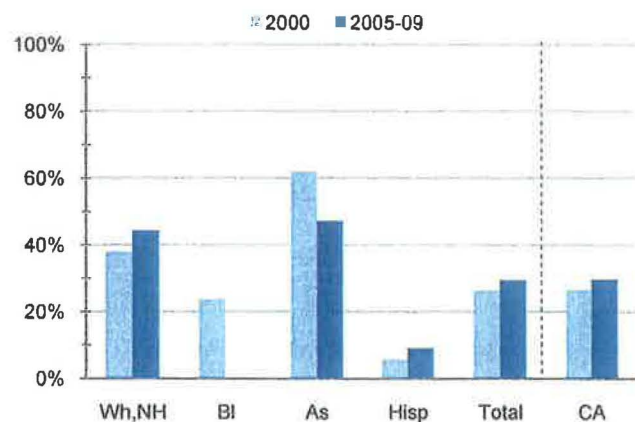
Source: ACS 2005-09

17. Educational Attainment for the Population Age 25 and Over by Race and Ethnicity*

a) % of Adults Who Did Not Complete High School



b) % of Adults Who Attained a BA or Higher



Source: Census 2000, ACS 2005-09

*Wh,NH=White,Non-Hispanic; BI=Black,Hispanic Inclusive; As=Asian,Hispanic Inclusive; Hisp=Hispanic(Includes all races); CA=California Total

Note: In the American Community Survey and for Census variables other than population, Hispanic origin is not broken out for all races.

Source: US Census 2010, unless otherwise noted

Prepared for the California State Library by Stanford Center on Longevity, 9/1/2011

	White, Non- Hispanic	Black, Non- Hispanic	Asian, Non- Hispanic	Other, Non- Hispanic	Detail for Other, Non-Hispanic				Hispanic or Latino	Total Population
					American Indian & Alaska Native	Native Hawaiian & Pacific Islander	Some Other Race	Two or More Races		
A. Total Population										
2000 Total	7,266	74	331	348	68	14	5	261	6,175	14,194
2000 % of Total	51.2%	0.5%	2.3%	2.5%	0.5%	0.1%	0.0%	1.8%	43.5%	100.0%
2010 Total	6,081	76	287	245	40	11	18	176	6,351	13,040
2010 % of Total	46.6%	0.6%	2.2%	1.9%	0.3%	0.1%	0.1%	1.3%	48.7%	100.0%
B. Population in Major Age Groups by Race and Ethnicity										
2000										
0-19	1,414	21	78	148	23	2	0	123	2,371	4,032
20-64	4,476	47	219	182	41	12	5	124	3,472	8,396
65+	1,376	6	34	18	4	0	0	14	332	1,766
85+	201	1	2	0	0	0	0	0	27	231
2010										
0-19	881	13	54	86	10	1	5	70	2,127	3,161
20-64	3,903	57	199	143	24	10	12	97	3,778	8,080
65+	1,297	6	34	16	6	0	1	9	446	1,799
85+	236	1	11	1	0	0	0	1	59	308
C. Age Mix for Each Racial and Ethnic Group										
2000										
0-19	19.5%	28.4%	23.6%	42.5%	33.8%	14.3%	0.0%	47.1%	38.4%	28.4%
20-64	61.6%	63.5%	66.2%	52.3%	60.3%	85.7%	100.0%	47.5%	56.2%	59.2%
65+	18.9%	8.1%	10.3%	5.2%	5.9%	0.0%	0.0%	5.4%	5.4%	12.4%
85+	2.8%	1.4%	0.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.4%	1.6%
2010										
0-19	14.5%	17.1%	18.8%	35.1%	25.0%	9.1%	27.8%	39.8%	33.5%	24.2%
20-64	64.2%	75.0%	69.3%	58.4%	60.0%	90.9%	66.7%	55.1%	59.5%	62.0%
65+	21.3%	7.9%	11.8%	6.5%	15.0%	0.0%	5.6%	5.1%	7.0%	13.8%
85+	3.9%	1.3%	3.8%	0.4%	0.0%	0.0%	0.0%	0.6%	0.9%	2.4%
D. Racial and Ethnic Mix for Each Age Group										
2000										
0-19	35.1%	0.5%	1.9%	3.7%	0.6%	0.0%	0.0%	3.1%	58.8%	100.0%
20-64	53.3%	0.6%	2.6%	2.2%	0.5%	0.1%	0.1%	1.5%	41.4%	100.0%
65+	77.9%	0.3%	1.9%	1.0%	0.2%	0.0%	0.0%	0.8%	18.8%	100.0%
85+	87.0%	0.4%	0.9%	0.0%	0.0%	0.0%	0.0%	0.0%	11.7%	100.0%
2010										
0-19	27.9%	0.4%	1.7%	2.7%	0.3%	0.0%	0.2%	2.2%	67.3%	100.0%
20-64	48.3%	0.7%	2.5%	1.8%	0.3%	0.1%	0.1%	1.2%	46.8%	100.0%
65+	72.1%	0.3%	1.9%	0.9%	0.3%	0.0%	0.1%	0.5%	24.8%	100.0%
85+	76.6%	0.3%	3.6%	0.3%	0.0%	0.0%	0.0%	0.3%	19.2%	100.0%
E. Population Growth										
2000-10, Change										
0-19	-533	-8	-24	-62	-13	-1	5	-53	-244	-871
20-64	-573	10	-20	-39	-17	-2	7	-27	306	-316
65+	-79	0	0	-2	2	0	1	-5	114	33
85+	35	0	9	1	0	0	0	1	32	77
Total	-1,185	2	-44	-103	-28	-3	13	-85	176	-1,154
2000-10, % Change										
0-19	-37.7%	-38.1%	-30.8%	-41.9%	-56.5%	-50.0%	N/A	-43.1%	-10.3%	-21.6%
20-64	-12.8%	21.3%	-9.1%	-21.4%	-41.5%	-16.7%	140.0%	-21.8%	8.8%	-3.8%
65+	-5.7%	0.0%	0.0%	-11.1%	50.0%	N/A	N/A	-35.7%	34.3%	1.9%
85+	17.4%	0.0%	450.0%	N/A	N/A	N/A	N/A	N/A	118.5%	33.3%
Total	-16.3%	2.7%	-13.3%	-29.6%	-41.2%	-21.4%	260.0%	-32.6%	2.9%	-8.1%

Source: US Census 2010, 2000

	White, Non- Hispanic	Black, Non- Hispanic	Asian, Non- Hispanic	Other, Non- Hispanic	Detail for Other, Non-Hispanic				Hispanic or Latino	Total Population 2010
					American Indian & Alaska Native	Native Hawaiian & Pacific Islander	Some Other Race	Two or More Races		
F. Population by Library-Defined Age Groups, 2010										
0-5	253	7	20	23	2	0	1	20	614	917
6-10	190	1	14	19	3	0	2	14	485	709
11-13	122	1	10	9	1	0	0	8	324	466
14-18	250	4	8	30	4	1	2	23	568	860
19-32	900	16	62	54	6	0	5	43	1,527	2,559
33-45	867	13	54	33	5	5	1	22	1,211	2,178
46-64	2,202	28	85	61	13	5	6	37	1,176	3,552
65-84	1,061	5	23	15	6	0	1	8	387	1,491
85+	236	1	11	1	0	0	0	1	59	308
Total	6,081	76	287	245	40	11	18	176	6,351	13,040
G. Population by 5-Year Age Brackets, 2010										
0-4	212	6	15	18	1	0	1	16	510	761
5-9	206	2	18	19	4	0	1	14	491	736
10-14	191	2	11	17	2	0	1	14	552	773
15-19	272	3	10	32	3	1	2	26	574	891
20-24	274	3	17	20	2	0	1	17	583	897
25-29	355	7	20	19	3	0	3	13	525	926
30-34	317	7	33	16	2	3	1	10	446	819
35-39	321	7	22	8	0	2	0	6	443	801
40-44	365	4	20	19	4	0	1	14	512	920
45-49	447	5	24	11	2	1	1	7	446	933
50-54	570	8	31	23	8	1	0	14	358	990
55-59	648	13	23	17	1	1	3	12	267	968
60-64	606	3	9	10	2	2	2	4	198	826
65-69	391	2	8	8	4	0	0	4	120	529
70-74	250	2	7	3	1	0	0	2	108	370
75-79	223	1	3	2	0	0	0	2	82	311
80-84	197	0	5	2	1	0	1	0	77	281
85-89	166	1	6	0	0	0	0	0	38	211
90-94	50	0	4	1	0	0	0	1	19	74
95-99	17	0	1	0	0	0	0	0	2	20
100+	3	0	0	0	0	0	0	0	0	3
Total	6,081	76	287	245	40	11	18	176	6,351	13,040
H. Median Age, 2000-10										
	White, Non- Hispanic	Black, Hispanic Inclusive	Asian, Hispanic Inclusive		American Indian & Alaska Native, Hispanic Inclusive	Native Hawaiian & Pacific Islander, Hispanic Inclusive	Some Other Race, Hispanic Inclusive	Two or More Races, Hispanic Inclusive	Hispanic or Latino	Total Population
2000	44.3	35.2	36.3		30.5	29.5	25.9	21.9	27.0	35.9
2010	50.6	35.2	39.6		38.5	34.8	28.2	26.6	29.4	39.5

Source: US Census 2010, 2000

Note: In the American Community Survey and for Census variables other than population, Hispanic origin is not broken out for all races.

I. Income Distribution, 2005-09			J. Median Household Income by Race and Ethnicity, 2005-09 (\$2009)							
Range (ths)	Households	% of Total	White, NH	Black	Asian	Hispanic	Total	% of CA	California	
<\$10	227	4.3%	\$63,023	#N/A	\$67,277	\$44,717	\$57,287	94.9%	\$60,392	
\$10 to <\$25	899	17.1%								
\$25 to <\$50	1,312	25.0%								
\$50 to <\$75	904	17.2%								
\$75 to <\$100	635	12.1%								
\$100 to <\$150	693	13.2%								
\$150+	582	11.1%								
K. Household Type, 2000-10			2000	2000,%	2010	2010,%				
Total households			5,030	100.0%	4,759	100.0%				
Family Households			3,363	66.9%	3,141	66.0%				
Husband-wife w/children			1,327	26.4%	966	20.3%				
Female head, no husband, w/children			271	5.4%	257	5.4%				
Male head, no wife, w/children			96	1.9%	112	2.4%				
Without children			1,669	33.2%	1,806	37.9%				
Nonfamily households			1,667	33.1%	1,618	34.0%				
Living alone			1,285	25.5%	1,203	25.3%				
Other nonfamily			382	7.6%	415	8.7%	Source: US Census 2010, 2000			
L. Household Type by Race and Ethnicity, 2010			White, NH	Black	Asian	Hispanic	Total			
Total households			2,978	37	109	1,576	4,759			
Husband-wife family			42.7%	29.7%	56.9%	59.3%	48.4%			
Family with male head, no wife			2.7%	5.4%	4.6%	9.3%	5.0%			
Family with female head, no husband			10.8%	29.7%	10.1%	15.7%	12.5%			
Living alone			33.4%	18.9%	20.2%	10.7%	25.3%	Source: US Census 2010		
Other nonfamily			10.4%	16.2%	8.3%	5.1%	8.7%			
M. Poverty, 2005-09			Percentage of families and people whose income in the past 12 months is below the poverty level						California	
All families									8.7%	9.8%
Families w/ related children under 18 years									16.2%	14.5%
Families w/ female householder, no husband present									25.6%	24.2%
Families w/ female householder, no husband present w/ related children under 18 years									48.1%	32.2%
All people									13.0%	13.2%
Under 18 years									16.4%	18.3%
18 to 64 years									13.1%	11.9%
65 years and over									7.2%	8.4%
N. Educational Attainment, 2005-09			% at each level of educational attainment							
			White, NH	Black	Asian	Hispanic	Total			
Population 25 years and over			4,601	45	212	3,572	8,606			
Less than high school			3.3%	42.2%	7.1%	55.8%	25.4%			
High school graduate (includes equivalency)			14.9%	0.0%	7.1%	19.0%	16.3%			
Some college or associate's degree			37.4%	57.8%	38.7%	16.2%	28.9%			
Bachelor's degree or higher			44.4%	0.0%	47.2%	9.1%	29.5%			
O. Employment Status, 2010-11			2010	June 2011						
In civilian labor force			8,400	8,600						
Employed			8,100	8,200						
Unemployed, % of labor force			4.7%	4.4%	Source: CA Employment Development Department					
P. Occupation, 2005-09					Estimate	Percent				
Civilian employed population, 16 yrs & over					7,097	100.0%				
Management, professional, and related occupations					2,284	32.2%				
Service occupations					1,705	24.0%				
Sales and office occupations					1,563	22.0%				
Farming, fishing, and forestry occupations					476	6.7%				
Construction, extraction, maintenance, and repair occupations					588	8.3%				
Production, transportation, and material moving occupations					481	6.8%				
Q. Class of Worker, 2005-09					Estimate	Percent				
Civilian employed population, 16 yrs & over					7,097	100.0%				
Private, for profit, wage and salary employee					4,714	66.4%				
Private, not for profit, wage and salary employee					702	9.9%				
Private, for profit, wage and salary self-employed in own business					193	2.7%				
Government workers					892	12.6%				
Self-employed in own not incorporated business					596	8.4%				
Unpaid family workers in family business					0	0.0%				

Source: American Community Survey 2005-09, unless otherwise stated

ProfileTemplate 9-8-11.xlsx 9/12/2011 12:11

Note: In the American Community Survey and for US Census variables other than population, Hispanic origin is not broken out for all races. White, NH represents White, Non-Hispanic. Black and Asian are Hispanic inclusive.